



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
6:00 P.M., MAY 17, 2016**

**AGENDA**

- I) Call to Order**
- II) Roll Call**
- III) Minutes – Committee of the Whole Meeting – May 3, 2016**
- IV) Regular Business**
  - 1) Discussion Concerning Potential Projects for Illinois Transportation Enhancement Program (ITEP) Grant Funding (6:00 – 6:30 p.m.)
  - 2) Discussion Concerning Video Gaming (6:30 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: May 13, 2016

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
MAY 3, 2016**

**DRAFT**

**Call to Order**

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 PM, Tuesday, May 3, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Cope, Klatzco, Patel,

ABSENT: Trustees Elster, Spino

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village manager; Aaron Cook, Community Development Manager; Amanda Pazdan, Management Analyst; Charles Greenstein, Village Treasurer; Michael Hansen, Fire Chief; Charles Meyer, Assistant to the Village Manager; Chair Herbert Theisen and members of the Zoning Board of Appeals.

**Approval of Minutes**

Minutes of the April 19, 2016 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Klatzco moved to approve the minutes as presented.

Trustee Bass seconded the motion.

The motion was approved by Voice Vote.

**Regular Business**

**1. Discussion Concerning a Potential Culver's Restaurant at 4433 W. Touhy Avenue**

This item was presented by Mr. McNellis with assistance from developer Christopher McGuire of McCon Building Corporation and Steve Anichini who, with his wife Christine is the owner and operator of Culvers of Lake Zurich.

Aerial views of the area and renderings were presented. Also exhibited were photos of configurations and plan drawings.

Proposed:

A Culver's restaurant at the southeast corners of Touhy and Kilbourn. Culver's is a quick serve franchise serving fresh, made to order dinners, sandwiches salads and a premium ice cream known as frozen custard. The proposed size of the restaurant is 4,080 square feet, with an indoor seating capacity of approximately 89 guests. The outdoor patio area would be approximately 400 square feet and would seat another 16 guests. The restaurant will also have a drive-thru with a headlight screen wall at the intersection constructed of a combination of a landscaping hedge and block wall which is intended to mitigate the potential impact on the surrounding properties.

The site is currently vacant. It has a gross area of approximately .56 acres. The store hours are planned from 10AM to 11PM daily. There are typically twelve persons working at any given shift.

The total number of proposed parking spaces is 41 for a restaurant with approximately 1,000 total square feet of interior dining area.

Discussion and questions ensued. Mr. McNellis and the two petitioners responded.

Consensus was for the petitioner to proceed to the next step.

## **2. Status Report from the Zoning Board of Appeals**

This item was presented by Aaron Cook and ZBA Chair Herbert Theisen

### ZBA Members

Current

- Herbert Theisen – Chair
- Paul Grant
- Jean Ikezoe-Halevi
- Christopher Nickell
- Kathy O'Brien
- Martina Keller
- Kirill Vorobeychik

Previous Member Served During Report Period

- Paul Gordon

## ZBA Activities 2014-2016

Held 13 Public Meetings

\*Considered 18 Cases

- 12 Residential
- 6 Commercial

\*3 Commercial Off-Street Parking Variations

\*3 Residential First Floor Height and Design Variations

\*3 Maximum Lot Coverage Variations

\*2 Fence Variations

\*2 Commercial Landscape Variations

\*1 Amendment of a Prior Variation Ordinance

\*1 Residential Accessory Structure Variation

\*1 Commercial Building Height Variation

\*1 Residential Building Separation Variation

Discussion ensued.

President Turry expressed his concern regarding Village Board and Zoning Board decisions: “Hardship” needs to be redefined to assist both Boards’ decisions – currently there is too much room for interpretation.

Trustees also discussed change in language, for clarity on forms.

Attorney Elrod stated that health related issues have already been addressed.

The Bulk Ordinance has been in place for 12 years.

Chairman Theisen stated that many requested hardship issues are economic.

All of the concerns will be addressed

Thanks to Chairman Theisen and his Commission for a job well done.

### **Adjournment**

At 7:35 PM Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Cope.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman  
Village Clerk

# MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: May 13, 2016

SUBJECT: **May 17 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:00 p.m.** on Tuesday evening. Dinner will be available in the Village Hall Board Conference Room beginning at 5:15 p.m. Please find below a summary of the items for discussion:

1) **Discussion Concerning Potential Projects for Illinois Transportation Enhancement Program (ITEP) Grant Funding (6:00 – 6:30 p.m.)**

The State of Illinois has announced a new round of ITEP grant funding. [Attached](#) is a memorandum from the Assistant to the Public Works Director summarizing potential projects that would meet the program's eligibility. Direction from the Board will be sought concerning which projects should be included in our application.

2) **Discussion Concerning Video Gaming (6:30 – 7:30 p.m.)**

At its April 19 COTW meeting, the Board continued its discussion concerning whether to allow video gaming facilities in the Village. At the conclusion of the discussion the Board directed that the public be invited to weigh in on the issue of allowing video gaming in the Village. Notice was distributed via the [Connections](#) newsletter, and a press release was issued, announcing this discussion. In addition, School District 74 and the Library District was notified of the meeting. [Attached](#) is a memorandum from the Assistant to the Village Manager providing background information on this issue, along with a [PowerPoint](#) presentation summarizing some of the pertinent issues.

If you should have any questions concerning these matters, please feel free to contact me.



---

## MEMORANDUM

---

**TO:** Timothy C. Wiberg, Village Manager

**FROM:** Andrew Letson, Assistant to the Public Works Director

**DATE:** May 17, 2016

**SUBJECT:** Illinois Transportation Enhancement Program Grant

---

**Background:** Every few years the Illinois Department of Transportation (IDOT) publishes a call for projects for the Illinois Transportation Enhancement Program (ITEP) grant. This year \$29 million dollars has been allocated for the grant. The grant provides funding for community based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of transportation infrastructure. Applicants may receive up to 80% reimbursement for eligible project costs. The remaining 20% is the responsibility of the project sponsor. Projects must commence within three years of award of the grant.

**Purpose:** On May 2, 2016 a meeting was held with the Village Engineer, the Village Manager, the Public Works Director, the Assistant to the Public Works Director, the Parks and Recreation Director, the Community Development Director and the Finance Director to discuss possible projects that the Village could submit for ITEP funding. The information below outlines the two projects that staff believes would have the greatest chance of award. IDOT has stated that each municipality will only be eligible to receive one grant during the current cycle; however, there is not a limit on the number of applications that may be submitted.

*Project #1: Centennial Park/McCormick Boulevard Recreation Path*

The proposed 10-foot wide recreation path would be located along the west side of Centennial Park and would run from approximately Devon Avenue to Pratt Avenue and would fill the half mile gap on the west side of the park. The proposed path would extend the existing path that was previously installed to the north running from Pratt Avenue to Touhy Avenue.

Estimated Total Project Cost: \$300,000  
Estimated Eligible ITEP Funding: \$240,000  
Estimated Village Cost: \$60,000

## *Project #2: Bicycle Path Plaza*

In 2013, the Village entered into a joint ITEP application with the Village of Skokie for the construction of a bicycle and pedestrian plaza along the Valley Line Trail just north of Jarvis Avenue. Unfortunately, the project was not funded at that time. Staff has reached out to Skokie to gauge their interest in pursuing another joint application. If Skokie is not interested in the project, an alternate location has been identified along the former Union Pacific right-of-way near the intersection of Pratt Avenue. This location was chosen because the Village has received an ITEP grant for on-street bicycle striping on Pratt Avenue between the former Union Pacific right-of-way and McCormick Boulevard.

The bicycle and pedestrian plaza would provide a refuge and include amenities such as benches and bicycle racks to allow visitors to rest and perform minor repairs on their bicycle.

Estimated Total Project Cost: \$195,000  
Estimated Eligible ITEP Funding: \$156,000  
Estimated Village Cost: \$39,000

**Parks and Recreation Board Feedback:** On May 10, 2016 staff presented Projects #1 and #2 to the Parks and Recreation Board in an effort to solicit feedback on a preferred project. Project #1 was seen as an opportunity to expand the use of Centennial Park while providing a path that is better lit than the existing path to the east; however, there were some concerns regarding the impact the new path could have on the disc golf course and whether it would be too much in too narrow of a space. Project #2 was seen as a nice enhancement to the trail; however, it may be more of a “nice to have” than a necessity. The Board ultimately expressed interest in the Village submitting applications for both projects as both were seen as beneficial to the community.

### **Proposed Timeline:**

- May 10, 2016 Park and Recreation Board Meeting
  - Present proposed projects for an ITEP grant application and receive feedback from the Park and Recreation Board
- May 17, 2016 Committee of the Whole
  - Present proposed projects and feedback from the Park and Recreation Board for an ITEP grant application and receive Village Board direction
- June 7, 2016 Village Board Meeting
  - Present a Resolution to support the grant application and commit to funding 20% of the total eligible project costs as a local match and any items that are deemed non-fundable by IDOT
- June 17, 2016 Submit grant application(s)

**Staff Direction:** Staff is seeking direction regarding moving forward with completing an ITEP grant application(s) and which project(s) should be chosen.

### **Attachments:**

- Draft minutes from the May 10, 2016 Parks and Recreation Board Meeting



**Lincolnwood Park and Recreation Board Meeting**  
Lincolnwood Village Hall – Council Chambers  
May 10, 2016  
DRAFT MINUTES

**CALL TO ORDER**

The meeting was called to order at 7:04 P.M.

**PRESENT AT MEETING**

Park Board Members: Laura Tomacic, Art Lovering, Amy Kaniff, Grace Diaz Herrera, Victor Shaw; Sarah Hardin

Parks and Recreation Department Staff: Laura McCarty, Katie Gamroth, Melissa Rimdzius, Olivia Antosz

Village of Lincolnwood Staff: Andrew Letson

Audience:

**APPROVAL OF MINUTES**

On motion Kaniff/Shaw to approve the meeting minutes of the April 12, 2016. 6-0, motion passed.

**AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC**

**OLD BUSINESS**

**A. Update on Request to Name Field #3 in Proesel Park After Former Resident, Alan Chapman**

**McCarty-** Notes that the request has been withdrawn and that Mr. Chapman was very appreciative of Park Board professionalism and time spent on the request

**Park Board Members-** Comments on the compliments received from Mr. Chapman in the withdrawal letter sent to the Parks and Recreation Department and points brought up that lead to withdraw.

**B. Approval of the 2016-2019 Parks and Recreation Department Strategic Plan**

**McCarty-** Notes that Strategic Plan in the packet was a result of the planning session in April, and this plan went into effect May 1, 2016

**Park Board** – Commented on liking the addition of dates and staff for accountability

On motion Diaz Herrera/Kaniff to approve the 2016-2019 Parks and Recreation Department Strategic Plan, 6-0 motion passed

**NEW BUSINESS**

**A. Presentation of Proposed ITEP Projects**

**Letson-** As noted in presentation

**Board Discussion on Plan One-**

- Questions width, and proximity to curb at McCormick the path would be located
- Questions if it would impact current features such as Frisbee golf in the park
- Questions if this would be intended to replace the current path
- Questions if there is anything else that could be done instead in Centennial
- Notes it is a positive addition to utilize the lumen from current street lights to light up path, making it safer later in the evening

**Letson-** Notes that the current path would continue to be maintained, and because of current gas line the path would be approximately six to seven feet away from the curb but close enough to be lit by the current street lights.

**Board Discussion on Plan Two-**

- Questions if this plaza has been a request from users of the bike path
- Questions what is included in the plaza
- Questions location of plaza
- Notes it is a nice enhancement to the paths and would be more of an aesthetic project

**Letson-** Plaza came up again because it was something that was initially applied for. The Plaza at the Valley Line Trail is at the crossing point on Lincoln Ave. and would be a potential join project with

Skokie, and the Village would be looking to cost share. The Plaza would include benches, bike racks and would not be covered. Staff is continuing to contact Skokie to get them on board.

**Hardin-** States that both worthwhile, if we had to pick one it would be the first

**Lovering-** Go for both

**Lovering-** Notes the grant mentions vegetation management and storm water management, things to bring back native plants, could beautification of new bike path be included?

**Letson-** Potentially, staff will take a look at the grant requirements to see if it falls in

**B. Approval of Amendment to Alltown Bus Service Contract, Inc. of Skokie, Illinois**

**McCarty-** Notes that last year staff went through a formal bid process for summer bus transportation. This year staff is recommending renew with following amendment to include dates and fees of 2.5%

On motion Hardin/Tomacic move to approve first amendment to Alltown Bus Service Contract, 6-0 motion passed

**CHAIRPERSON'S REPORT –**

**COMMISSIONERS' REPORTS –**

**DIRECTOR'S REPORT –**

**McCarty-** Notes that the bike path plan was included in the packet for board to review

**Lovering-** Speaks to his concern of some of the fences that seem very close to the path.

**McCarty-** Mentions that John form FGM will be at next meeting to present Aquatic Center Master Plan. Would like to have board tour the Aquatic Center before June meeting.

**Lovering-** Do we want audience participation for this?

**McCarty-** First would like to inform the Park Board and then begin public outreach

**McCarty-** June Park Board meeting will start at 7pm at the pool and then reconvene in Council Chambers after the tour

**STAFF REPORTS**

**A. SUPERINTENDENT OF RECREATION – GAMROTH**

**Lovering-** Refers to Park Inspections and would like to see if anything can be done with the fence at Flowers Park. It's old and rusted and might not be needed now that the tracks are gone

**Hardin-** Maybe put in an access point to the path and clean up the rest of the fence

**B. SUPERINTENDENT OF PARKS AND FACILITIES – RIMDZIUS**

**Rimdzius-** Notes the pool is full and start-up procedures are happening now. It will take approximately two weeks to balance out the chemicals.

**Rimdzius-** Comments on new pool hours for the summer. Activity pool open two hours earlier and main pool opening one hour earlier than past years. Post season the Aquatic Center is opening at 4pm on weekdays and 10am on weekends. Overall the Aquatic Center is scheduled to be open 10 more hours than last year. This is a change and will continue to promote as much as possible. The goal is to provide a consistently safe environment to our public.

**Rimdzius-** Picnic reservations are up from last year, but have begun to plateau. Staff would like to open reservations to non-residents on June 4<sup>th</sup> in hopes to attract more use and generate additional revenue.

**C. RECREATION SUPERVISOR – ANTOSZ**

**Antosz-** Comments on Memorial Day planning and putting procedures to paper for future years

**D. COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

**E. YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

**ADJOURNMENT**

Meeting adjourned at 7:56 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



---

## MEMORANDUM

---

**TO:** Timothy C. Wiberg, Village Manager

**FROM:** Charles Meyer, Assistant to the Village Manager

**DATE:** April 15, 2016

**SUBJECT:** Video Gaming Data

---

In response to a request from Laredo Hospitality (“Laredo”) to operate a video gaming establishment in Lincolnwood, staff researched establishments operated by Laredo in the Chicagoland area. Members of the Village Manager’s Office and Police Department visited Stella’s Place and Shelby’s, the two brands operated by Laredo, in Franklin Park, Prospect Heights, Waukegan, and Wheeling. Staff reported that the establishments were:

- Almost always located in strip malls
- Were clean establishments with friendly staff
- Had a steady flow of patrons into the establishments

The Police Department provided a more in depth report of research conducted on Laredo’s video gaming establishments which is attached to this memorandum. Additionally, staff took a picture of the exterior of the Shelby’s location in Franklin Park to demonstrate the typical signage for a Laredo establishment. The picture of the Franklin Park Shelby’s is attached to this memorandum.

In addition to the Police Department’s report, staff researched the revenue generated for local municipalities through the Laredo brands in Illinois. According to the Illinois Gaming Board website, on average Laredo establishments generated approximately \$24,000 that was shared with local communities in 2015. Communities with multiple Laredo facilities, such as Hoffman Estates, received \$102,000 from Laredo in 2015 through the operation of three facilities. In total, over \$900,000 in revenue was shared with municipalities with Laredo establishments in 2015. The full report on Laredo establishments is attached to this memorandum.

Attachments - Police Department Report  
Exterior of Franklin Park Shelby’s  
Video Gaming Revenue Data  
PowerPoint



# LINCOLNWOOD POLICE DEPARTMENT

---

## INTER-OFFICE MEMO

Robert LaMantia  
Chief of Police

To: Timothy C. Wiberg, Village Manager  
From: Robert LaMantia, Chief of Police  
Date: March 24, 2016  
Subject: Video Gaming Inspection

---

At 7:15 p.m. on March 18, 2016, I inspected two Stella's Place video gaming establishments in Wheeling, IL. The first is located in Fresh Farms Plaza at the corner of Dundee and Milwaukee. The second is located in Market Square Plaza at the corner of Dundee and Route 83.

The first establishment is located in a relatively new higher-end strip mall. It is prominently located on the far west corner of the mall. It is easy to locate and parking is plentiful. The second establishment is located in the center of an older (over 35 years) strip mall. It is easy to locate and parking is plentiful. Both malls seem to be filled to capacity.

The establishments were very clean, and staff was polite, professional and helpful. By way of example, at the first location all five stations were filled, so the staff immediately offered to call one of two other nearby locations and reserve a station for me. In fact, the staff advised me that if I am ever in the area, I can call ahead and reserve a video game 15 minutes in advance of my arrival.

At the first location the clientele is described as follows: Female (F)/70 approximately years old, F/70, Male (M)/70, M/50, M/50 and me. At the second location, the clientele is described as follows: M/50, M/60, F/40, F/40, M/40, me. All of the patrons were quiet, calm, and I observed little or no conversation or socialization. Only one patron had a beer while he was gambling. None of the other patrons were eating or consuming beverages while gaming. No one was in the waiting area.

The games appeared to be very new, clean and easy to play. Patrons have the ability to wager between .40 cents and \$2.00. The games move very quickly. It is relatively easy to gamble \$2.00 every 30 seconds.

Each establishment was equipped with a more than adequate seating area near front of the business and across from the food service area. The food appears to be along the

lines of a coffee bar. I estimate that 65% of the establishment is dedicated to food and/or liquor seating and sales. At no time was anyone seated in the common area.

A check of both the Prospect Heights and Wheeling Police Departments revealed that there have not been any problems at the Stella's Place establishments in the respective communities. I was told that patrons generally do not congregate, socialize, eat or drink in the establishments. They arrive, gamble and leave without incident. The establishments do not generate any demand for law enforcement services. This is consistent with my brief observations.

Limited research suggests there are no obvious public safety concerns regarding this particular video gaming vendor.

rs

Shelby's

2735

2735

Shelby's

000

000

000

000

NOW  
OPEN

NO  
PARKING  
FIRE  
LANE

2731

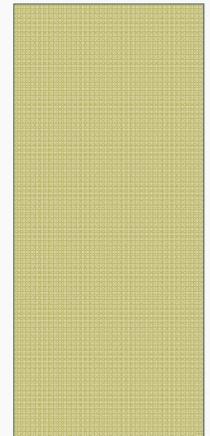
2731

Video Gaming Revenue Data  
January 2015 - December 2015

| Establishment                                   | Municipality      | Amount Played          | Amount Won             | Net Wager             | State Share         | Municipality Share |
|---|-------------------|------------------------|------------------------|-----------------------|---------------------|--------------------|
| Shelby's - Brewster Creek, LLC                  | Bartlett          | \$4,060,522.33         | \$3,775,272.66         | \$285,249.67          | \$71,312.73         | \$14,262.53        |
| Stella's - Stearns Crossing, LLC                | Bartlett          | \$8,555,022.41         | \$7,833,097.55         | \$721,924.86          | \$180,481.73        | \$36,096.32        |
| Shelby's - Bradley 944 Kinzie, LLC              | Bradley           | \$2,541,915.01         | \$2,328,680.88         | \$213,234.13          | \$53,312.76         | \$10,662.54        |
| Stella's - Commons of Chicago Ridge, LLC        | Chicago Ridge     | \$7,198,923.48         | \$6,548,311.39         | \$650,612.09          | \$162,653.57        | \$32,530.68        |
| Stella's - Hillcrest Shopping Center, LLC       | Crest Hill        | \$4,484,552.81         | \$4,114,112.81         | \$370,440.00          | \$92,610.39         | \$18,522.05        |
| Stella's - Marketplace at Darien, LLC           | Darien            | \$5,286,946.05         | \$4,839,341.88         | \$447,604.17          | \$111,901.46        | \$22,380.28        |
| Shelby's - DeKalb, LLC                          | DeKalb            | \$2,903,096.60         | \$2,670,814.53         | \$232,282.07          | \$58,070.74         | \$11,614.14        |
| Shelby's - Presidential Plaza, LLC              | Dixon             | \$4,013,440.79         | \$3,695,029.59         | \$318,411.20          | \$79,603.22         | \$15,920.62        |
| Stella's - Fox Lake Retail Center, LLC          | Fox Lake          | \$10,200,160.21        | \$9,361,881.63         | \$838,278.58          | \$209,569.99        | \$41,913.97        |
| Stella's - Leyden Shopping Center, LLC          | Franklin Park     | \$1,915,163.49         | \$1,744,409.88         | \$170,753.61          | \$42,688.70         | \$8,537.75         |
| Stella's - Plaza Westlake, LLC                  | Glendale Heights  | \$3,762,802.99         | \$3,478,797.64         | \$284,005.35          | \$71,001.70         | \$14,200.34        |
| Stella's - Hickory Palos Square, LLC            | Hickory Hills     | \$10,641,729.07        | \$9,767,721.69         | \$874,007.38          | \$218,502.26        | \$43,700.42        |
| Stella's - Hoffman Village Shopping Center, LLC | Hoffman Estates   | \$7,057,075.97         | \$6,446,329.35         | \$610,746.62          | \$152,687.30        | \$30,537.44        |
| Shelby's - Roselle Road, LLC                    | Hoffman Estates   | \$8,579,541.73         | \$7,851,166.01         | \$728,375.72          | \$182,094.40        | \$36,418.87        |
| Stella's - Hoffman Plaza, LLC                   | Hoffman Estates   | \$8,935,299.22         | \$8,216,796.93         | \$718,502.29          | \$179,626.20        | \$35,925.19        |
| Shelby's - Kankakee Meadowview, LLC             | Kankakee          | \$7,586,057.46         | \$6,977,495.42         | \$608,562.04          | \$152,141.12        | \$30,428.23        |
| Stella's - Lake in the Hills, LLC               | Lake In the Hills | \$7,573,860.66         | \$6,962,524.51         | \$611,336.15          | \$152,834.45        | \$30,566.85        |
| Shelby's - The Courtyard of Lake Zurich, LLC    | Lake Zurich       | \$2,744,648.60         | \$2,535,228.87         | \$209,419.73          | \$52,355.11         | \$10,471.02        |
| STELLA'S ON STATE STREET, INC.                  | Lockport          | \$3,268,956.85         | \$3,006,466.99         | \$262,489.86          | \$65,622.88         | \$13,124.57        |
| Stella's Sports Complex, Inc.                   | Lyons             | \$3,676,654.20         | \$3,416,946.69         | \$259,707.51          | \$64,927.46         | \$12,985.47        |
| Stella's - McHenry Plaza, LLC                   | McHenry           | \$14,575,936.77        | \$13,361,080.36        | \$1,214,856.41        | \$303,717.10        | \$60,743.41        |
| Shelby's - Melrose Crossing, LLC                | Melrose Park      | \$5,251,902.85         | \$4,827,717.16         | \$424,185.69          | \$106,046.93        | \$21,209.37        |
| Stella's - Melrose Crossing, LLC                | Melrose Park      | \$6,321,034.57         | \$5,784,496.72         | \$536,537.85          | \$134,135.11        | \$26,827.01        |
| Stella's - Heartland Crossing, LLC              | Minooka           | \$2,706,368.81         | \$2,477,599.43         | \$228,769.38          | \$57,192.94         | \$11,438.55        |
| Stella's - Oak Lawn State Road Plaza, LLC       | Oak Lawn          | \$10,601,951.05        | \$9,718,908.80         | \$883,042.25          | \$220,760.51        | \$44,152.08        |
| Stella's - Oakbrook Terrace, LLC                | Oakbrook Terrace  | \$4,330,071.89         | \$3,970,445.34         | \$359,626.55          | \$89,907.10         | \$17,981.41        |
| Stella's - Ottawa Centre, LLC                   | Ottawa            | \$4,872,913.36         | \$4,474,300.63         | \$398,612.73          | \$99,653.65         | \$19,930.67        |
| Stella's - Plano, LLC                           | Plano             | \$5,507,232.10         | \$4,990,029.70         | \$517,202.40          | \$129,301.07        | \$25,860.19        |
| Shelby's - Romeoville Creekside Plaza, LLC      | Romeoville        | \$4,137,928.59         | \$3,798,377.62         | \$339,550.97          | \$84,888.23         | \$16,977.61        |
| Stella's - Randall Pointe, LLC                  | South Elgin       | \$2,805,906.17         | \$2,588,247.30         | \$217,658.87          | \$54,414.93         | \$10,882.97        |
| Stella's - Westview Plaza, LLC                  | Streamwood        | \$1,848,484.22         | \$1,698,231.33         | \$150,252.89          | \$37,563.42         | \$7,512.68         |
| Shelby's - Villa Center, LLC                    | Villa Park        | \$7,925,471.72         | \$7,246,291.68         | \$679,180.04          | \$169,795.43        | \$33,959.07        |
| Stella's - Villa Oaks, LLC                      | Villa Park        | \$8,222,527.06         | \$7,528,210.45         | \$694,316.61          | \$173,579.73        | \$34,715.92        |
| Shelby's - Waukegan Lewis Market, LLC           | Waukegan          | \$7,971,463.17         | \$7,283,771.54         | \$687,691.63          | \$171,923.29        | \$34,384.62        |
| Stella's - Westchester, LLC                     | Westchester       | \$2,593,680.92         | \$2,386,353.10         | \$207,327.82          | \$51,832.26         | \$10,366.45        |
| Stella's - St. James Crossing, LLC              | Westmont          | \$754,770.22           | \$695,341.43           | \$59,428.79           | \$14,857.39         | \$2,971.50         |
| Stella's - Lexington Commons, LLC               | Wheeling          | \$5,462,315.90         | \$5,021,070.28         | \$441,245.62          | \$110,312.07        | \$22,062.41        |
| Stella's - Wheeling Lynn Plaza, LLC             | Wheeling          | \$8,640,969.99         | \$7,930,692.96         | \$710,277.03          | \$177,569.79        | \$35,513.94        |
| <b>Average</b>                                  |                   | <b>\$5,776,771.03</b>  | <b>\$5,298,726.12</b>  | <b>\$478,044.91</b>   | <b>\$119,511.82</b> | <b>\$23,902.35</b> |
| <b>Range - Lowest Amount</b>                    |                   | <b>\$754,770.22</b>    | <b>\$695,341.43</b>    | <b>\$59,428.79</b>    | <b>\$14,857.39</b>  | <b>\$2,971.50</b>  |
| <b>Range - Highest Amount</b>                   |                   | <b>\$14,575,936.77</b> | <b>\$13,361,080.36</b> | <b>\$1,214,856.41</b> | <b>\$303,717.10</b> | <b>\$60,743.41</b> |

# VIDEO GAMING

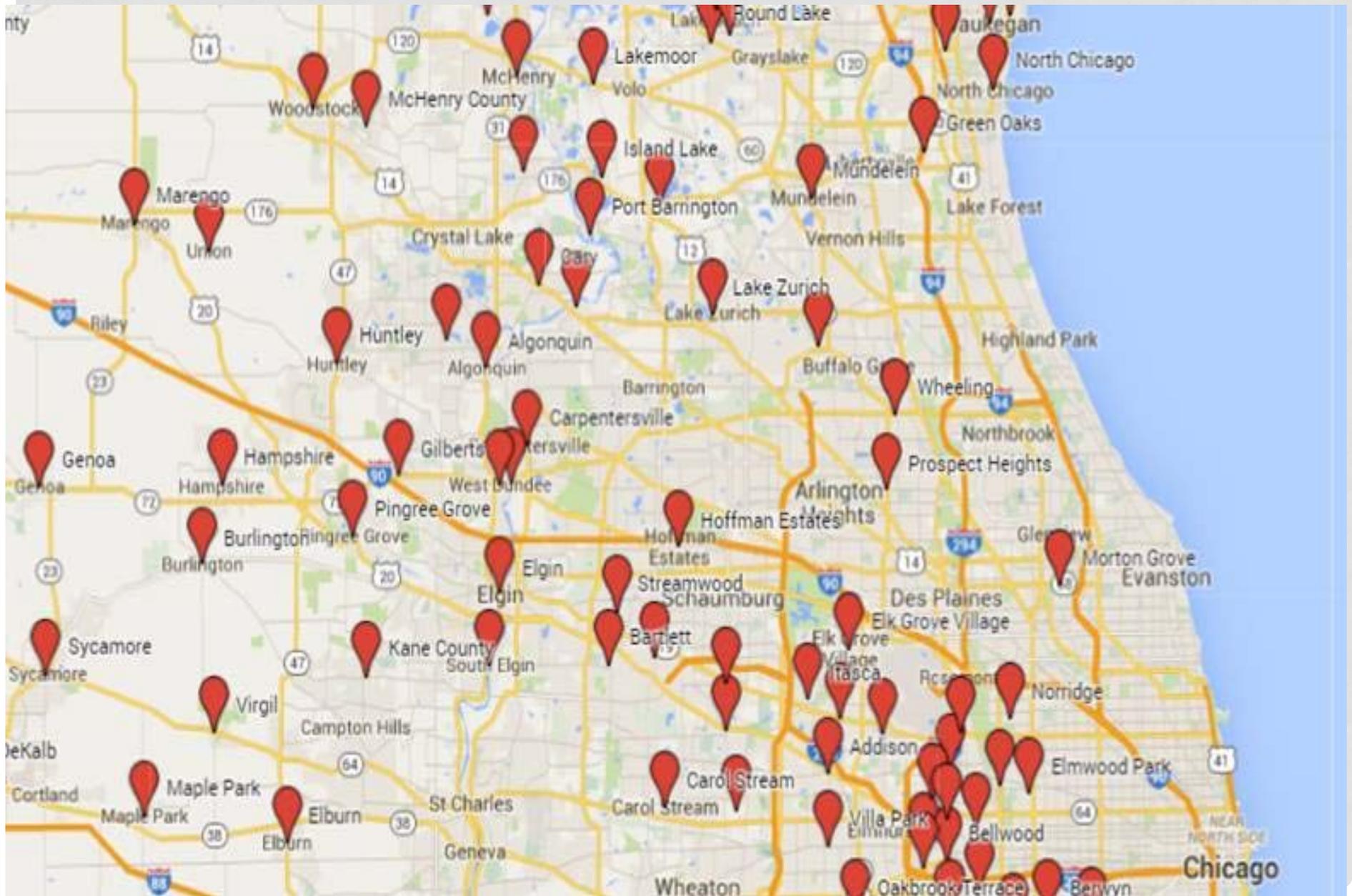
COMMITTEE OF THE WHOLE  
MAY 17, 2016



# CURRENT STATUS

- Village Board discussed issue at April 19 Committee of the Whole
- Direction to hold public meeting at May 17 Committee of the Whole
  - Publicized in May / June edition of the newsletter
  - Staff has received no correspondence in favor or opposition to proposed video gaming

# Northern Illinois cites that allow video gaming (900 allow it state-wide)





Shelby's in  
Franklin Park,  
IL

## ADDITIONAL INFORMATION

- Staff visited Laredo Hospitality sites in: Franklin Park, Wheeling, Prospect Heights and Waukegan
- All were located in strip commercial centers
  - All were clean
  - Friendly staff
  - No noted problems reported from host Police Departments
- Of 38 Laredo Hospitality facilities in the Chicagoland area, average annual revenue per facility is: \$24,000

# POTENTIAL REGULATIONS EXISTING IN ILLINOIS COMMUNITIES

- Limiting the number of gaming terminals in the Village
- Limiting gaming to certain Liquor License classes
- Limiting gaming to certain zoning districts
- Allowing gaming only through a Special Use process
- Require facilities to comply with specific requirements, i.e. service of food, hours of operation, floor area requirements, etc.
- Distance requirements from schools, parks, etc.



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
7:30 P.M., MAY 17, 2016**

**AGENDA**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
  1. Village Board Minutes – May 3, 2016
- V. Warrant Approval**
- VI. Village President’s Report**
  1. 2016 Village Vehicle Sticker Presentation
- VII. Consent Agenda** (If any one wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)
  1. Approval of a Recommendation by the Telecommunications Advisory Commission and a Resolution Approving the Award of a Contract for the Purchase and Installation of Broadcast Video Equipment for the Village Hall to OSA Integrated Solutions, Inc. of Wood Dale, Illinois in the Amount of \$88,945.66 (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body and is the Lowest Qualified Bidder)
  2. Approval of a Request to Issue a Class S-E Liquor License to the Friends of Lincolnwood 2015, Inc. for the 2016 Lincolnwood Fest (Appears on the Consent Agenda Because it is a Routine Function of Government)
  3. Approval of an Ordinance in Case #PC-04-16 to Approve a Special Use and Certain Variations of the Zoning Code Needed to Allow an Expansion of an Existing Off-Street Parking Area at 7370 North Cicero Avenue (Appears on the Consent Agenda Because it was Previously Approved at a Village Board Meeting)
  4. Approval of a Recommendation by the Park and Recreation Board to Adopt a Resolution Approving a First Amendment to the Contract for Department of Park and Recreation Bus Services with Alltown Bus Services Inc., of Skokie, IL. (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)

5. Approval of an Ordinance Waiving Competitive Bidding and Approving a Design Engineering Services Agreement for a New Parking Lot with Christopher B. Burke Engineering, LTD., of Rosemont, Illinois (Appears on the Consent Agenda Because it is a Routine Function of Government)
6. Approval of a Resolution Awarding a Bid for Street Light Improvements within the Village in the Amount of \$1,145,720 to H&H Electric of Franklin Park, Illinois (Appears on the Consent Agenda Because it is for the Lowest Qualified Bidder)
7. Approval of a Resolution Extending the Period of Validity of Amendments to the Town Center PUD for Begyle Brewing LLC at 7005 Central Park Avenue (Appears on the Consent Agenda Because it is a Routine Function of Government)

**VIII. Regular Business**

8. Consideration of a Resolution to Authorize the Execution of a Non-Exclusive License Agreement with Basil Kardaras, Owner of 3940 W. Touhy Avenue

**IX. Manager's Report**

**X. Board, Commission, and Committee Reports**

**XI. Village Clerk's Report**

**XII. Trustee Reports**

**XIII. Public Forum**

**XIV. Closed Session**

*A Closed Session is Requested to Discuss Employment Matters 2(c)(1) and Review of Closed Session Minutes 2(c)(21)*

**XV. Adjournment**

DATE POSTED: May 13, 2016

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at [Lincolnwood.tv](http://Lincolnwood.tv) at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at [lwdtv.org](http://lwdtv.org).

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
MAY 3, 2016**

**DRAFT**

**Call to Order**

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:40PM Tuesday, May 3, 2016, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Klatzco, Cope

ABSENT: Trustees Elster and Spino

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Amanda Pazdan, Management Analyst; Charles Greenstein, Village Treasurer; Ashley Engelmann, Public Works Director; Andrew Letson, Assistant Public Works Director

**Approval of Minutes**

The minutes of the April 19, 2016 Village Board Meeting were distributed and examined in advance. Trustee Klatzco moved to approve the minutes as corrected. The motion was seconded by Trustee Patel  
The motion passed by voice vote.

**Warrant Approval**

Trustee Klatzco moved to approve warrants in the amount of \$5,171,391.43. The motion was seconded by Trustee Patel.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Bass, Cope, Patel, Spino

NAYS: None

The motion passed.

## **Village President's Report**

### **1. Reappointments to the Boards and Commissions**

#### **2016 Reappointments to Boards and Commissions**

Board of Fire and Police Commissioners

*Sheri Doniger*

*Pablo Alcontara*

Plan Commission

*Don Sampen*

*Irving Fishman*

Economic Development Commission

*Patrick Kaniff*

*James Kucienski*

*Paul Levine*

*Patrick McCoy*

Zoning Board of Appeals

*Jean Ikezoe-Halevi*

*Kirill Vorobeychik*

*Martina Keller*

Human Relations Commission

*Carol Georges Orah*

*Karen Holmes*

Telecommunications Advisory Commission

*Brad Fox*

*Joan Friedman*

Parks and Recreation Board

*Amy Kaniff*

*Arthur Lovering*

*Victor Shaw*

Traffic Commission

*Donald Gelfund*

*Mark Bonner*

*James Lee*

Trustee Klatzco moved to approve these reappointments, seconded by Trustee Patel.

### **2. Metropolitan Mayors Caucus Green Initiative Presentation**

This award was presented to Mrs. Engelmann by the Director of Environmental Initiative, Edith Makra. MS Makra explained the process involved in selection of a municipality.

### **3. Upcoming Meetings**

President Turry announced upcoming meetings. These meeting dates may be found on the Village Website.

### **Consent Agenda**

**President Turry introduced the Consent Agenda which was presented by PowerPoint as follows:**

- 1. Approval of a Resolution Adopting Prevailing Wages Effective May 1, 2016 for the State of Illinois Prevailing Wage Act**
- 2. Approval of an Ordinance in Case #ZB-03-16 to Approve a Building Height Variation for a New Flat-Roof Single-Family Home at the Property Located at 4525 West North Shore Avenue**

3. **Approval of an Ordinance Waiving Section 105.5 of the Village Building Code Regarding the Maximum Term of a Building Permit and Granting a Time Extension for Zoning Approvals for The Carrington at Lincolnwood (aka South Bay Partners Assisted/ Independent Living Facility) at 3401-3501 Northeast Parkway**
4. **Approval of an Ordinance in Case #ZB-01-16 to Grant a Building Coverage Variation to Allow a Rear Yard Addition to the Existing Single-Family Home at 3738 West Columbia Avenue**
5. **Approval of an Ordinance in Case #ZB-02-16 to Grant Special Sign Approval and Sign Setback Variation for Replacement of a Pole/Pylon Sign for the Property Located at 7169 North Crawford Avenue**
6. **Approval of an Ordinance Waiving the Bid Process and Awarding a Proposal from Christopher B. Burke Engineering, Ltd. for the Design of Landscaped Median Improvements on Lincoln Avenue within the Village**
7. **Approval of an Amendment to the Local Agency Agreement as Required by the Illinois Department of Transportation for Participation in the Congestion Mitigation Air Quality Grant Program for Construction of a Recreation Path on the Former Union Pacific Railroad Property**
8. **Approval of an Amendment to the Local Agency Agreement as Required by the Illinois Department of Transportation for Participation in the Congestion Mitigation Air Quality Grant Program for Construction of a Recreation Path on the Commonwealth Edison Right-of-Way**
9. **Approval of a Resolution to Reject the Bid Received for the 2016 Sidewalk and Curb Replacement Program**
10. **Approval of a Resolution to Approve a Contract with The Detroit Salt Company of Detroit, Michigan for the Purchase of Bulk Sodium Chloride**
11. **Approval of a Resolution Authorizing the Voluntary Withdrawal of Membership from the Regional Emergency Dispatch Center**

Trustee Bass moved to approve the Consent Agenda as presented. The motion was seconded by Trustee Patel.

Upon Roll Call the Results were:

AYES: Trustees Bass, Patel, Cope, Klatzco

NAYS: None

The motion passed

**Regular Business**

**12. Consideration of a Recommendation by the Plan Commission in Case #PC-04-16 to Approve a Special Use and Certain Variations of the Zoning Code Needed to Allow an Expansion of an Existing Off-Street Parking Area at 7370 North Cicero Avenue**

This item was presented by Mr. McNellis with use of PowerPoint.

Special Use

- \*Permit off-street parking area to the front of a building Section 7.06(5)
  - Petitioner proposes expanding the existing off-street parking area to the front of the building

Requested Variation

- \*Minimum perimeter landscape for off-street parking lots Section 6.14
  - Petitioner proposes continuing a 1.25 foot setback along south lot line with no screening to match the existing off-street parking area

Requested Variation

- \*Minimum interior landscape for off-street parking lots Section 6.14
  - Existing non-conforming to west of parking row
  - Petitioner proposes 8 foot area east of new off-street parking to satisfy perimeter landscape area and not require 9 x 18 landscape island at end of parking row

Renderings were exhibited for the three items above.

Plan Commission Deliberations

April 13 – Public Hearing Held

- \*Petitioner stated existing parking lot not sufficient
  - Does not want middle age and elderly customers to walk to street parking
  - Wants to be a good neighbor, with no customers parking in front of residential properties
- \*Commissioner Deliberations:
  - Identified challenges in expanding parking area compliant with Zoning Code

Plan Commission Recommendation

- \*Plan Commission by 7 – 0 Vote, Recommends Approval of the Special Use and Variations to expand the existing off-street parking area subject to:
  - Installation and maintenance of a row of solid landscape screening 5’-6’ in height, at planting, to buffer from Cicero Avenue

Requested Action

- \*SPECIAL USE to allow off-street parking in front of building
- \*VARIATION to allow less than minimum perimeter landscape for off-street parking
- \*VARIATION to allow less than minimum interior landscape for off-street parking

Trustee Patel moved to direct preparation of an Ordinance for adoption at the May 17 Village Board. Trustee Bass seconded the motion.

Upon Roll Call the Results were:

AYES: Trustees Klatzco, Bass, Cope, Patel

NAYS: None

The motion passed

**13. Consideration of a Recommendation by the Economic Development Commission to Adopt a Resolution Approving Two Property Enhancement Program (PEP) Grants in an Amount Not to Exceed \$25,000 Per Grant for the Airoom Properties at 6825 North Lincoln Avenue and at 6829-6849 North Lincoln Avenue**

This item was presented by Mr. McNellis. Petitioner Mike Klein, Airoom owner, was in attendance.

An aerial photograph of the property was exhibited.

PEP Grant Program

PEP \_ Property Enhancement Program

- \*Intent – encourage comprehensive exterior (visible) improvements to business properties
- \*Not intended to fund deferred maintenance
- \*Grants generally provided at 50% of Cost
- \*Maximum Grant: \$25,000 per project
- \*Operates on a Rebate Basis
- \*Type of Eligible Work: Façade and parking lot improvements; landscaping; awnings; signs; lighting, etc.

Photos of existing conditions and grant requests were presented.

Grant Request – Site Improvements

- \*Redesigned angled parking entered from new driveway (eliminate “head-in” parking)
- \*Additional Lincoln Avenue on-street parking
- \*Parking space count on-site increases by two
- \*New Parkway Landscaping

Renderings of the proposed site plan and proposed landscape plan were presented.

Project costs and PEP Grant Request were presented:

\$25,000 was requested for each of the two properties. Three bids were presented. The request for 6829-40 grant may be reduced to \$18,971.75 depending on the bidder selected.

Approvals Required

- \*Village Approval of PEP grant requests
- \*Village Approval to vacate a portion of Keystone Avenue right-of-way
- \*Village Approval of parking configuration and landscaping variations
- \*Village Approval of sign relocation
- \*IDOT Approval of proposed reconfiguration of Lincoln Avenue access

EDC Recommendation

By a 7-0 Vote EDC recommends approval of two PEP Grant Requests:

- 6825 Lincoln Avenue - \$25,000
- 6829-6849 Lincoln Avenue – up to \$25,000

Some discussion and questions from Trustees Cope and Patel ensued. Responses were provided by Mr. Wiberg and Mr. McNellis.

It was noted that if the street plan is not approved by IDOT, that portion of the grant is cancelled.

Trustee Bass moved to approve the Resolution for 2 PEP Grants as amended, Trustee Patel seconded the motion.

Upon Roll Call the Results were:

AYES: Trustees Cope, Klatzco, Patel, Bass

NAYS: None

The motion passed

**14. Consideration of a Resolution to Authorize the Execution of an Agreement with Planned Forest Solutions of Chicago, Illinois for Consulting Arborist Services**

This item was presented by Mr. Letson with use of PowerPoint.

Purpose of Discussion

Consideration of a Resolution to Authorize the Execution of an Agreement with Planned Forest Solutions of Chicago, Illinois for Consulting Arborist Services.

Background

\*Since 2006, consulting arborist services provided by Natural Path Urban Forestry Consultants (NPUFC)

\*NPUFC managed the following:

- Public tree inventory
- Private property tree removal permit requests
- Hazardous private tree mitigation
- Bi-annual tree planting program
- Emerald Ash Borer Management Plan

\*NPUFC can no longer provide the Village with the expected level of service

Review of Duties

\*Staff performed a review of the duties assigned to the consulting arborist and the Forestry/Alleys Foreman

\*Currently, the consulting arborist and the Forestry/Alleys Foreman share responsibility over the public trees

\*The Forestry/Alleys Division has become more professionalized

- Three staff members are certified arborists

## Breakdown of Duties

### Consulting Arborist

- \*Private tree inspection
- \*Private tree removal permits
- \*Nuisance tree abatement
- \*Private property plan review

### Forestry/Alleys Foreman

- \* Cyclic pruning of all public trees
- \*Public tree inspections
- \*Public tree removal program
- \*Public tree pruning requests
- \*Public tree damage assessments for IRMA claims
- \*Private property plan review (public trees)
- \*Bi-annual planting program
- \*Coordination of the annual Arbor Day vent

## Request for Proposals

- \*March 17, 2016 – Notice published and RFP provided to 10 vendors
- \*March 30, 2016 – two submissions received
  - Planned Forest Solutions
  - Mark Younger Urban Forestry

## Proposal Review Process

- \*Interdepartmental Review Committee
  - Public Works, Administration, Community Development
- \*Interviews
- \*Practical Exercise
- \*Reference Review
- \*Cost Comparison
  - Costs were provided in a separate sealed envelope and were opened after the committee completed their review
- \*Planned Forest Solutions
  - Professional , concise, direct responses in the interview
  - Practical exercise provided sufficient detail including references to the Village Code and photos of the tree under review
  - References were positive
  - Committee unanimously agreed Planned Forest Solutions to be the preferred firm

Cost comparisons were provided

## Financial Impact

- \*\$27,000 is budgeted for consulting arborist services
- \*Total cost will be based on the volume of tree removal permit requests and hazardous tree mitigation cases
- \*Staff will work with the consultant to ensure the total cost does not exceed the budgeted amount

Recommendation

Staff recommends the Village Board approve a resolution authorizing the execution of an agreement with Planned Forest Solutions for consulting arborist services.

Some discussion ensued

Trustee Klatzco moved to approve the Resolution. Trustee Cope seconded the motion.

Upon Roll Call the Results were:

AYES: Trustees Patel, Bass, Cope, Klatzco

NAYS: None

The motion passed

**15. Consideration of a Referral to the Plan Commission to Convene a Public Hearing for a Proposed Zoning Code Text Amendment Concerning Residential Fences Along Rear Lot Lines Adjacent to Public Recreation Paths**

This item was presented by Mr. McNellis using PowerPoint.

A rendering was exhibited indicating the proposed public recreation paths.

Background

- \*Proposed public recreation paths adjacent to residential areas where no public access previously allowed
- \*Project includes clearing of existing trees and bushes adjacent to residential rear yards
- \*Result – loss of degree of privacy
- \*Residents expressed desire for greater privacy
- \*Current Code requirements do not permit solid fencing in these locations

Requested Action

Refer Text Amendment to the Plan Commission to conduct requisite public hearing

- Plan Commission will provide recommendation to Village Board

\*Consideration to include allowing solid eight-foot tall fences along rear lot lines of residential properties adjacent to public recreation paths. Allow all currently permitted fence material types,

Some discussion ensued regarding security on paths (could cameras be used?). Also discussed were differences in sections of the path regarding adjacent properties.

Trustee Bass moved to approve the convening of a public meeting of the Plan Commission.

Trustee Cope seconded the motion.

Upon Roll Call the Results were:

AYES: Trustees Bass, Cope, Klatzco, Patel

NAYS: None

The motion passed

**Manager's Report**

Mr. Wiberg reported:

The Proesel Park Shelter renovations should be finished and open by June 4.

Trees due to be planted on Crawford next week

See Website for information on Capital Projects

**Board and Commissions Report**

Trustee Patel stated that the May 25<sup>th</sup> Plan Commission will be a Public Hearing.

Mr. Wiberg attempted to find a date for the Strategic Plan Meeting, several dates were presented. June 27<sup>th</sup> and 28 were acceptable for the sitting Trustees. Mr. Wiberg will check with the absent Trustees for approval of the dates.

**Village Clerk's Report**

None

**Trustees Reports**

None

**Public Forum**

None

**Adjournment**

At 8:40PM Trustee Cope moved to adjourn the Village Board Meeting, seconded by Trustee Klatzco.

The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman  
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: May 13, 2016

The following are the totals for the List of Bills being presented at the May 17th Village Board meeting.

|           |                              |
|-----------|------------------------------|
| 5/17/2016 | 180,063.66                   |
| 5/17/2016 | 317,769.05                   |
| 5/17/2016 | 1,548.20                     |
| 5/17/2016 | 259,585.03                   |
| 5/17/2016 | 530,297.80                   |
| Total     | <hr/> <u>\$ 1,289,263.74</u> |

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 05/11/2016 - 1:12PM  
Batch: 00200.05.2016



| Invoice Number          | Invoice Date | Amount | Quantity | Payment Date | Account Number                           | Description                  |
|-------------------------|--------------|--------|----------|--------------|--|------------------------------|
| 303                     |              |        |          |              | Taxi                                     |                              |
| 303                     |              |        |          |              |  |                              |
| 30885                   | 4/1/2016     | 42.00  | 0.00     | 05/17/2016   |  |                              |
|                         |              |        |          |              | 205-570-515-5280 Subsidized taxi program | Taxi Coupons - April         |
|                         |              |        |          |              | 30885 Total:                             | 42.00                        |
|                         |              |        |          |              | 303 Taxi Total:                          | 42.00                        |
| ABT Electronics         |              |        |          |              |  |                              |
| ABTELECT                |              |        |          |              |  |                              |
| 0425601PY1A             | 4/25/2016    | 748.00 | 0.00     | 05/17/2016   |  |                              |
|                         |              |        |          |              | 101-350-512-5730 Program supplies        | Camcorder                    |
|                         |              |        |          |              | 0425601PY1A Total:                       | 748.00                       |
| 0429601RMMP             | 4/29/2016    | 78.00  | 0.00     | 05/17/2016   |  |                              |
|                         |              |        |          |              | 101-350-512-5730 Program supplies        | Memory Card                  |
|                         |              |        |          |              | 0429601RMMP Total:                       | 78.00                        |
|                         |              |        |          |              | ABT Electronics Total:                   | 826.00                       |
| Canon Solutions America |              |        |          |              |  |                              |
| CANN                    |              |        |          |              |  |                              |
| 369557                  | 4/1/2016     | 103.59 | 0.00     | 05/17/2016   |  |                              |
|                         |              |        |          |              | 101-210-511-5440 R&M - office equipment  | Copier IM 3511 March & April |

| Invoice Number                           | Invoice Date                            | Amount   | Quantity | Payment Date |   |
|--|---|----------|----------|--------------|---|
| Account Number                           |   |          |          |              | Description                             |
|  | 369557 Total:                           | 103.59   |          |              |   |
|  | Canon Solutions America T               | 103.59   |          |              |   |
| Canon Solutions America, Inc             |   |          |          |              |   |
| CANONSOL                                 |   |          |          |              |   |
| 988664299                                | 4/30/2016                               | 310.87   | 0.00     | 05/17/2016   |   |
|  | 101-210-511-5440 R&M - office equipment |          |          |              | Maintenance for plotter - April         |
|  | 988664299 Total:                        | 310.87   |          |              |   |
|  | Canon Solutions America,                | 310.87   |          |              |   |
| Cassidy Tire                             |   |          |          |              |   |
| CASSIDYT                                 |   |          |          |              |   |
| 5181911                                  | 4/18/2016                               | 1,002.00 | 0.00     | 05/17/2016   |   |
|  | 101-440-513-5480 R&M - vehicles         |          |          |              | Tire Dismount and Mount for Tractor #7  |
|  | 5181911 Total:                          | 1,002.00 |          |              |   |
| 5181983                                  | 4/23/2016                               | 540.00   | 0.00     | 05/17/2016   |   |
|  | 101-440-513-5480 R&M - vehicles         |          |          |              | Tires for Various Trucks and Sweeper #2 |
| 5181983                                  | 4/23/2016                               | 243.25   | 0.00     | 05/17/2016   |   |
|  | 660-620-519-5480 R&M - vehicles         |          |          |              | Tires for Various Trucks and Sweeper #2 |
| 5181983                                  | 4/23/2016                               | 248.00   | 0.00     | 05/17/2016   |   |
|  | 205-430-515-5480 R&M - vehicles         |          |          |              | Tires for Various Trucks and Sweeper #2 |
| 5181983                                  | 4/23/2016                               | 22.50    | 0.00     | 05/17/2016   |   |
|  | 101-410-511-5480 R&M - vehicles         |          |          |              | Tires for Various Trucks and Sweeper #2 |
|  | 5181983 Total:                          | 1,053.75 |          |              |   |
|  | Cassidy Tire Total:                     | 2,055.75 |          |              |   |
| Chicago Metropolitan Fire Prevention Co. |   |          |          |              |   |
| CHGOMETR                                 |   |          |          |              |   |
| 130586                                   | 4/25/2016                               | 182.00   | 0.00     | 05/17/2016   |   |

| Invoice Number                   | Invoice Date                                 | Amount   | Quantity | Payment Date |   |
|----------------------------------|--|----------|----------|--------------|---|
| Account Number                   |  |          |          |              | Description                               |
| 101-350-512-5405 R&M - buildings |  |          |          |              | Fire alarm service call - Aquatic Center  |
|                                  | 130586 Total:                                | 182.00   |          |              |   |
|                                  | Chicago Metropolitan Fire                    | 182.00   |          |              |   |
| D'Original Juzz Dance Group      |  |          |          |              |   |
| DORIGINA                         |  |          |          |              |   |
| 562016                           | 5/6/2016                                     | 693.00   | 0.00     | 05/17/2016   |   |
|                                  | 205-504-515-5270 Purchased program services  |          |          | 4/1 Drop In  |   |
| 562016                           | 5/6/2016                                     | 497.00   | 0.00     | 05/17/2016   |   |
|                                  | 205-504-515-5270 Purchased program services  |          |          | 4/8 Drop In  |   |
| 562016                           | 5/6/2016                                     | 189.00   | 0.00     | 05/17/2016   |   |
|                                  | 205-504-515-5270 Purchased program services  |          |          | 4/15 Drop In |   |
| 562016                           | 5/6/2016                                     | 441.00   | 0.00     | 05/17/2016   |   |
|                                  | 205-504-515-5270 Purchased program services  |          |          | 4/22 Drop In |   |
| 562016                           | 5/6/2016                                     | 420.00   | 0.00     | 05/17/2016   |   |
|                                  | 205-504-515-5270 Purchased program services  |          |          | 4/29 Drop In |   |
|                                  | 562016 Total:                                | 2,240.00 |          |              |   |
|                                  | D'Original Juzz Dance Gro                    | 2,240.00 |          |              |   |
| Douglas Truck Parts              |  |          |          |              |   |
| DOUGTK                           |  |          |          |              |   |
| 14866                            | 4/29/2016                                    | 283.56   | 0.00     | 05/17/2016   |   |
|                                  | 101-410-511-5730 Program supplies            |          |          |              | Locking plier, clamp, bar set for PW shop |
|                                  | 14866 Total:                                 | 283.56   |          |              |   |
|                                  | Douglas Truck Parts Total:                   | 283.56   |          |              |   |
| Eterno Attorney at Law, David    |  |          |          |              |   |
| ETERNO                           |  |          |          |              |   |
| 11737                            | 5/4/2016                                     | 675.00   | 0.00     | 05/17/2016   |   |
|                                  | 101-230-511-5399 Other professional services |          |          |              | Adjudication Hearing Officer - April      |

| Invoice Number                               | Invoice Date | Amount    | Quantity | Payment Date | Description              |
|--|--------------|-----------|----------|--------------|--------------------------|
| 11737 Total:                                 |              | 675.00    |          |              |                          |
| Eterno Attorney at Law, D                    |              | 675.00    |          |              |                          |
| FSCI Corporate Office                        |              |           |          |              |                          |
| FSCI   |              |           |          |              |                          |
| 2016-116R                                    | 2/2/2016     | 705.00    | 0.00     | 05/17/2016   |                          |
| 101-240-517-5399 Other professional services |              |           |          |              | Plan review 2016-116R    |
| 2016-116R Total:                             |              | 705.00    |          |              |                          |
| 2016-118                                     | 2/11/2016    | 585.00    | 0.00     | 05/17/2016   |                          |
| 101-240-517-5399 Other professional services |              |           |          |              | Plan review 2016-118     |
| 2016-118 Total:                              |              | 585.00    |          |              |                          |
| 2016-17                                      | 2/3/2016     | 225.00    | 0.00     | 05/17/2016   |                          |
| 101-240-517-5399 Other professional services |              |           |          |              | Plan review 2016-17      |
| 2016-17 Total:                               |              | 225.00    |          |              |                          |
| 2016-212                                     | 2/16/2016    | 585.00    | 0.00     | 05/17/2016   |                          |
| 101-240-517-5399 Other professional services |              |           |          |              | Plan review 2016-212     |
| 2016-212 Total:                              |              | 585.00    |          |              |                          |
| 2016-40                                      | 2/3/2016     | 225.00    | 0.00     | 05/17/2016   |                          |
| 101-240-517-5399 Other professional services |              |           |          |              | Plan review 2016-40      |
| 2016-40 Total:                               |              | 225.00    |          |              |                          |
| FSCI Corporate Office Tot                    |              | 2,325.00  |          |              |                          |
| IL Municipal Retirement Fund                 |              |           |          |              |                          |
| ZZIMRF                                       |              |           |          |              |                          |
| 050516                                       | 5/5/2016     | 14,226.23 | 0.00     | 05/17/2016   |                          |
| 102-000-210-2023 Employee IMRF withholding   |              |           |          |              | Monthly Employer - April |
| 050516                                       | 5/5/2016     | 33,634.27 | 0.00     | 05/17/2016   |                          |

| Invoice Number                                | Invoice Date | Amount    | Quantity | Payment Date | Description                                  |
|---|--------------|-----------|----------|--------------|--|
| 102-000-210-2023 Employee IMRF withholding    |              |           |          |              | Monthly Employee - April                     |
| 050516 Total:                                 |              | 47,860.50 |          |              |  |
| IL Municipal Retirement F                     |              | 47,860.50 |          |              |  |
| JG Uniforms Inc                               |              |           |          |              |  |
| JGUNIFOR                                      |              |           |          |              |  |
| 42722   | 4/27/2016    | 112.90    | 0.00     | 05/17/2016   |  |
| 101-300-512-5730 Program supplies             |              |           |          |              | Replacement items damaged during extrication |
| 42722 Total:                                  |              | 112.90    |          |              |  |
| JG Uniforms Inc Total:                        |              | 112.90    |          |              |  |
| Lowe's Business Acc/GECF                      |              |           |          |              |  |
| LOWES   |              |           |          |              |  |
| 1255  | 4/27/2016    | 26.88     | 0.00     | 05/17/2016   |  |
| 205-430-515-6350 Park Construction & Improvem |              |           |          |              | Fountain parts for Shelter                   |
| 1255 Total:                                   |              | 26.88     |          |              |  |
| 1275  | 4/28/2016    | 2.07      | 0.00     | 05/17/2016   |  |
| 101-420-511-5405 R&M - buildings              |              |           |          |              | Brackets for Police Dept                     |
| 1275 Total:                                   |              | 2.07      |          |              |  |
| 19117   | 4/21/2016    | 21.54     | 0.00     | 05/17/2016   |  |
| 101-420-511-5405 R&M - buildings              |              |           |          |              | Patio stones for Village Hall                |
| 19117 Total:                                  |              | 21.54     |          |              |  |
| 2198  | 4/19/2016    | 37.99     | 0.00     | 05/17/2016   |  |
| 205-571-515-5535 Facility rental              |              |           |          |              | Saw blades for floor                         |
| 2198 Total:                                   |              | 37.99     |          |              |  |
| 2521  | 4/22/2016    | 150.63    | 0.00     | 05/17/2016   |  |
| 205-430-515-5680 Landscaping supplies         |              |           |          |              | Fertilizer for Parks                         |

| Invoice Number | Invoice Date                                  | Amount | Quantity | Payment Date | Description                            |
|----------------|---|--------|----------|--------------|--|
| Account Number |   |        |          |              |  |
|                | 2521 Total:                                   | 150.63 |          |              |  |
| 2672           | 4/25/2016                                     | 55.76  | 0.00     | 05/17/2016   | Couplings, elbow for irrigation system |
|                | 101-440-513-5730 Program supplies             |        |          |              |  |
|                | 2672 Total:                                   | 55.76  |          |              |  |
| 2674           | 4/25/2016                                     | 170.80 | 0.00     | 05/17/2016   | Garbage pickers for Parks              |
|                | 205-430-515-5730 Program supplies             |        |          |              |  |
|                | 2674 Total:                                   | 170.80 |          |              |  |
| 2795           | 4/26/2016                                     | 75.03  | 0.00     | 05/17/2016   | Clamps for street hoses                |
|                | 101-440-513-5730 Program supplies             |        |          |              |  |
|                | 2795 Total:                                   | 75.03  |          |              |  |
| 2802           | 4/26/2016                                     | 5.96   | 0.00     | 05/17/2016   | Misc supplies                          |
|                | 205-430-515-6350 Park Construction & Improvem |        |          |              |  |
|                | 2802 Total:                                   | 5.96   |          |              |  |
| 2808           | 4/26/2016                                     | 11.88  | 0.00     | 05/17/2016   | Misc supplies                          |
|                | 205-430-515-6350 Park Construction & Improvem |        |          |              |  |
|                | 2808 Total:                                   | 11.88  |          |              |  |
| 2816           | 4/26/2016                                     | 81.11  | 0.00     | 05/17/2016   | Plumbing connections for pool          |
|                | 205-560-515-6599 EQUIPMENT- POOL              |        |          |              |  |
|                | 2816 Total:                                   | 81.11  |          |              |  |
| 2843           | 4/15/2016                                     | 209.81 | 0.00     | 05/17/2016   | Painting supplies                      |
|                | 205-560-515-6599 EQUIPMENT- POOL              |        |          |              |  |
|                | 2843 Total:                                   | 209.81 |          |              |  |
| 2941           | 4/28/2016                                     | 53.46  | 0.00     | 05/17/2016   | Misc supplies for Shelter              |
|                | 205-430-515-6350 Park Construction & Improvem |        |          |              |  |
|                | 2941 Total:                                   | 53.46  |          |              |  |

| Invoice Number                                | Invoice Date            | Amount   | Quantity | Payment Date | Description                    |
|---|-------------------------|----------|----------|--------------|--------------------------------|
| Account Number                                |                         |          |          |              |                                |
| 2957  | 4/28/2016               | 5.76     | 0.00     | 05/17/2016   |                                |
| 101-420-511-5405 R&M - buildings              |                         |          |          |              | Brackets for Police Dept       |
|   | 2957 Total:             | 5.76     |          |              |                                |
| 2960  | 4/28/2016               | 26.52    | 0.00     | 05/17/2016   |                                |
| 205-430-515-6350 Park Construction & Improvem |                         |          |          |              | Park patrol supplies - shelter |
|   | 2960 Total:             | 26.52    |          |              |                                |
| 7390  | 4/27/2016               | 28.48    | 0.00     | 05/17/2016   |                                |
| 660-620-519-5730 Program supplies             |                         |          |          |              | Propane tanks for Water        |
|   | 7390 Total:             | 28.48    |          |              |                                |
| 90518   | 4/19/2016               | 408.00   | 0.00     | 05/17/2016   |                                |
| 205-430-515-6350 Park Construction & Improvem |                         |          |          |              | Paint for Shelter              |
|   | 90518 Total:            | 408.00   |          |              |                                |
| 91269   | 4/26/2016               | -408.00  | 0.00     | 05/17/2016   |                                |
| 205-430-515-6350 Park Construction & Improvem |                         |          |          |              | Supply return                  |
|   | 91269 Total:            | -408.00  |          |              |                                |
| 91270   | 4/26/2016               | 447.60   | 0.00     | 05/17/2016   |                                |
| 205-430-515-6350 Park Construction & Improvem |                         |          |          |              | 20 gallons of sealant          |
|   | 91270 Total:            | 447.60   |          |              |                                |
| 91474   | 4/28/2016               | 113.92   | 0.00     | 05/17/2016   |                                |
| 205-430-515-6350 Park Construction & Improvem |                         |          |          |              | Grab bars & screws             |
|   | 91474 Total:            | 113.92   |          |              |                                |
| 91475   | 4/28/2016               | 181.44   | 0.00     | 05/17/2016   |                                |
| 205-430-515-6350 Park Construction & Improvem |                         |          |          |              | Grab bars & screws             |
|   | 91475 Total:            | 181.44   |          |              |                                |
|   | Lowe's Business Acc/GEC | 1,706.64 |          |              |                                |

| Invoice Number  | Invoice Date              | Amount   | Quantity | Payment Date | Description                        |
|---|---------------------------|----------|----------|--------------|------------------------------------|
| Marc Printing<br>MARCP<br>Cycle 2 & 4<br>660-610-519-5720 Postage                   | 5/6/2016                  | 485.98   | 0.00     | 05/17/2016   | Mailing of Water Bills/Cycle 2 & 4 |
|   | Cycle 2 & 4 Total:        | 485.98   |          |              |                                    |
|   | Marc Printing Total:      | 485.98   |          |              |                                    |
| Martin Implement Sales Inc<br>MARTINIM<br>P99722<br>660-620-519-5480 R&M - vehicles | 4/29/2016                 | 159.10   | 0.00     | 05/17/2016   | Seat Belt for Tractor #3           |
|   | P99722 Total:             | 159.10   |          |              |                                    |
|   | Martin Implement Sales In | 159.10   |          |              |                                    |
| MGP, Inc.<br>MGPINC<br>3029<br>101-250-511-5599 Other contractual                   | 4/30/2016                 | 883.09   | 0.00     | 05/17/2016   | GISC Staffing - April              |
| 3029<br>101-000-210-2650 Contractor Permits Payable                                 | 4/30/2016                 | 883.09   | 0.00     | 05/17/2016   | GISC Staffing - April              |
| 3029<br>660-620-519-5599 Other contractual  | 4/30/2016                 | 1,766.19 | 0.00     | 05/17/2016   | GISC Staffing - April              |
| 3029<br>101-250-511-5599 Other contractual  | 4/30/2016                 | 275.00   | 0.00     | 05/17/2016   | GISC Staffing - April              |
|   | 3029 Total:               | 3,807.37 |          |              |                                    |
|   | MGP, Inc. Total:          | 3,807.37 |          |              |                                    |
| North Suburban Employee Benefit<br>NSEBENEF   |                           |          |          |              |                                    |

| Invoice Number                                 | Invoice Date | Amount    | Quantity | Payment Date | Description                            |
|--|--------------|-----------|----------|--------------|--|
| April, 2016                                    | 5/2/2016     | 89,154.00 | 0.00     | 05/17/2016   |  |
| 102-000-210-2027 Health insurance premium with |              |           |          |              | Employee Health Insurance - April 2016 |
| April, 2016 Total:                             |              | 89,154.00 |          |              |  |
| North Suburban Employee                        |              | 89,154.00 |          |              |  |
| O'Connor, Timothy<br>OCONNOR                   |              |           |          |              |  |
| 050616   | 5/6/2016     | 912.00    | 0.00     | 05/17/2016   |  |
| 101-300-512-5065 Tuition reimbursement         |              |           |          |              | Educational assistance                 |
| 050616 Total:                                  |              | 912.00    |          |              |  |
| O'Connor, Timothy Total:                       |              | 912.00    |          |              |  |
| Price, Harriet & Sol<br>PRICEHAR               |              |           |          |              |  |
| 150424   | 3/11/2016    | 3,000.00  | 0.00     | 05/17/2016   |  |
| 101-000-210-2620 Contractor bonds payable      |              |           |          |              | Refund - Site Management               |
| 150424 Total:                                  |              | 3,000.00  |          |              |  |
| Price, Harriet & Sol Total:                    |              | 3,000.00  |          |              |  |
| Rondout Service Center<br>RONDOUT              |              |           |          |              |  |
| 7876   | 4/26/2016    | 23.50     | 0.00     | 05/17/2016   |  |
| 101-440-513-5480 R&M - vehicles                |              |           |          |              | Safety line inspection for Truck #20   |
| 7876 Total:                                    |              | 23.50     |          |              |  |
| Rondout Service Center To                      |              | 23.50     |          |              |  |

