

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
GERALD C. TURRY VILLAGE BOARD ROOM  
MAY 16, 2023**

**Call to Order**

President Patel called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:39 P.M. Tuesday, May 16, 2023, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Young Marines led the pledge of allegiance

**Roll Call**

On roll call by Deputy Village Clerk Charles Meyer, the following were:

Present: President Patel Trustees Halevi, Saleem, Sargon, Diaz Herrera, Klatzco

Absent: Martel

A quorum was present.

Also present: Village Manager Anne Marie Gaura, Assistant Village Manager Charles Meyer, Assistant to the Public Works Director Brendon Mendoza, Superintendent Jason Brianas, Community Development Director Scott Mangum, Planning and Economic Development Manager Douglas Hammel, Police Chief Jason Parrott, Parks, Recreation Director Karen Hawk, Assistant to the Village Manager Lamar Jones, and Village Attorney Steve Elrod.

**Approval of Minutes**

The minutes of the May 2, 2023, Village Board meetings were presented for Village Board approval.

Trustee Sargon moved to approve the minutes of the May 2, 2023, Village Board meeting. The motion was seconded by Trustee Diaz-Herrera.

Upon roll call, the results were:

AYES: Trustees Klatzco, Halevi, Sargon, Diaz-Herrera, Saleem

NAYS: None

ABSENT: Martel

The minutes were approved.

**Warrant Approval**

Trustee Klatzco presented the warrants in the amount of \$870,579.38 and moved to approve. The motion was seconded by Trustee Sargon.

Upon roll call, the results were:

AYES: Trustees Klatzco, Halevi, Sargon, Diaz-Herrera, Saleem, Martel

NAYS: None

ABSENT: Trustee Martel

The motion passed.

### **President's Report**

Leonard Jakubiak presented a Certificate of Appreciation to the Lincolnwood Fire Department and Fire Lieutenant Gabrielle Desantis for their dedication and support of the Young Marines.

Fire Chief Liss introduced Allan Doucet as the newest Fire Fighter and Paramedic. Chief Liss stated that Allan began his career with the Chicago Fire Department, where he worked for 29 years before retiring in 2022. He holds several professional and medical certifications. His close friend and mentor pinned Allan's badge.

President Patel stated that Madeleine Grant, who served the Village of Lincolnwood as a member of several committees, including Library Board President, and its Mayor for nearly eight years, strongly believed in volunteerism as a source of strength to a community's vibrancy. The Village of Lincolnwood is proud to present this recognition annually in her memory to a resident(s) who meet(s) the qualifications. The recipient to be recognized must be a resident (excluding the Mayor and Village Board members). Nominees must be sponsored by two unrelated people who reside or work in the Village. Criteria to determine the recipient of this recognition are as follows: 1) accomplishments in the Village of Lincolnwood's interest; 2) the number of years of service to the Village; 3) type of service; 4) letters of recommendation will be helpful in the selection process, but are optional. The recognition committee will have full discretion in reviewing nominations. If you know anyone meeting these qualifications, you may find the nomination form on the Village website or contact my office at 847-745-4717 for further assistance.

President Patel stated that the public is invited to visit the Lincolnwood School District 74 Student Art Exhibit on display from May 4 to May 25 at Village Hall. The Art Exhibition will celebrate and showcase the creativity and dedication of students attending Lincoln Hall, Rutledge Hall, and Todd Hall to the visual arts. Over 100 works of various media and subject matter will be on display representing the creative talents of elementary and middle school students throughout the school district. He encouraged residents to visit Village Hall to view the exhibit.

President Patel stated that this year's Cop on a Roof will occur on Friday, May 19. He encouraged the public to join the Lincolnwood Police Department at the Dunkin Donuts at 3946 W Devon Avenue between 5 am and 12 noon. The proceeds will benefit Special Olympics Illinois. Any contribution earns a free donut.

President Patel stated that May 14-20 is National Police Week. This is a week where we have an opportunity to celebrate the dedication and sacrifices of those who serve and protect our communities. As you see our officers patrolling the Village, be sure to wave hi and say “thank you.”

President Patel stated that the Parks and Recreation Department invites individuals, groups, or organizations to participate in the annual Memorial Day Parade. The parade will occur on Monday, May 29, at 10:20 am. The parade will start at Pratt and Cicero Avenues and end at Madeline’s Garden at Proesel Park. Anyone interested in participating can contact Recreation Supervisor Kandice Newton at [knewton@lwd.org](mailto:knewton@lwd.org).

President Patel noted that May is National Bike Safety Month. He stated that he would like to take this opportunity to remind those in cars to keep their eyes open for cyclists on the roads and give them space when passing. Furthermore, he stated that he would like to encourage cyclists to do things to make themselves more visible such as attaching a flashing red light to the rear of their bike and a flashing light on the front of their bike. He encouraged residents to wear a helmet and that it be centered on one’s head correctly with a firm strap. He noted that no helmet or a helmet that is pushed back on your head is not helpful. He said cyclists should use hand signals when turning and stopping and adhere to traffic lights and stop signs.

