



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:30 P.M., APRIL 21, 2015**

AGENDA

- I) Call to Order**
- II) Roll Call**
- III) Minutes – Committee of the Whole Meeting – April 7, 2015**
- IV) Regular Business**
 - 1) Executive Session to Discuss Personnel and Potential Litigation Items (6:30 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: April 17, 2015

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
APRIL 7, 2015**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6 PM, Tuesday, April 7, 2015 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Cope, Klatzco, Leftakes, Elster

ABSENT: Trustees Sprogis-Marohn, Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village Manager; Hart Passman, Village Attorney; Amanda Williams, Management Analyst; Ashley Engelmann, Public Works Director; Charles Greenstein, Village Treasurer; Police Chief Robert LaMantia; Timothy Clarke, Director of Community Development; Aaron Cook, Community Development Manager.

Approval of Minutes

Minutes of the March 17, 2015 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Leftakes moved to approve the minutes as presented. Trustee Klatzco seconded the motion. Trustee Elster abstained. The motion passed with a Voice Vote

Regular Business

1. Discussion Concerning Commercial Vehicle Parking Regulations

This item was introduced by Chief LaMantia.

Recent History

- *Challenges with Current Code
- *Traffic Commission Recommendation
- *CORB Recommendation
- *Village Board Discussion
- *Plan Commission Recommendation
- *Collective Summary of Recommendations

Issues to be Considered

- *Which of CORB's recommendations does the Village Board wish to apply to private residential driveways?
- *Which of CORB's recommendations does the Village Board wish to apply to residential streets?

Photographs of possible prohibitions were exhibited.

Discussion ensued. Trustee Patel joined the conversation by phone.

Consideration of exempting taxis from regulations.

Commercial Vehicle Parking

*Issues to be clarified

- Which of CORB's recommendations should be applied to private driveways?
- Which of CORB's recommendations should be applied to residential streets?

This item will be continued to the second meeting in May, after the new Board is seated.

2. Discussion Concerning a Proposed Policy Governing the Diversity Flag Display

This item was introduced by Chief LaMantia.

Human Relations Commission Flag Program

*August 2005

Human Relations Commission (HRC) created the flag program to acknowledge and celebrate Lincolnwood's diversity.

It was intended to allow residents to feel more comfortable.

It was modeled after a program in Skokie.

*Fall 2014

Staff conducted a general periodic review of the program and after consult with the Village Attorney, felt it was time to update the policy

Staff reviewed and recommended updates to the HR flag policy. The updates are not about a particular entity or a particular flag; this is a generally-applicable policy.

Staff prepared the updated policy with that mindset, and the HRC reviewed the policy as well. Staff recommends that the Village Board take the same, general approach.

*January and March 2015

Human Relations Commission discussed and reviewed a revised flag policy.

The policy has been reviewed and approved by the Village Attorney.

*Proposed Policy Summary

The proposed flag must either be the official flag of an entity that is recognized as a Member or Non-Member State of the United Nations, or must have been grandfathered in as a result of being flown during the Village's flag display in August 2014.

IN approving or denying an application under these guidelines, neither the HRC nor the Village of Lincolnwood makes any statement or expresses any opinion as to any policies, issues or concerns relating to, or affecting the United Nations Member or Non-Member State that is the subject of the application.

*Board Options

- Approve the Policy as Recommended by the Human Relations Commission
- Amend the Policy
- Continue Without a Revised Policy
- Discontinue the Program

A list was exhibited with indication of flags not listed as part of the member states of the U. N.

*Non-member States are defined as having received a standing invitation to participate as observers in the sessions and work of the General Assembly and maintaining permanent observer missions at headquarters. Currently there are two non-member states in the United Nations:

- Holy See
- Palestine

Discussion and questions ensued with comments from residents and HRC members.

The item will be returned to the HRC for review and possible additional recommendations. The HRC will return to the Village Board with recommendations at a later meeting.

Adjournment

At 7:30 PM Trustee Leftakes moved to adjourn the Committee of the Whole, seconded by Trustee Cope. The motion passed with a Voice Vote.

Respectfully Submitted

Beryl Herman
Village Clerk



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., APRIL 21, 2015**

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Approval of Minutes

1. Board Meeting Minutes – April 7, 2015

V. Warrant Approval

VI. Village President's Report

1. Proclamation Regarding Arbor Day

VII. Consent Agenda (If any one wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Authorizing the Disposition of Personal Property Owned by the Village of Lincolnwood (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)
2. Approval of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Amending Section 6-3-2 of the Village Code Regarding the Hours of Operation for Village Parks (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)
3. Approval of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Provision of Apparel to Sunburst Sportswear of Glendale Heights, Illinois (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)
4. Approval of a Resolution Authorizing the Village Manager to Execute a Contract to Purchase One 2016 Ford Utility Police Interceptor AWD Vehicle from Currie Motors Fleet for \$27,154.00 (Appears on the Consent Agenda Because it is through a Joint Purchasing Cooperative)
5. Approval of (A) a Supplement Request from Stanley Consultants, Inc. for Phase I Engineering Services for the Conceptual Design for the Touhy Pedestrian/Bicycle Overpass Bridge in the Amount of \$26,474.10 and (B) a Local Agency Amendment for Federal Participation (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)

VIII. Regular Business

6. Consideration of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Provision of Summer Bus Transportation for Day Camps and Swim Team to Alltown Bus Service, Inc. of Skokie, Illinois
7. Consideration of a Resolution to Award a Partial Bid for the Purchase of 14 Funbrella Classics Shade Structures for the Proesel Park Family Aquatic Center in the Amount Not to Exceed \$28,084 to The Kenneth Company, of Lemont, IL

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Reports

XIII. Public Forum

XIV. Executive Session

An Executive Session is Requested to Discuss Personnel, and Potential Litigation

XV. Adjournment

DATE POSTED: April 17, 2015

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at Lincolnwood.tv.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
APRIL 7, 2015**

Call to Order

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:40P.M., Tuesday, April 7, 2014, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Elster, Klatzco, Leftakes, Cope

ABSENT: Trustees Sprogis-Marohn, Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Hart Passman, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook, Community Development Manager.

Approval of Minutes

The minutes of the March 17, 2015 Regular Village Board meeting had been distributed in advance and were examined. Trustee Leftakes moved to approve the presented minutes. The motion was seconded by Trustee Cope. Trustee Elster abstained. The motion passed with a Voice Vote with President Turry voting Aye.

Warrant Approval

Trustee Klatzco moved to approve Warrants in the amount of \$746,353.21. Trustee Elster seconded the motion.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Klatzco, Elster, Leftakes, Cope

NAYS: None

The motion passed

Village President's Report

1. Proclamation Regarding Fair Housing Month

President Turry read the proclamation which included the statement that the Village of Lincolnwood finds that decent, safe and affordable housing is part of the American dream and a goal of all Illinois residents. It also included the following: individuals have the right to choose where to live without discrimination based on race, color, religion, gender, family status, national origin and/or disability; the talents of grassroots and non-profit organizations, housing service providers, financial institutions, elected officials, state agencies and others must be combined to promote and preserve fair housing and equal opportunity.

Therefore, President Turry proclaimed the month of April 2015 as National Fair Housing Month in the Village of Lincolnwood, to promote activities by private and public entities intended to provide or advocate for equal housing opportunities for all residents of the Village of Lincolnwood.

This proclamation is to be presented to “Open Communities”.
The Board approved.

2. Swearing in of Police Officer Patrick Falson

Police Chief LaMantia spoke of Mr. Falson’s background and qualifications. He introduced the family and congratulated all.

Clerk Herman swore in Officer Falson who then received congratulations and welcome from staff and the Board.

Meetings

President Turry announced upcoming meetings dates and times which may also be found on the Village Website.

Consent Agenda

President Turry introduced the Consent Agenda which was presented by PowerPoint as follows:

- 1. Approval of a Resolution Adopting the Strategic Master Technology Plan for Fiscal Year 2015-16**
- 2. Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Granting Hatzalah Chicago Special Use to Operate an Emergency Medical Services Business 24 Hours a Day at 6430 North Hamlin Avenue**
- 3. Approval of a Recommendation by the Economic Development Commission to Adopt an Ordinance Authorizing Reallocation of Unused Private Activity Bond Volume Cap Allocation**
- 4. Approval of a Resolution Authorizing the Village Manager to Execute a Revised Renewal Agreement with the Lincolnwood Town Center, LLC, Inc. to Regulate Parking and Traffic within the Parking Lots**

Trustee Cope moved to approve the Consent Agenda as presented, seconded by Trustee Leftakes.

Upon Roll Call the Results were:

AYES: Trustees Cope, Leftakes, Elster, Klatzco

NAYS: None

The motion passed

Regular Business

5. Consideration of Recommendations by the Plan Commission Regarding Open-Air Off-Street Parking Regulation for Multi-Family Residential Developments

This item was presented by Mr. Cook.

Background

- *November 19, 2014 – Economic Development Commission
 - Considered residential uses in Devon Avenue Corridor
 - Reviewed proposed mixed-use development for Whistler’s Restaurant at 3420 West Devon Avenue
 - Discussed possible parking impacts by proposed project on area
 - Noted that off-street parking only provided within enclosed garage
 - Concern expressed with lack of open-air guest parking
 - Recommends creating requirement for open-air guest parking
- *January 20, 2015 – Village Board – Village Board referred matter to Plan Commission for Public Hearing

Current Lincolnwood Multi-Family Parking Requirements

- *Multiple-family dwelling units
 - 1.5 spaces for each dwelling unit with one or fewer bedrooms
 - 2 spaces for each dwelling unit with two or more bedrooms
- *Dwelling units above first floor commercial
 - 1.5 spaces for each dwelling unit
- *No specific/additional off street requirements for guest parking

Prior Multi-Family Projects

- *Barclay Place PUD – 4545 W. Touhy
 - Specifies 336 enclosed and 70 open-air parking spaces
- *3800 Devon Ave – Special Use and Variations
 - Eight townhomes, approving Ordinance contains no reference to parking requirements
- *6711-6719 Cicero – Map Amendment and Variations
 - Nine townhomes approving Ordinance contains no reference to parking requirements

Public Hearing

- *Public Hearing held March 4, 2015
- *No public comment received
- *Commission reviewed research provided for nine nearby communities.

Research

- *Nine nearby communities researched
 - Des Plaines, Evanston, Glenview, Morton Grove, Niles Park Ridge, Skokie, Wilmette and Winnetka
- *No community regulates guest parking location for residential use
- *Skokie regulates guest parking location for “Elderly and disabled housing”
 - “For buildings containing 5 or more units, a minimum of 10% of the required parking spaces shall be unenclosed and available for guests and/or unit owners on an unrestricted first come, first serve basis” (Sec. 118-218 (1) c.)
 - Des Plaines does not dictate guest parking location, however, requires directional signage to find guest parking
 - Park Ridge and Wilmette require a certain percentage of multi-family parking to be enclosed

Plan Commission Deliberations

Commission divided on establishing open-air guest parking requirement.

- *Some members supported creating a new standard
 - Indicated it would benefit development and surrounding area
 - Suggested a percentage of required off-street parking be required to be open-air guest parking
- *Some members supported case-by-case review
 - Noted that Special Use is required for new multi-family development in B1 and B3 Districts

Plan Commission Action

- *Vote of 3 – 3
 - Motion to require that 10% of the required off-street parking spaces be open-air guest parking for multi-family developments.

Attorney Passman stated that the Board needs to take no action at this time.

Questions and discussion ensued with clarification by Mr. Passman

President Turry asked for a motion.

Trustee Klatzco moved to act, but there was no second.

Trustee Cope moved to take no action at this time, seconded by Trustee Leftakes.
Additional discussion took place.

Upon Roll Call the Results were:

AYES: Trustees Cope, Leftakes, Elster, Klatzco

NAYS: None

The motion passed.

6. Consideration of a Resolution Establishing Certain Annual Fees to be charged by the Village during Fiscal Year 2015-16

This item was presented by Mr. Petroschius.

Mr. Petroschius presented charts showing current fees charged and future proposed fees.

Additional revenues/justifications for raises were exhibited.

Water bill raises from the city of Chicago were presented and discussed. It was noted that Lincolnwood will continue to seek out alternative sources for water.

Trustee Klatzco moved to approve the Resolution, seconded by Trustee Leftakes.

Upon Roll Call the results were:

AYES: Trustees Klatzco, Leftakes, Elster, Cope

NAYS: None

The motion passed

7. Consideration of a Resolution Authorizing the Adoption of the Operating Budget for Fiscal Year May 1, 2015 to April 30, 2016

This item was presented by Mr. Merkel.

Mr. Merkel presented the previously introduced operating budget which had been reviewed. President Turry complimented Mr. Merkel and his staff on a job well done.

Trustee Leftakes moved to approve the Resolution, seconded by Trustee Klatzco.

Upon Roll Call the results were:

AYES: Trustees Leftakes, Klatzco, Cope, Elster

NAYS: None

The motion passed

Trustee Leftakes stated, as he leaves the Board, that he will miss Mr. Merkel's professionalism.

Manager's Report

Mr. Wiberg spoke of Houseal/Levine, the company contracted to work on the Village's Comprehensive Plan. There will be a Public Workshop regarding the comprehensive Plan on Thursday night, April 9th. If residents wish to participate and cannot be in attendance, they may access the Village website to participate on line.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Report

None

Audience to Visitors

None

Adjournment

At 8:20 P.M. Trustee Leftakes moved to adjourn the Regular Meeting. The motion was seconded by Trustee Elster. The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: April 17, 2015

The following are the totals for the List of Bills being presented at the April 21st Village Board meeting.

4/21/2015	301,439.54
4/21/2015	250,954.86
4/21/2015	118,850.62
Total	<hr/> \$ 671,245.02

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 04/14/2015 - 1:04PM
 Batch: 00200.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
American First Aid Services									
AFAS INC									
21477	4/7/2015	141.54	0.00	04/21/2015				False	0
	101-400-511-5730 Program supplies			First aid refills					
	21477 Total:	141.54							
	American First Aid Service	141.54							
Anderson Pest Solutions									
ANDERP									
3303844	4/1/2015	265.00	0.00	04/21/2015				False	0
	101-400-511-5210 Animal control			Pest control for Village - April					
	3303844 Total:	265.00							
	Anderson Pest Solutions To	265.00							
ARRP Trucking & Hauling Inc									
ARRP									
7604	3/25/2015	1,799.00	0.00	04/21/2015				False	0
	660-620-519-5599 Other contractual			7 loads dirt hauled out					
	7604 Total:	1,799.00							
7608	4/2/2015	2,570.00	0.00	04/21/2015				False	0
	660-620-519-5599 Other contractual			10 loads of dirt hauled out					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	7608 Total:	2,570.00							
7609	4/3/2015	514.00	0.00	04/21/2015				False	0
660-620-519-5599	Other contractual			2 loads dirt hauled out					
	7609 Total:	514.00							
	ARRP Trucking & Hauling	4,883.00							
Back Flow Solutions Inc									
BFSINC									
2538	4/1/2015	688.60	0.00	04/21/2015				False	0
660-620-519-5399	Other professional services			Program management fee for backflow					
	2538 Total:	688.60							
	Back Flow Solutions Inc T	688.60							
Case Lots, Inc.									
CASELOTS									
4501	3/19/2015	1,276.75	0.00	04/21/2015				False	0
101-420-511-5730	Program supplies			Multi fold towels, garbage bags - Village buildings					
	4501 Total:	1,276.75							
	Case Lots, Inc. Total:	1,276.75							
City of Chicago Dept of Water									
CTYOFCHI									
430883-430883	4/9/2015	92,233.68	0.00	04/21/2015				False	0
660-620-519-5790	Water purchases			Water 2/10/15-3/16/15					
	430883-430883 Total:	92,233.68							
430884-430884	4/9/2015	80,683.08	0.00	04/21/2015				False	0
660-620-519-5790	Water purchases			Water 2/10/15-3/16/15					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	430884-430884 Total:	80,683.08							
	City of Chicago Dept of W	172,916.76							
City Welding Sales & Services									
CITYWELD									
35436	1/30/2015	406.87	0.00	04/21/2015				False	0
	101-410-511-5730 Program supplies				Helmet, tip, oxygen for shop				
	35436 Total:	406.87							
	City Welding Sales & Serv	406.87							
Douglas Truck Parts									
DOUGTK									
84179	2/27/2015	659.86	0.00	04/21/2015				False	0
	101-440-513-5480 R&M - vehicles				Filters for PW vehicles				
84179	2/27/2015	376.72	0.00	04/21/2015				False	0
	660-620-519-5480 R&M - vehicles				Filters for PW vehicles				
	84179 Total:	1,036.58							
84306	2/28/2015	184.51	0.00	04/21/2015				False	0
	660-620-519-5480 R&M - vehicles				Filters, oil for PW vehicles				
	84306 Total:	184.51							
84516	3/10/2015	99.09	0.00	04/21/2015				False	0
	660-620-519-5480 R&M - vehicles				Filters for PW vehicles				
	84516 Total:	99.09							
84651	3/11/2015	165.60	0.00	04/21/2015				False	0
	101-440-513-5480 R&M - vehicles				Paint for PW vehicles				
	84651 Total:	165.60							
85181	3/25/2015	66.06	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
660-620-519-5480 R&M - vehicles				Oil filter for PW vehicles					
85181 Total:		66.06							
85182	3/25/2015	45.00	0.00	04/21/2015				False	0
660-620-519-5480 R&M - vehicles				Brake clean for PW vehicles					
85182 Total:		45.00							
85183	3/25/2015	54.08	0.00	04/21/2015				False	0
660-620-519-5480 R&M - vehicles				Filters for PW vehicles					
85183 Total:		54.08							
85246	3/26/2015	190.80	0.00	04/21/2015				False	0
101-410-511-5460 R&M - public works equipmen				Gloves, fluid film for garage					
85246 Total:		190.80							
85395	3/31/2015	97.39	0.00	04/21/2015				False	0
101-410-511-5460 R&M - public works equipmen				Casters for garage					
85395 Total:		97.39							
85607	4/6/2015	117.92	0.00	04/21/2015				False	0
101-410-511-5460 R&M - public works equipmen				Casters for garage					
85607 Total:		117.92							
87077	2/25/2015	131.54	0.00	04/21/2015				False	0
101-300-512-5480 R&M - vehicles				Gloves, wrench, oil for Squad #34					
87077 Total:		131.54							
Douglas Truck Parts Total:		2,188.57							
Emcor Services Team Mechanical Inc EMCOR 3046519	4/3/2015	2,500.00	0.00	04/21/2015				False	0
101-420-511-5405 R&M - buildings				Preventive contract maintenance					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3046519 Total:	2,500.00							
	Emcor Services Team Mec	2,500.00							
Golf Mill Ford GOLFMILL 372925P	3/26/2015	10.66	0.00	04/21/2015				False	0
101-300-512-5480 R&M - vehicles				Bolt for PD					
	372925P Total:	10.66							
	Golf Mill Ford Total:	10.66							
Groot Recycling & Waste Services GROOT 13157042	3/31/2015	1,374.39	0.00	04/21/2015				False	0
101-440-514-5230 Garbage & recycling				2280-001 Public Works					
	13157042 Total:	1,374.39							
13159170	3/31/2015	230.99	0.00	04/21/2015				False	0
101-440-514-5230 Garbage & recycling				22280-002 Public Works					
	13159170 Total:	230.99							
13159269	4/1/2015	53,678.78	0.00	04/21/2015				False	0
101-440-514-5230 Garbage & recycling				1229-001 Community pick up					
	13159269 Total:	53,678.78							
13159270	4/1/2015	683.47	0.00	04/21/2015				False	0
101-440-514-5230 Garbage & recycling				1230-001 School District 74					
	13159270 Total:	683.47							
13202736	4/1/2015	2,967.23	0.00	04/21/2015				False	0
101-440-514-5230 Garbage & recycling				1231-001 Multi family pickup					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	13202736 Total:	2,967.23							
	Groot Recycling & Waste S	58,934.86							
JCK Contractors									
JCKCONT									
16056	4/4/2015	3,553.62	0.00	04/21/2015				False	0
101-440-513-5599 Other Contractual				Loads of top soil					
	16056 Total:	3,553.62							
	JCK Contractors Total:	3,553.62							
Landscape Concepts Management									
LANDSCAP									
840445	4/1/2015	2,835.00	0.00	04/21/2015				False	0
205-430-515-5250 Contract Maintenance				Landscaping maintenance - Centennial Park					
	840445 Total:	2,835.00							
	Landscape Concepts Mana	2,835.00							
Lowe's Business Acc/GECE									
LOWES									
07597	3/30/2015	52.64	0.00	04/21/2015				False	0
101-350-512-5730 Program supplies				Pipes, nuts, bolts					
	07597 Total:	52.64							
07985	3/27/2015	56.85	0.00	04/21/2015				False	0
101-350-512-5730 Program supplies				AED batteries					
	07985 Total:	56.85							
09382	4/7/2015	89.15	0.00	04/21/2015				False	0
101-350-512-5730 Program supplies				Gromets, bolts, florescent bulbs					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
09382	4/7/2015	-8.53	0.00	04/21/2015				False	0
101-350-512-5730				Return					
	09382 Total:	80.62							
09699	3/26/2015	108.51	0.00	04/21/2015				False	0
101-350-512-5730				Weather seal, gromitts, drill bits, brass finish					
09699	3/26/2015	-8.96	0.00	04/21/2015				False	0
101-350-512-5730				Tax credit					
	09699 Total:	99.55							
09976	3/28/2015	18.86	0.00	04/21/2015				False	0
101-350-512-5730				Screws, washers					
	09976 Total:	18.86							
1860	3/30/2015	111.54	0.00	04/21/2015				False	0
101-420-511-5405				Plywood for Buildings					
	1860 Total:	111.54							
1895	4/1/2015	36.06	0.00	04/21/2015				False	0
101-420-511-5405				Wire cup brush for drinking fountain					
	1895 Total:	36.06							
1974	4/7/2015	95.01	0.00	04/21/2015				False	0
101-440-513-5680				Flex pipe, couplings for sprinklers					
	1974 Total:	95.01							
2001	4/7/2015	63.16	0.00	04/21/2015				False	0
205-560-515-5405				Parts for compressor dryer					
	2001 Total:	63.16							
2553	4/1/2015	110.71	0.00	04/21/2015				False	0
101-440-513-5760				Joist hanger, truss tie for fence repairs					
	2553 Total:	110.71							
2635	4/2/2015	148.72	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
205-430-515-5730				Program supplies	Plywood for Proesel Park				
		<u>148.72</u>		2635 Total:					
2957	4/6/2015	56.73	0.00	04/21/2015				False	0
101-420-511-5405				R&M - buildings	Shoe bracket, shelving kits for PD				
		<u>56.73</u>		2957 Total:					
2958	4/6/2015	9.01	0.00	04/21/2015				False	0
101-420-511-5405				R&M - buildings	White stand for PD				
		<u>9.01</u>		2958 Total:					
		<u>939.46</u>		Lowe's Business Acc/GEC					
McKenna Automotive				MCKENNA					
20121183	4/1/2015	78.00	0.00	04/21/2015				False	0
101-410-511-5460				R&M - public works equipmen	Hydraulic hose for Sweeper #2				
		<u>78.00</u>		20121183 Total:					
		<u>78.00</u>		McKenna Automotive Tota					
MES - Illinois				MESI					
00613870_SNV	3/20/2015	21.91	0.00	04/21/2015				False	0
660-620-519-5745				Small tools	Flashlights for Water Dept				
		<u>21.91</u>		00613870_SNV Total:					
		<u>21.91</u>		MES - Illinois Total:					
Russo Power Equipment				RUSSO					
2539032	3/12/2015	1,119.98	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
205-430-515-5730	Program supplies				Electronic fertilizer spreader , fertilizer attachment				
	2539032 Total:	1,119.98							
	Russo Power Equipment T	1,119.98							
Schneider Electric									
SCHNEI									
4560473	3/25/2015	822.00	0.00	04/21/2015				False	0
101-400-511-5730	Program supplies				Weather services				
4560473	3/25/2015	336.00	0.00	04/21/2015				False	0
101-250-511-5330	Data processing				Weather services				
	4560473 Total:	1,158.00							
	Schneider Electric Total:	1,158.00							
Standard Equipment Company									
STANDARD									
C00521	4/2/2015	334.18	0.00	04/21/2015				False	0
101-440-513-5480	R&M - vehicles				Chain shackle, spring link for Sweeper #2				
	C00521 Total:	334.18							
C01141	3/31/2015	1,420.82	0.00	04/21/2015				False	0
101-440-513-5480	R&M - vehicles				Assembly hop for Sweeper #1				
	C01141 Total:	1,420.82							
C01149	4/2/2015	170.38	0.00	04/21/2015				False	0
101-440-513-5480	R&M - vehicles				Packing kit for Sweeper #1				
	C01149 Total:	170.38							
C01164	4/2/2015	594.38	0.00	04/21/2015				False	0
101-440-513-5480	R&M - vehicles				Shoulder bolt, washer, locknut for Sweeper #1				
	C01164 Total:	594.38							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Standard Equipment Comp	2,519.76							
Stanley Consultants, Inc.									
STANLEY									
11	1/23/2015	2,406.07	0.00	04/21/2015	Touhy overpass			False	0
454-000-561-5340 Engineering									
11 Total:		2,406.07							
12	3/2/2015	11,524.25	0.00	04/21/2015	Touhy overpass			False	0
454-000-561-5340 Engineering									
12 Total:		11,524.25							
Stanley Consultants, Inc. T		13,930.32							
Suburban Laboratories, Inc.									
SUBURB									
121061	3/16/2015	67.50	0.00	04/21/2015	Coliform testing and disinfectant			False	0
660-620-519-5320 Consulting									
121061 Total:		67.50							
121441	3/31/2015	52.50	0.00	04/21/2015	Coliform testing and disinfectant			False	0
660-620-519-5320 Consulting									
121441 Total:		52.50							
Suburban Laboratories, Inc		120.00							
Treasurer State of Illinois									
IDOT									
107960	4/1/2015	6,643.68	0.00	04/21/2015	Agreement payment for construction costs			False	0
212-000-513-5291 Tree grant local match									
107960 Total:		6,643.68							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Treasurer State of Illinois T	6,643.68							
Vermeer-Illinois Inc VRMERIL P85305	3/3/2015	471.84	0.00	04/21/2015				False	0
101-440-513-5480 R&M - vehicles				Decals and belt for chipper machine					
	P85305 Total:	471.84							
	Vermeer-Illinois Inc Total:	471.84							
Wells Fargo Bank, N.A. SWANC 5046	4/1/2015	22,616.28	0.00	04/21/2015				False	0
101-440-514-5230 Garbage & recycling				FY2015 O & M Costs - May					
	5046 Total:	22,616.28							
	Wells Fargo Bank, N.A. To	22,616.28							
Ziebell Water Service Product ZIEBELLW 228438-000	3/19/2015	511.50	0.00	04/21/2015				False	0
660-620-519-5796 Water system repair parts				Bronze seat rings, parts for hydrant					
	228438-000 Total:	511.50							
228439-000	3/19/2015	707.58	0.00	04/21/2015				False	0
660-620-519-5796 Water system repair parts				Flange gasket, weather seal for fire hydrants					
	228439-000 Total:	707.58							
	Ziebell Water Service Prod	1,219.08							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:

