



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:45 P.M., MARCH 3, 2015**

AGENDA

- I) Call to Order**
- II) Roll Call**
- III) Minutes** – Committee of the Whole Meeting – February 17, 2015
- IV) Regular Business**
 - 1) Status Report Concerning the Proposed Devon Avenue Streetscape Project (6:45 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: February 27, 2015

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 17, 2015**

Call to Order

President Pro-Tem Leftakes called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6: PM, Tuesday, February 17, 2015 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Pro-Tem Leftakes, Trustees Klatzco, Elster, Cope, Patel (6:20), Sprogis-Marohn (7:20)

ABSENT: Village President Turry,

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook Community Development Manager; Plan Commission Chair Paul Eisterhold; Jackie Boland of the Lincolnwood Chamber of Commerce.

Approval of Minutes

Minutes of the February 3, 2015 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Elster moved to approve the minutes as presented. Trustee Klatzco seconded the motion. The motion passed with a Voice Vote, 5-0.

Minutes of the February 9, 2015 Committee of the Whole Budget meeting were presented for approval. Trustee Klatzco moved to approve the minutes as presented. Trustee Elster seconded the motion. The motion passed with a Voice Vote.

Regular Business

1. Discussion Concerning the Chamber of Commerce's Request to Install Street Light Banners

The item was presented by Jackie Boland and Ashley Engelmann. Mrs. Engelmann presented a PowerPoint.

Background

*The Chamber is requesting permission from the Village to install decorative streetlight banners within the Village.

- 4007 Touhy (The Private Bank) east to the intersection of McCormick Boulevard and Touhy Avenue (Lincolnwood Town Center Mall)

*Purpose of the program:

- Opportunity for businesses to advertise
- Creation of a community identifier and brand for the commercial district
- Provide an ongoing fundraiser for the Chamber

A rendering of the area to be covered was exhibited.

Program Details

*Annual program

*Lincolnwood businesses that are in good standing with the Chamber

*The Chamber would be responsible for receiving and placing all banner orders

- Their contractor would install and maintain the banners
 - Public Works will assist in emergency situations and communicate with the Chamber if banners need maintenance
- Their contractor would name the Village as an additional insurer on their liability insurance

*The Village would maintain the right to hang Village owned banners on the street lights

Drawings of proposed banners were exhibited

Cost to Businesses

*New Orders

- \$300 each for 1-2 banners +\$50 set-up fee
- \$275 each for 3-9 banners +\$50 set-up fee
- \$250 each for 10+ banners +\$50 set-up fee

*Annual Renewal Fee

- \$150 each for 1-2 banners
- \$125 each for 3-9 banners
- \$100 each for 10+banners

Zoning Code

*Section 11.06 of the Zoning Code currently prohibits light pole sign in the public right-of-way

1. A Text Amendment would be required to allow the Chamber's banner program

*A similar Text Amendment was approved by the Village Board on March 17, 2011 to allow for advertising signs within bus shelters in the public right-of-way

*If the Village Board supports the program, the Plan Commission must be directed to conduct a public hearing concerning Zoning Code Text Amendments that would permit street light banner advertisements within the public right-of-way

Trustee Klatzco moved to send the item to the Plan Commission for the meeting of April 1. Trustee Elster seconded. The motion passed with a Voice Vote

2. Discussion Concerning a Development Proposal for the Current Kow Kow Restaurant Site

This item was presented by Mr. Clarke and Gary Levitas of the Northfield Group.

Drawings and aerial views of the property location were exhibited.

Zoning

*Subject Property Currently Zoned B2 General Business

2. Zoning District currently prohibits any type of residential use
3. Consideration currently pending of proposed overlay zone for Devon Corridor to allow above ground residential units as Special Use

4. Property South of Subject Property: R4
5. Property East of Subject Property: Zoned R3/R2

A rendering of the proposed building was presented, as well as proposed development metrics.

Discussion ensued regarding concerns of height and square feet.

3. Discussion Concerning Public Transportation Options

This item was presented by Mr. Meyer using PowerPoint.

Current Mass Transit Options

*Pace Bus Routes

- Route 226 – Service along Central Avenue
- Route 210 – Service along Lincoln Avenue and McCormick Blvd.
- Route 290 – Service along Touhy Avenue

*CTA Bus Routes

- Route 11 – Service along Kedzie and south on Lincoln Avenue in Chicago
- Route 82 – Service from Lincolnwood Town Center and south to 31st Street
- Route 96 – Service on McCormick to Redline
- Route 155 – Service from Devon-Kedzie to Redline

*Metra

- Edgebrook Metra Station – Milwaukee District/North Line

*Subsidized Taxi Program – Available for seniors through Parks and Rec

*Pace Ride Share – Vanpool program to allow residents to commute together for a low monthly rate

Background of Survey

*Solicited responses from October 1, 2014 – December 31, 2014

*Surveys were available on line, at Village Hall, and sent to interested residents

*A dedicated transit webpage was developed

*Advertised in the Village Newsletter and through social media and e-mail

*55 Responses received (.44% of the community)

Results - Selected Questions

*If available, how likely are you to ride a bus with a fixed route on Devon Avenue that operates between the Kedzie Bus Stop and Edgebrook Metra Station?

Very Likely	53.57%
Likely	1.79%
Neutral	7.14%
Unlikely	3.57%
Very Unlikely	33.93%

*If a bus route was available nearby, where would you like it to take you?

Community Center / Village Hall	12.43%
Lincolnwood Town Center Mall	10.65%
Pr5oesel Park Family Aquatics Ctr.	9.47%
Edgebrook Metra Station	24.85%
Devon-Kedzie CTA Stop	17.75%
Touhy Crawford Business Dist.	10.06%
Lowes	9.47%
Centennial Park	5.33%

*Most common requested destinations were Edgebrook Metra Station and Devon-Kedzie CTA stop

* Fares

- 77% of respondents said they would pay at least \$1.00 per trip if a bus route was created by the Village
- 23% of respondents said they would not expect to pay for trips on the bus route
- Many respondents requested that a Senior Discount be applied to any route, if created in Lincolnwood

The locations of respondents were indicated on an exhibited map.

Options

*Option 1 – Lobby Pace and CTA for additional service

*Option 2 – Create Village-operated route with a Pace Bus

*Option 3 – Status Quo

Transit Website

*A dedicated webpage was created for the survey, including information on the Village's current options for mass transit, including Pace, CTA and Metra

The website is available at: www.lincolnwoodil.org/our-community/transit

Discussion ensued.

Consensus was to obtain more information, speak to the Village of Niles and set up another meeting with transportation providers

Adjournment

At 7:35 PM Trustee Elster moved to adjourn the Committee of the Whole. Seconded by Trustee Cope.

The motion passed with a Voice Vote

Respectfully Submitted

Beryl Herman
Village Clerk

MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: February 27, 2015

SUBJECT: **March 3 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:45 p.m.** on Tuesday evening. Dinner will be available starting at 6:00 p.m. in the Village Hall Board Conference Room. Please find below a summary of the items on the COTW agenda:

1) **Status Report Concerning the Proposed Devon Avenue Streetscape Project (6:45 – 7:30 p.m.)**

At the October 7, 2014 COTW meeting, the Village Engineer presented various options for improving the Devon Avenue streetscape, from Lincoln to McCormick Avenues. The direction of the Board was to have staff meet with the City of Chicago in an effort to secure their cooperation in achieving improvements to both sides of Devon Avenue. Staff has conducted several meetings with Chicago and will discuss their input on Tuesday evening. [Attached](#) is a memorandum from the Public Works Director summarizing the project options, as well as a grant funding opportunity.

If you should have any questions concerning these matters, please feel free to contact me.



MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Ashley Engelmann, Public Works Director

DATE: February 27, 2015

SUBJECT: Devon Avenue Streetscape Project

Background:

On June 24, 2014 the Devon-Lincoln TIF District (“TIF District”) was established from Lincoln Avenue to McCormick Boulevard. In September of 2013, during the process of establishing the TIF District the Village and the City of Chicago engaged the Urban Land Institute (“ULI”) through the Chicago Metropolitan Agency for Planning (CMAP) to provide recommendations for redevelopment of the TIF District area. One recommendation of the report was to implement streetscape enhancements. On October 28, 2013 the report was presented and subsequently endorsed by the Village Board.

On October 7, 2014 the Village Board approved a proposal from Christopher B. Burke Engineering, Ltd. (“CBBEL”) to develop four typical cross sections for the Devon-Lincoln TIF, of which one would be developed into a streetscape concept plan. The cross section alternatives were as follows:

- Alternative 1-Parkway enhancements on the north side only
- Alternative 2-Parkway enhancements on the north and south side
- Alternative 3-Road diet (lane reduction or rechannelization) for bike lane and landscaped medians
- Alternative 4-Road diet for bike lane and widened parkways

The Village Board also directed staff to meet with the City of Chicago to determine their level of interest in implementing streetscape improvements on the south side of Devon Avenue.

Project Status:

Over the last several months the four cross sections have been developed further, including cost estimates (total shared cost including engineering for Lincolnwood and Chicago) as well as timelines. Updated information regarding each alternative is found below:

Improvements	Alternative 1 North Side Only \$1.9 Million Fall 2015 Construction	Alternative 2 North & South Side \$3.5 Million Spring 2016 Construction	Alternative 3 North & South Side \$3.2 Million Spring 2017 Construction	Alternative 4 North & South Side \$4.3 Million Spring 2018 Construction
Improvements to Frontage and Pedestrian Zone	X	X	X	X
Roadway and Pedestrian Lighting	X	X	X	X
ADA Route Improvements Across Side Streets	X	X	X	X
Site Furnishings, Parkway Trees and General Enhancements	X	X	X	X
Raised Landscaped Median			X	X
Remove Thru-Lane			X	X
Parkway Enhancements Both Sides		X		X
Parkway Enhancements North Side Only	X		X	
Shared Lane Marker for Bikes			X	X

The Village Engineer has also discussed the project's feasibility with both the Illinois Department of Transportation (IDOT) and the Metropolitan Water Reclamation District (MWRD). Neither organization had objections or concerns regarding the initial concept.

In addition to discussions with IDOT and MWRD, staff and the Village Engineer met with Alderman Silverstein and with Deputy Chicago Department of Transportation (CDOT) Commissioner Luann Hamilton to discuss the City of Chicago's interest in the project.

A summary of key points from the meetings are found below:

October 27, 2014 Meeting with Alderman Silverstein

- Four typical cross sections were presented
- The project was generally well received
- Interest was expressed regarding the City of Chicago participating in a project
- Funding was noted as a possible challenge
- The City of Chicago may not support a bike lane

February 23, 2015 Meeting with Deputy CDOT Commissioner

- Four alternative cross sections were presented
- Interest was expressed in Alternative 4 (Road diet for shared bike lane and median island with pedestrian refuge) due to pedestrian safety concerns they have within the corridor, specifically ensuring that a proper protected crosswalk is provided near the Post Office
- A request was made by the City to develop an Alternative 5 to include a dedicated bike lane (not shared with the driving lane)
- Questions were raised regarding the proposed vehicular traffic right-ins and right-outs for businesses within the area which would be required if center medians were installed
- The City of Chicago noted that they could use Surface Transportation Funding (STP) for their portion, if the Village would act as the project lead

Action items that resulted from the meeting are as follows:

1. CBBEL will provide the City of Chicago with updated exhibits indicating the proposed right-ins and right-outs and an additional alternative with a 5' wide dedicated bike lane in each direction
2. CDOT will provide the Village with vehicular accident information for the south side of Devon Avenue
3. CDOT will review the program estimate and determine funding sources for their local match for the STP grant

Project Funding and Potential Grant Funding:

In addition to Village revenue sources to pay for the cost of the project (i.e. TIF funds and other revenue) staff has researched grant opportunities that could potentially offset the Village's cost of the project.

One grant opportunity that is currently available is Surface Transportation Program (STP) grant funding. Applications are due on March 31, 2015. Call for projects for STP funding typically occur every 2-3 years. The Village could apply for an STP grant to cover the road resurfacing and sidewalk portions of the proposed project (parkway enhancements would not be eligible). The Village Engineer estimates that approximately \$2 million of the \$4.3 million total project cost for Alternative 4 could be offset by STP funding (includes Phase II and Phase III engineering). A breakdown of potential STP funding for Alternative 4 is found below:

STP Grant Funds: \$2 Million

STP Grant Local Match Remaining for Chicago and Lincolnwood: \$2.3 Million

(Village Contribution: \$1.15 Million-TIF funds eligible)

(CDOT Contribution: \$1.15 Million)

Total Project Cost: \$4.3 million

If a modified version of Alternative 5 were developed to include a dedicated bike lane (separate from the drive lane) the cost estimate would remain relatively the same as Alternative 4.

Options:

Option A- Move forward with an STP application for either Alternative 4 or 5 and direct staff to work with the Traffic Commission and Economic Development Commission to review the feasibility of a road diet, hold a public meeting regarding the matter and review concept plans. In addition, work with the City of Chicago to prepare an intergovernmental agreement (IGA). Anticipated construction would occur in Spring of 2018.

Option B- Move forward with developing a concept plan for Alternative 1 (Parkway enhancements on the north side only). Anticipated construction would occur in Fall of 2015. This project would not be eligible for STP funds.

Option C- Status Quo.

Staff Recommendation:

Staff recommends moving forward with Option A due to the fact that STP applications are due March 31, 2015 and a call for projects may not occur again for several years. If the Village received STP funds it would offset the Village's share by \$1.15 Million for Alternative 4 or 5. In addition, the Deputy CDOT Commissioner is in favor of this concept and working together on a project. It would provide a complete road diet and a

dedicated bike lane for cyclists. Should the Village Board direct staff to move forward with Option A staff recommends the following occur:

1. Submit a STP application on or before March 31, 2015 (submitting an application does not commit us to moving forward with the project)
2. Conduct a Traffic Commission meeting with local stakeholders to obtain a recommendation regarding a road diet within the Devon-Lincoln TIF
3. Conduct an Economic Development Commission meeting to review concept plans for the road diet
4. Present the Traffic Commission and Economic Development Commission's recommendations to the Village Board

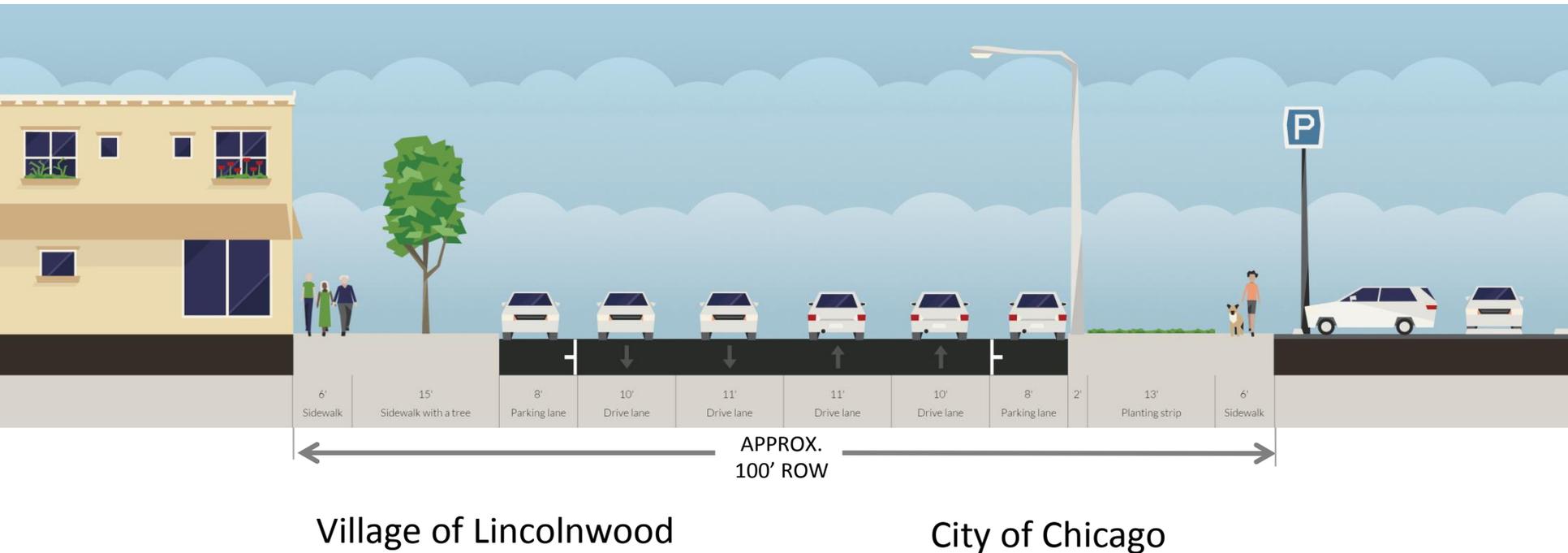
Village Board Direction Sought:

To obtain direction from the Village Board regarding moving forward with developing a concept plan for the Devon-Lincoln TIF as well as submitting a STP grant for a portion of the project.

Attachments:

1. Alternative Cross Section Examples

Devon Ave - Existing

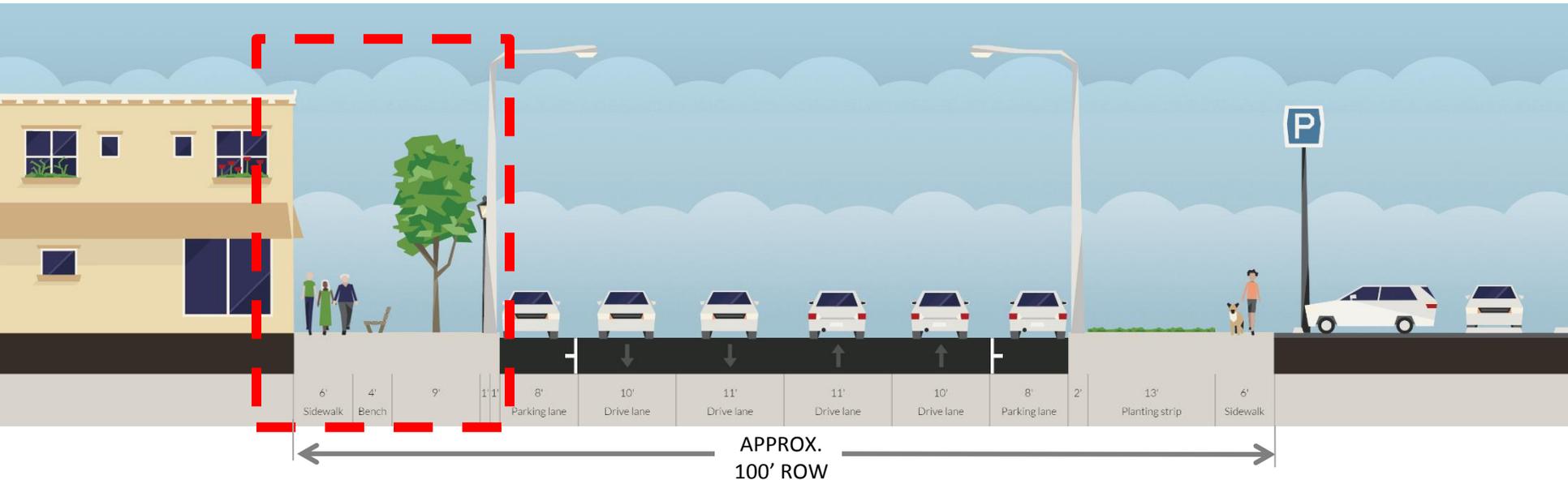


Devon Ave (FAU 1349)

- 14,300 ADT
- 30 MPH Posted Speed Limit
- IDOT Jurisdiction
- Village/City boundary is at roadway centerline
- 1800' project length (Lincoln Ave to McCormick Blvd)

Devon Ave - Alt. 1

Estimated Total Project Cost - \$1.9M



Village of Lincolnwood

City of Chicago

IMPROVEMENTS

- Improvement to Frontage / Pedestrian Zone / Greenspace-Furniture Zone
- Roadway / Pedestrian lighting*
- ADA route improvements across side streets
- Site furnishings & general enhancements

*If Village lighting cannot meet IDOT requirements, City lighting system may require upgrades.

IMPROVEMENTS

- None*

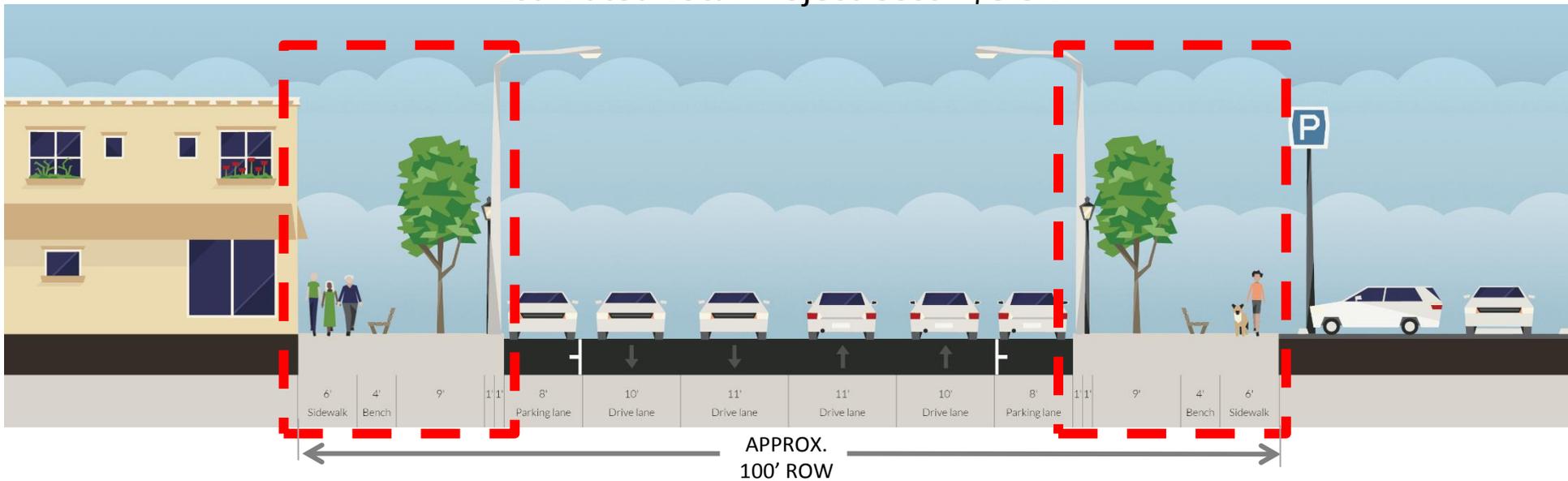
COORDINATION

- IDOT Permit
- Utilities
- Fall 2015 Construction (3 month)

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Devon Ave - Alt. 2

Estimated Total Project Cost - \$3.5M



Village of Lincolnwood

City of Chicago

IMPROVEMENTS

- Improvement to Frontage / Pedestrian Zone / Greenspace-Furniture Zone
- Roadway / Pedestrian lighting
- ADA route improvements across side streets
- Site furnishings & general enhancements

IMPROVEMENTS

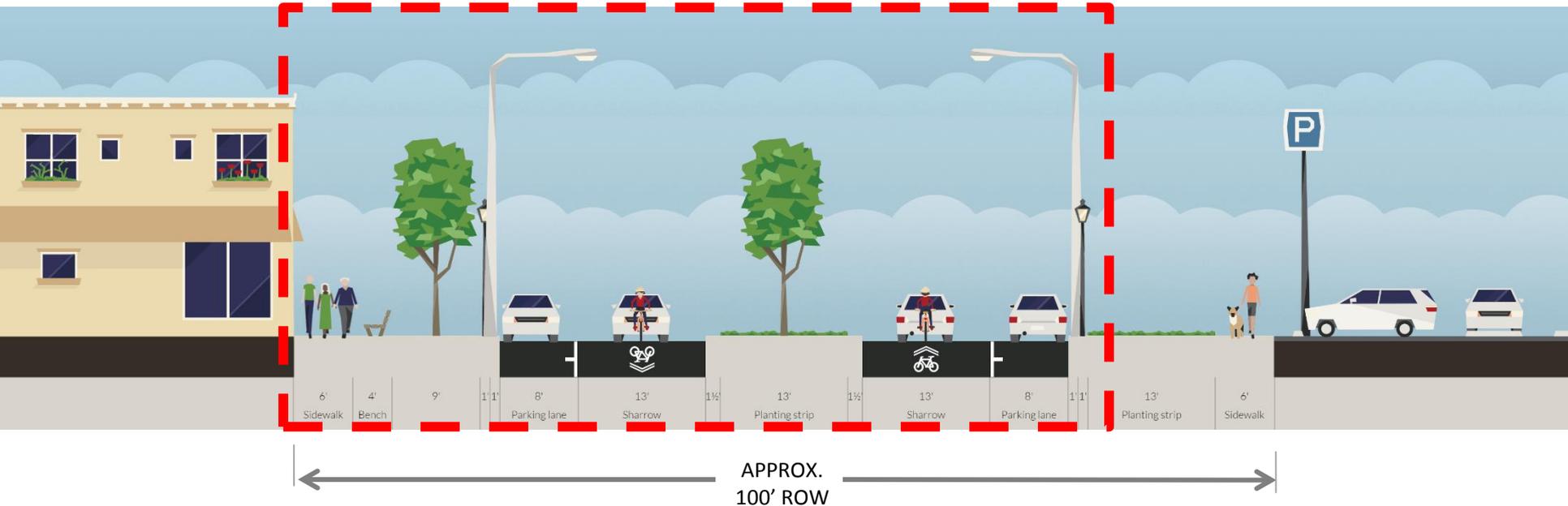
- Improvement to Frontage / Pedestrian Zone / Greenspace-Furniture Zone
- Roadway / Pedestrian lighting
- ADA route improvements across side streets
- Site furnishings & general enhancements

COORDINATION

- IDOT Permit
- Utilities
- Spring 2016 Construction (5 month)

Devon Ave - Alt. 3

Estimated Total Project Cost - \$3.2M



Village of Lincolnwood

City of Chicago

IMPROVEMENTS

- Sidewalk / Pedestrian Pavement Improvements
- Roadway /Pedestrian Lighting
- ADA Route Improvements
- Site Furnishings & General Enhancements
- Add Raised Landscape Median
- Remove Thru-lane
- Add shared lane marker for bikes

IMPROVEMENTS

- ADA Improvements at the proposed Devon crosswalks
- Roadway /Pedestrian Lighting
- Add Raised Landscape Median
- Remove Thru-lane
- Add shared lane marker for bikes

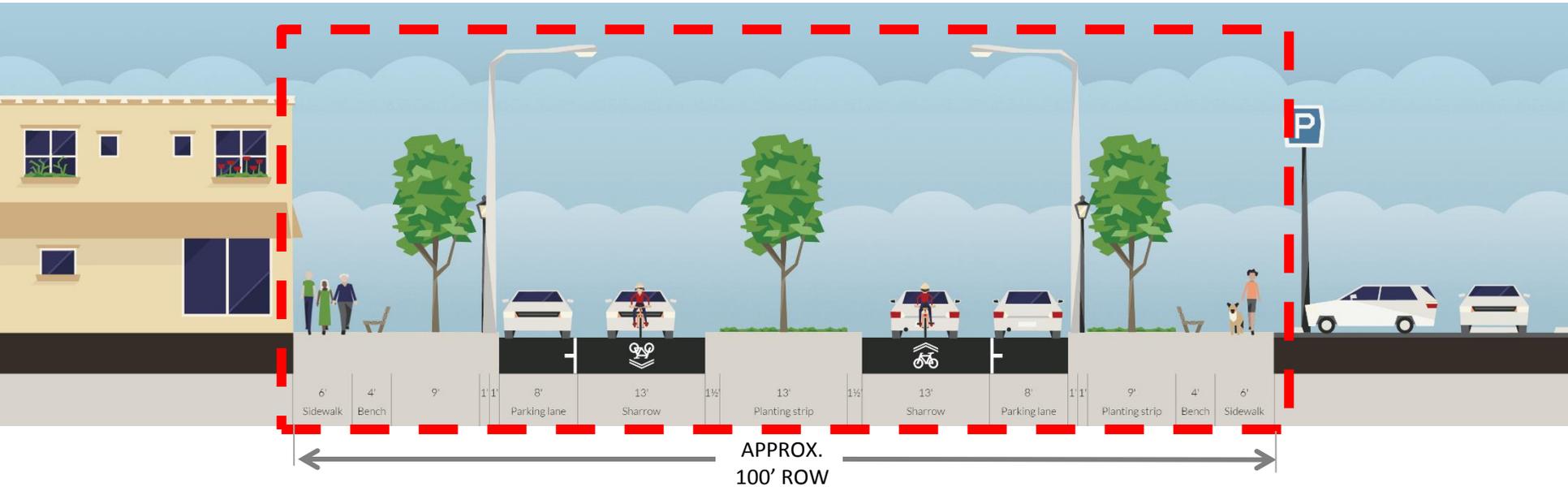
COORDINATION

- IDOT Phase I/II design
- CDOT Permit
- Utilities
- Spring 2017 Construction (6 month)

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Devon Ave - Alt. 4

Estimated Total Project Cost - \$4.3M



Village of Lincolnwood

IMPROVEMENTS

- Improvement to Frontage / Pedestrian Zone / Greenspace-Furniture Zone
- Roadway / Pedestrian Lighting
- ADA Route Improvements
- Site Furnishings & General Enhancements
- Add Raised Landscape Median
- Remove Thru-lane
- Add shared lane marker for bikes

COORDINATION

- IDOT Phase I/II design
- Utilities
- CDOT coordination/design
- Spring 2018 Construction (8 month)

City of Chicago

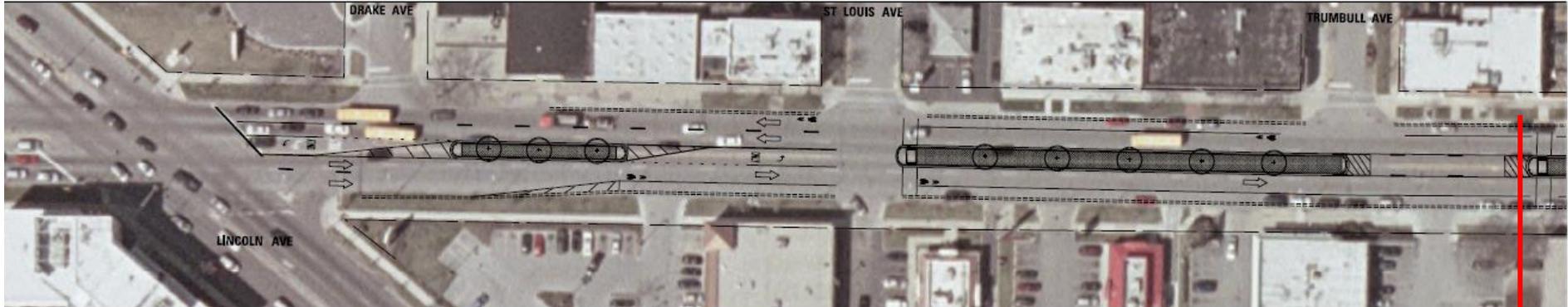
IMPROVEMENTS

- Improvement to Frontage / Pedestrian Zone / Greenspace-Furniture Zone
- Roadway / Pedestrian Lighting
- ADA Route Improvements
- Site Furnishings & General Enhancements
- Add Raised Landscape Median
- Remove Thru-lane
- Add shared lane marker for bikes

DRAFT – 2/27/2015

Devon Ave - Alt. 4

Plan view



MATCH LINE



MATCH LINE



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., MARCH 3, 2015**

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Approval of Minutes

1. Board Meeting Minutes – February 17, 2015

V. Warrant Approval

VI. Village President's Report

VII. Consent Agenda (If any one wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of a Solicitation Permit for Misericordia to Conduct Candy Days on the Public Highways Located Within the Village Boundaries on April 24 & April 25, 2015 and an Ordinance Authorizing a Waiver of Non-Commercial Solicitation Permit Card Fees (Appears on the Consent Agenda Because it is a Routine Function of Government)
2. Approval of a Resolution Rejecting Proposals Received for a Security System Provider (Appears on the Consent Agenda Because it is a Routine Function of Government)
3. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending the Zoning Code Regarding Building Additions Matching an Existing Legal Nonconforming Setback of a Principal Structure in Single-Family and Multiple-Family Residential Uses (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)

VIII. Regular Business

4. Consideration of a Recommendation by the Zoning Board of Appeals to Approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a Detached Garage in the Rear Yard of the Property Located at 3350 West Columbia Avenue
5. Approval of a Resolution Authorizing a Memorandum of Understanding Between the Village and the Village of Glenview for Retail and Non-Retail Food Establishment Health Inspection Services

- IX. Manager's Report**
- X. Board, Commission, and Committee Reports**
- XI. Village Clerk's Report**
- XII. Trustee Reports**
- XIII. Public Forum**
- XIV. Adjournment**

DATE POSTED: February 27, 2015

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at Lincolnwood.tv.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
FEBRUARY 17, 2015**

Call to Order

President Pro-Tem Leftakes called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:40 P.M., Tuesday, February 17, 2014, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Pro Tem Leftakes, Trustees Klatzco, Elster, Cope, Sprogis-Marohn, Patel

ABSENT: President Turry

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook, Community Development Manager; Plan Commission Chair Paul Eisterhold; Fire Chief Michael Hansen; Police Chief Robert LaMantia; Members of Police and Fire Departments.

