



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
5:45 P.M., OCTOBER 15, 2013**

AGENDA

- I) Call to Order**
- II) Roll Call**
- III) Minutes** – October 1, 2013 Committee of the Whole Meeting
- IV) Regular Business**
 - 1) Discussion Concerning the Possible Expansion of the Touhy/Lincoln Tax Increment Financing District (5:45 – 6:00 p.m.)
 - 2) Discussion Concerning the Proposed 2013 Property Tax Levy (6:00 – 6:15 p.m.)
 - 3) Discussion Concerning the Village Hall Council Chambers Audio System (6:15 – 6:30 p.m.)
 - 4) Status Report Concerning the Village’s Efforts to Address the Emerald Ash Borer Infestation (6:30 – 7:00 p.m.)
 - 5) Status Report from the Police Pension Board (7:00 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: October 11, 2013

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 1, 2013**

DRAFT

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:25 P.M., Tuesday, October 1, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Elster, Leftakes, Sprogis-Marohn (6:35), Cope (7:00)

ABSENT: Trustee Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Timothy Clarke, Director of Community Development; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Joseph Mangan, Accountant; Charles Greenstein, Village Treasurer; Amanda Williams, Management Analyst; Jim Johnson, Village Engineer.

Approval of Minutes

The minutes of the September 17, 2013 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Klatzco moved to approve the minutes. Trustee Leftakes seconded the motion. The motion passed by Voice Vote. Trustee Elster abstained.

Regular Business

1. Status Report on the Crawford Avenue Construction Project

This item was presented by Mrs. Engelmann with use of PowerPoint
Background

*Crawford Reconstruction planned for several years

- October 30, 2013 bid opening
- Construction anticipated to begin 2014

*Several public meetings held

*April 1, 2010

- Board directed staff to include the following items in the construction plans:
 - #Northbound signalized left turn lane at Lincoln Avenue
 - #Southbound left turn lane at Greenleaf Avenue
 - #Close the median opening located just north of Morse
 - #Reduce the median opening at Morse Avenue from 130' to 80'

Additions to the Project

*Cook County

- New storm sewer (Devon to Jarvis)
- Approximately 70% of sidewalk to be replaced
- Replacement of all trees within the medians

*Village

- Approximately 30% remaining sidewalk to be replaced at 5050 cost share with the County
- Street light replacement
- 11 fire hydrants
- Approximately 6,500 linear feet of 86 year old water main to be replaced (October 2012 direction to staff)
- Flow meter to monitor storm sewer flow

Trees within the Medians

*Swamp White Oak (4" diameter)

*Kentucky Coffeetree (4" diameter)

*Canadian Chokecherry (3" diameter)

Estimated Village Costs were identified:

• Water and Sewer Fund	\$1,475,000
• Transportation Improvement Fund	\$ 918,000
• Motor Fuel Tax	\$ 34,000
• Estimated Total (2013)	\$2,427,000

In 2012 the estimated costs were \$1,999,420

Payment to the County – Three year payback (0% interest)

*Approximately \$809,000 per year

- First payment May 2014
- Second payment May 2015
- Final payment May 2016

Construction Traffic & Detours

*Devon Avenue north to Lincoln Avenue one way traffic

- Section to be completed first

*Lincoln Avenue north to Jarvis Avenue two lanes of traffic open at all times

*Adjacent side streets closed periodically

*Advised CCHD that Greenleaf, Morse and Lunt may not be closed at any time due to school traffic

*Residential driveway aprons to be replaced

- Driveway closures 2-3 weeks at a time

Timeline

*October 30, 2013 – Open Bids

*Spring 2014 – Begin construction work

*Winter 2015 – Construction completed

*Winter/Spring 2016 – Project Close-Out (includes Skokie portion of project)

Next Steps

*October 15, 2013 – Anticipated approval of Intergovernmental agreement

*October 30, 2013 - Bid opening date

*Fall 2013 – Staff to meet with the school, the library, the synagogue, and Bryn Mawr County Club

- Met with the school once already

*Publish information in Village communication pieces regarding upcoming project

*February 2014 – Hold resident public information meeting with CCHD and the Village of Skokie

Discussion ensued. In attendance were representatives from District 7r, Lincolnwood Library and Bryn Mawr County Club

2. Discussion Concerning Parking in the Northeast Industrial Manufacturing District

This item was presented by Mr. Clarke using PowerPoint.

A number of aerial and over-head drawings were presented.

Future Parking Needs – Property Types

*Existing Undeveloped/Underdeveloped Properties

- Bell and Howell vacant property; Grossinger Storage Lots; Collision Revision vacant property

*Existing Developed Properties to be Assembled with Adjoining Properties for New Development

- Properties Adjacent/Near Touhy – in Retail Overlay

*Reuse of Existing Buildings

- Existing Improved Properties w/buildings and little off-street parking – generally located in Interior of Park

Re-use of Existing Buildings – with Limited Parking

*Adjacent Existing Business Expand

- Advanced Plastic, Voss Belting, Ravenswood Studio, Highland Baking/Z Bakery, Trim Tex

*Market Limits New User Interest

- New Users needing little parking most interested – Warehousing, Storage, Data Centers

*Market Value for Properties Potentially Reduced

- Potential for increased vacancy

Existing Interior Park Properties least likely candidates for land assembly for new development

Discussion and questions ensued.

3. Discussion Concerning 2014 Village Board Meeting Dates

This item was presented by Mr. Wiberg.

Meetings will take place on the first and third Tuesdays of the month, unless otherwise noted

January 7	January 21
February 4	February 18
March 4	March 18
April 1	April 17 (Thursday)
May 6	May 20
June 3	June 17
July 15 (3 rd Tuesday of the month)	August 19 (3 rd Tuesday of the month)
September 2	September 16
October 7	October 21
November 4	November 18
December 2	December 16

After discussion of religious observances, the consensus was to approve all presented dates.

Adjournment to Committee of the Whole Executive Session

At 7:10P.M. Trustee Leftakes moved to adjourn Committee of the Whole to Committee of the Whole Executive Session for the purpose of discussion of Exception C-8 Security, Litigation and Personnel, Trustee Klatzco seconded the motion.

Upon Roll Call the results were:

AYES: Leftakes, Klatzco, Elster, Cope, Sprogis-Mahron, Patel

NAYS: None

The motion passed.

Reconvention

At 7:26 President Turry reconvened the Committee of the Whole

Adjournment

At 7:27 Trustee Patel moved to adjourn, seconded by Trustee Klatzco.

The motion passed.

Respectfully Submitted,

Beryl Herman
Village Clerk

MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: October 11, 2013

SUBJECT: **October 15 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **5:45 p.m.** on Tuesday evening. Dinner will be available beginning at 5:00 p.m. in the Village Hall Board Conference Room. Please find below a summary of the items on the COTW agenda:

1) **Discussion Concerning the Potential Expansion of the Touhy/Lincoln Tax Increment Financing District (5:45 – 6:00 p.m.)**

At its July 15 COTW meeting, the Board expressed support of considering an expansion of the Touhy/Lincoln TIF District, to possibly include the next two parcels immediately to the north of the site on Lincoln Avenue, if North Capital Group (NCG), the owners of the Purple Hotel site, would pay for the Village's out of pocket consultant costs. At the August 20 COTW meeting, based on NCG's statement that they were not interested in pursuing a TIF expansion, the Board dropped the matter. Recently, NCG expressed an interest again in having the Board consider a TIF expansion. [Attached](#) is a letter from NCG indicating their support to pursue a possible TIF expansion and agreeing to pay for the costs associated with the Village's consulting fees. Also [attached](#) is a memorandum from the Community Development Director summarizing this request.

2) **Discussion Concerning the Proposed 2013 Property Tax Levy (6:00 – 6:15 p.m.)**

The traditional start of the budgeting process is the discussion which leads to the proposed property tax levy. The 2013 tax levy, payable in 2014, is a key source of revenue as the Village considers next year's spending plan. Staff will discuss its proposed tax levy for the next year. [Attached](#) is the PowerPoint presentation that will be discussed.

3) **Discussion Concerning the Village Hall Council Chamber's Audio System (6:15 – 6:30 p.m.)**

At its August 20 COTW meeting, the Board directed staff to move forward with modifications to the Council Chamber's audio system which will allow the televising of COTW meetings. The Board directed staff to pursue the least expensive option, which was estimated to cost approximately \$12,000. Subsequently, due to the periodic audio problems experienced with our present system, the Mayor requested that staff look into replacing the entire audio system at this time since we would be making modifications to it anyway. [Attached](#) is a memorandum from the Assistant Village Manager summarizing the audio system options.

4) **Status Report Concerning the Village's Efforts to Address the Emerald Ash Borer Infestation (6:30 – 7:00 p.m.)**

As has been discussed over the years, the Emerald Ash Borer (EAB) presence has had a severely negative impact on the Village's tree inventory. This year the Village is planning on removing over 300 EAB infested trees. Due to funding limitations under our current expenditure levels staff will not be able to replace every tree that is removed. [Attached](#) is a memorandum from the Assistant to the Public Works Director summarizing the Village's efforts to remove and replace EAB infested trees.

5) **Status Report from the Police Pension Fund (7:00 – 7:30 p.m.)**

The Village budgets over \$1 million annually to the Police Pension Fund. The fund is managed by a five member Board; three members which are elected by the Police Department and two members appointed by the Village Board. This will be the first time this Board has provided a status report to the Village Board. [Attached](#) is the PowerPoint presentation that will be discussed by the Pension Board.

If you should have any questions concerning these matters, please feel free to contact me.



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October 11, 2013

Mr. Timothy C. Wiberg
Village Manager
Village of Lincolnwood
6900 N. Lincoln Avenue
Lincolnwood, IL 60712

Re: Touhy-Lincoln TIF District Expansion

Dear Mr. Wiberg:

The North Capital Group (NCG) has authorized me to agree, on its behalf, that NCG will pay for the cost of Kane McKenna's work on the Lincoln-Touhy TIF Amendments, which work is described in Kane McKenna's proposal to the Village of July 31, 2013. Please advise when the Village would like to receive payment from NCG for that work.

Very truly yours,

A handwritten signature in black ink, appearing to read "Gerald P. Callaghan". The signature is fluid and cursive, written over the typed name below it.

Gerald P. Callaghan

GPC

Memorandum

To: Timothy C. Wiberg
Village Manager

From: Timothy M. Clarke, AICP
Community Development Director

Date: October 11, 2013

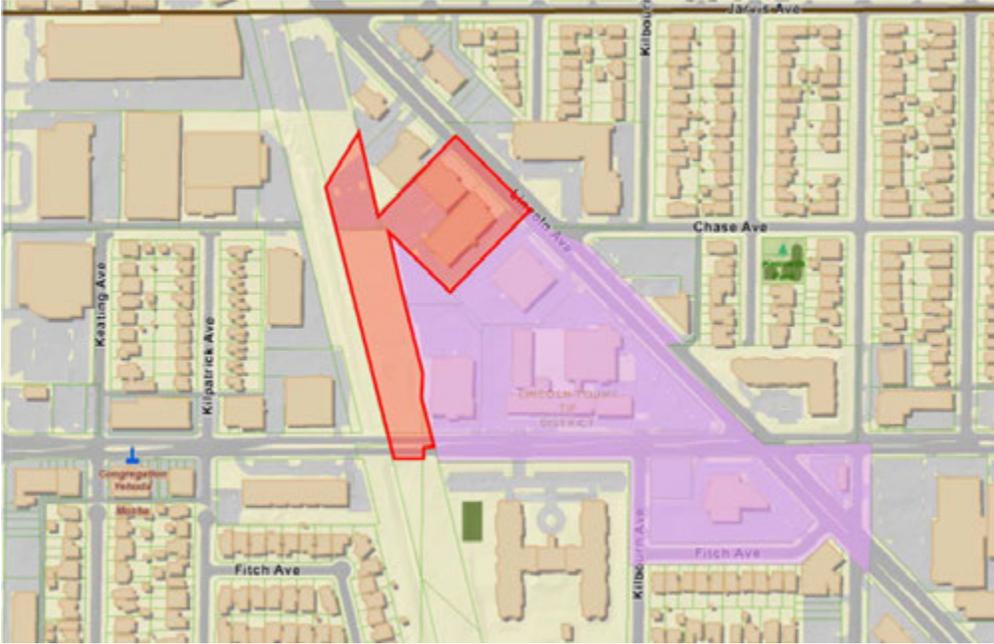
Subject: Boundary Amendment: Lincoln-Touhy TIF District

North Capital Group has recently reviewed their concept development plan for the redevelopment of the Purple Hotel site as well as the Village's existing Lincoln-Touhy Tax Increment Finance (TIF) District. This redevelopment site now not only includes the properties commonly associated with the Purple Hotel, but also North Capital Group has acquired two existing office buildings along Lincoln Avenue, north of these properties. Further, North Capital Group envisions use of the adjoining Commonwealth Edison Transmission Line property for parking.

In their review of the existing TIF boundary, North Capital Group has found that the proposed hotel component of their development would straddle the existing TIF boundary. North Capital Group has indicated that they anticipate seeking an economic incentive from the Village for their development and given these matters, is now requesting that the Village proceed to expand the TIF boundary to incorporate these additional parcels that are now planned to be incorporated into this redevelopment. Earlier this year, North Capital Group had decided a TIF boundary change was not needed; however, based on more complete concept plans for the redevelopment, now believe such a boundary modification is warranted.

Below, highlighted in red, are the areas which are requested by North Capital Group to be incorporated into the Lincoln-Touhy TIF District. The existing TIF area is shown in purple.

The process to amend TIF District boundaries follows the same process for creating a new TIF District and requires analysis and the preparation of documents confirming the area's eligibility for TIF designation as well as the convening of the intergovernmental Joint Review Board (JRB).



Kane McKenna and Associates (KMA) has estimated the cost of this work in an amount up to \$13,000 and North Capital Group has agreed to reimburse the Village this cost. An earlier windshield survey by KMA of this area (albeit with slightly different boundaries), revealed that based on preliminary review, the area would meet minimum qualifications for TIF designation.

Attachment

- 1. KMA Proposal

July 31, 2013



Mr. Timothy M. Clarke, AICP
Village of Lincolnwood
6400 North Lincoln Avenue
Lincolnwood, Illinois 60712

**Re: Village of Lincolnwood Proposed Lincoln-Touhy TIF Amendments
(North Lincoln Avenue)**

Dear Mr. Clark:

Pursuant to our recent discussions with Village staff, Kane, McKenna and Associates, Inc. ("KMA") is prepared to assist the Village of Lincolnwood, Illinois (the "Village") in reference to tax increment financing programs pertaining to the amendment of the Village's existing Lincoln-Touhy TIF district ("TIF") and including four (4) buildings and tax parcels located north of the existing boundaries along Lincoln Avenue.

Kane, McKenna and Associates, Inc. will provide the following services to the Village as necessary, and only for areas specifically identified by the Village.

**PHASE I - PRELIMINARY REVIEW OF POTENTIAL QUALIFICATION
FACTORS AND ECONOMICS OF THE PROPOSED AMENDED
TIF**

- 1) Review the characteristics of the amendments to the TIF in order to evaluate new properties and assess the potential qualification factors (strengths and weaknesses) of any identified area under Illinois law.
- 2) Review the current EAV of the amended properties and existing TIF properties in relation to potential redevelopment identified through Village plans and goals.
- 3) Assist the Village in meeting with affected taxing districts concerning the proposed TIF amendment.

Mr. Timothy M. Clarke
Page Two
July 31, 2013



- 4) Assist the Village to prepare a preliminary "TIF eligibility analysis".

At a minimum, the analysis would include the following:

- a. Review areas for land use and conditions and summarize results.
 - b. Evaluate preliminary TIF District amendments.
 - c. Prepare a survey analysis and identify necessary documentation to back up findings, pursuant to any potential designation.
 - d. Review and discuss potential applicability of other economic development programs, State, Federal or local.
 - e. Identify if a Housing Impact Study is needed.
- 5) Prepare additional information for Village staff with respect to the following:
- a. Revised TIF Budget.
 - b. Prepare analysis of TIF funds usage and projections based upon various assumptions.

Mr. Timothy M. Clarke
Page Three
July 31, 2013



PHASE II - COMPLETE AMENDMENTS TO REDEVELOPMENT PLAN AND PROJECT

If the Village decides to move forward, KMA would, prepare the appropriate amendments to the redevelopment plan for the proposed area(s) which would include:

- 1) A statement of redevelopment goals and objectives.
- 2) Examination of TIF or other program qualification factors and presentation of rationale for basis under which the TIF District or other program is to be justified under State law.
- 3) A statement of eligible redevelopment activities may be implemented under the Plan.
- 4) Presentation of estimated costs for proposed redevelopment projects contemplated for implementation under the Plan.
- 5) A detailed discussion of impediments to the successful redevelopment of the amended area, and the measures the Village could undertake to eliminate such barriers so to promote economic revitalization to the said area.
- 6) Assist the Village by participating in required public hearings and Joint Review Board meetings, including: a) helping to insure preparation and execution of proper notification as required for all meetings; and b) providing any and all necessary support.
- 7) Assist the Village in participating in meetings with all interested and affected parties, including property owners, and overlapping tax jurisdictions. KMA will help Village to follow the procedures for such gatherings as required by State law.
- 8) Work with the Village's counsel to meet all the requirements of Illinois law so to insure proper amendment of the TIF District.
- 9) Assist Village's counsel in preparation of the appropriate Ordinances required for adoption of the redevelopment plans and Proposed Projects by the Village to legally amend the TIF District.

Mr. Timothy M. Clarke
Page Four
July 31, 2013



- 10) Assist the Village to establish and maintain complete documentation files to assure proper support of eligibility findings in order to support legal standing for establishment of the TIF District.
- 11) Assist Village to prepare and attend Public meetings as required by the TIF Act.

COMPENSATION FOR SERVICES

For Phases I - II, the Village shall be billed monthly for services at the following rates per hour:

<u>Personnel</u>	<u>Hourly Rates</u>
President	\$200.00/Hour
Executive Vice President	\$175.00/Hour
Officers	\$150.00/Hour
Associates	\$100.00/Hour
Research	\$ 60.00/Hour
Administrative	\$ 25.00/Hour

Hourly billings associated with Phase I are estimated to be in the range of \$3,000 to \$4,000. Phase II billings are estimated to be in the range of \$9,000 to \$10,000. The estimate is based on the assumption that Village staff will undertake preparation of 750 foot notices, taxpayer and taxing district notices. The estimates would be revised depending upon the number of meetings required by the Village or the amount of Joint Review Board meetings, including requests for additional information from the taxing districts. Note: the estimates do not include any out of pocket expenses associated with legal/newspaper publication, preparation of the legal description, certified mailings and large scale copying jobs associated with the mailings.

Village shall have the right to cancel this Contract at any time upon three (3) business days notice.

Mr. Timothy M. Clarke
Page Five
July 31, 2013



Please indicate Village's acceptance of this Agreement by executing the original and copy, and by returning the original to us. We look forward to working with you on this assignment.

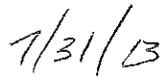
Sincerely,


Robert Rychlicki
Executive Vice President

AGREED TO:



Robert Rychlicki, Executive Vice President
Kane, McKenna and Associates, Inc.



Date

Village of Lincolnwood

Date



2013 Property Tax Levy Discussion

- Current Village Financial Policy –
Tax levy increase is limited to the Cook County CPI
- 2013 CPI is 1.7% - for a total levy increase of \$88,744
- Average property tax percent increase would be 2% over the last three years, 1.8% over the last five years (Village portion only)

Utilization of Property Tax Levy in the General Fund

Tax Levy	2012 (Actual)	2013 (Proposed)	Difference
General	\$2,810,061	\$2,906,960	\$ 96,899
Police Pension	1,410,184	1,402,029	(8,155)
Special Recreation	110,000	110,000	-
Parks and Recreation	890,000	890,000	-
Totals	\$5,220,245	\$5,308,989	\$ 88,744



MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Douglas J. Petroschius, Assistant Village Manager

DATE: October 9, 2013

SUBJECT: Televising Committee of the Whole and the Audio System

At the August 20 COTW meeting the Village Board directed staff to proceed with upgrading the Village's broadcast system so that the COTW could be televised. When the Village Board first discussed this matter staff estimated the upgrade cost to be \$12,000. This amount was based on an estimate from Audio Visual Systems (AVS), the Village's audio visual consultant. After further review of the project details AVS determined that the project cost would be \$15,306. This is because AVS identified that in addition to purchasing and installing microphones, the camera system would also need to be reconfigured. The camera configuration piece was not included in their original estimate.

Following the August 20 meeting the Village President suggested to staff that the Village might be in a better position in the long term if the entire audio system was replaced. The Village President noted audio issues during a few of the recent Village Board meetings and directed staff to request a quote on a complete replacement of the audio system. AVS estimated that the cost to replace the seven-year old system would be \$27,000. This cost includes the cost for wireless microphones and any required configuration that would allow for the COTW to be televised.

Below is a summary of the options.

Option 1

Proceed as originally directed to add wireless microphones onto the existing system.

- Advantage – Can proceed with televising Committee of the Whole in two to three months and is the low-cost option.
- Disadvantage – The audio system has been in place for seven years and may need to be replaced at some point in the future. If the audio system is replaced the wireless microphones will need to be reconfigured and create additional costs.

Option 2

Proceed with a complete replacement of the audio system in addition to wireless microphones.

- Advantage – The audio system will likely require less maintenance in the near term and experience less audio issues in both Committee of the Whole and Regular Board meetings.
- Disadvantage – The cost is \$11,194 more than Option 1 and would extend the implementation date as a competitive bidding process would be performed since the project exceeds \$20,000.

Furthermore, this project is not allocated in this year's budget and although funds could be reallocated, staff recommends allocating funds in the Fiscal Year 2014-15 budget.

Funding Source

As with other similar improvements to the broadcast system the funding source for this project is the Public, Educational, Government (PEG) Capital Fee received from Comcast and AT&T U-Verse. Each year the Village receives \$13,000 in revenue from this fee. Franchise agreements allow the Village to "borrow" against this fee revenue. Therefore, staff recommends funding the audio replacement project from revenues received during Fiscal Years 2014-15 and 2015-16.

Attachment: Audio Visual Systems Audio System Replacement Proposal



AUDIO VISUAL PROPOSAL

WIRELESS MICROPHONE UPGRADE
REV3 OPTION 1

PREPARED FOR:
VILLAGE OF LINCOLNWOOD

6900 N. LINCOLN AVENUE
LINCOLNWOOD, IL 60712
(847) 745-4715

PREPARED BY:
JON CHUCHLA

AUDIO VISUAL SYSTEMS, INC.
315 SOUTH GREEN STREET
CHICAGO, ILLINOIS 60607

PHONE: 312-669-9692 FAX: 312-669-9701
WWW.AUDIOVISUALSYSTEMS.COM

SCOPE OF WORK

Audio Visual Systems will provide an eight wireless microphone upgrade for your existing broadcast system to facilitate "committee of the whole" meetings with an alternate room configuration.

OPTION 1

UNIT PRICE

TOTAL

This option includes an upgraded replacement of the entire audio processing system. This new system is based on the Q-Sys platform by QSC audio. It is far more powerful than the older Biamp Nexia system that currently exists. It is better able to handle the higher channel count in this upgrade. It also affords greater flexibility in programming and configuration including audio processing modules that did not exist in the older system.

1 8-CH 15-IN CARDIOID GOOSENECK SYSTEM Shure	\$13,770.00	\$13,770.00
1 Audio DSP Processing Engine QSC <i>64 network I/O channels, accomodates 8 I/O cards, dual Ethernet ports for network redundancy, and two GPIO ports, 2RU</i>	\$3,302.00	\$3,302.00
7 Four channels of microphone / line-level analog audio input QSC <i>Four channels of microphone / line-level analog audio input with 48V phantom power</i>	\$346.08	\$2,422.53
1 Four channels of balanced, line-level analog output QSC <i>Four channels of balanced, line-level analog output</i>	\$346.08	\$346.08
-2 Trade In CREDIT: AVS <i>Return two used Biamp Nexia CS DSP processors</i>	\$500.00	(\$1,000.00)

Area Total	Labor \$7,400.00	Equipment \$18,840.60
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PROJECT SUMMARY

Equipment Total	\$18,840.60
Program Labor	\$5,000.00
Installation Labor	\$2,400.00
Project Management	\$524.81
Shipping & Handling	\$195.02
Tax	<u>\$0.00</u>
TOTAL	\$26,960.43

OWNER RESPONSIBILITIES

The owner has his own responsibilities in the integration process. Access to sites must be provided during normal business hours unless stated otherwise.

- **Clean & Dust Free environment:** Although AVS may perform a pre-wire or rough-in during the construction phases of your project, audio visual equipment will not be delivered and installed until there is a clean and dust-free environment.
- **Trash Removal:** AVS will work with you to make sure that all shipping cartons and installation waste are cleaned up and moved to your designated trash locations. AVS does not normally haul away empty boxes and shipping cartons unless otherwise stated.
- **Electrical Services:** All conduit and electrical installation is outside the scope of AVS' expertise. You should contract with a qualified electrical contractor for these services. Our team will gladly coordinate with your electrical contractor to communicate locations and requirements to support this AV system. Upon request, AVS can help to recommend a qualified electrical contractor to complete your project.
- **Networking & IT Services:** Audio Visual equipment is making increasing use of networking and computer resources. AVS will only install network cabling when it is being exclusively used for AV equipment. All other network connections should be provided by your networking infrastructure contractor. When applicable for the function of your system, IP addresses or Wi-Fi connection information will be needed. AVS will work with your IT/IS department to obtain this information. AVS does not typically install software onto owner furnished PCs. It will be your responsibility to install any and all software to make the system functional.
- **Finish Patch and Paint:** In situations where finish surface modification is required to facilitate your installation, AVS does not provide finish patching and painting services. It will be your responsibility to hire an appropriate contractor for these services.
- **Walk Through & System Overview:** At the end of the installation process, our installation team will walk through the system with you to explain its features and operation. It is very important that you or your delegate take the time to participate in this process.

STANDARDS OF PRACTICE

Our proposal as submitted is based on the following assumptions and standards of practice:

- This proposal includes the normal and customary miscellaneous installation supplies to hang and/or mount the display(s), speakers, screens, interactive whiteboards, and all control devices. We have not included the cost to structurally modify the facility or the cost of providing seismic hardware or to provide engineering certification of the mounting methods and materials. Any such additional support or modification may result in an additional charge. Patching and painting of finished surfaces is also not included.
- This proposal does not include the following
 - Conduit, raceways or junction boxes
 - Platforms or custom mounting fixtures
 - Modification of the ceiling to accommodate any device
 - Millwork modifications
 - Overtime or holiday work
 - Custom or specialized finishes other than factory standard finishes
- This proposal price is based on being awarded the project in its entirety. The prices as quoted are not valid for any portion of the work outside of the entire scope.
- All installations are completed by technicians employed directly by AVS unless specifically noted. All technicians are thoroughly trained and certified in the various disciplines required to install and troubleshoot a complete working audio visual solution. AVS employees are not affiliated with any labor union. AVS employees will always represent themselves as AVS personnel regardless of any subcontracting relationship specific to the project.
- AVS specializes in indoor installation work. In order to provide complete AV services for our customers, AVS will occasionally agree to provide outdoor systems. In these circumstances, AVS will

only perform outdoor installation work during daylight hours, and on days when the weather is dry, and above 50 degrees. Acceptable weather conditions for outdoor installation work is solely at the discretion of the AVS installation management and AVS is not responsible for project delays caused by weather related conditions.

- AVS' normal installation hours are Monday through Friday from 7:00am through 3:30pm. Requests to work different hours may incur a surcharge.

PROJECT TIMELINE

Once your written authorization is received by AVS, and you have received acknowledgement of this receipt, the order processing phase will begin. This phase typically takes anywhere from 3-10 business days depending on project complexity. Design items that require coordination may cause this phase to extend well beyond this typical time period. During this phase, the following will occur.

- Your proposal will first be reviewed to make sure that all of the products contained are current models.
- Any implementation details left off during the proposal process will be completed. Occasionally, a site survey may be required during this step.
- Any custom items such as lecterns and wallplates will be designed.
- Submittals will be generated as required.
- System drawings will be generated.
- Equipment will be ordered.

Shortly after this order processing phase you will be contacted to schedule the installation. A lead time of 4-6 weeks is typical from scheduling to installation. During peak periods (June thru August, and December thru January) installation lead times may be as much as 12-16 weeks. If you know that your project must be complete by August, it is essential to have your purchase order or signed proposal in our system by the end of May. Other factors that may extend the lead time are certain build-to-order items such as custom lecterns, commercial lighting panels, video wall processors, etc.

Depending on the project, the installation may commence as several phases coordinated with other trades, or as a single phase. The scope of the project will determine the amount of installation time your project requires. Consult with your account rep, or system engineer to coordinate detailed installation timelines.

Following the actual installation, you will receive any system training sessions that were arranged and included in your system. On complex projects, a final documentation package including equipment manuals and as-built drawings will be assembled and delivered within 60 days.

WARRANTY

All systems installed by Audio Visual Systems, Inc. include a one-year on-site complete system warranty. If any portion of the system is not performing as promised, AVS will dispatch a technician to troubleshoot and repair the problem. This on-site warranty does not include weekend or evening service. It is AVS' goal to service an account within two business days upon receipt of the call. Telephone support is available during normal business hours during the warranty period. Extended service or maintenance contracts are available. Consumable items (lamps, batteries, etc.) and normal wear are not covered under this warranty. Image Burn-In and LCD panel fade are considered normal wear. This warranty does not cover problems that are caused by improper use or abuse of the equipment.

Beyond this one year period, most equipment carries a standard manufacturer's warranty of up to 3 years. During this period, on-site troubleshooting and replacement may incur additional charges.

TERMS

General: Any previous agreement or understanding including any terms of Buyer's Purchase Order covering the equipment purchased is hereby superseded by the terms and conditions of this acceptance.

Acceptance: Acceptance of our offer shall not constitute a contract unless we confirm such acceptance in writing. Acceptance of our offer so confirmed, or acceptance by us of the Buyer's order in response to this offer, shall constitute a contract of sale, which shall include these governing conditions unless the parties have agreed in writing to amend, delete or add to them.

Additions: Throughout the process of consultation, design, installation, integration and training the Buyer may, by written notice, request agreed-upon changes in this system. The Seller reserves the right to reject any such change, which in the Seller's opinion is impractical or will affect Seller's warranty or guarantees, and to an equitable adjustment of the purchase price, delivery date, or other provisions in this Agreement.

Substitutions: Technology manufacturers regularly update their product offerings. In our efforts to provide you with the very latest technology, we reserve the right to substitute the most current model available at the time of installation without notice.

Intellectual Property Rights: Many systems require custom control system [or other] software and system design documents to be created or configured specifically for the system to be installed. AVS retains ownership of this software and design at all times and grants the owner license to use the software and design in perpetuity in the specific installed system described within this proposal. AVS will retain and deliver upon request copies of the usable software, configuration files, and design documents for the purposes of restoring operation in the event of hardware or software failure or replacement. Modification, copying and distribution of system software and design documents provided within this contract is strictly forbidden and is protected under the United States Copyright Act.

Delivery: Unless otherwise specified, delivery of equipment covered by this Agreement shall be F.O.B. destination, delivery via AVS truck. The Seller will use its best efforts to deliver the Equipment in accordance with the Buyer's requested delivery date subject to receipt of a purchase order and all necessary information from the Buyer. Shipping dates are approximate only and are not guaranteed. Seller will make a good faith effort to adhere to the estimated delivery dates, but will not be liable to damages for delays in delivery which are beyond its control, nor shall the Buyer be relieved of performance resulting from said delays in delivery.

Cancellation: Buyer shall have the right to cancel this agreement, in whole or in part at any time by written notice to the Seller of its intention to do so. Upon receipt of written cancellation, Seller shall immediately discontinue all work and the placing of orders for materials or equipment in connection with this agreement. Buyer shall pay to Seller, within 30 days of such cancellation, the reasonable costs and other expenses incurred by Seller prior to receipt of any such notice of cancellation. A cancellation/restocking charge shall apply to individual equipment items ordered and or/delivered which are part of this agreement. The cancellation/restocking charge shall be equal to 30% of the selling price.

Payment: Cash, Credit Card or approved terms. Standard terms for open accounts are "40% Down, Net 15". Please advise your account representative of your method of payment at time of order. Progress payments may be required on projects lasting longer than 30 days. All first time orders from new customers require a down-payment. The amount may vary based on the project details but is typically 40%. Credit Card payments may incur a service fee of up to 4%. All past due accounts will incur an 18% APR finance charge with a minimum of \$10. Please consult with your sales representative for more details.

Title & Risk of Loss: Title to the Equipment shall pass to Buyer upon delivery, subject to a purchase money security interest retained by the Company in the equipment sold and the proceeds thereof until payment of all amounts then due to the Company. Seller shall be entitled to remove the Equipment from the buyer's premises if any payment is not made when due.

ACCEPTANCE

Your satisfaction is important to us, and we plan to exceed your expectations! This proposal is a complete package, including design, wiring, equipment, installation, and coordination of plans with architects, decorators, electricians, and cabinetmakers. Prices contained in this proposal are valid for thirty days. Any changes to this proposal will be submitted in writing for approval.

I accept this proposal and authorize the work to be done and accept responsibility for payments due.

Accepted by (authorized signature)

Print Name

Date

Wireless Microphone Upgrade Rev3 BID#2731

9/26/2013



MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Ashley Engelmann, Assistant to the Public Works Director

DATE: October 8, 2013

SUBJECT: Emerald Ash Borer Beetle Update

Background: The Emerald Ash Borer (EAB) is a small destructive beetle that is native to Asia and Eastern Russia. It is an invasive species that is highly destructive to Ash trees. It was first discovered in North America in Michigan in June of 2002. It is estimated that there are 8 million urban Ash trees in the United States. The beetle is currently found in the following states:

Colorado	Maryland	Ohio
Connecticut	Massachusetts	Pennsylvania
Georgia	Michigan	Tennessee
Illinois	Minnesota	Virginia
Indiana	Missouri	West Virginia
Iowa	New Hampshire	Wisconsin
Kansas	New York	
Kentucky	North Carolina	

The most significant damage to a tree by EAB takes place when the insect is in its larval stage. In an infestation, bore holes and 's' shaped feeding galleries of the larvae disrupt the flow of nutrients and water as they rise up the trunk from the roots to the crown of the tree. This eventually results in the death of the tree. The first noticeable sign of an infestation is usually some dieback in the upper crown of the tree. The tree will usually be dead by the following year.

In an effort to mitigate the spread of EAB the Department of Agriculture developed quarantine zones which restricted the movement of firewood, as well as established guidelines for chipping the wood debris. In 2006 the Village was placed within the Illinois Department of Agriculture's EAB quarantine zone. Currently the Federal quarantine zone has expanded to the entire State of Illinois. This means that Ash products are prohibited from being moved outside of the State. In addition, 41 counties within Illinois have confirmed EAB and are restricted to interstate movement of Ash products.

On April 5, 2007 at a Committee of the Whole meeting staff presented the Village's EAB management plan to the Village Board. The plan outlined a remove and replace approach. The Board directed staff to move forward with the plan as presented.

All removals are completed in-house by Village staff. There is no way to stop EAB and no way to reverse the damage that it does to a tree. There are several EAB treatments that exist, however they will not repair the damage that has already been done. Treatment should only be considered if a tree is in excellent condition and has not yet been heavily infested with the beetle. Treatment methods are being used as a way to control the removal process.

Purpose of Discussion: To provide an update on the current EAB situation within the Village as well as to discuss potential budget implications.

Lincolnwood Ash Tree Count:

In 2006 a complete tree inventory was conducted of street trees within Lincolnwood. 9,000 total street trees were inventoried. Of the 9,000 total street trees, 1,714 were Ash trees or 19% of the total population. During calendar years 2009-2012 the Village removed approximately 120 Ash trees a year due to EAB. As of 2013, 1,225 Ash trees or 14% of the total street tree population exist.

Approximately 60% of the Ash population is in fair or worse condition due to EAB, visual signs of EAB became apparent within the Village in 2009.

All Village owned Ash trees have been put into three categories for management. They breakdown as follows:

- Level 1- 225 trees were removed during the summer of 2013
- Level 2- 300 trees scheduled for removal during winter 2013-2014
- Level 3- 700 trees will be re-inspected during the summer of 2014

Neighboring Communities: Provided below is a Northwest Municipal Conference survey from 2012 regarding treatment of Ash trees for EAB.

Not Treating

Barrington
Buffalo Grove
Carpentersville
Cary
Crystal Lake
Deerfield
Elk Grove
Fox River Grove
Glencoe

Partial Treatment

Arlington Heights
Bartlett
Des Plaines
Glenview
Lake Forest
Lincolnshire
Mount Prospect
Northbrook
Vernon Hills

Not Treating

Hanover Park
Hoffman Estates
Morton Grove
Northfield
Palatine
Park Ridge
Prospect Heights
Skokie
Streamwood
Wheeling
Wilmette

Treatment Costs: Treatment costs range depending upon the type of method selected, however municipal costs on average are approximately \$4.00 per inch of diameter of the tree. The Village has a total of 16,551 inches of Ash trees which would cost the Village \$66,204 annually to treat the trees.

Replacement: Each year the Village budgets \$35,000 in the General Fund for the replacement of trees that are removed (includes species other than Ash). In addition, \$15,000 is budgeted in the tax increment financing (TIF) fund. In total \$50,000 between the two funds is budgeted annually. The Village has primarily utilized the entire replacement budget since the Fall of 2012 to replace Ash trees that have been removed.

In 2011 the Village was awarded a \$10,000 (maximum amount allowed) grant through the Metropolitan Mayors Caucus for the replacement of trees due to EAB, trees were planted in 2012 utilizing the funding. In 2012 the Village was awarded a \$15,000 (maximum amount allowed) grant through the Illinois Department of Natural Resources (IDNR) for the replacement of trees due to EAB. A breakdown of the replacements that have occurred are as follows:

Calendar Years 2009-2012

During calendar years 2009-2012 the Village was removing approximately 120 Ash trees a year and was utilizing the annual replacement fund of \$50,000 to replace the trees as they were removed. During these years the annual budgeted replacement amount was sufficient for maintaining a remove/replace policy. However, starting in 2013, the number of Ash trees that need to be removed have increased such that maintaining a remove/replace policy will no longer be possible under current funding levels.

Fiscal Year 2012-2013

Planting Season	Number of Trees Planted	Cost to Replant (\$375/tree)	Funding Mechanism
Fall 2012	75	\$28,125	Grant (\$10,000) and Village Funds
Spring 2013	136	\$51,000	Grant (\$15,000) and Village Funds

Fiscal Year 2013-2014

Planting Season	Number of Trees Scheduled for Planting	Cost to Replant (\$375/tree)	Funding Mechanism
Fall 2013	80	\$30,000	Village Funds
Spring 2014	58	\$21,750	Village Funds

Potential Budget Implications for FY 2014/2015:

Total Ash Removals Summer 2013- Winter 2013/2014	Total Trees Replaced by end of Fall 2013	Percent Replaced
525	349	66%

In order to replace the 176 Ash trees that will not be replaced during FY 2014 an additional \$16,000 would be needed beyond the \$50,000 annual replacement budget (includes general fund and TIF fund) in the FY 2015 budget.

In addition, it is anticipated that an additional 300 Ash trees will need to be removed during the summer of 2014. This would require an additional \$112,500 in the FY 2015 budget.

In total, to replace the anticipated 476 Ash trees by FY 2014 the Village would need an additional \$128,500 beyond the \$50,000 in the FY 2015 annual replacement budget to replace all of the Ash trees that have been removed. At this time there are no grant opportunities that have been announced, however it is anticipated that the IDNR will offer another \$15,000 grant in the near future. Should grant opportunities become available staff will submit applications for them.

Attachments:

1. Map of total Ash trees
2. Map of Ash trees by level
3. Map of Ash tree replacements

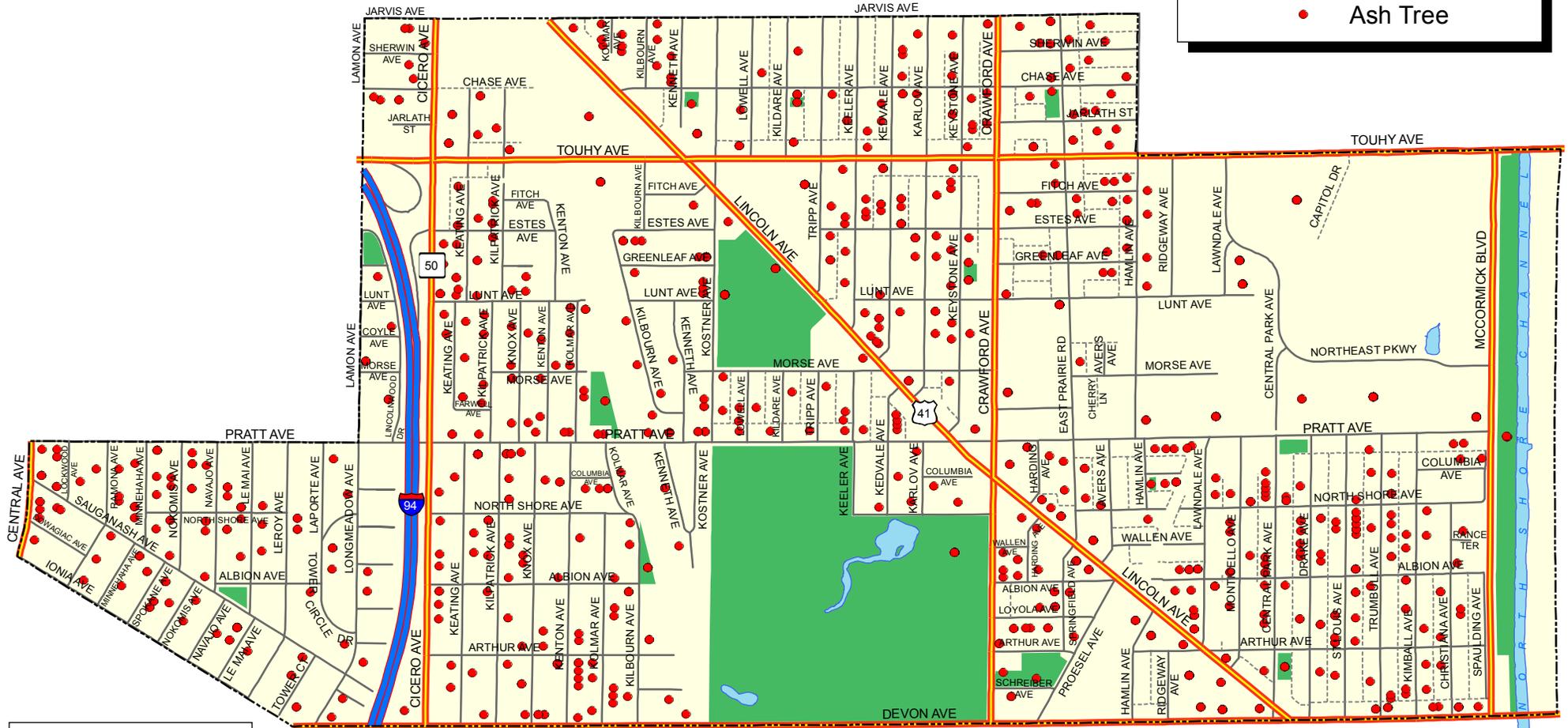


Village of Lincolnwood - Ash Trees



Ash Tree (1,225 total)

• Ash Tree



Map Legend

- Lincolnwood Corporate Limits
- Expressway
- Major Street
- Alley/Private Road
- Local Street
- Hydrology
- Recreation Area



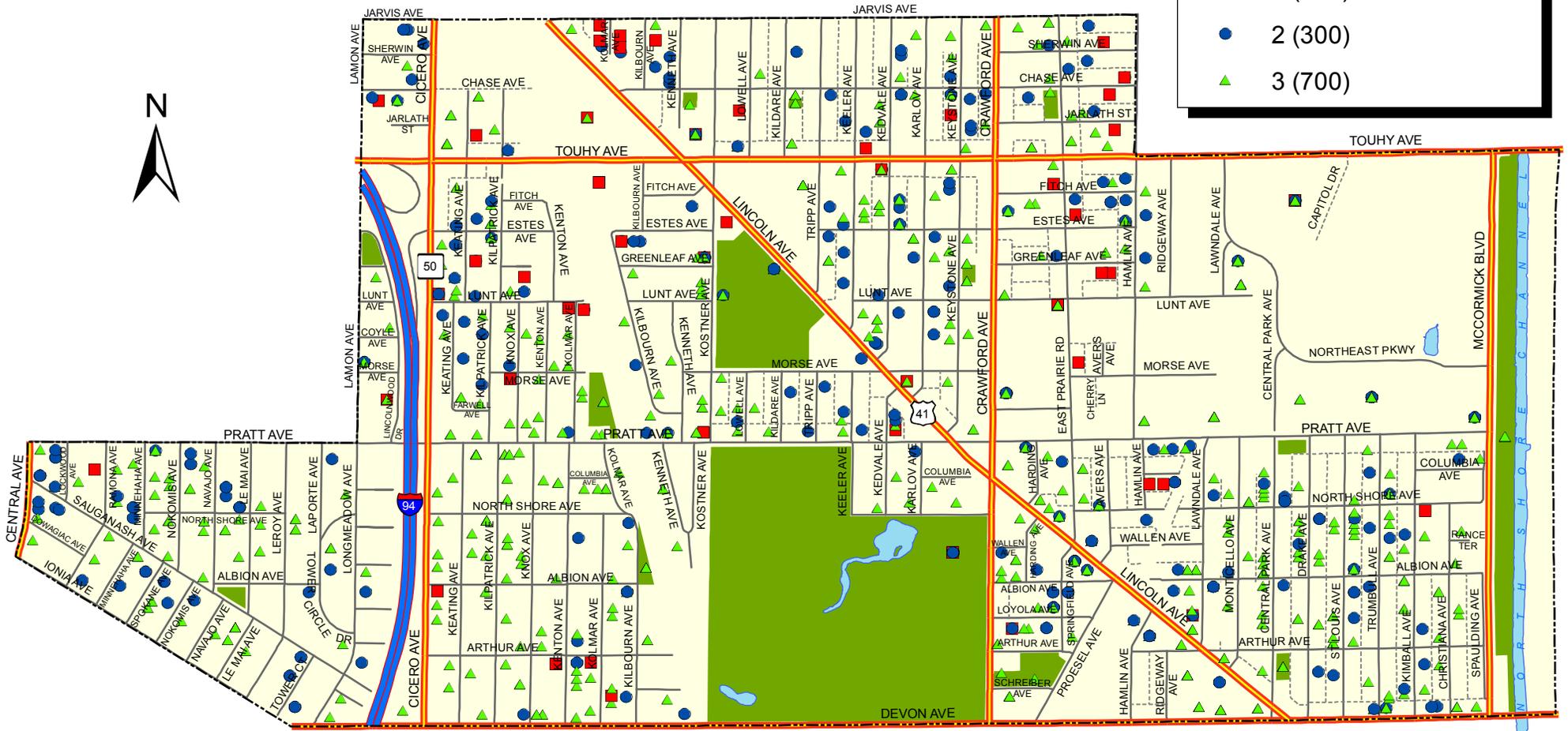


Village of Lincolnwood - Ash Tree Assessment Rating

Ash Tree (1,225 total)

Ash Assessment Rating

- 1 (225)
- 2 (300)
- ▲ 3 (700)



Map Legend

- Lincolnwood Corporate Limits
- Expressway
- Major Street
- Alley/Private Road
- Local Street
- Hydrology
- Recreation Area



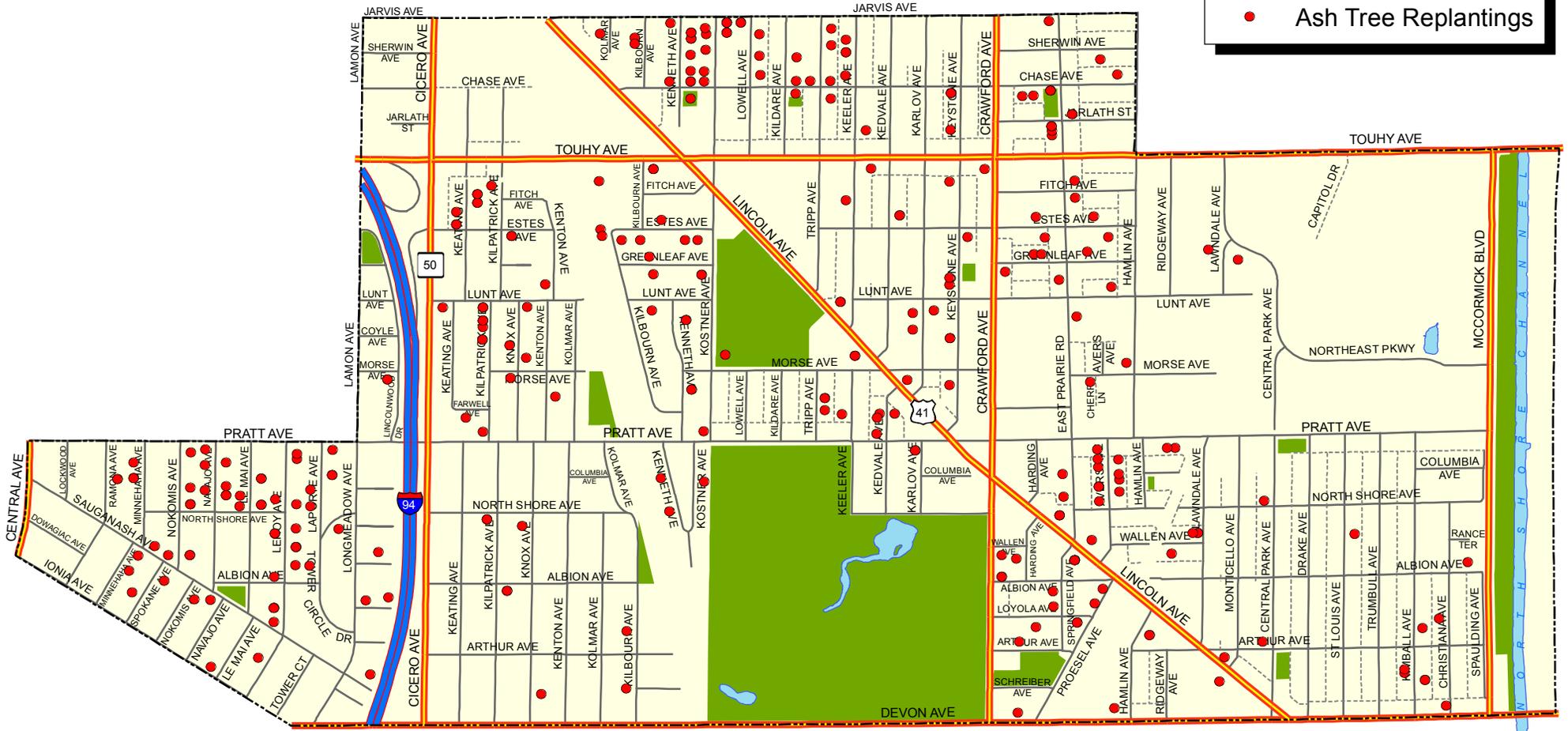


Village of Lincolnwood - Ash Tree Replantings



Ash Tree (211 total)

● Ash Tree Replantings



Map Legend

- Lincolnwood Corporate Limits
- Expressway
- Major Street
- Alley/Private Road
- Local Street
- Hydrology
- Recreation Area



**Village of Lincolnwood
Village Board Committee of the Whole**

Commission: Police Pension Board

Chairperson: Detective Timothy O'Connor

Summary of Significant Activities of the Past Year:

1. Created and Organized a Permanent File Storage System
2. Created a Digital Storage System for Board Records
3. Began the Transition to On-line Bank and Financial Statements
4. Entered into a New Agreement with Graystone Consulting
5. Purchased "Fiduciary Liability" Insurance
6. Developed a New Investment Policy

FY 2014-2015 Anticipated Activities/Goals

1. Increase Investment Returns While Minimizing Risk to the Pension Fund
2. Complete the Transition to Digital Record Keeping
3. Review the Cost/Benefit of Outsourcing Accounting with a Goal of Increasing Efficiency and Professional Records Management
4. Follow-up on Most Recent Illinois Department of Insurance (IDOI) Recommendations
5. Pursue Additional Pension Fund Revenue

Specific Questions or Comments for the Village Board:

None



Village Of Lincolnwood Police Pension Board



- History and present Board
- Fund Balance and Contributions
- Accomplishments of this Board
- Change in Investment Policy
- Goals of the Board



Village Of Lincolnwood Police Pension Board



The first meeting of the Lincolnwood Police Pension Board was held on Monday, May 9, 1948. In October of 1949, the initial deposit of funds was made into the Pension Board Account. The \$3,474 deposit, net returns from the 1948 and 1949 Police Benefit ball games, was invested in G series government bonds.

It appears that Lorenzo Schey was our first pensioner in 1956. After verifying his employment by the Village as a “motor police” in May of 1925, his pension was granted.



Village Of Lincolnwood Police Pension Board



Today the fund supports 33 retirees which includes one disability pension and seven survivor pensions. The fund is supported by a tax levy through the Village, funds from active participants and pension fund investments. There are presently 32 sworn officers who are part of the fund and support the fund through their contributions.



Village Of Lincolnwood Police Pension Board



Following State Statute and Village Ordinance, the Pension Board is comprised of five trustees. Each trustee serves a two-year term with two appointments to the Board by the Mayor; Marilyn Marwedel(1994) and Joel Perzov (2012). Two trustees must be elected from the active members; they are Timothy O'Connor (2011) and Travis Raypole (2012). Retiree Peter Swanson was elected to the Board by the pensioners.

All of the members have completed their 32 hours of mandated new trustee training and are required to complete 16 hours of related training annually.



Village Of Lincolnwood Police Pension Board



The annual actuarial report from TSW, the fund's actuary, for the year ending April 30, 2012 lists the Fund as 48.3% funded.

Pension Expenditures	2011	2012	2013
	1,466,085	1,630,076	1,715,960

Total Pension Contribution for the Year Ended April 30, 2013

Contribution Sources	Amount	Percentage
Plan Members	\$264,575	10.5%
Investment Income	762,606	30.5%
Village	1,453,031	59%
Total	\$2,480,212	100%



Village Of Lincolnwood Police Pension Board



Accomplishments of New Board

- *Organized permanent files storage system*
- *Created and maintain digital storage system for Board Records to include agendas, minutes, bank statements, quarterly financial reports, administrative files, correspondence, etc. and are working with the Local Records Unit of the Illinois State Archives to certify what records can be stored digitally*
- *Transitioned to online bank and financial statements*
- *Entered into a new agreement with Graystone Consulting resulting in significantly reduced investment fees*



Village Of Lincolnwood Police Pension Board



- *Developed a new Investment Policy which included a change in allocation of investment asset classes designed to diversify the fund portfolio.*



Village of Lincolnwood Police Pension Board

New Investment Asset Allocation Guidelines			
Asset Class	Minimum	Maximum	Target
Fixed Income	45%	85%	60%
US Obligations	35%	100%	50%
Corporate Obligations	0%	65%	50%
Equities	15%	55%	40%
Large Cap	65%	100%	75%
Sm/Mid Cap	0%	35%	25%

Regarding fixed income, because of the current historic low interest rates, the Board's goal is to reduce the risk to principal by keeping the average duration of its fixed income portfolio between two and four years.



Village of Lincolnwood Police Pension Board

It is also recognized that international equities may serve to add diversification and can enhance performance of a portfolio. The asset allocation for foreign equities is as follows:

	Minimum	Maximum	Target
Foreign Equities	0%	35%	15%

Note that allocations to foreign equities are also included in the allocation guidelines set out above.



Village Of Lincolnwood Police Pension Board



CHANGE IN ASSETS AND ALLOCATIONS

	6/30/2012	9/30/2013	Change
Total Assets	15,896,945	17,323,650	1,426,705
Equities	3,686,454	6,881,723	
% of Funds	23%	40%	
Fixed Income and Cash	12,210,491	10,441,927	
% of Funds	77%	60%	
Allocation within Bonds			
Governments	80%	51%	
Corporates	20%	49%	



Village Of Lincolnwood Police Pension Board



Change in Equities	
<i>Beginning Balance 6/30/12</i>	3,686,454
<i>Balance 9/30/2013</i>	6,881,723
<i>Change</i>	3,195,269
<i>Less additional allocation made through 9/30/2013</i>	(2,000,000)
<i>Gain from Appreciation of equities</i>	1,195,269



Village Of Lincolnwood Police Pension Board



Change in Bonds	
<i>Beginning Balance 6/30/12</i>	10,916,876
<i>Balance 9/30/2013</i>	9,233,797
<i>Change</i>	(1,683,079)
<i>Plus withdrawals for transfer to Equities</i>	1,700,00
<i>Gain in Bond Portfolio</i>	16,921



Village Of Lincolnwood Police Pension Board



Goals of the Board

- Continue to monitor investments looking to increase returns while minimizing risk to the principal
- Complete the transition to digital record keeping
- Explore the possibility of outsourcing our accounting to increase efficiency and professionalism
- Respond to our latest IDOI Audit and take measures to insure compliance with all regulations
- As Board members it is our fiduciary responsibility to pursue additional funding for the Pension Fund in an effort to reach a funding goal of 90% funded by 2040



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., OCTOBER 15, 2013**

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Approval of Minutes

1. Board Meeting Minutes – October 1, 2013

V. Warrant Approval

VI. Village President's Report

1. Proclamation Regarding Breast Cancer Awareness Month
2. Swearing in of Police Officer Lauren Schnell

VII. Consent Agenda (If any one wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of a Resolution Establishing the Village Board and Committee of the Whole Meeting Dates for Calendar Year 2014 (Appears on the Consent Agenda Because it was Discussed at a Previous Committee of the Whole)
2. Approval of a Zoning Code Ordinance Granting a Special Use Permit for a Drive-Through Bank Facility and Certain Zoning Code Variations Related to a New Building and Off-Street Parking Lot at 4007 West Touhy Avenue (Appears on the Consent Agenda Because it was Unanimously Approved at a Prior Village Board Meeting)
3. Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Granting a Side Yard Setback Variation from Section 4.11 of the Zoning Code, for the Construction of a Two-Story Addition to an Existing Residential Structure at 6643 Tower Circle Drive (Appears on the Consent Agenda Because it was Unanimously Approved at a Zoning Board of Appeals Meeting)
4. Approval of a Resolution Authorizing the Rejection of a Bid for Self-Contained Breathing Air Packs (Appears on the Consent Agenda Because it is a Routine Function of Government)

VIII. Regular Business

5. Consideration of a Recommendation by the Economic Development Commission to Approve a Property Enhancement Program (PEP) Grant and a Green Initiatives For Tomorrow (GIFT) Grant, for the Property Located at 6950 Central Park Avenue

6. Consideration of a Resolution to Accept the Comprehensive Annual Financial Report for the Year Ended April 30, 2013
7. Consideration of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Purchase and Installation of Playground Equipment, Pour-In-Place Surface, and Woodchips at Drake Park in the Amount of \$79,880 to Elanar Construction, Inc.
8. Consideration of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Authorizing the Disposition and Donation of Personal Property Owned by the Village and to Authorize the Village Manager to Sign an Agreement to Donate the Drake Park Playground Equipment to Kids Around the World, a Not-for-Profit Organization, that will Disassemble, Remove and Transport the Equipment to be Reinstalled in Another Country

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Reports

XIII. Public Forum

XIV. Adjournment

DATE POSTED: October 11, 2013

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6 and AT&T U-VERSE Channel 99 at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. or online at www.lincolnwoodil.org/boardmeetings.cfm.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 1, 2013**

DRAFT

Call to Order

Village President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:30 P.M., Tuesday, October 1, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Patel, Sprogis-Marohn, Cope, Elster, Klatzco, Leftakes

ABSENT: None

A quorum was present.

Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Chuck Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Timothy Clarke, Community Development Director; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Joseph Mangan, Accountant.

Approval of Minutes

The minutes of the September 17, 2013 regular Village Board meeting had been distributed in advance and were examined. Trustee Leftakes offered an amendment, which was noted by the clerk. Trustee Cope moved to approve the minutes as amended. Trustee Patel seconded the motion. The motion passed by Voice Vote with Trustees Sprogis-Marohn and Elster abstaining.

Warrant Approval

Trustee Klatzco moved to approve Warrants in the amount of \$506,428.87, Trustee Elster seconded the motion.

Upon Roll Call by Village Clerk Beryl Herman the results were:

AYES: Trustees Klatzco, Elster, Leftakes, Cope, Sprogis-Marohn, Patel

NAYS: None

The motion passed

Village President's Report

1. Louis Glunz Beer, Inc. Day

President Turry read the proclamation honoring the Glunz Company's 125th anniversary. He spoke of the founder, Louis Glunz and the history of the company which is currently under the leadership of fourth and fifth generations of the family.

President Turry proclaimed October 5, 2013 as Louis Glunz Beer, Inc. Day in Lincolnwood. The Board concurred and one of the 37 grandchildren accepted this proclamation.

2. Proclamation Regarding B'nai B'rith Day

President Turry read the proclamation honoring B'nai B'rith International on their 170th anniversary. He spoke of the vital work done by the organization and the over \$100,000,000 it has raised to assist victims of disasters worldwide. He also spoke of their commitment to cultural diversity, tolerance and understanding.

President Turry proclaimed October 13, 2013 as B'nai B'rith Day in Lincolnwood.
The Board concurred.

The proclamation was accepted by Mr. Marcus of the B'nai B'rith.

3. Parks and Recreation Award

President Turry announced an award to Lincolnwood Parks and Recreation Department from the Arts Alliance honoring their use of the Arts in development and execution of programs.

4. Illinois Association of Park Districts

Resident John Lovestrand was honored for his work with Lincolnwood Youth Baseball.

Consent Agenda

- 1. Approval of an Ordinance Authorizing the Disposition of Personal Property Owned by the Village of Lincolnwood**
- 2. Approval of a Resolution to Award a Bid for the Purchase of 800 Tons of Bulk Rock Salt in the Amount of \$44,968 to Morton Salt, Inc.**
- 3. Approval of an Ordinance Adopting a Text Amendment to Sections 11.04(8), 11.05, and 11.06(1) of the Zoning Code to Clarify Regulations for A-frame, Sandwich Board, and Portable Signs**

Trustee Sprogis-Marohn moved to approve the Consent Agenda as presented. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Sprogis-Marohn, Patel, Cope, Leftakes, Elster, Klatzco

NAYS: None

The motion passed.

Regular Business

- 4. Consideration of a Recommendation by the Zoning Board of Appeals to Approve a Variation from Section 3.13 of the Zoning Code to Permit a Replacement Fence Comprised of an Unacceptable Fence Material at 3719 West Northshore Avenue**

This item was presented by Mr. Cook.

President Turry responded to a letter from the petitioner.

Trustee Cope moved to remove the item from the Table, seconded by Trustee Leftakes.

A motion was made by Trustee Cope and seconded by Trustee Patel to initiate an amendment and refer the item to the Plan Commission for consideration.

The petitioner requested that this matter be continued to the Village Board meeting of April 1, 2014.

A motion was made by Trustee Cope and seconded by Trustee Patel to Table the item until the Village Board meeting of April 1, 2014

The motion passed with a Voice Vote.

5. Consideration of a Recommendation by the Plan Commission Concerning a Special Use for a Drive-Through Bank Facility and Certain Variations Related to a New Building and Off-Street Parking Lot at 4007 West Touhy Avenue

This item was presented by Aaron Cook with use of PowerPoint.

The following were in attendance representing the petitioner:

Scott Hargadon – Meltzer Purlill and Stelle

Marc Blum – Next Realty LLC

John Bradshaw – Camburas & Theodore, Ltd

Kelly Stradinger – The Private Bank

Eric D. Russell – Kenig, Lindgren, OHara, Aboona, Inc.

Nature of Request

*The Private Bank seeks to demolish existing Old Fair Muffler building and construct a new 2,500 square foot bank facility with drive-through

*Proposal includes:

- Improved site parking and increased site landscaping
- 8 foot high masonry wall to separate site from adjoining residential
- No change to vehicle access points at Touhy or Crawford

Subject Property

*Zoned B2 – General Business

- Banks are a permitted use on subject property

Zoning Relief Requested

*Special Use

- Drive-Through in Conjunction with a Bank – From Article IV, Section 4.04(2) and Table 4.01.1 of the Zoning Code

*Variations

- Permit Parking in Front and Corner Side Yard – From Article VII, Section 7.06(5) of the Zoning Code
- Permit Less than 8 Foot Perimeter Landscape Width – From Article VI, Section 6.14(1) and Section 6.14(2)
- Permit Row of Parking Without Required Landscape Island – From Article VI, Section 6.14(2)
- Permit Less Than Required Stacking for Drive-Through Facility – From Article IV, Section 4.07(8)

Plan Commission (PC) Public Hearing – September 11, 2013

*No Public Testimony was received

*Applicant testified no change in proposed traffic movements into and out of property. Location desirable only with existing access movements

*Applicant agreed to address concerns regarding rooftop mechanical units and light spillage

*Plan Commission voiced support for the proposal

Plan Commission Deliberations

By 5-0 vote, PC Recommends Approval of Requested Special Use Subject to:

- *Rooftop equipment shall be installed with screening from all sides with sound attenuating measures, to minimize visual and sound impact.
- *Site Management Agreement between owner and Village shall be required in form approved by Village Attorney
- *Materials used on south and west elevations shall prevent escape/spillage of light onto adjoining properties

By 5-0 vote, PC Recommends Approval of the Four Requested Variations Subject to:

- Revocation of Ordinance No. 2013-3048 which previously granted variations for the renovation of the existing building

The Private Bank Petitioner Presentation

- *The team present representing the petitioner has been identified.
- *Comparison of Requests for Relief were presented.
- *Traffic Impact figures were presented.

Discussion ensued with clarification from Mr. Cook and team members.

Traffic Impact Conclusions

- *Bank-generated traffic can be accommodated efficiently without significant impact to external roadway system
- *Two access drives will adequately serve development traffic
- *On-site circulation coupled with proposed access drives will allow for efficient ingress to and egress from site while reducing impact on external roadways
- *Drive-through facility will provide adequate stacking to accommodate queued traffic internally
- *Number of parking spaces provided will be adequate to accommodate projected peak parking demand

Discussion ensued

Trustee Leftakes moved to concur with the recommendation and direct the Village Attorney to prepare the requisite documents for approval. Trustee Cope seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Leftakes, Cope, Elster, Klatzco, Patel, Sprogis-Marohn

NAYS: None The motion passed.

Manager's Report

Mr. Wiberg identified items discussed at this evening's Committee of the Whole. For details of this discussion, see the Committee of the Whole Minutes of October 1, 2013.

Board and Commissions Report

None

Village Clerk's Report

None

Trustee Reports

None

Public Forum

None

Adjournment to Executive Session

Trustee Leftakes moved to adjourn the Regular Meeting of the Village Board to Executive Session for the purpose of discussion of Exception C-8 Security Procedure, Pending Litigation and Personnel at 8:25PM. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Leftakes, Patel, Sprogis-Marohn, Elster, Klatzco, Cope

NAYS: None
The motion passed

Reconvention

President Turry Reconvened the Regular Meeting at 9:16PM.

Adjournment

At 9:17PM Trustee Cope moved to adjourn the Regular Board Meeting, seconded by Trustee Klatzco.
The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: October 11, 2013

The following are the totals for the List of Bills being presented at the October 15th Village Board meeting.

10/15/2013	\$551,823.43
10/15/2013	67,122.04
Total	<hr/> \$ 618,945.47

Accounts Payable To Be Paid Proof List

User: Admin
 Printed: 10/07/2013 - 1:49 PM
 Batch: 200-10-2013



Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Administrative Consulting Spec										
ADMINIST										
815-13	04/20/2013	6,000.00	0.00	10/15/2013	ACS services per contract May 13-Apr		-			0000
101-300-512-5320	Consulting				14				No	
	815-13 Total:	6,000.00								
	ADMINIST Total:	6,000.00								
Administrative Consulting Spec Total:		6,000.00								
American First Aid Services										
AFAS INC										
156305	10/02/2013	30.45	0.00	10/15/2013	Office First Aid supplies		-		No	0000
205-500-515-5700	Office supplies									
	156305 Total:	30.45								
158963	10/02/2013	47.20	0.00	10/15/2013	First Aid supplies/replenish		-		No	0000
101-300-512-5730	Program supplies									
	158963 Total:	47.20								
158964	10/02/2013	6.52	0.00	10/15/2013	First aid kit supplies		-		No	0000
101-350-512-5660	EMS supplies									
158964	10/02/2013	6.53	0.00	10/15/2013	First aid kit supplies		-		No	0000
101-220-512-5799	Other materials & supplies									
	158964 Total:	13.05								
	AFAS INC Total:	90.70								
American First Aid Services Total:		90.70								
Artistic Engraving Co.										
ARTISTIC										
7313	08/21/2013	959.75	0.00	10/15/2013	Recognition plaques for retirees		-		No	0000
101-300-512-5730	Program supplies									
	7313 Total:	959.75								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
ARTISTIC Total:		959.75								
Artistic Engraving Co. Total:		959.75								
Batteries Plus #890										
BATT										
890-218184	09/23/2013	111.99	0.00	10/15/2013	Replacement for battery for UPS		-		No	0000
215-000-512-5640	Computer supplies									
890-218184 Total:		111.99								
BATT Total:		111.99								
Batteries Plus #890 Total:		111.99								
Burris Equipment Co.										
BURRISEQ										
P130571	09/30/2013	382.81	0.00	10/15/2013	Dry shaft for Tractor #5		-		No	0000
101-440-513-5480	R&M - vehicles									
P130571 Total:		382.81								
BURRISEQ Total:		382.81								
Burris Equipment Co. Total:		382.81								
Canon Solutions America										
CANN										
988086801	10/02/2013	207.87	0.00	10/15/2013	Maintenance for copier -EE403-		-		No	0000
101-210-511-5440	R&M - office equipment				October					
988086801 Total:		207.87								
CANN Total:		207.87								
Canon Solutions America Total:		207.87								
Cassidy Tire										
CASSIDYT										
2183593	09/23/2013	295.08	0.00	10/15/2013	Tires for squad MP5075		-		No	0000
101-300-512-5480	R&M - vehicles									
2183593 Total:		295.08								
2183619	09/24/2013	295.08	0.00	10/15/2013	Tires for squad MP1122		-		No	0000
101-300-512-5480	R&M - vehicles									
2183619 Total:		295.08								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
2183662	09/27/2013	147.54	0.00	10/15/2013	Tires for squad MP1124		-			No 0000
101-300-512-5480	R&M - vehicles									
	2183662 Total:	147.54								
	CASSIDYT Total:	737.70								
	Cassidy Tire Total:	737.70								
Cavalry SPV II, LLc										
CAVALRYS										
12-MI-125836	10/01/2013	716.55	0.00	10/15/2013	Wage Garnishment - Employee		-			No 0000
102-000-210-2031	Credit union withholding									
	12-MI-125836 Total:	716.55								
	CAVALRYS Total:	716.55								
	Cavalry SPV II, LLc Total:	716.55								
Cesar's Equipment Company										
CESARSEQ										
9370	09/18/2013	138.74	0.00	10/15/2013	Angle swivel joint for Jetter		-			No 0000
101-440-513-5480	R&M - vehicles									
	9370 Total:	138.74								
	CESARSEQ Total:	138.74								
	Cesar's Equipment Company Total:	138.74								
College of Dupage										
COLLEGEO										
3953	09/26/2013	400.00	0.00	10/15/2013	Police officer training		-			No 0000
101-300-512-5590	Training									
	3953 Total:	400.00								
	COLLEGEO Total:	400.00								
	College of Dupage Total:	400.00								
Communications Direct Inc										
COMDIR										
IN121934	09/20/2013	918.00	0.00	10/15/2013	Mobile radios, microphone, ignition kit		-			No 0000
101-300-512-5730	Program supplies									
	IN121934 Total:	918.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
COMDIR Total:		918.00								
Communications Direct Inc Total:		918.00								
Fedex										
FEDEX										
804144716350	09/25/2013	26.06	0.00	10/15/2013	Shipping - Legas		-		No	0000
101-210-511-5720	Postage									
804144716350 Total:		26.06								
82096927987	10/01/2013	8.50	0.00	10/15/2013	Shipping - TASER for repair		-		No	0000
101-210-511-5720	Postage									
82096927987 Total:		8.50								
FEDEX Total:		34.56								
Fedex Total:		34.56								
FSCI Corporate Office										
FSCI										
2013-1122	09/17/2013	435.00	0.00	10/15/2013	Fire alarm - 7060 Lawndale		-		No	0000
101-240-517-5399	Other professional services									
2013-1122 Total:		435.00								
2013-1137	09/23/2013	280.00	0.00	10/15/2013	Plan review - 4343 W. Touhy		-		No	0000
101-240-517-5399	Other professional services									
2013-1137 Total:		280.00								
FSCI Total:		715.00								
FSCI Corporate Office Total:		715.00								
Galls Incorporated										
GALLS										
001048114	09/27/2013	134.98	0.00	10/15/2013	Misc uniform items		-		No	0000
101-300-512-5070	Uniform allowance									
001048114 Total:		134.98								
GALLS Total:		134.98								
Galls Incorporated Total:		134.98								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Global Emergency Products Inc										
GLOBALEN										
AG35508	09/26/2013	243.44	0.00	10/15/2013	Weather stripping		-		No	0000
101-350-512-5480	R&M - vehicles									
	AG35508 Total:	243.44								
	GLOBALEN Total:	243.44								
Global Emergency Products Inc Total:		243.44								
Got Laundry Chicago?, Inc.										
GOTLAUND										
N23-9115	08/21/2013	24.00	0.00	10/15/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	N23-9115 Total:	24.00								
N23-9524	08/27/2013	18.00	0.00	10/15/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	N23-9524 Total:	18.00								
N23-991	09/03/2013	12.00	0.00	10/15/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	N23-991 Total:	12.00								
N24-0735	09/18/2013	30.00	0.00	10/15/2013	Dry clean cell blankets		-		No	0000
101-300-512-5730	Program supplies									
	N24-0735 Total:	30.00								
	GOTLAUND Total:	84.00								
Got Laundry Chicago?, Inc. Total:		84.00								
HMO Healthcare Service Corpora										
HMO										
09132013	09/13/2013	28,483.18	0.00	10/15/2013	Employee Health Insurance - Oct 2013		-		No	0000
102-000-210-2027	Health insurance premium withh									
	09132013 Total:	28,483.18								
	HMO Total:	28,483.18								
HMO Healthcare Service Corpora Total:		28,483.18								
IL Municipal Retirement Fund										
ZZIMRF										
10022013	10/02/2013	12,455.29	0.00	10/15/2013	Employee		-		No	0000
102-000-210-2023	Employee IMRF withholding									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
10022013	10/02/2013	31,470.17	0.00	10/15/2013	Employer		-			No 0000
102-000-210-2023	Employee IMRF withholding									
10022013	10/02/2013	2,551.08	0.00	10/15/2013	SLEP - Retired Police Chief		-			No 0000
101-300-512-5080	Pension - regular									
	10022013 Total:	46,476.54								
	ZZIMRF Total:	46,476.54								
IL Municipal Retirement Fund Total:		46,476.54								
Illinois Department of Revenue										
ILDEPREV										
0209-1224	10/01/2013	247.00	0.00	10/15/2013	Sales Tax Concessions - Sept. 2013		-			No 0000
205-563-410-4486	Entrees									
	0209-1224 Total:	247.00								
	ILDEPREV Total:	247.00								
Illinois Department of Revenue Total:		247.00								
JG Uniforms Inc										
JGUNIFOR										
31659	09/12/2013	10.00	0.00	10/15/2013	Alteration on vest cover		-			No 0000
101-300-512-5070	Uniform allowance									
	31659 Total:	10.00								
	JGUNIFOR Total:	10.00								
JG Uniforms Inc Total:		10.00								
Lowe's Business Acc/GECF										
LOWES										
1035	09/18/2013	432.74	0.00	10/15/2013	Hatchet, plugs, razor, shovel, tape		-			No 0000
101-440-513-5730	Program supplies									
	1035 Total:	432.74								
1129	09/19/2013	131.93	0.00	10/15/2013	Cleaner for pool and concessions		-			No 0000
205-560-515-5499	R&M - other									
1129	09/19/2013	-10.89	0.00	10/15/2013	Refund		-			No 0000
205-560-515-5499	R&M - other									
	1129 Total:	121.04								
1175	09/19/2013	24.41	0.00	10/15/2013	Screws for Proesel Park		-			No 0000
205-430-515-5730	Program supplies									
	1175 Total:	24.41								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
1743	09/16/2013	2.44	0.00	10/15/2013	Eye bolts pool closing		-			No 0000
205-560-515-5499	R&M - other									
	1743 Total:	2.44								
1795	09/16/2013	5.68	0.00	10/15/2013	Metal chalk reel for Fire Dept		-			No 0000
101-420-511-5405	R&M - buildings									
	1795 Total:	5.68								
1862	09/17/2013	39.91	0.00	10/15/2013	Knife, grout for Fire Dept		-			No 0000
101-420-511-5405	R&M - buildings									
	1862 Total:	39.91								
1882	09/17/2013	22.96	0.00	10/15/2013	Stones for Centennial Park		-			No 0000
205-430-515-5470	R&M - Recreation equipment									
	1882 Total:	22.96								
1883	09/17/2013	34.11	0.00	10/15/2013	Community Center lighting and glue		-			No 0000
205-571-515-5405	R & M Building									
	1883 Total:	34.11								
3134118	09/25/2013	23.73	0.00	10/15/2013	Dust mop for wood floors		-			No 0000
205-571-515-5730	Program supplies									
	3134118 Total:	23.73								
3153	09/16/2013	77.79	0.00	10/15/2013	Silk grout, rubber grout, grout sealer		-			No 0000
101-420-511-5405	R&M - buildings									
	3153 Total:	77.79								
3251	09/18/2013	78.38	0.00	10/15/2013	Stones, glue for Centennial Park		-			No 0000
205-430-515-5730	Program supplies									
	3251 Total:	78.38								
3366	09/23/2013	10.83	0.00	10/15/2013	Screws and cylinder for PD		-			No 0000
101-420-511-5405	R&M - buildings									
	3366 Total:	10.83								
3387	09/23/2013	3.04	0.00	10/15/2013	Screws for Police Dept		-			No 0000
101-420-511-5405	R&M - buildings									
	3387 Total:	3.04								
3533	09/25/2013	17.58	0.00	10/15/2013	Couplings and pipe fittings closing		-			No 0000
205-560-515-5499	R&M - other									
	3533 Total:	17.58								
3555	09/25/2013	14.23	0.00	10/15/2013	Drain dish for Public Works		-			No 0000
101-420-511-5405	R&M - buildings									
	3555 Total:	14.23								
3616	09/26/2013	-19.30	0.00	10/15/2013	Credit		-			No 0000
205-560-515-5499	R&M - other									
3616	09/26/2013	66.75	0.00	10/15/2013	Bolts for sump pump		-			No 0000
205-560-515-5499	R&M - other									
	3616 Total:	47.45								
3648	09/26/2013	46.07	0.00	10/15/2013	Paint and bolts pool closing		-			No 0000
205-560-515-5499	R&M - other									
	3648 Total:	46.07								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO Line #
3663	09/26/2013	91.12	0.00	10/15/2013	Calcium lime cleaner pool closing		-			No 0000
205-560-515-5499	R&M - other									
	3663 Total:	91.12								
7063	09/16/2013	6.08	0.00	10/15/2013	Bolts pool closing filters		-			No 0000
205-560-515-5499	R&M - other									
	7063 Total:	6.08								
	LOWES Total:	1,099.59								
Lowe's Business Acc/GECF Total:		1,099.59								