301,439.54

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 04/13/2015 - 9:48AM
 Batch: 00201.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Air One Equipment									
AIRONE									
102579	3/27/2015	49.62	0.00	04/21/2015				False	0
101-350-512-5665				Firefighting supplies	Belt clips for SCBA				
	102579 Total:	49.62							
	Air One Equipment Total:	49.62							
Amazon									
AMAZON									
107490154171	2/13/2015	50.52	0.00	04/21/2015				False	0
101-250-511-5640				Computer supplies	Office supplies				
	107490154171 Total:	50.52							
107496402159	2/13/2015	22.25	0.00	04/21/2015				False	0
101-250-511-5640				Computer supplies	Office supplies				
	107496402159 Total:	22.25							
131055615272	2/10/2015	49.99	0.00	04/21/2015				False	0
101-200-511-5799				Other materials & supplies	Office supplies				
	131055615272 Total:	49.99							
17159855480	2/19/2015	62.50	0.00	04/21/2015				False	0
660-610-519-5340				Maintenance Agreement Expen	Hard Drive				
	17159855480 Total:	62.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
198539121256	3/5/2015	5.79	0.00	04/21/2015				False	0
101-250-511-6530				Equipment - data processing					
198539121256	3/5/2015	5.66	0.00	04/21/2015				False	0
101-300-512-5730				Program supplies					
	198539121256 Total:	11.45							
218710072205	2/19/2015	55.99	0.00	04/21/2015				False	0
101-250-511-6530				Equipment - data processing					
218710072205	2/19/2015	-50.85	0.00	04/21/2015				False	0
101-250-511-6530				Equipment - data processing					
	218710072205 Total:	5.14							
218710611625	2/19/2015	12.73	0.00	04/21/2015				False	0
101-210-511-5700				Office supplies					
	218710611625 Total:	12.73							
24433284247	3/4/2015	9.93	0.00	04/21/2015				False	0
101-200-511-5799				Other materials & supplies					
	24433284247 Total:	9.93							
31970244550	3/4/2015	7.99	0.00	04/21/2015				False	0
101-200-511-5799				Other materials & supplies					
	31970244550 Total:	7.99							
50355702223	2/13/2015	13.95	0.00	04/21/2015				False	0
101-200-511-5799				Other materials & supplies					
	50355702223 Total:	13.95							
	Amazon Total:	246.45							
American First Aid Services									
AFAS INC									
21478	4/7/2015	18.30	0.00	04/21/2015				False	0
205-500-515-5700				Office supplies					
				First aid kit for office					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	21478 Total:	18.30							
21480	4/7/2015	24.77	0.00	04/21/2015				False	0
101-350-512-5660	EMS supplies			First aid kit supplies					
21480	4/7/2015	24.78	0.00	04/21/2015				False	0
101-220-512-5799	Other materials & supplies			First aid kit supplies					
	21480 Total:	49.55							
	American First Aid Service	67.85							
Barot, Mihir									
BAROT									
040815	4/8/2015	342.00	0.00	04/21/2015				False	0
205-000-210-2430	Parks and Recs Control Deposi			Refund - Room rental					
	040815 Total:	342.00							
	Barot, Mihir Total:	342.00							
Bound Tree Medical, LLC									
BOUND									
81737715	3/24/2015	64.11	0.00	04/21/2015				False	0
101-350-512-5660	EMS supplies			Tracheal tubes, batteries					
	81737715 Total:	64.11							
	Bound Tree Medical, LLC	64.11							
Canon Solutions America, Inc									
CANONSOL									
988434370	4/2/2015	226.58	0.00	04/21/2015				False	0
101-210-511-5440	R&M - office equipment			Maintenance for copier - April					
	988434370 Total:	226.58							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Canon Solutions America,	226.58							
Cassidy Tire CASSIDYT 4181492	4/2/2015	283.91	0.00	04/21/2015				False	0
101-350-512-5480 R&M - vehicles				New tire for 1512					
	4181492 Total:	283.91							
	Cassidy Tire Total:	283.91							
Chicago Metropolitan Fire Prevention Co. CHGOMETR 97944	1/28/2015	777.00	0.00	04/21/2015				False	0
101-350-512-5411 R&M- Wireless Alarm Equipm				January wireless radio network billing					
	97944 Total:	777.00							
98921	2/23/2015	777.00	0.00	04/21/2015				False	0
101-350-512-5411 R&M- Wireless Alarm Equipm				February wireless radio network billing					
	98921 Total:	777.00							
	Chicago Metropolitan Fire	1,554.00							
Chicago Tribune CHGOTRIB 3174847	3/30/2015	31.49	0.00	04/21/2015				False	0
205-500-515-5510 Advertising				Notice for Shade structures					
	3174847 Total:	31.49							
3188584	4/3/2015	31.49	0.00	04/21/2015				False	0
205-500-515-5510 Advertising				Notice for Tennis Court					
	3188584 Total:	31.49							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Chicago Tribune Total:	62.98							
Clark Baird Smith, LLP CLARKBAI 5777 101-230-511-5399 Other professional services	4/3/2015	4,793.75	0.00	04/21/2015	Legal services for personnel matters			False	0
	5777 Total:	4,793.75							
	Clark Baird Smith, LLP To	4,793.75							
EMSAR EMSAR SI-46119 101-350-512-5430 R&M - Fire & EMS equipmen	3/6/2015	755.89	0.00	04/21/2015	Ambulance cot repairs			False	0
	SI-46119 Total:	755.89							
	EMSAR Total:	755.89							
Engelstein, Shirley ENGELSTE SE03-2015 101-100-511-5270 Purchased program services	3/2/2015	300.00	0.00	04/21/2015	Art Gallery Invoice - March/April 2015			False	0
	SE03-2015 Total:	300.00							
	Engelstein, Shirley Total:	300.00							
Eterno, Attorney at Law, David ETERNO 11540 101-230-511-5399 Other professional services	4/1/2015	637.50	0.00	04/21/2015	Adjudication Hearing Officer - March			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	11540 Total:	637.50							
	Eterno, Attorney at Law, D	637.50							
GE Capital									
GECAPITA									
62465377	3/25/2015	232.43	0.00	04/21/2015				False	0
660-610-519-5340 Maintenance Agreement Expen					Copier - Public Works				
62465377	3/25/2015	269.95	0.00	04/21/2015				False	0
205-500-515-5440 R&M - office equipment					Copier - Parls				
62465377	3/25/2015	232.44	0.00	04/21/2015				False	0
101-000-210-2650 Contractor Permits Payable					Copier - Fire				
62465377	3/25/2015	232.46	0.00	04/21/2015				False	0
101-210-511-5440 R&M - office equipment					Copier - Police				
62465377	3/25/2015	232.45	0.00	04/21/2015				False	0
101-210-511-5440 R&M - office equipment					Copier - Admin				
62465377	3/25/2015	232.45	0.00	04/21/2015				False	0
660-610-519-5340 Maintenance Agreement Expen					Copier - Finance				
	62465377 Total:	1,432.18							
	GE Capital Total:	1,432.18							
Halogen									
HALOGEN									
464892	4/2/2015	2,562.00	0.00	04/21/2015				False	0
205-560-515-5499 R&M - other					New pump for small pool				
	464892 Total:	2,562.00							
	Halogen Total:	2,562.00							
IFSAP									
ifsap									
04012015	4/1/2015	45.00	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-350-512-5570 Professional associations				Annual Dues					
	04012015 Total:	45.00							
	IFSAP Total:	45.00							
Illinois State Police-Bureau of Identification ILSTPOL cpst ctr 03643	2/1/2015	61.25	0.00	04/21/2015				False	0
101-000-410-4220 Liquor License Fees				Fingerprinting for Food for Thought new manager					
	cpst ctr 03643 Total:	61.25							
	Illinois State Police-Bureau	61.25							
Impact Networking, LLC IMPACT 463943	2/11/2015	19.50	0.00	04/21/2015				False	0
205-500-515-5440 R&M - office equipment				Shipping fees - Parks Copier					
	463943 Total:	19.50							
480075	3/26/2015	19.50	0.00	04/21/2015				False	0
660-610-519-5340 Maintenance Agreement Expen				Shipping fees - Finance Copier					
	480075 Total:	19.50							
	Impact Networking, LLC T	39.00							
Interstate All Battery Center INTERALL 1908101002339	4/7/2015	32.75	0.00	04/21/2015				False	0
101-350-512-5799 Other materials & supplies				High rate battery					
	1908101002339 Total:	32.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
		32.75							
Interstate All Battery Cente									
Jake the Striper									
JAKETHES									
15131	3/27/2015	1,650.00	0.00	04/21/2015				False	0
101-350-512-5480 R&M - vehicles				E15 striping					
	15131 Total:	1,650.00							
	Jake the Striper Total:	1,650.00							
JEMS									
JEMS									
04072015	4/7/2015	44.00	0.00	04/21/2015				False	0
101-350-512-5620 Books & publications				Subscription					
	04072015 Total:	44.00							
	JEMS Total:	44.00							
Koziol Reporting Service									
KOZIOL									
4555	3/31/2015	419.00	0.00	04/21/2015				False	0
101-230-511-5399 Other professional services				Court reporter and transcripts					
	4555 Total:	419.00							
	Koziol Reporting Service T	419.00							
Lincolnwood Chamber of Commerce & Industry									
LWDCHAMB									
SOV03192015	3/19/2015	25.00	0.00	04/21/2015				False	0
101-200-511-5840 Meals				State of the Village - Lunch					
SOV03192015	3/19/2015	25.00	0.00	04/21/2015				False	0
101-210-511-5840 Meals				State of the Village - Lunch					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
SOV03192015	3/19/2015	50.00	0.00	04/21/2015				False	0
101-300-512-5840 Meals				State of the Village - Lunch					
SOV03192015	3/19/2015	25.00	0.00	04/21/2015				False	0
101-400-511-5840 Meals				State of the Village - Lunch					
SOV03192015	3/19/2015	50.00	0.00	04/21/2015				False	0
101-240-517-5840 Meals				State of the Village - Lunch					
SOV03192015	3/19/2015	25.00	0.00	04/21/2015				False	0
101-100-511-5840 Meals				State of the Village - Lunch					
SOV03192015	3/19/2015	25.00	0.00	04/21/2015				False	0
101-350-512-5840 Meals				State of the Village - Lunch					
	SOV03192015 Total:	<u>225.00</u>							
	Lincolnwood Chamber of C	<u>225.00</u>							
MBS Identification									
MBS									
23929	4/7/2015	735.00	0.00	04/21/2015				False	0
205-560-515-5640 Computer supplies				Magicard ribbon, ultra card stock, shipping					
	23929 Total:	<u>735.00</u>							
	MBS Identification Total:	<u>735.00</u>							
MES									
MES									
00613878-SNV	3/20/2015	350.91	0.00	04/21/2015				False	0
101-350-512-5665 Firefighting supplies				Rechargeable batteries, base chargers					
	00613878-SNV Total:	<u>350.91</u>							
	MES Total:	<u>350.91</u>							
Meyer, Ph.D, Barbara									
MEYERBA									
3262015	3/26/2015	200.00	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
205-570-515-5270	Purchased program services				Senior exercise - 3/3 thru 3/26				
	3262015 Total:	200.00							
	Meyer, Ph.D, Barbara Tota	200.00							
National Government Services, Inc MEDICNAT									
04082015	4/8/2015	359.40	0.00	04/21/2015				False	0
101-350-512-4315	Ambulance & EMS fees				Reimbursement for Medicare overpayment on ambulance				
	04082015 Total:	359.40							
	National Government Serv	359.40							
Northern Illinois University-Grants Fiscal Admin NIUG									
PRI 4183	3/20/2015	1,056.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services				Student Intern - Community Devel - February				
	PRI 4183 Total:	1,056.00							
	Northern Illinois Universit	1,056.00							
Palatine Oil, Co, Inc. PALAT									
7051206	3/25/2015	2,208.22	0.00	04/21/2015				False	0
101-300-512-5670	Fuel				Fuel usage				
7051206	3/25/2015	183.78	0.00	04/21/2015				False	0
101-350-512-5670	Fuel				Fuel usage				
7051206	3/25/2015	29.01	0.00	04/21/2015				False	0
101-410-511-5670	Fuel				Fuel usage				
7051206	3/25/2015	48.90	0.00	04/21/2015				False	0
101-420-511-5670	Fuel				Fuel usage				
7051206	3/25/2015	312.86	0.00	04/21/2015				False	0
101-440-513-5670	Fuel				Fuel usage				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
7051206	3/25/2015	360.51	0.00	04/21/2015				False	0
205-430-515-5670 Fuel				Fuel usage					
7051206	3/25/2015	582.19	0.00	04/21/2015				False	0
660-620-519-5670 Fuel				Fuel usage					
7051206 Total:		3,725.47							
7051207	3/25/2015	572.50	0.00	04/21/2015				False	0
101-350-512-5670 Fuel				Fuel usage					
7051207	3/25/2015	733.30	0.00	04/21/2015				False	0
101-440-513-5670 Fuel				Fuel usage					
7051207	3/25/2015	222.69	0.00	04/21/2015				False	0
205-430-515-5670 Fuel				Fuel usage					
7051207	3/25/2015	237.84	0.00	04/21/2015				False	0
660-620-519-5670 Fuel				Fuel usage					
7051207 Total:		1,766.33							
Palatine Oil, Co, Inc. Total		5,491.80							
Paramedic Services of Illinois									
PARAMEDI									
4432	4/1/2015	221,536.10	0.00	04/21/2015				False	0
101-350-512-5220 Fire protection				Services rendered for month ended 4/30/2015					
4432 Total:		221,536.10							
4433	4/1/2015	1,200.00	0.00	04/21/2015				False	0
101-240-517-5399 Other professional services				Code Enforcement - 2/25/15-3/24/15					
4433 Total:		1,200.00							
Paramedic Services of Illin		222,736.10							
RIT Rescue and Escape Systems									
RIT									
3112	3/31/2015	991.00	0.00	04/21/2015				False	0
101-350-512-5730 Program supplies				Tarps for E15					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3112 Total:	991.00							
	RIT Rescue and Escape Sy	991.00							
Sam's Club SAMSCL 40115	4/1/2015	98.43	0.00	04/21/2015				False	0
	205-520-515-5645 Concessions & food			Snacks - Club Kid					
	40115 Total:	98.43							
	Sam's Club Total:	98.43							
Sitelis, Maria SITELIS 3.17.15	3/17/2015	485.10	0.00	04/21/2015				False	0
	205-503-515-5270 Purchased program services			Zumba Winter Session I, Wednesday					
3.17.15	3/17/2015	215.25	0.00	04/21/2015				False	0
	205-503-515-5270 Purchased program services			Zumba Winter Session I, Sunday/Wed					
3.17.15	3/17/2015	72.10	0.00	04/21/2015				False	0
	205-503-515-5270 Purchased program services			Zumba Winter Session I, Drop In					
3.17.15	3/17/2015	56.00	0.00	04/21/2015				False	0
	205-503-515-5270 Purchased program services			January 25 sub fee					
	3.17.15 Total:	828.45							
	Sitelis, Maria Total:	828.45							
Springbrook National Users Group SPRINGNA 472	3/25/2015	100.00	0.00	04/21/2015				False	0
	101-250-511-5340 Maintenance Agreement Expen			New company membership dues					
	472 Total:	100.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Springbrook National User	100.00							
Stachewicz, Chris STACHEW 040215	4/2/2015	36.00	0.00	04/21/2015				False	0
	205-000-210-2430 Parks and Recs Control Deposi			Refund - Classes					
	040215 Total:	36.00							
	Stachewicz, Chris Total:	36.00							
United States Postal Service USPOSTAL									
PB033015	3/30/2015	26.80	0.00	04/21/2015				False	0
	101-210-511-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	29.18	0.00	04/21/2015				False	0
	101-210-511-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	188.63	0.00	04/21/2015				False	0
	101-210-511-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	48.48	0.00	04/21/2015				False	0
	101-210-511-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	93.15	0.00	04/21/2015				False	0
	205-500-515-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	0.48	0.00	04/21/2015				False	0
	205-500-515-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	16.38	0.00	04/21/2015				False	0
	101-210-511-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	165.54	0.00	04/21/2015				False	0
	101-210-511-5720 Postage			Pitney Bowes postage					
PB033015	3/30/2015	121.92	0.00	04/21/2015				False	0
	660-610-519-5720 Postage			Pitney Bowes postage					
	PB033015 Total:	690.56							
	United States Postal Servic	690.56							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Vermont Systems, Inc. VERMONT 46180	3/18/2015	13.75	0.00	04/21/2015				False	0
101-250-511-5340 Maintenance Agreement Expen				Etolls for RecTrac training					
46180 Total:		13.75							
Vermont Systems, Inc. Total:		13.75							
W S Darley WSDARLEY 17180775	3/9/2015	680.00	0.00	04/21/2015				False	0
101-350-512-5665 Firefighting supplies				Red diamond chevron dots for E15					
17180775 Total:		680.00							
17180776	3/9/2015	680.00	0.00	04/21/2015				False	0
101-350-512-5665 Firefighting supplies				Yellow diamond chevron dots for E15					
17180776 Total:		680.00							
W S Darley Total:		1,360.00							
Welding Supply Inc. WELDINGS 890437	6/2/2015	6.32	0.00	04/21/2015				False	0
205-571-515-5730 Program supplies				Helium & Argon Tank rental - April					
890437	6/2/2015	6.32	0.00	04/21/2015				False	0
101-350-512-5730 Program supplies				Helium & Argon Tank rental - April					
890437 Total:		12.64							
Welding Supply Inc. Total:		12.64							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:

250,954.86

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 04/13/2015 - 9:45AM
 Batch: 00202.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
A & E Rubber Stamp									
A&ERUBB									
597768	3/23/2015	57.55	0.00	04/21/2015				False	0
101-210-511-5700 Office supplies				Supplies					
597768 Total:		57.55							
A & E Rubber Stamp Total		57.55							
American First Aid Services									
AFAS INC									
21481	4/7/2015	91.75	0.00	04/21/2015				False	0
101-300-512-5730 Program supplies				First aid supplies/replenish					
21481 Total:		91.75							
American First Aid Service		91.75							
Bearing Headquarters, Co.									
BEARHDQ									
4945884	3/27/2015	136.11	0.00	04/21/2015				False	0
101-420-511-5405 R&M - buildings				Chain link for Buildings					
4945884 Total:		136.11							
Bearing Headquarters, Co.		136.11							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Cassidy Tire CASSIDYT 4181545	4/7/2015	140.14	0.00	04/21/2015				False	0
101-300-512-5480 R&M - vehicles				Tires for Squad MP 1068-2012					
4181545 Total:		140.14							
Cassidy Tire Total:		140.14							
Chicago Communications, LLC CHGOCOMM 270740	4/2/2015	24.03	0.00	04/21/2015				False	0
101-400-511-5410 R&M - communications equipm				C.C.S. Maintenance for May 2015					
270740	4/2/2015	27.06	0.00	04/21/2015				False	0
101-410-511-5410 R&M - communications equipm				C.C.S. Maintenance for May 2015					
270740	4/2/2015	34.59	0.00	04/21/2015				False	0
205-430-515-5410 R&M - communications equipm				C.C.S. Maintenance for May 2015					
270740	4/2/2015	39.59	0.00	04/21/2015				False	0
660-620-519-5410 R&M - communications equipm				C.C.S. Maintenance for May 2015					
270740	4/2/2015	50.08	0.00	04/21/2015				False	0
101-440-513-5410 R&M - communications equipm				C.C.S. Maintenance for May 2015					
270740 Total:		175.35							
Chicago Communications,		175.35							
Chicago Metropolitan Fire Prevention Co. CHGOMETR 100803	3/27/2015	777.00	0.00	04/21/2015				False	0
101-350-512-5411 R&M- Wireless Alarm Equipm				March wireless radio network maintenance billing					
100803 Total:		777.00							
Chicago Metropolitan Fire		777.00							

Chicago Tribune

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
CHGOTRIB									
3172004	3/30/2015	43.49	0.00	04/21/2015				False	0
101-400-511-5620 Books & publications				Bid invitation for lighting improvement					
	3172004 Total:	43.49							
3191753	4/6/2015	41.89	0.00	04/21/2015				False	0
101-400-511-5620 Books & publications				Public hearing notice					
	3191753 Total:	41.89							
	Chicago Tribune Total:	85.38							
Debb Kosich Managment									
DEBKOSIC									
140103	4/10/2015	3,000.00	0.00	04/21/2015				False	0
101-000-210-2620 Contractor bonds payable				Refund - Site deposit					
	140103 Total:	3,000.00							
	Debb Kosich Managment T	3,000.00							
Douglas Truck Parts									
DOUGTK									
85736	4/8/2015	37.94	0.00	04/21/2015				False	0
101-440-513-5480 R&M - vehicles				Lamp, bulb for Sweeper #1					
	85736 Total:	37.94							
	Douglas Truck Parts Total:	37.94							
DS Arms									
DSAR									
IN520842	3/12/2015	1,378.00	0.00	04/21/2015				False	0
101-000-210-2480 Unadjudicated forfeitures				Tactical unit rifle					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	IN520842 Total:	1,378.00							
	DS Arms Total:	1,378.00							
Elite Printer Solutions									
ELITE									
3209	3/23/2015	83.98	0.00	04/21/2015				False	0
	101-350-512-5730 Program supplies			Supplies					
	3209 Total:	83.98							
3210	3/23/2015	125.98	0.00	04/21/2015				False	0
	660-610-519-5700 Office supplies			Supplies					
	3210 Total:	125.98							
	Elite Printer Solutions Tota	209.96							
Essential Equipment Solutions									
ESSEN									
3304	1/20/2015	548.20	0.00	04/21/2015				False	0
	101-350-512-5730 Program supplies			Extrication gloves					
	3304 Total:	548.20							
	Essential Equipment Soluti	548.20							
Executive Construction									
EXEC									
140120	4/8/2015	3,000.00	0.00	04/21/2015				False	0
	101-000-210-2620 Contractor bonds payable			Refund - Site Development					
	140120 Total:	3,000.00							
	Executive Construction To	3,000.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
FSCI Corporate Office FSCI 2015-350	3/27/2015	437.00	0.00	04/21/2015				False	0
101-240-517-5399 Other professional services				March 2014 FSCI Review					
	2015-350 Total:	437.00							
	FSCI Corporate Office Tot	437.00							
Galls Incorporated GALLS 3272247	3/19/2015	31.52	0.00	04/21/2015				False	0
101-300-512-5070 Uniform allowance				Misc uniform items					
	3272247 Total:	31.52							
3303698	3/26/2015	171.51	0.00	04/21/2015				False	0
101-300-512-5070 Uniform allowance				Misc uniform items					
	3303698 Total:	171.51							
3310727	3/27/2015	65.59	0.00	04/21/2015				False	0
101-300-512-5070 Uniform allowance				Misc uniform items					
	3310727 Total:	65.59							
3321077	3/30/2015	4.89	0.00	04/21/2015				False	0
101-300-512-5070 Uniform allowance				Misc uniform items					
	3321077 Total:	4.89							
3327711	3/31/2015	100.00	0.00	04/21/2015				False	0
101-300-512-5730 Program supplies				Misc uniform items					
3327711	3/31/2015	50.00	0.00	04/21/2015				False	0
101-300-512-5070 Uniform allowance				Misc uniform items					
	3327711 Total:	150.00							
3339097	4/2/2015	83.00	0.00	04/21/2015				False	0
101-300-512-5070 Uniform allowance				Misc uniform items					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3339097 Total:	83.00							
	Galls Incorporated Total:	506.51							
Impact Networking, LLC									
IMPACT									
484804	4/7/2015	126.00	0.00	04/21/2015				False	0
660-610-519-5340 Maintenance Agreement Expen					Copier - Public Works				
484804	4/7/2015	126.00	0.00	04/21/2015				False	0
205-500-515-5440 R&M - office equipment					Copier - Parks				
484804	4/7/2015	126.00	0.00	04/21/2015				False	0
101-000-210-2650 Contractor Permits Payable					Copier - Fire				
484804	4/7/2015	126.00	0.00	04/21/2015				False	0
101-210-511-5440 R&M - office equipment					Copier - Police				
484804	4/7/2015	126.00	0.00	04/21/2015				False	0
101-210-511-5440 R&M - office equipment					Copier - Admin				
484804	4/7/2015	126.00	0.00	04/21/2015				False	0
660-610-519-5340 Maintenance Agreement Expen					Copier - Finance				
	484804 Total:	756.00							
	Impact Networking, LLC T	756.00							
IRMA									
IRMA									
CREDIT0001864	2/27/2015	-3,273.40	0.00	04/21/2015				False	0
101-210-511-5260 Liability insurance					February Deductible				
	CREDIT0001864 Total:	-3,273.40							
CREDIT0001866	2/27/2015	-4,932.50	0.00	04/21/2015				False	0
101-210-511-5260 Liability insurance					Optional Deductible February				
	CREDIT0001866 Total:	-4,932.50							
SALES0014095	3/31/2015	6,932.03	0.00	04/21/2015				False	0
101-210-511-5260 Liability insurance					March Deductible				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	SALES0014095 Total:	6,932.03							
SALES0014135	3/31/2015	7,813.09	0.00	04/21/2015				False	0
101-210-511-5260	Liability insurance			March	Optonable Deductible				
	SALES0014135 Total:	7,813.09							
	IRMA Total:	6,539.22							
Jaffa Bakery									
JAFFA									
100786	3/26/2015	3,000.00	0.00	04/21/2015				False	0
101-000-210-2620	Contractor bonds payable			Refund -	Site development				
	100786 Total:	3,000.00							
	Jaffa Bakery Total:	3,000.00							
Laurens Restoration Inc									
LAURENS									
LR1032315	3/23/2015	845.75	0.00	04/21/2015				False	0
215-000-512-5405	R & M Buildings			Clean &	disinfect 911 Center				
	LR1032315 Total:	845.75							
	Laurens Restoration Inc To	845.75							
Law Enforcement Intelligence									
LAWENFIN									
0273037-IN	3/12/2015	1,942.43	0.00	04/21/2015				False	0
101-300-512-5610	Ammunition & range supplies			Shooting	targets for firearms training				
	0273037-IN Total:	1,942.43							
0273820-IN	3/20/2015	57.12	0.00	04/21/2015				False	0
101-300-512-5610	Ammunition & range supplies			Training					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0273820-IN Total:	57.12							
	Law Enforcement Intellige	1,999.55							
Lovering, Arthur LOVERING 041015	4/10/2015	280.00	0.00	04/21/2015				False	0
	205-500-515-5810 Conference & meeting registrat			Reimbursement - IPR Conference					
	041015 Total:	280.00							
	Lovering, Arthur Total:	280.00							
Marc Printing MARCP 109069	3/19/2015	250.32	0.00	04/21/2015				False	0
	660-610-519-5720 Postage			Mailing of water bills					
	109069 Total:	250.32							
RES3-COM4	4/10/2015	823.20	0.00	04/21/2015				False	0
	660-610-519-5720 Postage			Postage for mailing residential & commercial bills					
	RES3-COM4 Total:	823.20							
	Marc Printing Total:	1,073.52							
Municipal Electronics MUNI 062305	3/30/2015	280.00	0.00	04/21/2015				False	0
	101-300-512-5435 R&M - police equipment			Annual service/certification of radar units					
	062305 Total:	280.00							
	Municipal Electronics Tota	280.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
NIPSTA NIPSTA 13776 101-300-512-5590 Training	2/28/2015	1,180.00	0.00	04/21/2015	Training			False	0
13776 Total:		1,180.00							
NIPSTA Total:		1,180.00							
North Suburban Employee Benefit NSEBENEF Mar-15 102-000-210-2027 Health insurance premium with	4/9/2015	71,981.00	0.00	04/21/2015	Employee Health Insurance - March 15			False	0
Mar-15 Total:		71,981.00							
North Suburban Employee		71,981.00							
Pearson Realty Group PEARSON 9722 660-000-110-1230 Water customer receivables	4/10/2015	51.11	0.00	04/21/2015	Refund - Water bill on sold property			False	0
9722 Total:		51.11							
Pearson Realty Group Total		51.11							
Rondout Service Center RONDOUT 5745 101-440-513-5480 R&M - vehicles	3/31/2015	170.25	0.00	04/21/2015	Inspection to various PW trucks			False	0
5745 660-620-519-5480 R&M - vehicles	3/31/2015	170.25	0.00	04/21/2015	Inspection to various PW trucks			False	0
5745 Total:		340.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Rondout Service Center To	340.50							
Secretary of State SECOFSTA 040815	4/8/2015	48.00	0.00	04/21/2015				False	0
101-350-512-5540	Intergovernmental fees & dues			Municipal license plates					
	040815 Total:	48.00							
	Secretary of State Total:	48.00							
Sievert Electric Service & Sales SIEVERTE 67874	3/31/2015	266.25	0.00	04/21/2015				False	0
660-620-519-5405	R&M - buildings			Annual Osha inspections for two hoists					
67874	3/31/2015	266.25	0.00	04/21/2015				False	0
101-420-511-5405	R&M - buildings			Annual Osha inspections for two hoists					
	67874 Total:	532.50							
	Sievert Electric Service &	532.50							
Swid Sales Corp SWIDSALE 28018	3/24/2015	429.44	0.00	04/21/2015				False	0
660-620-519-5480	R&M - vehicles			4 Batteries for Truck #18					
	28018 Total:	429.44							
	Swid Sales Corp Total:	429.44							
T.P.I. Building Code Consultants, Inc. TPI 2015-03	4/8/2015	4,725.75	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			March 2015 Plan review					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
2015-03	4/8/2015	8,190.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			In - House					
	2015-03 Total:	12,915.75							
	T.P.I. Building Code Cons	12,915.75							
Thompson Elevator Inspection Service, Inc.									
THOMPSON									
15-0947	3/30/2015	100.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			Plan review 6843 Kilpatrick					
	15-0947 Total:	100.00							
15-1005	4/1/2015	100.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			Plan review 6676 Lincoln					
	15-1005 Total:	100.00							
15-774	3/13/2015	100.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			4220 Chase					
15-774	3/13/2015	100.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			7161 Cicero					
	15-774 Total:	200.00							
15-795	3/16/2015	418.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			11 semi annual elevator reinspections					
	15-795 Total:	418.00							
15-906	3/25/2015	150.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			6600 Crawford - New R & R					
15-906	3/25/2015	380.00	0.00	04/21/2015				False	0
101-240-517-5399	Other professional services			10 semi annual elevator reinspections					
	15-906 Total:	530.00							
	Thompson Elevator Inspec	1,348.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Trans Union Corp TRANSU 3500647	3/25/2015	45.00	0.00	04/21/2015				False	0
101-300-512-5399 Other professional services				Credit Checks on applicants					
		<hr/>							
3500647 Total:		45.00							
		<hr/>							
Trans Union Corp Total:		45.00							
Transchicago Truck Group TRANSCHI 1550243	3/27/2015	553.25	0.00	04/21/2015				False	0
101-440-513-5480 R&M - vehicles				Switch replacement for Sweeper #1					
		<hr/>							
1550243 Total:		553.25							
		<hr/>							
1550337	4/1/2015	13.76	0.00	04/21/2015				False	0
101-440-513-5480 R&M - vehicles				Switch replacement for Sweeper #1					
		<hr/>							
1550337 Total:		13.76							
		<hr/>							
CM1550243	4/1/2015	-68.75	0.00	04/21/2015				False	0
101-440-513-5480 R&M - vehicles				Core return					
		<hr/>							
CM1550243 Total:		-68.75							
		<hr/>							
Transchicago Truck Group		498.26							
TransUnion Risk and Alternative TRANSUN 556811033115	3/31/2015	21.25	0.00	04/21/2015				False	0
101-300-512-5399 Other professional services				System for background research					
		<hr/>							
556811033115 Total:		21.25							
		<hr/>							
TransUnion Risk and Alter		21.25							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
VCG Uniform									
VCGUNIFO									
13003	3/29/2015	441.00	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13003 Total:	441.00							
13004	3/29/2015	9.95	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13004 Total:	9.95							
13005	3/29/2015	685.65	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13005 Total:	685.65							
13006	3/29/2015	280.97	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13006 Total:	280.97							
13007	3/29/2015	79.00	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13007 Total:	79.00							
13008	3/29/2015	109.95	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13008 Total:	109.95							
13009	3/29/2015	1,085.00	0.00	04/21/2015				False	0
101-300-512-5070				Uniforms					
	13009 Total:	1,085.00							
	VCG Uniform Total:	2,691.52							

Warehouse Direct

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	2655471-0 Total:	9.76							
2655497-0	4/2/2015	73.47	0.00	04/21/2015				False	0
660-610-519-5700	Office supplies			Office supplies					
	2655497-0 Total:	73.47							
2655498-0	4/2/2015	20.73	0.00	04/21/2015				False	0
101-350-512-5730	Program supplies			Office supplies					
	2655498-0 Total:	20.73							
2655498-1	4/3/2015	7.98	0.00	04/21/2015				False	0
101-350-512-5730	Program supplies			Office supplies					
	2655498-1 Total:	7.98							
2656038-0	4/2/2015	1.52	0.00	04/21/2015				False	0
660-610-519-5700	Office supplies			Office supplies					
	2656038-0 Total:	1.52							
	Warehouse Direct Total:	1,413.36							
	Report Total:	118,850.62							



Proclamation

WHEREAS, Trees provide environmental benefits, including reduced erosion, decreased heating costs, moderated temperatures, improved air quality, and developed wildlife habitat; and

WHEREAS, Trees provide a renewable resource benefit by providing paper for our books, wood for our homes, and fire for our hearth; and

WHEREAS, Trees provide an economic benefit by increasing property value, enhancing the vitality of business districts, and beautifying our communities; and

WHEREAS, Tree planting is one of the most important actions that individuals can do to provide a healthier environment for future generations. Trees, for this reason, form an important link between cultures and people across time; and

WHEREAS, The Village of Lincolnwood continues to increase its urban tree canopy with the intent to guarantee these benefits to the current and future residents of Lincolnwood; and

WHEREAS, Including families in community tree planting projects models the importance of trees to a healthy community.