Approval of Minutes

The minutes of the February 3, 2015 Regular Village Board meeting had been distributed in advance and were examined. Trustee Elster moved to approve the presented minutes. The motion was seconded by Trustee Klatzco. The motion passed with a Voice Vote.

Warrant Approval

Trustee Klatzco moved to approve Warrants in the amount of \$589,890.57. Trustee Patel seconded the motion.

Upon a Roll Call by the Village Clerk the results were:

AYES: President Pro-Tem Leftakes, Trustees Klatzco, Patel, Sprogis-Marohn, Elster, Cope

NAYS: None

The motion passed

Village President's Report

1. Retirement of Sergeant Richard Solomon

Police Chief LaMantia spoke of the many accomplishments of Sergeant Solomon during his 28 years with the Lincolnwood Police. Mr. Solomon has now accepted a position as Police Officer with the Lake County Forest Preserve Police. Mr. Solomon received thanks and congratulations from the staff and Board members.

2. **Annual Employee Recognition**

Mr. Wiberg spoke of each of the honorees and their accomplishments.

- Caroline Dick – Administrative Executive Secretary - 10 Years
- Douglas Petroschius – Assistant Village Manager - 10 Years
- Rich Burr – Public Works – 15 Years
- Lt. David Macaluso – Police Department – 20 Years
- Lt. Randy Rathmall – Police Department - 20 Years
- Chief Michael Hansen – Fire Department – 25 Years

Chief Hansen spoke of the relationship between Paramedic Services of Illinois and the Village which has existed for 25 years. He honored the following PSI employees:

- Acting Officer James Bove – 16 Years with PSI – 10 Years with Lincolnwood
- Lt. Jeff Szczech – 25 Years
- Battalion Chief John Jaeger – 25 Years
- Deputy Chief Ray White – 25 Years
- Lt. Bryan Graham – 10 Years (not in attendance)

Consent Agenda

President Pro-Tem Leftakes introduced the Consent Agenda which was presented by PowerPoint as follows:

- 1. Approval of a Recommendation by the Parks and Recreation Board to Adopt an Ordinance Waiving the Enforcement of Section 10-2-36(A) of the Village Code for the Sale of Beer and Wine at the Community Center by the Special Education Foundation for Niles Township District for Special Education #807**
- 2. Approval of a Resolution Authorizing the Engagement of Houseal Lavigne Associates, in Partnership with KLOA, to Assist in the Preparation of a New Comprehensive Plan**

Trustee Elster moved to approve the Consent Agenda as presented, seconded by Trustee Patel.

Upon Roll Call the Results were:

AYES: President pro-tem Leftakes, Trustees Elster, Patel, Cope, Sprogis-Marohn, Klatzco

Nays: None

The motion passed

Regular Business

- 3. Consideration of a Recommendation by the Zoning Board of Appeals to Approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a Detached Garage in the Rear Yard of the Property Located at 3350 West Columbia Avenue**

This continued item was presented by Mr. Cook using PowerPoint.

Continued
Consideration of a Recommendation by
Zoning Board of Appeals
Concerning
Relief Requested for a Proposed Detached Garage
3350 West Columbia Avenue

Recent Actions

*Considered on January 20 by Village Board

- Continued to February 17 Meeting
- *Petitioner has revised proposed detached garage
 - Original Proposed Garage 494.5 square feet
 - Revised Proposed Garage 430 square feet
- *Petitioner also proposes to remove existing sidewalk/patio along east side of property and in rear yard.
- *Petitioner's revisions eliminate need for Rear Yard Building Coverage Variation
- *Two Variations Remain
 - Building Separation
 - Building Coverage

Revised Requested Relief

- *Building Separation Standard: Minimum 15 foot separation between nearest wall of principal structure and detached building – Section 3.08(4)a
 - Petitioner proposes three foot separation
- *Building Coverage Standard: Maximum 35% building coverage – Section 4.12
 - Maximum Building Coverage for Subject Property is 2,170 sf
 - Current Total Building Coverage: 2,025.5
 - Petitioner proposes 430 sf detached garage (20 feet x 21 feet 6 inches)
 - Proposed Total Building Coverage: 2,455.5 sf (36.6% Coverage)

Eliminated Requested Relief

- *Rear Yard Building Coverage Standard: Maximum 30% rear yard building coverage – Section 4.12
 - Maximum Rear Yard Building Coverage for Subject Property: 472.5 sf
 - Petitioner proposes 430 sf detached garage (20 feet x 27 feet 6 inches)
 - Proposed Total Rear Yard Building Coverage: 27.3%

Variation no longer required

A revised site plan was exhibited.

ZBA Recommendation

By 4-3 vote

Approval of the three requested Variations to permit a detached garage, as proposed, in rear yard at 3350 West Columbia Avenue

- Subject to detached garage being constructed with minimum two hour fire separation including roof structure
- Commissioners Keller, Ikezoe-Halevi and Chairman Theisen opposed recommendation

January 20, 2015 Presentation
 Consideration of a Recommendation by the Zoning Board of Appeals
 Concerning
 Relief Requested from Village Regulations
 3350 West Columbia Avenue

Subject Property

- *Located at 3350 West Columbia Avenue
- *Zoned R4 Residential
- *Existing Home Constructed 1959
- *Property Recently Purchased by Petitioner

An aerial view of the area was exhibited.

Requested Relief

*Standard: Minimum 15 foot separation between nearest wall of principal structure and detached building – Section 3.08(4)a

- Petitioner proposes three foot separation

*Standard: Maximum 35% building coverage – Section 4.12 (Maximum Building Coverage for Subject Property is 2,170 sq. ft.)

- Current Total Building Coverage: 2,025.5 sq. ft.
- Petitioner proposes 494.5 sq. ft. detached garage (23 feet x 21 feet 6 inches)
- Proposed Total Building Coverage: 2,520 sq. ft. (40.64% Coverage)

*Standard: Maximum 30% rear yard building coverage – Section 4.12 (Maximum Rear Yard Building Coverage for Subject Property: 472.5 sq. ft.).

- Petitioner proposes 494.5 square foot detached garage (23 feet x 21 feet 6 inches)
- Proposed Total Rear Yard Building Coverage: 31.4%

Site plans were exhibited indicating Building Separation and Building Coverage.

ZBA Deliberations

*Public Hearing Held December 17, 2014

*Related Zoning Cases – Since November 2008 (new code)

- Five variation applications to erect new detached garages
- Each application approved (several with multiple requested variations)
 - Three building separation variations requested
 - Three building coverage variations requested
 - No rear yard coverage variations requested

Public Testimony

*Petitioner Testimony Received

- Petitioner indicated detached garage consistent with neighborhood character and will help reduce congestion
- A detached garage cannot be constructed in full compliance with Zoning Code requirements

*Public Testimony Received

- Written letters of objection by residents of 3336 West Columbia
- Oral testimony by Mary Nakawatase of 3325 West Columbia
 - Testified too much congestion on Columbia
 - Opposed variations, does not believe granting variations will solve on-street parking congestion

ZBA Recommendation

By 4-3 vote

Approval of the three requested Variations to permit a detached garage, as proposed in rear yard at 3350 West Columbia Avenue

- Subject to detached garage being constructed with minimum two hour fire separation including roof structure.
- Commissioners Keller, Ikezo-Halevi and Chairman Theisen opposed recommendation.

Discussion ensued with clarification by Petitioner and Mr. Cook.

Trustee Sprogis-Marohn moved to deny the recommendation, seconded by Trustee Patel. Discussion ensued and Trustee Sprogis-Marohn rescinded her motion.

Trustee Patel moved to continue this item to the next meeting, seconded by Trustee Klatzco. The motion passed with a Vote.

Attorney Elrod will be meeting with ZBA and Plan Commission at which time he will discuss this Board's preference that ZBA adhere to the Zoning Code.

4. Consideration of a Recommendation by the Parks and Recreation Board to Adopt an Ordinance, Waiving Section 6-3-2(B) Governing Park Hours, Section 9-1-3 Requiring the Issuance of Business Licenses and 6-3-9(I) Prohibiting Gambling, allowing the Friends of the Community Center to Hold Lincolnwood Fest 2015 on July 23-26

This item was presented by Mrs. Hincapie using PowerPoint.

General Information

- *The Fest is coordinated by the Friends of the Community Center.
- *The Friends of the Community Center is a 501(c) (3) separate from the Village
- *Their main mission has been to raise money for the Community Center
- *In 2013 their mission was modified to allow for contributions to the improvement of parks

2014 Fest Financial Information

*Net Revenue from 2014 Fest: \$18,023.40

*Cost of Fest to Village in 2014

Police O T	\$3,715.02
Public Works O T	\$6,009.59
Parks	\$ 800.00
TOTAL	\$10,524.61

Friends of the Community Center Financial Contributions

- *\$297,631 of projects from 1995 – 2009
- *No major projects since 2009
- *Current Balance in account ----- \$127,286.93
- *Project budgeted in 2015-2016 Budget:
 \$100,000 for Proesel Park Shelter Facelift

Proposed 2015 Event

- *There is a new committee taking over the coordination of the event
- *July 23-26, 2015
- *Pancake Breakfast will be eliminated
- *Same layout as in the past
- *New committee would receive start-up funding from current committee

Approval of the Ordinance on tonight's agenda would allow:

- *Extension of Park Hours on Friday, June 24 and Saturday, June 25 from 11PM to 11:30PM
- *Waiving of fees for business licenses for all vendors associated with the Fest
- *Scheduling of Bingo games in the Park during the Fest

Lincolnwood Fest layout sketch was exhibited.

Trustee Sprogis-Marohn moved to approve the Recommendation, seconded by Trustee Klatzco.

Upon Roll Call the results were:

AYES: President pro-tem Leftakes, Trustees Sprogis-Marohn, Klatzco, Cope, Patel, Elster

NAYS: None

The motion passed

Manager's Report

None

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Report

Trustee Patel announced the Finance Committee meeting on February 25 in Village Hall.

Adjournment to Executive Session

At 8:55 PM Trustee Klatzco moved to adjourn the Regular Meeting to Executive Session for the purpose of discussion of personnel. The motion was seconded by Trustee Elster.

Upon Roll Call the Results were:

AYES: President pro-tem Leftakes, Klatzco, Elster, Sprogis-Marohn, Patel, Cope

NAYS: None

The motion passed

Reconvention

At 9:41PM President Pro-Tem Leftakes reconvened the Regular Meeting.

Adjournment

At 9:42PM Trustee Sprogis-Marohn moved to adjourn the Regular Meeting. The motion was seconded by Trustee Klatzco. The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: February 27, 2015

The following are the totals for the List of Bills being presented at the March 3rd Village Board meeting.

03/03/2015	89,142.41
03/03/2015	162,008.83
03/03/2015	64,113.79
03/03/2015	42,967.67
Total	<hr/> <u>\$ 358,232.70</u>

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-200-511-5810	Conference & meeting registrat			Seminar					
	31158012115 Total:	-69.00							
31158012315	1/23/2015	205.00	0.00	03/03/2015				False	0
101-200-511-5570	Professional associations			IPELRA membership					
	31158012315 Total:	205.00							
31158012615	1/26/2015	131.70	0.00	03/03/2015				False	0
101-200-511-5510	Advertising			Employment Law posters					
	31158012615 Total:	131.70							
31158012815	1/28/2015	15.99	0.00	03/03/2015				False	0
101-200-511-5799	Other materials & supplies			Cables					
	31158012815 Total:	15.99							
31158020315	2/3/2015	217.23	0.00	03/03/2015				False	0
101-100-511-5840	Meals			Dinner Village Board meeting					
	31158020315 Total:	217.23							
31158020415	2/4/2015	15.72	0.00	03/03/2015				False	0
101-200-511-5840	Meals			IAMMA lunch					
	31158020415 Total:	15.72							
31174010315	1/3/2015	15.00	0.00	03/03/2015				False	0
205-500-515-5725	Credit card charges			Plug n Play					
	31174010315 Total:	15.00							
31174011515	1/15/2015	21.85	0.00	03/03/2015				False	0
205-520-515-5270	Purchased program services			Club Kid supplies					
31174011515	1/15/2015	135.91	0.00	03/03/2015				False	0
205-520-515-5270	Purchased program services			Club Kid supplies					
	31174011515 Total:	157.76							
31174011615	1/16/2015	12.99	0.00	03/03/2015				False	0
205-520-515-5270	Purchased program services			Balloons					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
31174011615	1/16/2015	63.92	0.00	03/03/2015				False	0
205-520-515-5270				Purchased program services	Balloons				
	31174011615 Total:	76.91							
31174012015	1/20/2015	10.39	0.00	03/03/2015				False	0
205-520-515-5270				Purchased program services	Club Kid supplies				
	31174012015 Total:	10.39							
31174012615	1/26/2015	55.80	0.00	03/03/2015				False	0
205-504-515-5730				Program supplies	Owl frames				
	31174012615 Total:	55.80							
31174012715	1/27/2015	49.40	0.00	03/03/2015				False	0
205-504-515-5730				Program supplies	Owl frames				
	31174012715 Total:	49.40							
31174020615	2/6/2015	39.99	0.00	03/03/2015				False	0
205-502-515-5730				Program supplies	Balloons				
	31174020615 Total:	39.99							
32008011315	1/13/2015	53.95	0.00	03/03/2015				False	0
101-100-511-5799				Other materials & supplies	Flowers				
	32008011315 Total:	53.95							
32008011915	1/19/2015	36.44	0.00	03/03/2015				False	0
101-250-511-6530				Equipment - data processing	HDMI Cable				
32008011915	1/19/2015	9.11	0.00	03/03/2015				False	0
660-620-519-5599				Other contractual	HDMI Cable				
	32008011915 Total:	45.55							
32008012315	1/23/2015	-39.06	0.00	03/03/2015				False	0
101-250-511-6530				Equipment - data processing	HDMI Cable				
32008012315	1/23/2015	37.00	0.00	03/03/2015				False	0
101-200-511-5820				Local mileage, parking & tolls	Parking - Park District Conference				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	32008012315 Total:	-2.06							
32008012715	1/27/2015	36.00	0.00	03/03/2015				False	0
101-200-511-5820	Local mileage, parking & tolls			Parking - U.P. Meeting					
	32008012715 Total:	36.00							
32115011315	1/13/2015	5.00	0.00	03/03/2015				False	0
101-100-511-5820	Local mileage, parking & tolls			Parking - Cook County Assesor's Program					
	32115011315 Total:	5.00							
32115012215	1/22/2015	95.75	0.00	03/03/2015				False	0
101-100-511-5850	Purchased Transportation			Train - Legislative Session					
	32115012215 Total:	95.75							
32115012315	1/23/2015	28.05	0.00	03/03/2015				False	0
101-100-511-5850	Purchased Transportation			Train from Legislative Session					
	32115012315 Total:	28.05							
	American Express Total:	4,087.87							
AT&T									
AT&T									
773R07163601	1/28/2015	77.45	0.00	03/03/2015				False	0
215-000-512-5580	Telephone			Telephone E911					
	773R07163601 Total:	77.45							
847734584001	2/7/2015	1,203.80	0.00	03/03/2015				False	0
215-000-512-5580	Telephone			Telephone E911					
	847734584001 Total:	1,203.80							
847734584301	2/7/2015	346.64	0.00	03/03/2015				False	0
215-000-512-5580	Telephone			Telephone E911					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	847734584301 Total:	346.64							
	AT&T Total:	1,627.89							
Bank of America, Business Card									
BANKOFAM									
0423020815	2/8/2015	398.70	0.00	03/03/2015				False	0
	101-300-512-5700 Office supplies			Office supplies					
0423020815	2/8/2015	32.25	0.00	03/03/2015				False	0
	101-300-512-5730 Program supplies			Breakfast for NEMRT class					
0423020815	2/8/2015	21.50	0.00	03/03/2015				False	0
	101-300-512-5730 Program supplies			Breakfast for NEMRT class					
0423020815	2/8/2015	50.61	0.00	03/03/2015				False	0
	101-300-512-5730 Program supplies			Squad GPS Cable					
0423020815	2/8/2015	154.20	0.00	03/03/2015				False	0
	101-300-512-5730 Program supplies			Squad GPS antennas					
0423020815	2/8/2015	152.50	0.00	03/03/2015				False	0
	101-300-512-5820 Local mileage, parking & tolls			Parking - Staff & Command course					
	0423020815 Total:	809.76							
0923010915	1/9/2015	75.00	0.00	03/03/2015				False	0
	205-500-515-5810 Conference & meeting registrat			IAPD					
0923010915	1/9/2015	136.50	0.00	03/03/2015				False	0
	205-570-515-5270 Purchased program services			Pheasant Run Resort - Lunch					
	0923010915 Total:	211.50							
0923012115	1/21/2015	15.14	0.00	03/03/2015				False	0
	205-570-515-5645 Concessions & food			Ann Sather - Senior lunch chaperone					
0923012115	1/21/2015	11.80	0.00	03/03/2015				False	0
	205-570-515-5645 Concessions & food			Ann Sather - Senior lunch driver					
	0923012115 Total:	26.94							
0923012165	1/26/2015	89.30	0.00	03/03/2015				False	0
	205-504-515-5730 Program supplies			Michaels - Daddy Daughter dance					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0923012165 Total:	89.30							
0923012715	1/27/2016	291.24	0.00	03/03/2015				False	0
205-504-515-5730	Program supplies				Party City - Daddy Daughter dance				
	0923012715 Total:	291.24							
0923013015	1/30/2015	37.50	0.00	03/03/2015				False	0
205-520-515-5645	Concessions & food				Little Caesars - Club Kid Lunch				
	0923013015 Total:	37.50							
0923020315	2/3/2015	-11.98	0.00	03/03/2015				False	0
205-504-515-5730	Program supplies				Party City Credit				
0923020315	2/3/2015	7.99	0.00	03/03/2015				False	0
205-504-515-5730	Program supplies				Party City - Daddy Daughter dance				
	0923020315 Total:	-3.99							
0923122914	12/29/2014	77.00	0.00	03/03/2015				False	0
205-570-515-5270	Purchased program services				Pheasant Run Resort - Tickets for Play				
	0923122914 Total:	77.00							
3504010815	1/8/2015	106.95	0.00	03/03/2015				False	0
205-571-515-5535	Facility rental				Amazon - Community Center mat				
	3504010815 Total:	106.95							
3504011415	1/14/2015	80.44	0.00	03/03/2015				False	0
205-571-515-5535	Facility rental				Amazon - Community Center rental supplies				
	3504011415 Total:	80.44							
3504012015	1/20/2015	37.70	0.00	03/03/2015				False	0
205-500-515-5700	Office supplies				Wal Mart - supplies for conference				
	3504012015 Total:	37.70							
3504012115	1/21/2015	260.68	0.00	03/03/2015				False	0
205-571-515-5535	Facility rental				Ricoh - Community Center copier				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3504012115 Total:	260.68							
3504012415	1/24/2015	11.94	0.00	03/03/2015				False	0
	205-530-515-5730 Program supplies				Amazon - Summer Camp supplies				
	3504012415 Total:	11.94							
3504012815	1/28/2015	116.63	0.00	03/03/2015				False	0
	205-571-515-5535 Facility rental				Amazon - Community Center mat				
	3504012815 Total:	116.63							
3504020415	2/4/2015	26.50	0.00	03/03/2015				False	0
	205-530-515-5730 Program supplies				Amazon - Summer Camp supplies				
3504020415	2/4/2015	1,726.00	0.00	03/03/2015				False	0
	205-530-515-5599 Other contractual				American Camping Assn - fee				
	3504020415 Total:	1,752.50							
3504020515	2/5/2015	6.79	0.00	03/03/2015				False	0
	205-571-515-5535 Facility rental				Amazon - Community Center rental supplies				
	3504020515 Total:	6.79							
3695112014	11/20/2014	129.38	0.00	03/03/2015				False	0
	205-500-515-5840 Meals				Food for Staff meeting				
	3695112014 Total:	129.38							
7393010915	1/9/2015	248.90	0.00	03/03/2015				False	0
	101-400-511-5730 Program supplies				Lunch for workers due to snow storm				
7393010915	1/9/2015	17.44	0.00	03/03/2015				False	0
	101-400-511-5730 Program supplies				Refreshments due to snow storm				
	7393010915 Total:	266.34							
7393011415	1/14/2015	286.29	0.00	03/03/2015				False	0
	101-420-511-5730 Program supplies				Floor mat for Village Hall				
	7393011415 Total:	286.29							
7393012015	1/20/2015	41.38	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-100-511-5840 Meals				Sodas for Board meeting					
	7393012015 Total:	41.38							
7393020115	2/1/2015	134.00	0.00	03/03/2015				False	0
101-400-511-5730 Program supplies				Lunch for workers due to snow storm					
	7393020115 Total:	134.00							
7393020215	2/2/2015	284.70	0.00	03/03/2015				False	0
101-400-511-5730 Program supplies				Lunch for workers due to snow storm					
7393020215	2/2/2015	40.11	0.00	03/03/2015				False	0
101-400-511-5730 Program supplies				Refreshments due to snow storm					
	7393020215 Total:	324.81							
7393020315	2/3/2015	13.94	0.00	03/03/2015				False	0
101-100-511-5840 Meals				Refreshments for COTW meeting					
	7393020315 Total:	13.94							
	Bank of America, Business	5,109.02							
Comcast Cable									
COMCA									
COM02112015	2/11/2015	102.85	0.00	03/03/2015				False	0
660-610-519-5580 Telephone				Internet Service for Pump House					
	COM02112015 Total:	102.85							
COM02112215	2/12/2015	252.85	0.00	03/03/2015				False	0
101-250-511-5580 Telephone				Internet Service for Village Hall					
	COM02112215 Total:	252.85							
	Comcast Cable Total:	355.70							
Commonwealth Edison									
COMED									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
0008132018	2/11/2015	40.41	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - Kostner/Morse - 01/12-2/11					
	0008132018 Total:	40.41							
0104767008	2/13/2015	2,389.61	0.00	03/03/2015				False	0
660-620-519-5785	Utilities - public way			Electrical - Pump Station - 01/12-2/12					
	0104767008 Total:	2,389.61							
0592075011	1/30/2015	2,334.57	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Master Account Street Lighting					
	0592075011 Total:	2,334.57							
142709057	2/11/2015	244.36	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Metered Street lights					
	142709057 Total:	244.36							
1700394002	2/12/2015	27.64	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - ES Crawford - 01/12-2/12					
	1700394002 Total:	27.64							
1784010001	2/11/2015	124.61	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - Shelter - 01/10-2/11					
	1784010001 Total:	124.61							
1784059008	2/11/2015	582.79	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - NS Morse - 01/10-2/11					
	1784059008 Total:	582.79							
1784346006	2/11/2015	359.62	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - SS Touhy - 01/10-2/11					
	1784346006 Total:	359.62							
1784521009	2/11/2015	21.49	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - WS Cicero - 01/10-2/11					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1784521009 Total:	21.49							
2028043041	2/10/2015	5,720.55	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Master Account Street Lighting				
	2028043041 Total:	5,720.55							
2155160028	2/11/2015	136.87	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Metered Street lights				
	2155160028 Total:	136.87							
2187009072	2/11/2015	496.51	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Electrical - 7000 McCormick - 01/9-2/10				
	2187009072 Total:	496.51							
2631087013	2/11/2015	110.36	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Electrical - 6851 Central Park - 01/9-2/10				
	2631087013 Total:	110.36							
2649157097	2/11/2015	197.74	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Electrical - 3550 Pratt - 01/9-2/10				
	2649157097 Total:	197.74							
3219170058	2/12/2015	125.87	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Metered Street lights				
	3219170058 Total:	125.87							
3462712002	2/10/2015	507.49	0.00	03/03/2015				False	0
660-620-519-5785	Utilities - public way				Electrical - Water Tower - 01/9-2/9				
	3462712002 Total:	507.49							
4147167024	2/16/2015	344.75	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way				Electrical - 7055 Kostner - 01/12-2/11				
	4147167024 Total:	344.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
4413156059	2/13/2015	143.01	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - 7300 Cicero - 01/13-2/12					
	4413156059 Total:	143.01							
4791110064	2/13/2015	411.25	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Electrical - 3928 W Touhy - 01/12-2/12					
	4791110064 Total:	411.25							
57221-35010	2/11/2015	50.86	0.00	03/03/2015				False	0
101-440-513-5785	Utilities - public way			Master Account Street Lighting					
	57221-35010 Total:	50.86							
	Commonwealth Edison To	14,370.36							
Groot Recycling & Waste Services									
GROOT									
13020599	2/1/2015	53,678.78	0.00	03/03/2015				False	0
101-440-514-5230	Garbage & recycling			1229-001 Community Pick up					
	13020599 Total:	53,678.78							
13020600	2/1/2015	683.47	0.00	03/03/2015				False	0
101-440-514-5230	Garbage & recycling			1230-001 School District 74					
	13020600 Total:	683.47							
13046753	2/1/2015	2,967.23	0.00	03/03/2015				False	0
101-440-514-5230	Garbage & recycling			1231-001 Multi family pick up					
	13046753 Total:	2,967.23							
	Groot Recycling & Waste S	57,329.48							
I.D.E.S.									
IDES									
8002828	2/9/2015	3,591.65	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-210-511-5195 Employee Benefit Expenses				Fourth quarter unemployment payment					
	8002828 Total:	3,591.65							
	I.D.E.S. Total:	3,591.65							
Lowe's Business Acc/GECE									
LOWES									
07549	2/17/2015	93.87	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies				Steel wool, drill, buffing wheel, brillo					
	07549 Total:	93.87							
07604	2/6/2015	262.60	0.00	03/03/2015				False	0
101-350-512-5799 Other materials & supplies				Vacuum filters, spray coating, lumber					
	07604 Total:	262.60							
08755	1/10/2015	22.74	0.00	03/03/2015				False	0
101-350-512-5799 Other materials & supplies				Duct tape, adhesive remover					
	08755 Total:	22.74							
08932	2/11/2015	18.94	0.00	03/03/2015				False	0
101-350-512-5799 Other materials & supplies				Buffing pads, polish kit					
	08932 Total:	18.94							
10789	2/18/2015	59.60	0.00	03/03/2015				False	0
101-350-512-5745 Small tools				Sand paper, sanding blocks					
	10789 Total:	59.60							
1442	2/10/2015	9.20	0.00	03/03/2015				False	0
101-420-511-5405 R&M - buildings				Bolts, lock nuts for PD					
	1442 Total:	9.20							
2338	2/4/2015	7.57	0.00	03/03/2015				False	0
101-410-511-5730 Program supplies				Combination wrench for shop					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	2338 Total:	7.57							
2427	1/21/2015	4.34	0.00	03/03/2015				False	0
	101-410-511-5730 Program supplies				Bolts for shop				
	2427 Total:	4.34							
2438	12/22/2014	45.81	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Cement for Fire Dept				
	2438 Total:	45.81							
2474	2/6/2015	14.14	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Hose bibb, tephlon tape for PD				
	2474 Total:	14.14							
2486	2/6/2015	7.53	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Brass hose bibb for PD				
	2486 Total:	7.53							
2675	2/9/2015	37.65	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Drain valve for FD				
	2675 Total:	37.65							
2742	2/10/2015	16.80	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Toilet repair kit, toilet supply liner				
	2742 Total:	16.80							
761711	1/28/2015	25.55	0.00	03/03/2015				False	0
	205-560-515-5405 R&M - buildings				Parts for compressor				
	761711 Total:	25.55							
	Lowe's Business Acc/GEC	626.34							

Marc Printing

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
MARCP									
021915	2/19/2015	511.07	0.00	03/03/2015				False	0
660-610-519-5720 Postage				Postage for mailing water bills - Cycle 2 & 4					
	021915 Total:	511.07							
	Marc Printing Total:	511.07							
Nicor Gas									
NICOR									
21-46-84-00003	2/13/2015	288.34	0.00	03/03/2015				False	0
205-560-515-5780 Utilities - government buildin				Pool - 1/10-2/9					
	21-46-84-00003 Total:	288.34							
21-84-84-00004	2/6/2015	537.46	0.00	03/03/2015				False	0
660-620-519-5780 Utilities - government buildin				Pump Station - 1/8-2/6					
	21-84-84-00004 Total:	537.46							
70-61-47-04487	2/9/2015	83.48	0.00	03/03/2015				False	0
205-560-515-5780 Utilities - government buildin				7055 Kostner					
	70-61-47-04487 Total:	83.48							
	Nicor Gas Total:	909.28							
United States Postal Service									
USPOSTAL									
PB020615	2/6/2015	4.80	0.00	03/03/2015				False	0
101-210-511-5720 Postage				Pitney Bowes - postage					
PB020615	2/6/2015	8.35	0.00	03/03/2015				False	0
101-210-511-5720 Postage				Pitney Bowes - postage					
PB020615	2/6/2015	203.27	0.00	03/03/2015				False	0
101-210-511-5720 Postage				Pitney Bowes - postage					
PB020615	2/6/2015	27.79	0.00	03/03/2015				False	0
101-210-511-5720 Postage				Pitney Bowes postage					
PB020615	2/6/2015	332.26	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
205-500-515-5720 Postage PB020615	2/6/2015	28.32	0.00	03/03/2015	Pitney Bowes postage			False	0
101-210-511-5720 Postage PB020615	2/6/2015	9.36	0.00	03/03/2015	Pitney Bowes postage			False	0
101-210-511-5720 Postage PB020615	2/6/2015	9.60	0.00	03/03/2015	Pitney Bowes postage			False	0
660-610-519-5720 Postage					Pitney Bowes postage				
PB020615 Total:		<u>623.75</u>							
United States Postal Servic		<u>623.75</u>							
Report Total:		<u><u>89,142.41</u></u>							

