

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
GERALD C. TURRY VILLAGE BOARD ROOM
APRIL 10, 2023**

Call to Order

President Patel called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:33 P.M. Monday, April 10, 2023, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

Trustee Klatzco led the pledge of allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman, the following were:

Present: President Patel Trustees Diaz-Herrera, Saleem, Klatzco, Sargon, Halevi, Martel

Absent: None

A quorum was present.

Also present: Village Manager Anne Marie Gaura, Assistant Village Manager Charles Meyer, Assistant to the Public Works Director Brendon Mendoza, Community Development Director Scott Mangum, Planning and Economic Development Manager Douglas Hammel, Fire Chief Barry Liss, Police Chief Jason Parrott, Parks and Recreation Director Karen Hawk, Management Analyst Elijah Bebora, and Village Attorney Hart Passman.

Approval of Minutes

The minutes of the March 21, 2023, Village Board meeting were presented for Village Board approval.

Trustee Sargon moved to approve the minutes of the March 21, 2023, Village Board meeting.

The motion was seconded by Trustee Diaz-Herrera.

Upon roll call, the results were:

AYES: Trustees Diaz-Herrera, Saleem, Klatzco, Sargon, Halevi, Martel

NAYS: None

The minutes were approved.

Warrant Approval

Trustee Sargon recused herself before the approval of the warrants.

Trustee Klatzco presented the warrants in the amount of \$522,858.22 and moved to approve. The motion was seconded by Trustee Martel.

Upon roll call, the results were:

AYES: Trustees Diaz-Herrera, Saleem, Klatzco, Halevi, Martel

NAYS: None

The motion passed

ABSTAIN: Trustee Sargon

Trustee Saleem left the meeting at 7:36 pm.

President's Report

Appointments of Russel Perez, Brent Gooden, and Fred Hoegler to the Fire Code Board of Appeals

Trustee Sargon made a motion to approve the appointments, seconded by Trustee Klatzco.

Upon roll call, the results were:

AYES: Trustees Diaz-Herrera, Klatzco, Sargon, Halevi, Martel.

NAYS: None

The motion passed

ABSENT: Saleem

President Patel read the Proclamation commemorating April 10 as Remembrance Day. Maral Abrahamian of the Armenian National Committee of Illinois received the Proclamation from President Patel.

President Patel stated that currently, in Village Hall, we are featuring the artwork of Lucas McFadden. Lucas creates representational and often partially abstracted drawings and assemblages. Through the layering of marks and recyclables, Lucas aims to reflect the beauty, complexity, and emotional depth of people and their relational bonds. He draws inspiration from cherished relationships and from formative experiences while serving in under-resourced areas. Lucas McFadden lives with his wife and three energetic sons in Waukegan, Illinois, where he serves as Pastor of Christian Neighbors Church. Lucas' art is up through April 24. .

President Patel stated that April is Autism Acceptance Month to celebrate and promote acceptance for the condition that occurs in one in every 54 children as of 2020 in the United States. Autism, a complex developmental condition affecting the patient's ability to interact, communicate, and progress, has not one but many subtypes. First held in 1972 by the Autism Society, Autism Acceptance Month emphasizes the need for public awareness to promote acceptance, celebrate differences, and be more inclusive towards autistic individuals around us.

The Environmental Commission is planning a clean-up of the Valley Line Trail from 11 am – 1 pm On Sunday, April 30. Everyone will meet at the Flowers Park sign located just northwest of the trail on Pratt Avenue. If you have gloves, please bring those with you and wear smart, sensible shoes. This event will take place rain or shine.

President Patel stated that the Parks and Recreation Department invites individuals, groups, or organizations to participate in the annual Memorial Day Parade. The parade will occur on Monday, May 29, 2023, at 10:20 am. The parade will start at Pratt and Cicero and end at Madeline's Garden, located at Proesel Park. Anyone interested in participating can contact Recreation Supervisor Kandice Newton at knewton@lwd.org.

