

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
CAPITAL IMPROVEMENT PLAN WORKSHOP
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 28, 2023**

Call to Order

President Patel called the Committee of the Whole Capital Improvement Plan Workshop of the Lincolnwood Board of Trustees to order at 6:01 P.M., Tuesday, February 28, 2023 in the Jerry C. Turry Village Board Room, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: Mayor Patel, Trustees Saleem, Herrera, Halevi, Klatzco, Sargon.

ABSENT:

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Nadim Badran, Public Works Director; Scott Mangum, Community Development Director; Denise Joseph, Finance Director; John Risko, Assistant to the Finance Director; Karen Hawk, Parks and Recreation Director; Jay Parrott, Chief of Police; Barry Liss, Fire Chief; Jake Litz, Management Analyst; Matthew Pasquini, Management Analyst; Brendon Mendoza, Assistant to the Public Works Director

Regular Business

1. Discussion of the Stub Year 2023 Capital Improvement Plan

Village Manager Gaura and Public Works Director Badran presented the overview of the agenda for the meeting. Mr. Badran reviewed the Village's Financial Policies and Infrastructure Planning Policies. He briefly provided a 5-year overview of all Capital Improvement expenditure totals.

General Fund

Finance Director Denise Joseph provided an overview of the General Fund. This fund accounts for the resources to fund Police, Fire, most operational and maintenance aspects of Public Works, Community Development and other functions required to support direct services to the community, such as financial management, legal, risk management, human resources, communications and day-to-day administration. There is also a limited amount of capital expenditures that are funded with General Fund revenues and/or reserves. She stated the fund balance policy that the balance should be maintained at a level equal to 25-35% of the current fiscal year's revenues. She then stated the projected General Fund balance. Mr. Badran summarized the General Fund Capital projects. He overviewed every project highlighted in the

pack and overviewed the associated cost. The list of General Fund projects discussed in the presentation are cited in the chart below.

Program Item Name	SY 2023
Defibrillator (1)	46,750
Community Center HVAC Replacement	130,000
Proesel Park - Court Design and Resurfacing	30,000
Proesel Park - Accessible Playground Design	50,000
Flowers Park (includes restroom and design)	1,239,294
Replace Diving Board & Fulcrum on (2) 1-M and 3-M Board	22,500
Picnic Tables	25,000
Community Center Office Improvements	25,000
Police Public Safety Cameras (included Centennial Parks and Pedestrian Bridge)	7,600
In Car Camera Replacement (Works with Body Camera Integration)*AXON	26,000
Police Body Worn Cameras/Operational Mandate by State Law (1/1/2025)	49,000
Vehicle Replacements (State Bid / \$47,565 per hybrid vehicle)	235,000
Emergency Operations Center Upgrades	80,000
Replacement of 20 computers	38,200
GPS/Camera Software for PW Fleet	50,000
Improvements Audio/Visual Equipment for Council Chambers	28,000
Server Maintenance	71,500
Network Switches	20,000
Facility Improvements	139,502
Village Hall Generator Project	25,000
Tree Planting	45,000
Sidewalk Improvements	60,000
Vehicle Replacements	100,000
Push Camera for Sewer Lateral Inspections (Split 50/50 with Water Fund)	20,000

Trustee Sargon asked about the Fire Department ambulance A7 that was ordered. She asked if that vehicle would still include the newest outfitting for the vehicle. Director Badran stated that

staff anticipates the outfitting to take about a year. Discussion concerning the wait on vehicles occurred.

Mayor Patel asked if any of the courts would be striped for Pickleball. Director Hawk stated that was currently in consideration, but she assumed some courts would be.

Trustee Martel arrived at 6:20 p.m.

Police Chief Parrott overviewed the CIP items related to the Police Department. Trustee Sargon asked about the hybrid vehicles. Chief Parrott cited gas savings as being their main advantage.

A brief discussion on the Facility Improvements line item occurred.

A 5-year outlook of the General Fund CIP projects were briefly overviewed by Director Badran. There was a consensus amongst the Board to move forward with all projects presented in the General Fund.

Water / Sewer Fund

Finance Director Denise Joseph provided an overview of the Water / Sewer Fund. She stated that the Water and Sewer Fund is an Enterprise Fund that is created to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Water and Sewer Fund provides resources for the water distribution system and combined storm/sanitary sewer system. The cost of providing water and sewer services to the Village’s utility customers is recovered or financed through user charges to the users of the services Village tax dollars are not used to pay any of the costs associated with these water and sewer services. She overviewed the Water and Sewer Fund Balance.

The list of Water / Sewer Fund projects discussed in the presentation are cited in the chart below.