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 02/24/2015 - 4:32PM
 Batch: 00101.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Ace Hardware Skokie									
ACEHRDS									
189231	1/21/2015	18.46	0.00	03/03/2015				False	0
660-620-519-5730 Program supplies				Wire brush for Pump House					
189231 Total:		18.46							
189278	1/22/2015	64.87	0.00	03/03/2015				False	0
660-620-519-5730 Program supplies				Plug for Pump House					
189278 Total:		64.87							
Ace Hardware Skokie Tota		83.33							
Advocate Occupational Health									
ADVOCA									
555331	1/13/2015	260.00	0.00	03/03/2015				False	0
101-200-511-5599 Other contractual				Drug screening					
555331 Total:		260.00							
Advocate Occupational He		260.00							
Airgas									
AIRGAS									
9925027573	1/31/2015	158.80	0.00	03/03/2015				False	0
101-350-512-5660 EMS supplies				Oxygen cylinders for ambulances					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	9925027573 Total:	158.80							
	Airgas Total:	158.80							
American First Aid Services									
AFAS INC									
169649	2/11/2015	32.55	0.00	03/03/2015				False	0
	101-350-512-5660 EMS supplies				First aid supplies for Fire				
169649	2/11/2015	32.55	0.00	03/03/2015				False	0
	101-220-512-5799 Other materials & supplies				First aid supplies for Fire				
	169649 Total:	65.10							
169651	2/11/2015	54.85	0.00	03/03/2015				False	0
	101-200-511-5599 Other contractual				First aid supplies for Village Hall break room				
	169651 Total:	54.85							
169652	2/11/2015	44.90	0.00	03/03/2015				False	0
	205-500-515-5700 Office supplies				First aid supplies for office				
	169652 Total:	44.90							
	American First Aid Service	164.85							
Business Only Broadband									
BUSONLY									
57131	3/1/2015	250.00	0.00	03/03/2015				False	0
	101-250-511-5580 Telephone				Back up connection - Internet access				
	57131 Total:	250.00							
57132	3/1/2015	250.00	0.00	03/03/2015				False	0
	101-250-511-5580 Telephone				Wireless alarm internet access				
	57132 Total:	250.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Business Only Broadband	500.00							
Case Lots, Inc. CASELOTS									
3425	1/28/2015	254.75	0.00	03/03/2015				False	0
	101-420-511-5730 Program supplies				Time mist dispenser and refills for Village Hall				
	3425 Total:	254.75							
	Case Lots, Inc. Total:	254.75							
Chicago Metropolitan Fire Prevention Co. CHGOMETR									
97438	1/30/2015	158.40	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Annual fire extinguisher service - Police & Fire				
	97438 Total:	158.40							
	Chicago Metropolitan Fire	158.40							
Christopher Burke Engineering CHRISTB									
120758	2/11/2015	4,500.00	0.00	03/03/2015				False	0
	101-290-511-5920 Administration Engineer Costs				Retainer - December				
120758	2/11/2015	4,500.00	0.00	03/03/2015				False	0
	660-620-519-5399 Other professional services				Retainer - December				
	120758 Total:	9,000.00							
120759	2/11/2015	2,388.00	0.00	03/03/2015				False	0
	660-620-519-5320 Consulting				Water distribution model update				
	120759 Total:	2,388.00							
120760	2/11/2015	849.18	0.00	03/03/2015				False	0
	219-000-511-5340 Engineering				Devon Avenue streetscape				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	120760 Total:	849.18							
	Christopher Burke Engineer	12,237.18							
Clark Baird Smith, LLP CLARKBAI 5535	2/4/2015	952.50	0.00	03/03/2015				False	0
101-230-511-5399 Other professional services				Legal services for personnel services					
	5535 Total:	952.50							
	Clark Baird Smith, LLP To	952.50							
ClientFirst Consulting Group, LLC CLIENTFI 4958	1/31/2015	7,347.50	0.00	03/03/2015				False	0
101-250-511-5320 Consulting				IT Support					
	4958 Total:	7,347.50							
4959	1/31/2015	917.50	0.00	03/03/2015				False	0
101-250-511-5320 Consulting				IT Strategic planning					
	4959 Total:	917.50							
4960	1/31/2015	191.25	0.00	03/03/2015				False	0
660-620-519-5599 Other contractual				2 factor authentication					
	4960 Total:	191.25							
4961	1/31/2015	172.50	0.00	03/03/2015				False	0
101-250-511-6530 Equipment - data processing				File server replacement					
	4961 Total:	172.50							
4962	1/31/2015	1,577.50	0.00	03/03/2015				False	0
101-250-511-6530 Equipment - data processing				New World server replacement					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	4962 Total:	1,577.50							
4963	1/31/2015	2,408.75	0.00	03/03/2015				False	0
101-250-511-6530	Equipment - data processing			PC Replacement					
4963	1/31/2015	2,408.75	0.00	03/03/2015				False	0
660-620-519-5599	Other contractual			PC Replacement					
	4963 Total:	4,817.50							
4964	1/31/2015	575.00	0.00	03/03/2015				False	0
660-620-519-5599	Other contractual			Public Works projects					
	4964 Total:	575.00							
4965	1/31/2015	85.00	0.00	03/03/2015				False	0
101-250-511-5330	Data processing			Rec Trac systems upgrade					
	4965 Total:	85.00							
4966	1/31/2015	350.00	0.00	03/03/2015				False	0
101-250-511-6530	Equipment - data processing			Security systems RFP					
	4966 Total:	350.00							
4967	1/31/2015	242.50	0.00	03/03/2015				False	0
101-250-511-5330	Data processing			Springbrook IT assistance					
	4967 Total:	242.50							
4968	1/31/2015	2,070.00	0.00	03/03/2015				False	0
101-250-561-6530	Equipment - data processing			Village Hall to Public Works fiber					
	4968 Total:	2,070.00							
	ClientFirst Consulting Gro	18,346.25							
Coca-Cola Bottling Company									
COCACOLA									
338311708	2/4/2015	109.92	0.00	03/03/2015				False	0
101-210-511-5700	Office supplies			Pop for Village Hall pop machine					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	338311708 Total:	109.92							
	Coca-Cola Bottling Compa	109.92							
Communications Direct Inc									
COMDIR									
SR106605	2/2/2015	56.75	0.00	03/03/2015				False	0
	101-350-512-5410 R&M - communications equipm				Wiring harness for E15 siren				
	SR106605 Total:	56.75							
	Communications Direct Inc	56.75							
Dell Marketing, L.P									
DELLMARK									
XJMDT43P9	1/16/2015	194.88	0.00	03/03/2015				False	0
	101-250-511-6530 Equipment - data processing				Computer replacements				
	XJMDT43P9 Total:	194.88							
XJMKJ8766	1/22/2015	1,364.72	0.00	03/03/2015				False	0
	660-620-519-5599 Other contractual				Computer replacements				
XJMKJ8766	1/22/2015	1,364.72	0.00	03/03/2015				False	0
	205-500-515-5730 Program supplies				Computer replacements				
XJMKJ8766	1/22/2015	5,458.88	0.00	03/03/2015				False	0
	101-250-511-6530 Equipment - data processing				Computer replacements				
	XJMKJ8766 Total:	8,188.32							
	Dell Marketing, L.P Total:	8,383.20							
D'Original Juzz Dance Group									
DORIGINA									
262015	2/6/2015	868.00	0.00	03/03/2015				False	0
	205-504-515-5270 Purchased program services				1/9 Drop in collected				
262015	2/6/2015	994.00	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
205-504-515-5270	Purchased program services			1/16 Drop in collected					
262015	2/6/2015	483.00	0.00	03/03/2015				False	0
205-504-515-5270	Purchased program services			1/23 Drop in collected					
262015	2/6/2015	693.00	0.00	03/03/2015				False	0
205-504-515-5270	Purchased program services			1/30 Drop in collected					
	262015 Total:	3,038.00							
	D'Original Juzz Dance Gro	3,038.00							
E Town Tennis									
ETOWN									
292015	2/9/2015	63.00	0.00	03/03/2015				False	0
205-550-515-5270	Purchased program services			Winter 2015 Beginner tennis					
	292015 Total:	63.00							
	E Town Tennis Total:	63.00							
Eagle Engraving									
EAGLE									
2015-302	2/3/2015	17.90	0.00	03/03/2015				False	0
101-350-512-5665	Firefighting supplies			Passport tags & gear locker signs					
	2015-302 Total:	17.90							
	Eagle Engraving Total:	17.90							
EWS Welding Supply									
EWSWELD									
408228	2/4/2015	33.50	0.00	03/03/2015				False	0
101-350-512-5730	Program supplies			Argon for welding					
	408228 Total:	33.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	EWS Welding Supply Tota	33.50							
Garvey, Diane GARVEY									
Nov 2 - Dec 18	2/3/2015	294.00	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				Zumba Fall Session II, Sunday				
Nov 2 - Dec 18	2/3/2015	113.40	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				Zumba Fall Session II, Sunday/Wed				
Nov 2 - Dec 18	2/3/2015	91.00	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				Zumba Fall Session II, Drop In				
Nov 2 - Dec 18	2/3/2015	176.40	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				RIPPED Fall Session II, Tuesday				
Nov 2 - Dec 18	2/3/2015	58.80	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				RIPPED Fall Session II, Thursday				
Nov 2 - Dec 18	2/3/2015	621.60	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				RIPPED Fall Session II, Tues/Thurs.				
Nov 2 - Dec 18	2/3/2015	35.00	0.00	03/03/2015				False	0
205-503-515-5270	Purchased program services				RIPPED Fall Session II, Tues/Thurs.				
	Nov 2 - Dec 18 Total:	1,390.20							
	Garvey, Diane Total:	1,390.20							
Gen Ki Karate GENKI									
2415	2/4/2015	686.00	0.00	03/03/2015				False	0
205-502-515-5270	Purchased program services				Karate Winter/Spring Session 1				
	2415 Total:	686.00							
	Gen Ki Karate Total:	686.00							
GFOA GFOA									
0145015	2/10/2015	190.00	0.00	03/03/2015				False	0
101-210-511-5570	Professional associations				Membership - 3/1/15-2/28/16				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0145015 Total:	190.00							
	GFOA Total:	190.00							
IRMA									
IRMA									
IVC0009263	1/30/2015	1,469.73	0.00	03/03/2015				False	0
101-210-511-5260	Liability insurance			IVC0009263					
	IVC0009263 Total:	1,469.73							
SALES0013941	1/31/2015	6,244.54	0.00	03/03/2015				False	0
101-210-511-5260	Liability insurance			Jan Monthly Deductible					
	SALES0013941 Total:	6,244.54							
SALES0013975	1/31/2015	890.77	0.00	03/03/2015				False	0
101-210-511-5260	Liability insurance			Jan Optional Deductible					
	SALES0013975 Total:	890.77							
	IRMA Total:	8,605.04							
Jake the Striper									
JAKETHES									
2420	2/6/2015	825.00	0.00	03/03/2015				False	0
101-350-512-5480	R&M - vehicles			Installed new graphics 1513					
	2420 Total:	825.00							
	Jake the Striper Total:	825.00							
Kruzel, Henry									
KRUZEL									
020115	2/10/2015	40.00	0.00	03/03/2015				False	0
205-000-210-2430	Parks and Recs Control Deposi			Refund - Classes					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	020115 Total:	40.00							
	Kruzel, Henry Total:	40.00							
Liponi Foundation									
LIPONI									
020915	2/9/2015	750.00	0.00	03/03/2015				False	0
	205-500-515-5810 Conference & meeting registrat			LiPoni Foundation fundraising dinner					
	020915 Total:	750.00							
	Liponi Foundation Total:	750.00							
Malnati Organization									
MALNATI									
E169857	2/9/2015	329.35	0.00	03/03/2015				False	0
	101-200-511-5840 Meals			Village Board Meeting Dinner for Budget workshop					
	E169857 Total:	329.35							
	Malnati Organization Total	329.35							
North Suburban Employee Benefit									
NSEBENEF									
Jan - 15	1/7/2015	72,514.00	0.00	03/03/2015				False	0
	102-000-210-2027 Health insurance premium with			Employee Health insurance - January 2015					
	Jan - 15 Total:	72,514.00							
Mar-15	2/9/2015	9,656.75	0.00	03/03/2015				False	0
	102-000-210-2028 Dental insurance premium with			Dental Bill - March 2015					
	Mar-15 Total:	9,656.75							
	North Suburban Employee	82,170.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
O'Leary's Contractor Equip									
OLEARYS									
130031	1/9/2015	40.26	0.00	03/03/2015				False	0
101-440-513-5745				Small tools	Pin, spring, separator, valve, throttle				
	130031 Total:	40.26							
	O'Leary's Contractor Equip	40.26							
Palatine Oil, Co, Inc.									
PALAT									
7050037	2/9/2015	1,395.27	0.00	03/03/2015				False	0
101-300-512-5670				Fuel	Fuel usage				
7050037	2/9/2015	38.45	0.00	03/03/2015				False	0
101-350-512-5670				Fuel	Fuel usage				
7050037	2/9/2015	35.16	0.00	03/03/2015				False	0
101-410-511-5670				Fuel	Fuel usage				
7050037	2/9/2015	321.24	0.00	03/03/2015				False	0
101-440-513-5670				Fuel	Fuel usage				
7050037	2/9/2015	404.52	0.00	03/03/2015				False	0
205-430-515-5670				Fuel	Fuel usage				
7050037	2/9/2015	602.72	0.00	03/03/2015				False	0
660-620-519-5670				Fuel	Fuel usage				
	7050037 Total:	2,797.36							
7050038	2/9/2015	247.92	0.00	03/03/2015				False	0
101-350-512-5670				Fuel	Fuel usage				
7050038	2/9/2015	847.26	0.00	03/03/2015				False	0
101-440-513-5670				Fuel	Fuel usage				
7050038	2/9/2015	284.23	0.00	03/03/2015				False	0
205-430-515-5670				Fuel	Fuel usage				
7050038	2/9/2015	819.50	0.00	03/03/2015				False	0
660-620-519-5670				Fuel	Fuel usage				
	7050038 Total:	2,198.91							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Palatine Oil, Co, Inc. Total	4,996.27							
Raynor Door Co RAYNOR									
15-11047	1/23/2015	29.98	0.00	03/03/2015				False	0
	101-420-511-5405 R&M - buildings				Belt for Police Dept garage door				
	15-11047 Total:	29.98							
	Raynor Door Co Total:	29.98							
Regional Emergency Dispatch REGIONAL									
222-15-03	2/15/2015	11,797.83	0.00	03/03/2015				False	0
	101-350-512-5599 Other contractual				March 2015 dues				
	222-15-03 Total:	11,797.83							
	Regional Emergency Dispa	11,797.83							
Robbins, Salomon & Patt, LTD RS&PLTD									
185120	2/11/2015	555.00	0.00	03/03/2015				False	0
	101-230-511-5399 Other professional services				Municipal Prosecution/Traffic Jan				
	185120 Total:	555.00							
185121	2/11/2015	780.00	0.00	03/03/2015				False	0
	101-230-511-5399 Other professional services				Adjudicative Hearings - Jan				
	185121 Total:	780.00							
	Robbins, Salomon & Patt,	1,335.00							

Rudyak, Susan

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
RUDYAK									
020915	2/9/2015	901.00	0.00	03/03/2015				False	0
101-350-512-4315	Ambulance & EMS fees			Reimbursement for overpayment on ambulance bill					
	020915 Total:	901.00							
	Rudyak, Susan Total:	901.00							
State Industrial Products									
STATE									
97159809	2/4/2015	570.28	0.00	03/03/2015				False	0
101-350-512-5799	Other materials & supplies			Degreaser, truck soap, floor cleaner					
	97159809 Total:	570.28							
	State Industrial Products To	570.28							
The Blue Line									
THEBLUEL									
31966	2/11/2015	199.00	0.00	03/03/2015				False	0
101-200-511-5510	Advertising			Communications operator recruitment listing					
	31966 Total:	199.00							
	The Blue Line Total:	199.00							
Trizetto Provider Solutions									
TRIZETTO									
7108021500	2/1/2015	158.54	0.00	03/03/2015				False	0
101-000-410-4315	Ambulance & EMS fees			Claims transaction fee for ambulance					
	7108021500 Total:	158.54							
	Trizetto Provider Solutions	158.54							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Woodward Printing Services WOODWARD 37219 205-500-515-5720 Postage	2/11/2015	2,176.00	0.00	03/03/2015	Printing - Summer camp brochure			False	0
37219 Total:		<u>2,176.00</u>							
Woodward Printing Service		<u>2,176.00</u>							
Report Total:		<u><u>162,008.83</u></u>							

Accounts Payable

To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
911 Arrives									
911ARRIV									
103	2/8/2015	178.00	0.00	03/03/2015				False	0
101-300-512-5590 Training					Training - Tele-communicator as investigator				
	103 Total:	178.00							
	911 Arrives Total:	178.00							
Active Electrical Supply Co., Inc. & Fox Lighting									
ACTIVELE									
10447389-00	12/26/2014	44.36	0.00	03/03/2015				False	0
101-420-511-5405 R&M - buildings					Silicone for Fire Dept				
	10447389-00 Total:	44.36							
10449184-01	1/23/2015	154.40	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal					Midget fuses for Street lights				
	10449184-01 Total:	154.40							
10449571-00	2/9/2015	319.17	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal					Gage disconnect kit for street light repairs				
	10449571-00 Total:	319.17							
10450114-00	1/23/2015	437.07	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal					Balast, light bulbs for Street lights				
	10450114-00 Total:	437.07							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Active Electrical Supply C	955.00							
American First Aid Services									
AFAS INC									
169102	2/11/2015	69.65	0.00	03/03/2015				False	0
101-400-511-5730	Program supplies			First aid refills					
169102 Total:		69.65							
169650	2/11/2015	125.65	0.00	03/03/2015				False	0
101-300-512-5730	Program supplies			First aid supplies for PD					
169650 Total:		125.65							
American First Aid Service		195.30							
American Traffic Solutions									
ATS									
INV00018025	10/31/2014	4,580.00	0.00	03/03/2015				False	0
101-300-512-5599	Other contractual			ATS Monthly contractual fee - October 2014					
INV00018025 Total:		4,580.00							
INV00018726	1/31/2015	4,737.50	0.00	03/03/2015				False	0
101-300-512-5599	Other contractual			ATS Monthly contractual fee - January 2015					
INV00018726 Total:		4,737.50							
American Traffic Solutions		9,317.50							
Anderson Lock									
ANDERSON									
866024	1/22/2015	33.30	0.00	03/03/2015				False	0
101-420-511-5405	R&M - buildings			Standard locks					
866024 Total:		33.30							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Anderson Lock Total:	33.30							
Arrow Road Construction Co ARROWROA 50406MB	1/26/2015	1,141.01	0.00	03/03/2015				False	0
213-000-561-5340 Engineering				UPM Cold patch material for pothole patching					
	50406MB Total:	1,141.01							
	Arrow Road Construction C	1,141.01							
Back Flow Solutions Inc BFSINC 2461	2/1/2015	688.60	0.00	03/03/2015				False	0
660-620-519-5399 Other professional services				Program management fee for backflow					
	2461 Total:	688.60							
	Back Flow Solutions Inc T	688.60							
Batteries Plus #890 BATT 890-104474-01	1/22/2015	138.74	0.00	03/03/2015				False	0
101-440-513-5480 R&M - vehicles				Batteries for PW Vehicles					
	890-104474-01 Total:	138.74							
890-104591-01	2/6/2015	83.99	0.00	03/03/2015				False	0
101-440-513-5480 R&M - vehicles				Batteries for PW Vehicles					
890-104591-01	2/6/2015	83.99	0.00	03/03/2015				False	0
101-300-512-5480 R&M - vehicles				Batteries for PD vehicles					
	890-104591-01 Total:	167.98							
	Batteries Plus #890 Total:	306.72							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Bushnell Incorporated BUSHNELL 13091100	2/18/2015	1,054.81	0.00	03/03/2015				False	0
205-560-515-5499 R&M - other				Parts for pump					
13091100 Total:		1,054.81							
Bushnell Incorporated Total:		1,054.81							
Cardenas, Katherine CARDEKA 15-1400	1/27/2015	72.50	0.00	03/03/2015				False	0
101-400-511-5210 Animal control				Reimbursement 50/50 animal control					
15-1400 Total:		72.50							
Cardenas, Katherine Total:		72.50							
Cargill, Inc. CARGILL 2902148660	2/11/2015	7,966.06	0.00	03/03/2015				False	0
101-440-513-5766 Street materials - salt & sand				105.01 tons of bulk salt					
2902148660 Total:		7,966.06							
2902151653	2/12/2015	7,860.61	0.00	03/03/2015				False	0
101-440-513-5766 Street materials - salt & sand				103.62 tons of bulk salt					
2902151653 Total:		7,860.61							
Cargill, Inc. Total:		15,826.67							
Case Lots, Inc. CASELOTS 3511	2/2/2015	1,039.50	0.00	03/03/2015				False	0
101-420-511-5730 Program supplies				Sidewalk salta					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3511 Total:	1,039.50							
	Case Lots, Inc. Total:	1,039.50							
City Welding Sales & Services									
CITYWELD									
35118	1/8/2015	24.14	0.00	03/03/2015				False	0
	660-620-519-5730 Program supplies			Carbon dioxide for Water Dept					
	35118 Total:	24.14							
	City Welding Sales & Serv	24.14							
Douglas Truck Parts									
DOUGTK									
83206	1/31/2015	85.01	0.00	03/03/2015				False	0
	101-410-511-5730 Program supplies			Mineral spirit adapters for PW shop					
	83206 Total:	85.01							
	Douglas Truck Parts Total:	85.01							
EJ Equipment									
EJEQUIP									
66474	1/6/2015	559.00	0.00	03/03/2015				False	0
	660-620-519-5480 R&M - vehicles			Muffler, flexible pick up tools for Truck #6					
	66474 Total:	559.00							
	EJ Equipment Total:	559.00							
Emcor Services Team Mechanical Inc									
EMCOR									
3045806	2/6/2015	2,500.00	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-420-511-5405 R&M - buildings					Preventive contract maintenance - Feb				
3045806 Total:		2,500.00							
Emcor Services Team Mec		2,500.00							
Fastenal FASTENAL ILNIL43913	1/28/2015	351.05	0.00	03/03/2015				False	0
660-620-519-5730 Program supplies					Stainless steel nuts and bolts for Pump House				
ILNIL43913 Total:		351.05							
Fastenal Total:		351.05							
Golf Mill Ford GOLFMILL 369393P	1/31/2015	51.05	0.00	03/03/2015				False	0
660-620-519-5480 R&M - vehicles					Lever and bolt for Truck #10				
369393P Total:		51.05							
Golf Mill Ford Total:		51.05							
Lawson Products Inc LAWSNPRO 9303014450	1/19/2015	193.98	0.00	03/03/2015				False	0
101-410-511-5730 Program supplies					Shop supplies				
9303014450 Total:		193.98							
Lawson Products Inc Total		193.98							

McKenna Automotive
MCKENNA

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
12925	1/30/2015	91.25	0.00	03/03/2015				False	0
205-430-515-5480 R&M - vehicles				Shock assembly for Tractor #9					
	12925 Total:	91.25							
20121153	1/28/2015	186.72	0.00	03/03/2015				False	0
205-430-515-5480 R&M - vehicles				Hydraulic hoses for Tractor #9					
	20121153 Total:	186.72							
	McKenna Automotive Tota	277.97							
Meade Electric Company Inc									
MEADELEC									
668237	1/30/2015	4,112.98	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal				Street light repair at Touhy Ave					
	668237 Total:	4,112.98							
668238	1/30/2015	1,377.41	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal				Furnish & deliver street light to PW					
	668238 Total:	1,377.41							
668239	1/30/2015	8,149.38	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal				Furnish & deliver street light to PW					
	668239 Total:	8,149.38							
668330	1/30/2015	1,587.27	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal				Street light repair at various locations					
	668330 Total:	1,587.27							
668331	1/30/2015	8,434.35	0.00	03/03/2015				False	0
101-440-513-5290 Street lights & traffic signal				Street light repair at various locations					
	668331 Total:	8,434.35							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Meade Electric Company I	23,661.39							
North Shore Uniform NSHRUFM									
15-1017	1/21/2015	84.95	0.00	03/03/2015				False	0
660-620-519-5070 Uniform allowance				Clothing allowance					
15-1017 Total:		84.95							
15-1036	1/29/2015	399.95	0.00	03/03/2015				False	0
660-620-519-5070 Uniform allowance				Clothing allowance					
15-1036 Total:		399.95							
15-1037	1/29/2015	199.92	0.00	03/03/2015				False	0
660-620-519-5070 Uniform allowance				Clothing allowance					
15-1037 Total:		199.92							
North Shore Uniform Total		684.82							
North Suburban NORTHSUB									
473-46211	2/5/2015	12.29	0.00	03/03/2015				False	0
101-440-513-5480 R&M - vehicles				Air filter for street compressor					
473-46211 Total:		12.29							
473-46365	2/6/2015	120.96	0.00	03/03/2015				False	0
101-440-513-5480 R&M - vehicles				Fuel filter for street compressor					
473-46365 Total:		120.96							
North Suburban Total:		133.25							
Personnel Strategies, LLC PERSONNE									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
021515	2/15/2015	1,000.00	0.00	03/03/2015				False	0
101-200-511-5599 Other contractual				Pre-Employment psychological assessment					
	021515 Total:	1,000.00							
	Personnel Strategies, LLC	1,000.00							
Power Equipment Leasing POWEREQU									
22196	1/28/2015	495.00	0.00	03/03/2015				False	0
101-440-513-5460 R&M - Public Works Equipme				Inspection for aerial lift					
	22196 Total:	495.00							
	Power Equipment Leasing	495.00							
Raypole, Travis RAYPOLE									
REIM020215TRM	2/6/2015	75.00	0.00	03/03/2015				False	0
101-300-512-5840 Meals				Reimbursement - Meals					
	REIM020215TRM Total:	75.00							
	Raypole, Travis Total:	75.00							
Russo Power Equipment RUSSO									
2181102	10/17/2014	658.32	0.00	03/03/2015				False	0
101-440-513-5460 R&M - Public Works Equipme				Spark plugs, clutch, sprocket for chainsaws					
	2181102 Total:	658.32							
2219010	11/12/2014	8.86	0.00	03/03/2015				False	0
205-430-515-5730 Program supplies				Starter solenoid for Parks snow blowers					
	2219010 Total:	8.86							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
2258453	12/17/2014	58.18	0.00	03/03/2015				False	0
205-430-515-5730 Program supplies				Push spreader					
	2258453 Total:	58.18							
2274446	1/8/2014	58.18	0.00	03/03/2015				False	0
205-430-515-5730 Program supplies				Push spreader					
	2274446 Total:	58.18							
	Russo Power Equipment T	783.54							
Schmidt, Julie SCHIMDTJ									
15-1401	1/30/2015	100.00	0.00	03/03/2015				False	0
101-400-511-5210 Animal control				Animal control 50/50 reimbursement					
	15-1401 Total:	100.00							
	Schmidt, Julie Total:	100.00							
Suburban Laboratories, Inc. SUBURB									
119810	1/30/2015	52.50	0.00	03/03/2015				False	0
660-620-519-5320 Consulting				Coliform testing and disinfectant by products					
	119810 Total:	52.50							
	Suburban Laboratories, Inc	52.50							
Tyco Integrated Security, LLC ADTSS									
23562550	2/3/2015	698.50	0.00	03/03/2015				False	0
101-420-511-5405 R&M - buildings				Repairs made to PW alarm system					
	23562550 Total:	698.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Tyco Integrated Security, L	698.50							
Warehouse Direct									
WAREHOUS									
2595266-0	2/5/2015	66.85	0.00	03/03/2015				False	0
	205-530-515-5730 Program supplies			Office supplies					
	2595266-0 Total:	66.85							
2595267-0	2/5/2015	370.76	0.00	03/03/2015				False	0
	205-500-515-5730 Program supplies			Office supplies					
	2595267-0 Total:	370.76							
2595778-0	2/5/2015	461.87	0.00	03/03/2015				False	0
	101-210-511-5700 Office supplies			Office supplies					
	2595778-0 Total:	461.87							
2603718-0	2/12/2015	99.06	0.00	03/03/2015				False	0
	101-300-512-5730 Program supplies			Office supplies					
	2603718-0 Total:	99.06							
2603955-0	2/12/2015	17.54	0.00	03/03/2015				False	0
	101-300-512-5730 Program supplies			Office supplies					
	2603955-0 Total:	17.54							
	Warehouse Direct Total:	1,016.08							
Westmont Auto Parts									
WESTMONT									
6237	12/5/2014	116.45	0.00	03/03/2015				False	0
	101-300-512-5480 R&M - vehicles			Power steering pump for Squad #218					
	6237 Total:	116.45							
6255	12/5/2014	71.89	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-300-512-5480 R&M - vehicles				Water pump for Squad #218					
6255 Total:		71.89							
6740	1/14/2015	91.14	0.00	03/03/2015				False	0
101-300-512-5480 R&M - vehicles				Inner tie rods for Squad #210					
6740 Total:		91.14							
7008	2/5/2015	73.55	0.00	03/03/2015				False	0
101-300-512-5480 R&M - vehicles				Blower motor, thermostat, o-ring for Squad #217					
7008 Total:		73.55							
7009	2/5/2015	26.04	0.00	03/03/2015				False	0
101-300-512-5480 R&M - vehicles				Belts for squads					
7009 Total:		26.04							
7108	2/12/2015	77.84	0.00	03/03/2015				False	0
101-300-512-5480 R&M - vehicles				Tie rods for Squad #210					
7108 Total:		77.84							
Westmont Auto Parts Total		456.91							
Zep Manufacturing Company									
ZEPMANUF									
9001455785	2/5/2015	105.69	0.00	03/03/2015				False	0
101-410-511-5730 Program supplies				Zep 50					
9001455785 Total:		105.69							
Zep Manufacturing Compa		105.69							
Report Total:		64,113.79							

