

LINCOLNWOOD PARKS & RECREATION BOARD MEETING  
Tuesday, August 11, 2015, 7:00 pm  
Lincolnwood Village Hall – Council Chambers

**AGENDA**

- I. Call to Order
- II. Approval of Minutes of July 14, 2015 meeting
- III. Audience Participation
  - a. Lincolnwood Fest Recap – Damien Kardaras, 2015 Fest Chairperson
  - b. MNASR Presentation – Sue Bear, MNASR Executive Director
- IV. Old Business
  - a. Move to approve an Resolution Naming Softball/Baseball Field #3 in Henry Proesel Park Alan Chapman Field
  - b. Move to approve a Resolution Authorizing the Village Manager to Enter into a Contract with Elanar Construction to Perform Work in O'Brien Park in Exchange for the Sculpture that was Inadvertently Removed During Construction
  - c. Consideration of Recommendation by the Parks and Recreation Board to Adopt an Ordinance Approving a Recreation Lease Between the Village of Lincolnwood and Commonwealth Edison Company for the Construction of Bike/Pedestrian Path
- V. New Business
  - a. Strategic Planning Meeting - October
- VI. Chairperson's Report
- VII. Commissioners' Report
- VIII. Director's Report
- IX. Recreation Staff Reports
- X. Adjournment



## Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

July 14, 2015

### DRAFT MINUTES

#### CALL TO ORDER

The meeting was called to order at 7:02 P.M.

#### PRESENT AT MEETING

Park Board Members: Grace Diaz Herrera, Art Lovering, Reese Gratch, Sarah Hardin

Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth

Village Board Liaison: Trustee Spino

#### APPROVAL OF MINUTES

On motion, Lovering/Herrera to approve the meeting minutes of the June 9, 2015. 5-0, motion passed.

#### AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

**Hincapie-** gave a follow up from the letters from the public at last month's meeting.

1. We have not received any complaints about the weekend soccer groups.

2. Concern was raised about the condition of the Proesel Park tennis court. The replacement of the fence and windscreens is on the agenda tonight. Staff will continue to look for grants to resurface the court surface.

**Lovering-** How long do you think we have until it needs to be replaced?

**Hincapie-** It is not as bad as Flowers was before it got replaced, and Proesel Park was repainted two years ago. We have a little time, but it does need to be addressed as soon as funding becomes available.

3. The other email was regarding the condition of O'Brien Park and the status of the missing sculpture

**Hincapie-** Staff has since met with the contractor to come up with a resolution. The Village held back \$40,000 of their payment. We have gone through the park with the contractor and have taken into consideration the suggestions from the resident that emailed us. We are looking at putting that money back into the park, by updating some that were brought forward; basketball courts, ADA benches, play surfaces.

**Gratch-** So we will not have a sculpture at all?

**Hincapie-** Correct, the money will go back into the park to improve the park further, a whole list of things. We feel this is a good trade off of things that we would not be able to do for a while.

**Gratch-** You do not think in the end there will be any complaining about not having a sculpture?

**Hincapie-** We hope not, we are putting a lot into the park and hope the improvements will be welcomed.

**Lovering-** Are there any other sculptures in any other parks? If we are getting this in place of the sculpture, we should let the public know.

**Lovering-** Maybe we should draft a letter to the community to let them know what has happened.

#### OLD BUSINESS

##### A. Winter/Spring Program Report Presentation

**Gamroth-** As noted in presentation

#### NEW BUSINESS

##### A. Naming of Field #3/Donation of scoreboard

**Hincapie-** Reese and I met with the Mayor and a group who offered to buy a scoreboard for Proesel Park. The group wants to purchase a scoreboard and dedicated it to Alan Chapman, making it Alan Chapman field.

**Hincapie and Gratch-** Provide history for all board members about park naming.

- Two times the Park Board was presented with a proposal for the naming of a Lincolnwood Park which precipitated the formation of a subcommittee to discuss naming and review the current policy (2012)
- Committee updated policy, which prohibited the naming of parks after people, but allowed for the naming of amenities within parks.

**Lovering-** No one knows most of the people who do have a park named after them (Flowers, Goebelt, Rossi, O'Brien, GG Rowell and Proesel)

**Hincapie-** Encourages board members to talk philosophically about naming the field after Mr. Chapman

**Board Discussions-**

- Questions what about if another group wants to contribute to the field, dugouts, etc.
- Policy mentions substantial contribution... what is considered substantial?
- What is the value of naming amenities?
- What does the field consist of?
- The spirit of the policy was to allow for naming of amenities in parks (skate spot, disc golf, etc.)
- What should be the verbiage on the sign; Alan Chapman Field? In honor of? donated by?

**Hardin-** In Chicago the Cubs donate to fields, those fields are named after retired players. Each year they give a little more for the upkeep of the field.

**Gratch-** Encourages all to look at other parks and see what their plaques look like and cover when an amenity is named.

**Hincapie-** Staff will reach out to other parks and recreation agencies to see how they have handled similar requests and report back to the Board in August. The individual making the request will be invited to talk more about Mr. Chapman to the group.

**B. Proesel Park Tennis Fence Bid Recommendation**

**Hincapie-** Recaps this is the second time we have been out to bid for the tennis fence. An alternate was added for black vinyl clad and staff is recommending moving forward with the one bid that was received. The bid falls within budget

**Lovering-** This is a bid within reason?

**Hincapie-** Staff believes it is reasonable. We have gotten some complaints about the condition of the fence and we don't want to wait until we have a problem. This will go to the Village Board on Tuesday, July 21. The project will be completed at the end of August.

On motion Lovering/Hardin to approve a recommendation by the Park Board to award a bid to Tru-Link Fence of Melrose Park, Illinois for bid alternate three for the replacement of windscreens and bid alternate four for the removal and replacement of fencing, utilizing black vinyl clad chain link fence. 5-0, motion passed.

**C. Grossinger company picnic request**

**Hincapie-** Last year was Grossinger's first picnic at Proesel and they would like to come back on September 20. They are expecting 300 people. Park Board approval is needed for groups over 150. They want to have a D.J, a bounce house and bring in additional grills. They will use the sand courts and baseball courts, at least one court and field will remain open for the public. They will be charged hourly for the fields. Park Patrol will monitor usage of the fields, volume of the DJ and garbage. They also requested permission to park on the streets if the spots around the park aren't available.

**Lovering-** We wouldn't guarantee street parking, right?

**Hincapie-** Correct not guarantee it, good news the pool is closed. Looking for any board concerns?

**Hardin-** Any complaints last year?

**Hincapie-** No

**Hincapie-** We charge them by the hour for the use of park fields and courts, we will keep at least one of each court or field open for public use. This is the last rental before renovation

**Lovering-** Its Grossinger, a great business in our community and I am glad we can allow this to happen.

On motion Hardin/Shaw to approve a picnic permit for Grossinger on September 20, with an estimated attendance of 300 in Proesel Park. 5-0, motion passed.

**CHAIRPERSON'S REPORT** – None

**COMMISSIONERS' REPORTS** - None

**DIRECTOR'S REPORT** –

**Hincapie-**The bike path projects are ongoing. The ComEd lease is tentatively going to the Village Board on July 21. We are still resolving an issue regarding the Ash trees on the property.

**Lovering-** There are poles that run through there with hanging wires, are those ComEd poles?

**Hincapie-** We will have to look at the survey.

**Lovering-** I look at other villages that have the high wires and they are landscaped nicely. This looks terrible. Can we talk to them about the condition of the property?

**Hincapie-**The purchase of the Union Pacific Weber Spur is still under negotiation. It is our goal to complete the deal by the end of the year.

**Hincapie-ST**

**STAFF REPORTS**

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

As noted in report.

B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**

**Hincapie-** Rough month at the pool, concessions and daily visits will be down. The heater went down this week, it is fixed now. 2/3 of the umbrellas are up and look nice. We are still running lifeguard classes to hire additional lifeguards. Two big events at the end of summer in September; Family Fun Fest (September 12) with the car show and Touch-a-Truck (September 19) Lincolnwood Fest is July 23-26 and finishing up our concert series on July 30. Last week we had about 600 people at the concert. Any issues people are hearing about?

**Lovering-** Just the issue about the bike trail. Residents are reading about it and want to know when it is going to happen?

**Hincapie-** Anything else?

**Hardin-** Lots of people on the exercise equipment

**Lovering** – 15 kids on the equipment when I drove up tonight

**Hincapie-** The dedication is on August 8 at 11 am. I know it will be a lovely dedication with family and friends coming from all over the United States.. One of the Horwitz family's friends also donated \$1000 for a bench. This project has been a labor of love for staff. The Horwitz family have been delightful with which to work.

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

**ADJOURNMENT**

Meeting adjourned at 8:29 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Financial Statements

of  
FRIENDS OF LINCOLNWOOD 2015, INC  
For the Period Ended December 31, 2015

FRIENDS OF LINCOLNWOOD 2015, INC  
Balance Sheet  
December 31, 2015

Assets

Current Assets

Cash in Bank

\$ 38,500.99

Total Current Assets

\$ 38,500.99

Fixed Assets

Other Assets

Total Assets

\$ 38,500.99

FRIENDS OF LINCOLNWOOD 2015, INC  
Balance Sheet  
December 31, 2015

Liabilities and Equity

Current Liabilities		
Long Term Liabilities		
Equity		
Current Income (Loss)	<u>38,500.99</u>	
Total Equity		<u>38,500.99</u>
Total Liabilities & Equity		\$ <u>38,500.99</u>

FRIENDS OF LINCOLNWOOD 2015, INC  
Income Statement  
For the Period Ended December 31, 2015

	<u>1 Month Ended</u> <u>Dec. 31, 2015</u>	<u>Pct</u>	<u>12 Months Ended</u> <u>Dec. 31, 2015</u>	<u>Pct</u>
Revenue				
SALES	\$ <u>87,871.36</u>	<u>100.00</u>	\$ <u>87,871.36</u>	<u>100.00</u>
Total Revenue	87,871.36	100.00	87,871.36	100.00
Cost of Sales				
Beginning Inventory	0.00	0.00	0.00	0.00
Less Ending Inventory	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	87,871.36	100.00	87,871.36	100.00
Operating Expenses				
Advertising	500.00	0.57	500.00	0.57
Credit Card Fees	5.95	0.01	5.95	0.01
Equipment Rental	7,391.27	8.41	7,391.27	8.41
Gratuities	420.00	0.48	420.00	0.48
Insurance	3,637.00	4.14	3,637.00	4.14
Licenses and Fees	84.25	0.10	84.25	0.10
Outside Services	24,200.00	27.54	24,200.00	27.54
Printing	919.00	1.05	919.00	1.05
Security	2,895.00	3.29	2,895.00	3.29
Supplies	1,698.05	1.93	1,698.05	1.93
Utilities	<u>7,619.85</u>	<u>8.67</u>	<u>7,619.85</u>	<u>8.67</u>
Total Expenses	<u>49,370.37</u>	<u>56.18</u>	<u>49,370.37</u>	<u>56.18</u>
Operating Income	<u>38,500.99</u>	<u>43.82</u>	<u>38,500.99</u>	<u>43.82</u>
Total Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income (Loss)	\$ <u><u>38,500.99</u></u>	<u><u>43.82</u></u>	\$ <u><u>38,500.99</u></u>	<u><u>43.82</u></u>

8/4/2015  
15:33

**FRIENDS OF LINCOLNWOOD 2015, INC**  
Transaction Listing  
Period Ending: 12/31/15

Company: FRI  
Page: 1

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Item Amount</u>	<u>Ref. Amount</u>
5/22/15	12	1001	7000	VILLAGE OF LINCOLNWOOD	59.25	59.25
5/28/15	12	1002	6800	SECURA INSURANCE	1,966.00	1,966.00
5/28/15	12	1003	6800	U.S. WEATHER INSURANCE	912.00	912.00
6/16/15	12	1004	6800	SECURA INSURANCE	75.00	75.00
6/16/15	12	1005	6800	IRMO INSURANCE	684.00	684.00
6/20/15	12	1006	7000	ILCC	25.00	25.00
7/1/15	12	1007	1010	CASH ON HAND	500.00	500.00
7/1/15	12	1008	7410	G & MK ENTERPRISES	2,895.00	2,895.00
7/1/15	12	1009	6100	CHICAGO TRIBUNE	500.00	500.00
7/14/15	12	1010	7210	PRINT XPRESS	275.00	275.00
7/27/15	12	1011	7110	MARLON LONGID	1,600.00	1,600.00
7/27/15	12	1012	7110	DEAN GAGUARDOTTO	750.00	750.00
7/27/15	12	1013	7110	THINK FLOYD USA	5,000.00	5,000.00
7/27/15	12	1014	7110	BRIAN VAN MERSBERGEN	750.00	750.00
7/27/15	12	1015	7110	KEN MURPHY	500.00	500.00
7/27/15	12	1016	7110	JIM COX	1,200.00	1,200.00
7/27/15	12	1017	7110	STEVEN KIKOEN	2,500.00	2,500.00
7/27/15	12	1018	6720	VILLAGE INN	420.00	420.00
7/27/15	12	1019	7110	LINDA BOUVILOM	5,000.00	5,000.00
7/27/15	12	1020	7110	RANDY PAYNE	300.00	300.00
7/27/15	12	1021	7210	APR GRAPHICS INC	275.00	275.00
7/27/15	12	1022	7210	APR GRAPHICS	225.00	225.00
7/27/15	12	1023	7210	PRINT XPRESS	144.00	144.00
7/27/15	12	1024	6650	HOUSE OF RENTAL	6,680.95	6,680.95
7/27/15	12	1025	7450	VILLAGE INN	890.55	890.55
7/27/15	12	1026	7450	LANG ICE	607.50	607.50
7/27/15	12	1027	7110	MG AUDIO	4,100.00	4,100.00
7/27/15	12	1028	7110	MONDAY NIGHT CAR SHOWS	2,500.00	2,500.00
7/27/15	12	1029	2100	VILLAGE OF LINCOLNWOOD	10,000.00	10,000.00
8/3/15	12	1030	6650	HALLS RENTAL	710.32	710.32
8/3/15	12	1031	7750	CHICAGO PORTABLE POWER	7,619.85	7,619.85
8/3/15	12	1032	7450	LEE CONCESSIONS	200.00	200.00
5/31/15	12	CD	1010	CASH ON HAND	-100.00	
5/31/15	12	CD	1100	DEPOSITS	10,100.00	
5/31/15	12	CD	2100	LOANS FR LINCOLNWOOD	-10,000.00	
6/30/15	12	CD	1100	DEPOSITS	3,000.00	
6/30/15	12	CD	3000	SALES	-3,000.00	
7/31/15	12	CD	1010	CASH ON HAND	-400.00	
7/31/15	12	CD	1100	DEPOSITS	85,696.36	
7/31/15	12	CD	1100	DEPOSIT RETURN	-425.00	
7/31/15	12	CD	1100	CASH IN BANK	-5.95	
7/31/15	12	CD	3000	SALES	-85,296.36	
7/31/15	12	CD	3000	DEPOSIT RETURN	425.00	
7/31/15	12	CD	6400	CC FEE	5.95	

8/4/2015  
15:33

**FRIENDS OF LINCOLNWOOD 2015, INC**  
Transaction Listing  
Period Ending: 12/31/15

Company: FRI  
Page: 2

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Item Amount</u>	<u>Ref. Amount</u>
8/3/15	12	CD	1100	Credit to Cash	-59,864.42	<u>-59,864.42</u>
45 Transactions For The Period					Journal Balance	<u>0.00</u>

