

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:30 P.M., FEBRUARY 19, 2013**

AGENDA

I) Call to Order

II) Roll Call

III) Minutes

1. February 5, 2013 Committee of the Whole Meeting
2. February 13, 2013 Committee of the Whole Budget Workshop

IV) Regular Business

- 1) Discussion Concerning the Committee of the Whole Meetings (6:30 – 7:00 p.m.)
- 2) Discussion Concerning the Redesign of the Village's Web Site (7:00 – 7:30 p.m.)

V) Adjournment

DATE POSTED: February 15, 2013

DRAFT

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 5, 2013**

Call to Order

President Pro-Tem Elster called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 5:36 P.M., Tuesday, February 5, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Deputy Village Clerk Douglas Petroschius the following were:

PRESENT: President Turry (by Video Conference), President Pro-Tem Elster, Trustees Patel (6:05 P.M.), Heidtke, Leftakes (5:37 P.M.), Swanson

ABSENT: Trustee Sprogis-Marohn

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Timothy Clarke, Director of Community Development; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Janice Hincapie, Director of Parks and Recreation; Manuel Castaneda, Public Works Director; Melissa Steirer, Management Analyst; Steven Elrod, Village Attorney; Reese Gratch, Parks and Recreation Board Chair; Katie Smith, Community Center Program Supervisor; Georgia Talaganis, Board of Fire and Police Commissioner; Paul Eisterhold, Plan Commission Chair; Tom Jakobsen, ClientFirst; Nicholas Greifer and Robert Rychlicki of Kane McKenna & Associates.

Approval of Minutes

The minutes of the January 15, 2013 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Heidtke moved to approve the minutes as presented. Trustee Swanson seconded the motion. The motion passed by voice vote, 4-0.

1. Discussion Concerning the Proposed Information Technology Strategic Plan

This item was presented by Mr. Petroschius using PowerPoint. Mr. Petroschius introduced this item as a follow-up to an inquiry made by a Trustee last year. Each year the Village Board adopts the Strategic Master Technology Plan by Resolution to serve as a guide for how the Village allocates resources on technology projects. A staff committee represented by each department known as the Information Technology (IT) Committee is responsible for preparing and implementing the plan. This process is assisted by Tom Jakobsen of ClientFirst. Mr. Petroschius proceeded to present the current year activity and status and the proposal strategies and initiatives for fiscal year 2013-14. Mr. Petroschius indicated that all of the projects pursued through the plan are contingent on budget approval and follow all purchasing policies. Trustee Leftakes commented that it will be important to prioritize the projects planned for next year during the budget process. President Turry commented that it will be up to staff to prove their case for the expenditures planned for next year.

2. Status Report Concerning the Proposed Devon/Lincoln Tax Increment Financing District

This item was presented by Mr. Wiberg with use of a PowerPoint presentation. Beginning in 2007 the Economic Development Commission (EDC) identified the general area for the proposed Tax Increment Financing (TIF) District consisting of manufacturing and commercial properties with the borders of Proesel Avenue on the west, Lincoln Avenue on the north, and Devon Avenue on the south. In subsequent years of

planning the borders of the proposed TIF District were expanded to include properties on Devon Avenue east of the original borders to McCormick Boulevard and north along the Union Pacific Right-of-Way. Mr. Wiberg presented a map of the proposed TIF District and the other three existing TIF Districts for illustration. In 2011 the EDC recommended the creation of a TIF District for the proposed Devon/Lincoln area. At its Budget Workshop in February of 2012 the Village Board decided not to pursue a TIF. The EDC continued to discuss a TIF at their meetings in 2012 included February, May, July, and September. Also in 2012 the Village Board discussed the proposed TIF District at their meetings of February, June, July, and December. On July 17 the Village Board directed staff to proceed with the TIF creation process and on December 18 the Village Board set the public hearing date of February 19, 2013. A statutorily required Joint Review Board meeting was held on January 15, 2013 with a follow-up meeting taking place on February 6. Mr. Wiberg indicated that on January 25 Village staff met with School District (SD) 219 staff and discussed issues pertaining to retiring existing TIF Districts and if the Village would be willing to share the increment for recently developed properties in the proposed District. On January 29 Village staff attended the SD 74 meeting, whose Board clearly objected to the proposed TIF District. On January 31 Village staff and SD 74 staff met to discuss the issues relating to the proposed TIF including the rationale for the SD 74 Board's objections and issues whether the Village would consider retiring existing TIF Districts and if the Village would be willing to share the increment for recently developed properties in the proposed District. Mr. Wiberg presented a map of the existing and proposed TIF Districts and identified that 59% of commercial properties in the Village are outside of TIF Districts and the Village's total EAV increment generated by existing TIFs is 3.3%. If the proposed Devon-Lincoln TIF District were to be created, 45% of commercial properties will be outside of TIF Districts. A timeline showing the final steps in the TIF creation process was displayed. Staff sought direction from the Village Board as to whether there was still interest in pursuing a TIF and staff should discuss potential agreements with other taxing bodies regarding the issues raised by the School Districts. Discussion ensued regarding possibly extinguishing the Touhy-Lawndale TIF District once the final benefit payment to Lowe's is made in approximately three years and for staff to look at possibly ending the Northeast Industrial TIF District early depending on what projects are planned. Trustee Leftakes addressed the Committee and the audience in saying that the taxing bodies are all residents first and that if it was not for commercial development the Village would have a lower tax base. Trustee Swanson recommended that the Village still consider pursuing the TIF District and continue to receive public input on the matter. The rest of the Village Board agreed.

President Pro Tem Elster asked if there was anyone in the audience who would like to speak on this matter and recognized Tony Ficarelli of Hinshaw Culbertson, legal counsel for SD 74, to speak. Mr. Ficarelli distributed a position letter from SD 74 on the matter of the proposed TIF and indicated that SD 74 is not necessarily opposed to TIF Districts but has concerns that the majority of the funds of the proposed Devon/Lincoln TIF will be for four public works projects. The Lincolnwood Library District is taking the same position as SD 74 and will be at the Joint Review Board meeting on February 6.

Trustee Elster thanked everyone for their input and reminded everyone of the Joint Review Board meeting on February 6.

3. Discussion Concerning the Use of Village Hall for a Candidates' Forum

This item was presented by Mr. Elrod. The Village received an inquiry regarding whether Village Hall could be used for a candidates' forum. Mr. Elrod's original recommendation is to not allow this. State law governs what can be done on Village property and there are limits as to what activities are allowed to take place under the Prohibited Political Activities Act. The Ethics Act also prohibits employees and Village Officers from using Village facilities as a "public forum" and the First Amendment of the United States Constitution allows for there to be "Public Assembly Areas" on public grounds. Mr. Elrod elaborated on the various rulings that the Illinois Attorney General's office has made regarding the use of public facilities for activities such as a candidates' forum and the factors that need to be considered. In general, there is no problem with a candidates' forum being held in the Village Council Chambers or other public facility. Mr. Elrod supports the concept of

having a neutral candidates' forum where each candidate can speak on their issues. The Village Hall is not considered an official public forum and has no policies or rules on record to govern how it is used. Mr. Elrod recommends that the Village adopt a formal policy governing the use of Village Hall. Discussion ensued regarding liability issues, reimbursement costs for Village staff and facilities, by organizations that utilize the Chambers, and limiting the use to independent, non-partisan, non-profits and to prohibit the use for primary elections. Mr. Elrod indicated that the Village would not assume any liability. Mr. Wiberg recommended a user fee of no more than \$200 per event. The Village Board determined that there was consensus to proceed with an interim policy for the immediate need and then formalize that policy by Resolution a few months later.

4. Water and Sewer Fund Workshop Dates

Mr. Wiberg inquired with the Village Board about setting meeting dates for a Water and Sewer Fund Workshop in the Council Chambers. The Village Board agreed that March 13, 2013 would be the best date.

Adjournment

At 7:26 P.M. Trustee Swanson moved to adjourn Committee of the Whole. Trustee Heidtke seconded the motion. The motion was approved by voice vote, 4-0.

Respectfully Submitted,

Douglas Petroschius
Deputy Village Clerk

DRAFT

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
BUDGET WORKSHOP
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 13, 2013**

Call to Order

President Pro-Tem Elster called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:02 P.M., Tuesday, February 13, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Deputy Village Clerk Douglas Petroschius the following were:

PRESENT: President Turry (by video conference), President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Sprogis-Marohn (6:20 P.M.), Swanson

ABSENT: None.

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Melissa Steirer, Management Analyst; Timothy Clarke, Director of Community Development; Robert Merkel, Finance Director; Janice Hincapie, Director of Parks and Recreation; Manuel Castaneda, Public Works Director; Michael Hansen, Fire Chief; Robert LaMantia, Police Chief; Charles Greenstein, Village Treasurer; Cary Lewandowski, Deputy Chief of Police; Timothy O'Connor, Police Officer and Chair of Police Pension Board; Andrew Thurman, Superintendent of Parks and Facilities; Jan Springer, Superintendent of Recreation.

Trustee Elster recommended that the Committee of the Whole agenda be amended to include a section for Public Forum. The Village Board concurred with this recommendation. The agenda was amended.

Mr. Wiberg provided an overview of the evening's agenda and introductory remarks regarding the state of the Village's finances and what is anticipated for the next fiscal year. The purpose of the Budget Workshop is to report on the current fiscal year condition and to receive broad policy direction from the Village Board as staff prepares the draft fiscal year 2012-13 budget. The draft budget for next year is balanced as it had been in past years but without the use of fund balance. Mr. Wiberg indicated that the goal status of the current year's goals and proposed goals for next fiscal year was included with the packet distributed to the Village Board in advance. Mr. Wiberg inquired if any members of the Village Board had any questions regarding the goals. Trustee Heidtke inquired if the Public Works goal to certify staff on herbicide application could be implemented using organic products citing that children can be adversely affected by conventional fertilizer and herbicides. Mr. Castaneda said that staff would research that option and indicated that most herbicide applications are used in areas such as sidewalks where kids are less likely to play, as opposed to turf. No other comments or questions were received regarding the goals.

Mr. Wiberg then proceeded to provide an overview of some fundamental concepts regarding the Village's budget process and Fund Management by use of PowerPoint. Mr. Wiberg provided a detailed explanation of each of the Village's funds and Mr. Merkel reported on each of their current fund balances. Discussion ensued regarding the State of Illinois' previous attempts to limit municipalities' access to certain shared revenue funds and the 911 Fund's revenue challenges.

Trustee Elster inquired to staff about the process that is used to develop revenue projections. Mr. Merkel explained that property tax projections are based on the annual levy amount set by the Village Board in December of each year. For sales tax, staff reviews the performance of major sales tax producers in the Village through sales tax sharing agreements, reads the news to monitor the condition of the auto industry and other retail industries, and revenue from previous years. The current year sales tax projections were 5% and are coming in lower at approximately 2.5% more from the previous year. Therefore staff is projecting an increase of 2.5% for sales tax next year. Parks and Recreation revenue is projected to increase by approximately 2% for the pool and 1.5% for camps. Other tax revenue is projected to increase by 2%. Trustee Leftakes indicated that he was comfortable with staff's projections as Mr. Merkel has estimated well in the past. The Village Board concurred. Trustee Elster inquired to staff about the process that is used to develop expenditure projections. Mr. Merkel indicated that those projections are made by each department when they prepare their budgets.

1. Discussion Concerning the Village's Fiscal Year 2012/13 Year-End Projections

Mr. Wiberg and Mr. Merkel proceeded to present the status of the current fiscal year and year-end projections. Comparisons of what was forecasted versus actual amounts for both revenues and expenditures were presented and discussed. The adopted General Fund revenue budget for Fiscal Year 2012-13 is \$18,749,140 and the projected actual amount is \$18,794,332 which is a projected increase of \$45,192. The adopted expenditure budget for Fiscal Year 2012-13 is \$19,046,941 and the projected actual amount is \$18,738,786 which is a projected difference of \$308,155. After transfers, staff expects to utilize \$425,447 in fund balance by April 30, 2013 which is less than originally projected when the budget was adopted last year.

2. Discussion Concerning the Village's Fiscal Year 2013/14 Financial Forecast

Mr. Merkel presented the financial forecast for Fiscal Year 2013-14. Staff is projecting no General Fund deficit for next year. This is done with no new taxes. The only fee increase is for non-resident pool passes, but without increasing the number of non-resident pool passes. After transfers the General Fund is projecting a surplus of \$111,753 for Fiscal Year 2013/14.

3. Discussion Concerning Fiscal Year 2013/14 Discretionary Spending

Mr. Wiberg presented four significant expenditures that are included in the proposed Fiscal Year 2013-14 budget and seeks Village Board direction as to whether they should continue to be included in the proposed budget. Memorandums justifying the proposed expenditures were included in the Budget Workshop packet for review. The proposed expenditures were: a new small bucket truck, replacement air packs, renovation of the Drake Park playground, and implementation of online broadcast of the Village's cable channel. Discussion ensued regarding these items. The Village Board concurred with staff's recommendation to include these four items in the proposed budget.

Mr. Wiberg presented one significant expenditure that was not included in the proposed budget which is \$35,000 to hire a consultant to assist with a branding initiative. A memorandum was included with the Budget Workshop pack summarizing the background on this matter which included staff research and discussions at the Committee of the Whole and the Economic Development Commission. Discussion ensued. The Village Board directed staff to not include money in the budget for Branding, but to continue to pursue less expensive options and narrow the focus.

An overview of Fiscal Year 2015 budget issues were presented as well as the financial projections for the other funds. Discussion ensued regarding the status of bike path construction on the Union Pacific right-of-way and the ComEd right-of-way. Trustee Elster inquired if Motor Fuel Tax Funds could be used for these projects and Mr. Wiberg responded that those funds were already earmarked for street light replacement and road resurfacing.

Mr. Wiberg presented the significant expenditures projected for the Water and Sewer Fund and identified that the City of Chicago's third year of rate increases went into effect as of January 1, 2013. The City of Chicago is the Village's water supplier. This year's increase is 15% and it is the Village's policy to pass on the full rate increase to the Village's water customers. Staff proposes to increase the water rate by 15% with an effective date to be May 1, 2013. The water rate would increase by \$0.81 per 1,000 gallons of water used to a total of \$6.26 per 1,000 gallons of water used. Staff reminded the Village Board that it continues to seek alternative water suppliers other than the City of Chicago. Discussion ensued concerning the amount of capital expenses, the current fund balance in the Fund, and the fact that last year the increase was 15% and the Village only increased the water rate by 10%. The Village Board concurred with staff's recommendation to increase the water rate by 15%. Craig Klatzco inquired as to the breakdown of the rate. Mr. Merkel indicated that the rate includes operational and capital expenses for Water.

Mr. Wiberg indicated that during the 2012 Budget Workshop the Village Board had requested that staff present the Capital Equipment Replacement and Capital Improvement schedules. Mr. Wiberg presented the proposed five-year Capital Equipment Replacement and Capital Improvement schedules in detail. The Village Board directed staff to remove Gateway Signs from the Capital Improvement schedule, advance median landscaping and sidewalks in the schedule because Tax Increment Financing District funding might be utilized, and change the plan to add sidewalk on the west side of Cicero Avenue so that the sidewalk is on the east side of Cicero Avenue from Pratt Avenue to Lunt Avenue.

Mr. Wiberg indicated that there are no more items for discussion and that staff requests an Executive Session to discuss personnel. Trustee Elster thanked everyone for their attendance and participation.

Public Forum

None

Adjourn to Executive Session

At 9:07 P.M. Trustee Heidtke made a motion to adjourn to Executive Session of the Committee of the Whole to discuss personnel. Trustee Swanson seconded the motion.

Upon Roll Call the Results were:

AYES: President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The meeting was adjourned to Executive Session.

Reconvention

At 9:14 P.M. President Pro Tem Elster reconvened the Committee of the Whole.

Adjournment

At 9:14 P.M. Trustee Sprogis-Marohn made a motion to adjourn Committee of the Whole. Trustee Leftakes seconded the motion. The motion was approved by voice vote, 6-0. The Regular Meeting was adjourned.

Respectfully Submitted,

Douglas Petroschius
Deputy Village Clerk

MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: February 15, 2013

SUBJECT: **February 19 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:30 p.m.** on Tuesday evening. The Employee Recognition dinner will begin at 5:30 p.m. in the Community Center. Please find below a summary of the items on the COTW agenda:

1) **Discussion Concerning the COTW Meetings (6:30 – 7:00 p.m.)**

Since 2003 the Village Board has conducted COTW meetings prior to the regularly scheduled Village Board meetings. The purpose of the COTW meetings is to allow staff and the Village Board to have more informal discussions concerning policy matters and general information pertaining to the Village. No final action is ever taken at these meetings and the meeting packets for the COTW meetings are publicly distributed at the same time the Board meeting packets are distributed. In addition, these packets are placed on the Village's website on the Friday prior to the meetings. Recently a Village Board member questioned whether the COTW meetings should be televised. [Attached](#) is a memorandum from the Assistant Village Manager summarizing the operational changes that would have to be made if these meetings were to be televised. These issues will be addressed at Tuesday evening's meeting.

2) **Discussion Concerning the Redesign of the Village's Web Site (7:00 – 7:30 p.m.)**

Websites are becoming an increasingly important means of communication between a municipality and its citizens. The Village's last redesign of the website was in 2006. Due to comments staff has received from the public regarding the site's format and structure and based on the commonly held standard that websites should be updated approximately every five years, staff feels it is time to critically review our current website and consider a comprehensive redesign. [Attached](#) is a memorandum from the Management Analyst summarizing the Village's options.

If you should have any questions concerning these matters, please feel free to contact me.



MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Douglas J. Petroschius, Assistant Village Manager

DATE: February 14, 2013

SUBJECT: Televising Committee of the Whole Meetings

As you are aware the Village televises the Regular Meetings of the Village Board, Plan Commission, and Zoning Board of Appeals on Comcast Cable Channel 6 and AT&T U-Verse Channel 99. Recently an inquiry was made by a member of the Village Board to determine the issues involved with adding the Committee of the Whole (CotW) meetings to the television lineup. To televise the CotW meetings the Village Board would need to choose one of two options. In both options, an estimated \$500 of staff time will be expended per year to operate the cameras.

Option One

The first option is to change CotW to a format similar to the Regular Meetings where members of the Village Board sit at the dais. This option requires no new equipment costs since the dais is already designed for televising.

Option Two

The second option is to continue the existing format where the Village Board and staff sit at tables in a "U"-shape in the center of the Council Chambers. In order to televise the current CotW format, the Village will need to acquire the following:

- Additional wireless microphones
- Additional wireless microphone stands
- New audio system equipment to support the additional microphones
- Labor and other material costs

Staff recommends that at a minimum each Trustee utilize one microphone, staff share one microphone, and the Village President and Village Clerk share one microphone for a total of eight microphones. Staff is concerned that if fewer microphones are used the Trustees will be required to share microphones and the audio system will not capture the entire conversation at the CotW.

Use of Eight Microphones

The one-time cost to broadcast the CotW using eight microphones is \$11,826. These microphones are similar to the existing dais microphones. These microphones will require two AA batteries that will have to be replaced after each use. A rechargeable battery option may be available in the summer of 2013. The audio system will be at its capacity with eight additional wireless microphones.

Use of Nine or More Microphones

The one-time cost to broadcast the CotW using the eight microphones described above, with the ability to add additional microphones, is estimated to cost \$23,895. This cost includes a complete replacement of the existing wireless audio system. Staff recommends this option which will be able to accommodate future capacity needs such as adding a ninth or tenth microphone for use by participants at larger CotW workshops.

The existing wireless microphone would continue to be reserved for audience use and is not included in the above considerations.



MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Melissa Steirer, Management Analyst

DATE: February 13, 2013

SUBJECT: Website Redesign Vendor Selection

Background

The Village's Communication Committee has determined that the existing website design is outdated and navigation of the site is challenging to visitors. Information on the website is often repeated on multiple pages, making content updates difficult and time consuming. The current website design was launched in August of 2006 and has not undergone a comprehensive redesign since. Industry standards recommend updating website designs every three to five years. For this reason, a budget of \$10,000 was included in the FY 2012-2013 budget for the redesign of the website.

Vendor Search Process

Staff began the vendor search process by surveying the members of ILGNet, an online communication tool used by ILCMA members for knowledge and information sharing. Staff obtained eight vendor names from ILGNet. In addition, staff consulted with ClientFirst, the Village's IT Consultant regarding possible vendors. Through the search process, staff developed a list of 10 potential vendors; however, this list was later narrowed down due to the fact that staff found that many vendors only design websites for use with their own content management service (the software that enables editing of the website). Due to the fact that the Village has chosen to maintain our current content management service, E-Gov Link, the list of potential vendors was narrowed to three. The potential vendors are as follows: Americaneagle.com, LiLiquidprint, and Revize.

Vendor	Nearest Office	Number of Municipal Clients (Nationwide)	Number of Municipal Clients (Illinois)
Americaneagle.com	Park Ridge, IL	20	20
LiQuidprint	Lincolnwood, IL	0	0
Revize	Troy, MI	24	0

Staff determined that the Communication Committee would be the ideal group to interview and select the new designer, due to the fact that the employees on the Committee are responsible for updating their department's section on the website. This group of employees includes the Finance Department Coordinator, Superintendent of Recreation, Assistant to the Public Works Director, Fire Department Coordinator, Community Development Department Coordinator, Police Department Executive Secretary, and Management Analyst. The Committee also included Jan Jakobsen of ClientFirst to answer any technical questions. The goal of the Committee was to evaluate potential website redesign vendors and recommend the candidate that best fits the Village's needs. The Committee convened during the week of July 30, 2012 to interview the three potential vendors. The interviews provided the Committee with important information about the companies and the website redesign process.

On September 5, 2012, staff released a Request for Quotes (RFQ) to the three vendors that were interviewed. Included in the RFQ was the following list of items for the potential vendors to consider:

- Coordination with the Village's Communications Committee to further determine Village requirements and design concepts.
- Coordination with E-Gov Link to determine BeSavvy's configuration capability.
- The design of three unique home page and template options that meet Village needs.
- Presentation of these designs and their recommendations to the Village's Communications Committee.
- Development of a prototype of the home page, and a single Departmental subsection of the website using the approved design and Village provided content.

The RFQ also stated that after a vendor is chosen:

- The Village's Communications Committee reviews the prototype with the selected vendor, suggests changes, and after further review approves the website design for completion.
- The selected vendor works with the Village and E-Gov Link to complete the website using Village provided content and E-Gov Link's content management system to present the final product to the Village for acceptance.

- The Village’s Communications Committee reviews the website for accuracy, navigation, completeness and adherence to previously agreed upon design principals.
- The Village approves the website (with modifications if necessary) and the selected vendor works with E-Gov Link to place the website into production. The Village, E-Gov Link, and the selected vendor coordinate domain name services changes as necessary.

The potential vendors reviewed these items and responded with proposals showcasing their company, past projects, timeline, and pricing. The original pricing was as follows:

Vendor	Price
Revize	\$5,500
Americaneagle.com	\$13,500
LiQuidprint	\$33,685-38,685

The Communication Committee members then met on October 1, 2012 to review the proposals. Based on the interviews and submitted proposals, staff was able to eliminate LiQuidprint from the pool of potential vendors. The Committee agreed that LiQuidprint presented poorly during their interview. Despite designing a number of Park District websites, LiQuidprint has never designed a website for a municipality. In addition, LiQuidprint’s website designs are similar to the Village’s current website design, and their proposal of \$33,685 to \$38,685 far exceeds the Village’s budget of \$10,000.

Staff reviewed the remaining vendors Americaneagle.com and Revize’s proposals and developed a list of questions for them. The companies responded accordingly, and the committee met again on October 8, 2012, to determine its recommendation.

The Committee agreed that Revize’s presentation was poor and that their current clients exhibit low-quality website designs that are similar to the Village’s current website. Revize has no municipal clients in Illinois, and has no local offices. While Revize’s proposal is under budget by \$4,500 their proposal indicates that Village staff will be responsible for additional work than the RFQ had requested, including working with E-Gov Link to code the new website templates. Staff was also concerned that this may lead to change orders. For these reasons, the Committee eliminated Revize from further consideration.

The Committee was impressed with the high caliber presentation and product offerings of Americaneagle.com. Their website designs are sleek and easy to navigate, and their client list includes municipalities such as Wilmette, Glencoe, Arlington Heights, and Villa Park. Their office is conveniently located in Park Ridge, making face-to-face meetings much easier to

facilitate throughout the design process. Finally, they addressed all of the requirements listed within the RFQ.

Staff held a conference call with Americaneagle.com on November 29, 2012 to address the fact that their proposal is above the budgeted amount by \$3,500. At this meeting, Americaneagle.com proposed slightly reducing the scope of the project from providing three unique homepage templates to providing two templates. This reduction of the number of templates provided will reduce the work required by Americaneagle.com; however, the Village has been assured that staff can make as many changes to the two proposed templates as possible until staff is satisfied with the template. Americaneagle.com stated that due to this small reduction in scope and their desire to work with the Village, they can reduce their fees to \$10,000 in order to meet the Village's budget.

Recommendation

In order to address the existing website's outdated design, staff recommends securing the services of Americaneagle.com because they are the lowest responsible vendor meeting all of the qualifications outlined within the RFQ. Americaneagle.com's website designs present crisp and fresh graphic displays and references report that when they contracted with Americaneagle.com, the design process went smoothly and successfully. Americaneagle.com estimates that the new website will be complete by April 1, 2013.

The scope of the proposed website redesign is limited to creating a home page and interior page template. After staff approves the template designs, these templates will need to be programmed and coded by our current content management system, E-Gov Link, to create a functional website. E-Gov Link has estimated that dependent on the complexity of the chosen design, the cost of programming the home page and interior page templates will be approximately \$3,000.

Staff recommends paying for the programming costs from the \$6,000 in funds that were inadvertently included in this year's budget for the procurement of online streaming video services. Previously \$3,000 of these funds were used to pay for the scanning of building documents from the Police Department basement. Staff is proposing using the remaining \$3,000 to fund the template programming by E-Gov Link.

Attachments:

1. Americaneagle.com's Proposal
2. Revize's Proposal
3. LiquidPrint's Proposal

PROPOSAL

**Presented to:
Village of Lincolnwood**

americaneagle.com
REDEFINING THE INTERNET

Revised November 29, 2012
Revised October 3, 2012
September 17, 2012

Melissa Steirer
Village of Lincolnwood
msteirer@lwd.org
513-591-7367

Dear Melissa,

It is with great pleasure that Americaneagle.com presents this proposal to you for creative strategy and graphic design services for your website. It is our goal to provide you with valuable strategy and design services, in an effort to ensure that the website initiatives increase brand equity, supports the end audiences' needs, and ultimately creates an engaging, impactful user interface for Village of Lincolnwood's target audiences.

To better understand Americaneagle.com's experience and capabilities, below you will find just a few of our clients across various industries. Each of these sites was designed by Americaneagle.com after extensive research of the client's branding, audience, products/services, and more to ensure that each design was effective and successful for the company and industry at hand.

- City of Park Ridge: www.parkridge.us
- Village of Bridgeview: www.bridgeview-il.gov
- Village of Glencoe: www.villageofglencoe.org
- City of Galesburg: www.ci.galesburg.il.us
- Village of Wilmette: www.wilmette.com

Here are a few of the advantages that you can expect from Americaneagle.com:

- **Experience:** With 17 years of website development experience and an extensive client portfolio, Americaneagle.com is able to pull from this broad exposure in order to recommend relevant and purposeful technology for all clients.
- **Innovative:** Americaneagle.com is at the forefront of design, architectural, and technological advances to create highly relevant and engaging websites and mobile applications.
- **Business Minded:** Americaneagle.com designs and develops sites with great attention to user interface and marketing tactics to ensure that sites are built for optimal traffic and optimal leads.

Thank you again for considering Americaneagle.com. We look forward to working with you on this project and promise a sincere commitment to ensuring your online success and total satisfaction.

Sincerely Yours,

Joanna Morrissey

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OVERVIEW OF AMERICANEAGLE.COM

Americaneagle.com is a dynamic website company, offering a diverse, all-inclusive range of online services for those looking to succeed in today's global economy. Since 1995, Americaneagle.com has developed more than 5,000 total solutions for a wide range of clients, from start-ups to Fortune 500 companies, professional sports teams to government organizations, small online storefronts to large multi-channel retailers. Americaneagle.com is a family-owned, privately held company steadily committed to a spirit of ingenuity and incomparable service that has made us a leader in our industry.



Date Company Established: 1978

Number of Employees: 200+

Locations: Chicago (headquarters), Washington DC, Los Angeles, New York, Dallas and Cleveland

Primary Development Center: Chicago

SERVICES

- Website Consulting & Strategy
- Website Development
- Graphic Design
- E-commerce
- Content Management Systems
- Database Design
- Application Design
- Mobile Solutions
- Programming
- Web Hosting
- Search Engine Optimization
- Website Maintenance

INDUSTRY SOLUTIONS

- Associations
- E-commerce
- Government
- Healthcare
- Marketing & Informational
- Media & Entertainment
- Schools
- Social Networking
- Sports
- And more!

AWARDS

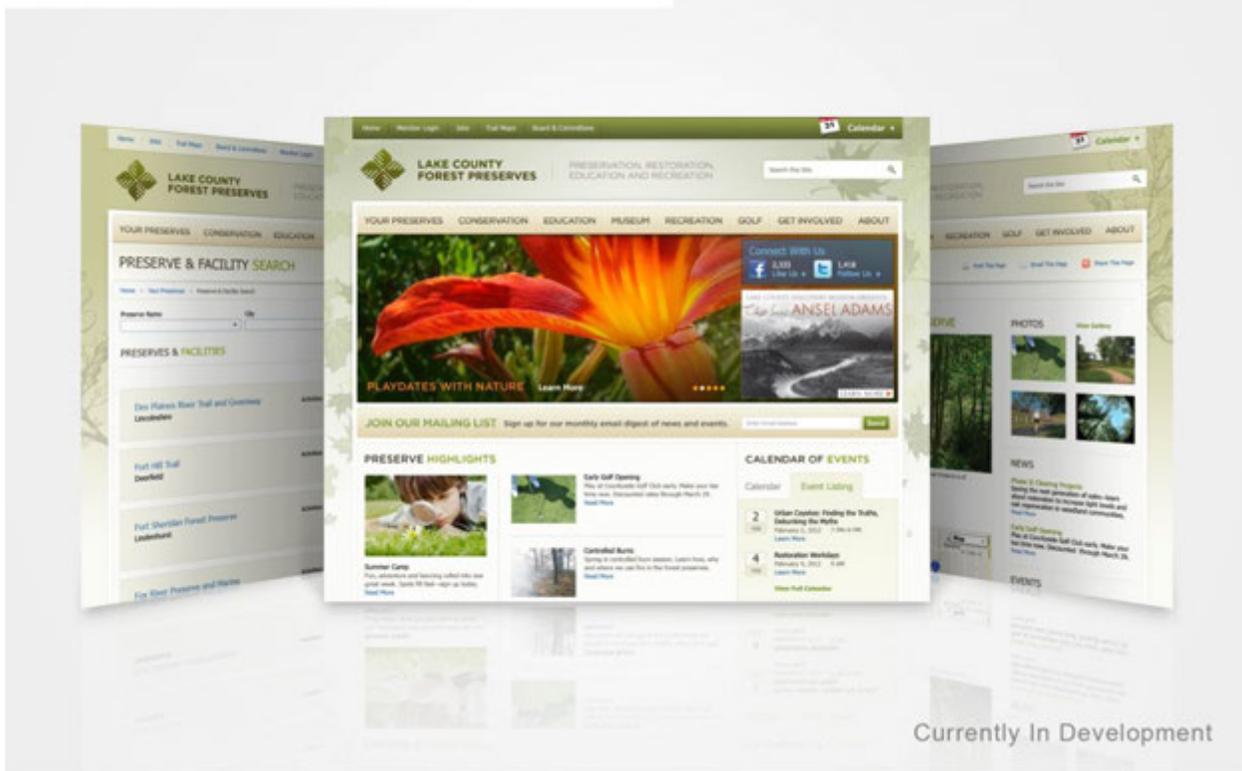


CLIENT SHOWCASE

VILLAGE OF ARLINGTON HEIGHTS



LAKE COUNTY FOREST PRESERVES



CITY OF PARK RIDGE



VILLAGE OF BRIDGEVIEW



VILLAGE OF GLENCOE



CITY OF GALESBURG



PROJECT OVERVIEW

Village of Lincolnwood is seeking creative strategy, graphic design, and HTML services to help create an engaging and intuitive user experience. To captivate consumers and attract leads, an intuitive graphic design and interface will be critical in ensuring that users are immediately engaged and can find desired information and calls to action quickly and easily.

To achieve this, Americaneagle.com will deliver on the following project services:

PROJECT SCOPE

- Project Planning & Strategy
 - *Deliverable: Creative Strategy Plan*
- Custom Graphic Design
 - *Deliverable: PSDs for Designated Pages*
- Front-End Development
 - *Deliverable: HTML Templates*

PROJECT PLANNING & STRATEGY

CREATIVE STRATEGY

Village of Lincolnwood is seeking a visual refresh for their site – www.lincolnwoodil.org. In proceeding with new page designs for your site, there are many goals and tactics to uncover in order to conceptualize a new design that will be effective and successful. As such, Americaneagle.com will work with Village of Lincolnwood to create a strategic plan. Focus will be placed largely on identifying the user needs and expectations, branding goals and requirements, layout strategy, and more as outlined below:

- **Company & Branding:** Analyze Village of Lincolnwood product and service offering and branding standards. Determine how the site's branding can be optimized to align with your message and identify with the target audience(s).
- **Project Goals / Site Goals:** Americaneagle.com will assess the overall goals for the new page designs.
- **Audience Profile:** Determine how your target audience behaves, what your target audience expects, and what improvements can be made in the redesign of the site that will align the site with those behaviors and expectations.
- **Competitive Landscape:** Review other sites to assess good and bad tactics employed on competing/similar sites.
- **Platform:** Understand the underlying platform, functional requirements, and how the new page designs will be implemented into existing infrastructure.
- **Information Architecture:** Determine how the site's navigation and architecture can be improved to align with how your site visitors are interacting with your site.
- **Conversion:** Identify ways to improve page design and on-site marketing to encourage lead conversion.

After extensive analysis and communication with you, the initial planning stages of this project will culminate in the delivery of a Creative Strategy Plan document, which will discuss the goals and execution process for the new page design. With this Creative Strategy in place, Americaneagle.com will begin creating design compositions, from which the final designs will evolve.

GRAPHIC DESIGN & FRONT-END DEVELOPMENT

PAGE DESIGN

Based on Americaneagle.com's evaluation of your design needs as outlined above, Americaneagle.com will create a design template for the following pages within the scope of this project. If Village of Lincolnwood would prefer other pages to be designed in lieu of the ones below, this can be revised during the initial planning stages of this project. To meet your needs, Americaneagle.com is allocating for the design of up to two (2) custom page templates for the Village of Lincolnwood website with up to three (3) rounds of revisions. If additional templates become necessary or are requested by Village of Lincolnwood, Americaneagle.com will price those separately from this proposal. Custom page templates can include:

- Two (2) Unique Homepage Templates
- Two (2) Interior Page Templates

Americaneagle.com will also provide a style sheet. A style sheet will provide Village of Lincolnwood with specific data as to the font family, style, color, size, weight, etc, for all the different areas of the site. This will be helpful to Village of Lincolnwood to consult if making additions or changes to the site.

FRONT-END DEVELOPMENT

For the scope of this project, Americaneagle.com will provide cutting and coding services. Americaneagle.com will provide up to forty (40) hours to convert designs to HTML. Americaneagle.com will use CSS and place easily read tags within the HTML. From there, the site will be ready to be programmed and integrated as necessary by Village of Lincolnwood staff (outside the scope of this proposal).



GENERAL EXPECTATIONS & ASSUMPTIONS

IMAGE USE

It is the responsibility of the client to provide images and other digital assets for use on the website. It is the client's responsibility to obtain proper permission to use any images provided to Americaneagle.com. Logo development and image manipulation are not included as part of this proposal.

STOCK PHOTOGRAPHY

If the client does not have any images, stock photography can be purchased for use. Americaneagle.com can help with photo research, but it will be the client's responsibility to pay for any images used in the design.

EQUAL OPPORTUNITY EMPLOYMENT

Americaneagle.com maintains our healthy working environment by adhering to our policy to provide equal employment and individual opportunity to all job applicants and employees without regard to race, color, religion, sex, age or national origin.

ESTIMATED TIMELINE

Activity & Deliverables	Party
Step 1 – Planning & Strategy Average Time: 2 Weeks	
<u>Analysis Phase</u> - This include analyzing any discovery reports and staff feedback in preparation for the development of the Project Plan.	AE
<u>Kick-off Meeting</u> – The kick-off meeting will take place at the Village or AE offices and be designed to delve deeper into the proposal, feedback, and creative elements of the site. From here, the Project Plan will be developed.	AE & Lincolnwood
<u>Project Plan Development</u> – This includes reviewing fields that need to be included in the CMS, permission systems; integration points (if any) and so forth.	AE
<u>Review of Project Plan</u>	Lincolnwood
<u>Feedback to Project Plan</u> and revisions made	AE& Lincolnwood
<u>Review of revised Project Plan</u>	Lincolnwood
<u>Approval of Project Plan</u>	Lincolnwood
Step 2 – Graphic Design & User Interface Average Time: 4 weeks	
<u>Graphic Preview Homepages V1, V2, V3</u>	AE
<u>Review and Feedback</u>	Lincolnwood
<u>Graphic preview Interior</u> – based on feedback of comps developed in planning	AE
<u>Review and Feedback</u> – Review and provide list of changes for graphic design	Lincolnwood
<u>Final small edits</u> – to second set of graphic comps	AE
<u>Final Approval</u> – of graphic designs (requires signature)	Lincolnwood
<u>NOTE: Up to 3 rounds of changes included.</u>	
Step 3 – HTML Average Time: 3 Weeks	
<u>Code HTML</u> – code pages, code Website structure, prepare all include files and style sheets	AE
<u>Develop CSS sheets</u> – for Website consistency	AE
<u>Provide Final Deliverables to Lincolnwood</u>	AE

Although the development process at Americaneagle.com varies from project to project depending on variables (approvals of graphics, submission of content, research), the chart below displays the estimated time frame for each phase of the Americaneagle.com development process.

Also note that the estimated timeframes listed below assume timely response from the Village during all key milestones including kick-off planning, Project Plan development, graphic design, user interface/template design, testing, and beta changes.

PRICING

The fees cover all items listed (unless otherwise noted) to complete this project.

FEES

STRATEGY, DESIGN, AND HTML FEES	\$10,000.00
---------------------------------	-------------

Supplemental hourly labor unit price and an estimate of the number of hours needed to complete the work:

\$150/HR (Standard Government Hourly Rate)

ESTIMATED HOURS: 95-115

TERMS & WARRANTY

One half of total amount will be due at time of order; the remaining half will be due before presentation of the HTML templates.

All information, logos, addresses, pictures, domain names, and website are property of Village of Lincolnwood. Americaneagle.com will provide Village of Lincolnwood with a perpetual, royalty-free license to any programming code created by Americaneagle.com, with the exception of the Broadcast Email System and the Advanced Search Tool. This allows Village of Lincolnwood to continue to use the code, even if no longer an Americaneagle.com client; however, Village of Lincolnwood may not resell the source code to other companies or web developers.

LIMITED WEBSITE WARRANTY

Upon launch of your website, your website will be covered under a ninety (90) day limited warranty. The limited warranty provides assurance that the web application will meet its functionality specifications, as set forth in the approved project document(s). This limited warranty covers any bugs (programming errors) reported to Americaneagle.com within ninety (90) days of the site launch date; any bugs reported within this time period will be fixed at no additional charge to the client. After the ninety (90) day limited warranty period is over, all bugs, web application changes and improvements, web application support, consulting and system analysis, and additional training is billable work and will be deducted from your maintenance retainer or is subject to charge at Americaneagle.com's standard hourly rate.

This limited warranty is limited to the functionalities and features of the web application, as defined by the approved project document(s). Any changes requested outside the scope of the approved project document(s) will be subject to additional charges. Any bugs with third party products (including: servers, database integration, software, and plug-ins) that are determined to be the error of the third party are not covered under the limited warranty and are subject to additional charges.

The right to this limited warranty is forfeit if the website or the codes are accessed by the client or any third party company. This limited warranty will not be honored if any payments are overdue.

AMERICANEAGLE.COM MAKES NO EXPRESS OR IMPLIED WARRANTY, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF QUALITY, PERFORMANCE, MERCHANTABILITY OR FITNESS FOR ANY PURPOSE, WITH RESPECT TO ANY SERVICES PERFORMED OR ANY GOODS INCLUDING, BUT NOT LIMITED TO SOFTWARE, DEVELOPED HEREUNDER. AMERICANEAGLE.COM SHALL NOT BE LIABLE TO CLIENT OR ANY OTHER PARTY FOR ANY DAMAGES, EXPENSES, FEES OR LOSSES (LOSSES) ARISING AS A RESULT OF THIS AGREEMENT OR THE SERVICES PROVIDED HEREUNDER, WHETHER FOR WORK PERFORMED, GOODS OR SERVICES DEVELOPED, OR OTHERWISE WHICH ARE IN THE AGGREGATE IN EXCESS OF THE APPLICABLE AMOUNT OF FEES ACTUALLY PAID TO AMERICANEAGLE.COM BY CLIENT WITH RESPECT TO THE ASSIGNMENT RESULTING IN SUCH LOSSES. IN NO EVENT SHALL AMERICANEAGLE.COM BE LIABLE TO CLIENT OR ANY OTHER PARTY FOR ANY INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES OR LOSSES, INCLUDING BUT NOT LIMITED TO LOST PROFITS, ARISING FROM OR RELATED TO ANY SERVICES PERFORMED OR GOODS DEVELOPED PURSUANT TO THE AGREEMENT.

Name

Signature

Date

September 14, 2012

Village of Lincolnwood, IL
ATTENTION: Melissa Steirer
Management Analyst

Re: RFQ- Village Website Design

Dear Melissa and the RFQ Selection Committee:

First of all, Revize would like to thank you for allowing us to bid on this initiative. Revize has been providing award winning Government website designs for over 12 years and have experience with over 650 municipal clients. **We have won awards from Center for Digital Government, Horizon Interactive, Communicator Award, and Public Relations Society of America.** You can feel assured that your project will be a success if you select Revize as your Website Design vender of preference.

Governments select Revize website design solutions because:

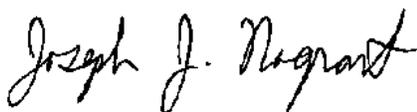
- They want to extent their village awareness online to their residents, businesses, and visitors
- They want a highly visible website that reaches out to individuals and organizations inside and outside their local geography
- They want to build an Online Communication Center that keeps residents, businesses, and employees coming back to their website to get information and increase information access
- They want an appealing, engaging website that allows web visitors to get information quickly even if they are on a Smart Phone or iPad
- They want a scalable site map that will allow them to grow their web presence for years

You will be happy to find that Revize is able to support your RFQ's requested features using the Revize Creative Team. Using our web design services and EGov Link's CMS will provide the Village of Lincolnwood a quick and easy initial deployment in order to take immediate advantage of the power of the Internet.

Summing it up, by selecting a Revize Website Design and the BeSavvy Content Management Solution, the Village will improve its ability to provide quality and timely web communications to everyone – and save significant labor costs in doing so.

If you would like to see another demonstration or have any questions at all, feel free to contact me at anytime.

Sincerely,



Joseph J. Nagrant
Sales and Business Development Director

Proposal Created Exclusively For:

City of Lincolnwood, Illinois
Website Design & Content Management System
Services

www.lwd.org

September 17, 2012

This proposal is valid for 30 days

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Dear Selection Committee:

Thank you for considering Revize for your New Website Design Project. We understand this is a very important project that you are about to undertake and it is important to select the right vendor that will work with you through all the details of building a new website design and work with your existing CMS vendor and so that you may provide a high quality Government Website communication environment with on-line information services to the users of your website.

Revize Software Systems has been building website designs as well as content management systems for government organizations and municipalities for **over 12 years! We know how to create a Design for other CMS systems because we have done it ourselves! And meet the demands of new portable internet devices like Smart phones, iPads and PC Tablets.**

We understand that your website is “the” public face of your organization...for good or for bad, and it is seen by thousands more people than those who physically walk into your government offices!

