



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL GERALD C. TURRY VILLAGE BOARD ROOM
6:45 PM, FEBRUARY 18, 2026**

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes**
 - 1. Minutes of the Committee of the Whole Meeting of February 3, 2026
- IV. Regular Business**
 - 1. Vehicle Stickers (Elizabeth Holleb)
- V. Closed Session**
- VI. Adjournment**

DATE POSTED: February 13, 2026

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
MEETING OF THE COMMITTEE OF THE WHOLE
GERALD C. TURRY BOARD ROOM
FEBRUARY 3, 2026**

DRAFT

Call to Order

Mayor Patel called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:03 P.M., Tuesday, February 3, 2026, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Upon roll call by Village Clerk Sokol Delisi, the following were:

PRESENT: Mayor Patel, Trustees Klatzco, Diaz Herrera, Sargon, Ikezoe-Halevi, Gussis

ABSENT: Trustee Martel

A quorum was present.

Also present: Village Attorney Steve Elrod, Village Manager Anne Marie Gaura, Assistant Village Manager Madeline Farrell, Finance Director Elizabeth Holleb, Public Works Director John Welch, Fire Chief Barry Liss, Deputy Police Chief Travis Raypole, Human Resources Manager Lamar Jones

Approval of Minutes

The January 20, 2026 Committee of the Whole meeting minutes were presented for approval.

Trustee Sargon moved to approve the minutes of the January 20, 2026 Committee of the Whole meeting minutes. Trustee Klatzco seconded the motion.

Upon Roll Call, the results were:

AYES: Trustees Klatzco, Diaz Herrera, Sargon, Ikezoe-Halevi, Gussis

NAYS: None

ABSENT: Trustee Martel

The motion passed.

Regular Business

1. Lift Assist Program

Presenter: Fire Chief Barry Liss

Background:

The Fire Department provided an operational review focused on the growing impact of non-emergency patient lift assist calls on emergency response capacity.

Key points:

- Department established in 1989; operates from one station with 8–9 personnel.
- Call volume has increased significantly over the past decade:
 - Total calls: +62%
 - EMS calls: +73%
 - Fire calls: +46%
- 2025 was the busiest year on record with 3,509 calls; January 2026 saw 327 calls, including 47 lift assists.
- Lift assists are non-emergency calls requiring 2–3 personnel, diverting resources from critical emergencies.
- Lift assists now account for ~12.5% of total calls; 2025 had 437 lift assist calls.
- Illinois House Bill 2336 allows municipalities to charge reasonable fees for non-emergency lift assists.

Current fee structure (adopted Dec 2025, effective Jan 2026):

- Community at large:
 - 1–2 calls: Free
 - 3–4: \$200 each
 - 5–6: \$300 each
 - 7+: \$400 each
- Care facilities:
 - First 6 calls: Free
 - Next 4: \$300 each
 - Next 4: \$600 each
 - 15+: \$900 each

Additional context:

- Ambulance services billed through third-party; residents of Lincolnwood pay no balance after insurance.
- Other fees include false alarms, hazardous material spills, fire alarm monitoring, and public education programs.

Chief's Recommendation:

- Amend fee structure for equity between community and care facilities:
 - Care facilities to mirror community tier:
 - First 6: Free
 - Next 4: \$200 each
 - Next 4: \$300 each
 - 15+: \$400 each

Board Discussion:

- Concerns Raised:
 - Distinction between independent living vs. assisted living/nursing care.
 - Independent living (e.g., Carrington's 3501 building) functions like an apartment with amenities but no medical services; assisted living and nursing care provide licensed medical support.

- Whether independent living should be treated as community at large rather than a care facility.
- High-frequency callers (e.g., 49 calls from one household in 2025) viewed as problematic; discussion on discouraging excessive use.
- Operational Notes:
 - No invoices have been issued since ordinance adoption; billing paused pending review.
 - Care facilities receive detailed monthly invoices (resident name and unit) for internal cost recovery.
- Public Input: Residents and facility management clarified service expectations and emergency call protocols.
- Additional Discussion Highlights:
 - Trustees emphasized avoiding unintended consequences—ensuring residents do not hesitate to call 911 due to cost concerns.
 - Clear message: Health and safety must take priority over fees; residents should never delay emergency calls to avoid charges.
 - Board acknowledged resource strain: lift assists (12% of calls) reduce capacity for critical emergencies; controls are needed to prevent abuse.
 - Consensus reached to suspend enforcement of the current ordinance and any billing until deliberations conclude and a revised structure is finalized.
 - Trustees requested improved communication with care facility management to inform residents that no charges will apply during this review period.
 - Future considerations:
 - Explore legal and practical options to differentiate independent living from licensed care facilities.
 - Assess feasibility of applying community-at-large fee structure to independent living for equity.
 - Ensure public notification remains broad and inclusive for all village residents.