Now Therefore, I, Gerald C. Turry, Village President of the Village of Lincolnwood, do hereby proclaim May 22, 2015, as

ARBOR DAY

in the Village of Lincolnwood.

In honor of Arbor Day, the Village will be planting a Hornbeam at Centennial Park at 3:30 pm.

I encourage and invite all residents, students and families to participate in the plantings and provide an example to the community on the shared importance of this activity.

DATED this 21st day of April, 2015

ATTEST:

Beryl Herman
Village Clerk

Gerald C. Turry
Village President

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Approval of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Authorizing the Disposition of Personal Property Owned by the Village of Lincolnwood

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Each year Village staff inventories and evaluates the equipment in each department. As the budget is prepared and funding becomes available, priorities are set for repair and replacement. Items are disposed of when equipment is obsolete, not repairable or beyond its useful life. This Ordinance includes items from the Parks and Recreation, Finance and Police Departments. Upon approval of this Ordinance the following items will be declared surplus:

Equipment Type	Amount	Department
Umbrellas	14	Parks
Televisions	2	Parks
Lane Lines	6	Parks
Storage Containers	2	Parks
Chairs	78	Parks
Fax Machine	1	Finance
Prisoner Barrier Shields and Cages	2	Police
Portable Radios	3	Police
Taser	6	Police
Kustom Signal Speed Radar Trailer	1	Police
File Cabinets	6	Police

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Unapproved Minutes of the April 14, 2015 Park and Recreation Board meeting

RECOMMENDED MOTION:

Move to approve an Ordinance authorizing the disposition of personal property owned by the Village of Lincolnwood

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-_____

**AN ORDINANCE AUTHORIZING THE DISPOSITION OF SURPLUS PROPERTY
OWNED BY THE VILLAGE OF LINCOLNWOOD**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2015

Village Clerk

ORDINANCE NO. 2015-_____

**AN ORDINANCE AUTHORIZING THE DISPOSITION OF
SURPLUS PERSONAL PROPERTY
OWNED BY THE VILLAGE OF LINCOLNWOOD**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village is the owner of certain personal property described in detail on **Exhibit A**, attached to and, by this reference, made a part of this Ordinance (collectively, the “*Surplus Property*”); and

WHEREAS, the Village President and Board of Trustees have determined that ownership of the Surplus Property is no longer necessary or useful to, or for the best interests of, the Village; and

WHEREAS, the President and Board of Trustees desire to dispose of the Surplus Property; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interest of the Village and its residents to dispose of the Surplus Property in the manner set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, Section 8-8-14 of the Municipal Code of Lincolnwood, and the home rule authority of the Village, the Village Board of Trustees declares that ownership of the Surplus Property is no longer necessary or useful to, or in the best interests of, the Village. The Village Manager is hereby authorized and directed to take whatever actions are necessary to dispose of the Property, in such a manner and with such terms as are acceptable to the Village Attorney.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the disposition of the Surplus Property authorized pursuant to Section 2 of this Ordinance.

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will

remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#9694821_v9

EXHIBIT A

DESCRIPTION OF THE PERSONAL PROPERTY

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Kustom Signal Speed Radar Trailer	1	Police
File Cabinets	6	Police



Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 14, 2015

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:01 P.M.

PRESENT AT MEETING

Park Board Members: Gail Ito, Art Lovering, Jennifer Spino, Reese Gratch, Sarah Hardin, Barry Bass (arrival 7:05pm)

Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth, Chris Stachewicz

Audience: Beryl Herman

APPROVAL OF MINUTES

On motion, Hardin/Spino to approve the meeting minutes of the March 10, 2015. 5-0, (Bass had not arrived at the time of the vote) motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. **Approval of an Ordinance Amending Section 6-3-2 of the Village Code of Lincolnwood Regarding the Hours of Operation of Village Parks**

Hincapie-Staff did further research to review the incidents in the park after park hours, which was requested at the last meeting.

Stachewicz-As noted in presentation about Park Hours of Operation

Ito-Picnic in the Ordinance means large gathering? Maybe we should put a number to the description.

Hincapie-We approve all picnics internally, to see what other activities are scheduled.

Stachewicz- We have contacted other districts in the area and they have similar rules.

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On motion Hardin/Ito to recommend the approval an Ordinance amending Section 6-3-2 of the Village Code of Lincolnwood regarding the hours of operation for Village Parks with the language change to include organized gathering. 6-0, motion passed.

NEW BUSINESS

A. **Approval of an Ordinance Declaring Village-owned Items as Surplus**

Stachewicz- As noted in presentation about surplus items. A new T.V has been installed in the Aquatic Center multi-purpose room for staff training. Having this flat screen will help clean up the back room for parties if they need to use it. The lap lanes were replaced last year and the old ones will not be used.

Hincapie- Every time we do something with Village equipment, we have to declare it surplus. I have added a fax machine from Finance and numerous items from the Police Department. Surplus Ordinances are done 4-5 times a year.

Lovering- Other departments don't do their own? They just piggy back?

Hincapie- We work together to inventory items that need to be declared surplus. It is a joint effort between departments.

Lovering-We will recycle or donate all these items?

Hincapie- Yes, all items will be disposed of properly. Some will simply be thrown away. We are purchasing 40 of the upright chairs instead of all chaise to some of the ones we are disposing of. The senior group has been bringing in their own chairs and it will be nice to have some at the pool for them that provide the right support.

On motion Ito/Lovering to recommend the approval of an Ordinance declaring Village-owned property as surplus. 6-0, motion passed.

B. Approval of a Resolution Awarding the Bid for Summer Bus Transportation to Alltown Bus Service, Inc. of Skokie, Illinois

Hincapie-The Village goes through a formal bid solicitation process every three years. Once a contract is awarded, the Village has the option of extending the contract for additional years. Two bids were received from Alltown Bus Service, Inc. and Lakeview. Lakeview did not fill out the bid correctly. Staff has talked with the Village Attorney and it was determined that Alltown was the lowest responsible bidder.

Lovering- Why are the swim team bus cost so high?

Gamroth-It is a one way bus and it is during the evening hours.

Ito-Maybe it is during rush hour. Do you agree with these fees?

Gamroth-Yes, the fees and increases seem on par, and staff have had a favorable experience with Alltown the past two years

On motion Lovering/Ito to approve a Resolution awarding a bid for the provision of summer bus transportation to Alltown Bus Service, Inc. of Skokie, Illinois. 6-0, motion passed.

C. Approval of a Resolution Awarding the Bid for Staff and Participant Apparel

Hincapie- This is all the program apparel we use for seasonal staff and participants. For the first time this year Public Works added their staff purchases to this bid. The Village has worked with Sunburst Sportswear before and has found their work to be above average. The price range is because the bid specification asked for prices on different products, so depending on what product is chosen the price will vary.

Ito-Interesting that the others were so much higher

On motion Bass/Spino to approve a Resolution awarding a bid for the provision of apparel to Sunburst Sportswear of Glendale Heights, Illinois. 6-0, motion passed.

D. Discussion Regarding the Bid for the Replacement of Shade Structures for the Aquatic Center

Hincapie-We have many capital projects going on, you will not see the numbers tonight but we would like to get this to the Village board next week. Turns out we were able to get half of this project done this year and will be moving forward to divide costs over two budget years.

Stachewicz-As noted in presentation about Aquatic Center Shade Structures

On motion to support going forward with the bid recommendation without Park Board approval to the April 21, 2015 Village Board meeting. Bass/Spino 6-0

Hincapie-Staff will report back to the Park Board with the bid results prior to presenting it to the Village Board for approval.

CHAIRPERSON'S REPORT – None

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT –

Hincapie-The Proesel Park Outdoor Exercise project, soon-to-be known as the Madeline Horwitz Boccuzzi Global Fitness Trail, will be completed by July 30, with the dedication scheduled for Saturday, August 8, 2015. Please mark your calendars and plan to attend. The tentative time is 11:00 am. The Invitation to Bid will be advertised and distributed by the end of April. Madeline's parents, Donna and Steven Horwitz will review project design proposals with staff. While I didn't know Madeline, I believe she was an amazing woman. Her life was cut short at 30 years old by Melanoma. She studied global health at Duke University and her life's passion was helping individuals who were less fortunate. This is the living memorial that they would like to do for their daughter. Duke University did a video tribute that is quite inspiring.

Lovering- Do we know the design?

Hincapie- That is what we are requesting from the vendors. We will provide them an aerial and they will provide the layout.

We would like to do a ribbon cutting for O'Brien Park as it is just about done. At this meeting we would like to do a ribbon cutting and recognize Gail for her 16 years on the board. It seems appropriate to bid farewell to Gail in a park. We are thinking 6pm at the park for the ribbon cutting, and will invite Nabiha Ahson, our friend from Lincoln Hall who presented her own O'Brien Park Design at our last meeting. She did the design in her STEM class. Let me know if you cannot make it that night, we can change the night if needed.

STAFF REPORTS

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

Gamroth-I just had a meeting with the MultiCultural Task Force and the talk for a Diversity Day has come about. Incorporating food and arts from the many cultures in Lincolnwood. We would be looking at spring or later summer of 2016.

Hincapie-The car show will be coming to the Family Fun Fest in September, 2015. They will no longer be part of Lincolnwood Fest.

Lovering-You mean ethnic diversity? Not diversity as a whole? I think you mean ethnic variation.

Gamroth- Yes, that seemed to be the direction of the group

Lovering- We might want to reconsider the name to reflect that

Ito- That is a good point, maybe an Ethnic Fest.

B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**

As noted in report

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 7:40 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Approval of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Amending Section 6-3-2 of the Village Code Regarding the Hours of Operation for Village Parks

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Lincolnwood Centennial Park, formerly known as Channel Runne Park, is an elongated piece of land of approximately 19 acres along the North Shore Channel on McCormick Avenue, running from Touhy Avenue to Devon Avenue. The Village leases this land from the Metropolitan Water Reclamation District. Since 2007 the park has been renovated in phases, per the Park Master Plan that was approved by the Village Board in 2006. The park features a bike/walking path that extends the length of the park, an outdoor amphitheater, a small craft boat launch on the channel, a nine-hole disc golf course, the Village's sculpture collection, a stage that doubles as a fishing platform, and a parking lot. The final phase of development will include a picnic shelter/restroom facility and a nature path through the park leading to a scenic outlook over the channel.

All parks, with the exception of Proesel Park, are closed from 9:00 pm to 6:00 am. Staff realized there was a discrepancy in the Village Code relative to the hours established for picnics in Centennial Park. The Code showed that picnic hours ended at 10:00 pm, which is one hour after the park closes. The proposed change in the Ordinance would bring Centennial Park into line with all neighborhood parks, limiting picnic hours to 10 am - 6 pm, rather than the previously established hours of 9 am - 10 pm.

It is also recommended to add language to address vehicular parking in lots adjacent to parks. Based on the new language there is no parking in the lots at Centennial Park and the Proesel Park Family Aquatic Center during the hours which the park is closed. By establishing parking hours the Police and Park Patrol are better able to monitor and police activities during closed hours. The Park and Recreation Board voted 6-0 to recommend the approval of this Ordinance at their April 14, 2015 meeting.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Unapproved Minutes of the April 14, 2015 Park Board Meeting

RECOMMENDED MOTION:

Move to approve an Ordinance to Amend Section 6-3-2 of the Village Code regarding the hours of operation for Village parks.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING SECTION 6-3-2
OF THE MUNICIPAL CODE OF LINCOLNWOOD
REGARDING THE HOURS OF OPERATION OF VILLAGE PARKS**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2015.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this ____ day of _____, 2015

ORDINANCE NO. 2015-_____

**AN ORDINANCE AMENDING SECTION 6-3-2
OF THE MUNICIPAL CODE OF LINCOLNWOOD
REGARDING THE HOURS OF OPERATION OF VILLAGE PARKS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, pursuant to Section 6-3-2 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"), parks within the Village are open to the public only during certain specified hours; and

WHEREAS, the Village President and Board of Trustees desire to amend Section 6-3-2 of the Village Code to update the regulations concerning hours of operation for Village parks; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interest of the Village and its residents to amend the Village Code in accordance with this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. PUBLIC PARKS HOURS. Section 6-3-2 of the Village Code is hereby amended further to read as follows:

"6-3-2: HOURS.

- (A) No person shall be or remain in G.G. Rowell Park, Goebelt Park, Flowers Park, Kenneth Park, Kildare Park, Drake Park, Central Park, O'Brien Park, Springfield Park, Rossi Park, Columbia Park, or Lincolnwood Centennial Park between the hours of 9:00 p.m. and 6:00 a.m. on the following day, except as to ice skating or activities for which permits are issued.
- (B) No person shall be or remain in Henry A. Proesel Park between the hours of 11:00 p.m. and 6:00 a.m. on the following day, each and every day of the year.

Additions are bold and double-underlined; ~~deletions are struck through.~~

(C) Vehicular Parking. No vehicle may be parked in any parking lot used for Lincolnwood Centennial Park or Henry A. Proesel Park Family Aquatic Center during the hours during which such park is closed, as set forth in Sections 6-3-2(A) and 6-3-2(B) of this Code.

~~(C)~~**(D)** Picnic hours. No picnic may be held in the parks of the Village except during the following times or upon the prior written approval of the Department of Parks and Recreation:

- (1) Proesel Park ~~and Lincolnwood Centennial Park~~: 9:00 a.m. to 10:00 p.m.
- (2) All other parks: 10:00 a.m. to 6:00 p.m.”

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2015.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#34912370_v2

Additions are bold and double-underlined; ~~deletions are struck through.~~



Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 14, 2015

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:01 P.M.

PRESENT AT MEETING

Park Board Members: Gail Ito, Art Lovering, Jennifer Spino, Reese Gratch, Sarah Hardin, Barry Bass (arrival 7:05pm)

Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth, Chris Stachewicz

Audience: Beryl Herman

APPROVAL OF MINUTES

On motion, Hardin/Spino to approve the meeting minutes of the March 10, 2015. 5-0, (Bass had not arrived at the time of the vote) motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

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Hincapie-Staff did further research to review the incidents in the park after park hours, which was requested at the last meeting.

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CHAIRPERSON'S REPORT – None

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT –

Hincapie-The Proesel Park Outdoor Exercise project, soon-to-be known as the Madeline Horwitz Boccuzzi Global Fitness Trail, will be completed by July 30, with the dedication scheduled for Saturday, August 8, 2015. Please mark your calendars and plan to attend. The tentative time is 11:00 am. The Invitation to Bid will be advertised and distributed by the end of April. Madeline's parents, Donna and Steven Horwitz will review project design proposals with staff. While I didn't know Madeline, I believe she was an amazing woman. Her life was cut short at 30 years old by Melanoma. She studied global health at Duke University and her life's passion was helping individuals who were less fortunate. This is the living memorial that they would like to do for their daughter. Duke University did a video tribute that is quite inspiring.

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As noted in report

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 7:40 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Approval of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Provision of Apparel to Sunburst Sportswear of Glendale Heights, Illinois

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Parks and Recreation Department purchases apparel for staff, volunteers and participants for a variety of programs throughout the year. Logoed apparel ensures that staff and volunteers are easily identifiable. It also provides participants with a registration benefit, and serves as a way to identify each person as part of a program. For the first time, the Parks and Recreation Department included Public Works in the bid for apparel. The Invitation to Bid was advertised on April 2, 2015. Bid packets were sent to 12 vendors. The bid documents requested per item pricing for apparel in eight categories.

On April 14, 2015 the Village opened four sealed bids. Sunburst Sportswear is the lowest, responsible bidder. The summary is shown below:

Description of Services by Category	Greenlayer	Identity Links	Shirts Our Business	Sunburst Sportswear
A. Summer Camp	\$4,904.92	\$5,490.18	\$5,664.63	\$4,256.36
B. Aquatic Center		\$2,600.40	\$2,536.30	\$2,305.56
C. Park Patrol		\$89.94	\$99.70	\$108.16
D. Club Kid		\$504.65	\$504.88	\$471.40
E. Community Center		\$128.34	\$143.75	\$128.34
F. Turkey Trot	\$13,150.00	\$17,786.26 to \$19,613.17	\$17,725.96 to \$19,152.51	\$13,477.40 to \$14878.92
G. Public Works		\$396.34	\$408.70	\$357.88
H. Soccer		\$180.70	\$201.00	\$162.30
Total Range	\$18,054.92*	\$27,176.81 to \$29,003.72	\$27,284.92 to \$28,711.47	\$21,267.40 to \$22,668.92

* Bidder did not bid on all items, therefore isn't considered the lowest, responsible bidder.

Note: The totals for Turkey Trot show a range because there were design options given that vary in cost.

Staff has worked with Sunburst Sportswear on numerous occasions and has found their service to be satisfactory. The Park Board reviewed this information at their April 14, 2015 meeting and voted unanimously to recommend awarding the bid to Sunburst Sportswear.

FINANCIAL IMPACT:

Apparel items are accounted for in program and facility budgets for the 2015/2016 Fiscal Year. Most items are paid for by participant fees, with the exception of apparel for Public Works, Parks and Recreation full-time staff.

DOCUMENTS ATTACHED:

1. Proposed Resolution with Bid Proposal and Contract
2. Unapproved Minutes of the April 14, 2015 meeting of the Parks and Recreation Board

RECOMMENDED MOTION:

Move to approve a Resolution awarding a bid for the provision of apparel to Sunburst Sportswear of Glendale Heights, Illinois.

RESOLUTION NO. R2015-_____

**A RESOLUTION APPROVING THE AWARD
OF THE STAFF AND PARTICIPANT APPAREL BID
TO SUNBURST SPORTSWEAR OF GLENDALE HEIGHTS**

WHEREAS, the Village sought bids for Staff and Participant Apparel (“*Contract*”), for the provision of embroidered and screened t-shirts, sweatshirts, polo shirts, fanny packs, and hats for program participants and staff members;

WHEREAS, Sunburst Sportswear of Glendale Heights was the lowest, responsible bidder of the firms that submitted bid packages to the Village; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Sunburst Sportswear will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Sunburst Sportswear shall be, and is hereby, approved in substantially the form attached to this Resolution as Exhibit A.

SECTION 3. EXECUTION OF CONTRACT. The Village President and the Village Clerk shall be, and they are hereby, authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Sunburst Sportswear provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest shall, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

6212428_v1

EXHIBIT A

CONTRACT

VILLAGE OF LINCOLNWOOD

REQUEST FOR PROPOSALS

OWNER:

Village of Lincolnwood (“**Village**”)
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

The Village will receive sealed proposals for delivery of the Products generally described as follows:

Product No.	Description of Product to be Delivered to the Village	Quantity of Product to be Delivered to the Village
See attached specifications	Seasonal apparel – see attached specifications	See attached specifications

The Product(s) must be delivered to the following address:

Lincolnwood Parks & Recreation
6900 N. Lincoln Avenue
Lincolnwood, IL 60712

(the “**Delivery Address**”)

INSTRUCTIONS TO BIDDERS

Preparation of Proposals

All proposals for the delivery of the Products shall be made only on the blank Contract/Proposal form attached to this Request for Proposals and shall be complete with a price for each and every item named in the Schedule of Prices section of the Contract/Proposal form. All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternative bids unless called for, or that contain irregularities of any kind may be rejected.

Clarifications

The Village reserves the right to make clarifications, corrections, or changes in this Request for Proposals at any time prior to the time proposals are opened. All Bidders or prospective Bidders will be informed of said clarifications, corrections, or changes.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the contract and Bidder’s full legal name and shall be addressed and delivered to the place and before the time set forth above. Proposals may be delivered by mail or in person. Proposals received after the time specified above will be returned unopened.

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of 45 days after the opening of any proposal.

Rejection of Proposals

Proposals that are not submitted on the Contract/Proposal form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, the Village may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders.

The Village reserves the right to accept the proposal that is in its judgment, the best and most favorable to the interests of the Village and to the public; to reject

the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Bidder's proposal by the Village, the successful Bidder's proposal, together with the Village's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Work.

DATED this 30th day of March, 2015.

VILLAGE OF LINCOLNWOOD

By: Timothy C. Wiberg, Village Manager

VILLAGE OF LINCOLNWOOD

CONTRACT/PROPOSAL FOR THE DELIVERY OF THE SEASONAL APPAREL

Full Name of Bidder _____ (“*Bidder*”)
Principal Office Address _____
Local Office Address _____
Contact Person _____ Telephone Number _____

TO: Village of Lincolnwood (“*Village*”)
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712
Attention: Melissa Rimdzius
Community Center Program Supervisor

Bidder warrants and represents that Bidder has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. None, which are securely stapled to the end of this Contract/Proposal.

1. **Proposal to Deliver Products**

A. **Contract and Products.** If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, deliver to the Village, at the Delivery Address, the products, items, materials, merchandise, supplies, or other items identified in the Request for Proposals attached hereto (“*Products*”) in new, undamaged, and first-quality condition. Bidder further proposes to:

1. **Labor, Equipment, Materials, and Supplies.** Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary to deliver the Products to the Village in a proper and workmanlike manner;
2. **Permits.** Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary for the Products;
3. **Bonds and Insurance.** Procure and furnish all bonds and all insurance certificates and policies of insurance, if any, specified in this Contract/Proposal;
4. **Taxes.** Pay all applicable federal, state, and local taxes; and
5. **Miscellaneous.** Do all other things required of Bidder by this Contract/Proposal.

B. **Performance Standards.** If this Contract/Proposal is accepted, Bidder proposes and agrees that the Products will comply strictly with the Specifications attached hereto and by this reference made a part of this Contract/Proposal. If this Contract/Proposal specifies a Product by brand name or model, that specification is intended to reflect the required performance standards and standard of excellence that the Village requires for the Product. However, Bidder may propose to deliver a Product that is a different brand or model, if Bidder provides, within its bid, written documentation establishing that the brand or model it proposes to deliver possesses equal quality, durability, functionality, capability, and features as the Product specified.

C. **Responsibility for Damage or Loss.** If this Contract/Proposal is accepted, Bidder proposes and agrees that Bidder shall be responsible and liable for, and shall promptly and without charge to the Village, repair or replace, any damage done to, and any loss or injury suffered by, the Village as a result of Bidder's failure to perform hereunder.

D. **Inspection/Testing/Rejection.** The Village shall have the right to inspect all or any part of the Products. If, in the Village's judgment, all or any part of the Products is defective or damaged or fails to conform strictly to the requirements of this Contract/Proposal, then the Village, without limiting its other rights or remedies, may, at its discretion: (i) reject such Products; (ii) require Bidder to correct or replace such Products at Bidder's cost; (iii) obtain new Products to replace the Products that are defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby; and/or (iv) cancel all or any part of any order or this Contract/Proposal. Products so rejected may be returned or held at Bidder's expense and risk.

2. **Contract Price Proposal**

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall deliver the Products to the Village in accordance with the attached Bid Form.

If the Village has specified the Quantity of Products to be delivered to the Village on Page 1 of the Request for Proposals, then Bidder shall take, in full payment for all Products and other matters set forth under Section 1 of this Contract/Proposal, including overhead and profit, taxes, royalties, license fees, delivery, contributions and premiums, and compensation to all subcontractors and suppliers, the total Contract Price of:

_____ Dollars and _____ Cents (in writing)

_____ Dollars and _____ Cents (in figures)

If the Village has not specified the Quantity of Products to be delivered to the Village on Page 1 of the Request for Proposals, then Bidder shall take, in full payment for all Products and other matters set forth under Section 1 of this Contract/Proposal, including overhead and profit, taxes, royalties, license fees, delivery, contributions and premiums, and compensation to all subcontractors and suppliers, a total Contract Price that will be equal to the sum of the Unit Prices (as determined by the above Schedule of Prices) applicable to all Products accepted by the Village.

B. **Basis for Determining Prices**

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. Total artwork fees stated in the Bid Spec Sheets are firm and shall be charged only once per item. There will be no artwork fees for items that are reordered up to two times. [R1]
3. All shipping costs are factored into the prices provided in the specifications. [R2]
2. The Village is not subject to state or local sales, use, and excise taxes, and no such taxes are included in the Schedule of Prices, and that all claims or rights to claim any additional compensation by reason of the payment of any such tax are hereby waived and released;
4. All other applicable federal, state, and local taxes of every kind and nature applicable to the Products are included in the Schedule of Prices; and

5. If a Quantity of Products to be delivered to the Village is specified on Page 1 of the Request for Proposals, such amount is an estimate only. The Village reserves the right to increase or decrease such quantity, and the total Contract Price to be paid will be based on the final quantity determined by the Village for each Product and the actual number of Products that comply with this Contract/Proposal that are accepted by the Village. Bidder hereby waives and releases all claims or rights to dispute or complain of any such estimated quantity or to assert that there was any misunderstanding in regard to the number of Products to be delivered.

