



Village of Lincolnwood Park and Recreation Board

Board Meeting
Tuesday, August 8, 2023
6:15pm

Gerald C. Turry Village Board Room
Lincolnwood Village Hall – 6900 North Lincoln Avenue

Meeting Agenda

- I. Call to Order**
- II. Minutes Approval**
 - a. June 13, 2023, Meeting
- III. Old Business**
- IV. New Business**
 - a. Comprehensive Master Plan Update
- V. Public Forum/Audience Participation**
- VI. Directors Report**
- VII. Staff Report**
- VIII. Chairperson's Report**
- IX. Commissioners' Reports**
- X. Adjournment**

Posted: August 4, 2023



**Village of Lincolnwood
Park and Recreation**

**Board Meeting
Tuesday, June 13, 2023
7:00pm**

**Council Chambers
Lincolnwood Village Hall – 6900 North Lincoln Avenue**

DRAFT MINUTES

I. CALL TO ORDER

Tucker: The meeting was called to order at 7:02PM

PRESENT AT THE MEETING

Chairperson: Courtney Tucker

Park Board Commissioners Present: Leah Brennan, Victor Shaw, Sokol Delisi

Village Board Liaison: Grace Diaz Herrera

Parks and Recreation Department Staff: Karen Hawk, Jeron Dorsey, Nicole Interrante

II. APPROVAL OF MINUTES OF THE MAY 9, 2023, BOARD MEETING.

On motion, Tucker approves the meeting minutes of the May 9, 2023, Park and Recreation Board meeting. 4-0, motion passes.

AYES: Brennan, Tucker, Shaw, Delisi

NAYS: None

ABSTAIN: None

III. OLD BUSINESS

None

IV. NEW BUSINESS

A. Updated 2023 Park and Recreation Board Meeting Dates

Hawk: Presents information from the memo included in the Board Packet

Board Discussion: A discussion followed among the Park and Recreation Board and the Parks and Recreation staff

On motion, Brennan makes a motion to take a recess from the June 13th, 2023, Parks and Recreation Board Meeting. 4-0, motion passes.

AYES: Brennan, Tucker, Shaw, Delisi

NAYS: None

ABSTAIN: None

On motion, Brenna makes a motion to return from recess from the June 13th, 2023, Parks and Recreation Board Meeting. 4-0, motion passes.

AYES: Brennan, Tucker, Shaw, Delisi

NAYS: None

ABSTAIN: None

On motion, Brennan makes a motion to approve the Updated 2023 Parks and Recreation Board meeting dates. 3-1, motion passes.

AYES: Brennan, Tucker, Shaw

NAYS: None

ABSTAIN: Delisi

B. Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 19, 2023, between the Hours of 7AM to 11AM for the Annual Turkey Trot Race

Hawk: Presents information from the memo included in the Board Packet

Board Discussion: A discussion followed among the Park and Recreation Board and the Parks and Recreation staff

On motion, Delisi makes a motion to approve the closure of a portion of Lincoln Avenue on Sunday, November 19, 2023, between the hours of 7AM to 11AM for the Annual Turkey Trot Race.

AYES: Brennan, Tucker, Shaw, Delisi

NAYS: None

ABSTAIN: None

C. Pickleball Discussion

Hawk: Presents information from the memo included in the Board Packet

Board Discussion: A discussion followed among the Park and Recreation Board and the Parks and Recreation staff

V. PUBLIC FORUM/AUDIENCE PARTICIPATION

A community member speaks on sustainability in the Village of Lincolnwood, specifically on Lincolnwood Fest waste, such as garbage and food waste. Speaks on opportunity to have a contractor come in and provide 32-gallon bins for garbage, recyclables and food bins. There is a charge for this service and the community members feel this is reasonable. Surrounding communities, such as Skokie, have utilized this service.

VI. DIRECTOR'S REPORT

Hawk:

- Planning continues for Lincolnwood Fest, entertainment is secured
- Lincolnwood Fest webpage is regularly updated
- Village Inn will be returning back to Fest this year
- Changes in beer tent
- Camp started yesterday and is off to a great start
- More than 100 enrolled in Little Lincolns camp and 60 enrolled in Proesel Pals camp
- Tuesday of next week, staff is going to Village Board for a discussion to apply for another OSLAD Grant for renovation work to be done in Proesel Park
- Flowers Parks construction should be underway soon

VII. STAFF REPORTS

Dorsey:

- Camp is off to a great start, Tree Tikes camp has about 20 kids enrolled
- Ongoing great communication with District 64 to utilize their facility and potentially bring back Friday nights and Saturday mornings
- Lincolnwood Fest, staff is still searching for culturally relevant ideas
- Proesel Park signs should be installed end of June/early July
- Wayfinding Signs should be installed by the end of next week
- Plans to strengthen our program offerings and invest in upkeep of our parks
- Happy Birthday to Kandice Newton

Interrante:

- Pool opened Memorial Day Weekend and maxed out at around 700 guests
- Swim programs begins this week, 200 swimmers enrolled
- 57 campers enrolled in swim lessons, which is not factored into the 200 swimmers that were just mentioned
- 203 Swim Team participants

VIII. CHAIRPERSON'S REPORT

Tucker:

- Memorial Day Parade was special with a wonderful service and beautiful weather
- Aquatic Center staff is doing a stellar job
- Thanks Aquatic Center staff
- Shoutout to the new concessionaire at the Aquatic Center
- Mentions the dedicated fryer at the concession stand for fries, for those with peanut allergies, she really appreciated this. Safe food for everybody.
- GG Rowell Park has a new butterfly garden done by the girl scouts

IX. COMMISSIONER'S REPORTS

Delisi:

- Parks and Recreation marketing has been excellent and is impressed
- Appreciates the employee shoutouts and recognition, this helps staff feel welcome and makes residents of Lincolnwood aware on who the staff is and who to thank
- Lincolnwood Parks and Recreation Department, great job tracking the weather and accuracy
- Looking forward to Lincolnwood Fest

Brennan:

- Question on Fourth of July and if Parks and Recreation is involved. Hawk replies that Lincolnwood Strings does a concert in the Shelter that morning and more information will be posted

X. ADJOURNMENT

Meeting adjourned at 7:44PM

Motion to adjourn: Shaw/Delisi

AYES: Brennan, Tucker, Shaw, Delisi

NAYS: None

Park Board Minutes prepared by Julie R. Glowacki

Park and Recreation Board Chairperson: _____
Signature Date



MEMORANDUM

TO: Parks and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: August 8, 2023

SUBJECT: Comprehensive Master Plan Update

Hitchcock Design Group will attend the Park and Recreation Board meeting on Tuesday, August 8, 2023, to provide a Comprehensive Master Plan update. Hitchcock will provide updates and solicit feedback from the Board on the Envision and Prioritize phases of the project.

The outline for the discussion is below.

1. Analyze and Connect Phase Recap
2. Envision Phase Update:
 - a. Planning Team Visioning Session
 - b. Development of Preliminary Needs and Coordination with Staff
 - c. Development of Preliminary Strategies and Coordination with Staff
 - d. Review of Each Objective and Strategies Contained Within
3. Prioritize Phase Update:
 - a. Draft Action Plan Review
 - b. Address Questions from the Group
 - c. Group Workshop Discussion
4. Next Steps