Russo Power Equipment

| Invoice Number                               | Invoice Date              | Amount    | Quantity | Payment Date | Description           |
|--|---------------------------|-----------|----------|--------------|-----------------------|
| RUSSO  |                           |           |          |              |                       |
| 3100428                                      | 4/29/2016                 | 3,449.77  | 0.00     | 05/17/2016   | Weed Block Fabric     |
| 205-430-515-5680 Landscaping supplies        |                           |           |          |              |                       |
|  | 3100428 Total:            | 3,449.77  |          |              |                       |
|  | Russo Power Equipment T   | 3,449.77  |          |              |                       |
| S & E Inspections                            |                           |           |          |              |                       |
| S&EINSPE                                     |                           |           |          |              |                       |
| 5218   | 4/19/2016                 | 29.00     | 0.00     | 05/17/2016   | Safety Inspections A5 |
| 101-350-512-5730 Program supplies            |                           |           |          |              |                       |
|  | 5218 Total:               | 29.00     |          |              |                       |
| 5237   | 4/22/2016                 | 29.00     | 0.00     | 05/17/2016   | Safety Inspections A6 |
| 101-350-512-5730 Program supplies            |                           |           |          |              |                       |
|  | 5237 Total:               | 29.00     |          |              |                       |
| 5271   | 4/28/2016                 | 29.00     | 0.00     | 05/17/2016   | Safety Inspections A7 |
| 101-350-512-5730 Program supplies            |                           |           |          |              |                       |
|  | 5271 Total:               | 29.00     |          |              |                       |
|  | S & E Inspections Total:  | 87.00     |          |              |                       |
| T.P.I. Building Code Consultants, Inc.       |                           |           |          |              |                       |
| TPI  |                           |           |          |              |                       |
| 201604                                       | 4/30/2016                 | 5,487.25  | 0.00     | 05/17/2016   | April - Plan Review   |
| 101-240-517-5399 Other professional services |                           |           |          |              |                       |
| 201604                                       | 4/30/2016                 | 10,678.50 | 0.00     | 05/17/2016   | April - In House      |
| 101-240-517-5399 Other professional services |                           |           |          |              |                       |
|  | 201604 Total:             | 16,165.75 |          |              |                       |
|  | T.P.I. Building Code Cons | 16,165.75 |          |              |                       |

| Invoice Number  | Invoice Date                | Amount     | Quantity | Payment Date |  |
|---|-----------------------------|------------|----------|--------------|--|
| Account Number  |                             |            |          |              | Description                                |
| Trans Union Corp<br>TRANSU<br>4600578                   | 4/25/2016                   | 50.00      | 0.00     | 05/17/2016   |  |
| 101-300-512-5399  | Other professional services |            |          |              | Monthly subscription fee                   |
|   | 4600578 Total:              | 50.00      |          |              |  |
| 4600583   | 4/25/2016                   | 18.25      | 0.00     | 05/17/2016   |  |
| 101-300-512-5399  | Other professional services |            |          |              | Credit check on applicants                 |
|   | 4600583 Total:              | 18.25      |          |              |  |
|   | Trans Union Corp Total:     | 68.25      |          |              |  |
| Ziebell Water Service Product<br>ZIEBELLW<br>233012-000 | 4/28/2016                   | 4,027.13   | 0.00     | 05/17/2016   |  |
| 660-620-519-5796  | Water system repair parts   |            |          |              | Valve, rings, stem, plate for Water System |
|   | 233012-000 Total:           | 4,027.13   |          |              |  |
|   | Ziebell Water Service Prod  | 4,027.13   |          |              |  |
|   | Report Total:               | 180,063.66 |          |              |  |

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 05/11/2016 - 1:12PM  
Batch: 00201.05.2016



| Invoice Number      | Invoice Date | Amount                   | Quantity | Payment Date |                                       |
|---------------------|--------------|--------------------------|----------|--------------|---------------------------------------|
| Account Number      |              |                          |          |              | Description                           |
| Ace Hardware Skokie |              |                          |          |              |                                       |
| ACEHRDS             |              |                          |          |              |                                       |
| 199839              | 4/28/2016    | 13.28                    | 0.00     | 05/17/2016   |                                       |
|                     |              |                          |          |              | 205-560-515-6599 EQUIPMENT- POOL      |
|                     |              |                          |          |              | Needle valve and paint                |
|                     |              | <hr/>                    |          |              |                                       |
|                     |              | 199839 Total:            |          |              | 13.28                                 |
|                     |              | <hr/>                    |          |              |                                       |
|                     |              | Ace Hardware Skokie Tota |          |              | 13.28                                 |
|                     |              |                          |          |              |                                       |
| Amazon              |              |                          |          |              |                                       |
| AMAZON              |              |                          |          |              |                                       |
| 115224281432        | 4/1/2016     | 78.29                    | 0.00     | 05/17/2016   |                                       |
|                     |              |                          |          |              | 101-420-511-5405 R&M - buildings      |
|                     |              |                          |          |              | Bench                                 |
|                     |              | <hr/>                    |          |              |                                       |
|                     |              | 115224281432 Total:      |          |              | 78.29                                 |
|                     |              |                          |          |              |                                       |
| 127790052688        | 3/14/2016    | 45.88                    | 0.00     | 05/17/2016   |                                       |
|                     |              |                          |          |              | 101-300-512-5620 Books & publications |
|                     |              |                          |          |              | Books for seminar                     |
|                     |              | <hr/>                    |          |              |                                       |
|                     |              | 127790052688 Total:      |          |              | 45.88                                 |
|                     |              |                          |          |              |                                       |
| 159157075408        | 3/9/2016     | 17.98                    | 0.00     | 05/17/2016   |                                       |
|                     |              |                          |          |              | 101-200-511-5700 Office supplies      |
|                     |              |                          |          |              | Felt bottoms for lunchroom chairs     |
|                     |              | <hr/>                    |          |              |                                       |
|                     |              | 159157075408 Total:      |          |              | 17.98                                 |
|                     |              |                          |          |              |                                       |
| 1741198362          | 3/16/2016    | 9.94                     | 0.00     | 05/17/2016   |                                       |
|                     |              |                          |          |              | 101-400-511-5730 Program supplies     |
|                     |              |                          |          |              | USB converter                         |
|                     |              | <hr/>                    |          |              |                                       |
|                     |              | 1741198362 Total:        |          |              | 9.94                                  |

| Invoice Number                    | Invoice Date        | Amount | Quantity | Payment Date | Description                   |
|-----------------------------------|---------------------|--------|----------|--------------|-------------------------------|
| 202887837319                      | 4/8/2016            | 94.35  | 0.00     | 05/17/2016   | Rolling tool kit              |
| 101-300-512-5730 Program supplies |                     |        |          |              |                               |
|                                   | 202887837319 Total: | 94.35  |          |              |                               |
| 254139773298                      | 3/24/2016           | 29.99  | 0.00     | 05/17/2016   | PW chair mat                  |
| 101-400-511-5730 Program supplies |                     |        |          |              |                               |
|                                   | 254139773298 Total: | 29.99  |          |              |                               |
| 287596574660                      | 3/16/2016           | -1.62  | 0.00     | 05/17/2016   | Return                        |
| 101-400-511-5730 Program supplies |                     |        |          |              |                               |
|                                   | 287596574660 Total: | -1.62  |          |              |                               |
| 290339464833                      | 4/7/2016            | 119.78 | 0.00     | 05/17/2016   | Data processor for Pump House |
| 660-610-519-5330 Data processing  |                     |        |          |              |                               |
|                                   | 290339464833 Total: | 119.78 |          |              |                               |
| 51726312818                       | 3/11/2016           | 7.19   | 0.00     | 05/17/2016   | Felt bottoms for chairs       |
| 101-200-511-5700 Office supplies  |                     |        |          |              |                               |
|                                   | 51726312818 Total:  | 7.19   |          |              |                               |
| 5430630715                        | 3/11/2016           | 29.99  | 0.00     | 05/17/2016   | PW chair mat                  |
| 101-400-511-5730 Program supplies |                     |        |          |              |                               |
|                                   | 5430630715 Total:   | 29.99  |          |              |                               |
| 5436265418                        | 3/11/2016           | 29.99  | 0.00     | 05/17/2016   | PW chair mat                  |
| 101-400-511-5730 Program supplies |                     |        |          |              |                               |
|                                   | 5436265418 Total:   | 29.99  |          |              |                               |
| 5437477169                        | 3/24/2016           | -29.99 | 0.00     | 05/17/2016   | PW chair mat                  |
| 101-400-511-5730 Program supplies |                     |        |          |              |                               |
|                                   | 5437477169 Total:   | -29.99 |          |              |                               |
| 5439334692                        | 3/11/2016           | 29.99  | 0.00     | 05/17/2016   | PW chair mat                  |
| 101-400-511-5730 Program supplies |                     |        |          |              |                               |

| Invoice Number                                | Invoice Date | Amount   | Quantity | Payment Date | Description                             |
|---|--------------|----------|----------|--------------|---|
| Account Number                                |              |          |          |              |   |
| 5439334692 Total:                             |              | 29.99    |          |              |   |
| 5970251047                                    | 4/1/2016     | 13.99    | 0.00     | 05/17/2016   | Shipping label envelopes                |
| 101-400-511-5700 Office supplies              |              |          |          |              |   |
| 5970251047 Total:                             |              | 13.99    |          |              |   |
| 96881492901                                   | 3/11/2016    | 12.99    | 0.00     | 05/17/2016   | Labels for solicitor permits            |
| 101-200-511-5700 Office supplies              |              |          |          |              |   |
| 96881492901 Total:                            |              | 12.99    |          |              |   |
| Amazon Total:                                 |              | 488.74   |          |              |   |
| American Charge Service<br>AMERCHAR           |              |          |          |              |   |
| 98366   | 4/28/2016    | 9.00     | 0.00     | 05/17/2016   | Taxi coupons - April                    |
| 205-570-515-5280 Subsidized taxi program      |              |          |          |              |   |
| 98366 Total:                                  |              | 9.00     |          |              |   |
| American Charge Service T                     |              | 9.00     |          |              |   |
| ARRP Trucking & Hauling Inc<br>ARRP           |              |          |          |              |   |
| 20893   | 4/25/2016    | 5,654.00 | 0.00     | 05/17/2016   | 22 loads of dirt hauled out             |
| 101-440-513-5760 Street materials - aggregate |              |          |          |              |   |
| 20893 Total:                                  |              | 5,654.00 |          |              |   |
| ARRP Trucking & Hauling                       |              | 5,654.00 |          |              |   |
| Audio Visual Systems, Inc<br>AUDIOVIS         |              |          |          |              |   |
| 53538   | 4/25/2016    | 625.00   | 0.00     | 05/17/2016   | Service call for audio visual equipment |
| 101-250-511-6530 Equipment - data processing  |              |          |          |              |   |

| Invoice Number   | Invoice Date               | Amount    | Quantity | Payment Date |                                |
|--|----------------------------|-----------|----------|--------------|--------------------------------|
| Account Number   |                            |           |          |              | Description                    |
|  | 53538 Total:               | 625.00    |          |              |                                |
|  | Audio Visual Systems, Inc  | 625.00    |          |              |                                |
| Averus<br>AVERIS<br>920178                                     | 4/26/2016                  | 33.00     | 0.00     | 05/17/2016   |                                |
| 101-350-512-5499 R&M - other                                   |                            |           |          |              | Baffles for suppression system |
|  | 920178 Total:              | 33.00     |          |              |                                |
|  | Averus Total:              | 33.00     |          |              |                                |
| Bushnell Incorporated<br>BUSHNELL<br>13972700                  | 4/19/2016                  | 231.48    | 0.00     | 05/17/2016   |                                |
| 205-560-515-6599 EQUIPMENT- POOL                               |                            |           |          |              | Check valve                    |
|  | 13972700 Total:            | 231.48    |          |              |                                |
|  | Bushnell Incorporated Tota | 231.48    |          |              |                                |
| Cassidy Tire<br>CASSIDYT<br>4181823                            | 3/22/2016                  | 527.58    | 0.00     | 05/17/2016   |                                |
| 101-350-512-5480 R&M - vehicles                                |                            |           |          |              | New tires for A15              |
|  | 4181823 Total:             | 527.58    |          |              |                                |
|  | Cassidy Tire Total:        | 527.58    |          |              |                                |
| Chicago Metropolitan Fire Prevention Co.<br>CHGOMETR<br>042616 | 4/26/2016                  | 10,320.00 | 0.00     | 05/17/2016   |                                |

| Invoice Number                                | Invoice Date | Amount    | Quantity | Payment Date | Description                                    |
|---|--------------|-----------|----------|--------------|--|
| 101-350-512-6571 Equipment Wireless Radio Sys |              |           |          |              | Wireless radio transmitters                    |
| 042616 Total:                                 |              | 10,320.00 |          |              |  |
| Chicago Metropolitan Fire                     |              | 10,320.00 |          |              |  |
| Douglas Truck Parts<br>DOUGTK                 |              |           |          |              |  |
| 14490   | 4/21/2016    | 359.95    | 0.00     | 05/17/2016   | Fuel injection test kit for Shop               |
| 101-410-511-5730 Program supplies             |              |           |          |              |  |
| 14490 Total:                                  |              | 359.95    |          |              |  |
| 14583   | 4/22/2016    | 1,099.70  | 0.00     | 05/17/2016   | Socket, pliers, bleeder, bar set for Shop      |
| 101-410-511-5730 Program supplies             |              |           |          |              |  |
| 14583 Total:                                  |              | 1,099.70  |          |              |  |
| Douglas Truck Parts Total:                    |              | 1,459.65  |          |              |  |
| Duntemann, Mark<br>DUNTEMAN                   |              |           |          |              |  |
| 2016-08                                       | 4/27/2016    | 3,060.00  | 0.00     | 05/17/2016   | Service request, nuisance tree removal permits |
| 101-400-511-5039 Other contract labor         |              |           |          |              |  |
| 2016-08 Total:                                |              | 3,060.00  |          |              |  |
| Duntemann, Mark Total:                        |              | 3,060.00  |          |              |  |
| EJ Equipment<br>EJEQUIP                       |              |           |          |              |  |
| P01757  | 4/27/2016    | 2,045.41  | 0.00     | 05/17/2016   | Roto drill nozzle, chisel for Water            |
| 660-620-519-5745 Small tools                  |              |           |          |              |  |
| P01757 Total:                                 |              | 2,045.41  |          |              |  |
| P01758  | 4/27/2016    | 3,942.92  | 0.00     | 05/17/2016   |  |

| Invoice Number                              | Invoice Date         | Amount   | Quantity | Payment Date | Description                                 |
|---|----------------------|----------|----------|--------------|---|
| 660-620-519-5745 Small tools                |                      |          |          |              | Hose parts, tiger, ball centering for Water |
|   | P01758 Total:        | 3,942.92 |          |              |   |
|   | EJ Equipment Total:  | 5,988.33 |          |              |   |
| Fedex<br>FEDEX<br>804144717026              | 4/27/2016            | 21.27    | 0.00     | 05/17/2016   | Shipping - Finance                          |
| 101-210-511-5720 Postage                    |                      |          |          |              |   |
|   | 804144717026 Total:  | 21.27    |          |              |   |
|   | Fedex Total:         | 21.27    |          |              |   |
| Garvey, Diane<br>GARVEY<br>4262016          | 4/26/2016            | 529.20   | 0.00     | 05/17/2016   | Sunday Zumba                                |
| 205-503-515-5270 Purchased program services |                      |          |          |              |   |
| 4262016                                     | 4/26/2016            | 38.92    | 0.00     | 05/17/2016   | Combo pack                                  |
| 205-503-515-5270 Purchased program services |                      |          |          |              |   |
| 4262016                                     | 4/26/2016            | 112.00   | 0.00     | 05/17/2016   | Drop-In                                     |
| 205-503-515-5270 Purchased program services |                      |          |          |              |   |
| 4262016                                     | 4/26/2016            | 88.20    | 0.00     | 05/17/2016   | Tuesday RIPPED                              |
| 205-503-515-5270 Purchased program services |                      |          |          |              |   |
| 4262016                                     | 4/26/2016            | 132.30   | 0.00     | 05/17/2016   | Thursday RIPPED                             |
| 205-503-515-5270 Purchased program services |                      |          |          |              |   |
| 4262016                                     | 4/26/2016            | 487.20   | 0.00     | 05/17/2016   | Combo RIPPED                                |
| 205-503-515-5270 Purchased program services |                      |          |          |              |   |
| 4262016                                     | 4/26/2016            | 132.30   | 0.00     | 05/17/2016   | Drop-In                                     |
|   | 4262016 Total:       | 1,520.12 |          |              |   |
|   | Garvey, Diane Total: | 1,520.12 |          |              |   |

| Invoice Number                                | Invoice Date | Amount | Quantity | Payment Date | Description                             |
|---|--------------|--------|----------|--------------|---|
| Global Equipment Company                      |              |        |          |              |   |
| GLOBALEQ                                      |              |        |          |              |   |
| 109262058                                     | 3/19/2016    | 124.53 | 0.00     | 05/17/2016   | Five Sanitray napkin dispensers         |
| 205-430-515-6350 Park Construction & Improvem |              |        |          |              |   |
| 109262058 Total:                              |              | 124.53 |          |              |   |
| 109262729                                     | 3/20/2016    | 88.80  | 0.00     | 05/17/2016   | Four lotion dispensers & one lid        |
| 205-430-515-6350 Park Construction & Improvem |              |        |          |              |   |
| 109262729 Total:                              |              | 88.80  |          |              |   |
| 109283000                                     | 3/24/2016    | 366.37 | 0.00     | 05/17/2016   | Seven toilet paper dispensers           |
| 205-430-515-6350 Park Construction & Improvem |              |        |          |              |   |
| 109283000 Total:                              |              | 366.37 |          |              |   |
| Global Equipment Compan                       |              | 579.70 |          |              |   |
| Grainger                                      |              |        |          |              |   |
| GRAINGER                                      |              |        |          |              |   |
| 9086989960                                    | 4/19/2016    | 297.80 | 0.00     | 05/17/2016   | Air regulator, spray nozzle for Streets |
| 101-440-513-5745 Small tools                  |              |        |          |              |   |
| 9086989960 Total:                             |              | 297.80 |          |              |   |
| 9086989978                                    | 4/19/2016    | 13.71  | 0.00     | 05/17/2016   | Pressure gauge for Streets              |
| 101-440-513-5745 Small tools                  |              |        |          |              |   |
| 9086989978 Total:                             |              | 13.71  |          |              |   |
| 9089803424                                    | 4/21/2016    | 27.42  | 0.00     | 05/17/2016   | Pressure gauge                          |
| 101-440-513-5745 Small tools                  |              |        |          |              |   |
| 9089803424 Total:                             |              | 27.42  |          |              |   |
| Grainger Total:                               |              | 338.93 |          |              |   |

Great Lakes Coca Cola Distribution

| Invoice Number   | Invoice Date              | Amount   | Quantity | Payment Date |  |
|------------------|---------------------------|----------|----------|--------------|--|
| Account Number   |                           |          |          |              | Description  |
| GREATLAC         |                           |          |          |              |  |
| 739201825        | 10/12/2015                | 256.32   | 0.00     | 05/17/2016   |  |
| 101-210-511-5700 |                           |          |          |              | Office supplies<br>Pop for Police Dept pop machine |
|                  | 739201825 Total:          | 256.32   |          |              |  |
| 739201826        | 10/12/2015                | 337.20   | 0.00     | 05/17/2016   |  |
| 101-210-511-5700 |                           |          |          |              | Office supplies<br>Pop for Police Dept pop machine |
|                  | 739201826 Total:          | 337.20   |          |              |  |
| 739203462        | 4/13/2016                 | 32.40    | 0.00     | 05/17/2016   |  |
| 101-210-511-5700 |                           |          |          |              | Office supplies<br>Pop for Administration          |
|                  | 739203462 Total:          | 32.40    |          |              |  |
| 99202058         | 12/24/2015                | 264.00   | 0.00     | 05/17/2016   |  |
| 101-210-511-5700 |                           |          |          |              | Office supplies<br>Pop for Police Dept pop machine |
|                  | 99202058 Total:           | 264.00   |          |              |  |
| 999201572        | 10/22/2015                | -505.68  | 0.00     | 05/17/2016   |  |
| 101-210-511-5700 |                           |          |          |              | Office supplies<br>Police Dept credit              |
|                  | 999201572 Total:          | -505.68  |          |              |  |
|                  | Great Lakes Coca Cola Dis | 384.24   |          |              |  |
| Halogen          |                           |          |          |              |  |
| HALOGEN          |                           |          |          |              |  |
| 463735           | 2/19/2016                 | -407.60  | 0.00     | 05/17/2016   |  |
| 205-560-515-6599 |                           |          |          |              | EQUIPMENT- POOL<br>Equipment return                |
|                  | 463735 Total:             | -407.60  |          |              |  |
| 482810           | 4/20/2016                 | 2,335.65 | 0.00     | 05/17/2016   |  |
| 205-560-515-5630 |                           |          |          |              | Chemicals - swimming pool<br>Anti-freeze for pool  |
|                  | 482810 Total:             | 2,335.65 |          |              |  |
| 482811           | 4/20/2016                 | 1,029.45 | 0.00     | 05/17/2016   |  |

| Invoice Number   | Invoice Date | Amount   | Quantity | Payment Date | Description                    |
|--|--------------|----------|----------|--------------|--------------------------------|
| 205-560-515-6599 EQUIPMENT- POOL                           |              |          |          |              | Pump/filter room equipment     |
| 482811 Total:  |              | 1,029.45 |          |              |                                |
| 483158   | 4/26/2016    | 427.10   | 0.00     | 05/17/2016   |                                |
| 205-560-515-6599 EQUIPMENT- POOL                           |              |          |          |              | Pump/filter room equipment     |
| 483158 Total:  |              | 427.10   |          |              |                                |
| 483389   | 4/29/2016    | 1,096.10 | 0.00     | 05/17/2016   |                                |
| 205-560-515-6599 EQUIPMENT- POOL                           |              |          |          |              | Pump/filter room supplies      |
| 483389 Total:  |              | 1,096.10 |          |              |                                |
| Halogen Total:   |              | 4,480.70 |          |              |                                |
| Harrington Industrial Plastics LLC<br>HARRINGT<br>023C5295 | 4/25/2016    | 385.05   | 0.00     | 05/17/2016   |                                |
| 660-620-519-5745 Small tools                               |              |          |          |              | PH Meter for Water Dept        |
| 023C5295 Total:  |              | 385.05   |          |              |                                |
| Harrington Industrial Plast                                |              | 385.05   |          |              |                                |
| Hoving Pit Stop<br>HOVING<br>131065                        | 4/14/2016    | 36.54    | 0.00     | 05/17/2016   |                                |
| 205-430-515-5730 Program supplies                          |              |          |          |              | Portable toilets at Centennial |
| 131065 Total:  |              | 36.54    |          |              |                                |
| 131066   | 4/14/2016    | 65.22    | 0.00     | 05/17/2016   |                                |
| 205-430-515-5730 Program supplies                          |              |          |          |              | Portable toilets at Proesel    |
| 131066 Total:  |              | 65.22    |          |              |                                |
| Hoving Pit Stop Total:                                     |              | 101.76   |          |              |                                |

| Invoice Number                          | Invoice Date | Amount   | Quantity | Payment Date | Description                          |
|---|--------------|----------|----------|--------------|--------------------------------------|
| Impact Networking, LLC                  |              |          |          |              |                                      |
| IMPACT                                  |              |          |          |              |                                      |
| 646994                                  | 4/20/2016    | 19.50    | 0.00     | 05/17/2016   | Shipping toner and drum              |
| 101-210-511-5440 R&M - office equipment |              |          |          |              |                                      |
| 646994 Total:                           |              | 19.50    |          |              |                                      |
| Impact Networking, LLC T                |              | 19.50    |          |              |                                      |
| Jake the Striper                        |              |          |          |              |                                      |
| JAKETHES                                |              |          |          |              |                                      |
| 15506                                   | 4/25/2016    | 566.68   | 0.00     | 05/17/2016   | Lincolnwood Decals for vehicles      |
| 660-620-519-5480 R&M - vehicles         |              |          |          |              |                                      |
| 15506                                   | 4/25/2016    | 283.32   | 0.00     | 05/17/2016   | Lincolnwood Decals for vehicles      |
| 205-430-515-5480 R&M - vehicles         |              |          |          |              |                                      |
| 15506 Total:                            |              | 850.00   |          |              |                                      |
| Jake the Striper Total:                 |              | 850.00   |          |              |                                      |
| Lee Jensen Sales Co                     |              |          |          |              |                                      |
| LEEJEN                                  |              |          |          |              |                                      |
| 156141                                  | 4/21/2016    | 1,787.00 | 0.00     | 05/17/2016   | Release tool, rails, manhole hook    |
| 660-620-519-5745 Small tools            |              |          |          |              |                                      |
| 156141 Total:                           |              | 1,787.00 |          |              |                                      |
| Lee Jensen Sales Co Total:              |              | 1,787.00 |          |              |                                      |
| Levin, Ron                              |              |          |          |              |                                      |
| LEVIN                                   |              |          |          |              |                                      |
| 16-4402                                 | 4/19/2016    | 45.00    | 0.00     | 05/17/2016   | Animal control - 50/50 reimbursement |
| 101-400-511-5210 Animal control         |              |          |          |              |                                      |
| 16-4402 Total:                          |              | 45.00    |          |              |                                      |

| Invoice Number                                  | Invoice Date | Amount    | Quantity | Payment Date | Description                        |
|---|--------------|-----------|----------|--------------|------------------------------------|
| Levin, Ron Total:                               |              | 45.00     |          |              |                                    |
| Lurvey Landscape Supply                         |              |           |          |              |                                    |
| LURVEY  |              |           |          |              |                                    |
| S1-10019133                                     | 4/29/2016    | 1,268.00  | 0.00     | 05/17/2016   | Plants for Village Hall            |
| 205-430-515-5680 Landscaping supplies           |              |           |          |              |                                    |
| S1-10019133 Total:                              |              | 1,268.00  |          |              |                                    |
| Lurvey Landscape Supply                         |              | 1,268.00  |          |              |                                    |
| Maine-Niles Association of Special Recreation   |              |           |          |              |                                    |
| MNASR   |              |           |          |              |                                    |
| 16-062  | 4/29/2016    | 25,588.75 | 0.00     | 05/17/2016   | General contribution 2nd quarter   |
| 205-580-515-5270 Purchased program services     |              |           |          |              |                                    |
| 16-062 Total:                                   |              | 25,588.75 |          |              |                                    |
| Maine-Niles Association o                       |              | 25,588.75 |          |              |                                    |
| Marc Printing                                   |              |           |          |              |                                    |
| MARCP   |              |           |          |              |                                    |
| 110233  | 4/15/2016    | 347.60    | 0.00     | 05/17/2016   | Mailing of water bills Cycle 1 & 4 |
| 660-610-519-5720 Postage                        |              |           |          |              |                                    |
| 110233 Total:                                   |              | 347.60    |          |              |                                    |
| Marc Printing Total:                            |              | 347.60    |          |              |                                    |
| Meade Electric Company Inc                      |              |           |          |              |                                    |
| MEADELEC  |              |           |          |              |                                    |
| 673265  | 4/20/2016    | 1,354.72  | 0.00     | 05/17/2016   | Street light repair                |
| 101-440-513-5290 Street lights & traffic signal |              |           |          |              |                                    |

| Invoice Number                                | Invoice Date              | Amount   | Quantity | Payment Date | Description               |
|---|---------------------------|----------|----------|--------------|---------------------------|
| Account Number                                |                           |          |          |              |                           |
|   | 673265 Total:             | 1,354.72 |          |              |                           |
|   | Meade Electric Company I  | 1,354.72 |          |              |                           |
| Menini Cartage Inc<br>MENICRT<br>46566        | 4/20/2016                 | 4,168.61 | 0.00     | 05/17/2016   | Gravel for alleys         |
| 101-440-513-5760 Street materials - aggregate |                           |          |          |              |                           |
|   | 46566 Total:              | 4,168.61 |          |              |                           |
| 46598   | 4/27/2016                 | 482.48   | 0.00     | 05/17/2016   | Gravel for alleys         |
| 101-440-513-5760 Street materials - aggregate |                           |          |          |              |                           |
|   | 46598 Total:              | 482.48   |          |              |                           |
|   | Menini Cartage Inc Total: | 4,651.09 |          |              |                           |
| Midwest Meter Inc<br>MIDWESTM<br>0077390-IN   | 4/29/2016                 | 1,551.59 | 0.00     | 05/17/2016   | Coupling, bolt, base      |
| 660-620-519-5796 Water system repair parts    |                           |          |          |              |                           |
|   | 0077390-IN Total:         | 1,551.59 |          |              |                           |
|   | Midwest Meter Inc Total:  | 1,551.59 |          |              |                           |
| NAPA<br>NAPA<br>211013                        | 4/15/2016                 | 52.90    | 0.00     | 05/17/2016   | Brake fluid for ambulance |
| 101-300-512-5480 R&M - vehicles               |                           |          |          |              |                           |
|   | 211013 Total:             | 52.90    |          |              |                           |
|   | NAPA Total:               | 52.90    |          |              |                           |

| Invoice Number                                      | Invoice Date                 | Amount   | Quantity | Payment Date |                                     |
|---|------------------------------|----------|----------|--------------|-------------------------------------|
| Account Number                                      |                              |          |          |              | Description                         |
| North Shore Uniform<br>NSHRUFM<br>16-1148           | 4/22/2016                    | 266.50   | 0.00     | 05/17/2016   |                                     |
| 205-430-515-5070 Uniform allowance                  |                              |          |          |              | Clothing allowance                  |
|   | 16-1148 Total:               | 266.50   |          |              |                                     |
|   | North Shore Uniform Total    | 266.50   |          |              |                                     |
| PPG Architectural Finishes<br>PPGAR<br>944402080783 | 4/21/2016                    | 1,013.60 | 0.00     | 05/17/2016   |                                     |
| 101-440-513-5745 Small tools                        |                              |          |          |              | Street painting machine for Streets |
|   | 944402080783 Total:          | 1,013.60 |          |              |                                     |
|   | PPG Architectural Finishes   | 1,013.60 |          |              |                                     |
| Prairie Material Sales Inc<br>PRAIRIEM<br>886642767 | 4/20/2016                    | 687.00   | 0.00     | 05/17/2016   |                                     |
| 660-620-519-5769 Street materials - Other           |                              |          |          |              | 4 cubic yards of concrete           |
|   | 886642767 Total:             | 687.00   |          |              |                                     |
| 886643096   | 4/20/2016                    | 749.00   | 0.00     | 05/17/2016   |                                     |
| 660-620-519-5769 Street materials - Other           |                              |          |          |              | 4 cubic yards of concrete           |
|   | 886643096 Total:             | 749.00   |          |              |                                     |
|   | Prairie Material Sales Inc T | 1,436.00 |          |              |                                     |
| Psisteria Greek Tavern<br>PSIS<br>55                | 4/19/2016                    | 190.00   | 0.00     | 05/17/2016   |                                     |
| 101-100-511-5840 Meals                              |                              |          |          |              | Dinner - April 19th board meeting   |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date |
|----------------|--------------|--------|----------|--------------|
| Account Number |              |        |          | Description  |

|           |  |        |  |  |
|-----------|--|--------|--|--|
| 55 Total: |  | 190.00 |  |  |
|-----------|--|--------|--|--|

|                             |  |        |  |  |
|-----------------------------|--|--------|--|--|
| Psisteria Greek Tavern Tota |  | 190.00 |  |  |
|-----------------------------|--|--------|--|--|

Regional Emergency Dispatch  
REGIONAL

|                               |           |        |      |                 |
|-------------------------------|-----------|--------|------|-----------------|
| EQUIP4-16                     | 4/22/2016 | 175.00 | 0.00 | 05/17/2016      |
| 101-350-512-5740 Repair parts |           |        |      | Antenna for E15 |

|                  |  |        |  |  |
|------------------|--|--------|--|--|
| EQUIP4-16 Total: |  | 175.00 |  |  |
|------------------|--|--------|--|--|

|                          |  |        |  |  |
|--------------------------|--|--------|--|--|
| Regional Emergency Dispa |  | 175.00 |  |  |
|--------------------------|--|--------|--|--|

Russo Power Equipment  
RUSSO

|                                       |           |          |      |                                |
|---------------------------------------|-----------|----------|------|--------------------------------|
| 3077498                               | 4/26/2016 | 1,589.74 | 0.00 | 05/17/2016                     |
| 205-430-515-5680 Landscaping supplies |           |          |      | Sod staples, weed block fabric |

|                |  |          |  |  |
|----------------|--|----------|--|--|
| 3077498 Total: |  | 1,589.74 |  |  |
|----------------|--|----------|--|--|

|                         |  |          |  |  |
|-------------------------|--|----------|--|--|
| Russo Power Equipment T |  | 1,589.74 |  |  |
|-------------------------|--|----------|--|--|

SHI International Corp  
SHI

|                                    |           |          |      |                   |
|------------------------------------|-----------|----------|------|-------------------|
| B04880511                          | 4/21/2016 | 1,748.00 | 0.00 | 05/17/2016        |
| 205-560-515-5640 Computer supplies |           |          |      | Optiplex for pool |

|                  |  |          |  |  |
|------------------|--|----------|--|--|
| B04880511 Total: |  | 1,748.00 |  |  |
|------------------|--|----------|--|--|

|                            |  |          |  |  |
|----------------------------|--|----------|--|--|
| SHI International Corp Tot |  | 1,748.00 |  |  |
|----------------------------|--|----------|--|--|

Sitelis, Maria  
SITELIS

|         |           |       |      |            |
|---------|-----------|-------|------|------------|
| 4262016 | 4/26/2016 | 44.10 | 0.00 | 05/17/2016 |
|---------|-----------|-------|------|------------|

| Invoice Number        | Invoice Date               | Amount   | Quantity | Payment Date | Description                        |
|-----------------------|----------------------------|----------|----------|--------------|------------------------------------|
| 205-503-515-5270      | Purchased program services |          |          |              | Wednesday Zumba                    |
| 4262016               | 4/26/2016                  | 47.53    | 0.00     | 05/17/2016   |                                    |
| 205-503-515-5270      | Purchased program services |          |          |              | Combo Pack                         |
| 4262016               | 4/26/2016                  | 186.20   | 0.00     | 05/17/2016   |                                    |
| 205-503-515-5270      | Purchased program services |          |          |              | Drop-In                            |
| 4262016               | 4/26/2016                  | 58.80    | 0.00     | 05/17/2016   |                                    |
| 205-503-515-5270      | Purchased program services |          |          |              | Sunday Substitute - January 24     |
| 4262016               | 4/26/2016                  | 16.10    | 0.00     | 05/17/2016   |                                    |
| 205-503-515-5270      | Purchased program services |          |          |              | Drop-In                            |
| 4262016 Total:        |                            | 352.73   |          |              |                                    |
| Sitelis, Maria Total: |                            | 352.73   |          |              |                                    |
| Snap-On Industrial    |                            |          |          |              |                                    |
| SNAPON                |                            |          |          |              |                                    |
| ARV/28721445          | 4/13/2016                  | 2,359.55 | 0.00     | 05/17/2016   |                                    |
| 101-410-511-5745      | Small tools                |          |          |              | Adaptor, socket and tools for Shop |
| ARV/28721445 Total:   |                            | 2,359.55 |          |              |                                    |
| ARV/28732080          | 4/14/2016                  | 196.07   | 0.00     | 05/17/2016   |                                    |
| 101-410-511-5745      | Small tools                |          |          |              | Magnetic tray, driver set for Shop |
| ARV/28732080 Total:   |                            | 196.07   |          |              |                                    |
| ARV/28734837          | 4/14/2016                  | 81.68    | 0.00     | 05/17/2016   |                                    |
| 101-410-511-5745      | Small tools                |          |          |              | Shallow flex socket for Shop       |
| ARV/28734837 Total:   |                            | 81.68    |          |              |                                    |
| ARV/28799792          | 4/21/2016                  | 4.90     | 0.00     | 05/17/2016   |                                    |
| 101-410-511-5745      | Small tools                |          |          |              | Driver for Shop                    |
| ARV/28799792 Total:   |                            | 4.90     |          |              |                                    |
| ARV/28807970          | 4/22/2016                  | 17.40    | 0.00     | 05/17/2016   |                                    |
| 101-410-511-5745      | Small tools                |          |          |              | Clips on rail for Shop             |
| ARV/28807970 Total:   |                            | 17.40    |          |              |                                    |

| Invoice Number                    | Invoice Date               | Amount   | Quantity | Payment Date                      |
|-----------------------------------|----------------------------|----------|----------|-----------------------------------|
| Account Number                    |                            |          |          | Description                       |
| ARV/28861564                      | 4/28/2016                  | 607.84   | 0.00     | 05/17/2016                        |
| 101-410-511-5745 Small tools      |                            |          |          | Tools for Shop                    |
|                                   | ARV/28861564 Total:        | 607.84   |          |                                   |
|                                   | Snap-On Industrial Total:  | 3,267.44 |          |                                   |
| Standard Equipment Company        |                            |          |          |                                   |
| STANDARD                          |                            |          |          |                                   |
| C12058                            | 4/11/2016                  | 39.96    | 0.00     | 05/17/2016                        |
| 101-440-513-5480 R&M - vehicles   |                            |          |          | Mirror for Sweeper #2             |
|                                   | C12058 Total:              | 39.96    |          |                                   |
|                                   | Standard Equipment Comp    | 39.96    |          |                                   |
| Suburban Laboratories, Inc.       |                            |          |          |                                   |
| SUBURB                            |                            |          |          |                                   |
| 133573                            | 4/26/2016                  | 120.00   | 0.00     | 05/17/2016                        |
| 660-620-519-5320 Consulting       |                            |          |          | Coliform testing and disinfectant |
|                                   | 133573 Total:              | 120.00   |          |                                   |
|                                   | Suburban Laboratories, Inc | 120.00   |          |                                   |
| Terminal Supply Co.               |                            |          |          |                                   |
| TERMINAL                          |                            |          |          |                                   |
| 14360-00                          | 4/14/2016                  | 222.78   | 0.00     | 05/17/2016                        |
| 101-410-511-5730 Program supplies |                            |          |          | Drill bit set for Shop            |
|                                   | 14360-00 Total:            | 222.78   |          |                                   |
|                                   | Terminal Supply Co. Total: | 222.78   |          |                                   |

United States Postal Service

| Invoice Number                           | Invoice Date                | Amount     | Quantity | Payment Date                               |
|--|-----------------------------|------------|----------|--|
| Account Number                           |                             |            |          | Description                                |
| USPOSTAL                                 |                             |            |          |  |
| PB042816                                 | 4/28/2016                   | 1.86       | 0.00     | 05/17/2016                                 |
| 101-210-511-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
| PB042816                                 | 4/28/2016                   | 67.92      | 0.00     | 05/17/2016                                 |
| 101-210-511-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
| PB042816                                 | 4/28/2016                   | 54.89      | 0.00     | 05/17/2016                                 |
| 101-210-511-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
| PB042816                                 | 4/28/2016                   | 11.71      | 0.00     | 05/17/2016                                 |
| 101-210-511-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
| PB042816                                 | 4/28/2016                   | 5.79       | 0.00     | 05/17/2016                                 |
| 205-500-515-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
| PB042816                                 | 4/28/2016                   | 2.79       | 0.00     | 05/17/2016                                 |
| 101-210-511-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
| PB042816                                 | 4/28/2016                   | 355.24     | 0.00     | 05/17/2016                                 |
| 660-610-519-5720 Postage                 |                             |            |          | Pitney Bowes postage                       |
|  |                             | <hr/>      |          |  |
|  | PB042816 Total:             | 500.20     |          |  |
|  |                             | <hr/>      |          |  |
|  | United States Postal Servic | 500.20     |          |  |
|  |                             | <hr/>      |          |  |
| Urhausen Greenhouse                      |                             |            |          |  |
| URHAUSEN                                 |                             |            |          |  |
| 1  | 4/25/2016                   | 3,199.45   | 0.00     | 05/17/2016                                 |
| 101-440-513-5680 Landscaping supplies    |                             |            |          | Flowers for Beautification                 |
|  |                             | <hr/>      |          |  |
|  | 1 Total:                    | 3,199.45   |          |  |
|  |                             | <hr/>      |          |  |
| 2  | 4/25/2016                   | 817.35     | 0.00     | 05/17/2016                                 |
| 101-440-513-5680 Landscaping supplies    |                             |            |          | Flowers for Beautification                 |
|  |                             | <hr/>      |          |  |
|  | 2 Total:                    | 817.35     |          |  |
|  |                             | <hr/>      |          |  |
|  | Urhausen Greenhouse Tota    | 4,016.80   |          |  |
|  |                             | <hr/>      |          |  |
| Utility Dynamics Corporation             |                             |            |          |  |
| UTILITY                                  |                             |            |          |  |
| 0412-1976                                | 4/12/2016                   | 112,909.07 | 0.00     | 05/17/2016                                 |
| 220-000-561-6310 Land Acq and Improvment |                             |            |          | Street Lighting Improvement Pay Request #4 |

| Invoice Number     | Invoice Date                | Amount     | Quantity | Payment Date                               |
|--------------------|-----------------------------|------------|----------|--|
| Account Number     |                             |            |          | Description                                |
| 0412-1976          | 4/12/2016                   | 124,794.24 | 0.00     | 05/17/2016                                 |
| 213-000-561-6310   | Street lights' improvements |            |          | Street Lighting Improvement Pay Request #4 |
| 0412-1976          | 4/12/2016                   | -11,885.17 | 0.00     | 05/17/2016                                 |
| 213-000-561-6310   | Street lights' improvements |            |          | Less: 5% retainage                         |
|                    | 0412-1976 Total:            | 225,818.14 |          |  |
|                    | Utility Dynamics Corporat   | 225,818.14 |          |  |
| Water Services Co. |                             |            |          |  |
| WATERSER           |                             |            |          |  |
| 24526              | 4/18/2016                   | 1,709.10   | 0.00     | 05/17/2016                                 |
| 101-420-511-5405   | R&M - buildings             |            |          | RPZ annual inspections                     |
|                    | 24526 Total:                | 1,709.10   |          |  |
| 24554              | 4/27/2016                   | 414.20     | 0.00     | 05/17/2016                                 |
| 101-420-511-5405   | R&M - buildings             |            |          | RPZ repair for Village Hall                |
|                    | 24554 Total:                | 414.20     |          |  |
|                    | Water Services Co. Total:   | 2,123.30   |          |  |
| Work' N Gear, LLC  |                             |            |          |  |
| WRKNGEAR           |                             |            |          |  |
| HA60725            | 4/26/2016                   | 109.97     | 0.00     | 05/17/2016                                 |
| 660-620-519-5070   | Uniform allowance           |            |          | Clothing allowance                         |
|                    | HA60725 Total:              | 109.97     |          |  |
| HA60726            | 4/26/2016                   | 194.94     | 0.00     | 05/17/2016                                 |
| 660-620-519-5070   | Uniform allowance           |            |          | Clothing allowance                         |
|                    | HA60726 Total:              | 194.94     |          |  |
| HA60730            | 4/26/2016                   | 555.97     | 0.00     | 05/17/2016                                 |
| 205-430-515-5070   | Uniform allowance           |            |          | Clothing allowance                         |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date |
|----------------|--------------|--------|----------|--------------|
| Account Number |              |        |          | Description  |

|                  |                          |                          |      |                    |
|------------------|--------------------------|--------------------------|------|--------------------|
|                  | HA60730 Total:           | <u>555.97</u>            |      |                    |
| HA60735          | 4/26/2016                | 290.00                   | 0.00 | 05/17/2016         |
| 101-410-511-5070 | Uniform allowance        |                          |      | Clothing allowance |
|                  | HA60735 Total:           | <u>290.00</u>            |      |                    |
|                  | Work' N Gear, LLC Total: | <u>1,150.88</u>          |      |                    |
|                  | Report Total:            | <u><u>317,769.05</u></u> |      |                    |

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 05/12/2016 - 9:26AM  
Batch: 00202.05.2016



| Invoice Number                    | Invoice Date | Amount | Quantity | Payment Date |   |
|-----------------------------------|--------------|--------|----------|--------------|---|
| Account Number                    |              |        |          |              | Description   |
| Cassidy Tire                      |              |        |          |              |   |
| CASSIDYT                          |              |        |          |              |   |
| 5181897                           | 4/18/2016    | 159.24 | 0.00     | 05/17/2016   |   |
| 101-300-512-5480 R&M - vehicles   |              |        |          |              | Tires for Squad 213                                     |
| 5181897 Total:                    |              | 159.24 |          |              |   |
| 5181980                           | 4/23/2016    | 85.00  | 0.00     | 05/17/2016   |   |
| 101-300-512-5480 R&M - vehicles   |              |        |          |              | Wheel Alignment - 4 - Squad 217                         |
| 5181980 Total:                    |              | 85.00  |          |              |   |
| 5182023                           | 4/27/2016    | 55.00  | 0.00     | 05/17/2016   |   |
| 101-300-512-5480 R&M - vehicles   |              |        |          |              | Wheel Alignment - Squad 200                             |
| 5182023 Total:                    |              | 55.00  |          |              |   |
| Cassidy Tire Total:               |              | 299.24 |          |              |   |
| Flags USA Inc.                    |              |        |          |              |   |
| FLAGSOA                           |              |        |          |              |   |
| 63905                             | 4/27/2016    | 184.32 | 0.00     | 05/17/2016   |   |
| 101-300-512-5730 Program supplies |              |        |          |              | Mini Flags for Memorial Day Parade-Human Relations Con  |
| 63905                             | 4/27/2016    | 9.00   | 0.00     | 05/17/2016   |   |
| 101-210-511-5720 Postage          |              |        |          |              | Postage Mini Flags for Memorial Day Parade-Human Relati |
| 63905 Total:                      |              | 193.32 |          |              |   |
| Flags USA Inc. Total:             |              | 193.32 |          |              |   |

| Invoice Number                        | Invoice Date                   | Amount | Quantity | Payment Date | Description   |
|---------------------------------------|--------------------------------|--------|----------|--------------|---|
| Account Number                        |                                |        |          |              |   |
| Galls Incorporated                    |                                |        |          |              |   |
| GALLS                                 |                                |        |          |              |   |
| 5210249                               | 4/12/2016                      | 170.82 | 0.00     | 05/17/2016   |   |
| 101-300-512-5070                      | Uniform allowance              |        |          |              | Uniform Allowance                                       |
|                                       | 5210249 Total:                 | 170.82 |          |              |   |
| 5253720                               | 4/20/2016                      | 126.59 | 0.00     | 05/17/2016   |   |
| 101-300-512-5070                      | Uniform allowance              |        |          |              | Uniform Allowance                                       |
|                                       | 5253720 Total:                 | 126.59 |          |              |   |
| 5259248                               | 4/21/2016                      | 25.53  | 0.00     | 05/17/2016   |   |
| 101-300-512-5070                      | Uniform allowance              |        |          |              | Uniform Allowance                                       |
|                                       | 5259248 Total:                 | 25.53  |          |              |   |
|                                       | Galls Incorporated Total:      | 322.94 |          |              |   |
| Lincolnwood SD No.74                  |                                |        |          |              |   |
| LINCSD74                              |                                |        |          |              |   |
| V412166                               | 4/5/2016                       | 250.00 | 0.00     | 05/17/2016   |   |
| 101-000-410-4999                      | Miscellaneous                  |        |          |              | Reimbursement for overpayment - Morse Avenue Street Vac |
|                                       | V412166 Total:                 | 250.00 |          |              |   |
|                                       | Lincolnwood SD No.74 To        | 250.00 |          |              |   |
| Northern Illinois Police Alarm System |                                |        |          |              |   |
| NTILPALS                              |                                |        |          |              |   |
| 10948                                 | 4/26/2016                      | 135.00 | 0.00     | 05/17/2016   |   |
| 101-300-512-5810                      | Conference & meeting registrat |        |          |              | Annual NIPAS Luncheon, April 26, 2016                   |
|                                       | 10948 Total:                   | 135.00 |          |              |   |
|                                       | Northern Illinois Police Al    | 135.00 |          |              |   |

| Invoice Number  | Invoice Date | Amount   | Quantity | Payment Date | Description   |
|---|--------------|----------|----------|--------------|---|
| State Industrial Products<br>STATE<br>97763324            | 4/27/2016    | 133.95   | 0.00     | 05/17/2016   | Sanitizer for Cells/Dispatch                            |
| 101-300-512-5730 Program supplies                         |              |          |          |              |   |
| 97763324 Total:   |              | 133.95   |          |              |   |
| State Industrial Products To                              |              | 133.95   |          |              |   |
| TransUnion Risk and Alternative<br>TRANSUN<br>55681143016 | 5/1/2016     | 96.00    | 0.00     | 05/17/2016   | Online Database-Background Investigations - PD Candidat |
| 101-300-512-5399 Other professional services              |              |          |          |              |   |
| 55681143016 Total:  |              | 96.00    |          |              |   |
| TransUnion Risk and Alter                                 |              | 96.00    |          |              |   |
| VCG Uniform<br>VCGUNIFO<br>15715                          | 4/29/2016    | 117.75   | 0.00     | 05/17/2016   | Uniform Allowance                                       |
| 101-300-512-5070 Uniform allowance                        |              |          |          |              |   |
| 15715 Total:  |              | 117.75   |          |              |   |
| VCG Uniform Total:  |              | 117.75   |          |              |   |
| Report Total:   |              | 1,548.20 |          |              |   |

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 05/11/2016 - 1:12PM  
Batch: 00203.05.2016



| Invoice Number                          | Invoice Date               | Amount   | Quantity | Payment Date                                   |
|---|----------------------------|----------|----------|--|
| Account Number                          |                            |          |          | Description                                    |
| Advanced Telecommunications of Illinois |                            |          |          |  |
| ADVANCE                                 |                            |          |          |  |
| 49988                                   | 5/4/2016                   | 293.00   | 0.00     | 05/17/2016                                     |
|   |                            |          |          | 205-560-515-5640 Computer supplies             |
|   |                            |          |          | New Phone for pool                             |
|   |                            | <hr/>    |          |  |
|   | 49988 Total:               | 293.00   |          |  |
|   |                            | <hr/>    |          |  |
|   | Advanced Telecommunicat    | 293.00   |          |  |
| Anderson Pest Solutions                 |                            |          |          |  |
| ANDERP                                  |                            |          |          |  |
| 3786694                                 | 5/1/2016                   | 265.00   | 0.00     | 05/17/2016                                     |
|   |                            |          |          | 101-420-511-5405 R&M - buildings               |
|   |                            |          |          | Pest control services - May                    |
|   |                            | <hr/>    |          |  |
|   | 3786694 Total:             | 265.00   |          |  |
|   |                            | <hr/>    |          |  |
|   | Anderson Pest Solutions To | 265.00   |          |  |
| Aranyi, Heather                         |                            |          |          |  |
| ARANYI                                  |                            |          |          |  |
| 050416                                  | 5/4/2016                   | 1,340.00 | 0.00     | 05/17/2016                                     |
|   |                            |          |          | 205-000-210-2430 Parks and Recs Control Deposi |
|   |                            |          |          | Refund - Summer classes                        |
|   |                            | <hr/>    |          |  |
|   | 050416 Total:              | 1,340.00 |          |  |
|   |                            | <hr/>    |          |  |
|   | Aranyi, Heather Total:     | 1,340.00 |          |  |

| Invoice Number                     | Invoice Date              | Amount | Quantity | Payment Date |                               |
|------------------------------------|---------------------------|--------|----------|--------------|-------------------------------|
| Account Number                     |                           |        |          |              | Description                   |
| Arbor Day Foundation               |                           |        |          |              |                               |
| ARBORDAY                           |                           |        |          |              |                               |
| 848-061-3874                       | 4/26/2016                 | 25.00  | 0.00     | 05/17/2016   |                               |
| 101-100-511-5540                   |                           |        |          |              | Intergovernmental fees & dues |
|                                    |                           |        |          |              | Foundation Membership Dues    |
|                                    | 848-061-3874 Total:       | 25.00  |          |              |                               |
|                                    | Arbor Day Foundation Tot  | 25.00  |          |              |                               |
| Classic Design Awards              |                           |        |          |              |                               |
| CLASSICD                           |                           |        |          |              |                               |
| 160803                             | 4/30/2016                 | 98.00  | 0.00     | 05/17/2016   |                               |
| 101-200-511-5799                   |                           |        |          |              | Other materials & supplies    |
|                                    |                           |        |          |              | Name plates for Finance Dept  |
|                                    | 160803 Total:             | 98.00  |          |              |                               |
|                                    | Classic Design Awards Tot | 98.00  |          |              |                               |
| Debruin, Jessica                   |                           |        |          |              |                               |
| DEBRUIN                            |                           |        |          |              |                               |
| 050416                             | 5/4/2016                  | 881.00 | 0.00     | 05/17/2016   |                               |
| 205-000-210-2430                   |                           |        |          |              | Parks and Recs Control Deposi |
|                                    |                           |        |          |              | Refund - Summer activities    |
|                                    | 050416 Total:             | 881.00 |          |              |                               |
|                                    | Debruin, Jessica Total:   | 881.00 |          |              |                               |
| Deluxe Business Checks & Solutions |                           |        |          |              |                               |
| DELUXEBU                           |                           |        |          |              |                               |
| 2036873718                         | 5/3/2016                  | 619.96 | 0.00     | 05/17/2016   |                               |
| 101-210-511-5700                   |                           |        |          |              | Office supplies               |
|                                    |                           |        |          |              | Laser A/P checks              |
|                                    | 2036873718 Total:         | 619.96 |          |              |                               |
|                                    | Deluxe Business Checks &  | 619.96 |          |              |                               |

| Invoice Number   | Invoice Date                | Amount   | Quantity | Payment Date | Description                 |
|------------------|-----------------------------|----------|----------|--------------|-----------------------------|
| Account Number   |                             |          |          |              |                             |
| GE Capital       |                             |          |          |              |                             |
| GECAPITA         |                             |          |          |              |                             |
| 64730830         | 4/24/2016                   | 232.43   | 0.00     | 05/17/2016   |                             |
| 660-610-519-5340 | Maintenance Agreement Expen |          |          |              | Copier - May - PW           |
| 64730830         | 4/24/2016                   | 269.95   | 0.00     | 05/17/2016   |                             |
| 205-500-515-5440 | R&M - office equipment      |          |          |              | Copier - May - Parks        |
| 64730830         | 4/24/2016                   | 232.44   | 0.00     | 05/17/2016   |                             |
| 101-000-210-2650 | Contractor Permits Payable  |          |          |              | Copier - May - FD           |
| 64730830         | 4/24/2016                   | 697.36   | 0.00     | 05/17/2016   |                             |
| 101-210-511-5440 | R&M - office equipment      |          |          |              | Copier - May - PD & Finance |
|                  | 64730830 Total:             | 1,432.18 |          |              |                             |
|                  | GE Capital Total:           | 1,432.18 |          |              |                             |
| Gen Ki Karate    |                             |          |          |              |                             |
| GENKI            |                             |          |          |              |                             |
| 42716            | 4/27/2016                   | 952.00   | 0.00     | 05/17/2016   |                             |
| 205-502-515-5270 | Purchased program services  |          |          |              | Karate Winter Session 2     |
|                  | 42716 Total:                | 952.00   |          |              |                             |
|                  | Gen Ki Karate Total:        | 952.00   |          |              |                             |
| IACP             |                             |          |          |              |                             |
| IACP             |                             |          |          |              |                             |
| InACP2016        | 5/1/2016                    | 150.00   | 0.00     | 05/17/2016   |                             |
| 101-300-512-5570 | Professional associations   |          |          |              | New membership - DC J Walsh |
|                  | InACP2016 Total:            | 150.00   |          |              |                             |
|                  | IACP Total:                 | 150.00   |          |              |                             |

IL NATOA Treasurer c/o Village of Skokie  
ILNATO

| Invoice Number                           | Invoice Date               | Amount     | Quantity | Payment Date | Description  |
|--|----------------------------|------------|----------|--------------|--|
| 5052016                                  | 5/5/2016                   | 75.00      | 0.00     | 05/17/2016   |  |
| 101-100-511-5540                         |                            |            |          |              | Intergovernmental fees & dues<br>NATOA Membership                |
|  | 5052016 Total:             | 75.00      |          |              |  |
|  | IL NATOA Treasurer c/o V   | 75.00      |          |              |  |
| Illinois Environmental Protection Agency |                            |            |          |              |  |
| ILLINOI                                  |                            |            |          |              |  |
| IEPA#15                                  | 4/13/2016                  | 139,333.75 | 0.00     | 05/17/2016   |  |
| 660-000-573-7380                         |                            |            |          |              | Loan Principal Payments<br>IEPA Water Loan repayment/principal   |
| IEPA#15                                  | 4/13/2016                  | 50,744.36  | 0.00     | 05/17/2016   |  |
| 660-000-574-7580                         |                            |            |          |              | Loan Interest Payments<br>IEPA Water Loan repayment/Interest     |
|  | IEPA#15 Total:             | 190,078.11 |          |              |  |
|  | Illinois Environmental Pro | 190,078.11 |          |              |  |
| Landscape Concepts Management            |                            |            |          |              |  |
| LANDSCAP                                 |                            |            |          |              |  |
| 104541                                   | 5/1/2016                   | 2,835.00   | 0.00     | 05/17/2016   |  |
| 205-430-515-5250                         |                            |            |          |              | Contract Maintenance<br>Landscaping maintenance- Centennial Park |
|  | 104541 Total:              | 2,835.00   |          |              |  |
|  | Landscape Concepts Mana    | 2,835.00   |          |              |  |
| Lincolnwood Auto Const. Inc.             |                            |            |          |              |  |
| LINCAC                                   |                            |            |          |              |  |
| 2121                                     | 5/5/2016                   | 2,500.00   | 0.00     | 05/17/2016   |  |
| 101-300-512-5480                         |                            |            |          |              | R&M - vehicles<br>Repair damage to Squad 217                     |
|  | 2121 Total:                | 2,500.00   |          |              |  |
|  | Lincolnwood Auto Const. I  | 2,500.00   |          |              |  |

| Invoice Number   | Invoice Date               | Amount   | Quantity | Payment Date | Description                               |
|--|----------------------------|----------|----------|--------------|---|
| Account Number   |                            |          |          |              |   |
| Litt, Eric<br>LITT<br>050416                             | 5/4/2016                   | 319.50   | 0.00     | 05/17/2016   | Refund - Stroke Clinic                    |
| 205-000-210-2430 Parks and Recs Control Deposi           |                            |          |          |              |   |
|  | 050416 Total:              | 319.50   |          |              |   |
|  | Litt, Eric Total:          | 319.50   |          |              |   |
| Metropolitan Family Services<br>METROFML<br>MFS050222016 | 5/2/2016                   | 4,500.00 | 0.00     | 05/17/2016   | Counseling services for Village residents |
| 101-100-511-5399 Other professional services             |                            |          |          |              |   |
|  | MFS050222016 Total:        | 4,500.00 |          |              |   |
|  | Metropolitan Family Servic | 4,500.00 |          |              |   |
| Nauman, Andrew<br>NAUMAN<br>042016                       | 4/20/2016                  | 105.00   | 0.00     | 05/17/2016   | Refund - Tennis                           |
| 205-000-210-2430 Parks and Recs Control Deposi           |                            |          |          |              |   |
|  | 042016 Total:              | 105.00   |          |              |   |
|  | Nauman, Andrew Total:      | 105.00   |          |              |   |
| Norcom<br>NORCOM<br>NORCOM2016                           | 5/2/2016                   | 1,700.00 | 0.00     | 05/17/2016   | Assessment Fee 2016                       |
| 101-300-512-5540 Intergovernmental fees & dues           |                            |          |          |              |   |
|  | NORCOM2016 Total:          | 1,700.00 |          |              |   |

| Invoice Number                 | Invoice Date                                   | Amount    | Quantity | Payment Date                       |
|--------------------------------|--|-----------|----------|------------------------------------|
| Account Number                 |  |           |          | Description                        |
|                                | Norcom Total:                                  | 1,700.00  |          |                                    |
| Northeastern IL Reg. Crime Lab |  |           |          |                                    |
| NORTHEA                        |  |           |          |                                    |
| 970                            | 5/1/2016                                       | 16,785.00 | 0.00     | 05/17/2016                         |
|                                | 101-300-512-5540 Intergovernmental fees & dues |           |          | Membership assessment - FY 2016/17 |
| 970                            | 5/1/2016                                       | 3,000.00  | 0.00     | 05/17/2016                         |
|                                | 101-300-512-5540 Intergovernmental fees & dues |           |          | Maintenance agreement - FY 2016/17 |
|                                | 970 Total:                                     | 19,785.00 |          |                                    |
|                                | Northeastern IL Reg. Crim                      | 19,785.00 |          |                                    |
| Northwest Municipal Conference |  |           |          |                                    |
| NWMNCCON                       |  |           |          |                                    |
| 10009                          | 5/2/2016                                       | 6,421.00  | 0.00     | 05/17/2016                         |
|                                | 101-100-511-5540 Intergovernmental fees & dues |           |          | Annual Membership Fees - NWMC      |
|                                | 10009 Total:                                   | 6,421.00  |          |                                    |
|                                | Northwest Municipal Conf                       | 6,421.00  |          |                                    |
| Patel, Jesal                   |  |           |          |                                    |
| PATELJ                         |  |           |          |                                    |
| 050416                         | 5/4/2016                                       | 351.00    | 0.00     | 05/17/2016                         |
|                                | 205-000-210-2430 Parks and Recs Control Deposi |           |          | Refund - Summer activities         |
|                                | 050416 Total:                                  | 351.00    |          |                                    |
|                                | Patel, Jesal Total:                            | 351.00    |          |                                    |
| Perkins, Kristen               |  |           |          |                                    |
| PERKINS                        |  |           |          |                                    |
| 042016                         | 4/20/2016                                      | 376.00    | 0.00     | 05/17/2016                         |
|                                | 205-000-210-2430 Parks and Recs Control Deposi |           |          | Refund - Summer classes            |

| Invoice Number                                 | Invoice Date            | Amount   | Quantity | Payment Date |                            |
|--|-------------------------|----------|----------|--------------|----------------------------|
| Account Number                                 |                         |          |          |              | Description                |
|  | 042016 Total:           | 376.00   |          |              |                            |
|  | Perkins, Kristen Total: | 376.00   |          |              |                            |
| Perry, Kevin<br>PERRYKEV<br>050416             | 5/4/2016                | 1,993.00 | 0.00     | 05/17/2016   |                            |
| 205-000-210-2430 Parks and Recs Control Deposi |                         |          |          |              | Refund - Summer activities |
|  | 050416 Total:           | 1,993.00 |          |              |                            |
|  | Perry, Kevin Total:     | 1,993.00 |          |              |                            |
| Play Soccer<br>PALYSOCC<br>5416                | 5/4/2016                | 1,015.00 | 0.00     | 05/17/2016   |                            |
| 205-505-515-5270 Purchased program services    |                         |          |          |              | Spring soccer uniforms     |
|  | 5416 Total:             | 1,015.00 |          |              |                            |
|  | Play Soccer Total:      | 1,015.00 |          |              |                            |
| Rock, Adolf<br>ROCKA                           |                         |          |          |              |                            |
| MTR2015AR                                      | 5/2/2016                | 10.50    | 0.00     | 05/17/2016   |                            |
| 101-000-410-4050 Utility tax - electric        |                         |          |          |              | 2015 Utility tax rebate    |
| MTR2015AR                                      | 5/2/2016                | 29.60    | 0.00     | 05/17/2016   |                            |
| 101-000-410-4055 Utility tax - natural gas     |                         |          |          |              | 2015 Utility tax rebate    |
| MTR2015AR                                      | 5/2/2016                | 17.59    | 0.00     | 05/17/2016   |                            |
| 101-000-410-4060 Telecommunications tax        |                         |          |          |              | 2015 Utility tax rebate    |
|  | MTR2015AR Total:        | 57.69    |          |              |                            |
|  | Rock, Adolf Total:      | 57.69    |          |              |                            |

| Invoice Number                 | Invoice Date                                   | Amount   | Quantity | Payment Date |   |
|--------------------------------|--|----------|----------|--------------|---|
| Account Number                 |  |          |          |              | Description                               |
| Sorouri, Mojgan                |  |          |          |              |   |
| SOROURI                        |  |          |          |              |   |
| 050416                         | 5/4/2016                                       | 180.00   | 0.00     | 05/17/2016   |   |
|                                | 205-000-210-2430 Parks and Recs Control Deposi |          |          |              | Refund - Shelter reservation              |
|                                | 050416 Total:                                  | 180.00   |          |              |   |
|                                | Sorouri, Mojgan Total:                         | 180.00   |          |              |   |
| SWANK Motion Pictures, Inc.    |  |          |          |              |   |
| SWANKMOT                       |  |          |          |              |   |
| B01334238                      | 3/14/2016                                      | 650.00   | 0.00     | 05/17/2016   |   |
|                                | 205-504-515-5270 Purchased program services    |          |          |              | Summer movies                             |
|                                | B01334238 Total:                               | 650.00   |          |              |   |
| RG1334239                      | 3/14/2016                                      | 100.00   | 0.00     | 05/17/2016   |   |
|                                | 205-504-515-5270 Purchased program services    |          |          |              | Summer movies                             |
|                                | RG1334239 Total:                               | 100.00   |          |              |   |
|                                | SWANK Motion Pictures,                         | 750.00   |          |              |   |
| Total Administrative Serv Corp |  |          |          |              |   |
| TASC                           |  |          |          |              |   |
| 774140                         | 4/25/2016                                      | 1,234.17 | 0.00     | 05/17/2016   |   |
|                                | 101-210-511-5195 Employee Benefit Expenses     |          |          |              | Administration Fees 1260 & Claim card fee |
|                                | 774140 Total:                                  | 1,234.17 |          |              |   |
|                                | Total Administrative Serv C                    | 1,234.17 |          |              |   |
| United States Postal Service   |  |          |          |              |   |
| USPS-113                       |  |          |          |              |   |
| P1 113                         | 4/20/2016                                      | 215.00   | 0.00     | 05/17/2016   |   |
|                                | 101-210-511-5720 Postage                       |          |          |              | Standard Mail                             |

| Invoice Number                    | Invoice Date                | Amount   | Quantity | Payment Date | Description              |
|-----------------------------------|-----------------------------|----------|----------|--------------|--------------------------|
|                                   |                             | 215.00   |          |              |                          |
|                                   | P1 113 Total:               | 215.00   |          |              |                          |
|                                   |                             | 215.00   |          |              |                          |
|                                   | United States Postal Servic | 215.00   |          |              |                          |
| Village of Lincolnwood<br>VOL     |                             |          |          |              |                          |
| PCS12016                          | 4/29/2016                   | 300.00   | 0.00     | 05/17/2016   |                          |
| 205-563-515-5649 Supplies         |                             |          |          |              | Pool Concession Stand #1 |
|                                   | PCS12016 Total:             | 300.00   |          |              |                          |
| PCS22016                          | 4/29/2016                   | 300.00   | 0.00     | 05/17/2016   |                          |
| 205-563-515-5649 Supplies         |                             |          |          |              | Pool Concession Stand #2 |
|                                   | PCS22016 Total:             | 300.00   |          |              |                          |
| PCS32016                          | 4/29/2016                   | 300.00   | 0.00     | 05/17/2016   |                          |
| 205-563-515-5649 Supplies         |                             |          |          |              | Pool Concession Stand #3 |
|                                   | PCS32016 Total:             | 300.00   |          |              |                          |
| PRD12016                          | 4/29/2016                   | 300.00   | 0.00     | 05/17/2016   |                          |
| 205-560-515-5730 Program supplies |                             |          |          |              | Pool Front Desk #1       |
|                                   | PRD12016 Total:             | 300.00   |          |              |                          |
| PRD22016                          | 4/29/2016                   | 300.00   | 0.00     | 05/17/2016   |                          |
| 205-560-515-5730 Program supplies |                             |          |          |              | Pool Front Desk #2       |
|                                   | PRD22016 Total:             | 300.00   |          |              |                          |
|                                   | Village of Lincolnwood To   | 1,500.00 |          |              |                          |
| Welding Supply Inc.<br>WELDINGS   |                             |          |          |              |                          |
| 896224                            | 4/30/2016                   | 6.36     | 0.00     | 05/17/2016   |                          |
| 205-571-515-5730 Program supplies |                             |          |          |              | Helium tank - May rental |
| 896224                            | 4/30/2016                   | 6.36     | 0.00     | 05/17/2016   |                          |

| Invoice Number                       | Invoice Date                                   | Amount    | Quantity | Payment Date | Description                            |
|--------------------------------------|--|-----------|----------|--------------|--|
| 101-350-512-5730                     | Program supplies                               |           |          |              | Argon tank - May rental                |
|                                      | 896224 Total:                                  | 12.72     |          |              |  |
|                                      | Welding Supply Inc. Total:                     | 12.72     |          |              |  |
| Wells Fargo Corporate Trust Services |  |           |          |              |  |
| WELF                                 |  |           |          |              |  |
| 041816                               | 4/18/2016                                      | 2,025.00  | 0.00     | 05/17/2016   |  |
|                                      | 330-000-574-7576 Interest - 2011A GO Ref bonds |           |          |              | Bond Debt service 2011A - Interest     |
| 041816                               | 4/18/2016                                      | 6,075.00  | 0.00     | 05/17/2016   |  |
|                                      | 217-000-574-7580 Interest - 2002A G.O. bonds   |           |          |              | Bond Debt service 2011A - Interest     |
| 041816                               | 4/18/2016                                      | 7,300.00  | 0.00     | 05/17/2016   |  |
|                                      | 330-000-574-7577 Interest - 2011B GO Ref bonds |           |          |              | Bond Debt service 2011B Interest       |
|                                      | 041816 Total:                                  | 15,400.00 |          |              |  |
|                                      | Wells Fargo Corporate Tru                      | 15,400.00 |          |              |  |
| Williams, Jackie                     |  |           |          |              |  |
| WILLJACK                             |  |           |          |              |  |
| 050416                               | 5/4/2016                                       | 267.30    | 0.00     | 05/17/2016   |  |
|                                      | 205-000-210-2430 Parks and Recs Control Deposi |           |          |              | Refund - Prairie Dogs                  |
|                                      | 050416 Total:                                  | 267.30    |          |              |  |
|                                      | Williams, Jackie Total:                        | 267.30    |          |              |  |
| Woodward Printing Services           |  |           |          |              |  |
| WOODWARD                             |  |           |          |              |  |
| 41014                                | 4/30/2016                                      | 1,858.40  | 0.00     | 05/17/2016   |  |
|                                      | 101-100-511-5565 Village Newsletter            |           |          |              | Connections newsletter - May/June 2016 |
|                                      | 41014 Total:                                   | 1,858.40  |          |              |  |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date |
|----------------|--------------|--------|----------|--------------|
| Account Number |              |        |          | Description  |

