

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
AVAILABLE LIVE AT
WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/
JANUARY 4, 2022**

Before the start of the meeting the Village President read the following into the record: Pursuant to recently adopted amendments to the Illinois Open Meetings Act included in Public Act 101-640, public bodies may, in certain circumstances, hold entirely virtual public meetings without a quorum physically present in any one location.

On May 29, 2020, Governor Pritzker issued a Disaster Proclamation that declared in-person attendance at public meetings of more than ten people at the regular public meeting location to be infeasible, in accordance with the Open Meetings Act, as amended by Public Act 101-640.

On December 21, 2021, President Patel executed a written determination that given the on-going emergency associated with the COVID-19 pandemic, in-person meetings of the Village's Board of Trustees are not practical or prudent at this time and until further notice.

In accordance with the Governor's Disaster Proclamation and the Village President's Declaration of Emergency and Determination regarding meetings of the Villages Board of Trustees, I, Jesal Patel President of the Village board, do hereby determine that in-person meetings of the Village Board are not practical or prudent at this time and until further notice.

Call to Order

President Patel called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:32 P.M. Tuesday, January 4, 2022, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance stood and recited the Pledge of Allegiance.

Roll Call

On roll call by Assistant Village Manager and Deputy Clerk Chuck Meyer the following were:
Present: Mayor Patel, Trustees Halevi, Martel, Saleem, Present via Go to Meeting Trustees, Herrera, Klatzco, Herrera
A quorum was present.

Also present via Go to Meeting: Anne Marie Gaura, Village Manager, Chuck Meyer, Assistant Village Manager; Karen Hawk, Public Works Director; Steven Elrod, Village Attorney.

Approval of Minutes

A motion that approval of minutes is tabled until the January 18 meeting.

The motion passed

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$310,465.36 and moved to approve the warrants. The motion was seconded by Trustee Sargon.

Upon roll call the results were:

AYES: Trustees Saleem, Martel, Halevi, Herrera, Sargon, Klatzco, Diaz-Herrera.

NAYS: None

The motion passed

President's Report

Mayor Patel wished a Happy New Year to all. He shared that January 7 is Orthodox Christmas and expressed holiday wishes to those who celebrate. He reported that Mike Lauby, part of the District 1860 development team, suddenly passed away and thanked him for his work for the Village.

Village Trustees' Report

Trustee Halevi asked how many of our residents have died from COVID. Manager Gaura shared that she will report back to the Board.

Trustee Sargon shared that there is a Plan Commission meeting at 7:00 p.m. on January 5. She also wished Happy New Year and Merry Christmas to those who celebrate on January 7. Finally, Trustee Sargon shared that there have been 64 COVID related deaths in Lincolnwood since March 2020.

Village Clerk's Report

None

Village Manager's Report

Manager Gaura reminded the board and community that next Thursday, January 13 at 6:00 pm is the Capital Improvement Program budget workshop. She also wished everyone a Happy New Year.

Public Forum

Amanda Solon spoke about The Animal Store. She encouraged members of the board to visit The Animal Store in person. She doesn't want to put anyone out of business but does believe animals should be sold and that the store can focus on pet supplies. She also expressed concern for Spur the Tortoise. She shared that expressing compassion for animals doesn't diminish compassion for humans and hopes that can be considered.

Deputy Clerk Meyer read the following emails that were received by the Village for Public Comment:

Dear elected Officials:

I want to lend my voice to those of others who have come before you to protect animals from the greed of people who exploit animals for profit. I hope by now you have been able to pay a visit to The Animal Store to see for yourselves the condition under which the animals are kept, so unlike their natural habitat. Ironically, the store's website urges people to adopt their dogs from rescue organizations, yet the owner seems to think it's perfectly fine to subject rabbits, sugar gliders, tortoises,

etc. etc. to suffer in small enclosures. One of their animals, Spur, is a large tortoise who is kept without water, food, heat lamp, or any kind of stimulation in a small enclosure.

Please do the right thing and ban the sale of live animals. In 2022, this should no longer be an option, to sell living sentient beings like merchandise. And please, order the owner of Spur to surrender her to a suitable sanctuary where she can at least enjoy the rest of her life in more humane conditions.

Thank you so much for the opportunity to express my opinion to your council.

Respectfully,
Felice Howard

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Please ban animal sales.

The Animal Store has Spur, the tortoise, which needs to be in a reputable sanctuary where her needs will be met.

The Animal Store lacks the same care and consideration for cats, rabbits and all animals as their opposite and applauded stand on dogs. You have the power to make this right.

Donald H. Kuehlthau
Elizabeth C. Schuch

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PLEASE BAN ANIMAL SALES!