C. **Time of Payment**

It is expressly understood and agreed that all payments shall be made by check within 45 days after receipt.

All payments may be subject to deduction or setoff by reason of any failure of Bidder to perform under this Contract/Proposal.

3. **Contract Time Proposal**

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall deliver the Products as listed on each Apparel Bid Spec Sheet of the Specifications to the Village at 6900 North Lincoln Avenue in Lincolnwood, IL 60712.

4. **Financial Assurance**

A. **Bonds**. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond on a form provided by, or otherwise acceptable to, the Village, from a surety company acceptable to the Village, in the penal sum of the Contract Price, within 10 days following the Village's acceptance of this Contract/Proposal.

B. **Indemnification**. If this Contract/Proposal is accepted, Bidder proposes and agrees that Bidder shall indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance, or failure to perform, under this Contract/Proposal, including, without limitation, any failure to meet the representations and warranties set forth in Section 6 of this Contract/Proposal.

C. **Penalties**. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance, or failure to perform, under this Contract/Proposal.

5. **Firm Proposal**

All prices and other terms stated in this Contract/Proposal are firm and shall not be subject to withdrawal, escalation, or change provided the Village accepts this Contract/Proposal within 45 days after the date this sealed Contract/Proposal is opened.

6. **Bidder's Representations and Warranties**

In order to induce the Village to accept this Contract/Proposal, Bidder hereby represents and warrants as follows:

A. **The Products.** All Products, and all of their components, shall be of merchantable quality and, for a period of not less than 90 days after delivery to the Village: (1) shall be free from any latent or patent defects or flaws in workmanship, materials, and design; (2) shall strictly conform to the requirements of this Contract/Proposal, including, without limitation, the performance standards set forth in Subsection 1B of this Contract/Proposal; and (3) shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract/Proposal. The warranties expressed herein shall be in addition to any other warranties applicable to the Products (including any manufacturer's warranty) expressed or implied by law, which are hereby reserved unto the Village.

B. **Compliance with Laws.** All Products, and all of their components, shall comply with, and Bidder agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time. Every provision required by law to be inserted into this Contract/Proposal shall be deemed to be inserted herein.

C. **Not Barred.** Bidder is not barred by law from contracting with the Village or with any other unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*; or (3) any other reason.

D. **Qualified.** Bidder has the requisite experience, ability, inventory, capital, facilities, equipment, plant, organization, and staff to enable Bidder to deliver the Products at the Contract Price and within the Contract Time proposals set forth above.

7. **Acknowledgements**

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

A. **Reliance.** The Village is relying on all warranties, representations, and statements made by Bidder in this Contract/Proposal.

B. **Reservation of Rights.** The Village reserves the right to reject any and all proposals, reserves the right to reject the low price proposal, and reserves such other rights as are set forth in the Instructions to Bidders.

C. **Acceptance.** If this Contract/Proposal is accepted, Bidder shall be bound by each and every term, condition, or provision contained in this Contract/Proposal and in the Village's written notification of acceptance in the form included in this bound set of documents.

D. **Remedies.** Each of the rights and remedies reserved to the Village in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract/Proposal.

E. **Time.** Time is of the essence in the performance of all terms and provisions of this Contract/Proposal. Except where specifically stated otherwise, references in this Contract/Proposal to days shall be construed to refer to calendar days and time.

F. **No Waiver.** No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the any Product by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract/Proposal; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Product, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract/Proposal; or of any remedy, power, or right of the Village.

G. **Severability.** It is hereby expressed to be the intent of the parties to this Contract/Proposal that should any provision, covenant, agreement, or portion of this Contract/Proposal or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract/Proposal and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract/Proposal to the greatest extent permitted by applicable law.

H. Amendments and Modifications. No amendment or modification to this Contract/Proposal shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

I. Assignment. Neither this Contract/Proposal, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Bidder except upon the prior written consent of the Village.

J. Governing Law. This Contract/Proposal shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

DATED this 30th day of March, 2015.

ACCEPTANCE

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the Village of Lincolnwood ("***Village***") this _____ day of _____, 2015.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the Products and the compensation therefor and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by the Village without further notice of objection and shall be of no effect nor in any circumstances binding upon the Village unless accepted by the Village in a written document plainly labeled "Amendment to Agreement." Acceptance or rejection by the Village of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

VILLAGE OF LINCOLNWOOD

By: _____
Timothy C. Wiberg, Village Manager

Bidder's Status: () Corporation () Partnership () Individual Proprietor
(State) (State)

Bidder's Name: Sunburst Sportswear

Doing Business As (if different): _____

Signature of Bidder or Authorized Agent: _____

(corporate seal) Printed Name: JIN-YAN LIN
(if corporation)

Title/Position: President

Bidder's Business Address: 95 N. Brandon Dr.
Glendale Heights, IL 60139

Bidder's Business Telephone: 630 924 8888 Facsimile: 630 924 0008

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
JIN-YAN LIN	President	
Judy C.C. Y. Lin	VP	

VILLAGE OF LINCOLNWOOD

Bid Form

The Bidder hereby offers to provide to the Village of Lincolnwood Staff and Participant Apparel as specified within this document and the delivery of same, in compliance with Contract Documents. The Bidder states the total quote is the gross total cost to the Village of Lincolnwood for goods and/or services provided. Prices, once accepted, shall not exceed those accepted throughout the delivery schedule of the products that are acquired. Bidder shall include delivery cost in the unit prices quoted below.

Bidders must submit a price for all of the Bid Items in each category. Bidders are not required to bid on all categories. Refer to the individual Bid Spec Sheets for item description and imprint requirements.

Category A: Summer Camp

ITEM #	ITEM DESCRIPTION	TOTAL COST
A.1	Camper T-Shirt	1,792.44
A.2	White Camper T-Shirt	1,166.50
A.3	Staff T-Shirt	696.66
A.4	Staff Sport Shirt	153.50
A.5	Staff Fleece	341.66
A.6	Fanny Pack	105.60

FOR THE LUMP SUM OF \$ 4,256.36 DOLLARS
(write in total Bid Amount for Category A)

Category B: Aquatic Center

ITEM #	ITEM DESCRIPTION	TOTAL COST
B.1	Aquatic Staff T-Shirt	387.40
B.2	Aquatic Staff Fleece	1,238.00
B.3	Maintenance T-Shirt	109.80
B.4	Front Desk T-Shirt	128.10
B.5	Concession Stand T-Shirt	128.10
B.6	Manager Sport Shirt	186.56
B.7	Pool Staff Hat	127.60

FOR THE LUMP SUM OF \$ 2,305.56 DOLLARS
(write in total Bid Amount for Category B)

Category C: Park Patrol

ITEM #	ITEM DESCRIPTION	TOTAL COST
C.1	Park Patrol T-Shirt	55.44
C.2	Park Patrol Sport Shirts	52.72

FOR THE LUMP SUM OF \$ 108.16 DOLLARS
(write in total Bid Amount for Category C)

Category D: Club Kid

ITEM #	ITEM DESCRIPTION	TOTAL COST
D.1	White Club Kid T-Shirt	109.84
D.2	Staff T-Shirt	125.60
D.3	Staff Fleece	235.96

FOR THE LUMP SUM OF \$ 471.40 DOLLARS
(write in total Bid Amount for Category D)

Category E: Community Center

ITEM #	ITEM DESCRIPTION	TOTAL COST
E.1	Staff Sport Shirt	128.34

FOR THE LUMP SUM OF \$ 128.34 DOLLARS
(write in total Bid Amount for Category E)

Category F: Turkey Trot

Orders will be place for only one of the item numbers within each bolded box listed below. For example, F.1a or F.1b will be ordered, not both F.1a and F.1b.

ITEM #	ITEM DESCRIPTION	TOTAL COST
F.1a	Long-Sleeve Tech Shirt (Front/Back Screen)	12,332.96
OR		
F.1b	Long-Sleeve Tech Shirt (Front/Back/Sleeve Screen)	13,384.96

ITEM #	ITEM DESCRIPTION	TOTAL COST
F.2a	Volunteer Apparel (Hat)	749.00
OR		
F.2b	Volunteer Apparel (Shirt)	495.48

ITEM #	ITEM DESCRIPTION	TOTAL COST
F.3a	Drumstick Dash Shirt (Front/Back Screen)	648.96
OR		
F.3b	Drumstick Dash Shirt (Front/Back/Sleeve Screen)	744.96

Category G: Public Works

ITEM #	ITEM DESCRIPTION	TOTAL COST
G.1	Dark Blue T-Shirt	87.90
G.2	Light Blue T-Shirt	269.98

FOR THE LUMP SUM OF \$ 357.88 DOLLARS
 (write in total Bid Amount for Category G)

Category H: Soccer

ITEM #	ITEM DESCRIPTION	TOTAL COST
H.1	Soccer T-Shirt	162.30

FOR THE LUMP SUM OF \$ 162.30 DOLLARS
 (write in total Bid Amount for Category H)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	A.1
DESCRIPTION:	Camper T-Shirt
APPAREL SPECIFICATIONS:	Gildan #5000 (adult sizes) and Gildan #5000B (youth sizes)
APPAREL COLOR:	Tennessee Orange

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD Camp Logo: White 2. LWD Camp Back: White
ARTWORK LOCATION(S):	1. LWD Camp Logo: left chest as it is worn 2. LWD Camp Back: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	50	<i>2.64</i>	
Youth Small	178		
Youth Medium	178		
Youth Large	140		
Adult Small	60	<i>2.70</i>	
Adult Medium	48		
Adult Large	20		
Adult X-Large	2		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	676		<i>1,792.44</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	A.2
DESCRIPTION:	White Camper T-Shirt
APPAREL SPECIFICATIONS:	Gildan #5000 (adult sizes) and Gildan #5000B (youth sizes)
APPAREL COLOR:	White

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD Camp Logo: White
ARTWORK LOCATION(S):	I. LWD Camp Logo: centered on the chest of shirt as it is worn
SPECIAL INSTRUCTIONS:	Logo should be enlarged to fill center of shirt
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	24	} 2.10	
Youth Small	100		
Youth Medium	120		
Youth Large	72		
Adult Small	100	} 2.14	
Adult Medium	72		
Adult Large	48		
Adult X-Large	15		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	551		<i>1,166.50</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	A.3
DESCRIPTION:	Staff T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000
APPAREL COLOR:	Jade Dome

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD Camp Logo: White 2. Camp Staff Logo: White
ARTWORK LOCATION(S):	1. LWD Camp Logo: left chest as it is worn 2. Camp Staff Logo: center of upper back as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	90	} <i>2.94</i>	
Adult Medium	90		
Adult Large	35		
Adult X-Large	12	} <i>4.88</i>	
Adult XX-Large	6		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	233		<i>696.66</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	A.4
DESCRIPTION:	Staff Sport Shirt
APPAREL SPECIFICATIONS:	Gildan #8800
APPAREL COLOR:	Dark Heather

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD Camp Logo: Turquoise (or similar color)
ARTWORK LOCATION(S):	I. LWD Camp Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	9	} 5.54	
Adult Medium	9		
Adult Large	5		
Adult X-Large	2	} 7.50	
Adult XX-Large	2		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	27		153.50

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	A.5
DESCRIPTION:	Staff Fleece
APPAREL SPECIFICATIONS:	Gildan #12500
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD Camp Logo: Turquoise (or similar color)
ARTWORK LOCATION(S):	I. LWD Camp Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	9	} <i>12.34</i>	
Adult Medium	9		
Adult Large	5		
Adult X-Large	2	} <i>16.58</i>	
Adult XX-Large	2		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	27		<i>341.66</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	A.6
DESCRIPTION:	Fanny Pack
APPAREL SPECIFICATIONS:	Nissgn 1012
APPAREL COLOR:	Red

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD Camp Logo: White
ARTWORK LOCATION(S):	I. LWD Camp Logo: center of fanny pack
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	0		
Adult Large	0		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	40	<i>2.64</i>	
TOTALS FOR APPAREL:	40		<i>105.60</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.1
DESCRIPTION:	Aquatic Staff T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000
APPAREL COLOR:	Red

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD P&R Logo: White 2. LIFEGUARD: White
ARTWORK LOCATION(S):	1. LWD P&R Logo: left chest as it is worn 2. LIFEGUARD: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	55	<i>2.98</i>	
Adult Medium	55		
Adult Large	20		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	130		<i>387.40</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.2
DESCRIPTION:	Aquatic Staff Fleece
APPAREL SPECIFICATIONS:	Gildan #12500
APPAREL COLOR:	Red

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD P&R Logo: White 2. LIFEGUARD: White
ARTWORK LOCATION(S):	1. LWD P&R Logo: left chest as it is worn 2. LIFEGUARD: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	30		
Adult Medium	35		
Adult Large	35	<i>12.38</i>	
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	100		<i>1,238.00</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.3
DESCRIPTION:	Maintenance T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD P&R Logo: White 2. MAINTENANCE: White
ARTWORK LOCATION(S):	1. LWD P&R Logo: left chest as it is worn 2. MAINTENANCE: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	15		
Adult Large	15	<i>> 3.66</i>	
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	30		<i>109.80</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.4
DESCRIPTION:	Front Desk T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD P&R Logo: White 2. FRONT DESK: White
ARTWORK LOCATION(S):	1. LWD P&R Logo: left chest as it is worn 2. FRONT DESK: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	5	<i>3.66</i>	
Adult Medium	15		
Adult Large	15		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	35		<i>128.10</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.5
DESCRIPTION:	Concession Stand T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD P&R Logo: White 2. CONCESSION: White
ARTWORK LOCATION(S):	1. LWD P&R Logo: left chest as it is worn 2. CONCESSION: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	5		
Adult Medium	15		
Adult Large	15	<i>3.66</i>	
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	35		<i>128.10</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.6
DESCRIPTION:	Manager Sport Shirt
APPAREL SPECIFICATIONS:	Gildan #8800
APPAREL COLOR:	White

ARTWORK TYPE:	EMBROIDERED <input checked="" type="checkbox"/> SCREENED <input type="checkbox"/>
ARTWORK COLOR(S):	I. LWD P&R Logo: Navy
ARTWORK LOCATION(S):	I. LWD P&R Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	10		
Adult Medium	6		
Adult Large	6	<i>8.48</i>	
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	22		<i>186.56</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	B.7
DESCRIPTION:	Pool Staff Hat
APPAREL SPECIFICATIONS:	KC Caps #6210
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input checked="" type="checkbox"/> SCREENED <input type="checkbox"/>
ARTWORK COLOR(S):	I. LWD P&R Logo: White
ARTWORK LOCATION(S):	I. LWD P&R Logo: center of front panel of hat
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	0		
Adult Large	0		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	20		
TOTALS FOR APPAREL:	20	<i>6.38</i>	<i>127.60</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	C.1
DESCRIPTION:	Park Patrol T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000
APPAREL COLOR:	White

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD P&R Logo: Navy
ARTWORK LOCATION(S):	I. LWD P&R Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	0		
Adult Large	8	<i>> 3.08</i>	
Adult X-Large	10		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	18		<i>55.44</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	C.2
DESCRIPTION:	Park Patrol Sport Shirts
APPAREL SPECIFICATIONS:	Gildan #18500
APPAREL COLOR:	White

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD P&R Logo: Navy
ARTWORK LOCATION(S):	I. LWD P&R Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	0		
Adult Large	0		
Adult X-Large	4	<i>13.18</i>	
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	4		<i>52.72</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	May 25, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	D.1
DESCRIPTION:	White Club Kid T-Shirt
APPAREL SPECIFICATIONS:	Gildan #5000 (adult sizes) and Gildan #5000B (youth sizes)
APPAREL COLOR:	White

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD Club Kid Logo: White
ARTWORK LOCATION(S):	I. LWD Club Kid Logo: centered on the chest of shirt as it is worn
SPECIAL INSTRUCTIONS:	Logo should be enlarged to fill center of shirt
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	11	} <i>2.38</i>	
Youth Medium	24		
Youth Large	5		
Adult Small	2	} <i>2.44</i>	
Adult Medium	2		
Adult Large	2		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	46		<i>109.84</i>

ANTICIPATED ORDER DATE:	March 2016
ANTICIPATED DELIVERY DATE:	April 30, 2016



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	D.2
DESCRIPTION:	Staff T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000 (adult sizes) & Gildan #8000B (youth sizes)
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. LWD P&R Logo: White 2. STAFF: White
ARTWORK LOCATION(S):	1. LWD P&R Logo: left chest as it is worn 2. STAFF: centered on back of shirt as is
SPECIAL INSTRUCTIONS:	
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	5	<i>- 3.52</i>	
Adult Small	10	<i>3.60</i>	
Adult Medium	15		
Adult Large	5		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	35		<i>125.60</i>

ANTICIPATED ORDER DATE:	August 1, 2015
ANTICIPATED DELIVERY DATE:	August 31, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	D.3
DESCRIPTION:	Staff Fleece
APPAREL SPECIFICATIONS:	Gildan #18600
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD P&R Logo: White
ARTWORK LOCATION(S):	I. LWD P&R Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	5		
Adult Medium	10		
Adult Large	2	<i>13.88</i>	
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	17		<i>235.96</i>

ANTICIPATED ORDER DATE:	August 1, 2015
ANTICIPATED DELIVERY DATE:	August 31, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	E.1
DESCRIPTION:	Staff Sport Shirt
APPAREL SPECIFICATIONS:	Gildan #8800
APPAREL COLOR:	Dark Heather

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. LWD P&R Logo: Turquoise (or similar color)
ARTWORK LOCATION(S):	I. LWD P&R Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	10		
Adult Medium	10		
Adult Large	2	<i>5.58</i>	
Adult X-Large	1		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	23		<i>128.34</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	F.1a
DESCRIPTION:	Long-Sleeve Tech Shirt (Front/Back Screen)
APPAREL SPECIFICATIONS:	Propose brand and send sample shirt with bid (youth and adult sizes)
APPAREL COLOR:	Navy <i>A4 #N3165 / NB3165 (sample enclosed)</i>

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. TT Logo: artwork shall be no more than six colors 2. TT Back: artwork shall be no more than two colors
ARTWORK LOCATION(S):	1. TT Logo: left chest as it is worn 2. TT Back: upper/center back as worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>\$40/hr will be applied if required.</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	288	<i>5.84</i>	
Adult Small	492		
Adult Medium	552	<i>6.98</i>	
Adult Large	540		
Adult X-Large	192		
Adult XX-Large	40		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	2104		<i>12,332.96</i>

ANTICIPATED ORDER DATE:	September 2015
FINAL ARTWORK SUBMITTED:	October 16, 2015
ANTICIPATED DELIVERY DATE:	November 2, 2015 (on or before)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	F.1b
DESCRIPTION:	Long-Sleeve Tech Shirt (Front/Back/Sleeve Screen)
APPAREL SPECIFICATIONS:	Propose brand and send sample shirt with bid (youth and adult sizes)
APPAREL COLOR:	Navy <i>A4#N3165/NB3165 (sample enclosed)</i>

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. TT Logo: artwork shall be no more than six colors 2. TT Back: artwork shall be no more than two colors 3. TT Sleeve: artwork shall be no more than two colors
ARTWORK LOCATION(S):	1. TT Logo: left chest as it is worn 2. TT Back: upper/center back as worn 3. TT Sleeve: right sleeve as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>\$40/hr will be applied if required</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	288	<i>6.34</i>	
Adult Small	492		
Adult Medium	552		
Adult Large	540	<i>7.48</i>	
Adult X-Large	192		
Adult XX-Large	40		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	2104		<i>13384.96</i>

ANTICIPATED ORDER DATE:	September 2015
FINAL ARTWORK SUBMITTED:	October 16, 2015
ANTICIPATED DELIVERY DATE:	November 2, 2015 (on or before)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	F.2a
DESCRIPTION:	Volunteer Apparel (Hat)
APPAREL SPECIFICATIONS:	Sportsman SP08 8" Knit Beanie
APPAREL COLOR:	Blaze Orange

ARTWORK TYPE:	EMBROIDERED <input checked="" type="checkbox"/> SCREENED <input type="checkbox"/>
ARTWORK COLOR(S):	I. TT Hat Logo: Navy
ARTWORK LOCATION(S):	I. TT Hat Logo: Center/Bottom (1-location)
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	None

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	0		
Adult Large	0		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	175		
TOTALS FOR APPAREL:	175	4.28	749.00

ANTICIPATED ORDER DATE:	September 2015
FINAL ARTWORK SUBMITTED:	October 16, 2015
ANTICIPATED DELIVERY DATE:	November 2, 2015 (on or before)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	F.2b
DESCRIPTION:	Volunteer Apparel (Shirt)
APPAREL SPECIFICATIONS:	Long-sleeve 100% cotton t-shirt (propose brand and send sample)
APPAREL COLOR:	Navy <i>Delta # 61748 (Pro Weight)</i> <i>sample enclosed</i>

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. TT Logo: artwork shall be no more than six colors 2. TT Back: artwork shall be no more than two colors
ARTWORK LOCATION(S):	1. TT Logo: left chest as it is worn 2. TT Back: upper/center back as worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>\$40/hr will be applied if required</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	24	<i>4.58</i>	
Adult Medium	36		
Adult Large	24	<i>5.58</i>	
Adult X-Large	12		
Adult XX-Large	10		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	106		<i>495.48</i>

ANTICIPATED ORDER DATE:	September 2015
FINAL ARTWORK SUBMITTED:	October 16, 2015
ANTICIPATED DELIVERY DATE:	November 2, 2015 (on or before)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	F.3a
DESCRIPTION:	Drumstick Dash Shirt (Front/Back Screen)
APPAREL SPECIFICATIONS:	Long-sleeve 100% cotton t-shirt (propose brand and send sample)
APPAREL COLOR:	Navy <i>Delta # 61070 (Pro Weight)</i>

(Sample enclosed)

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. TT Logo: artwork shall be no more than six colors 2. TT Back: artwork shall be no more than two colors
ARTWORK LOCATION(S):	1. TT Logo: left chest as it is worn 2. TT Back: upper/center back as worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>\$40/hr will be applied if required</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	48	<i>3.38</i>	
Youth Medium	72		
Youth Large	72		
Adult Small	0		
Adult Medium	0		
Adult Large	0		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	192		<i>648.96</i>

ANTICIPATED ORDER DATE:	September 2015
FINAL ARTWORK SUBMITTED:	October 16, 2015
ANTICIPATED DELIVERY DATE:	November 2, 2015 (on or before)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	F.3b
DESCRIPTION:	Drumstick Dash Shirt (Front/Back/Sleeve Screen)
APPAREL SPECIFICATIONS:	Long-sleeve 100% cotton t-shirt (propose brand and send sample)
APPAREL COLOR:	Navy <i>Delta # 61070 (Pro Weisat)</i>

(sample enclosed)

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. TT Logo: artwork shall be no more than six colors 2. TT Back: artwork shall be no more than two colors 3. TT Sleeve: artwork shall be no more than two colors
ARTWORK LOCATION(S):	1. TT Logo: left chest as it is worn 2. TT Back: upper/center back as worn 3. TT Sleeve: right sleeve as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>\$40/hr will be applied if required</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	48	<i>3.88</i>	
Youth Medium	72		
Youth Large	72		
Adult Small	0		
Adult Medium	0		
Adult Large	0		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	192		<i>744.96</i>

ANTICIPATED ORDER DATE:	September 2015
FINAL ARTWORK SUBMITTED:	October 16, 2015
ANTICIPATED DELIVERY DATE:	November 2, 2015 (on or before)



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	G.1
DESCRIPTION:	Dark Blue T-Shirt
APPAREL SPECIFICATIONS:	Hanes #H5170
APPAREL COLOR:	Navy

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. Village Logo: Gold
ARTWORK LOCATION(S):	I. Village Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	1		
Adult Medium	11		
Adult Large	12	<i>3.04</i>	
Adult X-Large	0		
Adult XX-Large	3	<i>4.98</i>	
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	27		<i>87.90</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	G.2
DESCRIPTION:	Light Blue T-Shirt
APPAREL SPECIFICATIONS:	Hanes #H5170
APPAREL COLOR:	Light Blue

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	I. Village Logo: Gold
ARTWORK LOCATION(S):	I. Village Logo: left chest as it is worn
SPECIAL INSTRUCTIONS:	None
TOTAL ARTWORK FEES:	<i>None</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	0		
Youth Medium	0		
Youth Large	0		
Adult Small	0		
Adult Medium	3		
Adult Large	50	<i>2.78</i>	
Adult X-Large	39		
Adult XX-Large	3	<i>4.74</i>	
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	95		<i>269.98</i>

ANTICIPATED ORDER DATE:	April 27, 2015
ANTICIPATED DELIVERY DATE:	June 1, 2015



VILLAGE OF LINCOLNWOOD APPAREL BID SPEC SHEET

BID ITEM #:	H.1
DESCRIPTION:	Soccer T-Shirt
APPAREL SPECIFICATIONS:	Gildan #8000 (adult sizes) & Gildan #8000B (youth sizes)
APPAREL COLOR:	White

ARTWORK TYPE:	EMBROIDERED <input type="checkbox"/> SCREENED <input checked="" type="checkbox"/>
ARTWORK COLOR(S):	1. Soccer Logo: artwork shall be no more than 2 colors
ARTWORK LOCATION(S):	1. Soccer Logo: front center of shirt
SPECIAL INSTRUCTIONS:	Logo should fill the front screen area of the shirt
TOTAL ARTWORK FEES:	<i>\$40/hr will be applied if required.</i>

SIZE	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Youth X-Small	0		
Youth Small	10	<i>2.68</i>	
Youth Medium	10		
Youth Large	15		
Adult Small	10	<i>2.74</i>	
Adult Medium	10		
Adult Large	5		
Adult X-Large	0		
Adult XX-Large	0		
Adult XXX-Large	0		
One Size Fits All	0		
TOTALS FOR APPAREL:	60		<i>162.30</i>

ANTICIPATED ORDER DATE:	June 1, 2015 (Possible re-order in August)
ANTICIPATED DELIVERY DATE:	July 15, 2015 (Possible re-order to be delivered in September)



Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 14, 2015

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:01 P.M.

PRESENT AT MEETING

Park Board Members: Gail Ito, Art Lovering, Jennifer Spino, Reese Gratch, Sarah Hardin, Barry Bass (arrival 7:05pm)

Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth, Chris Stachewicz

Audience: Beryl Herman

APPROVAL OF MINUTES

On motion, Hardin/Spino to approve the meeting minutes of the March 10, 2015. 5-0, (Bass had not arrived at the time of the vote) motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Approval of an Ordinance Amending Section 6-3-2 of the Village Code of Lincolnwood Regarding the Hours of Operation of Village Parks

Hincapie-Staff did further research to review the incidents in the park after park hours, which was requested at the last meeting.

Stachewicz-As noted in presentation about Park Hours of Operation

Ito-Picnic in the Ordinance means large gathering? Maybe we should put a number to the description.

Hincapie-We approve all picnics internally, to see what other activities are scheduled.

Stachewicz- We have contacted other districts in the area and they have similar rules.

Hincapie-We can use the word “organized” to describe the picnics in the Code, that leaves it open for Parks and Recreation to use discretion when issuing permits. The most serious act of vandalism resulted in the rocks from the seating are being pushed into the channel. Public Works cannot get a piece of equipment down into the amphitheater to get them out of the water, and will have to replace them. We have the support of the police department on this change in the Code. It gives us the opportunity to ticket if needed. *Note: Upon consulting the Village Attorney after the meeting he recommended not using the word “organized” in the Ordinance and Village Code. He said that if the word “organized” is used it would have to be defined in quantity of people. This would not allow the Parks and Recreation staff and the Police Department to have the discretion to look at each group independently, based on type of activity versus number of people.*

On motion Hardin/Ito to recommend the approval an Ordinance amending Section 6-3-2 of the Village Code of Lincolnwood regarding the hours of operation for Village Parks with the language change to include organized gathering. 6-0, motion passed.

NEW BUSINESS

A. Approval of an Ordinance Declaring Village-owned Items as Surplus

Stachewicz- As noted in presentation about surplus items. A new T.V has been installed in the Aquatic Center multi-purpose room for staff training. Having this flat screen will help clean up the back room for parties if they need to use it. The lap lanes were replaced last year and the old ones will not be used.

Hincapie- Every time we do something with Village equipment, we have to declare it surplus. I have added a fax machine from Finance and numerous items from the Police Department. Surplus Ordinances are done 4-5 times a year.

Lovering- Other departments don't do their own? They just piggy back?

Hincapie- We work together to inventory items that need to be declared surplus. It is a joint effort between departments.

Lovering-We will recycle or donate all these items?

Hincapie- Yes, all items will be disposed of properly. Some will simply be thrown away. We are purchasing 40 of the upright chairs instead of all chaise to some of the ones we are disposing of. The senior group has been bringing in their own chairs and it will be nice to have some at the pool for them that provide the right support.

