



**MEETING MINUTES
OF THE
PLAN COMMISSION WORKSHOP
April 27, 2022 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712**

Present: Chairman Mark Yohanna, Commissioners Henry Novoselsky, Adi Kohn, Mark DeAngelis and Don Sampen

Absent: Suzanne Auerbach, Steven Jakubowski,

Staff Present: Community Development Director Scott Mangum, and Community Development Manager Doug Hammel, Village Attorney Hart Passman, Community Development Coordinator Marcos Classen

I. Call to Order Time

Chairman Yohanna noted a quorum of 5 members and called the meeting to order at 7:07 pm

Absent: Commissioners Jakubowski and Auerbach

II. Pledge of Allegiance

Staff: Community Development Manager Doug Hammel, Community Development Director Scott Mangum; Village Attorney Hart Passman; Community Development Coordinator

III. Discussion: Plan Commission Rules and Procedures

Community Development Manager Doug Hammel went over discussion parameters. The main questions that staff was looking for direction in include:

- 1) Start and end times meetings, duration of meetings.

- 2) To what extent should the rules and procedures call additional attention to Plan Commission recommendations, findings of fact, and variation or Special Use standards
- 3) How the Plan Commission (and ZBA) should treat votes that end in a tie
- 4) Any topics not mentioned by staff that should be addressed

Discussion about point one ensued, the general consensus of the Plan Commission was that the meeting start times should remain the same and there should be no set end time. The goal should be to stay as long as needed for any public hearing cases to reach a resolution

Discussion about point two then ensued. The general consensus of the Plan Commission was that motions or findings of fact should highlight unique or key points that led to the particular item being recommended by the plan commission.

Discussion about point three then ensued. The consensus of the Plan Commission was that a tied vote should not be considered a recommendation by the Plan Commission.

Commissioner raised other issues for discussion. Regarding the requirement for petitioners (or their appointed agents) to attend the public hearings, Commissioner reached a consensus that the petitioner or an appointed representative can be allowed to attend a hearing. The issue of holding multiple meetings a month was raised, but no change to the current calendar was recommended or considered. A Commissioner raised the question if the Plan Commission should be the final authority on the approval of zoning relief. No recommendation was made, but it was asked that this issue be logged as a possible item of future discussion.

IV. Discussion: Prioritization of Topics awaiting Discussion

Community Development Manager Doug Hammel went over items that are currently scheduled for the May 2021 Plan Commission Meeting, he also went over a few items that have been referred to the Plan Commission that are at the top of the queue.

This discussion item is for other items that are pending but staff wanted to get the general feeling of how to prioritize those items. A list of topics was presented and the commissioners were asked to assign priority to their individual top three choices.

Discussion ensued and the top three choices by the Plan Commission were:

- Accessory dwelling units;
- Allowing residential development as a permitted use above first floor development in all non-residential districts; and
- Standards related to the installation of solar energy systems

It was also noted that a fair amount of the items did have some overlap and that further research into one may also encompass other items on the list.

V. Public Comment

No public comment

VI. Adjournment

Motion to recommend adjournment was made by Commissioner Sampen and seconded by Commissioner DeAngelis.

Aye: Novoselsky, Sampen, Kohn, DeAngelis, and Yohanna

Abstained:

Nay:

Motion Approved: 5-0

Meeting adjourned at 9:18 p.m.

Respectfully submitted,

Marcos Classen

Community Development Coordinator