Public Input:

The following individuals spoke in favor of the Lift Assist Ordinance:

1. S. Pearson - Resident of The Lincolnwood Place

The following individuals spoke against the Lift Assist Ordinance:

1. Brad Jacobsen – Executive Director of The Carrington at Lincolnwood
2. Genie Brown – Resident of The Carrington at Lincolnwood
3. Ronald Farkas – Resident of The Carrington at Lincolnwood
4. Phil Castrogiovanni – Resident of The Carrington at Lincolnwood
5. Marvin Ginsburg – Resident of The Carrington at Lincolnwood
6. Carolyn Gasnick – Resident of The Carrington at Lincolnwood
7. Suzanne Venema – Executive Director of The Lincolnwood Place
8. Maxene Barsack – Resident of The Lincolnwood Place
9. Davida Salamon - Resident of The Lincolnwood Place

10. Ray Gilbert - Resident of The Lincolnwood Place

Next Steps:

- Village Manager to hold ordinance enforcement in abeyance.
- Staff to work with Village Attorney on legal distinctions and prepare alternative billing models.
- Continued engagement with care facilities to clarify service levels and communication responsibilities.
- Board to revisit recommendations in upcoming meeting.

Adjournment

Trustee Sargon moved to adjourn the Committee of the Whole at 7:44 P.M., seconded by Trustee Klatzco.

The meeting was adjourned by voice vote.

Meeting Adjourned.

Respectfully Submitted,

Sokol Delisi
Village Clerk



MEMORANDUM

TO: President Patel and Members of the Village Board

FROM: Anne Marie Gaura, Village Manager

DATE: February 13, 2026

SUBJECT: February 18, 2026 Meeting of the Committee of the Whole

The Committee of the Whole (COTW) meeting is scheduled for 6:45 P.M. on Wednesday evening. Please find below a summary of the items for discussion.

1. Vehicle Stickers (6:45 – 7:30 P.M.)

Section 8-7 of the Village Code provides requirements for vehicle licenses. These licenses run July 1 – June 30 each year. In 2024 and 2025, the Village obtained vehicle registration data from the State of Illinois to improve compliance with Village Code regulations pertaining to vehicle licenses. [Attached](#) is a memo from Finance Director, Elizabeth Holleb outlining vehicle sticker compliance, enforcement, and fee structure. The memo recommends amendments to the Village Code and proposes a schedule aimed at increasing compliance rates.

If you should have any questions concerning these matters, please feel free to contact me.



MEMORANDUM

TO: Anne Marie Gaura, Village Manager

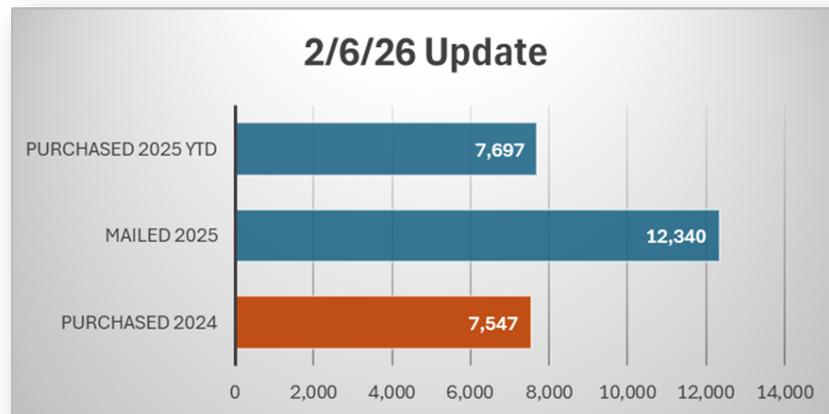
FROM: Elizabeth Holleb, Finance Director

DATE: February 18, 2026

SUBJECT: Vehicle Stickers

Background

Section 8-7 of the Village Code provides requirements for vehicle licenses. These licenses run July 1 – June 30 each year. In 2024 and 2025, the Village obtained vehicle registration data from the State of Illinois to improve compliance with Village Code regulations pertaining to vehicle licenses. As of February 6, 2026, the compliance rate is 62.4% based on data available:



The purchase of a vehicle sticker or tag is the mechanism by which a resident demonstrates compliance with Village licensing. The Police Department enforces the Village’s vehicle license requirement, ticketing vehicles for “failure to display” a vehicle sticker if an un-licensed vehicle is parked on a public roadway.