---

|                           |  |          |  |  |
|---------------------------|--|----------|--|--|
| Woodward Printing Service |  | 1,858.40 |  |  |
|---------------------------|--|----------|--|--|

|               |  |            |  |  |
|---------------|--|------------|--|--|
| Report Total: |  | 259,585.03 |  |  |
|---------------|--|------------|--|--|

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 05/11/2016 - 1:12PM  
Batch: 00204.05.2016



| Invoice Number            | Invoice Date | Amount                    | Quantity | Payment Date |   |
|---------------------------|--------------|---------------------------|----------|--------------|---|
| Account Number            |              |                           |          |              | Description   |
| Audio Visual Systems, Inc |              |                           |          |              |   |
| AUDIOVIS                  |              |                           |          |              |   |
| 53541                     | 5/2/2016     | 200.00                    | 0.00     | 05/17/2016   |   |
|                           |              |                           |          |              | 101-250-511-6530 Equipment - data processing          |
|                           |              |                           |          |              | Service call for audio visual equipment               |
|                           |              | <hr/>                     |          |              |   |
|                           |              | 53541 Total:              |          |              | 200.00  |
|                           |              | <hr/>                     |          |              |   |
|                           |              | Audio Visual Systems, Inc |          |              | 200.00  |
|                           |              |                           |          |              |   |
| B & H Youth Soccer Club   |              |                           |          |              |   |
| BHYOUTH                   |              |                           |          |              |   |
| SPR16                     | 5/5/2016     | 4,622.00                  | 0.00     | 05/17/2016   |   |
|                           |              |                           |          |              | 205-505-515-5270 Purchased program services           |
|                           |              |                           |          |              | Spring Soccer League                                  |
|                           |              | <hr/>                     |          |              |   |
|                           |              | SPR16 Total:              |          |              | 4,622.00  |
|                           |              | <hr/>                     |          |              |   |
|                           |              | B & H Youth Soccer Club   |          |              | 4,622.00  |
|                           |              |                           |          |              |   |
| Back Flow Solutions Inc   |              |                           |          |              |   |
| BFSINC                    |              |                           |          |              |   |
| 1295                      | 5/1/2016     | 688.60                    | 0.00     | 05/17/2016   |   |
|                           |              |                           |          |              | 660-620-519-5399 Other professional services          |
|                           |              |                           |          |              | Program management fee for Backflow management progra |
|                           |              | <hr/>                     |          |              |   |
|                           |              | 1295 Total:               |          |              | 688.60  |
|                           |              | <hr/>                     |          |              |   |
|                           |              | Back Flow Solutions Inc T |          |              | 688.60  |

| Invoice Number                                 | Invoice Date              | Amount     | Quantity | Payment Date | Description  |
|--|---------------------------|------------|----------|--------------|--|
| Canon Solutions America, Inc                   |                           |            |          |              |  |
| CANONSOL                                       |                           |            |          |              |  |
| 988672925                                      | 5/3/2016                  | 246.97     | 0.00     | 05/17/2016   | Maintenance for copier - May                             |
| 101-210-511-5440 R&M - office equipment        |                           |            |          |              |  |
|  | 988672925 Total:          | 246.97     |          |              |  |
|  | Canon Solutions America,  | 246.97     |          |              |  |
| Cook County Treasurer                          |                           |            |          |              |  |
| COOKCTY  |                           |            |          |              |  |
| 050516   | 5/5/2016                  | 302,119.00 | 0.00     | 05/17/2016   | Intergovernmental Agreement - Crawford Avenue - 3rd payr |
| 660-000-573-7380 Loan Principal Payments       |                           |            |          |              |  |
| 050516   | 5/5/2016                  | 3,000.00   | 0.00     | 05/17/2016   | Intergovernmental Agreement - Crawford Avenue - 3rd payr |
| 212-000-561-6300 Street system const/imprvmnts |                           |            |          |              |  |
| 050516   | 5/5/2016                  | 194,881.00 | 0.00     | 05/17/2016   | Intergovernmental Agreement - Crawford Avenue - 3rd payr |
| 330-000-573-7378 Principal- Cook County Loan   |                           |            |          |              |  |
|  | 050516 Total:             | 500,000.00 |          |              |  |
|  | Cook County Treasurer Tot | 500,000.00 |          |              |  |
| eCivis, Inc.                                   |                           |            |          |              |  |
| ECIVIS   |                           |            |          |              |  |
| 105131   | 5/4/2016                  | 6,300.00   | 0.00     | 05/17/2016   | Grant Management Software                                |
| 101-250-511-5330 Data processing               |                           |            |          |              |  |
|  | 105131 Total:             | 6,300.00   |          |              |  |
|  | eCivis, Inc. Total:       | 6,300.00   |          |              |  |
| HMO Healthcare Service Corporation             |                           |            |          |              |  |
| HMO  |                           |            |          |              |  |
| 041516   | 4/15/2016                 | 11,144.24  | 0.00     | 05/17/2016   | Employee Health Insurance - May 16                       |
| 102-000-210-2027 Health insurance premium with |                           |            |          |              |  |

| Invoice Number                              | Invoice Date | Amount    | Quantity | Payment Date | Description                                     |
|---|--------------|-----------|----------|--------------|---|
| 041516 Total:                               |              | 11,144.24 |          |              |   |
| HMO Healthcare Service C                    |              | 11,144.24 |          |              |   |
| Intl Assoc of Fire Chiefs                   |              |           |          |              |   |
| IAFC  |              |           |          |              |   |
| 050316                                      | 5/3/2016     | 259.00    | 0.00     | 05/17/2016   | Membership dues                                 |
| 101-350-512-5570 Professional associations  |              |           |          |              |   |
| 050316 Total:                               |              | 259.00    |          |              |   |
| Intl Assoc of Fire Chiefs To                |              | 259.00    |          |              |   |
| Klass, Ray                                  |              |           |          |              |   |
| KLASSR                                      |              |           |          |              |   |
| 50616                                       | 5/6/2016     | 800.00    | 0.00     | 05/17/2016   | Summer Concert series                           |
| 205-509-515-5270 Purchased program services |              |           |          |              |   |
| 50616 Total:                                |              | 800.00    |          |              |   |
| Klass, Ray Total:                           |              | 800.00    |          |              |   |
| Lowe's Business Acc/GECE                    |              |           |          |              |   |
| LOWES                                       |              |           |          |              |   |
| 08158                                       | 5/3/2016     | 59.15     | 0.00     | 05/17/2016   | Grinder discs, car charger, tape, ratchet strap |
| 101-350-512-5799 Other materials & supplies |              |           |          |              |   |
| 08158 Total:                                |              | 59.15     |          |              |   |
| Lowe's Business Acc/GEC                     |              | 59.15     |          |              |   |
| Madison National Life                       |              |           |          |              |   |
| MADISON                                     |              |           |          |              |   |
| 1209321                                     | 4/20/2016    | 151.29    | 0.00     | 05/17/2016   |   |

| Invoice Number                                 | Invoice Date              | Amount   | Quantity | Payment Date | Description            |
|--|---------------------------|----------|----------|--------------|------------------------|
| 101-200-511-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 92.39    | 0.00     | 05/17/2016   |                        |
| 101-210-511-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 53.31    | 0.00     | 05/17/2016   |                        |
| 101-240-517-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 677.57   | 0.00     | 05/17/2016   |                        |
| 101-300-512-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 17.02    | 0.00     | 05/17/2016   |                        |
| 101-350-512-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 64.71    | 0.00     | 05/17/2016   |                        |
| 101-400-511-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 35.16    | 0.00     | 05/17/2016   |                        |
| 101-410-511-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 95.74    | 0.00     | 05/17/2016   |                        |
| 101-440-513-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 57.79    | 0.00     | 05/17/2016   |                        |
| 205-430-515-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 72.95    | 0.00     | 05/17/2016   |                        |
| 205-500-515-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
| 1209321  | 4/20/2016                 | 94.44    | 0.00     | 05/17/2016   |                        |
| 660-620-519-5150 Insurance - group life & AD&D |                           |          |          |              | Life Insurance - May   |
|  | 1209321 Total:            | 1,412.37 |          |              |                        |
|  | Madison National Life Tot | 1,412.37 |          |              |                        |
| Malek, Nicole                                  |                           |          |          |              |                        |
| MALEK  |                           |          |          |              |                        |
| 050316   | 5/3/2016                  | 205.00   | 0.00     | 05/17/2016   |                        |
| 205-000-210-2430 Parks and Recs Control Deposi |                           |          |          |              | Refund - Spring League |
|  | 050316 Total:             | 205.00   |          |              |                        |
|  | Malek, Nicole Total:      | 205.00   |          |              |                        |

Malnati Organization  
MALNATI

| Invoice Number                              | Invoice Date               | Amount | Quantity | Payment Date                            |
|---|----------------------------|--------|----------|---|
| Account Number                              |                            |        |          | Description                             |
| E211676                                     | 5/3/2016                   | 120.85 | 0.00     | 05/17/2016                              |
| 101-100-511-5840 Meals                      |                            |        |          | Dinner - Village Board meeting 05/03/16 |
|   | E211676 Total:             | 120.85 |          |   |
|   | Malnati Organization Total | 120.85 |          |   |
| Nonneman, Jim<br>NONNEMAN<br>60916          | 5/6/2016                   | 875.00 | 0.00     | 05/17/2016                              |
| 205-509-515-5270 Purchased program services |                            |        |          | Summer Concert series                   |
|   | 60916 Total:               | 875.00 |          |   |
|   | Nonneman, Jim Total:       | 875.00 |          |   |
| North Suburban<br>NORTHSUB<br>473-92348     | 5/2/2016                   | 210.88 | 0.00     | 05/17/2016                              |
| 205-430-515-5480 R&M - vehicles             |                            |        |          | Roller for Parks trucks                 |
|   | 473-92348 Total:           | 210.88 |          |   |
| 473-92349                                   | 5/2/2016                   | 43.92  | 0.00     | 05/17/2016                              |
| 205-430-515-5480 R&M - vehicles             |                            |        |          | Oil Seal for Parks                      |
|   | 473-92349 Total:           | 43.92  |          |   |
| 473-92411                                   | 5/3/2016                   | -7.20  | 0.00     | 05/17/2016                              |
| 205-430-515-5480 R&M - vehicles             |                            |        |          | Credit                                  |
|   | 473-92411 Total:           | -7.20  |          |   |
|   | North Suburban Total:      | 247.60 |          |   |
| Orange Crush LLC<br>ORANGCRH                |                            |        |          |   |

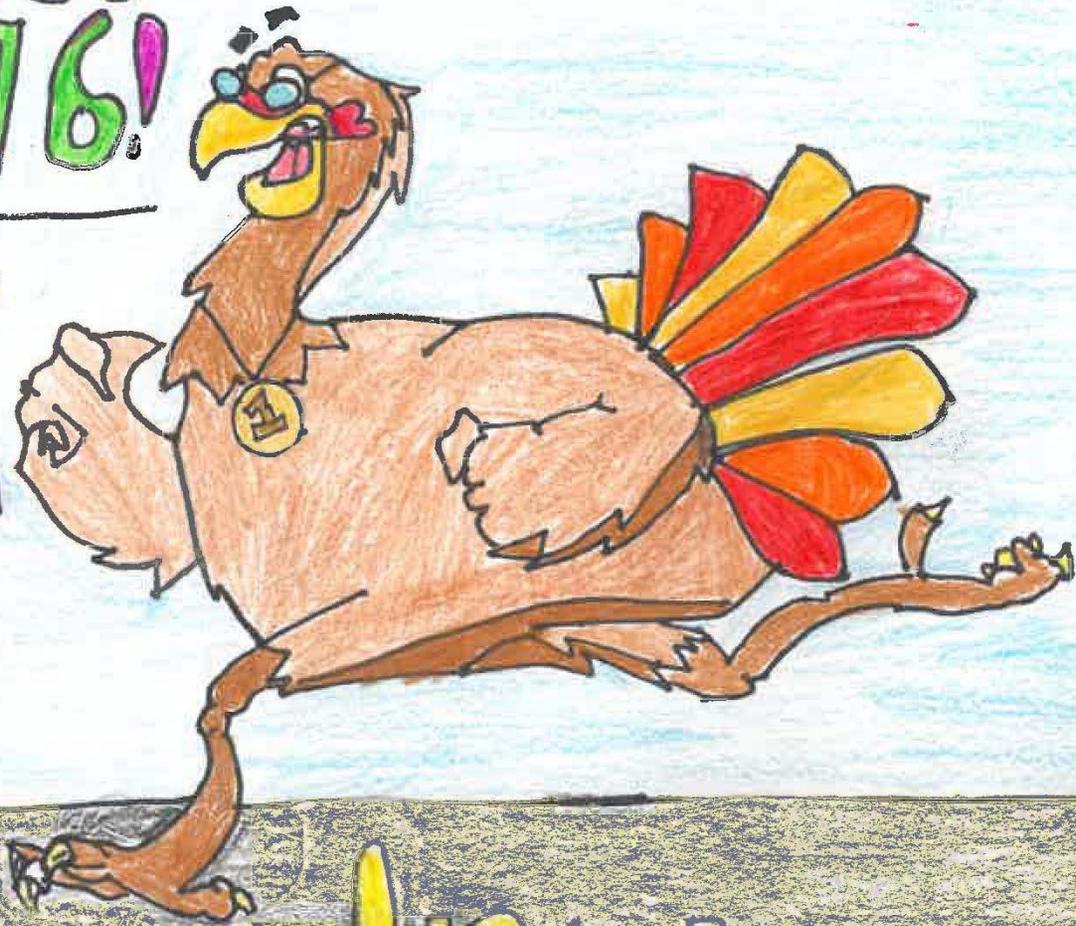
| Invoice Number                    | Invoice Date | Amount   | Quantity | Payment Date             |
|-----------------------------------|--------------|----------|----------|--------------------------|
| Account Number                    |              |          |          | Description              |
| 1320                              | 5/1/2016     | 264.00   | 0.00     | 05/17/2016               |
| 213-000-561-5490 R&M Road Repairs |              |          |          | Emulsion                 |
| 1320 Total:                       |              | 264.00   |          |                          |
| 1372                              | 5/1/2016     | 370.76   | 0.00     | 05/17/2016               |
| 213-000-561-5490 R&M Road Repairs |              |          |          | Mod Surface              |
| 1372 Total:                       |              | 370.76   |          |                          |
| 1497                              | 5/1/2016     | 383.64   | 0.00     | 05/17/2016               |
| 213-000-561-5490 R&M Road Repairs |              |          |          | Mod Surface              |
| 1497 Total:                       |              | 383.64   |          |                          |
| Orange Crush LLC Total:           |              | 1,018.40 |          |                          |
| Swid Sales Corp                   |              |          |          |                          |
| SWIDSALE                          |              |          |          |                          |
| 28657                             | 5/5/2016     | 234.20   | 0.00     | 05/17/2016               |
| 101-300-512-5480 R&M - vehicles   |              |          |          | Batteries for Squad #214 |
| 28657 Total:                      |              | 234.20   |          |                          |
| Swid Sales Corp Total:            |              | 234.20   |          |                          |
| Warehouse Direct                  |              |          |          |                          |
| WAREHOUS                          |              |          |          |                          |
| 3040636-0                         | 4/15/2016    | 603.12   | 0.00     | 05/17/2016               |
| 205-500-515-5700 Office supplies  |              |          |          | Office supplies          |
| 3040636-0 Total:                  |              | 603.12   |          |                          |
| 3046479-0                         | 4/21/2016    | 99.06    | 0.00     | 05/17/2016               |
| 101-300-512-5730 Program supplies |              |          |          | Office supplies          |
| 3046479-0 Total:                  |              | 99.06    |          |                          |
| 3047530-0                         | 4/22/2016    | 380.90   | 0.00     | 05/17/2016               |

| Invoice Number                    | Invoice Date | Amount   | Quantity | Payment Date | Description                 |
|-----------------------------------|--------------|----------|----------|--------------|-----------------------------|
| 101-210-511-5700 Office supplies  |              |          |          |              | Office supplies             |
| 3047530-0 Total:                  |              | 380.90   |          |              |                             |
| 3047803-0                         | 4/22/2016    | 45.92    | 0.00     | 05/17/2016   |                             |
| 101-200-511-5700 Office supplies  |              |          |          |              | Office supplies             |
| 3047803-0 Total:                  |              | 45.92    |          |              |                             |
| 3047804-0                         | 4/22/2016    | 171.35   | 0.00     | 05/17/2016   |                             |
| 101-350-512-5730 Program supplies |              |          |          |              | Office supplies             |
| 3047804-0 Total:                  |              | 171.35   |          |              |                             |
| 3053560-0                         | 4/28/2016    | 44.48    | 0.00     | 05/17/2016   |                             |
| 101-100-511-5700 Office supplies  |              |          |          |              | Office supplies             |
| 3053560-0 Total:                  |              | 44.48    |          |              |                             |
| 3055279-0                         | 4/26/2016    | 94.83    | 0.00     | 05/17/2016   |                             |
| 205-500-515-5700 Office supplies  |              |          |          |              | Office supplies             |
| 3055279-0 Total:                  |              | 94.83    |          |              |                             |
| 3055301-0                         | 4/29/2016    | 74.99    | 0.00     | 05/17/2016   |                             |
| 101-210-511-5700 Office supplies  |              |          |          |              | Office supplies             |
| 3055301-0 Total:                  |              | 74.99    |          |              |                             |
| Warehouse Direct Total:           |              | 1,514.65 |          |              |                             |
| Westmont Auto Parts<br>WESTMONT   |              |          |          |              |                             |
| 12311                             | 5/2/2016     | 349.77   | 0.00     | 05/17/2016   |                             |
| 101-300-512-5480 R&M - vehicles   |              |          |          |              | Air & oil filters, breather |
| 12311 Total:                      |              | 349.77   |          |              |                             |
| Westmont Auto Parts Total         |              | 349.77   |          |              |                             |



Runnin'  
since '76!

Turkey  
Prot 40<sup>th</sup>



Lincolnwood

START

# Request For Board Action

REFERRED TO BOARD: May 17, 2016

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: **Approval of a Recommendation by the Telecommunications Advisory Commission and a Resolution Approving the Award of a Contract for the Purchase and Installation of Broadcast Video Equipment for the Village Hall to OSA Integrated Solutions, Inc. of Wood Dale, Illinois in the Amount of \$88,945.66**

## SUMMARY AND BACKGROUND OF SUBJECT MATTER:

For at least 20 years the Village has maintained a broadcast system that distributes over 60 hours of live content each year including Village Board, Plan Commission, Zoning Board of Appeals, School Board meetings, public service announcements, and other content. The broadcast system enhances the transparency of government and keeps viewers informed of Village and School District business. Currently the Village broadcasts to Comcast, AT&T U-Verse, RCN, the internet, and the Village Hall Lobby monitor.

The last major capital replacement of the broadcast system was in 2006. In this project the Village replaced an antiquated broadcast modulator and a portable camera on a tripod that recorded in VHS-only format with a more sophisticated system. The 2006 system included a video server, four cameras affixed to the Council Chambers interior, a touchscreen controller, and new projectors. This replacement was recommended by the Telecommunications Advisory Commission (TAC) and greatly improved video quality, viewing angles, and allow for automated playback of recorded video.

Today the aging system is suffering from poor video quality and intermittent broadcast failures as the result of aging components that require constant troubleshooting. Further, in the last two years the video system experienced critical failures, most notably on December 1, 2015 where no video was broadcast for an entire Committee of the Whole/Village Board meeting. Other failures have been remedied by staff prior to the broadcast but still demonstrate critical problems that are the result of the aging system. Following the December 1 broadcast failure, staff engaged Technical Design Services Incorporated (TDSi) to assess the existing system. The assessment concluded that the 2006 broadcast system is end-of-life, out of date for contemporary video standards, and is experiencing intermittent broadcast failures and ultimately recommended the replacement of the broadcast system. The assessment indicated that other components, which have been replaced in the last three years such as the projectors, wireless microphones, and sound system, do not need to be replaced. On January 27, 2016 the Telecommunications Advisory Commission met to review the assessment and concurred with TDSi's findings that the system should be replaced.

## Request for Proposals

Following the January TAC meeting staff proceeded to develop a Request for Proposals (RFP) and sent the RFP to TAC for their input. On March 3, 2016 staff advertised for the RFP in the *Pioneer Press* and three online RFP/Bid document advertising firms. Further, staff sent the RFP to 13 firms. On March 15 staff and TDSi conducted a mandatory Pre-Proposal Conference where eight firms attended and were offered to ask questions and inspect the Council Chambers and broadcast equipment.

### Video Conferencing

Following the Pre-Proposal Conference staff requested RFP respondents add, as an option, a professional video conferencing solution. This was included because during at least one broadcast per year a Village Board member participates by way of an iPad from a remote location. Staff determined that the current method is not sufficient for quality broadcasts and requested that all RFP respondents provide an optional integrated solution for video conferencing.

### RFP Results

On the RFP deadline of April 8, 2016 the Village received the following seven proposals:

| Proposer Name:                              | AVI Systems  | VSA          | Allen Visual Systems | Sound Planning | PACE Systems | OSA         | AVS*        |
|---|--------------|--------------|----------------------|----------------|--------------|-------------|-------------|
| <b>Total without Option</b>                 | \$132,783.00 | \$114,342.75 | \$98,323.00          | \$92,848.00    | \$89,932.92  | \$87,245.66 | \$67,502.40 |
| <b>Total with Video Conferencing Option</b> | \$141,837.00 | \$118,065.25 | \$109,877.00         | \$97,497.00    | \$91,054.85  | \$88,945.66 | \$67,502.40 |

\*AVS did not include an option for video conferencing.

### Analysis

Staff reviewed the proposals and determined that the lowest proposal, AVS, did not meet specification requirements. First, TDSi identified in their assessment that the existing broadcast server needs to be replaced and therefore the RFP required respondents to replace the existing broadcast server. AVS proposed to reuse the existing server. Second, the RFP required an eight input/eight output video switching matrix device that is required for the five broadcast feeds that currently exist. AVS proposed a switch that could only offer four outputs. Third, AVS was the original broadcast system installer in 2006 and staff finds that their service has become unsatisfactory with slow response times and a lack of experienced staff. For these reasons staff considers the proposal from AVS to be non-responsive.

### Recommendation

Staff reviewed the proposal provided by OSA Integrated Solutions which provided the second lowest cost proposal and found their proposal to comply with all RFP specifications. Staff checked the references of OSA and found their services to be satisfactory. In addition the Assistant Village Manager, Management Analyst, and TDSi met with City of Des Plaines Media Specialist on May 3, 2016. The City of Des Plaines engaged OSA to replace its video camera system and screen projection system and reported that their experience with OSA to be satisfactory. Therefore, staff considers their proposal to be the lowest responsible proposal.

OSA is proposing a solution that will provide the following benefits over the existing system:

- A contemporary broadcast solution integrated with the Village's existing audio, wireless microphone, and projection system
- A new Tightrope server that is an improvement in feature/functionality over the Village's existing Leightronix server
  - Improved operating system, an auto-scheduling tool, solid state drives over conventional hard drives, offsite remote access, more intuitive user interface, can accept multiple formats instead of the one format currently accepted
- High definition (HD) capable broadcast feed
  - Only for those providers that are capable of transmitting HD broadcasts
- Replacement of the four existing 10 year old cameras with HD cameras plus two additional HD cameras providing additional camera angles

- Additional cameras improve the video operator's ability to prepare new viewing angles during active discussions where individuals are speaking to each other in short time frames
- A new wireless Crestron control system
  - Used by any staff member to activate the projector, audio, and/or video portion of the system
  - Current Crestron device is original to the system and is tethered to the broadcast room
  - A wireless Crestron provides system access anywhere in the room
- A new video operator workstation that will reside just outside of the broadcast room and will provide a higher level of audio/visual quality control
  - Provides more adequate working conditions instead of the cramped working conditions of the broadcast room
  - The broadcast room will continue to house the broadcast servers and audio/visual switching components
- A new hardware-based control interface for camera and audio control that is superior to the all-in-one smaller touch panel Crestron control system
- New equipment rack, removal of old components, and cleanup of existing components that have been patched together over the last 10 years
- An integrated video conferencing solution that will allow for elected officials to communicate to each other more effectively during a broadcast

The TAC met on May 10, 2016 to review the proposals and on a 4-0 vote recommends that OSA Integrated Solutions be awarded the contract.

**FINANCIAL IMPACT:**

The project estimate from TDSi was \$95,460.48. This amount was made available in the Fiscal Year 2015-16 budget. The funding source for this project is the Public, Educational, Government (PEG) Capital fee revenue which is received through the Village's cable providers. The Village receives approximately \$15,000 per year from this funding source. The Village's franchise agreements allow for the Village to "borrow" against future revenues to pay for capital expenditures related to the PEG system. Staff estimates that it will not need to make any capital expenditures for the next six years, which will allow for the Village to recover the costs for the broadcast system replacement.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Proposed Contract
3. Proposal from OSA Integrated Solutions
4. Letter of Recommendation from TDSi
5. Draft Minutes from the May 10, 2016 TAC Meeting

**RECOMMENDED MOTION:**

**Move to approve** the recommendation from the Telecommunications Advisory Commission and a Resolution approving the award of a contract for the purchase and installation of Broadcast Video Equipment for the Village Hall to OSA Integrated Solutions, Inc. of Wood Dale, Illinois in the amount of \$88,945.66.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2016-\_\_\_\_\_

**A RESOLUTION APPROVING THE AWARD OF A CONTRACT  
FOR THE PURCHASE AND INSTALLATION OF  
BROADCAST VIDEO EQUIPMENT FOR VILLAGE HALL  
TO OSA INTEGRATED SOLUTIONS, INC., OF WOOD DALE, ILLINOIS**

WHEREAS, the Village sought proposals for the award of a contract for the purchase and installation of broadcast video equipment in the Council Chambers within the Village Hall building located at 6900 North Lincoln Avenue in the Village ("**Contract**"); and

WHEREAS, the Village President and Board of Trustees have determined that OSA Integrated Solutions, Inc., of Wood Dale, Illinois ("**OSA**"), is the most qualified and lowest responsible bidder for the Contract; and

WHEREAS, the President and Board of Trustees have determined that entering into the Contract with OSA will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Allen is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Allen; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this 17<sup>th</sup> day of May, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this 17<sup>th</sup> day of May, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of May, 2016

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#28157599\_v1

**EXHIBIT A**

**CONTRACT**

VILLAGE OF LINCOLNWOOD

**CONTRACT FOR THE  
INSTALLATION OF BROADCAST AUDIO AND VIDEO EQUIPMENT**

This CONTRACT FOR THE INSTALLATION OF BROADCAST AUDIO AND VIDEO EQUIPMENT (“**Contract**”) is dated as of the \_\_\_ day of \_\_\_\_\_, 2016 (“**Effective Date**”) and is by and between the VILLAGE OF LINCOLNWOOD, an Illinois home rule municipal corporation (“**Village**”), and OSA INTEGRATED SOLUTIONS, INC., an Illinois corporation (“**Contractor**”).

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the City’s statutory and home rule powers, the parties agree as follows:

*Contractor warrants and represents that Contractor has carefully examined the Work Site described below and has reviewed and understood all documents included, referred to, or mentioned in the “Broadcast Audio/Visual System Upgrade Request for Proposals” issued by the Village of Lincolnwood and dated March 7, 2016, including Addendum No. 1 (collectively, the “RFP”), which are securely stapled to the end of this Contract as Exhibit A and, by this reference, are made a part of this Contract.*

1. **Work**

A. **Contract and Work.** Contractor must, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract, all of the following, all of which is herein referred to as the “Work”:

1. **Labor, Equipment, Materials, and Supplies.** Provide, perform, and complete, in the manner specified and described in this Contract, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the installation of new audio and video equipment at the Council Chambers in Village Hall, located at 6900 N. Lincoln Avenue, Lincolnwood, Illinois 60712 (“**Work Site**”);
2. **Permits.** Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
3. **Bonds and Insurance.** Procure and furnish all bonds and all insurance certificates and

policies of insurance specified in this Contract;

4. **Taxes.** Pay all applicable federal, state, and local taxes;
5. **Miscellaneous.** Do all other things required of Contractor by this Contract; and
6. **Quality.** Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the standards of recognized professional firms in performing Work of a similar nature, in full compliance with, and as required by or pursuant, to this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.

B. **Performance Standards.** All Work must be fully provided, performed, and completed by Contractor in accordance with the provisions of this Contract, the RFP, and the proposal submitted by Contractor, titled “Village of Lincolnwood: Council Chamber Audio/Video Upgrades,” attached to and, by this reference, incorporated into this Contract as **Exhibit B (“Proposal”)**.

C. **Responsibility for Damage or Loss.** Contractor is responsible and liable for, and must promptly and without charge to Village repair or replace, any damage done to, and any loss or injury suffered by, the Village, the Work, the Work Site, or other property or persons as a result of the Work.

D. Inspection/Testing/Rejection. The Village has the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in Village's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract, and the Village, without limiting its other rights or remedies, may require correction or replacement at Contractor's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Contractor with any excess cost incurred thereby, or cancel all or any part of any order or this Contract. Work so rejected may be returned or held at Contractor's expense and risk.

## 2. Contract Price

Contractor will take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth below.

### A. SCHEDULE OF PRICES

For providing, performing, and completing all Work, the sum of products resulting from multiplying the number of acceptable units of Unit Price Items listed in the "Pricing" section of the Proposal and incorporated into the Work by the Unit Price set forth in the "Pricing" Section of the Proposal for such Unit Price Item ("*Schedule of Prices*").

In no event will the amount paid by the Village for the Work exceed the amount of the Total Contract Price set forth below.

TOTAL CONTRACT PRICE (in figures):

\$88,945.66 Dollars and 66 Cents

### B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and are not be subject to escalation or change;
2. The Village is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices.

4. The approximate quantities set forth in the Schedule of Prices for each Unit Price Item are the Village's estimate only, that the Village reserves the right to increase or decrease such quantities, that payment for each Unit Price Item will be made only on the actual number of acceptable units of such Unit Price Item installed complete in place in full compliance with this Contract, and that all claim or right to dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, is hereby waived and released.

### C. TIME OF PAYMENT

It is expressly understood and agreed that all payments will be made in accordance with the following schedule:

25% Downpayment

25% When project is 50% complete

50% When project is complete and punchlist items are cleared

All payments may be subject to deduction or setoff by reason of any failure of Contractor to perform under this Contract. Each payment must include Contractor's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Contractor's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

### 3. Contract Time

Contractor must commence the Work within 10 days following the Village's acceptance of this Contract provided Contractor has furnished to the Village all bonds and all insurance certificates specified in this Contract ("*Commencement Date*"). Contractor must perform the Work diligently and continuously and must complete the Work not later than **July 18, 2016** ("*Time of Performance*"). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Contractor. Delays caused by the Village will extend the Time of Performance.

### 4. Financial Assurance

A. Bonds. Contractor must provide a Performance Bond and a Labor and Material Payment Bond, on forms provided by, or otherwise acceptable to, the Village, from a surety company acceptable to the Village, each in the penal sum of the Contract Price, within 10 days following the Village's acceptance of this Contract.

B. Insurance. Contractor must provide certificates of insurance evidencing the minimum insurance coverages and limits set forth below within 10 days following the Village's acceptance of this Contract. Such policies must be in form, and from companies, acceptable to the Village. The insurance coverages and limits set forth below must be deemed to be minimum coverages and limits and must not be construed in any way as a limitation on Contractor's duty to carry adequate insurance or on Contractor's liability for losses or damages under this Contract. The minimum insurance coverages and limits that must be maintained at all times while providing, performing, or completing the Work are as follows:

1. Workers' Compensation and Employer's Liability

Limits must not be less than:

Worker's Compensation: Statutory

Employer's Liability: \$500,000 ea. accident-injury  
\$500,000 ea. employee-disease  
\$500,000 disease-policy

Such insurance must evidence that coverage applies to the State of Illinois.

2. Comprehensive Motor Vehicle Liability

Limits for vehicles owned, non-owned or rented must not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

3. Comprehensive General Liability

Limits must not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit.

Coverage is to be written on an "occurrence" basis.

Coverage to include:

- Premises Operations
- Products/Completed Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- "X," "C," and "U"
- Contractual Liability

Contractual Liability coverage must specifically include the indemnification set forth below.

4. Umbrella Liability

Limits must not be less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit.

This Policy must apply in excess of the limits stated in 1, 2, and 3 above.

C. Indemnification. Contractor must indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fee) that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof, or any failure to meet the representations and warranties set forth in Section 6 of this Contract.

D. Penalties. Contractor is solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof.

5. Firm Prices

All prices and other terms stated in this Contract are firm and are not subject to withdrawal, escalation, or change.

6. Contractor's Representations and Warranties

Contractor hereby represents and warrants as follows:

A. The Work. The Work, and all of its components, must: (1) be of merchantable quality; (2) be free from any latent or patent defects and flaws in workmanship, materials, and design; (3) strictly conform to the requirements of this Contract, including, without limitation, the performance standards set forth in Subsection 1B of this Contract; (4) be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract; and (5) be performed with the degree of care and skill ordinarily exercised by reputable contractors performing audio and video equipment installation work similar to the Work under similar circumstances in the Chicago Metropolitan Region during the Time of Performance. The warranties expressed herein are in addition to any other warranties expressed or implied by law, which are hereby reserved unto the Village. Contractor, promptly and without charge, must correct any failure to fulfill the above warranty at any time within 1 year[s] after final payment. The above warranty must be extended to automatically cover all repaired and replacement parts

and labor provided or performed under such warranty, and Contractor's obligation to correct Work will be extended for a period of 1 year[s] from the date of such repair or replacement. The time period established in this Section 6A relates only to the specific obligation of Contractor to correct Work and may not be construed to establish a period of limitation with respect to other obligations that Contractor has under this Contract.

B. Compliance with Laws. The Work, and all of its components, must be provided, performed, and completed in compliance with, and Contractor agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time, including without limitation the Prevailing Wage Act, 820 ILCS 130/0.01 et seq. (in furtherance of which, a copy of Village's ordinance ascertaining the prevailing rate of wages, in effect as of the date of this Contract, has been attached as an Appendix to this Contract; if the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate will apply to this Contract); any other prevailing wage laws; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification; and any statutes regarding safety or the performance of the Work. Further, Contractor must have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act during the course of the work.

C. Not Barred. Contractor is not barred by law from contracting with the Village or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.

D. Qualified. Contractor has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Contractor to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time set forth above.

## 7. Acknowledgements

Contractor acknowledges and agrees that:

A. Reliance. The Village is relying on all warranties, representations, and statements made by Contractor in this Contract.

B. Remedies. Each of the rights and remedies reserved to the Village in this Contract are cumulative

and additional to any other or further remedies provided in law or equity or in this Contract.

C. Time. Time is of the essence in the performance of all terms and provisions of this Contract and, except where stated otherwise references in this Contract to days must be construed to refer to calendar days and time.

D. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village; nor any information or data supplied by the Village, whether before or after the Village's acceptance of this Contract; nor any order by the Village for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by the Village; nor any extension of time granted by the Village; nor any delay by the Village in exercising any right under this Contract; nor any other act or omission of the Village may constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Contractor; or of any requirement or provision of this Contract; or of any remedy, power, or right of the Village.

E. Severability. It is hereby expressed to be the intent of the parties to this Contract that should any provision, covenant, agreement, or portion of this Contract or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract and the validity, enforceability, and application to any Person or property will not be impaired thereby, but the remaining provisions must be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract to the greatest extent permitted by applicable law.

F. Amendments and Modifications. No amendment or modification to this Contract will be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

G. Conflicts. In the event of a conflict between the provisions of this Contract and of the RFP and/or the Proposal, this Contract controls. In the event of a conflict between the provisions of the RFP and of the Proposal, the RFP controls.

H. Assignment. Neither this Contract, nor any interest herein, may be assigned or subcontracted, in whole or in part, by Contractor except upon the prior written consent of the Village.

I. Governing Law. This Contract is governed by, and must be construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

J. Certified Payrolls. Contractor must, in accordance with Section 5 of the Illinois Prevailing Wage Act, 820 ILCS 130/5, submit to the Village, on a monthly basis, a certified payroll. The certified payroll must consist of a complete copy of those records required to be made and kept by the Prevailing Wage Act. The certified payroll must be accompanied by a statement signed by the Contractor or subcontractor which certifies that: (1) such records are true and accurate; (2) the hourly rate paid is not less than the general prevailing rate of hourly wages required by the Prevailing Wage Act; and (3) Contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a

Class B misdemeanor. A general contractor may rely upon the certification of a lower tier subcontractor, provided that the general contractor does not knowingly rely upon a subcontractor's false certification. Upon two business days' notice, Contractor and each subcontractor must make available for inspection the records required to be made and kept by the Act: (i) to the Village, its officers and agents, and to the Director of the Illinois Department of Labor and his or her deputies and agents; and (ii) at all reasonable hours at a location within this State.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as of the Effective Date noted above.

**ATTEST: VILLAGE OF LINCOLNWOOD**

By: \_\_\_\_\_  
Village Clerk

By: \_\_\_\_\_  
Village Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST: OSA INTEGRATED SOLUTIONS, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A**

**RFP**

**Exhibit B**

**Proposal**

**Appendix**

**Prevailing Rate of Wages**



---

# Village of Lincolnwood: Council Chamber Audio/Video Upgrades

---

Prepared by: Brandon Gardner, CTS. [bgardner@osacorp.com](mailto:bgardner@osacorp.com)



*On Stage*

## TABLE OF CONTENTS

|                            |    |
|----------------------------|----|
| TABLE OF CONTENTS .....    | 1  |
| OSA OVERVIEW .....         | 2  |
| YOUR TEAM, RESUMES .....   | 3  |
| PROJECT REFERENCES .....   | 5  |
| SOPE OF WORK .....         | 6  |
| BASE PROJECT PRICING ..... | 7  |
| ALTERNATE PRICING .....    | 8  |
| EXCEPTIONS AND NOTES ..... | 9  |
| TERMS AND CONDITIONS ..... | 10 |

## OSA International:

OSA International, Inc. has one of the most sought-after teams of audio engineers and video operators in live events and entertainment. We employ only the best talents who have a drive to continue to innovate their craft and provide our clients with the ultimate experience.

We are honored to say our highly skilled and educated team is often asked by premier manufacturers, such as Martin Audio, JBL, Shure, and Crown, to collaborate in product design and development. Not only does this attest to our expertise, but also gives us insight into upcoming technology and the opportunity to engage in the training first.

We are the preferred live event and entertainment technical services provider for technical directors, producers, production companies, tour managers, and event planners. We know our role, and it's to make our clients look good as well as create a positive experience. Putting on an event of any scale is a great deal of work, and as your partner we help make it easy for you.

## Media Solutions:

Media Solutions, powered by OSA International, Inc., is recognized in the event and entertainment industry for superior quality, expertise, technology, and flawless execution. With more than two decades of experience, knowledge, and continued growth, we are the preferred partner for multimedia and video displays, and staging services of technical directors, producers, production companies, and event planners for some of the largest and complex events in a variety of markets.

## Integrated Solutions:

Integrated Solutions, powered by OSA International, Inc., delivers the ultimate audio visual experience to your business or home. Utilizing state-of-the-art technology, we design and install high-profile commercial and residential solutions for audio, visual, automation, lighting, and staging systems.

Whether you need a new installation or looking to renovate an existing system, we design, integrate and install perfect multi-platform conference and entertainment control systems to meet your needs and budget. Our extensive experience of working with these systems in all aspects of our business, give us an industry edge. We know the in's and out's of evolving technology, and how to integrate it together.

Established in 1985, OSA employs over 60 Full-time Sales, Installation, Engineering and Office staff. OSA has offices in Chicago, Las Vegas and Nashville.

**Your team:**

**Brandon Gardner**

Account Executive, CTS  
[bgardner@osacorp.com](mailto:bgardner@osacorp.com)  
(630) 227-1008 EXT 122

**John Sinshack**

Project Engineer, CTS, DMC-E  
[jsinshack@osacorp.com](mailto:jsinshack@osacorp.com)  
(630) 227-1008 EXT 146

**Greg Bentz**

Project Manager  
[gbentz@osacorp.com](mailto:gbentz@osacorp.com)  
(630) 227-1008 EXT 131

**Barry Nelson**

Lead Installation Technician  
[bnelson@osacorp.com](mailto:bnelson@osacorp.com)  
(630) 227-1008 EXT 126

Brandon Gardner has a Bachelor's Degree in Business, as well as an Associate's degree in Audio Engineering. Brandon has over 5 years of experience serving as many different roles in the professional audiovisual industry. Coming from a live production background, Brandon understands the importance of well-designed and reliable audiovisual systems. He holds certifications from InfoComm International, Martin-Audio, and Shure. His job is to ensure customer's needs and expectations are well exceeded by OSA's work and level of service. Brandon is motivated by providing clients a truly extraordinary audiovisual experience.

John Sinshack has a Bachelor's Degree in Live Sound Reinforcement and years of experience working with audiovisual systems as a designer, installer, programmer and as an operating engineer. Through combining an intuitive knowledge of computers, networking, audio video distribution and processing, John applies his experience to develop integrated systems able to meet the needs of our clients. His industry credentials include CTS Certification as well as BSS, Polycom, Crestron, Savant, URC, SVSi, HDBaseT platform certifications. John focuses on the end user experience to ensure a system is developed without compromise from conception to completion.

Greg Bentz has an Associate's Degree from ITT Technical Institute in Electrical and Electronics Engineering. He worked in the regulatory department at Tellabs for five years. Greg spent nine years with Abt Electronics in an installation then project manager capacity. He has been with OSA as a project manager for three years. Greg uses his electrical and engineering skills to make sure that projects are completed in a timely manner.

Barry Nelson has over 24-years' experience in the audio-video Industry. Barry is experienced in all facets of residential, commercial and institutional installations including new-Construction and retrofit installations. Video, audio, digital transport, automation and networking. Fully automated systems such as AMX, Crestron and Savant, Lutron Lighting and Shades, Vantage Lighting, Lightronics theatre and studio lighting systems. Video wall and projection installations, projection screen installations. Barry is AMX, ACE Control System Installation Expert, Lutron HW Illumination, HWQS, Radio RA2 Lighting Programming and Shading Solutions Certified, BSS Blu Trained and 2004 CEDIA Installer of the Year.

## Similar Project References:

### **Lake Forest Academy** (Multiple Installation Projects)

Address: 1500 W. Kennedy Road  
City, State, Zip Code: Lake Forest, IL. 60045  
Contact Person: Jason Keonig, [jkeonig@lfanet.org](mailto:jkeonig@lfanet.org)  
Dates of Service: 2012 – Present  
Total Contracts Amount: \$450,000+

### **The Clare** (Multiple Installation Projects)

Address: 55 E. Pearson Street  
City, State, Zip Code: Chicago, IL. 60611  
Contact Person: Benjamin Banta  
Dates of Service: July 2015 – Present  
Total Contracts Amount: \$300,000+

### **Comcast Executive Briefing Center**

Address 1230 E. Diehl Road  
City, State, Zip Code: Naperville, IL. 60563  
Contact Person, Evan Plotkin, (630) 923-6597  
Dates of Service: 2011 – 2013  
Total Contract Amount: \$220,000

### **Broadway in Chicago** (Digital Signage)

Address: 17 N. State Street, Suite 810  
City, State, Zip Code: Chicago, IL. 60602  
Contact Person: Michael Burkett, [mburkett@broadwayinchicago.com](mailto:mburkett@broadwayinchicago.com)  
Dates of Service: 2012  
Contract Amount: \$26,000

### **Oakton Community College** (Tightrope Cablecast)

Address: 1600 East Golf Road  
City, State, Zip Code: Des Plaines, IL. 60016  
Contact Person: John Curtis, [jcurtis@oakton.edu](mailto:jcurtis@oakton.edu)  
Dates of Service: 2016  
Contract Amount: \$16,600

## Scope of work:

OSA to provide, install, commission and train end-users on a new audio and video broadcasting system for the Village of Lincolnwood Council Chambers.

New video system is to comprise of (4) new Vaddio Roboshot 12 HD-SDI PTZ cameras. These (4) new cameras are to replace existing cameras located in each corner of the room. (2) Additional Vaddio Roboshot 30 cameras are to be installed on the back wall to expand the range of camera shots available in the space. At each camera location, OSA will run (1) HD-SDI cable and (2) CAT5e cable for camera signal, network POE and control. These cables will feed back to the production closet located in the back of the chamber hall. The signal and control cables will interface with a new Vaddio ProductionVIEW HD-SDI MV live production switcher/mixer. This console will allow the video operator to easily control and switch the camera sources that will be broadcasted out. A new Vaddio TeleTouch 22" HD Multiviewer will be provided to view all (6) camera shots and switch the cameras via the touchscreen. One existing video monitor will be used as a program output viewer. The design intent is for the new production equipment to be operated outside of the production closet. OSA has included an optional MT Custom rolling case to house the production switcher and displays.

A Crestron DM 8x8 Matrix switcher is also included in this proposal.

I/O are to include the following:

### Inputs:

1. Vaddio ProductionVIEW (HD-SDI)
2. (2) Crestron DM-TX-200-C-2G HDMI, VGA and 3.5mm Wall plate Transmitters (DM)
3. Local Computer for Soft Codec Conferencing (HDMI)
4. DVD Player (HDMI)

### Outputs:

1. TightRope SX2 Cablecast Video Server (HDMI converted to SDI)
2. (2) Existing projectors (DM w/ HDMI Rx)
3. Vaddio AV Bridge (HDMI)

The matrix will be controlled by a wireless 8.7" Crestron Touch Screen. OSA will coordinate with the Village on the design of the custom GUI interface. The control system will integrate with all new equipment, existing video projectors and existing sound system providing full control of the entire system from the touch screen controller.

## Pricing: Base Bid - Council Chamber Broadcasting System

| CAMERAS AND SWITCHER |  | Price      | Ext. Price            |
|----------------------|--|------------|-----------------------|
| 4                    | Vaddio 999-9930-000 RoboSHOT 12 HD-SDI                 | \$2,995.00 | \$11,980.00           |
| 2                    | Vaddio 999-9933-000 RoboSHOT 30 HD-SDI                 | \$3,600.00 | \$7,200.00            |
| 1                    | Vaddio 999-5655-000 ProductionVIEW HD-SDI MV           | \$7,350.00 | \$7,350.00            |
| 1                    | Vaddio 999-5520-022 TeleTouch Multiviewer Touch Screen | \$1,345.00 | \$1,345.00            |
| Area Total           |  |            | Equipment \$27,875.00 |

| BROADCAST  |  | Price       | Ext. Price            |
|------------|--|-------------|-----------------------|
| 1          | Tightrope CBL-SX2-530 Cablecast SX2 Video Server           | \$18,200.00 | \$18,200.00           |
| 1          | Extron 60-884-01 Four Output 3G-SDI Distribution Amplifier | \$750.00    | \$750.00              |
| 1          | Middle Atlantic IQBP-2A QT 2 BLWR PNL 1SP AN 220V          | \$360.00    | \$360.00              |
| Area Total |  |             | Equipment \$19,310.00 |

| VIDEO AND CONTROL SYSTEM |  | Price      | Ext. Price            |
|--------------------------|--|------------|-----------------------|
| 1                        | Crestron DM-MD8X8 8x8 DigitalMedia Switcher                | \$2,700.00 | \$2,700.00            |
| 2                        | Crestron DMC-4K-C HDBaseT Certified 4K DM Input Card       | \$700.00   | \$1,400.00            |
| 2                        | Crestron DMC-4K-HD 4K HDMI Input Card for DM Switchers     | \$572.00   | \$1,144.00            |
| 1                        | Crestron DMC-SDI 3G-SDI Input Card                         | \$750.00   | \$750.00              |
| 2                        | Crestron DMC-4K-CO-HD 2-Channel 4K DM 8G+ Output Card      | \$850.00   | \$1,700.00            |
| 2                        | Crestron DM-TX-200-C-2G Wall Plate DM 8G+ Transmitter 200  | \$875.00   | \$1,750.00            |
| 2                        | Crestron DM-RMC-4K-100-C 4K DM 8G+ Receiver                | \$575.00   | \$1,150.00            |
| 1                        | Crestron DM-RMC-4K-SCALER-C 4K DM Receiver w/Scaler        | \$1,125.00 | \$1,125.00            |
| 1                        | Crestron CP3N 3-Series Control System                      | \$1,625.00 | \$1,625.00            |
| 1                        | Crestron TST-902 8.7" Wireless Touch Screen                | \$2,375.00 | \$2,375.00            |
| 2                        | Cisco SG300-10PP Managed Network Switch POE+               | \$333.33   | \$666.66              |
| 1                        | Crestron CEN-RFGW-EX_EXC infinET EX® & ER Wireless Gateway | \$285.00   | \$285.00              |
| 1                        | Vaddio 999-8210-000 AV Bridge for Soft Codec Integration   | \$1,700.00 | \$1,700.00            |
| Area Total               |  |            | Equipment \$18,370.66 |

| LABOR      |   | Price    | Ext. Price           |
|------------|---|----------|----------------------|
| 1          | OSA OSAR Reference A/V/Network Cabling    | \$750.00 | \$750.00             |
| 1          | OSA OSAM Miscellaneous Hardware and Parts | \$450.00 | \$450.00             |
| Area Total |   |          | Equipment \$1,200.00 |

| EXTENDED WARRENTY |   | Price      | Ext. Price           |
|-------------------|---|------------|----------------------|
| 1                 | OSA ExtendedWarrenty 4 Service Calls/Per Year | \$2,500.00 | \$2,500.00           |
|                   | Area Total                                    |            | Equipment \$2,500.00 |

**PROJECT SUMMARY**

|                          |                    |
|--------------------------|--------------------|
| Equipment Total          | \$69,255.66        |
| Prewire Labor            | \$3,680.00         |
| Trim Labor               | \$2,760.00         |
| Finish Labor             | \$5,290.00         |
| Design Labor             | \$1,760.00         |
| Project Management Labor | \$1,440.00         |
| Crestron Programming     | \$4,160.00         |
| Travel Time              | \$600.00           |
| Tax                      | <u>\$0.00</u>      |
| <b>TOTAL</b>             | <b>\$88,945.66</b> |

**Alternate: MT Custom Cases – Vaddio Production Cart**

| PRODUCTION DESK |   | Price    | Ext. Price         |
|-----------------|---|----------|--------------------|
| 1               | MTCases VaddioPV_CC Custom Vaddio Production Cart | \$860.00 | \$860.00           |
|                 | Area Total  |          | Equipment \$860.00 |

**PROJECT SUMMARY**

|                 |                 |
|-----------------|-----------------|
| Equipment Total | \$860.00        |
| Tax             | <u>\$0.00</u>   |
| <b>TOTAL</b>    | <b>\$860.00</b> |

Note:

The installation labor total is predicated upon unencumbered access to the venue at the times agreed by client and OSA. If the space becomes unavailable by no fault of OSA and requires additional installation time, the hourly rates billed will be as noted below.

- Installation Labor \$115.00 per man hour
- System Eng and Doc \$110.00 per man hour
- Crestron Programming \$160.00 per man hour
- Project Management \$120.00 per man hour
- Travel Time \$ 60.00 per man hour

Exceptions:

- Others to provide electric per OSA specification where required.
- Others to provide conduit where required per OSA specification per local code regulations.
- Others to provide proper backing for A/V devices per OSA specification where required.
- Permit costs are not included. This proposal presumes the project falls under the electrical permit for the construction.
- Client to provide parking for OSA vehicles. If no parking is available parking fees will be billed back at cost to client.



OSA Integrated Solutions, Inc. ("OSA-IS") has provided in this document an installation parts and labor estimate that is used for budgetary considerations only and is subject to modification due to circumstances beyond the control of OSA-IS Actual billing will be based on documented project parts usage and project labor hours.

PAYMENT: Fifty percent (50%) of total job estimate due upon acceptance; equipment and installation services will be invoiced upon delivery, except final equipment balance will be due prior to shipment. All payments due net 15 days any payments not received when due are subject to a service charge of one and one-half percent of the balance due (1-1/2) per month, or part thereof, until paid. Client will reimburse OSA-IS for all costs incurred, including attorneys' fees, in the enforcement of the terms hereof. This proposal is based on the described system functionality and scope. Modifications made to the original project scope will be documented and invoiced as change orders that must be approved in writing by you, the client.

WARRANTY: OSA-IS shall warrant the installed system against defects in workmanship and material, except if manufacturer's warranty exists, for a period of one (1) year from substantial completion limited to the repair or replacement of the defective item on accounts in good standing with no outstanding payments due. OSA-IS may at their discretion waive any responsibility to service past due accounts. Any Warranty on equipment shall be from the manufacturer only, and any equipment failure after ninety (90) days from the date of installation which require on-site service from OSA will be billed at the prevailing service rates. Any improper use, negligence, accidental acts of nature or modifications/adjustments with respect to the system, shall void any warranty from OSA-IS. OSA-IS may continue to service system product beyond the warranty period only as a liaison between you, the client, and the manufacturer. All service beyond the one year warranty period will be billed on an hourly basis at the current service labor rate.

PERMITS/LICENSES: Client shall be responsible for the cost and procurement of any permits or licenses required for the Work. Further, Client shall provide a reasonable safe work site and shall prepare the site for the Work, including but not limited to the moving of Client's property, preparation of the surfaces, the provision of electric and other utility service, and other modifications to the site required for the Work.

PERFORMANCE: OSA-IS shall not responsible for any failure or delay in performance due to influences beyond its control, i.e. construction delays or completion of Work by other trades. OSA-IS may choose not to provide services if services are impaired by Client's failure to cooperate or allow access or other circumstances beyond its control, or if conditions are unsafe or present code violations. Prices, model numbers and specifications are subject to change without notice.

NON-TRANSFERABLE LICENSE: OSA-IS, where applicable, will provide for use by the Client, a non-transferable site license for use of the control system programming for the project. OSA-IS may provide a backup disc of control system source code and control panel layouts for use at the Premises.

INDEMNIFICATION: Client shall indemnify and hold OSA-IS, its agents, employees and assigns, harmless from and against any damage or loss arising out of any Work at the Premises, including but not limited to property damage or personal injury, EXCEPT to the extent such damage or loss claimed is a direct result and caused by the reckless activity of OSA-IS.

I have read, understand and agree to the terms, conditions, quoted prices, specifications and terms of payment as stated within this document, and I am authorized to execute this document and provide access to the Premises necessary for completion of the Work.

All product quotes, parts and labor estimates are guaranteed for 30 days.

**OSA INTEGRATED SOLUTONS, INC.**

**CLIENT:**

By: \_\_\_\_\_ Date \_\_\_\_\_

Its: \_\_\_\_\_ Date \_\_\_\_\_



## SPECIFICATIONS - CABLECAST SX2

|                                |                         |  |
|--------------------------------|-------------------------|--|
| <b>CHASSIS</b>                 | Size:                   | 19" x 27.25" x 5.25" (3RU)   |
|                                | Weight:                 | 52 lb (Shipping)   |
|                                | Power:                  | 100-240V AC 50/60Hz (Optional Redundant Power Supply)  |
|                                | Power Consumption:      | 200W   |
| <b>STORAGE</b>                 | Hard Disk:              | 250 GB RAID-1 System<br>4 TB RAID-5 Content  |
|                                |                         |  |
| <b>CONNECTIVITY</b>            | Video Inputs:           | 1 Composite (BNC)<br>1 SDI (BNC)   |
|                                | Audio Inputs:           | 1 Balanced Analog Stereo (XLR x2)<br>1 SDI Embedded Stereo   |
|                                | Video Outputs:          | 2 Composite (BNC)<br>2 SDI (BNC)   |
|                                | Audio Outputs:          | 2 Balanced Analog Stereo (XLR x4)<br>2 SDI Stereo Embedded   |
|                                | Genlock:                | Analog Black Burst (BNC)   |
| <b>MULTIMEDIA</b>              | Encoding Formats:       | MPEG 2 IBP, MPEG 2 I-Frame, DVCAM, DVCPRO  |
|                                | Playback Formats:       | MPEG 2 IBP, MPEG 2 I-Frame, MPEG 4, H.264 (AAC audio only), AVI, DVCAM, DVCPRO, DVCPRO50, DV, IMX                        |
| <b>SOFTWARE &amp; WARRANTY</b> | Software Compatibility: | Carousel Digital Signage Server for Windows® Server 2008/2012 (CAR-DSS-ENTERPRISE) (CG330 required for every CG channel) |
|                                | Warranty:               | 1 year, parts and labor  |



**tightrope media systems** 

YOUR STORY **PLAYS** HERE

©2014 Tightrope Media Systems Corporation. All rights reserved. Tightrope Media Systems, Carousel and Front Door are registered trademarks of Tightrope Media Systems. All other brand names or marks are used for identification purposes and are trademarks of their respective owners.

800 Transfer Road, Suite 1B Saint Paul, MN, USA 55114 +1 612-866-4118 www.trms.com

## 8x8 DigitalMedia™ Switcher

Crestron® DM® Switchers provide the foundation for a complete DigitalMedia™ system, delivering an advanced 4K ultra high-definition AV signal routing solution that's extremely flexible and installer-friendly. The DM-MD8X8 affords ultra fast switching and pure, lossless distribution of HDMI® and other signals to support all the digital media players, HDTV receivers, computers, cameras, and display devices that fill any modern home or commercial facility. DigitalMedia thoughtfully manages all of the disparate AV signals and devices to deliver a transparent user experience, and to ensure an optimum video image and audio signal at every location.



The DM-MD8X8 is field-configurable to handle up to eight AV sources of virtually any type. The outputs are also field-configurable to provide up to eight DM, HDBaseT®, and/or HDMI outputs, or up to four H.264 streaming outputs, in a single chassis.<sup>[1]</sup> A full selection of DM switcher input and output cards, DM transmitters, and DM receivers provides extensive connectivity throughout a residence or commercial facility, supporting a complete range of analog and digital signal types — all through one switcher!

