

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
MEETING OF THE COMMITTEE OF THE WHOLE
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 6, 2022**

Call to Order

President Patel called the Committee of the Whole Meeting of the Lincolnwood Board of Trustees to order at 6:03 P.M., Thursday, October 6, 2022, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Upon roll call by Village Clerk Beryl Herman the following were:

PRESNT: President Patel, Trustees Klatzco, Herrera, Sargon, Halevi Martel

ABSENT: Saleem

A quorum was present.

Also present: Village Manager Anne Marie Gaura, Assistant Village Manager Charles Meyer, Assistant to the Village Manager Lamar Jones, Public Works Director Nadim Badran, Management Analyst Jake Litz, Community Development Director Scott Mangum, Finance Director Denise Joseph, Police Chief Jay Parrott, Parks and Recreation Director Karen Hawk.

Approval of Minutes

The September 20, 2022 Committee of the Whole meeting minutes were presented for approval.

Trustee Sargon moved to approve the minutes. The motion was seconded by Trustee Klatzco.

Upon Roll Call the results were:

AYES: Trustees Klatzco, Herrera, Sargon, Halevi Martel

NAYS: None

The motion passed

Regular Business

1. Department Services Overview: Parks and Recreation

Parks and Recreation Director Karen Hawk provided a department services overview of the Parks and Recreation Department. She provided an overview of the Department's staffing, functions and responsibilities, boards and commissions served, budget goals, and ongoing and recently completed projects.

A discussion ensued.

2. Discussion Concerning Lincolnwood Fest

Parks and Recreation Director Karen Hawk gave a presentation on the overview report of the 2022 Lincolnwood Fest. She provided an overview of the Fest itself, discussed the partnership between the Village and Special Event Management (SEM), discussed the

budgetary impacts, and shared the results of a community survey done following completion of the Fest. Ms. Hawk discussed recommended changes for next year's Fest and sought feedback from the Board on their thoughts and recommendations.

A discussion ensued.

The Board provided positive and constructive feedback. Compliments were given regarding the overall success of the event, police presence, and the adult-beverage station. There was a discussion about opportunities to increase sponsorship for the event, improve signage, improve the layout, and increase engagement with local restaurants and businesses. Recommendations were made to budget for a similar police presence for next year's event and improve ticket policies. There was additional discussion regarding labor breakdowns between Village staff and SEM staff.

3. Strategic Plan Quarterly Update

Management Analyst Jake Litz provided a third-quarter update on the Village's Strategic Action Plan. He overviewed staff's progress in carrying out the plan and discussed the actions achieved by staff as it relates to Service First, improvements in the Community Development Department, efforts to improve operational efficiency, efforts to host community-building cultural events celebrating diversity, and ongoing improvement efforts. Mr. Litz also discussed staff's progress in implementing the HR Green Action Plan.

A discussion ensued.

The Board provided feedback on opportunities to improve property owners' experiences with the Village's permitting process. They complimented the staff's efforts to further the Service First mentality among staff.

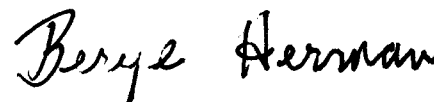
Adjournment

Trustee Klatzco moved to adjourn the Committee of the Whole at 7:32 P.M., seconded by Trustee Sargon.

The meeting was adjourned unanimously by voice vote.

Meeting Adjourned

Respectfully Submitted,



Beryl Herman
Village Clerk