Account Number Control Total: 241,110

8/4/2015  
15:33

**FRIENDS OF LINCOLNWOOD 2015, INC**  
General Ledger - Period Ending 12/31/15

Company: FRI  
Page: 1

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Current</u>	<u>Year-to-Date</u>
Beginning Balance			1010	Cash on hand		0.00*
7/1/15	12	1007	1010	CASH ON HAND	500.00	
5/31/15	12	CD	1010	CASH ON HAND	-100.00	
7/31/15	12	CD	1010	CASH ON HAND	-400.00	
				Ending Balance =	0.00*	0.00**
Beginning Balance			1100	Cash in Bank		0.00*
5/31/15	12	CD	1100	DEPOSITS	10,100.00	
6/30/15	12	CD	1100	DEPOSITS	3,000.00	
7/31/15	12	CD	1100	DEPOSITS	85,696.36	
7/31/15	12	CD	1100	DEPOSIT RETURN	-425.00	
7/31/15	12	CD	1100	CASH IN BANK	-5.95	
8/3/15	12	CD	1100	Credit to Cash	-59,864.42	
				Ending Balance =	38,500.99*	38,500.99**
Beginning Balance			2100	Notes Payable - Current		0.00*
7/27/15	12	1029	2100	VILLAGE OF LINCOLNWOOD	10,000.00	
5/31/15	12	CD	2100	LOANS FR LINCOLNWOOD	-10,000.00	
				Ending Balance =	0.00*	0.00**
Beginning Balance			3000	SALES		0.00*
6/30/15	12	CD	3000	SALES	-3,000.00	
7/31/15	12	CD	3000	SALES	-85,296.36	
7/31/15	12	CD	3000	DEPOSIT RETURN	425.00	
				Ending Balance =	-87,871.36*	-87,871.36**
Beginning Balance			6100	Advertising		0.00*
7/1/15	12	1009	6100	CHICAGO TRIBUNE	500.00	
				Ending Balance =	500.00*	500.00**
Beginning Balance			6400	Credit Card Fees		0.00*
7/31/15	12	CD	6400	CC FEE	5.95	
				Ending Balance =	5.95*	5.95**
Beginning Balance			6650	Equipment Rental		0.00*
7/27/15	12	1024	6650	HOUSE OF RENTAL	6,680.95	
8/3/15	12	1030	6650	HALLS RENTAL	710.32	
				Ending Balance =	7,391.27*	7,391.27**
Beginning Balance			6720	Gratuities		0.00*
7/27/15	12	1018	6720	VILLAGE INN	420.00	
				Ending Balance =	420.00*	420.00**
Beginning Balance			6800	Insurance		0.00*
5/28/15	12	1002	6800	SECURA INSURANCE	1,966.00	
5/28/15	12	1003	6800	U.S. WEATHER INSURANCE	912.00	
6/16/15	12	1004	6800	SECURA INSURANCE	75.00	
6/16/15	12	1005	6800	IRMO INSURANCE	684.00	

8/4/2015  
15:33

**FRIENDS OF LINCOLNWOOD 2015, INC**  
General Ledger - Period Ending 12/31/15

Company: FRI  
Page: 2

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Current</u>	<u>Year-to-Date</u>
				Ending Balance =	3,637.00*	3,637.00**
Beginning Balance			7000	Licenses and Fees		0.00*
5/22/15	12	1001	7000	VILLAGE OF LINCOLNWOOD	59.25	
6/20/15	12	1006	7000	ILCC	25.00	
				Ending Balance =	84.25*	84.25**
Beginning Balance			7110	Outside Services		0.00*
7/27/15	12	1011	7110	MARLON LONGID	1,600.00	
7/27/15	12	1012	7110	DEAN GAGUARDOTTO	750.00	
7/27/15	12	1013	7110	THINK FLOYD USA	5,000.00	
7/27/15	12	1014	7110	BRIAN VAN MERSBERGEN	750.00	
7/27/15	12	1015	7110	KEN MURPHY	500.00	
7/27/15	12	1016	7110	JIM COX	1,200.00	
7/27/15	12	1017	7110	STEVEN KIKOEN	2,500.00	
7/27/15	12	1019	7110	LINDA BOUVILOM	5,000.00	
7/27/15	12	1020	7110	RANDY PAYNE	300.00	
7/27/15	12	1027	7110	MG AUDIO	4,100.00	
7/27/15	12	1028	7110	MONDAY NIGHT CAR SHOWS	2,500.00	
				Ending Balance =	24,200.00*	24,200.00**
Beginning Balance			7210	Printing		0.00*
7/14/15	12	1010	7210	PRINT XPRESS	275.00	
7/27/15	12	1021	7210	APR GRAPHICS INC	275.00	
7/27/15	12	1022	7210	APR GRAPHICS	225.00	
7/27/15	12	1023	7210	PRINT XPRESS	144.00	
				Ending Balance =	919.00*	919.00**
Beginning Balance			7410	Security		0.00*
7/1/15	12	1008	7410	G & MK ENTERPRISES	2,895.00	
				Ending Balance =	2,895.00*	2,895.00**
Beginning Balance			7450	Supplies		0.00*
7/27/15	12	1025	7450	VILLAGE INN	890.55	
7/27/15	12	1026	7450	LANG ICE	607.50	
8/3/15	12	1032	7450	LEE CONCESSIONS	200.00	
				Ending Balance =	1,698.05*	1,698.05**
Beginning Balance			7750	Utilities		0.00*
8/3/15	12	1031	7750	CHICAGO PORTABLE POWER	7,619.85	
				Ending Balance =	7,619.85*	7,619.85**
				General Ledger is in balance.		0.00**
45 Transactions						
Current Profit		38,500.99		Y-T-D Profit	38,500.99	



**MAINE-NILES  
ASSOCIATION OF  
SPECIAL RECREATION**

*Join us as we transform life's  
challenges into opportunities!*



**2014 ANNUAL REPORT**

**Des Plaines Park District ~ Golf-Maine Park District  
Morton Grove Park District ~ Niles Park District  
Park Ridge Park District ~ Skokie Park District  
Village of Lincolnwood Parks & Recreation**

## Message from our Executive Director

Dear Friends and Families,

The Maine-Niles Association of Special Recreation is proud to present our 2014 annual report. This report is a snapshot of the services we provide and the financial commitment it takes to fund our Agency. M-NASR is a cooperative endeavor which consists of six park districts and one village recreation department coming together to support M-NASR and the residents of their communities who have special needs. The Des Plaines Park District, Golf-Maine Park District, Morton Grove Park District, Niles Park District, Park Ridge Park District, Skokie Park District, and the Village of Lincolnwood Parks and Recreation Department are to be recognized because they are the core of M-NASR.

The annual report is an excellent opportunity to not only recognize services, but other programmatic challenges that present as we make our way through the year. As you review our annual report you will learn firsthand about the intricacies of providing these programs, the specifics about our services, and the many contributors who help make it happen.

Businesses, foundations, and individuals have provided financial support throughout the course of the year. The financial support we receive enables us to fund our scholarship program and our heavily-used transportation program. We thank those donors who have made M-NASR a priority.

Please take a moment to review our annual report. We look forward to continuing to provide quality therapeutic recreation programs and are appreciative of the opportunity to do so.

Respectfully,



Suzanne M. Bear

### Administrative Staff

Suzanne Bear .....Executive Director  
Jennifer Gebeck, CTRS ...Superintendent of Rec.  
Jean Gross, CPA .....Business Manager  
Stella LiPomi ..... Liponi Liaison  
Mary Ann Minelli .....Front Office Assistant  
Barbara Saunders .....Public Info. Manager  
Claudia Werner ..... Registrar/Admin. Assistant  
Peggy Wilson .....Development Officer

### Recreation Staff

Kelly Damron ..... Senior Operations Manager  
Tracy Gillingham, CTRS ..... Inclusion Manager  
Kristine Kuester, CTRS ..... Support Staff Manager  
Lauren Ruiz, CTRS ..... Program Manager  
Olivia Antosz ..... Recreation Specialist  
Stephen Cozzi ..... Recreation Specialist  
Cory Griffith, CTRS ..... Recreation Specialist  
Kevin Medema ..... Recreation Specialist



## Our Mission

*The Maine-Niles Association of Special Recreation is dedicated to improving the quality of life and, through advocacy and awareness, promoting a successful leisure lifestyle for individuals with disabilities.*

### M-NASR's Board of Directors

Gayle Mountcastle, President ..... *Park Ridge Park District*  
 John Ohrlund, Vice President..... *Skokie Park District*  
 Tracey Anderson, Treasurer ..... *Morton Grove Park District*  
 Don Miletic ..... *Des Plaines Park District*  
 John Jekot ..... *Golf-Maine Park District*  
 Jan Hincapie ..... *Village of Lincolnwood  
 Parks & Recreation*  
 Tom Elenz ..... *Niles Park District*



### M-NASR Annual Calendar of Events

M-NASR Recognition Night ..... May  
 End-of-the-Summer Celebration  
 for Participants ..... August  
 M-NASR Annual Appeal ..... December

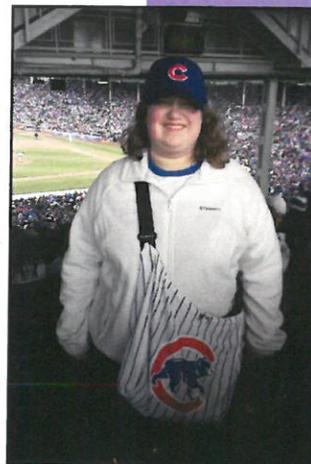
### Calendar of Events for Supporters of M-NASR

Liponi Foundation Dinner Dance ..... March  
 Morton Grove Foundation "Taste" ..... March  
 Liponi Annual Miniature Golf Outing ..... August  
 Knights of Columbus  
 Tootsie Roll Campaign..... October  
 Optimist Club Holiday Tree Sale..... December

*Volunteer...  
 to lighten  
 our load*

*Participate...  
 so we can all  
 have fun!!*

*Sponsor...  
 to help cover  
 our costs*



## Engaging the Senses

Recently, one of our Member Districts, Des Plaines Park District, approached M-NASR for information about a Sensory Room, a special room designed to create a stimulating yet calming atmosphere, usually through special lighting, music, and textures. It can be used as therapy, education, and recreation for children and adults with a variety of disabilities. Des Plaines Park District wrote a grant to Rivers Casino asking them to provide the funds needed to build a Sensory Room at the Des Plaines Leisure Center.

It wasn't very long after the grant was submitted to Rivers Casino by Des Plaines Park District when they were notified that the grant was approved, and they would receive \$60,000 to construct the Sensory Room. To say that Des Plaines Park District and M-NASR were excited would be quite an understatement. This grant makes Des Plaines Park District and M-NASR only the 3rd Special Recreation Cooperative out of 33 organizations in Illinois to offer a Sensory Room.

The Sensory Room will be designed around the Individualized Education Plans (IEP) and behavior strategies used by M-NASR's participants' schools, social workers, and therapists and will, therefore, provide benefits which will greatly enhance M-NASR's recreational programming. With this addition, countless people in both Des Plaines Park District and M-NASR programs will receive benefits.

These benefits include:

- increased coping skills
- decreased aggressive behaviors
- self-regulation
- decreased anxiety
- increased independence
- sense of security
- activation of different sensory areas for individuals who have deficits in these areas
- increased self-determination
- education and resources for the community, their families, and friends.

Individuals of any age with sensory processing disorders, autism, brain injuries, dementia, Attention Deficit Disorder, Post Traumatic Stress Disorder, and behavioral disorders are just some of the people who will benefit from using this space.

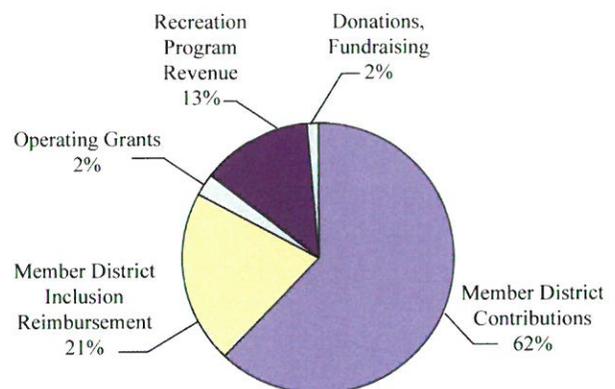
Technology is constantly developing and this has had an incredible impact on individuals with disabilities. The Sensory Room will allow us to incorporate unique equipment that will engage all seven senses. Equipment may include:

- Bubble Tubes
- Vibroacoustic Learning Chair
- Gesturetek Cube
- Aromatherapy
- Fiber Optic Light Spray
- Sound-to-Light Wall Panel

M-NASR and Des Plaines Park District are excited to have such an incredible impact on those we serve with the addition of a sensory room. Many thanks to Rivers Casino for providing the funds for this project!



**Revenue by Source - Business Type Activities**



## Participant Spotlights

Behind that twinkle in his eye and the smile on his face, you would never know that Slawomir is a very determined competitor when it comes to Adapted Boccia. Just to let you know how serious he is about the sport, he attended the last two Boccia National competitions. Of course, it's not always about boccia for Slaw; he loves many sports and the Chicago Bulls and Blackhawks are among his favorites. When M-NASR offers a special event to attend one of the Chicago sports teams, you can be sure that Slaw will try to join the fun. He even had the opportunity to take a vacation trip with M-NASR as they headed to Disney World. He considered this a "trip of a lifetime." Slaw's generous spirit spreads in many directions, and he loves to volunteer with his Polish Community Group. He enjoys helping with e-mails, Facebook postings, and all things computer-related for this group. To further show you what a fantastic person Slaw is, M-NASR chose him as the "Athlete of the Year" and presented him with this award at our recent Annual Recognition Night. In typical fashion, Slaw thanked us and said, "The Staff at M-NASR are really well-organized and very caring." Frankly, Slaw, we all think you are the caring one, and we are proud to have you participate in our programs!



"No matter how busy a person is, if they care, they will always have time for you." —*anonymous*. There is no more perfect quote to describe Patrick. Between working two jobs, one at Jewel and one at the Allstate Arena, he doesn't have a lot of free time leftover, but you can be sure that Patrick makes time to be a part of M-NASR's programs. You will see him coming and going in his bright orange car as he enjoys many of our sports activities such as softball, basketball, bowling, and more. He has also participated in some of our special events, and our Pizza & Bingo event is a particular favorite! However, he and his buddies wouldn't miss the chance to see some professional wrestling meets whenever M-NASR offers that special event. When asked if he has any special favorites among our staff, he states with a broad grin, "I like them all!" At the end of the day, if Patrick has even a few minutes to spare, he enjoys watching Wheel of Fortune, Who Wants to be a Millionaire, Deal or No Deal, or The Price is Right. We are so glad that Patrick makes time for M-NASR's programs because he plays a very important part in our "family." Thanks, Patrick!



It all began in 2008 when Matthew's parents enrolled him in his first M-NASR program, Buddy Baseball. Since that time, he has participated in countless programs which include bowling, swimming, summer day camp, and numerous special events. As an eighth-grade student at Emerson Middle School, you can imagine that Matthew loves socializing with his peers. His mom states, "M-NASR has helped develop Matthew's independence ... we love your programs and think your staff is terrific. They are great helping him as needed and keeping him motivated." On Saturdays, you will find Matthew participating in M-NASR's Teen Bowl and Teen Scene where he has the opportunity to spend time with friends which, of course, is one of his favorite things to do! His family is so pleased with our services that his older sister has even volunteered at some of our programs. It is her way of "giving back" for the great experiences her brother has with M-NASR. We send a big "thank you" to Matthew and his family for their participation in and support of our programs.