Integrated Ethernet networking and USB distribution provide a complete connectivity solution combined with built-in Crestron control<sup>[2]</sup> for

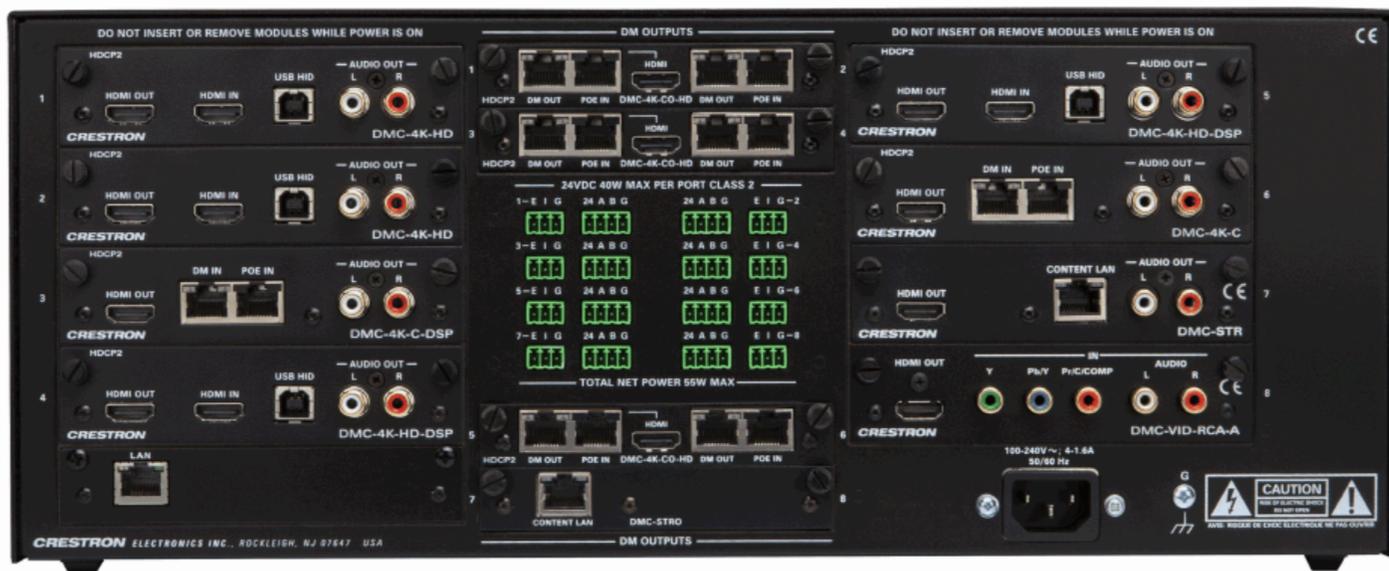
- > Delivers a unified HD signal distribution solution incorporating both point-to-point wired and IP streaming technologies
- > Provides lossless HD AV signal routing over twisted pair copper wire or fiber
- > Integrates video, audio, networking, and control over one wire or fiber strand
- > Enables high-performance H.264 streaming from any input source up to 1080p or WUXGA
- > Affords full matrix switching with ultra high 12.5 Gbps backplane data rate
- > Handles HDMI® with Deep Color, 3D, 4K, and high-bitrate 7.1 encoded audio<sup>[3]</sup>
- > HDBaseT® Certified — Enables direct connection to other HDBaseT certified equipment
- > HDCP 2.2 compliant via compatible 4K input and output cards<sup>[3]</sup>
- > Distributes Full HD 1080p, Ultra HD, and 4K signals over CAT type twisted pair cable at distances up to 330 ft (100 m) via DM 8G+® and HDBaseT<sup>[4,9]</sup>
- > Distributes 1080p and WUXGA signals over multimode fiber at distances up to 1000 ft (300 m) via DM 8G® Fiber<sup>[5,9]</sup>
- > Distributes 1080p and WUXGA signals over single-mode fiber at distances up to 7.5 miles (12 km) via DM 8G SM Fiber<sup>[6,9]</sup>
- > Allows streaming of 1080p signals over an IP network with no distance limitations
- > Also supports all first-generation DM® CAT and DM Fiber products<sup>[7,8,9]</sup>
- > Configurable with up to eight DM, HDBaseT, and/or HDMI outputs
- > Configurable with up to four streaming outputs<sup>[1]</sup>

managing the displays and other room devices without necessitating any additional wiring. User-friendly operation, setup, and troubleshooting tools are provided through the DM-MD8X8 front panel, or via [Crestron Toolbox™](#) software, to make setting up a complete multiroom 4K video distribution system easy.

To configure a DM switcher complete with input and output cards, cables, and other peripherals, please use the [DigitalMedia Switcher Configuration Tool](#).

- > Easy output expansion using multiple DM switchers
- > Modular inputs support a complete range of digital, analog, and streaming signal types
- > QuickSwitch HD™ technology manages HDCP keys for fast, reliable switching
- > Auto-Locking® technology achieves rapid switching between disparate sources
- > Detects and displays detailed video and audio input information
- > Performs automatic AV signal format management via EDID
- > Allows independent scaling for every display through select output cards and DM receivers<sup>[12]</sup>
- > Enables device control via CEC
- > Distributes and routes USB HID mouse and keyboard signals<sup>[15]</sup>
- > Expanded USB routing capabilities available using USB over Ethernet Extenders<sup>[15]</sup>
- > Allows full audio and USB breakaway switching
- > Supports analog audio embedding and de-embedding
- > Integrates with analog audio distribution systems
- > Enables simultaneous output of stereo and surround sound audio
- > Includes integrated Ethernet switch with Gigabit LAN port
- > Private Network Mode — requires just one IP address for the complete DM system
- > Provides easy setup and diagnostics tools via front panel or software
- > Half-million hour rated internal universal power supply
- > 4-space 19-inch rack-mountable

# DM-MD8X8 8x8 DigitalMedia™ Switcher



DM-MD8X8 – Rear view with I/O cards installed

## 4K Ultra HD

Crestron DigitalMedia continues to advance the standard for digital AV signal distribution, delivering the world's first end-to-end 4K system solution. From day one, the DM-MD8X8 was designed to meet the extreme bandwidth requirements for handling 4K and Ultra HD video signals. Support for 4K video also ensures support for the latest generation of computers and monitors with native resolutions beyond 1080p and WUXGA.<sup>[3]</sup>



## DigitalMedia 8G™

As the leader in HDMI and control system technologies, Crestron developed DigitalMedia (DM) to deliver the first complete HD AV distribution system to take HDMI to a higher level. DigitalMedia allows virtually any mix of HDMI and other AV sources to be distributed throughout a room, building, or campus. The latest generation of DM is called DigitalMedia 8G (DM 8G®). Engineered for ultra high-bandwidth and ultimate scalability, DM 8G provides a true one-wire lossless transport for moving high-definition video, audio, Ethernet, and control signals over a choice of twisted pair or fiber optic cable.

DM 8G handles uncompressed Full HD 1080p, Ultra HD, 2K, and 4K video signals with support for 3D, Deep Color, and HDCP 2.2.<sup>[3]</sup> Audio capabilities include the simultaneous distribution of stereo and multichannel surround sound signals, with support for high-bitrate 7.1 audio formats like Dolby® TrueHD, Dolby Atmos®, and DTS-HD Master Audio™ as well as uncompressed linear PCM. All signals are transported over one CAT type twisted pair cable or one strand of multimode or single-mode fiber. DM 8G enables wire distances up to 330 feet (100 m) via DM 8G+® (DM 8G over twisted pair copper wire)<sup>[4,9]</sup>, 1000 feet (300 m) via DM 8G Fiber (DM 8G over multimode fiber)<sup>[5,9]</sup>, or 7.5 miles (12 km) via DM 8G SM Fiber (DM 8G over single-mode fiber)<sup>[6,9]</sup>.

The DM-MD8X8 provides full support for Crestron DM 8G devices as well as all first-generation DM CAT<sup>[7,9]</sup> and DM Fiber<sup>[8,9]</sup> products, letting you take advantage of the latest Crestron DM 8G technology without compromising your existing investment.

## HDBaseT® Certified

Crestron DigitalMedia 8G+® technology is designed using HDBaseT Alliance specifications, ensuring interoperability with other HDBaseT certified products. Via DM 8G+, the DM-MD8X8 can be connected directly to an HDBaseT compliant device without requiring a DM transmitter or receiver.



## H.264 Streaming

High-performance H.264 streaming capability enables enterprise-wide distribution of HD content over an IP network. Streaming expands the capabilities of DM to remove all distance limitations and allow distribution to virtually any device — anywhere in the world. Streaming is an essential component of any complete DM system, allowing for high-definition signal routing to Crestron touch screens, digital signage displays, remote buildings, and global offices without requiring any new or dedicated wiring. Large-scale streaming to computers and mobile devices can be facilitated through integration with a streaming media system such as Wowza® or Kaltura®.

DigitalMedia with streaming affords the ability to distribute any combination of sources to virtually any device anywhere. Each streaming output supports resolutions up to HD 1080p at bitrates up to 25 Mbps. Built-in scaling enables fast, trouble-free switching between sources of any type or resolution up to 1080p or WUXGA. Audio support includes stereo signals, as well as multichannel audio signals downmixed to stereo via any "DSP" type input card.<sup>[10]</sup> High-quality video and audio is maintained using high-performance H.264 video and AAC audio compression. The encoded video and audio can be output as independent RTP streams or encapsulated in an MPEG-TS (MPEG-2 Transport Stream) container. HDCP management ensures that protected content cannot be distributed via streaming.

Each streaming output is actually fed internally by two separate switcher outputs, allowing any two input sources to appear picture-in-picture or side-by-side in a single stream. Instant, single-frame switching between two full screen images is also possible. The audio signals from both input sources can also be mixed, allowing both signals to be heard simultaneously.

# DM-MD8X8 8x8 DigitalMedia™ Switcher

The DM-MD8X8 can receive streaming signals as well as transmit them. Streaming input capability enables IP cameras and other H.264 encoded sources to be distributed via DigitalMedia alongside HDMI and other non-streaming sources. It also allows DM switchers to be bridged together across a campus or around the world, enabling simplified routing of HD content between buildings and global offices.

DigitalMedia provides many deployment options to address a wide range of streaming applications and accommodate each organization's specific IT requirements. DM with streaming supports both unicast and multicast, with or without RTSP (Real Time Streaming Protocol). Streaming connections can be configured to stream directly to one or more specific IP addresses, or to use RTSP to manage the configuration of numerous connections automatically. Any streaming input or output may be configured to stream via the DM switcher's LAN port or via a dedicated "CONTENT LAN" port, allowing the option to combine control and content on a single network or isolate them onto separate networks.

## Modular Architecture

The DM-MD8X8 features a modular architecture with 8 input card slots, and 4 dual output card slots. Each card slot on the DM-MD8X8 is field-installable, allowing for easy and flexible system configuration with the ability to make changes to the system as needs change. A wide selection of input cards is offered to support a complete range of digital and analog AV signal types including HDMI, DVI, Dual-Mode DisplayPort<sup>[1]</sup>, SDI, RGB/VGA and analog video, SPDIF and analog audio, HDBaseT, H.264 streaming, and all types of DigitalMedia. Available outputs include all types of DigitalMedia, as well as HDBaseT, HDMI, analog audio, and H.264 streaming.<sup>[1]</sup>

## Output Expansion

An HDMI "pass-through" output is provided on every input card to allow the inputs of up to 5 DM switchers to be daisy-chained, enabling the configuration of very large distribution systems with many outputs. Using five DM-MD8X8 switchers, it is possible to support up to 40 separate outputs.

## QuickSwitch HD™

Handling high-definition digital media means handling HDCP (High-bandwidth Digital Content Protection), the encryption scheme that content providers use to protect their DVDs, Blu-ray™ discs, and broadcast signals against unauthorized copying. Viewing HDCP encrypted content requires a source device to "authenticate" each display and signal processor in the system and issue it a "key" before the content can be viewed. Ordinarily this causes a complete loss of signal for up to 15 seconds each time a new source or display is selected anywhere in the system. To make matters worse, every source device has a limited number of keys available, so connect too many displays and the source will simply stop outputting a signal without warning.

Not to worry — Crestron QuickSwitch HD manages the keys for every HDCP-compliant device in the system, maintaining continuous authentication for each device to ensure fast, reliable routing of any source to any number of display devices.

## Auto-Locking® Technology

Crestron Auto-Locking Technology enables super fast signal switching by instantaneously configuring every device in the signal path as soon as the signal hits the first device. Whether switching between sources or TV channels, Auto-Locking significantly reduces the time it takes each device to sense the new signal and configure itself to handle the changes, virtually eliminating any noticeable gap while switching.

## EDID Format Management

With all of today's varied AV sources comes a multitude of confusing video and audio formats to keep track of, and chances are not every device in your system supports all of the same formats. Such conflicts can wreak havoc any time you route one source to more than one display or audio component. The media source feeding your 1080p or Ultra HD projector in the theater may restrict itself to a lower resolution, or even shut off completely, if someone decides to view the same signal on a smaller TV in another room. And, instead of enjoying your theater's incredible 7.1 surround sound, you may find yourself limited to 5.1 or even plain old stereo.

DigitalMedia eliminates such conflicts by managing the EDID (Extended Display Identification Data) that modern digital devices use to communicate their capabilities. Via Crestron Toolbox software, the format and resolution capabilities of each device can be assessed, allowing the installer to configure EDID signals appropriately for the most desirable and predictable behavior.

## A Scaler for Every Display

High-performance scaling capability can be added to any DM system using select output cards and DM receivers with built in HD and 4K scalers. By placing an independent scaler at every display device, DigitalMedia truly delivers the most flexible and user-friendly solution for routing multiple disparate sources to many different display devices. This "Distributed Scaler Approach" ensures an optimal image on every screen no matter what sources are selected. Distributed scaling allows a high-res computer source to be viewed on any display in the building. It also allows an SD, HD, or Ultra HD video source to be viewed simultaneously on the 4K display in your theater and on lower-resolution displays throughout the house.

## Versatile Audio Routing

HDMI is the key to handling 7.1 surround sound formats like Dolby TrueHD, Dolby Atmos, and DTS-HD Master Audio. Great for your high-end home theater, but how do you share that same source with other audio zones in the house?

DigitalMedia provides the answer, allowing for the simultaneous distribution of multichannel surround sound and two-channel stereo signals from the same HDMI source. Using a choice of "DSP" type input cards, the DM-MD8X8 employs onboard digital processing to derive a stereo downmix from the original multichannel signal. Both signals can be routed separately or simultaneously from any of the switcher's DM outputs, allowing either signal to be selected for output at each DM receiver location.

Back at the switcher, the digital stereo signal is also converted to analog to enable sharing with every other room in the house via a [Sonnex®](#) Multiroom Audio System or any other audio distribution system. The

# DM-MD8X8 8x8 DigitalMedia™ Switcher

DM-MD8X8 also allows surround sound processors and amplifiers to be located centrally instead of at the display location via optional local HDMI outputs.

## Built-in Ethernet Switch

In addition to transporting digital video and audio, DigitalMedia can also extend 10/100 Ethernet out to each display and source device via select DM receivers and transmitters, providing high-speed connectivity for any room device that requires a LAN connection. Ethernet is also utilized internally by the Crestron control bus to manage the DM devices in the system and provide display control in each room.

## Private Network Mode

To streamline its implementation on a corporate or university LAN, the DM-MD8X8 employs Private Network Mode to provide a single-point connection for the complete system. Using Private Network Mode, the DM-MD8X8 requires just one IP address for the complete DM network including all connected DM receivers and transmitters.

## USB Signal Routing

Along with video, audio, and Ethernet, DigitalMedia also provides for the routing of USB HID (Human Interface Device) signals, allowing a USB HID compliant keyboard and/or mouse at one location to control a computer or media server at another location. USB HID connectivity is provided through select DM receivers, transmitters, and input cards.

Crestron also offers USB extenders to enable the routing of virtually any type of USB peripheral to any host device, all managed through the DigitalMedia system. Connect a USB over Ethernet Extender host module ([USB-EXT-DM-LOCAL](#)<sup>[12]</sup>) to each computer, media server, game system, annotator, and any other host that you want to control or communicate with. Then, install a device module ([USB-EXT-DM-REMOTE](#)<sup>[12]</sup>) at every display location to connect keyboards, mice, game controllers, whitboards, flash drives, Web cameras, and mobile devices. Every module communicates with the DM switcher over the local Ethernet network or via a direct connection to the LAN port of a DM transmitter or receiver.

## CEC Embedded Device Control

The primary objective of every Crestron system is to enable precisely the control desired for a seamless user experience. DigitalMedia provides an alternative to conventional IR and RS-232 device control by harnessing the CEC (Consumer Electronics Control) signal embedded in HDMI. Through its connection to the control system, the DM-MD8X8 provides a gateway for controlling many devices right through their HDMI or HDBaseT connections, potentially eliminating the need for any dedicated control wires or IR emitters.<sup>[13]</sup>

## Easy Setup

Via the front panel or using Crestron Toolbox software, every step of the DM-MD8X8's setup process is designed to be quick and easy, configuring inputs and outputs automatically while letting the installer make intelligent design decisions along the way. The switcher even tests and measures the length of each DM cable, automatically making the appropriate calibrations for optimal signal transmission to every room. With DigitalMedia, an entire 8x8 system can be commissioned in under an hour.

To configure a DM switcher complete with input and output cards, cables, and other peripherals, please use the [DigitalMedia Switcher Configuration Tool](#).

Are you upgrading an existing DM switcher that has older “multi-gang” DMCO-series output cards? Use the online [Output Card Additions and Upgrades Tool](#) to update your existing output cards and switcher to the new “single-gang” output card format.

Please refer to the [DigitalMedia Resources Webpage](#) at <http://www.crestron.com/dmresources/> for additional design tools and reference documents.

## SPECIFICATIONS

### Maximum DM 8G® Cable Lengths

| Cable Type:               | DM-CBL-ULTRA<br>DM® Ultra<br>Cable               | DM-CBL-8G<br>DM 8G®<br>Cable                    | 3rd-Party<br>CAT5e<br>(or better)<br>UTP or STP |
|---------------------------|--|---|---|
| Resolution:               |  |   |   |
| 1080p60 Full HD           | 330 ft (100 m)<br>via any DM 8G+ cards           |   |   |
| 1920x1200 WUXGA           |  |   |   |
| 1600x1200 UXGA            |  |   |   |
| 2048x1080 2K DCI<br>@24Hz |  |   |   |
| 2048x1080 2K DCI<br>@60Hz | 330 ft<br>(100 m)<br>via “4K”<br>DM 8G+<br>cards | 230 ft<br>(70 m)<br>via “4K”<br>DM 8G+<br>cards | 165 ft<br>(50 m)<br>via “4K”<br>DM 8G+<br>cards |
| 2560x1440 WQHD            |  |   |   |
| 2560x1600 WQXGA           |  |   |   |
| 3840x2160 Ultra HD        |  |   |   |
| 4096x2160 4K DCI          |  |   |   |

| Cable Type:               | CRESFIBER8G<br>CresFiber® 8G<br>Multimode Fiber | 3rd-Party<br>OM3<br>Multimode Fiber |
|---------------------------|---|-------------------------------------|
| Resolution:               |   |                                     |
| 1080p60 Full HD           | 1000 ft (300 m)<br>via DM 8G Fiber cards        |                                     |
| 1920x1200 WUXGA           |   |                                     |
| 1600x1200 UXGA            |   |                                     |
| 2048x1080 2K DCI<br>@24Hz |   |                                     |
| 2048x1080 2K DCI<br>@24Hz | 500 ft (150 m)<br>via DM 8G Fiber cards         |                                     |

| Cable Type:               | CRESFIBER8G-SM<br>CresFiber 8G<br>Single-Mode Fiber | 3rd-Party<br>G.652.D (or better)<br>Single-Mode Fiber |
|---------------------------|---|---|
| Resolution:               |   |   |
| 1080p60 Full HD           | 7.5 miles (12 km)<br>via DM 8G SM Fiber cards       |   |
| 1920x1200 WUXGA           |   |   |
| 1600x1200 UXGA            |   |   |
| 2048x1080 2K DCI<br>@24Hz |   |   |

# DM-MD8X8 8x8 DigitalMedia™ Switcher

## Video

---

**Switcher:** 8x8 digital matrix, modular input/output cards, Crestron QuickSwitch HD™

**Input Signal Types:** Configurable via modular plug-in cards supporting HDMI® (DVI & Dual-Mode DisplayPort compatible<sup>[11]</sup>), DVI, 3G-SDI, RGB/VGA, component, S-Video, composite (NTSC & PAL), DM 8G+® & HDBaseT®, DM 8G Fiber, DM 8G SM Fiber, DM® CAT (legacy), DM Fiber (legacy), & H.264 streaming

**Output Signal Types:** Configurable via modular plug-in cards supporting HDMI (DVI compatible<sup>[14]</sup>), DM 8G+ & HDBaseT, DM 8G Fiber, DM 8G SM Fiber, DM CAT (legacy), DM Fiber (legacy), & H.264 streaming (All input cards also include HDMI pass-through outputs)

**Backplane Data Rate:** 12.5 Gbps

*Note: For additional specifications, please refer to the spec sheet for each input and output card.*

## Audio

---

**Switcher:** 8x8 digital multichannel audio-follow-video matrix switching, plus independent 8x8 stereo matrix for audio breakaway

**Input Signal Types:** Configurable via modular plug-in cards supporting HDMI (Dual-Mode DisplayPort compatible<sup>[11]</sup>), 3G-SDI, analog (stereo 2-channel), SPDIF, DM 8G+ & HDBaseT, DM 8G Fiber, DM 8G SM Fiber, DM CAT (legacy), DM Fiber (legacy), & H.264 streaming

**Output Signal Types:** Configurable via modular plug-in cards supporting HDMI, analog (stereo 2-channel), DM 8G+ & HDBaseT, DM 8G Fiber, DM 8G SM Fiber, DM CAT (legacy), DM Fiber (legacy), & H.264 streaming (All input cards also include HDMI pass-through outputs, and most digital audio input cards also include analog stereo pass-through audio outputs)

*Note: For additional specifications, please refer to the spec sheet for each input and output card.*

## Communications

---

**Ethernet:** 10/100/1000 Mbps, auto-switching, auto-negotiating, auto-discovery, full/half duplex, DHCP, Private Network Mode

**USB:** USB signal routing via select input cards, transmitters, receivers, and extenders<sup>[15]</sup>; USB computer console port for setup

**DigitalMedia:** DM 8G+, DM 8G Fiber, DM 8G SM Fiber, DM Fiber, DM CAT, DMNet™, HDCP 2.2<sup>[3]</sup>, EDID, CEC, PoDM, PoDM+, Ethernet

**HDBaseT:** HDCP 2.2<sup>[3]</sup>, EDID, CEC, RS-232, PoH, Ethernet

**HDMI:** HDCP 2.2<sup>[3]</sup>, EDID, CEC

*NOTE: Supports management of HDCP and EDID; supports management of CEC between connected HDMI and HDBaseT devices and a control system.<sup>[13]</sup> For additional specifications, please refer to the spec sheet for each input and output card.*

## Card Slots

---

**1 – 8:** (8) DM switcher input card slots;  
Each slot accepts (1) DMC-series input card

**DM OUTPUTS 1 – 8:** (4) DM switcher output card slots;  
Each slot accepts (1) DMC-series output card

## Connectors

---

**LAN:** (1) 8-pin RJ45 female;  
10Base-T/100Base-TX/1000Base-T Ethernet port

**24ABG / EIG 1 – 8:** (8) sets of (1) 4-pin and (1) 3-pin 3.5 mm detachable terminal blocks;

Comprises (8) DMNet ports with “EIG” power selection ports, each set is associated with the corresponding DM CAT output port on any installed DM CAT output card;

Each DMNet port provides power and communications for a DM CAT device connected via DM cable;

Each EIG port connects to an external power supply<sup>[16]</sup>, or to the internal power source via a jumper, to power the DM CAT device connected to the corresponding DMNet port;

Maximum Load: 40 Watts (1.66 Amps @ 24 Volts DC) per port, limited to the available DMNet power from the internal power supply (see “Power Requirements” below) or an external power supply<sup>[16]</sup>

**100-240V~4-1.6A 50/60Hz:** (1) IEC 60320 C14 main power inlet;  
Mates with removable power cord, included

**G:** (1) 6-32 screw, chassis ground lug

**COMPUTER (front):** (1) USB Type B female;  
USB computer console port (6 ft cable included)

## Controls & Indicators

---

**LCD Display:** Green LCD dot matrix, 128 x 64 resolution, adjustable LED backlight, displays inputs/outputs by name, video & audio signal information, Ethernet configuration and setup menus

**SOFTKEYS:** (4) Pushbuttons for activation of LCD driven functions

**HW-R:** (1) Recessed pushbutton for hardware reset, reboots the switcher

**ROUTE:** (1) Pushbutton and red LED, selects ROUTE mode to allow routing changes

**VIEW:** (1) Pushbutton and red LED, selects VIEW mode for viewing current routes

**INFO:** (1) Pushbutton and red LED, selects INFO mode for viewing AV and device info

**MENU:** (1) Pushbutton, steps menu back one level

**ENTER:** (1) Pushbutton, executes highlighted menu or value

**AUDIO:** (1) Pushbutton & red LED, selects audio routing view

**VIDEO:** (1) Pushbutton & red LED, selects video routing view

**USB:** (1) Pushbutton & red LED, selects USB routing view

**Quick-Adjust Knob:** (1) Continuous turn rotary encoder, adjusts menu parameters

**IN 1 – 8:** (8) Pushbuttons and red LEDs, each selects the corresponding input for routing

**OUT 1 – 8:** (8) Pushbuttons and red LEDs, each selects the corresponding output for routing

**LAN (rear):** (2) LEDs, green LED indicates Ethernet link status, amber LED indicates Ethernet activity

# DM-MD8X8 8x8 DigitalMedia™ Switcher

## Power Requirements

---

**Main Power:** 4-1.6 Amps @ 100-240 Volts AC, 50/60 Hz  
**Power Consumption:** 220 Watts typical  
**Available DMNet Power:** 55 Watts (2.3 Amps @ 24 Volts DC) from internal power supply  
**Available PoDM/PoH Power:** Refer to the specifications for each DM 8G+ input and output card

## Environmental

---

**Temperature:** 32° to 104° F (0° to 40° C)  
**Humidity:** 10% to 90% RH (non-condensing)  
**Heat Dissipation:** 750 BTU/hr  
**Ambient Noise:** 31.5 to 37 dBA typical;  
30 to 30.5 dBA idle

## Enclosure

---

**Chassis:** Metal with black finish, vented sides, fan-cooled  
**Front Panel:** Metal, black finish with polycarbonate label overlay  
**Mounting:** Freestanding or 4 RU 19-inch rack-mountable (adhesive feet and rack ears included)

## Dimensions

---

**Height:** 6.97 in (177 mm) without feet  
**Width:** 17.28 in (439 mm), 19.06 in (485 mm) with rack ears  
**Depth:** 15.71 in (399 mm) without cards

## Weight

---

20.0 lb (9.1 kg) without cards

## MODELS & ACCESSORIES

### Available Models

---

**DM-MD8X8:** 8x8 DigitalMedia™ Switcher

### Available Accessories

---

**DMC Series:** Input & Output Cards  
**DM-PSU-8:** 8-Port PoDM Power Supply  
**DM-PSU-16:** 16-Port PoDM Power Supply  
**DM-CBL-ULTRA-NP:** DigitalMedia™ Ultra Cable, Non-Plenum Type CMR  
**DM-CBL-ULTRA-P:** DigitalMedia™ Ultra Cable, Plenum Type CMP  
**DM-CBL-ULTRA-LSZH:** DigitalMedia™ Ultra Cable, Low Smoke Zero Halogen  
**DM-CONN:** Connector for DM-CBL & DM-CBL-ULTRA  
**DM-CBL-8G-NP:** DigitalMedia 8G™ Cable, non-plenum  
**DM-CBL-8G-P:** DigitalMedia 8G™ Cable, plenum  
**DM-8G-CONN:** Connector for DM-CBL-8G  
**DM-8G-CRIMP:** Crimping Tool for DM-8G-CONN  
**DM-8G-CONN-WG:** Connector with Wire Guide for DM-CBL-8G  
**DM-8G-CRIMP-WG:** Crimping Tool for DM-8G-CONN-WG  
**CRESFIBER8G-NP:** CresFiber® 8G Multimode Fiber Optic Cable, 50/125 x4 breakout, non-plenum  
**CRESFIBER8G-P:** CresFiber® 8G Multimode Fiber Optic Cable, 50/125 x4 breakout, plenum  
**CRESFIBER-CONN-SC50UM-12:** Connectors for CresFiber® 8G Multimode Fiber Optic Cable, SC 50µm, 12-Pack  
**CRESFIBER8G-SM-P:** CresFiber® 8G Single-Mode Fiber Optic Cable, plenum  
**CRESFIBER8G-SM-CONN-LC-12:** Connectors for CresFiber® 8G Single-Mode Fiber Optic Cable, LC, 12-Pack  
**CRESFIBER-TK:** CresFiber® Termination Kit  
**USB-EXT-DM:** USB over Ethernet Extender with Routing

# DM-MD8X8 8x8 DigitalMedia™ Switcher

## Notes:

1. All output types are configured in pairs except for streaming (a single streaming output occupies the space of two outputs of any other type). To configure a complete DM switcher with output and input cards, please use the online [DigitalMedia Switcher Configuration Tool](#). Current DM switchers use DMC-series "single-gang" output cards. For older DM switchers with DMCO-series "multi-gang" output cards, please use the online [Output Card Additions and Upgrades Tool](#) to update your existing output cards and switcher to the new single-gang output card format.
2. Crestron control via the DM network requires a Crestron control system, sold separately.
3. 4K, Ultra HD, and HDCP 2.2 are currently supported over HDMI, DM 8G+, and HDBaseT using select input and output cards. Refer to the specifications for each input/output card and each connected device for its full capabilities.
4. The maximum cable length for DigitalMedia 8G+ (DM 8G+) or HDBaseT is dependent upon the type of cable, the choice of input/output card, and the resolution of the video signal. Refer to the "Maximum DM 8G Cable Lengths" table for a detailed overview. Crestron legacy cable models [DM-CBL](#) DigitalMedia Cable and [DM-CBL-D](#) DigitalMedia D Cable support the same resolutions and cable lengths as CAT5e. Shielded cable and connectors are recommended to safeguard against unpredictable environmental electrical noise which may impact performance at resolutions above 1080p. DM 8G+ is compatible with HDBaseT Alliance specifications for connecting to HDBaseT compliant equipment.
5. The maximum cable length for DigitalMedia 8G Fiber (DM 8G Fiber) is 1000 ft (300 m) using [CRESFIBER8G](#) multimode fiber optic cable, or 500 ft (150 m) using [CRESFIBER](#) (legacy) or third-party OM3 multimode fiber optic cable.
6. The maximum cable length for DigitalMedia 8G Single-Mode Fiber (DM 8G SM Fiber) is 7.5 miles (12 km) using [CRESFIBER8G-SM](#) or third-party G.652.D (or better) single-mode fiber optic cable.
7. The maximum cable length for DigitalMedia CAT (DM CAT) is 450 ft (137 m) using [DM-CBL](#) DigitalMedia Cable. Actual cable length depends upon multiple factors. Up to two DM Repeaters (Model [DM-DR](#)) may be required.
8. The maximum cable length for DigitalMedia Fiber (DM Fiber) is 1000 ft (300 m) using [CRESFIBER](#) (legacy), [CRESFIBER8G](#), or third-party OM2/OM3 duplex multimode fiber optic cable.
9. Refer to the [Crestron DigitalMedia Design Guide, Doc. #4546](#) for complete system design guidelines. All wire and cables are sold separately.
10. Streaming output supports 2-channel stereo audio only. Multichannel surround sound audio sources cannot be streamed unless downmixed to stereo. Stereo downmix capability requires a "DSP" type DM switcher input card, sold separately.
11. Any HDMI input can support a DVI or Dual-Mode DisplayPort signal using a suitable adapter or interface cable.
12. Item(s) sold separately.
13. Control of third-party HDBaseT devices using CEC is only supported via "4K" DM 8G+ input and output cards.
14. DVI output is supported via an HDMI output port using a suitable adapter or interface cable. [CBL-HD-DVI](#) interface cables are available separately.
15. Manages the routing of USB HID signals between peripheral DM devices and input cards that are equipped with USB HID ports. Also programmable to manage the routing of USB signals between Crestron USB over Ethernet Extender modules ([USB-EXT-DM](#), sold separately). Refer to the USB-EXT-DM spec sheet for more information.
16. For external DMNet power, use a Crestron [CNPWS-75](#), [C2N-SPWS300](#), or other Cresnet power supply as required. Do not interconnect DMNet with Cresnet.

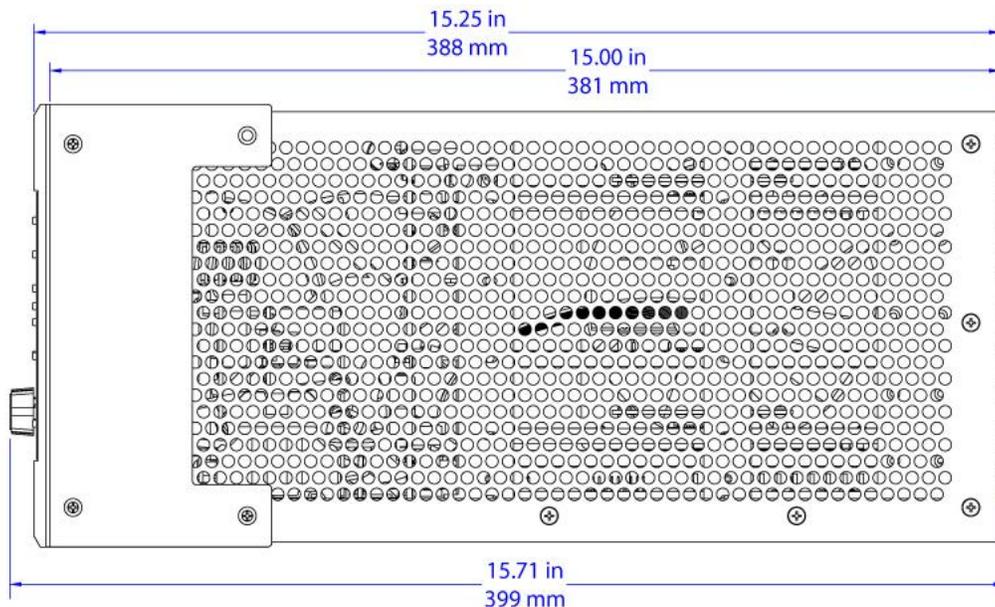
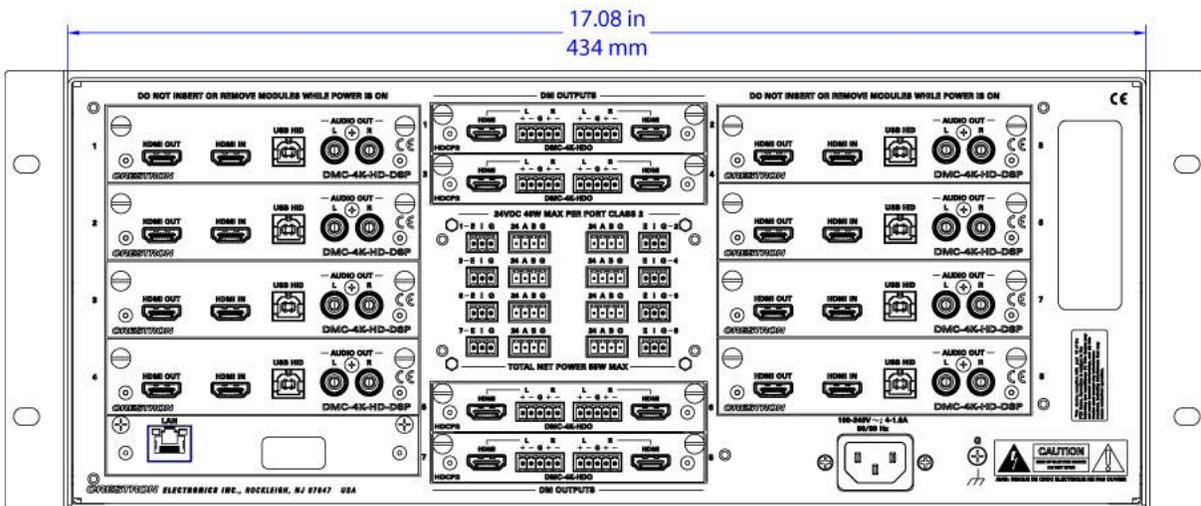
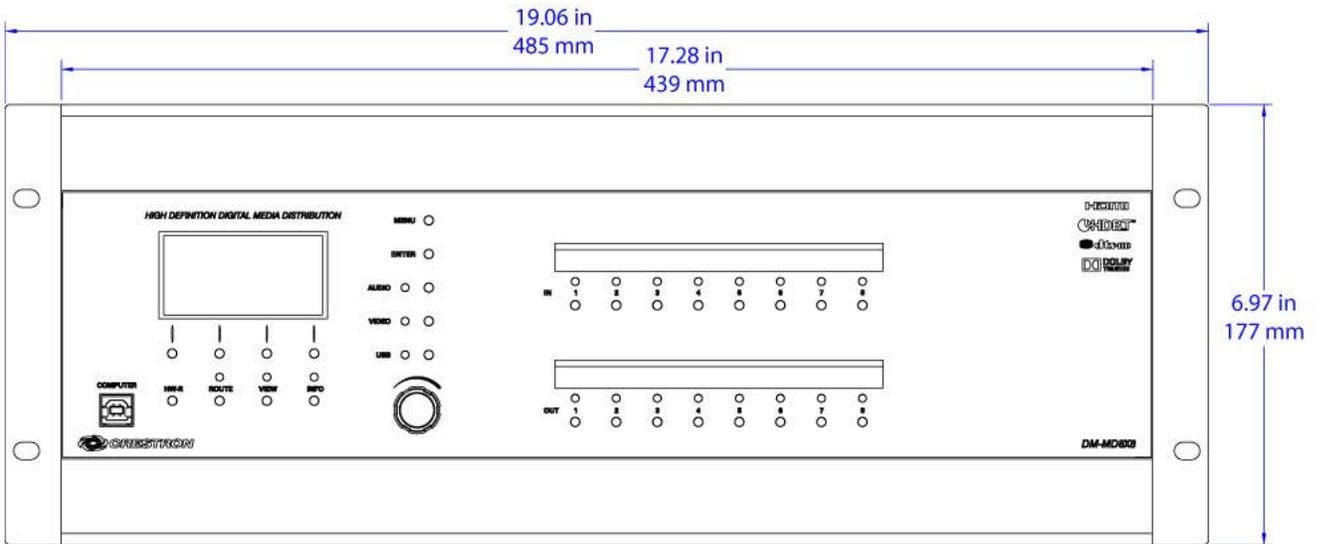
This product may be purchased from an authorized Crestron dealer. To find a dealer, please contact the Crestron sales representative for your area. A list of sales representatives is available online at [www.crestron.com/salesreps](http://www.crestron.com/salesreps) or by calling 800-237-2041.

The specific patents that cover Crestron products are listed online at: [patents.crestron.com](http://patents.crestron.com).

Certain Crestron products contain open source software. For specific information, please visit [www.crestron.com/opensource](http://www.crestron.com/opensource).

Crestron, the Crestron logo, Auto-Locking, CresFiber, Crestron Toolbox, DigitalMedia, DigitalMedia 8G, DigitalMedia 8G+, DM, DM 8G, DM 8G+, DMNet, QuickSwitch HD, and Sonnex are either trademarks or registered trademarks of Crestron Electronics, Inc. in the United States and/or other countries. Blu-ray is either a trademark or registered trademark of the Blu-ray Disc Association in the United States and/or other countries. Dolby, Dolby Atmos, and the double-D symbol are either trademarks or registered trademarks of Dolby Laboratories in the United States and/or other countries. DTS-HD Master Audio and the DTS logos and Symbol are either trademarks or registered trademarks of DTS, Inc. in the United States and/or other countries. HDBaseT and the HDBaseT Alliance logo are either trademarks or registered trademarks of the HDBaseT Alliance in the United States and/or other countries. HDMI and the HDMI Logo are either trademarks or registered trademarks of HDMI Licensing LLC in the United States and/or other countries. Kaltura is either a trademark or registered trademark of Kaltura, Inc. in the United States and/or other countries. Wowza is either a trademark or registered trademark of Wowza Media Systems, LLC in the United States and/or other countries. Other trademarks, registered trademarks, and trade names may be used in this document to refer to either the entities claiming the marks and names or their products. Crestron disclaims any proprietary interest in the marks and names of others. Crestron is not responsible for errors in typography or photography. Specifications are subject to change without notice. ©2016 Crestron Electronics, Inc.

# DM-MD8X8 8x8 DigitalMedia™ Switcher





Crestron DigitalMedia(DM®) has led the way in digital AV distribution since we pioneered the technology and propelled our industry into the digital age. In 2008, when everyone else debated the analog sunset, DM was the first to transmit HDMI® long distance and reliably distribute HDCP protected content. Today, DM engineers are developing solutions for emerging technologies of tomorrow that others aren't even thinking about.

Crestron DigitalMedia is digital media – past, present and future.  
No other solution can deliver the following:

1

Proven solution: years of field experience in tens of thousands of installations

2

Complete source-to-display solution that's engineered for any type of infrastructure such as HDMI®, HDBaseT®, Single-mode fiber, Multimode fiber, wireless, and H.264 streaming

3

Transmit and distribute AV and control signals, including HDMI, 4K, Ethernet, USB, serial, IR, and CEC

4

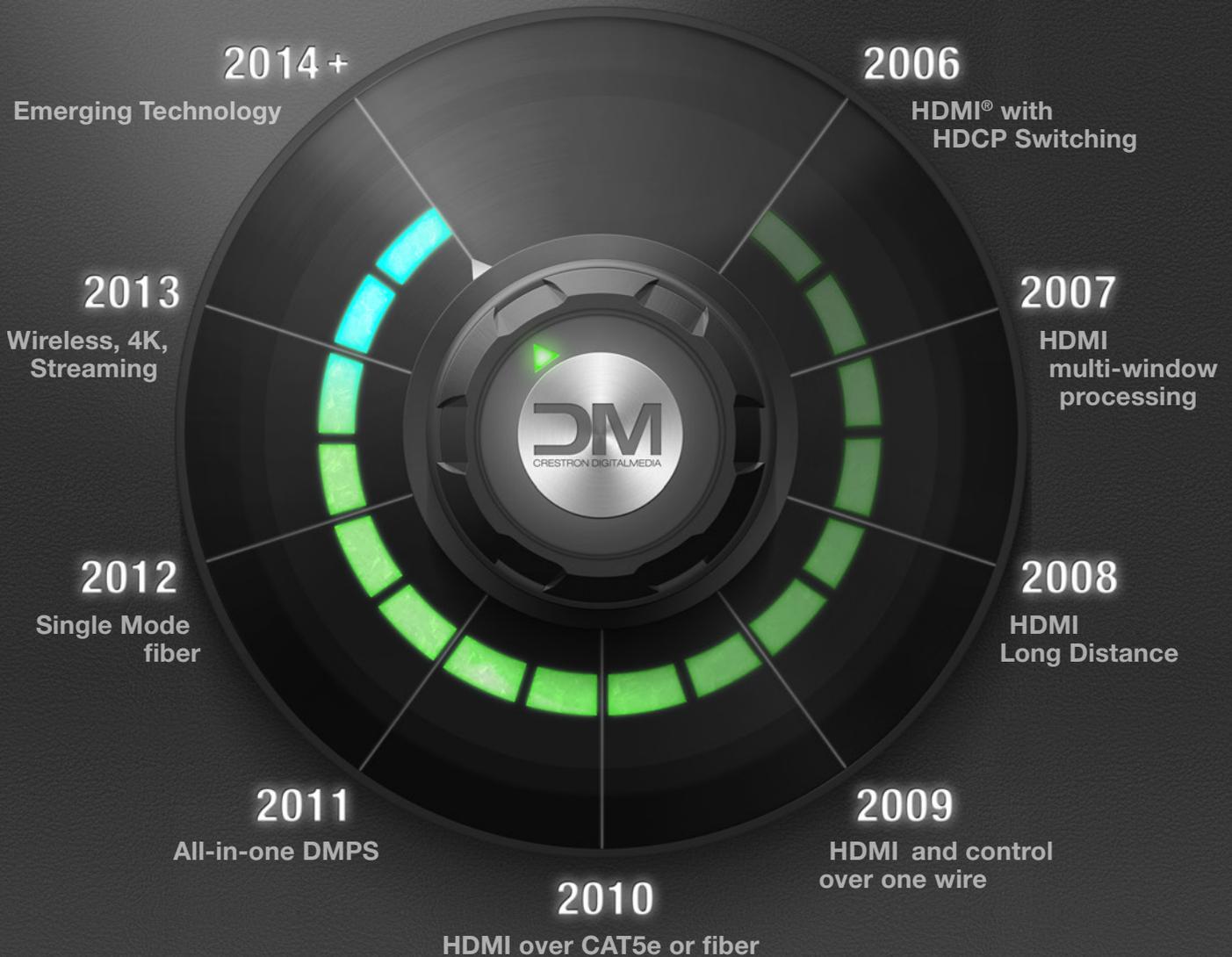
Full range of solutions for any application including point-to-point HD extenders, all-in-one digital presentation systems, fixed matrix switchers, card-based switchers, and blade-based switchers

5

Full audio switching and distribution capabilities including 2-channel downmix with multi-channel audio; breakaway audio; free run audio; looping outputs, and acoustic echo cancellation



# Crestron DigitalMedia™ is digital media: past, present, and future



Secure your future at [crestron.com/dm](http://crestron.com/dm)

All brand names, product names and trademarks are the property of their respective owners. Certain trademarks, registered trademarks, and trade names may be used to refer to either the entities claiming the marks and names or their products. Crestron disclaims any proprietary interest in the marks and names of others. Crestron is not responsible for errors in typography or photography. ©2013 Crestron Electronics, Inc.



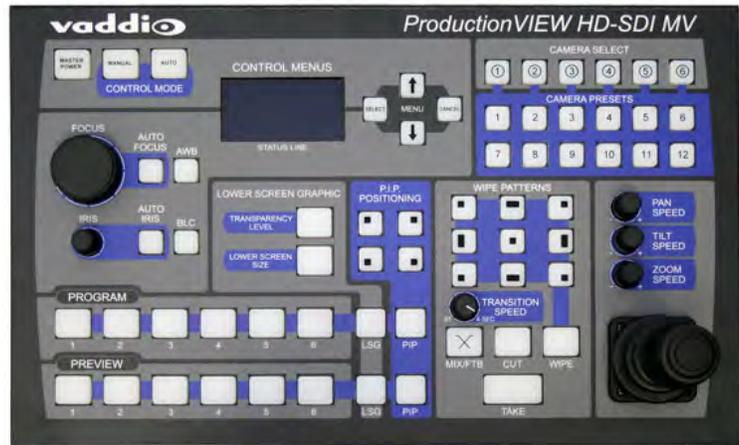
# ProductionVIEW™ Consoles

## PRODUCTIONVIEW HD-SDI MV

HD-SDI Camera Control Console with built-in Multiviewer and Expanded I/O Capabilities

The Vaddio™ ProductionVIEW HD-SDI MV seamless broadcast production switcher with integrated camera controller and multiviewer is a powerful, cost effective and intuitive platform for live presentation environments. Adding the optional Vaddio TeleTouch™ Multiviewer Touch Screen Control Monitor provides live video switching with the touch of your finger!

The ProductionVIEW HD-SDI MV is a broadcast quality 6 x 2 multi-format, seamless video mixer that also provides two discrete outputs for dual bus program feeds (two independent 6 x 1 switchers- mixers).



Because the ProductionVIEW HD-SDI is a live broadcast production console and not a computer, the entire system produces only one frame of delay, which is a critical requirement for live production where image magnification is used. All six (6) inputs are auto-sensing for video resolution and camera control. The video input configuration includes five (5) HD-SDI/SDI inputs on carrier class, edge mount gold contact BNC-F connectors and a single DVI-I input on channel six that allows for multiple formats (DVI-D, YPbPr, RGBHV and HDMI) with 36 additional input resolutions. Input signals include the 3Gb/s HD-SDI standard (SMPTE 424M) on a single coax (single link), as well as SMPTE 292M and SMPTE 259M. Between the HD-SDI and HDMI outputs, a total of 20 video output resolutions are selectable. The HD-SDI outputs and HDMI outputs provide a distinct advantage when choosing a set of inexpensive monitors or using the Vaddio TeleTouch Touch Screen Control Monitors.

The control surface includes a broadcast style 3-Axis/1-Button Hall Effect Joystick with twist-handle Zoom Control as well as separate pan, tilt and speed control knobs. Transitions (cut, dissolve, wipe) and transition speed can be achieved through user-selectable buttons built into the control surface. A new Lower Screen Graphic (LSG) function allows users to overlay their computer graphics onto the program video output. ProductionVIEW HD-SDI MV is the ideal HD switcher and camera control system for a wide variety of video applications, including houses of worship, local government and live event production.

### Optional TeleTouch Multiviewer Touch Screen Control Monitor



#### See, Touch and Switch

With Vaddio's revolutionary TeleTouch Multiviewer Touch Screen Control Monitor, video production operators can easily see and switch all live feeds and create "video thumbnails" of preset camera shots.

#### Eliminates individual preview monitors

The TeleTouch Multiviewer Touch Screen Control Monitor displays up to six preview monitors and allows the camera operator to see and switch all the live video feeds by simply touching the windows that they want controlled.

Each ProductionVIEW HD-SDI MV camera input can have up to 12 stored "video thumbnails" of each preset camera shot. The video thumbnails provide an easy way to identify and recall preset camera positions on a per input basis in the preview window, which greatly simplifies overall console operation.

### The ProductionVIEW HD-SDI MV includes the following items:

- ProductionVIEW HD-SDI MV Camera Control Console with Multiviewer Capability
- 18 VDC Power Supply with AC Power Cord
- Lower Screen Graphic Quick-Start Demo CD
- Documentation

### Optional TeleTouch Multiviewer Touch Screen Control Monitor available:



**Image:** TeleTouch 22"  
Multiviewer Touch Screen  
(P/N 999-5520-022)

## TECHNICAL FEATURES

**3-Axis/1-Button Hall-Effect Joystick:** The improved Hall-Effect Joystick includes a larger handle for better grip and a top button that moves the PTZ camera to its home position when pressed.

**Lower Screen Graphic:** Users can overlay their computer graphics onto the program video output. A variety of sizes and transparency levels are available through buttons on the console.

**Six Auto-Configuring RS-232 PTZ Control Ports:** ProductionVIEW HD-SDI MV has six (6) discrete PTZ control ports that eliminate the need to daisy chain control cabling. The ProductionVIEW HD-SDI MV Controller is capable of auto-sensing each camera attached including Vaddio®, Sony®, Panasonic® and Canon® (see manual for complete camera compatibility list).

## TECHNICAL IMAGES

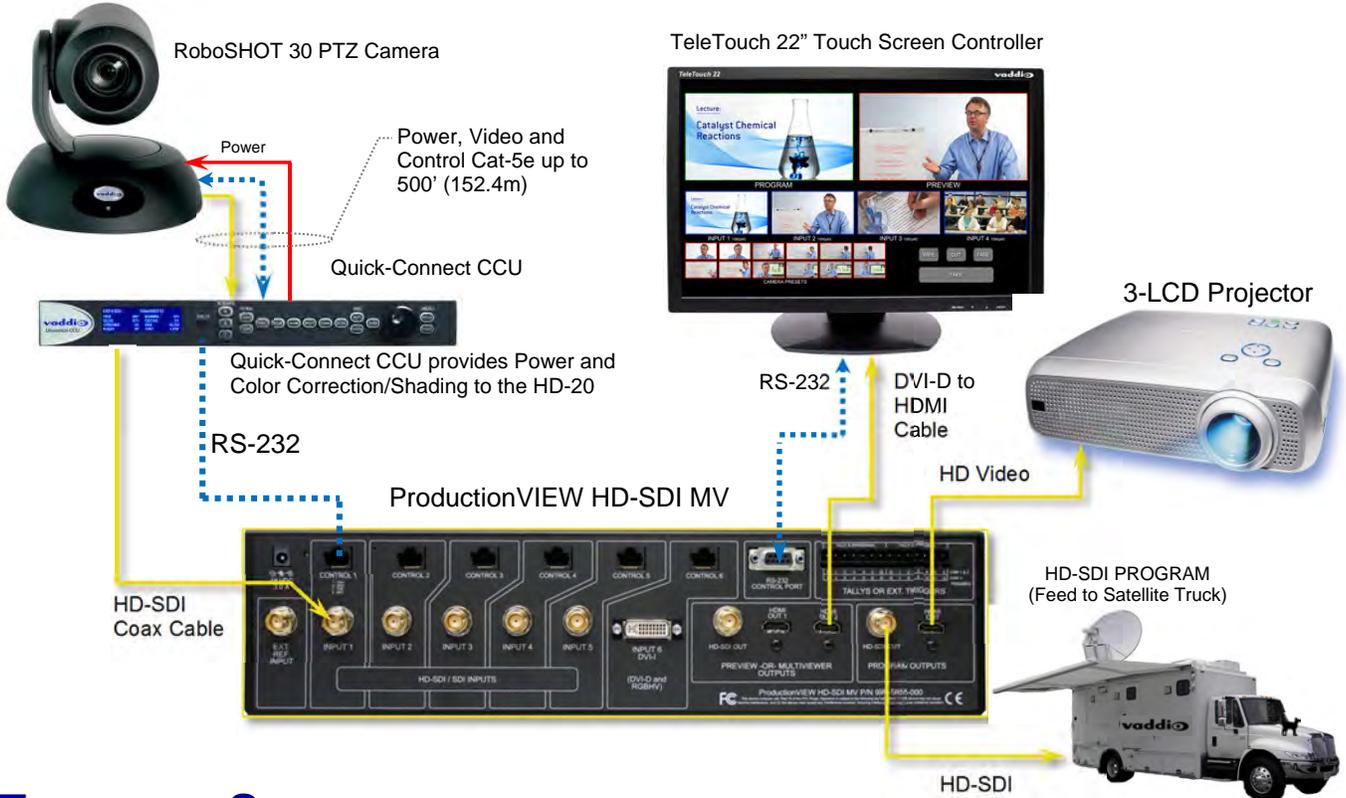


### ProductionVIEW HD-SDI MV Back Panel I/O Connectors (roughly left to right):

- 1) Power:** 18VDC, 2.75A 5.5mm OD x 2.5mm ID (positive center)
- 2) External Reference Input:** One (1) BNC-F for external reference from external device
- 3) Inputs 1-5:** One (1) RJ-45F for Camera RS-232 and one (1) BNC-F for HD-SDI/SDI for each input
- 4) Input 6:** One (1) RJ-45F for Camera RS-232 and one (1) DVI-I-F Connector for DVI-D, RGBHV, YPbPr or HDMI (w/o audio or copy protect)
- 5) Preview or Multiviewer Out:** One (1) BNC-F for HD-SDI/SDI and two (2) HDMI for Multiviewer (use the HDMI to DVI-D-M Adapter Cable for TeleTouch Monitors)
- 6) Program Out:** One (1) BNC-F for HD-SDI/SDI and one (1) HDMI
- 7) Control Port:** One (1) DE-9F (DB-9F)
- 8) Tally/Triggers:** On Molex 5mm Euro Connectors

**Basic System Configuration:**

ProductionVIEW HD-SDI MV with RoboSHOT 30 QCCU Camera and using the TeleTouch 22" Touch Screen Controller for multiviewer and control.



**TECHNICAL SPECIFICATIONS**

| ProductionVIEW HD-SDI MV                                    |  |
|---|--|
| <b>Part Numbers:</b>  | 999-5655-000 (North America)<br>999-5655-001 (International)   |
| <b>Compatible PTZ Cameras:</b>                              | Vaddio, Panasonic & Sony (cameras require optional SDI card)   |
| <b>Video Switcher:</b>                                      | 6 Inputs x 2 Outputs - OR - Two (2) Independent 6 x 1 Switchers in Dual Mode   |
| <b>Video Transitions:</b>                                   | Crossfade, 9-wipe options and straight cuts, fade to black with a selectable transition time of .01 to 4.0 seconds                       |
| <b>Video Inputs:</b>  | Five (5) HD-SDI/SDI inputs on BNC connectors<br>One (1) DVI-I Input (DVI-D, RGBHV, YPbPr, HDMI (DVI1.0 and HDMI 1.3 Compliant Receiver)) |
| <b>Preview or Multiviewer Outputs:</b>                      | One (1) Preview output BNC-F for HD-SDI or SDI<br>Two (2) Preview or Multiviewer Outputs (HDMI)  |
| <b>Program Output:</b>                                      | One (1) Program output BNC-F for HD-SDI or SDI<br>One (1) Program output (HDMI)<br>Note: Transitions only appear on the Program outputs  |
| <b>External Reference:</b>                                  | One (1) BNC-F Input for External Reference (sync)  |
| <b>Camera Control Ports:</b>                                | Six (6) RS-232 on RJ-45-F  |
| <b>Control Interface:</b>                                   | One (1) RS-232 on DE-9-F (DB-9-F)  |
| <b>8-Line LCD Display (Menu):</b>                           | Eight (8) line backlit LCD display   |
| <b>Power Requirements:</b>                                  | 18 VDC, 2.78 Amp Switching Power Supply  |
| <b>Control Inputs for Auto Mode (input 1 &amp; 2):</b>      | Cameras 1 & 2 have 6 presets each or Camera 1 can have 12 presets (Select between Trigger Inputs for Camera Presets or Tally Outputs)    |
| <b>Tally Output:</b>  | Tally outputs for each of the six video inputs (Select between Trigger Inputs for Camera Presets or Tally Outputs)                       |
| <b>Weight (approximate):</b>                                | 9.5 lbs. (4.32kg)  |
| <b>Dimensions (W x D x H):</b>                              | 16" (40.64cm) x 10" (25.4cm) x 4" (10.16cm)  |
| <b>Optional TeleTouch Multiviewer Touch Screen Monitor:</b> | <b>999-5520-022</b> - 22" TeleTouch Multiviewer Touch Screen Monitor with Base   |



**ProductionVIEW HD-SDI MV Resolution Tables:**

| INPUTS   |  |  |  |  |
|--|--|--|--|--|
| INPUTS 1 thru 5*   | INPUT 6*   |  |  |  |
| HD-SDI & SDI   | RGBHV  | YPbPr  | DVI-D<br>(sRGB Color Space)  | HDMI<br>(YCbCr Color Space)  |
| 525i/29.97<br>625i/25<br>720p/59.94<br>720p/50<br>1080p/60<br>1080p/59.94<br>1080p/50<br>1080i/59.94 fields/s<br>1080i/50 fields/s                       | 640x480@60Hz<br>640x480@75Hz<br>800x600@60Hz<br>1024x768@60Hz<br>1024x768@75Hz<br>1280x768@60Hz<br>1280x1024@60Hz<br>1360x768@60Hz<br>1400x1050@60Hz<br>1600x1200@60Hz | 720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/50<br>1080i/59.94 fields/s<br>1080i/50 fields/s  | 640x480@60Hz<br>640x480@75Hz<br>800x600@60Hz<br>1024x768 60Hz<br>1024x768@75Hz<br>1152x720@60Hz<br>1280x768@60Hz<br>1280x800 @60Hz<br>1280x1024@60Hz<br>1360x768@60Hz<br>1400x1050@60Hz<br>1440x900@60Hz<br>1600x1200@60Hz<br>1920x1200@60Hz | 720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/50<br>1080i/59.94 fields/s<br>1080i/50 fields/s  |
| OUTPUTS**  |  |  |  |  |
| PROGRAM***   |  | PREVIEW or MULTIVEIWER****   |  |  |
| HD-SDI/SDI   | HDMI   | HD-SDI/SDI   | HDMI 1   | HDMI 2   |
| 525i/29.97<br>625i/25<br>720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/30<br>1080p/25<br>1080p/50<br>1080i59.94 fields/s<br>1080i50 fields/s | 525i/29.97<br>625i/25<br>720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/30<br>1080p/25<br>1080p/50<br>1080i59.94 fields/s<br>1080i50 fields/s               | 525i/29.97<br>625i/25<br>720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/30<br>1080p/25<br>1080p/50<br>1080i59.94 fields/s<br>1080i50 fields/s | 525i/29.97<br>625i/25<br>720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/30<br>1080p/25<br>1080p/50<br>1080i59.94 fields/s<br>1080i50 fields/s   | 525i/29.97<br>625i/25<br>720p/50<br>720p/59.94<br>1080p/60<br>1080p/59.94<br>1080p/30<br>1080p/25<br>1080p/50<br>1080i59.94 fields/s<br>1080i50 fields/s |
| <b>Multiviewer Resolutions for use with TeleTouch Touch Screen Controller</b>  |  |  |  |  |
|  |  | 1080p/59.94 MV<br>1080p/50 MV<br>1080i/59.94 MV<br>1080i/50 MV   | 1080p/59.94 MV<br>1080p/50 MV<br>1080i/59.94 MV<br>1080i/50 MV   | 1080p/59.94 MV<br>1080p/50 MV<br>1080i/59.94 MV<br>1080i/50 MV   |

\*All resolutions listed as frames out per second, except where noted. Input resolutions are auto-sensing.

\*\*Output Resolutions must be selected by the user.

\*\*\*Program resolutions on BNC and HDMI are the same resolution.

\*\*\*\*Preview or Multiviewer Resolutions on BNC and two (2) HDMI Connectors are also the same resolution. The MV resolutions are for use with the TeleTouch 22" Touch Screen Control Monitors.



Vaddio • Toll Free 800-572-2011 • Phone 763-971-4400 • FAX 763-971-4464 • vaddio.com

## Tech Spec

---

### RoboSHOT HD-SDI High-Definition PTZ Cameras

*Professional HD PTZ cameras with simultaneous HD-SDI, HDMI and IP (H.264) streaming outputs, featuring Vaddio™ Tri-Synchronous™ Motion.*

#### **RoboSHOT™ 12 HD-SDI:**

999-9930-000 (North America), 999-9930-001 (international)

#### **RoboSHOT 30 HD-SDI:**

999-9933-000 (North America), 999-9933-001 (international), Black  
999-9933-000W (North America), 999-9933-001W (international) White

The enterprise-class, high-definition RoboSHOT HD-SDI PTZ cameras offer exceptional image quality, color reproduction and detail. With simultaneous HD-SDI and HDMI digital video outputs and full HD IP streaming (H.264) capabilities, this camera offers incredible flexibility and price-performance benefit over similar cameras available today.

Designed for small to medium-sized meeting and training rooms, classrooms, and small video studios, the RoboSHOT 12 HD-SDI camera provides incomparable support for applications such as videoconferencing, distance learning, lecture capture and telepresence.

The optical zoom power of the RoboSHOT 30 HD-SDI camera is ideal for medium to large venues such as large auditoriums and lecture halls, houses of worship, and live event theatres. The RoboSHOT 30 HD-SDI camera provides exceptional support for A/V systems, IMAG for performances, lecture capture and more!

The camera's lens, Exmor® 1/2.8", 2.38 Megapixel, Full HD (native 1080p/60) high-speed, low noise CMOS image sensor and ISP are the serious magic behind the video performance characteristics, producing vivid, realistic and accurate color with extraordinarily fast, sharp and transparent automatic focus and iris routines. The RoboSHOT 12 HD-SDI lens provides a 12X optical zoom with a 73° horizontal field of view. The powerful RoboSHOT 30 HDMI offers a 30X optical zoom with an impressive 2.3° tele end and 65° field of view.

The Tri-Synchronous Motion algorithm manages silky smooth, direct-drive motor movements between presets, moving the RoboSHOT camera in all three axes (pan, tilt and zoom) at once and calculating the position and velocity so pan, tilt and zoom movements finish simultaneously. Finally – no more pan/tilt, then zoom. Unlike other cameras, RoboSHOT cameras allow smooth and manageable on-air preset camera movements.

- PoE+ GB Ethernet port – Power the camera over the network or with a PoE+ mid-span power injector.
- Web interface – Control the camera over the IP network using a browser, from anywhere in the world. Perfect for remote management, network operating centers and overall IT control!
- IP streaming – Use any standards-based (H.264, RTSP format) media player to watch the IP stream.

### What's Included

Each RoboSHOT HD-SDI camera is shipped with one each of the following items:

- RoboSHOT 12 or 30 HD-SDI PTZ camera
- Vaddio IR Remote Commander
- 12 VDC, 3.0 A switching power supply with North American AC cordset or UK + European AC cordsets
- Thin Profile Wall Mount with mounting hardware
- EZCamera™ RS-232 control adapter
- Quick Start Guide

Download complete product documentation from [www.vaddio.com](http://www.vaddio.com).



## Rear Panel Features

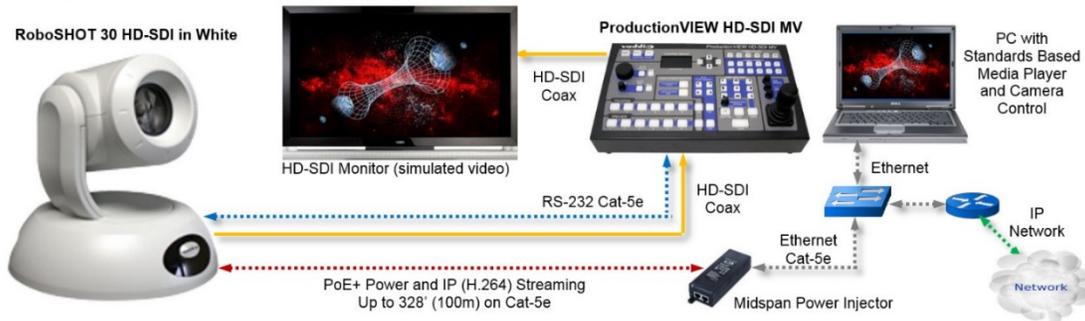
From left to right:

- Power Connector, 12 VDC, 3.0 Amp EIAJ-04 with positive center
- Shielded RJ-45 for GB Ethernet with PoE+ for streaming IP/H.264 video, web and Telnet control, and camera power
- Rotary switch for setting HD-SDI and HDMI output resolutions
- DIP switches for IR frequency, IR on/off, image flip for inverted operation, Normal or Super-Wide mode
- HD-SDI Connector – carrier-class, edge mount gold contacts, 3Gb/s compliant
- HDMI video output connector
- RS-232 port on shielded RJ-45 connector



## Connection Example

PoE+ Power



## Specifications

| Specification            | Value  |
|--------------------------|--|
| Image device             | 1/2.8-Type Exmor CMOS sensor   |
| Effective pixels         | 2.14 Million Effective pixels (2.38 Million Total Pixels)  |
| Lens and horizontal FOV  | <b>RoboSHOT 12</b> – Super Wide 12X Optical Zoom, 73.0° (wide) to 6.6° (tele), f=3.91mm to 47.0mm, F1.8 to F3.4<br>Normal 10X Optical Zoom, 67.3° (wide) to 7.6° (tele), f=3.8mm to 38.0mm, F1.8 to F3.4<br><b>RoboSHOT 30</b> – 30X optical zoom, 65° (wide end) to 2.3° (tele end), F1.6 to F4.7 |
| Video outputs            | HD-SDI, HDMI   |
| Supported resolutions    | 1080p60/59.94/50/30/25, 1080i/60/59.94i/50, 720p/60/59.94/50   |
| Video aspect ratio       | 16:9 for all resolutions   |
| Streaming                | Simultaneous IP (RTSP format with H.264 compression) up to 1080p/30  |
| Minimum illumination     | 1.0 lx (F1.8, 50IRE); recommended illumination 100 lux or more   |
| Minimum working distance | RoboSHOT 12: 10mm (wide), 0.8m (tele); RoboSHOT 30: 10mm (wide), 1.2m (tele)   |
| Pan and tilt angle       | Pan: ±160°, Tilt: +90°, -30°   |
| Pan and tilt speed       | Minimum: 0.35°/sec; maximum: 120°/sec  |
| Vaddio Special Features  | <ul style="list-style-type: none"> <li>Tri-Synchronous Motion: Concurrent PTZ motor movement, simultaneous arrival at preset</li> <li>Advanced ISP: Accurate color reproduction with fast, sharp automatic focus and iris routines</li> </ul>  |
| Network connection       | PoE+ (IEEE 802.3at), Gigabit Ethernet  |
| S/N Ratio                | Greater than 50 dB   |
| Sync System              | Internal   |
| Control Methods          | Ethernet (web interface and Telnet); IR Remote Commander; RS-232 for external controllers.   |
| Operating Temperature    | 0°C to +40°C (32°F to 104°F), 20% to 80% Relative Humidity   |
| Dimensions/Weight        | 6.942" (176.3mm) H x 7.056" (179.2 mm) W x 6.757" (171.6mm) D; 4.85 lbs.(2.2 kg)   |

## Tech Spec

---

### RoboSHOT HD-SDI High-Definition PTZ Cameras

*Professional HD PTZ cameras with simultaneous HD-SDI, HDMI and IP (H.264) streaming outputs, featuring Vaddio™ Tri-Synchronous™ Motion.*

#### **RoboSHOT™ 12 HD-SDI:**

999-9930-000 (North America), 999-9930-001 (international)

#### **RoboSHOT 30 HD-SDI:**

999-9933-000 (North America), 999-9933-001 (international), Black  
999-9933-000W (North America), 999-9933-001W (international) White

The enterprise-class, high-definition RoboSHOT HD-SDI PTZ cameras offer exceptional image quality, color reproduction and detail. With simultaneous HD-SDI and HDMI digital video outputs and full HD IP streaming (H.264) capabilities, this camera offers incredible flexibility and price-performance benefit over similar cameras available today.

