

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
MEETING OF THE COMMITTEE OF THE WHOLE
VILLAGE HALL COUNCIL CHAMBERS
JANUARY 3, 2023**

Call to Order

President Patel called the Committee of the Whole Meeting of the Lincolnwood Board of Trustees to order at 6:00 P.M., Tuesday, January 3, 2023, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Upon roll call by Village Clerk Beryl Herman, the following were:

PRESENT: President Patel, Trustees Klatzco, Sargon, Saleem, Halevi, Martel

ABSENT: Diaz-Herrera

A quorum was present.

Also present: Village Manager Anne Marie Gaura, Assistant Village Manager Charles Meyer, Finance Director Denise Joseph, Community Development Director Scott Magnum, Police Chief Jason Parrott, Public Works Director Nadim Badran, Assistant to the Public Works Director Brendon Mendoza, Assistant to the Village Manager Lamar Jones, Management Analyst Jake Litz, Management Analyst Matthew Pasquini.

Approval of Minutes

The December 20, 2022, Committee of the Whole meeting minutes were presented for approval. Trustee Sargon moved to approve the minutes of the December 20, 2022, Committee of the Whole meeting minutes as presented. Trustee Klatzco seconded the motion.

Upon Roll Call, the results were:

AYES: Trustees Klatzco, Sargon, Saleem, Halevi, Martel

NAYS: None

ABSENT: Diaz-Herrera

The motion passed.

Regular Business

1. Biennial Report of the Board of Fire and Police Commissioners

Chair of the Board of Fire and Police Commissioners Sheri Doniger provided a background on the responsibilities of the Board of Fire and Police Commissioners, as well as names of Commission members.

She recognized Police Officers who retired, were newly hired and resigned/separated from the Police Department. Chair Doniger outlined the Police Officer Examination process and provided demographics for sworn personnel, retired personnel, and Police candidates. She informed the Village Board of the goals and objectives of 2023-2024, which include the

hiring of two additional Police Officers from the eligibility list, and starting a new eligibility list.

Chief Parrott stated that it is an unprecedented time when there isn't a large pool of Police Candidates. He noted that the Police Department is being as aggressive as possible in attracting candidates. He stated that every Police Department he has communicated with is having similar difficulties recruiting Police candidates. He stated that even though the pool of candidates is small, the Village is getting good candidates.

Trustee Sargon noted that the Village Board had taken steps to keep the Village competitive by evaluating compensation packages and vacation accrual to be more competitive in the labor market. She noted that the Village Board is open to hearing any suggestions on how the Village can be more competitive.

Trustee Martel stated that the percent female to male is outstanding to him. He asked Chief Parrott about the turnover rate in the Police Department.

Chief Parrott stated that there isn't an issue with the turnover rate. He noted that the Department is making an effort to recruit a diverse Police Department. Chief Parrott noted that the pension system in Illinois and legislative changes in policing may have contributed to the recent number of retirements.

Trustee Halevi stated that the Police Department works together very well. She noted that the mission and functions of the Board of Fire and Police Commission are very important to the community.

Mayor Patel thanked the Board of Fire and Police Commission and the Police Department for their work.

The consensus from the Village Board was to accept the Biennial Report.

2. Strategic Plan Quarterly Update

Management Analyst Jake Litz provided an overview of the Strategic Plan.

He provided an update to the Village Board on several strategic plan objectives. He stated that there are 34 Goals with a total of 148 Action Plans. In the 4th quarter of 2022, 9 Goals with a total of 18 Action Plans were worked on or completed. Mr. Litz further stated that as of today, 31% of all strategic action plans had been completed. He updated the Village Board on the status of several strategic plan goals such as defining a promoting a service-first culture, Community Development Department improvements, financial forecast plan, enhancing and improving communications, and hosting more community building and cultural events.

Mr. Litz informed the Village Board of the HR Green Action Plan. He stated that HR Green Action Plan consists of 21 goals with a total of 53 action plans. He stated that in the 4th

quarter of 2022, 5 goals with 7 Action Plans were worked on or completed. Furthermore, he stated that 57% of all HR Green Action Plans had been completed. Mr. Litz provided an overview of the goals, which include improving efficiency in operations, office operations, and the Building Division's functionality.

Trustee Sargon asked if the Village Board can view the documents related to the goals outlined in the Strategic Plan and what changes and progress have been made.

Mayor Patel stated that the Community Development Department has several things to be accomplished regarding obtaining permits and other information the public needs.

The consensus of the Village Board was to accept the Strategic Plan quarterly update.

