



Village of Lincolnwood Park and Recreation Board

Board Meeting
October 14, 2025
6:15 pm

Gerald C. Turry Village Board Room
Lincolnwood Village Hall – 6900 North Lincoln Avenue

Meeting Agenda

- I. Call to Order
- II. Minutes Approval
 - a. September 9, 2025, Meeting
- III. Public Forum
- IV. Old Business
- V. New Business
 - a. 2026 Proposed Park and Recreation Board Meeting Dates
 - b. 2025 Summer Camp Annual Report
 - c. 2026 Program Impacts
- VI. Director's Report
- VII. Staff Report
- VIII. Chairperson's Report
- IX. Commissioners' Reports
- X. Adjournment

Posted: October 10, 2025

**VILLAGE OF LINCOLNWOOD
REGULAR MEETING OF THE PARK AND RECREATION BOARD
MEETING MINUTES
GERALD C. TURRY VILLAGE BOARD ROOM
TUESDAY, SEPTEMBER 9, 2025**

Call to Order

Chairperson Tucker called the meeting of the Park and Recreation Board to order at 6:15 P.M. Tuesday, September 9, 2025, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Roll Call

On roll call by Kim Voulgarakis, the following were:

Present: Chairperson Tucker, Commissioners Lovering, Shaw, Frank, Tomacic

Absent: Commissioners Grossman and Malca

Also present: Assistant Director of Parks and Recreation Michelle Artis, Director of Public Works John Welch, Recreation Supervisor Julie Glowacki, and Management Analyst Elijah Behora.

Approval of Minutes

The minutes of the August 12, 2025, Park and Recreation Board meeting were presented for Park Board approval.

Commissioner Shaw moved to approve the minutes of the August 12, 2025, Park and Recreation Board meeting. The motion was seconded by Commissioner Frank. On roll call, the minutes were approved unanimously.

Public Forum

Angela Yaylali – Resident – Very complimentary of the pool operations, staff, and condition of the pool, as well as how the pool season went this year. Commented with suggestions for having the swim team use the pool later or for the pool not fully closing when the swim team is using it.

Elizabeth Nielsen – Resident – Complimentary of the pool operations, staff, and how great the pool season was this year. Commented offering suggestions to have swim team be at a different time for the overall experience of the pool pass holders.

Michael Wherfel - Resident – Complimented the pool operations, staff, and condition of the pool, as well as the great season. Commented on suggesting the swim team meets should be at a different time or part of the pool, or some compromise for the best experience for everyone.

Old Business

Recommendation Regarding Pesticides and Herbicide Use in Lincolnwood Parks.

Presenter: Assistant Director of Parks and Recreation Michelle Artis

Background:

- Lincolnwood has 13 parks.
- The Village has two landscape maintenance contracts, one with Fleck's for lawn maintenance of eleven parks, and one with Brightview for Centennial Park. Public Works provides landscape maintenance at Proesel Park.
- The use of herbicides or pesticides has not been in practice since 2016 for all parks except Centennial Park.
- Park Board requested at the June 10th meeting the financials for the cost of hand pulling and using chemicals on weeds, and the findings were presented.

Park and Recreation Board Discussion:

- Hand pulling makes no sense. It pollinates our parks.
- Landscapers, when they mow, don't pick up. Have landscapers pick up during dandelion season so they don't re-seed the ground.
- Use the clippings as organic materials to re-feed the lawn. Options that could be used are some sort of herbicide. Hand pulling is expensive and labor-intensive.
- Like the recommendation of continuing the process of what we're doing?
- Against the herbicides and pesticides.
- Not happy about the price for Parks and Recreation.
- How many complaints were received?

Commissioner Frank motioned for staff to recommend continuing the current practices of using only mowing to address weeds. Commissioner Lovering seconded the motion.

Upon Roll Call, the results were:

AYES: Commissioners, Frank, Lovering, Shaw, Tomacic, Chairperson Tucker

NAYS: None

ABSENT: Commissioners Grossman and Malca

The motion passed.

Commissioner Lovering motioned to advance the recommendation to maintain the current practices of mowing our parks to the Village Board for their approval. Commissioner Frank seconded the motion.

Upon Roll Call, the results were:

AYES: Commissioners Frank, Lovering, Shaw, Tomacic, Chairperson Tucker

NAYS: None

ABSENT: Commissioners Grossman and Malca

The motion passed.

