



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:00 P.M., JANUARY 20, 2015**

AGENDA

I) Call to Order

II) Roll Call

III) Minutes

1. January 6, 2015 Committee of the Whole Meeting

IV) Regular Business

1. Discussion Concerning Commercial Vehicle Parking Regulations (6:00 – 6:45 P.M.)
2. Discussion Concerning a Potential Bus Route on Devon Avenue (6:45 – 7:30 P.M.)

V) Public Comment

VI) Adjournment

DATE POSTED: January 16, 2015

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS,
JANUARY 6, 2015**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 7:00 PM, Tuesday, January 6, 2015 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Elster, Leftakes, Sprogis-Marohn (7:10), Patel (7:15)

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook Community Development Manager.

Approval of Minutes

Minutes of the December 16, 2014 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Klatzco moved to approve the minutes as presented, Trustee Elster seconded the motion. The motion passed by Voice Vote with Trustee Leftakes abstaining.

Regular Business

1. Status Report on the Administrative Adjudication Hearing System

This item was introduced by Mr. Wiberg with information provided by Mr. Petroschius using PowerPoint. *The Review Period for this report is November 1, 2009 through November 14, 2015.*

Types of Violations Heard

Alcohol and Tobacco Violations	Fire Code Violations
Curfew Violations	Zoning Code Violations
Nuisance Violations	Building Code Violations
Parking Violations	Property Maintenance Violations
Red Light Camera Violations (First heard in October 2010)	Other Municipal Code Violations

Hearing Staff

Jissenia Ramos, Finance Department
Coordinates dockets and enters judgements

Joan Mazzeffi and **Andrea Padron**
Process Payments

Peter Swanson, Police Department
Announces cases and prosecutes parking tickets

Mark Weidner – Police Department
Acts as Bailiff

Geri Silic – Police Department
Coordinates and tracks community service assignments

Amanda Williams- Village Manager's Office
Set up and operation of red light camera video

Eric Patt – Robbins, Solomon and Patt
Village Prosecutor

Scott Spears – Robbins, Solomon and Patt
Backup Village Prosecutor

Other Staff that oversee the Administrative Hearing operations include the Finance Director, Police Chief and the Assistant Village Manager

David Eterno presides as Hearing Officer. **Susan Davis Brunner** is Backup Hearing Officer

AAH Major Benefits

*Convenient Location

- Village Hall as opposed to Skokie Court House

*Reduced Court Costs

- Hearing Costs are \$40
- Average County Court Costs is \$135

*Lincolnwood Focused – Greater attention to quality of life issues

- Parking Violations
- Curfew Violations
- Sale of liquor and tobacco to minors
- Property maintenance and tall grass issues

*Community Service for Minors in Lieu of Fines

- 125 minors liable of curfew, possession of marijuana, etc.
- 30 hours of community service on average at area non-profit organizations
- 3,750 hours in five years

*Fees Retained

- Village retains 100% of fines paid, as opposed to sharing the costs with County

Other Facts and Information

*AAH processed 6,284 cases

- 4,335 Liable
 - o 775 Liable while present
 - o 3,560 Liable/Default (absent)
- 165 received Community Service
 - o 125 Completed Community Service
 - o 40 Did not complete, received fine

*Top three most common violations

- Parked vehicle with no State sticker – 1,065 citations
- Parked vehicle with no Village sticker – 526 citations
- Parked on Pratt Avenue during snow emergency – 469 citations

Revenue and Expenditures

*All Judgments - \$1,596,730

- Total payments received - \$526,463
- Total debt due - \$1,070,267

*Debt Collection Methods

- Liens
 - o Building and property violations only
- Collection Agency
 - o Average collection rate is 5%
- Driver's License Suspension
 - o Parking violations only (less than 10)
- Local Debt Recovery Program
 - o \$2,000 collected
 - o Currently matched \$50,000
 - o Expecting higher return this tax season
- Grand Total (Net Revenue) - \$221,167
 - o Includes start-up costs and ongoing hard costs
 - o Does not include pre-hearing ticket payments

Discussion and questions ensued with clarification by Mr. Petroschius.

It was noted that a municipality which has red light cameras must have an adjudication process.

Mr. Wiberg discussed dates for the Budget Workshop meeting, it is tentatively set for February 9 at 6PM.

Adjournment

At 7:28 PM Trustee Leftakes moved to adjourn the Committee of the Whole, seconded by Trustee Elster. The motion passed with a Voice Vote.

Respectfully Submitted
Beryl Herman

Village Clerk

MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Douglas J. Petroschius, Assistant Village Manager

DATE: January 16, 2015

SUBJECT: **January 20 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:00 p.m.** on Tuesday evening in the Village Hall Council Chambers. Dinner will be available beginning at **5:15 p.m.** in the Village Hall Board Conference Room.

Please find below a summary of the items on the COTW agenda:

1) **Discussion Concerning Commercial Vehicle Parking Regulations (6:00 – 6:45 P.M.)**

On several occasions, the Board has discussed proposed modifications to the Village's commercial vehicle parking restrictions. This matter was discussed at two meetings of the Committee on Ordinances, Rules and Buildings (CORB) in 2014. [Attached](#) is a memorandum from the Police Chief summarizing the CORB recommendation. This matter was originally on the December 16, 2014 COTW agenda but was postponed due to time constraints.

2) **Discussion Concerning a Potential Bus Route on Devon Avenue (6:45 – 7:30 P.M.)**

At the September 2, 2014 COTW meeting Steve Andrews, Community Relations Representative from PACE, presented some options for Village-operated transit services that could take place on Devon Avenue. At the conclusion of that meeting the Board directed staff to conduct a survey of residents that might be interested in a bus route on Devon Avenue. On December 31 staff concluded the survey and received 55 responses. [Attached](#) is a memorandum from the Assistant to the Village Manager summarizing the results of the survey that will be discussed at the COTW meeting.

If you should have any questions concerning these matters, please feel free to contact me at (847) 745-4711.



LINCOLNWOOD POLICE DEPARTMENT

INTER-OFFICE MEMO

Robert LaMantia
Chief of Police

To: Timothy C. Wiberg, Village Manager

From: Robert LaMantia, Chief of Police

Date: January 20, 2015

Subject: Summary of Commercial and Recreational Vehicle Parking Discussions

The Village Code currently prohibits the on-street parking of commercial vehicles between 7:00 p.m. and 7:00 a.m. Commercial vehicles are defined as vehicles over 12,000 pounds, and/or vehicles bearing commercial markings and/or equipment. The Zoning Code also prohibits parking any commercial vehicles over 12,000 pounds on a residential driveway, or more than one commercial vehicle less than 12,000 pounds on a private residential driveway.

The Zoning Code requires boats and trailers to be parked in a fully enclosed structure from October 31st to April 1st, each year. It also requires snow mobiles and similar type vehicles to be parked in an enclosed structure from April 1st through November 30th each year.

By way of background, the following is a summary of various recommendations by the Traffic Commission and direction provided by the Village Board.

On October 24, 2013, the Traffic Commission unanimously voted to recommend the Board adopt an Ordinance "restricting boats, boat trailers, recreational vehicles, snow mobiles, livery vehicles, and commercial vehicles on all residential streets and driveways between 7:00 p.m. and 7:00 a.m., except with temporary permission from the Police Department."

On December 17, 2013, at the Committee of the Whole, the Village Board discussed the Traffic Commission's recommendation to restrict commercial vehicles on the public roadways and commercial and recreational vehicles on private driveways. The Village Board remanded the matter back to the Traffic Commission to seek input from the public.

On February 20, 2014, the Traffic Commission held a public meeting to discuss commercial and recreational vehicle parking. Eight residents spoke at the meeting; two

spoke in favor of restricting commercial and recreational vehicles and six spoke in opposition to stricter regulations.

Following input from the community, review and discussion, the Commission recommended the Village Board adopt the following changes to the Code:

1. *Allow passenger vehicles, motorcycles, passenger vans with RV license plates, and noncommercial vehicles weighing less than 8,000 pounds with passenger or class B license plates to park on residential roadways and private residential driveways.*
2. *Prohibit parking of any commercial truck, trailer, semi-trailer, bus, or commercial vehicle on any residential roadway or residential driveway between 7:00 p.m. and 7:00 a.m.*
3. *Define taxi and livery vehicles as commercial vehicles.*
4. *Define non-commercial vehicles as having single rear wheels only, no signs, no advertisements, no business identifications, no business license plates, no attached auxiliary equipment, no snow plows, no equipment racks, and/or no storage boxes or lockers.*
5. *Prohibit debris, construction materials and/or equipment intended for commercial or business use from being present in a non-commercial vehicle, whether open or covered.*
6. *Require non-commercial cargo and panel vans to have side and rear windows and seating behind the driver's seat.*

On April 17, 2014, at the Committee of the Whole, the Village Board discussed the Traffic Commission's recommendation and the consensus was to review the item at a later date.

On May 20, 2014, the Village Board considered the Traffic Commission's recommendation and postponed it until June 3, 2014 to allow two trustees who were absent to participate in the discussion.

On June 3, 2014, the Village Board considered the Traffic Commission's recommendation and referred it to the Committee on Ordinances, Rules, and Buildings (CORB) for further review, with the intent to have it appear before the Board, at a later date.

On July 8, 2014, the CORB reviewed the item and proposed an amendment to the Code, redefining and restricting commercial and recreational vehicles on private driveways.

On August 26, 2014, the CORB reviewed the minutes from July 8, 2014 and agreed on several additional revisions.

The Committee's proposed amendments include the following restrictions regarding commercial and recreational vehicle parking on private driveways:

One commercial vehicle is allowed in a residential driveway between 7:00 p.m. and 7:00 a.m. on Monday through Saturday, with the following restrictions:

1. Advertising space is restricted to three square feet on each side of the vehicle. Advertising on the front or rear of the vehicle is prohibited.
2. Roof top advertising is prohibited, except in the case of taxi vehicles. Taxi vehicles may display a standard sized taxi sign on the roof.
3. The total vehicle height must be less than nine feet.
4. Livery vehicles must be less than twenty-two feet in length and no markings may be on the vehicle.
5. Permanent or semi-permanent equipment racks mounted to a commercial vehicle are prohibited.
6. Non-permanent equipment typically used for commercial use, attached to the exterior of the vehicle; i.e., a ladder rack, etc. is prohibited.
7. Vehicles equipped with snow plows are only allowed between November 1st and March 31st.
8. Vehicles restricted to "B" license plates or less. "D" license plates and above are prohibited.
9. Construction equipment; i.e., bobcats are prohibited.
10. Vehicles covered by a tarp or any type of cover are prohibited.
11. Snowmobiles are prohibited
12. Boats are prohibited
13. Campers are prohibited
14. Motor homes are prohibited
15. Wave runners are prohibited
16. Golf carts are prohibited
17. Trailers are prohibited

18. Handicapped vehicles intended for non-commercial purposes are exempt from the restrictions in this section.

Staff Request

Staff requests that CORB's proposed amendments be discussed by the Village Board at a Committee of the Whole.

The Board may refer the item to the Plan Commission to hold a public meeting regarding changes or deletions to the Zoning Code. Staff recommends that all restrictions regarding parking recreational and commercial vehicles on private property be removed from the Zoning Code and addressed in the Village Code.

Following the Plan Commission's review and recommendation, the Village Board may decide on CORB's proposed amendment or refer it to the Traffic Commission for a final public hearing.

Documents Attached

1. July 8, 2014 CORB Minutes
2. August 26, 2014 Draft CORB Minutes



Committee on Ordinances, Rules, and Buildings Meeting Minutes

July 8, 2014

Village Hall Board Conference Room
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

Committee Members Present

Trustee Cope, Chair
Trustee Klatzco
Trustee Patel

Committee Members Absent

None

Others Present

Douglas Petroschius, Assistant Village Manager
Timothy Wiberg, Village Manager
Robert LaMantia, Police Chief
Ashley Engelmann, Assistant to the Public Works Director
Michael Hansen, Fire Chief
Clyde Heineman, Fire Prevention Bureau
Donald Gelfund, Traffic Commission Chair
Paul Eisterhold

I. Call to Order

- a. The meeting of the Committee on Ordinances, Rules, and Buildings (CORB) was called to order at 8:32 A.M. by Trustee Cope in the Village Hall Board Conference Room.

II. Roll Call

- a. Mr. Petroschius called the Roll. A quorum was present.

III. Approval of Minutes

- a. The minutes of the August 14, 2013 meeting of CORB was delivered to the Committee in advance and reviewed. Trustee Klatzco made a motion to approve the minutes, seconded by Trustee Patel. The motion carried by voice vote, 3-0. The minutes were approved.

IV. Old Business – Residential Sprinklers - Additions

- a. Lieutenant Heineman presented new proposed language that has been modified based on the survey results requested by CORB at the previous meeting. Discussion ensued regarding the proposed language and the survey results. Considerations were made to what the appropriate language is that triggers the residential sprinkler requirements. Lieutenant Heineman indicated that the triggering term “repair” has been withdrawn from the proposed language. Considerations were made to developing an appeal process

starting with the Fire Chief and the Village Manager and to refine the language. The discussion will continue at the next CORB meeting.

- b. The proposed language from staff for residential home additions was discussed. Trustee Patel made a motion to recommend to the Village Board to add the following language to the Village Code, “Whenever a residential dwelling undergoes construction resulting in an addition that is 50% or greater than the size of the original structure, the entire structure shall be subject to the fire sprinkler protection requirements in accordance with the adopted codes applicable to new construction for the occupancy.” Trustee Klatzco seconded the motion. The motion passed by voice vote, 3-0.

Chief Hansen and Lieutenant Heineman left the meeting at 9:25 A.M.

V. New Business – Commercial Vehicle Parking - Residential Streets and Driveways

- a. Trustee Cope introduced the item. Trustee Klatzco indicated that he is opposed to construction equipment in residential driveways and streets and expressed concerns with other aspects of the proposed Ordinance. Trustee Cope indicated that he is opposed to commercial vehicles parked in residential neighborhoods and fully supported the Traffic Commission recommendation. Trustee Patel indicated that he does not support the Traffic Commission recommendation. Discussion ensued. CORB debated the difference between commercial vehicles. There was consensus on CORB to concur with the recommendation by the Traffic Commission.
- b. Trustee Patel proposed the following recommendation to CORB: One commercial vehicle is allowed in a residential driveway between 7:00 p.m. and 7:00 a.m. on Monday through Saturday, with the following restrictions:
 - 1. Advertising space is restricted to three square feet on each side of the vehicle. No advertising is allowed on the front or rear of the vehicle.
 - 2. Roof top advertising is prohibited, except in the case of taxi vehicles. Taxi vehicles may display a taxi sign on the roof, up to the minimum size required by state law, and the only signs that are allowed are those required by state statute.
 - 3. The vehicle must be a single color.
 - 4. The vehicle height must be less than nine feet in height.
 - 5. Livery vehicles must be less than 22’ in length and no markings may be on the vehicle.
 - 6. No permanent or semi-permanent equipment racks may be mounted to the vehicle.
 - 7. Non-permanent equipment typically used for commercial use may not be attached to the exterior of the vehicle; i.e., a ladder rack, etc.

8. Vehicles equipped with snow plows are only allowed between April 1 and October 31.
9. Vehicles restricted to "B" license plates or less. "D" license plates and above are prohibited.
10. Handicapped vehicles intended for non-commercial purposes are exempt from the restrictions in this section.
11. The following vehicles are prohibited at all times, except for the expeditious loading and unloading.
 - a. Snowmobiles
 - b. Boats
 - c. Wave Runners
 - d. Golf Carts
 - e. Trailers
 - f. Recreational Vehicles
 - g. Vehicles covered with a tarp or similar item
 - h. Construction equipment; i.e., bobcats, etc.

Trustee Cope directed staff to develop this recommendation in print for review at the next CORB meeting. CORB concurred. The next meeting will take place on Tuesday, August 26, 2014 at 8:30 A.M. in the Village Hall Board Conference Room.

VI. Public Comment

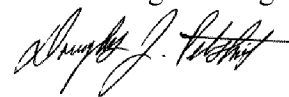
- a. None.

VII. Adjournment

- a. Trustee Patel made a motion to adjourn the meeting. Trustee Klatzco seconded the motion. The meeting was adjourned by voice vote at 10:16 AM., 3-0.

Minutes Recorded by:

Douglas Petroschius
Assistant Village Manager



Staff Liaison

DRAFT MINUTES



Committee on Ordinances, Rules, and Buildings Meeting Minutes

August 26, 2014

Village Hall Board Conference Room

6900 North Lincoln Avenue

Lincolnwood, Illinois 60712

Committee Members Present

Trustee Klatzco

Trustee Patel

Committee Members Absent

Trustee Cope

Others Present

Douglas Petroschius, Assistant Village Manager

Timothy Wiberg, Village Manager

Robert LaMantia, Police Chief

Ashley Engelmann, Assistant to the Public Works Director

Michael Hansen, Fire Chief

Clyde Heineman, Fire Prevention Bureau

Donald Gelfund, Traffic Commission Chair

Paul Eisterhold, Plan Commission Chair

I. Call to Order

- a. The meeting of the Committee on Ordinances, Rules, and Buildings (CORB) was called to order at 8:42 A.M. by Trustee Katzco in the Village Hall Board Conference Room.

II. Roll Call

- a. Mr. Petroschius called the Roll. A quorum was present.

III. Approval of Minutes

- a. The minutes of the July 8, 2014 meeting of CORB was delivered to the Committee in advance and reviewed. Trustee Patel made a motion to approve the minutes, seconded by Trustee Klatzco. The motion carried by voice vote, 2-0. The minutes were approved.

IV. Old Business – Residential Sprinklers - Additions

- a. Chief Hansen presented this item and the proposed language that was submitted to CORB in advance of the meeting. The requirement for a sprinkler system in a residence would be triggered when there would be 50% of the aggregate wall and ceiling framing would

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be removed from the project. This language was based off of other municipalities' requirements. The proposed language is as follows:

“NFPA 101® Life Safety Code® 2012 Edition (Proposed Change)

Chapter 43 Building Rehabilitation

43.6.4 Extinguishing Systems.

43.6.4.1 In a building with rehabilitation work areas involving modification, or reconstruction of over 50 percent of the aggregate building area, and/or when 50% or more of aggregate wall and ceiling finishes (plaster, plaster board, gypsum board, suspended ceiling systems, etc.) is being removed down to the framing automatic sprinkler systems shall be provided on the highest floor containing a rehabilitation work area and on all floors below in accordance with the requirements of other sections of this Code applicable to new construction for the occupancy.

43.6.4.2 On any story with rehabilitation work areas involving modification, or reconstruction of over 50 percent of the area of the story, and/or when 50% or more of aggregate wall and ceiling finishes (plaster, plaster board, gypsum board, suspended ceiling systems, etc.) is being removed down to the framing a sprinkler system shall be provided throughout the story in accordance with the requirements of other sections of this Code applicable to new construction for the occupancy.”

Trustee Patel expressed concern with the potential ambiguity with this proposed language. Mr. Wiberg indicated that it may be more simplistic to require sprinklers at the time of new construction or additions only. Lieutenant Heineman indicated that this proposed language is easier to interpret than the existing language. Discussion ensued. Trustee Klatzco indicated support for the proposed language but that the Fire Department should have an inspection during the process. Trustee Patel recommended that a policy requiring the applicant who is not required to install sprinklers to make it clear that he or she understands the sprinkler requirement in the event that the applicant expands the project scope to exceed 50% after receiving a building permit. Trustee Klatzco concurred.

Chief Hansen and Lieutenant Heineman exited the meeting at 9:40 A.M.

V. New Business – Commercial Vehicle Parking - Residential Streets and Driveways

- a. CORB discussed the proposed language which was developed at the previous meeting and provided to the Committee in advance. Discussion ensued. Trustee Klatzco recommended changing November 1 to March 31 instead of April 1 to October 31 and make racks for recreational use be permissible. Trustee Patel recommended that no equipment is allowed. Trustee Patel recommended removing the requirement for the commercial vehicles to be a single color. Trustee Patel recommended the prohibitions for roof top advertising. CORB concurred with the proposed changes. Mr. Eisterhold suggested permitting temporary cars. CORB concurred. Trustee Patel requested that staff review the size of livery vehicles and sprinter vans are in comparison to the proposed 22' length limit. Discussion ensued regarding the storing of boats in residential driveways. Mr. Wiberg recommended informing those residents with boats of the future Committee

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of the Whole meeting where this would be discussed. Trustee Patel further suggested that car covers be prohibited.

Trustee Patel recommended that this matter be referred to the Village Board at a Committee of the Whole meeting. CORB concurred. Mr. Wiberg suggested discussing this matter at the COTW first and then referring the matter to a recommending body and then notifying the affected members of the public for the Commission meeting. CORB concurred.

VI. Public Comment

- a. None.

VII. Adjournment

- a. Trustee Patel made a motion to adjourn the meeting. Trustee Klatzco seconded the motion. The meeting was adjourned by voice vote at 10:16 AM., 2-0.

Minutes Recorded by:

Douglas Petroschius
Assistant Village Manager

Staff Liaison



MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Charles Meyer, Assistant to the Village Manager

DATE: January 16, 2015

SUBJECT: Bus Route Survey Results

Background

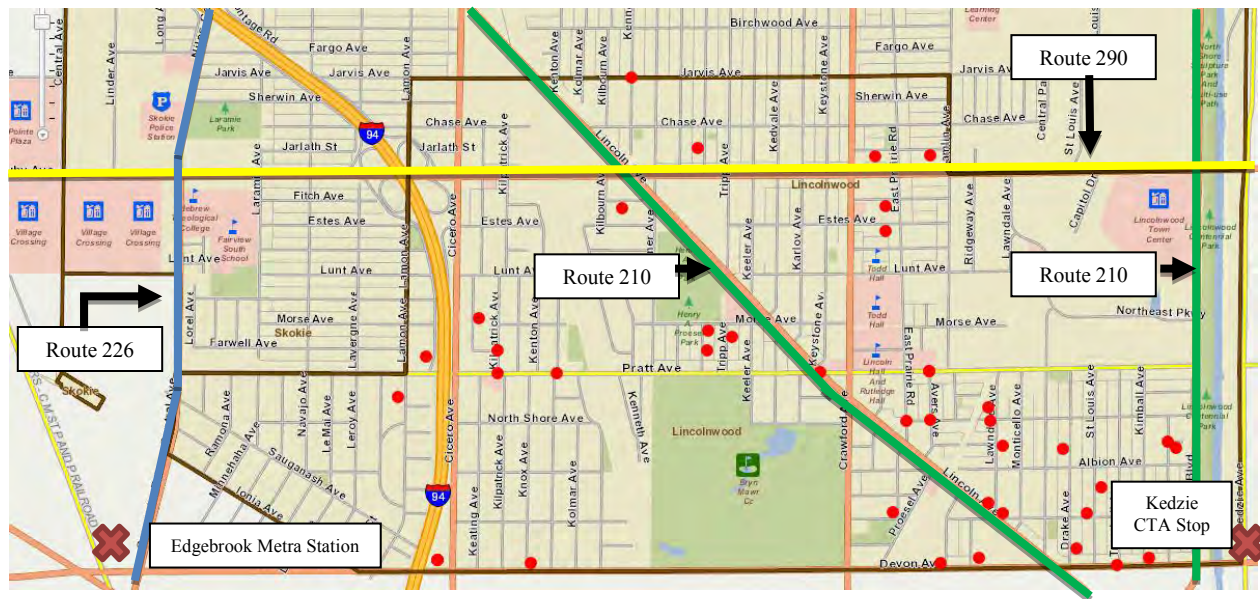
On September 2, 2014, the Village Board directed staff to distribute a survey to Lincolnwood residents regarding interest in a potential bus route along Devon Avenue. The survey was advertised in the Village newsletter along with promotion through Facebook, the Village's website, and an e-mail to subscribers of the Village's e-gov system. The Village also created a webpage to provide information to residents on currently available mass transit options in Lincolnwood. The survey closed on December 31, 2014 and the Village received 55 responses. The survey's compiled results and comments are included below.

Survey

Response	Percentage of Responses
1. If available how likely are you to ride a bus with a fixed route on Devon Avenue that operates between the Kedzie Bus Stop and Edgebrook Metra Station?	
Very Likely	53.57%
Likely	1.79%
Neutral	7.14%
Unlikely	3.57%
Very Unlikely	33.93%
2. On a scale of 1-5 with 5 being very interested and 1 being not interested at all how interested are you in a new bus route being developed for Lincolnwood?	
5	70.91%
4	1.82%
3	5.45%
2	1.82%
1	20.00%

3. What time of day would you use a bus? (Check all that apply)	
6:00 am to 10:00 am	28.89%
10:00 am to 2:00 pm	18.52%
2:00 pm to 6:00 pm	30.37%
6:00 pm to 10:00 pm	22.22%
4. If a bus route was available nearby where would you like it to take you?	
Lincolnwood Community Center / Village Hall	12.43%
Lincolnwood Town Center Mall	10.65%
Proesel Park Family Aquatics Center	9.47%
Edgebrook Metra Station	24.85%
Devon-Kedzie CTA Stop	17.75%
Touhy / Crawford Business District	10.06%
Lowe's	9.47%
Centennial Park	5.33%
Other (Responses Attached to this Memorandum)	
5. How much would you pay to utilize a bus in Lincolnwood on a per trip basis? (Select the highest applicable value)	
Nothing	23.33%
\$1.00	26.67%
\$1.50	28.33%
\$2.00	13.33%
\$2.50	8.33%
6. Do you currently utilize mass transit (Buses, Trains, etc.)?	
Yes	68.52%
No	31.48%
7. How often do you currently utilize mass transit?	
Daily	27.78%
Three to four times a week	18.52%
Once a week	5.56%
A few times a month	24.07%
Never	24.07%
8. What transportation options do you utilize?	
Pace	22.41%
Chicago Transit Authority Buses	20.69%
Chicago Transit Authority Trains	30.17%
Metra Trains	18.10%
Other	8.62%
9. General Comments (Responses Attached to this Memorandum)	

Additionally, the Village solicited addresses from respondents to determine possible locations for a potential route:



(The dots above indicate the reported addresses of respondents. There are significant pockets of interested parties along Devon, Cicero, Touhy and Pratt Avenues in the Village. Current Pace bus routes are also included on this map to show the level of coverage available)

Discussion

While the survey was not conducted scientifically and only represents 0.44% of the Village's population, it does provide insight into the community's interest in a route being created in Lincolnwood. A majority of respondents showed support in the creation of a bus route with a desire to provide a route that would help residents connect with the Metra Edgebrook Station and the Devon-Kedzie CTA Stop. In reviewing the comments made in the survey and the map of respondents, it is likely that a route would need to include other parts of Lincolnwood in addition to Devon Avenue.

The survey results also reflected the concern of some residents over the proposed bus route in Lincolnwood. In Question 1, which asked about the likelihood of using a Devon Avenue bus route, the second most common response (33.93%) was "Very Unlikely". Additionally, in Question 2, which gauged the participants' interest in a bus route being developed in Lincolnwood, the second most common response (20.00%) was "1" which is the lowest possible score to receive. While the majority of respondents were in favor of a new route, it should be noted that there was likely a selection bias in respondents where people who were predisposed to a bus route were more likely to respond to the survey and would skew the results of the survey towards support of a route.

Recommended Action

At the Board's discretion, there are two options identified by staff for the next step in this process. These options include lobbying Pace for more frequent bus service on current routes and the evaluation by staff of a Village-operated route using a Pace bus.

Option 1 of lobbying Pace for additional coverage on existing routes would reflect the sentiments of several respondents. The majority of respondents live in close proximity to existing Pace routes and would benefit from increased buses on the routes that could connect them to the Kedzie CTA Stop and Edgebrook Metra Station. This would be the most cost-effective method of improving mass transit for the Village as there would be no additional costs to residents. Option 1 would also be responsive to the comments received through the survey from residents requesting that the Village not expend resources in the creation of a route to be operated by Lincolnwood. Option 1 would not prohibit the Village's ability to evaluate alternatives in the future in addressing mass transit needs and bring further options to the Village Board's attention as they become available.

Option 2 is the creation of a Lincolnwood-centric bus route that would offer the most flexibility for the Village in creating a mass transit option that meets the needs reflected in the survey. If approved, Village staff would begin working with Pace to setup a new route that would be operated by the Village. Based on the feedback received in the survey, it is estimated that there would need to be a route operated Monday through Friday during the morning and evening rush hours to accommodate demand. In evaluating this scenario, there are some considerations if the Village were to proceed with this Option:

- Route: A route would need to be designed that could serve the residents while allowing for timely service to destinations.
- Fares: Establishing a rate schedule that will offset the Village's expenses while not detracting usage would need to be developed. As part of this consideration, the Village would need to determine the applicability of a discounted rate for seniors.
- Ongoing program costs (maintenance, personnel expenses, etc.): The Village would be responsible for a \$100 monthly fee to Pace, a \$1,000 deposit on the bus provided by Pace, expenses related to personnel (\$27,000), and ongoing maintenance costs (\$13,500). There would also be additional costs related to this program such as new signage for bus stops. The Village would also be required to provide insurance coverage for the vehicle and training for the driver(s).

While this option offers the most flexibility for the Village in creating a response to this desire for more public transit options, it also is the most expensive and will require the most staff time to implement and operate. It is likely that the bus would not be financially self-sufficient and would require a subsidy from the Village in order to operate. Additionally, while this option may help some of the respondents, it would be in conflict with the 21.82% of respondents that were not in favor of a bus route. If Option 2 is selected, Village staff will present information for the Village Board's consideration at the February Budget Workshop Meeting.

Enclosure - Additional Comments Received in Survey

Additional Comments Received in Survey

The survey included areas for respondents to provide additional comments. These comments are included in this attachment to supplement the survey results.

Question 4. Additional Destinations for Pace Bus Route
Crawford to Howard
Lincoln Ave / Devon Ave Lincoln Ave / Lawndale Ave Lincoln Ave / Crawford Ave Lincoln Ave / Touhy Ave As 210 Pace is very infrequent and doesn't stop
Lincoln Ave and Arthur Ave, Lincoln Ave and Devon Ave Lincoln Ave and Touhy Ave TOUHY Ave and Crawford Lincoln Ave and Pratt Ave
Devon Ave and Crawford Ave. Devon Ave and Lincoln Ave Devon Ave and McCormick Ave. Lincoln Ave and Lawndale Ave. Touhy Ave and Lincoln Ave. Lincoln Ave and Howard ave.
Along Lincoln Ave with STOPS on Lawndale Ave, Crawford Ave Touhy Ave and Howard Ave connecting Lincolnwood downtown with Skokie downtown Yellow line and Metra train station.
Metra Station in Edgebrook
West on Devon from Kedzie to Edgebrook Metra Station. Touhy/Crawford to Edgebrook Metra Station
Jefferson Park CTA Blue Line Station
Connection to Lincoln Ave bus route to Brown Line Station. Also connector to Skokie Swift stop at Oakton Street. We need better connections to CTA stops. Not thrilled with PACE bus service, even though it's available.
It should be like the Niles bus system, taking you to shops around town such as the mall, Lincolnwood Pointe, Library, whatever replaces Dominick's. Also should be free for residents.
Skokie Swift, Oakton station
Old Orchard Metra Train Station in Roger Parks Edgebrook Metra Station Red Line CTA
I don't think that a bus route is necessary
Linking the Skokie 215 bus down Crawford to Devon.
Oakton train station
Jefferson Park CTA Blue Line Station
CTA train stations. LW is small enough to get to other PACE/Metra/CTA routes.
Everyone would like to have service to their door to a location they need to go to. If you drove them to the loop, they would then want a ride to Midway. Basic transportation is available to most of the village as well as the supplementary plans listed. The only thing that might be of interest is the monitoring of Metra routes and discussion with the Skokie Swift for an additional stop. Not really the Village's function more than they are already performing.
Village of Lincolnwood should not be in the bus or transportation or subsidy of taxi's business. We have far more pressing issues than this. This has all the characteristics of a government boondoggle. This is a mature, low growth community, new demand is not springing up.

Towards village crossing to be able to shop there as well
Stops along Lincoln or Pratt.
To other mass transit
To the Skokie Swift stop on Oakton.
Lincolnwood does not need anything and should not spend money on surveys or consultants. Existing options are fine. Cta station is only place of interest
School
Question 9. General Survey Comments:
Need to have more frequent Pace service with more stops. Need to have along with Pace other buses connecting Pace, CTA, Metra, and CTA trains services already operating.
Badly need public transport
Needs to work with Skokie and Evanston to get continuity of the service lines and linking the Pace, CTA , Metra and CTA Train yellow line and others.
If conveniently public transport available more people will use it. either they are located far apart and very in frequent route not very practical.
Often take the train to the Union Station via Edgebrook Metra station and a bus going there would be very helpful. Must take taxi now.
The CTA should extend their bus route 155 (Devon) west to the Edgebrook Metra station or (better yet) to the Jefferson Park CTA Blue Line station
New to Lincolnwood. Frequently used CTA transportation when lived in Evanston and Chicago (daily use)
I would like to see the Lincoln Ave entrance to the new development as the central entrance, & connect it by bus to the Oakton station. The new development will create a much desirable downtown. To draw people from nearby northern suburbs (Skokie, Wilmette, Morton Grove) make Lincoln Ave entrance the main entrance. That will also help to ease overcrowding on already busy Touhy.
Drive mostly Maybe take the train into the city 2x a year
Hoping for the bus along Devon to the Edgebrook Metra would deviate a little to pick up more LW residents from the center of town. It would be too far for people who live on the northside of LW to walk to Devon to get to the Metra. Suggested Route - West on Devon from Kedzie; go north on Crawford to Touhy; West on Touhy to Cicero. South on Cicero to Devon, then west on Devon to metra. This would incorporate picking up people from all around LW.
This is a nice idea, if the need is there. One of the great things about Lincolnwood is access to public transportation when it is needed. I am right off the Pace 290 route, but it is a hike to Howard to get the bus to Old Orchard.
What about a bus route along Pratt to the metra station?

When you ask \"How much would I pay?\" Is it per ride or including prorata real estate taxes? It feels like there may be a contingent along Devon that wants this service. I can understand the desire \"To Help\" if it was being served by CTA and was recently eliminated. Also, this route (Devon) has more Chicago homes adjacent to it than LW residents. Would it be nice? YES. Would it raise the desirability of living in LW? Maybe for a few along Devon but not worth whatever the cost.
This sounds like what will eventually become a tax levy to subsidize a very underutilized program. I would think Village officials have more pressing issues than polling only residents who choose to respond to a survey. Please stop this now.
Great idea
I am a university student, so I am able to use a prepaid U-pass on the CTA buses. It would be great if I could also use this pass on a bus system in Lincolnwood, since that is about half of my commute to and from school.
Extension of the Devon bus to the Metra makes sense. Lincolnwood is too small to have its own bus route or maintain its own service. Cta or pace should figure out a way to get people from Kedzie to Caldwell.
A more centralized bus route that traveled the entire length of Pratt would better serve the residents. It could still link the Devon Kedzie and Edgebrook stops.
No need, save our money
I don't feel we need a village bus. We definitely do not want village employees in this position. The pension responsibility is too great. Public transportation is a DRAIN on Municipal Financial resources ...A FACT! Riders do not pay near the total cost required to fund the service. Unless riders pay 100% of the total cost, it should not be attempted in Lincolnwood. (that is equipment purchase, marketing, labor, operational costs, maintenance, pension, etc. etc.) Those that need public transportation should live close to public transportation, or use the two programs already available to the Lincolnwood residents & are subsidized by taxpayers already. We do not need larger government! Our municipal government should spend their time & efforts to seek expansion of the existing Pace routes if ridership would warrant.
Would love a bus to the train from Pratt and Cicero. Not helping me if its from Devon.
Maybe the bus to the metro train station might work better on Pratt.
Senior - discount
I am a senior citizen, I hope the cost per trip would honor the Ventra Card currently used by the CTA/RTA for seniors or be less expensive.
Bus #210 should make more stops along Lincoln Avenue
Visit friend on west side of Lincolnwood - too far to walk. Would use Metra trains more often if I could get there to go downtown
I am a senior citizen who rides the Pace, CTA buses and trains daily. Accordingly, I have been issued a reduced fare card by the RTA and I use it daily. I believe the proposed line would be very useful and valuable to me in completing my shopping needs.



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., JANUARY 20, 2015**

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Approval of Minutes

1. Board Meeting Minutes-December 16, 2014
2. Board Meeting Minutes-January 6, 2015

V. Warrant Approval

VI. Village President's Report

1. Appointment of President Pro Tem
2. Appointments to Comprehensive Plan Committee
3. Proclamation Regarding Lincolnwood Police Week

VII. Consent Agenda (If any one wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of an Ordinance Approving a Variation from Section 4.11 of the Zoning Code to Permit a One-Story Addition to Encroach Into the Required Side Yard Setback for the Property at 6755 North Kostner Avenue (Appears on the Consent Agenda Because it was Discussed at a Previous Village Board Meeting)
2. Approval of an Ordinance Amending the Zoning Code Regarding Residential Uses as a Special Use in the Lincoln Avenue Corridor (Appears on the Consent Agenda Because it was Discussed at a Previous Village Board Meeting)
3. Approval of a Recommendation by the Traffic Commission to Amend Chapter Seven, Article Two, Sections Twelve, Fifteen, Twenty-Seven and Thirty of the Village Code Pertaining to Parking Restrictions on the East Side of East Prairie from Pratt North to Morse, West Side of East Prairie from Farwell North to Morse, South Side of Lunt from East Prairie to 125' East, and North Side of Lunt from Crawford to 90' East (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)

4. Approval of a Resolution Authorizing the Village Manager to Execute an Agreement with Lincolnwood School District 74 to Share the Cost of Crossing Guard Services (Appears on the Consent Agenda Because it is a Routine Function of Government)

VIII. Regular Business

5. Consideration of Recommendations by the Economic Development Commission Concerning Residential Uses in the Devon Avenue Corridor and Residential Parking Standards for Multi-Family Development
6. Consideration of a Recommendation by the Zoning Board of Appeals to Approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a Detached Garage in the Rear Yard of the Property Located at 3350 West Columbia Avenue

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Reports

XIII. Public Forum

XIV. Adjournment

DATE POSTED: January 16, 2015

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at Lincolnwood.tv.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
DECEMBER 16, 2014**

DRAFT

Call to Order

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:42 P.M., Tuesday, December 16, 2014, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Elster, Cope, Patel.

ABSENT: Trustees Sprogis-Marohn, Leftakes.

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development.

Approval of Minutes

The minutes of the December 2, 2014 regular Village Board meeting had been distributed in advance and were examined. Trustee Elster moved to approve the presented minutes. The motion was seconded by Trustee Cope.

The motion passed with a Voice Vote.

Warrant Approval

Trustee Klatzco moved to approve Warrants in the amount of \$641,664.54. Trustee Elster seconded the motion.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Klatzco, Patel, Elster, Cope

NAYS: None

The motion passed

Village President's Report

1. President Turry announced that tonight is the first night of Chanukah and wished a Happy Holiday to all who celebrate. On Monday night, December 22, there will be a Chanukah party in the Community Center from 5:30 to 7:30PM.

2. President Turry wished a Merry Christmas to all who celebrate.

3. President Turry wished a Happy New Year to all.

Consent Agenda

President Turry read the following item on the Consent Agenda:

- 1. Approval of Recommendations by the Zoning Board of Appeals to: 1) Approve a Variation from Section 4.11 to Permit a One-Story Addition to Encroach Into the Required Side Yard Setback for the Property at 6755 North Kostner Avenue; and 2) to Refer to the Plan Commission Consideration of a Text Amendment Concerning Existing Nonconforming**
- 2. Approval of a Recommendation by the Traffic Commission to Amend Chapter Seven, Article Two, Section Twelve of the Village Code Pertaining to Prohibiting Vehicular Parking at all Times on the North Side of Lunt Avenue between a Point 205 Feet East of the East Curb Line of Ridgeway Avenue and a Point 230 Feet East of Such Curb Line**
- 3. Approval of a Resolution to Extend the Professional Janitorial Services Contract with Best Quality Cleaning, Inc. for \$39,660 for One Year**

Items 1 and 2 will be removed from the Consent Agenda and placed as Items 6 and 7 under Regular Business per requests from Trustees Patel and Elster.

Trustee Patel moved to approve the Consent Agenda as amended. Trustee Elster seconded the motion.

Upon Roll Call the Results Were:

AYES: Trustees Patel, Cope, Elster, Klatzco

Regular Business

- 4. Consideration of Recommendations by the Zoning Board of Appeals to: 1) Deny a Variation from Section 3.13 of the Zoning Code, Sought to Permit a Solid Fence in the Rear Yard at 6529 North Central Park Avenue; and 2) to Refer a Text Amendment to the Plan Commission for Public Hearing to Clarify the Definition of Semi-Private Fence**

This item was presented by Mr. Clarke, in Mr. Cook's absence, using PowerPoint.

Subject Property

- *Property at 6529 North Central Park Avenue
- *Located in R3 Single Family Zone
- *New single-family home under construction

Arial view and Plat of Survey were exhibited.

