

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
AVAILABLE LIVE AT
WWW.LINCOLNWOODIL.ORG/LIVE-CABLE-CHANNEL/
FEBRUARY 15, 2022**

DRAFT

Before the start of the meeting the Village President read the following into the record: Pursuant to recently adopted amendments to the Illinois Open Meetings Act included in Public Act 101-640, public bodies may, in certain circumstances, hold entirely virtual public meetings without a quorum physically present in any one location.

On May 29, 2020, Governor Pritzker issued a Disaster Proclamation that declared in-person attendance at public meetings of more than ten people at the regular public meeting location to be infeasible, in accordance with the Open Meetings Act, as amended by Public Act 101-640.

On December 21, 2021, President Patel executed a written determination that given the on-going emergency associated with the COVID-19 pandemic, in-person meetings of the Village's Board of Trustees are not practical or prudent at this time and until further notice.

In accordance with the Governor's Disaster Proclamation and the Village President's Declaration of Emergency and Determination regarding meetings of the Villages Board of Trustees, I, Jesal Patel President of the Village board, do hereby determine that in-person meetings of the Village Board are not practical or prudent at this time and until further notice.

Call to Order

President Patel called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:49 P.M. Tuesday, February 15, 2022, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance stood and recited the Pledge of Allegiance, led by Trustee Klatzco.

Roll Call

On roll call by Management Analyst and Deputy Clerk Jake Litz the following were:

Present: Mayor Patel, Trustees Herrera, Klatzco, Halevi, Saleem.

Absent: Martel and Sargon

A quorum was present.

Also present: Anne Marie Gaura, Village Manager, Jake Litz, Management Analyst; Nadim Badran, Public Works Director; Matthew Pasquini, Management Analyst; Doug Hammel, Development Manager; Scott Mangum; Community Development Director, Steven Elrod, Village Attorney.

Minutes Approval

The minutes of the January 18, 2022 and the February 1, 2022 Village Board meetings were presented at the Village Board meeting for Village Board approval.

Trustee Klatzco made a motion to approve the minutes of January 18, 2022 and the February 1, 2022, seconded by Trustee Herrera.

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$777,962.78 and moved to approve the warrants. The motion was seconded by Trustee Halevi.

Upon roll call the results were:

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

President's Report

Mayor Patel celebrated and recognized the birthdays of Susan B. Anthony and Abraham Lincoln as well as the 22nd birthday of Trustee Saleem's daughter Amina. Finally he wished his own daughter Jillian a happy ninth birthday.

Village Trustees' Report

Trustee Herrera spoke about the break in at Denyse Holt's house. Ms. Holt was allowed to speak to the Board on line. She thanked the Police Officers who helped her situation. Deputy Police Chief Travis Raypole detailed several details of the incident and highlighted the individual officers who assisted with this incident. The following officers were recognized: Officer Autumn Kapka, Officer Michael Pignato, Officer David Sparks and Detective Mark Gaseor.

Trustee Klatzco reminded the residents of a potential snow event. He encouraged residents to recognize the alternate side parking laws.

Trustee Halevi stated she saw a coyote running down an ally in Lincolnwood. She urged residents to please be careful.

Trustee Herrera reminded residents that pool passes are now on sale.

Village Clerk's Report

None

Village Manager's Report

The Village Manager stated the Plan Commission Recommendation Regarding the Drive-Through Car Wash at 3757 West Touhy will be Included on the March 1, 2022 Village Board Agenda.

Ms. Gaura also provided an update on the contract status on the Freddy's contract at the pool for the summer. She stated a contract was approved in December 2021 and that was the contract that was still progressing.

She also said that the Village had received the Distinguished GFOA award for their budget for the 16th year.

Public Forum

None

Consent Agenda

- 1. Approval of a Resolution Approving a One-Year Extension of a Contract with Best Quality Cleaning, Inc. of Franklin Park, Illinois, for Janitorial Services in the amount of \$38,760**
- 2. Approval of a Resolution Approving the Renewal of the Annual HVAC Maintenance Contract with Emcor Team Mechanical, of Buffalo Grove, Illinois**
- 3. Approval of a Resolution Granting an Extension of a Recreational Cannabis Dispensary Certificate of Registration**

Trustee Saleem moved to approve the Consent Agenda as presented seconded by Trustee Halevi.

