

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., APRIL 16, 2013**

AGENDA

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
 - 1. Board Meeting Minutes – April 2, 2013
- V. Warrant Approval**
- VI. Village President’s Report**
 - 1. Proclamation Regarding Immigration
- VII. Consent Agenda** (If any one wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)
 - 1. Approval of a Resolution Adopting the Strategic Master Technology Plan for Fiscal Year 2013-14
 - 2. Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Granting the Following Zoning Code Variations Sought for the Property Located at 4007 West Touhy Avenue: 1) to Reduce the Minimum Rear Yard Building Setback; 2) to Permit Less than the Required Minimum Perimeter Landscape Width for Off-Street Parking Lots; 3) to Permit Less than the Required Interior Landscape Island Requirements for Off-Street Parking Lots; 4) to Permit Less than the Minimum Required Drive Aisle Width Accessing an Off-Street Parking Space; and 5) to Permit Off-Street Parking in the Front and Corner Side Yards
 - 3. Approval of an Ordinance Approving a Variation Request from Section 7.06(8) and Table 7.10.01 of the Zoning Code to Permit a Reduction in the Required Number of Off-Street Parking Spaces for a Proposed Wholesale Bakery at 3665 West Lunt Avenue
- VIII. Regular Business**
 - 4. Continuation of a Public Hearing Concerning the Proposed Establishment of a Devon-Lincoln Tax Increment Finance (TIF) District and Designation of a Redevelopment Project Area
 - 5. Consideration of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Various Sections of the Zoning Code Regarding Commercial, Institutional and Civic Building Design Standards and the Lincoln Avenue Overlay District
- IX. Manager’s Report**
- X. Board, Commission, and Committee Reports**
- XI. Village Clerk’s Report**

XII. Trustee Reports

XIII. Public Forum

XIV. Executive Session

An Executive Session is requested to discuss personnel and pending litigation.

XV. Adjournment

DATE POSTED: April 12, 2013

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6 and AT&T U-VERSE Channel 99 at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. or online at www.lincolnwoodil.org/boardmeetings.cfm.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
APRIL 2, 2013**

DRAFT

Call to Order

Village President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:36 P.M., Tuesday, April 2, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Deputy Village Clerk Douglas Petroschius the following were:

PRESENT: President Turry, Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

ABSENT: None

A quorum was present.

Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Chuck Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Robert Merkel, Finance Director; Timothy Clarke, Director of Community Development; Ashley Engelmann, Assistant to the Public Works Director; Robert LaMantia, Chief of Police; Melissa Steirer, Management Analyst; James Johnson, Village Engineer.

Approval of Minutes

The minutes of the March 19, 2013 Regular Meeting of the Village Board had been distributed in advance and were examined. Trustee Patel made a motion to approve the minutes as presented. Trustee Heidtke seconded the motion. The motion passed by voice vote, 6-0. The minutes were approved.

Warrant Approval

Trustee Heidtke moved to approve Warrants in the amount of \$1,514,769.76. Trustee Patel seconded the motion.

Upon Roll Call by Deputy Village Clerk Douglas Petroschius the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The Warrants were approved.

Village President's Report

1. Proclamation Regarding Fair Housing Month

President Turry read aloud the Proclamation Regarding Fair Housing Month for April 2013 and indicated that it would be delivered to the organization known as Open Communities.

The Village Board concurred with the proclamation.

2. President Turry encouraged the public to vote in the local election on Tuesday, April 9, 2013.

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3. Oath of Office-Mitchell Day and Eric Gronlund
Chief LaMantia presented Police Officer candidates Mitchell Day and Eric Gronlund to the Village Board and the audience. The candidates then participated in taking their oaths for the Office of Police Officer. President Turry and the Village Board congratulated Mitchell Day and Eric Gronlund as the Village's newest Police Officers.
4. Lifesaving Officer Award-Officer Jeffrey Gordon and Officer Justin Lauria
Chief LaMantia presented Officer Gordon with an award for saving the life of an individual who attempted suicide at Centennial Park. Officer Lauria assisted Officer Gordon in the act of saving the individual's life and therefore Office Lauria received an honorable mention.
5. Police Officer of the Year- Officer David Kramarz
Chief LaMantia and American Legion Post Commander Ed Smith presented Officer Kramarz with the 2012 Police Officer of the Year Award.

Consent Agenda

President Turry presented the Consent Agenda items by PowerPoint.

1. Approval of a Resolution Authorizing the Extension of a Contract to Lauterbach and Amen, LLP, Certified Public Accountants to Provide the Annual Auditing Services for the Village for the Fiscal Year Ended April 30, 2013 in the Not-to-Exceed Amount of \$30,430
2. Approval of a Resolution to Purchase One New Holland T4.75 Tractor Through the State of Illinois Joint Purchasing Program Contract #4017062 from Martin Implement Sales, Inc. in the Amount of \$69,366
3. Approval of a Recommendation by the Economic Development Commission to Adopt an Ordinance Authorizing Reallocation of Unused Private Activity Bond Volume Cap Allocation
4. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Section 2.02 of the Zoning Code Regarding Definitions for "Impervious Coverage", "Development Site", and "Floor Area, Gross"
5. Approval of a Recommendation by the Zoning Board of Appeals to Grant a Parking Variation from Section 7.06(8) and Table 7.10.01 of the Zoning Code for a Proposed Wholesale Bakery at 3665 West Lunt Avenue
6. Approval of a Recommendation by the Economic Development Commission, to Adopt a Resolution Consenting to a Cook County Class 6b Real Estate Tax Abatement for Property Located at 3665 Lunt Avenue

Trustee Leftakes requested that item 6 be move to Regular Business. Trustee Patel requested that item 5 be moved to Regular Business.

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Trustee Sprogis-Marohn made a motion to approve the Consent Agenda as amended. Trustee Leftakes seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The amended Consent Agenda was approved.

Regular Business

7. Consideration of a Recommendation by the Ad-Hoc Sewer Committee to Adopt a Resolution to Move Forward with (1) Designing and Implementing Stormwater Street Storage Improvements in a Pilot Area of the Village Not Exceeding 20% of the Village Land Area and (2) Develop Design Plans at 30% Completion for a New Stormwater Outfall at the North Shore Channel

This item was presented by Mr. Wiberg by PowerPoint presentation. In 2007 the Village Board discussed the possibility of undertaking a comprehensive Stormwater Management Plan (SMP) that would result in the Village's storm sewers being capable of handling a 10-year rain event without discharging into homes, and that this protection would be achieved within 10 years. In 2008 the Village engaged AB&H, A Donohue Group to first assist with the development of the SMP and utilize computer modeling to determine a pass/fail analysis, second identify system bottlenecks, and third to potentially design improvements and provide oversight on project implementation. Mr. Wiberg indicated that the Village's Ad Hoc Sewer Committee convened with staff to complete the first and second phase. On March 13, 2013 the public was invited to attend a Committee of the Whole Sewer Workshop which provided additional detail on the background on the subject matter and the proposed SMP. To date Phases I and II are complete.

Trustee Sprogis-Marohn made a motion to table this discussion to May 2013 due to the April 9, 2013 consolidated election and that the Village Board may have different opinions on the subject depending on the composition of the Village Board at that time. Discussion ensued. There was consensus among the remaining Trustees to continue the discussion. No Trustee seconded the motion. The motion to table the item failed.

Mr. Wiberg continued his presentation which included an explanation of the Phase II recommendation of the Sewer Committee to proceed with Temporary Street Storage, which staff identifies as the most cost-effective method. It is meant to temporarily store rain water for the controlled release of water into the sewer system. It is expected that this method will increase the Village's level of protection from a two to three year rain event to a four to five year rain event. The cost to implement this Village-wide is estimated to be \$5.6 million and could be funded through a low-interest loan payable from the present sewer charge. Temporary street storage achieves a 55% reduction in the number of homes at risk for flooding during a 10-year storm. Mr. Wiberg concluded with options for achieving protection for the remaining 45% of the area that would still be at risk. Such improvements included stormwater outfalls to the North Shore Channel, surface detention on the ComEd right-of-way, upsizing sewers, and limited underground detention. The estimated cost for these projects is \$28 million. The Ad-Hoc Sewer Committee's recommendation is to design and implement Stormwater Street Storage Improvements in a pilot area of the Village not exceeding 20% of the Village land area and develop design plans at 30% completion for a new stormwater outfall at the North Shore

Channel. Discussion ensued. Discussion ensued regarding the \$200,000 estimate for berming in the pilot area would be enough. Mr. Stephen Sticklen, Engineer of AB&H, clarified that the benefits achieved from the \$200,000 estimated expense for berming in the pilot area is contingent on the installation of the stormwater outfall pipe at the North Shore Channel which costs \$1.3 million. Further discussion included reassessing the goals of the SMP project. The Village Board directed staff to develop a cost benefit analysis for installing berms in the pilot area without the installation of the outfall pipe at the North Shore Channel and to continue this matter to a future Regular Meeting Agenda.

8. Consideration of a Resolution Authorizing the Adoption of the Operating Budget for Fiscal Year May 1, 2013 to April 30, 2014

This item was presented by Mr. Merkel who indicated that due for consideration by the Village Board is the recommendation to adopt the Village Manager's Proposed Operating Budget for the Fiscal Year (FY) 2013-2014. The Village Board convened a Committee of the Whole Budget Workshop on February 13, 2013 and a Public Meeting on March 19, 2013 to plan and discuss the proposed FY 2013-2014 Operating Budget. The Village Board Finance Committee also met on March 8, 2013 to review and discuss the proposed FY 2013-2014 Operating Budget. The proposed operating budget has also been on public display at Village Hall and on the Village website. The total proposed FY 2013-2014 Budget of \$37,030,226 is approximately 17.8% greater than the adopted FY 2012-2013 budget totaling \$31,417,719. The increase of \$5,612,507 in expenditures is due primarily to the purchase of the Union Pacific Right-of-Way located in the NEID TIF which will be used to construct a bike path. The General Fund proposes an increase of .6% in expenditures from the prior year as discussed below. The proposed FY 2013-2014 General Fund Budget totals \$19,158,234 as compared to \$19,046,941 for the FY 2012-2013. The increase of \$111,293 in expenditures is approximately .6% greater in the proposed budget for FY 2013-2014 as compared to the FY 2012-2013 budget. Funding requirements for the various Village pension funds and other related associated payroll costs account for the majority of the increase.

Trustee Patel commended the Finance Committee and staff for their hard work on developing the budget. Mr. Turry reemphasized that if it were not for the cost to purchase the bike path that the total budget would receive an increase of 2% in expenditures and only .6% in General Fund expenditures.

Trustee Patel made a motion to approve the Resolution. Trustee Heidtke seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The Resolution was approved.

9. Consideration of a Resolution Establishing Certain Annual Fees to be Charged by the Village During Fiscal Year 2013-14

This item was presented by Mr. Merkel. Mr. Merkel indicated that the Fee Resolution is the schedule of fees and fines adopted annually by the Village. The fees and fines go into effect May 1, 2013. The only increase proposed is a 15% increase to the water rate. The proposed water rate will increase from \$5.45 per 1,000 gallons of metered water consumption to \$6.26 of 1,000 gallons of metered consumption. The entire increase reflects the 15% increase that the City of Chicago started charging the Village on January 1, 2013. The City of Chicago is the Village's water supplier. Mr. Merkel indicated that the Village is researching alternative water suppliers.

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Trustee Patel made a motion to approve the Resolution. Trustee Elster seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The Resolution was approved.

10. Approval of a Recommendation by the Zoning Board of Appeals to Grant a Parking Variation from Section 7.06(8) and Table 7.10.01 of the Zoning Code for a Proposed Wholesale Bakery at 3665 West Lunt Avenue

This item was presented by Mr. Clarke. The applicant, Z Bakery, LLC, is proposing to open a wholesale bakery in the existing vacant building located at 3665 W. Lunt Avenue. In order to open this wholesale bakery, a parking variation is necessary. The applicant is a former employee of Highland Baking Company which previously occupied the subject property. The proposed use is classified as a wholesale establishment which is a permitted use in the MB Light Manufacturing/Business District. Wholesale establishments are required to provide two off-street parking spaces per 1,000 square feet of gross floor area. As a result, the Zoning Code required amount of off-street parking at 3665 W. Lunt Avenue is 80 spaces. The property currently has 11 off-street parking spaces. On March 20, 2013 the Zoning Board of Appeals (ZBA) held a public hearing to consider this matter. At this meeting, public testimony was received from Harold Francke, attorney for Z Bakery, and Willie Zimberoff, owner of Z Bakery. The ZBA was comfortable that there will not be a negative impact in the general area due to the proposed businesses off-peak hours of operation and the availability of parking in the nearby public parking lot. The ZBA unanimously concluded that the requested parking variation was appropriate. By a 5-0 vote, the Zoning Board of Appeals is recommending approval of the requested parking variation. The Village Board discussed the matter. Trustee Elster inquired with the applicant if a lease was signed with Union Pacific for the proposed parking spaces along the railroad right-of-way. Mr. Francke indicated that a lease had been received but it had not been signed and that if the Village were to acquire the property the lease would terminate. Trustees Elster and Patel indicated concerns about the 69-space parking variation. Discussion ensued. Trustee Patel recommended that staff consider identifying areas in the Northeast Industrial Tax Increment Finance District which could be converted into public parking to assist the business area. Trustee Leftakes recommended that the Economic Development Commission be assigned this task. Discussion ensued. The Village Board concurred with the recommendations.

Trustee Leftakes made a motion to approve the recommendation and direct the Village Attorney to prepare the requisite Ordinance. Trustee Elster seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The recommendation was approved.

11. Approval of a Recommendation by the Economic Development Commission, to Adopt a Resolution Consenting to a Cook County Class 6b Real Estate Tax Abatement for Property Located at 3665 Lunt Avenue

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This item was presented by Mr. Clarke. Z Bakery at 3665 Lunt Avenue is a wholesale bakery which began operations in 2008 in Morton Grove, Illinois where it is currently located. It seeks to receive a Cook County Class 6b real estate tax abatement for the property. The tax abatement request is being made to Cook County on the basis of re-occupancy of a vacant/abandoned industrial property. Discussion ensued regarding the Economic Development Commission’s deliberation and whether staff had verified the tax abatement figures provided by the applicant. Mr. Clarke indicated that staff spoke with Kane-McKenna, the Village’s consulting firm in this area, who indicated that no analysis was needed because they were certain that even with the tax abatement the overall tax increment would increase during the life of the abatement because Z-Bakery’s role in occupying the otherwise vacant building would cause the equalized assessed valuation o increase.

Trustee Leftakes requested that staff have the Village’s experts prepare the analysis for all future requests of this and any other consideration pertaining to land-use.

Trustee Heidtke made a motion to approve the Resolution. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None

The motion passed.

The Resolution was approved.

Manager’s Report

Mr. Wiberg summarized the discussion that took place at the Committee of the Whole meeting earlier in the evening which covered the following topics: the keeping of hens, publicly posting health inspection scores, and the biennial Traffic Commission report.

Board and Commissions Report

None.

Village Clerk’s Report

Mr. Petroschius reminded the public that the last day to apply for mail-in ballots for the April 9, 2013 election is April 4, 2013 at the Cook County offices.

Trustee Reports

None.

Public Forum

None.

Adjournment

Trustee Patel moved to adjourn the Regular Meeting of the Village Board at 10:37 P.M. Trustee Leftakes seconded the motion. The motion passed by voice vote, 6-0.

The Regular Meeting was adjourned.

Respectfully Submitted,

Douglas Petroschius
Deputy Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: April 12, 2013

The following are the totals for the List of Bills being presented at the April 16th Village Board meeting.

04/16/2013	\$137,568.81
04/16/2013	7,453.77
04/16/2013	319,683.07
04/16/2013	30,555.43
Total	<hr/> \$ 495,261.08

Accounts Payable To Be Paid Proof List



User: jmm
 Printed: 04/09/2013 - 9:19 AM
 Batch: 200-04-2013

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
American Planning Association										
AMERPLNA										
04042013	04/04/2013	553.00	0.00	04/16/2013	Annual Membership dues		-		No	0000
101-240-517-5570	Professional associations									
	04042013 Total:	553.00								
	AMERPLNA Total:	553.00								
American Planning Association Total:		553.00								
American Traffic Solutions										
ATS										
INV00011996	03/31/2013	4,733.33	0.00	04/16/2013	ATS Program monthly contract fee		-		No	0000
101-300-512-5599	Other contractual									
	INV00011996 Total:	4,733.33								
	ATS Total:	4,733.33								
American Traffic Solutions Total:		4,733.33								
Artistic Engraving Co.										
ARTISTIC										
7016	03/14/2013	100.00	0.00	04/16/2013	LPD mugs		-		No	0000
101-300-512-5730	Program supplies									
	7016 Total:	100.00								
	ARTISTIC Total:	100.00								
Artistic Engraving Co. Total:		100.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Cassidy Tire										
CASSIDYT										
2181371	03/26/2013	383.74	0.00	04/16/2013	Tires for Squad 217		-		No	0000
101-300-512-5480	R&M - vehicles									
	2181371 Total:	383.74								
2181424	03/29/2013	164.37	0.00	04/16/2013	Tires for Squad MP 1123		-		No	0000
101-300-512-5480	R&M - vehicles									
	2181424 Total:	164.37								
	CASSIDYT Total:	548.11								
	Cassidy Tire Total:	548.11								
Chicago Communications, LLC										
CHGOCOMM										
247326	04/02/2013	867.70	0.00	04/16/2013	Monthly maintenance fee - May 2013		-		No	0000
101-300-512-5410	R&M - communications equipment									
	247326 Total:	867.70								
	CHGOCOMM Total:	867.70								
	Chicago Communications, LLC Total:	867.70								
College of Dupage										
COLLEGEO										
2981	11/08/2012	149.00	0.00	04/16/2013	Police Officer training		-		No	0000
101-300-512-5590	Training									
	2981 Total:	149.00								
	COLLEGEO Total:	149.00								
	College of Dupage Total:	149.00								
Evanston Funeral & Cremation										
EVANSFUN										
104	03/01/2013	300.00	0.00	04/16/2013	Death investigation/body removal		-		No	0000
101-300-512-5599	Other contractual									
	104 Total:	300.00								
	EVANSFUN Total:	300.00								
	Evanston Funeral & Cremation Total:	300.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Galls Incorporated										
GALLS										
000501748	03/28/2013	17.60	0.00	04/16/2013	Misc uniform items		-		No	0000
101-300-512-5070	Uniform allowance									
	000501748 Total:	17.60								
	GALLS Total:	17.60								
	Galls Incorporated Total:	17.60								
Gordon Jeffrey										
GORDONJE										
REIM040213MJG	04/02/2013	125.00	0.00	04/16/2013	Reimbursement - Meals		-		No	0000
101-300-512-5840	Meals									
	REIM040213MJG Total:	125.00								
	GORDONJE Total:	125.00								
	Gordon Jeffrey Total:	125.00								
Got Laundry Chicago?, Inc.										
GOTLAUND										
229790	02/26/2013	5.50	0.00	04/16/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	229790 Total:	5.50								
230364	03/11/2013	16.50	0.00	04/16/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	230364 Total:	16.50								
230818	03/19/2013	16.50	0.00	04/16/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	230818 Total:	16.50								
	GOTLAUND Total:	38.50								
	Got Laundry Chicago?, Inc. Total:	38.50								
IL Municipal Retirement Fund										
ZZIMRF										
04052013	04/05/2013	13,171.52	0.00	04/16/2013	Employee - March 2013		-		No	0000
102-000-210-2023	Employee IMRF withholding									
04052013	04/05/2013	32,274.68	0.00	04/16/2013	Employer - March 2013		-		No	0000
102-000-210-2023	Employee IMRF withholding									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
04052013	04/05/2013	2,551.08	0.00	04/16/2013	SLEP - Retired Police Chief		-			No 0000
101-300-512-5080	Pension - regular									
	04052013 Total:	47,997.28								
	ZZIMRF Total:	47,997.28								
IL Municipal Retirement Fund Total:		47,997.28								
Lowe's Business Acc/GECF										
LOWES										
1016	03/25/2013	75.05	0.00	04/16/2013	Medical cabinet for Pump House		-			No 0000
660-620-519-5405	R&M - buildings									
	1016 Total:	75.05								
1696	03/13/2013	27.67	0.00	04/16/2013	Wheelbarrow tube, Hex bit		-			No 0000
101-410-511-5730	Program supplies									
	1696 Total:	27.67								
1855	03/20/2013	75.97	0.00	04/16/2013	Past plumbing, lead solder, boiler drain		-			No 0000
101-420-511-5405	R&M - buildings									
	1855 Total:	75.97								
1856	03/20/2013	88.53	0.00	04/16/2013	Primer, ocve base adhesive for PW		-			No 0000
101-420-511-5405	R&M - buildings									
	1856 Total:	88.53								
1881	03/22/2013	50.54	0.00	04/16/2013	Connector, adhesive for Pump House		-			No 0000
660-620-519-5405	R&M - buildings									
	1881 Total:	50.54								
1893	03/22/2013	28.51	0.00	04/16/2013	Cap, nut, flange for Pump House		-			No 0000
660-620-519-5405	R&M - buildings									
	1893 Total:	28.51								
2406	03/19/2013	29.39	0.00	04/16/2013	Clips, curtains for VH Service Room		-			No 0000
101-420-511-5405	R&M - buildings									
	2406 Total:	29.39								
2407	03/19/2013	21.30	0.00	04/16/2013	Satin poly, foam brush for PD		-			No 0000
101-420-511-5405	R&M - buildings									
	2407 Total:	21.30								
2408	03/19/2013	23.50	0.00	04/16/2013	Drywall, sanding sponge, knife		-			No 0000
101-420-511-5405	R&M - buildings									
	2408 Total:	23.50								
2415	03/19/2013	6.11	0.00	04/16/2013	Sanding sponge, wire for PW foreman		-			No 0000
101-420-511-5405	R&M - buildings									
	2415 Total:	6.11								
2475	03/20/2013	7.51	0.00	04/16/2013	Boiler for drain for Building Dept		-			No 0000
101-420-511-5405	R&M - buildings									
	2475 Total:	7.51								
2549	03/21/2013	81.60	0.00	04/16/2013	Drill bit, screw, adhesive, blade		-			No 0000
660-620-519-5405	R&M - buildings									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	2549 Total:	81.60								
2570	03/21/2013	21.83	0.00	04/16/2013	Varnish for Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	2570 Total:	21.83								
2640	03/22/2013	24.91	0.00	04/16/2013	Plastic knife, epoxy for PD		-		No	0000
101-420-511-5405	R&M - buildings									
	2640 Total:	24.91								
2641	03/22/2013	12.28	0.00	04/16/2013	Knife and wood filler for Pump House		-		No	0000
660-620-519-5405	R&M - buildings									
	2641 Total:	12.28								
2658	03/22/2013	112.23	0.00	04/16/2013	Coupling remodeler, pipe nip		-		No	0000
660-620-519-5405	R&M - buildings									
	2658 Total:	112.23								
2799	03/25/2013	-102.60	0.00	04/16/2013	Return		-		No	0000
660-620-519-5405	R&M - buildings									
	2799 Total:	-102.60								
2816	03/25/2013	286.68	0.00	04/16/2013	Conduit, adapter , electrical tape		-		No	0000
660-620-519-5405	R&M - buildings									
	2816 Total:	286.68								
	LOWES Total:	871.01								
	Lowe's Business Acc/GECF Total:	871.01								
Lund Industries										
LUNDIND										
75620	04/02/2013	1,015.17	0.00	04/16/2013	Replace lighting for CSO vehicle		-		No	0000
101-300-561-6580	Equipment - vehicles									
	75620 Total:	1,015.17								
75621	04/02/2013	2,085.00	0.00	04/16/2013	Install equipment in squad		-		No	0000
101-300-561-6580	Equipment - vehicles									
	75621 Total:	2,085.00								
	LUNDIND Total:	3,100.17								
	Lund Industries Total:	3,100.17								
Meggitt Defense Systems Corp										
MEGGITT										
INV-0058169	03/21/2013	2,250.00	0.00	04/16/2013	Safety curtains for Range		-		No	0000
101-300-512-5610	Ammunition & range supplies									
INV-0058169	03/21/2013	125.00	0.00	04/16/2013	Shipping		-		No	0000
101-300-512-5610	Ammunition & range supplies									
	INV-0058169 Total:	2,375.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MEGGITT Total:		2,375.00								
Meggitt Defense Systems Corp Total:		2,375.00								
North East Multi-Regional Trai										
NORTHEST										
167230	03/28/2013	230.00	0.00	04/16/2013	40 Hr. Field Training - Officer		-		No	0000
101-300-512-5590	Training									
167230 Total:		230.00								
NORTHEST Total:		230.00								
North East Multi-Regional Trai Total:		230.00								
North Regional Major Crimes										
NREGIONA										
13-005	02/26/2013	4,100.00	0.00	04/16/2013	2013 annual NORTAF assessment		-		No	0000
101-300-512-5540	Intergovernmental fees & dues									
13-005 Total:		4,100.00								
NREGIONA Total:		4,100.00								
North Regional Major Crimes Total:		4,100.00								
North Regional Telecommunicati										
NORTHREG										
NORCOM2013	04/08/2013	1,700.00	0.00	04/16/2013	2013 Assessment Fee		-		No	0000
101-300-512-5540	Intergovernmental fees & dues									
NORCOM2013 Total:		1,700.00								
NORTHREG Total:		1,700.00								
North Regional Telecommunicati Total:		1,700.00								
North Suburban Employee Benefi										
NSEBENEF										
Mar-13	04/02/2013	63,566.00	0.00	04/16/2013	Employee Health Insurance - March 13		-		No	0000
102-000-210-2027	Health insurance premium withh									
Mar-13 Total:		63,566.00								
NSEBENEF Total:		63,566.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
North Suburban Employee Benefi Total:		63,566.00								
QSR Awards & Engravings, Inc.										
QSR AWARD										
7821	04/01/2013	90.00	0.00	04/16/2013	Life Saving Award		-		No	0000
101-300-512-5730	Program supplies									
	7821 Total:	90.00								
	QSR AWARD Total:	90.00								
QSR Awards & Engravings, Inc. Total:		90.00								
Sam's Club										
SAMSCL										
7239	04/02/2013	71.66	0.00	04/16/2013	Misc Dept supplies		-		No	0000
101-300-512-5730	Program supplies									
	7239 Total:	71.66								
SC032613	04/01/2013	32.35	0.00	04/16/2013	Food for Senior bingo		-		No	0000
205-570-515-5645	Concessions & food									
	SC032613 Total:	32.35								
	SAMSCL Total:	104.01								
Sam's Club Total:		104.01								
Shore Galleries										
SHOREGAL										
93273	03/20/2013	18.00	0.00	04/16/2013	Uniform allowance		-		No	0000
101-300-512-5070	Uniform allowance									
	93273 Total:	18.00								
	SHOREGAL Total:	18.00								
Shore Galleries Total:		18.00								
Stewart Schenita										
STEWARTS										
REIM041513MSS`	04/15/2013	75.00	0.00	04/16/2013	Reimbursement - Meals		-		No	0000
101-300-512-5840	Meals									
	REIM041513MSS` Total:	75.00								
	STEWARTS Total:	75.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Stewart Schenita Total:		75.00								
Total Administrative Serv Corp										
TASC										
3200212432	04/01/2013	1,350.00	0.00	04/16/2013	Annual renewal fees		-		No	0000
101-210-511-5195	Employee Benefit Expenses									
3200212432 Total:		1,350.00								
TASC Total:		1,350.00								
Total Administrative Serv Corp Total:		1,350.00								
United States Postal Service										
USPOSTAL										
PB040313	04/03/2013	7.82	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
101-210-511-5720	Postage									
PB040313	04/03/2013	208.15	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
101-210-511-5720	Postage									
PB040313	04/03/2013	217.14	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
101-210-511-5720	Postage									
PB040313	04/03/2013	90.54	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
101-210-511-5720	Postage									
PB040313	04/03/2013	157.48	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
205-500-515-5720	Postage									
PB040313	04/03/2013	27.33	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
101-210-511-5720	Postage									
PB040313	04/03/2013	46.20	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
101-210-511-5720	Postage									
PB040313	04/03/2013	94.76	0.00	04/16/2013	Pitney Bowes - Postage		-		No	0000
660-610-519-5720	Postage									
PB040313 Total:		849.42								
PB040413	04/04/2013	17.81	0.00	04/16/2013	Pitney Bowes - postage		-		No	0000
101-210-511-5720	Postage									
PB040413	04/04/2013	7.26	0.00	04/16/2013	Pitney Bowes - postage		-		No	0000
101-210-511-5720	Postage									
PB040413	04/04/2013	86.44	0.00	04/16/2013	Pitney Bowes - postage		-		No	0000
101-210-511-5720	Postage									
PB040413	04/04/2013	4.08	0.00	04/16/2013	Pitney Bowes - postage		-		No	0000
101-210-511-5720	Postage									
PB040413	04/04/2013	24.94	0.00	04/16/2013	Pitney Bowes - postage		-		No	0000
205-500-515-5720	Postage									
PB040413	04/04/2013	5.78	0.00	04/16/2013	Pitney Bowes - postage		-		No	0000
101-210-511-5720	Postage									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
PB040413	04/04/2013	0.92	0.00	04/16/2013	Pitney Bowes - postage		-			No 0000
101-210-511-5720	Postage									
	PB040413 Total:	147.23								
	USPOSTAL Total:	996.65								
United States Postal Service Total:		996.65								
VCG Uniform										
VCGUNIFO										
6758	03/19/2013	108.95	0.00	04/16/2013	Uniform allowance - officers		-			No 0000
101-300-512-5070	Uniform allowance									
	6758 Total:	108.95								
6759	03/19/2013	542.95	0.00	04/16/2013	Uniform allowance - officers		-			No 0000
101-300-512-5070	Uniform allowance									
	6759 Total:	542.95								
6785	03/19/2013	141.95	0.00	04/16/2013	Uniform allowance - officers		-			No 0000
101-300-512-5070	Uniform allowance									
	6785 Total:	141.95								
6786	03/19/2013	46.45	0.00	04/16/2013	Uniform allowance - officers		-			No 0000
101-300-512-5070	Uniform allowance									
	6786 Total:	46.45								
6787	03/19/2013	338.75	0.00	04/16/2013	Uniform allowance - officers		-			No 0000
101-300-512-5070	Uniform allowance									
	6787 Total:	338.75								
	VCGUNIFO Total:	1,179.05								
VCG Uniform Total:		1,179.05								
Verizon Wireless										
VERIZON										
9701681707	03/16/2013	1,092.38	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
101-210-511-5580	Telephone									
9701681707	03/16/2013	0.72	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
205-508-515-5580	Telephone									
9701681707	03/16/2013	50.76	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
205-520-515-5580	Telephone									
9701681707	03/16/2013	1.08	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
205-530-515-5580	Telephone									
9701681707	03/16/2013	1.10	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
205-560-515-5580	Telephone									
9701681707	03/16/2013	221.39	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
101-000-210-2650	Contractor Permits Payable									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
9701681707 660-610-519-5580	03/16/2013 Telephone	446.76	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
9701681707 101-250-511-5580	03/16/2013 Telephone	570.21	0.00	04/16/2013	Cell Phones - Oct 17 thru Nov 16, 2012		-			No 0000
	9701681707 Total:	2,384.40								
	VERIZON Total:	2,384.40								
	Verizon Wireless Total:	2,384.40								
	Report Total:	137,568.81								