New Business

None

Director's Report

Assistant Director of Parks and Recreation Michelle Artis – Kenneth Park was renovated over 2 weeks and was reopened on September 5. Public Works completed the renovations, which included the removal of the pour-in-place surface, cracked cement, sand pit, cement table and seats, and brick paver area. It was improved with wood chips throughout the entire playground area, a newly poured cement surface, which also helped with transitions that were previously not ADA-compliant. The basketball court was painted, a new net was installed, and an ADA-compliant picnic table will be added. Another park project is scheduled to take place at G.G. Rowell Park, where the basketball courts are set to be painted next week.

Staff Reports

Recreation Supervisor Julie Glowacki - (presenting on behalf of Recreation Supervisor Kandice Newton) Touch-a-Truck is this Sunday, September 14th at District 1860 Village Green.

Upcoming Movie in the park is this Friday with a showing of Wicked at 7pm. Mark your calendar for Trunk-or-Treat, which is on Sunday, October 26th from 3-5pm; if you are interested in having a trunk, please contact Kandice Newton.

Recreation Supervisor Julie Glowacki - (presenting on behalf of Recreation Supervisor Alex Tagle) pool season is over and was a very successful season. The men's softball league is wrapping up in a couple of weeks. Upcoming special event is Turkey Trot and Alex is looking for volunteers.

Recreation Supervisor Julie Glowacki – Senior programming is going well. I would like to extend a special thank you to Barry Berger for his generous donation, which has made these trips and events more affordable. The seniors went to the Cubs game, which was a hit. The next upcoming event is a Sip and Paint later this month in the Community Center. Another upcoming

event is Coffee and Bingo, which starts this Friday. The final upcoming event for me is the Turkey Trot, and that is ten and a half weeks away.

Chairperson’s Report

Chairperson Tucker – Trunk-or-Treat, it’s a fun time, and you get to dress your car up. Also, the Turkey Trot is fun and amazing.

Commissioner’s report

Commissioner Lovering- Flowers Park, wonderful renovation, and it's like a new community hangout spot.

Commissioner Frank – Recognized Public Works for cleaning up the Valley Line Trail.

Adjournment

At 6:51 P.M., Chairperson Tucker called for adjournment of the Park and Recreation Board meeting.

Commissioner Tomacic moved to adjourn, seconded by Commissioner Lovering. The meeting was adjourned by roll call.

Park Board Minutes prepared by Kim Voulgarakis

Park and Recreation Board Chairperson: _____
Signature Date



MEMORANDUM

TO: Parks and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: October 14, 2025

SUBJECT: 2026 Proposed Park and Recreation Board Meeting Schedule

Park and Recreation Board meetings have traditionally been held on the second Tuesday of each month. In 2026, the Park and Recreation Board members are considering changing the meeting date to the third Monday of each month. If the third Monday of the month falls on a major holiday, that month's meeting is typically not included in the annual meeting schedule. The Park and Recreation Board reviews and affirms the exact meeting dates annually.

Documents Attached

1. Draft List of 2026 Park and Recreation Board Meeting Schedule

Recommended Action

Move to approve the 2026 Parks and Recreation Board meeting dates.

Village of Lincolnwood

2026 Draft Park and Recreation Board Meeting Schedule



Meetings are held on the third Monday of each month at 6:00 pm in the Gerald C. Turry Village Board Room.

January – Dr. Martin Luther King Jr. Day – No Meeting

February – President’s Day – No Meeting

March 16

April 20

May 18

June 15

July – No Meeting

August 17

September – Yom Kippur – No Meeting

October 19

November 16

December 21



Lincolnwood Parks and Recreation Summer Day Camp Annual Report 2025



Program Overview

Lincolnwood Parks and Recreation offered another excellent opportunity for residents and non-residents to participate in the Lincolnwood Summer Day Camp. Resident registration was open for four weeks prior to non-resident registration. Summer Camp ran for nine weeks, and Last Hurrah ran for one week. Little Lincolns and Proesel Pals were split into three, three-week sessions, along with the option to register per week. Tree Tikes only offered weekly registration, with both a new full-day option and a the traditional half-day option.

The specifics regarding each camp offered are listed below.