On motion Ito/Lovering to recommend the approval of an Ordinance declaring Village-owned property as surplus. 6-0, motion passed.

B. Approval of a Resolution Awarding the Bid for Summer Bus Transportation to Alltown Bus Service, Inc. of Skokie, Illinois

Hincapie-The Village goes through a formal bid solicitation process every three years. Once a contract is awarded, the Village has the option of extending the contract for additional years. Two bids were received from Alltown Bus Service, Inc. and Lakeview. Lakeview did not fill out the bid correctly. Staff has talked with the Village Attorney and it was determined that Alltown was the lowest responsible bidder.

Lovering- Why are the swim team bus cost so high?

Gamroth-It is a one way bus and it is during the evening hours.

Ito-Maybe it is during rush hour. Do you agree with these fees?

Gamroth-Yes, the fees and increases seem on par, and staff have had a favorable experience with Alltown the past two years

On motion Lovering/Ito to approve a Resolution awarding a bid for the provision of summer bus transportation to Alltown Bus Service, Inc. of Skokie, Illinois. 6-0, motion passed.

C. Approval of a Resolution Awarding the Bid for Staff and Participant Apparel

Hincapie- This is all the program apparel we use for seasonal staff and participants. For the first time this year Public Works added their staff purchases to this bid. The Village has worked with Sunburst Sportswear before and has found their work to be above average. The price range is because the bid specification asked for prices on different products, so depending on what product is chosen the price will vary.

Ito-Interesting that the others were so much higher

On motion Bass/Spino to approve a Resolution awarding a bid for the provision of apparel to Sunburst Sportswear of Glendale Heights, Illinois. 6-0, motion passed.

D. Discussion Regarding the Bid for the Replacement of Shade Structures for the Aquatic Center

Hincapie-We have many capital projects going on, you will not see the numbers tonight but we would like to get this to the Village board next week. Turns out we were able to get half of this project done this year and will be moving forward to divide costs over two budget years.

Stachewicz-As noted in presentation about Aquatic Center Shade Structures

On motion to support going forward with the bid recommendation without Park Board approval to the April 21, 2015 Village Board meeting. Bass/Spino 6-0

Hincapie-Staff will report back to the Park Board with the bid results prior to presenting it to the Village Board for approval.

CHAIRPERSON'S REPORT – None

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT –

Hincapie-The Proesel Park Outdoor Exercise project, soon-to-be known as the Madeline Horwitz Boccuzzi Global Fitness Trail, will be completed by July 30, with the dedication scheduled for Saturday, August 8, 2015. Please mark your calendars and plan to attend. The tentative time is 11:00 am. The Invitation to Bid will be advertised and distributed by the end of April. Madeline's parents, Donna and Steven Horwitz will review project design proposals with staff. While I didn't know Madeline, I believe she was an amazing woman. Her life was cut short at 30 years old by Melanoma. She studied global health at Duke University and her life's passion was helping individuals who were less fortunate. This is the living memorial that they would like to do for their daughter. Duke University did a video tribute that is quite inspiring.

Lovering- Do we know the design?

Hincapie- That is what we are requesting from the vendors. We will provide them an aerial and they will provide the layout.

We would like to do a ribbon cutting for O'Brien Park as it is just about done. At this meeting we would like to do a ribbon cutting and recognize Gail for her 16 years on the board. It seems appropriate to bid farewell to Gail in a park. We are thinking 6pm at the park for the ribbon cutting, and will invite Nabiha Ahson, our friend from Lincoln Hall who presented her own O'Brien Park Design at our last meeting. She did the design in her STEM class. Let me know if you cannot make it that night, we can change the night if needed.

STAFF REPORTS

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

Gamroth-I just had a meeting with the MultiCultural Task Force and the talk for a Diversity Day has come about. Incorporating food and arts from the many cultures in Lincolnwood. We would be looking at spring or later summer of 2016.

Hincapie-The car show will be coming to the Family Fun Fest in September, 2015. They will no longer be part of Lincolnwood Fest.

Lovering-You mean ethnic diversity? Not diversity as a whole? I think you mean ethnic variation.

Gamroth- Yes, that seemed to be the direction of the group

Lovering- We might want to reconsider the name to reflect that

Ito- That is a good point, maybe an Ethnic Fest.

B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**

As noted in report

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 7:40 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Resolution Authorizing the Village Manager to Execute a Contract to Purchase One 2016 Ford Utility Police Interceptor AWD Vehicle from Currie Motors Fleet for \$27,154.00

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

This request is to purchase one marked patrol vehicle from Currie Motors, 9423 W. Lincoln Highway, Frankfort, IL 60421. Currie Motors was awarded the Northwest Municipal Conference Suburban Purchasing Cooperative for the 2016 Ford Utility Police Interceptor AWD. The contract number is 122.

The vehicle being replaced was involved in a motor vehicle traffic crash at 12:50 a.m. on March 1, 2015 in the curb lane of the 3300 block of W. Touhy Ave. A uniformed police officer was conducting a traffic stop approximately 20' east of the entrance to the Lincolnwood Town Center. The police vehicle's transmission was in the parked position, and all of the vehicle's emergency lighting equipment was activated, when a second vehicle traveling at or above the speed limit, struck the marked patrol vehicle from behind. The driver of the second vehicle was subsequently charged with Driving Under the Influence of Alcohol and several related traffic offenses.

The Intergovernmental Risk Management Agency (IRMA), the Village's insurer declared the marked police vehicle (a 2011 Ford Crown Victoria with 75,000 miles) a total loss and reimbursed the Village \$10,125. IRMA and the other driver's insurance company are in the process of negotiating a settlement agreement.

FINANCIAL IMPACT:

The cost of the vehicle and a five year extended warranty is \$27,154. The cost will be off-set by the reimbursement from IRMA, and the difference will be charged to the Police Department's FY2014-15 Budget.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Suburban Purchasing Cooperative
3. Options List for 2016 Ford Utility Police Interceptor AWD Vehicle

RECOMMENDED MOTION:

Move to approve a Resolution authorizing the Village Manager to execute a contract with Currie Motors to purchase one 2016 Ford Utility Police Interceptor AWD vehicle and five year extended warranty for \$27,154.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2015-_____

**A RESOLUTION APPROVING THE PURCHASE OF
ONE 2016 FORD UTILITY POLICE INTERCEPTOR VEHICLE
FROM CURRIE MOTORS, OF FRANKFORT, ILLINOIS**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is a member of the Northwest Municipal Conference ("*NWMC*"), a corporate organization representing municipalities and townships located within the State of Illinois and the Counties of Cook, DuPage, Kane, Lake, and McHenry; and

WHEREAS, the Village participates in the NWMC Suburban Purchasing Cooperative ("*SPC*"), which permits local governments to purchase commodities and services according to contracts negotiated by the NWMC, resulting in significant savings for the Village; and

WHEREAS, the Village Police Department has identified the need to replace one police squad vehicle with one 2016 Ford utility police interceptor vehicle ("*Vehicle*"); and

WHEREAS, the SPC sought bids for the award of a contract for the purchase of the Vehicles ("*Purchase Contract*"); and

WHEREAS, the SPC identified Currie Motors, of Frankfort, Illinois ("*Currie*"), as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village desires to purchase the Vehicle from Currie, in a total amount not to exceed \$27,154.00; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase one Vehicle from Currie, in a total amount not to exceed \$27,154.00;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE OF VEHICLE. The purchase of the Vehicle from Currie, in a total amount not to exceed \$27,154.00, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section Two of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#35284382_v1

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NWMC
1600 East Golf Road
Suite 0700
Des Plaines, IL 60016
Phone: 847-296-9200
Fax: 847-296-9207

Police Pursuit Vehicles

Product Information

Contract #147

- [2015 Chevrolet Tahoe Contract](#)
- [2015 Chevrolet Tahoe Order Form - \\$27,608.00](#)

Ordering Information

Orders are placed directly through Currie Motors Company.

Currie Motors Chevrolet
8401 W. Roosevelt Road
Forest Park, IL 60130
Phone: 815-464-9200 or 708-771-2600
Fax: 815-464-7500
Contact Person: Tom Sullivan
CurrieFleet@gmail.com



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[2015 NWMC Legislative Brunch Photos](#)

[2014 NWMC Annual Golf Photos](#)

[2014 NWMC Annual Banquet Photos](#)

Product Information

- [2016 Ford Interceptor Sedan & Utility Rollover Contract](#)
- [2015 Ford Interceptor Sedan & Utility Contract Extension](#)
- [2016 Ford Police Interceptor Sedan Order Form - \\$23,211.00 - Contract 121](#)
- [2016 Ford Police Interceptor Utility Order Form - \\$24,800.00 - Contract 122](#)

Ordering Information

Orders are placed directly through Currie Motors. The third and final one-year contract extensions run from November 9, 2014 through November 8, 2015. Ford Motor Company has extended the pricing to the 2016 model year, which is produced in 2015.



Currie Motors
9423 W. Lincoln Highway (Rt. 30 & 45)
Frankfor, IL 60421
Phone: 815-464-9200
Fax: 815-462-7500
Contact Person: Tom Sullivan
CurrieFleet@gmail.com

Product Information

Contract #120

- [2015 Dodge Charger Order Form- \\$23,064.00](#)
- [2015 Dodge Charger Pursuit Contract #120](#)



Ordering Information



Orders are placed directly through Napleton Fleet Group. Billing is performed by the dealer. Contract duration is through November 15, 2015. The order cut off date is May 29, 2015.

Important: Please contact Bob Barr prior to order placement and Purchase Order issuance to verify option compatibility and option availability.

Napleton Fleet Group
 1 E. Oak Hill Drive, Suite 100
 Westmont, IL 60559
 Office: 630-530-0250
 Direct Line: 630-455-2929
 Contact Person: Bob Barr
rbarr@napletonfleet.com

Product Information

Contract #138

-  [2014 Chevrolet Caprice Contract](#)
-  [2015 Chevrolet Caprice Patrol Car Order Form - \\$25,916.50](#)

Ordering Information

Orders are placed directly through Currie Motors Chevrolet. Billing is performed by the dealer.

Currie Motors Chevrolet
 8401 W. Roosevelt Road
 Forest Park, IL 60130
 Phone: 815-464-9200 or 708-771-2600
 Fax: 815-464-7500
 Contact Person: Tom Sullivan
CurrieFleet@gmail.com

The contract is effective September 17, 2014 through September 16, 2015.

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**2016 Ford Utility Police Interceptor AWD
Contract # 122**



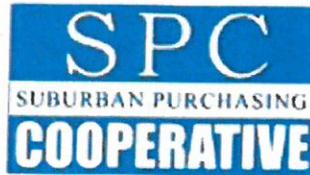
Currie Motors Fleet

"Nice People To Do Business With"

Your Full-Line Municipal Dealer
www.CurrieFleet.com

GOOD THRU: November 8th, 2015





2016 Ford Utility Police Interceptor AWD
Contract # 122
\$24,800.00

3.7 TI-VCT V6 FFV
6-Speed Automatic
Rear recovery hooks
Independent front/rear suspension
Engine Oil Cooler
18.6 gallon fuel tank
Engine Hour Meter
220 Amp Alternator
78 Amp Hour Battery
Lower black body side cladding
Dual Exhaust
Black spoiler
Electric Power Assist Steering
Acoustic laminated windshield
18" Tires and Wheels
Fixed glass lift gate
Full Size Spare
AM/FM/CD
Roll curtain airbag
Safety Canopy W/Roll Over
Sensor
Anti-Lock Brakes With Advanced
Trac and traction control
LED tail lamps
2nd/3rd Row Privacy Glass
My Ford police cluster
Black Grill
Headlamps-LED Low Beam
Halogen Hi Beam
Lift Gate Release Switch - 45
Second Time out

Rearview Camera With Washer
All-Wheel Drive
Manual folding power mirror
Fold flat 60/40 rear vinyl bench
Single Zone Manual Climate
Control
Power Windows - 1 Touch
Up/Down
Power Locks
Cruise Control/Tilt Wheel
Calibrated Speedometer
Column Shift
Work Task Light red/white
Simple fleet key
Power Adjustable Pedals
Two-Way Radio Pre-Wire
Particulate air filter
Power Pig tail
Delivery Within 30 Miles
Locking Glove Box

Standard Warranty:

Basic: 3 Years/ 36,000 Miles
Drivetrain: 5 Years/100,000 Miles
Corrosion: 5 Years/ Unlimited
Miles
Emissions: 8 Years/80,000 Miles
Roadside Assistance:
5Years/60,000 Mile

Optional Equipment:

<input type="checkbox"/>	99T	3.5L V-6 EcoBoost	\$3,120.00
<input type="checkbox"/>	51Y	Spot Light Drivers Side Incandescent	\$215.00
<input type="checkbox"/>	942	Daytime Running Lights	\$38.00
<input checked="" type="checkbox"/>	51R	Spot Light Drivers Side LED Bulb	\$395.00
<input type="checkbox"/>	51Z	Dual Spot Lights Incandescent	\$298.00
<input type="checkbox"/>	51S	Dual Spot Lights LED Bulb	\$527.00
<input type="checkbox"/>		Code3 Light Bar - loose shipped *New Pricing	\$1,349.00
<input type="checkbox"/>	52B	Enhanced PTU Cooler 52B - requires EcoBoost 99T	\$2553.00
<input type="checkbox"/>		Control Box For Lights - loose shipped	\$175.00
<input type="checkbox"/>		Two Tone Vinyl Package - call for options	\$794.00
<input type="checkbox"/>	21L	Front Auxiliary Light Red/Blue - requires option 60A	\$481.00
<input type="checkbox"/>		Vinyl Word Wrap "Police"	\$726.00
<input type="checkbox"/>		16" Push Bumpers	\$665.00
<input type="checkbox"/>	65L	18" Full Wheel Face Covers	\$51.00
<input type="checkbox"/>	60A	Pre-wiring grill lamp, siren, speaker	\$50.00
<input type="checkbox"/>	18X	100 Watt siren/speaker	\$300.00
<input checked="" type="checkbox"/>		Keyed Alike - Code # <u>0576X</u>	\$44.00
<input type="checkbox"/>	90D	Ballistic drivers door panel	\$1,448.00
<input type="checkbox"/>	90E	Ballistic front door panels	\$2,794.00
<input type="checkbox"/>	21W	Forward Indicator - Red/Blue Pocket Warning Light	\$558.00
<input type="checkbox"/>	53M	Sync	\$295.00
<input type="checkbox"/>	19L	Lockable gas cap	\$20.00
<input type="checkbox"/>	55B	Blind spot monitoring-requires Sync 53M	\$490.00
<input type="checkbox"/>	595	Remote keyless entry n/a with keyed alike	\$255.00
<input checked="" type="checkbox"/>	76R	Reverse sensing	\$254.00
<input type="checkbox"/>	41H	Engine block heater	\$35.00
<input type="checkbox"/>	16C	1 st & 2 nd row carpet	\$107.00
<input checked="" type="checkbox"/>	68G	Rear handles & locks inoperable	\$35.00
<input checked="" type="checkbox"/>	18W	Rear window switches delete	\$35.00
<input type="checkbox"/>	63B	Side Marker LED - Red/Blue - Requires 60A	\$254.00
<input type="checkbox"/>		Remappable (4) switches	\$155.00
<input type="checkbox"/>	85R	Rear console plate n/a with 65U	\$35.00
<input type="checkbox"/>	17A	Auxiliary A/C	\$568.00
<input type="checkbox"/>	60R	Radio suppression straps	\$135.00
<input checked="" type="checkbox"/>	40D	Dark car feature (courtesy lights inop)	\$50.00
<input checked="" type="checkbox"/>		Over-ride switch	\$285.00
<input type="checkbox"/>		Prisoner partition - loose shipped	\$705.00
<input type="checkbox"/>		Prisoner rear seat/barrier - loose shipped	\$1,250.00
<input type="checkbox"/>	68Z	Roof rack side rails	\$100.00
<input type="checkbox"/>	52P	Hidden door lock plunger w/inop handles	\$279.00
<input checked="" type="checkbox"/>	17T	Dome lamp red/white cargo area	\$43.00
<input type="checkbox"/>	86L	Auto Head Lamp	\$17.00
<input type="checkbox"/>	63L	Rear Quarter Glass Side Marker Lights - Red/Blue	\$502.00
<input type="checkbox"/>	76D	Deflector Plate	\$292.00
<input type="checkbox"/>	64E	18" Aluminum Wheel	\$415.00

* 92R Solar tint - 2nd Row ONLY (DELETES PRIVACY GLASS) - N/C

PER TOM SWINAN

<input checked="" type="checkbox"/>	87R	Rearview Camera - Displays In Electrochromatic Mirror	N/C
<input checked="" type="checkbox"/>	549	Heated Mirrors	\$53.00
<input type="checkbox"/>	63V	Cargo Storage Vault	\$213.00
<input type="checkbox"/>		Rustproof & Undercoat	\$395.00
<input type="checkbox"/>		Remote start	\$450.00
<input type="checkbox"/>		Scotch guard	\$125.00
<input type="checkbox"/>		All weather mats	\$100.00
<input type="checkbox"/>		CD-Rom service manual	\$295.00
<input checked="" type="checkbox"/>		Delivery over 30 miles	\$125.00
<input type="checkbox"/>		License and Title fees MP plates	\$220.00

Optional Packages:

<input type="checkbox"/>	47C	Police Wire Harness Connector Kit – Front For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> • (2) Male 4-pin connectors for siren • (5) Female 4-pin connectors for lighting/siren/speaker • (1) 4-pin IP connector for speakers • (1) 4-pin IP connector for siren controller connectivity • (1) 8-pin sealed connector • (1) 14-pin IP connector 	\$125.00
<input type="checkbox"/>	21P	Police Wire Harness connector Kit – Rear For connectivity to Ford PI Package solutions includes: <ul style="list-style-type: none"> • (1) 2-pin connector for rear lighting • (1) 2-pin connector • (6) Female 4-pin connectors • (6) Male 4-pin connectors • (1) 10-pin connector 	\$150.00
<input type="checkbox"/>	65U	Police Interior Upgrade Package Note: See upfitters guide for further info Includes: Cloth rear seats, Floor mats front & rear, 1 st row and 2 nd row carpet floor covering, Full floor console with unique police finish panels (not available with 67G 67H 67U)	\$390.00
<input type="checkbox"/>	66A	Front Headlamp Lighting Solution Includes: Base LED low beam/halogen high-beam with wig-wag function, 2-white LED side warning lights, wiring, LED lights included, controller NOT included.	\$877.00
<input type="checkbox"/>	86P	Front Headlamp Housing Only Pre-drilled side marker holes (does not include lights)	\$120.00
<input type="checkbox"/>	66B	Tail Lamp Lighting Solution Includes: Base LED lights plus 2-rear integrated white LED side warning lights, wiring, controller NOT included, N/A with 67H	\$392.00
<input type="checkbox"/>	66C	Rear Lighting Solution Includes two backlit flashing LED lights (mounted to inside lift gate glass), two lift gate flashing LED lights (not available with Police Interceptor package 67H)	\$437.00

<input type="checkbox"/> 86T	Tail Lamp Lighting Solution Pre-existing holes with standard twist lock-sealed capability, does NOT include LED lights. N/A w/66B and 67H	\$53.00
<input type="checkbox"/> 67U	Ultimate Wiring Package -not available with Interior Upgrade Package Includes the following: <ul style="list-style-type: none"> • Rear console mounting plate (85R)-contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear (overlay) • (2) light cables-supports up to (6) LED lights (engine compartment/grille) • (2) 50-amp battery and ground circuits in RH rear-quarter • (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring-supports up to (6) rear LED lights N/A with 65U, 67G, 67H	\$540.00
<input type="checkbox"/> 67G	Cargo Wiring Upfit Package -not available with Interior Upgrade Package <ul style="list-style-type: none"> • Rear Console Mounting Plate • Wiring overlay harness w/lighting & siren interface connections • Vehicle engine harness: 2-light connectors, 2-grill light connectors, 2-50 amp battery ground circuits in power junction box, 2-10 amp siren/speaker circuit • Whelen lighting PCC8R control head • Whelen PCC8R Light Relay Center • Whelen specific cable connects PCC8R to control head • Pre-wiring for grill lights siren and speaker (not available with 65U 67H and 67U)	\$1,139.00
<input type="checkbox"/> 67H	Ready for the Road Package -not available with Interior Upgrade Package All-in Complete Package-Includes Police Interceptor Packages 66A 66B 66C plus <ul style="list-style-type: none"> • Whelen Cencom light controller • Whelen Cencom relay center/siren amp with traffic advisor • Light controller/relay Cencom wiring • Grille LED Lights • 100 Watt Siren/Speaker • (9) I/O digital Serial Cable (console to cargo) • Hidden door lock plunger & rear door handles inoperable • Rear console mounting plate (not available with 66A 66B 66C 67G 67U 65U)	\$3,102.00

Optional Warranty Coverage:

<input checked="" type="checkbox"/>	ESP Extended Warranty Extra Care 5-Year 60,000 miles	\$1,035.00
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Options – Exterior

<input type="checkbox"/>	Dark Blue	
<input type="checkbox"/>	Lt. Blue Metallic	
<input type="checkbox"/>	Kodiak Brown	
<input type="checkbox"/>	Silver Grey Metallic	
<input type="checkbox"/>	Ingot Silver	
<input checked="" type="checkbox"/>	Shadow Black	
<input type="checkbox"/>	Oxford White	
<input type="checkbox"/>	Med. Titanium	
<input type="checkbox"/>	Royal Blue	
<input type="checkbox"/>	Sterling Grey	
<input type="checkbox"/>	Medium Brown Metallic	
<input type="checkbox"/>	Arizona Beige Metallic	
<input type="checkbox"/>	Smoke Stone Metallic	
<input type="checkbox"/>	Dark Toreador Red Metallic	
<input type="checkbox"/>	Norsea Blue Metallic	
<input type="checkbox"/>	Ultra Blue Metallic	
<input type="checkbox"/>	Blue Jeans Metallic	
<input type="checkbox"/>	Special Paint	\$873.00

Options – Interior

<input checked="" type="checkbox"/>	Charcoal Black w/vinyl rear	
<input type="checkbox"/>	Charcoal Black w/cloth rear	\$55.00



Please enter the following:

Agency Name & Address

Contact Name

Phone Number

Purchase Order Number

Fleet Identification Number

Total Dollar Amount

Total Number of Units

Delivery Address

Please submit P.O. & tax exempt letter with Vehicle Order:

*Currie Motors
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815)464-9200 FAX: (815) 464-7500
CurrieFleet@gmail.com
Contact Person: Tom Sullivan*

IF WE HAVE MISSED AN OPTION, PLEASE CONTACT OUR OFFICE.
COMPLETE UNITS IN STOCK FOR IMMEDIATE DELIVERY, CAN BE VIEWED
ON OUR WEBSITE WWW.CURRIEFLEET.COM

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of (A) a Supplement Request from Stanley Consultants, Inc. for Phase I Engineering Services for the Conceptual Design for the Touhy Pedestrian/Bicycle Overpass Bridge in the Amount of \$26,474.10 and (B) a Local Agency Amendment for Federal Participation

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On October 21, 2011 the Village was awarded a Congestion Mitigation and Air Quality (CMAQ) grant for construction of a pedestrian/bicycle overpass at Touhy Avenue on the Commonwealth Edison right-of-way (Com-Ed ROW). The total grant awarded was for \$1,464,000 or 80% of the cost of the entire project, with the Village responsible for a 20% match or \$366,000.

During 2012 staff worked with Gewalt Hamilton Associates to develop a Request for Proposal (RFP) document to engage a structural engineering firm to perform Phase I engineering. On March 5, 2013 the Village awarded a contract to Stanley Consultants, Inc. ("Stanley") to perform Phase I engineering. On January 30, 2014 the Illinois Department of Transportation (IDOT) approved the phase I engineering agreement and issued a notice to proceed with the design. The approved contract amount was in the amount of \$169,498.93. During the Phase I process additional items were identified that required the scope of work to be modified. The reasons for the modification are as follows:

- The original grant application was based on a 110 foot long by 14 foot wide basic prefabricated bridge with 680 feet of approach ramps. During the Phase I process, the proposed structure increased by 290 feet long by 18 feet wide with 1,082 feet of approach ramps.
- Additional public outreach meetings (3 Park and Recreation Board meetings, 2 field meetings with stakeholders and 1 Village Board meeting as of today's date).
- Design of site work and landscaping which were identified during the Phase I process.
- During Phase I, a wetland was identified. Since the wetland was not identified at the time of the grant application the costs to address the wetland impacts were not included in the original agreement.
- Local access via mechanically stabilized earth (MSE) walls and stairs were added to the project during Phase I. The local access will allow pedestrians to traverse Touhy Avenue easily without having to backtrack to the approach ramp.
- Architectural enhancements were added to help identify the bridge as a signature structure.

As a result of the modified scope of work the revised Phase I fee amount is as follows:

Original Contract Amount	\$169,196.65
Supplement Request	\$26,474.10
<hr/>	
Total	\$195,670.75

The Village is responsible for \$5,294.82 or 20% of the cost of the supplement request while the remaining 80% will be paid for by the grant.

On February 19, 2015 the Congestion Mitigation Air Quality Selection Committee approved a funding increasing for Phase I, II and III as a result of the modified scope of work. The updated funding amounts are as follows:

Phase I Engineering

Grant Amount- \$159,000

Local Match- \$40,000

Phase II Engineering

Grant Amount- \$231,000

Local Match- \$58,000

Phase III Engineering & Construction

Grant Amount- \$3,179,000

Local Match- \$795,000

The Village Engineer has reviewed the supplement request and recommends approval. A public hearing to approve the Phase I conceptual design is scheduled for May 5, 2015.

FINANCIAL IMPACT:

The attached amendment increases the Village's local match for Phase I engineering from \$34, 705.18 to \$40,000. Funds are budgeted in the Fiscal Year 2014/2015 budget for Phase I engineering.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Approval Memorandum from the Village Engineer
3. Preliminary Engineering Services Agreement for Federal Participation Supplement No-1
4. Local Agency Amendment for Federal Participation

RECOMMENDED MOTION:

Move to approve a Resolution approving amendments and supplemental agreements for the Touhy Avenue bicycle/pedestrian overpass project.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2015-_____

**A RESOLUTION APPROVING AMENDMENTS
AND SUPPLEMENTAL AGREEMENTS
FOR THE TOUHY AVENUE BICYCLE/PEDESTRIAN OVERPASS PROJECT**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Illinois Department of Transportation ("**IDOT**") issues grants through the Congestion Mitigation and Air Quality Program ("**CMAQ**") for surface transportation improvements designed to improve air quality and mitigate congestion; and

WHEREAS, the Village has obtained a CMAQ grant from IDOT to support the construction of a bicycle and pedestrian overpass over Touhy Avenue ("**Project**"); and

WHEREAS, in September 2012, the Village issued a request for qualifications from structural engineering firms to provide Phase I engineering services in support of the Project ("**Services**"); and

WHEREAS, the Village determined that Stanley Consultants, Inc., of Chicago, Illinois ("**Stanley**"), was most qualified among the firms that provided qualifications for the provision of the Services to the Village for the Project; and

WHEREAS, in order to commence the engineering Services necessary for the Project and to receive the CMAQ grant, the Village entered into: (i) a local agency agreement with IDOT, establishing the guidelines for the use of the CMAQ grant and the respective responsibilities of the Village and IDOT for the funding and completion of the Services and the Project ("**Local Agency Agreement**"); and (ii) a preliminary engineering services agreement with Stanley for the provision of the Services for the Project ("**Services Agreement**"); and

WHEREAS, during the performance of the Services, Stanley and the Village have identified additional engineering services and tasks that must be completed in order to complete the Services in support of the Project (collectively, the "**Additional Services**"); and

WHEREAS, in order to commence the Additional Services necessary for the Project, IDOT requires the Village to: (i) enter into Local Agency Amendment No. 1 amending the Local Agency Agreement with IDOT to include the Additional Services within the scope of work of Project ("**Local Agency Amendment No. 1**"); and (ii) enter into Supplement No. 1 to the Services Agreement with Stanley for the provision of the Additional Services for the Project ("**Supplemental Services Agreement**"); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to enter into Local Agency Amendment No. 1 with IDOT and the Supplemental Services Agreement with Stanley;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF LOCAL AGENCY AMENDMENT NO. 1 AND THE SUPPLEMENTAL SERVICES AGREEMENT. The Local Agency Amendment No. 1 by and between the Village and IDOT, and the Supplemental Services Agreement by and between the Village and Stanley, are hereby approved in substantially the forms attached to this Resolution as **Exhibit A** and **Exhibit B**, respectively.