Through our many years of working with government and government leaders, as well as surveys conducted nationwide, we have learned that government managers must *balance both costs and quality of design, and functionality.*

Revize is able to provide high quality design, functionality, and ease of Information Flow for a price point that is unmatched in the industry today. We are able to do this because we have built *extremely*

“We considered many solutions. We looked at various government web designers but their designs were more of an online business card with too much content with an abundance of links on the home page. We also looked at other larger advertising firms but their designs were too complex for the non-technical resident to navigate or understand. Because of Revize’s extensive face to face research with government leaders they created a 24 hour city hall that allows web audiences of any kind to get information quickly and in most cases in only two clicks. Our current design is over 3 years old and Revize is current creating a new website redesign that will function even better as a communication center as well as function better with different screen size Smart phones.”

*An Interview with Nina McNeilly,
Web Manager, City of High Point,
NC*

“Feeling a bit skeptical, I had that old adage, “If it is too good to be true, then it is” running through my mind. But Revize delivered on all of its promises, and my dream of a new web site for the Town of West Hartford came true with no glitches or unexpected surprises”. Renée B. McCue, Public Relations Specialist, Web Master, Town of West Hartford, Connecticut

efficient and streamlined branding processes to design, develop and enable our websites and leverage the Internet for various types of communication.

Revize is able to roll-out websites in less time than our competitors and our clients are able to *train their employees in half the time that it takes our competitors.*

We have all seen the power of a vibrant and dynamic web presence in creating the desire to visit again and again. The key to such vibrancy is the ability to easily and quickly add and change the web’s content, for it is the content that drives the success of any web site!

Through the implementation of a new redesigned website by Revize, you will not only improve the websites look, layout and navigation, but also provide a 24/7 Communication Center for **residents, businesses, and visitors!**

Why Choose Revize?

Experience You Can Trust!

With more than 12 years of experience working with government organizations and municipalities and hundreds of successful website implementations proves that you can rely on Revize to deliver.

We will provide a customized site that improves layout, navigation, usability and content.

Not only that, your website will be reliable, W3C compliant, and enable easy integration with any CMS, or existing or future web applications and third-party software.

"Our decision to purchase Revize was driven by the flexibility and ease-of-use of its website designs and software. What has impressed us the most since implementation of our website has been their people. Revize management and staff have been extremely responsive to our day-to-day needs and suggestions and have proven to be outstanding when it comes to providing solutions for the most difficult issues."

*--Stacie Deng, Webmaster,
Contra Costa County Library,
California*

Value through lowest cost of ownership!

What is the single factor that sets Revize apart from other companies?

We understand the financial and manpower resource constraints on local government, and we deliver a premium quality website design and information architecture at the lowest Total Cost of Ownership in the industry. You receive a website that, dollar for dollar, gives the greatest value: ease of navigation, full functionality, exciting look and feel, on-time delivery, and responsible stewardship for the taxpayer.

Your new website will be built on open standards and you own the template source code and the content, a modern, progressive design, a new website deployed at a fraction of the time than our competitors, and at a cost savings that your both government council and citizens will appreciate.

Awards & Accolades!



**City of High Point,
North Carolina**
**2010 & 2011 Digital
Cities Survey Winner**



Clearwater County, Idaho
**2011 Communicator
Award Winner**



**City of Greer, South Carolina,
2011 Horizon Interactive Award Winner**



**City of Covington, Washington, Winner of
Public Relations Society of America Award**



About Revize

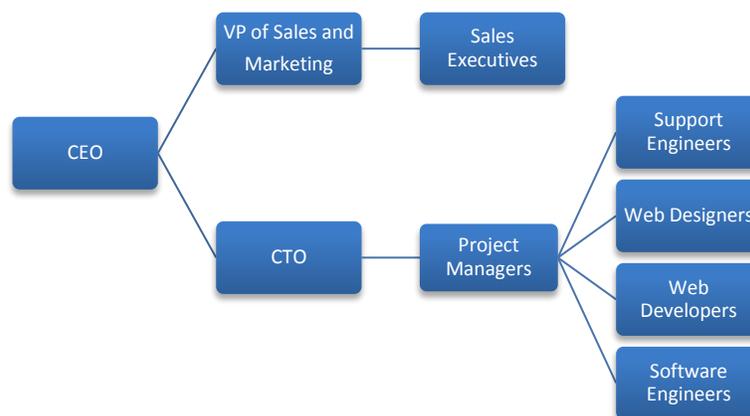
Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM and in video productions. In September, 1996 as the Internet was just becoming a world-wide reality, the Product Development Group at Revize Software Systems started developing a web content management system that would complement their website designs and enable non-technical contributors to quickly and easily update content on Web Sites. The result of this initiative was the state-of-the-art **Revize Web Content Management System**.

Today, our mission remains the same: to enhance the communications of corporations, government organizations, educational institutions and non-profit organizations with their varied and valued audiences. This is based on our vision statement, which reads "The empowerment of people through simplified information management technologies."

Focused exclusively on Creative Web Design and Web Content Management technologies, Revize Software Systems continues to invest in its technology adding capabilities and features that embody our vision. While each year many clients choose Revize to design and cost-effectively manage the Web Site content, more and more clients are using Revize as an information-sharing platform. Our suite of Revize Web based Solutions is proving valuable as a powerful Web technology that assist clients to build and maintain sophisticated web sites. All this while using the Internet and internal Intranets/Extranets to acquire, analyze, process, summarize and share information - ensuring the right people have the right information at the right time.

We are proud of our information architectures, technologies and capabilities. And we are committed to continuing the evolution of all three to provide increased value to our clients. As of today, we have 20 full-time employees and more than 650 government clients in addition to scores of academic, corporate and non-profit clients. We are financially strong and have zero debt.

✚ Organization Chart:



Proposed Team Members



Joseph J. Nagrant, Business Development Director

Joseph is an accomplished professional internet consultant with over 18 years of excellent business development and account management leadership. He has worked with over 375 townships, cities, counties, educational institutions, and non-profits. He's an expert in translating technical solutions into compelling online community building opportunities. Additionally, he is a board member for Mott Community College (Flint, MI) MTEC Center, IT Advisory Council, Education Advisory Group, and participates in many government discussions regarding the Internet for government use, including being a frequent guest on WDET (NPR) public radio and in The Detroit News. He has an excellent reputation for building and sustaining effective long lasting client relationships.

Education: <ul style="list-style-type: none"> ✓ BS in Electrical Engineering, Lawrence Tech ✓ MS in Business, Central Michigan Univ. ✓ 15+ years of project, sales and marketing experience 	Expertise: <ul style="list-style-type: none"> ✓ Government/Non-Profit Website Consulting ✓ Internet Marketing Consulting ✓ Web Content Management ✓ Business Intelligence Data ✓ Project Management
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Ray Akshaya, Revize Technology Team & Technical Manager

When working on a project, Ray always sits himself in the chair of the end client and makes sure that all the decisions made on a project are in the best interest for the client using the system. Ray has worked on numerous organization web sites over the last ten years and has a keen eye for web visitor requirements, information architecture, and usability. He is also a long-time veteran to Revize Software Systems and our clients enjoy working with him. In his career, he has deployed and/or assisted in over 500 web sites.

Education: <ul style="list-style-type: none"> ✓ MS In Engineering Science Louisiana State University, Baton Rouge ✓ 15+ years of experience 	Expertise: <ul style="list-style-type: none"> ✓ Deploy Web Content Management and Web Hosting Solutions ✓ Familiarities with Windows, Linux, Solaris ✓ Java/JSP, Java Script, PHP, Oracle/MSSQL ✓ SSL Installation/Overall understanding
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Sandy Kocsis, Revize Technology Team & Project Manager

Sandy has vast experience in managing web site design projects. She has deployed over 65 municipal websites. With a solid background in web design and latest web technologies, Sandy is equipped to handle any kind of sophisticated web projects. She is a good very listener and excellent communicator for which our clients love to work with Sandy.

Education: <ul style="list-style-type: none"> ✓ BS Computer Science University of Michigan, Dearborn ✓ 10 years of experience 	Expertise: <ul style="list-style-type: none"> ✓ Web Project Management ✓ Graphic Design Skills ✓ Photoshop, Illustrator ✓ Strong HTML/CSS Skills
---	--

Account References & Testimonials

Nina McNeilly

Web Manager
nina.mcneilly@highpointnc.gov
(336) 883-3113

City of High Point, NC
www.high-point.net

Award Winning Website



"We have been using Revize[®] now for over 3 years and have over 150 non-technical content editors on over 1,400 web pages. Data is maintained in a common manner so staff can get to it. Support from Revize Software Systems has never been a problem. When I need them they are always available via phone or email. In summary, Revize[®] has saved the city money internally, the department is doing more with the web site and saved the cost of another developer's salary, and all of the departments are more efficient updating their own portion of our web site."

Erin Mynatt

Management Assistant
emynatt@cityofmelissa.com
(972) 838-1380

City of Melissa, TX
www.cityofmelissa.com



"The web site has created an overall change in attitude about the picture of the City of Melissa. The website is no longer a cold tablet of factual information, but an interactive medium that opens the visual senses of what Melissa is all about. The new layout is colourful, filled with pictures, blocked in easy to find and read information links, updated easily with current programs and general information, all the while being very easy to navigate through. It has become a living, growing and evolving organism in the City of Melissa's administrative tool box."--Reed Greer, Mayor, City of Melissa, Texas

Karla Slate

Community Relations/PIO
kslate@covingtonwa.gov
(253) 638-1110 ext. 2234

City of Covington, WA
www.CovingtonWA.gov



"We are very pleased with our relationship with Revize. Our city's website was out dated, static, and difficult (and costly) to update in a timely manner. We severely needed a new website, but had no new funding to do it. We worked closely with Revize and were able to develop a new website within our existing budget and we are even saving \$5K per year! We've received many compliments about the new design and navigation and our staff is able to make updates immediately from any computer whether in the office or offsite. We couldn't be happier with our new website and the service Revize has provided us." -- Karla Slate, Community Relations/PIO, City of Covington, WA

Angela Vanderpass

Director of Information
Technology
avanderpass@clearwatercounty
.org
(208) 476-7262

Clearwater County, ID
www.clearwatercounty.org



"Working with Revize to re-create the Clearwater County website has been a real pleasure. The new website is a hub for County businesses and residents, providing up to date information that they utilize on a daily basis. From beginning to completion the Revize team really grasped the atmosphere of our area. The website reflected in style what Clearwater County is. The project went smoothly and finished on time. At each stage of the process from development to training and maintenance the Revize team put to use the County input and it is reflected in the finished product." -- Angela Vanderpas , PIO, Clearwater County, Idaho

Steve Owens,

Communications Manager

City of Greer, SC
www.cityofgreer.org



"Transparency is becoming an expectation of government entities at all levels, so it was a key component for the City of Greer when planning a new website. We selected Revize not only because it allows us to easily post financial information for the public to view, but also made available a variety of interactive elements, such as links to social media, to engage visitors to the site. Revize has met and exceeded all of our expectations." --Steve Owens, Communications Manager, City of Greer South Carolina

Curtis W. McCoy

Mayor

City of Mansfield, LA
<http://cityofmansfield.net>



"Revize did a great job building our website design. Not only did Revize capture the character of our Southern city, but it has helped connect our citizens to their city government. The City of Mansfield is booming from the exploration of shale gas, so we needed an economic development tool, and now we are actually reaching perspective businesses internationally," – Curtis W. McCoy, Mayor, City of Mansfield, Louisiana

Implementation Plan & Schedule for Custom Website Design Projects

Phase I. Analysis & Requirements gathering (10-15 working days):

This is our “Discovery” phase where we will engage in the vital planning aspect of our process. This phase will set the tone and strategy of your website project via an in-depth interview, research and brainstorming. Our efforts in this project will extend far beyond placement of provided information within a stunning design. It’s about uncovering how your audience wants to be informed, and applying our 12 years of web design and development expertise in the most effective ways of displaying that information and getting users to access your website and engage them.

Discovery Workshop

Revize will lead a client workshop that will consist of three main objectives

Creative Direction:

Reviewing and discussing client’s objectives, requirements, and providing suggestions and recommendations for effective online branding pertinent to your requirements and your web audience’s needs. During this phase, Revize’s key personnel will have the client fill out worksheets and conduct an interview, do research in order to experience first-hand what you have to offer. This exercise is key in our process of getting to know you in order to truly capture the character and “feel” of the area, which will inspire ideas for the overall design direction of the website.

Main Menu Navigation & Home Page Information Flow

Brainstorming and analyzing the desired main-level navigational architecture as well as prioritizing what key items should be accessible from the client’s home page. Through this session we will finalize the website’s main navigational structure as well as get approval on the preferred content structure (wireframe*) for the home page.

Please Note: The home page “wireframe” will simply serve as a realistic guideline in terms of content placement, but will not have to include the final text nor final imagery for this phase.

Home Page & Navigation Design Phase:

Revize will present the conceptual design/navigation options based on the findings and recommendations from the Discovery interview. The concepts for this phase will be based on one (1) Home page layout. Client will approve and sign off on one (1) overall direction to pursue.

Home Page Revisions:

Upon signed approval of selected home page design and navigation option, Revize will provide up to three (3) rounds of design/layout refinements to the selected direction.

✚ Final Home Page Presentation & Sign Off:

Revize will present client with a final Home page design and layout for final approval. Sign off is required to proceed to the next phase (HTML and CSS production). This same process is repeated for your internal page template and any additional special purpose web page templates.

TIMELINE: 10-15 WORKING DAYS ASSUMING THAT CLIENT FEEDBACK IS RECEIVED WITHIN 24-48 HOURS

Phase II. Site Map Analysis and Layout (5- 10 working days):

In this phase, we will analyze your existing site map and create the new site map for the new website and create the top level menus and submenus. If the link or menu names are changed in the new site, the client will supply us a spreadsheet mapping the new page names to old page names. Additional website build out and content migration is available.

TIMELINE: 5-10 WORKING DAYS

Phase III. Website Design Style Sheet Summary (5-7 working days):

During the Finishing of your new website design Revize will provide you with the style sheet guideless used in your nre website to replicate in your additional branding activities like brochures, letterhead or any other print or online initiatives

TIMELINE: 5-7 WORKING DAYS

TOTAL PROJECT TIMELINE: 5 TO 6 WEEKS IS TYPICAL STARTING FROM PHASE I TO PHASE III

AT THIS POINT THE WBESITE CAN BE TURNED OVER TO BESAVVY FOR THEIR CMS ENABLEMENT STAGE.

❖ *City of Anderson, California*
underdevelopment launching soon

GOVERNMENT/CITY WEBSITE

Job Description:

1. The City of Anderson needed a website that would accomplish three objectives; a) have an award winning website design, b) increase communications with the residents, businesses, and visitors, and c) increase visibility to attract more businesses and visitors, bringing more revenue to the local economy and the city.
2. Revize conducted interviews and researched cities within a 35 mile radius of Anderson. Revize also needed to build the website that surpassed the standard guidelines of a government class website.
3. Anderson has approximately 9 non-technical editors that will be updating their website so ease of use was a critical component in their selection of the Revize CMS for their web content management software.



Project Similarities:

- ✓ **Award Winning City/Government Website**
- ✓ **Conceptual/Geographic Exploration & Online Branding Development**
- ✓ **Development of a Uniform Navigation and Organizational Structure**
- ✓ **Art Direction (Design)**
- ✓ **Art Direction (Photography)**
- ✓ **CSS and/or HTML Implementation for Landing and Template pages**
- ✓ **Working Directly with Client's Department Heads and IT Department**
- ✓ **Providing Client with the CMS system for future Web Site Maintenance**

❖ *Pontoon Beach, Illinois*

www.pontoon-beach.org

GOVERNMENT/VILLAGE WEBSITE

Job Description:

1. Pontoon Beach needed a website that provided organized and efficient access to an extensive amount of information. It was very important that we created a special design with the right touches that reflected the village's beautiful and friendly characteristics.
2. To accomplish this, the website was designed so a landscape would appear and the website would highlight different aspects of the village, and at the same time have an official feel to it.
3. We were able to accomplish two more important goals: To provide an impressive website for the end user to access information quickly and to provide an easy to use content management system for the village's non-technical staff to update the website quickly.



Project Similarities:

- ✓ Village Government Website
- ✓ Conceptual Exploration & Unique Online Branding Development
- ✓ Development of a Uniform Navigation and Organizational Structure
- ✓ Art Direction (Design & Photography)
- ✓ CSS and/or HTML Implementation for Landing and Template pages & CMS Deployment

❖ *City of St. Marys, Georgia*

www.ci.st-marys.ga.us

GOVERNMENT/CITY WEBSITE

Population: 16,778

Job Description:

1. City of St. Marys selected Revize through a careful screening process. Revize designed their new website and implemented the Revize CMS.
2. It was important for the web visitor to get a sense of what it is like to live in St. Marys, so we embedded pictures of their landscape within their banner and overall design brand.
3. We created a nice navigation structure for this website; the user is able to access the most important areas of each page or of the entire website.
4. The site is completely ADA compliant. They are using the “events calendar”, and “news center”, “doc center” modules in addition to standard content editing features.



Project Similarities:

- ✓ **Conceptual Exploration & Online Branding Development**
- ✓ **Development of a Uniform Navigation and Organizational Structure**
- ✓ **Art Direction (Design)**
- ✓ **HTML Implementation**
- ✓ **CMS Deployment**

Support & Maintenance

Support

You can contact Revize technical support and customer service representatives for assistance with our website designs and solutions including our online interactive tools, training and hosting services. Our friendly and knowledgeable support staff will assist you and solve any issue that may arise 24 hours a day, 7 days a week. Telephone support is available between 8AM-6PM EST and email support/customer online portal is available 24 hours.

Maintenance

Revize can be your website graphical design maintenance provider. As a Revize client, you will receive full access to all enhancements to new design technologies, and graphical and logo rebranding services at only \$75 per hour..

Project Pricing For: City of Lincolnwood, Illinois

Description	Price
Discovery Meeting Includes design interview with client and technology configuration discussion with EGov Link	\$500.00
Design Development Home Page and Department Subsection Page concept development, (3 concepts provided), get approved design concept sign off. Each composition includes up to three change revisions	\$2,500.00
Website Site Map Analysis and Development Existing site map analysis and new site map development for improved information navigation architecture	\$1,000.00
Website Site Prototype Development Work with EGov Link to develop skeleton website with new site map	\$1,500.00
QA Testing To be performed by EGov Link	Not applicable
Content Editing Training To be performed by EGov Link	Not applicable
Go Live Will work with EGov Link for launch phase	Included
Support and Maintenance Revize guarantees our workmanship for one year	Included
Grand Total	\$5,500 fixed price

- ✓ Additional Website Design services are available for \$75/hour
- ✓ Copywriting services available at \$98/hour



Response to Village of Lincolnwood Website Redesign RFQ

Prepared For:

Melissa Streirer
Village of Lincolnwood
6900 N. Lincoln Ave.
Lincolnwood, IL 60712
Phone: 847-745-4716
Email: mstreirer@lwd.org



Prepared by:

Rosanna Schatzki
Account Manager
liQuidprint, Inc.
7370 N. Lincoln Ave. # 300
Lincolnwood, IL 60712
Direct Line: 847-745-5057
Email: rschatzki@liQuidprint.com

Project Summary

The Village of Lincolnwood is seeking proposals to establish a contract between the Village and a qualified professional to provide a redesigned website environment. This will not include content management software or inputting the templates into the Village's content management system.

The Village has determined that the existing website design is outdated and navigation of the site to be challenging to visitors. Information on the website is often repeated on multiple pages, making content updates difficult and time consuming.

The Village has decided to maintain its current content management service, BeSavvy. BeSavvy is used in partnership with E-Gov Link to provide web applications that are currently used frequently by staff.

Company Profile

Since 1996 we have been building effective websites for our clients. But more importantly, we have been building partnerships with companies to provide them with reliable, knowledgeable, and passionate web enthusiasts for their on-going web needs.

About Us

- In business since 1996
- 22 full-time salaried webmaniacs
- Lots of experience with non-profit websites
- Located in Lincolnwood, IL
- Standard office hours are from 8am to 6pm CST, Monday through Friday.

Core Competencies:

- Completely In-house Solutions—All work created by liQuidprint is produced in-house; we do not use contractors or free-lancers.
- Unique and Appealing Designs—Never cookie cutter and no two sites look alike.
- Collaboration with our Partners—We at liQuidprint appreciate how critical to the success of any website project collaboration is, which is

why our team will correspond with your team through the entire project.

- Engaging Users—Our websites attract and engage viewers, leading them to spend more time on your website, view more pages and take the actions you want them to.

Why Choose Us?

We know you have many choices when it comes to selecting a Web design & development firm. We believe liLiquidprint is the best choice for the following reasons:

- We are dedicated to making you successful. Our business only succeeds and prospers when our clients are able to achieve their goals on the Web.
- More importantly, we have been building partnerships with organizations like
- The Center for Rural Affairs for years, to provide them with reliable, knowledgeable, and passionate web enthusiasts for their on-going web needs.
- We have the experience necessary to succeed in this task. We have a fully in-house team of experts who will be behind this project.
- We have a proven process for building websites and delivering them on time and on budget.

Our Process

liLiquidprint has spent the last 16 years perfecting a streamlined process for working closely with our clients through every step of their website project. A successful project requires careful analysis, strategic planning and the experience of professionals who will deliver innovative solutions. At every phase, we work closely with you to agree on progress before moving on to the next step. We believe that weekly status calls with written project reports are essential to keeping everyone on the same page. We utilize a website repository to share all communication and documents related to the project so that at any time, from anywhere you can easily access the details and status of your project.



Kickoff

This step of the project is pretty self-explanatory – we begin the engagement and get the project underway. We conduct a kickoff meeting with the project teams from both liLiquidprint and your team. We prefer that the kick-off meetings take place at your office so that we can get a better feel for the business, culture and style. Our goal is to learn your vision for the new site and make sure we bring it to life. During this meeting we get to know you and your organization.

Elements of the kickoff meeting include:

- Team Introductions
- Process Overview Discussion
- Establish project points of contact
- Schedule weekly project status calls

Deliverables include:

- Google Site
- Design and Discovery Project Schedule

Developing the Blueprint

The next step in the project is strategic. Based on the thoughts and objectives discussed during the kickoff meeting, we will help you create an information architecture blueprint. The focus of the information architecture is to create an environment that allows users to quickly and easily find the information they are seeking while absorbing information you would like to promote. During this step, we produce simple diagrams that map the site's information flow and hierarchy.

Site Map and Information Architecture

We will work with you to create an overall site structure and map that your redeveloped site should follow. The first step in the process is helping you create an information architecture blueprint that will take into account your goals and your visitors. The focus of the information architecture will be creating an environment that allows users to quickly and easily find the information they are seeking while absorbing information you would like to promote. liQuidprint will work with the Village to make sure we structure a navigation scheme for the new site that will be clear and simple, and something that users will find familiar.

Deliverables include:

- Top Level navigation
- Site map

Design: Creating the Look and Feel

The goal for this step of the process is to leverage the new brand and identify of the organization. The design must accomplish the following:

- Is clean, professional, attractive and modern
- Engages the target markets
- Is easy to use and intuitive
- Allows quick and easy access to key content areas on the site
- Will load quickly

To begin the design process, we will develop a creative brief. The creative brief is the starting point to developing the overall look of your site. We will present various color schemes and discuss typography. By the completion of the Creative Brief, we'll all have some clear direction on the elements of the site design. Based on our findings during the Creative Brief process, we will create three different design mockups for the homepage. Once you choose a

design, we revise it to your complete satisfaction. Upon approval of the home page, we will create up to 5 key inner pages for your review and approval as well.

Deliverables include:

- Creative Brief
- Three home page mockups
- Up to 5 key inner page designs
- Up to 3 rounds of revisions

Clickable HTML Prototype

The HTML clickable prototype is a fully designed set of pages that mimic the look, feel and flow of the new site. The pages are static HTML files that are built using the latest CSS based layout (XHTML standard). There's no programming behind the pages, but this gives everyone a chance to interact with the design and page flow prior to the development of any code. The clickable prototype will be reviewed by the Village of Lincolnwood and liQuidprint will make any modifications to the design at that point, as needed.

Design Implementation

Now that we have structured the site foundation and developed the look and feel, it's time to start implementing. Once we have final approval on the discovery and design phase we'll drop the new designs and templates on the existing BeSavvy and eGov Link systems. Our Quality Assurance team ensures that the design on the website matches the concepts that were approved in the design and discovery phase.

Post Launch Support

Every site we build comes with a warranty period of 90 days to ensure the looks as it should. Your liQuidprint team is available to you to address any concerns and answer any and all questions about your new site. We also have an after-hours number should you have a critical need for the support of your new site during non-business hours.

The Team

Account manager – this person ensures the long term success of our relationship. From the initial project through on-going support and enhancements, the account manager is your advocate and voice inside the company.

Rosanna Schatzki will be your Account Manager

- She has worked in the internet marketing industry for 4 years.
- She is a creative problem-solver who always has her clients' best interests in mind.
- She acts as a resource for her clients, providing expertise and guidance; one of her greatest strengths is turning clients' expressed needs into actionable tasks.

Project lead – this person will be your primary contact point during the life of the project (TBD, depending on project needs).

Lead designer – this person will be responsible for the creative look and feel for your new site. They will work closely with your marketing and design team to ensure the site extends and enhances your brand identity to the web.

Mike Benedetto will be your Lead Designer

- He has been with liQuidprint since 1998.
- He has over twenty years of experience working with design, fine art and photography.
- Mike believes that the design of a website holds great power: it can greatly enhance ability to communicate a company's purpose, and it can be a substantial support in meeting a company's goals.
- "If we as designers can hear what a client wants, regardless of how well-versed the client is in design speak, we can not only deliver what is wanted, but can exceed expectations."

Other Team Members – There are various other team members that work on the project. At times, we may have more than one designer working on different components of the project. The Internet Marketing Department is involved in the design process to ensure the design conforms to SEO best practices. Developers and programmers will be involved in implementing the new design on the website.

Experience & Qualifications



Skokie Park District – NONPROFIT

www.skokieparks.org

The Skokie Park District sought to build a website which could easily and quickly share pertinent information with its users. liQuidprint helped out initially by establishing the plethora of content that should be shared. The next step was establishing site structure and organization. The Park District has several parks, and therefore tons of programs, schedules, and events to let the public know about. It was imperative that information about each of these locations and events be easy to find and navigate through.



Wilmette Park District – NONPROFIT

www.wilmettepark.org

The Wilmette Park District needed a website that residents and guests alike could use a resource for news, events, and general goings on in Wilmette. liQuidprint helped the Park District determine what content is most relevant, from a users perspective, and how to best display that content. The two-tiered navigation is essential in making the website easy to navigate. The "Bulletin Board" section lets viewers quickly see the most recent news and updates.



Illinois Farm Bureau – NONPROFIT

www.ilfb.org

Illinois Farm Bureau is an organization of farmers and ranchers. They aim to provide timely content and information (e.g. about weather and markets) to their members. liLiquidprint partnered with them to create a site built on a content management system called Umbraco. This enabled them to organize and manage a vast network of content providers and users. The website functions as a tool for both external and internal communication.

Login Follow us: Medical Social Networks Facebook Twitter LinkedIn Our Newsletter

FOUNDATION FOR Women & Girls with Blood Disorders Educating providers. Changing lives.

Home Newsroom Resources Education Ask the Experts About Us Supporting Us My FWGBD Search Go



Our Vision
All women and adolescent girls with blood disorders are correctly diagnosed and optimally treated and managed at every life stage.

Single Site, single source for physicians and healthcare providers

Our Next Webinar **Coming Events** View Calendar > **News** Read All News >


New! Archived Webinar on Women and Bleeding Disorders
This is a recorded version of the webinar "Women and Bleeding Disorders" which was presented by, Dr. Andra James and Dr. Barbara Konkle. This webinar is jointly sponsored by the Duke University School of Medicine and the Foundation for Women & Girls with Blood Disorders. The activity has been approved for AMA PRA Category 1 Credit.™ In our inaugural year, Education

April 12, 2012
[The Women's Health Branch to hold Webinar, "Sickle Cell Disease and Pregnancy: What the Health Care Professional Should Know"](#)

April 19, 2012
[FWGBD to hold both a plenary session and workshop at The North American Society for Pediatric and Adolescent Gynecology \(NASPAG\) Annual Meeting](#)

May 3, 2012
[FWGBD is a member/partner with the consortium of organizations planning the Thrombosis and Hemostasis Summit of North America \(THSNA\), a new, joint education Summit](#)

May 11, 2012
[FWGBD will be hosting an interactive workshop at the American Society of Pediatric Hematology/Oncology \(ASPHO\) Annual Meeting](#)

July 8, 2012
[FWGBD to be part of Women & Bleeding Disorders Professional Development Session at WFH World Congress](#)

FWGBD Board President, Dr. Andra James, Awarded CDC Outstanding Leadership in Public Health Practice
On Monday, March 12, Dr. Andra James received the CDC Outstanding Leadership in Public Health Practice Award at the 2nd National Conference on Blood Disorders in Public Health in Atlanta, Georgia. This award is a clear testament of Dr. James's hard work, commitment and results she delivers to women and girls with blood disorders. [More >](#)

March is Women's History Month
On March 1, President Obama

Foundation For Women and Girls With Blood Disorders - NONPROFIT

www.fwgbd.org/

The Foundation for Women & Girls with Blood Disorders seeks to ensure that all women and adolescent girls with blood disorders are correctly diagnosed and optimally treated and managed at every life stage. The Foundation was looking for an updated web platform to enhance their awareness, education and information dissemination efforts. Enter the web maniacs at liLiquidprint. We developed a Creative Brief to ensure the website design was an accurate reflection of the organization and its core values, and at the same time communicated effectively with the core audiences.



**CFSI - NONPROFIT
In Development**

The Center for Financial Services Innovation provides financial services for 'underbanked' consumers and came to liQuidprint to assist with their brand new initiative - the Financial Capability Institute. CFSI challenged liQuidprint to come up with a design that allowed them to educate visitors on the purpose of the new offering while encouraging users to engage immediately. liQuidprint spent a lot of time working with CFSI to help them determine priorities for the vast amount of information they wished to convey. We think we came up with just the right balance.

Mount Prospect Park District – Before & After

www.mppd.org

BEFORE



AFTER



Larger version: <http://screencast.com/t/sGtSLQWP>

Larger version: <http://screencast.com/t/7HtZuVqirZOI>

The current Mt. Prospect Park District website (left image above; www.mppd.org) does not make use of consistent design elements, lacks strong photography, has weak calls to action, and the text is hard to read.

The Mt. Prospect Park District came to liLiquidprint for a re-design of their website. The new website (right image above) will have a fun, engaging design and will present content in a more visually appealing fashion. The use of images—especially those of people—will foster an emotional connection with the viewer.

The Mt. Prospect Park District is very excited about the new website (notice the image of the new website design on the homepage of the current website).

Scope of Work & Costs

According to the knowledge liLiquidprint has acquired through two meetings with the Village and the Village's RFQ document, we see the project rolling out in 3 phases:

Phase I: Site Map & Information Architecture

- Determine best way for navigation to be set up (top level pages as well as subpages); navigation should be user-centric and easy to use (based on how site viewers would look for information, rather than based on the Village's committees)
- Reorganize existing so that browsing the site is intuitive and easy for users
- Get rid of duplicate content

Phase II: Design & Discovery

- 3 homepage concepts
- Up to 5 inner page designs
 - 2-column inner page (e.g., <http://www.lincolnwoodil.org/CommunityOutreach.cfm>)
 - Form page (e.g., <http://www.lwd.org/webtrac/wbws/wbtrac.wsc/wbsa0100.html>)
 - Bio template (for Board, Staff pages, etc.) e.g., <http://www.lincolnwoodil.org/trustees.cfm>
 - Page with drop-down fields (e.g., <http://www.lincolnwoodil.org/zoningboardofappeals.cfm>)
 - Site Map page (<http://www.lincolnwoodil.org/sitemap.cfm>)
- Google Calendar (frame in and color selections for each audience)
- Up to 9 designs for eGov Link pages:
 - Calendar - <http://www.egovlink.com/lincolnwood/events/calendar.asp>
 - Search (for bids or jobs) - <http://www.egovlink.com/lincolnwood/postings.asp?listtype=JOB>
 - Staff Directory - http://www.egovlink.com/lincolnwood/staff_directory.asp
 - Map - http://www.egovlink.com/lincolnwood/staff_directory.asp

- Email lists subscription - <http://www.egovlink.com/lincolnwood/subscriptions/subscribe.asp>
- Online documents - <http://www.egovlink.com/lincolnwood/docs/menu/home.asp>
- Form - <http://www.egovlink.com/lincolnwood/action.asp?actionid=2410>
- Service Request - <http://www.egovlink.com/lincolnwood/action.asp>
- FAQ - <http://www.egovlink.com/lincolnwood/faq.asp>
- Up to 3 rounds of revisions to design concepts
- Social media integration
- HTML clickable prototype: homepage plus one section of website
- Additional round of design revisions, based on client's feedback of clickable prototype
- Tables (e.g., <http://www.lincolnwoodil.org/businessresources.cfm>)

Phase III: Implementation of design on top of existing BeSavvy and eGov systems

- [BeSavvy](#) → CMS (version 5.5--the latest version) in ColdFusion
- [eGov](#) → government management software that ties into BeSavvy, in .NET
- Beta website
- Quality Assurance
- Testing by liQuidprint and the Village

Timeline

We estimate that this project will take approximately 14 weeks to complete. Please note that it can sometimes take up to two weeks to have an approved project start. This is based on current work load and resources available.

Project Costs – Lump Sums

Site Map & Information Architecture	\$13,875
Design & Discovery	\$9,810
Design Implementation	\$10,000 - \$15,000*

*This cost is TBD because we won't have a good idea of what we're dealing with (BeSavvy and eGov) until we delve in a bit more. But note that the design and implementation processes are separate and you don't necessarily have to use the same vendor for both.

(Note: the purchase of stock photography will incur additional cost)

Time Involvement

- Site Map & Information Architecture – 50 hours
- Content Matrix – 10 hours
- Clickable HTML Prototype (plus modifications) – 48 hours
- Home Page Design (3 concepts + revisions) – 42 hours
- Inner page designs (5 templates + revisions) – 33 hours
- Project Management – 14 hours (one hour per week)
- Prepping Designs for Implementation – 4 hours

liQuidprint Hourly Rates

Programming	\$120/hr
Creative	\$120/hr
Front end development	\$120/hr
Training.....	\$120/hr
Search engine optimization	\$120/hr
Systems admin	\$120/hr
Project management.....	\$120/hr
Copy Writing	\$50/hr
Graphics Production	\$65/hr

We thank you for your consideration on this project!

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., FEBRUARY 19, 2013**

AGENDA

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
 - 1. Board Meeting Minutes – February 5, 2013
- V. Warrant Approval**
- VI. Village President’s Report**
 - 1. Annual Employee Recognition
- VII. Consent Agenda** (If any one wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Deputy Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)
 - 1. Approval of a Recommendation by the Zoning Board of Appeals Concerning the Following Zoning Code Variations Sought for the Property Located at 6540 North Lincoln Avenue: 1) to Decrease the Minimum Distance of a Driveway from a Street Intersection; 2) to Permit Less than the Required Minimum Perimeter Landscape Width for Off-Street Parking Lots; 3) to Permit Less than the Required Interior Landscape Requirements for Off-Street Parking Lots; 4) to Permit Less than the Required Minimum Landscape Requirements for Foundation Plantings; 5) to Permit Off-Street Parking in the Front and Corner Side Yards; and 6) to Permit Three Wall Signs on a Corner Lot
 - 2. Approval of a Policy Governing the use of the Village Hall Council Chambers for Political Forums
- VIII. Regular Business**
 - 3. A Public Hearing Concerning the Proposed Establishment of a Devon-Lincoln Tax Increment Finance (TIF) District and Designation of a Redevelopment Project Area
 - 4. Consideration of Approval of Nine Resolutions Requesting Motor Fuel Tax Funds from the Illinois Department of Transportation for Various Village Projects from 1996-2007
- IX. Manager’s Report**
- X. Board, Commission, and Committee Reports**
- XI. Village Clerk’s Report**
- XII. Trustee Reports**
- XIII. Public Forum**
- XIV. Adjournment**

DATE POSTED: February 15, 2013

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6 and AT&T U-VERSE Channel 99 at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. or online at www.lincolnwoodil.org/boardmeetings.cfm.

Committee of the Whole meeting that immediately proceeded the current Regular Meeting. Mr. Wiberg provided this summary and provided upcoming meeting dates for the proposed TIF District.

Consent Agenda

Trustee Elster presented the Consent Agenda items by PowerPoint.

1. Approval of an Ordinance Authorizing the Sale and Disposal of Personal Property Owned by the Village
2. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Section 11.04 of the Zoning Ordinance Regarding Maximum Number of Wall Signs
3. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Section 4.12 of the Zoning Ordinance Regarding Corner Side Yard Setback in the R4 General Residence District
4. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Section 4.07(13) of the Zoning Ordinance Regarding Additional Standards for the Lincoln Avenue Corridor
5. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Table 4.01.1 of the Zoning Ordinance Regarding Additional Standards for Townhouse, Multi-Family Dwelling, and Residential Units Above First Floor Commercial
6. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Various Sections of the Zoning Ordinance Regarding Average Front Yard Setbacks in All Zoning Districts
7. Approval of a Recommendation by the Plan Commission Regarding Front Yard Parking
8. Approval of a Resolution Awarding a Bid for the Construction of Sewer Improvements within the Village in the Amount of \$179,451.25 to Visu-Sewer LLC of Bridgeview, IL
9. Approval of a Resolution to Extend the Professional Janitorial Services Contract with Best Quality Cleaning, Inc. for \$38,760 for One Year
10. Approval of a Resolution authorizing the Village Manager to Execute a Contract with New World Systems for 11 Mobile Software Seat Licenses and Third Party Motor Vehicle Traffic Crash Diagraming Software for \$37,819
11. Approval of a Resolution Authorizing the Village Manager to Execute a Memorandum of Understanding with the Village of Glenview for the Provision of Code Enforcement Services

Trustee Leftakes made a motion to approve the Consent Agenda as presented. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Swanson

NAYS: None

The motion passed.

The Consent Agenda was approved.

Regular Business

12. Consideration of a Resolution to Execute an Agreement with E Town Tennis for Group and Private Tennis Lesson Services Commencing with the 2013 Summer Season

This item was presented by Ms. Hincapie with use of a PowerPoint presentation. The Parks and Recreation Department critically reviewed the Village's tennis program and sought proposals to determine if improved service levels could be secured. Staff consulted with School District 219 administration and athletic staff as well as other parks and recreation agencies, and the Village Attorney, when developing the request for proposals document which was released on November 26, 2012. Three proposals were received and all were interviewed and rated. The recommended firm is E Town Tennis to become the Village's Private Tennis Lesson Services provider. The proposed contract is for one year with an option to extend for three years. The budget for this contract is \$16,240. This matter is being recommended by the Park and Recreation Board and was considered by the Village Board at the January 15, 2013 Committee of the Whole.

Trustee Elster indicated that the Village Board had received emails support the current vendor, Frank Sachs Tennis and asked for Ms. Hincapie to elaborate as to why the current vendor was not selected. Ms. Hincapie indicated that while Mr. Sachs provides good instructors, there is some disorganization on the business side and staff felt it was necessary to seek other firms.

Trustee Elster indicated that he received a Speaker Request Form from Mr. Frank Sachs of 6555 North Drake Avenue, Lincolnwood and offered him time to speak. Mr. Sachs identified himself for the record as a resident and proprietor of Frank Sachs Tennis. He asked that the Village Board consider the success of Frank Sachs Tennis in comparison to E Town and said that the information from the Village Manager is false. He asked that the Village Board consider what is best for staff versus what is best for the residents. He said that E Town has less experience than his firm and that E Town takes more time. Trustee Elster thanked Mr. Sachs for his comments.

Trustee Elster recognized Nick Rizzo, a resident of 6450 North Cicero Avenue, Lincolnwood. Mr. Rizzo recognized himself as a resident and indicated that he was in favor of keeping Frank Sachs Tennis. Mr. Elster thanked him for the comments.

Trustee Heidtke made a motion to approve the Resolution. Trustee Swanson seconded the motion.

Upon Roll Call the Results were:

AYES: President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Swanson

NAYS: None

The motion passed.

The Resolution was approved.

13. Consideration of a Recommendation by the Zoning Board of Appeals to Deny a Height Variation for a Proposed Fence Located at 6546 North Sauganash Avenue

This item was presented by Mr. Cook who provided a history of this request by way of PowerPoint presentation. Zubeda Moten, property owner of 6546 North Sauganash Avenue, requests a variation to permit a fence to exceed the maximum fence height in a corner side yard. Mr. Moten seeks approval to install a six foot board-on-board fence to the side of the home on the corner lot. The Zoning Code restricts fences in corner lots to a maximum of four feet in height. The subject property is located at the southwest intersection of Sauganash and LeMai Avenues. The property owner had installed the fence without the required building permits. The Village issued a citation for work without a permit and as part of that process it was determined that the subject fence exceeded the maximum allowable fence height. As a result of this

determination, the property owner filed for a variation to seek approval of a fence height variation.

A public hearing was held by the Zoning Board of Appeals (ZBA) on January 16, 2013. Mr. Moten testified at the hearing. Mr. Ivo Cozini of 6566 Sauganash Avenue testified at the hearing in opposition to the fence. In addition a petition was submitted to the ZBA with signatures from five nearby residents objecting to the fence. The ZBA voted to recommend a denial of the requested fence height variation. It was concluded that the variation request was not consistent with the stated intent and purpose of the Zoning Ordinance.

Trustee Elster noted for the record that the petitioner was not present at the Village Board meeting. Trustee Leftakes expressed concerns about suspected vehicles being parked in the petitioner's backyard and surmised that hiding the vehicles from public view was the purpose of the request. Mr. Cook indicated that citations have been issued and are under consideration for both the fence and the parking of vehicles on that property. The Village's Administrative Hearing Officer is adjudicating these citations.

Trustee Elster announced that a request was received from Richard Gershon of 6545 N. Lemai Avenue, Lincolnwood, to speak out against approval of the fence variation. Mr. Gershon was present but declined comment.

Trustee Leftakes made a motion to approve the recommendation by the ZBA denying a height variation for a proposed fence located at 6546 North Sauganash Avenue. Trustee Swanson seconded the motion.

Upon Roll Call the results were:

AYES: President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Swanson

NAYS: None

The motion passed.

The recommendation was approved.

14. Consideration of a Recommendation by the Economic Development Commission to Refer to the Plan Commission for Public Hearing, a Proposed Zoning Code Text and Map Amendment, Which Would Establish a Retail Overlay Zone in a Portion of the MB Zoning District Adjacent to Touhy Avenue

This item was presented by Mr. Clarke with use of a PowerPoint presentation. Mr. Clarke indicated that this matter would enact a referral to the Plan Commission to commence with a Public Hearing process to create an overlay zoning district for retail uses for properties south of Touhy Avenue between Ridgeway Avenue and Lawndale Avenue and along Capitol Drive. This matter is a recommendation by the Economic Development Commission who created the idea to provide this rezoning district. A map of the proposed area was displayed. The zoning overlay would place the properties in a good position in anticipation of the Walmart being developed just north of the proposed overlay in the Village of Skokie and further the Village's efforts to create retail in the Northeast Industrial Business Park. Property owners affected by the proposed zoning overlay were invited to a special meeting on the matter on December 19, 2012. Trustee Elster, who was present at the meeting, indicated that there was a positive response from those in attendance.

Trustee Heidtke made a motion to approve the recommendation refer to the Plan Commission for Public Hearing, a proposed Zoning Code text and map amendment, which would establish a retail overlay zone in a portion of the MB Zoning District adjacent to Touhy Avenue. The motion was seconded by Trustee Leftakes.

Upon Roll Call the Results were:

AYES: President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Swanson
NAYS: None The motion passed.
The referral to the Plan Commission was approved.