## Inclusion Services

Inclusion services create an opportunity for people with disabilities to participate in the least restrictive environment and be included in our Member District recreation programs. Inclusion provides support and education while it addresses the abilities of people with disabilities in their chosen recreational pursuit. These programs consist primarily of preschool, before and after school programs, holiday programs, sports, fine arts and summer camps. In 2014, M-NASR helped 237 individuals to participate in 981 of their municipality's traditional recreation programs.

### Member Park District 2014 Total Inclusion Participants

Des Plaines	32
Golf-Maine	2
Lincolnwood	9
Morton Grove	27
Niles	22
Park Ridge	39
Skokie	106
Total Participants	<b>237</b>

### Member Park District 2014 Total Inclusion Registrations

Des Plaines	230
Golf-Maine	2
Lincolnwood	23
Morton Grove	83
Niles	93
Park Ridge	117
Skokie	433
Total Registrations	<b>981</b>

## During 2014, did you know...

M-NASR processed 4,790 registrations



M-NASR provided 26,408 one-way rides



M-NASR gave \$40,000 in financial aid



M-NASR processed 981 Inclusion registrations



## THANK YOU M-NASR CONTRIBUTORS!

*Your support certainly makes our services better.*

### ORGANIZATIONS

2nd Chance, the Chance Cole Walker Foundation  
Allstate Giving Campaign  
American Legion Post #134  
Best Bus Sales  
Bredemann Chevrolet and Toyota  
City of Des Plaines  
Daniel F. and Ada L. Rice Foundation  
Des Plaines Community Foundation  
Des Plaines Park District  
Golf-Maine Park District  
Grainger  
Kiwanis Club of Des Plaines  
Knights of Columbus Council #4338  
koller&associates llc

Liponi Foundaton  
Loyal Order of Moose – Lodge 376  
Machinery Movers, Riggers & Machinery Erectors Union Local 136  
MB Financial Bank, Morton Grove  
Morton Grove Foundation  
Morton Grove Moose Lodge  
Morton Grove Park District  
Muslim Community Center Inc.  
Niles Park District  
Niles Township  
NorthShore University HealthSystems  
Optimist Club of Des Plaines  
Optimist Club of Niles

# THANK YOU M-NASR CONTRIBUTORS!

*Your support certainly makes our services better.*

Park Ridge Community Fund	Ms. Ramona Nitzschke	Thomas LoSasso
<b>Park Ridge Lions Club</b>	<b>Ms. Janet Porter</b>	<b>Ron Lundin</b>
Park Ridge Baseball and Softball	John and Felicia Przekota	Bob Magee
Park Ridge Park District	David, Debbie, and Ross Randon	Liam Mahoney
Rivers Casino	Mr. and Mrs. Edward Reda	Mikey Malina
Rudy's Cycle and Fitness	Don and Judy Rosedale	Tim Martin
Signs Plus	Ms. Nadine Roy	Jack Massari
Skokie Park District	Dick and Judy Ruemmele	Matt Massari
Sunshine Through Golf Foundation	Mrs. Pat Ruth	Kellie McCabe
United Way	Kevin and Mary Ryan	Jason McSheridan
Village of Lincolnwood	Ivy and Ralph Silverman	Fred Minelli
Parks and Recreation	Mary and John Sleger-Murphy	Emily Mortola
Village of Skokie	Ms. Denise A. Streff	Grace Murphy
White Eagle Banquets and Restaurant	Ms. Audrey Szczygiel	Scott Myslinski
World Sport Chicago	Mr. and Mrs. Douglas Thompson	Laura Nevrlly
Zia's Trattoria	Mr. Arthur Turner	Nicollette Nevrlly
	Gerald and Nancy Turry	Tommy Ortman
	Sybil Wijas	Gail Pannozzo
	Ms. Cindy Wroblewski	Francesca Vena Pederser
	Mr. and Mrs. John Zumph	Georgette Pietrie

## INDIVIDUALS

Blaise and Kathryn Arena  
Fred and Gerry Batliner  
Mr. Michael Bazarek  
Ms. Suzanne Bear/Ms. Janet Porter  
Michael and Jill Besenjak  
Sue and Paul Betts  
Andy and Patti Bonk  
Bradley and Carol Boos  
Charles and Sung Choi  
Ms. Kelly Damron  
Dr. and Mrs. DelMonico  
Mr. and Mrs. Vearl Dillon  
James and Sophia Erskine  
Mr. Bill Fabbri  
Mrs. Maryann Fabbri  
Mr. William Fisch  
Mr. and Mrs. Tony Fong  
Ms. Doris France  
Mr. and Mrs. Paul Gall  
Ms. Jennifer Gebeck  
Mr. John Gill  
Ms. Tracy Gillingham  
William and Delores Gruzynski  
Mr. and Mrs. Barry Haas  
James and Dennis Hopp  
Mr. Cary Izzi  
Mr. and Mrs. Edward C. Kadlec  
Ms. Bellene Kaish  
Rudy and Debbie Kubica  
Mr. Ken Lee  
Mr. and Mrs. Dennis Lubash  
Mr. Gerry Mokosaik  
Gary & Elayne Nebel

## VOLUNTEERS

Christian Antosz  
Walter Antosz  
Kathryn Arena  
Suzanne Betts  
Lucas Brace  
Cassandra Bremer  
Julia Brogan  
Tim Brunning  
Tom Carden  
Tim Casey  
Kathryn Cichon  
Daniel Dahm  
Katherine DeLara  
Daniel Diaz  
Scott Dueball  
Caitlin Flanagan  
Vince and Julie Genualdi  
and Family  
John Gill  
John Griffith  
Andrea Hitt  
Christian Inciong  
Matt Kaiser  
Sarwar Khan  
Kaitlyn Koller  
Steve Koller  
Paul Kubicek  
Kurt Kuester  
Jim Lange  
Stella LiPomi  
Bill LoSasso

## IN MEMORIAM

Mrs. Virginia Bear  
Mrs. Anna R. Mokosaik  
Ms. Phyllis Partipilo  
Mr. Jack Ruth

## IN HONOR OF

Ms. Stella LiPomi



6820 West Dempster Street  
Morton Grove, Illinois 60053-2631  
(847) 966-5522  
[www.mnasr.org](http://www.mnasr.org)



# Lincolnwood Parks & Recreation

## MEMORANDUM

TO: Members of the Park and Recreation Board  
Trustee Spino, Liaison

FROM: Jan Peterson Hincapie, Director of Parks and Recreation

DATE: August 4, 2015

In May I met with the Mayor and Chairperson Gratch regarding a request that he received from a colleague to name a baseball/softball field after a former resident. Alan Chapman was an accomplished athlete and an esteemed alumnus of Lincolnwood schools. A group of his friends propose naming Field #3 in Proesel Park Alan Chapman Field. They would also like to donate a scoreboard with a name banner to identify the field, which is valued at approximately \$5000 (Scoreboard and Installation).

At the July meeting of the Parks and Recreation Board there was a philosophical discussion about naming the field. The discussion is reflected in the draft minutes of the July meeting included in this packet. Click **here** to access those minutes.

Paul Sortal will be coming to the August meeting of the Parks and Recreation Board to talk about his proposal. Attached is the information submitted by Mr. Sortal regarding Mr. Chapman. **You may click on each of them to access the information.**

1. Letter from Paul Sortal to Mayor Turry (highlighted are some of the stand-out characteristics of Mr. Chapman as presented by Mr. Sortal)
2. American League Division Little League statistics (1963)
3. Chicago Daily News article: Alan Chapman: All-American Boy (1965)

This is the first time the Village has been approached about naming a field. In 2012 a subcommittee of the Parks and Recreation Board was developed to discuss research and evaluate the 1999 policy governing the naming of parks. The subcommittee was made up of Board Members, Barbara Pabst and Reese Gratch along with staff liaison, Dan Malartsik.

The original policy governing the naming of park facilities was developed in 1994 and modified in 1999. The subcommittee recommended and the Board approved a new policy in 2012. I have attached the packet that was presented to the Village Board in 2012. This policy deals primarily with the naming of parks, but both Chairperson Gratch and I remember that the intent of the

policy was that while parks, which was defined as tot lots, neighborhood parks, community parks and bikeways, could not be named after people it was deemed permissible to name amenities within parks. In fact, ball fields were included as a possible amenity to name after someone in the subcommittee discussions. **Click here to access the packet that was presented to the Village Board in 2012.**

Following that meeting Chairperson Gratch and I met to review historical data regarding naming and to research what other parks and recreation agencies are doing relative to naming. The result of our research is as follows:

There are basically three types of naming:

- Honorary
- Philanthropic
- Sponsorship.

An *honorary* naming is when an amenity or program/event is named after a person for their character or accomplishments and/or their contributions to the community. (Example: Shelter in Proesel Park named after Mayor Proesel's wife and Ray Williams (former Parks and Recreation Director) Turkey Trot)

A *philanthropic* naming is when an amenity or program/event is partially or fully paid for (monetary or in-kind) by donor. (The closest example we have is Global Fitness Spot, which was funded by the family of Madeline Horwitz Boccuzzi and a plaque is on site memorializing her)

A *corporate sponsorship* naming is when a company provides resources (monetary or in-kind) in exchange for the naming of an amenity or program/event for publicity or marketing purposes. At this time we haven't named an amenity for a sponsor.

Clearly, in most cases there are no specific guidelines for the naming of amenities within parks. It appears after talking to a number of parks and recreation agencies that much of this process is done on a case-by-case basis.

This groundbreaking proposal is for a young man with an exemplary childhood in our community, both as an athlete and a scholar. While Mr. Chapman hasn't raised his family in Lincolnwood, he certainly was the type of well-rounded young man that we hope our children will aspire.

Based on the nature of this request, Chairperson Gratch and I considered this an honorary naming. **Our recommendation is to name the field Alan Chapman Field and to accept a scoreboard with a name banner (click here for an example) as a donation to the field.** We also recommend putting a copy of the Chicago Daily News article on a sign on the fence to educate the public about Mr. Chapman.

Should you have any questions or concerns prior to the meeting, please let me know via email or phone at 847-745-4724.

Attachments:

Lake Bluff Park District Naming Policy

Rolling Meadows Park District Naming Policy

Glencoe Park District Naming Policy

Buffalo Grove Park District Naming Policy

Hoffman Estates Park District Naming Policy

Homewood-Flossmoor Park District Naming Policy

Gurnee Park District Naming Policy

Tinley Park Park District

April 3, 2015

The Honorable Gerald C. Turry, President  
Village of Lincolnwood  
6900 N. Lincoln Ave.  
Lincolnwood, IL 60712

Dear Jerry,

This letter regards a suggestion to name the Little League ball field at Proesel Park after a truly outstanding athlete in Lincolnwood sports lore who has also proven to be an exceptional human being in the course of his adult life. Alan Chapman is the personification of a mensch, and I am convinced that virtually anyone who has had the opportunity to truly know Alan would concur.

In the interest of full disclosure, I should state that Alan Chapman and I were baseball and basketball (and briefly, football) teammates at Niles West and he has been a life-long friend. It is important to declare that I conceived of this idea solely on my own and not in any way at his behest, initially because of his extraordinary Little League career. (So aware of his legend, I would drive by the Proesel Park Little League field and proclaim to myself and any passengers, "There is the house that Al built", a take-off on the famous "house that (Babe) Ruth built" that was the old Yankee Stadium). I grew up in Skokie and played Little League baseball at the VFW field which was located perhaps a mile to the northwest on the north side of Lincoln Avenue. I did not play Little League ball against Alan, although I did lose to him in a Ford Punt, Pass & Kick competition in my first introduction to him. I did hear about the phenomenal baseball player who played against guys I knew in the playoffs and travel baseball, and the sixth grade basketball star who became the first ever to play (and start) on Lincoln Hall's eighth-grade team who would be attending Niles West the same year I entered it. Alan Chapman was a veritable legend before he entered high school!

Having lived in Skokie, I am not, per se, a Lincolnwood sports historian. Lincolnwood youth who enter public high school all attend Niles West and Lincoln Hall has always been the "feeder" junior high which has sent the largest share of freshman entering the high school, and I knew or knew of many of the successful

athletes at West, especially in the 60's and 70's. Furthermore, I have known all of the varsity head baseball coaches at Niles West during its fifty-four baseball seasons, and I also had a sports-knowledgeable father who was a rather renowned athlete (and coach) who worked as a guidance counselor at that school for the first twenty-seven years of its existence. To establish my credibility to comment on athletics, I should mention that I spent two years at Comiskey Park as a White Sox batboy (and frequent batting practice pitcher as a 16-year old), played three team sports in college (two at the varsity level) and have had several friends and clients who played major-league baseball or NFL football. Perhaps as much as any "old-timer" jock who attended the high school during its first three decades, and maybe longer, I have through various channels and attendance at games "kept up" on the Niles West athletic scene, especially regarding the sports of baseball, basketball and football.

Allow me to begin with the original justification for this suggestion, which on a stand-alone basis merits serious consideration for said honor. Based on the aforementioned lore and available statistical information as well, I am convinced that Alan Chapman had a better Little League baseball season than anyone ever had before or since in the boys' youth baseball program in Lincolnwood (Exhibit #1). Jay McMullen, a well-regarded columnist for the Chicago Daily News who coached youth baseball extensively all the way through American Legion baseball (up to age 19) and whose son pitched at Northwestern, and who later married Mayor Jane Byrne, wrote a laudatory article about Alan which I include (Exhibit #2). Jay's writing describes the phenomenal nature and consistency of Al's athletic performance and, importantly, also speaks to his extraordinary character, even as a youth. The tenor of and reverence manifested toward Al Chapman in Jay's column was commonplace "around these here parts" for years whenever the subject of this wunderkind arose, from his elementary school days all the way through his high school years.

Those Little League stats, compiled by the coach of the championship team and his sons, show that in the 1963 season, Alan struck out 155 batters (>2.5 per inning) while only walking 24 (an unbelievable 6.45-to-1 ratio) in 60 innings. He only allowed 3 earned runs and 14 hits, for the whole season. His record was a perfect 10-0. At the plate, getting more than two hits for every three official at-bats, Alan compiled a team leading (by ~200 points) .688 average (you will note that the second highest hitter was Mitch Nelson, who six years later, as a junior,

was voted the Niles West varsity baseball MVP on a league champ team which won twelve games in a row and was known to be one of the top teams in Illinois). Al hit a home run more often than once every five at-bats, had an extra base hit about 38% of the time and had .75 RBI/at bat. How about the “ ‘7 or 8’ no-hitters, including three in Pony League” of which McMullen wrote? That level of pitching excellence is off the charts even in youth baseball, anywhere.

Alan’s extraordinary athletic ability and performance continued to be the stuff of legend throughout his high school career. In a school of approximately 1,600 males, at a height of less than 5’9”, he soon became a starter on the Niles West varsity basketball team as a freshman, and his sophomore year pulled off an unprecedented double as an All-Conference guard in hoops and an All-Conference shortstop, hitting .425 to lead the team in the baseball-competitive eight-team Central Suburban League (three schools won the single-class baseball state championship a total of four times in a thirteen-year period). He finished high school with three all-conference designations at shortstop, as well as two basketball all-conference recognitions and one honorable mention.

For all of the athletic accolades, it is not mistaken to say that Alan’s best achievements have shone forth in the quality of human being he has always been and the man he has become. Alan is a faithful husband, a wonderful father, a one-of-a kind brother, a devoted son and a dear friend to many. He has served on the board of the Lurie Children’s Hospital of Chicago (formerly, Children’s Memorial) for a decade and has been on the boards which have put on the Lou Malnati’s cancer benefits for an even longer period. Al is indeed a philanthropist in a conventional sense, generous with many charities.