Accounts Payable

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
Bound Tree Medical, LLC									
BOUND									
81564117	10/6/2014	44.18	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies					Fluid repellent shoe covers				
81564117 Total:		44.18							
81565539	10/7/2014	29.10	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies					Fluid repellent shoe covers				
81565539 Total:		29.10							
81573683	10/15/2014	149.25	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies					Stethoscope, masks with splash guards				
81573683 Total:		149.25							
81575211	10/16/2014	31.50	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies					Gowns				
81575211 Total:		31.50							
81575212	10/16/2014	149.86	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies					Antimicrobial gel				
81575212 Total:		149.86							
81576795	10/17/2014	36.00	0.00	03/03/2015				False	0
101-350-512-5730 Program supplies					Gowns				
81576795 Total:		36.00							
81599184	11/6/2014	27.50	0.00	03/03/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-350-512-5730	Program supplies			Gowns					
	81599184 Total:	27.50							
	Bound Tree Medical, LLC	467.39							
Call One									
CALLONE									
1010-7823-0001	2/15/2015	2,796.76	0.00	03/03/2015				False	0
101-210-511-5580	Telephone			Telephone - Jan - Admin/Police					
	1010-7823-0001 Total:	2,796.76							
1010-7823-0002	2/15/2015	387.66	0.00	03/03/2015				False	0
660-610-519-5580	Telephone			Telephone - Jan - Standpipe					
	1010-7823-0002 Total:	387.66							
1010-7823-0003	2/15/2015	228.16	0.00	03/03/2015				False	0
101-210-511-5580	Telephone			Telephone - Jan - Police radio circuit					
	1010-7823-0003 Total:	228.16							
1010-7823-0004	2/15/2015	47.33	0.00	03/03/2015				False	0
205-560-515-5580	Telephone			Telephone - Jan - Aquatic center backup					
	1010-7823-0004 Total:	47.33							
1010-7823-0005	2/15/2015	286.80	0.00	03/03/2015				False	0
660-610-519-5580	Telephone			Telephone - Jan - PW PRI					
	1010-7823-0005 Total:	286.80							
1010-7823-0007	2/15/2015	377.62	0.00	03/03/2015				False	0
660-610-519-5580	Telephone			Telephone - Jan - PW Point to point					
	1010-7823-0007 Total:	377.62							
1010-7823-0008	2/15/2015	27.67	0.00	03/03/2015				False	0
660-610-519-5580	Telephone			Telephone - Jan - Pump House					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1010-7823-0008 Total:	27.67							
1010-7823-0009	2/15/2015	0.86	0.00	03/03/2015				False	0
101-210-511-5580 Telephone				Telephone - Jan - Red Center					
	1010-7823-0009 Total:	0.86							
1010-7823-0010	2/15/2015	115.00	0.00	03/03/2015				False	0
660-610-519-5580 Telephone				Telephone - Jan - Municipal Center					
1010-7823-0010	2/15/2015	265.15	0.00	03/03/2015				False	0
101-210-511-5580 Telephone				Telephone - Jan - Municipal Center					
	1010-7823-0010 Total:	380.15							
	Call One Total:	4,533.01							
Canon Solutions America									
CANN									
4015079257	2/1/2015	65.48	0.00	03/03/2015				False	0
101-210-511-5440 R&M - office equipment				Copier - IM 3511 - February , January					
	4015079257 Total:	65.48							
	Canon Solutions America T	65.48							
Cassidy Tire									
CASSIDYT									
4180932	2/12/2015	55.00	0.00	03/03/2015				False	0
101-300-512-5480 R&M - vehicles				Wheel alignment - Dodge Charger					
	4180932 Total:	55.00							
	Cassidy Tire Total:	55.00							
Chicago Communications, LLC									
CHGOCOMM									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
268882	2/3/2015	774.40	0.00	03/03/2015				False	0
101-300-512-5410 R&M - communications equipm				Monthly Police Mobile - March					
	268882 Total:	774.40							
	Chicago Communications,	774.40							
Christensen Animal Hospital CHRISTAH									
183761	1/23/2015	129.00	0.00	03/03/2015				False	0
101-300-512-5210 Animal control				Animal impound fees					
	183761 Total:	129.00							
	Christensen Animal Hospit	129.00							
Essential Equipment Solutions ESSEN									
3352	2/17/2015	272.80	0.00	03/03/2015				False	0
101-350-512-5665 Firefighting supplies				Boots					
	3352 Total:	272.80							
	Essential Equipment Soluti	272.80							
Gabrielle, Jillann GABRIEJI									
572015	2/20/2015	325.00	0.00	03/03/2015				False	0
205-570-515-5270 Purchased program services				Senior Theater Trip deposit					
	572015 Total:	325.00							
	Gabrielle, Jillann Total:	325.00							

Gewalt Hamilton Associates Inc

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
GEWALT									
9232.000-235	2/13/2015	1,633.50	0.00	03/03/2015				False	0
101-290-511-5920 Administration Engineer Costs				General consulting - January					
	9232.000-235 Total:	1,633.50							
9232.355-17	2/13/2015	45.00	0.00	03/03/2015				False	0
101-290-511-5920 Administration Engineer Costs				Pratt Street Lighting					
	9232.355-17 Total:	45.00							
9232.376-8	2/13/2015	1,357.00	0.00	03/03/2015				False	0
212-000-511-5320 Consulting				Crawford Lighting construction					
	9232.376-8 Total:	1,357.00							
9232.377-9	2/13/2015	414.00	0.00	03/03/2015				False	0
213-000-561-5340 Engineering				Street Lighting Design Year 4					
	9232.377-9 Total:	414.00							
9232.410-7	2/18/2015	1,692.67	0.00	03/03/2015				False	0
212-000-511-5320 Consulting				Pratt and Central construction					
	9232.410-7 Total:	1,692.67							
	Gewalt Hamilton Associate	5,142.17							
Health Endeavors									
HEALTHEN									
4067	2/20/2015	1,470.00	0.00	03/03/2015				False	0
101-200-511-5599 Other contractual				Pre-employment screenings for PD					
	4067 Total:	1,470.00							
	Health Endeavors Total:	1,470.00							

Holland & Knight LLP
HOLLAND

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
022015	2/20/2015	12,028.00	0.00	03/03/2015				False	0
101-230-511-5350				Legal - retainer	Retainer - January				
	022015 Total:	12,028.00							
3153444	2/17/2015	250.00	0.00	03/03/2015				False	0
217-000-517-5399				Other professional services	Legal bills for January 2015 - NEID TIF - Capitol Drive				
	3153444 Total:	250.00							
3153450	2/17/2015	4,793.00	0.00	03/03/2015				False	0
101-230-511-5370				Legal - review	Purple Hotel Development				
	3153450 Total:	4,793.00							
3153454	2/17/2015	236.00	0.00	03/03/2015				False	0
101-230-511-5370				Legal - review	Jaffa bagels				
	3153454 Total:	236.00							
31534565	2/17/2015	3,746.25	0.00	03/03/2015				False	0
101-230-511-5360				Legal - litigation	Litigation				
	31534565 Total:	3,746.25							
3153458	2/17/2015	1,728.00	0.00	03/03/2015				False	0
217-000-517-5399				Other professional services	Legal bills for January 2015 - NEID TIF - UP ROW Aband				
	3153458 Total:	1,728.00							
3153464	2/17/2015	1,230.00	0.00	03/03/2015				False	0
101-230-511-5360				Legal - litigation	Litigation				
	3153464 Total:	1,230.00							
	Holland & Knight LLP Tot	24,011.25							
Illinois Fire Chiefs Association ILFIREC 15-733	1/30/2015	450.00	0.00	03/03/2015				False	0
101-350-512-5570				Professional associations	2015 Membership dues				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	15-733 Total:	450.00							
	Illinois Fire Chiefs Associa	450.00							
JG Uniforms Inc									
JGUNIFOR									
36103	1/30/2015	40.90	0.00	03/03/2015				False	0
101-300-512-5070	Uniform allowance			Uniform allowance					
	36103 Total:	40.90							
	JG Uniforms Inc Total:	40.90							
Jiffy Lube									
JIFFYLUB									
218671914	2/18/2015	41.99	0.00	03/03/2015				False	0
101-350-512-5480	R&M - vehicles			Oil change 1513					
	218671914 Total:	41.99							
218671919	2/18/2015	41.99	0.00	03/03/2015				False	0
101-350-512-5480	R&M - vehicles			Oil change 1511					
	218671919 Total:	41.99							
218671923	2/18/2015	41.99	0.00	03/03/2015				False	0
101-350-512-5480	R&M - vehicles			Oil change 1510					
	218671923 Total:	41.99							
	Jiffy Lube Total:	125.97							
M.A.T.I.S Parts									
MATIS									
1557	12/2/2014	395.10	0.00	03/03/2015				False	0
101-350-512-5730	Program supplies			Cable ties, creeper seat, molding, anti freeze					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1557 Total:	395.10							
1692	2/12/2015	889.51	0.00	03/03/2015				False	0
101-350-512-5740	Repair parts				Safety blow gun, swiss spreader, sand paper				
1692	2/12/2015	596.96	0.00	03/03/2015				False	0
101-350-512-5740	Repair parts				Door switches files, polish putty, wax, thinner				
	1692 Total:	1,486.47							
1712	2/18/2015	123.65	0.00	03/03/2015				False	0
101-350-512-5730	Program supplies				Thinner, driver set, silicone				
	1712 Total:	123.65							
	M.A.T.I.S Parts Total:	2,005.22							
Malnati Organization									
MALNATI									
001926008	2/17/2015	68.40	0.00	03/03/2015				False	0
101-300-512-5730	Program supplies				Lunch for Mini academy training				
	001926008 Total:	68.40							
	Malnati Organization Total	68.40							
MES									
MES									
00601842_SNV	2/12/2015	352.00	0.00	03/03/2015				False	0
101-350-512-5665	Firefighting supplies				ICS vests				
00601842_SNV	2/12/2015	15.00	0.00	03/03/2015				False	0
101-350-512-5665	Firefighting supplies				Set up charge				
00601842_SNV	2/12/2015	18.38	0.00	03/03/2015				False	0
101-350-512-5665	Firefighting supplies				Shipping				
	00601842_SNV Total:	385.38							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	MES Total:	385.38							
North East Multi-Regional Training									
NORTHEST									
191866	2/5/2015	400.00	0.00	03/03/2015				False	0
	101-300-512-5590 Training			Police Officer training					
	191866 Total:	400.00							
191892	2/5/2015	125.00	0.00	03/03/2015				False	0
	101-300-512-5590 Training			Police Officer training					
	191892 Total:	125.00							
	North East Multi-Regional	525.00							
Northwest Police Academy									
NWPDACAD									
NWPA021205	2/16/2015	75.00	0.00	03/03/2015				False	0
	101-300-512-5590 Training			Training seminar - Domestic Violence					
	NWPA021205 Total:	75.00							
	Northwest Police Academy	75.00							
Pitney Bowes									
PITNEYBO									
2355016-FB15	2/13/2015	262.26	0.00	03/03/2015				False	0
	101-210-511-5440 R&M - office equipment			Rental fees Jan 30 thru Feb 28					
	2355016-FB15 Total:	262.26							
	Pitney Bowes Total:	262.26							

State Industrial Products

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
STATE 97167910	2/25/2015	125.31	0.00	03/03/2015				False	0
101-300-512-5730 Program supplies				Sanitizer for cells/dispatch					
	97167910 Total:	125.31							
	State Industrial Products To	125.31							
Sun-Times Media/Pioneer Press PIONEPRS 3057757	2/13/2015	62.49	0.00	03/03/2015				False	0
205-500-515-5510 Advertising				Notice for O'Brien Park					
	3057757 Total:	62.49							
	Sun-Times Media/Pioneer	62.49							
Taser International TASER S11389149	2/11/2015	1,407.74	0.00	03/03/2015				False	0
101-300-512-5730 Program supplies				Taser cartridges and targets					
	S11389149 Total:	1,407.74							
	Taser International Total:	1,407.74							
Trans Union Corp TRANSU 01500657	1/25/2015	45.00	0.00	03/03/2015				False	0
101-300-512-5399 Other professional services				Monthly subscription fee - January					
	01500657 Total:	45.00							
05100661	1/25/2015	36.50	0.00	03/03/2015				False	0
101-300-512-5399 Other professional services				Credit checks on applicant					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	05100661 Total:	<u>36.50</u>							
	Trans Union Corp Total:	<u>81.50</u>							
VCG Uniform									
VCGUNIFO									
12604	1/31/2015	107.00	0.00	03/03/2015				False	0
101-300-512-5070	Uniform allowance			Uniform allowance					
	12604 Total:	<u>107.00</u>							
	VCG Uniform Total:	<u>107.00</u>							
	Report Total:	<u><u>42,967.67</u></u>							

Request For Board Action

REFERRED TO BOARD: March 3, 2015

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Solicitation Permit for Misericordia to Conduct Candy Days on the Public Highways Located Within the Village Boundaries on April 24 & April 25, 2015 and an Ordinance Authorizing a Waiver of Non-Commercial Solicitation Permit Card Fees

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village Clerk has received a solicitation permit application for Misericordia's Candy Days. This request is for Misericordia to solicit on the public highways located within the boundaries of the Village. Pursuant to the Solicitors Ordinance, the Village Board must approve all solicitation requests for public highways.

Misericordia is a non-profit organization that has held this Candy Days fundraiser in the Village successfully for many years. The Village Clerk and the Police Department have reviewed the application and found no information that would prohibit the issuance of a permit.

Section 9-12-7(B) of the Village Code, Non-Commercial Solicitation, does not require a permit fee. However, per the fee schedule a \$5.00 fee is charged for each original permit card carried by the specific solicitor. This card identifies the individual as being authorized to solicit on behalf of the particular organization.

Since 2001 the Village Board has waived this for the Misericordia Candy Days Volunteers. This year the Village Board is again being asked to waive the \$5.00 permit card fee for the Candy Days to occur on April 24 & April 25, 2015.

FINANCIAL IMPACT:

None.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Letter requesting a solicitation permit from Misericordia

RECOMMENDED MOTION:

Move to approve a solicitation permit application for Misericordia to conduct Candy Days on the public highways located within the Village boundaries on April 24 & April 25, 2015.

Move to approve an Ordinance authorizing a waiver of the non-commercial solicitation permit card fee.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-____

**AN ORDINANCE WAIVING ENFORCEMENT OF SECTION 9-12-7(B)
OF THE MUNICIPAL CODE OF LINCOLNWOOD
FOR MISERICORDIA'S CANDY DAYS**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2015

ORDINANCE NO. 2015-__

**AN ORDINANCE WAIVING ENFORCEMENT OF SECTION 9-12-7(B)
OF THE MUNICIPAL CODE OF LINCOLNWOOD
FOR MISERICORDIA'S CANDY DAYS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, Misericordia Home ("*Misericordia*") is a not-for-profit organization organized under the laws of the State of Illinois; and

WHEREAS, Misericordia desires to conduct its annual Candy Days fundraiser on public highways within the Village on April 24 and 25, 2015 ("*Candy Days*"); and

WHEREAS, Candy Days constitutes "noncommercial solicitation," as that term is defined in Section 9-1-2 of the Municipal Code of Lincolnwood ("*Village Code*"); and

WHEREAS, pursuant to Section 9-12-7(B) of the Village Code, there is no fee for the first permit card for noncommercial solicitation, and a \$5.00 fee for additional permit cards for noncommercial solicitation; and

WHEREAS, Misericordia has filed a request with the Village Board, seeking a waiver of enforcement of Section 9-12-7(B) of the Village Code to waive the fee for additional permit cards for Candy Days ("*Requested Waiver*"); and

WHEREAS, the President and Board of Trustees have considered the request of the Foundation and have determined that it will grant the Requested Waiver, but only in accordance with the provisions of this Ordinance, and specifically subject to the condition set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER. In accordance with the home rule powers of the Village, and subject to, and contingent upon, the condition set forth in Section 3 of this Ordinance, the Village President and Board of Trustees hereby waive the enforcement of Section 9-12-7(B) of the Village Code to waive the fee for all additional permit cards for Candy Days.

SECTION 3. CONDITION. Notwithstanding any right that may be applicable or available pursuant to the provisions of the Village Code or any other rights the Foundation may have, and except to the extent specifically provided otherwise in this Ordinance, the waiver

granted in Section Two of this Ordinance is hereby expressly subject to and contingent upon the operation of Candy Days in compliance at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this ____ day of _____, 2015.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2015.

Jesal B. Patel, President Pro Tem
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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MISERICORDIA

Heart of Mercy
Center

6300 North Ridge • Chicago, IL 60660-1017 • 773-973-6300 • fax 773-973-5214

www.misericordia.org

January 15, 2015

JAN 16 2015

Carrie Dick
Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, IL 60712

Dear Friend:

Once again our wonderful Candy Day volunteers, numbering in the thousands, have begun planning for our annual Misericordia/Jelly Belly Candy Days fundraising event. **The dates for 2015 are Friday and Saturday, April 24 and 25.** We have already received permission from the City of Chicago and we hope to receive written permission from you as well. Each year our volunteers stand in street intersections and in front of heavy pedestrian walkways distributing tags and bags of Jelly Belly Candy while collecting donations.

For some areas, this letter is for information only because they do not grant permits for streets or intersections. For other areas this letter is sufficient for the processing of our permit. All other areas will find the information they require attached to this letter. If you need any additional information or have any questions, please contact Misericordia at the Candy Days Hotline: 773-273-4738 or email mam1967@comcast.net. Permits can be mailed or faxed to Nancy Turry's attention at Misericordia (see address and fax number above).

If you can help, we assure you that this will make a difference in the lives of the 600 children and adults who call Misericordia "Home". They are persons of all races, religions and creeds with disabilities ranging from mild and moderate to severe and profound. Each of them is a gift to us and we are better people because they have touched our lives. The funds we receive from the State cover only a portion of our program costs. This year we must raise \$14 million to cover the cost of programs that are not reimbursed. Our excellent physical and occupational therapy programs and music would not be realities without private contributions. Our vocational, spiritual and recreational programs are also gifts from our friends.

Private donations have allowed us to expand to serve more persons in need. At the present time we have more than 500 people on our waiting list. We know we can never meet all the demands for service but with the help of our friends, we will continue to face the challenges associated with expansion. We have completed our seventh home in the neighboring community and four additional homes on our campus. We have also started and will expand an outreach program for children with disabilities and their families.

For your belief in Misericordia, for your past assistance and your consideration of this request, we are most grateful. God's blessings on you and yours.

Sincerely,

Sister Rosemary, R.S.M.

Sister Rosemary Connelly, R.S.M.
Executive Director

Request For Board Action

REFERRED TO BOARD: March 3, 2015

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Rejecting Proposals Received for a Security System Provider

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In Fiscal Year 2014-15 staff performed a Request for Proposals (RFP) process to secure a new Security System Provider. This project is outlined in the Strategic Master Technology Plan. The goal of the initiative is to replace obsolete components of the Village's security system and secure a new maintenance provider for the equipment. The security provider for the Village's system is American District Telegraph (ADT), now Tyco Integrated. It is the largest security provider in the United States. Unfortunately, staff has experienced a significant decline in the quality of service and support provided by ADT. The company has provided poor response to service calls, has been unwilling to assist the Village with planning for equipment replacement, and their maintenance costs are high thus forcing staff to operate on a pay-as-you-go basis for equipment repair and replacement. Additionally, some of the existing equipment is at end-of-life. With major weaknesses in both the security system and the security system provider staff conducted an RFP process to obtain a new security system provider and replace several pieces of security equipment.

The Assistant Village Manager, Director of Public Works, the Police Department Information Technology Specialist, and a representative from ClientFirst prepared the RFP specifications. On December 11, 2014 the Village advertised the RFP for a "Security System Provider" in the Pioneer Press. Request for Proposals documents were sent to 12 firms. On February 6, 2015 the Village received one proposal and one partial proposal. A detailed breakdown of the results can be found below:

Invision Systems	Replace Camera Servers	Targeted Camera Replacement and Upgrades at Pump House	Access Control Software Upgrade	Targeted Public Works Replacements
	\$22,986	\$20,949	\$3,273	\$1,991

Sound Incorporated	Update Hardware and Software	Additional Upgrades and Replacements to be Evaluated
	\$100 - \$120 per hour or optional lump sum of \$4,000	\$100 - \$120 per hour

Staff contacted the firms that were intending to participate in the RFP but did not submit a response. Two firms indicated that they were unable to provide proposals due to other competing demands for RFP responses with other clients. The firms indicated that if they had more time the firms would have submitted a response. Two firms indicated that they were not certified to support the Village's security

software system, DVTEL. Other firms indicated that they would only be able to provide partial proposals and assumed the Village would not be interested in partial proposal.

Due to the fact that the Village only received one proposal and one partial proposal staff recommends rejecting the proposals and seeking new ones. In the next process staff plans to perform a Request for Qualifications (RFQ) process before conducting an RFP. An RFQ process will allow for the Village to entertain different security system service delivery models, pre-qualify providers that meet the Village's requirements, and conduct an RFP process that will ensure responses from the pre-qualified firms. The RFQ process also allow for partial proposals to be entertained if necessary. This is the same process the Village utilized last year to select a new engineering firm. Staff anticipates starting a new process in March with the contract award in May coinciding with the new fiscal year.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Bid Proposals

RECOMMENDED MOTION:

Move to approve a Resolution rejecting proposals for a Security System Provider.

RESOLUTION NO. R2015-_____

A RESOLUTION REJECTING PROPOSALS FOR A SECURITY SYSTEM PROVIDER

WHEREAS, the Village sought proposals for the award of the Security System Provider (“*Contract*”), for the purpose of upgrading and maintaining the Village’s security system; and

WHEREAS, the Village received one sealed proposal and one partial, electronic proposal; and

WHEREAS, upon investigation, Village Staff has determined the numerous prospective bidders for the Contract misunderstood the scope and terms of the Contract, and that the Village is likely to receive numerous additional proposals for the Contract by rejecting the two submitted proposals for the Contract and conducting a Request for Qualifications with a new Request for Proposals for the Contract;

WHEREAS, the Village President Pro-Tem and Board of Trustees have determined that it will serve and be in the best interests of the Village to reject the submitted proposals for the Contract; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. REJECTION OF ALL PROPOSALS RECEIVED. The proposals received for the Contract are hereby declared to be unacceptable and is rejected.

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Jesal Patel, President Pro Tem
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

6212428_v1



PROPOSAL

February 6, 2015

Doug Petroschius
Village of Lincolnwood
Assistant Village Manager
6900 N Lincoln Ave
Lincolnwood, IL 60712

Project: Village of Lincolnwood Security System Provider Response
Subject: RFP Response

Dear Doug,

It was a pleasure meeting you and the other members of the Village staff during the pre-bid meetings and walk-throughs. After surveying the equipment and gathering a full understanding of the systems you would like covered, Sound has provided the amended response as listed on the following page.

I want to reiterate that we are DVTel certified in addition to being certified in other video management and access control platforms. We've been in business for 52 years and have a large number of clientele with systems similar in scope and size to yours. Please see the attached literature for an overview of some of our security clients as well as our supported platforms.

Unfortunately, we do not install, service or program the Kantech security system or the Safewatch hardware that is a part of the RFP response. For that reason, I cannot offer a full maintenance contract on all of your equipment. I would like to propose our plan for how we can service the Village system and offer you a business partner to meet your security needs.

Our team of professionals is looking forward to working with you. After you have reviewed our proposal, we would like to have an opportunity to sit down with you and review our scope of work and company services to best assist the Village.

Should you have any questions, please contact me at (630) 369-2900 extension 3156.

Sincerely,

SOUND INCORPORATED

Heather Czyzewicz
Account Executive



PROPOSAL

Option 1:

Proposed services of updating the existing DVTEL system to current software platform and coordinating with the Village for streamlining and updating the hardware as required:

**Professional engineering services by a programming specialist\$ 120.00/hour
Project management and technician labor on a T&M basis.....\$ 100.00/hour**

Project Highlights

- 1) Sound will meet with the Village to discuss necessary steps to move from current software version to latest version of DVTEL.
- 2) Sound will provide recommendation for current hardware requirements to provide a stable platform for the version and the required storage requirements to meet Village needs. PLEASE NOTE YOU WILL REQUIRE HARDWARE UPGRADES.
- 3) Sound will work in conjunction with DVTEL to perform the upgrade on a T& M basis.
- 4) Sound will quote to the Village any necessary software support or licensing fees necessary for the upgrade.
- 5) Additionally, once upgraded Sound will review all the programming and establish nomenclature and alarm triggers to meet the Village needs on a T&M basis.

Option 2:

Proposed bulk labor hours for technician labor to service existing cameras and equipment on the DVTEL video system: 40 hours of bulk labor for \$ 4,000.00

The bulk labor hours do not include special lifts or boom trucks to access cameras on the cellular tower. It is for Sound technician labor only and coordination may be required with other entities to access your old OEMC camera.

Additional Notes:

During the walk through Sound noticed there are a few areas that could use "clean up" of the device mounting or entire replacement, ie. Plug in transformers for security panels, broken door contacts, exposed security cable at accessible levels, batteries requiring replacement at access panels, dust build up on video servers and PD Command Center equipment.

The intent of our response is to provide you with the immediate service needed for your video equipment but we would be more than happy to service the access equipment that we can and replace where possible; however we cannot maintain the existing access control system and/or software.

Terms

Payable upon receipt of invoice.

PROPOSAL

TERMS AND CONDITIONS

1. Creation of a Security Interest.

Until such time as Buyer has paid the agreed purchase price, Seller hereby retains and Buyer hereby grants a purchase money security interest in the described equipment. In connection therewith, Buyer agrees to execute all instruments (including financing statements) deemed necessary by Seller under applicable law to establish, maintain and continue perfected Seller's purchase money security interest in the equipment or otherwise protect its rights in and to said equipment. Buyer hereby authorizes Seller as its attorney-in-fact to execute and file, on Buyer's behalf, any such UCC Financing Statement.

2. Limitation and Exclusion of Warranties.

Seller Hereby warrants the described equipment against defective parts for a period of one (1) year from the date of installation and warrants that the installation of said equipment shall be performed in a workmanlike manner. Buyer's exclusive remedy under these warranties shall be the repair and replacement by Seller at Seller's expense of nonconforming equipment of parts thereof.

The Warranty does not extend to any equipment which has been (1) subject to misuse, neglect, accident or abuse, (b) damaged by acts of God, exposure to elements of weather, inadequate or surplus utility power, power surges, insufficient heating/ventilating/air conditioning (HVAC), HVAC failure or causes other than ordinary use (It is the buyer's responsibility to regulate and filter any and all necessary power requirements and to supply and maintain a static free environment to insure system integrity), (c) wired, repaired or altered by anyone other than Seller without Seller's express and prior approval, (d) improperly installed by someone other than Seller, its subcontractors or affiliates, (e) used in violation of instructions furnished by Seller. In no event shall Seller be liable for consequential or incidental damages arising out of a breach of any warranty or any other provision contained herein. Seller may suspend warranty work if the purchase price is not paid in full when due and shall not be required to recommence warranty work until all obligations of Buyer under this Agreement are satisfied in full; provided, however, that nothing hereunder shall extend in the warranty period beyond one (1) year from the date of installation.

THIS WARRANTY IS THE ONLY WARRANTY GIVEN BY SELLER, AND ALL OTHER WARRANTIES EXPRESS OR IMPLIED ARE EXCLUDED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF.

3. Waiver, Amendment, Notice, Termination.

Any waiver of rights hereunder or any amendment or requirement of notice or termination hereof shall not be effective unless made in writing and signed by the party against whom such waiver, amendment, notice or termination is sought to be enforced.

4. Risk of Loss.

Upon identification of the described equipment to the contract, Buyer shall bear the risk of loss and it shall remain on Buyer regardless of any breach by Seller of any provisions hereof.

5. Tax Obligation.

Buyer will pay promptly when due all taxes, assessments and other charges levied or assessed by any governments or governmental agency upon the sale of the described equipment.

6. Assignment.

Buyer may not delegate its performance or assign its rights under this Agreement except upon the express written consent of Seller which consent may be withheld in Seller's sole discretion.

7. Benefit.

This Agreement shall be binding upon, shall inure to the benefit of, and shall be enforceable by, each of the parties hereto, its successors and assigns.

8. Limitation of Liability

Client understands that: a) Sound is not an insurer of Client's property or the personal safety of persons at said location b) Client will provide any insurance on said location and its contents c) the amount Client pays to Sound is based solely on the value of the system and service Sound provides and not on the value of Client's location or its contents d) security systems, alarm systems and Sound monitoring may not always operate properly for various reasons e) it is difficult to determine in advance the value of Client's property that might be lost, stolen or destroyed if the system or Sound service fails to operate properly f) it is difficult to determine how fast the police, fire department or others would respond to an alarm signal g) it is difficult to determine what portion, if any, of any property loss, personal injury or death would be proximately caused by Sound's failure to perform, negligence, or a failure of the system.

Therefore, Client agrees that, even if a court decided that a failure of the system, Sound's negligence, monitoring, repair or service caused or allowed any harm of damage, whether property damage, personal injury or death to Client or anyone at Client's location, Sound's liability shall be limited to six (6) times the monthly service fee, and this shall be Client's only remedy, regardless of what legal theory is used to determine that Sound was liable for the injury of loss.

9. Third Party Indemnification and Subrogation

If anyone other than Client asks Sound to pay for any harm and/or damages, including property damage, personal injury or death, connected with or resulting from a) a failure of the security/alarm services b) Sound's negligence c) any other

PROPOSAL

improper or careless activity of Sound in providing the system or services or d) a claim for indemnification or contribution, Client will repay to Sound any amount which a court orders Sound to pay or which Sound reasonably agrees to pay and amount of Sound's reasonable attorney's fees and any other losses and costs that Sound may incur in connection with the harm and/or damages. Client's obligation to repay Sound for such harm and/or damages shall not apply if the harm and/or damages occurs while one of Sound's employees or subcontractors is in or about said location, and such harm and/or damages is solely caused by the employee or subcontractor. Unless prohibited by Client's insurance policy, Client agrees to release Sound from any claims of parties suing through Client's authority or in Client's name, such as Client's insurance company, and Client agrees to defend Sound against such claim. Client will notify its insurance company of this release.

10. Construction

This writing constitutes the final expression of the agreement between the parties and is intended as a complete statement of the terms of the agreement. No course of prior dealings between the parties and no trade usage shall be relevant to supplement or explain any term used in this Agreement. This Agreement has been finally accepted in the State of Illinois and shall be governed by the laws of the State of Illinois including the Uniform Commercial Code and its amendments as effective in the State of Illinois.

11. Attorney's Fees/Interest.

Buyer shall pay to Seller all attorney's fees, court costs, and all other expenses which may be incurred by Seller in enforcing, or attempting to enforce, any of its rights under this Agreement, or against any guarantors hereof, or with respect to any matters connected with the subject matter hereof.

12. Interest/Late Charges.

Buyer agrees to pay 1 ½% per month FINANCE CHARGE (18% PER ANNUM) if the purchase price it is not paid in full when due.

13. Severability.

This Agreement and all provisions hereof are intended to be severable, and this Agreement shall remain enforceable in the event any provision thereof is declared invalid.

14. Authority.

Buyer represents, covenants and warrants to Seller that Buyer has corporate or other power to make and perform this Sales Agreement and that the making and performance of the Sales Agreement by Buyer, and the financing hereunder, have been duly authorized by all necessary corporate or other action of the Buyer and will not violate any provision of law or of its Articles of Incorporation or By Laws, Articles of Organization, Certificate of Formation or other charter, or Operating Agreement, or result in the breach of any agreement to which Buyer is a party or by which it is bound.

Sound Incorporated is licensed by the State of Illinois to act as a private alarm contractor. All Sound employees involved in the engineering, design, sale, installation, documentation and maintenance of the proposed system hold Permanent Employee Registration Cards (PERC) as required by the state (225 ILCS 446/80).



Respectfully Submitted by: _____

Heather Czyzewicz
Account Executive

Acceptance of Proposal: The above specifications, terms and conditions are satisfactory.

You are authorized to do the work as specified

Buyer's Acceptance:

Sound Incorporated's Acceptance:

Accepted by: _____
(Printed name)

Accepted by: _____
(Printed name)

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____ at Naperville, IL



InVision Systems™
PROACTIVE SECURITY SOLUTIONS

REQUEST FOR PROPOSALS

SECURITY SYSTEM PROVIDER

VILLAGE OF LINCOLNWOOD

Project Manager
Raz Maliach
6609 N. Lincoln Ave.
Lincolnwood, IL 60712
847-933-9744
raz@inv-sys.com
www.InvisionSystems.net



Firm Description

Corporation Address:
InVision Systems, LLC
6609 N. Lincoln Ave. #105
Lincolnwood, IL 60712

License# 127.001456

Mailing Address:
InVision Systems, LLC
6257A N. McCormick Blvd. #316
Chicago, IL 60659

Contact name - Raz Maliach
Phone number - 847-933-9744
Fax number – 773-733-0831
Email address - raz@inv-sys.com
Web site www.invisionsystems.net



Brief Firm History

InVision Systems was first founded in Chicago, Illinois in 2002. Since then we have rapidly become one of Chicagoland's most respected video surveillance and alarm companies.

We started out serving the Chicagoland area, but we have extended our coverage to include the Midwest states. Since opening, we have consulted, designed and installed surveillance cameras, access control and alarm systems primarily in the commercial and industrial sectors.

No, this firm has not been involved in any litigation or had complaints file for improper practices with the Illinois Department of Professional Regulations or any other state or federal regulatory authority.



Project Team

Raz Maliach – President/Project Manager
Zeev Fayer – Vice President of Business Development
Didi Miranda – Office Manager
Andres Celleri – Senior Field Technician
Victor Lappa – Field Technician

The Project Team has worked in unison to consult, design and implement the latest technology on all our projects.