President Patel spoke of upcoming Monday meetings due to religious observances.

At least twelve Lincolnwood residents participated in Chicago's Shamrock Shuffle.

Village Trustees' Report

Trustee Sargon stated that April 17 is the next Environmental Commission meeting. She said she would like to wish everyone a happy high holiday this month. She wished everyone a happy Assyrian new year and wished her son a happy birthday.

Trustee Diaz-Herrera stated that there would be a Parks and Recreation Board meeting tomorrow at 7 pm. She noted that the second Comprehensive Strategic Plan meeting would occur on Wednesday at 7 pm.

Trustee Klatzco stated that there would be speed bumps installed on Kostner Avenue. He urged residents to look out for them and not speed on Kostner Avenue.

Boards and Commissions Report

None

Village Clerk's Report

Clerk Herman congratulated all of the election winners.

Village Manager's Report

Village Manager Anne Marie Gaura stated that those who attend the second Parks and Recreation Comprehensive Plan public input meeting will have the opportunity to be entered into a drawing for a pool pass for two, a Turkey Trot entry, a one-on-one private swim lesson and/or a \$50 discount on a Parks and Recreation program or facility rental.

Village Manager Gaura stated that the University of Illinois Urbana-Champaign is working with the Parks and Recreation Department to gather information on the agency, facilities, parks, events, and programs. She noted that residents' input would help shape the Parks and Recreation Comprehensive Master Plan. She said residents could complete the survey online by visiting the Parks and Recreation homepage. After completion of a survey, respondents will have the opportunity to enter their email addresses into a prize drawing.

Public Forum

Lauren Friend, Sally Berlin, and Jodie Wiederkehr spoke on their opposition to Spur the Tortoise being kept at the Animal Store and their opposition to the sale of wild animals in the Village.

Trustee Saleem entered the meeting at 7:56 pm.

Consent Agenda

1. Approval of a Resolution Approving a Contract for Department of Parks and Recreation Bus Services with Alltown Bus Service, Inc.
2. Approval of a Resolution Approving the Award of the Seasonal Program Apparel Bid to Sunburst Sportswear, of Glendale Heights, Illinois
3. Approval of an Ordinance Waiving Business Fee License Requirements and Enforcement of Section 6-3-2(B) and 6-3-9(1) of the Municipal Code for Lincolnwood Fest 2023
4. Approval of a Request to Issue a Permit for Special Event Management, Inc., for Lincolnwood Fest 2023
5. Approval of a Resolution Approving a Contract with Chi-Town Cleaning Services, of Chicago, Illinois, for Janitorial Services for Village Facilities
6. Approval of a Resolution Approving a Contract with Fleck's Landscaping of Wheeling, Illinois, for Landscaping Maintenance Services
7. Approval of a Resolution Adopting Property Assemblage Guidelines

Trustee Klatzco motioned to approve Consent Agenda. The motion was seconded by Trustee Sargon.

Upon Roll Call, the results were:

AYES: Trustees Klatzco, Diaz-Herrera, Sargon, Saleem, Halevi, Martel

NAYS: None

The motion passed.

Regular Business

8. **Consideration of an Ordinance Providing for the Issuance of Not-to-Exceed \$4,075,000 General Obligation Bonds, Series 2023 of the Village of Lincolnwood, Cook County, Illinois, Authorizing the Execution of a Bond Order, Providing for the Levy and Collection of a Direct Annual Tax Sufficient for the Payment of the Principal and Interest on Said Bonds and Authorizing the Sale of Said Bonds to the Purchaser Thereof**

Trustee Halevi recused herself from the consideration and vote of the item.

Finance Director Denise Joseph stated that the Village Board directed staff at the March 21 Committee of the Whole to pursue the issuance of General Obligation Bonds for projects totaling \$5 million. The Village Board also directed utilizing \$378,000 from the Motor Fuel Tax fund and \$792,000 from the Water and Sewer Fund to offset the total amount of the issuance. The borrowed amount requested is \$4,000,000 over ten years. The Bond will be issued as a direct placement versus a public offering.