Still, more impressive to my mind, is the way in which he quietly steps up when a friend or even an acquaintance he may not know well is in need. I know of several situations, which I usually learned of from the beneficiary, where Al has gone to great lengths to search around the country and beyond for specialized medical advice or service, or supported scholarship efforts at multiple high schools, or otherwise helped people out in thoughtful, sometimes extraordinary, ways. Knowing Alan and his humble manner, I am certain that those “known” situations are but the tip of the proverbial iceberg in his sea of good works.

Alan is one of the best athletes ever to come out of the Lincolnwood youth/school programs, is a man so many know and are proud to call a friend, and has – in a way these stories often don't go - lived a life worthy of Jay McMullen's "All-American Boy" appellation of precisely one-half century ago, and the promise of character it foretold. This would be a fitting anniversary to bestow such an honor.

I would be happy to elaborate, answer questions, produce other sources/references to corroborate or otherwise explain my suggestion, at the convenience of any who might wish such.

Sincerely,

Paul Sortal

# The NEWS 1963 CHAMPIONS

## AMERICAN LEAGUE DIVISION LINCOLNWOOD LITTLE LEAGUE

NAME	AB	H	R	RBI	2B	3B	HR	K	W	AVE
CHAPMAN	61	42	31	45	10	2	11	5	5	.688
NELSON	59	29	31	17	7	3	3	2	12	.492
SHAPIRO	40	16	12	8	3	0	0	14	2	.400
SEGERDAHL	63	23	17	29	1	0	8	23	7	.365
LUNDQUIST	47	16	22	15	1	0	3	20	4	.340
HAGEDORN	66	21	26	13	2	1	3	19	11	.318
PROESAL	26	7	5	5	1	0	0	6	2	.269
MEYERS	33	10	4	7	2	0	0	10	2	.303
STOHLER	45	10	6	8	1	0	1	22	8	.222
O'KEEFE	23	3	8	4	1	0	0	13	14	.131
FREESE	33	3	7	0	0	0	0	19	7	.091
O'BRIEN	8	1	2	0	0	0	0	5	1	.125
HOFFENBERG	10	2	1	2	0	0	0	7	3	.200
BLOCK	11	0	0	0	0	0	0	8	3	.000
FLINK	9	0	0	0	0	0	0	6	2	.000
MOORE	3	1	0	3	0	0	0	2	1	.333
	538	184	161	158	29	6	29	177	82	.342

## - PITCHING -

NAME	WON	LOST	IP	H	R	ER	K	W	ERA
CHAPMAN	10	0	60	14	5	3	155	24	0.30
SHAPIRO	6	1	35-2/3	38	25	21	56	43	3.50
SEGERDAHL	1	1	12-2/3	21	26	24	12	18	12.00
HAGEDORN	1	1	12	15	19	15	16	13	7.50
LUNDQUIST	0	0	4	2	6	6	4	7	9.00
Totals	18	3	124	90	81	69	243	105	3.34

Coaches: Head - John P. DeCicco  
 Asst. - Herb Rosengard  
 Bat Boy - Bob DeCicco  
 Statistics compiled by Jack - Jim - Tom DeCicco

**SPORTS**

FOR SPORTS SCORES CALL 726-1242

SECTION THREE

MONDAY, AUGUST 9, 1965

☆☆PAGE 29

Jay McMullen



*Alan Chapman:  
All-American Boy*

Every once in a while as you travel around the boys baseball leagues a kid catches your eye because he has something a little extra.

One of these is Alan Chapman, of suburban Lincolnwood "Nomads," a traveling all-star team that plays Pony League baseball (for boys 13 and 14).

The first time I saw Al Chapman he was a skinny kid firing the ball down those tough 45-foot of the Little League front diamond in the Thillens Stadium annual all-star state tournament two years ago.

The reason I noticed Chapman was that he was throwing the ball faster than any Little Leaguer I ever saw. Even Thillens umpires, mostly ex-major leaguers who at Thillens have seen the best, gathered around to watch Chapman throw.

What is more unusual for a Little League fireballer, he didn't walk anybody—and he didn't hit anybody. He just reared up, gave a little pump, and threw a blue dart down the alley.

**HE LOST** the championship game 1-0 on an error. Except for one game when his teammates made 14 errors, that was

the only league game Chapman lost in two years.

The next year, we invited his Lincolnwood team up to play our Kenilworth all-stars to see if he was as fast in Pony League at the longer 54-foot distance as he was in Little League. He was. We got one hit.

This season, in his last year of Pony League, Chapman has grown to be 5-9 and 145 pounds, not large as Pony League pitchers go. He's tougher to hit than ever.

In his career, he has thrown "7 or 8" no-hitters, including three in Pony League.

Non-baseball fathers may take heart from Al Chapman. His father, Norman, confesses he knows very little about the game and takes no credit for his son's unusual skill.

I mention Al Chapman because he's an All-American boy at everything he does. Other players he meets out-of-town like and respect him.

He started throwing the ball at 4 when a cousin gave him a mitt. He continues throwing even in winter by hanging a glove in the garage and firing at it from Pony League distance.

He is a star basketball play-

er. His father said his best sport is football—which makes some of his baseball coaches wince when they think of that golden right arm being crunched.

**HE IS** also a track star. He won the 440 and the broad jump in the Kiwanis meet last year and was on the winning relay team.

He won the American Legion award as the outstanding grammar school boy at Lincolnwood Junior High School. The winner is chosen by the students and approved by the faculty. Athletic skill is not part of the basis on which the selection is made.

He is an honor student.

He never frets at the amateur bad calls you get on balls and strikes in Pony League. He never deliberately brushes back a batter, as many Pony Leaguers learn to do. He is a great competitor, a fine sport.

The real story of the boys baseball is not the story of the program, but of the boys themselves. And when I think of the game I like to think of boys like Al Chapman. And I wish him luck when he enters Niles West High School this fall.

# Request For Board Action

**REFERRED TO BOARD:** April 17, 2012

**AGENDA ITEM NO:** 8

**ORIGINATING DEPARTMENT:** Parks and Recreation

**SUBJECT:** Consideration of a Recommendation by the Park and Recreation Board to Approve a Resolution to Adopt a New Policy for the Naming of Park Land, Buildings and Facilities

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Park Naming Sub-committee was formed at the February, 2011 Park and Recreation Board Meeting with the goal to analyze and review the Department's Park Naming Policy. The sub-committee was comprised of Demerise Gratch, Park Board Chairperson and Barb Pabst, Park Board Member. Staff liaison was Dan Malartsik, the then Superintendent of Parks and Facilities.

The current policy, approved in 1999, allows the Park and Recreation Board to recommend the naming of a park to be named for an individual only when all of the established criteria have been met. Criteria for the naming of parks are divided into two categories: philanthropic and monetary. The criteria for philanthropic designation are:

- A. An individual, organization or business that has contributed significantly to improving the quality of life for the citizens of Lincolnwood, the State of Illinois, or the United States, and
- B. If the individual was a park commissioner or a member of the corporate authority, he/she shall have been retired from public service for a minimum of five years, or is deceased, and
- C. A six month waiting period shall have lapsed before the Park and Recreation Board may consider designating a park or park component, and
- D. A unanimous vote of the Park and Recreation Board must be received at two regularly scheduled consecutive board meetings.

The criteria for monetary designation are:

- A. A significant contribution is made to the Park and Recreation Board, and
- B. Items (C) and (D) above have been accomplished.

Parks and Recreation staff gathered information and park naming policies from ten different agencies. A summary matrix is attached. The sub-committee members received copies of the policies and information from each agency. The sub-committee had three meetings to review and discuss the information.

Four out of the ten agencies surveyed do not allow park naming after an individual and discourage the idea. The other six agencies allow naming, but have very extensive policies and most require exceptional contributions from the person whose name would be used. The committee felt that most of the policies were unclear and had the potential of resulting in controversy.

The sub-committee recommendation was presented to the Park and Recreation Board in April, 2011 and required further discussion after being presented to the Village Board in October, 2011. The Park and Recreation Board did a thorough review of the Policy again at their April, 2012 meeting and is presenting their recommendation for approval.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Proposed Park Naming Policy
3. Survey Matrix
4. Revised 1999 and original 1994 Park Naming Policies
5. Draft minutes of the April, 2012 Park and Recreation Board meeting minutes

**RECOMMENDED MOTION:**

**Move to approve** the recommendation of the Park and Recreation Board to approve a resolution adopting a new Policy for the Naming of Park Land, Buildings and Facilities.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2012-\_\_\_\_\_

**A RESOLUTION APPROVING A REVISED POLICY FOR THE NAMING OF PARK LAND, BUILDINGS AND FACILITIES**

WHEREAS, the Village is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, in 1994, the Village President and Board of Trustees approved a policy for the naming of parks and park facilities in the Village (*Park Naming Policy*), which Park Naming Policy was revised in 1999 pursuant to the approval of the President and Board of Trustees; and

WHEREAS, the Parks and Recreation Board has reviewed the current Park Naming Policy and the similar policies of neighboring municipalities and park districts, and has recommended that the President and Board of Trustees consider and adopt further revisions to the Park Naming Policy (*Revised Park Naming Policy*); and

WHEREAS, the Village President and Board of Trustees have determined that the adoption of the Revised Park Naming Policy, as provided in this Resolution, will serve and be in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF REVISED PARK NAMING POLICY. The Revised Park Naming Policy shall be, and is hereby, approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_ day of \_\_\_\_\_, 2012.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2012

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

	<p><b>Village of Lincolnwood Policy</b></p> <p><b>Park Land, Building, &amp; Facility Naming</b></p>	<p><b>Effective Date: 1994</b></p> <p><b>Revision Dates: 1999, 2012</b></p>
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**Purpose:**

To establish a systematic and consistent approach for the official naming or renaming of park land, buildings, and facilities. Examples of park land include, but are not limited to: mini-parks, neighborhood parks, community parks and bikeways. .

It is the objective of the Village of Lincolnwood:

1. To ensure that park land, buildings, and facilities are easily identified and located.
2. To ensure that names of park land, buildings and facilities will engender a strong public image and have public support.

**Policy:**

It is the responsibility of the Park Board to recommend to the Village Board names for park land, buildings, and facilities, or when appropriate, to change the existing name of park land, buildings, and facilities of the Village

It is the policy of the Village of Lincolnwood to reserve the right to name or rename park land, buildings, and facilities in a manner that best serves the interest of the community and ensures a worthy and enduring legacy for the Village’s parks and recreation system.

- A. Park land may be named after streets, geographical locations, events, or concepts (e.g. Peace, Unity, Diversity).
- B. Park land may not be named after individuals.
- C. The Park Board may solicit public input on park land, building and facility names through public meetings or other means.
- D. The Park Board may hold public contests for the naming of park land, buildings and facilities. Such contests shall also be subject to the policies outlined above and are advisory, and are not binding.
- E. Renaming of existing park land, buildings and facilities is discouraged, except to rename park land, buildings, and facilities that are named after an individual whose character is or was such that continued use of the individual’s name for park land, buildings and facilities is not in the best interest of the Village.
- F. Park land, buildings and facilities will be named only after discussion by the Park Board and then a waiting period of not less than sixty days. A supermajority vote is required of the Park Board and Village Board to name park land, buildings and facilities or to change the name of park land, buildings and facilities of the Village.

## 2011 Park Naming Survey

Agencies	Individual Naming	Requirements	Vote Required
Deerfield Park District	Yes	Exceptional contributions and/or services to the district	Majority vote
Des Plaines Park District	No	They have two parks named after individuals 30-40 years ago. They do not name parks after individuals anymore.	N/A
Glencoe Park District	Yes	Only with significant financial donation	4/5 affirmative vote
Glenview Park District	Yes	Retired or deceased officials, donation, property, or deceased local and/or national heroes	Majority vote
Highland Park Park District	Yes	Exceptional contributions and/or services to the district Individuals must be deceased or retired from service for at least 3 years to be considered	4/5 affirmative vote
Morton Grove Park District	No	All parks are named after the neighborhood they are in or street they are on.	N/A
Mt. Prospect Park District	No	Two parks were named years ago, but they do not have a naming policy and discourage it.	N/A
Niles Park District	No	They do not have a written policy, but they stay away from naming parks. All parks are generally named based on attributes of the park	Majority vote
Skokie Park District	Yes	Exceptional contributions and/or services to the district	Majority vote
Vernon Hills Park District	Yes	Commissioners must have a minimum of 25 years on the Board for consideration.	Unanimous

## LINCOLNWOOD PARKS AND RECREATION BOARD

### Policy on Naming Components of Parks & Park Buildings

*(Approved by Parks & Recreation Board May 11, 1999)*

The Lincolnwood Parks and Recreation Board may recommend to the Village Trustees that a portion of a park, park building or rooms in a park building be named for an individual only when one or two of the following criteria have been met:

#### Philanthropic Designation:

- a. An individual, organization or business that has contributed significantly to improving the quality of life for the citizens of Lincolnwood, the State of Illinois, or the United States, and
- b. If the individual was a park commissioner or a member of the corporate authority, he/she shall have been retired from public service for a minimum of five years, or is deceased, and
- c. A six month waiting period shall have lapsed before the Parks and Recreation Board may consider designating a park or park component, and
- d. A unanimous vote of the Parks and Recreation Board must be received at two regularly scheduled consecutive board meetings.

#### Monetary Designation:

- a. A significant contribution is made to the Parks and Recreation Board, and
- b. Items (c) and (d) above have been accomplished.

# LINCOLNWOOD PARKS AND RECREATION BOARD

## Policy on Naming of Parks & Park Buildings

*(Approved October 20, 1994)*

The Lincolnwood Parks and Recreation Board may recommend to the Village Trustees that a park, portions of a park, park building or rooms in a park building be named for an individual only when all of either items one or two of the following criteria have been met:

1. Philanthropic Designation:

- A. An individual that has contributed significantly to improving the quality of life for the citizens of Lincolnwood, the State of Illinois, or the United States, and
- B. If the individual was a park commissioner or member of the corporate authority, he/she shall have been retired from public service for a minimum of five years or has been deceased, and
- C. A six month waiting period shall have lapsed before the Parks and Recreation board may consider designating a park or park component, and
- D. A unanimous vote of the Parks and Recreation Board must be received at two regularly scheduled consecutive board meetings.

2. Monetary Designation:

- A. A significant donation is made to the Parks and Recreation Board, and
- B. The individual has been endorsed by at least two (2) percent of the registered voters of the Village of Lincolnwood (based upon the most recent census date) on a petition that indicates the site being considered renamed and addresses the merits of the individual, and
- C. A six month waiting period shall have lapsed before the Parks and Recreation Board may consider designating a park or park component, and
- D. A unanimous vote of the Parks and Recreation Board must be received at two regularly scheduled consecutive board meetings.



## Lincolnwood Parks and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 10, 2012

Draft Minutes

### CALL TO ORDER

The meeting was called to order at 7:33 P.M.

### PRESENT AT MEETING

Park Board Members: Demerise Gratch, Gail Ito, Art Lovering, Judith Snyder, Laura Tomacic, Barbra Pabst (Pabst and Tomacic arrived at 8:15 pm.)

Parks and Recreation Department Staff: Jan Hincapie, Jan Springer, Andrew Thurman, Katie Smith

Village Board Liaison: John Swanson

Audience: David Spector, 3924 W. Arthur Avenue, Suzanne Franklin, HIAS Chicago, 216 W. Jackson Blvd, Suite 700, Chicago

### APPROVAL OF MINUTES

On motion, Snyder/Lovering to approve the regular meeting minutes of March 13, 2012 meeting. 4-0, motion passed.