President Patel stated that he was asked to present to Rutledge Hall fourth-grade students on government, what the Village Government does, and what he does as President. President Patel stated that he, the Fire and Police Chief gave a tour of Village Hall to a Girl Scout Troop. He noted that if anyone would like a tour of Village buildings, to contact him at [jpatel@lwd.org](mailto:jpatel@lwd.org). Lastly, he wished everyone a happy Memorial Day.

### **Village Trustees’ Report**

Trustee Halevi said she would like to remind residents to obey the stop signs. She noted a problem with motorists not stopping at stop signs on Morse Avenue between Lincoln and Kostner Avenues.

President Patel stated that the Village would write tickets for yards with excessive weeds and tall grass. He urged residents to mow their lawns and remove weeds.

### **Boards and Commissions Report**

None

### **Village Clerk’s Report**

None

### **Village Manager’s Report**

Village Manager Anne Marie Gaura stated that the Mobile Museum of Tolerance would visit the Village on May 22-23. She noted that the Mobile Museum aims to inspire people of all ages and backgrounds to combat antisemitism, racism, bullying, hate, and intolerance and promote human dignity. She stated that Village staff would be participating in training for the first part of the

day. The public could view the Mobile Museum on May 22-23 from 1 -5 pm in the Village Hall parking lot.

**Public Forum**

Jodie Wiederkehr spoke on her opposition to Spur the Tortoise being kept in the animal store and the sale of wild animals in the Village.

**Consent Agenda**

1. Approval of a Resolution Designating the Village's Delegate and Alternate Delegate to the Illinois Risk Management Agency Board of Directors
2. Approval of a Resolution Appointing an Alternate Representative to the Board of Directors of the North Suburban Employee Benefit Cooperative
3. Approval of a Resolution Approving an Intergovernmental Agreement with the Board of Education of Lincolnwood School District 74
4. Approval of a Resolution Approving a Contract with Hacienda Landscaping, Inc., of Minooka, Illinois, in the amount of \$648,264.00 for Construction and Renovation of M. Lester Flowers Park
5. Approval of a Resolution Approving a Contract with Play Illinois, LLC, of Westmont, Illinois, for the Purchase of Playground Equipment for M. Lester Flowers Park
6. Approval of an Ordinance Waiving Competitive Bidding and Approving a Proposal for the Repairs of Emergency Vehicle Pre-emption Equipment by Meade Electric Company, inc., of McCook, Illinois
7. Approval of an Ordinance Waiving Competitive Bidding and Approving the Purchase of Meter Transmission Units from Midwest Meter, Inc., of Edinburg, Illinois
8. Approval of a Resolution Approving the Purchase of Five Vehicles from Morrow Brothers Ford Inc., of Greenfield, Illinois

Trustee Sargon motioned to approve Consent Agenda. The motion was seconded by Trustee Klatzco.

Upon Roll Call, the results were:

AYES: Trustees Klatzco, Halevi, Sargon, Diaz-Herrera, Saleem

NAYS: None

ABSENT: Trustee Martel

The motion passed.

**Regular Business**

9. Consideration of the Following Related to the Devon Avenue TIF District Street Lighting Installation Project; A) a Resolution Approving a Contract with Utility Dynamics Corp., of Oswego, Illinois, for Installation of Street Lighting Improvements and B) an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois, for the Provision of Construction Oversight Services.

Acting Public Works Director Mike Reynolds stated that The Devon Avenue TIF Lighting Project involves the installation of new light poles to enhance the aesthetic and safety of the Manufacturing District. 14 65W LED Cobra Head Luminaires, and light poles will be installed within the MB Zoning District between Lincoln Avenue, Devon Avenue, and the UP Path. In 2022, the Village Board authorized the execution of a design contract for the Devon Avenue TIF Lighting Project. The project design includes the following scope: Installation of 14 luminaires, light poles, and foundations, four poles on Ridgeway Avenue, four on Arthur Avenue, six on Hamlin Avenue, and the Installation of new conduit and wiring, handholes, lighting controller and electric service.

Trustee Klatzco recused himself because his business is located where the work is being proposed.

President Patel stated that he need not recuse himself because his property was excluded from the TIF district when it was created.

Village Attorney Steve Elrod stated that Trustee Klatzco is taking an abundance of caution. The Statute is clear that Trustee Klatzco cannot vote on the creation of the TIF. When it comes to matters once the TIF is created, it becomes unclear, but Trustee Klatzco indicates that he will recuse himself out of an abundance of caution.

Acting Director Reynolds stated that the lowest responsible bid was submitted by Utility Dynamics Corp. They have completed satisfactory work in the past for CBBEL. The overall cost of the project based on submitted proposals for construction and oversight is \$264,713. \$175,287 less than anticipated. The project will be funded through the Devon Lincoln TIF.