Tree Tikes	ages 3-5 years	Monday to Friday	9:00am-12:00pm or 9:00am-3:00pm
Little Lincolns	ages 6-8 years	Monday to Friday	9:00am-3:00pm
Proesel Pals	ages 9-12 years	Monday to Friday	9:00am-3:00pm
Half Day Afternoon	ages 6-12 years	Monday to Friday	12:00pm-3:00pm

Tree Tikes, Little Lincolns, and Proesel Pals were all held at Proesel Park, while Half Day Afternoon Camp was held at Lincoln Hall School.

Summer Camp was filled with a variety of games, crafts, activities, swimming at the Aquatic Center, and Friday field trips.



Registration Comparison

Camp	2024		2024 Total	2025		2025 Total
	RESIDENT	NON-RESIDENT		RESIDENT	NON-RESIDENT	
Tree Tikes	94	47	141	130	104	234
Little Lincolns	199	154	353	197	206	403
Proesel Pals	171	126	297	215	112	327
1/2 Day Camp PM	144	19	163	216	3	219
Early Risers	49	15	64	47	47	94
Sun Setters	74	49	123	57	63	120
Last Hurrah	38	20	58	27	2	29
Last Hurrah Sun Setters	13	7	20	N/A	N/A	N/A



Financial Comparison

Revenues

	2024	2025	Variance
Total Camp Revenue	\$505,996.90	\$563,560.77	\$57,563.87

Expenses

	2024	2025	Variance
Wages	\$333,468.20	\$296,933.92	-\$36,534.28
Payroll – Benefits	\$25,636.38	\$22,715.60	-\$2,920.78
Field Trips/Entertainers	\$41,790.97	\$21,927.01	-\$19,863.96
Telephone	\$202.19	\$246.30	\$44.11
Food	\$3,015.75	\$977.35	-\$2,038.40
Transportation	\$28,750.25	\$10,563.58	-\$18,186.67
Supplies	\$22,754.13	\$23,252.18	\$498.05
Misc.	\$76.75	\$0	-\$76.75
Totals	\$455,694.62	\$376,615.94	-\$79,078.68

Revenue vs. Expenses

	2024	2025	Variance
Revenue Total	\$505,996.90	\$563,560.77	\$57,563.87
Expense Total	\$455,694.62	\$376,615.94	-\$79,078.68
Net	\$50,302.28	\$186,944.83	\$136,642.55



2025 Scholarships

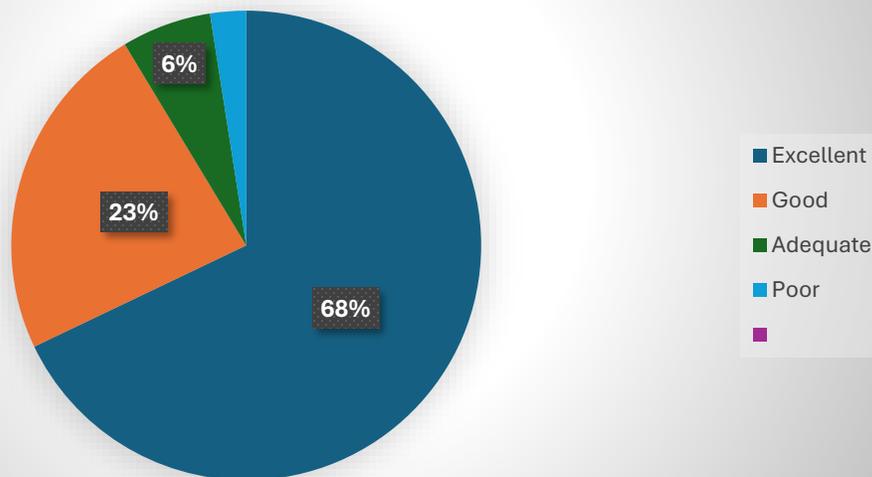
In April 2024, Village staff proposed changes to the scholarship program, which the Village Board approved. Proposed changes included increasing the funds available for scholarships, implementing a 50% scholarship, and changing eligibility requirements. Funding was increased to \$20,000 to assist more camp families. To qualify for the scholarship program, families must meet the 185% USDA Federal Poverty guidelines or have a referral letter from School District 74 indicating that the student receives free or reduced lunch. If families met these eligibility requirements, they are eligible to receive a 50% discount on summer camp. Changes to the scholarship program became permanent in 2025, following the successful pilot year in 2024. Below you will find the number of families assisted, along with the total amount allocated from 2024 and 2025.

