



**Village of Lincolnwood
Parks and Recreation**

**Board Meeting
Tuesday, January 11, 2022
7:00pm**

**Council Chambers
Lincolnwood Village Hall – 6900 North Lincoln Avenue**

Draft MINUTES

I. CALL TO ORDER

Tucker: The meeting was called to order at 7:04PM.

PRESENT AT THE MEETING

Chair Person: Courtney Tucker

Park Board Commissioners Present: Leah Brennan, Sokol Delisi, Kenneth Malca, Victor Shaw, Laura Tomacic, Art Lovering

Village Board Liaison: Grace Diaz Herrera

Parks and Recreation Department Staff: Karen Hawk, Anna Koperski-Walsh

II. APPROVAL OF MINUTES OF THE DECEMBER 14, 2021 BOARD MEETING.

On motion Tucker approves the meeting minutes of the December 14, 2021 Park and Recreation Board meeting. 6-1, motion passes.

AYES: Tucker, Brennan, Delisi, Malca, Shaw, Tomacic

NAYS: None

ABSTAIN: Lovering

III. AUDIENCE PARTICIPATION AND LETTERS/NOTES/EMAILS FROM THE PUBLIC

No audience participation.

IV. OLD BUSINESS

A. Recommendation Regarding a Potential Long-Term Agreement for the Concessionaire at the Proesel Park Family Aquatic Center

Hawk:

- Provides background on the concession stand at the aquatic center and the considerations for a long-term Agreement with Freddie's, which would incorporate Freddie's purchasing new concession equipment for the concession stand
- Explains considerations for a long-term Agreement with Freddie's, including the length of the agreement, options to renew the Agreement and the potential for increased revenue
- Describes how a third party vendor could possibly come into play and increasing sales with Freddie's, such as GrubHub or DoorDash

Board Discussion:

- Multiple statements that they never considered a third party vendor but are open to it
- Suggestion that the third party vendor should wait until after seeing how the first year goes
- Comment on length of Agreement and if Freddie's is open to less than three years
- Explains how Freddie's will be purchasing the new equipment, not the Parks department
- Statement regarding the percentage of gross sales and could it start off at five percent and then after that first year, the percentage could decrease
- Inquiry if there has been other interest from other companies, besides Freddie's
- Agrees on a 'one year test period' before adding in the third party vendor
- Suggests that in July the third party could give it a try
- Comment on logistics such as parking and where the third party vendor could be more workable
- Suggests having a designated parking spot for third party vendors and time limitations
- Question on quantity of items coming in
- Inquiries if it's possible to have a partnership with Freddie's and customers; customers would perhaps get a discount by ordering through Freddie's
- Concern of the allowance of food brought into the aquatic center, in the food/picnic area

On motion, Brennan/Lovering move to make a recommendation to the Village Board that the Park Board is in favor of a long term, three year, concession Agreement with Freddie's. Motion passes 7-0.

AYES: Tucker, Brennan, Delisi, Malca, Shaw, Tomacic, Lovering
NAYS: None

Hawk:

- Replies to the comment on waiting to add in third party vendors
- Details the concession Agreement being three year with two additional one year renewals; not less than three years
- Replies that Freddie's was the only submittal that was received
- Explains that there isn't much storage so it would likely be a personal vehicle pulling up
- Clarifies incentivizing with Freddie's

Koperski-Walsh:

- Explains how she had reached out to other communities regarding bids for concession contractors and it was challenging for others as well; Skokie didn't receive any
- Asks the Board if they would consider a trial period, perhaps June and July and then come August/September, then allow the third party vendor
- Clarifies how food is allowed into the pool: a soft-side cooler bag is allowed; outside food cannot be ordered and brought into the pool

V. NEW BUSINESS

A. Discussion Regarding Nanny Pass Fees, Name, and Policies at the Proesel Park Family Aquatic Center

Koperski-Walsh: Presents information from memo included in the Board Packet.

