

Lincolnwood Human Relations Commission Meeting  
Monday, February 11, 2013  
7:00 PM Lincolnwood Council Chambers  
Minutes Prepared by Martina Keller

- 1. Roll Call:** Present – Jean Ikezoe Halevi, Martina Keller, Paul Kramer, Sgt. Mark Weidner, Mary Koleff-May, Rita Eng, and Rebecca Kohn. John Swanson was also present. Anjum Ali was excused. Absent: Stacy Katsibaros and Anna Pawlowski.
- 2. Approval of Minutes:** Minutes from the January meeting were approved.
- 3. Report on Expenditures & Reimbursements:** Balance is \$1,294.32. Mark will make flag purchases up to \$900 before February 28. For next year, we need to discuss all expected costs by February since all spending for the fiscal year should be completed by March.
- 4. Diversity Month Flag Display:** Mark reported that the flag for Switzerland and Belgium are damaged and will need to be replaced. A Lincolnwood resident has offered to pay for the Bangladesh flag. Prices of individual flags as discussed in last meeting are as follows: France - \$24, Iran - \$41, and Vietnam - \$41. Mark will proceed with the purchase of new flags, as well as replace damaged flags and poles. He will also purchase new American flags as a reserve for any future replacement needs.
- 5. Connections Blurb:** It was agreed that the 4<sup>th</sup> of July Concert should be in the next issue. Paul will look into getting an announcement posted in the Parks and Recreation summer bulletin. In addition to the 4<sup>th</sup> of July Concert, Jean will ask that the next *Connections* issue include a mention of the HRC Award, a “thank you” for the food drive, and our continuing request for flag sponsorships.
- 6. Misericordia Open House:** We are expecting two guests from Misericordia to make a presentation at an upcoming HRC meeting. Those guests are expected to be Joe Ferrar, a CILA administrator, and Mary Pat O’Brien. They will make a brief presentation and then be open to questions about the new CILA in Lincolnwood.
- 7. Open Communities:** Jean contacted Mayor Turry who indicated that he would like the HRC to join Open Communities as an institutional member. Discussed what formally joining would mean for the HRC, particularly since we are already on their e-mail distribution list and seem to be invited to their events already. John suggested that someone contact the organization to ask a list of questions of what formal membership would entail. Martina volunteered to contact Open Communities. Paul volunteered to contact someone on the Deerfield Human Relations Commission, an institutional

member of Open Communities, to ask what benefits they see in being members.

- 8. Food Drive:** The HRC food drive will begin on March 1, 2013 through April 15. Mark stated that we have boxes for the following participating locations: all 3 Lincolnwood schools, Village Hall, the Police Department, Lincolnwood Community Center, Brickyard Bank, Bank Financial, MB Financial, Liberty Mutual Savings, Republic Bank, Lincolnwood Library, Lincolnwood Produce, and (potentially) the Lincolnwood Town Center Mall. The existing flyer on the website is 90% accurate. We can add the new locations. Mark thinks we are okay with boxes for now. Paul will communicate with the Brickyard Bank and Bank Financial. Martina will contact the schools. Rita will communicate with the Library and Liberty Savings. Mark will take care of Village Hall, Lincolnwood Community Center, Police Department & Republic Bank. Rebecca will communicate with MB Financial. Stacy will contact Lincolnwood Produce.
  
- 9. 10<sup>th</sup> Annual HRC Award – Rewrite:** The new form is now on the website, but some items need to be tweaked. Mary felt strongly that italics are hard for some people to read. The Award Committee will be comprised of Paul (chair), Rita, and Mary.
  
- 10. 2013-14 Slate for HRC Leadership:** Jean once again emphasized that every member of the HRC is qualified to serve as an officer. The selection of next term's leadership is quickly approaching. Jean will finalize a selection committee within the next month.
  
- 11. HRC Telephone List:** The list is now complete and accurate.
  
- 12. 2012-2013 Meeting Schedule:** The next meeting will be held on March 11, 2013. No one reported a conflict.
  
- 13. Old Business:** --Paul found old documents in his files creating a flow chart/guide for HRC activities. Members agreed that this old system was not an efficient use of time.

-- Discussed the need to purchase items for the Memorial Day event now to get them within this year's fiscal budget. Mark will purchase 4 gross of the small American flags. In addition, he will purchase pencils and flower seeds to be distributed with the flags at the Memorial Day Parade.

--Rita will look into getting new signs for the Food Drive. Voted unanimously to authorize Rita to buy new signs with a cap of \$175.

**14. New Business:** Jean wants to be notified if a member no longer wants to serve on the HRC.

**15. Public Questions or Comments:** none.

The meeting was adjourned at 8:16 pm.

The next meeting is scheduled for March 11, 2013 at 7:00 pm in the Village Hall Chambers.