To name just a couple, we designed solutions for **ATF**, a manufacturing plant in Lincolnwood. At this location we provided IP security cameras in the perimeter and interior to assist managing the plant efficiently and provide security for employees. Additionally, multi door access control solutions were installed with camera reader which captures detailed images of person entering as well as their surroundings in a wide angle.

At **Mason City Municipal Airport** we installed numerous IP security cameras on buildings and gates using existing fiber optic network.

Completed Work References

1. ATF – Robin Turek – 847-677-1300
2. Mason City Municipal Airport – Dennis Lewerke – 641-425-9327
3. Rosen Management – Ron Klippel – 733-313-0025 x22

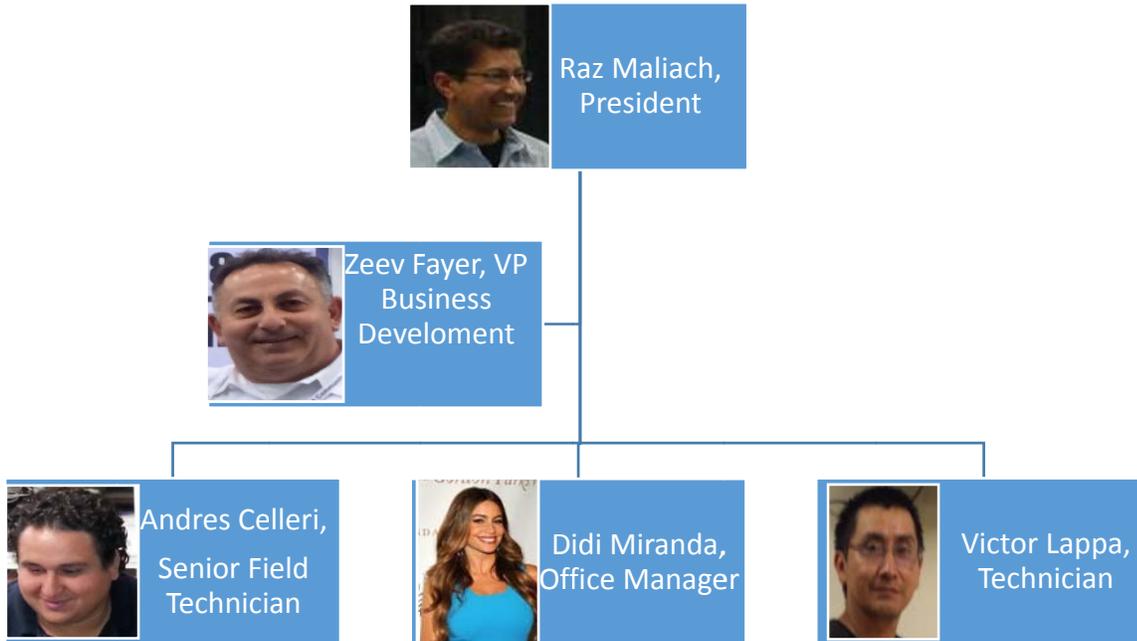


Raz Maliach: Project Manager

- 14 Years in the Security Industry
- Systems Integration Design and Implementation:
 - Network surveillance systems
 - Multi remote monitoring integration
 - Multi sites integrations
 - Multi IP cameras integration
 - Integrations with remote command centers
 - Virtual Guarding – Detects threats in real time
 - Live audio intervention
 - Police dispatch with video verification
 - Burglar alarm systems
 - Access Control systems

Education and training

- Holds IL Alarm Agency License #127.001456
- Member of the Electronic Security Association
- HikVision – IP Network surveillance systems, cameras and hybrid systems
- GeoVision – IP Network surveillance systems, cameras and access control
- Vivotek – IP Network surveillance systems and cameras
- Acti - IP Network surveillance systems and cameras
- Arecont - IP Network surveillance systems and cameras
- Exacq - IP Network surveillance systems
- Nuuo - IP Network surveillance systems
- CNB – Analog and IP Network surveillance systems and cameras
- Ubiquiti Network – IP Network wireless technology
- Kantech – Access control
- Paxton Access – Access control
- Potter – Fire alarm systems
- DSC – Burglar alarm systems
- Levinton – Copper and optical fiber communications cabling systems
- Video IQ – Proactive surveillance systems and command center integration
- CheckVideo - Proactive surveillance systems and command center integration





CAMERAS APPROACH

InVision Systems concept is to replace all recording devices to a new Tribrid High Definition technology. This system can integrate full HD 1080p over the **existing coax cables** together with analog cameras and IP cameras (IP cameras require Cat5e/Cat6e cables). All recording devices and cameras will be on one platform.

After the systems are installed we will provide full personal on-site training for all personnel involved. Once DVRs are installed we will make a full assessment on existing cameras and propose solutions.

The DVR is prepared to handle HD security cameras for future upgrade including surveillance grade video storage designed for HD security cameras.

DS-7300HQHI-SH

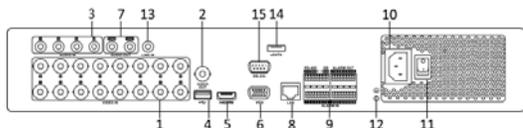
Turbo HD DVR



Key Features

- H.264 Dual Stream Compression
- HD-TVI/Analog/Network Camera Tribrid
- Auto-Detect/Configure HD-TVI/Analog Input
- Full Channel@1080p Resolution Real-Time Recording
- HDMI and VGA Output at Up to 1920 × 1080p Resolution
- Long Transmission Distance Over Coax Cable
- Supports Up to 16-ch Synchronous Playback at 1080p Resolution

Rear Panel of DS-7300HQHI-SH



- 1) Video In
- 2) Video Out
- 3) Audio In, RCA Connector
- 4) USB Port
- 5) HDMI Interface
- 6) VGA Interface
- 7) CVBS Audio Out and VGA Audio Out
- 8) LAN Network Interface
- 9) RS-485 Serial Interface, Keyboard Interface, Alarm In, and Alarm Out
- 10) 100–240 VAC Power Input
- 11) Power Switch
- 12) GND
- 13) LINE IN
- 14) eSATA Interface
- 15) RS-232 Serial Port

Available Models

- DS-7308HQHI-SH
- DS-7316HQHI-SH

	DS-7308HQHI-SH	DS-7316HQHI-SH
Video/Audio Input		
Video Compression	H.264	
Analog and HD-TVI Video Input	8-ch	16-ch
	BNC interface (1.0 V p-p, 75Ω)	
Supported Camera Types	720P25, 720P30, 720P50, 720P60, 1080P25, 1080P30, CVBS	
IP Video Input	2-ch	
	Up to 1080p resolution	
Audio Compression	G.711u	
Audio Input	4-ch, RCA (2.0 V p-p, 1KΩ)	
Two-Way Audio In	1-ch, RCA (2.0 V p-p, 1KΩ)	
Video/Audio Output		
HDMI/VGA Output	1920 × 1080/60 Hz, 1280 × 1024/60 Hz, 1280 × 720/60 Hz, 1024 × 768/60 Hz	
CVBS	1-ch, BNC (1.0 V p-p, 75Ω), resolution: PAL: 704 × 576, NTSC: 704 × 480	
Encoding Resolution	Main stream: 1080p/720p/VGA/4CIF/CIF Sub-stream: WD1 (non real-time)/4CIF(non real-time)/CIF/QCIF/QVGA	
Frame Rate	Main stream: 1/16–30 fps Sub-stream: 1/16 fps–real-time frame rate	
Video Bitrate	32 Kbps–10 Mbps	
Audio Output	Audio output	
Audio Bitrate	64 Kbps	
Dual-Stream	Supported	
Stream Type	Video, video and audio	
Synchronous Playback	8-ch	16-ch
Playback Resolution	1080p/720p/VGA/WD1/4CIF/CIF/QVGA/QCIF	
Network Management		
Remote Connections	128	
Network Protocols	TCP/IP, PPPoE, DHCP, DNS, DDNS, NTP, SADP, SMTP, SNMP, NFS, iSCSI, UPnP™, HTTPS	
Hard Disk		
Type	4 SATA interfaces for 4 HDDs; 1 eSATA interface	
Capacity	Up to 4 TB capacity for each disk	
External Interface		
Network Interface	1; 10M/100M/1000M self-adaptive Ethernet interface	
Serial Interface	RS-232, RS-485, keyboard	
USB Ports	3 × USB 2.0	
Alarm In/Out	16/4	
General		
Power Supply	100–240 VAC, 47–63 Hz	
Consumption (without hard disks)	≤ 40 W	≤ 55 W
Working Temperature	-10° C–+55° C (14° F–131° F)	
Working Humidity	10%–90% non-condensing	
Chassis	19-inch rack-mounted 1.5U chassis	
Dimensions (W × D × H)	445 × 390 × 70 mm (17.5 × 15.3 × 2.7 inch)	



WATERPUMP STATION APPROACH

InVision Systems is proposing using outdoor sensors and a PTZ camera. These sensors are built to protect critical assets and strategic areas, combined with a powerful pan, tilt and zoom camera with long-range night vision. This proposition would effectively replace the analytic camera all the while protecting the water pump station.

This camera will integrate with the outdoor sensors which will automatically detect intruders, sending alerts and live video feed from the violated zone. The monitoring station will be able to scan the area, using the PTZ camera and provide real-time updates and images to responding officers

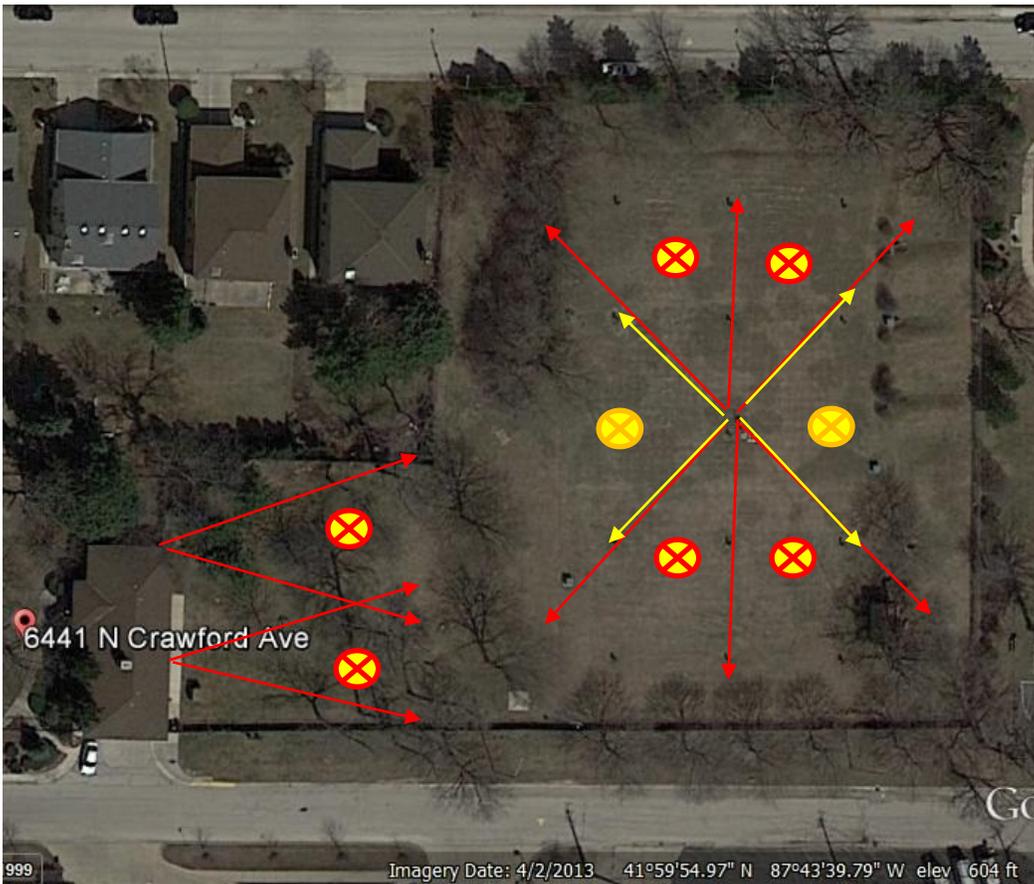
Benefits of this concept are as follows:

- No analytics software, maintenance, updates or issues
- No licenses fee
- One (1) camera combined with sensors will cover the entire area
- Cost effective

WATERPUMP STATION

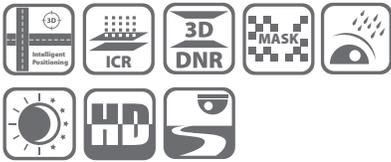
2/5/15

- ⊗ 6 Each SDI-77XL2-A-PET
- ⊗ 2 Each SDI-76XL2-A-PET



DS-2AE7230TI-A

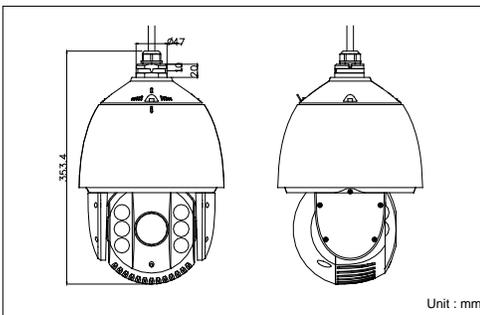
1080p Analog IR PTZ Dome Camera



Key Features

- 2 MP CMOS Image Sensor
- Full HD 1080p Video Output
- 30x Optical Zoom, 16x Digital Zoom
- True Day/Night
- Supports Up-the-Coax (UTC) Function
- Privacy Masking, 3D DNR, D WDR, EIS
- 3D Intelligent Positioning

Dimensions



Accessories



DS-2AE7230TI-A	
Camera	
Image Sensor	1/3" CMOS
Maximum Image Resolution	1920 x 1080
Signal System	NTSC
Minimum Illumination	Color: 0.02 lux @ (f/1.6, AGC on); B/W: 0.002 lux @ (f/1.6, AGC on), 0 lux with IR
White Balance	Auto/Manual/ATW/Indoor/Outdoor
AGC	Auto/Manual
S/N Ratio	≥ 50 dB
3D DNR	Supported
Digital WDR	Supported
EIS	NTSC: 1-1/10,000 sec.
Backlight Compensation	Supported
Shutter Time	16x
Day/Night	IR cut filter
Digital Zoom	Auto/Semiautomatic/Manual
Privacy Mask	8, selectable color or mosaic
Focus Model	Auto/Semiautomatic/Manual
Lens	
Focal Length	4-120 mm, 30x
Zoom Speed	Approximately 3.0 sec. (optical wide-tele)
Angle of View	58°-1.7° (wide-tele)
Minimum Working Distance	10-1500 mm (wide-tele)
Aperture Range	f/1.6-f/4.4
Pan and Tilt	
Pan/Tilt Range	Pan: 360° endless; tilt: -15°-90° (auto flip)
Pan/Tilt Speed	Pan manual speed: 0.1°-160°/sec., pan preset speed: 240°/sec. Tilt manual speed: 0.1°-120°/sec., tilt preset speed: 200°/sec.
Proportional Zoom	Rotation speed can be adjusted automatically according to zoom multiples
Number of Presets	256
Patrols	8 patrols, up to 32 presets per patrol
Patterns	4 patterns, with the total recording time not less than 10 minutes
Power-Off Memory	Supported
Park Actions	Preset/patrol/pattern/pan/tilt/auto/random/frame/panorama scan
PTZ Position Display	On/off
Preset Freezing	Supported
Scheduled Tasks	Preset/patrol/pattern/pan/tilt/auto/random/frame/panorama scan
RS-485 Communication	Supported
Diagnosis	Supported
Infrared	
IR Range	Up to 120 m IR range
IR Intensity	Automatically adjusted, depending on the zoom ratio
Input/Output	
Monitor Output	HD 1080p output, 1.0 V [p-p]/75Ω, NTSC composite, BNC
RS-485 Interface	Half-duplex mode; self-adaptive Hikvision, Pelco-P, Pelco-D protocol
UTC Function	HIKVISION_C (need UTC controller)
General	
Menu Language	English
Power	24 VAC, maximum 50 W
Working Temperature	-30° C-65° C (-22° F-149° F) (outdoor dome)
Humidity	90% or less non-condensing
Protection Levels	IP66 TVS 4,000 V lightning protection, surge protection, and voltage transient protection
Dimensions	φ220×353.4 mm (φ8.66" × 13.91") (outdoor)
Weight (approximate)	4.5 kg (9.92 lbs.)

Available Models

DS-2AE7230TI-A, 24 VAC, outdoor



ACCESS CONTROL APPROACH

InVision System's concept is to upgrade the software, this may immediately solve many of the current issues which you may be experiencing. We will provide a full evaluation on all existing devices and propose solutions.

Platinum service plan will be provided after full evaluation is completed.

The Equipment installed by us will include the Platinum Service Plan (parts/labor), technical support, and software updates. The equipment not installed by us and found to be defective will be priced separately. After we replace a defective device that device will automatically be added to the Platinum Service Plan.

ALARM APPROACH

Repair existing issues at the waterworks overhead door. Evaluate and test all existing alarm control devices



February 6, 2015

SUMMARY

Service	Approach	Price
Camera Servers	Replace w/Tribrid HD	\$22,986
Water Pump Station	Microwave Sensors &PTZ Camera	\$20,949
Access Control	Upgrade Software Evaluate all devices	\$3,273
Alarm	Repair overhead door contacts at water works Evaluate all devices	\$1,991
TOTAL		\$49,199

Request for Board Action

REFERRED TO BOARD: March 3, 2015

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending the Zoning Code Regarding Building Additions Matching an Existing Legal Nonconforming Setback of a Principal Structure in Single-Family and Multiple-Family Residential Uses

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Currently, the Zoning Code requires setback Variations for buildings which encroach more than 10% into the required side or rear yard to follow a Major Variation process. A Major Variation is subject to Village Board approval, after a public hearing and recommendation by the Zoning Board of Appeals (or Plan Commission). Typically, this process is three to four months in length.

In considering a Variation request last year at 6755 North Kostner Avenue and the history of the Village granting side yard setback Variations which match existing nonconforming building setbacks, the ZBA recommended to the Village Board that the Zoning Code should be reviewed and possibly amended in order to expedite such requests. In its recommendation to review this matter, the ZBA identified similar requests in 2014 that were approved at 7131 North Keating Avenue and 6755 North Kostner Avenue. The ZBA also based their recommendation on a review of cases over the past five years in which ten requests were made to permit additions to match the existing legal nonconforming setback of single-family homes. Each of these requests were approved by the Village.

In making the recommendation and referral respectively, the ZBA and Village Board did not identify a specific recommended process; however, there was consensus that a change in the Code concerning Variation requests that match existing nonconforming setbacks was warranted.

Plan Commission Deliberations

The Public Hearing for this matter was held on February 4, 2015. During its consideration, the Plan Commission reviewed the current Village process for reviewing Major Variations. An overview of the Minor Variation process was also provided. Only those Variations specifically listed in Section 5.14(3) of the Zoning Code are eligible as Minor Variations for residential uses. In these instances, the Zoning Officer has the authority to grant, subject to certain additional criteria, the following Minor Variations:

- a. A reduction of up to 15% of the minimum required lot area;
- b. A reduction of up to 10% of the minimum required side or rear yard setback;
- c. A reduction of up to 10% of the required spacing between two or more single-family attached or multiple-family buildings, in the R-4 District only; and
- d. An increase of up to 15% in the finished first floor height.

The Village's Minor Variation process includes an application to the Zoning Officer (Development Manager), along with applicable fees. As prescribed in the Zoning Code, the review and decision on Minor Variation requests includes the following steps:

- a. Notice and opportunity to comment.** Within five days after submission to the Zoning Officer of a completed application for a Minor Variation, notice in writing is given to property owner(s) of each lot lying within 250 feet. The application shall be available for review and comment at Village Hall for at least 10 days following the date of the notice. Any interested party may submit written comments concerning the application to the Village Zoning Officer.
- b. Zoning Officer's decision.** Within 30 days after receipt of a completed application for a Minor Variation, the Zoning Officer shall, by written order, either approve, approve with conditions, or deny the requested Minor Variation. Upon denial by the Zoning Officer of the requested Minor Variation, the applicant shall have the right, but not the obligation, to resubmit its request as a Major Variation pursuant to Section 5.15 of this Zoning Ordinance.
- c. Notification and record of decision.** The Zoning Officer shall send his or her decision within 30 days after the date thereof to the applicant and to all other persons previously notified pursuant to Section 5.14(5)a of this Zoning Ordinance. At least once per calendar year, the Zoning Officer shall provide to the Plan Commission and to the Zoning Board of Appeals a listing of his or her decisions, by address, regarding each application for a Minor Variation.
- d. Appeal.** The applicant, or any person to whom notice of the Minor Variation was sent pursuant to Section 5.14(5)a of this Zoning Ordinance, may appeal the decision of the Zoning Officer to the Zoning Board of Appeals within 10 working days after the date of the notice issued pursuant to Section 5.14(5)c of this Zoning Ordinance.

The Plan Commission deliberation focused on the appropriateness of adding to the current list of eligible Minor Variations proposed residential building additions that match existing setbacks of a legal nonconforming structure. In considering this matter, the Plan Commission concurred that there was merit in modifying the Code to simplify and expedite the review process for such cases. Several members indicated that a review of this matter was long overdue and expressed support for simplifying the process.

The Plan Commission discussed the effect of the proposed amendment on other bulk regulations found in the Zoning Code. Staff indicated that compliance with other bulk regulations is required and noted that if a building addition cannot comply with all other regulations such as daylight plane, lower eave height, building height, etc., then relief from these requirements could only be granted via a Major Variation process.

The Plan Commission also deliberated how the Minor Variation process addresses neighbor opposition. The Plan Commission concurred that as currently written, the Zoning Code includes acceptable notification and appeal steps for neighbors and applicant alike.

No one from the public provided comment or testified on this matter at the Public Hearing.

Plan Commission Recommendation

At the February 4, 2015 meeting, the Plan Commission, by a unanimous 7-0 vote, moved to recommend a text amendment to Section 5.14 of the Zoning Code as follows:

- (3) Authorized Minor Variations. The Zoning Officer shall have the authority to grant the following Minor Variations for single- or multiple-family residential uses:
- a. A reduction of up to 15% of the minimum required lot area;
 - b. A reduction of up to 10% of the minimum required side or rear yard setback;
 - c. A reduction of the minimum required side or rear yard setback, up to the extent of any existing encroachment into such setbacks by existing, legal nonconforming structures on the same lot;**
 - ~~e.~~ **d.** A reduction of up to 10% of the required spacing between two or more single-family attached or multiple-family buildings, in the R-4 District only; and
 - ~~e.~~ **e.** An increase of up to 15% in the finished first floor height.”

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. February 4, 2015 Plan Commission Minutes Excerpt (Draft)
3. February 4, 2015 Plan Commission Packet
 - a. Staff Report
 - b. Zoning Code Section 5.14

RECOMMENDED MOTION:

Move to concur with the recommendation of the Plan Commission and approve an Ordinance amending the Zoning Code regarding the review of relief for additions matching an existing legal nonconforming setback of a principal structure in single-family and multiple-family residential uses.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING
THE VILLAGE OF LINCOLNWOOD ZONING ORDINANCE
REGARDING AUTHORIZED MINOR VARIATIONS**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS _____ DAY OF MARCH, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2015

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING
THE VILLAGE OF LINCOLNWOOD ZONING ORDINANCE
REGARDING AUTHORIZED MINOR VARIATIONS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, pursuant to Section 5.14 of "The Village of Lincolnwood Zoning Ordinance," as amended ("***Zoning Ordinance***"), the Village Zoning Officer may grant minor variations from the otherwise-applicable provisions of the Zoning Ordinance in specified, limited circumstances; and

WHEREAS, pursuant to the home rule authority of the Village, the Village President and Board of Trustees desire to amend Section 5.14 of the Zoning Ordinance to allow the Zoning Officer to grant a minor variation to reduce the minimum required side or rear yard setback for a residential use to the extent of any encroachment into such setbacks by existing, legal nonconforming structures on the same lot ("***Proposed Amendments***"); and

WHEREAS, pursuant to notice duly published in the *Lincolnwood Review* on January 15, 2015, the Village Plan Commission conducted a public hearing on February 4, 2015, concerning the Proposed Amendments; and

WHEREAS, at the conclusion of the public hearing, the Plan Commission made findings and recommended that the President and Board of Trustees adopt the Proposed Amendments; and

WHEREAS, having considered the findings and recommendations of the Plan Commission, the President and Board of Trustees have found and determined that the adoption of the Proposed Amendments, as set forth in this Ordinance, is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. MINOR VARIATIONS. Section 5.14 of Article V of the Zoning Ordinance is hereby amended further to read as follows:

Additions are bold and double-underlined; ~~deletions are struck through.~~

“5.14 MINOR VARIATIONS

* * *

(3) Authorized minor variations. The Zoning Officer shall have the authority to grant the following minor variations for single- or multiple-family residential uses:

- a. A reduction of up to 15% of the minimum required lot area;
- b. A reduction of up to 10% of the minimum required side or rear yard setback;
- c. A reduction of the minimum required side or rear yard setback, up to the extent of any existing encroachment into such setbacks by existing, legal nonconforming structures on the same lot;**
- ~~d.~~ **d.** A reduction of up to 10% of the required spacing between two or more single-family attached or multiple-family buildings, in the R-4 District only; and
- ~~e.~~ **e.** An increase of up to 15% in the finished first floor height.”

* * *

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

Additions are bold and double-underlined; ~~deletions are struck through.~~

PASSED this _____ day of March, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Jesal B. Patel, Sr., President Pro-Tem
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
_____ day of _____, 2015.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#34791486_v1

Additions are bold and double-underlined; ~~deletions are struck through.~~



**DRAFT MEETING MINUTES
OF THE
PLAN COMMISSION
FEBRUARY 4, 2015 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712**

MEMBERS PRESENT:

Chairman Paul Eisterhold
Irving Fishman
Patricia Goldfein
Steven Jakubowski (arrived at 7:18 p.m.)
Anthony Pauletto
Don Sampen
Mark Yohanna

MEMBERS ABSENT:

STAFF PRESENT:

Aaron N. Cook, AICP, Community Development Manager

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Chairman Eisterhold noted a quorum of six members and called the meeting to order at 7:05 p.m.

Motion to approve the December 3, 2014 Meeting Minutes was made by Commissioner Fishman, and seconded by Commissioner Pauletto.

Aye: Fishman, Pauletto, Goldfein, Sampen, and Eisterhold

Abstained: Yohanna

Nay: None

Motion Approved: 5-1-0

III. Case #PC-01-15: Public Hearing: Proposed Text Amendment

DRAFT

This Public Hearing is to consider a possible text amendment to review and modify the review and approval process for setback Variations of an existing setback of a nonconforming structure. There have been several Variation requests over the past six years. The most recent request at 6755 North

Kostner Avenue was unanimously approved by the Zoning Board of Appeals. The Village Board agreed with the ZBA and referred this matter to the Plan Commission to conduct a Public Hearing to review the process for reviewing Variations to match existing legal nonconforming setbacks.

Over the past five years, the Village has considered and approved ten requests for relief from side yard setback requirements which resulted primarily from the existing home encroaching into the required setback. These requests permitted a second-story addition to match the existing nonconforming first floor setback.

Instead of considering these Variations as a Major Variation, these types of requests would be included as an eligible request under the Minor Variation process. The Zoning Officer has the authority to grant, subject to certain additional criteria, the following Minor Variations: a) a reduction of up to 15 percent of the minimum required lot area; b) a reduction of up to 10 percent of the minimum required side or rear yard setback; c) a reduction of up to 10 percent of the required spacing between two or more single-family attached or multiple-family buildings in the R-4 Residential District only; and d) an increase of up to 15 percent in the finished first floor height. This process has not been utilized since the Zoning Code was updated in 2008.

A Minor Variation request would still require an application, a mailing to residents within 250 feet of the subject property, a waiting period by which staff has the plans available for review, and, after a 30-day period, it is the Zoning Officer who makes the determination based off the hardship standards which are the same as for a Major Variation. The Zoning Officer is required to provide notice of his decision. If the Plan Commission agrees with this approach, sample language was presented for review.

When asked by Commissioner Fishman if the Zoning Code could be amended so applicants do not have to go through the process at all, Mr. Cook replied that this proposed process is recommended due to the fact that this is going from a full Major Variation to a Minor Variation process and not repealing the process for setbacks; it is a lesser process. Staff stated that there are many legal nonconforming structures in the village but not every existing legal nonconforming structure should be eligible for an addition.

Commissioner Goldfein asked staff if this request changes the previous process when the straight footage requirement was changed to a percentage. Currently, the Code requires five feet or ten percent of the lot width, whichever is greater. Commissioner Goldfein reiterated that many of these legal nonconforming structures were built prior to the current Zoning Code and were in compliance at the time they were built. Commissioner Goldfein would also like to see language stating a minimum setback requirement. If the minimum is less than five feet, the Major Variation process should be utilized.

When asked by Commissioner Sampen if any requests have been denied, staff stated that no requests for an addition to match an existing legal nonconforming structure have been denied since the Zoning Code was updated in 2008.

Commissioner Pauletto believes that this amendment is long overdue. This amendment will speed up the Variation process and encourage residents to make additions to their property.

Commissioner Jakubowski inquired about the angles for second story additions. Mr. Cook replied there is a second option to comply with trying to minimize the amount of shadow that is cast on

adjoining residential structures and must be in compliance with one of the following: an eave height not to exceed 23 feet or the Daylight Plane. Furthermore, you could build within the required setback and the Daylight Plane measurement is still taken at the required setback, but could still comply with the maximum eave height of 23 feet.

The Commissioners discussed the subject of neighbor opposition. A resident can appear before the Village Board while the process is taking place, but there is no formal appeal process. A complaint under the Minor Variation process does not automatically trigger a Major Variation. Commissioner Fishman asked that if a neighbor came forth, would it have heavy weight on staff's determination if this should move forward as a Minor Variation or a Major Variation. Staff stated that this would then fall to the Village Board for their review, as this should not be the Zoning Officer's sole responsibility. There should be some language drafted where the complaint would have to be on point.

To address the question whether this Variation process should include detached garages, the Commissioners agreed to change the proposed language to say "existing legal nonconforming principal structures".

Chairman Eisterhold asked if anyone in the audience would like to address the Plan Commission regarding this Public Hearing. Let the record show that no one came forward.

Motion to recommend approval to amend a revision to the authorized Major Variation Section (3)c. to read as follows: A reduction of the minimum required side or rear yard setback to match existing legal nonconforming principal structures was made by Commission Sampen, and seconded by Commissioner Fishman.

Aye: Sampen, Fishman, Goldfein, Jakubowski, Pauletto, Yohanna, and Eisterhold

Nay: None

Motion Approved: 7-0

IV. Case #PC-02-15: Public Hearing: Proposed Text Amendment

This Public Hearing is to address the current weakness in the Zoning Code in relation to fencing. This text amendment is due to a specific Variation request at 6529 Central Park Avenue. The Zoning Board of Appeals recommended denial of their fence request by a 5-1 vote. The Village Board continued this case, but concurred with the ZBA's general comments that the semi-private fence definition lacks clarity and should be reviewed by the Plan Commission.

The current definition for semi-private fence definitions reads: "*A fence which is not a solid fence nor an open fence. These types of fences are restricted to board-on-board fences (also known as "shadow box types"). The open space between vertical fence boards shall not exceed 85% of the width of the boards on the same side of the fence.*" [Amended June 3, 2014 by Ordinance No. 2014-3102]"

Staff highlighted the four basic issues concerning this definition which lacks clarity and is confusing. The definition states that a semi-private fence is not a solid fence nor an open fence. A definition should not be defined by what it is not.