Director Joseph identified the anticipated timeline as follows: on April 10, the Village Board would consider the parameters Ordinance. On April 12, the Term Sheet would be finalized and distributed to potential purchasers. Bids would be due on May 2, and on May 17, the bonds would be settled, and the proceeds would be advanced to the Village.

Director Joseph stated that Staff recommends approval of an Ordinance providing for the issuance of not-to-exceed \$4,075,000 General Obligation Bonds, Series 2023 of the Village

of Lincolnwood, Cook County, Illinois, authorizing the execution of a bond order, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

Trustee Sargon moved to approve the Ordinance. Trustee Saleem seconded the motion.

Upon Roll Call, the Results were:

AYES: Trustees Sargon, Diaz-Herrera, Saleem, Martel, Halevi

NAYS: None

ABSTAIN: Trustee Halevi

The motion passed

Trustee Halevi returned to the meeting.

9. Consideration of an Ordinance Granting Special Fence Approval for the Installation of Parking Lot Security Gates at 3900 West Devon Avenue

Planning and Economic Development Manager Douglas Hammel stated that the subject property is at 3900 Devon Avenue. The property is a two-story religious institution with a 91-space parking lot. The Petitioner seeks to install parking lot security gates at Proesel and Devon Avenues. The security gate would consist of a base and an arm spanning across each two-way entrance drive aisle. The gates would be down when the facility is not open to the public. During times of public gathering or use, the arms would be up to allow access to the parking lot. Once the parking lot is full, arms would be lowered to direct vehicles to on-street parking areas to avoid vehicle/pedestrian conflicts. Mr. Hammel stated that the applicant is requesting special fence approval pursuant to Section 3.13(8) of the Zoning Ordinance.

Mr. Hammel outlined the deliberations of the Zoning Board of Appeals, which included the process for the standards related to the approval of Special Fences, applicability to parking lot security gates, the potential impacts to traffic on Devon Avenue, the means of access for emergency responders, and existing security gates throughout the Village. During the Zoning Board of Appeals meeting, the Board members determined that the Petitioner had demonstrated a need for the gate. The members also determined that the LED lighting on the base and arm would be appropriate to enhance the visibility of the gates. Lastly, the ZBA unanimously passed a motion recommending Special Fence approval for the security gates.

Mr. Hammel stated that Staff is recommending the approval of an Ordinance granting Special Fence approval for the installation of parking lot security gates at 3900 West Devon Avenue.

President Patel asked what operational requirements or regulations would be included in the recommendation provided by staff due to the proposed gate being the first of its kind in the Village.

Mr. Hammel stated that no conditions related to when the gates would be up or down were included in the Ordinance. He stated that staff would monitor the situation, and if the gate is operated in a different way than intended, staff would follow up on the matter.

Sayed Shariff, representative of the petitioner, stated that the intent would be for the gate to be left up 90% of the time except during school hours and after evening prayers.

Trustee Martel stated that he has concerns with the gate being down and there being traffic impacts on Devon Avenue. A traffic analysis would make the Board better understand the traffic and parking impact.

Mr. Shariff asked what the metrics the Board would be looking at from a traffic study and how that would be reflected in a look back.

President Patel stated that there are items that the Board has not contemplated until the gate is operational. Rather than going through planning or guessing, The Board implements a look-back provision. President Patel asked what happens in the event that the gate is down and there is an emergency and emergency service vehicles need to access the property. Furthermore, President Patel stated that there are instances of previous Village Board approvals that the current Village Board has to deal with. Therefore, this Village Board is careful about making decisions that would last longer than their time serving on the Village Board.

Mr. Hammel stated that there had been discussions about adding a gate override so emergency vehicles could access the property.

President Patel stated to Mr. Shariff that a look-back provision allows the Village Board to review and make a correction to a decision that it has made.

Trustee Martel stated that there hadn't been another example provided of blocked-off required parking that is required by zoning. That is the point of a look-back provision.

