

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
GERALD C. TURRY VILLAGE BOARD ROOM
MAY 2, 2023**

Call to Order

President Patel called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:30 P.M. Tuesday, May 2, 2023, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

Trustee Klatzco led the pledge of allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman, the following were:

Present: President Patel Trustees Diaz-Herrera, Saleem, Klatzco, Sargon, Halevi, Martel

Absent: None

A quorum was present.

Also present: Village Manager Anne Marie Gaura, Assistant Village Manager Charles Meyer, Assistant to the Public Works Director Brendon Mendoza, Community Development Director Scott Mangum, Planning and Economic Development Manager Douglas Hammel, Fire Chief Barry Liss, Police Chief Jason Parrott, Parks and Recreation Director Karen Hawk, Assistant to the Village Manager Lamar Jones, and Village Attorney Steve Elrod.

Approval of Minutes

The minutes of the April 24, 2023, Village Board meeting were presented for Village Board approval.

Trustee Sargon moved to approve the minutes of the April 24, 2023, Village Board meeting. The motion was seconded by Trustee Klatzco.

Upon roll call, the results were:

AYES: Trustees Diaz-Herrera, Saleem, Klatzco, Sargon, Halevi, Martel

NAYS: None

The minutes were approved.

Warrant Approval

Trustee Klatzco presented the warrants in the amount of \$163,315.17 and moved to approve. The motion was seconded by Trustee Sargon.

Upon roll call, the results were:

AYES: Trustees Halevi, Klatzco, Martel, Saleem, Diaz-Herrera, Sargon

NAYS: None The motion passed

Adjourn-Sine Die

Trustee Sargon made a motion to adjourn Sine Die, seconded by Trustee Diaz-Herrera.

Upon roll call, the results were:

AYES: Trustees Klatzco, Diaz-Herrera, Martel, Halevi, Saleem, Sargon

NAYS: None The motion passed

The Installation of Newly Elected Officials Took Place Immediately Following Adjournment Sine Die

President Patel read the background and accomplishments of Circuit Court Judge Barry Goldberg.

Judge Goldberg swore in Trustees Klatzco and Martel.

Trustee Klatzco thanked all the voters that reelected him. He is proud of what has been accomplished in the last four years.

Trustee Martel stated that he met many residents going door-to-door and is glad that the resident chose to re-elect him. He wants to keep the infrastructure and parks in a good state. He looks forward to serving the residents. He thanked his family and President Patel.

President Patel read the background and accomplishments of Judge Anjana Hansen.

Judge Hansen swore in Trustee Sargon.

Trustee Sargon thanked her family and friends for being her allies, advocates, and advisors. She thanked the Alliance for Lincolnwood party for volunteering their time to get her reelected. She thanked Cook County Commissioner Josina Morita. Furthermore, she thanked the residents for reelecting her and looks forward to working with the Village Board and staff to continue moving Lincolnwood forward.

President Patel recognized Trustee Halevi for her sixth year serving as a Trustee. He thanked the residents for their support.

SECOND MEETING OF VILLAGE OF LINCOLNWOOD PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING GERALD C. TURRY VILLAGE BOARD ROOM 7:35 PM, MAY 2, 2023

Call to Order

President Patel called the Regular Meeting of the Lincolnwood Board of Trustees to order at 8:10 P.M. Tuesday, May 2, 2023, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman, the following were:

Present: President Patel Trustees Diaz-Herrera, Saleem, Klatzco, Sargon, Halevi, Martel

Absent: None

A quorum was present.

Also present: Village Manager Anne Marie Gaura, Assistant Village Manager Charles Meyer, Assistant to the Public Works Director Brendon Mendoza, Community Development Director Scott Mangum, Planning and Economic Development Manager Douglas Hammel, Fire Chief Barry Liss, Police Chief Jason Parrott, Parks and Recreation Director Karen Hawk, Assistant to the Village Manager Lamar Jones, and Village Attorney Hart Passman.

President's Report

Public Hearing and Consideration of the Annual Appropriations Ordinance for the Village of Lincolnwood, Cook County, Illinois for the Stub Year Beginning May 1, 2023, and Ending December 31, 2023

President Patel opened the public hearing.

On roll call, the following were:

Present: President Patel Trustees Diaz-Herrera, Saleem, Klatzco, Sargon, Halevi, Martel

Absent: None

A quorum was present.

Finance Director Denise Joseph stated that the annual Ordinance is required by the Illinois Compiled Statutes for the Stub Year 2023 Budget from May 1, 2023, to December 31, 2023. The notice was published in the Chicago Tribune on April 20, 2023. The Ordinance is based on the Budget reviewed and approved by the Village Board on April 24, 2023, Village Board meeting. The proposed Ordinance will allow the Village to spend up to 115% of the budget. However, the approval of the Ordinance will not authorize any expenditure that would require the necessary Department Heads, Village Manager, or Village Board approval.