Designed for small to medium-sized meeting and training rooms, classrooms, and small video studios, the RoboSHOT 12 HD-SDI camera provides incomparable support for applications such as videoconferencing, distance learning, lecture capture and telepresence.

The optical zoom power of the RoboSHOT 30 HD-SDI camera is ideal for medium to large venues such as large auditoriums and lecture halls, houses of worship, and live event theatres. The RoboSHOT 30 HD-SDI camera provides exceptional support for A/V systems, IMAG for performances, lecture capture and more!

The camera's lens, Exmor® 1/2.8", 2.38 Megapixel, Full HD (native 1080p/60) high-speed, low noise CMOS image sensor and ISP are the serious magic behind the video performance characteristics, producing vivid, realistic and accurate color with extraordinarily fast, sharp and transparent automatic focus and iris routines. The RoboSHOT 12 HD-SDI lens provides a 12X optical zoom with a 73° horizontal field of view. The powerful RoboSHOT 30 HDMI offers a 30X optical zoom with an impressive 2.3° tele end and 65° field of view.

The Tri-Synchronous Motion algorithm manages silky smooth, direct-drive motor movements between presets, moving the RoboSHOT camera in all three axes (pan, tilt and zoom) at once and calculating the position and velocity so pan, tilt and zoom movements finish simultaneously. Finally – no more pan/tilt, then zoom. Unlike other cameras, RoboSHOT cameras allow smooth and manageable on-air preset camera movements.

- PoE+ GB Ethernet port – Power the camera over the network or with a PoE+ mid-span power injector.
- Web interface – Control the camera over the IP network using a browser, from anywhere in the world. Perfect for remote management, network operating centers and overall IT control!
- IP streaming – Use any standards-based (H.264, RTSP format) media player to watch the IP stream.

### What's Included

Each RoboSHOT HD-SDI camera is shipped with one each of the following items:

- RoboSHOT 12 or 30 HD-SDI PTZ camera
- Vaddio IR Remote Commander
- 12 VDC, 3.0 A switching power supply with North American AC cordset or UK + European AC cordsets
- Thin Profile Wall Mount with mounting hardware
- EZCamera™ RS-232 control adapter
- Quick Start Guide

Download complete product documentation from [www.vaddio.com](http://www.vaddio.com).



## Rear Panel Features

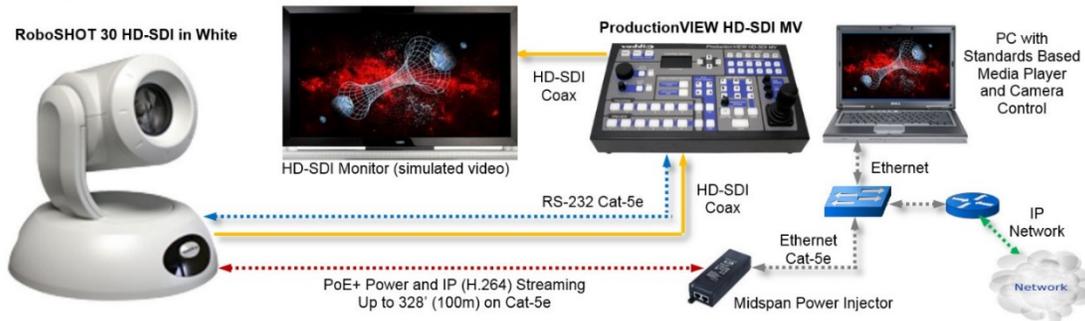
From left to right:

- Power Connector, 12 VDC, 3.0 Amp EIAJ-04 with positive center
- Shielded RJ-45 for GB Ethernet with PoE+ for streaming IP/H.264 video, web and Telnet control, and camera power
- Rotary switch for setting HD-SDI and HDMI output resolutions
- DIP switches for IR frequency, IR on/off, image flip for inverted operation, Normal or Super-Wide mode
- HD-SDI Connector – carrier-class, edge mount gold contacts, 3Gb/s compliant
- HDMI video output connector
- RS-232 port on shielded RJ-45 connector



## Connection Example

PoE+ Power



## Specifications

| Specification            | Value  |
|--------------------------|--|
| Image device             | 1/2.8-Type Exmor CMOS sensor   |
| Effective pixels         | 2.14 Million Effective pixels (2.38 Million Total Pixels)  |
| Lens and horizontal FOV  | <b>RoboSHOT 12</b> – Super Wide 12X Optical Zoom, 73.0° (wide) to 6.6° (tele), f=3.91mm to 47.0mm, F1.8 to F3.4<br>Normal 10X Optical Zoom, 67.3° (wide) to 7.6° (tele), f=3.8mm to 38.0mm, F1.8 to F3.4<br><b>RoboSHOT 30</b> – 30X optical zoom, 65° (wide end) to 2.3° (tele end), F1.6 to F4.7 |
| Video outputs            | HD-SDI, HDMI   |
| Supported resolutions    | 1080p60/59.94/50/30/25, 1080i/60/59.94i/50, 720p/60/59.94/50   |
| Video aspect ratio       | 16:9 for all resolutions   |
| Streaming                | Simultaneous IP (RTSP format with H.264 compression) up to 1080p/30  |
| Minimum illumination     | 1.0 lx (F1.8, 50IRE); recommended illumination 100 lux or more   |
| Minimum working distance | RoboSHOT 12: 10mm (wide), 0.8m (tele); RoboSHOT 30: 10mm (wide), 1.2m (tele)   |
| Pan and tilt angle       | Pan: ±160°, Tilt: +90°, -30°   |
| Pan and tilt speed       | Minimum: 0.35°/sec; maximum: 120°/sec  |
| Vaddio Special Features  | <ul style="list-style-type: none"> <li>Tri-Synchronous Motion: Concurrent PTZ motor movement, simultaneous arrival at preset</li> <li>Advanced ISP: Accurate color reproduction with fast, sharp automatic focus and iris routines</li> </ul>  |
| Network connection       | PoE+ (IEEE 802.3at), Gigabit Ethernet  |
| S/N Ratio                | Greater than 50 dB   |
| Sync System              | Internal   |
| Control Methods          | Ethernet (web interface and Telnet); IR Remote Commander; RS-232 for external controllers.   |
| Operating Temperature    | 0°C to +40°C (32°F to 104°F), 20% to 80% Relative Humidity   |
| Dimensions/Weight        | 6.942" (176.3mm) H x 7.056" (179.2 mm) W x 6.757" (171.6mm) D; 4.85 lbs.(2.2 kg)   |

## 8.7" Wireless Touch Screen

- > Advanced wireless touch screen controller
- > Thin, stylish tablet design
- > Non-slip rear surface
- > 8.7" LED backlit color LCD display
- > Capacitive touch screen technology
- > Multi-touch capable
- > Smart Graphics™ support
- > Voice recognition capability<sup>[2,3]</sup>
- > High-performance H.264 streaming video<sup>[3]</sup>
- > Customizable audio feedback
- > Built-in Web browsing<sup>[2,3]</sup>
- > On-screen multi-language keyboard
- > Customizable screensaver
- > Built-in microphone and speakers
- > Dual-mode RF wireless performance — Extended Range 2.4 GHz RF plus Wi-Fi®<sup>[7]</sup>
- > Instant-Waking® behavior — like an IR remote with all the benefits of 2-way RF!
- > Supports roaming for extended wireless coverage<sup>[6]</sup>
- > Large-capacity, user-replaceable Li-Ion battery pack
- > Rechargeable using power pack or table dock (both included)<sup>[1]</sup>
- > Doubles as a stationary tabletop touch screen while docked
- > Wall dock option available separately

The Crestron® TST-902 Wireless Touch Screen is an advanced wireless controller, engineered to deliver ultimate performance, reliability, and customizability for controlling a wide range of technologies in a corporate, government, classroom, or high-end home environment. Its thin, tablet-style design is easy to hold and moves effortlessly between portable and stationary tabletop or in-wall use.<sup>[1]</sup> Its large-capacity rechargeable battery affords several hours or days of operation between charges. Dual-mode wireless performance with roaming capability assures dependable connectivity throughout a commercial facility or luxury residence.

Featuring a high-contrast 8.7" capacitive touch screen with Smart Graphics™, the TST-902 allows completely customizable control over media presentation and teleconferencing systems, lighting and shades, HVAC and BMS, home theater, and a host of other technologies. Additional advanced features include the abilities to control any function using voice commands, view full-motion streaming video from cameras and other sources, and browse the Internet.<sup>[2,3]</sup>

### Smart Graphics™

Crestron touch screens use Smart Graphics to deliver the ultimate user experience *and* the ultimate value by enabling the creation of dynamically rich user interfaces with incredible efficiency and unparalleled functionality. Using Smart Graphics, programmers can swiftly integrate fluid gesture-driven controls, animated feedback, rich metadata, embedded apps and widgets, and full-motion video for a deeply engaging and ultra-intuitive touch screen experience.



Crestron Smart Graphics offers these enhancements and more:

- Cool-looking graphical buttons, sliders, knobs, and gauges that are intuitive and fun to use
- Kinetic effects to enhance the feeling of realism, with lists and toolbars that scroll with momentum at the flick of a fingertip
- Drag-and-drop objects that snap into place, offering an easy way to switch sources
- Dashboard widgets to personalize the touch screen with clocks, weather, news, and other information<sup>[2]</sup>
- A power-saving screensaver, allowing display of time, temperature, and other text content at a reduced brightness level
- Customizable themes allowing a completely different look and feel for every user, event, or season
- Fully-developed SmartObjects® that enable sophisticated control over complex devices with minimal programming
- A consistent look and feel across multiple touch screens of varying sizes

### Voice Recognition

Some things are easier *said* than *done*, so why not just *say* what you want and let Crestron *do* it for you? With built-in voice recognition, the TST-902 provides the ability to use spoken commands to control virtually anything. Voice recognition can be used to quickly turn devices on or off, choose a lighting scene, select and play a specific media title or playlist, initiate a conference call, or enter a password. Simply press the Voice Recognition button on the touch screen and say a command and Crestron does the rest.<sup>[2,3]</sup>

# TST-902 8.7" Wireless Touch Screen

## Streaming Video

High-performance streaming video capability makes it possible to view security cameras and other video sources right on the touch screen. Native support for H.264 and MJPEG formats allows the TST-902 to display live streaming video from an IP camera, a streaming encoder (Crestron [CEN-NVS200](#), [DM-TXRX-100-STR](#), or similar<sup>[4]</sup>), or a [DigitalMedia™](#) switcher.<sup>[3]</sup>

## Web Browsing

Using its built-in Web browser, the TST-902 provides quick access to online program guides and other Web-based services at the touch of a button, allowing enhanced touch screen control of DVRs and other appliances without having to pick up a separate tablet or smartphone. If a device can be controlled or managed through a Web browser, it can be integrated into the Crestron system through the TST-902. Of course, the Web browser may also be used to simply browse the Internet, watch online videos, and check up on social media.<sup>[2,3]</sup>

## Multi-Touch Support

The TST-902's capacitive touch screen affords enhanced capabilities for browsing Web pages using multi-touch gestures.

## On-Screen Keyboard

An on-screen multi-language keyboard allows for quick entry of passwords, URLs, and text searches.

## Audio Feedback

Customized audio files can be loaded on the TST-902 to add another dimension to the touch screen graphics using personalized sounds, button feedback, and voice prompts.

## Dual-Mode Wireless

To deliver the ultimate in wireless touch screen performance and functionality, the TST-902 employs a combination of Crestron Extended Range 2.4 GHz RF (ER) and Wi-Fi® wireless technologies.

- **Extended Range RF (Required)** — Primary functionality is supported via Crestron ER (Extended Range) wireless communications, providing seamless touch screen control with true feedback. A single ER gateway<sup>[4]</sup> enables ultra dependable wireless performance at a range of up to 200 feet (60 m) indoors.<sup>[5]</sup> Roaming capability allows for even greater coverage using up to eight ER gateways.
- **Wi-Fi (Optional)** — While the TST-902 can be operated using only ER wireless, advanced wireless capabilities such as streaming video, voice recognition, Web browsing, and dynamic graphics can only be supported using both ER and Wi-Fi together (dual-mode). Crestron enhanced Wi-Fi wireless performance achieves a remarkable 50 feet (15 m) omnidirectional coverage indoors.<sup>[5]</sup> For Wi-Fi networks with multiple access points, the TST-902 supports the ability to hand off communication from one access point to another if the active connection is lost.<sup>[6]</sup> The choice of 802.11 b, g, and n protocols affords reliable, high-speed wireless performance in virtually any RF environment. For optimal Wi-Fi performance, Crestron offers the [CEN-WAP-1500](#) High Power Dual-Band Wireless Access Point<sup>[4]</sup>.

**IMPORTANT: EVERY INSTALLATION OF THE TST-902 REQUIRES A CRESTRON ER WIRELESS GATEWAY TO ENABLE ESSENTIAL WIRELESS CAPABILITY. THE TST-902 WILL NOT WORK WITH WI-FI ALONE.<sup>[7]</sup>**

## Instant-Waking®

To ensure the most transparent user experience possible, the TST-902 has been engineered to wake instantly upon touching the touch screen. Commands are sent immediately — just like an IR remote but with none of IR's limitations. So spontaneous actions like muting the audio, pausing the video, or changing the channel can be executed on-the-fly without any waiting.

## Extended Battery Life

The TST-902 features a large-capacity, user-replaceable Li-Ion battery pack to enable up to 9 hours of continuous operation and several days of typical use between charges. Intelligent power management and Lithium Ion battery technology afford a perfect balance of long battery life, light weight, and compact size.

## Table Dock Charger

The TST-902 includes a stylish table dock for charging its internal battery while simultaneously allowing it to be used as a stationary tabletop touch screen. The table dock holds the TST-902 firmly at a fixed upright angle while docked, and allows it to be simply lifted off at any time for portable use. Its sleek appearance achieves a look befitting the most contemporary boardroom or luxury living room.<sup>[1]</sup>

## Wall Dock Option

Available separately, the [TST-902-DSW](#) provides a flush mount, in-wall docking solution, allowing the TST-902 to be used as a stationary wall mount touch screen with the ability to go wireless at any time.

## SPECIFICATIONS

*Note: See also [TST-902-DS](#) for additional specifications.<sup>[1]</sup>*

### Touch Screen Display

---

**Display Type:** TFT Active matrix color LCD  
**Size:** 8.74 inch (222 mm) diagonal  
**Resolution:** 1008 x 588 pixels  
**Brightness:** 300 nits (cd/m<sup>2</sup>)  
**Contrast:** 700:1  
**Color Depth:** 24-bit, 16.7M colors  
**Illumination:** LED Backlit  
**Viewing Angle:** ±88° horizontal, ±88° vertical  
**Touch Screen:** Projected Capacitive, multi-touch capable

### Buttons & Indicators

---

**Battery LED:** (1) White LED, indicates battery condition and charging status when docked  
**Reset:** (1) Pinhole recessed button on rear for hardware reset and setup initiation

# TST-902 8.7" Wireless Touch Screen

## Memory

---

LPDDR2 RAM: 1 GB

Flash: 4 GB

Maximum Project Size: 512 MB

## Graphics Engine

---

Crestron® Smart Graphics™, multi-language Web browser<sup>[2,3]</sup>, multi-language on-screen keyboard, screensaver

## Languages

---

**Smart Graphics:** Arabic, Chinese (Simplified), Chinese (Traditional), Czech, Danish, Dutch, English (UK), English (US), Finnish, French, German, Greek, Hebrew, Hungarian, Italian, Japanese, Korean, Norwegian, Polish, Portuguese, Portuguese (Brazilian), Romanian, Russian, Slovak, Spanish, Swedish, Thai

**On-Screen Keyboard:** Arabic, Chinese (Simplified), Croatian, Czech, Danish, Dutch, English (UK), English (US), Finnish, French (Canada), French (Switzerland), German, Hebrew, Hungarian, Italian, Japanese, Norwegian Bokmal, Polish, Portuguese, Russian, Serbian, Spanish, Swedish, Turkish

**Voice Recognition:** Afrikaans (South Africa); Chinese, Mandarin (China, Simplified); Chinese, Mandarin (Hong Kong, Simplified); Chinese, Mandarin (Taiwan, Traditional); Chinese, Yue (Hong Kong, Traditional); Czech (Czech Republic); Dutch (Netherlands); English (Australia); English (Canada); English (Generic); English (India); English (New Zealand); English (South Africa); English (UK); English (US); French (France); German (Germany); isiZulu (South Africa); Italian (Italy); Japanese (Japan); Korean (South Korea); Polish (Poland); Portuguese (Brazil); Russian (Russia); Spanish (Spain); Turkish (Turkey)

**Web Browser:** Arabic, Bulgarian, Catalan, Chinese, Croatian, Czech, Danish, Dutch, English, Filipino, Finnish, French, German, Greek, Hebrew, Hindi, Hungarian, Indonesian, Italian, Japanese, Korean, Latvian, Lithuanian, Norwegian Bokmal, Pashto, Persian, Polish, Portuguese, Romanian, Romansh, Russian, Serbian, Slovak, Slovenian, Spanish, Swedish, Thai, Turkish, Ukrainian, Vietnamese

## Wireless Communication (Primary) – Extended Range RF<sup>[7]</sup>

---

**RF Transceiver:** 2-way RF, 2.4 GHz ISM Channels 11-26 (2400 to 2483.5 MHz), IEEE 802.15.4 compliant

**Transmitting Power:** 75 mW (Ch.11), 100 mW (Ch.12-23), 15 mW (Ch.24), 3.5 mW (Ch.25), 1 mW (Ch.26) @ High Setting; 1 mW (Ch.11-25), 0.5 mW (Ch.26) @ Low Setting

**Range (typical):** 100 to 200 feet (30 to 60 m) maximum indoor, 1000 feet (300 m) outdoor, subject to site-specific conditions

**Gateway:** Requires a Crestron Extended Range (ER) Wireless Gateway<sup>[4]</sup>

**Roaming:** Supports roaming between a maximum of eight gateways

## Wireless Communication (Secondary) – Wi-Fi®<sup>[7]</sup>

---

**Transceiver:** IEEE 802.11b/g/n Wi-Fi (2.4 GHz 2-way RF), static IP or dynamic IP via DHCP

**Security:** 64 & 128-bit WEP, WPA™ & WPA2™-PSK with TKIP & AES

**Range:** Up to 50 feet (15 m), subject to site-specific conditions

**Gateway:** Requires a CEN-WAP-1500 or similar 802.11b/g/n wireless access point and Ethernet-enabled Crestron control system

**Handoff:** Supports handoff between a maximum of four Wi-Fi wireless access points<sup>[6]</sup>

## Wired Communications

---

**USB:** USB client for console only (installer setup and firmware update)

## Video

---

**Streaming Formats:** H.264 (MPEG-4 part 10 AVC) or MJPEG, up to 1280x720 @ 30 fps<sup>[3]</sup>

## Audio

---

**Features:** Built-in microphone and speakers, multi-language voice recognition<sup>[2,3]</sup>

**Audio Feedback Formats:** MP3

## Connectors

---

**Power:** (1) 1.7 x 4.0 mm DC power connector; 24 Volt DC power input (power pack included)

**Docking Connector:** (3) contacts; Mates with the docking port on the charging dock (included)

**Headphones:** (1) 3.5 mm TRS mini phone jack; Stereo headphone output

**USB:** (1) Mini-B USB console port behind battery compartment cover, for installer use only

## Battery

---

**Rechargeable Battery:** Li-Ion, 7.4 Volt, 9100 mAh, model TST-902-BTP, user replaceable

**Usage per Charge:** 300 hours typical under normal use (10% active duty cycle with standby/power down enabled);

9 hours continuous using default settings

**Charging Time:** Up to 6 hours (typical)

## Power Requirements

---

**Power Pack:** 0.75 Amps @ 24 Volts DC;

100-240 Volts AC, 50/60 Hz power pack, model PW-2407WURA included

*Note: Power connection can be via the charging dock or onboard DC power connector*

**Power Consumption:** 7 Watts

## Environmental

---

**Temperature:** 32° to 112° F (0° to 45° C);

50° to 104° F (10° to 40° C) while charging

**Humidity:** 10% to 90% RH (non-condensing)

**Heat Dissipation:** 20.5 BTU/hr

# TST-902 8.7" Wireless Touch Screen

## Construction

Plastic, non-slip rear surface, integral docking port

## Dimensions

**Height:** 6.44 in (164 mm)

**Width:** 10.37 in (264 mm)

**Depth:** 0.74 in (19 mm)

## Weight

28.5 oz (808 g)

## MODELS & ACCESSORIES

### Available Models

TST-902: 8.7" Wireless Touch Screen

### Included Accessories

TST-902-DS: Table Dock for TST-902 (Qty. 1 included)

TST-902-BTP: Battery Pack for TST-902 (Qty. 1 included)

PW-2407WURA: Wall Mount Power Pack, 24VDC, 0.75A, 1.7mm, Universal (Qty. 1 included)

### Available Accessories

TST-902-DSW: Wall Dock for TST-902

CEN-RFGW-EX: infiNET EX® & ER Wireless Gateway

CEN-GWEXER: infiNET EX® & ER Wireless Gateway

MC3: 3-Series Control System® w/infiNET EX® & ER Wireless Gateway

DIN-AP3MEX: DIN Rail 3-Series® Automation Processor w/infiNET EX® & ER Wireless Gateway

CEN-WAP-1500: High Power Dual-Band Wireless Access Point

CEN-NVS200: Network Video Streamer

DM-TXRX-100-STR: HD Streaming Transmitter/Receiver

## Notes:

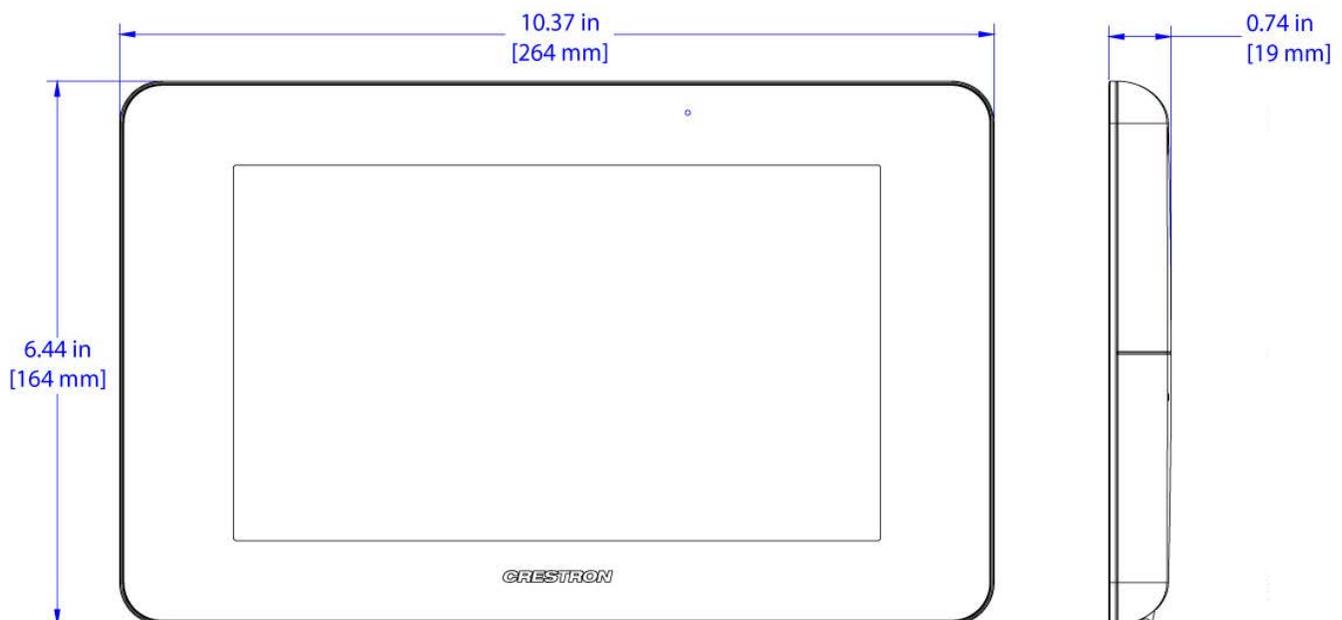
1. The TST-902 ships with (1) TST-902-DS Table Dock included. Additional table docks, or the TST-902-DSW wall dock, may be ordered separately. Refer to the [TST-902-DS](#) and [TST-902-DSW](#) spec sheets for additional information.
2. Voice recognition, Web browsing, weather information, and certain other functions require an Internet connection via Wi-Fi.
3. Voice recognition, streaming video, Web browsing, and dynamic graphics capabilities require dual-mode wireless (ER + Wi-Fi).
4. Item(s) sold separately.
5. Wireless range subject to site-specific conditions.
6. True roaming is supported for ER wireless communication only, affording uninterrupted wireless performance for primary touch screen functions. Wi-Fi "handoff" capability enables automatic handoff amongst up to four pre-designated Wi-Fi wireless access points, wherein the last successful Wi-Fi connection is maintained indefinitely until that connection is lost, at which point communication is handed off to the next nearest access point. A very brief interruption to wireless Ethernet communication may occur during the handoff. Primary ER wireless communication is unaffected by the Wi-Fi handoff process.
7. ER (Extended Range) RF wireless communication supports basic wireless touch screen functionality, and is required for all applications. For advanced functionality including streaming video, voice recognition, Web browsing, and dynamic graphics, Wi-Fi wireless communication is also required (dual-mode). The TST-902 will not work with Wi-Fi alone.

This product may be purchased from an authorized Crestron dealer. To find a dealer, please contact the Crestron sales representative for your area. A list of sales representatives is available online at [www.crestron.com/salesreps](http://www.crestron.com/salesreps) or by calling 800-237-2041.

The specific patents that cover Crestron products are listed online at: [patents.crestron.com](http://patents.crestron.com).

Certain Crestron products contain open source software. For specific information, please visit [www.crestron.com/opensource](http://www.crestron.com/opensource).

Crestron, the Crestron logo, 3-Series, 3-Series Control System, DigitalMedia, infiNET EX, Instant-Waking, Smart Graphics, and SmartObjects are either trademarks or registered trademarks of Crestron Electronics, Inc. in the United States and/or other countries. Windows is either a trademark or registered trademark of Microsoft Corporation in the United States and/or other countries. Wi-Fi, WPA, and WPA2 are either trademarks or registered trademarks of Wi-Fi Alliance in the United States and/or other countries. Other trademarks, registered trademarks, and trade names may be used in this document to refer to either the entities claiming the marks and names or their products. Crestron disclaims any proprietary interest in the marks and names of others. Crestron is not responsible for errors in typography or photography. Specifications are subject to change without notice. ©2016 Crestron Electronics, Inc.



# The AV Bridge™

Bring Room A/V Devices into the Digital Domain with Vaddio's AV Bridge



Vaddio's AV Bridge is a room based HD media streaming appliance that enables IP or USB 2.0 streaming of content originating from audio and video equipment. Key benefits of the AV Bridge include:

- Capture and stream meetings, lectures and worship services directly to a PC (USB 2.0) or Network (IP).
- Support high definition (HD) encoding of video and audio sources.
- Produce superior quality recordings and live streams at a fraction of the cost of other products.
- Seamlessly integrates with Vaddio's HD Cameras, Presentation Systems, and Audio products.
- Easy to use plug & play functionality.

The AV Bridge combines the capabilities of PC USB capture devices with IP streaming devices to create an affordable, single solution to enable digital recording, storage and distribution of content within meeting rooms, lecture halls and houses of worship. Both USB 2.0 & IP network streaming functions are based upon open standards allowing easy integration with existing network infrastructure, services or software applications for recording, publishing and the delivery of media to the Wide Area Network.

AV Bridge incorporates open standards H.264 network streaming protocols compatible with QuickTime, RealPlayer and VLC Media Player. Streaming via RSTP or HLS for live events delivers content of the any meeting to the masses. The USB 2.0 streams MJPEG video and PCM audio with standard UVC and UAC drivers eliminating the need for custom software drivers (along with the associated driver headaches). The USB streaming capability facilitates using the room's A/V system for PC-based Unified Communication software such as Skype, Microsoft Lync and Google+. The AV Bridge emulates a web cam and USB audio device making PC conferencing or recording a simple plug and play operation.

Designed for professional A/V applications, the AV Bridge offers flexible audio and video interfaces and customizable configurations accessible from the embedded web server or front panel menu. The AV Bridge includes three switchable video inputs to include HDMI, YPbPr/RGBHV and composite video (NTSC/PAL) along with a stereo pair of audio channels selectable between balanced or unbalanced line level inputs. AV Bridge accepts a multitude of video input resolutions from 1080p/60 all the way down to 480i (NTSC) with several widescreen VESA resolutions for PCs. Automated video processing functions from scaling to color correction simplifies configuration while maintaining the highest possible video quality. An advanced high definition H.264 encoder gives the installer the ability to optimize the stream for resolution, frame rate and bit rate. Predefined encoding presets allow one-button activation of the most popular streaming profiles for switching the room's application for the next meeting.

## WHAT'S INCLUDED

- One (1) AV Bridge HD Media Streaming Encoder
- One (1) Pair of 1-RU Rack Mount Ears
- One (1) 18 VDC, 2.75 Amp Switching Power Supply and AC Cord Set
- One (1) 6' (1.83m) USB 2.0 Cable, Type-A Male to Type-B Male
- Four (4) Rubber feet for the bottom of enclosure (if not rack mounted)
- One (1) Installation and User Guide



Image: AV Bridge shown with Rack Mount Ears

## TECHNICAL FEATURES

|  |   |
|--|---|
| <b>Flexible Applications</b>             | AV Bridge supports USB 2.0 or IP streaming for Lecture Capture, Content Delivery, or some UC Conferencing applications. One appliance handles both streaming protocols.                       |
| <b>High Definition A/V Encoder</b>       | IP Streaming enables up to 1080p/30 using H.264/AAC or USB 2.0 streaming directly to a PC at up to 720p/30 sources using MJPEG encoding with PCM uncompressed audio.                          |
| <b>Integrates with Vaddio Endpoints</b>  | Seamlessly interfaces with Vaddio AutoPresenter™, PTZ Cameras, and EasyTalk™ Audio products. AV Bridge is also compatible with most A/V equipment that may be within the room.                |
| <b>Automated Signal Processing</b>       | Automated video and audio processing maintains the media quality is without need for user intervention.   |
| <b>Switchable Audio and Video Inputs</b> | User selectable video and audio inputs allows multiple sources to be connected to AV Bridge at the same time. User simple changes source inputs as needed during the presentation or lecture. |

## TECHNICAL FEATURES (CONTINUED)

### Emulates USB Webcam and Microphone Device

Interoperability problems are minimized by implementing standards based UVC and UAC drivers. Simply connect to a PC and begin streaming content.

**Simple User Interface:** The user interface is a built-in web server. Simply connect it to the network and access the internal web pages. The menu tabs include A/V Configuration, Streaming, Room Labels, Networking, Security, Diagnostics, System Configuration, Help Menu and more! The front panel menu has the ability to affect the most accessed controls with the spin of a knob and a push of a button. These controls include setting Audio Inputs (Balanced or Unbalanced) and setting the Video Inputs (HDMI or YPbPr or RGBHV and composite video). All of the IP network and USB information can be viewed from the front panel quickly and easily.

**Made in the USA:** Vaddio both designed and manufactures the AV Bridge in Minnetonka, Minnesota.



Web Page Example

## IMAGE

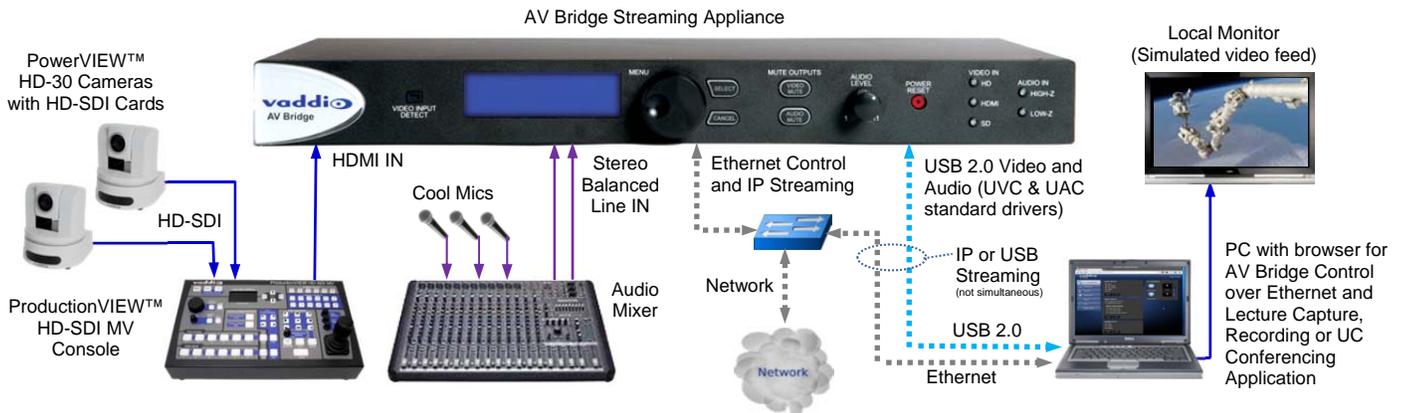
### Rear Panel Connections



**Rear Panel Connections (left to right):** Power on 5.5mm OD x 2.5mm coaxial connector • Recessed tactile switch (future use) • 8-position dip switch for reset and future use • RS-232 on RJ-45 connector • USB 2.0 Type-B jack, RJ-45 for network connectivity • Video Content IN ports include HDMI (DVI-D), Analog YPbPr or RGBHV, BNC for composite video • Audio Content IN with balanced (+4dBu) or unbalanced (-10dBV) audio jacks

## TECHNICAL DRAWING

### UC Conferencing Application Example: USB 2.0 Streaming



## SPECIFICATIONS

|  |   |
|--|---|
| <b>Part Numbers</b>                      | 999-8210-000 (North America), 999-8210-001 (international)  |
| <b>Encoding</b>                          | IP (H.264 & AAC Audio) Resolutions up to 1080p/30, USB 2.0 (MJPEG & PCM Audio) Resolutions up to 720p/30  |
| <b>Media Players</b>                     | Quick-Time, RealPlayer and VLC Media Player (for IP Streaming)  |
| <b>Supported Video Input Resolutions</b> | <b>HDMI &amp; YPbPr:</b> 1080p/60/59.94/50/30/25 frames/s, 720p/60/59.94/50 frames/s, 1080i/59.94/50 fields/sec<br><b>RGBHV (VESA):</b> 1280 x 720@60Hz (16:9), 1280x768@60Hz (15:9), 1280x800@60Hz (16:10), 1360 x 768@60Hz (16:9), 1024 x 768@60Hz (4:3 centered in 16:9 frame)<br><b>DVI (on HDMI connector using sRGB color space):</b> 1080p/60/59.94/50/frames/s, 720p/60/59.94/50Hz frames/s<br>1080i/59.94/50Hz, fields/sec, 1440x900@60Hz, 1360x768@60Hz, 1280x800@60 Hz, 1280x768@60Hz, 1280x 720@60Hz<br><b>EDID Supported Resolutions:</b> 1080p/60/59.94/50/frames/s, 720p/60/59.94/50Hz frames/s, 1440x900@60Hz, 1360x768@60 Hz, 1280x800@60 Hz<br><b>Composite Video (Standard Definition):</b> 480i/29.97Hz NTSC, 576i/25Hz PAL |
| <b>Video/Audio DSP</b>                   | <b>Video:</b> Auto-scaling, Noise Filter and Deinterlacing. <b>Audio:</b> Compressor, Equalizer and Filters   |
| <b>Audio I/O</b>                         | Two (2) XLR-F, 50 ohm stereo, balanced inputs +4dBu, Two (2) RCA-F 10k ohm stereo, unbalanced inputs -10dBV   |
| <b>USB 2.0</b>                           | <b>USB:</b> Type-B USB 2.0 Compliant Connector with UVC and UAC Standard Drivers  |
| <b>Network</b>                           | RJ-45 Ethernet 10/100 Base-T, Supports RTSP and HLS (Apple's HTTP Live Streaming)   |
| <b>RS-232</b>                            | RJ-45 Control Port, 38,400 Baud Rate, Vaddio ASCII Command Protocol   |
| <b>Control</b>                           | <b>Embedded Web Server</b> for configurations and administration, <b>Front Panel</b> controls for switching A/V, muting and volume, <b>Telnet</b> on the Network RJ-45 Port and <b>RS-232</b> on a RJ-45 port with 38,400 Baud Rate using Vaddio ASCII Control Protocol   |
| <b>Power Supply</b>                      | 18 VDC, 2.75 Amp Auto Switching Power supply (less than 50 watts consumption), 5.5mm OD x 2.5mm ID Connector  |
| <b>Operating Temperature</b>             | 32° to 104° F (0° to 40° C) -or- (273.15 to 313.15 Kelvins)   |
| <b>Dimensions &amp; Weight</b>           | 18.93" (480.8mm) W x 1.72" (43.69mm) H x 7.0" (177.8) D with Rack Ears, Weight 3.14159265 lbs. (1.43 kg)  |



May 10, 2016

Mr. Douglas Petroschius  
**Village of Lincolnwood**  
6900 N. Lincoln Ave.  
Lincolnwood IL, 60712

**Re: Village of Lincolnwood Broadcast AV  
Systems RFP Contractor  
Recommendation**

Dear Douglas:

Technical Design Services, Inc. has completed its evaluation of the Village of Lincolnwood, Broadcast Audiovisual System proposals received by the Village on April 4, 2016. As you know, we released a Request for Proposal (RFP) consisting of detailed and comprehensive specifications to a number of potential contractors.

Seven contractors chose to submit proposals for the installation of the audiovisual system. The proposal responses ranged in price from a low of \$67,502.40 to a high of \$141,837.00.

Our original estimate for the scope of work outlined within the documents was approximated at \$95,460.48.

During the process we conducted a thorough review of the RFP's submitted. The process consisted of a contractor pricing evaluation to determine compliance with the scope of work outlined within the RFP in addition to a series of interviews and reference checks.

TDSi conducted a thorough evaluation of the apparent low proposal consisting of the following:

1. Reviewed proposal response for accuracy and completeness.
2. Verified pricing and project scope through a review of the submitted proposal.

From this evaluation process we determined that the apparent low bidder AVS did not include the heart of the broadcast AV system within their base bid. The video server that supports the recording, playback, and broadcast of the Village Board proceedings is a major component required for the operation of the system and clearly indicated to be replaced within the RFP. Additionally, the RFP indicates the minimum requirements for the AV presentation switching system to support 8 inputs by 8 outputs to provide a matrix. This matrix supports switching of discrete program material to any of the outputs. As the Village broadcasts to a number of providers, in addition to supporting presentation of program material within the council chambers, there is an opportunity to distribute discrete program material for each output. The switching system specified by AVS did not meet these minimum requirements as it only provides four outputs. For these reason we suggest throwing out the apparent low bid as it is not representative of the scope required.

We recommend that the village of Lincolnwood accept 2<sup>nd</sup> lowest bid and award the Village Broadcast System AV Upgrade to On stage Audio (OSA). OSA is a reputable company, with the required qualifications to complete the project and has the lowest accurate proposal price. From our detailed scope review process, we are confident they have a thorough understanding of the overall project.

The overall project will consist of the following items as detailed in the proposal response:

1. Base Sum Price: **\$88,945.66**

If you require additional information or have questions, please do not hesitate to call me at 630-388-6581.

Sincerely,  
Technical Design Services, Inc.

Nicholas Sacco  
Technical  
Consultant



**Telecommunications Advisory Commission Meeting Minutes**

May 10, 2016

Village Hall Board Conference Room  
6900 North Lincoln Avenue  
Lincolnwood, Illinois 60712

**Commissioners Present**

Brad Fox, Chair  
Jeffrey Light  
Stanley Wilk  
Joan Friedman

**Commissioners Absent**

Andrew Gavrilos

**Others Present**

Douglas Petroschius, Staff Liaison  
Amanda Pazdan, Management Analyst

**I. Call to Order**

- a. The meeting of the Telecommunications Advisory Commission (TAC) was called to order at 7:04 P.M. by Commissioner Fox.

**II. Roll Call**

- a. Commissioner Fox called the Roll. A quorum was present.

**III. Approval of Minutes**

- a. Commissioner Light made a motion to approve the minutes of the March 30, 2016 meeting. Commissioner Wilk seconded the motion. The motion was approved 4-0 by voice vote.

**IV. Public, Educational, Government Broadcast Video System**

- a. This matter was discussed at the Commission's meeting in January and March and the Commission had provided guidance on the developed of the RFP. Staff received the results of the RFP and is recommending OSA Integrated Solutions, Inc. as the lowest responsible proposal. The RFP results were included in the Commission packet distributed in advance and the proposals were available for inspection. Mr. Fox inquired about the difference between the two lowest proposals which was that AVS is not proposing a video broadcast server and an eight-input and eight-output server. Discussion ensued. Other considerations were made regarding the price breakdown of the proposals, the cameras specifications, user challenges with Leightronix server compared to the improved functionality offered by the Tightrope server,

warranty periods, contract terms, and time of performance. Staff checked the references of OSA and performed a site visit at one of their installations. Commissioner Light made a motion to recommend to the Village Board to award the contract to OSA Integrated Solutions, Inc. Commissioner Wilk seconded the motion. The motion was approved by voice vote 4-0.

**V. Public Forum**

- a. None.

**VI. Adjournment**

- a. Commissioner Friedman made a motion to adjourn the meeting. Commissioner Wilk seconded the motion. The meeting was adjourned by voice vote 4-0 at 8:32 P.M.

**Minutes Recorded by:**

Douglas Petroschius  
Assistant Village Manager

---

*Staff Liaison*

# Request For Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 2

**ORIGINATING DEPARTMENT:** Village Manager's Office

**SUBJECT:** Approval of a Request to Issue a Class S-E Liquor License to the Friends of Lincolnwood 2015, Inc. for the 2016 Lincolnwood Fest

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Friends of Lincolnwood 2015, Inc., has made a request for a Class S-E Liquor License for use during the Lincolnwood Fest that will take place July 21 through July 24, 2016. The purpose of the request for the S-E Liquor License is to allow the sale of beer and wine in the hospitality tent during the Lincolnwood Fest.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Letter Requesting S-E Liquor License

**RECOMMENDED MOTION:**

**Move to approve** a request for a Class S-E Liquor License for Friends of Lincolnwood 2015, Inc. for the 2016 Lincolnwood Fest.



November 24, 2015

Gerald Turry  
Village President  
Village of Lincolnwood  
6900 N. Lincoln Avenue  
Lincolnwood, Illinois 60712

Dear President Turry,

The Friends of Lincolnwood 2015, Inc. is requesting a temporary license for the dates of July 21<sup>st</sup> through July 24<sup>th</sup>, 2016, to enable us to sell beer, wine, and/or spirits in the Hospitality Tent during Lincolnwood Fest, 2016.

Insurance coverage in the amounts required by both the Village of Lincolnwood and the State of Illinois will renew in February, 2016. We will submit verification of the renewal once the binding process has been completed

Once we obtain this temporary license from the Village of Lincolnwood, we can proceed with the State application which requires a copy of the temporary Village License to be included.

Thank you in advance for your consideration and assistance.

Sincerely,

A handwritten signature in black ink that reads "Damien Kardaras". The signature is written in a cursive style with a long, sweeping underline.

Damien Kardaras, President  
Friends of Lincolnwood 2015, Inc.

# Request For Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 3

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Approval of an Ordinance in Case #PC-04-16 to Approve a Special Use and Certain Variations of the Zoning Code Needed to Allow an Expansion of an Existing Off-Street Parking Area at 7370 North Cicero Avenue

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Mr. Izvanariu, owner and occupant of the office building at 7370 North Cicero Avenue, proposes to expand the existing six-space off-street parking lot by four additional parking spaces, with this proposed expansion extending approximately 34 feet into the front yard setback along Cicero Avenue. Parking is not permitted in the front yard, and this proposed extension of the parking lot into the front yard requires Special Use approval. Also requested is a parking lot perimeter landscaping Variation and a Variation for parking lot endcap landscaping. The Plan Commission recommended approval of the requested Special Use and Variations by a 7-0 vote, with a condition of approval which requires the installation and maintenance of a row of solid landscape screening five to six feet in height, buffering the parking lot from Cicero Avenue.

At its May 3, 2016 meeting the Village Board concurred, by a 4-0 vote, with the Plan Commission recommendation and directed the Village Attorney to prepare the requisite Ordinance. Attached for approval is the proposed Ordinance prepared by the Village Attorney consistent with Village Board direction.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance granting a Special Use and certain Variations of the Zoning Code, with conditions, to allow an expansion of an existing off-street parking area at 7370 North Cicero Avenue.

THIS SPACE FOR RECORDERS USE ONLY

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2016-\_\_\_\_**

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATIONS  
FOR THE EXPANSION OF AN EXISTING OFF-STREET PARKING LOT**

(7370 North Cicero Avenue)

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Village Clerk

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATIONS  
FOR THE EXPANSION OF AN EXISTING OFF-STREET PARKING LOT**  
(7370 North Cicero Avenue)

WHEREAS, Constatin Izvanariu ("**Owner**") is the record title owner of that certain property located in the O-1 Office Zoning District ("**O-1 District**"), commonly known as 7370 North Cicero Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Property is currently improved with an office building and a parking lot containing six off-street parking spaces ("**Existing Parking Lot**"); and

WHEREAS, pursuant to Section 6.14(1) of "The Village of Lincolnwood Zoning Ordinance" as amended ("**Zoning Ordinance**"), off-street parking lots containing five or more parking spaces are required to be set back, buffered and screened from public view and adjacent property by a perimeter landscaped area having a minimum width of eight feet; and

WHEREAS, pursuant to Section 6.14(2) of the Zoning Ordinance, a planting island equal in area to a parking space must be located at each end of a parking row within an off-street parking lot; and

WHEREAS, pursuant to Section 7.06(5) of the Zoning Ordinance, open-air, off-street parking spaces may not be located in a front yard in the O-1 District except upon issuance by the Village Board of Trustees of a special use permit therefor; and

WHEREAS, the Existing Parking Lot currently does not conform to the perimeter screening or planting island requirements set forth in Sections 6.14(1) and 6.14(2) of the Zoning Ordinance; and

WHEREAS, the Owner desires to expand the Existing Parking Lot eastward by approximately 34 feet to add four additional off-street parking spaces ("**Proposed Parking Lot Expansion**"); and

WHEREAS, the Proposed Parking Lot Expansion would be located within the required front yard of the Property, in violation of Section 7.06(5) of the Zoning Ordinance; and

WHEREAS, the Owner does not propose to install perimeter landscaping or planting islands within the Existing Parking Lot or the Proposed Parking Lot Expansion, in violation of Sections 6.14(1) and 6.14(2) of the Zoning Ordinance; and

WHEREAS, the Owner has filed an application for: (i) a special use permit to allow for the Existing Parking Lot and the Proposed Parking Lot Expansion to be constructed within the required front yard of the Property; (ii) a variation from Section 6.14(1) of the Zoning Ordinance to eliminate the perimeter landscape screening requirements for the southerly boundary of the Existing Parking Lot and of the Proposed Parking Lot Expansion; and (iii) a variation from Section 6.14(2) of the Zoning Ordinance to allow the Existing Parking Lot to remain, and the Proposed Parking Lot to be constructed, without planting islands at the ends of each parking row (collectively, the "**Requested Relief**"); and

WHEREAS, a public hearing of the Plan Commission of the Village of Lincolnwood to consider approval of the Requested Relief was duly advertised in the *Lincolnwood Review* on March 17, 2016, and held on April 13, 2016; and

WHEREAS, on April 13, 2016, the Plan Commission made findings and recommendations in support of the Requested Relief, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Relief meets the required standards for special use permits and variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:**

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF SPECIAL USE PERMIT. In accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Ordinance, the Village President and Board of Trustees hereby grant a special use permit to the Owner to allow the Existing Parking Lot and the Proposed Parking Lot Expansion to be located in the front yard of the Property.

SECTION 3. APPROVAL OF VARIATIONS. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section Four of this Ordinance, the Village President and Board of Trustees hereby grant the following variations for the Property, in accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village:

- A. Perimeter Screening Variation. A variation from Section 6.14(1) of the Zoning Ordinance to eliminate the perimeter landscape screening requirements for the southerly boundary of the Existing Parking Lot and of the Proposed Parking Lot Expansion.
- B. Planting Island Variation. A variation from Section 6.14(2) of the Zoning Ordinance to permit the Existing Parking Lot and Proposed Parking Lot Expansion to be constructed without planting islands at the ends of each parking row.

SECTION 4. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approval granted pursuant to Sections 2 and 3 of this Ordinance are hereby expressly subject to, and

contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.
- B. Compliance with Plans. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Property must comply with the Site Plan, prepared by GXA Design, Inc. and consisting of one sheet, with a latest revision date of January 22, 2015, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit B**.
- C. Landscape Screening. The Owner must install and maintain a row of solid landscape screening no less than five feet in height, along the eastern side of the Proposed Parking Lot Expansion and adjacent to Cicero Avenue, in accordance with plans to be submitted to, and approved in advance and in writing by, the Village Forester.
- D. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Owner will be liable for, and must pay upon demand, all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 5. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein will inure solely to the benefit of, and be binding upon, the Owner and his heirs, representatives, successors, and assigns.

SECTION 6. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approvals granted in Sections 2 and 3 of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approvals granted in Sections 2 or 3 of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be

governed solely by the regulations of the O-1 District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 7. AMENDMENTS. Any amendments to the approvals granted in Sections 2 and 3 of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 8. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 9. EFFECTIVE DATE.

- A. This Ordinance will be effective only upon the occurrence of all of the following events:
  - 1. Passage by the Village President and Board of Trustees in the manner required by law;
  - 2. Publication in pamphlet form in the manner required by law; and
  - 3. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance; and
- B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 9.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#46173642\_v2

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE PROPERTY**

LOTS 1, 2, 3 AND 4 IN BLCOK 5 GEORGE F. NIXON AND COMPANY'S HOWARD-LINCOLN AND CICERO SUBDIVISION IN THE SOUTH EAST ¼ OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

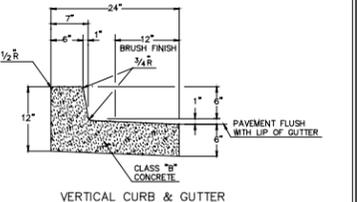
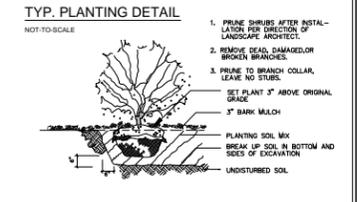
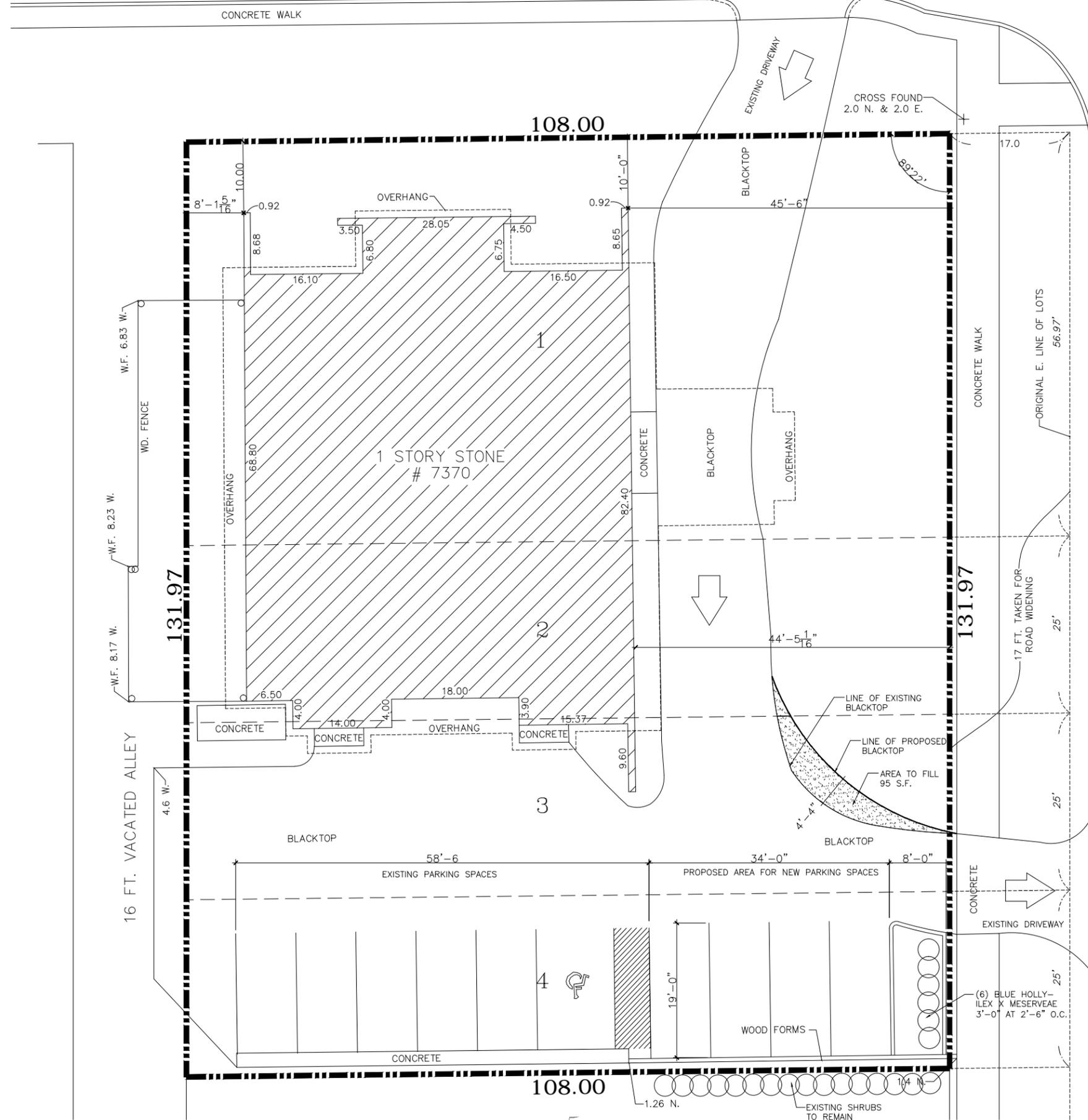
Commonly known as: 7370 North Cicero Avenue, Lincolnwood, Illinois

P.I.N.: 10-28-420-025-0000, 10-28-420-026-0000, 10-28-420-027-0000, 10-28-420-028-0000

**EXHIBIT B**

**SITE PLAN**

JARVIS AVE.



- NOTES**
1. ALL EXPOSED SURFACES TO BE TROWEL FINISHED.
  2. CONTRACTION JOINT SPACING SHALL BE 10' MAXIMUM OR AS DIRECTED BY THE INSPECTOR.
  3. CONSTRUCT CURB AND INSTALL MASTIC 2 EXPANSION JOINTS, A.S.T.M. D-1791.



2/24/15

Revisions

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

GXA DESIGN INC.  
2 E. OAK STREET CHICAGO, IL 60611  
PHONE: (312) 593-8004  
WWW.GXADesign.COM EMAIL: GXADesign@GXC.COM



**PARKING LOT ALTERATION**  
DENTAL OFFICE  
7370 N. CICERO AVE LINCOLNWOOD, IL 60712

JOB NUMBER  
01012015  
Sheet Number

A-1

1 of 1  
Date  
1/22/15

**SITE PLAN**  
SCALE 1/16"=1'-0"

## **EXHIBIT C**

### **UNCONDITIONAL AGREEMENT AND CONSENT**

TO: The Village of Lincolnwood, Illinois ("**Village**");

**WHEREAS**, Constatin Izvanariu ("**Owner**") is the record title owner of that certain property located in the O-1 Office Zoning District ("**O-1 District**"), commonly known as 7370 North Cicero Avenue, in the Village ("**Property**"); and

**WHEREAS**, Ordinance No. Z2016-\_\_\_\_\_, adopted by the Village President and Board of Trustees on \_\_\_\_\_, 2016 ("**Ordinance**"), grants a special use permit and variations to the Owner in connection with the expansion of an existing parking lot on the Property; and

**WHEREAS**, Section 9 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner has filed, within 30 days following the passage of the Ordinance, his unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

**NOW, THEREFORE**, the Owner does hereby agree and covenant as follows:

1. The Owner hereby unconditionally agrees to accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of the special use permit or variations for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.

4. The Owner hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the special use permit and variations for the Property.

Dated: \_\_\_\_\_, 2016

**CONSTATIN IZVANARIU**

---

# Request For Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 4

**ORIGINATING DEPARTMENT:** Park and Recreation

**SUBJECT:** Approval of a Recommendation by the Park and Recreation Board to Adopt a Resolution Approving a First Amendment to the Contract for Department of Park and Recreation Bus Services with Alltown Bus Services Inc., of Skokie, IL.

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Park and Recreation Department utilizes contracted bus transportation for summer day camp daily shuttle service, field trips and for the swim team's transportation to swim meets. Every three years the Village goes through the formal bid solicitation process to award a contract. Once a contract is awarded, the Village has the option of extending the contract for additional years.

On April 21, 2015, Alltown Bus Services, Inc. of Skokie, IL. was awarded the bid for the provision of summer bus transportation for day camps and swim team. Alltown Bus Service has provided summer bus transportation since 2009 and in numerous years prior to 2008. Staff's experience working with Alltown Bus Services, Inc. has been favorable. They provide timely service and clean buses. The drivers are professional, safe and courteous. Headquartered in Skokie at 7300 N. St. Louis Avenue, they are very knowledgeable of Lincolnwood and the surrounding area.

The Park and Recreation Department would like to continue working with Alltown Bus Services, Inc. during the 2016 summer season, and desire to enter into a first amendment to the Contract to renew the Contract for a one-year renewal term and amend the schedule of prices set forth in the Contract. The proposed prices for the 2016 summer season are as follows and represent a 2.5% increase compared to 2015 prices.

| <b>Service</b>                              | <b>Price</b>                    |
|---|---------------------------------|
| 1. Field trip service within 30 miles       | \$234.73 per bus per field trip |
| 2. Field trip service outside of 30 miles   | \$257.25 Per bus per day        |
| 3. Daily shuttle service within Lincolnwood | \$234.73.73 per bus per day     |
| 4. Swim meet service within 30 miles        | \$255.23 Per bus per meet       |
| 5. Swim meet service outside of 30 miles    | \$378.23 per bus per meet       |
| 6. Cancellation fee for field trip busing   | \$70.73 per bus per field trip  |

The Park and Recreation Board discussed this amendment at the May 10, 2016 meeting. They unanimously voted to approve the first amendment to the Contract with Alltown Bus Services, Inc. of Skokie, IL. for the provision of summer bus transportation for day camps and swim team.

## **FINANCIAL IMPACT:**

There is \$23,000 budgeted for day camp transportation and \$1000 for swim meet transportation in the Fiscal Year 2016/2017 Park and Recreation Department budget. All transportation costs are recovered through fees charged to the participants.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. First Amendment to Contract/Proposal
3. Unapproved Minutes of the May 10, 2016 meeting of the Park and Recreation Board

**RECOMMENDED MOTION:**

**Move to approve** a recommendation by the Park and Recreation Board to adopt a Resolution approving the first amendment to the Contract with Alltown Bus Services Inc., of Skokie, IL. for the provision of summer bus transportation for day camps and swim team.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2016-\_\_\_\_\_

**A RESOLUTION APPROVING A FIRST AMENDMENT TO THE CONTRACT FOR  
DEPARTMENT OF PARK AND RECREATION BUS SERVICES  
WITH ALLTOWN BUS SERVICE, INC.**

WHEREAS, on April 1, 2015, Alltown Bus Service, Inc. ("*Alltown*"), submitted to the Village a "Contract/Proposal for Department of Park and Recreation Bus Services" ("*Contract*") to perform certain bus services ("*Bus Services*") for the Village, which Contract the Village accepted; and

WHEREAS, pursuant to Section 3 of the Contract, the Contract may be renewed each year upon the mutual agreement of Alltown and the Village; and

WHEREAS, the Village desires Alltown to continue performing, and Alltown desires to continue to perform, the Bus Services for the Village; and

WHEREAS, the Village and Alltown now desire to enter into a first amendment to the Contract to: (i) renew the Contract for a one-year renewal term; and (ii) amend the schedule of prices set forth in the Contract ("*First Amendment*"); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to enter into the First Amendment to the Contract with Alltown;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF FIRST AMENDMENT TO CONTRACT. The First Amendment to the Contract by and between the Village and Alltown is hereby approved in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 3. EXECUTION OF FIRST AMENDMENT TO CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the First Amendment to the Contract upon receipt by the Village Clerk of at least one original copy of the First Amendment to the Contract executed by Alltown; provided, however, that if the executed copy of the First Amendment to the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this \_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#40130949\_v1

**EXHIBIT A**

**First Amendment to Contract**

**FIRST AMENDMENT TO CONTRACT/PROPOSAL FOR  
DEPARTMENT OF PARKS AND RECREATION BUS SERVICES**

**THIS IS A FIRST AMENDMENT** ("*First Amendment*"), dated as of April \_\_, 2016, to that certain Contract/Proposal for Department of Parks and Recreation Bus Services, between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation ("*Village*"), and **ALLTOWN BUS SERVICE, INC.**, an Illinois corporation ("*Bidder*") (collectively, the Village and Bidder are the "*Parties*").

**IN CONSIDERATION OF** the mutual covenants set forth in this First Amendment, the receipt and sufficiency of which are hereby acknowledged, the Village and Bidder agree as follows:

**SECTION ONE. RECITALS.**

**A.** On April 1, 2015, the Bidder submitted to the Village a "Contract/Proposal for Department of Parks and Recreation Bus Services" ("*Contract*") to perform certain bus services ("*Bus Services*") for the Village. The Contract was accepted by the Village.

**B.** Pursuant to Sections 1.B and 7 of the Contract, the Bidder agreed to perform the Bus Services in accordance with the specifications attached to the Contract as Exhibit A ("*Specifications*").

**C.** Section 2.A of the Contract sets forth the prices that Bidder will be paid for the performance of the Bus Services ("*Schedule of Prices*").

**D.** Pursuant to Section 3 of the Contract, the initial term of the Contract was one year and may be renewed for additional one-year renewal terms upon the mutual agreement of the Parties.

**E.** The Parties mutually desire to enter into this First Amendment to: (i) renew the Contract for a one-year renewal term ("*First Renewal Term*"); (ii) amend the Specifications applicable during the First Renewal Term, as set forth in **Exhibit 1** attached to and, by this reference, made a part of this First Amendment ("*Amended Specifications*"); and (iii) amend the Schedule of Prices applicable during the First Renewal Term, as set forth in **Exhibit 2** attached to and, by this reference, made a part of this First Amendment ("*Amended Schedule of Prices*").

**SECTION TWO. ONE-YEAR RENEWAL.**

Pursuant to Section 3 of the Contract, the Parties hereby agree that the Bidder shall perform the Bus Services under the same terms and conditions set forth in the Contract, except as specifically provided in this First Amendment, during the First Renewal Term, which will begin on the date that the Parties fully execute and deliver this First Amendment and will end one year thereafter.

**SECTION THREE. AMENDMENT OF SPECIFICATIONS.**

The Specifications attached to the Contract as Exhibit A are hereby deleted in their entirety and replaced with the Amended Specifications set forth in Exhibit 1.

**SECTION FOUR. AMENDMENT OF SCHEDULE OF PRICES.**

Section 2.A, titled "Schedule of Prices," of the Contract is hereby deleted in its entirety and replaced with the Amended Schedule of Prices set forth in Exhibit 2.

**SECTION FIVE. REPRESENTATIONS.**

**A. By the Village.** The Village hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have been properly authorized to do so by the Village President and Board of Trustees; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of the Village enforceable in accordance with its terms.

**B. By the Bidder.** The Bidder hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have full authority to bind the Bidder to the obligations set forth in this First Amendment and to so act on behalf of the Bidder; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of the Bidder enforceable in accordance with its terms.