Petitioner's Initial Request

- *Six foot solid fence in both side and rear yards
 - Different designs for side and rear yard fences
 - Both designs defined as solid fences per Zoning Code

Solid Fences

Examples include, but are not limited to:

- Stockade
- Board and batten
- Basket weave
- Chain link with woven slat inserts
- Brick, except as otherwise provided

Photo examples of solid fences were exhibited

Current Regulation

Residential Solid Fences Prohibited

Zoning Code does not permit solid fences in residential districts (Section 3.13(11)a) except:

- Immediately surrounding and enclosing recreational water tub or swimming pool
- Abutting an alley
- Abutting a lot in a business district
- Abutting a lot in a residential district used for nonresidential uses
- In a rear or side yard along a lot line which abuts a lot in a manufacturing district

The property at 6529 N. Central Park does not meet any of these exceptions

Photo examples of permitted rear yard fences were exhibited.

ZBA Deliberations

*Public Hearing

- September 17, 2014 – Began deliberation. Continued hearing to allow petitioner to revise proposed fence design
- October 15, 2014 – Continued without discussion
- November 19, 2014 – Concluded deliberation

*Related Cases

- Since November 2008 (new code) two similar requests, ZBA found these cases to not have direct relevance

*Petitioner Testimony Received

- Petitioner indicated privacy and security are primary concerns

*No Public Testimony Received

Revised Fence Designs

Submitted for November 19th ZBA Meeting

*Proposed six foot wrought iron fence in side yard

*Proposed six foot solid fence design in rear yard

Revised Site Plan was exhibited, as well as Revised Rear Yard Fence Design

ZBA Deliberations

*Proposed six foot wrought iron fence permitted in side yard- Section 3.13(11)c

- Fence height variation in side yard eliminated

*Proposed six foot fence design in rear yard

- Proposed fence design considered solid fence and does not eliminate the need for Variation to permit a solid fence in rear yard (due to horizontal boards). Section 3.13(11)a

ZBA Recommendations

By 5 – 1 Vote

Recommends denial of Variation to permit solid fence in rear yard at 6529 North Central Park Avenue – Majority did not find a demonstrated hardship

By separate 6 – 0 vote

Recommends referral of a Text Amendment to review fence definitions and related fence regulations as necessary

Permitted Fences in Rear Yard

“Fence, Semiprivate or semiprivate fence – A fence which is not a solid fence or an open fence: These types of fences are restricted to board-on-board fences (also known as “shadow box types”). The open space between vertical fence boards shall not exceed 85% of the width of the boards on the same side of the fence.”

Section 3.13(11)g of the Zoning Code (underline added for emphasis):

open and semiprivate fences not more than six feet in height may be erected in a rear yard, but only to a line which is perpendicular to the rear face of the residence.”

Architect Julie de Leon addressed the board regarding solid fence definition.

Discussion ensued.

Mr. Cook’s absence leaves doubt as to the variation needed. It was suggested that this be postponed until January 6, to find out all the facts

Trustee Cope moved to remand this item to the Village Board meeting of January 6, 2015, seconded by Trustee Elster.

The motion passed with a Voice Vote.

5. Consideration of Recommendations by the Economic Development Commission Concerning Residential Uses in the Devon Avenue Corridor and Residential Parking Standards for Multi-Family Development

This item was presented by Mr. Clarke who provided background and current status by PowerPoint.

Attorney Elrod stated that this item has nothing to do with proposed or current TIFs.

Consideration of Recommendations by the Economic Development Commission

- 1) Residential Use on Devon Avenue Corridor
- 2) Guest Parking for Multi-Family Developments

Background and Current Status

- *Devon Corridor is Zoned B2 General Business
 - Prohibits any type of Residential Use including Assisted Living Facility, Independent Living for Seniors, Nursing Facility
- *Current Proposal for Mixed Use Development of Whistler's Restaurant Site (includes 18 Residential Units)
- *Village Board Requested EDC Review as to whether housing should be allowed in corridor

Arial Site photos were exhibited.

Current Policies and Plans

- *Existing Comprehensive Plan (2001)
 - Property within Devon Corridor identified as "Potential Redevelopment Areas"
 - Preferred Land Use in Devon Corridor is Commercial
 - Where retail not practical, consideration would be given to multi-family residential
- *Urban Land Institute (ULI) Study 2014
 - Whistler Property – Key site for redevelopment restaurant/multi-use retail
 - Senior Housing (3-4 story) or possibly multi-family suggested as alternative use – toward west end of corridor
- *Devon Lincoln TIF District/Intergovernmental Agreement (2014)
 - Requires Declaration of TIF Fund Surplus equal to incremental revenue from residential minus required TIF school payments
 - Prohibits TIF Fund use to support residential development

Proposed Whistler's Site Redevelopment Concept

- *3 Story, 38 foot tall building (toward Devon)
(Height complies with B2 Zoning which allows buildings of 3 stories at a maximum of 38 feet)
- *5,173 sf ground level commercial space
- *18 residential units (2nd and 3rd floors)
- *Ground level enclosed parking (towards rear)
 - 36 parking spaces for residential
 - 7 parking spaces for commercial

A rendering of the proposed building and a site plan were exhibited as well as individual floor plans for ground level to third floor and roof. Unit plans and elevations were presented.

In attendance were Laszlo Simovic, Architect and Chris Dimas, owner of Whistler's Restaurant.

Commission Recommendations (7 -0 Vote)

- *Allow Residential Use above ground floor as Special Use in Devon Avenue Corridor
 - Implement through overlay zone technique
- *Create an "open air" off street parking requirement for Multi-family developments in the Village
 - Specific recommendations not made

Reasons for Recommendation

- *Mixed Use Development could spur Beneficial Revitalization of Devon Avenue Corridor
- *Much Developer Interest in Mixed Use development
- *Special Use mechanism would allow specific review of each proposed Mixed Use development
- Proposed Whistler Development Attractive

Recommended Technique - Residential Overlay Zone

- *Would be Applicable to Business Property between McCormick Boulevard and Drake Avenue
 - Would not affect other areas of Village Zoned B2
- *Would allow for present B2 Uses and Via the Overlay, Residential Units above ground level as Special Use
- *Overlay Zone technique Used for Retail Use in MB District along Touhy Avenue

Concurring with the Economic Development Commission

Refer Matters to Plan Commission for Public Hearing

Discussion and questions ensued.

Trustee Klatzco moved to remand this item to the Village Board meeting of January 20, 2015, when the full Board may be in attendance, seconded by Trustee Elster.
The motion passed with a Voice Vote.

6. Moved as Item 1 on the Consent Agenda at the request of Trustee Patel.

Approval of Recommendations by the Zoning Board of Appeals to: 1) Approve a Variation from Section 4.11 to Permit a One-Story Addition to Encroach Into the Required Side Yard Setback for the Property at 6755 North Kostner Avenue; and 2) to Refer to the Plan Commission Consideration of a Text Amendment Concerning Existing Nonconforming Setbacks and Proposed Building Additions

Trustee Patel requested clarification of two items:

- Encroaching – when portion is being demolished and rebuilt
- Change to size of set back

Mr. Clark responded:

Village has a long history of this type of Variation. Mr. Cook has suggested to ZBA that this section of the Code be changed.

Trustee Patel moved to direct preparation of an Ordinance granting the Variation, seconded by Trustee Klatzco.

Upon Roll Call the Results were:

AYES: Trustees Patel, Klatzco, Cope, Elster

NAYS: None

The motion passed

7. Moved as Item 2 on the Consent Agenda at the request of Trustee Elster.

Approval of a Recommendation by the Traffic Commission to Amend Chapter Seven, Article Two, Section Twelve of the Village Code Pertaining to Prohibiting Vehicular Parking at all Times on the North Side of Lunt Avenue between a Point 205 Feet East of the East Curb Line of Ridgeway Avenue and a Point 230 Feet East of Such Curb Line

Trustee Elster moved that the item be postponed until the Village Board Meeting of January 6, 2015 and that the petitioner be present, seconded by Trustee Cope.

The motion passed with a Voice Vote

Manager's Report

1. Crawford roadwork is winding down, and the street should be open by the end of this week.
2. Work at Pratt and Central is completed, waiting for the new signal.
3. Village offices will be closed on Wednesday, December 24 and Thursday December 25.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Report

None

Public Forum

Resident Herb Root of 4545 W. Touhy spoke regarding the proposed bridge across Touhy Avenue which is planned as part of a continuing bike path. Mr. Root spoke against the plan for a bridge at this location and provided a number of "negatives" if the bridge is put in.

Adjournment to Executive Session

At 9:22p.m. Trustee Klatzco moved to adjourn the Regular meeting to Executive Session for the purpose of discussion of land acquisition and review of executive session minutes, seconded by Trustee Cope.

Upon Roll Call the Results were:

AYES: Trustees Klatzco, Cope, Patel, Elster

NAYS: None

The motion passed

Reconvention

At 10:01 President Turry reconvened the Regular Board meeting.

Adjournment

At 10:02 PM Trustee Klatzco moved to adjourn the Regular Board meeting, seconded by Trustee Elster.

The motion passed with a voice vote.

Respectfully Submitted,

Beryl Herman
Village Clerk

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JANUARY 6, 2015**

Call to Order

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:30 P.M., Tuesday, January 6, 2014, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Leftakes, Klatzco, Elster, Sprogis-Marohn, Patel

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroshius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook, Community Development Manager.

Warrant Approval

Trustee Klatzco moved to approve Warrants in the amount of \$863,017.26. Trustee Sprogis-Marohn seconded the motion.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Patel, Sprogis-Marohn, Elster, Klatzco, Leftakes

NAYS: None

The motion passed

Village President's Report

1. Voices of Race

President Turry announced the "Voices of Race" Opening Ceremony at the Holocaust Museum in Skokie. This event will take place on Sunday, January 11 at Noon, and will be the start of this year's "Coming Together in Skokie and Niles Township"

2. Swearing in of Police Sergeant Travis Raypole

President Turry introduced Police Chief LaMantia who spoke of new Sergeant Raypole's many accomplishments with the Lincolnwood Police, including his being named Lincolnwood Officer of the Year by the American Legion.

Clerk Herman swore in Sergeant Raypole, who then received congratulations from the Board and Staff.

3. Events

President Turry announced a “Winter Tea Party” at 10AM on Saturday, January 10 (*This event has been cancelled due to low enrollment*)

“Pizza Wars” is to be held on Thursday, January 15 at 6PM. Pizzerias from the area will participate and the mayors of Skokie, Morton Grove, Niles and Lincolnwood will sample and judge the pizzas.

Consent Agenda

President Turry read the following item on the Consent Agenda:

1. **Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board**
2. **Approval of Three Resolutions Requesting Motor Fuel Tax Funds from the State of Illinois Pertaining to General Maintenance and Local Match Requirements for Various Grants**
3. **Approval of a Resolution Authorizing the Adoption of an Addendum to the Mutual Aid Box Alarm System (MABAS) Agreement**
4. **Approval of a Resolution Authorizing the Adoption of Chapter 56, Village of Lincolnwood Annex and Cook County Multi-Jurisdictional Hazard Mitigation Plan with Annexes**

Trustee Leftakes moved to approve the Consent Agenda as presented. Trustee Elster seconded the motion.

Upon Roll Call the Results were:

AYES: Trustees Elster, Sprogis-Marohn, Klatzco, Patel, Leftakes

Nays: None

The motion passed

Regular Business

5. **Consideration of a Recommendation by the Traffic Commission to Amend Chapter Seven, Article Two, Section Twelve of the Village Code Pertaining to Prohibiting Vehicular Parking at all Times on the North Side of Lunt Avenue between a Point 205 Feet East of the East Curb Line of Ridgeway Avenue and a Point 230 Feet East of Such Curb Line**

This item was presented by Police Chief LaMantia using PowerPoint.

Photos of the area under consideration were exhibited.

The Traffic Commission recommended similar restrictions on the 7100 block of Ridgeway. Discussion ensued and questions were presented for the chief.

Discussion regarding other issues with this petitioner ensued. It was decided that President Turry would schedule a meeting with the petitioner.

Trustee Patel moved to concur with the recommendation of the Traffic Commission and prepare an Ordinance to be presented to the Board at a future Village Board meeting, seconded by Trustee Klatzco.

Upon a Roll Call vote the Results were:

AYES: Trustees Patel, Leftakes, Sprogis-Marohn, Klatzco, Elster

NAYS: None

The motion passed

6. Consideration of Recommendations by the Zoning Board of Appeals to: 1) Deny a Variation from Section 3.13 of the Zoning Code, Sought to Permit a Solid Fence in the Rear Yard at 6529 North Central Park Avenue; and 2) to Refer a Text Amendment to the Plan Commission for Public Hearing to Clarify the Definition of Semi-Private Fence

This item was presented by Mr. Cook using PowerPoint.

Commission for Public Hearing to Clarify the Definition of Semi-Private Fence

The petitioner was not in attendance nor were any representatives for the petitioner in attendance.

The PowerPoint presentation's purpose is clarification of discussion from the previous meeting

Subject Property

*Property at 6529 North Central Park Avenue

*Located in R5 Single Family Zone

*New single-family home under construction

Petitioner's Request Before Village Board

*To allow a Solid Fence to be constructed along a portion of the side property lines located in the Rear Yard

*Horizontal board design of proposed fence considered a Solid Fence by Code

*Proposed Solid Fence along alleyway allowed by Code as an exception to solid fence prohibition (no variation needed)

A revised site plan was exhibited, as well as a sketch of a horizontal board design fence.

ZBA Recommendations

By 5 – 1 Vote

Recommends denial of Variation to permit solid fence in rear yard at 6529 North Central Park Avenue

- Majority did not find a demonstrated hardship

By separate 6-0 Vote

Recommends referral of a Text Amendment to review fence definitions and related fence regulations as necessary

Solid Fences

*Stockade
*Board and Batten
*Basket Weave
Chain link with woven slat inserts
Brick (except as otherwise provided)

Examples of Solid Fences were presented

Current Regulation – Residential Solid Fences Prohibited

Zoning Code does not permit solid fences in residential districts (Section 3.13(11)a) except:

- *Immediately surrounding and enclosing recreational water tub or swimming pool
- *Abutting an alley
- *Abutting a lot in a business district
- *Abutting a lot in a residential district used for nonresidential uses
- *In a rear or side yard along a lot line which abuts a lot in a manufacturing district

The property at 6529 North Central Park does not meet any of these exceptions

ZBA Deliberations

*Public Hearing

- September 17, 2014 – Began deliberation. Continued hearing to allow Petitioner to revise proposed fence design
- October 15, 2014 – Continued without discussion
- November 19, 2014 – Concluded deliberation

*Related Cases

- Since November 2008 (new code) two similar requests
o ZBA found these cases to not have direct relevance

*Petitioner Testimony Received

- Petitioner indicated privacy and security are primary concerns

*No Public Testimony Received

Permitted Fences in Rear Yards

“Fence, Semiprivate or Semiprivate Fence:

A fence which is not a solid fence nor an open fence. These types of fences are restricted to board on board fences (also known as “shadow box types”). The open space between vertical fence boards shall not exceed 85% of the width of the boards on the same side of the fence.”

Section 3.13(11)g of the Zoning Code:

“**Open and semi-private fences** not more than six feet in height may be erected in a rear yard, but only to a line which is perpendicular to the rear face of the residence”

Trustee Patel moved to refer to the Plan Commission for a Text Amendment and continue to a date to be determined for consideration by the Village Board, seconded by Trustee Klatzco.

Upon a Roll Call Vote the Results were:

AYES: Trustees Sprogis-Marohn, Elster, Klatzco, Leftakes, Patel

NAYS: None

The motion passed.

Mr. Cook will notify the petitioner, and the item can go the Plan Commission February meeting.

7. Consideration of Recommendations by the Plan Commission Pertaining to the Prohibition on the Painting of Exterior Brick Facades

This item was presented by Mr. Cook using PowerPoint.

Background

- *6557 North Keating Avenue – Variation Requested by Property Owner
 - New Owner Painted Exterior Brick as Part of Property Improvements
- *ZBA Recommended Variation Approval by 4 – 4 Vote
- *Village Board Action (November 4, 2014)
 - Tabled Consideration of Variation Request at 6557 North Keating
 - Referred to Plan Commission for Public Hearing
- Review of Current Prohibition on Painted Exterior Brick

Current Zoning Code Regulations

- *Painting of exterior brick facades currently prohibited in Village:
 - Commercial Buildings
 - Institutional Buildings
 - Civic Buildings
 - Multi-Family Buildings
 - Single-Family Buildings

Legislative History – Prohibition – Painted Exterior Brick

Summary

- *Regulation First Appeared in New 2008 Zoning Code
- *Regulation Did Not Appear in Earlier Zoning Codes or Building Codes
- *Regulation Appears to be in Response to Building Design Guidelines

November 2005: Lincoln Avenue Task Force (LATF) Report Adopted

- Report recommends preparation of building design guidelines for Lincoln Avenue Corridor
- Report recommends illustrated architectural design guideline handbook
- Report incorporated into Village Comprehensive Plan

*May 2006: Committee of the Whole

- Discussed Assistant Village Administrator Report regarding Appearance Review Commissions
- The Report was in response to Village Board’s Strategic Planning Goal to “improve the Aesthetics of Private Development”
- COTW indicated that before considering appropriateness of an Appearance Review Commission, Village should review and establish design guidelines
- COTW directed Staff to compile appearance review guidelines for consideration at future meeting

*September 2006: COTW reviewed draft Appearance Standards and Guidelines

- Draft Prepared by Staff – Assistant Village Administrator, Building Commissioner and Building Intern
- First documented reference to prohibited paint appears in draft. Prohibition reads, “Masonry facades shall not be painted.”
- COTW discussion not specific concerning possible prohibition on painted masonry facades. Direction however, was given to move forward with formal adoption of presented standards.

*July 2007: Plan Commission/Zoning Board of Appeals (PC/ZBA) discuss draft of new Site Development Standards Section for proposed New Zoning Code

- During deliberation PC/ZBA changed draft regulation to prohibit painting of “brick” rather than prohibiting the painting of “masonry” as had been proposed
- Minutes of meeting do not reveal why “masonry was changed to “brick” by PC/ZBA

*November 6, 2008: New Zoning Code Adopted

- Includes various design standards along with prohibition on painted brick facades
- First time prohibition on painted brick appears as part of the Zoning Code

Neighboring Communities

*Staff consulted with representatives of nine neighboring communities concerning regulations pertaining to exterior painted brick/masonry

- Des Plaines, Evanston, Glenview, Morton Grove, Niles, Park Ridge, Skokie, Wilmette and Winnetka

*None of these communities prohibit painting of exterior brick facades

Painting Regulations within Zoning Code

*Current Zoning Code refers to painting of fences and wireless communications facilities

*References pertain to maintenance of such structures

*Sections do not stipulate how these structures should be painted (i.e. process, application, type of paint, etc.)

Public Hearing

*Held December 3, 2014

*Resident Patrick Kaniff, 6557 Keating Avenue, spoke

- Opposed current prohibition
- Summarized his Variation request

No other public comment received

Plan Commission Deliberation

*Early in deliberations, Commission generally found that outright prohibition on painting exterior facades not appropriate

*Commission discussed requiring a building permit to paint exterior facades

- Majority desired building permit in order to allow Staff to provide guidance
- Commissioners Sampen and Fishman opposed requiring building permit, although each indicated support for eliminating prohibition.

Plan Commission Recommendation

*By 4 – 2 Vote, Commission recommends a Zoning Code Text Amendment to eliminate provisions prohibiting the painting of exterior brick facades

- Recommendation includes policy direction to institute a building permit requirement for painting of exterior brick facades
- Dissenting votes cast objected to requiring a building permit
- Recommended changes to Zoning Code
 - oSection 2.02, Section 6.04(6), Section 6.05(8), and Section 6.09(1)

Discussion ensued and Mr. Cook answered questions and provided clarification.

Trustee Elster moved to prepare an Ordinance eliminating prohibition of painting on exterior facades, seconded by Trustee Sprogis-Marohn.

Upon a Roll Call vote the Results were:

AYES: Trustees Elster, Sprogis-Marohn, Patel, Leftakes, Klatzco

NAYS: None

The motion passed.

Manager's Report

The first snowfall of the year has occurred and alternate side of street parking will be in effect for two days after the snow ends to allow for street plowing.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Report

None

Public Forum

None

Adjournment

At 8:40 PM Trustee Patel moved to adjourn the Regular Board meeting, seconded by Trustee Klatzco.

The motion passed with a voice vote

.

Respectfully Submitted,

Beryl Herman
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: January 16, 2015

The following are the totals for the List of Bills being presented at the January 20th Village Board meeting.

1/20/2015	327,758.49
1/20/2015	413,727.88
1/20/2015	255,742.55
Total	\$ 997,228.92

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 01/14/2015 - 11:32AM
 Batch: 00200.01.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Acciari, Doris ACCIARID 120414	12/4/2014	14.00	0.00	01/20/2015				False	0
205-000-210-2430 Parks and Recs Control Deposi				Refund - Activity registration					
120414 Total:		14.00							
ACCIARID Total:		14.00							
Acciari, Doris Total:		14.00							
Aftermath Inc. AFTERMAT JC2014-3584	12/29/2014	105.00	0.00	01/20/2015				False	0
101-300-512-5405 R&M - buildings				Cell decontamination					
JC2014-3584 Total:		105.00							
AFTERMAT Total:		105.00							
Aftermath Inc. Total:		105.00							
American Water Works Assn AMERICWA 7000936539	12/30/2014	191.00	0.00	01/20/2015				False	0
660-610-519-5570 Professional associations				AWWA Membership for PW Director					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
7000936539 Total:		191.00							
AMERICWA Total:		191.00							
American Water Works Ass		191.00							
Artistic Engraving Co.									
ARTISTIC									
8180	10/9/2014	1,155.25	0.00	01/20/2015				False	0
101-300-512-5730 Program supplies				Badges - New/refurbish					
8180 Total:		1,155.25							
ARTISTIC Total:		1,155.25							
Artistic Engraving Co. Tota		1,155.25							
Canon Solutions America, Inc									
CANONSOL									
988363870	12/16/2014	290.08	0.00	01/20/2015				False	0
101-210-511-5440 R&M - office equipment				Maintenance for plotter - December					
988363870 Total:		290.08							
CANONSOL Total:		290.08							
Canon Solutions America,		290.08							
Cassidy Tire									
CASSIDYT									
3184899	11/24/2014	136.39	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Replace tires on Squad #212					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
3184899 Total:		136.39							
4180312	12/23/2014	140.14	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles		Replace tires on Squad #217							
4180312 Total:		140.14							
4180370	12/30/2014	159.24	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles		Replace tires on Squad #MP1877							
4180370 Total:		159.24							
CASSIDYT Total:		435.77							
Cassidy Tire Total:		435.77							
Chicago Metropolitan Fire Prevention Co.									
CHGOMETR									
93369	12/29/2014	117.95	0.00	01/20/2015				False	0
101-420-511-5405 R&M - buildings		Kitchen suppression service for Fire Dept							
93369 Total:		117.95							
CHGOMETR Total:		117.95							
Chicago Metropolitan Fire		117.95							
Clark Baird Smith, LLP									
CLARKBAI									
5385	12/31/2014	2,150.00	0.00	01/20/2015				False	0
101-230-511-5399 Other professional services		Legal services for personnel matters							
5385 Total:		2,150.00							
CLARKBAI Total:		2,150.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Clark Baird Smith, LLP To	2,150.00							
Comcast Cable COMCA									
COM01032015	1/3/2015	142.85	0.00	01/20/2015				False	0
660-610-519-5580 Telephone				Internet service - Public Works - Jan					
	COM01032015 Total:	142.85							
COM01112015	1/11/2015	102.85	0.00	01/20/2015				False	0
660-610-519-5580 Telephone				Internet Service - Pump House - January					
	COM01112015 Total:	102.85							
COM01122015	1/12/2015	252.85	0.00	01/20/2015				False	0
101-250-511-5580 Telephone				Internet Service - Village Hall - January					
	COM01122015 Total:	252.85							
	COMCA Total:	498.55							
	Comcast Cable Total:	498.55							
Communications Direct Inc COMDIR									
IN128933	1/2/2015	90.01	0.00	01/20/2015				False	0
101-350-512-5410 R&M - communications equipm				Thick mount antenna kits, UHF connectors					
	IN128933 Total:	90.01							
	COMDIR Total:	90.01							
	Communications Direct Inc	90.01							

Cook, Aaron

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
COOKAARO									
1441679	11/14/2014	50.00	0.00	01/20/2015				False	0
101-220-512-5570 Professional associations				Membership - Intl Council of Shopping Centers					
1441679 Total:		50.00							
COOKAARO Total:		50.00							
Cook, Aaron Total:		50.00							
Dash Medical Gloves									
DASHMEDG									
INV0902770	12/30/2014	176.70	0.00	01/20/2015				False	0
101-300-512-5730 Program supplies				Latex gloves					
INV0902770 Total:		176.70							
DASHMEDG Total:		176.70							
Dash Medical Gloves Total		176.70							
Freedman, Laurie									
FREEDLAU									
14-9402	9/10/2014	200.00	0.00	01/20/2015				False	0
101-400-511-5210 Animal control				Animal 50/50 reimbursement					
14-9402 Total:		200.00							
FREEDLAU Total:		200.00							
Freedman, Laurie Total:		200.00							
Global Emergency Products Inc									
GLOBALEN									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
AGJ8883	12/30/2014	2,361.25	0.00	01/20/2015				False	0
101-350-512-5499 R&M - other				Valve reapiers T15					
AGJ8883 Total:		2,361.25							
GLOBALEN Total:		2,361.25							
Global Emergency Product		2,361.25							
Golf Mill Ford									
GOLFMILL									
366674P	12/15/2014	599.93	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Tube, hose, pump for PD vehicles					
366674P Total:		599.93							
366740P	12/12/2014	129.42	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Spark plugs for PD vehicles					
366740P Total:		129.42							
366806P	12/15/2014	124.50	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Spark plugs for PD vehicles					
366806P Total:		124.50							
GOLFMILL Total:		853.85							
Golf Mill Ford Total:		853.85							
Holler, Amy									
HOLLERAM									
12292014	12/29/2014	38.00	0.00	01/20/2015				False	0
205-000-210-2430 Parks and Recs Control Deposi				Refund - Tea for Two					
12292014 Total:		38.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	HOLLERAM Total:	38.00							
	Holler, Amy Total:	38.00							
Hoving Pit Stop									
HOVING									
101017	1/1/2015	35.00	0.00	01/20/2015				False	0
205-430-515-5730 Program supplies				Portable toilet at Centennial - December					
	101017 Total:	35.00							
	HOVING Total:	35.00							
	Hoving Pit Stop Total:	35.00							
IL Municipal Retirement Fund									
ZZIMRF									
010215	1/2/2015	13,654.37	0.00	01/20/2015				False	0
102-000-210-2023 Employee IMRF withholding				Employee - December					
010215	1/2/2015	32,393.57	0.00	01/20/2015				False	0
102-000-210-2023 Employee IMRF withholding				Employer - December					
010215	1/2/2015	2,634.58	0.00	01/20/2015				False	0
101-300-512-5080 Pension - regular				SLEP - Retired Police Chief					
	010215 Total:	48,682.52							
	ZZIMRF Total:	48,682.52							
	IL Municipal Retirement F	48,682.52							
IRMA									
IRMA									
IVC0009225	12/31/2014	15.00	0.00	01/20/2015				False	0
101-210-511-5260 Liability insurance				IVC0009225					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
IVC0009225 Total:		15.00							
SALES0013869	12/31/2014	4,800.99	0.00	01/20/2015				False	0
101-210-511-5260 Liability insurance				Dec Monthly Deductible					
SALES0013869 Total:		4,800.99							
SALES0013907	12/31/2014	2,220.26	0.00	01/20/2015				False	0
101-210-511-5260 Liability insurance				Dec Optional Deductible					
SALES0013907 Total:		2,220.26							
IRMA Total:		7,036.25							
IRMA Total:		7,036.25							
Jake the Striper JAKETHES									
2356	12/12/2014	2,600.00	0.00	01/20/2015				False	0
101-300-561-6580 Equipment - vehicles				Graphics for squads					
2356 Total:		2,600.00							
2357	12/12/2014	85.00	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Replaced graphics on left fender					
2357 Total:		85.00							
JAKETHES Total:		2,685.00							
Jake the Striper Total:		2,685.00							
Lee Auto Parts LEEAUTOP									
442-297268	12/31/2014	191.27	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Fuel filter, metric kit for chipper					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
442-297268 Total:		191.27							
442-297269	12/31/2014	113.68	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Coils for chipper					
442-297269 Total:		113.68							
442-297562	1/6/2015	3.98	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Spark Plugs - Truck #9					
442-297562 Total:		3.98							
473-42870	12/19/2014	51.48	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Oil for chipper					
473-42870 Total:		51.48							
LEEAUTOP Total:		360.41							
Lee Auto Parts Total:		360.41							
Lowe's Business Acc/GECF									
LOWES									
S1748WW2	12/30/2014	26.99	0.00	01/20/2015				False	0
101-300-512-5730 Program supplies				Step ladder for basement					
S1748WW2 Total:		26.99							
LOWES Total:		26.99							
Lowe's Business Acc/GEC		26.99							
Motorola									
MOTOROLA									
91726193	12/16/2014	202.86	0.00	01/20/2015				False	0
101-350-512-5410 R&M - communications equipm				Radio antennas, ignition cables					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
91726193 Total:		202.86							
MOTOROLA Total:		202.86							
Motorola Total:		202.86							
Northern IL Fire Inspectors Assoc.									
NIFIA									
010515	1/5/2015	50.00	0.00	01/20/2015				False	0
101-350-512-5570 Professional associations				2015 Membership dues					
010515 Total:		50.00							
NIFIA Total:		50.00							
Northern IL Fire Inspectors		50.00							
Paramedic Services of Illinois									
PARAMEDI									
4350	1/1/2015	221,536.10	0.00	01/20/2015				False	0
101-350-512-5220 Fire protection				Services rendered month 1/31/2015					
4350 Total:		221,536.10							
4351	1/1/2015	2,200.00	0.00	01/20/2015				False	0
101-240-517-5399 Other professional services				Code Enforcement Officer - 11/19/14-12/30/14					
4351 Total:		2,200.00							
PARAMEDI Total:		223,736.10							
Paramedic Services of Illin		223,736.10							

Pir Tano

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
PIR									
76806	12/16/2014	26,902.50	0.00	01/20/2015				False	0
101-250-561-6530 Equipment - data processing				PW to Village fiber optic project					
76806	12/16/2014	-12,312.00	0.00	01/20/2015				False	0
101-250-561-6530 Equipment - data processing				Less 10% retainage					
76806 Total:		14,590.50							
PIR Total:		14,590.50							
Pir Tano Total:		14,590.50							
Pitney Bowes									
PITNEYBO									
2355016-DC14	12/13/2014	262.26	0.00	01/20/2015				False	0
101-210-511-5440 R&M - office equipment				Rental fees Nov 30 thru Dec 30					
2355016-DC14 Total:		262.26							
PITNEYBO Total:		262.26							
Pitney Bowes Total:		262.26							
T.P.I. Building Code Consultants, Inc.									
TPI									
7215	1/1/2015	5,061.00	0.00	01/20/2015				False	0
101-240-517-5399 Other professional services				Plan review - December					
7215	1/1/2015	11,407.50	0.00	01/20/2015				False	0
101-240-517-5399 Other professional services				In House - December					
7215 Total:		16,468.50							
TPI Total:		16,468.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	T.P.I. Building Code Cons	16,468.50							
United States Postal Service USPOSTAL									
PB010815	1/8/2015	24.49	0.00	01/20/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	49.88	0.00	01/20/2015				False	0
205-500-515-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	3.44	0.00	01/20/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	163.56	0.00	01/20/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	214.53	0.00	01/20/2015				False	0
205-500-515-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	25.44	0.00	01/20/2015				False	0
205-500-515-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	57.26	0.00	01/20/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	27.09	0.00	01/20/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	0.48	0.00	01/20/2015				False	0
205-500-515-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	115.89	0.00	01/20/2015				False	0
660-610-519-5720 Postage				Pitney Bowes postage					
PB010815	1/8/2015	88.76	0.00	01/20/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB010815 Total:		770.82							
USPOSTAL Total:		770.82							
United States Postal Service		770.82							
United States Postal Service USPOSTMA									
1022015	1/2/2015	1,100.00	0.00	01/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
101-210-511-5720 Postage				Box/ Caller Fee - 2015					
1022015 Total:		1,100.00							
USPOSTMA Total:		1,100.00							
United States Postal Servic		1,100.00							
Verizon Wireless									
VERIZON									
9737293430	12/16/2015	1,428.56	0.00	01/20/2015				False	0
101-210-511-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	43.31	0.00	01/20/2015				False	0
205-508-515-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	39.54	0.00	01/20/2015				False	0
205-520-515-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	184.05	0.00	01/20/2015				False	0
205-530-515-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	33.96	0.00	01/20/2015				False	0
205-560-515-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	0.20	0.00	01/20/2015				False	0
205-550-515-5270 Purchased program services				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	126.84	0.00	01/20/2015				False	0
101-000-210-2650 Contractor Permits Payable				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	505.88	0.00	01/20/2015				False	0
660-610-519-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430	12/16/2015	655.21	0.00	01/20/2015				False	0
101-250-511-5580 Telephone				Cell Phones - Dec 17 thru Jan 16					
9737293430 Total:		3,017.55							
VERIZON Total:		3,017.55							
Verizon Wireless Total:		3,017.55							

Welding Supply Inc.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
WELDINGS									
889036	12/31/2014	6.32	0.00	01/20/2015				False	0
205-571-515-5730 Program supplies				Helium Tank - January					
889036 Total:		6.32							
WELDINGS Total:		6.32							
Welding Supply Inc. Total:		6.32							
Report Total:		327,758.49							

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 01/14/2015 - 12:51PM
 Batch: 00201.01.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Krinsky, Harlan KRINSKY									
14-12401	12/29/2014	100.00	0.00	01/20/2015				False	0
101-400-511-5210	Animal control			Reimbursement 50/50 animal control					
	14-12401 Total:	100.00							
	KRINSKY Total:	100.00							
	Krinsky, Harlan Total:	100.00							
Lincolnwood SD No.74 LINCSD74									
2014	1/8/2015	392,740.00	0.00	01/20/2015				False	0
101-240-517-5911	Sales Tax Sharing Agreements			Annual Development Benefit Payment - 2014					
	2014 Total:	392,740.00							
	LINCSD74 Total:	392,740.00							
	Lincolnwood SD No.74 To	392,740.00							
McKenna Automotive MCKENNA									
20121140	12/10/2014	325.04	0.00	01/20/2015				False	0
101-440-513-5480	R&M - vehicles			Parts for salter for Truck #15					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	20121140 Total:	325.04							
	MCKENNA Total:	325.04							
	McKenna Automotive Tota	325.04							
Menini Cartage Inc MENICRT 44442	1/2/2015	927.51	0.00	01/20/2015				False	0
660-620-519-5760 Street materials - Aggregate				Gravel for trenches due to water main break					
	44442 Total:	927.51							
	MENICRT Total:	927.51							
	Menini Cartage Inc Total:	927.51							
Midwest Industrial Lighting MIDWESTL 104933	12/18/2014	511.60	0.00	01/20/2015				False	0
101-420-511-5405 R&M - buildings				Light bulbs for Village buildings					
	104933 Total:	511.60							
	MIDWESTL Total:	511.60							
	Midwest Industrial Lightin	511.60							
NAPA NAPA 143274	12/17/2014	28.05	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Pipe connector for Truck #6					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	143274 Total:	28.05							
143912	12/22/2014	8.88	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Socket for Squad #217					
	143912 Total:	8.88							
	NAPA Total:	36.93							
	NAPA Total:	36.93							
New Pig Corporation NEWPIG									
21528603-00	11/14/2014	789.18	0.00	01/20/2015				False	0
101-410-511-5730 Program supplies				Steel ramp, rags					
	21528603-00 Total:	789.18							
	NEWPIG Total:	789.18							
	New Pig Corporation Total	789.18							
Northeastern IL Public Safety Training NORTHEAS									
13430	11/30/2014	600.00	0.00	01/20/2015				False	0
101-300-512-5590 Training				Police tactical driving training					
	13430 Total:	600.00							
	NORTHEAS Total:	600.00							
	Northeastern IL Public Saf	600.00							

Northern Illinois Police Alarm System

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
NTILPALS									
9834	1/6/2015	49.40	0.00	01/20/2015				False	0
101-300-512-5580 Telephone				Language line - November 2014					
9834 Total:		49.40							
NTILPALS Total:		49.40							
Northern Illinois Police Al		49.40							
Pignato, Michael									
PIGNATO									
REIM092914MPA	9/29/2014	1,494.08	0.00	01/20/2015				False	0
101-300-512-5820 Local mileage, parking & tolls				Reimburse Police training - Auto					
REIM092914MPA Total:		1,494.08							
REIM092914MPM	9/29/2014	870.00	0.00	01/20/2015				False	0
101-300-512-5840 Meals				Reimburse Police training - Meals					
REIM092914MPM Total:		870.00							
PIGNATO Total:		2,364.08							
Pignato, Michael Total:		2,364.08							
Pir Tano									
PIR									
76806	12/16/2014	12,312.00	0.00	01/20/2015				False	0
101-250-561-6530 Equipment - data processing				PW to Village Hall fiber project retainage					
76806 Total:		12,312.00							
PIR Total:		12,312.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
Pir Tano Total:		12,312.00							
Porter Lee Corporation PORTERLE									
15315	1/6/2015	283.00	0.00	01/20/2015				False	0
101-300-512-5730 Program supplies				Ribbons/paper for Property room					
15315 Total:		283.00							
PORTERLE Total:		283.00							
Porter Lee Corporation Tot		283.00							
ProSafety PROSAFET									
2/791230	10/31/2014	132.50	0.00	01/20/2015				False	0
101-440-513-5070 Uniform allowance				Clothing allowance					
2/791230	10/31/2014	33.00	0.00	01/20/2015				False	0
101-410-511-5070 Uniform allowance				Clothing allowance					
2/791230 Total:		165.50							
PROSAFET Total:		165.50							
ProSafety Total:		165.50							
Spear, Barbara SPEARB									
MTR2013BS	1/6/2015	51.36	0.00	01/20/2015				False	0
101-000-410-4050 Utility tax - electric				2013 Utility tax rebate					
MTR2013BS	1/6/2015	32.30	0.00	01/20/2015				False	0
101-000-410-4055 Utility tax - natural gas				2013 Utility tax rebate					
MTR2013BS	1/6/2015	96.34	0.00	01/20/2015				False	0
101-000-410-4060 Telecommunications tax				2013 Utility tax rebate					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	MTR2013BS Total:	180.00							
	SPEARB Total:	180.00							
	Spear, Barbara Total:	180.00							
Suburban Laboratories, Inc. SUBURB 118982	12/30/2014	52.50	0.00	01/20/2015				False	0
660-620-519-5320 Consulting				Coliform testing and disinfectant by products					
	118982 Total:	52.50							
	SUBURB Total:	52.50							
	Suburban Laboratories, Inc	52.50							
Trans Union Corp TRANSU 12400659	12/25/2014	45.00	0.00	01/20/2015				False	0
101-300-512-5399 Other professional services				Monthly subscription fee - Dec					
	12400659 Total:	45.00							
	TRANSU Total:	45.00							
	Trans Union Corp Total:	45.00							
TransUnion Risk and Alternative TRANSUN 556811123114	12/31/2014	23.75	0.00	01/20/2015				False	0
101-300-512-5399 Other professional services				Online investigative database					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
556811123114 Total:		23.75							
TRANSUN Total:		23.75							
TransUnion Risk and Alter		23.75							
VCG Uniform									
VCGUNIFO									
12379	12/31/2014	48.95	0.00	01/20/2015				False	0
101-300-512-5070 Uniform allowance				Uniform allowance					
12379 Total:		48.95							
12380	12/31/2014	222.95	0.00	01/20/2015				False	0
101-300-512-5070 Uniform allowance				Uniform allowance					
12380 Total:		222.95							
12443	12/31/2014	707.59	0.00	01/20/2015				False	0
101-300-512-5070 Uniform allowance				Uniform allowance					
12443 Total:		707.59							
VCGUNIFO Total:		979.49							
VCG Uniform Total:		979.49							
Village of Lincolnwood									
VOL									
PC010915	1/9/2015	9.00	0.00	01/20/2015				False	0
101-100-511-5820 Local mileage, parking & tolls				Petty Cash Reimbursement					
PC010915	1/9/2015	30.78	0.00	01/20/2015				False	0
205-570-515-5645 Concessions & food				Petty Cash Reimbursement					
PC010915	1/9/2015	37.01	0.00	01/20/2015				False	0
101-240-517-5799 Other materials & supplies				Petty Cash Reimbursement					
PC010915	1/9/2015	63.00	0.00	01/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
101-240-517-5810 Conference & meeting registrat					Petty Cash Reimbursement				
PC010915	1/9/2015	8.70	0.00	01/20/2015				False	0
101-240-517-5700 Office supplies					Petty Cash Reimbursement				
PC010915	1/9/2015	9.99	0.00	01/20/2015				False	0
101-350-512-5675 Lubricants & fluids					Petty Cash Reimbursement				
PC010915	1/9/2015	50.00	0.00	01/20/2015				False	0
101-200-511-5840 Meals					Petty Cash Reimbursement				
PC010915	1/9/2015	111.16	0.00	01/20/2015				False	0
101-210-511-5820 Local mileage, parking & tolls					Petty Cash Reimbursement				
PC010915	1/9/2015	37.81	0.00	01/20/2015				False	0
101-100-511-5840 Meals					Petty Cash Reimbursement				
PC010915	1/9/2015	44.45	0.00	01/20/2015				False	0
101-210-511-5840 Meals					Petty Cash Reimbursement				
PC010915	1/9/2015	8.50	0.00	01/20/2015				False	0
101-100-511-5850 Purchased Transportation					Petty Cash Reimbursement				
PC010915	1/9/2015	12.88	0.00	01/20/2015				False	0
101-240-517-5820 Local mileage, parking & tolls					Petty Cash Reimbursement				
PC010915	1/9/2015	40.00	0.00	01/20/2015				False	0
101-200-511-5840 Meals					Petty Cash Reimbursement				
PC010915	1/9/2015	10.99	0.00	01/20/2015				False	0
101-240-517-5799 Other materials & supplies					Petty Cash Reimbursement				
PC010915	1/9/2015	4.88	0.00	01/20/2015				False	0
101-100-511-5799 Other materials & supplies					Petty Cash Reimbursement				
PC010915	1/9/2015	30.30	0.00	01/20/2015				False	0
101-210-511-5820 Local mileage, parking & tolls					Petty Cash Reimbursement				
PC010915	1/9/2015	455.00	0.00	01/20/2015				False	0
205-500-515-5840 Meals					Petty Cash Reimbursement				
PC010915 Total:		964.45							
VOL Total:		964.45							
Village of Lincolnwood To		964.45							
Warehouse Direct									
WAREHOUS									
2553017-0	12/24/2014	13.77	0.00	01/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
101-210-511-5700 Office supplies				Office Supplies					
2553017-0 Total:		13.77							
2553018-0	12/24/2014	146.88	0.00	01/20/2015				False	0
101-400-511-5700 Office supplies				Office Supplies					
2553018-0 Total:		146.88							
2553665-0	12/24/2014	18.74	0.00	01/20/2015				False	0
101-200-511-5700 Office supplies				Office Supplies					
2553665-0 Total:		18.74							
2559196-0	1/2/2015	99.06	0.00	01/20/2015				False	0
101-300-512-5730 Program supplies				Office Supplies					
2559196-0 Total:		99.06							
WAREHOUS Total:		278.45							
Warehouse Direct Total:		278.45							
Report Total:		413,727.88							