Madison National Life
MADISON

1106084	09/19/2013	110.90	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-200-511-5150	Insurance - group life & AD&D									
1106084	09/19/2013	86.41	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-210-511-5150	Insurance - group life & AD&D									
1106084	09/19/2013	84.55	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-240-517-5150	Insurance - group life & AD&D									
1106084	09/19/2013	548.86	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-300-512-5150	Insurance - group life & AD&D									
1106084	09/19/2013	16.46	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-350-512-5150	Insurance - group life & AD&D									
1106084	09/19/2013	67.14	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-400-511-5150	Insurance - group life & AD&D									
1106084	09/19/2013	33.48	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-410-511-5150	Insurance - group life & AD&D									
1106084	09/19/2013	90.60	0.00	10/15/2013	October Life Insurance premium		-			No 0000
101-440-513-5150	Insurance - group life & AD&D									
1106084	09/19/2013	56.29	0.00	10/15/2013	October Life Insurance premium		-			No 0000
205-430-515-5150	Insurance - group life & AD&D									
1106084	09/19/2013	94.07	0.00	10/15/2013	October Life Insurance premium		-			No 0000
205-500-515-5150	Insurance - group life & AD&D									
1106084	09/19/2013	91.45	0.00	10/15/2013	October Life Insurance premium		-			No 0000
660-620-519-5150	Insurance - group life & AD&D									
	1106084 Total:	1,280.21								
	MADISON Total:	1,280.21								
Madison National Life Total:		1,280.21								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Marc Printing MARCP 10032013 660-610-519-5720	10/03/2013 Postage	703.34	0.00	10/15/2013	Postage - mailing water bills		-		No	0000
	10032013 Total:	703.34								
	MARCP Total:	703.34								
	Marc Printing Total:	703.34								
Marsden Alexis MARSDENA 28014 205-000-110-1010	08/21/2013 Payroll Chkg Acct-BOL	454.86	0.00	10/15/2013	Reissue misplaced payroll check		-		No	0000
	28014 Total:	454.86								
	MARSDENA Total:	454.86								
	Marsden Alexis Total:	454.86								
Martinez Natalie MARTINNA 07-Aug 205-000-110-1010	08/07/2013 Payroll Chkg Acct-BOL	485.53	0.00	10/15/2013	Reissue misplaced payroll check		-		No	0000
	07-Aug Total:	485.53								
	MARTINNA Total:	485.53								
	Martinez Natalie Total:	485.53								
NEPM NEPM 189437 101-350-512-5730	09/25/2013 Program supplies	265.00	0.00	10/15/2013	Jr. Fire hats		-		No	0000
	189437 Total:	265.00								
	NEPM Total:	265.00								
	NEPM Total:	265.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
New Pig Corporation										
NEWPIG										
21182639-00	07/31/2013	346.48	0.00	10/15/2013	Rags		-		No	0000
101-410-511-5730	Program supplies									
	21182639-00 Total:	346.48								
	NEWPIG Total:	346.48								
	<hr/>									
	New Pig Corporation Total:	346.48								
	<hr/>									
New World Systems										
NEWWORLD										
030143	08/29/2013	540.00	0.00	10/15/2013	Misc Records Mgmt System		-		No	0000
101-300-512-5320	Consulting									
	030143 Total:	540.00								
	NEWWORLD Total:	540.00								
	<hr/>									
	New World Systems Total:	540.00								
	<hr/>									
Palatine Oil, Co, Inc.										
PALAT										
488313	09/13/2013	972.38	0.00	10/15/2013	Fuel Usage		-		No	0000
101-350-512-5670	Fuel									
488313	09/13/2013	1,950.35	0.00	10/15/2013	Fuel Usage		-		No	0000
101-440-513-5670	Fuel									
488313	09/13/2013	355.30	0.00	10/15/2013	Fuel Usage		-		No	0000
101-440-513-5670	Fuel									
488313	09/13/2013	252.98	0.00	10/15/2013	Fuel Usage		-		No	0000
101-440-513-5670	Fuel									
	488313 Total:	3,531.01								
488314	09/13/2013	34.04	0.00	10/15/2013	Fuel ussage		-		No	0000
101-420-511-5670	Fuel									
488314	09/13/2013	2,639.65	0.00	10/15/2013	Fuel ussage		-		No	0000
101-300-512-5670	Fuel									
488314	09/13/2013	176.13	0.00	10/15/2013	Fuel ussage		-		No	0000
101-350-512-5670	Fuel									
488314	09/13/2013	131.95	0.00	10/15/2013	Fuel ussage		-		No	0000
101-400-511-5670	Fuel									
488314	09/13/2013	36.86	0.00	10/15/2013	Fuel ussage		-		No	0000
101-410-511-5670	Fuel									
488314	09/13/2013	86.38	0.00	10/15/2013	Fuel ussage		-		No	0000
101-420-511-5670	Fuel									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
488314	09/13/2013	160.93	0.00	10/15/2013	Fuel ussage		-			No 0000
101-440-513-5670	Fuel									
488314	09/13/2013	329.18	0.00	10/15/2013	Fuel ussage		-			No 0000
205-430-515-5670	Fuel									
488314	09/13/2013	574.53	0.00	10/15/2013	Fuel ussage		-			No 0000
660-620-519-5670	Fuel									
	488314 Total:	4,169.65								
	PALAT Total:	7,700.66								
	<hr/>									
	Palatine Oil, Co, Inc. Total:	7,700.66								
	<hr/>									
Paramedic Services of Illinois										
PARAMEDI										
3930	09/01/2013	217,192.25	0.00	10/15/2013	Services Rendered Month ended		-			No 0000
101-350-512-5220	Fire protection				9/30/13					
	3930 Total:	217,192.25								
3930A	09/01/2013	1,400.00	0.00	10/15/2013	Code Enforcement Officer - 7/31-8/27		-			No 0000
101-300-512-5399	Other professional services									
	3930A Total:	1,400.00								
3955	10/01/2013	217,192.25	0.00	10/15/2013	Services Rendered Month ended 10/31		-			No 0000
101-350-512-5220	Fire protection									
	3955 Total:	217,192.25								
3955A	10/01/2013	1,850.00	0.00	10/15/2013	Code Enforcement Officer - 8/28-9/24		-			No 0000
101-300-512-5399	Other professional services									
	3955A Total:	1,850.00								
	PARAMEDI Total:	437,634.50								
	<hr/>									
	Paramedic Services of Illinois Total:	437,634.50								
	<hr/>									
Radiocom Business Communicatio										
RADIO										
99622	09/17/2013	7,637.42	0.00	10/15/2013	Installation - Unidirectional amplifier		-			No 0000
101-300-512-5410	R&M - communications equipment									
	99622 Total:	7,637.42								
	RADIO Total:	7,637.42								
	<hr/>									
	Radiocom Business Communicatio Total:	7,637.42								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Safeway Inc										
DOMINICK										
7248787	09/18/2013	33.53	0.00	10/15/2013	Club Kid snack		-		No	0000
205-520-515-5645	Concessions & food									
	7248787 Total:	33.53								
800652	10/02/2013	4.98	0.00	10/15/2013	Milk for cereal		-		No	0000
205-520-515-5645	Concessions & food									
	800652 Total:	4.98								
	DOMINICK Total:	38.51								
	Safeway Inc Total:	38.51								
Sam's Club										
SAMSCL										
92413	09/24/2013	233.78	0.00	10/15/2013	Sept/Oct snack for Club Kid		-		No	0000
205-530-515-5645	Concessions & food									
	92413 Total:	233.78								
999999	10/08/2013	120.00	0.00	10/15/2013	Annual membership		-		No	0000
101-210-511-5725	Bank & Credit Card Fees									
	999999 Total:	120.00								
CF130821	10/08/2013	50.00	0.00	10/15/2013	Annual admin fee		-		No	0000
101-210-511-5725	Bank & Credit Card Fees									
	CF130821 Total:	50.00								
	SAMSCL Total:	403.78								
	Sam's Club Total:	403.78								
Shore Galleries										
SHOREGAL										
93397	09/24/2013	46.75	0.00	10/15/2013	Uniform allowance		-		No	0000
101-300-512-5070	Uniform allowance									
	93397 Total:	46.75								
	SHOREGAL Total:	46.75								
	Shore Galleries Total:	46.75								
Suburban Laboratories, Inc.										
SUBURB										
31141	09/17/2013	67.50	0.00	10/15/2013	Coliform testing and disinfectant		-		No	0000
660-620-519-5320	Consulting									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	31141 Total:	67.50								
	SUBURB Total:	67.50								
	Suburban Laboratories, Inc. Total:	67.50								
TLO LLC										
TLO										
TLO100113	10/01/2013	10.50	0.00	10/15/2013	System for Background research		-		No	0000
101-300-512-5399	Other professional services									
	TLO100113 Total:	10.50								
	TLO Total:	10.50								
	TLO LLC Total:	10.50								
Trans Union Corp										
TRANSU										
8300765	08/27/2013	18.25	0.00	10/15/2013	Credit Check		-		No	0000
101-200-511-5599	Other contractual									
	8300765 Total:	18.25								
	TRANSU Total:	18.25								
	Trans Union Corp Total:	18.25								
United States Postal Service										
USPOSTAL										
PB100313	10/03/2013	13.24	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB100313	10/03/2013	26.88	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB100313	10/03/2013	193.66	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB100313	10/03/2013	75.32	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB100313	10/03/2013	71.52	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
205-500-515-5720	Postage									
PB100313	10/03/2013	87.47	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									
PB100313	10/03/2013	36.34	0.00	10/15/2013	Pitney Bowes postage		-		No	0000
101-210-511-5720	Postage									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
PB100313	10/03/2013	118.22	0.00	10/15/2013	Pitney Bowes postage		-			No 0000
660-610-519-5720	Postage									
	PB100313 Total:	622.65								
	USPOSTAL Total:	622.65								
	United States Postal Service Total:	622.65								
VCG Uniform										
VCGUNIFO										
8371	09/30/2013	126.90	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8371 Total:	126.90								
8372	09/30/2013	51.85	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8372 Total:	51.85								
8373	09/30/2013	10.00	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8373 Total:	10.00								
8394	09/30/2013	186.40	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8394 Total:	186.40								
8395	09/30/2013	42.50	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8395 Total:	42.50								
8396	09/30/2013	127.50	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8396 Total:	127.50								
8397	09/30/2013	337.95	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
8397	09/30/2013	337.95	0.00	10/15/2013	Uniform allowance		-			No 0000
101-300-512-5070	Uniform allowance									
	8397 Total:	675.90								
	VCGUNIFO Total:	1,221.05								
	VCG Uniform Total:	1,221.05								
Verizon Wireless										
VERIZON										
9711672181	09/16/2013	1,115.76	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
101-210-511-5580	Telephone									
9711672181	09/16/2013	45.28	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
205-508-515-5580	Telephone									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close PO Line #
9711672181	09/16/2013	39.45	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
205-520-515-5580	Telephone									
9711672181	09/16/2013	101.16	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
205-530-515-5580	Telephone									
9711672181	09/16/2013	41.28	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
205-560-515-5580	Telephone									
9711672181	09/16/2013	0.23	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
205-550-515-5270	Purchased program services									
9711672181	09/16/2013	114.03	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
101-000-210-2650	Contractor Permits Payable									
9711672181	09/16/2013	454.84	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
660-610-519-5580	Telephone									
9711672181	09/16/2013	570.27	0.00	10/15/2013	Cell phones - August 17 thru Sept 16		-			No 0000
101-250-511-5580	Telephone									
	9711672181 Total:	2,482.30								
	VERIZON Total:	2,482.30								
	Verizon Wireless Total:	2,482.30								
Village of Lincolnwood										
VOL										
PC092413	09/24/2013	31.43	0.00	10/15/2013	Petty Cash		-			No 0000
101-210-511-5820	Local mileage, parking & tolls									
PC092413	09/24/2013	75.00	0.00	10/15/2013	Petty Cash		-			No 0000
101-200-511-5810	Conference & meeting registrat									
PC092413	09/24/2013	215.00	0.00	10/15/2013	Petty Cash		-			No 0000
101-200-511-5840	Meals									
PC092413	09/24/2013	25.00	0.00	10/15/2013	Petty Cash		-			No 0000
101-200-511-5840	Meals									
PC092413	09/24/2013	75.00	0.00	10/15/2013	Petty Cash		-			No 0000
101-350-512-5730	Program supplies									
PC092413	09/24/2013	53.35	0.00	10/15/2013	Petty Cash		-			No 0000
101-400-511-5850	Purchased Transportation									
PC092413	09/24/2013	10.99	0.00	10/15/2013	Petty Cash		-			No 0000
101-240-517-5799	Other materials & supplies									
PC092413	09/24/2013	25.00	0.00	10/15/2013	Petty Cash		-			No 0000
101-300-512-5840	Meals									
PC092413	09/24/2013	33.40	0.00	10/15/2013	Petty Cash		-			No 0000
101-210-511-5840	Meals									
PC092413	09/24/2013	34.76	0.00	10/15/2013	Petty Cash		-			No 0000
205-500-515-5700	Office supplies									
PC092413	09/24/2013	100.00	0.00	10/15/2013	Petty Cash		-			No 0000
205-560-515-5840	Meals									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
PC092413	09/24/2013	17.76	0.00	10/15/2013	Petty Cash		-			No 0000
205-560-515-5850	Purchased transportation									
	PC092413 Total:	696.69								
	VOL Total:	696.69								
Village of Lincolnwood Total:		696.69								
Warehouse Direct										
WAREHOUS										
2072789-0	09/19/2013	68.39	0.00	10/15/2013	Supplies		-			No 0000
101-400-511-5700	Office supplies									
	2072789-0 Total:	68.39								
2073104-0	09/19/2013	122.83	0.00	10/15/2013	Supplies		-			No 0000
101-300-512-5730	Program supplies									
	2073104-0 Total:	122.83								
2080965-0	09/27/2013	107.60	0.00	10/15/2013	Supplies		-			No 0000
101-350-512-5700	Office supplies									
	2080965-0 Total:	107.60								
2080966-0	09/27/2013	71.79	0.00	10/15/2013	Supplies		-			No 0000
101-350-512-5700	Office supplies									
	2080966-0 Total:	71.79								
2081816-0	09/27/2013	294.44	0.00	10/15/2013	Supplies		-			No 0000
101-210-511-5700	Office supplies									
	2081816-0 Total:	294.44								
	WAREHOUS Total:	665.05								
Warehouse Direct Total:		665.05								
Wilmette Truck										
WILMETRU										
251	09/01/2013	310.00	0.00	10/15/2013	Public Works trucks safety inspection		-			No 0000
101-440-513-5480	R&M - vehicles									
	251 Total:	310.00								
	WILMETRU Total:	310.00								
Wilmette Truck Total:		310.00								
Report Total:		551,823.43								

Accounts Payable To Be Paid Proof List



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 Batch: 201-10-2013

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Ace Hardware Skokie										
ACEHRDS										
177854	09/18/2013	242.91	0.00	10/15/2013	Stone glue for Centennial Park		-		No	0000
205-430-515-5730	Program supplies									
	177854 Total:	242.91								
	ACEHRDS Total:	242.91								
Ace Hardware Skokie Total:		242.91								
Active Electrical Supply Co.,										
ACTIVELE										
10391279-00	09/18/2013	164.77	0.00	10/15/2013	Ratchet, plugs, modular plug for Bldg		-		No	0000
101-420-511-5405	R&M - buildings									
	10391279-00 Total:	164.77								
10391283-00	09/18/2013	38.61	0.00	10/15/2013	Tape to close up filter room wiring		-		No	0000
205-571-515-5730	Program supplies									
	10391283-00 Total:	38.61								
	ACTIVELE Total:	203.38								
Active Electrical Supply Co., Total:		203.38								
Air One Equipment										
AIRONE										
90386	09/24/2013	291.50	0.00	10/15/2013	Gas meter		-		No	0000
101-350-512-5665	Firefighting supplies									
	90386 Total:	291.50								
	AIRONE Total:	291.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Air One Equipment Total:		291.50								
American Association of Code E										
AMERE										
10022013	10/02/2013	75.00	0.00	10/15/2013	Annual Dues		-		No	0000
101-240-517-5570	Professional associations									
	10022013 Total:	75.00								
	AMERE Total:	75.00								
American Association of Code E Total:		75.00								
American Charge Service										
AMERCHAR										
09302013	09/30/2013	75.00	0.00	10/15/2013	Taxi coupons - September		-		No	0000
205-570-515-5280	Subsidized taxi program									
	09302013 Total:	75.00								
	AMERCHAR Total:	75.00								
American Charge Service Total:		75.00								
American First Aid Services										
AFAS INC										
156201	10/02/2013	93.29	0.00	10/15/2013	First aid refills		-		No	0000
101-400-511-5730	Program supplies									
	156201 Total:	93.29								
156306	10/02/2013	55.90	0.00	10/15/2013	Community Center refill of first aid		-		No	0000
205-571-515-5730	Program supplies									
	156306 Total:	55.90								
	AFAS INC Total:	149.19								
American First Aid Services Total:		149.19								
Anderson Pest Solutions										
ANDERP										
2695086	10/01/2013	255.00	0.00	10/15/2013	Pest control services		-		No	0000
101-400-511-5210	Animal control									
	2695086 Total:	255.00								
2706570	09/27/2013	150.00	0.00	10/15/2013	Rodent service at 7244 Kenneth		-		No	0000
101-400-511-5210	Animal control									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	2706570 Total:	150.00								
	ANDERP Total:	405.00								
	Anderson Pest Solutions Total:	405.00								
ARRP Trucking & Hauling Inc										
ARRP										
7200	09/20/2013	257.00	0.00	10/15/2013	One load dirt hauled out		-		No	0000
660-620-519-5599	Other contractual									
	7200 Total:	257.00								
	ARRP Total:	257.00								
	ARRP Trucking & Hauling Inc Total:	257.00								
Audio Visual Systems, Inc										
AUDIOVIS										
50821	09/18/2013	306.00	0.00	10/15/2013	Laptop cable repair		-		No	0000
101-250-511-6530	Equipment - data processing									
	50821 Total:	306.00								
	AUDIOVIS Total:	306.00								
	Audio Visual Systems, Inc Total:	306.00								
Bert Melissa										
BERT										
13-8402	08/22/2013	45.00	0.00	10/15/2013	Reimbursement - 50/50 animal control		-		No	0000
101-400-511-5210	Animal control									
	13-8402 Total:	45.00								
	BERT Total:	45.00								
	Bert Melissa Total:	45.00								
Best Quality Cleaning, Inc.										
BESTQU										
53395	09/25/2013	2,813.34	0.00	10/15/2013	Cleaning service - Sept 2013		-		No	0000
101-420-511-5240	Janitorial									
53395	09/25/2013	416.66	0.00	10/15/2013	Cleaning service - Sept 2013		-		No	0000
205-571-515-5240	Janitorial									
	53395 Total:	3,230.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
BESTQU Total:		3,230.00								
Best Quality Cleaning, Inc. Total:		3,230.00								
Blanchard David										
BLANCH										
09242013	09/24/2013	132.00	0.00	10/15/2013	Refund - Swim Lessons		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	09242013 Total:	132.00								
	BLANCH Total:	132.00								
Blanchard David Total:		132.00								
BSN Sports										
BSNSPORT										
95559445	09/12/2013	649.98	0.00	10/15/2013	Center pad for light pole on Field #2		-		No	0000
205-430-515-5730	Program supplies									
	95559445 Total:	649.98								
	BSNSPORT Total:	649.98								
BSN Sports Total:		649.98								
CDW Government										
CDWGOV										
GB60831	09/26/2013	46.15	0.00	10/15/2013	Battery pack - Code Enforcement Officer		-		No	0000
101-000-210-2650	Contractor Permits Payable									
	GB60831 Total:	46.15								
	CDWGOV Total:	46.15								
CDW Government Total:		46.15								
Chicago Metropolitan Fire Prev										
CHGOMETR										
LC132220VW	09/19/2013	2,706.00	0.00	10/15/2013	Upgrades to Keltron system for 911		-		No	0000
215-000-512-5410	R&M - communications equipment									
	LC132220VW Total:	2,706.00								
	CHGOMETR Total:	2,706.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Chicago Metropolitan Fire Prev Total:		2,706.00								
Classic Design Awards										
CLASSICD										
13-1134	09/25/2013	44.00	0.00	10/15/2013	Name plate for new Mgmt Analyst		-		No	0000
101-200-511-5799	Other materials & supplies									
	13-1134 Total:	44.00								
	CLASSICD Total:	44.00								
Classic Design Awards Total:		44.00								
Coca-Cola Bottling Company										
COCACOLA										
348147119	09/30/2013	124.80	0.00	10/15/2013	Pop for Village Hall machine		-		No	0000
101-210-511-5700	Office supplies									
	348147119 Total:	124.80								
	COCACOLA Total:	124.80								
Coca-Cola Bottling Company Total:		124.80								
Crafty Beaver Home Center										
CRFTYBVR										
115733	09/19/2013	101.88	0.00	10/15/2013	Lumber for Proesel Park		-		No	0000
205-430-515-5730	Program supplies									
	115733 Total:	101.88								
	CRFTYBVR Total:	101.88								
Crafty Beaver Home Center Total:		101.88								
E Town Tennis										
ETOWN										
1022013	10/02/2013	147.00	0.00	10/15/2013	Fall pee wee tennis class		-		No	0000
205-550-515-5270	Purchased program services									
1022013	10/02/2013	514.50	0.00	10/15/2013	Fall youth beginner tennis		-		No	0000
205-550-515-5270	Purchased program services									
1022013	10/02/2013	220.50	0.00	10/15/2013	Fall Wednesday pee wee class		-		No	0000
205-550-515-5270	Purchased program services									
1022013	10/02/2013	441.00	0.00	10/15/2013	Fall adult tennis		-		No	0000
205-550-515-5270	Purchased program services									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	1022013 Total:	1,323.00								
	ETOWN Total:	1,323.00								
	E Town Tennis Total:	1,323.00								
Elite Printer Solutions										
ELITE										
1510	09/24/2013	188.97	0.00	10/15/2013	Supplies		-		No	0000
101-400-511-5700	Office supplies									
	1510 Total:	188.97								
	ELITE Total:	188.97								
	Elite Printer Solutions Total:	188.97								
Georgakis Constantine										
GEORGAK										
6057	09/26/2013	70.00	0.00	10/15/2013	Refund - Duplicate Village sticker		-		No	0000
101-000-410-4201	License - passenger car									
	6057 Total:	70.00								
	GEORGAK Total:	70.00								
	Georgakis Constantine Total:	70.00								
Grainger										
GRAINGER										
924466872	09/18/2013	133.83	0.00	10/15/2013	Regulator, pressure gauge		-		No	0000
101-410-511-5730	Program supplies									
	924466872 Total:	133.83								
9245826699	09/17/2013	179.33	0.00	10/15/2013	Striping machine for Proesel Park		-		No	0000
205-430-515-5730	Program supplies									
	9245826699 Total:	179.33								
	GRAINGER Total:	313.16								
	Grainger Total:	313.16								
Halogen										
HALOGEN										
441666	08/16/2013	30.60	0.00	10/15/2013	Triangular vacuum		-		No	0000
205-560-515-5630	Chemicals - swimming pool									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	441666 Total:	30.60								
443534	09/25/2013	1,000.15	0.00	10/15/2013	Winterizing plugs and anti freeze		-		No	0000
205-560-515-5630	Chemicals - swimming pool									
	443534 Total:	1,000.15								
741666	08/16/2013	48.25	0.00	10/15/2013	Flexible vacuum head		-		No	0000
205-560-515-5630	Chemicals - swimming pool									
	741666 Total:	48.25								
	HALOGEN Total:	1,079.00								
	Halogen Total:	1,079.00								
HD Supply Waterworks, LTD.										
HDSUPPLY										
B541684	09/27/2013	1,070.00	0.00	10/15/2013	Water valve to repair water main break		-		No	0000
660-620-519-5796	Water system repair parts									
	B541684 Total:	1,070.00								
	HDSUPPLY Total:	1,070.00								
	HD Supply Waterworks, LTD. Total:	1,070.00								
Illinois Fire Store										
ILFIREST										
29439	08/29/2013	101.51	0.00	10/15/2013	Reflective radio straps		-		No	0000
101-350-512-5665	Firefighting supplies									
	29439 Total:	101.51								
	ILFIREST Total:	101.51								
	Illinois Fire Store Total:	101.51								
Landscape Concepts Management										
LANDSCAP										
58713	09/24/2013	125.00	0.00	10/15/2013	Trim brushes around perimeter on Kostner		-		No	0000
101-000-410-4399	Other charges for services									
	58713 Total:	125.00								
59112	10/01/2013	2,885.29	0.00	10/15/2013	Landscaping maintenance - Centennial		-		No	0000
205-430-515-5250	Contract Maintenance									
	59112 Total:	2,885.29								
	LANDSCAP Total:	3,010.29								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Landscape Concepts Management Total:		3,010.29								
Lauterbach & Amen, LP										
LAUTER										
3001	09/15/2013	25,000.00	0.00	10/15/2013	Progress billing April 30,2013 audit		-		No	0000
101-210-511-5310	Audit									
	3001 Total:	25,000.00								
	LAUTER Total:	25,000.00								
Lauterbach & Amen, LP Total:		25,000.00								
Martin John Company										
MARTINJO										
130373	07/15/2013	1,000.00	0.00	10/15/2013	Refund - Driveway deposit		-		No	0000
101-000-210-2620	Contractor bonds payable									
	130373 Total:	1,000.00								
	MARTINJO Total:	1,000.00								
Martin John Company Total:		1,000.00								
Masaganda Marvin										
MASAGAND										
10022013	10/02/2013	297.50	0.00	10/15/2013	Refund - Community Center rental		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	10022013 Total:	297.50								
	MASAGAND Total:	297.50								
Masaganda Marvin Total:		297.50								
Midwest Meter Inc										
MIDWESTM										
0049233-IN	09/26/2013	2,050.00	0.00	10/15/2013	Reed, lid, harness		-		No	0000
660-620-519-5796	Water system repair parts									
	0049233-IN Total:	2,050.00								
	MIDWESTM Total:	2,050.00								
Midwest Meter Inc Total:		2,050.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
NAPA										
NAPA										
078484	09/23/2013	241.44	0.00	10/15/2013	Car batteries		-		No	0000
101-350-512-5740	Repair parts									
	078484 Total:	241.44								
	NAPA Total:	241.44								
		<hr/>								
	NAPA Total:	241.44								
		<hr/>								
Nu Toys Leisure Products										
NUTOYS										
40463	09/25/2013	648.00	0.00	10/15/2013	Bolt links for playground swings		-		No	0000
205-430-515-5470	R&M - Recreation equipment									
	40463 Total:	648.00								
	NUTOYS Total:	648.00								
		<hr/>								
	Nu Toys Leisure Products Total:	648.00								
		<hr/>								
O'Leary's Contractor Equip										
OLEARYS										
93364	09/10/2013	362.80	0.00	10/15/2013	Hose and red nozzle for Parks		-		No	0000
205-430-515-5730	Program supplies									
	93364 Total:	362.80								
	OLEARYS Total:	362.80								
		<hr/>								
	O'Leary's Contractor Equip Total:	362.80								
		<hr/>								
Orange Crush LLC										
ORANGCRH										
444851	09/17/2013	412.59	0.00	10/15/2013	Mod surface		-		No	0000
213-000-561-5340	Engineering									
	444851 Total:	412.59								
445126	09/19/2013	456.00	0.00	10/15/2013	Mod Surface		-		No	0000
213-000-561-5340	Engineering									
	445126 Total:	456.00								
445351	09/23/2013	454.86	0.00	10/15/2013	Mod surface		-		No	0000
213-000-561-5340	Engineering									
	445351 Total:	454.86								
445545	09/24/2013	355.50	0.00	10/15/2013	Mod surface		-		No	0000
213-000-561-5340	Engineering									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	445545 Total:	355.50								
445649	09/25/2013	174.60	0.00	10/15/2013	Sand Mix		-		No	0000
213-000-561-5340	Engineering									
	445649 Total:	174.60								
445705	09/25/2013	98.00	0.00	10/15/2013	Emulsion		-		No	0000
213-000-561-5340	Engineering									
	445705 Total:	98.00								
445812	09/26/2013	396.15	0.00	10/15/2013	Mod Surface		-		No	0000
213-000-561-5340	Engineering									
	445812 Total:	396.15								
445892	09/27/2013	339.30	0.00	10/15/2013	Mod Surface		-		No	0000
213-000-561-5340	Engineering									
	445892 Total:	339.30								
	ORANGCRH Total:	2,687.00								
	Orange Crush LLC Total:	2,687.00								
Palatine Oil, Co, Inc.										
PALAT										
7037605	09/16/2013	345.57	0.00	10/15/2013	Oil 15W40/55 - PD & PW Dept		-		No	0000
101-440-513-5675	Lubricants & fluids									
7037605	09/16/2013	345.57	0.00	10/15/2013	Oil 15W40/55 - PD & PW Dept		-		No	0000
660-620-519-5675	Lubricants & fluids									
7037605	09/16/2013	345.56	0.00	10/15/2013	Oil 15W40/55 - PD & PW Dept		-		No	0000
205-430-515-5675	Lubricants & fluids									
7037605	09/16/2013	884.40	0.00	10/15/2013	Oil 15W40/55 - PD & PW Dept		-		No	0000
101-300-512-5480	R&M - vehicles									
	7037605 Total:	1,921.10								
	PALAT Total:	1,921.10								
	Palatine Oil, Co, Inc. Total:	1,921.10								
Palm Electric										
PALM										
253233	09/24/2013	2,480.00	0.00	10/15/2013	Sump pump repair for pool		-		No	0000
205-560-515-5450	R&M - pool equipment									
	253233 Total:	2,480.00								
	PALM Total:	2,480.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	Palm Electric Total:	2,480.00								
<hr/>										
Printwell Printing PRINTWEL										
44054	09/23/2013	78.00	0.00	10/15/2013	Business cards - Management Analyst		-		No	0000
101-200-511-5560	Printing & copying services									
	44054 Total:	78.00								
	PRINTWEL Total:	78.00								
<hr/>										
	Printwell Printing Total:	78.00								
<hr/>										
ProSafety PROSAFET										
2/762090	09/08/2013	375.70	0.00	10/15/2013	Clothing Allowance		-		No	0000
660-620-519-5070	Uniform allowance									
	2/762090 Total:	375.70								
2/762100	09/08/2013	10.98	0.00	10/15/2013	Clothing Allowance		-		No	0000
660-620-519-5070	Uniform allowance									
2/762100	09/08/2013	21.40	0.00	10/15/2013	Clothing Allowance		-		No	0000
205-430-515-5070	Uniform allowance									
2/762100	09/08/2013	636.52	0.00	10/15/2013	Clothing Allowance		-		No	0000
101-440-513-5070	Uniform allowance									
	2/762100 Total:	668.90								
	PROSAFET Total:	1,044.60								
<hr/>										
	ProSafety Total:	1,044.60								
<hr/>										
Reitman Shelly & Irene REITMAN										
13-8403	08/30/2013	155.00	0.00	10/15/2013	Reimbursement - 50/50 Animal		-		No	0000
101-400-511-5210	Animal control				Control					
	13-8403 Total:	155.00								
	REITMAN Total:	155.00								
<hr/>										
	Reitman Shelly & Irene Total:	155.00								
<hr/>										

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Russo Power Equipment										
RUSSO										
1739643	09/20/2013	30.00	0.00	10/15/2013	Marking paint for Springfield Park		-		No	0000
205-430-515-5680	Landscaping supplies									
	1739643 Total:	30.00								
1739646	09/20/2013	319.89	0.00	10/15/2013	Curlex blanket for Springfield Park		-		No	0000
205-430-515-5680	Landscaping supplies									
	1739646 Total:	319.89								
1741345	09/23/2013	-36.00	0.00	10/15/2013	Refund		-		No	0000
205-430-515-5680	Landscaping supplies									
	1741345 Total:	-36.00								
1741347	09/23/2013	143.94	0.00	10/15/2013	Grass cover for Proesel Park		-		No	0000
205-430-515-5680	Landscaping supplies									
	1741347 Total:	143.94								
1741349	09/23/2013	56.98	0.00	10/15/2013	Sod staples		-		No	0000
205-430-515-5680	Landscaping supplies									
	1741349 Total:	56.98								
1742618	09/24/2013	743.88	0.00	10/15/2013	Grass seed and grass cover for Proesel		-		No	0000
205-430-515-5680	Landscaping supplies									
	1742618 Total:	743.88								
	RUSSO Total:	1,258.69								
	<hr/>									
	Russo Power Equipment Total:	1,258.69								
	<hr/>									
S & E Inspections										
S&EINSPE										
7740	08/09/2013	23.50	0.00	10/15/2013	Safety Inspection A7		-		No	0000
101-350-512-5480	R&M - vehicles									
	7740 Total:	23.50								
7741	08/09/2013	23.50	0.00	10/15/2013	Safety Inspection A6		-		No	0000
101-350-512-5480	R&M - vehicles									
	7741 Total:	23.50								
7745	08/12/2013	23.50	0.00	10/15/2013	Safety Inspection A5		-		No	0000
101-350-512-5480	R&M - vehicles									
	7745 Total:	23.50								
	S&EINSPE Total:	70.50								
	<hr/>									
	S & E Inspections Total:	70.50								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Schneider Electric										
SCHNEI										
4127653	09/23/2013	774.00	0.00	10/15/2013	Weather services - 10/13 thru 1/14		-		No	0000
101-400-511-5730	Program supplies									
4127653	09/23/2013	312.00	0.00	10/15/2013	Weather services - 10/13 thru 1/14		-		No	0000
101-250-511-5330	Data processing									
	4127653 Total:	1,086.00								
	SCHNEI Total:	1,086.00								
	<hr/>									
	Schneider Electric Total:	1,086.00								
	<hr/>									
Speisman Henry										
SPEISMAN										
120379	06/21/2012	3,000.00	0.00	10/15/2013	Refund - site development		-		No	0000
101-000-210-2620	Contractor bonds payable									
	120379 Total:	3,000.00								
	SPEISMAN Total:	3,000.00								
	<hr/>									
	Speisman Henry Total:	3,000.00								
	<hr/>									
The Faucet Shoppe										
THEFAUCE										
33890	09/20/2013	859.00	0.00	10/15/2013	20 faucet silk for around Village Hall		-		No	0000
101-420-511-5405	R&M - buildings									
	33890 Total:	859.00								
	THEFAUCE Total:	859.00								
	<hr/>									
	The Faucet Shoppe Total:	859.00								
	<hr/>									
Thompson Elevator Inspection S										
THOMPSON										
13-3203	09/25/2013	418.00	0.00	10/15/2013	11 semi annual elevator reinspections		-		No	0000
101-240-517-5399	Other professional services									
	13-3203 Total:	418.00								
	THOMPSON Total:	418.00								
	<hr/>									
	Thompson Elevator Inspection S Total:	418.00								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
TKB Associates, Inc.										
TKB										
10466	09/25/2013	1,170.00	0.00	10/15/2013	Login user ID's		-		No	0000
101-250-511-5330	Data processing									
	10466 Total:	1,170.00								
	TKB Total:	1,170.00								
	<hr/>									
	TKB Associates, Inc. Total:	1,170.00								
	<hr/>									
UPS										
UPS										
48TT5373	09/14/2013	125.99	0.00	10/15/2013	Delivery fee		-		No	0000
101-350-512-5720	Postage									
	48TT5373 Total:	125.99								
	UPS Total:	125.99								
	<hr/>									
	UPS Total:	125.99								
	<hr/>									
Welding Supply Inc.										
WELDINGS										
881456	09/30/2013	5.70	0.00	10/15/2013	Helium tank - October rental fee		-		No	0000
205-571-515-5730	Program supplies									
	881456 Total:	5.70								
	WELDINGS Total:	5.70								
	<hr/>									
	Welding Supply Inc. Total:	5.70								
	<hr/>									
West Central Municipal Confere										
WESTCENT										
0005904-IN	09/19/2013	575.00	0.00	10/15/2013	Tree consortium membership fee		-		No	0000
101-440-513-5250	Landscaping services									
	0005904-IN Total:	575.00								
	WESTCENT Total:	575.00								
	<hr/>									
	West Central Municipal Confere Total:	575.00								
	<hr/>									

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
Witzgall Rita										
WITZGALL										
09252013	09/25/2013	232.00	0.00	10/15/2013	Refund - Fireside theater		-		No	0000
205-000-210-2430	Parks and Recs Control Deposit									
	09252013 Total:	232.00								
	WITZGALL Total:	232.00								
	Witzgall Rita Total:	232.00								
Zerbanotoulos Bill										
ZERBAN										
13-9401	09/10/2013	45.00	0.00	10/15/2013	Reimbursement - 50/50 animal control		-		No	0000
101-400-511-5210	Animal control									
	13-9401 Total:	45.00								
	ZERBAN Total:	45.00								
	Zerbanotoulos Bill Total:	45.00								
Zoll Data System										
ZOLLDATA										
9010190	09/19/2013	4,070.00	0.00	10/15/2013	Rescue net maintenance for ambulance		-		No	0000
101-350-512-5330	Data processing									
	9010190 Total:	4,070.00								
	ZOLLDATA Total:	4,070.00								
	Zoll Data System Total:	4,070.00								
	Report Total:	67,122.04								



Proclamation

Whereas, October 2013 is National Breast Cancer Awareness Month; and

Whereas, National Breast Cancer Awareness Month (NBCAM) educates women about early breast cancer detection, diagnosis and treatment; and

Whereas, National Breast Cancer Awareness Month is dedicated to increasing public knowledge about the importance of early detection of breast cancer with national public service organizations, professional associations, and government agencies, who work together to ensure that the NBCAM message is heard by thousands of women and their families; and

Whereas, October 18, 2013 is National Mammography Day and on this day or throughout the month, women are encouraged to make a mammography appointment; and

Whereas, mammograms are the best method to detect breast cancer early when it is easier to treat; and

Whereas, breast cancer is the most common cancer among American women, except for skin cancers; and

Whereas, the chance of developing invasive breast cancer at some time in a woman's life is about 1 in 8; and

Whereas, death rates from breast cancer have been declining and this change is believed to be the result of earlier detection through screening, increased awareness and improved treatment; and

Whereas, NBCAM recognizes that although many great strides have been made in breast cancer awareness and treatment, there remains much to be accomplished.

NOW, THEREFORE, BE IT RESOLVED that I, Gerald C. Turry, President of the Village of Lincolnwood along with the Village Board of Trustees proclaim that the month of October is recognized as:

National Breast Cancer Awareness Month

in the Village of Lincolnwood.

DATED this 15th day of October, 2013

ATTEST:

Beryl Herman
Village Clerk

Gerald C. Turry
Village President

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Establishing the Village Board and Committee of the Whole Meeting Dates for Calendar Year 2014

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village Board, at its Committee of the Whole meeting of October 1, 2013, reviewed and discussed the meeting dates for the 2014 Village Board meeting calendar. The Village Board meeting days will generally remain on the first and third Tuesday of the month and begin at 7:30 p.m. The Resolution also establishes the Village Board's Committee of the Whole meetings which generally meet on the first and third Tuesday of the month at 6:30 p.m. unless otherwise agreed upon during the year.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Exhibit A

RECOMMENDED MOTION:

Move and approve the proposed Resolution establishing the Village Board and Committee of the Whole meeting dates for the calendar year 2014.

RESOLUTION NO. R2013-_____

A RESOLUTION APPROVING THE SCHEDULE OF VILLAGE BOARD MEETINGS AND COMMITTEE OF THE WHOLE MEETINGS FOR CALENDAR YEAR 2014

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village Board of Trustees desires to adopt the schedule of Village Board meetings and Committee of the Whole meetings for the Calendar Year 2014; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF SCHEDULE OF MEETINGS. The President and Board of Trustees shall, and do hereby, approve the schedule of Village Board meetings and Committee of the Whole meetings for the Calendar Year 2014 in substantially the form attached to this Resolution in **Exhibit A**.

SECTION 3. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and in the manner provided by law.

[SIGNATURES TO APPEAR ON FOLLOWING PAGE]

PASSED this ___ day of _____, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

2014

PROPOSED VILLAGE BOARD MEETINGS

**Meetings take place the first and third Tuesday of the month unless
otherwise noted**

January 7 January 21

February 4 February 18

March 4 March 18

April 1 April 17
(Thursday)

May 6 May 20

June 3 June 17

July 15
(3rd Tuesday of the Month)

August 19
(3rd Tuesday of the Month)

September 2 September 16

October 7 October 21

November 4 November 18

December 2 December 16

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Zoning Code Ordinance Granting a Special Use Permit for a Drive-Through Bank Facility and Certain Zoning Code Variations Related to a New Building and Off-Street Parking Lot at 4007 West Touhy Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the October 1, 2013 Village Board meeting, the Village Board considered the Plan Commission recommendation concerning a Special Use Permit for a drive-through and certain variations related to a proposed new bank facility by The PrivateBank at 4007 West Touhy Avenue. The Plan Commission unanimously recommended approval of the requested zoning relief subject to certain conditions and upon consideration, the Village Board concurred and directed the Village Attorney to prepare the requisite Ordinance for approval.

One of the conditions recommended by the Plan Commission concerning this matter was a requirement for the property owner to enter into a Site Management Agreement with the Village. This recommended condition was put forward by the Chair and incorporated into the recommended conditions with little discussion by the Commission. In conferring with the Chair concerning this requirement, he believed that such Site Management Agreements covering maintenance related items had been previously enacted on other new developments in the Village. Staff however could not find any similar such agreements enacted on any other recent development and reported this to the Chair. Given this information, the Chair has indicated general support for elimination of this condition concerning a separate Site Management Agreement.

Attached for approval is the proposed Ordinance prepared by the Village Attorney. This proposed Ordinance is consistent with the direction of the Village Board but with the recommended condition for a Site Management Agreement eliminated.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance

RECOMMENDED MOTION:

Move to approve an Ordinance approving a Special Use for a drive-through in conjunction with a bank and certain variations related to a new bank building and off-street parking lot at 4007 West Touhy Avenue.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT AND VARIATIONS
FOR THE DEVELOPMENT OF 4007 W. TOUHY AVENUE**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF OCTOBER, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of October, 2013

Village Clerk

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT AND VARIATIONS
FOR THE DEVELOPMENT OF 4007 W. TOUHY AVENUE**

WHEREAS, Next Touhy, LLC ("**Owner**") is the record title owner of that certain property located in the B2 General Business District ("**B-2 District**"), commonly known as 4007 West Touhy Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Property is improved with an existing vacant 1,700-square-foot building and an existing hardsurfaced off-street parking lot; and

WHEREAS, on April 16, 2013, the Village President and Board of Trustees adopted Ordinance No. 2013-3048, granting variations to the Owner to permit the re-use of the existing building and the expansion and reconstruction of the existing off-street parking lot on the Property; and

WHEREAS, the building has not been re-used, and the parking lot has not been expanded or reconstructed, as contemplated by Ordinance No. 2013-3048; and

WHEREAS, The PrivateBank and Trust Company, the contract purchaser of the Property ("**Applicant**"), now desires to demolish the existing building and parking lot, and to construct a new building and reconstructed parking lot on the Property, all for use of the Property as a bank ("**Proposed Development**"); and

WHEREAS, the Proposed Development includes a two-lane drive-through facility ("**Proposed Drive-Through Facility**"); and

WHEREAS, pursuant to Section 4.07(8) of "The Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Ordinance**"), drive-through facilities may not be operated in the B-2 District except upon issuance of a special use permit by the Board of Trustees; and

WHEREAS, pursuant to Section 4.07(8)(b) of the Zoning Ordinance, not less than four vehicular stacking spaces must be provided for each bay window or machine within the Proposed Drive-Through Facility; and

WHEREAS, one of the two lanes of the Proposed Drive-Through Facility will have only three vehicular stacking spaces in violation of Section 4.07(8)(b) of the Zoning Ordinance; and

WHEREAS, pursuant to Sections 6.11(1) and 6.11(5) of the Zoning Ordinance, the Applicant must provide all landscaping required pursuant to Part D of Article 6 of the Zoning Ordinance in connection with the expansion and reconstruction of the off-street parking lot on the Property; and

WHEREAS, pursuant to Section 6.14(1) of the Zoning Ordinance, the minimum perimeter landscape width for off-street parking lots is eight feet; and

WHEREAS, the Applicant desires to improve the Property with an eight-foot-wide landscaped area along the perimeter of the Property, except for a five-foot-wide section along the

easterly lot line of the Property ("**Proposed Perimeter Landscaping**"), which encroachment is in violation of Section 6.14(1) of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.14(2) of the Zoning Ordinance, a planting island equal in area to a parking space is required to be located at the end of each parking row within off-street parking lots; and

WHEREAS, pursuant to Table 7.06.01 of the Zoning Ordinance, the off-street parking spaces on the Property must be at least nine feet in width and 18 feet in length; and

WHEREAS, the Applicant proposes to install a six-foot by 18-foot planting island at the eastern end of the northernmost parking row within the off-street parking lot on the Property ("**Proposed Planting Island**"), in violation of Section 6.14(2) of the Zoning Ordinance; and

WHEREAS, pursuant to Section 7.06(5) of the Zoning Ordinance, off-street parking is not permitted in required front and corner side yards; and

WHEREAS, the Applicant desires to improve the Property with off-street parking spaces in the required front and corner side yards of the Property, in violation of Section 7.06(5) of the Zoning Ordinance; and

WHEREAS, the Owner, the Applicant, and the Village desire for the Property to be put to its optimum use; and

WHEREAS, in order to permit the proposed redevelopment and reuse of the Property, the Applicant, with the consent of the Owner, has filed an application for: (i) a special use permit, and a variation from the minimum stacking space requirement set forth in Section 4.07(8)(b) of the Zoning Ordinance, to permit the operation of the Proposed Drive-Through Facility; (ii) variations from the minimum landscaping requirements set forth in Sections 6.14(1) and 6.14(2) of the Zoning Ordinance, to permit the installation of the Proposed Perimeter Landscaping and Proposed Planting Island on the Property; and (iii) a variation from Section 7.06(5) of the Zoning Ordinance to permit the location of off-street parking spaces within the required front and corner side yards of the Property (collectively, the "**Requested Relief**"); and

WHEREAS, a public hearing of the Plan Commission of the Village of Lincolnwood to consider approval of the Requested Relief was duly advertised in the *Lincolnwood Review* on August 22, 2013 and held on September 11, 2013; and

WHEREAS, on September 11, 2013, the Plan Commission made findings and recommendations in support of the Requested Relief, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Relief meets the required standards for special use permits and variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF SPECIAL USE PERMIT. In accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Ordinance, the Village President and Board of Trustees hereby grant a special use permit to the Applicant for the construction and use of the Proposed Drive-Through Facility on the Property.

SECTION 3. APPROVAL OF REQUESTED VARIATIONS. In accordance with and pursuant to Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Ordinance, the Village President and Board of Trustees hereby grant the following variations from the Zoning Ordinance in connection with the Proposed Use of the Property:

- A. Vehicular Stacking Space Requirement. A variation from Section 4.07(8)(b) of the Zoning Ordinance to decrease the minimum number of vehicular stacking spaces for the Proposed Drive-Through Facility on the Property, from four spaces to three spaces for one lane of the Facility.
- B. Perimeter Landscape Width. A variation from Section 6.14(1) of the Zoning Ordinance to decrease the minimum perimeter landscaped area width along the easterly perimeter of the off-street parking lot on the Property, from eight feet to five feet along a 65-foot-long section along the easterly lot line of the Property.
- C. Planting Islands. A variation from Section 6.14(2) of the Zoning Ordinance to decrease the minimum size of the planting island at the eastern end of the northernmost parking row within the off-street parking lot on the Property, from nine feet by 18 feet to six feet by 18 feet.
- D. Off-Street Parking. A variation from Section 7.06(5) of the Zoning Ordinance to permit off-street parking in the required front and corner side yards of the Property.

SECTION 4. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approvals granted pursuant to Sections 2 and 3 of this Ordinance are hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Building and the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Proposed Drive-Through Facility and the Property must comply at all times

with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

- B. Compliance with Site Plan. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Proposed Drive-Through Facility and the Property (including, without limitation, the construction of the new building and installation of the Proposed Perimeter Landscaping and Proposed Planting Island) must comply with the following plans, copies of which are attached to and, by this reference, made a part of this Ordinance as **Group Exhibit B** (collectively, the “*Plans*”):
1. The Proposed Site Plan, with a date of August 12, 2013, prepared by Camburas & Theodore, Ltd., consisting of one sheet;
 2. The Proposed Landscape Plan, with a date of August 12, 2013, prepared by Camburas & Theodore, Ltd., consisting of two sheets;
 3. The Proposed East Elevation, Proposed West Elevation, Proposed North Elevation Plan, and Proposed South Elevation Plan, prepared by Camburas & Theodore, Ltd., consisting of one sheet; and
 4. The Proposed Sign Wall Plan, with a date of August 8, 2013, prepared by H.M. Witt & Co. Signs, consisting of one sheet and the Proposed Monument Sign Plan, with a date of August 9, 2013, prepared by H.M. Witt & Co. Signs, consisting of one sheet.
- C. Screening of Rooftop Equipment. All equipment installed on the roof of any building or structure constructed on the Property must be screened from view on all sides with sound-attenuating measures, in order to minimize visual and sound impact of such equipment.
- D. Light Spillage. The southerly and westerly elevations of the new building to be constructed on the Property must be constructed in a manner and of materials so as to prevent light spillage onto the residential properties that adjoin the Property.
- E. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Applicant must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Applicant must pay upon demand all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 5. REPEALER. Ordinance No. 2013-3048 is hereby repealed in its entirety, and hereafter is of no force or effect.

SECTION 6. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein inure solely to the benefit of, and are binding upon, the owner of the Property, the Applicant, and each of their heirs, representatives, successors, and assigns.

SECTION 7. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the owner of the Property or the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approvals granted in Sections 2 and 3 of this Ordinance may, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approvals granted in Sections 2 and 3 of this Ordinance unless they first provide the owner of the Property and the Applicant with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the B-2 District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 8. AMENDMENTS. Any amendments to the approvals granted in Sections 2 and 3 of this Ordinance that may be requested after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 9. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 10. EFFECTIVE DATE.

- A. This Ordinance will be effective only upon the occurrence of all of the following events:
1. Passage by the Village President and Board of Trustees in the manner required by law;
 2. Publication in pamphlet form in the manner required by law;
 3. The filing by the Applicant with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and

all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance; and

4. Receipt by the Village Clerk of a title report issued by a title insurance company evidencing that fee simple title to the Property has been conveyed to the Applicant, or to such other person as the Applicant has created or caused to be created for purposes of acquiring the Property and constructing the Proposed Development thereon.

B. In the event the Applicant does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 10.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

PASSED this ___ day of October, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ___ day of October, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of October, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

LOT 18 IN BLOCK 1 IN WITTBOLD'S SECOND ADDITION TO KENILWORTH HIGHLANDS, A SUBDIVISION OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF THE NORTHEAST ¼ OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL IN COOK COUNTY, ILLINOIS.

Commonly referred to as 4007 West Touhy Avenue.

P.I.N.: 10-34-205-020-0000

GROUP EXHIBIT B

PLANS

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois ("**Village**");

WHEREAS, Next Touhy, LLC, is the record title owner of that certain property located in the B2 General Business District, commonly known as 4007 West Touhy Avenue, in the Village ("**Property**"); and

WHEREAS, Ordinance No. 2013-_____, adopted by the Village President and Board of Trustees on _____, 2013 ("**Ordinance**"), grants a special use permit and variations from "The Village of Lincolnwood Zoning Ordinance", as amended, to The PrivateBank and Trust Company ("**Applicant**") for the construction of a new bank building and drive-through facility and the expansion and reconstruction of the parking lot on the Property; and

WHEREAS, Section 10 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Applicant has filed, within 30 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Applicant does hereby agree and covenant as follows:

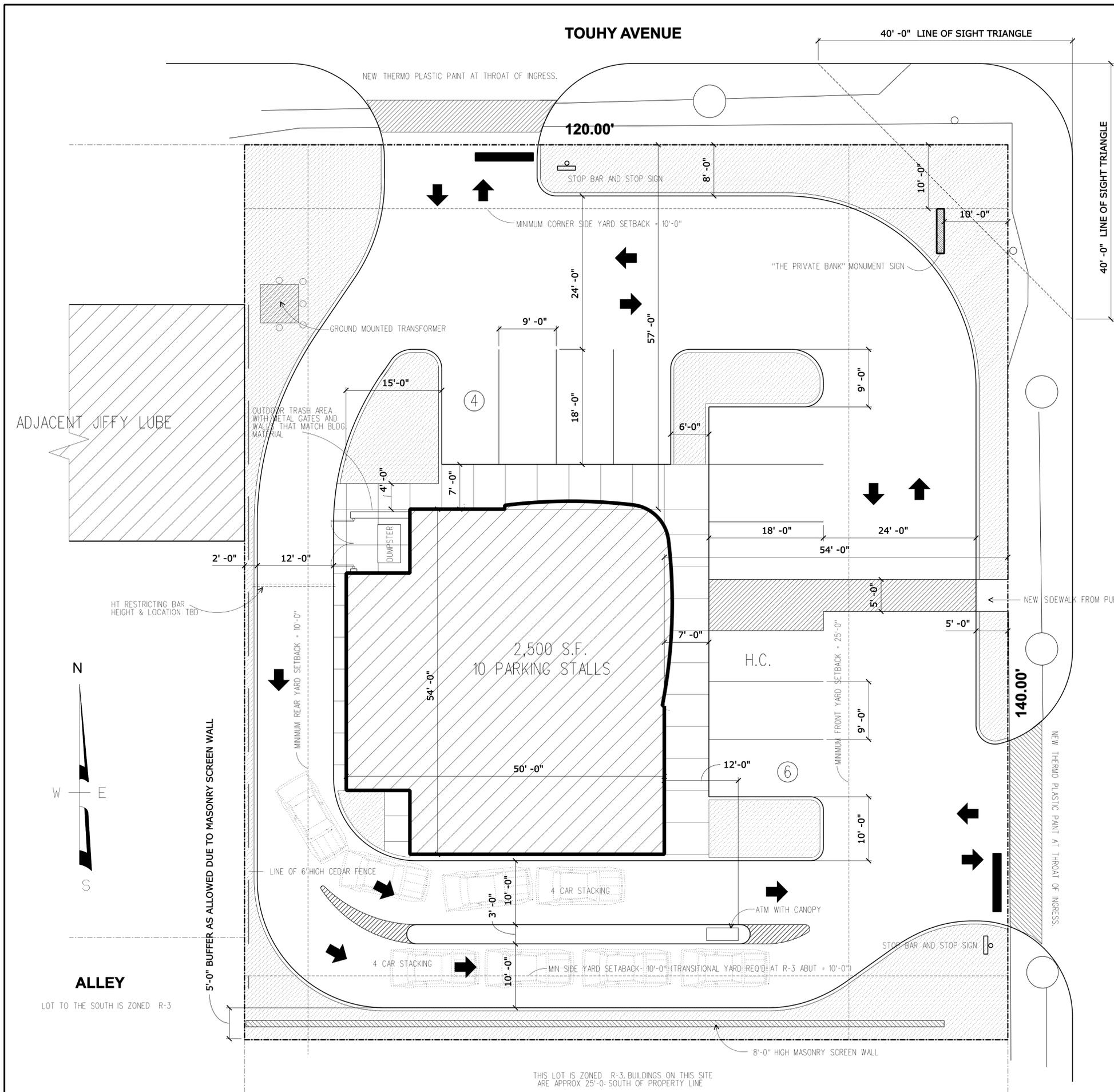
1. The Applicant hereby unconditionally agrees to, accepts, consents to, and abides by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Applicant acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Applicant acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of a special use permit and variations for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Applicant against damage or injury of any kind and at any time.

4. The Applicant hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the special use permit and variations for the Property.

**THE PRIVATEBANK AND TRUST
COMPANY**

By: 

Its: _____



Fences not more than six feet in height are allowed in rear yards. Solid masonry fences not more than eight feet in height may be allowed where a lot located in a business district abuts the lot line of a lot located in a residential district lot or another lot located in a business district. However, such fences are subject to the prior review by the Zoning Board of Appeals and the prior approval by the Village Board.

Transitional yard. Wherever a business or office district abuts a residentially zoned lot, a transitional yard shall be maintained. Transitional yards shall meet the following requirements:

- All structures adjacent to residential districts on the B-1, B-2, or B-3 zoned lot must be set back a distance that is equal to or greater than the side or rear yard setback requirement for the adjacent R-zoned lot, but not less than 10 feet.
- A landscape buffer must also be provided. This buffer shall extend the length of the lot line or segment of the lot line that abuts the residential district, and shall be at least eight feet wide or where screening consists of a masonry wall, a minimum width of five feet.
- Drive-up or through facilities shall obtain a special use permit.
- No more than one drive-through lane shall be permitted by special use permit in the B-1 District.
- The minimum stacking space required is four vehicles at each bay window, ordering station or machine.
- All drive-through facilities shall be located on the side or rear of the structure that is either facing the site's parking area or internal drive aisle.
- All structures adjacent to residential districts on the B-1, B-2, or B-3 zoned lot must be set back a distance that is equal to or greater than the side or rear yard setback requirement for the adjacent R-zoned lot, but not less than 10 feet.
- Minimum front yard setback = 25'-0"
- Minimum corner side yard setback = 10'-0"
- Minimum rear yard setback = 10'-0"
- Every off-street parking lot or parking area containing five or more parking spaces shall be set back, buffered and screened from public view and adjacent property by a perimeter landscaped area having a minimum width of eight feet, or where screening shall consist of a masonry wall, a minimum width of five feet.

Masonry walls used for perimeter screening shall have a minimum height of 30 inches and a maximum height of 36 inches. Such walls shall have a finished surface which is the same or closely similar to the masonry of the principal building. A planting island equal in area to a parking space shall be located at each end of a parking row and after each 20 parking spaces within a parking row. One tree shall be required for each planting island required. A minimum setback and landscape area of six feet in width shall be located immediately along the front and sides of all buildings. No loading area required for under 10,000 sf

CRAWFORD STREET

SITE PLAN SUMMARY:	
TOTAL LOT AREA:	16,800 SQ. FT.
PROPOSED TOTAL BUILDING AREA:	2,500 SQ. FT.
PROPOSED FLOOR AREA RATIO (FAR):	.15
TOTAL PARKING STALLS:	10 (4 PER 1,000 SF GFA FOR FINANCIAL SERVICES)
4 STACKING SPACES PER LANE OF DRIVE THRU	
LOT IS ZONED "B2" - GENERAL BUSINESS	
NO LOADING AREA REQUIRED FOR UNDER 10,000 SF OF BUILDING	
LOT TO THE SOUTH IS ZONED "R3" - RESIDENTIAL	
LOT TO THE WEST IS ZONED "B2" - GENERAL BUSINESS	

DEVELOPER INFO:
 Urban Associates, LLC
 NEW CHANNELS REALTY
 2421 SIMPSON STREET
 EVANSTON, IL

The PrivateBank
 129 S. LaSalle Street
 Chicago, Illinois

CT
 Camburas & Theodore, Ltd.
 Architecture | Planning | Interiors | Engineering
 2454 E. Dempster St., Des Plaines, IL
 Tel: (847) 298-1515 Fax: (847) 298-0228
 www.camburasandtheodore.com



ISSUE TYPE:
 TYPE: SUBMISSION
 DATE: 8/12/13

REVISIONS:
 NUMBER: 1
 DATE: --

PROFESSIONAL STAMP:

DATE: 8-12-13
 DRAWN BY: JB
 C+T JOB NUMBER: --

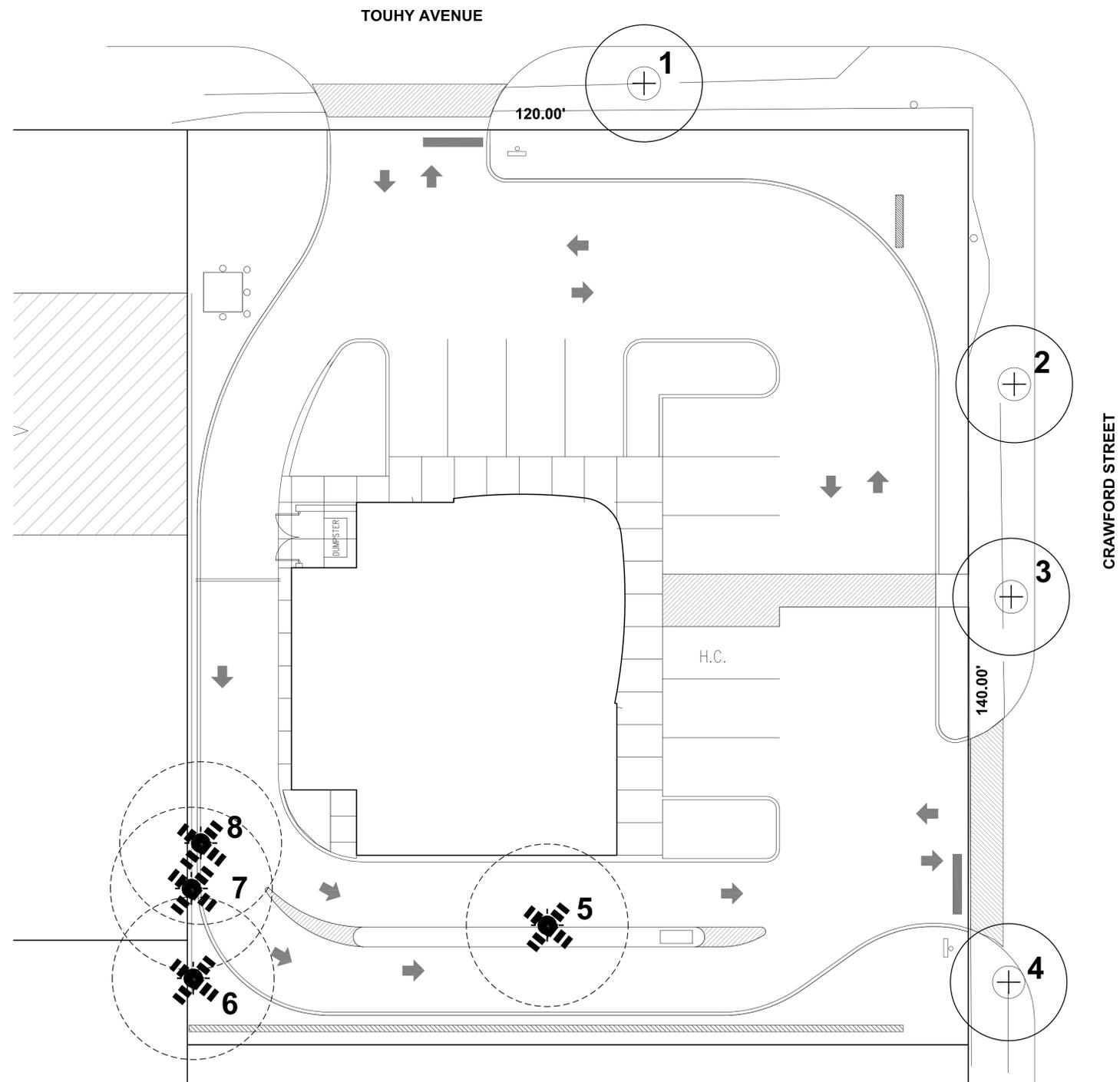
TITLE SHEET:
 SITE PLAN
 SHEET NUMBER:
A-10

Tree Inventory

Tag	Size	Botanical Name	Common Name	Form Condition	Action
1	2"	Toxodum distichum	Baldcypress	2/2	To remain
2	2"	Toxodum distichum	Baldcypress	2/2	To remain
3	2"	Celtis occidentalis	Hackberry	2/2	To remain
4	2"	Pyrus calleryana	Ornamental Pear	2/2	To remain
5	5"/3"	Ulmus pumila	Siberian Elm	4/3	Remove
6	7"	Ulmus pumila	Siberian Elm	4/3	Remove
7	10"/7"	Ulmus americana	American Elm	4/3	Remove
8	28"	Ulmus pumila	Siberian Elm	4/3	Remove

Condition Rating Scale

Rating	Description	General Criteria
1	Excellent	The tree is typical of the species, has less than 10% deadwood in the crown that is attributable to normal causes, has no other observed problems, and required no remedial action.
2	Good to Fair	The tree is typical of the species and/or has less than 20% deadwood in the crown, only one or two minor problems that are easily corrected with normal care.
3	Fair	The tree is typical of the species and/or has less than 30% deadwood in the crown, one or two minor problems that are not eminently lethal to the tree, and no significant decay or structural problems, but the tree must have remedial care above normal care in order to minimize the impact of future stress and to insure continued health.
4	Fair to Poor	The tree is not typical of the species and/or has significant problems such as 30-50% deadwood in the crown, serious decay or structural defect, insects, disease or other problems that can be eminently lethal to the tree or create a hazardous tree if not corrected in a short period of time or if the tree is subjected to additional stress.
5	Poor	The tree is not typical of the species and/or has over 50% deadwood in the crown, major decay or structural problems, is hazardous or is severely involved with insects, disease, or other problems that even if aggressively corrected would not result in the long term survival of the tree.
6	Dead	Less than 10% of the tree shows signs of life.



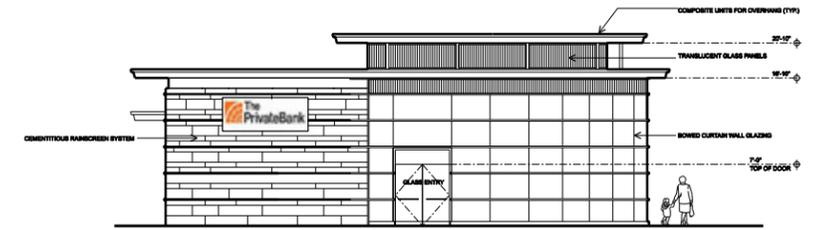
Scale 1" = 10' North

42" (h) X 114" (w) fabricated stainless steel pan with horizontal satin faces & returns. Depth approximately 4". Will house all wiring and transformers. Pan will be mechanically attached to building facade as shown on east and north elevations.



Acrylic edge-lit push-thru logo. LED illumination housed within pan. Returns will be white acrylic. Face will be white acrylic with translucent orange vinyl.

Reverse channel halo-lit fabricated stainless steel or aluminum letters, painted black. LED illumination housed within letters. Pin mounted to face of stainless steel pan with studs & standoffs.



EAST ELEVATION



NORTH ELEVATION

Proposed Night Time View:



H.M. WITT & CO.
Signs
FINE SIGNAGE SINCE 1894

3313 West Newport Ave. Chicago, IL 60618
office | 773 250 5000 fax | 773 250 5100
toll free | 1 888 427 0703 web | www.hmwoff.com

- APPROVED AS IS
- APPROVED W/CHANGES
- REVISE AND RESUBMIT

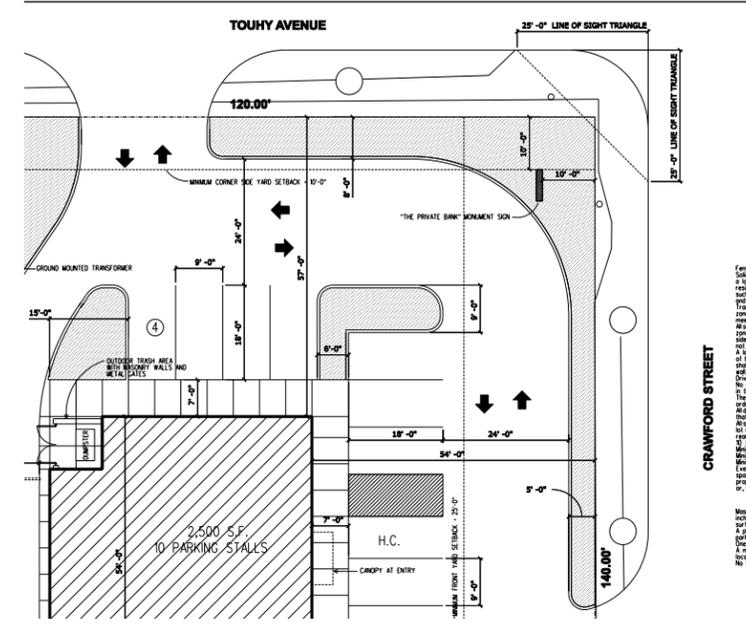
APPROVAL

DATE

REVISIONS

NO.	DESCRIPTION

CLIENT The PriivateBank / Lincolnwood
DATE 08-08-13
JOB # Facade Signage - Elevation
DRAWN BY bs
SCALE No Scale



84"

Internally illuminated stainless steel sign cabinet. LED illumination. Double sided routed graphics backed up with translucent white acrylic. Logo portion has translucent orange vinyl applied to face. Lettering has perforated black vinyl applied to face. Lettering will appear black in the day time and will illuminate white at night. Sign mounts to soil with a 6" (h) "skirt" at the bottom.

Proposed Night Time View:



H.M. WITT & CO.
Signs
FINE SIGNAGE SINCE 1894

3313 West Newport Ave. Chicago, IL 60618
office | 773 250 5000 fax | 773 250 5100
toll free | 1 888 427 0703 web | www.hmwoff.com

APPROVED AS IS
 APPROVED W/CHANGES
 REVISE AND RESUBMIT

APPROVAL

DATE

REVISIONS	

CLIENT The PriivateBank / Lincolnwood
 DATE 08-09-13
 JOB # Monument Sign
 DRAWN BY bs
 SCALE No Scale

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Granting a Side Yard Setback Variation from Section 4.11 of the Zoning Code, for the Construction of a Two-Story Addition to an Existing Residential Structure at 6643 Tower Circle Drive

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The petitioner, Matthew G. Holmes, on behalf of the Ruby A. Serritella Revocable Trust and James A. Serritella (the property owner), is seeking approval of a side yard setback variation in order to construct a two-story elevator addition to the single-family home located at 6643 Tower Circle Drive. This property is within the R1 Residential Zoning District.

The proposed addition would be located on the north elevation and as proposed will be approximately 4.83 feet from the side lot line. The Zoning Code required side yard setback is 10% of the lot width and the irregularly shaped property at 6643 Tower Circle Drive has a required side yard setback of 7.68 feet.

The existing home was constructed in approximately 1950. Village records indicate that in 1999 the Village granted the property owner a variation (Ord. No. Z99-059) to construct a single-story addition to the rear of the home within the required rear and side yard setbacks. As part of that approval, a condition was placed that the owner shall not construct any second floor additions to the building.

Public Hearing

At the Zoning Board of Appeals (ZBA) meeting of September 18, 2013, the ZBA considered the proposed request. The property owner, James Serritella, expressed a desire to remain in the home however due to physical limitations he requires an elevator to be installed. The location of the proposed elevator is situated at the farthest point toward the rear of the home that would still provide access to the second floor. Mr. Serritella indicated that he spoke with his neighbor to the north who did not object to the proposed addition. Staff opined that the condition of Ord. No. Z99-059 prohibiting any second floor additions was not to prohibit the installation of an elevator in the manner proposed but rather to prohibit a second-story addition to the rear of the home. Mr.

Serritella agreed and stated that the condition arose in response to a concern that light and air would be impaired if a second-story were added above the single-story addition.

At the September 18, 2013 Public Hearing, no member of the public was present to provide any testimony, comment or objection.

The ZBA deliberated the requested variation and the testimony received by the applicant and concluded that the request met the standards to approve variations. By a 4-0 vote, the ZBA is recommending approval of the requested side yard setback variation. Consistent with this recommendation, attached for approval is the proposed Ordinance that would approve this variation.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. ZBA Minutes September 18, 2013 (Draft)
3. ZBA Report September 18, 2013
4. Zoning Board of Appeals Packet - September 18, 2013
 - a. Staff Report to ZBA
 - b. Application for Residential Variation
 - c. Site Plan
 - d. Building Elevations and Floor Plans
 - e. Proof of Ownership
 - f. Property Photographs
 - g. Ordinance No. Z99-059

RECOMMENDED MOTION:

Move to approve an Ordinance Granting a variation to permit the two-story addition to encroach into the required 7.68 foot side yard setback for the property located at 6643 Tower Circle Drive.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE GRANTING A VARIATION
FOR THE CONSTRUCTION OF A TWO-STORY ADDITION
TO AN EXISTING RESIDENTIAL STRUCTURE**

(6643 Tower Circle Drive)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF OCTOBER, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
___ day of October, 2013

Village Clerk

**AN ORDINANCE GRANTING A VARIATION
FOR THE CONSTRUCTION OF A TWO-STORY ADDITION
TO AN EXISTING RESIDENTIAL STRUCTURE**

(6643 Tower Circle Drive)

WHEREAS, the Ruby A. Serritella Revocable Trust ("**Owner**") is the record title owner of that certain property located in the R-1 Residential District ("**R-1 District**"), commonly known as 6643 Tower Circle Drive, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Property is improved with a two-story, single-family residential structure ("**Structure**"); and

WHEREAS, pursuant to Section 4.11 of the "Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Ordinance**"), the minimum side yard setback for the Property is 7.68 feet; and

WHEREAS, the Owner desires to construct an approximately 64 square foot two-story addition along the northern side of the existing Structure, which addition will be used for an elevator ("**Proposed Addition**"); and

WHEREAS, the Proposed Addition will be located approximately 4.83 feet from the north side lot line, in violation of the minimum setback regulation set forth in Section 4.11 of the Zoning Ordinance; and

WHEREAS, in order to permit the construction of the Proposed Addition, the Owner has filed an application for a variation from the minimum side yard setback regulation set forth in Section 4.11 of the Zoning Ordinance ("**Requested Variation**"); and

WHEREAS, a public hearing of the Zoning Board of Appeals of the Village of Lincolnwood ("**ZBA**") to consider approval of the Requested Variation was duly advertised in the *Lincolnwood Review* on August 29, 2013 and held on September 18, 2013; and

WHEREAS, on September 18, 2013, the ZBA made findings and recommendations in support of the Requested Variation, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Variation meets the required standards for variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Variation, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF REQUESTED VARIATION. In accordance with and pursuant to Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section Three of this Ordinance, the Village President and Board of Trustees hereby grant a variation from Section 4.11 of the Zoning Ordinance to decrease the minimum south side yard setback for the Proposed Addition, from 7.68 feet to 4.83 feet.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approval granted pursuant to Section Two of this Ordinance is hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Structure, the Proposed Addition, and the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.
- B. Compliance with Plans. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Structure, the Proposed Addition, and the Property must comply with the following plans, copies of which are attached to and, by this reference, made a part of this Ordinance as **Exhibit B** (collectively, "*Plans*"):
 - 1. That certain Site Plan consisting of one sheet and dated March 24, 2013; and
 - 2. Those certain Building Plans prepared by DNW Design & Build, Inc., consisting of six sheets, and dated February 1, 2013.
- C. Limitation of Variation. The variation granted in Section Two of this Ordinance applies and is limited only to the Structure and to the Proposed Addition, both as depicted in the Plans. No future alterations or modifications that are not in conformity with the requirements of the Zoning Ordinance may be made to the Structure or to the Proposed Addition without first obtaining Village approval in accordance with the applicable provisions of the Zoning Ordinance.
- D. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of

all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Owner must pay upon demand all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein inure solely to the benefit of, and are binding upon, the Owner and each of its heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section Two of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section Two of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the R-1 District and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approvals granted in Section Two of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

- A. This Ordinance will become effective only upon the occurrence of all of the following events:
1. Passage by the Village President and Board of Trustees in the manner required by law;
 2. Publication in pamphlet form in the manner required by law; and
 3. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and

to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.

- B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

PASSED this ___ day of October, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ___ day of October, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
___ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

LOT 3 IN BLOCK 5 IN LINCOLNWOOD TOWERS FIRST ADDITION, BEING A SUBDIVISION OF PART OF THE EAST FRACTIONAL HALF OF THE SOUTH EAST FRACTIONAL $\frac{1}{4}$ OF FRACTIONAL SECTION 33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 8, 1941 AS DOCUMENT 12636206, IN COOK COUNTY, ILLINOIS.

Commonly known as: 6643 Tower Circle Drive, Lincolnwood, Illinois.

PIN: 10-33-436-003-0000

EXHIBIT B

PLANS

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois ("**Village**");

WHEREAS, the Ruby A. Serritella Revocable Trust ("**Owner**") is the record title owner of that certain property located in the R-1 Residential District, commonly known as 6643 Tower Circle Drive, in the Village ("**Property**"); and

WHEREAS, Ordinance No. 2013-_____, adopted by the Village President and Board of Trustees on October __, 2013 ("**Ordinance**"), grants a variation from "The Village of Lincolnwood Zoning Ordinance" to permit the construction of a two-floor addition to the structure, on the Property; and

WHEREAS, Section Eight of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner has filed, within 30 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner does hereby agree and covenant as follows:

1. The Owner does hereby unconditionally agree to, accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of a variation for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.
4. The Owner hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the variation for the Property.

[SIGNATURE PAGE FOLLOWS]

Dated: Oct. 9. _____, 2013

Ruby A. Serritella Revocable Trust

By: Jean de Serritella
Its: trustee

MINUTES OF SEPTEMBER 18, 2013
MEETING OF THE LINCOLNWOOD
ZONING BOARD OF APPEALS (ZBA)

DRAFT

The regular meeting of the Zoning Board of Appeals was called to order on September 18, 2013 at 7:00 p.m. In attendance were Paul Gordon, Christopher Martel, Christopher Nickell and S.J. Malkin.

Also present: Community Development Manager/Zoning Officer Aaron Cook

Chairman Malkin then called for any comments or corrections regarding the minutes of the last ZBA meeting on August 21, 2013 and, there being none, on motion duly made and seconded, the minutes were unanimously approved.

A public hearing was then held on the petition of Ruby A. Serritella Revocable Trust for a variation from Section 4.11 of the Zoning Code to permit an encroachment into the side yard setback for the purpose of constructing an elevator on the north side of the residence at 6643 Tower Circle Drive. After discussion, by a vote of 4 to 0, ZBA recommended that the requested variation be granted so as to permit the proposed elevator to be located on the easternmost part of the north face of the two-story section of the residence 4.83 feet from the north property line, thereby encroaching into the side yard setback on the north side of the residence by 2.85 feet.

(For details, see report filed by Chairman Malkin)

Chairman Malkin then announced that the next meeting of ZBA will be held on October 16, 2013.

There being no further business, on motion duly made and seconded, by unanimous consent the meeting was adjourned.

Sherwin J. Malkin, Chairman

Report of the Zoning Board of Appeals (ZBA) to the Village Board

Date of ZBA meeting: September 18, 2013

ZBA members present: Paul Gordon, Christopher Martel, Christopher Nickell, and S.J. Malkin

Also present: Development Manager/Zoning Officer Aaron Cook

Petition of Ruby A. Serritella Revocable Trust for variation from Section 4.11 of the Zoning Code to permit an encroachment into the side yard setback for the purpose of constructing an elevator on the north side of the residence at 6643 Tower Circle Drive

Attorney Matthew G. Holmes and James Serritella appeared on behalf of Petitioner.

Nature of the Petition

Petitioner seeks approval to construct an elevator on the exterior of the north face of the two-story section of the existing residence. A one-story addition was constructed in 1999 at the rear of the two-story section. Section 4.11 of the Zoning Code would require the setback at the point at which the elevator would be located to be 7.68 feet (being 10% of lot width). The proposed elevator would be located at the furthest point east on the north face of the two-story section 4.83 from the north property line, thereby causing an encroachment into the side yard setback of 2.85 feet. Petitioner's attorney stated that James Serritella, who resides in the residence, desires to remain there but, due to his physical limitation, would be unable to do so without the proposed elevator. Petitioner's attorney and Mr. Serritella testified that the adjacent property owner to the north of Petitioner's residence stated that he had no objection to the granting of the requested variation, and Zoning Officer Aaron Cook confirmed that no one had submitted any objections to the proposed variation.

Zoning Officer Aaron Cook further stated that in 1999 the Village granted the property owner a variation to permit construction of a one-story addition adjacent to the rear of the two-story section subject to the condition that no further second floor additions would be constructed on the building (Ordinance No. 299-059); however, Aaron Cook pointed out that it was the staff's position that that condition was meant only to prohibit a second floor addition above that one-story addition. Because of that ordinance, the elevator could not be constructed at the rear of the two-story section, since it would then be directly above the one-story section and therefore in violation of the aforesaid ordinance. He also confirmed that the location of the proposed elevator would be the most feasible, and that construction of the elevator inside of the two-story section would substantially reduce the size of the living area in the residence.

Issue Presented for Review

The issue, therefore, is whether Petitioner has demonstrated a sufficient hardship so as to justify the requested variation.

Conclusion and Recommendation of ZBA

In light of the foregoing, it was concluded that a sufficient hardship was established so as to justify the requested variation. Accordingly, by a vote of 4 to 0, ZBA recommends that the requested variation be granted so as to permit the proposed elevator to be located on the easternmost part of the north face of the two-story section of the residence 4.83 feet from the north property line, thereby encroaching into the side yard setback on the north side of the residence by 2.85 feet.

S.J. Malkin, Chairman



Staff Report

Zoning Board of Appeals

September 18, 2013

Subject Property:
6643 Tower Circle Drive

Zoning District: R1 Residential

Petitioner: Matthew G. Holmes,
Attorney, on Behalf of Ruby A. Serritella
Revocable Trust/James A. Serritella -
Property Owner

Requested Action: Variation sought to
Article IV, Part C, Section 4.11 of the
Zoning Code to reduce the required side
yard setback.



Nature of Request: The property owner is seeking a variation in order to allow an addition for the purpose of installing an elevator to the north side of the existing single-family home. The requested variation to permit the addition to encroach into the required side yard.

Notification: Notice in Lincolnwood Review dated August 29, 2013, Public Hearing Sign Installed at 6643 Tower Circle Drive, and Mailed Legal Notices Dated August 26, 2013 to Properties within 250 Feet.

Summary of Request

The property owner of 6643 Tower Circle Drive seeks approval to construct a two-story addition for the purpose of install an elevator at the existing single-family home. The addition is 5'2" x 11'9 1/2" and is proposed at the north elevation. The irregularly shaped property has a required side yard setback of 7.68 feet (10% of lot width). The proposed addition encroaches approximately 2.85 feet into the required side yard. If approved, the addition would be setback from the north lot line by 4.83 feet. Aside from encroaching into the required side yard setback the proposed addition complies with all other bulk regulations including but not limited to floor area ratio and building height.

Related Village Action

The Village in the past four years has considered several setback variations for single-family residential additions. While every project is unique the Village has approved ten requests for

relief from side yard setback requirements. These requests resulted primarily from the existing home encroaching into the required setback.

Pertinent Property Information – The existing single-family home was constructed in or around 1950. The Village granted the property owner a variation in 1999 (Ord. No. Z99-059) to construct a one-story addition to the rear and side of the home. The approved addition is setback 5.7 feet from the north interior lot line and 33.7 feet from the rear yard. A condition of this approval is, “The owner will not construct any second floor additions to the building”. While the condition states that second floor additions will not be permitted it is staff’s belief that the condition is intended to not allow a second floor addition above the first floor portion of the home to the rear. A search of Village records resulted in no additional records or information regarding the subject property pertinent to this request.

Conclusion

The property owner is seeking a variation in order to allow a two-story addition at the north elevation of the existing single-family home. The addition is requested in order to add an elevator to the residence. The requested variation is to permit a 2.85 foot encroachment into a required 7.68 foot side yard interior side yard setback.

Documents Attached

1. Residential Zoning Variation Application
 - a. Variation Standards
 - b. Plat of Survey
 - c. Preliminary Construction Drawings
 - d. Proof of Ownership
 - e. Applicant Submitted Photographs of Property
2. Ordinance No. Z99-059



VILLAGE OF LINCOLNWOOD
Community Development Department

Public Hearing Application
Variations

SUBJECT PROPERTY

Property Address: 6643 Tower Circle Drive, Lincolnwood, Illinois

Permanent Real Estate Index Number(s): 10-33-436-003-0000

Zoning District R-1 Lot Area: 11,748 square feet

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

Part one and part two story single family residence with attached garage.

Are there existing development restrictions affecting the property? Yes No
(Examples: previous variations, conditions, easements, covenants)

If yes, describe: _____

REQUESTED ACTION

- | | |
|---|---------------------------------|
| <input checked="" type="checkbox"/> Variation - Residential | Variation - Signs/Special Signs |
| Variation - Non-Residential | Minor Variation |
| Variation - Off-Street Parking | Other |
| Variation - Design Standards | |

PROJECT DESCRIPTION

Describe the Request and Project: Homeowner requests variation from required sideyard setback of 7.68' to allow for construction of an elevator on the exterior of the North face of the existing two story residence.

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s):

Name: (List all beneficiaries if Trust): Ruby A. Serritella Revocable Trust, James A. Serritella

Address: 6643 Tower Circle Drive, Lincolnwood, Illinois 60712

Telephone: (____) _____ Fax: (____) _____ E-mail Address: serritellaj@gmail.com

Petitioner (if different from owner):

Name: Matthew G. Holmes Relationship to Property: Attorney of Property Owner

Address: 9501 W. Devon Avenue, Suite 800, Rosemont, IL 60018

Telephone: (847) 318-9500 Fax: (847) 318-9509 E-mail Address: mholmes@srd-law.com

REQUIRED ATTACHMENTS

Check all documents that are attached:

- Plat of Survey
- Site Plan
- Proof of Ownership
- Floor Plans
- Elevations
- Applicable Zoning Worksheet
- Photos of the property
- PDF files of all drawings

For Office Use Only

Fee: _____ Deposit: _____

Date Received: _____

Checked By: _____

The article(s), section(s) and paragraph(s) of the Village of Lincolnwood Zoning Ordinance from which the Action is being sought:

**The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred, to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: Matthew G. Holmes, Storino, Ramello & Durkin

Address: 9501 W. Devon Avenue, Suite 800

City, State: Rosemont, IL 60018

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER

James A. Serritella 8/15/13

Signature Date

James A. Serritella

PRINT NAME

PETITIONER (If different than property owner)

Matthew G. Holmes 8/15/13

Signature Date

Matthew G. Holmes

PRINT NAME



VILLAGE OF LINCOLNWOOD

COMMUNITY DEVELOPMENT DEPARTMENT

VARIATION STANDARDS

To be approved, each variation request must meet certain specific standards. These eight standards are listed below. After each listed standard, explain how your variation request satisfies the listed standard. Use additional paper if necessary.

1. The requested variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

Requested variation for additional elevator improvement will promote the safety, comfort, convenience and welfare of residents; will preserve the taxable value of land and buildings by increasing the value of the existing property; and will accommodate housing needs by making the existing residential structure handicapped accessible.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

Pie shaped lot creates a generous sideyard setback at the front of the residence but limits the setback toward the rear of the property. The proposed elevator improvement would extend from the North face of the existing two story residence and encroach onto the existing 7.68' setback on the North side of the property.

3. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same Zoning District.

Other homes of similar size on rectangular lots have sufficient sideyards for the proposed improvement by addition of an exterior elevator. The irregular shape of the subject lot imposes restrictions on the setback which would not generally apply to the predominantly rectangular lots of neighboring properties.

4. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

The variation is sought for the purpose of accommodating the residents of the property in accessing the basement and second floor of their residence.

VARIATION STANDARDS (Ordinance)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

The variation is sought due to the irregular, roughly triangular, shape of the lot and would not exist but for the reduced setback caused thereby.

6. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

Property owner has been in contact with the adjacent property owner to the north and is advised that the granting of the variation will cause no detriment to the adjacent property owner. Installation of the proposed elevator will cause no detriment to the public welfare and will not be injurious to the other property or improvements in its neighborhood.

7. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

Property owner consulted with design firm Design & Build, Inc. to minimize the size of the exterior elevator and the requested variation from the standards of the Zoning Ordinance.

8. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

The requested variation will not impair the supply of light or air to the adjacent properties and will not substantially increase the risk of fire or otherwise endanger the public safety or diminish property values within the neighborhood.

THE SERRITELLA RESIDENCE

HOME ELEVATOR

6643 TOWER CIRCLE DRIVE
LINCOLNWOOD, ILLINOIS 60712

CONTRACTOR/ ARCHITECT:

DNW DESIGN & BUILD, INC.

538 HERBERT RD. STE. 07
LAKEMOOR, IL 60051-8825

TEL. 815-271-5592

email - walter@dnwdesignandbuild.com

www.dnwdesignandbuild.com

Village of Lincolnwood

6900 N. Lincoln
Lincolnwood, IL 60712
Phone: 847-673-7402

Fax: 847-673-7456

THESE DRAWINGS AND ALL CONSTRUCTION SHALL CONFORM TO
COOK COUNTY CODES AND AMENDMENTS LISTED BELOW TO REFLECT
THE VILLAGE OF LINCOLNWOOD :

- a. 2000 International Residential Code with Village of Lincolnwood Amendments
- b. International Mechanical Code - 2000 edition
- d. 2000 National Electric Code with Village of Lincolnwood Amendments
- e. 1998 Illinois Plumbing Code with Village of Lincolnwood Amendments

I HEREBY CERTIFY THAT THESE PLANS AND SPECIFICATIONS
ARE PREPARED UNDER MY DIRECT SUPERVISION AND
TO THE BEST OF KNOWLEDGE CONFORM TO ALL
APPLICABLE CODES AND ORDINANCES

ARCHITECT ILL. LIC. #001-020439
EXPIRATION DATE:

ALBERTO B. AGAMA DATE

DRAWING INDEX

DWG#	DRAWING TITLE
A00	Cover Sheet
A01	Site Plan (For Reference Only)
A02	Proposed Plan
A03	Proposed Elevations
A04	Foundation Plan and Details
A05	Setions and Details
A06	DME Elevator Details
A07	Door Schedule

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be reproduced or used in any manner
without the express written consent
OF WALTER NAGORZANSKI
DNW DESIGN & BUILD, INC.

Project	SERIT0412	Sheet	00
Date	02/01/2013		
Scale			

RESIDENTIAL GENERAL NOTES

SECTION 0100 GENERAL

1. MEANS AND METHODS AND SAFETY OF WORK: THE ARCHITECT SHALL NOT CONTROL OR SPECIFY ANY MEANS OR METHODS OF ANY WORK PERFORMED BY THE GENERAL CONTRACTOR OR ANY SUBCONTRACTOR. ALL ISSUES OF JOBSITE SAFETY SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR, THE CONSTRUCTION MANAGER OR THE OWNER IF THE OWNER IS ACTING AS GENERAL CONTRACTOR OR CONSTRUCTION MANAGER.

2. INSURANCE: ALL CONTRACTORS SHALL HAVE A MINIMUM OF ONE MILLION DOLLARS OF INSURANCE COVERAGE FOR PROPERTY AND PERSONAL LIABILITY INSURANCE FOR THE PERFORMANCE OF THE WORK AND TRANSPORTATION TO AND FROM THE JOBSITE. ALL CONTRACTORS EMPLOYING OTHERS SHALL HAVE WORKMAN'S COMPENSATION INSURANCE AS REQUIRED BY THE STATE OF ILLINOIS. ALL CONTRACTORS SHALL SUPPLY THE OWNER WITH CURRENT CERTIFICATES OF INSURANCE THAT NAME THE OWNER AND THE ARCHITECT AS "ALSO INSURED". SUBMITTAL OF A BID SHALL BE CONSTRUED AS EVIDENCE THAT THE CONTRACTOR HAS SUCH INSURANCE OR WILL PROVIDE SUCH INSURANCE. NOT SUBMITTING SUCH CERTIFICATES SHALL NOT CONSTITUTE WAIVING OF CONTRACTOR'S REQUIREMENT TO CARRY INSURANCE THROUGHOUT THE DURATION OF THE JOB. BIDDER AGREES THAT NON-SUBMITTAL OF AN INSURANCE CERTIFICATE IS GROUNDS FOR WITHOLDING PAYMENT BY OWNER UNTIL CERTIFICATE IS FILED WITH THE OWNER.

3. ERRORS AND CONFLICTS ON THE DRAWINGS: THE GENERAL CONTRACTOR OR CONST. MANAGER SHALL BE RESPONSIBLE FOR CHECKING AND VERIFYING ALL DIMENSIONS ON THE DESIGN DRAWINGS AND ANY SHOP DRAWINGS. THE GENERAL CONTRACTOR OR CONSTRUCTION MANAGER SHALL BE RESPONSIBLE FOR VERIFYING AND CHECKING THE LAYOUT AND CONSTRUCTION OF ALL SUBCONTRACTORS, AND HIS OWN WORK. THE ARCHITECT SHALL NOT BE LIABLE FOR CORRECTIVE WORK OR REMOVAL OF RESULTING FROM ERRORS OR CONFLICTS ON THE DESIGN DRAWINGS IF THE GENERAL CONTRACTOR OR CONSTRUCTION MANAGER FAILS TO CHECK THE DRAWINGS OR THE LAYOUT FOR CONFORMANCE WITH THE OVERALL DESIGN CONCEPT. SUBCONTRACTORS ARE RESPONSIBLE FOR VERIFYING THAT ANY EQUIPMENT OR FIXTURES SPECIFIED BY MODEL NUMBER ETC. IS THE APPROPRIATE MODEL NUMBER, WITH THE APPROPRIATE FITTING.

INSTALLATION. :RS AND CONTEXT OF THE

- GENERAL CONTRACTOR SHALL VISIT THE SITE AND FULLY INFORM HIMSELF OF ALL EXISTING CONDITIONS AND LIMITATIONS AFFECTING THE WORK. ALL DIMENSIONS TO BE VERIFIED IN THE FIELD.
- DO NOT SCALE DRAWINGS, DIMENSIONS GOVERN. CONTACT ARCHITECT FOR ANY CLARIFICATIONS.
- ALL WORK TO BE DONE IN ACCORDANCE WITH ALL STATE AND LOCAL CODES WHICH HAVE AUTHORITY OVER THIS PROJECT.
- THE CONTRACTOR SHALL SECURE AND PAY FOR ALL PERMITS, LICENSES AND INSPECTIONS NECESSARY AND INCIDENTAL FOR HIS INSTALLATION.
- THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF ALL TOOLS, DEBRIS AND GENERAL CLEAN-UP.
- GENERAL CONTRACTOR TO UNCONDITIONALLY GUARANTEE ALL WORK AND MATERIALS FOR A PERIOD OF ONE YEAR AFTER ACCEPTANCE OF THE WORK AND MATERIALS.
- THE G.C. SHALL BUILD THE BUILDING IN ACCORDANCE WITH THE MINIMUM STANDARDS OF THE INTERNATIONAL RESIDENTIAL CODE AND ALL LOCAL BUILDING CODES.
- G.C. TO COMPLY WITH FEDERAL OSHA STANDARDS.

SECTION 0200 SITE

- EXCAVATION: UNLESS NOTED OTHERWISE, ASSUMED BEARING CAPACITY FOR FOUNDATION DESIGN IS 3000 PSF. NOTIFY ARCHITECT IMMEDIATELY IF PROPER BEARING IS NOT EVIDENT.
- SITE CLEARING: DO NOT REMOVE ANY TREES OR VEGETATION OUTSIDE OF THE IMMEDIATE AREA OF THE HOUSE. OBTAIN OWNER'S WRITTEN PERMISSION BEFORE REMOVING ANY TREE OVER 2" DIAMETER. STOCKPILE TOPSOIL AND REAPPLY TO FINISH GRADE AROUND HOUSE. FINISH GRADE SHALL BE +/- 1" OF GRADES SHOWN ON DRAWING. IF NO GRADES ARE INDICATED, GRADE FOR PROPER DRAINAGE AWAY FROM AND AROUND THE HOUSE. MAINTAIN GRADE MIN. 8" BELOW TOP OF FOUNDATION.

- AREAS NOTED "UNEXCAVATED" AND ALL AREAS BELOW CONCRETE SLABS SHALL HAVE UNSUITABLE MATERIALS REMOVED AND BE PROPERLY COMPACTED BEFORE GRANULAR FILL IS PLACED AND COMPACTED.
- CALL "M.U.L.L.E." 1-800-892-0123 OR "DOGGER" 1-312-744-7000 AT LEAST 48 HOURS BEFORE YOU DIG. (TWO WORKING DAYS)
- COMPLIANCE WITH UNDERGROUND AND OVERHEAD FACILITIES REGULATIONS MUST BE DONE BEFORE WORK BEGINS.

SECTION 0300 CONCRETE

- 4" DRAIN TILE: 4" PERFORATED PVC FOUNDATION DRAIN TILE ALL AROUND THE FOUNDATION CONNECTED TO SUMP PUMP. PROVIDE 2" MIN. WASHED STONE BED AND 12" MIN. STONE COVER. PROVIDE 4" DIA. VERTICAL PIPE FROM EACH WINDOW WELL TO DRAIN TILE. FILL W/ STONE. COVER DRAIN TILE WITH APPROVED FILTER MEMBRANE MATERIAL (DRAIN TILE IN A SOCK TYPE)
- CONCRETE: USE 3000 PSI (AT 28 DAYS) COMPRESSIVE STRENGTH. TRANSIT MIXED CONCRETE. ASTM C-90 UNLESS NOTED OTHERWISE. USE AIR ENTRAINING ADMIXTURE FOR ALL FLATWORK EXPOSED TO WEATHER. PITCH ALL EXTERIOR CONCRETE SLABS AND WALKS 1/8" AWAY FROM THE HOUSE.
- ALL FOOTINGS TO BEAR NO LESS THAN 42" BELOW FINISHED GRADE ON UNDISTURBED, UNDRAGGED SOIL, WITH AN ALLOWABLE BEARING CAPACITY OF 3,000 P.S.F.
- ESCAPE LADDER IS REQUIRED FOR ESCAPE WINDOW. PROVIDE WINDOW WELL COVER ON ALL WINDOW WELLS.
- SEALED SUMP PUMP PIT REQUIRED FOR PASSIVE RADON SYSTEM.

SECTION 0400 MASONRY

- MASONRY: USE GALVANIZED CORRUGATED BRICK TIES ATTACHED TO SHEATHING AND STUDS AT 18" O.C. HORIZ (NOT TO EXCEED 24") & 18" VERT. USE TYPE "M" MORTAR. NATURAL COLOR UNLESS INDICATED OTHERWISE ON THE DRAWING. PROVIDE COTTON ROPE LOOPED BETWEEN EACH TWO ADJACENT WEEP HOLES. LOCATE WEEP HOLES 24" O.C. USE PVC BASE FLASHING AND PVC FLASHING AT WINDOW SILLS AND HEADS.

SECTION 0500 METALS

- ANCHOR BOLT - ALL WOOD PLATES ANCHORED TO CONCRETE TO HAVE 1/2"x10" HOOKED BOLTS WITH 7" EMBEDMENT SPACED MAX. 6'-0" O.C. AND WITHIN 12" OF ALL CORNERS (MIN. 2 PER PLATE)
- LALLY COLUMNS SPECIFIED ARE OUTSIDE DIAMETER OF STANDARD WEIGHT, UNLESS NOTED OTHERWISE. THEY SHALL BE FURNISHED WITH 6"x10"x3/4" BASE PLATES, AND 6"x10"x1/2" CAP PLATES, UNLESS NOTED. BASE PLATES AND CAP PLATES SHALL BE SECURED DIRECTLY TO FOUNDATIONS AND STEEL BEAMS WITH 2-1/2" DIAMETER BOLTS (MINIMUM)

SECTION 0600 WOOD

- FRAMING LUMBER SPECIES AND BASE VALUES SHALL BE AS NOTED BELOW. U.N.O. RAFTERS, JOISTS, HEADERS AND BEAMS - #2 DOMESTIC HEAR - OR BETTER F_w = 850 PSI, F_c = 78 PSI, E = 1,300,000 PSI STUDS - 10'-0" AND LESS IN HEIGHT - STUD GRADE S-P-F OR BETTER F_w = 575 PSI, F_c = 600 PSI, E = 1,000,000 PSI GREATER THAN 10'-0" IN HEIGHT - #2 S-P-F OR BETTER F_w = 750 PSI, F_c = 975 PSI, E = 1,100,000 PSI POSTS AND TREATED LUMBER - #2 SOUTHERN PINE OR BETTER F_w = PER NDS TABLES, F_c = 90 PSI, F_c = PER NDS TABLES, E = 1,600,000 PSI LAMINATED STRUCTURAL WOOD BEAMS F_w = 2,400 PSI, F_v = 165 PSI, E = 1,800,000 ALL FRAMING MEMBERS DESIGNATED "M.L." OR "MICROLAM" SHALL BE USE MICROLAM LVL BY TRUS JOIST MANUFACTURER OR BETTER F_w = 2,600 PSI, F_v = 285 PSI, E = 1,900,000

- DOUBLE FRAMING MEMBERS (MINIMUM) AROUND OPENINGS IN ROOFS, FLOORS, CEILING, UNDER BATHTUBS AND SHOWERS AND UNDER PARTITIONS PARALLEL TO JOISTS.
- ALL HEADERS TO BE 2-2"x12" UNLESS NOTED OTHERWISE
- MINIMUM 2 CRIPPLE STUDS BELOW ALL OPENINGS 6'-0" AND WIDER
- DESIGN LOADS AS FOLLOWS: CEILING/ATTIC DESIGN LIVE LOAD = 20 PSF ROOF DESIGN LIVE LOAD = 30 PSF FLOOR DESIGN LIVE LOAD = 40 PSF SLEEPING AREA LIVE LOAD = 30 PSF WALL WIND LOAD, 0-20 FT. = 20 PSF WALL WIND LOAD, 21-29 FT. = 25 PSF WALL WIND LOAD, 30 FT. = 30 PSF
- ALL WALL TOP PLATES ARE TO BE LAPPED AT ALL CORNERS
- PROVIDE METAL JOISTS HANGERS AT STAIRS AND ALL FLUSH FRAMED MEMBERS
- FIRESTOP SOFFITS AND TOP AND BOTTOM OF STAIR STRINGERS
- PROVIDE MINIMUM 2" CLEARANCE BETWEEN FRAMING MEMBERS AND CHIMNEY
- FIRESTOP CAVITIES BETWEEN CHIMNEY AND FRAMING LUMBER WITH NON-COMBUSTIBLE FILL

- LUMBER: USE GRADED S4S LUMBER. ALL LUMBER SHALL BE KILN DRIED #2 OR BETTER. USE FHA APPROVED FRAMING DETAILS. USE MIN. TWO-2x12 HEADERS AT ALL OPENINGS UP TO 72" UNLESS NOTED OTHERWISE. USE HIP & VALLEY RAFTER NOM. 2" LARGER THAN RAFTER. USE 1 1/2" MICROLAM VALLEY FOR 2x12 RAFTERS. USE SAME DEPTH MICROLAM HIP & VALLEY FOR CATHEDRAL CEILING PROVIDE CROSS BRIDGING NOT TO EXCEED 8'-0" IN ALL FLOOR FRAMED W/ DIMENSIONAL LUMBER BRIDGING IS NOT REQUIRED FOR 1.5" SEE MANUFACTURER'S INSTRUCTIONS FOR CUTTING AND REINFORCING.

- PLYWOOD: ALL PLYWOOD SHALL BE APA RATED-SEE PLAN FOR THICKNESS WATERBOARD. ALL WAFER BOARD SHALL BE ORIENTED STRAND, NOT RANDOM. ROOF SHEATHING SHALL BE SPACED FOR EXPANSION WHEN INSTALLED PER APA STANDARDS.

- PROVIDE 1/2" OSB BRACING AT CORNERS AND NO MORE THAN 25'-0" APART

SECTION 0700 THERMAL

- GLAZING: ALL GLAZING WITHIN 12" OF A DOOR (IN CLOSED POSITION), OR WITHIN A DOOR, OR WITHIN 18" FROM FINISHED FLOOR OR WALKING SURFACE (WITHIN 36" OF GLAZING), SHALL BE TEMPERED FOLLOW OR OTHER APPROVED SAFETY GLAZING. MEET 2003 IRC R-308
- ALL GLAZING TO FOLLOW 2003 INTERNATIONAL RESIDENTIAL CODE AS REQUIRED
- PROVIDE TEMPERED SAFETY GLASS, AS NOTED, AT ALL WINDOWS OVER TUBS, AND AT WINDOWS WITH SILLS 18" OR LESS ABOVE THE FINISHED FLOOR
- EXPOSED DRAFT PAPER OF INSULATION IN BASEMENT MUST HAVE A FLAME SPREAD OF 25 OR LESS
- FLASH OVER EXTERIOR DOORS AND WINDOWS, UNDER SILLS AND AT JUNCTIONS WITH DISSIMILAR MATERIALS FLASHING AT TOP OF FOUNDATION TO CARRY 18" UP WALL ALL ROOFING COUNTER FLASHING MUST BE BENT AND CUT INTO THE BRICK MORTAR JOINTS

- BEDROOM WINDOW EGRESS - WINDOW MANUFACTURER TO SUPPLY WINDOWS FOR SLEEPING ROOMS WHICH MEET THE 1 & 2 FAMILY DWELLING CODE EMERGENCY EGRESS REQUIREMENTS. MIN. OPENABLE AREA OF 5.7 SQ. FT. MIN. OPENABLE CLEAR HEIGHT OF 2'-0" AND A MIN. CLEAR WIDTH OF 1'-8" AND NOT MORE THAN 3'-4" ABOVE FINISHED FLOOR - 2000 IRC

SECTION 0800 DOORS

- U.N.O. DOORS SHALL BE CENTERED IN OPENINGS OR MIN. 4" FROM FACE OF ADJACENT WALLS.

SECTION 0900 FINISHES

- INTERIOR TRIM: FILL ALL VOIDS IN FRAMING OR AROUND PENETRATIONS IN CONSTRUCTION WITH EXPANDING FOAM. USE POLYSULFIDE, URETHANE, OR RUBBER SILICONE CAULK AT ALL OPENINGS, JOINTS, ETC. AS REQUIRED TO MAKE CONSTRUCTION WEATHER TIGHT.
- ALL FIRST FLOOR CEILING SHALL BE 9'-0", UNLESS NOTED OTHERWISE.
- PROVIDE WATER RESISTIVE DRYWALL IN ALL BATHS, SHOWERS AND AREAS SUBJECT TO MOISTURE.

SECTION 1000 SPECIALTIES

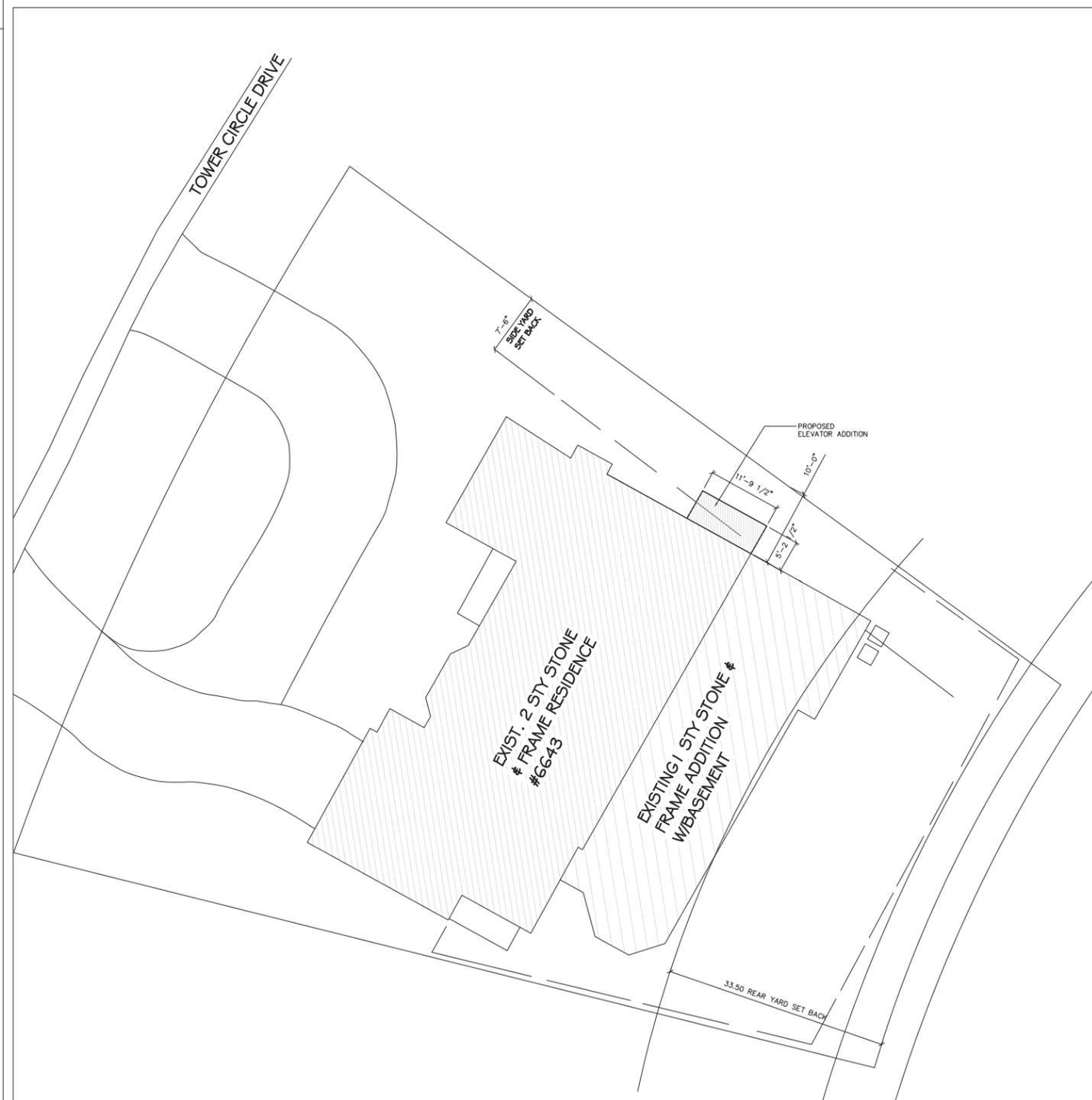
- STAIR NOTES - ALL STAIRS SHALL HAVE A MAX. RISE OF 7 3/4", A MIN. TREAD OF 10" CLEAR OF TREAD ABOVE, MINIMUM 1 1/8" NOSING, MINIMUM WIDTH OF 36" AND A CONT. CLEAR HEADROOM MEASURED VERTICALLY FROM FRONT NOSING OF TREAD TO A LINE PARALLEL WITH A STAIR RUN MIN. OF 6'-10"
- HAND AND GUARD RAILS
 - ALL REQUIRED HANDRAILS SHALL BE CONTINUOUS TH FULL LENGTH OF THE STAIRS AND ENDS SHALL BE RETURNED OR SHALL TERMINATE IN KNEE POSTS OR SAFETY TERMINALS.
 - HANDRAILS ADJACENT TO A WALL SHALL HAVE A SPACE NOT LESS THAN 1 1/2" BETWEEN THE WALL AND THE HANDRAIL
 - HANDRAILS SHALL HAVE EITHER A CIRCULAR CROSS SECTION WITH A DIAMETER OF 1 1/4" TO 2" OR A NON-CIRCULAR CROSS WITH A PERIMETER DIMENSION OF AT LEAST 4" BUT NOT MORE THAN 6 1/4" AND A LARGEST CROSS SECTION DIMENSION NOT EXCEEDING 2 1/4"
 - STAIR NOSINGS SHALL BE NO LESS THAN 1 1/8"
 - OPEN SIDES OF STAIRS WITH A TOTAL RISE OF MORE THAN 30" ABOVE THE FLOOR SHALL HAVE GUARDRAILS NOT LESS THAN 34" IN HEIGHT MEASURED VERTICALLY FROM THE NOSING OF THE TREADS.
 - GUARDRAILS ON OPEN SIDES OF STAIRWAYS OR RAISED FLOOR AREAS SHALL HAVE INTERMEDIATE RAILS OR ORNAMENTAL CLOSURES WHICH DO NOT ALLOW PASSAGE OF AN OBJECT 4" OR MORE IN DIAMETER.
 - THE TRIANGULAR OPENINGS FORMED BY RISER, TREAD AND BOTTOM RAIL OF A GUARDRAIL AT THE OPEN SIDE OF A STAIRWAY WILL NOT ALLOW AN OBJECT THE SIZE OF A 4" SPHERE PASS THROUGH - 36" MIN. HEIGHT
- ALL GUARDRAILS (VERANDA, BALCONY, DECK, AND INTERIOR STAIRWELLS, ETC.) SHALL HAVE BALUSTERS WHICH ARE SPACED SO THAT A 4" DIAMETER SPHERE CANNOT PASS-THRU.

SECTION 1500 MECHANICAL & PLUMBING

- PLUMBING: USE HARD COPPER (TYPE "L" ABOVE GRADE OR "K" BELOW GRADE FOR ALL WATER SUPPLY. USE 4" SCHEDULE 40 CAST IRON BELOW GRADE FOR WASTE. USE SCHED. 40 PVC WASTE PIPING ABOVE GRADE. PROPERLY VENT ALL WASTE LINES. DO NOT USE WET VENTS. PROVIDE HOSE BIBBS WHERE SHOWN OR WHERE DIRECTED BY THE OWNER. PROVIDE SUMP, PUMP AND METAL LID FOR FOUNDATION DRAIN. PROVIDE HIGH WATER ALARM IN SUMP. PROVIDE INSTALLATION OF BATTERY BACK-UP FOR SUMP PUMP IF OWNER SUPPLIES EQUIPMENT. USE NON-LEAD SOLDER. CONNECT BASEMENT FLOOR DRAIN TO SANITARY SEWER.
- VENT DRYERS AND EXHAUST FANS DIRECTLY TO EXTERIOR VIA METAL DUCT
- PROVIDE ANTI-SCAL VALVES IN ALL TUBS, SHOWERS AND TUB/SHOWER COMBINATIONS. SET TO DELIVER MAX. 115 DEGREES. DO NOT USE HOT WATER HEATER TO SET VALVES.
- PROVIDE ACCESS PANEL FOR WHIRLPOOL MOTER REPAIRS, 18" H x 24" W.
- PROVIDE GRAY BOX OR 2" STAND PIPE FOR WAHER DISCHARGE AND FLOOR DRAIN IN LAUNDRY AREA.
- PROVIDE FULL 2" WASTE OPENINGS FOR KITCHEN SINK W/ ACCESSIBLE FULL 2" OPENING FOR CLEAN OUT UNDER SINK.
- ALL FLOORDRAINS MUST BE TRAPPED AND VENTED. SEND TO EJECTOR PIT WHEN BELOW GRADE, SEND TO SEWER WHEN ABOVE GRADE.
- SUMP PIT MUST BE 2" ABOVE THE FINISHED FLOOR.
- COMBUSTION AIR FROM OUTDOOR SHALL BE REQUIRED IF THE SPACE WHERE COMBUSTION APPLIANCES ARE LOCATED IS ENCLOSED OR OF UNUSUALLY TIGHT CONSTRUCTION

SECTION 1600 ELECTRICAL - 2002 NEC / 2003 IRC

- ELECTRICAL: 200 AMP 120/240 VOLT SERVICE (VERIFY). USE CONDUIT AND CONDUCTORS SIZED PER CURRENT NATIONAL ELECTRICAL CODE, UNLESS NOTED OTHERWISE. PROVIDE SWITCHED CIRCUIT IN 1/2 OF EACH OUTLET IN EVERY BEDROOM. PROVIDE JUNCTION BOX AND/OR OUTLET FOR GARBAGE DISPOSER, DISHWASHER, OVERHEAD DOOR OPERATOR(S), CEILING FANS, ETC. PROVIDE GROUND FAULT INTERRUPTING CIRCUITS AT ALL OUTLETS WITHIN 6'-0" OF BATHROOM, KITCHEN, BASEMENT ETC. SINKS. ALSO G.F.I. AT EXTERIOR & GARAGE OUTLETS.
- FOLLOW THE NATIONAL ELECTRIC CODE- GROUND FAULT INTERRUPT = ALL OUTLETS
- USE SINGLE DEDICATED OUTLETS FOR SUMP, EJECTOR AND FURNACE.
- NO MORE THAN 12'-0" PERMITTED BETWEEN ELECTRICAL RECEPTACLES AND THEY SHALL BE LOCATED NOT MORE THAN 6'-0" FROM AN OPENING IN A WALL.
- DUAL-VOLTAGE U.L.L.A. SMOKE DETECTORS WIRED IN SERIES WITH BATTERY BACKUP ON EACH LEVEL, AND IN EACH BEDROOM
- LIGHT FIXTURES IN ALL CLOSETS
 - LOCATION-A FIXTURE IN A CLOSET SHALL BE PERMITTED TO BE INSTALLED:
 - ON THE WALL ABOVE THE CLOSET DOOR, PROVIDED THE CLEARANCE BETWEEN THE FIXTURE AND A STORAGE AREA WHERE COMBUSTIBLE MATERIAL MAY BE STORED WITHIN THE CLOSET IS NOT LESS THAN 18" OR.
 - ON THE CEILING OVER AN AREA WHICH IS UNOBSTRUCTED TO THE FLOOR, MAINTAINING AN 18" CLEARANCE HORIZONTALLY BETWEEN THE FIXTURE AND A STORAGE AREA WHERE COMBUSTIBLE MATERIAL MAY BE STORED WITHIN THE CLOSET.
 - FLUSH RECESSED FIXTURE WITH A SOLID LENS OR A CEILING FLOURESCENT FIXTURE SHALL BE PERMITTED TO BE INSTALLED, PROVIDED THERE IS A 6" CLEARANCE, HORIZONTALLY BETWEEN THE FIXTURE AND STORAGE AREA.
 - PENDANTS SHALL NOT BE INSTALLED IN CLOTHES CLOSETS.
- CEILING LIGHT FIXTURES IN HABITABLE ROOMS SHALL HAVE FAN RATED BOXES



N SITE PLAN

SCALE 1/4" = 1'-0"

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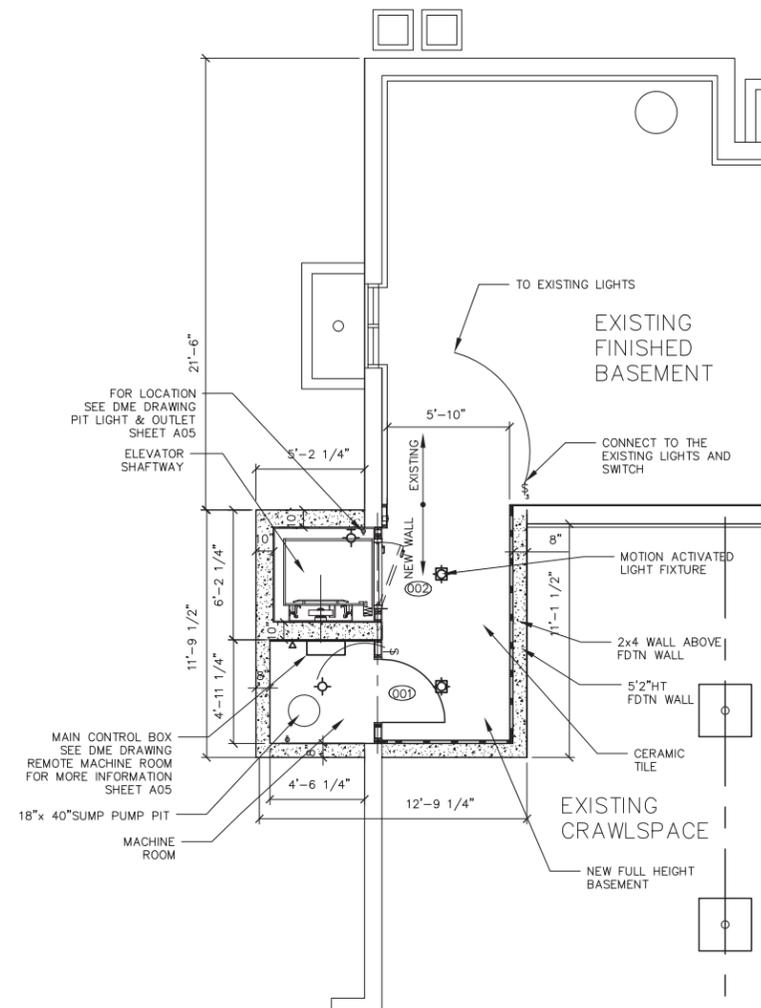
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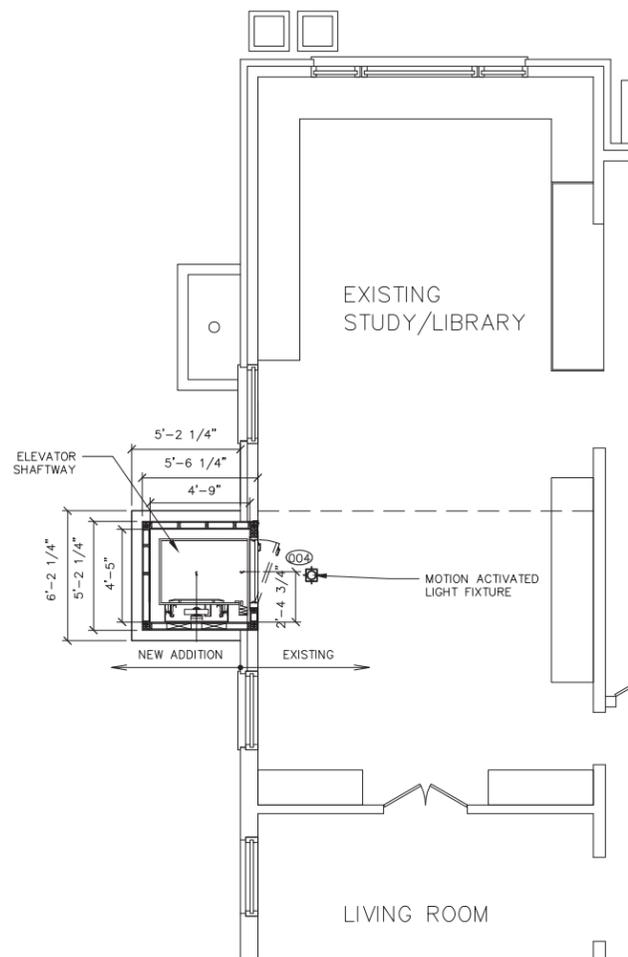
JIM SERRITELLA
HOME ELEVATOR
6643 TOWER CIRCLE DRIVE
LINCOLNWOOD, IL

Project	SERIT0412	Sheet	A01
Date	03/24/2013	Scale	
Scale	AS NOTED		



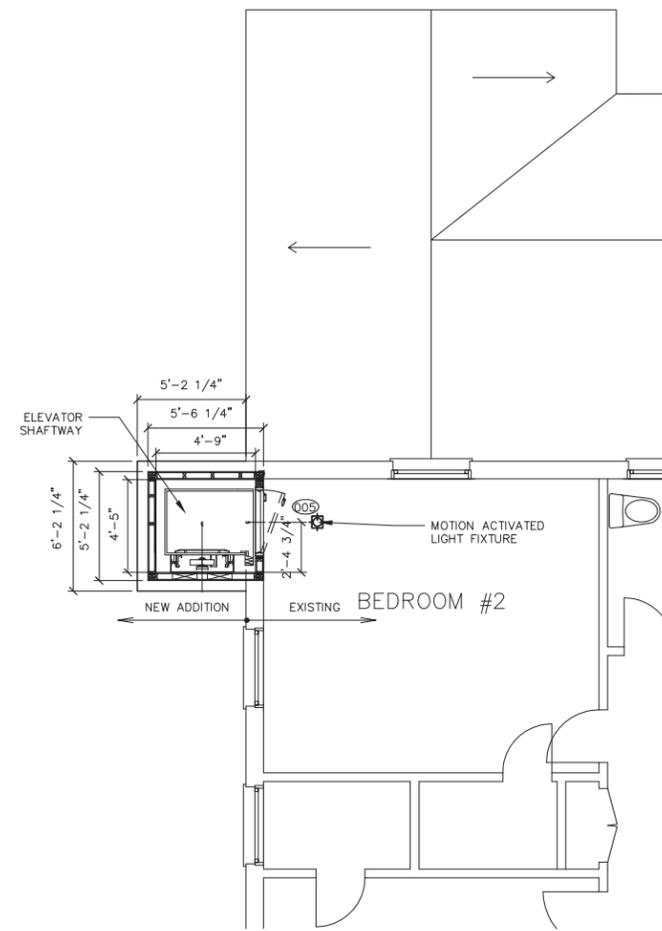
BASEMENT PLAN

SCALE 1/4" = 1'-0"



1ST FLOOR PLAN

SCALE 1/4" = 1'-0"



2ND FLOOR PLAN

SCALE 1/4" = 1'-0"

ELECTRIC KEY

⊖	120 V. DUPLEX OUTLET	⊖	RECESSED INCAND.
⊖	220 V. OUTLET	⊖	CEILING INCAND.
⊖	THERMOSTAT	⊖	PULL CHAIN FLUORESCENT
⊖	DIMMER	⊖	WALL MOUNT INCAND.
⊖	DOOR BELL	⊖	EXHAUST FAN
⊖	SINGLE POLE SWITCH	⊖	SMOKE DETECTOR
⊖	SPEAKER OUTLET	⊖	LOCATION BY OWNER
⊖	TELEPHONE OUTLET	⊖	EXISTING DEVICE
⊖	EXIT SIGN	⊖	REMOVE OF RELOCATE
⊖	TV ANTENNA OUTLET	⊖	SMOKE DETECTOR
⊖	JUNCTION BOX	⊖	CAT OUTLET
⊖	CARBON MONOXIDE DETECTOR		
⊖	ETHERNET OUTLET		
⊖	SPEAKER CONTROL		

PROVIDE WALL SWITCH CONTROLLED LIGHT FIXTURE FLUORESCENTS IN ALL CLOSETS OVER 5 S.F. ALL FIRE AND SMOKE DETECTORS SHALL BE HARDWIRED AND INTERCONNECTED FOR SIMULTANEOUS ACTUATION. PROVIDE A MINIMUM OF ONE DETECTOR PER FLOOR AS SHOWN ON PLAN

General Notes

ELECTRICAL CODE NOTES

- A RUN OF CONDUIT MAY NOT BE BENT MORE THAN FOUR TIMES (4) AND NOT MORE 360 DEGREES.
- MINIMUM #14 WIRE MUST BE USED IN ALL LIVING AREAS AND MIN. #12 WIRE MUST BE USED IN KITCHEN AREA
- EVERY 500 SF OF LIVING SPAC MUST BE SUPPLIED WITH A SEPARATE CIRCUIT
- RECEPTACLE OUTLETS SUPPLIED BY AT LEAST TWO APPLIANCES RECEPTACLE BRANCH CIRCUITS MUST BE INSTALLED IN THE KITCHEN PROVIDE ONE 20 AMP BRANCH CIRCUIT FOR LAUNDRY RECEPTACLE (S)
- EVERY PANEL BOX MUST HAVE EACH CIRCUIT LABELED
- BEDROOM RECEPTACLES REQUIRE ARC-FAULT BRANCH CIRCUIT PROTECTION
- ELECTRICIAN TO REMOVE AND REPLACE ALL WIRING IN ACCORDANCE WITH CURRENT CITY CODE.
- NO MORE THAN 12'-0" PERMITTED BETWEEN ELECTRICAL RECEPTACLES AND THEY SHALL BE LOCATED NOT MORE THAN 6'-0" FROM AN OPENING IN A WALL.
- RACEWAY SEAL REQUIRED FOR SERVICE ENTRANCE (NEC 2002 ART. 230.8 & 300.5)
- ALL OUTSIDE GFCI MUST BE PROTECTE BY A BULB DOOM COVER. (NEC 2002 ART. 406.8(B)(1))
- ANY OUTLET IN LAUNDRY ROOM OPPOSITE TO LAUNDRY TUB MUST BE GFCI PROTECTED
- SMOKE DETETOR IN BASEMENT MUST BE LOCATED WITHIN 8' OF FURNACE AREA
- SMOKE DETECTORS IN DWELLING AREAS SHOULD BE LOCATED CLOSE TO DOOR OPENINGS
- MEANS OF DISCONNECT BOX MUST HAVE A BUILT IN GFCI OUTLET FOR SERVICING OF A.C. UNIT

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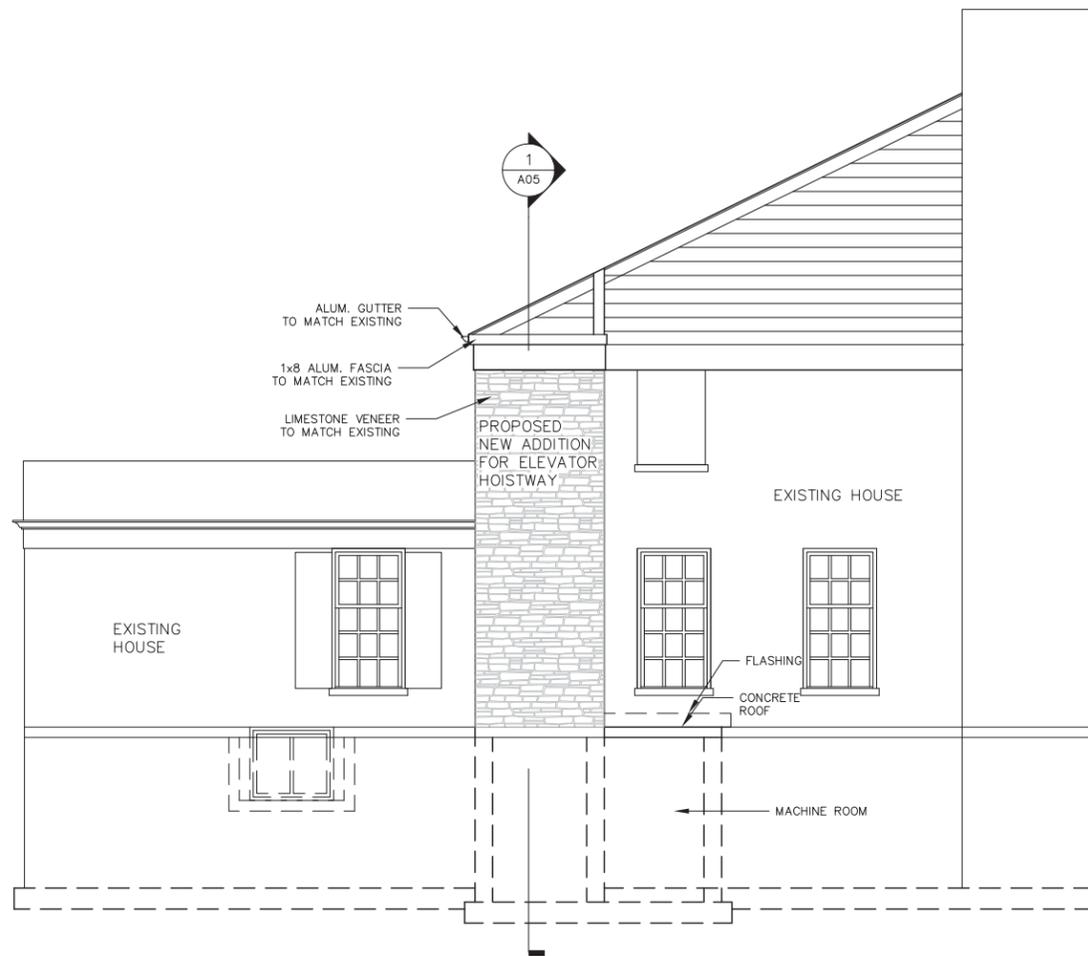
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LINCOLNWOOD, IL

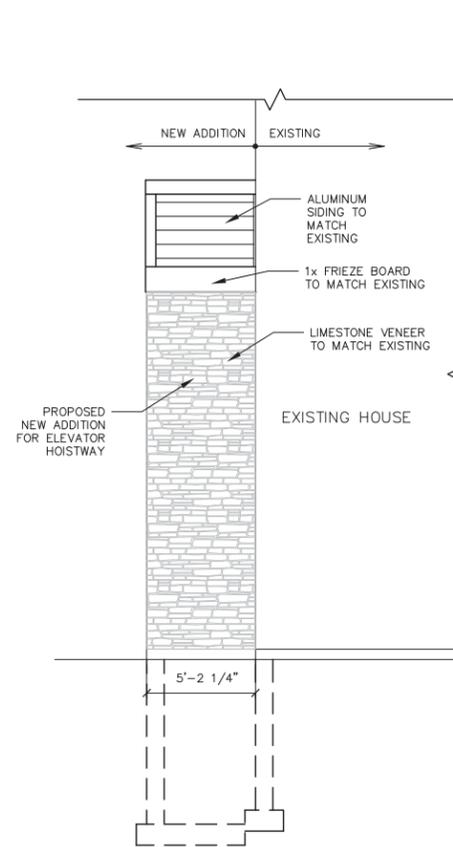
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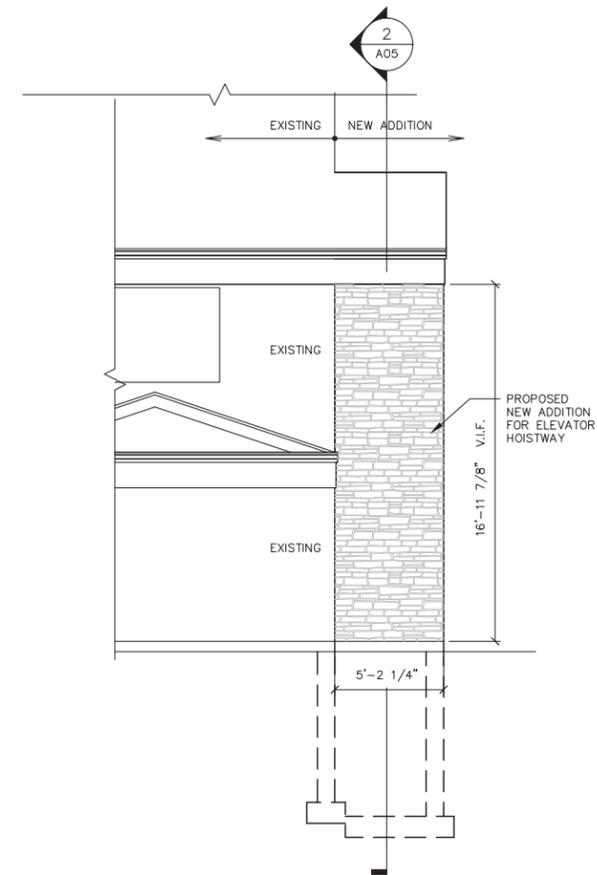
LEFT ELEVATION

SCALE 1/4" = 1'-0"



FRONT ELEVATION

SCALE 1/4" = 1'-0"



REAR ELEVATION

SCALE 1/4" = 1'-0"

General Notes

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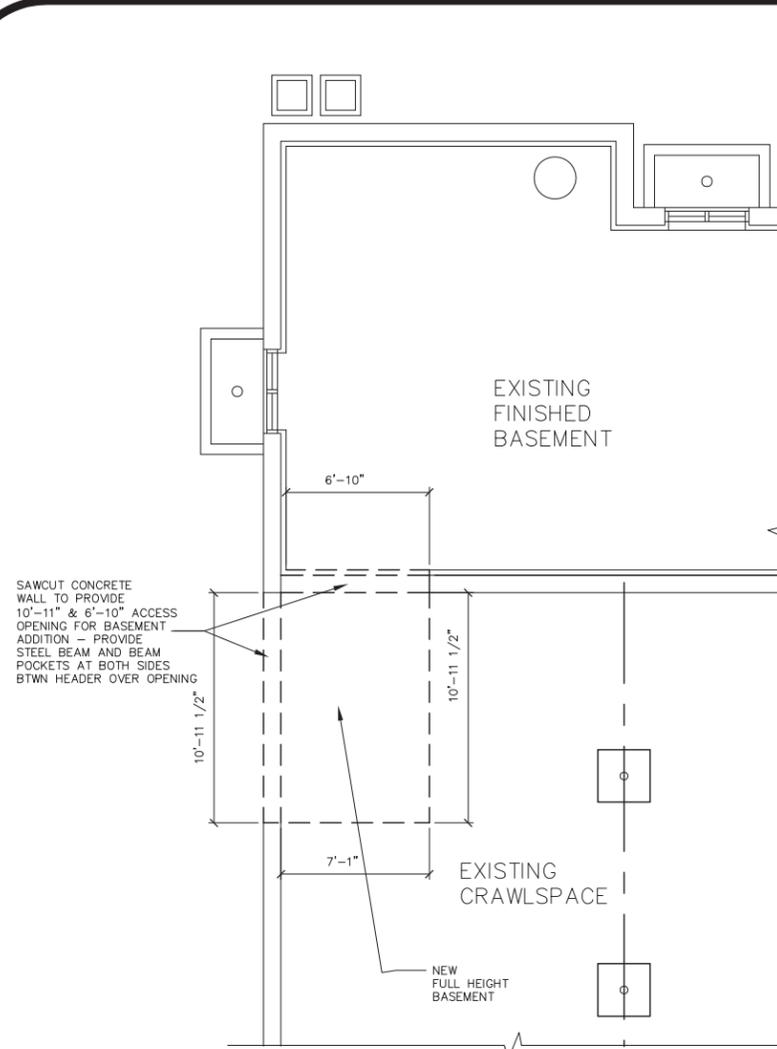
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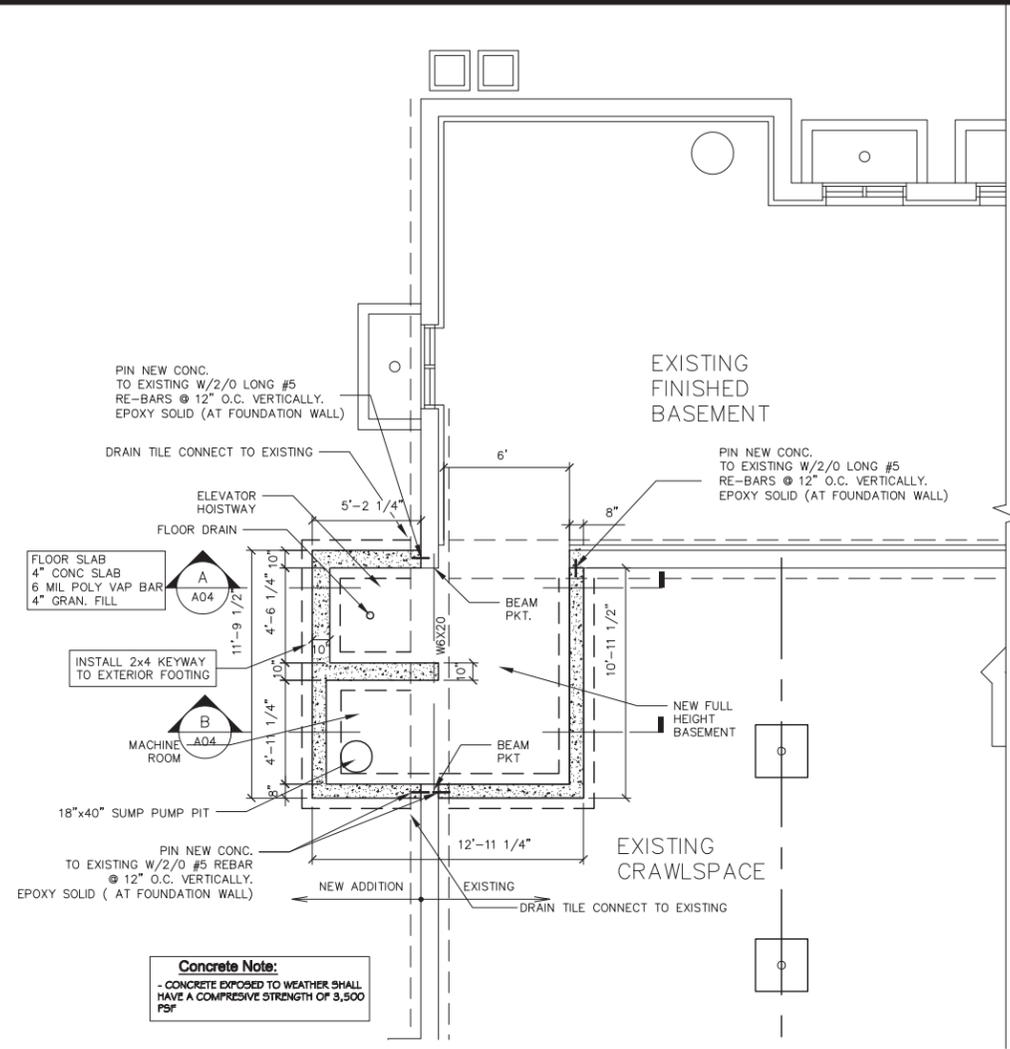
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Date	04/12/2012	Scale	
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FOUNDATION DEMO

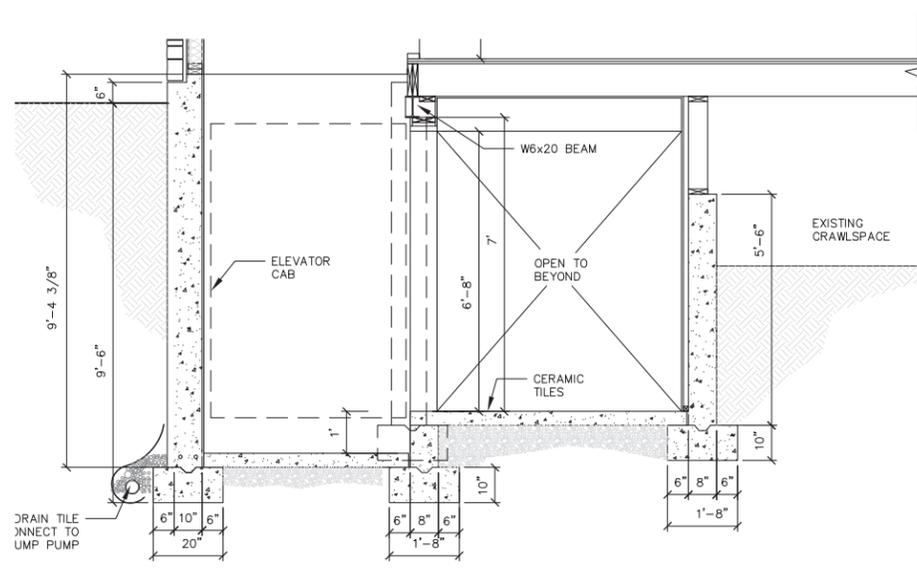
SCALE 1/4" = 1'-0"



FOUNDATION PLAN

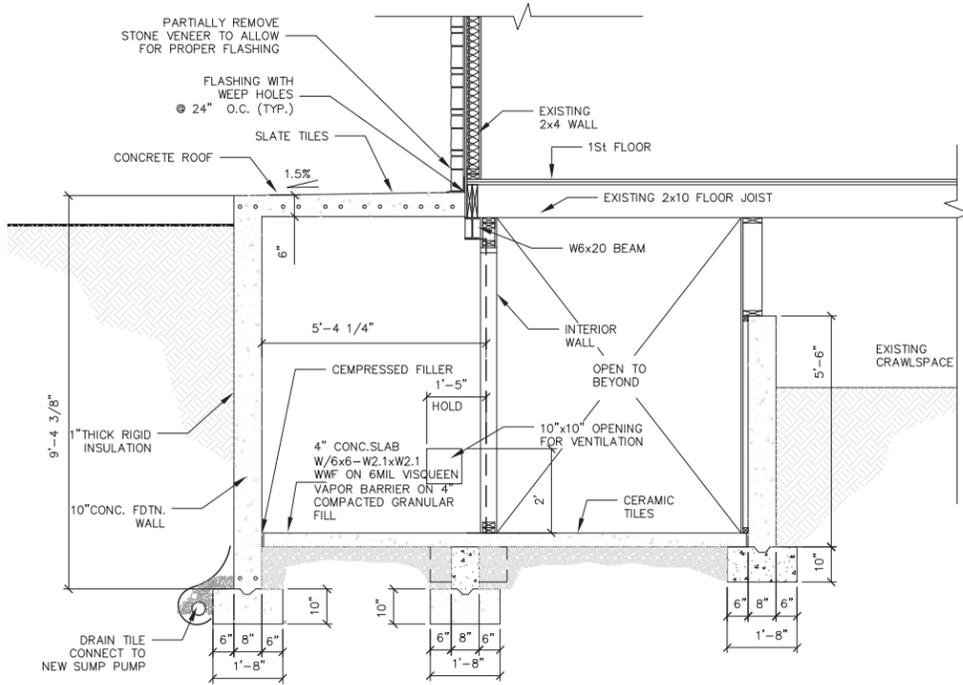
SCALE 1/4" = 1'-0"

Concrete Note:
- CONCRETE EXPOSED TO WEATHER SHALL HAVE A COMPRESSIVE STRENGTH OF 3,500 PSF



SECTION @ FOUNDATION WALL

SCALE 1/2" = 1'-0"



SECTION @ FOUNDATION WALL

SCALE 1/2" = 1'-0"

- GENERAL NOTES:**
- ALL FLOOR JOISTS SHALL BE #2 DOMESTIC HEM-FIR OR #2 CANADIAN SPRUCE PINE FIR OR BETTER WITH BRIDGING U.N.O. ON PLANS.
 - FOOTING SIZES REQ'D: 8" x 16" SUPPORTING FRAME 10" x 20" SUPPORTING BRICK VENEER DESIGN SOIL BEARING CAPACITY = 3000 PSF
 - PROVIDE 1/2" OSB CORNER BRACING - OSB BRACING AT 2 STORY HIGH WALLS (OPEN TO BELOW)
 - FOUNDATION WALLS SHALL BE 10" THICK UNDER BRICK VENEER AND 8" THICK UNDER FRAME CONSTRUCTION.
 - ALL CONSTRUCTION TO MEET APPLICABLE BUILDING CODES
 - DOUBLE ALL JOIST UNDER WHIRLPOOL
 - ALL FOOTINGS TO BEAR ON UNDISTURBED, NON-ORGANIC SOIL CAPABLE OF CARRYING 3,000 PSF MINIMUM AND TO BE A MINIMUM OF 42" BELOW GRADE.
 - STRUCTURAL STEEL TO BE A.S.T.M. A-36 REINFORCING STEEL TO BE GRADE 60
 - ALL GLAZING TO FOLLOW R308 OF THE 2006 IRC AS REQUIRED. REQUIREMENTS PROVIDE SAFETY GLASS IN ALL DOORS, SIDELIGHTS, WINDOWS WITH GLAZING WITHIN 18" OF THE FLOOR & OVER 8 SQUARE FEET OF AREA. GLASS SHOWER ENCLOSURES, AND WINDOWS AT TUB AREA
 - ANY WHIRLPOOL INSTALLATIONS ARE TO FOLLOW 2002 NEC
 - DRYER VENT SHALL BE MADE OF GALVANIZED SHEET METAL OR ALUMINUM - VENT DRYERS AND EXHAUST FANS TO OUTSIDE
 - A FIRE RATED DOOR IS REQUIRED BETWEEN THE GARAGE AND THE HOUSE - SOLID CORE
 - CONTRACTORS TO OBTAIN AND FOLLOW THE INSTALLATION DETAILS AND PROCEDURES FOR ALL MANUFACTURED PRODUCTS AS CALLED FOR IN THE MANUFACTURER'S SPECIFICATIONS THIS IS TO INCLUDE LVL BEAMS, I-JOISTS, SHINGLES, SIDING, INSULATION, WINDOWS, DOORS, APPLIANCES, ETC.
 - WINDOW MANUFACTURER TO DESIGN AND PROVIDE NECESSARY REINFORCING FOR WIND LOADS IN MILLIONS OF COMBINED WINDOWS VERIFY LOAD REQUIREMENTS
 - HEARTH EXTENSION - MIN. 16" TO FRONT & 8" TO SIDE OF FIREPLACE OPENING - IF OPENING IS 6 SQ. FT. OR GREATER 20" TO FRONT AND 12" TO SIDES.
 - EMERGENCY EGRESS WINDOWS PER SEC R310 OF 2003 IRC
 - PROVIDE A (1) HOUR FIRE SEPARATION AT WALLS AND CEILING IN GARAGE COMMON TO RESIDENCE - 5/8" TYPE "X" GYP. BD. AT WALLS AND CEILING AND PROTECTING ALL STRUCTURAL AND STEEL MEMBERS
 - ALL OUTLETS AT SLEEPING AREAS TO BE ARC FAULT PROTECTED - SEE ELECTRICAL DWGS
 - ALL OUTLETS IN GARAGE, BATHROOMS, KITCHEN, EXTERIOR AND BASEMENT TO BE GFI PROTECTED - OUTLETS AT FOR SUMP PUMP, FURNACE AND EJECTOR PITS TO BE SINGLE DEDICATED OUTLES - SEE ELECTRICAL DRAWINGS
 - ALL BEDROOMS SHALL HAVE AT LEAST ONE EGRESS WINDOW WITH A MINIMUM NET CLEAR OPENING OF 5.7 SQ. FT. A MINIMUM NET CLEAR OPENING HEIGHT DIMENSION OF 24", MINIMUM WIDTH OF 20" AND A MAXIMUM SILL HEIGHT OF 44" ABOVE THE FINISHED FLOOR.
 - INSTALL (1) 110V ELECTRIC FIRE AND SMOKE DETECTOR ON EACH FLOOR, INCLUDING BASEMENT, AND EACH BEDROOM WIRED IN SERIES FOR SIMULTANEOUS ACTION
 - ALL FRAMING DRILLED FOR PLUMBING VENTS OR SIMILAR HOLES SHALL BE A MINIMUM OF 2 x 6 STUDS IN LIEU OF 2 x 4 STUDS.
 - ALL GUARDRAILS (VERANDA, BALCONY, DECK, AND INTERIOR STAIRWELLS, ETC.) SHALL HAVE BALUSTERS WHICH ARE SPACED SO THAT A 4" DIAMETER SPHERE CANNOT PASS-THRU.

General Notes

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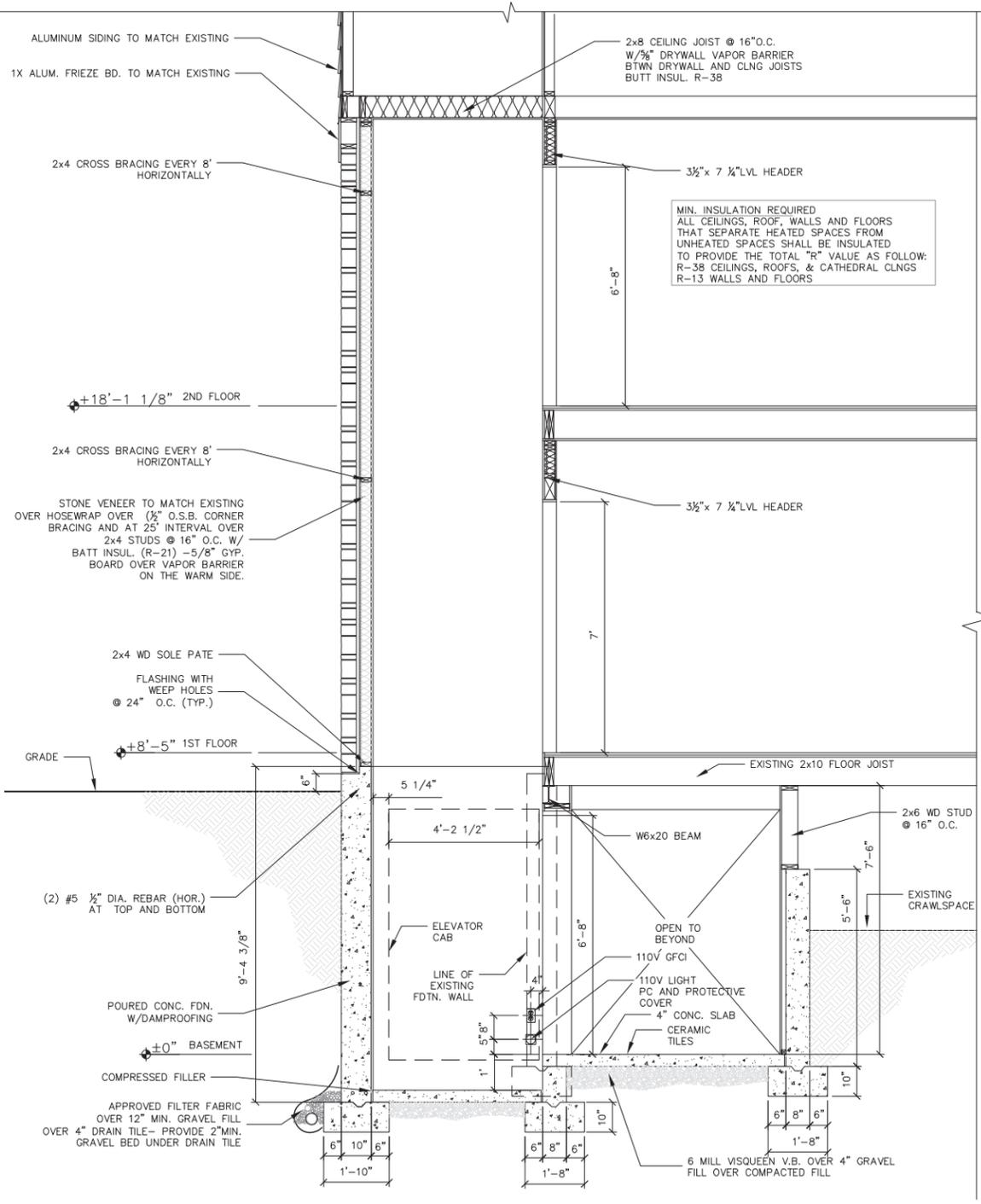
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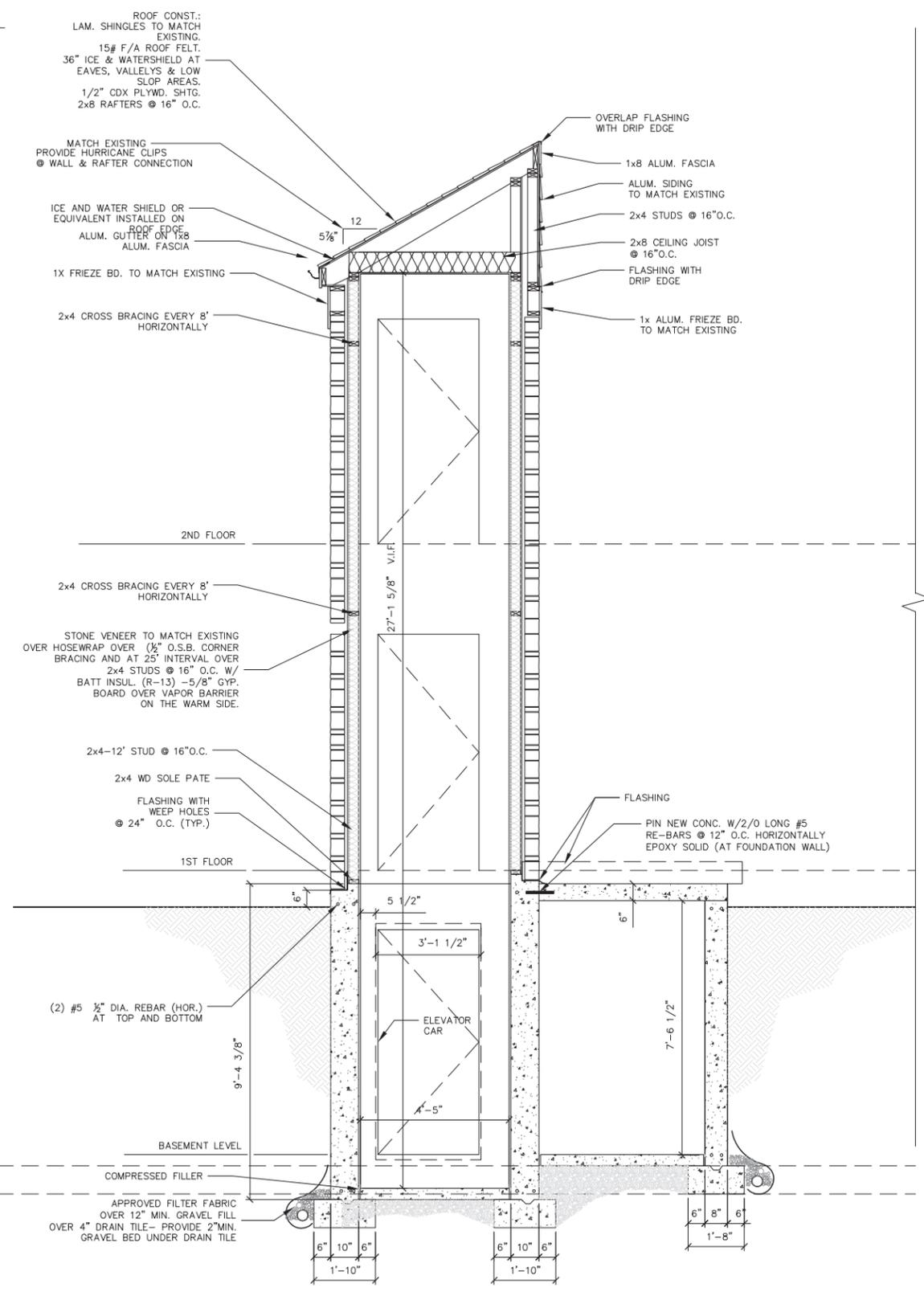
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1 VERTICAL SECTION
A05

SCALE 1/2" = 1'-0"



2 VERTICAL SECTION
A05

SCALE 1/2" = 1'-0"

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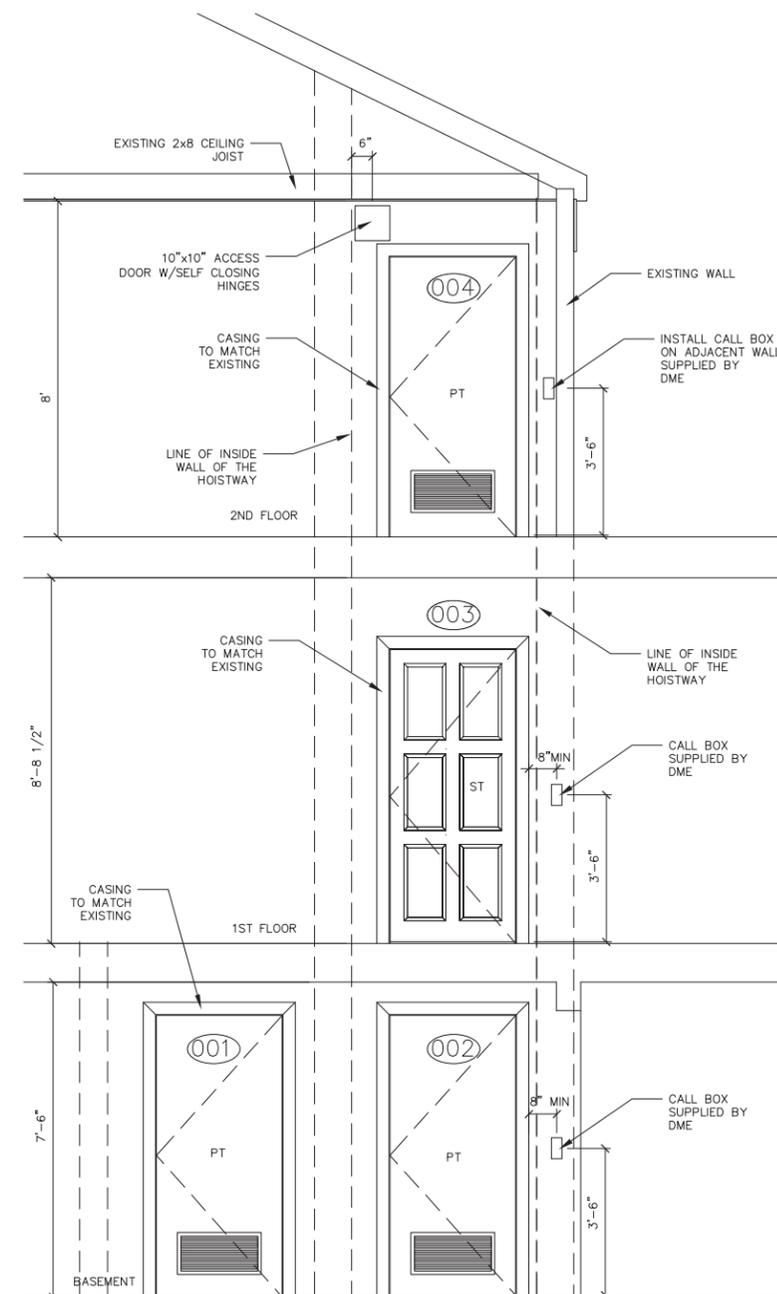
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Date	02/01/2013	Scale	AS NOTED





DOOR SCHEDULE								
SYM.	WIDTH	HEIGHT	THK.	TYPE	MATERIAL	HINGE	REMARKS	HARDWARE
001	3'-0"	6'-8"	1 3/8"	S.C. FLAT	WOOD	R.H.	W/ DOOR LOUVER 24"x12" AND SELF -CLOSING HINGES	KEY LOCK / STYLE AND FINISH TO MATCH EXISTING
002	3'-0"	6'-8"	1 3/8"	S.C. FLAT	WOOD	R.H.	W/ DOOR LOUVER 24"x12"	PASSAGE LATCHSET/STYLE AND FINISH TO MATCH EXISTING
003	3'-0"	7'-0"	1 3/8"	6 PANEL	WOOD	R.H.	STAIN TO MATCH EXISTING	PASSAGE LATCHSET/STYLE AND FINISH TO MATCH EXISTING
004	3'-0"	6'-8"	1 3/8"	S.C. FLAT	WOOD	R.H.	W/ DOOR LOUVER 24"x12"	PASSAGE LATCHSET/STYLE AND FINISH TO MATCH EXISTING



DOORS ELEVATION

SCALE 1/2" = 1'-0"

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Date	02/01/2013		
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TRUSTEE'S DEED



Doc#: 0918822035 Fee: \$42.00
Eugene "Gene" Moore RHSP Fee: \$10.00
Cook County Recorder of Deeds
Date: 07/07/2009 09:55 AM Pg: 1 of 4

MAIL TO:

Richard D. Naponelli
190 S. LaSalle St.
Suite 1700
Chicago, IL 60603

SEND TAX BILLS TO:

James A. Serritella, Trustee
6643 Tower Circle Drive
Lincolnwood, IL 60712

This Agreement is made on this 22 day of June, 2009, between James A. Serritella, as Successor Trustee of the Ruby A. Serritella Revocable Trust dated May 12, 2004, 6643 Tower Circle Drive, Lincolnwood, Illinois, 60712, Grantor, and James A. Serritella, as Trustee of the Ruby A. Serritella Family Trust, 6643 Tower Circle Drive, Lincolnwood, Illinois, 60712, Grantee.

WITNESSETH: The Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, and in pursuance of the power and authority vested in him as Successor Trustee under the above-referenced Trust and of every other power and authority the Grantor hereunto enabling, conveys and quitclaims unto the Grantee all interest in the following described real estate situated in the County of Cook, State of Illinois, to wit:

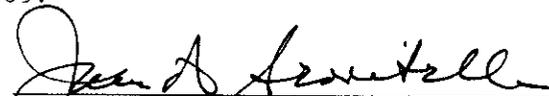
LOT 3 IN BLOCK 5 IN LINCOLNWOOD TOWERS FIRST ADDITION, BEING A SUBDIVISION OF PART OF THE EAST FRACTIONAL HALF OF THE SOUTH EAST FRACTIONAL 1/4 OF FRACTIONAL SECTION 33, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 8, 1941 AS DOCUMENT 12636206, IN COOK COUNTY, ILLINOIS.

hereby releasing and waiving any and all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois. To have and to hold said premises forever.

Permanent Index Number: 10-33-436-003-0000

Property Address: 6643 Tower Circle Drive
Lincolnwood, IL 60712

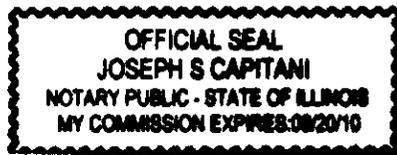
IN WITNESS WHEREOF, the Grantor, as aforesaid, has hereunto set his hand and seal this 22 day of June, 2009.


James A. Serritella, as Successor Trustee
of the Ruby A. Serritella Revocable Trust
Dated May 12, 2004

State of Illinois)
) SS
County of Cook)

I, the undersigned, a Notary Public in and for said County, in said State, do hereby certify that James A. Serritella, as Successor Trustee of the Ruby A. Serritella Revocable Trust dated May 12, 2004, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that she has signed, sealed and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal, this 22 day of June, 2009.



Joseph S. Capitani
NOTARY PUBLIC
Commission expires: _____

This instrument was prepared by:

Richard D. Naponelli
Madden, Jiganti, Moore & Sinars LLP
190 S. LaSalle Street, Suite 1700
Chicago, IL 60603
(312) 346-4101

Exempt under provisions of Paragraph E, Section 4 of the Real Estate Transfer Act.

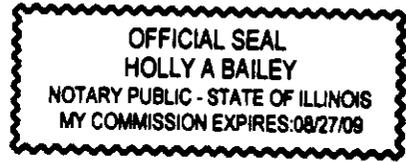
Date: 6/22/09 Signature: *[Signature]*
Grantor or Agent

STATEMENT BY GRANTOR AND GRANTEE

The grantor or his or her agent affirms that, to the best of his or her knowledge, the name of the grantee shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire title to real estate under the laws of the State of Illinois.

Dated: 6/24/09 Signature: [Signature]
Grantor or Agent

Subscribed and sworn to before me by said Agent this 24th day of June, 2009



Notary Public [Signature]

The grantee or his or her agent affirms and verifies that the name of the grantee shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois.

Dated: 6/24/09 Signature: [Signature]
Grantee or Agent

Subscribed and sworn to before me by said Agent this 24th day of June, 2009.



Notary Public [Signature]

NOTE: Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

(Attach to deed or ABI to be recorded in Cook County, Illinois, if exempt under the provisions of Section 4 of the Illinois Real Estate Transfer Tax Act.)

THIS INSTRUMENT PREPARED BY
AND WHEN RECORDED RETURN TO:

**VILLAGE OF LINCOLNWOOD
CERTIFICATE OF PAYMENT
OF WATER SERVICE CHARGES AND OTHER MONETARY CHARGES
OWED THE VILLAGE**

The undersigned, Director of Finance or his designee for the Village of Lincolnwood, Cook County, Illinois, certifies that the water service charges, plus penalties for delinquent payments, if any, and other monetary charges owed the Village by the property owner for the following described property have been paid in full as of the date of issuance set forth below.

Title Holder's Name: Ruby A. Serritella Revocable Trust dated 5/12/04

Mailing Address: 6643 Tower Circle Drive
Lincolnwood, IL 60712

Telephone No.: _____

Attorney or Agent: _____

Telephone No.: _____

Property Address: 6643 Tower Circle Drive
Lincolnwood, IL 60712

Property Index Number (PIN): 10-33-436-003-0000

Water Account Number: 008024-000

Date of Issuance: 6/26/2009

State of Illinois)
County of Cook)

VILLAGE OF LINCOLNWOOD

This instrument was acknowledged before me
on 06/26/2009, by Karen Orlich.

By: *Robert J Merkel*
Robert Merkel
Finance Director

Karen Orlich
(Signature of Notary Public)
(SEAL)



THIS CERTIFICATE IS GOOD FOR ONLY 20 DAYS AFTER THE DATE OF ISSUANCE.



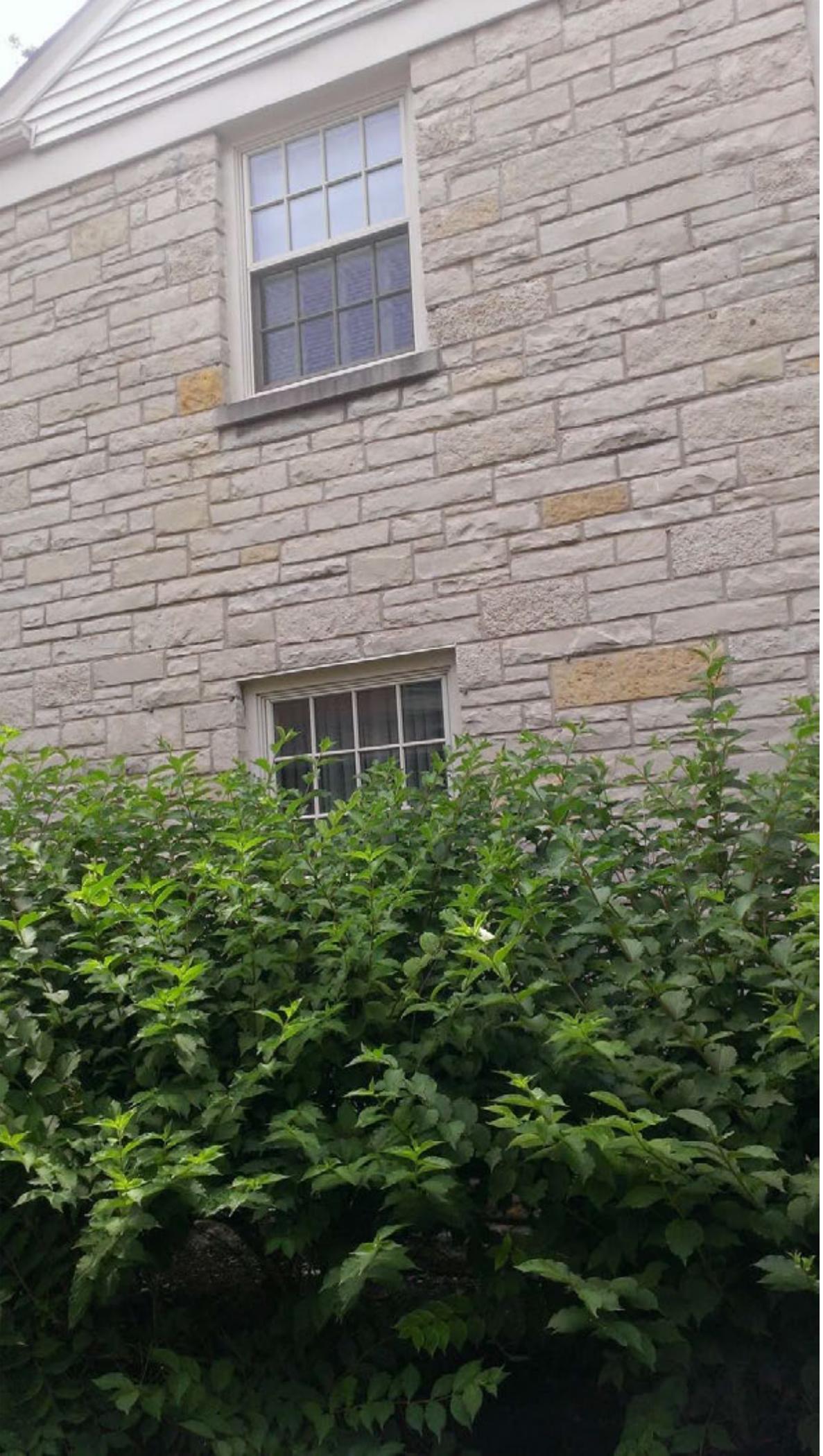
Front of Property
6643 Tower Circle Drive
Facing East



North face of Property, Facing East
6643 Tower Circle Drive
Site of Proposed Elevator Improvement



North face of Property, Facing South
6643 Tower Circle Drive
Site of Proposed Elevator Improvement



North face of Property, Facing South
6643 Tower Circle Drive
Site of Proposed Elevator Improvement



Rear of Property
6643 Tower Circle Drive
Facing South



North face of Property, Facing West
6643 Tower Circle Drive
Site of Proposed Elevator Improvement



Front of Property
6643 Tower Circle Drive
Facing East



South Side of Property
6643 Tower Circle Drive
Facing East



Rear of Property
6643 Tower Circle Drive
Facing North



Rear Yard of Property
6643 Tower Circle Drive
Facing North



6643 Tower Circle Drive
Lincolnwood, Illinois

EXHIBIT A
VILLAGE OF LINCOLNWOOD

ORDINANCE NO. *299-059*

AN ORDINANCE GRANTING VARIATIONS
TO THE SIDE AND REAR YARD SETBACKS FOR CONSTRUCTION
OF A ONE STORY ADDITION TO THE
EXISTING LEGAL NON CONFORMING STRUCTURE LOCATED AT
6643 TOWER CIRCLE DRIVE

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF LINCOLNWOOD
THIS 16th DAY OF December, 1999.

Published in pamphlet form
by the authority of the President
and Board of Trustees of the
Village of Lincolnwood, Cook
County, Illinois this 16th
day of December, 1999.

ORDINANCE NO. 299-059

AN ORDINANCE GRANTING VARIATIONS
TO THE SIDE AND REAR YARD SETBACKS FOR CONSTRUCTION
OF A ONE STORY ADDITION TO THE
EXISTING LEGAL NON CONFORMING STRUCTURE LOCATED AT
6643 TOWER CIRCLE DRIVE

WHEREAS, application has been made by Petitioner Matthew Kerouac on behalf of Owner, James A. Serritella, for Side and Rear Yard Setback Variations to construct a one story addition to the existing legal non conforming structure located at 6643 Tower Circle Drive; and

WHEREAS, a Public Hearing was held on December 8, 1999 before the Lincolnwood Plan Commission and Zoning Board of Appeals pursuant to proper notice and in compliance with the laws of the State of Illinois and the ordinances of the Village of Lincolnwood; and

WHEREAS, the Lincolnwood Plan Commission and Zoning Board of Appeals found the request to be reasonable and concluded that the proposed addition would have no material adverse affect on the neighborhood or any neighbor; it has been the practice of the Lincolnwood Plan Commission/Zoning Board of Appeals and the Lincolnwood Board of Trustees to permit reasonable extensions of non-conforming structures where no material adverse effects would result; and

WHEREAS, the Plan Commission and Zoning Board of Appeals voted unanimously to recommend approval of the Petitioner's request by the Board of Trustees of the Village of Lincolnwood; and

WHEREAS, the Board of Trustees concurs with and hereby adopts the findings and recommendations of the Plan Commission/Zoning Board of Appeals as presented in its Report dated December 14, 1999;

WHEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF MEMBERS OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: That the Preamble to this Ordinance and all reports and exhibits of the Plan Commission and Zoning Board of Appeals related to the application leading to this Ordinance are hereby adopted herein by reference as if fully set forth herein.

SECTION 2: That Variations of approximately 2 ft. into the north side yard setback and 4 ft. into the rear yard are hereby granted on the property which is the subject of this ordinance, provided that all construction is in accordance with exhibits which have been adopted herein by reference and which have been submitted to the Building Department; and with the building regulations and ordinances of the Village of Lincolnwood and subject to the following conditions:

1. A 6 ft. high chain link fence will be constructed along entire length of the north property line and maintained there for the construction period.
2. The owner will not construct any second floor additions to the building.

SECTION 3: That the property which is the subject of this Ordinance is legally described as follows:

Lot 3 in Block 5 in Lincolnwood Towers First Addition, being a Subdivision of part of the east fractional half of the southeast fractional Section 33, township 41 north, range 13, east of the third principal meridian, according to the plat thereof recorded on March 8, 1941, as Doc. No. 12636206, in Cook County, Illinois, commonly known as 6643 Tower Circle Drive.

SECTION 4: That any person violating the terms and conditions of this Ordinance shall be subject to a fine not exceeding \$750.00 with each and every day that the violation is allowed to exist constituting a distinct and separate offense

exceeding \$750.00 with each and every day that the violation is allowed to exist constituting a distinct and separate offense under the terms of this Ordinance. In addition, the Village of Lincolnwood may take whatever action it deems appropriate to enforce the terms of this Ordinance, including an action for injunction. All attorneys' fees and costs incurred by the Village of Lincolnwood in enforcing the terms of this Ordinance shall be paid by the violator.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage, by the favorable vote of two-thirds of the Trustees, approval and publication in pamphlet form as required by law.

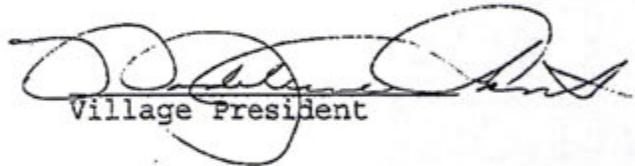
PASSED this 16th day of December, 1999.

AYES: Trustees Surry, Elster, Cousin & May

NAYS: None

ABSENT: None

APPROVED this 16th day of December, 1999.


Village President

ATTEST:

Georgia A. Delaganeis
Village Clerk

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Fire Department

SUBJECT: Approval of a Resolution Authorizing the Rejection of a Bid for Self-Contained Breathing Air Packs

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Fire Department received an Assistance to Firefighter Grant (AFG) for replacement of 16 air packs and accessories in the amount of \$111,095.00. Staff prepared a bid document and sent it out to four vendors and published the bid in the newspaper. The bid opening was October 2, 2013.

Staff received two bid packets and one bid rejection by email. The two bids were opened, read and recorded. After the bid opening another bid was received in the inter-office mail. The bid was received by the Village in a timely manner but wasn't read and recorded since the inter-office mail came after the bid opening.

The Village Attorney was contacted and various options were discussed. In the spirit of transparency, staff recommends that this bid be rejected by the Board and we will reissue the bid with a due date of October 30, 2013.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution

RECOMMENDED MOTION:

Move to approve a resolution authorizing the rejection of the bid for self-contained breathing air packs.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2013-_____

**A RESOLUTION REJECTING THE BIDS RECEIVED FOR
PURCHASING SELF CONTAINED BREATHING AIR PACKS (SCBA)**

WHEREAS, the Village sought bids for the award of a bid for the purchase by the Village of SCBA Packs ("*Bid*"); and

WHEREAS, the Village received three sealed bids, whereas only two were opened publicly and recorded.

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to reject the submitted bids;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. REJECTION OF ALL BIDS RECEIVED. The bids received for the SCBAs are hereby rejected.

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#25450426_v1

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation by the Economic Development Commission to Approve a Property Enhancement Program (PEP) Grant and a Green Initiatives For Tomorrow (GIFT) Grant, for the Property Located at 6950 Central Park Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Michael Shapiro, the owner of Ravenswood Studio and 6950 Central Park Avenue has requested both a PEP Grant and GIFT Grant to improve the property at 6950 Central Park Avenue. Mr. Shapiro recently acquired 6950 Central Park Avenue which had been the home of Resillo Press Pads since the 1950's. Ravenswood Studio, which relocated to the Village from Chicago in 2007, creates and fabricates stage sets for opera and theatre shows, exhibits for museums as well as various kiosks. Ravenswood Studio is located at 6900 Central Park and Mr. Shapiro recently acquired the adjacent 6950 Central Park property to assist in the future expansion of Ravenswood Studio.

Under the GIFT grant, which assists businesses with making energy efficient or other type of green improvements, Ravenswood is seeking to replace 168 outdated lamp fixtures within this building with more energy efficient T-5 fixtures. Ravenswood expects the improved lighting will provide an approximate 1/3 savings in energy, as well as produce more than twice the brightness of the light. Ravenswood Studio has provided three bids for this work ranging in costs from \$31,944 to \$56,720 and desires to engage the lowest bidder for this work. The GIFT program provides on a rebate basis, 50% of the cost of the approved improvement, up to a maximum grant amount not to exceed \$10,000.

In addition to this GIFT Grant request, Mr. Shapiro has also requested a PEP Grant for undertaking various improvements to the 6950 Central Park Avenue property. Whereas the GIFT grant program is intended to assist businesses in making various green related improvements either within their building or on the exterior, the purpose of the PEP Grant program is to assist businesses in making visible, comprehensive, exterior improvements to a building or property. This program is not intended to fund maintenance related items.

For the PEP Grant request, Ravenswood Studio is seeking to perform four items: 1) window replacement; 2) lintel repair/replacement; 3) overhead door replacement; and, 4) driveway improvement. The total costs of all of these improvements range upwards of \$100,000. PEP operates

similarly to GIFT in that the grant is provided on a rebate basis and provides up to 50% of the cost of making approved improvements to a property. Unlike GIFT however, the maximum PEP Grant for the subject property is \$50,000.

Commission Recommendation

At the September Economic Development Commission meeting, the Commission considered both the PEP and GIFT Grant requests made by Ravenswood Studio for the 6950 Central Park Avenue property. For the GIFT Grant request to install energy efficient lighting within the building, the Commission found that the request met the guidelines for this grant program. By a 4-1 vote (Persino opposing), the Commission recommends awarding a GIFT Grant for this work at 6950 Central Park with a grant amount not to exceed \$10,000 and an improvement completion date of not later than January 1, 2014.

For the PEP Grant request, the Commission found that lintel repair, overhead door replacement and the proposed driveway improvement were maintenance related items that did not qualify for funding through the PEP program. The Commission however did find that the window replacement element of the proposal however did fit with the intent and guidelines of the PEP Program. For this work, Ravenswood received three bids for replacement of the 40 exterior windows and entry door, and desires to engage the lowest bidder at the amount of \$28,125 (grant amount at 50%= \$14,062.50). After much discussion, by a 4-1 vote (Persino opposing), the Commission recommends awarding a PEP Grant for window replacement at 6950 Central Park Avenue with a maximum grant amount of \$14,062.50 and an improvement completion deadline of not later than March 31, 2014.

Based on the Commission action, attached is a proposed Resolution which would approve both a PEP and GIFT grant for 3940 Touhy Avenue.

FINANCIAL IMPACT:

NEID TIF Fund expenditure of up to \$24,062.50.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. EDC Minutes (Draft) September 25, 2013
3. Staff Memo to Commission
4. GIFT Grant Application
5. PEP Grant Application
6. Picture of Subject Property

RECOMMENDED MOTION:

Move to approve a Resolution approving a PEP and Gift Grant for 6950 Central Park Avenue, as recommended by the Economic Development Commission.

RESOLUTION NO. R2013-_____

**RESOLUTION APPROVING THE AWARD OF A PROPERTY
ENHANCEMENT PROGRAM (PEP) GRANT AND A GREEN INITIATIVES
FOR TOMORROW (GIFT) GRANT, FOR IMPROVEMENTS TO
6950 CENTRAL PARK AVENUE**

WHEREAS, the Village of Lincolnwood (“Village”) is a home rule municipality in accordance with Article VIII, Section 6(a) of the Constitution of the State of Illinois;

WHEREAS, the Village, as a home rule municipality, has the authority to adopt ordinances and resolutions and to promulgate ordinances, resolutions, rules and regulations that pertain to its government and affairs, and this Resolution is adopted pursuant to the Village’s home rule authority;

WHEREAS, the President and Village Board of Trustees of the Village of Lincolnwood (“Corporate Authorities”) have established the Property Enhancement Program (“PEP”) Grant Program to encourage businesses in the community to undertake significant visible improvements to their property within the Village;

WHEREAS, the Corporate Authorities have established the Green Initiatives For Tomorrow (“GIFT”) Grant Program to encourage businesses to implement energy efficient, sustainable or ecologically friendly improvements to their property within the Village;

WHEREAS, the Corporate Authorities have considered the findings and recommendations of the Economic Development Commission concerning the award of a GIFT Grant and PEP Grant for eligible grant improvements to the property located at 6950 Central Park Avenue and concur with these findings and recommendations.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Lincolnwood, Cook County, Illinois, as follows:

SECTION 1. That the Preamble to this Resolution is adopted by this reference as if fully set forth herein.

SECTION 2. That the Corporate Authorities hereby concur with the recommendation provided by the Economic Development Commission and hereby approve the award of a PEP Grant, in a grant amount not to exceed \$14,062.50 and with an improvement completion date of not later than March 31, 2014 for the replacement of windows at 6950 Central Park Avenue.

SECTION 3. That the Corporate Authorities hereby concur with the recommendation provided by the Economic Development Commission and hereby approve the award of a GIFT Grant, in a grant amount not to exceed \$10,000 and with an improvement completion date deadline of not later than January 1, 2014 for the installation of energy efficient lighting within the building at 6950 Central Park Avenue.

SECTION 4. This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this _____ day of _____, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2013.

Gerald C. Turry
Village President

ATTEST:

Beryl Herman
Village Clerk

DRAFT



**Economic Development Commission
Wednesday, September 25, 2013
Council Chambers Room
Minutes**

Commissioners Present

James Persino, Chairman
Paul Levine
James Berger
Patrick McCoy
Nadia Seniuta

Commissioners Absent

James Kucienski, Vice-Chair
William Pabst
Maureen Ehrenberg
Terrance Strauch

Staff Present

Douglas Petroschius, Assistant Village Manager
Timothy M. Clarke AICP, Community Development Director
Aaron N. Cook AICP, Community Development Manager

Others Present

Gerald Turry, Village President
Jesal Patel, Village Trustee
Mark Yohanna, (as a resident and not as Plan Commissioner)
Michael Shaprio, Ravenswood Studio
Rich Walthers, Ravenswood Studio

I. Call to Order/ Quorum Declaration

Noting that a quorum was present, the meeting was called to order at 8:12AM by Chairman Persino.

II. Minutes Approval

Commissioner Levine moved to approve as presented, the August 27, 2013 Minutes of the joint meeting with the Village Board. Commissioner Berger seconded. Motion approved 4-0-1 with Commissioner Seniuta abstaining.

Commissioner Levine moved, seconded by Commissioner Berger, to approve as presented, the August 28, 2013 Minutes of the regular meeting of the Commission. Motion approved, 4-0-1 with Commissioner Seniuta abstaining.

III. PEP and GIFT Grant Requests: 6950 Central Park Avenue

Director Clarke provided a power point presentation regarding the request for a Property Enhancement Program (PEP) grant and a Green Initiatives for Tomorrow (GIFT) grant requested by Ravenswood Studios for property located at 6950 North Central Park Avenue. Director Clarke also provided a summary of the program guidelines, requirements and purposes of the PEP and GIFT programs as well as a recent history of grants provided including previous GIFT grants given Ravenswood. It was noted that the subject property was recently acquired by Ravenswood Studio as part of the expansion of this firm. Prior to this recent acquisition, this property was home to Resillo Press Pads that constructed this building in the 1950's. Ravenswood owns property at 6900 Central Park Avenue, directly to the south of the subject property at 6950 Central Park Avenue.

Director Clarke summarized the GIFT grant request which is for the installation of 168 energy efficient T-5 lamps to replace existing outdated lights. He indicated that Ravenswood has calculated an energy savings of about 1/3 over the existing lighting, but also that the efficient lighting will produce more than twice the brightness. He noted three bids for the work were received and Ravenswood desired to engage the lowest bidder at \$31,944 for this work. Under Village grant guidelines this cost would result in a maximum \$10,000 GIFT grant.

Director Clarke also summarized the request by Ravenswood for a PEP Grant for the subject property. This grant request is to undertake 4 areas of work: 1) Window replacement; 2) Lintel replacement/repair; 3) Installation of 4 new overhead doors; and, 4) Improvement of the north driveway. The bids received for each of these work elements were summarized including revised bids provided that morning by Ravenswood.

Director Clarke ended his presentation by noting that a fundamental question posed by the PEP Grant request is whether the Commission determines that the proposed work is considered more maintenance related and therefore not eligible for funding or if this work is deemed an improvement.

Michael Shapiro, Ravenswood Studio, addressed the Commission and presented some images of recent work that his company has made at their facility. He noted that they build theatre and opera sets, exhibits for museums as well as various kiosks. Mr. Shapiro continued by indicating that they acquired the adjoining building so that they may expand their business within the Village. He stated that several improvements are needed at the property he acquired.

Chairman Persino asked how Mr. Shapiro acquired the property. Mr. Shapiro indicated that the property was for sale for approximately 2 years. He noted that Shore Galleries had a contract on the property but after that deal fell through he then pursued the

purchase. Over the 2 years that the property was on the market, Mr. Shapiro stated that the opportunity and need to purchase the building was such that he moved forward with the purchase.

Commissioner McCoy indicated that the GIFT request is reasonable but asked about the impact of the PEP given that the property may not be highly visible.

Chairman Persino stated that the Commission should focus on one grant request at a time and asked for discussion on the PEP request.

Commissioner Levine stated that he questions the inclusion of the overhead door in the request. Commissioner Levine added that the driveway request may also be questionable and that both the doors and driveway improvement are in his view, property maintenance items. Chairman Persino agreed that the two items identified plus the lentils are maintenance items which would not be eligible for grant funding.

Mr. Shapiro asked if driveway improvements are included on the list of items eligible. Mr. Clarke stated that the program is intended to fund actual improvements such as introducing landscaping to a parking lot, rather than simple maintenance. Rich Walthers of Ravenswood Studio noted that the driveway appears to some to be a deteriorating alleyway and use of it for fly-dumping on the railroad property has occurred. He added that there is some storm water issues that the driveway improvement plan will help address.

Resident Mark Yohanna, was given the floor and stated that he is not present to speak on behalf of the Plan Commission but only as a resident and tax payer. Mr. Yohanna stated that in 2012 Shore Galleries appeared before the Plan Commission to relocate its business to the subject property. Mr. Yohanna indicated that Shore Galleries is a long time good corporate citizen of the Village that would have generated extra tax at this location for the Village, which Ravenswood would not. He asserted that Ravenswood frustrated this Shore proposal, suggesting that this was so in an attempt to acquire this building. Mr. Shapiro refuted to assertion.

Trustee Patel shared his experience in requesting a PEP grant before becoming a Village Trustee and noted the purpose of the program was to make comprehensive and visible improvements to a property. He suggested to Ravenswood that it might be worth exploring measures that could enhance the front façade to unify the two Ravenswood buildings.

Commissioner Levine stated that he believed that only the window replacement aspect of the proposed PEP work met the spirit of the grant program.

Chairman Persino asked the applicant if he would like to have the Commission table this matter to allow time to explore potential improvement to the front façade. Mr. Shapiro stated that he did not envision undertaking additional work to the façade and declined the

Commission's offer to table the matter. Discussion continued on various aspects of the PEP grant request.

Attention then turned to the GIFT Grant request with Commissioners noting that the request met the intent and requirements of this program. After hearing no further discussion, Commissioner Berger made a motion to recommend approval of the GIFT Grant as requested for installation of energy efficient lighting, with a maximum grant award of \$10,000 and an improvement completion date of not later than January 1, 2014. Motion seconded by Commissioner Levine. Roll call vote, in support of the motion: Berger, McCoy, Senuita, and Levine. Opposing the motion: Persino. Motion approved, 4-1.

The Commission then discussed the PEP Grant request. Commissioner Levine noted it was his judgment that only the window component of the grant request was not related to maintenance and as such made a motion to recommend a PEP Grant for only the window portion of the request, with a maximum grant amount of \$14,062.50 and with an improvement completion date of not later than March 31, 2014. Motion seconded by Commissioner Senuita. Roll Call vote, in support of Motion: Berger, McCoy, Senuita and Levine. Opposing the motion: Persino. Motion approved, 4-1.

It was noted these recommendations would be considered by the Village Board on October 15, 2013.

IV. Development Updates

Director Clarke next briefed the Commission on the status of the former Purple Hotel redevelopment site. He advised the EDC of the Plan Commission workshop held the previous evening on the concept plans for this development and noted the Chamber meeting about this matter taking place during the EDC meeting at the Community Center. Discussion ensued about the leasing of the project.

Clarke continued his briefing noting that the public hearing for the proposed Devon-Lincoln Tax Increment Finance (TIF) District was continued to November 19th in order to receive the Urban Land Institute (ULI) study report on the Devon Avenue corridor.

Clarke also indicated that the proposed PrivateBank development for 4007 West Touhy Avenue was recommended by the Plan Commission, that the Maxwell Street Grill on Lincoln Avenue closed abruptly, that the Meatheads Restaurant on Lincoln Avenue was planning to open in October, that the owner of the Town Center Warehouse was in discussions with operators of a cinema/dining venue for a portion of this building and that the Village adopted revised building codes. He also noted that the Chamber recently held its annual golf outing at the Bryn Mawr Country Club to rave reviews, and that the Plan Commission will be reviewing the Lincoln Avenue Task Force report at its meeting on October 23rd, as directed by the Village Board. Clarke ended his briefing by advising the Commission of recent personnel resignations in the department.

V. Other Business

None.

VIII. Public Forum

No person present indicated a desire to address the Commission to provide comment.

IX. Adjournment

The meeting was adjourned by consensus at 9:38 AM.

Respectfully Submitted,

Aaron N. Cook, AICP
Development Manager

Memorandum

To: Chair and Members
Economic Development Commission

From: Timothy M. Clarke, AICP
Community Development Director

Date: September 19, 2013

Subject: PEP & GIFT Grant Requests: 6950 Central Park Avenue

Background Note: PEP refers to the Village's Property Enhancement grant Program (PEP). This program is intended to assist in making exterior improvements to business property. It is intended to make visible property improvements but not intended to fund deferred maintenance. GIFT refers to the Village's Green Initiatives For Tomorrow (GIFT) grant program. This program is intended to assist in making green improvements, either exterior or interior, to a business property. For the subject property, the maximum PEP Grant award is \$50,000 and the maximum GIFT Grant award is \$10,000. Both grant programs provide up to half of the approved improvement cost, up to these established program limits. Because the subject property is located in the NEID TIF, the Village would utilize this fund as the source of the requested grants.

History and Background

Ravenswood Studio, located at 6900 Central Park Avenue, recently acquired the adjoining property located to the north at 6950 Central Park Avenue. Until recently, Resillo Press Pads operated from the 6950 Central Park property.

Ravenswood Studio creates and fabricates various stage sets for theatre and opera shows, as well as exhibits and kiosks for museums, office displays, and other similar type of fabrications. Ravenswood relocated to Lincolnwood from Chicago in 2007 and recently purchased the adjoining 6950 Central Park Avenue property to accommodate their growth.

For their building located at 6900 Central Park Avenue, Ravenswood Studio previously received two GIFT Grants: 1) in 2010, in the amount of \$9,199.28, for the replacement of interior lighting throughout their facility with energy efficient lighting; and 2) in 2007, in the amount of \$8,200, to replace windows along the building's south facade with energy efficient windows. Prior to Ravenswood purchasing this property at 6900 Central Park, a PEP grant was provided Edler

Warehouse for façade improvements to this building. Edler occupied this property prior to its sale to Ravenswood Studio

Grant Requests

With the recent acquisition of the 6950 Central Park Avenue property, Ravenswood Studio now seeks a GIFT Grant for this property for the installation of energy efficient interior lighting (similar to their 2010 GIFT Grant provided for the 6900 Central Park property), as well as a PEP Grant for: 1) window replacement; 2) Lintel Replacement; 3) Replacement of Overhead Doors; and 4) driveway improvement.

GIFT Grant Request

Attached is Ravenswood's GIFT application for the replacement and installation of interior lighting in the recently acquired 6950 Central Park building. This work would involve the replacement of 168 outdated lamp fixtures with more energy efficient T-5 fixtures. Ravenswood estimates the improved lighting will not only save about a 1/3 in energy, but also provide lighting that is more than twice as bright.

Ravenswood has received three bids for this lighting work: 1) \$31,944; 2) \$32,926; and, 3) \$56,720 and would expect to engage S&S Illumination Services Inc., the lowest bidder. All bids received exceed \$20,000, the amount required to obtain the maximum GIFT grant amount of \$10,000. Ravenswood expects this work would be completed within 45 days once begun. Should the Commission take action on Wednesday, this matter would be considered by the Village Board on October 15th. Presuming this schedule and that the Commission finds in favor of recommending this award, staff would recommend that a January 1, 2014 date be established as the date required for completion of this work. A Village permit for this work will be necessary.

PEP Grant Request

Attached is Ravenswood's PEP Grant application. This request is to undertake three separate improvements to the 6950 Central Park property: 1) Window replacement; 2) Lintel replacement; 3) Overhead Door replacement; and 4) Driveway Improvement. In addition to this specific work for which a PEP Grant is requested, Ravenswood would separately also tuck point the façade and improve landscaping on the property.

Window Bids

Ravenswood received 3 bids for the proposed replacement of 40 windows with aluminum thermal picture windows and entry door. These bids are: 1) \$28,125 (Scientific Home Services); 2) \$29,698 (A to Z Windows); and 3) \$56,650 (Softer Lite Window Company). The Softer Lite bid although much higher in price appears to include less windows. Ravenswood has indicated a

desire to engage Scientific Hone Services, the low bidder for this work. A Village permit will be necessary for this work.

Lintel Bids

Ravenswood received 2 bids for this work which includes repair/installation of new lintels above windows: \$20,520 (Best Brickmasters); and, 2) \$22,150 (Star Tuckpointing). Ravenswood desires to engage Star Tuckpointing for this work. This work will require a Village permit.

Overhead Door Bids

Ravenswood desires to replace 4 overhead dock doors, 2 located on the front façade and 2 at the rear. For this work they have received 2 written bids. These are: \$9,888.34 (Raynor Door Company); and, \$14,200 (Industrial Door Company). Ravenswood received an oral bid from another company, Overhead Door in the amount of \$16,000, and is currently seeking this bid in writing. Ravenswood has indicated a desire to engage Industrial Door Company at \$14,200 for this work. A Village permit for this work will be necessary.

Driveway Bids

Ravenswood received 3 bids for the proposed driveway improvement: 1) \$29,865(North Suburban Asphalt Maintenance) 2) \$29,980 (Black Hawk Paving); and 3) \$38,637 (KMI Building Services). The KMI bid includes installation of 2 precast drainage basins, which is not indicated in the other two bids provided. Ravenswood has indicated a desire to engage KMI and has indicated that the other firms have indicated that adding the drainage basins to their work would be approximately \$10,000. A Village permit for this work will be necessary and staff is currently reviewing the bids submitted to determine if other Village approvals or requirements may be necessary for this work.

Altogether, Ravenswood is seeking a PEP Grant to engage the following firms/costs

- 1) Windows: Scientific Home Services @ \$28,125
- 2) Lintels: Star Tuckpointing @ \$22,150
- 3) Overhead Door Docks: Industrial Door Company @ \$14,200
- 4) Asphalt Drive North Suburban Asphalt Maintenance @ \$38,637

TOTAL Proposed PEP Project Cost \$103,112

A fundamental question inherent in this proposal is whether the work proposed for this PEP Grant is determined by the Commission to be an improvement to the property and therefore eligible for PEP funding; or whether the Commission finds that the work is considered more maintenance related, and therefore not eligible for PEP funding.

Mike Shapiro and representatives of Ravenswood plan to be present at the Commisison's Wednesday morning meeting to help answer any questions Commissioners may have concerning these requests.

1. GIFT Grant Application
2. GIFT Bids
3. PEP Grant Application
4. PEP Bids
5. PEP Improvement Pictures
6. Property Survey
7. Picture f Property



VILLAGE OF LINCOLNWOOD

Green Initiatives for Tomorrow

Application for Participation

Applicant Information

Applicant's Name: Ravenswood Studio, Inc.
Applicant's Address: 6900 N. Central Park Ave.
E-Mail Address: RICH @ RAVENSWOODSTUDIO.COM
Contact Person for Project: RICH WALTHERS
Daytime Phone Numbers: Voice: 847-679-2800 FAX 847-679-2805
Applicant is (check all that apply) Tenant Property Owner
Number of Year's in Lincolnwood: 7
Contact Name/Contact Information for Applicant's Agent or Architect (if any) NONE

(Note: if applicant is only a tenant, attach a letter from the property owner granting permission for project)

Property Information

Project Property Location/Address: 6950 N. Central Park Ave.
Property Owner Name/Address: MICHAEL SHAPIRO
This Property is: Retail Office Industrial Other (explain) _____
Number of businesses on-site: 1
Name of All Businesses/Tenants on site: Ravenswood Studio Inc.

Size of Building (dimensions or total square feet) 30,436 sq ft Number of stories in Building 1
Size of Property (dimensions or total square feet) N 177.33' E 151.31' S 239.6' W 164.98'
Number of Parking Spaces on Property 20
Last Year Property was Sold: 2013 Last Real Estates Taxes Paid \$131,221.00
Property Tax Index Number(s) (PIN): 1035 107 002 0000 and 1035 135 008 0000

(Note: Attach a photo of this property, land survey, title report, legal description and information regarding property insurance)

Project Information

Total Anticipated Project Cost: \$ 31,944.00 Amount Requested From Village \$ 10,000.00

Project Scope: Describe and identify all the exterior improvements proposed for this Property
(Use additional paper if necessary to fully describe proposed project and proposed improvements)

- SEE DESCRIPTION ON FOLLOWING PAGES -

If approved, estimated project completion date: 30 to 45 Days late Oct/Early Nov.

Note: Attach line item cost estimate, site plan/landscape plan/drawings or additional information to fully describe this project.

-OVER-

Application Statement

(Read and Sign Below)

I hereby make application to participate in Lincolnwood's Green Initiatives for Tomorrow (GIFT) program. In making this application I understand that the purpose of GIFT is to help encourage more environmentally friendly practices in the Village's business community and help my business become a more environmentally responsible corporate citizen. I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. I understand that all improvements made through GIFT must be in accordance with Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I also understand that any work started or completed prior to approval of the project and my participation in the GIFT program, is not eligible for reimbursement.

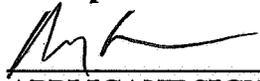
In making this application, I understand that the GIFT program is highly competitive, funds are limited and selection for participation is at the sole discretion of the Village. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. As part of any Village approval, I understand that the Village may require changes or additions to my plans and intended scope of work. I recognize that a project that will be highly visible and attractive, which proposes comprehensive improvements and/or requires less Village matching funds, stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at an amount lower than requested or less than half of the anticipated cost of the project. I further understand that GIFT operates as a rebate grant program and therefore if selected for participation, Village funds will be paid to me at the conclusion of the work, after submittal by me of copies of all bills and satisfactory evidence of their payment. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs incurred by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project. I acknowledge cash payment(s) for work under this program is not acceptable and understand it is my sole responsibility to provide the Village clear and convincing documentation of the costs I have incurred and paid.

While I understand that all contracts will be between my chosen contractor(s) and myself, I also understand that if I am approved to participate in the GIFT program, I must competitively bid the improvement work and provide evidence of competitive bidding to the Village. I also understand that I will be expected to select the lowest responsible bidder, or alternatively provide a reasonable explanation for choosing another contractor, and will obtain Village approval prior to engaging any contractor.

Although GIFT is considered a grant program, I understand that the Village has an interest in the longevity of the improvements made and therefore, if within 5 years of the completion of GIFT funded improvements, said improvements are subsequently removed or damaged, (except by an Act of God), I shall have an obligation to reimburse to the Village, grant funds provided and I will repay the Village, on a pro-rata basis, the GIFT Grant amount provided me. To ensure the Village's interest and repayment, I agree to carry property insurance on the subject property, name the Village as an additional insured and I further consent to this reimbursement obligation being recorded as a covenant on the subject property. In making this application I understand and agree that if selected for GIFT participation, I must follow any and all program requirements (including securing all Village permits as may be required), in order to remain eligible for the rebate grant.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the GIFT Program.



APPLICANT SIGNATURE

9/19/13

DATE

THE FOLLOWING REQUIRED APPLICATION ITEMS ARE ATTACHED TO THIS APPLICATION

- Land Survey of Subject Property
- Title Report for Subject Property
- Legal Description of Subject Property
- Line Item Estimate of Proposed Improvements
- Proposed Site Plan/Landscape Plan/Elevation Plan(s)
- Photo(s) of Subject Property
- Name/Address/Policy Number of Property Insurance Company

GIFT Grant

Company Background

Ravenswood Studio was founded by Michael Shapiro in 1989 on Ravenswood Avenue in Chicago and has enjoyed steady progressive growth. The company moved from its original Ravenswood Avenue location to a larger space on Elston Avenue and then quickly to a new larger 22,000 sq. ft. space back on Ravenswood Avenue.

As we began to outgrow that facility we found the building at 6900 North Central Park Avenue in Lincolnwood and purchased it in 2007. Lincolnwood was very desirable due to its location close to suppliers, staff and the highway. It has been a very successful move for us.

We are a Lincolnwood success story. We have been here for 7 years and are at the point now where we need to expand again. We have the ability to increase our shop from 60,000 to 90,000 sq. ft. with the acquisition of 6950 North Central Park Avenue. This puts us in the upper echelon of scene shops in the world. We want to continue to grow our staff and expand within the community and continue to invest in the community.

The project described below will help us to continue our sustainability initiatives that we have started and maintained as a company. We have four very active recycling programs for metals, paper and cardboard, EPS Foam and batteries and electronics. This green lighting project will make the 6950 building a properly lighted environment to produce fantastic sets and exhibit and also be a great place to work.

Brief Project Description

Ravenswood Studio has made numerous green improvements to our 6900 building, and we would like to do the same to our newly acquired 6950 building.

It is our intention to replace the 168 outdated 8' 2-lamp T-12 light fixtures with new 4' 4-lamp energy efficient T-5 fixtures with electronic ballasts. We have worked with ComEd to accurately calculate the wattage reduction by making this switch. We will save approximately one third of the energy and preliminary analysis predicts that the light level (lumens) will be more than twice as bright due to the high efficiency long lived T-5 lamps.

In February of 2010 we removed all of the old HID and old fluorescent T-12 fixtures and installed 4' 4-lamp T-5 fixtures throughout the entire 6900 building, offices and shop. Our electric bill dropped by an average of 4092 kwh per month. This is enough electricity to run four average homes for a month.

All of the old fixtures will be recycled. The steel to metal recycling and the lamps and the ballasts will be disposed of properly by the contractor.

Line Item Estimate of Proposed Improvement

168 T-5 energy efficient fluorescent 4-lamp fixtures	\$18,144.00
Removal of old fixtures and installation of new fixtures	\$13,800.00
Total project estimate	\$31,944.00

We estimate that we will accomplish this project within 30 to 45 days.

GIFT Grant

Summary of project estimates

<i>Contractor</i>	<i>Cost</i>
S & S Illumination Services Inc.	\$31,944.00*
Brilliant Electric, Heating & Cooling	\$56,720.00
Pure Voltage, Inc.	\$32,926.00

Attached are copies of all estimates that we received.

*For this lighting project we will most likely contract S & S Illumination Services Inc. We have had this contractor install the energy efficient lights in our 6900 N. Central Park Avenue building. This contractor also happens to be the lowest bidder as well.

S & S ILLUMINATION SERV. INC.

fax-708-453-0405, Cell # 773-802-3400

email:swilkosz30@gmail.com

PROPOSAL

To: Ravenswood Studio
6900 Central Park
Lincolnwood,

Date:
08/05/2013

DESCRIPTION;

1. Disconnect existing 168 qty T12 light fixture
2. Furnish and install 168 qty 4-lamp T5HO linear fluorescent light fixture

Material 168 qty x 108.00 = 18,144.00

Labor and additional materials (wires,conduit,boxes etc)
13,800.00

Accept _____ Date _____

Accept S & S _____ Date _____

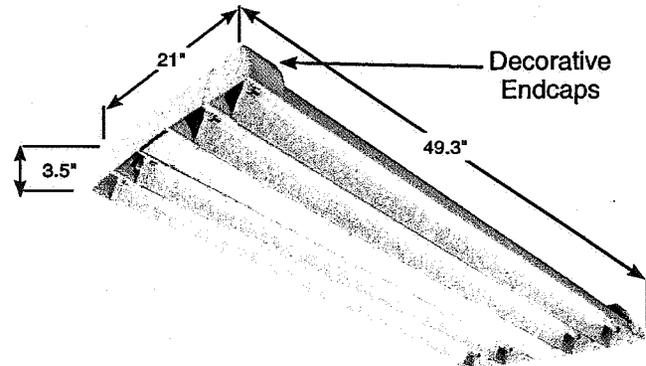
e-conolight®

LINEAR FLUORESCENT 4-LAMP T5HO LOW BAY WHITE REFLECTOR

Applications – Warehouses, industrial and retail sites.
Typical Mounting Height: 12-25 feet.
Comparable Performance: 250-watt
 Probe Start Metal Halide Low Bay.



Factory installed ballast disconnect
 to meet 2008 NEC Article 410.130(G).
 Standard on all fixtures without
 emergency ballast.



Features

- Quality die-formed galvanized steel ballast housing and cover
- High reflectance (94% Total Reflectance). White painted reflectors provide wide light distribution.
- 120-277V programmed start electronic universal voltage ballast
- Includes two wire-form hangers for mounting centered on top of fixture 39.4" apart
- Access cover for 3/4" conduit and wire entry for hard wiring
- Recommended minimum operating temperature 40° F (5° C)
- 21" wide design is suitable for use in applications with sprinkler systems installed in accordance with **NFPA 13 and Factory Mutual codes**
- Emergency Ballast option is Plug-N-Go
- All T5 lamps are TCLP compliant
- Lamp Type: 54W T5HO Luma® lamps available installed
- UL Listed for damp locations
- Fixtures are manufactured custom specifically for your order and cannot be changed or cancelled
- Optional 6' cord factory installed
- **5-year warranty on fixture and electrical components**

With Motion Sensor

- 120-277V programmed start electronic universal voltage ballast
- Integrated 360° Motion Sensor
- Switch Selectable Low Mode ("All Off" or "Partial Off" = 2 lamps off)
- Adjustable Low Mode Time Delay from 30 second to 20 minutes

Note: Fixtures must be mounted a minimum of 7.5-inches below ceiling

How To Order

E-LP	# of Lamps	Lamp Type	Reflector	Voltage	Sensor	Emergency	Lamps
e-conolight Linear Fluorescent	4	T5	W = White	U = Universal (120/208/240/277) (hardwire only) D - Dual Volt (120/277) (hardwire for E-option) S = 120V 3-wire Straight Blade (cord & plug) 1 = 120V 3-wire (cord & plug) 2 = 277V 3-wire (cord & plug) 3 = 208V 3-wire (cord & plug) 4 = 240V 3-wire (cord & plug) 8 = 120V 4-wire for E option (cord & plug) 9 = 277V 4-wire for E option (cord & plug) <i>4-wire required for E-option if fixture is to be switched</i>	N = None K = With Sensor	N = None E = Emergency capable <i>E option only available with voltages D, 1, 2, 8, 9 Voltages 1, 2 to be used if fixture is not to be switched</i>	0 = None 3 = 3500K 4 = 4100K 5 = 5000K

e-conolight®

LINEAR FLUORESCENT 4-LAMP T5HO LOW BAY WHITE REFLECTOR

Emergency Ballasts

Single lamp field installable Plug-N-Go emergency ballast option available on 120-volt or 277-volt only.

- Easy field installation and maintenance of battery packs
- For use with E-conolight Linear Fluorescent fixtures only
- Will operate one lamp for 90 minutes
- Dual voltage (120V or 277V) fixture must be ordered with "E" option
- Fixture must be purchased with "E" option
- Factory pre-wired for easy Plug-N-Go field installation
- UL Listed 924 emergency ballast



• 800 initial lumens
CAT.# E-LNACLEB08D



• 1150 initial lumens
CAT.# E-LNACLEB14D



• 2700 initial lumens
CAT.# E-LNACLEB30D

Accessories



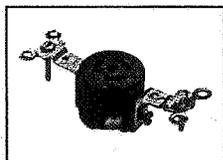
Steel wire guard (white)
Mounting hardware included

CAT.# E-LPWG4



Flat clear acrylic lens
With white painted steel end covers

CAT.# E-LPLENS4



Mounting/Safety cable
Cable Length: 5-feet, field adjustable
Note: Requires 2 per fixture if used for mounting

CAT.# E-LNACSC5

Locking-Type Receptacle (3 blade twist lock)
(120V, 3-wire, NEMA L5-15R)
(277V, 3-wire, NEMA L7-15R)
(208/240V, 3-wire, NEMA L6-15R)

CAT.# E-LNACRCPT31 (120-volt)

CAT.# E-LNACRCPT32 (277-volt)

CAT.# E-LNACRCPT34 (208/240-volt)

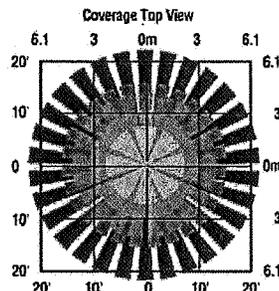
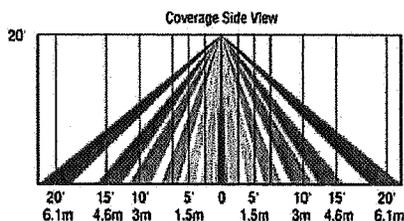
Locking-Type Receptacle (4 blade twist lock)
(120V, 4-wire, emergency units only, NEMA L14-20R)
(277V, 4-wire, emergency units only, NEMA L16-20R)

CAT.# E-LNACRCPT1 (120-volt)

CAT.# E-LNACRCPT2 (277-volt)

Motion Sensor

Temperature 25°C (77°F)



The motion sensor uses passive infrared technology that reacts to changes in infrared energy (moving heat) within the coverage area. During operation if motion is detected within the sensor's coverage area, the relay in the sensor closes and the lighting load is automatically turned on. When motion is no longer detected for the duration of the time setting, the relay opens and the lighting load is turned off. The occupancy sensor includes independent field adjustable time delay settings. The time delay setting can be adjusted from 30 seconds to 30 minutes. It is factory set at 20 minutes. Once motion is detected, the lighting load will remain unchanged until the set time cycle is completed.

Lens coverage: 20 ft (6.1m) optimal mounting height and 40 ft (12.2m) diameter coverage area with a 360° circular pattern. The minimum and maximum mounting height are 10 ft (3m) and 30 ft (9.1m) respectively. Lens mounting height to coverage radius ratio is 1:1.



Pure Voltage Inc.
 8100 W Balmoral Ave
 Chicago, IL 60656

Estimate

Date	Estimate #
9/18/2013	53

Name / Address
Ravenswood Studio 6950 Central Park Lincolnwood, IL

Project

Description	Rate	Material	Qty	Total
Disconnect existing T12 Light Fixtures/ Install new T5 Linear Florescent Fixtures	82.00		168	13,776.00
Material	19,150.00	168 Fixtures x 115.00ca.		19,150.00
Total				\$32,926.00

Customer Signature _____

Phone #
773 717 VOLT

E-mail	Web Site
info@pure-voltage.com	www.pure-voltage.com



September 19, 2013

Ravenswood Studios, Inc.
Attn: Mr Rich Walthers
6900 N. Central Park Ave
Lincolnwood, IL 60712

Re: Lighting upgrades
6950 N. Central Park

Proposal

We are pleased for the opportunity to submit a proposal in reference to the above-mentioned project. We intend to include the following:

1. Remove & dispose of approx. [168] existing 8', 2 lamp, fluorescent fixtures.
2. Furnish & install [168] Metalux # HBL-454T5-L5 [4lamp T5 HO fixture
3. w/5k lamps] in same locations as existing. New fixtures to be mounted to bottom of bar joists as discussed on site.
4. Furnish & install new branch wiring as needed to extend existing circuits
5. Reuse existing controls for new lighting.

For the sum of: \$56,720.00

QUALIFICATIONS

1. 20 % deposit required, additional 30 % payment upon delivery of fixtures & final payment due upon completion of work.
2. All patching and painting is by others.

3. Permit fees by owner.

Proposal is valid for thirty (30) days upon receipt. Code upgrades, if required, are not covered in base bid. All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance. Brilliant Electric, Heating & Cooling Inc. will not be responsible for any damage to owner's items. Note: We may withdraw this proposal if not accepted within 30 days.

Brilliant Electric, Heating & Cooling, Inc.



Thomas P. Heskin

Permit fees and code upgrades are not included unless specified. Owner to carry fire, tornado and other necessary insurance. Owner to relocate any items of concern. Any and all painting, patching, and cleaning is the owner's responsibility. I, the undersigned, agree to pay reasonable attorney's fees and court costs in the event of legal action. A monthly service charge of 1.5% will be added after 30 days.

ACCEPTANCE OF PROPOSAL-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____ Signature _____

Date of acceptance _____



VILLAGE OF LINCOLNWOOD

Property Enhancement Program

Application for Participation

Applicant Information

Applicant's Name: Ravenswood Studio Inc.
 Applicant's Address: 6900 N. Central Park Ave.
 E-Mail Address: RICH@RAVENSWOODSTUDIO.COM
 Contact Person for Project: RICH WALTHERS
 Daytime Phone Numbers: Voice: 847.679.2800 FAX: 847.679.2805
 Applicant is (check all that apply) Tenant Property Owner
 Number of Year's in Lincolnwood: 7
 Contact Name/Contact Information for Applicant's Agent or Architect (if any) NONE

(Note: if applicant is only a tenant, attach a letter from the property owner granting permission for project)

Property Information

Project Property Location/Address: 6950 N. Central Park Ave.
 Property Owner Name/Address: MICHAEL SHAPIRO
 This Property is: Retail Office Industrial Other (explain) _____
 Number of businesses on-site: 1
 Name of All Businesses/Tenants on site: Ravenswood Studio Inc

Size of Building (dimensions or total square feet) 30,436 sq ft Number of stories in Building 1
 Size of Property (dimensions or total square feet) N 177.33' E 151.31' S 239.6' W 164.98'
 Number of Parking Spaces on Property 20
 Last Year Property was Sold: 2013 Last Real Estates Taxes Paid \$ 131,221.00
 Property Tax Index Number(s) (PIN): 1035 107 002 0000 and 1035 135 008 0000

(Note: Attach a photo of this property, land survey, title report, legal description and information regarding property insurance)

Project Information

Total Anticipated Project Cost: \$ 108,000.00 Amount Requested From Village \$ 50,000.00

Project Scope: Describe and identify all the exterior improvements proposed for this Property
(Use additional paper if necessary to fully describe proposed project and proposed improvements)

- SEE DESCRIPTION ON FOLLOWING PAGES -

If approved, estimated project completion date: _____

Note: Attach line item cost estimate, site plan/landscape plan/drawings or additional information to fully describe this project.

-OVER-

Application Statement

(Read and Sign Below)

I hereby make application to participate in Lincolnwood's Property Enhancement Program (PEP). In making this application I understand that the purpose of PEP is to help create attractive, exterior improvements to business property in the Village and it is not intended to fund routine or required property maintenance. I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. I understand that all improvements made through PEP must be in accordance with Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I also understand that any work started or completed prior to approval of the project and my participation in the PEP program, is not eligible for reimbursement.

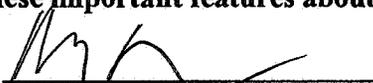
In making this application, I understand that the PEP program is highly competitive, funds are limited and selection for participation is at the sole discretion of the Village. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. As part of any Village approval, I understand that the Village may require changes or additions to my plans and intended scope of work. I recognize that a project that will be highly visible and attractive, which proposes comprehensive improvements and/or requires less Village matching funds, stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at an amount lower than requested or less than half of the anticipated cost of the project. I further understand that PEP operates as a rebate grant program and therefore if selected for participation, Village funds will be paid to me at the conclusion of the work, after submittal by me of copies of all bills and satisfactory evidence of their payment. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs incurred by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project. I acknowledge cash payment(s) for work under this program is not acceptable and understand it is my sole responsibility to provide the Village clear and convincing documentation of the costs I have incurred and paid.

While I understand that all contracts will be between my chosen contractor(s) and myself, I also understand that if I am approved to participate in the PEP program, I must competitively bid the improvement work and provide evidence of competitive bidding to the Village. I also understand that I will be expected to select the lowest responsible bidder, or alternatively provide a reasonable explanation for choosing another contractor, and will obtain Village approval prior to engaging any contractor.

Although PEP is considered a grant program, I understand that the Village has an interest in the longevity of the improvements made and therefore, if within 5 years of the completion of PEP funded improvements, said improvements are subsequently removed or damaged, (except by an Act of God), I shall have an obligation to reimburse to the Village, grant funds provided and I will repay the Village, on a pro-rata basis, the PEP Grant amount provided me. To ensure the Village's interest and repayment, I agree to carry property insurance on the subject property, name the Village as an additional insured and I further consent to this reimbursement obligation being recorded as a covenant on the subject property. In making this application I understand and agree that if selected for PEP participation, I must follow any and all program requirements (including securing all Village permits as may be required), in order to remain eligible for the rebate grant.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the PEP Program.



APPLICANT SIGNATURE

9/19/13

DATE

THE FOLLOWING REQUIRED APPLICATION ITEMS ARE ATTACHED TO THIS APPLICATION

- Land Survey of Subject Property
- Title Report for Subject Property
- Legal Description of Subject Property
- Line Item Estimate of Proposed Improvements
- Proposed Site Plan/Landscape Plan/Elevation Plan(s)
- Photo(s) of Subject Property
- Name/Address/Policy Number of Property Insurance Company

PEP Grant

Company Background

Ravenswood Studio was founded by Michael Shapiro in 1989 on Ravenswood Avenue in Chicago and has enjoyed steady progressive growth. The company moved from its original Ravenswood Avenue location to a larger space on Elston Avenue and then quickly to a new larger 22,000 sq. ft. space back on Ravenswood Avenue.

As we began to outgrow that facility we found the building at 6900 North Central Park Avenue in Lincolnwood and purchased it in 2007. Lincolnwood was very desirable due to its location close to suppliers, staff and the highway. It has been a very successful move for us.

We quickly filled the 60,000 sq. ft. building with 45 highly skilled people building and installing opera sets, museum exhibits and corporate visitor center experiences for facilities and institutions all over the world.

During this time we also created a separate company, Luci Creative which is involved in strategic planning, design and development of interpretive plans, interactives design, graphic and exhibit design for many of the best museums in the country. Ravenswood Studio works closely with Luci to offer complete design build services to our clients.

We are a Lincolnwood success story. We have been here for 7 years and are at the point now where we need to expand again. We have the ability to increase our shop from 60,000 to 90,000 sq. ft. with the acquisition of 6950 North Central Park Avenue. This puts us in the upper echelon of scene shops in the world. We want to continue to grow our staff and expand within the community and continue to invest in the community.

Brief Project Description

There are four components to this PEP Grant request to improve the exterior and the immediate vicinity of this property.

1. The side driveway is gravel and broken asphalt. It is an eyesore when you drive by on North Central Park Avenue. We propose to pave it from the street to the property line that abuts the proposed bike path. I believe it has encouraged some illegal dumping on the city's right of way in the back because it looks like no one owns it or it is responsible for it. (see photos)

2. We propose to replace all of the dock doors on the building to match the white door with our logo on it like we have done at our 6900 loading dock. (see photos)
3. We would like to upgrade all of the single pane steel frame windows with energy saving double glazed thermopane windows filled with Argon gas. We did this at 6900 in 2008 and in addition to letting in more daylight it is cooler in the summer inside and warmer in the winter because of these windows. We would also replace the front door and sidelights and replace the canvas awning with the arched metal awning similar to what is on the front of the 6900 building. (see photos) All of the metal framing from the windows and doors as well as the glass will be recycled.
4. We will clean up the weeds and debris near the property line in the back of the building so that if and when the bike trail path is developed the back of the building will be as pleasing to the eye as the front. We will also landscape the front of the building with plantings similar to the front of the 6900 building.

We will also be doing extensive brick work, tuckpointing on the building in conjunction with the upgrades listed above but this work is not part of this grant request.

We have received many positive comments on how our 6900 building has been maintained and landscaped and we intend to make 6950 a nice addition to our facility. We feel that this part of the Business Park will benefit significantly from these improvements and that Central Park Avenue will be upgraded as well.

Line Item Estimate of Proposed Improvements

Item	Projected Cost*
1. Asphalt Drive	\$38,000.00
2. Dock Doors	\$15,000.00
3. Windows, front door	\$55,000.00
*Estimates attached	\$108,000.00

Pep Grant

Summary of project estimates

1. Asphalt Drive	Cost
Blackhawk Paving	\$29,910.00
KMI Building Services, Inc.	\$38,637.00*
N. Suburban Asphalt Maintenance	\$29,865.00
2. Dock Doors	
Industrial Door Company	\$14,200.00*
Raynor Door Company	\$9,888.34
Overhead Door Corp.	\$16,000.00
3. Windows, front door	
A to Z Windows & Doors, Inc.	\$29,698.00
Scientific Home Services Ltd.	\$28,125.00*
Softer Lite Window Company	\$56,650.00
Best Brickmasters (Lintels)	\$20,520.00
Star Tuckpointing (Lintels)	\$22,150.00*
*Total	*\$103,112.00

Attached are copies of all estimates that we received.

*We have not interviewed any of these companies in depth as yet but we are considering the companies with an asterix based on a preliminary assessment.

Regarding Item#3 two items are selected; one for the lintels and one for the actual windows. This combination represents the lowest competent bidder for this part of the total project.

Window Bids



7240 N. St. Louis Ave. Skokie, IL 60076

(847) 752-0370 Fax (888) 662-9085

Remodeling Proposal

Submitted To: RAVENWOOD STUDIO
6900 CENTRAL PARK AV
LINCOLNWOOD, IL 60712

ATTN: LAYNE

PHONE: 847-679-2800 DATE: 7/29/13

CONTRACTOR LICENSE NO.	JOB PHONE NO.
JOB NAME / NO.	
JOB LOCATION	<u>6950 CENTRAL PARK AV</u>
ARCHITECT	DATE OF PLANS
APPROXIMATE STARTING DATE	APPROXIMATE COMPLETION DATE

We hereby submit specifications and estimates for: SCIENTIFIC TO FURNISH + INSTALL THE FOLLOWING:

40 - S.H.S. 2100: ALUMINUM THERMAL REPLACEMENT PICTURE WINDOWS IN WHITE WITH LOWE GLASS ARGON GAS.

TO BE INSTALLED COMPLETE AS 6 - SINGLE PICTURE WINDOWS + 17 - TWIN PICTURE WINDOW UNITS.

1 - ANNEALED SILVER ALU GLASS ENTRY DOOR / Sidelite / Transom IN SAME CONFIGURATION AS EXISTING. TO HAVE 1" DOUBLE PANELED LOWE GLASS, ENTRY LOCK, HANDLE + CLOSER.

TO BE A LEAD SAFE INSTALL.

CLEAN + HAUL AWAY ALL DEBRIS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon a written change order. The costs will become an extra charge over and above the estimate. This is to include, but is not limited to, hidden damages that are uncovered during the course of the job and additional work required by local building inspectors.

All elements of this agreement are contingent upon strikes, accidents or delays beyond our control. The estimate does not include material price increases, or additional labor and materials which may be required should unforeseen problems arise after the work has started.

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Cancellation must be done in writing.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

_____ dollars (\$ 28,125.00).

Payment to be made as follows:

* 11,250.00 DOWN PAYMENT

* 16,875.00 DUE ON JOB COMPLETION

[Signature] JON KOLOMS
 Authorized Signat

Note: This proposal may be withdrawn

Acceptance of Proposal: The above prices, specifications and conditions are authorized to do the work as specified. Payment v

Signature _____ Date _____ Signature _____

Scientific Home Services LTD
 Treating your Home as if it was ours
Jonathan Koloms
 Vice President

7240 N. St Louis Ave
 Skokie, IL 60076
 Jon@shschi.com



847-752-0370 x2
 888-662-9085 Fax

A to Z Windows & Doors, Inc.

4035 Joliet Ave
Lyons, IL 60534
Ph. (708) 443 - 1400
Fax: (708) 442 - 6262

ESTIMATE

Customer Name: Layne Phelps
Address: 6900 North Central Park
Lincolnwood, IL 60712
Tel: 847 - 679 - 2800

This is a quote that you requested for:

Furnish and Install:

40 Alside Vinyl Replacement Windows, Ultramaxx series, Picture Window style and 1 Aluminum Entrance Door Unit. All with LowE Glass and Argon Gas, color White interior & exterior: \$27,498.00

or

Furnish and Install:

40 Aluminum Thermal picture windows, and 1 Aluminum Entrance Door Unit. All with LowE Glass + Argon Gas, color white interior & exterior: \$29,698.00

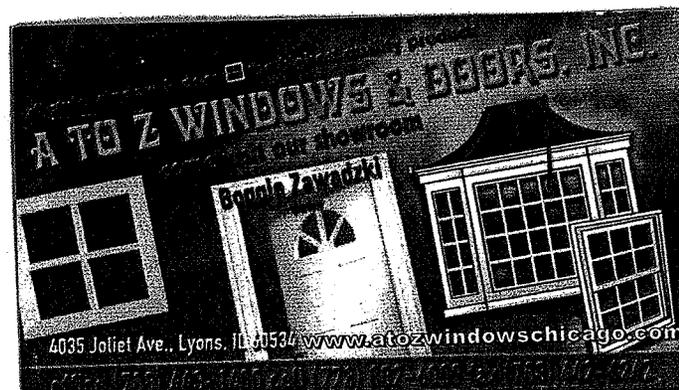
or

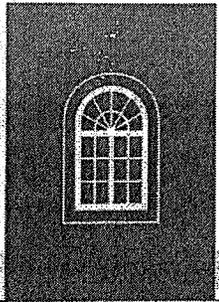
Furnish and Install:

40 Fiberglass Picture Windows, and 1 Aluminum Entrance Door Unit. All with LowE Glass + Argon Gas, color white interior & exterior: \$33,588.00

If you have any questions, please feel free to contact me at: 708-443-1400.

Thank you,
Monika





Softer Lite Window Company

SHINE THROUGH®

Chicago
5800 N. Northwest Highway
Chicago, Illinois 60631
Phone 773.774.6400
Fax 773.774.6506

Milwaukee
W290 S5298 Ridgefield Road
Waukesha, Wisconsin 53189
Phone 262.853.2130
Fax 262.968.2165

www.softerlite.com

Ravenswood Studio
6900 N. Central Park
Lincolnwood, IL 60712

August 5, 2013

Att: Layne

Re: Window Replacement Proposal

We propose to remove the existing, supply, and install the following 33 WOJAN Windows into 23 Existing Openings:

WOJAN Model 4500 AW100 Rated Fixed Aluminum Windows.

- 3- Type A Opening Size of 47" x 63" Single Lite Fixed
- 3- Type B Opening Size of 44" x 50" Single Lite Fixed
- 7- Type C Opening Size of 95" x 63" Single Lite Fixed
- 10- Type D Opening Size of 126" x 52" 2-Lite Fixed

Extruded aluminum with a thermal break frame and sash design.
 Extruded aluminum interior trim with continuous clip for installation.
 Std. painted finish to Meet AAMA 2603 in std. Wajan White color.
 1" insulated glass with 1/4" Clear Annealed Lites and 1/4" Clear Annealed Solarban60 Low E Lites and Argon Gas.
 Gray Tinted lites at openings Type A & C.
 Exterior sealant applied to be Dow Corning Silicone in a std. mfg. color.
 Shop drawings and Sales Tax included.
 Clean-up and haul away old windows and debris.

1-Storefront Entrance Door

Approx. Opening Size of 78" x 102"
 Remove the existing, supply, and install 1 Medium Stile Storefront Door, Transom, and Sidelite.
 2" x 4 1/2" aluminum thermal break framing, Painted White.
 1" insulated glass with Gray Tinted tempered lites with Low E and Argon.
 Push/Pull Handle w/Paddle, Std. Hinges and Closer.
 Threshold and Weatherstrip.

Total Cost: \$56,650.00

Add: \$315.00

Alternate for electric Strike.

Lead Time: Material approx. 10-12 weeks after shop drawing approval and final measurements.

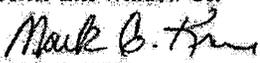
Warranty: 5 years on the insulated glass seal.
 10 years on the painted finish for chipping, cracking, peeling, and fading.
 1 year on all parts and labor.

Payment: To be agreed upon.

Exclusions: No permit costs or canopy costs included if required.
 No electrical work or hook-up of the electrical strike option included.
 No concrete, masonry, steel lintels, or brick repairs included if required.
 No moving or re-installing of residents blinds, drapes, shutters, included.
 No moving of occupants furniture or personal items included.
 No final cleaning of glass included.

Please contact me if you have any questions.

Thank you for the opportunity to bid this project.

Softer Lite Window Co.

 Mark G. Kane

Pricing subject to review aft



Softer Lite Window Company

SHINE THROUGH

Mark G. Kane
 5800 N. Northwest Highway
 Chicago, IL 60631
 Phone 773.774.6400
 Fax 773.774.6506
 www.softerlite.com
 mark.kane@softerlite.com

Lintel Bids



Tuckpointing Inc.

5816 W. Irving Park
Chicago IL, 60634

Office: (773) 286-3560
(708) 829-6471

Fax: (708) 453-6706

PROPOSAL

Number

Date

9/10/2013

Proposal Submitted to:		Job Site Information:	
NAME MICHAEL SHAPIRO		JOB NAME LAYNE 773-412-4081	
ADDRESS 6950 N CENTRAL PARK		JOB LOCATION	
CITY LINCOLNWOOD	STATE IL	ZIP CODE	JOB PHONE 224-233-0703
DESCRIPTION			PRICE
<p>The following work needs to be performed on the building in order to prevent further deterioration of bricks above windows; All beam replacements will include:</p> <p>Prep for the work to be performed, removal of necessary bricks above windows, removal of old lintel, installation of new primed and painted steel lintel, installation of flashing, weep ropes and end dams, stainless steel drip edge and rebricking opening.</p> <p>(1 beams will have the outside flange removed, remaining 1 beam to be primed and painted and new flange bolted or welded to existing 1 beam)</p> <p>(upgrade to Zinc dipped lintels at additional charge per opening; Single \$100, Double \$150)</p>			
<p>East and South Elevation 3 SINGLE WINDOWS @ \$650 7 DOUBLE WINDOWS @ \$950 1 DOOR @ \$950 West and North Elevation Remove and replace 10 lintels same as above plus reset bricks above openings up to roof @ 1,100</p>			9,550 11,000
<p>Make new opening in wall between two buildings. New opening size 10 foot X 12 foot. Install new I beam. Finish off sides as necessary.</p>			5,500
<p>Spot grind out mortar at lintel cracks and limestone sills on west and north elevation. Fill top horizontal cracked limestone joints using Dow Corning 790 sealant caulk on joints. Spot-tuckpoint cracks larger than hairline near windows and limestone sills with color match using "Type N mortar". Brush finish.</p>			1,600
<p>We hereby propose to furnish material and labor - complete in accordance with the above specifications for _____ dollars \$ _____</p> <p>Payment to be made as follows:</p> <p>25% DOWNPAYMENT AT SINGING</p> <p>25% PAYMENT AT START</p> <p>50% AFTER WORK IS COMPLETED</p>			
<p>All matter is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. Our Company and workers are fully covered by Workman's Compensation and Liability insurance. All of the work done is covered by a 3 year labor and material warranty. Waterproofing warranty liability is limited to labor and material for waterproofing areas worked on. Permit fees are not included unless otherwise stated. Waste removal is included. Past due accounts are subject to 1.5% per month interest. Proposal is valid for 30 days from issuance.</p>			
			<p>Authorized Signature: x <i>Peter Kleszcz</i></p> <p>Vice President - Star Tuckpointing</p>
<p>Acceptance of Proposal. The above prices and specifications are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p>			<p>X Signature</p> <p>X Signature</p>
<p>_____ Date of Acceptance</p>			

**CONTRACT AGREEMENT
BEST BRICKMASTERS**

**** **BEST BRICKMASTERS** ****
COMMERCIAL * RESIDENTIAL * INDUSTRIAL
RENOVATION * REMODELING
LICENSED * BONDED * INSUR

5216-18 N. Elston Ave.
Chicago, IL 60630
Tel. (773) 794-1400
Fax (773) 794-1490
office@illinoishomeimprovement.com



www.bestbrickmasters.com

Masonry

Proposal submitted to:

Phone Numbers:

Job name:

<p>Mike Shapiro Tim Carroll 6900 N. Central Park Ave. Lincolnwood, IL 60712</p>	Home: -	<p>MASONRY</p> <p>Job location 6950 N. Central Park Ave. Lincolnwood, IL 60712</p>
	Work: (224) 233-0703	
	Fax: -	
	Cell: (773) 885-4659	
	email: mike@ravenswoodstudio.com	

We hereby propose to furnish labor and material-complete in accordance with specifications below, for the sum of:

Payment to be made as follows Deposit of **25%** with signed contract, second payment of **50%** on start of job and balance upon completion.

Note: This contract may be withdrawn by us if not accepted in 30 days.

Authorized

signature

Prepared by: **Eric Wrobel / JB**

Date: **7/8/2013**

Eric Wrobel - President

LINTEL REPAIR OR REPLACEMENT DEPENDING ON SIZE AND CONDITION

The brick masonry above windows is supported by steel lintels. Those lintels are in advanced stage of rusting process. As steel corrodes it expands up to 10 times its original dimension. The expansive forces from corrosion have caused mortar joint cracks and bricks to become displaced. In order to stop further structural damages, new lintels have to be installed in place of defective ones.

The following is the scope of the work for installation of new or repair of existing lintels:

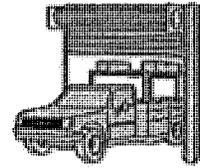
1. Remove and save bricks located directly above lintels.
2. Remove and dispose only defective outer lintel. If we find "I" beam above window, we will cut out outer lower flange.
3. Lower flange is always in worst shape since it is exposed to exterior elements and supporting exterior rows of bricks.
4. Install new lintels. Lintels will be primed with rust inhibitor primer and will receive a self-adhesive rubberized asphalt flashing and weep tubes with wicks to evaporate any water that may penetrate area in future.
5. Install previously removed bricks back after new lintels are installed in a plumb level position.
6. We will try to save as many existing bricks as possible. However, there is a possibility that some of them will be damaged during removal. If it happens we will use new bricks. New bricks will be matched as close as possible to existing. Contractor will not guarantee 100% matching.
7. We will then apply new mortar to match existing in color as much as possible. Contractor will not guarantee 100% matching. New mortar can be lighter or darker.

The following is the pricing outline for lintel repair or replacement:

	Price per unit	# of units	Total Cost
- Window facing East / Front -single reuse existing stones	\$ 560.00	3	\$ 1,680.00
- Window facing East / Front -double reuse existing stones	\$ 940.00	6	\$ 5,640.00
- Window facing North & West Back and Side, large double	\$ 1,320.00	10	\$ 13,200.00
TOTAL:			\$ 20,520.00

* Prices are valid if all specified work is done at the same time.

Overhead Dock Door Bids



Job Site: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Date: 6/11/2013
Salesman: Warren Wyckoff
Estimate #: 42054

Attn: Tim Carroll

This Proposal is valid for 30 Days

Bill To: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Page 1 of 4

Attn: Tim Carroll

Project: new dock doors - new building

Industrial Door Company proposes to furnish the following and Install for the sum of \$5,800.00

Item #1 - Steel insulated sectional doors - reuse operators
Remove the two Exterior wood doors and haul away.

Install Two approx. 12' wide x 10' tall THERMAL SERIES steel insulated sectional doors including;

- 14.5 R value
- white baked enamel finish
- section to section weather stripping,
- perimeter weather stripping package,
- full width internal hinge reinforcing on the top and bottom of each section,
- thermal break between the inner and outer door skins,
- single end styles
- 2" 75lb test rollers,
- 2" normal headroom tracks
- three 36" x 16" clear insulated window in center of #3 section
- 30,000 cycle springs
- interior slide locks
- manual pushup operation or reconnect existing operators

Item #2 - Steel insulated sectional doors and new operators
Remove the two Exterior wood doors and haul away.

\$8,400.00

Install Two approx. 12' wide x 10' tall THERMAL SERIES steel insulated sectional doors including;

- 14.5 R value
- white baked enamel finish

Primary Quote is shown on this page. Any alternative quotes may be shown here or on the following page(s).
Above Estimate does not include temporary repairs unless stated in the face of this Estimate Contract.

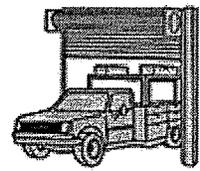
Taxes:	Included	Terms:	Upon Completion
Delivery Shall Be:	1-2 weeks		After Approval of Drawings and Field Dimensions
Guarantee:	one year		GC04290D
Work Not Included:	permits if required,		

All estimates are subject to IDC Terms and General Conditions and when accepted by the customer, subject to the final approval of an officer of this company.

Accepted by: _____ Accepted for IDC by: _____

Date: _____ Title: _____

We take care of your doors so you can take care of business!



Job Site: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Attn: Tim Carroll

Bill To: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Attn: Tim Carroll

Date: 6/11/2013

Salesman: Warren Wyckoff

Estimate #: 42054

This Proposal is valid for 30 Days

Page 2 of 4

Project: new dock doors - new building

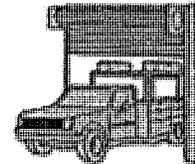
- section to section weather stripping,
 - perimeter weather stripping package,
 - full width internal hinge reinforcing on the top and bottom of each section,
 - thermal break between the inner and outer door skins,
 - single end styles
 - 2" 75lb test rollers,
 - 2" normal headroom tracks
 - three 36" x 16" clear insulated window in center of #3 section
 - 30,000 cycle springs
 - Install new commercial trolley operators
 - emergency disconnect,
 - reversing logic,
 - adjustable clutch,
 - driven limits,
 - Newly required by OSHA & UL325, "deadman" photo eye within 6" of the floor
 - reconnect existing wiring
 - set limits
 - test operation
-

Above Estimate does not include temporary repairs unless stated in the face of this Estimate Contract.

GC04290D

All terms, conditions, responsibilities, agreements, limitations, references, Terms and Conditions, signatures, etc. on page 1 of this Proposal and Contract are in full effect and force on this page of the Proposal and Contract as if they appeared on this page.

We take care of your doors so you can take care of business!



Job Site: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Attn: Tim Carroll

Bill To: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Attn: Tim Carroll

Date: 6/11/2013

Salesman: Warren Wyckoff

Estimate #: 42054

This Proposal is valid for 30 Days

Page 3 of 4

Project: new dock doors - new building

IMPORTANT ADDITIONAL INFORMATION

Ask about adding safety devices for additional protection.

Additional safety devices are particularly needed in pedestrian traffic areas or in residential areas.

Leases available on some of our door products for well qualified buyers

- | | |
|-------------------|------------------------|
| - Floor Sensor | - Feather Edge |
| - Sensing Eye | - Phantom Feather Edge |
| - Approach Sensor | - Approach Mat |
| - Presence Sensor | - Shaft Lock |
| - Motion Sensor | - Spring Lock |
| - Loop Sensor | - Cable Lock |

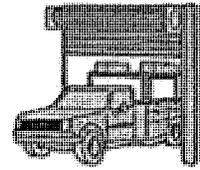
- Customer (buyer) to make available MSDS sheets prior to the work starting.
- Customer supplied safety training is not included in this contract unless otherwise stated on the face of this Estimate & Contract and will be added as an extra at IDC current hourly rate.
- Electric controls to be mounted with a clear view of the opening and conform to current OSHA and UL standards by other than IDC at no cost to IDC
- Electrical conduit, wiring, hookups, mounting of controls, etc. is by other than IDC at no cost to IDC
- Barricades, traffic control, guard service, board-up, finish painting, alarm work, etc. are done by other than IDC at no cost to IDC
- IDC's standard corporate coverage and limits of insurance to apply. If additional coverage is needed we will attempt to secure that coverage at additional cost to be added to the contract amount.
- Any cutting or patching required for the receipt of our equipment is to be performed by other than IDC at no cost to IDC.
- Openings and surfaces ready to receive our products to be furnished and prepared by other than IDC at no cost to IDC.
- Unloading and distribution of doors or equipment upon arrival at the jobsite is by others at no cost to IDC.
- All work is to be performed during regular working hours of the trade unless otherwise stated on the face of this Estimate & Contract.
- IDC shall be allowed uninterrupted and exclusive access to openings and required work area during Installation/Service of equipment
- delays will be charged as an extra to the contract at our standard rates effective at that time.
- Necessary permits, bonds, licenses, tests, inspections, retroactive fines, related fees, etc. by others at no cost to IDC.
- Doors, dock products, gates, operable walls, partitions and other products sold and/or serviced by IDC can cause serious injury or death. The customer (buyer) agrees to provide, to anyone using such products or in the areas affected by such products, proper training and to provide proper signage, service and maintenance per the manufacture's instructions, including daily operational checks and proper record keeping, and to remove suspect equipment from service, and agrees to indemnify, defend and hold IDC harmless from any and all claims, expenses and liability arising out of any allegations or occurrences.

Above Estimate does not include temporary repairs unless stated in the face of this Estimate Contract.

GC04290D

All terms, conditions, responsibilities, agreements, limitations, references, Terms and Conditions, signatures, etc. on page 1 of this Proposal and Contract are in full effect and force on this page of the Proposal and Contract as if they appeared on this page.

We take care of your doors so you can take care of business!



Job Site: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Attn: Tim Carroll

Bill To: Ravenswood Studio - Lincolnwood
6900 N Central Park Ave
Lincolnwood, IL 60712

Attn: Tim Carroll

Date: 6/11/2013

Salesman: Warren Wyckoff

Estimate #: 42054

This Proposal is valid for 30 Days

Page 4 of 4

Project: new dock doors - new building

-
- Unless a Maintenance Agreement is purchased from IDC any and all routine inspection, testing and maintenance per the manufacturer's recommendations is the responsibility of the customer (buyer) and the customer (buyer) agrees to indemnify, defend and hold IDC harmless from any and all claims, expenses and liability arising out of any allegations or occurrences.
 - If you the customer (buyer) do not have a copy of the manufacturer's maintenance instructions within (7) working days of the completion of the installation then the customer (buyer) is to contact IDC and a set will be forwarded to you.
 - Local compliance with any safety code requirements relating to the use of this equipment is the responsibility of the customer (buyer). If deletion of the safety devices occurs, customer (buyer) agrees to indemnify, defend and hold IDC harmless from any and all claims, expenses and liability arising out of any allegations or occurrences. Before any changes in operation or equipment are made, contact IDC and do not remove any safety devices provided. It is important to note that modification of any equipment supplied by IDC without the written approval of IDC may void all warranties whether written or verbal. Use of the equipment installed by IDC in applications other than that specified at the time of purchase without the written approval from IDC may also void all warranties. Do not remove any identification signs or warning signs.
 - In all cases the customer (buyer) is the designer of the process/business system and IDC is the installer of a component(s) in the customers (buyers) process/business system.
 - Additional safety devices and controls are available for most of our products and services. Acceptance of the products and services listed on this Estimate & Contract means you (buyer) understand the use, limitations, obligations and risks inherent with this type of product and are declining any additional information, devices or controls that may be available.
 - Customer (buyer) is to furnish a representative immediately upon completion of the installation or repair to receive training, documentation, witness testing and otherwise to take control and responsibility for the apparatus. If customer (buyer) fails to provide a representative immediately upon the completion of the work then the customer (buyer) will be responsible to contact IDC's service department within (5) working days to schedule a chargeable return trip to observe, test, and receive training and the customer (buyer) agrees to indemnify, defend and hold IDC harmless from any and all claims, expenses and liability arising out of any allegations or occurrences.
 - Fire Wall, Fire Door installation and repair approval by the "Authority Having Jurisdiction" is by other than IDC at no cost to IDC.
 - Approval from the Authority Having Jurisdiction for any and all wall/opening/building/door repairs, maintenance, or modification(s) including fire doors/systems is the sole responsibility of the customer (buyer).
 - Some fire door repairs may not use the original manufacturer's parts, may not conform to the original manufacture's specifications nor function as originally intended. The Authority Having Jurisdiction may approve repairs or modifications made to a fire door or fire door system including not using the original manufacturer's parts. The option in many cases is the replacement of the existing fire door/system. The customer (buyer) bears the sole responsibility for obtaining the approval for any and all fire door repairs or modifications from the Authority Having Jurisdiction and agrees to indemnify, defend and hold IDC harmless from any and all claims, expenses and liability arising out of any allegations or occurrences

Above Estimate does not include temporary repairs unless stated in the face of this Estimate Contract.

GC04290D

All terms, conditions, responsibilities, agreements, limitations, references, Terms and Conditions, signatures, etc. on page 1 of this Proposal and Contract are in full effect and force on this page of the Proposal and Contract as if they appeared on this page.

We take care of your doors so you can take care of business!



1653 Winnetka Rd. Northfield, IL 60093 www.raynordoor.com
 Northshore Lake County Chicago Fax
 847-441-6900 847-295-6900 773-631-6900 847-441-6914

PROPOSAL NUMBER:
20544

SOLD TO:
Ravenswood Studios
ADDRESS:
6900 Central Pky
CITY, STATE, ZIP
Lincolnwood, Illinois
ATTENTION:

SHIP TO:
Commercial Building
ADDRESS:
6950 Central Pky
CITY, STATE, ZIP
Lincolnwood, Illinois

PHONE: 224-233-0708 PHONE / FAX EMAIL: rwalters@ravenswoodstudios.com APPROXIMATE DELIVERY DATE: 3-4 weeks

DATE		SELLER'S SALESMAN				BUYER'S PURCHASE ORDER						TERMS			
09/18/13		John Bradley				This Order						Deposit, Net Upon Completion			
QUAN	MODEL	JAMB TYPE	DOOR SIZE			PAN-ELS	SECT-IONS	HEAD ROOM	INSU-LATE	LOCK	SPRING		ASTRAGAL		NET AMOUNT
			WIDTH	HEIGHT	THICK						EXT.	TOR.	DCA	U	
2	Steel Form	Wood	12'-0"	10'-0"	2"	-	5	NH	PS	IL		X		X	
1	Steel Form	Wood	10'-0"	10'-0"	2"	-	5	NH	PS	IL		X		X	
1	Steel Form	Wood	16'-0"	8'-0"	2"	-	4	NH	PS	IL		X		X	

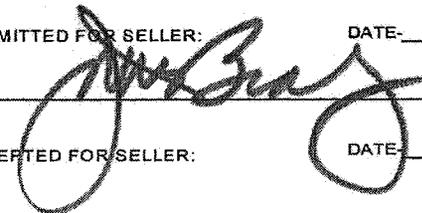
Take down and haul away the existing doors from the opening and property for disposal. Provide and install the following:
 *Steel S24 ga. ribbed style door, prefinished white exterior
 *Polystyrene insulation with protective covers, perimeter seal at header and side jambs
 *2" heavy duty normal headroom hardware mounted to the existing jambs
 *Torsion spring assembly on a shaft system
 *Inside dead bolt locking
 *4" bottom astragal to seal to the floor a best as possible

QUAN	MODEL	MOTOR			OPERATOR CONTROLS						DOOR SIZE		
		H. P.	VOLT	PHASE	RECVR.	XMTR.	P. BTN.	D. PAD	KEY SW.	P. CELL	WIDTH	HEIGHT	

Reattach the existing operators where located and adjust for smooth operation.

Please sign and return the contract with the deposit to start the order process.

TOTAL	9,888.34
DEPOSIT	4,944.17
UNPAID BALANCE	4,944.17

SUBMITTED FOR SELLER: _____ DATE: 09/18/13
 BY:  _____
 ACCEPTED FOR SELLER: _____ DATE: _____
 BY: _____

THE ABOVE PROPOSAL MUST BE ACCEPTED, SIGNED, AND RETURNED TO THE SELLER'S OFFICE WITHIN 30 DAYS THIS AGREEMENT SHALL BECOME BINDING ONLY UPON WRITTEN ACCEPTANCE BY THE SELLER AT HIS OFFICE.

WE ACCEPT THE ABOVE PROPOSAL DATE: _____
 BY:  _____
 BY: _____
 OWNER, PARTNER, OR OFFICER (STATE WHICH)

Driveway Bids



2312 N. 11TH AVE.
 Franklin Park, IL 60131
 Tel: 708-583-1708 / 847-451-1075
 Fax: 708-583-1387

Building Services, Inc.

PROPOSAL# 213340

Date: 04/29/2013

Proposal Submitted To

Work To Be Performed At

Name: Tim
 Address: (same)
 City: State: Zip:
 Cell: 773.802.1391

Name: Ravenswood Studio
 Address: 6900 N. Central Park Ave.
 City: Lincolnwood State: IL Zip: 60046
 Tel: 224.233.0712

Re: Parking Lot Repairs.

Remove existing asphalt approximately 7,500 sq. ft.

Regrade gravel base and compact.

Install two (2) precast concrete basins 4' deep x 30" wide, with a new lid and frame.

Connect each basin with 8" PVC pipe to existing drainage basin.

Back fill with gravel and compact excavated areas.

Pave with 2" of binder and 2" of surface, all to be compact to a smooth transition to surrounding areas.

Remove all job related debris.

Work to be performed during regular working hours of trade.

NOTE: Scope of work is subject to change pending Village of Lincolnwood approval.

No allowance included for permits, bonds or licenses unless otherwise specified above. All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$38,637.00

With payments to be made as follows: See Schedule A. No work to be performed without Schedule A signed and returned with proposal. This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully submitted, KMI Building Services, Inc.

Per *Delma Cozzetta*

Signature of Acceptance _____

Date _____

Masonry • Concrete • Carpentry • Hollow Metal Doors • Tuckpointing
 Paving and Seal Coating • Repairs • Office and Bathroom Remodeling

Proposal # 213340
Date: 04/29/2013

SCHEDULE A

OUR TERMS ARE:

Upon completion of our work, the balance is due within 30 days of invoicing. The Contracting Party and any and all Guarantors of the Agreement hereby knowingly and willingly agree and consent that any action, suit, or legal proceeding of any kind arising out of this Agreement or Guarantee may be brought in any State or Federal Court in the State of Illinois as well as in any other court in which such action may be properly brought. This provision is intended to provide advance consent by the Contracting Party and any and all Guarantors to the jurisdiction of the State and Federal Courts in the State of Illinois even though without said consent and courts in Illinois may not otherwise be able to obtain personal jurisdiction over said Contracting party and any and all Guarantors. Contracting Party and Guarantors agree and consent to the application of the laws of the State of Illinois to any proceeding brought by KMI Building Services, Inc. to enforce the terms of this Agreement and Guarantee. Contracting Party and Guarantors hereby agree that all invoices presented by KMI Building Services Inc., in for payment are due and payable in full within thirty (30) days after the date set forth on said invoice. Any payment that is not received within 30 days after the date of said invoice is subject to interest at the rate of 1.5% per month (18% annually). In the event KMI Building Services Inc. turns collection of any amount past due by Contracting Party or any Guarantor over to an attorney, Contracting Party and Guarantors agree to pay, in addition to any and all others amounts that may be due under this Agreement, a minimum of 25% of the principal amount due to KMI Building Services Inc. KMI Building Services Inc. in its discretion may apply any payments received after the imposition of an interest charge first to any accrued interest. Then to any costs of collection and then to principal. Any forbearance or indulgence by KMI Building Services Inc. from time to time in the assessment of interest or other charges that may be allowed under this agreement shall not be a waiver of KMI Building Services Inc. rights to insist in strict compliance with the terms of the Agreement in the future.

I _____ thoroughly understand conditions outlined in this schedule and agree to terms outlined.

Signature

Date

*Masonry • Concrete • Carpentry • Hollow Metal Doors • Tuckpointing
Paving and Seal Coating • Repairs • Office and Bathroom Remodeling*

North Suburban Asphalt Maintenance

P.O. Box 497 • Park Ridge, IL 60068 • (847) 696-1231 • Fax (847) 696-1314

Ravenswood Studio
6900 N. Central Park Ave.
Lincolnwood, IL 60712
Phone: 773-802-1391
Attn: Tim/Tim@ravenswoodstudio.com

Date: May 2, 2013
Project Location:
6900 N. Central Park Ave.
Lincolnwood, IL 60712

We are pleased to submit the following proposal for the above project:

Scope of Work: Patching **\$29,865.00**

Remove approximately 8,300 sq. ft. of damaged asphalt down to a depth of 4 inches.
Haul off site and dispose of legally.
Recompact stone base.
Pave entire area with 2 ½ inches of binder course asphalt.
Pave entire area with 1 ½ inches of surface course asphalt.
Final compacted depth will be 4 inches.

Striping:

Re-stripe existing layout, (handicapped stalls, numbers, letters, hashed lanes, etc.) using heavy yellow and/or white traffic paint. *Painting of curbs not included.

*If property is seal coated within the first season of installation we will extend your warranty for two years against premature failure or cracking.....**\$1,500.00**

Total Cost of Job: \$29,865.00

Warranty: All material is warranted as specified. All work to be completed in a workman like manner according to standard practices. Any deviation from above specifications involving extra cost will become an extra charge. Due to temperature extremes in northern climates, some expansion and contraction cracks may occur. Power steering marks may occur when turning around or parking. These will cure with use. NSAM carries all necessary insurance. A certificate of insurance will be provided upon request at no charge. All permits and fees paid for by owner. Permit obtained by North Suburban Asphalt Maintenance.

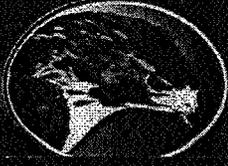
Terms: Payment due upon completion of work. Payments not received within thirty days will be charged a 1½- % service charge per month. All warranties will become null and void if payment is not received within thirty days. Customer agrees to pay all court costs and legal fees that NSAM incurs for collection of unpaid balances.

Acceptance: The above proposal is satisfactory and is hereby accepted.
You are authorized to do the work specified. Payments will be made as stated in the terms.

Respectfully Submitted,
North Suburban Asphalt Maintenance

Accepted by: _____ Date: _____

By: 



BLACK HAWK Paving

Estimate #: 5264

Submitted To: Ravenswood Studio, Inc.
Address: 6900 N. Central Ave.
Lincolnwood, IL 60712
Contact: Layne Phillips

Date: 8/14/201
Phone: (847)679-2800 **Fax:**
Job Name: 6950 N. Central Park Ave.
Job Location: Lincolnwood, IL
Prop. Owned By: Ravenswood Studio, Inc.

1. Remove & Replace 4" - In a Drive & Back Lot, patching by machine of 1 separate area(s) comprising 8,000 Sq. Feet, work to include: excavation of damaged asphalt, installation of gravel as needed, fine grade and roll base material, installation of 4" of Bituminous Concrete in 2 course(s), 2" of Binder, to be rolled and compacted while still hot to uniform appearance, 2" of hot bituminous asphalt surface course. To be rolled and compacted while still hot to uniform appearance.
NOTE: These items are figured for four (4") inches asphalt. No cores have been taken and depths are unknown. All responsibilities of asphalt depths and extras are that of the owners and will be charged accordingly for additional asphalt, trucks, dumps and labor for all depths other than stated herein. Remove all excess equipment from job site, leave job site clean. \$29,910.00
2. SUB BASE REPAIR - Drive & Back Lot area (approx. 1 Cubic Yards), work to include: Excavate 10" of rejected subbase, Haul away to approved dump area. Install 10" of CA-6. Roll & Compact \$70.00/CY
Please Note: * NO EPA TESTING.



BLACK HAWK Paving

Estimate #: 5264

Submitted To: Ravenswood Studio, Inc.	Date: 8/14/201
Address: 6900 N. Central Ave. Lincolnwood, IL 60712	Phone: (847)679-2800 Fax:
Contact: Layne Phillips	Job Name: 6950 N. Central Park Ave.
	Job Location: Lincolnwood, IL
	Prop. Owned By: Ravenswood Studio, Inc.

Special Notes:

- * 1. ALL PRIOR NEGOTIATIONS, VERBAL OR WRITTEN ARE VOID AND OF NO VALUE UNLESS MERGED IN THIS INSTRUMENT.
2. THE PERSON SIGNING THE NAME OF ANY PARTY HERETO, BY HIMSELF, AS AGENT OR ATTORNEY IN FACT REPRESENTS THAT SUCH SIGNING IS DONE WITH FULL KNOWLEDGE AND AUTHORITY AND DIRECTION TO BY THE PERSON(S) FOR WHOM SUCH ACT IS PERFORMED.
3. ALL IMPROVEMENTS PLACED UPON THE LAND BY THE CONTRACTOR SHALL CONSTITUTE A LIEN RUNNING WITH THE LAND AS WELL AS A CONTRACTUAL OBLIGATION OF THE OWNER UNTIL SAID OBLIGATION BE FULLY DISCHARGED.
4. IF THIS AGREEMENT IS NOT TO BE CONSUMATED WITHIN ONE PAVING SEASON, RENEGOTIATION OF THE LUMP SUM PRICE AND/OR UNIT PRICES MAY BE INITIATED TO COVER CHANGES IN MATERIAL, LABOR, OR CONSTRUCTION COSTS OR PRICES.
5. IF IT IS NOT POSSIBLE TO COMPLETE THE SURFACE COURSE IMMEDIATELY FOLLOWING COMPLETION OF THE BASE COURSE OR IF IT BECOMES NECESSARY TO DEFER CONSTRUCTION OF THE SURFACE COURSE UNTIL THE FOLLOWING PAVING SEASON, THE CONTRACTOR SHALL BE ENTITLED TO AN EXTRA FOR REPAIRING THE BASE TO RECEIVE THE SURFACE. THIS WILL ALSO INCLUDE ANY DEMOLITION WORK THAT IS IN CONTRACT.

All material to be as specified. All work to be done in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the original estimate. Black Hawk Paving Inc. is a non-union shop, but does pay prevailing wages when notified prior to submitting bid and acknowledged in writing; no exceptions. All agreements contingent upon strikes, accidents, material shortages, or delays beyond our control. Any below grade work involving excavation furnished by contractor is based upon normal soil conditions being free of debris, fill, underground pipes, conduits, wires, of water and not involving unusual soil conditions such as but not limited to blue clay, peat, quicksand, foundations, etc. Removal of excess soil shall be the responsibility of owner. WARRANTY: Any labor or material furnished and installed by contractor is warranted for one (1) year from date of installation against defects in material and for installation, except items beyond the control of the contractor such as settling cracks, hairline cracks, scaling or flaking of asphalt, improper base, damage or misuse by owner. Contractor liability is limited to replacement of defective material and or labor where applicable and shall not include any additional resulting or consequential liability.

PAYMENTS*** NOT MADE WITHIN THE CONTRACTUAL DUE DATE SHALL BEAR INTEREST AT TWO PER CENT (2%) PER MONTH FOR A TRUE A.P.R. RATE OF TWENTY FOUR (24%) COST OF COLLECTION, INCLUDING ATTORNEYS FEES AND COURT COSTS OF ANY BALANCE SHALL BE PAID BY OWNER. ALSO ANY LAW SUITS THAT STEM FROM ORIGINAL JOB FROM OUTSIDE ENTITIES WILL BE PAID BY OWNER AND SIGNATOR OF CONTRACT.

- * Exclusions: Permits and Associated Fees, Obstructions, Conflicts with existing utilities, Layout & Engineering, Existing SubStandard Grades, Undercutting, Impact fees, Lab and Field testing, Structure adjustments, traffic control. And anything not included in bid.

ALSO, ANY CONTAMINATES, I.E. ASBESTOS, CHEMICALS, PETROLEUMS, FUELS, MINERALS, OR ANY RELATED TYPE CONTAMINATES, DECAYED OBJECTS OR ENTITIES, ETC. TO BE REMOVED, AND OR HAULED AWAY, AND LABOR TO COMPLETE THIS TASK, WILL BE CHARGED AS AN EXTRA, OVER AND ABOVE ORIGINAL AND EXISTING CONTRACT. ALSO, ANY CONTRACTUAL WORK STOPPAGE OR HINDRANCE THAT MAY OCCUR DUE TO OWNERS FAULT, AN EXTRA CHARGE WILL BE BILLED.

This job does not include the removal and disposal of any petro-mat or paving fabric of any kind. Additional costs will occur for the trucking, labor & dumps for proper disposal.



BLACK HAWK Paving

Estimate #: 5264

Submitted To: Ravenswood Studio, Inc.	Date: 8/14/201
Address: 6900 N. Central Ave. Lincolnwood, IL 60712	Phone: (847)679-2800 Fax:
Contact: Layne Phillips	Job Name: 6950 N. Central Park Ave.
	Job Location: Lincolnwood, IL
	Prop. Owned By: Ravenswood Studio, Inc.

* Due to volatile oil prices, asphalt prices may change at any time due to increases of liquid asphalt from the plant. If this happens notification will be made to owner prior to commencement of work and cost adjustments will be made.

ESTIMATE EXPIRATION: This estimate is valid for 30 days.

MOBILIZATIONS: Price based on a 1 mobilization(s).

SALES TAX: Prices include the applicable Illinois sales tax on materials and other related taxable items to be used on this project.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer _____

Signature _____

Date of Acceptance _____

CONFIRMED:

Black Hawk Paving, Inc.

Authorized
Signature _____

Title Michael A. Davis, Principal/ Chief Estimator

Page 3 of 3

19148 S. 104TH AVENUE • MOKENA, ILLINOIS 60448 • PHONE: 708-479-0400 • FAX: 708-479-7199

Milling & Grinding • Paving & Patching • Seal Coating & Striping • Hot Crack Sealing & Routing • Concrete Curb & Walks • Excavation & Site Grading • Sewer Repairs & Construction

6950 Central Park Avenue



Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 6

ORIGINATING DEPARTMENT: Finance

SUBJECT: Consideration of a Resolution to Accept the Comprehensive Annual Financial Report for the Year Ended April 30, 2013

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Due for the consideration of the Village Board is the recommendation to accept the Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2013.

The audit of the Village's financial statements was performed by Lauterbach & Amen, LLP.

FINANCIAL IMPACT:

None.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. The Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2013

RECOMMENDED MOTION:

Move to approve a Resolution to accept the Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2013.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2013-_____

A RESOLUTION ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED APRIL 30, 2013

WHEREAS, Lauterbach & Amen, LLP, a professional accounting firm, has prepared, on behalf of the Village, the Comprehensive Annual Financial Report for the Village for the fiscal year ended April 30, 2013 (“*CAFR*”); and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interest of the Village and its residents to accept the *CAFR*;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. ADOPTION OF STUDY. The Comprehensive Annual Financial Report for the Village for the fiscal year ended April 30, 2013, attached to this Resolution as **Exhibit A**, shall be, and it is hereby, accepted.

SECTION 3. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of October, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of October, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#11698778_v1

Exhibit A

CAFR

VILLAGE OF LINCOLNWOOD, ILLINOIS



**COMPREHENSIVE ANNUAL
FINANCIAL REPORT**

**FOR THE FISCAL YEAR ENDED
APRIL 30, 2013**

VILLAGE OF LINCOLNWOOD, ILLINOIS

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED APRIL 30, 2013

Prepared by:

Finance Department

Robert J. Merkel
Director of Finance

VILLAGE OF LINCOLNWOOD, ILLINOIS

TABLE OF CONTENTS

PAGE

INTRODUCTORY SECTION

List of Principal Officials	i
Organizational Chart.....	ii
Transmittal Letter	iii - vii
Certificate of Achievement for Excellence in Financial Reporting.....	viii

FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT	1 - 2
---	--------------

MANAGEMENT'S DISCUSSION AND ANALYSIS	MD&A 1 - 10
---	------------------------

BASIC FINANCIAL STATEMENTS:

Government-Wide Financial Statements	
Statement of Net Position	3 - 4
Statement of Activities	5 - 6
Fund Financial Statements	
Balance Sheet – Governmental Funds	7 - 8
Reconciliation of Total Governmental Fund Balance to the Statement of Net Position – Governmental Activities.....	9
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	10 - 11
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities – Governmental Activities	12
Statement of Net Position – Proprietary Fund	13 - 14
Statement of Revenues, Expenses and Changes in Fund Net Position – Proprietary Fund	15
Statement of Cash Flows – Proprietary Fund	16
Statement of Net Position – Fiduciary Fund.....	17
Statement of Changes in Net Position – Fiduciary Fund.....	18

Notes to the Financial Statements.....	19 - 57
--	---------

REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Funding Progress and Employer Contributions	
Illinois Municipal Retirement Fund.....	58
Sheriff's Law Enforcement Plan Fund	59
Police Pension Fund	60
Other Post-Employment Benefit Plan	61

VILLAGE OF LINCOLNWOOD, ILLINOIS

TABLE OF CONTENTS

PAGE

FINANCIAL SECTION – Continued

REQUIRED SUPPLEMENTARY INFORMATION – Continued

Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual	
General Fund	62
Northeast Industrial District Tax Increment Financing – Special Revenue Fund	63
Motor Fuel Tax – Special Revenue Fund	64

OTHER SUPPLEMENTARY INFORMATION

Schedule of Revenues – Budget and Actual – General Fund	65 - 66
Schedule of Expenditures – Budget and Actual – General Fund	67 - 70
Schedule of Revenues, Expenditures and Changes in Fund Balance –	
Budget and Actual – Debt Service Fund	71
Combining Balance Sheet – Nonmajor Governmental Funds	72
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –	
Nonmajor Governmental Funds	73
Combining Balance Sheet – Nonmajor Governmental – Special Revenue Funds	74 - 75
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –	
Nonmajor Governmental – Special Revenue Funds	76 - 77
Schedule of Revenues, Expenditures and Changes in Fund Balance –Budget and Actual	
E-911 – Special Revenue Fund	78
Touhy/Lawndale Tax Increment Financing – Special Revenue Fund	79
Transportation Improvement – Special Revenue Fund	80
Lincoln/Touhy Tax Increment Financing – Special Revenue Fund	81
Combining Balance Sheet – Nonmajor Governmental – Capital Projects Funds	82 - 83
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –	
Nonmajor Governmental – Capital Projects Funds	84 - 85
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual	
Touhy/Crawford Area Improvement – Capital Projects Fund	86
Channel Runne Improvement – Capital Projects Fund	87
Comm Ed ROW Bike Path – Capital Projects Fund	88
Pratt Avenue Resurfacing – Capital Projects Fund	89
Village Campus Improvement – Capital Projects Fund	90
PEP – Capital Projects Fund	91
Schedule of Revenues, Expenditures and Changes in Net Position –	
Budget and Actual – Water and Sewer – Enterprise Fund	92
Schedules of Changes in Net Position – Budget and Actual	
Police Pension – Pension Trust Fund	93

VILLAGE OF LINCOLNWOOD, ILLINOIS

TABLE OF CONTENTS

PAGE

FINANCIAL SECTION – Continued

SUPPLEMENTAL SCHEDULES

Long Term Debt Requirements	
Illinois Finance Authority Loan Payable of 2009	94
Oshkosh Capital Loan Payable of 2010	95
Loan Payable of 2011	96
General Obligation Refunding Bonds of 2004.....	97
General Obligation Refunding Bonds of 2011A.....	98
General Obligation Refunding Bonds of 2011B	99
Illinois Environmental Protection Agency Loan Payable of 2008.....	100

STATISTICAL SECTION (Unaudited)

Net Position by Component – Last Ten Fiscal Years.....	101 - 102
Change in Net Position – Last Ten Fiscal Years	103 - 104
Fund Balances of Governmental Funds – Last Ten Fiscal Years.....	105 - 106
Changes in Fund Balances for Governmental Funds – Last Ten Fiscal Years.....	107 - 108
Sales Tax by Category – Last Ten Calendar Years	109 - 110
Home Rule Sales Tax by Category- Last Ten Calendar Years	111 - 112
Assessed Value and Actual Value of Taxable Property – Last Ten Levy Years.....	113
Direct and Overlapping Property Tax Rates – Last Ten Levy Years.....	114 - 115
Principal Property Tax Payers – Current Fiscal Year and Nine Fiscal Years Ago	116
Property Tax Levies and Collections – Last Ten Fiscal Years.....	117
Ratios of Outstanding Debt by Type – Last Ten Fiscal Years	118
Ratios of General Bonded Debt Outstanding – Last Ten Fiscal Years	119
Schedule of Direct and Overlapping Governmental Activities Debt	120
Direct and Overlapping Sales Tax Rates – Last Ten Fiscal Years	121 - 122
Retailers’ Occupation, Service Occupation and Use Tax Distribution – Last Ten Fiscal Years	123
Schedule of Legal Debt Margin.....	124
Demographic and Economic Statistics – Last Ten Fiscal Years	125
Construction – Last Ten Fiscal Years.....	126
Principal Employers – Current Fiscal Year and Nine Fiscal Years Ago	127
Full-Time Equivalent Village Government Employees by Function – Last Ten Fiscal Years	128 - 129
Operating Indicators by Function/Program – Last Ten Fiscal Years	130 - 131
Capital Asset Statistics by Function/Program – Last Ten Fiscal Years	132 - 133
Surety Bonds of Principal Officials.....	134

INTRODUCTORY SECTION

This section includes miscellaneous data regarding the Village of Lincolnwood:

- List of Principal Officials
- Organizational Chart
- Transmittal Letter
- Certificate of Achievement for Excellence in Financial Reporting

VILLAGE OF LINCOLNWOOD, ILLINOIS

**List of Principal Officials
April 30, 2013**

LEGISLATIVE

Village Board of Trustees

Gerald C. Turry, Village President

Ronald Cope, Trustee

Nicholas Leftakes, Trustee

Lawrence A. Elster, Trustee

Jesal Patel, Sr. Trustee

Craig Klatzco, Trustee

Renee Sprogis-Marohn, Trustee

Beryl Herman, Village Clerk

APPOINTED OFFICIAL

Charles Greenstein, Village Treasurer

ADMINISTRATIVE

Timothy C. Wiberg, Village Manager

Steven Elrod, Village Attorney

Robert LaMantia, Chief of Police

Michael Hansen, Fire Chief

Timothy M. Clarke, Director of Economic Development

Robert J. Merkel, Director of Finance

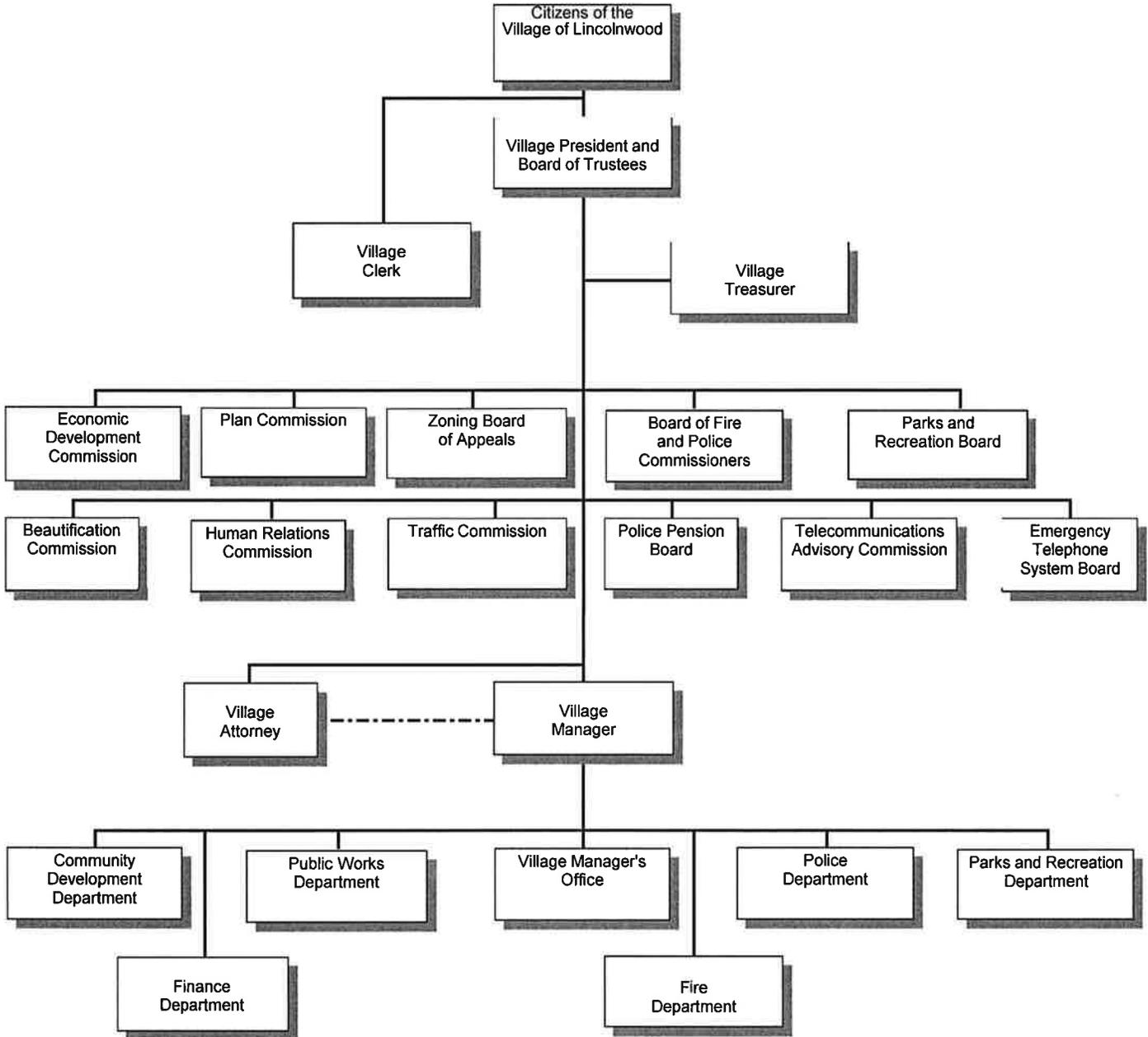
Janice Hincapie, Director of Parks and Recreation

Manuel V. Castaneda, Director of Public Works



Village of Lincolnwood, Illinois

Organizational Chart
April 30, 2013



VILLAGE PRESIDENT
Gerald C. Turry

VILLAGE CLERK
Beryl Herman

VILLAGE MANAGER
Timothy C. Wiberg



TRUSTEES
Ronald S. Cope
Lawrence A. Elster
Craig L. Klatzco
Nicholas T. Leftakes
Jesal B. Patel, Sr.
Renee Sprogis-Marohn

September 13, 2013

The Honorable Gerald C. Turry, Village President
Members of the Board of Trustees
Village Manager Timothy C. Wiberg, and
Citizens of the Village of Lincolnwood
Village of Lincolnwood, Illinois

The Comprehensive Annual Financial Report (CAFR) of the Village of Lincolnwood, Illinois for the fiscal year ended April 30, 2013 is hereby respectfully submitted. The report consists of management's representations concerning the finances of the Village of Lincolnwood. Local ordinance and State Statute require the Village to issue an annual report on its financial condition and that the financial statements are audited by an independent firm of licensed certified public accountants. This CAFR complies with these requirements. The certified public accounting firm of Lauterbach & Amen LLP was retained as auditors for fiscal year 2013. They have concluded that there was a reasonable basis for rendering an unqualified opinion that the Village's financial statements for the fiscal year ended April 30, 2013 are fairly presented in conformity with generally accepted accounting principles (GAAP). Their report is presented as the first component of the financial section of this report.

Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the Village. All disclosures to enable the reader to gain an understanding of the Village's financial statements have been included. To provide a reasonable basis for making these representations, management of the Village has established a comprehensive internal control framework that is designed to protect the assets of the government from loss, theft or misuse and to compile sufficient reliable information for the preparation of the Village's financial statements in conformity with GAAP. The cost of internal controls should not outweigh their benefits. Therefore, internal controls have been designed to provide reasonable rather than absolute assurance that the financial statements shall be free from material misstatement. The Village has fully implemented Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for state and local governments, including infrastructure reporting.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This transmittal letter is designed to complement the information presented here in conjunction with the additional information that is furnished in the MD&A. The Village's MD&A is located following the independent auditor's report.

VILLAGE OF LINCOLNWOOD PROFILE

The Village of Lincolnwood is a home-rule community as defined by the Illinois State Constitution of 1970 and was incorporated in 1911 as Village of Tessville, Illinois. In 1936, Tessville formally became the Village of Lincolnwood. Lincolnwood is a mature community that is home to approximately 13,000 culturally diverse citizens and located 10 miles northwest of downtown Chicago. The Village provides a complete variety of governmental services. Services include police and fire protection, repairs and maintenance of streets and infrastructure, garbage, yard-waste, and recycling services, property inspections and issuing of permits services, recreational and social services, water and sewer services, and other governmental services. The Village is financially responsible for the Lincolnwood Parks & Recreation Department and therefore has been included as an integral part of the basic financial statements of the Village. The Village operates a municipal water system that provides a reliable source of



TREE CITY USA



potable water purchased from the City of Chicago. The Lincolnwood School District # 74 and the Lincolnwood Library are independent legal entities, are not financially dependent on the Village, and are not included in this financial report.

The Village operates under an elected Village Board form of government with the Village President and the Trustees elected at large serving staggering four-year terms. The Village Clerk is also elected. The Village Treasurer, the Village Manager and the Village Attorney are appointed by the Village Board of Trustees. The Village employs approximately 89 full time, 10 regular part-time, and 180 seasonal summer employees in the parks & recreation and public works departments. The Village's police officers are members of the Illinois Fraternal Order of Police (FOP) Labor Council/Lincolnwood Lodge #23 whose collective bargaining agreement expires April 30, 2014. The Village's 911 emergency communication operators are members of the Illinois Fraternal Order of Police (FOP) Labor Council/Lincolnwood Communication Operators whose collective bargaining agreement expires April 30, 2016. The public works department employees of the Village are members of the Local #714 – Affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America whose collective bargaining agreement expires April 30, 2015. All other employees of the Village are not represented by any collective bargaining organization. Since 1990 the Village has contracted with Paramedic Services of Illinois (PSI) which provides fire protection and emergency medical services. The current three year contract with PSI will expire on May 1, 2016.

The Village staff prepares an annual operating budget by fund and department and presents the document to the Village Board for adoption. The budget serves as the foundation for the Village's financial planning and provides the operating tool that directs staffs' use of the Village's resources. The Village also adopts an annual appropriations ordinance as mandated by the Illinois Revised Statutes that provides the legal authority and limits for expenditures. Management may exceed budgeted amounts without formal approval of the Board of Trustees provided the amount expended for a budgeted purpose does not exceed the legally adopted appropriation for budgeted item. Budget-to-actual comparisons are presented in the CAFR.

Relevant Financial Policies

There were no material changes to financial policies during the fiscal year ended April 30, 2013. During the review of the long range financial plan it was discussed that the Village Board would consider available alternate funding for capital improvement projects such as low interest state loans and increasing fund balance reserves to provide resources for capital projects.

SIGNIFICANT ACCOMPLISHMENTS

The Village staff, at the direction of the Village Board, has been involved in the planning and implementation of a number of major projects throughout last year and some will continue into next fiscal year. These projects reflect the Village's commitment to its citizens to ensure they are able to live and work in a desirable community environment. The most significant of these projects follow:

The Village completed engineering for the second year of a five year program of replacing all the streetlights in the Village.

The Village completed improvements to Centennial Park and continued engineering work on the bike path to be constructed on the Commonwealth Edison right-of-way.

The Village completed the construction of the new Promenade in the Village Campus and installed new HVAC equipment in Village Hall.

The Village completed the second year of a five year program to repair sewers that were identified by sewer televising as needing replacement or repair.

The Village purchased a new ambulance.

FACTORS AFFECTING FINANCIAL CONDITION

The information as presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment from within which the Village operates.

Local Economy. The Village is influenced by a number of economic factors that directs its economy. The Village is recovering from the recent economic downturn at a slow pace that is also reflected in the State and Country economies. There are a number of economic factors that influence the economy of a specific community and various measures are used to gauge the economic outlook. Probably the four most notable and objective measurements are the level of retail sales, the employment level of the community, income levels in the community and the building activity. In Illinois, sales taxes are allocated based on the point-of-sale, which represents the sales in the community. Local sales tax receipts experienced an increase this year as auto sales helped to fuel the increase. The Village's portion of general sales tax receipts is based on a 1% tax rate. The State and County take the balance of 8% of the applicable sales tax rate. The sales tax receipts represent total retail sales of approximately \$487,569,000 for fiscal year 2012.

Lincolnwood's average unemployment rate has been consistently lower than the State average. Lincolnwood's median family income of \$79,142 as of the 2010 Census is approximately 20% higher than the median income for the State of Illinois. The Village's 2012 equalized assessed valuation (EAV) experienced a slight decrease from 2011 values.

Building activity increased at a minimal pace in fiscal 2013 as economic growth is continuing at a slow pace. This growth could increase in future years due to the development of property in one of the Village's Tax Increment Financing districts. The Village actively encourages economic development and the TIF redevelopment districts have served as catalysts for continued retail growth.

Long-Term Financial Planning. The Village is in the process of reviewing long-range issues and the funding alternatives for major improvements to infrastructure and equipment replacement. The goal of the planning process is to put the Village on firm ground to provide for the planned major upgrades and the continued viability of the infrastructure network.

A tool in managing the long-range planning process of the Village is the Five-Year Capital Improvement Program. This plan outlines the major project improvements and capital expenditures of the Village over the next five years. Over the next five years (2014-2018), it is anticipated that the Village will expend approximately \$44,000,000 in water and sewer, flood control, street, public building, parks and recreation, equipment and other capital improvement projects. In adherence with Village financial policies, staff is constantly seeking public and private grants and other outside sources of revenues to fund these projects. Grants received during the fiscal year ended April 30, 2013 help fund park improvements and street repairs.

Cash Management Policies and Practices. The Village's investment policy seeks to minimize credit and market risks to assure safety of principal while maintaining liquidity at a competitive yield. Investments are transacted under the "prudent person" standard with a safety, liquidity, yield, and legal priority covenant. At April 30, 2013 virtually all of the Village's deposits were insured or collateralized. Virtually 100% of the investments of the Village were in the category of lowest risk as defined by GASB Statement No. 3.

Cash which was temporarily idle during the year was invested as permitted by State statute. Short-term cash is placed in the State of Illinois investment pool (Illinois Funds). Cash invested for up to one year is invested in the Illinois Metropolitan Investment Fund (IMET) or at community banks in a secured certificate of deposit (CD). Village management continues to give priority to local financial institutions whenever possible when placing funds for investment. When placing available funds in CDs the rates are checked to assess which institution is giving the best rate of return at that time. We have seen the rates decrease to .2% for six months to one year investments. It is the Village's position that if banks in the community are competitive then investing locally will benefit all citizens and businesses.

Risk Management. The Village is a member of the Intergovernmental Risk Management Association (IRMA) for virtually 100% of its property/casualty insurance needs. IRMA is an organization of local municipalities that administers a product of self-insurance and commercial insurance coverage. IRMA also provides property/casualty and workers' compensation claim/litigation management services, unemployment claim administration, risk management/loss control consulting and training programs, and a risk information system and financial reporting service for its members.

In addition, various control techniques including safety training for certain high-risk personnel (police, fire and public works) and other Village employees are in place to minimize accident related losses.

The Village is a member of a group of seven municipalities that self-insures the medical and dental benefits for all eligible employees. The Village contributes 85 - 90% and the employee contributes 10 - 15% of the premium to fund the program. Premiums costs have been leveling off after a period of significant increases. This trend has also been widespread in the health care industry. The Village is continuously reviews various programs to control these premiums.

Pension and Other Post employment Benefits. The Village sponsors a single employer defined benefit pension plan for the police officers. The Lincolnwood Police Pension Fund is reviewed each year by the Illinois Department of Insurance and an independent actuary engaged by the Village. The Department of Insurance recommends the annual contribution that the Village must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired pensioners on a timely basis. As a matter of financial policy, the Village fully funds each year's annual required contribution to the plan as determined by the Department of Insurance. The unfunded liability is being systematically funded as part of the required annual contribution as calculated by the Department of Insurance.

The Village also provides pension benefits for the non-public safety employees through the statewide plan managed by the Illinois Municipal Retirement Fund (IMRF). Benefit provisions and funding requirements are established by the Illinois State Statutes. Participating (employees) members are required to contribute 4.5% of their annual salary and the Village is required to contribute the remaining amounts necessary to fund the future pensions. The Village's contribution rate for the calendar year 2012 (fiscal year 2013) was 10.92% of the annual salary. The Village has no obligation in connection with employee benefits offered through this plan beyond its contractual payments to IMRF.

Additional information on the Village's pension arrangements can be reviewed in Note 4 in the financial statements. In accordance with GASB Statement No. 27, "Accounting for Pension by State and Local Governmental Employers," the Village determined that there was a pension obligation of \$370,335 for the Police Pension Fund at April 30, 2013, which is the latest available data. The remaining unfunded liability is being systematically funded through June 30, 2040 as part of the annual required contribution calculated by the actuary. There was also a pension obligation of \$126,162 for the Illinois Municipal Retirement fund at April 30, 2013.

Further postemployment benefits are offered to retirees to remain in the Village's medical and dental insurance plan at the current group rates. At year end nine retirees participated in this plan. Participants pay the entire cost of the premium. The Village incurs no current costs by offering this benefit; however, claims by the covered retirees may affect the Village's overall claim experience and thus affect future premium rates. The Village has a minimal post employment benefit obligation of \$37,426 at April 30, 2013.

Additional information on the Village's pension arrangements can be found in Note 4 in the financial statements.

LOCAL INITIATIVES

The Mayor, the Trustees and the staff realize that public service is our mission. To this end the Village has undertaken the following initiatives.

Human Services. The Village provides services that directly affect the personal well being of our citizens. Under the auspices of human services the Village reaches out to those in need of beneficial intervention. A trained counseling professional provides a resource for all residents in need of family or individual counseling. Seniors receive support services such as blood pressure screening, change batteries in the smoke detectors, ambulance

service to residents, reverse 911 high speed emergency notification system, and a refund of utility taxes to eligible citizens in financial need.

The police department through the emergency communication center provides to all citizens a reverse 911 high speed emergency notification system. In case of an all out emergency or catastrophe all citizens will be notified by telephone.

The parks & recreation department of the Village facilitates the participation of children, teens, and adults with physical, mental, and emotional disabilities and their families through community recreation agencies. Without these agencies and programs many recreational opportunities would not be available to improve the quality of life for people with disabilities.

These services are provided by the Village free of charge or at a nominal fee to our citizens.

Awards

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Village of Lincolnwood for its comprehensive annual financial report for the fiscal year ended April 30, 2012. In order to receive this prestigious award, the Village published an easily readable and efficiently organized comprehensive annual financial report. This report satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year. We believe that the current comprehensive annual financial report continues to meet the Program's requirements, and we will submit the current report to the GFOA for review to determine the eligibility for a continuing certificate.

ACKNOWLEDGEMENTS

The preparation of the comprehensive annual financial report could not have been accomplished without the efficient and dedicated services of the staff of the Finance Department. I would like to express my appreciation to Joe Mangan, Accountant and all members of the Finance Department who assisted in the preparation of this report.

I would like to also acknowledge the Mayor, the Board of Trustees, and the Village Manager for their leadership and support in planning and conducting the financial affairs of the Village in a responsible and progressive manner.

Respectfully submitted,



Robert J. Merkel, CPA
Director of Finance



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Village of Lincolnwood
Illinois**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

April 30, 2012

Executive Director/CEO

FINANCIAL SECTION

This section includes:

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Combining and Individual Fund Statements and Schedules

INDEPENDENT AUDITORS' REPORT

This section includes the opinion of the Village's independent auditing firm.

INDEPENDENT AUDITORS' REPORT

September 13, 2013

The Honorable Village President
Members of the Board of Trustees
Village of Lincolnwood, Illinois

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Lincolnwood, Illinois, as of and for the year ended April 30, 2013, which collectively comprise the Village's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Village's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Lincolnwood, Illinois, as of April 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Lincolnwood, Illinois', financial statements as a whole. The introductory section, combining and individual fund financial statements and schedules, supplemental schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual fund financial statements and schedules and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



LAUTERBACH & AMEN, LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS

April 30, 2013

The Village of Lincolnwood (the Village) Management Discussion and Analysis (MD&A) is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Village's financial activity, (3) identify changes in the Village's financial position (its ability to address the next and subsequent year challenges), (4) identify any material deviations from the financial plan (the approved budget), and (5) identify individual fund issues or concerns.

Since the MD&A is designed to focus on the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Village's financial statements.

Financial Highlights

- The assets of the Village exceeded its liabilities/deferred inflows at the close of the most recent fiscal year by \$55,758,333 (*net position*). Of this amount, \$10,338,346 (*unrestricted net position*) may be used to meet the Village's ongoing obligations to citizens and creditors.
- The Village's total net position increased by \$2,784,805. This reflects the excess of current revenues over current expenses, offset by the systematic and planned consumption of the Village's capital assets that is quantified as depreciation expense. Total depreciation expense for the year was \$2,383,059.
- As of the close of the current fiscal year, the Village's governmental funds reported combined fund balances of \$21,990,062, an increase of \$1,313,108 in comparison with the prior year. Of this amount, \$9,310,408 is available for spending at the Village's discretion (unassigned fund balance). The increase during the current year was primarily due to decreased spending on capital improvement projects that were delayed during the current fiscal year.
- At the end of the current fiscal year, the unassigned fund balance of the General Corporate Fund was \$9,370,395, or 51%, of total General Fund expenditures during the current year.
- The Village's total debt decreased by \$1,954,416 (13.7%) during the current fiscal year. This was mainly due to the Village paying down scheduled principal repayments totaling \$1,656,633.

USING THE FINANCIAL SECTION OF THE COMPREHENSIVE ANNUAL REPORT

The principal focus of local government financial statements in the past has been by fund type data. This method of presentation has been modified to present two differing views of the Village's financial statements. The new financial statements' focus is on both the Village as a whole (government-wide) and on the major individual funds. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year-to-year or government-to-government) and enhance the Village's accountability.

VILLAGE OF LINCOLNWOOD, ILLINOIS MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)

Government-Wide Financial Statements

The government-wide financial statements (see pages 3-6) are designed to emulate the corporate sector in that all governmental and business-type activities are consolidated into columns which add to a total for the Primary Government. The focus of the Statement of Net Position (see pages 3 and 4) is designed to be similar to bottom line results for the Village and its governmental and business-type activities. This statement combines and consolidates the governmental funds' current financial resources (short-term spendable resources) with capital assets and long-term obligations using the accrual basis of accounting and economic resources measurement focus.

The Statement of Activities (see pages 5 and 6) is focused on both the gross and net cost of various activities (including governmental and business-type), which are supported by the government's general taxes and other resources. This is intended to summarize and simplify the user's analysis of the cost of various governmental services and/or subsidy to various business-type activities.

The Governmental Activities reflect the Village's basic services, including public safety (police and fire), public works, engineering, culture-recreation and administration. Property taxes, shared state sales and income, and local utility taxes finance the majority of these services. The Business-type Activities reflect private sector type operations (Water and Sewer), where the fee for service typically covers all or most of the cost of operation, including depreciation.

Fund Financial Statements

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is on Major Funds, rather than fund types.

The Governmental funds (see pages 7-12) are presented on a sources and uses of liquid resources basis. This is the manner in which the financial plan (the budget) is typically developed. The flow and availability of liquid resources is a clear and appropriate focus of any analysis of a government. Funds are established for various purposes and the Fund Financial Statements allow the demonstration of sources and uses and/or budgeting compliance associated therewith.

The Proprietary fund (Water and Sewer Fund) accounts for services that are generally fully supported by user fees (i.e. charges to customers). The Proprietary fund is presented on a total economic resources basis. Proprietary fund statements, like government-wide financial statements, provide both short- and long-term financial information.

The Fund Financial Statements allow the Village to address its Fiduciary fund (Police Pension Trust, see pages 17 and 18). While these funds represent trust responsibilities of the Village, these assets are restricted in purpose and do not represent discretionary assets of the general government. Therefore, these assets are not presented as part of the Government-Wide Financial Statements.

While the Business-type Activities column on the Business-type Fund Financial Statements (see pages 13-16) is the same as the Business-type column on the Government-Wide Financial Statement, the Governmental Funds Total column requires a reconciliation because of the different measurement focus (current financial resources versus total economic resources) which is reflected on the page following each statement (see pages 9 and 12). The flow of current financial resources will reflect bond proceeds and interfund transfers as other financing sources as well as capital expenditures and bond principal payments as expenditures. The reconciliation will eliminate these transactions and incorporate the capital assets and long-term obligation (bonds and others) into the Governmental Activities column (in the Government-wide statements).

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

Capital Assets

The new statement requires that these assets be valued and reported within the governmental column of the government-wide statements. Additionally, the government must elect to either (1) depreciate these assets over their estimated useful life or (2) develop a system of asset management designed to maintain the service delivery potential to near perpetuity. If the government develops the asset management system (the modified approach) which periodically (at least every third year), by category, measures and demonstrates its maintenance of locally established levels of service standards, the government may record its cost of maintenance in lieu of depreciation. The Village has chosen to depreciate assets over their useful life. If a road project is considered maintenance - a recurring cost that does not extend the road's original useful life or expand its capacity - the cost of the project will be expensed. An "overlay" of a road will be considered maintenance whereas a "rebuild" of a road will be capitalized.

FINANCIAL ANALYSIS OF THE VILLAGE AS A WHOLE

The following table reflects the condensed Statement of Net Position:

**Table 1: Statement of Net Position
April 30, 2013 and 2012
(in millions)**

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and Other Assets	\$ 28.0	27.4	2.8	2.8	30.8	30.2
Capital Assets	32.5	32.9	11.4	11.6	43.9	44.5
Total Assets	60.5	60.3	14.2	14.4	74.7	74.7
Current Liabilities	5.0	8.4	0.9	1.0	5.9	9.4
Long-Term Liabilities	5.7	7.5	4.7	4.9	10.4	12.4
Deferred Inflows	2.8	-	-	-	2.8	-
Total Liabilities/Deferred Inflows	13.5	15.9	5.6	5.9	19.1	21.8
Net Investment in Capital Assets	26.6	25.6	6.5	6.6	33.1	32.2
Restricted	12.3	11.2	-	-	12.3	11.2
Unrestricted	8.2	7.6	2.1	1.9	10.3	9.5
Total Net Position	\$ 47.1	44.4	8.6	8.5	55.7	52.9

For more detailed information see the Statement of Net Position (pages 3 and 4).

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

The Village's unrestricted net position totaled 18.5% of its net position at April 30, 2013. Approximately 22% reflects net position restricted for economic development and highway and street purposes. The remaining 59.5% reflects its investment in capital assets (e.g., land, buildings, equipment, improvements, and construction in progress), less any debt used to acquire those assets. The Village uses these capital assets to provide service to citizens; consequently, these assets are not available for spending. Although the Village's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Normal Impacts

There are six basic (normal) transactions that will affect the comparability of the Statement of Net Position summary presentation.

Net Results of Activities - which will impact (increase/decrease) current assets and unrestricted net position.

Borrowing for Capital - which will increase current assets and long-term debt.

Spending Borrowed Proceeds on New Capital - which will reduce current assets and increase capital assets. There is a second impact, an increase in invested in capital assets and an increase in related net debt, which will not change the net investment in capital assets.

Spending of Non-borrowed Current Assets on New Capital - which will (a) reduce current assets and increase capital assets, and (b) will reduce unrestricted net position and increase net investment in capital assets.

Principal Payment on Debt - which will (a) reduce current assets and reduce long-term debt, and (b) reduce unrestricted net position and increase net investment in capital assets.

Reduction of Capital Assets through Depreciation - which will reduce capital assets and net investment in capital assets.

Current Year Impacts

The Village's \$2.8 million increase in combined net position (which is the Village's bottom line) was the result of the governmental activities net position increasing by \$2.7 million and the business-type activities net position increasing by \$.1 million. The governmental activities accounted for 96% growth in the assets of the Village.

The Village has restricted net position of \$12.3 million which are used primarily for economic development and highway and street improvements. The remaining balance of unrestricted net position, \$10.3 million, may be used to meet the Village's ongoing obligations to citizens and creditors. Certain resources (e.g. Special Revenue Funds and Debt Service Funds), are generally used only for the purpose restricted by the specific revenue source.

At the end of the current fiscal year, the Village is able to report positive balances in all categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities.

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

Changes in Net Position

The following table shows the revenue and expenses of the governmental and business-type activities for the current and prior year.

**Table 2: Statement of Changes in Net Position
Fiscal Years Ended April 30, 2013 and 2012
(in millions)**

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
REVENUES						
Program Revenues:						
Charges for Services	\$ 3.4	3.3	4.0	3.5	7.4	6.8
Operating/Capital Grants and Contributions	0.6	0.5	-	-	0.6	0.5
General Revenues:						
Property Taxes	6.5	7.6	-	-	6.5	7.6
Sales, income, and use taxes	8.7	8.4	-	-	8.7	8.4
Other Taxes	3.0	2.6	-	-	3.0	2.6
Other	0.6	0.3	-	-	0.6	0.3
Total Revenues	<u>22.8</u>	<u>22.7</u>	<u>4.0</u>	<u>3.5</u>	<u>26.8</u>	<u>26.2</u>
EXPENSES						
General Government	4.7	4.7	-	-	4.7	4.7
Public Safety	9.2	9.3	-	-	9.2	9.3
Water and Sewer		-	3.7	3.3	3.7	3.3
Parks & Recreation	2.7	2.6	-	-	2.7	2.6
Interest Expense	0.2	0.3	-	-	0.2	0.3
Highways and Streets	1.3	1.2	-	-	1.3	1.2
Economic Development	1.2	1.2	-	-	1.2	1.2
Sanitation	1.0	1.0	-	-	1.0	1.0
Total Expenses	<u>20.3</u>	<u>20.3</u>	<u>3.7</u>	<u>3.3</u>	<u>24.0</u>	<u>23.6</u>
Change in Net Position before Transfers	2.5	2.4	0.3	0.2	2.8	2.6
Transfers	0.2	0.2	(0.2)	(0.2)	-	-
Change in Net Position	<u>\$ 2.7</u>	<u>2.6</u>	<u>0.1</u>	<u>-</u>	<u>2.8</u>	<u>2.6</u>

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

There are eight basic impacts on revenues and expenses as reflected below.

Normal Impacts

Revenues:

Economic Condition - which can reflect a declining, stable or growing economic environment and has a substantial impact on state income, sales and utility tax revenue as well as public spending habits for building permits, elective user fees, and volumes of consumption.

Increase/Decrease in Village Approved Rates - While certain tax rates are set by statute, the Village Board has significant authority to impose and periodically increase/decrease rates (water, wastewater, impact fees, building fees, etc.)

Changing Patterns in Intergovernmental and Grant Revenue (both recurring and non-recurring) such as state-shared revenue, etc., may experience significant changes periodically while non-recurring (or one-time) grants are less predictable and often distorting in their impact on year-to-year comparisons.

Market Impacts on Investment Income –The Village’s investment portfolio consists mainly of certificates of deposit and government securities. Market conditions may cause interest rates and investment income to fluctuate.

Expenses:

Introduction of New Programs - Within the functional expense categories (Public Safety, Public Works, General Government, etc.), individual programs may be added or deleted to meet changing community needs.

Increase in Authorized Personnel - Changes in service demand may cause the Village to increase/decrease authorized staffing. Staffing costs (salary and related benefits) represent about 40% of the Village's operating costs.

Salary Increases (annual adjustments/merit) - The ability to attract and retain (employees) resources requires the Village to strive to approach a competitive salary structure in the marketplace.

Inflation - While overall inflation appears to be reasonably modest, the Village is a major consumer of certain commodities such as supplies, fuels and repair parts. Some functions may experience commodity specific increases.

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

Current Year Impacts

Governmental Activities

Revenue:

For the fiscal year ended April 30, 2013, revenues from the governmental activities totaled \$22.8 million. Sales tax revenue is the Village's largest revenue source, totaling \$7.3 million with property tax revenues second at \$6.5 million. Sales tax receipts had a minimal increase when compared to Fiscal 2012. The Village is still experiencing a slow recovery in consumer spending as seen in both our State and National economies. Property tax revenues and sales tax revenues combined with the local utility tax, shared state income tax, and other tax revenues total \$18.9 million and represents 83% of the total Governmental Funds revenue. Investment income decreased due to minimal rates the Village earned on the certificates of deposit and other investments.

Expenses:

For the fiscal year ended April 30, 2013, expenses for governmental activities totaled \$20.3 million.

The Village invested in capital assets during Fiscal 2013. This investment totaled \$1.7 million less the current year depreciation of \$2.4 million for a net decrease in capital assets of \$.7 million.

It is important that the Village provide competitive compensation levels for our employees. Fiscal 2013 expenses included funding an average 2% increase for Village personnel along with minimal increases in medical benefits. Spending on various programs and capital assets was done within the constraints of the availability of revenue received.

Business-type Activities

Revenue:

For the fiscal year ended April 30, 2013, revenues from the business-type activities totaled \$4 million. The major revenue source is charges for services to operate the Water and Sewer Fund. The water rate charged to residents and businesses within the Village increased in Fiscal 2013 by 15%. The increase was needed to offset the 15% increase by City of Chicago, the Village's supplier of water.

Expenses:

For the fiscal year ended April 30, 2013, expenses for business-type activities totaled \$3.9 million, including depreciation and amortization of \$.6 million. Included therein was an operating transfer to the General Fund of \$.2 million for the reimbursement of administrative expenses.

The Water and Sewer Fund follows the same strict spending guidelines imposed on the Governmental Funds.

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

FINANCIAL ANALYSIS OF THE VILLAGE'S FUNDS

Governmental Funds

At April 30, 2013, the governmental funds (as presented on the balance sheet on page 11) reported a combined fund balance of \$22 million.

General Fund Budgetary Highlights

The 2013 fiscal year budget, as originally approved by the Village Board, was not amended during the current year. Below is a table that reflects the original and final budget and the actual for the revenues and expenditures for the General Fund.

**Table 3: General Fund Budgetary Highlight
(in millions)**

	Original/ Final Budget	Actual
Revenues		
Taxes	\$ 13.8	13.3
Intergovernmental	1.4	1.6
Other	3.5	3.7
Total	18.7	18.6
Expenditures	19.0	18.3
Excess (Deficiency) of Revenues over Expenditures	(0.3)	0.3
Other Financing Sources		
Transfer In	0.3	0.4
Transfer Out	(0.6)	(0.5)
Loan Proceeds	(0.3)	(0.1)
Change in Fund Balance	(0.6)	0.2

The General Fund's actual total revenues were \$.1 million less than the original budget amount, and actual expenditures were \$.7 million less than the budget amount. Property taxes were \$.1 million more than budget. State sales and home rule sales taxes were \$0.4 less than budgeted while state income tax revenues were also more than budget by \$.2 million. The primary expenditure budget variance was in various departments which reported actual expenditures of \$.7 million under budget.

Other Major Funds Highlights

The Village's Tax major Increment Financing (TIF) Fund experienced an increase of \$.6 million in fund balance for fiscal year ended April 30, 2013.

The Debt Service Fund had no increase in fund balance. Local taxes totaling \$1.2 million were allocated to pay the current year's debt service.

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

Capital Assets

At the end of Fiscal Year 2013, the Village had a combined total of capital assets of \$43.9 million invested in a broad range of capital assets including land, streets, sidewalks, alleys, buildings, vehicles, water mains, storm sewers and sanitary sewer lines. (See Table 4 below).

**Table 4: Total Capital Assets at Year End
Net of Depreciation
(in millions)**

	Governmental Activities	Business-type Activities	Total
Land	\$ 6.3	0.1	6.4
Buildings	5.0	0.5	5.5
Improvements Other Than Buildings	5.8		5.8
Equipment	0.2	0.6	0.8
Vehicle	1.9		1.9
Waterworks System Infrastructure	13.3	10.2	10.2
	-		13.3
	<u>\$ 32.5</u>	<u>11.4</u>	<u>43.9</u>

The following reconciliation summarizes the changes in Capital Assets which are presented in detail in Note 3.

	Governmental Activities	Business-type Activities	Total
Beginning Balance	\$ 32.9	11.7	44.6
Additions:			
Depreciable	1.3	0.3	1.6
Depreciation	(1.7)	(0.6)	(2.3)
Ending Balance	<u>\$ 32.5</u>	<u>11.4</u>	<u>43.9</u>

Debt Outstanding

The Village of Lincolnwood had total long-term debt and loans payable of \$12.3 million as of April 30, 2013. Long-term debt is comprised of general obligation debt, compensated absences to employees, pension and postemployment benefit obligations and loans payable. During the year, \$1.6 million of general obligation debt and loans payable was retired, while compensated absences decreased by \$13,034. In addition, the net pension obligation decreased \$292,649 and the net other post-employment benefit obligation decreased \$7,985.

**VILLAGE OF LINCOLNWOOD, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT.)**

The Village has a legal debt limitation not to exceed 8.625% of the total equalized assessed valuation of the taxable property with the Village boundaries. This means that the total of bonds, notes, warrants or any other type of general obligation issued or outstanding will not be greater than 8.625%. The following types of obligations are not considered in determining the debt limitations: certain revenue bonds, special assessment bonds, special service area bonds, and alternate revenue bonds.

At April 30, 2013, the Village had \$5,085,000 of general obligation bonds outstanding. Under current state statute, the Village's general obligation bonded debt issuances are subject to a legal limitation based on \$643,080,582 of total assessed value of real personal property. As of April 30, 2013, the Village's general obligation bonded debt, applicable to the debt margin of \$50,380,700, was well below the legal limit of \$55,465,700.

As presented above, the Village is well within the existing debt levels and will continue to be so in the future.

Additional information on the Village's long-term bonded debt can be found in the Note 3 to the basic financial statements.

Economic Factors and Next Year's Budget

The Village continues to provide quality government services funded by a tax base that is basically residential. The local and national economies are still experiencing slow, but steady, economic growth. The next few years will still continue to be challenging as the Village continues to balance expenditures with the slow growth in revenues while continuing to maintain the current services to our residents and businesses. The Village property tax, sales tax, local utility taxes and the Village's share of the state income tax make a majority of the portion of General Fund revenues. Most of these major revenue sources experienced increases from the prior year. We still expect revenues to remain in a slow growth pattern in the upcoming years as the global economy is still in a slow growth mode.

The Village is also continuing to look for economic development to generate additional sales and real estate tax revenues. There are two large parcels of property within the Village that will see significant development in the next few years.

CONTACTING THE VILLAGE'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the Village's finances and to demonstrate the Village's accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to Robert J. Merkel, Finance Director, Village of Lincolnwood, 6900 N. Lincoln Ave. Lincolnwood, IL 60712.

BASIC FINANCIAL STATEMENTS

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements

Governmental Funds

Proprietary Fund

Fiduciary Fund

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Statement of Net Position
April 30, 2013**

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Net Position
April 30, 2013

	Governmental Activities	Business- Type Activities	Total
ASSETS			
Current Assets			
Cash and Investments	\$ 21,712,455	2,196,678	23,909,133
Receivables - Net of Allowances	5,467,253	531,886	5,999,139
Due from Other Governments	363,300	-	363,300
Prepays/Inventories	268,967	54,772	323,739
Total Current Assets	<u>27,811,975</u>	<u>2,783,336</u>	<u>30,595,311</u>
Noncurrent Assets			
Capital Assets			
Nondepreciable Capital Assets	6,285,084	96,214	6,381,298
Depreciable Capital Assets	46,807,175	19,619,506	66,426,681
Accumulated Depreciation	<u>(20,569,184)</u>	<u>(8,334,156)</u>	<u>(28,903,340)</u>
	32,523,075	11,381,564	43,904,639
Other Assets			
Long-Term Notes Receivable	<u>140,000</u>	<u>-</u>	<u>140,000</u>
Total Noncurrent Assets	<u>32,663,075</u>	<u>11,381,564</u>	<u>44,044,639</u>
Total Assets	<u>60,475,050</u>	<u>14,164,900</u>	<u>74,639,950</u>

The notes to the financial statements are an integral part of this statement.

	Governmental Activities	Business- Type Activities	Total
LIABILITIES			
Current Liabilities			
Accounts Payable	1,513,665	541,028	2,054,693
Accrued Payroll	346,867	32,172	379,039
Deposits Payable	43,290	-	43,290
Accrued Interest	68,626	-	68,626
Other Payables	1,271,680	-	1,271,680
Current Portion of Long-Term Debt			
Compensated Absences Payable	186,618	13,057	199,675
Loans Payable	98,386	260,269	358,655
General Obligation Bonds Payable	1,380,000	-	1,380,000
Total Current Liabilities	4,909,132	846,526	5,755,658
Noncurrent Liabilities			
Net Pension Obligation	496,497	-	496,497
Net Other Post-Employment Benefit Payable	37,426	-	37,426
Compensated Absences Payable	746,474	52,229	798,703
Loans Payable	708,465	4,599,893	5,308,358
General Obligation Bonds Payable - Net	3,698,564	-	3,698,564
Total Noncurrent Liabilities	5,687,426	4,652,122	10,339,548
Total Liabilities	10,596,558	5,498,648	16,095,206
DEFERRED INFLOWS OF RESOURCES			
Property Taxes	2,786,411	-	2,786,411
Total Liabilities and Deferred Inflows of Resources	13,382,969	5,498,648	18,881,617
NET POSITION			
Net Investment in Capital Assets	26,637,660	6,521,402	33,159,062
Restricted - Economic Development	7,173,393	-	7,173,393
Restricted - Highways and Streets	5,016,849	-	5,016,849
Restricted - Public Safety	67,096	-	67,096
Restricted - Capital Improvements	3,587	-	3,587
Unrestricted	8,193,496	2,144,850	10,338,346
Total Net Position	47,092,081	8,666,252	55,758,333

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Activities
Year Ended April 30, 2013

	Expenses	Program Revenues		
		Charges for Services	Operating Grants/Contributions	Capital Grants/Contributions
Primary Government				
Governmental Activities				
General Government	\$ 4,695,752	406,446	212,875	-
Public Safety	9,211,302	1,532,619	37,518	-
Highways and Streets	1,368,472	-	-	28,723
Sanitation	1,003,569	-	-	-
Economic Development	1,184,987	-	-	-
Culture and Recreation	2,703,342	1,434,618	-	363,300
Interest Expense	169,973	-	-	-
Total Governmental Activities	20,337,397	3,373,683	250,393	392,023
Business-Type Activities				
Water and Sewer	3,719,065	4,035,302	-	-
	24,056,462	7,408,985	250,393	392,023

General Revenues
Taxes
Property Taxes
Food and Beverage Taxes
Utility Taxes
Other Taxes
Intergovernmental - Unrestricted
Sales Taxes
Income Taxes
Replacement Taxes
Use Taxes
Motor Fuel Taxes
Investment Income
Miscellaneous
Interfund Activity - Transfers

Change in Net Position

Net Position - Beginning

Net Position - Ending

The notes to the financial statements are an integral part of this statement.

Net Expense/Revenue		
Primary Government		
Governmental Activities	Business-Type Activities	Total
(4,076,431)	-	(4,076,431)
(7,641,165)	-	(7,641,165)
(1,339,749)	-	(1,339,749)
(1,003,569)	-	(1,003,569)
(1,184,987)	-	(1,184,987)
(905,424)	-	(905,424)
(169,973)	-	(169,973)
(16,321,298)	-	(16,321,298)
-	316,237	316,237
(16,321,298)	316,237	(16,005,061)
6,516,497	-	6,516,497
457,844	-	457,844
1,545,378	-	1,545,378
519,327	-	519,327
7,302,254	-	7,302,254
1,181,042	-	1,181,042
143,399	-	143,399
200,020	-	200,020
353,471	-	353,471
152,448	4,263	156,711
413,923	-	413,923
200,000	(200,000)	-
18,985,603	(195,737)	18,789,866
2,664,305	120,500	2,784,805
44,427,776	8,545,752	52,973,528
47,092,081	8,666,252	55,758,333

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Balance Sheet - Governmental Funds
April 30, 2013

	<u>General</u>
ASSETS	
Cash and Investments	\$ 9,349,769
Receivables	
Property Taxes	2,812,416
Other Taxes	2,441,753
Accounts	79,737
Due from Other Governments	-
Due from Other Funds	397,584
Long-Term Notes Receivable	140,000
Prepays	268,967
	<u>15,490,226</u>
LIABILITIES	
Accounts Payable	1,244,173
Accrued Payroll	340,901
Deposits Payable	43,290
Due to Other Funds	24,409
Other Payables	1,271,680
Total Liabilities	<u>2,924,453</u>
DEFERRED INFLOWS OF RESOURCES	
Property Taxes	2,786,411
Total Liabilities and Deferred Inflows of Resources	<u>5,710,864</u>
FUND BALANCES	
Nonspendable	408,967
Restricted	-
Unassigned	9,370,395
Total Fund Balances	<u>9,779,362</u>
	<u>15,490,226</u>

The notes to the financial statements are an integral part of this statement.

Special Revenue				
Northeast Industrial District Tax Increment Financing	Motor Fuel Tax	Debt Service	Nonmajor	Totals
6,907,795	3,015,190	9,762	2,429,939	21,712,455
15,693	-	-	-	2,828,109
-	-	-	-	2,441,753
2,088	21,651	-	93,915	197,391
-	-	-	363,300	363,300
-	-	-	-	397,584
-	-	-	-	140,000
-	-	-	-	268,967
<u>6,925,576</u>	<u>3,036,841</u>	<u>9,762</u>	<u>2,887,154</u>	<u>28,349,559</u>
4,189	6,201	-	234,693	1,489,256
-	-	-	5,966	346,867
-	-	-	-	43,290
-	-	-	397,584	421,993
-	-	-	-	1,271,680
<u>4,189</u>	<u>6,201</u>	<u>-</u>	<u>638,243</u>	<u>3,573,086</u>
-	-	-	-	2,786,411
<u>4,189</u>	<u>6,201</u>	<u>-</u>	<u>638,243</u>	<u>6,359,497</u>
-	-	-	-	408,967
6,921,387	3,030,640	9,762	2,308,898	12,270,687
-	-	-	(59,987)	9,310,408
<u>6,921,387</u>	<u>3,030,640</u>	<u>9,762</u>	<u>2,248,911</u>	<u>21,990,062</u>
<u>6,925,576</u>	<u>3,036,841</u>	<u>9,762</u>	<u>2,887,154</u>	<u>28,349,559</u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Reconciliation of Total Governmental Fund Balance to the
Statement of Net Position - Governmental Activities**

April 30, 2013

Total Governmental Fund Balances	\$ 21,990,062
 Amounts reported for governmental activities in the Statement of Net Position are different because:	
 Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.	 32,523,075
 Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Net Pension Obligation Payable	(496,497)
Net Other Post-Employment Benefit Obligation Payable	(37,426)
Compensated Absences Payable	(933,092)
Loan Payable	(806,851)
General Obligation Bonds Payable - Net	(5,078,564)
Accrued Interest Payable	<u>(68,626)</u>
 Net Position of Governmental Activities	 <u><u>47,092,081</u></u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds
Year Ended April 30, 2013**

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds
Year Ended April 30, 2013

	<u>General</u>
Revenues	
Taxes	\$ 8,882,358
Charges for Services	1,940,107
Licenses and Permits	1,074,728
Intergovernmental	5,950,521
Fines and Forfeits	358,848
Investment Income	120,537
Miscellaneous	274,503
Total Revenues	<u>18,601,602</u>
Expenditures	
Current	
General Government	2,982,352
Public Safety	9,200,803
Highways and Streets	1,045,540
Sanitation	1,003,569
Economic Development	1,184,987
Culture and Recreation	2,210,831
Capital Outlay	688,053
Debt Service	
Principal Retirement	-
Interest and Fiscal Charges	-
Total Expenditures	<u>18,316,135</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>285,467</u>
Other Financing Sources (Uses)	
Transfers In	409,022
Transfers Out	(474,491)
	<u>(65,469)</u>
Net Change in Fund Balances	219,998
Fund Balances - Beginning	<u>9,559,364</u>
Fund Balances - Ending	<u><u>9,779,362</u></u>

The notes to the financial statements are an integral part of this statement.

<u>Special Revenue</u>				
<u>Northeast Industrial District Tax Increment Financing</u>	<u>Motor Fuel Tax</u>	<u>Debt Service</u>	<u>Nonmajor</u>	<u>Totals</u>
1,047,605	-	1,216,044	806,751	11,952,758
-	-	-	-	1,940,107
-	-	-	-	1,074,728
22,617	358,833	-	576,919	6,908,890
-	-	-	-	358,848
26,503	2,763	-	2,645	152,448
-	-	-	139,420	413,923
<u>1,096,725</u>	<u>361,596</u>	<u>1,216,044</u>	<u>1,525,735</u>	<u>22,801,702</u>
18,781	-	-	722,518	3,723,651
-	-	-	-	9,200,803
-	23,037	-	188,738	1,257,315
-	-	-	-	1,003,569
-	-	-	-	1,184,987
-	-	-	-	2,210,831
27,337	-	-	806,506	1,521,896
273,750	-	1,129,001	-	1,402,751
37,969	-	144,822	-	182,791
<u>357,837</u>	<u>23,037</u>	<u>1,273,823</u>	<u>1,717,762</u>	<u>21,688,594</u>
738,888	338,559	(57,779)	(192,027)	1,113,108
-	-	57,779	416,712	883,513
(130,000)	-	-	(79,022)	(683,513)
<u>(130,000)</u>	<u>-</u>	<u>57,779</u>	<u>337,690</u>	<u>200,000</u>
608,888	338,559	-	145,663	1,313,108
6,312,499	2,692,081	9,762	2,103,248	20,676,954
<u>6,921,387</u>	<u>3,030,640</u>	<u>9,762</u>	<u>2,248,911</u>	<u>21,990,062</u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances
to the Statement of Activities - Governmental Activities**

Year Ended April 30, 2013

Net Change in Fund Balances - Total Governmental Funds \$ 1,313,108

Amounts reported for governmental activities in the Statement of Activities
are different because:

Governmental funds report capital outlays as expenditures. However, in the
Statement of Activities the cost of those assets is allocated over their estimated
useful lives and reported as depreciation expense.

Capital Outlays	1,369,902
Depreciation Expense	(1,747,942)
Disposals - Net of Accumulated Depreciation	-

The issuance of long-term debt provides current financial resources to
governmental funds, while the repayment of the principal on long-term
debt consumes the current financial resources of the governmental funds.

Deductions to Net Pension Obligation Payable	292,649
Deductions to Net Other Post-Employment Benefit Obligation Payable	7,985
Deductions to Compensated Absences Payable	13,034
Retirement of Debt	1,402,751
Amortization of Bond Related Costs	(16,577)

Changes to accrued interest on long-term debt in the Statement of Activities
does not require the use of current financial resources and, therefore, are not
reported as expenditures in the governmental funds.

29,395

Changes in Net Position of Governmental Activities

2,664,305

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Net Position - Proprietary Funds - Business-Type Activities
April 30, 2013

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Net Position - Proprietary Fund - Business-Type Activities
April 30, 2013

	<u>Water and Sewer</u>
ASSETS	
Current Assets	
Cash and Investments	\$ 2,196,678
Receivables - Net of Allowances Accounts	531,886
Inventories	<u>54,772</u>
Total Current Assets	<u>2,783,336</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable Capital Assets	96,214
Depreciable Capital Assets	19,619,506
Accumulated Depreciation	<u>(8,334,156)</u>
Total Noncurrent Assets	<u>11,381,564</u>
Total Assets	<u>14,164,900</u>

The notes to the financial statements are an integral part of this statement.

	<u>Water and Sewer</u>
LIABILITIES	
Current Liabilities	
Accounts Payable	\$ 541,028
Accrued Payroll	32,172
Compensated Absences Payable	13,057
Loans Payable	<u>260,269</u>
Total Current Liabilities	<u>846,526</u>
Noncurrent Liabilities	
Compensated Absences Payable	52,229
Loans Payable	<u>4,599,893</u>
Total Noncurrent Liabilities	<u>4,652,122</u>
Total Liabilities	<u>5,498,648</u>
NET POSITION	
Net Investment in Capital Assets	6,521,402
Unrestricted	<u>2,144,850</u>
Total Net Position	<u><u>8,666,252</u></u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Revenues, Expenses and Changes in Net Position -
Proprietary Fund (Business-Type Activities)
Year Ended April 30, 2013

	<u>Water and Sewer</u>
Operating Revenues	
Charges for Services	\$ 3,985,491
Fines and Forfeitures	49,811
Total Operating Revenues	<u>4,035,302</u>
Operating Expenses	
Cost of Sales and Services	2,957,674
Depreciation	635,117
Total Operating Expenses	<u>3,592,791</u>
Operating Income	<u>442,511</u>
Nonoperating Revenues (Expenses)	
Interest Income	4,263
Interest and Fiscal Charges	(126,274)
	<u>(122,011)</u>
Income Before Transfers	320,500
Transfers Out	<u>(200,000)</u>
Change in Net Position	120,500
Net Position - Beginning	<u>8,545,752</u>
Net Position - Ending	<u><u>8,666,252</u></u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Cash Flows - Proprietary Fund - Business Type Activities
Year Ended April 30, 2013

	<u>Water and Sewer</u>
Cash Flows from Operating Activities	
Receipts from Customers and Users	\$ 4,029,763
Payments to Employees	(537,266)
Payments to Suppliers	<u>(2,619,693)</u>
	<u>872,804</u>
Cash Flows from Noncapital Financing Activities	
Transfers Out	<u>(200,000)</u>
Cash Flows from Capital and Related Financing Activities	
Purchase of Capital Assets	(325,939)
Interest and Fiscal Charges	(126,274)
Payment of Bond Principal	<u>(253,882)</u>
	<u>(706,095)</u>
Cash Flows from Investing Activities	
Interest Received	<u>4,263</u>
Net Change in Cash and Cash Equivalents	(29,028)
Cash and Cash Equivalents - Beginning of Year	<u>2,225,706</u>
Cash and Cash Equivalents - End of Year	<u><u>2,196,678</u></u>
Reconciliation of Operating Income to Net Cash	
Provided (Used) by Operating Activities	
Operating Income (Loss)	<u>442,511</u>
Adjustments to Reconcile Operating	
Income to Net Income to Net Cash	
Provided by (Used In) Operating Activities:	
Depreciation and Amortization Expense	635,117
(Increase) Decrease in Current Assets	(5,539)
Increase (Decrease) in Current Liabilities	<u>(199,285)</u>
Net Cash Provided by Operating Activities	<u><u>872,804</u></u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Statement of Net Position - Pension Trust Fund
April 30, 2013**

	<u>Police Pension</u>
ASSETS	
Cash and Cash Equivalents	\$ 1,480,583
Investments	
U.S. Government and Agency Obligations	5,698,267
Corporate Bonds	3,611,033
Common Stock	3,443,538
Money Market	261,220
Equity Mutual Funds	2,487,463
Accrued Interest	87,472
Due from Other Funds	<u>24,409</u>
NET POSITION	
Held in Trust for Pension Benefits	<u><u>17,093,985</u></u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Statement of Changes in Net Position - Pension Trust Fund
Year Ended April 30, 2013

	<u>Police Pension</u>
Additions	
Contributions - Employer	\$ 1,453,031
Contributions - Plan Members	264,575
Total Contributions	<u>1,717,606</u>
Investment Income	
Interest Earned	336,483
Net Change in Fair Value	426,123
	<u>762,606</u>
Less Investment Expenses	<u>(67,870)</u>
Net Investment Income	<u>694,736</u>
Total Additions	<u>2,412,342</u>
Deductions	
Administration	19,474
Benefits and Refunds	1,715,960
	<u>1,735,434</u>
Change in Net Position	676,908
Net Position - Beginning	<u>16,417,077</u>
Net Position - Ending	<u><u>17,093,985</u></u>

The notes to the financial statements are an integral part of this statement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Lincolnwood, Illinois, is a municipal corporation, organized with powers and authorities as established in the Illinois Municipal code (Chapter 65 of the Illinois Compiled Statutes), as is governed by an elected Village President and six member Board of Trustees.

The government-wide financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Village's accounting policies established in GAAP and used by the Village are described below.

REPORTING ENTITY

The Village's financial reporting entity comprises the following:

Primary Government:	Village of Lincolnwood
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In determining the financial reporting entity, the Village complies with the provisions of GASB Statement No. 39, "Determining Whether Certain Organizations are Component Units – an Amendment of GASB Statement No. 14," and includes all component units that have a significant operational or financial relationship with the Village. Based upon the criteria set forth in the GASB Statement No. 39, there are no component units included in the reporting entity.

Police Pension Employees Retirement System

The Village's sworn police employees participate in the Police Pension Employees Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board. Two members appointed by the Village's President, one elected pension beneficiary and two elected police employees constitute the pension board.

The participants are required to contribute a percentage of salary as established by state statute and the Village is obligated to fund all remaining PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it is legally separate from the Village, the PPERS is reported as if it were part of the primary government because its sole purpose is to provide retirement benefits for the Village's police employees. The PPERS is reported as a pension trust fund.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

BASIS OF PRESENTATION

Government-Wide Statements

The Village's basic financial statements include both government-wide (reporting the Village as a whole) and fund financial statements (reporting the Village's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Village's police, highway and street maintenance and reconstruction, forestry, building code enforcement, public improvements, economic development, planning and zoning, and general administrative services are classified as governmental activities. The Village's water and sewer services are classified as business-type activities.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns are: (a) presented on a consolidated basis by column, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets/deferred outflows and receivables as well as long-term debt/deferred inflows and obligations. The Village's net position is reported in three parts: net investment in capital assets; restricted; and unrestricted. The Village first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Village's functions and business-type activities (general government, public safety, public works, etc.) The functions are supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The net costs (by function or business-type activity) are normally covered by general revenue (property tax, sales tax, intergovernmental revenues, interest income, etc.). The Village allocates indirect costs to the proprietary funds for personnel who perform administrative services for those funds, along with other indirect costs deemed necessary for their operations, but are paid through the General Fund. This government-wide focus concentrates on the sustainability of the Village as an entity and the change in the Village's net position resulting from the current year's activities.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

BASIS OF PRESENTATION – Continued

Fund Financial Statements

The financial transactions of the Village are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets/deferred outflows, liabilities/deferred inflows, fund equity, revenues and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets/deferred outflows, liabilities/deferred inflows, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The Village electively added funds, as major funds, which either had debt outstanding or specific community focus. The nonmajor funds are combined in a column in the fund financial statements. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

Total assets/deferred outflows, liabilities/deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and

Total assets/deferred outflows, liabilities/deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The various funds are reported by generic classification within the financial statements. The following fund types are used by the Village:

Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Village:

General fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is a major fund.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

BASIS OF PRESENTATION – Continued

Governmental Funds – Continued

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Village maintains two major special revenue funds, the Northeast Industrial District Tax Increment Financing Fund and the Motor Tax Fuel Fund. The Northeast Industrial District Tax Increment Financing Fund is used to account for resources (restricted real estate taxes) received and expenditures made to promote the objectives of the TIF District. The Motor Tax Fuel Fund is used to account for resources (restricted motor fuel taxes) to maintain traffic signal lighting in the Village and for services performed by the Village for upkeep of IDOT street within the Village limits. The Village maintains four nonmajor special revenue funds.

Debt service funds are used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt. The Debt Service Fund is treated as a major fund and is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The Village maintains six nonmajor capital projects funds.

Proprietary Funds

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund of the Village:

Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The Village maintains one major enterprise fund, the Water and Sewer Fund, which is used to account for resources to maintain the Village's water distribution system and combined storm/sanitary sewer system.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

BASIS OF PRESENTATION – Continued

Governmental Funds – Continued

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Village programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds.

Pension trust funds are used to account for assets held in a trustee capacity for pension benefit payments. The Police Pension Fund is used to account for the accumulation of resources to be used for disability and retirement annuity payments to employees covered by the plan. Financing is provided by employee contributions, the Village's contribution and investment income.

Since by definition the assets of the Village's fiduciary fund are being held for the benefit of a third party (other pension participants) and cannot be used to address activities or obligations of the Village, this fund is not incorporated into the government-wide statements.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus as defined below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

All proprietary and pension trust funds utilize an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows and liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported. Proprietary and pension trust fund equity is classified as net position. Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING – Continued

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflow is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Village recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty-day availability period is used for revenue recognition for all other governmental fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, sales and use taxes, franchise taxes, licenses, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

All proprietary and pension trust funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Village’s enterprise funds are charges to customers for sales and services. The Village also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

Cash and Investments

Cash and cash equivalents on the Statement of Net Position are considered to be cash on hand, demand deposits, cash with fiscal agent. For the purpose of the proprietary funds “Statement of Cash Flows,” cash and cash equivalents are considered to be cash on hand, demand deposits, cash with fiscal agent, and all highly liquid investments with an original maturity of three months or less.

Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have any established market, if any, are reported at estimated fair value.

Prepays/Inventories

Prepays/inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method. The costs of governmental fund-type prepays/inventories are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepays in both the government-wide and fund financial statements.

Interfund Receivables, Payables and Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Receivables

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivables balances for governmental activities include property taxes, sales and use taxes, franchise taxes, and grants. Business-type activities report waterworks and sewerage charges as their major receivables.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued

Capital Assets

Capital assets purchased or acquired with an original cost of \$10,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Village as a whole. Infrastructure such as streets, traffic signals and signs are capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation basis for proprietary fund capital assets are the same as those used for the general capital assets. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Land Improvements	10 - 25 Years
Buildings	35 Years
Vehicles and Equipment	5 - 30 Years
Streets, Sidewalks and Alleys	30 Years
Storm and Sanitary Sewers and Water Mains	40 - 50 Years

Compensated Absences

The Village accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as “terminal leave” prior to retirement.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued

Compensated Absences – Continued

All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position. Bond premiums and discounts, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenditures/expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Net Position

In the government-wide financial statements, fund equity is classified as net position and displayed in three components:

Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislations.

Unrestricted – All other net position balances that do not meet the definition of “restricted” or “net investment in capital assets.”

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

BUDGETARY INFORMATION

All departments of the Village submit requests for appropriation to the Village Administrator so that a budget may be prepared. The budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year. Annual appropriated budgets are adopted the for general, special revenue, debt service, capital projects, enterprise and pension trust funds.

Budgets are adopted on a basis consistent with generally accepted accounting principles except of the Water and Sewer Fund. The Water and Sewer Fund is adopted on a modified basis in that depreciation is not budgeted and capital outlay and debt principal retirements, if any, are budgeted.

The proposed budget is presented to the governing body for review. The governing body hold public hearings and may add to, subtract from or change appropriations, but may not change the form of the budget. The finance director is authorized to transfer budgeted amounts between departments within any fund; however, the governing body must approve any revisions that alter the total expenditures of any fund.

The budget may be amended by the governing body and was not amended during the year.

EXCESS OF ACTUAL EXPENDITURES OVER BUDGET IN INDIVIDUAL FUNDS

The following funds had an excess of actual expenditures over budget as of the date of this report:

<u>Fund</u>	<u>Excess</u>
Touhy/Lawndale Tax Increment Financing	\$ 10,056
Channel Runne Improvement	713
Police Pension	69,704

DEFICIT FUND EQUITY

The following funds had deficit fund equity as of the date of this report:

<u>Fund</u>	<u>Deficit</u>
Lincoln/Touhy Tax Increment Financing	\$ 59,987

The deficit in the Lincoln/Touhy Tax Increment Financing Fund will be retired when the District starts to receive the tax increment from the increase in the assessed valuation of the TIF District.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS

DEPOSITS AND INVESTMENTS

The Village maintains a cash and investment pool that is available for use by all funds except the pension trust fund. Each fund type's portion of this pool is displayed on the financial statements as "cash and investments." In addition, investments are separately held by several of the Village's funds. The deposits and investments of the pension trust funds are held separately from those of other funds.

Permitted Deposits and Investments – Statutes authorize the Village to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, Illinois Funds, and the Illinois Metropolitan Investment Fund (IMET).

The Illinois Funds is an investment pool managed by the Illinois Public Treasurer's Office which allows governments within the State to pool their funds for investment purposes. Although not registered with the SEC, Illinois Funds operates in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

The IMET is a non-for-profit investment trust formed pursuant to the Illinois Municipal Code. IMET is managed by a Board of Trustees elected from the participating members. IMET is not registered with the SEC as an Investment Company. Investments in the IMET are valued at the share price, the price for which the investment could be sold.

Statutes authorize the Pension Funds to make deposits/invest in interest bearing direct obligations of the United States of America; obligations that are fully guaranteed or insured as to the payment of principal and interest by the United States of America; bonds, notes, debentures, or similar obligations of agencies of the United States of America; savings accounts or certificates of deposit issued by banks or savings and loan associations chartered by the United States of America or by the State of Illinois, to the extent that the deposits are insured by the agencies or instrumentalities of the federal government; State of Illinois Bonds; pooled accounts managed by the Illinois Public Treasurer, or by banks, their subsidiaries or holding companies, in accordance with the laws of the State of Illinois; bonds or tax anticipation warrants of any county, township, or municipal corporation of the State of Illinois direct obligations of the State of Israel; money market mutual funds managed by investment companies that are registered under the federal Investment Company Act of 1940 and the Illinois Securities Law of 1953 and are diversified, open-ended management investment companies, provided the portfolio is limited to specified restrictions; general accounts of life insurance companies and separate accounts of life insurance companies provided the investment in separate accounts does not exceed ten percent of the pension fund's net position. Pension funds of at least 5 million that have appointed an investment advisor may, through that investment advisor, invest up to thirty-five percent of the plan's net position in common and preferred stocks that meet specific restrictions.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

DEPOSITS AND INVESTMENTS – Continued

Village Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk

Deposits. At year-end, the carrying amount of the Village's deposits for governmental and business-type activities totaled \$16,878,209 and the bank balances totaled \$16,757,262. The Village also has \$6,136,203 invested in the Illinois Funds and \$894,721 invested in IMET, which have an average maturity of less than one year to three years.

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Village's investment policy limits its exposure to interest rate risk by primarily investing in investment with maturities of one year or less, except for US. government and agencies obligations.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Village limits its exposure to credit risk by primarily investing in securities issued by the United States Government and/or its agencies that are implicitly guaranteed by the United States Government. The Village's policy prescribes to the "prudent person" rule which states, "All investments shall be made with sound judgment and extraordinary care by persons of prudence, discretion, and intelligence. The primary objectives of the investment policy shall be safety, liquidity, and return on investment (yield). At year-end, the Village's investment in the Illinois Funds was rated AAAM by Standard & Poor's and the Village's investment in the IMET Convenience Fund was rated AAAf by Standard & Poor's and the 1-3 Year Fund was rated AAf by Standard & Poor's.

Custodial Credit Risk. In the case of deposits, this is the risk that in the event of a bank failure, the Village's deposits may not be returned to it. The Village's investment policy does not mitigate custodial credit risk. The Village's investment in the Illinois Funds and IMET are noncategorizable. At year-end, the entire amount of the bank balance of deposits was covered by collateral, federal depository or equivalent insurance.

For an investment, this is the risk that in the event of the failure of the counterparty, the Village will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Village's investment policy does not mitigate custodial credit risk for investments.

Concentration Risk. This is the risk of loss attributed to the magnitude of the Village's investment in a single issuer. The Village's investment policy does not address concentration risk. At year-end, the Village's investment in the Illinois Funds represents more than 5 percent of the total cash and investment portfolio.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

DEPOSITS AND INVESTMENTS – Continued

Police Pension Fund Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk

Deposits. At year-end, the carrying amount of the Fund’s deposits totaled \$1,480,583 and the bank balances totaled \$1,480,583.

Investments. The Fund has the following investment fair values and maturities:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less Than 1	1 to 5	6 to 10	More Than 10
U.S. Treasuries	\$ 3,073,991	805,236	1,548,588	720,167	-
Federal National Mortgage Association	1,606,793	181,498	1,425,295	-	-
Federal Home Loan Bank	1,017,483	-	1,017,483	-	-
Money Market	261,220	261,220	-	-	-
Corporate Bonds	3,611,033	615,806	2,137,931	857,296	-
	<u>9,570,520</u>	<u>1,863,760</u>	<u>6,129,297</u>	<u>1,577,463</u>	<u>-</u>

Interest Rate Risk. In accordance with its investment policy, the Fund limits its exposure to interest rate risk by structuring the portfolio to provide liquidity for all reasonable anticipated operating requirements while providing a reasonable rate to return based on the current market.

Credit Risk. The Fund limits its exposure to credit risk by primarily investing in U.S. Treasury Obligations and other obligations which are rated AA or better by a national rating agency. At year-end, the Fund’s investments in U.S. Agency securities were all rated AAA rated by Standard & Poor’s.

Custodial Credit Risk. The Fund’s investment policy does not mitigate custodial credit risk for deposits. At year-end, the entire amount of the bank balance of deposits was covered by collateral, federal depository or equivalent insurance.

In the case of investments, the Fund limits its exposure to custodial credit risk, the investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment basis with the underlying investments held by a third-party custodian and evidenced by safekeeping receipts.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

DEPOSITS AND INVESTMENTS – Continued

Police Pension Fund Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk – Continued

Concentration Risk. The Fund's investment policy requires diversification of investment to avoid unreasonable risk. No financial institution, except any securities custodians of the Fund, shall hold more than 10% of the Fund's portfolio at any time. In addition to the securities and fair values listed above, the Fund also has \$2,487,463 invested in mutual funds and \$3,443,538 invested in common stock. At year end, the Fund has over 5% of net plan position invested in U.S. Treasuries (18%), Common Stock (20%), Corporate Bonds (21%), FNMA (9%) and Federal Home Loan Bank (6%).

PROPERTY TAXES

Property taxes for 2012 tax levy attach as an enforceable lien on January 1, 2012, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and are payable in two installments, on or about March 1, 2013 and November 1, 2013. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

CAPITAL ASSETS

Governmental Activities

Governmental capital asset activity for the year was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 6,285,084	-	-	6,285,084
Depreciable Capital Assets				
Parks and Improvements	9,612,563	553,069	-	10,165,632
Buildings	9,939,822	386,149	-	10,325,971
Equipment and Furniture	1,661,287	-	-	1,661,287
Vehicles and Heavy Equipment	4,297,508	321,886	652,614	3,966,780
Streets, Sidewalks and Alleys	20,578,707	108,798	-	20,687,505
	<u>46,089,887</u>	<u>1,369,902</u>	<u>652,614</u>	<u>46,807,175</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements
April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

CAPITAL ASSETS – Continued

Governmental Activities – Continued

	Beginning Balances	Increases	Decreases	Ending Balances
Less Accumulated Depreciation				
Parks and Improvements	\$ 3,918,243	459,847	-	4,378,090
Buildings	5,006,065	296,164	-	5,302,229
Equipment and Furniture	1,382,503	93,736	-	1,476,239
Vehicles and Heavy Equipment	2,468,403	248,829	652,614	2,064,618
Streets, Sidewalks and Alleys	6,698,642	649,366	-	7,348,008
	<u>19,473,856</u>	<u>1,747,942</u>	<u>652,614</u>	<u>20,569,184</u>
 Total Net Depreciable Capital Assets	 <u>26,616,031</u>	 <u>(378,040)</u>	 <u>-</u>	 <u>26,237,991</u>
 Total Net Capital Assets	 <u>32,901,115</u>	 <u>(378,040)</u>	 <u>-</u>	 <u>32,523,075</u>

Depreciation expense was charged to governmental activities as follows:

General Government	\$ 896,467
Public Safety	303,148
Highways and Streets	55,816
Culture and Recreation	<u>492,511</u>
	<u>1,747,942</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements
April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

CAPITAL ASSETS – Continued

Business-Type Activities

Business-type capital asset activity for the year was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 96,214	-	-	96,214
Depreciable Capital Assets				
Buildings and Structures	692,615	-	-	692,615
Waterworks System	17,505,676	193,789	-	17,699,465
Equipment and Vehicles	1,095,276	132,150	-	1,227,426
	<u>19,293,567</u>	<u>325,939</u>	<u>-</u>	<u>19,619,506</u>
Less Accumulated Depreciation				
Buildings and Structures	212,410	28,944	-	241,354
Waterworks System	6,955,101	542,522	-	7,497,623
Equipment and Vehicles	531,528	63,651	-	595,179
	<u>7,699,039</u>	<u>635,117</u>	<u>-</u>	<u>8,334,156</u>
Total Net Depreciable Capital Assets	<u>11,594,528</u>	<u>(309,178)</u>	<u>-</u>	<u>11,285,350</u>
Total Net Capital Assets	<u>11,690,742</u>	<u>(309,178)</u>	<u>-</u>	<u>11,381,564</u>

Depreciation expense was charged to the business-type activities as follows:

Water and Sewer \$ 635,117

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund Balances

The composition of interfund balances as of the date of this report is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Nonmajor Governmental	\$ 397,584
Police Pension	General	<u>24,409</u>
		<u>421,993</u>

Interfund balances are advances in anticipation of receipts.

Interfund Transfers

Interfund transfers for the year consisted of the following:

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>
General	Northeast Industrial District Tax Increment Financing	\$ 130,000
General	Water and Sewer	200,000
General	Nonmajor Governmental	79,022
Debt Service	General	57,779
Nonmajor Governmental	General	<u>416,712</u>
		<u>883,513</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements
April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

LONG-TERM DEBT

Loans Payable

Loans payable are utilized to acquire capital equipment. Loans payable currently outstanding are as follows:

Issue	Fund Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
Illinois Finance Authority Loan Payable of 2009 due in annual payments of \$12,500, non-interest bearing through May 9, 2029.	General	\$ 225,000	-	12,500	212,500
Oshkosh Capital Loan Payable of 2010 due in annual payments of \$75,193, including interest at 4.00% through August 13, 2020.	General	544,602	-	50,251	494,351
Loan Payable of 2012 due in annual payments of \$34,431 to \$36,627, including interest at 3.25% through July 20, 2015.	Debt Service	100,000	-	-	100,000
		<u>869,602</u>	<u>-</u>	<u>62,751</u>	<u>806,851</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements
April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

LONG-TERM DEBT – Continued

General Obligation Bonds

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. General obligation bonds currently outstanding are as follows:

Issue	Fund Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
General Obligation Refunding Bonds of 2004 - Due in annual installments of \$60,000 to \$690,000 plus interest at 2.00% to 3.20%, through December 1, 2014.	Debt Service	\$ 2,010,000	-	650,000	1,360,000
General Obligation Refunding Bonds of 2011A - Due in annual installments of \$365,000 to \$410,000 plus interest at 2.00%, through December 1, 2017.	Northeast Industrial District TIF Debt Service	1,743,750	-	273,750	1,470,000
		581,250	-	91,250	490,000
General Obligation Refunding Bonds of 2011B - Due in annual installments of \$325,000 to \$370,000 plus interest at 2.00%, through December 1, 2017.	Debt Service	2,090,000	-	325,000	1,765,000
		<u>6,425,000</u>	<u>-</u>	<u>1,340,000</u>	<u>5,085,000</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

LONG-TERM DEBT – Continued

Illinois Environmental Protection Agency (IEPA) Loans Payable

The Village has entered into loan agreements with the IEPA to provide low interest financing for water and sewer improvements. IEPA loans currently outstanding are as follows:

Issue	Fund Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
IEPA Water Pollution Control Revolving Fund Loan Payable of 2008 due in semi-annual payments of \$87,660 to \$187,731, plus interest at 2.5% through June 17, 2028.	Water and Sewer	\$ 5,114,044	-	253,882	4,860,162

Long-Term Liability Activity

Changes in long-term liabilities during the fiscal year were as follows:

Type of Debt	Beginning Balances	Additions	Deductions	Ending Balances	Amounts Due within One Year
Governmental Activities					
Compensated Absences	\$ 946,126	176,191	189,225	933,092	186,618
Net Pension Obligation	789,146	-	292,649	496,497	-
Net Other Post-Employment Benefit Obligation	45,411	-	7,985	37,426	-
Loans Payable	869,602	-	62,751	806,851	98,386
General Obligation Bonds Payable	6,425,000	-	1,340,000	5,085,000	1,380,000
Less: Loss on Refunding	(19,122)	-	(12,686)	(6,436)	-
	<u>9,056,163</u>	<u>176,191</u>	<u>1,879,924</u>	<u>7,352,430</u>	<u>1,665,004</u>
Business-Type Activities					
Compensated Absences	62,087	15,616	12,417	65,286	13,057
IEPA Loans Payable	5,114,044	-	253,882	4,860,162	260,269
	<u>5,176,131</u>	<u>15,616</u>	<u>266,299</u>	<u>4,925,448</u>	<u>273,326</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

LONG-TERM DEBT – Continued

Long-Term Liability Activity – Continued

For governmental activities, the General Fund makes payments on the compensated absences, the net pension obligation and the net other post-employment benefit obligation. Payments on the loans payable are being made by the General and the Debt Service Funds. The Northeast Industrial District TIF and the Debt Service Funds make payments on the general obligation bonds payable.

For business-type activities, the Water and Sewer Fund makes payments on the compensated absences and the IEPA loans payable.

Debt Service Requirements to Maturity

The annual debt service requirements to maturity, including principal and interest, are as follows:

Fiscal Year Ending April 30	Governmental Activities				Business-Type Activities	
	Loans Payable		General Obligation Bonds Payable		IEPA Loans Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	\$ 98,386	25,936	1,380,000	117,015	260,269	119,887
2015	100,792	22,431	1,420,000	81,182	266,816	113,340
2016	103,309	18,815	745,000	45,700	273,528	106,628
2017	72,609	15,084	760,000	30,800	280,409	99,747
2018	75,362	12,331	780,000	15,600	287,463	92,693
2019	78,241	9,452	-	-	294,695	85,461
2020	81,252	6,441	-	-	302,108	78,048
2021	84,400	3,293	-	-	309,708	70,448
2022	12,500	-	-	-	317,500	62,656
2023	12,500	-	-	-	325,486	54,670
2024	12,500	-	-	-	333,674	46,482
2025	12,500	-	-	-	342,068	38,088
2026	12,500	-	-	-	350,674	29,482
2027	12,500	-	-	-	359,495	20,661
2028	12,500	-	-	-	368,539	11,617
2029	12,500	-	-	-	187,731	2,347
2030	12,500	-	-	-	-	-
Total	806,851	113,783	5,085,000	290,297	4,860,163	1,032,255

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

LONG-TERM DEBT – Continued

Defeased Debt

In prior years the Village defeased general obligation bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payment on the old bonds. Since the requirements which normally satisfy defeasance, have been met, the financial statements reflect satisfaction of the original liability through the irrevocable transfer to an escrow agent of an amount computed to be adequate to meet the future debt service requirements of the issue. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Village's basic financial statements. Defeased bonds of \$4,455,000 remain outstanding as of the date of this report.

Legal Debt Margin

Chapter 65, Section 5/8-5-1 of the Illinois Compiled Statutes provides, "...no municipality having a population of less than 500,000 shall become indebted in any manner or for any purpose, to an amount, including existing indebtedness in the aggregate exceeding 8.625% on the value of the taxable property therein, to be ascertained by the last assessment for state and county purposes, previous to the incurring of the indebtedness or, until January 1, 1983, if greater, the sum that is produced by multiplying the municipality's 1978 equalized assessed valuation by the debt limitation percentage in effect on January 1, 1979."

Assessed Valuation - 2012	<u>\$ 643,080,582</u>
Legal Debt Limit - 8.625% of Assessed Value	55,465,700
Amount of Debt Applicable to Limit	<u>(5,085,000)</u>
Legal Debt Margin	<u>50,380,700</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements
April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

NET POSITION/FUND BALANCE CLASSIFICATIONS

Fund Balance Classifications

In the governmental funds financial statements, the Village considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Village first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

Minimum Fund Balance Policy. The Villages policy manual states that the General Fund should maintain a minimum unrestricted fund balance equal 25 to 35 percent of budgeted operating revenues. Fund balances in excess of said levels may be used for the purchase of new or replacement capital equipment.

	General	Special Revenue Northeast Industrial District Tax Increment Financing	Motor Fuel Tax	Debt Service	Nonmajor	Totals
Fund Balances						
Nonspendable						
Notes Receivable	\$ 140,000	-	-	-	-	140,000
Prepays	268,967	-	-	-	-	268,967
	<u>408,967</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>408,967</u>
Restricted						
Economic Development	-	6,921,387	-	-	252,006	7,173,393
Debt Service	-	-	-	9,762	-	9,762
Highways and Streets	-	-	3,030,640	-	1,986,209	5,016,849
Public Safety	-	-	-	-	67,096	67,096
Capital Improvements	-	-	-	-	3,587	3,587
	<u>-</u>	<u>6,921,387</u>	<u>3,030,640</u>	<u>9,762</u>	<u>2,308,898</u>	<u>12,270,687</u>
Unassigned	<u>9,370,395</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(59,987)</u>	<u>9,310,408</u>
Total Fund Balances	<u>9,779,362</u>	<u>6,921,387</u>	<u>3,030,640</u>	<u>9,762</u>	<u>2,248,911</u>	<u>21,990,062</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

NET POSITION/FUND BALANCE CLASSIFICATIONS – Continued

Net Position Classifications

Net investment in capital assets was comprised of the following as of April 30, 2013:

Governmental Activities	
Capital Assets - Net of Accumulated Depreciation	\$ 32,523,075
Less Capital Related Debt:	
Illinois Finance Authority Loan Payable of 2009	(212,500)
Oshkosh Capital Loan Payable	(494,351)
Loan Payable of 2012	(100,000)
General Obligation Refunding Bonds of 2004	(1,360,000)
General Obligation Refunding Bonds of 2011A	(1,960,000)
General Obligation Refunding Bonds of 2011B	(1,765,000)
Deferred Loss on Refunding	6,436
	<hr/>
Net Investment in Capital Assets	26,637,660
	<hr/>
Business-Type Activities	
Capital Assets - Net of Accumulated Depreciation	11,381,564
Less Capital Related Debt:	
IEPA Loan Payable of 2008	(4,860,162)
	<hr/>
Net Investment in Capital Assets	6,521,402
	<hr/>

NOTE 4 – OTHER INFORMATION

CONTINGENT LIABILITIES

Litigation

The Village is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Village's attorney, the resolution of these matters will not have a material, adverse effect on the financial condition of the Village.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Village expects such amounts, if any, to be immaterial.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

CONTINGENT LIABILITIES – Continued

Solid Waste Agency of Northern Cook County (SWANCC)

The City's contract with the Solid Waste Agency of Northern Cook County (SWANCC) provides that each member is liable for its proportionate share of any costs arising from defaults in payment obligations by other members.

RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; natural disasters; and injuries to the Village's employees. These risks are provided for through participation in the public entity risk pool Intergovernmental Risk Management Agency (IRMA). Settled claims from these risks have not exceeded the pool's limit of coverage in any year since the Village became a member in 1989. The Village retains the risk on the first \$10,000 loss per occurrence, and also for losses above the pool's \$10,000,000 coverage limit. At fiscal year end, the Village determined there were no probable unpaid claims for which it retained risk, and, as such, did not record a claims liability.

Intergovernmental Risk Management Agency (IRMA)

The Village participates in the Intergovernmental Risk Management Agency (IRMA). IRMA is an organization of municipalities and special districts in Northeastern Illinois which have formed an association under the Illinois Intergovernmental Cooperations Statute to pool its risk management needs. The agency administers a mix of self-insurance and commercial insurance coverages; property/casualty and workers' compensation claim administration/litigation management services; unemployment claim administration; extensive risk management/loss control consulting and training programs; and a risk information system and financial reporting service for its members.

The Village's payments to IRMA are displayed on the financial statements as expenses in the Liability Insurance Fund. Each member assumes the first \$10,000 of each occurrence, and IRMA has a mix of self-insurance and commercial insurance at various amounts about that level. Each member appoints one delegate, along with an alternate delegate, to represent the member on the Board of Directors. The Village does not exercise any control over the activities of the Agency beyond its representation on the Board of Directors.

Initial contributions are determined each year based on the individual member's eligible revenue as defined in the by-laws of IRMA and experience modification factors based on past member loss experience. Members have a contractual obligation to fund any deficit of IRMA attributable to a membership year during which they were a member. Supplemental contributions may be required to fund these deficits.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

RISK MANAGEMENT – Continued

North Suburban Employee's Benefit Cooperative

The Village participates in the North Suburban Employee's Benefit Cooperative (NSEBC), an agency of municipalities created to finance and administer health and life insurance benefits for its members. Each municipality appoints one representative to serve on the Board of Directors. The Board determines the general government policies which include approval of the annual budget.

COMMITMENTS

Intergovernmental Agreement

Under an Intergovernmental Agreement entered into in September of 1997, the Village agreed to provide a development benefit from the Northeast Industrial TIF District to the Lincolnwood Elementary School District #74. The benefit paid is attributable to any revenues received by the Village for any new development occurring within the Northeast TIF District. The payment is made each year until the TIF District closes and there is no limit to the amount paid to the School District. The Village paid the School District \$374,927 in the current fiscal year. The payment has been recorded as an expenditure of the General Fund.

JOINT VENTURES

Solid Waste Agency of Northern Cook County (SWANCC)

The Village is a member of the Solid Waste Agency of Northern Cook County (SWANCC), which consists of twenty-three municipalities. SWANCC is a municipal joint action agency, established pursuant to the Constitution of the State of Illinois and the Intergovernmental Cooperation Act of the State of Illinois, as amended (the Act). SWANCC is empowered under the Act to plan, construct, finance, operate, and maintain a solid waste disposal system to serve its members. SWANCC is reported as a nonequity proprietary joint venture.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

JOINT VENTURES – Continued

Solid Waste Agency of Northern Cook County (SWANCC) – Continued

The twenty-three members of SWANCC and their percentage shares as of April 30, 2013 are as follows:

	<u>Percent Share</u>
Village of Arlington Heights	10.01 %
Village of Barrington	1.40
Village of Buffalo Grove	6.62
Village of Elk Grove Village	5.07
City of Evanston	6.65
Village of Glencoe	1.25
Village of Glenview	4.50
Village of Hoffman Estates	5.54
Village of Inverness	1.07
Village of Kenilworth	0.86
Village of Lincolnwood	1.97
Village of Morton Grove	3.21
Village of Mount Prospect	8.29
Village of Niles	3.35
Village of Palatine	10.07
City of Park Ridge	5.34
City of Prospect Heights	2.91
City of Rolling Meadows	3.70
Village of Skokie	7.23
Village of South Barrington	0.74
Village of Wheeling	3.86
Village of Wilmette	3.64
Village of Winnetka	2.72
	<u>100.00 %</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

JOINT VENTURES – Continued

Solid Waste Agency of Northern Cook County (SWANCC) – Continued

These percentage shares are subject to change in future years based on the population of the municipalities. The members form a contiguous geographic service area, which is located northwest of downtown Chicago.

SWANCC is governed by a Board of Directors, which consists of one appointed Mayor or President from each member municipality. Each Director has an equal vote. The officers of SWANCC are appointed by the Board of Directors.

The Board of Directors determines the general policy of SWANCC, makes all appropriations, approves contracts, adopts resolutions providing for the issuance of bonds or notes by SWANCC, adopts by-laws, rules and regulations, and exercises such powers and performs such duties as may be prescribed in the Agency Agreement or the by-laws.

Summary of financial positions as of April 30, 2013:

Current Assets	\$ 5,552,099	Current Liabilities	\$ 4,128,470
Capital Assets	10,277,599	Long-Term Liabilities	2,444,342
Other Assets	<u>43,511</u>	Total Liabilities	<u>6,572,812</u>
Total Assets	<u>15,873,209</u>	Net Position	<u>9,300,397</u>

Summary of revenues, expenses and changes in net position for the year ended April 30, 2013:

Operating Revenues	\$ 14,091,582
Operating Expenses	<u>13,791,219</u>
Change in Net Position	300,363
Net Position - Beginning	<u>9,000,034</u>
Net Position - Ending	<u>9,300,397</u>

Complete financial statements for SWANCC can be obtained from the Agency's administrative office at 2700 Patriot Boulevard, Suite 110, Glenview, Illinois 60026.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

JOINT VENTURES – Continued

Solid Waste Agency of Northern Cook County (SWANCC) – Continued

SWANCC's bonds are revenue obligations. They are limited obligations of SWANCC, with a claim for payment solely from and secured by a pledge of the revenues of the system, and amounts in various funds and accounts established by SWANCC resolutions. SWANCC has no power to levy taxes.

Revenues of the system consist of: (a) all receipts derived from Solid Waste Disposal Contracts or any other contracts for the disposal of waste; (b) all income derived from the investment of monies; and (c) all income, fees, service charges, and all grants, rents, and receipts derived by SWANCC from the ownership and operation of the system. SWANCC covenants to establish fees and charges sufficient to provide revenues to meet all its requirements.

SWANCC has entered into Solid Waste Disposal Contracts with the member municipalities. The Contracts are irrevocable, and may not be terminated or amended, except as provided in the Contract. Each member is obligated, on a "take or pay" basis, to purchase or in any event to pay for a minimum annual cost of the system.

The obligation of the Village to make all payments as required by this Contract is unconditional and irrevocable, without regard to performance or nonperformance by SWANCC of its obligations under this Contract.

The payments required to be made by the Village under this Contract are required to be made solely from revenues to be derived by the Village from the operation of the Solid Waste Disposal System. The Village is not prohibited by the Contract from using any other funds to make the payments required by the Contract. The Contract shall not constitute an indebtedness of the Village within the meaning of any statutory or constitutional limitation.

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS

The Village contributes to three defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), and the Sheriff's Law Enforcement Program (SLEP), which are both defined benefit agent multiple-employer public employee retirement systems administered by the IMRF; and the Police Pension Plan, which is a single-employer, pension plan. A copy of the Police Pension Plan report may be obtained by writing to the Village at 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712. IMRF and SLEP issue a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at www.imrf.org. The benefits, benefit levels, employee contributions and employer contributions are governed by Illinois Compiled Statutes and can only be amended by the Illinois General Assembly.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Plan Descriptions, Provisions and Funding Policies

Illinois Municipal Retirement System

All employees (other than those covered by the Police plan) hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. Participating members hired before January 1, 2011 who retire at or after age 60 with 8 years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3 percent of their final rate (average of the highest 48 consecutive months' earnings during the last 10 years) of earnings, for each year of credited service up to 15 years, and 2 percent for each year thereafter. For participating members hired on or after January 1, 2011 who retire at or after age 67 with 10 years of service are entitled to an annual retirement benefit, payable monthly for life in an amount equal to 1-2/3 percent of their final rate (average of the highest 96 consecutive months' earnings during the last 10 years) of earnings, for each year of credited service, with a maximum salary cap of \$106,800 at January 1, 2011. The maximum salary cap increases each year thereafter. The monthly pension of a member hired on or after January 1, 2011, shall be increased annually, following the later of the first anniversary date of retirement or the month following the attainment of age 62, by the lesser of 3% or ½ of the consumer price index. Employees with at least 10 years of credited service may retire at or after age 62 and receive a reduced benefit. IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute. Employees participating in the plan are required to contribute 4.50 percent of their annual covered salary to IMRF. The employees' contribution rate is established by state statute. The Village is required to contribute the remaining amount necessary to fund the IMRF plan as specified by statute. For calendar year 2012, the employer annual required contribution rate was 10.92 percent.

Sheriff's Law Enforcement Personnel

Sheriff's Law Enforcement Program (SLEP), having accumulated at least 30 years of SLEP service and terminating IMRF participation on or after January 1, 1988, may elect to retire at or after age 50 with no early retirement discount penalty. SLEP members meeting these two qualifications are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 2.50% of their final rate of earnings, for each year of credited service up to 20 years, 2.00% of their final earning rate for the next 10 years of credited service and 1.00% for each year thereafter. For those SLEP members retiring with less than 20 years of SLEP service, the regular IMRF pension formula applies. SLEP also provides death and disability benefits.

These benefit provisions and all other requirements are established by State statutes. SLEP members are required to contribute 7.50% of their annual salary to SLEP. The Village is required to contribute the remaining amounts necessary to fund the IMRF as specified by statute. The employer annual required contribution rate for calendar year 2012 was 12.96 percent.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Plan Descriptions, Provisions and Funding Policies – Continued

Police Pension Plan

The Police Pension Plan is a single-employer defined benefit pension plan that covers all sworn police personnel. Although this is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois State Statutes and may be amended only by the Illinois legislature. The Village accounts for the plan as a pension trust fund.

At April 30, 2013 the Police Pension Plan membership consisted of:

Retirees and Beneficiaries Currently Receiving Benefits and Terminated Employees Entitled to Benefits but not yet Receiving Them.	31
Current Employees	
Vested	26
Nonvested	<u>6</u>
	<u>63</u>

The following is a summary of the Police Pension Plan as provided for in Illinois State Statutes.

The Police Pension Plan provides retirement benefits as well as death and disability benefits. Covered employees hired before January 1, 2011, attaining the age of 50 or more with 20 or more years of creditable service are entitled to receive an annual retirement benefit of ½ of the salary attached to the rank held on the last day of service, or for one year prior to the last day, whichever is greater. The pension shall be increased by 2.5% of such salary for each additional year of service over 20 years up to 30 years, to a maximum of 75% of such salary. Covered employees hired on or after January 1, 2011, attaining the age of 55 with at least 10 years creditable service are entitled to receive an annual retirement benefit of 2.5% of final average salary for each year of service, with a maximum salary cap of \$106,800 as of January 1, 2011. The maximum salary cap increases each year thereafter. The monthly benefit of a police officer hired before January 1, 2011, who retired with 20 or more years of service after January 1, 1977 shall be increased annually, following the first anniversary date of retirement and be paid upon reaching the age of at least 55 years, by 3% of the original pension and 3% compounded annually thereafter. The monthly pension of a police officer hired on or after January 1, 2011, shall be increased annually, following the later of the first anniversary date of retirement or the month following the attainment of age 60, but the lesser of 3% or ½ of the consumer price index. Employees with at least 10 years but less than 20 years of creditable service may retire at or after age 60 and receive a reduced benefit.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Plan Descriptions, Provisions and Funding Policies – Continued

Police Pension Plan – Continued

Covered employees are required to contribute 9.91% of their base salary to the Police Pension Plan. If an employee leaves covered employment with less than 20 years of service, accumulated employee contributions may be refunded without accumulated interest. The Village is required to contribute the remaining amounts necessary to finance the plan, including administrative costs, as actuarially determined by an enrolled actuary. By the year 2040 the Village's contributions must accumulate to the point where the past service cost for the Police Pension Plan is 90% funded.

Summary of Significant Accounting Policies and Plan Asset Matters

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. Employee and employer contributions are recognized as revenues when due, pursuant to formal commitments, as well as statutory or contractual requirements. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Method Used to Value Investments

Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have any established market, if any, are reported at estimated fair value.

Significant Investments

At year end, the Police Pension Plan has over 5% of net position invested in U.S. Treasuries (18%), Common Stock (20%), Corporate Bonds (21%), FNMA (9%) and Federal Home Loan Bank (6%). Information for IMRF is not available.

Related Party Transactions

There are no securities of the employer or any other related parties included in plan assets.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Annual Pension Cost and Net Pension Obligation

There is no net pension obligation for the SLEP plan. The amount of the pension liability for IMRF and the Police Pension Plan is as follows:

	IMRF	Police Pension	Totals
Annual Required Contribution	\$ 127,756	1,141,231	1,268,987
Interest on Net Pension Obligation	9,264	46,594	55,858
Adjustment to Annual Required Contribution	(6,622)	(30,085)	(36,707)
Annual Pension Cost	130,398	1,157,740	1,288,138
Actual Contribution	127,756	1,453,031	1,580,787
Increase to the NPO	2,642	(295,291)	(292,649)
NPO Beginning of Year	123,520	665,626	789,146
NPO End of Year	126,162	370,335	496,497

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Annual Pension Cost and Net Pension Obligation – Continued

The annual pension cost for the current year and related plan information is as follows:

	IMRF	SLEP	Police Pension
Contribution Rates			
Employer	10.92%	12.96%	52.20%
Employee	4.50%	6.50%	9.91%
Actuarial Valuation Date	12/31/2012	12/31/2012	4/30/2012
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal
Amortization Method	Level %of Projected Payroll Open Basis	Level %of Projected Payroll Open Basis	Level %of Projected Payroll Closed Basis
Remaining Amortization Period	30 Years	30 Years	28 Years
Asset Valuation Method	5-Year Smoothed Market	5-Year Smoothed Market	Market
Actuarial Assumptions			
Investment Rate of Return	7.50% Compounded Annually	7.50% Compounded Annually	7.00% Compounded Annually
Projected Salary Increases	.4 to 10.0%	.4 to 10.0%	5.00%
Inflation Rate Included	4.00%	4.00%	3.00%
Cost-of-Living Adjustments	3.00%	3.00%	3.00%

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Trend Information

Employer annual pension cost (APC), actual contributions and the net pension obligation (NPO) are as follows. The NPO is the cumulative difference between the APC and the contributions actually made.

	Fiscal Year	IMRF	SLEP	Police Pension
Annual Pension Cost (APC)	2011	\$ 397,638	\$ 11,844	\$ 1,167,876
	2012	394,137	13,032	1,311,830
	2013	130,398	18,765	1,157,740
Actual Contributions	2011	307,515	11,844	1,204,927
	2012	368,843	13,032	1,393,004
	2013	127,756	18,765	1,453,031
Percentage of APC Contributed	2011	77.34%	100.00%	103.17%
	2012	93.58%	100.00%	106.19%
	2013	97.97%	100.00%	125.51%
Net Pension Obligation	2011	98,226	-	746,800
	2012	123,520	-	665,626
	2013	126,162	-	370,335

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLANS – Continued

Funded Status and Funding Progress

The Village's funded status for the current year and related information for each plan is as follows:

	<u>IMRF</u>	<u>SLEP</u>	<u>Police Pension</u>
Actuarial Valuation Date	12/31/12	12/31/12	04/30/12
Percent Funded	83.51%	0.00%	47.58%
Actuarial Accrued Liability for Benefits	\$10,701,010	\$0	\$34,501,754
Actuarial Value of Assets	\$8,935,908	(\$56,766)	\$16,417,076
Over (Under) Funded Actuarial Accrued Liability (UAAL)	(\$1,765,102)	(\$56,766)	(\$18,084,678)
Covered Payroll (Annual Payroll of Active Employees Covered by the Plan)	\$3,640,083	\$0	\$2,668,541
Ratio of UAAL to Covered Payroll	48.49%	0.00%	677.70%

The schedule of funding progress, presented as Required Supplementary Information (RSI) following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets are increasing or decreasing over time relative to the actuarial accrued liability for benefits.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Notes to the Financial Statements

April 30, 2013

NOTE 4 – OTHER INFORMATION – Continued

OTHER POST-EMPLOYMENT BENEFITS

Plan Descriptions, Provisions, and Funding Policies

In addition to providing the pension benefits described, the Village provides post-employment health care insurance benefits (OPEB) for its eligible retired employees through a single employer defined benefit plan. The benefits, benefit levels, employee contributions and employer contributions are governed by the Village and can be amended by the Village through its personnel manual and union contracts. The plan is not accounted for as a trust fund, as an irrevocable trust has not been established to account for the plan. The plan does not issue a separate report. The activity of the plan is reported in the Village's General Fund.

The Village provides post-employment health care benefits to its retirees. To be eligible for benefits, an employee must qualify for retirement under one of the Village's retirement plans. Elected officials are eligible for benefits if they qualify for retirement through the Illinois Municipal Retirement Fund.

All health care benefits are provided through the Village's health insurance plan. The benefit levels are the same as those afforded to active employees. Benefits include general inpatient and outpatient medical services; mental, nervous, and substance abuse care; vision care; dental care; and prescriptions. Upon a retiree reaching 65 years of age, Medicare becomes the primary insurer and the Village's plan becomes secondary.

All retirees contribute 100% of the actuarially determined premium to the plan. For the fiscal year ending April 30, 2013, retirees contributed \$70,535. Active employees do not contribute to the plan until retirement.

At April 30, 2012, the date of the most recent actuarial report, membership consisted of:

Retirees and Beneficiaries Currently Receiving Benefits and Terminated Employees Entitled to Benefits but not yet Receiving Them	2
Active Employees	<u>87</u>
Total	<u>89</u>
Participating Employers	1

The Village does not currently have a funding policy.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

OTHER POST-EMPLOYMENT BENEFITS – Continued

Annual OPEB Costs and Net OPEB Obligation

The net OPEB obligation (NOPEBO) as of April 30, 2013, was calculated as follows:

Annual Required Contribution	\$ 20,331
Interest on the NOPEBO	1,816
Adjustment to the ARC	<u>(1,514)</u>
Annual OPEB Cost	20,633
Actual Contribution	<u>28,618</u>
Increase in the NOPEBO	(7,985)
NOPEBO - Beginning of Year	<u>45,411</u>
NOPEBO - End of Year	<u><u>37,426</u></u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Trend Information

The Village's annual OPEB cost, actual contributions, the percentage of annual OPEB cost contributed and the net OPEB obligation are as follows:

Fiscal Year	Annual OPEB Cost	Actual Contributions	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2011	\$ 17,746	\$ 6,361	36.00%	\$ 33,987
2012	11,424	-	0.00%	45,411
2013	20,633	28,618	138.70%	37,426

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Notes to the Financial Statements
April 30, 2013**

NOTE 4 – OTHER INFORMATION – Continued

OTHER POST-EMPLOYMENT BENEFITS – Continued

Funded Status and Funding Progress

The funded status of the plan as of April 30, 2012, the date of the latest actuarial valuation, was as follows:

Actuarial Accrued Liability (AAL)	\$ 233,715
Actuarial Value of Plan Assets	-
Unfunded Actuarial Accrued Liability (UAAL)	233,715
Funded Ratio (Actuarial Value of Plan Assets/AAL)	0.00%
Covered Payroll (Active Plan Members)	6,237,184
UAAL as a Percentage of Covered Payroll	3.75%

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the April 30, 2012 actuarial valuation the entry age actuarial cost method was used. The actuarial assumptions included a 5.0% investment rate of return (including a 3% inflation assumption) and an annual healthcare cost trend rate of 8.0%, with an ultimate rate of 6.0%. The actuarial value of assets was not determined as the Village has not advanced its obligation. The plan's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at April 30, 2013, was 30 years.

REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule of Funding Progress and Employer Contributions
 - Illinois Municipal Retirement Fund
 - Sheriff's Law Enforcement Plan
 - Police Pension Fund
 - Other Post-Employment Benefit Plan

- Budgetary Comparison Schedules
 - General Fund
 - Northeast Industrial District Tax Increment Financing – Special Revenue Fund
 - Motor Fuel Tax – Special Revenue Fund

Notes to the Required Supplementary Information

- Budgetary information – budgets are adopted on a basis consistent with generally accepted accounting principles

VILLAGE OF LINCOLNWOOD, ILLINOIS

Illinois Municipal Retirement Fund

Required Supplementary Information
 Schedule of Funding Progress and Employer Contributions
 April 30, 2013

Funding Progress

Actuarial Valuation Dec. 31	(1) Actuarial Value of Plan Assets	(2) Actuarial Liability (AAL) - Entry Age	(3) Funded Ratio (1) ÷ (2)	(4) Unfunded (Overfunded) Actuarial Liability (2) - (1)	(5) Annual Covered Payroll	(6) Unfunded (Overfunded) Actuarial Accrued Liability as a Percentage of Covered Payroll (4) ÷ (5)
2007	\$ 7,959,045	\$ 7,838,928	101.53%	\$ (120,117)	\$ 3,508,955	(3.42%)
2008	6,487,156	8,383,186	77.38%	1,896,030	3,631,154	52.22%
2009	7,336,828	9,043,959	81.12%	1,707,131	3,508,013	48.66%
2010	7,959,274	9,532,759	83.49%	1,573,485	3,443,234	45.70%
2011	8,741,584	10,638,277	82.17%	1,896,693	3,589,439	52.84%
2012	8,935,908	10,701,010	83.51%	1,765,102	3,640,083	48.49%

Employer Contributions

Fiscal Year Ended	Employer Contributions	Annual Required Contribution	Percent Contributed
2008	\$ 400,723	\$ 400,723	100.00%
2009	298,844	298,844	100.00%
2010	287,046	312,006	92.00%
2011	307,515	397,638	77.34%
2012	368,843	394,137	93.58%
2013	127,756	127,756	100.00%

VILLAGE OF LINCOLNWOOD, ILLINOIS

Sheriff's Law Enforcement Personnel Fund

Required Supplementary Information
 Schedule of Funding Progress and Employer Contributions
 April 30, 2013

Funding Progress

	(1)	(2)	(3)	(4)	(5)	(6)
Actuarial Valuation Dec. 31	Actuarial Value of Plan Assets*	Actuarial Liability (AAL) - Entry Age	Funded Ratio (1) ÷ (2)	Unfunded (Overfunded) Actuarial Liability (2) - (1)	Annual Covered Payroll	Unfunded (Overfunded) Actuarial Liability as a Percentage of Covered Payroll (4) ÷ (5)
2007	\$ (65,999)	\$ -	0.00%	\$ 65,999	\$ -	0.00%
2008	(125,177)	-	0.00%	125,177	-	0.00%
2009	(108,246)	-	0.00%	108,246	-	0.00%
2010	(110,149)	-	0.00%	110,149	-	0.00%
2011	(79,609)	-	0.00%	79,609	-	0.00%
2012	(56,766)	-	0.00%	56,766	-	0.00%

Employer Contributions

Fiscal Year Ended	Employer Contributions	Annual Required Contribution	Percent Contributed
2008	\$ 12,061	\$ 12,061	100.00%
2009	10,683	10,683	100.00%
2010	10,770	10,770	100.00%
2011	11,844	11,844	100.00%
2012	13,032	13,032	100.00%
2013	18,765	18,765	100.00%

*Negative due to investment losses.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Police Pension Fund

**Required Supplementary Information
Schedule of Funding Progress and Employer Contributions
April 30, 2013**

Funding Progress

Actuarial Valuation Apr. 30	(1) Actuarial Value of Plan Assets	(2) Actuarial Accrued Liability (AAL) - Entry Age	(3) Funded Ratio (1) ÷ (2)	(4) Unfunded (Overfunded) Actuarial Accrued Liability (2) - (1)	(5) Annual Covered Payroll	(6) Unfunded (Overfunded) Actuarial Accrued Liability as a Percentage of Covered Payroll (4) ÷ (5)
2007	\$ 13,768,308	\$ 27,480,519	50.10%	\$ 13,712,211	\$ 2,486,031	551.57%
2008	14,516,353	28,616,339	50.73%	14,099,986	2,436,354	578.73%
2009	14,242,039	29,879,079	47.67%	15,637,040	2,529,769	618.12%
2010	15,182,164	31,916,549	47.57%	16,734,385	2,693,358	621.32%
2011	16,037,540	33,179,807	48.34%	17,142,267	2,647,745	647.43%
2012	16,417,076	34,501,754	47.58%	18,084,678	2,668,541	677.70%

Employer Contributions

Fiscal Year Ended	Employer Contributions	Annual Required Contribution	Percent Contributed
2008	\$ 947,635	\$ 926,329	102.30%
2009	1,048,262	1,014,774	103.30%
2010	1,196,105	1,047,377	114.20%
2011	1,204,927	1,180,144	102.10%
2012	1,393,004	1,292,463	107.78%
2013	1,453,031	1,141,231	127.32%

VILLAGE OF LINCOLNWOOD, ILLINOIS

Other Post-Employment Benefit Plan

**Required Supplementary Information
Schedule of Funding Progress and Employer Contributions
April 30, 2013**

Funding Progress

Actuarial Valuation Date	(1) Actuarial Value of Plan Assets	(2) Actuarial Liability (AAL) - Entry Age	(3) Funded Ratio (1) ÷ (2)	(4) Unfunded (Overfunded) Actuarial Liability (2) - (1)	(5) Annual Covered Payroll	(6) Unfunded (Overfunded) Actuarial Liability as a Percentage of Covered Payroll (4) ÷ (5)
Apr. 30						
2008	\$ N/A	\$ N/A	N/A	\$ N/A	\$ N/A	N/A
2009	-	122,152	0.00%	122,152	6,067,508	2.01%
2010	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A
2012	-	233,715	0.00%	233,715	6,237,184	3.75%
2013	N/A	N/A	N/A	N/A	N/A	N/A

Employer Contributions

Fiscal Year Ended	Employer Contributions	Annual Required Contribution	Percent Contributed
2008	\$ N/A	\$ N/A	N/A
2009	-	11,217	0.00%
2010	-	11,385	0.00%
2011	6,295	17,559	35.85%
2012	-	11,198	0.00%
2013	28,618	20,331	140.76%

The Village implemented GASB Statement No. 45 for the fiscal year ended April 30, 2009. Information for other years is not available. The Village is required to have an actuarial valuation performed triennially.

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Revenues			
Taxes	\$ 8,985,000	8,985,000	8,882,358
Charges for Services	1,830,778	1,830,778	1,940,107
Licenses and Permits	1,048,791	1,048,791	1,074,728
Intergovernmental	6,244,046	6,244,046	5,950,521
Fines and Forfeitures	323,400	323,400	358,848
Investment Income	109,000	109,000	120,537
Miscellaneous	208,125	208,125	274,503
Total Revenues	<u>18,749,140</u>	<u>18,749,140</u>	<u>18,601,602</u>
Expenditures			
Current			
General Government	3,432,240	3,432,240	2,982,352
Public Safety	9,141,624	9,141,624	9,200,803
Highways and Streets	1,095,718	1,095,718	1,045,540
Sanitation	1,077,513	1,077,513	1,003,569
Economic Development	1,195,671	1,195,671	1,184,987
Culture and Recreation	2,186,370	2,186,370	2,210,831
Capital Outlay	917,805	917,805	688,053
Total Expenditures	<u>19,046,941</u>	<u>19,046,941</u>	<u>18,316,135</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(297,801)</u>	<u>(297,801)</u>	<u>285,467</u>
Other Financing Sources (Uses)			
Transfers In	335,000	335,000	409,022
Transfers Out	(609,794)	(609,794)	(474,491)
	<u>(274,794)</u>	<u>(274,794)</u>	<u>(65,469)</u>
Net Change in Fund Balance	<u>(572,595)</u>	<u>(572,595)</u>	219,998
Fund Balance - Beginning			<u>9,559,364</u>
Fund Balance - Ending			<u><u>9,779,362</u></u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Northeast Industrial District Tax Increment Financing - Special Revenue Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Local Taxes	\$ 1,725,000	1,725,000	1,047,605
Intergovernmental			
Grants	20,000	20,000	22,617
Interest	16,000	16,000	26,503
Total Revenues	<u>1,761,000</u>	<u>1,761,000</u>	<u>1,096,725</u>
Expenditures			
Current			
General Government	332,000	332,000	18,781
Capital Outlay	330,000	330,000	27,337
Debt Service			
Principal Retirement	273,750	273,750	273,750
Interest and Fiscal Charges	38,231	38,231	37,969
Total Expenditures	<u>973,981</u>	<u>973,981</u>	<u>357,837</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	787,019	787,019	738,888
Other Financing (Uses)			
Transfers Out	<u>(130,000)</u>	<u>(130,000)</u>	<u>(130,000)</u>
Net Change in Fund Balance	<u>657,019</u>	<u>657,019</u>	608,888
Fund Balance - Beginning			<u>6,312,499</u>
Fund Balance - Ending			<u>6,921,387</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Motor Fuel Tax - Special Revenue Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental			
Motor Fuel Tax Allotments	\$ 305,000	305,000	353,471
Grants	-	-	5,362
Interest	1,000	1,000	2,763
Total Revenues	<u>306,000</u>	<u>306,000</u>	<u>361,596</u>
Expenditures			
Highways and Streets	<u>39,000</u>	<u>39,000</u>	<u>23,037</u>
Net Change in Fund Balance	<u>267,000</u>	<u>267,000</u>	338,559
Fund Balance - Beginning			<u>2,692,081</u>
Fund Balance - Ending			<u>3,030,640</u>

OTHER SUPPLEMENTARY INFORMATION

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

- Budgetary Comparison Schedules – Major Governmental Funds
 - General Fund
 - Debt Service Fund
- Combining Statements – Nonmajor Governmental Funds
 - Combining Balance Sheet
 - Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
- Budgetary Comparison Schedules – Nonmajor Governmental Funds
 - E-911 – Special Revenue Fund
 - Touhy/Lawndale Tax Increment Financing – Special Revenue Fund
 - Transportation Improvement – Special Revenue Fund
 - Lincoln/Touhy Tax Increment Financing – Special Revenue Fund
 - Touhy/Crawford Business Area Improvement – Capital Projects Fund
 - Channel Runne Improvement – Capital Projects Fund
 - Comm Ed ROW Bike Path – Capital Projects Fund
 - Pratt Avenue Resurfacing – Capital Projects Fund
 - Village Campus Improvement – Capital Projects Fund
 - PEP – Capital Projects Fund
- Budgetary Comparison Schedule – Enterprise Fund
 - Water and Sewer Fund
- Budgetary Comparison Schedule – Fiduciary Fund
 - Police Pension – Pension Trust Fund

COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES

GENERAL FUND

The General Fund accounts for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are created to account for the proceeds of specific revenue sources (other than fiduciary funds or capital project funds) that are legally restricted to expenditure for specified purposes.

Northeast Industrial District Tax Increment Financing Fund

The Northeast Industrial District Tax Increment Financing Fund is used to account for resources (restricted real estate taxes) received and expenditures made to promote the objectives of the TIF District.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund is used to account for resources to maintain traffic signal lighting in the Village and for services performed by the Village for upkeep of IDOT street within the Village limits

E-911 Fund

The E-911 Fund is used to account for resources for the emergency communications operation that receives calls from the public for emergency service requests.

Touhy/Lawndale Tax Increment Financing Fund

The Touhy/Lawndale Tax Increment Financing Fund is used to account for resources generated from the properties within the Touhy/Lawndale Tax Increment Financing District.

Transportation Improvement Fund

The Transportation Improvement Fund is used to account for resources to improve the transportation systems in the Village.

Lincoln/Touhy Tax Increment Financing Fund

The Lincoln/Touhy Tax Increment Financing Fund is used to account for resources generated from the properties within the Lincoln/Touhy Tax Increment Financing District.

COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES

DEBT SERVICE FUND

Debt Service Funds are created to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are created to account for all resources used for the acquisition of capital facilities by a governmental unit except those financed by Proprietary Funds.

Touhy/Crawford Business Area Improvement Fund

The Touhy/Crawford Business Area Improvement Fund is used to account for resources to complete capital improvements to the area in and around the Touhy/Crawford Business District.

Channel Runne Improvement Fund

The Channel Runne Improvement Fund is used to account for resources to complete capital improvements in the Channel Runne Park.

Comm Ed ROW Bike Path Fund

The Comm Ed ROW Bike Path Fund is used to account for a grant and other sources to construct a bike path in the utility right-of-way.

Pratt Avenue Resurfacing Fund

The Pratt Avenue Resurfacing Fund is used to account for a grant and other sources and costs to resurface Pratt Avenue through the Village.

Village Campus Improvement Fund

The Village Campus Improvement Fund is used to account for resources to complete capital improvements to Village owned properties.

PEP Fund

The PEP Fund is used to account for resources to provide business owners to make improvements to their buildings exterior and other property enhancements that will improve the appearance of a business district.

COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES

ENTERPRISE FUND

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where it has been decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The Village's enterprise fund is a non-major fund.

Water and Sewer Fund

The Water and Sewer Fund is used to account for resources to maintain the Village's water distribution system and combined storm/sanitary sewer system.

TRUST FUND

PENSION TRUST FUND

Police Pension Fund

The Police Pension Fund is used to account for the accumulation of resources to be used for retirement annuity payments to employees on the police force at appropriate amounts and times in the future. Resources are contributed by employees at rates fixed by law and by the Village at amounts determined by an annual actuarial study.

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

Schedule of Revenues - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Taxes			
Property Taxes	\$ 5,080,000	5,080,000	4,983,221
Home Rule Sales Tax	1,635,000	1,635,000	1,697,668
Food and Beverage Tax	420,000	420,000	457,844
Auto Rental Tax	12,000	12,000	12,558
Foreign Fire Insurance Tax	28,000	28,000	25,149
Gas Tax for Motor Fuel	190,000	190,000	160,540
Utility Taxes - Electric	570,000	570,000	634,234
Utility Taxes - Natural Gas	410,000	410,000	316,789
Telecommunications Tax	640,000	640,000	594,355
	<u>8,985,000</u>	<u>8,985,000</u>	<u>8,882,358</u>
Charges for Services			
Accident Report Fee	5,500	5,500	10,891
Alarm Service Fee	91,000	91,000	44,946
Ambulance and EMS Fee	350,000	350,000	376,685
Filing and Variance Fee	5,000	5,000	8,500
Landscape Waste Program Sales	700	700	396
Parks and Recreation	1,315,278	1,315,278	1,434,618
Police Special Detail Fee	28,000	28,000	25,369
Tree Replacement Sales	1,000	1,000	-
Elevator Inspection Fee	10,000	10,000	13,950
Other Charges for Services	24,300	24,300	24,752
	<u>1,830,778</u>	<u>1,830,778</u>	<u>1,940,107</u>
Licenses and Permits			
Vehicle Licenses	346,450	346,450	345,344
Business Licenses	121,049	121,049	128,832
Liquor Licenses	35,850	35,850	36,028
Building Permits	378,175	378,175	347,707
Franchise Fees	147,000	147,000	181,121
Licenses and Permits - Other	20,267	20,267	35,696
	<u>1,048,791</u>	<u>1,048,791</u>	<u>1,074,728</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

**Schedule of Revenues - Budget and Actual - Continued
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Intergovernmental			
State Income Tax	\$ 960,000	960,000	1,181,042
State Sales Tax	4,833,646	4,833,646	4,388,542
Personal Property Replacement Tax	130,000	130,000	143,399
State Use Tax	150,000	150,000	200,020
State Grants	170,400	170,400	37,518
	<u>6,244,046</u>	<u>6,244,046</u>	<u>5,950,521</u>
Fines and Forfeitures			
Late Payment Penalty	7,000	7,000	5,137
NSF Check Charge	400	400	100
Circuit Court Fines	65,000	65,000	68,873
Court Cost Liens and Fees	18,000	18,000	45,050
Parking Ticket Fines	75,000	75,000	84,609
Red Light Camera Fines	115,000	115,000	118,915
False Alarm Fines	18,000	18,000	20,719
Building Code Violation Fines	25,000	25,000	15,445
	<u>323,400</u>	<u>323,400</u>	<u>358,848</u>
Investment Income	<u>109,000</u>	<u>109,000</u>	<u>120,537</u>
Miscellaneous			
Rent - Telecommunications Antenna Site Lease	46,500	46,500	58,210
Rent - Parking Lot	55,000	55,000	55,833
Reimbursements	66,000	66,000	97,711
Donations	7,625	7,625	21,879
Miscellaneous	33,000	33,000	40,870
	<u>208,125</u>	<u>208,125</u>	<u>274,503</u>
Total Revenues	<u>18,749,140</u>	<u>18,749,140</u>	<u>18,601,602</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

**Schedule of Expenditures - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
General Government			
Village President and Board of Trustees			
Personal Services	\$ 63,023	63,023	63,714
Contractual Services	40,800	40,800	30,270
Commodities	24,230	24,230	13,633
	<u>128,053</u>	<u>128,053</u>	<u>107,617</u>
Village Clerk			
Personal Services	8,852	8,852	8,883
Contractual Services	8,460	8,460	10,642
Commodities	500	500	371
	<u>17,812</u>	<u>17,812</u>	<u>19,896</u>
Board of Fire and Police Commissioners			
Contractual Services	735	735	3,115
Commodities	100	100	202
	<u>835</u>	<u>835</u>	<u>3,317</u>
Human Relations Commission			
Contractual Services	200	200	131
Commodities	1,600	1,600	1,275
	<u>1,800</u>	<u>1,800</u>	<u>1,406</u>
Parks and Recreation Board			
Contractual Services	1,050	1,050	-
Commodities	1,550	1,550	1,125
	<u>2,600</u>	<u>2,600</u>	<u>1,125</u>
Beautification Committee			
Contractual Services	2,500	2,500	-
Commodities	2,500	2,500	4,973
	<u>5,000</u>	<u>5,000</u>	<u>4,973</u>
Village Administrator			
Personal Services	596,775	596,775	574,703
Contractual Services	43,060	43,060	56,166
Commodities	34,200	34,200	27,666
	<u>674,035</u>	<u>674,035</u>	<u>658,535</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

**Schedule of Expenditures - Budget and Actual - Continued
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
General Government - Continued			
Finance Department			
Personal Services	\$ 519,038	519,038	505,921
Contractual Services	366,000	366,000	253,922
Commodities	45,800	45,800	35,843
	<u>930,838</u>	<u>930,838</u>	<u>795,686</u>
Engineering			
Contractual Services	100,000	100,000	59,730
Legal Department			
Contractual Services	271,347	271,347	262,342
Information Services			
Personal Services	8,852	8,852	5,028
Contractual Services	278,748	278,748	210,713
Commodities	20,000	20,000	12,236
	<u>307,600</u>	<u>307,600</u>	<u>227,977</u>
Public Works Department			
Personal Services	351,083	351,083	341,858
Contractual Services	15,783	15,783	14,987
Commodities	16,424	16,424	13,693
	<u>383,290</u>	<u>383,290</u>	<u>370,538</u>
Vehicle Maintenance Division			
Personal Services	217,704	217,704	193,726
Contractual Services	2,950	2,950	2,297
Commodities	22,602	22,602	21,477
	<u>243,256</u>	<u>243,256</u>	<u>217,500</u>
Building Maintenance Division			
Personal Services	113,524	113,524	76,518
Contractual Services	194,550	194,550	120,159
Commodities	57,700	57,700	55,033
	<u>365,774</u>	<u>365,774</u>	<u>251,710</u>
Total General Government	<u>3,432,240</u>	<u>3,432,240</u>	<u>2,982,352</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

**Schedule of Expenditures - Budget and Actual - Continued
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Public Safety			
Police Department			
Personal Services	\$ 5,913,610	5,913,610	5,898,342
Contractual Services	179,505	179,505	191,870
Commodities	164,115	164,115	171,336
	<u>6,257,230</u>	<u>6,257,230</u>	<u>6,261,548</u>
Fire Department			
Personal Services	74,541	74,541	75,689
Contractual Services	2,723,903	2,723,903	2,754,107
Commodities	85,950	85,950	109,459
	<u>2,884,394</u>	<u>2,884,394</u>	<u>2,939,255</u>
Total Public Safety	<u>9,141,624</u>	<u>9,141,624</u>	<u>9,200,803</u>
Highways and Streets			
Street Maintenance Division			
Personal Services	673,158	673,158	654,121
Contractual Services	121,750	121,750	155,034
Commodities	300,810	300,810	236,385
	<u>1,095,718</u>	<u>1,095,718</u>	<u>1,045,540</u>
Total Highways and Streets	<u>1,095,718</u>	<u>1,095,718</u>	<u>1,045,540</u>
Sanitation			
Contractual Services	<u>1,077,513</u>	<u>1,077,513</u>	<u>1,003,569</u>
Economic Development			
Community Development Department			
Personal Services	401,505	401,505	408,174
Contractual Services	241,622	241,622	240,221
Commodities	552,544	552,544	536,592
	<u>1,195,671</u>	<u>1,195,671</u>	<u>1,184,987</u>
Total Economic Development	<u>1,195,671</u>	<u>1,195,671</u>	<u>1,184,987</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

General Fund

**Schedule of Expenditures - Budget and Actual - Continued
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Culture and Recreation			
Parks and Recreation Department			
Personal Services	\$ 1,448,902	1,448,902	1,515,682
Contractual Services	420,423	420,423	375,161
Commodities	317,045	317,045	319,988
Total Culture and Recreation	2,186,370	2,186,370	2,210,831
Capital Outlay			
General Government			
Information Services	78,025	78,025	50,570
Public Safety			
Police Department	89,500	89,500	84,731
Fire Department	424,180	424,180	225,382
Sanitation	125,000	125,000	123,699
Culture and Recreation			
Parks and Recreation Department	201,100	201,100	203,671
Total Capital Outlay	917,805	917,805	688,053
Total Expenditures	19,046,941	19,046,941	18,316,135

VILLAGE OF LINCOLNWOOD, ILLINOIS

Debt Service Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Local Taxes	\$ 1,186,517	1,186,517	1,216,044
Expenditures			
Debt Service			
Principal Retirement	1,161,101	1,161,101	1,129,001
Interest and Fiscal Charges	145,210	145,210	144,822
Total Expenditures	1,306,311	1,306,311	1,273,823
Excess (Deficiency) of Revenues Over (Under) Expenditures	(119,794)	(119,794)	(57,779)
Other Financing Sources			
Transfers In	119,794	119,794	57,779
Net Change in Fund Balance	-	-	-
Fund Balance - Beginning			9,762
Fund Balance - Ending			9,762

VILLAGE OF LINCOLNWOOD, ILLINOIS

Nonmajor Governmental Funds

**Combining Balance Sheet
April 30, 2013**

	Special Revenue	Capital Projects	Totals
ASSETS			
Cash and Investments	\$ 2,317,831	112,108	2,429,939
Receivables			
Accounts	93,915	-	93,915
Due from Other Governments	-	363,300	363,300
Total Assets	<u>2,411,746</u>	<u>475,408</u>	<u>2,887,154</u>
LIABILITIES			
Accounts Payable	16,875	217,818	234,693
Accrued Payroll	5,966	-	5,966
Due to Other Funds	143,581	254,003	397,584
Total Liabilities	<u>166,422</u>	<u>471,821</u>	<u>638,243</u>
FUND BALANCES			
Restricted	2,305,311	3,587	2,308,898
Unassigned	(59,987)	-	(59,987)
Total Fund Balances	<u>2,245,324</u>	<u>3,587</u>	<u>2,248,911</u>
Total Liabilities and Fund Balances	<u>2,411,746</u>	<u>475,408</u>	<u>2,887,154</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Nonmajor Governmental Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Year Ended April 30, 2013

	Special Revenue	Capital Projects	Totals
Revenues			
Taxes	\$ 806,751	-	806,751
Intergovernmental	190,258	386,661	576,919
Interest	2,645	-	2,645
Miscellaneous	88,010	51,410	139,420
Total Revenues	<u>1,087,664</u>	<u>438,071</u>	<u>1,525,735</u>
Expenditures			
General Government	722,518	-	722,518
Highways and Streets	188,738	-	188,738
Capital Outlay	6,720	799,786	806,506
Total Expenditures	<u>917,976</u>	<u>799,786</u>	<u>1,717,762</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>169,688</u>	<u>(361,715)</u>	<u>(192,027)</u>
Other Financing Sources (Uses)			
Transfers In	-	416,712	416,712
Transfers Out	(5,000)	(74,022)	(79,022)
	<u>(5,000)</u>	<u>342,690</u>	<u>337,690</u>
Net Change in Fund Balances	164,688	(19,025)	145,663
Fund Balances - Beginning	<u>2,080,636</u>	<u>22,612</u>	<u>2,103,248</u>
Fund Balances - Ending	<u>2,245,324</u>	<u>3,587</u>	<u>2,248,911</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Nonmajor Governmental - Special Revenue Funds

Combining Balance Sheet

April 30, 2013

	<u>E-911</u>
ASSETS	
Cash and Investments	\$ 68,397
Receivables	
Accounts	<u>20,522</u>
Total Assets	<u><u>88,919</u></u>
LIABILITIES	
Accounts Payable	15,857
Accrued Payroll	5,966
Due to Other Funds	-
Total Liabilities	<u><u>21,823</u></u>
FUND BALANCES	
Restricted	67,096
Unassigned	-
Total Fund Balances	<u><u>67,096</u></u>
Total Liabilities and Fund Balances	<u><u>88,919</u></u>

Touhy/ Lawndale Tax Increment Financing	Transportation Improvement	Lincoln/ Touhy Tax Increment Financing	Totals
275,060	1,974,374	-	2,317,831
-	73,393	-	93,915
275,060	2,047,767	-	2,411,746
-	1,018	-	16,875
-	-	-	5,966
23,054	60,540	59,987	143,581
23,054	61,558	59,987	166,422
252,006	1,986,209	-	2,305,311
-	-	(59,987)	(59,987)
252,006	1,986,209	(59,987)	2,245,324
275,060	2,047,767	-	2,411,746

VILLAGE OF LINCOLNWOOD, ILLINOIS

Nonmajor Governmental - Special Revenue Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Year Ended April 30, 2013

	<u>E-911</u>
Revenues	
Taxes	\$ -
Intergovernmental	190,258
Interest	942
Miscellaneous	-
Total Revenues	<u>191,200</u>
Expenditures	
General Government	221,222
Highways and Streets	-
Capital Outlay	<u>6,720</u>
Total Expenditures	<u>227,942</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(36,742)
Other Financing (Uses)	
Transfers Out	<u>-</u>
Net Change in Fund Balances	(36,742)
Fund Balances - Beginning	<u>103,838</u>
Fund Balances - Ending	<u><u>67,096</u></u>

Touhy/ Lawndale Tax Increment Financing	Transportation Improvement	Lincoln/ Touhy Tax Increment Financing	Totals
485,671	321,080	-	806,751
-	-	-	190,258
8	1,695	-	2,645
-	45,000	43,010	88,010
485,679	367,775	43,010	1,087,664
502,056	-	(760)	722,518
-	188,738	-	188,738
-	-	-	6,720
502,056	188,738	(760)	917,976
(16,377)	179,037	43,770	169,688
(5,000)	-	-	(5,000)
(21,377)	179,037	43,770	164,688
273,383	1,807,172	(103,757)	2,080,636
252,006	1,986,209	(59,987)	2,245,324

VILLAGE OF LINCOLNWOOD, ILLINOIS

E-911 - Special Revenue Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental	\$ 180,000	180,000	190,258
Interest	800	800	942
Total Revenues	<u>180,800</u>	<u>180,800</u>	<u>191,200</u>
Expenditures			
General Government	272,289	272,289	221,222
Capital Outlay	7,900	7,900	6,720
Total Expenditures	<u>280,189</u>	<u>280,189</u>	<u>227,942</u>
Net Change in Fund Balance	<u>(99,389)</u>	<u>(99,389)</u>	(36,742)
Fund Balance - Beginning			<u>103,838</u>
Fund Balance - Ending			<u>67,096</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Touhy/Lawndale Tax Increment Financing - Special Revenue Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ 487,000	487,000	485,671
Interest	-	-	8
Total Revenues	487,000	487,000	485,679
Expenditures			
General Government	492,000	492,000	502,056
Excess (Deficiency) of Revenues Over (Under) Expenditures	(5,000)	(5,000)	(16,377)
Other Financing (Uses)			
Transfers Out	(5,000)	(5,000)	(5,000)
Net Change in Fund Balance	<u>(10,000)</u>	<u>(10,000)</u>	(21,377)
Fund Balance - Beginning			<u>273,383</u>
Fund Balance - Ending			<u>252,006</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Transportation Improvement - Special Revenue Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Local Taxes	\$ 345,000	345,000	321,080
Interest	1,000	1,000	1,695
Miscellaneous	-	-	45,000
Total Revenues	<u>346,000</u>	<u>346,000</u>	<u>367,775</u>
Expenditures			
Highways and Streets	<u>1,253,083</u>	<u>1,253,083</u>	<u>188,738</u>
Net Change in Fund Balance	<u>(907,083)</u>	<u>(907,083)</u>	179,037
Fund Balance - Beginning			<u>1,807,172</u>
Fund Balance - Ending			<u><u>1,986,209</u></u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Lincoln/Touhy Tax Increment Financing - Special Revenue Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Miscellaneous	\$ -	-	43,010
Expenditures			
General Government	1,321,000	1,321,000	(760)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,321,000)	(1,321,000)	43,770
Other Financing Sources			
Debt Issuance	1,200,000	1,200,000	-
Net Change in Fund Balance	<u>(121,000)</u>	<u>(121,000)</u>	43,770
Fund Balance - Beginning			<u>(103,757)</u>
Fund Balance - Ending			<u>(59,987)</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Nonmajor Governmental - Capital Projects Funds

Combining Balance Sheet
April 30, 2013

	Touhy/ Crawford Business Area Improvement	Channel Runne Improvement
ASSETS		
Cash and Investments	\$ -	-
Due from Other Governments	-	363,300
	<hr/>	<hr/>
Total Assets	-	363,300
	<hr/> <hr/>	<hr/> <hr/>
LIABILITIES		
Accounts Payable	-	109,297
Due to Other Funds	-	254,003
Total Liabilities	-	363,300
	<hr/>	<hr/>
FUND BALANCES		
Restricted	-	-
	<hr/>	<hr/>
Total Liabilities and Fund Balances	-	363,300
	<hr/> <hr/>	<hr/> <hr/>

Comm Ed ROW Bike Path	Pratt Avenue Resurfacing	Village Campus Improvement	PEP	Totals
8,627	-	103,481	-	112,108
-	-	-	-	363,300
8,627	-	103,481	-	475,408
5,040	-	103,481	-	217,818
-	-	-	-	254,003
5,040	-	103,481	-	471,821
3,587	-	-	-	3,587
8,627	-	103,481	-	475,408

VILLAGE OF LINCOLNWOOD, ILLINOIS

Nonmajor Governmental - Capital Projects Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Year Ended April 30, 2013

	Touhy/ Crawford Business Area Improvement	Channel Runne Improvement
Revenues		
Intergovernmental	\$ -	363,300
Miscellaneous	51,410	-
Total Revenues	51,410	363,300
Expenditures		
Capital Outlay	-	380,713
Excess (Deficiency) of Revenues Over (Under) Expenditures	51,410	(17,413)
Other Financing Sources (Uses)		
Transfers In	-	17,413
Transfers Out	(69,512)	-
	(69,512)	17,413
Net Change in Fund Balances	(18,102)	-
Fund Balances - Beginning	18,102	-
Fund Balances - Ending	-	-

Comm Ed ROW Bike Path	Pratt Avenue Resurfacing	Village Campus Improvement	PEP	Totals
23,361	-	-	-	386,661
-	-	-	-	51,410
23,361	-	-	-	438,071
19,774	-	386,149	13,150	799,786
3,587	-	(386,149)	(13,150)	(361,715)
-	-	386,149	13,150	416,712
-	(4,510)	-	-	(74,022)
-	(4,510)	386,149	13,150	342,690
3,587	(4,510)	-	-	(19,025)
-	4,510	-	-	22,612
3,587	-	-	-	3,587

VILLAGE OF LINCOLNWOOD, ILLINOIS

Touhy/Crawford Business Area Improvement - Capital Projects Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Miscellaneous	\$ -	-	51,410
Expenditures			
Capital Outlay	-	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	51,410
Other Financing (Uses)			
Transfers Out	-	-	(69,512)
Net Change in Fund Balance	-	-	(18,102)
Fund Balance - Beginning			18,102
Fund Balance - Ending			-

VILLAGE OF LINCOLNWOOD, ILLINOIS

Channel Runne Improvement - Capital Projects Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental			
State Grants	\$ 363,000	363,000	363,300
Expenditures			
Capital Outlay			
Contractual Services	380,000	380,000	380,713
Excess (Deficiency) of Revenues Over (Under) Expenditures	(17,000)	(17,000)	(17,413)
Other Financing Sources			
Transfers In	17,000	17,000	17,413
Net Change in Fund Balance	<u>-</u>	<u>-</u>	-
Fund Balance - Beginning			<u>-</u>
Fund Balance - Ending			<u><u>-</u></u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Comm Ed ROW Bike Path - Capital Projects Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental			
State Grants	\$ 103,000	103,000	23,361
Expenditures			
Capital Outlay			
Contractual Services	126,000	126,000	19,774
Excess (Deficiency) of Revenues Over (Under) Expenditures	(23,000)	(23,000)	3,587
Other Financing Sources			
Transfers In	23,000	23,000	-
Net Change in Fund Balance	-	-	3,587
Fund Balance - Beginning			-
Fund Balance - Ending			3,587

VILLAGE OF LINCOLNWOOD, ILLINOIS

Pratt Avenue Resurfacing - Capital Projects Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental			
State Grants	\$ -	-	-
Expenditures			
Capital Outlay	-	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-
Other Financing (Uses)			
Transfers Out	-	-	(4,510)
Net Change in Fund Balance	-	-	(4,510)
Fund Balance - Beginning			4,510
Fund Balance - Ending			-

VILLAGE OF LINCOLNWOOD, ILLINOIS

Village Campus Improvement - Capital Projects Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental	\$ -	-	-
Expenditures			
Capital Outlay	400,000	400,000	386,149
Excess (Deficiency) of Revenues Over (Under) Expenditures	(400,000)	(400,000)	(386,149)
Other Financing Sources			
Transfers In	400,000	400,000	386,149
Net Change in Fund Balance	<u>-</u>	<u>-</u>	-
Fund Balance - Beginning			<u>-</u>
Fund Balance - Ending			<u><u>-</u></u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

PEP - Capital Projects Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental	\$ -	-	-
Expenditures			
Capital Outlay	50,000	50,000	13,150
Excess (Deficiency) of Revenues Over (Under) Expenditures	(50,000)	(50,000)	(13,150)
Other Financing Sources			
Transfers In	50,000	50,000	13,150
Net Change in Fund Balance	-	-	-
Fund Balance - Beginning			-
Fund Balance - Ending			-

VILLAGE OF LINCOLNWOOD, ILLINOIS

Water and Sewer - Enterprise Fund

**Schedule of Revenues, Expenses and Changes in Net Position - Budget and Actual
Year Ended April 30, 2013**

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services	\$ 3,803,000	3,803,000	3,985,491
Fines and Forfeitures	40,000	40,000	49,811
Total Operating Revenues	<u>3,843,000</u>	<u>3,843,000</u>	<u>4,035,302</u>
Operating Expenses			
Cost of Sales and Services			
Personal Services	766,279	766,279	767,522
Contractual	567,724	567,724	279,534
Commodities	1,818,126	1,818,126	1,910,618
Capital Outlay	501,200	501,200	325,939
Less Capital Assets Capitalized	(501,200)	(501,200)	(325,939)
Debt Service			
Principal Payments	253,882	253,882	253,882
Less Principal Payments Capitalized	(253,882)	(253,882)	(253,882)
Depreciation	-	-	635,117
Total Operating Expenses	<u>3,152,129</u>	<u>3,152,129</u>	<u>3,592,791</u>
Operating Income	<u>690,871</u>	<u>690,871</u>	<u>442,511</u>
Nonoperating Revenues (Expenses)			
Interest Income	5,000	5,000	4,263
Interest and Fiscal Charges	(126,274)	(126,274)	(126,274)
	<u>(121,274)</u>	<u>(121,274)</u>	<u>(122,011)</u>
Income Before Transfers	569,597	569,597	320,500
Transfers Out	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>
Change in Net Position	<u>369,597</u>	<u>369,597</u>	120,500
Net Position - Beginning			<u>8,545,752</u>
Net Position - Ending			<u>8,666,252</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Police Pension - Pension Trust Fund

Schedule of Changes in Net Position - Budget and Actual
Year Ended April 30, 2013

	Budget		Actual
	Original	Final	
Additions			
Contributions - Employer	\$ 1,410,184	1,410,184	1,453,031
Contributions - Plan Members	263,316	263,316	264,575
Total Contributions	1,673,500	1,673,500	1,717,606
Investment Income			
Interest Earned	400,000	400,000	336,483
Net Change in Fair Value	-	-	426,123
	400,000	400,000	762,606
Less Investment Expenses	(50,000)	(50,000)	(67,870)
Net Investment Income	350,000	350,000	694,736
Total Additions	2,023,500	2,023,500	2,412,342
Deductions			
Administration	20,475	20,475	19,474
Benefits and Refunds	1,645,255	1,645,255	1,715,960
Total Deductions	1,665,730	1,665,730	1,735,434
Change in Net Position	357,770	357,770	676,908
Net Position - Beginning			16,417,077
Net Position - Ending			17,093,985

SUPPLEMENTAL SCHEDULES

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

**Illinois Finance Authority Loan Payable of 2009
April 30, 2013**

Date of Issue	May 9, 2009
Date of Maturity	May 9, 2029
Authorized Issue	\$250,000
Interest Rate	Non-Interest Bearing
Principal Maturity Date	May 9
Payable at	Office of the State Fire Marshal

CURRENT AND LONG-TERM PRINCIPAL REQUIREMENTS

Fiscal Year Ending <u>April 30</u>	<u>Principal</u>
2014	\$ 12,500
2015	12,500
2016	12,500
2017	12,500
2018	12,500
2019	12,500
2020	12,500
2021	12,500
2022	12,500
2023	12,500
2024	12,500
2025	12,500
2026	12,500
2027	12,500
2028	12,500
2029	12,500
2030	<u>12,500</u>
	<u>212,500</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

**Oshkosh Capital Loan Payable of 2010
April 30, 2013**

Date of Issue	August 13, 2010
Date of Maturity	August 13, 2020
Authorized Issue	\$592,652
Interest Rate	4.00%
Principal Maturity Date	August 13
Payable at	Oshkosh Capital

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year Ending April 30	Principal	Interest	Totals
2014	\$ 52,552	22,641	75,193
2015	54,959	20,234	75,193
2016	57,476	17,717	75,193
2017	60,109	15,084	75,193
2018	62,862	12,331	75,193
2019	65,741	9,452	75,193
2020	68,752	6,441	75,193
2021	71,900	3,293	75,193
	<u>494,351</u>	<u>107,193</u>	<u>601,544</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

Loan Payable of 2012

April 30, 2013

Date of Issue	July 20, 2012
Date of Maturity	July 20, 2015
Authorized Issue	\$100,000
Interest Rate	3.25%
Principal Maturity Date	July 20
Payable at	Republic Bank of Chicago

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

<u>Fiscal Year</u> <u>Ending</u> <u>April 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2014	\$ 33,334	3,295	36,629
2015	33,333	2,197	35,530
2016	33,333	1,098	34,431
	<u>100,000</u>	<u>6,590</u>	<u>106,590</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

**General Obligation Refunding Bonds of 2004
April 30, 2013**

Date of Issue	February 11, 2004
Date of Maturity	December 1, 2014
Authorized Issue	\$5,230,000
Denomination of Bonds	\$5,000
Interest Rates	2.00% - 3.20%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	J. P. Morgan Trust Company

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year Ending April 30			
	Principal	Interest	Totals
2014	\$ 670,000	42,515	712,515
2015	690,000	20,882	710,882
	<u>1,360,000</u>	<u>63,397</u>	<u>1,423,397</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

**General Obligation Refunding Bonds of 2011A
April 30, 2013**

Date of Issue	November 1, 2011
Date of Maturity	December 1, 2017
Authorized Issue	\$2,325,000
Denomination of Bonds	\$5,000
Interest Rate	2.00%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	Wells Fargo Bank, N.A.

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year Ending April 30	Principal	Interest	Totals
2014	\$ 375,000	39,200	414,200
2015	385,000	31,700	416,700
2016	390,000	24,000	414,000
2017	400,000	16,200	416,200
2018	410,000	8,200	418,200
	<u>1,960,000</u>	<u>119,300</u>	<u>2,079,300</u>

Note: Repayment of these bonds comes 25% from the Debt Service Fund and 75% from the Northeast Industrial District Tax Increment Financing Fund.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

**General Obligation Refunding Bonds of 2011B
April 30, 2013**

Date of Issue	November 1, 2011
Date of Maturity	December 1, 2017
Authorized Issue	\$2,090,000
Denomination of Bonds	\$5,000
Interest Rate	2.00%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	Wells Fargo Bank, N.A.

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year Ending April 30	Principal	Interest	Totals
2014	\$ 335,000	35,300	370,300
2015	345,000	28,600	373,600
2016	355,000	21,700	376,700
2017	360,000	14,600	374,600
2018	370,000	7,400	377,400
	<u>1,765,000</u>	<u>107,600</u>	<u>1,872,600</u>

VILLAGE OF LINCOLNWOOD, ILLINOIS

Long-Term Debt Requirements

**Illinois Environmental Protection Agency Loan Payable of 2008
April 30, 2013**

Date of Issue	December 17, 2008
Date of Maturity	June 17, 2028
Authorized Issue	\$5,718,966
Interest Rate	2.50%
Principal Maturity Date	June 17 and December 17
Payable at	Illinois Environmental Protection Agency

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year Ending April 30	Principal	Interest	Totals
2014	\$ 260,269	119,887	380,156
2015	266,816	113,340	380,156
2016	273,528	106,628	380,156
2017	280,409	99,747	380,156
2018	287,463	92,693	380,156
2019	294,695	85,461	380,156
2020	302,108	78,048	380,156
2021	309,708	70,448	380,156
2022	317,500	62,656	380,156
2023	325,486	54,670	380,156
2024	333,674	46,482	380,156
2025	342,068	38,088	380,156
2026	350,673	29,482	380,155
2027	359,495	20,661	380,156
2028	368,539	11,617	380,156
2029	187,731	2,347	190,078
	4,860,162	1,032,255	5,892,417

STATISTICAL SECTION (Unaudited)

This part of the comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Village's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the Village's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the Village's most significant local revenue sources.

Debt Capacity

These schedules present information to help the reader assess the affordability of the Village's current levels of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the Village's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the Village's financial report relates to the services the Village provides and the activities it performs.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Net Position by Component - Last Ten Fiscal Years*
April 30, 2013 (Unaudited)

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

Net Position by Component - Last Ten Fiscal Years*
April 30, 2013 (Unaudited)

	2004	2005	2006
Governmental Activities			
Net Investment in Capital Assets	\$ 472,505	14,709,012	15,779,615
Restricted	4,025,495	2,956,530	4,622,786
Unrestricted	6,049,103	5,881,790	6,857,236
Total Governmental Activities Net Position	10,547,103	23,547,332	27,259,637
Business-Type Activities			
Net Investment in Capital Assets	6,472,260	6,141,607	6,055,461
Restricted	-	-	-
Unrestricted	1,685,281	2,172,384	2,507,933
Total Business-Type Activities Net Position	8,157,541	8,313,991	8,563,394
Primary Government			
Net Investment in Capital Assets	6,944,765	20,850,619	21,835,076
Restricted	4,025,495	2,956,530	4,622,786
Unrestricted	7,734,384	8,054,174	9,365,169
Total Primary Government Net Position	18,704,644	31,861,323	35,823,031

* Accrual Basis of Accounting

Data Source: Village Records

The Village implemented GASB No. 34 for the fiscal year ended April 30, 2004.

2007	2008	2009	2010	2011	2012	2013
17,044,916	19,075,136	20,057,662	21,129,264	24,011,361	25,625,635	26,637,660
6,301,033	6,052,311	7,642,939	8,516,994	7,664,671	11,211,585	12,260,925
7,986,055	8,921,742	9,054,630	9,618,838	10,140,308	7,590,556	8,193,496
31,332,004	34,049,189	36,755,231	39,265,096	41,816,340	44,427,776	47,092,081
6,254,185	7,859,971	7,998,375	7,097,003	6,177,316	6,576,698	6,521,402
-	-	-	-	240,000	-	-
2,251,419	832,538	990,528	1,387,413	2,156,907	1,969,054	2,144,850
8,505,604	8,692,509	8,988,903	8,484,416	8,574,223	8,545,752	8,666,252
23,299,101	26,935,107	28,056,037	28,226,267	30,188,677	32,202,333	33,159,062
6,301,033	6,052,311	7,642,939	8,516,994	7,904,671	11,211,585	12,260,925
10,237,474	9,754,280	10,045,158	11,006,251	12,297,215	9,559,610	10,338,346
39,837,608	42,741,698	45,744,134	47,749,512	50,390,563	52,973,528	55,758,333

VILLAGE OF LINCOLNWOOD, ILLINOIS

Changes in Net Position - Last Ten Fiscal Years*
April 30, 2013 (Unaudited)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Expenses										
Governmental Activities										
General Government	\$ 5,434,190	7,070,015	7,618,900	7,942,459	8,310,374	7,717,680	8,543,683	8,368,482	8,425,153	8,584,081
Public Safety	7,657,712	7,759,681	8,375,529	8,751,570	9,515,472	9,396,466	8,743,302	8,854,696	9,309,941	9,211,302
Public Works	2,135,702	1,703,425	1,930,369	2,060,518	2,266,360	2,141,803	2,092,928	2,182,058	2,307,646	2,372,041
Interest on Long-Term Debt	788,193	708,575	650,115	573,106	485,310	427,695	369,448	345,551	274,942	169,973
Total Governmental Activities Expenses	16,015,797	17,241,696	18,574,913	19,327,653	20,577,516	19,683,644	19,749,361	19,750,787	20,317,682	20,337,397
Business-Type Activities										
Water and Sewer	1,894,812	1,836,144	2,222,548	2,259,393	2,258,816	2,188,047	3,010,490	3,317,525	3,290,392	3,719,065
Total Business-Type Activities Expenses	1,894,812	1,836,144	2,222,548	2,259,393	2,258,816	2,188,047	3,010,490	3,317,525	3,290,392	3,719,065
Total Primary Government Expenses	17,910,609	19,077,840	20,797,461	21,587,046	22,836,332	21,871,691	22,759,851	23,068,312	23,608,074	24,056,462
Program Revenues										
Governmental Activities										
Charges for Services										
General Government	1,100,682	1,297,115	1,387,635	1,529,905	1,660,102	1,813,687	1,859,319	2,023,209	1,731,344	1,841,064
Public Safety	748,241	1,313,735	1,356,398	1,385,084	965,460	1,087,079	917,706	1,065,490	1,575,783	1,532,619
Public Works	91,131	44,643	56,254	40,844	3,792	4,605	2,858	733	-	-
Operating Grants/Contributions	300,000	25,000	50,000	166,000	751,563	304,282	80,817	602,356	105,533	250,393
Capital Grants/Contributions	-	-	-	-	-	-	-	-	388,795	392,023
Total Governmental Activities Program Revenues	2,240,054	2,680,493	2,850,287	3,121,833	3,380,917	3,209,653	2,860,700	3,691,788	3,801,455	4,016,099
Business-Type Activities										
Charges for Services										
Water and Sewer	2,178,542	2,114,570	2,514,420	2,181,794	2,474,138	2,508,912	2,639,221	3,576,490	3,455,950	4,035,302
Total Business-Type Activities Program Revenues	2,178,542	2,114,570	2,514,420	2,181,794	2,474,138	2,508,912	2,639,221	3,576,490	3,455,950	4,035,302
Total Primary Government Program Revenues	4,418,596	4,795,063	5,364,707	5,303,627	5,855,055	5,718,565	5,499,921	7,268,278	7,257,405	8,051,401
Net (Expense) Revenue										
Governmental Activities	(13,775,743)	(14,561,203)	(15,724,626)	(16,205,820)	(17,196,599)	(16,473,991)	(16,888,661)	(16,058,999)	(16,516,227)	(16,321,298)
Business-Type Activities	283,730	278,426	291,872	(77,599)	215,322	320,865	(371,269)	258,965	165,558	316,237
Total Primary Government Net (Expense) Revenue	(13,492,013)	(14,282,777)	(15,432,754)	(16,283,419)	(16,981,277)	(16,153,126)	(17,259,930)	(15,800,034)	(16,350,669)	(16,005,061)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General Revenues and Other Changes in Net Position										
Governmental Activities										
Taxes										
Property	\$ 5,495,407	5,607,664	7,328,180	6,682,802	6,688,546	6,960,014	8,124,554	6,699,698	7,612,055	6,516,497
Utility	1,702,141	1,758,236	1,890,680	1,694,638	1,766,707	1,682,754	1,595,804	1,601,218	1,546,490	1,545,378
Intergovernmental - Unrestricted										
State Sales, Income Taxes and Use Taxes	6,814,434	8,288,144	8,852,947	9,705,050	9,545,382	9,072,290	8,099,811	8,681,973	8,448,621	8,683,316
Replacement Taxes	92,886	108,805	139,695	155,270	171,151	150,040	124,581	153,684	135,608	143,399
Other	1,275,441	523,338	509,584	927,833	575,230	507,724	866,145	872,480	799,404	1,330,642
Interest	128,266	137,519	315,365	630,637	584,477	222,002	200,209	238,760	196,040	152,448
Miscellaneous	259,028	240,424	250,480	331,957	432,291	435,209	212,422	187,430	189,445	413,923
Transfers	150,000	150,000	150,000	150,000	150,000	150,000	175,000	175,000	200,000	200,000
Total Governmental Activities	15,917,603	16,814,130	19,436,931	20,278,187	19,913,784	19,180,033	19,398,526	18,610,243	19,127,663	18,985,603
Business-Type Activities										
Interest	1,261	28,024	107,531	169,809	121,583	125,529	41,782	5,842	5,971	4,263
Transfers	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(175,000)	(175,000)	(200,000)	(200,000)
Total Business-Type Activities	(148,739)	(121,976)	(42,469)	19,809	(28,417)	(24,471)	(133,218)	(169,158)	(194,029)	(195,737)
Total Primary Government General Revenue	15,768,864	16,692,154	19,394,462	20,297,996	19,885,367	19,155,562	19,265,308	18,441,085	18,933,634	18,789,866
Changes in Net Position										
Governmental Activities	2,141,860	2,252,927	3,712,305	4,072,367	2,717,185	2,706,042	2,509,865	2,551,244	2,611,436	2,664,305
Business-Type Activities	134,991	156,450	249,403	(57,790)	186,905	296,394	(504,487)	89,807	(28,471)	120,500
Total Primary Government	2,276,851	2,409,377	3,961,708	4,014,577	2,904,090	3,002,436	2,005,378	2,641,051	2,582,965	2,784,805

* Accrual Basis of Accounting

Data Source: Village Records

The Village implemented GASB No. 34 for the fiscal year ended April 30, 2004.

VILLAGE OF LINCOLNWOOD, ILLINOIS

Fund Balances of Governmental Funds - Last Ten Fiscal Years*
April 30, 2013 (Unaudited)

	2004	2005	2006
General Fund			
Reserved	\$ 48,518	20,883	14,055
Unreserved	5,503,935	6,543,177	8,003,553
Nonspendable	-	-	-
Unassigned	-	-	-
Total General Fund	5,552,453	6,564,060	8,017,608
All Other Governmental Funds			
Reserved	4,025,495	2,956,530	4,622,786
Unreserved, Reported in,			
Special Revenue Funds	210,470	251,524	618,119
Debt Service Funds	827,126	-	1,959
Capital Projects Funds	1,144,188	724,896	-
Restricted	-	-	-
Unassigned	-	-	-
Total All Other Governmental Funds	6,207,279	3,932,950	5,242,864

* Modified Accrual Basis of Accounting

Data Source: Village Records

The Village implemented GASB No. 54 for the fiscal year ended April 30, 2012.

2007	2008	2009	2010	2011	2012	2013
2,407	2,407	625	400,625	150,478	-	-
8,868,659	9,272,816	9,158,204	8,914,733	9,805,693	-	-
-	-	-	-	-	511,884	408,967
-	-	-	-	-	9,047,480	9,370,395
8,871,066	9,275,223	9,158,829	9,315,358	9,956,171	9,559,364	9,779,362
6,301,033	6,052,311	7,642,939	8,516,994	7,664,671	-	-
1,072,217	1,409,348	1,778,703	2,084,554	1,632,933	-	-
5,428	6,629	-	453	703	-	-
1,213	9,244	17,842	18,102	485,611	-	-
-	-	-	-	-	11,221,347	12,270,687
-	-	-	-	-	(103,757)	(59,987)
7,379,891	7,477,532	9,439,484	10,620,103	9,783,918	11,117,590	12,210,700

VILLAGE OF LINCOLNWOOD, ILLINOIS

Changes in Fund Balances of Governmental Funds - Last Ten Fiscal Years*
April 30, 2013 (Unaudited)

	2004	2005	2006
Revenues			
Taxes	\$ 15,422,077	16,310,842	18,752,520
Licenses, Permits and Fees	803,036	1,222,967	1,133,783
Intergovernmental	461,047	185,495	273,847
Charges for Services	873,738	1,136,004	1,266,843
Fines and Forfeitures	168,959	207,832	215,016
Interest	128,266	137,519	315,365
Miscellaneous	150,534	143,964	181,260
Total Revenues	18,007,657	19,344,623	22,138,634
Expenditures			
Current			
General Government	3,021,975	3,830,112	3,862,274
Public Safety	7,371,249	7,657,924	8,133,617
Public Works	1,159,042	884,101	962,417
Culture and Recreation	1,794,614	1,708,065	1,885,454
Sanitation	824,084	831,213	881,787
Economic Development	192,531	607,945	789,831
Capital Outlay	7,578,674	3,049,157	573,321
Debt Service			
Principal Retirement	1,413,890	1,538,672	1,818,700
Interest and Fiscal Charges	867,014	650,153	617,761
Total Expenditures	24,223,073	20,757,342	19,525,162
Excess (Deficiency) of Revenues Over (Under) Expenditures	(6,215,416)	(1,412,719)	2,613,472
Other Financing Sources (Uses)			
Debt Issuance	58,623	-	-
Transfers In	10,269,025	4,395,892	1,015,129
Transfers Out	(10,119,025)	(4,245,892)	(865,129)
Total Other Financing Sources (Uses)	208,623	150,000	150,000
Net Change in Fund Balances	(6,006,793)	(1,262,719)	2,763,472
Debt Service as a Percentage of Noncapital Expenditures	13.70%	12.40%	12.90%

* Modified Accrual Basis of Accounting

Data Source: Village Records

2007	2008	2009	2010	2011	2012	2013
19,276,245	19,220,739	18,798,722	18,837,235	18,036,316	17,148,230	16,341,300
1,082,324	973,929	983,497	922,356	1,007,370	1,009,122	1,074,728
605,242	544,027	301,604	166,993	667,400	2,061,657	2,520,348
1,408,827	1,458,500	1,563,533	1,654,481	1,789,585	1,764,893	1,940,107
213,138	189,514	183,904	176,706	265,214	359,731	358,848
630,637	575,803	213,404	200,209	238,758	196,040	152,448
33,607	195,026	195,022	129,033	135,559	189,445	413,923
23,250,020	23,157,538	22,239,686	22,087,013	22,140,202	22,729,118	22,801,702
3,770,594	3,974,785	3,709,003	3,889,439	3,825,017	3,858,935	3,723,651
8,673,850	9,325,358	9,068,488	8,668,806	9,489,960	9,051,421	9,200,803
1,224,594	1,266,245	1,131,520	1,141,803	1,873,033	1,171,370	1,257,315
1,984,619	2,071,540	2,086,397	2,064,504	2,142,897	2,100,417	2,210,831
910,548	917,168	956,426	1,006,848	1,000,832	1,042,760	1,003,569
804,893	872,154	940,667	1,415,550	1,105,001	1,137,237	1,184,987
405,038	2,058,126	336,409	1,449,975	2,111,785	2,106,974	1,521,896
2,088,232	1,850,000	1,905,000	1,190,000	1,242,500	1,330,550	1,402,751
547,167	470,364	410,218	347,940	312,201	351,695	182,791
20,409,535	22,805,740	20,544,128	21,174,865	23,103,226	22,151,359	21,688,594
2,840,485	351,798	1,695,558	912,148	(963,024)	577,759	1,113,108
-	-	-	250,000	592,652	159,106	-
449,038	1,055,240	418,279	310,000	422,094	1,264,655	883,513
(299,038)	(905,240)	(268,279)	(135,000)	(247,094)	(1,064,655)	(683,513)
150,000	150,000	150,000	425,000	767,652	359,106	200,000
2,990,485	501,798	1,845,558	1,337,148	(195,372)	936,865	1,313,108
13.20%	11.20%	11.40%	7.90%	8.10%	8.37%	7.80%

VILLAGE OF LINCOLNWOOD, ILLINOIS

Sales Tax by Category - Last Ten Calendar Years
April 30, 2013 (Unaudited)

	2012		2011		2010		2009	
	Amount	% Change from Previous Year						
General Merchandise	\$ 273,486	(2.9%)	\$ 281,587	(19.3%)	\$ 349,013	(2.4%)	\$ 357,635	(7.7%)
Food	392,096	0.8%	388,828	14.3%	340,290	0.2%	339,654	(3.8%)
Drinking and Eating Places	433,003	11.5%	388,243	3.5%	375,025	(1.4%)	380,518	(9.4%)
Apparel	222,703	(4.1%)	232,302	(4.9%)	244,264	0.6%	242,758	(11.5%)
Furniture, Households and Radio	76,548	13.5%	67,414	(9.6%)	74,594	(2.2%)	76,302	(17.4%)
Lumber, Building and Hardware	208,967	(2.1%)	213,529	(6.6%)	228,726	(2.6%)	234,730	(15.2%)
Automotive Filing Stations	2,385,103	0.0%	2,384,220	14.6%	2,080,078	14.0%	1,824,494	(17.1%)
Drugs and Other Retail	471,864	15.7%	407,778	16.9%	348,743	(0.6%)	350,756	(6.7%)
Agriculture and Extractive	227,959	(4.3%)	238,146	(35.3%)	367,963	(0.5%)	369,838	(13.6%)
Manufacturers	135,689	1.0%	134,346	(19.3%)	166,420	17.1%	142,106	(12.0%)
	<u>4,827,418</u>	1.9%	<u>4,736,393</u>	3.5%	<u>4,575,116</u>	5.9%	<u>4,318,791</u>	(13.1%)
Village Statutory Allocated Sales Tax Rate	<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>	

Note: Sales Tax information for the calendar year 2012 is the most current available.

Data Source: Illinois Department of Revenue

2008		2007		2006		2005		2004		2003	
Amount	% Change from Previous Year										
\$ 387,343	(13.6%)	\$ 448,526	10.1%	\$ 407,383	(2.4%)	\$ 417,277	1.4%	\$ 411,606	(0.4%)	\$ 413,454	31.3%
352,895	7.5%	328,219	1.7%	322,803	(1.6%)	328,186	(1.4%)	332,905	2.1%	326,141	(1.3%)
420,113	2.9%	408,198	0.9%	404,746	(5.7%)	429,011	8.3%	396,302	5.2%	376,852	6.8%
274,233	(14.5%)	320,828	(2.4%)	328,715	(3.0%)	338,721	0.9%	335,787	1.5%	330,947	(6.4%)
92,403	(8.4%)	100,831	5.2%	95,852	(6.7%)	102,710	(14.3%)	119,906	(37.9%)	193,192	1.4%
276,899	(13.8%)	321,215	(13.8%)	372,716	5.2%	354,179	(9.5%)	391,149	1,649.1%	22,363	0.0%
2,201,509	(13.0%)	2,530,231	(8.2%)	2,754,935	17.5%	2,345,277	5.3%	2,226,225	(2.3%)	2,279,710	17.1%
375,877	(9.1%)	413,424	(0.6%)	415,789	3.1%	403,161	(2.1%)	411,791	1.8%	404,388	2.0%
428,148	(1.2%)	433,155	2.8%	421,297	(1.6%)	428,228	4.5%	409,975	(9.2%)	451,438	(21.5%)
161,443	21.6%	132,776	17.1%	113,343	5.8%	107,086	45.8%	73,458	61.1%	45,593	(9.5%)
<u>4,970,863</u>	<u>(8.6%)</u>	<u>5,437,403</u>	<u>(3.6%)</u>	<u>5,637,579</u>	<u>7.3%</u>	<u>5,253,836</u>	<u>2.8%</u>	<u>5,109,104</u>	<u>5.5%</u>	<u>4,844,078</u>	<u>7.4%</u>
<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>	

VILLAGE OF LINCOLNWOOD, ILLINOIS

Home Rule Sales Tax by Category - Last Ten Calendar Years
April 30, 2013 (Unaudited)

	2012		2011		2010		2009	
	Amount	% Change from Previous Year						
General Merchandise	\$ 270,971	0.1%	\$ 270,834	(22.4%)	\$ 349,013	(2.4%)	\$ 357,635	(7.7%)
Food	194,097	2.9%	188,624	63.3%	115,542	26.2%	91,548	2.4%
Drinking and Eating Places	430,734	11.5%	386,324	3.5%	373,285	(1.3%)	378,311	(9.5%)
Apparel	222,704	(4.1%)	232,285	(4.9%)	244,246	0.7%	242,561	(11.5%)
Furniture, Households and Radio	76,548	13.5%	67,414	(9.6%)	74,592	(2.2%)	76,305	(17.6%)
Lumber, Building and Hardware	208,436	(2.3%)	213,421	(6.4%)	228,116	(2.3%)	233,600	(15.2%)
Automotive Filing Stations	448,000	3.8%	431,588	52.8%	282,472	2.4%	275,854	(23.4%)
Drugs and Other Retail	309,144	11.5%	277,149	13.8%	243,535	16.3%	209,486	(11.6%)
Agriculture and Extractive	212,591	2.2%	208,091	(33.6%)	313,544	(10.6%)	350,667	(15.3%)
Manufacturers	134,729	1.0%	133,396	(13.4%)	154,123	17.0%	131,713	(14.3%)
	<u>2,507,954</u>	4.1%	<u>2,409,126</u>	1.3%	<u>2,378,468</u>	1.3%	<u>2,347,680</u>	(13.1%)
Village Home Rule Sales Tax Rate	<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>		<u>1.00%</u>	

Note: Sales Tax information for the calendar year 2012 is the most current available.

Data Source: Illinois Department of Revenue

2008		2007		2006		2005		2004		2003	
Amount	% Change from Previous Year										
\$ 387,343	(13.6%)	\$ 448,322	10.3%	\$ 406,461	30.1%	\$ 312,305	1.3%	\$ 308,281	16.6%	\$ 264,344	67.9%
89,392	6.4%	84,035	4.5%	80,451	32.5%	60,715	(0.3%)	60,888	28.1%	47,540	27.9%
417,838	3.0%	405,782	1.1%	401,322	26.2%	317,956	8.6%	292,876	26.8%	230,958	33.1%
274,140	(14.5%)	320,751	(2.2%)	328,066	29.2%	254,011	1.2%	251,035	20.1%	209,043	18.2%
92,642	(8.1%)	100,830	7.5%	93,836	21.8%	77,028	(14.2%)	89,796	(25.5%)	120,542	26.6%
275,450	(14.2%)	321,061	(13.8%)	372,645	40.3%	265,635	(9.5%)	293,362	1,761.1%	15,763	0.0%
360,287	8.1%	333,171	(3.2%)	344,231	35.8%	253,549	15.8%	218,955	31.3%	166,801	36.8%
236,960	(14.2%)	276,254	(4.7%)	289,832	31.1%	221,009	(4.1%)	230,494	19.4%	193,037	26.0%
413,990	(0.9%)	417,766	2.6%	407,266	29.5%	314,385	4.9%	299,821	10.7%	270,842	(3.5%)
153,676	23.3%	124,618	16.5%	106,928	41.6%	75,536	47.2%	51,332	117.5%	23,597	3.9%
<u>2,701,718</u>	<u>(4.6%)</u>	<u>2,832,590</u>	<u>0.1%</u>	<u>2,831,038</u>	<u>31.5%</u>	<u>2,152,129</u>	<u>2.6%</u>	<u>2,096,840</u>	<u>35.9%</u>	<u>1,542,467</u>	<u>26.6%</u>
<u>1.00%</u>		<u>1.00%</u>		<u>0.75%</u>		<u>0.75%</u>		<u>0.75%</u>		<u>0.75%</u>	

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Assessed Value and Actual Value of Taxable Property - Last Ten Levy Years (in Thousands)
April 30, 2013 (Unaudited)**

Tax Levy Year	Residential Property	Farm	Commercial Property	Industrial Property	Less: Tax-Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate
2003	\$ 320,674	\$ 58	\$ 127,963	\$ 103,719	\$ 26,305	\$ 526,109	0.820
2004	389,784	76	185,445	72,563	19,968	627,900	0.700
2005	418,689	72	170,461	99,733	19,948	669,007	0.679
2006	417,718	72	170,066	99,023	19,422	667,457	0.704
2007	575,648	128	189,630	84,606	27,833	822,179	0.586
2008	588,860	136	194,846	86,963	-	870,805	0.576
2009	596,660	49	183,818	76,573	-	857,100	0.585
2010	514,583	130	181,926	82,205	57	778,787	0.661
2011	464,664	49	155,217	73,887	N/A	693,817	0.753
2012	N/A	N/A	N/A	N/A	N/A	643,080	0.836

Data Source: Office of the County Clerk

Property in the Village is reassessed every three years.

N/A - Information is not available.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Direct and Overlapping Property Tax Rates - Last Ten Levy Years
April 30, 2013 (Unaudited)**

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Direct and Overlapping Property Tax Rates - Last Ten Levy Years
April 30, 2013 (Unaudited)**

	2003	2004	2005
Village Direct Rates			
General	0.487	0.403	0.388
Police Pension	0.139	0.133	0.137
Special Recreation	-	-	-
Playgrounds and Recreation	0.194	0.164	0.154
Total Direct Rates	0.820	0.700	0.679
Overlapping Rates			
Lincolnwood Public Library	0.388	0.335	0.323
School District #74	3.109	2.752	2.697
High School District #219	2.090	2.013	2.007
Oakton Community College District #535	0.186	0.161	0.158
Niles Township	0.033	0.030	0.029
Niles Township General Assistance	0.003	0.003	0.002
North Shore Mosquito Abatement District	0.009	0.008	0.008
County of Cook	0.489	0.471	0.421
Cook County Health Facilities	0.141	0.122	0.112
Forest Preserve District of Cook County	0.059	0.060	0.060
Cook County Consolidated Elections	0.029	-	0.014
Cook County Public Safety	-	-	-
Suburban Cook County T.B. Sanitarium District	0.004	0.001	0.005
Metro Water Reclamation District of Greater Chicago	0.361	0.347	0.315
Total Overlapping Rates	6.901	6.303	6.151
Total Direct and Overlapping Rates	7.721	7.003	6.830

Data Source: Office of the County Clerk

Note: Rates are per \$100 of Assessed Value

2006	2007	2008	2009	2010	2011	2012
0.403	0.332	0.327	0.328	0.366	0.395	0.450
0.146	0.128	0.130	0.137	0.165	0.210	0.226
-	-	0.013	0.013	0.015	0.016	0.018
0.155	0.126	0.106	0.107	0.115	0.132	0.143
0.704	0.586	0.576	0.585	0.661	0.753	0.836
0.339	0.285	0.280	0.286	0.289	0.330	0.368
2.807	2.348	2.313	2.363	2.666	3.034	3.366
2.374	2.114	2.120	2.267	2.538	2.904	3.256
0.166	0.141	0.140	0.140	0.160	0.196	0.219
0.031	0.027	0.027	0.029	0.032	0.037	0.042
0.003	0.003	0.003	0.003	0.004	0.005	0.006
0.009	0.008	0.008	0.008	0.009	0.010	0.010
0.395	0.186	0.224	0.203	0.228	0.223	0.287
0.105	0.093	0.086	0.086	0.082	0.078	0.063
0.057	0.053	0.051	0.049	0.051	0.058	0.063
-	0.012	-	0.021	-	0.025	-
-	0.167	0.105	-	0.113	0.161	0.181
0.005	-	-	0.105	-	-	-
0.284	0.263	0.252	0.261	0.274	0.320	0.370
6.575	5.700	5.609	5.821	6.446	7.381	8.231
7.279	6.286	6.185	6.406	7.107	8.134	9.067

VILLAGE OF LINCOLNWOOD, ILLINOIS

Principal Property Tax Payers - Current Fiscal Year and Nine Fiscal Years Ago
 April 30, 2013 (Unaudited)

Taxpayer	2013			2004		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
Syndicated Equities	\$ 31,948,473	1	4.97%	N/A	N/A	N/A
Puig Holding Co.	10,058,609	2	1.56%	N/A	N/A	N/A
WLH Lincolnwood LLC	7,827,809	3	1.22%	N/A	N/A	N/A
Grossprops Assoc.	7,168,359	4	1.11%	N/A	N/A	N/A
Lowes Companies	6,824,064	5	1.06%	N/A	N/A	N/A
MCRIL LLC	5,302,578	6	0.82%	N/A	N/A	N/A
Loeber Motors Corp	4,877,353	7	0.76%	N/A	N/A	N/A
Bryn Mawr Country Club	4,790,430	8	0.74%	N/A	N/A	N/A
Safe Way, Inc.	4,327,355	9	0.67%	N/A	N/A	N/A
Kohls	3,937,887	10	0.61%	N/A	N/A	N/A
	<u>87,062,917</u>		<u>13.54%</u>	<u>N/A</u>		<u>N/A</u>

Data Source: Office of the County Clerk and Assessor's Office

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Property Tax Levies and Collections - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

Fiscal Year	Tax Levy Year	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2004	2003	\$ 4,314,090	\$ -	0.00%	\$ 4,274,264	\$ 4,274,264	99.08%
2005	2004	4,395,203	-	0.00%	4,346,143	4,346,143	98.88%
2006	2005	4,542,380	-	0.00%	4,477,807	4,477,807	98.58%
2007	2006	4,698,899	4,640,292	98.75%	-	4,640,292	98.75%
2008	2007	4,817,971	-	0.00%	4,729,420	4,729,420	98.16%
2009	2008	5,008,652	-	0.00%	4,942,904	4,942,904	98.69%
2010	2009	5,014,344	2,379,592	47.46%	2,526,706	4,906,298	97.85%
2011	2010	5,148,487	2,653,434	51.54%	2,456,162	5,109,596	99.24%
2012	2011	5,224,442	2,657,978	50.88%	2,419,879	5,077,857	97.19%
2013	2012	5,382,584	2,563,342	47.62%	-	2,563,342	47.62%

Data Source: Office of the County Clerk

Property in the Village is reassessed every three years. Property is assessed at 33% of actual value.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Ratios of Outstanding Debt by Type - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

Fiscal Year	Governmental Activities			Business-Type	Total Primary Government	Percentage of Personal Income (1)	Per Capita (1)
	General Obligation Bonds	Loan Payable	Special Service Area Bonds	IEPA Loan Payable			
2004	\$ 1,413,890	\$ -	\$ -	\$ -	\$ 1,413,890	0.32%	\$ 114
2005	17,365,000	-	416,933	-	17,781,933	4.01%	1,439
2006	15,650,000	-	313,233	-	15,963,233	3.60%	1,292
2007	13,875,000	-	-	-	13,875,000	3.13%	1,123
2008	12,025,000	-	-	1,992,021	14,017,021	3.16%	1,134
2009	10,120,000	-	-	4,371,277	14,491,277	3.27%	1,173
2010	8,930,000	250,000	-	4,992,058	14,172,058	3.19%	1,147
2011	7,662,129	830,152	-	5,361,696	13,853,977	2.82%	1,100
2012	6,405,878	869,602	-	5,114,044	12,389,524	2.52%	984
2013	5,078,564	806,851	-	4,860,162	10,745,577	2.19%	854

Note: Details regarding the Village's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

Fiscal Year	General Obligation Bonds	Less: Amounts Available in Debt Service Fund	Total	Percentage of Total Taxable Assessed Value of Property (1)	Per Capita (2)
2004	\$ 1,413,890	\$ -	\$ 1,413,890	0.27%	\$ 114
2005	17,365,000	-	17,365,000	2.77%	1,405
2006	15,650,000	-	15,650,000	2.34%	1,266
2007	13,875,000	-	13,875,000	2.08%	1,123
2008	12,025,000	-	12,025,000	1.46%	973
2009	10,120,000	-	10,120,000	1.16%	819
2010	8,930,000	-	8,930,000	1.04%	723
2011	7,662,129	-	7,662,129	0.98%	609
2012	6,405,878	-	6,405,878	0.92%	509
2013	5,078,564	-	5,078,564	0.79%	403

Note: Details regarding the Village's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Assessed Value and Actual Value of Taxable Property for property value data.

(2) See the Schedule of Demographic and Economic Statistics for population data.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Schedule of Direct and Overlapping Governmental Activities Debt
April 30, 2013 (Unaudited)**

Governmental Unit	Gross Debt	Percentage of Debt Applicable to Village*	Village's Share of Debt
Village - Payable from Property Taxes	\$ 5,885,415	100.000%	\$ 5,885,415
Overlapping Debt			
Cook County - Including Forest Preserve	3,804,385,000	0.472%	17,956,697
Metropolitan Water Reclamation District	2,177,297,899 (1)	0.482%	10,494,576
School District #74	2,390,000	100.000%	2,390,000
School District #219	156,868,952 (2)	16.327%	25,611,994
Oakton Community College #535	25,540,000	2.976%	760,070
Total Overlapping Debt	6,166,481,851		57,213,337
Total Direct and Overlapping Debt	6,172,367,266		63,098,752

Data Source: Cook County Tax Extension Department

* Determined by ratio of assessed valuation of property subject to taxation in the Village to valuation of property subject to taxation in overlapping unit.

Notes:

(1) Includes Illinois EPA Revolving Loan Bonds

(2) Includes original principal and interest amounts of outstanding General Obligation Capital Appreciation Bonds

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Direct and Overlapping Sales Tax Rates - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Direct and Overlapping Sales Tax Rates - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

	2004	2005	2006
Issuing Body			
Direct (Locally Imposed)			
Village of Lincolnwood	1.00%	1.00%	1.00%
Village of Lincolnwood Home Rule	0.75%	0.75%	1.00%
Total Direct Rates	1.75%	1.75%	2.00%
Overlapping (State Imposed)			
State of Illinois	5.00%	5.00%	5.00%
Cook County	1.00%	1.00%	1.00%
RTA	0.75%	0.75%	0.75%
Total Overlapping Rates	6.75%	6.75%	6.75%
Total Direct and Overlapping Rates	8.50%	8.50%	8.75%

Data Source: Illinois Department of Revenue

2007	2008	2009	2010	2011	2012	2013
1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
1.00%	1.00%	2.00%	2.00%	1.50%	1.25%	1.00%
0.75%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
6.75%	7.00%	8.00%	8.00%	7.50%	7.25%	7.00%
8.75%	9.00%	10.00%	10.00%	9.50%	9.25%	9.00%

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Retailers' Occupation, Service Occupation and Use Tax Distribution - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

Fiscal Year	State Sales Tax Distributions	Annual Change	
		Amount	Percentage
2004	\$ 6,814,434	780,390	12.93%
2005	7,384,465	570,031	8.37%
2006	8,247,728	863,263	11.69%
2007	8,634,119	386,391	4.68%
2008	8,383,508	(250,611)	(2.90%)
2009	7,580,207	(803,301)	(9.58%)
2010	6,759,593	(820,614)	(10.83%)
2011	7,303,975	544,382	8.05%
2012	7,373,902	69,927	0.96%
2013	7,502,274	128,372	1.74%

Data Source: State of Illinois

VILLAGE OF LINCOLNWOOD, ILLINOIS

Schedule of Legal Debt Margin April 30, 2013 (Unaudited)

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

The Village has a legal debt limitation not to exceed 8.625% of the total equalized assessed valuation of the taxable property within the Village boundaries. This means that the total of bonds, notes, warrants of any other type of general obligation issued or outstanding will not be greater than 8.625%. The following types of obligations are not considered in determining the debt limitations: certain revenue bonds, special assessment bonds, special service area bonds, and alternative revenue bonds.

At April 30, 2013 the Village has \$5,085,000 of general obligation bonds outstanding. Under current state statute, the Village's general obligation bonded debt issuances are subject to a legal limitation based on \$643,080,582 of total assessed value of real property. As of April 30, 2013, the Village's general obligation bonded debt, applicable to the debt limit of \$5,085,000 was well below the legal limit of \$50,380,700.

Data Source: Village Records

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Demographic and Economic Statistics - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

Fiscal Year	Population (1)	Estimated Personal Income	Per Capita Personal Income (1)	Unemployment Rate (2)	
				Village	State
2004	12,359	\$ 443,824,049	\$ 35,911	3.40%	6.70%
2005	12,359	443,824,049	35,911	2.30%	6.20%
2006	12,359	443,824,049	35,911	2.30%	5.70%
2007	12,359	443,824,049	35,911	4.00%	5.50%
2008	12,359	443,824,049	35,911	5.50%	7.30%
2009	12,359	443,824,049	35,911	6.00%	10.50%
2010	12,359	443,824,049	35,911	7.20%	10.30%
2011	12,590	491,161,080	39,012	6.80%	9.80%
2012	12,590	491,161,080	39,012	6.50%	8.60%
2013	12,590	491,161,080	39,012	N/A	N/A

Data Source:

(1) U.S. Department of Commerce, Bureau of Census

(2) Illinois Department of Labor, Illinois Department of Commerce and Economic Opportunity and Northeastern Illinois Planning Commission

The U.S. Department of Commerce, Bureau of Census defines personal income as a measure of income received from all sources by residents of the Village during a calendar year.

N/A - Not Available

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Construction - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

Fiscal Year	Commercial Construction		Residential Construction		Other Construction Alterations, Etc.	
	Number of Units	Property Value	Number of Units	Property Value	Number of Permits	Property Value
2004	N/A	N/A	26	N/A	739	N/A
2005	N/A	N/A	29	N/A	820	N/A
2006	2	N/A	20	N/A	535	N/A
2007	N/A	N/A	21	10,450,900	694	17,955,436
2008	1	818,004	8	6,989,300	817	12,832,731
2009	N/A	N/A	4	3,724,600	943	10,446,483
2010	N/A	N/A	1	567,000	829	10,459,481
2011	N/A	N/A	N/A	N/A	869	13,856,843
2012	4	1,524,154	3	2,457,029	1,056	14,867,739
2013	-	-	5	3,484,700	707	11,575,025

Data Source: Village's Building Department Records

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
April 30, 2013 (Unaudited)**

Employer	2013			2004		
	Employees	Rank	Percentage of Total Village Population	Employees	Rank	Percentage of Total Village Population
Publications International	209	1	1.66%	N/A	N/A	N/A
Carson Pirie Scott	206	2	1.64%	N/A	N/A	N/A
ATF	180	3	1.43%	N/A	N/A	N/A
Dominick's	150	4	1.19%	N/A	N/A	N/A
Lincolnwood Place	150	5	1.19%	N/A	N/A	N/A
Loeber Motors	126	6	1.00%	N/A	N/A	N/A
Olive Garden	123	7	0.98%	N/A	N/A	N/A
Grossinger Autoplex	117	8	0.93%	N/A	N/A	N/A
Lowe's	112	9	0.89%	N/A	N/A	N/A
Kohl's	112	10	0.89%	N/A	N/A	N/A
	<u>1,485</u>		<u>11.80%</u>	<u>N/A</u>		<u>N/A</u>

Data Source: Village Community Development Department Records and U.S. Census Bureau.

N/A - Information is not available for nine fiscal years ago.

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Full-Time Equivalent Village Government Employees by Function - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

See Following Page

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Full-Time Equivalent Village Government Employees by Function - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

	2004	2005	2006
General Government			
Executive	9	9	9
Administration	5.5	5.5	5.5
Finance	5	5	5
Public Safety			
Police			
Sworn	34	34	33
Non-Sworn	12.5	12	13
Fire			
Sworn*	-	-	-
Non-Sworn	1	1	1
Building	5.5	5.5	5.5
Village Services			
Community Development	1	1	1
Public Works	22	23	21.75
Parks and Recreation	11.5	11.5	9.25
Total	107.0	107.5	104.0

Data Source: Village Records

* The Village contracts for Fire and EMS Services.

2007	2008	2009	2010	2011	2012	2013
9	9	9	9	9	9	9
5.5	5.5	5.5	5	5	5	5
5	5	5	5	5	5	5
33	33	33	32	32	32	32
13	13	13	13	12.5	12.5	12.5
-	-	-	-	-	-	-
1	1	1	1	1	1	1
5.5	5.5	4.5	-	-	-	-
1	1	1	4	4	4	4
23.5	23.5	22.5	22.5	22.5	22.5	22.5
11.5	11.5	11.5	11.5	10.5	10.5	10.5
108.0	108.0	106.0	103.0	101.5	101.5	101.5

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Operating Indicators by Function/Program - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

	2004	2005	2006
General Government			
Building and Zoning			
Permits Issued	1,073	908	765
Inspections Conducted	2,250	2,000	2,750
Contractors Licenses Issued	NA	NA	972
Business Licenses Issued	NA	225	192
Legal Notices Published	NA	22	21
Personnel			
Employment Exams Given	NA	100	3
Full-Time Employees Hired	1	2	5
Part-Time/Seasonal Employees Hired	10	10	12
Legal			
Ordinances Written	32	31	36
Resolutions Written	16	17	55
Vehicles			
Vehicles Replaced	7	8	3
Public Safety			
Police			
Part I Offenses	581	669	697
Part II Offenses	1,483	1,482	1,438
Traffic Accidents	908	885	958
Criminal Arrests	726	879	841
Total Calls for Service	12,891	12,535	12,571
Fire			
EMS Related Incidents	1,248	1,023	1,190
Structural Fire Incidents	20	18	15
Other Fire and Rescue Incidents	361	533	476
Hazardous Materials Incidents	39	33	32
All Other Received	198	211	156
Mutual Aid Received	27	24	20
Mutual Aid Given	33	31	27
Total Incidents	1,866	1,818	1,869
Highways and Streets			
Complete Sweeps of the Village	10	10	10
Tons of Salt Used	800	900	800
Reconstruction by Contractor (feet)	-	-	-
Tons of Asphalt Installed	130	150	150
Public Service			
Waterworks and Sewerage Systems			
Metered Customers	4,196	4,203	4,179
Gallons of Water Delivered to Residences and Businesses (thousands of gallons)	667,921	645,268	744,500
Feet of Sanitary Sewer Televised	-	-	600
Feet of Sanitary Sewer Cleaned	11,500	24,000	6,000
Water Meters Installed	50	54	40

Data Source: Village Departments

2007	2008	2009	2010	2011	2012	2013
849	827	949	822	869	861	801
3,250	2,217	1,932	1,390	1,336	1,337	1,398
980	950	682	339	599	499	557
193	220	340	416	505	406	559
18	18	25	25	26	23	25
12	68	83	83	-	46	-
9	10	9	5	3	7	7
10	198	166	109	187	180	180
38	68	46	69	61	53	59
52	78	74	44	74	79	60
5	3	3	3	3	4	5
579	555	625	500	496	576	748
1,268	1,530	1,314	827	1,047	1,394	1,071
731	804	810	897	948	851	897
701	868	886	808	957	946	1,177
12,135	13,945	12,978	18,128	20,118	20,688	21,449
1,155	1,195	1,276	1,262	1,264	1,263	1,416
11	13	9	38	18	7	13
472	457	10	291	26	23	23
23	37	28	63	30	18	52
121	165	685	293	645	570	585
28	25	70	24	28	26	27
21	39	43	32	36	41	33
1,782	1,931	2,066	1,947	1,983	1,948	2,089
10	10	10	10	10	10	10
850	688	600	600	800	800	800
-	-	-	-	-	4,625	-
140	62	150	700	200	500	700
4,191	4,207	4,215	4,232	4,226	4,228	4,228
630,843	624,556	577,695	508,073	529,871	483,640	500,000
4,200	-	-	235,000	-	500	1,000
4,000	400	100,000	500	57,000	57,000	57,000
50	200	4,500	10	40	30	50

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Capital Asset Statistics by Function/Program - Last Ten Fiscal Years
April 30, 2013 (Unaudited)**

	2004	2005	2006
General Government			
Land, General (acres)	47	47	47
Land, Right of Way (acres)	352	352	352
Buildings	3	3	3
Vehicles	2	2	2
Public Safety			
Police			
Land (acres)	1	1	1
Buildings	1	1	1
Vehicles	20	20	20
Fire			
Land (acres)	1	1	1
Buildings	1	1	1
Vehicles	9	10	11
Public Works			
Land (acres)	3	3	3
Streets (lane miles)	35	35	35
Buildings	1	1	1
Vehicles	21	27	28
Enterprise			
Land (acres)	3.5	3.5	3.5
Combined Sanitary/Storm (miles)	59	59	59
Water Mains (miles)	53	53	53
Buildings	1	1	1
Vehicles	14	15	15

Data Source: Various Village Departments

2007	2008	2009	2010	2011	2012	2013
47	47	47	47	47	47	47
352	352	352	352	352	352	352
3	3	3	3	3	3	3
-	-	-	-	-	-	-
1	1	1	1	1	1	1
1	1	1	1	1	1	1
20	20	20	20	19	19	19
1	1	1	1	1	1	1
1	1	1	1	1	1	1
12	12	12	12	13	13	12
3	3	3	3	3	3	3
35	35	35	35	35	35	35
1	1	1	1	1	1	1
29	29	29	29	29	29	29
3.5	3.5	35	35	35	35	35
59	59	59	59	59	59	59
53	53	53	53	53	53	53
1	1	1	1	1	1	1
17	17	17	17	17	17	17

VILLAGE OF LINCOLNWOOD, ILLINOIS

**Surety Bonds of Principal Officials
April 30, 2013 (Unaudited)**

Principal Official	
Village President	\$ 3,000
Village Clerk	3,000
Finance Director/Treasurer	50,000

Data Source: Village Records

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 7

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Consideration of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Purchase and Installation of Playground Equipment, Pour-In-Place Surface, and Woodchips at Drake Park in the Amount of \$79,880 to Elanar Construction, Inc.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

During the 2005-2006 fiscal year a Playground Replacement Program was established, as part of the Village capital plan, to replace the aging, outdated playgrounds in the Village parks. So far, Columbia, Kildare, Rossi, Goebelt, Kenneth and Springfield playgrounds have been replaced.

The playground equipment at Drake Park, located at 6750 Drake Avenue, is rusted and no longer meets the safety standards adopted by the ASTM (American Standard for Testing Materials). Nine site design options were submitted from playground vendors and were presented to the Park and Recreation Board at its July 9, 2013 meeting and then the top three were presented to the children enrolled in our summer camp programs during the weeks of July 15 and 22, 2013. Invitations were sent to the neighborhood surrounding the park to attend the July Park Board meeting. The design from Landscape Structures was selected at the Park and Recreation Board and by the summer camp program participants.

The Invitation to Bid was advertised on the website on August 19, 2013 and in the Lincolnwood Review on August 22, 2013. Bid packets were also sent to five vendors. On September 5, 2013 the Village opened five sealed bids for the purchase and installation of new playground equipment at Drake Park. Staff has reviewed the bids and found that the lowest responsible bidder is Elanar Construction in the amount of \$79,880.00

COMPANY	Poured and Play Surface	WOODCHIPS	PURCHASE EQUIPMENT	INSTALLATION	TOTAL BASE BID (purchase/install)
Green-up Landscaping	\$ 12,693.96	\$4,387.00	\$ 49,286.00	\$ 20,900.00	\$ 87,266.96
Clauss Brothers	\$ 12,099.00	\$51 c. yd.	\$ 53,575.00	\$ 26,660.00	\$ 92,334.00
Kenneth Co	\$ 8,711.00	\$ 5,566.00	\$ 51,137.00	\$ 16,443.00	\$ 81,857.00
Elanar Construction	\$ 5,105.00	\$ 7,570.00	\$ 50,160.00	\$ 17,045.00	\$ 79,880.00
Hacienda Landscaping	\$ 12,500.00	\$ 2,800.00	\$ 49,700.00	\$16,500	\$ 81,500.00

FINANCIAL IMPACT:

There is \$100,000 budgeted in the Fiscal Year 2013/2014 Park Maintenance Fund in the Parks and Recreation Department budget.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Contract
3. Bid Documents
4. Draft Minutes of the October 8, 2013 Park and Recreation Board Meeting

RECOMMENDED MOTION:

Motion to approve a Resolution awarding a bid for the Purchase and Installation of playground equipment, woodchips, and Pour-in-Place surface at Drake Park in the amount of \$79,880.00 to Elanar Construction, Inc.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2013-_____

**A RESOLUTION APPROVING THE AWARD
OF THE DRAKE PARK PLAYGROUND EQUIPMENT CONTRACT
TO ELANAR CONSTRUCTION, OF GLENVIEW, ILLINOIS**

WHEREAS, the Village sought bids for the award of a contract for the purchase and installation of playground equipment at Drake Park ("*Contract*"); and

WHEREAS, the Village received five bids for the Contract; and

WHEREAS, the lowest-price bids for the Contract satisfied the equipment specifications for the Contract; and

WHEREAS, Elanar Construction, of *Glenview, Illinois* ("*Elanar*"), was the low responsible and responsive bidder of the firms that submitted bid packages to the Village; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Hacienda will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Hacienda shall be, and is hereby, approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk shall be, and they are hereby, authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Elanar; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest shall, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#11881443_v1

EXHIBIT A
CONTRACT

CONTRACT FOR THE
2013
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION

BIDDER'S SWORN WORK HISTORY STATEMENT (Only required of new Bidders)

Ross Burns
("Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

**JOINT VENTURES MUST SUBMIT SEPARATE
SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

1. **Nature of Business**

State the nature of Bidder's business: Park & Playground
Construction

2. **Composition of Work**

During the past three years, Bidder's work has consisted of:

<u>10</u> % Federal	<u>80</u> % As Contractor	<u>60</u> % Bidder's Forces
<u>90</u> % Other Public	<u>20</u> % As Subcontractor	<u>20</u> % Subcontractors
<u> </u> % Private		<u>20</u> % Materials

3. **Years in Business**

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 11 years

WORK HISTORY STATEMENT

4. **Predecessor Organizations**

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>NAME</u>	<u>ADDRESS</u>	<u>YEARS</u>
_____	_____	_____
_____	_____	_____

5. **Business Licenses**

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
_____	_____	_____	_____
_____	_____	_____	_____

6. **Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
The Owner Name	<u>References Attached</u>	_____	_____
The Owner Address	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____

VILLAGE OF LINCOLNWOOD
CONTRACT FOR
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION

GENERAL INSTRUCTIONS TO BIDDERS

1. Interpretation of Documents Included in Bid Package

A. Defined Terms. All terms capitalized in these General Instructions to Bidders and in the other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. Implied Terms. If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the Contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the Contract, each prospective Bidder shall understand such personnel, equipment, materials, or supplies to be implied and shall provide for such personnel, equipment, materials, or supplies in its Bidder's Proposal as fully as if it were particularly described.

C. Information Provided by The Owner. When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or such information is otherwise made available to any prospective Bidder by The Owner, such information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. The Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present.

D. Addenda. No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued by The Owner ("*Addendum*"). No interpretation not contained in an Addendum shall be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against The Owner on account thereof.

All Addenda issued prior to the opening of Bidder's Proposals shall become a part of the Bid Package. Each prospective Bidder shall be responsible for inquiring from time to time as to the availability of Addenda.

If any prospective Bidder is in doubt as to the true meaning of any part of the Bid Package, such prospective Bidder shall submit to The Owner a written request for an

interpretation thereof as far in advance of the scheduled opening of Bidder's Proposals as possible.

The Owner shall use their best efforts to issue Addenda in response to all valid, appropriate, and timely inquiries, but they accept no responsibility for doing so. Inquiries not answered by Addenda shall be considered invalid, inappropriate, or untimely inquiries.

2. **Calculation of Unit Price Proposals**

On all items for which Bidder's Proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are Owner's estimate only for Owner's convenience in comparing Bidder's Proposals and shall not be relied upon by Prospective Bidders. Each prospective Bidder shall, before submitting its Bidder's Proposal, make its own estimate of the quantities of Unit Price Items required to complete the Work and shall determine its Price Proposal for each Unit Price Item in light of its own estimate.

3. **Prevailing Wages**

In accordance with the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., not less than the prevailing rate of wages for similar work in the locality in which the Work is to be performed shall be paid to all laborers. A copy of the Owner's ordinance ascertaining the prevailing rate of wages, in effect as of the date of the Invitation for Bidder's Proposals, is included in the Bid Package. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to the Contract (when applicable).

4. **Taxes and Benefits**

The Owner are exempt from state and local sales, use, and excise taxes. Bidder's Price Proposal shall not include any such taxes. A letter of exemption will be provided to the successful Bidder, if necessary. The Owner will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

Bidder's Price Proposal shall include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

5. **Permits and Licenses**

Except as otherwise expressly provided in Attachment A to the Contract, Bidder's Price Proposal shall include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. It shall be the sole responsibility of each prospective Bidder to determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by The Owner for the successful Bidder's failure to include these costs in its Bidder's Proposal.

6. **Preparation of Bidder's Proposal**

Bidder's Proposals to enter into the Contract for the Work shall be made only on the blank Bidder's Proposal form furnished by The Owner and included in the Bid Package. The Bidder's Proposal form included in the Bid Package *shall be removed* from the Bid Package *prior to* preparation for submission.

Entries on the Bidder's Proposal form shall be typed or legibly written in ink. Price Proposals are to be written by words and by figures as provided on the Bidder's Proposal form. In case of any conflict, words shall prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A Bidder's Proposal may be rejected if it does not contain a requested price for each and every item named in the Bidder's Proposal form or may be interpreted as bidding "no charge" to The Owner for any item left blank.

Prospective Bidders are warned against making alterations of any kind to the Bidder's Proposal form or to any entry thereon. Bidder's Proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to The Owner.

Each Bidder shall securely staple into its Bidder's Proposal a copy of each Addendum issued and shall include in the place provided therefore in the Bidder's Proposal form a listing of all such Addenda.

Each Bidder shall complete and securely staple into its Bidder's Proposal the Bidder's Sworn Acknowledgement (both Sealed and Notarized) and the Bidder's Sworn Work History Statement (when applicable) included in the Bid Package, and shall staple into its Bidder's Proposal the Bid Security and the surety and insurance commitment letters as specified in the Invitation for Bidder's Proposals.

Every Bidder submitting a Bidder's Proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing Bidder's Proposals found in Section 7 of these General Instructions to Bidders are satisfied. However, any Bidder's Proposal that fails to comply with Section 7 of these General Instructions to Bidders may nevertheless be rejected.

Bidder's Proposals that are not submitted on the Bidder's Proposal form furnished by The Owner or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared Bidder's Proposal is not rejected, The Owner may demand correction of any deficiency and award the Contract to Bidder upon satisfactory compliance with these General Instructions to Bidders.

7. **Signature Requirements**

A. **Bidder's Proposals.** The following requirements shall be observed in the signing of each Bidder's Proposal:

PROPOSAL

- (1) Corporations. Each Bidder's Proposal submitted by a corporation shall be signed by the President or other authorized officer of the corporation and shall also bear the attesting signature of the Secretary or Assistant Secretary of the corporation.
- (2) Partnerships. Each Bidder's Proposal submitted by a partnership shall be signed by all of its general partners or by an attorney-in-fact.
- (3) Individuals. Each Bidder's Proposal submitted by an individual shall be signed by such individual or by an attorney-in-fact.
- (4) Joint Ventures. Each Bidder's Proposal submitted by a joint venture shall be signed by each signatory of the joint venture agreement by which such joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact.

When requested by The Owner, satisfactory evidence of the authority of the person or persons signing on behalf of Bidder shall be furnished.

B. Other Documents. The signature requirements set forth in Subsection 7A shall apply to all other documents in the Bid Package required to be executed by Bidder, Bidder's sureties and Bidder's insurance representatives as well as to the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

8. Bid Security

A. Required Bid Security. Every Bidder's Proposal shall be accompanied by bid security in the form of a Cashier's Check or Certified Check as specified in the Invitation for Bidder's Proposals ("**Bid Security**"), which Bid Security shall stand as a guaranty that (1) Bidder will submit all additional information requested by The Owner; (2) if such Bidder's Proposal is accepted, Bidder will timely file the Bonds and the certificates and policies of insurance required by the Contract; and (3) if such Bidder's Proposal is accepted, Bidder will timely execute the Contract, the Contractor's Certification, and all other required documentation related to the Contract. Bid Bonds will not be accepted.

B. Return of Bid Security. The VILLAGE will hold the Bid Security from the two lowest Bidders until the contract is signed. Bid Security submitted in the form of Cashier's Checks or Certified Checks will be returned within five days after execution of the Contract by The Owner.

C. Liquidated Damages. If a Bidder fails to timely submit all additional information requested by The Owner, or if the successful Bidder fails to timely and properly submit all required Bonds, certificates and policies of insurance, or if the successful Bidder fails to timely and properly execute the Contract, the Contractor's Certification, and all other required

PROPOSAL

documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that The Owner will sustain by reason of any such failure. For such reason, every Bidder shall, by submitting its Bidder's Proposal, be deemed to agree that The Owner shall have the right, at its option in the event of any such default, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security, or to exercise any and all equitable remedies it may have against the defaulting Bidder.

9. **Submission of Bidder's Proposal**

One copy of each Bidder's Proposal, properly signed, together *with all other required documents*, shall be enclosed in a sealed envelope or package and shall be addressed and delivered to the place, before the time, and in the manner designated in the Invitation for Bidder's Proposals. All Bidders' Proposals received after the time for the opening of bids specified in the Invitation for Bidder's Proposals will be returned unopened.

Each sealed envelope or package containing a Bidder's Proposal shall be identified as such and shall be visibly marked with the title of the Contract and Bidder's full legal name. All Addenda will be considered part of each Bidder's Proposal whether attached or not.

10. **Withdrawal of Bidder's Proposal**

Any Bidder's Proposal may be withdrawn at any time prior to the opening of any Bidder's Proposal, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with The Owner prior to the opening of any Bidder's Proposal. The withdrawal of a Bidder's Proposal *prior to opening* of any Bidder's Proposal will not prejudice the right of Bidder to file a new Bidder's Proposal.

No Bidder's Proposal shall be withdrawn without the consent of The Owner for a period of 60 days after the opening of any Bidder's Proposal. Any Bidder's Proposal may be withdrawn at any time following the expiration of said 60 day period, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with The Owner after said 60 day period. If no such request is filed, the date for acceptance of such Bidder's Proposal shall be deemed to be extended until such a request is filed or until The Owner executes a Contract pursuant to the Invitation for Bidder's Proposals or until The Owner affirmatively and in writing rejects such Bidder's Proposal.

11. **Qualification of Bidders**

A. **Factors.** The Owner intends to award the Contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the Contract Price and within the Contract Time.

PROPOSAL

B. Additional Information. The Owner reserves the right to require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of Bidder that is available for the Work. Information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects *may also be requested.*

C. Final Determination. The final selection of the successful Bidder shall be made on the basis of the amount of the Bidder's Price Proposals, Owner's prior experience with the Bidders, Owner's knowledge of the Bidders' performance on other relevant projects, any additional information submitted by Bidders to satisfy The Owner that Bidders are adequately prepared to fulfill the Contract, and all other relevant facts or matters mentioned in the Bid Package or that The Owner may legally consider in making its determination.

12. Disqualification of Bidders

A. More Than One Bidder's Proposal. No more than one Bidder's Proposal for the Work described in the Contract shall be considered from any single corporation, partnership, individual or joint venture, whether under the same *or different names* and whether or not in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual or joint venture is interested in more than one Bidder's Proposal for the Work may cause the rejection of all Bidder's Proposals in which such corporation, partnership, individual or joint venture is interested. Nothing contained in this Subsection 12A shall prohibit any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture, from submitting a bid or quoting prices to *more than one Bidder* for equipment, materials and supplies or labor to be furnished as a subcontractor or supplier.

B. Collusion. If there are reasonable grounds for believing that collusion exists among any Bidders, all Bidders' Proposals of the participants in such collusion will not be considered.

C. Default. If a Bidder is or has been in default on a contract with The Owner or in the payment of monies due The Owner, its Bidder's Proposal will not be considered.

13. Award of Contract

A. Reservation of Rights. The Owner reserves the right to accept the Bidder's Proposal that is, in its judgment, the best and most favorable to the interests of The Owner and the public; to reject the low Price Proposal; to accept any item of any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Owner's opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be

PROPOSAL

considered a waiver of any future or similar defects or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting their Bidder's Proposals.

B. Firm Offers. All Bidder's Proposals are firm offers to enter into the Contract and no Bidder's Proposals shall be deemed rejected, notwithstanding acceptance of any other Bidder's Proposal, *until the Contract has been executed* by both The Owner and the successful Bidder or until The Owner affirmatively and in writing rejects such Bidder's Proposal.

C. Time of Award. It is expected that the award of the Contract, if it is awarded, will be made within 60 days following the opening of the Bidder's Proposals. Should administrative difficulties be encountered after the opening of the Bidder's Proposals, including the annulment of any award, that may delay an award or subsequent award beyond such 60 day period, The Owner may accept any Bidder's Proposal for which the date for acceptance *has been extended* as provided in Section 10 of these General Instructions to Bidders in order to avoid the need for re-advertisement. No Bidder shall be under any obligation to extend the date for acceptance of its Bidder's Proposal. Failure of one or more of the Bidders or their sureties to extend the date for acceptance of its Bidder's Proposal shall not prejudice the right of The Owner to accept any Bidder's Proposal for which the date for acceptance has been extended.

14. Notice of Award; Effective Date of Award

If the Contract is awarded by The Owner, such award shall be effective when a Notice of Award in the form included in the Bid Package has been delivered to the successful Bidder ("**Effective Date of Award**"). The Owner will prepare four copies of the Contract based upon Bidder's Proposal and will submit them to the successful Bidder with the Notice of Award.

15. Closing of Contract

A. Closing Date. Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all Conditions Precedent to Closing before, and the Contract and *all related documents* shall be executed, submitted and exchanged by The Owner and Bidder ("**Closing**") on, *the tenth day* following the Effective Date of Award or within such extended period as The Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("**Closing Date**").

B. Conditions Precedent to Closing. On or before the Closing Date, the successful Bidder shall: (1) sign (see Section 7), date as of the Closing Date, and submit to The Owner all four copies of the Contract, the Contractor's Certification, and *all other required documentation* related to the Contract on or before the Closing Date; and (2) submit four executed copies of all required Bonds dated as of the Closing Date and all certificates and policies of insurance (see Contract, Article IV) ("**Conditions Precedent to Closing**").

Failure to timely execute or submit any of the aforesaid documents shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 8 above. If the submitted documents or any of them fail to comply with these General Instructions to Bidders or the Contract or are not timely executed and submitted, The Owner may, in its sole

PROPOSAL

discretion, annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

In no event will The Owner execute the Contract until any and all such deficiencies have been cured or The Owner has received adequate assurances, as determined by The Owner, of complete and prompt performance.

C. Closing. At the Closing, and provided that all documents required to be submitted prior to or at the Closing have been reviewed and determined by The Owner to be in compliance with these General Instructions to Bidders and the Contract, or assurances of complete and prompt performance satisfactory to The Owner have been received, The Owner shall execute all copies of the Contract, retain three copies of the completed Contract, and tender one copy to the successful Bidder at the Closing.

16. Failure to Close

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the Conditions Precedent to Closing or to Close shall be just cause for the annulment of the award and the imposition of liquidated damages or the exercise of equitable remedies, both as more specifically set forth in Section 8 above.

B. Subsequent Awards. Upon annulment of an award, The Owner may accept, and award a Contract based on, any other Bidder's Proposal as The Owner, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

VILLAGE OF LINCOLNWOOD
CONTRACT FOR
DRAKE PARK PLAYGROUND AND INSTALLATION

BIDDER'S PROPOSAL

Full Name of Bidder ELANAR Construction ("Bidder")
Principal Office Address 1739 Chestnut Ave #500 Glenview IL
Local Office Address _____
Contact Person Ross Burns Telephone 847-657-0406
TO: Village of Lincolnwood ("The Owner")
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda.

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. Work Proposal

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with The Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package ("Work Site") and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the removal, satisfactory disposal and construction of concrete sidewalk and curb from various areas throughout the VILLAGE; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

PROPOSAL

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that the Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of The Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. **Contract Price Proposal**

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Section 2.1 of the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("*Price Proposal*"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

SCHEDULE OF PRICES

UNIT PRICE CONTRACT

COMPLETE TABLE AS INDICATED

Item #	Item Description	Unit	Unit Price
	Do NOT include removal of equipment		
1	Certified wood chips covering play surface	1	7,570.00
2	Accessible poured in place path to structure	1	5,105.00
3	Purchase new playground equipment	1	50,160.00
4	Install new playground equipment	1	17,045.00

79,880.00

BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. *The approximate quantities set forth in this Schedule of Prices for each Unit Price Item are the Owner's estimate only, that The Owner reserve the right to increase or decrease such quantities, and that payment for each Unit Price Item shall be made only on the actual number of*

PROPOSAL

acceptable units of such Unit Price Item installed complete in place, measured on the basis defined in the Contract;

2. The Owner are not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
4. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to *[dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to]* claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. Contract Time Proposal

If this Bidder's Proposal is accepted, Bidder will commence the Work not later than the "*Commencement Date*" set forth in Attachment A to the Contract and will perform the Work diligently and continuously and will complete the Work not later than the "Completion Date" set forth in Attachment A to the Contract.

4. Firm Proposal

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

5. Bidder Representations

A. No Collusion. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's

PROPOSAL

Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with The Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of The Owner, Bidder hereby agrees to furnish upon request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy The Owner that the Bidder is adequately prepared to fulfill the Contract.

D. Owner's Reliance. Bidder acknowledges that The Owner are relying on all warranties, representations and statements made by the Bidder in this Bidder's Proposal.

6. Surety and Insurance

Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

7. Bid Security

Bidder herewith tenders a Cashier's Check or Certified Check as specified in Section 6 of the Invitation for Bidder's Proposals for the sum of 7,988.00 dollars ("*Bid Security*").

8. Owner's Remedies

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if The Owner award Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if The Owner award Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that The Owner will sustain by reason of any such failure and, for such reason, The Owner shall have the right, at their option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or to exercise any and all equitable remedies it may have against Bidder.

9. Owner's Rights

Bidder acknowledges and agrees that The Owner reserve the right to reject any and all Bidder's Proposals, reserve the right to accept or reject any item of any Bidder's Proposal and reserve such other rights as are set forth in Section 13 of the General Instructions to Bidders.

10. Bidder's Obligations

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this 4th day of September, 2013.

ATTEST:

By: 
Title: President

Elanar Construction
Bidder
By: 
Title: Project Manager

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS

VILLAGE OF LINCOLNWOOD
 CONTRACT FOR THE
 2013
 DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION

BIDDER'S SWORN ACKNOWLEDGEMENT

Ross Burns NAME OF DEPONENT]
 ("Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. **Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of Illinois, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Elanar Construction Co.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	<u>Ross Burns</u>	<u>701 Surrey Ln Glenview 60025</u>
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____

2. **Partnership**

Bidder is a partnership that is organized, existing and registered under the laws of the State of _____ pursuant to that certain Partnership Agreement dated as of ___/___/___ that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The general partners of the partnership are as follows:

ACKNOWLEDGEMENT

NAME

ADDRESS

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

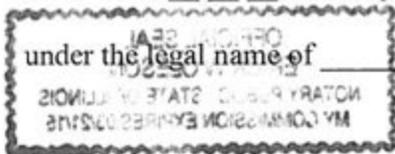
3. Individual

Bidder is an individual whose full name is _____ whose residence address is and whose business address is _____. If operating under a trade or assumed name said trade or assumed name is as follows: _____ [TRADE OR ASSUMED NAME].

4. Joint Venture

Bidder is a joint venture that is organized and existing under the laws of the State of _____ pursuant to that certain Joint Venture Agreement dated as of ___/___/___ that is qualified to do business in the State of Illinois, and that is operating

under the legal name of _____.



ACKNOWLEDGEMENT

The signatories to the aforesaid Joint Venture Agreement are as follows:

<u>NAME (and ENTITY TYPE)</u>	<u>ADDRESS</u>
_____ ()	_____
_____ ()	_____
_____ ()	_____

[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P"; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

DATED this _____ day of _____, 20__.

ATTEST:

Elanar Construction Co
Bidder

By: [Signature]
Title: President

By: Andrew Charleton
Title: Project Manager

Subscribed and Sworn to
Before me this 4th day
of September, 2013

My Commission Expires: 3-21-15

[Signature]
Notary Public



SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

BOND # ELA090513

KNOW ALL MEN BY THESE PRESENTS, that we **ELANAR CONSTRUCTION CO.**

1739 Chestnut Avenue P.O. Box 2446 Glenview, IL 60025-2800

(Here insert full name, and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and **Employers Mutual Casualty Company**

1815 S. Meyers Rd., Suite 500 Oakbrook Terrace, IL 60181-5001

(Here insert full name, and address or legal title of Surety)

a corporation duly organized under the laws of the State of **IA**

as Surety, hereinafter called the Surety, are held and firmly bound unto

Village Of Lincolnwood

6900 N. Lincoln Avenue Lincolnwood, IL 60712

(Here insert full name, and address or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of

Ten Percent of Amount Bid----- Dollars (**\$ 10.00%**),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Drake Park Playground

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **5th** day of **September 2013**



(Witness)

ELANAR CONSTRUCTION CO.

(Principal)

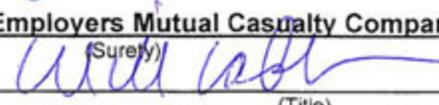
(Seal)

 _____
(Title)

Employers Mutual Casualty Company

(Surety)

(Seal)

 _____
(Title)

William P. Maher, Attorney-in-Fact

EMC Insurance Companies® No. A43386

P.O. Box 712 • Des Moines, IA 50306-0712

CERTIFICATE OF AUTHORITY INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation
4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation
7. Hamilton Mutual Insurance Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint: CARL DOHN JR, KAREN DOHN, WILLIAM P. MAHER, PATSY COLLAZO, JEFFREY S. MOORE, JACQUELINE BRENNER, SUSAN MURRAY

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute its lawful bonds, undertakings, and other obligatory instruments of a similar nature as follows:

ANY AND ALL BONDS

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

The authority hereby granted shall expire APRIL 1, 2016 unless sooner revoked.

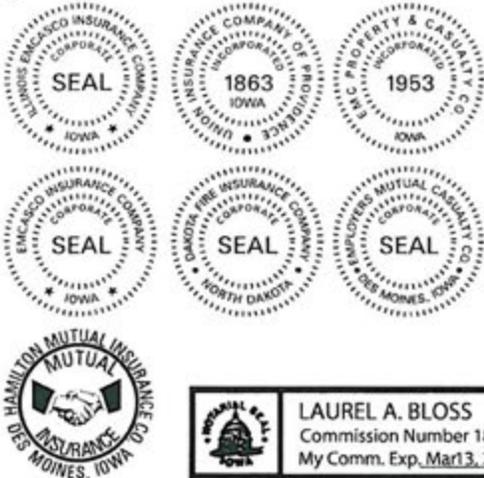
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at a regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 25th day of JANUARY, 2013.

Seals



Bruce G. Kelley
 Bruce G. Kelley, Chairman
 of Companies 2, 3, 4, 5 & 6; President
 of Company 1; Vice Chairman and
 CEO of Company 7

Michael Freel
 Michael Freel
 Assistant Vice President/
 Assistant Secretary

On this 25th day of JANUARY AD 2013 before me a Notary Public in and for the State of Iowa, personally appeared Bruce G. Kelley and Michael Freel, who, being by me duly sworn, did say that they are, and are known to me to be the Chairman, President, Vice Chairman and CEO, and/or Assistant Vice President/Assistant Secretary, respectively, of each of The Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Bruce G. Kelley and Michael Freel, as such officers, acknowledged the execution of said instrument to be the voluntary act and deed of each of the Companies. My Commission Expires March 13, 2014.

Laurel A Bloss
 Notary Public in and for the State of Iowa

CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on JANUARY 25, 2013 on behalf of: CARL DOHN JR, KAREN DOHN, WILLIAM P. MAHER, PATSY COLLAZO, JEFFREY S. MOORE, JACQUELINE BRENNER, SUSAN MURRAY

are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 25th day of September, 2013.

J D Clough
 Vice President

VILLAGE OF LINCOLNWOOD

CONTRACT FOR

**DRAKE PARK PLAYGROUND
REMOVAL AND INSTALLATION**

Bid Opening Date:Thursday, September 5, 2013
Bid Opening Time: 10:00 A.M.
Bid Opening Location:.....Lincolnwood Village Hall
Bid Opening Room:Council Chambers
Performance Bond: 100%

Submit bids to:

Andy Thurman
Superintendent of Parks and Facilities
Village of Lincolnwood
6900 N. Lincoln Ave
Lincolnwood, IL 60712
(847) 745-4723

BID PACKAGE

TABLE OF CONTENTS

1.	INVITATION TO BID	1
2.	DEFINED TERMS	1
3.	THE BID PACKAGE	2
4.	INSPECTION AND EXAMINATION	2
5.	BID OPENING	3
6.	BID SECURITY AND INSURANCE	3

VILLAGE OF LINCOLNWOOD
CONTRACT FOR THE CONSTRUCTION OF
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION

INVITATION FOR BIDDER'S PROPOSALS

THE OWNER: Village of Lincolnwood (“*The Owner*”)
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

1. Invitation to Bid

The Owner invites sealed Bidder's Proposals for the Work described in detail in the Contract and generally described as follows:

The Village of Lincolnwood is seeking a bid to provide removal, purchase and installation of playground equipment and woodchips in Drake Park.

The work shall consist of the removal, replacement, construction of new playground equipment and replacement of woodchips and satisfactory disposal of existing playground equipment.

The work is to be completed by **November 15, 2013**. The CONTRACTOR shall complete the work during the specified period of the contract.

The Work shall be performed at the following Work Site:

Drake Park 6750 Drake Ave. Lincolnwood, IL 60712

2. Defined Terms

All terms capitalized in this Invitation for Bidder's Proposals and in the other documents included in the Bid Package are defined in the documents included in the Bid Package, as hereinafter defined, and shall have such defined meanings wherever used.

The term "VILLAGE" whenever used in the contract documents shall be construed to mean the Village of Lincolnwood.

The term "BIDDER" whenever used in the contract documents shall be construed to mean any

INVITATION

person or firm submitting a proposal to the Village of Lincolnwood or their appointed representatives.

The term "CONTRACTOR" whenever used in the contract documents shall be construed to mean any person or firm having a contract with the VILLAGE for the work so specified or its appointed representative.

3. **The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidder's Proposals as though fully set forth herein:

- (1) Invitation for Bidder's Proposals;
- (2) General Instructions to Bidders;
- (3) Addenda, if issued;
- (4) Bidder's Proposal;
- (5) Bidder's Sworn Acknowledgement;
- (6) Bidder's Sworn Work History Statement;
- (7) Other Information Submitted by Bidder, if requested;
- (8) Notice of Award; and
- (9) Contract, including all of its Attachments and Appendices, if any.

4. **Inspection and Examination**

The Bid Package may be examined at the office of The Owner as listed above. A copy of the Bid Package in making copies of the Bid Package available to prospective Bidders, The Owner does so only for the purpose of obtaining Bidder's Proposals and such provision does not confer a license or grant for any other use.

Each prospective Bidder shall, before submitting its Bidder's Proposal, carefully examine the Bid Package. Each prospective Bidder shall then inspect in detail the Work Site and the surrounding area and shall familiarize itself with all local conditions, including subsurface, underground and other concealed conditions, affecting the Contract, the Work and the Work Site. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's

INVITATION

Proposal including those resulting from its failure or neglect to make a thorough examination and investigation of the Bid Package and the conditions of the Work Site and the surrounding area.

5. Bid Opening

The Owner will receive sealed Bidder's Proposals for the Work until **10:00 a.m.**, local time, **September 5, 2013** at the Village of Lincolnwood's Council Chambers located at 6900 N. Lincoln Ave. Lincolnwood, IL , at which time, or as soon thereafter as possible, all Bidder's Proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.

6. Bid Security and Insurance

A. Bid Security. Each Bidder's Proposal shall be accompanied by a security deposit in the form of a Cashier's Check or Certified Check drawn on a solvent bank insured by the Federal Deposit Insurance Corporation and payable without condition to The Owner:

Contract Bid Security Amounts

Amount of Proposal		Security Amount
\$ -	\$ 5000	0 %
\$ 5,001	\$ 10,000	0 %
\$ 10, 001	\$ 50,000	10.0 %
\$ 50, 001	\$ 100,000	5.0 %
\$ 100, 001	\$ 5,000,000	3.0 %

B. Performance and Payment Bonds. The successful Bidder will be required to furnish a Performance Bond and a Labor and Material Payment Bond upon award of the Contract, each in the penal sum of the full amount of the Contract Price, on forms provided by, or otherwise acceptable to, The Owner, from a surety company meeting the requirements set forth above. Each Bidder's Proposal must be accompanied by a letter from such a surety company stating that it will execute Bonds on forms provided by, or otherwise acceptable to, The Owner, upon award of the Contract to Bidder.

C. Insurance. The successful Bidder will be required to furnish certificates and policies of insurance as required by Section 4.2 of the Contract upon award of the Contract. Each Bidder's Proposal must be accompanied by a letter from Bidder's insurance carrier or its agent certifying that said insurer has read the requirements set forth in the Contract and will issue the required certificates and policies of insurance upon award of the Contract to Bidder.

**VILLAGE OF LINCOLNWOOD
CONTRACT FOR**

DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION

GENERAL INSTRUCTIONS TO BIDDERS

TABLE OF CONTENTS

<u>Section</u>	<u>Page</u>
1. INTERPRETATION OF DOCUMENTS INCLUDED IN BID PACKAGE.....	2
2. CALCULATION OF UNIT PRICE PROPOSALS.....	3
3. PREVAILING WAGES.....	3
4. TAXES AND BENEFITS.....	3
5. PERMITS AND LICENSES.....	3
6. PREPARATION OF BIDDER'S PROPOSAL.....	4
7. SIGNATURE REQUIREMENTS.....	4
8. BID SECURITY.....	5
9. SUBMISSION OF BIDDER'S PROPOSAL.....	6
10. WITHDRAWAL OF BIDDER'S PROPOSAL.....	6
11. QUALIFICATION OF BIDDERS.....	6
12. DISQUALIFICATION OF BIDDERS.....	7
13. AWARD OF CONTRACT.....	7
14. NOTICE OF AWARD; EFFECTIVE DATE OF AWARD.....	8
15. CLOSING OF CONTRACT.....	8
16. FAILURE TO CLOSE.....	9

VILLAGE OF LINCOLNWOOD
CONTRACT FOR
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION

GENERAL INSTRUCTIONS TO BIDDERS

1. **Interpretation of Documents Included in Bid Package**

A. Defined Terms. All terms capitalized in these General Instructions to Bidders and in the other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. Implied Terms. If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the Contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the Contract, each prospective Bidder shall understand such personnel, equipment, materials, or supplies to be implied and shall provide for such personnel, equipment, materials, or supplies in its Bidder's Proposal as fully as if it were particularly described.

C. Information Provided by The Owner. When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or such information is otherwise made available to any prospective Bidder by The Owner, such information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. The Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present.

D. Addenda. No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued by The Owner (“*Addendum*”). No interpretation not contained in an Addendum shall be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against The Owner on account thereof.

All Addenda issued prior to the opening of Bidder's Proposals shall become a part of the Bid Package. Each prospective Bidder shall be responsible for inquiring from time to time as to the availability of Addenda.

If any prospective Bidder is in doubt as to the true meaning of any part of the Bid Package, such prospective Bidder shall submit to The Owner a written request for an

PROPOSAL

interpretation thereof as far in advance of the scheduled opening of Bidder's Proposals as possible.

The Owner shall use their best efforts to issue Addenda in response to all valid, appropriate, and timely inquiries, but they accept no responsibility for doing so. Inquiries not answered by Addenda shall be considered invalid, inappropriate, or untimely inquiries.

2. **Calculation of Unit Price Proposals**

On all items for which Bidder's Proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are Owner's estimate only for Owner's convenience in comparing Bidder's Proposals and shall not be relied upon by Prospective Bidders. Each prospective Bidder shall, before submitting its Bidder's Proposal, make its own estimate of the quantities of Unit Price Items required to complete the Work and shall determine its Price Proposal for each Unit Price Item in light of its own estimate.

3. **Prevailing Wages**

In accordance with the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., not less than the prevailing rate of wages for similar work in the locality in which the Work is to be performed shall be paid to all laborers. A copy of the Owner's ordinance ascertaining the prevailing rate of wages, in effect as of the date of the Invitation for Bidder's Proposals, is included in the Bid Package. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to the Contract (when applicable).

4. **Taxes and Benefits**

The Owner are exempt from state and local sales, use, and excise taxes. Bidder's Price Proposal shall not include any such taxes. A letter of exemption will be provided to the successful Bidder, if necessary. The Owner will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

Bidder's Price Proposal shall include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

5. **Permits and Licenses**

Except as otherwise expressly provided in Attachment A to the Contract, Bidder's Price Proposal shall include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. It shall be the sole responsibility of each prospective Bidder to determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by The Owner for the successful Bidder's failure to include these costs in its Bidder's Proposal.

6. Preparation of Bidder's Proposal

Bidder's Proposals to enter into the Contract for the Work shall be made only on the blank Bidder's Proposal form furnished by The Owner and included in the Bid Package. The Bidder's Proposal form included in the Bid Package *shall be removed* from the Bid Package *prior to* preparation for submission.

Entries on the Bidder's Proposal form shall be typed or legibly written in ink. Price Proposals are to be written by words and by figures as provided on the Bidder's Proposal form. In case of any conflict, words shall prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A Bidder's Proposal may be rejected if it does not contain a requested price for each and every item named in the Bidder's Proposal form or may be interpreted as bidding "no charge" to The Owner for any item left blank.

Prospective Bidders are warned against making alterations of any kind to the Bidder's Proposal form or to any entry thereon. Bidder's Proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to The Owner.

Each Bidder shall securely staple into its Bidder's Proposal a copy of each Addendum issued and shall include in the place provided therefore in the Bidder's Proposal form a listing of all such Addenda.

Each Bidder shall complete and securely staple into its Bidder's Proposal the Bidder's Sworn Acknowledgement (both Sealed and Notarized) and the Bidder's Sworn Work History Statement (when applicable) included in the Bid Package, and shall staple into its Bidder's Proposal the Bid Security and the surety and insurance commitment letters as specified in the Invitation for Bidder's Proposals.

Every Bidder submitting a Bidder's Proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing Bidder's Proposals found in Section 7 of these General Instructions to Bidders are satisfied. However, any Bidder's Proposal that fails to comply with Section 7 of these General Instructions to Bidders may nevertheless be rejected.

Bidder's Proposals that are not submitted on the Bidder's Proposal form furnished by The Owner or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared Bidder's Proposal is not rejected, The Owner may demand correction of any deficiency and award the Contract to Bidder upon satisfactory compliance with these General Instructions to Bidders.

7. Signature Requirements

A. Bidder's Proposals. The following requirements shall be observed in the signing of each Bidder's Proposal:

PROPOSAL

- (1) Corporations. Each Bidder's Proposal submitted by a corporation shall be signed by the President or other authorized officer of the corporation and shall also bear the attesting signature of the Secretary or Assistant Secretary of the corporation.
- (2) Partnerships. Each Bidder's Proposal submitted by a partnership shall be signed by all of its general partners or by an attorney-in-fact.
- (3) Individuals. Each Bidder's Proposal submitted by an individual shall be signed by such individual or by an attorney-in-fact.
- (4) Joint Ventures. Each Bidder's Proposal submitted by a joint venture shall be signed by each signatory of the joint venture agreement by which such joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact.

When requested by The Owner, satisfactory evidence of the authority of the person or persons signing on behalf of Bidder shall be furnished.

B. Other Documents. The signature requirements set forth in Subsection 7A shall apply to all other documents in the Bid Package required to be executed by Bidder, Bidder's sureties and Bidder's insurance representatives as well as to the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

8. Bid Security

A. Required Bid Security. Every Bidder's Proposal shall be accompanied by bid security in the form of a Cashier's Check or Certified Check as specified in the Invitation for Bidder's Proposals ("***Bid Security***"), which Bid Security shall stand as a guaranty that (1) Bidder will submit all additional information requested by The Owner; (2) if such Bidder's Proposal is accepted, Bidder will timely file the Bonds and the certificates and policies of insurance required by the Contract; and (3) if such Bidder's Proposal is accepted, Bidder will timely execute the Contract, the Contractor's Certification, and all other required documentation related to the Contract. Bid Bonds will not be accepted.

B. Return of Bid Security. The VILLAGE will hold the Bid Security from the two lowest Bidders until the contract is signed. Bid Security submitted in the form of Cashier's Checks or Certified Checks will be returned within five days after execution of the Contract by The Owner.

C. Liquidated Damages. If a Bidder fails to timely submit all additional information requested by The Owner, or if the successful Bidder fails to timely and properly submit all required Bonds, certificates and policies of insurance, or if the successful Bidder fails to timely and properly execute the Contract, the Contractor's Certification, and all other required

PROPOSAL

documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that The Owner will sustain by reason of any such failure. For such reason, every Bidder shall, by submitting its Bidder's Proposal, be deemed to agree that The Owner shall have the right, at its option in the event of any such default, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security, or to exercise any and all equitable remedies it may have against the defaulting Bidder.

9. **Submission of Bidder's Proposal**

One copy of each Bidder's Proposal, properly signed, together *with all other required documents*, shall be enclosed in a sealed envelope or package and shall be addressed and delivered to the place, before the time, and in the manner designated in the Invitation for Bidder's Proposals. All Bidders' Proposals received after the time for the opening of bids specified in the Invitation for Bidder's Proposals will be returned unopened.

Each sealed envelope or package containing a Bidder's Proposal shall be identified as such and shall be visibly marked with the title of the Contract and Bidder's full legal name. All Addenda will be considered part of each Bidder's Proposal whether attached or not.

10. **Withdrawal of Bidder's Proposal**

Any Bidder's Proposal may be withdrawn at any time prior to the opening of any Bidder's Proposal, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with The Owner prior to the opening of any Bidder's Proposal. The withdrawal of a Bidder's Proposal *prior to opening* of any Bidder's Proposal will not prejudice the right of Bidder to file a new Bidder's Proposal.

No Bidder's Proposal shall be withdrawn without the consent of The Owner for a period of 60 days after the opening of any Bidder's Proposal. Any Bidder's Proposal may be withdrawn at any time following the expiration of said 60 day period, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with The Owner after said 60 day period. If no such request is filed, the date for acceptance of such Bidder's Proposal shall be deemed to be extended until such a request is filed or until The Owner executes a Contract pursuant to the Invitation for Bidder's Proposals or until The Owner affirmatively and in writing rejects such Bidder's Proposal.

11. **Qualification of Bidders**

A. **Factors**. The Owner intends to award the Contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the Contract Price and within the Contract Time.

PROPOSAL

B. Additional Information. The Owner reserves the right to require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of Bidder that is available for the Work. Information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects *may also be requested*.

C. Final Determination. The final selection of the successful Bidder shall be made on the basis of the amount of the Bidder's Price Proposals, Owner's prior experience with the Bidders, Owner's knowledge of the Bidders' performance on other relevant projects, any additional information submitted by Bidders to satisfy The Owner that Bidders are adequately prepared to fulfill the Contract, and all other relevant facts or matters mentioned in the Bid Package or that The Owner may legally consider in making its determination.

12. Disqualification of Bidders

A. More Than One Bidder's Proposal. No more than one Bidder's Proposal for the Work described in the Contract shall be considered from any single corporation, partnership, individual or joint venture, whether under the same *or different names* and whether or not in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual or joint venture is interested in more than one Bidder's Proposal for the Work may cause the rejection of all Bidder's Proposals in which such corporation, partnership, individual or joint venture is interested. Nothing contained in this Subsection 12A shall prohibit any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture, from submitting a bid or quoting prices to *more than one Bidder* for equipment, materials and supplies or labor to be furnished as a subcontractor or supplier.

B. Collusion. If there are reasonable grounds for believing that collusion exists among any Bidders, all Bidders' Proposals of the participants in such collusion will not be considered.

C. Default. If a Bidder is or has been in default on a contract with The Owner or in the payment of monies due The Owner, its Bidder's Proposal will not be considered.

13. Award of Contract

A. Reservation of Rights. The Owner reserves the right to accept the Bidder's Proposal that is, in its judgment, the best and most favorable to the interests of The Owner and the public; to reject the low Price Proposal; to accept any item of any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Owner's opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be

PROPOSAL

considered a waiver of any future or similar defects or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting their Bidder's Proposals.

B. Firm Offers. All Bidder's Proposals are firm offers to enter into the Contract and no Bidder's Proposals shall be deemed rejected, notwithstanding acceptance of any other Bidder's Proposal, *until the Contract has been executed* by both The Owner and the successful Bidder or until The Owner affirmatively and in writing rejects such Bidder's Proposal.

C. Time of Award. It is expected that the award of the Contract, if it is awarded, will be made within 60 days following the opening of the Bidder's Proposals. Should administrative difficulties be encountered after the opening of the Bidder's Proposals, including the annulment of any award, that may delay an award or subsequent award beyond such 60 day period, The Owner may accept any Bidder's Proposal for which the date for acceptance *has been extended* as provided in Section 10 of these General Instructions to Bidders in order to avoid the need for re-advertisement. No Bidder shall be under any obligation to extend the date for acceptance of its Bidder's Proposal. Failure of one or more of the Bidders or their sureties to extend the date for acceptance of its Bidder's Proposal shall not prejudice the right of The Owner to accept any Bidder's Proposal for which the date for acceptance has been extended.

14. Notice of Award; Effective Date of Award

If the Contract is awarded by The Owner, such award shall be effective when a Notice of Award in the form included in the Bid Package has been delivered to the successful Bidder ("***Effective Date of Award***"). The Owner will prepare four copies of the Contract based upon Bidder's Proposal and will submit them to the successful Bidder with the Notice of Award.

15. Closing of Contract

A. Closing Date. Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all Conditions Precedent to Closing before, and the Contract and *all related documents* shall be executed, submitted and exchanged by The Owner and Bidder ("***Closing***") on, *the tenth day* following the Effective Date of Award or within such extended period as The Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("***Closing Date***").

B. Conditions Precedent to Closing. On or before the Closing Date, the successful Bidder shall: (1) sign (see Section 7), date as of the Closing Date, and submit to The Owner all four copies of the Contract, the Contractor's Certification, and *all other required documentation* related to the Contract on or before the Closing Date; and (2) submit four executed copies of all required Bonds dated as of the Closing Date and all certificates and policies of insurance (see Contract, Article IV) ("***Conditions Precedent to Closing***").

Failure to timely execute or submit any of the aforesaid documents shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 8 above. If the submitted documents or any of them fail to comply with these General Instructions to Bidders or the Contract or are not timely executed and submitted, The Owner may, in its sole

PROPOSAL

discretion, annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

In no event will The Owner execute the Contract until any and all such deficiencies have been cured or The Owner has received adequate assurances, as determined by The Owner, of complete and prompt performance.

C. Closing. At the Closing, and provided that all documents required to be submitted prior to or at the Closing have been reviewed and determined by The Owner to be in compliance with these General Instructions to Bidders and the Contract, or assurances of complete and prompt performance satisfactory to The Owner have been received, The Owner shall execute all copies of the Contract, retain three copies of the completed Contract, and tender one copy to the successful Bidder at the Closing.

16. Failure to Close

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the Conditions Precedent to Closing or to Close shall be just cause for the annulment of the award and the imposition of liquidated damages or the exercise of equitable remedies, both as more specifically set forth in Section 8 above.

B. Subsequent Awards. Upon annulment of an award, The Owner may accept, and award a Contract based on, any other Bidder's Proposal as The Owner, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

VILLAGE OF LINCOLNWOOD
CONTRACT FOR
DRAKE PARK PLAYGROUND AND INSTALLATION

BIDDER'S PROPOSAL

Full Name of Bidder _____ (“Bidder”)

Principal Office Address _____

Local Office Address _____

Contact Person _____ Telephone _____

TO: Village of Lincolnwood (“The Owner”)
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda.

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. Work Proposal

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with The Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package (“*Work Site*”) and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the removal, satisfactory disposal and construction of concrete sidewalk and curb from various areas throughout the VILLAGE; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the “Work.”

PROPOSAL

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that the Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of The Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. Contract Price Proposal

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Section 2.1 of the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("**Price Proposal**"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

SCHEDULE OF PRICES

UNIT PRICE CONTRACT

COMPLETE TABLE AS INDICATED

Item #	Item Description	Unit	Unit Price
	Do NOT include removal of equipment		
1	Certified wood chips covering play surface	1	
2	Accessible poured in place path to structure	1	
3	Purchase new playground equipment	1	
4	Install new playground equipment	1	

BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

- 1. The approximate quantities set forth in this Schedule of Prices for each Unit Price Item are the Owner's estimate only, that The Owner reserve the right to increase or decrease such quantities, and that payment for each Unit Price Item shall be made only on the actual number of*

PROPOSAL

acceptable units of such Unit Price Item installed complete in place, measured on the basis defined in the Contract;

2. The Owner are not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
4. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to *[dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to]* claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. **Contract Time Proposal**

If this Bidder's Proposal is accepted, Bidder will commence the Work not later than the “**Commencement Date**” set forth in Attachment A to the Contract and will perform the Work diligently and continuously and will complete the Work not later than the “Completion Date” set forth in Attachment A to the Contract.

4. **Firm Proposal**

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

5. **Bidder Representations**

A. **No Collusion**. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's

PROPOSAL

Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with The Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of The Owner, Bidder hereby agrees to furnish upon request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy The Owner that the Bidder is adequately prepared to fulfill the Contract.

D. Owner's Reliance. Bidder acknowledges that The Owner are relying on all warranties, representations and statements made by the Bidder in this Bidder's Proposal.

6. Surety and Insurance

Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

7. Bid Security

Bidder herewith tenders a Cashier's Check or Certified Check as specified in Section 6 of the Invitation for Bidder's Proposals for the sum of _____ dollars ("*Bid Security*").

8. Owner's Remedies

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if The Owner award Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if The Owner award Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that The Owner will sustain by reason of any such failure and, for such reason, The Owner shall have the right, at their option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or to exercise any and all equitable remedies it may have against Bidder.

9. **Owner's Rights**

Bidder acknowledges and agrees that The Owner reserve the right to reject any and all Bidder's Proposals, reserve the right to accept or reject any item of any Bidder's Proposal and reserve such other rights as are set forth in Section 13 of the General Instructions to Bidders.

10. **Bidder's Obligations**

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this _____ day of _____, 2013.

ATTEST:

Bidder

By: _____

By: _____

Title: _____

Title: _____

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS**

**VILLAGE OF LINCOLNWOOD
CONTRACT FOR THE
2013
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION**

BIDDER'S SWORN ACKNOWLEDGEMENT

_____ **NAME OF DEPONENT]**
(*Deponent*), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. **Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of _____, that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____

2. **Partnership**

Bidder is a partnership that is organized, existing and registered under the laws of the State of _____ pursuant to that certain Partnership Agreement dated as of ___/___/___ that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The general partners of the partnership are as follows:

ACKNOWLEDGEMENT

NAME

ADDRESS

3. **Individual**

Bidder is an individual whose full name is _____ whose residence address is and whose business address is _____. If operating under a trade or assumed name said trade or assumed name is as follows: _____ [**TRADE OR ASSUMED NAME**].

4. **Joint Venture**

Bidder is a joint venture that is organized and existing under the laws of the State of _____ pursuant to that certain Joint Venture Agreement dated as of __/__/__ that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

ACKNOWLEDGEMENT

The signatories to the aforesaid Joint Venture Agreement are as follows:

<u>NAME (and ENTITY TYPE)</u>	<u>ADDRESS</u>
_____ ()	_____
_____ ()	_____
_____ ()	_____

[For each signatory, indicate type of entity (Corporation = “C”; Partnership = “P”; and Individual = “I”) and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

DATED this _____ day of _____, 20__.

ATTEST: _____
Bidder

By: _____ By: _____

Title: _____ Title: _____

Subscribed and Sworn to
Before me this _____ day
of _____, 20__.

My Commission Expires: _____

Notary Public

[SEAL]

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS**

**CONTRACT FOR THE
2013
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION**

BIDDER'S SWORN WORK HISTORY STATEMENT (Only required of new Bidders)

(“*Deponent*”), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

**JOINT VENTURES MUST SUBMIT SEPARATE
SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

1. **Nature of Business**

State the nature of Bidder's business: _____

2. **Composition of Work**

During the past three years, Bidder's work has consisted of:

____ % Federal	____ % As Contractor	____ % Bidder's Forces
____ % Other Public	____ % As Subcontractor	____ % Subcontractors
____ % Private		____ % Materials

3. **Years in Business**

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: _____ years

WORK HISTORY STATEMENT

4. **Predecessor Organizations**

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>NAME</u>	<u>ADDRESS</u>	<u>YEARS</u>
_____	_____	_____
_____	_____	_____

5. **Business Licenses**

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
_____	_____	_____	_____
_____	_____	_____	_____

6. **Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
The Owner Name	_____	_____	_____
The Owner Address	_____	_____	_____
	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____
	_____	_____	_____

WORK HISTORY STATEMENT

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor (If Bidder was (Subcontractor)	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Amount of Contract	_____	_____	_____
Date Completed	_____	_____	_____

DATED this _____ day of _____, 2013.

ATTEST: _____
Bidder

By: _____ By: _____

Title: _____ Title: _____

Subscribed and Sworn to
Before me this ____ day
of _____, 2013. My Commission Expires: _____

Notary Public [SEAL]

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS**

PERFORMANCE AND PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS

_____ (*Bidder*), a Principal, hereinafter called the Contractor, and _____

_____ (*Surety Company*)

_____ (*Legal Title*)

hereinafter called the "Surety", are held and firmly bound unto the Village of Lincolnwood, as obligee, hereinafter called the VILLAGE, in the amount of _____ (*written Dollars*) or (\$ _____) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement dated ___/___/___, entered into a contract with the VILLAGE for the _____ (*Project*) in accordance with drawings and specifications prepared by the VILLAGE of Lincolnwood, which Contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION are such that if the Contractor shall promptly and faithfully perform said Contract, then the obligation of this bond shall be null and void; otherwise, it shall remain in full force and effect.

- A. The Surety hereby waives notice of any alteration of extension of time made by the VILLAGE.
- B. Whenever Contractor shall be and is declared by the VILLAGE to be, in default under the Contract, the VILLAGE having performed the VILLAGE obligations thereunder, the Surety may promptly remedy the default, or shall promptly:
 1. Complete the Contract in accordance with its terms and conditions, or
 2. Obtain a bid or bids for submission to the VILLAGE for completing the Contract in accordance with its terms and conditions, and upon determination by the VILLAGE and Surety of the lowest responsible bidder, arrange for a contract between such bidder and the VILLAGE, and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract Price. The term "balance of the Contract Price," as used in this paragraph shall mean the total amount payable by the VILLAGE to Contractor under the Contract and any amendments thereto, less the amount previously paid by the VILLAGE to Contractor. It is the intention of this undertaking that the total cost and expenditure by the VILLAGE shall not exceed the Contract price.

C. No right of action shall accrue to or for the use of any person or corporation other than the VILLAGE named herein or the heirs, executors, administrators or successors of the VILLAGE.

IT IS A FURTHER CONDITION OF THIS OBLIGATION that the Principal and Surety shall pay to all persons, firms or corporations having contracts directly with the Principal or with subcontractors, all just claims due them for labor performed or materials furnished in the performance of the Contract on account of which this bond is given.

SIGNED AND SEALED THIS _____ day of _____, 20__, A.D.

IN THE PRESENCE OF:

Witness

(Principal)

Witness

(Title)

SEAL

(Surety)

(Title)

**CONTRACT FOR THE
2013
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION**

NOTICE OF AWARD

CERTIFIED MAIL/RETURN RECEIPT REQUESTED OR PERSONAL DELIVERY

TO: _____

(*“Contractor”*)

FROM:

Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, IL 60712

(*“The Owner”*)

On the _____ day of _____, 20__, The Owner found to be most favorable to the interests of The Owner the Bidder's Proposal submitted by Contractor and dated on the _____ day of _____, 20__, in which Contractor proposes to contract with The Owner, in the form of the Contract included in the Bid Package to perform the following Work: (1) to provide, perform and complete at the Work Site and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the removal and proper disposal of existing playground equipment and purchase and installation of new playground equipment (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of the Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract.

THE OWNER ACCORDINGLY AWARD CONTRACTOR, EFFECTIVE AS OF THE DATE OF DELIVERY OF THIS NOTICE OF AWARD, THE CONTRACT FOR SAID WORK FOR THE LUMP SUM AND/OR UNIT PRICES, AS THE CASE MAY BE, SET FORTH IN THE BIDDER'S PROPOSAL.

The Closing will be by mail. The Bidder will mail all signed documents to The Owner provided that all Conditions have been satisfied. Contractor must have complied with all Conditions set forth in Section 15 of the General Instructions to Bidders included in the Bid Package, on or before __/__/__.

The failure or refusal to comply with the Conditions Precedent to Closing on or before the Closing Date or to Close on the Closing Date shall result, at Owner's option, in the imposition of liquidated damages and the annulment of this award, or in Owner's exercise of any or all equitable remedies The Owner may have, all as more specifically set forth in Sections 8, 15, and 16 of the General Instructions to Bidders.

DATED this _____ day of _____, 20__.

VILLAGE OF LINCOLNWOOD

By: _____
Timothy C. Wiberg, Village Manager

Appendix A- Specifications

GENERAL

The work shall consist of the removal, replacement, construction of new playground equipment and satisfactory disposal of existing playground equipment.

STANDARD SPECIFICATIONS

The following tasks are included in the base bid:

NOTICE OF BID

I. Instructions to Bidders

1. Bids shall be submitted in a sealed envelope and clearly marked:
ANDY THURMAN, SUPERINTENDENT OF PARKS AND FACILITIES
SEALED BID
DRAKE PARK PLAYGROUND PROJECT
OPEN September 5, 2013
2. Bids will be awarded to the lowest responsible bidder complying with the conditions and specifications presented herein. All bids must include the specified play components and activities as shown on the attached drawings. All prices must be shown on the bid form including alternates. Lincolnwood Park & Recreation reserves the right to reject any or all bids and to waive informalities to serve the best interest of the Village of Lincolnwood. Such decisions shall be final and not subject to recourse.
3. No bids may be withdrawn after the official opening. All bids submitted must be valid for a minimum period of sixty (60) days after the date set for the bid opening.
4. Bidder's signature on the Bid Offer Form will be construed as acceptance of and willingness to comply with all provisions of the acts of the General Assembly of the State of Illinois relating to wages of laborers, sexual harassment, drug free workplace, preference to citizens of the United States and residents of the State of Illinois, and discrimination and intimidation of employees. Provisions of said acts are hereby incorporated by reference and become a part of this proposal and specification.
5. Lincolnwood Parks & Recreation is not subject to Sales Tax, Federal Excise Tax, or Illinois Retailers Occupational Tax.
6. The Contractor is responsible for visiting the site and acquainting himself with all local conditions which will affect the installation. No extras will be accepted. The location the job site is available from the Parks & Recreation Department.

7. All play equipment shall be manufactured by Landscape Structures Inc. 601 7th Street South Delano, MN 55328 (763) 972-5200 or approved alternate.
8. All play equipment and all play equipment components shall be IPEMA certified. All play equipment shall conform to the ASTM 1487-01 and to the Consumer Product Safe Commission (CPSC) Handbook for Public Playground Safety. Manufacturer certification of compliance must be submitted with the bid.
9. Play equipment warranty shall be minimum 3 years from date of shipment on the entire structure, 15 years on all plastic components, including slides, and tunnels. A 100 year warranty shall be provided by the manufacturer on all aluminum posts, beams, caps and clamps. Complete copy of the manufacturer's warranty must be submitted with the bid.

II. **Scope of Work** The following tasks are included in the base bid:

1. The Contractor shall be responsible for removing and disposing existing playground equipment and all debris and packing materials from the job site. Disposal of existing playground equipment and excavated material will be considered incidental to the contract.
2. Supply and Install new play structure/equipment in accordance with the attached specifications and plans including unloading and storing equipment prior to and during installation.
3. Contactor should save and reuse existing wood chips/sand, inspect and make any appropriate repairs to the drainage of playground area.
4. Contractor shall exercise care so as not to damage existing grass, walks, or other Village property during the performance of its contract. Contractor shall repair or replace any damaged grass or material, should damage occur during construction, this shall be considered incidental contract.

III. **Safety**

Contractor shall fence in the area during construction to prevent citizen use during construction.

IV. **References**

Contractor shall list the names, addresses, and phone numbers of at least five (5) references where work of a similar nature and scope has been performed.

V. **Completion Date**

Project shall be completed as soon as possible but no later than November 22, 2013. A detailed schedule shall be submitted to the Superintendent upon submittal.

DRAKE PARK RENOVATION – LINCOLNWOOD, ILLINOIS

Playground Equipment

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes playground equipment and associated signage. Furnish all labor and materials and equipment required to install the play equipment as indicated on the drawings or specified herein. The work shall include any incidentals to provide a finished job.

1.2 DEFINITIONS

- A. Use Zone: According to ASTM F1487-11, the “area beneath and immediately adjacent to a play structure or equipment that is designed for unrestricted circulation around the equipment and on whose surface it is predicted that a user would land when falling from or exiting the equipment.”
- B. IPEMA: International Play Equipment Manufacturers Association.
- C. Fall Height: According to ASTM F 1487-11, “the vertical distance between a designated play surface and the protective surfacing beneath it.”

1.3 DESIGN REQUIREMENTS

- A. Compliance with current guidelines, standards, laws and building codes for safety and accessibility:
 - 1. ASTM F1487-11 – Standard Consumer Safety Performance Specifications for Playgrounds for Public Use.
 - 2. U.S. Consumer Products Safety Commission (CPSC) Guidelines (No. 325)– Handbook for Public Playground Safety
 - 3. 2010 ADA Accessibility Guidelines (ADAAG) Section 15.6 Play Areas
 - 4. Chicago Building Code: Chapter 18-11-1115 Play Areas

B. Site specificity of design – Equipment design/component selection is based on specific needs of the school/district, physical constraints of the site, and public input. Design requirements include:

1. Play value
2. Capacity
3. Footprint
4. Color availability
5. Visual density and appearance
6. Age appropriateness
7. Height/Size
8. Sensory stimulation
9. Accessibility/usability for those with special needs.

C. Products selected are durable and proven to withstand very high use environment.

1.4 PERFORMANCE REQUIREMENTS

A. Structural Performance Requirements:

PLAYBOOSTER

1. Aluminum: All aluminum PlayBooster posts are manufactured from 6005-T5 extruded tubing conforming to ASTM B-221. Posts shall have a 5” O.D. with a wall thickness of .125" wall thickness. Top caps for posts shall be aluminum die cast from 369.1 alloy and ProShield finished to match the post color. All caps shall be factory installed and secured in place with (3) self-sealing rivets. A molded low-density polyethylene cap, with drain holes, shall be pressed onto the bottom end of the post to increase the footing area.
2. Aluminum Post Mechanical Properties:
 - Yield Strength (min): 35,000 PSI
 - Tensile Strength (min): 38,000 PSI
 - Elongation: 10% in 2 inches
 - Modulus of Elasticity: 10 x 10⁶ PSI

3. Clamps: All clamps are ProShield finished and, unless otherwise noted, shall be die cast using a 369.1 aluminum alloy and have the following mechanical properties:
 - Ultimate Tensile: 47,000 PSI
 - Yield Strength: 3,000 PSI
 - Elongation: 7% in 2 inches
 - Shear Strength: 29,000 PSI
 - Endurance Limit: 20,000 PSI

Each functional clamp assembly shall have an appropriate number of half clamps and shall be fastened to mating parts with (2) 3/8" x 1 1/8" pinned button head cap screws (SST) and (2) stainless-steel (SST) recessed "T" nuts. A 1/4" aluminum drive rivet with stainless steel pin is used to ensure a secure fit to the post. Clamps should allow for future maintenance/adjustment without effecting integrity of the posts.

PLAYSHAPER

1. Posts: PlayShaper 2-3/8" square aluminum posts shall have a minimum wall thickness of .125" and be extruded of 6005-T5 aluminum alloy and have rounded corners and ribbed faces for maximum safety. A cast aluminum top cap shall be installed at the factory with stainless steel knurled spacers and aluminum drive rivets. Flanges for panels and deck supports shall be extruded of 6061-T6 aluminum alloy and slide into slots extruded in posts. Flanges and deck supports shall be attached in the factory with stainless steel knurled spacers and aluminum drive rivets. All direct bury posts shall have a "finished grade marker" positioned on the post identifying the 34" bury line and the top of the required surfacing. A molded low-density polyethylene cap, with drain holes, shall be pressed onto the bottom end of the post to increase the footing area. Posts shall have a post number sticker for installation purposes. Posts shall be ProShield finished to a specified color.
2. Aluminum Post Mechanical Properties:
 - Yield Strength (min): 35,000 PSI
 - Tensile Strength (min): 38,000 PSI
 - Elongation: 10% in 2 inches
 - Modulus of Elasticity: 10×10^6 PSI

1.5 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. LEED Submittals:
 1. Percentage of recycled materials used.
 2. Percentage of post-consumer recycled materials used.
- C. Shop Drawings: For playground equipment and structures. Include plans, color renderings, elevations, and installation details.

- D. Samples: Provide color charts. Provide material samples upon request or as required.
- E. Qualifications: For qualified installer, manufacturer, and testing agency.
- F. Test Reports: Provide evidence of IPEMA certification for playground products.
- G. Certifications:
 - 1. Manufacturer is ISO 9001:2008 certified (quality assurance processes)
 - 2. Manufacturer is ISO 14001:2004 certified (environmentally responsible processes)
 - 3. IPEMA (International Play Equipment Manufacturers Association) third party certification for conformance to ASTM F1487-11.
 - 4. Statement from manufacturer that products meet current safety and accessibility requirements.
- H. Closeout Submittals:
 - 1. Maintenance Kit: An order-specific maintenance kit shall be provided for each structure order. The kit will include a notebook or packet with a second set of installation documents and order-specific maintenance documentation with recommendations on how often to inspect, what to look for and what to do to keep the equipment in like-new condition. The kit also includes touch-up primer, appropriate color touch-up paint, sandpaper, appropriate color touch-up PVC, graffiti remover and additional installation tools for the tamperproof fasteners.
 - 2. Warranty Information.
 - 3. Statement from manufacturer's representative identifying that installation has been performed in accordance with installation instructions.

1.6 QUALITY ASSURANCE

- A. Manufacturer Qualifications:
 - 1. Manufacturer is ISO 9001:2008 certified (quality assurance processes)
 - 2. Manufacturer is ISO 14001:2004 certified (environmentally responsible processes)
 - 3. Standard products are IPEMA (International Play Equipment Manufacturers Association) third party certified for conformance to ASTM F1487-11.
- B. Installer Qualifications: The Contractor installing the equipment must be experienced in the installation of play equipment with personnel, facilities, and equipment adequate for the work specified and shall, within 48 hours of a request, produce written proof of such.
- C. Sample Installations: Contractor shall upon request produce a list of at least 20 other projects where similar work, from same manufacturer, has been performed and could be reviewed.
- D. Pre-installation Conference: Conduct conference at Project site to comply with requirements in Division 01 Section "Project Management and Coordination." Prior to the start of the playground equipment installation work, coordinate a conference at the Site to review the

construction schedule, availability of materials, installers personnel qualifications, equipment and facilities needed to make progress and avoid delays, installation procedures, testing, inspecting, and certification procedures, and coordination with other work. Meeting shall include the Contractor, Board Authorized Representative, Architect, installer, and any other subcontractors or material technical service representatives whose work, or products, must be coordinated with the playground equipment installation work.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: PlayBooster posts shall be individually packaged in sturdy, water-resistant, mar-resistant cardboard boxes. Other components shall be individually wrapped or bulk wrapped to provide protection during shipment. Small parts and hardware packages will be placed in crates for shipment. The components and crates are then shrink wrapped to skids (pallets) to ensure secure shipping.
- B. Delivery: Equipment will be on delivered F.O.B. curbside. Installer will be responsible for unloading, storage, and security of the equipment until accepted by the owner.
- C. Packing List: All shipments shall include a packing list for each skid/container, specifying the part numbers and quantities on each skid or within each container.

1.8 WARRANTY

- A. 100-Year Limited Warranty for all aluminum posts, stainless steel fasteners, clamps, beams and caps, against structural failure due to corrosion/natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.
- B. 15-Year Limited Warranty for all plastic and steel components against structural failure due to corrosion/natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.
- C. 15-Year Limited Warranty for TenderTuff coating against structural failure due to natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.
- D. 8-Year Limited Warranty On Aeronet® climbers and climbing cables against defects in materials or manufacturing defects.
- E. 3-Year Limited Warranty for all other parts, including CableCore Products, Swing seats and hangers; Trackride trolleys and bumpers; all rocking equipment, etc. against failure due to corrosion/natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers:
 - 1. Landscape Structures, 601 7th Street South, Delano, MN 55328. Locally represented by NuToys Leisure Products, 915 Hillgrove, LaGrange, IL 60525, (708)579-9055 or (800) 526-6197.

2.2 PRODUCTS

- A. Basis-of-Design Product: The Drawings and Specifications are based on Landscape Structures, PlayBooster System.

2.3 MATERIALS:

- A. All materials shall be structurally sound and suitable for safe play. Durability shall be ensured on all steel parts by the use of time-tested coatings such as zinc plating, galvanizing, ProShield® finish, TenderTuff™ coating, etc. Colors shall be specified.

- B. Fasteners: Primary fasteners shall be socketed and pinned tamperproof in design, stainless-steel (SST) per ASTM F 879 unless otherwise indicated (see specific product installation/specifications). All primary fasteners shall include a locking patch type material that will meet the minimum torque requirements of IFI-125. Manufacturer to provide special tools for pinned tamperproof fasteners.
- C. Decks: All decks shall be of modular design and have 5/16" diameter holes on the standing surface. There shall be minimum of (4) slots in each face to accommodate face mounting of components. Decks shall be manufactured from a single piece of low carbon 12 GA (.105") sheet steel conforming to ASTM specification A-1011. The sheet shall be perforated with a return flange on the perimeter to provide the reinforcement necessary to ensure structural integrity. There shall be no unsupported area larger than 3.5 square feet. The unit shall then be TenderTuff-coated brown or gray only. Decks shall be designed so that all sides are flush with the outside edge of the supporting posts.
- D. Rotationally Molded Polyethylene Parts: These parts shall be molded using prime compounded linear low-density polyethylene with a tensile strength of 2500 psi per ASTM D638 and with color and UV-stabilizing additives. Wall thickness varies by product from .187" (3/16") to .312" (5/16"). Eleven standard colors available.
- E. Permalene® Parts: These parts shall be manufactured from 3/4" high-density polyethylene that has been specially formulated for optimum UV stability and color retention. Products shall meet or exceed density of .960 G/cc per ASTM D1505, tensile strength of 2400 PSI per ASTM D638. Five standard solid colors are available. Some Permalene® parts are available in a two-color product with (2) .100" thick exterior layers over a .550" interior core of a contrasting color. Eight standard two-color options available.

- F. Recycled Permalene® Parts: These parts shall be manufactured from 3/4" high-density polyethylene that has been specially formulated for optimum UV stability and color retention. Products shall meet or exceed density of .960 G/cc per ASTM D1505, tensile strength of 2400 PSI per ASTM D638. Available in a three-layer product with (2) .100" thick colored exterior layers over a .550" thick 100% recycled Black interior core. Eleven standard color options available.
- G. Hardware Packages: All shipments shall include individual component-specific hardware packages. Each hardware package shall be labeled with the part number, description, a component diagram showing the appropriate component, package weight, a bar code linking the hardware package to the job number, assembler's name, date and time the package was assembled, work center number, and work order number.
- H. Installation Documentation: All shipments shall include a notebook or packet of order-specific, step-by-step instructions for assembly of each component, including equipment assembly diagrams, estimated hours for assembly, footing dimensions, concrete quantity for direct bury components, fall height information, area required information and detailed material specifications.

2.4 COMPONENTS

PlayShaper Component System

1	152432A	ABC Climber 48"Dk DB
1	143200A	Conical Climber DB
1	153020B	Curved Transfer Module 40"Dk Left DB
2	111237A	Square Tenderdeck
1	144984A	Storefront Panel
1	117946A	Wire Barrier
1	178768A	Double Swirl Poly Slide 48"Dk DB
1	132117B	SlideWinder2 40"Dk DB 1 Left
1	139268A	Offset Crawl Tunnel 8"Offset
2	111397C	106"Post DB
4	111397B	114"Post DB
2	111397A	128"Post DB

PlayBooster Component System

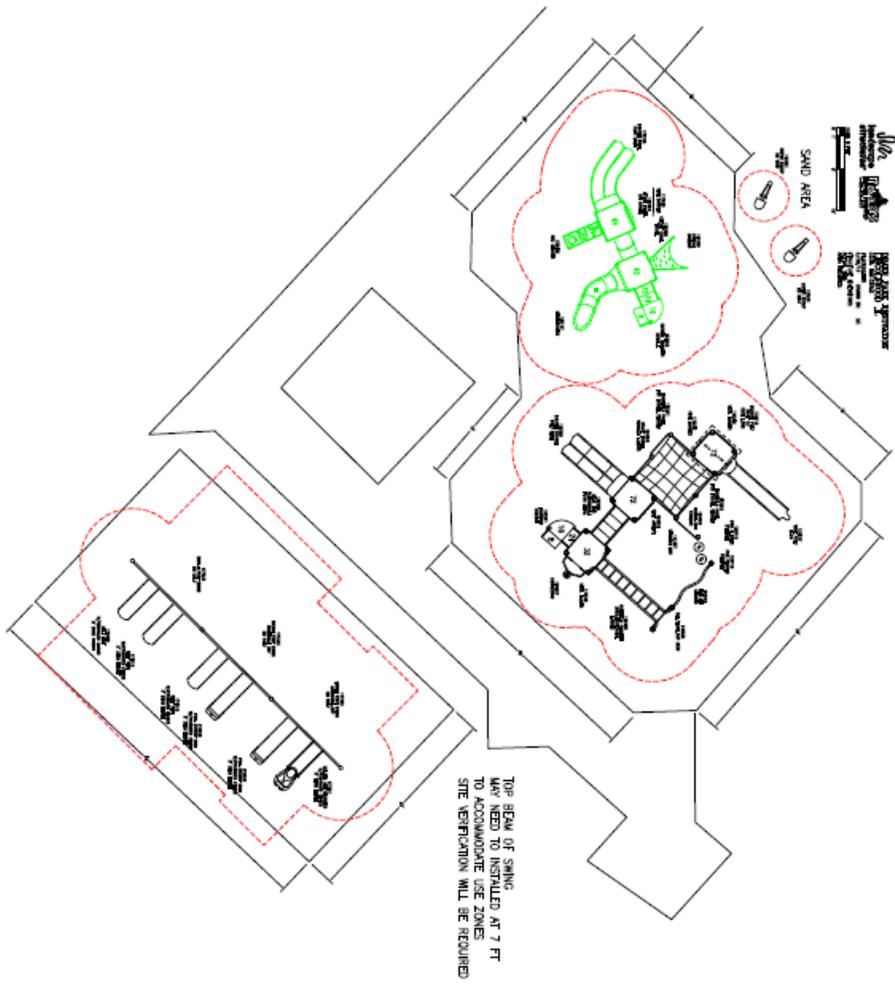
1	126194A	Fish Net DB
1	148432A	Corkscrew Perm Handholds 32"Dk DB
1	152908D	Deck Link w/Handrails 4 Steps
1	145109A	Funnel Net Climber DB
2	145251A	Funnel Net Climber Handhold Panel
1	145249A	Funnel Net Climber Long Brace
3	145248A	Funnel Net Climber Short Brace
1	145250A	Funnel Net Climber Vertical Ladder
1	145624D	Vertical Ascent 72"Dk
1	116249A	Vertical Ladder 32"Dk DB
1	116249D	Vertical Ladder 72"Dk DB
1	152911A	Curved Transfer Module Right 32"Dk DB
3	111228A	Square Tenderdeck
1	116244A	Pipe Barrier Above Deck
1	111357A	Chinning Bar Alum DB
1	141886B	Access/Landing Assembly Rails Barrier Right 32"Dk
1	119430A	Overhead Parallel Bars/Horiz Lad Connected Between Decks
1	118110A	Square Poly Roof Custom Logo Panels
1	130390A	Double Swoosh Slide 72"Dk DB
1	131437A	Wave Poly Slide 72"Dk DB
1	111404F	108"Alum Post DB
6	111404E	116"Alum Post DB
3	111404C	132"Alum Post DB
4	111404A	148"Alum Post DB
4	111403A	182"Alum Post For Roof DB
2	120710A	Pod Climber 8" DB

6 PLACE SINGLE POST SWING

3	174018A	Belt Seat Proguard Chains 8' Beam
2	176038A	Full Bucket Seat Proguard Chains 8' Beam
1	177351A	Molded Bucket w/Harness Proguard Chains 8' Beam
1	177332A	Single Post Swing Frame 8' Beam
2	177333A	Single Post Swing Frame Addtl Bay 8' Beam

INDEPENDENT

2	123831A	SuperScoop DB Only
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2.6 FINISHES

- A. TenderTuff Coating: Metal components to be TenderTuff-coated shall be thoroughly cleaned in a hot phosphatizing pressure washer, then primed with a water-based thermosetting solution. Primed parts shall be preheated prior to dipping in UV stabilized, liquid polyvinyl chloride (PVC), then salt cured at approximately 400 degrees. The finished coating shall be approximately .080" thick at an 85 durometer with a minimum tensile strength of 1700 psi and a minimum tear strength of 250 lbs/inch. Five standard colors available, all with a matte finish.
- B. ProShield Finish: All metal components with ProShield finish shall be thoroughly cleaned and phosphatized through a five-stage power washer. Parts are then thoroughly dried, preheated and processed through a set of automatic powder spray guns where a minimum .002" of epoxy primer is applied. A minimum .004" of architectural-grade Super Durable polyester TGIC powder is applied. The average ProShield film thickness is .006".
- C. ProShield is formulated and tested per the following ASTM standards. Each color must meet or exceed the ratings listed below:
 - 1. • Hardness (D3363) rating 2H
 - 2. • Flexibility (D522) pass 1/8" mandrel
 - 3. • Impact (D2794) rating minimum 80 inch-pounds
 - 4. • Salt Fog Resistance (B117 and D1654) 4,000 hours and rating 6 or greater
 - 5. • UV Exposure (G154, 340 bulb) 3,000 hours, rating delta E of 2, and 90 percent gloss retention
 - 6. • Adhesion (D3359, Method B) rating 5B
 - 7. The Paint Line shall employ a "checkered" adhesion test daily.
 - 8. Twenty-six standard colors available.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine the area and conditions of the site. Verify safety zones of all equipment before setting posts in concrete footing.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Verify that all equipment needed for installation has been sent correctly.

3.3 INSTALLATION:

- A. Conform strictly to manufacturer's instructions. Use only experience personnel trained in play

equipment installation.

- B. Provide all concrete footings as required. It is the contractor's responsibility to adjust drainage pipe or other new utility locations to accommodate the equipment footings.

3.4 FIELD QUALITY CONTROL

- A. Contractor shall contact manufacturer's representative to review playground installation for accuracy.
- B. Contractor shall notify Architect to review installation for review of overall conformance to specifications and workmanship.

3.5 ADJUSTING

- A. Ensure that adjustments required by inspections are corrected to owner's satisfaction.

3.6 CLEANING AND PROTECTION

- A. Contractor is responsible to protect equipment until accepted by owner.
- B. Consult manufacturer's cleaning instructions.

END OF SECTION

The Following Pages are for Bidder's Information Only

Signing of agreement will be required after bid award

Agreement does not need to be returned with bid

Bidder will be required to use the Village Contracts – No exceptions

**CONTRACT BETWEEN
VILLAGE OF LINCOLNWOOD**

AND

NAME OF SUCCESSFUL BIDDER

**FOR THE CONTRACT FOR THE
2013
DRAKE PARK PLAYGROUND REMOVAL AND INSTALLATION**

TABLE OF CONTENTS

	<u>Page</u>
ARTICLE I	1
1.1 PERFORMANCE OF THE WORK	1
1.2 COMMENCEMENT AND COMPLETION DATES	2
1.3 REQUIRED SUBMITTALS	2
1.4 REVIEW AND INTERPRETATION OF CONTRACT PROVISIONS	3
1.5 CONDITIONS AT THE WORK SITE; RECORD DRAWINGS	3
1.6 TECHNICAL ABILITY TO PERFORM	4
1.7 FINANCIAL ABILITY TO PERFORM	4
1.8 TIME	4
1.9 SAFETY AT THE WORK SITE	4
1.10 CLEANLINESS OF THE WORK SITE AND ENVIRONS	5
1.11 DAMAGE TO THE WORK, THE WORK SITE, AND OTHER PROPERTY	5
1.12 SUBCONTRACTORS AND SUPPLIERS	5
1.13 SIMULTANEOUS WORK BY OTHERS	6
1.14 OCCUPANCY PRIOR TO FINAL PAYMENT	6
1.15 THE OWNER'S RIGHT TO TERMINATE OR SUSPEND WORK FOR CONVENIENCE	6
ARTICLE II	7
2.1 CHANGES	7
2.2 DELAYS	7
ARTICLE III	7
3.1 INSPECTION; TESTING; CORRECTION OF DEFECTS	7
3.2 WARRANTY OF WORK	8
3.3 THE OWNER'S RIGHT TO CORRECT	8
ARTICLE IV	8
4.1 BONDS	8
4.2 INSURANCE	9
4.3 INDEMNIFICATION	9
ARTICLE V	9
5.1 CONTRACT PRICE	9
5.2 TAXES AND BENEFITS	9
5.3 PROGRESS PAYMENTS	10

5.4	FINAL ACCEPTANCE AND FINAL PAYMENT	10
5.5	LIENS	11
5.6	DEDUCTIONS	11
ARTICLE VI		12
6.1	DISPUTE RESOLUTION PROCEDURE	12
6.2	CONTRACTOR'S REMEDIES	12
6.3	THE OWNER'S REMEDIES	13
6.4	THE OWNER'S SPECIAL REMEDY FOR DELAY	14
6.5	TERMINATIONS AND SUSPENSIONS DEEMED FOR CONVENIENCE	14
ARTICLE VII		14
7.1	BINDING EFFECT	14
7.2	RELATIONSHIP OF THE PARTIES	15
7.3	NO COLLUSION	15
7.4	ASSIGNMENT	15
7.5	CONFIDENTIAL INFORMATION	15
7.6	NO WAIVER	15
7.7	NO THIRD PARTY BENEFICIARIES	16
7.8	NOTICES	16
7.9	GOVERNING LAWS	16
7.10	CHANGES IN LAWS	17
7.11	COMPLIANCE WITH LAWS	17
7.12	COMPLIANCE WITH PATENTS	17
7.13	TIME OF THE ESSENCE	18
7.14	CALENDAR DAYS AND TIME	18
7.15	SEVERABILITY	18
7.16	ENTIRE AGREEMENT	18
7.17	AMENDMENTS AND MODIFICATIONS	18

CONTRACTOR'S CERTIFICATION

ATTACHMENT A - Supplemental Schedule of Contract Terms

ATTACHMENT A1- Schedule of Contract Prices

ATTACHMENT B - Specifications

ATTACHMENT C - List of Drawings

ATTACHMENT D – Special Project Requirements

APPENDIX 1 - Prevailing Wage Ordinance

In consideration of the mutual promises set forth below, the VILLAGE OF LINCOLNWOOD, 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712; (*"The Owner"*), and _____ **NAME AND ADDRESS OF SUCCESSFUL BIDDER**, a _____ **TYPE OF ORGANIZATION** (*"Contractor"*), make this Contract as of the _____ day of _____, 2013, and hereby agree as follows:

ARTICLE I
THE WORK

1.1 Performance of the Work

Contractor shall, at its sole cost and expense, provide, perform, and complete all of the following, all of which is herein referred to as the "Work":

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner described and specified in this Contract, all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data, and other means and items necessary to accomplish the Project at the Work Site, both as defined in Attachment A, in accordance with the specifications attached hereto as Attachment B, the drawings identified in the list attached hereto as Attachment C

2. Permits. Except as otherwise provided in Attachment A, procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith.

3. Bonds and Insurance. Procure and furnish all Bonds and all certificates and policies of insurance specified in this.

4. Taxes. Pay all applicable federal, state, and local taxes.

5. Miscellaneous. Do all other things required of Contractor by this Contract, including, without limitation, arranging for utility and other services needed for the work and for testing, including the installation of temporary utility lines, wiring, switches, fixtures, hoses, connections, and meters, and providing sufficient sanitary conveniences and shelters to accommodate all workers and all personnel of The Owner engaged in the Work.

6. Quality. Provide, perform and complete all of the foregoing in a proper and workmanlike manner, consistent with the highest standards of professional and construction practices and in full compliance with, and as required by or pursuant to, this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged and first quality equipment, materials, and supplies.

1.2 Commencement and Completion Dates

Contractor shall commence the Work not later than the “Commencement Date” set forth on Attachment A and shall diligently and continuously prosecute the Work at such a rate as will allow the Work to be fully provided, performed, and completed in full compliance with this Contract not later than the “Completion Date” set forth in Attachment A. The time of commencement, rate of progress, and time of completion are referred to in this Contract as the “Contract Time.”

1.3 Required Submittals

A. Submittals Required. Contractor shall submit to The Owner all documents, data, and information specifically required to be submitted by Contractor under this Contract and shall, in addition, submit to The Owner all such drawings, specifications, descriptive information, and engineering documents, data, and information as may be required, or as may be requested by The Owner, to show the details of the Work, including a complete description of all equipment, materials, and supplies to be provided under this Contract (“**Required Submittals**”). Such details shall include, but shall not be limited to, design data, structural and operating features, principal dimensions, space required or provided, clearances required or provided, type and brand of finish, and all similar matters, for all components of the Work.

B. Number and Format. Contractor shall provide three complete sets for each Required Submittal. All Required Submittals, except drawings, shall be prepared on 8-1/2 inch by 11-inch paper. Two blue-line prints and one sepia transparency of each drawing shall be provided. All prints of drawings shall be folded to 8-1/2 inches by 11 inches, or less. All drawings shall be clearly marked in the lower right-hand corner with the names of The Owner and Contractor.

C. Time of Submission and the Owner's Review. All Required Submittals shall be provided to The Owner no later than the time, if any, specified in this Contract for their submission or, if no time for submission is specified, in sufficient time, in the Owner's sole opinion, to permit The Owner to review the same prior to the commencement of the part of the Work to which they relate and prior to the purchase of any equipment, materials, or supplies that they describe. The Owner shall have the right to require such corrections as may be necessary to make such submittals conform to this Contract. All such submittals shall, after final processing and review with no exception noted by The Owner, become a part of this Contract. No Work related to any submittal shall be performed by Contractor until The Owner have completed review of such submittal with no exception noted. The Owner's review and stamping of any Required Submittal shall be for the sole purpose of examining the general management, design, and details of the proposed Work, shall not relieve Contractor of the entire responsibility for the performance of the Work in full compliance with, and as required by or pursuant to this Contract, and shall not be regarded as any assumption of risk or liability by The Owner.

D. Responsibility for Delay. Contractor shall be responsible for any delay in the Work due to delay in providing Required Submittals conforming to this Contract.

1.4 Review and Interpretation of Contract Provisions

Contractor represents and warrants that it has carefully reviewed this Contract, including all of its Attachments, and the drawings identified in Attachment C, all of which are by this reference incorporated into and made a part of this Contract. Contractor shall, at no increase in the Contract Price, provide workmanship, equipment, materials, and supplies that fully conform to this Contract. Whenever any equipment, materials or supplies are specified or described in this Contract by using the name or other identifying feature of a proprietary product or the name or other identifying feature of a particular manufacturer or vendor, the specific item mentioned shall be understood as establishing the type, function and quality desired. Other manufacturers' or vendors' products may be accepted, provided that the products proposed are equivalent in substance and function to those named as determined by The Owner in its sole and absolute discretion.

Contractor shall promptly notify The Owner of any discrepancy, error, omission, ambiguity, or conflict among any of the provisions of this Contract before proceeding with any Work affected thereby. If Contractor fails to give such notice to The Owner, then the subsequent decision of The Owner as to which provision of this Contract shall govern shall be final, and any corrective work required shall not entitle Contractor to any damages, to any compensation in excess of the Contract Price, or to any delay or extension of the Contract Time.

When the equipment, materials, or supplies furnished by Contractor cannot be installed as specified in this Contract, Contractor shall, without any increase in the Contract Price, make all modifications required to properly install the equipment, materials, or supplies. Any such modification shall be subject to the prior review and consent of The Owner.

1.5 Conditions at the Work Site; Record Drawings

Contractor represents and warrants that it has had a sufficient opportunity to conduct a thorough investigation of the Work Site and the surrounding area and has completed such investigation to its satisfaction. Contractor shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the Work Site. When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other investigations is or has been provided by The Owner, or is or has been otherwise made available to Contractor by The Owner, such information is or has been provided or made available solely for the convenience of Contractor and is not part of this Contract. The Owner assume no responsibility whatever in respect to the sufficiency or accuracy of such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that the conditions indicated may not change, or that unanticipated conditions may not be present.

Contractor shall be solely responsible for locating all existing underground installations by prospecting no later than two workdays prior to any scheduled excavation or trenching, whichever is earlier. Contractor shall check all dimensions, elevations, and quantities indicated in this Contract within the same time period as set forth above for prospecting underground installations. Contractor shall lay out the Work in accordance with this Contract and shall

establish and maintain such locations, lines and levels. Wherever pre-existing work is encountered, Contractor shall verify and be responsible for dimensions and location of such pre-existing work. Contractor shall notify The Owner of any discrepancy between the dimensions, elevations and quantities indicated in this Contract and the conditions of the Work Site or any other errors, omissions or discrepancies which Contractor may discover during such inspections. Full instructions will be furnished by The Owner should such error, omission, or discrepancy be discovered, and Contractor shall carry out such instructions as if originally specified and without any increase in Contract Price.

Before Final Acceptance of the Work, Contractor shall submit to The Owner two sets of Drawings of Record, unless a greater number is specified elsewhere in this Contract, indicating all field deviations from Attachment B or the drawings identified in Attachment C.

1.6 Technical Ability to Perform

Contractor represents and warrants that it is sufficiently experienced and competent, and has the necessary capital, facilities, plant, organization, and staff, to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Contract.

1.7 Financial Ability to Perform

Contractor represents and warrants that it is financially solvent, and Contractor has the financial resources necessary to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Contract.

1.8 Time

Contractor represents and warrants that it is ready, willing, able and prepared to begin the Work on the Commencement Date and that the Contract Time is sufficient time to permit completion of the Work in full compliance with, and as required by or pursuant to, this Contract for the Contract Price, all with due regard to all natural and man-made conditions that may affect the Work or the Work Site and all difficulties, hindrances, and delays that may be incident to the Work.

1.9 Safety at the Work Site

Contractor shall be solely and completely responsible for providing and maintaining safe conditions at the Work Site, including the safety of all persons and property during performance of the Work. This requirement shall apply continuously and shall not be limited to normal working hours. Contractor shall take all safety precautions as shall be necessary to comply with all applicable laws and to prevent injury to persons and damage to property.

Contractor shall conduct all of its operations without interruption or interference with vehicular and pedestrian traffic on public and private rights-of-way, unless it has obtained permits therefore from the proper authorities. If any public or private right-of-way shall be rendered unsafe by Contractor's operations, Contractor shall make such repairs or provide such temporary ways or guards as shall be acceptable to the proper authorities.

1.10 Cleanliness of the Work Site and Environs

Contractor shall keep the Work Site and adjacent areas clean at all times during performance of the Work and shall, upon completion of the Work, leave the Work Site and adjacent areas in a clean and orderly condition.

1.11 Damage to the Work, the Work Site, and Other Property

The Work and everything pertaining thereto shall be provided, performed, completed, and maintained at the sole risk and cost of Contractor from the Commencement Date until Final Payment. Contractor shall be fully responsible for the protection of all public and private property and all persons. Without limiting the foregoing, Contractor shall, at its own cost and expense, provide all permanent and temporary shoring, anchoring and bracing required by the nature of the Work in order to make all parts absolutely stable and rigid, even when such shoring, anchoring and bracing is not explicitly specified, and support and protect all buildings, bridges, roadways, conduits, wires, water pipes, gas pipes, sewers, pavements, curbs, sidewalks, fixtures and landscaping of all kinds and all other public or private property that may be encountered or endangered in providing, performing and completing the Work. Contractor shall have no claim against The Owner because of any damage or loss to the Work or to Contractor's equipment, materials, or supplies from any cause whatsoever, including damage or loss due to simultaneous work by others. Contractor shall, promptly and without charge to The Owner, repair or replace, to the satisfaction of The Owner, any damage done to, and any loss suffered by, the Work and any damage done to, and any loss suffered by, the Work Site or other property as a result of the Work. Notwithstanding any other provision of this Contract, Contractor's obligations under this Section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of The Owner or Contractor, to indemnify, hold harmless, or reimburse Contractor for the cost of any repair or replacement work required by this Section.

1.12 Subcontractors and Suppliers

A. Approval and Use of Subcontractors and Suppliers. Contractor shall perform the Work with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by The Owner in writing. All subcontractors, suppliers, and subcontracts used by Contractor shall be acceptable to, and approved in advance by, The Owner. The Owner's approval of any subcontractor, supplier, and subcontract shall not relieve Contractor of full responsibility and liability for the provision, performance, and completion of the Work in full compliance with, and as required by or pursuant to, this Contract. All Work performed under any subcontract shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of Contractor. Every reference in this Contract to "Contractor" shall be deemed also to refer to all subcontractors and suppliers of Contractor. Every subcontract shall include a provision binding the subcontractor or supplier to all provisions of this Contract.

B. Removal of Subcontractors and Suppliers. If any subcontractor or supplier fails to perform the part of the Work undertaken by it in a manner satisfactory to The Owner, Contractor shall immediately upon notice from The Owner terminate such subcontractor or supplier. Contractor shall have no claim for damages, for compensation in excess of the

Contract Price, or for a delay or extension of the Contract Time as a result of any such termination.

1.13 Simultaneous Work By Others

The Owner shall have the right to perform or have performed such other work, as The Owner may desire in, about, or near the Work Site during the performance of the Work by Contractor. Contractor shall make every reasonable effort to perform the Work in such manner as to enable both the Work and such other work to be completed without hindrance or interference from each other. Contractor shall afford The Owner and other contractor's reasonable opportunity for the execution of such other work and shall properly coordinate the Work with such other work.

1.14 Occupancy Prior to Final Payment

The Owner shall have the right, at its election, to occupy, use, or place in service any part of the Work prior to Final Payment. Such occupancy, use, or placement in service shall be conducted in such manner as not to damage any of the Work or to unreasonably interfere with the progress of the Work. No such occupancy, use, or placement in service shall be construed as an acceptance of any of the Work or a release or satisfaction of Contractor's duty to insure and protect the Work, not shall it, unless conducted in an unreasonable manner, be considered as an interference with Contractor's provision, performance, or completion of the Work.

1.15 The Owner's Right to Terminate or Suspend Work for Convenience

A. Termination or Suspension for Convenience. The Owner shall have the right, for its convenience, to terminate or suspend the Work in whole or in part at any time by written notice to Contractor. Every such notice shall state the extent and effective date of such termination or suspension. On such effective date, Contractor shall, as and to the extent directed, stop Work under this Contract, cease all placement of further orders or subcontracts, terminate or suspend Work under existing orders and subcontracts, cancel any outstanding orders or subcontracts that may be cancelled, and take any action necessary to protect any property in its possession in which The Owner have or may acquire any interest and to dispose of such property in such manner as may be directed by The Owner.

B. Payment for Completed Work. In the event of any termination pursuant to Subsection 1.15A above, The Owner shall pay Contractor (1) such direct costs, excluding overhead, as Contractor shall have paid or incurred for all Work done in compliance with, and as required by or pursuant to, this Contract up to the effective date of termination together with ten percent of such costs for overhead and profit; and (2) such other costs pertaining to the Work, exclusive of overhead and profit, as Contractor may have reasonably and necessarily incurred as the result of such termination. Any such payment shall be offset by any prior payment or payments and shall be subject to The Owner's rights to withhold and deduct as provided in this Contract.

ARTICLE II
CHANGES AND DELAYS

2.1 Changes

The Owner shall have the right, by written order executed by The Owner, to make changes in the Contract, the Work, the Work Site, and the Contract Time (“***Change Order***”). If any Change Order causes an increase or decrease in the amount of the Work, an equitable adjustment in the Contract Price or Contract Time may be made. All claims by Contractor for an equitable adjustment in either the Contract Price or the Contract Time shall be made within two business days following receipt of such Change Order, and shall, if not made prior to such time, be conclusively deemed to have been waived. No decrease in the amount of the Work caused by any Change Order shall entitle Contractor to make any claim for damages, anticipated profits, or other compensation.

2.2 Delays

A. Extensions for Unavoidable Delays. For any delay that may result from causes that could not be avoided or controlled by Contractor, Contractor shall, upon timely written application, be entitled to issuance of a Change Order providing for an extension of the Contract Time for a period of time equal to the delay resulting from such unavoidable cause. No extension of the Contract Time shall be allowed for any other delay in completion of the Work.

B. No Compensation for Delays. No payment, compensation, damages, or adjustment of any kind, other than the extension of the Contract Time provided in Subsection 2.2A above, shall be made to, or claimed by, Contractor because of hindrances or delays from any cause in the commencement, prosecution, or completion of the Work, whether caused by The Owner or any other party and whether avoidable or unavoidable.

ARTICLE III
CONTRACTOR'S RESPONSIBILITY FOR DEFECTIVE WORK

3.1 Inspection; Testing; Correction of Defects

A. Inspection. Until Final Payment, all parts of the Work shall be subject to inspection and testing by The Owner or its designated representatives. Contractor shall furnish, at its own expense, all reasonable access, assistance, and facilities required by The Owner for such inspection and testing.

B. Re-Inspection. Re-inspection and re-testing of any Work may be ordered by The Owner at any time, and, if so ordered, any covered or closed Work shall be uncovered or opened by Contractor. If the Work is found to be in full compliance with this Contract, then The Owner shall pay the cost of uncovering, opening, re-inspecting, or re-testing, as the case may be. If such Work is not in full compliance with this Contract, then Contractor shall pay such cost.

C. Correction. Until Final Payment, Contractor shall, promptly and without charge, repair, correct, or replace all or any part of the Work that is defective, damaged, flawed, or unsuitable or that in any way fails to conform strictly to the requirements of this Contract.

3.2 Warranty of Work

A. Scope of Warranty. Contractor warrants that the Work and all of its components shall be free from defects and flaws in design, workmanship, and materials; shall strictly conform to the requirements of this Contract; and shall be fit, sufficient and suitable for the purposes expressed in, or reasonably inferred from, this Contract. The warranty herein expressed shall be in addition to any other warranties expressed in this Contract, or expressed or implied by law, which are hereby reserved unto The Owner.

B. Repairs; Extension of Warranty. Contractor shall, promptly and without charge, correct any failure to fulfill the above warranty that may be discovered or develop at any time within one year after Final Payment or such longer period as may be prescribed in Attachment B or Attachment D to this Contract or by law. The above warranty shall be extended automatically to cover all repaired and replacement parts and labor provided or performed under such warranty and Contractor's obligation to correct Work shall be extended for a period of one year from the date of such repair or replacement. The time period established in this Subsection 3.2B relates only to the specific obligation of Contractor to correct Work and shall not be construed to establish a period of limitation with respect to other obligations that Contractor has under this Contract.

C. Subcontractor and Supplier Warranties. Whenever Attachment B or Attachment D requires a subcontractor or supplier to provide a guaranty or warranty, Contractor shall be solely responsible for obtaining said guaranty or warranty in form satisfactory to The Owner and assigning said warranty or guaranty to The Owner. Acceptance of any assigned warranties or guaranties by The Owner shall be a precondition to Final Payment and shall not relieve Contractor of any of its guaranty or warranty obligations under this Contract.

3.3 The Owner's Right to Correct

If, within two business days after The Owner gives Contractor notice of any defect, damage, flaw, unsuitability, nonconformity, or failure to meet warranty subject to correction by Contractor pursuant to Section 3.1 or Section 3.2 of this Contract, Contractor neglects to make, or undertake with due diligence to make, the necessary corrections, then The Owner shall be entitled to make, either with its own forces or with contract forces, the corrections and to recover from Contractor all resulting costs, expenses, losses, or damages, including attorneys' fees and administrative expenses.

ARTICLE IV FINANCIAL ASSURANCES

4.1 Bonds

Contemporaneous with Contractor's execution of this Contract, Contractor shall provide a Performance Bond and a Labor and Material Payment Bond, on forms provided by, or otherwise acceptable to, The Owner, from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide, each in the penal sum of the Contract Price ("**Bonds**"). Contractor shall, at all times while providing, performing, or completing the Work, including, without limitation, at all

times while correcting any failure to meet warranty pursuant to Section 3.2 of this Contract, maintain and keep in force, at Contractor's expense, the Bonds required hereunder.

4.2 Insurance

Contemporaneous with Contractor's execution of this Contract, Contractor shall provide certificates and policies of insurance evidencing the minimum insurance coverage and limits set forth in Attachment A. For good cause shown, The Owner may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as The Owner may impose in the exercise of its sole discretion. Such policies shall be in a form, and from companies, acceptable to The Owner. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company to The Owner. Contractor shall, at all times while providing, performing, or completing the Work, including, without limitation, at all times while correcting any failure to meet warranty pursuant to Section 3.2 of this Contract, maintain and keep in force, at Contractor's expense, the minimum insurance coverage and limits set forth in Attachment A.

4.3 Indemnification

Contractor shall indemnify, save harmless, and defend The Owner against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of Contractor, except to the extent caused by the sole negligence of The Owner.

ARTICLE V **PAYMENT**

5.1 Contract Price

The Owner shall pay to Contractor, in accordance with and subject to the terms and conditions set forth in this Article V and Attachment A, and Contractor shall accept in full satisfaction for providing, performing, and completing the Work, the amount or amounts set forth in Attachment A ("***Contract Price***"), subject to any additions, deductions, or withholdings provided for in this Contract.

5.2 Taxes and Benefits

The Owner is exempt from and shall not be responsible to pay, or reimburse Contractor for, any state or local sales, use, or excise taxes. The Contract Price includes all other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, or premium is hereby waived and released by Contractor.

5.3 Progress Payments

A. Payment in Installments. The Contract Price shall be paid in monthly installments in the manner set forth in Attachment A (“***Progress Payments***”).

B. Pay Requests. Contractor shall, as a condition precedent to its right to receive each Progress Payment, submit to The Owner a pay request in the form provided by The Owner (“***Pay Request***”). The first Pay Request shall be submitted not sooner than 60 days following commencement of work. The Owner may, by written notice to Contractor, designate a specific day of each month on or before which Pay Requests must be submitted. Each Pay Request shall include (a) Contractor's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and (b) Contractor's certification that all prior Progress Payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

C. Work Entire. This Contract and the Work are entire and the Work as a whole is of the essence of this Contract. Notwithstanding any other provision of this Contract, each and every part of this Contract and of the Work are interdependent and common to one another and to The Owner's obligation to pay all or any part of the Contract Price or any other consideration for the Work. Any and all Progress Payments made pursuant to this Article are provided merely for the convenience of Contractor and for no other purpose.

5.4 Final Acceptance and Final Payment

A. Notice of Completion. When the Work has been completed and is ready in all respects for acceptance by The Owner, Contractor shall notify The Owner and request a final inspection (“***Notice of Completion***”). Contractor's Notice of Completion shall be given sufficiently in advance of the Completion Date to allow for scheduling of the final inspection and for completion or correction before the Completion Date of any items identified by such inspection as being defective, damaged, flawed, unsuitable, nonconforming, incomplete, or otherwise not in full compliance with, or as required by or pursuant to, this Contract (“***Punch List Work***”).

B. Punch List and Final Acceptance. The Work shall be finally accepted when, and only when, the whole and all parts thereof shall have been completed to the satisfaction of The Owner in full compliance with, and as required by or pursuant to, this Contract. Upon receipt of Contractor's Notice of Completion, The Owner shall make a review of the Work and notify Contractor in writing of all Punch List Work, if any, to be completed or corrected. Following Contractor's completion or correction of all Punch List Work, The Owner shall make another review of the Work and prepare and deliver to Contractor either a written notice of additional Punch List Work to be completed or corrected or a written notice of final acceptance of the Work (“***Final Acceptance***”).

C. Final Payment. As soon as practicable after Final Acceptance, Contractor shall submit to The Owner a properly completed final Pay Request in the form provided by The Owner (“***Final Pay Request***”). The Owner shall pay to Contractor the balance of the Contract Price, after deducting therefrom all charges against Contractor as provided for in this Contract (“***Final Payment***”). Final Payment shall be made not later than 60 days after The Owner approves the Final Pay Request. The acceptance by Contractor of Final Payment shall operate as

a full and complete release of The Owner of and from any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses of, by, or to Contractor for anything done, furnished for, arising out of, relating to, or in connection with the Work or for or on account of any act or neglect of The Owner arising out of, relating to, or in connection with the Work.

5.5 Liens

A. Title. Nothing in this Contract shall be construed as vesting in Contractor any right of property in any equipment, materials, supplies, and other items provided under this Contract after they have been installed in, incorporated into, attached to, or affixed to, the Work or the Work Site. All such equipment, materials, supplies, and other items shall, upon being so installed, incorporated, attached or affixed, become the property of The Owner, but such title shall not release Contractor from its duty to insure and protect the Work in accordance with the requirements of this Contract.

B. Waivers of Lien. Contractor shall, from time to time at The Owner's request and in any event prior to Final Payment, furnish to The Owner such receipts, releases, affidavits, certificates, and other evidence as may be necessary to establish, to the reasonable satisfaction of The Owner, that no lien against the Work or the public funds held by The Owner exists in favor of any person whatsoever for or by reason of any equipment, material, supplies, or other item furnished, labor performed, or other thing done in connection with the Work or this Contract ("*Lien*") and that no right to file any Lien exists in favor of any person whatsoever.

C. Removal of Liens. If at any time any notice of any Lien is filed, then Contractor shall, promptly and without charge, discharge, remove, or otherwise dispose of such Lien. Until such discharge, removal, or disposition, The Owner shall have the right to retain from any money payable hereunder an amount that The Owner, in its sole judgment, deems necessary to satisfy such Lien and to pay the costs and expenses, including attorneys' fees and administrative expenses, of any actions brought in connection therewith or by reason thereof.

D. Protection of The Owner Only. This Section shall not operate to relieve Contractor's surety or sureties from any of their obligations under the Bonds, nor shall it be deemed to vest any right, interest, or entitlement in any subcontractor or supplier. The Owner's retention of funds pursuant to this Section shall be deemed solely for the protection of its own interests pending removal of such Liens by Contractor, and The Owner shall have no obligation to apply such funds to such removal but may, nevertheless, do so where The Owner's interests would thereby be served.

5.6 Deductions

A. The Owner's Right to Withhold. Notwithstanding any other provision of this Contract and without prejudice to any of The Owner's other rights or remedies, The Owner shall have the right at any time or times, whether before or after approval of any Pay Request, to deduct and withhold from any Progress or Final Payment that may be or become due under this Contract such amount as may reasonably appear necessary to compensate The Owner for any actual or prospective loss due to: (1) Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; (2) damage for which Contractor is liable under this Contract; (3) state or local sales, use, or excise taxes from which The Owner is exempt; (4) Liens or claims of Lien regardless of merit; (5) claims of subcontractors, suppliers, or other persons regardless of

merit; (6) delay in the progress or completion of the Work; (7) inability of Contractor to complete the Work; (8) failure of Contractor to properly complete or document any Pay Request; (9) any other failure of Contractor to perform any of its obligations under this Contract; or (10) the cost to The Owner, including attorneys' fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of The Owner's remedies set forth in Section 6.3 of this Contract.

B. Use of Withheld Funds. The Owner shall be entitled to retain any and all amounts withheld pursuant to Subsection 5.6A above until Contractor shall have either performed the obligations in question or furnished security for such performance satisfactory to The Owner. The Owner shall be entitled to apply any money withheld or any other money due Contractor under this Contract to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, attorneys' fees and administrative expenses incurred, suffered, or sustained by The Owner and chargeable to Contractor under this Contract.

ARTICLE VI **DISPUTES AND REMEDIES**

6.1 Dispute Resolution Procedure

A. Notice of Disputes and Objections. If Contractor disputes or objects to any requirement, direction, instruction, interpretation, determination, or decision of The Owner, Contractor may notify The Owner in writing of its dispute or objection and of the amount of any equitable adjustment to the Contract Price or Contract Time to which Contractor claims it will be entitled as a result thereof; provided, however, that Contractor shall, nevertheless, proceed without delay to perform the Work as required, directed, instructed, interpreted, determined, or decided by The Owner, without regard to such dispute or objection. Unless Contractor so notifies The Owner within two business days after receipt of such requirement, direction, instruction, interpretation, determination, or decision, Contractor shall be conclusively deemed to have waived all such disputes or objections and all claims based thereon.

B. Negotiation of Disputes and Objections. To avoid and settle without litigation any such dispute or objection, The Owner and Contractor agree to engage in good faith negotiations. Within three business days after The Owner's receipt of Contractor's written notice of dispute or objection, a conference between The Owner and Contractor shall be held to resolve the dispute. Within three business days after the end of the conference, The Owner shall render its final decision, in writing, to Contractor. If Contractor objects to the final decision of The Owner, then it shall, within three business days, give The Owner notice thereof and, in such notice, shall state its final demand for settlement of the dispute. Unless Contractor so notifies The Owner, Contractor shall be conclusively deemed (1) to have agreed to and accepted The Owner's final decision and (2) to have waived all claims based on such final decision.

6.2 Contractor's Remedies

If The Owner fails or refuses to satisfy a final demand made by Contractor pursuant to Section 6.1 of this Contract, or to otherwise resolve the dispute which is the subject of such demand to the satisfaction of Contractor, within ten days following receipt of such demand, then Contractor shall be entitled to pursue such remedies, not inconsistent with the provisions of this Contract, as it may have in law or equity.

6.3 The Owner's Remedies

If it should appear at any time prior to Final Payment that Contractor has failed or refused to prosecute, or has delayed in the prosecution of, the Work with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract on or before the Completion Date, or has attempted to assign this Contract or Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty in this Contract, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("**Event of Default**"), and has failed to cure any such Event of Default within five business days after Contractor's receipt of written notice of such Event of Default, then The Owner shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. The Owner may require Contractor, within such reasonable time as may be fixed by The Owner, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; to remove from the Work Site any such Work; to accelerate all or any part of the Work; and to take any or all other action necessary to bring Contractor and the Work into strict compliance with this Contract.
2. The Owner may perform or have performed all Work necessary for the accomplishment of the results stated in Paragraph 1 above and withhold or recover from Contractor all the cost and expense, including attorneys' fees and administrative costs, incurred by The Owner in connection therewith.
3. The Owner may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction in the Contract Price.
4. The Owner may terminate this Contract without liability for further payment of amounts due or to become due under this Contract.
5. The Owner may, without terminating this Contract, terminate Contractor's rights under this Contract and, for the purpose of completing or correcting the Work, evict Contractor and take possession of all equipment, materials, supplies, tools, appliances, plans, specifications, schedules, manuals, drawings, and other papers relating to the Work, whether at the Work Site or elsewhere, and either complete or correct the Work with its own forces or contracted forces, all at Contractor's expense.

6. Upon any termination of this Contract or of Contractor's rights under this Contract, and at The Owner's option exercised in writing, any or all subcontracts and supplier contracts of Contractor shall be deemed to be assigned to The Owner without any further action being required, but The Owner shall not thereby assume any obligation for payments due under such subcontracts and supplier contracts for any Work provided or performed prior to such assignment.
7. The Owner may withhold from any Progress Payment or Final Payment, whether or not previously approved, or may recover from Contractor, any and all costs, including attorneys' fees and administrative expenses, incurred by The Owner as the result of any Event of Default or as a result of actions taken by The Owner in response to any Event of Default.
8. The Owner may recover any damages suffered by The Owner.

6.4 The Owner's Special Remedy for Delay

If the Work is not completed by Contractor, in full compliance with, and as required by or pursuant to, this Contract, within the Contract Time as such time may be extended by Change Order, then The Owner may invoke its remedies under Section 6.3 of this Contract or may, in the exercise of its sole and absolute discretion, permit Contractor to complete the Work but charge to Contractor, and deduct from any Progress or Final Payments, whether or not previously approved, administrative expenses and costs for each day completion of the Work is delayed beyond the Completion Date, computed on the basis of the "Per Diem Administrative Charge" set forth in Attachment A, as well as any additional damages caused by such delay.

6.5 Terminations and Suspensions Deemed for Convenience

Any termination or suspension of Contractor's rights under this Contract for an alleged default that is ultimately held unjustified shall automatically be deemed to be a termination or suspension for the convenience of The Owner under Section 1.15 of this Contract.

ARTICLE VII LEGAL RELATIONSHIPS AND REQUIREMENTS

7.1 Binding Effect

This Contract shall be binding upon The Owner and Contractor and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns. Every reference in this Contract to a party shall also be deemed to be a reference to the authorized officers, employees, agents, and representatives of such party.

7.2 Relationship of the Parties

Contractor shall act as an independent contractor in providing and performing the Work. Nothing in, nor done pursuant to, this Contract shall be construed (1) to create the relationship of principal and agent, partners, or joint ventures between The Owner and Contractor or (2) except as provided in Paragraph 6.3(6) above, to create any relationship between The Owner and any subcontractor or supplier of Contractor.

7.3 No Collusion

Contractor hereby represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to The Owner prior to the execution of this Contract, and that this Contract is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Contractor has, in procuring this Contract, colluded with any other person, firm, or corporation, then Contractor shall be liable to The Owner for all loss or damage that The Owner may suffer thereby, and this Contract shall, at The Owner's option, be null and void.

7.4 Assignment

Contractor shall not (1) assign this Contract in whole or in part, (2) assign any of Contractor's rights or obligations under this Contract, or (3) assign any payment due or to become due under this Contract without the prior express written approval of The Owner, which approval may be withheld in the sole and unfettered discretion of The Owner; provided, however, that The Owner's prior written approval shall not be required for assignments of accounts, as defined in the Illinois Commercial Code, if to do so would violate Section 9-318 of the Illinois Commercial Code, 810 ILCS 5/9-318. The Owner may assign this Contract, in whole or in part, or any or all of its rights or obligations under this Contract, without the consent of Contractor.

7.5 Confidential Information

All information supplied by The Owner to Contractor for or in connection with this Contract or the Work shall be held confidential by Contractor and shall not, without the prior express written consent of The Owner, be used for any purpose other than performance of the Work.

7.6 No Waiver

No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by The Owner, nor any order by The Owner for the payment of money, nor any payment for, or use, occupancy, possession, or acceptance of, the whole or any part of the Work by The Owner, nor any extension of time granted by The Owner, nor any delay by The Owner in exercising any right under this Contract, nor any other act or omission of The Owner shall constitute or be deemed to be an acceptance of any defective, damaged, flawed, unsuitable, nonconforming or incomplete Work, equipment, materials, or supplies, nor operate to waive or otherwise diminish the effect of any warranty or representation made by Contractor; or of any requirement or provision of this Contract; or of any remedy, power, or right of The Owner.

7.7 No Third Party Beneficiaries

No claim as a third party beneficiary under this Contract by any person, firm, or corporation other than Contractor shall be made, or be valid, against The Owner or the Contractor.

7.8 Notices

All notices required or permitted to be given under this Contract shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier or (iii) by certified mail, return receipt requested, and deposited in the U.S. mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each party shall have the right to change the address or addressee, or both, for all future notices and communications to the other party but no notice of a change of address or addressee shall be effective until actually received. Notices and communications to The Owner shall be addressed to, and delivered at, the following address:

Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, IL 60712
Attention: Andy Thurman, Superintendent of Parks and
Facilities

With a copy to: Holland & Knight LLP
131 S. Dearborn Street, 30th Floor
Chicago, Illinois 60603
Attention: Steven M. Elrod, Corporation Counsel

Notices and communications to the Contractor shall be addressed to, and delivered at, the following address:

**[INSERT NAME OF SUCCESSFUL BIDDER]
[INSERT ADDRESS OF SUCCESSFUL BIDDER]**

7.9 Governing Laws

This Contract shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

7.10 Changes in Laws

Unless otherwise provided in this Contract, any reference to existing law shall be deemed to include any modifications of, or amendments, to existing law that may occur in the future.

7.11 Compliance with Laws

Contractor shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Work is provided, performed, and completed in accordance with all required governmental permits, licenses or other approvals and authorizations that may be required in connection with providing, performing, and completing the Work, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Prevailing Wage Act, 820 ILCS 130/0.01 et seq. (in furtherance of which, a copy of The Owner's ordinance ascertaining the prevailing rate of wages, in effect as of the date of this Contract, has been attached as an Appendix to this Contract; if the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to this Contract); any other prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; the Illinois Steel Products Procurement Act, 30 ILCS 565/1 et seq.; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and the Public Works Discrimination Act, 775 ILCS 10/1 et seq.; and any statutes regarding safety or the performance of the Work, including the Illinois Structural Work Act, the Illinois Underground Utility Facilities Damage Prevention Act, and the Occupational Safety and Health Act. Contractor shall also comply with all conditions of any federal, state, or local grant received by The Owner or Contractor with respect to this Contract or the Work. Further, Bidder shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act.

Contractor shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's, or its subcontractors' or suppliers', performance of, or failure to perform, the Work or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

7.12 Compliance with Patents

A. Assumption of Costs, Royalties, and Fees. Contractor shall pay or cause to be paid all costs, royalties, and fees arising from the use on, or the incorporation into, the Work, of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions.

B. Effect of Contractor Being Enjoined. Should Contractor be enjoined from furnishing or using any equipment, materials, supplies, tools, appliances, devices, processes, or inventions supplied or required to be supplied or used under this Contract, Contractor shall promptly offer substitute equipment, materials, supplies, tools, appliances, devices, processes, or inventions in lieu thereof, of equal efficiency, quality, suitability, and market value, for review

by The Owner. If The Owner should disapprove the offered substitutes and should elect, in lieu of a substitution, to have supplied, and to retain and use, any such equipment, materials, supplies, tools, appliances, devices, processes, or inventions as may by this Contract be required to be supplied, Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for The Owner to use such equipment, materials, supplies, tools, appliances, devices, processes, or inventions without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should Contractor neglect or refuse to make any approved substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then The Owner shall have the right to make such substitution, or The Owner may pay such royalties and secure such licenses and charge the cost thereof against any money due Contractor from The Owner or recover the amount thereof from Contractor and its surety or sureties notwithstanding that Final Payment may have been made.

7.13 Time of the Essence

Time is of the essence in the performance of all terms and provisions of this Contract Calendar Days and Time.

7.14 Calendar Days and Time

Unless otherwise provided in this Contract, any reference in this Contract to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Contract falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

7.15 Severability

It is hereby expressed to be the intent of the parties to this Contract that should any provision, covenant, agreement, or portion of this Contract or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract to the greatest extent permitted by applicable law.

7.16 Entire Agreement

This Contract constitutes the entire agreement between the parties to this Contract concerning the work and supersedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Contract.

7.17 Amendments and Modifications

No amendment or modification to this Contract shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

IN WITNESS WHEREOF, The Owner and Contractor have caused this Contract to be executed in five original counterparts as of the day and year first written above.

ATTEST:

VILLAGE OF LINCOLNWOOD

By: _____
Beryl Herman, Village Clerk

Timothy C. Wiberg, Village Manager

ATTEST:

VILLAGE OF NORTHFIELD

By: _____
Village Clerk

[INSERT NAME OF EXECUTING OFFICER]

ATTEST:

[INSERT NAME OF SUCCESSFUL BIDDER]

By: _____

By: _____
[NAME OF CONTRACTOR'S EXECUTING OFFICER]

Title: _____

Title: _____
[TITLE OF CONTRACTOR'S EXECUTING OFFICER]

STATE OF ILLINOIS)
)
COUNTY OF _____)

SS

CONTRACTOR'S CERTIFICATION

_____ **EXECUTING OFFICER,**
being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.

DATED this _____ day of _____, 20__.

ATTEST:

**[INSERT NAME OF
SUCCESSFUL BIDDER]**

By: _____

By: _____

**[INSERT NAME OF
CONTRACTOR'S EXECUTING
OFFICER]**

Title: _____

Title: **[INSERT TITLE OF
CONTRACTOR'S EXECUTING
OFFICER]**

Subscribed and Sworn to
before me this ____ day
of _____, 20__.

My Commission Expires: _____

Notary Public

[SEAL]

ATTACHMENT A

SUPPLEMENTAL SCHEDULE OF CONTRACT TERMS

[Check applicable boxes and insert required information.]

1. **Project:**

The work shall consist of the removal, purchase, and installation of new playground equipment at Drake Park, 6750 Drake Ave. Lincolnwood, IL 60712. Proper disposal of existing playground equipment included. Equipment purchased shall be American Parks Company or equivalent

2. **Work Site:**

Drake Park, 6750 Drake Ave. Lincolnwood, IL 60712

3. **Permits, Licenses, Approvals, and Authorizations:**

Contractor shall obtain all required governmental permits, licenses, approvals, and authorizations, except:

4. **Commencement Date:** (Choose One)

_____ days following execution of the Contract by The Owner

_____, 20__

5. **Completion Date:**

_____ days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Subsection 2.2A of the Contract

_____, 20__, plus extensions, if any, authorized by a Change Order issued pursuant to Subsection 2.2A of the Contract

6. **Insurance Coverage:**

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

\$_300,000_ injury-per occurrence

\$_500,000_ disease-per employee

\$_____ disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois Article 107.02.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than **\$1,000,000** for vehicles owned, non-owned, or rented.

All employees shall be included as insured.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

(1) General Aggregate: \$_2,000,000_

(2) Bodily Injury:

\$_500,000_ per person

\$_1,000,000_ per occurrence

(3) Property Damage:

\$_1,000,000 per occurrence, and

\$_2,000,000 aggregate.

(4) Other Coverage:

Coverage's shall include:

- Premises/Operations
- Products/Completed Operations (to be maintained for two years following Final Payment)
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of the Contract)
- Bodily Injury and Property Damage

“X”, “C”, and “U” exclusions shall be deleted.

Railroad exclusions shall be deleted if Work Site is within 50 feet of any railroad track.

All employees shall be included as insured.

- D. Umbrella Policy. The required coverage may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.
- E. The Owner as Additional Insured. The Owner shall be named as an Additional Insured on the required policies excluding worker's compensation.

ATTACHMENT A1

SCHEDULE OF PRICES

7. **Progress Payments:**

A. **General.** The Owner shall pay to Contractor 90 percent of the Value of Work, determined in the manner set forth below, installed and complete in place up to the day before the Pay Request, less the aggregate of all previous Progress Payments, until 50 percent of contract Value of Work is completed. The total amount of Progress Payments made prior to Final Acceptance by The Owner shall not exceed 95 percent of the Contract Price.

B. **Value of Work.** The Value of the Work shall be determined as follows (when applicable):

- (1) **Lump Sum Items.** For all Work to be paid on a lump sum basis, Contractor shall, not later than 10 days after execution of the Contract and before submitting its first Pay Request, submit to The Owner a schedule showing the value of each component part of such Work in form and with substantiating data acceptable to The Owner ("***Breakdown Schedule***"). The sum of the items listed in the Breakdown Schedule shall equal the amount or amounts set forth in the Schedule of Prices for Lump Sum Work. An unbalanced Breakdown Schedule providing for overpayment of Contractor on component parts of the Work to be performed first will not be accepted. The Breakdown Schedule shall be revised and resubmitted until acceptable to The Owner. No payment shall be made for any lump sum item until Contractor has submitted, and The Owner has approved, an acceptable Breakdown Schedule.

The Owner may require that the approved Breakdown Schedule be revised based on developments occurring during the provision and performance of the Work. If Contractor fails to submit a revised Breakdown Schedule that is acceptable to The Owner, The Owner shall have the right either to suspend Progress and Final Payments for Lump Sum Work or to make such Payments based on The Owner's determination of the value of the Work completed.

- (2) **Unit Price Items.** For all Work to be paid on a unit price basis the value of such Work shall be determined by The Owner on the basis of the actual number of acceptable units of Unit Price Items installed and complete in place, multiplied by the applicable Unit Price set forth in the Schedule of

Prices. The actual number of acceptable units installed and complete in place shall be measured on the basis described in Attachment B to the Contract or, in the absence of such description, on the basis determined by The Owner. The number of units of Unit Price Items stated in the Schedule of Prices are The Owner's estimate only and shall not be used in establishing the Progress or Final Payments due Contractor. The Contract Price shall be adjusted to reflect the actual number of acceptable units of Unit Price Items installed and complete in place upon Final Acceptance.

- C. Application of Payments. All Progress and Final Payments made by The Owner to Contractor shall be applied to the payment or reimbursement of the costs with respect to which they were paid and shall not be applied to or used for any pre-existing or unrelated debt between Contractor and The Owner or between Contractor and any third party.

ATTACHMENT B

DRAKE PARK RENOVATION – LINCOLNWOOD, ILLINOIS

Playground Equipment

PART 1 - GENERAL

3.7 SUMMARY

- A. Section includes playground equipment and associated signage. Furnish all labor and materials and equipment required to install the play equipment as indicated on the drawings or specified herein. The work shall include any incidentals to provide a finished job.

3.8 DEFINITIONS

- A. Use Zone: According to ASTM F1487-11, the “area beneath and immediately adjacent to a play structure or equipment that is designed for unrestricted circulation around the equipment and on whose surface it is predicted that a user would land when falling from or exiting the equipment.”
- B. IPEMA: International Play Equipment Manufacturers Association.
- C. Fall Height: According to ASTM F 1487-11, “the vertical distance between a designated play surface and the protective surfacing beneath it.”

3.9 DESIGN REQUIREMENTS

- A. Compliance with current guidelines, standards, laws and building codes for safety and accessibility:
 - 1. ASTM F1487-11 – Standard Consumer Safety Performance Specifications for Playgrounds for Public Use.
 - 2. U.S. Consumer Products Safety Commission (CPSC) Guidelines (No. 325)– Handbook for Public Playground Safety
 - 3. 2010 ADA Accessibility Guidelines (ADAAG) Section 15.6 Play Areas
 - 4. Chicago Building Code: Chapter 18-11-1115 Play Areas

- B. Site specificity of design – Equipment design/component selection is based on specific needs of the school/district, physical constraints of the site, and public input. Design requirements include:
1. Play value
 2. Capacity
 3. Footprint
 4. Color availability
 5. Visual density and appearance
 6. Age appropriateness
 7. Height/Size
 8. Sensory stimulation
 9. Accessibility/usability for those with special needs.
- C. Products selected are durable and proven to withstand very high use environment.

3.10 PERFORMANCE REQUIREMENTS

- A. Structural Performance Requirements:

PLAYBOOSTER

1. Aluminum: All aluminum PlayBooster posts are manufactured from 6005-T5 extruded tubing conforming to ASTM B-221. Posts shall have a 5" O.D. with a wall thickness of .125" wall thickness. Top caps for posts shall be aluminum die cast from 369.1 alloy and ProShield finished to match the post color. All caps shall be factory installed and secured in place with (3) self-sealing rivets. A molded low-density polyethylene cap, with drain holes, shall be pressed onto the bottom end of the post to increase the footing area.
2. Aluminum Post Mechanical Properties:
 - Yield Strength (min): 35,000 PSI
 - Tensile Strength (min): 38,000 PSI
 - Elongation: 10% in 2 inches
 - Modulus of Elasticity: 10 x 10⁶ PSI

3. Clamps: All clamps are ProShield finished and, unless otherwise noted, shall be die cast using a 369.1 aluminum alloy and have the following mechanical properties:
 - Ultimate Tensile: 47,000 PSI
 - Yield Strength: 3,000 PSI
 - Elongation: 7% in 2 inches
 - Shear Strength: 29,000 PSI
 - Endurance Limit: 20,000 PSI

Each functional clamp assembly shall have an appropriate number of half clamps and shall be fastened to mating parts with (2) 3/8" x 1 1/8" pinned button head cap screws (SST) and (2) stainless-steel (SST) recessed "T" nuts. A 1/4" aluminum drive rivet with stainless steel pin is used to ensure a secure fit to the post. Clamps should allow for future maintenance/adjustment without effecting integrity of the posts.

PLAYSHAPER

4. Posts: PlayShaper 2-3/8" square aluminum posts shall have a minimum wall thickness of .125" and be extruded of 6005-T5 aluminum alloy and have rounded corners and ribbed faces for maximum safety. A cast aluminum top cap shall be installed at the factory with stainless steel knurled spacers and aluminum drive rivets. Flanges for panels and deck supports shall be extruded of 6061-T6 aluminum alloy and slide into slots extruded in posts. Flanges and deck supports shall be attached in the factory with stainless steel knurled spacers and aluminum drive rivets. All direct bury posts shall have a "finished grade marker" positioned on the post identifying the 34" bury line and the top of the required surfacing. A molded low-density polyethylene cap, with drain holes, shall be pressed onto the bottom end of the post to increase the footing area. Posts shall have a post number sticker for installation purposes. Posts shall be ProShield finished to a specified color.
5. Aluminum Post Mechanical Properties:
 - Yield Strength (min): 35,000 PSI
 - Tensile Strength (min): 38,000 PSI
 - Elongation: 10% in 2 inches
 - Modulus of Elasticity: 10×10^6 PSI

3.11 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. LEED Submittals:
 1. Percentage of recycled materials used.
 2. Percentage of post-consumer recycled materials used.

- C. Shop Drawings: For playground equipment and structures. Include plans, color renderings, elevations, and installation details.
- D. Samples: Provide color charts. Provide material samples upon request or as required.
- E. Qualifications: For qualified installer, manufacturer, and testing agency.
- F. Test Reports: Provide evidence of IPEMA certification for playground products.
- G. Certifications:
 - 1. Manufacturer is ISO 9001:2008 certified (quality assurance processes)
 - 2. Manufacturer is ISO 14001:2004 certified (environmentally responsible processes)
 - 3. IPEMA (International Play Equipment Manufacturers Association) third party certification for conformance to ASTM F1487-11.
 - 4. Statement from manufacturer that products meet current safety and accessibility requirements.
- H. Closeout Submittals:
 - 1. Maintenance Kit: An order-specific maintenance kit shall be provided for each structure order. The kit will include a notebook or packet with a second set of installation documents and order-specific maintenance documentation with recommendations on how often to inspect, what to look for and what to do to keep the equipment in like-new condition. The kit also includes touch-up primer, appropriate color touch-up paint, sandpaper, appropriate color touch-up PVC, graffiti remover and additional installation tools for the tamperproof fasteners.
 - 2. Warranty Information.
 - 3. Statement from manufacturer's representative identifying that installation has been performed in accordance with installation instructions.

3.12 QUALITY ASSURANCE

- A. Manufacturer Qualifications:
 - 1. Manufacturer is ISO 9001:2008 certified (quality assurance processes)
 - 2. Manufacturer is ISO 14001:2004 certified (environmentally responsible processes)
 - 3. Standard products are IPEMA (International Play Equipment Manufacturers Association) third party certified for conformance to ASTM F1487-11.
- B. Installer Qualifications: The Contractor installing the equipment must be experienced in the installation of play equipment with personnel, facilities, and equipment adequate for the work specified and shall, within 48 hours of a request, produce written proof of such.

- C. Sample Installations: Contractor shall upon request produce a list of at least 20 other projects where similar work, from same manufacturer, has been performed and could be reviewed.
- D. Pre-installation Conference: Conduct conference at Project site to comply with requirements in Division 01 Section "Project Management and Coordination." Prior to the start of the playground equipment installation work, coordinate a conference at the Site to review the construction schedule, availability of materials, installers personnel qualifications, equipment and facilities needed to make progress and avoid delays, installation procedures, testing, inspecting, and certification procedures, and coordination with other work. Meeting shall include the Contractor, Board Authorized Representative, Architect, installer, and any other subcontractors or material technical service representatives whose work, or products, must be coordinated with the playground equipment installation work.

3.13 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: PlayBooster posts shall be individually packaged in sturdy, water-resistant, mar-resistant cardboard boxes. Other components shall be individually wrapped or bulk wrapped to provide protection during shipment. Small parts and hardware packages will be placed in crates for shipment. The components and crates are then shrink wrapped to skids (pallets) to ensure secure shipping.
- B. Delivery: Equipment will be on delivered F.O.B. curbside. Installer will be responsible for unloading, storage, and security of the equipment until accepted by the owner.
- C. Packing List: All shipments shall include a packing list for each skid/container, specifying the part numbers and quantities on each skid or within each container.

3.14 WARRANTY

- A. 100-Year Limited Warranty for all aluminum posts, stainless steel fasteners, clamps, beams and caps, against structural failure due to corrosion/natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.
- B. 15-Year Limited Warranty for all plastic and steel components against structural failure due to corrosion/natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.
- C. 15-Year Limited Warranty for TenderTuff coating against structural failure due to natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.
- D. 8-Year Limited Warranty On Aeronet® climbers and climbing cables against defects in materials or manufacturing defects.
- E. 3-Year Limited Warranty for all other parts, including CableCore Products, Swing seats and hangers; Trackride trolleys and bumpers; all rocking equipment, etc. against failure due to corrosion/natural deterioration or manufacturing defects. This warranty does not include any cosmetic issues or wear and tear from normal use.

PART 4 - PRODUCTS

4.1 MANUFACTURERS

- A. Manufacturers:
 - 1. Landscape Structures, 601 7th Street South, Delano, MN 55328. Locally represented by NuToys Leisure Products, 915 Hillgrove, LaGrange, IL 60525, (708)579-9055 or (800) 526-6197.

4.2 PRODUCTS

- A. Basis-of-Design Product: The Drawings and Specifications are based on Landscape Structures, PlayBooster System.

4.3 MATERIALS:

- A. All materials shall be structurally sound and suitable for safe play. Durability shall be ensured

on all steel parts by the use of time-tested coatings such as zinc plating, galvanizing, ProShield® finish, TenderTuff™ coating, etc. Colors shall be specified.

- B. Fasteners: Primary fasteners shall be socketed and pinned tamperproof in design, stainless-steel (SST) per ASTM F 879 unless otherwise indicated (see specific product installation/specifications). All primary fasteners shall include a locking patch type material that will meet the minimum torque requirements of IFI-125. Manufacturer to provide special tools for pinned tamperproof fasteners.
- C. Decks: All decks shall be of modular design and have 5/16" diameter holes on the standing surface. There shall be minimum of (4) slots in each face to accommodate face mounting of components. Decks shall be manufactured from a single piece of low carbon 12 GA (.105") sheet steel conforming to ASTM specification A-1011. The sheet shall be perforated with a return flange on the perimeter to provide the reinforcement necessary to ensure structural integrity. There shall be no unsupported area larger than 3.5 square feet. The unit shall then be TenderTuff-coated brown or gray only. Decks shall be designed so that all sides are flush with the outside edge of the supporting posts.
- D. Rotationally Molded Polyethylene Parts: These parts shall be molded using prime compounded linear low-density polyethylene with a tensile strength of 2500 psi per ASTM D638 and with color and UV-stabilizing additives. Wall thickness varies by product from .187" (3/16") to .312" (5/16"). Eleven standard colors available.
- E. Permalene® Parts: These parts shall be manufactured from 3/4" high-density polyethylene that has been specially formulated for optimum UV stability and color retention. Products shall meet or exceed density of .960 G/cc per ASTM D1505, tensile strength of 2400 PSI per ASTM D638. Five standard solid colors are available. Some Permalene® parts are available in a two-color product with (2) .100" thick exterior layers over a .550" interior core of a contrasting color. Eight standard two-color options available.

- F. Recycled Permalene® Parts: These parts shall be manufactured from 3/4" high-density polyethylene that has been specially formulated for optimum UV stability and color retention. Products shall meet or exceed density of .960 G/cc per ASTM D1505, tensile strength of 2400 PSI per ASTM D638. Available in a three-layer product with (2) .100" thick colored exterior layers over a .550" thick 100% recycled Black interior core. Eleven standard color options available.
- G. Hardware Packages: All shipments shall include individual component-specific hardware packages. Each hardware package shall be labeled with the part number, description, a component diagram showing the appropriate component, package weight, a bar code linking the hardware package to the job number, assembler's name, date and time the package was assembled, work center number, and work order number.
- H. Installation Documentation: All shipments shall include a notebook or packet of order-specific, step-by-step instructions for assembly of each component, including equipment assembly diagrams, estimated hours for assembly, footing dimensions, concrete quantity for direct bury components, fall height information, area required information and detailed material specifications.

4.4 COMPONENTS

PlayShaper Component System

1	152432A	ABC Climber 48"Dk DB
1	143200A	Conical Climber DB
1	153020B	Curved Transfer Module 40"Dk Left DB
2	111237A	Square Tenderdeck
1	144984A	Storefront Panel
1	117946A	Wire Barrier
1	178768A	Double Swirl Poly Slide 48"Dk DB
1	132117B	SlideWinder2 40"Dk DB 1 Left
1	139268A	Offset Crawl Tunnel 8"Offset
2	111397C	106"Post DB
4	111397B	114"Post DB
2	111397A	128"Post DB

PlayBooster Component System

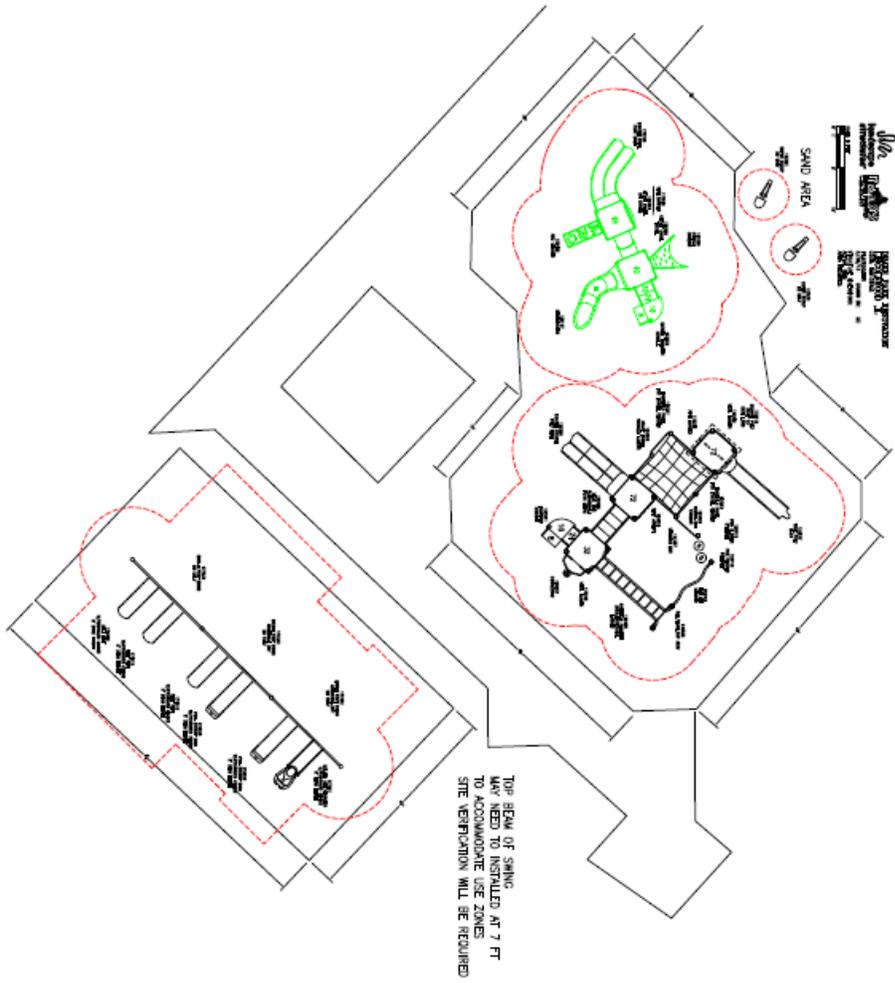
1	126194A	Fish Net DB
1	148432A	Corkscrew Perm Handholds 32"Dk DB
1	152908D	Deck Link w/Handrails 4 Steps
1	145109A	Funnel Net Climber DB
2	145251A	Funnel Net Climber Handhold Panel
1	145249A	Funnel Net Climber Long Brace
3	145248A	Funnel Net Climber Short Brace
1	145250A	Funnel Net Climber Vertical Ladder
1	145624D	Vertical Ascent 72"Dk
1	116249A	Vertical Ladder 32"Dk DB
1	116249D	Vertical Ladder 72"Dk DB
1	152911A	Curved Transfer Module Right 32"Dk DB
3	111228A	Square Tenderdeck
1	116244A	Pipe Barrier Above Deck
1	111357A	Chinning Bar Alum DB
1	141886B	Access/Landing Assembly Rails Barrier Right 32"Dk
1	119430A	Overhead Parallel Bars/Horiz Lad Connected Between Decks
1	118110A	Square Poly Roof Custom Logo Panels
1	130390A	Double Swoosh Slide 72"Dk DB
1	131437A	Wave Poly Slide 72"Dk DB
1	111404F	108"Alum Post DB
6	111404E	116"Alum Post DB
3	111404C	132"Alum Post DB
4	111404A	148"Alum Post DB
4	111403A	182"Alum Post For Roof DB
2	120710A	Pod Climber 8" DB

6 PLACE SINGLE POST SWING

3	174018A	Belt Seat Proguard Chains 8' Beam
2	176038A	Full Bucket Seat Proguard Chains 8' Beam
1	177351A	Molded Bucket w/Harness Proguard Chains 8' Beam
1	177332A	Single Post Swing Frame 8' Beam
2	177333A	Single Post Swing Frame Addtl Bay 8' Beam

INDEPENDENT

2	123831A	SuperScoop DB Only
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TOP BEAM OF SINK
MAY NEED TO BE INSTALLED AT 7 FT
TO ACCOMMODATE USE ZONES.
SITE VENTILATION WILL BE REQUIRED

4.6 FINISHES

- A. TenderTuff Coating: Metal components to be TenderTuff-coated shall be thoroughly cleaned in a hot phosphatizing pressure washer, then primed with a water-based thermosetting solution. Primed parts shall be preheated prior to dipping in UV stabilized, liquid polyvinyl chloride (PVC), then salt cured at approximately 400 degrees. The finished coating shall be approximately .080" thick at an 85 durometer with a minimum tensile strength of 1700 psi and a minimum tear strength of 250 lbs/inch. Five standard colors available, all with a matte finish.
- B. ProShield Finish: All metal components with ProShield finish shall be thoroughly cleaned and phosphatized through a five-stage power washer. Parts are then thoroughly dried, preheated and processed through a set of automatic powder spray guns where a minimum .002" of epoxy primer is applied. A minimum .004" of architectural-grade Super Durable polyester TGIC powder is applied. The average ProShield film thickness is .006".
- C. ProShield is formulated and tested per the following ASTM standards. Each color must meet or exceed the ratings listed below:
 - 1. • Hardness (D3363) rating 2H
 - 2. • Flexibility (D522) pass 1/8" mandrel
 - 3. • Impact (D2794) rating minimum 80 inch-pounds
 - 4. • Salt Fog Resistance (B117 and D1654) 4,000 hours and rating 6 or greater
 - 5. • UV Exposure (G154, 340 bulb) 3,000 hours, rating delta E of 2, and 90 percent gloss retention
 - 6. • Adhesion (D3359, Method B) rating 5B
 - 7. The Paint Line shall employ a "checkered" adhesion test daily.
 - 8. Twenty-six standard colors available.

PART 5 - EXECUTION

5.1 EXAMINATION

- A. Examine the area and conditions of the site. Verify safety zones of all equipment before setting posts in concrete footing.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

5.2 PREPARATION

- A. Verify that all equipment needed for installation has been sent correctly.

5.3 INSTALLATION:

- A. Conform strictly to manufacturer's instructions. Use only experience personnel trained in play equipment installation.
- B. Provide all concrete footings as required. It is the contractor's responsibility to adjust drainage pipe or other new utility locations to accommodate the equipment footings.

5.4 FIELD QUALITY CONTROL

- A. Contractor shall contact manufacturer's representative to review playground installation for accuracy.
- B. Contractor shall notify Architect to review installation for review of overall conformance to specifications and workmanship.

5.5 ADJUSTING

- A. Ensure that adjustments required by inspections are corrected to owner's satisfaction.

5.6 CLEANING AND PROTECTION

- A. Contractor is responsible to protect equipment until accepted by owner.
- B. Consult manufacturer's cleaning instructions.

END OF SECTION

ATTACHMENT C

LIST OF DRAWINGS





DRAKE PARK
Cincinnati, OH June 1, 2017 12:49:11 P.M.

OPTION 2

SLR
landscape
structures



Better playgrounds.
Better world.™
playco.com

Proudly presented by:



NU TOYS
Leisure Products

ATTACHMENT D

Except for such work as may be required to properly maintain lights and barricades, no work will be permitted on Sundays, legal holidays, and on weekdays between 6:00 p.m. and 7:00 a.m. On Saturdays, no work shall begin before 7:00 a.m. or proceed after 12:00 p.m. without specific permission of the Village Engineers.

APPENDIX 1

PREVAILING WAGE ORDINANCE



Lincolnwood Park and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
October 8, 2013
DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 P.M.

PRESENT AT MEETING

Park Board Members: Demerise Gratch, Sarah Hardin, Gail Ito, Art Lovering, Jennifer Spino, Laura Tomacic
Parks and Recreation Department Staff: Katie, Smith, Andrew Thurman, Jan Wu
Village Board Liaison: Trustee Craig Klatzko
Audience: None

APPROVAL OF MINUTES

On motion, Tomacic/Spino to approve the meeting minutes of the September 10, 2013 meeting. 6-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

None

OLD BUSINESS

A. Accreditation Update

Wu – Needed a score of 440 points to pass. We received 470.0813. Evaluated on the following areas: Legal – Needed to pass with a perfect score, which we did, General Management – 99.10875, Finance and Business Operations – 92.62979, Facilities – 89.37879, Personnel – 88.96396, Recreation Services – 100. Certain sections mandated a score of a “2” or higher to pass. We were deficient in the ADA requirement. We have 30 days to submit documentation to satisfy the requirement. Jan Hincapie will attend a breakfast on November 25 when the accreditation committee reports to the accreditation review board their recommendation. The official announcement should be made immediately following.

B. 2013 Aquatics Report

Thurman – Presented overview of 2013 pool season. Three managers worked well. Weather was a challenge resulting in lower attendance than previous years. The stroke clinic that was part of the swim team was extremely successful. Concession stand experienced several mechanical issues that involved the ice machine, AC and freezers. Instituted a boot camp for new guards to further test their readiness for the position. Would like to hire a more consistent maintenance worker next year.

Ito – How do you think you’ll fill the maintenance position?

Thurman – Will work with Public Works to find someone with experience working at a public or private pool. Received complaints about the cleanliness of the locker rooms. Would be nice to have a female on the maintenance staff to be able to go into the female locker room periodically during the day to clean. Recommend increasing non-resident membership fees by 2% and decrease business passes from 100 to 50 passes sold for the season. Will also highlight pool closures due to staffing in the summer brochure to reduce complaints.

Ito – Did you use social media to communicate closures?

Thurman – Yes, we did.

Hardin – Sometimes complaints increase when you give people more information.

Gratch – Have you talked to Skokie about what dates for pool and camp?

Thurman – No, not yet.

Hardin – Did you like having three managers?

Thurman – It worked out well because they were able to split responsibilities. Would prefer to have at least two next summer.

C. 2014 Meeting Dates

On motion, Ito/Tomacic approve 2014 Park and Recreation Board meeting dates as presented. 6-0 motion passed.

NEW BUSINESS

A. Rossi Park Fence/Dog Run

Residents complained that people were using the vacated alley for a dog run. The Village has not removed the fence. Homeowners boarding the park have their own fences up. Neighbors were invited to this meeting to voice their support or objection to removing the fence. We have not received any complaints in the office. Staff will direct Public Works to remove the fence.

B. ADA Project Update, Review and Approval

Updated plan was included in the board packet for your review.

On motion, Lovering/Tomacic to approve updated ADA Assessment and Transition Plan with Five-Year Transition Plan, 6-0 motion passed.

C. Drake Park Playground Bid Approval

Design was presented at the September meeting. Elanar Construction, Inc. was the lowest bidder. We have not worked with them in the past but their references spoke highly of their work.

On motion, Ito/Tomacic recommend adoption of a resolution to award a bid for the purchase and installation of playground equipment, pour-in-place surface and woodchips at Drake Park in the amount of \$79,880 to Elanar Construction, Inc. 6-0, motion passed.

D. Drake Park Playground Surplus Declaration

The Village requires the surplus of large items. This is the first time we are requesting that a playground be noted as surplus.

On motion, Hardin/Spiro to recommend the approval of an ordinance authorizing the disposition and donation of personal property owned by the Village. 6-0, motion passed.

E. Kids Around the World Contract Approval

As discussed at the September meeting, Kids Around the World will remove and then donate the Drake Park playground. Visit their website to for more information.

On motion, Lovering/Tomacic to recommend the adoption of a resolution to authorize the Village Manager to sign an agreement to donate the Drake Park playground equipment to Kids Around the World, a not-for-profit organization that will disassemble, remove and transport the equipment to be reinstalled in another country. 6-0, motion passed.

CHAIRPERSON’S REPORT – None

COMMISSIONERS’ REPORTS - None

DIRECTOR’S REPORT

As noted in report.

STAFF REPORTS

A. SUPERINTENDENT OF RECREATION – JAN WU

208 registered for the Turkey Trot. Active registration incentive going out shortly.

B. SUPERINTENDENT OF PARKS AND FACILITIES – ANDY THURMAN

As noted in report.

C. COMMUNITY CENTER PROGRAM SUPERVISOR, KATIE SMITH

The day camp program is officially ACA accredited!

ADJOURNMENT

On motion, Tomacic/Hardin to adjourn the meeting at 7:50 P.M.

Park Board Minutes prepared by: Jan Wu, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: October 15, 2013

AGENDA ITEM NO: 8

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Consideration of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Authorizing the Disposition and Donation of Personal Property Owned by the Village and to Authorize the Village Manager to Sign an Agreement to Donate the Drake Park Playground Equipment to Kids Around the World, a Not-for-Profit Organization, that will Disassemble, Remove and Transport the Equipment to be Reinstalled in Another Country

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The playground equipment at Drake Park is rusted, dated and no longer meets the ASTM (American Standard for Testing Materials) safety regulations. It will be removed by the Kids Around the World organization, then donated and reinstalled in another country. Replacement of the playground was bid out in August and a recommendation will be considered by the board at this meeting.

Kids Around the World is a not-for-profit organization that provides recycled playgrounds to countries outside the United States that typically wouldn't have access to a playground. Volunteers disassemble; remove and ship the equipment then reassemble in another country. The Kids Around the World volunteers will come to Drake Park and remove the equipment over several days this fall. Community volunteers are welcome to participate. Many communities have successfully worked with this organization.

The current equipment was purchased and installed in September of 1993 by NuToys Leisure Products for \$41,080. The total cost of the development of Drake Park, including basketball courts, the shelter, surfacing, railings, and landscaping was originally over \$140,000. Drake Park is the seventh park that will be completed as part of the Playground Replacement Program created in the 2005. There will be five more playgrounds presented for replacement in future years.

FINANCIAL IMPACT:

The Village will not remove the current playground equipment or pay to have a contractor remove the equipment. This is a cost savings of \$800. There is \$100,000 budgeted for the project in the 2013-2014 capital budget.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Agreement
3. Unapproved Minutes of the October 8, 2013 Park and Recreation Board meeting

RECOMMENDED MOTION:

Motion to approve an Ordinance authorizing the disposition and donation of personal property owned by the Village and to authorize the Village Manager to sign an agreement with Kids Around the World to donate the Drake Park Playground equipment, including disassembly and removal of the equipment from the site and transporting to its new location.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2013-_____

**AN ORDINANCE AUTHORIZING THE DONATION OF PLAYGROUND
EQUIPMENT OWNED BY THE VILLAGE OF LINCOLNWOOD**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2013.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2013

Village Clerk

ORDINANCE NO. 2013-_____

**AN ORDINANCE AUTHORIZING THE DONATION OF PLAYGROUND
EQUIPMENT OWNED BY THE VILLAGE OF LINCOLNWOOD**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village is the owner of certain playground equipment currently located at Drake Park, which equipment is described in detail on **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Village President and Board of Trustees have determined that ownership of the Property is no longer necessary or useful to, or for the best interests of, the Village; and

WHEREAS, Kids Around the World, Inc., of Rockford, Illinois ("**KIDS**"), is an Illinois not-for-profit corporation that provides charitable services to underprivileged children, which services include the construction of playgrounds; and

WHEREAS, the Village desires to dispose of the Property by donating it to KIDS; and

WHEREAS, the Village and KIDS desire to enter into an agreement for the donation of the Property by the Village to KIDS, and for the disassembly and removal of the Property from Drake Park ("**Agreement**"); and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interest of the Village and its residents to enter into the Agreement with KIDS and to donate the Property to KIDS, as set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. AUTHORIZATION TO DISPOSE OF PROPERTY. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, Section 8-8-14 of the Municipal Code of Lincolnwood, and the home rule authority of the Village, the Village Board of Trustees declares that ownership of the Property is no longer necessary or useful to, or in the best interests of, the Village. The President and Board of Trustees hereby authorizes the donation of the Property to KIDS in accordance with the Agreement.

SECTION 3. APPROVAL OF AGREEMENT. The Agreement by and between the Village and KIDS is hereby approved in substantially the form attached to this Ordinance as **Exhibit A**, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by KIDS; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Ordinance, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage and approval as provided by law

PASSED this ____ day of _____, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2013.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2013

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#25877310_V1

EXHIBIT A



PLAYGROUND EQUIPMENT DONATION AGREEMENT

This agreement is entered this date between Kids Around The World, Inc., 2424 Charles St., Rockford, IL 61125 (hereinafter referred to as “KIDS”) and _____ (hereafter referred to as “Donating Organization”).

KIDS, an Illinois not-for-profit corporation, registered in Illinois at the above address performing charitable programs including building playgrounds for children in underprivileged locations, desires to Acquire as a donation, the below identified used playground equipment from the Donating Organization (hereafter referred to as the “Equipment”).

In consideration for the donation of the Equipment from the Donating Organization, KIDS agrees to the following:

DISCLAIMER: KIDS acknowledges and agrees that the Donating Organization is neither a manufacturer nor a vendor of the Equipment, that KIDS takes the Equipment and each part thereof “as-is” and that the Donating Organization has not made, and does not hereby make, any representation, warranty, or covenant, express or implied, with respect to compliance with any and all applicable guidelines or regulations, including, but not limited to ASTM and CPSC, the merchantability, condition, quality, durability, design, operation, fitness for use, or suitability of the Equipment in any respect whatsoever or in connection with or for the purposes and uses of KIDS, or as to the absence of latent or other defects whether or not discoverable, or as to the absence of any infringement of any patent, trademark or copyright, or as to any obligation based on strict liability in tort or any other representation, warranty, or covenant of any kind or character, express or implied, with respect thereto, it being agreed that all risks incident thereto are to be borne by KIDS and the Donating Organization shall not be obligated or liable for actual, incidental, consequential, or other damages of or to buyer or other person or entity arising out of or in connection with the use or performance of the Equipment and the maintenance thereof. KIDS acknowledges that KIDS has selected the Equipment KIDS is acquiring from the Donating Organization based on KIDS’ own judgment and the Donating Organization hereby affirmatively disclaims reliance on any oral representation concerning the Equipment made to KIDS.

INSURANCE REQUIREMENTS: KIDS shall maintain insurance of the types and in the amounts listed below.

A. Commercial General Liability Insurance

KIDS shall maintain commercial general liability (CGL) insurance with a limit of not less than \$1,000,000 each occurrence and a \$2,000,000 aggregate limit.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract.

The _____ shall be included as an additional insured under the CGL insurance form.

B. Business Auto Liability Insurance

If applicable, KIDS shall maintain business auto liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

C. Workers Compensation Insurance

Kids will maintain a worker's compensation insurance policy to cover all of the Kids employees with a minimum employer's liability limit of \$100,000 / \$500,000 / \$100,000.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to removal of the Equipment, KIDS shall furnish _____ with a certificate(s) of valid insurance meeting the above noted requirements.

E. Compliance with Laws

KIDS agrees to perform and complete the disassembly and removal of the Equipment from its present location in Drake Park, Lincolnwood, Illinois, in accordance with all applicable laws and regulations.

The donated equipment included in this agreement includes: _____

_____.

Representative of KIDS AROUND THE WORLD, INC.

Representative of the DONATING ORGANIZATION

DATE

DATE

kids around the world | 2424 Charles St., Rockford, IL 61108 | 815-229-8731



Lincolnwood Park and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
October 8, 2013
DRAFT MINUTES

CALL TO ORDER

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Village Board Liaison: Trustee Craig Klatzko
Audience: None

APPROVAL OF MINUTES

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As noted in report.

C. COMMUNITY CENTER PROGRAM SUPERVISOR, KATIE SMITH

The day camp program is officially ACA accredited!

ADJOURNMENT

On motion, Tomacic/Hardin to adjourn the meeting at 7:50 P.M.

Park Board Minutes prepared by: Jan Wu, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date