Manager's Report

1. Mr. Wiberg announced that Cook County has adopted a new measure highlighting the pension funding ratio of all taxing bodies on a property owner's tax bill. Due to a clerical error on the Village's part, 17% was shown as the Village's funding ratio while it should have been 56%. The Village apologizes for the error. The bottom line of the tax bill is not affected as this aspect of the bill is for information purposes only. A press release was distributed to the press.
2. Mr. Wiberg announced that a Water and Sewer Fund Workshop will be held on March 13 at 7 P.M.

Board and Commissions Report

Trustee Patel reported that he attended the annual Northwest Municipal Conference legislative brunch and was encouraged that he heard the most comments in six years about pension reform. He encouraged everyone to contact their representatives and senators about pension reform.

Village Clerk's Report

1. Mr. Petroschius made an announcement that Absentee Ballots are available.
2. Mr. Petroschius made an announcement that registration for the April 9, 2013 election can be done at Village Hall during normal working hours.

Trustee Reports

None

Public Forum

None

Adjournment to Executive Session

Trustee Leftakes moved to adjourn to Executive Session of the Regular Meeting at 8:23 P.M. for the purpose of discussion of personnel and potential litigation. Trustee Heidtke seconded the motion.

Upon Roll Call the results were:

AYES: President Pro-Tem Elster, Trustees Patel, Heidtke, Leftakes, Swanson
NAYS: None The motion passed
The meeting was adjourned to Executive Session of the Regular Meeting.

Reconvention

President Pro-Tem Elster reconvened the Regular Meeting at 9:05 P.M.

Adjournment

Trustee Leftakes moved to adjourn the Regular Meeting of the Village Board meeting at 9:05 P.M. Trustee Heidtke seconded the motion. The motion passed by voice vote, 5-0.
The Regular Meeting was adjourned.

Respectfully Submitted,

Douglas Petroschius
Deputy Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: February 15, 2013

The following are the totals for the List of Bills being presented at the February 19th Village Board meeting.

02/19/2013	\$188,919.29
02/19/2013	341,847.02
02/19/2013	424,098.79
Total	<hr/> \$ 954,865.10

Accounts Payable To Be Paid Proof List

User: jmm
 Printed: 02/12/2013 - 9:35 AM
 Batch: 200-02-2013



Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Air One Equipment										
AIRONE										
85581	02/05/2013	479.00	0.00	02/19/2013	SCBA compressor maintenance		-		No	0000
101-350-512-5430	R&M - Fire & EMS equipment									
85581	02/05/2013	135.00	0.00	02/19/2013	Air test		-		No	0000
101-350-512-5430	R&M - Fire & EMS equipment									
	85581 Total:	614.00								
	AIRONE Total:	614.00								
Air One Equipment Total:		614.00								
American First Aid Services										
AFAS INC										
122761	02/08/2013	21.07	0.00	02/19/2013	First aid kit supplies		-		No	0000
101-350-512-5660	EMS supplies									
122761	02/08/2013	21.08	0.00	02/19/2013	First aid kit supplies		-		No	0000
101-220-512-5799	Other materials & supplies									
	122761 Total:	42.15								
	AFAS INC Total:	42.15								
American First Aid Services Total:		42.15								
AT&T										
AT&T										
773R07163601	01/28/2013	77.11	0.00	02/19/2013	Telephone Services-E911		-		No	0000
215-000-512-5580	Telephone									
	773R07163601 Total:	77.11								
	AT&T Total:	77.11								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
AT&T Total:		77.11								
Brozville Graphics										
BROZVILL										
B0054	01/30/2013	704.00	0.00	02/19/2013	Letterhead,envelopes and business cards		-		No	0000
101-350-512-5560	Printing & copying services									
B0054 Total:		704.00								
BROZVILL Total:		704.00								
Brozville Graphics Total:		704.00								
Chicago Metropolitan Fire Prev										
CHGOMETR										
49182	01/31/2013	527.25	0.00	02/19/2013	January wireless radio network		-		No	0000
101-350-512-5411	R&M- Wireless Alarm Equipment									
49182 Total:		527.25								
CHGOMETR Total:		527.25								
Chicago Metropolitan Fire Prev Total:		527.25								
City of Chicago Dept of Water										
CTYOFCHI										
430883-430883	02/07/2013	57,403.88	0.00	02/19/2013	Water - 12-13-12 thru 01-10-13		-		No	0000
660-620-519-5790	Water purchases									
430883-430883 Total:		57,403.88								
430884-430884	02/07/2013	50,016.04	0.00	02/19/2013	Water - 12-13-12 thru 01-10-13		-		No	0000
660-620-519-5790	Water purchases									
430884-430884 Total:		50,016.04								
CTYOFCHI Total:		107,419.92								
City of Chicago Dept of Water Total:		107,419.92								
Commonwealth Edison										
COMED										
CEC_0592075011	01/30/2013	2,057.36	0.00	02/19/2013	Master Acct/Street Lighting		-		No	0000
101-440-513-5785	Utilities - public way									
CEC_0592075011 Total:		2,057.36								
COMED Total:		2,057.36								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Commonwealth Edison Total:		2,057.36								
Communications Direct Inc										
COMDIR										
1N118690	02/04/2013	131.75	0.00	02/19/2013	High gain antennas for T15 & E15		-		No	0000
101-350-512-5410	R&M - communications equipment									
	1N118690 Total:	131.75								
	COMDIR Total:	131.75								
Communications Direct Inc Total:		131.75								
Crafty Beaver Home Center										
CRFTYBVR										
104465	11/30/2012	320.72	0.00	02/19/2013	Support boards for Public Works shed		-		No	0000
101-420-511-5405	R&M - buildings									
	104465 Total:	320.72								
	CRFTYBVR Total:	320.72								
Crafty Beaver Home Center Total:		320.72								
East of Edens										
EASTOFE										
000001#1453	02/08/2013	204.00	0.00	02/19/2013	Lunch for PW employees-Snow storm		-		No	0000
101-400-511-5730	Program supplies									
	000001#1453 Total:	204.00								
	EASTOFE Total:	204.00								
East of Edens Total:		204.00								
Feldman Hilary Ann										
FELDMANH										
SC013013	01/29/2013	225.00	0.00	02/19/2013	Entertainment for Senior Valentine party		-		No	0000
205-504-515-5270	Purchased program services									
	SC013013 Total:	225.00								
	FELDMANH Total:	225.00								
Feldman Hilary Ann Total:		225.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
GFOA										
GFOACAP										
0145015	01/22/2013	190.00	0.00	02/19/2013	Membership renewal - 3/1/13-2/28/14		-			No 0000
101-210-511-5570	Professional associations									
	0145015 Total:	190.00								
	GFOACAP Total:	190.00								
	GFOA Total:	190.00								
Groot Recycling & Waste Servic										
GROOT										
8858278	11/30/2012	5,737.41	0.00	02/19/2013	Public Works/22280-001		-			No 0000
101-440-514-5230	Garbage & recycling									
	8858278 Total:	5,737.41								
8995505	12/31/2012	674.49	0.00	02/19/2013	Public Works/22280-001		-			No 0000
101-440-514-5230	Garbage & recycling									
	8995505 Total:	674.49								
	GROOT Total:	6,411.90								
	Groot Recycling & Waste Servic Total:	6,411.90								
HD Supply Waterworks, LTD.										
HDSUPPLY										
6141034	02/01/2013	112.50	0.00	02/19/2013	Flaring tools for water main breaks		-			No 0000
660-620-519-5796	Water system repair parts									
	6141034 Total:	112.50								
	HDSUPPLY Total:	112.50								
	HD Supply Waterworks, LTD. Total:	112.50								
Home Depot Credit Services										
HOMEDEPO										
007069-8220071	12/07/2012	-55.16	0.00	02/19/2013	Rental of drain cleaner for Village Hall		-			No 0000
101-420-511-5530	Equipment Rental									
	007069-8220071 Total:	-55.16								
007838-8220054	12/07/2012	100.00	0.00	02/19/2013	Rental of drain cleaner for Village Hall		-			No 0000
101-420-511-5530	Equipment Rental									
	007838-8220054 Total:	100.00								
008727/7190367	11/08/2012	6.48	0.00	02/19/2013	Electrical box holder for sensors		-			No 0000
101-420-511-5530	Equipment Rental									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	008727/7190367 Total:	6.48								
	HOMEDEPO Total:	51.32								
	Home Depot Credit Services Total:	51.32								
IL Municipal Retirement Fund										
ZZIMRF										
02072013	02/07/2013	13,118.48	0.00	02/19/2013	Employee/January 2013		-		No	0000
102-000-210-2023	Employee IMRF withholding									
02072013	02/07/2013	32,140.57	0.00	02/19/2013	Employer/January 2013		-		No	0000
102-000-210-2023	Employee IMRF withholding									
02072013	02/07/2013	2,551.08	0.00	02/19/2013	SLEP - Retired Police Chief - Jan 2013		-		No	0000
101-300-512-5080	Pension - regular									
	02072013 Total:	47,810.13								
	ZZIMRF Total:	47,810.13								
	IL Municipal Retirement Fund Total:	47,810.13								
Lowe's Business Acc/GECF										
LOWES										
07129	02/07/2013	50.89	0.00	02/19/2013	Can opener and lighters for kitchen		-		No	0000
101-350-512-5799	Other materials & supplies									
	07129 Total:	50.89								
09643	01/30/2013	57.87	0.00	02/19/2013	Cable cutters, wall mounted hose hanger		-		No	0000
101-350-512-5799	Other materials & supplies									
	09643 Total:	57.87								
2075	01/24/2013	5.45	0.00	02/19/2013	Drawer and cabinet lock for buildings		-		No	0000
101-420-511-5405	R&M - buildings									
	2075 Total:	5.45								
2149	01/25/2013	23.95	0.00	02/19/2013	Knife, glue, moldings for training room		-		No	0000
101-420-511-5405	R&M - buildings									
	2149 Total:	23.95								
2199	01/28/2013	9.45	0.00	02/19/2013	Bolts, picture hangers for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	2199 Total:	9.45								
2762	01/18/2013	19.85	0.00	02/19/2013	Garage doors strips for PW		-		No	0000
101-420-511-5405	R&M - buildings									
	2762 Total:	19.85								
2846	01/21/2013	33.49	0.00	02/19/2013	Junction box,drill bit for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	2846 Total:	33.49								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2864	01/21/2013	35.13	0.00	02/19/2013	Dual watch dog for Police Dept		-			No 0000
101-420-511-5405	R&M - buildings									
	2864 Total:	35.13								
2943	01/22/2013	3.92	0.00	02/19/2013	Phone wire for Village Hall		-			No 0000
101-420-511-5405	R&M - buildings									
	2943 Total:	3.92								
2975	01/23/2013	316.10	0.00	02/19/2013	Cement bag, wrench, propane cylinder		-			No 0000
660-620-519-5730	Program supplies									
	2975 Total:	316.10								
80237	01/24/2013	634.86	0.00	02/19/2013	Treated lumber for Proesel Park		-			No 0000
205-430-515-5730	Program supplies									
	80237 Total:	634.86								
9123	01/18/2013	11.36	0.00	02/19/2013	Bolts for garage doors		-			No 0000
101-420-511-5405	R&M - buildings									
	9123 Total:	11.36								
S1748MS2	02/05/2013	14.22	0.00	02/19/2013	Misc Program supplies		-			No 0000
101-300-512-5610	Ammunition & range supplies									
	S1748MS2 Total:	14.22								
	LOWES Total:	1,216.54								
	<hr/>									
	Lowe's Business Acc/GECF Total:	1,216.54								
	<hr/>									
MABAS Divison III										
MABAS										
AD1308	02/01/2013	5,000.00	0.00	02/19/2013	2013 Membership dues		-			No 0000
101-350-512-5540	Intergovernmental fees & dues									
	AD1308 Total:	5,000.00								
	MABAS Total:	5,000.00								
	<hr/>									
	MABAS Divison III Total:	5,000.00								
	<hr/>									
PAETEC										
PAETEC										
54484512	02/01/2013	363.77	0.00	02/19/2013	PRI/Public Works phone system		-			No 0000
660-610-519-5580	Telephone									
	54484512 Total:	363.77								
	PAETEC Total:	363.77								
	<hr/>									
	PAETEC Total:	363.77								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Palatine Oil, Co, Inc.										
PALAT										
484637	02/06/2013	774.52	0.00	02/19/2013	Fuel usage		-		No	0000
101-350-512-5670	Fuel									
484637	02/06/2013	1,040.40	0.00	02/19/2013	Fuel usage		-		No	0000
101-440-513-5670	Fuel									
484637	02/06/2013	464.27	0.00	02/19/2013	Fuel usage		-		No	0000
205-430-515-5670	Fuel									
484637	02/06/2013	772.32	0.00	02/19/2013	Fuel usage		-		No	0000
660-620-519-5670	Fuel									
	484637 Total:	3,051.51								
484638	02/06/2013	3,454.79	0.00	02/19/2013	Fuel usage		-		No	0000
101-300-512-5670	Fuel									
484638	02/06/2013	255.74	0.00	02/19/2013	Fuel usage		-		No	0000
101-350-512-5670	Fuel									
484638	02/06/2013	111.60	0.00	02/19/2013	Fuel usage		-		No	0000
101-400-511-5670	Fuel									
484638	02/06/2013	135.02	0.00	02/19/2013	Fuel usage		-		No	0000
101-410-511-5670	Fuel									
484638	02/06/2013	56.56	0.00	02/19/2013	Fuel usage		-		No	0000
101-420-511-5670	Fuel									
484638	02/06/2013	593.28	0.00	02/19/2013	Fuel usage		-		No	0000
101-440-513-5670	Fuel									
484638	02/06/2013	729.21	0.00	02/19/2013	Fuel usage		-		No	0000
205-430-515-5670	Fuel									
484638	02/06/2013	616.09	0.00	02/19/2013	Fuel usage		-		No	0000
660-620-519-5670	Fuel									
	484638 Total:	5,952.29								
	PALAT Total:	9,003.80								
		<hr/>								
	Palatine Oil, Co, Inc. Total:	9,003.80								
		<hr/>								
Raynor Door Co										
RAYNOR										
13-089009	01/31/2012	548.00	0.00	02/19/2013	Bay door repair		-		No	0000
101-350-512-5405	R&M - buildings									
	13-089009 Total:	548.00								
	RAYNOR Total:	548.00								
		<hr/>								
	Raynor Door Co Total:	548.00								
		<hr/>								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
S & E Inspections										
S&EINSPE										
6678	01/17/2013	23.50	0.00	02/19/2013	Safety Inspection A6		-		No	0000
101-350-512-5480	R&M - vehicles									
	6678 Total:	23.50								
6680	01/17/2013	23.50	0.00	02/19/2013	Safety Inspection A5		-		No	0000
101-350-512-5480	R&M - vehicles									
	6680 Total:	23.50								
6683	01/17/2013	23.50	0.00	02/19/2013	Safety Inspection A7		-		No	0000
101-350-512-5480	R&M - vehicles									
	6683 Total:	23.50								
	S&EINSPE Total:	70.50								
	S & E Inspections Total:	70.50								
Safeway Inc										
DOMINICK										
02052013	02/05/2013	22.86	0.00	02/19/2013	Water and pop for Board meeting		-		No	0000
101-100-511-5840	Meals									
	02052013 Total:	22.86								
435940	01/26/2013	55.40	0.00	02/19/2013	Club Kid snack		-		No	0000
205-520-515-5645	Concessions & food									
	435940 Total:	55.40								
	DOMINICK Total:	78.26								
	Safeway Inc Total:	78.26								
Sam's Club										
SAMSCL										
SAMS12613	01/26/2013	285.69	0.00	02/19/2013	Club Kid food - February snack		-		No	0000
205-520-515-5645	Concessions & food									
	SAMS12613 Total:	285.69								
SC012913	01/17/2013	156.73	0.00	02/19/2013	Food for Senior concert		-		No	0000
205-570-515-5645	Concessions & food									
	SC012913 Total:	156.73								
SC020713	02/07/2013	91.00	0.00	02/19/2013	Food for Senior party - Valentine party		-		No	0000
205-570-515-5270	Purchased program services									
	SC020713 Total:	91.00								
	SAMSCL Total:	533.42								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Sam's Club Total:		533.42								
State Industrial Products										
STATE										
96093810	01/31/2013	142.82	0.00	02/19/2013	Truck and car soap		-		No	0000
101-350-512-5799	Other materials & supplies									
	96093810 Total:	142.82								
	STATE Total:	142.82								
State Industrial Products Total:		142.82								
Suburban Laboratories, Inc.										
SUBURB										
24957	01/30/2013	52.50	0.00	02/19/2013	Coliform testing and disinfectant		-		No	0000
660-620-519-5320	Consulting									
	24957 Total:	52.50								
	SUBURB Total:	52.50								
Suburban Laboratories, Inc. Total:		52.50								
Sun-Times Media/Pioneer Press										
PIONEPRS										
491632-01	01/31/2013	407.20	0.00	02/19/2013	Public hearing TIF		-		No	0000
101-240-517-5510	Advertising									
	491632-01 Total:	407.20								
	PIONEPRS Total:	407.20								
Sun-Times Media/Pioneer Press Total:		407.20								
United Resource Systems										
UNITEDRE										
5275	01/31/2013	185.87	0.00	02/19/2013	Ambulance billing collection fee		-		No	0000
101-350-512-4315	Ambulance & EMS fees									
	5275 Total:	185.87								
	UNITEDRE Total:	185.87								
United Resource Systems Total:		185.87								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
United States Postal Service										
USPOSTAL										
PB020113	02/01/2013	5.12	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	35.34	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	7.36	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	260.25	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	41.99	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	0.46	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	40.89	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
205-500-515-5720	Postage									
PB020113	02/01/2013	45.03	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB020113	02/01/2013	33.36	0.00	02/19/2013	Pitney Bowes postage		-		No	0000
660-610-519-5720	Postage									
	PB020113 Total:	469.80								
	USPOSTAL Total:	469.80								
United States Postal Service Total:		469.80								
Verizon Wireless										
VERIZON										
2859249462	01/16/2013	1,792.76	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
101-210-511-5580	Telephone									
2859249462	01/16/2013	0.72	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
205-508-515-5580	Telephone									
2859249462	01/16/2013	50.76	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
205-520-515-5580	Telephone									
2859249462	01/16/2013	1.08	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
205-530-515-5580	Telephone									
2859249462	01/16/2013	0.54	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
205-560-515-5580	Telephone									
2859249462	01/16/2013	614.90	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
101-000-210-2650	Contractor Permits Payable									
2859249462	01/16/2013	708.05	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
660-610-519-5580	Telephone									
2859249462	01/16/2013	570.19	0.00	02/19/2013	Cell phones Oct thru Nov 2012		-		No	0000
101-250-511-5580	Telephone									
	2859249462 Total:	3,739.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	VERIZON Total:	3,739.00								
	Verizon Wireless Total:	3,739.00								
Village of Lincolnwood										
VOLPW										
02082013	02/08/2013	46.76	0.00	02/19/2013	Petty Cash - Public Works		-		No	0000
660-610-519-5720	Postage									
02082013	02/08/2013	65.53	0.00	02/19/2013	Petty Cash - Public Works		-		No	0000
101-400-511-5730	Program supplies									
	02082013 Total:	112.29								
	VOLPW Total:	112.29								
	Village of Lincolnwood Total:	112.29								
Welding Supply Inc.										
WELDINGS										
913139	02/06/2013	96.41	0.00	02/19/2013	Helium Tank - Summer Camp 2012		-		No	0000
205-530-515-5730	Program supplies									
	913139 Total:	96.41								
	WELDINGS Total:	96.41								
	Welding Supply Inc. Total:	96.41								
	Report Total:	188,919.29								

Accounts Payable To Be Paid Proof List

User: jmm
Printed: 02/12/2013 - 10:51 AM
Batch: 201-02-2013



Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
303 Taxi										
303										
19952	01/03/2013	21.00	0.00	02/19/2013	Taxi coupons		-		No	0000
205-570-515-5280	Subsidized taxi program									
	19952 Total:	21.00								
	303 Total:	21.00								
	<hr/>									
	303 Taxi Total:	21.00								
	<hr/>									
Abic Nancy										
ABIC										
01282012	01/28/2013	35.00	0.00	02/19/2013	Refund/Boot camp		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	01282012 Total:	35.00								
	ABIC Total:	35.00								
	<hr/>									
	Abic Nancy Total:	35.00								
	<hr/>									
ACEC Illinois										
ACEC										
HZN6TBW7TV6	01/31/2013	190.00	0.00	02/19/2013	Seminar registration for Public Works		-		No	0000
101-400-511-5590	Training									
	HZN6TBW7TV6 Total:	190.00								
PVNTZSPHH46	01/31/2013	190.00	0.00	02/19/2013	Seminar registration for Public Works		-		No	0000
101-400-511-5590	Training									
	PVNTZSPHH46 Total:	190.00								
	ACEC Total:	380.00								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
ACEC Illinois Total:		380.00								
Aclara RF System, Inc.										
ACLARA										
12001989	01/21/2013	9,745.00	0.00	02/19/2013	Aclara software maintenance agreement		-		No	0000
660-610-519-5340	Maintenance Agreement Expense									
	12001989 Total:	9,745.00								
	ACLARA Total:	9,745.00								
Aclara RF System, Inc. Total:		9,745.00								
Active Electrical Supply Co.,										
ACTIVELE										
10359031-00	01/21/2013	308.22	0.00	02/19/2013	Reflector for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	10359031-00 Total:	308.22								
10361283-00	01/17/2013	41.68	0.00	02/19/2013	Tape and Circuit protector for PD		-		No	0000
101-420-511-5405	R&M - buildings									
	10361283-00 Total:	41.68								
10362158-00	01/24/2013	14.18	0.00	02/19/2013	Freight - Invoice 10359031-00		-		No	0000
101-420-511-5405	R&M - buildings									
	10362158-00 Total:	14.18								
	ACTIVELE Total:	364.08								
Active Electrical Supply Co., Total:		364.08								
Airgas										
AIRGAS										
9012096202	01/21/2013	155.57	0.00	02/19/2013	Oxygen for ambulances		-		No	0000
101-350-512-5660	EMS supplies									
	9012096202 Total:	155.57								
	AIRGAS Total:	155.57								
Airgas Total:		155.57								
American Charge Service										
AMERCHAR										
02012013	02/01/2013	129.00	0.00	02/19/2013	Taxi Coupons		-		No	0000
205-570-515-5280	Subsidized taxi program									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	02012013 Total:	129.00								
	AMERCHAR Total:	129.00								
	American Charge Service Total:	129.00								
Anderson Pest Solutions										
ANDERP										
2430947	01/30/2013	60.00	0.00	02/19/2013	Purchase of 4 rodent interior stations		-		No	0000
101-420-511-5405	R&M - buildings									
	2430947 Total:	60.00								
	ANDERP Total:	60.00								
	Anderson Pest Solutions Total:	60.00								
ASAP Printing										
ASAPPRIN										
36099	01/29/2013	205.00	0.00	02/19/2013	Business Cards/Village President		-		No	0000
101-100-511-5560	Printing & copying services									
	36099 Total:	205.00								
	ASAPPRIN Total:	205.00								
	ASAP Printing Total:	205.00								
Batteries Plus #890										
BATT										
890-101168-01	12/26/2013	96.25	0.00	02/19/2013	2 batteries for truck #24 and squad #211		-		No	0000
101-440-513-5480	R&M - vehicles									
890-101168-01	12/26/2012	96.25	0.00	02/19/2013	2 batteries for truck #24 and squad #211		-		No	0000
101-300-512-5480	R&M - vehicles									
	890-101168-01 Total:	192.50								
890-101274-01	01/22/2013	598.50	0.00	02/19/2013	6 batteries for Trucks #15 and #14		-		No	0000
101-440-513-5480	R&M - vehicles									
	890-101274-01 Total:	598.50								
	BATT Total:	791.00								
	Batteries Plus #890 Total:	791.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Bornquist Inc										
BORNQUIS										
5302677	01/17/2013	391.00	0.00	02/19/2013	Sewage pump for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	5302677 Total:	391.00								
	BORNQUIS Total:	391.00								
Bornquist Inc Total:		391.00								
Canon Solutions America										
CANN										
4008393606	01/05/2013	58.09	0.00	02/19/2013	Maintenance for copier - IM3511		-		No	0000
101-210-511-5440	R&M - office equipment									
	4008393606 Total:	58.09								
4008466446	01/05/2013	236.10	0.00	02/19/2013	Monthly meter read Building		-		No	0000
101-000-210-2650	Contractor Permits Payable									
4008466446	01/05/2013	272.89	0.00	02/19/2013	Monthly meter read Parks		-		No	0000
205-500-515-5440	R&M - office equipment									
4008466446	01/05/2013	334.04	0.00	02/19/2013	Monthly meter read Police		-		No	0000
101-210-511-5440	R&M - office equipment									
	4008466446 Total:	843.03								
417906058	09/08/2012	469.40	0.00	02/19/2013	Monthly meter read Parks		-		No	0000
101-210-511-5440	R&M - office equipment									
417906058	09/08/2012	292.09	0.00	02/19/2013	Monthly meter read Police		-		No	0000
101-210-511-5440	R&M - office equipment									
	417906058 Total:	761.49								
735784025	09/12/2012	663.38	0.00	02/19/2013	Monthly Meter Read - Building		-		No	0000
101-000-210-2650	Contractor Permits Payable				CM5520					
	735784025 Total:	663.38								
	CANN Total:	2,325.99								
Canon Solutions America Total:		2,325.99								
Cassidy Tire										
CASSIDYT										
2180443	01/07/2013	494.97	0.00	02/19/2013	2 new tires for truck #47		-		No	0000
660-620-519-5480	R&M - vehicles									
	2180443 Total:	494.97								
2180666	01/25/2013	35.00	0.00	02/19/2013	New tire for truck #2, repair tire		-		No	0000
660-620-519-5480	R&M - vehicles									
2180666	01/25/2013	217.47	0.00	02/19/2013	New tire for truck #2, repair tire		-		No	0000
205-430-515-5480	R&M - vehicles									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	2180666 Total:	252.47								
	CASSIDYT Total:	747.44								
	Cassidy Tire Total:	747.44								
CDW Government										
CDWGOV										
W603065	01/18/2013	619.64	0.00	02/19/2013	MS Server software for New World		-		No	0000
101-250-511-6530	Equipment - data processing									
	W603065 Total:	619.64								
W603068	01/18/2013	1,565.68	0.00	02/19/2013	File server operating system MS server		-		No	0000
660-610-519-5330	Data processing									
W603068	01/18/2013	1,565.68	0.00	02/19/2013	File server operating system MS server		-		No	0000
101-250-511-6530	Equipment - data processing									
	W603068 Total:	3,131.36								
X031862	01/29/2013	122.56	0.00	02/19/2013	Replacement lantronix for PW alarm		-		No	0000
101-420-511-5405	R&M - buildings									
	X031862 Total:	122.56								
X092773	01/30/2013	619.64	0.00	02/19/2013	MS Servier 2012 Licenses - New World		-		No	0000
101-250-511-5330	Data processing									
	X092773 Total:	619.64								
	CDWGOV Total:	4,493.20								
	CDW Government Total:	4,493.20								
Chicago Chesed Fund										
CHICCHE										
02042013	02/04/2013	8,983.00	0.00	02/19/2013	Gift Grant		-		No	0000
217-000-517-5520	Community Development Grants									
	02042013 Total:	8,983.00								
	CHICCHE Total:	8,983.00								
	Chicago Chesed Fund Total:	8,983.00								
Chicago International Trucks										
CHGOINTL										
12013110	01/11/2013	58.36	0.00	02/19/2013	Tube and clamp		-		No	0000
101-440-513-5480	R&M - vehicles									
	12013110 Total:	58.36								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
12013114	01/11/2013	41.24	0.00	02/19/2013	Cap		-			No 0000
101-440-513-5480	R&M - vehicles									
	12013114 Total:	41.24								
	CHGOINTL Total:	99.60								
Chicago International Trucks Total:		99.60								
Clarke Timothy M										
CLARKE										
REIM041313TC	02/01/2013	1,050.00	0.00	02/19/2013	Reimbursement - Registration - NAPA		-			No 0000
101-240-517-5810	Conference & meeting registrat									
	REIM041313TC Total:	1,050.00								
	CLARKE Total:	1,050.00								
Clarke Timothy M Total:		1,050.00								
Classic Design Awards										
CLASSICD										
13-134	02/04/2013	61.60	0.00	02/19/2013	Name plates		-			No 0000
101-200-511-5799	Other materials & supplies									
	13-134 Total:	61.60								
	CLASSICD Total:	61.60								
Classic Design Awards Total:		61.60								
ClientFirst Consulting Group,										
CLIENTFI										
3068	01/31/2013	1,725.00	0.00	02/19/2013	Stand Pipe Video		-			No 0000
660-610-519-5330	Data processing									
	3068 Total:	1,725.00								
3072	01/31/2013	5,940.00	0.00	02/19/2013	Support Staff		-			No 0000
101-250-511-5320	Consulting									
	3072 Total:	5,940.00								
3073	01/31/2013	1,650.00	0.00	02/19/2013	Strategic Planning updates		-			No 0000
101-250-511-5320	Consulting									
	3073 Total:	1,650.00								
3087	01/31/2013	560.00	0.00	02/19/2013	Excipio consulting project		-			No 0000
101-250-511-5320	Consulting									
	3087 Total:	560.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
CLIENTFI Total:		9,875.00								
ClientFirst Consulting Group, Total:		9,875.00								
Coca-Cola Bottling Company										
COCACOLA										
398257014	01/21/2013	240.00	0.00	02/19/2013	Pop for Police Dept pop machine		-		No	0000
101-210-511-5700	Office supplies									
398257014 Total:		240.00								
COCACOLA Total:		240.00								
Coca-Cola Bottling Company Total:		240.00								
Dell Marketing, L.P										
DELLMARK										
XJ2MW7JJ6	01/15/2013	4,638.37	0.00	02/19/2013	File server replacement		-		No	0000
660-610-519-5330	Data processing									
XJ2MW7JJ6	01/15/2013	4,638.37	0.00	02/19/2013	File server replacement		-		No	0000
101-250-511-6530	Equipment - data processing									
XJ2MW7JJ6 Total:		9,276.74								
DELLMARK Total:		9,276.74								
Dell Marketing, L.P Total:		9,276.74								
Deluxe Business Checks & Solut										
DELUXEBU										
2026592935	01/24/2013	410.24	0.00	02/19/2013	Laser M/P Check - P/R		-		No	0000
101-210-511-5700	Office supplies									
2026592935 Total:		410.24								
DELUXEBU Total:		410.24								
Deluxe Business Checks & Solut Total:		410.24								
Dueco, Inc										
DUECOINC										
286486	12/03/2012	98.83	0.00	02/19/2013	Place card for truck #1		-		No	0000
101-440-513-5480	R&M - vehicles									
286486 Total:		98.83								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	DUECOINC Total:	98.83								
	Dueco, Inc Total:	98.83								
EC Link ECLINK 9884 101-250-511-5340	02/01/2013 Maintenance Agreement Expense 9884 Total:	210.00 210.00 210.00	0.00	02/19/2013	EGOV-Feb 13 Jan 14 - Monitoring		-		No	0000
	ECLINK Total:	210.00								
	EC Link Total:	210.00								
EJ Equipment EJEQUIP 54362 660-620-519-5730	01/18/2013 Program supplies 54362 Total:	862.80 862.80 862.80	0.00	02/19/2013	Roto drill, turbo nozzle for sewer		-		No	0000
	EJEQUIP Total:	862.80								
	EJ Equipment Total:	862.80								
Eterno, Attorney at Law David ETERNO 11161 101-230-511-5399	02/04/2013 Other professional services 11161 Total:	687.00 687.00 687.00	0.00	02/19/2013	Adjudication Hearing Officer - January		-		No	0000
	ETERNO Total:	687.00								
	Eterno, Attorney at Law David Total:	687.00								
FSCI Corporate Office FSCI 2012-1415 101-240-517-5399	01/09/2013 Other professional services 2012-1415 Total:	200.00 200.00 200.00	0.00	02/19/2013	Plan review-Jan,2013-Chicago Chesed		-		No	0000
	2012-1415 Total:	200.00								
2013-71 101-240-517-5399	01/24/2013 Other professional services 2013-71 Total:	435.00 435.00 435.00	0.00	02/19/2013	Plan review-Jan,2013-Glunz Beer		-		No	0000
	2013-71 Total:	435.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
FSCI Total:		635.00								
FSCI Corporate Office Total:		635.00								
Grainger										
GRAINGER										
9036796556	01/17/2013	-335.03	0.00	02/19/2013	Return check valve		-		No	0000
101-420-511-5405	R&M - buildings									
9036796556	01/17/2013	398.62	0.00	02/19/2013	Swing valve check for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
9036796556 Total:		63.59								
9042708256	01/17/2013	260.42	0.00	02/19/2013	Adapter,union, coupling, elbow for PD		-		No	0000
101-420-511-5405	R&M - buildings									
9042708256 Total:		260.42								
9043022020	01/17/2013	332.11	0.00	02/19/2013	Valve, iron for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
9043022020 Total:		332.11								
9043261669	01/17/2013	-277.66	0.00	02/19/2013	Return valve		-		No	0000
101-420-511-5405	R&M - buildings									
9043261669 Total:		-277.66								
9049860746	01/24/2013	52.74	0.00	02/19/2013	Equilock locking seal tags		-		No	0000
101-350-512-5799	Other materials & supplies									
9049860746 Total:		52.74								
GRAINGER Total:		431.20								
Grainger Total:		431.20								
HMO Healthcare Service Corpora										
HMO										
0540and0314	01/15/2013	1,374.45	0.00	02/19/2013	Revised amount for January		-		No	0000
102-000-210-2027	Health insurance premium withh									
0540and0314 Total:		1,374.45								
0557	01/15/2013	30,010.04	0.00	02/19/2013	Employee health insurance Feb, 2013		-		No	0000
102-000-210-2027	Health insurance premium withh									
0557 Total:		30,010.04								
HMO Total:		31,384.49								
HMO Healthcare Service Corpora Total:		31,384.49								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Lands' End Business Outfitters										
LANDSEND										
SIN523032	01/30/2013	392.70	0.00	02/19/2013	Office clothing supplies - Finance Dept		-		No	0000
101-210-511-5700	Office supplies									
	SIN523032 Total:	392.70								
	LANDSEND Total:	392.70								
Lands' End Business Outfitters Total:		392.70								
Lee Auto Parts										
LEEAUTOP										
442-227321	01/09/2013	36.81	0.00	02/19/2013	Blaster and dielectric grease/Pump House		-		No	0000
660-620-519-5730	Program supplies									
	442-227321 Total:	36.81								
442-227559	01/11/2013	184.49	0.00	02/19/2013	Valve and belt for truck #29		-		No	0000
205-430-515-5480	R&M - vehicles									
	442-227559 Total:	184.49								
442-227754	01/14/2013	21.67	0.00	02/19/2013	Cap, rotor and PCV valve for truck #29		-		No	0000
205-430-515-5480	R&M - vehicles									
	442-227754 Total:	21.67								
442-227755	01/14/2013	-76.79	0.00	02/19/2013	Return		-		No	0000
205-430-515-5480	R&M - vehicles									
	442-227755 Total:	-76.79								
442-227756	01/14/2013	15.99	0.00	02/19/2013	Test strips for shop		-		No	0000
205-430-515-5480	R&M - vehicles									
	442-227756 Total:	15.99								
442-228835	01/24/2013	299.36	0.00	02/19/2013	Tie rod end for Range Rover		-		No	0000
101-300-512-5480	R&M - vehicles									
	442-228835 Total:	299.36								
442-228839	01/24/2013	3.99	0.00	02/19/2013	Tapered rolled and seal truck #5,29		-		No	0000
101-440-513-5480	R&M - vehicles									
442-228839	01/24/2013	73.50	0.00	02/19/2013	Tapered rolled and seal truck #5,29		-		No	0000
205-430-515-5480	R&M - vehicles									
	442-228839 Total:	77.49								
	LEEAUTOP Total:	559.02								
Lee Auto Parts Total:		559.02								
Madison National Life										
MADISON										
1081388	01/18/2013	171.87	0.00	02/19/2013	Life Insurance - February 2013		-		No	0000
101-200-511-5150	Insurance - group life & AD&D									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
1081388	01/18/2013	61.34	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-210-511-5150	Insurance - group life & AD&D									
1081388	01/18/2013	77.62	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-240-517-5150	Insurance - group life & AD&D									
1081388	01/18/2013	571.34	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-300-512-5150	Insurance - group life & AD&D									
1081388	01/18/2013	14.78	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-350-512-5150	Insurance - group life & AD&D									
1081388	01/18/2013	63.02	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-400-511-5150	Insurance - group life & AD&D									
1081388	01/18/2013	31.23	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-410-511-5150	Insurance - group life & AD&D									
1081388	01/18/2013	87.89	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
101-440-513-5150	Insurance - group life & AD&D									
1081388	01/18/2013	60.78	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
205-430-515-5150	Insurance - group life & AD&D									
1081388	01/18/2013	94.08	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
205-500-515-5150	Insurance - group life & AD&D									
1081388	01/18/2013	86.96	0.00	02/19/2013	Life Insurance - February 2013		-			No 0000
660-620-519-5150	Insurance - group life & AD&D									
	1081388 Total:	1,320.91								
	MADISON Total:	1,320.91								
	Madison National Life Total:	1,320.91								
Maine-Niles Association of Spe										
MNASR										
13-008	01/18/2013	714.25	0.00	02/19/2013	Inclusion Services January B		-			No 0000
205-580-515-5270	Purchased program services									
	13-008 Total:	714.25								
	MNASR Total:	714.25								
	Maine-Niles Association of Spe Total:	714.25								
Marc Printing										
MARCP										
105832	06/23/2012	1,380.00	0.00	02/19/2013	Budget Books, 2012		-			No 0000
101-210-511-5560	Printing & copying services									
105832	06/23/2012	45.00	0.00	02/19/2013	Shipping		-			No 0000
101-210-511-5560	Printing & copying services									
	105832 Total:	1,425.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	MARCP Total:	1,425.00								
	Marc Printing Total:	1,425.00								
McMaster Carr MCMASTCR 44472212 101-350-512-5660	01/18/2013 EMS supplies 44472212 Total:	72.65 72.65 72.65	0.00	02/19/2013	Plastic bins, dividers for new ambulance		-		No	0000
	MCMASTCR Total:	72.65								
	McMaster Carr Total:	72.65								
MGP, Inc. MGPINC 1840 101-250-511-5599 1840 101-000-210-2650 1840 660-620-519-5599	01/31/2013 Other contractual 01/31/2013 Contractor Permits Payable 01/31/2013 Other contractual 1840 Total:	858.42 858.41 1,716.84 3,433.67 3,433.67	0.00	02/19/2013	GISC Staffing		-		No	0000
	MGPINC Total:	3,433.67								
	MGP, Inc. Total:	3,433.67								
NAPA NAPA 45317 101-440-513-5480	01/25/2013 R&M - vehicles 45317 Total:	33.87 33.87 33.87	0.00	02/19/2013	Stick hose for truck #11		-		No	0000
	NAPA Total:	33.87								
	NAPA Total:	33.87								
National Award Service, Inc. NATIONAA 299599a 101-440-513-5250	01/25/2013 Landscaping services	157.50	0.00	02/19/2013	Plaque for donation bench		-		No	0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
299599a	01/25/2013	12.67	0.00	02/19/2013	Shipping/Handling Charges		-			No 0000
101-440-513-5250	Landscaping services									
	299599a Total:	170.17								
	NATIONAA Total:	170.17								
National Award Service, Inc. Total:		170.17								
North Shore Faucets Inc										
NORTSHO										
110623	09/25/2012	147.20	0.00	02/19/2013	Valve disc assembly for Police Dept		-			No 0000
101-420-511-5405	R&M - buildings									
	110623 Total:	147.20								
	NORTSHO Total:	147.20								
North Shore Faucets Inc Total:		147.20								
Northwest Municipal Conference										
NWMNCCON										
9356	02/04/2013	40.00	0.00	02/19/2013	Trustee-NWMC Legislative brunch		-			No 0000
101-100-511-5840	Meals									
	9356 Total:	40.00								
	NWMNCCON Total:	40.00								
Northwest Municipal Conference Total:		40.00								
O'Leary's Contractor Equip										
OLEARYS										
76683	01/04/2013	2,226.14	0.00	02/19/2013	Combo blade,whirly bit for streets		-			No 0000
101-440-513-5745	Small tools									
	76683 Total:	2,226.14								
	OLEARYS Total:	2,226.14								
O'Leary's Contractor Equip Total:		2,226.14								
Paramedic Services of Illinois										
PARAMEDI										
3757	02/01/2013	212,933.58	0.00	02/19/2013	Services Rendered - March 2013		-			No 0000
101-350-512-5220	Fire protection									
	3757 Total:	212,933.58								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
PARAMEDI Total:		212,933.58								
Paramedic Services of Illinois Total:		212,933.58								
PEP Boys										
PEPBOYS										
4790258176	01/15/2013	123.74	0.00	02/19/2013	Alternator for truck #29		-		No	0000
205-430-515-5480	R&M - vehicles									
4790258176 Total:		123.74								
4790258546	01/24/2013	-30.00	0.00	02/19/2013	Core return		-		No	0000
205-430-515-5480	R&M - vehicles									
4790258546 Total:		-30.00								
PEPBOYS Total:		93.74								
PEP Boys Total:		93.74								
PMI										
PMI										
0392962	01/21/2013	102.30	0.00	02/19/2013	Oxygen trees and regulators		-		No	0000
101-350-512-5660	EMS supplies									
0392962 Total:		102.30								
0393883	01/25/2013	533.21	0.00	02/19/2013	Zoll monitor bracket		-		No	0000
101-350-512-5770	Training supplies									
0393883 Total:		533.21								
PMI Total:		635.51								
PMI Total:		635.51								
Prairie Material Sales Inc										
PRAIRIEM										
88099414	11/08/2012	1,007.30	0.00	02/19/2013	7 cubic yards of concrete		-		No	0000
101-440-513-5769	Steet Materials - Other									
88099414 Total:		1,007.30								
PRAIRIEM Total:		1,007.30								
Prairie Material Sales Inc Total:		1,007.30								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Sentinel Technologies Inc										
SENTINEL										
M346623	01/15/2013	480.00	0.00	02/19/2013	Maintenance agreement 2/13 thru 2/14		-		No	0000
660-620-519-5599	Other contractual									
	M346623 Total:	480.00								
	SENTINEL Total:	480.00								
Sentinel Technologies Inc Total:		480.00								
Suburban Laboratories, Inc.										
SUBURB										
24546	01/15/2013	67.50	0.00	02/19/2013	Coliform testing and disinfectant		-		No	0000
660-620-519-5320	Consulting									
	24546 Total:	67.50								
	SUBURB Total:	67.50								
Suburban Laboratories, Inc. Total:		67.50								
Sunnyside Parts Warehouse										
SUNNYPAR										
198414	01/24/2013	126.72	0.00	02/19/2013	Oil filters - Squad #21 ,214		-		No	0000
101-300-512-5480	R&M - vehicles									
	198414 Total:	126.72								
198416	01/24/2013	198.28	0.00	02/19/2013	Tie rod for Police Dept		-		No	0000
101-300-512-5480	R&M - vehicles									
	198416 Total:	198.28								
	SUNNYPAR Total:	325.00								
Sunnyside Parts Warehouse Total:		325.00								
T.P.I. Building Code Consultan										
TPI										
6440	02/01/2013	4,751.00	0.00	02/19/2013	Plan Review		-		No	0000
101-240-517-5399	Other professional services									
6440	02/01/2013	8,716.50	0.00	02/19/2013	In House		-		No	0000
101-240-517-5399	Other professional services									
6440	02/01/2013	34.00	0.00	02/19/2013	Property Maintenance		-		No	0000
101-240-517-5399	Other professional services									
6440	02/01/2013	-556.14	0.00	02/19/2013	Discount		-		No	0000
101-240-517-5399	Other professional services									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	6440 Total:	12,945.36								
	TPI Total:	12,945.36								
	T.P.I. Building Code Consultan Total:	12,945.36								
Urban Mary										
URBANM										
01282012	01/28/2012	120.00	0.00	02/19/2013	Refund/Club Kid		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	01282012 Total:	120.00								
	URBANM Total:	120.00								
	Urban Mary Total:	120.00								
Wells Fargo Bank, N.A.										
SWANC										
4448	02/01/2013	1,549.63	0.00	02/19/2013	Fixed Costs - Servoces /March 2013		-		No	0000
101-440-514-5230	Garbage & recycling									
4448	02/01/2013	21,606.20	0.00	02/19/2013	O & M Costs - Servoces /March 2013		-		No	0000
101-440-514-5230	Garbage & recycling									
4448	02/01/2013	-402.01	0.00	02/19/2013	FY12 Fixed True up		-		No	0000
101-440-514-5230	Garbage & recycling									
4448	02/01/2013	-4,255.40	0.00	02/19/2013	FY12 O & M True up		-		No	0000
101-440-514-5230	Garbage & recycling									
	4448 Total:	18,498.42								
	SWANC Total:	18,498.42								
	Wells Fargo Bank, N.A. Total:	18,498.42								
Zoll Medical Corporation GPO										
ZOLLMEDC										
1978245	01/25/2013	56.25	0.00	02/19/2013	EKG Paper		-		No	0000
101-350-512-5660	EMS supplies									
	1978245 Total:	56.25								
	ZOLLMEDC Total:	56.25								
	Zoll Medical Corporation GPO Total:	56.25								
	Report Total:	341,847.02								