SECTION 3. EXECUTION OF LOCAL AGENCY AMENDMENT NO. 1 AND THE SUPPLEMENTAL SERVICES AGREEMENT. The Village President and Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, Local Agency Amendment No. 1 and the Supplemental Services Agreement, and all documentation related thereto.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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EXHIBIT A

LOCAL AGENCY AMENDMENT NO. 1

EXHIBIT B

SUPPLEMENTAL SERVICES AGREEMENT



MEMORANDUM

TO: Ashley Engelmann – Public Works Director
FROM: James Amelio, PE - Village Engineer
DATE: 3/25/2015
SUBJECT: Touhy Avenue Overpass – Supplemental Request 1

Ashley,

I have reviewed the Supplemental Request No.1 from Stanley Consultants for Phase 1 Engineering services. The additional work is warranted and therefore I recommend approval of the request. The revised fee amounts are as follows:

Description	Amount
Agreement Dated 1/23/2014	\$169,196.65
Supplemental Request 1	\$ 26,474.10
Total	\$ 195,670.75

If you have questions or need additional information, please call me at (847) 745-4862 or send an e-mail to jamelio@lwd.org.

Local Agency Village of Lincolnwood	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Federal Participation Supplement No - 1	C O N S U L T A N T	Consultant Stanley Consultants
County Cook				Address 8501 W. Higgins Road, Ste 730
Section 12-00059-00-BR				City Chicago
Project No. CMM-4003(023)				State IL
Job No. P-91-435-12				Zip Code 60631
Contact Name/Phone/E-mail Address Ashley Engelmann/(847)745-4859/aengelmann@lwd.org	Contact Name/Phone/E-mail Address Paul Schneider/(773)693-9624/schneiderpaul@stanleygroup.com			

THIS AGREEMENT is made and entered into this 21 day of April, 2015 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

Project Description

Name Touhy Avenue Route FAU 1340 Length 0.08 Structure No. N/A

Termini Kilpatrick Avenue to Kilbourn Avenue

Description Phase I Supplementary Engineering for a bicycle overpass of Touhy Avenue

Agreement Provisions

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance, in accordance with STATE approved design standards and policies, of engineering services for the LA for the proposed improvement herein described.
2. To attend any and all meetings and visit the site of the proposed improvement at any reasonable time when requested by representatives of the LA or STATE.
3. To complete the services herein described within 365 calendar days from the date of the Notice to Proceed from the LA, excluding from consideration periods of delay caused by circumstances beyond the control of the ENGINEER.
4. The classifications of the employees used in the work should be consistent with the employee classifications and estimated man-hours shown in EXHIBIT A. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are indicated in Exhibit A to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
5. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
6. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of work by the STATE will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or for clarification of any ambiguities.
7. That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by the ENGINEER and will affix the ENGINEER's professional seal when such seal is required by law. Plans for structures to be built as a part of the improvement will be prepared under the supervision of a registered structural engineer and will affix structural engineer seal when such seal is required by law. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the STATE.
8. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.

9. The undersigned certifies neither the ENGINEER nor I have:
- employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT,
 - agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
10. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
11. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
12. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the project (Exhibit B).
13. Scope of Services to be provided by the ENGINEER:
- Make such detailed surveys as are necessary for the planning and design of the PROJECT.
 - Make stream and flood plain hydraulic surveys and gather both existing bridge upstream and downstream high water data and flood flow histories.
 - Prepare applications for U.S. Army Corps of Engineers Permit, Illinois Department of Natural Resources Office of Water Resources Permit and Illinois Environmental Protection Agency Section 404 Water Quality Certification.
 - Design and/or approve cofferdams and superstructure shop drawings.
 - Prepare Bridge Condition Report and Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types and high water effects on roadway overflows and bridge approaches).
 - Prepare the necessary environmental and planning documents including the Project Development Report, Environmental Class of Action Determination or Environmental Assessment, State Clearinghouse, Substate Clearinghouse and all necessary environmental clearances.
 - Make such soil surveys or subsurface investigations including borings and soil profiles as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations to be made in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE.
 - Analyze and evaluate the soil surveys and structure borings to determine the roadway structural design and bridge foundation.
 - Prepare preliminary roadway and drainage structure plans and meet with representatives of the LA and STATE at the site of the improvement for review of plans prior to the establishment of final vertical and horizontal alignment, location and size of drainage structures, and compliance with applicable design requirements and policies.
 - Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - Complete the general and detailed plans, special provisions and estimate of cost. Contract plans shall be prepared in accordance with the guidelines contained in the Bureau of Local Roads and Streets manual. The special provisions and detailed estimate of cost shall be furnished in quadruplicate.
 - Furnish the LA with survey and drafts in quadruplicate all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

II. THE LA AGREES,

1. To furnish the ENGINEER all presently available survey data and information
2. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], or
 CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or
 CPFF = 14.5%[(2.3 + R)DL + IHDC]

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor

Specific Rate (Pay per element)

Lump Sum _____

3. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum o money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

III. IT IS MUTALLY AGREED,

1. That no work shall be commenced by the ENGINEER prior to issuance by the LA of a written Notice to Proceed.
2. That tracings, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LA and that basic survey notes, sketches, charts and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request, to the LA or to the STATE, without restriction or limitation as to their use.

3. That all reports, plans, estimates and special provisions furnished by the ENGINEER shall be in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE, it being understood that all such furnished documents shall be approved by the LA and the STATE before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
4. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this agreement.
5. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
6. The payment by the LA in accordance with numbered paragraph 3 of Section II will be considered payment in full for all services rendered in accordance with this AGREEMENT whether or not they be actually enumerated in this AGREEMENT.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LA, the STATE, and their officers, agents and employees from all suits, claims, actions or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LA. The LA will be responsible for reimbursement of all eligible expenses to date of the written notice of termination.
9. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- a. Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b. Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- c. Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by,
- f. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

10. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LA deems appropriate.

Agreement Summary

Prime Consultant:	TIN Number	Agreement Amount
Stanley Consultants	42-1320758	\$ 26,474.10

Sub-Consultants:	TIN Number	Agreement Amount
Sub-Consultant Total:		
Prime Consultant Total:		\$ 26,474.10
Total for all Work:		\$ 26,474.10

Executed by the LA:

Village of Lincolnwood

(Municipality/Township/County)

ATTEST:

By: _____
 _____ Clerk

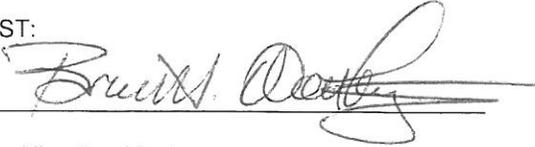
By: _____
 Title: _____

(SEAL)

Executed by the ENGINEER:

ATTEST:

Stanley Consultants

By: 
 Title: Vice President

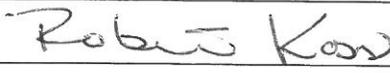
By: 
 Title: Chicago Operations Group Manager

Exhibit A - Preliminary Engineering

Route: FAU 1340
 Local Agency: Village of Lincolnwood
 (Municipality/Township/County)
 Section: 12-00059-00-BR
 Project: CMM-4003(023)
 Job No.: P-91-435-12

*Firm's **approved rates** on file with IDOT'S Bureau of Accounting and Auditing:

Overhead Rate (OH) 159.07 %
 Complexity Factor (R) 0.00
 Calendar Days 365

Method of Compensation:

- Cost Plus Fixed Fee 1 14.5%[DL + R(DL) + OH(DL) + IHDC]
- Cost Plus Fixed Fee 2 14.5%[DL + R(DL) + 1.4(DL) + IHDC]
- Cost Plus Fixed Fee 3 14.5%[(2.3 + R)DL + IHDC]
- Specific Rate
- Lump Sum

Cost Estimate of Consultant's Services in Dollars

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
See attached									
Totals		0.00							

 Illinois Department of Transportation Local Agency Amendment # 1 for Federal Participation	Local Agency Village of Lincolnwood	State Contract <input type="checkbox"/>	Day Labor <input type="checkbox"/>	Local Contract <input checked="" type="checkbox"/>	RR Force Account <input type="checkbox"/>
	Section: 12-00059-00-BR	Fund Type: CMAQ	ITEP and/or SRTS Number		
Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
		P-91-435-12	CMM-4003(023)		

This Amendment is made and entered into between the above local agency hereinafter referred to as the "LA" and the state of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration hereinafter referred to as "FHWA".

Location					
Location	Touhy Avenue		Route	FAU 1340	
				Length	0.08
Termini	Kilpatrick Avenue to Kilbourn Avenue				

Current Jurisdiction	State	TIP Number	02-12-0003	Existing Structure No	
----------------------	-------	------------	------------	-----------------------	--

Type of Work	Amended Division of Cost						Total
	CMAQ	%	STATE	%	LA	%	
Participating Construction		()		()		()	
Non-Participating Construction		()		()		()	
Preliminary Engineering	157,000	(80)		()	39,000	(20)	196,000
Construction Engineering		()		()		()	
Right of Way		()		()		()	
Railroads		()		()		()	
Utilities		()		()		()	
Materials							
TOTAL	\$ 157,000		\$		\$ 39,000		\$ 196,000

*Maximum FHWA (CMAQ) participation 80% not to exceed \$ 157,000.

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement. If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Changes to Agreement Provisions

None

BE IT MUTUALLY AGREED that all remaining provisions of the original agreement not altered by this Amendment shall remain in full force and effect and the Amendment shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

The LA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Amendment.

APPROVED

Local Agency

Gerald C. Turry

Name of Official (Print or Type Name)

Village President

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

The above signature certifies the agency's TIN number
36-6005973 conducting business as a Governmental
Entity.

DUNS Number 085870525

NOTE: If signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

APPROVED

State of Illinois
Department of Transportation

Erica J. Borggren, Acting Secretary

Date

By:

Aaron A. Weatherholt, Deputy Director of Highways

Date

Omer Osman, Director of Highways/Chief Engineer

Date

Michael A. Forti, Chief Counsel

Date

Tony Small, Director of Finance and Administration

Date

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 6

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Consideration of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Provision of Summer Bus Transportation for Day Camps and Swim Team to Alltown Bus Service, Inc. of Skokie, Illinois

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Parks and Recreation Department utilizes contracted bus transportation for summer day camp daily shuttle service and field trips, and for the swim team's transportation to swim meets. The Invitation to Bid was advertised on March 12, 2015. Bid packets were sent to eight vendors. The bid documents required a lump sum cost calculation in six categories of service.

On April 1, 2015 the Village opened two sealed bids for summer bus transportation, submitted by Alltown Bus Services, Inc. of Skokie and Lakeview Bus Lines, Inc. of Bellwood. The bid from Lakeview Bus Lines, Inc. was found to be non-responsive because the required lump sum for the categories of service was not provided. After consulting the Village Attorney regarding this discrepancy, it was determined that the lowest responsible bidder is Alltown Bus Services, Inc. The summary of the bid submittals is shown below. The bid summary is below:

Description of Services	Alltown	Lakeview
1. Field trip service within 30 miles	\$229.00	\$48 per hour
2. Field trip service outside of 30 miles	\$251.00	\$48 per hour
3. Daily shuttle service within Lincolnwood	\$229.00	\$48 per hour
4. Swim meet service within 30 miles	\$249.00	\$48 per hour
5. Swim meet service outside of 30 miles	\$369.00	\$48 per hour
6. Cancellation fee for field trip busing	\$69.00	\$48 per hour

Alltown Bus Service, Inc. has provided summer bus transportation for the Village since 2009, and in numerous years prior to 2008. The proposed fees for 2015 reflect an increase of 3% to 12% for each type of service. Staff's experience with Alltown Bus Service, Inc. has been favorable. They provide timely service and clean buses. The drivers are professional, safe and courteous. Headquartered in Skokie at 7300 N. St. Louis Avenue, they are very knowledgeable of Lincolnwood and the surrounding area.

The Park Board discussed this recommendation at their April 14, 2015 meeting. They unanimously voted to recommend the awarding of the bid to Alltown Bus Service, Inc. for the provision of summer bus transportation for day camps and swim team.

FINANCIAL IMPACT:

There is \$23,000 budgeted for day camp transportation and \$1000 for swim meet transportation in the Fiscal Year 2015/2016 Parks and Recreation Department budget. All transportation costs are recovered through fees charged to the participants.

DOCUMENTS ATTACHED:

1. Proposed Resolution with Bid Proposal and Contract
2. Unapproved Minutes of the April 14, 2015 meeting of the Parks and Recreation Board

RECOMMENDED MOTION:

Move to approve a Resolution awarding a bid for the provision of summer bus transportation to Alltown Bus Service, Inc. of Skokie, Illinois

RESOLUTION NO. R2015-_____

**A RESOLUTION APPROVING THE AWARD
OF THE SUMMER TRANSPORTATION BID
TO ALLTOWN BUS SERVICE, INC. OF SKOKIE, IL**

WHEREAS, the Village sought bids for the award of the Summer Bus Transportation (“Contract”), for the provision of contracted bus services for day camps and swim meets; and

WHEREAS, Alltown Bus Service, Inc., of Skokie, Illinois, was the low responsible bidder of the firms that submitted bid packages to the Village; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Alltown Bus Service, Inc. will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Alltown Bus Service, Inc. shall be, and is hereby, approved in substantially the form attached to this Resolution as Exhibit A.

SECTION 3. EXECUTION OF CONTRACT. The Village President and the Village Clerk shall be, and they are hereby, authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Alltown Bus Service, Inc.; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest shall, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

6212428_v1

EXHIBIT A

CONTRACT

VILLAGE OF LINCOLNWOOD
REQUEST FOR PROPOSALS
FOR DEPARTMENT OF PARKS AND RECREATION BUS SERVICES

VILLAGE: Village of Lincolnwood
Department of Parks and Recreation
Village Hall
6900 N. Lincoln Avenue
Lincolnwood, IL 60712

Village will receive sealed proposals for the Services generally described as follows: bus services for the Village's Department of Parks and Recreation ("Village" or "Department of Parks and Recreation"), including without limitation day camp field trips, daily bus service, and travel to and from swim meets, beginning June 10, 2015 (the "Services").

TO BE SUBMITTED TO the Village of Lincolnwood Department of Parks and Recreation, Village Hall, 6900 N. Lincoln Avenue, Lincolnwood, Illinois, 60712, attention Melissa Rimdzius, Community center Program Supervisor, BEFORE 10:00 A.M April 1, 2015.

INSTRUCTIONS TO BIDDERS

Preparation of Proposals

All proposals for the Services shall be made only on the blank Contract/Proposal form attached to this Request for Proposals and shall be complete with a price for each and every item named in the Schedule of Prices section of the Contract/Proposal form. All items required as part of Bidder Information, Bidder Background, and Bidder Facilities shall be completed. All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate bids unless called for, or that contain irregularities of any kind may be rejected.

Clarifications

Village reserves the right to make clarifications, corrections, or changes in this Request for Proposals at any time prior to the time proposals are opened. All bidders or prospective bidders will be informed of said clarifications, corrections, or changes.

Bid Security

All proposals shall be accompanied by a cashier's or certified check, or bid bond in form and from a surety satisfactory to the Village, in amount equal to at least ten percent of the total bid amount. Bid securities will be returned to the Bidders after a contract with a Bidder is fully executed or, if no contract is executed, after all proposals are rejected.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the contract and bidder's full legal name and shall be addressed and delivered to the place and before the time set forth above. Proposals may be delivered by mail or in person. Proposals received after the time specified above will be returned unopened.

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of 60 days after the opening of any proposal.

Rejection of Proposals

Proposals that are not submitted on the Contract/Proposal form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, Village may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders. Award will be made on the basis of the combination of price, quality and compliance with the objectives of the Lincolnwood Department of Parks and Recreation.

Village reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of Village and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal. Village also reserves the right to accept the proposal of a bidder whose principal place of business is located within Village limits over the low price proposal where quality, reliability, capability, customer service, responsiveness, expertise and other aspects that bidder's proposal are at least equivalent to the low price proposal.

Upon acceptance of the successful Bidder's proposal by Village, the successful Bidder's proposal, together with Village's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Services.

Communications with Village

All communications about this Request for Proposals must be in writing and addressed to:

Village of Lincolnwood
Department of Parks and Recreation
Village Hall
6900 N. Lincoln Avenue
Lincolnwood, IL 60712

DATED this 9th day of March, 2015.

VILLAGE OF LINCOLNWOOD

By: Timothy C. Wiberg
Village Manager

VILLAGE OF LINCOLNWOOD

CONTRACT/PROPOSAL FOR
DEPARTMENT OF PARKS AND RECREATION BUS SERVICES

Full Name of Bidder ALLTOWN BUS SERVICE, INC. ("Bidder")
Principal Office Address 7300 N. ST. LOUIS, SKOKIE, IL. 60076
Local Office Address " "
Contact Person GREG POLAN
Telephone 847.674.0090 Fax 847.674.4449

TO: VILLAGE OF LINCOLNWOOD
DEPARTMENT OF PARKS AND RECREATION
VILLAGE HALL
6900 N. LINCOLN AVENUE
LINCOLNWOOD, IL 60712

Bidder warrants and represents that Bidder has carefully examined this Request for Proposals and Contract and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. None, which are securely stapled to the end of this Contract/Proposal.

1. Services Proposal

A. Contract and Services. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract/Proposal and Village's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Services":

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary to provide and perform Department of Parks and Recreation bus services in and around Lincolnwood, Illinois ("**Services Site**");
2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
3. Bonds and Insurance. Procure and furnish all bonds and all insurance specified in this Contract/Proposal;
4. Taxes. Pay all applicable federal, state, and local taxes;
5. Miscellaneous. Do all other things required of Bidder by this Contract/Proposal; and
6. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with highest standards of professional practices, in full compliance with, and as required by or pursuant, to this Contract/Proposal, and with the greatest economy, efficiency, and

expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.

B. Performance Standards. If this Contract/Proposal is accepted, Bidder proposes and agrees that all Services shall be fully provided, performed, and completed in accordance with the specifications outlined in and attached to this Contract/Proposal.

C. Responsibility for Damage or Loss. If this Contract/Proposal is accepted, Bidder proposes, and agrees that Bidder shall be responsible and liable for, and shall promptly and without charge to Village repair or replace, damage done to, and any loss or injury suffered by, Village, the Services, the Services Site, or other property or persons as a result of the Services.

D. Inspection/Testing/Rejection. Village shall have the right to inspect all or any part of the Services and to reject all or any part of the Services that is, in Village's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract/Proposal and Village, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, perform or have performed all Services necessary to complete or correct all or any part of the Services that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancel all or any part of any order or this Contract/Proposal. Services so rejected may be returned or held at Bidder's expense and risk.

2. Contract Price Proposal

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall take in full payment for all Services and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth in the maximum fee schedule ("**Fee Schedule**") below:

A. Schedule of Prices.

For providing, performing, and completing each of these items of the Services (which are described more fully in Exhibit A), the following amounts per item:

Service	Price
Cost per bus, per roundtrip field trip for destination within 30 miles (one way) of camp	\$ <u>229⁰⁰</u> per bus per field trip
Cost per bus, per roundtrip field trip for destination 31+ miles (one way) from camp	\$ <u>251⁰⁰</u> per bus per field trip
Cost per bus, per day for daily shuttle service within Lincolnwood; bus may also be used for roundtrip field trips within 30 miles of camp (one way) when not needed as a shuttle	\$ <u>229⁰⁰</u> per bus per day
Cost per bus, per round trip travel for swim meet within 30 miles of departure location (one way)	\$ <u>249⁰⁰</u> per bus per meet
Cost per bus, per round trip travel for swim meet 31+ miles from the departure location (one way)	\$ <u>369⁰⁰</u> per bus per meet
Cancellation fee, if any , for field trip busing	\$ <u>69⁰⁰</u> per bus per field trip

No other fees or charges are allowed.

B. Basis For Determining Prices.

It is expressly understood and agreed that:

1. All prices stated in the Fee Schedule are firm and shall not be subject to escalation or change;
2. Village is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Fee Schedule, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Services are included in the Fee Schedule and;
4. Bidder has thoroughly examined this Contract/Proposal prior to submission of its bid.

C. Time Of Payment. It is expressly understood and agreed that all payments shall be made in accordance with the following schedule: Net 30 days from date of invoice following receipt of services. All payments may be subject to deduction or setoff by reason of any failure of Bidder to perform under this Contract/Proposal.

3. Contract Time Proposal

Time is of the essence of this Contract/Proposal and, except where stated otherwise, references in this Contract/Proposal to days shall be construed to refer to calendar days. If this Contract/Proposal is accepted, Bidder proposes and agrees that Bidder shall commence the Services within 10 days following Village's acceptance of this Contract/Proposal provided Bidder shall have furnished to Village all insurance certificates and policies of insurance specified in this Contract/Proposal ("**Commencement Date**"). If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall perform the Services diligently and continuously throughout the term of the Contract/Proposal.

The term of this Contract shall be one year, and may be renewed at one year intervals upon the mutual agreement of the parties.

4. Financial Assurance

A. Insurance. If this Contract/Proposal is accepted, Bidder proposes and agrees, that Bidder shall provide certificates of insurance evidencing the minimum insurance coverages and limits set forth below within 10 days following Village's acceptance of this Contract/Proposal. For good cause shown, the Village may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as the Village may impose in the exercise of its sole discretion. Such policies shall be in a form acceptable to the Village and from companies with a general rating of A-, and a financial size category of Class V or better, in Best's Insurance Guide and otherwise acceptable to the Village. Such policies shall be for terms not less than six months and shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company to the Village. Such policies shall be in a form, and from companies, acceptable to the Village. The Village shall be named as an additional insured on these certificates and policies of insurance. The insurance coverages and limits set forth below shall be deemed to be minimum coverages and limits and shall not be construed in any way as a limitation on Bidder's duty to carry adequate insurance or on Bidder's liability for losses or damages under this Contract/Proposal. The minimum insurance coverages and limits that shall be maintained at all times while providing, performing, or completing the Services are as follows:

1. Workers' Compensation and Employer's Liability. Limits shall not be less than:

Workers' Compensation: Statutory

Employer's Liability: \$500,000 ea. accident-injury
\$500,000 ea. employee-disease
\$500,000 disease-policy

Such insurance shall evidence that coverage applies to the State of Illinois.

2. Comprehensive Motor Vehicle Liability. Limits for vehicles owned, non-owned or rented shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

3. Comprehensive General Liability. Limits shall not be less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit.

Coverage is to be written on an "occurrence" basis.

Coverage to include:

- Garage Keeper's Liability
- Premises Operations
- Products/Completed Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- "X," "C," and "U"
- Contractual Liability

Contractual Liability coverage shall specifically include the indemnification set forth below.

4. Umbrella Liability. Limits shall not be less than:

\$5,000,000 Bodily Injury and Property Damage Combined Single Limit.

This Policy shall apply in excess of the limits stated in 1, 2 and 3 above.

B. Indemnification. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall indemnify, save harmless, and defend Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Services or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of the Bidder, except to the extent caused by the sole negligence of or the intentional willful or wanton act of the Village or its employees, or any failure of the Village to meet the representations and warranties set forth in Section 6 of this Contract/Proposal.

C. Penalties. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Services or any part thereof.

D. Bonds. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond, on forms provided by, or otherwise acceptable to, the Village, from a surety company acceptable to the Village, in the penal sum of the greater of the Contract Price or \$50,000, within seven business days following the Village's acceptance of this Contract/Proposal. Such amount shall be maintained during the term of the Contract/Proposal and shall be restored by Bidder within 10 days if drawn upon by the Village. Such amount shall also be amended from time to time during the term of this Contract/Proposal when the number of intersections at which Services are provided is amended.

5. Firm Proposal

All prices and other terms stated in this Contract/Proposal are firm and shall not be subject to withdrawal, escalation, or change provided Village accepts this Contract/Proposal within 45 days after the date this sealed Contract/Proposal is opened.

6. Bidder's Representations and Warranties

In order to induce Village to accept this Contract/Proposal, Bidder hereby represents and warrants as follows:

A. The Services. The Services, and all of its components, shall be of merchantable quality; shall be performed in accordance with the highest standards of professional practice, care, and diligence practiced by recognized firms in performing services of a similar nature in existence at the time of performance of the Services, shall strictly conform to the requirements of this Contract/Proposal, including without limitation, the performance standards set forth in Subsection 1B of this Contract/Proposal; and shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract/Proposal and the warranties expressed herein shall be in addition to any other warranties expressed or implied by law, which are hereby reserved unto the Village.

B. Compliance with Laws. The Services, and all of its components, shall be provided, performed, and completed in compliance with, and Bidder agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time. The Bidder shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services is provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*

Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's, or its subcontractors', performance of the Services or any part thereof.

Every provision of law required by law to be inserted into this Contract/Proposal shall be deemed to be inserted herein.

C. Not Barred; No Collusion. Bidder is not barred by law from contracting with Village or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Sec. 33E-3 or Sec. 33E-4 of Art. 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*

Bidder hereby represents that the only persons, firms, or corporations interested in this Contract/Proposal as principals are those disclosed to the Village prior to the execution of this Contract/Proposal, and that this Contract/Proposal is made without collusion with any other person, firm, or corporation if at any time it shall be found that the Bidder has, in procuring this Contract/Proposal, colluded with any other person, firm, or corporation, then Bidder shall be liable to the Village for all loss or damage that the Village may suffer thereby, and this Contract/Proposal shall, at the Village's option, be null and void.

D. Qualified. Bidder has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Bidder to perform the Services successfully and promptly and to commence and complete the Services within the Contract Price and Contract Time Proposals set forth above.

E. Patriot Act Compliance. Bidder represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. Bidder further represents and warrants to the Village that Bidder and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. Bidder hereby agrees to defend, indemnify and hold harmless the Village, its corporate authorities, and all Village appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representations and warranties.

7. Specifications

Bidder has thoroughly examined this Contract/Proposal, including the specifications for the Services attached hereto as Exhibit A.

8. Acknowledgments

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

A. Reliance. The Village is relying on all warranties, representations, and statements made by Bidder in this Contract/Proposal.

B. Reservations of Rights. The Village reserves the right to reject any and all proposals, reserves the right to reject the low price proposal, and reserves such other rights as are set forth in the instructions to Bidders.

C. Acceptance. If this Contract/Proposal is accepted, Bidder shall be bound by each and every term, condition, or provision contained in this Contract/Proposal and in Village's written notification of acceptance in the form included in this bound set of documents.

D. Remedies. Each of the rights and remedies reserved to Village in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract/Proposal.

If it should appear at any time that Bidder has failed or refused to prosecute, or has delayed in the prosecution of, the Services in full compliance with the requirements of this Contract/Proposal, or has attempted to assign this Contract/Proposal or Bidder's rights under this Contract/Proposal, either in whole or in part, or has falsely made any representation or warranty in this Contract/Proposal, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract/Proposal ("**Event of Default**"), and has failed to cure any such Event of Default within five business days after Bidder's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. The Village may require Bidder within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring Bidder and the Services into strict compliance with this Contract/Proposal.
2. The Village may terminate this Contract/Proposal immediately without liability for further payment of amounts due, if any, or to become due under this Contract/Proposal.
3. The Village may recover from Bidder any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or as a result of actions taken by the Village in response to any Event of Default.
4. The Village may recover any damages suffered by the Village.

E. No Waiver. No examination, inspection, investigation, test, measurements, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Services by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract/Proposal; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Services, nor operate to waive or otherwise diminish the effect of any representation or warranty made by the Bidder; or of any requirement of provision of this Contract/Proposal; or of any remedy, power, or right of the Village.

F. Severability. The provisions of this Contract/Proposal shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract/Proposal shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract/Proposal shall be in any way affected thereby.

G. Amendments. No modification, addition, deletion, revision, alternation, or other change in this Contract/Proposal shall be effective unless and until such change is reduced to writing and executed and delivered by the Village and the Bidder.

H. Assignment. Neither this Contract/Proposal, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by the Bidder except upon the prior written consent of the Village, which consent may be withheld in the sole and unfettered discretion of the Village; provided however, that the Village's prior written approval shall not be required for assignments of accounts, as defined in the Illinois Commercial Code, if to do so would violate Section 9-318 of the Illinois Commercial Code, 810 ILCS 5/9-318. The Village may assign this Contract, in whole or in part, or any or all of its rights or obligations under this Contract, without the consent of Bidder.

I. Entire Agreement. This Contract/Proposal sets forth the entire agreement of the Village and the Bidder with respect to the accomplishment of the Services, and there are no other understandings or agreements, oral or written, between the Village and the Bidder with respect to the Services and the compensation therefor.