Accounts Payable To Be Paid Proof List

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Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Averus										
AVERIS										
739037	03/19/2013	30.00	0.00	04/16/2013	Filters for hood & duct		-		No	0000
101-350-512-5730	Program supplies									
	739037 Total:	30.00								
	AVERIS Total:	30.00								
	Averus Total:	30.00								
EMSAR										
EMSAR										
SI-32116	03/20/2013	539.70	0.00	04/16/2013	Ambulance cot repairs		-		No	0000
101-350-512-5430	R&M - Fire & EMS equipment									
	SI-32116 Total:	539.70								
	EMSAR Total:	539.70								
	EMSAR Total:	539.70								
LPS Pavement										
LPS										
03282013	03/28/2013	5,000.00	0.00	04/16/2013	Channel Runne payment		-		No	0000
453-000-561-6200	Construction									
	03282013 Total:	5,000.00								
	LPS Total:	5,000.00								
	LPS Pavement Total:	5,000.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Madison National Life										
MADISON										
1088323	03/19/2013	135.21	0.00	04/16/2013	Life Insurance		-		No	0000
101-200-511-5150	Insurance - group life & AD&D									
1088323	03/19/2013	10.85	0.00	04/16/2013	Life Insurance		-		No	0000
101-210-511-5150	Insurance - group life & AD&D									
1088323	03/19/2013	77.62	0.00	04/16/2013	Life Insurance		-		No	0000
101-240-517-5150	Insurance - group life & AD&D									
1088323	03/19/2013	542.17	0.00	04/16/2013	Life Insurance		-		No	0000
101-300-512-5150	Insurance - group life & AD&D									
1088323	03/19/2013	14.78	0.00	04/16/2013	Life Insurance		-		No	0000
101-350-512-5150	Insurance - group life & AD&D									
1088323	03/19/2013	63.01	0.00	04/16/2013	Life Insurance		-		No	0000
101-400-511-5150	Insurance - group life & AD&D									
1088323	03/19/2013	31.23	0.00	04/16/2013	Life Insurance		-		No	0000
101-410-511-5150	Insurance - group life & AD&D									
1088323	03/19/2013	87.89	0.00	04/16/2013	Life Insurance		-		No	0000
101-440-513-5150	Insurance - group life & AD&D									
1088323	03/19/2013	84.73	0.00	04/16/2013	Life Insurance		-		No	0000
205-500-515-5150	Insurance - group life & AD&D									
1088323	03/19/2013	86.96	0.00	04/16/2013	Life Insurance		-		No	0000
660-620-519-5150	Insurance - group life & AD&D									
	1088323 Total:	1,134.45								
	MADISON Total:	1,134.45								
Madison National Life Total:		1,134.45								
NAPA										
NAPA										
052077	03/21/2013	78.42	0.00	04/16/2013	Brake parts, axle, brake pads,oil		-		No	0000
101-350-512-5675	Lubricants & fluids									
052077	03/21/2013	428.32	0.00	04/16/2013	Brake parts, axle, brake pads,oil		-		No	0000
101-350-512-5740	Repair parts									
	052077 Total:	506.74								
	NAPA Total:	506.74								
NAPA Total:		506.74								
Pitney Bowes										
PITNEYBO										
317506-MAE13	03/16/2013	242.88	0.00	04/16/2013	Rental fees - Jan 3 - Mar 31,2013		-		No	0000
101-210-511-5440	R&M - office equipment									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	317506-MAE13 Total:	242.88								
	PITNEYBO Total:	242.88								
	Pitney Bowes Total:	242.88								
	Report Total:	7,453.77								

Accounts Payable To Be Paid Proof List

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Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
AllData										
ALLDATA										
20711072	01/02/2013	750.00	0.00	04/16/2013	Online vehicle maintenance software		-		No	0000
660-610-519-5330	Data processing									
20711072	01/02/2013	750.00	0.00	04/16/2013	Online vehicle maintenance software		-		No	0000
101-250-511-5330	Data processing									
	20711072 Total:	1,500.00								
	ALLDATA Total:	1,500.00								
	<hr/>									
	AllData Total:	1,500.00								
	<hr/>									
American Charge Service										
AMERCHAR										
03192013	03/19/2013	116.00	0.00	04/16/2013	Taxi Coupons		-		No	0000
205-570-515-5280	Subsidized taxi program									
	03192013 Total:	116.00								
	AMERCHAR Total:	116.00								
	<hr/>									
	American Charge Service Total:	116.00								
	<hr/>									
American Ramp Company										
AMERRAMP										
22516	04/01/2013	28,720.55	0.00	04/16/2013	50% of Skate Park Payment		-		No	0000
205-430-515-6350	Park Construction & Improvemen									
	22516 Total:	28,720.55								
22520	04/05/2013	877.00	0.00	04/16/2013	Performance bond payment		-		No	0000
205-430-515-6350	Park Construction & Improvemen									
	22520 Total:	877.00								
	AMERRAMP Total:	29,597.55								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
American Ramp Company Total:		29,597.55								
Americaneagle.com, Inc										
AMERICEA										
168111	02/22/2013	5,000.00	0.00	04/16/2013	Website redesign payment #1		-		No	0000
101-250-511-5330	Data processing									
	168111 Total:	5,000.00								
	AMERICEA Total:	5,000.00								
Americaneagle.com, Inc Total:		5,000.00								
Anderson Helen Lu										
ANDERSO										
03112013	03/11/2013	15.00	0.00	04/16/2013	Refund/Downtown Chicago		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03112013 Total:	15.00								
	ANDERSO Total:	15.00								
Anderson Helen Lu Total:		15.00								
ARRP Trucking & Hauling Inc										
ARRP										
6982	03/22/2013	771.00	0.00	04/16/2013	3 loads of dirt hauled out		-		No	0000
660-620-519-5599	Other contractual									
	6982 Total:	771.00								
6983	03/28/2013	1,285.00	0.00	04/16/2013	5 loads of dirt hauled out		-		No	0000
660-620-519-5599	Other contractual									
	6983 Total:	1,285.00								
6984	03/29/2013	771.00	0.00	04/16/2013	3 loads dirt hauled out		-		No	0000
660-620-519-5599	Other contractual									
	6984 Total:	771.00								
6985	04/01/2013	771.00	0.00	04/16/2013	3 loads dirt hauled out		-		No	0000
660-620-519-5599	Other contractual									
	6985 Total:	771.00								
	ARRP Total:	3,598.00								
ARRP Trucking & Hauling Inc Total:		3,598.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Artabasy Jane										
ARTABASY										
SC040213	04/01/2013	75.00	0.00	04/16/2013	Entertainment for May 3rd Senior concert		-		No	0000
205-504-515-5270	Purchased program services									
		SC040213 Total:								
		ARTABASY Total:								
		<hr/>								
	Artabasy Jane Total:	75.00								
		<hr/>								
Audio Visual Systems, Inc										
AUDIOVIS										
50418	03/14/2013	9,948.72	0.00	04/16/2013	Council chambers audio improvements		-		No	0000
101-250-511-6530	Equipment - data processing									
		50418 Total:								
50469	03/25/2013	995.00	0.00	04/16/2013	Total info subscription		-		No	0000
101-250-511-6530	Equipment - data processing									
		50469 Total:								
		AUDIOVIS Total:								
		<hr/>								
	Audio Visual Systems, Inc Total:	10,943.72								
		<hr/>								
Borges Iida										
BORGES										
32413	03/24/2013	280.00	0.00	04/16/2013	Zumbatomic		-		No	0000
205-520-515-5270	Purchased program services									
		32413 Total:								
		BORGES Total:								
		<hr/>								
	Borges Iida Total:	280.00								
		<hr/>								
CDW Government										
CDWGOV										
BF13055	03/22/2013	297.58	0.00	04/16/2013	New monitors for front office		-		No	0000
205-500-515-5700	Office supplies									
		BF13055 Total:								
		CDWGOV Total:								
		<hr/>								
	CDW Government Total:	297.58								
		<hr/>								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Chicago International Trucks										
CHGOINTL										
10133987	03/22/2013	1,433.89	0.00	04/16/2013	Filters, links and rod for trucks		-		No	0000
660-620-519-5480	R&M - vehicles									
	10133987 Total:	1,433.89								
	CHGOINTL Total:	1,433.89								
Chicago International Trucks Total:		1,433.89								
Crown Victor										
CROWNV										
03202013	03/20/2013	40.00	0.00	04/16/2013	Refund/Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	40.00								
	CROWNV Total:	40.00								
Crown Victor Total:		40.00								
Emmanuel Neiliay										
EMMANUEL										
03202013	03/20/2013	40.00	0.00	04/16/2013	Refund/Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	40.00								
	EMMANUEL Total:	40.00								
Emmanuel Neiliay Total:		40.00								
Eterno, Attorney at Law David										
ETERNO										
11187	04/01/2013	562.50	0.00	04/16/2013	Adjudication hearing officer - March		-		No	0000
101-230-511-5399	Other professional services									
	11187 Total:	562.50								
	ETERNO Total:	562.50								
Eterno, Attorney at Law David Total:		562.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Fedex Office										
FEDEXOFF										
78082084670	04/01/2013	14.35	0.00	04/16/2013	Box and delivery of gauge		-		No	0000
660-620-519-5730	Program supplies									
	78082084670 Total:	14.35								
	FEDEXOFF Total:	14.35								
	<hr/>									
	Fedex Office Total:	14.35								
	<hr/>									
Flint Sharon										
FLINT										
03202013	03/20/2013	51.50	0.00	04/16/2013	Refund/ Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	51.50								
	FLINT Total:	51.50								
	<hr/>									
	Flint Sharon Total:	51.50								
	<hr/>									
Franklin Margaret										
FRANKLIN										
03202013	03/20/2013	40.00	0.00	04/16/2013	Refund/Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	40.00								
	FRANKLIN Total:	40.00								
	<hr/>									
	Franklin Margaret Total:	40.00								
	<hr/>									
Gary Manufacturing Company										
GARY										
777539	03/25/2013	2,510.00	0.00	04/16/2013	Air Operator jack stands		-		No	0000
101-410-511-5745	Small tools									
	777539 Total:	2,510.00								
	GARY Total:	2,510.00								
	<hr/>									
	Gary Manufacturing Company Total:	2,510.00								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Golf Mill Ford										
GOLFMILL										
32894OP	03/18/2013	33.96	0.00	04/16/2013	Head Lights for squad #214		-		No	0000
101-300-512-5480	R&M - vehicles									
	32894OP Total:	33.96								
	GOLFMILL Total:	33.96								
	Golf Mill Ford Total:	33.96								
Grainger										
GRAINGER										
9102348761	03/27/2013	200.61	0.00	04/16/2013	Cable tie for Parks		-		No	0000
205-430-515-5730	Program supplies									
	9102348761 Total:	200.61								
	GRAINGER Total:	200.61								
	Grainger Total:	200.61								
HMO Healthcare Service Corpora										
HMO										
5764	03/15/2013	30,010.04	0.00	04/16/2013	Employee health insurance - April 2013		-		No	0000
102-000-210-2027	Health insurance premium withh									
	5764 Total:	30,010.04								
	HMO Total:	30,010.04								
	HMO Healthcare Service Corpora Total:	30,010.04								
Kardaras Kathleen										
KARDKATH										
03262013	03/26/2013	13,150.00	0.00	04/16/2013	Improvement to property-PEP, GIFT grant		-		No	0000
452-000-561-6350	PEP Fund									
	03262013 Total:	13,150.00								
	KARDKATH Total:	13,150.00								
	Kardaras Kathleen Total:	13,150.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Larsen Gail										
LARSENG										
03202013	03/20/2013	49.50	0.00	04/16/2013	Refund/Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	49.50								
	LARSENG Total:	49.50								
	Larsen Gail Total:	49.50								
M E Simpson Company Inc										
MESIMPSO										
23705	03/20/2013	960.00	0.00	04/16/2013	Conducted water main leak services		-		No	0000
660-620-519-5599	Other contractual									
	23705 Total:	960.00								
	MESIMPSO Total:	960.00								
	M E Simpson Company Inc Total:	960.00								
Magic By Randy Inc										
MAGICBYR										
31913	03/19/2013	350.00	0.00	04/16/2013	Magic entertainment		-		No	0000
205-530-515-5721	Transportation									
	31913 Total:	350.00								
	MAGICBYR Total:	350.00								
	Magic By Randy Inc Total:	350.00								
Maine-Niles Association of Spe										
MNASR										
13-052	03/29/2013	537.92	0.00	04/16/2013	Inclusion services for March C		-		No	0000
205-580-515-5270	Purchased program services									
	13-052 Total:	537.92								
	MNASR Total:	537.92								
	Maine-Niles Association of Spe Total:	537.92								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Martinez Jesus										
MARTIN										
03222013	03/22/2013	625.00	0.00	04/16/2013	Reimbursement for payment to		-		No	0000
101-200-511-5599	Other contractual				Advocate					
	03222013 Total:	625.00								
	MARTIN Total:	625.00								
	Martinez Jesus Total:	625.00								
McNair Marian										
MCNAIR										
SC040113	04/01/2013	75.00	0.00	04/16/2013	Entertainment - May 3rd Senior concert		-		No	0000
205-504-515-5270	Purchased program services									
	SC040113 Total:	75.00								
	MCNAIR Total:	75.00								
	McNair Marian Total:	75.00								
Menini Cartage Inc										
MENICRT										
41454	03/20/2013	1,386.11	0.00	04/16/2013	2 loads of sand to fill trenches		-		No	0000
660-620-519-5760	Street materials - Aggregate									
	41454 Total:	1,386.11								
	MENICRT Total:	1,386.11								
	Menini Cartage Inc Total:	1,386.11								
Olivieri Rose										
OLIVIER										
03202013	03/20/2013	49.50	0.00	04/16/2013	Refund/Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	49.50								
	OLIVIER Total:	49.50								
	Olivieri Rose Total:	49.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Osborne Kathy										
OSBORNE										
03202013	03/20/2013	45.00	0.00	04/16/2013	Refund/Spring Break Escapes		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	45.00								
	OSBORNE Total:	45.00								
	Osborne Kathy Total:	45.00								
Paramedic Services of Illinois										
PARAMEDI										
3805	04/01/2013	213,124.10	0.00	04/16/2013	Services rendered month ended		-		No	0000
101-350-512-5220	Fire protection				4/30/2013					
	3805 Total:	213,124.10								
	PARAMEDI Total:	213,124.10								
	Paramedic Services of Illinois Total:	213,124.10								
Pepin Maria										
PEPIN										
03202013	03/20/2013	30.00	0.00	04/16/2013	Refund/Rental speakers		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	30.00								
	PEPIN Total:	30.00								
	Pepin Maria Total:	30.00								
Printwell Printing										
PRINTWEL										
43020	04/01/2013	78.00	0.00	04/16/2013	Business cards		-		No	0000
101-400-511-5560	Printing & copying services									
	43020 Total:	78.00								
	PRINTWEL Total:	78.00								
	Printwell Printing Total:	78.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Rock 'n' Kids, Inc.										
ROCK										
21313	02/13/2013	220.00	0.00	04/16/2013	Prairie Dog entertainment		-		No	0000
205-530-515-5721	Transportation									
	21313 Total:	220.00								
	ROCK Total:	220.00								
	<hr/>									
	Rock 'n' Kids, Inc. Total:	220.00								
	<hr/>									
Rogue David										
ROGUE										
03202013	03/20/2013	45.00	0.00	04/16/2013	Refund/Spring Break Escape		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	03202013 Total:	45.00								
	ROGUE Total:	45.00								
	<hr/>									
	Rogue David Total:	45.00								
	<hr/>									
Ronning Lydia										
RONNING										
04012013	04/01/2013	63.00	0.00	04/16/2013	Refund/Zumba Gold		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	04012013 Total:	63.00								
	RONNING Total:	63.00								
	<hr/>									
	Ronning Lydia Total:	63.00								
	<hr/>									
Schulhof Company										
SCHULHOF										
2821388	03/21/2013	509.98	0.00	04/16/2013	Sink and toilet, flush valve, faucet		-		No	0000
660-620-519-5405	R&M - buildings									
	2821388 Total:	509.98								
	SCHULHOF Total:	509.98								
	<hr/>									
	Schulhof Company Total:	509.98								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Snap-On Industrial										
SNAPON										
ARV/19386388	03/20/2013	168.75	0.00	04/16/2013	Allsion suite update		-		No	0000
101-410-511-5745	Small tools									
	ARV/19386388 Total:	168.75								
	SNAPON Total:	168.75								
	<hr/>									
	Snap-On Industrial Total:	168.75								
	<hr/>									
Suburban Laboratories, Inc.										
SUBURB										
26285	03/26/2013	52.50	0.00	04/16/2013	Coliform testing and disinfectant		-		No	0000
660-620-519-5320	Consulting									
	26285 Total:	52.50								
	SUBURB Total:	52.50								
	<hr/>									
	Suburban Laboratories, Inc. Total:	52.50								
	<hr/>									
TKE Corporation										
TKECORP										
6000019089	12/05/2012	200.00	0.00	04/16/2013	Annual inspection - Police Dept		-		No	0000
101-420-511-5405	R&M - buildings									
	6000019089 Total:	200.00								
	TKECORP Total:	200.00								
	<hr/>									
	TKE Corporation Total:	200.00								
	<hr/>									
Tru Link Fence & Products										
TRULINK										
33500	03/28/2013	260.00	0.00	04/16/2013	Fence materials		-		No	0000
205-560-515-5450	R&M - pool equipment									
	33500 Total:	260.00								
	TRULINK Total:	260.00								
	<hr/>									
	Tru Link Fence & Products Total:	260.00								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Turry Gerald										
TURRYJ										
REIM032013MJT 101-100-511-5840	03/20/2013 Meals	3.62	0.00	04/16/2013	Reimbursement - Meals		-		No	0000
	REIM032013MJT Total:	3.62								
REIM032013TJT 101-100-511-5850	03/20/2013 Purchased Transportation	76.50	0.00	04/16/2013	Reimbursement - Transportation		-		No	0000
	REIM032013TJT Total:	76.50								
	TURRYJ Total:	80.12								
	Turry Gerald Total:	80.12								
Weingarten Danielle										
WEINGART										
03202013 205-000-210-2430	03/20/2013 Parks and Recs Control Deposit	894.00	0.00	04/16/2013	Refund/Little Lincolns & Prairie dogs		-		No	0000
	03202013 Total:	894.00								
	WEINGART Total:	894.00								
	Weingarten Danielle Total:	894.00								
Welding Supply Inc.										
WELDINGS										
8779647 205-571-515-5730	03/31/2013 Program supplies	5.89	0.00	04/16/2013	Helium Tank - April rental fee		-		No	0000
	8779647 Total:	5.89								
	WELDINGS Total:	5.89								
	Welding Supply Inc. Total:	5.89								
Wilmette Truck										
WILMETRU										
147 101-440-513-5480	03/22/2013 R&M - vehicles	364.00	0.00	04/16/2013	Public Works trucks safety inspection		-		No	0000
	147 Total:	364.00								
	WILMETRU Total:	364.00								
	Wilmette Truck Total:	364.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
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Report Total:		319,683.07								
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Accounts Payable To Be Paid Proof List