Motion by Trustee Sargon to close the public hearing. Second by Trustee Saleem.

Present: Klatzco, Martel, Halevi, Saleem, Diaz-Herrera,

Motion passes

Trustee Sargon moved to approve the Annual Appropriations Ordinance. Trustee Saleem seconded the motion.

Upon Roll Call, the Results were:

AYES: Trustees Sargon, Diaz-Herrera, Saleem, Martel, Halevi, Klatzco

NAYS: None

The motion passed

President Patel read a Proclamation Recognizing Jewish American Heritage Month. He presented the Proclamation to Jane Charney of the Jewish United Fund.

President Patel announced that the School District 74 Student Art Exhibit will be displayed at Village Hall from May 4 to May 25.

The Art Exhibition will celebrate and showcase the creativity and dedication of students attending Lincoln Hall, Rutledge Hall, and Todd Hall to the visual arts. Over 100 works of various media and subject matter will be on display representing the creative talents of elementary and middle school students throughout the school district. A special reception honoring the students and art teachers will occur on Thursday, May 4, from 4:30 pm to 6 pm. The reception will be free and open to the public.

President Patel stated that this year's Cop on a Roof will occur on Friday, May 19.

He noted that the Lincolnwood Police Department will be at Dunkin Donuts at 3946 W Devon Avenue between 5 am - 12 pm. The proceeds will benefit Special Olympics Illinois. Any contribution earns a free donut.

President Patel stated that On April 30, the Environmental Commission hosted a community cleanup event along the Valley Line Trail.

The event had 30 volunteers, and ten bags of garbage were collected. He stated that he is grateful for the effort to ensure Lincolnwood's trails are clear of debris and enjoyable to all who use them. He thanked Chairperson Ahmed and the Commissioners for planning the event and all those who gave up a part of their Sunday for their stewardship of the Valley Line Trail. He noted that the Village Board would like to thank those that volunteered their time in the cleanup effort.

President Patel announced that the Parks and Recreation Department are inviting individuals, groups, or organizations that would like to participate in the annual Memorial Day Parade.

The parade will occur on Monday, May 29, at 10:20 am. The parade will start at Pratt and Cicero Avenues and end at Madeline's Garden at Proesel Park. He stated that anyone interested in participating may contact Recreation Supervisor Kandice Newton at knewton@lwd.org.

President Patel announced that the Metropolitan Water Reclamation District (MWRD) is celebrating Infrastructure Week with a tour of their Skokie facility at 3500 W Howard Street.

He said the tour will occur on Saturday, May 13, from 10 a.m. to 2 p.m. Furthermore, he stated that the Cook County Sheriff's office will also collect medication and electronics until 1 p.m. at that location. Lastly, MWRD will be handing out free Oak Saplings and Milkweed seeds.

President Patel stated that as part of the MWRD sludge pipeline replacement project, there would be significant traffic impacts for westbound traffic on Devon Avenue.

The work will be completed in three sections, with Devon from McCormick Boulevard to Lincoln Avenue being the first section impacted. Each section will take two to three months to complete. Depending on the crew's location, traffic and parking lanes on Devon Avenue will be closed at various locations. He urged residents to drive slowly when passing through the construction area and exercise caution.

President Patel commented that the Lincolnwood Multi-Cultural Task Force is hosting a coffee and presentation regarding disabilities.

The presenters will be Dr. Omar Khan of the Douglas Center and Bernadette Komenda of Bridges. Dr. Khan will speak regarding disabilities, and Ms. Komenda will talk about the program at Bridges, which is part of School District 219. This event is on Thursday, May 4, at 7 p.m. at the Lincolnwood Community Center, 4170 W. Morse Avenue, next to Village Hall.

President Patel stated that applications are being accepted for the annual Madeleine Grant Volunteer of the Year Recognition.

The award is given to residents who show exemplary volunteerism. The winner(s) will be announced at the Board of Trustees meeting on July 18. The deadline to apply is May 31. The application can be found on the Village website.

Village Trustees' Report

Trustee Sargon thanked everyone who came out to do the community cleanup. She stated that a Plan Commission meeting would take place on May 10.

Trustee Halevi stated that May is also Asian American Pacific Islander Month. She urged Asian Americans to contact the Village Clerk to register to vote. She said that she attended the community cleanup and picked up many bottles. She urged the public to throw away their bottles in the recycling cans.

Trustee Martel stated that the next Zoning Board of Appeals meeting is on May 17 at 7 pm. He wished his son a happy 18th birthday and said that he would be attending Michigan Tech and is close to attaining his Eagle Scout rank.

