



Village of Lincolnwood Park and Recreation Board

Board Meeting
Tuesday, May 9, 2023
7:00pm

Gerald C. Turry Village Board Room
Lincolnwood Village Hall – 6900 North Lincoln Avenue

Meeting Agenda

- I. Call to Order**
- II. Minutes Approval**
 - a. April 11, 2023, Meeting
- III. Old Business**
- IV. New Business**
 - a. Comprehensive Master Plan Update
- V. Public Forum/Audience Participation**
- VI. Directors Report**
- VII. Staff Report**
- VIII. Chairperson's Report**
- IX. Commissioners' Reports**
- X. Adjournment**

Posted: May 4, 2023



**Village of Lincolnwood
Park and Recreation**

**Board Meeting
Tuesday, April 11, 2023
7:00pm**

**Council Chambers
Lincolnwood Village Hall – 6900 North Lincoln Avenue**

MINUTES

I. CALL TO ORDER

Tucker: The meeting was called to order at 7:00PM.

PRESENT AT THE MEETING

Chair Person: Courtney Tucker

Park Board Commissioners Present: Art Lovering, Leah Brennan, KJ Malca, Victor Shaw, Laura Tomacic, Sokol Delisi

Village Board Liaison: Grace Diaz Herrera

Parks and Recreation Department Staff: Karen Hawk, Jeron Dorsey, Nicole Interrante, Kandice Newton

II. APPROVAL OF MINUTES OF THE FEBRUARY 14, 2023, BOARD MEETING.

On motion Tucker approves the meeting minutes of the February 14, 2023, Park and Recreation Board meeting. 7-0, motion passes.

AYES: Lovering, Malca, Brennan, Tucker, Shaw, Tomacic, Delisi

NAYS: None

ABSTAIN: None

III. OLD BUSINESS

None

IV. NEW BUSINESS

A. Discussion Regarding Proesel Park Wayfinding Signs

Dorsey: Presents information from the memo included in the Board Packet

Board Discussion: A discussion followed among the Park and Recreation Board and the Parks and Recreation staff. The Park and Recreation Board came to an agreement on the location placement, being near the paths in Proesel Park, near the exercise area and along Lincoln Avenue and the type of post being made of steel. Discussion among the Board members on clarification on the height of the sign and the clarity of the signs.

V. PUBLIC FORUM/AUDIENCE PARTICIPATION

None

VI. DIRECTOR'S REPORT

Hawk:

- Buddy Bingo at the Firehouse is cancelled due to low enrollment
- Parks Team is working on the Civic Rec build out
- Parks is soliciting sponsorships for Lincolnwood Fest
- Tomorrow, April 12th, is the second Public Input Session at the Community Center at 7pm
- May 1st is the first Public Input Meeting for the Dog Park at the Community Center at 7pm
- Survey for the Comprehensive Plan went out
- In May, Parks staff plans to come to the Park Board with an update for the Scholarship Program

VII. STAFF REPORTS

Dorsey:

- Pool painting is underway
- Pool will be filled on April 17th so that any issue can be looked into
- Touchless cleaning machine for the Aquatic Center has been purchased
- The Aquatic Center has two new pool vacuums
- Concession stand has its new vendors moved in and it's been cleaned and prepared for the upcoming season
- Baseball fields have been prepped and dragged for the upcoming season
- Signs for Proesel Park have been ordered and should be in within three weeks

Newton:

- Little Lincolns is high with enrollment numbers with spots still open
- Half Day Afternoon Camp has seen an increase in enrollment
- Tree Tikes and Proesel Pals are two camps that we will continue to boost
- Hiring for camp staff is still underway
- Field Trips for Summer Day Camp are booked and will take place on

Fridays

- Egg Hunt on April 1st went well and had about 200 participants
- Planning for the Memorial Day Parade is underway and is going well
- Upcoming Programs include Hot Shot classes, tennis and summer programs that begin in May and June

Interrante:

- Hiring is complete with 140 Aquatic Center Team members
- Non-Resident passes are sold out and waitlist has been created
- There have been about 710 Resident Aquatic Center Passes sold
- There are six full-facility rentals at the Aquatic Center booked and one Pod rental at this point
- New programs include Flag Clinic and Coed Volleyball
- New program for swim lessons at the Aquatic Center

VIII. CHAIRPERSON'S REPORT

Tucker:

- Egg Hunt was fun despite the weather, thanked the Parks team

IX. COMMISSIONER'S REPORTS

Delisi:

- Congratulates Trustee Sargon, Trustee Klatsco and Trustee Martel on the reelection/election wins and looks forward to working with them. Reminds of master plan meetings

Malca:

- Great job on staffing with Summer Day Camp and Aquatic Center

Lovering:

- Survey was well done and is enjoying the marketing material that he is seeing on social media

X. ADJOURNMENT

Meeting adjourned at 7:29PM

Motion to adjourn: Lovering/Delisi

AYES: Brennan, Malca, Tucker, Shaw, Tomacic, Delisi, Lovering

NAYS: None

Park Board Minutes prepared by Julie R. Glowacki

Park and Recreation Board Chairperson: _____

Signature

Date



MEMORANDUM

TO: Park and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: May 9, 2023

SUBJECT: Comprehensive Master Plan Update

Hitchcock Design Group will attend the Park and Recreation Board meeting on Tuesday, May 9, 2023, to provide a Comprehensive Master Plan update. Hitchcock will provide updates and solicit feedback from the Board on the Analysis and Connect phases of the project.

The outline for the discussion is below.

1. Analyze Phase Recap
2. Connect Phase Update:
 - a. Community Input Meeting #1 results
 - b. Community Input Meeting #2 results
 - c. Stakeholder Interviews Summary (key takeaways)
 - d. Statistically Valid Survey preliminary results
3. Next Steps / Remaining Schedule
4. Discussion / Questions