As a result of FY2026 budget discussions, the Village modified the late fee structure, as well as fees associated with replacement and transfer of Village vehicle licenses. A staff recommendation to modify

the Village Code and improve enforcement efforts was supported in concept, with direction to bring those items back to the Village Board for discussion prior to launching the 2026-2027 vehicle licensing season.

Purpose of Discussion

Vehicle licenses are an important revenue source to the General Fund budget to help fund costs associated with the maintenance of streets within the Village. In 2025, the Village collected approximately \$418,000 in vehicle license revenue, funding 16% of the 2025 operating expenditures for Public Works – Street Maintenance of \$2.6 million. Capital street-related costs are funded with other revenues in the Motor Fuel Tax Fund and Transportation Improvement Fund.

Rather than increasing the vehicle license fee in 2026, the Finance Department recommended focusing efforts on achieving improved compliance with Village Code. One challenge to enforcement is the Village Code language in Section 8-7-2:

8-7-2 License Required.

It shall be unlawful for any motor vehicle owner who resides, maintains a business that operates a motor vehicle or that registers a motor vehicle within the Village to use, or to cause or permit any of his or her agents, employees, lessees, licensees or bailees to use any motor vehicle, as herein defined, upon the public streets, highways, alleys or public ways of the Village, unless such vehicle is licensed as hereinafter provided.

A change in Village Code language is recommended to require a Village vehicle license/sticker for any motor vehicle registered with the State of Illinois to an address within the Village. This change would allow the Village to issue citations for vehicles registered with the State for which a Village vehicle license has not been purchased.

PROPOSED NEW LANGUAGE FOR 8-7-2: License Required.

The owner of a vehicle that is registered with the State of Illinois to an address within the corporate limits of the Village must obtain a license from the Village for the vehicle in accordance with this Article 7.

Recommendations

The Finance Department recommends that the Village Board amend Village Code as outlined above in advance of the 2026-2027 vehicle license period. An Ordinance amending the Village Code would be prepared for Village Board approval on March 16, 2026. Following amendment of the Village Code, the Finance Department is recommending the following schedule:

- May 2026 communication to residents in the May/June Connections Newsletter
- Late May – Vehicle license application mailing for 2026-2027 licensing year
- July 1 – New licensing year begins
- July 15 – First late fee penalty applies (\$25 late fee)
- September 1 – Second late fee penalty applies (\$50 late fee)
- Early September – Second mailing of applications to non-compliant addresses for which State data shows a vehicle registered to the Lincolnwood address, but no vehicle sticker has been purchased. Mailing will include a message that failure to purchase a vehicle license by September 30 will subject vehicle owner to notification of a Village Code violation and a Summons to Appear before the Administrative Hearing Officer.