**IN WITNESS WHEREOF**, the Parties have hereunto set their hands on the date first above written.

ATTEST:

\_\_\_\_\_  
Beryl Herman, Village Clerk

**VILLAGE OF LINCOLNWOOD,**  
an Illinois home rule municipal corporation

By: \_\_\_\_\_  
          Timothy Wiberg  
Its:       Village Manager

ATTEST:

By: \_\_\_\_\_

Its: \_\_\_\_\_

**ALLTOWN BUS SERVICE, INC.**  
an Illinois corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

## EXHIBIT 1

### AMENDED SPECIFICATIONS

#### AMENDED SPECIFICATIONS FOR PARKS AND RECREATION BUS SERVICES

1. Scope of Services. Bidder shall furnish all services, labor, equipment, facilities, and materials for bus, as requested by the Village of Lincolnwood Department of Parks and Recreation ("**Department of Parks and Recreation**"), for bus services, including without limitation day camp field trips, daily shuttle service, and swim meets, as provided in this Contract/Proposal. The duration of the bus services will be from June 13, 2016 through August 5, 2016 with (excluding July 4, 2016, on which day no camp will be held), including without limitation five-day camps scheduled for May 31 – June 10, 2016 and August 8-26, 2016 and up to four swim meets. Prior to May 31, 2016, the Bidder must familiarize all drivers, operators, or other persons providing the services with information, that the Village will provide, concerning all camp locations and the routes for daily shuttle runs within the Village. The Services must commence on May 31, 2016 and must be provided pursuant to the following specifications:

##### A. Day Camp Bid Specifications

1. The First Hurrah:

- One field trip bus will be needed for a maximum of two field trips a week during the two week camp within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am-2:45 pm Monday – Friday, May 31 – June 10, 2016
- Approximately 40 campers (Grades K-5<sup>th</sup>) plus 8 staff.

2. Prairie Dogs:

- One field trip bus needed once every other week for a maximum of four field trips during each such week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at the Lincolnwood Community Center, 6900 N. Lincoln Avenue (corner of Morse and Lincoln Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am - 1 pm Monday, Wednesday and Friday (no camp on July 4).
- Approximately 40 campers (3 – 4 years old) plus 8-10 staff.

3. Little Lincolns:

- One or two field trip bus(es) needed once every other week for a maximum of four field trips during each such week within Lincolnwood and the Chicago Metropolitan Area.
- Camp is located at Proesel Park (1 block East of Morse on Kostner Avenue), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday, Wednesday and Friday (no camp on July 4).
- Approximately 70 campers (Grades K-2<sup>nd</sup>) plus 14 staff.

4. Camp Potawatomie:

- One or two field trip bus(es) will be needed once per week for a maximum of nine field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
  - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday – Friday (no camp on July 4).
  - Approximately 60 campers (Grades K-2<sup>nd</sup>) plus 12 staff.
5. Rutledge Rockets:
- One or two field trip bus(es) will be needed once per week for a maximum of nine field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
  - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday – Friday (no camp on July 4).
  - Approximately 60 campers (Grades 3<sup>rd</sup>-5<sup>th</sup>) plus 10 staff.
6. Adventure Camp:
- One or two field trip bus(es) will be needed twice per week for a maximum of 18 field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
  - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am – 2:45 pm Monday – Friday (no camp on July 4).
  - Approximately 50 campers (Grades 6<sup>th</sup> – 9<sup>th</sup>) plus 9 staff.
7. Camp 74:
- One field trip bus will be needed once per week for a maximum of five field trips during each week within Lincolnwood and the Chicago Metropolitan Area.
  - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 12:30 - 4:30 pm Monday – Thursday and 8:45 am – 2:45 pm Friday July 18 – August 19, 2016 only (5 weeks only).
  - Approximately 40 campers (Grades K-8<sup>th</sup>) plus 8 staff.
8. The Last Hurrah:
- One field trip bus will be needed for a maximum of three field trips a week during the three week camp within Lincolnwood and the Chicago Metropolitan Area.
  - Camp is located at Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois. Camp hours are 8:45 am-2:45 pm Monday – Friday, August 8-26, 2016
  - Approximately 40 campers (Grades K-5<sup>th</sup>) plus 8 staff.
9. Daily Bus Service:
- One daily bus will be needed for shuttle services within Lincolnwood June 13, 2016 through August 5, 2016.
  - Routes will be determined by camp management staff and communicated to driver on an ongoing basis.

- Bus will report to Proesel Park (corner of Morse and Kostner Avenues), Lincolnwood, Illinois, on every Monday through Friday at 9:00 am (no camp on July 4)
- Bus will shuttle campers as directed by camp management staff throughout the day, concluding no later than 4:30 pm June 13-July 17, and no later than 3:30pm July 20-August 19, 2016.
- Daily bus may also be used for roundtrip field trips within 30 miles of camp (one way) when not needed in shuttle capacity.

## B. Swim Team Bid Specifications

### 1. Swim Meets:

- One bus needed to service up to four swim meets within the Chicago Metropolitan Area; some trips may be out of state.
- Swim team is located at the Proesel Park Family Aquatic Center (7155 N. Kostner Avenue), Lincolnwood, Illinois.
- Hours and dates will vary; approximately 50 participants plus 10 staff.

The Village reserves the right to change the schedule of Services as it deems necessary in the best interest of the programs listed above. Actual time will depend on the weather, daily attendance and trip schedule. There may be days when the buses are dismissed earlier than anticipated or later depending on trips. There is no guarantee that the hours stated above will remain consistent, however all attempts will be made to adhere to the above stated schedules.

2. Calls for Services. Services under this Contract/Proposal shall be rendered only upon the request of the Department of Parks and Recreation. Bidder, upon notification by the Department of Parks and Recreation, shall send the requested number and type of buses to the designated location. The Bidder shall consider calls from the Department of Parks and Recreation as having first priority over requests for service from other parties. Bidder shall maintain the equipment and labor force needed to supply the Services on a full twenty-four hour per day basis every day of the year.

3. Responsibility for Property. Bidder expressly assumes full responsibility and liability for all property entrusted to its care, including all equipment and contents thereof.

### 4. Responsibility for Personnel and Subcontractors.

A. General. Bidder assumes full responsibility for its employees, agents and drivers to all acts performed pursuant to this Contract/Proposal. Bidder shall assign only competent, courteous, trustworthy, sober employees and drivers who comply with all applicable legal requirements to provide the Services required under the provisions of this Contract/Proposal. Bidder shall not employ any person who has been convicted of any felony related to the performance of the Services or any person who has been convicted, within the immediately preceding five years, of any misdemeanor violation relating to the performance of the Services.

B. Annual Disclosure. Bidder, annually during the term of this Contract/Proposal, shall provide to the Village a sworn list including the name, address, and telephone number of each owner, officer, and holder of more than ten percent of shares of Bidder.

- C. Approval and Use of Subcontractors. Bidder shall cause the Services to be performed under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors used by Bidder shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor shall not relieve the Bidder of full responsibility and liability for the provision, performance, and completion of the Services in full compliance with, and as required by or pursuant to, this Contract/Proposal. All Services performed by any subcontractor shall be subject to all of the provisions of this Contract/Proposal in the same manner as if performed by employees of Bidder. Every reference in this Contract/Proposal to "Bidder" shall be deemed also to refer to all subcontractors of the Bidder.
- D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the part of the Services undertaken by it in a manner satisfactory to the Village, the Bidder, immediately on notice from the Village, shall remove and replace such personnel or subcontractor. Bidder shall have no claim for damages as a result of any such removal or replacement.

5. Licensing and Background Information.

- A. All of the Bidder's drivers and operators shall have and maintain all required federal and Illinois driver's licenses, including, without limitation, current valid Illinois Commercial Driver's License(s). The Bidder shall file verification of proper licenses for each driver and operator with the Village.
- B. Prior to the effective date of this Contract/Proposal, Bidder shall provide the Department of Parks and Recreation with the following information for each bus operator, driver and person that will be engaged in the performance of the Services and is employed on the effective date of the Contract/Proposal; provided that this information may be provided for each operator, driver and person engaged in the performance of the Services hired during the term of the Contract within ten days after the date of hire; and for all operators, drivers and persons engaged in the performance of the Services employed at the time that Bidder submits a request to renew this Contract:
  - i. Name;
  - ii. Address;
  - iii. Date of birth;
  - iv. Driver's license number, state of issuance, date of expiration, licensed classifications, and license restrictions, including copies of such license(s).

v. Evidence that each operator, driver, or person engaged in the performance of the Services has received a minimum of 10 hours of training in school bus safety during the previous 12 months.

vi. Verification of completed criminal background checks for each operator, driver, or person engaged in the performance of the Services; and

vii. An acknowledgement that each operator, driver, or person engaged in the performance of the Services has received and reviewed the Village of Lincolnwood Child Protection Management Policy, which the Village will furnish to the Bidder, prior to the effective date of this Contract/Proposal.

C. Bidder must have a minimum of three years relevant experience in providing bus services that include the transportation of school-age children.

6. Hours of Service/Local Office. Bidder shall maintain hours of operation consistent with normal business hours (9:00 am to 5:00 pm) Monday through Friday and for at least three hours (from approximately 9:00 a.m. to 12:00 p.m.) on Saturday. Bidder must maintain a local office within Niles Township or within a 20-mile drive of the Village in order to facilitate access to the Services on rain days and to ensure efficient delivery of the Services. The local office must be staffed by a manager and at least one dispatcher at all times when the Services are being provided, and the dispatcher must maintain radio or telephone access to all buses during all times that Services are provided.

7. Equipment. Bidder shall provide and maintain all equipment and labor needed to supply the Services during the term of this Contract/Proposal. Bidder must ensure that all buses used to provide the Services are in good working order, are equipped with properly functioning seat belts for each occupant, and are equipped with either radio or telephone equipment that allow the Bidder to maintain 24 hour communication capability between the bus operator and the Bidder's radio operator/dispatchers to ensure that the Bidder can provide an immediate response in the event of an emergency, mechanical failure, or any other disruption of the Services. Bidder shall be responsible for inspecting buses daily, both internally and externally, to maintain high standards in safety and cleanliness. Bidder shall ensure that the operation and equipment of all buses used to perform the Services are in full compliance with all applicable federal and state statutory and regulatory requirements concerning the operation and equipment of school buses.

8. Minimum Capacity. All buses used for the provision of the Services must have a minimum capacity of 71 passengers.

9. Compliance with Standards. All Services must be provided in compliance with the applicable standards promulgated by the American Camp Association.

**EXHIBIT 2**

**AMENDED SCHEDULE OF PRICES**

A. Schedule of Prices

For providing, performing, and completing each of the items of the Services (which are more fully described in Exhibit A), the following amounts per diem:

| <b>Service</b>  | <b>Price</b>                            |
|---|---|
| Cost per bus, per field trip for service within a 30 Mile radius from departure of camp site to return to camp site   | \$ <b>234.73</b> per bus per field trip |
| Cost per bus, per field trip for service outside of a 30 mile radius from departure of camp site to return to camp site   | \$ <b>257.25</b> per bus per field trip |
| Cost per bus, per day for daily shuttle service within Lincolnwood; bus may also be used for field trips within a 30 mile radius from departure at camp site to return to camp site when not needed in shuttle capacity | \$ <b>234.73</b> per bus per day        |
| Cost per bus, per swim meet, within a 30 mile radius for swim team  | \$ <b>255.23</b> per bus per meet       |
| Cost per bus, per swim meet outside of a 30 mile radius for swim team   | \$ <b>378.23</b> per bus per meet       |
| Cancellation fee, <b>if any</b> , for field trip busing   | \$ <b>70.73</b> per bus per field trip  |

No other fees or charges are allowed.



**Lincolnwood Park and Recreation Board Meeting**  
Lincolnwood Village Hall – Council Chambers  
May 10, 2016  
DRAFT MINUTES

**CALL TO ORDER**

The meeting was called to order at 7:04 P.M.

**PRESENT AT MEETING**

Park Board Members: Laura Tomacic, Art Lovering, Amy Kaniff, Grace Diaz Herrera, Victor Shaw; Sarah Hardin

Parks and Recreation Department Staff: Laura McCarty, Katie Gamroth, Melissa Rimdzius, Olivia Antosz

Village of Lincolnwood Staff: Andrew Letson

Audience:

**APPROVAL OF MINUTES**

On motion Kaniff/Shaw to approve the meeting minutes of the April 12, 2016. 6-0, motion passed.

**AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC**

**OLD BUSINESS**

**A. Update on Request to Name Field #3 in Proesel Park After Former Resident, Alan Chapman**

**McCarty-** Notes that the request has been withdrawn and that Mr. Chapman was very appreciative of Park Board professionalism and time spent on the request

**Park Board Members-** Comments on the compliments received from Mr. Chapman in the withdrawal letter sent to the Parks and Recreation Department and points brought up that lead to withdraw.

**B. Approval of the 2016-2019 Parks and Recreation Department Strategic Plan**

**McCarty-** Notes that Strategic Plan in the packet was a result of the planning session in April, and this plan went into effect May 1, 2016

**Park Board** – Commented on liking the addition of dates and staff for accountability

On motion Diaz Herrera/Kaniff to approve the 2016-2019 Parks and Recreation Department Strategic Plan, 6-0 motion passed

**NEW BUSINESS**

**A. Presentation of Proposed ITEP Projects**

**Letson-** As noted in presentation

**Board Discussion on Plan One-**

- Questions width, and proximity to curb at McCormick the path would be located
- Questions if it would impact current features such as Frisbee golf in the park
- Questions if this would be intended to replace the current path
- Questions if there is anything else that could be done instead in Centennial
- Notes it is a positive addition to utilize the lumen from current street lights to light up path, making it safer later in the evening

**Letson-** Notes that the current path would continue to be maintained, and because of current gas line the path would be approximately six to seven feet away from the curb but close enough to be lit by the current street lights.

**Board Discussion on Plan Two-**

- Questions if this plaza has been a request from users of the bike path
- Questions what is included in the plaza
- Questions location of plaza
- Notes it is a nice enhancement to the paths and would be more of an aesthetic project

**Letson-** Plaza came up again because it was something that was initially applied for. The Plaza at the Valley Line Trail is at the crossing point on Lincoln Ave. and would be a potential join project with

Skokie, and the Village would be looking to cost share. The Plaza would include benches, bike racks and would not be covered. Staff is continuing to contact Skokie to get them on board.

**Hardin-** States that both worthwhile, if we had to pick one it would be the first

**Lovering-** Go for both

**Lovering-** Notes the grant mentions vegetation management and storm water management, things to bring back native plants, could beautification of new bike path be included?

**Letson-** Potentially, staff will take a look at the grant requirements to see if it falls in

**B. Approval of Amendment to Alltown Bus Service Contract, Inc. of Skokie, Illinois**

**McCarty-** Notes that last year staff went through a formal bid process for summer bus transportation. This year staff is recommending renew with following amendment to include dates and fees of 2.5%

On motion Hardin/Tomacic move to approve first amendment to Alltown Bus Service Contract, 6-0 motion passed

**CHAIRPERSON'S REPORT –**

**COMMISSIONERS' REPORTS –**

**DIRECTOR'S REPORT –**

**McCarty-** Notes that the bike path plan was included in the packet for board to review

**Lovering-** Speaks to his concern of some of the fences that seem very close to the path.

**McCarty-** Mentions that John form FGM will be at next meeting to present Aquatic Center Master Plan. Would like to have board tour the Aquatic Center before June meeting.

**Lovering-** Do we want audience participation for this?

**McCarty-** First would like to inform the Park Board and then begin public outreach

**McCarty-** June Park Board meeting will start at 7pm at the pool and then reconvene in Council Chambers after the tour

**STAFF REPORTS**

A. **SUPERINTENDENT OF RECREATION – GAMROTH**

**Lovering-** Refers to Park Inspections and would like to see if anything can be done with the fence at Flowers Park. It's old and rusted and might not be needed now that the tracks are gone

**Hardin-** Maybe put in an access point to the path and clean up the rest of the fence

B. **SUPERINTENDENT OF PARKS AND FACILITIES – RIMDZIUS**

**Rimdzius-** Notes the pool is full and start-up procedures are happening now. It will take approximately two weeks to balance out the chemicals.

**Rimdzius-** Comments on new pool hours for the summer. Activity pool open two hours earlier and main pool opening one hour earlier than past years. Post season the Aquatic Center is opening at 4pm on weekdays and 10am on weekends. Overall the Aquatic Center is scheduled to be open 10 more hours than last year. This is a change and will continue to promote as much as possible. The goal is to provide a consistently safe environment to our public.

**Rimdzius-** Picnic reservations are up from last year, but have begun to plateau. Staff would like to open reservations to non-residents on June 4<sup>th</sup> in hopes to attract more use and generate additional revenue.

C. **RECREATION SUPERVISOR – ANTOSZ**

**Antosz-** Comments on Memorial Day planning and putting procedures to paper for future years

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

**ADJOURNMENT**

Meeting adjourned at 7:56 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Request For Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 5

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Approval of an Ordinance Waiving Competitive Bidding and Approving a Design Engineering Services Agreement for a New Parking Lot with Christopher B. Burke Engineering, LTD., of Rosemont, Illinois

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In 2013 the Village Board discussed the possibility of constructing a public parking lot in the Northeast Industrial Business District (“business district”) generally bounded by Pratt Avenue to the south, Touhy Avenue to the north, Hamlin Avenue to the west and Central Park Avenue to the east. It was determined at that time that the most appropriate location for a parking lot would be within the Union Pacific railroad right-of-way (ROW) between Morse and Lunt Avenues. The location would both serve the users of the planned recreation path as well as the businesses within the area.

During the fall of 2015, the Village’s Engineering Firm Christopher B. Burke Engineering, Ltd. (“CBBEL”) began developing concept plans for the parking lot. CBBEL developed six concepts for initial review. On January 8, 2016 staff invited the businesses within the business district to attend an open house to solicit input on the concept plan. No representatives from any of the businesses within the business district attended the meeting.

On January 27, 2016 the Economic Development Commission (EDC) met to discuss the concepts that were developed by CBBEL. The EDC expressed interest in the concepts that maximized parking on the property. The EDC made a unanimous motion to move forward with one of two general concepts, the main difference between concepts was where the entrance and exit of the parking lot would occur. The options included a one way entrance from Morse Avenue northbound to Lunt Avenue or an entrance/exit from Central Park Avenue.

On March 10, 2016 a meeting of the Traffic Commission was held to discuss the two proposed concepts favored by the EDC. Approximately 100 letters were sent to the residential and commercial properties within the area. One resident attended the meeting and no business owners attended. During the meeting, the Traffic Commission discussed the possibility of introducing a third concept layout which would provide access to the parking lot from both the east and west side. This concept was suggested as a way to provide easy access for businesses from both the east and west side of the area and to maximize the potential use of the proposed parking lot. The Traffic Commission recommended to move forward with the parking lot layout which provides ingress/egress from Central Park Avenue, however they also asked staff to review the feasibility of adding an additional concept which would provide access from both the east and west side of the lot. The motion was approved unanimously.

At the March 15, 2016 Committee of the Whole meeting, staff presented the Traffic Commission's recommendation to the Village Board. In addition, an updated concept was presented which included ingress/agrees from both Central Park Avenue and one-way accesses at Lunt Avenue (one way in) and Morse Avenue (one way out). The Village Board endorsed the updated concept with multiple access points and directed staff to move forward with that concept.

The attached proposal from CBBEL is for design engineering services in the amount of \$47,100. The construction estimate for the project is \$750,000. The proposal is 6.3% of the total construction cost estimate.

Staff recommends waiving the bid process and awarding a contract to CBBEL to design the parking lot. The Village has utilized CBBEL as the Village Engineer for the last two years. They act in an official capacity as the Village Engineer on all Public Works and Community Development construction projects and consistently complete projects in a timely fashion. They also developed the concept plan for the parking lot which provides them with increased knowledge of the project for the design phase.

**FINANCIAL IMPACT:**

\$1,265,726 is budgeted for land acquisition and improvement in the FY 2016/2017 Northeast Industrial Tax Increment Financing District budget.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Proposal from Christopher B. Burke Engineering, Ltd.
3. Proposed Parking Lot Layout

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance waiving competitive bidding and approving a design engineering services agreement for a new public parking lot with Christopher B. Burke Engineering, LTD. of Rosemont, Illinois.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2016- \_\_\_\_\_**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING  
AND APPROVING A DESIGN ENGINEERING SERVICES AGREEMENT  
FOR A NEW PUBLIC PARKING LOT  
WITH CHRISTOPHER B. BURKE ENGINEERING LTD., OF ROSEMONT, ILLINOIS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has determined that there is a need to construct a new public parking lot within the Northeast Industrial business district of the Village; and

WHEREAS, the Village has identified a location along the former Union Pacific railroad right-of-way, between the Morse Avenue and Lunt Avenue rights-of-ways, as the preferred site for the new parking lot ("**Proposed Parking Lot**"); and

WHEREAS, the Village now desires to procure design engineering services for the construction of the Proposed Parking Lot ("**Services**"); and

WHEREAS, Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois ("**CBBEL**"), has submitted a proposal to the Village to complete the Services, in an amount not to exceed \$47,100 ("**Proposal**");

WHEREAS, CBBEL currently serves as Village Engineer, and has unique knowledge of the Village's roadway system and public parking facilities; and

WHEREAS, the Village President and Board of Trustees have determined that CBBEL is uniquely qualified to complete the Services in an efficient, timely, and cost-effective manner, and that is appropriate and in the best interests of the Village for CBBEL to complete the Services; and

WHEREAS, the Village desires to enter into an agreement with CBBEL for the completion of the Services, in accordance with the Proposal ("**Agreement**"); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the completion of the Services by CBBEL, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("**Village Code**"); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement for the completion of the Services;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Services and the Agreement are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The Agreement by and between the Village and CBBEL is hereby approved in substantially the form attached to this Ordinance as **Exhibit A**, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by CBBEL; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Ordinance, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2016

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#46175473\_v1

**EXHIBIT A**  
**AGREEMENT**



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

May 10, 2016

Village of Lincolnwood  
7001 N. Lawndale Avenue  
Lincolnwood, IL 60712

Attention: Ms. Ashley R. Engelmann  
Public Works Director

Subject: **Proposal for Design (Phase 2) Professional Engineering Services  
UP ROW Parking Lot  
Village of Lincolnwood**

Dear Ashley:

As requested, Christopher B. Burke Engineering, Ltd. (CBBEL) is submitting this proposal to provide Professional Engineering Services for the Union Pacific (UP) Right of Way (ROW) Parking Lot. Below are our Understanding of Assignment, Scope of Services, and Estimate of Fee.

**UNDERSTANDING OF ASSIGNMENT**

CBBEL understands that the Village of Lincolnwood desires to construct a municipal parking lot within the UP ROW generally between Lunt and Morse. The Village anticipates utilizing Tax Increment Financing (TIF) money to fund the project.

We understand that the improvements generally consist of: full depth asphalt pavement, concrete curb and gutter, undercutting and base repair as required, installation of storm sewer, parking lot lighting, and restoration. This project is scheduled for fall 2016 construction.

**SCOPE OF SERVICES**

**Task 1 – Supplemental Survey:** We anticipate utilizing the survey from the UP Bike Path as our base survey, however there is additional information that will be required for the design of the Parking Lot. This task shall consist of performing supplemental survey to collect the additional information.

**Task 2 – Design Engineering:** This task will consist of preparation of plans and bid documents, bidding assistance, and making a recommendation of award.

**Task 3 – Lighting Design:** This task will consist of preparing site lighting drawings. We anticipate utilizing the same light poles as the Village Hall parking lot.

**Task 4 – Permitting:** This task will consist of submitting a permit application to the Metropolitan Water Reclamation District (MWRD) for qualified sewer construction.

**Task 5 – Soil Assessment:** CBBEL will hire a sub consultant, True North, to perform a soil assessment of the site. Preliminary soil investigation for the adjacent bike path project indicates the presence of special waste soils. This task will help us assess the amount and type of waste and how to properly dispose of the material.

**ESTIMATE OF FEE**

|                              |          |
|------------------------------|----------|
| Task 1 - Supplemental Survey | \$3,300  |
| Task 2 - Design Engineering  | \$29,100 |
| Task 3 - Lighting Design     | \$5,600  |
| Task 4 - Permitting          | \$2,000  |
| Task 5 - Soil Assessment     | \$6,600  |
| Direct Costs                 | \$500    |
| <hr/>                        |          |
| TOTAL \$47,100               |          |

The manhour and fee breakdown is contained in Exhibit A.

We will bill you at the hourly rates specified in our previously accepted Master Agreement. Direct costs for printing, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the fee estimate. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE  
President

Encl. Exhibit A

THIS PROPOSAL ACCEPTED FOR THE VILLAGE OF LINCOLNWOOD

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**UP ROW PARKING LOT  
LINCOLNWOOD, IL  
WORK EFFORT AND FEE STRUCTURE  
EXHIBIT A**

| Classification               | ENG IV    | ENG III    | ENG III  | SURVEY V  | SURVEY III  | SUB                  | Total            | Total |
|------------------------------|-----------|------------|----------|-----------|-------------|----------------------|------------------|-------|
| Rate                         | \$ 121    | \$ 91      | \$ 150   | \$ 110    | COST        | Hours                | Cost             |       |
| Task 1 - Supplemental Survey |           |            | 4        | 24        |             | 28                   | \$ 3,300.00      |       |
| Task 2 - Design Engineering  | 60        | 240        |          |           |             | 300                  | \$ 29,100.00     |       |
| Task 3 - Lighting Design     | 16        | 40         |          |           |             | 56                   | \$ 5,600.00      |       |
| Task 4 - Permitting          | 4         | 16         |          |           |             | 20                   | \$ 2,000.00      |       |
| Task 5 - Soil Assessment     |           |            |          |           | 6510        | 0                    | \$ 6,600.00      |       |
| <b>Subtotal</b>              | <b>80</b> | <b>296</b> | <b>4</b> | <b>24</b> | <b>6510</b> | <b>404</b>           |                  |       |
| % of Hours                   | 19.8%     | 73.3%      | 1.0%     | 0.4%      | N/A         |                      |                  |       |
| Total Cost                   | \$ 9,680  | \$ 26,936  | \$ 600   | \$ 2,640  |             | Total Payroll Cost = | \$ 46,600        |       |
|                              |           |            |          |           |             | Direct Costs =       | \$ 500           |       |
|                              |           |            |          |           |             | <b>TOTAL COST =</b>  | <b>\$ 47,100</b> |       |

1240 Iroquois Avenue Suite 206  
Naperville, Illinois 60563  
Phone: 630-717-2880  
Fax: 630-689-5881  
[bmihelich@consulttruenorth.com](mailto:bmihelich@consulttruenorth.com)

|              |           |
|--------------|-----------|
| DATE:        | 5/9/2016  |
| Proposal #   | TI6-209   |
| Customer ID  | CBBE      |
| Valid Until: | 6/23/2016 |

**CLIENT**

James F. Amelio, PE  
Project Manager  
Christopher B. Burke Engineering, Ltd.  
9575 W. Higgins Road, Suite 600  
Rosemont, IL 60018  
Office: 847.783.3824

**PROJECT**

Soil Management Consulting  
UP ROW Parking Lot  
Alternate 3  
Lincolnwood, Illinois

| DESCRIPTION   | QUANTITY | UNIT | RATE        | AMOUNT      |
|---|----------|------|-------------|-------------|
| <b>CCDD/Uncontaminated Soil Assessment</b>              |          |      |             |             |
| Soil Boring Locate/Utility Clearance                    | 2        | HR   | \$ 90.00    | \$ 180.00   |
| Sampling Labor (est.)                                   | 8        | HR   | \$ 90.00    | \$ 720.00   |
| Sampling Equipment, Field Supplies, Vehicle             | 1        | DAY  | \$ 300.00   | \$ 300.00   |
| Environmental Drilling Contractor (non-Prevailing Wage) | 1        | LS   | \$ 2,550.00 | \$ 2,550.00 |
| Soil Characterization Analytical                        |          |      |             |             |
| Discrete Soil VOCs                                      | 1        | EA   | \$ 140.00   | \$ 140.00   |
| Discrete Soil BETX                                      | 3        | EA   | \$ 65.00    | \$ 195.00   |
| Discrete Soil SVOCs                                     | 1        | EA   | \$ 225.00   | \$ 225.00   |
| Discrete Soil PNAs                                      | 3        | EA   | \$ 125.00   | \$ 375.00   |
| Discrete Soil RCRA Metals                               | 4        | EA   | \$ 85.00    | \$ 340.00   |
| Discrete Soil PCBs                                      | 1        | EA   | \$ 85.00    | \$ 85.00    |
| Discrete Soil pH  | 4        | EA   | \$ 15.00    | \$ 60.00    |
| TCLP RCRA Metals (if necessary)(est.)                   | 4        | EA   | \$ 85.00    | \$ 340.00   |
| Waste Characterization Analytical                       | TBD      | EA   | TBD         | TBD         |
| Correspondence and Meetings (est.)                      |          |      |             |             |
| LPC #663 Certification                                  | 2        | HR   | \$ 125.00   | \$ 250.00   |
|   | 1        | LS   | \$ 750.00   | \$ 750.00   |
| 4 Day Rush Analysis Surcharge                           |          |      | 25%         |             |
| 3 Day Rush Analysis Surcharge                           |          |      | 50%         |             |
| 2 Day Rush Analysis Surcharge                           |          |      | 75%         |             |
|   |          |      | Subtotal    | \$ 6,510.00 |

True North appreciates the opportunity to offer this proposal for environmental consulting and testing services. If you have any questions, please contact me at 224.387.6125.  
Brian S. Mihelich, CHMM, Vice President

*Thank You For Your Considering True North!*

1240 Iroquois Avenue Suite 206  
Naperville, Illinois 60563  
Phone: 630-717-2880  
Fax: 630-689-5881

|              |           |
|--------------|-----------|
| DATE:        | 5/9/2016  |
| Proposal #   | T16-209   |
| Customer ID  | CBBE      |
| Valid Until: | 6/23/2016 |

[bmihelich@consulttruenorth.com](mailto:bmihelich@consulttruenorth.com)

**CLIENT**

James F. Amelio, PE  
Project Manager  
Christopher B. Burke Engineering, Ltd.  
9575 W. Higgins Road, Suite 600  
Rosemont, IL 60018  
Office: 847.783.3824

**PROJECT**

Soil Management Consulting  
UP ROW Parking Lot  
Alternate 3  
Lincolnwood, Illinois

**Comments**

- For the CCDD soil assessment, True North has assumed advancing up to 14 soil borings across the project area to a maximum depth of 6 feet below ground surface. The borings will be spaced approximately 50 feet apart across the proposed parking lot.
- True North assumed subcontracting a non-union, non-prevailing wage drilling contractor. If required, True North can subcontract a non-union, prevailing wage drilling contractor for \$3,000.
- True North has assumed one long day of sampling.
- True North will locate soil borings prior to contacting JULIE for utility clearance. This quote does not include a private utility locate.
- True North has assumed that no special access permits are required for this project.
- Soil PID screening will be performed by True North during all sampling activities to identify potential conditions that would require soils to be excluded from CCDD management.
- True North will select up to four (4) locations for the collection of soil samples for laboratory analyses. True North has assumed the proposed analytical based on preliminary environmental regulatory database and historical information review. The proposed analytical are intended to meet typical CCDD facility requirements and/or identify potential soil management issues.
- Sample analyses assumes a standard turn-around time of 5 to 7 days. The sample analyses can be expedited for the provided surcharges.
- True North will issue an LPC #663 for soils that meet CCDD requirements. If necessary, additional soil delineation sampling can be performed for the unit rates included in proposal.
- Waste characterization analyses will depend on the selected Subtitle D landfill. Specific costs for that analyses will be provided at time of selection.

Subtotal \$ 6,510.00

**TERMS AND CONDITIONS**

1. The attached terms and conditions shall apply to this scope of work.
2. Payment will be due upon receipt of invoicing.
3. Please fax, mail, or e-mail the signed price quote to the address above.

Client Acceptance (sign below):

X \_\_\_\_\_  
Print Name:

|                  |                    |
|------------------|--------------------|
| Other            | \$ -               |
| <b>TOTAL Due</b> | <b>\$ 6,510.00</b> |

True North appreciates the opportunity to offer this proposal for environmental consulting and testing services. If you have any questions, please contact me at 224.387.6125.

Brian S. Mihelich, CHMM, Vice President

*Thank You For Your Considering True North!*

# SCHEDULE OF TERMS & CONDITIONS

## 1.0 PROPOSAL ACCEPTANCE

The following terms and conditions ("Terms") shall apply to and are an integral part of the attached proposal between True North Consultants, Inc. (True North) and the Client named in the attached proposal ("Client"). Client's acceptance of the proposal includes acceptance of the Terms and any terms and conditions proposed by the Client will be deemed to materially alter the Terms and are hereby objected to and rejected by True North. Acceptance of this proposal, including acceptance of the Terms, shall occur upon the notification of True North by Client, in writing or orally, to commence performance in accordance with the proposal and the Terms.

## 2.0 WARRANTY

The Client recognizes that subsurface conditions may vary from those observed at locations where borings, surveys or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by True North will be based solely on information available to True North. True North is responsible for those data, interpretations, and recommendations, but will not be responsible for other parties' interpretations or use of the information developed. Client acknowledges that whenever a Project involves hazardous or toxic materials and/or investigations of chemicals in the environment, there are inherent uncertainties involved (such as limitations on laboratory analytical methods, variations in subsurface conditions and the like) that may adversely affect the results of the Project, even though the services are performed with skill and care. True North shall perform the services consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances at the same time the services are performed. No other warranty, expressed or implied, is made.

## 3.0 SUBCONTRACTED AND OTHER SERVICES

- 3.1 True North will select reputable subcontractors for test borings and/or other explorations or services based on oral or written competitive prices. The contractor's invoices shall be billed in accordance with our proposal. Nothing in this paragraph shall require that services or equipment be obtained through competitive bidding or be available from multiple sources.
- 3.2 On occasion, True North engages the specialized services of individual consultants or other companies to participate in a project. When considered necessary, the cost of such services will be billed in accordance with our proposal.

## 4.0 SITE ACCESS AND SITE CONDITIONS

Client will grant or obtain free access to the site for all equipment and personnel for True North to perform the work set forth in this Agreement. The Client will notify any and all possessors of the project site that Client has granted True North free access to the site. True North will take reasonable precautions to limit damage to the site, but it is understood by Client that, in the normal course of work, some damage may occur and the correction of such damage is not part of this Agreement unless so specified in the Proposal. The Client is responsible for the accuracy of locations for all subterranean structures and utilities. True North will take reasonable precautions to avoid known subterranean structures, and the Client waives any claim against True North, and agrees to defend, indemnify, and hold True North harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate True North for any time spent or expenses incurred by True North in defense of any such claim with compensation to be based upon True North's prevailing fee schedule/expense reimbursement policy.

## 5.0 BILLING AND PAYMENT

Invoices shall generally be submitted every four weeks for services performed during the previous four weeks. Payment shall be due within 30 days of invoice date. If Client objects to all or any portion of any invoice, Client will so notify True North in writing within fourteen (14)

calendar days of invoice receipt, identify the cause of disagreement, and pay within thirty (30) days that portion of the invoice, if any, not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. In the absence of written notification described above, the balance as stated on the invoice will be paid. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Client will pay an additional charge of 1-1/2 (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. All time spent and expenses incurred (including any attorney's fees) in connection with collection of any delinquent amount will be paid by the Client to True North per True North's current fee schedules. In the event Client fails to pay True North within thirty (30) days after invoices are rendered, Client agrees that True North has the right to suspend this Agreement, without incurring liability to Client, after giving seven (7) days written notice to Client.

## 6.0 DOCUMENTS AND ELECTRONIC FILES

- 6.1 Written Documents: Any letters, reports, or documents prepared by us for Client, are the instruments of our consulting and engineering services. These services provided by us are solely for Client's use for the project and site described in our proposal. Any documents prepared by us for the client shall not, in whole or in part, be disseminated or conveyed to another party, nor used by another party in whole or in part, without prior written consent from True North. The Client shall, to the fullest extent permitted by law, waive any claim against True North, and indemnify, defend, and hold True North harmless for any claim or liability for injury or loss allegedly arising from any third-party reliance on True North's instruments of service without True North's specific authorization to do so.
- 6.2 Electronic Files: The Client hereby grants permission for True North to use information and data provided by the Client, including electronic records produced or provided by the Client in the completion of the project. The Client also grants permission to True North to release True North documents electronically to Consultants, Contractors, and Vendors as required in the execution of the project.

## 7.0 INSURANCE

True North maintains Workmen's Compensation Insurance as required by State law and General Liability Insurance for bodily injury and property damage with an aggregate limit of \$1,000,000 per occurrence. True North will furnish certificates of such insurance upon request. In the event the Client desires additional coverage of this type, True North will, upon the Client's written request, obtain additional insurance (if possible) at the Client's expense. Our liability to the Client for bodily injury or property damage arising out of work performed for the Client for which legal liability may be found to rest upon us, other than for professional errors or omissions, shall be limited to our General Liability Insurance coverage.

## 8.0 ALLOCATION OF RISK

- 8.1 Limitation of Liability: Client agrees to limit True North's liability to Client, and to any other person or entity, for any claim arising from, or alleged to arise from any acts, errors or omissions in the performance of services under this Agreement whether such claim sounds in negligence, breach of contract, strict liability, or other legal theory, except for willful misconduct or gross negligence and including any legal fees or costs awarded under this Agreement, to an aggregate limit of the amount of fees paid to True North under this Agreement, or \$50,000, whichever is greater. If Client prefers not to limit our professional liability to this sum, we shall waive this limitation upon Client's written request, provided that Client agrees to pay for this waiver at a negotiated fee. Client's request for this option must be made at the time Client accepts our proposal. In the event Client makes a claim

# SCHEDULE OF TERMS & CONDITIONS

against us for any act arising out of the performance of our professional services, and fails to prove such claim, then Client agrees to pay all legal and other costs incurred by us in defense of such claim.

- 8.2 Waiver of Consequential Damages: True North and Client agree to waive any claim against each other for consequential damages.
- 8.3 Indemnification: True North shall indemnify and hold harmless Client from and against any and all claims, damages, or liability arising from the negligent performance of services under this Agreement by True North, including injuries to employees of True North. Client shall defend, indemnify, and hold harmless True North from and against any and all claims, damages, or liability arising from or related to Hazardous Materials existing at the Project Site prior to the commencement of True North's services under this Agreement, unless caused by the sole negligence or willful misconduct of True North.
- 8.4 Continuing Agreement: The obligations of this section shall survive notwithstanding termination of this agreement. In the event that Client requests that True North provide additional services, Client's obligations under this section shall apply to such additional services as if such additional services had to be performed as part of this Agreement.

## 9.0 CHANGES

- 9.1 Unforeseen Site Conditions: Client reserves the right to make reasonable changes in the work to be performed after acceptance of this Agreement. Client understands that unforeseen site conditions may require changes in the Scope of Work to be performed.
- 9.2 Unauthorized Changes: If changes are made in True North's work products by Client or persons other than True North, and these changes affect our work, any and all liability against True North arising out of such changes is waived and Client assumes full responsibility for such changes unless Client has given us prior notice and have received from us written consent for such changes.
- 9.3 Client Requested Changes: Upon receipt of a change requested by Client, True North will obtain price quotations from our subcontractors and shall provide Client with a quotation of the cost of having the change performed, and any increase in contract time caused by the change. Client shall authorize the requested change by amending the contract price and contract time.

## 10.0 NOTIFICATION OF HAZARDS

It is Client's duty to notify True North of any information Client has with respect to the existence or suspected existence of Biological Pollutants, Hazardous Materials, oil, or asbestos in the environment, including but not limited to the air, soil, and water at the site. Client will advise True North immediately of any information which Client receives regarding the existence of any such Hazardous Materials or conditions at the site which might present a threat to human health and safety or the environment or impact True North's work products.

## 11.0 BIOLOGICAL POLLUTANTS

True North's scope of work, unless specifically outlined in our written scope of services, does not include the investigation or detection of the presence of any Biological Pollutants in or around any structure. Client agrees that True North will have no liability for any claim regarding bodily injury or property damage alleged to arise from or be caused by the presence of or exposure to any Biological Pollutants, in or around any structure. In addition, Client will defend, indemnify, and hold harmless Consultant from any third party claim for damages alleged to arise from or be caused by the presence of or exposure to Biological Pollutants in or around any structure, except for damages arising from or caused by True North's sole negligence.

## 12.0 SITE CONTROL, CONFIDENTIALITY AND DISCLOSURE

True North does not assume, by virtue of performing work on or near the site, the responsibility or liability for any aspect or condition of the site that may now or later exist to be discovered. In particular, we do not assume the responsibility to report to any governmental or regulatory agency the existence of any conditions of the site that may present a threat to human health, safety or the environment. True North will not intentionally divulge information regarding the proposal, our services or the report, and which is not in the public domain, except to Client or those whom Client designates. Notwithstanding the foregoing, Client understands that we will comply with judicial orders and applicable laws and regulations regarding the reporting to the appropriate public agencies of potential dangers to the public health, safety or the environment.

## 13.0 RCRA COMPLIANCE

Nothing contained in this Agreement shall be construed or interpreted as requiring True North to assume the status of a generator, storer, treater, transporter, or disposal facility within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar Federal, State, or local regulation or law.

## 14.0 DELAYS

Delays not the fault of True North or contractors shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to True North, the total project cost shall be equitably adjusted by the amount of such additional costs.

## 15.0 DISPUTE RESOLUTIONS

Any claims or disputes between the Client and True North arising out of the services provided by True North or out of this Agreement shall be submitted to non-binding mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party. The Client and True North agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method of dispute resolution among all parties. The laws of the State of Illinois will govern the validity of this Agreement, its interpretation and performance.

## 16.0 MISCELLANEOUS

- 16.1 Controlling Law: The law of the State of Illinois will govern the validity of these Terms, their interpretation and performance, as well as the contract entered into between the parties to which these Terms relate. If any part of this Agreement shall be held illegal, unenforceable, void, or voidable by any court of competent jurisdiction, each of the remainder of the provisions shall nevertheless remain in full force and effect as a separate contract and shall in no way be affected, impaired, or invalidated.
- 16.2 Severability/Integration/Modification: This Agreement, including attachments incorporated herein by reference, represents the entire Agreement and understanding between the parties, and any negotiations, proposals, or oral agreements are intended to be integrated herein and to be superseded by this Agreement. This Agreement may not be modified or altered, except by an Agreement in writing and signed by authorized representatives of both parties hereto, which specifically refers to this Agreement.
- 16.3 Waste Manifests: If during remedial construction activities waste manifests are required, Client shall provide an authorized person to sign manifests or agrees to provide True North with a written limited power of attorney to sign manifests.

## END OF TERMS AND CONDITIONS

REVISED: January 19, 2015

# Proposed Parking Lot Layout



116 Parking Stalls  
5 Handicap Stalls

# Request for Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 6

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Approval of a Resolution Awarding a Bid for Street Light Improvements within the Village in the Amount of \$1,145,720 to H&H Electric of Franklin Park, Illinois

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

At a January 11, 2007 Village Board Workshop regarding infrastructure improvements, staff proposed a capital improvement plan that included an estimated \$5,000,000 street light replacement program. The program was intended to replace street lights along the Village's arterial roadways in order to meet current safety standards. On September 21, 2007 the Village Board authorized the Village Manager to execute an agreement with Gewalt Hamilton Associates (GHA) for a Phase I Street Light Engineering Study.

The study measured existing photometrics, evaluated which existing lighting is adequate, assessed the current state of light emitting diode (LED) street light technology and reviewed induction lighting options. The study focused on existing concrete street light poles on Touhy, Lincoln, Cicero, Pratt, Devon, and Crawford Avenues. McCormick Avenue and part of Touhy Avenue did not have street lights, but were included as part of the study. The study recommended a phased plan for replacement/installation.

| <b>Year</b> | <b>Street</b>   |
|-------------|---|
| 1           | Cicero Ave, Hamlin Ave, Ridgeway Ave, Morse Ave, Pratt Ave (east of Hamlin) and McCormick Blvd (Pratt to Touhy) |
| 2           | Pratt Ave/Crawford Ave  |
| 3           | Lincoln Ave (Devon to Touhy) and McCormick Blvd (Devon to Pratt)  |
| 4           | Touhy Ave (west of Hamlin)  |
| 5           | Devon Ave* (west of Lincoln Ave), Lincoln Ave** (north of Touhy)  |

\*The Section of Devon Ave east of Lincoln will be completed as part of the Devon Avenue Streetscape Project, which is currently scheduled for construction in 2018.

\*\*The section of Lincoln Ave north of Touhy was deferred due to the potential impact of the proposed development at the northeast corner of Lincoln and Touhy.

Years one through three have been completed. At the August 19, 2010 Village Board meeting, the Village Board approved a proposal from GHA to provide professional civil engineering services for the design and construction management of the remaining sections of the Village's street light improvement project. This year's project will include the complete replacement of the existing street lights on Touhy Avenue between Cicero Avenue and Karlov Avenue and the retrofitting of the existing street lights on Touhy Avenue between Karlov Avenue and Hamlin Avenue. The Karlov to Hamlin section will receive new LED fixtures to replace the existing metal halide heads that were previously installed. At the time of the installation of the metal halide heads, LED bulbs had not yet been approved for use on routes owned by the Illinois Department of Transportation (IDOT).

On April 30, 2016 bid notices were posted in the *Dodge Report* and the *Lincolnwood Review* for the removal and replacement of street lights on Touhy Avenue. Three firms received copies of the bid specifications. On May 9, 2016 the Village received two bids.

Upon review of the bids, H&H Electric of Franklin Park, Illinois was the lowest responsible bidder at \$1,145,720. A detailed breakdown of the bid results can be found below.

| Vendor           | Vendor Location   | Total Contract Price |
|------------------|-------------------|----------------------|
| H&H Electric     | Franklin Park, IL | \$1,145,720.00       |
| Utility Dynamics | Oswego, IL        | \$1,146,002.50       |

The engineering estimate for this project was \$1,314,255. H&H Electric's bid was \$168,535 under GHA's estimate. GHA has checked H&H Electric's references, all of which confirm that they provide quality service in a timely manner, making them the lowest, responsible bidder.

**FINANCIAL IMPACT:**

\$1,285,000 has been budgeted in the fiscal year 2016/2017 annual budget for the fourth year of the street light replacement project.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Bid Proposal
3. Proposed Contract
4. Gewalt Hamilton's Recommendation
5. GIS Map of the Street Light Replacement Program

**RECOMMENDED MOTION:**

**Move to approve** a Resolution authorizing a bid award to H&H Electric of Franklin Park, Illinois for street light installation services in the amount of \$1,145,720.

**VILLAGE OF LINCOLNWOOD**

**RESOLUTION NO. R2016-\_\_\_\_\_**

**A RESOLUTION APPROVING A CONTRACT  
WITH H&H ELECTRIC, OF FRANKLIN PARK, ILLINOIS  
FOR INSTALLATION OF STREET LIGHT IMPROVEMENTS**

WHEREAS, the Village sought bids for the award of a contract for the installation of street light improvements on various arterial roadways throughout the Village ("**Contract**"); and

WHEREAS, H&H Electric, of Franklin Park, Illinois ("**H&H Electric**"), was the low responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to enter into the Contract with H&H Electric;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and H&H Electric is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by H&H Electric; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2016

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#35575092\_v1

**EXHIBIT A**

**CONTRACT**

VILLAGE OF LINCOLNWOOD

CONTRACT FOR:  
TOUHY AVENUE  
STREET LIGHTING IMPROVEMENTS

BIDDER'S PROPOSAL

Full Name of Bidder ("**Bidder**") H&H Electric Co.

Principal Office Address 2830 Commerce Street Franklin Park, Illinois 60131

Local Office Address Same

Contact Person Louie Veneziano Telephone 708-453-2222

TO: Village of Lincolnwood ("**Owner**")  
6900 North Lincoln Avenue  
Lincolnwood, Illinois 60712  
In Council Chambers  
Attention: **Ashley Engelmann, Director of Public Works**

**Bidder acknowledges and agrees that all capitalized terms in this Bidder's Proposal shall have the meaning given to them in the Bidding Documents and the Contract.**

**Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound Bid Package, including Addenda Nos. [ ], [if none, write "NONE"], which are securely stapled to the end of this Bidder's Proposal.**

1. **Work Proposal**

A. **Contract and Work.** If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract Agreement included in this Bid Package: (1) to provide, perform, and complete at the site or sites described in this Bid Package ("**Work Site**") and in the manner described and specified in this Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data, and other means and items necessary for the construction and installation of the **Touhy Avenue Street Lighting Improvements** together with related attachments, equipment and appurtenances thereto; (2) to procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in the Special Conditions of Contract included in this Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in this Bid Package; (4) to pay all applicable federal, state, and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform, and complete all of the foregoing in a proper and

## BID PROPOSAL

workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will perform the Work in the manner and time prescribed in this Bid Package and according to the requirements of Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by this Bid Package.

### 2. Contract Price Proposal

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Article II of the General Conditions of Contract included in this Bid Package, take in full payment for the Work and all other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; compensation to all Subcontractors and Suppliers; and such risks and changes in the Work as Bidder or Contractor, as the case may be, is responsible for dealing with under the Contract without any equitable adjustment in the Contract Price, the compensation set forth on the following "Schedule of Prices" ("**Price Proposal**"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract Documents:

**PROPOSAL****SCHEDULE OF PRICES**

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

**A. UNIT PRICES****COMPLETE TABLE AS INDICATED**

| No. | ITEM  | UNIT  | QUANTITY | UNIT PRICE | COST      |
|-----|---|-------|----------|------------|-----------|
| 1   | EARTH EXCAVATION                                  | CU YD | 50       | 22.50      | 1125.00   |
| 2   | SUPPLEMENTAL WATERING                             | UNIT  | 20       | 97.30      | 1946.00   |
| 3   | SUBBASE GRANULAR MATERIAL, TYPE B                 | TON   | 90       | 18.00      | 1620.00   |
| 4   | MOBILIZATION                                      | L SUM | 1        | 140120.80  | 140120.80 |
| 5   | TRAFFIC CONTROL & PROTECTION, SPECIAL             | L SUM | 1        | 11676.30   | 11676.30  |
| 6   | MAINTENANCE OF EXISTING LIGHTING SYSTEM COMPLETE  | L SUM | 1        | 9045.20    | 9045.20   |
| 7   | REMOVAL OF LIGHT UNIT, SALVAGE                    | EACH  | 67       | 386.90     | 25922.30  |
| 8   | REMOVAL OF POLE FOUNDATION                        | EACH  | 66       | 198.20     | 13081.20  |
| 9   | REMOVAL OF POLE FOUNDATION, FULL DEPTH            | EACH  | 1        | 317.80     | 317.80    |
| 10  | REMOVE LIGHTING CONTROLLER, SPECIAL               | EACH  | 3        | 875.80     | 2627.40   |
| 11  | RELOCATE SIGN                                     | EACH  | 55       | 48.40      | 2662.00   |
| 12  | METAL POST - TYPE B                               | FOOT  | 14       | 17.60      | 246.40    |
| 13  | SIDEWALK REMOVAL                                  | SQ FT | 4,000    | 6.60       | 26400.00  |
| 14  | COMBINATION CURB AND GUTTER REMOVAL               | FOOT  | 50       | 6.00       | 300.00    |
| 15  | CURB REMOVAL                                      | FOOT  | 50       | 6.00       | 300.00    |
| 16  | PAVEMENT REMOVAL                                  | SQ FT | 450      | 13.20      | 5940.00   |
| 17  | MEDIAN REMOVAL AND REPLACEMENT                    | SQ FT | 350      | 32.90      | 11515.00  |
| 18  | 5" HMA DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT  | SY    | 50       | 64.80      | 3240.00   |
| 19  | 6" PCC DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT  | SY    | 50       | 57.60      | 2880.00   |
| 20  | PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH          | SQ FT | 4,000    | 12.60      | 50400.00  |
| 21  | DETECTABLE WARNING                                | SQ FT | 10       | 30.00      | 300.00    |
| 22  | CLASS D PATCH, TYPE 1, 10"                        | SQ YD | 35       | 66.00      | 2310.00   |
| 23  | COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12 | FOOT  | 50       | 20.40      | 1020.00   |
| 24  | CONCRETE CURB, TYPE B                             | FOOT  | 50       | 24.00      | 1200.00   |
| 25  | INCIDENTAL HOT-MIX ASPHALT SURFACING              | TON   | 10       | 120.00     | 1200.00   |

## PROPOSAL

SCHEDULE OF PRICES (CONT.)

|    |   |       |        |            |           |
|----|---|-------|--------|------------|-----------|
| 26 | BITUMINOUS MATERIALS (PRIME COAT)   | LBS   | 45     | 1.20       | 54.00     |
| 27 | AGGREGATE (PRIME COAT)  | TON   | 1      | 90.00      | 90.00     |
| 28 | REMOVE EXISTING HANDHOLE  | EACH  | 1      | 199.60     | 199.60    |
| 29 | HANDHOLE  | EACH  | 1      | 1162.20    | 1162.20   |
| 30 | HEAVY-DUTY HANDHOLE   | EACH  | 1      | 1284.30    | 1284.30   |
| 31 | ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 8                                  | FOOT  | 38,200 | 0.30       | 11460.00  |
| 32 | ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 6                                  | FOOT  | 23,200 | 0.40       | 9280.00   |
| 33 | ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 3-1/C NO. 2                                | FOOT  | 100    | 8.90       | 890.00    |
| 34 | UNDERGROUND CONDUIT, GALVANIZED STEEL, 2" DIA.  | FOOT  | 12,200 | 10.00      | 122000.00 |
| 35 | UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT, 2" DIA.                                | FOOT  | 100    | 3.60       | 360.00    |
| 36 | LIGHT POLE FOUNDATION, SPECIAL  | FOOT  | 706    | 155.50     | 109783.00 |
| 37 | LIGHT POLE FOUNDATION, OFFSET, SPECIAL  | FOOT  | 12     | 236.20     | 2834.40   |
| 38 | LIGHTING CONTROLLER FOUNDATION  | EACH  | 2      | 2221.90    | 4443.80   |
| 39 | LIGHTING CONTROLLER, SPECIAL  | EACH  | 2      | 6922.10    | 13844.20  |
| 40 | ELECTRIC SERVICE INSTALLATION   | EACH  | 2      | 809.40     | 1618.80   |
| 41 | ELECTRIC UTILITY SERVICE CONNECTION   | L SUM | 1      | \$5,000.00 | 5000.00   |
| 42 | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, SINGLE - 8 FOOT DAVIT ARM, SPECIAL         | EACH  | 76     | 3475.30    | 264122.80 |
| 43 | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, DUAL 90 - 8 FOOT DAVIT ARMS, SPECIAL       | EACH  | 1      | 3780.50    | 3780.50   |
| 44 | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, DUAL 180 - 4 & 12 FOOT DAVIT ARMS, SPECIAL | EACH  | 1      | 4801.90    | 4801.90   |
| 45 | LUMINAIRE, ITEM F1, SPECIAL   | EACH  | 56     | 1102.40    | 61734.40  |
| 46 | LUMINAIRE, ITEM F2, SPECIAL   | EACH  | 1      | 1120.40    | 1120.40   |
| 47 | LUMINAIRE, ITEM F3, SPECIAL   | EACH  | 6      | 1102.40    | 6614.40   |
| 48 | LUMINAIRE, ITEM F4, SPECIAL   | EACH  | 8      | 1010.50    | 8084.00   |
| 49 | LUMINAIRE, ITEM F5, SPECIAL   | EACH  | 1      | 1028.50    | 1028.50   |
| 50 | LUMINAIRE, ITEM F6, SPECIAL   | EACH  | 8      | 673.70     | 5389.60   |
| 51 | MODIFY STREET LIGHT, SPECIAL  | EACH  | 40     | 731.70     | 29268.00  |
| 52 | MODIFY PEDESTRIAN LIGHT, SPECIAL  | EACH  | 16     | 1798.00    | 28768.00  |
| 53 | BANNER ARMS   | EACH  | 31     | 279.60     | 8667.60   |
| 54 | FLAG HOLDER   | EACH  | 62     | 105.60     | 6547.20   |
| 55 | LIGHT POLE BASE, HDPE, SPECIAL  | EACH  | 78     | 954.30     | 74435.40  |
| 56 | BRICK PAVER REMOVAL AND REPLACEMENT   | SQ FT | 100    | 23.90      | 2390.00   |

**PROPOSAL**

**SCHEDULE OF PRICES (CONT.)**

|    |  |       |    |         |          |
|----|--|-------|----|---------|----------|
| 57 | UNIT DUCT SPLICE   | EACH  | 1  | 30.30   | 30.30    |
| 58 | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, SINGLE - 8 FOOT DAVIT ARM, SPECIAL (FURNISH ONLY) | EACH  | 7  | 2467.40 | 17271.80 |
| 59 | LIGHT POLE BASE, HDPE, SPECIAL (FURNISH ONLY)  | EACH  | 10 | 945.50  | 9455.00  |
| 60 | LUMINAIRE, ITEM F1, SPECIAL (FURNISH ONLY)   | EACH  | 2  | 1102.40 | 2204.80  |
| 61 | LUMINAIRE, ITEM F3, SPECIAL (FURNISH ONLY)   | EACH  | 2  | 1102.40 | 2204.80  |
| 62 | LUMINAIRE, ITEM F4, SPECIAL (FURNISH ONLY)   | EACH  | 1  | 1010.50 | 1010.50  |
| 63 | LUMINAIRE, ITEM F6, SPECIAL (FURNISH ONLY)   | EACH  | 5  | 673.70  | 3368.50  |
| 64 | IDOT PERMIT AND BOND   | L SUM | 1  | 420.00  | 420.00   |
| 65 | GPS AS-BUILTS  | L SUM | 1  | 1167.60 | 1167.60  |
| 66 | HOUSE SIDE SHIELD  | EACH  | 1  | 134.30  | 134.30   |

**TOTAL CONTRACT PRICE (the sum of the extensions):**

One Million, One hundred forty five thousand,

Seven hundred twenty Dollars and Zero Cents  
 (in writing) (in writing)

1,145,720 Dollars and 00 Cents  
 (in figures) (in figures)

**SCHEDULE OF PRICES (CONT.)**

If there is a "Last Minute" change in a price for an item in this Schedule of Prices, Bidder may utilize the item below to avoid changing the tabulated extension of the affected Unit Price Item and resulting Contract Price Total. The amount, if any, shown in the item below shall be added or deducted to the Total Contract Price for the Work, as indicated by Bidder by placing an "X" in the applicable box or boxes below. **Any Bidder's Proposal that fails to indicate whether the amount or amounts shown are to be added to or deducted from the Contract Price Total for such Unit Price Item may be rejected or may be interpreted as a "deduct."**

We will  ADD \$ \_\_\_\_\_  
or  
 DEDUCT \$ \_\_\_\_\_

for \_\_\_\_\_  
[INSERT DESCRIPTION OF THE UNIT PRICE ITEM NO. AND/OR BASIS FOR THE CHANGE]

We will  ADD \$ \_\_\_\_\_  
or  
 DEDUCT \$ \_\_\_\_\_

for \_\_\_\_\_  
[INSERT DESCRIPTION OF THE UNIT PRICE ITEM NO. AND/OR BASIS FOR THE CHANGE]

We will  ADD \$ \_\_\_\_\_  
or  
 DEDUCT \$ \_\_\_\_\_

for \_\_\_\_\_  
[INSERT DESCRIPTION OF THE UNIT PRICE ITEM NO. AND/OR BASIS FOR CHANGE]

**NOTE: THE AMOUNT OR AMOUNTS SHOWN TO BE ADDED TO OR DEDUCTED FROM THE CONTRACT PRICE TOTAL FOR SUCH UNIT PRICE ITEM (I) SHALL NOT BE UTILIZED AS AN ALTERNATE TO SUPPLYING A SEPARATE REQUESTED PRICE FOR EACH AND EVERY ITEM NAMED IN THE BIDDER'S PROPOSAL FORM AND (II) SHALL BE BASED ON UNIT PRICE ITEMS THAT FULLY COMPLY, WITHOUT EXCEPTION, TO THE SPECIFICATIONS INCLUDED IN THIS BID PACKAGE AND ALL OTHER REQUIREMENTS OF THE CONTRACT.**

SCHEDULE OF PRICES (CONT.)

B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. The approximate quantities set forth in this Schedule of Prices for each Unit Price Item are Engineer's estimate only, that Owner reserves the right to increase or decrease such quantities, and that payment for each Unit Price Item shall be made only on the actual number of acceptable units of such Unit Price Item installed complete in place, measured on the basis defined in the Contract;
2. The Price Proposal includes allowances for contingencies as Bidder deems appropriate with respect to such risks and changes in the Work that Bidder or Contractor, as the case may be, is responsible for dealing with under the Contract without any equitable adjustment in the Contract Price;
3. Bidder or Contractor, as the case may be, shall be compensated only in accordance with the Contract and shall not be entitled to equitable adjustments in the Contract Price as a result of any claims by Subcontractors or Suppliers arising only under their Subcontracts and not provided for in the Contract;
4. Owner is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
5. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
6. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to claim any additional compensation by reason of such risks, changes, and Subcontractor or Supplier claims, or payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. **Contract Time Proposal**

If this Bidder's Proposal is accepted, Bidder will commence the Work immediately upon execution by Owner of the Contract Agreement ("**Commencement Date**") and will perform the Work diligently and continuously and will complete all the Work by **November 23, 2016**. It is expected that construction would commence on or after June 6, 2016.

4. **Firm Proposal**

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 Days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 12 and 16 of the General Instructions to Bidders.

5. **Bidder Representations**

A. **No Collusion**. Bidder warrants and represents that the only Persons interested in this Bidder's Proposal as principals are those named in the Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other Person.

B. **Not Barred**. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. **Qualified**. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the Most Favorable Bidders, Bidder hereby agrees to furnish upon request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. **Owner's Reliance**. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

6. **Surety and Insurance**

Bidder herewith tenders surety and insurance commitment letters as specified in Section 7 of the Invitation for Bidder's Proposals included in this Bid Package.

7. **Bid Security**

Bidder herewith tenders a Cashier's Check, Certified Check, or Bid Bond as specified in Section 7 of the Invitation for Bidder's Proposals included in this Bid Package for



**PROPOSAL**

**ADDENDA TO BID PACKAGE**

Each Bidder shall securely staple to this page any and all Addenda issued prior to the opening of Bidder's Proposals. Each Bidder shall also list all such Addenda in the place provided therefore in the Bidder's Proposal form.

If Bidder received no Addenda, Bidder shall so indicate by placing an "X" in the box below:



No Addenda Received

**VILLAGE OF LINCOLNWOOD**

**CONTRACT FOR:  
TOUHY AVENUE  
STREET LIGHTING IMPROVEMENTS**

**BIDDER'S SWORN ACKNOWLEDGMENT**

[ Louie Veneziano ] [INSERT NAME] ("*Deponent*"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgment are true and correct.

**COMPLETE APPLICABLE SECTION ONLY**

1. **Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of Illinois, [INSERT STATE OF INCORPORATION] that is qualified to do business in the State of Illinois, and that is operating under the legal name of, H&H Electric Co., [INSERT LEGAL NAME OF CORPORATION].

Pursuant to a Resolution of the corporation's Board of Directors taken on [INSERT DATE], a certified copy of which is hereto attached, Louie Veneziano, [INSERT NAME], who is the President, [INSERT TITLE] of the corporation, is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto.

The officers of the corporation are as follows:

| <b><u>TITLE</u></b> | <b><u>NAME</u></b>     | <b><u>ADDRESS</u></b>                             |
|---------------------|------------------------|---|
| President           | <u>Louie Veneziano</u> | <u>1485 W. Autumn Trail, Addison, IL 60101</u>    |
| Vice President      | <u>Lenny Veneziano</u> | <u>26W540 Churchill Drive, Winfield, IL 60190</u> |
| Secretary           | <u>Lenny Veneziano</u> | <u>26W540 Churchill Drive, Winfield, IL 60190</u> |
| Treasurer           | <u>Louie Veneziano</u> | <u>1485 W. Autumn Trail, Addison, IL 60101</u>    |

The stockholders of the corporation who own 10 percent or more of its stock of any class are as follows:

**ACKNOWLEDGMENT**

| <u>NAME</u>     | <u>ADDRESS</u>                             | <u>PERCENTAGE OWNERSHIP</u> |
|-----------------|--|-----------------------------|
| Louie Veneziano | 1485 W. Autumn Trail, Addison, IL 60101    | 45%                         |
| Lenny Veneziano | 26W540 Churchill Drive, Winfield, IL 60190 | 45%                         |
| Mary Veneziano  | 27W115 Vale Road, West Chicago, IL 60185   | 10%                         |
| _____           | _____                                      | _____                       |
| _____           | _____                                      | _____                       |

2. **Partnership**

Bidder is a partnership that is organized, existing and registered under the laws of the State of \_\_\_\_\_, **[INSERT STATE OF ORGANIZATION]**, pursuant to that certain Partnership Agreement dated as of \_\_\_\_\_, **[INSERT DATE]**, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_, **[INSERT LEGAL NAME OF PARTNERSHIP]**.

The general partners of the partnership are as follows:

| <u>NAME</u> | <u>ADDRESS</u> | <u>PERCENTAGE OWNERSHIP</u> |
|-------------|----------------|-----------------------------|
| N/A         | _____          | _____                       |
| _____       | _____          | _____                       |
| _____       | _____          | _____                       |
| _____       | _____          | _____                       |

Pursuant to a power of attorney executed by all of the General Partners on **[INSERT DATE]**, a certified copy of which is hereto attached, **[INSERT NAME]** is the attorney-in-fact for the partnership and is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto for the partnership. **[STRIKE OUT THIS PARAGRAPH IF NOT APPLICABLE]**

3. **Individual**

Bidder is an individual whose full name is **[INSERT NAME]** whose residence address is **[INSERT RESIDENTIAL ADDRESS]** and whose business address is **[INSERT BUSINESS ADDRESS]** If operating under a trade or assumed name, said trade or assumed name is as follows: **[INSERT TRADE OR ASSUMED NAME]**.