Director Reynolds stated that Staff is requesting that the competitive bid process be waived and an Agreement for construction oversight be awarded to Christopher B. Burke Engineering in the amount of \$19,872, which is 7.5% of the construction cost. This meets with the previous Village Board direction to continue to utilize the same firm for different phases of the same project, from preliminary design to detailed design to construction oversight if the work meets staff expectations. Furthermore, Staff recommends the following relating to the 2023 Devon Avenue TIF Lighting Project: Approval of a Resolution Approving a Contract with Utility Dynamics Corp., of Oswego, Illinois, for Installation of Street Lighting Improvements and Approval of an Ordinance Waiving Competitive Bidding and Authorizing An Agreement with Christopher B. Burke Engineering Ltd., of Rosemont, Illinois, for the Provision of Construction Oversight Services.

Move by Trustee Sargon to approve the motion. Second by Trustee Diaz-Herrera

Upon Roll Call, the results were:

AYES: Trustees Halevi, Sargon, Diaz-Herrera, Saleem

NAYS: None

RECUSED: Trustee Klatzco  
ABSENT: Trustee Martel

The motion passed.

#### 10. Discussion Concerning Temporary Storage Container Regulations

Planning and Economic Development Manager Douglas Hammel provided regulatory context by stating that Section 14-15-10(F) establishes regulations related to the presence of dumpsters and enclosed storage PODs. Properties that have an active building permit are subject to the following guidelines: Litter debris must be removed from the property at the end of each day or contained within a dumpster that is emptied regularly to prevent overflow; The dumpster size and location must be approved as part of the Building Permit review process, and must be at least 15 cubic yards in volume; The dumpster must be emptied within 24 hours of becoming full; The dumpster must be removed if unused for a period of 15 days; and All required containers must be located entirely within the property and cannot be located on the public right-of-way or Village street. Staff has allowed PODs to be on a property under the purview of a Building Permit when belongings must be stored while renovation work is underway. For properties that are not subject to an active Building Permit: The Zoning Officer may approve the use of a dumpster or POD for a period of up to 30 days, and the standards summarized above (for properties that are under the purview of an active Building Permit) apply.

Two scenarios have recently brought these regulations to light: Residents have noted the extended period during which a POD has been located at an adjacent property under construction, and Staff has received requests for dumpsters or PODs to be located on a street due to the owner's claim that the property cannot accommodate it.

President Patel asked Mr. Hammel whether a Pod had been approved to be placed on the street.

Mr. Hammel stated that a pod had not been approved for use on the street.

Mr. Hammel stated that policy questions for the Village Board to consider are: Should dumpsters or PODs be permitted to be located in the public right-of-way or on a public street? And should the approval of, or permitted duration of, a dumpster or POD be subject to certain factors? Furthermore, he stated that Property owners have inquired about dumpsters or PODs that would be either along the curb on the public street or their driveway but overhanging into the public right-of-way.

Trustee Diaz-Herrera stated that she disapproves of PODs on the sidewalk and public right of way. She said she had seen situations where people put dumpsters on their front lawns because they do not have driveways.

Trustee Saleem asked when you put a dumpster in the public right of way for an extended period if there is an insurance requirement.

Mr. Hammel stated that the Village would require the property owner to remove the dumpster.

Trustee Halevi asked if someone has a dumpster on their property if there is a sheet of paper that states when the license expires.

Mr. Hammel stated that if the dumpster is under a building permit, the duration of the building permit is when the dumpster can be on the property.

Trustee Klatzco stated that he sees POD units in residential zones, and that's why the Village needs to regulate them.

Trustee Klatzco asked if the issue should be referred to the Plan Commission.

Mr. Hammel stated that because it is in the Building Chapter, it does not have to be referred to the Plan Commission.

Trustee Klatzco stated that he thinks the Village needs regulation because he thinks of a couple of places around the Village where he sees the PODs on properties for extended periods. He wants to see it where individuals won't be able to get back-to-back permits, and the PODs are sitting on driveways which interferes with the health and welfare of residents.

The Board reached a consensus that dumpsters and pods should be prohibited on the public right of way and provide latitude to Staff to remove a dumpster if the nature of the work doesn't warrant one.

### **Public Forum**

None

### **Closed Session**

At 8:30 pm, Trustee Sargon made a motion to enter closed session for the purpose of discussing security procedures, and review of closed session meeting minutes. Trustee Klatzco seconded the motion.

The motion was approved by Roll Call, and the Board adjourned to closed session.

### **Reconvened**

The Board reconvened to open session at 9:19 P.M.

### **Adjournment**

At 9:19 P.M., Mayor Patel called for adjournment of the Regular Village Board meeting. Trustee Sargon moved to adjourn, seconded by Trustee Halevi.

The meeting was adjourned by voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chuck Meyer". The signature is written in a cursive style with a large initial "C".

Chuck Meyer

Deputy Village Clerk