

Lincolnwood Human Relations Commission Meeting
Monday, August 12, 2013
7:00 PM Lincolnwood Council Chambers
Minutes Prepared by Anna Pawlowski & Martina Keller

- 1. Role Call:** Present – Jean Ikezoe Halevi, Martina Keller, Mary Koleff-May, Rebecca Kohn, Stacy Katsibaros and Anna Pawlowski. Anjum Ali and Paul Kramer were excused. Village Liaison: Sergeant Larry Martin. Village Trustee: Craig Klatzco. Absent: Rita Eng.
- 2. Approval of Minutes:** Minutes from the July meeting were approved.
- 3. Transition of Village Liaison:** Discussed several administrative matters to determine what tasks would be executed by the Village Liaison and what would be handled directly by commissioners. In particular, the Village Liaison will set up the room for the meeting, submit receipts for reimbursement, handle all issues relating to the Diversity Month Flag Display, coordinate the delivering and picking up of food drive boxes at participating locations, and facilitate all HRC contributions to *Connections*. The HRC Chair will forward the agenda and minutes to Carrie Dick at least 48 hours before the next meeting and will have copies available for HRC members at the time of the meeting.
- 4. Report on Expenditures & Reimbursements:** Rebecca Kohn will be the interim treasurer. Sgt. Martin will check with Chief LaMantia to see how expenditure receipts should be handled
- 5. Diversity Month Flag Display:** The flags are up and look great. Craig mentioned that the Polish flag is the old version.
- 6. Library Display Case:** We have at least four Styrofoam heads to be used for our international hat display in October. We should have at least 15 different kinds of hats to display. Contributors of hats include: Craig, Rebecca, Martina, Jean, Anjum and Stacy. We will attempt to label each hat and have an HRC sign to put in the case. The set up will be September 29, 2013 and will last through the month. Details for set up will be discussed at next meeting.
- 7. HRC Initiative in Schools:** Martina contacted Dr. Joseph Bailey, new Superintendent of School District 74, regarding our potential presence at parent events in order to promote the HRC. Dr. Bailey was supportive of the idea and only asked how much of a presence we intended, i.e. would we want to be in each school for every event or just leave brochures. Dr. Bailey asked for the HRC brochures to share with the School Board, but the only one Martina could give him was an outdated copy. Discussed generating several hundred copies of the updated brochure to distribute at school

events. Mary will e-mail the brochure to Stacy, who will print 500 copies for immediate use. Craig suggested contacting Julie Nitz-Weiss at the Lincolnwood Library to see how they handle their promotional materials with the schools. Martina also reported that Dr. Bailey indicated that the School Board was forming a new strategic task force on School Communications and Community Relations and was looking for volunteers. Martina submitted a letter of intent to volunteer for that task force as a way to help bridge HRC with the schools.

- 8. Library Ethnic Fest:** Craig reported that the Library may not hold the Ethnic Fest this year. He will keep us posted.
- 9. Old Business:** Martina reported that she sent out thank you letters to all the participating hosts of the food drive boxes.
- 10. New Business:**
 - a.** Jean reported that two HRC related articles were featured in the Pioneer Press, including an article on the 4th of July event and the annual diversity flag display.
 - b.** Discussed how the HRC could recognize Sgt. Mark Weidner formally for all of his contributions to the commission. Voted to issue Mark a plaque in recognition of his service. Martina will also write him a letter of thanks.
 - c.** Jean will send an article to Sgt. Martin to be published in *Connections*, due on September 15, 2013, regarding the Library display case and the food collection box at Village Hall.
 - d.** Martina brought an information page that was distributed to all Niles West parents containing extensive social welfare and community resources for residents of Niles Township. Everyone agreed that this was the kind of information that the HRC should also promote. Mary suggested checking the accuracy of the listings. Rebecca will see if the same information is posted to a web site so that we may be able to add a link on the HRC web page.
- 11. Public Questions or Comments:** none.

The meeting was adjourned at 8:13 pm.

The next meeting is scheduled for September 9, 2013 at 7:00 pm in the Village Hall Council Chambers.