



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
5:30 P.M., NOVEMBER 1, 2016**

AGENDA

- I) Call to Order**
- II) Roll Call**
- III) Minutes** – Committee of the Whole Meeting – October 20, 2016
- IV) Regular Business**
 - 1) Discussion Concerning Any Questions on Village Board Meeting Agenda Items (5:30 – 5:35 p.m.)
 - 2) Discussion Concerning Potential Projects for Congestion Mitigation and Air Quality (CMAQ) Funding (5:35 – 6:00 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: October 28, 2016

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 20, 2016**

DRAFT

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 PM, Wednesday, October 20, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Elster, Patel, Spino, Klatzco, Bass

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village manager; Amanda Pazdan, Management Analyst; Steve McNellis, Director of Community Development; Charles Greenstein, Village Treasurer; Charles Meyer, Assistant to the Village Manager; Ashley Engelmann, Public Works Director; Robert Merkel, Finance Director.

Approval of Minutes

Minutes of the October 5, 2016 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Spino seconded the motion.

The motion passed by Voice Vote.

Regular Business

1. Discussion Concerning any Questions on Village Board Meeting Agenda Items

Trustee Patel questioned an item to appear at the Village Board Meeting. If the item is on Consent, the petitioner does not have to be in attendance. If the item is up for discussion and vote, the petitioner may wish to attend.

The item will appear on Consent

2. Discussion Concerning the 2016 Property Tax Levy and Fiscal Year 2015/16 Budget Update

This item was presented by Mr. Merkel.

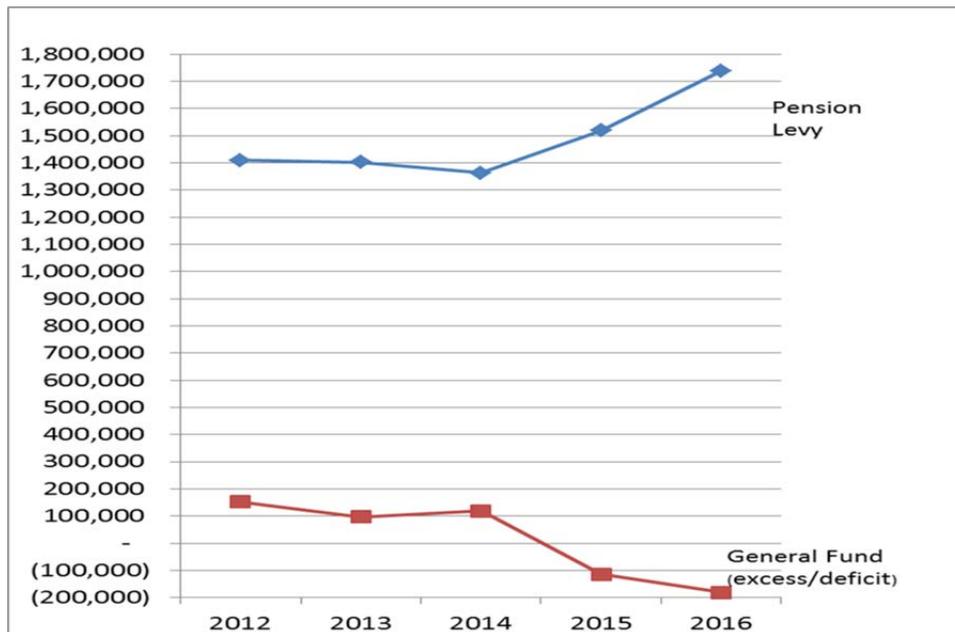
This item will appear on the regular Village Board agenda, with direction to award the contract.

- Current Village Financial Policy – Tax levy increase is limited to the Cook County CPI
- 2016 CPI is .7% - for a total levy increase of \$38,022
- Average property tax percent increase would be 1% over the last three years (Village portion only)