User: jmm
Printed: 04/09/2013 - 9:19 AM
Batch: 203-04-2013



Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Active Electrical Supply Co., ACTIVELE										
10369482-00	03/26/2013	274.20	0.00	04/16/2013	Light bulbs for Touhy Ave lights		-		No	0000
101-440-513-5290	Street lights & traffic signal									
	10369482-00 Total:	274.20								
	ACTIVELE Total:	274.20								
Active Electrical Supply Co., Total:		274.20								
Amazon AMAZON										
136952713227	02/19/2013	103.55	0.00	04/16/2013	Office supplies		-		No	0000
101-250-511-6530	Equipment - data processing									
	136952713227 Total:	103.55								
149044342983	03/08/2013	30.94	0.00	04/16/2013	Office supplies		-		No	0000
101-200-511-5799	Other materials & supplies									
	149044342983 Total:	30.94								
168326864859	02/15/2013	42.81	0.00	04/16/2013	Office supplies		-		No	0000
101-200-511-5799	Other materials & supplies									
	168326864859 Total:	42.81								
	AMAZON Total:	177.30								
Amazon Total:		177.30								
Averus AVERIS										
8133517	03/26/2013	287.15	0.00	04/16/2013	Kitchen exhaust system cleaning		-		No	0000
101-350-512-5499	R&M - other									
	8133517 Total:	287.15								
8133518	03/26/2013	339.15	0.00	04/16/2013	Install fan access door for hood & duct		-		No	0000
101-350-512-5499	R&M - other									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	8133518 Total:	339.15								
	AVERIS Total:	626.30								
	Averus Total:	626.30								
Canon Solutions America										
CANN										
987965960	04/02/2013	370.29	0.00	04/16/2013	Administration monthly maintenance		-		No	0000
101-210-511-5440	R&M - office equipment									
	987965960 Total:	370.29								
987965961	04/02/2013	166.30	0.00	04/16/2013	Finance monthly maintenance -		-		No	0000
101-210-511-5440	R&M - office equipment				3165NW					
	987965961 Total:	166.30								
	CANN Total:	536.59								
	Canon Solutions America Total:	536.59								
Castaneda Armando										
CASTA										
2381	03/01/2013	1,526.86	0.00	04/16/2013	Refund - Retiree insurance		-		No	0000
102-000-110-1281	Accounts Receivable - Billings									
	2381 Total:	1,526.86								
	CASTA Total:	1,526.86								
	Castaneda Armando Total:	1,526.86								
Chicago Communications, LLC										
CHGOCOMM										
247314	04/02/2013	24.03	0.00	04/16/2013	C.C.S maintenance for May 2013		-		No	0000
101-400-511-5410	R&M - communications equipment									
247314	04/02/2013	27.06	0.00	04/16/2013	C.C.S maintenance for May 2013		-		No	0000
101-400-511-5410	R&M - communications equipment									
247314	04/02/2013	34.59	0.00	04/16/2013	C.C.S maintenance for May 2013		-		No	0000
101-400-511-5410	R&M - communications equipment									
247314	04/02/2013	39.59	0.00	04/16/2013	C.C.S maintenance for May 2013		-		No	0000
101-400-511-5410	R&M - communications equipment									
247314	04/02/2013	50.08	0.00	04/16/2013	C.C.S maintenance for May 2013		-		No	0000
101-400-511-5410	R&M - communications equipment									
	247314 Total:	175.35								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
CHGOCOMM Total:		175.35								
Chicago Communications, LLC Total:		175.35								
Coca-Cola Bottling Company										
COCACOLA										
318290309	04/02/2013	96.00	0.00	04/16/2013	Pop for Administration pop machine		-		No	0000
101-210-511-5700	Office supplies									
318290309 Total:		96.00								
COCACOLA Total:		96.00								
Coca-Cola Bottling Company Total:		96.00								
Emcor Services Team Mechanical										
EMCOR										
00 3036713	04/03/2013	2,500.00	0.00	04/16/2013	Contract preventive maintenance -		-		No	0000
101-420-511-5405	R&M - buildings				April					
00 3036713 Total:		2,500.00								
EMCOR Total:		2,500.00								
Emcor Services Team Mechanical Total:		2,500.00								
Fleet Pride										
FLEETPR										
53192450	03/25/2013	149.74	0.00	04/16/2013	3a way solenoid valve		-		No	0000
101-350-512-5740	Repair parts									
53192450 Total:		149.74								
FLEETPR Total:		149.74								
Fleet Pride Total:		149.74								
Fleet Safety Supply										
FLEETS										
57527	03/25/2013	341.71	0.00	04/16/2013	Mounting kits for ambulance, lights		-		No	0000
101-350-512-5740	Repair parts									
57527 Total:		341.71								
57528	03/25/2013	350.41	0.00	04/16/2013	Mounting kits for ambulance		-		No	0000
101-350-512-5740	Repair parts									
57528 Total:		350.41								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
57565	04/02/2013	234.13	0.00	04/16/2013	Strobe light tube		-			No 0000
101-350-512-5740	Repair parts									
	57565 Total:	234.13								
	FLEETS Total:	926.25								
	Fleet Safety Supply Total:	926.25								
John Deere Landscapes										
JOHNDEER										
63992910	03/22/2013	1,920.00	0.00	04/16/2013	Fertilizer for Parks		-			No 0000
205-430-515-5680	Landscaping supplies									
	63992910 Total:	1,920.00								
64031401	03/27/2013	960.00	0.00	04/16/2013	Fertilizer for parks		-			No 0000
205-430-515-5680	Landscaping supplies									
	64031401 Total:	960.00								
	JOHNDEER Total:	2,880.00								
	John Deere Landscapes Total:	2,880.00								
John Sakash Co., Inc.										
JOHNSAKA										
297806	04/02/2013	295.12	0.00	04/16/2013	Repairs to hoist		-			No 0000
101-350-512-5499	R&M - other									
	297806 Total:	295.12								
297835	04/02/2013	510.00	0.00	04/16/2013	Hoist inspection		-			No 0000
101-350-512-5499	R&M - other									
	297835 Total:	510.00								
	JOHNSAKA Total:	805.12								
	John Sakash Co., Inc. Total:	805.12								
Malnati Organization										
MALNATI										
E116979	04/02/2013	264.55	0.00	04/16/2013	Dinner - Village Board meeting 4/2/13		-			No 0000
101-100-511-5840	Meals									
E116979	04/02/2013	10.00	0.00	04/16/2013	Tip		-			No 0000
101-100-511-5840	Meals									
	E116979 Total:	274.55								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MALNATI Total:		274.55								
Malnati Organization Total:		274.55								
Marc Printing										
MARCP										
106735	04/01/2013	1,092.50	0.00	04/16/2013	Boards and Commission & volunteers		-		No	0000
101-100-511-5799	Other materials & supplies				gift					
106735 Total:		1,092.50								
106752	04/01/2013	27.54	0.00	04/16/2013	Shipping		-		No	0000
101-100-511-5799	Other materials & supplies									
106752 Total:		27.54								
MARCP Total:		1,120.04								
Marc Printing Total:		1,120.04								
MGP, Inc.										
MGPINC										
1882	03/31/2013	858.42	0.00	04/16/2013	GIS Staffing - March 2013		-		No	0000
101-250-511-5599	Other contractual									
1882	03/31/2013	858.41	0.00	04/16/2013	GIS Staffing - March 2013		-		No	0000
101-000-210-2650	Contractor Permits Payable									
1882	03/31/2013	1,716.84	0.00	04/16/2013	GIS Staffing - March 2013		-		No	0000
660-620-519-5599	Other contractual									
1882 Total:		3,433.67								
MGPINC Total:		3,433.67								
MGP, Inc. Total:		3,433.67								
Motorola										
MOTOROLA										
91246876	04/01/2013	432.66	0.00	04/16/2013	Batteries for portable radios		-		No	0000
101-350-512-5410	R&M - communications equipment									
91246876 Total:		432.66								
MOTOROLA Total:		432.66								
Motorola Total:		432.66								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
NAEMSE										
NAEMSE										
VOL2013	04/01/2013	90.00	0.00	04/16/2013	Membership		-		No	0000
101-350-512-5570	Professional associations									
	VOL2013 Total:	90.00								
	NAEMSE Total:	90.00								
	NAEMSE Total:	90.00								
Oce										
OCE										
987965962	04/02/2013	188.97	0.00	04/16/2013	Maintenance for plotter - EE403		-		No	0000
101-210-511-5440	R&M - office equipment									
	987965962 Total:	188.97								
	OCE Total:	188.97								
	Oce Total:	188.97								
PMI										
PMI										
0403446	03/22/2013	463.45	0.00	04/16/2013	Cavicide wipes, regulator, probe covers		-		No	0000
101-350-512-5770	Training supplies									
	0403446 Total:	463.45								
0403629	03/25/2013	407.00	0.00	04/16/2013	Oxygen sensor and cable for E15		-		No	0000
101-350-512-5770	Training supplies									
	0403629 Total:	407.00								
	PMI Total:	870.45								
	PMI Total:	870.45								
Standard Equipment Company										
STANDARD										
C81460	02/25/2013	3,858.41	0.00	04/16/2013	Sealmaster, clamps, scraper, sprocket		-		No	0000
101-440-513-5480	R&M - vehicles									
	C81460 Total:	3,858.41								
C81464	02/27/2013	45.16	0.00	04/16/2013	Bearing cone for sweeper #2		-		No	0000
101-440-513-5480	R&M - vehicles									
	C81464 Total:	45.16								
C81482	02/26/2013	146.05	0.00	04/16/2013	Bearing for sweeper #2		-		No	0000
101-440-513-5480	R&M - vehicles									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
		C81482 Total:								
C81493	02/26/2013	146.05								
101-440-513-5480	R&M - vehicles	1,036.71	0.00	04/16/2013	Sprocket, main drive chain, sweeper #2		-		No	0000
		C81493 Total:								
C81717	03/11/2013	1,036.71								
101-440-513-5480	R&M - vehicles	205.09	0.00	04/16/2013	Ring, plate, washer for sweeper		-		No	0000
		C81717 Total:								
C81718	03/11/2013	205.09								
101-440-513-5480	R&M - vehicles	358.30	0.00	04/16/2013	Sprocket, washer for sweeper		-		No	0000
		C81718 Total:								
C81719	03/11/2013	358.30								
101-440-513-5480	R&M - vehicles	464.65	0.00	04/16/2013	Shaft for sweeper		-		No	0000
		C81719 Total:								
C81789	03/15/2013	464.65								
101-440-513-5480	R&M - vehicles	9.78	0.00	04/16/2013	Switch for sweeper		-		No	0000
		C81789 Total:								
C82062	03/25/2013	9.78								
101-440-513-5480	R&M - vehicles	-146.05	0.00	04/16/2013	Return		-		No	0000
		C82062 Total:								
C82063	03/25/2013	-146.05								
101-440-513-5480	R&M - vehicles	146.05	0.00	04/16/2013	Bearing for sweeper		-		No	0000
		C82063 Total:								
C82079	03/26/2013	146.05								
101-440-513-5480	R&M - vehicles	4,720.02	0.00	04/16/2013	Deflector, axle, roller, sprocket		-		No	0000
		C82079 Total:								
C82096	04/02/2013	4,720.02								
101-440-513-5480	R&M - vehicles	383.24	0.00	04/16/2013	Donut hardware for sweeper		-		No	0000
		C82096 Total:								
C82126	03/27/2013	383.24								
101-440-513-5480	R&M - vehicles	219.85	0.00	04/16/2013	Oil filter, bearing kit, board lift		-		No	0000
		C82126 Total:								
C82127	03/27/2013	219.85								
101-440-513-5480	R&M - vehicles	316.22	0.00	04/16/2013	Ball sproket kit for sweeper		-		No	0000
		C82127 Total:								
C82154	03/28/2013	316.22								
101-440-513-5480	R&M - vehicles	170.75	0.00	04/16/2013	Drive chain and clutch brake for sweeper		-		No	0000
		C82154 Total:								
C82199	03/29/2013	170.75								
101-440-513-5480	R&M - vehicles	397.90	0.00	04/16/2013	Main broom refill for sweeper		-		No	0000
		C82199 Total:								
C82224	04/01/2013	397.90								
101-440-513-5480	R&M - vehicles	210.87	0.00	04/16/2013	Nuts, washers, plate field for sweeper		-		No	0000
		C82224 Total:								
C82225	03/29/2013	210.87								
101-440-513-5480	R&M - vehicles	-358.30	0.00	04/16/2013	Return		-		No	0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	PIONEPRS Total:	19.20								
	Sun-Times Media/Pioneer Press Total:	19.20								
	Report Total:	30,555.43								



Proclamation

Immigration Reform

WHEREAS, the Village of Lincolnwood is a member of the Northwest Municipal Conference (NWMC)-a corporate organization representing municipalities and townships chartered within the State of Illinois and Counties of Cook, Dupage, Lake, Kane and McHenry; and

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and Chapter 5, Act 220, paragraphs 1 through 8, of the Illinois Compiled Statutes, authorize intergovernmental association and cooperation; and

WHEREAS, the public officials of the NWMC represent forty-four local governmental bodies and a population of over 1.3 million residents; and

WHEREAS, the NWMC established the NWMC Immigrant Integration Committee in 2010 to address the integration of the immigrant population in the north/northwest suburbs of Chicago; and

WHEREAS, the NWMC Immigrant Integration Committee recommends this model proclamation for consideration by the members of the NWMC; and

WHEREAS, the Village of Lincolnwood recognizes that the immigration system in the United States is in need of meaningful reform; and

WHEREAS, the Village of Lincolnwood urges the United State Congress to pass comprehensive legislation to reform the country's immigration system.

NOW, THEREFORE, I GERALD C. TURRY, President of the Village of Lincolnwood, do hereby support immigration reform that: provides a clear and earned path to citizenship for undocumented immigrants; clears immigration backlogs; addresses the current labor market needs and improves state and local economic competitiveness; provides for effective employment verification; promotes immigrant integration; and, enhances national security and safety with a sensible enforcement policy.

BE IT FURTHER RESOLVED, that copies of this proclamation shall be transmitted to the President of the United States, the Majority and Minority Leader of the United States Senate, the Speaker and Minority Leader of the United States Senate, the Speaker and Minority Leader of the United States House of Representatives, and to each member of Congress elected from the State of Illinois.

DATED this 16th day of April, 2013

ATTEST:

Beryl Herman
Village Clerk

Gerald C. Turry
Village President

Request For Board Action

REFERRED TO BOARD: April 16, 2013

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Adopting the Strategic Master Technology Plan for Fiscal Year 2013-14

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Strategic Master Technology Plan is a multi-year blueprint identifying Information Technology (IT) projects to be funded during the planning period. The plan identifies each proposed project to be undertaken, the year in which the project will be initiated, and the amount of money expected to be expended on the project each year. The plan helps the Village ensure that decisions on IT projects are made wisely and are well planned. The purpose of the plan is to identify methods to incorporate emerging technologies in Village operations so that services to residents are made in the most efficient means possible. This plan consists of 12 strategies that staff believes are essential to achieving the Village Board's Strategic Plan goals and objectives.

The Strategic Master Technology Plan is initially developed, reviewed, and proposed by the IT Committee, which meets on a monthly basis and includes an employee representative from each department. It is then reviewed and recommended to the Village Board by a committee consisting of the Village Manager, the Finance Director, the Assistant Village Manager, and ClientFirst, the Village's IT Consultant. The document is a planning document only. By approving this plan, the Village Board is not unilaterally approving expenditures for all the items described in the plan. Costs for projects and improvements included in the plan will continue to be included as a part of the Village's annual budget process. After the plan is approved, the Assistant Village Manager and the IT Committee are responsible for ensuring that all projects are completed on schedule. The proposed Strategic Master Technology Plan was presented to the Village Board at its February 5, 2013 Committee of the Whole meeting.

The IT initiatives for fiscal year 2013-14 include:

- Document Management
- Expand Citizen Communication Using the Internet
- Expand Audio/Visual Capabilities
- GIS Integration
- Mobile Worker Connectivity

- Cloud Based Computing
- Maximizing Efficiencies Gained through Application Software
- Increase Productivity through the Use of Technology
- Utilize Technology for Public Safety
- Disaster Recovery Preparedness
- IT Security
- IT Infrastructure Improvements

FINANCIAL IMPACT:

None. All expenditures identified in the plan will be made utilizing the Village's procurement policies and procedures.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Strategic Master Technology Plan for Fiscal Year 2013-14

RECOMMENDED MOTION:

Move to approve a Resolution adopting the Strategic Master Technology Plan for Fiscal Year 2013-14.

RESOLUTION NO. R2013-_____

**RESOLUTION ADOPTING THE STRATEGIC MASTER TECHNOLOGY PLAN
FOR FISCAL YEAR 2013-14**

WHEREAS, the Village of Lincolnwood (“Village”) is a home rule municipality located in Cook County, Illinois; and

WHEREAS, the corporate authorities have considered the findings and recommendations of the Village Manager and the Village’s Information Technology consultant ClientFirst for the adoption of the Strategic Master Technology Plan (“the Plan”) for Fiscal Year 2013-14; and

WHEREAS, on February 5, 2013 the Committee of the Whole reviewed and discussed the proposed Strategic Master Technology Plan for the Fiscal Year 2013-14; and

WHEREAS, the Village will strive to accomplish all strategies and initiatives identified in the Plan while using standard budget processes and purchasing procedures.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PLAN. The Plan shall be, and is hereby, approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and in the manner provided by law.

PASSED this ___ day of April, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ___ day of April, 2013.

Gerald C. Turry
Village President

ATTEST:

Beryl Herman
Village Clerk

EXHIBIT A

Fiscal Year 2013-14 Strategic Master Technology Plan



STRATEGIC MASTER TECHNOLOGY PLAN

2013-14 Fiscal Year

APRIL 16, 2013

Prepared By

The Information Technology Committee and

CLIENT**FIRST**
CONSULTING GROUP

"Uncompromising Client Service Begins Here"

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INTRODUCTION

The Information Technology (IT) Strategic Plan is a multi-year plan identifying IT projects to be funded during the planning period. It identifies each proposed project, the year in which the project will be initiated, and the amount expected to be expended on the project each year. The document is a planning tool that fosters a strategic and collaborative approach for IT decision making.

PURPOSE

The purpose of the Information Technology (IT) Strategic Plan is to identify methods to incorporate emerging technologies in the Village operations in order to provide services to our residents in the most efficient means possible.

IT COMMITTEE

The purpose of the IT Committee is to advise the Village on professional planning, implementation, evaluation of IT projects and services and to update the Village's IT Strategic Plan on an annual basis. Additionally, the committee drafts and recommends an IT budget to the Village Manager. The IT Committee is chaired by the Assistant Village Manager and consists of representatives from each department.

CLIENTFIRST

The ClientFirst Consulting Group has been assisting local governments with innovative technology for many years. Their risk-averse technology planning and services have gained the confidence of many agencies, resulting in long-term business relationships. Their focus is on government technology, business management, and practical applications. ClientFirst has been the principal IT Consultant for the Village since 2004.

DOCUMENT MANAGEMENT

Strategy

Create the capability to electronically store and manage all important documents and blueprints within the Village. The strategy includes scanning capability, indexing, key word searches and, over time, integration of electronic documents with other systems. The results of implementing this strategy will include reduced time to retrieve Freedom of Information Act requests, improved access to information related to documents, the ability for public safety officers to electronically access building plans and other key documents and reduced requirements for paper storage space.

Initiative #1

- Integrate Geographical Information Systems (GIS) and documents online

Benefits

- Integrates GIS data and documentation related to parcels for rapid retrieval and improved research ability

Budget Considerations

- Consulting \$2,000
- Hardware/software \$14,200

Timeline

- 2014/2015 budget year

Initiative #2

- Implement work flow for review and signature of letters and memos
 - Replace existing process with an online process

Benefits

- Automates and existing manual process, improving timeliness, saving paper, storage space and energy.

Budget Considerations

- Hardware/software \$5,500 (Laserfiche upgrade)
- Consulting \$4,600

Timeline

- Complete 2014/2015 budget year

Strategy	Initiative	Efficiencies Gained	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
Document Management	Integrate GIS and Document Management	100 Hours Saved per Year			\$16,200			\$16,200
	Implement Work Flow for Review and Signature of Letters and Memos	TBD			\$10,100			\$10,100
Totals					\$26,300			\$26,300

EXPAND CITIZEN COMMUNICATION USING THE INTERNET

Strategy

Utilize the Village the Internet as a communication method that is available to citizens at all times. Continue to increase website capabilities to include functions that currently may require face-to-face interaction with the Village and, therefore, have limited availability to citizens. This includes event enrollment and payment of fees, licenses, and fines. In addition, enhance information and video access to citizens through the website and provide mechanisms for tracking and managing development projects that require frequent interfaces with Community Development and regulatory oversight.

Initiative #1

- Annual program for Pool Pass Signup for non-residents

Benefits

- Generally viewed as a fair and equitable way to distribute non-resident pool passes. Program is paid for by the participants.

Budget Considerations

Annual program maintenance and report enhancements

- Hardware \$5,000
- Consulting \$2,500

Timeline

- Annual cost of pool pass signup operation

Initiative #2

- Redesign Village website

Benefits

- Improved navigation and revised template will expand news and social media offerings

Budget Considerations

- Consulting \$10,000

Timeline

- 2012/2013 Budget Year

Initiative #3

- Fillable forms for temporary employment applications and volunteer signups

Benefits

- Reduces paper and increases accuracy of applications

Budget Considerations

- Consulting \$1,000

Timeline

- 2013/2014 Budget Year

Initiative #4

- Add additional payment options to website
 - Vehicle Stickers
 - Ambulance fees
 - Business licenses
 - Police fines
 - Other fees
- Phase 2 (Phase 1 is complete)
 - Review potential opportunities to utilize Springbrook 7 (".net") for online payments
 - Depends on Springbrook V7
- Phase 3
 - Implement additional online services
 - Vehicle stickers
 - Business licenses
- Phase 4
 - TBD

Benefits

- Additional payment alternatives increase ease of compliance with Village rules and regulations.

Budget Considerations

- Phase 2
 - Consulting \$2,500
- Phase 3
 - Consulting \$2,500
- Phase 4
 - Consulting \$2,500

Timeline

- Phase 2 (Process Review)
 - 2013/2014 budget year
- Phase 3
 - 2014/2015 budget year
- Phase 4
 - 2015/2016 budget year

Initiative #5

- Online streaming of Cable Channel Broadcast 24 hours per day, seven days per week

Benefits

- Enhanced citizen communications and transparency to residents that do not have access to Comcast or U-Verse

Budget Considerations

- Hardware/software \$4,160
- Subscription Cost \$2,340

Timeline

- 2013-2014 Budget Year

Initiative #6

- Developer Permits and Project Walkthrough on website
 - Developer fees and permits
 - Electronic plan submittals
 - Step by step project walkthrough
 - Depends on Springbrook V7

Benefits

- Will assist in making Lincolnwood more developer friendly by developers to do business with the Village anytime during the week
 - Reduce staff time due to developer online payments

Budget Considerations

- Phase 2 (Phase 1 is complete)
 - Evaluate Springbrook version 7 to determine functionality for online permitting meets Village needs
 - Consulting \$2,500
- Phase 3
 - Permitting
 - Negotiations with Springbrook
 - Purchase software \$25,000 to \$50,000
 - Consulting \$10,000 to \$15,000
 - Hardware/software None – assumes Internet server
- Phase 4
 - Project Walkthrough capabilities
 - Purchase software \$25,000 to \$50,000
 - Consulting \$5,000 to \$10,000
 - Hardware/software None – assumes Internet server

Timeline

- Dependent on overall system assessment findings
- Phase 2 (Springbrook Evaluation)
 - 2014/2015 Budget Year
- Phase 3 (Online Permitting)
 - TBD

Strategy	Initiative	Efficiencies Gained	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	Total
Expand Citizen Communications	Pool Pass Signup - Non-Residents	40 Hours Saved per year	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$37,500
	Redesign Website	Potential to save \$20K	\$10,000					\$10,000
	Fillable Forms	200 Hours Saved per Year		\$1,000				\$1,000
	Expand online payment options	130 Hours Saved per Year		\$2,500	\$2,500	\$2,500		\$7,500
	24/7 Online Streaming of Cable Channel Broadcast	Citizen communication		\$6,500				\$6,500
	Developer Permitting and Project Walkthrough online	24 Hours Saved per Year			\$2,500	\$65,000	\$60,000	\$127,500
Totals			\$17,500	\$15,000	\$15,000	\$75,000	\$67,500	\$190,000

EXPAND AUDIO/VISUAL CAPABILITIES

Strategy

Maintain an equipment replacement plan that improves the overall quality of Village audio/visual productions and enhances the existing Public, Educational, Government (PEG) broadcast system. This strategy is funded by PEG equipment replacement fee revenue from Comcast and U-Verse.

Initiative #1

- Phase 1
 - Separate speaker “zones” in Council Chambers that currently create feedback
 - Feedback limits the broadcast volume potential

Benefits:

- Enhances microphones clarity on PEG Channel and increases the volume level of the broadcast

Budget Considerations

- Purchase equipment \$12,500
- Consulting \$500

Timeline

- 2012/2013 budget year

- Phase 2
 - Replace existing projectors in Council Chambers

Benefits:

- Existing projectors are beyond their useful life and display images that are difficult to view
- New projectors provide more lumens providing additional visual clarity

Budget Considerations

- Purchase equipment \$23,000
- Consulting \$500

Timeline

- 2013/2014 budget year

- Phase 3
 - Install new streamlined control console
 - Eliminate top rack sections & wall mount control monitors
 - Relocate some equipment to other room to reduce control room noise

Benefits:

- Will improve the efficiency of the system and allow for better control of live meetings

Budget Considerations

- Purchase equipment \$7,000
- Consulting \$500

Timeline

- 2014/2015 budget year

- Phase 4
 - Install new video switcher

Benefits:

 - Video switcher will support both existing cameras and new technologies
 - Provides for better ease of use for camera operator

Budget Considerations

 - Purchase equipment \$12,000
 - Consulting \$500

Timeline

 - 2015/2016 budget year

- Phase 5
 - Replace video cameras
 - Install HD PTZ cameras (or greater if appropriate) using digital signal transmission

Benefits:

 - Cameras are at end of life for existing motorized cameras
 - Will improve quality of video transmission

Budget Considerations

 - Purchase equipment \$15,000
 - Consulting \$500

Timeline

 - 2016/2017 budget year

- Phase 6
 - Install Lighting controls and additional lighting

Benefits:

 - Will improve video quality on-camera

Budget Considerations

 - Purchase equipment \$12,000
 - Consulting \$500

Timeline

 - 2017/2018 budget year

- Phase 7
 - Replacement of Broadcast Server
 - Add new storage arrays

Benefits:

 - Server will be at end of useful life
 - Will be replaced with newer technology as available

Budget Considerations

 - Purchase equipment \$10,000
 - Consulting \$500

Timeline

- 2018/2019 budget year
- Phase 8
 - Replacement of audio board
 - Replacement of microphones
 - Replacement of monitor speakers

Benefits:

- Equipment will be at end of useful life
- Improvement of audio broadcasting quality

Budget Considerations

- Purchase equipment \$12,500
- Consulting \$500

Timeline

- 2019/2020 budget year
- Phase 9
 - Replace multi-viewers in control room
 - Replace hi-res monitors

Benefits:

- Equipment will be at end of useful life

Budget Considerations

- Purchase equipment \$22,000
- Consulting \$500

Timeline

- 2020/2021 budget year

Initiative #2

- Enhance audio/visual capabilities at Public Works
 - Create a Public Works conference room
 - Populate the conference room with wireless and projector

Benefits

- Conference room at Public Works would reduce travel for meetings that require audio/visual equipment. Currently, these all must be held at Village Hall.

Budget Considerations

- Hardware/software \$7,500
- Consulting \$2,500

Timeline

- 2013/2014 budget year

Initiative #3

- Conference Room A/V Improvements
 - Pilot smart boards in the Police/Fire training room
 - Add smart boards to the Community Center if justified by ease of use and demand

Benefits

- Enhances ability to collaborate
- Smartboards useful for EOC displays and interaction

Budget Considerations

- Hardware \$10,000
- Consulting \$1,000

Timeline

- 2014/2015 budget year

Initiative #4

- Monitor in Community Center for signage

Benefits

- Can post special messages, schedule of events, greetings and other items

Budget Considerations

- Hardware/software \$1,000
- Consulting \$500

Timeline

- 2014/2015 budget year

Strategy	Initiative	Efficiencies Gained	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
Expand Audio/Visual Capabilities	Video broadcast of public meetings	3 Hours Saved per DVD	\$13,000	\$23,500	\$7,500	\$12,500	\$15,500	\$72,000
	Pub Works Conf Room	Saves drive time		\$10,000				\$10,000
	Smartboards	Increased collaboration			\$11,000			\$11,000
	Comm Center Monitor	Improved customer service			\$1,500			\$1,500
Totals			\$13,000	\$33,500	\$20,000	\$12,500	\$15,500	\$94,500

GIS INTEGRATION

Strategy

Continue to develop Village GIS capabilities and utilize GIS data in all departments. Where appropriate, cross-reference or integrate GIS information with other systems to provide a complete information database related to Village systems and individual land parcels within the Village. Expand the use of GIS to more accurately track Village assets, including trees, signs, water mains, and fire hydrants. As the ability to provide information expands through GIS layer creation, provide additional tools to staff, board members, and, where appropriate, citizens for access to the information.

Initiative #1

- Develop layers
 - Priority list of layers included in 5-year GIS plan
 - Continue layer development

Benefits

- Improved tools to track and analyze Village data and assets

Budget Considerations

- Consulting \$59,400 (Included in GIS Consortium Contract)

Timeline

- Ongoing

Initiative #2

- Integrate Springbrook, and GIS addresses
 - Enhance Springbrook to utilize GIS addresses
 - Springbrook addresses to be pulled from GIS data base
 - Depends on Springbrook V7

Benefits

- Allows staff to enter base address once and access the address from several systems. Will improve the accuracy of addresses.

Budget Considerations

- Software \$20,000
- Consulting \$2,500

Timeline

- 2014/2015 Budget year

Initiative #3

- Integrate Rectrac, and GIS addresses
 - Enhance Rectrac to utilize GIS addresses
 - Springbrook addresses to be pulled from GIS data base
 - Depends on Springbrook V7

Benefits

- Allows staff to enter base address once and access the address from several systems. Will improve the accuracy of addresses.

Budget Considerations

- Software \$20,000
- Consulting \$2,500

Timeline

- 2014/2015 Budget year

Initiative #4

- Increase accuracy of GIS data
 - Ad-hoc GIS coordinates based on cell phone has a higher degree of potential error
 - Purchase hand-held GIS device for field verification
 - Street lights & fire hydrants are complete
 - Street signs, water meters, trees and water inventory remain to be done

Benefits

- Improved GIS documentation will reduce location errors and resultant confusion

Budget Considerations

- Hardware \$10,000
- Consulting \$1,000 to \$2,000

Timeline

- 2014/2015 Budget year

Initiative #5

- Expand Departmental ability to perform Authoritative Editing on GIS Layers
 - Determine security requirements to allow key departmental personnel to update specific items within a GIS layer
 - Work with the consortium to implement Authoritative Editing

Benefits

- Increase ability to analyze GIS data and inventories of critical Village assets

Budget Considerations

- Training \$2,000

Timeline

- 2015/2016 Budget year
 - Purchase software licenses
 - Send employees to training

Strategy	Initiative	Efficiencies Gained	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	Total
GIS Integration	Develop GIS layers	615 hours Saved per year	\$59,400	\$59,400	\$59,400	\$59,400	\$59,400	\$297,000
	Integrate Springbrook and GIS addresses	208 hours saved per year			\$22,500			\$22,500
	Improve Accuracy of GIS	Reduced Engineering Costs			\$12,000			\$12,000
	Expand use of GIS throughout Departments	Long Term Reduction in Locate Time				\$2,000		\$2,000
Totals			\$59,400	\$59,400	\$93,900	\$61,400	\$59,400	\$333,500

MOBILE WORKER CONNECTIVITY

Strategy

Develop electronic mobile worker connectivity capabilities to improve communications with Village workers that are in the field. The ability to remotely access calendars, appointment books, work orders, and other information will improve productivity and customer service by reducing the amount of time spent going to and from Village facilities to update systems and retrieve future assignments.

Initiative #1

- Expand wireless network to cover Municipal Center and Main Public Works Facility
 - Upgrade current system of “hot spots” at Village Hall and Police/Fire Training Room to include all Municipal Center offices

Benefits

- Replace what will be six year old wireless and expands coverage to include all Village work space. Provides laptop users with access at any location and will increase utility of laptops and tablets.