**ACKNOWLEDGMENT**

Pursuant to a power of attorney executed by Bidder on [INSERT DATE], a certified copy of which is hereto attached, [INSERT NAME] is the attorney-in-fact for Bidder and is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto for Bidder. **[STRIKE OUT THIS PARAGRAPH IF NOT APPLICABLE]**

4. **Joint Venture**

Bidder is a joint venture that is organized and existing under the laws of the State of [INSERT STATE OF ORGANIZATION] pursuant to that certain Joint Venture Agreement dated as of [INSERT DATE], that is qualified to do business in the State of Illinois, and that is operating under the legal name of [INSERT LEGAL NAME]

The signatories to the aforesaid Joint Venture Agreement are as follows:

| <u>NAME</u>   | <u>ADDRESS</u> | <u>PERCENTAGE OWNERSHIP</u> |
|---------------|----------------|-----------------------------|
| N/A _____ ( ) | _____          | _____                       |
| _____ ( )     | _____          | _____                       |
| _____ ( )     | _____          | _____                       |
| _____ ( )     | _____          | _____                       |
| _____ ( )     | _____          | _____                       |

**[For each signatory indicate the type of entity (Corporation = "C"; Partnership = "P"; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]**

Pursuant to a power of attorney executed by all signatories to the aforesaid Joint Venture Agreement on [INSERT DATE], a certified copy of which is hereto attached, [INSERT NAME] is the attorney-in-fact for Bidder and is authorized to sign this Bidder's Proposal, the Contract and all documents related thereto for Bidder. **[STRIKE OUT THIS PARAGRAPH IF NOT APPLICABLE]**

**ACKNOWLEDGMENT**

DATED this 6th day of May, 2016

**ATTEST:**

H&H Electric Co.  
Bidder

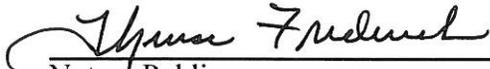
By: 

By: 

Title: Lenny Veneziano, Vice President Title: Louie Veneziano, President

Subscribed and Sworn to  
before me this 6th day  
of May, 2016.

My Commission Expires: 07/24/2016

  
Notary Public

[SEAL]



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,  
FOR SIGNATURE REQUIREMENTS**

VILLAGE OF LINCOLNWOOD

CONTRACT FOR:  
TOUHY AVENUE  
STREET LIGHTING IMPROVEMENTS

BIDDER'S SWORN WORK HISTORY STATEMENT

Louie Veneziano [INSERT NAME OF DEPONENT] (“Deponent”), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder’s Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

**IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS**

**JOINT VENTURES MUST SUBMIT SEPARATE SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

1. Nature of Business

State the nature of Bidder’s business: Specialty Electrical Contractor

---

2. Composition of Work

During the past three years, Bidder’s work has consisted of:

|                          |                              |                             |
|--------------------------|------------------------------|-----------------------------|
| <u>10</u> % Federal      | <u>85</u> % As Contractor    | <u>97</u> % Bidder’s Forces |
| <u>90</u> % Other Public | <u>15</u> % As Subcontractor | <u>3</u> % Subcontractors   |
| <u>0</u> % Private       |                              | <u>24</u> % Materials       |

3. Years in Business

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 71 years

4. Predecessor Organizations

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

**WORK HISTORY STATEMENT**

| <u>NAME</u> | <u>ADDRESS</u> | <u>YEARS</u> |
|-------------|----------------|--------------|
| N/A         |                |              |
|             |                |              |
|             |                |              |

**5. Business Licenses**

List all business licenses currently held by Bidder:

| <u>ISSUING AGENCY</u>    | <u>TYPE</u> | <u>NUMBER</u> | <u>EXPIRATION</u> |
|--------------------------|-------------|---------------|-------------------|
| City of Naperville       | Electrical  | 15-00006482   | 12-31-2016        |
| Village of Franklin Park | Electrical  | 02585         | 04-30-2017        |
| City of DesPlaines       | Electrical  | None          | 12-31-2016        |

**6. Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

|  | <u>C-1303<br/>PROJECT ONE</u>           | <u>C-1341<br/>PROJECT TWO</u>            | <u>C-1278<br/>PROJECT THREE</u>          |
|--|---|--|--|
| Owner Name                                       | I.D.O.T.                                | I.D.O.T.                                 | I.D.O.T.                                 |
| Owner Address                                    | 201 W.Center Ct<br>Schaumburg, Il 60196 | 201 W.Center Ct.<br>Schaumburg, IL 60196 | 201 W.Center Ct.<br>Schaumburg, IL 60196 |
| Reference  | MaryEllen Mack                          | Mary Ellen Mack                          | Mary Ellen Mack                          |
| Telephone Number                                 | 847-705-4465                            | 847-705-5564                             | 847-705-4465                             |
| Type of Work                                     | Streetlighting                          | Streetlighting                           | Streetlighting                           |
|  | <u>PROJECT ONE</u>                      | <u>PROJECT TWO</u>                       | <u>PROJECT THREE</u>                     |
| Contractor<br>(If Bidder was)<br>(Subcontractor) | N/A                                     | N/A                                      | N/A                                      |
|  |   |  |  |
|  |   |  |  |
|  |   |  |  |

**WORK HISTORY STATEMENT**

|                    | C-1303            | C-1311            | C-1278              |
|--------------------|-------------------|-------------------|---------------------|
| Amount of Contract | <u>883,160.63</u> | <u>758,625.00</u> | <u>1,148,189.58</u> |
| Date Commenced     | <u>11/02/2012</u> | <u>07/29/2014</u> | <u>04/13/2012</u>   |
| Date Completed     | <u>04/02/2015</u> | <u>04/10/2016</u> | <u>08/17/2014</u>   |

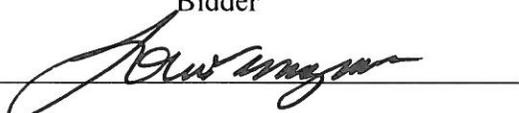
DATED this 6th day of May, 2016.

**ATTEST:**

H&H Electric Co.

Bidder

By: 

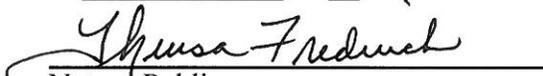
By: 

Title: Lenny Veneziano, Vice President

Title: Louie Veneziaño, President

Subscribed and Sworn to  
before me this 6th day  
of May, 2016.

My Commission Expires: 07/24/2017

  
Notary Public

[SEAL]



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,  
FOR SIGNATURE REQUIREMENTS**

VILLAGE OF LINCOLNWOOD

CONTRACT FOR:  
TOUHY AVENUE  
STREET LIGHTING IMPROVEMENTS

REQUEST FOR ADDITIONAL INFORMATION

CERTIFIED MAIL/RETURN RECEIPT REQUESTED OR PERSONAL DELIVERY

TO: [INSERT MOST FAVORABLE BIDDER] FROM: Village of Lincolnwood  
[INSERT ADDRESS OF MOST FAVORABLE BIDDER] 6900 North Lincoln Avenue  
Lincolnwood, Illinois 60712

(“Bidder”)

(“Owner”)

Owner has preliminarily found your Bidder’s Proposal for the “Contract for the Construction of [INSERT NAME OF WORK] (Contract [INSERT NUMBER])” dated [INSERT PROPOSAL DATE], to be one of the most favorable to the interests of Owner.

To be eligible for further consideration, you must provide the items of information checked below:

- 1. The attached Sworn Statement of Responsibility.
- 2. Other Information identified as follows:

[LIST OTHER REQUIRED INFORMATION]

The requested information must be provided at the address of Owner set forth above within [INSERT NUMBER ] business days of your receipt of this Request.

Failure to supply the requested information within the indicated time shall result, at Owner’s option, in the imposition of liquidated damages as more specifically set forth in Section 9 of the General Instructions to Bidders.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

VILLAGE OF LINCOLNWOOD

By: \_\_\_\_\_  
Beryl Herman, Village Clerk

VILLAGE OF LINCOLNWOOD

CONTRACT FOR:  
TOUHY AVENUE  
STREET LIGHTING IMPROVEMENTS

BIDDER'S SWORN STATEMENT OF RESPONSIBILITY

Confidential

THIS FORM NEED NOT BE COMPLETED WHEN  
SUBMITTING INITIAL BIDDER'S PROPOSAL

Louie Veneziano/H&H Electric [INSERT NAME OF DEPONENT] ("*Deponent*"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Statement of Responsibility are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Statement of Responsibility and that the statements contained in this Sworn Statement of Responsibility are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

JOINT VENTURES MUST SUBMIT SEPARATE SWORN  
STATEMENTS OF RESPONSIBILITY FOR THE JOINT VENTURE  
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT

1. Superintendent

The following superintendent will be assigned to supervise the Work:

| <u>NAME</u>            | <u>SPECIAL QUALIFICATIONS</u>   | <u>YEARS IN CURRENT OCCUPATION</u> |
|------------------------|---|------------------------------------|
| <u>Lenny Veneziano</u> | <u>IMSA Level 1 &amp; 2</u><br><u>OSHA 10 Hour</u><br><u>OSHA 30 Hour</u> | <u>18</u>                          |

2. Owned Equipment

The following equipment is owned by Bidder, is in good working order, and is available for, and will be employed in, the Work:

**STATEMENT OF RESPONSIBILITY**

| <b><u>EQUIPMENT DESCRIPTION (INCLUDING AGE)</u></b> | <b><u>NUMBER AVAILABLE</u></b> |
|---|--------------------------------|
| SEE ATTACHED LIST                                   |                                |
| _____   | _____                          |
| _____   | _____                          |
| _____   | _____                          |
| _____   | _____                          |
| _____   | _____                          |

3. **Purchased Equipment**

The following equipment is known by Bidder to be available, will be purchased by Bidder, and will be employed in the Work:

| <b><u>EQUIPMENT DESCRIPTION (INCLUDING AGE)</u></b> | <b><u>NUMBER AVAILABLE</u></b> |
|---|--------------------------------|
| SEE ATTACHED LIST                                   |                                |
| _____   | _____                          |
| _____   | _____                          |
| _____   | _____                          |
| _____   | _____                          |
| _____   | _____                          |

4. **Leased Equipment**

The following equipment is known by Bidder to be available, will be leased by Bidder, and will be employed in the Work:

| <b><u>EQUIPMENT DESCRIPTION (INCLUDING AGE)</u></b> | <b><u>NUMBER AVAILABLE</u></b> |
|---|--------------------------------|
| N/A   |                                |
| _____   | _____                          |
| _____   | _____                          |

**STATEMENT OF RESPONSIBILITY**

| <u>EQUIPMENT DESCRIPTION (INCLUDING AGE)</u> | <u>NUMBER AVAILABLE</u> |
|--|-------------------------|
| N/A  |                         |
| _____  | _____                   |
| _____  | _____                   |
| _____  | _____                   |

5. **Inventory**

The following materials and supplies are currently in Bidder's inventory, are uncommitted to any other project, and will be employed in the Work:

| <u>INVENTORY ITEM</u>                      | <u>QUANTITY AVAILABLE</u> |
|--|---------------------------|
| Various Electrical Components and Supplies |                           |
| for Streetlighting.                        | \$ 75,000                 |
| _____                                      | _____                     |

6. **Subcontractors' and Suppliers' Commitments**

Bidder has entered into contracts for, or has received firm offers for, all subcontract work and all materials required to complete the Work except as noted and explained below:

|  |  |
|--|--|
| All materials and work necessary to complete this contract |  |
| _____  |  |
| in accordance with the contract documents.                 |  |
| _____  |  |
| _____  |  |

7. **Subcontractor and Supplier Relations**

Bidder normally employs one or more of the following subcontractors or suppliers for projects such as the Work:

| <u>SUBCONTRACTOR OR SUPPLIER</u> | <u>TRADE OR TYPE</u> |
|----------------------------------|----------------------|
| MYS Incorporated, Inc.           | Concrete & Asphalt   |
| _____                            | _____                |
| Roy's Lawn Care                  | Landscaping          |
| _____                            | _____                |
| _____                            | _____                |

**STATEMENT OF RESPONSIBILITY**

**8. Unions**

Bidder anticipates employing, either directly or through subcontractors, trades represented by the following union locals:

| <u>TRADE</u> | <u>UNION LOCAL</u> | <u>CONTRACT EXPIRATION</u> |
|--------------|--------------------|----------------------------|
| Electrical   | I.B.E.W. #9        | 5/31/2016                  |
| _____        | _____              | _____                      |
| _____        | _____              | _____                      |
| _____        | _____              | _____                      |
| _____        | _____              | _____                      |

**9. Current Projects**

Bidder is currently involved in the following on-going construction projects and no others:

| <u>OWNER</u>      | <u>DESCRIPTION OF WORK</u> | <u>PROJECTED COMPLETION DATE</u> | <u>CONTRACT BALANCE</u> |
|-------------------|----------------------------|----------------------------------|-------------------------|
| SEE ATTACHED LIST | _____                      | _____                            | _____                   |
| _____             | _____                      | _____                            | _____                   |
| _____             | _____                      | _____                            | _____                   |
| _____             | _____                      | _____                            | _____                   |
| _____             | _____                      | _____                            | _____                   |

**10. Status of Current Projects**

None of the current projects listed in Item 8 above are in default, subject to damages or penalties for delay, behind schedule or over budget except as noted and explained below:

N/A

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STATEMENT OF RESPONSIBILITY**

**11. Potential Projects**

Bidder currently has outstanding bids or proposals on the following construction projects and no others:

| <u>OWNER</u> | <u>DESCRIPTION OF WORK</u> | <u>SCHEDULED CONTRACT TIME</u> | <u>APPROX. BID AMT.</u> |
|--------------|----------------------------|--------------------------------|-------------------------|
| N/A          |                            |                                |                         |
|              |                            |                                |                         |
|              |                            |                                |                         |
|              |                            |                                |                         |
|              |                            |                                |                         |

**12. Contracts Abandoned**

Neither Bidder nor any predecessor organization has ever failed to complete a contract except as noted and explained below:

|     |
|-----|
| N/A |
|     |
|     |
|     |

**13. Contract Defaults**

Neither Bidder nor any predecessor organization has ever defaulted on, or been terminated for cause on, a contract except as noted and explained below:

|     |
|-----|
| N/A |
|     |
|     |

**STATEMENT OF RESPONSIBILITY**

14. **Litigation**

Neither Bidder nor any predecessor organization is, or within the past five years has been involved as, a party to any litigation except as noted below:

| <u>CASE NAME</u> | <u>COURT JURISDICTION</u> | <u>DOCKET NUMBER</u> |
|------------------|---------------------------|----------------------|
| N/A              |                           |                      |
|                  |                           |                      |
|                  |                           |                      |
|                  |                           |                      |
|                  |                           |                      |

15. **Financial Strength**

Provide copies of Bidder’s (or any predecessor organization’s) audited financial statements for the last two fiscal years, including, at a minimum, income statement, balance sheet and statement of changes in financial position, together with footnotes. In addition, complete the following Condensed Net Worth Statement as of the most recently ended calendar quarter:

**CONDENSED NET WORTH STATEMENT**

**ASSETS**

|     |  |              |
|-----|--|--------------|
| 1.  | Cash.....  | \$ 420,635   |
| 2.  | Stocks and Bonds.....  | 0            |
| 3.  | Notes Receivable .....   | 0            |
| 4.  | Accounts Receivable (including bid deposits & amounts accrued on uncompleted contracts)..... | 4,120,505    |
| 5.  | Accrued Interest .....   | 0            |
| 6.  | Real Estate .....  | 0            |
| 7.  | Material Inventory .....   | 1,425        |
| 8.  | Equipment (depreciated value) .....  | 1,562,505    |
| 9.  | Furniture and Fixtures (depreciated value).....  | 100,658      |
| 10. | Other Assets.....  | 226,758      |
|     | Total Assets.....  | \$ 6,432,486 |

STATEMENT OF RESPONSIBILITY

LIABILITIES AND EQUITY

|    |                                    |    |                  |
|----|------------------------------------|----|------------------|
| 1. | Notes Payable.....                 | \$ | <u>0</u>         |
| 2. | Accounts Payable.....              |    | <u>835,580</u>   |
| 3. | Mortgages Payable.....             |    | <u>1,288,197</u> |
| 4. | Other Liabilities .....            |    | <u>88,041</u>    |
| 5. | Reserves .....                     |    | <u>0</u>         |
| 6. | Capital Stock.....                 |    | <u>705,000</u>   |
| 7. | Surplus (net worth) .....          |    | <u>3,515,668</u> |
|    | Earned                             | \$ | <u>3,162,689</u> |
|    | Unearned                           | \$ | <u>325,979</u>   |
|    | Total Liabilities and Equity ..... | \$ | <u>6,432,486</u> |

16. **Joint Venture Documents** N/A

If Bidder is a joint venture, provide a true and correct copy of Bidder's Joint Venture Agreement, together with any and all agreements between the signatories thereto relating to the Bidder's Proposal, the Work or the Contract.

DATED this 6th day of May, 2016.

ATTEST:

H&H Electric Co.

Bidder

By: [Signature]

By: [Signature]

Title: Lenny Venziano, Vice President

Title: Louie Veneziano, President

Subscribed and Sworn to before me this 6th day of May, 2016

My Commission Expires: 07/24/2017

[Signature]  
Notary Public

[SEAL]



SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8,  
FOR SIGNATURE REQUIREMENTS

**CONTRACT BETWEEN  
VILLAGE OF LINCOLNWOOD  
AND  
H&H ELECTRIC  
TOUHY AVENUE  
STREET LIGHTING IMPROVEMENTS**

**TABLE OF CONTENTS**

|  | <b><u>Page</u></b> |
|--|--------------------|
| <b>ARTICLE I</b> .....   | 1                  |
| <b>1.1 PERFORMANCE OF THE WORK</b> .....                                     | 1                  |
| <b>1.2 COMMENCEMENT AND COMPLETION DATES</b> .....                           | 2                  |
| <b>1.3 REQUIRED SUBMITTALS</b> .....   | 2                  |
| <b>1.4 REVIEW AND INTERPRETATION OF CONTRACT PROVISIONS</b> .....            | 3                  |
| <b>1.5 CONDITIONS AT THE WORK SITE; RECORD DRAWINGS</b> .....                | 3                  |
| <b>1.6 TECHNICAL ABILITY TO PERFORM</b> .....                                | 4                  |
| <b>1.7 FINANCIAL ABILITY TO PERFORM</b> .....                                | 4                  |
| <b>1.8 TIME</b> .....  | 4                  |
| <b>1.9 SAFETY AT THE WORK SITE</b> .....                                     | 4                  |
| <b>1.10 CLEANLINESS OF THE WORK SITE AND ENVIRONS</b> .....                  | 5                  |
| <b>1.11 DAMAGE TO THE WORK, THE WORK SITE, AND OTHER PROPERTY</b> .....      | 5                  |
| <b>1.12 SUBCONTRACTORS AND SUPPLIERS</b> .....                               | 5                  |
| <b>1.13 SIMULTANEOUS WORK BY OTHERS</b> .....                                | 6                  |
| <b>1.14 OCCUPANCY PRIOR TO FINAL PAYMENT</b> .....                           | 6                  |
| <b>1.15 OWNER'S RIGHT TO TERMINATE OR SUSPEND WORK FOR CONVENIENCE</b> ..... | 6                  |
| <b>ARTICLE II</b> .....  | 6                  |
| <b>2.1 CHANGES</b> .....   | 6                  |
| <b>2.2 DELAYS</b> .....  | 7                  |
| <b>ARTICLE III</b> .....   | 7                  |
| <b>3.1 INSPECTION; TESTING; CORRECTION OF DEFECTS</b> .....                  | 7                  |
| <b>3.2 WARRANTY OF WORK</b> .....  | 7                  |
| <b>3.3 OWNER'S RIGHT TO CORRECT</b> .....                                    | 8                  |
| <b>ARTICLE IV</b> .....  | 8                  |
| <b>4.1 BONDS</b> .....   | 8                  |
| <b>4.2 INSURANCE</b> .....   | 8                  |
| <b>4.3 INDEMNIFICATION</b> .....   | 9                  |
| <b>ARTICLE V</b> .....   | 9                  |
| <b>5.1 CONTRACT PRICE</b> .....  | 9                  |
| <b>5.2 TAXES AND BENEFITS</b> .....  | 9                  |
| <b>5.3 PROGRESS PAYMENTS</b> .....   | 9                  |

|                         |   |           |
|-------------------------|---|-----------|
| 5.4                     | FINAL ACCEPTANCE AND FINAL PAYMENT.....                   | 10        |
| 5.5                     | LIENS .....   | 10        |
| 5.6                     | DEDUCTIONS.....   | 11        |
| <b>ARTICLE VI.....</b>  |   | <b>12</b> |
| 6.1                     | DISPUTE RESOLUTION PROCEDURE .....                        | 12        |
| 6.2                     | CONTRACTOR'S REMEDIES .....                               | 12        |
| 6.3                     | OWNER'S REMEDIES .....                                    | 12        |
| 6.4                     | OWNER'S SPECIAL REMEDY FOR DELAY .....                    | 14        |
| 6.5                     | TERMINATIONS AND SUSPENSIONS DEEMED FOR CONVENIENCE ..... | 14        |
| <b>ARTICLE VII.....</b> |   | <b>14</b> |
| 7.1                     | BINDING EFFECT .....                                      | 14        |
| 7.2                     | RELATIONSHIP OF THE PARTIES .....                         | 14        |
| 7.3                     | NO COLLUSION.....   | 14        |
| 7.4                     | ASSIGNMENT.....   | 15        |
| 7.5                     | CONFIDENTIAL INFORMATION.....                             | 15        |
| 7.6                     | NO WAIVER .....   | 15        |
| 7.7                     | NO THIRD PARTY BENEFICIARIES.....                         | 15        |
| 7.8                     | NOTICES.....  | 15        |
| 7.9                     | GOVERNING LAWS .....                                      | 16        |
| 7.10                    | CHANGES IN LAWS .....                                     | 16        |
| 7.11                    | COMPLIANCE WITH LAWS .....                                | 16        |
| 7.12                    | COMPLIANCE WITH PATENTS .....                             | 17        |
| 7.13                    | TIME OF THE ESSENCE .....                                 | 17        |
| 7.14                    | CALENDAR DAYS AND TIME .....                              | 17        |
| 7.15                    | SEVERABILITY .....  | 18        |
| 7.16                    | ENTIRE AGREEMENT.....                                     | 18        |
| 7.17                    | AMENDMENTS AND MODIFICATIONS.....                         | 18        |

**CONTRACTOR'S CERTIFICATION**

**ATTACHMENT A** - Supplemental Schedule of Contract Terms

**ATTACHMENT A1**- Schedule of Contract Prices

**ATTACHMENT B** - Specifications

**ATTACHMENT C** - List of Drawings

**ATTACHMENT D** – Special Project Requirements

**APPENDIX 1** - Prevailing Wage Ordinance

In consideration of the mutual promises set forth below, the VILLAGE OF LINCOLNWOOD, 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712, a municipal corporation ("**Owner**"), and \_\_\_\_\_ **H&H ELECTRIC OF FRANKLIN PARK, ILLINOIS**, ("**Contractor**"), make this Contract as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016, and hereby agree as follows:

## **ARTICLE I** **THE WORK**

### **1.1 Performance of the Work**

Contractor shall, at its sole cost and expense, provide, perform, and complete all of the following, all of which is herein referred to as the "Work":

1. **Labor, Equipment, Materials, and Supplies.** Provide, perform, and complete, in the manner described and specified in this Contract, all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data, and other means and items necessary to accomplish the Project at the Work Site, both as defined in Attachment A, in accordance with the specifications attached hereto as Attachment B, the drawings identified in the list attached hereto as Attachment C, **and the Special Project Requirements attached hereto as Attachment D.**

2. **Permits.** Except as otherwise provided in Attachment A, procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith.

3. **Bonds and Insurance.** Procure and furnish all Bonds and all certificates and policies of insurance specified in this.

4. **Taxes.** Pay all applicable federal, state, and local taxes.

5. **Miscellaneous.** Do all other things required of Contractor by this Contract, including, without limitation, arranging for utility and other services needed for the work and for testing, including the installation of temporary utility lines, wiring, switches, fixtures, hoses, connections, and meters, and providing sufficient sanitary conveniences and shelters to accommodate all workers and all personnel of Owner engaged in the Work.

6. **Quality.** Provide, perform and complete all of the foregoing in a proper and workmanlike manner, consistent with the highest standards of professional and construction practices and in full compliance with, and as required by or pursuant to, this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged and first quality equipment, materials, and supplies.

## 1.2 Commencement and Completion Dates

Contractor shall commence the Work not later than the “Commencement Date” set forth on Attachment A and shall diligently and continuously prosecute the Work at such a rate as will allow the Work to be fully provided, performed, and completed in full compliance with this Contract not later than the “Completion Date” set forth in Attachment A. The time of commencement, rate of progress, and time of completion are referred to in this Contract as the “Contract Time.”

## 1.3 Required Submittals

A. Submittals Required. Contractor shall submit to Owner all documents, data, and information specifically required to be submitted by Contractor under this Contract and shall, in addition, submit to Owner all such drawings, specifications, descriptive information, and engineering documents, data, and information as may be required, or as may be requested by Owner, to show the details of the Work, including a complete description of all equipment, materials, and supplies to be provided under this Contract (“**Required Submittals**”). Such details shall include, but shall not be limited to, design data, structural and operating features, principal dimensions, space required or provided, clearances required or provided, type and brand of finish, and all similar matters, for all components of the Work.

B. Number and Format. Contractor shall provide three complete sets for each Required Submittal. All Required Submittals, except drawings, shall be prepared on 8-1/2 inch by 11-inch paper. Two blue-line prints and one sepia transparency of each drawing shall be provided. All prints of drawings shall be folded to 8-1/2 inches by 11 inches, or less. All drawings shall be clearly marked in the lower right-hand corner with the names of Owner and Contractor.

C. Time of Submission and Owner's Review. All Required Submittals shall be provided to Owner no later than the time, if any, specified in this Contract for their submission or, if no time for submission is specified, in sufficient time, in Owner's sole opinion, to permit Owner to review the same prior to the commencement of the part of the Work to which they relate and prior to the purchase of any equipment, materials, or supplies that they describe. Owner shall have the right to require such corrections as may be necessary to make such submittals conform to this Contract. All such submittals shall, after final processing and review with no exception noted by Owner, become a part of this Contract. No Work related to any submittal shall be performed by Contractor until Owner has completed review of such submittal with no exception noted. Owner's review and stamping of any Required Submittal shall be for the sole purpose of examining the general management, design, and details of the proposed Work, shall not relieve Contractor of the entire responsibility for the performance of the Work in full compliance with, and as required by or pursuant to this Contract, and shall not be regarded as any assumption of risk or liability by Owner.

D. Responsibility for Delay. Contractor shall be responsible for any delay in the Work due to delay in providing Required Submittals conforming to this Contract.

#### **1.4 Review and Interpretation of Contract Provisions**

Contractor represents and warrants that it has carefully reviewed this Contract, including all of its Attachments, and the drawings identified in Attachment C, all of which are by this reference incorporated into and made a part of this Contract. Contractor shall, at no increase in the Contract Price, provide workmanship, equipment, materials, and supplies that fully conform to this Contract. Whenever any equipment, materials or supplies are specified or described in this Contract by using the name or other identifying feature of a proprietary product or the name or other identifying feature of a particular manufacturer or vendor, the specific item mentioned shall be understood as establishing the type, function and quality desired. Other manufacturers' or vendors' products may be accepted, provided that the products proposed are equivalent in substance and function to those named as determined by Owner in its sole and absolute discretion.

Contractor shall promptly notify Owner of any discrepancy, error, omission, ambiguity, or conflict among any of the provisions of this Contract before proceeding with any Work affected thereby. If Contractor fails to give such notice to Owner, then the subsequent decision of Owner as to which provision of this Contract shall govern shall be final, and any corrective work required shall not entitle Contractor to any damages, to any compensation in excess of the Contract Price, or to any delay or extension of the Contract Time.

When the equipment, materials, or supplies furnished by Contractor cannot be installed as specified in this Contract, Contractor shall, without any increase in the Contract Price, make all modifications required to properly install the equipment, materials, or supplies. Any such modification shall be subject to the prior review and consent of Owner.

#### **1.5 Conditions at the Work Site; Record Drawings**

Contractor represents and warrants that it has had a sufficient opportunity to conduct a thorough investigation of the Work Site and the surrounding area and has completed such investigation to its satisfaction. Contractor shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the Work Site. When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other investigations is or has been provided by Owner, or is or has been otherwise made available to Contractor by Owner, such information is or has been provided or made available solely for the convenience of Contractor and is not part of this Contract. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that the conditions indicated may not change, or that unanticipated conditions may not be present.

Contractor shall be solely responsible for locating all existing underground installations by prospecting no later than two workdays prior to any scheduled excavation or trenching, whichever is earlier. Contractor shall check all dimensions, elevations, and quantities indicated in this Contract within the same time period as set forth above for prospecting underground installations. Contractor shall lay out the Work in accordance with this Contract and shall

establish and maintain such locations, lines and levels. Wherever pre-existing work is encountered, Contractor shall verify and be responsible for dimensions and location of such pre-existing work. Contractor shall notify Owner of any discrepancy between the dimensions, elevations and quantities indicated in this Contract and the conditions of the Work Site or any other errors, omissions or discrepancies which Contractor may discover during such inspections. Full instructions will be furnished by Owner should such error, omission, or discrepancy be discovered, and Contractor shall carry out such instructions as if originally specified and without any increase in Contract Price.

Before Final Acceptance of the Work, Contractor shall submit to Owner two sets of Drawings of Record, unless a greater number is specified elsewhere in this Contract, indicating all field deviations from Attachment B or the drawings identified in Attachment C.

#### **1.6 Technical Ability to Perform**

Contractor represents and warrants that it is sufficiently experienced and competent, and has the necessary capital, facilities, plant, organization, and staff, to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Contract.

#### **1.7 Financial Ability to Perform**

Contractor represents and warrants that it is financially solvent, and Contractor has the financial resources necessary to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Contract.

#### **1.8 Time**

Contractor represents and warrants that it is ready, willing, able and prepared to begin the Work on the Commencement Date and that the Contract Time is sufficient time to permit completion of the Work in full compliance with, and as required by or pursuant to, this Contract for the Contract Price, all with due regard to all natural and man-made conditions that may affect the Work or the Work Site and all difficulties, hindrances, and delays that may be incident to the Work.

#### **1.9 Safety at the Work Site**

Contractor shall be solely and completely responsible for providing and maintaining safe conditions at the Work Site, including the safety of all persons and property during performance of the Work. This requirement shall apply continuously and shall not be limited to normal working hours. Contractor shall take all safety precautions as shall be necessary to comply with all applicable laws and to prevent injury to persons and damage to property.

Contractor shall conduct all of its operations without interruption or interference with vehicular and pedestrian traffic on public and private rights-of-way, unless it has obtained permits therefore from the proper authorities. If any public or private right-of-way shall be rendered unsafe by Contractor's operations, Contractor shall make such repairs or provide such temporary ways or guards as shall be acceptable to the proper authorities.

## **1.10 Cleanliness of the Work Site and Environs**

Contractor shall keep the Work Site and adjacent areas clean at all times during performance of the Work and shall, upon completion of the Work, leave the Work Site and adjacent areas in a clean and orderly condition.

## **1.11 Damage to the Work, the Work Site, and Other Property**

The Work and everything pertaining thereto shall be provided, performed, completed, and maintained at the sole risk and cost of Contractor from the Commencement Date until Final Payment. Contractor shall be fully responsible for the protection of all public and private property and all persons. Without limiting the foregoing, Contractor shall, at its own cost and expense, provide all permanent and temporary shoring, anchoring and bracing required by the nature of the Work in order to make all parts absolutely stable and rigid, even when such shoring, anchoring and bracing is not explicitly specified, and support and protect all buildings, bridges, roadways, conduits, wires, water pipes, gas pipes, sewers, pavements, curbs, sidewalks, fixtures and landscaping of all kinds and all other public or private property that may be encountered or endangered in providing, performing and completing the Work. Contractor shall have no claim against Owner because of any damage or loss to the Work or to Contractor's equipment, materials, or supplies from any cause whatsoever, including damage or loss due to simultaneous work by others. Contractor shall, promptly and without charge to Owner, repair or replace, to the satisfaction of Owner, any damage done to, and any loss suffered by, the Work and any damage done to, and any loss suffered by, the Work Site or other property as a result of the Work. Notwithstanding any other provision of this Contract, Contractor's obligations under this Section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of Owner or Contractor, to indemnify, hold harmless, or reimburse Contractor for the cost of any repair or replacement work required by this Section.

## **1.12 Subcontractors and Suppliers**

A. Approval and Use of Subcontractors and Suppliers. Contractor shall perform the Work with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by Owner in writing. All subcontractors, suppliers, and subcontracts used by Contractor shall be acceptable to, and approved in advance by, Owner. Owner's approval of any subcontractor, supplier, and subcontract shall not relieve Contractor of full responsibility and liability for the provision, performance, and completion of the Work in full compliance with, and as required by or pursuant to, this Contract. All Work performed under any subcontract shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of Contractor. Every reference in this Contract to "Contractor" shall be deemed also to refer to all subcontractors and suppliers of Contractor. Every subcontract shall include a provision binding the subcontractor or supplier to all provisions of this Contract.

B. Removal of Subcontractors and Suppliers. If any subcontractor or supplier fails to perform the part of the Work undertaken by it in a manner satisfactory to Owner, Contractor shall immediately upon notice from Owner terminate such subcontractor or supplier. Contractor shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time as a result of any such termination.

### **1.13 Simultaneous Work By Others**

Owner shall have the right to perform or have performed such other work, as Owner may desire in, about, or near the Work Site during the performance of the Work by Contractor. Contractor shall make every reasonable effort to perform the Work in such manner as to enable both the Work and such other work to be completed without hindrance or interference from each other. Contractor shall afford Owner and other contractors reasonable opportunity for the execution of such other work and shall properly coordinate the Work with such other work.

### **1.14 Occupancy Prior to Final Payment**

Owner shall have the right, at its election, to occupy, use, or place in service any part of the Work prior to Final Payment. Such occupancy, use, or placement in service shall be conducted in such manner as not to damage any of the Work or to unreasonably interfere with the progress of the Work. No such occupancy, use, or placement in service shall be construed as an acceptance of any of the Work or a release or satisfaction of Contractor's duty to insure and protect the Work, not shall it, unless conducted in an unreasonable manner, be considered as an interference with Contractor's provision, performance, or completion of the Work.

### **1.15 Owner's Right to Terminate or Suspend Work for Convenience**

A. Termination or Suspension for Convenience. Owner shall have the right, for its convenience, to terminate or suspend the Work in whole or in part at any time by written notice to Contractor. Every such notice shall state the extent and effective date of such termination or suspension. On such effective date, Contractor shall, as and to the extent directed, stop Work under this Contract, cease all placement of further orders or subcontracts, terminate or suspend Work under existing orders and subcontracts, cancel any outstanding orders or subcontracts that may be cancelled, and take any action necessary to protect any property in its possession in which Owner has or may acquire any interest and to dispose of such property in such manner as may be directed by Owner.

B. Payment for Completed Work. In the event of any termination pursuant to Subsection 1.15A above, Owner shall pay Contractor (1) such direct costs, excluding overhead, as Contractor shall have paid or incurred for all Work done in compliance with, and as required by or pursuant to, this Contract up to the effective date of termination together with ten percent of such costs for overhead and profit; and (2) such other costs pertaining to the Work, exclusive of overhead and profit, as Contractor may have reasonably and necessarily incurred as the result of such termination. Any such payment shall be offset by any prior payment or payments and shall be subject to Owner's rights to withhold and deduct as provided in this Contract.

## **ARTICLE II CHANGES AND DELAYS**

### **2.1 Changes**

Owner shall have the right, by written order executed by Owner, to make changes in the Contract, the Work, the Work Site, and the Contract Time ("**Change Order**"). If any Change Order causes an increase or decrease in the amount of the Work, an equitable adjustment in the Contract Price or Contract Time may be made. All claims by Contractor for an equitable adjustment in either the Contract Price or the Contract Time shall be made within two business

days following receipt of such Change Order, and shall, if not made prior to such time, be conclusively deemed to have been waived. No decrease in the amount of the Work caused by any Change Order shall entitle Contractor to make any claim for damages, anticipated profits, or other compensation.

## **2.2 Delays**

A. Extensions for Unavoidable Delays. For any delay that may result from causes that could not be avoided or controlled by Contractor, Contractor shall, upon timely written application, be entitled to issuance of a Change Order providing for an extension of the Contract Time for a period of time equal to the delay resulting from such unavoidable cause. No extension of the Contract Time shall be allowed for any other delay in completion of the Work.

B. No Compensation for Delays. No payment, compensation, damages, or adjustment of any kind, other than the extension of the Contract Time provided in Subsection 2.2A above, shall be made to, or claimed by, Contractor because of hindrances or delays from any cause in the commencement, prosecution, or completion of the Work, whether caused by Owner or any other party and whether avoidable or unavoidable.

## **ARTICLE III CONTRACTOR'S RESPONSIBILITY FOR DEFECTIVE WORK**

### **3.1 Inspection; Testing; Correction of Defects**

A. Inspection. Until Final Payment, all parts of the Work shall be subject to inspection and testing by Owner or its designated representatives. Contractor shall furnish, at its own expense, all reasonable access, assistance, and facilities required by Owner for such inspection and testing.

B. Re-Inspection. Re-inspection and re-testing of any Work may be ordered by Owner at any time, and, if so ordered, any covered or closed Work shall be uncovered or opened by Contractor. If the Work is found to be in full compliance with this Contract, then Owner shall pay the cost of uncovering, opening, re-inspecting, or re-testing, as the case may be. If such Work is not in full compliance with this Contract, then Contractor shall pay such cost.

C. Correction. Until Final Payment, Contractor shall, promptly and without charge, repair, correct, or replace all or any part of the Work that is defective, damaged, flawed, or unsuitable or that in any way fails to conform strictly to the requirements of this Contract.

### **3.2 Warranty of Work**

A. Scope of Warranty. Contractor warrants that the Work and all of its components shall be free from defects and flaws in design, workmanship, and materials; shall strictly conform to the requirements of this Contract; and shall be fit, sufficient and suitable for the purposes expressed in, or reasonably inferred from, this Contract. The warranty herein expressed shall be in addition to any other warranties expressed in this Contract, or expressed or implied by law, which are hereby reserved unto Owner.

B. Repairs; Extension of Warranty. Contractor shall, promptly and without charge, correct any failure to fulfill the above warranty that may be discovered or develop at any time

within one year after Final Payment or such longer period as may be prescribed in Attachment B or Attachment D to this Contract or by law. The above warranty shall be extended automatically to cover all repaired and replacement parts and labor provided or performed under such warranty and Contractor's obligation to correct Work shall be extended for a period of one year from the date of such repair or replacement. The time period established in this Subsection 3.2B relates only to the specific obligation of Contractor to correct Work and shall not be construed to establish a period of limitation with respect to other obligations that Contractor has under this Contract.

C. Subcontractor and Supplier Warranties. Whenever Attachment B or Attachment D requires a subcontractor or supplier to provide a guaranty or warranty, Contractor shall be solely responsible for obtaining said guaranty or warranty in form satisfactory to Owner and assigning said warranty or guaranty to Owner. Acceptance of any assigned warranties or guaranties by Owner shall be a precondition to Final Payment and shall not relieve Contractor of any of its guaranty or warranty obligations under this Contract.

### **3.3 Owner's Right to Correct**

If, within two business days after Owner gives Contractor notice of any defect, damage, flaw, unsuitability, nonconformity, or failure to meet warranty subject to correction by Contractor pursuant to Section 3.1 or Section 3.2 of this Contract, Contractor neglects to make, or undertake with due diligence to make, the necessary corrections, then Owner shall be entitled to make, either with its own forces or with contract forces, the corrections and to recover from Contractor all resulting costs, expenses, losses, or damages, including attorneys' fees and administrative expenses.

## **ARTICLE IV** **FINANCIAL ASSURANCES**

### **4.1 Bonds**

Contemporaneous with Contractor's execution of this Contract, Contractor shall provide a Performance Bond and a Labor and Material Payment Bond, on forms provided by, or otherwise acceptable to, Owner, from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide, each in the penal sum of the Contract Price ("**Bonds**"). Contractor shall, at all times while providing, performing, or completing the Work, including, without limitation, at all times while correcting any failure to meet warranty pursuant to Section 3.2 of this Contract, maintain and keep in force, at Contractor's expense, the Bonds required hereunder.

### **4.2 Insurance**

Contemporaneous with Contractor's execution of this Contract, Contractor shall provide certificates and policies of insurance evidencing the minimum insurance coverage and limits set forth in Attachment A. For good cause shown, Owner may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as Owner may impose in the exercise of its sole discretion. Such policies shall be in a form, and from companies, acceptable to Owner. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the

expiration of 30 days after written notice thereof shall have been given by the insurance company to Owner. Contractor shall, at all times while providing, performing, or completing the Work, including, without limitation, at all times while correcting any failure to meet warranty pursuant to Section 3.2 of this Contract, maintain and keep in force, at Contractor's expense, the minimum insurance coverage and limits set forth in Attachment A.

#### **4.3 Indemnification**

Contractor shall indemnify, save harmless, and defend Owner against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of Contractor, except to the extent caused by the sole negligence of Owner.

### **ARTICLE V** **PAYMENT**

#### **5.1 Contract Price**

Owner shall pay to Contractor, in accordance with and subject to the terms and conditions set forth in this Article V and Attachment A, and Contractor shall accept in full satisfaction for providing, performing, and completing the Work, the amount or amounts set forth in Attachment A ("***Contract Price***"), subject to any additions, deductions, or withholdings provided for in this Contract.

#### **5.2 Taxes and Benefits**

Owner is exempt from and shall not be responsible to pay, or reimburse Contractor for, any state or local sales, use, or excise taxes. The Contract Price includes all other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, or premium is hereby waived and released by Contractor.

#### **5.3 Progress Payments**

A. Payment in Installments. The Contract Price shall be paid in monthly installments in the manner set forth in Attachment A ("***Progress Payments***").

B. Pay Requests. Contractor shall, as a condition precedent to its right to receive each Progress Payment, submit to Owner a pay request in the form provided by Owner ("***Pay Request***"). The first Pay Request shall be submitted not sooner than 60 days following commencement of work. Owner may, by written notice to Contractor, designate a specific day of each month on or before which Pay Requests must be submitted. Each Pay Request shall include (a) Contractor's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and (b) Contractor's certification that all prior Progress Payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

C. Work Entire. This Contract and the Work are entire and the Work as a whole is of the essence of this Contract. Notwithstanding any other provision of this Contract, each and every part of this Contract and of the Work are interdependent and common to one another and to Owner's obligation to pay all or any part of the Contract Price or any other consideration for the Work. Any and all Progress Payments made pursuant to this Article are provided merely for the convenience of Contractor and for no other purpose.

#### **5.4 Final Acceptance and Final Payment**

A. Notice of Completion. When the Work has been completed and is ready in all respects for acceptance by Owner, Contractor shall notify Owner and request a final inspection ("**Notice of Completion**"). Contractor's Notice of Completion shall be given sufficiently in advance of the Completion Date to allow for scheduling of the final inspection and for completion or correction before the Completion Date of any items identified by such inspection as being defective, damaged, flawed, unsuitable, nonconforming, incomplete, or otherwise not in full compliance with, or as required by or pursuant to, this Contract ("**Punch List Work**").

B. Punch List and Final Acceptance. The Work shall be finally accepted when, and only when, the whole and all parts thereof shall have been completed to the satisfaction of Owner in full compliance with, and as required by or pursuant to, this Contract. Upon receipt of Contractor's Notice of Completion, Owner shall make a review of the Work and notify Contractor in writing of all Punch List Work, if any, to be completed or corrected. Following Contractor's completion or correction of all Punch List Work, Owner shall make another review of the Work and prepare and deliver to Contractor either a written notice of additional Punch List Work to be completed or corrected or a written notice of final acceptance of the Work ("**Final Acceptance**").

C. Final Payment. As soon as practicable after Final Acceptance, Contractor shall submit to Owner a properly completed final Pay Request in the form provided by Owner ("**Final Pay Request**"). Owner shall pay to Contractor the balance of the Contract Price, after deducting therefrom all charges against Contractor as provided for in this Contract ("**Final Payment**"). Final Payment shall be made not later than 60 days after Owner approves the Final Pay Request. The acceptance by Contractor of Final Payment shall operate as a full and complete release of Owner of and from any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses of, by, or to Contractor for anything done, furnished for, arising out of, relating to, or in connection with the Work or for or on account of any act or neglect of Owner arising out of, relating to, or in connection with the Work.

#### **5.5 Liens**

A. Title. Nothing in this Contract shall be construed as vesting in Contractor any right of property in any equipment, materials, supplies, and other items provided under this Contract after they have been installed in, incorporated into, attached to, or affixed to, the Work or the Work Site. All such equipment, materials, supplies, and other items shall, upon being so installed, incorporated, attached or affixed, become the property of Owner, but such title shall not release Contractor from its duty to insure and protect the Work in accordance with the requirements of this Contract.

B. Waivers of Lien. Contractor shall, from time to time at Owner's request and in any event prior to Final Payment, furnish to Owner such receipts, releases, affidavits, certificates, and other evidence as may be necessary to establish, to the reasonable satisfaction of Owner, that no lien against the Work or the public funds held by Owner exists in favor of any person whatsoever for or by reason of any equipment, material, supplies, or other item furnished, labor performed, or other thing done in connection with the Work or this Contract ("*Lien*") and that no right to file any Lien exists in favor of any person whatsoever.

C. Removal of Liens. If at any time any notice of any Lien is filed, then Contractor shall, promptly and without charge, discharge, remove, or otherwise dispose of such Lien. Until such discharge, removal, or disposition, Owner shall have the right to retain from any money payable hereunder an amount that Owner, in its sole judgment, deems necessary to satisfy such Lien and to pay the costs and expenses, including attorneys' fees and administrative expenses, of any actions brought in connection therewith or by reason thereof.

D. Protection of Owner Only. This Section shall not operate to relieve Contractor's surety or sureties from any of their obligations under the Bonds, nor shall it be deemed to vest any right, interest, or entitlement in any subcontractor or supplier. Owner's retention of funds pursuant to this Section shall be deemed solely for the protection of its own interests pending removal of such Liens by Contractor, and Owner shall have no obligation to apply such funds to such removal but may, nevertheless, do so where Owner's interests would thereby be served.

## **5.6 Deductions**

A. Owner's Right to Withhold. Notwithstanding any other provision of this Contract and without prejudice to any of Owner's other rights or remedies, Owner shall have the right at any time or times, whether before or after approval of any Pay Request, to deduct and withhold from any Progress or Final Payment that may be or become due under this Contract such amount as may reasonably appear necessary to compensate Owner for any actual or prospective loss due to: (1) Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; (2) damage for which Contractor is liable under this Contract; (3) state or local sales, use, or excise taxes from which Owner is exempt; (4) Liens or claims of Lien regardless of merit; (5) claims of subcontractors, suppliers, or other persons regardless of merit; (6) delay in the progress or completion of the Work; (7) inability of Contractor to complete the Work; (8) failure of Contractor to properly complete or document any Pay Request; (9) any other failure of Contractor to perform any of its obligations under this Contract; or (10) the cost to Owner, including attorneys' fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of Owner's remedies set forth in Section 6.3 of this Contract.

B. Use of Withheld Funds. Owner shall be entitled to retain any and all amounts withheld pursuant to Subsection 5.6A above until Contractor shall have either performed the obligations in question or furnished security for such performance satisfactory to Owner. Owner shall be entitled to apply any money withheld or any other money due Contractor under this Contract to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, attorneys' fees and administrative expenses incurred, suffered, or sustained by Owner and chargeable to Contractor under this Contract.

**ARTICLE VI**  
**DISPUTES AND REMEDIES**

**6.1 Dispute Resolution Procedure**

A. Notice of Disputes and Objections. If Contractor disputes or objects to any requirement, direction, instruction, interpretation, determination, or decision of Owner, Contractor may notify Owner in writing of its dispute or objection and of the amount of any equitable adjustment to the Contract Price or Contract Time to which Contractor claims it will be entitled as a result thereof; provided, however, that Contractor shall, nevertheless, proceed without delay to perform the Work as required, directed, instructed, interpreted, determined, or decided by Owner, without regard to such dispute or objection. Unless Contractor so notifies Owner within two business days after receipt of such requirement, direction, instruction, interpretation, determination, or decision, Contractor shall be conclusively deemed to have waived all such disputes or objections and all claims based thereon.

B. Negotiation of Disputes and Objections. To avoid and settle without litigation any such dispute or objection, Owner and Contractor agree to engage in good faith negotiations. Within three business days after Owner's receipt of Contractor's written notice of dispute or objection, a conference between Owner and Contractor shall be held to resolve the dispute. Within three business days after the end of the conference, Owner shall render its final decision, in writing, to Contractor. If Contractor objects to the final decision of Owner, then it shall, within three business days, give Owner notice thereof and, in such notice, shall state its final demand for settlement of the dispute. Unless Contractor so notifies Owner, Contractor shall be conclusively deemed (1) to have agreed to and accepted Owner's final decision and (2) to have waived all claims based on such final decision.

**6.2 Contractor's Remedies**

If Owner fails or refuses to satisfy a final demand made by Contractor pursuant to Section 6.1 of this Contract, or to otherwise resolve the dispute which is the subject of such demand to the satisfaction of Contractor, within ten days following receipt of such demand, then Contractor shall be entitled to pursue such remedies, not inconsistent with the provisions of this Contract, as it may have in law or equity.

**6.3 Owner's Remedies**

If it should appear at any time prior to Final Payment that Contractor has failed or refused to prosecute, or has delayed in the prosecution of, the Work with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract on or before the Completion Date, or has attempted to assign this Contract or Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty in this Contract, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("*Event of Default*"), and has failed to cure any such Event of Default within five business days after Contractor's receipt of written notice of such Event of Default, then Owner shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Owner may require Contractor, within such reasonable time as may be fixed by Owner, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; to remove from the Work Site any such Work; to accelerate all or any part of the Work; and to take any or all other action necessary to bring Contractor and the Work into strict compliance with this Contract.
2. Owner may perform or have performed all Work necessary for the accomplishment of the results stated in Paragraph 1 above and withhold or recover from Contractor all the cost and expense, including attorneys' fees and administrative costs, incurred by Owner in connection therewith.
3. Owner may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction in the Contract Price.
4. Owner may terminate this Contract without liability for further payment of amounts due or to become due under this Contract.
5. Owner may, without terminating this Contract, terminate Contractor's rights under this Contract and, for the purpose of completing or correcting the Work, evict Contractor and take possession of all equipment, materials, supplies, tools, appliances, plans, specifications, schedules, manuals, drawings, and other papers relating to the Work, whether at the Work Site or elsewhere, and either complete or correct the Work with its own forces or contracted forces, all at Contractor's expense.
6. Upon any termination of this Contract or of Contractor's rights under this Contract, and at Owner's option exercised in writing, any or all subcontracts and supplier contracts of Contractor shall be deemed to be assigned to Owner without any further action being required, but Owner shall not thereby assume any obligation for payments due under such subcontracts and supplier contracts for any Work provided or performed prior to such assignment.
7. Owner may withhold from any Progress Payment or Final Payment, whether or not previously approved, or may recover from Contractor, any and all costs, including attorneys' fees and administrative expenses, incurred by Owner as the result of any Event of Default or as a result of

actions taken by Owner in response to any Event of Default.

8. Owner may recover any damages suffered by Owner.

#### **6.4 Owner's Special Remedy for Delay**

If the Work is not completed by Contractor, in full compliance with, and as required by or pursuant to, this Contract, within the Contract Time as such time may be extended by Change Order, then Owner may invoke its remedies under Section 6.3 of this Contract or may, in the exercise of its sole and absolute discretion, permit Contractor to complete the Work but charge to Contractor, and deduct from any Progress or Final Payments, whether or not previously approved, administrative expenses and costs for each day completion of the Work is delayed beyond the Completion Date, computed on the basis of the "Per Diem Administrative Charge" set forth in Attachment A, as well as any additional damages caused by such delay.

#### **6.5 Terminations and Suspensions Deemed for Convenience**

Any termination or suspension of Contractor's rights under this Contract for an alleged default that is ultimately held unjustified shall automatically be deemed to be a termination or suspension for the convenience of Owner under Section 1.15 of this Contract.

### **ARTICLE VII LEGAL RELATIONSHIPS AND REQUIREMENTS**

#### **7.1 Binding Effect**

This Contract shall be binding upon Owner and Contractor and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns. Every reference in this Contract to a party shall also be deemed to be a reference to the authorized officers, employees, agents, and representatives of such party.

#### **7.2 Relationship of the Parties**

Contractor shall act as an independent contractor in providing and performing the Work. Nothing in, nor done pursuant to, this Contract shall be construed (1) to create the relationship of principal and agent, partners, or joint ventures between Owner and Contractor or (2) except as provided in Paragraph 6.3(6) above, to create any relationship between Owner and any subcontractor or supplier of Contractor.

#### **7.3 No Collusion**

Contractor hereby represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to Owner prior to the execution of this Contract, and that this Contract is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Contractor has, in procuring this Contract, colluded with any other person, firm, or corporation, then Contractor shall be liable to Owner for all loss or damage that Owner may suffer thereby, and this Contract shall, at Owner's option, be null and void.

#### **7.4 Assignment**

Contractor shall not (1) assign this Contract in whole or in part, (2) assign any of Contractor's rights or obligations under this Contract, or (3) assign any payment due or to become due under this Contract without the prior express written approval of Owner, which approval may be withheld in the sole and unfettered discretion of Owner; provided, however, that Owner's prior written approval shall not be required for assignments of accounts, as defined in the Illinois Commercial Code, if to do so would violate Section 9-318 of the Illinois Commercial Code, 810 ILCS 5/9-318. Owner may assign this Contract, in whole or in part, or any or all of its rights or obligations under this Contract, without the consent of Contractor.

#### **7.5 Confidential Information**

All information supplied by Owner to Contractor for or in connection with this Contract or the Work shall be held confidential by Contractor and shall not, without the prior express written consent of Owner, be used for any purpose other than performance of the Work.

#### **7.6 No Waiver**

No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owner, nor any order by Owner for the payment of money, nor any payment for, or use, occupancy, possession, or acceptance of, the whole or any part of the Work by Owner, nor any extension of time granted by Owner, nor any delay by Owner in exercising any right under this Contract, nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any defective, damaged, flawed, unsuitable, nonconforming or incomplete Work, equipment, materials, or supplies, nor operate to waive or otherwise diminish the effect of any warranty or representation made by Contractor; or of any requirement or provision of this Contract; or of any remedy, power, or right of Owner.

#### **7.7 No Third Party Beneficiaries**

No claim as a third party beneficiary under this Contract by any person, firm, or corporation other than Contractor shall be made, or be valid, against the Owner or the Contractor.

#### **7.8 Notices**

All notices required or permitted to be given under this Contract shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier or (iii) by certified mail, return receipt requested, and deposited in the U.S. mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each party shall have the right to change the address or addressee, or both, for all future notices and communications to the other party but no notice of a change of address or addressee shall be effective until actually received. Notices and communications to the Owner shall be addressed to, and delivered at, the following address:

Village of Lincolnwood  
6900 North Lincoln Avenue  
Lincolnwood, IL 60712  
Attention: Ashley Engelmann, Director of Public Works

With a copy to: Holland & Knight LLP  
131 S. Dearborn Street, 30<sup>th</sup> Floor  
Chicago, Illinois 60603  
Attention: Steven M. Elrod, Corporation Counsel

Notices and communications to the Contractor shall be addressed to, and delivered at, the following address:

H&H ELECTRIC

---

---

---

---

---

**7.9 Governing Laws**

This Contract shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

**7.10 Changes in Laws**

Unless otherwise provided in this Contract, any reference to existing law shall be deemed to include any modifications of, or amendments, to existing law that may occur in the future.

**7.11 Compliance with Laws**

Contractor shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Work is provided, performed, and completed in accordance with all required governmental permits, licenses or other approvals and authorizations that may be required in connection with providing, performing, and completing the Work, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Prevailing Wage Act, 820 ILCS 130/0.01 et seq. (in furtherance of which, a copy of Owner's ordinance ascertaining the prevailing rate of wages, in effect as of the date of this Contract, has been attached as an Appendix to this Contract; if the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to this Contract); any other prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; the Illinois Steel Products Procurement Act, 30 ILCS 565/1 et seq.; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and the Public Works Discrimination Act, 775 ILCS 10/1 et seq.; and any statutes regarding safety or the performance of the Work, including the Illinois Structural Work Act, the Illinois

Underground Utility Facilities Damage Prevention Act, and the Occupational Safety and Health Act. Contractor shall also comply with all conditions of any federal, state, or local grant received by Owner or Contractor with respect to this Contract or the Work. Further, Bidder shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act .

Contractor shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's, or its subcontractors' or suppliers', performance of, or failure to perform, the Work or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

### **7.12 Compliance with Patents**

A. Assumption of Costs, Royalties, and Fees. Contractor shall pay or cause to be paid all costs, royalties, and fees arising from the use on, or the incorporation into, the Work, of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions.

B. Effect of Contractor Being Enjoined. Should Contractor be enjoined from furnishing or using any equipment, materials, supplies, tools, appliances, devices, processes, or inventions supplied or required to be supplied or used under this Contract, Contractor shall promptly offer substitute equipment, materials, supplies, tools, appliances, devices, processes, or inventions in lieu thereof, of equal efficiency, quality, suitability, and market value, for review by Owner. If Owner should disapprove the offered substitutes and should elect, in lieu of a substitution, to have supplied, and to retain and use, any such equipment, materials, supplies, tools, appliances, devices, processes, or inventions as may by this Contract be required to be supplied, Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for Owner to use such equipment, materials, supplies, tools, appliances, devices, processes, or inventions without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should Contractor neglect or refuse to make any approved substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then Owner shall have the right to make such substitution, or Owner may pay such royalties and secure such licenses and charge the cost thereof against any money due Contractor from Owner or recover the amount thereof from Contractor and its surety or sureties notwithstanding that Final Payment may have been made.

### **7.13 Time of the Essence**

Time is of the essence in the performance of all terms and provisions of this Contract Calendar Days and Time.

### **7.14 Calendar Days and Time**

Unless otherwise provided in this Contract, any reference in this Contract to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Contract falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

**7.15 Severability**

It is hereby expressed to be the intent of the parties to this Contract that should any provision, covenant, agreement, or portion of this Contract or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract to the greatest extent permitted by applicable law.

**7.16 Entire Agreement**

This Contract constitutes the entire agreement between the parties to this Contract concerning the work and supercedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Contract.

**7.17 Amendments and Modifications**

No amendment or modification to this Contract shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

IN WITNESS WHEREOF, Owner and Contractor have caused this Contract to be executed in five original counterparts as of the day and year first written above.

**ATTEST:**

**VILLAGE OF LINCOLNWOOD**

By: \_\_\_\_\_  
Beryl Herman, Village Clerk

\_\_\_\_\_  
Timothy C. Wiberg, Village Manager

**ATTEST:**

**H&H ELECTRIC**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF ILLINOIS        )  
  )  
COUNTY OF \_\_\_\_\_  )

SS

CONTRACTOR'S CERTIFICATION

\_\_\_\_\_ **EXECUTING OFFICER,**  
being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**ATTEST:**

H&H ELECTRIC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and Sworn to  
before me this \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

[SEAL]

**ATTACHMENT A**

**SUPPLEMENTAL SCHEDULE OF CONTRACT TERMS**

*[Check applicable boxes and insert required information.]*

1. **Project:**

Removal and replacement of the existing street lights on Touhy Avenue between Cicero Avenue and Karlov Avenue. Replacement of the existing fixtures on Touhy Avenue between Karlov Avenue and Hamlin Avenue.

2. **Work Site:**

See above

3. **Permits, Licenses, Approvals, and Authorizations:**

Contractor shall obtain all required governmental permits, licenses, approvals, and authorizations, except:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. **Commencement Date:** (Choose One)

\_\_\_\_\_ days following execution of the Contract by Owner

\_\_\_\_\_, 20\_\_

5. **Completion Date:**

\_\_\_\_\_ days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Subsection 2.2A of the Contract

November 23, 2016 plus extensions, if any, authorized by a Change Order issued pursuant to Subsection 2.2A of the Contract

6. **Insurance Coverage:**

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

\$\_300,000\_ injury-per occurrence

\$\_500,000\_ disease-per employee

\$\_\_\_\_\_ disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois Article 107.02.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than **\$1,000,000** for vehicles owned, non-owned, or rented.

All employees shall be included as insured.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

(1) General Aggregate: \$\_2,000,000\_

(2) Bodily Injury:

\$\_500,000\_ per person

\$\_1,000,000\_ per occurrence

## ATTACHMENT A

(3) Property Damage:

\$\_1,000,000 per occurrence, and

\$\_2,000,000 aggregate.

(4) Other Coverage:

Coverage's shall include:

- Premises/Operations
- Products/Completed Operations (to be maintained for two years following Final Payment)
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of the Contract)
- Bodily Injury and Property Damage

“X”, “C”, and “U” exclusions shall be deleted.

Railroad exclusions shall be deleted if Work Site is within 50 feet of any railroad track.

All employees shall be included as insured.

- D. Umbrella Policy. The required coverage may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.
- E. Owner as Additional Insured. Owner shall be named as an Additional Insured on the required policies excluding worker's compensation.

7. Contract Price:

SCHEDULE OF PRICES (SEE ATTACHMENT A-1)

8. Progress Payments:

A. General. Owner shall pay to Contractor 90 percent of the Value of Work, determined in the manner set forth below, installed and complete in place up to the day before the Pay Request, less the aggregate of all previous Progress Payments, until 50 percent of contract Value of Work is completed. The total amount of Progress Payments made prior to Final Acceptance by Owner shall not exceed 95 percent of the Contract Price.

B. Value of Work. The Value of the Work shall be determined as follows (when applicable):

(1) Lump Sum Items. For all Work to be paid on a lump sum basis, Contractor shall, not later than 10 days after execution of the Contract and before submitting its first Pay Request, submit to Owner a schedule showing the value of each component part of such Work in form and with substantiating data acceptable to Owner ("**Breakdown Schedule**"). The sum of the items listed in the Breakdown Schedule shall equal the amount or amounts set forth in the Schedule of Prices for Lump Sum Work. An unbalanced Breakdown Schedule providing for overpayment of Contractor on component parts of the Work to be performed first will not be accepted. The Breakdown Schedule shall be revised and resubmitted until acceptable to Owner. No payment shall be made for any lump sum item until Contractor has submitted, and Owner has approved, an acceptable Breakdown Schedule.

Owner may require that the approved Breakdown Schedule be revised based on developments occurring during the provision and performance of the Work. If Contractor fails to submit a revised Breakdown Schedule that is acceptable to Owner, Owner shall have the right either to suspend Progress and Final Payments for Lump Sum Work or to make such

## ATTACHMENT A

Payments based on Owner's determination of the value of the Work completed.

- (2) Unit Price Items. For all Work to be paid on a unit price basis, the value of such Work shall be determined by Owner on the basis of the actual number of acceptable units of Unit Price Items installed and complete in place, multiplied by the applicable Unit Price set forth in the Schedule of Prices. The actual number of acceptable units installed and complete in place shall be measured on the basis described in Attachment B to the Contract or, in the absence of such description, on the basis determined by Owner. The number of units of Unit Price Items stated in the Schedule of Prices are Owner's estimate only and shall not be used in establishing the Progress or Final Payments due Contractor. The Contract Price shall be adjusted to reflect the actual number of acceptable units of Unit Price Items installed and complete in place upon Final Acceptance.
- C. Application of Payments. All Progress and Final Payments made by Owner to Contractor shall be applied to the payment or reimbursement of the costs with respect to which they were paid and shall not be applied to or used for any pre-existing or unrelated debt between Contractor and Owner or between Contractor and any third party.

**ATTACHMENT A**

**SUPPLEMENTAL SCHEDULE OF CONTRACT TERMS**

**ATTACHMENT A-1**  
**SCHEDULE OF PRICES**  
**[TO BE SUPPLIED BY BIDDER]**

**ATTACHMENT B**

**SPECIFICATIONS  
[TO BE SUPPLIED BY OWNER]**

**ATTACHMENT C**

**LIST OF DRAWINGS**

**[TO BE SUPPLIED BY OWNER]**

| <u>SHEET NOS.</u> | <u>SHEET TITLES</u>                   | <u>DATE LAST REVISED</u> |
|-------------------|---------------------------------------|--------------------------|
| 1                 | Title Sheet                           | April 20, 2016           |
| 2                 | General Notes                         | April 20, 2016           |
| 4-8               | Existing Conditions / Demolition Plan | April 20, 2016           |
| 9-14              | Proposed Street Lighting Plan         | April 20, 2016           |
| 15-17             | Lighting Wiring Diagram               | April 20, 2016           |
| 18-20             | Lighting Controller                   | April 20, 2016           |
| 21-28             | General Lighting Details              | April 20, 2016           |

## **ATTACHMENT D**

Except for such work as may be required to properly maintain lights and barricades, no work will be permitted on Sundays, legal holidays, Passover, Rosh Hashanah, Yom Kippur and Hanukkah, and on weekdays between 7:00 p.m. and 7:00 a.m. On Saturdays, no work shall begin before 9:00 a.m. or proceed after 5:00 p.m. without specific permission of the Engineer (Village of Lincolnwood).

**APPENDIX 1**

**PREVAILING WAGE ORDINANCE**

**VILLAGE OF LINCOLNWOOD**

**RESOLUTION NO. R2015-1849**

**A RESOLUTION DETERMINING THE PREVAILING RATE OF WAGES  
IN THE VILLAGE OF LINCOLNWOOD**

WHEREAS, the State of Illinois has enacted the "Prevailing Wage Act," 820 ILCS 130/0.01 *et seq.* ("**Act**"); and

WHEREAS, the Act requires that the Village investigate and ascertain the prevailing rate of wages as defined in the Act for laborers, mechanics, and other workers in the locality of Cook County employed in performing construction of public works for the Village; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to adopt this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. ASCERTAINMENT AND APPLICATION OF PREVAILING WAGES. To the extent and as required by the Act, the general prevailing rate of wages in Cook County for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Cook County area as determined by the Department of Labor of the State of Illinois as of May 2015, a copy of that determination being attached hereto and incorporated herein by reference as **Exhibit A**. As required by the Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois will supersede the Department's May 2015 determination and apply to any and all public works construction undertaken by the Village.