Plan Commission Staff Report

Case #PC-01-15

February 4, 2015

Subject Property: N/A (Text Amendment)

Requested Action: Text Amendment to review and modify as found necessary Article V of the Zoning Code, and any additional Article/Section of the Zoning Code that may be discovered during review of this case, relative to the administration of Variation requests seeking relief for additions matching an existing legal nonconforming setback of an existing structure.

Petitioner: Village Board

Summary

In considering a Variation request at 6755 North Kostner Avenue (summary of case found below) and the history of the Village in granting side yard setback Variations which match existing nonconforming building setbacks, the ZBA recommended to the Village Board that the Zoning Code should be reviewed and possibly amended in an effort to expedite approval of such requests. During their deliberation, the ZBA discussed several possible options, such as enactment of an administrative review process. While the ZBA and Village Board did not identify a specific recommended process, it believed a change in the code concerning variation requests to match existing nonconforming setbacks was warranted.

Relevant Village Action

While the recommendation to review the Zoning Code was forwarded with a recommendation for a request at 6755 North Kostner Avenue, the ZBA's recommendation was based on other similar requests. A summary of these requests made in 2014 is found below:

<u>Property Address</u>	<u>ZBA Recommendation</u>	<u>Status</u>
<u>7131 North Keating Avenue</u>	<u>Recommended Approval 7-0</u>	<u>Ordinance No. 2014-3132 Approved</u>
Requested side yard setback Variation to permit 300-square-foot addition to encroach 1.9 feet into the required 7-foot side yard setback. The proposed sunroom addition was designed to match existing legal nonconforming setback of the single-family home.		
<u>5080 North Shore Avenue</u>	<u>Recommended Approval 4-3</u>	<u>Ordinance No. 2014-3133 Approved</u>
Requested side yard setback Variation to permit a one-story addition to encroach 1 foot 9 inches into the required 8-foot 1-inch side yard at the existing single-family home located at 5080 West North Shore Avenue. Approved plan modified by Village Board to reduce encroachment into required side yard setback.		

6755 North Kostner Avenue Recommended Approval 6-0 Ordinance No. 2015-3139 Approved
Requested side yard setback Variation to permit a one-story addition to encroach 1.2 feet into the required 6-foot side yard at the existing single-family home located at 6755 North Kostner Avenue. The one-story additions were designed to match the existing legal nonconforming setback of the single-family home.

Summary of Other Side Yard Setback Variation Actions

The Village, in the past five years, has considered and approved ten requests for relief from side yard setback requirements which resulted primarily from the existing home encroaching into the required setback. These requests permitted a second story addition to match the existing nonconforming first floor setback.

Proposed Review Process

As previously indicated, the ZBA and Village Board did not identify a specific review process. Staff proposes that these requests for relief be subject to the Minor Variation process. Staff believes this process presents an opportunity to handle additions matching existing nonconforming structures with a formal administrative review. This process, already provided for and outlined in the Zoning Code, requires notification to neighbors of the request but is not sent to the ZBA or Village Board, thus avoiding a 3-4 month Public Hearing process. Minor Variations are subject to the same “hardship” standards as Major Variations. Below is the full excerpt from the Zoning Code Section 5.14 which describes the process for Minor Variations:

“(6) Processing. An application for a Minor Variation shall be filed with the Zoning Officer. After receipt of all required information and payment of all required fees, the application will be reviewed and decided in accordance with the following procedure:

- a. Notice and opportunity to comment. Within five days after submission to the Zoning Officer of a completed application for a Minor Variation, the applicant shall give notice in writing to property owner(s) of each lot lying within 250 feet, including streets, of the property lines of the subject property for which the Minor Variation is sought. The notice shall indicate that the application shall be available for review and comment at Village Hall for at least 10 days following the date of the notice. Any interested party may submit written comments concerning the application to the Village Zoning Officer.
- b. Zoning Officer's decision. Within 30 days after receipt of a completed application for a Minor Variation, the Zoning Officer shall, by written order, either approve, approve with conditions, or deny the requested Minor Variation. Upon denial by the Zoning Officer of the requested Minor Variation, the applicant shall have the right, but not the obligation, to resubmit its request as a major variation pursuant to Section 5.15 of this Zoning Ordinance.
- c. Notification and record of decision. The Zoning Officer shall send his or her decision within 30 days after the date thereof to the applicant and to all other persons previously notified pursuant to Section 5.14(5)a of this Zoning Ordinance. At least once per calendar year, the Zoning Officer shall provide to the Plan Commission and to the Zoning Board of Appeals a listing of his or her decisions, by address, regarding each application for a Minor Variation.

d. Appeal. The applicant, or any person to whom notice of the Minor Variation was sent pursuant to Section 5.14(5)a of this Zoning Ordinance, may appeal the decision of the Zoning Officer to the Zoning Board of Appeals within 10 working days after the date of the notice issued pursuant to Section 5.14(5)c of this Zoning Ordinance.”

Only those Variations specifically listed in Section 5.14(3) are eligible as Minor Variations for residential uses. In these instances, the Zoning Officer has the authority to grant, subject to certain additional criteria, the following Minor Variations:

- a. A reduction of up to 15% of the minimum required lot area;
- b. A reduction of up to 10% of the minimum required side or rear yard setback;
- c. A reduction of up to 10% of the required spacing between two or more single-family attached or multiple-family buildings, in the R-4 District only; and
- d. An increase of up to 15% in the finished first floor height.

Recommended Draft Amendment of Zoning Code

If the Plan Commission concurs with the approach recommended by staff, Section 5.14(3) should be amended to include additions to match a nonconforming structure as to setback to the list of eligible Minor Variations. Below is staff’s recommended draft amendment which utilizes the existing Minor Variation process by including requests for side and rear setback variations matching existing nonconforming structures.

(3) Authorized Minor Variations. The Zoning Officer shall have the authority to grant the following Minor Variations for single- or multiple-family residential uses:

- a. A reduction of up to 15% of the minimum required lot area;
- b. A reduction of up to 10% of the minimum required side or rear yard setback;
- c. **A reduction of the minimum required side or rear yard setback to match existing nonconforming structures;**
- d. A reduction of up to 10% of the required spacing between two or more single-family attached or multiple-family buildings, in the R-4 District only; and
- e. An increase of up to 15% in the finished first floor height.

Attachments:

1. Zoning Code Section 5.14

Village of Lincolnwood, IL
Wednesday, January 28, 2015

Chapter 15. Zoning

Article V. DEVELOPMENT REVIEW, ADMINISTRATION AND ENFORCEMENT

Part D. Administration and Enforcement

5.14. Minor variations.

- (1) Purpose. A variation is a grant of relief to a property owner from the exact standards of this Zoning Ordinance, issued when undue hardship would be caused by the literal enforcement of this Zoning Ordinance. Additionally, a variation is intended to provide relief where the requirements of this Zoning Ordinance render the land difficult or impossible to use because of some unique or special characteristic of the property itself. The intent is not to simply remove an inconvenience or financial burden that the requirements of this Zoning Ordinance may impose on a property owner. Conditions existing prior to adoption of this zoning ordinance shall not require a variation.
- (2) Definition. Only those variations specifically listed in Section 5.14(3) shall be classified as minor variations, and may be approved in accordance with this Section 5.14 only for single- or multiple-family residential uses.
- (3) Authorized minor variations. The Zoning Officer shall have the authority to grant the following minor variations for single- or multiple-family residential uses:
 - a. A reduction of up to 15% of the minimum required lot area;
 - b. A reduction of up to 10% of the minimum required side or rear yard setback;
 - c. A reduction of up to 10% of the required spacing between two or more single-family attached or multiple-family buildings, in the R-4 District only; and
 - d. An increase of up to 15% in the finished first floor height.
- (4) Initiation. An application for a minor variation may be made by the owner of the subject property or an authorized representative thereof.
- (5) Criteria. In determining whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter of this Zoning Ordinance, the Zoning Officer shall take into consideration the extent to which the following facts are established:
 - a.

The requested minor variation is consistent with the stated intent and purposes of this Zoning Ordinance;

- b. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced;
 - c. The conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district;
 - d. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property;
 - e. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;
 - f. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;
 - g. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property; and
 - h. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.
- (6) Processing. An application for a minor variation shall be filed with the Zoning Officer. After receipt of all required information and payment of all required fees, the application will be reviewed and decided in accordance with the following procedure:
- a. Notice and opportunity to comment. Within five days after submission to the Zoning Officer of a completed application for a minor variation, the applicant shall give notice in writing to property owner(s) of each lot lying within 250 feet, including streets, of the property lines of the subject property for which the minor variation is sought. The notice shall indicate that the application shall be available for review and comment at Village Hall for at least 10 days following the date of the notice. Any interested party may submit written comments concerning the application to the Village Zoning Officer.
 - b. Zoning Officer's decision. Within 30 days after receipt of a completed application for a minor variation, the Zoning Officer shall, by written order, either approve, approve with conditions, or deny the requested minor variation. Upon denial by the Zoning Officer of the requested minor variation, the applicant shall have the right, but not the obligation, to resubmit its request as a major variation pursuant to Section 5.15 of this Zoning Ordinance.
 - c. Notification and record of decision. The Zoning Officer shall send his or her decision within 30 days after the date thereof to the applicant and to all other persons previously notified pursuant to Section 5.14(5)a of this Zoning Ordinance. At least once per calendar year, the Zoning Officer shall provide to the Plan Commission and to the Zoning Board of Appeals a listing of his or her decisions, by address, regarding each application for a minor variation.

- d. Appeal. The applicant, or any person to whom notice of the minor variation was sent pursuant to Section 5.14(5)a of this Zoning Ordinance, may appeal the decision of the Zoning Officer to the Zoning Board of Appeals within 10 working days after the date of the notice issued pursuant to Section 5.14(5)c of this Zoning Ordinance.
- (7) Exemptions. Notwithstanding any provision of this Zoning Ordinance to the contrary, no variation shall be required for any structure that is existing, under construction, or for which a building permit had already been applied as of the effective date of this Zoning Ordinance, for which: (a) all interior side yards are at least five feet in width; (b) any proposed addition will not violate the applicable side-yard requirement set forth in Article **IV** of this Zoning Ordinance; and (c) the structure will otherwise conform with all applicable requirements set forth in this Zoning Ordinance.

Request For Board Action

REFERRED TO BOARD: March 3, 2015

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation by the Zoning Board of Appeals to Approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a Detached Garage in the Rear Yard of the Property Located at 3350 West Columbia Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the February 17, 2015 Village Board meeting, the Village Board continued this matter to the March 3, 2015 Village Board meeting. This matter was first considered by the Village Board on January 20, 2015 at which time it was continued to the February 17, 2015 Village Board meeting. No change to the plans have been made by the applicant since the February 17, 2015 Village Board meeting.

After the January 20, 2015 Village Board meeting, the Petitioner submitted a revised drawing reducing the area of the proposed detached garage. The revised detached garage is now proposed to be 430-square feet (20'0" x 21'6"). The Petitioner has reduced the garage dimensions from the originally proposed 494.5-square feet (23'0" x 21'6"). The Petitioner has also eliminated sidewalks along the east side of the property and in the rear yard.

Based on the revised drawings presented to the Village Board on February 17, 2015, below is an update on the three specific development standards for which Variations from the Zoning Code were originally sought:

1. *Minimum 15-foot separation between principal and accessory structure (Section 3.08(4)a);*
 - *The applicant proposes a minimum distance of three feet. Variation requested.*
2. *Maximum 30 percent accessory building rear yard coverage (Section 3.08(5)); and*
 - *With the revised plan, a detached garage of 430-square feet does not exceed the maximum 30 percent rear yard coverage. Variation no longer required.*
3. *Maximum 35 percent building coverage (Section 4.12).*
 - *With the reduced area of the detached garage, the total building coverage is 2,456-square feet. The revised building coverage as proposed is 39.6 percent. Variation requested.*

Attached is this revised drawing. The material provided below was first presented to the Village Board for its January 20, 2015 meeting.

Mira Hoxha, the property owner ("Petitioner"), seeks approval of three Variations in order to erect a 494.5-square foot (23'0" x 21'6") detached garage in the rear yard at 3350 West Columbia Avenue. Below are the three specific development standards for which Variations from the Zoning Code are sought:

1. Minimum 15-foot separation between principal and accessory structure (Section 3.08(4)a). The applicant proposes a minimum distance of three feet.

2. Maximum 30 percent accessory building rear yard coverage (Section 3.08(5)). The applicant proposes a rear yard coverage of approximately 31.4 percent.
3. Maximum 35 percent building coverage (Section 4.12). The applicant proposes building coverage of approximately 40.64 percent.

The Petitioner recently purchased the subject property and, as indicated in the application, seeks to install the detached garage for the parking of commercial vehicles.

Building Separation Variation Request

The first of the requested Variations is to permit the detached garage to be located three feet from the nearest portion of the principal structure. The Zoning Code requires that "A detached accessory building shall not be nearer than fifteen feet (15') from the nearest wall of the principal building..."

The total depth of the subject rear yard is approximately 31.25 feet. The proposed garage depth is approximately 21.5 feet. Given the rear yard depth, a detached garage in the rear yard could not be installed to comply with both the minimum 15-foot building separation requirement and the minimum 5-foot rear yard setback requirement.

Rear Yard Coverage Variation Request

The Petitioner also seeks a Variation to exceed the maximum 30 percent accessory building rear yard coverage. The subject rear yard area is 1,575-square feet. Therefore, the maximum rear yard building coverage is 472.5-square feet. The proposed detached garage is 494.5-square feet or approximately 31.4 percent of the rear yard.

Building Coverage Variation Request

Finally, the Petitioner seeks a Variation to permit the principal structure and detached structure to exceed the 35 percent maximum building coverage. The lot area of the subject property is 6,200-square feet. Therefore, the combined area of the principal and accessory structures cannot exceed 2,170-square feet. With the construction of the proposed detached garage, the total building coverage is approximately 2,520-square feet. As a result, the Petitioner seeks approval of a 40.64% building coverage which is in excess of the maximum permitted building coverage of 35% by approximately 350-square feet.

The proposed garage complies with the Village's bulk requirements for setbacks and maximum height for detached accessory buildings.

Pertinent Records and Cases

A review of Village records indicates that the existing home was constructed in approximately 1959. A search of Village records resulted in no additional information on the subject property pertinent to the requested Variations.

Since adoption of the 2008 Zoning Ordinance, the Village has considered five applications for relief involving three building separation Variations, three building coverage Variations, and no rear yard coverage Variations. While every project is unique, the Village approved the five applications requesting the aforementioned Variations. A complete summary of each request can be found in the attached staff summary to the Zoning Board of Appeals.

Public Hearing

The Zoning Board of Appeals (ZBA) considered the requested Variations on December 17, 2014. Chairman Theisen asked the Petitioner to address the hardship pertaining to the Variation requests. Ms. Rebeka Hoxha stated that the property was recently purchased with the intention to construct a detached garage. Ms. Hoxha stated that a detached garage cannot be installed on the property without relief from the Zoning Code. Ms. Hoxha added that many residences on the block have garages and

there are still a high number of vehicles parked on Columbia Avenue. Ms. Hoxha indicated the detached garage would not be out of character in the neighborhood and would help reduce on-street congestion.

In its deliberations, the ZBA discussed the purpose and origin of the building separation requirement and the location of the proposed detached garage within the rear yard. The ZBA asked if staff was aware of any detached structure located closer than 15 feet to the principal structure. Staff indicated that there is not an inventory of such properties but that the condition is not uncommon in the Village.

Chairman Theisen entered into the record two letters of objection submitted by the residents of 3336 West Columbia Avenue.

The ZBA also received oral testimony at the Public Hearing. Ms. Mary Nakawatase, 3325 West Columbia Avenue, stated that there is too much congestion on Columbia Avenue. Ms. Nakawatase voiced her opposition to the Variation as she does not believe the detached garage will be a solution to the on-street parking congestion.

Except that identified above, no other public testimony was received.

Zoning Board of Appeals Recommendation

The ZBA first considered a motion to deny the requested Variations. That motion, however, failed by a 3-4 vote.

The ZBA next considered a motion to approve the requested Variations, and by a 4-3 vote (Commissioners Keller, Ikezoe-Halevi, and Chairman Theisen opposing), the ZBA recommended approval of the requested Variations, subject to the detached garage being constructed with minimum 2-hour fire separation requirement, including the roof structure.

FINANCIAL IMPACT:

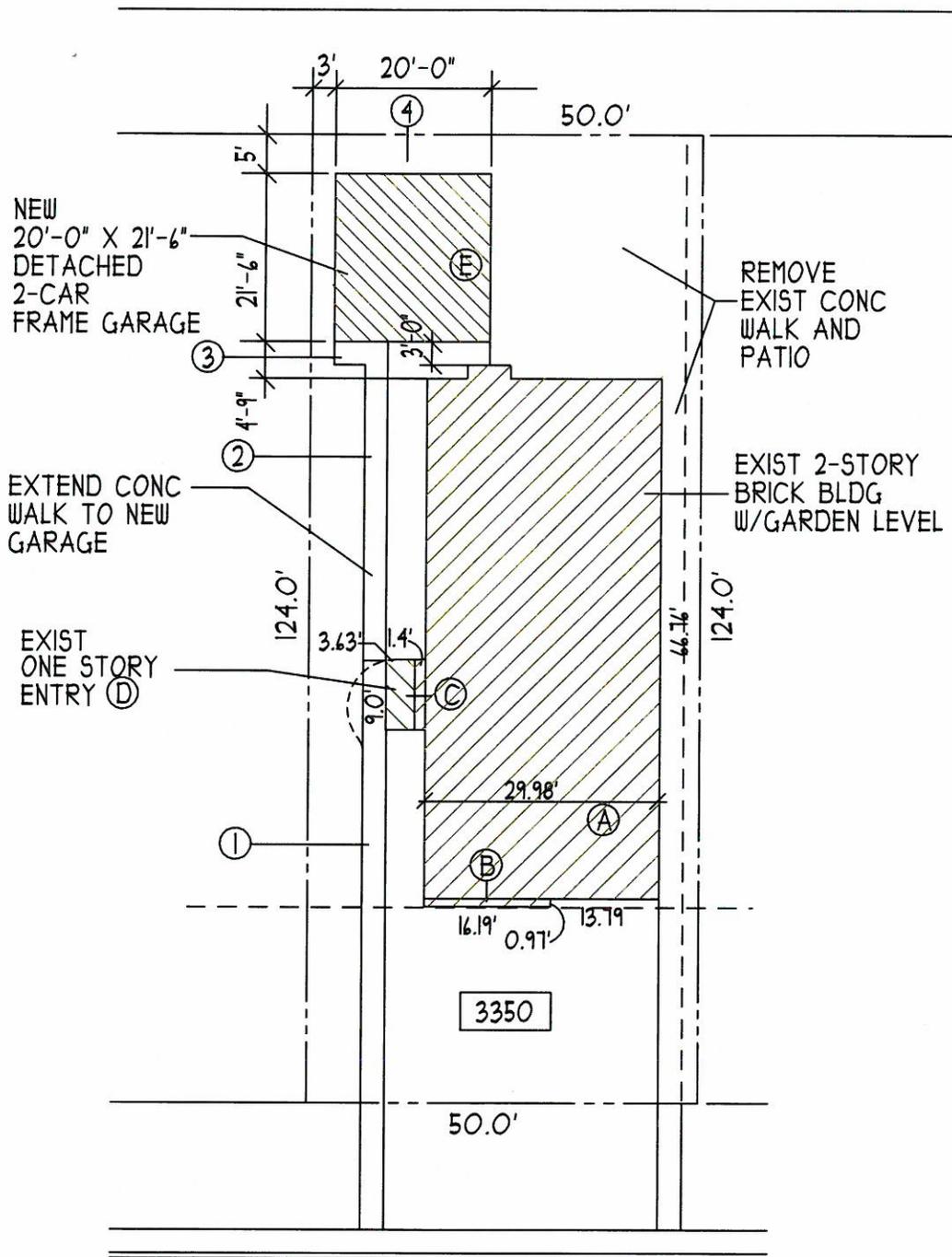
None

DOCUMENTS ATTACHED:

1. Revised Variation Site Plan
2. December 17, 2014 ZBA Minutes (Draft)
3. December 17, 2014 ZBA Packet
 - a. Staff Report to ZBA
 - b. Letters of Opposition
 - c. Section 3.08(4) and 3.08(5) of the Zoning Code
 - d. Section 4.12 of the Zoning Code
 - e. Petitioner Prepared Zoning Calculation
 - f. Site Plan with Zoning Calculation
 - g. Residential Zoning Variation Application
 - h. Site Plans
 - i. Petitioner Submitted Photographs
 - j. Proposed Garage Elevations

RECOMMENDED MOTION:

Move to concur with the recommendation of the Zoning Board of Appeals to approve Variations from Section 3.08(4)a, Section 3.08(5), and Section 4.12 of the Zoning Code to Permit a proposed detached garage in the rear yard of the property located at 3350 West Columbia Avenue, subject to a fire separation requirement and to direct the Village Attorney to prepare the requisite Ordinance for adoption.



WEST COLUMBIA AVENUE



SITE PLAN

SCALE: 1" = 20'-0"

NEW DETACHED GARAGE
 3350 WEST COLUMBIA AVE
 LINCOLNWOOD, IL 60112
 ARCHITECT: CHRIS GEORGE, P.C.
 124 HILL ST. MT. PROSPECT, IL 60056-2732
 (847) 699-8150 FAX (847) 699-8151
 JOB #1525 1/27/2015



**DRAFT MEETING MINUTES OF THE
ZONING BOARD OF APPEALS
DECEMBER 17, 2014 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712**

MEMBERS PRESENT:

Chairman Herb Theisen
Paul Grant
Jean Ikezoe-Halevi
Martina Keller
Christopher Nickell
Kathy O'Brien
Kirill Vorobeychik

MEMBERS ABSENT:

STAFF PRESENT:

Aaron N. Cook, AICP, Community Development Manager

I. CALL TO ORDER

Chairman Theisen noted a quorum of seven members and called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

Motion to recommend approval of the November 19, 2014 Meeting Minutes was made by Commissioner Grant, and seconded by Commissioner Ikezoe-Halevi.

Aye: Grant, Ikezoe-Halevi, Keller, Nickell, Vorobeychik, and Theisen

Abstained: O'Brien

Nay: None

Motion Approved: 6-0

IV. Public Hearing: 3350 West Columbia Avenue – Accessory Building Variations

DRAFT

Chairman Theisen swore in the Petitioners, Ms. Mira Hoxha of 3350 Columbia Avenue and Ms. Rebeka Hoxha of 3420 North Shore Avenue.

Mr. Cook presented the two Variation requests required for the building of a new two-car detached garage. The property at 3350 West Columbia Avenue is in the R-4 Residential Zoning District. The first Variation request is to allow the detached garage to be located three feet from the principal structure. The Zoning Code requires at least a 15-foot separation. The second Variation request relates to the maximum building coverage requirement. The Zoning Code requires a maximum lot coverage of 35 percent. The Petitioner is requesting a lot coverage of 40.64 percent.

The site plan, with zoning calculations, was presented for review. Mr. Cook stated that there were several related or similar actions since the adoption of the current Zoning Code in November 2008. The majority of those requests were approved unanimously.

Chairman Theisen entered into the record two letters of opposition to this Variation request. Mr. Cook summarized the letters as saying that the property already has a large principal structure and the garage would crowd the property as well as disrupt their view. The Petitioners thought the neighbors were opposed to the height of the garage and not the structure itself. Mr. Cook said the letters were not clear as to this opinion.

Chairman Theisen questioned the Petitioners regarding their hardship. The Petitioners stated that they recently purchased the property with the hopes of building a garage. If they had to comply with the Zoning Code, they would not be able to have a garage at all. They also stated that all of the residences on the block do have a garage, so they did not anticipate any problems. They further stated they might use this two-unit building as a rental property.

Commissioner Nickell asked Mr. Cook as to why there has to be a 15-foot separation. Mr. Cook replied that this is a life safety code issue that in the event of a fire, this separation minimizes the chance of fire to both structures. When asked by Commissioner Nickell if the Petitioners could build an attached garage and comply with the Zoning Code, Mr. Cook replied that they would then have to comply with the 30-foot rear yard setback which would not be possible.

Commissioner Keller questioned the Petitioners what hardships they would experience if this Variation was denied. The Petitioners stated that with the congestion on Columbia, they would like a garage to keep their vehicles protected. There is barely any parking available on Columbia as it is.

Commissioner Keller asked the Petitioners if they are not living there, why do they need to park their vehicles there. The Petitioners stated that they live in the neighborhood and since they own this property as well, this is where they would like to park their vehicles within the proposed detached garage.

Commissioner Grant asked Mr. Cook how far it was from the entrance of the garage to the alley. Mr. Cook replied that there is a five-foot setback from the rear lot line adjoining the alley which allows enough room for the vehicles to maneuver in and out of the garage. If the garage was placed any closer to the alley, this would create maneuverability issues as well as the need for another Variation request.

Ms. Mary Nakawatase of 3325 West Columbia Avenue said there is too much congestion on the street already, and that the people renting these units will have to park on the street as well. She is opposed to this Variation and does not believe that this garage is going to make a difference with regards to the current and future parking situation.

Commissioner Halevi asked Mr. Cook if this separation issue is really a zoning concern. She also asked if there any other properties in the Village with such a small separation between structures and if the fire code is the only reason for the 15-foot separation. Mr. Cook replied that there are some properties in Lincolnwood with less than 15 feet between structures, but was not aware of any that are this small. Mr. Cook further answered that there are building standards that could be included in the plans to address the fire safety code issues. The 15-foot separation achieves some level of openness which the Zoning Code is intended to achieve. If there are too many structures clustered together, it increases the intensity of that property. Mr. Cook believes that this is more of a fire prevention standard than promoting the openness concept.

Chairman Theisen asked if anyone in the audience would like to address the Zoning Board regarding this Public Hearing. Let the record state that no one came forward.

Motion to deny the Accessory Building Variation was made by Commissioner Keller, and seconded by Chairman Theisen.

Aye: Keller, Theisen, and Ikezoe-Halevi
Nay: Grant, O'Brien, Nickell, and Vorobeychik
Motion Approved: 3-4

Motion to approve the Accessory Building Variation to reduce the 15-foot separation to 3 feet, to reduce the maximum lot coverage from 35 percent to 40.64 percent, and to reduce the rear yard building coverage, if staff finds it required upon review, to 494.5 feet. Additionally, a stipulation to include that the building meets a fire safety rating of a minimum two-hour or better standard to also include the roof structure as well was made by Commissioner O'Brien, and seconded by Commissioner Nickell.

Aye: O'Brien, Nickell, Grant, and Vorobeychik
Nay: Keller, Ikezoe-Halevi, and Theisen
Motion Approved: 4-3

This Variation request will be heard by the Village Board at the Tuesday, January 20, 2015 meeting.

VI. ADJOURNMENT

Hearing no further business, **motion to adjourn** was made by Commissioner Ikezoe-Halevi, and seconded by Commissioner Keller. Meeting adjourned at 7:50 p.m.

Aye: Ikezoe-Halevi, Keller, Grant, O'Brien, Nickell, Vorobeychik, and Theisen
Nay: None
Motion Approved: 7-0

Respectfully Submitted,

Kathryn M. Kasprzyk
Community Development Coordinator



Staff Report

Zoning Board of Appeals

December 17, 2014

Subject Property:
3350 West Columbia Avenue

Zoning District: R-4 Residential

Petitioner: Mira Hoxha - Property Owner

Nature of Request: The Petitioner seeks to erect a new detached garage in the rear yard of the existing residence located at 3350 West Columbia Avenue.



Requested Action: The Petitioner seeks a Variation from Article III, Section 3.08(4)a to permit the proposed detached garage to be located less than fifteen feet from the nearest wall of the principal building and a Variation from Article IV, Section 4.12 to permit the principal building and detached building to exceed the maximum 35% building coverage.

Notification of Public Hearing: Consistent with Village requirements, notice of the scheduled December 17, 2014 Hearing was published in the Lincolnwood Review dated November 27, 2014, a Public Hearing sign installed at 3350 West Columbia Avenue, and notices dated November 27, 2014 were also mailed to properties within 250 feet.

Summary of Request

The Petitioner is seeking to erect a new detached garage in the rear of the property commonly known at 3350 West Columbia Avenue. The proposed 494.5-square-foot (23'.0" x 21'6") garage complies with the bulk requirements for setbacks and detached accessory building height.

The Petitioner seeks two Variations in order to erect the detached garage. The first of the requested Variations is to permit the detached garage to be located three feet from the principal structure. The Zoning Code requires that, "A detached accessory building shall not be nearer than fifteen feet (15') from the nearest wall of the principal building..."

The Petitioner additionally seeks a Variation to permit the principal structure and detached structure to exceed the maximum building coverage. The Zoning Code requires that the horizontal area measured within the outside of the exterior walls of the ground floor of all principal and accessory buildings on a lot cannot exceed 35% of the lot area. The lot area of the subject property is 6,200-square feet. Therefore, the combined area of the principal and accessory structures cannot exceed 2,170-square feet. With the construction of the proposed detached garage, the total building coverage is approximately 2,520-square feet. As a result, the Petitioner seeks approval of a 40.64% building coverage, in excess of the maximum permitted building coverage of 35% by approximately 350-square feet.

Related Village Action

Pertinent Property Background – The existing home was constructed in or around 1959. A search of Village records resulted in no additional records or information regarding the subject property pertinent to this request.

Related Detached Garage Variation Requests Considered Since 2008

<u>Property Address</u>	<u>ZBA Recommendation</u>	<u>Status</u>
<u>3725 West Wallen Avenue</u>	<u>Recommended Approval 7-0</u>	<u>Ordinance No. Z2011-2946 Approved</u>
Requested <i>detached building separation Variation</i> to permit a detached garage to be located 10.5-feet from the nearest wall of the principal building rather than the minimum 15-foot separation. The ZBA concluded that a detached garage as proposed is reasonable for residential properties. The Zoning Board noted there are unique limiting characteristics of the subject property such as the existing home is set back at a distance which creates a uniquely small rear yard. However, the ZBA did discuss the Petitioner constructed a rear yard addition in 1998 which contributed to the creation of a smaller rear yard. The Village Board concurred.		
<u>6529 North Cicero Avenue</u>	<u>Recommended Approval 7-0</u>	<u>Ordinance No. Z2011-2976 Approved</u>
Requested <i>detached building separation Variation</i> to permit a detached garage to be located 11.3-feet from the nearest wall of the principal building rather than the minimum 15-foot separation. The ZBA concluded that a detached garage as proposed is reasonable for residential properties. The Zoning Board noted there are unique limiting characteristics of the subject property such as the existing home is set back at a distance which creates a uniquely small rear yard. The Village Board concurred.		
<u>6730 North Kimball Avenue</u>	<u>Recommended Approval 6-0</u>	<u>Ordinance No. 2012-3010 Approved</u>
Requested <i>detached building separation Variation</i> and <i>building coverage Variation</i> to permit a detached garage be located approximately 10 feet 7 inches from the nearest wall of the principal building rather than the minimum 15-foot separation and to permit a total 36% (2,010-square feet) building coverage exceeding the maximum 35% (1,943-square feet) building coverage. The ZBA concluded that a detached garage as proposed is reasonable for residential properties and the proposed garage depth of 20 feet was as narrow as could be built. The ZBA noted there are unique limiting characteristics of the subject property such as the existing home is constructed in a manner which results in a uniquely small rear yard. The ZBA also gave some consideration to the property being slightly substandard in lot area for a two-family development. As part of its recommendation, the ZBA recommended the following two conditions: 1) The garage may not exceed 405-square feet in area; and 2) the existing asphalt driveway along the south side of the property must be removed. The Village Board concurred.		