### AUDIENCE PARTICIPATION

Suzanne Franklin thanked staff for their efforts on the tree planting at Channel Runne and support of the June 21 celebration. Working with Village staff on signage for the Freedom Grove, which will be made of natural stone and contain a non-denominational quote. Ms. Franklin shared the two possible quotes and the Park Board really liked the quotes.

**Lovering** – need to make sure the new trees are properly watered once they are planted.

### OLD BUSINESS

#### A. Review of the Draft Park Renaming Policy

**Lovering** reviewed policy, providing comments to make the document clearer.

**Snyder** – Under E, does renaming of an existing park mean removing a name? Perhaps add the word “removing” for clarity.

**Ito** – Suggest using numbers under the purpose and letters under policy for clarity.

**Lovering** – Date needs to be changed at the top of the page and the term park should be “park land” at the top and throughout the document.

**Thurman** – Shared attorney review comments which will be incorporated into the revised document.

- Under policy A, what is a concept? This term is vague. Will add examples including unity, independence and centennial to help clarify.
- Under policy E, will make changes per attorney review.
- Under policy F, will add “by Park Board” after discussion; the word “should” will be replaced with “will” in the first sentence.

**Gratch** – Is everyone comfortable with the 60 day waiting period?

**Ito** – In the past, this waiting period was used to allow people time to digest information and look at the situation more objectively.

**Lovering** – 60 days was a reflection period, a communication period; time to let things settle.

**Ito** – 60 days is better than 30 days if we are going to keep a waiting period in the policy.

**Hincapie** – An item can also be tabled.

**Reese** – Will keep in the 60 day waiting period.

On motion, Ito/Pabst to recommend approval of park renaming policy as amended. 6-0, motion passed.

#### B. Review of the 2012-2015 Draft Strategic Plan

**Hincapie** presented the revised document. Will change the date on page 5.

**Ito** – 2.2 should read, “Identify and develop programs addressing needs from Multicultural Task Force.” Under 3 add “Explore partnership to increase programs meeting diverse needs.” 1.4 should be more specific with the number of parks to be renovated over a certain time period; needs to be measurable.

On motion, Snyder/Ito to recommend approval of 2012-2015 Strategic Plan as amended. 6-0, motion passed.

#### **NEW BUSINESS**

**A. Approval of an Ordinance Waiving the Competitive Bid Requirements and Accepting the Construction Management Proposal from Gewalt Hamilton, Inc. for Channel Runne Phase II Construction in an Amount Not to Exceed \$24,000.**

**Hincapie** explained that the money for this portion of the project is not included in the grant. The total amount was negotiated down by staff.

**Lovering** – Will this project interfere with the HIAS event?

**Hincapie** – No, the work will be taking place on the other end of Channel Runne and we have notified the engineer and construction company that they cannot access the site at the other end.

**Ito** – Signage needs to be clear for bikers on the path during construction.

On motion, Ito/Lovering to recommend approval of an ordinance waiving the competitive bid requirements and accepting the construction management proposal from Gewalt Hamilton, Inc. for Channel Runne Phase II construction in an amount not to exceed \$24,000. 4-0, motion passed.

**B. Approval of an Ordinance Waiving the Competitive Bid Requirements and Accepting the Rider for Construction Management Services from Land Design Collaborative, Inc. for Channel Runne Phase II Construction in an Amount Not to Exceed \$16,000.**

On motion, Ito/Lovering to recommend approval of an ordinance waiving the competitive bid requirements and accepting the rider for construction management services from Land Design Collaborative, Inc. for Channel Runne Phase II construction in an amount not to exceed \$16,000. 4-0, motion passed.

**C. Approval of an Ordinance Renaming Channel Runne Park to Lincolnwood Centennial Park**

**Gratch** – Will be voting under the existing policy since the revised policy has not gone before the Village Board. Will need unanimous votes at two consecutive board meetings for the change to take effect.

**Hincapie** – Feedback from residents and elected officials is that no one knows the park belongs to Lincolnwood. By adding Lincolnwood to the name, this will help identify the parks as a Lincolnwood asset. The sign will be placed at Touhy/McCormick.

**Trustee Swanson** – It is within policy to vote tonight.

On motion, Tomacic/Lovering to recommend approval of an ordinance renaming Channel Runne Park to Lincolnwood Centennial Park. 6-0, motion passed.

#### **DIRECTOR'S REPORT**

Thanked staff for covering over her vacation and unexpected absence.

- ITEP Grants – Village Board recommended the overpass over Lincoln Avenue at the Union Pacific Railway and Phase III of Channel Runne Park for grant applications. The Village Board has shown great support for the Parks and Recreation Department projects.
- Bike Paths – We continue to move forward with both projects. A public hearing will be held at the May 8, 2012 Parks and Recreation Board Meeting. Residents around each path will receive notification of the public hearing so the board can hear feedback about the projects.
- Multicultural Task Force – Chairperson Beryl Herman has approximately six committee members. First meeting will be at 6pm on May 8, 2012.

#### **RECREATION STAFF REPORTS**

**A. SUPERINTENDENT OF RECREATION – JAN SPRINGER**

Constant Contact emails have been generated for the brick campaign. Participated in a webinar focused on customer service. Presenter was a former Disney employee with extensive customer service background. This is very timely with the summer season right around the corner.

**B. SUPERINTENDENT OF PARKS AND FACILITIES – ANDY THURMAN**

Have two pool managers this summer. Attended an IRMA round table covering independent contractor agreements. Electrical engineer has been on site preparing for the field lighting project.

**C. COMMUNITY CENTER PROGRAM SUPERVISOR, KATIE SMITH**

Spring break programs were successful despite parents registering their children late for the program. Several new field trip locations were enjoyed which will be revisited by our campers this summer.

**D. COMMUNITY OUTREACH COORDINATOR, GENELLE IOCCA**

As noted in report.

**E. YOUTH PROGRAMS COORDINATOR, MELANIE UNTERFRANZ**

As noted in report.

**ADJOURNMENT**

On motion, Snyder/Ito to adjourn the meeting at 8:38 P.M.

Park Board Minutes prepared by: Jan Springer, Superintendent of Recreation

Parks and Recreation Board President:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

# Graphics Authorization Form

## MODEL - VSBX314 SPONSOR AREA

19.5" X 8'



Graphic Artist's Notes to Customer  
*None.*

Sales Rep Name  
Ashley Pugh  
Sales Rep Email  
CharleneKnight@scoreboard1.com  
Client Name or Contact  
JAN HINCAPIE  
Model Number

Customer Name

Approval/Disapproval  
 Approved  Disapproved  
Reason for Disapproval (if applicable)

**Please review carefully. Changes once graphics approval is submitted may result in additional charges. Colors are for proofing only and may vary on different printers, monitors and finished products.**

Submit Response

#### 4.6 **NAMING RIGHTS POLICY** – Board approved December 14, 2009

The Naming Rights Policy has been established to govern the naming of Lake Bluff Park District assets and to provide guidance to requestors, staff and the Board.

##### **Types of Naming Rights**

The Lake Bluff Park District may consider any and all proposals relating to the naming of Lake Bluff Park District assets that will contribute to the fulfillment of the Park District's Philosophy Statement. The Park District will consider Naming Rights proposals that fall within one of the following three categories:

**Honorary** – To honor outstanding service or accomplishment of an individual or group.

**Philanthropic** – To publicly acknowledge financial support of the Park District.

**Corporate** – A mutually beneficial business arrangement between the Park District and an external entity.

##### **Naming Opportunities**

The Lake Bluff Park District may grant any and all assets for naming. These assets can be, but are not limited to, Structures, Outdoor Facilities, and Indoor Facilities. Examples of these assets are as follows:

**Structures** – Recreation Center, Swim Pool, Golf Club and Platform Tennis

**Outdoor Facilities** – Parks, playgrounds, fields, roads, paths, golf course.

**Indoor Facilities** – Rooms, pools, equipment, play structures, lounges.

The Lake Bluff Park District reserves the right to include, or exclude, any and all assets. Specific items listed in this policy are for example purposes only and do not represent a complete list of Park District assets that are eligible for naming.

### **Naming Rights Process**

The following process will be utilized when considering all naming proposals to the Lake Bluff Park District:

1. The requestor is to submit a written proposal to the Executive Director detailing the asset to be named and the proposed name.
2. The Executive Director will review the proposal with all necessary parties including, but not limited to, requestor, staff, Board committees, and legal counsel before presenting the proposal to the Board.
3. The Executive Director will present the proposal, along with a recommendation, to the Board for consideration.
4. The Board will consider the naming proposal at a regular scheduled Board meeting.
5. Upon acceptance of the naming proposal, the Board will instruct the Executive Director to work with the requestor to handle the naming of the Park District asset on behalf of the Board.

### **Restrictions**

Restrictions placed on naming proposals that are not consistent with the Philosophy Statement of the Lake Bluff Park District may be rendered unreasonable or unable to be fulfilled, thus resulting in a rejection of the naming proposal.

The Board reserves the right to request removal or alteration of any and all restrictions in order to gain acceptance.

The Board reserves the right to reject any and all naming proposals for any reason.

### **Use of Legal Counsel**

The Lake Bluff Park District reserves the right to seek the advice of legal counsel when considering naming proposals.

### **Legal, Professional, and Appraisal Fees**

The responsibility of any and all legal, professional, and miscellaneous fees that are associated with the naming of the Park District asset must be detailed in the written proposal. Should additional fees arise during the process, the responsibility of these fees is to be assigned, in writing, prior to Board approval.

### **Acknowledgement**

The Park District will acknowledge the name in a manner which satisfies the Board and the requestor. Details of specific acknowledgement, as well as a length of time, are to be included in the naming proposal.

Additional publicity of the named asset will be handled by Park District staff in a manner that is agreeable to the requestor and Board.

## **4.7 SALES OF REAL ESTATE AND EXCESS PROPERTY/EQUIPMENT**

The Board may, from time to time, decide to liquidate certain assets that it has accumulated, including land, buildings, equipment, and other tangible items.

Illinois Compiled Statutes set forth the powers and procedures governing the sale or lease of real estate and shall be adhered to in all instances.

Illinois law also permits park districts to sell personal property when three-fifths of the Board determines that the property is no longer needed or useful. The District may convey or sell this property in any manner it designates. The Board must first pass an ordinance authorizing the disposal of the property (70ILCS 1205/8-22)

## **4.8 EASEMENT REQUESTS – Board approved December 14, 2009**

Due to the location and size of park sites the District owns, it receives requests for easements. The following provisions govern granting of easement requests:

1. Granting of easement requests should not interfere with existing development plans of the park site in question.
2. Easement requests should not place undue restrictions on the park site during the construction phase, or once the ground is repaired and is available for public use.
3. Easement grantee should be expected to restore fully, at his/her expense, all landscape items such as trees, shrubs, sod, and other items, as required to restore the landscape to its original condition or better, as determined by the District.
4. **Residential** – Homeowners may seek temporary easements of access for construction of improvements to their property. In such instances, fees may be waived for residential homeowners.

**Rolling Meadows Park District Administrative Policy Manual**

**4.13 Naming and Renaming of Park and Facility Sites**

The Board shall select names for parks, buildings, facilities, athletic fields or recreation areas, or when appropriate, to change the name(s) of existing parks, buildings, facilities, athletic fields or recreation areas. Designation of such names shall be based on geographical, historical figures, events, concepts or as otherwise determined by the Board.

It is the intent of the Board of Park Commissioners to name park assets in a manner that will reflect the best interest of the public at all times. The process of naming an asset will be carefully thought out; the Board seeks to name in a way that is meaningful for future generations of people residing in the Rolling Meadows Park District

The Board of Park Commissioners may consider names suggested by residents, staff, community groups, or other governmental bodies. The naming of each park, building, facility, athletic field or recreation area shall stand on its own merit and is not precedent setting. Parks may be named or renamed for groups or corporations that have donated land or a facility to the District or made a significant financial contribution toward the development of a park or a facility.

It shall be the policy of the District not to name parks, buildings, facilities, athletic fields or recreation areas after individuals. The Commissioners may opt to waive this provision, as they deem appropriate. In cases where individuals have provided exceptional contributions in the expansion and growth of the District or service of distinction and longevity, the Board may choose to, officially name a facility or area within a park or facility, or the park itself after an individual or a group of people.

The Board at a public meeting should first announce the proposed name of the park, building, facility, athletic field or recreation area. The naming or renaming of a park, building, facility, athletic field or recreation area requires a 5/7 vote by the Board.

Upon officially naming a park or recreation area, the Board shall cause to have erected a suitable sign identifying the park, building, facility, athletic field or recreation area.



approved: June 20, 2006

## **GLENCOE PARK DISTRICT**

Policy on

### **NAMING (RENAMING) PARKS AND FACILITIES**

- 1.0 Statement of Purpose. The parks and facilities of the District are important parts of community life and the selection of names for these recreation areas, if any, is a matter of considerable public interest. The following statements shall govern the naming or renaming of parks and facilities when the board determines it appropriate that a specific park or facility be designated by a name.
  
- 2.0 Community and Neighborhood Parks as Defined in the Open Space Master Plan, June 1996
  - 2.1 The following criteria in the order listed in sections 2.11 through 2.14 shall be given priority over each succeeding paragraph in the naming and renaming of community and neighborhood parks:
    - 2.11 Park features such as topography, natural assets, the purpose of the park or activities to be held in the park (i.e. Lakefront Park).
    - 2.12 Names of areas, such as the neighborhood in which a park is located or after schools when park is adjacent (i.e. Central Park).
    - 2.13 Major street names surrounding the park site.
    - 2.14 Former Presidents of the United States or significant historical events (i.e. Memorial Park).
  
  - 2.2 The additional criteria set forth in 2.21 and 2.22 below may also be used in the naming or renaming of **neighborhood** parks only.
    - 2.21 Donations to the Park District wherein the donor's name or that of a third party is used.

2.22 Names of former Park Commissioners, Village officials or citizens who have contributed substantial services in the expansion and growth of the District or who were closely associated with a significant community event.

3.0 Special Conditions The following special conditions shall prevail in the naming or renaming of parks:

3.1 A formal, written request must be received by the Board. A Board member may also submit a written request to his/her fellow Commissioners. The request must specify the proposed name and rationale in support of the request.

3.2 A minimum of 30 days shall transpire from the Board's initial discussion of a request to name (or rename) until a formal vote may be taken.

3.3 A 4/5 affirmative vote of the Board is required to name or rename a park.

3.4 No park shall be named by reason of a donation to the District, unless:

3.41 The donation is of land for the park site or cash, services, or personal property donated equals the market value of the park site for which the name is proposed.

3.42 The proposed name to be used receives the consent of the person to be honored, if living, or if deceased, consent of the closest living family member(s).

3.5 When a park is named (or renamed) by reason of a donation, the term (length) of the naming (or renaming) shall be mutually agreed to by the prospective donor and the Board of Park Commissioners at the time the naming request is discussed.

3.6 A park may be named after a former Park Commissioner or Village official only after the individual has been retired from office for a minimum of ten (10) years. The waiting period may be waived if the individual is being honored posthumously.

3.7 The Board may conduct public contests for the naming of parks. Such contest shall be conducted in accordance with these policies.

4.0 Facilities Facilities (or portions thereof) and/or amenities within parks may be named or renamed in accordance with the following provisions. The naming or renaming of facilities or amenities to recognize a donation shall also be subject to the District's Policy on Gifts and Donations.

4.1 A formal, written request must be received by the Board. A Board member may also submit a written request to his/her fellow Commissioners. The request must specify

the proposed name and rationale in support of the request.