J. Governing Law; Changes in Laws. This Contract/Proposal, and the rights of the parties under this Contract/Proposal shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois. Unless otherwise explicitly provided in this Contract/Proposal, any reference to laws shall include such laws as they may be amended or modified from time to time.

K. Contract not Exclusive. This Contract/Proposal is not exclusive. If determined by the Village to be appropriate or necessary to the Village or its residents, then the Village, in the exercise of its sole discretion,

may select additional firms to perform the Services, may acquire services from time to time as necessary from a company not under contract with the Village, and may terminate this Contract/Proposal or any other contract as to the Bidder or any one or more other firms in accordance with the terms of this Contract/Proposal.

L. No Third Party Beneficiaries. No claim as a third party beneficiary under this Contract/Proposal by any person, firm, or corporation other than the Bidder shall be made or be valid against the Village.

M. Binding Effect. This Contract/Proposal shall be binding on the Village and Bidder and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns. Every reference in this Contract/Proposal to a party shall also be deemed to be a reference to the authorized officers, employees, agents, and representatives of such party.

N. Relationship of the Parties. Bidder shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Contract/Proposal shall be construed (1) to create the relationship of principal and agent, partners, or joint venturers between the Village and Bidder or (2) to create any relationship between the Village and any subcontractor of the Bidder.

O. Village's Right To Terminate or Suspend Services for Convenience. The Village shall have the right, for its convenience, to terminate or suspend the Services in whole or in part at any time upon 30 day written notice to Bidder. Each such notice shall state the extent and effective date of such termination or suspension. On such effective date, Bidder shall, as and to the extent directed, stop Services under this Contract. In the event of any termination pursuant to this Section, the Village shall pay Bidder such fees for Services for which the Village is responsible for payment, if any, as Bidder may have reasonably and necessarily incurred prior to the date of such termination. Any immediate termination or suspension of Bidder's rights under this Contract/Proposal for an alleged default that is ultimately held unjustified shall automatically be deemed to be a termination or suspension for the convenience of the Village under of this Contract.

P. Termination for Cause. The failure of the Bidder to properly perform any of the Services under this Contract/Proposal shall be cause for the immediate termination of the Contract/Proposal without 30 day written notice.

Q. Bidder's Right To Terminate. Bidder shall have the right to terminate this Contract/Proposal at any time upon 30 day written notice to the Village. Termination of this Contract/Proposal by Bidder shall not relieve Bidder of any liability to the Village existing as of the date of such termination or accruing at any time as the result of, or related to, any act or failure to act on the part of Bidder prior to such termination.

R. Notices. All notices required or permitted to be given under this Contract/Proposal shall be in writing and shall be deemed received by the addressee thereof when delivered in person on a business day at the address set forth below or on the third business day after being deposited in any main or branch United States post office, for delivery at the address set forth below by properly addressed, postage prepaid, certified or registered mail, return receipt requested. Notices and communications directed to the Village shall be addressed and delivered as follows:

Village of Lincolnwood
Department of Parks and Recreation
Village Hall
6900 N. Lincoln Avenue
Lincolnwood, IL 60062

with a copy to:

Steven M. Elrod
Holland & Knight LLP
131 South Dearborn, 30th Floor
Chicago, IL 60603

Notices and communications directed to the Bidder shall be addressed and delivered as follows:

ALLTOWN BUS SERVICE, INC.

7300 N. ST. LOUIS

SKOKIE, IL 60076

With a copy to:

BIDDER INFORMATION (Bidder shall complete all of the following items prior to execution and submission of this Contract/Proposal to the Village)

- Bidder's Status: _____ (State) Corporation
- _____ (State) Limited Liability Company
- _____ (State) Partnership
- _____ Joint Venture
- _____ Individual Proprietor

Bidder's Name: ALLTOWN BUS SERVICE, INC.

D/B/A (if different): _____

Bidder's Business Address: 7300 N. ST. LOUIS AVE.
SKOKIE, IL. 60076

Bidder's Business Telephone Number: 847-674-0090 Facsimile Number: 847-674-4449

If a Corporation, Limited Liability Company, or Partnership, list all Officers, Members, or Partners, respectively, and all persons who own ten percent or more of the Bidder:

<u>Name</u>	<u>Date of Birth</u>	<u>Title</u>	<u>Address</u>
<u>GREG POLAN</u>	<u>9/5/55</u>	<u>PRESIDENT</u>	<u>1004 MICHIGAN WILMETTE, IL. 60091</u>

BIDDER BACKGROUND

Has the applicant, business, or member of the business ever had a business license or contract revoked, suspended or cancelled?

_____ Yes No If yes, explain in full detail on a separate sheet of paper and attach.

Does the business currently hold a license or have a contract with any other municipality for bus services, including any of the Services described in this Contract/Proposal?

Yes _____ No If yes, explain in full detail on a separate sheet of paper and attach.

Bidder must have a minimum of three years experience in providing bus services for school-age children. Attach copies of at least three current contracts the Bidder holds for the provision of bus services similar to the Services, and for each contract, provide an address and telephone number for the representative of that customer.

Contract 1: SEE ATTACHMENTS

Contract 2:

ALLTOWN BUS SERVICE, INC.

7300 N. St. Louis • Skokie, Illinois 60076

Phone (847) 674-0090 • Fax (847) 674-9238

Alltown Bus Service References

SKOKIE PARK DISTRICT 847-674-1500
9300 Weber Park Place
Skokie IL, 60077

Contact: Andrew Buffa

Service: June 1996 to Present

LATIN DAY CAMP 312-582-6082
1531 N. Dearborn Parkway,
Chicago, IL 60610

Contact: Catherine Curray

Service: June 1991 to Present

FRED'S CAMP 773-935-1549
900 W Rand Rd # B306
Arlington Hts, IL 60004

Contact: Fred Greenberg

Service: June 1998 to Present

GLENVIEW PARK DISTRICT 847-949-2200
2400 Chestnut Avenue
Glenview, IL 60026

Contact: Joe Polina

Service: June 1998

ALLTOWN BUS SERVICE, INC.

7300 N. St. Louis • Skokie, Illinois 60076

Phone (847) 674-0090 • Fax (847) 674-9238

LINCOLNWOOD PARK DISTRICT
6900 N. Lincoln Ave
Lincolnwood, IL 60712

847-745-4725

Contact: Jan Springer

Service: June 1998 to 2010

GAN ISRAEL
2833 W. Howard
Chicago, IL 60645

773-262-1770

Contact: Rabi Schciman

Service: June 1998 to Present

NORTHFIELD PARK DISTRICT
9501 Skokie Blvd
Skokie, IL 60077

847-446-4428

Contact: Jennifer

Service: 2002 to Present

NORTHLIGHT THEATER CAMP
9501 Skokie Blvd
Skokie, IL 60077

847-679-9501

Contact: Megan Shuchman

Service: 2002-2009

ALLTOWN BUS SERVICE, INC.

7300 N. St. Louis • Skokie, Illinois 60076

Phone (847) 674-0090 • Fax (847) 674-9238

N.W RECREATIONAL SPORTS WILD CATS

2407 Sheridan Rd
Evanston, IL 60208

847-491-4603

Contact: Peter Parcell

Service: Present

PARK RIDGE PARK DISTRICT

2701 Sibley Ave
Park Ridge, IL 60068

847-692-3367

Contact: Karen Berhard

Service: Present

SADDLE AND CYCLE

900 W. Foster
Chicago, IL 60640

773-275-6600

Contact: Bobby Frank

Service: Present

Contract 3:

BIDDER FACILITIES (See Specifications in Exhibit A for additional details)

BUSES

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82751SB Number of Axles: 2

GVW: 29,000 Date of Last Inspection: 2/19/15

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82753SB Number of Axles: 2

GVW: 29,000 Date of Last Inspection: 12/30/14

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82754SB Number of Axles: 2

GVW: 29,000 Date of Last Inspection: 9/10/14

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82744SB Number of Axles: 2

GVW: 29,000 Date of Last Inspection: 2/27/15

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82745SB Number of Axles: 2

GVW: 29,000 Date of Last Inspection: 3/3/15

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82746SB Number of Axles: 2

GVW: 29,000 Date of Last Inspection: 2/21/15

Make: FREIGHTLINER Model: C2 Year: 2014

Number of Cylinders: 6

License Plate Number: 82747SB Number of Axles: 2

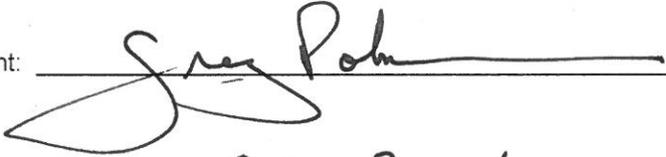
GVW: 29,000 Date of Last Inspection: 2/10/15

Make: FREIGHTLINER Model: C2 Year: 2013
Number of Cylinders: 6
License Plate Number: 74353SB Number of Axles: 2
GVW: 29,800 Date of Last Inspection: 12/9/14

Make: FREIGHTLINER Model: C2 Year: 2013
Number of Cylinders: 6
License Plate Number: 74351SB Number of Axles: 2
GVW: 29,800 Date of Last Inspection: 9/23/14

Make: FREIGHTLINER Model: C2 Year: 2013
Number of Cylinders: 6
License Plate Number: 74352SB Number of Axles: 2
GVW: 29,800 Date of Last Inspection: 2/5/15

Make: FREIGHTLINER Model: C2 Year: 2013
Number of Cylinders: _____
License Plate Number: 74355SB Number of Axles: 2
GVW: 29,800 Date of Last Inspection: 12/24/14

Signature of Bidder or Authorized Agent: 

(corporate seal)

Printed Name: GREG POLAN

Title/Position: PRESIDENT

Subscribed and Sworn to
Before me this 1 day of
April, 2015


Notary Public



(SEAL)

EXHIBIT A

SPECIFICATIONS FOR PARKS AND RECREATION BUS SERVICES

1. Scope of Services. Bidder shall furnish all services, labor, equipment, facilities, and materials for bus, as requested by the Village of Lincolnwood Department of Parks and Recreation ("**Department of Parks and Recreation**"), for bus services, including without limitation day camp field trips, daily shuttle service, and swim meets, as provided in this Contract/Proposal. The duration of the bus services will be from June 10, 2015 through August 14, 2015 with (excluding July 3, 2015, on which day no camp will be held), including without limitation a five-day camp scheduled for August 10-14, 2015 and up to four swim meets. Prior to June 10, 2015, the Bidder must familiarize all drivers, operators, or other persons providing the services with information, that the Village will provide, concerning all camp locations and the routes for daily shuttle runs within the Village. The Services must commence on June 10, 2015 and must be provided pursuant to the following specifications:

A. Day Camp Bid Specifications

1. Prairie Dogs:

- One field trip bus needed once every other week for a maximum of four field trips during each such week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at the Lincolnwood Community Center, 6900 N. Lincoln Avenue (corner of Morse and Lincoln Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am - 1 pm Monday, Wednesday and Friday (no camp on July 3).
- Approximately 40 campers (3 – 4 years old) plus 8-10 staff.

2. Little Lincolns:

- One or two field trip bus(es) needed once every other week for a maximum of four field trips during each such week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at Proesel Park (1 block East of Morse on Kostner Avenue), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday, Wednesday and Friday (no camp on July 3).
- Approximately 70 campers (Grades K-2nd) plus 14 staff.

3. Camp Potawatomie:

- One or two field trip bus(es) will be needed once per week for a maximum of nine field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday – Friday (no camp on July 3).
- Approximately 60 campers (Grades K-2nd) plus 12 staff.

4. Rutledge Rockets:

- One or two field trip bus(es) will be needed once per week for a maximum of nine field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday – Friday (no camp on July 3).
- Approximately 60 campers (Grades 3rd-5th) plus 10 staff.

5. Adventure Camp:

- One or two field trip bus(es) will be needed twice per week for a maximum of 18 field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday – Friday (no camp on July 3).
- Approximately 50 campers (Grades 6th – 9th) plus 9 staff.

6. Camp 74:
 - One field trip bus will be needed once per week for a maximum of four field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
 - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 12:30 - 4:30 pm Monday – Friday (no camp on July 3) June 15 – July 10, 2015 only (4 weeks only).
 - Approximately 40 campers (Grades K-8th) plus 8 staff.
7. The Last Hurrah:
 - One field trip bus will be needed for a maximum of three field trips during the one week camp within Lincolnwood and the Chicago Metropolitan Area.
 - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am-2:45 pm Monday – Friday, August 10-14, 2015
 - Approximately 40 campers (Grades K-5th) plus 8 staff.
8. Daily Bus Service:
 - One daily bus will be needed for shuttle services within Lincolnwood June 10, 2015 through August 7, 2015.
 - Routes will be determined by camp management staff and communicated to driver on an ongoing basis.
 - Bus will report to Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois, on every Monday through Friday at 9:00 am (no camp on July 3)
 - Bus will shuttle campers as directed by camp management staff throughout the day, concluding no later than 4:30 pm June 10-July 17, and no later than 3:30pm July 20-August 7, 2015.
 - Daily bus may also be used for roundtrip field trips within 30 miles of camp (one way) when not needed in shuttle capacity.

B. Swim Team Bid Specifications

1. Swim Meets:
 - One bus needed to service up to four swim meets within the Chicago Metropolitan Area; some trips may be out of state.
 - Swim team is located at the Proesel Park Family Aquatic Center (7155 N. Kostner Avenue), Lincolnwood, Illinois.
 - Hours and dates will vary; approximately 50 participants plus 10 staff.

The Village reserves the right to change the schedule of Services as it deems necessary in the best interest of the programs listed above. Actual time will depend on the weather, daily attendance and trip schedule. There may be days when the buses are dismissed earlier than anticipated or later depending on trips. There is no guarantee that the hours stated above will remain consistent, however all attempts will be made to adhere to the above stated schedules.

2. Calls for Services. Services under this Contract/Proposal shall be rendered only upon the request of the Department of Parks and Recreation. Bidder, upon notification by the Department of Parks and Recreation, shall send the requested number and type of buses to the designated location. The Bidder shall consider calls from the Department of Parks and Recreation as having first priority over requests for service from other parties. Bidder shall maintain the equipment and labor force needed to supply the Services on a full twenty-four hour per day basis every day of the year.

3. Responsibility for Property. Bidder expressly assumes full responsibility and liability for all property entrusted to its care, including all equipment and contents thereof.

4. Responsibility for Personnel and Subcontractors.

- A. General. Bidder assumes full responsibility for its employees, agents and drivers to all acts performed pursuant to this Contract/Proposal. Bidder shall assign only competent, courteous, trustworthy, sober employees and drivers who comply with all applicable legal requirements to provide the Services required under the provisions of this Contract/Proposal. Bidder shall not employ any person who has been convicted of any felony related to the performance of the Services or any person who has been convicted, within the immediately preceding five years, of any misdemeanor violation relating to the performance of the Services.
- B. Annual Disclosure. Bidder, annually during the term of this Contract/Proposal, shall provide to the Village a sworn list including the name, address, and telephone number of each owner, officer, and holder of more than ten percent of shares of Bidder.
- C. Approval and Use of Subcontractors. Bidder shall cause the Services to be performed under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors used by Bidder shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor shall not relieve the Bidder of full responsibility and liability for the provision, performance, and completion of the Services in full compliance with, and as required by or pursuant to, this Contract/Proposal. All Services performed by any subcontractor shall be subject to all of the provisions of this Contract/Proposal in the same manner as if performed by employees of Bidder. Every reference in this Contract/Proposal to "Bidder" shall be deemed also to refer to all subcontractors of the Bidder.
- D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the part of the Services undertaken by it in a manner satisfactory to the Village, the Bidder, immediately on notice from the Village, shall remove and replace such personnel or subcontractor. Bidder shall have no claim for damages as a result of any such removal or replacement.

5. Licensing and Background Information.

- A. All of the Bidder's drivers and operators shall have and maintain all required federal and Illinois driver's licenses, including, without limitation, current valid Illinois Commercial Driver's License(s). The Bidder shall file verification of proper licenses for each driver and operator with the Village.
- B. Prior to the effective date of this Contract/Proposal, Bidder shall provide the Department of Parks and Recreation with the following information for each bus operator, driver and person that will be engaged in the performance of the Services and is employed on the effective date of the Contract/Proposal; provided that this information may be provided for each operator, driver and person engaged in the performance of the Services hired during the term of the Contract within ten days after the date of hire; and for all operators, drivers and persons engaged in the performance of the Services employed at the time that Bidder submits a request to renew this Contract:
 - i. Name;
 - ii. Address;
 - iii. Date of birth;
 - iv. Driver's license number, state of issuance, date of expiration, licensed classifications, and license restrictions, including copies of such license(s).

v. Evidence that each operator, driver, or person engaged in the performance of the Services has received a minimum of 10 hours of training in school bus safety during the previous 12 months.

vi. Verification of completed criminal background checks for each operator, driver, or person engaged in the performance of the Services; and

vii. An acknowledgement that each operator, driver, or person engaged in the performance of the Services has received and reviewed the Village of Lincolnwood Child Protection Management Policy, which the Village will furnish to the Bidder, prior to the effective date of this Contract/Proposal.

C. Bidder must have a minimum of three years relevant experience in providing bus services that include the transportation of school-age children.

6. Hours of Service/Local Office. Bidder shall maintain hours of operation consistent with normal business hours (9:00 am to 5:00 pm) Monday through Friday and for at least three hours (from approximately 9:00 a.m. to 12:00 p.m.) on Saturday. Bidder must maintain a local office within Niles Township or within a 20-mile drive of the Village in order to facilitate access to the Services on rain days and to ensure efficient delivery of the Services. The local office must be staffed by a manager and at least one dispatcher at all times when the Services are being provided, and the dispatcher must maintain radio or telephone access to all buses during all times that Services are provided.

7. Equipment. Bidder shall provide and maintain all equipment and labor needed to supply the Services during the term of this Contract/Proposal. Bidder must ensure that all buses used to provide the Services are in good working order, are equipped with properly functioning seat belts for each occupant, and are equipped with either radio or telephone equipment that allow the Bidder to maintain 24 hour communication capability between the bus operator and the Bidder's radio operator/dispatchers to ensure that the Bidder can provide an immediate response in the event of an emergency, mechanical failure, or any other disruption of the Services. Bidder shall be responsible for inspecting buses daily, both internally and externally, to maintain high standards in safety and cleanliness. Bidder shall ensure that the operation and equipment of all buses used to perform the Services are in full compliance with all applicable federal and state statutory and regulatory requirements concerning the operation and equipment of school buses.

8. Minimum Capacity. All busses used for the provision of the Services must have a minimum capacity of 71 passengers.

9. Compliance with Standards. All Services must be provided in compliance with the applicable standards promulgated by the American Camp Association.

ACCEPTANCE

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of **Village of Lincolnwood** ("Village") this _____ day of _____, 2015.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Services and the compensation therefor and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Village without further notice of objection and shall be of no effect nor in any circumstances binding upon Village unless accepted by Village in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Village or any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

VILLAGE OF LINCOLNWOOD

By: _____
Village Manager

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Alltown Bus Service, Inc.

7300 N. St. Louis Skokie, IL 60076

as Principal, hereinafter called the Principal, and International Fidelity Insurance Company

One Newark Center Newark, NJ 07102-5207

a corporation duly organized under the laws of the State of NJ

as Surety, hereinafter called the Surety, are held and firmly bound unto Lincolnwood Parks & Recreation

6900 Lincoln Ave Lincolnwood, IL 60712

as Obligee, hereinafter called the Obligee, in the sum of Ten Percent of Amount Bid

Dollars (\$ 10%),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Day Camp Transportation/ School Bus

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

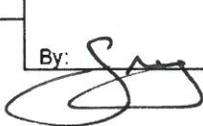
Signed and sealed this 1st day of April, 2015


(Witness)

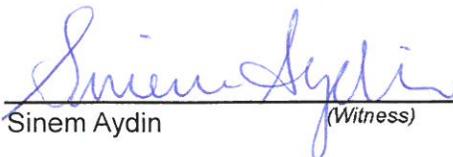
Alltown Bus Service, Inc.

(Principal)

(Seal)

By: 

PRESIDENT
(Title)

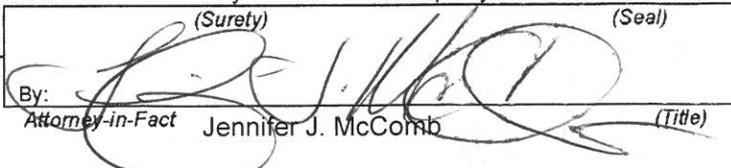

Sinem Aydin
(Witness)



International Fidelity Insurance Company

(Surety)

(Seal)

By: 

Attorney-in-Fact Jennifer J. McComb (Title)

POWER OF ATTORNEY
INTERNATIONAL FIDELITY INSURANCE COMPANY

HOME OFFICE: ONE NEWARK CENTER, 20TH FLOOR
NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing laws of the State of New Jersey, and having its principal office in the City of Newark, New Jersey, does hereby constitute and appoint

Jennifer J. McComb as attorney-in-fact to execute the following bond:

Surety Bond Number: Bid Bond

Principal: Alltown Bus Service, Inc.

Obligee: Lincolnwood Parks & Recreation

and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of Article 3-Section 3, of the By-Laws adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting called and held on the 7th day of February, 1974.

The President or any Vice President, Executive Vice President, Secretary or Assistant Secretary, shall have power and authority

- (1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and,
- (2) To remove, at any time, any such attorney-in-fact and revoke the authority given.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 29th day of April, 1982 of which the following is a true excerpt:

Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.



IN TESTIMONY WHEREOF, **INTERNATIONAL FIDELITY INSURANCE COMPANY** has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 12th day of March, 2012.

COMPANY
STATE OF NEW JERSEY
County of Essex

INTERNATIONAL FIDELITY INSURANCE

Handwritten signature of Robert W. Minster in cursive.

Robert W. Minster, Executive Vice-President

On this 12th day of March, 2012., before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said the he is the therein described and authorized officer of the **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate Seal of said Company; that the said Corporate Seal and his signature were duly affixed by order of the Board of Directors of said Company.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



Handwritten signature of Jose A. Marquez, Jr. in cursive.

A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires Nov. 21, 2015

CERTIFICATION

I, the undersigned officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect

IN TESTIMONY WHEREOF, I have hereunto set my hand this 1st day of April, 2015

Handwritten signature of Maria H. Branco in cursive.

Assistant Secretary

STATE OF Illinois
COUNTY OF DuPage

I, Melissa Schmidt Notary Public of DuPage County,
in the State of Illinois, do hereby certify that Jennifer J. McComb
Attorney-in-Fact, of the International Fidelity Insurance Company
who is personally known to me to be the same person whose name is
subscribed to the foregoing instrument, appeared before me this day in person, and
acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the
International Fidelity Insurance Company
for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Westmont
in said County, this 1st day of April A.D., 2015

Melissa Schmidt
Notary Public Melissa Schmidt

My Commission expires: May 14, 2016



HUB International Midwest Limited
601 Oakmont Lane, Suite 400, Westmont, IL 60559
630-468-5600

BID BOND RESULTS

Alltown Bus Service, Inc.
7300 N. St. Louis
Skokie, IL 60076

You have received a bid bond for the project described below. The Surety Company needs the results of this bid before issuance of further bonds. If you do not know the result, other than your own bid amount, please indicate this when returning it. Thank you for your cooperation.

BID DATE: **April 1, 2015**

AMOUNT: **\$50,000.00** **Fifty Thousand Dollars and 00/100**

SURETY: **International Fidelity Insurance Company**

OBLIGEE: **Lincolnwood Parks & Recreation**

DESCRIPTION OF PROJECT: **Day Camp Transportation/ School Bus**

Contractor Name _____ 1st Low Bid \$ _____

Contractor Name _____ 2nd Low Bid \$ _____

Contractor Name _____ 3rd Low Bid \$ _____

If your bid is not listed above – what is your bid price? \$ _____

Comments: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER P.A. Post Agency, LLC One International Blvd. Suite 405 Mahwah NJ 07495-0025	CONTACT NAME: Keith Adams
	PHONE (A/C No. Ext): (201)252-3010 FAX (A/C No): (201)252-3011
	E-MAIL ADDRESS: kadams@postfinancial.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A National Interstate Ins Co NAIC # 32620
	INSURER B American Alternative Ins. Corp. 19720
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 14-15 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		SPG 3600225-02	5/1/2014	5/1/2015	EACH OCCURRENCE \$ 5,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 5,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY		SPA 3600225-02	5/1/2014	5/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						Uninsured motorist Bl split limit \$ 5,000
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	SPX 3600225-02	5/1/2014	5/1/2015	EACH OCCURRENCE \$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 5,000,000
	DED	RETENTION \$				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		N/A			WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N				OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Excess Auto Liability		SPX 3600226-03	5/1/2014	5/1/2015	5,000,000 xs 10,000,000
B	Excess Auto Liability		98A2FF0000053-00	5/1/2014	5/1/2015	5,000,000 xs 15,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CERTIFICATE HOLDER IS INCLUDED AS ADDITIONAL INSURED, BUT ONLY AS RESPECTS TO THE OPERATIONS OF THE NAMED INSURED.

CERTIFICATE HOLDER (847) 673-4413 Village of Lincolnwood Parks & Recreation Attn: Jam Springer 6900 N. Lincoln Ave. Lincolnwood, IL 60712	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Keith Adams/JLS 



Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 14, 2015

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:01 P.M.

PRESENT AT MEETING

Park Board Members: Gail Ito, Art Lovering, Jennifer Spino, Reese Gratch, Sarah Hardin, Barry Bass (arrival 7:05pm)

Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth, Chris Stachewicz

Audience: Beryl Herman

APPROVAL OF MINUTES

On motion, Hardin/Spino to approve the meeting minutes of the March 10, 2015. 5-0, (Bass had not arrived at the time of the vote) motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Approval of an Ordinance Amending Section 6-3-2 of the Village Code of Lincolnwood Regarding the Hours of Operation of Village Parks

Hincapie-Staff did further research to review the incidents in the park after park hours, which was requested at the last meeting.

Stachewicz-As noted in presentation about Park Hours of Operation

Ito-Picnic in the Ordinance means large gathering? Maybe we should put a number to the description.

Hincapie-We approve all picnics internally, to see what other activities are scheduled.

Stachewicz- We have contacted other districts in the area and they have similar rules.

Hincapie-We can use the word “organized” to describe the picnics in the Code, that leaves it open for Parks and Recreation to use discretion when issuing permits. The most serious act of vandalism resulted in the rocks from the seating are being pushed into the channel. Public Works cannot get a piece of equipment down into the amphitheater to get them out of the water, and will have to replace them. We have the support of the police department on this change in the Code. It gives us the opportunity to ticket if needed. *Note: Upon consulting the Village Attorney after the meeting he recommended not using the word “organized” in the Ordinance and Village Code. He said that if the word “organized” is used it would have to be defined in quantity of people. This would not allow the Parks and Recreation staff and the Police Department to have the discretion to look at each group independently, based on type of activity versus number of people.*

On motion Hardin/Ito to recommend the approval an Ordinance amending Section 6-3-2 of the Village Code of Lincolnwood regarding the hours of operation for Village Parks with the language change to include organized gathering. 6-0, motion passed.

NEW BUSINESS

A. Approval of an Ordinance Declaring Village-owned Items as Surplus

Stachewicz- As noted in presentation about surplus items. A new T.V has been installed in the Aquatic Center multi-purpose room for staff training. Having this flat screen will help clean up the back room for parties if they need to use it. The lap lanes were replaced last year and the old ones will not be used.

Hincapie- Every time we do something with Village equipment, we have to declare it surplus. I have added a fax machine from Finance and numerous items from the Police Department. Surplus Ordinances are done 4-5 times a year.

Lovering- Other departments don't do their own? They just piggy back?

Hincapie- We work together to inventory items that need to be declared surplus. It is a joint effort between departments.

Lovering-We will recycle or donate all these items?

Hincapie- Yes, all items will be disposed of properly. Some will simply be thrown away. We are purchasing 40 of the upright chairs instead of all chaise to some of the ones we are disposing of. The senior group has been bringing in their own chairs and it will be nice to have some at the pool for them that provide the right support.

On motion Ito/Lovering to recommend the approval of an Ordinance declaring Village-owned property as surplus. 6-0, motion passed.

B. Approval of a Resolution Awarding the Bid for Summer Bus Transportation to Alltown Bus Service, Inc. of Skokie, Illinois

Hincapie-The Village goes through a formal bid solicitation process every three years. Once a contract is awarded, the Village has the option of extending the contract for additional years. Two bids were received from Alltown Bus Service, Inc. and Lakeview. Lakeview did not fill out the bid correctly. Staff has talked with the Village Attorney and it was determined that Alltown was the lowest responsible bidder.

Lovering- Why are the swim team bus cost so high?