Accounts Payable To Be Paid Proof List

User: jmm
Printed: 02/12/2013 - 11:17 AM
Batch: 202-02-2013



Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Active Electrical Supply Co., ACTIVELE										
10361282-00	01/30/2013	437.56	0.00	02/19/2013	Circuit for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	10361282-00 Total:	437.56								
10362915-00	01/30/2013	296.97	0.00	02/19/2013	Junction box for holiday light box		-		No	0000
101-420-511-5405	R&M - buildings									
	10362915-00 Total:	296.97								
	ACTIVELE Total:	734.53								
Active Electrical Supply Co., Total:		734.53								
American First Aid Services AFAS INC										
122755	02/08/2013	57.35	0.00	02/19/2013	First aid refills		-		No	0000
101-400-511-5730	Program supplies									
	122755 Total:	57.35								
	AFAS INC Total:	57.35								
American First Aid Services Total:		57.35								
American Mortuary Services AMERMORT										
AMS13013	01/30/2013	350.00	0.00	02/19/2013	Death investigation/body removal		-		No	0000
101-300-512-5599	Other contractual									
	AMS13013 Total:	350.00								
	AMERMORT Total:	350.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
American Mortuary Services Total:		350.00								
American Traffic Solutions										
ATS										
INV00011146	12/31/2012	180.00	0.00	02/19/2013	Collection of unpaid violations		-		No	0000
101-300-512-5599	Other contractual									
INV00011146 Total:		180.00								
INV00011367	12/31/2012	1,894.67	0.00	02/19/2013	Automated Traffic Safety Program		-		No	0000
101-300-512-5599	Other contractual									
INV00011367 Total:		1,894.67								
ATS Total:		2,074.67								
American Traffic Solutions Total:		2,074.67								
Anderson Pest Solutions										
ANDERP										
2408013	02/01/2013	255.00	0.00	02/19/2013	Monthly inspections for pests		-		No	0000
101-420-511-5405	R&M - buildings									
2408013 Total:		255.00								
ANDERP Total:		255.00								
Anderson Pest Solutions Total:		255.00								
Back Flow Solutions Inc										
BFSINC										
1866	02/01/2013	688.60	0.00	02/19/2013	Program management fee for program		-		No	0000
660-620-519-5399	Other professional services									
1866 Total:		688.60								
BFSINC Total:		688.60								
Back Flow Solutions Inc Total:		688.60								
Canon Solutions America										
CANN										
418234534	12/08/2012	57.19	0.00	02/19/2013	Maintenance copier/IM 3511		-		No	0000
101-210-511-5440	R&M - office equipment									
418234534 Total:		57.19								
CANN Total:		57.19								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Canon Solutions America Total:		57.19								
Case Lots, Inc.										
CASELOTS										
46127	01/31/2013	2,783.90	0.00	02/19/2013	Multi fold towels, pink soap, salt		-		No	0000
101-420-511-5730	Program supplies									
	46127 Total:	2,783.90								
	CASELOTS Total:	2,783.90								
Case Lots, Inc. Total:		2,783.90								
Cassidy Tire										
CASSIDYT										
2180629	01/23/2013	164.47	0.00	02/19/2013	Tires for squad MP1120		-		No	0000
101-300-512-5480	R&M - vehicles									
	2180629 Total:	164.47								
	CASSIDYT Total:	164.47								
Cassidy Tire Total:		164.47								
CDW Government										
CDWGOV										
X073412	01/30/2012	27.76	0.00	02/19/2013	DVI Cable for map in dispatch		-		No	0000
101-300-512-5640	Computer supplies									
	X073412 Total:	27.76								
	CDWGOV Total:	27.76								
CDW Government Total:		27.76								
Chicago Communications, LLC										
CHGOCOMM										
244419	02/05/2013	24.03	0.00	02/19/2013	C.C.S. Maintenance - March 2013		-		No	0000
101-400-511-5410	R&M - communications equipment									
244419	02/05/2013	27.06	0.00	02/19/2013	C.C.S. Maintenance - March 2013		-		No	0000
101-410-511-5410	R&M - communications equipment									
244419	02/05/2013	34.59	0.00	02/19/2013	C.C.S. Maintenance - March 2013		-		No	0000
205-430-515-5410	R&M - communications equipment									
244419	02/05/2013	39.59	0.00	02/19/2013	C.C.S. Maintenance - March 2013		-		No	0000
660-620-519-5410	R&M - communications equipment									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
244419	02/05/2013	50.08	0.00	02/19/2013	C.C.S. Maintenance - March 2013		-			No 0000
101-440-513-5410	R&M - communications equipment									
	244419 Total:	175.35								
244433	02/05/2013	867.70	0.00	02/19/2013	Monthly maintenance charge for March,13		-			No 0000
101-300-512-5410	R&M - communications equipment									
	244433 Total:	867.70								
	CHGOCOMM Total:	1,043.05								
Chicago Communications, LLC Total:		1,043.05								
Communications Direct Inc										
COMDIR										
IN118739	02/04/2013	142.00	0.00	02/19/2013	Spare Batteries		-			No 0000
101-300-512-5730	Program supplies									
IN118739	02/04/2013	135.00	0.00	02/19/2013	Remote speaker microphone		-			No 0000
101-300-512-5730	Program supplies									
IN118739	02/04/2013	40.00	0.00	02/19/2013	Microphone		-			No 0000
101-300-512-5730	Program supplies									
IN118739	02/04/2013	80.00	0.00	02/19/2013	Public safety microphone		-			No 0000
101-300-512-5730	Program supplies									
IN118739	02/04/2013	20.00	0.00	02/19/2013	Shipping		-			No 0000
101-210-511-5720	Postage									
	IN118739 Total:	417.00								
	COMDIR Total:	417.00								
Communications Direct Inc Total:		417.00								
Douglas Truck Parts										
DOUGTK										
51337	01/14/2013	1,112.99	0.00	02/19/2013	Charger, ramps, creepers for PW shop		-			No 0000
101-410-511-5745	Small tools									
	51337 Total:	1,112.99								
51666	01/21/2013	127.95	0.00	02/19/2013	Charger for Police Dept radar #1		-			No 0000
101-300-512-5480	R&M - vehicles									
	51666 Total:	127.95								
51985	01/28/2013	132.84	0.00	02/19/2013	Brake cleaner, hose, work light for shop		-			No 0000
101-410-511-5730	Program supplies									
	51985 Total:	132.84								
52052	01/29/2013	19.95	0.00	02/19/2013	Work light for shop		-			No 0000
101-410-511-5730	Program supplies									
	52052 Total:	19.95								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	DOUGTK Total:	1,393.73								
	Douglas Truck Parts Total:	1,393.73								
Dueco, Inc										
DUECOINC										
288852	01/18/2013	77.97	0.00	02/19/2013	O ring, adapters,tee, tube for truck #1		-		No	0000
101-440-513-5480	R&M - vehicles									
	288852 Total:	77.97								
	DUECOINC Total:	77.97								
	Dueco, Inc Total:	77.97								
Elite Printer Solutions										
ELITE										
0825	01/25/2013	380.96	0.00	02/19/2013	Supplies		-		No	0000
101-200-511-5799	Other materials & supplies									
	0825 Total:	380.96								
0828	01/28/2013	66.99	0.00	02/19/2013	Supplies		-		No	0000
101-400-511-5730	Program supplies									
	0828 Total:	66.99								
	ELITE Total:	447.95								
	Elite Printer Solutions Total:	447.95								
Emcor Services Team Mechanical										
EMCOR										
00 3035999	02/05/2013	2,500.00	0.00	02/19/2013	contract preventive maintenance		-		No	0000
101-420-511-5405	R&M - buildings									
	00 3035999 Total:	2,500.00								
	EMCOR Total:	2,500.00								
	Emcor Services Team Mechanical Total:	2,500.00								
Fastenal										
FASTENAL										
ILNIL32943	01/28/2013	98.22	0.00	02/19/2013	Shop supplies		-		No	0000
101-410-511-5730	Program supplies									
	ILNIL32943 Total:	98.22								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	FASTENAL Total:	98.22								
	Fastenal Total:	98.22								
GTSI, Corp										
GTSI										
346612	01/25/2013	6,284.25	0.00	02/19/2013	Audio Video equipment/Interview room		-		No	0000
101-300-512-5730	Program supplies									
346612	01/25/2013	16.88	0.00	02/19/2013	Freight		-		No	0000
101-210-511-5720	Postage									
	346612 Total:	6,301.13								
	GTSI Total:	6,301.13								
	GTSI, Corp Total:	6,301.13								
Horiba Instruments, Inc,										
HORIBAJO										
90423939	01/16/2013	160.94	0.00	02/19/2013	Evidence technician supplies		-		No	0000
101-300-512-5730	Program supplies									
	90423939 Total:	160.94								
	HORIBAJO Total:	160.94								
	Horiba Instruments, Inc, Total:	160.94								
I/O Solutions, inc.										
IOSOLUTI										
C28653A	01/28/2013	3,400.00	0.00	02/19/2013	Police entry level exam		-		No	0000
101-130-511-5399	Other professional services									
C28653A	01/28/2013	249.00	0.00	02/19/2013	Advertising		-		No	0000
101-130-511-5399	Other professional services									
C28653A	01/28/2013	61.92	0.00	02/19/2013	Travel expenses		-		No	0000
101-130-511-5399	Other professional services									
C28653A	01/28/2013	-1,360.00	0.00	02/19/2013	Candidate fee credit		-		No	0000
101-130-511-5399	Other professional services									
	C28653A Total:	2,350.92								
	IOSOLUTI Total:	2,350.92								
	I/O Solutions, inc. Total:	2,350.92								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Lambeta Garret										
LAMBET										
REIM020713GL	02/07/2013	20.00	0.00	02/19/2013	Reimbursement - Entry Exam Fee		-			No 0000
101-130-511-5399	Other professional services									
	REIM020713GL Total:	20.00								
	LAMBET Total:	20.00								
	Lambeta Garret Total:	20.00								
Lincolnwood SD No.74										
LINCSD74										
02072013	02/07/2013	374,927.00	0.00	02/19/2013	Annual Development Benefit Payment		-			No 0000
101-240-517-5911	Sales Tax Sharing Agreements									
	02072013 Total:	374,927.00								
	LINCSD74 Total:	374,927.00								
	Lincolnwood SD No.74 Total:	374,927.00								
Malnati Organization										
MALNATI										
1448736	01/25/2013	71.20	0.00	02/19/2013	North Shore Chief's Alliance meeting		-			No 0000
101-300-512-5730	Program supplies									
	1448736 Total:	71.20								
	MALNATI Total:	71.20								
	Malnati Organization Total:	71.20								
Marengo Auto Body & Glass										
MARENGO										
17942	01/28/2013	8,927.63	0.00	02/19/2013	Repair to MCAT Vehicle		-			No 0000
101-210-511-5260	Liability insurance									
	17942 Total:	8,927.63								
	MARENGO Total:	8,927.63								
	Marengo Auto Body & Glass Total:	8,927.63								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Martin Implement Sales Inc										
MARTINIM										
P73267	12/27/2012	104.32	0.00	02/19/2013	Spring for Tractor #7		-		No	0000
660-620-519-5480	R&M - vehicles									
	P73267 Total:	104.32								
	MARTINIM Total:	104.32								
Martin Implement Sales Inc Total:		104.32								
McKenna Automotive										
MCKENNA										
20120512	01/17/2013	110.00	0.00	02/19/2013	Hydraulic hoses for truck #1		-		No	0000
101-440-513-5480	R&M - vehicles									
	20120512 Total:	110.00								
	MCKENNA Total:	110.00								
McKenna Automotive Total:		110.00								
N E Multi Regional Training										
NORTHES										
164874	01/23/2013	50.00	0.00	02/19/2013	Training - Arrest, Search & Seizure		-		No	0000
101-300-512-5590	Training									
	164874 Total:	50.00								
165038	01/28/2013	50.00	0.00	02/19/2013	Training - Arrest, Search & Seizure		-		No	0000
101-300-512-5590	Training									
	165038 Total:	50.00								
	NORTHES Total:	100.00								
N E Multi Regional Training Total:		100.00								
Russo Power Equipment										
RUSSO										
1484468	12/27/2012	379.96	0.00	02/19/2013	Wrap chaps		-		No	0000
101-440-513-5730	Program supplies									
	1484468 Total:	379.96								
1503129	02/06/2013	445.00	0.00	02/19/2013	Snow thrower		-		No	0000
205-430-515-5745	Small tools									
	1503129 Total:	445.00								
1503132	02/06/2013	175.72	0.00	02/19/2013	Blade rotor, blade scraper, carburetor		-		No	0000
205-430-515-5745	Small tools									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	1503132 Total:	175.72								
	RUSSO Total:	1,000.68								
	Russo Power Equipment Total:	1,000.68								
State Industrial Products										
STATE										
96081927	01/24/2013	275.50	0.00	02/19/2013	Sanitizer for Cells/Dispatch		-		No	0000
101-300-512-5730	Program supplies									
	96081927 Total:	275.50								
	STATE Total:	275.50								
	State Industrial Products Total:	275.50								
State Treasurer, IL Dept of Tr										
STATETIL										
39784	01/31/2013	5,612.01	0.00	02/19/2013	Maintenance for traffic control signals		-		No	0000
212-000-513-5290	Street lights & traffic signal									
	39784 Total:	5,612.01								
	STATETIL Total:	5,612.01								
	State Treasurer, IL Dept of Tr Total:	5,612.01								
Stewart Schenita										
STEWARTS										
REIM021813MSS	02/18/2013	75.00	0.00	02/19/2013	Reimbursement - Meals		-		No	0000
101-300-512-5840	Meals									
	REIM021813MSS Total:	75.00								
	STEWARTS Total:	75.00								
	Stewart Schenita Total:	75.00								
Syska Hennessy Group, Inc										
SYSKA										
20331	01/31/2013	4,572.00	0.00	02/19/2013	Professional services - generator study		-		No	0000
660-620-562-6599	Equipment - other									
20331	01/31/2013	4,572.00	0.00	02/19/2013	Professional services - generator study		-		No	0000
217-000-561-6100	Land acquisition & improvement									
	20331 Total:	9,144.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
SYSKA Total:		9,144.00								
Syska Hennessy Group, Inc Total:		9,144.00								
Van Meter & Associates, Inc.										
VANMETER										
00-16500	01/28/2013	160.00	0.00	02/19/2013	Training-Police productivity system		-		No	0000
101-300-512-5590	Training									
00-16500 Total:		160.00								
VANMETER Total:		160.00								
Van Meter & Associates, Inc. Total:		160.00								
VCG Uniform										
VCGUNIFO										
6215	01/27/2013	90.00	0.00	02/19/2013	Uniform allowance		-		No	0000
101-300-512-5070	Uniform allowance									
6215 Total:		90.00								
VCGUNIFO Total:		90.00								
VCG Uniform Total:		90.00								
Vollmar Clay Products Company										
VOLLMER										
157786	01/23/2013	149.50	0.00	02/19/2013	6" PVC elbows for water		-		No	0000
660-620-519-5796	Water system repair parts									
157786	01/23/2013	205.00	0.00	02/19/2013	10 PVC mission bands		-		No	0000
660-620-519-5796	Water system repair parts									
157786 Total:		354.50								
VOLLMER Total:		354.50								
Vollmar Clay Products Company Total:		354.50								
Warehouse Direct										
WAREHOUS										
18030317-0	01/24/2013	6.77	0.00	02/19/2013	Supplies		-		No	0000
101-400-511-5730	Program supplies									
18030317-0 Total:		6.77								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
1830393-0	01/24/2013	174.69	0.00	02/19/2013	Supplies		-			No 0000
101-210-511-5700	Office supplies									
	1830393-0 Total:	174.69								
1830393-1	01/25/2013	6.64	0.00	02/19/2013	Supplies		-			No 0000
101-210-511-5700	Office supplies									
	1830393-1 Total:	6.64								
1831814-0	01/25/2013	89.37	0.00	02/19/2013	Supplies		-			No 0000
101-300-512-5730	Program supplies									
	1831814-0 Total:	89.37								
1838859-0	02/01/2013	57.21	0.00	02/19/2013	Supplies		-			No 0000
101-100-511-5799	Other materials & supplies									
1838859-0	02/01/2013	1.89	0.00	02/19/2013	Supplies		-			No 0000
101-200-511-5799	Other materials & supplies									
	1838859-0 Total:	59.10								
1838904-0	02/01/2013	150.16	0.00	02/19/2013	Supplies		-			No 0000
101-210-511-5700	Office supplies									
	1838904-0 Total:	150.16								
1845193-0	02/07/2013	190.71	0.00	02/19/2013	Supplies		-			No 0000
101-350-512-5700	Office supplies									
	1845193-0 Total:	190.71								
1845198-0	02/07/2013	57.32	0.00	02/19/2013	Supplies		-			No 0000
101-350-512-5700	Office supplies									
	1845198-0 Total:	57.32								
1846004-0	02/07/2013	100.91	0.00	02/19/2013	Supplies		-			No 0000
101-240-517-5700	Office supplies									
	1846004-0 Total:	100.91								
	WAREHOUS Total:	835.67								
	Warehouse Direct Total:	835.67								
Whistler's Restaurant										
WHISTLER										
WR2713	02/07/2013	306.90	0.00	02/19/2013	Prisoner Meals		-			No 0000
101-300-512-5730	Program supplies									
	WR2713 Total:	306.90								
	WHISTLER Total:	306.90								
	Whistler's Restaurant Total:	306.90								
	Report Total:	424,098.79								

Request For Board Action

REFERRED TO BOARD: February 19, 2013

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Zoning Board of Appeals Concerning the Following Zoning Code Variations Sought for the Property Located at 6540 North Lincoln Avenue:

- 1) to Decrease the Minimum Distance of a Driveway from a Street Intersection;
- 2) to Permit Less than the Required Minimum Perimeter Landscape Width for Off-Street Parking Lots;
- 3) to Permit Less than the Required Interior Landscape Requirements for Off-Street Parking Lots;
- 4) to Permit Less than the Required Minimum Landscape Requirements for Foundation Plantings;
- 5) to Permit Off-Street Parking in the Front and Corner Side Yards; and
- 6) to Permit Three Wall Signs on a Corner Lot

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

John Kosich of Debb Kosich LLC, petitioner and contract purchaser, seek approval of six Zoning Ordinance variations related to the renovation of the property at 6450 North Lincoln Avenue (former Pro Auto). The petitioner seeks to renovate the existing approximate 18,000 square foot building for medical office use. The primary occupant is expected to be the Illinois Bone & Joint LLC with a second user yet to be determined.

The subject property is located in the B1 Traditional Business District/Residential Transition Area where medical offices are classified as permitted uses. The planned renovation of this property includes partial demolition of small portions of the building, interior remodel, removal of the existing perimeter fence, addition of some landscaping and utilization of the existing off-street parking area. The applicant's plans provide 62 off street parking spaces. The Zoning Ordinance requires 61 off street parking spaces at this location for this use.

Public Hearing

The ZBA opened the public hearing on this matter at its January 16th meeting. In considering this matter, the ZBA first deliberated the requested variations that directly related to the site plan. These variations include driveway and street separation, variations related to landscaping (perimeter off-street parking landscape setback, interior off-street parking landscape requirements and foundation landscape requirements), and variations to permit off-street parking in the front and corner side yard. When asked

by the ZBA if the petitioner could comply with the related standards of the Zoning Code, the petitioner responded that compliance would result in loss of parking.

The ZBA next deliberated another site plan-related variation that was sought relative to the trash enclosure screening. At the meeting, the applicant submitted a detailed trash enclosure plan. It was determined that the plan complied with the screening and enclosure requirements. As a result the petitioner withdrew their request for relief from the trash enclosure and screening requirements upon verification of compliance.

The ZBA noted that the site plan variations sought are for existing conditions and concluded that the constraints of renovating the existing building and reusing the existing off-street parking areas provided limited opportunity for full compliance with the Zoning Code. The ZBA indicated that the petitioner would be required to either seek the variations requested for existing site conditions or would be required to seek a parking variation to permit less than the required number of off-street parking spaces. The ZBA found that the petitioner would be improving the property by adding landscaping and by seeking the variations requested rather than a parking variation, would be in greater compliance with the requirements of the Zoning Ordinance and further, that the requested variations meet the intent of the Zoning Ordinance.

Finally, the ZBA deliberated a variation requested to permit a total of three wall signs at a corner lot. The Zoning Ordinance permits a maximum of one sign per street frontage. The petitioner testified that they seek signage for "Illinois Bone & Joint" facing both Lincoln Avenue and Hamlin Avenue and also one additional sign facing Lincoln Avenue for the unknown second tenant. The ZBA determined that the requested sign variation to permit an additional wall sign was consistent with similar previous requests as well as the spirit of the Zoning Ordinance.

Except for the testimony of the petitioner no other public testimony was received.

ZBA Recommendation

The Zoning Board of Appeals took separate votes on each of the requested variations. By a vote of 5-0, the ZBA recommends approval of the following variations:

- 1) Article VI, Section 6.03(2)b and Table 6.03.01 to permit less than the required minimum distance of a driveway from a street intersection of 30 feet;
- 2) Article VI, Section 6.14(1) to permit less than the required minimum perimeter landscape width of eight feet;
- 3) Article VI, Section 6.14(2) to permit the off-street parking area to not have the required planting islands equal in area to a parking space located at the end of each parking row;
- 4) Article VI, Section 6.15 to permit less than the required minimum landscape requirements for foundation plantings;
- 5) Article VII, Section 7.06(5) to permit off-street parking in the front and corner side yards;
- 6) Article XI, Section 11.04(2)(i) to permit three wall signs on a corner lot exceeding the maximum of two wall signs.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Draft ZBA Minutes January 16, 2013
3. ZBA Report January 16, 2013 Excerpt
4. Staff Report to ZBA
5. Application for Commercial Variations

- a. Plat of Survey
- b. Site Plan
- c. Building Elevations
- d. Petitioner Submitted Photographs of Subject Property
- e. Trash Enclosure Details

RECOMMENDED MOTION:

Move to approve an Ordinance Granting certain variations to permit the redevelopment and reuse of the building and off-street parking area for purposes of opening a medical office building for the property located at 6540 North Lincoln Avenue.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE GRANTING VARIATIONS FOR
THE DEVELOPMENT OF 6540 N. LINCOLN AVENUE**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF FEBRUARY, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of February, 2013

Village Clerk

**AN ORDINANCE GRANTING VARIATIONS FOR
THE DEVELOPMENT OF 6540 N. LINCOLN AVENUE**

WHEREAS, Park M. Kang and Jung Ja Kang, as trustees of the Kang Living Trust (“**Owner**”), are the record title owners of that certain property located in the B1 Traditional Business District (“**B-1 District**”), commonly known as 6540 North Lincoln Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance (“**Property**”); and

WHEREAS, the Property is improved with an existing vacant 18,000 square foot building (“**Building**”) and existing hardsurfaced off-street parking lot; and

WHEREAS, Debb Kosich LLC, the contract purchaser of the Property (“**Applicant**”), desires to operate medical office uses (“**Proposed Use**”) within the existing Building on the Property; and

WHEREAS, pursuant to Section 6.03(2)(b) and Table 6.03.01 of “The Village of Lincolnwood Zoning Ordinance,” as amended (“**Zoning Ordinance**”), the minimum distance of a driveway from a street intersection (measured from the intersection of the street rights-of-way to the nearest end of the curb radius) is 30 feet; and

WHEREAS, the existing driveway located near the northeast corner of the Property (“**Northeasterly Driveway**”) is located approximately eight feet from the intersection of Lincoln Avenue and Hamlin Avenue, in violation of Section 6.03(2)(b) and Table 6.03.01 of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.14(1) of the Zoning Ordinance, the minimum perimeter landscape width for off-street parking lots is 8 feet; and

WHEREAS, the Applicant desires to improve the Property with a six-foot-wide landscaped area along the Lincoln Avenue frontage of the off-street parking lots on the Property, with a four-foot-wide landscape area along the rear of the off-street parking lots, and with no landscaping along the other perimeters of the off-street parking lots (collectively, the “**Proposed Perimeter Landscaping**”), in violation of Section 6.14 of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.14(2) of the Zoning Ordinance, a planting island equal in area to a parking space is required to be located at the end of each parking row within off-street parking lots; and

WHEREAS, the Applicant proposes to install less than the required number or size of planting islands within the off-street parking lots on the Property (collectively, the “**Proposed Planting Islands**”), in violation of Section 6.14(2) of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.15 of the Zoning Ordinance, a minimum setback and landscape area of six feet in width shall be located along the front and sides of all buildings; and

WHEREAS, the Applicant proposes to install a five-foot-wide landscape area along the Lincoln Avenue frontage of the Building ("**Proposed Lincoln Avenue Foundation Landscaping**"), in violation of Section 615 of the Zoning Ordinance; and

WHEREAS, pursuant to Section 7.06(5) of the Zoning Ordinance, off-street parking is not permitted in required front and corner side yards; and

WHEREAS, the Applicant desires to improve the Property with off-street parking spaces in the required front and corner side yards of the Property, in violation of Section 7.06(5) of the Zoning Ordinance; and

WHEREAS, pursuant to Section 11.04(2)(i) of the Zoning Ordinance, not more than one wall sign is permitted per street frontage; and

WHEREAS, the Applicant desires to install two wall signs along the Lincoln Avenue frontage of the Building ("**Proposed Lincoln Avenue Signs**"), in violation of Section 11.04(2)(i) of the Zoning Ordinance; and

WHEREAS, the Applicant and the Village desire for the Property to be put to its optimum use; and

WHEREAS, in order to permit the Proposed Use on the Property, the Applicant, with the consent of the Owner, has filed an application for: (i) a variation from the minimum driveway separation requirement set forth in Section 6.03(2)(b) and Table 6.03.01 of the Zoning Ordinance to permit the continued maintenance of the Northeasterly Driveway on the Property; (ii) variations from the minimum landscaping requirements set forth in Sections 6.14(1), 6.14(2) and 6.15 of the Zoning Ordinance, to permit the installation of the Proposed Perimeter Landscaping, Proposed Planting Islands, and Proposed Lincoln Avenue Foundation Landscaping on the Property; (iii) a variation from Section 7.06(5) of the Zoning Ordinance to permit the location of off-street parking spaces within the required front and corner side yards of the Property; and (iv) a variation from Section 11.04(2)(i) of the Zoning Ordinance to permit the installation of the Proposed Lincoln Avenue Signs (collectively, the "**Requested Variations**"); and

WHEREAS, a public hearing of the Zoning Board of Appeals of the Village of Lincolnwood ("**ZBA**") to consider approval of the Requested Variations was duly advertised in the *Lincolnwood Review* and held on January 16, 2013; and

WHEREAS, on January 16, 2013, the ZBA made findings and recommendations in support of the Requested Variations, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Variations meet the required standards for variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Variations, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF REQUESTED VARIATIONS. In accordance with and pursuant to Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section Three of this Ordinance, the Village President and Board of Trustees shall, and do hereby, grant the following variations from the Zoning Ordinance in connection with the Proposed Use of the Property:

- A. Driveway Separation Requirement. A variation from Section 6.03(2)(b) and Table 6.03.01 of the Zoning Ordinance to decrease the minimum distance of the Northeasterly Driveway from the intersection of Lincoln Avenue and Hamlin Avenue from 30 feet to 8 feet.
- B. Perimeter Landscape Width. A variation from Section 6.14(1) of the Zoning Ordinance to decrease the minimum perimeter landscaped area width along the perimeters of the off-street parking lots on the Property, as follows:
 - 1. From eight feet to six feet along the northeast lot line of the Property;
 - 2. From eight feet to four feet along the southwest lot line of the Property; and
 - 3. From eight feet to zero feet along the northwest and southeast lot lines of the Property.
- C. Planting Islands. A variation from Section 6.14(2) of the Zoning Ordinance to reduce the requirement to construct planting islands at the end of the rows of parking spaces within the off-street parking lots on the Property, as depicted in the Plans (as that term is defined in Section 3.B of this Ordinance).
- D. Foundation Landscaping. A variation from Section 6.15 of the Zoning Ordinance to decrease the minimum setback and landscape area required along that portion of the foundation of the Building nearest to and parallel to Lincoln Avenue, from six feet in width to approximately four feet in width.
- E. Off-Street Parking. A variation from Section 7.06(5) of the Zoning Ordinance to permit off-street parking in the required front and corner side yards of the Property.
- F. Signs Per Street Frontage. A variation from Section 11.04(2)(i) of the Zoning Ordinance to permit the installation of the Proposed Lincoln Avenue Signs.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approvals granted pursuant to Section Two of this Ordinance shall be, and are hereby, expressly subject to,

and contingent upon, the development, use, and maintenance of the Building and the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Building and the Property shall comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

- B. Compliance with Site Plan. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Building and the Property (including, without limitation, the installation on the Property of the Proposed Perimeter Landscaping, Proposed Planting Islands, and Proposed Lincoln Avenue Foundation Landscaping) shall comply with the following plans, copies of which are attached to and, by this reference, made a part of this Ordinance as **Group Exhibit B** (collectively, the ***“Plans”***).
 - 1. The Site Plan, prepared by Stephen Rankin Associates, consisting of one sheet, and dated December 6, 2012;
 - 2. The Trash Enclosure Plan, prepared by Stephen Rankin Associates, consisting of one sheet, and dated January 15, 2013; and
 - 3. The Exterior Elevations Plan, prepared by Stephen Rankin Associates, consisting of one sheet, and dated December 6, 2012.

- C. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Applicant shall pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made shall be made by a certified or cashier's check. Further, the Applicant shall pay upon demand all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance shall be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein shall inure solely to the benefit of, and be binding upon, the Owner, the Applicant, and each of their heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner or the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section Two of this Ordinance shall, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the

Village President and Board of Trustees may not so revoke the approval granted in Section Two of this Ordinance unless they shall first provide the Owner and the Applicant with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property shall be governed solely by the regulations of the B-1 District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approvals granted in Section Two of this Ordinance that may be requested by the Owner or the Applicant after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect, and shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

- A. This Ordinance shall be effective only upon the occurrence of all of the following events:
1. Passage by the Village President and Board of Trustees in the manner required by law;
 2. Publication in pamphlet form in the manner required by law; and
 3. The filing by the Owner and the Applicant with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.
- B. In the event the Owner or the Applicant does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees shall have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of February, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ___ day of February, 2013.

Lawrence Elster, President Pro Tem
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
___ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Parcel 1: That part of Lot 13 in John Proesel Estate Partition, being a subdivision of the South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 35; Township 41 North, Range 13 East of the Third Principal Meridian, lying northeasterly of a line drawn at right angles to the Southeasterly line of said lot through a point in said southeasterly line that is 91.12 feet Northeasterly of the angle corner of said lot (except the Southeasterly 33 feet and the Northeasterly 17 feet, both taken by right angle measurement of said lot) in Cook County, Illinois.

Parcel 2: That part of Chicago and Northwestern Railroad right of way, lying Northwesterly and adjacent to Lot 13 in John Proesel Estate Partition being a Subdivision of the South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 35, Township 41 North, Range 13 East of the Third Principal Meridian, described as follows: Commencing at a point on the Southeasterly line of said Lot 13, said point being 91.12 feet Northeasterly of an angle corner in said lot; thence Northwesterly at right angles to the Southeasterly line of Lot 13, 173.75 feet for the point of beginning on the Northwesterly line of said Lot 13 said line also being the Southeasterly line of Chicago and Northwestern right of way; thence continuing on said line 31.55 feet more or less to a line 25 feet Southeasterly and parallel to the existing center line of the railroad track; thence Northeasterly on said parallel line 192.63 feet to a point of curvature; thence continuing Northeasterly on a curve to the left an arc and chord distance of 110.03 feet Said curve having a radius of 5748.45 feet to the existing Southwesterly right of way line of Lincoln Avenue as widened; thence Southeasterly 32.16 feet along the existing right of way line of Lincoln Avenue 32.16 feet more or less, to the Northwesterly line of said Lot 13, thence Southwesterly on the Northwesterly line of said Lot 13 on a curve to the right an arc and chord distance of 104.35 feet, said curve having a radius of 5780.00 feet; thence continuing Southwesterly on the Northwesterly line of said Lot 13, 192.63 feet more or less to the point of beginning, containing 9,460 square feet, more or less, all in Cook County, Illinois,

Commonly referred to as 6540 North Lincoln Avenue.

P.I.N.: 10-35-325-014-0000 and 10-35-325-020-0000

GROUP EXHIBIT B

PLANS

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois (“*Village*”):

WHEREAS, Park M. Kang and Jung Ja Kang, as trustees of the Kang Living Trust (“*Owner*”), are the record title owners of that certain property located in the B1 Traditional Business District, commonly known as 6540 North Lincoln Avenue, in the Village (“*Property*”); and

WHEREAS, Ordinance No. 2013-_____, adopted by the Village President and Board of Trustees on February __, 2013 (“*Ordinance*”), grants variations from “The Village of Lincolnwood Zoning Ordinance” to Debb Kosich LLC to permit the reuse of the Property for a medical office; and

WHEREAS, Section Eight of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner and the Applicant shall have filed, within 30 days following the passage of the Ordinance, their unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner and the Applicant do hereby agree and covenant as follows:

1. The Owner and the Applicant shall, and do hereby, unconditionally agree to, accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner and the Applicant acknowledge that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agree not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner and the Applicant acknowledge and agree that the Village is not and shall not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of variations for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and shall not, in any way, be deemed to insure the Owner or the Applicant against damage or injury of any kind and at any time.
4. The Owner and the Applicant shall, and do hereby agree to, hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the variations for the Property.

[SIGNATURE PAGE FOLLOWS]

Dated: 2/14, 2013

DEBB KOSICH, LLC

By: [Signature]

Its: Manager

KANG LIVING TRUST

By: [Signature] / James da Kang

Its: _____

#12392673_V1

DRAFT

MINUTES OF JANUARY 16, 2013
MEETING OF THE LINCOLNWOOD
ZONING BOARD OF APPEALS (ZBA)

The regular meeting of the Zoning Board of Appeals was called to order on January 16, 2013 at 7:00 p.m. In attendance were Mary Couzin, Paul Grant, Christopher Nickell, Herbert Theisen and S.J. Malkin.

Also present: Community Development Manager/Zoning Officer Aaron Cook

Zoning Officer Aaron Cook stated that the minutes of the ZBA meeting on December 19, 2012 were not submitted for approval since the order affirming the Zoning Officer's determination with regard to the appeal of Platform I-Shore, LLC was not yet prepared as the Village attorney was awaiting the transcript of the hearing. Accordingly, those minutes will be considered at the next meeting of ZBA.

In view of the fact, as indicated above, that the order in connection with the December 19, 2012 hearing regarding the appeal of Platform I-Shore, LLC was not yet prepared, by a vote of 5 to 0 the consideration of that order was continued to a future ZBA meeting to be designated by the Village staff.

A public hearing was then held on the petition of Zubeda Moten for variation from Article III, Section 3.13(11)h of the Zoning Code to permit construction of a six-foot high board-on-board fence on the property at 6546 N. Sauganash Avenue. After discussion, by a vote of 5 to 0, ZBA recommended that the requested variation be denied.

(For details, see report filed by Chairman Malkin)

A public hearing was then held on the petition of John Kosich of Debb Kosich LLC for variations pertaining to landscaping, parking and other matters in connection with the property at 6540 N. Lincoln Avenue. After discussion with respect to each of the requested variations, by a vote of 5 to 0 as to each recommendation, ZBA recommended that requested variations nos. 1 thru 6 be granted; provided, however, that with regard to variation no. 6 (additional wall sign), the additional wall sign comply in all other respects with the requirements of the Zoning Code pertaining to wall signs.

(For details, see report filed by Chairman Malkin)

Chairman Malkin then announced that the next meeting of ZBA will be held on February 20, 2013.

There being no further business, on motion duly made and seconded, by unanimous consent the meeting was adjourned.

Sherwin J. Malkin, Chairman

the present petition, since the property is located on an inside residential street and does not pose any substantial privacy problem. It was unanimously agreed by the ZBA members that the reasons given in this case for the requested variation were not sufficient to establish a hardship so as to justify the variation. Accordingly, by a vote of 5 to 0, ZBA recommends that the requested variation for the 6-foot fence be denied.

Petition of John Kosich of Debb Kosich LLC for variations pertaining to landscaping, parking and other matters in connection with the property at 6540 N. Lincoln Avenue

Larry Debb and John Kosich appeared on behalf of Petitioner.

Nature of the Petition

Petitioner is purchasing the property in question and seeks several variations in connection with the redevelopment of the 18,000 square foot building on the property for use as a medical office by Illinois Bone and Joint LLC and another medical service provider. Specifically, Petitioner seeks variations: 1) from Article VI, Section 6.14(1) to permit less than the required minimum perimeter landscape width and minimum screening; 2) from Article VI, Section 6.14(2) to permit the off-street parking area to not have the required minimum interior landscaping; 3) from Article VI, Section 6.15 to permit less than the required minimum landscape requirement for foundation plantings; 4) from Article VII, Section 7.06(5) to permit parking in the front and corner side yard; 5) from Article VI, Section 6.03(2)b and Table 6.03.01 to permit less than the required distance between a driveway and a street intersection; 6) from Article XI, Section 11.04(2)i to exceed the maximum number of wall signs on a corner lot; and 7) from Article VI, Section 6.03(3)c to permit the trash enclosure to not be fully screened on three sides.

Issue Presented for Review

The issue is whether Petitioner has demonstrated a sufficient hardship to justify the requested variations.

Conclusions and Recommendations of ZBA

Variation requests nos. 1 thru 3 all pertain to sections of the Zoning Code relating to landscaping requirements. It was pointed out by both Zoning Officer Aaron Cook and Petitioner's representative, Larry Debb, that those requested variations are necessary in order to permit the minimum off-street parking spaces required by the Zoning Code. Both Aaron Cook and Mr. Debb stated that in order to meet the landscaping requirements of the Zoning Code, a substantial number of parking spaces would be eliminated or curtailed, which would not be in the best interests of the tenants on the property, their patients, or the Village. Aaron Cook commented that Petitioner made a fair and reasonable attempt to fully comply with the Zoning Code, and that, viewed as a comprehensive plan, the proposed remodeling, landscaping and parking arrangements would allow for the most practicable usage of the property while at the same time creating an attractive appearance and a definite improvement to the entire property.

With regard to variation request no. 4, it was again pointed out that if the areas at the front and side of the building could not be used for parking, it would not only make it impossible to provide the minimum number of off-street parking spaces required by the Zoning Code, but would make it considerably more inconvenient for patients of the tenants to enter the building through the front entrance. Chairman Malkin also noted that the strip mall properties south of the subject property had off-street parking at the front of the buildings, so that permitting such parking in the instant case would be entirely consistent.

With regard to variation request no. 5, both Aaron Cook and Mr. Debb pointed out that the existing driveway off of Lincoln Avenue on the north side of the property is 2 to 6 feet closer (depending on from what point it is measured) to the street intersection than the 30-foot distance required by the Zoning Code, but that eliminating that driveway (which would allow entry only to the property) would adversely impact the flow of traffic on the property and hinder the use of the off-street parking spaces.

As to requested variation no. 6, Section 11.04(2)i permits only one wall sign per street frontage. It was stated that the additional sign on the façade along Lincoln Avenue (i.e. in addition to the wall sign of one of the principal tenants, Illinois Bone and Joint Institute, LLC) would be necessary in order to identify the other principal tenant (also a medical provider) which is expected to occupy the building. Chairman Malkin noted that ZBA has (with Village Board concurrence) consistently recommended approval of additional wall signs in order to identify principal products or services provided on a premises. The primary concern expressed by Zoning Officer Cook was that the additional sign comply in all other respects with the requirements of the Zoning Code.

Finally, with regard to requested variation no. 7, Petitioner's representative presented a proposed trash enclosure plan which is intended to be implemented and which would comply with the applicable requirement of the Zoning Code. Zoning Officer Cook concurred that the proposed plan would be in compliance with the Zoning Code, thereby obviating the need for a variation. Thereupon, in view of that proposed plan, Petitioner's representative stated that he is withdrawing the requested variation pertaining to the trash enclosure.

Accordingly, after discussion with respect to each of the requested variations, by a vote of 5 to 0 as to each recommendation, ZBA recommends that requested variations nos. 1 thru 6 be granted; provided, however, that with regard to variation no. 6 (additional wall sign), the additional wall sign shall comply in all other respects with the requirements of the Zoning Code pertaining to wall signs.

S.J. Malkin, Chairman



Staff Report

Zoning Board of Appeals

January 16, 2013

Subject Property:
6540 North Lincoln Avenue

Zoning District: B1 Traditional
Business/Residential Transition Area

Petitioner: John Kosich/Debb Kosich
LLC. – Petitioner and Park Moon Kang
and Jung J. Kang, Property Owner

Nature of Request: The petitioner is
seeking variations in order to remodel and
occupy the existing building with a
Medical Office use.



Requested Action: Variations sought: **1)** from Article VI, Section 6.14(1) to permit less than the required minimum perimeter landscape width and minimum screening; **2)** from Article VII, Section 7.06(5) to permit parking in the front and corner side yard; **3)** from Article VI, Section 6.14(2) to permit the off-street parking area to not have the required minimum interior landscaping; **4)** from Article VI, Section 6.03(2)b and Table 6.03.01 to permit less than the required distance between a driveway and a street intersection; **5)** from Article VI, Section 6.03(3)c to permit the trash enclosure to not be fully screened on three sides; **6)** from Article XI, Section 11.04(2)i to exceed the maximum number of wall signs on a corner lot.

Notification: Notice in Lincolnwood Review dated January 3, 2013, Public Hearing Sign Installed at 6540 North Lincoln Avenue, and Mailed Legal Notices Dated January 2, 2013 to Properties within 250 Feet.

Summary of Request

The petitioner, John Kosich/Debb Kosich LLC seeks approval of certain variations required for the redevelopment of the 18,000 square foot building at 6540 North Lincoln Avenue. The redevelopment includes partial demolition and interior remodeling to create a medical office building. The existing fence at the property is also proposed to be removed. The primary occupant of the medical office building will be Illinois Bone & Joint LLC. The petitioner has indicated that there will be a second yet to be determined medical office user. The subject property was the site of Pro Auto which closed in 2011.

Parking and Landscape Variations

The subject property is within the B1 Traditional Business District and the Residential Transition Overlay District. The proposed medical office use is a permitted use in the B1

District and the proposed site plan includes adequate parking as per the Zoning Ordinance requirements of 4 off-street parking spaces per 1,000 square feet of floor area. The petitioner seeks to substantially use the parking area in the current location which does comply with the perimeter and interior landscape requirements. As a result, included in the legal notice are variations requested to permit the continued use of the existing hardsurface area for parking. Most notably, the entire perimeter of the off-street parking area is substandard as to the current perimeter landscape and screening requirements. The Zoning Ordinance requires an eight foot perimeter landscape area in which rows of bushes are to be planted in order to provide screening. The existing and proposed off-street parking area does not include the perimeter landscape area. Similarly, the existing and proposed off-street parking area does not include the required interior landscape areas. These areas include a required planting island equal in area to a parking space at each end of a parking row as well as a minimum six foot foundation landscape area.