- 4.2 A minimum of 30-days shall transpire from the Board's initial discussion of a request to name (or rename) a facility until a formal vote may be taken.
- 4.3 A 4/5 affirmative vote of the Board is required to name or rename a facility or portion thereof.
- 4.4 Notwithstanding other provisions, the Board of Park Commissioners, in its sole discretion, may, by a 4/5 affirmative vote name (or rename) a facility or a portion thereof to recognize a donation deemed deserving, provided a minimum of 30-days have transpired from the Board's first discussion of the pending action.

**BUFFALO GROVE PARK DISTRICT**  
**PARK & FACILITY NAME POLICY**

The following sets forth the Board's policy in naming and renaming its parks and facilities:

I. Criteria for Naming Parks and Facilities

The following criteria will be considered when naming or renaming parks, facilities or components of parks or facilities (ball diamonds, studios, prairies, other unique features, and so on, herein referred to as parks).

- A. Names of former park commissioners, city officials, staff, and or citizens who have contributed substantial services in the expansion or growth of the community or who were closely associated with a significant community event.
- B. Donations to the district wherein the donor's name or that of a third party is used.
- C. Presidents of the United States or significant historical events.
- D. Major street names surrounding the park.
- E. Names of areas, such as the neighborhood or subdivision where the park or facility is located, provided the area is not named for an individual, company or organization.
- F. Park features, such as topography, natural features, the purpose of the park or activities to be held in the park.

II. Special Conditions

It is the intent of the Board of Park District Commissioners to name parks and facilities in a manner that will reflect the best interests of the public at all times. To this end, the process of naming a park or facility will be carefully thought out to bring honor to individuals or organizations for whom the park or facility is named, while at the same time be clearly identifiable for the community at large. We would also seek to name parks and facilities in a manner that will stand the test of time and be meaningful for future generations of people residing in the Buffalo Grove Park District.

III. Naming of New Parks

The following special conditions shall prevail in the naming of a park:

- A. The selected name for a new park will require a majority vote of the Board.
- B. A park shall not be named for a park commissioner, staff member, or city official unless the person has been retired from office. Careful consideration shall be given with regard to the naming of a park or facility in honor or memory of a

Commissioner or staff member and shall reflect the longevity of the service, as well as their contributions to the Park District, and distinction of their public service to the community.

IV. Renaming of Parks

The following special conditions shall prevail in the renaming of a park:

- A. No park shall be renamed unless the Board of Park Commissioners casts a unanimous ballot of the full board.
- B. If a Park is named after a civic organization, but the civic organization is no longer in existence, then the Park District Board of Commissioners may rename said park or facility upon a unanimous vote of the Board.
- C. A park shall not be renamed for a park commissioner, staff member, or city official unless the person has been retired from office. Careful consideration shall be given with regard to the renaming of a park or facility in honor or memory of a Commissioner or staff member and shall reflect the longevity of the service, as well as their contributions to the Park District, and distinction of their public service to the community.

## PROPOSED MEMORIAL POLICY

The Board of Park Commissioners recognize the need of its residents for memorializing special recreation and park amenities as a lasting tribute to family members, events, or to organizations. These individuals or groups may wish to donate such items as benches, tables, drinking fountains, playing fields, or other items based upon their wishes or upon suggestions by park district staff.

It will be the policy of the Board to review all such requests prior to final approval based upon the following criteria.

1. The request is for a recreation or park amenity that will in no way adversely affect the health and safety of individuals who will use this amenity.
2. The request for a memorial amenity will be 100% financially supported by the donor(s). All labor costs will be assumed by the park district; installation will be handled by park district staff.
3. The location of the memorial must received final approval of the Board of Park Commissioners.
4. The cost of the memorial plaque and mounting will be the financial responsibility of the donor(s) if they desire to commemorate their donation. The location of the plaque will be determined by staff of the park district with approval by the Board of Park Commissioners. Installation will be completed by **Park District** staff.
5. In the event of vandalism or theft, the park district will not be responsible for replacement or repair of the memorial plaque and mounting, **however all attempts will be made to access funding through the Park Districts insurance and other resources to restore the amenity and its signage to its original condition.**
6. All donations to this program are tax deductible.

This memorial program should not be confused with the park district's Tree Memorial Program established in 1988.

**Hoffman Estates Park District**

We named a 26 acre park that includes numerous athletic fields after a long time volunteer/coach who died at the age of 40 from cancer, and we also named a park for a former founding commissioner of the park district. Below is our policy on naming parks, facilities and park amenities:

**NAMING AND RENAMING OF PARK SITES**

The Board shall select names for new parks, buildings, facilities, athletic fields, or, when appropriate, to change the name(s) of existing parks, buildings, facilities, or athletic fields of the district that have not been dedicated. The Board may consider the following elements in determining the naming or renaming of parks, buildings, etc. (for purposes of this section only, "parks" shall mean parks, buildings, facilities, athletic fields, or other "namable" property of the District):

A. Parks may be named after streets, geographical locations, historical figures, events, concepts or as otherwise determined by the Board.

B. Parks may be named for individuals or groups that have donated land or facilities to the District or made a significant financial contribution toward the development of parks.

C. Parks may be named for individuals or groups that have made exceptional contributions to the community. Names of individuals, including, but not limited to, District Commissioners or other public officials, may not be given to a park, building, facility or athletic field unless the individual is deceased or if the Board determines that there are substantiated extenuating circumstances whereby the naming of the park, building, facility or athletic field prior while the individual is alive serves the best interests of the district.

1) The Board at public meeting should first announce the proposed name of the park, building, facility or athletic fields (requires a 5/7 vote).

2) A park site should only be confirmed and the name made official after a waiting period of at least sixty (60) days before the confirmation vote. However, when the substantiated extenuating circumstances clause noted in C above is invoked, the 60 day official waiting period may be waived at the discretion of the Board before the confirmation vote.

3) A 5/7 vote by the Board is required to name a park, building, facility, or athletic field or to change the name of an undedicated park, building, facility or athletic field of the District.

**GURNEE PARK DISTRICT**  
**BOARD POLICY MANUAL**  
**(Excerpt)**

**2.09 Naming of Parks**

It is the responsibility of the Board to select names for new parks, buildings, and facilities (“park property”), or when appropriate, to change the existing name(s) of park property of the District. This statement of policy is intended to define the method of naming or renaming park property and to outline the conditions governing the selection of names.

The naming of community or neighborhood parks will meet one of the following criteria:

- Names of areas, such as the neighborhood where the park is located.
- Major street names surrounding the park site.
- Park features, such as topography, natural assets, the purposes of the park or activities to be held.
- Donations to the District wherein the donor’s name or that of a third party are used.
- Names of former Park Commissioners, Village officials or citizens who have contributed substantial service in the expansion or growth of the Park District.

Criteria:

The following criteria shall prevail in the naming or renaming of parks:

- No park shall be renamed unless the Board casts a unanimous ballot in favor of the re-naming of the park.
- The selected name for a new or re-named park shall require a majority vote of the Board.
- No park shall be renamed that has already been dedicated to an individual who has contributed substantial service in the expansion or growth of the Park District.
- Individual for whom the park is being named must have given 20 years of service to the District as a volunteer, Board Member, Village Official or Park District employee.

## **Tinley Park – Park District**

### **Naming of Parks and Facilities**

It is the responsibility of the Board of Commissioners to select names for parks and facilities or when appropriate to change the names of existing parks and facilities of the Park District. This policy is to define the method of naming or renaming parks and facilities and to outline the conditions governing the selection of names.

1. Parks and facilities should be named only after a discussion has been held on the selection of the name, and an open process allowing for all names suggested to be considered. A majority of the 5 Board Members vote approval is needed to name or rename a park or facility.
2. Parks and facilities may be named after streets, geographical locations, historical figures, events, or concepts.
3. Parks and facilities may be named for individuals or organizations that have made exceptional contributions to the community. Concerning Park District Commissioners or officials, the person must be deceased or retired from service for a minimum period of 5 years.
4. Parks and facilities may be named for individuals or groups who have made donations of land or have made a substantial contribution toward the development of that park or facility. If the donation is by the request or by reason of an ordinance of the Village of Tinley Park then it does not qualify for naming a park or facility.
5. The Board of Commissioners shall reserve the right to conduct public contests and the right to conduct public hearings for the naming of new parks and facilities. Such contests and hearings shall be subject to the policies outlined above.

November 15, 2000

# Lincolnwood Parks & Recreation

## MEMORANDUM

TO: Members of the Park and Recreation Board  
Trustee Spino, Liaison

FROM: Jan Peterson Hincapie, Director of Parks and Recreation

DATE: August 7, 2015

RE: O'Brien Park Sculpture

During the 2005-2006 fiscal year, a Playground Replacement Program was established as part of the Village capital plan. The goal of the program is to gradually replace the aging, outdated playgrounds in the Village parks. The most recent playground to be renovated was O'Brien Park. So far, Columbia, Kildare, Rossi, Goebelt, Kenneth, Springfield, and Drake playgrounds have been replaced.

As some of you know, the beloved sculpture in O'Brien Park was inadvertently disposed of by the contractor during the replacement of the playground, in spite of the fact that the design specifications stated that the Village wanted to keep the sculpture as part of the playground design. The Village realizes that this is a loss for the neighborhood.

Once the mistake was discovered by a member of the neighborhood, staff went to work to try to find a replacement for the sculpture. While they found the artist and were able to establish an approximate value for a new sculpture, replacing the sculpture wasn't practical. He was 86 years old and the sculpture hadn't been made in years. Staff also tried to find a used sculpture, but had no luck.

There are other items in the park needing to be completed that couldn't be done as part of the original project, so staff, upon a suggestion from a Judi Snyder a neighbor of the park, decided to pursue the possibility of having the contractor make up for the loss by doing additional work in the park. A walk-through was done with the contractor to discuss possible projects, giving priority to safety and compliance with the Americans with Disabilities Act. An agreement has been reached with the contractor to do the following work to compensate the Village for the loss of the sculpture:

1. Level off and patch existing basketball court. Seal, color coat and stripe the existing court
2. Provide and install an ADA swing.
3. Install Pour in Place surfacing, including excavation and installation of a gravel base.

- Large play structure – 15’ half-moon radius
- Small play structure – 14’ x 16’ to transfer point

Village Counsel will develop a letter of agreement for the August 18 Village Board meeting. Once the agreement is signed the work will be done. The question has been asked if one of the sculptures from another location will be moved to the park. Staff will determine if there is one of the right size and type to be considered. While it is extremely unfortunate to have lost a neighborhood treasure like the sculpture, we hope these additional improvements to the park are a good compromise.

This is a picture of the sculpture during the renovation.



# Request For Board Action

**REFERRED TO BOARD:** August 18, 2015

**AGENDA ITEM NO:**

**ORIGINATING DEPARTMENT:** Parks and Recreation

**SUBJECT:** Approval of an Ordinance Authorizing the Village Manager to Sign a Recreational Lease between the Village of Lincolnwood and Commonwealth Edison Company to Construct a Bike/Pedestrian Path

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Village Bikeway Plan, approved by the Board in 2006, outlined long-range plans for on-street and off-street accommodations for bike and pedestrian transportation. One of the initiatives in the plan was to lease land on the ComEd right-of-way to build an off-street path for use by cyclists and pedestrians. The proposed path will connect the already established Sauganash Valley Trail in Chicago and the Skokie Valley Trail recently completed in Skokie.

In 2009, the Village applied for a Congestion Mitigation Air Quality (CMAQ) grant to fund 80% of the construction cost of the path on the right-of-way. In November of 2010 the Village was awarded the grant. An additional grant was applied for and awarded in 2011 for 80% of the funding for a bike/pedestrian overpass over Touhy for use by the individuals utilizing the path. An addendum will be added to this lease for the overpass once more design detail is available.. This path will be part of a regional pathway system eventually reaching from Chicago up to the Wisconsin state line.

Village counsel negotiated a Recreational Lease with Commonwealth Edison for the use of the right-of-way from Devon to the intersection of Lincoln and Jarvis for the proposed path. While the majority of the path will be built on the old railroad right-of-way on the west side of the high wires, it is necessary due to the placement of the buildings and parking lots at Lincoln and Jarvis Avenue that the path cut under the wires and through the parking lot formerly leased PUIG, the company that owns the Heartland Ice Arena and the Publishing International buildings. The original intent was for the Village to take over the cost of PUIG's private lease for approximately \$12,500 per year for four years.

The Village Board authorized the signing of the lease in August of 2014 however the lease was never executed because of a concern raised by PUIG. They were concerned that cyclists and walkers would use their parking lot to access the path and they would not sign the addendum necessary to finalize the lease until this concern was addressed.

After a lengthy negotiation between ComEd, PUIG and the Village, PUIG was allowed to terminate their portion of their lease without penalty, and has returned the land it to its original state. ComEd will include this land in the recreation lease, eliminating the cost of taking over the private lease.

The lease will commence on September 1, 2015 and will terminate on August 31, 2035. Based on the approval of the lease at this meeting, the path will tentatively be constructed in the Summer of 2016. The overpass will follow in 2018.

**FINANCIAL IMPACT:**

There is no cost for the recreational lease. The Village will, however, be required to reimburse ComEd for real estate taxes and assessments imposed on the leased premises as a result of the Village's improvements.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance with Draft Lease

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance approving a Lease between the Village of Lincolnwood and Commonwealth Edison.

The draft lease will be available at the meeting.



# **VILLAGE OF LINCOLNWOOD PARKS AND RECREATION DEPARTMENT**

**Strategic Plan  
2012-2015**

*"Planning for the Future of  
Parks and Recreation in Lincolnwood"*



# Lincolnwood Parks & Recreation

**Superintendent of Recreation**

Katie Smith Gamroth

**August 2015**

kgamroth@lwd.org

## **Bernie's Books**

The Village of Lincolnwood Parks and Recreation Department was proud to partner with Niles Township to support Bernie's Book Bank. Bernie's Book Bank collects, processes and distributes quality new and gently used children's books to significantly increase book ownership among at-risk infants, toddlers and school-age children throughout Chicagoland. Books were collected July 13 – August 3, 2015 at the Proesel Park Family Aquatic Center, Parks and Recreation Department and Proesel Park Shelter. Over the three week period the Parks and Recreation Department was able to collect approximately 1,000 books to be put toward the Niles Township goal of 20,000 books.

## **Social Club/ Taxi Program Funding**

I am very excited to announce that the Niles Township has again approved staff grant applications for the Lincolnwood Social Club and the Taxi Program. Funds received from the Niles Township Government allows for staff to offer special programs and services to the Social Club without having to charge all costs back to the participants, making participation in our programming more attainable for all. This also includes the Niles Township/Village of Lincolnwood Subsidized Taxi Program. With grant funding the Taxi Program provides convenient, economical, and easily accessible transportation for the senior citizens of Lincolnwood and members of the Lincolnwood Social Club. Many participants rely on this service for daily life tasks, such as medical appointments, grocery shopping, etc. Staff is enthusiastic to receive this funding to help support these two wonderful programs.

## **Social Club Programming**

Programming and marketing to our Social Club members goes beyond our seasonal program guides. Social Club members receive six bi-monthly newsletters with upcoming activities. It is the goal of staff to have the upcoming newsletter available one month prior to the start of offered programs. The attached September and October newsletter was mailed out to the Social Club members the final week in July.