Budget Considerations

- | | |
|---------------------|----------|
| • Hardware/software | \$30,000 |
| • Consulting | \$5,000 |

Timeline

- 2013/2014 budget year

Initiative #2

- Enhance Firehouse to include the capability for mobile inspections
 - Additional module required for purchase
 - Estimate three iPads to be available for checkout

Benefits

- Provide inspection results to constituents immediately
- Update inspection results while in the field, saving time

Budget Considerations

- | | |
|-------------------------------|---------|
| • Hardware | \$2,400 |
| • Software (Firehouse module) | \$1,000 |
| • Consulting | \$1,000 |

Timeline

- 2012/2013 budget year

Initiative #3

- Replace existing laptop for Community Development inspector with iPad
 - Requires Springbrook V7 installation

Benefits

- Reduced cost
- Improved ease of use
- Simplified process

Budget Considerations

- Hardware \$1,200
- Consulting \$2,500

Timeline

- 2013/2014 budget year

Initiative #4

- Utilize iPads for Court packets
 - Create pilot program for the replacement of paper evidence and documentation with iPads

Benefits

- Reduces paper creation
- Much simpler way to transport video to court
- Easier reference retrieval

Budget Considerations

- Hardware \$800
- Consulting \$500

Timeline

- 2014/2015 budget year

Initiative #5

- Utilize iPads for Court packets
 - Based on successful pilot program
 - Replace paper evidence and documentation with iPads
 - Estimate six iPads to be available for checkout

Benefits

- Reduces paper creation
- Much simpler way to transport video to court
- Easier reference retrieval

Budget Considerations

- Hardware \$3,600
- Consulting \$1,000

Timeline

- 2014/2015 budget year

Initiative #6

- Utilize iPads for Park Inspections

Benefits

- Eliminates paper notes and leads to
- Much simpler way to transport video to court
- Easier reference retrieval

Budget Considerations

- Hardware \$600
- Consulting \$340

Timeline

- 2014/2015 budget year

Strategy	Initiative	Efficiencies Gained	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
Mobile Worker Connectivity	Village Wireless	Provide easy to use guest wireless for residents		\$35,000				\$35,000
	Mobile Fire Inspect	104 hours per year	\$4,400					\$4,400
	Comm Dev laptop replace	Improved speed		\$3,700				\$3,700
	iPad for Court Pilot	Reduce paper			\$1,300			\$1,300
	iPads for Court Appear	Reduced paper			\$4,600			\$4,600
	iPads for Park Insp.	Reduced paper				\$940		\$940
Totals			\$4,400	\$38,700	\$5,900	\$940		\$49,940

CLOUD BASED COMPUTING

Strategy

Evaluate cloud based computing alternatives and migrate systems to the cloud when opportunity and return on investment calculations show cloud computing as a valid alternative. In general, prior to any major system upgrade, the IT function will conduct an evaluation of cloud based alternatives and present the results to Village Management as a part of the approval process.

Initiative #1

- Review cloud based computing alternatives as a part of the approval process for each major software upgrade.
 - Initial reviews include:
 - Springbrook Version 7 (complete)
 - Firehouse upgrade
 - Exchange upgrade versus Microsoft 365

Benefits

- Reduced ongoing support costs
- Reduced overall IT costs

Budget Considerations

- To be funded through the IT Strategy and Management budget

Timeline

- 2012/2013 Budget year

Initiative #2

- Implement redundant internet connections to provide improved availability of the internet, electronic mail and cloud based applications

Benefits

- Needed for:
 - Access to cloud based applications
 - GIS
 - Firehouse
 - Remote support
 - Remote staff access to systems (Mobility)
 - Ability to update the website and distribute packets
 - Email Access
- Reduced internet downtime
- Increased productivity

Budget Considerations

- Hardware \$2,500
- Internet Service \$280 per month
- Consulting \$2,500

Timeline

- 2013/2014 Budget year

Strategy	Initiative	Efficiencies Gained	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	Total
Evaluate Cloud Based Computing Alternatives	Review Cloud Based Computing Alternatives	Reduced Costs – ie. Firehouse expected savings \$7,500						
	Implement Redundant Internet Connections	Increased Productivity,		\$8,360	\$3,360	\$3,360	\$3,360	\$18,440
Totals				\$8,360	\$3,360	\$3,360	\$3,360	\$18,440

MAXIMIZE EFFICIENCIES GAINED THROUGH APPLICATION SOFTWARE

Strategy

The Village utilizes and maintains many software applications, some, such as Springbrook are Enterprise Resource Planning (ERP) programs and are used by several departments, while some are used by a single department. All software applications should be considered important Village assets and the Village must strive to fully utilize these applications through training, upgrades, business process reviews and other means. In addition, as new areas for automation are identified, the Village should review existing software applications and vendors to determine if additional modules are available for integration with the existing systems before selecting a new third party product. Centralizing software applications is the overall goal.

Initiative #1

- Migrate Springbrook to Version 7
 - All Springbrook modules to be affected
 - Convert to new version
 - Train staff in use of “.net” functionality
 - Review existing business processes and if improvements can gain efficiency

Benefits

- Improved software functionality and increased compliance with Community Development requirements.

Budget Considerations

- All Departments
 - Hardware – server & SQL \$20,000
 - Software \$49,875
 - Consulting \$10,000

Timeline

- FY 2013 through FY 2014 budget years

Initiative #2

- Re-implement Permits, Inspections and Business License modules of Springbrook
 - Dependent on Springbrook V7

Benefits Improved efficiencies through staff training and revised business processes.

Budget Considerations

- Springbrook Assistance \$26,000
- Consulting \$5,000

Timeline

- 2013/2014 budget year

MAXIMIZE APPLICATION SOFTWARE EFFICIENCIES (CONTINUED)

Initiative #3

- Evaluate Springbrook Code and Contact module
 - Determine if Springbrook Code and Contact module meets Village needs
 - Code and Contact module will supplement DACRA software currently in use for adjudication

Budget Considerations

- Hardware/software \$0
- Consulting \$2,500

Timeline

- 2012/2013 budget year

Initiative #4

- Implement Springbrook Code and Contact Module
 - Dependent on Springbrook V7

Budget Considerations

- Hardware/software /training \$15,000
- Consulting \$5,000

Timeline

- 2014/2015 Budget Year

Initiative #5

- Additional Springbrook modules or integration features
 - Paperless Check Requests
 - Paperless Timesheets
 - Paperless Purchase Orders
 - Springbrook integration with New World
 - Springbrook integration with Laserfiche
 - Springbrook integration with DACRA

Budget Considerations

- Hardware/software TBD
- Consulting TBD

Timeline

- Phase 1 – 2015-2016 Budget Year
 - Paperless Check Requests
 - Paperless Timesheets
 - Paperless Purchase Orders
- Phase 2 – 2016/2017 Budget Year
 - Springbrook integrating with Laserfiche
 - Springbrook integration with New World
- Phase 3 – 2017/2018 Budget Year
 - Springbrook integration with DACRA

Strategy	Initiative	Efficiencies Gained	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	Total
Software Efficiencies	Upgrade Springbrook	Improved Data Integration Between Multiple Software Programs		\$79,875				\$79,875
	Re-implement Comm. Dev modules	Improved Reporting and Data Collection		\$31,000				\$31,000
	Evaluate Code Enforcement	New Code Enforcement Software	\$2,500					\$2,500
	Implement Code Enforcement	Improved Code Enforcement Efficiencies: 75 hours saved		\$20,000				\$20,000
	Additional Modules or Integration Features	Decreased Paper Usage and Increased Integration				TBD	TBD	TBD
Totals			\$2,500	\$130,875				\$133,375

INCREASE PRODUCTIVITY THROUGH THE USE OF TECHNOLOGY

Strategy

Continue to implement processes and software solutions that improve the productivity of IT and Village staff. Such systems include automated network management systems, automated desktop patching, remote access solutions, work order processing and preventative maintenance systems. Standardizing hardware and software update processes will improve productivity by reducing system downtime and providing staff with the cost-effective, up-to-date software.

Initiative #1

- Standardize purchasing cycles
 - Desktop replacements on four-year cycle for all departments
 - Purchase identical models for as many years as possible
 - Begin the introduction of dual monitors for improved productivity
 - Evaluate laptop replacements beginning at year four
 - Vehicle laptops
 - Department Directors and Deputies/Assistants
 - Limited use Village Board tablets to be replaced on a four-year cycle
 - Server replacements on five-year cycle
 - Network equipment replacement on seven-year cycle
 - Investigate potential resale of obsolete IT equipment
 - In-car video cameras on a five year cycle
 - Cellular phones on a two-year cycle

Replacement Schedule

- 2013/2014
 - Replace file server with virtual server
 - Replace backup systems with current technology
- 2014/2015
 - Replace New World file servers
 - Replace application (non-Springbrook) server

Benefits

- Saves an estimated 4 hours per month

Budget Considerations

- 2013/2014
 - Hardware/software \$17,500
 - Consulting \$5,000
- 2014/2015
 - Hardware/software \$25,000
 - Consulting \$10,000
- 2015/2016
 - Hardware/software \$61,000
 - Consulting \$15,000
- 2016/2017
 - Hardware/software \$55,000
 - Consulting \$10,500

Timeline

- Each budget year

Initiative #2

- Implement log consolidation and archiving software

Benefits

- Log reviews are required for Payment Card Industry Data Security Standard compliance. Automation of log collection will reduce review time by 1 hour per week.

Budget Considerations

- Hardware/software \$5,000
- Consulting \$2,500

Timeline

- 2013/2014 budget year

Initiative #3

- Implement Infrastructure Inventory software
 - Maintain detailed fixed asset inventory for Public Works
 - Integrate with GIS

Benefits

Provide overall inventory control for all Village Public Works assets, regardless of location. Will improve accuracy of record keeping and improve tracking replacement and wastage of assets such as signs and lights.

Budget Considerations

- Hardware/software \$40,000
- Consulting \$20,000

Timeline

- 2015/2016 budget year

Strategy	Initiative	Efficiencies Gained	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
Increase Productivity	Standardize Purchasing Cycles	Amortize Annual Costs		\$22,500	\$35,000	\$76,000	\$65,500	\$199,000
	Implement Log Consolidation software	Save 52 hours consulting time/year		\$7,500				\$7,500
	Implement Infrastructure Inventory software	Reduce hrs by 120/ year - better planning				\$60,000		\$60,000
Totals				\$30,000	\$35,000	\$136,000	\$65,500	\$266,500

UTILIZE TECHNOLOGY FOR PUBLIC SAFETY

Strategy

Expand the use of audio, video and wireless technology to improve public safety, document specific events, and monitor critical Village assets. Improvements in video compression algorithms and integration with wireless access will provide the ability of the Village to transmit video signals in an un-tethered manner between Village Hall and remote locations or vehicles within the Village. This video can then be used to document events, provide training opportunities, or monitor Village assets.

Initiative #1

- Provide for remote, on request access to School District video
 - Access to video only when requested by District
 - Access in E-911 center and squads

Benefits

- Improved public and officer safety through increased visibility of an incident while responding and on the scene.

Budget Considerations

- Consulting \$1,000

Timeline

- 2011/2012 budget year – in progress

Initiative #2

- Additional Monitors for the Communications Center
 - Separate monitor for Village map
 - Monitor for weather and local news

Benefits

- Reduces the need to switch monitor screens and provides faster updates

Budget Considerations

- Hardware/software \$2,000

Timeline

Complete 2012/2013 budget year

Initiative #3

- Implement Briefing Notes and Be On the LookOut modules

Benefits

- Improved documentation
- Integrated Be On the LookOut notification in squads

Budget Considerations

- Hardware/software \$10,000

Timeline

- Complete 2013/2014 budget year

UTILIZE TECHNOLOGY FOR PUBLIC SAFETY (CONTINUED)

Initiative #4

- Implement in-vehicle ticketing and crash reporting
 - Purchase e-ticketing and e-crash module
 - Equip squad cars with wireless printers

Benefits

- Faster, more accurate ticketing with reduced transposition errors from re-keying

Budget Considerations

- Hardware/software \$15,000

Timeline

- Complete 2013/2014 budget year
 - Dependent on County for implementation schedule

Initiative #5

- Blue Light phones for Centennial Park
 - Two near shelter area
 - Include Blue Light phones in bike path area

Benefits

- Provide for emergency 911 dialing from isolated areas

Budget Considerations

- Hardware/software \$14,000

Timeline

- Complete 2014/2015 budget year

Initiative #6

- 911 Server Replacement
 - Replace 911 equipment because it is end of life

Benefits

- By the FY15 budget year, the 911 equipment will probably not be serviced reliably

Budget Considerations

- Hardware/software \$150,000
- Consulting \$10,000

Timeline

- Complete 2014/2015 budget year

UTILIZE TECHNOLOGY FOR PUBLIC SAFETY (CONTINUED)

Initiative #7

- Purchase automatic license recognition cameras and software
 - Equip one squad car with automatic license recognition software for use at the Mall

Benefits

- Will assist in recovery of stolen vehicles and identification of outstanding tickets.

Budget Considerations

- Hardware/software \$20,000

Timeline

- Complete 2015/2016 budget year

Initiative #8

- Add additional video surveillance to Pool Complex

Benefits

- Will improve staff oversight of seasonal staff.
- Enhance security of the facility

Budget Considerations

- Phase 1 – Pool Surveillance
 - Hardware/software \$26,500
 - Consulting \$2,000
- Phase 2 – Pool Surveillance
 - Hardware/software \$18,750
 - Consulting \$2,000

Timeline

- Phase 1
 - Complete 2014/2015 budget year
- Phase 2
 - Complete 2015/2016 budget year

Initiative #9

- Add capability to stream video from Fire Department vehicle(s)
 - Real time streaming to command personnel
 - Real time streaming from Ambulance to Hospital

Benefits

- Provide command personnel with improved visibility into an event in real time. Also, can provide hospital staff and doctors with direct contact and video of patient issues in real time.

Budget Considerations

- Hardware/software \$50,000 to \$75,000
- Consulting \$10,000 to \$20,000

Timeline

- 2015/2016 budget

UTILIZE TECHNOLOGY FOR PUBLIC SAFETY (CONTINUED)

Initiative #10

- Integrate access to non-Village video feeds into PD
 - Interested private organizations

Benefits

- Improved public and officer safety through increased visibility of an incident while responding and on the scene.

Budget Considerations

- Hardware/software \$5,000 to \$10,000
- Consulting \$5,000

Timeline

- 2016/2017 budget year

Initiative #11

- Add voice recognition software to squads
 - Allows entry of text in New World RMS without typing
 - Reduces need to look away from driving to accept commands

Benefits

- Will improve officer safety by reducing the need to look at the mobile data terminal to enter commands.

Budget Considerations

- Phase 1 - Pilot
 - Hardware/software \$5,000
 - Consulting \$1,000
- Phase 2
 - Hardware/software \$12,000 to \$15,000
 - Consulting \$1,000 to \$2,500

Timeline

- Phase 1
 - Must follow e-ticketing
 - Complete 2015/2016 budget year
- Phase 2
 - Complete 2016/2017 budget year

Initiative #12

- Add video surveillance in Lincolnwood Centennial park
 - As a part of Lincolnwood Centennial park Phase 3 improvement program
 - Provide for Police monitoring

Benefits

- Improved public and officer safety through increased visibility of an incident while responding and on the scene. Will also provide for video record of vandalism and other unlawful acts.

UTILIZE TECHNOLOGY FOR PUBLIC SAFETY (CONTINUED)

Budget Considerations

- Hardware/software \$25,000 to \$50,000
- Consulting \$5,000 to \$15,000

Timeline

- Complete 2014/2015 budget

Initiative #13

- Add video surveillance in Village parks
 - Study additional surveillance requirements and determine direction
 - Provide for Police monitoring

Benefits

- Improved public and officer safety through increased visibility of an incident while responding and on the scene. Will also provide for video record of vandalism and other unlawful acts.

Budget Considerations

- Hardware/software \$25,000 to \$50,000
- Consulting \$5,000 to \$15,000

Timeline

- Complete 2015/2016 budget year

Initiative #14

- Additional security features for Public Works
 - "Panic button" for Public Works office staff
 - Additional video surveillance for the public works office

Benefits

- Increased staff safety

Budget Considerations

- Hardware/software \$10,000
- Consulting \$1,000

Timeline

- Complete 2013/2014 budget year

UTILIZE TECHNOLOGY FOR PUBLIC SAFETY (CONTINUED)

Strategy	Initiative	Efficiencies Gained	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	Total
Video for Public Safety	School video Access	Improved Public Safety						
	Additional Monitors Comm Center	Improved Public Safety	\$2,000					\$2,000
	Implement Briefing Notes and Be On the LookOut Modules	Improved Documentation		\$10,000				\$10,000
	In-vehicle ticketing & crash reporting	200 Hours Saved per Year		\$15,000				\$15,000
	Blue Light phones in Centennial Park	Improved public safety			\$14,000			\$14,000
	Replace 911 equipment	Equipment at End of Life			\$160,000			\$160,000
	Purchase automatic license recognition cameras and software	Assist in recovery of stolen vehicles and identification of outstanding tickets				\$20,000		\$20,000
	Video for Pool Complex	PCI compliance and Monitor summer staff			\$28,500	\$20,750		\$49,250
	Video streaming from vehicles	Reduced Emergency Response Time				\$95,000		\$95,000
	Integrate non-Village video	Reduced Emergency Response Time					\$15,000	\$15,000
	Voice recognition software to squads	Improved safety – eyes on the road				\$6,000	\$17,500	\$23,500
	Video Surveillance	Reduced vandalism			\$65,000			\$65,000

	in Lincolnwood Centennial Park	and improved security						
	Video surveillance in Parks	Reduced Emergency Response Time				\$65,000		\$65,000
	Additional Security Features for Public Works	Increased Staff Safety		\$11,000				\$11,000
Totals			\$2,000	\$36,000	\$267,500	\$206,750	\$32,500	\$544,750

DISASTER RECOVERY PREPAREDNESS

Strategy

In order to protect Village electronic information and provide staff with such information should the computer room become unusable, the Village must develop IT Disaster Recovery (D/R) capabilities. These capabilities should include, at a minimum, the ability to transfer information technology services from Village Hall to Public Works and, should both buildings become unusable, to a remote location isolated from a potential threat. Plans call for remote access to systems by Village staff should facilities be unavailable.

Initiative #1

- Test Disaster Recovery capabilities
 - Each year, test a portion of the DR plan

Budget Considerations

- Hardware/software \$2,500
- Consulting \$2,500

Timeline

- Ongoing - beginning 2012/2013 budget year

Initiative #2

- Conduct power study
 - Document current and future power needs for Village Hall computer room

Budget Considerations

- Consulting \$2,500

Timeline

- 2011/2012 budget year - Complete

Initiative #3

- Implement improved UPS capabilities
 - Based on power study results, implement improved backup power capabilities

Budget Considerations

- Hardware/software \$15,000
- Consulting \$2,500

Timeline

- 2012/2013 budget year

Initiative #4

- Expand backup capabilities to include de-duplication and automatic replication to Public Works
 - Deduplication is a technology that eliminates the storage of duplicate information. This means that only changes are saved.
 - Deduplication reduces backup disk space needs by 30% to 50%.

Benefits

- Reduce weekly support time by 52 hours a year or over \$4,400 per year savings

Budget Considerations

- Hardware/software \$15,000
- Consulting \$2,500

Timeline

- 2013/2014 budget year

Strategy	Initiative	Efficiencies Gained	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
Disaster Recovery Preparedness	Testing	Reduced System Downtime	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
	Power Study	Reduced Downtime and Repair Time						
	Power Improve	Reduced Downtime and Repair Time	\$17,500					\$17,500
	Expand Backup Capabilities	Save 52 support hours/year		\$17,500				\$17,500
Totals			\$22,500	\$22,500	\$5,000	\$5,000	\$5,000	\$60,000

IT SECURITY

Strategy

Information technology security threats continue to evolve with time, creating a need for the Village to maintain programs to counter those threats. These programs include staff security awareness, deployment of a demilitarized zone (DMZ) for additional Internet-facing applications, software to archive electronic mail and other electronic communications mechanisms in conjunction with records retention policies, and automated intrusion detection systems to identify and alert staff to cyber attacks.

Initiative #1

- Create Security Awareness program
 - Train staff in anti-phishing
 - Include periodic helpful hints in staff publications
 - Review & revise IT policy bi-annually

Benefits

- Required as a part of the PCI standard.

Budget Considerations

- Hardware/software \$1,000
- Consulting \$2,000

Timeline

- 2013/2014 budget year

Initiative #2

- Implement electronic mail archiving software

Benefits

- Will improve ability to retrieve email messages from storage. Will allow for rapid retrieval of email messages for Freedom of Information Act requests.

Budget Considerations

- Hardware/software \$7,500
- Consulting \$2,500

Timeline

- Complete 2013/2014 budget year

Initiative #3

- Implement Intrusion Detection software for firewall and wireless

Benefits

- Required as a part of the PCI standard. Will improve overall electronic data security and decrease the risk of an attack going unnoticed.

Budget Considerations

- Hardware/software \$15,000
- Consulting \$10,000

Timeline

- Complete 2014/2015 budget year

Initiative #4

- Implement Network Access Control security

Benefits

- Allows 3rd parties to utilize non-Village equipment on Village network in a secure manner

Budget Considerations

- | | |
|---------------------|----------|
| • Hardware/software | \$15,000 |
| • Consulting | \$10,000 |

Timeline

- Complete 2015/2016 budget year

Initiative #5

- Implement key fob access control for Police Department and Village Hall IT server rooms

Benefits

- Track access to computer rooms
- Eliminate need to change pass code upon staff turnover

Budget Considerations

- | | |
|---------------------|---------|
| • Hardware/software | \$5,000 |
| • Consulting | \$500 |

Timeline

- Complete 2013/2014 budget year

Strategy	Initiative	Efficiencies Gained	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	Total
IT Security	Security Awareness Program	Additional System Security		\$3,000				\$3,000
	Electronic mail archival	84 Hours Saved per Year		\$10,000				\$10,000
	Intrusion detection software	Additional System Security			\$25,000			\$25,000
	Network Access Control	Ability for Third Parties to Use Own PCs				\$25,000		\$25,000
	Implement Key Fob Access	Increased Security		\$5,500				\$5,500
Totals				\$18,500	\$25,000	\$25,000		\$68,500

IT INFRASTRUCTURE IMPROVEMENTS

Strategy

As dependence on the data network expands to include voice, additional improvements in core infrastructure and facilities should be undertaken to further improve overall systems reliability.

Initiative #1

- Ventilation and lightning protection for Pool network equipment
 - Computer room grade fan to reduce heat build-up

Benefits

- Increased stability of network switch at pool complex

Budget Considerations

- Hardware/software \$1,000
- Consulting \$500

Timeline

- 2012/2013 budget year - complete

Initiative #2

- Consolidate and move computer equipment from Supervisor/GIS/Arborist work space into Public Works telecommunications Point of Entry

Benefits

- Eliminate excessive noise in work area from computer equipment fans and reduce computer equipment space requirements in the work area.

Budget Considerations

- HVAC \$10,000
- Consulting \$2,500

Timeline

- Complete 2015/2016 budget year

Initiative #3

- Connect the Village Hall campus and the Pool via fiber
 - Replace existing wireless connection that is end-of-life
 - Increase available bandwidth and reduce outages between sites
 - Provide for direct video feed to Village Hall for future surveillance cameras

Benefits

- Replace wireless systems between sites with high availability, high speed fiber connectivity. Replaces the existing end-of-life wireless systems with a single connection. Will allow direct backups of files from Village Hall to Public Works for disaster recovery.

Budget Considerations

- Hardware/software \$23,000
- Consulting \$4,000

Timeline

- 2012/2013 budget year (complete)

Initiative #4

- Implement two stage sprinkler discharge in Police and Village Hall computer rooms
 - Decrease risk of mistaken water discharge
 - Provide for direct backups of Village files to Public Works for disaster recovery

Benefits

- Decrease risk of mistaken water discharge

Budget Considerations

- | | |
|---------------------|----------|
| • Hardware/software | \$40,000 |
| • Consulting | \$2,500 |

Timeline

- 2015/2016 budget year

Initiative #5

- Connect Public Works and Stand Pipe with fiber optic cable

Benefits

- Increase speed of Public Works wireless by eliminating a relay
- Increase connection speed
 - Additional video surveillance cameras are planned for the Stand Pipe to reduce drive-by dumping
 - Additional video surveillance cameras are under consideration for bike path
- Potentially paid for by Water and Sewer Fund

Budget Considerations

- | | |
|---------------------|----------|
| • Hardware/software | \$43,000 |
| • Consulting | \$7,000 |

Timeline

- 2014/2015 budget year

Initiative #6

- Connect the Village Hall campus and Public Works via fiber
 - Increase available bandwidth and reduce outages between sites
 - Provide for direct backups of Village files to Public Works for disaster recovery

Benefits

- Replace wireless systems between sites with high availability, high speed fiber connectivity. Replaces three separate wireless systems with a single connection. Will allow direct backups of files from Village Hall to Public Works for disaster recovery.

Budget Considerations

- Hardware/software \$119,000
- Consulting \$20,000

Timeline

- 2015/2016 budget year

Strategy	Initiative	Efficiencies Gained	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
IT Infra.	Ventilate pool IT equip	Prevent outages	\$1,500					\$1,500
	Consolidate Pub Works IT Equip	Reduce noise in workspace				\$12,500		\$12,500
	Fiber to Pool	Replace end of life equipment	\$27,000					\$27,000
	Two-Stage Sprinkler Discharge in Computer Rooms	Decrease risk of mistaken water discharge				\$42,500		\$42,500
	Public Works and Stand Pipe Fiber	Increase connection speed		\$50,000				\$50,000
	Fiber to Public Works	Reduce backup support by 100 hrs/yr				\$139,000		\$139,000
Totals			\$28,500	\$50,000		\$194,000		\$272,500

STRATEGIC MASTER TECHNOLOGY PLAN SUMMARY COST TABLE

Strategy	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	Total
Document Management			\$26,300			\$26,300
Expand Citizen Communications	\$17,500	\$15,000	\$15,000	\$75,000	\$67,500	\$190,000
Expand Audio/Visual	\$13,000	\$33,500	\$20,000	\$12,500	\$15,500	\$94,500
GIS Integration	\$59,400	\$59,400	\$93,900	\$61,400	\$59,400	\$333,500
Mobile Worker Connectivity	\$4,400	\$38,700	\$5,900	\$940		\$49,940
Cloud Based Computing		\$8,360	\$3,360	\$3,360	\$3,360	\$18,440
Maximize Efficiencies through Applications	\$2,500	\$130,875				\$133,375
Increase Productivity		\$30,000	\$35,000	\$136,000	\$65,500	\$266,500
Technology for Public Safety	\$2,000	\$36,000	\$267,500	\$206,750	\$32,500	\$544,750
Disaster Recovery Preparedness	\$22,500	\$22,500	\$5,000	\$5,000	\$5,000	\$60,000
IT Security		\$18,500	\$25,000	\$25,000		\$68,500
IT Infrastructure	\$28,500	\$50,000		\$194,000		\$272,500
GRAND TOTAL	\$149,800	\$442,835	\$496,960	\$719,950	\$248,760	\$2,058,305

Request For Board Action

REFERRED TO BOARD: April 16, 2013

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Granting the Following Zoning Code Variations Sought for the Property Located at 4007 West Touhy Avenue:

- 1) to Reduce the Minimum Rear Yard Building Setback;
- 2) to Permit Less than the Required Minimum Perimeter Landscape Width for Off-Street Parking Lots;
- 3) to Permit Less than the Required Interior Landscape Island Requirements for Off-Street Parking Lots;
- 4) to Permit Less than the Minimum Required Drive Aisle Width Accessing an Off-Street Parking Space; and
- 5) to Permit Off-Street Parking in the Front and Corner Side Yards

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Next Touhy, LLC, the petitioner and property owner, seek approval of five Zoning Code variations related to the renovation of the property located at 4007 West Touhy Avenue (former Fair Muffler). A sixth variation which was requested for Building Foundation Landscape, was deemed unnecessary at the ZBA meeting.