	2024	2025
Total Families	8	14
Total Allocations	\$3,200	\$17,711.50

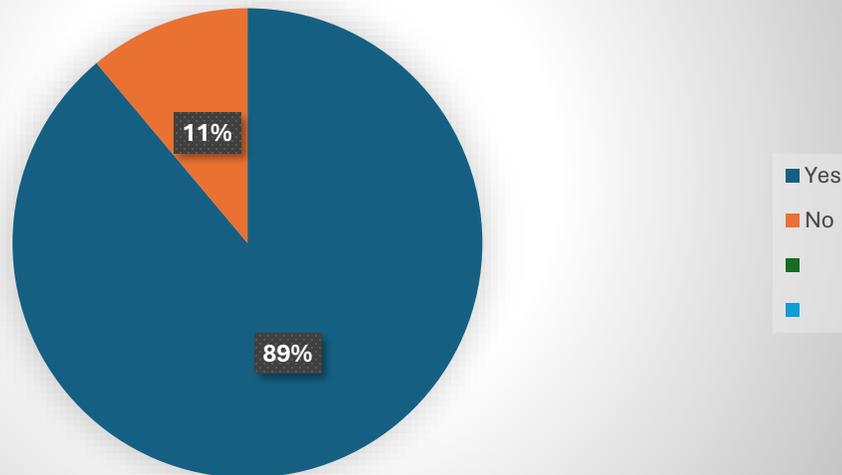
2025 Survey

Surveys were sent out at the end of each session. Each survey asked questions related to camper's overall session experience, as well as the overall summer experience. A total of 81 responses. Session one survey received 19 responses, session two survey received 37 responses, and session three survey received 25 responses. Below you will find some of the questions asked, along with the responses.

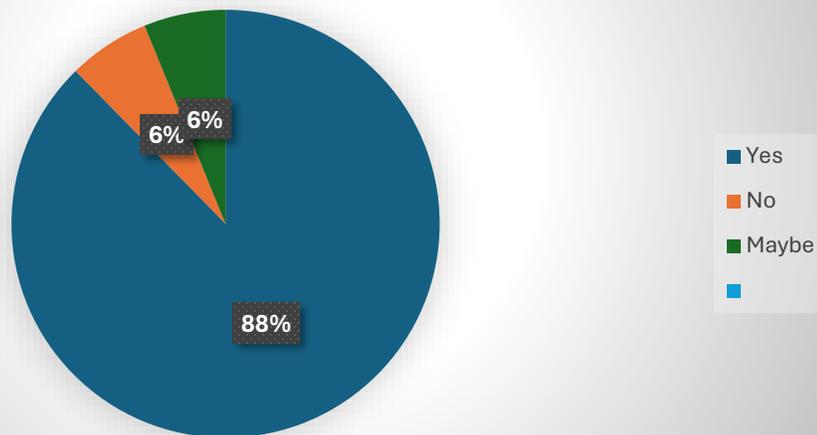
How would you rate your camper's overall experience for Summer Camp



Did the camp meet your (and your camper's) expectations



Would you recommend this camp to someone else



Below are some common themes seen throughout all the surveys that were sent out this Summer.

- Would like a different surface under the Tree Tikes tent.
- Families prefer field trips that are not so far away.

Below are some positive comments from the surveys.

- “I can't say enough about the camp activities and the staff. They all go above and beyond. Kandice is amazing with all she does. The counselors are all so friendly and welcoming to the kids. I am so happy I found this camp for my kids!”
- “The entire camp experience has been super organized with clear instruction (orientation meeting with video, emails to parents, classdojo updates, etc), caring and engaged oversight and a fun overall vibe and experience. I'm very impressed by the professionalism and care... great job done by all!”

- “We've really enjoyed our third summer with you. Everything was very well-organized and I felt like my daughter was very well-supervised. Staff was friendly. Swimming every day was a highlight as were the field trips. I also appreciate how smoothly you handled difficult heat/weather days. Thank you for a wonderful summer!”
- “Camp has been great this year, thank you for all the improvements! I can tell that much of the feedback shared last year was taken into account, and it's made a noticeable difference. I especially appreciate the attention given to the Tree Tikes dirt pit, the wood chips have been a great solution! Also, communication has been fantastic this year. Using ClassDojo has made a big impact, and I really appreciate the implementation.”
- “Keep up the good work, we think this camp is worth a million bucks. Thank you for entertaining my camper so she can be outside with her playmates instead of inside with electronics.”
- “My kids are so happy to go to camp every day. The counselors do a really good job with them and with parents. The activities are great. I think you all do a good job judging when they should stay in the community center due to weather conditions. The kids have had a great summer at camp!”
- “We have seen a huge improvement in camp this year. The counselors were a lot more engaging and respectful. We don't see them form their own little cliques and not paying attention to the kids. Huge improvement”
- “You guys did an awesome job! The actual counselors and the communications from Kandice were top notch. Well done!”
- “Thank you to everyone for your hard work. The camp was extremely organized and my son was kept safe. Thank you!”