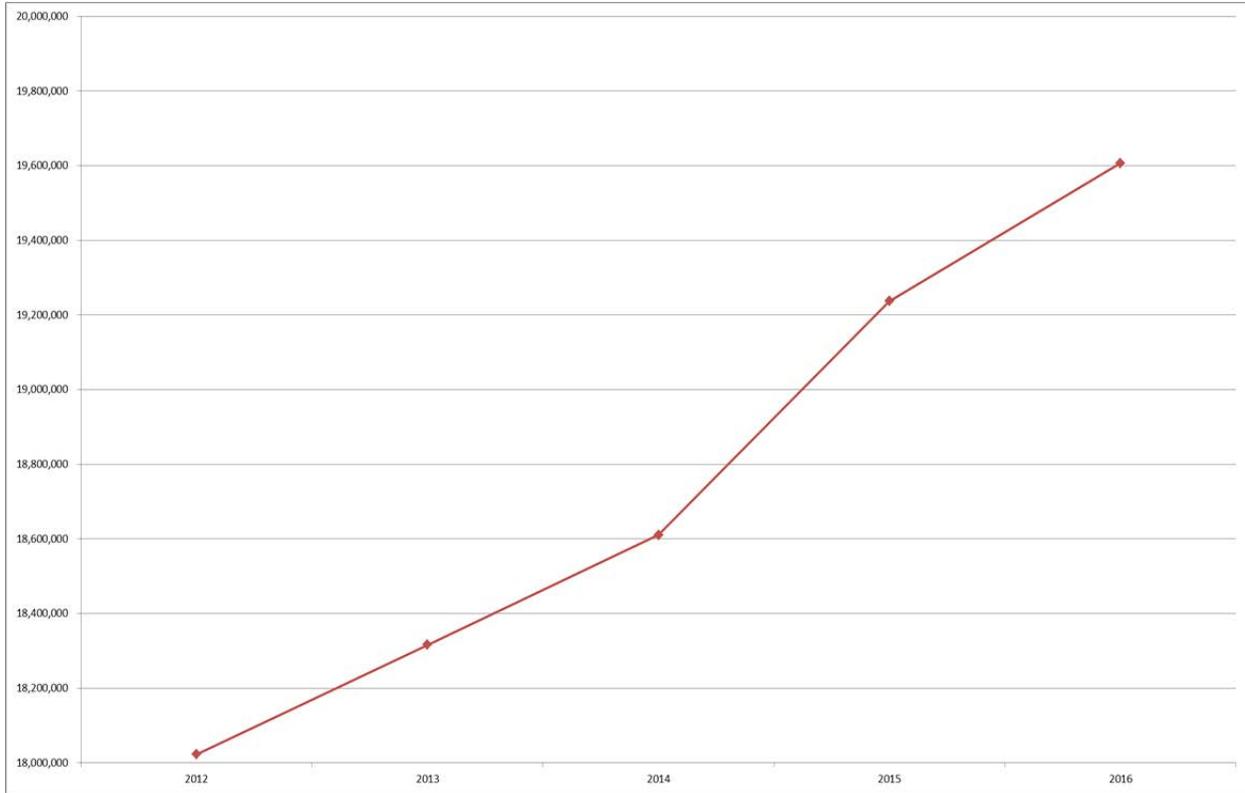
Utilization of Property Tax Levy in the
General Fund

Tax Levy	2015 (Actual)	2016 (Proposed)	Difference
General	\$2,912,481	\$2,731,115	\$(181,366)
Police Pension	1,519,252	1,738,640	219,388
Special Recreation	110,000	110,000	
Parks and Recreation	890,000	890,000	
Totals	\$5,431,733	\$5,469,745	\$38,022

Pension Levy Effect on General Fund



General Fund Expenditure Percentage Increases Previous Five Years



Budget Update FY 16/17

	Adopted Budget FY 16/17	Projected Actual FY 16/17	Variance
Revenues	\$20,442,803	20,592,803	\$150,000
Expenditures	20,035,310	20,035,310	0
Surplus	407,493	557,493	150,000
Transfers – Net	(927,500)	(927,500)	0
Net change	\$(520,007)	\$370,007)	\$150,000

GF Revenues FY 16/17

- *Sales tax – Projecting a decrease of approximately \$100,000 from budget
- *Income tax distribution from state of Illinois was not reduced
 - Project an additional \$250,000 in revenue
- *Building permit revenue – Permits for Carrington project ???

FY2017/18 Revenue Issues

- *Projected 2016 Tax Levy Increase – Less than 1%-.7%. Approximately \$38,000 (2015 Tax Levy - .8% - \$43,000)
- *U.S. economy is still in slow growth mode, global economy is still lagging. Economists keep predicting a recession in the next few years

FY 2017/18 Expenditure Issues

- *IMRF Pension Funding – Decrease in rate of .73%-
Approximately \$16,000 increase in costs (Current rate 11.1%)
- *Police Pension Funding – Increase from prior actuarial valuation – Approximately \$220,000
- *Health Care Insurance – Increase of approx. 10-13%. Last year was 3%. Approximately \$90,000 in additional costs.
- *Final payment on 2011 GO Refunding Bonds – Village will have no GO bonds outstanding

General Fund Debt Principal Re-payment Schedule

2016/17 – \$460,000
2017/18 – \$472,000
2018/19 – \$12,000
2019/20 - \$12,000

Discussion ensued with questions from Trustees Patel, Elster and Klatzco with clarification from Mr. Merkel, Mr. Wiberg, Mr. McNellis and Mr. Petroschius.