Board Discussion:

- Consideration of calling it Caregiver Pass
- Suggestion of calling it Plus One
- Inquiry of what a caregiver is: just for children or any kind of care provider
- Asks what happens if one nanny works for two different families and how that pass would work/look like
- Suggestion of Buddy Pass
- Offers the name Plus One Care
- Suggests a pass being \$150 which comes out to \$50 a month
- Proposes the idea of a flat rate of \$100, given that other fees are being paid along with this nanny pass
- Comments that the fee might resemble the residency of the nanny, resident or non-resident
- Inquiries if nanny pass requires a photo ID
- States that the non-resident nanny pass should be higher than the resident pass
- Inquiry as to how many nanny passes are selling each year
- Questions when the nanny can use the pass: only while with the family or also on their own, without the family
- Multiple Board members like Plus One Care

- Shares how this pass is different from a regular pass, since the nanny can only use it when employed by the family- says it doesn't seem this is a full pass so a full pass rate shouldn't be charged; suggests it not being quite so steep in price
- Suggestion of \$100 for a resident nanny and \$150 for a non-resident nanny
- Suggestion of the pass being a percentage off, such as 20%
- Suggestion of 10% or 20% discount
- Explains that 20% off for a resident would be \$80 and a non-resident would be \$226
- Suggestion of 25%: resident nanny would be \$77.25 and non-resident nanny would be \$213
- Agreement of a 25% discount for both resident and non-resident nanny pass
- Expresses understanding with the way in which the nanny pass is sold, on the families account and not separately

Koperski-Walsh:

- Explains rules of calling it a Caregiver pass because of ADA policies
- Describes how this pass would be for any type of caregiver, not just children
- Comment that a nanny that works for two families would only need one pass, not one pass per family
- Explains how staff want the pass to be specific with providing care
- Agrees that Plus One Care could work
- Asks about thoughts on the fee structure/price range for the nanny pass and explains current pricing
- Explains feedback from non-residents and how expensive it can get paying the non-resident fees for a family pass and a nanny pass
- Explains that a nanny pass does require a photo ID
- Replies that around 10 nanny passes are sold and that it's difficult to track, based on the way we have it set up in the system
- Explains how the nanny can only use the pass when present with the family
- Restates the names suggested for the pass: Plus One Care, Buddy Pass- asks if there is a preference
- Inquires about rates
- Asks for feedback about the nanny pass having to be on the family account and the pass needing to be purchased by the family
- Explains how staff will move forward with the care pass and resident passes go on sale on February 7 and tells Board how all passes will be sold on one website
- Shares with the Board the new way a family is being defined when it comes to selling a family pass

B. 2021 Fall Programs and Event Report

Koperski-Walsh: Presents information from memo included in the Board Packet.

Board Discussion:

- None

VI. CHAIRPERSON'S REPORT

Tucker:

- Reports that she is going to a networking event later this week, Friday, with other local Park District Commissioners via ZOOM and wishes everyone a happy New Year

VII. COMMISSIONERS' REPORTS

Delisi:

- Mentions a triangular piece of land in the Towers, GG Rowell Park, and how he thinks it would look nice if we could light it up around the holiday season
- Shares of the Instagram page that is featuring Lincolnwood and how this might keep us on the map

Malca:

- Agrees with the above commissioner's report and notes that his stepson has stated that Lincolnwood is popular on Instagram for the lights of Lincolnwood

VIII. DIRECTOR'S REPORT

Hawk:

- Speaks of the approval of Special Events Management agreement and is in the Mayor's office for approval for the 2022 Lincolnwood Fest
- Planning is underway. Lincolnwood Fest will be July 28-31, 2022
- Explains that next month, department staff will bring to the Parks and Recreation Board the liquor sales for concerts in Proesel Park through our concession vendor

IX. STAFF REPORTS

Koperski-Walsh:

- Interviews for the Recreation Supervisor, which was Olivia Zdeb's position, are underway and it is hoped to fill that vacancy by early February
- Speaks of new mitigations in the COVID-19 pandemic and that vaccinations are required for those five years and above in facilities that are serving food and/or beverage
- Explains that with news of the most updated mitigations, winter classes were postponed a week while the new mitigations were understood
- Clarifies that those 18 years and younger that are in programming do not

need to show proof of vaccination; those 19 years and above in programming, do need to show proof of vaccination, such as the yoga and Zumba classes

- Mentions that masks are still required when indoors
- Explains that vaccinations for the VIP Dance are also required as Skokie is following suite with mitigations; a new date might be looked into
- Provides an update that Buddy Bingo event has been moved outdoors to the Pavilion so that vaccinations are not required

X. ADJOURNMENT

Meeting adjourned at 8:28PM

Motion to adjourn: Delisi/Tomacic

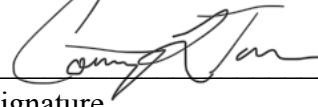
AYES: Brennan, Malca, Tucker, Delisi, Shaw, Tomacic, Lovering

NAYS: None

Park Board Minutes prepared by Julie Glowacki

Park and Recreation Board Chairperson: _____

Signature



02/08/2022

Date