Other comments from the survey are below and are being addressed for 2026.

- “The field trip venues are great, but they are way too far away”
- “No field trips for littles. Would love more special days! (Ie Reptile Show)”
- “It would be great if the food options for concession stand lunch were not so limited/unhealthy, but I understand.”

2025 Improvements

Changes implemented in 2025, based on recommendations from 2024 are listed below.

- Medication procedures were updated, and a new system was implemented for camp counselor first aid bags both at the shelter and at the pool.
- Changed field trips so they were not all water parks.
- Continued to enhance camp staff training with leadership training, de-escalation training, mental health training, and Epi-Pen training.

2026 Recommendations

After hearing from parents and staff, below are the recommendations for summer 2026.

- Investigate field trip locations that are closer to Lincolnwood.
- Add more on-site entertainers for Tree Tikes.
- Allow for Half-Day Camp families to pay an additional fee to attend the Friday field trips with Little Lincolns and Proesel Pals.

Changes for Summer Camp 2026 will be made due to the construction on the south end of Proesel Park in 2026.





MEMORANDUM

TO: Park and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: October 14, 2025

SUBJECT: Proesel Park Program Impacts

Background

The Village of Lincolnwood was awarded an Open Space Land Acquisition and Development (OSLAD) through the Illinois Department of Natural Resources (IDNR) in 2025 for the renovation of the south end of Proesel Park. The OSLAD grant provides a 50% matching grant up to \$600,000.

The Proesel Park project will include the renovation of the basketball courts, sand volleyball courts, inline skate court, tennis courts, and pedestrian paths. The project also includes the installation of a universally accessible playground, pour-in-place surfacing under the universally accessible playground and the swings of the existing playground, and two dedicated pickleball courts. The renovated pedestrian paths extend to the shelter and will connect to the sidewalk on Kostner.

Due to the project's extensive scope, the entire south end of the park will be closed beginning in March 2026 and likely continuing through November. Due to grant requirements, the project must be completed by March 2027. The closure of the south end of the park requires staff to relocate camps, programs, rentals, and events that traditionally have taken place in this area. A construction fence will surround the entire south end of the park from Kostner Avenue to the Police/Fire Department drive and from Morse Avenue north to enclose Field 4, the courts, and the shelter. The playground and Madeleine's Garden will also be closed to the public and included in the fenced area. Fields 1, 2, and 3, along with the tent next to the Aquatic Center, will all be available for use. A photo of the Proesel Park construction area is attached in Exhibit A.

Program Impacts

The information listed below is a non-exhaustive list of programs that may be impacted.

Summer Camp

Parks and Recreation offers summer day camps for youth ages 3-12 held at various areas within Proesel Park.

Proesel Pals and Little Lincolns

Proesel Pals for youth ages 9-12 and Little Lincolns for youth ages 6-8 will remain in Proesel Park and be moved to the tent near the Aquatic Center. There will be a separate 40 x 40 tent for each camp.

Both Proesel Pals and Little Lincolns swim each afternoon at the Proesel Park Aquatic Center. By keeping these camps at Proesel Park, campers will still be able to attend swim lessons and swim each afternoon. While the Proesel playground will not be available during the summer, campers will still enjoy playground time each day at Flowers Park. All camp groups rotate through various stations each day. Campers will rotate through stations at both Proesel Park and Flowers Park each day.

The Village has a school bus on-site every day of camp to transport campers in case of inclement weather. This bus will transport camp groups to Flowers Park for playground, basketball, gaga, and unstructured play.

As in years past, Lincoln Hall on the school district campus will serve as a rain site for campers.

On average, there are approximately 170 campers each week between the two camps which creates a need for a large open space. Staff have also reached out to the school district to determine possible locations on the district's campus to hold camp, if necessary. The school should have more information soon regarding any available space that camps may utilize.