The petitioner also seeks a variation to permit the addition of parking to the front of the building. The Zoning Ordinance does not permit parking in front or corner side yards. The addition of nine spaces to the front of the building therefore requires a variation. Also, the site plan includes spaces that are located in the corner side yard adjacent to Hamlin Avenue. There appears to be five spaces either entirely or partially located in the corner side yard. These spaces are also subject to a variation to permit parking in the corner side yard.

It is worth noting that in order to achieve compliance with the number of off-street parking spaces, some perimeter and interior landscape areas have been decreased or not provided for. Parking has been added in the front and corner side yard in an attempt to comply with the minimum number of off-street parking spaces. This as well as reuse of the property including the parking area has resulted in the need to request certain variations.

Driveway Separation and Trash Enclosure Variations

The petitioner seeks approval in order to continue the use of the existing driveway at the north of the subject property. The Zoning Ordinance requires a minimum distance of 30' from a driveway and a street intersection. Depending upon the method of measurement, the distance from the existing driveway to the street intersection ranges from approximately 20'-28'. The variation is required in order to continue the use of this driveway.

The Zoning Ordinance requires that trash dumpsters be screened from view on three sides. The site plan submitted does not include much detail on the enclosure. The location of the trash enclosure is not a concern however, the area is fairly small and the concern is that the screening will not comply fully with the Zoning Ordinance.

Number of Wall Signs

Based on the submitted elevations, the petitioner is proposed a total of three wall signs. The intention is to provide a wall sign for Illinois Bone and Joint on both the Lincoln Avenue and Hamlin Avenue elevations. The third sign for the future co-occupant is shown on the Lincoln Avenue elevation. The Zoning Ordinance limits the maximum number of wall signs to one per street frontage. As a result, the subject property as a corner lot is permitted a maximum of two wall signs. The provision for an additional wall sign for a distinct use with a separate exterior entrance for each use does not apply as there is a single entrance into the medical office building.

Recent Similar Requests

The Zoning Board of Appeals may recall consideration of many similar variation requests at 6734 North Lincoln Avenue. This request, made by Meatheads in 2012 was for the construction of a new freestanding restaurant and associated off-street parking area. Meatheads requested relief from the perimeter and interior landscape requirements. They also required variations from the number of off-street parking spaces and design requirements. The Village Board granted the requested variations.

Conclusion

The petitioner is seeking variations in order to remodel and occupy the existing building at the subject property. The project includes partial demolition of the existing building and the removal of the existing fence. The requests can be summarized as off-street parking design, off-street parking location, driveway location, trash enclosure screening and sign variations. Staff received one phone call as a result of the public notice mailing. The purpose of the call was to inquire on the nature of the variations.

Documents Attached

1. Public Hearing Application Packet – December 14, 2012
 - a. Plat of Survey
 - b. Proposed Site Plan
 - c. Proof of Ownership
 - d. Building Elevations
 - e. Public Hearing Variation Application
 - f. Photographs

*PUBLIC HEARING APPLICATION -
VARIATIONS*

**6540 N. Lincoln Avenue
Lincolnwood, IL**

December 14, 2012

Prepared by:

Debb Kosich LLC

John J. Kosich

And

Lawrence Debb



VILLAGE OF LINCOLNWOOD
Community Development Department

Public Hearing Application
Variations

SUBJECT PROPERTY

Property Address: 6540 N. Lincoln Avenue, Lincolnwood, IL

Permanent Real Estate Index Number(s): 10-35-325-014-0000 and 10-35-325-020-000

Zoning District B-1 Lot Area: 49,498 sf

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

One single story office/warehouse and part 2-story addition currently used as office space, plus existing fences

Are there existing development restrictions affecting the property? Yes X No
(Examples: previous variations, conditions, easements, covenants)

If yes, describe: Not to our knowledge

REQUESTED ACTION

- | | |
|--|--|
| <input type="checkbox"/> Variation - Residential | <input type="checkbox"/> Variation - Signs/Special Signs |
| <input type="checkbox"/> Variation - Non-Residential | <input type="checkbox"/> Minor Variation |
| <input type="checkbox"/> Variation - Off-Street Parking | <input type="checkbox"/> Other |
| <input checked="" type="checkbox"/> Variation - Design Standards | |

PROJECT DESCRIPTION

Describe the Request and Project: The redevelopment of the 18,000 sq. ft. facility whereby we will demolish the two story office in the rear and the office in front to create a 15,400 sf medical office building for Illinois Bone & Joint LLC (10,000 sf) to use for medical suites, physical and occupational therapy and the potential for an MRI facility. In addition we will have 5,400 sf available for a medical office suite to a Hospital partner. Finally, we are requesting approval of this site plan and elevation.

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s):

Name: (List all beneficiaries if Trust): Park Moon Kang and Jung J. Kang

Address: Park Kang c/o Law Office of Jay J. Chie, 2454 Dempster, Suite 310, Des Plaines, IL

Telephone: (847) 257-0411 Fax: (847) 257-0313 E-mail Address: jc@chielaw.com

Petitioner (if different from owner):

Name: John Kosich/Debb Kosich LLC Relationship to Property: Contract purchaser

Address: 1111 E. Touhy, Suite 230, Des Plaines, IL 60018

Telephone: (847) 699-2152 Fax: (847) 699-2156 E-mail Address: jkosich@ctkcp.com

REQUIRED ATTACHMENTS *

Check all documents that are attached:

- Plat of Survey
- Site Plan
- Proof of Ownership
- Floor Plans
- Elevations
- Applicable Zoning Worksheet
- Photos of the property
- PDF files of all drawings

For Office Use Only

Fee: _____ Deposit: _____

Date Received: _____

Checked By: _____

The article(s), section(s) and paragraph(s) of the Village of Lincolnwood Zoning Ordinance from which the Action is being sought:

*The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred, to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: John Kosich c/o Debb Kosich LLC

Address: 1111 E. Touhy, Suite 230

City, State: Des Plaines, IL 60018

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER

Jung Ja Kwon 12/3/2012

Signature Date

PARK M CHANG

JUNG JA KWON

PRINT NAME

PETITIONER (If different than property owner)

John J. Kosich 12/13/2012

Signature Date

John J. Kosich

PRINT NAME



VILLAGE OF LINCOLNWOOD

COMMUNITY DEVELOPMENT DEPARTMENT

VARIATION STANDARDS

To be approved, each variation request must meet certain specific standards. These eight standards are listed below. After each listed standard, explain how your variation request satisfies the listed standard. Use additional paper if necessary.

1. The requested variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

The Village Comprehensive plan encourages the expedition of business and promotes growth and redevelopment. Our proposed use and improvement to the site expands the number of off-street parking, improves the landscaping and will promote the general growth of the area with no truck traffic.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

This location provides an opportunity to improve a warehouse building that has been vacant for over a year. Due to the shape and mass of the existing warehouse, our use is the only one that would allow for a conversion to a high end medical office building thereby upgrading the image of the area.

3. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same Zoning District.

Most of the other existing buildings along Lincoln Avenue are older retail strip centers or under-utilized industrial buildings. This is the only building of this size and shape which provides the basic conditions for our type of medical use.

4. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

The proposed use will enhance the entire area and assist in bringing new business the Lincoln Avenue. This medical use is responsive to the needs of Lincolnwood's demographically diverse population and will foster a healthy commercial mix.

VARIATION STANDARDS (continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

No, we are purchasing the property from the current owner who had leased the facility to a car repair shop. We will buy the building and invest over \$2,500,000 to improve the building and site.

6. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

The re-zoning will not diminish property values but will actually improve values due to the physical improvements and new use of the building.

7. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

Yes, this is a minimum change to the zoning.

8. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

The development will not change the current adequate supply of light and air to the adjacent property and the improvements will not increase the danger of fire or public safety. With the new proposed traffic pattern, public safety will be enhanced and property values will increase.

SIGN VARIATION STANDARDS

For all Sign Variation and/or Special Sign requests the Applicant shall also complete Questions 9-12.

9. The proposed variation is consistent with the statement of purpose set forth in Section 11.01 of the Zoning Ordinance.

N/A

10. The proposed sign complies with any additional standards or conditions set forth in Article XI of the Zoning Ordinance.

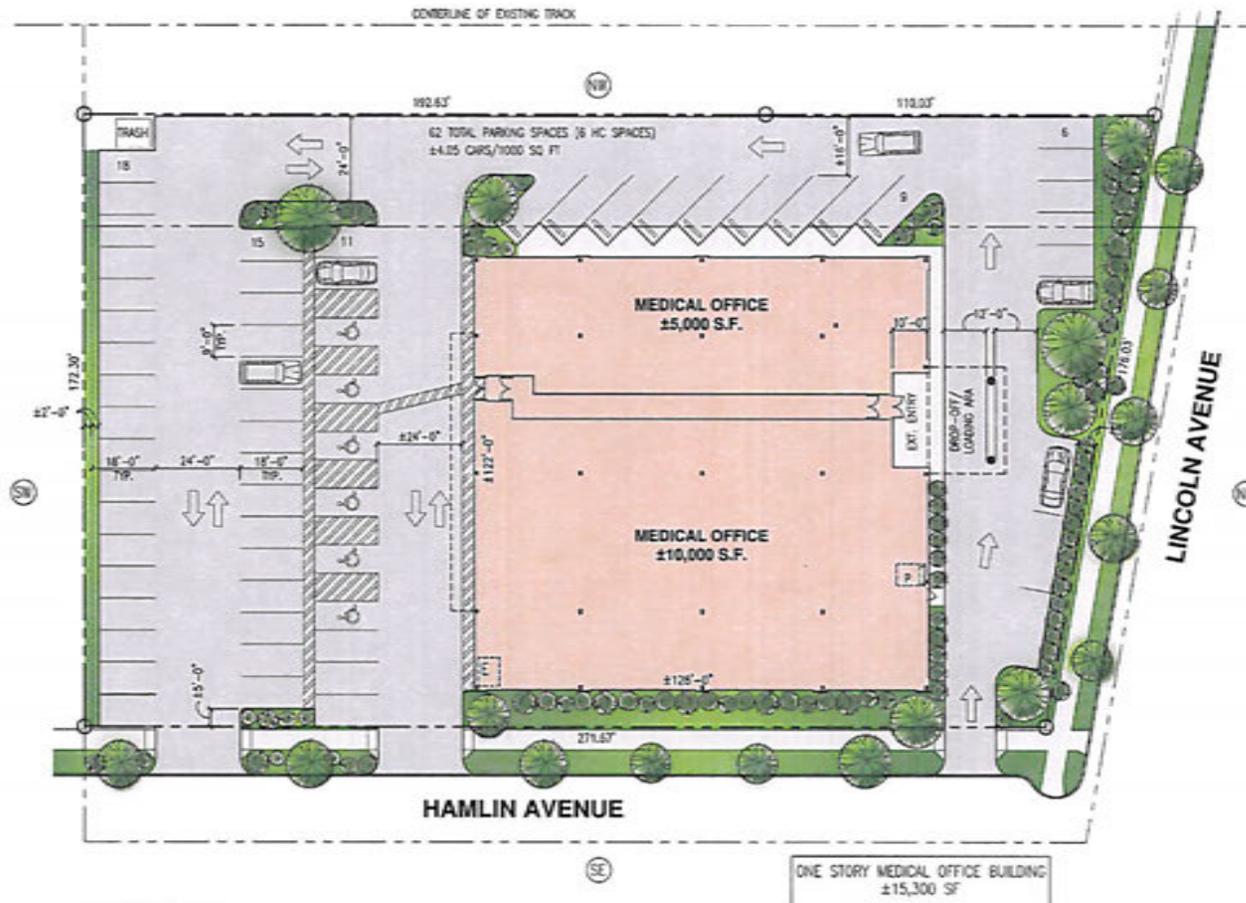
N/A

11. The proposed sign will substantially enhance the architectural integrity of the building or other structure to which it will be attached, if any.

N/A

12. The proposed sign conforms with the design and appearance of nearby structures and signs.

N/A



SITE PLAN
Scale: 1/16" = 1'-0"





NORTHEAST ELEVATION



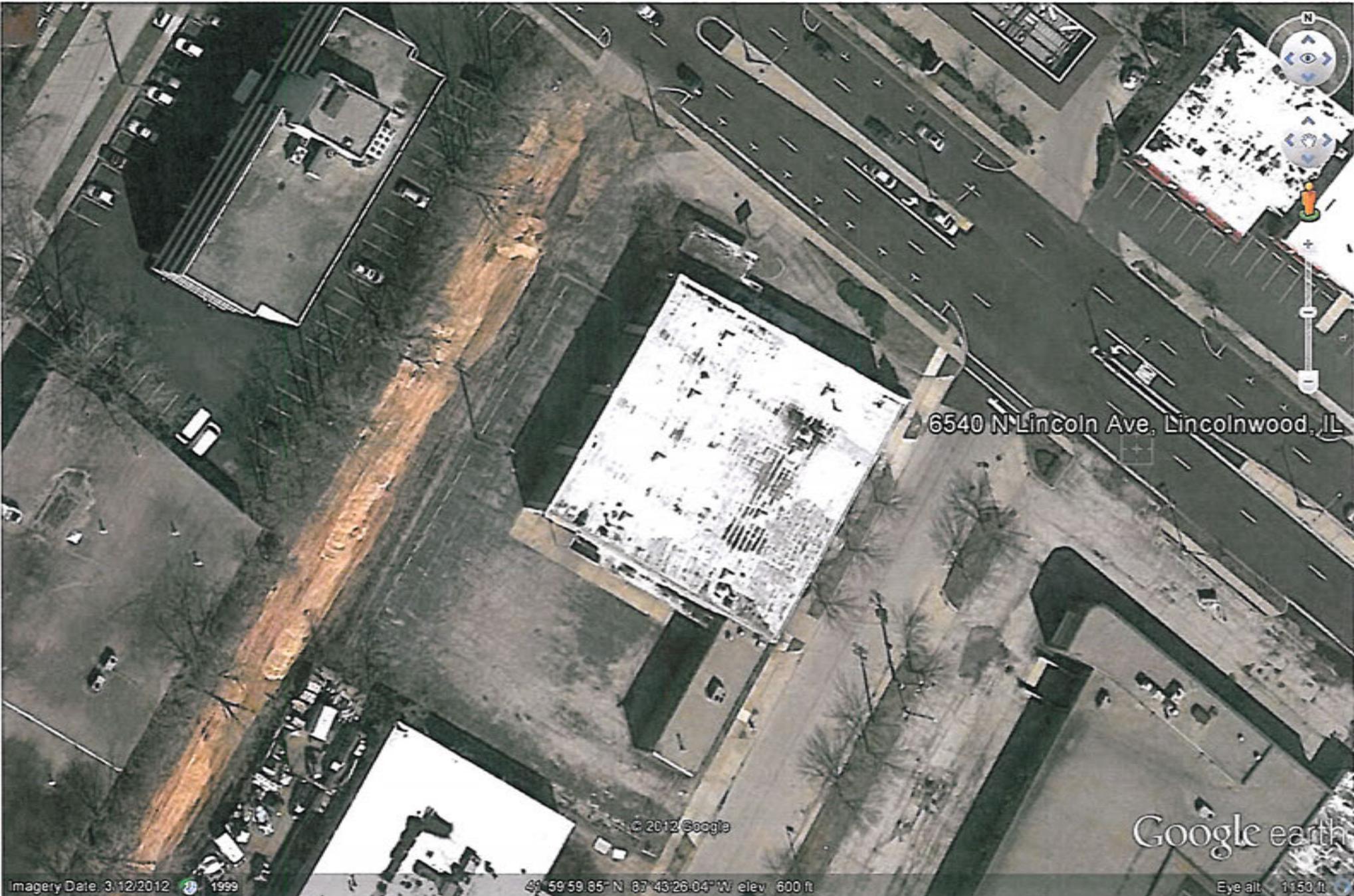
SOUTHEAST ELEVATION

6540 North Lincoln Avenue - Medical Office Building
 December 6, 2012





SALE
or
LEASE



6540 N Lincoln Ave, Lincolnwood, IL

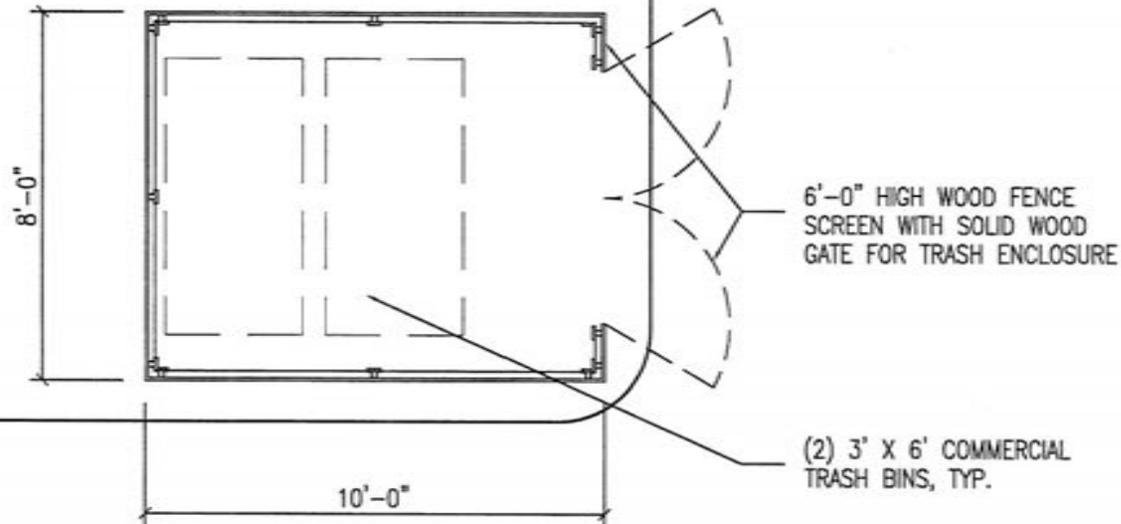
© 2012 Google

Google earth

Imagery Date: 3/12/2012 1999

41° 59' 59.85" N 87° 43' 26.04" W elev 600 ft

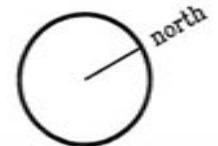
Eye alt 1153 ft



1

TRASH ENCLOSURE PLAN

SCALE: 1/4"=1'-0"



**STEPHEN RANKIN
ASSOCIATES**
ARCHITECTS

205 W. WACKER DR. #720
CHICAGO, ILLINOIS 60606

Tel: 312.899.0002
Fax: 312.899.0985
Web: www.srankin.com
Email: Architects@srankin.com

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6540 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS
MEDICAL OFFICE BUILDING
TRASH ENCLOSURE PLAN

DATE 1/15/13	SCALE 1/4"=1'-0"	JOB # 1224
-----------------	---------------------	---------------

REF: .

3

Request For Board Action

REFERRED TO BOARD: February 19, 2013

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Village President's Office

SUBJECT: Approval of a Policy Governing the use of the Village Hall Council Chambers for Political Forums

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At its Committee of the Whole (COTW) meeting of February 5, the Village Board discussed the possibility of utilizing the Village Hall Council Chambers for a political forum related to the 2013 municipal election. After discussion at the COTW, the Board directed the Village Attorney and Village Manager to draft a policy that would govern the use of the Council Chambers for political forums. The proposed policy outlines the rules concerning whom may apply to host a forum, indicates that the forum must be related to a general municipal election and not a primary election and requires that the applicant must reimburse the Village for its costs related to hosting and televising the event.

FINANCIAL IMPACT:

None.

DOCUMENTS ATTACHED:

1. Proposed Policy

RECOMMENDED MOTION:

Move to approve the proposed policy governing the use of the Council Chambers for political forums.

**VILLAGE OF LINCOLNWOOD
GENERAL POLICY AND CONDITIONS FOR USE OF
THE VILLAGE HALL FOR POLITICAL CAMPAIGN FORUMS AND
DEBATES**

The policy of the Village of Lincolnwood shall be to allow use of the Village Board Chambers ("**Chambers**") of Village Hall, located at 6900 North Lincoln Avenue ("**Village Hall**") for political campaign forums and Political Forums ("**Political Forums**") , but only in compliance with the rules and regulations set forth in this Policy.

Permission to use the Chambers for a Political Forum shall not constitute Village endorsement of any of the statements or policies made by any of the sponsors or participants in the Political Forum.

1. The Chambers shall be available for Political Forums on a first-come, first served basis.

2. The Chambers shall not be used for Political Forums at any time at which another event has previously been scheduled for the Chambers.

3. The Chambers may only be used for Political Forums that comply with the following:

- a. The Political Forum must be sponsored by a not-for-profit, civic, fraternal, charitable, or similar organization;
- b. The sponsoring organization must be non-partisan, and must not be affiliated or aligned with, nor may it identify with, a particular political or electoral party, organization, or policy;
- c. The Political Forum must be for a general election for one or more electoral offices for which electors within the Village are eligible to cast ballots;
- d. The Political Forum shall not be for a primary election for which the candidates seek the nomination of their respective political parties;
- e. All candidates for the office or offices that will be the subject of the Political Forum must be invited to participate in the Political Forums; and
- f. No fee shall be charged for participation in, or attendance at, the Political Forum.

4. An application for the use of the Chambers for a Political Forum shall be submitted in writing with the office of the Village Manager at least 15 days prior to the proposed date and time of the Political Forum, and shall include, without limitation, the following information:

- a. The name, business address, and business phone number of the organization that will sponsor the Political Forum;
- b. The name, title, telephone number, and e-mail address of the person or persons who will be the representative of the applicant organization for the Political Forum;
- c. Evidence that the conditions set forth in Section 3 of this Policy have been satisfied;
- d. The proposed date and time of the Political Forum;
- e. The electoral office or offices that will be the subject of the Political Forum; and
- f. An acknowledgment that the applicant shall comply with all rules and regulations set forth in, and pay all fees and costs as required by, this Policy.

5. The Village Manager shall refuse to approve any application for use of the Chambers for a Political Forum that does not comply with this Policy, or that is submitted by an organization that has previously violated this Policy.

6. The applicant shall pay to the Village, within 30 days after receipt of an invoice therefor, the costs incurred by the Village for all personnel and equipment used for the administration and support of the Political Forum, and for any physical damage to the Village Hall or other Village property that may have occurred as a result of the Political Forum.

7. No Village personnel or equipment used in connection with the Political Forum shall be used in a manner that favors or disfavors any particular candidate or political or electoral party, organization, or policy.

8. No political signs may be installed or posted on or within Village Hall, except that general information signs regarding the date and time of the Political Forum may be installed or posted upon the prior written approval of the Village Manager.

9. The sponsoring organization shall indemnify and hold harmless the Village and its elected and appointed officials, officers, employees, agents, representatives, and attorneys from and against any and all claims of every kind, including claims for personal injuries, known and unknown, present and future, that the organization or any participant in, or attendee of, the Political Forum may have arising out of, connected with, or in any way related to the Political Forum or as a result of the condition, maintenance, and use of any public property involved in the Political Forum.

10. The Village shall have the right to limit use of the Chambers as may be required for public health and safety, including, without limitation, limiting the number of occupants of the Chambers in accordance with applicable fire codes.

Request For Board Action

REFERRED TO BOARD: February 19, 2013

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Community Development

SUBJECT: A Public Hearing Concerning the Proposed Establishment of a Devon-Lincoln Tax Increment Finance (TIF) District and Designation of a Redevelopment Project Area

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

To begin this public hearing, President Pro Tem Elster will ask for a roll call of Village Board members present, after which staff is prepared to provide a short overview presentation prior to receiving public comment. At the conclusion of receiving public comment, because of continuing deliberations by the Joint Review Board, the Village Attorney recommends that a motion is in order to continue this public hearing to the Village Board meeting on April 16, 2013.

On December 18, 2012 the Village Board adopted Ordinance #2010-2912 establishing February 19, 2013 at 7:30PM as the time for the requisite Public Hearing to receive and hear comments on the proposed establishment of the Devon-Lincoln Tax Increment Finance (TIF) District. State law requires such a public hearing when considering the establishment of a TIF District.

Consistent with State Law, notice of this public hearing has been published twice in the *Lincolnwood Review*. Written notice of this hearing was also sent by certified mail to all property owners located within the proposed district. Further, all residents (Lincolnwood and Chicago) located within 750 feet of the proposed district boundaries were mailed information concerning this proposed district, including the date, time and place of this hearing.

Joint Review Board

In addition to these notices, all overlapping tax districts have been advised of this public hearing. Further, in accordance with State law, an intergovernmental Joint Review Board (JRB) comprised of some of the overlapping tax districts met to review this proposal. The initial meeting of the JRB was held on January 15, 2013. The JRB continued its deliberations to a meeting held on February 6, 2013 where it adopted a Resolution (6-0) which provided its recommended provisional disapproval of the Proposed Devon-Lincoln TIF District and which further called for a 30 day period to meet and confer with the Village concerning this proposal. The JRB has set its next meeting for March 6, 2013 at 11AM.

Pursuant to state law, when a JRB provides a negative recommendation on a proposed TIF District, the municipality is required to meet and confer with the JRB within 30 days in an attempt to resolve concerns. Where there is a remaining negative JRB recommendation, the Village Board may still establish the proposed TIF District, but in such instance, must then do so with no less than a 3/5ths majority vote of the Village Board. By state law, action to establish the TIF District must be introduced to the Village Board no sooner than 14 days after, but not later than -90 days after, the conclusion of the Public Hearing.

Of the Joint Review Board members, representatives of School District #74, High School District #219 and the Lincolnwood Library District have expressed concern regarding this proposal. To help mitigate their concerns, suggestions by some taxing districts made thus far include: early termination of other Village TIF's, sharing increments from properties already developed within the proposed TIF area, limiting the transfer of TIF funds from other TIF's to the proposed district, or alternatively, deferring or reconsidering the formation of this TIF District. Attached are letters/communications received from School District #74, Lincolnwood Library District and High School District #219 which identify these concerns.

At the commencement of this public hearing, staff is prepared to provide a short summary overview of the proposed Devon-Lincoln TIF District including highlights of the draft Redevelopment Plan and Qualification Report. Representative of Kane McKenna and Associates will also be present to answer any specific questions that may be raised.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Published Public Hearing Notice
2. Proposed TIF District Boundary Map
3. Draft TIF Redevelopment Plan
4. JRB Resolution (adopted)
5. February 6, 2013 JRB Minutes (draft)
6. January 15, 2013 JRB minutes (approved)
7. District #74 School Board letter
8. SD #74 attorney letter (from JRB meeting)
9. Lincolnwood Library District email communication
10. SD #219 email communication

RECOMMENDED MOTION:

Move to continue the public hearing to the April 16, 2013 Village Board meeting at 7:30PM.

**NOTICE OF PUBLIC HEARING
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS
PROPOSED DEVON-LINCOLN REDEVELOPMENT
PROJECT AREA**

NOTICE IS HEREBY GIVEN that on Tuesday, February 19, 2013 at 7:30 p.m., at the Lincolnwood Village Hall at 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712, a public hearing will be held to consider the approval of the proposed redevelopment plan and project (the "Redevelopment Plan and Project") and the designation of that certain proposed redevelopment project area to be known as the Devon-Lincoln Redevelopment Project Area (the "Redevelopment Project Area"). The Redevelopment Project Area consists of the territory described in Exhibit A attached and is generally described below:

The Redevelopment Project Area consists of the real property generally located along the north side of Devon Avenue between McCormick Boulevard and Proesel Avenue, and the real property generally located in the adjacent areas to the north of such property along Devon Avenue, all in the Village of Lincolnwood.

There will be considered at the hearing comments on whether to approve the Redevelopment Plan and Project for, and the designation of the proposed Redevelopment Project Area and adoption of tax increment allocation financing therefor. The proposed Redevelopment Plan and Project is on file and available for public inspection during normal business hours at the Lincolnwood Village Hall, 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712. The Redevelopment Plan and Project is also available on the Village's website at <http://www.lincolnwoodil.org>.

Pursuant to the Redevelopment Plan and Project, the Village proposes to reduce or eliminate those conditions that qualify the Redevelopment Project Area as a "blighted area" or "conservation area," as these terms are defined in the Tax Increment Allocation Redevelopment Act, as amended, and to enhance the tax base of the Village and the taxing districts having taxable property within the Redevelopment Project Area by utilizing tax increment financing to fund various eligible project costs to stimulate private investment within the Redevelopment Project Area. The Redevelopment Plan and Project includes an eligibility report providing in reasonable detail the basis for qualifying the Redevelopment Project Area as a "blighted area" or "conservation area," as these terms are defined in the Tax Increment Allocation Redevelopment Act, as amended.

The Redevelopment Plan and Project objectives include but are not limited to the following:

1. Promote the health, safety and general welfare of the Village;
2. Improve the quality of life in the Redevelopment Project Area and the Village;
3. Increase the property tax base for other local governments having jurisdiction overlapping the Redevelopment Project Area;
4. Strengthen the Village and local community economy and encourage sound economic development by increasing business activity, tax base, and job opportunities;
5. Preserve or enhance the value of properties in and adjacent to the Redevelopment Project Area; and
6. Provide needed public improvements.

To achieve these objectives, the Redevelopment Plan and Project proposes to provide assistance by paying or reimbursing costs related to the acquisition, construction and installation of public facilities, property assembly, site preparation and improvement, environmental remediation, job training and other eligible redevelopment project costs, the execution of one or more redevelopment agreements, and the payment of financing, administrative and other professional costs, and payment and/or reimbursement of the Redevelopment Project Costs, all as provided under the Tax Increment Allocation Redevelopment Act, as amended.

Prior to the date of the hearing, each taxing district having property in the Redevelopment Project Area and the Illinois Department of Commerce and Economic Opportunity may submit written comments to the Village, to the attention of the Village Director of Community Development, Lincolnwood Village Hall, 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712.

The Village has convened a joint review board to consider and make a recommendation regarding the proposed Redevelopment Plan and Project for, and the designation of, the proposed Redevelopment Project Area and the adoption of tax increment allocation financing therefor, in accordance with the requirements of the Tax Increment Allocation Redevelopment Act, as amended. The joint review board consists of a representative selected by each community college district, park district, library district, school district, township, fire protection district and county that will have the authority to discontinue taxes on the property within the Redevelopment Project Area at the time that the Redevelopment Project Area is approved, a representative selected by the Village, and a public member. The joint review board meeting was held on Tuesday, January 15, 2013, at the Lincolnwood Village Hall, 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712.

At the hearing, all interested persons or affected districts may file written comments and objections with the Village Clerk and may be heard orally with respect to any issues regarding the approval of the Redevelopment Plan and Project for and the designation of the Redevelopment Project Area and the adoption of tax increment allocation financing therefor. The hearing may be adjourned by the President and the Board of Trustees of the Village without further notice other than a motion to be entered upon the minutes of the hearing fixing the time and place of the subsequent hearing.

Village Clerk, Village of Lincolnwood, Cook County, Illinois

**EXHIBIT A
LEGAL DESCRIPTION OF REDEVELOPMENT PROJECT AREA**

That part of the South Half of Section 35, Township 41 North, Range 13 East of the Third Principal Meridian taken as a tract and described as follows: Beginning at a point on the South line of Pratt Avenue also being the Northeast corner of Lot 13 in Block 5 in Lincoln Ave. Gardens Subdivision recorded February 11, 1927 as Document No. 924646; thence Southwesterly along the Easterly line of said subdivision also being a line common with the Westerly line of the abandon right of way of the Chicago and Northwestern Railroad (formerly the Junction Railway Company) a distance of 1032.61 more or less to a point of curve; thence curving Southwesterly along said last described line being a curve concave Northerly having a radius of 5680.00 feet a distance of 205.14 feet more or less to the North line of Lincoln Ave. Gardens Consolidation recorded May 9, 1957 as Document No. 16896737; thence West along the North line of said Consolidation to the most Easterly corner of Lot 12 in Block 14 in said Lincoln Ave. Gardens Subdivision; thence Northwesterly along the Northeasterly line of Lot 12 and 11 to the most Northerly corner of Lot 11; thence North along the East line of Lots 10, 9 and 8 in said Block 14 to the most Northerly corner of said Lot 8; thence Southwesterly along the Northwesterly line of Lot 8 to the Northeasterly line of Lincoln Avenue; thence Southerly to the Northeast corner of Lot 1 in Loyola Ave. Addition to Lincolnwood recorded June 28, 1904 as Document No. 15645536 also being the point of intersection of the South line of Albion Avenue and the Northwesterly line of Proesel Avenue; thence Southwesterly along the Northwesterly line of Proesel Avenue to the North line of Schreiber Avenue, also being the North line of Lot 35 in John Proesel Estate Partition recorded September 3, 1923 as Document No. 6090907; thence West along said line to the Northwest corner of said Lot 35; thence South along the West line of said Lot 35 to the centerline of a vacated 16.00 foot alley; thence East along said last described line to its intersection with the East line of the West 164.83 feet of Lot 37 in said John Proesel Estate Partition; thence South along said last described line to the centerline of Devon Avenue also being the South line of the Southwest Quarter of said Section 35; thence East along said last described line to its intersection with the Southerly extension of the West line of Devon Square, recorded April 9, 1908 as Document No. 98264106; thence North along said last described line to the North line of said Devon Square; thence East along said last described line to the East line of said Devon Square, also being the West line of Hamlin Avenue; thence South along said last described line to the centerline of Devon Avenue; thence East along said last described line to its intersection with the Southerly extension of the Southerly extension of Ridgeway Avenue also being the East line of the West 33.00 feet of Lot 10 in said John Proesel Estate Partition; thence North along said last described line to the South line of the North 411.99 feet of said Lot 10; thence East along said last described line, 142.66 feet; thence South along a line which forms an angle of 90 degrees 02 minutes 20 seconds to the right with a prolongation of the last described line, 75.40 feet; thence East along a line which forms an angle of 80 degrees 06 minutes 40 seconds to the left with a prolongation of the last described line, 37.00 feet; thence South at right angles to the centerline of Devon Avenue, 173.00 feet to the centerline of Devon Avenue; thence East along the centerline of Devon Avenue to the centerline of Central Park Avenue and the Southwest corner of the Southeast Quarter of said Section 35; thence East along the centerline of Devon Avenue also being the South line of the Southeast Quarter of said Section 35 to the intersection with the East line of McCormick Boulevard; thence North along said described line to the intersection with the North line of the East/West 16.00 foot Public Alley in Edgar S. Owen's North Shore Channel & Devon Ave. Subdivision, extended East; thence West along said last described line being the North line of said 16.00 foot Public Alley to the East line of Drake Avenue; thence North along said last described line to the intersection with the Easterly extension of a line 57.93 feet North of and parallel with the North line of the public alley in Block 6 in Owen & Olaus Lincoln & Devon Ave. Subdivision; (the following line (5) calls being in Block 6 in Owen & Olaus Lincoln & Devon Ave. Subdivision); thence West along said last described line to the Northeasterly line of Lot 4 in Block 6 in said Owen & Olaus Lincoln & Devon Ave. Subdivision; thence Northwesterly along said last described line to its intersection with the West line of the North/South public alley; thence North along said last described line to an angle point; thence Northwesterly 7.68 feet more or less to the South line of the East/West public alley; thence West along said last described line to the East line of Central Park Avenue; thence West to the Northeast corner of Lot 109 in Proesel's Lincoln Ave. Subdivision recorded December 8, 1921 as Document No. 7345199, and the West line of Central Park Ave.; thence Northwesterly along the Northeasterly line of Lots 98 through 109 both inclusive, to the most Northerly corner of Lot 98 in said Proesel's Lincoln Ave. Subdivision; thence Northwesterly along said last described line to the North line of Arthur Avenue and the Southwest corner of Lot 60 in Proesel's Lincoln Ave. Subdivision; thence West along the North line of Arthur Avenue to the Southeast corner of Lot 26 in Proesel's Lincoln Ave. Subdivision; thence North along the East line of Lot 26 to the Northeast corner of Lot 25; thence West along the North line of Lot 26 to the East line of Lawndale Avenue; thence North along said last described line to the intersection with the Southeasterly extension of the Northeasterly line of Owner's Division, recorded July 15, 1909 as Document No. 17590556; thence Northwesterly along said last described line to the intersection with the Northeasterly extension of the Southeasterly line of Lot 26 in said Proesel's Lincoln Ave. Subdivision; thence Southwesterly along said last described line to the Northeasterly line of Lincoln Avenue; thence Northwesterly along said last described line to the most westerly corner of Lot 21 in said Proesel's Lincoln Ave. Subdivision; thence Northwesterly along the Northwesterly line of said Lot 21 also being a line common with the southeasterly line of said Owen's Division to the most Easterly line of said Owen's Division; thence Southwesterly along the Southeasterly extension of the Northeasterly line of said Owen's Division to its intersection with a line 8.00 feet West of and parallel with the West line of Lots 9 through 12, both inclusive in said Proesel's Lincoln Ave. Subdivision; thence North along said last described line to its intersection with a line 8.00 feet North of and parallel with the North line of Lot 13 in said Proesel's Lincoln Ave. Subdivision; thence West along said last described line to the Northeasterly line of said Owen's Division; thence Northwesterly along said last described line to the East line of Lot 23 in John Proesel Estate Partition recorded September 3, 1923 as Document No. 6090907; thence North along said last described line to the North line of said Lot 23; thence West along said last described line to the Southeasterly line of the abandon right of way of the Chicago and Northwestern Railroad (formerly the Junction Railway Company), said line being a curve concave Northwesterly having a radius of 5780.00 feet; thence Northwesterly along said last described line a distance of 327.71 feet more or less to a point of tangency; thence Northwesterly along the Southeasterly line of the abandon right of way a distance of 1075.12 feet more or less to the South line of Pratt Avenue; thence West along said last described line to the point of beginning, in Cook County, Illinois.

1/24/13

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VILLAGE OF LINCOLNWOOD

TIF REDEVELOPMENT PLAN

DEVON-LINCOLN TIF DISTRICT

“Redevelopment plan” means the comprehensive program of the municipality for development or redevelopment intended by the payment of redevelopment project costs to reduce or eliminate those conditions the existence of which qualified the redevelopment project area as a "blighted area" or "conservation area" or combination thereof or "industrial park conservation area," and thereby to enhance the tax bases of the taxing districts which extend into the redevelopment project area as set forth in the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-3, et. seq., as amended.

Prepared by the Village of Lincolnwood, Illinois

in conjunction with

Kane, McKenna and Associates, Inc.

November 2012

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I. INTRODUCTION

The Village of Lincolnwood (the “Village”) is an established community located in northern Cook County, Illinois. It is contiguous to the northern border of the City of Chicago and the Village of Skokie, as well as being in close proximity to the City of Evanston. The advantageous location puts it at the center of a dense “trade area” that allows Lincolnwood businesses to draw from and attract a large number of customers with a higher level of disposable income.

In this report, the Village proposes a Tax Increment Financing Redevelopment Plan to assist an area in overcoming a number of redevelopment barriers. Kane, McKenna and Associates, Inc. (KMA) has been retained by the Village of Lincolnwood to conduct an analysis of the potential qualification and designation of the area as a Tax Increment Financing (“TIF”) District, and to assist the Village in drafting this TIF Redevelopment Plan.

TIF Plan Requirements. The Village is completing this Plan as required by the Tax Increment Allocation Redevelopment Act, (the “Act”) 65 ILCS 5/11-74.4-3, et. seq., as amended. To establish a TIF district (otherwise known as the Redevelopment Project Area (“RPA”)), Illinois municipalities must adopt several documents, including a TIF Redevelopment Plan and Eligibility Report.

The Act enables Illinois municipalities to establish TIF districts, either to eliminate the presence of blight or to prevent its onset. The Act finds that municipal TIF authority serves a public interest so as to: “promote and protect the health, safety, morals, and welfare of the public, that blighted conditions need to be eradicated and conservation measures instituted, and that redevelopment of such areas be undertaken; that to remove and alleviate adverse conditions it is necessary to encourage private investment and restore and enhance the tax base of the taxing districts in such areas by the development or redevelopment of project areas” (65 ILCS 5/11-74.4-2(b)).

By definition, a TIF “Redevelopment Plan” means the comprehensive program of the municipality for development or redevelopment intended by the payment of redevelopment project costs to reduce or eliminate those conditions the existence of which qualify the redevelopment project area as a “blighted area,” “conservation area” (or combination thereof), or “industrial park conservation area,” and thereby to enhance the tax bases of the taxing districts which extend into the redevelopment project area as set forth in the Tax Increment Allocation Redevelopment Act.

Community Background. The Village of Lincolnwood was established in 1911 (originally incorporated as Tessville). In the post World-War II era, the municipality became a vibrant, fast growing suburban community, reaching a population of nearly 13,000 by 1970. Since then the population has stabilized and was at an estimated 12,590 as of the 2010 U.S. Census.

The Village has a number of important assets that create an economically competitive environment for businesses and attracts residents to the community. As mentioned, because of its proximity to Chicago and nearby north shore suburbs, it has an advantageous location with access to a strong customer base. Lincoln Avenue, one of the oldest arterial roads in the region, acts as an important gateway to the community.

In addition to having major arterials (including Lincoln Avenue and Devon), the Village benefits from a number of other transportation assets. Businesses within the TIF District have convenient access to Interstate 94 via Touhy Avenue. Residents and businesses also benefit from close proximity to two Metra rail lines as well as a nearby CTA train station.

The business environment is supported by quality government services as well. The Village has a tradition of professional city management and high-performing schools. The Village also has a highly educated workforce, with 45% of adults having a bachelor degree or higher level of education (versus 30% for Illinois on average).

In sum, the TIF District has a number of important assets:

- Both Lincoln Avenue and Devon Avenue are major arterial roads and provide the traffic counts necessary to support commercial and retail uses;
- The proposed TIF District is situated in the middle of a network of small and large retailers that would complement any new uses with the study area; and
- The area covers two “gateways” to the Village, one from the east (commuters entering by crossing McCormick Parkway) and the other from the south from Chicago (on Lincoln), and as such presents a major opportunity for forming a positive first impression and community “branding”.

Lastly, the area is nearly equidistant between two Metra train lines with stops in Morton Grove and Edgebrook (Chicago) to the west and Evanston to the east, as well as being close to a new CTA Yellow Line train stop opened in 2012.

Despite the area’s latent strengths, many parcels in the area are underutilized. The TIF District as a whole suffers from a variety of economic development impediments as identified in the TIF Act, such as excessive vacancies and obsolescence. In comparison to the balance of Village taxable value, the TIF district property valuations have lagged behind the Village’s annual growth rates. The TIF Qualification Report (Section V) identifies other impediments to redevelopment.

The Devon-Lincoln TIF area has the potential for redevelopment of certain underutilized properties as well as other existing properties. Such redevelopment would build upon locational advantages and established commercial uses. As

such, the Village has identified a number of objectives for redevelopment, with tax increment financing acting as a tool to achieve them. Please refer to Section III of this report for additional information about the goals, objectives and activities to support redevelopment.

The TIF District. The RPA consists of 113 tax parcels. Most of the TIF District area (in terms of land and building space) is within the “Proesel triangle,” which is largely an industrial-oriented area bounded by Proesel, Lincoln and Devon. Additional parcels are situated along Devon, to the east between Lincoln and McCormick Parkway. Although the dominant land use has been industrial, there are a number of commercial and retail uses, particularly along the Devon strip to the east and certain sites along Lincoln Avenue. The area has a number of residential uses that appear to be non-conforming uses established prior to modern land use practices.

The proposed TIF District suffers from a variety of economic development impediments, as identified in the TIF Act. For example, it suffers from obsolescence and excessive vacancies. Section V of the *TIF Eligibility Report* (see Appendix 5) report identifies the following impediments to redevelopment:

- Lagging EAV
- Excessive Vacancies
- Obsolescence
- Deleterious Layout
- Overcrowding of Parcels
- Inadequate Utilities.

On balance, the combination of these factors limits the opportunities for private reinvestment within and around the RPA. Such factors potentially suppress the value of future development and weaken the potential for business growth – limiting employment and contributing to the lack of sustained investment in the area.