(No Name Provided)
lookintheireyes@mail.com

===

As a concerned citizen, I urge you to ban the sale of animals in Lincolnwood. I am concerned for the animals who are sold at The Animal Store, particularly Spur the tortoise who does not have the appropriate environment for his species.

Thank you for your time.
Donna Marino

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Dear Lincolnwood Officials,

Thank you for taking our comments.

I would like to urge you to please ban the sale of all animals in Lincolnwood. They deserve a better life than to be bought and sold like merchandise.

Spur, the Tortoise has been observed multiple times without food and water. She belongs in a reputable sanctuary that can provide the proper environment and care.

Karen Elger

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Dear Village of Lincolnwood,

I was happy to hear that a caring group of people have visited The Animal Store recently and are working toward helping place Spur, the tortoise, in a sanctuary where his needs will be met. In the past, I too visited the store and expressed concern about Spur.

I also agree with current efforts to ban all animal sales in Lincolnwood. More and more pet stores on the North Shore are becoming remote sites for animal shelters to promote animals for adoption.

There is no need to buy animals -- there are so many species (dogs, cats, rabbits, birds, gerbils, hamsters, etc.) who are at risk of euthanasia for lack of good homes.

Thank you for your attention to this important matter.

Sincerely,

Valerie J. Chalcraft, Ph.D.

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Please ban animal sales. I cannot believe this is still a thing in 2022.

Phoebe Conner

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Please ban animal sales.

Laura Kiblin

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Please ban animal sales. In so many cases, they are inhumanely treated and damaged. And please send Spur to a reputable sanctuary. Let's all do the right thing.

Thank you.

Michelle Jorgensen

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Good evening,

My name is Stacy Zeidman and I am writing to you in regards to the hearing tonight on the pet store, the animal place.

I've had personal experience with how horrible of a pet store this is. The animals are consistently kept inhumane conditions, animals kept without water, and the owner of the store could care less. In 2014, I decided to purchase two ground squirrels because of how horrible the condition they were in and how badly I felt for them. I called the department of agriculture to see if they were illegally caught, however did not receive much follow up. I ended up finding a sanctuary for them where they could live out their life. In addition, birds are kept in tiny cages, without enough stimulation, sunlight, etc. I am an experienced parrot owner whose birds are now thriving at an exotic bird sanctuary in Florida, and I can tell you firsthand, that this is considered abuse.

I have worked on campaigns in the past with Lincolnwood. Including the former alliance party when mayor Turry was running for re-election against former Mayor Bass and during this time, I wish I was more involved In trying to shut the?

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Hello and Happy New Year to All,

I am writing to you today to please stop selling animals and to free Spur to a sanctuary immediately.

We need to be compassionate and kind. Especially to those without a voice.

Thank you.

Leslie Randall

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Please ban animal sales. Thank you.

Sincerely,

Robert Furem

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Also consider Spur the tortoise to be sent to a reputable sanctuary that will meet her needs. Too many animals have suffered at this store.

Thank you,

Patti Cora

Mayor Patel acknowledged these letters and thanked the writers.

Consent Agenda

1. Approval of the Following Related to the Connector Road Resurfacing Project; A) a Resolution Authorizing the Execution of a Local Agency Agreement for Federal Funding with the State of Illinois; B) a Resolution Authorizing the Execution of a Consultant Services Agreement with Christopher B. Burke Engineering Ltd., of Rosemont, Illinois for Construction Oversight Services in the Amount Not to Exceed \$68,000; and C) a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois in the Amount of \$149,000

Trustee Saleem moved to approve the Consent Agenda as presented seconded by Trustee Halevi.

Upon Roll Call the results were:

AYES: Trustees Saleem, Martel, Halevi, Herrera, Sargon, Klatzco

NAYS: None

The motion passed

Regular Business

2. Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with CRSEM LLC D/B/A Chicago Special Event Management, for the Production of Lincolnwood Fest 2022

This item was presented by Parks and Recreation Director, Karen Hawk Using Power Point.

SEM Agreement

The agreement is valid for the 2022 festival season
The agreement provides all details to include the following:

- *Dates and Times
- *Event Location, Layout and Logistics
- *Public Safety
- *Promotion and Sponsorship
- *Fees and Expenses
- *Insurance Requirements and Indemnity
- *Permits and General Provisions

SEM Agreement Fees

- *Section 4.E.4 authorizes the Village Manager to negotiate booth fees
- *All labor costs will be stated in the overall budget
- *All other fees to be paid to SEM are specifically stated in the agreement

Director Hawk talked about the financial analysis presented at the December 7 board meeting and that consensus was to pursue a sole source agreement with SEM with an ordinance waiving bidding. She explained that the agreement is still being finalized between the Village and SEM. The agreement is valid for the 2022 festival season. She noted that the public safety aspect is collaborated with the Police and Fire Departments to include medical station and security check points. She noted that Section 4.E.4 allows the Village Manager to negotiate booth fees and that labor costs will be stated in the overall budget. Staff recommends the Board pass an ordinance waiving competitive bidding and allowing the Village Manager to execute an agreement with SEM in a form that acceptable to both the Village Manager and Village Attorney.