Village Attorney Hart Passman stated that a prior look-back provision that the Village Board approved was for 12 months after a Certificate of Occupancy. The Director of Community Development would review the impact of the development on vehicular traffic and parking in the vicinity to alleviate any negative impacts. The owner must cooperate in good faith with the Village to implement measures as identified by the Community Development Director. Village Attorney Passman asked if the Board is seeking a 24-month review to be done at the staff level that would review the traffic impact on Devon Avenue and neighborhood parking. If staff identifies an issue, there would be an effort to work in good faith to fix the issue. This would not be a look back for revocation but rather a look back to refinement.

Trustee Saleem asked how the look-back is going to help the Village.

President Patel stated that if there is a perceived problem, look-back would identify a solution to a problem.

Trustee Sargon stated that a look-back is not meant to be punitive. If everything ends up running as intended, then a look-back would reflect that.

Trustee Klatzco stated that he is confused about how the gates operate because he hears different things at multiple meetings on the proposed gates. He asked if there have been cones placed, why no traffic studies were completed.

Mr. Shariff stated that the gates would be up any time there would be a prayer service. The only time it would be down is when the children's school is in session to restrict cut-through traffic and as a security mechanism.

Trustee Halevi stated that she could see a situation where drivers would struggle to pull out of the property.

There was consensus by the Village Board to continue the item for consideration to April 24, 2023, Village Board meeting.

Motion by Trustee Sargon to continue consideration of the Ordinance to the April 24, 2023 meeting to allow staff to draft a look-back provision that is satisfactory to alleviate the issues that may arise. Seconded by Trustee Klatzco.

Upon Roll Call, the Results were:

AYES: Trustees Halevi, Saleem, Sargon, Martel, Klatzco, Diaz-Herrera

NAYS: None

The motion passed

10. Consideration of a Resolution Approving a Preliminary Plat of Subdivision for 6731-35 North Lincoln Avenue and Consideration of an Ordinance Approving a Special Use Permit and Variations for the Construction and Operation of a Mixed-Use Development at 6731-35 North Lincoln Avenue

Planning and Economic Development Manager Douglas Hammel stated the subject property is on 6731-35 North Lincoln Avenue. The property is approximately 15,600 square feet. It is located in the B-1 zoning district. There are currently two distinct structures and four existing parcels. The petitioner has the intention of developing a 3-story mixed-use redevelopment. Mr. Hammel outlined the Plat approval process. He stated that there was a Plan Commission public hearing, and the Plan Commission unanimously

passed a motion recommending approval of the Preliminary Plat and of the special use permits and variations.

The Village Board discussed the matter and raised their concerns regarding the lack of parking spaces and the impact that may have on the neighborhoods near the proposed development. The Village Board came to a consensus to continue the discussion further to allow staff to work with the Petitioner to address their concerns.

Motion by Trustee Halevi to continue the discussion to a future date to allow staff to work with the Petitioner to address the Village Board's concerns. Second by Trustee Diaz-Herrera.

Upon Roll Call, the Results were:

AYES: Trustees Halevi, Sargon, Diaz-Herrera, Martel, Klatzco, Saleem

NAYS: None

The motion passed

Public Forum

None

Closed Session

At 10:27 pm, Trustee Martel made a motion to enter closed session to discuss employment matters and review closed session meeting minutes. Trustee Sargon seconded the motion.

The motion was approved by Roll Call, and the Board adjourned to closed session.

The Board reconvened to open session at 11:22 P.M.

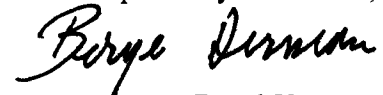
Adjournment

At 11:23 P.M., Mayor Patel called for adjournment of the Regular Village Board meeting. Trustee Martel moved to adjourn, seconded by Trustee Diaz-Herrera.

Trustee Martel was not present at the time of adjournment.

The meeting was adjourned by voice vote.

Respectfully submitted,



Beryl Herman
Village Clerk