The petitioner seeks these variations as part of their plan to renovate and re-use the existing approximate 1,700 square foot building located on this property. The owner plans to house two tenants in this building who are expected to be: 1) a quick-serve sandwich shop; and 2) a financial services office.

The subject property is located in the B2 General Business Zoning District where both proposed uses are classified as permitted uses. The planned renovation of this property includes interior building remodel, recladding of the existing façade of the building, addition to the property of landscaping and re-utilization of the existing off-street parking area. The applicant's plans provide 14 off-street parking spaces. The Zoning Code requires 13 off-street parking spaces at this location for the uses proposed.

Public Hearing

The ZBA opened the public hearing on this matter at its March 20th meeting. In considering this matter, the ZBA first deliberated the requested variations that related to landscape requirements. These variations include a reduction in the required eight foot perimeter landscape setback for off-street parking areas as well as a variation for interior off-street parking landscape island requirements. When

asked by the ZBA if the petitioner could comply with these standards of the Zoning Code, the petitioner responded that compliance would result in loss of parking. The petitioner added that currently no perimeter landscape area or interior landscape islands exist on the property and the proposed improvements provide substantially greater compliance with the Zoning Code requirements than current conditions of the property. The ZBA noted that the request for a reduction in the minimum rear yard setback for the building was simply a technical variation resulting from the location of the existing building.

The ZBA next deliberated the off-street parking area design and location variations. These variations include a reduction in the drive aisle width accessing off-street parking spaces and a variation to permit off-street parking in the front and corner side yard of the property. The ZBA again asked the petitioner if full compliance with the requirements of the Zoning Code were possible. Staff indicated that by reusing the existing building, all but two off-street parking spaces on the proposed site plan would be located entirely or partially within the front or corner side yard. The petitioner indicated that the off-street parking location variation is necessary in order to renovate and reuse the building and property. Relative to the drive aisle width, the petitioner indicated that in order to install a landscape island at the end of the two parking spaces at the southeast side of the building, the variation to reduce the minimum drive aisle width is necessary.

The ZBA next deliberated another site plan-related variation that was sought relative to building foundation landscape area. At the meeting, the ZBA, staff, and the applicant concluded that the site plan as submitted was compliant with the Zoning Code regulation for building foundation landscape. As a result the petitioner withdrew their request as no relief is necessary.

The ZBA noted that the variations sought are largely the result of improving the property which currently has existing, many nonconforming conditions. The ZBA concluded that the constraints of renovating the existing building and reusing the existing off-street parking areas provided limited opportunity for full compliance with the Zoning Code. The ZBA indicated that the petitioner would be required to either seek the variations requested for existing site conditions or would be required to seek a parking variation to permit less than the required number of off-street parking spaces. The ZBA found that the petitioner would be improving the property by adding landscaping and by seeking the variations requested, rather than seeking a parking variation. The ZBA noted that the site plan presented is in greater compliance with the requirements of the Zoning Code than the site is presently and further, that the requested variations meet the intent of the Zoning Code.

The ZBA however did discuss several modifications to the site plan. The ZBA stated that additional landscape screening should be added along the row of parking located at the northeast corner of the subject property. The ZBA suggests that a code-compliant tree be added at the south end of the parking row located at the northeast corner of the subject property. The ZBA indicated that the parking space at the northwest corner of the property should be limited to use by employees only. Finally, the ZBA directed that the final landscape plan to be reviewed and approved by the Village's Landscape Architect. Attached is the updated Proposed Site/Landscaping Plan revised on April 4, 2013 which includes all the ZBA recommended site plan modifications.

Except for the testimony of the petitioner no other public testimony was received on this matter.

ZBA Recommendation

The Zoning Board of Appeals took separate votes on each of the requested variations. By a vote of 6-0, the ZBA recommends approval of the following variations:

- 1) Article IV, Section 4.13 to permit the existing building to be setback less than the minimum 10 feet from the rear yard;

- 2) Article VI, Section 6.14(1) to permit less than the required minimum perimeter landscape width of eight feet;
- 3) Article VI, Section 6.14(2) to permit the off-street parking area to not have the required planting islands equal in area to a parking space located at the end of each parking row;
- 4) Article VII, Section 7.06.01 to permit less than the minimum drive aisle width accessing off-street parking; and
- 5) Article VII, Section 7.06(5) to permit off-street parking in the front and corner side yards.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Draft ZBA Minutes March 20, 2013
3. ZBA Report March 20, 2013 Excerpt
4. Staff Report to ZBA
5. Application for Commercial Variations
 - a. Variation Standards
 - b. Plat of Survey
 - c. Revised Site Plan Dated April 4, 2013
 - d. Floor Plan
 - e. Building Elevations
 - f. Petitioner Submitted Photographs of Subject Property

RECOMMENDED MOTION:

Move to approve an Ordinance Granting certain variations to permit the redevelopment and reuse of the building and off-street parking area for purposes of reusing the existing building on the property located at 4007 West Touhy Avenue.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE GRANTING VARIATIONS FOR
THE DEVELOPMENT OF 4007 W. TOUHY AVENUE**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF APRIL, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of April, 2013

Village Clerk

**AN ORDINANCE GRANTING VARIATIONS FOR
THE DEVELOPMENT OF 4007 W. TOUHY AVENUE**

WHEREAS, Next Touhy, LLC (“*Owner*”) is the record title owner of that certain property located in the B2 General Business District (“*B-2 District*”), commonly known as 4007 West Touhy Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance (“*Property*”); and

WHEREAS, the Property is improved with an existing vacant 1,700-square-foot building (“*Building*”) and an existing hardsurfaced off-street parking lot; and

WHEREAS, the Owner desires to operate a carry-out restaurant and financial services office within the existing Building on the Property, and in connection therewith, desires to expand and reconstruct the off-street parking lot on the Property; and

WHEREAS, pursuant to Section 4.13 of “The Village of Lincolnwood Zoning Ordinance,” as amended (“*Zoning Ordinance*”), the minimum rear yard setback of a building is 10 feet; and

WHEREAS, the existing Building is located 6.97 feet from the west lot line of the Property, in violation of Section 4.13 of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.11(5) of the Zoning Ordinance, the Owner must provide all landscaping required pursuant to Part D of Article 6 of the Zoning Ordinance in connection with the expansion and reconstruction of the off-street parking lot on the Property; and

WHEREAS, pursuant to Section 6.14(1) of the Zoning Ordinance, the minimum perimeter landscape width for off-street parking lots is eight feet; and

WHEREAS, the Owner desires to improve the Property with an eight-foot-wide landscaped area along the perimeter of the Property, except for an 11’5”-wide encroachment along the northerly lot line of the Property, a 10’6”-wide encroachment along the easterly lot line of the Property, and a five-foot-wide encroachment along the westerly lot line of the Property (collectively, the “*Proposed Perimeter Landscaping*”), which encroachments are in violation of Section 6.14 of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.14(2) of the Zoning Ordinance, a planting island equal in area to a parking space is required to be located at the end of each parking row within off-street parking lots; and

WHEREAS, the Owner proposes to install less than the required number or size of planting islands within the off-street parking lot on the Property (collectively, the “*Proposed Planting Islands*”), in violation of Section 6.14(2) of the Zoning Ordinance; and

WHEREAS, pursuant to Table 7.06.01 of the Zoning Ordinance, all off-street parking spaces must be accessible from either a one-way vehicular drive aisle of not less than 12 feet in width or a two-way vehicular drive aisle of not less than 20 feet in width; and

WHEREAS, the proposed access for the two employee-only off-street parking spaces on the Property will be via a two-way 14'5"-wide drive aisle ("**Proposed Employee Parking Drive Aisle**"), in violation of Table 7.06.01 of the Zoning Ordinance; and

WHEREAS, pursuant to Section 7.06(5) of the Zoning Ordinance, off-street parking is not permitted in required front and corner side yards; and

WHEREAS, the Owner desires to improve the Property with off-street parking spaces in the required front and corner side yards of the Property, in violation of Section 7.06(5) of the Zoning Ordinance; and

WHEREAS, the Owner and the Village desire for the Property to be put to its optimum use; and

WHEREAS, in order to permit the proposed redevelopment and reuse of the Property, the Owner has filed an application for: (i) a variation from the minimum rear yard setback requirement set forth in Section 4.13 of the Zoning Ordinance to permit the continued maintenance of the existing Building on the Property; (ii) variations from the minimum landscaping requirements set forth in Sections 6.14(1) and 6.14(2) of the Zoning Ordinance, to permit the installation of the Proposed Perimeter Landscaping and Proposed Planting Islands on the Property; (iii) a variation from the minimum drive aisle width as set forth in Table 7.06.01 of the Zoning Ordinance to permit the Proposed Employee Parking Drive Aisle; and (iv) a variation from Section 7.06(5) of the Zoning Ordinance to permit the location of off-street parking spaces within the required front and corner side yards of the Property (collectively, the "**Requested Variations**"); and

WHEREAS, a public hearing of the Zoning Board of Appeals of the Village of Lincolnwood ("**ZBA**") to consider approval of the Requested Variations was duly advertised in the *Lincolnwood Review* on February 28, 2013 and held on March 20, 2013; and

WHEREAS, on March 20, 2013, the ZBA made findings and recommendations in support of the Requested Variations, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Variations meet the required standards for variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Variations, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF REQUESTED VARIATIONS. In accordance with and

pursuant to Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section Three of this Ordinance, the Village President and Board of Trustees shall, and do hereby, grant the following variations from the Zoning Ordinance in connection with the Proposed Use of the Property:

- A. Building Setback Requirement. A variation from Section 4.13 of the Zoning Ordinance to decrease the minimum rear yard setback for the Building, from 10 feet to seven feet.
- B. Perimeter Landscape Width. A variation from Section 6.14(1) of the Zoning Ordinance to decrease the minimum perimeter landscaped area width along the perimeters of the off-street parking lots on the Property, as follows:
 - 1. From eight feet to two feet nine inches along an 11'5"-wide section along the northerly lot line of the Property;
 - 2. From eight feet to three feet two inches along a 10'6"-wide section along the easterly lot line of the Property; and
 - 3. From eight feet to seven feet along a five-foot-wide section along the westerly lot line of the Property.
- C. Planting Islands. A variation from Section 6.14(2) of the Zoning Ordinance to reduce the requirement to construct planting islands at the end of the rows of parking spaces within the off-street parking lots on the Property, as depicted in the Plans (as that term is defined in Section 3.B of this Ordinance).
- D. Drive Aisle Width. A variation from Section 7.06.01 of the Zoning Ordinance to decrease the minimum two-way drive aisle width for the two employee-only off-street parking spaces on the Property, to 14 feet 5 inches in width.
- E. Off-Street Parking. A variation from Section 7.06(5) of the Zoning Ordinance to permit off-street parking in the required front and corner side yards of the Property.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approvals granted pursuant to Section Two of this Ordinance shall be, and are hereby, expressly subject to, and contingent upon, the development, use, and maintenance of the Building and the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Building and the Property shall comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

- B. Compliance with Site Plan. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Building and the Property (including, without limitation, the installation on the Property of the Proposed Perimeter Landscaping and Proposed Planting Islands) shall comply with the following plans, copies of which are attached to and, by this reference, made a part of this Ordinance as **Group Exhibit B** (collectively, the “**Plans**”).
1. The Proposed Site/Landscaping Plan, with a latest revision date of April 4, 2013, prepared by Next Touhy, LLC, consisting of one sheet;
 2. The Proposed Floor Plan, prepared by Next Touhy, LLC, consisting of one sheet; and
 3. The Proposed Front Elevation, Proposed Rear Elevation, Proposed Side Elevation Plan (North), and Proposed Side Elevation Plan (South), prepared by Next Touhy, LLC, consisting of four sheets.
- C. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner shall pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made shall be made by a certified or cashier's check. Further, the Owner shall pay upon demand all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance shall be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein shall inure solely to the benefit of, and be binding upon, the Owner and each of its heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approvals granted in Section Two of this Ordinance shall, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approvals granted in Section Two of this Ordinance unless they shall first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property shall be governed solely by the regulations of the B-2 District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of

such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approvals granted in Section Two of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect, and shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

- A. This Ordinance shall be effective only upon the occurrence of all of the following events:
 - 1. Passage by the Village President and Board of Trustees in the manner required by law;
 - 2. Publication in pamphlet form in the manner required by law; and
 - 3. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.

- B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees shall have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of April, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of April, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of April, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

LOT 18 IN BLOCK 1 IN WITTBOLD'S SECOND ADDITION TO KENILWORTH HIGHLANDS, A SUBDIVISION OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL IN COOK COUNTY, ILLINOIS.

Commonly referred to as 4007 West Touhy Avenue.

P.I.N.: 10-34-205-020-0000

GROUP EXHIBIT B

PLANS

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois (“**Village**”):

WHEREAS, Next Touhy, LLC (“**Owner**”), are the record title owners of that certain property located in the B2 General Business District, commonly known as 4007 West Touhy Avenue, in the Village (“**Property**”); and

WHEREAS, Ordinance No. 2013-_____, adopted by the Village President and Board of Trustees on April __, 2013 (“**Ordinance**”), grants variations from “The Village of Lincolnwood Zoning Ordinance” to the Owner in connection with the redevelopment and reuse of the Property; and

WHEREAS, Section Eight of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner shall have filed, within 30 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner does hereby agree and covenant as follows:

1. The Owner shall, and does hereby, unconditionally agree to, accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.

2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.

3. The Owner acknowledges and agrees that the Village is not and shall not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of variations for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and shall not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.

4. The Owner shall, and does hereby agree to, hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the variations for the Property.

[SIGNATURE PAGE FOLLOWS]

Dated: 4/12/13, 2013

NEXT TOUHY, LLC

By: Ally Holly

Its: Managing Member

MINUTES OF MARCH 20, 2013
MEETING OF THE LINCOLNWOOD
ZONING BOARD OF APPEALS (ZBA)

DRAFT

The regular meeting of the Zoning Board of Appeals was called to order on March 20, 2013 at 7:00 p.m. In attendance were Mary Couzin, Paul Grant, Christopher Nickell, Kathy O'Brien, Herbert Theisen and S.J. Malkin.

Also present: Community Development Manager/Zoning Officer Aaron Cook

Chairman Malkin then called for any comments or corrections regarding the minutes of the ZBA meetings on January 16, 2013 and February 6, 2013 and, there being none, on motion duly made and seconded, the minutes of those two meetings were unanimously approved

A public hearing was then held on the petition of Z Bakery LLC for variation from Article VII, Section 7.10, Table 7.10.01 of the Zoning Code with regard to off-street parking in connection with the property at 3665 W. Lunt Avenue. After discussion, by a vote of 6 to 0, ZBA recommended that the variation be granted so as to allow only 11 off-street parking spaces on the subject property.

(For details, see report filed by Chairman Malkin)

A public hearing was then held on the petition of Next Touhy, LLC for off-street parking, landscaping, drive aisle and rear setback variations in connection with the property at 4007 W. Touhy Avenue. After discussion, by a vote of 6 to 0, ZBA recommended that all six of the requested variations be granted; subject, however, to the conditions that: 1) Petitioner comply with the proposed site/landscaping plan and architectural sketches attached to the petition; 2) the three parking spaces in the southwest and northwest corners of the property (two off the drive aisle in the southwest corner of the property and one adjacent to the building in the northwest corner) be limited to, and clearly designated as, employee parking spaces; 3) a bush hedgerow be planted in the northeast corner of the property adjacent to the northeast line of the five proposed parking spaces, and a code-compliant tree be planted next to and immediately south of those five parking spaces; and 4) all of the proposed landscaping be subject to final approval by the Village landscaping architect.

(For details, see report filed by Chairman Malkin)

Chairman Malkin then announced that the next meeting of ZBA will be held on April 17, 2013.

There being no further business, on motion duly made and seconded, by unanimous consent the meeting was adjourned.

Sherwin J. Malkin, Chairman

Pacific Railroad, which will provide approximately 25 additional parking spaces on the adjacent railroad right-of-way. However, Zoning Officer Aaron Cook pointed out that since the railroad property is not part of Petitioner's property, it cannot be counted with respect to meeting the requirement of the Zoning Code, and that, moreover, the railroad property is being considered for possible use as a bike path.)

Petitioner testified, and Zoning Officer Aaron Cook confirmed, that there was never a parking problem when the property was operated by the previous wholesale bakeries. All of the surrounding properties are commercial, and there are no residences in the immediate vicinity.

It was concluded that due to the configuration of the property, it would be impossible to provide any more than the currently existing 11 off-street parking spaces without demolishing part of the building. However, in view of the nature of the hours of operation of Petitioner's business and the existence of a nearby public parking facility, combined with the fact that the prior wholesale bakery businesses were able to function satisfactorily with only 11 off-street parking spaces on the property, there should not be any inconvenience imposed upon the nearby properties (all of which are commercial), nor would there be any adverse impact upon any residential properties. (Note: Hubert Rance of Prudential Realty sent a letter to Aaron Cook in which he expressed concern about possible overflow of parking in view of the number of employees, but he did not state any objection to the requested variation nor did he appear at the hearing.)

Accordingly, by a vote of 6 to 0, ZBA recommends that the variation be granted so as to allow only 11 off-street parking spaces on the subject property.

Petition of Next Touhy, LLC for off-street parking, landscaping, drive aisle and rear setback variations in connection with property at 4007 W. Touhy Avenue

Attorney Harold W. Francke and Marc Blum (one of the owners) appeared on behalf of Petitioner.

Nature of Petition

Petitioner seeks six variations related to the renovation of the property (formerly operated by Fair Muffler) in order to accommodate two expected tenants who would operate a quick serve sandwich shop and a financial services office. The planned renovation includes reuse of the existing 1700 square foot building with a new façade and reconfiguration of the existing off-street parking. The proposed variations are with respect to: 1) Article VI, Section 6.14(1) of the Zoning Code so as to permit less than the required minimum perimeter landscape width and minimum screening; 2) Article VII, Section 7.06(5) so as to permit parking in the front and corner side yard; 3) Article VI, Section 6.14(2) so as to permit the off-street parking area to not have the required minimum interior landscaping; 4) Article VI, Section 6.15 so as to permit less than the minimum foundation landscape plantings; 5) Article VII, Table 7.06.01 so as to permit less than the minimum drive aisle width for an aisle accessing off-street parking; and 6) Article IV, Section 4.13 so as to permit a portion of the existing building to be located within the

required 10 foot rear yard setback.

As part of its petition, Petitioner submitted a proposed site/landscaping plan, as well as architectural sketches, which designate exactly how Petitioner intends to renovate and landscape the property. Chairman Malkin asked Zoning Officer Aaron Cook whether his Department was satisfied with the proposed site/landscaping plan, and what effect it would have on the renovation of the property if the landscaping variations were not granted. He indicated that he was satisfied with the proposed plan and that strict compliance with the landscaping requirements would have an adverse impact on the proposed parking area on the subject property by considerably reducing its size. As to the variation with regard to the minimum width of the drive aisle, he did not object to that variation provided that the two parking spaces off of that aisle in the southwest corner of the property were limited to, and clearly designated as, employee parking spaces. And as to the variation with regard to the 10 foot rear yard setback, Aaron Cook stated that only a small corner of the building projected into the setback, and that it would be both impractical and unnecessary to require that corner portion to be demolished. Chairman Malkin then asked Aaron Cook if he felt that the proposed landscaping was ample, and he agreed that it was, but that the final determination in that regard should be made by the Village landscape architect.

However, Member Kathy O'Brien suggested that the parking space adjacent to the building in the northwest corner of the property also be limited to, and clearly designated as, an employee parking space. She also suggested that the proposed landscaping be modified so as to provide a bush hedgerow in the northeast corner of the property adjacent to the northeast line of the five proposed parking spaces, and that a code-compliant tree be planted next to and immediately south of those five parking spaces. Chairman Malkin then asked Mr. Blum if he had any objection to any of the proposed conditions in the event the variations were approved, and he stated that he did not.

Issue Presented for Review

The issue is whether Petitioner has demonstrated a sufficient hardship to justify the requested variations.

Conclusion and Recommendation of ZBA

It was concluded that the proposed renovation and landscaping of the property, as set forth in the proposed site/landscaping plan and architectural sketches, would be an optimal use of, and a substantial improvement to, the property; subject, however, to the aforementioned conditions. Accordingly, by a vote of 6 to 0, ZBA recommends that all six of the requested variations be granted; subject, however, to the conditions that: 1) Petitioner comply with the proposed site/landscaping plan and architectural sketches attached to the petition; 2) the three parking spaces hereinbefore referred to (two off the drive aisle in the southwest corner of the property and one adjacent to the building in the northwest corner) be limited to, and clearly designated as, employee parking spaces; 3) a bush hedgerow be planted in the northeast corner of the property adjacent to the northeast line of the five proposed parking spaces, and a code-compliant tree be planted next to and immediately south of those five parking spaces; and 4) all of the proposed

landscaping be subject to final approval by the Village landscaping architect.

S.J. Malkin, Chairman



Staff Report

Zoning Board of Appeals

March 20, 2013

Subject Property:
4007 West Touhy Avenue

Zoning District:
B2 General Business District

Petitioner:
Next Touhy, LLC, Property Owner

Nature of Request: The petitioner is seeking variations in order to remodel the existing building into a two-tenant building and off-street parking improvements.



Requested Action: Variations sought: **1)** from Article VI, Section 6.14(1) to permit less than the required minimum perimeter landscape width and minimum screening; **2)** from Article VII, Section 7.06(5) to permit parking in the front and corner side yard; **3)** from Article VI, Section 6.14(2) to permit the off-street parking area to not have the required minimum interior landscaping; **4)** from Article VI, Section 6.15 to permit less than the minimum foundation landscape plantings; **5)** from Article VII, Table 7.06.01 to permit less than the minimum drive aisle width for an aisle accessing off-street parking; and **6)** from Article IV, Section 4.13 to permit the existing building to be located within the required minimum rear yard setback of 10 feet.

Notification: Notice in Lincolnwood Review dated February 28, 2013, Public Hearing Sign Installed at 4007 West Touhy Avenue, and Mailed Legal Notices Dated February 21, 2013 to Properties within 250 Feet.

Summary of Request

Next Touhy, LLC, petitioner and property owner, seeks approval of six Zoning Ordinance variations related to the renovation of the property at 4007 West Touhy Avenue (former Fair Muffler). The petitioner seeks to renovate the existing approximate 1,700 square foot building for two expected tenants: 1) a quick serve sandwich shop; and, 2) a financial services office.

The subject property is located in the B2 General Business District where the expected uses are both classified as permitted uses. The planned renovation of this property includes reuse of the existing building with new façade and reconfiguration of the existing off-street parking area. The petitioner seeks to reconfigure the existing hardsurfaced area that served as the Fair

Mufflers off-street parking. Based on the scope of improvements, the Zoning Ordinance requires compliance with all design and landscape standards.

Off-Street Parking and Landscape Variations

The petitioner seeks to use the parking area in the current location which does comply with the off-street parking location requirements. The Zoning Ordinance does not permit off-street parking to be located in the front or corner side yards. The subject property is a corner lot with the Crawford Avenue lot line being the front lot line and the Touhy Avenue lot line is the corner side yard. Therefore, the Zoning Ordinance prohibits parking between the building and both the Crawford Avenue and Touhy Avenue lot lines.

Also as a result of the reuse of the parking area, relief from the perimeter and interior landscape requirements is necessary. These standards include minimum perimeter landscape, minimum interior landscape (landscape islands) and foundation landscape requirements. The existing hardsurface parking area does not contain any perimeter, interior, or foundation landscape areas. The petitioner as part of reconfiguring the off-street parking area plans to incorporate landscape areas. However, while additional landscape is proposed, several variations are required.

The reconfigured off-street parking area encroaches into both of the Crawford Avenue and Touhy Avenue required eight foot perimeter landscape area. The Zoning Ordinance also requires rows of bushes are to be planted in order to provide screening. Similarly, the reconfigured off-street parking area includes interior landscape areas but these added areas are not wholly compliant with the Zoning Ordinance standards for interior landscape areas. These areas include a required planting island equal in area to a parking space at each end of a parking row as well as a minimum six foot foundation landscape area.

It is worth noting that in order to achieve compliance with the number of off-street parking spaces, some perimeter and interior landscape areas have been decreased or not provided for. This as well as reuse of the existing building has resulted in the need to request certain variations.

Driveway Aisle Width Variation

In an effort to incorporate off-street parking spaces the petitioner is proposing two parking spaces to the rear of the building in the southwest corner of the property. The configuration is not typical as access in to and out of the stalls is via an approximate 14.5 foot drive aisle. The drive accesses these two parking spaces as well as the dumpster enclosure. Typically parking spaces are access off of a drive aisle with both a clear entrance and exit. In this case the drive aisle accesses the parking spaces directly and exiting the spaces requires the driver to back out over an unusually long distance. The plan calls for these spaces to be used by employees and the ZBA may require that these spaces be used only by employees and to mark the use by signage.

Building Rear Setback Variation

The petitioner seeks to renovate and reuse the existing building. Staff has included a variation to permit the existing building to remain within the required 10 foot rear yard setback. As indicated previously Crawford Avenue is the front lot line which establishes the west lot line

as the rear. The Zoning Ordinance requires a ten foot rear yard setback and this variation is to formally approve the existing non-conforming condition.

Recent Similar Requests

Recently the Zoning Board of Appeals considered a similar request at 6540 North Lincoln Avenue for the former ProAuto site to be remodeled for use as a medical office building. Also, in 2012 Meatheads requested approval of similar variations at 6734 North Lincoln Avenue for the construction of a new freestanding restaurant and associated off-street parking area. The Village Board granted approval of the requested variations in each case.

Conclusion

The petitioner is seeking variations in order to renovate the existing building and reconfigure the existing off-street parking at 4007 West Touhy Avenue. The planned renovation of this property includes reuse of the existing building with new façade and reconfiguration of the existing off-street parking area. The variation requests can be summarized as off-street parking landscape and design, off-street parking location, drive aisle width, and building setback variations. Staff received one phone with the purpose to inquire on the nature of the variations. No other inquiries were received.

Documents Attached

1. Public Hearing Application Packet – February 15, 2013
 - a. Public Hearing Variation Application
 - b. Variation Standards
 - c. Plat of Survey
 - d. Proposed Site Plan
 - e. Proof of Ownership
 - f. Proposed Floor Plan
 - g. Building Elevations
 - h. Photographs



VILLAGE OF LINCOLNWOOD
Community Development Department

Public Hearing Application
Variations

SUBJECT PROPERTY

Property Address: 4007 West Touhy

Permanent Real Estate Index Number(s): 10-34-205-020

Zoning District B2 General Business Lot Area: 16,920 square feet

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

1 one-story 1,710 square foot building.

Are there existing development restrictions affecting the property? Yes X No
(Examples: previous variations, conditions, easements, covenants)

If yes, describe: _____

REQUESTED ACTION

- | | |
|--|--|
| <input type="checkbox"/> Variation - Residential | <input type="checkbox"/> Variation - Signs/Special Signs |
| <input checked="" type="checkbox"/> Variation - Non-Residential | <input type="checkbox"/> Minor Variation |
| <input checked="" type="checkbox"/> Variation - Off-Street Parking | <input type="checkbox"/> Other |
| <input type="checkbox"/> Variation - Design Standards | |

PROJECT DESCRIPTION

Describe the Request and Project: The Petitioner seeks variations to reduce the required number of off-street parking spaces from 33 to 14, to allow for off-street parking in a front and side yard, to allow for the elimination of one required parking island, and to allow minor encroachments into the landscape screening and rear yard setback areas in connection with the remodeling of an existing vacant building to accommodate a financial services business and carry-out restaurant.