Trustee Diaz-Herrera congratulated the Trustees for being elected. She wished her mother and husband a happy birthday. She wished all mothers a Happy Mother's Day. Lastly, she stated that the next Parks and Recreation Board meeting will be May 9.

Boards and Commissions Report

None

Village Clerk's Report

Clerk Herman wished teachers a happy Teachers Appreciation Day, Week, and Month.

Village Manager's Report

Village Manager Anne Marie Gaura congratulated Village Attorney Steve Elrod for receiving the Vanguard Award from the Chicago Bar Association.

She stated that Director Joseph would be joining the Village of Libertyville as their next Finance Director. During Director Joseph's tenure, she has been responsible for major projects, including developing and implementing bond issuance programs to fund infrastructure projects, coordinating the changing of the budget fiscal year to a calendar year, and establishing the Budget in Brief and the Popular Annual Financial Report. Furthermore, Village Manager Gaura stated that Director Joseph transitioned auditors to identify and improve upon best practices and the modernization of operations through the transition to a new vendor for water billing and vehicle stickers. Village Manager Gaura thanked Director Joseph for her contributions to the Village.

Trustee Sargon and President Patel wished Director Joseph well in her future endeavors.

Public Forum

Marla Rose and Amanda Solon spoke on their opposition to Spur the Tortoise being kept in the animal store and the sale of wild animals in the Village.

Consent Agenda

1. Approval of a Resolution Approving the Purchase of an Ambulance from Foster Coach Sales Inc., of Sterling, Illinois
2. Approval of an Ordinance Amending Section 10-2-3 of the Municipal Code of Lincolnwood Regarding Class B Liquor Licenses
3. Approval of a Request to Issue a Class V-E Liquor License in Niles Food Pantry's Name for Lincolnwood Fest 2023
4. Approval of a Resolution Appointing and Designating Assistant to the Finance Director John Risko as the Principal Authority for the Village's Illinois Fund Account
5. Approval of a Resolution Designating Authorized Signatories on the Village Accounts Held with Republic Bank of Chicago
6. Approval of a Resolution Approving a Contract with R.J. Thomas Manufacturing Company Inc., of Cherokee, Iowa, for the Purchase of Picnic Tables
7. Approval of a Resolution Approving a Contract with CXT, Inc., of Dallas, Texas, for the Purchase of a Precast Restroom Facility for M. Lester Flowers Park

8. Approval of a Resolution Approving a Contract with BSN Sports, of Dallas, Texas, for the Purchase of Diving Boards

Trustee Sargon motioned to approve the Consent Agenda. The motion was seconded by Trustee Diaz-Herrera.

Upon Roll Call, the results were:

AYES: Trustees Klatzco, Diaz-Herrera, Sargon, Saleem, Halevi, Martel

NAYS: None

The motion passed.

Regular Business

9. **Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with ClearCompany of Boston, Massachusetts, for the Provision of Recruitment and Onboarding Software**

Assistant to the Village Manager Lamar Jones stated that Since July 2016, the Village had used ClearCompany software to manage the recruitment and onboarding process. The software gives the Village a single place to control the hiring of all full-time, part-time, and seasonal positions. The software is also heavily utilized by the Parks and Recreation Department during the summer to hire coordinate the hiring process for 200 employees. In 2022, Staff sought quotes from vendors to compare to determine if there was a better software that could manage the Village's recruitment and onboarding process, but after participating in several demonstrations, staff determined that there was not a suitable replacement to replace all functions of ClearCompany. ClearCompany quoted the Village an annual price of \$15,660 for the software if the Village is willing to enter a 24 or 36-month term agreement. This price is a decrease of 3.8% compared to last year's price of \$16,269. Alternatively, the Village could sign a 12-month agreement with ClearCompany but would pay an additional 10% short-term contract fee for a total of \$17,226 for this year's renewal. Mr. Jones stated that staff recommends the approval of the Ordinance waiving the competitive bidding and authorizing an Agreement with ClearCompany in the amount of \$15,660 annually for a 36-month term.

Trustee Klatzco moved to approve the Ordinance. Trustee Diaz-Herrera seconded the motion.

Upon Roll Call, the Results were:

AYES: Trustees Sargon, Diaz-Herrera, Saleem, Martel, Halevi, Klatzco

NAYS: None

The motion passed

Public Forum

Jane Lucius, Karen Barrett, and Jodie Weiderkehr spoke of their opposition to Spur the Tortoise being kept in the animal store and their opposition to the sale of wild animals in the Village.

Closed Session

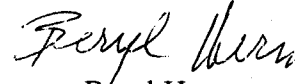
No closed session.

Adjournment

At 8:46 P.M., Mayor Patel called for adjournment of the Regular Village Board meeting.
Trustee Sargon moved to adjourn, seconded by Trustee Saleem.

The meeting was adjourned by voice vote.

Respectfully submitted,



Beryl Herman
Village Clerk