- October to December – Issuance of Summons to Appear at Administrative Hearing

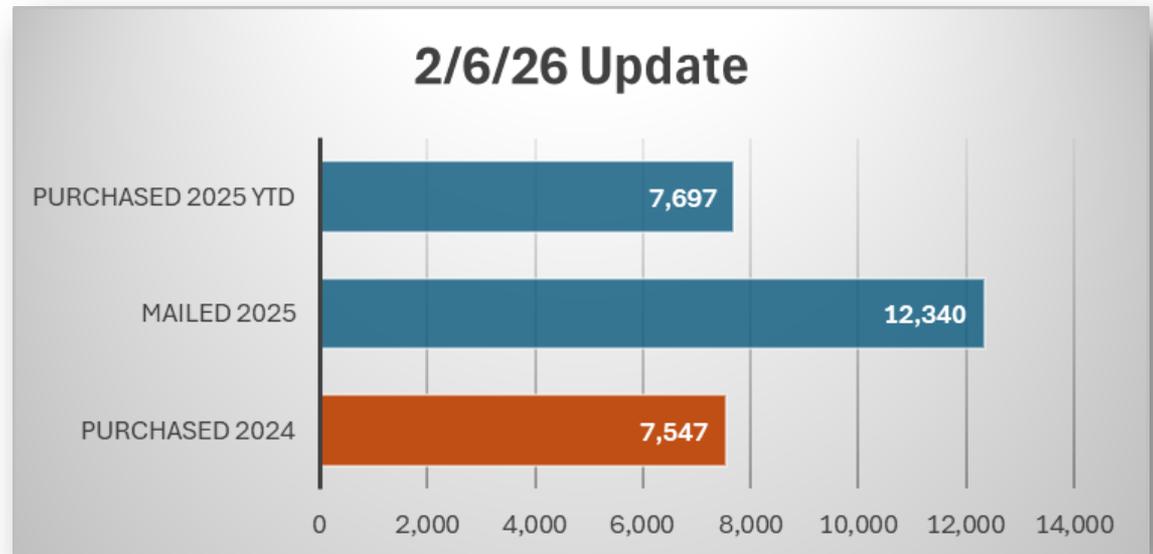
The goal of this initiative is to increase compliance with Village Code and enhance revenue. The Finance Department goal for FY2026 is to achieve 80% compliance, which would increase annual revenue by \$120,000.

Documents Attached:

1. PowerPoint Presentation

Background

- ❑ Annual Vehicle Licenses run July 1 to June 30
- ❑ Revenue is used for maintenance of streets within the Village
- ❑ Current compliance rate approximately 62.4%
- ❑ Last two years, State vehicle registration data has been used to increase compliance.
- ❑ FY2026 Budget discussions - Amend Village Code and establish additional enforcement efforts to increase compliance.



Village Code 8-7-2

It shall be unlawful for any motor vehicle owner who resides, maintains a business that operates a motor vehicle or that registers a motor vehicle within the Village to use, or to cause or permit any of his or her agents, employees, lessees, licensees or bailees to use any motor vehicle, as herein defined, upon the public streets, highways, alleys or public ways of the Village, unless such vehicle is licensed as hereinafter provided.

- Current Code language is difficult to enforce
- Compliance has relied primarily on vehicles registered to a Lincolnwood address
- Applicability has been questioned for vehicles registered but not housed within Lincolnwood or vehicles that do not use Lincolnwood streets

Village Code 8-7-2 PROPOSED

Current:

It shall be unlawful for any motor vehicle owner who resides, maintains a business that operates a motor vehicle or that registers a motor vehicle within the Village to use, or to cause or permit any of his or her agents, employees, lessees, licensees or bailees to use any motor vehicle, as herein defined, upon the public streets, highways, alleys or public ways of the Village, unless such vehicle is licensed as hereinafter provided.

Proposed:

The owner of a vehicle that is registered with the State of Illinois to an address within the corporate limits of the Village must obtain a license from the Village for the vehicle in accordance with this Article 7.

Other Considerations

Village Businesses

- Employees utilize Village roadways; no license requirement

- Village could consider increase in business license fee

Trucking Company, Hotel Office

- Vehicles registered to Lincolnwood, but located elsewhere

- Currently do not purchase vehicle stickers

- Required under proposed Code language

Clarify applicability to auto dealers

Proposed Enforcement

- ❑ March 2026 – Village Board approval of Code Amendment
- ❑ May 2026 – Communication of changes in May/June Connections Newsletter
- ❑ Late May – Vehicle License Applications mailed for 2026-2027
 - ❑ Current Active Licenses
 - ❑ State Vehicle Registration Data
 - ❑ “RESIDENT” application if US postal address is not included in active license database or State vehicle registration data
- ❑ June 30 – Current Licenses Expire
- ❑ July 15 – First penalty is applied (\$25 late fee)

Proposed Enforcement (continued)

- ❑ September 1 – Second penalty is applied (\$50 late fee)
- ❑ Early September – Second mailing of application to non-compliant addresses based on State registration data
 - ❑ Include message that failure to purchase a vehicle license by September 30 will subject vehicle owner to notification of a Code Violation and a Summons to Appear before Administrative Hearing Officer
- ❑ October – November – December
 - ❑ Issue notices to appear at Administrative Hearing

The Village Board is asked to provide direction to staff regarding potential changes in the Village Code re. vehicle license requirements and enhanced enforcement procedures to increase compliance.

Discussion and Questions