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s):

Name: (List all beneficiaries if Trust): Next Touhy, LLC

Address: 400 Skokie Boulevard, Suite 800 Northbrook, IL 60035

Telephone: (847) 881-2002 Fax: (847) 881-2062 E-mail Address: mblum@nextrealty.com

Petitioner (if different from owner):

Name: _____ Relationship to Property: _____

Address: _____

Telephone: () _____ Fax: () _____ E-mail Address: _____



VILLAGE OF LINCOLNWOOD

COMMUNITY DEVELOPMENT DEPARTMENT

VARIATION STANDARDS

To be approved, each variation request must meet certain specific standards. These eight standards are listed below. After each listed standard, explain how your variation request satisfies the listed standard. Use additional paper if necessary.

1. The requested variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

See Attached

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

See attached

3. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same Zoning District.

See attached

4. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

See attached

VARIATION STANDARDS (continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

See attached

6. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

See attached

7. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

See attached

8. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

See attached

4007 W. TOUHY
PARKING VARIATION APPLICATION
VARIATION STANDARDS

1. **The requested major variation is consistent with the stated intent and purposes of this Zoning Ordinance and the Comprehensive Plan;**

The requested variation is consistent with the intent and purposes of the Zoning Ordinance and Comprehensive Plan as it permits a safe and convenient use of land and will protect the orderly development and taxable value of the land and buildings in the Village.

2. **The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced;**

The 16,920 square foot Property consists of a 1,710 square foot one-story metal building that is located on the lot in such a way that applying the strict letter of the Zoning Ordinance would render the Property unusable. Located on a corner lot, the Property cannot expand in either remaining direction due to an existing commercial building to the west and a residential lot to the south. Applying the strict letter of the Zoning Ordinance would require 28 parking spaces for the proposed financial services business and carry-out restaurant; however, it would be physically impossible to accommodate that number of parking spaces in compliance with the Zoning Ordinance. Furthermore, the actual need and demand of the businesses is not anticipated to require such extensive parking. Due to the overall location, size, surroundings, and configuration of the Property, applying the strict letter of the Zoning Ordinance would bring significant hardship upon the property owner.

3. **The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same zoning district;**

The petition is based on an existing building and lot configuration that is distinct to the Property; therefore, the conditions would not generally apply to other property in the B-2 General Business district.

4. **The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property;**

The variation is not solely and exclusively for the purpose of enhancing the value of or increasing revenue from the property, but rather will allow for the productive use of the Property rather than continuing to maintain a vacant building.

5. **The alleged difficulty or hardship has not been created by any person presently having an interest in the property;**

The conditions on the Property existed at the time that the Petitioner purchased the property in 2012.

6. **The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;**

The proposed site plan accommodates the screening, setback, and other requirements of the Zoning Ordinance to the maximum extent possible due to the configuration of the Property. The necessary encroachments are small relative to the overall site and therefore will have minimum impact on the surrounding property and improvements. Finally, the front and corner side yards are the only possible location for parking and the spaces are laid out in a manner that allows safe ingress and egress for motorists and pedestrians.

7. **The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property;**

Granting the requested variations will only apply to this Property and therefore is the minimum change to the Zoning Ordinance necessary to alleviate the difficulties facing the Petitioner as it seeks to revitalize the property.

8. **The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.**

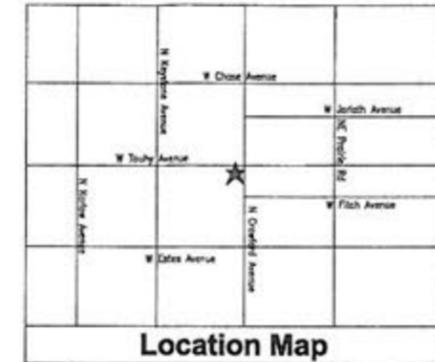
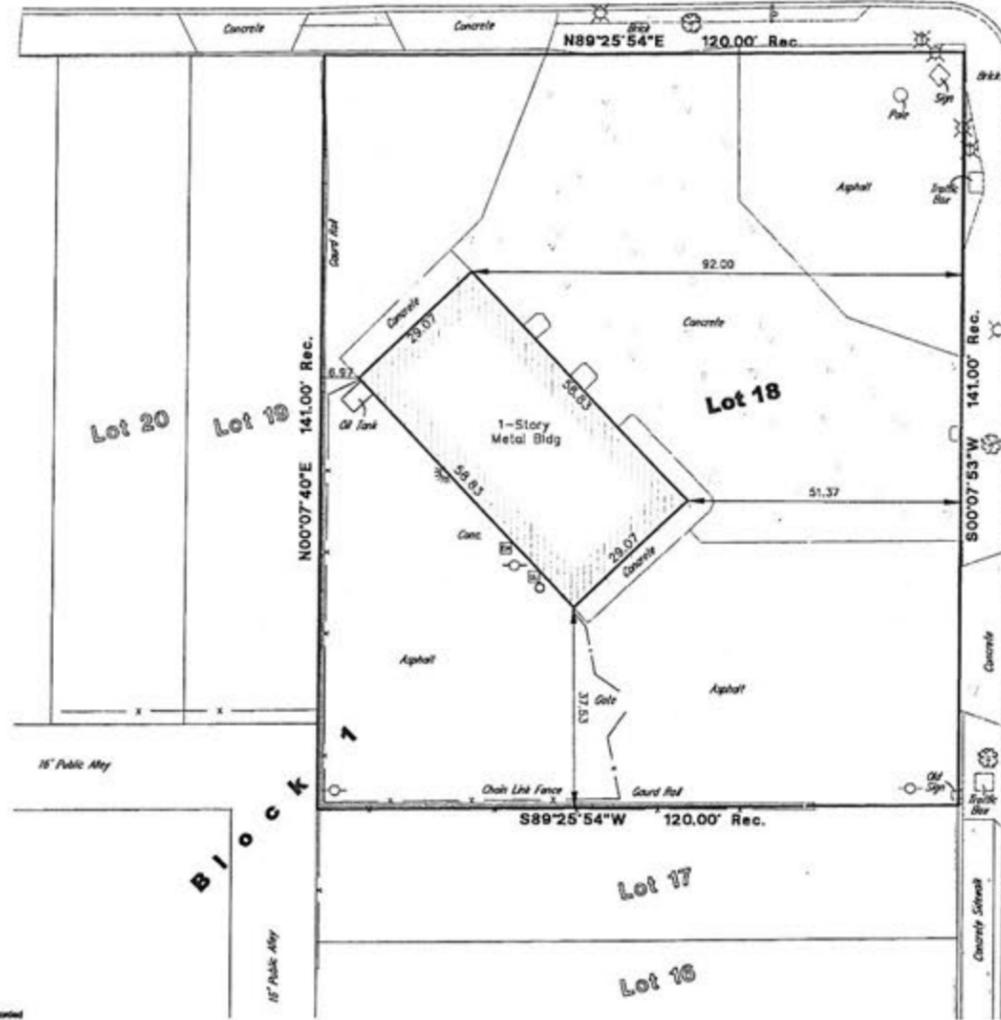
The site plan proposes a safe configuration that maintains ample barriers between pedestrians, parking, and the public road way. The proposed variations will have no impact on adjacent properties, the risk of fire, public safety, or neighborhood property values.



ALTA/ACSM Land Title Survey

LOT 18 IN BLOCK 1 IN WITTBOLD'S SECOND ADDITION TO KENILWORTH HIGHLANDS, A SUBDIVISION OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL IN COOK COUNTY, ILLINOIS.

Touhy Avenue
50' Width of Right-of-Way



- ☒ TRAFFIC LIGHT
- ☒ TREE
- ☒ LIGHT POLE
- BOLLARD
- ☒ MISC LIGHT
- ☒ TRAFFIC BOX
- ☒ SIGN
- ☒ ELEC. METER
- ☒ GAS LINE
- UTILITY POLE

- Surveyor Notes**
- Field Work Completed on 01-23-12
 - Prepared for Survey Services, Inc.
 - Site Address: 4007 W Touhy Ave, Lincolnwood, IL 60712
 - Pin No.: 10-34-205-020
 - The easements shown herein are provided from the use of the recorded subdivision plat.
 - This plat was prepared with the use of Title Commitment, APTT-128888 Dated February 14, 2012.
 - Compare deed description and site conditions with the data given on this plat and report any discrepancies to the surveyor at once.
 - The utilities as shown on this drawing were developed from the information available. This is not intended to be the complete inventory of utilities in this area. It is the client's responsibility to verify the location of all utilities (whether shown or not) and protect said utilities from any damage.
 - The location of underground utilities was determined by field observations and visible markings only. Call 811 before digging.

STATE OF ILLINOIS)
COUNTY OF COOK) SS

TO: Nest Touhy, LLC
TO: Abity Title Services, LLC, and/or their assigns or successors in interest

THIS IS TO CERTIFY THAT THIS MAP OR PLAN AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS IN 2011, AND INCLUDES NO ITEMS FROM TABLE A THEREOF, PURSUANT TO THE ACCURACY STANDARDS AS ADOPTED BY ALTA AND NSPS AND IN EFFECT ON THE DATE OF THIS CERTIFICATION. UNDERSIGNED FURTHER CERTIFIES THAT IN MY PROFESSIONAL OPINION, AS A LAND SURVEYOR REGISTERED IN THE STATE OF ILLINOIS, THE RELATIVE POSITION(S) OF THE SURVEY DOES NOT EXCEED THAT WHICH IS SPECIFIED THEREIN.

GIVEN UNDER MY HAND AND SEAL THIS 24th DAY OF February, A.D. 2012, AT PALATINE, ILLINOIS.

ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3323

ADOPTED BY THE AMERICAN LAND TITLE ASSOCIATION ON February 23, 2011 AND APPROVED BY THE BOARD OF DIRECTORS, AMERICAN CONGRESS ON SURVEYING AND MAPPING ON February 23, 2011. ADOPTED BY THE BOARD OF DIRECTORS, NATIONAL SOCIETY OF PROFESSIONAL SURVEYORS ON February 23, 2011. THIS SURVEY WAS PREPARED FOR TITLE PURPOSES ONLY.



Drawn:	JJP	Date:	1-26-12
Revision		Date	Drawn
Reviewed title & added certifications		2-24-12	JK

LSI Land Surveying Services, Inc.
574 W. Colfax Street, Palatine, Illinois 60067
Ph. (847)991-7700 Fax. (847)991-7707
Professional Design Firm License No. 184-003632

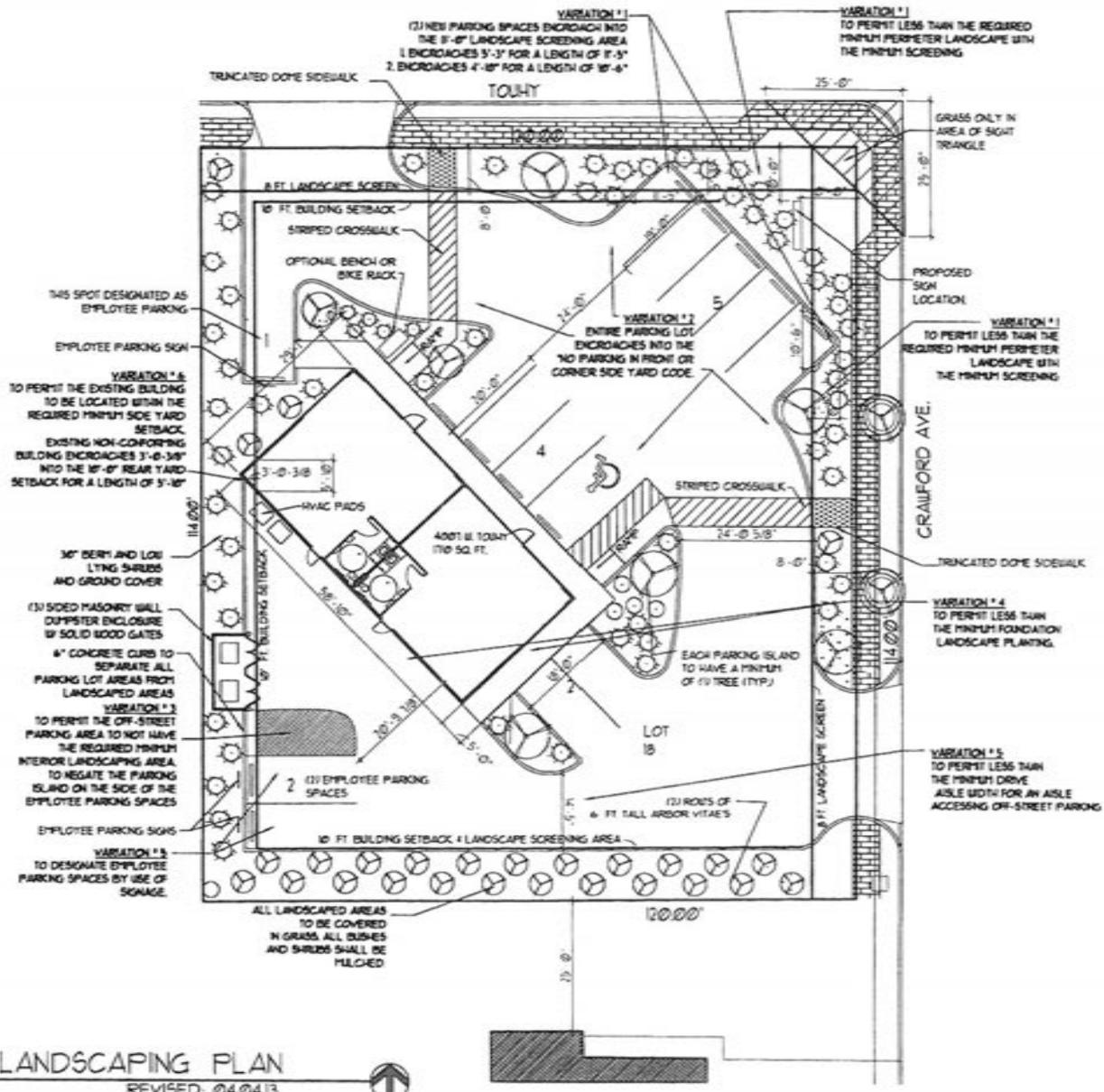
Field Work Completed: 01/23/12 Scale: 1" = 20' Date: 01/25/12

Site Address:
**4007 W Touhy Ave
Lincolnwood, Illinois**

Job Number
LS120019

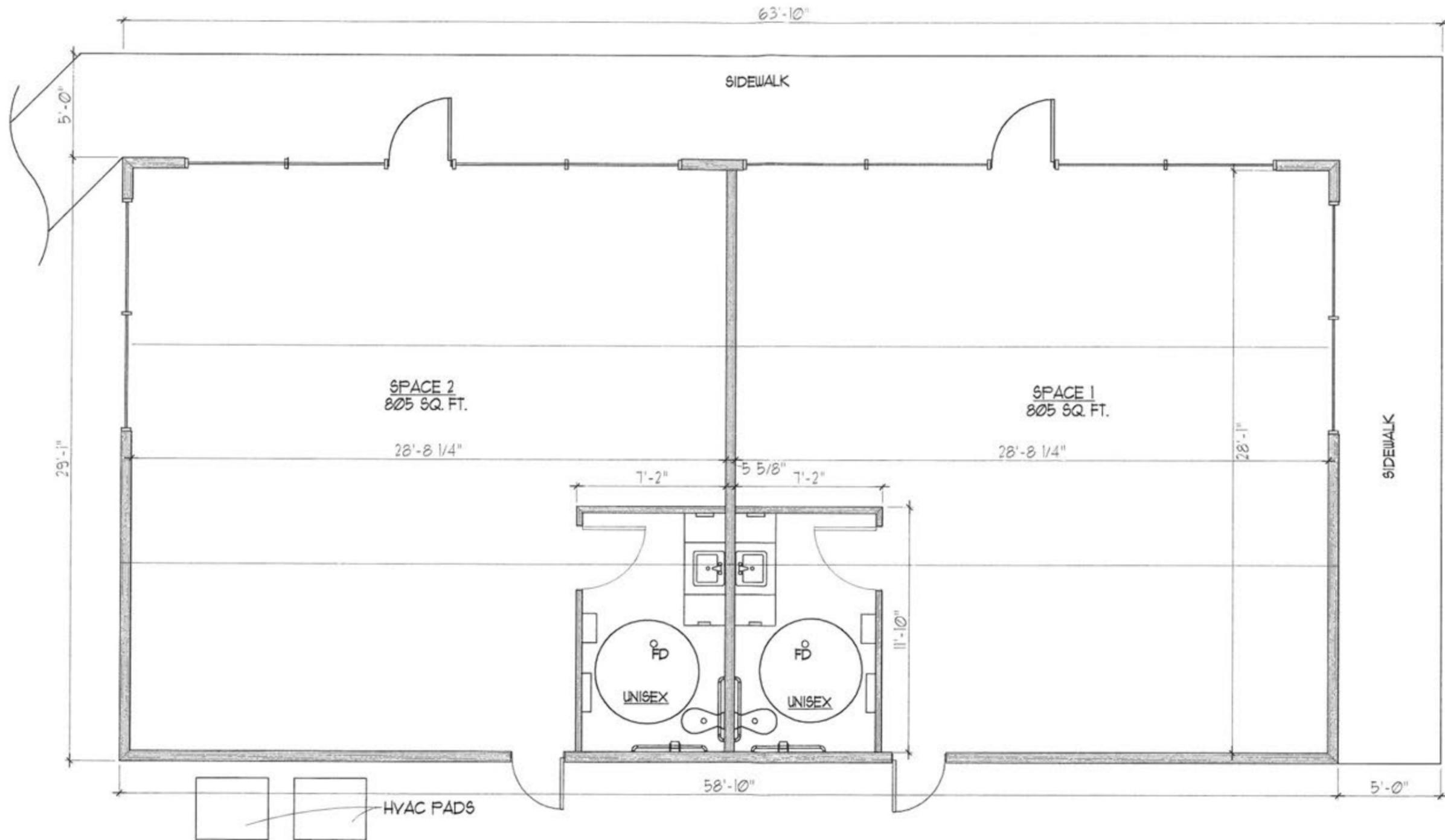
Sheet Number
ALTA/ACSM

Sheet Name
**ALTA/ACSM
Land Title Survey**



PROPOSED SITE/ LANDSCAPING PLAN
 SCALE: 1" = 20'-0"
 REVISED: 04.04.13

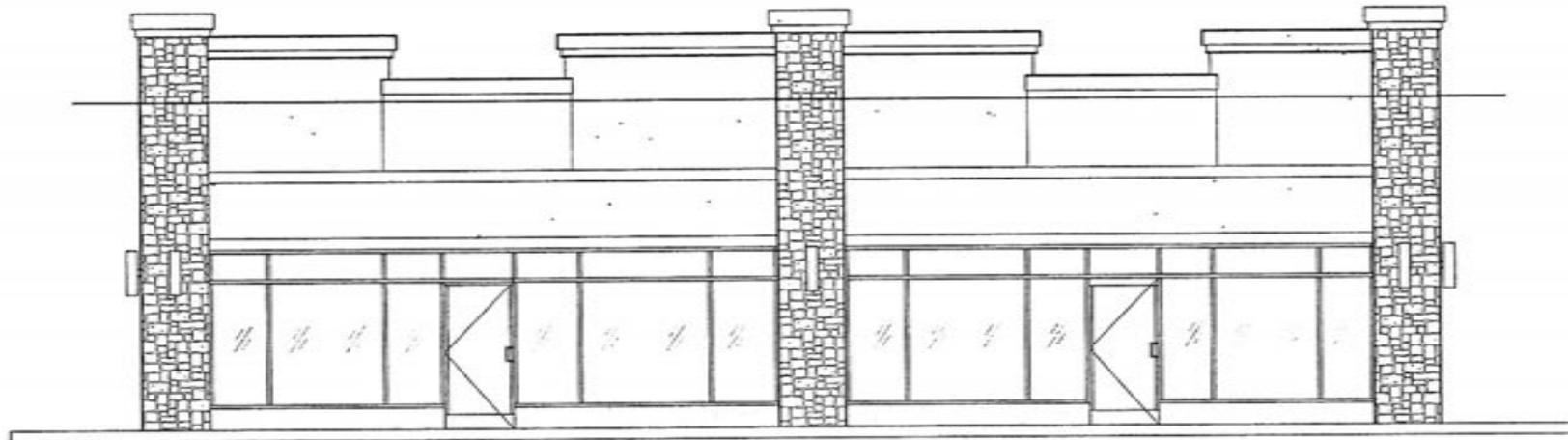
NEXT TOUHY L.L.C.
 4001 W. TOUHY
 LINCOLNWOOD IL, 60112



PROPOSED FLOOR PLAN
SCALE: 3/16" = 1'-0"



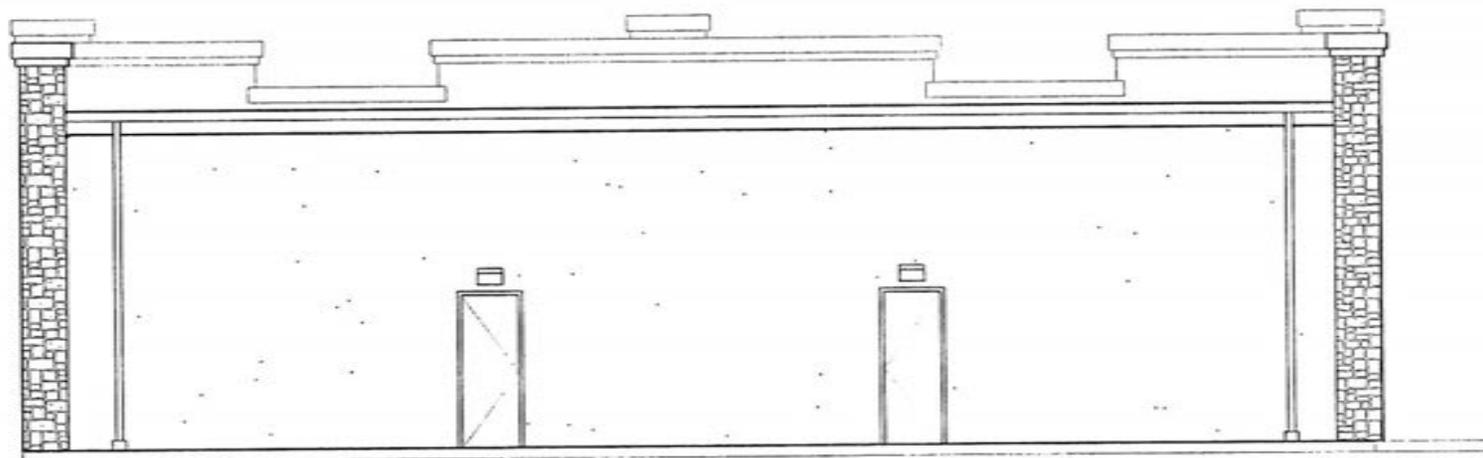
NEXT TOUHY L.L.C.
4001 W. TOUHY
LINCOLNWOOD IL., 60112



PROPOSED FRONT ELEVATION

SCALE: 1/8" = 1'-0"

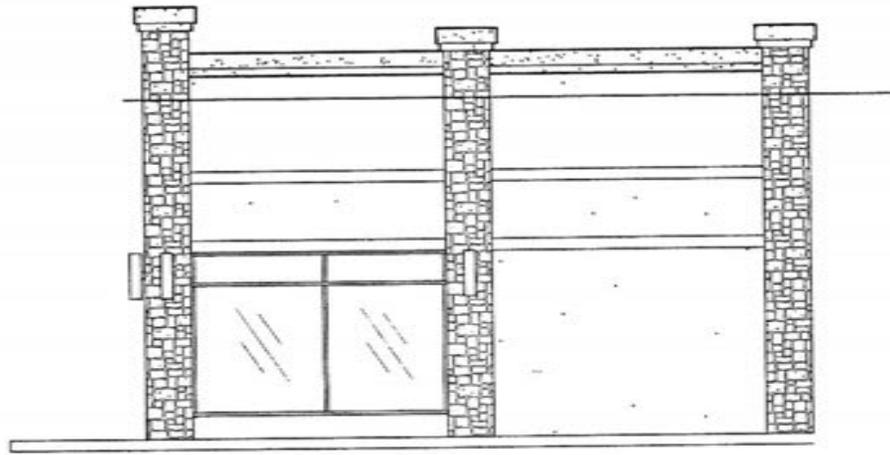
NEXT TOUHY L.L.C.
4001 W. TOUHY
LINCOLNWOOD IL, 60035



PROPOSED REAR ELEVATION

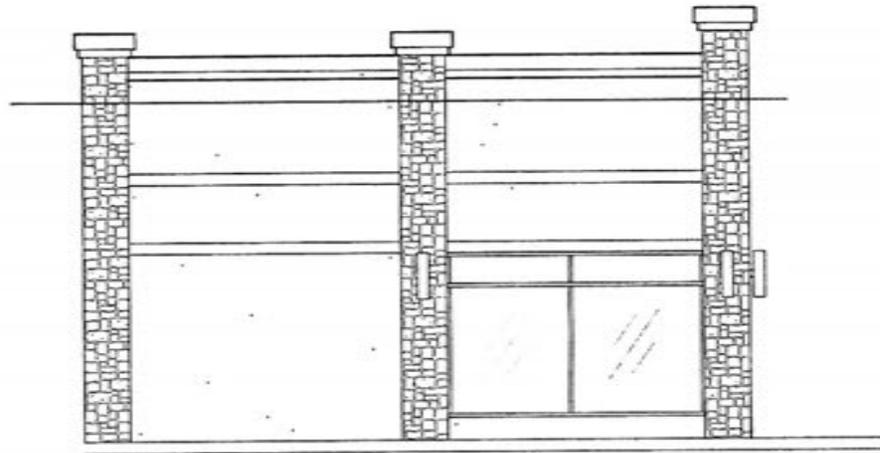
SCALE: 1/8" = 1'-0"

NEXT TOUHY LLC.
4001 W. TOUHY
LINCOLNWOOD IL., 60035



PROPOSED SIDE ELEVATION
SCALE: 1/8" = 1'-0"

NEXT TOUHY LLC.
4001 W. TOUHY
LINCOLNWOOD IL., 60035



PROPOSED SIDE ELEVATION
SCALE: 1/8" = 1'-0"

NEXT TOUHY LLC.
4001 W. TOUHY
LINCOLNWOOD IL, 60035



Request For Board Action

REFERRED TO BOARD: April 16, 2013

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of an Ordinance Approving a Variation Request from Section 7.06(8) and Table 7.10.01 of the Zoning Code to Permit a Reduction in the Required Number of Off-Street Parking Spaces for a Proposed Wholesale Bakery at 3665 West Lunt Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the April 2, 2013 Village Board meeting, the Village Board considered a recommendation by the Zoning Board of Appeals (ZBA) concerning a request by Z Bakery, LLC for a variation from Section 7.06(8) and Table 7.10.10 of the Zoning Code in order to allow a wholesale bakery to open and operate at 3665 West Lunt Avenue. The ZBA at their March 20, 2013 meeting recommended, by a vote of 5-0, that the requested off-street parking variation be approved.