## **Summer Scholarships**

The Parks and Recreation Department as well as Niles Township strive to support our residents who are in financial need for day care and summer programming. Through the financial assistance program, qualified applicants can apply for up to \$500 in scholarship support from the Parks and Recreation Department. Applicants are required to pay for at least 1/3 of their programming fees, which for some residents with multiple children can still be quite a bit of money. This summer, Don Gelfund and Niles Township were very generous and helped camp families who had exhausted there all options for their day care needs to help them pay off their remaining balance with the Village. Overall the Parks and Recreation Department provided \$5,997 in scholarships funding to pool and program users and the Niles Township provided an additional \$4,893 in camp scholarships for a grand total of \$10,890 in scholarship funding to Lincolnwood residents.

# Lincolnwood Parks & Recreation

**Superintendent of Parks and Facilities**

Chris Stachewicz

**August 2015**

cstachewicz@lwd.org

## **Proesel Park Family Aquatic Center**

July of 2015 recorded 16,773 scans into the Proesel Park Family Aquatic Center. This is up about 20% from the 2014 season. Daily admission revenue also increased from the 2014 season. July 2014 saw daily admissions of \$27,134 and July 2015 came in at \$41,952.

The average high temperature for the month of July was 80 degrees. We had three days with the high below 70 degrees. Summer has finally made its way to Lincolnwood and our July attendance numbers are a strong reflection of it.

One July 17 the Proesel Park Family Aquatic Center held a movie night and showed *Surf's Up*. Unfortunately the weather didn't cooperate with our event. Due to an early rain the pool was closed for the better part of the day. Staff were able to open just before the movie for the 20 participants that came out for the screening. Our upcoming August event at the Aquatic Center is Luau Night on August 14 from 7pm-9pm.

Staff is currently looking at the end of the season staffing schedule and working through the challenge of staff going back to school and being able to keep the pool staffed.

## **Lincolnwood Lightening**

On July 22, the Proesel Park Family Aquatic Center hosted the NISC Division 'A' Conference meet. The Lincolnwood Lightening swam strong and came in first place. Congratulations to all the Lincolnwood Lightening swimmers, coaches, and families for bringing a conference championship back to the Village of Lincolnwood.

## **Office Operations**

The Parks and Recreation office has slowed down a bit as camp is coming to end and as our programming for the fall kicks into gear. We will be losing our Seasonal Receptionist, Suzie Harris, as she returns to teaching. Suzie was an amazing help to the office this summer and we hope to welcome her back next summer.

## **Park Patrol**

Park Patrol continues to do checks of all the parks every night, along with assisting special events and rentals. Park Patrol had a presence at Lincolnwood Fest by patrolling Proesel Park as well as taking care of the VIP parking for the Lincolnwood Fest special guests.

## **Inspections**

The park inspection report for July is attached.

# Lincolnwood Parks & Recreation

**Community Center Program Supervisor**

Melissa Rimdzius

**August 2015**

mrimdzius@lwd.org

## **Community Center**

Twelve rentals are booked in August (ten large room and two small room); this total represents an increase compared to August 2014, during which there were five Community Center rentals booked at this time.

## **Community Programs**

The Community Park Play Dates and Lincolnwood Library Partnership programs will end for the season this August. Post-season, staff will complete an evaluation of each program and provide a summary in the September Board Report.

## **Adult Fitness**

The summer session of adult fitness classes concludes mid-August. After a brief break, the fall session of fitness classes will begin during the last week of August and first week of September.

## **Summer Camp**

Lincolnwood Day Camp is currently in the final week of the summer! Below is a break down per camp (*as of 8/4/2015*) including both the full session registration and Pick-a-Week. I look forward to providing the Board with a full report on the camp season at an upcoming meeting this Fall.

Day Camp Program	Session 1		Session 2		Pick-a-Week	
	2014	2015	2014	2015	2014	2015
Prairie Dogs	26	19	20	30	37	26
Prairie Dogs Overtime	6	7	7	11	41	16
Little Lincolns	59	21	37	26	88	106
Camp Potawatomie	37	43	42	64	87	163
Rutledge Rockets	38	38	43	49	112	169
Adventure Camp	22	13	22	23	132	108
Camp 74	40	45	N/A	N/A	N/A	N/A
Warm-Ups	11	9	5	10	22	45
Overtime	22	23	32	41	72	109
Leader in Training	0	2	3	0	N/A	N/A
<b>TOTAL</b>	<b>261</b>	<b>220</b>	<b>232</b>	<b>254</b>	<b>591</b>	<b>742</b>

# Lincolnwood Parks & Recreation

**Community Outreach and Marketing Coordinator**

Linda Vering

**August 2015**

lvering@lwd.org

## **Village Newsletter**

I wrote four articles promoting upcoming Parks and Recreation programs for the upcoming Sept/October Village Newsletter:

- Turkey Trot
- Fall Family Activities
- New Adult Events
- Get Fit and Fabulous

## **Summer Concert Series Wrap Up**



In July, we welcomed three great bands to Proesel Park: ABBA Salute, Just South of Heaven and Midwest Dueling Pianos. We had our largest attendance (approximately 500) for ABBA Salute, and received many positive comments about the performance from attendees.

# Lincolnwood Parks & Recreation

## Youth Programs Coordinator

Aryn Fletcher

**August 2015**

[afletcher@lwd.org](mailto:afletcher@lwd.org)

### Softball:

Softball continues to run well with no additional rainouts! Fall registration is open, offerings include; 12 inch Friday night and Sunday men's league, Wednesday night men's and co-ed, as well as a 16 inch Sunday men's league.

### Proesel Park Family Aquatic Center

Movie Night at the pool was Friday, July 17. *Surf's Up* was shown in the concession area at the aquatic center. There were approximately 20 people in attendance for the duration of the movie, which ended at 9:45.

### The Summer Concert Series and Movie in the Park

Summer Concert Series finished its run on July 30 with Midwest Dueling Pianos. The activity for the night was the Wrecking Ball which was perfect for all ages.

We will end the summer with a movie in the park (*Back to the Future*) on August 6. The movie will be held at Centennial Park starting at dusk. Staff has been working closely with Public Works on this event for proper lighting in the park and parking lot. Staff have secured two sponsors, Liberty Bank and NorthShore Health Systems, who will be serving lemonade and popcorn.

### Lincolnwood International Soccer Academy

The Lincolnwood International Soccer Academy Soccer Camp began the first week of August and has 24 kids registered. The kids have enjoyed the week and are having fun. Parents have requested the coach allow younger kids to register for the fall League. Staff will begin to market the fall league for 5-14 year olds in hopes to generate more participants.



Unfortunately, we were forced to cancel the Just South of Heaven concert due to an electrical storm, but the final concert, which featured Midwest Dueling Pianos, had beautiful weather and was well attended.

All in all, the format (having bingo, face painting and an inflatable activity) in addition to the music, seems to work very well.

We also benefitted from having some great sponsors at this event, including NorthShore University HealthSystem, Liberty Bank, and Country Financial. Members of the Human Relations Commission were also at the final concert, distributing information and handing out inflatable globes to kids at the event.

**Email Marketing**

The following targeted emails were created and sent to promote various programs/events in June:

- Community Park Play Date – (4 emails sent for each event)
- Movie Night at Proesel Park Family Aquatic Center
- ABBA Salute Concert
- Just South of Heaven Concert
- Bernie’s Book Bank
- Parks and Recreation Department Update
- Midwest Dueling Pianos Concert

**Sponsorship**

Sponsorship information for July events:

<b>Liberty Bank</b>	<ul style="list-style-type: none"><li>• Summer Camp Family Picnic</li></ul>
<b>Loeber Motors</b>	<ul style="list-style-type: none"><li>• Lincolnwood International Soccer Academy Summer Camp</li></ul>
<b>NorthShore University HealthSystem</b>	<ul style="list-style-type: none"><li>• ABBA Salute Concert</li></ul>
<b>Country Financial</b>	<ul style="list-style-type: none"><li>• ABBA Salute Concert</li></ul>

# Playground Inspection Report Summary

Date(s) of Inspection: July 11, 12 2015

Inspector: Chris Stachewicz

## Hazard Ranking System

- #1 – Condition should be corrected immediately, hazard level high
- #2 – Condition should be corrected as soon as possible, hazard level low
- #3 – Condition is aesthetic, brings the appearance of the park down
- #4 – ASTM Standard, will be fixed when the park is remodeled

### PROESEL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Add more wood chips
#3	PW		Clean up trash

### KENNETH PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Add more wood chips

### KILDARE PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net
#3	PW		Remove graffiti

### GOEBELT PARK (Equipment new 2007)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net
#2	PW		Add wood chips

### O'BRIEN PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace broken basketball hoop

### ROSSI PARK (Equipment New 2009)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Repaint water fountain
#3	PW		Repair basketball net
#2	PW		Add wood chips

### COLUMBIA PARK (Equipment New 2006)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Add wood chips
#3	PW		Remove graffiti

### CENTRAL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace wind screens
#3	PW		Paint water fountain
#2	PW		Add wood chips

### DRAKE PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net
#2	PW		Add wood chips
#2	PW		Add wood chips

**SPRINGFIELD PARK**

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Paint water fountain
#2	PW		Add wood chips

**G.G. ROWELL PARK**

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Remove graffiti
#2	PW		Add wood chips

**FLOWERS PARK**

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Repair tennis courts
#3	PW		Paint drinking fountain
#3	PW		Repair wind screen
#2	PW		Add wood chips

**CENTENNIAL PARK**

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Pick up trash around theater and channel
#3	PW		Empty trash cans

### **Turkey Trot**

We currently have nine registered for the 2015 Turkey Trot! Marketing for the trot has begun; promotional "Save the Date" post cards have been mailed out to residents as our first reminder that the 39<sup>th</sup> annual Turkey Trot is just a few months away. You may have noticed in the fall program guide that we will once again be accepting donations for the Niles Township Food Pantry, in exchange for raffle tickets. Normally, staff would come to the board for approval, but with the overwhelming generosity received from the Township and Don Gelfund for many of Lincolnwood programs, staff feels it is appropriate to continue to support Niles Township and the Food Pantry.

# September and October 2015



## Sanfilippo Tour and Lunch

The Sanfilippo Estate in Barrington, IL, boasts the world's finest collection of automatic music instruments! We will have a docent led tour of the estate to view the different collections; Music Room, Theatre Pipe Organ, Eden Palais Carousel, American Orchestra Room, Steam Engine Collection, Steam Locomotive, and more. We will lunch at the Onion Pub and Brewery. This is a co-op trip with Morton Grove.



**Date:** Wed., September 30  
**Code:** 305430.B

**Time:** 8:30 am –3:30pm  
**Cost:** \$80 - Members;  
\$96-Non Members

AARP Defensive 2  
Driving

City-Style Lunch 2  
Berghoff

Lunch Bunch - 3  
Outback

Bingo and Lunch 3

Crossing Guard 3  
Opportunity

Hollywood's 4  
Greatest Hits

City-Style Lunch 4  
Park Grill

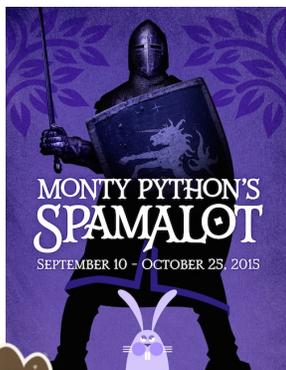
Lunch Bunch - 5  
L'Woods

Holocaust 5  
Museum Tour

Refund Policy 6  
Reminder

Birthdays 6

## Spamalot!



Winner of three Tony awards, this highly irreverent comedy combines all your favorite moments from the cult classic Monty Python and the Holy Grail with the added flair of musical Vegas glitz. See King Arthur, Lancelot and the rest on their quests to find the Holy Grail, complete with Frenchmen, Knights that say "Ni", and of course a killer rabbit. New York Times calls Spamalot, "a resplendently silly new musical." Full of fun musical numbers like Find Your Grail, Always Look on the Bright Side of Life and more.

We will lunch prior at Peggy Kinnanes Irish Restaurant and Pub. Lunch fee is included in the price of the trip.

**Date:** Wed., September 16  
**Time:** 10:30am—5:00pm  
**Code:** 305426.B  
**Cost:** \$70 - Members  
\$84 - Non-Members





# AARP Defensive Driving

Cars have changed. So have traffic rules, driving conditions and the roads you travel everyday. By taking this course, you can expect to learn current rules of the road, defensive driving techniques and how to operate your vehicle safely in today's challenging driving environment. You'll learn to adjust to common age-related changes in vision, hearing and reaction time.

This eight-hour program is a classroom refresher course for drivers 55 years of age and over. **Fees are paid directly to the instructor on the first class. Please bring a check made payable to AARP.** You must attend both days to receive certification for insurance discounts.

**Dates:** Tues. & Thurs., September 15 & 17

**Time:** 9am—1pm

**Code:** 305302.L

**Cost:** \$15—AARP Members;  
\$20—Non-AARP Members

**Dates:** Tues. & Thurs., October 20 & 22

**Time:** 9am—1pm

**Code:** 305302.M

**Cost:** \$15 - AARP Members;  
\$20 - Non-AARP Members



## City-Style Lunch Bunch Berghoff

For more than a century, the Berghoff name has been synonymous with superb food, family tradition, and hospitality excellence-and is an iconic Chicago dining experience. The Berghoff's doors opened in 1898 as a men-only saloon serving free corned beef sandwiches with the purchase of a stein of Berghoff Beer. Through the years, The Berghoff expanded into a full-service restaurant rich in German-American cuisine and culture. Today, Berghoff is one of the nation's oldest family-run businesses.

The cost of your meal is not included in this trip. This is a Members-Only event. The average lunch tab without drinks is \$15.

**Code:** 305431.H

**Date:** Wednesday, September 9

**Time:** 11:30 am Departure

**Cost:** \$15 - Members Only

**Location:** 17 West Adams, Chicago



# September Lunch Bunch



## Outback Steakhouse

Outback Steakhouse offers “Aussie-tizers”, burgers and sandwiches, lunch combos, soups and salads and Outback favorites such as Grilled Chicken on the Barbie. Lunch prices average \$10-\$18

**The cost of your meal is your responsibility.**  
Reservation is for Noon.

**Date:** Wednesday, September 2  
**Time:** Reservation - Noon  
**Code:** 305109.A  
**Location:** 5535 W. Touhy Ave, Skokie



## Bingo & Lunch

**Code:** 305210.E  
**Day/Date:** Friday, September 25  
**Time:** 11:30am—1:30pm  
**Fee:** \$10-Members Only

**Code:** 305210.F  
**Day/Date:** Friday, October 23  
**Time:** 11:30am—1:30pm  
**Fee:** \$10-Members Only



## Crossing Guard Opportunity

Interested in working with children? The Village of Lincolnwood is looking for individuals to assist children and other pedestrians in crossing at specified streets along school routes. For more information about this paid position, please contact; Katie Gamroth at 847-745-4721



**Lincolnwood**  
Parks & Recreation



**Phone:** (847) 677-9740  
**6900 N. Lincoln Ave**  
**Lincolnwood, IL 60712**

# Hollywood's Greatest Hits

## Songs from the Silver Screen

Join us at the Nicholas Concert Hall for Hollywood's Greatest Hits. Everyone loves the movies...and they've given us so many great songs! Enjoy songs such as:

- *Singin' in the Rain*
- *Puttin' on the Ritz*
- *The Way We Were*
- *As Time Goes By*

We will lunch prior at Prairie Moon. Prairie Moon is all American dining with the finest ingredients, featuring prime steaks, freshly caught fish and seafood, free range poultry and vegetarian options.

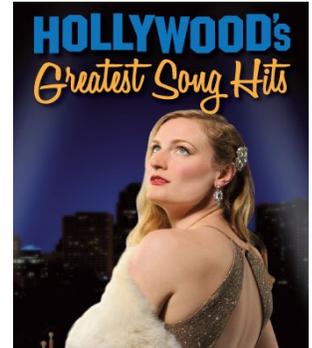
Lunch is included in the registration fee.