Going forward, the RPA may be suitable for new development if there is coordination of uses and redevelopment activity by the Village. Under this TIF Redevelopment Plan and as part of its comprehensive economic development planning, the Village intends to attract and encourage commercial and retail/mixed uses to locate, upgrade, expand and/or modernize their facilities within the Village. Through the establishment of the RPA, the Village would implement a program to redevelop key areas within the Village through the provision of public improvements and the coordination of redevelopment activities. In so doing, the Village would stabilize the area, extend benefits to the community, and assist affected taxing districts over the long run.

Rationale for Redevelopment Plan. The Village recognizes the need for a strategy to revitalize properties and promote development within the boundaries of the RPA. The needed private investment may only be possible if a TIF district

is adopted pursuant to the terms of the Act. Incremental property tax revenue generated by the development will play a decisive role in encouraging private development. Site conditions that may have precluded intensive private investment in the past will be eliminated. Ultimately, the implementation of the Plan will benefit both the Village and surrounding taxing districts, by virtue of the expected expansion of the tax base.

The Village does not anticipate that area as a whole would be developed in a coordinated manner without the adoption of the TIF Redevelopment Plan. The Village, with the assistance of KMA, has therefore commissioned this Plan to use tax increment financing in order to address local needs and to meet redevelopment goals and objectives.

The adoption of this Plan makes possible the implementation of a comprehensive program for the economic redevelopment of the area. By means of public investment, the RPA will become a more viable area that will attract private investment. The public investment will lay the foundation for the redevelopment of the area with private capital. This in turn will set the stage for future retail, commercial and retail/residential/mixed use opportunities surrounding the area.

The designation of the area as an RPA will allow the Village to pursue the following beneficial strategies:

- Enhancing area appearance through improvements to landscape, streetscape and signage;
- Establishing a pattern of land-use activities that will increase efficiency and economic inter-relationships, especially as such uses complement adjacent current and/or future commercial opportunities and Village redevelopment projects within the RPA and/or surrounding area;
- Coordinating land assembly in order to provide sites for redevelopment;
- Providing infrastructure that supports subsequent redevelopment plans for the RPA; and
- Entering into redevelopment agreements in order to redevelop property and/or to induce new development to locate within the RPA.

Through this Plan, the Village will serve as the central influence for the coordination and assembly of the assets and investments of the private sector and establish a unified, cooperative public-private redevelopment effort. Several benefits are expected to accrue to the area: entry of new businesses; new employment opportunities; and physical and aesthetic improvements. Ultimately, the implementation of the Plan will benefit (a) the Village, (b) the taxing districts serving the RPA, (c) residents and property owners within the RPA, and (d) existing and new businesses.

Village Findings. The Village, through legislative actions as required by the Act, finds:

- That the RPA as a whole has not been subject to growth and development through investment by private enterprise;
- That in order to promote and protect the health, safety, and welfare of the public, certain conditions that have adversely affected redevelopment within the RPA need to be addressed, and that redevelopment of such areas must be undertaken;
- To alleviate the adverse conditions, it is necessary to encourage private investment and enhance the tax base of the taxing districts in such areas by the development or redevelopment of certain areas;
- That public/private partnerships are determined to be necessary in order to achieve development goals;
- That without the development focus and resources provided for under the Act and as set forth in this Plan, growth and development would not reasonably be expected to be achieved;
- That the use of incremental tax revenues derived from the tax rates of various taxing districts in the RPA for the payment of redevelopment project costs is of benefit to the taxing districts, because the taxing districts would not derive the benefits of an increased assessment base without addressing the coordination of redevelopment; and
- That the TIF Redevelopment Plan conforms to the Lincolnwood *Comprehensive Plan*, as detailed in Section III of this report.

It is further found, and certified by the Village, in connection to the process required for the adoption of this Plan pursuant to the Act, that the projected redevelopment of the RPA would not result in the displacement of ten (10) inhabited residential units or more, and that the RPA contains fewer than seventy-five (75) inhabited residential units. Therefore, *this Plan does not include a Housing Impact Study.*

The redevelopment activities that will take place within the RPA will produce benefits that are reasonably distributed throughout the RPA. Redevelopment of the RPA area is tenable only if a portion of the improvements and other costs are funded by TIF.

Pursuant to the Act, the RPA includes only those contiguous parcels of real property and improvements thereon substantially benefited by the

redevelopment project. Also pursuant to the Act, the area in the aggregate is more than 1½ acres. A boundary map of the RPA is included in Appendix 2 of this Plan.

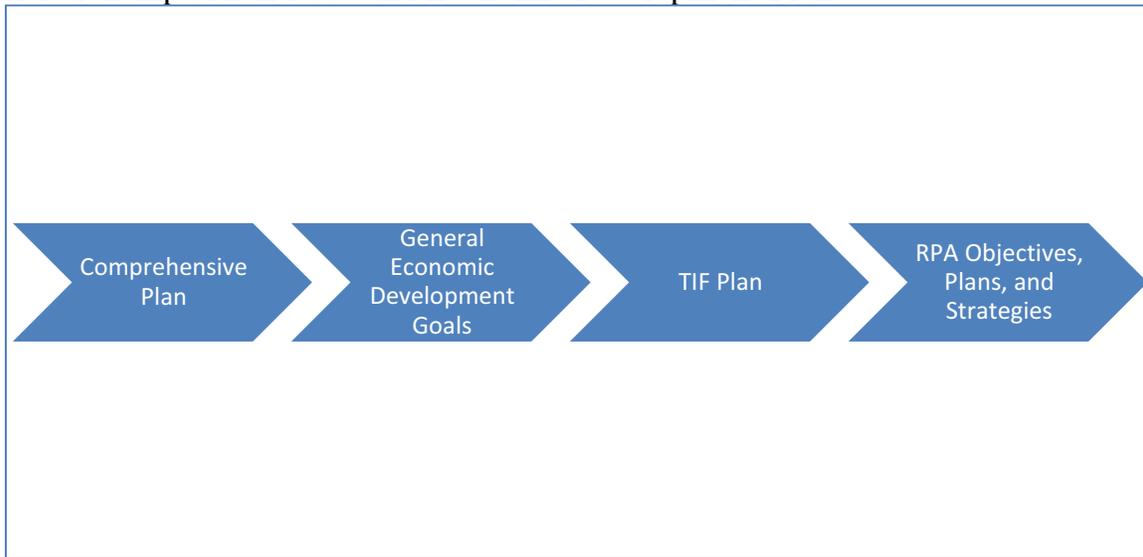
II. RPA LEGAL DESCRIPTION

The Redevelopment Project Area legal description is attached in Appendix 1.

III. RPA GOALS AND OBJECTIVES

The Village has established a number of economic development goals, objectives, and strategies which would determine the kinds of activities to be undertaken within the Devon-Lincoln TIF District. These efforts would conform to and promote the achievement of land use objectives in the Village’s *Comprehensive Plan*.

Exhibit 1
Relationship of Land Use and Economic Development Plans



As indicated in the exhibit above, the Village’s primary planning document is the *Comprehensive Plan* which describes the overall vision for the Village and is the foundation for Village initiatives such as the Devon-Lincoln TIF District. This overarching planning document determines future land uses and influences all other Village planning effort such as the TIF planning process.

General Economic Development Goals of the Village. Establishment of the Devon-Lincoln RPA supports the following Village-wide objectives enunciated in the *Comprehensive Plan* that would guide future economic development activities and influence the parameters of future redevelopment projects.

Exhibit 2

Components of *Comprehensive Plan* Applicable to Devon-Lincoln RPA

Objective	Policy (Excerpts)
Promote the growth and redevelopment of business and commercial areas.	<ul style="list-style-type: none"> • Encourage the location of new or expanding businesses in existing commercial locations that would benefit from redevelopment. • Provide assistance programs for commercial property owners who rehabilitate their properties. • Consider land assembly to facilitate commercial redevelopment. • Expand the number of off-street parking spaces where needed to serve established business areas. • Promote restoration of parkway landscaping where it has been paved over; require restoration of parkway landscaping as properties are redeveloped. • Consider vacating street segments intersecting with Lincoln Avenue, Devon Avenue and other commercial streets, to create larger redevelopment sites, create safer, more efficient traffic patterns and provide better buffers for residential areas.
Maintain viable industrial areas as employment centers	<ul style="list-style-type: none"> • Identify ways to increase the parking supply in industrial areas. • Upgrade rights-of-way to industrial street standards when undertaking street improvements in industrial areas. • Upgrade the image of Lincolnwood’s industrial areas through coordinated improvement programs.
Reduce land use conflicts between residential and non-residential uses.	<ul style="list-style-type: none"> • Augment development requirements for buffering and landscaping between residential and non-residential uses. • Encourage creative ways to provide parking and enhance landscaping of private property. • Require on-site provisions for stormwater detention, encouraging underground detention where appropriate, with respect to new commercial and industrial development.
Establish and maintain a positive community identity along arterial streets.	<ul style="list-style-type: none"> • Establish appearance review standards within the Zoning Ordinance for non-residential development. • Amend the property maintenance code as needed to provide effective enforcement power. • Enforce the provisions of the sign ordinance. • Establish landscape requirements for new and existing commercial and industrial developments. • Require businesses to screen private parking lots, preferably with plants. • Encourage consolidation of driveways and parking lot entrances and narrowing their width in order to create a safer pedestrian environment and pleasant image along Lincolnwood’s commercial streets. • Develop facade/streetscape improvement programs along major arterials.
Improve the appearance of community gateways and arterial corridors.	<ul style="list-style-type: none"> • Improve the image of Lincolnwood’s public rights-of-way through systematic beautification efforts. • Pursue opportunities to provide landscaping at key intersections. • Implement the Beautification Opportunities Plan for landscaping and community identifiers at major entry points to Lincolnwood. • Consider upgrading street lighting along commercial corridors in connection with other right-of-way improvements.

Source: Village of Lincolnwood *Comprehensive Plan*

Specific Objectives and Strategies for the RPA. The general goals for economic development cited above would be supported by specific objectives, strategies and performance measures that would “drive” the redevelopment activities undertaken within the RPA. The *Lincoln Avenue Corridor Study* identified a number of recommended actions or strategies that would be supported and potentially financed by TIF designation. (See table below.)

Exhibit 3

Components of *Lincoln Avenue Corridor Study* Applicable to Devon-Lincoln RPA

Component	Recommended Strategies(Excerpts)
Public Streets and Spaces - Improvements in the public right-of-way which can help to create a pedestrian-friendly environment and foster a real sense of place.	<ul style="list-style-type: none"> • Continue and complete median landscaping throughout the corridor. • Diligently pursue parkway restoration whenever possible along Lincoln Avenue, including tree planting and sidewalk restoration. • Enhance crosswalk markings and designations, including signage. • Create and implement a unified streetscape plan for the corridor. • Side street vacations should be explored and examined at appropriate locations.
Development Regulations - Regulations on private property and new development in the corridor.	<ul style="list-style-type: none"> • Modify the current land use code to allow for mixed use development and in-fill housing; and, to prohibit expansion of drive-thru operations and auto-oriented uses. • Modify the Village Zoning Code to designate and regulate uses and encourage development in newly established business district hubs (including at Devon/Lincoln). • Prohibit new off-street parking lots in front of buildings along Lincoln Avenue. Continue to require landscape screening of existing parking areas.

Source: Village of Lincolnwood *Lincoln Avenue Corridor Study*, 2005 (incorporated into the Village Comprehensive Plan)

TIF designation would allow the Village to pursue the following objectives within the RPA:

- Reduce or eliminate blight or other negative factors present within the area;
- Coordinate redevelopment activities within the RPA in order to provide a positive marketplace signal to private investors;
- Accomplish redevelopment over a reasonable time period;
- Create an attractive overall appearance for the area; and
- Further the goals and objectives of the Comprehensive Plan.

Ultimately, the implementation of the Redevelopment Project would contribute to the economic development of the area and provide new employment opportunities for Village residents.

The RPA-specific objectives would be fulfilled by the execution of certain strategies, including but not limited to the following:

- Facilitating the preparation of improved and vacant sites, while assisting private developers who would assemble suitable sites for modern development needs;
- Coordinating site preparation to provide additional land for new development, as appropriate;
- Fostering the replacement, repair, and/or improvement of infrastructure, including (as needed) sidewalks, streets, curbs, gutters and underground water and sanitary systems to facilitate the construction of new development within the RPA;
- Facilitating the provision of adequate on- and off-street parking within the RPA;
- Coordinating development in tandem with any transportation system upgrades to make the area more accessible; and/or
- Supporting streetscape improvements, including those identified in the *Lincoln Avenue Streetscape Master Plan*.

Regarding the latter plan, creation of the TIF District would specifically allow for any streetscape improvements at the Devon/Lincoln intersection, such as monument signage, median landscaping, and high quality street lights.

To track success in meeting RPA-specific objectives and strategies, the Village may wish to consider establishing certain performance measures that would help the Village monitor the projects to be undertaken within the RPA. The Government Finance Officers Association recommends that municipalities adopting TIF districts evaluate actual against projected performance (e.g., using metrics such as job creation or tax revenue generation). Exhibit 3 below identifies the types of performance measures the Village may consider to track the performance of projects within the RPA. (Section VI of this report discusses the types of projects that the Village may pursue within the RPA, with the caveat that specific projects at this point are only conceptual in nature.)

Exhibit 3
Examples of TIF Performance Measures

Measure	Examples
Input	Public investment (\$) Private investment (\$) Acres of land assembled for TIF
Output/Workload	Jobs created or retained Number of streetscaping fixtures installed Commercial space created (square feet)
Efficiency	Leverage ratio (private investment / public investment) Cost per square foot of commercial space Public subsidies per job created/retained
Effectiveness	% change in assessed value (AV) in TIF versus AV in rest of Village % change in AV within TIF before and after TIF creation Municipal sales taxes before and after TIF creation
Risk	Debt coverage ratio Credit ratings of anchor tenants Tenant diversification (e.g., percent of total TIF EAV attributable to top 10 tenants in commercial development)

Source: *An Elected Official's Guide to Tax Increment Financing*, Government Finance Officers Association.

IV. EVIDENCE OF THE LACK OF DEVELOPMENT AND GROWTH; FISCAL IMPACT ON TAXING DISTRICTS

Evidence of the Lack of Development and Growth within the RPA. As documented in Appendix 5 of this Plan, the RPA has suffered from the lack of development and would qualify as a conservation area. In recent years, the area has not benefited from sustained public or private investment and/or development. Absent intervention by the Village, properties within the RPA would not be likely to gain in value.

The RPA exhibits various conditions which, if not addressed by the Village, would eventually result in blight. For example, structures and public improvements reflect lagging EAV and obsolescence. Vacancies have also affected the areas appearance and perception by potential investors. These various conditions discourage private sector investment in business enterprises.

Assessment of Fiscal Impact on Affected Taxing Districts. It is not anticipated that the implementation of this Plan will have a negative financial impact on the affected taxing districts. Instead, action taken by the Village to stabilize and cause growth of its tax base through the implementation of this Plan will have a *positive impact* on the affected taxing districts by arresting the potential decline or lag in property values, as measured by assessed valuations (AV). In short, the establishment of a TIF district would protect other taxing districts from the potential downside risk of falling AV.

Should the Village achieve success in attracting private investment which results in the need for documented increased services from any taxing districts, the Village will consider the declaration of “surplus funds,” as defined under the Act. Such funds which are neither expended nor obligated for TIF-related purposes can be used to assist affected taxing districts in paying the costs for increased services.

Any surplus Special Tax Allocation Funds (to the extent any surplus exists) will be shared in proportion to the various tax rates imposed by the taxing districts, including the Village. Any such sharing would be undertaken after all TIF-eligible costs – either expended or incurred as an obligation by the Village – have been duly accounted for through administration of the Special Tax Allocation Fund to be established by the Village as provided by the Act.

An exception to the tax-sharing provision relates to the Village’s utilization of TIF funding to mitigate the impact of residential redevelopment upon school and library districts. In such cases, the Village will provide funds to offset the costs incurred by eligible school and the library district in the manner prescribed by 65 ILCS Section 5/11-74.4.3(q)(7.5) of the Act. (Refer to Section VI of this Report, which describes allowable TIF project costs.)

V. TIF QUALIFICATION FACTORS PRESENT IN THE RPA

Findings. The RPA was studied to determine its qualifications under the Tax Increment Allocation Redevelopment Act. It was determined that the area as a whole qualifies as a TIF district under the Act. Refer to the TIF Qualification Report, attached as Appendix 5 in this Plan.

Eligibility Survey. Representatives of KMA and Village staff evaluated the RPA from August 2012 to the date of this Plan. Analysis was aided by certain reports obtained from the Village, reports from Village engineering consultants, on-site due diligence, and other sources. In KMA's evaluation, only information was recorded which would help assess the eligibility of the area as a TIF District.

VI. REDEVELOPMENT PROJECT

Redevelopment Plan and Project Objectives. As indicated in Section III of this Report, the Village has established a planning process which guides economic development and land use activities throughout the Village. Consistent with the established planning process, the Village proposes to achieve economic development goals and objectives through the redevelopment of the Devon-Lincoln RPA, pursuit of projects within the RPA, and the promotion of private investment via public financing techniques (including but not limited to tax increment financing).

The project-specific objectives envisioned for the Devon-Lincoln RPA are as follows:

- 1) Implementing a plan that provides for the attraction of users to redevelop underutilized land and buildings that are available within the RPA.
- 2) Constructing public improvements which may include (if necessary):
 - Street and sidewalk improvements (including new street construction and widening of current streets; any street widening would conform with Village standards for context-sensitive design);
 - Utility improvements (including, but not limited to, water, stormwater management, and sanitary sewer projects consisting of construction and rehabilitation);
 - Signalization, traffic control and lighting;
 - Off-street parking and public parking facilities; and
 - Landscaping and beautification.
- 3) Entering into Redevelopment Agreements with developers for qualified redevelopment projects, including (but not limited to) the provision of an interest rate subsidy as allowed under the Act.
- 4) Providing for site preparation, clearance, environmental remediation, and demolition, including grading and excavation, as provided for under the TIF Act.
- 5) Exploration and review of job training programs in coordination with any Village, federal, state, and county programs.

Redevelopment Activities. Pursuant to the project objectives cited above, the Village will implement a coordinated program of actions. These include, but are not limited to, acquisition, site preparation, clearance, demolition, provision of public infrastructure and related public improvements, and rehabilitation of structures, if necessary. Such activities conform to the provision of the TIF Act that define the scope of permissible redevelopment activities.

Site Preparation, Clearance, and Demolition

Property within the RPA may be acquired and improved through the use of site clearance, excavation, environmental remediation or demolition prior to redevelopment. The land may also be graded and cleared prior to redevelopment.

Land Assembly

Certain properties in the RPA (or the entire RPA) may be acquired, assembled and reconfigured into appropriate redevelopment sites. It is expected that the Village would facilitate private acquisition through reimbursement or write-down of related costs, including the acquisition of land needed for construction of public improvements. Relocation may also be required and the Village would conform to the provisions of the Act.

Public Improvements

The Village may, but is not required to, provide public improvements in the RPA to enhance the immediate area and support the Plan. Appropriate public improvements may include, but are not limited to:

- Improvements and/or construction of public utilities including extension of water mains as well as sanitary and storm sewer systems, detention facilities, roadways, and traffic-related improvements;
- Parking facilities (on grade and parking structures); and
- Beautification, identification markers, landscaping, lighting, signage of public right-of-ways, and other elements of a streetscaping program.

Rehabilitation

The Village may provide for the rehabilitation of certain structures within the RPA in order to provide for the redevelopment of the area and conform to Village code provisions. Improvements may include exterior and facade-related work as well as interior-related work.

Interest Rate Write-Down

The Village may enter into agreements with for-profit or non-profit owners/developers whereby a portion of the interest cost for construction, renovation or rehabilitation projects are paid for out of the Special Tax Allocation fund of the RPA, in accordance with the Act.

Job Training

The Village may assist facilities and enterprises located within the RPA in obtaining job training assistance. Job training and retraining programs currently available from or through other governments include, but are not limited to:

- Federal programs;
- State of Illinois programs;
- Applicable local vocational educational programs, including community college sponsored programs; and
- Other federal, state, county or non-profit programs that are currently available or will be developed and initiated over time.

School and Library District Costs

The Village may provide for payment of school district and library district costs as provided for in the Act relating to residential components assisted through TIF funding.

General Land Use Plan. As noted in Section I of this report, the RPA currently contains primarily commercial and industrial uses. Existing land uses are shown in Appendix 3 attached hereto and made a part of this Plan. Appendix 4 designates intended land uses in the Redevelopment Project Area. Future land uses will conform to the Zoning Ordinance and the *Comprehensive Plan* as either may be amended from time to time.

Additional Design and Control Standards. The appropriate design standards (including any Planned Unit Developments) as set forth in the Village's Zoning Ordinance and/or *Comprehensive Plan* shall apply to the RPA.

Eligible Redevelopment Project Costs. Under the TIF statute, redevelopment project costs mean and include the sum total of all reasonable or necessary costs incurred or estimated to be incurred as well as any such costs incidental to the Plan. (Private investments, which supplement "Redevelopment Project Costs," are expected to substantially exceed such redevelopment project costs.) Eligible costs permitted by the Act and pertaining to this Plan include:

- (1) *Professional Service Costs* – Costs of studies, surveys, development of plans, and specifications, implementation and administration of the redevelopment plan including but not limited to staff and professional service costs for architectural, engineering, legal, financial, planning or other services, provided however that no charges for professional services may be based on a percentage of the tax increment collected; except that on and after November 1, 1999 (the effective date of Public Act 91-478), no contracts for professional services, excluding architectural and engineering services, may be entered into if the terms of the contract extend beyond a period of 3 years. After consultation with the municipality, each tax increment consultant or advisor to a municipality that plans to designate or has designated a redevelopment project area shall inform the municipality in writing of any contracts that the consultant or advisor has entered into with entities or individuals that have received, or are receiving, payments financed by tax increment revenues produced by the redevelopment project area with respect to which the consultant or advisor has performed, or will be performing, service for the municipality. This requirement shall be satisfied by the consultant or advisor before the commencement of services for the municipality and thereafter whenever any other contracts with those individuals or entities are executed by the consultant or advisor;
 - The cost of marketing sites within the redevelopment project area to prospective businesses, developers, and investors;
 - Annual administrative costs shall *not* include general overhead or administrative costs of the municipality that would still have been incurred by the municipality if the municipality had not designated a redevelopment project area or approved a redevelopment plan;
 - In addition, redevelopment project costs shall *not* include lobbying expenses;
- (2) *Property Assembly Costs* – Costs including but not limited to acquisition of land and other property (real or personal) or rights or interests therein, demolition of buildings, site preparation, site improvements that serve as an engineered barrier addressing ground level or below ground environmental contamination, including, but not limited to parking lots and other concrete or asphalt barriers, and the clearing and grading of land;
- (3) *Improvements to Public or Private Buildings* – Costs of rehabilitation, reconstruction, repair, or remodeling of existing public or private buildings, fixtures, and leasehold improvements; and the cost of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring

private investment; including any direct or indirect costs relating to Green Globes¹ or LEED-certified construction elements or construction elements with an equivalent certification per the TIF Act;

- (4) *Public Works* – Costs of the construction of public works or improvements, including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification, except that on and after November 1, 1999, redevelopment project costs shall not include the cost of constructing a new municipal public building principally used to provide offices, storage space, or conference facilities or vehicle storage, maintenance, or repair for administrative, public safety, or public works personnel and that is not intended to replace an existing public building as provided under paragraph (3) of subsection (q) of Section 11-74.4-3 unless either (i) the construction of the new municipal building implements a redevelopment project that was included in a redevelopment plan that was adopted by the municipality prior to November 1, 1999 or (ii) the municipality makes a reasonable determination in the redevelopment plan, supported by information that provides the basis for that determination, that the new municipal building is required to meet an increase in the need for public safety purposes anticipated to result from the implementation of the redevelopment plan;
- (5) *Job Training* – Costs of job training and retraining projects, including the cost of "welfare to work" programs implemented by businesses located within the redevelopment project area;
- (6) *Financing Costs* – Costs including but not limited to all necessary and incidental expenses related to the issuance of obligations and which may include payment of interest on any obligations issued hereunder including (a) interest accruing during the estimated period of construction of any redevelopment project for which such obligations are issued and for a period not exceeding 36 months thereafter and (b) reasonable reserves related thereto;
- (7) *Capital Costs* – To the extent the municipality by written agreement accepts and approves the same, all or a portion of a taxing district's capital costs resulting from the redevelopment project necessarily incurred or to be incurred within a taxing district in furtherance of the objectives of the redevelopment plan and project;
- (8) *School-Related Costs* – For redevelopment project areas designated (or redevelopment project areas amended to add or increase the number of tax-increment-financing assisted housing units) on or after November 1, 1999, an elementary, secondary, or unit school district's increased costs

¹ Green Globes is an environmental assessment and certification program for commercial buildings, operated by the Green Buildings Initiative.

attributable to assisted housing units located within the redevelopment project area for which the developer or redeveloper receives financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the assisted housing sites necessary for the completion of that housing as authorized by the Act, and which costs shall be paid by the municipality from the Special Tax Allocation Fund when the tax increment revenue is received as a result of the assisted housing units and shall be calculated annually.²

Any school district seeking payment shall, after July 1 and before September 30 of each year, provide the municipality with reasonable evidence to support its claim for reimbursement before the municipality shall be required to approve or make the payment to the school district. If the school district fails to provide the information during this period in any year, it shall forfeit any claim to reimbursement for that year. School districts may adopt a resolution waiving the right to all or a portion of the reimbursement otherwise required by the Act. By acceptance of this reimbursement the school district waives the right to directly or indirectly set aside, modify, or contest in any manner the establishment of the redevelopment project area or projects;

Certain library district costs may also be paid as provided for in the Act.

² The calculation is as follows: (A) for foundation districts, excluding any school district in a municipality with a population in excess of 1,000,000, by multiplying the district's increase in attendance resulting from the net increase in new students enrolled in that school district who reside in housing units within the redevelopment project area that have received financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the housing sites necessary for the completion of that housing as authorized by the Act since the designation of the redevelopment project area by the most recently available per capita tuition cost as defined in Section 10-20.12a of the School Code less any increase in general State aid as defined in Section 18-8.05 of the School Code attributable to these added new students subject to the following annual limitations: (i) for unit school districts with a district average 1995-96 Per Capita Tuition Charge of less than \$5,900, no more than 25% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act; (ii) for elementary school districts with a district average 1995-96 Per Capita Tuition Charge of less than \$5,900, no more than 17% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act; and (iii) for secondary school districts with a district average 1995-96 Per Capita Tuition Charge of less than \$5,900, no more than 8% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act. (B) For alternate method districts, flat grant districts, and foundation districts with a district average 1995-96 Per Capita Tuition Charge equal to or more than \$5,900, excluding any school district with a population in excess of 1,000,000, by multiplying the district's increase in attendance resulting from the net increase in new students enrolled in that school district who reside in housing units within the redevelopment project area that have received financial assistance through an agreement with the municipality or because the municipality incurs the cost of necessary infrastructure improvements within the boundaries of the housing sites necessary for the completion of that housing as authorized by the Act since the designation of the redevelopment project area by the most recently available per capita tuition cost as defined in Section 10-20.12a of the School Code less any increase in general state aid as defined in Section 18-8.05 of the School Code attributable to these added new students subject to the following annual limitations: (i) for unit school districts, no more than 40% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act; (ii) for elementary school districts, no more than 27% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act; and (iii) for secondary school districts, no more than 13% of the total amount of property tax increment revenue produced by those housing units that have received tax increment finance assistance under the Act. (C) For any school district in a municipality with a population in excess of 1,000,000, additional provisions apply.

- (9) *Relocation Costs* – To the extent that a municipality determines that relocation costs shall be paid or is required to make payment of relocation costs by federal or State law or in order to satisfy subparagraph (7) of subsection (n) of the Act;
- (10) *Payment in lieu of taxes*;
- (11) *Other Job Training* – Costs of job training, retraining, advanced vocational education or career education, including but not limited to courses in occupational, semi-technical or technical fields leading directly to employment, incurred by one or more taxing districts, provided that such costs (i) are related to the establishment and maintenance of additional job training, advanced vocational education or career education programs for persons employed or to be employed by employers located in a redevelopment project area; and (ii) when incurred by a taxing district or taxing districts other than the municipality, are set forth in a written agreement by or among the municipality and the taxing district or taxing districts, which agreement describes the program to be undertaken, including but not limited to the number of employees to be trained, a description of the training and services to be provided, the number and type of positions available or to be available, itemized costs of the program and sources of funds to pay for the same, and the term of the agreement. Such costs include, specifically, the payment by community college districts of costs pursuant to Sections 3-37, 3-38, 3-40 and 3-40.1 of the Public Community College Act and by school districts of costs pursuant to Sections 10-22.20a and 10-23.3a of The School Code;
- (12) *Developer Interest Cost* – Interest cost incurred by a redeveloper related to the construction, renovation or rehabilitation of a redevelopment project provided that:
- (A) Such costs are to be paid directly from the special tax allocation fund established pursuant to the Act;
 - (B) Such payments in any one year may not exceed 30% of the annual interest costs incurred by the redeveloper with regard to the redevelopment project during that year;
 - (C) If there are not sufficient funds available in the special tax allocation fund to make the payment then the amounts so due shall accrue and be payable when sufficient funds are available in the special tax allocation fund;
 - (D) The total of such interest payments paid pursuant to the Act may not exceed 30% of the total (i) cost paid or incurred by the redeveloper for the redevelopment project plus (ii) redevelopment project costs excluding any property assembly costs and any relocation costs incurred by a municipality pursuant to the Act;
 - (E) The cost limits set forth in subparagraphs (B) and (D) of paragraph shall be modified for the financing of rehabilitated or new housing

units for low-income households and very low-income households, as defined in Section 3 of the Illinois Affordable Housing Act. The percentage of 75% shall be substituted for 30% in subparagraphs (B) and (D).

- (F) Instead of the eligible costs provided by subparagraphs (B) and (D), as modified by this subparagraph, and notwithstanding any other provisions of the Act to the contrary, the municipality may pay from tax increment revenues up to 50% of the cost of construction of new housing units to be occupied by low-income households and very low-income households as defined in Section 3 of the Illinois Affordable Housing Act. The cost of construction of those units may be derived from the proceeds of bonds issued by the municipality under the Act or other constitutional or statutory authority or from other sources of municipal revenue that may be reimbursed from tax increment revenues or the proceeds of bonds issued to finance the construction of that housing. The eligible costs provided under this subparagraph (F) shall be an eligible cost for the construction, renovation, and rehabilitation of all low and very low-income housing units, as defined in Section 3 of the Illinois Affordable Housing Act, within the redevelopment project area. If the low and very low-income units are part of a residential redevelopment project that includes units not affordable to low and very low-income households, only the low and very low-income units shall be eligible for benefits under subparagraph (F).³

The TIF Act prohibits certain costs. Unless explicitly stated herein the cost of construction of new privately-owned buildings shall not be an eligible redevelopment project cost. In addition, the statute prohibits costs related to retail development that results in the closing of nearby facilities of the same retailers. Specifically, none of the redevelopment project costs enumerated in the Act shall be eligible redevelopment project costs if those costs would provide direct financial support to a retail entity initiating operations in the redevelopment project area while terminating operations at another Illinois location within 10 miles of the redevelopment project area but outside the boundaries of the redevelopment project area municipality.⁴

³ The standards for maintaining the occupancy by low-income households and very low-income households, as defined in Section 3 of the Illinois Affordable Housing Act, of those units constructed with eligible costs made available under the provisions of this subparagraph (F) of paragraph (11) shall be established by guidelines adopted by the municipality. The responsibility for annually documenting the initial occupancy of the units by low-income households and very low-income households, as defined in Section 3 of the Illinois Affordable Housing Act, shall be that of the then current owner of the property. For ownership units, the guidelines will provide, at a minimum, for a reasonable recapture of funds, or other appropriate methods designed to preserve the original affordability of the ownership units. For rental units, the guidelines will provide, at a minimum, for the affordability of rent to low and very low-income households. As units become available, they shall be rented to income-eligible tenants. The municipality may modify these guidelines from time to time; the guidelines, however, shall be in effect for as long as tax increment revenue is being used to pay for costs associated with the units or for the retirement of bonds issued to finance the units or for the life of the redevelopment project area, whichever is later.

⁴ Termination means a closing of a retail operation that is directly related to the opening of the same operation or like retail entity owned or operated by more than 50% of the original ownership in a redevelopment project area, but it does not mean closing an operation for reasons beyond the control of the retail entity, as documented by the retail entity,

No cost shall be a redevelopment project cost in a redevelopment project area if used to demolish, remove, or substantially modify a historic resource, after August 26, 2008, unless no prudent and feasible alternative exists. "Historic Resource" means (i) a place or structure that is included or eligible for inclusion on the National Register of Historic Places or (ii) a contributing structure in a district on the National Register of Historic Places. This restriction does not apply to a place or structure for which demolition, removal, or modification is subject to review by the preservation agency of a Certified Local Government designated as such by the National Park Service of the United States Department of the Interior.

If a special service area has been established pursuant to the Special Service Area Tax Act or Special Service Area Tax Law, then any tax incremental revenues derived from the tax imposed pursuant to Special Service Area Tax Act or Special Service Area Tax Law may be used within the redevelopment project area for the purposes permitted by that Act or Law as well as the purposes permitted by the TIF Act.

Projected Redevelopment Project Costs. Estimated project costs are shown in Exhibit 4 below. Adjustments to estimated line-item costs below are expected and may be made without amendment to the Redevelopment Plan. Each individual project cost will be reevaluated in light of the projected private development and resulting tax revenues as it is considered for public financing under the provisions of the Act.

Further, the projected cost of an individual line-item as set forth below is not intended to place a limit on the described line-item expenditure. Adjustments may be made in line-items, either increasing or decreasing line-item costs for redevelopment. The specific items listed below are not intended to preclude payment of other eligible redevelopment project costs in connection with the redevelopment of the RPA, provided the *total amount* of payment for eligible redevelopment project costs (the "Total Estimated TIF Budget" in Exhibit 4) shall not exceed the amount set forth below, as adjusted pursuant to the Act.

As explained in the following sub-section, incremental property tax revenues from any contiguous RPA may used to pay eligible costs for the Devon-Lincoln RPA.

subject to a reasonable finding by the municipality that the current location contained inadequate space, had become economically obsolete, or was no longer a viable location for the retailer or serviceman.

Exhibit 4
RPA Project Cost Estimates

Program Actions/Improvements	Estimated Costs
Land Acquisition and Relocation	\$2,000,000
Site Preparation, Including Environmental Remediation, Demolition, and Site Grading	\$5,000,000
Utility Improvements (Including Water, Storm, Sanitary Sewer, Service of Public Facilities, and Road Improvements)	\$7,000,000
Public Improvements/Facilities and Parking Structures	\$5,000,000
Rehabilitation of Existing Structures	\$3,000,000
Interest Costs Pursuant to the Act	\$1,000,000
Professional Service Costs (Including Planning, Legal, Engineering, Administrative, Annual Reporting, and Marketing)	\$750,000
Job Training	\$750,000
Statutory School and Library District Payments	\$500,000
TOTAL ESTIMATED TIF BUDGET	\$25,000,000

Notes:

- (1) All project cost estimates are in 2012 dollars. Costs may be adjusted for inflation per the TIF Act.
- (2) In addition to the costs identified in the exhibit above, any bonds issued to finance a phase of the Project may include an amount sufficient to pay (a) customary and reasonable charges associated with the issuance of such obligations, (b) interest on such bonds, and (c) capitalized interest and reasonably required reserves.
- (3) Adjustments to the estimated line-item costs above are expected. Adjustments may be made in line-items within the total, either increasing or decreasing line-items costs for redevelopment. Each individual project cost will be reevaluated in light of the projected private development and resulting tax revenues as it is considered for public financing under the provisions of the Act. The totals of the line-items set forth above are not intended to place a total limit on the described expenditures, as the specific items listed above are not intended to preclude payment of other eligible redevelopment project costs in connection the redevelopment of the RPA – provided the total amount of payment for eligible redevelopment project costs shall not exceed the overall budget amount outlined above.

Sources of Funds to Pay Redevelopment Project Costs. Funds necessary to pay for public improvements and other project costs eligible under the Act are to be derived principally from incremental property tax revenues, proceeds from municipal obligations to be retired primarily with such revenues, and interest earned on resources available but not immediately needed for the Plan. In addition, pursuant to the TIF Act and this Plan, the Village may utilize net incremental property tax revenues received from other contiguous RPAs to pay eligible redevelopment project costs or obligations issued to pay such costs in contiguous project areas. This would include contiguous TIFs that the Village may establish in the future. (Conversely, incremental revenues from the Devon-Lincoln TIF may be allocated to any contiguous TIF Districts.)

Redevelopment project costs as identified in Exhibit 4 specifically authorize those eligible costs set forth in the Act and do not address the preponderance of the costs to redevelop the area. The majority of development costs will be privately financed. TIF or other public sources are to be used, subject to approval by the Village Board, only to leverage and commit private redevelopment activity.

The incremental tax revenues which will be used to pay debt service on the municipal obligations (if any) and to directly pay redevelopment project costs shall be the incremental increase in property taxes. The property tax increment

would be attributable to the increase in the equalized assessed value of each taxable lot, block, tract or parcel of real property in the RPA – over and above the initial equalized assessed value of each such lot, block, tract or parcel in the RPA in the **2011 tax year for the RPA.**

Among the other sources of funds which may be used to pay for redevelopment project costs and debt service on municipal obligations issued to finance project costs are the following: certain local sales or utility taxes, special service area taxes, the proceeds of property sales, certain land lease payments, certain Motor Fuel Tax revenues, certain state and federal grants or loans, certain investment income, and such other sources of funds and revenues as the Village may from time to time deem appropriate.

Nature and Term of Obligations to Be Issued. The Village may issue obligations secured by the Special Tax Allocation Fund established for the Redevelopment Project Area pursuant to the Act or such other funds as are available to the Village by virtue of its power pursuant to the Illinois State Constitution.

Any and all obligations issued by the Village pursuant to this Plan and the Act shall be retired not more than twenty-three (23) years from the date of adoption of the ordinance approving the RPA, or as such a later time permitted pursuant to the Act and to the extent such obligations are reliant upon the collection of incremental property tax revenues from the completion of the twenty-third year of the TIF, with taxes collected in the twenty-fourth year. However, the final maturity date of any obligations issued pursuant to the Act may not be later than twenty (20) years from their respective date of issuance.

One or more series of obligations may be issued from time to time in order to implement this Plan. The total principal and interest payable in any year on all obligations shall not exceed the amount available in that year or projected to be available in that year. The total principal and interest may be payable from tax increment revenues and from bond sinking funds, capitalized interest, debt service reserve funds, and all other sources of funds as may be provided by ordinance.

Certain revenues may be declared as surplus funds if not required for: principal and interest payments, required reserves, bond sinking funds, redevelopment project costs, early retirement of outstanding securities, or facilitating the economical issuance of additional bonds necessary to accomplish the Redevelopment Plan. Such surplus funds shall then become available for distribution annually to taxing districts overlapping the RPA in the manner provided by the Act.

Securities may be issued on either a taxable or tax-exempt basis, as general obligation or revenue bonds. Further, the securities may be offered on such terms as the Village may determine, with or without the following features:

capitalized interest; deferred principal retirement; interest rate limits (except as limited by law); and redemption provisions. Additionally, such securities may be issued with either fixed rate or floating interest rates.

Most Recent Equalized Assessed Valuation for the RPA. The most recent equalized assessed valuation for the RPA is based on the 2011 EAV, and is estimated to be approximately \$ 33,786,194.

Anticipated Equalized Assessed Valuation for the RPA. Upon completion of the anticipated private development of the RPA over a twenty-three (23) year period, it is estimated that the EAV of the property within the RPA would increase to approximately \$62,000,000 to \$63,000,000 depending upon market conditions and the scope of the redevelopment projects.

VII. DESCRIPTION AND SCHEDULING OF REDEVELOPMENT PROJECT

Redevelopment Project. The Village will implement a strategy with full consideration given to the availability of both public and private funding. It is anticipated that a phased redevelopment will be undertaken.

The Redevelopment Project will begin as soon as the private entities have obtained financing approvals for appropriate projects and such uses conform to Village zoning and planning requirements, or if the Village undertakes redevelopment activities pursuant to this Plan. Depending upon the scope of the development as well as the actual uses, the following activities may be undertaken by the Village:

- Land Assembly and Relocation: Certain properties in the RPA may be acquired and assembled into an appropriate redevelopment site, with relocation costs undertaken as provided by the Act. It is expected that the Village would facilitate private acquisition through reimbursement or write-down of related costs, including the acquisition of land needed for construction of public improvements.
- Demolition and Site Preparation: The existing improvements located within the RPA may have to be reconfigured or prepared to accommodate new uses or expansion plans. Demolition of certain parcels may be necessary for future projects. Additionally, the redevelopment plan contemplates site preparation, or other requirements including environmental remediation necessary to prepare the site for desired redevelopment projects.
- Rehabilitation: The Village may assist in the rehabilitation of buildings or site improvements located within the RPA.
- Landscaping/Buffering/Streetscaping: The Village may fund certain landscaping projects, which serve to beautify public properties or rights-of-way and provide buffering between land uses.
- Water, Sanitary Sewer, Storm Sewer and Other Utility Improvements: Certain utilities may be extended or re-routed to serve or accommodate the new development. Upgrading of existing utilities may be undertaken. The Village may also undertake the provision/upgrade of necessary detention or retention ponds.
- Roadway/Street/Parking Improvements: The Village may widen and/or vacate existing roads. Certain secondary streets/roads may be extended or constructed. Related curb, gutter, and paving improvements could also be constructed as needed. Parking facilities may be constructed that would be

available to the public. Utility services may also be provided or relocated in order to accommodate redevelopment activities.

- Traffic Control/Signalization: Traffic control or signalization improvements that improve access to the RPA and enhance its redevelopment may be constructed.
- Public Safety-Related Infrastructure: Certain public safety improvements including, but not limited to, public signage, public facilities, and streetlights may be constructed or implemented.
- School District and Library District Costs: Provide for the payment of such costs pursuant to the requirements of the TIF Act.
- Interest Costs Coverage: The Village may fund certain interest costs incurred by a developer for construction, renovation or rehabilitation of a redevelopment project. Such funding would be paid for out of annual tax increment revenue generated from the RPA as allowed under the Act.
- Professional Services: The Village may fund necessary planning, legal, engineering, administrative and financing costs during project implementation. The Village may reimburse itself from annual tax increment revenue if available.

Commitment to Fair Employment Practices and Affirmative Action.

As part of any Redevelopment Agreement entered into by the Village and any private developers, both parties will agree to establish and implement an honorable, progressive, and goal-oriented affirmative action program that serves appropriate sectors of the Village. The program will conform to the most recent Village policies and plans.

With respect to the public/private development's internal operations, both entities will pursue employment practices which provide equal opportunity to all people regardless of sex, color, race or creed. Neither party will discriminate against any employee or applicant because of sex, marital status, national origin, age, or the presence of physical handicaps. These nondiscriminatory practices will apply to all areas of employment, including: hiring, upgrading and promotions, terminations, compensation, benefit programs, and education opportunities.

All those involved with employment activities will be responsible for conformance to this policy and compliance with applicable state and federal regulations.

The Village and private developers will adopt a policy of equal employment opportunity and will include or require the inclusion of this statement in all contracts and subcontracts at any level. Additionally, any public/private entities

will seek to ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which all employees are assigned to work. It shall be specifically ensured that all on-site supervisory personnel are aware of and carry out the obligation to maintain such a working environment, with specific attention to minority and/or female individuals.

Finally, the entities will utilize affirmative action to ensure that business opportunities are provided and that job applicants are employed and treated in a nondiscriminatory manner. Underlying this policy is the recognition by the entities that successful affirmative action programs are important to the continued growth and vitality of the community.

Completion of Redevelopment Project and Retirement of Obligations to Finance Redevelopment Costs. This Redevelopment Project and retirement of all obligations to finance redevelopment costs will be completed within twenty-three (23) years after the adoption of an ordinance designating the Redevelopment Project Area. The actual date for such completion and retirement of obligations shall not be later than December 31 of the year in which the payment to the municipal treasurer pursuant to the Act is to be made with respect to ad valorem taxes levied in the twenty-third calendar year after the ordinance approving the RPA is adopted.

