



Village of Lincolnwood Park and Recreation Board

Board Meeting
Tuesday, June 13, 2023
7:00pm

Gerald C. Turry Village Board Room
Lincolnwood Village Hall – 6900 North Lincoln Avenue

Meeting Agenda

- I. Call to Order
- II. Minutes Approval
 - a. May 9, 2023, Meeting
- III. Old Business
- IV. New Business
 - a. Updated 2023 Park and Recreation Board Meeting Dates
 - b. Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 19, 2023, between the Hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race
 - c. Pickleball Discussion
- V. Public Forum/Audience Participation
- VI. Directors Report
- VII. Staff Report
- VIII. Chairperson's Report
- IX. Commissioners' Reports
- X. Adjournment

Posted: June 8, 2023



**Village of Lincolnwood
Park and Recreation**

**Board Meeting
Tuesday, May 9, 2023
7:00pm**

**Council Chambers
Lincolnwood Village Hall – 6900 North Lincoln Avenue**

MINUTES

I. CALL TO ORDER

Lovering: The meeting was called to order at 7:00PM.

PRESENT AT THE MEETING

Presiding Board Member: Art Lovering

Park Board Commissioners Present: Leah Brennan, KJ Malca, Sokol Delisi

Village Board Liaison: Grace Diaz Herrera

Parks and Recreation Department Staff: Karen Hawk, Jeron Dorsey

On motion, Delisi/Brennan makes a motion to have Lovering stand in as presiding member to convene the Park Board Meeting. Motion passes 4-0.

AYES: Lovering, Malca, Brennan, Delisi

NAYS: None

ABSTAIN: None

II. APPROVAL OF MINUTES OF THE APRIL 11, 2023, BOARD MEETING.

On motion Lovering approves the meeting minutes of the April 11, 2023, Park and Recreation Board meeting. 4-0, motion passes.

AYES: Lovering, Malca, Brennan, Delisi

NAYS: None

ABSTAIN: None

III. OLD BUSINESS

None

IV. NEW BUSINESS

A. Comprehensive Master Plan Update

Doug Fair: Presents information from the memo included in the Board Packet

Board Discussion: A discussion followed among the Park and Recreation Board and the Parks and Recreation staff along with Doug Fair.

V. PUBLIC FORUM/AUDIENCE PARTICIPATION

None

VI. DIRECTOR'S REPORT

Hawk:

- Increase in Little Lincolns Day Camp; Proesel Pals and Tree Tikes are low but we anticipate them to increase
- Scholarship Policy to be discussed with Board Members in the next couple months
- June Board Meeting, staff will discuss Pickleball and the needs and wants of the community
- Flowers Park contract award to Village Board
- 25 Picnic tables being replaced
- 23-week lead time for diving board replacement
- Village Board approved the precast restroom at Flowers Park
- Centennial Park restoration begins next week
- Dog Park Survey is available online and will be posted on social media tomorrow
- Memorial Day participation is still open

VII. STAFF REPORTS

Dorsey:

- Demolished and rebuilt the check-in area at the aquatic center
- Updating pool signs
- Nearing the install date for the Proesel Park signs
- Ordering new diving boards with a long lead time
- Concession stand vendor is set and ready to go
- Park Patrol has started and will work through October
- Soccer has started and currently has 29 participants enrolled
- Summer camp and aquatic staff hiring is complete and fully staffed
- Camp session updates, continuing to promote Tree Tikes, Proesel Pals and

- Half-Day Camps to try to get the numbers up
- Lifeguard certifications classes start this Thursday at the pool
 - May 27th the pool opens for Memorial Day Weekend
 - Memorial Day Parade has come together well and Kandice will reach out for volunteers

VIII. CHAIRPERSON'S REPORT

Lovering:

- Pleased that Flowers Park Plan is moving forward
- Encourages Board Members to attend the Memorial Day Parade
- Thanks the people that organized and came out to the Valley Line Cleanup, there was a significant turnout with a lot of cleanout

IX. COMMISSIONER'S REPORTS

Delisi:

- Entering summer season, friendly reminder to patrons at the park and pool to be on best behavior. Very much looking forward to Memorial Day Parade. Looking forward to seeing how the Masterplan wraps up.

X. ADJOURNMENT

Meeting adjourned at 7:50PM

Motion to adjourn: Delisi/Malca

AYES: Brennan, Malca, Lovering, Delisi

NAYS: None

Park Board Minutes prepared by Julie R. Glowacki

Park and Recreation Board Chairperson: _____

Signature

Date



MEMORANDUM

TO: Parks and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: June 13, 2023

SUBJECT: Updated 2023 Park and Recreation Board Meeting Dates

Parks and Recreation Board meetings are regularly scheduled for the second Tuesday of each month at 7pm. If the second Tuesday of the month falls on a major holiday, that month's meeting is typically not included in the annual meeting schedule. The Park and Recreation Board reviews and affirms the exact meeting dates annually.