Trustee Saleem expressed hope that COVID doesn't impede this event and asked if there are any clauses accounting for this potential risk. Director Hawk said if we need to cancel the event we can, but fees already paid out will not be reimbursable.

Trustee Martel asked when commission, revenue bonuses and expenses will be paid out. Director Hawk explained that SEM acts as the fiscal agent for the Lincolnwood Fest and that within 30 days of the event, invoices for the Village and expenses owed to the Village will be settled in that time. Hank from SEM explained that if a sponsorship was sold but the event is canceled, SEM will return it or hold onto it for the next year. Trustee Martel expressed concerned that is not present in the contract and questions if there are mechanisms to refund certain expenses that are factored in before the event is executed. Director Hawk said termination rights exist in the contract but nothing specific about what Trustee Martel initially asked about and that getting that into the contract will be considered. Village Attorney Elrod stated the proposed motion language allows staff the flexibility to address Trustee Martel's concerns.

Trustee Sargon moved to adopt an ordinance waiving competitive bidding and allowing the Village Manager to execute an agreement with SEM in a form that acceptable in form and substance to both the Village Manager and Village Attorney.

Trustee Sargon moved to approve the Ordinance, seconded by Trustee Klatzco. Upon Roll Call the Results were:

AYES: Trustees Saleem, Martel, Halevi, Herrera, Sargon, Klatzco

NAYS: None

The motion passed

3. Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with ClientFirst, of Corona, California for the Provision of Land Management Software Selection Services

This item was presented by Assistant Village Manager, Chuck Meyer. Mr. Meyer reminded that this item was discussed last year to transition away from Accela and to use ClientFirst to provide RFP services. \$20,000 was allocated to Accela for this year, but it will instead be used to implement and RFP for a new system that's easier for front-end and back-end users. The total cost will amount to \$33,000, with \$20,000 being spent in the current fiscal year and \$13,000 being spent during the next fiscal year. The RFP process will take approximately six months to implement.

Trustee Saleem sought clarification on the breakdown of the \$33,000 cost. Mr. Meyer explained that all of the \$33,000 will be used for RFP services.

Mayor Patel confirmed that the Village is paying ClientFirst to assist with the RFP process due to the lack of expertise among Village staff.

Mayor Patel asked roughly what percentage of the Village's employees and residents are utilizing Accela services.

Mr. Meyer responded that there are twelve users in the system among most departments within the Village. He also shared that on a yearly basis there are approximately 700 building permits and 7,000 to 8,000 vehicle stickers sold to approximate 5000 households.

Trustee Saleem sought clarification on what is included in the RFP process.

Mr. Meyer explained the steps outlined by ClientFirst for the RFP process which includes what our current processes are and tailoring the RFP to meet the Village's specific needs. He also shared that once two finalists are identified Village Staff will be given opportunities to test different products to ease of use and alignment with staff and end-user needs. He finally shared that ClientFirst will present findings to the board when the time comes.

Mayor Patel explained that his understanding is that the system being replaced is complex but if done right, can last Village many years and is worth the upfront investment for the technical expertise to be provided by ClientFirst.

Manager Gaura shared that IT expertise is not present in-house within the Village to tailor an RFP that outlines the exact specifications of what is needed for the Village

Trustee Martel shared that his company engages in similar RFP process and believe that it makes sense to utilize ClientFirst's IT expertise.

Trustee Klatzco sought clarification as to what extent ClientFirst will be assisting with the product demonstrations.

Mr. Meyer explained that ClientFirst will be working with vendors to ensure that whatever is presented to staff for testing will match the Village's current processes.

Trustee Klatzco moved to approve the Ordinance which includes waiving competitive bidding, seconded by Trustee Diaz-Herrera.

Upon Roll Call the Results were:

AYES: Saleem, Martel, Halevi, Herrera, Sargon, Klatzco

NAYS: None

The motion passed

Adjournment

At 8:19 P.M., Mayor Patel called for adjournment of the Regular Village Board meeting.

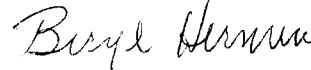
Trustee Martel moved to adjourn, seconded by Trustee Saleem.

AYES: Trustees Saleem, Martel, Halevi, Herrera, Sargon, Klatzco

NAYS: None

The motion passed

Respectfully submitted,



Beryl Herman
Village Clerk.