

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
BUDGET WORKSHOP
GERALD C. TURRY VILLAGE BOARD ROOM
MARCH 16, 2023**

Call to Order

President Patel called the Committee of the Whole Budget Workshop of the Lincolnwood Board of Trustees to order at 6:03 P.M., Thursday, March 16, 2023 in the Jerry C. Turry Village Board Room, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Deputy Village Clerk Charles Meyer the following were:

PRESENT: Mayor Patel, Trustees Saleem, Herrera, Halevi, Klatzco, Sargon, Martel.

ABSENT: None

A quorum was present.

Also present: Anne Marie Gaura, Village Manager; Chuck Meyer, Assistant Village Manager; Nadim Badran, Public Works Director; Scott Mangum, Community Development Director; Denise Joseph, Finance Director; John Risko, Assistant to the Finance Director; Karen Hawk, Parks and Recreation Director; Jay Parrott, Chief of Police; Barry Liss, Fire Chief; Jake Litz, Management Analyst; Jason Brianas, Superintendent of Public Works

Regular Business

1. Review and Discussion of the Stub Year 2023 Draft Budget

Finance Director Denise Joseph provided an overview of the agenda for the evening and then overviewed the budget process as a whole. She stated that the Village was transitioning to a Calendar Year budget, thus a stub year this year (May 2023 – December 2023). She discussed the budget process.

The General Fund was discussed with a description and draft budget. The Fund Balance of the General Fund was overviewed along with a 10-year history of the fund. Key Highlights were discussed for this fund including several safety related items that would be funded by the IRMA excess surplus. Personnel and salary adjustment changes were overviewed. Strategic Plan Initiatives including Service First Training, Land and License Software, the sustainability plan, and new positions were discussed. Additionally, several elected official initiatives were discussed. A discussion surrounding the \$1,200 line item for the Multi-Cultural Task Force was discussed by the Board. A history of the Task Force was overviewed. Mayor Patel stated the group should circle back to this item.

The SY 2023 Draft Budget is \$19,627,432. Sales Tax, Income Tax, and other General Fund Revenue was reviewed by Director Joseph. Ms. Joseph discussed the proposed \$480,449 deficit in the proposed SY 2023 budget. Discussion concerning the cannabis dispensary occurred as it

relates to proposed revenue. General Fund Revenues were overviewed by Finance Director Joseph. Sales Tax (State and Home Rule) was broken down by category and presented to the Board. Income Tax and Food and Beverage Tax revenue were also discussed. Several proposed fees including an increase to building valuation fees were discussed. Community Development Director Scott Mangum presented several factors to this proposed increase. The increase was from 1.0% – 1.5%.

Proposed General Fund Expenditures for SY 2023 were reviewed. The SY 2023 Budget is \$19,146,983. This figure includes general operations, capital, and transfers.

Assistant Village Manager Charles Meyer provided an overview of the Village Manager's Office SY 2023 Budget. He stated the total budget for the upcoming Fiscal Year is \$663,759. Highlights included Preemployment Drug Screen and Physical Exams for any hiring of full-time or IMRF part-time positions, Contractual Services, Coordinated IT and Legal Services, Lobbying Services, and Service First initiatives. He also overviewed the Information Technology budget. The total budget for SY 2023 was \$1,070,225. Highlights included Contractual Services, Replacement of computers, Springbrook Modernization, Maintenance agreements, and Service First initiatives. He also briefly overviewed other department budgets including Village President and Board of Trustees, Village Clerk, and Legal Department.

Finance Director Joseph provided an overview of the Finance Department SY 2023 Budget. She stated the total budget for the upcoming Stub Year is \$781,225. Highlights included Liability and property insurance, Professional Audit Services, and Service First initiatives such as Increasing staffing levels from five to six full-time employees and Continued investment into staff engagement and education.

Community Development Director Scott Mangum provided an overview of the Community Development Department SY 2023 Budget. He stated the total budget for the upcoming Stub Year is \$ 1,070,225. Highlights included Inspection and Planning Services, Economic Initiatives, and Service First initiatives such as the addition of a building official and addition of another Account Clerk.

Police Chief Jay Parrott provided an overview of the Police Department SY 2023 Budget. He stated the total budget for the upcoming Fiscal Year is \$7,599,278. Highlights included contractual expenses, police pension contribution, and capital expenses.

Fire Chief Barry Liss provided an overview of the Fire Department SY 2023 Budget. He stated the total budget for the upcoming Fiscal Year is \$2,866,436. Highlights included Contractual Services to PSI, Personnel, and Capital Expenses.

Public Works Director Nadim Badran provided an overview of the Public Works Department SY 2023 Budget. He overviewed each division in the department. He stated the total budget for the upcoming Stub Year is \$3,045,724. Highlights included the Sustainability Plan Development, replacement of weld machine, carpet replacement in the Board Room, EOC upgrades, and more. Mr. Badran also overviewed the Engineering budget. He stated the total budget for the upcoming Fiscal Year is \$139,000.

Parks and Recreation Director Karen Hawk provided an overview of the Parks and Recreation Department FY 2023 Budget. She stated the total budget for the upcoming Fiscal Year is \$4,567,197. Highlights included the personnel, aquatic center management, summer camps, and special events. The donation from Barry Berger and how it will be used was discussed by the Village Board.

Director Joseph provided an overview on a Personnel Summary. The Board came to a consensus that a 3.0% COLA adjustment would be implemented in SY 2023.

Also discussed was the Water and Sewer Fund, Stub Year 2023 General Fund Capital Improvement Plan, Stormwater Management Fund, MFT Fund Summary, Transportation Improvement Fund Summary, Devon/Lincoln TIF Fund Summary, and North Lincoln TIF Fund Summary. Related to the Water Fund, Trustee Saleem suggested further communication regarding water bill education for residents. Ms. Joseph stated that staff would put a piece together for the newsletter.

Ms. Joseph overviewed the upcoming meetings related to the SY 2023 Budget.

The Village Board circled back to the Multi-Cultural Task Force. Trustee Sargon stated that if any funding is coming from the Village, the group needs to be a codified Board or Commission. Trustee Halevi concurred with Trustee Sargon's point. Further discussion on the Task Force occurred. The group concurred that for this Stub Year, this line item would be removed.

Public Forum

None

Adjournment

At 7:39 P.M. Trustee Sargon moved to adjourn Committee of the Whole seconded by Trustee Martel.

The motion passed by a Roll Call.

Ayes: Trustees Saleem, Herrera, Halevi, Klatzco, Sargon, Martel

Nays: None

Respectfully Submitted,



Beryl Herman
Village Clerk