Program	SY 2023
Pump House Improvements	65,000
Leak Detection Pilot Program	80,000
Water Meter Upgrades	40,000
Sewer Lateral Push Camera (50/50 with General Fund)	20,000
Vehicle Replacements	200,000
Emergency Interconnect with Chicago	230,000
Water Main/Lead Service Line Replacement Program*	1,727,000
Hydrant Locks	60,000

Mr. Badran overviewed each project highlighted in the chart above. Discussion concerning the watermain replacement program line item occurred. There was a consensus amongst the Board to move forward with all projects presented in the Water / Sewer Fund.

Stormwater Management Fund

Finance Director Denise Joseph provided an overview of the Stormwater Management Fund. She stated that the Stormwater Management Fund is used to account for resources to make improvements to the Village’s storm water management system through the implementation of the Village’s storm water management plan.

The list of Stormwater Management Fund projects discussed in the presentation are cited in the chart below.

Program	SY 2023
Street Storage Stage III Construction/Oversight*	3,330,000
MWRD Green Alley	230,000

Mr. Badran overviewed each project highlighted in the chart above. Discussion concerning Stage III of the Street Storage line item occurred. There was a consensus amongst the Board to move forward with the projects presented in the Stormwater Management Fund.

Motor Fuel Tax Fund

Finance Director Denise Joseph provided an overview of the Motor Fuel Tax Fund. She stated that the Motor Fuel Tax Fund receives and allocates funds provided by the State of Illinois, which generates revenue through a tax on gasoline and diesel fuel sales. This tax is then distributed to municipalities throughout Illinois on a per capita basis.

The list of Motor Fuel Tax Fund projects discussed in the presentation are cited in the chart below.

Program	SY 2023
Street Light Replacement Program	64,000
Pratt Avenue Bike Lane Design	130,000
Roadway Resurfacing (design and construction) *	494,000
Annual Traffic Signal Maintenance	40,000
Pratt Avenue Pedestrian Overpass Design	150,000

Mr. Badran overviewed each project highlighted in the chart above. There was a consensus amongst the Board to move forward with all projects presented in the Motor Fuel Tax Fund.

Transportation Improvement Fund

Finance Director Denise Joseph provided an overview of the Transportation Improvement Fund. She stated that the Transportation Improvement Fund receives its revenue from the local

gas tax and this revenue is utilized to improve the transportation systems in the Village. In 2005, the Village instituted a gas tax. Two cents of the gas tax is allocated to this Fund.

The list of Transportation Improvement Fund projects discussed in the presentation are cited in the chart below.

Program	SY 2023
Touhy/Cicero Intersection Improvements (Grant Funded)	180,000
ADA Transition Plan (CMAP Funded)	25,000

Mr. Badran overviewed each project highlighted in the chart above. He overviewed the \$180,000 grant for this project and the CMAP grant. There was a consensus amongst the Board to move forward with all projects presented in the Transportation Improvement Fund.

Devon / Lincoln TIF Fund

Finance Director Denise Joseph provided an overview of the Devon / Lincoln TIF Fund. She stated that the Devon/Lincoln Tax Increment Financing Fund (TIF) is used to account for resources generated from the properties within the Devon/Lincoln Tax Increment Financing District. The Devon/Lincoln Tax Increment Financing District was established on June 24, 2014.

The list of Devon/Lincoln TIF Fund projects discussed in the presentation are cited in the chart below.

Program	SY 2023
Street Lighting Installation	420,000
Devon Avenue Streetscape	325,000

Mr. Badran overviewed each project highlighted in the chart above. He provided an overview of the grant funding of \$276,250 as well. There was a consensus amongst the Board to move forward with all projects presented in the Devon/Lincoln TIF Fund.

North Lincoln TIF Fund

Finance Director Denise Joseph provided an overview of the North Lincoln TIF Fund. She stated that the North Lincoln Tax Increment Financing Fund (TIF) is used to provide an overall framework for funding future improvements and redevelopment and redevelopment near the Lincoln-Touhy intersection. The North Lincoln Financing District was established on June 24, 2019. There were no projects for SY 2023 as part of the North Lincoln TIF Fund.

Mr. Badran provided an overall CIP Summary and a 5-year outlook to the group.

There was a consensus by the Village Board to move forward with all projects presented by staff.

Public Forum

There was no Public Comment.

Adjournment

At 7:55 P.M. Trustee Sargon moved to adjourn Committee of the Whole seconded by Trustee Martel.

The motion passed by a Roll Call.

Ayes: Trustees Saleem, Martel, Herrera, Halevi, Klatzco, Sargon

Nays: None

Respectfully Submitted,



Beryl Herman
Village Clerk