**Date:** Thursday, October 8

**Time:** 11:00 am—5:00pm

**Code:** 305430.C

**Cost:** \$75 - Members;  
\$90 - Non-Members



## City-Style Lunch Bunch

### Millennium Park Grill

We are headed to Park Grill, Chicago's award-winning destination restaurant, at the gateway to Millennium Park and along Chicago's world-class Michigan Avenue. Park Grill's cuisine and seasonal year-round entertainment make it an experience unlike any other in Chicago.

Lunch items average \$10-\$21.

The cost of your meal is not included in this trip. This is a Members-Only event.

**Date:** Wednesday, October 28

**Time:** 11:30 am Departure

**Cost:** \$15 - Members Only

**Code:** 305431.I

**Location:** Millennium Park



# Lunch Bunch - L'Woods

L' Woods Tap and Pine Lodge is a North Woods Supper Club in the honored tradition of timeless Midwestern towns. The warmth and friendliness of a North Woods Supper Club, right down to the high-beamed ceilings and pine wood paneling. Simplicity and flavor of American cuisine is what you will find on L'Woods menu.

**Date:** Wednesday, October 14

**Time:** Reservation - Noon

**Code:** 305109.B

**Location:** 7110 N. Lincoln Ave, Lincolnwood



## Holocaust Museum - Tour

### “Meet Us There”

Join us on a docent led tour and presentation from a Holocaust survivor at the Holocaust Museum in Skokie. The tour will travel through the museums long standing exhibits as well as the special exhibit of: Light and Noir; Exiles and Emigres in Hollywood, 1933-1950

You love their movies. Now discover their stories. The exhibition Light & Noir; Exiles and Emigres in Hollywood, 1933-1950 explores how the experiences of German-speaking exiles and emigres who fled Nazi Europe influenced the classic films of Hollywood's Golden Age.

This is a co-op trip with Morton Grove

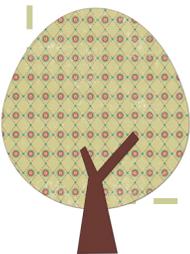
**Date:** Friday, October 16

**Time:** \*10:00am Meet

**Code:** 305430.D

**Cost:** \$20 - Members  
\$30 - Non-Members

**\*The group will meet at 10am at 9603 Woods Drive Skokie, IL**





## Refund Policy

Refunds will be granted on a case-by-case basis. If a refund is granted, it will be subject to a 10% administrative fee and will also reflect any charges already incurred by the Village (e.g., the ticket price for a theatre trip, the cost of food, etc.). If granted, a refund may be received in the form of a check (4-6 weeks processing time) or a credit to your account that can be applied to a future program.

## September & October Birthdays

Happy birthday to our members celebrating September and October birthdays!  
Here's to a year of health and happiness!



### September

Geraldine Urhausen (9/1)  
Maureen Kuhn (9/6)  
Barbara Heller (9/10)  
Isabel Zack (9/10)  
Ernest Scott (9/25)  
Jan Siemsen (9/28)



### October

Rosa Mastro (10/3)  
Arlene Benzinger (10/6)  
Helen Galliani (10/13)  
Hillie Guenther (10/13)  
Margaret McKenzie (10/27)  
Lois Polakoff (10/28)

## Weekly Drop-In Programs



Join fellow Social Club members and non-members for these fun weekly drop-in programs. Please remember that if you are not a current member of the Social Club you **MUST PAY** the non-member rate to participate.

**Exercise**—Tuesday/Thursday from 9-9:50AM; \$2 for Members; \$3 for Non-Members

**Mah Jongg**—Thursdays from 12:30-3PM; FREE for Members; \$3 for Non-Members



# September 2015



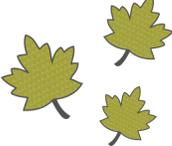
Mon

Tue

Wed

Thu

Fri

	1 Exercise 9 - 10 am	2 Lunch Bunch 	3 Exercise 9 - 10 am Mah Jongg 	4
7 Village Holiday 	8 Exercise 9 - 10 am	9 City-Style Lunch Berghoff	10 Exercise 9 - 10 am Mah Jongg 	11
14	15 Exercise 9 - 10 am 	16 Spamalot! 	17 Exercise 9 - 10 am  Mah Jongg 	18
21	22 Exercise 9 - 10 am	23	24 Exercise 9 - 10 am Mah Jongg 	25 
28	29 Exercise 9 - 10 am	30 Sanfilippo Tour 		



# October 2015



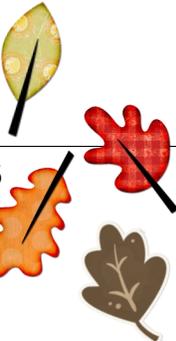
Mon

Tue

Wed

Thu

Fri

			1 Exercise 9 - 10 am <b>Mah Jongg</b> 	2
5	6 Exercise 9 - 10 am	7	8 Exercise 9 - 10 am <b>Hollywood's Greatest Hits</b> 	9
12	13 Exercise 9 - 10 am	14 <b>Lunch Bunch L'Woods</b>	15 Exercise 9 - 10 am <b>Mah Jongg</b> 	16 <b>Holocaust Museum</b>
19 	20 Exercise 9 - 10 am <b>AARP</b>	21	22 Exercise 9 - 10 am <b>AARP</b> <b>Mah Jongg</b> 	23 <b>BINGO</b> 
26 	27 Exercise 9 - 10 am	28 <b>City-Style Lunch Park Grill</b>	29 Exercise 9 - 10 am <b>Mah Jongg</b> 	30

**Lincolnwood Parks and Recreation Department  
Strategic Plan 2012-2015**

**Strategic Planning Team**

**Parks and Recreation Advisory Board**

Demerise Gratch, Chairperson

Barry Bass

Gail Ito

Art Lovering

Barbra Pabst

Laura Tomacic

John Swanson, Village Board Liaison

**Parks and Recreation Department Staff**

Jan Hincapie, Parks and Recreation Director

Andrew Thurman, Superintendent of Parks & Facilities

Jan Springer, Superintendent of Recreation

Katie Smith, Community Center Program Supervisor

Genelle Iocca, Community Outreach Coordinator

Melanie Unterfranz, Youth Programs Coordinator

## Department History And Executive Summary

The Village of Lincolnwood Parks and Recreation Department, currently serving a population of 12,600, has a desire to position and prepare itself for the future through the development of a strategic plan. The Lincolnwood Parks and Recreation Department, then known as the Parks and Recreation Board, was created in 1955 to establish, maintain and conduct a recreation program. Prior to the establishment of the Parks and Recreation Board, the Lincolnwood Day Association, a non-profit organization began to acquire land to build a network of neighborhood playgrounds.

In 1914, Village President Proesel acquired land for the first Lincolnwood Park. It was a lot 50 X 125 on Keeler Avenue. It was on that lot in 1916 that the first Village Hall was built. In the late 1920's, five more acres, known as the Kaufman Tract, were added and the first baseball diamond was built. In 1955 through condemnation proceedings, the Lincoln-Kostner subdivision consisting of 58 lots was acquired. In 1960, also through condemnation, 26 lots on the north side of Morse Avenue were added. Then the next acquisition was 226 feet of Lincoln Avenue frontage giving the Village 24 acres of village owned property in one five-sided piece, now the site of the Village Hall campus and Lincolnwood's beloved Proesel Park.

In 1973 the League of Women Voters of Skokie-Lincolnwood did a study and analyzed the needs of the Lincolnwood community, relative to recreation programs and parks. The League recommended that a professional consulting firm be hired by the Village to prepare a long-range plan to best implement the recreational needs of Lincolnwood. There was a need for improved communication and better publicity. An experiment of a "lighted school house" was recommended to serve the whole community from senior citizens to pre-school children. The group also thought that the resources allocated to the delivery of parks and recreation services were not being used to their best advantage.

A needs assessment of the community was undertaken in 1995. Focus Groups were done in 2000.

In 2005 a ten year plan was developed, and updated in 2006. An update on the current plan is included in this document. It was the goal of the current staff to decrease the duration of the plan to three years and to develop concrete action plans for the areas of need, assigning tasks to positions within the department and establishing a timeline for updating and completion. This plan will reflect the timeframe of May 1, 2012 through April 30, 2015.

A Strategic Planning process was held in November of 2008. Board members and department staff were in attendance. The process was facilitated by an outside consultant.

A community survey was generated through *Survey Monkey* as part of the Comprehensive Master Plan. The Comprehensive Master Plan was presented to the Park Board and Village Board and was officially adopted at the May 5, 2011 meeting of the Village Board. The recommendations of that plan were used to form this strategic plan and will be used as an action plan for implementation.

Prior to the January 2012 meeting of the Park Board a strategic planning session was held. A recap was given by the Director to show the status of the 2009-2012 Plan. Analysis of the Mission and Vision of the Department was done and discussion ensued regarding the initiatives. Comments and suggestions were included in notes from that meeting which were approved at the February meeting. That information is incorporated into this document which will serve as a roadmap for the next three years. The document should be updated again in early 2015 for the implementation of a new document on May 1, 2016.

## **Mission Statement**

**The Lincolnwood Parks & Recreation Department is committed to providing safe, quality programs, green spaces and facilities ultimately improving the social, environment and physical welfare of the diverse constituency of Lincolnwood**

## **Department Vision**

**It is the vision of the Parks and Recreation Department of the Village of Lincolnwood to promote a feeling of community and stewardship with quality recreational programs, green space and facilities that meet the needs of each age, ability, culture and interest represented in the Community**

## **Strategic Initiatives**

1. Maintain and Develop Parks to meet the needs of residents and program users.
2. Plan, Implement and Evaluate Quality Recreation Programs and Services to Meet the Needs of Lincolnwood and Area Program Users.
3. Strengthen Community and Regional Public Relations and Publicity.
  4. Supplement the Capital Budget through the use of grants
  5. Expand and Improve Public Relations and Publicity Efforts

**Village of Lincolnwood  
Department of Parks and Recreation**

**Strategic Plan  
ACTION PLAN**

	<b>Recommendations</b>	<b>Fiscal Year</b>	<b>Responsibility</b>
<b>1.</b>	Maintain and Develop Parks and Facilities to Meet the Needs of the Lincolnwood Residents and Program Users		
<b>1.1</b>	Continue to explore possibilities for the development of additional programming spaces	2012-2015	Director Supt. of Parks and Facilities, Supt. of Recreation
<b>1.2</b>	Create a Multicultural Task Force with Representatives from various cultures in the community	2012	Supt. of Recreation Director of Parks and Recreation
<b>1.3</b>	Pursue Soccer Partner to develop soccer fields	2013	Supt. of Parks & Facilities
<b>1.4</b>	Continue to Renovate Parks	2012-2015	Supt. of Parks & Facilities
<b>1.5</b>	Pursue the Development of the Land on the East Side of the Channel	2013	Director Supt. of Parks & Facilities
<b>1.6</b>	Purchase and Develop the Union Pacific Pro	2012-2015	Director Supt. of Parks & Facilities
<b>1.7</b>	Develop the ComEd Bike Path (part of the Skokie Valley Trail) including an overpass at Touhy	2012-2015	Director and Supt. of Parks & Facilities
<b>1.8</b>	Develop On-Street Bike Paths throughout Lincolnwood based on the Recommendations of the Bikeway Plan	2012-2013	Supt. of Parks & Facilities with the Public Works Department
<b>1.9</b>	Evaluate Aquatic Center and Develop a Master Plan for the facility	2013-2014	Supt. of Parks & Facilities
<b>1.10</b>	Develop an Environment Statement for the Maintenance of Parks and Facilities, including a recycling program for the parks	2013	Supt. of Parks & Facilities and Public Works Department

	<b>Recommendation</b>	<b>Fiscal Year</b>	<b>Responsibility</b>
<b>2.</b>	Plan, Implement and Evaluate Quality Recreation Programs and Services to Meet the Needs of Lincolnwood and Area Program Users		
<b>2.1</b>	Develop quarterly program reports with data that will allow for the thorough analysis of program offerings on a seasonal basis allowing for the filling of program voids and the elimination of programs that are through their life cycle	2012-2015	Supt. of Recreation
<b>2.2</b>	Create a Multicultural Task Force with Representatives from various cultures in the community	2012	Supt. of Recreation Director
<b>2.3</b>	Research the purchase of a mini-bus for use with programs	2012-2013	Supt. of Recreation
<b>2.4</b>	Restructure the Concert Series and Farmers Market as Music and Market Summer Series	2012	Supt. of Recreation Community Relations Coordinator
<b>2.5</b>	Explore cooperative programming options with bordering parks and recreation agencies and private enterprise	2012-2015	Director of Parks and Recreation Supt. of Recreation
<b>2.6</b>	Work with School District #74 to establish an after school drop-in option for middle school-aged children	2013	Supt. of Recreation

	<b>Recommendation</b>	<b>Fiscal Year</b>	<b>Responsibility</b>
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<b>3.</b>	<b>Strengthen Community and Regional Public Relations</b>		
<b>3.1</b>	Monitor and refine the School Park Agreement with School District #219	2012-2015	Director and Supt. of Parks
<b>3.3</b>	Attend coordination meetings with School District #74 on a quarterly basis during school year	2013-2015	Director, Supt. of Parks and Supt. of Recreation
<b>3.4</b>	Coordinate one cooperative program with the ELL Center	2013	Supt. of Recreation
<b>3.5</b>	Staff to attend one legislative/lobbying function per year, securing CEUs and visiting at least one legislator	2012-2015	Director, Supt. of Parks or Supt. of Rec.
<b>3.6</b>	Explore cooperative program possibilities with area park districts	2012-2015	Director and Supt. of Rec.
<b>3.7</b>	Research the possibility of partnerships for a recreation community center	2013-2014	Director and Supt. of Rec.

	<b>Recommendation</b>	<b>Fiscal Year</b>	<b>Responsibility</b>
<b>4</b>	<b>Supplement the Capital Budget through the use of grants</b>		
<b>4.1</b>	Explore partnership opportunities	2012-2015	All Staff
<b>4.2</b>	Research and Apply for a grant for the renovation of the Proesel Park playground and the renovation of the Aquatic Center bathhouse.	2014	Director
<b>4.3</b>	Stay abreast of federal and state grant opportunities	2012-2015	All Staff
<b>4.4</b>	Increase sponsorship solicitation utilizing newly formed sponsorship policy	2012-2015	Community Outreach Coordinator
<b>4.5</b>	Work with Community Development Department to get bike racks in new business developments	2014	Director and Community Development Director
<b>4.6</b>	Work with State (Dept of Commerce and Economic Opportunity) to get grant agreement for the construction of the skate park	2012-2013	Director and Supt. of Parks

	<b>Recommendation</b>	<b>Fiscal Year</b>	<b>Responsibility</b>
<b>5</b>	<b>Expand and Improve Public Relations and Publicity Efforts</b>		
<b>5.1</b>	Implement email marketing program through an outside vendor	2012	Supt. of Recreation
<b>5.2</b>	Distribute information via a recreation newsletter to Edgebrook, Wildwood and Sauganash on a quarterly basis	2013	Supt. of Recreation
<b>5.3</b>	Publish and distribute pool schedule cards for families to post in their home for easy viewing	2013	Supt. of Parks & Facilities
<b>5.4</b>	Publish Bike Path Map for website and distribution	2014	Supt. of Recreation
<b>5.5</b>	Implement a system for home delivery, not utilizing the services of the US Post Office to ensure timely delivery of the parks and recreation brochures	2013	Supt. of Recreation