VIII. PROVISIONS FOR AMENDING THE TIF PLAN AND PROJECT

This Plan may be amended pursuant to the provisions of the Act.

APPENDIX 1

Legal Description of Project Area

Devon-Lincoln TIF Boundary Legal Description:

That part of the South Half of Section 35, Township 41 North, Range 13 East of the Third Principal Meridian taken as a tract and described as follows: Beginning at a point on the South line of Pratt Avenue also being the Northeast corner of Lot 13 in Block 5 in Lincoln Ave. Gardens Subdivision recorded February 11, 1927 as Document No. 9548461; thence Southwesterly along the Easterly line of said subdivision also being a line common with the Westerly line of the abandon right of way of the Chicago and Northwestern Railroad (formerly the Junction Railway Company) a distance of 1032.81 more or less to a point of curve; thence continuing Southwesterly along said last described line being a curve concave Northwesterly having a radius of 5680.00 feet a distance of 205.16 feet more or less to the North line of Lincoln Ave. Gardens Consolidation recorded May 9, 1957 as Document No. 16899737; thence West along the North line of said Consolidation to the most Easterly corner of Lot 12 in Block 14 in said Lincoln Ave. Gardens Subdivision; thence Northwesterly along the Northeasterly line of Lot 12 and 11 to the most Northerly corner of Lot 11; thence North along the East line of Lots 10, 9 and 8 in said Block 14 to the most Northerly corner of said Lot 8; thence Southwesterly along the Northwesterly line of Lot 8 to the Northeasterly line of Lincoln Avenue; thence Southerly to the Northeast corner of Lot 1 in Loyola Ave. Addition to Lincolnwood recorded June 28, 1954 as Document No. 15945538 also being the point of intersection of the South line of Albion Avenue and the Northwesterly line of Proesel Avenue; thence Southwesterly along the Northwesterly line of Proesel Avenue to the North line of Schreiber Avenue, also being the North line of Lot 36 in John Proesel Estate Partition recorded September 5, 1923 as Document No. 8090987; thence West along said line to the Northwest corner of said Lot 36; thence South along the West line of said Lot 36 to the centerline of a vacated 16.00 feet alley; thence East along said last described line to its intersection with the East line of the West 184.83 feet of Lot 37 in said John Proesel Estate Partition; thence South along said last described line to the centerline of Devon Avenue also being the South line of the Southwest Quarter of said Section 35; thence East along said last described line to its intersection with the Southerly extension of the West line of Devon Square, recorded April 9, 1998 as Document No. 98284608; thence North along said last described line to the North line of said Devon Square; thence East along said last described line to the East line of said Devon Square, also being the West line of Hamlin Avenue; thence South along said last described line to the centerline of Devon Avenue; thence East along said last described line to its intersection with the Southerly extension of the East line of Ridgeway Avenue also being the East line of the West 33.00 feet of Lot 10 in said John Proesel Estate Partition; thence North along said last described line to the South line of the North 411.59 feet of said Lot 10; thence East along said last described line, 142.66 feet; thence South along a line which forms an angle of 90 degrees 02 minutes 20 seconds to the right with a prolongation of the last described line, 75.40 feet; thence East along a line which forms an angle of 90 degrees 06 minutes 40 seconds to the left with a prolongation of the last described line, 37.00 feet; thence South at right angles to the centerline of Devon Avenue, 173.00 feet to the centerline of Devon Avenue; thence East along the centerline of Devon Avenue to the centerline of Central Park Avenue and the Southwest corner of the Southeast Quarter of said Section 35; thence East along the centerline of Devon Avenue also being the South line of the Southeast Quarter of said Section 35 to the intersection with the East line of McCormick Boulevard; thence North along said described line to the intersection with the North line of the East/West 16.00 foot Public Alley in Edgar S. Owen's North Shore Channel & Devon Ave. Subdivision, extended East; thence West along said last described line being the North line of said 16.00 foot Public Alley to the East line of Drake Avenue; thence North along the last describe line to the intersection with the Easterly extension of a line 57.93 feet North of and parallel with the North line of the public alley in Block 6 in Owen & Closius Lincoln & Devon Ave. Subdivision; (the following five (5) calls being in Block 6 in Owen & Closius Lincoln &

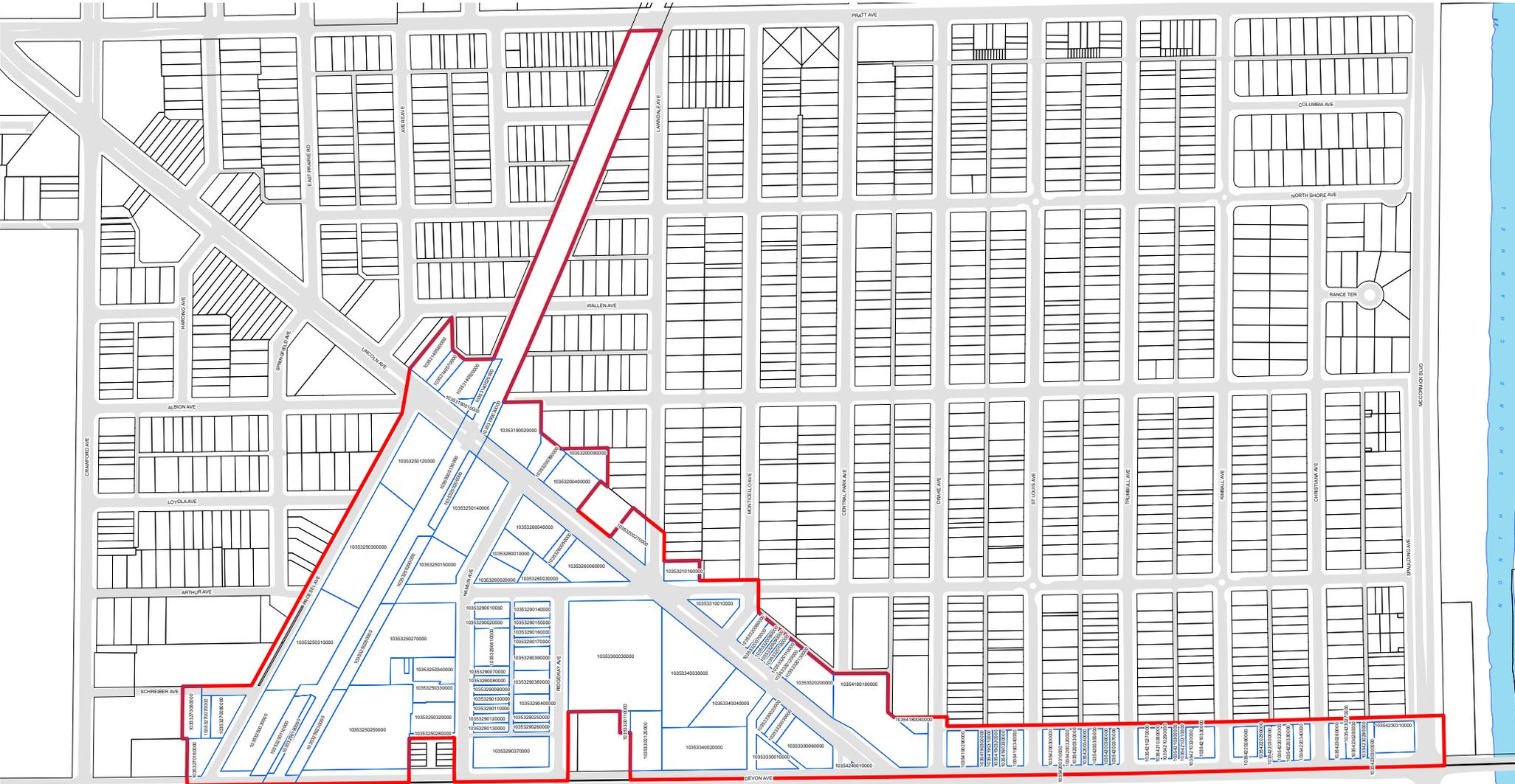
Devon Ave. Subdivision); thence West along said last described line to the Northeasterly line of Lot 4 in Block 6 in said Owen & Closius Lincoln & Devon Ave. Subdivision; thence Northwesterly along said last described line to its intersection with the West line of the North/South public alley; thence North along said last described line to an angle point; thence Northwesterly 7.08 feet more or less to the South line of the East/West public alley; thence West along said last described line to the East line of Central Park Avenue; thence West to the Northeast corner of Lot 109 in Proesel's Lincoln Ave. Subdivision recorded December 6, 1921 as Document No. 7345199, and the West line of Central Park Ave.; thence Northwesterly along the Northeasterly line of Lots 98 through 109 both inclusive, to the most Northerly corner of Lot 98 in said Proesel's Lincoln Ave. Subdivision and the East line of Monticello Ave.; thence North along said last described line to the North line of Arthur Avenue and the Southwest corner of Lot 60 in Proesel's Lincoln Ave. Subdivision; thence West along the North line of Arthur Avenue to the Southeast corner of Lot 28 in Proesel's Lincoln Ave. Subdivision; thence North along the East line of Lot 28 to the Northeast corner of Lot 28; thence West along the North line of Lot 28 to the East line of Lawndale Avenue; thence North along said last described line to the intersection with the Southeasterly extension of the Northeasterly line of Owner's Division, recorded July 15, 1959 as Document No. 17598556; thence Northwesterly along said last described line to the intersection with the Northeasterly extension of the Southeasterly line of Lot 26 in said Proesel's Lincoln Ave. Subdivision; thence Southwesterly along said last described line to the Northeasterly line of Lincoln Avenue; thence Northwesterly along said last described line to the most westerly corner of Lot 21 in said Proesel's Lincoln Ave. Subdivision; thence Northeasterly along the Northwesterly line of said Lot 21 also being a line common with the Southeasterly line of said Owner's Division to the most Easterly line of said Owner's Division; thence Southeasterly along the Southeasterly extension of the Northeasterly line of said Owner's Division to its intersection with a line 8.00 feet West of and parallel with the West line of Lots 9 through 12, both inclusive in said Proesel's Lincoln Ave. Subdivision; thence North along said last described line to its intersection with a line 8.00 feet North of and parallel with the North line of Lot 13 in said Proesel's Lincoln Ave. Subdivision; thence West along said last described line to the Northeasterly line of said Owner's Division; thence Northwesterly along said last described line to the East line of Lot 23 in John Proesel Estate Partition recorded September 5, 1923 as Document No. 8090987; thence North along said last described line to the North line of said Lot 23; thence West along said last described line to the Southeasterly line of the abandon right of way of the Chicago and Northwestern Railroad (formerly the Junction Railway Company), said line being a curve concave Northwesterly having a radius of 5780.00 feet; thence Northeasterly along said last described line a distance of 327.71 feet more or less to a point of tangency; thence Northeasterly along the Southeasterly line of the abandon right of way a distance of 1075.12 feet more or less to the South line of Pratt Avenue; thence West along said last described line to the point of beginning, in Cook County, Illinois.

APPENDIX 2

Boundary Map of RPA



Village of Lincolnwood - Devon-Lincoln TIF District



- Devon-Lincoln TIF District Parcels
- Devon-Lincoln TIF District Boundary
- Village Boundary



APPENDIX 3

Existing Land Use Map of RPA



Village of Lincolnwood - Devon-Lincoln TIF District Existing Land Use



APPENDIX 4

Future Land Use Map of RPA



Village of Lincolnwood - Devon-Lincoln TIF District Future Land Use



APPENDIX 5

TIF Qualification Report

Prepared by Kane, McKenna and Associates

VILLAGE OF LINCOLNWOOD

TIF QUALIFICATION REPORT

DEVON-LINCOLN TIF DISTRICT

A study to determine whether all or a portion of an area located in the Village of Lincolnwood qualifies as a conservation area as set forth in the definitions in the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-3, et seq., as amended.

**Prepared for:
The Village of Lincolnwood, Illinois**

**Prepared Jointly by:
The Village of Lincolnwood, Illinois
and
Kane, McKenna and Associates, Inc.**

November 2012

**VILLAGE OF LINCOLNWOOD
TIF ELIGIBILITY REPORT
DEVON-LINCOLN TIF DISTRICT**

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EXECUTIVE SUMMARY

Kane, McKenna and Associates, Inc. (“KMA”) has been retained by the Village of Lincolnwood (the “Village”) to conduct an analysis of the qualification of an area that would result in the establishment of the Devon-Lincoln Tax Increment Finance (TIF) District. The Village is pursuing the creation of the TIF District as part of its strategy to promote the revitalization of key under-utilized properties located within the Village.

The Village has two principle aims in pursuing the potential TIF district. The first goal is to promote redevelopment of certain parcels that have experienced certain impediments such as obsolescence, excessive vacancies, and lagging equalized assessed values (EAV). The TIF District formation would enable the Village to address these ongoing impediments to redevelopment as well as certain area-wide problems such as inadequate utilities.

Secondly, TIF establishment would address the limited opportunities the Village has to encourage new commercial and mixed use growth within a “land-locked” community. Because the Village (a) is a mature community that can no longer grow through annexation, (b) has few parcels of undeveloped land remaining within Village limits, and (c) has few clusters of properties served by major roadways, the targeted redevelopment area provides a rare opportunity to undertake major new reinvestment projects. By so doing, it would support the Village’s strategy for the encouragement of growth through the reuse and redevelopment of older or under-utilized properties.

Based upon the analysis completed to date, KMA has reached the following conclusions regarding the qualification of the TIF District:

1) *Improved land within the TIF District qualifies as a “conservation area” pursuant to the Act* – The TIF District qualifies as a conservation area under the Illinois Tax Increment Allocation Redevelopment Act (ILCS 5/11-74.4-1 et. seq., as amended; hereinafter referred to as the “TIF Act” or “Act”). This condition prevents, or threatens to prevent, the healthy economic and physical development of properties in a manner that the community deems essential to its overall economic health.

2) *Current conditions impede redevelopment* – The existence of certain conditions found within the TIF District present impediments to the area’s successful redevelopment. This is because the factors negatively impact coordinated and substantial private sector investment in the overall TIF District. Without the use of Village planning and economic development resources to mitigate such factors, potential redevelopment projects (along with other activities that require private sector investment) are not likely to be economically feasible.

3) *Viable redevelopment sites could produce incremental revenue* – Within the TIF District, there are parcels which potentially could be redeveloped or rehabilitated and thereby produce incremental property tax revenue. Such revenue, used in combination with other Village resources for redevelopment incentives or public improvements, would likely stimulate private investment and reinvestment in these sites and ultimately throughout the TIF District.

4) *TIF designation recommended* – To mitigate redevelopment area conditions, promote private sector investment, and foster the economic viability of the TIF District, KMA recommends that the Village proceed with the formal TIF designation process for the entire area.

Because the Village will not be considering the redevelopment of residential parcels, and it will certify that it will not dislocate 10 or more residential units within the TIF district, the Village will not conduct a housing impact study pursuant to the TIF Act.

I. INTRODUCTION AND BACKGROUND

In the context of planning for the establishment of the Devon-Lincoln Tax Increment Financing District, the Village of Lincolnwood has evaluated certain parcels in the vicinity of Devon and Lincoln Avenue to determine whether they qualify under the TIF Act for inclusion in the district. Kane, McKenna and Associates, Inc. has agreed to undertake the study of the Redevelopment Project Area (RPA) on the Village's behalf.

Economic Development Goals.

The Village's general economic development goals are to enhance business, commercial, industrial, and mixed use opportunities while at the same time advancing certain other goals identified in the Village's *Comprehensive Plan* (e.g., improving the appearance of arterial roads). Given the Village's goals as well as the conditions described in this Report, the Village has made a determination that it is highly desirable to promote the redevelopment of the Devon-Lincoln Tax Increment Financing District (the "TIF District," "Redevelopment Project Area" or "RPA"). Absent an implementation plan for redevelopment, Village officials believe adverse conditions will worsen. The Village intends to create and implement such a plan in order to restore, stabilize, and increase the economic base associated with the TIF District, which will not only benefit the community as a whole but also generate additional tax revenues to support municipal improvements.

Because of the conditions observed in the TIF District and the required coordination for future land uses, the Village is favorably disposed toward supporting redevelopment efforts. The Village has determined that redevelopment should take place through the benefit and guidance of comprehensive economic planning by the Village. Through this coordinated effort, conditions within the TIF District are expected to improve and development barriers to be mitigated.

The Village has further determined that redevelopment is feasible only with public finance assistance. The creation and utilization of a TIF redevelopment plan is intended by the Village to help provide the assistance required to eliminate conditions detrimental to successful redevelopment of the TIF District.

The use of TIF relies upon induced private redevelopment in the RPA to create higher real estate values that would otherwise decline without such investment. This would result in increased property taxes compared to the previous land use (or lack of use). In this way, the existing tax base for all tax districts would be protected and a portion of future increased taxes pledged to attract the requisite private investment.

Current Land Use.

The TIF District is centered on the Devon-Lincoln Avenue intersection, covering the Devon Avenue corridor, extending from McCormick Boulevard westward to Proesel Avenue. Historically, the area has had mostly a variety of non-residential land uses, such as industrial, retail, and commercial uses. Because of the piece-meal, uncoordinated nature of the historical development, many of the non-residential uses are directly adjacent to/encroach on adjacent residences (e.g., industrial uses including

truck loading facilities across the street from residences on Proesel). Refer to Exhibit A which provides a detailed map of the TIF District.

The Village believes that there are redevelopment opportunities, if the Village were to pursue tax increment financing and coordination of redevelopment strategies. Despite these opportunities and despite certain advantages (discussed in Section III) that could be leveraged, many parcels in the area remain underutilized. The TIF District as a whole suffers from a variety of economic development impediments as identified in the TIF Act, such as excessive vacancies and obsolescence. Furthermore, in comparison to the rest of the Village's property (as measured by EAV), the TIF district property valuations have lagged behind the Village's annual growth rates. Section V of this report identifies other impediments to redevelopment.

General Scope and Methodology.

KMA formally began its analysis by conducting a series of meetings and discussions with Village staff, starting in August 2012 and continuing periodically up to the date of this report's issuance. The purpose of the meetings was to establish boundaries for the TIF District and to gather data related to the qualification criteria for properties included in the TIF District. These meetings were complemented by a series of field surveys of the entire area to evaluate the condition of the TIF District on a parcel-by-parcel basis. The field surveys and data collected have been utilized to test the likelihood that various areas located within the TIF District would qualify for TIF designation.

For the purpose of the study, properties within the TIF District were examined in the context of the TIF Act governing improved areas (separate provisions of the TIF Act address unimproved areas). The qualification factors discussed in this report qualify the area as a conservation area, as the term is defined under the TIF Act.

During the course of its work, KMA reported to key Village staff its findings regarding TIF qualification and redevelopment prospects for the area under study. Based on these findings the Village (a) made refinements to the TIF District boundaries and (b) directed KMA to complete this report and to move forward with the preparation of a Redevelopment Plan and Project for the TIF District.

For additional information about KMA's data collection and evaluation methods, refer to Section IV of this report.

II. QUALIFICATION CRITERIA USED

With the assistance of Village staff in 2012, Kane, McKenna and Associates, Inc. evaluated the TIF District to determine the presence or absence of qualifying factors listed in the TIF Act. The relevant sections of the TIF Act are found below.

The TIF Act sets out specific procedures which must be adhered to in designating a TIF District/Redevelopment Project Area. By definition, a Redevelopment Project Area is:

“An area designated by the municipality, which is not less in the aggregate than 1 1/2 acres and in respect to which the municipality has made a finding that there exist conditions which cause the area to be classified as an industrial park conservation area or a blighted area or a conservation area, or a combination of both blighted areas and conservation areas.”

Under the Act, “conservation area” means any improved area within the boundaries of a Redevelopment Project Area located within the territorial limits of the municipality where certain conditions are met, as identified below.

TIF Qualification Factors for a Conservation area.

In accordance with the Illinois TIF Act, KMA performed a two-step assessment to determine if the proposed RPA qualified as a conservation area. First, KMA analyzed the threshold factor of age to determine if a majority of structures were 35 years of age or older.

Secondly, the area was examined to determine if a combination of three (3) or more of the following factors were present, each of which is (i) present, with that presence documented to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) reasonably distributed throughout the improved part of the redevelopment project area. Per the TIF Act, such an area is not yet a blighted area but because of a combination of the following factors is detrimental to the public safety, health, morals or welfare and such an area may become a blighted area.

(A) Dilapidation. An advanced state of disrepair or neglect of necessary repairs to the primary structural components of building or improvements in such a combination that a documented building condition analysis determines that major repair is required or the defects are so serious and so extensive that the buildings must be removed.

(B) Obsolescence. The condition or process of falling into disuse. Structures become ill-suited for the original use.

(C) Deterioration. With respect to buildings, defects including, but not limited to, major defects in the secondary building components such as doors, windows, porches, gutters, downspouts, and fascia. With respect to surface improvements, that the condition of roadways, alleys, curbs, gutters, sidewalks, off-street parking

and surface storage areas evidence deterioration, including, but limited to, surface cracking, crumbling, potholes, depressions, loose paving material and weeds protruding through paved surfaces.

(D) Presence of Structures Below Minimum Code Standards. All structures that do not meet the standards of zoning, subdivision, building, fire and other governmental codes applicable to property, but not including housing and property maintenance codes.

(E) Illegal Use of Individual Structures. The use of structures in violation of applicable federal, State, or local laws, exclusive of those applicable to the presence of structures below minimum code standards.

(F) Excessive Vacancies. The presence of buildings that are unoccupied or under-utilized and that represent an adverse influence on the area because of the frequency, extent, or duration of the vacancies.

(G) Lack of Ventilation, Light, or Sanitary Facilities. The absence of adequate ventilation for light or air circulation in spaces or rooms without windows, or that require the removal of dust, odor, gas, smoke or other noxious airborne materials. Inadequate natural light and ventilation means the absence of skylights or windows for interior spaces or rooms and improper window sizes and amounts by room area to window area ratios. Inadequate sanitary facilities refers to the absence or inadequacy of garbage storage and enclosure, bathroom facilities, hot water and kitchens and structural inadequacies preventing ingress and egress to and from all rooms and units within a building.

(H) Inadequate Utilities. Underground and overhead utilities such as storm sewers and storm drainage, sanitary sewers, water lines and gas, telephone and electrical services that are shown to be inadequate. Inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the Redevelopment Project Area; (ii) deteriorated, antiquated, obsolete or in disrepair; or (iii) lacking within the Redevelopment Project Area.

(I) Excessive Land Coverage and Overcrowding of Structures and Community Facilities. The over-intensive use of property and the crowding of buildings and accessory facilities onto a site. Examples of problem conditions warranting the designation of an area as exhibiting excessive land coverage are: (i) the presence of buildings either improperly situated on parcels or located on parcels of inadequate size and shape in relation to present-day standards of development for health and safety and (ii) the presence of multiple buildings on a single parcel. For there to be a finding of excessive land coverage, these parcels must exhibit one or more of the following conditions: insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking or inadequate provision for loading service.

(J) Deleterious Land-Use or Layout. The existence of incompatible land-use relationships, buildings occupied by inappropriate mixed-uses or uses considered to be noxious, offensive or unsuitable for the surrounding area.

(K) Environmental Clean-Up. The Redevelopment Project Area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for (or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for) the clean-up of hazardous waste, hazardous substances or underground storage tanks required by State or federal law. Any such remediation costs would constitute a material impediment to the development or redevelopment of the Redevelopment Project Area.

(L) Lack of Community Planning. The Redevelopment Project Area was developed prior to or without the benefit or guidance of a community plan. This means that the development occurred prior to the adoption by the municipality of a comprehensive or other community plan or that the plan was not followed at the time of the area's development. This factor must be documented by evidence of adverse or incompatible land-use relationships, inadequate street layout, improper subdivision, parcels of inadequate shape and size to meet contemporary development standards or other evidence demonstrating an absence of effective community planning.

(M) "Stagnant" or Lagging EAV. The total equalized assessed value (EAV) of the Redevelopment Project Area has declined for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated, or is increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years, for which information is available or increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated.

III. THE TIF DISTRICT

The Devon-Lincoln TIF District contains parcels located in the vicinity of the Devon and Lincoln Avenue intersection. The majority of parcels and acreage are located within a triangularly-shaped area bounded by Devon, Lincoln and Proesel Avenue, with additional parcels to the east along Devon Avenue. Please refer to Exhibit A which contains a map showing the boundaries of the TIF District.

The core area of the TIF District is an aging industrial/commercial area within the aforementioned Proesel “triangle,” much of which was developed over 35 years ago. Historically, there have been various small-scale industrial uses within the area, but the area developed in a piece-meal fashion over time to include commercial uses as well as residential uses along the perimeter. As a result, some incompatible uses are situated nearby, such as residences along Proesel (just outside the TIF’s western boundary) and at Ridgeway Avenue and Devon Avenue.

Despite the obsolescence and distressed condition within the TIF District, the TIF District has a number of important assets:

- The Devon/Lincoln intersection and Devon/McCormick are key gateways for visitors entering the Village, and offers a potential “branding” opportunity for non-residents to enter the Village and form a positive impression of the Village;
- The Devon/Lincoln area is interspersed with a number of retailers that would complement any new uses within the area; and
- Both Lincoln Avenue and Devon Avenue are major arterial roads and as such have the traffic counts necessary to support commercial, retail and mixed uses.

Lastly, the area benefits from its proximity to a Metra station in the Chicago Edgebrook neighborhood (near the Devon/Lehigh/Central Avenue intersection) as well as a second Metra train line with stops in Evanston to the east. The area is also situated by a recently constructed CTA Yellow Line train stop to the north.

IV. METHODOLOGY OF EVALUATION

In evaluating the Devon-Lincoln area for qualification as a TIF District, the following methodology was utilized:

- 1) Site surveys of the TIF District were undertaken by representatives from Kane, McKenna and Associates, Inc., supplemented with photographic analysis of the sites. Site surveys were completed for each parcel within the TIF District.
- 2) KMA performed EAV trend analysis to ascertain whether EAV growth in the TIF District underperformed EAV growth in the remaining part of the Village.
- 3) KMA conducted evaluations of exterior structures and associated site improvements, noting such conditions as deterioration and obsolescence. Additionally, KMA reviewed the following data: 2006-2011 tax information from Cook County, tax parcel maps, site data, local history (based on discussions with Village officials and staff), and an evaluation of area-wide factors that have affected the area's development (e.g., lack of community planning, code violations, obsolescence, etc.).
- 4) Existing structures and site conditions were initially surveyed for the purpose of comparing said conditions against the TIF Act criteria, to the best and most reasonable extent possible.
- 5) The TIF District was examined to assess the applicability of the factors required for qualification for TIF designation under the TIF Act. KMA evaluated parcels by reviewing the information obtained for each factor against the relevant statutory criteria. Improved land within the RPA was examined to determine the applicability of the thirteen (13) different conservation area factors for qualification for TIF designation under this statute (referenced in Section II of this report).

V. QUALIFICATION FINDINGS FOR TIF DISTRICT

Based upon KMA's evaluation of parcels in the TIF District and analysis of each of the eligibility factors summarized in Section II, the following factors are presented to support qualification of the TIF District as a conservation area. These factors are found to be clearly present and reasonably distributed throughout the TIF District, as required under the TIF Act. The factors are summarized in the table below.

Exhibit 2
Summary of Findings

Maximum Possible Factors per Statute	Minimum Factors Needed to Qualify per Statute	Qualifying Factors Present in TIF District
13	3	6 <ul style="list-style-type: none">• Lagging EAV• Excessive Vacancies• Obsolescence• Deleterious Layout• Overcrowding of Parcels• Inadequate Utilities

Findings for Conservation Area.

The TIF District is found to qualify as a conservation area under the statutory criteria set forth in the TIF Act. As a first step, KMA determined that 42 of 58 structures (72%) were 35 years in age or older. Secondly, KMA reviewed the 13 statutory criteria needed to qualify the area as a conservation area, determining that 6 factors were present:

1) Lagging or Declining EAV.

The EAV of the TIF District has grown at a rate slower than the Village-wide EAV for four (4) of the last five (5) years (refer to chart below). Additionally, the EAV has lagged the Consumer Price Index (CPI) for 4 of the past 5 years, with 3 of those years having absolute declines in property values. Overall, the \$33.8 million EAV as of the most recent tax year is lower than the initial base year (\$38.3 million). Therefore, a finding of lagging EAV is made pursuant to the TIF Act.

Exhibit 3
EAV Trends for TIF District

	2011	2010*	2009	2008	2007*	2006
Total EAV for TIF District	33,786,194	39,147,740	41,579,380	45,726,933	45,003,039	38,308,097
EAV Change (%)	-13.7%	-5.8%	-9.1%	1.6%	17.5%	
Village-wide EAV (Excluding TIF)	660,030,825	739,745,972	815,627,438	825,077,744	777,176,318	629,149,250
Village EAV Change (%)	-10.8%	-9.3%	-1.1%	6.2%	23.5%	
CPI	3.2%	1.6%	-0.4%	3.8%	2.8%	

Notes:

*Reassessment years asterisked.

**Years are highlighted when Village-wide EAV grew at a faster rate than that of EAV within the TIF District.

Source: Cook County and U.S. Bureau of Labor Statistics

2) Excessive Vacancies.

The Act states that this finding is characterized by the presence of unoccupied or underutilized buildings that represent an adverse influence on the area. Of the 58 buildings within the TIF District, approximately 23 (40%) are partially or completely vacant. In particular, certain buildings at important locations are vacant such as the following:

- Commercial structure at McCormick and Devon;
- 2 large, multi-story industrial structures on the 6500 block of Lincoln; and
- Industrial structures within the Proesel industrial “triangle”.

Moreover, according to Village staff and based on field surveys, many of the unoccupied and partially occupied buildings appear to have been vacant for a lengthy duration – i.e., the majority of such buildings do not appear to be recently vacated pending a change in tenants or the completion of a real estate transaction, but have remained unoccupied for an extended period of time.¹

In addition, the vacant buildings and adjacent surface improvements generally exhibit greater deterioration (relative to other buildings within the TIF District or adjacent to the TIF District) and appear to need corrective maintenance. Because of the reduced economic activity associated with vacancies and the relatively poor physical condition – in conjunction with their prominent location along two regional arterial roadways – they represent an adverse influence on the overall TIF District.

¹ Per the Community Development Department.

3) Obsolescence.

The Act states that obsolescence is the condition or process of falling into disuse or structures that have become “ill-suited” for their original use. The area exhibits both economic and functional obsolescence.

Economic obsolescence is evidenced primarily by the absolute and relative decline in EAV, as well as the excessive vacancies described above. Excessive vacancies in particular results in the literal “disuse” of buildings. Furthermore, these obsolete and vacant structures have a negative “spill-over” effect on the area and may deter other property owners from reinvesting in their own businesses.

Functionally, the area is experiencing obsolescence related to its general age. A majority of structures (72%) are over 35 years in age, according to Cook County Assessor data. The combination of age and certain evolving standards in commercial and industrial building design limits the competitiveness of the older buildings – i.e., limits their utility as efficient, marketable workspace. For example, certain commercial and industrial buildings (e.g., the industrial buildings on Proesel) provide limited parking and have inadequate circulation for delivery vehicles/trucks. These structures as well as other structures within the Proesel triangle also are inadequately configured relative to modern commercial and industrial space requirements requiring coordination of parking and access/egress to the larger site. Lastly, industrial buildings are outmoded relative to modern warehouse-type structures in competing communities (e.g., newer Will County industrial buildings tend to be larger, with fewer internal building supports limiting usable floor space and with higher ceilings to accommodate greater space needs).

Area-wide factors such as inadequate utilities and deleterious layout (discussed below) also contribute toward the obsolescence factor and act as a development impediment for Devon-Lincoln businesses. As noted in the 2005 Lincoln Avenue corridor study, Lincoln Avenue particularly the area south of Hamlin and closer to the Chicago border – reflects obsolescence. The report states that “Developments along this stretch of Lincoln Avenue tend to be older, more functionally obsolete in nature and contain more marginal and less intensive uses than areas north. Overall, the report concludes that “except for the office corridor north of Touhy Avenue, the existing development pattern on Lincoln Avenue was aging, many uses were marginal, and the corridor was not functioning as a vibrant main street of the community.”

4) Deleterious Layout.

As noted in Section II, a municipality can make a finding of deleterious layout or land use when there exists (a) incompatible land-use relationships, (b) buildings occupied by inappropriate mixed-uses or uses considered to be noxious, or (c) uses offensive or unsuitable for the surrounding area. Most of the problems in the area reflect incompatible land use relationships.

The area reflects piece-meal, uncoordinated development, in which competing land uses abut each other -- e.g., office/residential uses are situated next to industrial uses, and residential uses outside the TIF District abut commercial uses within the TIF District (e.g., on the western side of Proesel). Other incompatible or deficient land-use relationships include the following:

- Insufficient off-street parking that forces persons parking vehicles and trucks to park on Village streets (in the rights-of-way);
- Limited loading, requiring maneuvering/backing up of trucks in the rights-of-way;
- Loading bays and off-street parking spaces accessed directly from rights-of-way (per the Village, the zoning ordinance requires all off-street parking to be directly accessed from an aisle or driveway rather than rights-of-way, so as to provide safe and efficient means of vehicular access);
- Paving of parkways for additional parking instead of being used for pedestrian walkways (per the Village, approximately 75% of parkways within the Proesel triangle have been paved, creating a conflict between the parking and pedestrian use); and
- Outdoor storage – e.g., dumpsters are stored with substandard screening.

Apart from the conflicting land uses cited above, deleterious layout is also manifested by inadequate ingress/egress. This can be illustrated by comparing a modern use (e.g., a national drugstore just north of the TIF District, on Lincoln), which has well marked ingress/egress points for shoppers and trucks and an efficient circulation pattern. The older uses within the TIF District do not have good circulation patterns and instead require cumbersome backing of semi-trailers to access loading bays (executed on rights-of-way instead of off-street zones). Village staff also note inconsistent or non-existent street parking markings and curb cuts, making ingress/egress on Lincoln and Devon problematic.

- 5) Excessive Land Coverage / Overcrowding of Structures and Community Facilities. The TIF Act imposes a two-pronged test for excessive coverage/overcrowding. First, the Village must establish the presence of either inadequately sized parcels, improperly situated buildings, or multiple buildings on a single parcel. Secondly, such factors must have negative impacts, namely: insufficient provision for light and air, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking or inadequate provision for loading service.

In general, the historical development of the properties within the RPA has resulted in a more intensive land use than would be the case if it had developed in conformance with current market standards. The results are that current land uses in the area are over-intensive when compared to current requirements for off-street parking and loading.

Many of the same indicators associated with deleterious layout discussed above also apply to excessive coverage/overcrowding. For example, the poor land use coordination along and within the Proesel triangle results in a lack of space for loading. Loading and unloading of goods for certain businesses must be initiated along certain streets including Proesel and Hamlin rather than using off-street facilities (ideally, loading facilities would use separate, amply sized off-street loading zones). Other businesses' loading facilities serve a dual use as both loading and off-street parking (e.g., businesses on Proesel and Ridgeway), with limited space for the unloading bays. As a result, these streets are essentially supporting three competing functions: transit, loading and parking. In contrast, modern commercial and industrial facilities would have facilities with loading bays situated so that trucks could maneuver easily into loading bays without interfering with street traffic flow – and without having to navigate around parked cars.

With respect to parking, there appears to be an RPA-wide shortage of parking for employees and customers. Most of the parking deficiencies are within the Proesel triangle, due to the land coverage problems discussed in the preceding paragraph. In addition, many of the Devon retail and commercial spaces have limited off-street parking and are reliant upon Devon Avenue for parking – a major arterial road. The Whistler restaurant is one of the few exceptions of a Devon Avenue commercial facility having ample off-street parking for customers.

Finally, the general situation of excessive coverage/overcrowding is exacerbated by the fact that parcels within the TIF District are surrounded by diagonal streets that have the effect of producing “inadequately sized parcels” and “improperly situated buildings.” For example, the 2005 Lincoln Avenue corridor study states that Lincoln Avenue presents a number of challenges to its revitalization, to wit:

- “First, Lincoln Avenue runs through the Village on a diagonal to the overall grid system of streets. This results in a number of odd or irregularly shaped parcels at various corners which can inhibit typical development.”
- “Moreover, many of the parcels fronting along Lincoln have rather short depths, limiting to a degree their usefulness and redevelopment potential. This is compounded by the close proximity of single family homes to the corridor, some of which utilize shared alleyways with Lincoln Avenue properties and others which have no alley whatsoever.”
- “Much of the existing development along the street was developed without adequate barriers or buffering measures with residential areas. This lack of buffering combined with short parcel depths and irregular parcel configurations can and often has produced land use conflicts.”

Proesel Avenue, the second diagonal street within the TIF district, only magnifies these land use problems.

6) Inadequate Utilities.

Under the TIF Act, inadequate utilities can be defined as underground and overhead utilities such as storm sewers and storm drainage, sanitary sewers, water lines and gas, or telephone and electrical services that are shown to be inadequate. Inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the redevelopment project area; (ii) deteriorated, antiquated, obsolete or in disrepair; or (iii) lacking within the redevelopment project area.

According to the Village Engineer, there are two major deficiencies with respect to utilities. First, there is no Village storm sewer system within the proposed TIF District and minimal stormwater detention capacity. Furthermore, to accommodate future development, any future stormwater facilities would need to be upgraded to meet the standards imposed by the Metropolitan Water Reclamation District and the Village, which have generally been “tightened” over time as the metropolitan Chicago area has developed.

A second deficiency is the condition and capacity of the combined sewers serving the TIF District. Because of the age of the sewers and the original materials (clay), the combined sewers are nearing the end of their useful life. Moreover, to keep them in service they need to be frequently repaired because of the relatively brittle clay that is used. In contrast, more modern materials such as PVC are not as brittle and are not obsolete.

VI. SUMMARY OF FINDINGS / GENERAL ASSESSMENT OF QUALIFICATION

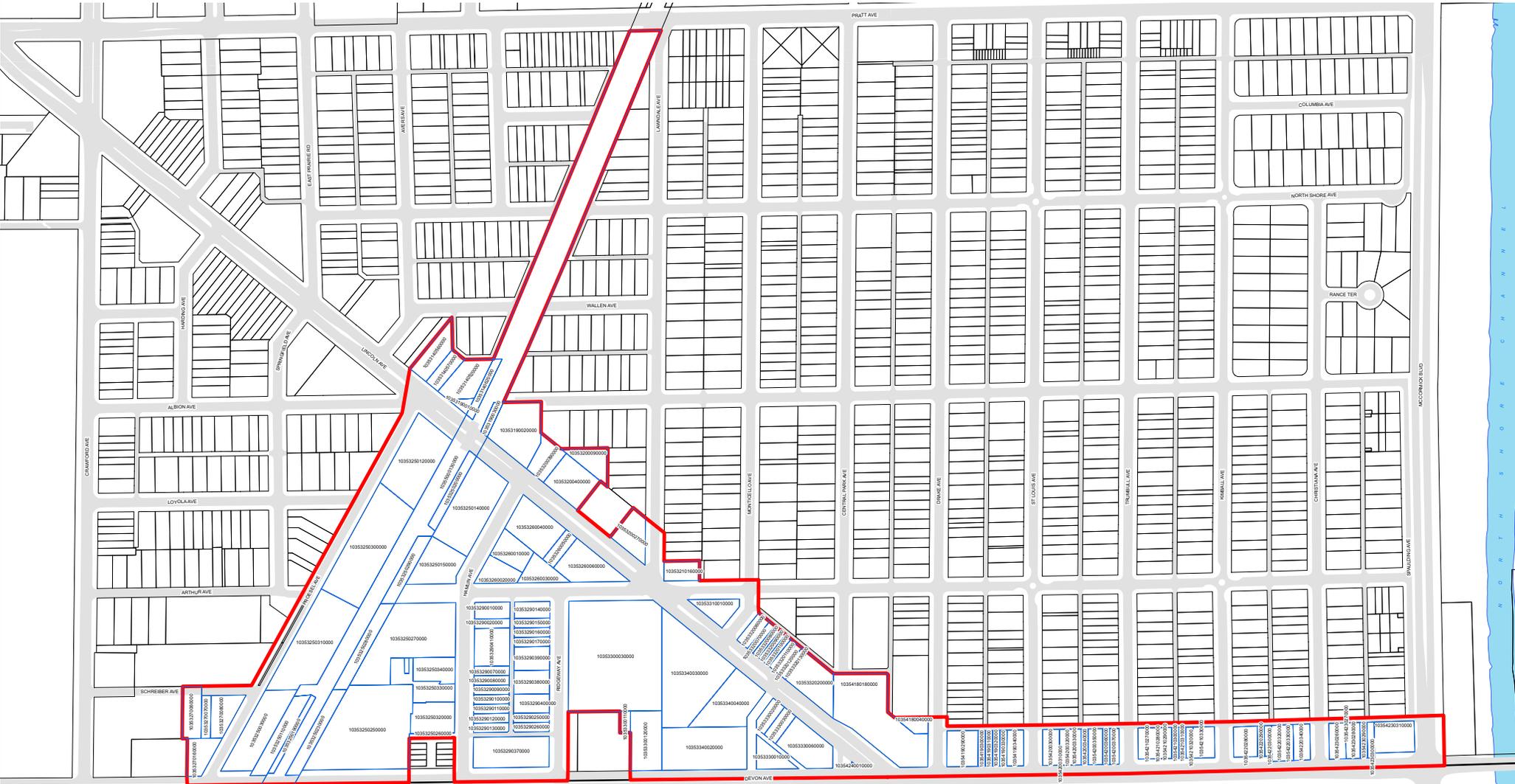
The following is a summary of relevant qualification findings as it relates to the Village's potential designation of the TIF District.

1. The area is contiguous and is greater than 1¹/₂ acres in size;
2. The RPA will qualify as a conservation area. Further, the qualification factors found in the RPA are present to a meaningful extent and are reasonably distributed throughout the area. A more detailed analysis of the qualification findings is outlined in Section V of this report;
3. All property in the area is expected to substantially benefit by the redevelopment project improvements;
4. The sound growth of taxing districts applicable to the area, including the Village, has been impaired by the factors found present in the area; and
5. The area would not be subject to redevelopment without the investment of public funds, including incremental property tax revenue.

In the judgment of KMA, these findings provide the Village with sufficient justification to consider designation of the TIF District for inclusion within the Devon-Lincoln RPA.



Village of Lincolnwood - Devon-Lincoln TIF District



- Devon-Lincoln TIF District Parcels
- Devon-Lincoln TIF District Boundary
- Village Boundary



**RECOMMENDATION AND REPORT OF THE
JOINT REVIEW BOARD OF THE VILLAGE OF LINCOLNWOOD
CONVENED TO REVIEW THE PROPOSED
DEVON-LINCOLN TAX INCREMENT FINANCE (TIF) DISTRICT**

WHEREAS, The Joint Review Board re-convened on February 6, 2013 pursuant to the provisions of the Tax Increment Allocation Redevelopment Act 65 ILCS 5/11-74.4-1 *et seq.* (the Act); and

WHEREAS, the members of the Joint Review Board reviewed the public record, planning documents and proposed ordinances approving the redevelopment plan and project; and

WHEREAS, The Joint Review Board has determined that additional documentation provided by the Village relevant to the TIF Redevelopment Plan and the TIF Qualification Report would be desirable to further describe how the proposed Plan meets the plan requirements, eligibility criteria or the objectives of the Act; and

WHEREAS, the Joint Review Board wishes to continue to work cooperatively with the Village in order to garner the information needed to complete the evaluation of the plan and project.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF LINCOLNWOOD JOINT REVIEW BOARD as follows:

SECTION 1. RECITALS. The above recitals are incorporated herein by reference.

SECTION 2. COLLABORATION ENCOURAGED. The Joint Review Board welcomes the opportunity to review a revised plan prepared by the Village in collaboration with the other taxing bodies within the next 30 days consistent with the statutory authority provided under the Act.

SECTION 3. RECOMMENDATION. The Joint Review Board does hereby find, by majority vote of those present and voting, that they desire additional information to ascertain if the proposed project meets the requirements and objectives of the Act and that the Act requires a recommendation be issued by it to the Village within thirty (30) days of the first meeting of the Joint Review Board and therefore provisionally recommends the disapproval of the Plan before it.