Staff have reviewed the advantages and disadvantages of hosting Proesel Pals and Little Lincolns at the north end of Proesel Park near the Aquatic Center versus the school district campus as staff want to provide the best summer camp options for families and campers. A non-exhaustive list is below.

Proesel Park Advantages

- Green space
- Located near the pool where campers swim every afternoon
- Swim lessons and camp lunches from the concession stand are still available and 170 campers would not have to be transported to the pool on multiple bus shuttles each day
- Access to pool restrooms
- The Community Center is in the Proesel Park campus, providing indoor space if necessary
- Close access to Flowers Park for camp groups

Proesel Park Disadvantages

- Construction on the south end of the park
- Limited storage space
- Pick-up and drop-off impact to pool patron parking
- Lincolnwood Fest set-up will relocate camps

School District Campus Advantages

- Field space
- Indoor space for inclement weather
- Playground on site
- Located away from any park construction (school may still have construction)
- One site for pick-up and drop-off if parents have campers in Tree Tikes, Proesel Pals, and Little Lincolns

School District Campus Disadvantages

- Confusion with pick-up and drop-off
- Summer School
- Unsure at this time what type of space may be available
- Campers are unable to attend swim lessons
- Would have to shuttle 170 campers daily to the pool, utilizing only one bus.
- Could not offer a whole summer of camp as the schools close to clean and prep for the school year
- The school district campus is closed the week of July 4
- Would not be able to offer Last Hurrah
- Would not be able to offer any specialty camps as all spaces would be utilized by regular camps, school district activities, and other school rentals.

Staff also considered moving summer camps to the Community Center. This consideration was dismissed as summer camp would displace all senior programs, adult programs, and many rentals. Additionally, hosting camps at the Community Center would significantly reduce participant capacity and create parking challenges in the Village Hall parking lot.

Proesel Pals and Little Lincoln Camper Pick-Up and Drop-Off

Parks and Recreation staff are working with Lincolnwood Police to determine the safest and most efficient drop-off and pick-up spot for campers that has the least impact on pool patrons and residents. Afternoon camper pick-ups will likely have the most significant impact on traffic and parking, as the pool will also be open.

Tree Tikes

Tree Tikes for youth ages 3-5 will relocate from Proesel Park to the school district campus. Campers will be transported to the Proesel Park Aquatic Center on Tuesday and Thursday mornings for swimming and will remain on the school district campus for the rest of the time. They will have access to a large tent, restrooms, indoor space in case of inclement weather, green space, and a playground.

Specialty Camps

The Village also hosts specialty camps in the summer, including sports camps. Parks and Recreation will still offer a limited number of these camps in 2026, with those camps relocating to the school district. However, due to limited space at the school district and Proesel Park, fewer sessions will be offered.

Aquatic Center

The Aquatic Center will operate as usual during construction at Proesel Park. While normal operations will remain, there will likely be a significant impact on parking during camp pick-up, baseball/softball games, and when construction may block parking. Staff will work with the construction manager and consultant to minimize parking interruptions during construction.

Street Parking

As a construction firm has not yet been hired, it is still unclear how parking will be impacted on both Morse and Kostner during construction. As stated above, staff will work with the construction manager and consultant to minimize parking interruptions during construction.

Lincolnwood Baseball and Softball

Lincolnwood Baseball and Softball will have access to Fields 1, 2, and 3 during their 2026 spring, summer, and fall seasons. Field 4 will not be available for use due to the construction fence and necessary drive lanes required for the project.

Parks and Recreation will continue to run the adult softball league from May to September, however, no other recreation department programs will be offered during construction due to the limited field availability.

Parks and Recreation staff informed Lincolnwood Baseball leadership of the upcoming construction in early 2025, providing adequate notice that Field 4 would be unavailable for the 2026 season.

Summer Concert Series

There will be no changes to the summer concert series.

July 4th Concert

For the past 25 years, the Lincolnwood Youth Strings have held their annual July 4th concert at the Proesel Park shelter. Staff worked with the Lincolnwood Youth Strings Director and determined that the 2026 concert will be held under the tent by the Aquatic Center, with the Community Center serving as a rain site.

Memorial Day Parade and Ceremony

There will be no changes to the Memorial Day Parade route. However, the ceremony will be relocated from Madeleine's Garden. While a decision has not been made on the ceremony location, staff are exploring alternatives, including the Community Center, the tent and lawn area near the Aquatic Center, and the promenade between Village Hall and the Police Department. Once a location has been determined, staff will communicate that information.