The Village Board considered the ZBA recommendation and generally concluded that the proposed off-street parking variation is reasonable and appropriate due to the proximity of public parking. At the April 2, 2013 Village Board meeting, by a 6-0 vote, the Village Board moved to direct the Village attorney to prepare the requisite Ordinance approving the off-street parking variation for the proposed wholesale bakery. Attached for consideration is the proposed Ordinance prepared by the Village Attorney consistent with the direction of the Village Board.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Village Board Minutes April 2, 2013 Excerpt (Draft)

RECOMMENDED MOTION:

Move to approve an Ordinance granting an off-street parking variation for a proposed wholesale bakery located at 3665 West Lunt Avenue.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE GRANTING AN OFF-STREET PARKING VARIATION
FOR A WHOLESALE BAKERY**

(3665 West Lunt Avenue)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF APRIL, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
___ day of April, 2013

Village Clerk

**AN ORDINANCE GRANTING AN OFF-STREET PARKING VARIATION
FOR A WHOLESALE BAKERY**

(3665 West Lunt Avenue)

WHEREAS, WZ-3665 Lunt LLC ("**Owner**") is the record title owner of that certain property located in the M-B Light Manufacturing/Business District ("**M-B District**"), commonly known as 3665 West Lunt Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Property is currently improved with an approximately 40,000-square foot building, which has been vacant and unused since the fall of 2010; and

WHEREAS, Z Bakery, LLC ("**Applicant**") desires to operate a wholesale bakery ("**Bakery**") in the building on the Property; and

WHEREAS, pursuant to Section 2.02 of "The Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Ordinance**"), the Bakery is a "wholesale establishment"; and

WHEREAS, pursuant to Section 7.01 of the Zoning Ordinance, the Owner must provide all off-street parking spaces required pursuant to Article VII of the Zoning Ordinance in connection with the new proposed Bakery on the Property; and

WHEREAS, pursuant to Section 7.06(8) and Table 7.10.01 of the Zoning Ordinance, upon commencement of operations of the proposed Bakery, a total of 80 off-street parking spaces must be provided for the Property; and

WHEREAS, as of the date of adoption of this Ordinance, only 11 off-street parking spaces are provided for the Property; and

WHEREAS, in order to provide additional off-street parking for the Bakery, the Applicant has entered into a lease agreement dated _____ ("**Lease Agreement**") with the Union Pacific Railroad Company ("**UPRR**") for the lease by the Applicant of a portion of right-of-way that is owned by the UPRR and is adjacent to the Property ("**Leased Right-of-Way**"), which Leased Right-of-Way is to be used by the Applicant for off-street vehicular parking; and

WHEREAS, the Owner and the Applicant have filed an application for a variation from the parking space quantity requirements set forth in Article VII of the Zoning Ordinance; ("**Requested Variation**"); and

WHEREAS, a public hearing of the Zoning Board of Appeals of the Village of Lincolnwood ("**ZBA**") to consider approval of the Requested Variation was duly advertised in the *Lincolnwood Review* on February 28, 2013, and held on March 20, 2013; and

WHEREAS, on March 20, 2013, the ZBA made findings and recommendations in support of the Requested Variation, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Variation meets the required standards for variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Variation, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF VARIATION. In accordance with and pursuant to Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, the Village President and Board of Trustees shall, and do hereby, grant a variation from Section 7.06(8) and Table 7.10.01 of the Zoning Ordinance to decrease the minimum required off-street parking spaces for the operation of the Bakery on the Property, from 80 parking spaces to 11 parking spaces.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approvals granted pursuant to Section 2 of this Ordinance shall be, and is hereby, expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Property shall comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.
- B. Modification or Termination of Lease Agreement. Upon the written request of the Village, the Applicant shall agree to modify or terminate the Lease Agreement as necessary to facilitate: (1) the acquisition by the Village of the Leased Right-of-Way; and/or (2) the construction of the Leased Right-of-Way with a bicycle pathway and related improvements.
- C. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner and the Applicant shall be jointly and severally liable for the payment to the Village, promptly upon presentation of a written demand or demands therefor, of all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made shall be made by a certified or cashier's check. Further, the Owner and the Applicant shall be jointly and severally liable for, and shall pay upon demand, all costs incurred by the

Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance shall be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein shall inure solely to the benefit of, and be binding upon, the Owner, the Applicant, and each of their heirs, representatives, successors, and assigns; provided, however, that upon the cessation of operations of the Bakery, the variation granted pursuant to Section 2 of this Ordinance shall automatically be null and void and of no further force or effect.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner or the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section 2 of this Ordinance shall, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section 2 of this Ordinance unless they shall first provide the Owner and the Applicant with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property and the Premises shall be governed solely by the regulations of the M-B District and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the variation granted in Section 2 of this Ordinance that may be requested by the Owner or the Applicant after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect, and shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

- A. This Ordinance shall be effective only upon the occurrence of all of the following events:
1. Passage by the Village President and Board of Trustees in the manner required by law;
 2. Publication in pamphlet form in the manner required by law; and
 3. The filing by the Owner and the Applicant with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit B** attached

to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.

- B. In the event the Owner and the Applicant do not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees shall have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

PASSED this _____ day of _____, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#22893607_V2

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

LOT 1 IN HIGHLAND BAKING COMPANY RESUBDIVISION, BEING A RESUBDIVISION OF PART OF THE SOUTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 21, 2007 AS DOCUMENT 0705215098, IN COOK COUNTY, ILLINOIS

Commonly known as 3665 West Lunt Avenue, Lincolnwood, Illinois.

PINs: 10-35-126-041-0000

EXHIBIT B

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois ("**Village**");

WHEREAS, WZ-3665 Lunt LLC ("**Owner**") is the record title owner of that certain property located in the M-B Light Manufacturing/Business District, commonly known as 3665 West Lunt Avenue, in the Village ("**Property**"); and

WHEREAS, Ordinance No. 2013-_____, adopted by the Village President and Board of Trustees on _____, 2013 ("**Ordinance**"), grants a variation from "The Village of Lincolnwood Zoning Ordinance" in connection with the operation by Z Bakery, LLC ("**Applicant**") of a wholesale bakery on the Property; and

WHEREAS, Section 8 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner and the Applicant shall have filed, within 30 days following the passage of the Ordinance, their unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner and the Applicant do hereby agree and covenant as follows:

1. The Owner and the Applicant shall, and do hereby unconditionally agree to, accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner and the Applicant acknowledge that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agree not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner and the Applicant acknowledge and agree that the Village is not and shall not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of a variation for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and shall not, in any way, be deemed to insure the Owner or the Applicant against damage or injury of any kind and at any time.

4. The Owner and the Applicant shall, and do hereby agree to, hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the variation for the Property.

Dated: April 10, 2013

WZ-3665 LUNT LLC

By: _____

Its: Willie Zimberoff - president

Z BAKERY, LLC

By: _____

Its: Willie Zimberoff - president

workshop on February 13, 2013 and a Public Meeting on March 19, 2013 to plan and discuss the proposed FY 2013-2014 Operating Budget. The Village Board Finance Committee also met on March 8, 2013 to review and discuss the proposed FY 2013-2014 Operating Budget. The proposed operating budget has also been on public display at Village Hall and on the Village website. The total proposed FY 2013-2014 Budget of \$37,030,226 is approximately 17.8% greater than the adopted FY 2012-2013 budget totaling \$31,417,719. The increase of \$5,612,507 in expenditures is due primarily to the purchase of the Union Pacific Right-of-Way located at the NEID TIF which will be used to construct a bike path. The General Fund proposes an increase of .6% in expenditures from the prior year as discussed below. The proposed FY 2013-2014 General Fund Budget totals \$19,158,234 as compared to \$19,046,941 for the FY 2012-2013. The increase of \$111,293 in expenditures is approximately .6% greater in the proposed budget for FY 2013-2014 as compared to the FY 2012-2013 budget. Funding requirements for the various Village pension funds and other related associated payroll costs account for the majority of the increase.

Trustee Patel commended the Finance Committee and staff for their hard work on developing the budget. Mr. Turry reemphasized that if it were not for the cost to purchase the bike path that the total budget would receive an increase of 2% in expenditures and only .6% in General Fund expenditures.

Trustee Patel made a motion to approve the Resolution. Trustee Heidtke seconded the motion. Upon Roll Call the results were:
AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson
NAYS: None The motion passed.
The Resolution was approved.

9. Consideration of a Resolution Establishing Certain Annual Fees to be Charged by the Village During Fiscal Year 2013-14

This item was presented by Mr. Merkel. Mr. Merkel indicated that the Fee Resolution is the list of fees and fines adopted annually by the Village. The fees and fines go into effect May 1, 2013. The only increase proposed is a 15% increase to the water rate. The proposed water rate will increase from \$5.45 per 1,000 gallons of metered water consumption to \$6.26 of 1,000 gallons of metered consumption. The entire increase reflects the 15% increase that the City of Chicago started charging the Village on January 1, 2013. The City of Chicago is the Village’s water supplier. Mr. Merkel indicated that the Village is research alternative water suppliers.

Trustee Patel made a motion to approve the Resolution. Trustee Elster seconded the motion. Upon Roll Call the results were:
AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson
NAYS: None The motion passed.
The Resolution was approved.

10. Approval of a Recommendation by the Zoning Board of Appeals to Grant a Parking Variation from Section 7.06(8) and Table 7.10.01 of the Zoning Code for a Proposed Wholesale Bakery at 3665 West Lunt Avenue

This item was presented by Mr. Clarke. The applicant, Z Bakery, LLC is proposing to open a wholesale bakery in the existing vacant building located at 3665 W. Lunt Avenue. In order to open this wholesale bakery, a parking variation is necessary. The applicant is a former employee of Highland Baking Company which previously occupied the subject property. The proposed use is classified as a wholesale establishment which is a permitted use in the MB Light

DRAFT

Manufacturing/Business District. Wholesale Establishments are required to provide two offstreet parking spaces per 1,000 square feet of gross floor area. As a result, the Zoning Code required amount of off-street parking at 3665 W. Lunt Avenue is 80 spaces. The property currently has 11 off-street parking spaces. On March 20, 2013 the Zoning Board of Appeals (ZBA) held a public hearing to consider this matter. At this meeting, public testimony was received from Harold Francke, attorney for Z Bakery, and Willie Zimmeroff, owner of Z Bakery. The ZBA was comfortable that there will not be a negative impact in the general area due to the proposed businesses off-peak hours of operation and the availability of parking in the nearby public parking lot. The ZBA unanimously concluded that the requested parking variation was appropriate. By a 5-0 vote, the Zoning Board of Appeals is recommending approval of the requested parking variation. The Village Board discussed the matter. Trustee Elster inquired with the applicant if a lease was signed with Union Pacific for the proposed parking spaces along the railroad right-of-way. Mr. Francke indicated that a lease had been received but it had not been signed and that if the Village were to acquire the property the lease would terminate. Trustees Elster and Patel indicated concerns about the parking 69-space parking variation. Trustee Patel recommended that staff consider identifying areas in the Northeast Industrial Tax Increment Finance District which could be convert into public parking to assist the business area. Trustee Leftakes recommended that the Economic Development Commission be given this task. Discussion ensued.

Trustee Leftakes made a motion to approve the recommendation and direct the Village Attorney to prepare the requisite Ordinance. Trustee Elster seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None The motion passed.

The recommendation was approved.

11. Approval of a Recommendation by the Economic Development Commission, to Adopt a Resolution Consenting to a Cook County Class 6b Real Estate Tax Abatement for Property Located at 3665 Lunt Avenue

This item was presented by Mr. Clarke. Z Bakery at 3665 Lunt Avenue is a wholesale bakery which began operations in 2008 in Morton Grove, Illinois where it is currently located. It seeks to receive a Cook County Class 6b real estate tax abatement for the property. The tax abatement request is being made to Cook County on the basis of re-occupancy of a vacant/abandoned industrial property. Discussion ensued regarding the Economic Development Commission’s deliberation and whether staff had verified the tax abatement figures provided by the applicant. Mr. Clarke indicated that staff spoke with Kane-McKenna, the Village’s consulting firm in this area, who indicated that no analysis was needed because they were certain that even with the tax abatement the overall tax increment would increase during the life of the abatement. Trustee Leftakes requested that staff have the Village’s experts prepare the analysis for all future requests of this and any other consideration pertaining to land-use.

Trustee Heidtke made a motion to approve the Resolution. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None The motion passed.

The Resolution was approved.

Manager’s Report

Request For Board Action

REFERRED TO BOARD: April 16, 2013

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Continuation of a Public Hearing Concerning the Proposed Establishment of a Devon-Lincoln Tax Increment Finance (TIF) District and Designation of a Redevelopment Project Area

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On February 19, 2013, the Village Board opened the requisite Public Hearing to receive public comments on the proposed Devon-Lincoln TIF District. At the February 19, 2013 meeting, all persons desiring to comment on the proposed Devon-Lincoln TIF District were afforded the opportunity to provide comments to the Village Board. Nonetheless, because the proceedings of the intergovernmental Joint Review Board (JRB) were still in progress, the Village Board continued this Public Hearing to the Village Board's April 16, 2013 meeting.

At the April 16, 2013 meeting, the Village Board should receive any further additional public comment from any person desiring to provide public comment.

With discussions still pending among taxing districts on the JRB concerning this matter, it is recommended that at the conclusion of receiving public comment on April 16, 2013, that the Village Board move to continue this Public Hearing to its June 18, 2013 meeting. By State law, action to establish a TIF District must be introduced to the Village Board no sooner than 14 days after, but not later than 90 days after, the conclusion of the Public Hearing. Therefore, should the Village Board continue the Public Hearing to its June 18, 2013 meeting and if the Public Hearing then is concluded on June 18, 2013, this would require the Village Board to consider action on establishing the TIF District no later than its September 3, 2013 Village Board meeting.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

None

RECOMMENDED MOTION:

Move to continue the public hearing on the proposed Devon-Lincoln TIF District to the June 18, 2013 Village Board meeting at 7:30 PM.

Request For Board Action

REFERRED TO BOARD: April 16, 2013

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Various Sections of the Zoning Code Regarding Commercial, Institutional and Civic Building Design Standards and the Lincoln Avenue Overlay District

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the May 15, 2012 Committee of the Whole (COTW) meeting, the Village's masonry design requirements for non-residential buildings was discussed. This discussion was the result of a variation request by the Meatheads restaurant for relief from the "masonry only" requirement applicable to buildings located along Lincoln Avenue in the Lincoln Avenue Overlay Zone. The COTW referred this matter of commercial masonry design requirements to the Committee on Ordinances, Rules and Building (CORB) which held a meeting on June 4, 2012. At this meeting CORB recommended that the Village Board refer this matter to the Plan Commission for consideration and a public hearing. This referral included direction to consider:

- Whether nonresidential masonry standards should be uniform throughout the community or alternatively vary specifically by zoning district;
- Consider a minimum masonry percentage for exterior walls for new non-residential buildings;
- Identify how such a minimum percentage should be calculated;
- Establish definition(s) to define masonry and clarify specific products and building material that meet the masonry requirement; and
- Identify other acceptable materials that would be allowed and/or specific materials that are prohibited.

The Village Board at its June 19, 2012 meeting concurred and directed the Plan Commission to hold the necessary public hearing to deliberate zoning code text amendments concerning masonry design requirements for non-residential buildings.

Public Hearing

The Plan Commission opened the public hearing at its August 1, 2012 meeting and the matter was continued on several occasions. The Plan Commission concluded deliberation at its March 6, 2013

meeting at which it made several recommendations. During Plan Commission deliberations, Zoning Board of Appeals Commissioner Kathy O'Brien attended and participated at several meetings. Other than Commissioner O'Brien no other public testimony was received.

Uniform Non-Residential Design Requirements

The Zoning Code currently requires use of "masonry only" materials within the Lincoln Avenue Overlay District. In all other zoning districts, new commercial, institutional and civic buildings currently are required to use a predominance of "high quality materials". Currently, the Zoning Code includes a list of materials that are considered to satisfy the high quality materials requirement. The Plan Commission reviewed this list "...that may include, but are not limited to, brick, sandstone, other native stone, or glass." The Plan Commission early in their deliberations concluded that there should be one standard throughout the Village for design of non-residential buildings. The Plan Commission found practical issues with requiring a building to be constructed of "masonry only". The Commission further established that the standard for construction throughout the Village should be of high quality however the Commission did not believe any one specific geographic area should be subject to differing or unique sets of masonry standards.

To resolve this matter, the Plan Commission recommends that Section 8.17 of the Zoning Code be amended to eliminate the existing unique requirements within the Lincoln Avenue Overlay District:

Buildings shall be constructed of masonry only.

Minimum Masonry Percentage for Exterior Walls

The Zoning Code requires that commercial, institutional, and civic buildings be constructed with a predominance of high quality materials. The Plan Commission was directed to consider establishing a minimum percent requirement to determine compliance with this standard rather than the current standard of "predominance". The Plan Commission concurred that relying on the term "predominance" is not an effective regulatory term. The Plan Commission split this consideration into two parts, 1) establish the appropriate minimum percent and 2) define/establish the acceptable high quality materials.

The Plan Commission generally concluded that allowances for additional materials and flexibility should be allowed in the design of non-residential buildings. To that end, the Plan Commission generally favored that a minimum of 75% of the exterior wall should be comprised of high quality materials. The Commission believed that setting a minimum 75% requirement would allow non-residential buildings to be substantially comprised of desired high quality materials while also allowing for design flexibility and use of other materials.

Calculating Minimum Percent

The Plan Commission determined that windows should not be included in the calculation in establishing compliance with the proposed 75% minimum percentage of high quality material. During deliberation on this matter, the Plan Commission established that permitted materials should be used at grade level and that other materials be allowed as accents above first floor windows only. As a result, the Plan Commission recommends that the Zoning Code be amended

to establish that the use of high quality materials be required on 100% of all façade elevations from ground level to the top of the first floor windows.

Permitted High Quality Materials

The Plan Commission discussion of acceptable materials involved two criteria; 1) aesthetics of the material and 2) durability of the material. The Commission discussed at length a wide range of material types however the Commission ultimately concluded that the following materials are acceptable in their appearance and quality of construction/durability:

- Brick with a minimum thickness of 2.25 inches,
- Natural stone,
- Sandstone,
- Other native stone,
- Pre-cast decorative stone,
- Glass.

The Plan Commission considered additional building materials that would satisfy the proposed minimum 75% percent high quality material requirement for wall elevations. However, the Plan Commission did not recommend any additional materials as they were determined to be either inadequate due to aesthetics and/or due to concerns regarding durability. These other materials discussed, included:

- Split faced brick,
- Sealed and coated concrete masonry unit (CMU),
- Decorative concrete block
- Cementitious fiber board siding (Hardy-Board)
- Pre-Cast Concrete Panel

The Plan Commission does not recommend that these materials should satisfy the proposed minimum 75% high quality material requirement however, the Plan Commission does not recommend that these materials be prohibited and that they may still may be permitted as minor accents.

Definitions of High Quality Materials

In order to better identify and establish the list of permitted high quality materials, the Plan Commission reviewed definitions that staff presented. Staff presented definitions, with minor changes, were taken from the Brick Industry Association. The Plan Commission reviewed the definitions and concurred that in order to strengthen and clarify Zoning Code requirements definitions should be added. Accordingly, the Plan Commission recommends adding the following definitions:

BRICK: Either: (i) kiln fired clay or shale brick that is not underfired and is manufactured to ASTM C216 or C652, Grade SW; or (ii) concrete brick with integral coloration, manufactured to ASTM C1634. Brick shall not be painted, and shall have a minimum thickness of two and one quarter inches when applied as a veneer.

DECORATIVE CONCRETE BLOCK: Concrete block with a highly-textured finish, such as indented, hammered, fluted, ribbed or similar architectural finish, with integral coloration.

MASONRY: Clay brick, stone, rock, or other substantially similar materials, installed up unit by unit set in mortar.

STONE: Naturally-occurring granite, marble, limestone, slate, river rock, sandstone, other native stone and other similar hard and durable all weather stone that is customarily used in exterior building construction. "Stone" may also include cast, pre-cast decorative or manufactured stone product, provided that such product is not painted, yields a highly textured stone-like appearance, with coloration that is integral to the masonry material, and is highly durable and maintenance free. Natural or man-made stone shall have a minimum thickness of two and five eighths inches when applied as a veneer.

Unacceptable Materials

Finally, the Plan Commission discussed Section 6.04(4) of the Zoning Code which outlines materials that are permitted as minor accents. This section was reviewed by the Plan Commission to determine if any materials should be added as permitted minor accents. The Plan Commission concluded that rather than supplementing the section with a list of permitted minor accents that the section should be amended to include materials that are specifically prohibited in all uses. As a result, the Plan Commission recommends that Section 6.04(4) be amended to add 1) *Exterior Insulation Finishing Systems ("EIFS")* and, 2) *metal and vinyl lap board siding* as prohibited materials.

Recommendation

By a unanimous 5-0 vote, the Plan Commission recommends that the Zoning Code be amended relative to commercial, institutional, and civic building design standards. This recommendation includes:

1. Eliminating "Masonry Only" requirement from the Lincoln Avenue Overlay District;
2. Establish that the exterior walls of non-residential buildings be constructed with a minimum of 75% "high quality materials". This includes that the from the ground level to the top of the first floor windows must be constructed entirely of "high quality materials";
3. Establish a list of permitted "high quality materials" which includes: 1) brick with a minimum thickness of 2.25 inches, 2) natural stone, 3) sandstone, 4) other native stone, 5) pre-cast decorative stone, and 6) glass;
4. Add definitions for Brick, Decorative Concrete Block, Masonry, and Stone; and
5. Add *Exterior Insulation Finishing Systems ("EIFS")* and *metal and vinyl lap board siding* as specifically prohibited materials.

Consistent with this Plan Commission recommendation, attached for approval is the proposed Ordinance prepared by the Village Attorney.

FINANCIAL IMPACT:

N/A

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Excerpt of Minutes from Plan Commission

- a. March 6, 2013
 - b. February 6, 2013
 - c. January 9, 2013
 - d. December 5, 2012
 - e. November 7, 2012
 - f. September 5, 2012
 - g. August 1, 2012
3. Staff Report to Plan Commission

RECOMMENDED MOTION:

Move to approve an Ordinance approving certain Zoning Code Text Amendments modifying the Commercial, Institutional, and Civic Building design standards.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE
VILLAGE OF LINCOLNWOOD ZONING ORDINANCE REGARDING
COMMERCIAL, INSTITUTIONAL AND CIVIC BUILDING DESIGN STANDARDS
AND THE LINCOLN AVENUE OVERLAY DISTRICT**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF APRIL, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this ____ day of _____, 2013

ORDINANCE NO. 2013-_____

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE
VILLAGE OF LINCOLNWOOD ZONING ORDINANCE REGARDING
COMMERCIAL, INSTITUTIONAL AND CIVIC BUILDING DESIGN STANDARDS
AND THE LINCOLN AVENUE OVERLAY DISTRICT**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Village President and Board of Trustees desire to amend various sections of "The Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Ordinance**"), in order to: (i) modify the design standards for commercial, institutional and civic buildings; (ii) eliminate all masonry-only requirements in the Lincoln Avenue Overlay District; and (iii) add certain related definitions (collectively, the "**Proposed Amendments**"); and

WHEREAS, pursuant to notice duly published in the *Lincolnwood Review* on July 12, 2013, the Village Plan Commission conducted a public hearing on August 1, 2012, September 5, 2012, November 7, 2012, December 5, 2012, January 9, 2013, February 6, 2013, and March 6, 2013 concerning the Proposed Amendments; and

WHEREAS, at the conclusion of the public hearing, the Plan Commission made findings and recommended that the President and Board of Trustees adopt the Proposed Amendments, as set forth in this Ordinance; and

WHEREAS, having considered the findings and recommendations of the Plan Commission, the President and Board of Trustees have found and determined that the adoption of the Proposed Amendments, as set forth in this Ordinance, is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. DEFINITIONS. Section 2.02 of Article II of the Zoning Ordinance shall be amended further, and shall read as follows:

"BRICK: Either: (i) kiln fired clay or shale brick that is not underfired and is manufactured to ASTM C216 or C652, Grade SW; or (ii) concrete brick

Additions are bold and double-underlined; ~~deletions are struck through.~~

with integral coloration, manufactured to ASTM C1634. Brick shall not be painted, and shall have a minimum thickness of two and one quarter inches when applied as a veneer.

* * *

DECORATIVE CONCRETE BLOCK: Concrete block with a highly-textured finish, such as indented, hammered, fluted, ribbed or similar architectural finish, with integral coloration.

* * *

MASONRY: Clay brick, stone, rock, or other substantially similar materials, installed up unit by unit set in mortar.

* * *

STONE: Naturally-occurring granite, marble, limestone, slate, river rock, sandstone, other native stone and other similar hard and durable all weather stone that is customarily used in exterior building construction. "Stone" may also include cast, pre-cast decorative or manufactured stone product, provided that such product is not painted, yields a highly textured stone-like appearance, with coloration that is integral to the masonry material, and is highly durable and maintenance free. Natural or man-made stone shall have a minimum thickness of two and five eighths inches when applied as a veneer."

* * *

SECTION 3. COMMERCIAL, INSTITUTIONAL AND CIVIC BUILDING DESIGN STANDARDS. Section 6.04 of Article VI of the Zoning Ordinance shall be amended further, and shall read as follows:

"6.04 Commercial, Institutional and Civic Building Design Standards.

* * *

(3) All commercial, institutional and civic buildings shall be designed in accordance with the following:

a. Buildings shall consist of solid and durable facades on all sides of a building facing a public street, and shall be compatible with the character and scale of the surrounding area.

Additions are bold and double-underlined; deletions are struck through.

b. ~~Not less than 75% of each~~ Any exterior building **elevation** façade shall incorporate a predominance of high quality materials **from the following list:** that may include, but are not limited to:

- Brick **with a minimum thickness of 2.25 inches,**
- **natural stone,**
- sandstone,
- other native stone,
- **pre-cast decorative stone,** or
- glass

Except for minor accents, from ground level to top of the first floor windows, each exterior building elevation must be comprised entirely of required high quality materials. ~~Brick, sandstone or other native stones shall at a minimum extend from ground level to the top of windows with minor accents allowed in place of the predominant material.~~

- (4) The use of concrete block, ~~split face block,~~ pre-cast panels, and/or masonry stucco is permitted as a minor or accent building material, but is **not permitted** ~~strongly discouraged~~ for use as a predominant building material. The exterior surface of a masonry wall shall consist of a textured finished surface, shall not have a flat surface, and shall not be constructed of concrete block or cinder block having a plain, flat surface. **The use of Exterior Insulation Finishing Systems (“EIFS”) and metal and vinyl lap board siding is prohibited.**”

* * *

SECTION 4. BUILDING AND SITE ENHANCEMENTS IN THE LINCOLN AVENUE OVERLAY DISTRICT. Section 8.17 of Article VIII of the Zoning Ordinance shall be amended further, and shall read as follows:

"8.17 Building and Site Enhancements.

* * *

Building Materials

~~Buildings shall be constructed of masonry only. Aluminum and vinyl siding as well as concrete block shall not be allowed."~~

* * *

Additions are bold and double-underlined; ~~deletions are struck through.~~

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect, and shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of April, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of April, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
_____ day of April, 2013.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Additions are bold and double-underlined; ~~deletions are struck through.~~

**MEETING MINUTES OF THE
PLAN COMMISSION
March 6, 2013
7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN**

MEMBERS PRESENT:

Chairman Paul Eisterhold
Patricia Goldfein
Sue Auerbach
Steve Jakubowski
Don Sampen

MEMBERS ABSENT:

George Touras
Mark Yohanna

STAFF PRESENT:

Community Development Manager Aaron N. Cook, AICP
Community Development Coordinator Lauren Wolf

VILLAGE COUNSEL

None.

I. CALL TO ORDER

Chairman Eisterhold noted a quorum of four members present and called the meeting to order at 7:05 p.m.

II. APPROVAL OF MINUTES

Motion to approve the February 6, 2013 Plan Commission minutes was made by Commissioner Goldfein and Seconded by Commissioner Sampen. Motion approved 4-0.

Motion to approve the February 20, 2013 Plan Commission workshop minutes with minor grammatical corrections was made by Commissioner Goldfein and Seconded by Commissioner Sampen. Motion approved 4-0.