At the November 8, 2022, Park and Recreation Board meeting the Park Board approved the meeting date schedule for 2023 meetings. Park and Recreation Board members are requesting to change the start time of each meeting to 6:15pm on the second Tuesday of each month effective July 11, 2023.

If approved, the updated meeting schedule will supersede the previously approved meeting schedule for Park and Recreation Board pending the approval of a Resolution by Village Board.

Documents Attached

1. Draft List of Updated 2023 Park and Recreation Board Meeting Dates

Recommended Action

Move to approve the Updated 2023 Parks and Recreation Board meeting dates.

**Village of Lincolnwood
Parks and Recreation Board
2023 Meeting Schedule**



Meetings to be held on the second Tuesday of
each month at 6:15 pm in the Gerald C. Turry Village Board Room.

July 11

August 8

September 12

October 10

November 14

December 12



MEMORANDUM

TO: Parks and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: June 13, 2023

SUBJECT: Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 19, 2023, between the hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race.

Background

The 47th Annual Turkey Trot Race for runners and walkers will be held on Sunday, November 19, 2023. Participants run or walk the 5K or 10K race on the streets of Lincolnwood. A section of the race route is on Lincoln Avenue, which is a State Road controlled by the Illinois Department of Transportation (IDOT). IDOT requires a local government body to pass and submit a resolution accepting responsibility for the closing of the street.

The section to be closed is from Kostner Avenue to Pratt Avenue on the west side of the road. The Police Department will barricade the road and re-route traffic to a single lane on the east side of Lincoln Avenue. This is the same route used in previous years.

Recommended Action

Move to approve a Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 19, 2023, between the hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2023-

A RESOLUTION APPROVING THE CLOSURE OF A PORTION OF LINCOLN AVENUE ON SUNDAY, NOVEMBER 19, 2023 BETWEEN THE HOURS OF 7 A.M. AND 11 A.M FOR THE ANNUAL TURKEY TROT RACE

WHEREAS, the Village desires to hold its 47th Annual Lincolnwood Turkey Trot Race on Sunday, November 19, 2023 from 7:00 am. to 11:00 am. (*“Turkey Trot”*); and

WHEREAS, the Turkey Trot requires the closure of that portion of Lincoln Avenue between Kostner Avenue and Pratt Avenue; and

WHEREAS, Lincoln Avenue is a right-of-way owned and maintained by the State of Illinois; and

WHEREAS, the State of Illinois requires that the Village assume the responsibility and liability involved in the closure of a portion of Lincoln Avenue as a condition of such closure; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CLOSURE. The Village President and Board of Trustees hereby approve the closure of Lincoln Avenue between Kostner Avenue and Pratt Avenue for the Turkey Trot (*“Lincoln Avenue Closure”*).

SECTION 3. ASSUMPTION OF RESPONSIBILITY AND LIABILITY. The Village President and Board of Trustees hereby approve the assumption by the Village of: (a) full responsibility for the direction, protection and regulation of traffic during the Lincoln Avenue Closure; and (b) all liabilities that would otherwise be the responsibility of the State of Illinois for damages of any kind occasioned by the Lincoln Avenue Closure. The Village President and Board of Trustees further agree that the Village will maintain all-weather detours during the Lincoln Avenue Closure, which detours will be conspicuously marked and patrolled by police personnel for the benefit of traffic deviated from Lincoln Avenue.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of _____,2023.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2023.

Jesal Patel, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2023.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois





MEMORANDUM

TO: Park and Recreation Board

FROM: Karen Hawk, Director of Parks and Recreation

DATE: June 13, 2023

SUBJECT: Pickleball Discussion

Background and Summary

Pickleball is a paddle sport (a hybrid of tennis, ping pong and badminton) played by all ages. According to Forbes, the sport now has 4.8 million participants nationwide and has grown 39.3% over the past two years and is considered the fastest growing sport in the United States. Pickleball is played with a flat paddle, a plastic ball similar to a whiffle ball, and a three-foot net on a court that is 44' long by 20' wide.

As the sport of pickleball continues to grow in popularity, more and more residents are reaching out to request pickleball courts within the Village of Lincolnwood. Many of our residents currently drive to other municipalities to play and would like courts closer to home. Pickleball players are currently improvising and playing on the tennis courts in Lincolnwood parks. Currently, the Village of Lincolnwood has seven tennis courts across three park locations. Those parks include Proesel Park (three courts), Flowers Park (two courts), and Central Park (two courts). While the tennis courts are not ideal due to the size of the service box and the height of the net, these are the only locations where pickleball players can play. There is also no indoor recreation space within the Village large enough to accommodate courts.