Shelter and Tent Rentals

Parks and Recreation offers rentals at the shelter and at two tents (one near the Aquatic Center and one near the Police parking lot) in Proesel Park between May 1 and October 31 each year. In 2026, the shelter and tent near the Police parking lot will be unavailable. Rentals will be available in the two tents near the Aquatic Center.

Proesel Playground

The playground will be unavailable once the construction fence is erected. The universally accessible playground will be installed and connected to the east end of the existing playground and pour-in-place surfacing will be installed under the existing swings.

Park Patrol

Due to construction at Proesel Park, it is anticipated that there will be much less activity than during a typical summer. However, with Proesel Park under construction, it may increase activity in the other neighborhood parks, affecting how Park Patrol is staffed and leading to increased patrolling of the small parks.

Access to Park Amenities

All Proesel Park courts will be closed to the public during construction. During this time park users will have access to basketball courts in 11 neighborhood parks. Additionally, tennis courts are available at Flowers and Central Parks. Central Park tennis courts are also striped for pickleball.

Staff have been in contact with the group that plays inline hockey at the Park and informed them of the construction.

Various groups play sand volleyball in the evenings and on weekends. Staff have not made contact with these individuals.

National Night Out

Parks and Recreation staff will work with Lincolnwood Police to relocate National Night Out to the north end of the park or find another suitable location.

Lincolnwood Fest

One of the most significantly impacted events will be Lincolnwood Fest. Lincolnwood Fest is also the largest event hosted in Proesel Park, with approximately 30,000-40,000 attendees over the four-day event. Lincolnwood Fest includes carnival rides for all ages, carnival games, a beer/wine garden, a family activity tent, main stage entertainment, food vendors, and a car show.

The site plan for previous Lincolnwood Fests includes a portion of the park that will be closed for construction. This will require staff to work with Special Event Management, Inc. (SEM) to design a new layout to relocate certain carnival rides or possibly downsize the event for 2026. A photo of Lincolnwood Fest's existing site plan is attached as Exhibit B.

The Village Board approved a new agreement with SEM at the October 9, 2025, Village Board meeting. Now that a new agreement has been approved, staff will begin working with SEM on a

potential 2026 layout. While there is the possibility of shifting certain areas of the event, staff have concerns about holding such a significant event in the same park where construction is underway. The Village will need to address safety, parking, and other logistical concerns with construction fencing and areas in close proximity to large numbers of people.

Staff will seek direction from the Village Board on how to proceed with the production of Lincolnwood Fest for 2026.

Construction Fencing

The construction fencing will enclose the playground and shelter to prevent unsafe conditions for park users, leaving the shelter and playground unavailable in 2026. Staff explored setting up construction fencing that would leave the shelter and playground open for usage, however two items prevent this method.

1. Fencing would need to be removed and replaced during the project when the areas nearest the shelter and playground are affected. Removing and resetting the fence will add to the project's cost and time.
2. Access points for construction vehicles and equipment may be necessary off both Kostner and Morse, which would create hazardous conditions for park users.

Communications

Staff will notify the public and provide updates regarding the construction using various methods.

Brochures, Website, and Social Media

The Winter/Spring Brochure, delivered to residents in November, will include information about the project, park upgrades, and closures. The Summer Camp Brochure will include updates and changes for day camps and specialty camps. There will be a dedicated webpage under the Parks and Recreation website that will go live by November 1, 2025. Social media platforms such as Instagram and Facebook will have monthly reminders leading up to the construction.

Handouts/Flyers

Staff will distribute flyers at all Parks and Recreation events and in the Turkey Trot race packets with information about the construction of Proesel Park. A digital flyer will be sent to the school district for distribution in their Tuesday e-newsletter. Flyers will be posted on the park bulletin boards at Central Park, Flowers Park, and the Aquatic Center, and additional flyers will be available at the Community Center and Village Hall. All electronic and printed communication will include a QR code or link to the website for construction information and updates.