DRAFT

**INTERGOVERNMENTAL JOINT REVIEW BOARD
for
Proposed Devon-Lincoln Tax Increment Financing District**

**Meeting on
February 6, 2013
Council Chamber Room
Lincolnwood Village Hall
11:00AM**

MEETING MINUTES

Members Present

Chairman Jim Persino, Village Representative
Su Bochenski, Lincolnwood Library District
Paul Eisterhold, Public Member
Nanciann Gatta, School District #219 Representative
Darrell Moon, School District # 74 Representative
Donald Gelfund, Niles Township Representative

Members Absent

Oakton Community College Representative
Cook County Representative

Village Staff Present

Timothy Wiberg, Village Manager
Timothy Clarke AICP, Community Development Director
Aaron Cook AICP, Development Manager

Others Present

Larry Elster, Village President Pro Tem
Kendra Beard, President, Lincolnwood Library District
Julie Anne Nitz-Weiss, Lincolnwood Library District
Tony Ficarelli, Attorney for School District #219
Georgia Talaganis, Village resident
Marilyn Marwedel, Village resident
Demerise Gratch, Village resident
Nicholas Greifer, Kane McKenna & Associates
Robert Rychlicki, Kane McKenna & Associates

I. Call to Order

The meeting was called to order at 11:10 a.m. by Chairman Persino, noting that six members of the Board were present.

II. Minutes Approval

On motion by member Eisterhold and seconded by member Bochenski, the minutes of the January 15, 2013 meeting held on the proposed Devon-Lincoln TIF District was approved 6-0, as presented, by a voice vote. It was noted that today's meeting was a continuation of the Board's proceedings which began at the January 15, 2013 meeting.

III. Follow-up Questions and Discussion

Village staff noted that since the January 15th meeting of the JRB, Village staff had attended a meeting of the school board for District #74 and also held separate meetings with staff of District #74 as well as with staff of School District #219.

Village staff indicated that a question had been raised by the school board for District #74 concerning the amount of business areas in the Village located in TIF Districts. Staff indicated that at this school board meeting it was stated that this figure had not been computed but speculated, without the aid of a map in-hand, that with the proposed Devon-Lincoln TIF counted, approximately 33% of the Village's business areas would be outside of a TIF District.

Staff stated that since this meeting with the school board, staff requested its GIS experts to estimate the Village's business areas within and outside of the Village's TIF Districts. A map of the Village was then shown JRB members, highlighting the business areas and TIF areas of the Village. It was stated by Village staff that upon review by the Village's GIS experts, that currently approximately 38% of the Village's business areas were within TIF Districts and that if the Devon-Lincoln TIF was to be established, approximately 51% of the Village's business areas would be located within a TIF District. It was noted that these percentages pertained to land area only. The amount of the Village's Equalized Assessed Value (EAV) captured by the existing TIF Districts as incremental EAV, was only 3.3% of the Village's entire EAV amount.

Discussion continued by members on various items related to the proposed TIF including the amount and cost of proposed public works improvements planned for TIF expenditures. Some members commented that their familiarity with TIF's was that certain TIF Districts were "project-driven" whereby a specific development project was determined, coinciding with the establishment of a TIF District. ON the other hand, it was commented that certain TIF Districts including the NEID TIF were not established with a specific project determined at the outset, but that it was established to meet priorities established by the Village for a planning area. (Note: the Devon-Lincoln and Purple Hotel TIFs were established after a Lincoln Avenue Corridor planning study was developed in 2005 and then adopted by the Village as a priority area for redevelopment, prior to designating certain financing tools such as TIF.) when a specific development was being proposed which would in part be funded through the TIF. Discussion continued on the two different types of TIF's.

Tony Ficarelli, attorney for School District #74, addressed the Board and identified four specific areas of concern which were contained in printed material he handed out to the Board. These concerns were: 1) Lack of early notice given to the taxing district concerning the proposal; 2) that the proposed district was bad precedence (sic); 3) that the proposal was a dangerous plan; and, 4) that the Plan was not similar to the Village's other TIF Districts. He noted that the school district was not necessarily opposed to TIF's and was hopeful that the taxing districts would be able to cooperate on this matter to the benefit of the residents. Discussion continued on various points after which Mr. Ficarelli requested that the Board consider a proposed Resolution he had drafted.

IV. Consideration of a Resolution

Attorney Ficarelli, representing School District #74 passed out a proposed Resolution which he requested be considered by the Board. It was noted that this was a proposed substitute Resolution to the proposed Resolution which was contained in the Board's meeting packet and also reviewed at the initial JRB meeting on January 15, 2013). The essence of this substitute proposed Resolution was a recommendation to seek additional information, an acknowledgement that the JRB Board must render a recommendation within 30 days of first meeting and therefore the proposed substitute Resolution provided for a provisional recommendation disapproving of the proposed Devon-Lincoln Redevelopment Plan. It was stated, that adoption of the substitute Resolution would trigger an additional 30 day period by which the Village would need to confer with the Board over its concerns. Discussion continued on the proposed substitute Resolution and a short recess was requested and agreed by all to allow each member to read the proposal and to discuss amongst its various staff members in attendance at the meeting.

After the short recess, several members requested modifications to the third proposed whereas clause and these modifications were discussed and by consensus agreed to. Additional discussion ensued. At the conclusion of discussion, Darrell Moon, representing School District #74 made a motion to adopt the amended substitute Resolution proposed by District #74. Motion seconded by Su Bochenski representing the Lincolnwood Library District. A roll call vote was taken, with representatives of the following taxing districts indicating support for the motion: School District #74; School District #219; Lincolnwood Library District; Niles Township; Village of Lincolnwood; and Public Member. It was noted two taxing districts were absent from the meeting: Cook County and Oakton College. Motion approved 6-0 and the amended substitute Resolution (attached) was adopted.

V. Next Steps

Discussion occurred by the Board on a convenient time to next meet. March 6, 2013 at 11AM in Village Hall was selected and Don Gelfund representing Niles Township made a motion to continue the Board's deliberations on this matter to March 6, 2013 at 11AM in Village Hall. Motion seconded by Darrell Moon representing District #74. By voice vote, motion approved 6-0.

VI Public Forum

It was noted that no member the public indicated a desire to address the Board.

IX. Adjournment

By consensus, the meeting was adjourned at 12:34 PM.

Respectfully submitted,

Timothy M. Clarke, AICP
Community Development Director
Village of Lincolnwood



INTERGOVERNMENTAL JOINT REVIEW BOARD
for
Proposed Devon-Lincoln Tax Increment Financing District

Meeting on
January 15, 2013
Council Chamber Room
Lincolnwood Village Hall
11:00AM

MEETING MINUTES

Members Present

Chairman Jim Persino, Village Representative
Su Bochenski, Lincolnwood Library District
Paul Eisterhold, Public Member
Linda Poulsom, School District #219 Representative
Ken Cull, School District # 74 Representative
Donald Gelfund, Niles Township Representative

Members Absent

Oakton Community College Representative
Cook County Representative

Village Staff Present

Timothy Wiberg, Village Manager
Timothy Clarke AICP, Community Development Director
Aaron Cook AICP, Development Manager

Others Present

Larry Elster, Village President Pro Tem
Julie Anne Nitz-Weiss, Lincolnwood Library District
Gary Yeggy, consultant for School District #219
Kris Rule, School District #219 (arrived during meeting)
Daryl Moon, School District #74
Anthony Ficarelli, attorney for School District #74
Nicholas Greifer, Kane McKenna & Associates
Robert Rychlicki, Kane McKenna & Associates

I. Call to Order

The meeting was called to order at 11:04 a.m. It was noted that five of the seven taxing districts having a seat on the Board were present.

II. Introduction of Representatives

Introductions were made among the taxing district representatives and staff present.

III. Selection of Public Member

Don Gelfund, representing Niles Township, moved to select Paul Eisterhold as the Public Member of the Board. Motion seconded by Ken Cull, representing School District #74. Motion approved 5-0 by voice vote electing Paul Eisterhold as the Public Member. Mr. Eisterhold then took his seat as a voting member of the Joint Review Board.

IV. Selection of Chair

Public Member Paul Eisterhold nominated Village Representative Jim Persino as Chair of the Joint Review Board. Motion seconded by Don Gelfund, representing Niles Township. Motion approved 6-0 by voice vote and Jim Persino was declared Chairman.

V. Review JRB Procedures and Duties

Community Development Director Tim Clarke distributed a sheet listing procedures and duties of the Board. Robert Rychlicki of Kane McKenna & Associates provided a brief overview of the procedures and duties of the Board.

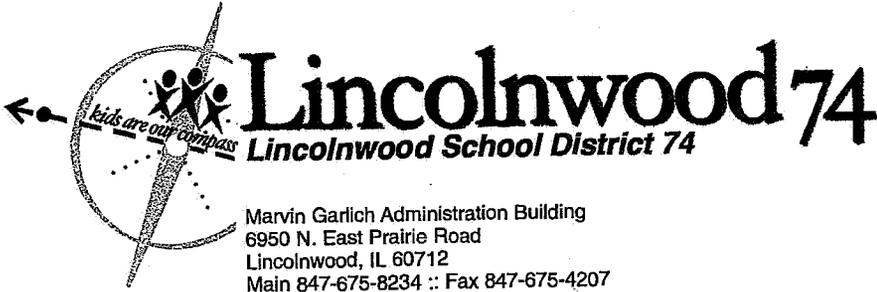
VI. Review Proposed Devon-Lincoln TIF Plan & Eligibility

Utilizing a power point presentation, Robert Rychlicki and Nicholas Greifer of Kane McKenna and Associates (KMA) provided an overview and summary of the proposed Devon-Lincoln TIF Plan & the qualification factors present in the proposed area.. They noted that they had found that the area contains well over a majority of buildings exceeding 35 years in age and that the area also was found to have more than three qualifying factors. As such Mr. Rychlicki stated the area would qualify under state law utilizing the Conservation Area criteria for establishing a TIF District. KMA representatives continued with the presentation and noted that they actually found six qualifying factors in the proposed area. These six factors are: Obsolescence; Inadequate Utilities; Excessive Land Coverage; Deleterious Layout; Excessive Vacancies; and, Lagging EAV. KMA stated that in their professional judgment, the proposed area clearly met the eligibility requirements for establishment of a TIF District under state law utilizing the Conservation Area criteria..

Various questions were asked and discussion ensued, particularly concerning vacancies found in the area. During this discussion Kris Rule of District #219 joined the meeting.

It was noted that draft enacting Ordinances were included in the JRB meeting packet and that these ordinances may be considered by the Village Board at a subsequent meeting following the scheduled February 19, 2013 public hearing. .

Additional discussion ensued.



February 4, 2013

Mr. Timothy C. Wiberg
Village Manager
Village of Lincolnwood
6900 N. Lincoln Ave.
Lincolnwood, IL 60712

Re: Proposed Devon-Lincoln TIF

Dear Mr. Wiberg:

We are writing to you with regard to the Village's proposal to create the Devon-Lincoln Tax Increment Finance District. The District appreciates the opportunities that it has had to discuss this proposal and looks forward to further dialogue on this subject of importance. At the outset we note that District 74 is not universally opposed to the proper use of TIF in the right circumstances. It is however important that each proposed TIF have the primary purpose of increasing private investment and increasing the tax base in our community. The current proposal raises concerns that those purposes are not met.

We understand that Kane McKenna Associates (KMA) has indicated that if this TIF District is created the vast majority (approximately 70%) of the commercial/industrial property within the Village will be located within TIF districts. The result is that the increased operating expenses of the other taxing bodies, including the school districts, will be shifted to the residential taxpayer. Given this, we feel it more important than ever for any TIF proposal to be carefully scrutinized to make certain that its benefits are sufficient compared with the burden carried by the affected taxing bodies.

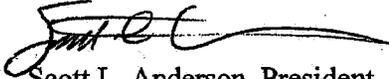
It appears that the current thrust of the Devon-Lincoln TIF is the construction of public improvements. There is discussion of sewer upgrades, road realignments, the development of parking and street-scaping, but little in the manner of direct support for private economic investment. If this is primarily a public works measure, a number of other funding sources should be investigated. We request that you expand the role of KMA to include a more intense review of alternative funding sources for financing the public works improvements, including an investigation of available grants. These alternative mechanisms for funding the improvements, as well as the improvements themselves, should be fully vetted in an open and transparent manner with the residents of the community.

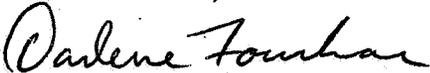
The Redevelopment Plan proposes a substantial reconfiguration of parcels to improve parking, circulation and increase open space to provide for a more modern industrial/commercial environment. According to KMA's initial estimates, it does not appear that this substantial investment will result in any net "real" increase in property tax base over the term of the TIF (after factoring in the effects of inflation), but rather that a less dense mix of uses will result.

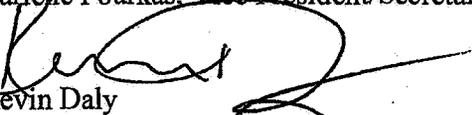
The District also believes that property values in the area may be stabilizing as a result of factors affecting the commercial real estate industry generally. The District supports further consultation with knowledgeable real estate industry sources to determine whether there is demand for the existing building stock. Such a study may provide further insight as to whether the creation of a TIF District is the best method for increasing the tax base in the area.

The District wishes to work with the Village to ensure that funding sources are fully examined for the public improvements the Village desires to construct and that the residents are fully informed of any tax impact the residents can expect to incur. The District welcomes the opportunity to discuss these matters further with you.

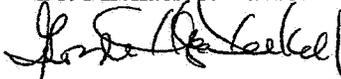
Sincerely,

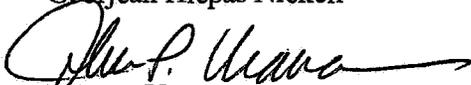

Scott L. Anderson, President


Darlene Fourkas, Vice President/Secretary


Kevin Daly


Dr. Michael G. Davros


Georjean Hlepas Nickell


John P. Vranas

Cc: Village President Turry and Trustees

ATTORNEYS AT LAW

4343 Commerce Court
Suite 415
Lisle, IL 60532-1099

630-505-0010

630-505-0959 (fax)

www.hinshawlaw.com

Prelude

1. Supportive of well-conceived TIFs
2. For a number of reasons we believe this TIF has not been as well thought out as it might otherwise be if more time is provided for those taxing districts that are affected to collaboratively and thoughtfully create a balanced and effective redevelopment funding source for this area.
3. I will set out some of highlighted concerns
4. At the end of my explanation of SD 74 and the library's concerns, I will be asking you to consider passing the resolution I just handed out.
 - a. Because the TIF Act provides for an additional 30 days of negotiation if this Board passes our proposed resolution, the TIF will survive and important additional time will be available for the collaboration and creating of alternative funding source for the redevelopment of this area and bring back a collaborative solution to this board.

SD 74's Main concerns

1. **Notice –**
 - a. No invitation by city to SD's or other taxing bodies to be part of planning process yet collectively they make up ___ (70% ?) of the funding
 - i. This plan was being conceived over a period of a year but no one ever picked up the phone to call the other taxing districts invite.
 - b. Even statutorily required notices did not create real opportunity for the other taxing bodies to work together
 - i. Sent during the two week Christmas / New-Year period and first public hearing on January 15.
2. **Bad Precedence –**
 - a. Using TIF to pay 100% of infrastructure improvement is not good practice

- i. The Village's TIF Plan identifies \$20+ million worth of street and parking improvements and utility work, primarily storm sewer work, but does not reference any direct economic activity for the Plan Area.
- b. The Village's TIF plan does not call for any of the traditional sources of funding for public works projects - general fund, MFT money, grants, etc.- to be used for any of these improvements.
 - i. The use of TIF to accomplish this project shifts the burden to the other taxing bodies and predominately the schools.

3. Dangerous plan

- a. Investing RE tax increment into projects that are not themselves taxable typically results in far slower growth of EAV's in districts
- b. Lot sizes are too small to realistically result in commercial use that will create higher EAV
- c. The EAV on the properties in the TIF are at lowest point - TIFing the 100% of the increment precludes (this needs to be looked at) the SD from being able to regain the unprecedented drop in real estate values from the 'great recession'
 - i. Their current low state likely has more to do with the recession than the market area

4. Similar LW TIFs?

- a. There are important distinctions between this TIF and the other two LW TIF's.
- b. A closer look at the other two LW TIF's would allow the local governments impacted by this TIF to learn from the other two TIF's and create a more thoughtful redevelopment funding source for this area
- c. Lowes
 - i. This was a single purpose TIF that had a known project and the developer was incentivized by receiving TIF funds
 - 1. Here there is no single developer
 - 2. Projected increment is going towards non-real estate taxable public infrastructure – as a result, there will be very little increment remaining to provide \$ incentives to developers
 - ii. Had more than one source of funding to induce development
 - 1. TIF – real estate tax reallocation (impacts schools the most)
 - 2. Sales Tax Rebate – (impacts the city most)

5. Consider passing the resolution we request

- a. It will give all taxing bodies an additional 30 days to work together
- b. It will allow for a more close examination of the facts, assumptions and projections for the proposed TIF area. i.e.

- i. What is the basis for saying that the EAV in the Plan area has lagged behind that of other areas in the Village?
- ii. Do these assumptions take into account the fact that other comparable commercial areas are in TIFs?
- iii. What are the Village's intentions regarding shifting "porting" of revenues between TIFs? Now that they will share common borders.
- iv. Can other LW TIF's be closed early to reduce the impact of all LW TIF's on other taxing bodies?

Clarke, Tim

From: Su Bochenski <sbochenski@lincolnwoodlibrary.org>
Sent: Tuesday, February 05, 2013 4:49 PM
To: Wiberg, Tim; Clarke, Tim
Cc: Kendra Beard
Subject: Proposed Devon-Lincoln TIF

Dear Mr. Wiberg,

The library board has met to discuss the proposed Devon-Lincoln TIF, and in general we support the Village's efforts to encourage new development in Lincolnwood.

However, we have concerns about the proposed TIF. We have been working with School District 74 as a fellow Lincolnwood taxing district, and share the same concerns they have outlined in their letter to you dated February 4, 2013. Our primary concern is whether the proposed TIF meets the objectives of the TIF act, specifically regarding the focus on public works improvements rather than direct support for private economic investment. Additional concerns are the large percentage of Lincolnwood commercial/industrial properties located within a TIF, the lack of any interested or proposed developers or projects, and the relatively low net increase in the property tax base above normal increases due to inflation.

Given these concerns, we support the request of School District 74 to defer or reconsider the formation of the TIF to allow for 1) the taxing bodies to further evaluate the financial impact; 2) allow the Village to conduct a more intense review of alternative funding sources for financing the public works improvements and determine whether the creation of a TIF district is the best method for increasing the tax base in the area.

The library supports development efforts by the Village, and we look forward to working with you to resolve our concerns about the proposed TIF.

Sincerely,

Su Bochenski, Library Director
Lincolnwood Public Library District
4000 W Pratt Ave | Lincolnwood IL 60712
847.677.5277 x245
www.lincolnwoodlibrary.org

cc: Kendra Beard, Library Board President
Tim Clarke, Community Development Director

VII. Recommendation to Village Board

It was noted that in the meeting packet a proposed Resolution had been prepared for Board consideration of this matter. School District #74 representative Cull indicated that due to the winter holidays, unfortunately this matter has not yet been discussed by the District #74 School Board and therefore, no direction has yet been given on this matter. Representatives of School District #219 and Lincolnwood Library District voiced similar statements.

It was noted that the Joint Review Board has 30 days from January 15th in order to render a recommendation after which, pursuant to state law, it is presumed the JRB is supportive of the proposed district. Discussion continued and it was the consensus of the Board that an additional meeting of the Board would be appropriate, allowing additional time for representatives to obtain direction from the respective taxing district boards. Given this discussion, representative Cull made a motion, seconded by representative Bochenski, to continue this matter to a Joint Review Board meeting to be held on Wednesday February 6th at 11AM in Village Hall. Motion approved 6-0 by voice vote.

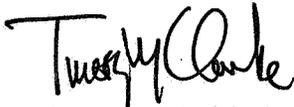
VIII. Public Forum

No member the public indicated a desire to address the Board.

IX. Adjournment

By consensus, the meeting was adjourned at 12:15 p.m.

Respectfully submitted,



Timothy M. Clarke, AICP
Community Development Director
Village of Lincolnwood

Clarke, Tim

Subject: RE: Lincolnwood TIF

From: Wiberg, Tim
Sent: Friday, January 25, 2013 4:54 PM
To: Clarke, Tim
Subject: FW: Lincolnwood TIF

Tim,
FYI.
Tim

From: Nanciann Gatta [mailto:nangat@d219.org]
Sent: Friday, January 25, 2013 2:44 PM
To: Wiberg, Tim
Cc: Jim Szczepaniak; Kristine Rull
Subject: Lincolnwood TIF

Hi Tim:

Thank you for taking the time to meet with me, Jim and Kris today to explain the proposed Devon Lincoln TIF. As I stated at our meeting, we endorse your efforts to encourage new economic development; we request that we work together to mitigate some of the short term pain that will be felt by our residents when a larger tax burden is shifted to them. We look forward to hearing from you regarding our two requests:

- 1) Retire the 1996 TIF early (2016 rather than 2019) when bond payments are complete.
- 2) Share the increment with local taxing bodies for properties already developed and within the proposed Devon-Lincoln TIF district, namely:
 - MB Financial
 - Oberweis
 - Shell Oil
 - BP Oil
 - Myron and Phil's
 - The Lockup and Public Storage

Thank you again.

--
Dr. Nanciann Gatta
Superintendent of Schools
Niles Township High School District 219
7700 Gross Point Road
Skokie, IL 60077
(847) 626-3960

Assistant Patti Tackes- Sokol
(847) 626-3962

Request For Board Action

REFERRED TO BOARD: February 19, 2013

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Consideration of Approval of Nine Resolutions Requesting Motor Fuel Tax Funds from the Illinois Department of Transportation for Various Village Projects from 1996-2007

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Since October 1, 1977 the State of Illinois has imposed a motor fuel tax (MFT) on fuel used by interstate commercial motor vehicles. Revenues collected from this tax assist with constructing and maintaining roads and highways. A portion of State revenue from MFT funds is returned to municipalities from the State of Illinois on a per capita basis. The Village may request permission from the Illinois Department of Transportation (IDOT) to use MFT funds for the following items:

- Construction and Maintenance of Municipal Streets and Extensions, Municipal Alleys, and Federal-aid Routes within the Municipality
- Bicycle Signs, Paths, Lanes, or Bicycle Parking, Facilities Storm Sewers
- Traffic Control and School Crossing Signals
- Grade Separations and Approaches
- Off-Street Parking Facilities
- Street Lighting Systems
- Pedestrian Subway or Overhead Crossings
- Sidewalks and Pedestrian Paths
- Non-dedicated Subdivision Roads established before July 23, 1959

Typically, IDOT performs an audit of each municipality's MFT expenditures on an annual basis, however due to IDOT personnel shortages an audit of the Village's MFT Fund has not been performed since 2005. On October 12, 2011 the Village received a letter from IDOT regarding a report of audit findings for the period between 2005 and 2010. The report also included past audit findings that required attention from previous audits dating back to 1993. The audit report discovered that paperwork for various IDOT projects and expenditures was not filed with IDOT. The required paperwork consists of copies of Resolutions requesting authorization for the Village to spend MFT Funds as well as project close-out forms. The auditor did not locate the paperwork because it was either not filed by the Village or may be a result of previous record keeping issues by IDOT. The audit required that the projects be reviewed by the Village and that the Village work

with IDOT to ensure that all paperwork be completed and returned to IDOT. None of the items found within the audit have any financial impact on the Village. If the Village did not work to resolve the items listed within the audit IDOT could withhold future requests for authorization to expend the Village's MFT Funds.

A committee including the Director of Public Works, Finance Director, Village Engineer, and Assistant to the Public Works Director met to review the 36 items listed within the MFT audit report and to determine what steps were necessary to finalize the items.

The items were categorized as follows:

- 11 Construction Projects (1994-2010)
- 11 General Maintenance (1996-2007)
- 14 Other Category (1993-2011)

Staff contacted the Village Attorney to determine what Village Board action, if any, would be needed in order to finalize the projects. The Village Attorney reviewed the projects and found that for many of the items the Village Manager could execute final project paperwork. Therefore, on December 2, 2011 the Village Manager executed the final paperwork for the 11 construction projects. In addition, on January 3, 2012 the Village Board approved 10 general maintenance Resolutions. These Resolutions included previous expenditures such as salt and sand purchases and maintenance of the Village's traffic signals, roads, street lights and sidewalks. Staff has been working with IDOT to resolve the remaining 15 items.

On January 8, 2013 the Village received an updated audit. The 21 items that were previously resolved were removed from the audit. The remaining 15 items were listed on the report as well as open or ongoing projects and nine additional general maintenance items. The attached resolutions will resolve the nine additional general maintenance items. In addition, staff reached an agreement with IDOT to resolve the remaining 15 items from the 2011 audit. They will be resolved by the Village Manager sending a letter to IDOT authorizing them to remove the items from the Village's unobligated MFT account (the portion of the funds authorized by IDOT that has not been obligated by the Village). This amount totals \$208,407.83. This action will not affect the Village's MFT total balance of available funds nor will it have a financial impact on the Village's budget. Once the attached Resolutions are approved and final paperwork is executed by the Village Manager the Village's audit will be clear of outstanding items.

FINANCIAL IMPACT:

None.

DOCUMENTS ATTACHED:

1. Proposed Resolutions

RECOMMENDED MOTION:

Move to approve Resolutions requesting Motor Fuel Tax Funds from the State of Illinois pertaining to various Village projects from 1996-2007.



For District Use Only	
Transaction Number	_____
Date	_____
Checked by	_____

Municipality LINCOLNWOOD

County COOK

Rd. District 1

Section 06-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side).....	_____
Engineering	_____
Maintenance Engineering	<u>3,507.03</u>
Engineering Investigations	_____
Other Category.....	_____
Obligation Retirement	_____
Maintenance.....	<u>126,009.79</u>
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ <u>129,516.82</u>

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer

Itemization of Right-of-Way Request

Location of Property			Name of Owner	Acres Right- of-Way	Cost of Land Taken	Cost of Damace to Land Not Taken	Total
Street	Between (Street)	And (Street)					
						Total \$	



For District Use Only

Transaction Number

Date

Checked by

Municipality Village of Lincolnwood

County Cook

Rd. District Lincolnwood

Section 03-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering	_____
Maintenance Engineering	1,054.00
Engineering Investigations.....	_____
Other Category	_____
Obligation Retirement	_____
Maintenance	6508.62
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 7,562.62

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer

Itemization of Right-of-Way Request

Location of Property			Name of Owner	Acres Right- of-Way	Cost of Land Taken	Cost of Damage to Land Not Taken	Total
Street	Between (Street)	And (Street)					
						Total \$	



BE IT RESOLVED, by the Village President and Board of Trustees of the
(Council or President and Board of Trustees)
Village _____ of Lincolnwood, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$7,562.62 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2002
(Date)
to April 30, 2003.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, _____ Clerk in and for the Village
(City, Town or Village)
of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Village President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ Village Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer



Maintenance Engineering to be Performed by a Consulting Engineer
(to be attached to BLR 14231 or BLR 14221)

Local Agency Village of Lincolnwood
Section Number 03-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of maintenance operations (BLR 14231 or BLR 14221), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program: preparation of the maintenance resolution, maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract and/or acceptance of BLR 12330 form. The maintenance expenditure statement must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection, as opposed to those routine maintenance operations as described in Chapter 14-2.04 of BLRS Manual, which may or may not require engineering inspection.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. For furnishing engineering inspection the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each group shall be applied to the total final cost of that group for the items which required engineering inspection. In no case shall this be construed to include supervision of contractor operations.

SCHEDULE OF FEES

Total of the Maintenance Operation	Base Fee
<input type="checkbox"/> > \$20,000	\$1,250.00
<input checked="" type="checkbox"/> ≤ \$20,000 (Negotiated: \$1,250 Max.)	\$1,054.00

PLUS

Group	Preliminary Engineering		Engineering Inspection		Operation to be Inspected
	Acceptable Fee %	Negotiated Fee %	Acceptable Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%		1%		
IIB	3%		3%		
III	4%		4%		
IV	5%		6%		

By: _____
Local Agency Official Signature

By: _____
Consulting Engineer Signature

Title

Title

P.E. Seal

Date

Date

P.E. License Expiration Date



For District Use Only
Transaction Number _____
Date _____
Checked by _____

Municipality Lincolnwood

County 1

Rd. District Cook

Section 06-00048-00-RS

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	<u>70,289.11</u>
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering.....	_____
Maintenance Engineering	_____
Engineering Investigations.....	_____
Other Category	_____
Obligation Retirement	_____
Maintenance	_____
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ <u>70,289.11</u>

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date
Department of Transportation

Regional Engineer



**Illinois Department
of Transportation**

Revised 6/21/12
Invoice

Village of Lincolnwood
Village Clerk
6900 North Lincoln
Lincolnwood, IL 60712

INVOICE NO. 105246
RESP. CODE 8040
INVOICE DATE 05/02/2012
REVENUE CODE 6305
AUDIT NUMBER
PAYER NUMBER 07376

EXPLANATION OF CHARGES

PAY FROM THIS INVOICE

LOCATION:	Touhy Avenue	AMOUNT
LOCAL SECTION:	06-00048-00-RS	
ROUTE:	FAU 1340	
SECTION:		
COUNTY :	Cook	
JOB NO. :	C-91-026-07	
PROJECT NO.:	TE-00D1/702/000	
CONTRACT NO.:	83902	
DISTRICT:	1	

The Agreement executed 5/7/2007 between Village of Lincolnwood, and the State of Illinois provides that the village will reimburse the State for part of the construction costs.

FINAL VILLAGE SHARE:

Q220U01		\$1,051,446.22
Less Federal share @ 80% NTE \$725,000.00	\$1,051,446.22	(\$725,000.00)
07A0U01 <i>- FDET</i>		\$636,551.20
Less state share @ lump sum NTE \$330,000.00		(\$330,000.00)
07C0U01 <i>Less FDOT's share for 07A0U01</i>	<i>— (\$306,551.20)</i>	\$511,987.12
07C0U02 <i>Lincolnwood</i>		\$67,720.50
Village of Lincolnshire share	<i>\$906,153.84</i>	— \$1,212,705.04
Less previous payments		(\$495,483.99)
Payment Due Date 05/16/2012	TOTAL DUE	— \$717,221.05

PLEASE MAKE CHECK PAYABLE TO TREASURER, STATE OF ILLINOIS

\$410,669.85

MAIL TO: Illinois Department of Transportation
Room 322, Harry R. Hanley Building
2300 So. Dirksen Parkway
Springfield, IL 62764

INQUIRIES CONTACT: Michael Brachear at 217/524-6531.



For District Use Only	
Transaction Number	_____
Date	_____
Checked by	_____

Municipality Lincolnwood

County Cook

Rd. District 1

Section 08-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering	_____
Maintenance Engineering	_____
Engineering Investigations	_____
Other Category	_____
Obligation Retirement	_____
Maintenance	23,651.04
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 23,651.04

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer

Itemization of Right-of-Way Request

Location of Property			Name of Owner	Acres Right- of-Way	Cost of Land Taken	Cost of Damage to Land Not Taken	Total
Street	Between (Street)	And (Street)					
						Total \$	



BE IT RESOLVED, by the Village President and Board of Trustees of the
(Council or President and Board of Trustees)
Village of Lincolnwood, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$23,651.04 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2007
(Date)
to April 30, 2008.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village
(City, Town or Village)
of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Village President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ Village Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer

General Ledger Detailed Trial Balance

User: rjm
Printed: 08/23/2012 - 10:36
Period 1 to 12, 2008



S/1107-4/30/08

08-00000-00-6m

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
212	Motor Vehicle Fuel Tax					
EXPENSE						
212-000-511-5320	Consulting	0.00				
	212-000-511-5320 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-513-5290	Street lights & traffic signal	45,000.00				
07/31/2007 AP 03 000252	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
10/30/2007 AP 06 000202	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
12/21/2007 AP 08 000211	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
04/22/2008 AP 12 000234	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
	212-000-513-5290 Totals:	45,000.00	0.00	23,651.04	0.00	23,651.04
212-000-561-6300	Street system const/imprmnts	0.00				
	212-000-561-6300 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-561-6301	Transfer to Touhy/Crawford PF	0.00				
06/30/2008 GL 12 000272	Adjust to actual at 4-30-2008			565,773.10		
	212-000-561-6301 Totals:	0.00	0.00	565,773.10	0.00	565,773.10
212-000-920-9001	To General Fund	0.00				
	212-000-920-9001 Totals:	0.00	0.00	0.00	0.00	0.00
	212-000 EXPENSE Totals:	45,000.00	0.00	589,424.14	0.00	589,424.14



**Illinois Department
of Transportation**

**Request for Expenditure/Authorization
of Motor Fuel Tax Funds**

For District Use Only	
Transaction Number	_____
Date	_____
Checked by	_____

Municipality Lincolnwood

County Cook

Rd. District 1

Section 09-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering.....	_____
Maintenance Engineering.....	_____
Engineering Investigations.....	_____
Other Category	_____
Obligation Retirement.....	_____
Maintenance	23,651.04
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 23,651.04

Comments _____

Date _____ , _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer



BE IT RESOLVED, by the Village President and Board of Trustees of the
(Council or President and Board of Trustees)
Village of Lincolnwood, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$23,651.04 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2008
(Date)
to April 30, 2009.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village
(City, Town or Village)
of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by
the Village President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ Village Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer

General Ledger

Detailed Trial Balance

User: rjm

Printed: 08/23/2012 - 10:36

Period 1 to 12, 2009

SAL08-439909

09-0000-00-6m



Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
212	Motor Vehicle Fuel Tax					
EXPENSE						
212-000-511-5320	Consulting	0.00				
	212-000-511-5320 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-513-5290	Street lights & traffic signal	45,000.00				
06/30/2008 AP 02 000245	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
11/21/2008 AP 07 000115	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
12/10/2008 AP 08 000152	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
02/11/2009 AP 10 000124	STATETIL - State Treasurer, IL Dept of Tr			5,912.76		
	212-000-513-5290 Totals:	45,000.00	0.00	23,651.04	0.00	23,651.04
	Var: 21,348.96					
212-000-561-6300	Street system const/imprmnts	0.00				
	212-000-561-6300 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-561-6301	Transfer to Touhy/Crawford PF	0.00				
	212-000-561-6301 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-920-9001	To General Fund	0.00				
	212-000-920-9001 Totals:	0.00	0.00	0.00	0.00	0.00
	212-000 EXPENSE Totals:	45,000.00	0.00	23,651.04	0.00	23,651.04
	EXPENSE Totals:	45,000.00	0.00	23,651.04	0.00	23,651.04



Illinois Department of Transportation

Request for Expenditure/Authorization of Motor Fuel Tax Funds

For District Use Only	
Transaction Number	_____
Date	_____
Checked by	_____

Municipality Lincolnwood

County Cook

Rd. District 1

Section 10-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering.....	_____
Maintenance Engineering.....	_____
Engineering Investigations.....	_____
Other Category	_____
Obligation Retirement.....	_____
Maintenance	30,769.80
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 30,769.80

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer

Itemization of Right-of-Way Request

Location of Property			Name of Owner	Acres Right- of-Way	Cost of Land Taken	Cost of Damage to Land Not Taken	Total
Street	Between (Street)	And (Street)					
						Total \$	



Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Lincolnwood, Illinois, that there is hereby appropriated the sum of \$30,769.80 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2009 to April 30, 2010.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Village President and Board of Trustees at a meeting on

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of

(SEAL) Village Clerk

Approved
Date
Department of Transportation
Regional Engineer

General Ledger Detailed Trial Balance

User: rjm
Printed: 08/23/2012 - 10:24
Period 1 to 12, 2010



5/1/09 - 4/30/10

10-000-00-00

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
212	Motor Vehicle Fuel Tax					
EXPENSE						
212-000-511-5320	Consulting	0.00				
	212-000-511-5320 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-513-5290	Street lights & traffic signal	43,650.00				
07/01/2009 AP 03 000143	STATETIL - State Treasurer, IL Dept of Tr			5,912.76	0.00	
07/31/2009 AP 03 000292	STATETIL - State Treasurer, IL Dept of Tr			5,912.76	0.00	
11/20/2009 AP 07 000141	STATETIL - State Treasurer, IL Dept of Tr			6,314.76	0.00	
02/09/2010 AP 10 000123	STATETIL - State Treasurer, IL Dept of Tr			6,314.76	0.00	
04/30/2010 AP 12 000273	STATETIL - State Treasurer, IL Dept of Tr			6,314.76	0.00	
	212-000-513-5290 Totals:	43,650.00	0.00	30,769.80	0.00	30,769.80
212-000-561-6300	Street system const/imprvmts	0.00				
	212-000-561-6300 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-561-6301	Transfer to Touhy/Crawford PF	0.00				
	212-000-561-6301 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-920-8047	Operating Transfer Out	0.00				
	212-000-920-8047 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-920-9001	To General Fund	0.00				
	212-000-920-9001 Totals:	0.00	0.00	0.00	0.00	0.00



For District Use Only	
Transaction Number	_____
Date	_____
Checked by	_____

Municipality Lincolnwood

County Cook

Rd. District 1

Section 11-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering.....	_____
Maintenance Engineering	_____
Engineering Investigations.....	_____
Other Category	_____
Obligation Retirement	_____
Maintenance	26,588.23
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 26,588.23

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer



Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Lincolnwood, Illinois, that there is hereby appropriated the sum of \$26,588.23 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2010 to April 30, 2011.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Village President and Board of Trustees at a meeting on

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of

(SEAL) Village Clerk

Approved
Date
Department of Transportation
Regional Engineer

General Ledger Detailed Trial Balance

User: rjm
Printed: 08/23/2012 - 10:23
Period 1 to 12, 2011

5/1/12 4/30/11



11-0000-00-00

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
212 EXPENSE	Motor Vehicle Fuel Tax					
212-000-511-5320	Consulting	0.00				
	212-000-511-5320 Totals:	0.00				
212-000-513-5290	Street lights & traffic signal					
09/22/2010 GL 01 000264	maintenance fee			10.00		0.00
09/22/2010 GL 02 000317	maint fee			10.00		0.00
09/22/2010 GL 03 000288	maint fee			10.00		0.00
09/23/2010 GL 04 000299	maint fee			10.00		0.00
09/02/2010 AP 05 000142	STATETIL - State Treasurer, IL Dept of Tr			6,314.76		0.00
11/03/2010 GL 05 000292	monthly activity			10.00		0.00
12/02/2010 AP 08 000131	STATETIL - State Treasurer, IL Dept of Tr			6,314.76		0.00
02/22/2011 GL 09 000270	monthly activity			0.00		50.00
02/08/2011 AP 10 000132	STATETIL - State Treasurer, IL Dept of Tr			6,314.76		0.00
04/30/2011 AP 12 000264	Maintenance/Traffic Control Signals			6,164.01		0.00
04/30/2011 AP 12 000264	Reimburse state for construction costs			1,479.94		0.00
	212-000-513-5290 Totals:			26,638.23		26,588.23
212-000-513-5291	Tree grant local match					
	212-000-513-5291 Totals:			35,100.00		35,100.00
212-000-513-5292	Striping of Lincoln Avenue					
09/29/2010 AP 05 000287	MAINTENA - Maintenance Coating Co.			50,000.00		0.00
	212-000-513-5292 Totals:			22,831.85		22,831.85
212-000-513-5293	Opticom for Crawford & Devon					
	212-000-513-5293 Totals:			22,831.85		22,831.85



Illinois Department of Transportation

Request for Expenditure/Authorization of Motor Fuel Tax Funds

For District Use Only	
Transaction Number	_____
Date	_____
Checked by	_____

Municipality Lincolnwood

County Cook

Rd. District 1

Section 12-00000-00-GM

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction	_____
Day Labor Construction	_____
Right-of-Way (Itemized On Reverse Side)	_____
Engineering	_____
Maintenance Engineering	_____
Engineering Investigations	_____
Other Category	_____
Obligation Retirement	_____
Maintenance	23,920.04
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 23,920.04

Comments _____

Date _____

Signed by _____

Title of Official

Approved

Date

Department of Transportation

Regional Engineer



BE IT RESOLVED, by the Village President and Board of Trustees of the
(Council or President and Board of Trustees)
Village Lincolnwood of Lincolnwood, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$23,920.04 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2011
(Date)
to April 30, 2012.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village
(City, Town or Village)
of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by
the Village President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ Village Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer

General Ledger

Detailed Trial Balance



5/1/11- 4/30/12

User: rjm

Printed: 08/23/2012 - 10:22

Period 1 to 12, 2012

12-0000-00-64

Account Number Description Budget Beginning Balance Debit This Period Credit This Period Ending Balance

212	EXPENSE					
	Motor Vehicle (Fuel Tax)					
212-000-511-5320	Consulting	0.00				
126	212-000-511-5320 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-513-5290	Street lights & traffic signal	35,000.00				
06/03/2011 AP 02 000022	Void STATEIL				6,164.01	
06/03/2011 AP 02 000022	Void STATEIL				1,479.94	
06/03/2011 AP 02 000023	STATEIL - State Treasurer, IL Dept of Tr			1,479.94	0.00	
08/01/2011 AP 04 000137	STATEIL - State Treasurer, IL Dept of Tr			6,164.01	0.00	
12/07/2011 AP 08 000050	STATEIL - State Treasurer, IL Dept of Tr			6,164.01	0.00	
01/30/2012 AP 09 000244	STATEIL - State Treasurer, IL Dept of Tr			5,428.01	0.00	
04/30/2012 AP 12 000249	STATEIL - State Treasurer, IL Dept of Tr			6,164.01	0.00	
212-000-513-5290 Totals:		35,000.00	0.00	31,563.99	7,643.95	23,920.04
212-000-513-5291	Tree grant local match					
07/13/2011 AP 03 000168	IDOT - Treasurer State of Illinois	35,100.00				
212-000-513-5291 Totals:		35,100.00	0.00	18,154.80	0.00	18,154.80
212-000-513-5292	ITEP grant local match	6,540.00				
212-000-513-5292 Totals:		6,540.00	0.00	0.00	0.00	0.00
212-000-513-5293	Opticom for Crawford & Devon	0.00				
212-000-513-5293 Totals:		0.00	0.00	0.00	0.00	0.00
212-000-561-6300	Street system const/imprmnts	0.00				



BE IT RESOLVED, by the Village President and Board of Trustees of the
(Council or President and Board of Trustees)
Village Lincolnwood of Lincolnwood, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$35,000.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2012
(Date)
to April 30, 2013.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village
(City, Town or Village)
of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Village President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ Village Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer

General Ledger Detailed Trial Balance

5/11/13-413013

User: rjm

Printed: 08/23/2012 - 10:23

Period 1 to 12, 2013

13-00000-00-6m



Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
212 EXPENSE	Motor Vehicle Fuel Tax					
212-000-511-5320	Consulting	0.00				
	212-000-511-5320 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-513-5290	Street lights & traffic signal	35,000.00				
08/06/2012 AP 04 000105	STATETIL - State Treasurer, IL Dept of Tr			5,612.01		
	Ck# 35973					
	212-000-513-5290 Totals:	35,000.00	0.00	5,612.01	0.00	5,612.01
212-000-513-5291	Tree grant local match	0.00				
	212-000-513-5291 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-513-5292	Striping of Lincoln Avenue	4,000.00				
	212-000-513-5292 Totals:	4,000.00	0.00	0.00	0.00	0.00
212-000-513-5293	Opticom for Crawford & Devon	0.00				
	212-000-513-5293 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-561-6300	Street system const/imprvmts	0.00				
	212-000-561-6300 Totals:	0.00	0.00	0.00	0.00	0.00
212-000-561-6301	Transfer to Touhy/Crawford PF	0.00				
	212-000-561-6301 Totals:	0.00	0.00	0.00	0.00	0.00

not spent
09-00049-00-00



BE IT RESOLVED, by the Village President and Board of Trustees of the
(Council or President and Board of Trustees)
Village Lincolnwood of Lincolnwood, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$35,000.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2013
(Date)
to April 30, 2014.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beryl Herman Clerk in and for the Village
(City, Town or Village)
of Lincolnwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Village President and Board of Trustees at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ Village Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer