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 01/14/2015 - 12:52PM
 Batch: 00202.01.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Active Electrical Supply Co., Inc. & Fox Lighting									
ACTIVELE									
10446588-00	12/16/2014	981.15	0.00	01/20/2015				False	0
101-440-513-5290 Street lights & traffic signal				Fuse, ballast for street lights					
10446588-00 Total:		981.15							
ACTIVELE Total:		981.15							
Active Electrical Supply C		981.15							
Anderson Pest Solutions									
ANDERP									
3221277	1/1/2015	265.00	0.00	01/20/2015				False	0
101-400-511-5210 Animal control				Pest control services - January					
3221277 Total:		265.00							
ANDERP Total:		265.00							
Anderson Pest Solutions To		265.00							
Athans, Pete									
ATHANSPE									
14-6404	6/19/2015	57.50	0.00	01/20/2015				False	0
101-400-511-5210 Animal control				Reimburse 50/50 animal control					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
14-6404 Total:		57.50							
ATHANSPE Total:		57.50							
Athans, Pete Total:		57.50							
Canon Solutions America, Inc CANONSOL 988376062	1/2/2015	226.58	0.00	01/20/2015				False	0
101-210-511-5440 R&M - office equipment				Maintenance for copier - January					
988376062 Total:		226.58							
CANONSOL Total:		226.58							
Canon Solutions America,		226.58							
Central Polygraph Services LTD CENTRPOL 21101	12/31/2014	210.00	0.00	01/20/2015				False	0
101-200-511-5599 Other contractual				Polygraph services for PD applicant					
21101 Total:		210.00							
CENTRPOL Total:		210.00							
Central Polygraph Services		210.00							
City of Chicago Dept of Water CTYOFCHI 430883-430883	1/9/2015	79,707.20	0.00	01/20/2015				False	0
660-620-519-5790 Water purchases				Water - 11/7/14-12/10/14					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
430883-430883 Total:		79,707.20							
430884-430884	1/9/2015	69,712.80	0.00	01/20/2015				False	0
660-620-519-5790 Water purchases		Water - 11/7/14-12/10/14							
430884-430884 Total:		69,712.80							
CTYOFCHI Total:		149,420.00							
City of Chicago Dept of W		149,420.00							
Consort Display Group									
CONSORT									
INV0045607	8/30/2014	3,828.74	0.00	01/20/2015				False	0
101-440-513-5730 Program supplies		Holiday banners							
INV0045607 Total:		3,828.74							
CONSORT Total:		3,828.74							
Consort Display Group Tot		3,828.74							
East of Edens									
EASTOFE									
000001#0711	1/6/2015	223.75	0.00	01/20/2015				False	0
101-400-511-5730 Program supplies		Lunch for PW/ Snow Storm							
000001#0711 Total:		223.75							
EASTOFE Total:		223.75							
East of Edens Total:		223.75							

Golf Mill Ford

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
GOLFMILL									
366815P	12/15/2014	797.05	0.00	01/20/2015				False	0
101-410-511-5745 Small tools				Tool kits for shop					
366815P Total:		797.05							
367152P	12/20/2014	23.52	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Bolts for Squad #218					
367152P Total:		23.52							
GOLFMILL Total:		820.57							
Golf Mill Ford Total:		820.57							
Grainger									
GRAINGER									
9610876022	12/4/2014	151.56	0.00	01/20/2015				False	0
660-620-519-5730 Program supplies				Lamps for water					
9610876022 Total:		151.56							
9614074269	12/9/2014	244.58	0.00	01/20/2015				False	0
101-440-513-5745 Small tools				Bemch grinder for streets					
9614074269 Total:		244.58							
GRAINGER Total:		396.14							
Grainger Total:		396.14							
Illinois State Police-Bureau of Identification									
ILSTPOL									
113014	11/30/2014	644.50	0.00	01/20/2015				False	0
101-300-512-5730 Program supplies				Background check - liquor license					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	113014 Total:	644.50							
	ILSTPOL Total:	644.50							
	Illinois State Police-Bureau	644.50							
Lawson Products Inc									
LAWSNPRO									
9302968256	12/23/2014	288.07	0.00	01/20/2015				False	0
101-410-511-5730 Program supplies				Shop supplies					
	9302968256 Total:	288.07							
	LAWSNPRO Total:	288.07							
	Lawson Products Inc Total	288.07							
Lee Auto Parts									
LEEAUTOP									
442-295862	12/10/2014	69.22	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Fuel filter, capsule for truck					
	442-295862 Total:	69.22							
442-295958	12/11/2014	19.92	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Oil drain plugs for PD vehicle					
	442-295958 Total:	19.92							
	LEEAUTOP Total:	89.14							
	Lee Auto Parts Total:	89.14							

Lowe's Business Acc/GECE

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
LOWES									
1184	12/15/2014	5.66	0.00	01/20/2015				False	0
101-410-511-5730 Program supplies				Packaging tape for Shop					
1184 Total:		5.66							
1230	12/22/2014	137.10	0.00	01/20/2015				False	0
101-420-511-5405 R&M - buildings				Saw blades, epoxy for FD					
1230 Total:		137.10							
2116	12/18/2014	9.60	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Key ring, specialty batteries for truck					
2116 Total:		9.60							
2200	12/19/2014	48.96	0.00	01/20/2015				False	0
101-440-513-5730 Program supplies				Ethernet cable, electrician scissors for Forestry					
2200 Total:		48.96							
2206	12/19/2014	-25.63	0.00	01/20/2015				False	0
101-440-513-5730 Program supplies				Return ethernet cable					
2206 Total:		-25.63							
2208	12/19/2014	30.08	0.00	01/20/2015				False	0
101-440-513-5730 Program supplies				Sprinkler wire, wire connector for Forestry					
2208 Total:		30.08							
2440	12/10/2014	24.28	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Pipe fittings for truck					
2440 Total:		24.28							
2956	12/31/2014	56.98	0.00	01/20/2015				False	0
101-420-511-5730 Program supplies				Space heater					
2956 Total:		56.98							
3205	12/22/2014	13.41	0.00	01/20/2015				False	0
660-620-519-5405 R&M - buildings				Ceiling socket, light bulb for Water Dept					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3205 Total:	13.41							
3214	12/26/2014	65.48	0.00	01/20/2015				False	0
101-420-511-5405 R&M - buildings				Base paint, roller for PD					
	3214 Total:	65.48							
3217	12/26/2014	16.41	0.00	01/20/2015				False	0
101-420-511-5405 R&M - buildings				Carpet cleaner for VH					
	3217 Total:	16.41							
3234	12/29/2014	25.02	0.00	01/20/2015				False	0
101-440-513-5730 Program supplies				Grounding plug, power cord for street lights					
	3234 Total:	25.02							
7258	12/23/2014	50.27	0.00	01/20/2015				False	0
660-620-519-5405 R&M - buildings				Extension cord, garden hose for dehumidifier					
	7258 Total:	50.27							
	LOWES Total:	457.62							
	Lowe's Business Acc/GEC	457.62							
McKenna Automotive MCKENNA 20121145	1/5/2015	104.94	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Hydraulic hose for Truck #15					
	20121145 Total:	104.94							
	MCKENNA Total:	104.94							
	McKenna Automotive Tota	104.94							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
MES									
MES									
00588329_SNV	12/30/2014	297.32	0.00	01/20/2015				False	0
101-350-512-5740 Repair parts				Bullet chain, switches					
00588329_SNV Total:		297.32							
MES Total:		297.32							
MES Total:		297.32							
Monroe Truck Equipment									
MONROET									
5286304	12/16/2014	325.24	0.00	01/20/2015				False	0
660-620-519-5480 R&M - vehicles				Flange Poly for truck #7					
5286304 Total:		325.24							
MONROET Total:		325.24							
Monroe Truck Equipment T		325.24							
New York Bagel-Bialy									
NEWYORKB									
7998	1/6/2015	38.00	0.00	01/20/2015				False	0
101-400-511-5730 Program supplies				Breakfast - PW - snow removal					
7998 Total:		38.00							
NEWYORKB Total:		38.00							
New York Bagel-Bialy Tota		38.00							

North Suburban Employee Benefit

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
NSEBENEF									
Dec-14	1/7/2015	73,796.00	0.00	01/20/2015				False	0
102-000-210-2027 Health insurance premium with				Employee Health Insurance - December					
Dec-14 Total:		73,796.00							
Jan-15	1/6/2015	10,378.50	0.00	01/20/2015				False	0
102-000-210-2028 Dental insurance premium with				Employee dental bill - January 2015					
Jan-15 Total:		10,378.50							
NSEBENEF Total:		84,174.50							
North Suburban Employee		84,174.50							
O'Leary's Contractor Equip									
OLEARYS									
130079	12/16/2014	1,035.00	0.00	01/20/2015				False	0
101-440-513-5745 Small tools				Water pump for streets					
130079 Total:		1,035.00							
130080	12/16/2014	1,635.20	0.00	01/20/2015				False	0
101-440-513-5745 Small tools				Whirly bit, drill steel, rod					
130080 Total:		1,635.20							
130098	12/16/2014	568.00	0.00	01/20/2015				False	0
101-440-513-5745 Small tools				Whirly bit for streets					
130098 Total:		568.00							
OLEARYS Total:		3,238.20							
O'Leary's Contractor Equip		3,238.20							

Onyeali, Emmanuel

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ONYEALI									
14-8403	8/20/2014	147.50	0.00	01/20/2015				False	0
101-400-511-5210 Animal control				Reimbursment 50/50 animal control					
14-8403 Total:		147.50							
ONYEALI Total:		147.50							
Onyeali, Emmanuel Total:		147.50							
Palatine Oil, Co, Inc.									
PALAT									
7048740	12/12/2014	914.40	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Fleet lube for PD vehicles					
7048740 Total:		914.40							
PALAT Total:		914.40							
Palatine Oil, Co, Inc. Total		914.40							
Personnel Strategies, LLC									
PERSONNE									
123114	12/31/2014	750.00	0.00	01/20/2015				False	0
101-200-511-5599 Other contractual				Pre employment psychological assessment					
123114 Total:		750.00							
PERSONNE Total:		750.00							
Personnel Strategies, LLC		750.00							
Prairie Material Sales Inc									
PRAIRIEM									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
885828785	10/1/2014	657.00	0.00	01/20/2015				False	0
101-440-513-5769 Steet Materials - Other				4 cubic yard concrete to repair leaks					
885828785 Total:		657.00							
PRAIRIEM Total:		657.00							
Prairie Material Sales Inc T		657.00							
Printwell Printing PRINTWEL									
46496	12/16/2014	78.00	0.00	01/20/2015				False	0
101-400-511-5560 Printing & copying services				Business cards for PW employees					
46496	12/16/2014	78.00	0.00	01/20/2015				False	0
660-610-519-5560 Printing & copying services				Business cards for PW employees					
46496	12/16/2014	72.00	0.00	01/20/2015				False	0
101-420-511-5730 Program supplies				Business cards for PW employees					
46496 Total:		228.00							
PRINTWEL Total:		228.00							
Printwell Printing Total:		228.00							
Russo Power Equipment RUSSO									
2268905	1/5/2015	79.92	0.00	01/20/2015				False	0
101-410-511-5480 R&M - vehicles				Oil filter, fuel filter - Truck #9					
2268905 Total:		79.92							
RUSSO Total:		79.92							
Russo Power Equipment T		79.92							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Schneider Electric									
SCHNEI									
4489588	12/23/2014	795.00	0.00	01/20/2015				False	0
101-400-511-5730 Program supplies				Weather services					
4489588	12/23/2014	324.00	0.00	01/20/2015				False	0
101-250-511-5330 Data processing				Weather services					
4489588 Total:		1,119.00							
SCHNEI Total:		1,119.00							
Schneider Electric Total:		1,119.00							
Snap-On Industrial									
SNAPON									
ARV/24406785	12/12/2014	560.00	0.00	01/20/2015				False	0
101-410-511-5745 Small tools				Grinder for Shop					
ARV/24406785 Total:		560.00							
SNAPON Total:		560.00							
Snap-On Industrial Total:		560.00							
Something's Cooking, Ltd.									
SOMETHIN									
17295	11/13/2014	1,534.00	0.00	01/20/2015				False	0
101-200-511-5840 Meals				Catering for Retirement party					
17295 Total:		1,534.00							
SOMETHIN Total:		1,534.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Something's Cooking, Ltd.	1,534.00							
Sorisho, Joe SORISHO 123014	12/30/2014	2,000.00	0.00	01/20/2015				False	0
460-000-561-6350 Sewer Fund				Sewer reimbursement program					
	123014 Total:	2,000.00							
	SORISHO Total:	2,000.00							
	Sorisho, Joe Total:	2,000.00							
Suburban Laboratories, Inc. SUBURB 118539	12/15/2014	67.50	0.00	01/20/2015				False	0
660-620-519-5320 Consulting				Coliform testing and disinfectant by products					
	118539 Total:	67.50							
	SUBURB Total:	67.50							
	Suburban Laboratories, Inc	67.50							
Swid Sales Corp SWIDSALE 27905	1/5/2015	329.58	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles				Batteries for PD & PW vehicles					
27905	1/5/2015	219.72	0.00	01/20/2015				False	0
101-440-513-5480 R&M - vehicles				Batteries for PD & PW vehicles					
	27905 Total:	549.30							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	SWIDSALE Total:	549.30							
	Swid Sales Corp Total:	549.30							
The Faucet Shoppe THEFAUCE 39542	12/16/2014	659.85	0.00	01/20/2015				False	0
101-420-511-5405 R&M - buildings			Plumbing supplies for FD						
	39542 Total:	659.85							
	THEFAUCE Total:	659.85							
	The Faucet Shoppe Total:	659.85							
Thompson Elevator Inspection Service, Inc. THOMPSO 14-4333	12/10/2014	150.00	0.00	01/20/2015				False	0
101-240-517-5399 Other professional services			Elevator inspection - 3333 Touhy						
	14-4333 Total:	150.00							
	THOMPSO Total:	150.00							
	Thompson Elevator Inspec	150.00							
Westmont Auto Parts WESTMONT 6397	12/12/2014	97.44	0.00	01/20/2015				False	0
101-300-512-5480 R&M - vehicles			Oil filter for PD vehicles						
	6397 Total:	97.44							
6398	12/12/2014	48.72	0.00	01/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
101-300-512-5480 R&M - vehicles					Oil filter for PD vehicles				
6398 Total:		48.72							
WESTMONT Total:		146.16							
Westmont Auto Parts Total		146.16							
Work' N Gear, LLC									
WRKNGEAR									
HA38960	12/23/2015	92.96	0.00	01/20/2015				False	0
101-410-511-5070 Uniform allowance					Clothing allowance				
HA38960 Total:		92.96							
WRKNGEAR Total:		92.96							
Work' N Gear, LLC Total:		92.96							
Report Total:		255,742.55							

Appointments to the Comprehensive Plan Committee

Paul Eisterhold, Chairman

Jesal Patel

Mark Collens

James Persino

Scott Troiani

Kathy O'Brien

Reese Gratch

Scott Anderson

Jacqueline Boland

Documents Attached:

Memo New Comprehensive Plan

Request for Proposals

Revised Schedule

Memorandum

To: Timothy C. Wiberg
Village Manager

From: Timothy M. Clarke, AICP
Community Development Director

Date: September 29, 2014

Subject New Comprehensive Plan
Appointment of a Citizens Committee and RFP Release

The Preparation, updating or revising of a Comprehensive Plan often occurs through a Plan Commission and State law requires the convening of a public hearing by the Plan Commission prior to adoption of a Comprehensive Plan. As you may recall, the Village Board has requested, and the Plan Commission is currently reviewing, that portion of the Comprehensive Plan concerning Lincoln Avenue.

You have advised that the Village Board has decided that instead of the Plan Commission, to use an ad hoc citizen body selected to specifically guide the preparation of a new Comprehensive Plan for the Village. While using such a citizen's body is permissible, and in fact was utilized by the Village in the preparation of the 2001 Village Comprehensive Plan, procedurally, adoption of a new Comprehensive Plan still requires convening of a public hearing (and recommendation) by the Plan Commission.

Creation of Citizens Committee

Appointment to a Citizens oversight Committee for the preparation of a Comprehensive Plan is a political decision to be made by the Village President and Village Trustees. One reason to form a Citizens Committee, rather than utilize the Plan Commission, is to ensure broad representation and a wide-range of backgrounds and perspectives, in order to fully represent the community. Since the Comprehensive Plan is intended to guide future decision making, particularly concerning matters related to land use, appointing community representatives who are forward-looking and who understand issues facing the community, particularly those concerning development and land use, will help to achieve a useful Comprehensive Plan that will help to guide the community for many years into the future. In this regard, staff would suggest a citizen body of seven forward-looking individuals for this oversight committee. Staff believes a body of seven members is optimal for this Committee and being an odd number ensures decisive votes.

Suggested Committee Composition

While any interested citizen can be appointed to this Committee, staff recommends a majority of members have an understanding of Village government procedures and selecting individuals from existing Village bodies helps to ensure this understanding. To aid the Village President and Village Board, staff forwards the following suggestions for consideration and discussion.

Plan Commission Representation

Of any Village recommending body, the Plan Commission is most involved in land use matters. Moreover the Comprehensive Plan that is developed by the citizens committee will need to be considered by the Plan Commission at a public hearing. Therefore, continuity between the Citizen's body and the Plan Commission is especially important. Because of the importance of the Plan Commission to the work of the Citizens Committee, staff suggests up to two Plan Commission members be considered for appointment.

Village Board Representation

Since the Village Board has ultimate authority over land use policy and will ultimately adopt the Plan and also because the Plan is intended to guide current and future Village Board members, staff suggests up to two Village Board members be appointed to this Citizen Oversight Committee.

Economic Development Commission Representation

Members of the Economic Development Commission bring a good understanding of development issues confronting the community. This perspective is invaluable to crafting a useful Comprehensive Plan and staff suggests the appointment of at least one EDC member to this Committee.

Staff believes representation from the above boards to be especially important to the work of crafting a new Comprehensive Plan. Below are additional Village recommending bodies that could provide additional expertise and valuable perspectives to the work of this citizen committee.

Park Board Representation

In recent years, parks and recreation have become more visible with several improvements occurring, underway or on the drawing board, such as the planned network of bike trails. To bring this perspective to the table in the preparation of the Comprehensive Plan, staff suggests a member of the Parks Board be considered for this Comprehensive Plan Committee.

Traffic Commission Representation

Parking and traffic issues are likely to become more pronounced in future years and bringing this perspective to the Comprehensive Plan Committee would be helpful. A representative of the Traffic Commission could bring this perspective to this work.

Zoning Board of Appeals Representation

Although the ZBA typically considers only hardship cases for persons seeking variations, these matters all relate to the Zoning Code, an important land use document. A member of the Zoning Board therefore could be a good candidate for the Comprehensive Plan Committee

Other Appointment Suggestions

In addition to the above suggestions, other suggested considerations for this Citizen Committee would be any citizen at-large, with no current ties to a recommending body, who has expressed interest in the long term health of the community. Other considerations could be representatives from other Lincolnwood organizations, such as the Chamber of Commerce.

Proposed Committee Meeting Date and Schedule

In choosing members of the oversight committee, availability and a commitment to attend Committee Meetings is essential. In reviewing the Village calendar, it appears that the best evening to convene this oversight committee is the 2nd Thursday of the month at 7PM. Staff anticipates the work of the Committee to be for approximately one year. Staff recommends that members selected for this Committee indicate prior to their appointment, their general availability and commitment to attend meetings on the evenings of the 2nd Thursday of the month.

Consultant Engagement

The work of this citizen committee will be assisted by an experienced planning consultant. As discussed by the Village Board during this year's budget workshop, the budgeted amount for this initiative is \$50,000, with \$25,000 budgeted this year and another \$25,000 to be budgeted next year. Attached is the proposed Request For Proposals (RFP) to solicit this consultant.

Anticipated Timeline

Based on Village Board direction to proceed on October 7, 2014, below is the anticipated schedule for consultant selection and the convening of the Committee. Under this schedule, the anticipated first meeting of the Comprehensive Plan Committee is Thursday January 8, 2015 at 7PM.

Tuesday October 7	Village Board Consideration
Friday October 10	RFP released, issued to area planning firms
Friday November 7	Deadline for proposal submittal
Monday November 10 to	Selection/consultant interviews
Wednesday December 3	
Tuesday December 16	Village Board approves consultant Citizen appointments made (no later than this meeting)
December 17-December 31	Consultant contract executed
Thursday January 8 7PM	Citizen Committee first meets to begin work

Under this timeline, appointments to the Comprehensive Plan Committee can occur at any of the remaining Village Board meetings this year, but would need to be made no later than the Village Board's December 16, 2014 meeting.

Attachments

1. RFP



Village of Lincolnwood

Request For Proposals Preparation of a New Comprehensive Plan

**Submittal Deadline
4PM Monday December 29, 2014**

**Submit Response Marked "New Comprehensive Plan Proposal" to
Timothy M. Clarke, AICP
Community Development Director
Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712**

Synopsis

The Village of Lincolnwood, an attractive north suburban inner ring community of Chicago, is requesting proposals from experienced consulting firms to assist the Village in preparing a new Comprehensive Plan for the Village. A 7-member citizen committee representing various perspectives of the Village is expected to be appointed to work with the chosen firm on preparation of this plan. **Responses to this RFP are due no later than 4PM on Monday December 29, 2014.**

Introduction and Background

Established in 1911, Lincolnwood is situated approximately 10 miles north of downtown Chicago and three miles west of Lake Michigan. It is a first tier suburb comprising approximately 2.7 landlocked square miles immediately adjacent to Chicago's north boundary. The Village's 12,590 residents (2010 census) are ethnically and racially diverse and the Village has a large senior population. The Village became Home Rule in 1998.

The Village prides itself on its attractive residential neighborhoods with upscale housing. More than 75% of the Village's housing stock is detached single family homes with approximately 55% of housing units built prior to 1960. Teardowns have been a phenomenon in the Village with nearly 15% of the Village's housing stock having been built since 1990, typically by replacing an older home.

Although viewed by many residents as a bedroom suburb, Lincolnwood is a significant employment center. Total employment in the Village in 2011 was 9,898 with 8,173 jobs classified as non-manufacturing. While total employment in the Village has fallen from a high of 12,817 in 1992, the number of businesses located in the Village continues to grow, from 662 businesses reported in 1992 to 770 businesses in the Village in 2011. The Village's large nonresidential tax base allows for some of the lowest property tax rates to be found in North Cook County.

Many of the current land use issues confronting the Village result from functional obsolescence of initial development, various redevelopment pressures and the interplay between the Village's residential and business areas, especially where these uses adjoin or are in close proximity.

The Village's current Zoning Code was adopted in 2008, replacing a Code that dated to 1946 with a comprehensive amendment that occurred in 1962. The Village's first Comprehensive Plan, 16 pages in length, was not adopted until 1992 and was subsequently amended by a new Plan in 2001. The 2001 Comprehensive Plan was further amended in 2006 to incorporate the 2005 Lincoln Avenue Corridor Plan.

Scope of Services

To help guide future land use decision-making, the Village desires a forward-looking Comprehensive Plan. As such, the Village requires an innovative, creative and practical plan for addressing the Village's existing development patterns and anticipated redevelopment trends. In addition to land use expertise, it is expected that the selected consultant will have sufficiently broad experience to integrate various related disciplines including transportation and open space planning.

In developing this plan, the selected firm will work directly with a 7-member citizen committee appointed specifically for this work. This committee is anticipated to represent various recommending bodies and perspectives of the Village. It is anticipated that meetings of this Committee will take place as necessary at 7PM on the 2nd Thursdays of the month. The Community Development Department has been assigned to staff this committee and to oversee the work of the consultant.

The final Plan document should include two elements in reproducible electronic form: 1) the Comprehensive Land Use Map; and, 2) a Narrative Plan report which identifies Goals, Objectives and Policies. In concert with the Committee, latitude will be given the selected firm in the organization of the work program and plan document. At minimum however the following sections shall be included in the narrative:

- ◆ Introduction and Purpose of Plan
- ◆ Community Overview and Profile
- ◆ Summary of Goals, Objectives and Policies
- ◆ Description of Land Use Plan
- ◆ Specific Sections on:
 - Neighborhoods
 - Housing
 - Recreation and Open Space
 - Natural Resources
 - Transportation and Parking
 - Business, Commercial and Industrial Areas
 - Urban Design and Beautification
 - Potential Redevelopment Areas
 - Economic Development
- ◆ Action Agenda for Plan Implementation

Comprehensive Planning Issues

The following topics are likely to be raised, discussed or determined pertinent in preparation of the Village's Comprehensive Plan.

- *Neighborhood Preservation and Housing*, including teardowns and ways to maintain and enhance residential character and quality neighborhoods
- *Manufacturing Areas*, including long term viability, viability of retail reuse or potential alternate uses
- *Business Corridors*, (such as portions of Lincoln, Devon and Touhy Avenues), including, parking adequacy, urban design, buffering adjacent residential areas, and ways to encourage attractive retail reinvestment
- *Transportation and Traffic* concerns and issues, including traffic congestion and traffic calming measures and alternate transportation means such as potential local bus service

- *Density and Land Use Intensity*, especially concerning new development
- *Challenged, Vacant or Underperforming Business Properties*, and methods to induce attractive redevelopment
- *Combined Sewer Infrastructure* and its inadequacy during heavy rain events

(Note, the above list is not intended to be an exhaustive or all inclusive list)

Available Material

The Village has undertaken a variety of studies and reports that may be helpful in the preparation of the Comprehensive Plan. All of these studies and reports are available on the Village's website, www.lincolnwoodil.org and may be accessed under the "Village Government" tab on the Home Page. The Village Zoning Code and Subdivision regulations, as well as other Village regulations, can also be found in the Code of Ordinances also located under the "Village Government" tab on the Home Page.

The Village website also contains related demographic reports pertaining to the Village. These Demographic Reports can be found under the "Our Community" tab on the Home Page. Also through this tab, the Village's GIS Mapping System can be accessed.

Anticipated Completion Date and Costs

Completion of this assignment and preparation of the Comprehensive Plan is expected within one year. The Village Board has authorized a total maximum cost for this initiative of \$50,000.

Submittal Requirements

Interested firms should submit four hard copies as well as an electronic version of the following items:

1) Qualifications of the Firm

A Statement of Qualifications, including vita or resume of personnel proposed for assignment to this engagement; the name of the designated primary person for this work; a list of previous clients; and a description of how the firm will assure quality of staff skills and work product.

In addition, a summary of relevant experience especially as it relates to comprehensive plan preparation in inner ring suburban locations and experience with citizen bodies. *(Submittal of one sample copy of a completed Comprehensive Plan for a similar community is suggested and welcomed)*

2) Approach to Engagement and Proposed Work Program

Provide a narrative describing and providing an outline of the proposed work program including description of approach to this assignment; the proposed steps or actions to be taken in the preparation of the Comprehensive Plan; the proposed means of engaging and soliciting community input; and, the anticipated timeline for work components and plan completion.

In addition, an estimate of the number of meetings envisioned with the Committee, the expectations regarding the Committee's role in plan development and tasks expected of staff, acknowledging staff's limited resources and personnel. Specifically identify the work program receivables.

3) Cost

An engagement proposal with an all-inclusive, not to exceed cost estimate for completion of the assignment and the work program proposed (such figure to include all estimated out of pocket costs); the hourly rate and the number of work hours proposed for each staff level; and a listing by category of all anticipated out of pocket expenses.

In addition, hourly rates for additional work or services that may be deemed necessary at a later date.

Submittal Deadline

Proposals containing the above information must be submitted **no later than 4PM** Monday **December 29, 2014**. Submittals should be clearly marked "*New Comprehensive Plan Proposal*" and submitted to:

**Timothy M. Clarke, AICP
Community Development Director
Village of Lincolnwood
6900 Lincoln Avenue
Lincolnwood Illinois 60712**

Selection Process

Responses to this RFP will be reviewed by Village staff and on review selected firms may be invited to an interview. Any staff recommendation regarding consultant engagement is subject to approval of the Village Board. It is anticipated that the Village Board will approve the consultant at its February 3, 2015 meeting and the Committee and consultant will first convene and begin work on Thursday March 12, 2015.

Terms

There is no expressed or implied obligation of the Village to reimburse firms for any costs incurred in preparing proposals in response to this request. The Village reserves the right to reject any and all proposals and to modify the scope of services. The Village further reserves the right to retain all proposals submitted and to use any idea in a proposal regardless of whether that proposal is selected.

The successful firm will be required to enter into an agreement acceptable to the Village. All work under an agreement with the Village shall become the property of the Village of Lincolnwood. During the period of engagement, the firm shall provide monthly detailed invoices to the Village for actual hours worked, not to exceed the maximum all-inclusive quoted price. During the engagement ten percent may be withheld by the Village to assure completion of the work and acceptable delivery of the final report and map. The

selected firm shall not replace staff assigned to this engagement and shall not subcontract to another firm without the expressed written consent of the Village

The successful firm shall comply with all applicable laws, regulations and rules promulgated by any federal, state, county and/or other governmental unit or regulatory body now in effect, or which may be in effect, during the performance of the work. Submission to the Village of a response to this RFP indicates acceptance by the firm with the conditions and terms contained in this RFP.

Revised Schedule
**for Engaging Comprehensive Plan Consultant Firm
and Convening Committee**

2014

Friday November 21 RFP Released, emailed to area firms

Monday December 8 RFP Notice given to Pioneer Press

Thursday December 11 RFP Notice Appears in local paper

Monday December 29 **4PM Proposal Deadline**

Tuesday December 30 Proposal submittal review by staff begins

2015

Monday January 5 Staff begins review of RFP responses

Tuesday January 20 Committee members Appointed by Village Board

Tuesday January 27 Consultant Firms Interviewed by Staff and Committee Chair

Tuesday February 3 or Tuesday February 17 **Village Board Approves Consultant Firm**

Friday March 6 Consultant Agreement executed

Thursday March 12 7PM Committee First Meets



Proclamation

WHEREAS, law enforcement is one of the most noblest of professions;

WHEREAS, the Lincolnwood Police are dedicated to upholding the Constitution;

WHEREAS, the Lincolnwood Police are dedicated to enforcing the Illinois Statutes and Village of Lincolnwood Code of Ordinances;

WHEREAS, the Lincolnwood Police are dedicated to preserving life, preventing crime, and protecting our community;

WHEREAS, the Lincolnwood Police are committed to community policing and professional training;

WHEREAS, the Lincolnwood Police are dedicated to providing impartial professional law enforcement services;

WHEREAS, the Lincolnwood Police are dedicated to providing fair and equal treatment to all people, regardless of race, religion and national origin;

WHEREAS, the Lincolnwood Police are committed to the law enforcement Code of Ethics; and

WHEREAS, the Lincolnwood Police hold themselves to the highest ethical standards;

NOW, THEREFORE, BE IT RESOLVED that I, Gerald C. Turry, President of the Village of Lincolnwood along with the Village Board of Trustees formally designate January 18 through 24, 2015, as Police Week in the Village of Lincolnwood, and publicly salute the service of law enforcement officers in our community and in communities across the nation.

And urge all citizens of the Village to join in acknowledgement of this honor.

DATED this 20th day of January, 2015

ATTEST:

Beryl Herman
Village Clerk

Gerald C. Turry
Village President

Request For Board Action

REFERRED TO BOARD: January 20, 2015

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of an Ordinance Approving a Variation from Section 4.11 of the Zoning Code to Permit a One-Story Addition to Encroach Into the Required Side Yard Setback for the Property at 6755 North Kostner Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the December 16, 2014 Village Board meeting, the Village Board considered a recommendation by the Zoning Board of Appeals (ZBA) concerning a request by Raimond Pavely, property owner, to permit a proposed one-story addition to encroach into the required side yard at the existing single-family home located at 6755 North Kostner Avenue. The ZBA, at their November 19, 2014 meeting, recommended, by a vote of 6-0, approval of the requested Variation to encroach 1.2 feet into the required six-foot side yard setback.

The Village Board considered the ZBA recommendation and concluded that the requested Variations are reasonable and in keeping with the spirit of the Zoning Ordinance. At the December 16, 2014 Village Board meeting, by a 4-0 vote, the Village Board moved to direct the Village Attorney to prepare the requisite Ordinance approving the requested Variation.

Attached for consideration is the proposed Ordinance prepared by the Village Attorney consistent with the direction of the Village Board.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance

RECOMMENDED MOTION:

Move to approve an Ordinance granting a side yard setback Variation to permit a first floor addition to the existing single-family home at 6755 North Kostner Avenue.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-_____

**AN ORDINANCE GRANTING A VARIATION
FOR THE CONSTRUCTION OF A ONE-STORY ADDITION
TO AN EXISTING RESIDENTIAL STRUCTURE**

(6755 North Kostner Avenue)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF JANUARY, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
____ day of January, 2015

Village Clerk

**AN ORDINANCE GRANTING A VARIATION
FOR THE CONSTRUCTION OF A ONE-STORY ADDITION
TO AN EXISTING RESIDENTIAL STRUCTURE**

(6755 North Kostner Avenue)

WHEREAS, Raimond Pavely ("**Owner**") is the record title owner of that certain property located in the R-3 Residential District ("**R-3 District**"), commonly known as 6755 North Kostner Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Property is improved with a one-story, single-family residential structure ("**Structure**"); and

WHEREAS, pursuant to Section 4.11 of the "Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Ordinance**"), the minimum side yard setback for a residential structure in the R-3 District is five feet or 10 percent of the lot width, whichever is greater; and

WHEREAS, the Owner desires to construct a one-story addition to the existing Structure ("**Proposed Addition**"); and

WHEREAS, the Structure is located, and the Proposed Addition will be located, approximately 4.8 feet from the south side lot line, in violation of the minimum setback regulation set forth in Section 4.11 of the Zoning Ordinance; and

WHEREAS, in order to permit the continued maintenance of the Structure on the Property and to permit the construction of the Proposed Addition, the Owner has filed an application for a variation from the minimum side yard setback regulation set forth in Section 4.11 of the Zoning Ordinance ("**Requested Variation**"); and

WHEREAS, a public hearing of the Zoning Board of Appeals of the Village of Lincolnwood ("**ZBA**") to consider approval of the Requested Variation was duly advertised in the *Lincolnwood Review* on September 25, 2014 and held on October 15, 2014 and continued to November 19, 2014; and

WHEREAS, on November 19, 2014, the ZBA made findings and recommendations in support of the Requested Variation, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Variation meets the required standards for variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Variation, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF REQUESTED VARIATION. In accordance with and pursuant to Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, the Village President and Board of Trustees hereby grant a variation from Section 4.11 of the Zoning Ordinance to decrease the minimum south side yard setback for the Structure and the Proposed Addition, from six feet to 4.8 feet.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approval granted pursuant to Section 2 of this Ordinance is hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Structure, the Proposed Addition, and the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.
- B. Compliance with Plans. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Structure, the Proposed Addition, and the Property must comply with the following plans, copies of which are attached to and, by this reference, made a part of this Ordinance as **Exhibit B** (collectively, "**Plans**"):
 - 1. That certain Plat of Survey consisting of one sheet and dated May 4, 2014; and
 - 2. Those certain Building Plans prepared by Kasia Hochberg, Architect, consisting of five sheets, and dated September 11, 2014.
- C. Limitation of Variation. The variation granted in Section 2 of this Ordinance applies and is limited only to the Structure and to the Proposed Addition, both as depicted in the Plans. No future alterations or modifications that are not in conformity with the requirements of the Zoning Ordinance may be made to the Structure or to the Proposed Addition without first obtaining Village approval in accordance with the applicable provisions of the Zoning Ordinance.
- D. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of

all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Owner must pay upon demand all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein inure solely to the benefit of, and are binding upon, the Owner and each of its heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section 2 of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section 2 of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the R-3 District and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approvals granted in Section 2 of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

A. This Ordinance will become effective only upon the occurrence of all of the following events:

1. Passage by the Village President and Board of Trustees in the manner required by law;
2. Publication in pamphlet form in the manner required by law; and
3. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and

to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.

- B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

PASSED this ____ day of January, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of January, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

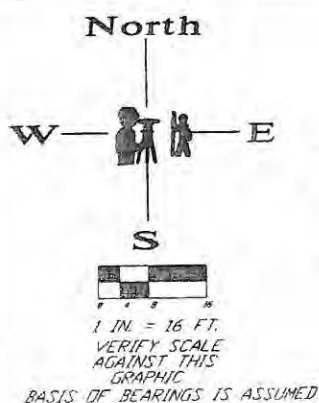
LOT 2 IN BRYNWOOD SUBDIVISION, BEING A SUBDIVISION IN THE EAST HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Commonly known as: 6755 North Kostner Avenue, Lincolnwood, Illinois.

PIN: 10-34-324-030-0000

EXHIBIT B

PLAT OF SURVEY & BUILDING PLANS

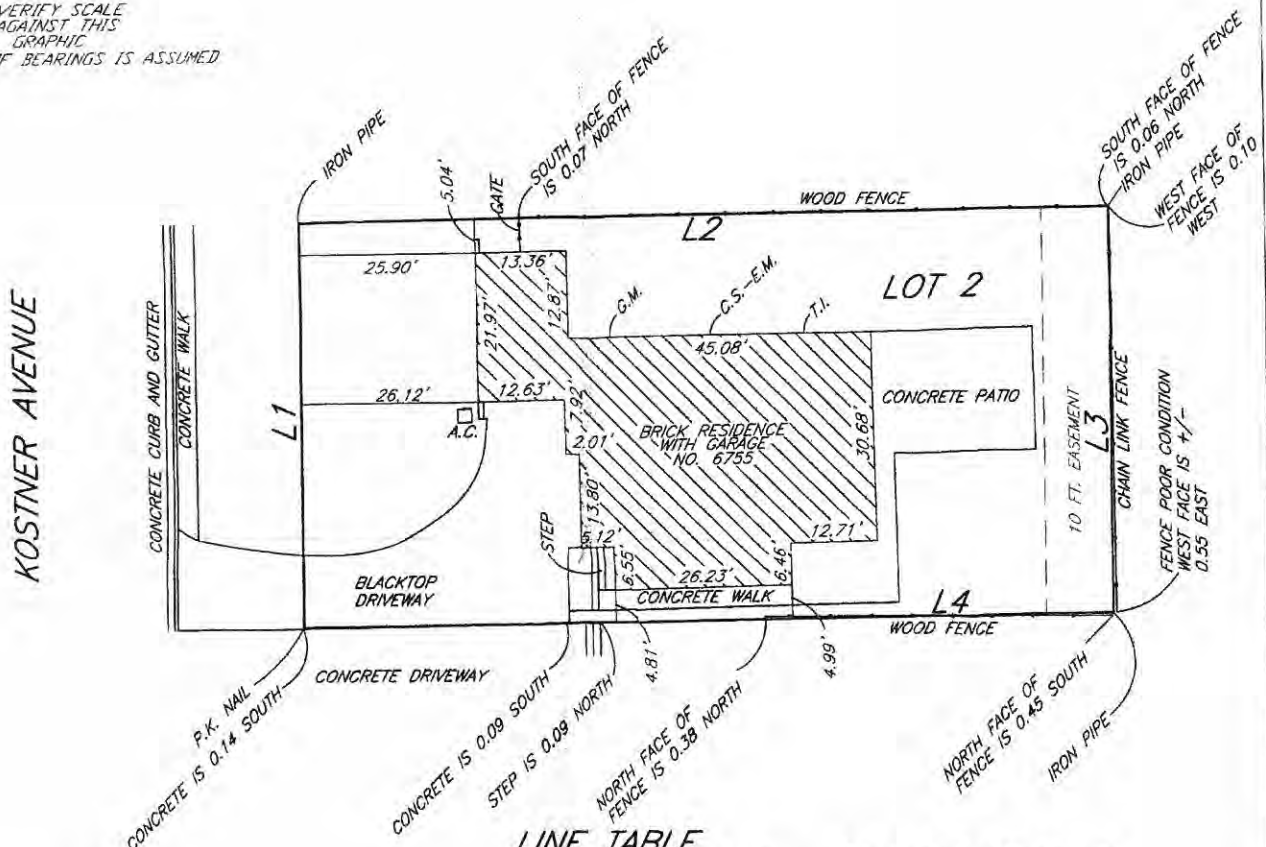


PLAT OF SURVEY

by
Michael J. Emmert Surveys, Inc.
of

Property located at: 6755 N. KOSTNER AVENUE
Legally described as:

LOT 2 IN BRYNWOOD SUBDIVISION, BEING A SUBDIVISION IN THE EAST HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



Line	Bearing	Distance	Measure
L1	N.00°05'32"W.	60.00'	60.09'
L2	N.89°26'43"E.	120.00'	120.00'
L3	S.00°04'23"E.	60.00'	60.00'
L4	S.89°24'16"W.	120.00'	119.98'

A.C. - AIR CONDITIONER
W.M. - WATER METER
G.M. - GAS METER
T.I. - TELEPHONE INTERFACE
C.S. - CABLE SERVICE
E.M. - ELECTRIC METER

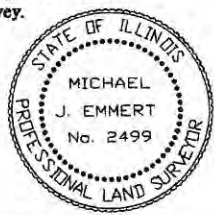
Survey ordered by: Brown, Udell, Pomerantz & Delrahim

State of Illinois)
County of Du Page)

Michael J. Emmert Surveys, Inc., does hereby certify that we have surveyed the above described property and prepared the plat hereon drawn. The legal description shown hereon is provided by others. Refer to deed or title policy for building setbacks, easements or other restrictions which may exist. Dimensions not noted hereon shall not be assumed by scaling or otherwise. Compare all points before building and report any discrepancies. This professional service conforms to the current Illinois Minimum Standards for a Boundary Survey.
Date of field survey: May 4, 2014

Dated this 4th. day of May, 2014

By: _____ President
Professional Illinois Land Surveyor No. 2499
License expires on November 30, 2014
Professional Design Firm Land Surveyor Corporation No. 184.004811



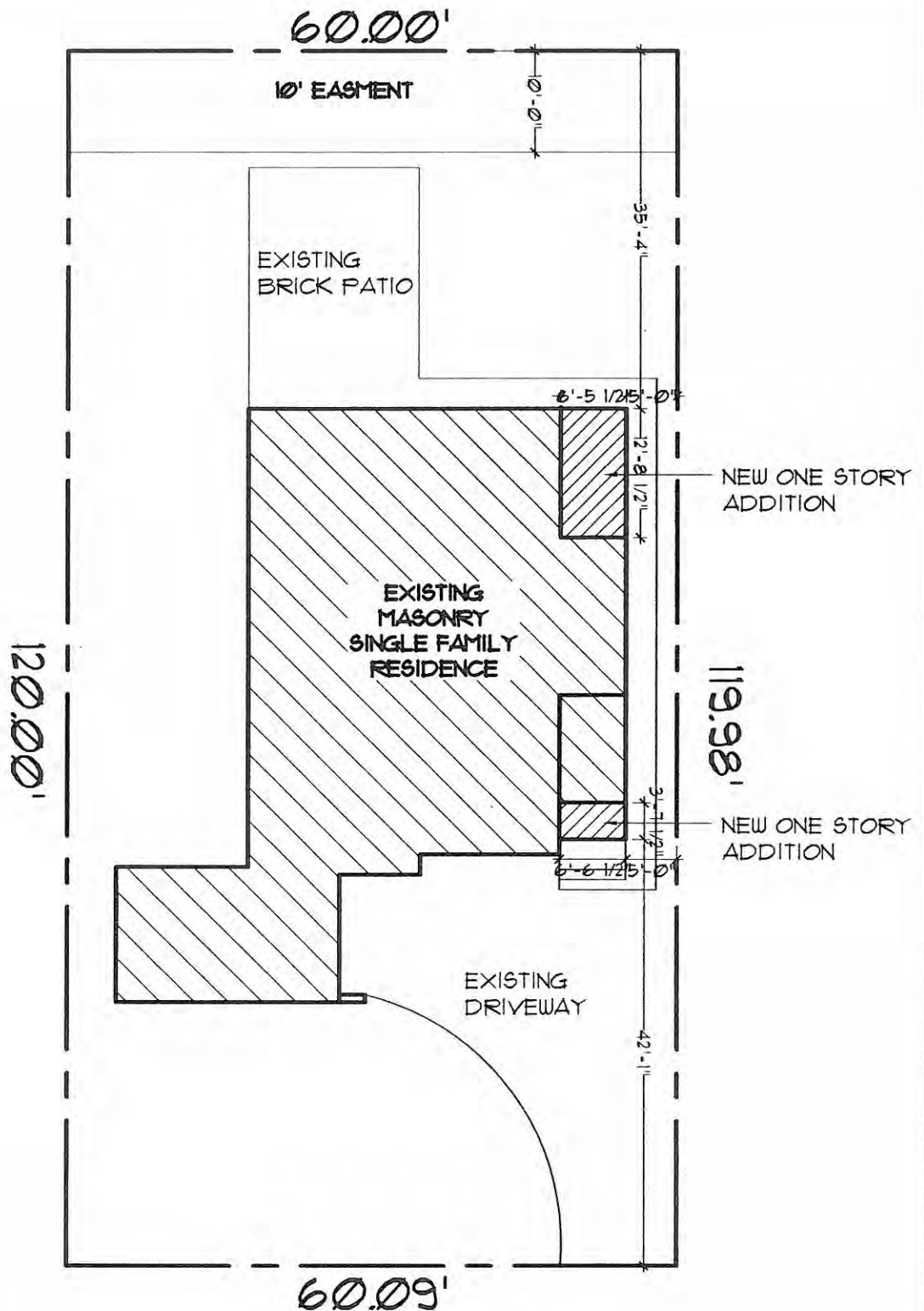
	1/8	1/4	3/8	1/2	5/8	3/4	7/8	
9 AND	01	02	03	04	05	06	07	08 = 1 INCH
1 AND	09	10	11	12	13	14	15	16 = 2 INCHES
2 AND	16	17	18	19	20	21	22	23 = 3 INCHES
3 AND	24	25	26	27	28	29	30	31 = 4 INCHES
4 AND	32	33	34	35	36	37	38	39 = 5 INCHES
5 AND	40	41	42	43	44	45	46	47 = 6 INCHES
6 AND	48	49	50	51	52	53	54	55 = 7 INCHES
7 AND	56	57	58	59	60	61	62	63 = 8 INCHES
8 AND	64	65	66	67	68	69	70	71 = 9 INCHES
9 AND	72	73	74	75	76	77	78	79 = 10 INCHES
10 AND	80	81	82	83	84	85	86	87 = 11 INCHES
11 AND	88	89	90	91	92	93	94	95 = 12 INCHES
12 AND	96	97	98	99	100	101	102	103 = 1 FOOT

original plat is in colors
Michael J. Emmert Surveys, Inc
185 East Vallette Street
Elmhurst, Illinois 60126
Office 630-516-0383
Fax 630-516-0387

ONE STORY ADDITION TO SINGLE FAMILY RESIDENCE
 at 6755 N. Kostner Ave. - Lincolnwood, IL
SITE PLAN

KASIA HOCHBERG, ARCHITECT
 6603 MINNEAPOLIS
 LINCOLNWOOD, ILLINOIS 60712
 Tel: 312/719-3224
 email: kasiahochberg@comcast.net

DATE: 09/11/2014



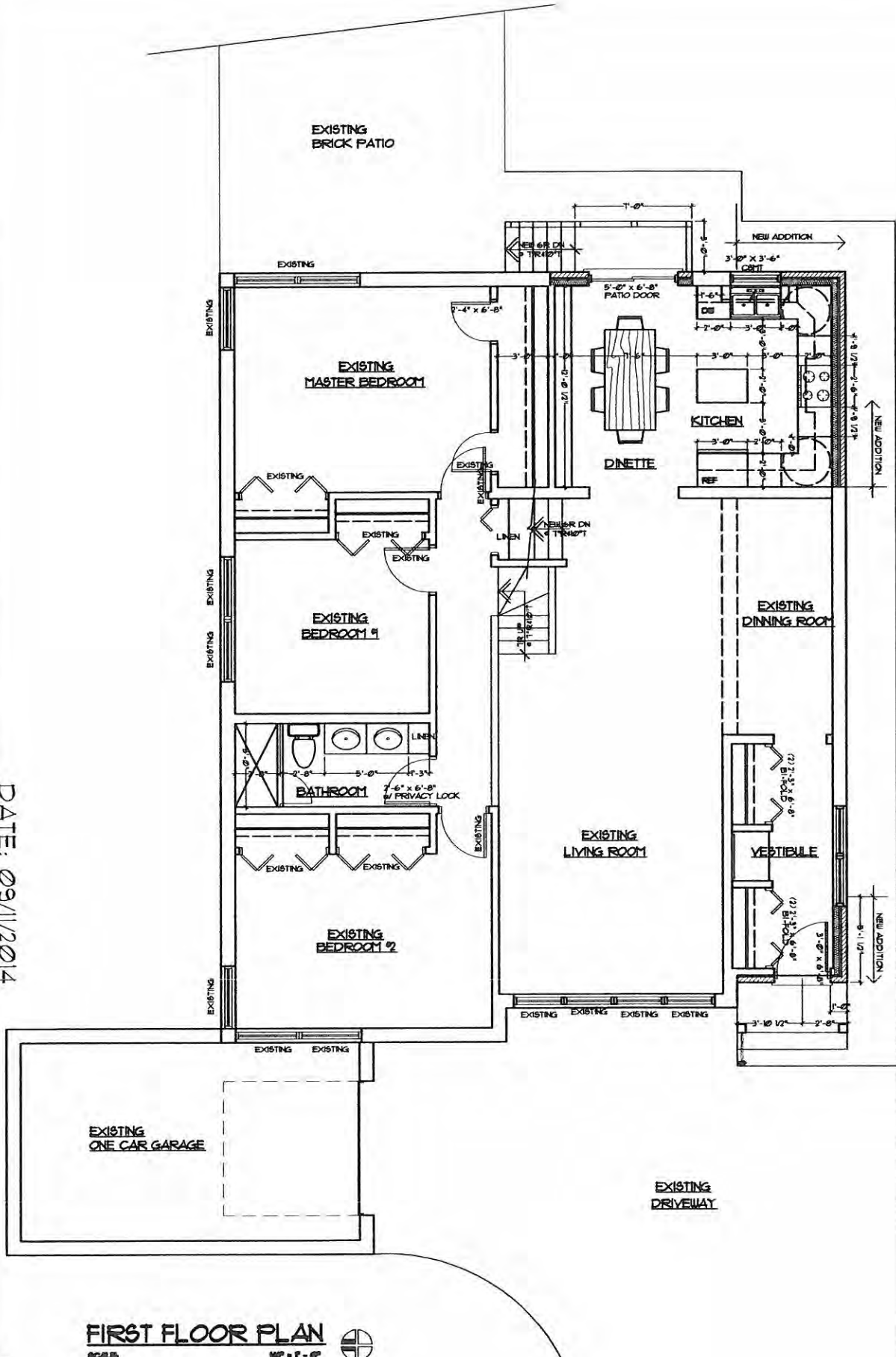
6755 N. KOSTNER AVE.
SITE PLAN

SCALE:

1" = 15' - 0"



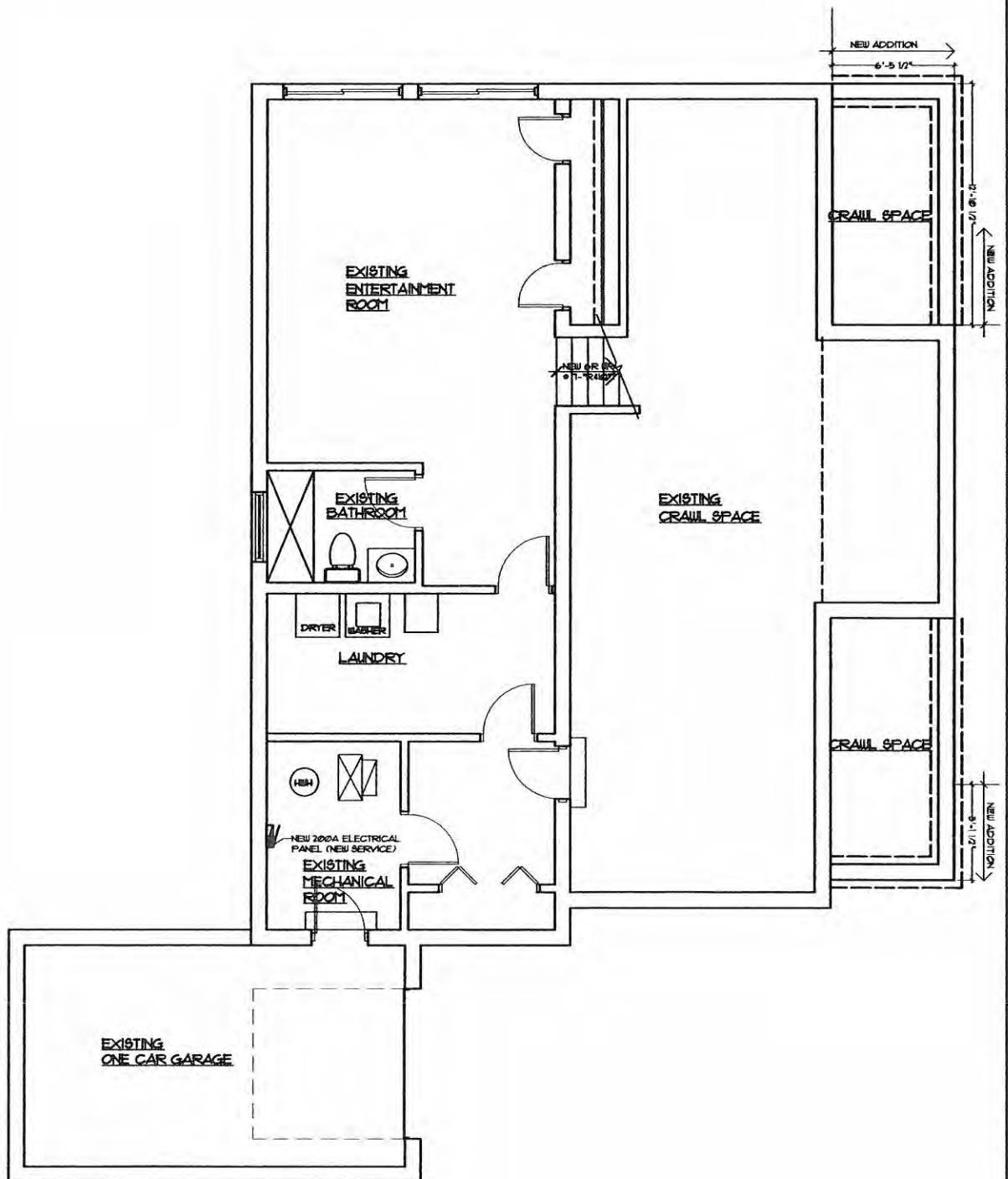
DATE: 09/11/2014



KASIA HOCHBERG, ARCHITECT
6603 MINNEAPOLIS
LINCOLNWOOD, ILLINOIS 60122
Tel: 312/719-3224
email: kashiahochberg@comcast.net

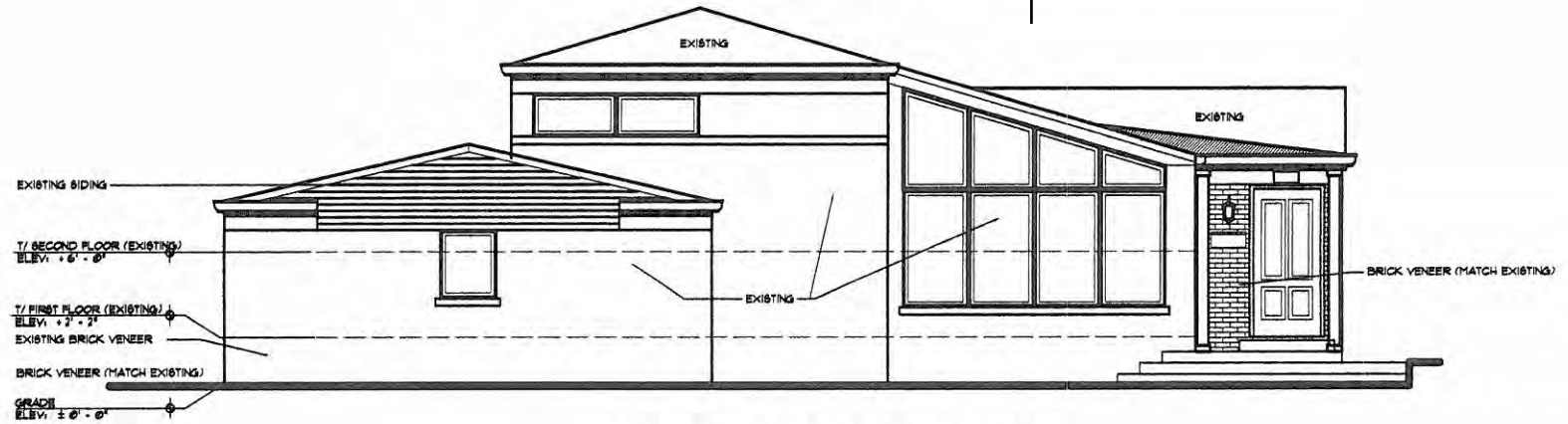
ONE STORY ADDITION TO SINGLE FAMILY RESIDENCE
 at 6755 N. Koester Ave. - Lincolnwood, IL
EAST AND WEST ELEVATION

KASIA HOCHBERG, ARCHITECT
 6603 NINEHAWK
 LINCOLNWOOD, ILLINOIS 60112
 Tel: 312/719-3224
 email: kasiahochberg@comcast.net



EXISTING BASEMENT PLAN
 SCALE 1/4" = 1' - 0"

DATE: 09/11/2014



WEST ELEVATION (FRONT)

SCALE

1/4" = 1'-0"



EAST ELEVATION (REAR)

SCALE

1/4" = 1'-0"

DATE: 09/11/2014

ONE STORY ADDITION TO SINGLE FAMILY RESIDENCE

at 6755 N. Kostner Ave. - Lincolnwood, IL

EAST AND WEST ELEVATION

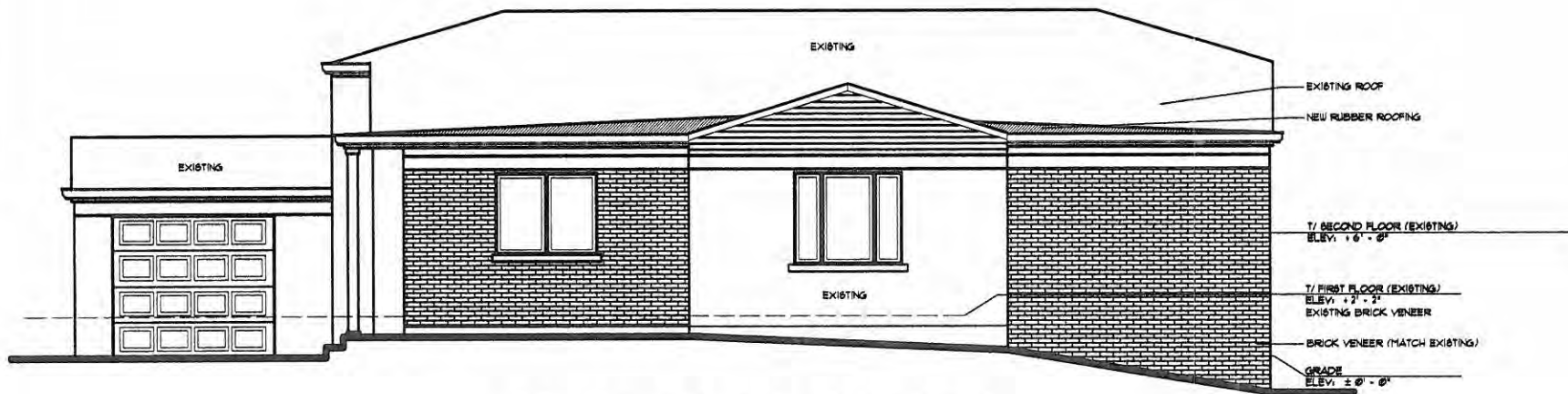
KASIA HOCHBERG, ARCHITECT

6603 MINNEHAHA

LINCOLNWOOD, ILLINOIS 60112

Tel: 312/719-3224

email: kasiahochberg@comcast.net



SOUTH ELEVATION (RIGHT SIDE)

SCALE:

1/4" = 1' - 0"

DATE: 09/11/2014

ONE STORY ADDITION TO SINGLE FAMILY RESIDENCE

at 6755 N. Kostner Ave. - Lincolnwood, IL

SOUTH ELEVATION

KASIA HOCHBERG, ARCHITECT

6603 MINNEHAHA

LINCOLNWOOD, ILLINOIS 60112

Tel: 312/719-3224

email: kasiahochberg@comcast.net

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois ("**Village**");

WHEREAS, Raimond Pavely ("**Owner**") is the record title owner of that certain property located in the R-3 Residential District, commonly known as 6755 North Kostner Avenue, in the Village ("**Property**"); and

WHEREAS, Ordinance No. 2015-_____, adopted by the Village President and Board of Trustees on October __, 2015 ("**Ordinance**"), grants a variation from "The Village of Lincolnwood Zoning Ordinance" to permit the continued maintenance of a residential structure, and the construction of a one-story addition to the structure, on the Property; and

WHEREAS, Section 8 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner has filed, within 30 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner does hereby agree and covenant as follows:

1. The Owner does hereby unconditionally agree to, accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of a variation for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.
4. The Owner hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the variation for the Property.

Dated: JAN 13, 2015

Raimond Pavely



Request For Board Action

REFERRED TO BOARD: January 20, 2015

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of an Ordinance Amending the Zoning Code Regarding Residential Uses as a Special Use in the Lincoln Avenue Corridor

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the December 2, 2014 Village Board meeting, the Village Board considered the recommendation by the Plan Commission for a Zoning Code Text Amendment to designate Residential Uses as a Special Use within the Lincoln Avenue Corridor. Presently, Residential Uses in portions of the Lincoln Avenue Corridor are designated in the Zoning Code as a Permitted Use.

Upon consideration, by a 6-0 vote, the Village Board moved to concur with the Plan Commission recommendation and directed the Village Attorney to prepare the requisite Ordinance. Attached for consideration is this proposed Ordinance prepared by the Village Attorney consistent with the direction of the Village Board.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance

RECOMMENDED MOTION:

Move to approve an Ordinance adopting text amendments to the Zoning Code Table 4.01.1 - Permitted and Special Uses in All Zoning Districts and Article VIII Part B, to require Residential Uses as a Special Use in the Lincoln Avenue Corridor.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING
THE VILLAGE OF LINCOLNWOOD ZONING ORDINANCE
REGARDING RESIDENTIAL USES ALONG LINCOLN AVENUE**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS _____ DAY OF JANUARY, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2015

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING
THE VILLAGE OF LINCOLNWOOD ZONING ORDINANCE
REGARDING RESIDENTIAL USES ALONG LINCOLN AVENUE**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, "The Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Ordinance**"), sets forth certain regulations governing the location and use of properties for residential purposes throughout the Village; and

WHEREAS, pursuant to the home rule authority of the Village, the Village President and Board of Trustees desire to amend the Zoning Ordinance to update and clarify the regulations governing the location and review procedure for residential uses along Lincoln Avenue in the Village ("**Proposed Amendments**"); and

WHEREAS, pursuant to notice duly published in the *Chicago Sun Times* on October 21, 2014, the Village Plan Commission conducted a public hearing on November 5, 2014, concerning the Proposed Amendments; and

WHEREAS, at the conclusion of the public hearing, the Plan Commission made findings and recommended that the President and Board of Trustees adopt the Proposed Amendments, as set forth in this Ordinance; and

WHEREAS, having considered the findings and recommendations of the Plan Commission, the President and Board of Trustees have found and determined that the adoption of the Proposed Amendments, as set forth in this Ordinance, is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. PERMITTED AND SPECIAL USES. Table 4.01.1 of Article IV of the Zoning Ordinance is hereby amended further to read as follows:

"TABLE 4.01.1 – Permitted and Special Uses in All Zoning Districts

* * *

Use Category	Zoning Districts										
	Residential				Business			Office	Manufacturing/ Business	Public	Standard
	R-1	R-2	R-3	R-4	B-1	B-2	B-3 PD	O-1	M-B	P	
RESIDENTIAL											
Household Living											
Single-family dwelling	P	P	P	P	—	—	—	—	—	—	
Duplex (sf semi-attached)	—	—	—	P	—	—	—	—	—	—	
Townhouse	—	—	—	P	<u>S</u> (Note 1)	—		—	—	—	§ 4.07(12)
Multi-family dwelling	—	—	—	P	<u>S</u> (Note 1)	—	P	—	—	—	§ 4.07(12)
Residential units, above 1 st floor commercial	—	—	—	—	<u>S</u> (Note 3)	—	P	—	—	—	§ 4.07(12)

* * *

Note 1: Ground floor residential uses (multi-family or townhomes) are only permitted within the Business/Residential Transition Area of the Lincoln Avenue Overlay District, **and only upon issuance of a special use permit therefor.** See Section 8.06 ~~Additional Standards for the Business/Residential Transition Area of the Overlay District~~ **8.13 of this Zoning Ordinance.**

Note 2: Restrictions on commercial uses within the Business/Residential Transition Area may apply (See Section 4.07(2) and 8.06 of the Lincoln Avenue Overlay District **this Zoning Ordinance** for additional standards).

Note 3: Upper floor residential uses are only permitted within the Lincoln-Pratt-Crawford **Mixed Use** hub, Devon-Lincoln **Mixed Use** hub and the Business/Residential Transition Area of the Lincoln Avenue Overlay District, **and only upon issuance of a special use permit therefor.** See ~~Sections 8.12 and 8.13 and Section 8.14 of the Overlay District~~ **See Sections 8.12 and 8.13 and Section 8.14 of the Overlay District this Zoning Ordinance.**

* * *

SECTION 3. ADDITIONAL STANDARDS FOR THE BUSINESS/RESIDENTIAL TRANSITION AREA. Section 8.13 of Article VIII of the Zoning Ordinance is hereby amended further to read as follows:

"8.13 ADDITIONAL STANDARDS FOR THE BUSINESS/RESIDENTIAL TRANSITION AREA

* * *

Use Configuration

1. Ground floor. In addition to permitted B-1 Uses, multifamily or townhomes shall be permitted on the ground floor within the boundary of the Business/Residential Transition Area, but only upon issuance of a special use permit therefor. (See Table 4.01.1.)
2. Commercial uses shall be permitted only on the ground floor and shall not exceed 2,500 square feet in gross floor area. (See Section C of Article IV for additional restrictions on commercial uses.)
3. Upper floor residential uses are only allowed upon issuance of a special use permit therefor, and only to the extent set forth in Table 4.01.1 of this Zoning Ordinance."

* * *

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this _____ day of January, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
_____ day of _____, 2015.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#34431887_v1

Request For Board Action

REFERRED TO BOARD: January 20, 2015

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Recommendation by the Traffic Commission to Amend Chapter Seven, Article Two, Sections Twelve, Fifteen, Twenty-Seven and Thirty of the Village Code Pertaining to Parking Restrictions on the East Side of East Prairie from Pratt North to Morse, West Side of East Prairie from Farwell North to Morse, South Side of Lunt from East Prairie to 125' East, and North Side of Lunt from Crawford to 90' East

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In August 2014, the Lincolnwood School District 74 Facilities Committee discussed and recommended several parking restrictions to improve the overall safety and security of pedestrian and vehicular traffic on the public roadways neighboring the school campus. Chief Robert LaMantia and then Assistant to the Public Works Director Ashley Engelmann attended the meeting, evaluated the request, and agreed to conduct a trial period.

Following the meeting, the Police Department posted temporary restrictions consistent with the School District's request. The temporary signs had a positive impact on traffic safety and there have no adverse effects and no concerns expressed by the community. The changes have had a positive impact on traffic safety.

After the 10 week trial and evaluation period, the following temporary restrictions were reviewed by the Traffic Commission on November 20, 2014.

1. **East Side of East Prairie from Pratt North to Morse**
No Parking from 7:45 a.m. until 4:00 p.m. on School Days
2. **West Side of East Prairie from Farwell North to Morse**
No Parking Anytime (This is a staging area for drop off and pick-up.)
3. **South Side of Lunt from East Prairie to 125' East**
No Parking from 7:45 a.m. until 9:00 a.m. and 2:15 p.m. until 3:30 p.m. on School Days
(This area was designated as Residential Only Parking by Code, but was never posted.)
4. **North Side of Lunt from East Curb Line of Crawford 90' East, or the Current Driveway of 3968 Lunt**
No Parking from 7:45 a.m. until 9:00 a.m. and 2:15 p.m. until 3:30 p.m. on School Days

Following a review and discussion, the Traffic Commission unanimously voted to recommend the Village Board approve the parking restrictions, as presented.

Staff determined that the Code currently varies from the posted permanent signage and recommends the Village Attorney be directed to revise the Code so it is consistent with the Traffic Commission's recommendations.

FINANCIAL IMPACT:

1. \$200.00 for Signage

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Excerpt from Draft November 20, 2014 Traffic Commission Meeting Minutes
3. GIS Map

RECOMMENDED MOTION:

Move to approve a recommendation by the Traffic Commission to amend Chapter Seven, Article Two, Sections Twelve, Fifteen, Twenty-Seven and Thirty of the Village Code pertaining to restricting parking on the east side of East Prairie from Pratt north to Morse from 7:45 a.m. to 4:00 p.m. on school days; on the west side of East Prairie from Farwell north to Morse at all times; on the south side of Lunt from East Prairie to 125' east from 7:45 a.m. until 9:00 a.m. and 2:15 p.m. until 3:30 p.m. on school days; and on the north side of Lunt from the east curb line of Crawford to 90' east from 7:45 a.m. until 9:00 a.m. and 2:15 p.m. until 3:30 p.m. on school days.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING ARTICLE 2 OF CHAPTER 7
OF THE MUNICIPAL CODE OF LINCOLNWOOD
CONCERNING PARKING RESTRICTIONS IN THE VICINITY OF
THE LINCOLNWOOD PUBLIC SCHOOL CAMPUS**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF JANUARY, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this ____ day of _____, 2015

ORDINANCE NO. 2015-__

**AN ORDINANCE AMENDING ARTICLE 2 OF CHAPTER 7
OF THE MUNICIPAL CODE OF LINCOLNWOOD
CONCERNING PARKING RESTRICTIONS IN THE VICINITY OF
THE LINCOLNWOOD PUBLIC SCHOOL CAMPUS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, pursuant to various provisions of Article 2 of Chapter 7 of the Municipal Code of Lincolnwood, as amended ("***Village Code***"), vehicular parking is restricted on certain designated streets within the Village; and

WHEREAS, the President and the Board of Trustees desire to amend Article 2 of Chapter 7 of the Village Code to update and clarify the parking restrictions applicable on certain portions of East Prairie Road and Lunt Avenue in the vicinity of the Lincolnwood Public School campus; and

WHEREAS, the President and the Board of Trustees have determined that it will serve and be in the best interests of the Village to amend the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. PROHIBITED PARKING. Section 7-2-12 of the Village Code is hereby amended further to revise the following entry:

"7-2-12: PROHIBITED PARKING: It shall be unlawful to stop, stand or park a motor vehicle at any time on the following designated streets, or portions thereof, within the corporate limits of the municipality:

<u>Street</u>	<u>Side</u>	<u>Location</u>
East Prairie Road	West	From Farwell Avenue to ~~a point 140 feet north thereof~~ <u>Morse Avenue.</u> "

SECTION 3. RESIDENT-ONLY PARKING. Section 7-2-27 of the Village Code is hereby amended further to read as follows:

"7-2-27: RESIDENT ONLY PARKING:

(A) The following areas are designated resident-only parking:

* * *

(3) Lunt Avenue, the north side thereof, between Hamlin Avenue and East Prairie Road; ~~Lunt Avenue, the south side thereof, east from East Prairie Road to the first curb cut;~~ Lunt Avenue, the north side thereof, east from Hamlin Avenue to the north-south alley; and, Hamlin Avenue between Lunt Avenue and Greenleaf Avenue, between the hours of 7:00 a.m. to 7:00 p.m., except Sundays and holidays.”

* * *

SECTION 4. SCHOOL TRAFFIC RESTRICTIONS. Section 7-2-30 of the Village Code is hereby amended further to read as follows:

"7-2-30: SCHOOL TRAFFIC RESTRICTIONS.

(A) Parking is prohibited ~~on the south side of Lunt Avenue from Todd Hall School to East Prairie Road~~ **on days when school is in session** between 7:45 a.m. and 9:00 a.m., and from ~~between~~ **2:15 p.m. to and 3:30 p.m.** to facilitate the flow of traffic on days when school is in session. **in the following locations:**

(1) The south side of Lunt Avenue, between the entrance to Todd Hall School and a point 125 feet east of East Prairie Road;

(2) The north side of Lunt Avenue, between the east curb line of Crawford Avenue and a point 90 feet east thereof;

(3) The west side of East Prairie Road, from Lunt Avenue to Morse Avenue;

(4) The west side of East Prairie Road, from Farwell Avenue to Pratt Avenue; and

(5) The north side of Pratt Avenue, from East Prairie Road to Harding Avenue extended.

~~(B) — Parking is prohibited on the west side of East Prairie Road from Lunt Avenue south to Pratt Avenue between 7:45 a.m. and 9:00 a.m. and from 2:15 p.m. to 3:30 p.m. on days when school is in session. Dropping off and picking up school children is permitted.~~

~~(C) — Parking is prohibited on the north side of Pratt Avenue from East Prairie Road to the school's Pratt Avenue exit to provide line of sight relief for traffic exiting the Rutledge and Lincoln Hall school parking lots between 7:45 a.m. and 9:00 a.m. and from 2:15 p.m. to 3:30 p.m. on days when school is in session.~~

Additions are bold and double-underlined; deletions are struck through.

(B) Parking is prohibited on days when school is in session between 7:45 a.m. and 4:00 p.m. on the east side of East Prairie Road, between Pratt Avenue and Morse Avenue.

(C) [Reserved]

(D) Traffic in both north/south alleys flanked by Crawford Avenue and East Prairie Road and Lunt Avenue and Greenleaf Avenue will be prohibited between 7:45 a.m. and 9:00 a.m. and from 2:15 p.m. to 3:30 p.m. on days when school is in session.

(E) East Prairie Road will be closed to northbound traffic at Pratt Avenue between 7:45 a.m. and 9:00 a.m. and from 2:15 p.m. to 3:30 p.m. on days when school is in session.

(F) Lunt Avenue will be closed to through traffic at the Todd Hall School bus exit to allow only bus traffic from the west. School pickup and dropoff traffic will enter and exit Lunt Avenue from East Prairie Road between 7:45 a.m. and 9:00 a.m. and from 2:15 p.m. to 3:30 p.m. on days when school is in session.

(G) Parking on the north side of Morse Avenue between Avers Avenue and East Prairie Road shall be prohibited between 7:45 a.m. and 9:00 a.m. and from 2:15 p.m. to 3:30 p.m. on days when school is in session.

(H) Through traffic shall be prohibited on days when school is in session between 7:45 a.m. and 9:00, and from 2:15 p.m. to 3:30 p.m., on that section of Morse Avenue located between Hamlin Avenue and East Prairie Road.”

SECTION 5. REPEALER. Section 7-2-15(D) of the Village Code is hereby repealed in its entirety and is of no further force or effect.

SECTION 6. ERECTION OF SIGNS. Pursuant to Section 7-2-21(B) of the Village Code, the Village Department of Public Works is hereby directed and authorized to install appropriate signs that regulate traffic and parking in accordance with the amendments set forth in Section 2 of this Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Additions are bold and double-underlined; deletions are struck through.

PASSED this ____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 20__.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#34238451_v2

Additions are bold and double-underlined; ~~deletions are struck through.~~

Excerpt from Draft November 20, 2014 Traffic Commission Minutes

Chief LaMantia reported that the following parking restrictions were requested by Lincolnwood School District 74 at the August, 2014 Facilities Committee Meeting. The intent of the restrictions is to improve the overall safety of pedestrian and vehicular traffic on the streets surrounding the school campus. Chief LaMantia and Assistant to the Public Works Director Ashley Engelmann attended the meeting and agreed to conduct a trial period.

Following the meeting, the Police Department installed the following temporary restrictions prior to the beginning of the school year.

1. East Side of East Prairie from Pratt North to Morse

No Parking from 7:45 a.m. until 4:00 p.m. on School Days

2. West Side of East Prairie from Farwell North to Morse

No Parking Anytime

3. South Side of Lunt from East Prairie to 125' East

No Parking from 7:45 a.m. until 9:00 a.m. and 2:15 p.m. until 3:30 p.m. on School Days

4. North Side of Lunt from East Curb Line of Crawford 90' East

No Parking from 7:45 a.m. until 9:00 a.m. and 2:15 p.m. until 3:30 p.m. on School Days

Following a review and discussion, Commissioner Bonner made a motion to recommend the Village Board approve all four parking restrictions. Commissioner Troiani seconded. The motion unanimously passed.

Restricted Parking Request – Lincolnwood School District 74



Request For Board Action

REFERRED TO BOARD: January 20, 2015

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Resolution Authorizing the Village Manager to Execute an Agreement with Lincolnwood School District 74 to Share the Cost of Crossing Guard Services

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village and Lincolnwood School District 74 have equally shared the salary cost of crossing guard services since September, 2013. Prior to 2013, the Village was responsible for 100% of all of the expenses associated with the school crossing guard program.

In September 2013, the Village and the School District initiated a pilot program to share the cost of crossing guard services. Both parties agreed to add one crossing guard and equally share the salary expenses for all four of the crossing guards. After one school year, the program has proven to be cost effective for both parties. Lincolnwood School District 74 was able to add one crossing guard and the costs for all four crossing guards have been evenly distributed between the two governmental bodies.

Under the agreement, the Village is responsible for recruiting, selecting, hiring, and training crossing guards, but the salary is evenly distributed between the Lincolnwood School District 74 and the Village. Both parties agree to indemnify, release and hold the other party harmless. Either party may terminate the agreement with or without cause after the conclusion of a school year by providing written notice to the other party. Lincolnwood School District 74 approved the agreement at its January 8, 2015 meeting.

Staff recommends the Board authorize the Village Manager to execute the agreement with the Lincolnwood School District 74 to share the cost of the crossing guard program.

FINANCIAL IMPACT:

The Village is saving 50% of the salary cost associated with the school crossing guard program. In FY2013-14, the savings was \$3,000. In FY2014-15, the savings is projected to be \$6,000.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Intergovernmental Agreement Between the Village and Lincolnwood School District 74 Regarding Crossing Guard Services

RECOMMENDED MOTION:

Move to approve a Resolution authorizing the Village Manager to execute an agreement with Lincolnwood School District 74 to share the salary costs associated with the crossing guard program.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2015-_____

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
WITH LINCOLNWOOD SCHOOL DISTRICT 74
FOR CROSSING GUARD SERVICES

WHEREAS, Lincolnwood School District Number 74 ("**District**") is an Illinois school districts organized pursuant to the Illinois School Code, 105 ILCS 5/1-1 *et seq.*; and

WHEREAS, the District operates the Lincoln Hall School, the Rutledge Hall School, and the Todd Hall School on the property bounded by Lunt Avenue to the north, Prairie Road to the east, Pratt Avenue to the south, and Crawford Avenue to the west, all in the Village ("**School Campus**"); and

WHEREAS, the Village and the District desire to provide for the employment of a school crossing guard ("**Crossing Guard**") to assist and protect students arriving at and departing from the School Campus; and

WHEREAS, the Village and the District desire to enter into an intergovernmental agreement to set forth their respective obligations and responsibilities in connection with the employment of a Crossing Guard ("**Agreement**"); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with the District will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Agreement by and between the Village and the District is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by the District; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
AGREEMENT

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF LINCOLNWOOD AND
LINCOLNWOOD SCHOOL DISTRICT 74
(CROSSING GUARD SERVICES)**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into as of the ____ day of _____, 2014 by and between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation ("**Village**"), and **LINCOLNWOOD SCHOOL DISTRICT 74**, an Illinois school district ("**District**") (the Village and the District each individually is a "**Party**" and collectively are the "**Parties**").

IN CONSIDERATION OF, and in reliance upon, the recitals and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and in the exercise of their powers and authority under the intergovernmental cooperation provisions of Article VII, Section 10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, the Parties mutually agree as follows:

SECTION 1. RECITALS.

A. The District operates the Lincoln Hall School, the Rutledge Hall School, and the Todd Hall School on the property bounded by Lunt Avenue to the north, Prairie Road to the east, Pratt Avenue to the south, and Crawford Avenue to the west, all in the Village ("**School Campus**").

B. The Village and the District desire to provide for the employment of a school crossing guard ("**Crossing Guard**") to assist and protect students arriving at and departing from the School Campus.

C. The Village and the District desire to enter into this Agreement to set forth each Party's obligations and responsibilities in connection with the employment of a Crossing Guard.

SECTION 2. EMPLOYMENT, TRAINING, EQUIPMENT, AND EVALUATION.

The Village will, at its sole cost and expense: (a) recruit, select, hire, and train a qualified Crossing Guard; and (b) purchase all equipment customarily provided to crossing guards employed by municipalities comparable to the Village, for use by the Crossing Guard in the performance of the Crossing Guard's duties. The Crossing Guard will be an employee of the Village. District staff may participate, with the Village Chief of Police or his designee, in the selection and evaluation of the Crossing Guard; provided, however, that all final employment decisions, including without limitation decisions regarding the selection, appointment, training, evaluation, and dismissal of the Crossing Guard, will be made by the Village Chief of Police, in his sole discretion.

SECTION 3. PAYMENT OF SALARY AND BENEFITS; REIMBURSEMENT.

The Village will pay the salary and benefits of the Crossing Guard during each school year. At the conclusion of each school year, the Village will invoice the District in an amount equal to 50 percent of the cost of the salary and benefits paid by the Village to the Crossing Guard during the school year ("**District Share**"). The District will reimburse the Village for the

District Share promptly after receipt of the invoice in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.*

SECTION 4. CROSSING GUARD HOURS AND DUTIES.

The Crossing Guard will be on duty at the School Campus during: (a) all school days throughout each school year beginning at ___ a.m. and ending at ___ p.m., unless otherwise directed by the Village Police Chief or his designee; and (b) certain special events held at the School Campus during each school year, upon the prior written consent of the Village Police Chief. While on duty at the School Campus, the Crossing Guard will cooperate in good faith, and will coordinate the performance of the Crossing Guard's duties, with the Superintendent of the District or his or her designee.

SECTION 5. INDEMNIFICATION.

The District and the Village agree to indemnify, release, and hold harmless the other Party and its elected and appointed officials, officers, employees, and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and expenses, including attorneys' fees, arising out of, caused by, or resulting from the performance of the Crossing Guard's duties pursuant to this Agreement, except to the extent caused by the gross negligence or willful misconduct of the other Party.

SECTION 6. ENFORCEMENT.

The Parties may, in law or in equity, by suit, action, mandamus or any other proceeding, including, without limitation, specific performance, enforce or compel the performance of this Agreement. If either Party brings judicial proceedings against the other Party for enforcement or for breach of any provision of this Agreement, the prevailing party in such judicial proceeding will be entitled to reimbursement by the unsuccessful party of all costs and expenses, including reasonable attorney's fees, incurred in connection with such judicial proceeding.

SECTION 7. TERM; TERMINATION.

The term of this Agreement will commence on _____, 2014. Either Party may terminate this Agreement with or without cause after the conclusion of a school year by providing written notice of termination to the other Party not more than 30 days after the date of the last day of the school year.

The District has the right to evaluate the performance of the Village and the Crossing Guard under this Agreement. If the Village fails to comply with the terms of this Agreement or does not fully perform any of the terms required to be performed, the District reserves the right, without liability, in addition to its other rights and remedies, to terminate this Agreement prior to the conclusion of the school year. If the Crossing Guard fails adequately perform his/her duties, the District reserves the right, without liability, in addition to its other rights and remedies, to terminate this Agreement prior to the conclusion of the school year. The District shall inform the Village, in writing, of any deficiencies in the Crossing Guard's performance, and allow the Village a reasonable time to cure the deficiencies, prior to terminating this Agreement. The District shall not be responsible for any outstanding fees, salary, or benefits related to the Crossing Guard beyond the date of termination of this Agreement.

SECTION 8. GENERAL PROVISIONS.

A. Notices. All notices and payments required or permitted to be given under this Agreement must be given by the Parties by (i) personal delivery, (ii) deposit in the United States mail, enclosed in a sealed envelope with first class postage thereon, or (iii) deposit with a nationally recognized overnight delivery service, addressed as stated in this Section 8.A. The address of either Party may be changed by written notice to the other Party. Any mailed notice will be deemed to have been given and received within three days after the same has been mailed and any notice given by overnight courier will be deemed to have been given and received within 24 hours after deposit.

Notices and communications must be addressed to, and delivered at, the following addresses:

If to the Village:	Village of Lincolnwood 6900 N. Lincoln Ave Lincolnwood, IL 60712 Attention: Village Manager
With a copy to:	Holland & Knight LLP 131 S. Dearborn Street, 30th Fl. Chicago, IL 60603 Attention: Steven M. Elrod, Village Attorney
If to the District:	Lincolnwood District 74 6850 N. East Prairie Road Lincolnwood, IL 60712 Attention: Superintendent of Schools
With a copy to:	Hinshaw & Culbertson LLP 4343 Commerce Court, Suite 415 Lisle, IL 60532 Attention: Anthony Ficarelli, District Attorney

B. Time of the Essence. Time is of the essence in the performance of all terms, covenants, and conditions of this Agreement.

C. Consents. Except as otherwise provided in this Agreement, whenever the consent or approval of either Party is required in this Agreement, such consent or approval must be in writing and will not be unreasonably withheld or delayed, and, in all matters contained herein, both Parties have an implied obligation of reasonableness.

D. Amendments and Modifications. No amendment or modification to this Agreement will be effective unless and until it is reduced to writing and approved and executed by the Parties in accordance with all applicable statutory procedures.

E. No Joint Venture. It is hereby understood and agreed that nothing contained in this Agreement will be deemed or construed to create the relationship of principal and agent, partnership or joint venture between the Parties. No provision of this Agreement and no act or acts of the Parties will be deemed to create any relationship between the Parties other than the relationship specifically set forth in this Agreement.

F. **Successors and Assigns.** The terms, covenants and conditions of this Agreement will bind and inure to the benefit of the Parties and their respective heirs, executors, administrators, and authorized successors and assigns; provided, however, that neither Party may assign this Agreement except upon the prior written consent of the other Party.

G. **No Third Party Beneficiaries.** No claim as a third party beneficiary under this Agreement by any person, firm, or corporation will be made, or be valid, against the Parties, or either of them.

H. **Rights Cumulative.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies and benefits provided by this Agreement will be cumulative and will not be exclusive of any other such rights, remedies and benefits allowed by law.

I. **Governing Law.** This Agreement will be governed by, and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois. This Agreement shall be subject to the jurisdiction of the Circuit Court of Cook County, Illinois.

J. **Authority to Execute.** The Parties hereby warrant and represent to each other that: (i) the persons executing this Agreement on behalf of each Party have been properly authorized to do so by their respective corporate authorities; (ii) each Party has the full and complete right, power and authority to enter into this Agreement and to agree to the terms, provisions and conditions set forth in this Agreement; (iii) that all legal actions needed to authorize the execution, delivery and performance of this Agreement have been taken by each Party; and (iv) that neither the execution of this Agreement nor the performance of the obligations assumed by each Party will (a) result in a breach or default under any other agreement or obligation of each Party or (b) violate any statute, law, restriction, court order or agreement to which each Party may be subject.

IN WITNESS WHEREOF, the Parties have caused the execution of this Agreement by their duly authorized officers on the date stated on the first page of this Agreement.

ATTEST:

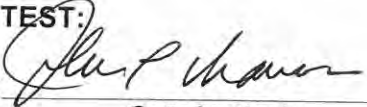
VILLAGE OF LINCOLNWOOD

By: _____
Village Clerk

By: _____
Village Manager

ATTEST:

LINCOLNWOOD SCHOOL DISTRICT 74

By: 
Its: Secretary

By: 
Its: President of the Board

Request For Board Action

REFERRED TO BOARD: January 20, 2015

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of Recommendations by the Economic Development Commission Concerning Residential Uses in the Devon Avenue Corridor and Residential Parking Standards for Multi-Family Development

This matter was initially considered at the December 16, 2014 Village Board meeting at which time it was continued to the January 20, 2015 meeting to allow full Village Board consideration. The material below was provided for the December 16, 2014 Village Board meeting.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the October 21, 2014 Committee of the Whole meeting, the Village Board reviewed a proposed mixed-use development for the Whistler's Restaurant property located at 3420 West Devon Avenue. This proposal provided ground level commercial space along with 2 upper levels of residential units. Central to this discussion was residential use, since residential use is currently prohibited in the B-2 Zoning District which comprises the Devon Avenue Business Corridor located between McCormick Boulevard and Drake Avenue. At this meeting, the Village Board requested that the Economic Development Commission review this matter and provide its recommendation concerning residential use in this Corridor.

At its November 19, 2014 meeting, the Economic Development Commission considered whether the current residential prohibition in this Corridor should be changed. In considering this matter, the Commission reviewed current Village policies and plans, including the recent Urban Land Institute (ULI) report, the proposed development for the Whistler's site, as well as techniques that could be used to allow residential use, if desired.

In its deliberations, the Commission found that creating a zoning technique that would allow residential as part of a mixed use development in the Devon Avenue Corridor could spur beneficial Corridor revitalization. Specifically, the Commission found that allowing residential units above ground level commercial space could assist in this revitalization. In this discussion, the Chairman noted that there is much interest by Chicago-area developers in undertaking mixed-use development.

Commissioners also considered whether residential use alone, without having ground level commercial, would also be a benefit, but Commissioners found there was a benefit for requiring ground level commercial in the Corridor. Discussion also occurred as to whether residential use should be considered a Special Use or Permitted Use, and Commissioners found that classifying residential use above the ground level as a Special Use would allow specific project review and approval and this process would help to ensure parking adequacy and compatibility with surrounding properties. Commissioners found

that implementation of an overlay zone for the Devon Avenue Corridor, similar to the enacted retail overlay zone implemented along Touhy Avenue in the MB zone, was the best technique to use. The Commission also considered whether similar uses, such as senior housing, assisted living, or nursing facilities, all presently also prohibited in the B-2 Zoning District, should also be made Special Uses in the Devon Corridor in addition to residential use. Commissioners determined to limit their recommendation to only residential use.

Accordingly, by a 7-0 vote, the Economic Development Commission is recommending that the Village create an overlay zone along the Devon Avenue Corridor (McCormick Boulevard to Drake Avenue), to allow as a Special Use, residential units above the ground level. To effectuate this recommendation, a Text Amendment to the Zoning Code would be required.

In the Commission's review of the proposed mixed-use development for the Whistler's site, many Commissioners found the proposal to have many attractive elements. Much discussion, however, occurred regarding parking demand created by the project and current area parking supply.

In this discussion, it was noted that while there was adjacent off-street parking available, parking for the proposed development was only provided in an enclosed garage and that there was no open-air, off-street parking provided for guests of the proposed residential units. In discussing this matter, it was noted that presently the Village has no requirement for multi-family developments to have any open-air, off-street parking for guests and this was found by the Commission to be a deficiency in the existing Zoning Code.

Accordingly, by a 7-0 vote, the Commission is also recommending that the Village require some off-street open-air guest parking spaces for multi-family developments. To effectuate this recommendation, a Text Amendment to the Zoning Code would be required.

Should the Village Board support either of these recommendations or desire further consideration of them, the next procedural step would be to refer the recommendation(s) to the Plan Commission for a Public Hearing and further deliberations. The recommended motions below are consistent with the next step.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. EDC Minutes November 19, 2014 (Draft)
2. Staff Memorandum to Commission
3. Concept Plans for 3420 Devon Avenue
4. Comprehensive Plan Excerpt
5. ULI Report
6. Commercial Corridor Narrative
7. Residential Narrative
8. Business Inventory

RECOMMENDED MOTIONS:

1. **Move to refer** to the Plan Commission for Public Hearing and deliberation the Economic Development Commission recommendation concerning an overlay zone for residential use in the Devon Avenue Corridor.
2. **Move to refer** to the Plan Commission for Public Hearing and deliberation the Economic Development Commission recommendation concerning guest parking requirements for multi-family developments.



Economic Development Commission

DRAFT

**Wednesday, November 19, 2014
Council Chambers Room**

Minutes

Commissioners Present

James Persino, Chairman
James Kucienski, Vice-Chair
James Berger
Paul Levine
Patrick McCoy
Nadia Seniuta
Terrence Strauch

Commissioners Absent

Maureen Ehrenberg
William Pabst

Staff Present

Timothy M. Clarke AICP, Community Development Director
Aaron N. Cook AICP, Development Manager
Robert Merkel, Finance Director

Others Present

Village Trustee Jesal Patel
Jackie Boland, Lincolnwood Chamber of Commerce
Alberto Gonzales, Owner of 90 Miles Cuban Café
Chris Dimas, Whistler's Restaurant
Laszlo Simovic, Laszlo, Simovic, Architects, LLC
Kevin Murphy, KE Murphy Masonry

1. Call to Order/ Quorum Declaration

Noting that a quorum of 6 members was present, the meeting was called to order at 8:04AM by Vice Chairman Kucienski.

2. Welcome to 90 Miles Cuban Café Restaurant

Commissioners welcomed to the meeting, Alberto Gonzales, owner of 90 Miles Cuban Café. Alberto, who is also an 18 year resident of the Village, advised the Commission of his exciting plan to open his third restaurant in the former Ruby Tuesday space at the Town Center. He noted an aggressive timeline for completing interior renovation but was hopeful to open by the end of the year. He stated this would be his largest restaurant at approximately 7,100 square feet. He thanked Commissioners for their warm welcome.

3. Minutes Approval

Commissioner Berger moved to approve as presented, the proposed October 22, 2014 meeting minutes of the Commission. Commissioner Strauch seconded the motion. Motion approved by voice vote, 5-0.

4. Residential Use in Devon Corridor

Chairman Persino and Commissioner Levine arrived to the meeting at the beginning of this item. Director Clarke began by summarizing the matter for Commissioners, noting the Village Board has invited Commissioner input on this issue. Clarke proceeded to provide a power point, giving background and current status of residential use in the Devon Corridor, located between McCormick and Drake. He also continued by summarizing a zoning overlay technique that could be utilized to allow for residential use if desired in the corridor as well as summarizing current policies and plans affecting residential in the corridor. He then provided an overview of a proposed mixed use development for the Whistler's site located at 3420 Devon Avenue. He ended his presentation noting that staff has available block-by-block slides of the corridor should Commissioners have specific questions or wish to review current conditions in the corridor.

Chairman Persino noted that currently in the Chicago area there is much developer interest in mixed use development and they have largely embraced this form of development.

Chairman Persino suggested that such development might be needed to spur revitalization of this corridor. He noted however a specific concern regarding guest parking for the proposed Whistler's mixed use development because it lacked off street open air parking spaces for guests. Discussion continued on possible parking impacts of this proposed development for both the corridor and in the adjacent neighborhood. Commissioner McCoy noted much of the street parking found on this block is consumed by traffic produced by the Post Office across the street. Commissioner Levine indicated he believed the proposed Whistler's mixed use project was attractive and would improve the corridor. It was noted that the density, height and location of the proposed building toward Devon Avenue were attractive features of this proposed development.

Commissioners discussed the retail viability of the corridor and whether the addition of residential use would be beneficial. Commissioner's generally concurred that residential use would be beneficial to the corridor but believed it was important to maintain the ground floor for commercial uses, limiting residential units to only upper floors.

While noting the importance of creating a new streetscape for the corridor and the recent establishment of a TIF District for the area, Commissioners generally believed that mixed use development in the Devon Corridor would provide an impetus for other beneficial development in the corridor. It was further noted that allowing mixed use development in the

corridor was generally consistent with various planning and policy documents and the recent ULI study.

The overlay technique was then examined by Commissioners and whether Residential Use above the ground level should be listed as a Permitted or Special Use in such a proposed overlay zone. Chairman Persino noted that he generally does not favor using Special Use as a technique since it delays approvals and often is view as a potential obstacle in the development community.

Discussion continued regarding the Special Use technique and how it could be used on a case-by-case basis to review parking matters and address possible guest parking concerns on site specific plans, as was expressed earlier in the meeting. At the conclusion of this discussion, there was general concurrence that listing Residential Use above the ground level as a Special Use rather than as a Permitted Use was most appropriate at this time. In considering this matter, Chairman Persino noted that the Village should review its residential parking standards to address guest parking issues.

Commissioners considered whether an overlay zone should allow other related uses, such as senior housing, assisted living or nursing homes. By consensus, Commissioners believed a use change should only be related to residential use in the corridor.

Hearing no other discussion, Commissioner Kucienski made a motion, seconded by Commissioner Levine, to recommend to the Village Board the creation of an overlay zone for the Devon Avenue Corridor (McCormick Blvd. to Drake Avenue) which would allow as a Special Use, Residential units above the ground floor. Roll Call vote was taken. Supporting the Motion: Strauch; Berger; McCoy; Seniuta; Kucienski; Levine; and Persino. Opposing the Motion: none. Motion approved 7-0.

A motion was then made by Commissioner Kucienski, seconded by Commissioner Strauch to recommend to the Village Board that it consider a zoning code text amendment to address open air, off street guest parking at multifamily developments. Roll Call vote was taken. Supporting the Motion” Strauch; Berger; McCoy; Seniuta; Kucienski; Levine; and Persino. Opposing the Motion: none. Motion approved 7-0.

Director Clarke indicated he expected these recommendations to be considered by the Village Board on December 16, 2014.

5. Development Update Report

Director Clarke summarized the written Update report noting, noting interest in potential development on two parcels along Touhy Avenue.

6. Other Business

No other business came before the Commission.

7. Public Forum

No member of the public desired to address the Commission.

8. Adjournment

The meeting was adjourned by consensus at 9:17AM.

Respectfully Submitted,

Timothy M. Clarke, AICP
Community Development Director

Memorandum

To: Chair and Members
Economic Development Commission

From: Timothy M. Clarke, AICP
Community Development Director

Date: November 7, 2014

Subject: Residential Use in the Devon Avenue Corridor

Presently no type of residential use is allowed in the Village's B2 General Business District Zoning District. This zoning district is found in several locations in the Village including at certain locations along Cicero, Touhy, and Devon Avenues. The Devon Avenue Corridor, located between McCormick and Drake Avenue is zoned B2 and does not now allow for any residential use.

The matter being brought to the Commission only relates to the existing residential prohibition as it relates to the Devon Avenue Corridor. Recently, a mixed use development has been proposed for the Whistler's site located at 3420 Devon Avenue (see attachments) and the Village Board has invited the Economic Development Commission to provide its recommendation concerning residential use in the Devon Avenue Corridor.

Concept Plan for 3420 Devon

As conceived, the proposal for the Whistler's site would include approximately 5,173 square feet of ground level commercial space, identified on the plans for 4 tenants, as well as 18 residential dwellings located on the second and third floors in a 3 story, 38 foot tall building. A one -level indoor parking garage containing 36 parking spaces for the residential component and 7 parking spaces for the commercial component, is also indicated.

The 38 foot, 3 story proposed building height is at the maximum height currently allowed in the B2 Zoning District. As proposed, there would be 2 off-street parking spaces for each of the residential units. This parking amount exceeds the Village's current requirement of 1.5 spaces for each residential unit located above 1st floor commercial.

The Village's minimum parking requirement for commercial space is dependent on the specific type of each commercial tenant and therefore cannot be currently calculated. Applying the Village's parking requirement of 3.3 spaces required for standard commercial space to the indicated gross commercial space of 5,172.8 square feet, would require a minimum of 17 off street parking spaces for the commercial component. The Code does provide certain exclusions in calculating this parking requirement, such as for washrooms, so the actual off street parking requirement for general commercial space may be somewhat less. Based on this brief analysis and with the concept plan

showing 7 of street parking spaces for the commercial component, a parking variation for the commercial component is probably likely. That said, there is a dedicated parking lane located on this block along Devon Avenue and although it is not striped for individual spaces, it appears that this parking lane could accommodate up to 10 vehicles, with additional parking possible if some adjustments to the mailbox drop off area located on this block were made.

Except for a possible parking variation for the commercial component, based on a review of the submitted concept plans, the only additional relief required for this development would be a change in the prohibition on residential use at this location. Attached are drawings of this concept development for 3420 Devon Avenue.

Comprehensive Plan

The Village's Comprehensive Plan, prepared in 2001, identifies the Devon Corridor as a "Potential Redevelopment Area" and while this Plan states the preferred land use for this corridor is commercial, it also notes that retail may not be practical and in such cases consideration should be given to multi-family residential. Attached is an excerpt from this Plan concerning the Devon Avenue commercial corridor.

ULI Corridor Study

Earlier this year, the Urban Land Institute (ULI) released its report from its study of the Devon Avenue Corridor. This report identifies the Whistler Restaurant site as one of the 5 key sites where corridor redevelopment efforts should be focused. Much of the reason this site was chosen by ULI is because of the current single ownership of the approximate 28,800 square foot site which currently has about 70 parking spaces in addition to the restaurant building. For this property, the ULI report suggests upgrading the existing restaurant, or redeveloping it as a new destination-oriented single or multi-tenant restaurant, could create a large draw for the corridor. Separately within this report, ULI suggests that the Village consider toward the west end of the corridor, 3-4 story Senior Housing, indicating also that a similarly sized residential development might also fit in. Attached is the entire ULI report for the Corridor.

Devon-Lincoln TIF District

The subject property at 3420 Devon Avenue is located in the newly created Devon-Lincoln TIF District. Pursuant to the Intergovernmental Agreement with the overlapping school districts and the documents adopted for this TIF District, in the event that residential development occurs in this TIF District, the Village is required to declare surplus, TIF Funds equal to the incremental revenue generated by the new residential development, minus any amounts paid the school districts as required by the TIF Act. This Intergovernmental Agreement and the Devon-Lincoln TIF Documents further prohibit the use of TIF Funds to support residential development in this TIF District. The developer/owner has not requested any Village financial assistance for their proposed mixed use development.

Commission Review

What is before the Commission is not specifically the redevelopment proposal for 3420 Devon Avenue, but whether a change in zoning should be made in the Devon Avenue Corridor to allow for residential use. That said, representatives for the Whistler's proposed redevelopment are expected to attend the Commission's meeting and can answer any specific questions Commissioners may have concerning that proposal.

If the Commission is inclined to recommend a change in zoning to allow for residential use, this could be accomplished through the implementation of an overlay district limited only to the B2 Zoning District along Devon Avenue. Such an overlay district could allow residential use as either a permitted or special use, and it could allow residential as a single use of a property or only as part of a mixed use development, such as requiring the ground level to be commercial. Assisted living, independent living for seniors, as well as nursing homes, are also prohibited uses in this zoning district, and the Commission may wish to consider whether a change in zoning should be made for these uses as well.

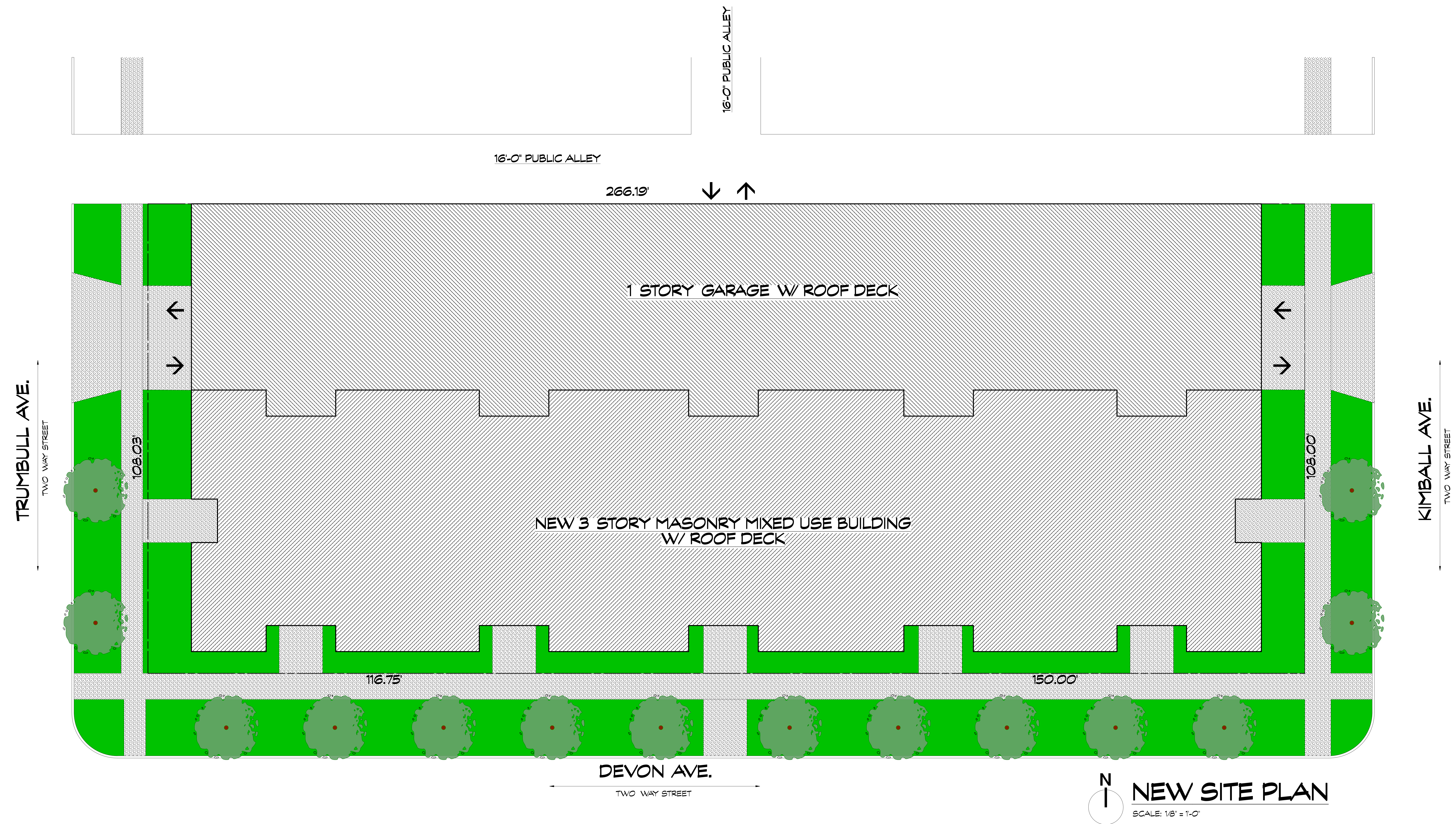
There are presently 11 separate property ownerships along the Devon Corridor between McCormick and Lincoln. In considering this matter, Commissioners may wish to consider whether allowing residential use would both create sufficient private market incentive to undertake desired Corridor redevelopment and whether the introduction of residential would help sustain or revitalize the commercial district. Further, given the 11 separate property ownerships, the Commission may also wish to consider whether residential use would, even if allowed, likely occur on the other smaller properties in the corridor given their size and typical challenges with land assembly.

For Commissioner reference, attached is a narrative description on commercial development and residential use in the corridor prepared by staff last year to brief ULI as well as a Business inventory listing. The residential narrative summarizes past discussions concerning residential use in the corridor and a prior proposal for residential development on the Whistler's property.

Attachments

1. Concept Plans for 3420 Devon
2. Comprehensive Plan Excerpt
3. ULI Report
4. Commercial Corridor Narrative
5. Residential Narrative
6. Business Inventory



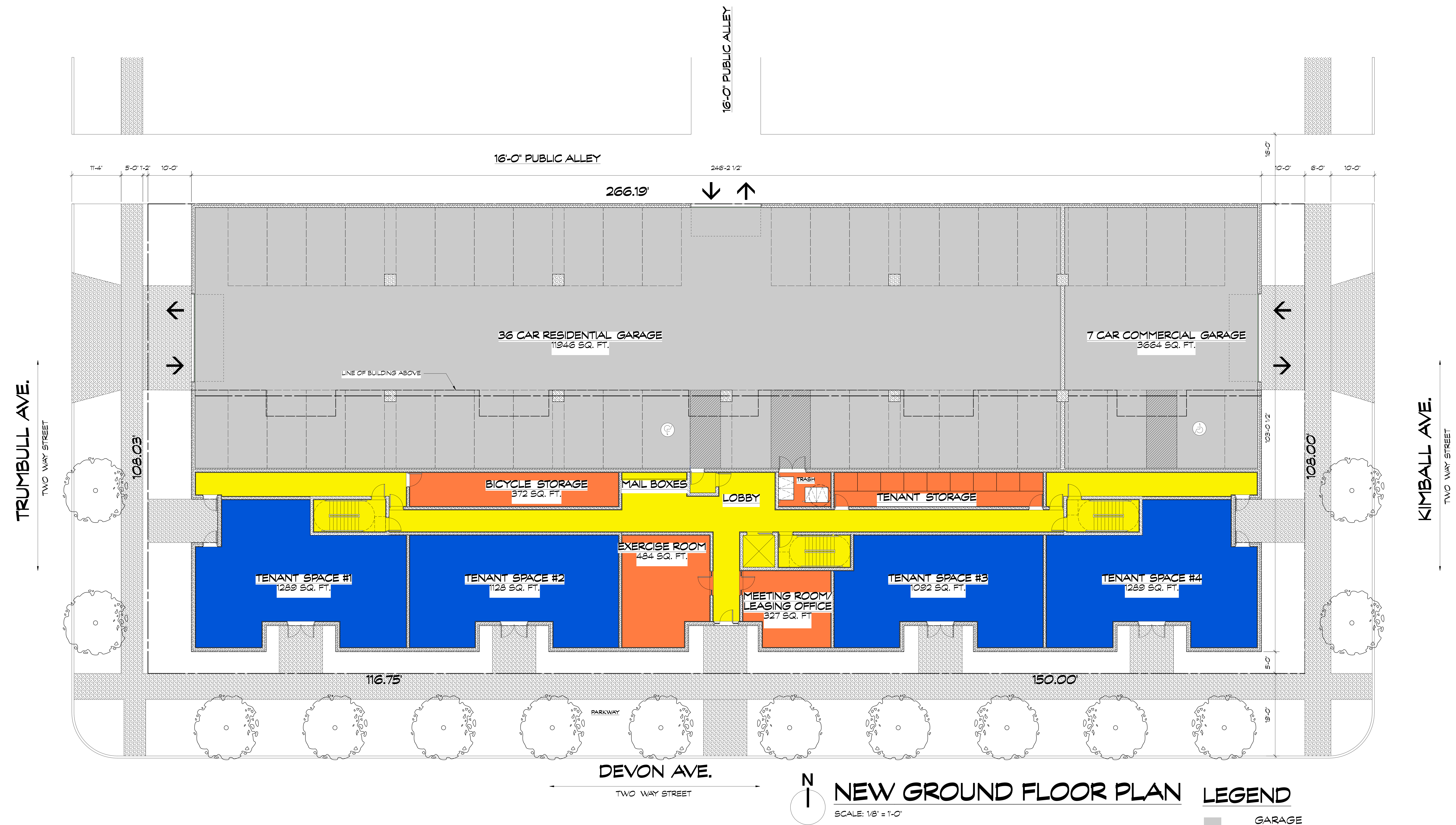


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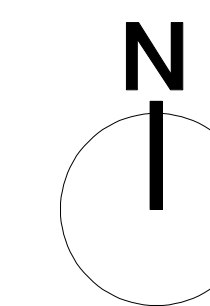
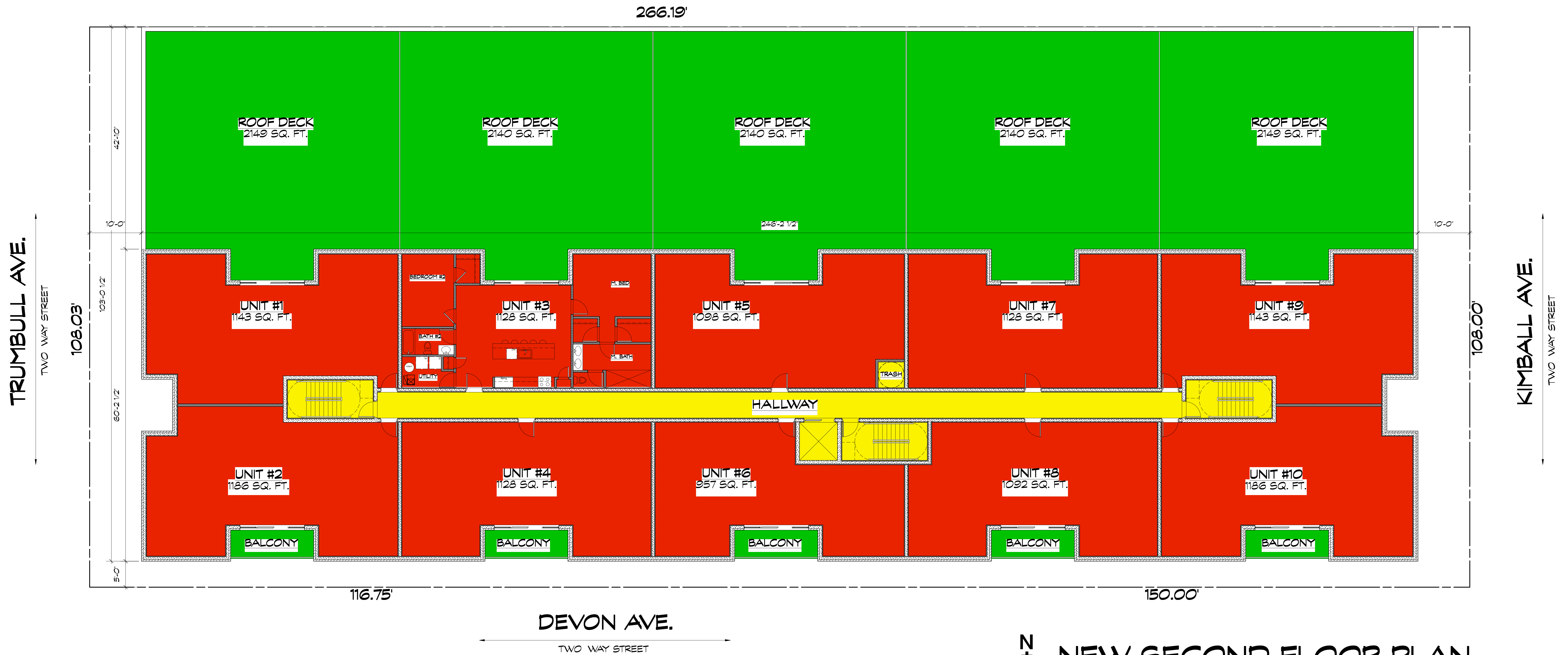
BUILDING INFORMATION

TOTAL F.A.R. (INCLUDING GARAGE)
TOTAL AREA OF GARAGE
TOTAL HEIGHT (TO TOP OF PARAPET)
TOTAL NUMBER OF DWELLING UNITS
TOTAL AREA OF COMMERCIAL UNITS

52243.8 SQ. FT.
15099.6 SQ. FT.
38'-0" / 3 STORIES
18 DWELLING UNITS
5172.8 SQ. FT.



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NEW SECOND FLOOR PLAN

SCALE: 1/8" = 1'-0"

LEGEND

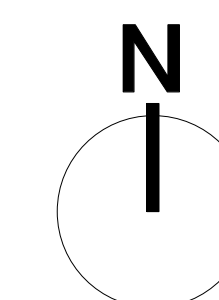
- GARAGE
- COMMERCIAL UNIT
- CIRCULATION SPACE
- RESIDENTIAL UNIT
- BUILDING COMMON SPACE
- EXTERIOR SPACE

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BUILDING INFORMATION

TOTAL FOOT PRINT 2ND FLOOR
 TOTAL UNITS THIS FLOOR

13739.5 SQ. FT
 10 DWELLING UNITS

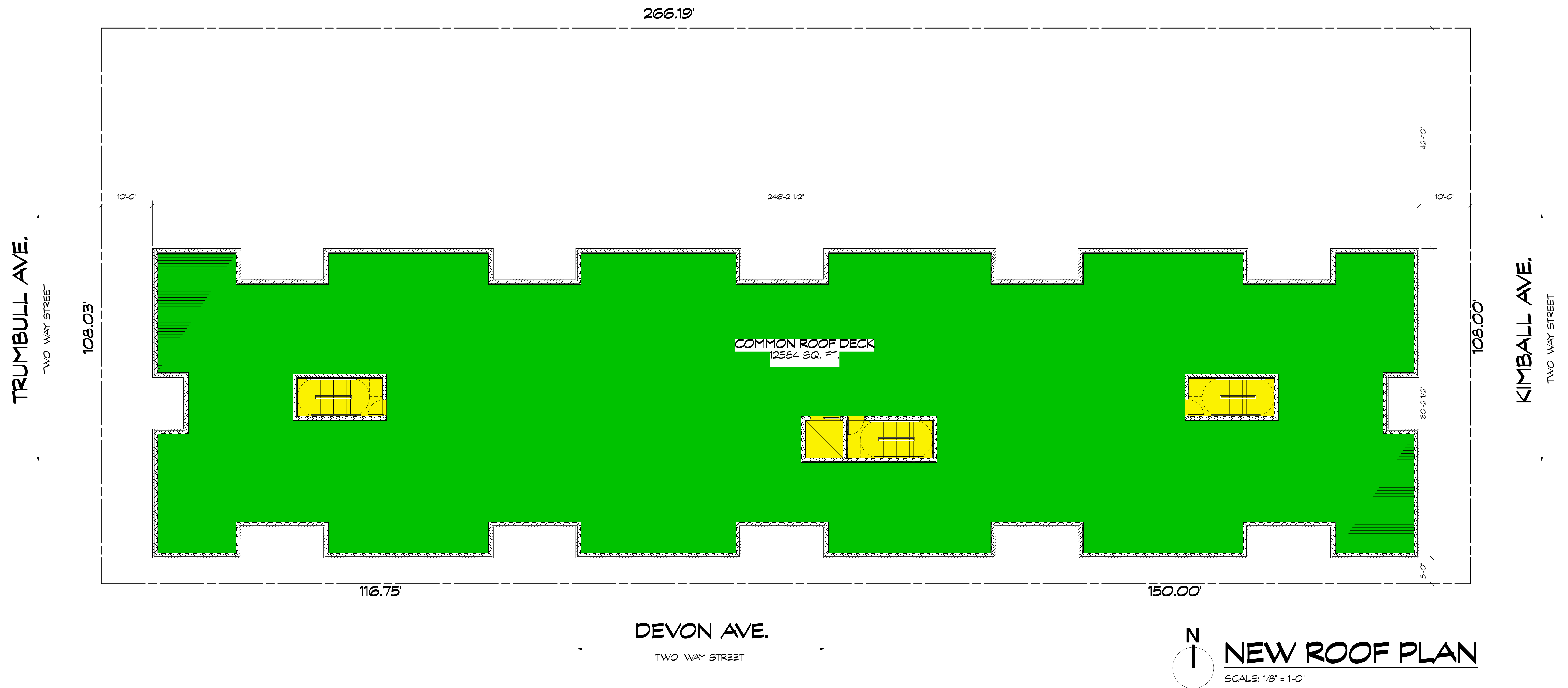


SCALE: 1/8" = 1'-0"

- GARAGE
- COMMERCIAL UNIT
- CIRCULATION SPACE
- RESIDENTIAL UNIT
- BUILDING COMMON SPACE
- EXTERIOR SPACE

13739.5 SQ. FT
8 DWELLING UNITS

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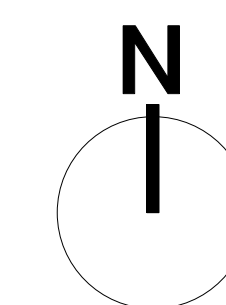
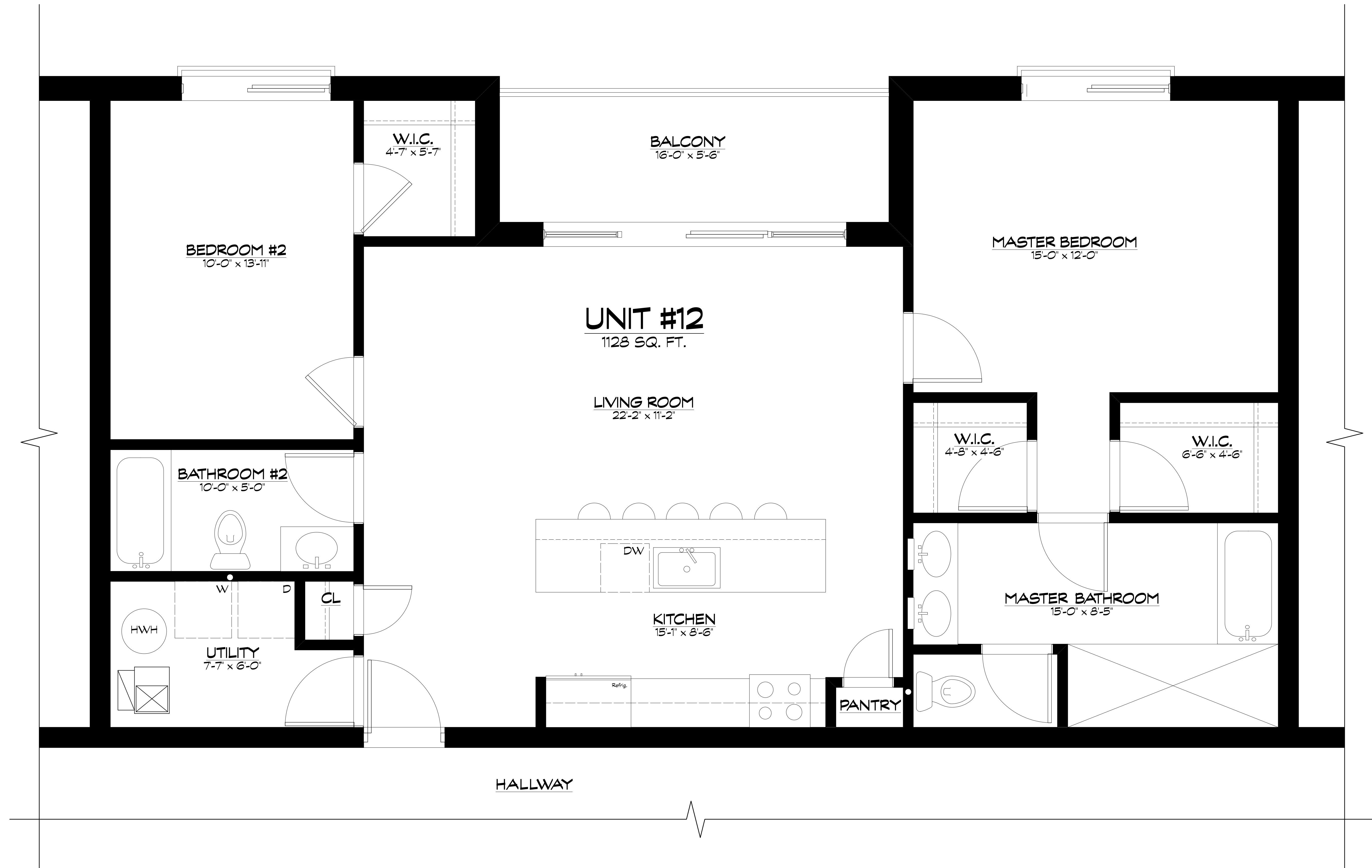
BUILDING INFORMATION

TOTAL FOOT PRINT ROOF 13739.5 SQ. FT.

LEGEND

- | | |
|---|-----------------------|
|  | GARAGE |
|  | COMMERCIAL UNIT |
|  | CIRCULATION SPACE |
|  | RESIDENTIAL UNIT |
|  | BUILDING COMMON SPACE |
|  | EXTERIOR SPACE |

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TYPICAL UNIT PLAN

SCALE: 1/2" = 1'-0"



DEVON ELEVATION

SCALE: 1/8" = 1'-0"



KIMBALL ELEVATION

SCALE: 1/8" = 1'-0"



TRUMBULL ELEVATION

SCALE: 1/8" = 1'-0"



ALLEY ELEVATION

SCALE: 1/8" = 1'-0"

Devon Avenue Commercial Area

The Devon Avenue commercial area is a six block long strip of commercial frontage between Lincoln and McCormick Avenues. Current uses include a variety of commercial uses with limited off-street parking that is accessed from the alley, as well as two strip centers, a restaurant and the 1st National Bank of Lincolnwood, which all have off-street customer parking that can be accessed from Devon Avenue. Uses on the Chicago side of Devon Avenue include a Super Kmart, U.S. Post Office and a variety of other retail uses.

There is a relatively large parcel of vacant land north on Drake Avenue immediately north of the 1st National Bank of Lincolnwood that is currently zoned B1 Restricted Business District. A bowling alley formerly occupied the site. The remainder of the Devon Avenue commercial frontage is zoned B2 General Business District.

One of the primary issues affecting both existing uses and the redevelopment potential of this subarea is the relatively shallow 125-foot lot depth of properties fronting on Devon Avenue. There is a narrow one-way alley that separates these commercial uses from the single-family residential neighborhood to the north. There is little or no landscaping or fencing to buffer commercial properties from these residential uses.

The following land use policies have been established to guide future land use decisions regarding this subarea:

1. Enhance the property and sales tax base.
2. Protect residential blocks to the north from cut-through traffic.
3. Require uses to provide adequate on-site parking.
4. Improve buffering between commercial and residential uses.
5. Encourage small-scale commercial uses that are compatible with the adjacent single-family neighborhood.
6. Consider allowing low-density multiple family residential development along Devon Avenue east of Drake Avenue.
7. Consider selective cul-de-sacing of residential streets to reduce excess traffic and allow the development of additional parking for commercial uses.
8. Encourage high quality development at the northeast corner of Lincoln and Devon Avenues as a signature entrance to the community.

The preferred land use for the Devon Avenue commercial corridor is retail or other commercial uses. Rezoning of the vacant land on Drake Avenue north of Devon Avenue for two-family residential use is recommended, consistent with the development pattern immediately north of this site. Given the shallow lot depths along this corridor, redevelopment of obsolete commercial properties for retail use may not be practical. In such cases consideration should be given to allowing such sites to recycle as multi-family residential development. Wherever possible, such uses should be oriented to the side streets, which are currently residential in character. *Figure 9: Commercial/Residential Redevelopment Transition* illustrates how lots could be replatted to facilitate this type of development.

The banking facility at the corner of Devon and Lincoln Avenue could continue as a bank/office development or eventually be redeveloped as a retail or high-density multiple family residential development. However, given the prominent location of the site, it is essential that any redevelopment proposal be a high-quality development to enhance this community gateway location.

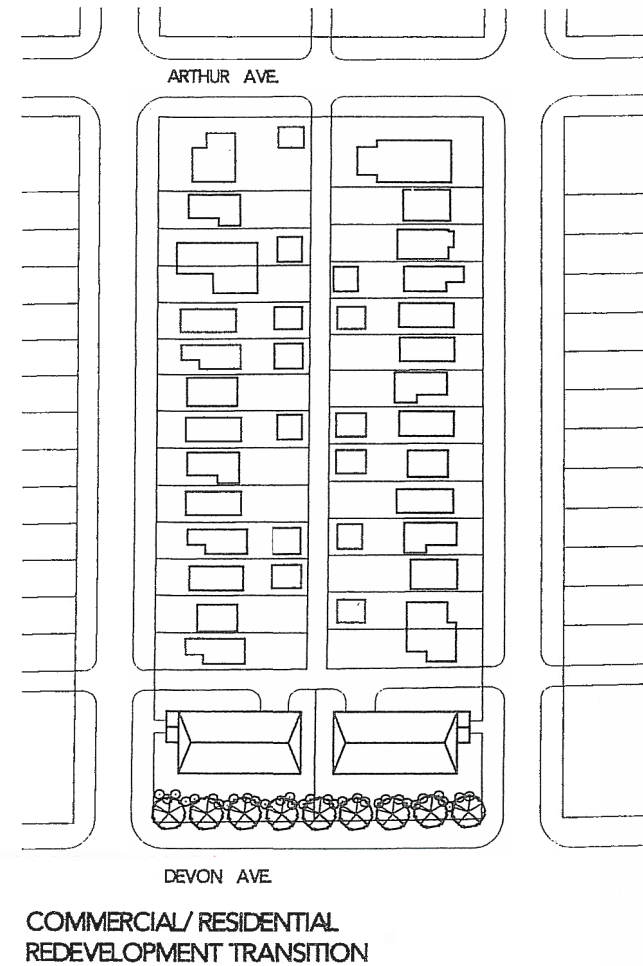
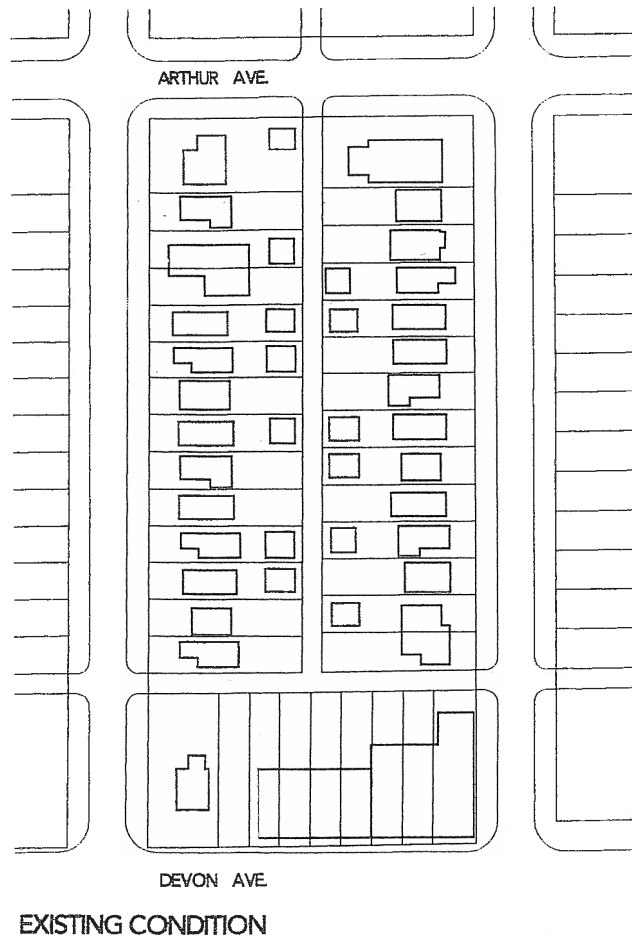
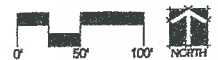


FIGURE 9

COMMERCIAL/ RESIDENTIAL REDEVELOPMENT TRANSITION

LINCOLNWOOD, ILLINOIS



CAMIROS
Planning, Zoning, Community Development, Landscape Architecture
111 South Wells Street, Chicago, Illinois 60607 Phone: (312) 952-4111

A TECHNICAL ASSISTANCE PANEL REPORT

Devon Avenue Corridor

Lincolnwood and Chicago, IL

September 10-11, 2013



**Urban Land
Institute**

Chicago



Chicago Metropolitan
Agency for Planning

Urban Land Institute Chicago

The mission of the Urban Land Institute is to provide leadership in the responsible use of land and in creating and sustaining thriving communities worldwide.

ULI Chicago, a District Council of the Urban Land Institute, has more than 1,200 members in the Chicago region spanning the land use industry including developers, builders, engineers, attorneys, planners, investors, financial advisors, academics, architects and public officials.

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The Chicago Metropolitan Agency for Planning (CMAP) is the official regional planning organization for the north-eastern Illinois counties of Cook, DuPage, Kane, Kendall, Lake, McHenry and Will. CMAP developed and now leads the implementation of GOTO 2040, metropolitan Chicago's first comprehensive regional plan in more than 100 years. To address anticipated population growth of more than 2 million new residents, GOTO 2040 establishes coordinated strategies that help the region's 284 communities address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

This project was supported through CMAP's Local Technical Assistance (LTA) program, which is funded by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), U.S. Department of Housing and Urban Development (HUD), Illinois Department of Transportation (IDOT), and the Chicago Community Trust. The Village of Lincolnwood, City of Chicago, Urban Land Institute Chicago, and CMAP would like to thank these funders for their support for this project.

Sustaining Support

ULI Chicago gratefully acknowledges its 2013 sponsors, whose support is critical to local ULI initiatives:

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Devon Avenue Corridor

Lincolnwood and Chicago, IL

September 10-11, 2013

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2	Challenges Facing the Devon Avenue Corridor
4	The TAP Process and Framing Questions
4	Key Recommendations
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Introduction

The Village of Lincolnwood and the City of Chicago engaged the Urban Land Institute (ULI), through the Chicago Metropolitan Agency for Planning (CMAP), to provide recommendations for redevelopment of a six-block span on Devon Avenue, between McCormick Boulevard to the east and Lincoln Avenue to the west (Figure 1). The inter-jurisdictional Technical Assistance Panel (TAP) was held September 10-11, 2013.

Positioned on the northern border of Chicago, Lincolnwood is a diverse community surrounded by vibrant ethnic neighborhoods. More than half of its approximately 12,000 residents speak a language other than English at home. Its population is mostly upper-middle-class and aging, and many residents hope to age in place as they have lived in Lincolnwood for decades.

Along most of its eastern boundary, the Village is bordered by the North Shore Channel, a man-made canal that is navigable by boat or canoe. The Channel, completed in 1909, along with the nearby railway,

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spurred initial development in the area, and the Village was incorporated in 1911 with 359 residents. Today the Channel is part of a larger Chicago River Corridor Development Plan and features bike and walking trails that draw residents from across the region. The Channel also forms a natural habitat for a variety of wildlife and migrating birds.

Challenges Facing the Devon Avenue Corridor

The focus of the TAP, a six-block corridor on Devon Avenue, was once a vibrant stretch of retail which has declined in recent years. Two long-time retail businesses that were a main draw for the area — Smart Jewelers and Avenue Fashions—departed two years ago, following their customer base north. Their departure has left a void and drained significant energy from the strip, making it hard to attract new retail. Currently, more than 25% of the storefronts in the corridor are vacant. A new business that was slated for the highly visible northwest corner of Devon

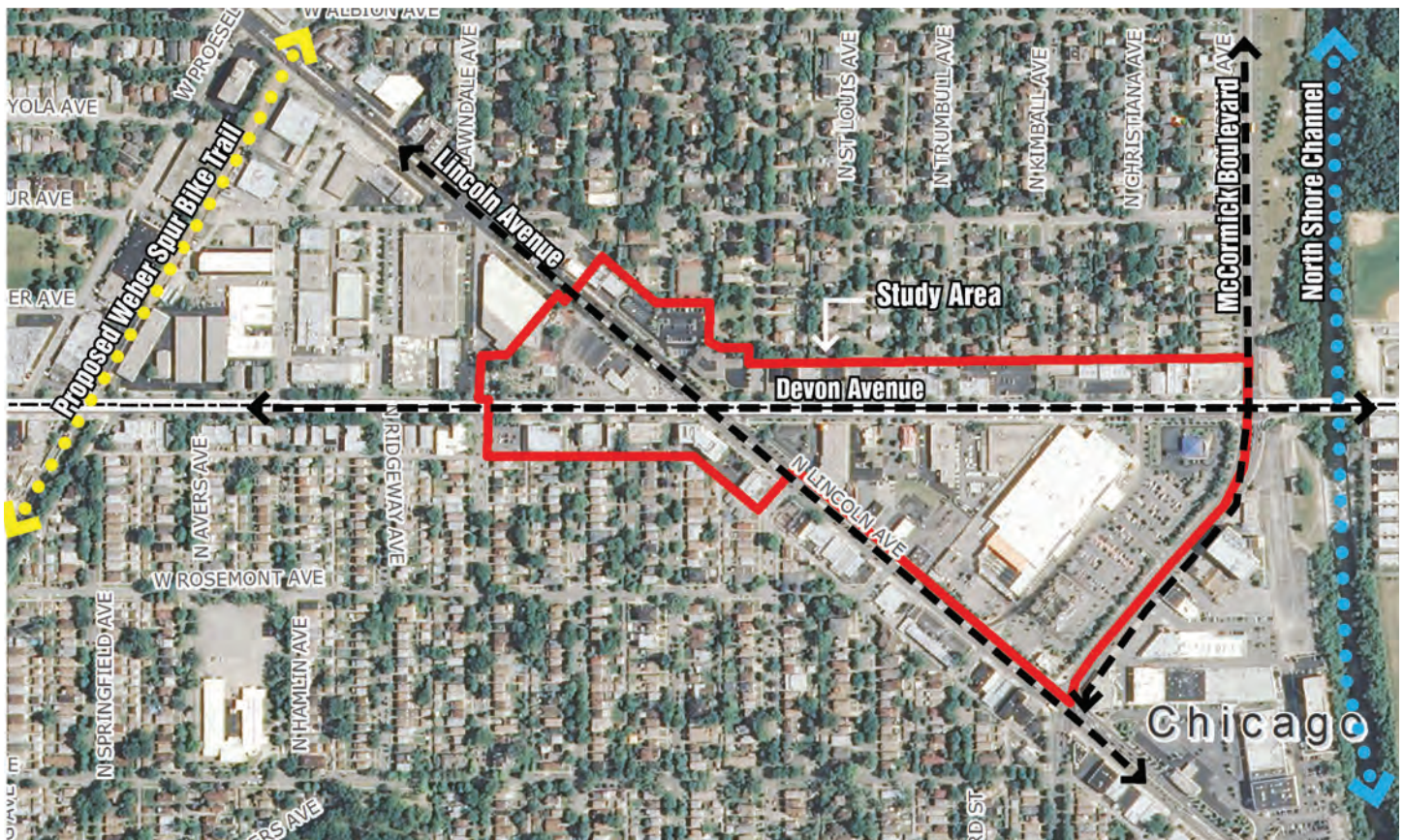


Figure 1: Devon Avenue Corridor Study Area

and McCormick has halted construction midstream because of financing issues, leaving the impression that retail in the area is struggling.

The area, many feel, lacks an identity or brand, and as one community resident put it, “it’s a forgotten part of town: unappealing and unattractive.”

Contributing to this perception is the lack of a unified streetscape on the north and south sides of Devon Avenue. Devon Avenue is the dividing line between Lincolnwood and Chicago, and national chains such as Home Depot and other large retail stores have located on the Chicago side (south side) of the street. These businesses do not always front Devon Avenue and have large surface parking lots, creating a different sense of scale than on the north side of the street.

The businesses on the Lincolnwood side of Devon, in contrast, are in smaller buildings built in a mix of architectural styles, and directly front the sidewalk. Many of these storefronts are currently occupied by small, independently owned businesses ranging from a check-cashing outlet to a real estate office. Most businesses on the Lincolnwood side rely on on-street parking for their customers. Ironically, as many noted, the retail on the Chicago-side is more suburban in character than the actual suburban side of the street.

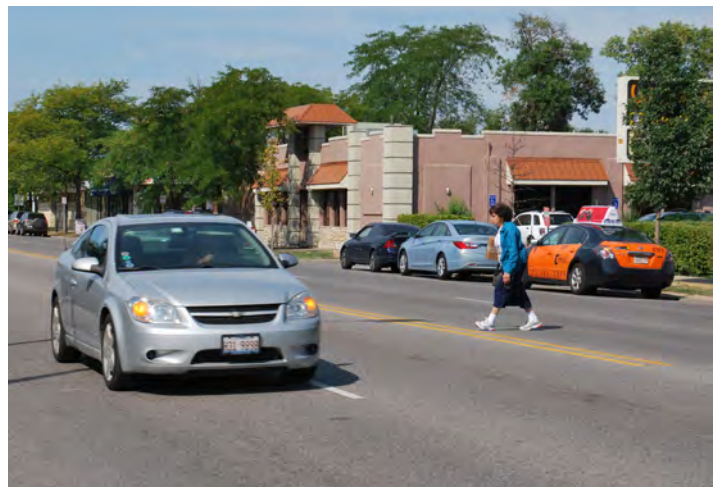
Another challenge in the corridor is pedestrian and bike safety. In the study area, Devon Avenue is a heavily trafficked stretch of four lanes carrying high-speed traffic. The panel found the Corridor to be highly auto-centric, but with limited parking options and few pedestrian amenities to ensure safe crossings. Lincolnwood and Chicago officials as well as local residents regard pedestrian safety as a big concern, especially near the Post Office, which attracts significant foot traffic.



Home Depot on the Chicago (south) side of Devon Avenue



Storefronts on the Lincolnwood (north) side of Devon Avenue



Devon Avenue lacks pedestrian crosswalks in the study area

The TAP Process and Framing Questions

The Village's vision for the corridor is a dynamic, safe, and attractive commercial district that provides various goods and services that complement the residential neighborhood immediately to the north. A vibrant commercial district and enhanced streetscape, the Village hopes, will also help establish an attractive gateway into the Village. Recognizing the importance of collaboration, the Village of Lincolnwood partnered with the City of Chicago to jointly sponsor this TAP. By coordinating efforts across jurisdictional lines the Village hopes to create a cohesive identity for the area.

The Village of Lincolnwood and the City of Chicago identified several complementary questions and issues that they hoped the TAP could address. These are:

1. What is the market for commercial redevelopment in the corridor? If commercial market demand is limited, what are other uses that could be successful in the corridor?
2. Would streetscaping have an impact on the viability of development? What impact would pedestrian and median improvements have? What type of streetscaping would be most valuable?
3. How can the corridor take advantage of nearby transportation assets such as the North Shore Channel Trail, PACE, and CTA bus routes? What opportunities are there for connections to Sauganash and Weber Spur trails across Devon Avenue?
4. What is the plan for the site at the northeast corner of Devon and McCormick (immediately adjacent to the study area)?

ULI Chicago convened a panel of experts to provide technical assistance to the Village and the City by developing realistic, implementable strategies to address the issues along Devon Avenue.

The ten-member panel met over two days and included experts from a variety of fields including transportation planning, real estate redevelopment,

~~Return to VB Agenda~~
sustainable design, and, landscape design. The panel was chaired by John Mays, a lawyer specializing in real estate development at Gould & Ratner, LLP, a mid-sized Chicago law firm.

To prepare for the panel, all panelists reviewed detailed background briefing material in advance. During the two day panel, the panelists toured the study area, heard from City of Chicago and Village of Lincolnwood representatives, and met with 40 area stakeholders, including residents and business owners. Using this information, the panelists worked together to develop several near term and longer term strategies to rejuvenate the study area.

Key Recommendations

The Village has several strengths to capitalize on, including its location, diverse demographics, high median income, strong retail base, and good fiscal health. However, socio-economic realities, including an aging population and the existence of retail elsewhere in the Village that competes with the corridor, limit the potential of the study area. Further, within the corridor, smaller lots, limited parking, and a small buffer area (alleyway) with the single-family residential neighborhoods, create challenging conditions for retail.

To restore vitality to the corridor, the Village must adapt to demographic changes, the changing retail landscape they usher in, as well as the physical constraints of the corridor. Additionally, the Village and the City must continue to collaborate to ensure that future developments and improvements create a more cohesive and a safer experience for all users along the corridor.

The panel's recommendations to address the questions posed by the Village and the City, focus on:

- **Redevelopment Opportunities,**
- **Transportation Improvements - Safety and Access, and**
- **Streetscape Enhancements**

Redevelopment Opportunities

1. Focus Redevelopment Efforts on Key Sites

The panel recommends focusing on key sites that have the most development potential and can re-energize the rest of the corridor (Figure 2). These sites include:

A: Northwest corner of Devon Avenue and McCormick Boulevard,

B: Northwest corner of Lincoln and Devon Avenues,
 C: Whistler's Restaurant,
 D: Vacant lot on Drake Avenue
 E: Vacant MovieTheater Site

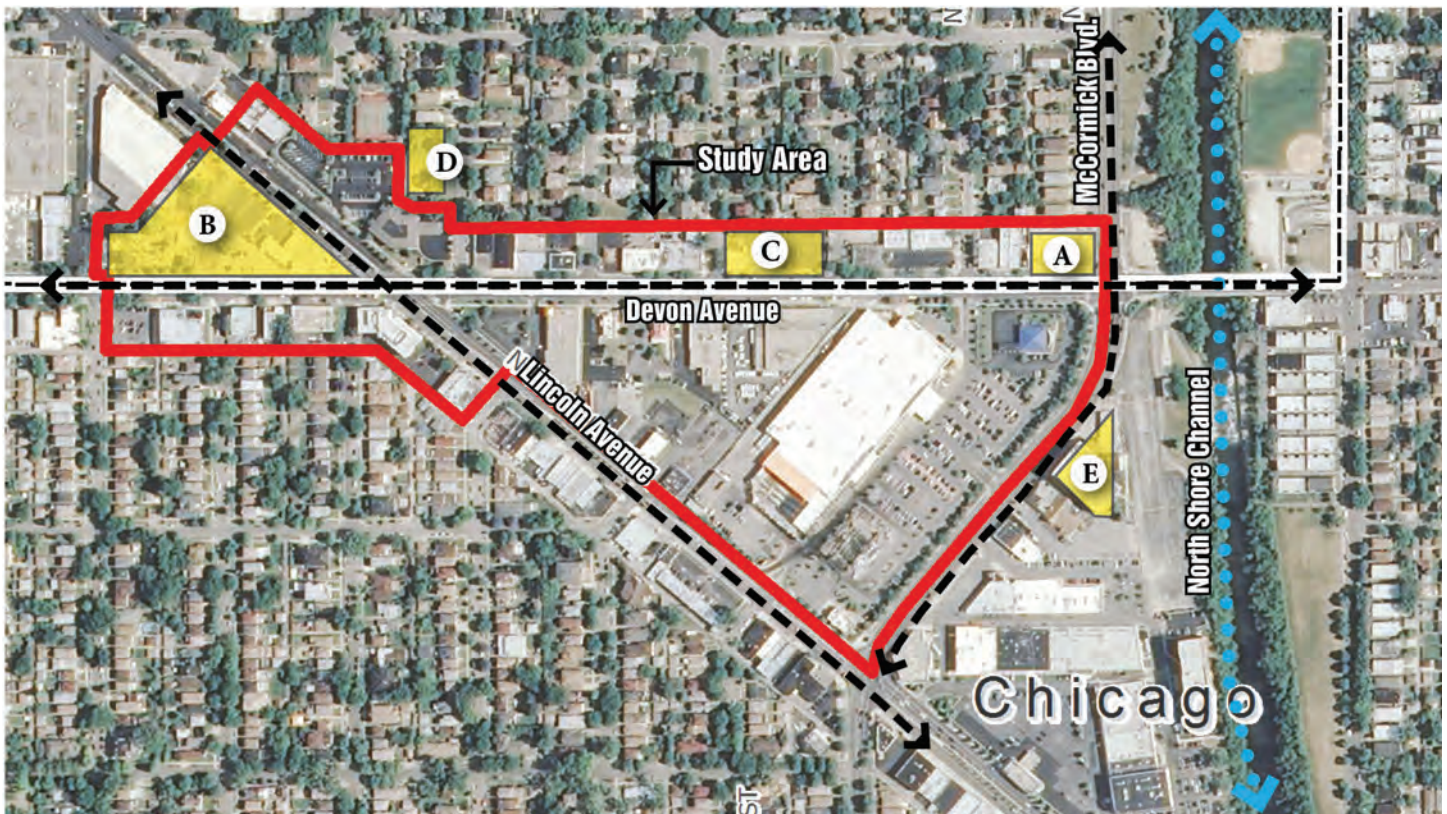


Figure 2: Key Redevelopment Opportunities

Site A: Northwest corner of Devon and McCormick.

This 21,300 square foot parcel, as a key bookend to the corridor and with strong potential for redevelopment, should be a primary, and immediate, focus for the Village. If the current tenant is unable to complete construction and start operations in a timely fashion, Lincolnwood should recruit another business for this location. The site and the currency exchange to its west are under the same ownership and could be assembled for redevelopment. Because of its high visibility, the panel recommends a retail focus for this location. A developer could use Tax Increment Financing (TIF) proceeds to renovate or rebuild.



Construction remains halted on the site at the NW corner of Devon and McCormick

Site B: Northwest corner of Lincoln and Devon Avenues. This 2.9 acre site, which forms the other bookend of the study area, consists of three parcels currently occupied by a Shell gas station, miniature golf, and a parking lot, as well as a Village-owned street that could be vacated.

As an assembled site with one owner, this corner is another attractive option for redevelopment. TIF status would be particularly helpful for redevelopment. Because of the need to assemble the parcel, vacate the street and potentially complete an environmental clean-up, this site should be viewed as a longer-term redevelopment opportunity.



Northwest corner of Devon and Lincoln Avenues is currently under-utilized

Site C: Whistler's Restaurant. Located between Kimball and Trumbull Avenues, Whistler's is a key redevelopment site because of its size (28,800 square feet), large parking area (70 spaces), and single ownership. By upgrading the existing restaurant, or redeveloping it as a new destination-oriented single or multiple tenant restaurant, this site can become a big draw on Devon Avenue. A new or upgraded restaurant could potentially attract many more people to the area, increasing the customer base for other nearby businesses.



Whistler's has the large on-site surface parking lot on the north side of Devon

Site D: Vacant lot on Drake between Devon and Arthur Avenues. This 26,400 square foot site, which is privately owned and has been vacant for more than 50 years, is a prime residential development opportunity, and should be included in any TIF district that is established for the Devon Corridor. The lot, which is zoned R-4, could be developed as townhomes or market-rate senior housing. It could also be developed as usable open space. If developed, this property would generate additional tax revenue for the TIF.



Vacant private property on Drake Avenue

Site E: Vacant Movie Theater Site. Although not within the immediate study area, the vacant movie theater site at the southeast corner of McCormick and Devon, offers another significant redevelopment opportunity. Because the site is located in Chicago, Lincolnwood should collaborate with the City of Chicago including the 50th Ward Alderman's office, to incorporate the site as an important component of the future plans for the overall area. If redeveloped, a retail use similar to Walgreens could be appropriate for this site.

2. Focus on Service-based Commercial Uses

Once some of the key sites, especially the northwest corner of Devon and McCormick, are redeveloped, it will be easier to attract smaller businesses to fill vacancies in the rest of the corridor. For these spaces, the panel recommends that the Village focus its efforts on attracting service-based commercial outlets providing services such as dentists, physical therapy, real estate, and similar uses.

The reason to focus on service business rather than traditional retail in this area is because the retail market along the six-block corridor on the Lincolnwood side of Devon is currently weak. Vacancy rates exceed 25 percent. The lots are shallow (125 feet deep), and a narrow alleyway behind the properties offers little barrier between the Devon business corridor and the residential neighborhood. Further, most of the buildings are privately owned, some with long tenures, and the rents are low. Together, these conditions suggest that tearing down existing buildings and replacing with newer retail would be difficult and not an effective use of funds.

In addition, there are already strong retail options elsewhere in the Village. In some ways, the decline of the corridor is a result of the Village doing an excellent job elsewhere in attracting retail. The Lincolnwood Mall, the planned development for the “Purple Hotel” site, and the retail options in the Touhy-Crawford area have saturated the Village with retail options. Therefore developing more retail in the Devon corridor would likely be self-defeating, and risk cannibalizing retail elsewhere.

3. Consider Market-rate Senior Housing

In addition, at the west end of the corridor, several parcels could be assembled to create market-rate, independent living, senior housing to accommodate the aging demographics in the area, which is also reflective of the national trend. The location is a prime spot, near the Swedish Covenant medical facility and a park, and could spur improvements in the buildings and parcels nearby. Zoning would need to be altered to accommodate higher density—three or four stories—to make this option viable. Because the surrounding architecture is three- to four-story buildings, a similarly sized residential building would



Many storefronts are vacant on the Lincolnwood side of Devon Avenue

fit in, and the development could add energy to the corridor. Indeed, senior housing is a growth market with many developers seeking opportunities in the market.

4. Build Relationships with Property Owners

To build out the commercial/service tenants in the four sites and along the full corridor, it will be critical that the Village build strong relationships with the current owners of the parcels and gather pertinent information to have on hand when courting real estate developers. Vacancy rates, zoning options, and lot sizes and prices, are the types of information that real estate developers will seek when making decisions where to invest. Having that information readily available will be critical.

Transportation Improvements - Safety and Access

The Devon corridor is a heavily trafficked span. However, it also has the potential to be a walkable, inviting stretch, with certain safety improvements. While motorists are important, so too are pedestrians. The visible activity that a highly walkable street filled with pedestrians encourages, sends a signal that the area is a good place to shop and linger.

A unique feature of the area is its Orthodox Jewish community, which is forbidden to drive on the Sabbath. Therefore, there is a built-in walking community already, which with some encouragement via high-quality design, could be convinced to abandon their cars and walk on other days of the week as well. In addition, people are coming from other parts of the region to use the trails along the North Shore Channel. Once completed, the Saugansah Trail and the Weber Spur Trail along with the existing North Shore Channel Trail, will form a strong regional bike network, a significant portion of which will traverse through Lincolnwood. Improving bike and pedestrian access to the Devon corridor from these trails would encourage additional visitors.

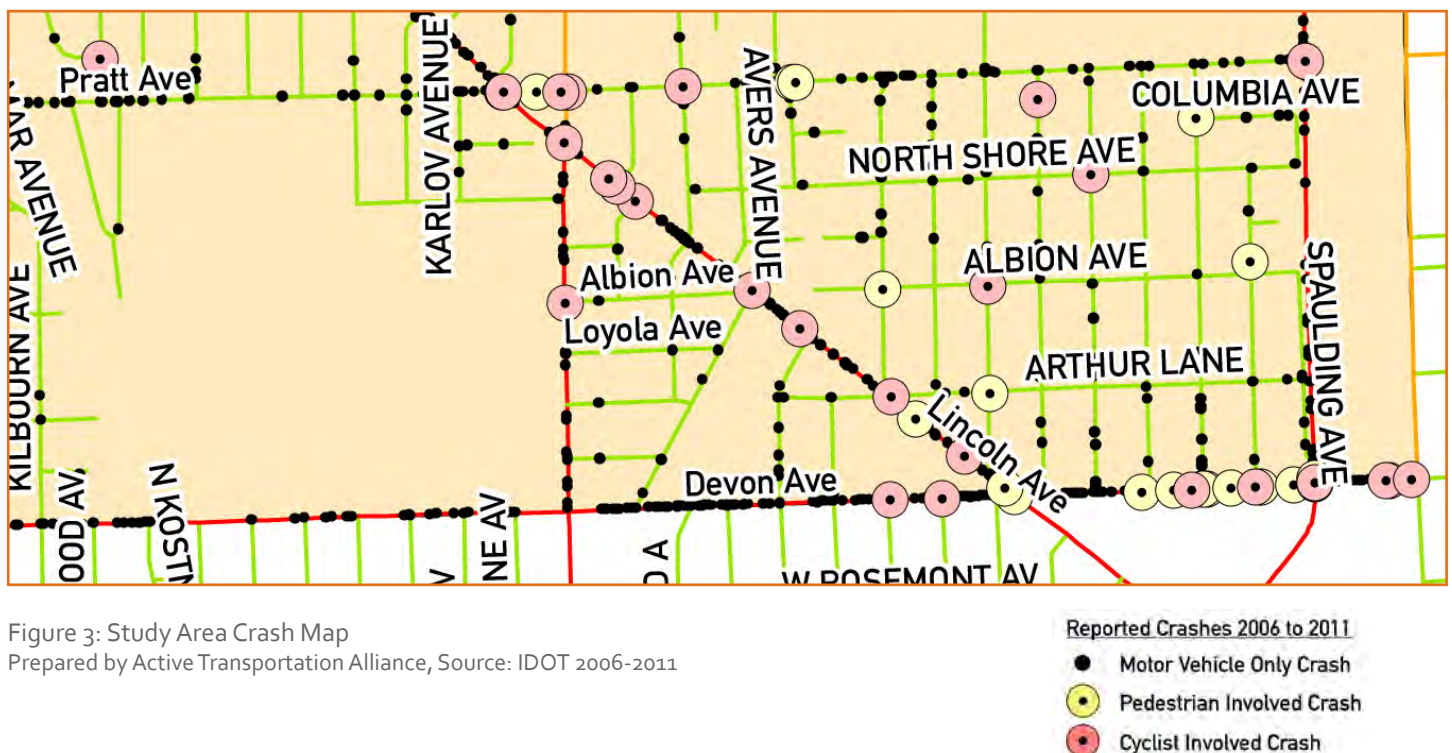
Creating opportunities for people to “trip-chain”—park and shop in two or more places—makes for a more vibrant area, as does the seamless integration of public transit. Encouraging a more walkable area also reduces the need for additional parking, because customers can park once and walk between shops.

With some effort, the six-block stretch of Devon could be a “complete” street—a street attractive to all users.

1. Improve Pedestrian Safety

A key element in any plan to attract more pedestrians is to improve safety. Two of the most frequent comments from residents were that the area does not have a cohesive look and that the lack of pedestrian crossings was dangerous. This latter concern was confirmed by looking at accident data, which shows higher incidences of pedestrian and bicycle accidents in the study area, compared to the other segments of Devon Avenue. (Figure 3)

To transform this auto-oriented stretch of Devon into a “complete” street, Lincolnwood and Chicago should work together to develop a shared vision for the corridor. Also because the Illinois Department of



Transportation (IDOT) has jurisdiction over Devon Avenue, Lincolnwood and Chicago should jointly approach IDOT to make safety improvements. Features such as refuge islands, curb bump-outs, and improved sidewalks, will certainly help.

Create refuge Islands. Pedestrian safety can be improved by creating a median with pedestrian refuge islands. This allows people to cross halfway and then safely pause before crossing the other half of the street.

Add pedestrian crosswalks. The panel recommends installing a crosswalk with pedestrian-activated flashing beacons near the Post Office at Devon and Kimball. The beacons signal to drivers that a pedestrian is about to cross. Although a signal at the intersection is the best option for safety, it is also the most expensive.

Create Curb Bump-outs. The panel also recommends curb bump-outs at intersections with residential streets. Bump-outs shorten the distance from one side of the street to the other for pedestrians, making their passage safer.

Complete Sidewalks. The Village should complete the missing sidewalk between Lincoln and Hamlin streets, and should maintain continuous sidewalks along Devon.

2. Create Bike Lanes

The Panel recommends adding a bike lane, both to slow traffic and to increase transportation options in the corridor. Making Devon Avenue bike-friendly will make the bike trail along the Channel more accessible from the proposed Saugansah and Weber Spur trails, further strengthening the regional bike network.



Bike lanes increase transportation options

3. Improve Parking Options

The panel recommends that the Village consider creating angled parking on residential streets at intersections with Devon. Angled parking will significantly increase the amount of parking in the area and is likely to work within the existing street width. The Village could also approach MB Bank to share some of the parking in the large bank lot with area businesses, especially during the evening, when the bank is closed, but the other businesses are open. Additionally, the Village should create end-caps for street parking to enhance pedestrian safety.



Mid-block crosswalks and curb bump outs allow pedestrians to cross safely

A landscaped "end-cap" for on-street parking enhances safety and appearance



A detailed engineering study will be needed to develop a new “complete street” design for Devon Avenue. However, based on preliminary roadway measurements provided by the Village of Lincolnwood, Devon Avenue is approximately 60 feet wide from curb to curb in the study area, which is sufficient to incorporate many of the safety recommendations. Over a longer term, by reconstructing curbs and redesigning the entire right-of-way, which is almost 100 feet, Devon Avenue can be transformed into a street that is safe and attractive for all users. Figure 4 presents a roadway cross-section concept developed by the Active Transportation Alliance which illustrates several pedestrian and bike safety features recommended for Devon Avenue.

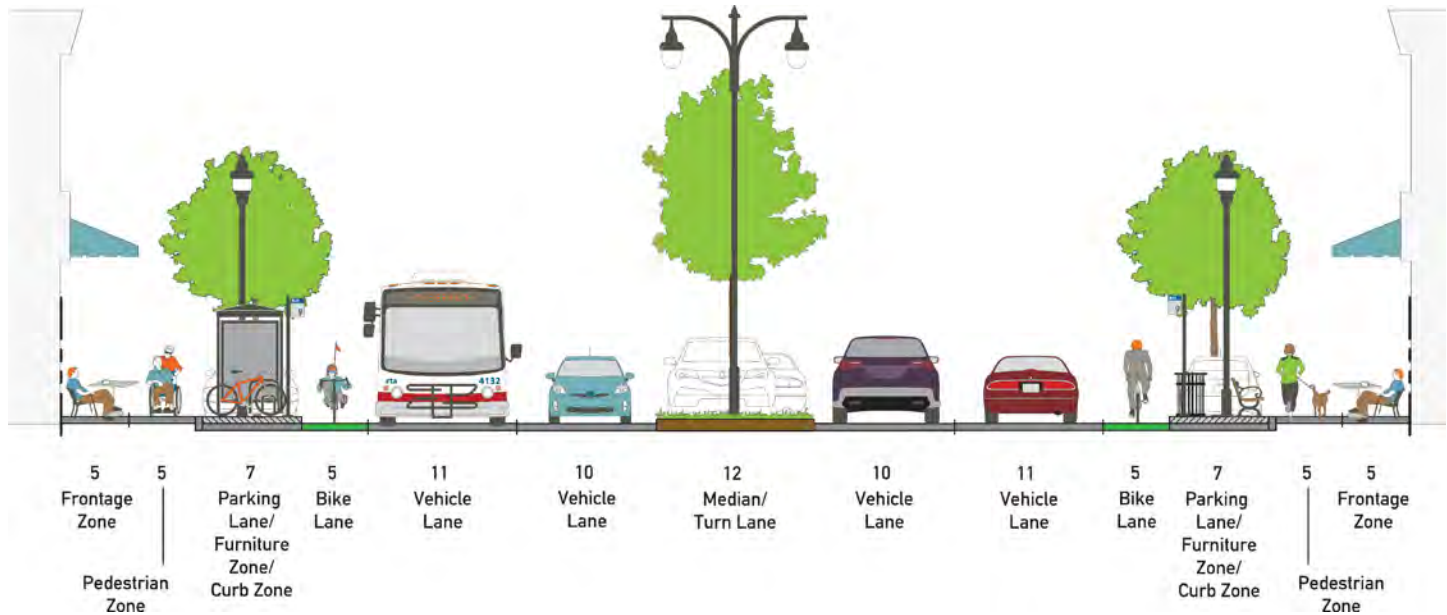


Figure 4: Typical Cross-Section for a Urban Commercial Mixed Use Boulevard

Source: Complete Streets, Complete Networks Design Manual by the Active Transportation Alliance

Streetscape Enhancements

An improved streetscape along Devon Avenue can help build enthusiasm for the area and signal visually that the area is rejuvenated. As one resident said, “The worst case outcome is to do nothing.”

To improve the look and feel of the corridor, the corridor should be tied into the North Shore Channel and trail on the east, and Lincoln Avenue on the west side. To make shoppers feel welcome and engaged in the shopping experience, the panel suggests several beautification strategies, some immediate, others short-term, as well as longer-term plans. The panel feels strongly that the investment in landscaping and beautification would reap dividends in increased shoppers, and several features could greatly improve safety. Furthermore, streetscape is an essential investment if private developers are to show any interest.

50th Ward Alderman, Debra Silverstein, reported that Devon Avenue just east of the study area will undergo major streetscaping starting in 2014. With funding from an established TIF district and the State of Illinois, Devon Avenue from Kedzie Avenue to Leavitt Street in Chicago, will see new street lighting, wider sidewalks with decorative pavers, trees, benches, new crosswalks and community identifiers, among other improvements. To remain an attractive draw for shoppers and service seekers, the panel recommends that Lincolnwood focus on improving its own streetscape along Devon Avenue, drawing from the existing Streetscape Plan adopted by the Village for Lincoln Avenue. In addition to aligning with the design elements of Lincoln Avenue, key elements of the new streetscape should include public art and public spaces (Figures 5a and 5b). More specifically, the panel recommends that the Village do the following:

1. Clean up the Area

Encourage current building owners to invest in their own properties to make them more attractive for leasing. In addition, have the Village Public Works Department do an immediate clean-up, focusing on sidewalks, trash, weeds, and other eyesores.

2. Create Gateways

The panel recommends focusing on the corner of Devon and McCormick as the gateway into the Village from the south and the east, and the corner of Devon and Lincoln as a gateway to the north and west. The panel recommends creating gateways as a way to visually bring attention to the transition into the Village and to slow traffic, giving drivers a reason to pause and look around.

The panel further recommends creating a gateway green space on the empty lot owned by the Metropolitan Water Reclamation District (MWRD),

on the east side of McCormick. Because MWRD's preference is to create and maintain developed open space along the Channel, the panel proposes creating a public space that could also be used for a farmer's market or local food trucks. The area is tied directly to the bike trails, which can encourage bikers to stop and explore the Village.

3. Install Public Art

The MWRD lot could be the beginning of several public art displays throughout the Devon corridor, which can be used as an element of continuity in the streetscape. Art is already on display along the bike paths, and there are many nonprofit and commercial organizations anxious to support public art installations. Some of the art could also be functional, such as bike racks or a bus stop. The panel recommends that the art installations begin on the northeast corner of Devon and McCormick, and continue down Devon.

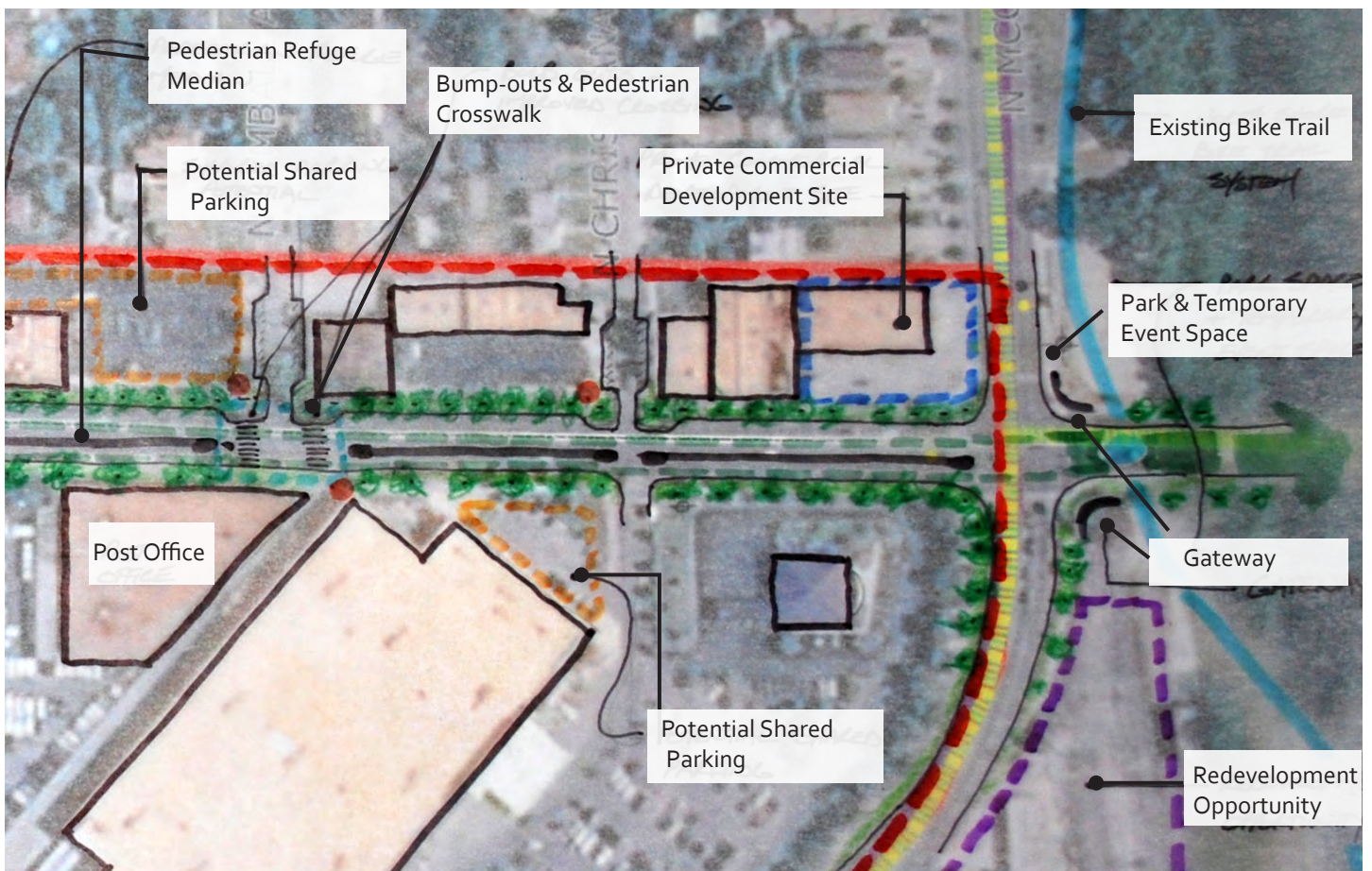


Figure 5a: Redevelopment Sketch for the eastern portion of the study area prepared during the two day panel

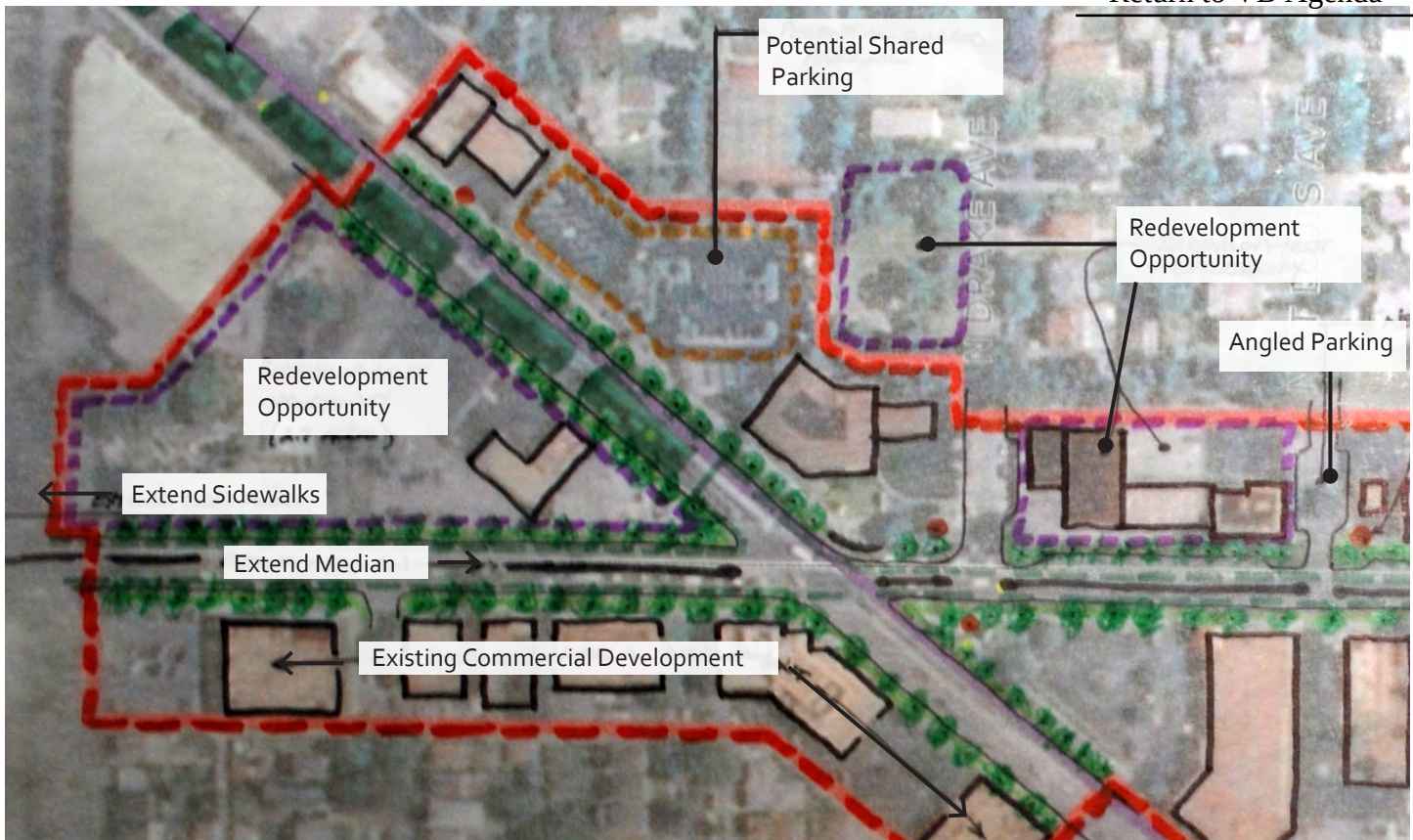


Figure 5b: Redevelopment Sketch for the western portion of the study area prepared during the two day panel

4. Create a Unified Corridor Design

Visual elements indicated in the Lincoln Avenue Streetscape Plan can be extended down into Devon Avenue. These elements include trees, benches, planter boxes, lighting, and signage. The elements should be placed on both sides of Devon, Lincolnwood and Chicago, to tie the street together visually.

Financing the Improvements

The key to successful commercial/service redevelopment, the panel notes, will be to establish a Tax Increment Finance (TIF) district. TIF districts capture increases in property tax revenues in a specific area without changing the actual tax rate for property owners. Any increased tax revenue is held in a specific TIF fund, which is used to help finance improvements aimed at stimulating economic growth within the district. Village opponents of a TIF on Devon have argued that current taxing bodies, such as the school system, could lose revenue because under a TIF, their share of the property tax would be limited to the



Examples of Recommended Street Furnishings
Source: Lincoln Avenue Streetscape Plan, Village of Lincolnwood

equalized assessed value of the area at the time the TIF was approved. While the TIF district is in place, tax revenue from increased property values generated within the TIF boundaries go into the TIF fund and then are reinvested in that area.

Although acknowledging the community resistance to a TIF, the panel feels strongly that short of floating a bond, this form of financing is the best option to rejuvenate the area. A TIF would be a clear draw to real estate developers, whose investment can stem the deterioration of the corridor. Without a TIF, the area will continue to decline and with it, the overall tax base. Ultimately, the infrastructure improvements in the area will benefit the public, not the private developers, as some opponents to the TIF have worried.

In addition to a TIF, the panel encourages the Village to reach out to local businesses to support beautification efforts. Home Depot, for example, has already volunteered trees for the streetscape project. In addition, the Village could target \$25,000 annually in Property Enhancement Program funding for four years for the Devon Corridor in the budget. The Property Enhancement Program is designed to provide an incentive to business owners to make improvements to their building's exterior or other property enhancement that will improve the appearance of a business district. The panel also encourages the Village to coordinate with the City of Chicago on beautification planning.

To finance the pedestrian- and bike-safety improvements, the panel recommends approaching IDOT for funds through its Highway Safety Improvements Program. Finally, the panel recommends timing the more major renovations along Devon to align with the eventual sewer repairs to be done by MWRD, as a way to "dig once," and save money.

Conclusion

The panel recommends that the Village focus on improving the look and safety of the Devon Corridor as a gateway to the Village and to encourage a service use focus for the area with retail on key

sites. The panel also identified options for funding the recommended upgrades and redevelopment efforts. Additionally, the panel has created a set of immediate and longer-term steps the Village can take to implement the recommendations presented in this report.

Immediate Actions

- Establish a TIF, without which developer interest will wane.
- Send Village crews to clean up trash, weeds, and other eyesores along Devon.
- Address the issues at the languishing, highly visible site at the northwest corner of Devon/McCormick.
- Establish relationships with local business and land owners in the corridor; develop a database of information such as rents and vacancies that are critical to developers.
- Reach out to businesses for potential sponsorships of public art and streetscaping elements.
- Actively engage with MWRD for the post-remediation use of the site on the northeast corner of McCormick and Devon.
- Establish regular meetings with the Chicago Alderman's office, and the City planning staff to build a strong relationship between the Village and the City.

Longer-term Initiatives

- Establish a zoning overlay district with flexibility in use and density to entice redevelopment on key sites.
- Approach the entire street with a consistent visual design plan and provide incentives for current owners to upgrade their properties.
- Address safety as a part of street design. Partner with the City of Chicago to jointly approach IDOT regarding implementing pedestrian and bike safety improvements along Devon.
- Address parking issues including angled parking on side streets off Devon as a part of overall street design. Identify potential funders for the public art related recommendations.
- Work with owners of key sites to facilitate land assembly and/or redevelopment.

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Village of Lincolnwood

Devon Avenue Corridor

(Study Area: north side of Devon Avenue between McCormick and Lincoln Avenues)

Commercial Development

The Devon Avenue corridor, located between McCormick Blvd. and Lincoln Avenue and within the Village of Lincolnwood, is comprised of 6 blocks, having approximately 22 businesses, 6 vacancies and 11 separate property ownerships. There is no established local business association or organization specifically for this corridor, although businesses may join the Lincolnwood Chamber of Commerce which serves the entire community. Attached is an inventory of the existing businesses located within the Devon Avenue corridor.

The Lincolnwood side of this corridor is characterized by a traditional urban development form with most buildings fronting directly onto the public sidewalk. For these properties, there is either no off-street parking or off-street parking is limited and located to the rear of the building, accessible via an alleyway.

Although the general condition is for the buildings to front directly onto the public sidewalk, 2 properties on the Lincolnwood side of the corridor are developed in a more traditional suburban strip pattern, with the 2 buildings situated toward the rear of the property with off-street parking occurring toward the street front. In the approximate middle of the corridor, an independent restaurant with a large adjoining off-street parking lot, comprises the entire block.

The corridor is generally characterized by single story buildings. Four properties however have second stories. While construction dates of the existing buildings located in the corridor is generally not known, most buildings appear to date to the 1950's-1960's. The one exception is the MB Financial Bank building located at the corner of Lincoln and Devon Avenues which was constructed in approximately 2003 (and which replaced another bank building at this location).

An alleyway separates the Devon Avenue commercial corridor properties from an adjacent well established residential area immediately to the north. Except for this alleyway however, there is little if any buffer between these land uses.

While there is no statistical data available, anecdotally a large orthodox Jewish population resides in this neighborhood north of the corridor. Within the Devon Corridor itself, a Community Kollel has been established on the Village side of the corridor and west of Lincoln Avenue along Devon in Chicago, two synagogues exist, one denoted as an orthodox synagogue.

In addition to religious diversity present, 26.6% of the Village's population is of Asian race, and more than half of the Village population speaks a foreign language at home, with 37.5% of the population foreign born. The largest Asian ethnic groups present in the Village are Asian Indian,

followed by Filipino and Korean. In 2009, the median household income of the Village was \$82,875. 71% of residents have either a college degree or some college.

In October 2010, the Village commissioned a study, prepared by Houseal Lavigne Associates, to study the feasibility of retail in an area of the Village located five blocks north of the Devon Avenue Corridor. This area, locally identified as the Lincolnwood Business Park, is an industrial area adjoining the newer Lincolnwood Town Center Mall development. While this study focused on the feasibility of retail in the Lincolnwood Business Park area, the report identified the Devon/McCormick/Lincoln Triangle as one of the retail concentrations located in Lincolnwood's primary market area. For reference, attached is this report.

Attachments

1. Inventory of Businesses in Corridor
2. Houseal Lavigne Retail Report

Village of Lincolnwood

Devon Avenue Corridor

(Study Area: north side of Devon Avenue between McCormick and Lincoln Avenues)

Residential Development

The Devon Avenue corridor within the Village of Lincolnwood is presently zoned B2 General Business District, from McCormick Blvd., westward to Drake Avenue. This zoning district does not allow for any type of residential development and there are no existing residential units found along this corridor, nor any currently planned.

Westward of Drake Avenue, including properties adjacent to the Devon/Lincoln Avenue intersection and taking in other properties north along Lincoln Avenue, the properties are presently zoned B1 Traditional Business District with a Mixed Use overlay zone. Within this Devon/Lincoln hub area, residential housing is not a Permitted Use; however, multifamily housing may be authorized with specific Special Use approval by the Village Board.

Whether to allow through any means, residential uses, including multifamily housing in the Mixed Use, Devon/Lincoln overlay zone, was of some controversy when the Village considered adopting new zoning in the 2007-08 time period. Some in the community did not believe it was appropriate that residential housing should be allowed at this Lincoln/Devon gateway area into the community.

On Lincoln Avenue, properties located north of approximately Arthur Avenue and northward for some distance, current zoning allows for residential development of up to three stories, although recently the Village Board has requested the Plan Commission to review whether any residential development along Lincoln Avenue south of Pratt Avenue to Devon Avenue is appropriate. This review has not yet occurred.

In 2008, at the time the Village adopted a comprehensive amendment to its zoning code, a proposal to allow residential development in the B2 District along Devon Avenue east of Drake, to McCormick Blvd., was made. This proposal was put forward in response to a plan by Whistler's Restaurant to develop a multi-story condominium building with first floor retail on this property within the corridor. This proposal became somewhat controversial in the community with concerns of the impact new residential units would have on local schools voiced and a call for further study before any change in the code was made allowing for residential in the Devon Avenue corridor. This proposal to allow for residential development in the Devon Avenue Corridor was subsequently defeated and no further interest or action concerning residential use in the corridor has been made.

Notwithstanding that presently residential is not allowed within the B2 zone of the Devon Avenue Corridor and the most recent land use consideration has been not to change this policy, the Village's 2001 Comprehensive Plan (updated in 2006 which added changes for Lincoln Avenue) recommends consideration of low density multifamily residential. See attached excerpt.

The area immediately north of the Devon Avenue corridor within the Village is zoned R4 Residential District, which allows for single family, duplex, townhouse and multifamily dwellings on minimum lot sizes of 5,400 square feet. While properties which front Spaulding Avenue (facing McCormick Blvd.) are largely 3 flats and there exists some duplexes, the character of this area immediately north of the Devon corridor is generally single family residential. Prior to the economic downturn in 2008, residential teardowns and rebuilds occurred in this area. Foreclosures in this area do not appear excessive.

Attachments

1. Excerpt Lincolnwood Comprehensive Plan Devon Avenue Corridor (2001)

**Village of Lincolnwood
Devon Avenue Corridor Business Inventory**

Address	Business Name	Business Type	Approximate Size*	Off Street Parking	Comments
<u>McCormick Intersection</u>					
3300 Devon	Jaffa Bagels (not open)	Restaurant	4600 sq ft	15 spaces (in front)	Premises Under Construction
3310 Devon (2 story)	Currency Exchange	Financial	1000 sq ft	3 spaces (to side)	
3318 Devon (2 story)	Shore Galleries	Firearm Shop	4400 sq ft	None	
3320 Devon	CD One Price Cleaners	Dry Cleaner	3300 sq ft	6 spaces (in rear)	
<u>Christiana Intersection</u>					
3350-56 Devon	Vacant	N/A	3000 sq ft	29 spaces shared (in front)	Previously Smart Jewelers
3362 Devon	Vacant	N/A	1300 sq ft	See above	
3364 Devon	Vacant	N/A	1300 sq ft	See above	Previously World Unlimited Travel
3366 Devon	Vacant	N/A	1300 sq ft	See above	
3368-70 Devon	Eye on Devon	Optometry Office	2600 sq ft	See above	Previously Avenue Fashion
3372 Devon	Vacant	N/A	5000 sq ft	10 spaces	Previously Monty Levenson Golf
<u>Kimball Intersection</u>					
3420 Devon	Whistler's Restaurant	Restaurant	5200 sq ft	70 spaces	
<u>Trumbull Intersection</u>					
3450 Devon	Fast Signs	Sign and Banner Shop	2800 sq ft	None	
3454 Devon	Global Podiatry	Medical	3600 sq ft	8 spaces (in rear)	
3456 Devon	Allstate	Insurance	1400 sq ft	14 spaces shared (in rear)	
3458 Devon	Mr. Refund	Financial (tax services)	1400 sq ft	See above	
3462 Devon	Lincolnwood Community Kollel	Religious Center	3000 sq ft	See above	
3472 Devon	Dairy Star	Restaurant (ice cream)	980 sq ft	16 spaces	
<u>St.Louis Intersection</u>					
3500 Devon (2 story)	Siddharth Jewelers	Jeweler	2600 sq ft	18 spaces shared (in rear)	
	Dianoor Collectibles	Specialty		See above	
	Memsahab Boutique	Clothing		See above	
	Senior Helpers of Niles/Lincolnwood	Senior care		See above	On Second Floor
	Dream Life Realty	Real Estate		See above	
	Shree Balaji Travel & Tours	Travel Agency		See above	On Second Floor
3508-3510 Devon	E-Tech Services	IT/Computer Repair	2300 sq ft	24 spaces shared (in rear)	
3514 Devon	Vacant		1600 sq ft	See above	
3516 Devon	Jerger Design Services	Window Coverings	2600 sq ft	None	
3518 Devon	Jackson Hewitt	Financial (tax services)	2600 sq ft	None	
3520 Devon	Prudential Realty	Real Estate	5200 sq ft	None	
<u>Drake Intersection</u>					
6401 Lincoln (2 story)	MB Financial	Bank, Financial Services	10300 sq ft	77 spaces	Property includes drive-thru
<u>Lincoln Intersection</u>					
Notes					
<i>Parking count is estimated from aerial maps</i>					
<i>Business space is estimated from aerials; only ground square footage is shown</i>					
<i>Businesses are located on ground level unless otherwise noted</i>					
<i>All properties along the corridor are one story unless otherwise noted</i>					

Request For Board Action

REFERRED TO BOARD: January 20, 2015

AGENDA ITEM NO: 6

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation by the Zoning Board of Appeals to Approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a Detached Garage in the Rear Yard of the Property Located at 3350 West Columbia Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Mira Hoxha, the property owner ("Petitioner"), seeks approval of three Variations in order to erect a 494.5-square-foot (23' x 21'6") detached garage in the rear yard at 3350 West Columbia Avenue. Below are the three specific development standards for which Variations from the Zoning Code are sought:

1. Minimum 15-foot separation between principal and accessory structure (Section 3.08(4)a). The applicant proposes a minimum distance of three feet;
2. Maximum 30 percent accessory building rear yard coverage (Section 3.08(5)). The applicant proposes a rear yard coverage of approximately 31.4 percent; and
3. Maximum 35 percent building coverage (Section 4.12). The applicant proposes building coverage of approximately 40.64 percent.

The Petitioner recently purchased the subject property and, as indicated in the application, seeks to install the detached garage for the parking of commercial vehicles.

Building Separation Variation Request

The first of the requested Variations is to permit the detached garage to be located three feet from the nearest portion of the principal structure. The Zoning Code requires that "A detached accessory building shall not be nearer than fifteen feet (15') from the nearest wall of the principal building..."

The total depth of the subject rear yard is approximately 31.25 feet. The proposed garage depth is approximately 21.5 feet. Given the rear yard depth, a detached garage in the rear yard could not be installed to comply with both the minimum 15-foot building separation requirement and the minimum five-foot rear yard setback requirement.

Rear Yard Coverage Variation Request

The Petitioner also seeks a Variation to exceed the maximum 30 percent accessory building rear yard coverage. The subject rear yard area is 1,575-square feet. Therefore, the maximum rear yard building coverage is 472.5-square feet. The proposed detached garage is 494.5-square feet or approximately 31.4 percent of the rear yard.

Building Coverage Variation Request

Finally, the Petitioner seeks a Variation to permit the principal structure and detached structure to exceed the 35 percent maximum building coverage. The lot area of the subject property is 6,200-square feet. Therefore, the combined area of the principal and accessory structures cannot exceed 2,170-square feet. With the construction of the proposed detached garage, the total building coverage is approximately 2,520-square feet. As a result, the petitioner seeks approval of a 40.64% building coverage, which is in excess of the maximum permitted building coverage of 35% by approximately 350-square feet.

The proposed garage complies with the Village's bulk requirements for setbacks and maximum height for detached accessory buildings.

Pertinent Records and Cases

A review of Village records indicates that the existing home was constructed in approximately 1959. A search of Village records resulted in no additional information on the subject property pertinent to the requested Variations.

Since adoption of the 2008 Zoning Ordinance, the Village has considered five applications for relief involving three building separation Variations, three building coverage Variations, and no rear yard coverage Variations. While every project is unique, the Village approved the five applications requesting the aforementioned Variations. A complete summary of each request can be found in the attached staff summary to the Zoning Board of Appeals.

Public Hearing

The Zoning Board of Appeals (ZBA) considered the requested Variations on December 17, 2014. Chairman Theisen asked the Petitioner to address the hardship pertaining to the Variation requests. Ms. Rebeka Hoxha stated that the property was recently purchased with the intention to construct a detached garage. Ms. Hoxha stated that a detached garage cannot be installed on the property without relief from the Zoning Code. Ms. Hoxha added that many residences on the block have garages and there are still a high number of vehicles parked on Columbia Avenue. Ms. Hoxha indicated the detached garage would not be out of character in the neighborhood and would help reduce on-street congestion.

In its deliberations, the ZBA discussed the purpose and origin of the building separation requirement and the location of the proposed detached garage within the rear yard. The ZBA asked if staff was aware of any detached structure located closer than 15 feet to the principal structure. Staff indicated that there is not an inventory of such properties but that the condition is not uncommon in the Village.

Chairman Theisen entered into the record two letters of objection submitted by the residents of 3336 West Columbia Avenue.

The ZBA also received oral testimony at the Public Hearing. Ms. Mary Nakawatase, 3325 West Columbia Avenue, stated that there is too much congestion on Columbia Avenue. Ms. Nakawatase voiced her opposition to the Variation as she does not believe the detached garage will be a solution to the on-street parking congestion.

Except that identified above, no other public testimony was received.

Zoning Board of Appeals Recommendation

The ZBA first considered a motion to deny the requested Variations. That motion, however, failed by a 3-4 vote.

The ZBA next considered a motion to approve the requested Variations, and, by a 4-3 vote (Commissioners Keller, Ikezoe-Halevi, and Chairman Theisen opposing), the ZBA recommends approval of the requested Variations, subject to the detached garage being constructed with minimum 2-hour fire separation requirement, including the roof structure.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. December 17, 2014 ZBA Minutes Excerpt (Draft)
2. December 17, 2014 ZBA Packet
 - a. Staff Report to ZBA
 - b. Letters of Opposition
 - c. Section 3.08(4) and 3.08(5) of the Zoning Code
 - d. Section 4.12 of the Zoning Code
 - e. Petitioner Prepared Zoning Calculation
 - f. Site Plan with Zoning Calculation
 - g. Residential Zoning Variation Application
 - h. Site Plans
 - i. Petitioner Submitted Photographs
 - j. Proposed Garage Elevations

RECOMMENDED MOTION:

Move to concur with the recommendation of the Zoning Board of Appeals to approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a proposed Detached Garage in the Rear Yard of the Property Located at 3350 West Columbia Avenue, subject to a fire separation requirement and to direct the Village Attorney to prepare the requisite Ordinance for adoption.



**DRAFT MEETING MINUTES OF THE
ZONING BOARD OF APPEALS
DECEMBER 17, 2014 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712**

MEMBERS PRESENT:

Chairman Herb Theisen
Paul Grant
Jean Ikezoe-Halevi
Martina Keller
Christopher Nickell
Kathy O'Brien
Kirill Vorobeychik

MEMBERS ABSENT:

STAFF PRESENT:

Aaron N. Cook, AICP, Community Development Manager

I. CALL TO ORDER

Chairman Theisen noted a quorum of seven members and called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

Motion to recommend approval of the November 19, 2014 Meeting Minutes was made by Commissioner Grant, and seconded by Commissioner Ikezoe-Halevi.

Aye: Grant, Ikezoe-Halevi, Keller, Nickell, Vorobeychik, and Theisen

Abstained: O'Brien

Nay: None

Motion Approved: 6-0

DRAFT

IV. Public Hearing: 3350 West Columbia Avenue – Accessory Building Variations

Chairman Theisen swore in the Petitioners, Ms. Mira Hoxha of 3350 Columbia Avenue and Ms. Rebeka Hoxha of 3420 North Shore Avenue.

Mr. Cook presented the two Variation requests required for the building of a new two-car detached garage. The property at 3350 West Columbia Avenue is in the R-4 Residential Zoning District. The first Variation request is to allow the detached garage to be located three feet from the principal structure. The Zoning Code requires at least a 15-foot separation. The second Variation request relates to the maximum building coverage requirement. The Zoning Code requires a maximum lot coverage of 35 percent. The Petitioner is requesting a lot coverage of 40.64 percent.

The site plan, with zoning calculations, was presented for review. Mr. Cook stated that there were several related or similar actions since the adoption of the current Zoning Code in November 2008. The majority of those requests were approved unanimously.

Chairman Theisen entered into the record two letters of opposition to this Variation request. Mr. Cook summarized the letters as saying that the property already has a large principal structure and the garage would crowd the property as well as disrupt their view. The Petitioners thought the neighbors were opposed to the height of the garage and not the structure itself. Mr. Cook said the letters were not clear as to this opinion.

Chairman Theisen questioned the Petitioners regarding their hardship. The Petitioners stated that they recently purchased the property with the hopes of building a garage. If they had to comply with the Zoning Code, they would not be able to have a garage at all. They also stated that all of the residences on the block do have a garage, so they did not anticipate any problems. They further stated they might use this two-unit building as a rental property.

Commissioner Nickell asked Mr. Cook as to why there has to be a 15-foot separation. Mr. Cook replied that this is a life safety code issue that in the event of a fire, this separation minimizes the chance of fire to both structures. When asked by Commissioner Nickell if the Petitioners could build an attached garage and comply with the Zoning Code, Mr. Cook replied that they would then have to comply with the 30-foot rear yard setback which would not be possible.

Commissioner Keller questioned the Petitioners what hardships they would experience if this Variation was denied. The Petitioners stated that with the congestion on Columbia, they would like a garage to keep their vehicles protected. There is barely any parking available on Columbia as it is.

Commissioner Keller asked the Petitioners if they are not living there, why do they need to park their vehicles there. The Petitioners stated that they live in the neighborhood and since they own this property as well, this is where they would like to park their vehicles within the proposed detached garage.

Commissioner Grant asked Mr. Cook how far it was from the entrance of the garage to the alley. Mr. Cook replied that there is a five-foot setback from the rear lot line adjoining the alley which allows enough room for the vehicles to maneuver in and out of the garage. If the garage was placed any closer to the alley, this would create maneuverability issues as well as the need for another Variation request.

Ms. Mary Nakawatase of 3325 West Columbia Avenue said there is too much congestion on the street already, and that the people renting these units will have to park on the street as well. She is opposed to this Variation and does not believe that this garage is going to make a difference with regards to the current and future parking situation.

Commissioner Halevi asked Mr. Cook if this separation issue is really a zoning concern. She also asked if there any other properties in the Village with such a small separation between structures and if the fire code is the only reason for the 15-foot separation. Mr. Cook replied that there are some properties in Lincolnwood with less than 15 feet between structures, but was not aware of any that are this small. Mr. Cook further answered that there are building standards that could be included in the plans to address the fire safety code issues. The 15-foot separation achieves some level of openness which the Zoning Code is intended to achieve. If there are too many structures clustered together, it increases the intensity of that property. Mr. Cook believes that this is more of a fire prevention standard than promoting the openness concept.

Chairman Theisen asked if anyone in the audience would like to address the Zoning Board regarding this Public Hearing. Let the record state that no one came forward.

Motion to deny the Accessory Building Variation was made by Commissioner Keller, and seconded by Chairman Theisen.

Aye: Keller, Theisen, and Ikezoe-Halevi

Nay: Grant, O'Brien, Nickell, and Vorobeychik

Motion Approved: 3-4

Motion to approve the Accessory Building Variation to reduce the 15-foot separation to 3 feet, to reduce the maximum lot coverage from 35 percent to 40.64 percent, and to reduce the rear yard building coverage, if staff finds it required upon review, to 494.5 feet. Additionally, a stipulation to include that the building meets a fire safety rating of a minimum two-hour or better standard to also include the roof structure as well was made by Commissioner O'Brien, and seconded by Commissioner Nickell.

Aye: O'Brien, Nickell, Grant, and Vorobeychik

Nay: Keller, Ikezoe-Halevi, and Theisen

Motion Approved: 4-3

This Variation request will be heard by the Village Board at the Tuesday, January 20, 2015 meeting.

VI. ADJOURNMENT

Hearing no further business, **motion to adjourn** was made by Commissioner Ikezoe-Halevi, and seconded by Commissioner Keller. Meeting adjourned at 7:50 p.m.

Aye: Ikezoe-Halevi, Keller, Grant, O'Brien, Nickell, Vorobeychik, and Theisen

Nay: None

Motion Approved: 7-0

Respectfully Submitted,

Kathryn M. Kasprzyk
Community Development Coordinator



Staff Report

Zoning Board of Appeals

December 17, 2014

Subject Property:
3350 West Columbia Avenue

Zoning District: R-4 Residential

Petitioner: Mira Hoxha - Property Owner

Nature of Request: The Petitioner seeks to erect a new detached garage in the rear yard of the existing residence located at 3350 West Columbia Avenue.



Requested Action: The Petitioner seeks a Variation from Article III, Section 3.08(4)a to permit the proposed detached garage to be located less than fifteen feet from the nearest wall of the principal building and a Variation from Article IV, Section 4.12 to permit the principal building and detached building to exceed the maximum 35% building coverage.

Notification of Public Hearing: Consistent with Village requirements, notice of the scheduled December 17, 2014 Hearing was published in the Lincolnwood Review dated November 27, 2014, a Public Hearing sign installed at 3350 West Columbia Avenue, and notices dated November 27, 2014 were also mailed to properties within 250 feet.

Summary of Request

The Petitioner is seeking to erect a new detached garage in the rear of the property commonly known at 3350 West Columbia Avenue. The proposed 494.5-square-foot (23'.0" x 21'6") garage complies with the bulk requirements for setbacks and detached accessory building height.

The Petitioner seeks two Variations in order to erect the detached garage. The first of the requested Variations is to permit the detached garage to be located three feet from the principal structure. The Zoning Code requires that, "A detached accessory building shall not be nearer than fifteen feet (15') from the nearest wall of the principal building..."

The Petitioner additionally seeks a Variation to permit the principal structure and detached structure to exceed the maximum building coverage. The Zoning Code requires that the horizontal area measured within the outside of the exterior walls of the ground floor of all principal and accessory buildings on a lot cannot exceed 35% of the lot area. The lot area of the subject property is 6,200-square feet. Therefore, the combined area of the principal and accessory structures cannot exceed 2,170-square feet. With the construction of the proposed detached garage, the total building coverage is approximately 2,520-square feet. As a result, the Petitioner seeks approval of a 40.64% building coverage, in excess of the maximum permitted building coverage of 35% by approximately 350-square feet.

Related Village Action

Pertinent Property Background – The existing home was constructed in or around 1959. A search of Village records resulted in no additional records or information regarding the subject property pertinent to this request.

Related Detached Garage Variation Requests Considered Since 2008

<u>Property Address</u>	<u>ZBA Recommendation</u>	<u>Status</u>
3725 West Wallen Avenue	Recommended Approval 7-0	Ordinance No. Z2011-2946 Approved
Requested <i><u>detached building separation Variation</u></i> to permit a detached garage to be located 10.5-feet from the nearest wall of the principal building rather than the minimum 15-foot separation. The ZBA concluded that a detached garage as proposed is reasonable for residential properties. The Zoning Board noted there are unique limiting characteristics of the subject property such as the existing home is set back at a distance which creates a uniquely small rear yard. However, the ZBA did discuss the Petitioner constructed a rear yard addition in 1998 which contributed to the creation of a smaller rear yard. The Village Board concurred.		
6529 North Cicero Avenue	Recommended Approval 7-0	Ordinance No. Z2011-2976 Approved
Requested <i><u>detached building separation Variation</u></i> to permit a detached garage to be located 11.3-feet from the nearest wall of the principal building rather than the minimum 15-foot separation. The ZBA concluded that a detached garage as proposed is reasonable for residential properties. The Zoning Board noted there are unique limiting characteristics of the subject property such as the existing home is set back at a distance which creates a uniquely small rear yard. The Village Board concurred.		
6730 North Kimball Avenue	Recommended Approval 6-0	Ordinance No. 2012-3010 Approved
Requested <i><u>detached building separation Variation</u></i> and <i><u>building coverage Variation</u></i> to permit a detached garage be located approximately 10 feet 7 inches from the nearest wall of the principal building rather than the minimum 15-foot separation and to permit a total 36% (2,010-square feet) building coverage exceeding the maximum 35% (1,943-square feet) building coverage. The ZBA concluded that a detached garage as proposed is reasonable for residential properties and the proposed garage depth of 20 feet was as narrow as could be built. The ZBA noted there are unique limiting characteristics of the subject property such as the existing home is constructed in a manner which results in a uniquely small rear yard. The ZBA also gave some consideration to the property being slightly substandard in lot area for a two-family development. As part of its recommendation, the ZBA recommended the following two conditions: 1) The garage may not exceed 405-square feet in area; and 2) the existing asphalt driveway along the south side of the property must be removed. The Village Board concurred.		

6531 North Drake Avenue Recommended Denial 4-3 Ordinance No. 2012-3017 Approved
Requested *building coverage Variation* and *impervious coverage Variation* to permit a detached garage in the rear yard. The property owner initially submitted for consideration a 720-square foot (30' x 24') garage and amended the request for a 528-square foot (22' x 24') garage. The reduction in garage area resulted in the elimination of a Variation to exceed 60% impervious coverage. The amended application results in a building coverage of 38.34% (1,945-square feet), exceeding the maximum 35% (1,775-square feet) building coverage allowed for this property under the Zoning Code. The ZBA did not believe the request for a 720-square-foot garage was the minimum request needed and was not keeping in the spirit of the Zoning Code. The ZBA found that the revised detached garage was excessive, sighting an existing one-car attached garage on the property. The Village Board discussed the minimum reasonable size for a detached garage and concluded that the 528-square-foot proposed structure was reasonable and appropriate. The Village Board placed a condition of approval that the property may not exceed a maximum impervious coverage of 58 percent.

6849 North Keeler Avenue Recommended Approval 4-1-1 Ordinance No. 2013-3060 Approved
Requested *building coverage Variation* to permit a detached garage in rear yard. The property owner initially submitted for consideration a garage with the dimensions of 23'2" x 26'0" which would result in a building coverage of 38.37 percent. The ZBA found that the proposed detached garage should not result in a total building coverage in excess of the maximum building coverage Variation granted in a recent consideration of 38.34% (6531 North Drake Avenue). The ZBA recommended approval of a building coverage Variation to not exceed 38.34% and the Petitioner agreed to reduce the area of the proposed detached garage. The Village Board concurred.

Conclusion

The property owner is seeking two Variations in order to erect a detached garage in the rear yard: 1) detached building separation Variation; and 2) building coverage Variation. In granting a Variation, a determination must be made that a hardship exists. The following page includes the standards which are to be taken into consideration.

Documents Attached

1. Letters of Opposition
2. Section 3.08(4)a of the Lincolnwood Zoning Code
3. Section 4.12 of the Lincolnwood Zoning Code
4. Petitioner Prepared Zoning Calculation
5. Site Plan with Zoning Calculations
6. Residential Zoning Variation Application
7. Site Plans
8. Petitioner Submitted Photographs of Subject Property
9. Proposed Garage Elevations

Board Action Standards For Granting Relief

In determining whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter of this Zoning Ordinance, the following standards shall be taken into consideration the extent to which the following facts are established:

<u>STANDARDS</u>	<u>Yes</u>	<u>No</u>
<i>a. The requested major variation is consistent with the stated intent and purposes of this Zoning Ordinance and the Comprehensive Plan;</i>		
Notes:		
<i>b. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced;</i>		
Notes:		
<i>c. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same zoning district;</i>		
Notes:		
<i>d. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property;</i>		
Notes:		
<i>e. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;</i>		
Notes:		
<i>f. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;</i>		
Notes:		
<i>g. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property;</i>		
Notes:		
<i>h. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.</i>		
Notes:		

12/5/2014

Return to VB Agenda

Emis Vervilas & Leah Vidal
3336 W. Columbia Ave.
Unit 2
Lincolnwood, IL 60712

Village Zoning Development Dept.
6900 N. Lincoln Ave
Lincolnwood, IL 60712

Re: 3350 W. Columbia
Pin # 10-35-425-015-0000

To Whom It May Concern:

This is in response to Mira Horha asking for permissions to permit a detached garage higher than normal. I would like to vote "NO" because it's obstruct my view from my unit. I can see Mr. Horha already built an abnormal size detached garage in my block (3316 W. Columbia) and his commercial truck is always park behind this garage overnight (outside alley). And many times, this commercial truck takes the whole alley space. I can't pass through. Building another detached garage higher than normal will truly loose the beauty of my neighbor. I've been living in my resident for more than 30 years and I would to maintain the uniformity through out my block - having no garage or just normal height residential garage. Again, my vote to this matter is No.

Sincerely,
Leah & Emis

12/8/2014

Return to VB Agenda

Gregory Vervilas
3336 W. Columbia Ave. - Unit 1
Lincolnwood, IL 60712

Village Zoning Development Dept.
6900 N. Lincoln Ave.
Lincolnwood, IL 60712

Re: 3350 W. Columbia Ave.
Pin # 10-35-425-015-0000

Dear Sir/Madam:

My vote to this matter is NO. Building another detached garage higher than normal will truly obstruct my view to the street or to the alley. In addition, building a detached garage higher than normal, it doesn't look good - appearance wise in my block. I've been living in my resident for more than 30 years and it has a huge change. Especially now, that in my block and around my vicinity, village has allowed 2 detached garage higher than normal. It's somewhat eye sore to me and to my block. For this time, I would like to oppose on their request.

Sincerely,
Gregory Vervilas

Close

Print

Resize:

Village of Lincolnwood, IL
Tuesday, January 13, 2015

Chapter 15. Zoning

Article III. GENERAL PROVISIONS AND REGULATIONS

Part B. Allowable Uses and Bulk

3.08. Accessory buildings, structures and uses.

- (1) Accessory uses shall be permitted with all permitted and special uses as allowed in the various zoning districts.
- (2) Accessory uses shall be compatible with the principal use and shall not be established prior to the establishment of the principal use, and shall not include the keeping, propagation, or culture of pigeons, poultry or livestock, whether or not for profit.
- (3) Every tower, pole or antenna structure shall comply with the rear yard setback requirements of this Zoning Ordinance and as specifically set forth in Subsection 3.12 of this article.
- (4) Except as otherwise regulated herein, an accessory building hereafter erected, altered, enlarged or moved on a lot shall conform with the following:
 - a. A detached accessory building shall not be nearer than 15 feet from the nearest wall of the principal building, nor within 60 feet of the front lot line.
 - b. A detached accessory building or an accessory building when attached to the principal building shall not be located in a front yard, interior side yard or side yard abutting a street; except that an attached garage may be located in a front or side yard provided that applicable setback requirements are met.
 - c. A detached accessory building or structure in a rear yard shall be not less than three feet from a lot line, except:
 - i. On corner lots: not less than five feet from a rear lot line which adjoins a lot in a Residence District and not less than required corner front yard abutting a street;
 - ii. On through lots: not less than the distance required for a front yard setback from the rear lot line abutting a street; and
 - iii. An accessory building having vehicular access from an alley not less than five feet from the lot line abutting the alley.

- (5) A detached accessory building or structure greater than 120 square feet in area located in a rear yard shall not exceed one story or 17 feet in height, whichever is lower. An accessory building or structure of 120 square feet or less in area located in the rear yard shall not exceed 12 feet in height. **Accessory buildings shall not occupy more than 30% of a rear yard.**

- (6) A building intended for an accessory use, when attached to or a part of the principal building, shall be deemed a part of the principal building with regard to all setback and other requirements hereunder. If a building intended for an accessory use is attached to or made part of the principal building, it must meet Building Code standards for the principal building.

Close

[Return to VB Agenda](#)

Print

Resize: Village of Lincolnwood, IL
Wednesday, December 10, 2014

Chapter 15. ZONING

Article IV. ZONING DISTRICTS; MAPS

Part C. Area, Bulk, Density and Setback Requirements

4.12. Area, bulk, density and setback standards: R-4 - General Residence District.

[Amended 2-5-2013 by Ord. No. 2013-3036; 2-5-2013 by Ord. No. 2013-3039]

Use Category	Zoning District Residential Zone R-4
Lot Standards	
Minimum lot size (square feet)	5,400 SF
Minimum lot area all non-SF dwelling types (per unit)	3,000 SF
Minimum lot width (feet) detached single-family with attached garage	60 feet
Maximum impervious coverage single-family (%)	60%
Maximum building coverage single-family (%)	35%
Minimum Coverage Floor Area Per Dwelling	
SF detached 1-story dwelling without basement	1,100 SF
SF detached 1-story dwelling with basement	1,000 SF
SF detached dwellings with (1 + stories)	650 SF
SF semidetached dwelling (1 story)	1,000 SF
SF semidetached dwelling (1 + stories)	650 SF
Two-family detached dwellings	1,000 SF
Building Standards	
Single-family attached or detached maximum building height for pitched roofs (Note 1)	35 feet or 2 stories
Single-family maximum building height for flat roofs	22 feet
Finished 1st floor height limit single-family detached; (elevation at top of curb to the top of the first floor)	Maximum 3 feet
Multifamily or nonresidential maximum building height (feet)	45
Maximum FAR	
SF detached, lot size $\geq$ 6,000 SF	0.6
SF detached, lot size $<$ 6,000 SF or total floor area $<$ 3,600 SF	0.66
Multifamily residential	0.6
Non residential permitted or special uses	0.6
Yard Standards (Note 2)	
Minimum front setback (feet) (Note 5)	25
Max. front yard coverage with impervious surface (%)	50%
Min. interior side setback (feet) single-family detached dwellings	5 or 10% of lot width*



VILLAGE OF LINCOLNWOOD COMMUNITY DEVELOPMENT DEPT.

Zoning Calculations Accessory Structure

Please fill out this form for all permits involving new detached accessory structures
(Garages and sheds)

ADDRESS 3350 W. COLUMBIA AVE ZONING DISTRICT _____

TOTAL LOT AREA = WIDTH 50' X LENGTH 124 = 6200 Sq.Ft.

ZONING ACCESSORY STRUCTURE SETBACKS

	Required	Proposed
FROM SIDE PROPERTY LINE	<u>3</u> Ft.	<u>3</u> Ft.
FROM SIDE PROPERTY LINE	<u>3</u> Ft.	<u>24</u> Ft.
FROM REAR PROPERTY LINE	<u>5</u> Ft.	<u>5</u> Ft.
DISTANCE BETWEEN HOUSE AND ACCESSORY STRUCTURE	Minimum 15 Ft.	<u>3'</u> Ft.

ZONING CALCULATION INSTRUCTIONS

	Permitted	Proposed Total
60% TOTAL LOT COVERAGE (Lot area)	<u>6200</u> X .60 = <u>3720</u> Sq.Ft.	<u>3515.63</u> Sq.Ft.
35% BUILDING COVERAGE (Lot area)	<u>6200</u> X .35 = <u>2170</u> Sq.Ft.	<u>2517</u> Sq.Ft.
30% REAR YARD BLDG. COV. (Rear yard)	<u>1562.5</u> X .30 = <u>468</u> Sq.Ft.	<u>494.5</u> Sq.Ft.

AREA CALCULATIONS

	Existing	Proposed Changes	Proposed Total
A. BUILDING COVERAGE	<u>2026</u> Sq.Ft.	<u>- 0 -</u> Sq.Ft.	<u>2026</u> Sq.Ft.
B. DRIVEWAY/APRON	<u>- 0 -</u> Sq.Ft.	<u>115</u> Sq.Ft.	<u>115</u> Sq.Ft.
C. SIDEWALKS	<u>150</u> Sq.Ft.	<u>730.63</u> Sq.Ft.	<u>880.63</u> Sq.Ft.
D. PATIO/OTHER IMPERVIOUS SURFACE	<u>- 0 -</u> Sq.Ft.	<u>- 0 -</u> Sq.Ft.	<u>- 0 -</u> Sq.Ft.

ACCESSORY STRUCTURE HEIGHT (Measured from finished grade)

Permitted	Proposed
Maximum 17 Ft.	<u>16'-5"</u> Ft.

VARIATION REQUIRED

No

Yes

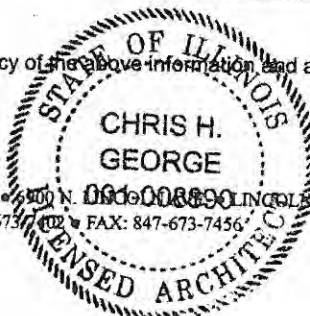
DISTANCE BETWEEN GARAGE
AND EXIST BUILDING

The undersigned hereby acknowledges the accuracy of the above information and accepts full responsibility for any discrepancies or inaccuracies.

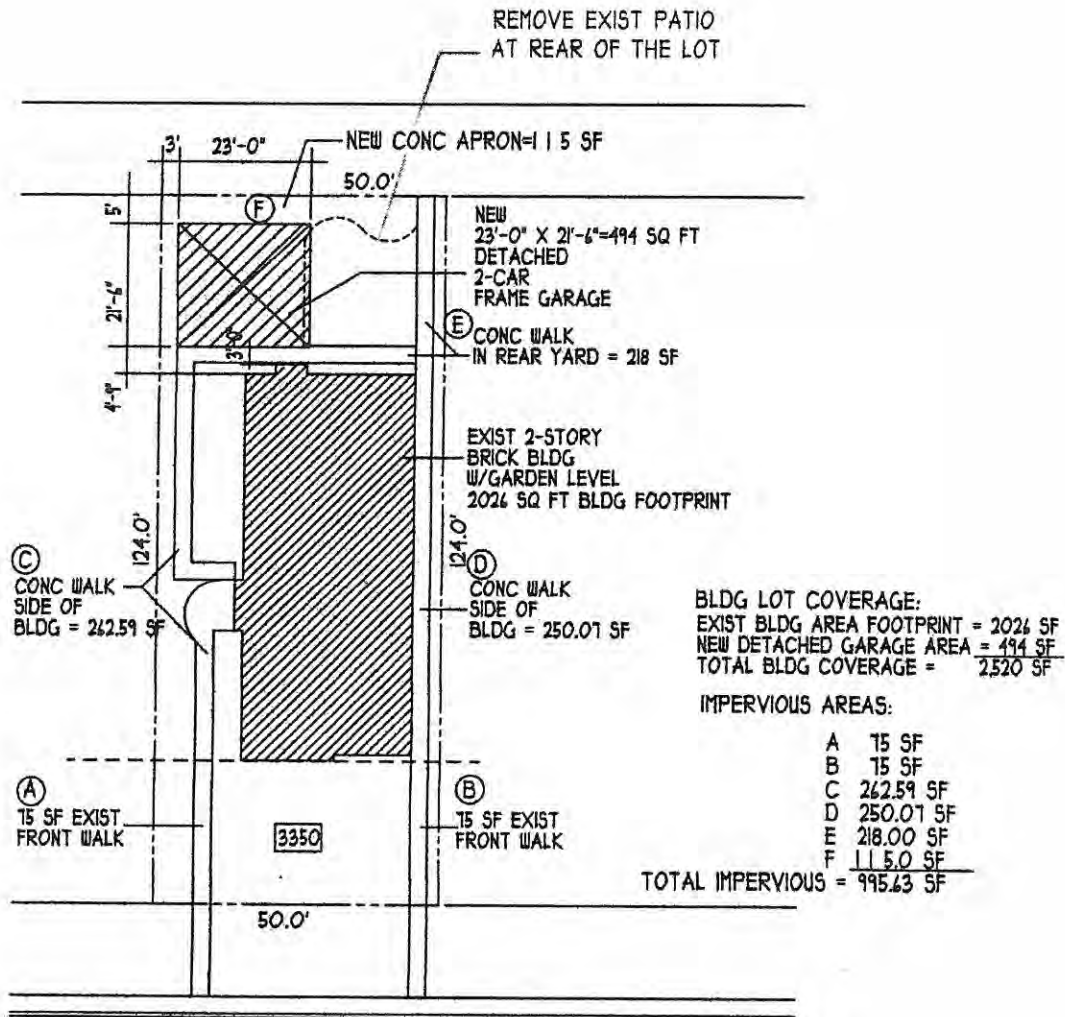


Property Owners Signature

COMMUNITY DEVELOPMENT DEPT. • 800 N. LINCOLNWOOD, IL 60712 •
PHONE: 847-673-7456 • FAX: 847-673-7456



11/17/14
Date



WEST COLUMBIA AVENUE



NEW DETACHED GARAGE
3350 WEST COLUMBIA AVE
LINCOLNWOOD, IL 60112
ARCHITECT: CHRIS GEORGE, P.C.
124 HILL ST. MT. PROSPECT, IL 60056-2132
(847) 699-8150 fax (847) 699-8151
JOB #1525 | 1/15/14





VILLAGE OF LINCOLNWOOD

Community Development Department

Public Hearing Application

Variations

SUBJECT PROPERTY

Property Address: 3350 W. Columbia

Permanent Real Estate Index Number(s): 10-35-425-015-0000

Zoning District _____ Lot Area: _____

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

Are there existing development restrictions affecting the property? _____ Yes ☒ No
(Examples: previous variations, conditions, easements, covenants)

If yes, describe: _____

REQUESTED ACTION

- | | |
|---|--|
| ☒ Variation - Residential | ☐ Variation - Signs/Special Signs |
| ☐ Variation - Non-Residential | ☐ Minor Variation |
| ☐ Variation - Off-Street Parking | ☐ Other |
| ☐ Variation - Design Standards | |

PROJECT DESCRIPTION

Describe the Request and Project: I currently own two business trucks and we are not allowed to keep any trucks with signage on the street or on the driveway overnight. Therefore, we would like to build a garage to house these vehicles. All the neighboring housing currently have a garage in line with our proposed build.

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s):

Name: (List all beneficiaries if Trust): Mira Hoxha

Address: 3350 W. Columbia, Lincolnwood, IL 60710

Telephone: (847) 568-1440 Fax: (847) 568-1441 E-mail Address: Sabav136@comcast.net

Petitioner (if different from owner):

Name: _____ Relationship to Property: _____

Address: _____

Telephone: (847) 568-1440 Fax: (847) 568-1441 E-mail Address: Sabav136@comcast.net

REQUIRED ATTACHMENTS *

Check all documents that are attached:

Plat of Survey

✓

Site Plan

✓

Proof of Ownership

✓

Floor Plans

✓

Elevations

✓

Applicable Zoning Worksheet

✓

Photos of the property

✓

PDF files of all drawings

*The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.

For Office Use Only

Fee: _____ Deposit: _____

Date Received: _____

Checked By: _____

The article(s), section(s) and paragraph(s) of the Village of Lincolnwood Zoning Ordinance from which the Action is being sought:

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred, to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: Mira Hoxha
 Address: 3410 W. North Shore
 City, State: Lincolnwood, IL 60712

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER

Mira Hoxha
 Signature

Date

Mira Hoxha
 PRINT NAME

PETITIONER (If different than property owner)

Signature

Date

PRINT NAME



VILLAGE OF LINCOLNWOOD

COMMUNITY DEVELOPMENT DEPARTMENT

VARIATION STANDARDS

To be approved, each variation request must meet certain specific standards. These eight standards are listed below. After each listed standard, explain how your variation request satisfies the listed standard. Use additional paper if necessary.

1. The requested variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

The proposed garage will be consistent with the stated intent and purposes of the Zoning Ordinance and Comprehensive Plan.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

We use commercial vehicles that have signs on them in our line of business and we are not able to park vehicles on the street or the driveway, therefore creating a hardship since we will need to house these vehicles overnight.

3. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same Zoning District.

The garage is needed in order to house the commercial vehicles overnight.

4. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

VARIATION STANDARDS (continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

No

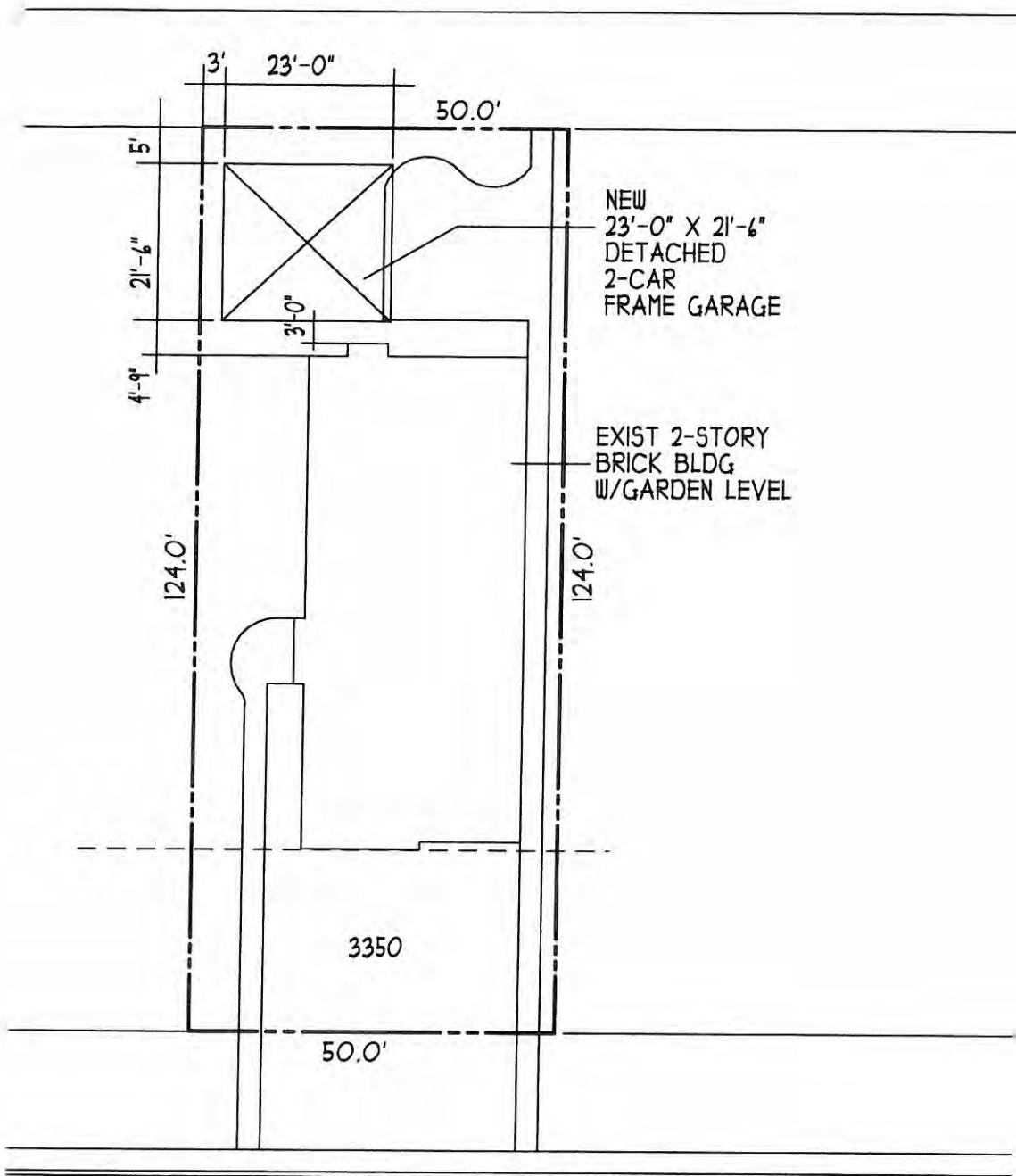
6. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

No, the proposed structure will not be in any ones way.

7. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

8. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

The garage will be consistant with all the garages in the neighborhood.



SITE PLAN

SCALE: 1" = 20'-0"

NEW DETACHED GARAGE
3350 WEST COLUMBIA AVE
LINCOLNWOOD, IL 60712

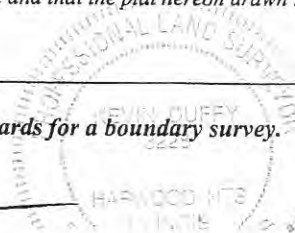
ARCHITECT: CHRIS GEORGE, P.C.
124 HILL ST MT. PROSPECT, IL 60056-2131
(847) 699-8150 fax (847) 699-8151
JOB #7525 | 1/1 1/14

NORTH FACE FENCE 0.09 NORTH
AND EAST FACE 2.57 EAST

NORTH FACE FENCE 0.03 NORTH
AND WEST FACE 2.93 EAST



Professional Land Surveyor
KEVIN DUFFY
3220
HARWOOD HTS
ILLINOIS



Return to VB Ag



Subject : 3350 W. Columbia



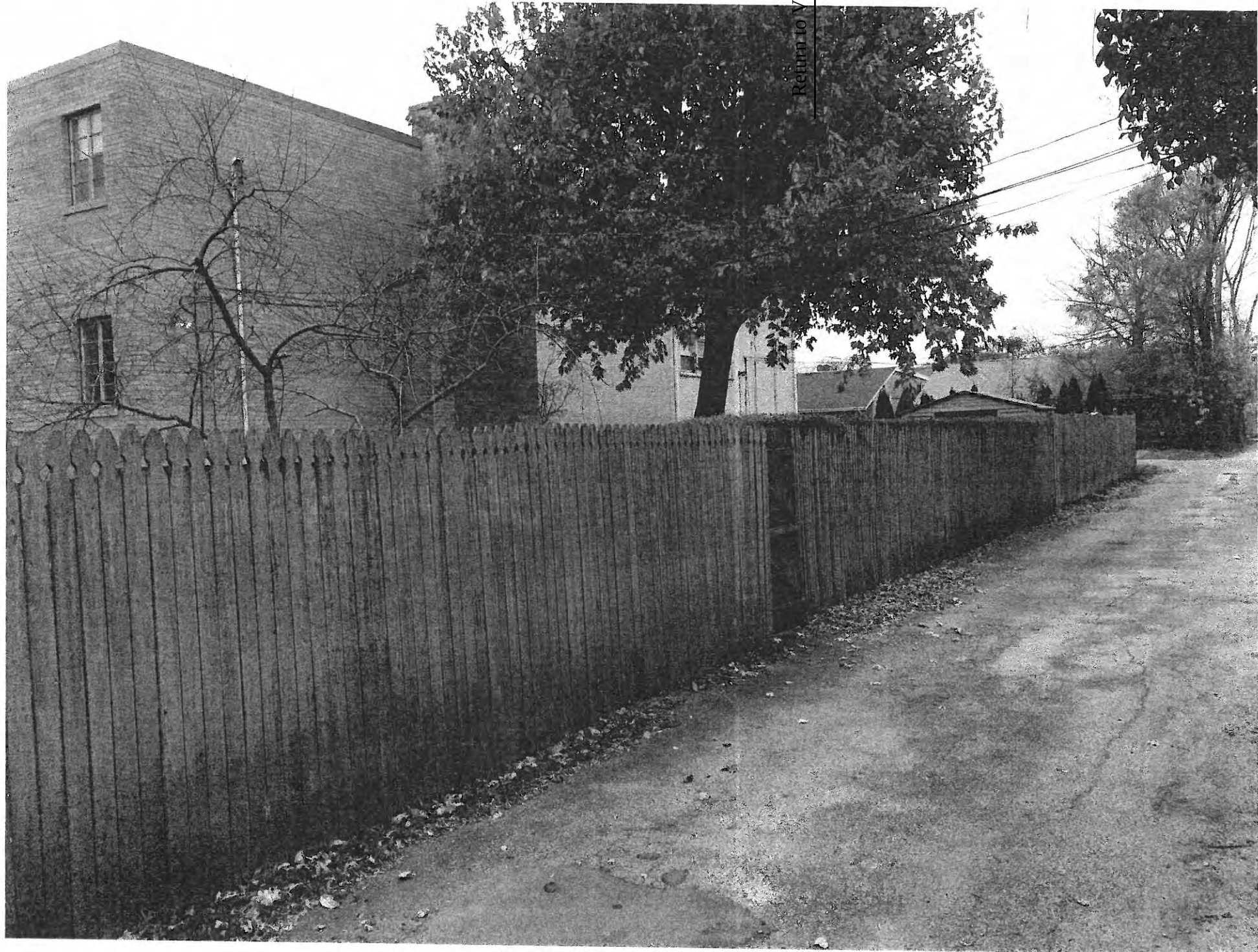
Subject: 3350 W. Columbia



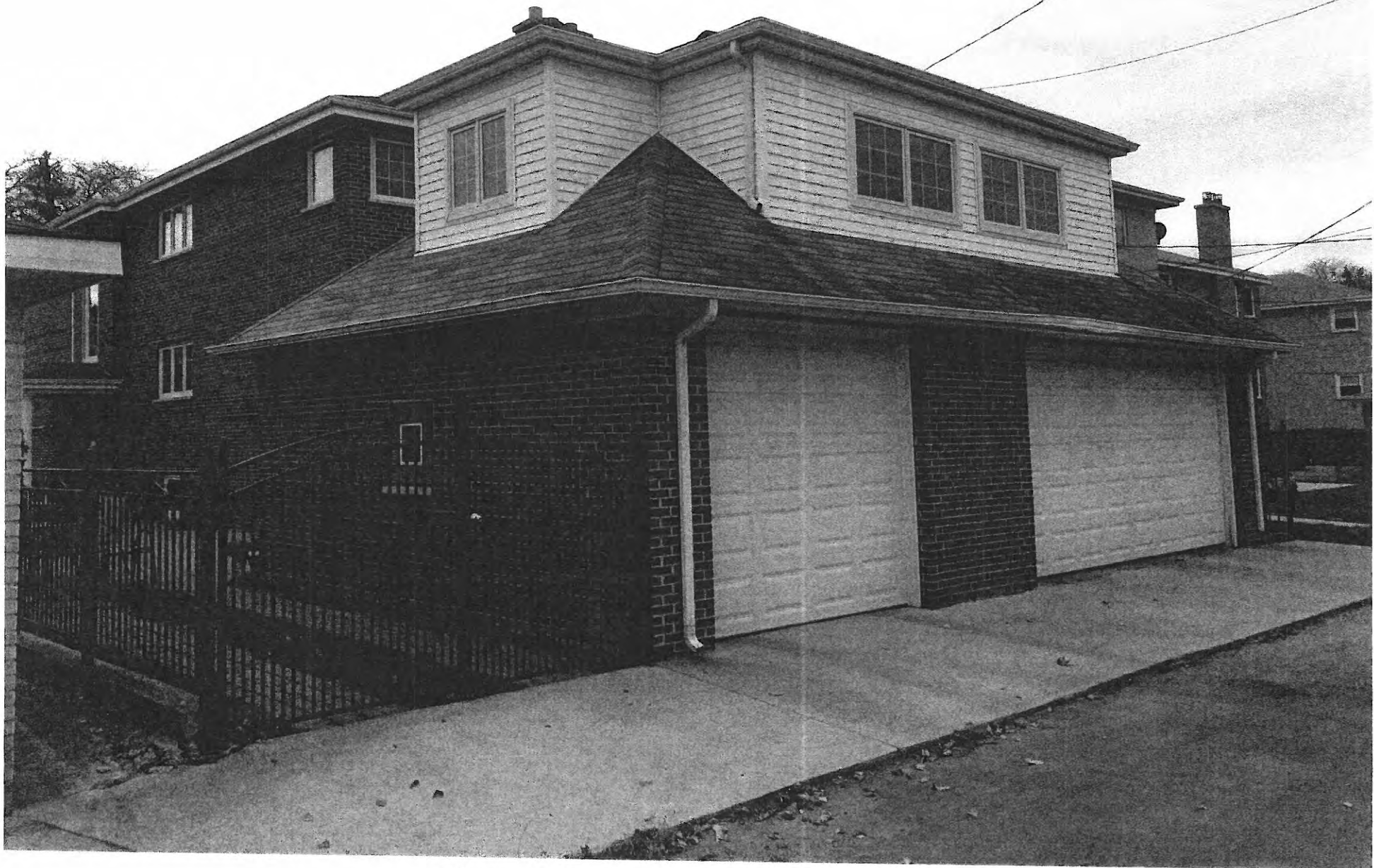
Subject: 3350 W. Columbia



Subject: 3350 W. Columbia



Subject: 3350 W. Columbia

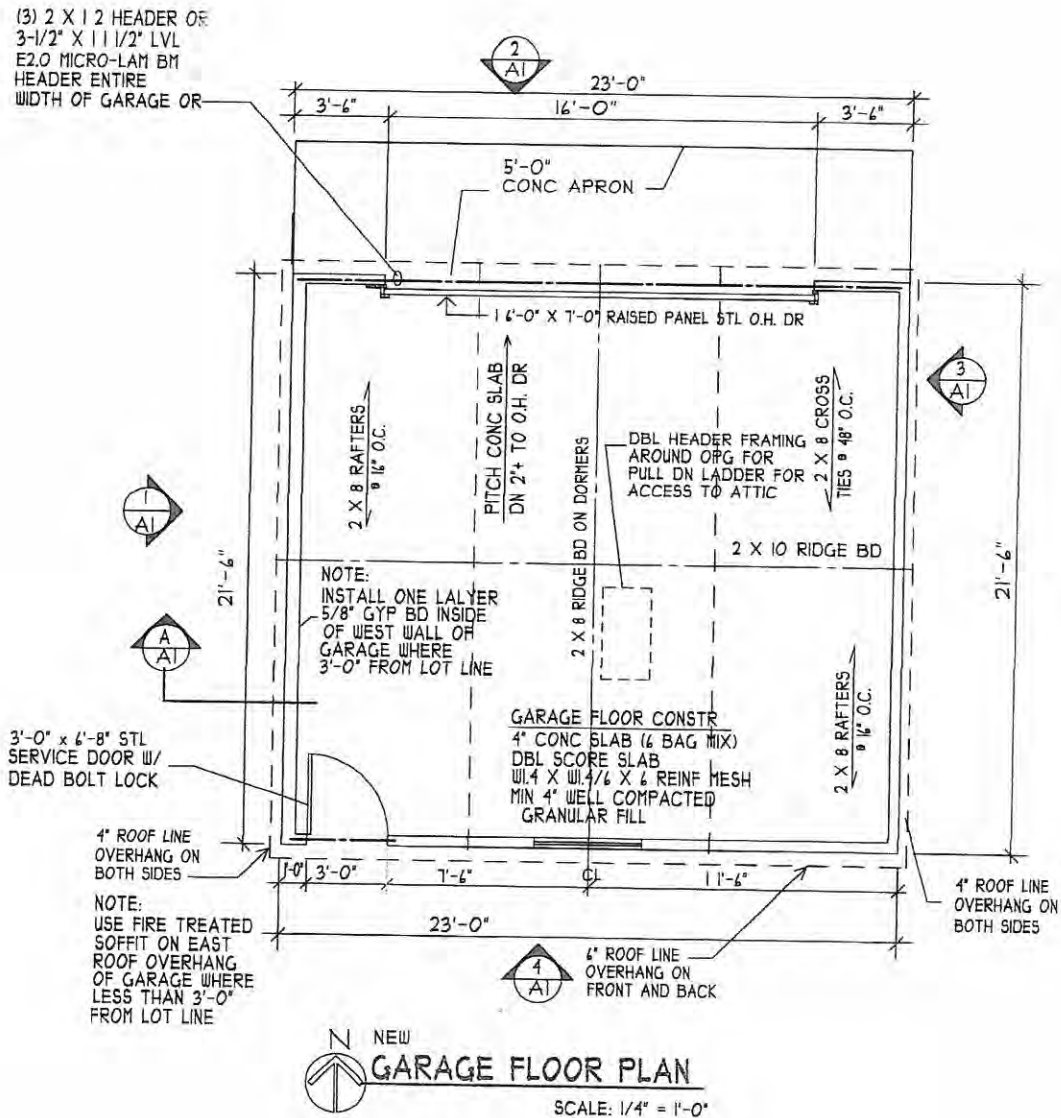


Neighbor

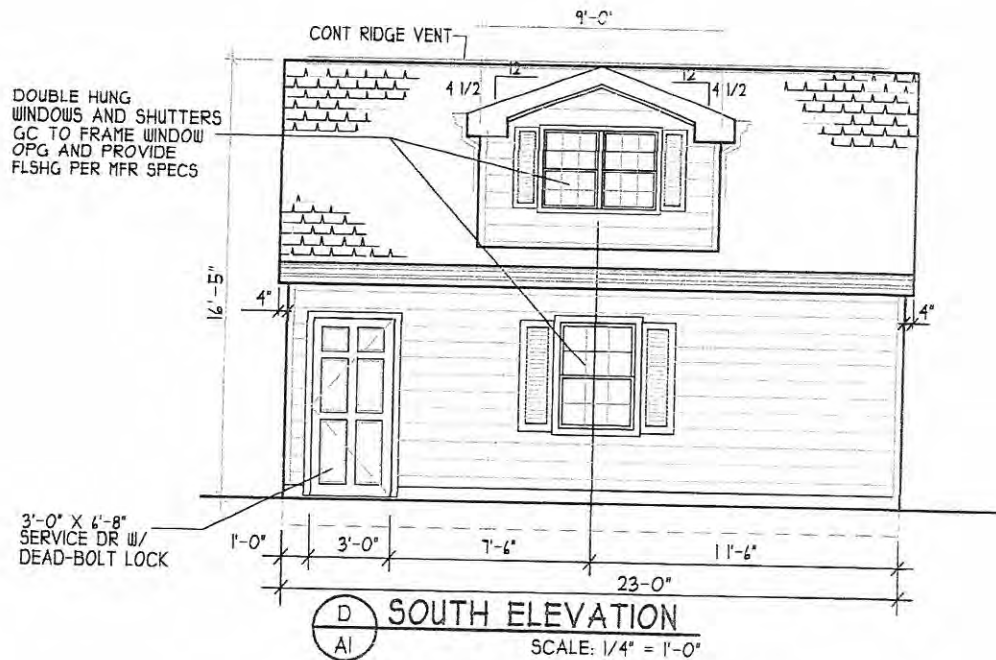
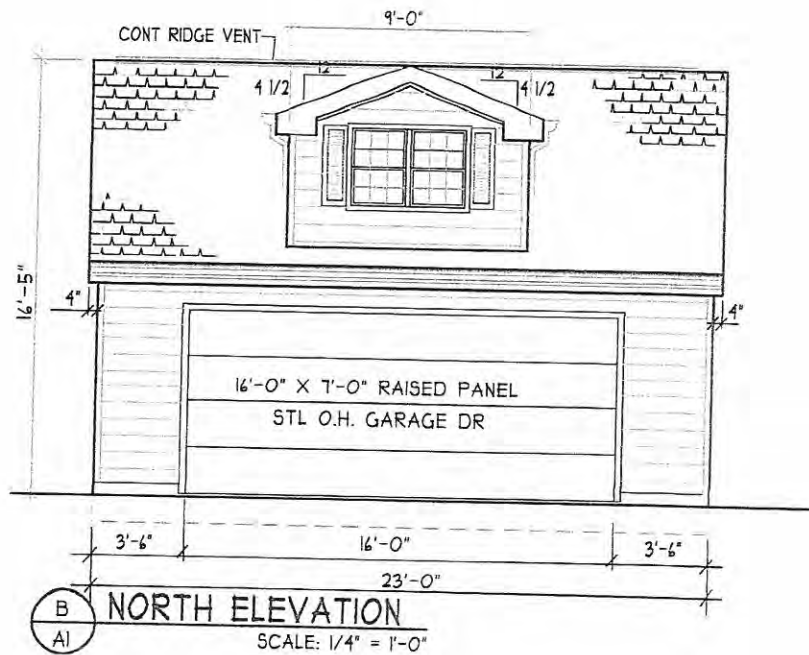
Return to VB Ag



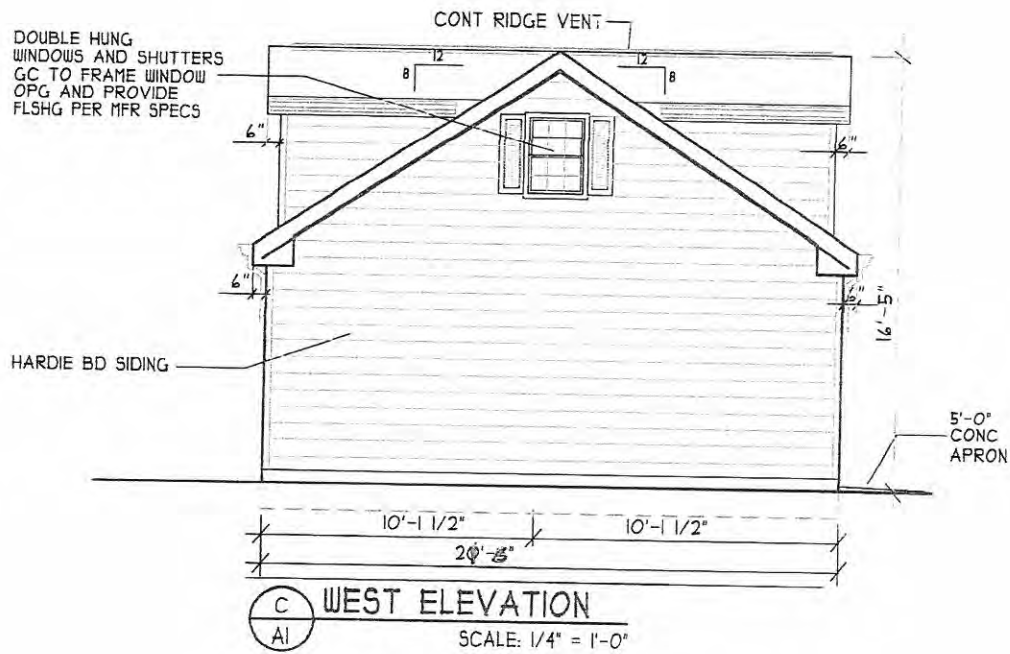
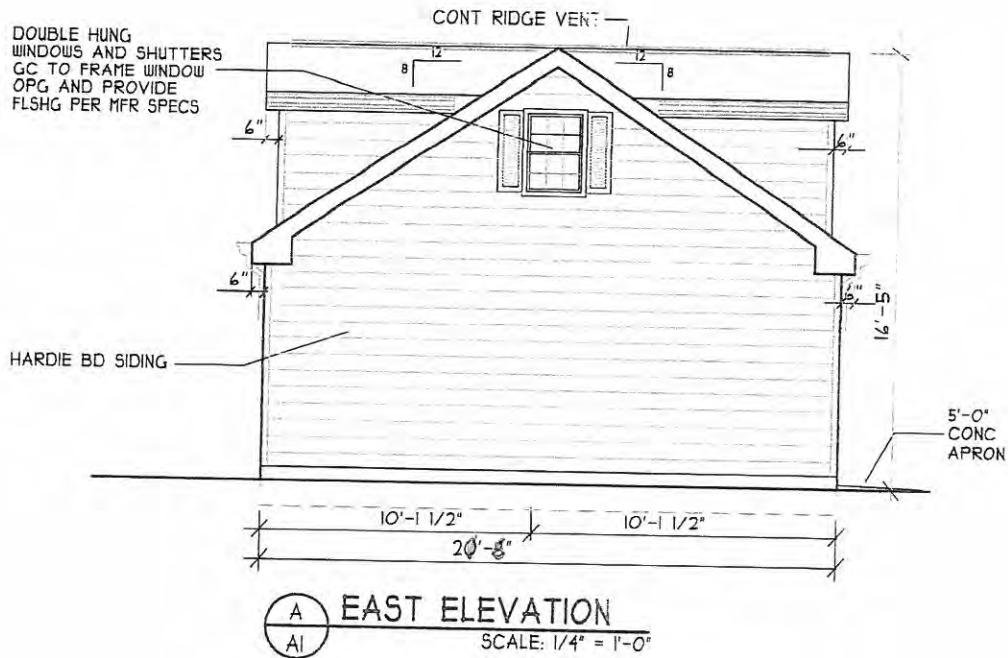
Neighbor



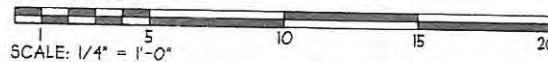
NEW DETACHED GARAGE
3350 WEST COLUMBIA AVE
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ARCHITECT: CHRIS GEORGE, P.C.
124 HILL ST MT. PROSPECT, IL 60056-2732
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GRAPHIC SCALE



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