Upon Roll Call the results were:

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

Regular Business

- 4. Discussion of Potential Amendments to Policies and Regulations Related to COVID Allowances, Temporary Structures, and Encroachments into the Public Right-of-Way**

This item was presented by Development Manager Doug Hammel using PowerPoint. He provided the following background. In June 2020, the Village Board approved special regulations related to commercial properties. One, allowed one temporary feather sign or banner per tenant space to advertise being open for business. Two, permitted outdoor dining areas to occupy required parking spaces and public rights-of-way. And 3, Permitted sidewalk sales and outdoor display of goods. These regulations were continued several times, most recently in November 2021 to be in effect until May 31, 2022. The initial impetus for the regulations was to help commercial tenants advertise their operations and to help restaurants offset the loss in seating capacity resulting from distancing mandates. However, restaurants are no longer bound by mandated caps on interior capacity. Mr. Hammel asked several policy questions. 1) Does the Village Board wish to extend the COVID-19-related sign and outdoor dining allowances past May 31, 2022? If not, the allowance would expire and commercial properties would be subject to sign and parking regulations as established in the Zoning Code. 2) are there any allowances (i.e. signs, dining spaces in right of way and sidewalk sales) that the Board wishes to roll back prior to May 31, 2022? 3) Should restaurants continue to be allowed to encroach on public rights-of-way and parking areas that are intended to serve multiple uses? Discussion regarding these topics occurred.

Trustee Klatzco moved to direct Village staff to initiate the process for a zoning text amendment to allow outdoor dining on a more permanent basis, seconded by Trustee Herrera.

Upon Roll Call the Results were:

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

Trustee Klatzco moved to extend the allowance for outdoor dining until November 1, 2022, seconded by Trustee Saleem.

Upon Roll Call the Results were:

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

The Village Board stated that they were electing to let the sidewalk sales provision end on May 31, 2022.

Trustee Klatzco moved to extend the allowance for outdoor signage until November 1, 2022 and initiate the process for a zoning text amendment to allow outdoor dining on a more permanent basis. The motion was seconded by Trustee Saleem.

Upon Roll Call the Results were:

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

Mr. Hammel continued his presentation with a discussion on Temporary structures. He stated that the Zoning Code does not explicitly address temporary structures. Staff has been aware of several instances of temporary structures over the past several years. He stated that staff recommends adopting a duration of time that, once passed, a structure would no longer be considered temporary. After designated duration, the structure would be subject to the standards and regulations set forth in the Zoning Code. He also said that staff recommends that the Village Board consider a duration of 14 days to allow a structure to be considered temporary. He also asked the Board what time constraints should apply to the existence of temporary structures? He stated that Staff recommends consider a regulations that 1) require removal of a temporary structure not more than two days after the end of the event that it served, and 2) establish a limit of four instances per calendar year when a property can install a temporary structure. He also asked how should the Village manage the approval process for temporary structures? He stated that staff recommends that the Community Development Director, or his/her designee, be granted the authority to approve the installation of a temporary structure. He asked what standards should be used in granting approval of a temporary structure? He stated that staff recommends that the Village Board request that the Plan Commission deliberate on appropriate standards for the size and location of temporary structures. Discussion occurred on temporary structures. There was a consensus amongst the Board to not be overly burdensome.

Trustee Klatzco made a motion to refer these items to the Plan Commission for clarity on definitions. The motion was seconded by Trustee Herrera.

Upon Roll Call the Results were:

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

Mr. Hammel continued his discussion with a presentation on Encroachments in the Public Right-of-Way. He stated The Village Code allows for certain private improvements to portions of the public right-of-way. The Board recently opined that permitted obstructions in front yards should not be permitted in the public right-of-way. He asked the Board, should the Village continue to allow improvements in the public right-of-way related to outdoor dining for restaurants and shrubs and natural screening for residential properties? He stated that unless Trustees have specific concerns regarding these provisions, staff recommends that the existing regulations related to outdoor dining and residential shrubs and natural screening remain unchanged. He also asked if there are other types of private improvements in the public right-of-way that should be permitted. He stated that Staff

recommends that no additional types of specific private improvements be permitted in the public right-of-way. Discussion on these topics occurred.

There was a consensus amongst the Village Board to leave these items in the Village Code as is.

Adjournment to Closed Session

At 9:05 P.M. Trustee Klatzco moved to adjourn the Village Board Meeting to proceed to closed session to discuss employment matters per section 2(C)(1), seconded by Trustee Saleem.

Upon Roll Call the results were:

Ayes: Trustees Saleem, Halevi, Herrera, Klatzco

Nays: None

Motion Passed

Adjournment

At 10:57 P.M., Mayor Patel called for adjournment of the Regular Village Board meeting.

Trustee Klatzco moved to adjourn, seconded by Trustee Herrera.

AYES: Trustees Saleem, Halevi, Herrera, Klatzco

NAYS: None

The motion passed

Respectfully submitted,



Beryl Herman
Village Clerk.