The sport of pickleball is forecasted to continue growing over the next few years. Pickleball is popular because it is easy to learn and play, offers a great aerobic workout and is not stressful on joints, it is fun for all ages, is a multi-generational sport, and players can set up portable courts on any adequate surface.

While there are many benefits to pickleball, the sport has one significant downside. The noise of the plastic ball hitting the wooden or plastic paddle can be heard from a distance. The noise has proven to be a concern across the country with a number of courts installing acoustic sound attenuation screens on the outdoor courts, limiting hours of play, or closing courts permanently.

Parks and Recreation reached out to many of our neighboring communities to discuss their experiences with pickleball, find out whether they have dedicated courts, if there are concerns with tennis players and pickleball players using the same courts, noise complaints (and what they have done to address), and to find out how close the courts are to residential areas and neighbors. The matrix below provides the results of those conversations.

Municipality/Park District	Dedicated Courts/Tennis Courts	Concerns with Tennis/PB players on same court	Noise Complaints	Close to Residential Housing
Evanston	3 Tennis	Yes	Many	All back up to residential homes
Skokie	13 Tennis 7 Dedicated	N/A	N/A	All within one block of residential homes. Some within 15ft of homes
Des Plaines	8 Dedicated	N/A – all courts dedicated	No Complaints regarding noise	All courts near residential homes
Elk Grove	6 Dedicated 6 Tennis	Not many PB players play on tennis courts	No Complaints regarding noise	Majority are adjacent to residential homes and all within one block of homes.
Glencoe	6 Tennis 6 Temporary	No explicit issues	Some complaints. Proactively deals with noise by limiting hours and required conduct.	All near residential home, most are next to homes.
Itasca	2 Dedicated	N/A – all courts dedicated	No complaints at this time	Courts within one block of residential home with some space in all directions
Lincolnshire	6 Dedicated	N/A – all courts dedicated	Minimal complaints	One park not near residential homes. All others nearby residential homes.
Morton Grove	2 Dedicated	N/A – all courts dedicated	No complaints at this time	All next to residential homes on one

				side of courts
Niles	4 Dedicated	N/A – all courts dedicated	N/A	Right next to residential homes on one side of court. Some as close as 15ft.
Northbrook	14 Tennis 8 Dedicated	N/A	N/A	All within 1 block of residential homes. Two parks within 30 ft of homes.
Northfield	6 Dedicated	N/A – all courts dedicated	No complaints at this time	Courts within one block of homes on two sides, but ample space between.
Park Ridge	7 Dedicated	N/A – all courts dedicated	Received objections/complaints at community meetings to replacing tennis courts with pickleball courts, with noise being reason for objections.	All courts by residential homes on all sides
River Forest	4 Dedicated 2 Tennis	N/A	N/A	All courts are near residential homes. One close to homes on two sides.
Vernon Hills	8 Dedicated	N/A – all courts dedicated	Noise complaints due to players playing outside posted hours. More complaints now that windows to houses are open.	All courts nearby residential homes
Wheeling	6 Dedicated	N/A – all courts dedicated	Have one court that is close to a home. Would move court if possible. Other complaints due to Pickleball players playing outside posted hours.	Courts are nearby some residential homes on one side
Wilmette	3 Tennis	Loud noise distracts tennis players.	Many noise complaints. Will be placing sound	All courts by residential homes.

		Different lines cause confusion for players	mitigation material on fencing of the pickleball courts. They also work with neighbors to install vegetation and natural plantings to help mitigate sound further and create visual barriers.	
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The Village of Lincolnwood is currently undergoing a Comprehensive Master Plan process. It is anticipated that an outcome of the Master Plan will be a desire for dedicated pickleball courts, and this being investigated as part of the Master Plan process. While the plan will serve as a “useable blueprint” for the future of the Department, we currently have many residents looking for a place to enjoy their sport of choice within their own community. To provide a space for those looking to play pickleball, Parks and Recreation staff laid out temporary lines on one of the tennis courts at Proesel Park in addition to placing removeable net straps on the tennis nets to allow for proper height requirements. Staff will also add temporary lines and a net strap on an additional court at Proesel Park within the next week.

Discussion

The Parks and Recreation Department has also received requests to line the courts at Central Park for pickleball. These courts are closer to residential homes than the courts at Proesel and staff would like to gather feedback from the Park and Recreation Board regarding placing temporary lines and net straps on these courts, and any restrictions that the Board would like to see put in place if these courts are lined until a permanent solution is determined.