Trustee Bass questioned whether a 911 charge would bring the Village more money. Mr. Wiberg responded negatively.

Trustee Bass commended Public Safety on their work regarding current issues. He also suggested using cameras in various neighborhoods, for safety purposes. Staff will investigate.

Mr. Wiberg spoke of current instances of carjacking. He suggested that residents leave their cars locked.

Due to extra time available, the following item which was to be on the Village Board meeting's President's Report agenda was moved to this position.

Ron Amen of Lauderbach and Amen, LCP, Village Auditors, addressed the Board.

Mr. Amen presented the Comprehensive Annual 2016 Financial Report. The Village received the highest rating.

Trustee Elster queried if any changes were recommended, none were suggested.

Adjournment

At 7:25 PM Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Klatzco.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: October 28, 2016

SUBJECT: **November 1 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **5:30 p.m.** on Tuesday evening. Dinner will be available beginning at 4:45 p.m. in the Village Hall Board Conference Room. Please find below a summary of the items for discussion:

1) **Discussion Concerning Any Questions on Village Board Meeting Agenda Items (5:30 – 5:35 p.m.)**

The Mayor has requested that time be devoted at each COTW meeting for staff to address any questions the Board may have concerning any item on the Village Board meeting agenda.

2) **Discussion Concerning Potential Projects for Congestion Mitigation and Air Quality (CMAQ) Funding (5:35 – 6:00 p.m.)**

[Attached](#) is a memorandum from the Assistant to the Public Works Director summarizing staff's recommended projects for inclusion in a grant application under the CMAQ program. Board direction on these projects will be sought on Tuesday evening.

If you should have any questions concerning these matters, please feel free to contact me.



MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Andrew Letson, Assistant to the Public Works Director

DATE: November 1, 2016

SUBJECT: Congestion Mitigation and Air Quality Improvement Grant

Background: Every two years the Chicago Metropolitan Agency for Planning (CMAP) publishes a call for projects for the Congestion Mitigation and Air Quality Improvement (CMAQ) Program grant. This federally funded program is designed to improve air quality and mitigate congestion. Most frequently, local improvement projects include intersection improvements and alternative sources of transportation (e.g. bicycle paths). The Village has been successful in receiving CMAQ funding previously, including grants to purchase the former Union Pacific right-of-way, construct two multi-use recreation paths, and construct a recreation path overpass over Touhy Avenue along the recently constructed Valley Line Trail.

Projects may receive up to 80% reimbursement for eligible project costs. The remaining 20% is the responsibility of the project sponsor. In order to be eligible for the current round of funding, projects must have completed Phase I engineering by June 1, 2017. At this time, the Village does not have any projects that would be eligible for funding that will meet the Phase I engineering completion deadline; however, staff is seeking feedback on projects to determine if funds for Phase I engineering should be included in the upcoming budget.

Purpose: On October 10, 2016 a meeting was held with the Village Engineer, the Village Manager, the Public Works Director, the Parks and Recreation Director, the Community Development Director and the Police Chief to discuss possible projects that the Village could submit for future rounds of CMAQ funding. The information below outlines the five projects that staff believes would have the greatest chance of award. CMAP has indicated that there is not a limit for the number of projects that a municipality could receive funding. It should be noted that each of the projects identified below will require significant cooperation with the Illinois Department of Transportation (IDOT) as each is at least partially within their right-of-way.

Project #1: Touhy/Kostner/Lincoln Safety and Geometry Improvements

This project includes lane improvements and geometry changes on Lincoln and Touhy Avenues to improve the flow of traffic at the intersection and will include the following changes.

1. Install a second dedicated left turn lane on northbound Lincoln Avenue for traffic to turn west onto Touhy Avenue and dedicates the existing shared turn/straight lane for northbound traffic. This requires adjustment of the median south of Touhy Avenue and will result in the loss of some on-street parking. It will improve traffic flow at the intersection by allowing north and southbound traffic to move at the same time.
2. Install a dedicated left turn lane on westbound Touhy Avenue for traffic to turn south onto Lincoln Avenue. This requires the closure of the Kostner/Touhy intersection, but improves the overall flow of traffic by not requiring traffic wishing to turn onto southbound Lincoln to wait at two intersections.
3. The signals at Lincoln/Touhy and Lincoln/Kostner will be upgraded to include new poles and a modernized controller system.