Gamroth-It is a one way bus and it is during the evening hours.

Ito-Maybe it is during rush hour. Do you agree with these fees?

Gamroth-Yes, the fees and increases seem on par, and staff have had a favorable experience with Alltown the past two years

On motion Lovering/Ito to approve a Resolution awarding a bid for the provision of summer bus transportation to Alltown Bus Service, Inc. of Skokie, Illinois. 6-0, motion passed.

C. Approval of a Resolution Awarding the Bid for Staff and Participant Apparel

Hincapie- This is all the program apparel we use for seasonal staff and participants. For the first time this year Public Works added their staff purchases to this bid. The Village has worked with Sunburst Sportswear before and has found their work to be above average. The price range is because the bid specification asked for prices on different products, so depending on what product is chosen the price will vary.

Ito-Interesting that the others were so much higher

On motion Bass/Spino to approve a Resolution awarding a bid for the provision of apparel to Sunburst Sportswear of Glendale Heights, Illinois. 6-0, motion passed.

D. Discussion Regarding the Bid for the Replacement of Shade Structures for the Aquatic Center

Hincapie-We have many capital projects going on, you will not see the numbers tonight but we would like to get this to the Village board next week. Turns out we were able to get half of this project done this year and will be moving forward to divide costs over two budget years.

Stachewicz-As noted in presentation about Aquatic Center Shade Structures

On motion to support going forward with the bid recommendation without Park Board approval to the April 21, 2015 Village Board meeting. Bass/Spino 6-0

Hincapie-Staff will report back to the Park Board with the bid results prior to presenting it to the Village Board for approval.

CHAIRPERSON'S REPORT – None

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT –

Hincapie-The Proesel Park Outdoor Exercise project, soon-to-be known as the Madeline Horwitz Boccuzzi Global Fitness Trail, will be completed by July 30, with the dedication scheduled for Saturday, August 8, 2015. Please mark your calendars and plan to attend. The tentative time is 11:00 am. The Invitation to Bid will be advertised and distributed by the end of April. Madeline's parents, Donna and Steven Horwitz will review project design proposals with staff. While I didn't know Madeline, I believe she was an amazing woman. Her life was cut short at 30 years old by Melanoma. She studied global health at Duke University and her life's passion was helping individuals who were less fortunate. This is the living memorial that they would like to do for their daughter. Duke University did a video tribute that is quite inspiring.

Lovering- Do we know the design?

Hincapie- That is what we are requesting from the vendors. We will provide them an aerial and they will provide the layout.

We would like to do a ribbon cutting for O'Brien Park as it is just about done. At this meeting we would like to do a ribbon cutting and recognize Gail for her 16 years on the board. It seems appropriate to bid farewell to Gail in a park. We are thinking 6pm at the park for the ribbon cutting, and will invite Nabiha Ahson, our friend from Lincoln Hall who presented her own O'Brien Park Design at our last meeting. She did the design in her STEM class. Let me know if you cannot make it that night, we can change the night if needed.

STAFF REPORTS

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

Gamroth-I just had a meeting with the MultiCultural Task Force and the talk for a Diversity Day has come about. Incorporating food and arts from the many cultures in Lincolnwood. We would be looking at spring or later summer of 2016.

Hincapie-The car show will be coming to the Family Fun Fest in September, 2015. They will no longer be part of Lincolnwood Fest.

Lovering-You mean ethnic diversity? Not diversity as a whole? I think you mean ethnic variation.

Gamroth- Yes, that seemed to be the direction of the group

Lovering- We might want to reconsider the name to reflect that

Ito- That is a good point, maybe an Ethnic Fest.

B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**

As noted in report

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 7:40 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: April 21, 2015

AGENDA ITEM NO: 7

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Consideration of a Resolution to Award a Partial Bid for the Purchase of 14 Funbrella Classics Shade Structures for the Proesel Park Family Aquatic Center in the Amount Not to Exceed \$28,084 to The Kenneth Company, of Lemont, IL

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Proesel Park Family Aquatic Center, located at 7055 Kostner Avenue, was renovated in 2004. During the time of that renovation new umbrellas were installed. After 11 years of use they have become faded, worn, and are in need of replacement.

The Invitation to Bid for the purchase and installation of shade structures for the Proesel Park Family Aquatic Center was advertised on April 3, 2015. Bid packets were sent to 13 vendors. On April 16, 2015 the Village opened two sealed bids. Staff reviewed the bids and after consulting with the Village Attorney, recommends awarding a partial bid for the 14 20-foot Funbrella® Classics from The Kenneth Company of Lemont, Illinois in the amount of \$28,084. Staff, in consultation with the Village Attorney, recommends rejecting the portion of the bid for the 18, 13, and 23 foot umbrellas and rebidding these items at a later date.

Description of Product	The Kenneth Company, Lemont, IL	Birdair Amherst, NY
20 foot Funbrella® Classics (14)	\$28,084	\$31,270.38
18 foot, six inch center-support hexagonal umbrellas (3)	\$29,730	\$10,047.75
13 foot, 4 inch side-support square umbrella (1)	\$16,890	\$3,394.51
23 foot square umbrella (1)	\$8,539	\$7,911.02
Installation	N/A	\$16,020.00
TOTAL	\$83,243.00	\$68,643.66

FINANCIAL IMPACT:

The project will be billed for \$20,000 in Fiscal Year 2014/2015 and \$8,084 in Fiscal Year 2015/2016 from the Proesel Park Family Aquatic Center budget.

DOCUMENTS ATTACHED:

1. Proposed Resolution with Contract/Bid Documents
2. Unapproved Minutes of the April 14, 2015 Park Board Meeting

RECOMMENDED MOTION:

Move to approve a Resolution to Award a Partial Bid for the Purchase of 14 Funbrellas® for the Proesel Park Family Aquatic Center in the Amount of \$28,084 to The Kenneth Company, of Lemont, Illinois.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2015-_____

A RESOLUTION APPROVING THE AWARD OF A PARTIAL BID TO THE KENNETH COMPANY, OF LEMONT, ILLINOIS FOR THE PURCHASE OF 14 FUNBRELLA BRAND SHADE UMBRELLAS FOR THE PROESEL PARK FAMILY AQUATIC CENTER

WHEREAS, the Village sought bids for the award of one or more contracts for the purchase and installation of various types shade structures for the Proesel Park Family Aquatic Center (collectively, the “*Shade Structures*”); and

WHEREAS, the Village received two bids for the purchase of the Shade Structures; and

WHEREAS, The Kenneth Company, of Lemont, Illinois (“*Kenneth*”), was the lowest, responsible and responsive bidder of the firms that submitted bid packages to the Village for the purchase of 14 20-foot Funbrella brand Shade Structures (collectively, the “*Funbrellas*”); and

WHEREAS, the Village desires to enter into a contract with Kenneth for the purchase of the Funbrellas (“*Contract*”); and

WHEREAS, the remaining bids received for the purchase of the other types of Shade Structures, and for the installation of Shade Structures, were in excess of the amount budgeted by the Village; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to enter into the Contract with The Kenneth Company for the purchase of the Funbrellas, and to reject all other submitted bids for the purchase of the other types of Shade Structures and for the installation of Shade Structures;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Kenneth is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Kenneth; provided, however, that if the executed copy of the Contract is not received by the

Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. REJECTION OF ALL OTHER BIDS RECEIVED. All other bids received for the purchase or installation of any Shade Structures are hereby declared to be unacceptable and are accordingly rejected.

SECTION 5. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#35292116_v1

EXHIBIT A

CONTRACT

VILLAGE OF LINCOLNWOOD

REQUEST FOR PROPOSALS

OWNER:

Village of Lincolnwood ("Village")
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

The Village will receive sealed proposals for delivery of the Products generally described as follows:

Table with 4 columns: Description of Product to be Delivered to the Village, Material of Product, Color of Product, Quantity of Product to be Delivered to the Village. Rows include 20 foot Funbrella Classics, 18 foot hexagonal umbrellas, 13 foot square umbrella, and 23 foot square umbrella.

The Product(s) must be delivered to the following address:

7055 Kostner Avenue
Lincolnwood, Illinois
60712
(the "Delivery Address")

INSTRUCTIONS TO BIDDERS

Preparation of Proposals

All proposals for the delivery of the Products shall be made only on the blank Contract/Proposal form attached to this Request for Proposals and shall be complete with a price for the items named in the Schedule of Prices section of the Contract/Proposal form.

All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternative bids unless called for, or that contain irregularities of any kind may be rejected.

Clarifications

The Village reserves the right to make clarifications, corrections, or changes in this Request for Proposals at any time prior to the time proposals are opened.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the contract and Bidder's full legal name and shall be addressed and delivered to the place and before the time set forth above.

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of 45 days after the opening of any proposal.

Rejection of Proposals

Proposals that are not submitted on the Contract/Proposal form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, the Village may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders.

The Village reserves the right to accept the proposal that is in its judgment, the best and most favorable to the interests of the Village and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Bidder's proposal by the Village, the successful Bidder's proposal, together with the Village's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Work.

DATED this 2 day of April, 2015.

VILLAGE OF LINCOLNWOOD

By: _____
Chris Stachewicz
Superintendent of Parks and Facilities

VILLAGE OF LINCOLNWOOD

CONTRACT/PROPOSAL FOR THE DELIVERY OF THE
SHADE UMBRELLAS

Full Name of Bidder The Kenneth Company ("Bidder")
Principal Office Address 16 W 064 Jeans Rd.
Local Office Address Lemont IL 60439
Contact Person Ken Maloney Telephone Number 630 639-2756

TO: Village of Lincolnwood ("Village")
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712
Attention: Chris Stachewicz
Superintendent of Parks and Facilities

Bidder warrants and represents that Bidder has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. None [if none, write "NONE"], which are securely stapled to the end of this Contract/Proposal.

1. **Proposal to Deliver Products**

A. Contract and Products. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, deliver to the Village, at the Delivery Address, the products, items, materials, merchandise, supplies, or other items identified in the Request for Proposals attached hereto ("**Products**") in new, undamaged, and first-quality condition. Bidder further proposes to:

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary to deliver the Products to the Village in a proper and workmanlike manner;
2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary for the Products;
3. Bonds and Insurance. Procure and furnish all bonds and all insurance certificates and policies of insurance, if any, specified in this Contract/Proposal;
4. Taxes. Pay all applicable federal, state, and local taxes; and

5. Miscellaneous. Do all other things required of Bidder by this Contract/Proposal.

B. Performance Standards. If this Contract/Proposal is accepted, Bidder proposes and agrees that the Products will comply strictly with the descriptions of Products listed in the Request for Proposals. If this Contract/Proposal specifies a Product by brand name or model, that specification is intended to reflect the required performance standards and standard of excellence that the Village requires for the Product. However, Bidder may propose to deliver a Product that is a different brand or model, if Bidder provides, within its bid, written documentation establishing that the brand or model it proposes to deliver possesses equal quality, durability, functionality, capability, and features as the Product specified.

C. Responsibility for Damage or Loss. If this Contract/Proposal is accepted, Bidder proposes and agrees that Bidder shall be responsible and liable for, and shall promptly and without charge to the Village, repair or replace, any damage done to, and any loss or injury suffered by, the Village as a result of Bidder's failure to perform hereunder.

D. Installation of Products. If Bidder installs any of the Products, Bidder represents and certifies that the installation will be provided, performed, and completed in a proper and workmanlike manner, consistent with the highest standards of professional and construction practices, in full compliance with, and as required by, this Contract/Proposal, and with the greatest economy, efficiency, and expedition consistent therewith.

E. Inspection/Testing/Rejection. The Village shall have the right to inspect all or any part of the Products after delivery and installation. If, in the Village's judgment, all or any part of the Products is defective or damaged or fails to conform strictly to the requirements of this Contract/Proposal, then the Village, without

limiting its other rights or remedies, may, at its discretion: (i) reject such Products; (ii) require Bidder to correct or replace such Products at Bidder's cost; (iii) obtain new Products to replace the Products that are defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby; and/or (iv) cancel all or any part of any order or this Contract/Proposal. Products so rejected may be returned or held at Bidder's expense and risk.

2. Contract Price Proposal

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall deliver the Products to the Village in accordance with the Schedule of Prices attached hereto as **Exhibit A**.

Bidder shall take, in full payment for all Products and other matters set forth under Section 1 of this Contract/Proposal, including overhead and profit, taxes, royalties, license fees, delivery, contributions and premiums, and compensation to all subcontractors and suppliers, a total Contract Price that will be equal to the sum of the Unit Prices (as determined by the Schedule of Prices attached as Exhibit A) applicable to all Products accepted by the Village.

If the Village chooses to purchase the full quantity of more than one type of Product from Bidder, Bidder agrees to provide the following bulk discount to the Village:

0 % off the total Contract Price.

B. Basis for Determining Prices

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. The Village is not subject to state or local sales, use, and excise taxes, and no such taxes are included in the Schedule of Prices, and that all claims or rights to claim any additional compensation by reason of the payment of any such tax are hereby waived and released;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Products are included in the Schedule of Prices; and
4. If a Quantity of Products to be delivered to the Village is specified on Page 1 of the Request for Proposals, such amount is an estimate only. The Village reserves the right to increase or decrease such quantity, and the total Contract Price to be paid will be based on the final quantity determined by

the Village for each Product and the actual number of Products that comply with this Contract/Proposal that are accepted by the Village. Bidder hereby waives and releases all claims or rights to dispute or complain of any such estimated quantity or to assert that there was any misunderstanding in regard to the number of Products to be delivered.

C. Time of Payment

It is expressly understood and agreed that all payments shall be made in accordance with the following schedule:

Bidder shall submit invoices in an approved format to the Village for all Products ordered and accepted by the Village. Bidder must submit the invoice for the Funbrella® Classics no later than April 29, 2015. Bidder shall not submit to the Village the invoices for all other Products until after May 1, 2015. The Village shall pay to the Vendor the amount billed within 45 days after receiving each invoice.

All payments may be subject to deduction or setoff by reason of any failure of Bidder to perform under this Contract/Proposal.

3. Contract Time Proposal

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall deliver the Products to the Village at the Delivery Address not later than May 20, 2015.

4. Financial Assurance

A. Bonds. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide a Performance Bond on a form provided by, or otherwise acceptable to, the Village, from a surety company acceptable to the Village, in the penal sum of the Contract Price, within 10 days following the Village's acceptance of this Contract/Proposal.

B. Indemnification. If this Contract/Proposal is accepted, Bidder proposes and agrees that Bidder shall indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance, or failure to perform, under this Contract/Proposal, including, without limitation, any failure to meet the representations and warranties set forth in Section 6 of this Contract/Proposal.

C. Penalties. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body

that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance, or failure to perform, under this Contract/Proposal.

5. Firm Proposal

All prices and other terms stated in this Contract/Proposal are firm and shall not be subject to withdrawal, escalation, or change provided the Village accepts this Contract/Proposal within 45 days after the date this sealed Contract/Proposal is opened.

6. Bidder's Representations and Warranties

In order to induce the Village to accept this Contract/Proposal, Bidder hereby represents and warrants as follows:

A. The Products. All Products, and all of their components, shall be of merchantable quality and, for a period of not less than one year after delivery to the Village: (1) shall be free from any latent or patent defects or flaws in workmanship, materials, and design; (2) shall strictly conform to the requirements of this Contract/Proposal, including, without limitation, the performance standards set forth in Subsection 1B of this Contract/Proposal; and (3) shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract/Proposal. The warranties expressed herein shall be in addition to any other warranties applicable to the Products (including any manufacturer's warranty) expressed or implied by law, which are hereby reserved unto the Village.

B. Compliance with Laws. All Products, and all of their components, shall comply with, and Bidder agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time. Every provision required by law to be inserted into this Contract/Proposal shall be deemed to be inserted herein.

C. Not Barred. Bidder is not barred by law from contracting with the Village or with any other unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.*; or (3) any other reason.

D. Qualified. Bidder has the requisite experience, ability, inventory, capital, facilities, equipment, plant, organization, and staff to enable Bidder to deliver the Products at the Contract Price and within the Contract Time proposals set forth above.

7. Acknowledgements

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

A. Reliance. The Village is relying on all warranties, representations, and statements made by Bidder in this Contract/Proposal.

B. Reservation of Rights. The Village reserves the right to reject any and all proposals, reserves the right to reject the low price proposal, and reserves such other rights as are set forth in the Instructions to Bidders.

C. Acceptance. If this Contract/Proposal is accepted, Bidder shall be bound by each and every term, condition, or provision contained in this Contract/Proposal and in the Village's written notification of acceptance in the form included in this bound set of documents.

D. Remedies. Each of the rights and remedies reserved to the Village in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract/Proposal.

E. Time. Time is of the essence in the performance of all terms and provisions of this Contract/Proposal. Except where specifically stated otherwise, references in this Contract/Proposal to days shall be construed to refer to calendar days and time.

F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract/Proposal; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the any Product by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract/Proposal; nor any other act or omission of the Village shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Product, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract/Proposal; or of any remedy, power, or right of the Village.

G. Severability. It is hereby expressed to be the intent of the parties to this Contract/Proposal that should any provision, covenant, agreement, or portion of this Contract/Proposal or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract/Proposal and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this

Contract/Proposal to the greatest extent permitted by applicable law.

H. Amendments and Modifications. No amendment or modification to this Contract/Proposal shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

I. Assignment. Neither this Contract/Proposal, nor any interest herein, shall be assigned or subcontracted,

in whole or in part, by Bidder except upon the prior written consent of the Village.

J. Governing Law. This Contract/Proposal shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

DATED this 16th day of April, 2015.

EXHIBIT A

SCHEDULE OF PRICES

Description of Product to be delivered to the Village	Material of Product	Color of Product	Quantity of Products to be delivered to the Village	Unit Price of Product	Price to install all units (if installation is available)
20 foot Funbrella® Classics (the fabric portion only)	PVC, PVDF coated fabric	Green or blue	14	\$2006	\$28,084
18 foot, six inch center-support hexagonal umbrellas	PVC, PVDF coated fabric	Green or blue	3	\$9910	\$29730
13 foot, 4 inch side-support square umbrella	PVC, PVDF coated fabric	Green or blue	1	\$16,890	\$16890
23 foot square umbrella (contour edge)	PVC, PVDF coated fabric	Green or blue	1	\$8539	\$8539

~~57,000~~
83,243.00

Bidder's Status: IL Corporation () _____ Partnership () Individual Proprietor
 (State) (State)

Bidder's Name: The Kenneth Company

Doing Business As (if different): _____

Signature of Bidder or Authorized Agent: 

(corporate seal) Printed Name: Kenneth Maloney
 (if corporation)

Title/Position: President

Bidder's Business Address: 16 W 064 Jean Rd
Lemont IL 60439

Bidder's Business Telephone: 630-69-2750 Facsimile: 630-325-2780

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
Kenneth Maloney	President, Secretary, Treasurer <input checked="" type="checkbox"/> President	4628 Washington Downers Grove IL 60515

ACCEPTANCE

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the Village of Lincolnwood ("***Village***") this [INSERT DATE] day of [INSERT MONTH], 2015.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the Products and the compensation therefor and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by the Village without further notice of objection and shall be of no effect nor in any circumstances binding upon the Village unless accepted by the Village in a written document plainly labeled "Amendment to Agreement." Acceptance or rejection by the Village of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

VILLAGE OF LINCOLNWOOD

By: _____
[INSERT NAME AND TITLE
OF VILLAGE'S EXECUTING OFFICER]

THE KENNETH COMPANY

16W064 JEANS RD

LEMONT IL 60439

Phone: 630-679-2750

Fax: 630-325-2780

REFERENCE LIST

Contact	Job	Year
Burr Ridge Park District	Harvester Park	multiple yrs
Jim Pacanowski	Palisades Park	multiple yrs
(630) 920-1969	Garywood Park	2013
Park Dist of Oak Park	Wenonah Tot Lot	2009
Mike Grandy	Rehm Park	2009
(708) 725-2250	Taylor Park	2012
	Conservatory Garden	2010
	Fox & Longfellow Parks	2014
Westmont Park District	Ty Warner Park	multiple yrs
Bob Fleck		
(630) 969-8080		
Bolingbrook Park Dist	Central Park	2011
Jim Patula		
(630) 739-0272		
Naperville Park District	Queensbury Greens	2012
Jessica Burgdorf	Nike Park	2013
(630) 848-5015	Frontier Park	2011
	Winding Creek Park	2009
Lemont Park District	Abbey Oaks Park	2014
Dawn Banks		
(630) 257-6787		
Village of Orland Park	Centennial Park Dog Park	2013
Frank Stec		
(708) 403-6173		
Woodridge Park District	Janes Ave Skate/Talcott Rd Parks	2010
Ryan Bordewick	Seven Bridges Park	2011
(630) 353-3300		
Community School Dist #201	South School	2012
Mike Mayoros	Manning School	2010
(630) 333-8458	Miller School	2010
(Westmont)		

Tinley Park Park District	Bannes Park	2013
Ryan Veldman	Pottawattomie Park	2013
(708) 342-4261		
Village of Willowbrook	Waterford Park	2013
Kristin Violante		
(630) 920-2261		
Kaneland School Dist 302	Blackberry Creek School	2013
Mark Payton		
(630) 201-3721		
Homewood-Flossmoor Park Dist	Hollydale Park	2013
Doug Boehm		
(708) 957-0280		
Bensenville Park District	DiOrio Park	2011
Steve Cherveney	Miniature Golf Removal	2011
(630) 766-9280		
Des Plaines SD 62	Forest School Playground	2011
Nelson Gray		
(847) 824-1145		
LaGrange SD 105	Seventh Ave Park	2010
Cathy Johnson	Ideal Park	2010
(708) 482-2700		



Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 14, 2015

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:01 P.M.

PRESENT AT MEETING

Park Board Members: Gail Ito, Art Lovering, Jennifer Spino, Reese Gratch, Sarah Hardin, Barry Bass (arrival 7:05pm)

Parks and Recreation Department Staff: Jan Hincapie, Katie Gamroth, Chris Stachewicz

Audience: Beryl Herman

APPROVAL OF MINUTES

On motion, Hardin/Spino to approve the meeting minutes of the March 10, 2015. 5-0, (Bass had not arrived at the time of the vote) motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Approval of an Ordinance Amending Section 6-3-2 of the Village Code of Lincolnwood Regarding the Hours of Operation of Village Parks

Hincapie-Staff did further research to review the incidents in the park after park hours, which was requested at the last meeting.

Stachewicz-As noted in presentation about Park Hours of Operation

Ito-Picnic in the Ordinance means large gathering? Maybe we should put a number to the description.

Hincapie-We approve all picnics internally, to see what other activities are scheduled.

Stachewicz- We have contacted other districts in the area and they have similar rules.

Hincapie-We can use the word “organized” to describe the picnics in the Code, that leaves it open for Parks and Recreation to use discretion when issuing permits. The most serious act of vandalism resulted in the rocks from the seating are being pushed into the channel. Public Works cannot get a piece of equipment down into the amphitheater to get them out of the water, and will have to replace them. We have the support of the police department on this change in the Code. It gives us the opportunity to ticket if needed. *Note: Upon consulting the Village Attorney after the meeting he recommended not using the word “organized” in the Ordinance and Village Code. He said that if the word “organized” is used it would have to be defined in quantity of people. This would not allow the Parks and Recreation staff and the Police Department to have the discretion to look at each group independently, based on type of activity versus number of people.*

On motion Hardin/Ito to recommend the approval an Ordinance amending Section 6-3-2 of the Village Code of Lincolnwood regarding the hours of operation for Village Parks with the language change to include organized gathering. 6-0, motion passed.

NEW BUSINESS

A. Approval of an Ordinance Declaring Village-owned Items as Surplus

Stachewicz- As noted in presentation about surplus items. A new T.V has been installed in the Aquatic Center multi-purpose room for staff training. Having this flat screen will help clean up the back room for parties if they need to use it. The lap lanes were replaced last year and the old ones will not be used.

Hincapie- Every time we do something with Village equipment, we have to declare it surplus. I have added a fax machine from Finance and numerous items from the Police Department. Surplus Ordinances are done 4-5 times a year.

Lovering- Other departments don't do their own? They just piggy back?

Hincapie- We work together to inventory items that need to be declared surplus. It is a joint effort between departments.

Lovering-We will recycle or donate all these items?

Hincapie- Yes, all items will be disposed of properly. Some will simply be thrown away. We are purchasing 40 of the upright chairs instead of all chaise to some of the ones we are disposing of. The senior group has been bringing in their own chairs and it will be nice to have some at the pool for them that provide the right support.

On motion Ito/Lovering to recommend the approval of an Ordinance declaring Village-owned property as surplus. 6-0, motion passed.

B. Approval of a Resolution Awarding the Bid for Summer Bus Transportation to Alltown Bus Service, Inc. of Skokie, Illinois

Hincapie-The Village goes through a formal bid solicitation process every three years. Once a contract is awarded, the Village has the option of extending the contract for additional years. Two bids were received from Alltown Bus Service, Inc. and Lakeview. Lakeview did not fill out the bid correctly. Staff has talked with the Village Attorney and it was determined that Alltown was the lowest responsible bidder.

Lovering- Why are the swim team bus cost so high?

Gamroth-It is a one way bus and it is during the evening hours.

Ito-Maybe it is during rush hour. Do you agree with these fees?

Gamroth-Yes, the fees and increases seem on par, and staff have had a favorable experience with Alltown the past two years

On motion Lovering/Ito to approve a Resolution awarding a bid for the provision of summer bus transportation to Alltown Bus Service, Inc. of Skokie, Illinois. 6-0, motion passed.

C. Approval of a Resolution Awarding the Bid for Staff and Participant Apparel

Hincapie- This is all the program apparel we use for seasonal staff and participants. For the first time this year Public Works added their staff purchases to this bid. The Village has worked with Sunburst Sportswear before and has found their work to be above average. The price range is because the bid specification asked for prices on different products, so depending on what product is chosen the price will vary.

Ito-Interesting that the others were so much higher

On motion Bass/Spino to approve a Resolution awarding a bid for the provision of apparel to Sunburst Sportswear of Glendale Heights, Illinois. 6-0, motion passed.

D. Discussion Regarding the Bid for the Replacement of Shade Structures for the Aquatic Center

Hincapie-We have many capital projects going on, you will not see the numbers tonight but we would like to get this to the Village board next week. Turns out we were able to get half of this project done this year and will be moving forward to divide costs over two budget years.

Stachewicz-As noted in presentation about Aquatic Center Shade Structures

On motion to support going forward with the bid recommendation without Park Board approval to the April 21, 2015 Village Board meeting. Bass/Spino 6-0

Hincapie-Staff will report back to the Park Board with the bid results prior to presenting it to the Village Board for approval.

CHAIRPERSON'S REPORT – None

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT –

Hincapie-The Proesel Park Outdoor Exercise project, soon-to-be known as the Madeline Horwitz Boccuzzi Global Fitness Trail, will be completed by July 30, with the dedication scheduled for Saturday, August 8, 2015. Please mark your calendars and plan to attend. The tentative time is 11:00 am. The Invitation to Bid will be advertised and distributed by the end of April. Madeline's parents, Donna and Steven Horwitz will review project design proposals with staff. While I didn't know Madeline, I believe she was an amazing woman. Her life was cut short at 30 years old by Melanoma. She studied global health at Duke University and her life's passion was helping individuals who were less fortunate. This is the living memorial that they would like to do for their daughter. Duke University did a video tribute that is quite inspiring.

Lovering- Do we know the design?

Hincapie- That is what we are requesting from the vendors. We will provide them an aerial and they will provide the layout.

We would like to do a ribbon cutting for O'Brien Park as it is just about done. At this meeting we would like to do a ribbon cutting and recognize Gail for her 16 years on the board. It seems appropriate to bid farewell to Gail in a park. We are thinking 6pm at the park for the ribbon cutting, and will invite Nabiha Ahson, our friend from Lincoln Hall who presented her own O'Brien Park Design at our last meeting. She did the design in her STEM class. Let me know if you cannot make it that night, we can change the night if needed.

STAFF REPORTS

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

Gamroth-I just had a meeting with the MultiCultural Task Force and the talk for a Diversity Day has come about. Incorporating food and arts from the many cultures in Lincolnwood. We would be looking at spring or later summer of 2016.

Hincapie-The car show will be coming to the Family Fun Fest in September, 2015. They will no longer be part of Lincolnwood Fest.

Lovering-You mean ethnic diversity? Not diversity as a whole? I think you mean ethnic variation.

Gamroth- Yes, that seemed to be the direction of the group

Lovering- We might want to reconsider the name to reflect that

Ito- That is a good point, maybe an Ethnic Fest.

B. **SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ**

As noted in report

C. **COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 7:40 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

Signature

Date