SECTION 3. CONTRACTORS' RESPONSIBILITY. Each contractor or subcontractor engaged in construction of public works for the Village to which the general prevailing rate of hourly wages are required by the Act to be paid must submit to the Village a certified payroll on a monthly basis, in accordance with Section 5 of the Act. The certified payroll must consist of a complete copy of those records required to be made and kept by the Act. The certified payroll must be accompanied by a statement signed by the contractor or subcontractor that certifies that: (A) such records are true and accurate; (B) the hourly rate paid is not less than the general prevailing rate of hourly wages required by the Act; and (C) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class A misdemeanor. A general contractor may rely on the certification of a lower tier subcontractor, provided that the general contractor does not knowingly rely upon a subcontractor's false certification. Upon seven business days' notice, the contractor and each subcontractor must make available for

inspection the records required to be made and kept by the Act: (i) to the Village and its officers and agents, and to the Director of the Illinois Department of Labor and his or her deputies and agents, and all other federal, State, or local law enforcement agencies and prosecutors; and (ii) at all reasonable hours at a location within the State.

SECTION 4. DEFINITIONS; APPLICABILITY. The definition of any term appearing in this Resolution that also is used in the Act is the same as in the Act. Nothing in this Resolution is to be construed to apply to the general prevailing rate of wages for Cook County, as ascertained pursuant to this Resolution, to any work or employment except public works construction of the Village conducted in Cook County to the extent required by the Act.

SECTION 5. POSTING AND INSPECTION. The Village Clerk is directed to publicly post or keep available for inspection by any interested party in the main office of the Village this determination or any revisions to the prevailing rate of wages for Cook County. A copy of this determination or of any revised determination of prevailing rate of wages for Cook County then in effect will be attached to all public works construction contract specifications.

SECTION 6. FILING. The Village Clerk is hereby directed to promptly file a certified copy of this Resolution with both the Secretary of State Index Division of the State of Illinois and the Department of Labor of the State of Illinois.

SECTION 7. PUBLICATION. The Village Clerk is hereby directed to cause a copy of this Resolution to be published in a newspaper of general circulation within the area within 30 days after its filing with the Secretary of State Index Division of the State of Illinois and the Department of Labor of the State of Illinois, which publication will constitute notice that this determination is effective and is the determination of the Village.

SECTION 8. MAILING UPON REQUEST. The Village Clerk is hereby directed to mail a copy of this determination to any employer, and to any association of employers, and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 9. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this 5<sup>th</sup> day of May, 2015.

AYES: Trustees Bass, Patel, Cope, Elster, Spino, Klatzco

NAYS: None

ABSENT: None

ABSTENTION: None

APPROVED by me this 5<sup>th</sup> day of May, 2015.



---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
5<sup>th</sup> day of May, 2015



---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

## Cook County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

| Trade Name               | RG | TYP   | C | Base   | FRMAN  | M-F>8 | OSA | OSH | H/W   | Pensn | Vac   | Trng  |
|--------------------------|----|-------|---|--------|--------|-------|-----|-----|-------|-------|-------|-------|
| =====                    | == | ===   | = | =====  | =====  | ===== | === | === | ===== | ===== | ===== | ===== |
| ASBESTOS ABT-GEN         |    | ALL   |   | 39.400 | 39.950 | 1.5   | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |
| ASBESTOS ABT-MEC         |    | BLD   |   | 36.340 | 38.840 | 1.5   | 1.5 | 2.0 | 11.47 | 10.96 | 0.000 | 0.720 |
| BOILERMAKER              |    | BLD   |   | 47.070 | 51.300 | 2.0   | 2.0 | 2.0 | 6.970 | 18.13 | 0.000 | 0.400 |
| BRICK MASON              |    | BLD   |   | 43.780 | 48.160 | 1.5   | 1.5 | 2.0 | 10.05 | 14.43 | 0.000 | 1.030 |
| CARPENTER                |    | ALL   |   | 44.350 | 46.350 | 1.5   | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |
| CEMENT MASON             |    | ALL   |   | 43.750 | 45.750 | 2.0   | 1.5 | 2.0 | 13.05 | 14.45 | 0.000 | 0.480 |
| CERAMIC TILE FNSHER      |    | BLD   |   | 36.810 | 0.000  | 1.5   | 1.5 | 2.0 | 10.55 | 9.230 | 0.000 | 0.770 |
| COMM. ELECT.             |    | BLD   |   | 40.000 | 42.800 | 1.5   | 1.5 | 2.0 | 8.670 | 12.57 | 1.100 | 0.750 |
| ELECTRIC PWR EQMT OP     |    | ALL   |   | 46.100 | 51.100 | 1.5   | 1.5 | 2.0 | 10.76 | 14.87 | 0.000 | 0.460 |
| ELECTRIC PWR GRNDMAN     |    | ALL   |   | 37.050 | 52.500 | 1.5   | 2.0 | 2.0 | 8.630 | 12.28 | 0.000 | 0.370 |
| ELECTRIC PWR LINEMAN     |    | ALL   |   | 47.500 | 52.500 | 1.5   | 2.0 | 1.5 | 11.06 | 15.75 | 0.000 | 0.480 |
| ELECTRICIAN              |    | ALL   |   | 45.000 | 48.000 | 1.5   | 1.5 | 2.0 | 13.83 | 15.27 | 0.000 | 1.000 |
| ELEVATOR CONSTRUCTOR     |    | BLD   |   | 50.800 | 57.150 | 2.0   | 2.0 | 2.0 | 13.57 | 14.21 | 4.060 | 0.600 |
| FENCE ERECTOR            |    | ALL   |   | 37.340 | 39.340 | 1.5   | 1.5 | 2.0 | 13.05 | 12.06 | 0.000 | 0.300 |
| GLAZIER                  |    | BLD   |   | 40.500 | 42.000 | 1.5   | 2.0 | 2.0 | 13.14 | 16.99 | 0.000 | 0.940 |
| HT/FROST INSULATOR       |    | BLD   |   | 48.450 | 50.950 | 1.5   | 1.5 | 2.0 | 11.47 | 12.16 | 0.000 | 0.720 |
| IRON WORKER              |    | ALL   |   | 44.200 | 46.200 | 2.0   | 2.0 | 2.0 | 13.65 | 21.14 | 0.000 | 0.350 |
| LABORER                  |    | ALL   |   | 39.200 | 39.950 | 1.5   | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |
| LATHER                   |    | ALL   |   | 44.350 | 46.350 | 1.5   | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |
| MACHINIST                |    | BLD   |   | 45.350 | 47.850 | 1.5   | 1.5 | 2.0 | 7.260 | 8.950 | 1.850 | 0.000 |
| MARBLE FINISHERS         |    | ALL   |   | 32.400 | 34.320 | 1.5   | 1.5 | 2.0 | 10.05 | 13.75 | 0.000 | 0.620 |
| MARBLE MASON             |    | BLD   |   | 43.030 | 47.330 | 1.5   | 1.5 | 2.0 | 10.05 | 14.10 | 0.000 | 0.780 |
| MATERIAL TESTER I        |    | ALL   |   | 29.200 | 0.000  | 1.5   | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |
| MATERIALS TESTER II      |    | ALL   |   | 34.200 | 0.000  | 1.5   | 1.5 | 2.0 | 13.98 | 10.72 | 0.000 | 0.500 |
| MILLWRIGHT               |    | ALL   |   | 44.350 | 46.350 | 1.5   | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |
| OPERATING ENGINEER       |    | BLD   | 1 | 48.100 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | BLD   | 2 | 46.800 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | BLD   | 3 | 44.250 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | BLD   | 4 | 42.500 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | BLD   | 5 | 51.850 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | BLD   | 6 | 49.100 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | BLD   | 7 | 51.100 | 52.100 | 2.0   | 2.0 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | FLT   | 1 | 53.600 | 53.600 | 1.5   | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | FLT   | 2 | 52.100 | 53.600 | 1.5   | 1.5 | 2.0 | 17.10 | 11.05 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | FLT   | 3 | 46.400 | 53.600 | 1.5   | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | FLT   | 4 | 38.550 | 53.600 | 1.5   | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | FLT   | 5 | 55.100 | 53.600 | 1.5   | 1.5 | 2.0 | 17.10 | 11.80 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | FLT   | 6 | 35.000 | 35.000 | 1.5   | 1.5 | 2.0 | 16.60 | 11.05 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 1 | 46.300 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 2 | 45.750 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 3 | 43.700 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 4 | 42.300 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 5 | 41.100 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 6 | 49.300 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| OPERATING ENGINEER       |    | HWY   | 7 | 47.300 | 50.300 | 1.5   | 1.5 | 2.0 | 17.55 | 12.65 | 1.900 | 1.250 |
| ORNAMNTL IRON WORKER     |    | ALL   |   | 45.000 | 47.500 | 2.0   | 2.0 | 2.0 | 13.55 | 17.94 | 0.000 | 0.650 |
| PAINTER                  |    | ALL   |   | 41.750 | 46.500 | 1.5   | 1.5 | 1.5 | 11.50 | 11.10 | 0.000 | 0.770 |
| PAINTER SIGNS            |    | BLD   |   | 33.920 | 38.090 | 1.5   | 1.5 | 1.5 | 2.600 | 2.710 | 0.000 | 0.000 |
| PILEDRIVER               |    | ALL   |   | 44.350 | 46.350 | 1.5   | 1.5 | 2.0 | 11.79 | 16.39 | 0.000 | 0.630 |
| PIPEFITTER               |    | BLD   |   | 46.000 | 49.000 | 1.5   | 1.5 | 2.0 | 9.000 | 15.85 | 0.000 | 1.780 |
| PLASTERER                |    | BLD   |   | 43.430 | 46.040 | 1.5   | 1.5 | 2.0 | 13.05 | 14.43 | 0.000 | 1.020 |
| PLUMBER                  |    | BLD   |   | 46.650 | 48.650 | 1.5   | 1.5 | 2.0 | 13.18 | 11.46 | 0.000 | 0.880 |
| ROOFER                   |    | BLD   |   | 41.000 | 44.000 | 1.5   | 1.5 | 2.0 | 8.280 | 10.54 | 0.000 | 0.530 |
| SHEETMETAL WORKER        |    | BLD   |   | 42.230 | 45.610 | 1.5   | 1.5 | 2.0 | 10.53 | 20.68 | 0.000 | 0.720 |
| SIGN HANGER              |    | BLD   |   | 31.310 | 33.810 | 1.5   | 1.5 | 2.0 | 4.850 | 3.280 | 0.000 | 0.000 |
| SPRINKLER FITTER         |    | BLD   |   | 49.200 | 51.200 | 1.5   | 1.5 | 2.0 | 11.75 | 9.650 | 0.000 | 0.550 |
| STEEL ERECTOR            |    | ALL   |   | 42.070 | 44.070 | 2.0   | 2.0 | 2.0 | 13.45 | 19.59 | 0.000 | 0.350 |
| STONE MASON              |    | BLD   |   | 43.780 | 48.160 | 1.5   | 1.5 | 2.0 | 10.05 | 14.43 | 0.000 | 1.030 |
| <del>SURVEY WORKER</del> |    |       |   |        |        |       |     |     |       |       |       |       |
| SURVEY WORKER            |    |       |   |        |        |       |     |     |       |       |       |       |
| TERRAZZO FINISHER        |    | BLD   |   | 38.040 | 0.000  | 1.5   | 1.5 | 2.0 | 10.55 | 11.22 | 0.000 | 0.720 |
| TERRAZZO MASON           |    | BLD   |   | 41.880 | 44.880 | 1.5   | 1.5 | 2.0 | 10.55 | 12.51 | 0.000 | 0.940 |
| TILE MASON               |    | BLD   |   | 43.840 | 47.840 | 1.5   | 1.5 | 2.0 | 10.55 | 11.40 | 0.000 | 0.990 |
| TRAFFIC SAFETY WRKR      |    | HWY   |   | 32.750 | 34.350 | 1.5   | 1.5 | 2.0 | 6.550 | 6.450 | 0.000 | 0.500 |
| TRUCK DRIVER             |    | E ALL | 1 | 35.480 | 35.680 | 1.5   | 1.5 | 2.0 | 8.350 | 10.50 | 0.000 | 0.150 |

|              |   |     |   |        |        |     |     |     |       |       |       |       |
|--------------|---|-----|---|--------|--------|-----|-----|-----|-------|-------|-------|-------|
| TRUCK DRIVER | E | ALL | 2 | 34.100 | 34.500 | 1.5 | 1.5 | 2.0 | 8.150 | 8.500 | 0.000 | 0.150 |
| TRUCK DRIVER | E | ALL | 3 | 34.300 | 34.500 | 1.5 | 1.5 | 2.0 | 8.150 | 8.500 | 0.000 | 0.150 |
| TRUCK DRIVER | E | ALL | 4 | 34.500 | 34.500 | 1.5 | 1.5 | 2.0 | 8.150 | 8.500 | 0.000 | 0.150 |
| TRUCK DRIVER | W | ALL | 1 | 35.600 | 35.800 | 1.5 | 1.5 | 1.5 | 8.250 | 9.140 | 0.000 | 0.150 |
| TRUCK DRIVER | W | ALL | 2 | 32.700 | 33.100 | 1.5 | 1.5 | 2.0 | 6.500 | 4.350 | 0.000 | 0.000 |
| TRUCK DRIVER | W | ALL | 3 | 32.900 | 33.100 | 1.5 | 1.5 | 2.0 | 6.500 | 4.350 | 0.000 | 0.000 |
| TRUCK DRIVER | W | ALL | 4 | 33.100 | 33.100 | 1.5 | 1.5 | 2.0 | 6.500 | 4.350 | 0.000 | 0.000 |
| TUCKPOINTER  |   | BLD |   | 43.800 | 44.800 | 1.5 | 1.5 | 2.0 | 8.280 | 13.49 | 0.000 | 0.670 |

**Legend:** RG (Region)  
 TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)  
 C (Class)  
 Base (Base Wage Rate)  
 FRMAN (Foreman Rate)  
 M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
 OSA (Overtime (OT) is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)  
 Pensn (Pension)  
 Vac (Vacation)  
 Trng (Training)

## Explanations

### COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

### COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service

of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

#### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting,

and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of

like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

#### TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

#### TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task,

the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

#### MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

May 11, 2016



CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Ms. Ashley R. Engelmann  
Director of Public Works  
Village of Lincolnwood  
7001 North Lawndale Avenue  
Lincolnwood, Illinois 60712

Re: Touhy Avenue Street Lighting Improvements  
Village of Lincolnwood  
Bid Recommendation & Bid Tabulation

Dear Ms. Engelmann:

The Village received two bids on May 9, 2016 at 10:00 AM for the above referenced project. We have checked all bids and bid price extensions. The results are displayed on the enclosed bid tabulation. The bid received from Utility Dynamics Corporation (UDC) was totaled incorrectly. The extension of pay items number 22 and 23 were incorrect. UDC's as read bid was \$1,144,082.50. UDC's as corrected bid is \$1,146,002.50. We recommend that the Village and/or Village attorney also review this to ensure concurrence with the contract documents and our calculations.

The lowest responsible bid of \$1,145,720.00 was received from H&H Electric Company. The engineer's opinion of probable cost was \$1,314,255.00. We did not find any bidding irregularities in H&H's schedule of prices that would affect the outcome of the project. Bids ranged from \$1,145,720 to \$1,146,002.

In addition to the Village's standard public notification in a local paper, GHA sent the bid notices to around ten electrical contractors. Three contractors picked up the bid documents. Our office has worked with H&H Electric on similar projects over the years and we are confident that they will complete the project in general conformance with the plans, specifications and in a timely manner. Their quality of work on projects that our office has witnessed has been at or above industry standards.

Based upon all the above, we recommend award of the bid by the Village to H&H Electric Company at the unit prices bid and an estimated total cost of \$1,145,720.00.

Sincerely,  
Gewalt Hamilton Associates, Inc.

A handwritten signature in blue ink that reads 'Steven D. Berez'.

Steven D. Berez, P.E.  
Senior Engineer

Cc: Jon Zuhr, GHA

Encl: Bid Tabulation

9232-379 H&H Bid Recommendation

|                         |                        |                              |                                  |
|-------------------------|------------------------|------------------------------|----------------------------------|
| <b>Client:</b>          | Village of Lincolnwood | <b>Fee:</b>                  | \$25.00                          |
| <b>Project:</b>         | Touhy Streety Lighting | <b>Payable to:</b>           | Gewalt Hamilton Associates, Inc. |
| <b>GHA Project No:</b>  | 9232.379               | <b>Bid Opening:</b>          | May 9, 2016 - 10:00 AM           |
| <b>Project Manager:</b> | Steve Berecz           | <b>Bid Opening Location:</b> | Lincolnwood Village Hall         |

**BID TABULATION**

| Item No. | Description  | Qty    | Unit  | Engineer's Opinion of Probable Cost |              | H & H Electric<br>Franklin Park, Illinois |              | Utility Dynamics<br>Oswego, Illinois |              |
|----------|--|--------|-------|-------------------------------------|--------------|---|--------------|--------------------------------------|--------------|
|          |  |        |       | Unit Price                          | Total        | Unit Price                                | Total        | Unit Price                           | Total        |
| 1.       | EARTH EXCAVATION   | 50     | CU YD | \$110.00                            | \$5,500.00   | \$22.50                                   | \$1,125.00   | \$50.00                              | \$2,500.00   |
| 2.       | SUPPLEMENTAL WATERING  | 20     | UNIT  | \$120.00                            | \$2,400.00   | \$97.30                                   | \$1,946.00   | \$200.00                             | \$4,000.00   |
| 3.       | SUBBASE GRANULAR MATERIAL, TYPE B  | 90     | TON   | \$115.00                            | \$10,350.00  | \$18.00                                   | \$1,620.00   | \$42.00                              | \$3,780.00   |
| 4.       | MOBILIZATION   | 1      | L SUM | \$80,000.00                         | \$80,000.00  | \$140,120.80                              | \$140,120.80 | \$67,000.00                          | \$67,000.00  |
| 5.       | TRAFFIC CONTROL & PROTECTION, SPECIAL  | 1      | L SUM | \$70,000.00                         | \$70,000.00  | \$11,676.30                               | \$11,676.30  | \$9,000.00                           | \$9,000.00   |
| 6.       | MAINTENANCE OF EXISTING LIGHTING SYSTEM COMPLETE   | 1      | L SUM | \$25,000.00                         | \$25,000.00  | \$9,045.20                                | \$9,045.20   | \$13,000.00                          | \$13,000.00  |
| 7.       | REMOVAL OF LIGHT UNIT, SALVAGE   | 67     | EACH  | \$450.00                            | \$30,150.00  | \$386.90                                  | \$25,922.30  | \$500.00                             | \$33,500.00  |
| 8.       | REMOVAL OF POLE FOUNDATION   | 66     | EACH  | \$500.00                            | \$33,000.00  | \$198.20                                  | \$13,081.20  | \$250.00                             | \$16,500.00  |
| 9.       | REMOVAL OF POLE FOUNDATION, FULL DEPTH   | 1      | EACH  | \$800.00                            | \$800.00     | \$317.80                                  | \$317.80     | \$600.00                             | \$600.00     |
| 10.      | REMOVE LIGHTING CONTROLLER, SPECIAL  | 3      | EACH  | \$750.00                            | \$2,250.00   | \$875.80                                  | \$2,627.40   | \$480.00                             | \$1,440.00   |
| 11.      | RELOCATE SIGN  | 55     | EACH  | \$75.00                             | \$4,125.00   | \$48.40                                   | \$2,662.00   | \$80.00                              | \$4,400.00   |
| 12.      | METAL POST - TYPE B  | 14     | FOOT  | \$15.00                             | \$210.00     | \$17.60                                   | \$246.40     | \$20.00                              | \$280.00     |
| 13.      | SIDEWALK REMOVAL   | 4,000  | SQ FT | \$5.00                              | \$20,000.00  | \$6.60                                    | \$26,400.00  | \$4.40                               | \$17,600.00  |
| 14.      | COMBINATION CURB AND GUTTER REMOVAL  | 50     | FOOT  | \$15.00                             | \$750.00     | \$6.00                                    | \$300.00     | \$30.00                              | \$1,500.00   |
| 15.      | CURB REMOVAL   | 50     | FOOT  | \$15.00                             | \$750.00     | \$6.00                                    | \$300.00     | \$20.00                              | \$1,000.00   |
| 16.      | PAVEMENT REMOVAL   | 450    | SQ FT | \$20.00                             | \$9,000.00   | \$13.20                                   | \$5,940.00   | \$18.00                              | \$8,100.00   |
| 17.      | MEDIAN REMOVAL AND REPLACEMENT   | 350    | SQ FT | \$25.00                             | \$8,750.00   | \$32.90                                   | \$11,515.00  | \$20.00                              | \$7,000.00   |
| 18.      | 5" HMA DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT   | 50.0   | SQ YD | \$100.00                            | \$5,000.00   | \$64.80                                   | \$3,240.00   | \$65.00                              | \$3,250.00   |
| 19.      | 6" PCC DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT   | 50     | SQ YD | \$120.00                            | \$6,000.00   | \$57.60                                   | \$2,880.00   | \$85.00                              | \$4,250.00   |
| 20.      | PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH   | 4,000  | SQ FT | \$12.00                             | \$48,000.00  | \$12.60                                   | \$50,400.00  | \$10.50                              | \$42,000.00  |
| 21.      | DETECTABLE WARNING   | 10     | SQ FT | \$25.00                             | \$250.00     | \$30.00                                   | \$300.00     | \$42.00                              | \$420.00     |
| 22.      | CLASS D PATCH, TYPE 1, 10"   | 35     | SQ YD | \$150.00                            | \$5,250.00   | \$66.00                                   | \$2,310.00   | \$42.00                              | \$1,470.00   |
| 23.      | COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12  | 50     | FOOT  | \$50.00                             | \$2,500.00   | \$20.40                                   | \$1,020.00   | \$170.00                             | \$8,500.00   |
| 24.      | CONCRETE CURB, TYPE B  | 50     | FOOT  | \$50.00                             | \$2,500.00   | \$24.00                                   | \$1,200.00   | \$42.00                              | \$2,100.00   |
| 25.      | INCIDENTAL HOT-MIX ASPHALT SURFACING   | 10     | TON   | \$195.00                            | \$1,950.00   | \$120.00                                  | \$1,200.00   | \$121.00                             | \$1,210.00   |
| 26.      | BITUMINOUS MATERIALS (PRIME COAT)  | 45     | LBS   | \$10.00                             | \$450.00     | \$1.20                                    | \$54.00      | \$1.10                               | \$49.50      |
| 27.      | AGGREGATE (PRIME COAT)   | 1      | TON   | \$150.00                            | \$150.00     | \$90.00                                   | \$90.00      | \$115.00                             | \$115.00     |
| 28.      | REMOVE EXISTING HANDHOLE   | 1      | EACH  | \$550.00                            | \$550.00     | \$199.60                                  | \$199.60     | \$415.00                             | \$415.00     |
| 29.      | HANDHOLE   | 1      | EACH  | \$900.00                            | \$900.00     | \$1,162.20                                | \$1,162.20   | \$1,100.00                           | \$1,100.00   |
| 30.      | HEAVY-DUTY HANDHOLE  | 1      | EACH  | \$1,500.00                          | \$1,500.00   | \$1,284.30                                | \$1,284.30   | \$1,750.00                           | \$1,750.00   |
| 31.      | ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 8   | 38,200 | FOOT  | \$0.90                              | \$34,380.00  | \$0.30                                    | \$11,460.00  | \$0.74                               | \$28,268.00  |
| 32.      | ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 6   | 23,200 | FOOT  | \$1.15                              | \$26,680.00  | \$0.40                                    | \$9,280.00   | \$1.00                               | \$23,200.00  |
| 33.      | ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 3-1/C NO. 2                                       | 100    | FOOT  | \$7.50                              | \$750.00     | \$8.90                                    | \$890.00     | \$5.00                               | \$500.00     |
| 34.      | UNDERGROUND CONDUIT, GALVANIZED STEEL, 2" DIA.   | 12,200 | FOOT  | \$17.00                             | \$207,400.00 | \$10.00                                   | \$122,000.00 | \$15.00                              | \$183,000.00 |
| 35.      | UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT, 2" DIA.                                       | 100    | FOOT  | \$10.00                             | \$1,000.00   | \$3.60                                    | \$360.00     | \$10.00                              | \$1,000.00   |
| 36.      | LIGHT POLE FOUNDATION, SPECIAL   | 706    | FOOT  | \$160.00                            | \$112,960.00 | \$155.50                                  | \$109,783.00 | \$170.00                             | \$120,020.00 |
| 37.      | LIGHT POLE FOUNDATION, OFFSET, SPECIAL   | 12     | FOOT  | \$200.00                            | \$2,400.00   | \$236.20                                  | \$2,834.40   | \$250.00                             | \$3,000.00   |
| 38.      | LIGHTING CONTROLLER FOUNDATION   | 2      | EACH  | \$1,400.00                          | \$2,800.00   | \$2,221.90                                | \$4,443.80   | \$1,600.00                           | \$3,200.00   |
| 39.      | LIGHTING CONTROLLER, SPECIAL   | 2      | EACH  | \$6,000.00                          | \$12,000.00  | \$6,922.10                                | \$13,844.20  | \$6,600.00                           | \$13,200.00  |
| 40.      | ELECTRIC SERVICE INSTALLATION  | 2      | EACH  | \$1,550.00                          | \$3,100.00   | \$809.40                                  | \$1,618.80   | \$750.00                             | \$1,500.00   |
| 41.      | ELECTRIC UTILITY SERVICE CONNECTION  | 1      | L SUM | \$5,000.00                          | \$5,000.00   | \$5,000.00                                | \$5,000.00   | \$5,000.00                           | \$5,000.00   |
| 42.      | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, SINGLE - 8 FOOT DAVIT ARM, SPECIAL                | 76     | EACH  | \$2,250.00                          | \$171,000.00 | \$3,475.30                                | \$264,122.80 | \$2,700.00                           | \$205,200.00 |
| 43.      | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, DUAL 90 - 8 FOOT DAVIT ARMS, SPECIAL              | 1      | EACH  | \$3,100.00                          | \$3,100.00   | \$3,780.50                                | \$3,780.50   | \$3,200.00                           | \$3,200.00   |
| 44.      | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, DUAL 180 - 4 & 12 FOOT DAVIT ARMS, SPECIAL        | 1      | EACH  | \$3,100.00                          | \$3,100.00   | \$4,801.90                                | \$4,801.90   | \$4,000.00                           | \$4,000.00   |
| 45.      | LUMINAIRE, ITEM F1, SPECIAL  | 56     | EACH  | \$1,450.00                          | \$81,200.00  | \$1,102.40                                | \$61,734.40  | \$1,320.00                           | \$73,920.00  |
| 46.      | LUMINAIRE, ITEM F2, SPECIAL  | 1      | EACH  | \$1,450.00                          | \$1,450.00   | \$1,120.40                                | \$1,120.40   | \$1,320.00                           | \$1,320.00   |
| 47.      | LUMINAIRE, ITEM F3, SPECIAL  | 6      | EACH  | \$1,450.00                          | \$8,700.00   | \$1,102.40                                | \$6,614.40   | \$1,320.00                           | \$7,920.00   |
| 48.      | LUMINAIRE, ITEM F4, SPECIAL  | 8      | EACH  | \$1,400.00                          | \$11,200.00  | \$1,010.50                                | \$8,084.00   | \$1,250.00                           | \$10,000.00  |
| 49.      | LUMINAIRE, ITEM F5, SPECIAL  | 1      | EACH  | \$1,400.00                          | \$1,400.00   | \$1,028.50                                | \$1,028.50   | \$1,250.00                           | \$1,250.00   |
| 50.      | LUMINAIRE, ITEM F6, SPECIAL  | 8      | EACH  | \$1,300.00                          | \$10,400.00  | \$673.70                                  | \$5,389.60   | \$950.00                             | \$7,600.00   |
| 51.      | MODIFY STREET LIGHT, SPECIAL   | 40     | EACH  | \$1,850.00                          | \$74,000.00  | \$731.70                                  | \$29,268.00  | \$750.00                             | \$30,000.00  |
| 52.      | MODIFY PEDESTRIAN LIGHT, SPECIAL   | 16     | EACH  | \$1,850.00                          | \$29,600.00  | \$1,798.00                                | \$28,768.00  | \$1,700.00                           | \$27,200.00  |
| 53.      | BANNER ARMS  | 31     | EACH  | \$400.00                            | \$12,400.00  | \$279.60                                  | \$8,667.60   | \$310.00                             | \$9,610.00   |
| 54.      | FLAG HOLDER  | 62     | EACH  | \$150.00                            | \$9,300.00   | \$105.60                                  | \$6,547.20   | \$150.00                             | \$9,300.00   |
| 55.      | LIGHT POLE BASE, HDPE, SPECIAL   | 78     | EACH  | \$850.00                            | \$66,300.00  | \$954.30                                  | \$74,435.40  | \$990.00                             | \$77,220.00  |
| 56.      | BRICK PAVER REMOVAL AND REPLACEMENT  | 100    | SQ FT | \$50.00                             | \$5,000.00   | \$23.90                                   | \$2,390.00   | \$20.00                              | \$2,000.00   |
| 57.      | UNIT DUCT SPLICE   | 1      | EACH  | \$200.00                            | \$200.00     | \$30.30                                   | \$30.30      | \$175.00                             | \$175.00     |
| 58.      | LIGHT POLE, ALUMINUM, 30 FOOT MOUNTING HEIGHT, SINGLE - 8 FOOT DAVIT ARM, SPECIAL (FURNISH ONLY) | 7      | EACH  | \$1,900.00                          | \$13,300.00  | \$2,467.40                                | \$17,271.80  | \$2,300.00                           | \$16,100.00  |
| 59.      | LIGHT POLE BASE, HDPE, SPECIAL (FURNISH ONLY)  | 10     | EACH  | \$800.00                            | \$8,000.00   | \$945.50                                  | \$9,455.00   | \$875.00                             | \$8,750.00   |
| 60.      | LUMINAIRE, ITEM F1, SPECIAL (FURNISH ONLY)   | 2      | EACH  | \$1,000.00                          | \$2,000.00   | \$1,102.40                                | \$2,204.80   | \$1,010.00                           | \$2,020.00   |
| 61.      | LUMINAIRE, ITEM F3, SPECIAL (FURNISH ONLY)   | 2      | EACH  | \$1,000.00                          | \$2,000.00   | \$1,102.40                                | \$2,204.80   | \$1,010.00                           | \$2,020.00   |
| 62.      | LUMINAIRE, ITEM F4, SPECIAL (FURNISH ONLY)   | 1      | EACH  | \$950.00                            | \$950.00     | \$1,010.50                                | \$1,010.50   | \$940.00                             | \$940.00     |
| 63.      | LUMINAIRE, ITEM F6, SPECIAL (FURNISH ONLY)   | 5      | EACH  | \$900.00                            | \$4,500.00   | \$673.70                                  | \$3,368.50   | \$630.00                             | \$3,150.00   |
| 64.      | IDOT PERMIT AND BOND   | 1      | L SUM | \$5,000.00                          | \$5,000.00   | \$420.00                                  | \$420.00     | \$1,100.00                           | \$1,100.00   |
| 65.      | GPS AS-BUILTS  | 1      | L SUM | \$3,500.00                          | \$3,500.00   | \$1,167.60                                | \$1,167.60   | \$2,200.00                           | \$2,200.00   |
| 66.      | HOUSE SIDE SHIELD  | 1      | EACH  | \$150.00                            | \$150.00     | \$134.30                                  | \$134.30     | \$90.00                              | \$90.00      |

Total Base Bid

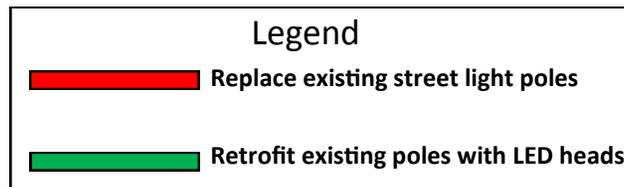
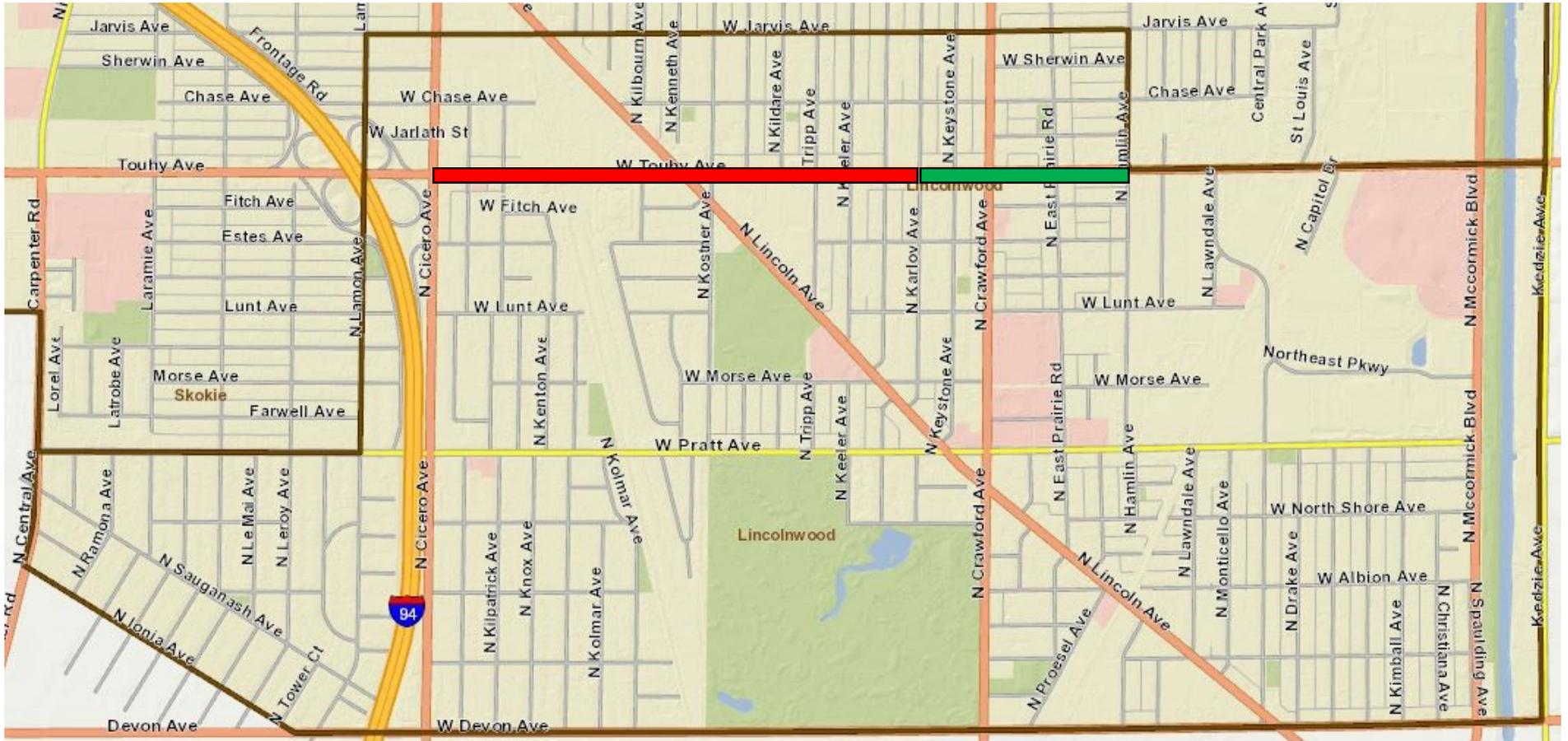
\$1,314,255.00

\$1,145,720.00

\$1,146,002.50

As Read: \$1,144,082.50

# 2016 Street Light Replacement Program



# Request For Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 7

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Approval of a Resolution Extending the Period of Validity of Amendments to the Town Center PUD for Begyle Brewing LLC at 7005 Central Park Avenue

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

At the December 1, 2015 Village Board meeting, the Begyle Brewing brewery and Tap Room was reviewed and approved for a Special Use to amend the existing Lincolnwood Town Center Planned Unit Development (PUD) for a 24,111 square foot tenant space along the west side of the Town Center Warehouse building.

Pursuant to the Zoning Code, for Special Uses to remain valid, either the related building permit or Certificate of Occupancy must be issued within 180 days of the date the Special Use Permit was approved. Begyle Brewing is anticipating a building permit submittal by the end of May. Without the issuance of a building permit, the Special Use approval is set to expire on May 29, 2016.

The Zoning Code authorizes the Village Board to grant a one-time, 180-day extension to the validity period of the Special Use approval to allow for the related building permit to be issued. Attached is a letter from Kevin Cary, Owner of Begyle Brewing Co., requesting this time extension.

Staff has no objection to this time extension request and recommends approval. Attached is a proposed Resolution, which would grant the requested 180-day extension to the validity period of the approved Special Use amending the Town Center PUD, as requested by Kevin Cary.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Request Letter from Kevin Cary, dated May 12, 2016
3. Village Code Section 15-5-18(1)

**RECOMMENDED MOTION:**

**Move to approve** a Resolution extending the period of validity of amendments to the Town Center PUD for 7005 Central Park Avenue.

**VILLAGE OF LINCOLNWOOD**

**RESOLUTION NO. 2016-\_\_\_\_\_**

**A RESOLUTION EXTENDING THE PERIOD OF VALIDITY OF  
AMENDMENTS TO THE TOWN CENTER PUD  
(7005 N. Central Park Avenue)**

WHEREAS, New Lincoln, LLC (“*Owner*”), is the record owner of that certain property commonly known as 7005 N. Central Park Avenue in the Village (“*Property*”); and

WHEREAS, the Property is improved with an approximately 229,540-square-foot building (“*Building*”); and

WHEREAS, the Property is located within a planned unit development known as the Town Center Planned Unit Development (“*Town Center PUD*”); and

WHEREAS, Begyle Brewing, LLC (“*Lessee*”), has entered into an agreement with Owner to lease an approximately 24,111-square-foot portion of the Building for the development of a production brewery, beer packaging facility, and tap room (“*Proposed Development*”); and

WHEREAS, on December 1, 2015, the Village President and Board of Trustees adopted Ordinance Z2015-3181 (“*PUD Amendment Ordinance*”), amending the Town Center PUD to permit the construction and operation of the Proposed Development within the Town Center PUD, subject to certain conditions (“*PUD Amendment*”); and

WHEREAS, pursuant to Section 5.17(5) and 8.03(2) of “The Village of Lincolnwood Zoning Ordinance,” as amended (“*Zoning Ordinance*”), planned unit developments are special uses; and

WHEREAS, pursuant to Section 5.18(1) of Zoning Ordinance, the PUD Amendment is valid for 180 days after the date of approval of the PUD Amendment Ordinance, unless: (i) a building permit or certificate of occupancy is obtained for the Proposed Development, or (ii) the proposed uses of the Proposed Development are commenced on the Property; and

WHEREAS, as of the date of this Resolution, no building permit or certificate of occupancy has been obtained for the Proposed Development, and the proposed uses of the Proposed Development have not been commenced on the Property; and

WHEREAS, the Lessee has submitted a request, pursuant to Section 5.18(1) of the Zoning Ordinance, for an extension of the period during which the PUD Amendment is valid; and

WHEREAS, the Village President and Board of Trustees have determined that the Lessee has shown good cause for a 180-day extension of the period during which the PUD Amendment is valid; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village and its residents to grant a 180-day extension of the period during which the PUD Amendment is valid, pursuant to Section 5.18(1) of the Zoning Ordinance;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. EXTENSION. Pursuant to Section 5.18(1) of the Zoning Ordinance and the home rule powers of the Village, the President and Board of Trustees hereby grant a 180-day extension of the period during which the PUD Amendment is valid, until November 18, 2016.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Village Code, or any other rights the Owner may have, the extension granted in Section 2 of this Resolution is expressly subject to, and contingent upon, compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Resolution, the construction of the Proposed Development, and the development, use, operation, and maintenance of the Property, must comply with all applicable Village codes and ordinances, as the same may be amended from time to time.
- B. Issuance of Required Approvals. The Owner may not perform, or cause to be performed, any portion of the construction of the Proposed Development except after the prior issuance of all Village and other applicable governmental approvals required therefor.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#46207691\_v1



Thursday, May 12, 2016

Board of Trustees  
Village of Lincolnwood  
6900 N. Lincoln Ave.  
Lincolnwood, IL 60712

Dear Honorable Board of Trustees:

On behalf of Begyle Brewing, many thanks for your and the Village's assistance with the PUD Amendment and welcoming us to your Village. The Village has been wonderful to work with and we are very appreciative their professionalism, expertise, and responsiveness.

I am writing because Begyle Brewing seeks a 180-day extension on its PUD Amendment that was granted on December 1, 2015. There are two reasons for this request:

- 1) Equipment lead times took longer than expected.
- 2) Building conditions were not as expected, design process specifically in regards to sewer design took longer than anticipated.
- 3) Financing for the project took longer than anticipated, related to a longer than anticipated design process.

Begyle Brewing respectfully requests that the board accept our request for a 180-day extension. Begyle Brewing plans to begin construction within 2 weeks of being granted the permit, and will be open and operating within 4 months of the ground breaking. We anticipate the permit to be submitted the week of May 17, 2016. We look forward to continuing work with the Village's staff to complete this project.

Thank you.

Sincerely,

*Kevin Cary*

Kevin Cary  
Owner  
Begyle Brewing

Close

Print

Resize:



Village of Lincolnwood, IL  
Friday, May 13, 2016

## Chapter 15. Zoning

### Article V. DEVELOPMENT REVIEW, ADMINISTRATION AND ENFORCEMENT

#### Part D. Administration and Enforcement

##### 5.18. Effective period.

- (1) No special use permit or variation shall be valid for a period longer than 180 days from the date it is granted, unless a building permit or certificate of occupancy is obtained, or the approved special uses are commenced, within such period. The Village Board may grant one extension of this period, valid for no more than 180 additional days, upon written application and good cause shown, without notice or hearing.
- (2) If any special use is abandoned, or is discontinued for a continuous period of six months, the special use permit for such use shall become void and such use shall not thereafter be re-established unless a new special use permit is obtained.
- (3) Whenever an amendment is granted in order to allow for the development of a particular use, such amendment shall not be valid for a period longer than 180 days from the date the Zoning Ordinance is passed, unless a building permit or certificate of occupancy is obtained within such period or the use is commenced within such period. The Village Board may grant one extension of this period, valid for no more than 180 days, upon written application and good cause shown, without notice or hearing.
- (4) For purposes of this Zoning Ordinance, the date of issuance of a special use permit or variation that has been previously approved by the Village, but for which no building permit or certificate of occupancy has been approved, shall be deemed to be the effective date of this Zoning Ordinance.

# Request for Board Action

**REFERRED TO BOARD:** May 17, 2016

**AGENDA ITEM NO:** 8

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Consideration of a Resolution to Authorize the Execution of a Non-Exclusive License Agreement with Kathleen Kardaras, Owner of 3940 W. Touhy Avenue

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Recently, Mr. Damien Kardaras, the owner of Chroma Salon, located at 3940 W. Touhy Avenue, approached the Village with a request to make improvements to the landscape island located in the public parking lot adjacent to his business. Improvements would include the installation of clay pavers and a 14-foot long sitting wall as well as the installation of new shrubs, vines, and perennial plantings. Mr. Kardaras has agreed to pay for and maintain the improvements. The proposed arrangement is similar to situations where private property owners request to install parkway parking.

Staff worked with the Village Attorney to develop a non-exclusive license agreement to allow for the improvements to be made on public property. The license agreement will be recorded against the property and will remain in effect in the event that 3940 W. Touhy Avenue is sold. Either party has the right to terminate the agreement with 30 day notice. Despite the fact that Mr. Kardaras has requested to make the improvements, 3940 W. Touhy Avenue is owned by Ms. Kathleen Kardaras, so she would enter into the agreement with the Village. The property owner has agreed to the terms outlined in the license agreement.

**FINANCIAL IMPACT:**

There will be no direct financial impact on the Village.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Proposed License Agreement

**RECOMMENDED MOTION:**

**Move to approve** a Resolution authorizing the execution of a license agreement with Kathleen Kardaras, owner of 3940 W. Touhy Avenue.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2016-\_\_\_\_\_

**A RESOLUTION APPROVING A NON-EXCLUSIVE LICENSE AGREEMENT  
RELATED TO 3940 TOUHY AVENUE**

WHEREAS, Kathleen Kardaras (“*Owner*”) is the owner of the property located at 3940 Touhy Avenue in the Village (“*Owner’s Property*”); and

WHEREAS, the Village owns the property located at 3928-38 Touhy Avenue (“*Village Property*”), which Village Property is adjacent to the Owner’s Property; and

WHEREAS, the Village and the Owner desire to enter into a non-exclusive license agreement for the Owner to install and maintain landscaping and other improvements on a portion of the Village Property (“*Agreement*”); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to enter into the Agreement with the Owner;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Agreement by and between the Village and Owner is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by the Owner; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Gerald C. Turry, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2016

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#46196545\_v1

**EXHIBIT A**  
**AGREEMENT**

THIS DOCUMENT  
PREPARED BY AND AFTER  
RECORDING RETURN TO:

Steven M. Elrod, Esq.  
HOLLAND & KNIGHT LLP  
131 South Dearborn St.  
30th Floor  
Chicago, IL 60603

*This Space for Recorder's Use Only*

### **NON-EXCLUSIVE LICENSE AGREEMENT**

**THIS NON-EXCLUSIVE LICENSE AGREEMENT ("Agreement")**, dated as of this \_\_\_\_ day of \_\_\_\_\_, 2016 ("**Effective Date**"), by and between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation ("**Village**"), and **KATHLEEN KARDARAS**, owner of 3940 W. Touhy Avenue ("**Licensee**").

**NOW THEREFORE**, in consideration of the recitals, mutual covenants, and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby mutually agree as follows:

#### **SECTION 1. RECITALS.**

**A.** The Licensee is the owner of the property commonly known as 3940 W. Touhy Avenue, Lincolnwood, Illinois, and legally described in **Exhibit A** to this Agreement ("**Owner's Property**").

**B.** The Village is the owner of the property commonly known as 3928-38 W. Touhy Avenue, Lincolnwood, Illinois, and legally described in **Exhibit B** to this Agreement ("**Village Property**").

**C.** The Owner's Property is adjacent to the Village Property.

**D.** The Licensee desires to install on the portion of the Village Property depicted in **Exhibit C** ("**Licensed Premises**") landscaping and hardscape improvements (collectively, the "**Improvements**").

**E.** The Licensee desires, and the Village desires to permit the Licensee, to install and maintain the Improvements on the Licensed Premises pursuant to, and conditioned upon, the terms of this Agreement.

F. The Village and the Licensee desire to enter this Agreement to set forth their respective rights and responsibilities regarding the installation and maintenance of the Improvements on the Licensed Premises.

## **SECTION 2. GRANT OF LICENSE; LIMITATION OF INTEREST.**

A. **Grant of License.** Subject to the terms and conditions set forth in this Agreement, the Village hereby grants to the Licensee, and the Licensee hereby accepts, a non-exclusive revocable license, for the benefit of Owner's Property, for the Licensee to install and maintain the Improvements on the Licensed Premises, pursuant to and in strict accordance with the terms and provisions of this Agreement ("*License*").

B. **Limitation of Interest.** Except for the License granted pursuant to this Agreement, the Licensee acknowledges and agrees that it does not have, and will not have, any legal, beneficial, or equitable interest, whether by adverse possession or prescription or otherwise, in the Licensed Premises.

C. **As-Is, Where-Is.** The Licensee hereby accepts the Licensed Premises in its condition at the time of the execution of this Agreement, WHERE-IS and AS-IS, and subject to applicable requirements of law. The Licensee acknowledges and agrees that: (i) the Village has made no representation or warranty as to the suitability of the Licensed Premises for the Licensee's intended purposes; and (ii) the Village will have no responsibility to maintain the Licensed Premises in any particular condition or manner. The Licensee waives any implied warranty that the Licensed Premises is or will be suitable for the Licensee's intended purposes.

## **SECTION 3. CONSTRUCTION, INSTALLATION; AND MAINTENANCE.**

A. **Installation of the Improvements.** The Licensee must install the Improvements in a good and workmanlike manner, all at the sole expense of the Licensee and subject to inspection and approval by the Village, and in accordance with the following:

1. The Improvements must be constructed and installed in strict accordance with the plans attached hereto as **Exhibit D**.

2. During the period of the construction and installation of the Improvements, the Licensee must maintain the Licensed Premises and all streets, sidewalks, and other public property in and adjacent to the Licensed Premises in a safe, good and clean condition without hazard to public use at all times.

3. The Licensee must promptly clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property by the Licensee or any agent of or contractor hired by, or on behalf of, the Licensee, and must repair any damage that may be caused by the activities of the Licensee or any agent of or contractor hired by, or on behalf of, the Licensee in connection with the installation of the Improvements. If the Licensee fails to clean, or undertake with due diligence to clean, any street, sidewalk, or other public property within one hour after the Village gives the Licensee notice to clean all mud, dirt, snow, ice or debris deposited on such property by the Licensee or any agent of or contractor hired by, or on behalf of, the Licensee, then the Village will have the right, but not the obligation, to cause the affected public property

to be cleaned and to recover from the Licensee all costs incurred by the Village in the performance of such work.

**B. Maintenance of the Improvements.**

1. Acknowledgment of Licensee Obligations. The Licensee acknowledges and agrees that the Licensee, and not the Village, is solely responsible for the maintenance, repair and replacement of the Improvements.

2. Maintenance in Good Condition. The Licensee must keep the Licensed Premises, the Improvements, and any other current or future improvements thereon at all times in a safe and proper condition and in a condition of good repair (as determined by the Village), including, without limitation, maintenance of all trees and other landscaping on the Licensed Premises in a manner that does not pose a safety risk to any persons or property located adjacent to or near the Licensed Premises. In the event that the Village determines that the Licensee has not complied with this Section 3.B.2, the Licensee must perform all necessary repair and maintenance work to abate such non-compliance within 60 days after the receipt of notice from the Village.

3. No Storage. The Licensee acknowledges and agrees that the Licensed Premises may not be used at any time for storage of materials or equipment of any kind, or accumulated snow or ice.

4. Compliance with Laws. The Licensee must keep the Improvements in compliance at all times with all applicable federal, state and Village laws, statutes, codes, ordinances, resolutions, rules, and regulations, as the same have been or may be amended from time to time.

5. Alteration of Design Prohibited. Any maintenance, repair, or replacement of the Improvements may not alter the design of the Improvements as depicted in Exhibit D to this Agreement, except upon the prior written consent of the Village Manager.

6. Abatement of Dangerous Condition. In the event the Improvements threaten public health and safety, the Licensee agrees that: (a) the Village has the right, but not the obligation, to take all necessary action to abate the dangerous condition; and (b) the Licensee must reimburse the Village for all costs incurred by the Village in the performance of such abatement.

**C. Signs.** The Licensee may not install or display any signage on any portion of the Licensed Premises except upon the prior written consent of the Village and the receipt of all required governmental approvals and permits. The installation of all signs on the Licensed Premises must comply with all applicable requirements of law.

**SECTION 4. RESERVATION OF RIGHTS.**

**A. Village Use of Licensed Premises.** The Village hereby reserves the right to use the Licensed Premises in any manner that will not unreasonably prevent, impede, or interfere with the exercise by Licensee of the rights granted pursuant to this Agreement. Notwithstanding

anything to the contrary contained in this Agreement, the Village has the right to maintain and improve the Licensed Premises in any manner it so desires. If, in the Village's sole determination, the use by the Licensee of the Licensed Premises prevents, impedes, or interferes with the Village's ability to maintain or improve the Licensed Premises, the Licensee must, upon receipt of a notice therefor from the Village, and at Licensee's sole expense, promptly suspend such use and temporarily remove any Improvements and personal property from the Licensed Premises so that the Village may conduct such maintenance or improvements.

**B. Non-Exclusive Use.** The Village has the right to grant other non-exclusive licenses or easements, including, without limitation, licenses or easements for utility purposes, over, along, upon, or across the Licensed Premises. The Village further reserves its right of full and normal access to the Licensed Premises for the maintenance thereof.

#### **SECTION 5. LIENS.**

The Licensee hereby represent and warrant that they must take all necessary action to keep all portions of the Licensed Premises free and clear of all liens, claims, and demands, including without limitation mechanic's liens, in connection with any work performed by the Licensee or their agents on the Licensed Premises.

#### **SECTION 6. LIABILITY AND INDEMNITY OF VILLAGE.**

**A. Indemnity.** The Licensee agrees to indemnify, and hold the Village harmless from, all claims, causes of action, suits, damages, or demands, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that arise, or may be alleged to have arisen, out of or in connection with: (i) the acts or omissions of the Licensee or its authorized agents, servants, employees, or contractors in the performance of, or failure to perform maintenance on the Licensed Premises; (ii) the use of the Licensed Premises by the Licensee or its authorized agents, servants, employees, contractors, guests, and invitees; or (iii) this Agreement.

**B. Waiver of Liability.** The Licensee will, and does hereby, waive, release, and relinquish all claims of every kind, known and unknown, present and future, that Licensee may have against the Village and its officers, agents, servants, and employees, arising out of, connected with or in any way related to the use of the Licensed Premises, or as a result of the condition, maintenance, and use of the Licensed Premises.

**C. Assumption of Risk.** the Licensee agrees to assume the full risk of any injuries, including death, and all costs, damages, and losses that Licensee or its employees, agents, contractors, agents, servants, employees, contractors, guests, or invitees may sustain while on the Licensed Premises, or as a result of the condition, maintenance, or use of the Licensed Premises.

## **SECTION 7. TERMINATION AND RESTORATION.**

**A. Termination.** Either the Licensee or the Village may terminate the License and this Agreement, in either party's sole discretion, at any time and for any reason, by providing the other party 30 days prior written notice.

### **B. Restoration of Licensed Premises.**

1. **Licensee' Obligations.** Upon termination of this Agreement, the Licensee, at Licensee's sole cost and expense, must restore the Licensed Premises as nearly as practicable to its condition at the time the Licensee commenced its use of the Licensed Premises, including, without limitation: (1) removing all Improvements and any other improvements, encroachments, and personal property that may be on the Licensed Premises; (2) replacing and grading all topsoil removed by the Licensee; and (3) restoring any fences, sidewalks, plantings, landscaping, or improvements that were removed or damaged by the Licensee as nearly as practicable to the condition immediately preceding the time the Licensee commenced its use of the Licensed Premises.

2. **Failure to Restore.** In the event that the Licensee fails or refuses to restore the Licensed Premises in accordance with Section 7.B.1 of this Agreement, the Village will have the right, but not the obligation, to perform and complete the restoration, and to charge the Licensee for all costs and expenses, including legal and administrative costs incurred by the Village, for such work. If the Licensee does not fully reimburse the Village for such costs, then the Village will have the right to place a lien on the Owner's Property for all such costs and expenses in the manner provided by law. The rights and remedies provided in this Section 7.B.2 are in addition to, and not in limitation of, any other rights and remedies otherwise available to the Village.

**C. Survival of Obligations.** All obligations of the Licensee pursuant to this Agreement that have not been fully performed as of the termination of this Agreement will survive such termination, including, without limitation, the liability and indemnity obligations set forth in Section 6 of this Agreement, and the restoration obligations set forth in Section 7.B of this Agreement.

## **SECTION 8. ENFORCEMENT.**

**A. Enforcement.** The Village and the Licensee may, in law or in equity, by suit, action, mandamus or any other proceeding, including, without limitation, specific performance, enforce or compel the performance of this Agreement; provided, however, that the Licensee agree that they will not seek, and do not have the right to seek, recovery of a judgment for monetary damages against the Village or any Village elected or appointed officials, agents, representatives, attorneys or employees on account of the negotiation, execution, or breach of any of the terms and conditions of this Agreement.

**B. Prevailing Party.** In the event of a judicial proceeding brought by one party against the other party or parties, the prevailing party or parties in the judicial proceeding is

entitled to reimbursement from the unsuccessful party or parties of all costs and expenses, including reasonable attorneys' fees, incurred in connection with the judicial proceeding.

#### **SECTION 9. PAYMENT OF VILLAGE FEES AND COSTS.**

**A. Negotiation and Review Fees.** Licensee must pay to the Village, contemporaneous with the execution of this Agreement by the Village Manager, all third-party legal, engineering, and other consulting or administrative fees, costs, and expenses incurred or accrued in connection with: (1) the Improvements, including, without limitation, the review and processing of plans therefor; and (2) the negotiation, preparation, consideration, and review of this Agreement. Payment of all fees, costs, and expenses must be made by a certified or cashier's check. Licensee acknowledges and agrees that it will continue to be liable for and to pay, promptly after presentation of a written demand or demands for payment, such third-party fees, costs, and expenses incurred in connection with any applications, documents, proposals, or requests for interpretations or amendments of this Agreement, whether formal or informal, of whatever kind, submitted by Licensee during the term of this Agreement in connection with the improvement and maintenance of the Licensed Premises. Further, Licensee acknowledges and agrees that it is liable for and will pay after demand all fees, costs, and expenses incurred by the Village for recordings required in connection with the above matters.

**B. Other City Fees.** In addition to all other costs, payments, fees, or charges required by this Agreement, Licensee must pay to the Village all application, inspection, and permit fees, charges, and contributions, and all other fees, charges, and contributions pursuant to applicable federal, state and Village laws, statutes, codes, ordinances, resolutions, rules, and regulations.

#### **SECTION 10. COVENANTS RUNNING WITH THE LAND.**

The License and other rights granted in this Agreement, the restrictions imposed by this Agreement, and the agreements and covenants contained in this Agreement are rights, restrictions, agreements, and covenants running with the land, will be recorded against both the Owner's Property and Village Property and is binding upon and inure to the benefit of the Licensee and the Village and their respective heirs, executors, administrators, grantees, successors, assigns, agents, licensees, invitees, and representatives, including, without limitation, all subsequent owners of the Owner's Property and Village Property, or any portion thereof, and all persons claiming under them. If any of the rights, restrictions, agreements, or covenants created by this Agreement would otherwise be unlawful or void for violation of (a) the rule against perpetuities or some analogous statutory provision, (b) the rule restricting restraints on alienation, or (c) any other statutory or common law rules imposing time limits, then such rights, restrictions, agreements, or covenants will continue only until 21 years after the death of the last survivor of the now living lawful descendants of the current President of the United States.

#### **SECTION 11. GENERAL PROVISIONS.**

**A. Notices.** All notices required or permitted to be given under this Agreement must be given by the parties by: (a) personal delivery; (b) deposit in the United States mail, enclosed in a sealed envelope with first class postage thereon; or (3) deposit with a nationally

recognized overnight delivery service, addressed as stated in this Section 11.A. The address of any party may be changed by written notice to the other party. Any mailed notice will be deemed to have been given and received within three days after the same has been mailed and any notice given by overnight courier will be deemed to have been given and received within 24 hours after deposit. Notices and communications to the parties must be addressed to, and delivered at, the following addresses:

If to the Village: Village of Lincolnwood  
6900 N. Lincoln Ave.  
Lincolnwood, IL 60712  
Attention: Village Manager

with a copy to: Holland & Knight LLP  
131 S. Dearborn Street, 30<sup>th</sup> Floor  
Chicago, IL 60603  
Attention: Steven M. Elrod, Village Attorney

If to the Licensee: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

with a copy to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. Time of the Essence.** Time is of the essence in the performance of all of the terms and conditions of this Agreement.

**C. Amendments.** No amendment or modification to this Agreement will be effective until it is reduced to writing and approved and executed by all parties to this Agreement in accordance with all applicable statutory procedures.

**D. Authority To Execute.** The Village hereby warrants and represents to the Licensee that the persons executing this Agreement on its behalf have been properly authorized to do so by the Village. The Licensee hereby warrant and represent to the Village that the Licensee have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement.

**E. Rights Cumulative.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement are cumulative and are not exclusive of any other such rights, remedies, and benefits allowed by law.

**F. Non-Waiver.** The Village will be under no obligation to exercise any of the rights granted to it in this Agreement. The failure of the Village to exercise at any time any right

granted to the Village will not be deemed or construed to be a waiver of that right, nor will the failure void or affect the Village's right to enforce that right or any other right.

**G. Governing Law.** This Agreement will be governed by, construed, and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

**H. Severability.** If any provision of this Agreement is construed or held to be void, invalid, illegal, or unenforceable in any respect, the remaining part of that provision and the remaining provisions of this Agreement will not be affected, impaired, or invalidated thereby, but will remain in full force and effect. The unenforceability of any provision of this Agreement will not affect the enforceability of that provision in any other situation.

**I. Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements and negotiations between the parties, whether written or oral, relating to the License granted pursuant to this Agreement.

**J. Interpretation.** This Agreement will be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement will be construed as though all parties participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party will not be applicable to this Agreement.

**K. Exhibits.** Exhibits A through D attached hereto are, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an exhibit and the text of this Agreement, the text of this Agreement controls.

**L. No Third Party Beneficiaries.** No claim as a third party beneficiary under this Agreement by any person will be made, or be valid, against the Village or the Licensee.

**M. Counterparts.** This Agreement may be executed in counterparts, each of which will be deemed to constitute a duly authorized original.

[SIGNATURE PAGE FOLLOWS]

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed, effective as of the date first written above.

ATTEST:

**VILLAGE OF LINCOLNWOOD,**  
an Illinois home rule municipal corporation

\_\_\_\_\_  
Beryl Herman, Village Clerk

By: \_\_\_\_\_  
Timothy Wiberg  
Its: Village Manager

ATTEST:

**KATHLEEN KARDARAS**

By: \_\_\_\_\_

By: \_\_\_\_\_

#46010616\_v3

**EXHIBIT A**

**LEGAL DESCRIPTION OF OWNER'S PROPERTY**

10-26-316-020-0000

LOT 11 AND 12 IN BLOCK 4 IN CRAWFORD TOUHY PRAIRIE ROAD SUBDIVISION IN THE SOUTH HALF OF THE SOUTH HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

**EXHIBIT B**

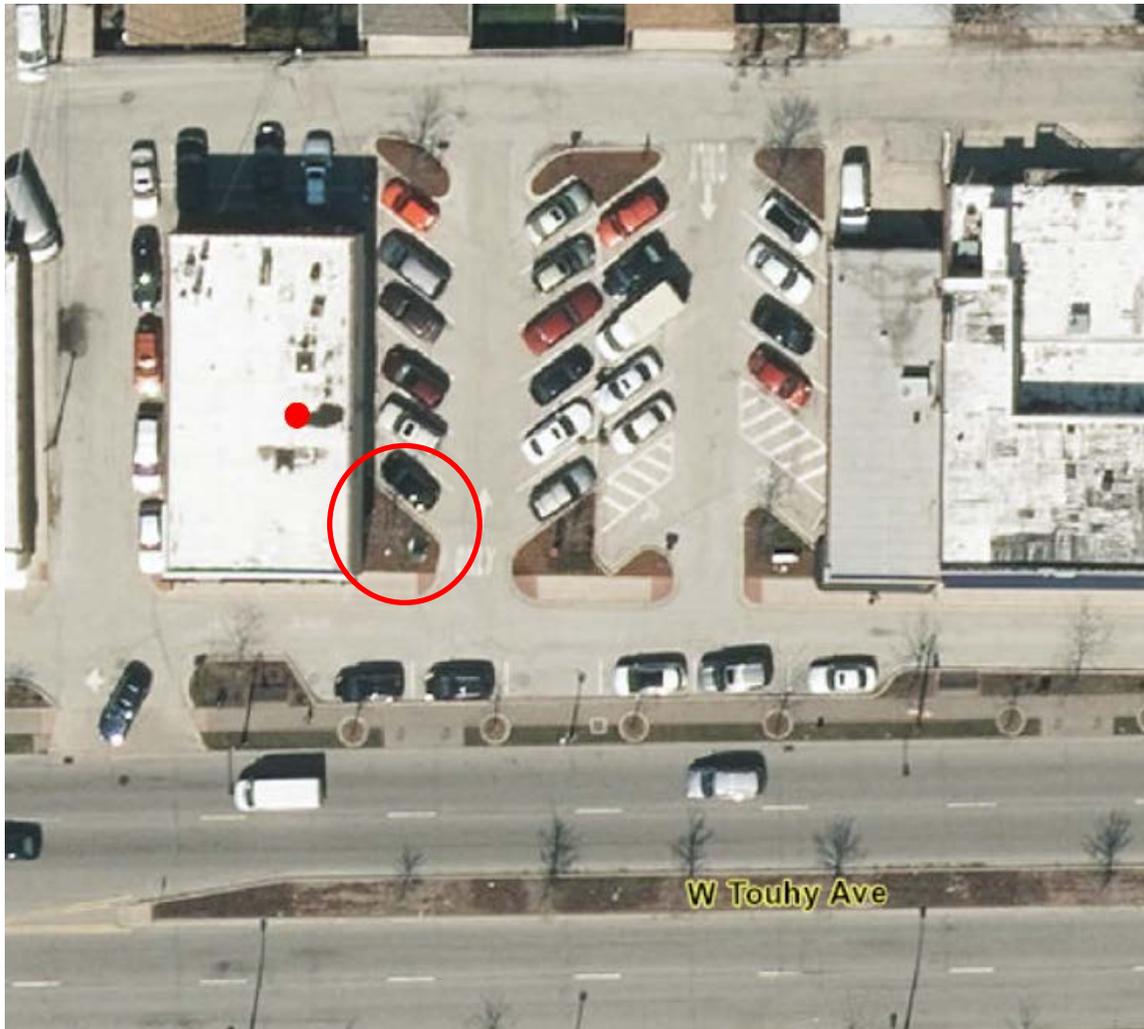
**LEGAL DESCRIPTION OF VILLAGE PROPERTY**

10-26-316-021-00

LOT 13 IN BLOCK 4 IN CRAWFORD TOUHY PRAIRIE ROAD SUBDIVISION OF THE SOUTH HALF OF THE SOUTH HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

**EXHIBIT C**

**DEPICTION OF LICENSED PREMISES**



**EXHIBIT D**

**PLANS**

