

Lincolnwood Human Relations Commission Meeting
Monday, November 12, 2012
7:00 PM Lincolnwood Council Chambers
Minutes Prepared by Martina Keller

1. **Roll Call:** Meeting called to order at 7:04 pm. Present – Jean Ikezoe Halevi, Martina Keller, Paul Kramer, Sgt. Mark Weidner, Mary Koleff-May, Anjum Ali, Stacy Katsibaros and Rita Eng. Also present – Rebecca Kohn (potential new member). Excused – Anna Pawlowski.
2. **Approval of Minutes:** Minutes from the September meeting were approved. Note: due to lack of quorum, no meeting was held in October.
3. **Secretary Position:** Stacy is stepping down as Secretary. Members voted for Martina to be named new Secretary.
4. **Report on Expenditures & Reimbursements:** Mark spent \$10.00 for the flag stand that he crafted for HRC public events. Jean had some incidental postal charges. Otherwise, HRC finances remain at status quo. ***REMINDER: all HRC members seeking reimbursement for official HRC expenditures should submit receipts to Mary at meetings at which time a note will be made in the minutes. Additionally, all HRC members should keep a photocopy of all receipts for their own records.***
5. **HRC Candidate:** Jean introduced Rebecca Kohn who is interested in joining the HRC as a new member. Rebecca is an attorney who is interested in getting more involved in the community.
6. **Food Drive Result Letters Sent:** Last remaining thank you letters have been sent.
7. **Naturalization Ceremony Cards for Art Students/Costs:** No one can locate the receipts for the costs associated with producing the HRC naturalization cards. Stacy clarified that costs were marginal and that she did not mind absorbing those costs without reimbursement. Mark suggested that any future word processing projects should be handled by the Police Department's administrative assistant, Mary. Jean sent thank you letters to Mr. MacCrimmon and each of the children who contributed. Martina reported that the Lincoln Hall web site showcased copies of the cards.
8. **Diversity Month Flag Display - Update:** Mark reported that Ken Traisman donated funds to add a Jamaican flag to our collection. Public works representatives indicated that 2 flags are damaged. In addition, some poles need replacing. Mark indicated that we are very low on additional poles. Mark indicated that we are nowhere near capacity on number of flags to be

displayed. There was some discussion of whether the banners need repair or replacement.

9. **Library Display Case/Take Down – Update:** Members agreed that the HRC exhibit on musical instruments in the Lincolnwood Library’s display case looked very nice. Martina took down the display and returned all the items to their respective owners at today’s meeting. Martina still has the HRC sign at home.
10. **Miniature Flags/Stand:** Mark built a beautiful hand crafted flag stand. It was used at the HRC table at the Lincolnwood Library’s Ethnic Fest. We can use the flag stand at future events.
11. **Library Ethnic Fest:** Members agreed that the event was very lovely, even without food this year. Many people stopped by and visited the HRC table. Members agreed to post the names of all the winners of our flag identification quiz in the next edition of *Connections*.
12. **Connections Blurb:** As requested, three HRC items were published in the last issue of *Connections*, including a thank you to the residents for supporting the food drive, a request for donations for the Diversity Month flag display, and a reminder that the HRC has an open slot to be filled by a resident. For the next issue, Jean will ask that the following HRC items be included: a list of HRC quiz winners from the Library’s Ethnic Fest; an announcement for our 10th annual HRC award; a reminder of our upcoming food drive.
13. **Village Training Session Review:** Mary and Stacy are still in the certification process for the Illinois Open Meetings Act requirements. Mark will hand over all existing certifications for the remainder of the HRC to Carrie Dick in the Mayor’s Office.
14. **Misericordia Open House:** No date has been set yet for the Misericordia Lincolnwood CILA Open House. Ms. O’Brien from Misericordia will be guest speaker at one of our upcoming meetings.
15. **Open Communities:** The organization formerly known as Interfaith Housing Center of Northern Suburbs is now called Open Communities. The organization is a nonprofit, membership-based group dedicated to fostering economically and culturally diverse communities. Mayor Turry has asked that someone from the HRC attend the meetings. Martina will investigate further and report back at the next meeting.
16. **10th Annual HRC Award – Rewrite:** Members agreed that the existing nomination process for the HRC award is too cumbersome and long. Jean would like to see us reengineer the process, perhaps to a one page on-line application. Anjum, Stacy and Mary volunteered to begin that process. Jean

urged the volunteers to get started as soon as possible, as the nomination process will begin on January 1. Jean wants a draft by next week.

17. 2012-2013 Meeting Schedule: The next meetings will be held on December 10 and January 14 respectively. No one declared any conflicts on those dates.

18. Old Business: Mark thinks everything on the website is now correct. We are still working on getting a digital archive up and running.

19. New Business: Members should start thinking about the HRC leadership positions for next year. Mayor Turry has announced that he will not seek reelection in spring.

20. Public Questions or Comments: none.

The meeting was adjourned at 7:59 pm.

The next meeting is scheduled for December 10, 2012 at 7:00 pm.