3. Discussion Concerning Advanced Vehicle Purchasing

Assistant to the Public Works Director Brendon Mendoza informed the Village Board of issues and delays the Village is experiencing with the ordering of vehicles.

He stated that the issues experienced range from delayed production of vehicles, large lead times for orders to be delivered, cost increases, and vehicle ordering limits. Mr. Mendoza stated that due to difficulties with lead times in vehicle orders, staff is recommending the Village Board provide direction to move forward with ordering the vehicles in the current fiscal year with the goal of receiving them in their scheduled replacement year. Furthermore, he noted if the Village Board provides direction to place an advance order for the vehicles, staff will return to the Village Board at the January 17, 2023, Village Board Meeting to request approval to purchase the vehicles.

Mayor Patel asked if, in a typical year, four Police Department squad cars are replaced.

Mr. Mendoza stated that the Village is trying to maximize the American Rescue Plan Act Funds (ARPA). In doing so, the Village will be purchasing four squad cars.

Trustee Sargon asked what happens to the phased-out vehicles and the average mileage per year.

Police Chief Parrott stated that vehicles are either repurposed for use by another Village Department or sold at an auction. He noted that the average Police patrol vehicle mileage is around 30,000 to 35,000 a year.

Trustee Sargon asked, with the long lead times for vehicles, if the village would receive vehicles with the latest technology.

Mr. Mendoza stated that the Village receives the latest technology from vehicles purchased and that the technology doesn't change a lot from year to year.

The consensus of the Village Board was to provide direction to staff to bring the vehicle purchase order to the Village Board for consideration and approval at the January 17, 2023, Village Board meeting.

4. Discussion Concerning Electric Vehicle Charging Station at Proesel Park

Management Analyst Matthew Pasquini stated that the Village secured a \$7,500 grant from ComEd for the purchase and installation of an electric vehicle charging station to be installed at Proesel Park.

He provided an overview of the proposed charging station and its features, such as compatibility with all-electric vehicles and the ability to charge up to 7.2 kilowatts per charging port. He informed the Village Board of the pricing options, which include a fixed session rate, an hourly rate, an energy rate, a length of stay rate, charge complete pricing, time of day pricing, a minimum or maximum fee per session, and driver groups. He noted that ChargePoint would manage billing and payment processing for a 10% processing fee.

Mr. Pasquini stated that the Village Board has pricing options to consider. The first is to make the charging station free or charge to cover the costs of supplying electricity to the charging station and the 10% processing fee assessed by the vendor. Furthermore, he stated that there are also enforcement considerations, such as preventing non-electric vehicles from parking in charging station parking spots.

Trustee Sargon asked why Tesla electric vehicles are not listed as compatible electric vehicles.

Mr. Pasquini stated that Tesla has a separate adapter that allows a Tesla owner to plug their vehicle into the charging station.

Trustee Saleem asked why the electric vehicle station is being installed at Proesel Park.

Public Works Director Nadim Badran stated that Proesel Park is a high traffic area, so it is an optimal location to install the electric vehicle station.

Trustee Halevi asked what happens if multiple drivers want to use the electric charging station.

Mr. Pasquini stated that there are mobile phone applications that notify customers when there is a spot available.

Trustee Klatzco asked if the 10% fee is taken from our fee or if the fee is charged separately to the customer.

Mr. Pasquini stated that the fee would be part of the payment.

Trustee Martel stated that the Village should place additional charging stations next to the original unit to save on installation costs. He noted that he would like to see an Ordinance which specifies a time limit for how long vehicles can be parked in the charging area.

Mr. Pasquini stated that staff recommends setting the price for charging at \$0.15 per kilowatt hour to cover the cost of supplying electricity to users and the 10% processing fee assessed by ChargePoint for billing and payment handling. Additionally, staff recommends a charge fee of \$30 per hour to prevent vehicles from remaining plugged in and parked after they have been fully charged. Finally, staff recommends that the Village Board adopt an ordinance to restrict non-EV vehicles from parking in stalls where EV charging is available.

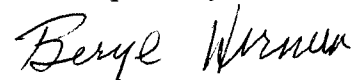
The consensus of the Village Board was to set the price for charging at \$ 0.15 per kilowatt hour for the first 3 hours and \$20 an hour after that. The Village Board also agreed to revisit the parking restrictions in the vicinity of the electric vehicle charging station at a later date.

Adjournment

Trustee Sargon moved to adjourn the Committee of the Whole at 7:32 P.M., seconded by Trustee Saleem.

The meeting was adjourned unanimously by voice vote.

Respectfully Submitted,



Beryl Herman
Village Clerk