Discussion and Recommendation

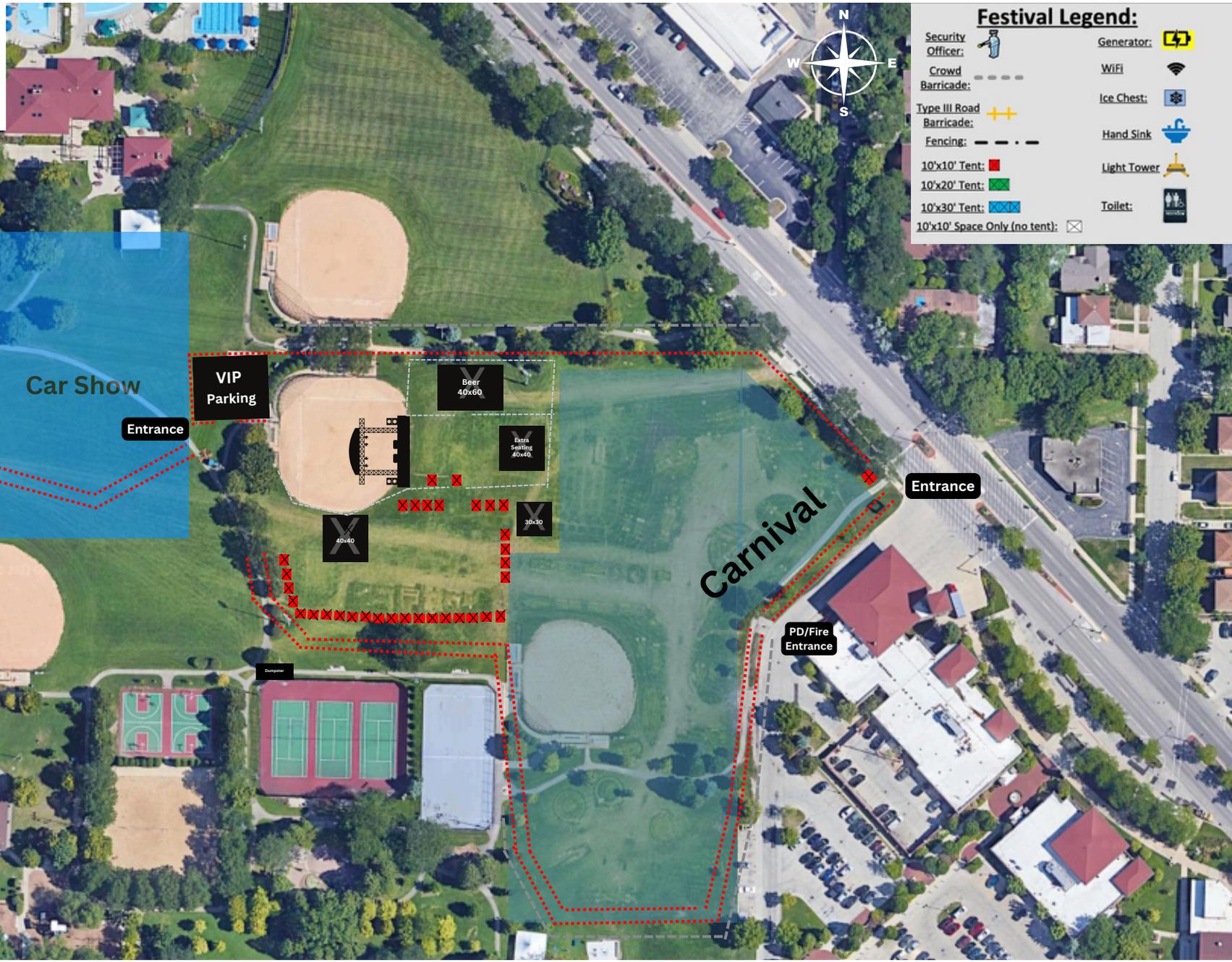
Staff is seeking a discussion and feedback from the Park and Recreation Board regarding program impacts due to Proesel Park construction in 2026.

Documents Attached

1. Exhibit A – Proesel Park Construction Area
2. Exhibit B – Existing Lincolnwood Fest Site Plan
3. Exhibit C – Aerial Photo of Proesel Park
4. PowerPoint Presentation

EXHIBIT A – Proesel Park Construction Area





Festival Legend:

Security Officer:		Generator:	
Crowd Barricade:	----	WiFi:	
Type III Road Barricade:		Ice Chest:	
Fencing:	- - - -	Hand Sink:	
10'x10' Tent:		Light Tower:	
10'x20' Tent:		Toilet:	
10'x30' Tent:		10'x10' Space Only (no tent):	

Exhibit C – Aerial Photo of Proesel Park