III. PUBLIC HEARING: Commercial Masonry Requirements – Zoning Code Text Amendment *(Continued from February 6, 2013, January 9, 2013, December 5, 2012, November 7, 2012, September 5, 2012 & August 1, 2012)*

Request: Text Amendment to Modify the Commercial Design Standards Relative to Masonry Requirements and to Consider Definition of “Masonry”

Chairman Eisterhold stated that some agenda items will be skipped tonight.

Development Manager Cook stated at the last meeting the Commission discussed in more detail the acceptable masonry materials.

March 6, 2013

Commissioner Goldfein noted some grammatical changes to the language of the proposed text amendment. Strike from the definition, that may include, but not limited to: and insert In Addition, the required high quality materials from the following list.

Commissioner Jakubowski joined the meeting.

Chairman Eisterhold asked if anyone in the audience wanted to speak on the matter. There was none. Commissioner Sampen made a motion to approve the proposal and amendments. Seconded by Commissioner Auerbach. Motion carried 5-0.

IV. PUBLIC HEARING: Sign Requirements – Zoning Code Text Amendment
(Continued from February 6, 2012 & January 9, 2013)
Request: Text Amendment to Review Requirements for A-Frame, Sandwich Board, and Similar Signs

Development Manager Cook indicated to the Commission that Staff receives many inquiries about these signs. The text states that they are prohibited, but then again it states they are allowed, but prohibited in the Village right-of-way. Staff has shared this issue with Chairman Malkin of the Zoning Board of Appeals. The goal is to control signage, the number of signs, the location of signs, and the size and color. Need to regulate to allow for appropriate uses.

Chairman Eisterhold briefly went through other communities sign allowances. These signs do need to be regulated because all other signs are regulated. The impression is that businesses will abide by the code. Need to be positive in how we affect businesses. Want to accommodate businesses, but do not want to add clutter to the streetscape. Need to make sure that these signs are maintained properly and the general appearance needs to be up kept. Feel more comfortable if the signs are only allowed on private property.

Commissioner Jakubowski noted that he likes the way the Morton Grove ordinance is written for temporary signage. Although, only when the business is open should the signs be allowed outside.

Chairman Eisterhold asked if there was anyone in the audience who wanted to comment. There was none. Motion to continue to May 1, 2013 to incorporate Morton Grove's ordinance into our Staff Report made by Commissioner Jakubowski and Seconded by Commissioner Auerbach. Motion approved 5-0 Aye.

V. PUBLIC HEARING: Notice Requirements – Zoning Code Text Amendment
(Continued from February 6, 2013 & January 9, 2013)
Request: Text Amendment to Review Notice Requirements for Public Hearings

Development Manager Cook explained to the Commission that the suggestive nature of the notice requirements is difficult to know and understand when to enact the additional notification allowance. There is a legal concern that when determination for one and not

**MEETING MINUTES OF THE
PLAN COMMISSION
February 6, 2013
7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN**

MEMBERS PRESENT:

Chairman Paul Eisterhold
Patricia Goldfein
George Touras
Mark Yohanna
Sue Auerbach

MEMBERS ABSENT:

Steve Jakubowski
Don Sampen

STAFF PRESENT:

Community Development Manager Aaron N. Cook, AICP
Community Development Coordinator Lauren Wolf

VILLAGE COUNSEL

Hart Passman

I. CALL TO ORDER

Chairman Eisterhold noted a quorum of five members present and called the meeting to order at 7:10 p.m.

II. APPROVAL OF MINUTES

Motion to approve the January 9, 2013 Plan Commission minutes was made by Commissioner Touras and Seconded by Commissioner Goldfein. Motion approved 3-0-2 two abstentions Commissioners Auerbach and Yohanna.

Motion to approve the January 23, 2013 Plan Commission workshop minutes was made by Commissioner Touras and Seconded by Commissioner Auerbach. Motion approved 4-0-1 one abstention from Commission Yohanna.

III. PUBLIC HEARING: Commercial Masonry Requirements – Zoning Code Text Amendment *(Continued from January 9, 2013, December 5, 2012, November 7, 2012, September 5, 2012 & August 1, 2012)*

Request: Text Amendment to Modify the Commercial Design Standards Relative to Masonry Requirements and to Consider Definition of “Masonry”

Chairman Eisterhold started the public hearing by opening all agenda items to discuss at Commission leisure.

February 6, 2013

Development Manager Cook stated at the last meeting the Commission discussed in more detail the acceptable masonry materials.

Commissioner Auerbach noted that she wanted to eliminate split faced brick greater than .5 inches in thickness, sealed and coated concrete masonry unit (CMU), and decorative concrete block.

The Commission agreed. The Commission also wanted to change the wording slightly in regards to Unacceptable Materials in Section 6.04(4) "The use of ~~concrete block, split face block~~, pre-cast panels, and/or masonry stucco is permitted as a minor accent building material, but is ~~strongly discouraged~~ not permitted for use as a predominant building material.

Chairman Eisterhold would like Staff to make a final draft and look over at the next meeting. Chairman asked if anyone in the audience wanted to speak. There was none. Commissioner Auerbach made a motion to continue to March 6, 2013 meeting. Seconded by Commissioner Goldfein. Motion carried 5-0.

IV. PUBLIC HEARING: Off-Street Parking Standards, Requirements and Definitions – Zoning Code Text Amendment
Request: Text Amendment to Modify Pertinent Parking Standards, Parking Requirements, and Related Definitions (*Continued from January 9, 2013, December 5, 2012 and November 7, 2012*)

Development Manager Cook summarized other Communities standards and agreed that the most common areas that are excluded. Commissioner Auerbach explained that different uses have different purposes for parking and did not like the way this has been calculated in the past, it needed a change.

Commissioner Yohanna explained that it is different for a one story building rather than a four story building, agreed in eliminating stairway, elevator shaft, and bathrooms.

Chairman Eisterhold noted that it should be specified that an equipment room is a mechanical room, telephone server room, and electrical equipment. The storage area is the most controversial.

Staff and Commissioners recommends excluding from floor area definition for off-street parking:

1. Restrooms & Locker Rooms for Employees
2. Hallways
3. Stairways
4. Elevator Shafts
5. Equipment Areas: Including mechanical, telephone and electrical equipment.

**MEETING MINUTES OF THE
PLAN COMMISSION
January 9, 2013
7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN**

MEMBERS PRESENT:

Chairman Paul Eisterhold
Don Sampen
Patricia Goldfein
George Touras
Don Sampen

MEMBERS ABSENT:

Steve Jakubowski
Mark Yohanna
Sue Auerbach

STAFF PRESENT:

Community Development Manager Aaron N. Cook, AICP
Community Development Coordinator Lauren Wolf
Community Development Intern Andrea Litzhoff

VILLAGE COUNSEL

None.

I. CALL TO ORDER

Chairman Eisterhold noted a quorum of five members present and called the meeting to order at 7:10 p.m.

II. APPROVAL OF MINUTES

Motion to approve the December 5, 2012 Plan Commission minutes was made by Commissioner Touras and Seconded by Commissioner Goldfein. Motion approved 4-0.

Development Manager Cook welcomed the Commissioners to the 2013 New Year. Next month will have even more Zoning Code clean-up with Text Amendments. A legal notice went out for a Text Amendment to review Shooting Ranges in the B-2 District. This will be re-published and will be heard at the February 6, 2013 Plan Commission Meeting.

III. PUBLIC HEARING: Commercial Masonry Requirements – Zoning Code Text Amendment *(Continued from December 5, 2012, November 7, 2012, September 5, 2012 & August 1, 2012)*

Request: Text Amendment to Modify the Commercial Design Standards Relative to Masonry Requirements and to Consider Definition of “Masonry”

Chairman Eisterhold started the public hearing by opening all agenda items to discuss at Commission leisure.

January 9, 2013

Development Manager Cook stated that the last meeting the Commission discussed and arrived at general consensus for some of the Commercial masonry requirements. Commissioner Auerbach wrote an email stating she did not want to allow CMU in the allowed materials and it should be banned. She went by the buildings at the town center outlots and they were brick, not CMU. Commissioners Goldfein and Sampen agreed.

Development Manager went over the permitted high quality materials to include:

- *Split Face Brick Greater than .5 inches in thickness
- *Natural Stone
- *Pre-Cast Decorative Stone
- *Decorative Concrete Block

Chairman Eisterhold noted that in the text of what was given suggests “a building facing a public street and shall be compatible with the character and scale of the surrounding area”. This is too loosely written. Development Manager Cook stated that anytime there is an effort to bring in loose language a scale or a relationship from one property to a surrounding area can potentially create conflicts. It is there for a new development to not be out of place and scale. In the scenario the existing building could establish the scale of the area and this requirement is meaning build to that.

Chairman Eisterhold questioned what if the adjacent buildings are brick fronts, does that mean the building next door should have a brick front. Development Manager stated in absolute terms, not sure this standard would apply.

Commissioner Touras noted that it is narrowed and defined. Development Manager Cook stated that is for new developments.

Commissioner Goldfein stated that this standard helps because it gives the Village something to fall back on if a new development were to be submitted and doesn't fit into the existing aesthetic. The material is a component of the design standard.

Chairman Eisterhold questioned if there should be a minimum height for the windows. Commissioner Sampen agreed. Development Manager Cook explained if the top of the windows are at six feet, and we require the high quality material to extend from the ground level minimally to the top of the windows, they are not going to be able to meet the 75% standard. The 75% is the standard and you must meet that. The emphasis must be minimally from ground level to the top of the first story windows. Commissioner Sampen explained that it should be written, “In addition, to the required high quality materials shall at a minimum extend from a ground level to the top of the first floor windows with minor accents allowed”.

Chairman Eisterhold would like Staff to make a final draft and look over at the next meeting. Chairman asked if anyone in the audience wanted to speak. There was none. Commissioner Sampen made a motion to continue to February 6, 2013 meeting. Seconded by Commissioner Touras. Motion carried 4-0.

**MEETING MINUTES OF THE
PLAN COMMISSION**

December 5, 2012

7:00 P.M.

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN**

MEMBERS PRESENT:

Chairman Paul Eisterhold
Don Sampen
Patricia Goldfein
Sue Auerbach
George Touras
Don Sampen

MEMBERS ABSENT:

Steve Jakubowski
Mark Yohanna

STAFF PRESENT:

Community Development Manager Aaron N. Cook, AICP
Community Development Coordinator Lauren Wolf

VILLAGE COUNSEL

None.

I. CALL TO ORDER

Chairman Eisterhold noted a quorum of five members present and called the meeting to order at 7:01 p.m.

II. APPROVAL OF MINUTES

Motion to approve the November 7, 2012 Plan Commission minutes was made by Commissioner Auerbach and Seconded by Commissioner Goldfein. Motion approved 4-0.

III. Public Hearing: Commercial Masonry Requirements – Zoning Code Text Amendment *(Continued from November 7, 2012, September 5, 2012 & August 1, 2012)*
Request: Text Amendment to Modify the Commercial Design Standards Relative to Masonry Requirements and to Consider Definition of “Masonry”

Chairman Eisterhold opened the public discussion with background information from the previous meetings. Previously, Commissioners questioned if the Lincoln Avenue Task Force was behind the all masonry requirement. With Staff research, that was not the case. Development Manager Cook began with a short power point presentation. Highlighting the new information in the packet. It is important to note that the LATF suggested a sub-committee be created to create guidelines. No such sub-committee has been created. Staff does not have any research or findings whether it be minutes or formal recommendations made in document form to this body or Village Board in which a specific

December 5, 2012

recommendation for masonry on Lincoln Avenue was made. Staff believes that the all masonry standard is from the community, identifying themselves as an all masonry community.

Commissioner Auerbach noted that almost none of the nearby north shore communities have the all masonry requirement and they all turned out pretty nice. The Glen in Glenview and downtown Park Ridge were developed with a conscious decision to develop a PUD and use the masonry requirement. Also, when the LATF was created they did an excellent job. They tried to create some sort of downtown Lincolnwood. In 2005, we had a totally different economic climate, buildings were sprouting up with little thought of cost. Now developers put up buildings with a lot more thought, and keeping with the evolution of the world, we need to modify that.

Chairman Eisterhold explained that if we go with the 75% masonry up to the first floor windows can still have glass or something else. Predominance at street level would still be masonry.

Commissioner Sampen noted that there is not a big change from predominance to minimum of 75% masonry. The larger issue is defining and making a list of "high quality" materials.

Development Manager Cook stated that if there is a change in the Zoning Code we can always monitor the change for a year and revisit the change. If it doesn't work out for the Village we can always modify it.

Discussion ensued.

Chairman Eisterhold took a role call from Commissioners for the four suggested items.

1. Should there be one design standard of all non-residential districts 5-0 Aye.
2. Minimum 75% per elevation of high quality materials and remove "predominance" 4-1 Aye. Commissioner Auerbach Nay.
3. Acceptable high quality material:
 - Brick -2.25 Inch
 - Split Face Brick -greater than .5 Inch
 - Stone
 - Pre-Cast Stone
 - Glass
 - Concrete Masonry Unit (CMU) – well sealed and coated
 - Decorative Concrete Block

The Plan Commission agrees with Staff proposed definitions and Staff can proceed with the definitions. Also suggested eliminating shall not paint exterior brick.

4. Unacceptable List:

- Exterior Insulation Finish Systems (EIFS)
- Metal & Vinyl Siding Lap Board
- Pre-Cast Concrete Panels

December 5, 2012

Commissioner Sampen made a motion to continue to January 9, 2013 meeting. Seconded by Commissioner Touras. Motion carries 5-0.

**III. PUBLIC HEARING: Off-Street Parking Standards, Requirements and Definitions – Zoning Code Text Amendment
Request: Text Amendment to Modify Pertinent Parking Standards, Parking Requirements, and Related Definitions**

Commissioner Touras made a motion to continue to January 9, 2013 meeting. Seconded by Commissioner Auerbach. Motion carries 5-0.

**V. PUBLIC HEARING: Parking Requirements – Zoning Code Text Amendment
Request: Text Amendment to Review Permitted Location for Off-Street Parking and Review of Related Definitions**

Commissioner Sampen made a motion to continue to January 9, 2013 meeting. Seconded by Commissioner Goldfein. Motion carries 5-0.

VI. OTHER BUSINESS:

Chairman reminded all Commissioners to complete the Open Meetings Act requirement.

On January 23, 2013 proposing a workshop to discuss the Purple Hotel Site.

VII. PUBLIC HEARING PROCEDURES:

Commissioner Sampen is concerned that the Petitioner is giving an unlimited amount of time to speak at the Plan Commission Meetings. The public who come out to speak should have a similar amount of time to speak before the Commission. It gives an idea of favoritism. Also, suggest a meeting time cap, proposes 9:30 P.M.

Chairman Eisterhold noted that Petitioners pay for the time and the Commission needs to hear what they need to say. Suggested all Commissioners think about the issues at hand and continue to the January 9, 2013 meeting for further discussion.

VIII. PUBLIC COMMENT: None.

IV. ADJOURNMENT:

The next Plan Commission meeting is scheduled for January 9, 2013 at 7:00 PM. Hearing no further business, Motion to adjourn made by Commissioner Touras. Seconded by Commissioner Goldfein. Motion approved unanimously 5-0. Meeting adjourned at 9:15 PM.

Respectfully submitted,

Lauren Wolf
Community Development Department Coordinator

November 7, 2012

IV. Public Hearing: Commercial Masonry Requirements – Zoning Code Text Amendment *(Continued from September 5, 2012 & August 1, 2012)*
Request: Text Amendment to Modify the Commercial Design Standards Relative to Masonry Requirements and to Consider Definition of “Masonry”

Development Manager Cook began with a short power point presentation. Five items are up for discussion. 1. Requirements of Lincoln Avenue Overlay and Remainder of Village. Currently, the Zoning Ordinance allows for all buildings to be constructed of masonry only. The Zoning Code also doesn't have a clear definition of masonry. The Village Board would like the Plan Commission to review the design standards for nonresidential buildings and the requirement of the Lincoln Avenue Overlay District. 2. Calculating Commercial, Institutional and Civic Building Design Standards. Currently, the Zoning Code requires that all commercial structures be constructed with a predominance of high quality materials. Staff will need a clear requirement for “predominance” and acceptable materials. 3. Acceptable High Quality Materials needs to be revisited. Staff asks Plan Commission to revise the current list of acceptable materials. 4. Definition of High Quality Materials also needs to be revisited. The definition of “masonry” needs to be clearly defined. 5. Unacceptable Materials need to be clearly identified in order for Staff to indicate to builders what is undesirable to the Village.

Zoning Board of Appeals Commissioner O'Brien was in attendance and discussed prior knowledge of the Village masonry requirements.

Commissioner Touras suggested Staff speak with members of the Lincoln Avenue Task Force and get a clear idea of why the Village went with the all masonry requirement, before things are changed.

Commissioner Auerbach explained that there was a desire to be like the Glen, in Glenview, with the all masonry uniformity.

Commissioner Goldfein stated that this Ordinance should be different for commercial stand a-lone buildings and maybe lessen the standard for multi-tenant construction.

It was suggested that Staff look at other communities design standards and present at the next meeting.

Discussion ensued.

Commissioner Jakubowski made a motion to continue to December 5, 2012 meeting. Seconded by Commissioner Yohanna. Motion carries 6-0.

September 5, 2012

standards are too high. The Economic Development Commission provided a statement on parking requirements, unanimously approved, to suggest a lower parking requirement. Only two stand-alone restaurants in Lincolnwood would comply with today's standards. In order to be competitive and business friendly it is important to look at the current standards.

Commissioners Auerbach and Goldfein agreed that a new formula should be used to look at updating the current parking standards.

Chairman Eisterhold agreed. Also, need to look at the operation and look at the number of seats.

Commissioner Sampen agreed. Staff also needs to look at creating an definition for parking in stand-alone restaurants and strip mall restaurants.

Commissioner Yohanna stated the standards need to be relaxed and the Village needs to be more inviting. Lincolnwood standards are stringent and arbitrary, in favor to lower the standards and move it on to the Village Board.

Commissioner Goldfein stated that new construction should be in line with other median community standards. Would like to see this recommendation accompanied with standards for enforcement of parking, and to work out the signage for the neighborhoods, and also look into parking share agreements.

Discussion ensued.

Commissioner Sampen made a motion to recommend ten parking spaces per 1,000 square feet of floor area as defined in the zoning code, and to review definitions in the future for restaurant types. Seconded by Commissioner Yohanna. Motion carries 5-1, with Chairman Eisterhold voting No.

IV. PUBLIC HEARING: Commercial Masonry Requirements – Zoning Code Text Amendment (Continued from August 1, 2012)
Request: Text Amendment to Modify the Commercial Design Standards Relative to Masonry Requirements and to Consider Definition of "Masonry"

Development Manager Cook began discussion with three points. First, should non-residential requirements be treated the same through-out the Village. Secondly, try to identify a measurable construction amount and incorporate a percentage. Thirdly, what is considered masonry, need clear definitions. Staff recommends a 75% minimum masonry requirement, and need guidance on what is considered "masonry"

Discussion ensued.

September 5, 2012

Commissioner Goldfein stated that a clear list of quality masonry products should be included in the next commission packet. Suggested fellow Commissioners to drive around and look at the aesthetics of the Walgreens and MB Financial Bank.

Motion to continue until November 7, 2012 made by Commissioner Yohanna. Seconded by Commissioner Sampen. Motion approved 5-0.

V. PUBLIC COMMENT: None.

VI. ADJOURNMENT:

The next Plan Commission meeting is scheduled for November 7, 2012 at 7:00 PM. Hearing no further business, Motion to adjourn made by Commissioner Yohanna. Seconded by Commissioner Goldfein. Motion approved unanimously 5-0. Meeting adjourned at 9:43 PM.

Respectfully submitted,

Lauren Wolf
Community Development Department Coordinator

August 1, 2012

Jakubowski stated that the Commission had heard testimony on this issue and that there are no prohibitions affecting any neighbors' rights to park in the area. The Commission agreed, and suggested again that the Traffic Commission review parking conditions in the neighborhood.

viii. Whether the requested reasonable accommodation would require a fundamental alteration in the nature of the regulations set forth in this Zoning Ordinance – Commission agreed that the request would not require such a fundamental alteration.

ix. Whether the requested reasonable accommodation substantially affects the physical attributes of the subject property – The Commission agreed that the proposed improvements to the residential structure on the property would improve the property.

Commissioner Jakubowski made a motion to recommend approval to grant a Reasonable Accommodation to establish and operate a Community Residence at 6501 Longmeadow Avenue, conditioned upon receipt by Misericordia of a CILA license before opening and operating the home. The motion was seconded by Commissioner Goldfein. Motion approved 5-1. This case will be heard by the Village Board on August 21, 2012 at 7:30 PM.

**IV. PUBLIC HEARING: Restaurant Parking – Zoning Code Text Amendment
(Continued from July 11, 2012 June 6, 2012 & May 2, 2012)
Request: Text Amendment to Modify the Minimum Off-Street Parking
Requirements for Eating & Drinking Establishments**

Commissioner Sampen made a motion to continue this Public Hearing to a date certain of September 5, 2012 at 7:00 PM and seconded by Commissioner Goldfein. Motion passes 5-0.

**V. PUBLIC HEARING: Commercial Masonry Requirements – Zoning Code Text
Amendment
Request: Text Amendment to Modify the Commercial Design Standards Relative to
Masonry Requirements and to Consider Definition of "Masonry"**

Commissioner Sampen made a motion to continue this Public Hearing to a date certain of September 5, 2012 at 7:00 PM and seconded by Commissioner Touras. Motion passes 5-0.

VI. PUBLIC COMMENT: None.

VII. ADJOURNMENT:

The next Plan Commission meeting is scheduled for August 22, 2012 at 7:00 PM. Hearing no further business, Motion to adjourn made by Commissioner Jakubowski. Seconded by Commissioner Sampen. Motion approved unanimously 5-0. Meeting adjourned at 9:05 PM.

Respectfully submitted,

Lauren Wolf
Community Development Department Coordinator

Agenda Item #4



Staff Report Plan Commission

March 6, 2013

*Continued from February 6, 2013, January 9, 2013, December 5, 2012,
November 7, 2012, September 5, 2012 & August 1, 2012*

Subject Property: N/A (Text Amendment)

Zoning District: Requested action is applicable to B1, B2, B3, O, PUD & MB Districts.

Requested Action: Text Amendment to Article II Section 2.02 to consider a definition of “Masonry”, a Text Amendment to Article VI Section 6.04 to consider amendments to Commercial, Institutional and Civic Building Design Standards, and Text Amendment to Article VIII Section 8.17 relative to Building Materials.

Nature of Request: A text amendment is proposed to the Zoning Code to modify the design requirements for non-residential buildings.

Petitioner: Village Board

Summary

At the January 9, 2013 and February 6, 2013 meeting, the Plan Commission continued deliberation of the non-residential design standards. The discussion revolved around the Village’s requirements for use of masonry and high quality materials.

From those meetings there were several changes to the language staff presented on the five main items of discussion. For clarity, staff has incorporated those changes into the language that was presented to the Plan Commission at their January 9, 2013 meeting. The changes suggested by the Plan Commission at their January 9, 2013 meeting are identified in **red bold and double-underline** and ~~deletions are struck through~~. The changes suggested by the Plan Commission at their February 6, 2013 meeting are identified in **blue bold and double-underline** and ~~deletions are struck through~~.

1. Requirements of Lincoln Avenue Overlay and Remainder of Village

The Plan Commission concluded that there should be one uniform set of standards should apply to all Commercial, Institutional and Civic Buildings in Lincolnwood. As a result, the Plan Commission should recommend a text amendment to eliminate from Section 8.17 the requirement that within the Lincoln Avenue Overlay District, “Buildings shall be constructed of masonry only.” By eliminating this section, all Commercial, Institutional,

and Civic Buildings in Lincolnwood will be held to the same standard as found in Section 6.04(3).

2. Calculating Commercial, Institutional and Civic Building Design Standards

The Plan Commission discussed the Zoning Code requirement for all commercial structures to be constructed with a “predominance” of high quality materials. The Commission generally concurred that the section is unclear and could be clarified. Therefore, below is the recommended text amendment to Section 6.04(3) to provide the desired clarification (new language in *italics* and deleted language in ~~strikethrough~~):

“All commercial, institutional and civic buildings shall consist of solid and durable facades on all sides of a building facing a public street and shall be compatible with the character and scale of the surrounding area.

- ~~Each Any~~ exterior building ~~elevation facade~~ shall incorporate a ~~predominance~~ *a minimum of 75% of high quality materials that may include, but are not limited to:*
 - brick *minimum thickness of 2.25 inches,*
 - ~~split faced brick greater than .5 inches in thickness,~~
 - *natural stone,*
 - sandstone,
 - other native stone,
 - *pre-cast decorative stone, or*
 - glass,
 - ~~sealed and coated concrete masonry unit (CMU), and~~
 - ~~decorative concrete block.~~
- ***In addition to the** required high quality materials ~~Brick, sandstone or other native stones~~ shall at a minimum extend from ground level to the top of **the first floor** windows with minor accents allowed ~~in place of the predominant material~~”*

3. Acceptable High Quality Materials/Masonry

Section 6.04(3) provides examples of what are considered high quality materials. The Plan Commission deliberated what materials qualify as high quality materials. Incorporated into the modified section above is the list of materials identified by the Plan Commission. The new materials that have been included are:

- ~~Split face brick greater than .5 inches in thickness~~
- Natural Stone
- Pre-cast decorative stone
- ~~Sealed and coated concrete masonry unit (CMU)~~
- ~~Decorative Concrete Block~~

4. Definition of High Quality Materials

The Plan Commission generally concurred with the definitions as presented at the December 5, 2012 meeting. These definitions are included below.

Masonry materials shall mean and include that form of construction defined below and composed of clay brick, stone, ~~decorative concrete block~~, rock or other materials of equal characteristics laid up unit by unit set in mortar.

Brick – Includes kiln fired clay or shale brick manufactured to ASTM C216 or C652, Grade SW, can include concrete brick if the coloration is integral, shall not be painted, and it is manufactured to ASTM C1634; minimum thickness of two and one quarter inches when applied as a veneer, and shall not include underfired clay or shale brick. ~~Brick also includes split face brick with a minimum thickness of .5 inches.~~

Stone – Includes naturally occurring granite, marble, limestone, slate, river rock, sandstone, other native stone and other similar hard and durable all weather stone that is customarily used in exterior building construction; may also include cast, pre-cast decorative or manufactured stone product, provided that such product yields a highly textured stone-like appearance, its coloration is integral to the masonry material and shall not be painted on, and it is demonstrated to be highly durable and maintenance free; natural or manmade stone shall have a minimum thickness of two and five eighths inches when applied as a veneer

Decorative Concrete Block – Includes highly textured finish, such as ~~split-faced~~, indented, hammered, fluted, ribbed or similar architectural finish; coloration shall be integral to the masonry material; minimum thickness of three and five eighths inches when applied as a veneer. ~~shall include light weight and featherweight concrete block or cinder block units.~~

5. Unacceptable Materials

Section 6.04(4) of the Zoning Ordinance provides a list of materials that are permitted as minor accents. Staff seeks a discussion on this section (found below) and if this section can be strengthened or clarified to include additional materials that are not desirable.

Section 6.04(4)

“The use of concrete block, ~~split-face block~~, pre-cast panels, and/or masonry stucco is permitted as a minor or accent building material, but is not permitted strongly discouraged for use as a predominant building material. The exterior surface of a masonry wall shall consist of a textured finished surface, shall not have a flat surface, and shall not be constructed of concrete block or cinder block having a plain, flat surface. *The use of Exterior Insulation Finishing Systems (“EIFS”) and metal and vinyl lap board siding is prohibited.*”