6531 North Drake Avenue Recommended Denial 4-3 Ordinance No. 2012-3017 Approved
Requested *building coverage Variation* and *impervious coverage Variation* to permit a detached garage in the rear yard. The property owner initially submitted for consideration a 720-square foot (30' x 24') garage and amended the request for a 528-square feet (22' x 24') garage. The reduction in garage area resulted in the elimination of a Variation to exceed 60% impervious coverage. The amended application results in a building coverage of 38.34% (1,945-square feet), exceeding the maximum 35% (1,775-square feet) building coverage allowed for this property under the Zoning Code. The ZBA did not believe the request for a 720-square-foot garage was the minimum request needed and was not keeping in the spirit of the Zoning Code. The ZBA found that the revised detached garage was excessive, sighting an existing one-car attached garage on the property. The Village Board discussed the minimum reasonable size for a detached garage and concluded that the 528-square-foot proposed structure was reasonable and appropriate. The Village Board placed a condition of approval that the property may not exceed a maximum impervious coverage of 58 percent.

6849 North Keeler Avenue Recommended Approval 4-1-1 Ordinance No. 2013-3060 Approved
Requested *building coverage Variation* to permit a detached garage in rear yard. The property owner initially submitted for consideration a garage with the dimensions of 23'2" x 26'0" which would result in a building coverage of 38.37 percent. The ZBA found that the proposed detached garage should not result in a total building coverage in excess of the maximum building coverage Variation granted in a recent consideration of 38.34% (6531 North Drake Avenue). The ZBA recommended approval of a building coverage Variation to not exceed 38.34% and the Petitioner agreed to reduce the area of the proposed detached garage. The Village Board concurred.

Conclusion

The property owner is seeking two Variations in order to erect a detached garage in the rear yard: 1) detached building separation Variation; and 2) building coverage Variation. In granting a Variation, a determination must be made that a hardship exists. The following page includes the standards which are to be taken into consideration.

Documents Attached

1. Letters of Opposition
2. Section 3.08(4)a of the Lincolnwood Zoning Code
3. Section 4.12 of the Lincolnwood Zoning Code
4. Petitioner Prepared Zoning Calculation
5. Site Plan with Zoning Calculations
6. Residential Zoning Variation Application
7. Site Plans
8. Petitioner Submitted Photographs of Subject Property
9. Proposed Garage Elevations

Board Action Standards For Granting Relief

In determining whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter of this Zoning Ordinance, the following standards shall be taken into consideration the extent to which the following facts are established:

<u>STANDARDS</u>	<u>Yes</u>	<u>No</u>
<i>a. The requested major variation is consistent with the stated intent and purposes of this Zoning Ordinance and the Comprehensive Plan;</i>		
Notes:		
<i>b. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced;</i>		
Notes:		
<i>c. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same zoning district;</i>		
Notes:		
<i>d. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property;</i>		
Notes:		
<i>e. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;</i>		
Notes:		
<i>f. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;</i>		
Notes:		
<i>g. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property;</i>		
Notes:		
<i>h. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.</i>		
Notes:		

12/5/2014

Ems Vervilas & Leah Vidal
3336 W. Columbia Ave.
Unit 2
Lincolnwood, IL 60712

Village Zoning Development Dept.
6900 N. Lincoln Ave.
Lincolnwood, IL 60712

Re: 3350 W. Columbia
Pin # 10-35-425-015-0000

To Whom It May Concern:

This is in response to Mira Horha asking for permissions to permit a detached garage higher than normal. I would like to vote "NO" because it's obstruct my view from my unit. I can see Mr. Horha already built an abnormal size detached garage in my block (3316 W. Columbia) and his commercial truck is always park behind this garage overnight (outside alley). And many times, this commercial truck takes the whole alley space. I can't pass through. Building another detached garage higher than normal will truly lose the beauty of my neighbor. I've been living in my resident for more than 30 years and I would to maintain the uniformity through out my block - having no garage or just normal height residential garage. Again, my vote to this matter is No.

Sincerely,

Leah & Ems

12/8/2014

Gregory Vervilas
3336 W. Columbia Ave. - Unit 1
Lincolnwood, IL 60712

Village Zoning Development Dept.
6900 N. Lincoln Ave.
Lincolnwood, IL 60712

Re: 3350 W. Columbia Ave.
Pin # 10-35-425-015-0000

Dear Sir/Madam:

My vote to this matter is NO. Building another detached garage higher than normal will truly obstruct my view to the street or to the alley. In addition, building a detached garage higher than normal, it doesn't look good - appearance wise in my block. I've been leaving in my resident for more than 30 years and it has a huge change. Especially now, that in my block and around my vicinity, village has allowed 2 detached garage higher than normal. It's somewhat eye sore to me and to my block. For this time, I would like to opposed on their request.

Sincerely,
Gregory Vervilas

Close

Print

Resize: 

*Village of Lincolnwood, IL
Tuesday, January 13, 2015*

Chapter 15. Zoning

Article III. GENERAL PROVISIONS AND REGULATIONS

Part B. Allowable Uses and Bulk

3.08. Accessory buildings, structures and uses.

- (1) Accessory uses shall be permitted with all permitted and special uses as allowed in the various zoning districts.
- (2) Accessory uses shall be compatible with the principal use and shall not be established prior to the establishment of the principal use, and shall not include the keeping, propagation, or culture of pigeons, poultry or livestock, whether or not for profit.
- (3) Every tower, pole or antenna structure shall comply with the rear yard setback requirements of this Zoning Ordinance and as specifically set forth in Subsection 3.12 of this article.
- (4) Except as otherwise regulated herein, an accessory building hereafter erected, altered, enlarged or moved on a lot shall conform with the following:
 - a. A detached accessory building shall not be nearer than 15 feet from the nearest wall of the principal building, nor within 60 feet of the front lot line.
 - b. A detached accessory building or an accessory building when attached to the principal building shall not be located in a front yard, interior side yard or side yard abutting a street; except that an attached garage may be located in a front or side yard provided that applicable setback requirements are met.
 - c. A detached accessory building or structure in a rear yard shall be not less than three feet from a lot line, except:
 - i. On corner lots: not less than five feet from a rear lot line which adjoins a lot in a Residence District and not less than required corner front yard abutting a street;
 - ii. On through lots: not less than the distance required for a front yard setback from the rear lot line abutting a street; and
 - iii. An accessory building having vehicular access from an alley not less than five feet from the lot line abutting the alley.

- (5) A detached accessory building or structure greater than 120 square feet in area located in a rear yard shall not exceed one story or 17 feet in height, whichever is lower. An accessory building or structure of 120 square feet or less in area located in the rear yard shall not exceed 12 feet in height. Accessory buildings shall not occupy more than 30% of a rear yard.
- (6) A building intended for an accessory use, when attached to or a part of the principal building, shall be deemed a part of the principal building with regard to all setback and other requirements hereunder. If a building intended for an accessory use is attached to or made part of the principal building, it must meet Building Code standards for the principal building.

Close

Print

Resize:



Village of Lincolnwood, IL
 Wednesday, December 10, 2014

Chapter 15. ZONING

Article IV. ZONING DISTRICTS; MAPS

Part C. Area, Bulk, Density and Setback Requirements

4.12. Area, bulk, density and setback standards: R-4 - General Residence District.

[Amended 2-5-2013 by Ord. No. 2013-3036; 2-5-2013 by Ord. No. 2013-3039]

Use Category	Zoning District Residential Zone R-4
Lot Standards	
Minimum lot size (square feet)	5,400 SF
Minimum lot area all non-SF dwelling types (per unit)	3,000 SF
Minimum lot width (feet) detached single-family with attached garage	60 feet
Maximum impervious coverage single-family (%)	60%
Maximum building coverage single-family (%)	35%
Minimum Coverage Floor Area Per Dwelling	
SF detached 1-story dwelling without basement	1,100 SF
SF detached 1-story dwelling with basement	1,000 SF
SF detached dwellings with (1 + stories)	650 SF
SF semidetached dwelling (1 story)	1,000 SF
SF semidetached dwelling (1 + stories)	650 SF
Two-family detached dwellings	1,000 SF
Building Standards	
Single-family attached or detached maximum building height for pitched roofs (Note 1)	35 feet or 2 stories
Single-family maximum building height for flat roofs	22 feet
Finished 1st floor height limit single-family detached; (elevation at top of curb to the top of the first floor)	Maximum 3 feet
Multifamily or nonresidential maximum building height (feet)	45
Maximum FAR	
SF detached, lot size \geq 6,000 SF	0.6
SF detached, lot size $<$ 6,000 SF or total floor area $<$ 3,600 SF	0.66
Multifamily residential	0.6
Non residential permitted or special uses	0.6
Yard Standards (Note 2)	
Minimum front setback (feet) (Note 5)	25
Max. front yard coverage with impervious surface (%)	50%
Min. interior side setback (feet) single-family detached dwellings	5 or 10% of lot width*



VILLAGE OF LINCOLNWOOD
COMMUNITY DEVELOPMENT DEPT.

Zoning Calculations
Accessory Structure

Please fill out this form for all permits involving new detached accessory structures
(Garages and sheds)

ADDRESS 3350 W. COLUMBIA AVE ZONING DISTRICT _____

TOTAL LOT AREA = WIDTH 50' X LENGTH 124 = 6200 Sq.Ft.

ZONING ACCESSORY STRUCTURE SETBACKS

	Required	Proposed
FROM SIDE PROPERTY LINE	<u>3</u> Ft.	<u>3</u> Ft.
FROM SIDE PROPERTY LINE	<u>3</u> Ft.	<u>24</u> Ft.
FROM REAR PROPERTY LINE	<u>5</u> Ft.	<u>5</u> Ft.
DISTANCE BETWEEN HOUSE AND ACCESSORY STRUCTURE	Minimum 15 Ft.	<u>3'</u> Ft.

ZONING CALCULATION INSTRUCTIONS

	Permitted	Proposed Total
60% TOTAL LOT COVERAGE (Lot area)	<u>6200</u> X .60 = <u>3720</u> Sq.Ft.	<u>3515.63</u> Sq.Ft.
35% BUILDING COVERAGE (Lot area)	<u>6200</u> X .35 = <u>2170</u> Sq.Ft.	<u>2517</u> Sq.Ft.
30% REAR YARD BLDG. COV. (Rear yard)	<u>1562.5</u> X .30 = <u>468</u> Sq.Ft.	<u>494.5</u> Sq.Ft.

AREA CALCULATIONS

	Existing	Proposed Changes	Proposed Total
A. BUILDING COVERAGE	<u>2026</u> Sq.Ft.	<u>- 0 -</u> Sq.Ft.	<u>2026</u> Sq.Ft.
B. DRIVEWAY/APRON	<u>- 0 -</u> Sq.Ft.	<u>115</u> Sq.Ft.	<u>115</u> Sq.Ft.
C. SIDEWALKS	<u>150</u> Sq.Ft.	<u>730.63</u> Sq.Ft.	<u>880.63</u> Sq.Ft.
D. PATIO/OTHER IMPERVIOUS SURFACE	<u>- 0 -</u> Sq.Ft.	<u>- 0 -</u> Sq.Ft.	<u>- 0 -</u> Sq.Ft.

ACCESSORY STRUCTURE HEIGHT (Measured from finished grade) Permitted Maximum 17 Ft. Proposed 16'-5" Ft.

VARIATION REQUIRED

No

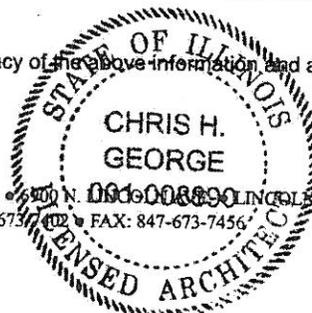
Yes DISTANCE BETWEEN GARAGE AND EXIST BUILDING

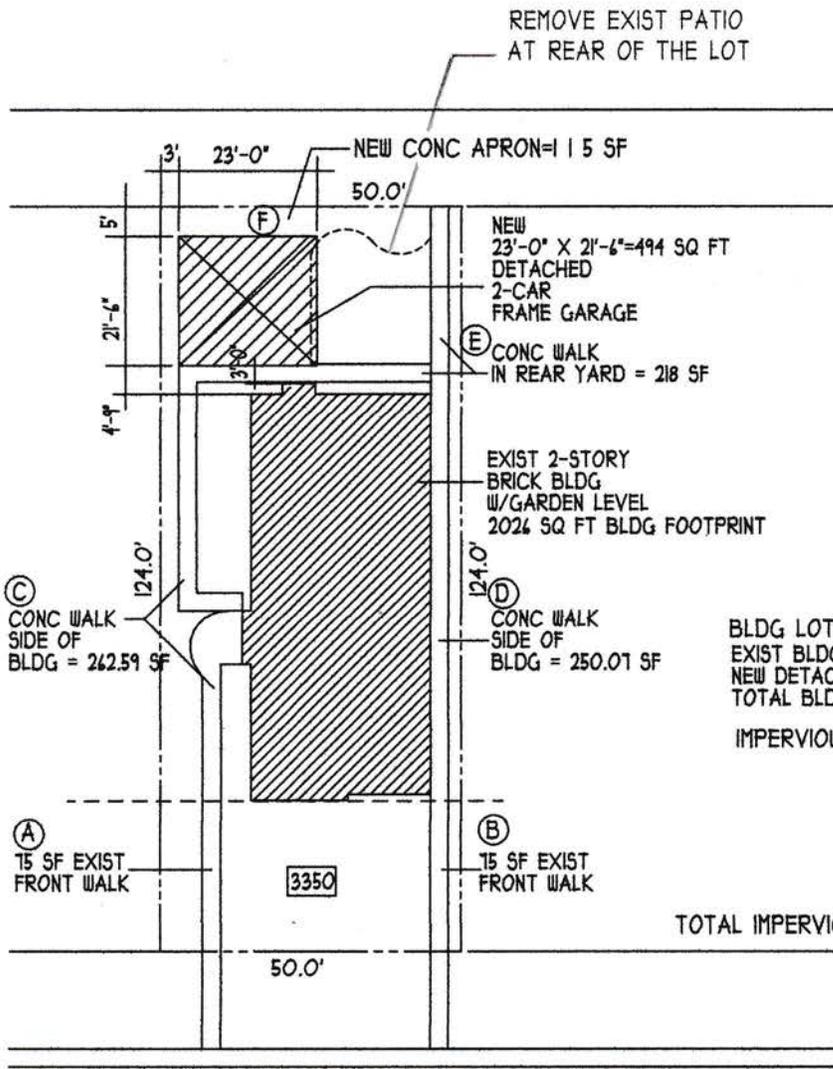
The undersigned hereby acknowledges the accuracy of the above information and accepts full responsibility for any discrepancies or inaccuracies.

[Signature]
Property Owners Signature

11/17/14
Date

COMMUNITY DEVELOPMENT DEPT. • 800 N. LINCOLNWOOD, IL 60712 •
PHONE: 847-673-7456 • FAX: 847-673-7456





BLDG LOT COVERAGE:
 EXIST BLDG AREA FOOTPRINT = 2024 SF
 NEW DETACHED GARAGE AREA = 494 SF
 TOTAL BLDG COVERAGE = 2520 SF

IMPERVIOUS AREAS:

- A 15 SF
- B 15 SF
- C 262.59 SF
- D 250.01 SF
- E 218.00 SF
- F 115.0 SF

TOTAL IMPERVIOUS = 995.63 SF

WEST COLUMBIA AVENUE

N
 SITE PLAN
 SCALE: 1" = 20'-0"

NEW DETACHED GARAGE
 3350 WEST COLUMBIA AVE.
 LINCOLNWOOD, IL 60712
 ARCHITECT: CHRIS GEORGE, P.C.
 124 HILL ST MT. PROSPECT, IL 60056-2732
 (847) 699-8150 fax (847) 699-8151
 JOB #1525 | 1/15/14





VILLAGE OF LINCOLNWOOD Public Hearing Application
Community Development Department Variations

SUBJECT PROPERTY

Property Address: 3350 W. Columbia

Permanent Real Estate Index Number(s): 10-35-425-015-0000

Zoning District _____ Lot Area: _____

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

Are there existing development restrictions affecting the property? ___ Yes No
 (Examples: previous variations, conditions, easements, covenants)

If yes, describe: _____

REQUESTED ACTION

- Variation - Residential
- Variation - Non-Residential
- Variation - Off-Street Parking
- Variation - Design Standards
- Variation - Signs/Special Signs
- Minor Variation
- Other

PROJECT DESCRIPTION

Describe the Request and Project: I currently own two business trucks and we are not allowed to keep any trucks with signage on the street or on the driveway overnight. Therefore, we would like to build a garage to house these vehicles. All the neighboring housing currently have a garage in line with our proposed build.

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s):

Name: (List all beneficiaries if Trust): Mira Hoxha

Address: 3350 W. Columbia, Lincolnwood, IL 60710

Telephone: (847) 568-1440 Fax: (847) 568-1441 E-mail Address: Sabav136@comcast.net

Petitioner (if different from owner):

Name: _____ Relationship to Property: _____

Address: _____

Telephone: (847) -- 144 Fax: (847) 568-1441 E-mail Address: Sabav136@comcast.net

REQUIRED ATTACHMENTS *

Check all documents that are attached:

- Plat of Survey
- Site Plan
- Proof of Ownership
- Floor Plans
- Elevations
- Applicable Zoning Worksheet
- Photos of the property
- PDF files of all drawings

For Office Use Only

Fee: _____ Deposit: _____

Date Received: _____

Checked By: _____

The article(s), section(s) and paragraph(s) of the Village of Lincolnwood Zoning Ordinance from which the Action is being sought:

*The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred, to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: Mira Hoxha

Address: 3410 W. North Shore

City, State: Lincolnwood, IL 60712

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER

PETITIONER (If different than property owner)



Signature Date

Signature Date

Mira Hoxha
PRINT NAME

PRINT NAME



VILLAGE OF LINCOLNWOOD
COMMUNITY DEVELOPMENT DEPARTMENT

VARIATION STANDARDS

To be approved, each variation request must meet certain specific standards. These eight standards are listed below. After each listed standard, explain how your variation request satisfies the listed standard. Use additional paper if necessary.

1. The requested variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

The proposed garage will be consistent with the stated intent and purposed of the Zoning Ordinance and Comprehensive Plan.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

We use Commercial vehicles that have signs on them in our line of business and we are not able to park vehicles on the street or the driveway, therefore creating a hardship since we will need to house these vehicles overnight.

3. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same Zoning District.

The garage is needed in order to house the commercial vehicles overnight.

4. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

VARIATION STANDARDS (continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

No

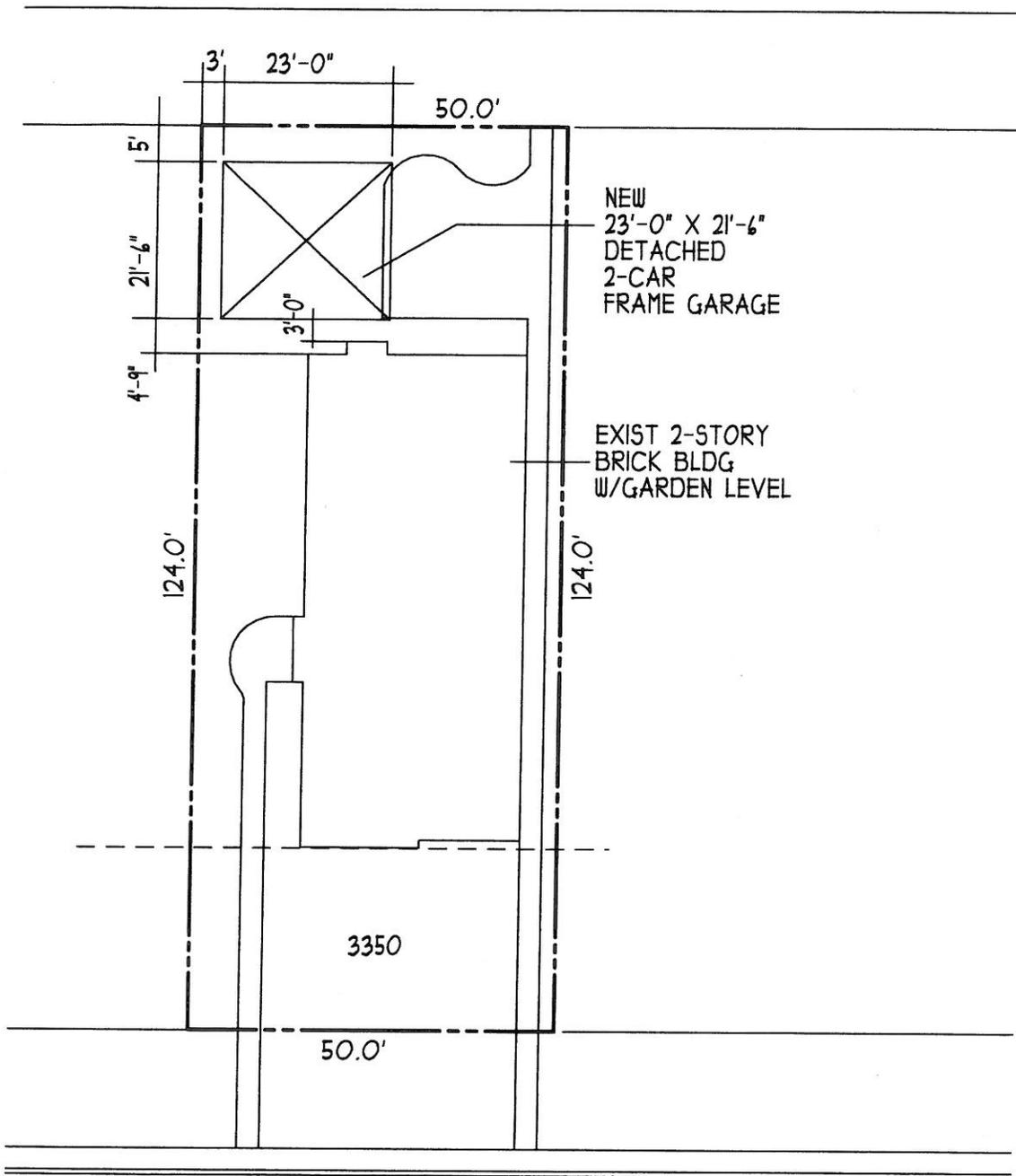
6. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

No, the proposed structure will not be in any ones way.

7. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

8. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

The garage will be consistant with all the garages in the neighborhood.



WEST COLUMBIA AVENUE

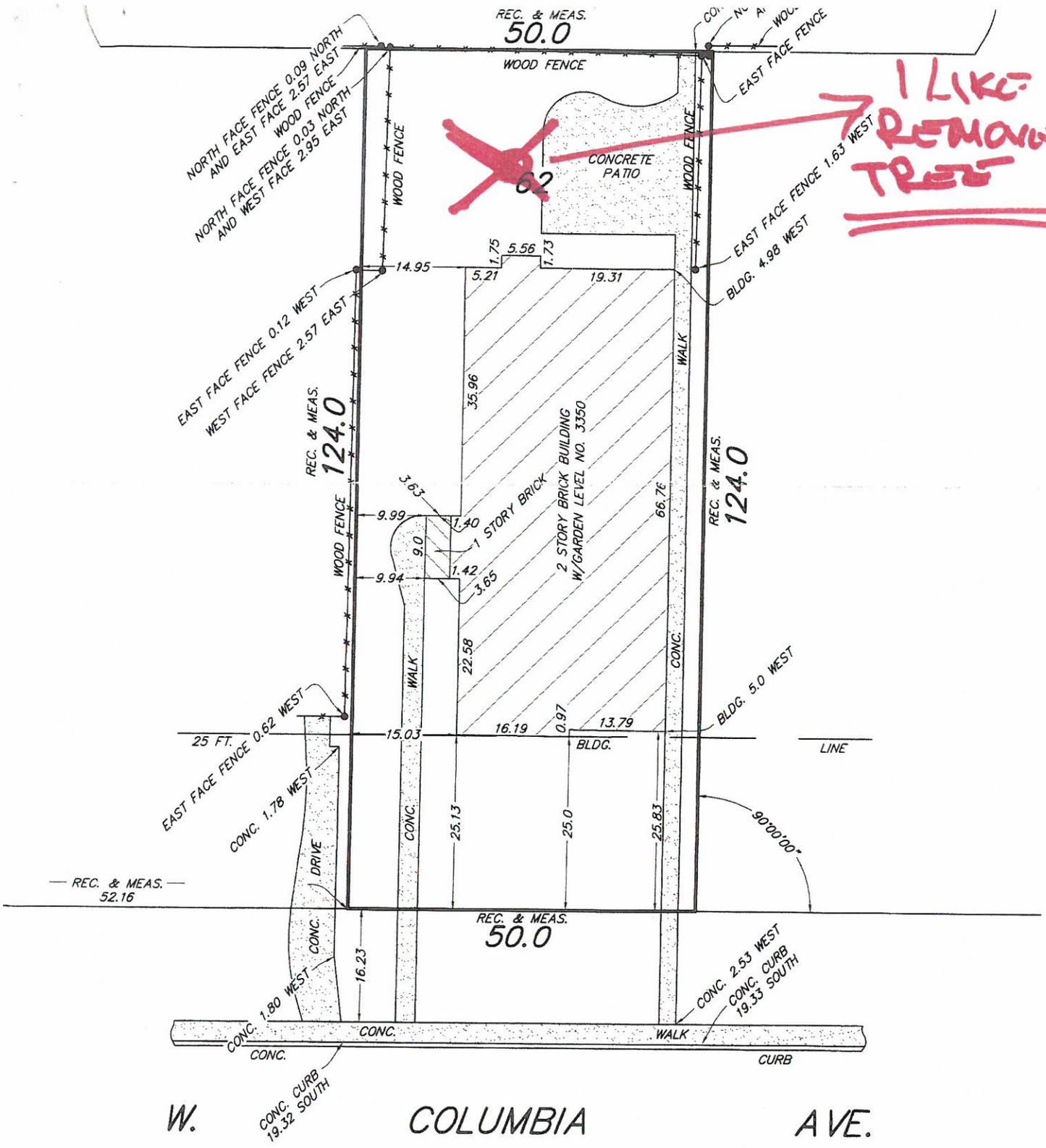


SITE PLAN

SCALE: 1" = 20'-0"

NEW DETACHED GARAGE
3350 WEST COLUMBIA AVE
LINCOLNWOOD, IL 60712

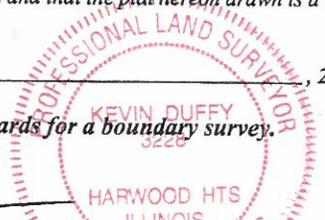
ARCHITECT: CHRIS GEORGE, P.C.
124 HILL ST MT. PROSPECT, IL 60056-2131
(847) 699-8150 fax (847) 699-8151
JOB #7525 | 1/1 1/14



I LIKE TO REMOVE THIS TREE

NOTE :
 on this plat is a copy of the land survey order accuracy **MUST** Be compared with the Deed. s refer to your Abstract, Deed or Contract.
 s between points before building and discrepancy to this office immediately.
 hereon are not to be assumed or scaled.
 eon are in feet and decimal parts thereof.
 en established to complete the plat of survey it been staked or flagged per the land survey ick it was placed by the client.
 ation date : September 19, 2014.

State of Illinois)
 County of Cook)
JENS K. DOE PROFESSIONAL LAND SURVEYORS, P.C., does hereby certify that a survey has been made under its direction, by an Illinois Professional Land Surveyor of the property described hereon and that the plat hereon drawn is a correct representation of said survey.
 Chicago, Illinois, Dated this 22nd Day of September, 2014
 This professional service conforms to the current Illinois minimum standards for a boundary survey.
JENS K. DOE PROFESSIONAL



[Handwritten Signature]



Subject : 3350 W. Columbia



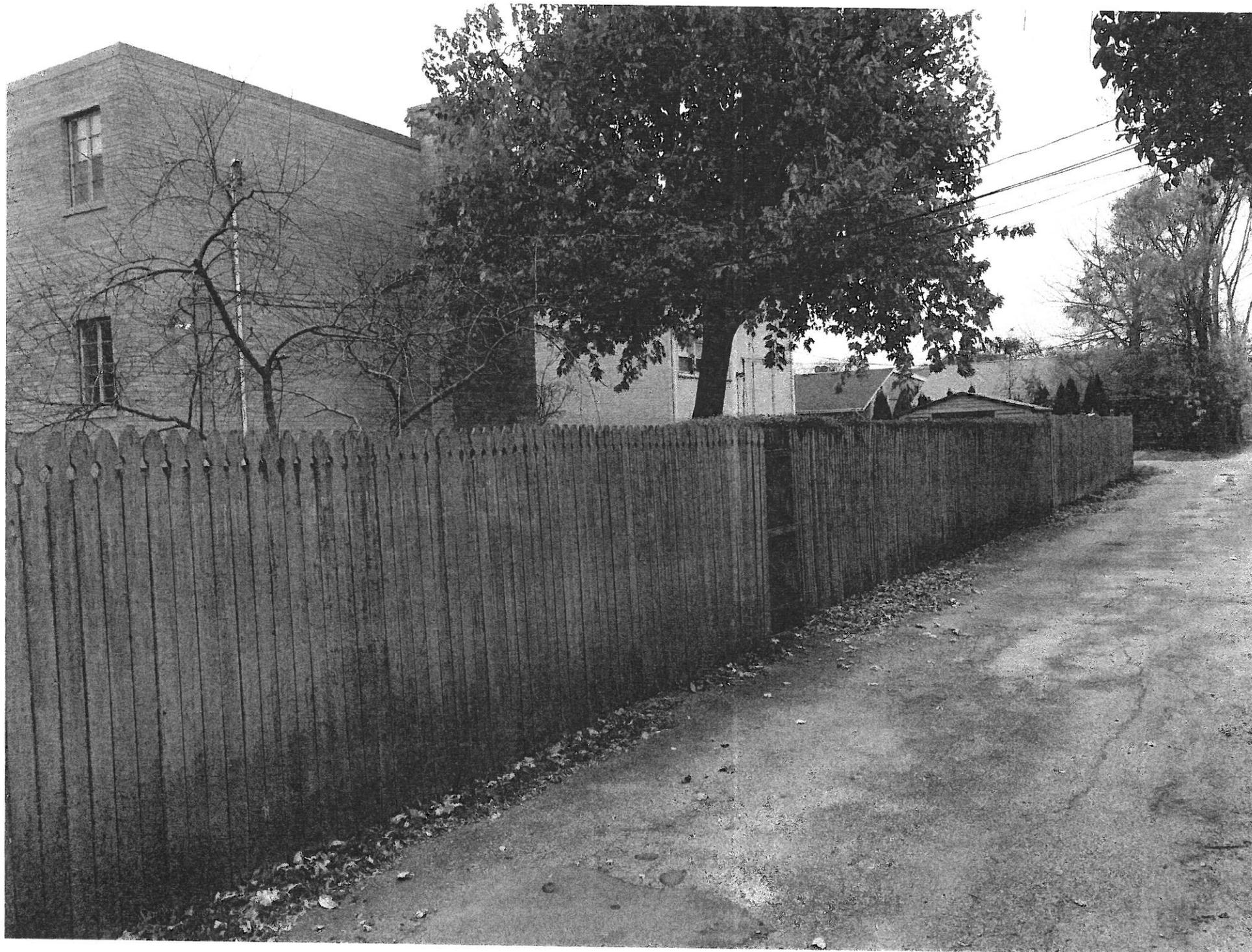
Subject: 3350 W. Columbia



Subject: 3350 W. Columbia



Subject: 3350 W. Columbia



Subject: 3350 W. Columbia

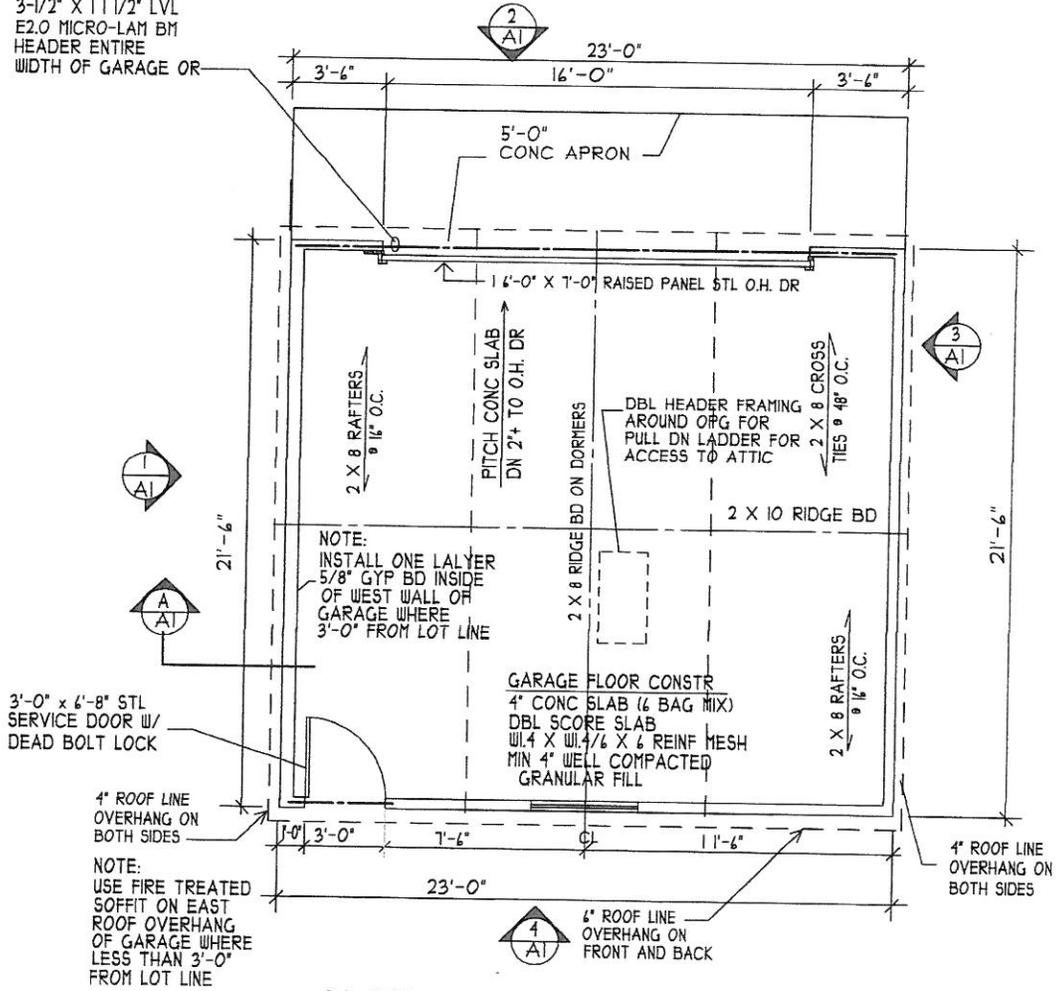


Neighbor



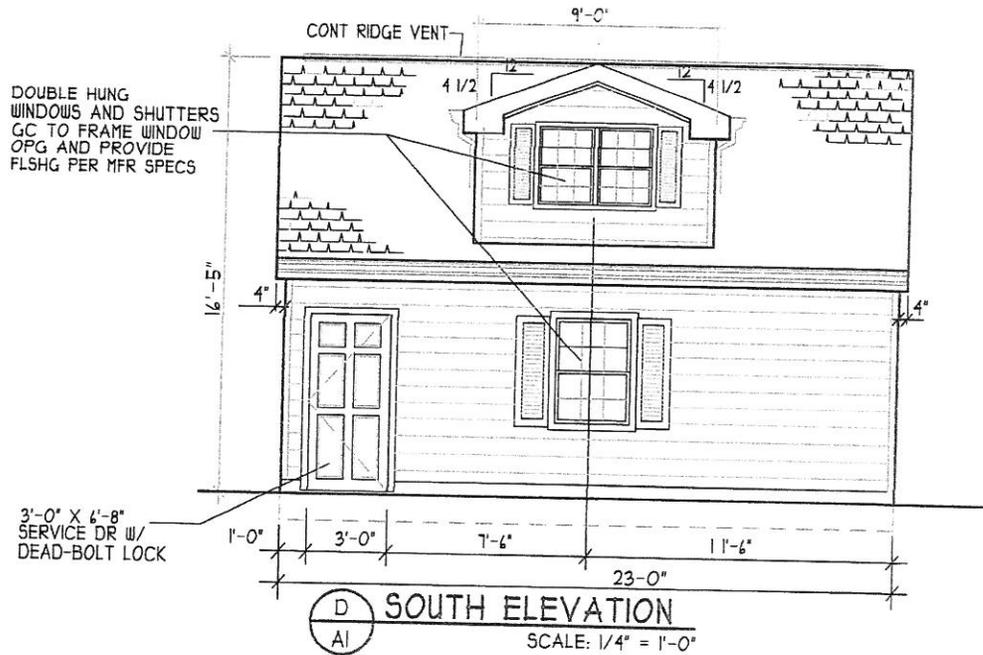
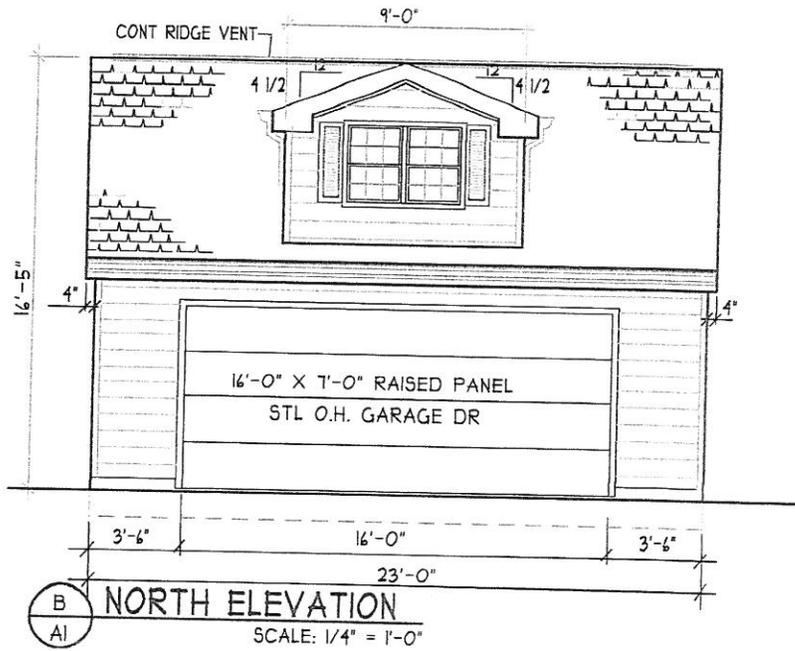
Neighbor

(3) 2 X 12 HEADER OR
 3-1/2" X 11 1/2" LVL
 E2.0 MICRO-LAM BM
 HEADER ENTIRE
 WIDTH OF GARAGE OR

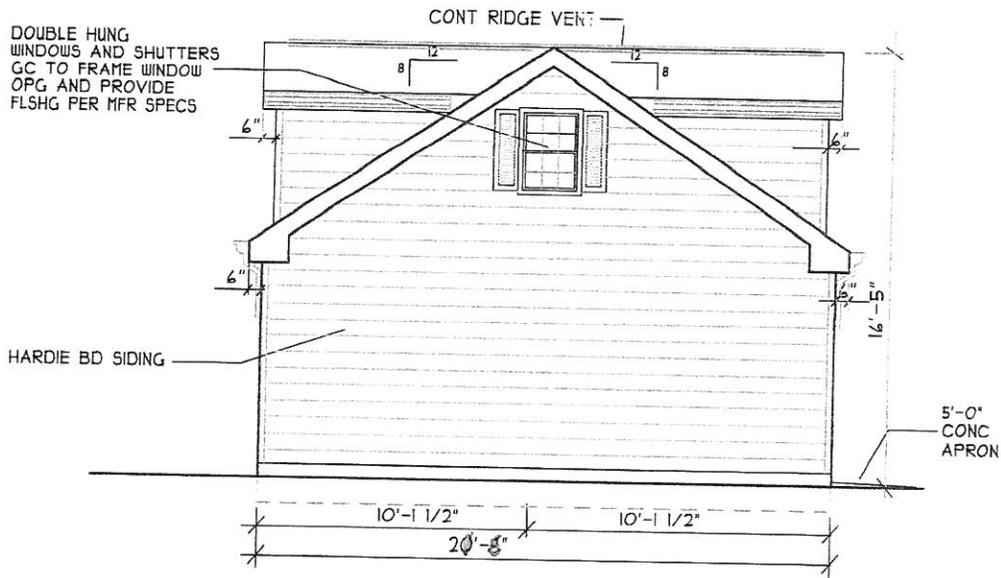


NEW
GARAGE FLOOR PLAN
 SCALE: 1/4" = 1'-0"

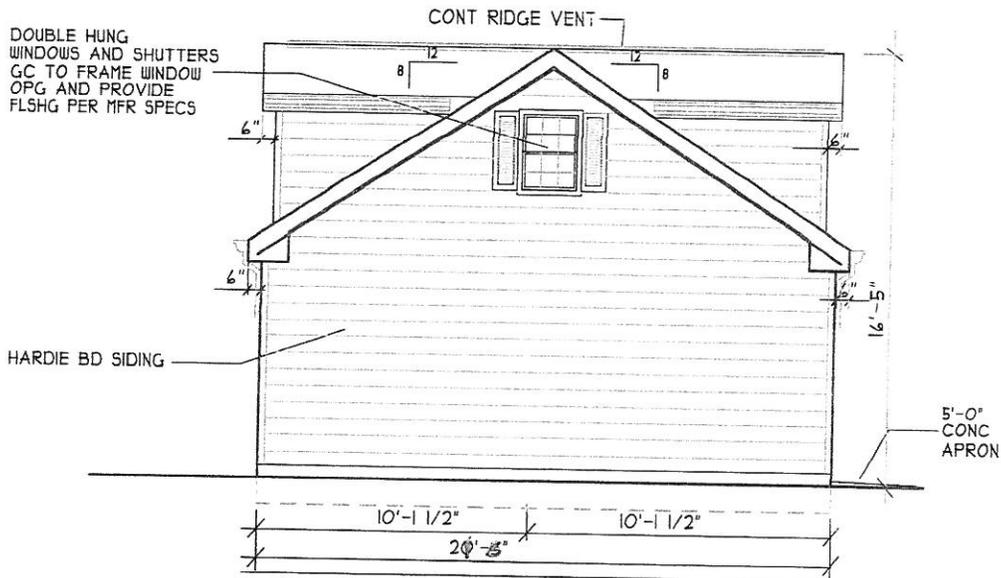
NEW DETACHED GARAGE
 3350 WEST COLUMBIA AVE
 LINCOLNWOOD, IL 60712
 ARCHITECT: CHRIS GEORGE, P.C.
 124 HILL ST MT. PROSPECT, IL 60056-2732
 (847) 699-8150 fax (847) 699-8151
 JOB #1525 11/1 2/14



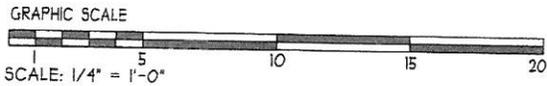
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JOB #1525 1/1/2/14



A EAST ELEVATION
 AI SCALE: 1/4" = 1'-0"



C WEST ELEVATION
 AI SCALE: 1/4" = 1'-0"



NEW DETACHED GARAGE
 3350 WEST COLUMBIA AVE
 LINCOLNWOOD, IL 60712
 ARCHITECT: CHRIS GEORGE, P.C.
 124 HILL ST MT. PROSPECT, IL 60056-2732
 (847) 699-8150 fax (847) 699-8151
 JOB #1525 1/1 2/14

Request For Board Action

REFERRED TO BOARD: March 3, 2015

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Authorizing a Memorandum of Understanding Between the Village and the Village of Glenview for Retail and Non-Retail Food Establishment Health Inspection Services

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village enters into an agreement with the Cook County Department of Public Health on an annual basis to provide food and sanitation inspections for all retail and non-retail food establishments in the Village. According to the Village Code, the Village will perform at least one inspection in a six-month period for all retail and non-retail food establishments resulting in approximately 150 inspections per year. In the past, contracting for this service through the County has proved to be both economical and dependable. However in November of 2015, Cook County increased its fees for this service from \$60 per inspection to \$100 per inspection. Further there has been frequent turnover in the County inspectors assigned to the Village and as positions become vacant, they are not replaced. Instead the workload is shifted and increased to other existing inspectors.

In order to seek an improvement in the quality of service for health inspections and to reduce costs, staff solicited quotes from firms and other municipalities that can provide this service. Staff received a quote from the Village of Glenview (Glenview).

Glenview currently employs two licensed Sanitarians, Patricia Livingston and Osiel Rivera, to provide public health inspections. Their primary duties relate to ongoing inspections for restaurants and food service providers. This includes routine, final, and complaint investigations for all local establishments. In addition, both also complete health-related plan reviews, temporary food event reviews/inspections, foodborne illness investigations (supporting the County), and other property maintenance and code enforcement inspections.

If Lincolnwood engages Glenview for providing Health Inspection services, Glenview will expand its existing out-sourced third-party contract code enforcement firm for property maintenance and code enforcement allowing the Sanitarians to have additional capacity to complete health-related inspections for Lincolnwood. Glenview is poised to provide these services within one month after the execution of a Memorandum of Understanding (MOU). In this arrangement Glenview would pay all of the payroll and benefits costs to the Glenview inspectors and invoice Lincolnwood on a regular basis as Lincolnwood inspections are performed. The proposed rate is \$80 per inspection, which is \$20 less per inspection than the current rate from Cook County. The estimated annual cost for Cook County to provide this service is \$17,000 per year and the Glenview estimated annual cost is \$12,750. Included with this estimate are

additional services such as plan reviews, coordination with Lincolnwood staff, and communicating with inquiries from food establishment proprietors. The Glenview inspectors will comply with Lincolnwood's current inspection requirements and will commit to performing two inspections per year as required by the Lincolnwood Code.

Staff also received a quote from the Lincolnwood's building inspection firm TPI, but the rates proposed were higher than the Glenview's quote and although TPI has health inspectors, they do not have any clients where they perform health inspections. Therefore, staff determines that Glenview provides the most cost-effective proposal.

FINANCIAL IMPACT:

\$9,500 is budgeted in the Fiscal Year 2014-15 Village Manager's Office budget for health inspection services. Some revenue is received from re-inspection fees.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Proposed Memorandum of Understanding
3. Proposal from the Village of Glenview

RECOMMENDED MOTION:

Move to approve a Resolution authorizing a Memorandum of Understanding between the Village and the Village of Glenview for retail and non-retail food establishment health inspection services.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2015-_____

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH
THE VILLAGE OF GLENVIEW FOR THE PROVISION OF
FOOD ESTABLISHMENT HEALTH INSPECTION SERVICES**

WHEREAS, the Village is an Illinois home rule municipality; and

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges or authority that may be exercised by a public agency may be exercised jointly with any other public agency; and

WHEREAS, the Village desires to enter into a memorandum of understanding with the Village of Glenview ("*Glenview*") for use of certain sanitarian personnel of Glenview for the provision of food establishment health inspection services for the period concluding on December 31, 2016 ("*MOU*"); and

WHEREAS, the Village has determined that entering into the MOU will improve the provision of food establishment health inspection services within the Village; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the MOU with Glenview will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF MOU. The MOU by and between the Village and Glenview is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF MOU. The Village Manager and Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the MOU and all documentation related thereto.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Jesal B. Patel, President Pro Tem
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#34819410_v11

EXHIBIT A

MOU

MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE
OF GLENVIEW AND THE VILLAGE OF LINCOLNWOOD FOR
USE OF CERTAIN VILLAGE OF GLENVIEW SANITARIAN PERSONNEL

THIS MEMORANDUM OF UNDERSTANDING (“MOU”), dated the 1st day of March, 2015 (the “Effective Date”), is made and entered into between the Village of Glenview, an Illinois home rule municipal corporation (“Glenview”), and the Village of Lincolnwood, an Illinois home rule municipal corporation (“Lincolnwood”) (sometimes herein referred to individually as a “Party” and collectively as the “Parties”).

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (“Act”), 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a public agency may be exercised and enjoyed jointly with any other public agency; and

WHEREAS, Glenview and Lincolnwood are public agencies, as defined in Section 2 of the Act ; and

WHEREAS, Lincolnwood wishes to utilize certain sanitarian personnel of Glenview (the “Sanitarians”) to perform certain services related to health inspections of Lincolnwood food establishments, as more fully described on Exhibit A hereto (the “Services”), in accordance with the terms of this MOU; and

WHEREAS, Glenview has agreed to allow Lincolnwood to utilize the Sanitarians to perform the Services in accordance with the terms set forth in this MOU; and

WHEREAS, Glenview and Lincolnwood have determined that it is in their mutual best interests, and in furtherance of the public health, safety and welfare, to enter into this MOU;

NOW THEREFORE, in consideration of the covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. The foregoing recitals and all exhibits referenced herein are incorporated into and made a part of this MOU.

SECTION 2. Beginning on the Effective Date, and continuing until December 31, 2016, or until otherwise terminated as provided herein (the “Term”), Glenview agrees to allow Lincolnwood to utilize the Sanitarians to perform the Services. This MOU will automatically renew for an additional two-year term beginning on January 1, 2017, unless either Party gives written notice of its intent not to renew at least thirty (30) days prior to the expiration of the Term.

SECTION 3. The Parties acknowledge and agree that the Sanitarians will perform the Services solely at the direction and under the control of the Lincolnwood _____ (title), subject only to consultation with Glenview to ensure that there are no scheduling conflicts that would interfere with the Sanitarians’ duties for Glenview.

SECTION 4. Lincolnwood shall compensate Glenview in the amount of Eighty Dollars (\$80.00) per Inspection, as defined on Exhibit A, and Eighty Dollars (\$80.00) per Re-Inspection, as defined on Exhibit A, performed by the Sanitarians, and such other amounts for other Services as may be mutually agreed upon in writing by the Parties. On the first day of each quarter of each calendar year, Glenview shall invoice Lincolnwood for Services performed by the Sanitarians during the immediately preceding quarter. Lincolnwood shall pay such invoices in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.* Lincolnwood's obligation to compensate Glenview for Services rendered prior to the expiration or earlier termination of the MOU shall survive the expiration or earlier termination of the MOU.

SECTION 5. During the Term, Glenview shall continue to be responsible for paying the Sanitarians' salaries and for providing the Sanitarians with workers' compensation insurance coverage, as well as any other benefits the Sanitarians receive in the regular course of their job duties for Glenview.

SECTION 6. Lincolnwood hereby agrees to indemnify, hold harmless and defend Glenview and its officers, agents and employees from and against any and all claims, costs or expenses, including attorneys' fees, arising out of or caused by the negligent, willful or wanton or intentional acts of the Sanitarians, or of the Village of Lincolnwood, during the period of time the Sanitarians are being utilized by Lincolnwood to perform the Services.

SECTION 7. Glenview hereby agrees to indemnify, hold harmless and defend Lincolnwood and its officers, agents and employees from and against any and all claims, costs or expenses, including attorneys' fees, arising out of or caused by the negligent, willful or wanton or intentional acts of the Sanitarians, or of the Village of Glenview, during the period of time the Sanitarians are performing their regular duties for Glenview.

SECTION 8. All notices hereunder shall be in writing and shall be deemed to have been duly given: three (3) days after depositing in the U.S. Mail, either by registered or certified mail, postage prepaid, return receipt requested; immediately upon confirmed facsimile transmission, or upon delivery by hand; and one (1) day after deposit with a recognized national purveyor of overnight mail delivery to the Party to whom the notice is directed, at such Party's address or facsimile number as hereinafter set forth. Any Party shall have the right to designate any other address or facsimile number for notice purposes, by written notice to the other Party in the manner aforesaid. The addresses of the Parties and their respective facsimile numbers are as follows:

Glenview: Village of Glenview
1225 Waukegan Road
Glenview, IL 60025
Attention: Village Manager
Fax No. 847/724-1518

Lincolnwood: Village of Lincolnwood
6900 N. Lincoln Avenue
Lincolnwood, IL 60712
Attention: Village Manager
Fax No. 847/673-9382

With a copy to: Eric G. Patt
Robbins, Salomon & Patt, Ltd.
2222 Chestnut Avenue
Glenview, IL 60026
Fax No. 847/729-7390

Hart Passman
Holland & Knight
131 South Dearborn St., 30th Floor
Chicago, IL 60603
Fax No. 312/578-6666

SECTION 9. Neither this MOU nor any of the rights or privileges granted herein shall be assigned by either Party.

SECTION 10. This MOU contains the entire agreement between the Parties regarding the subject matter described herein.

SECTION 11. This MOU may not be amended or modified, except by a written instrument signed by both Parties. Notwithstanding anything to the contrary herein, either Party may terminate this MOU for convenience at any time by providing thirty (30) days written notice of its intent to do so to the other Party.

SECTION 12. This MOU is for the sole and exclusive benefit of the Parties, and no third party is intended to or shall have any rights under this MOU unless specifically provided herein.

SECTION 13. This MOU may be executed in counterparts, each of which shall be deemed an original, and both of which together shall constitute one and the same instrument.

SECTION 14. The Parties have been represented by counsel and have had full opportunity to discuss this MOU prior to execution. Neither Party shall be deemed to have drafted this MOU for purposes of construing any ambiguity.

SECTION 15. The undersigned represent that they have the requisite authority to enter into this MOU on behalf of the Parties.

IN WITNESS WHEREOF, the Parties have executed this MOU as of the Effective Date.

VILLAGE OF GLENVIEW

VILLAGE OF LINCOLNWOOD

BY: _____
Its: Todd Hileman, Village Manager

BY: _____
Its: Tim Wiberg, Village Manager

ATTEST:

ATTEST:

BY: _____
Its: _____

BY: _____
Its: _____

EXHIBIT A

THE SERVICES

Primary Duties

- Performing routine health inspections for a pproximately 75 food establishments located in Lincolnwood (the “Inspections”)
- Performing re-inspections of the above-refer enced food establishments, as n ecessary (the “Re-Inspections”)
- Reporting to Lincolnwood staff (hardcopy or email) with regard to the Inspections and the Re-Inspections

Secondary (As-Needed) Duties

- Performing health-related plan reviews
- Coordinating with Lincolnwood staff
- Responding (by phone or email) to customer questions/inquiries



December 17, 2014

Proposal: Provide Health Inspections and Related Services to the Village of Lincolnwood

Summary:

The Village of Glenview currently employs two licensed Sanitarians – Patricia Livingston and Osiel Rivera – to provide public health inspections within the Village. Please see the attached Sanitarian job description. Their primary duties relate to ongoing inspections for the Village’s restaurants and food service providers. This includes routine, final and complaint investigations for all local establishments. In addition, both also complete: (1) health-related plan reviews, (2) temporary food event reviews/inspections, (3) foodborne illness investigations (supporting the county) and (4) other property maintenance and code enforcement inspections.

If the Village expanded an existing out-sourced contract for property maintenance and code enforcement, the Sanitarians would have additional capacity to complete health-related inspections for the Village of Lincolnwood. The understood level of service for Lincolnwood is:

Primary Duties:	Secondary (As-needed) Duties:
Routine health inspections for approximately 75 food establishments twice annually (+/-150 total annual inspections)	Health-related plan reviews
Reporting to Village staff (hardcopy or email)	Re-inspections
	Coordination with Village staff
	Response (phone or email) to customer questions/inquiries

The Village of Glenview could provide this service to the Village of Lincolnwood for a cost of **\$80 per inspection**. Costs for the secondary duties could be established depending on the workload. With concurrence from both Villages, an Intergovernmental Agreement (IGA) could be negotiated and this service could be provided commencing as soon as January 2015.

Sanitarian Biographies:

Patricia Livingston and Osiel Rivera are long-term, successful employees in Glenview who would provide the services required in Lincolnwood. Here’s a summary of their backgrounds:

	Livingston	Rivera
Education	<i>B.S. Environmental Health</i> Illinois State University	<i>B.S. Public Health</i> Northern Illinois University
Experience (related)	30 years (20 with Glenview)	14 years (10 with Glenview)
Licensing	-Environmental Health Practitioner (IL) -Registered Sanitarian (IL)	-Environmental Health Practitioner (IL) -Food Service Sanitation (IL)
Professional Associations	-IACE -NWBOCA -IEHA (national and Illinois)	-IACE -NWBOCA -IEHA (national and Illinois)

For more information, contact Joe Kenney, Director, Community Development Department, at (847) 904-4313 or joek@glenview.il.us.

Title: Sanitarian

FLSA Status: Exempt

BRIEF DESCRIPTION:

The purpose of this position is to enforce the health and sanitation laws and regulations. This is accomplished by inspecting all covered areas and establishments governing the production and handling of food products and other covered areas affecting environmental safety and sanitation, such as food service establishments, swimming pools and spas, day care facilities, and nursing homes. Additional duties include reviewing plans for new or remodeled food service establishments, demolitions, new homes and businesses and pools and spas, providing information to the public on health related topics.

ESSENTIAL FUNCTIONS:

Note: This information is intended to be descriptive of the key responsibilities of the position. The list of essential functions below does not identify all duties performed by any single incumbent in this position. Additionally, please be aware of the legend below when referring to the physical demands of each essential function.

(S) Sedentary Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	(L) Light Exerting up to 20 lbs. occasionally; 10 lbs. frequently; or negligible amounts constantly; OR requires walking or standing to a significant degree.	(M) Medium Exerting 20-50 lbs. occasionally; 10-25 lbs. frequently; or up to 10 lbs. constantly.	(H) Heavy Exerting 50-100 lbs. occasionally; 10-25 lbs. frequently; or up to 10-20 lbs. constantly.	(V) Very Heavy Exerting over 100 lbs. occasionally; 50-100 lbs. frequently; or up to 20-50 lbs. constantly.
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Code	Essential Functions	% of Time
L	Completes food service inspections by making routine unannounced inspections, following up on violations or complaints, re-inspecting violators' establishments, contacting authorities when appropriate, attending meetings and on-site inspections of build outs, and preparing reports and managing files.	50 %
L	Responds to nuisance complaints by conducting inspections, preparing reports and notices of violations, re-inspecting as appropriate, and completing and retaining documentation and files.	20 %
L	Completes regular and licensing inspections of day care centers, homes, swimming pools and spas by making routine unannounced inspections, following up on violations or complaints, re-inspecting violators' establishments or homes, contacting authorities when appropriate, and preparing reports and managing files.	15 %
S	Examines plans by reviewing documents for non-food related businesses as well as homes, private drinking water wells, septic fields, medical offices and areas scheduled for demolition, attending meetings and preparing reports and mailings.	10 %
S	Provides information and resources by attending meetings and training, providing information in person or on the telephone and facilitating training for organizations, schools or businesses.	5 %

JOB REQUIREMENTS:

-Description of Minimum Job Requirements-	
Formal Education	Work requires broad knowledge in a general professional or technical field. Knowledge is normally acquired through four years of college resulting in a Bachelor's degree or equivalent.
Experience	Over one year up to and including three years.
Supervision	Job has no responsibility for the direction or supervision of others.
Human Collaboration Skills	Work may require providing advice to others outside direct reporting relationships on specific problems or general policies. Contacts may require the consideration of different points of view to reach agreement. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas.
Freedom to Act	Receives General Direction: The employee normally performs the job by following established standard operating procedures and/or policies. There is a choice of the appropriate procedure or policy to apply to duties. Performance is reviewed periodically.
Technical Skills	Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization.
Budget Responsibility	Does not have any budget responsibility.
Reading	Advanced - Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents. Ordinarily, such education is obtained at the college level or above. However, it may be obtained from experience and self-study.
Math	Intermediate - Ability to deal with system of real numbers; practical application of fractions, percentages, ratios/proportions and measurement. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.
Writing	Intermediate - Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.
Certification & Other Requirements	Valid driver's license; Licensed Environmental Health Practitioner

OVERALL PHYSICAL STRENGTH DEMANDS:

-Physical strength for this position is indicated below with "X"-				
Sedentary	Light	Medium	X Heavy	Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

PHYSICAL DEMANDS:

C Continuously 2/3 or more of the time.	F Frequently From 1/3 to 2/3 of the time.	O Occasionally Up to 1/3 of the time.	R Rarely Less than 1 hour per week.	N Never Never occurs.
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Note: This is intended as a description of the way the job is currently performed. It does not address the potential for accommodation.

-Physical Demand-	-Frequency-	-Brief Description-
Standing	F	Making presentations, observing work site, observing work duties, communicating with co-workers
Sitting	O	Desk work, meetings, driving
Walking	C	To other departments/offices/office equipment
Lifting	R	Supplies, equipment, files
Carrying	F	Supplies, equipment, files
Pushing/Pulling	O	File drawers, equipment, tables and chairs
Reaching	O	For supplies, for files
Handling	F	Paperwork
Fine Dexterity	F	Computer keyboard, telephone pad, calculator, calibrating equipment
Kneeling	O	Filing in lower drawers, retrieving items from lower shelves/ground
Crouching	O	Filing in lower drawers, retrieving items from lower shelves/ground
Crawling	R	Under equipment
Bending	O	Filing in lower drawers, retrieving items from lower shelves/ground
Twisting	F	From computer to telephone, getting inside vehicle
Climbing	O	Stairs
Balancing	R	On equipment
Vision	C	Reading, computer screen, driving, observing work site
Hearing	F	Communicating with co-workers and public and on telephone, listening to equipment
Talking	C	Communicating with co-workers and public and on telephone
Foot Controls	F	Driving
Other (specified if applicable)		

MACHINES, TOOLS, EQUIPMENT, SOFTWARE, AND HARDWARE:

Computer, printer, and related software, telephone, copier, calculator, testing equipment

ENVIRONMENTAL FACTORS:

C Continuously	F Frequently	O Occasionally	R Rarely	N Never
--------------------------	------------------------	--------------------------	--------------------	-------------------

D Daily	W Several Times Per Week	M Several Times Per Month	S Seasonally	N Never
-------------------	--	---	------------------------	-------------------

-Health and Safety Factors-	
Mechanical Hazards	O
Chemical Hazards	R
Electrical Hazards	O
Fire Hazards	R
Explosives	N
Communicable Diseases	O
Physical Danger or Abuse	R
Other (see 1 below)	N

-Environmental Factors-	
Respiratory Hazards	M
Extreme Temperatures	S
Noise and Vibration	N
Wetness/Humidity	M
Physical Hazards	N

(1) N/A

PROTECTIVE EQUIPMENT REQUIRED:

Protective boots, clothing, eyewear, gloves

NON-PHYSICAL DEMANDS:

F Frequently From 1/3 to 2/3 of the time	O Occasionally Up to 1/3 of the time	R Rarely Less than 1 hour per week	N Never Never occurs
---	---	---	-----------------------------------

-Description of Non-Physical Demands-	-Frequency-
Time Pressure	F
Emergency Situation	N
Frequent Change of Tasks	O
Irregular Work Schedule/Overtime	R
Performing Multiple Tasks Simultaneously	F
Working Closely with Others as Part of a Team	F
Tedious or Exacting Work	F
Noisy/Distracting Environment	O
Other (see 2 below)	N

(2) N/A

PRIMARY WORK LOCATION:

Office Environment	X	Vehicle	X
Warehouse		Outdoors	
Shop		Other (see 3 below)	
Recreation/Neighborhood Center			

(3)N/A