Estimated Total Project Cost: \$3,250,000

Phase I Engineering Cost: \$250,000

Estimated Eligible CMAQ Funding: \$2,400,000

Estimated Village Cost (less Phase I): \$600,000

Project #2: Touhy/Cicero Geometry Improvements

This project includes the following changes:

1. Widening the ramp for northbound traffic exiting the Edens Expressway to allow for a second stacking lane to free space for traffic wishing to head southbound on Cicero Avenue. This improvement will reduce the likelihood of traffic backing up onto the expressway.
2. Widening Cicero Avenue between the northbound Edens exit ramp and Touhy Avenue to allow for a dedicated right turn lane for traffic seeking to head east on Touhy Avenue.
3. The signal at Touhy/Cicero will be upgraded to include new poles and a modernized controller system.

Estimated Total Project Cost: \$3,250,000

Phase I Engineering Cost: \$250,000

Estimated Eligible CMAQ Funding: \$2,400,000

Estimated Village Cost (less Phase I): \$600,000

Project #3: Union Pacific Path Crossing Improvements at Lincoln Avenue

The Union Pacific multi-use recreation path is being constructed with flashing signs that operate when a user pushes an activation button at the Lincoln Avenue crossing. In an effort to continuously improve the safety of the crossing, staff is proposing three potential improvements: an overpass, an underpass or a signal. The cost estimate below is for an overpass, which is estimated to be the most expensive option. An underpass is estimated to

be slightly less expensive; however there is a potential that underground utility conflicts may require the underpass to be quite long, which may not be an attractive option for some users. A signal would be the least costly option; however it may not be acceptable to IDOT, who owns the Lincoln Avenue right-of-way.

Estimated Total Project Cost: \$5,200,000

Phase I Engineering Cost: \$400,000

Estimated Eligible CMAQ Funding: \$3,840,000

Estimated Village Cost (less Phase I): \$960,000

Proposed Timeline: If the Village Board decides to move forward with one or more of the outlined projects, funds will be included in the FY 2017/18 budget for Phase I engineering with the expectation it will be complete prior to the next call for projects.

Staff Direction: Staff is seeking direction regarding which, if any, projects to include funding for Phase I engineering in the FY 2017/18 budget.

Documents Attached:

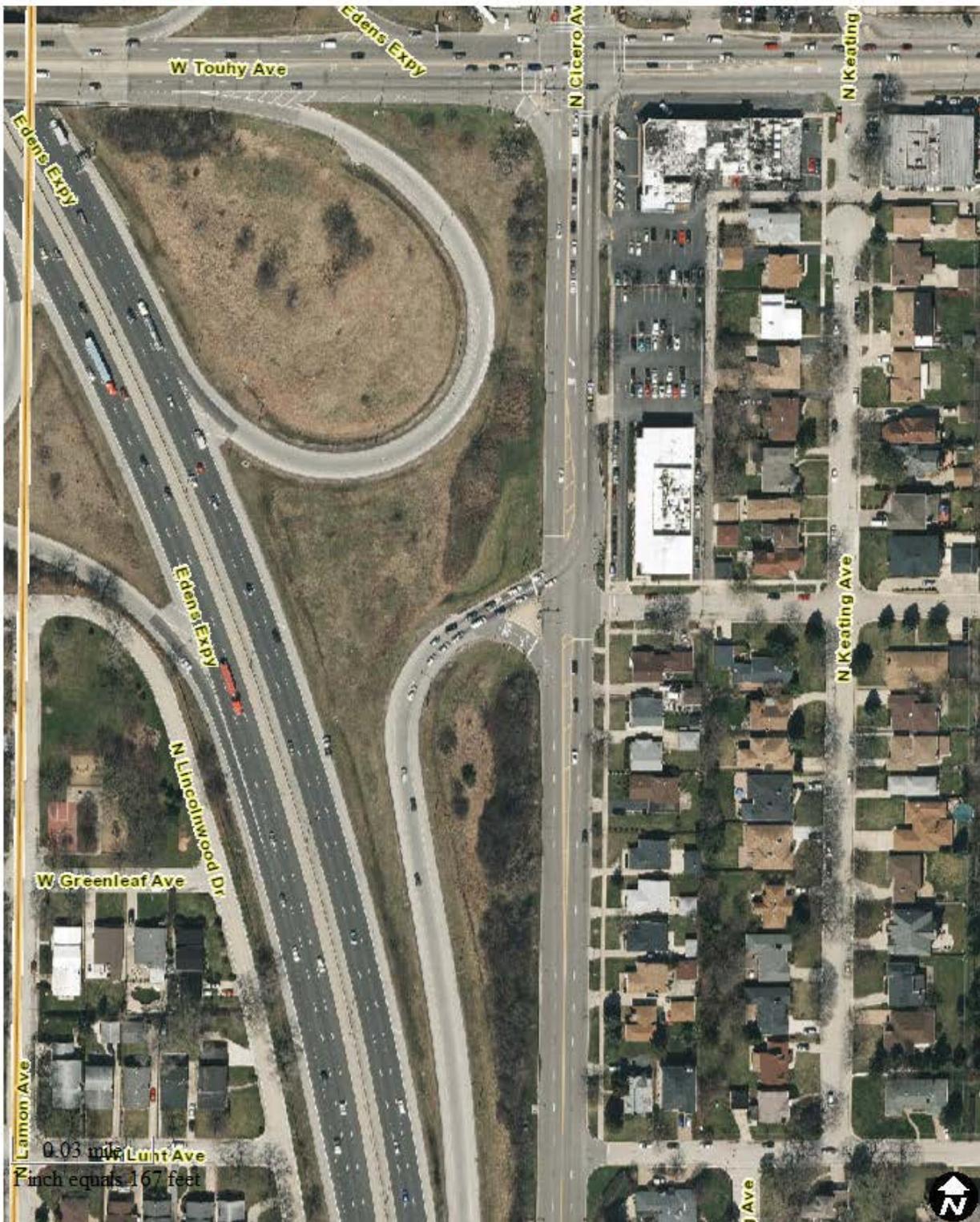
- Aerial maps of project locations



Map created on October 24, 2016.
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0.01 mile
1 inch equals 42 feet

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**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
SPECIAL MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:00 P.M., NOVEMBER 1, 2016**

AGENDA

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
 - 1. Village Board Minutes – October 20, 2016
- V. Warrant Approval**
- VI. Village President’s Report**
- VII. Consent Agenda** (If any one wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)
 - 1. Approval of a Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes (Appears on the Consent Agenda Because it is a Routine Function of Government)
- VIII. Regular Business**
 - 2. Consideration of a Resolution Approving an Intergovernmental Agreement with the Village of Skokie for the Provision of Emergency Dispatch Services
 - 3. Consideration of an Ordinance Waiving Competitive Bidding and Ratifying the Actions of the Village Manager to Execute an Agreement with Tyler Technologies (formerly New World Systems Corporation), Troy, Michigan to Upgrade the Police Department’s Records Management System and Create an Interface with OSSI Sungard Computer Aided Dispatch
- IX. Manager’s Report**
- X. Board, Commission, and Committee Reports**
- XI. Village Clerk’s Report**
- XII. Trustee Reports**
- XIII. Public Forum**
- XIV. Adjournment**

DATE POSTED: October 28, 2016

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at lwdtv.org or on the Lincolnwood Mobile App.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 20, 2016**

DRAFT

Call to Order

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:30 P.M., Thursday, October 20, 2016, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Bass, Patel, Elster, Spino

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Hart Passman, Village Attorney; Steve McNellis, Director of Community Development; Director; Amanda Pazdan, Management Analyst; Charles Greenstein, Village Treasurer.

Approval of Minutes

The minutes of the October 5, 2016 Village Board meeting were distributed and examined in advance.

Trustee Elster moved to approve the minutes as presented. The motion was seconded by Trustee Spino.

The motion passed by voice vote.

Warrant Approval

Trustee Klatzco moved to approve warrants in the amount of \$630,624.32. The motion was seconded by Trustee Spino.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Klatzco, Spino, Elster, Bass, Patel

NAYS: None

The motion passed.

Village President's Report

Planned item was moved to the Committee of the Whole.

Mr. Wiberg commended Mr. Merkel and Mr. Harris on a "clean audit".

2. Upcoming Meetings

President Turry announced upcoming meetings. These meeting dates may be found on the Village Website.

Consent Agenda

1. **Approval of an Ordinance Approving a Plat of Vacation for a Portion of the Keystone Avenue Right-of-Way Adjacent to 6825 North Lincoln Avenue**
2. **Approval of an Ordinance Approving a Plat of Vacation for a Portion of the Keystone Avenue Right-of-Way Adjacent to 6825 North Lincoln Avenue**
3. **Approval of a Resolution to Approve the Planting of 79 Trees to be Purchased from the Suburban Tree Consortium for the Fall 2016 Planting in the Amount of \$26,390**
4. **Approval of a Resolution to Reject the Bids Received for the Landscaped Median Improvements on Lincoln Avenue**
5. **Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow the Village's Contractor J.A. Johnson Paving Performing Resurfacing Work on Pratt Avenue to Work between 12:00 P.M. and 3:00 P.M. on Saturdays from October 22, 2016 through November 19, 2016**
6. **Approval of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Waiving Enforcement of Section 10-2-36(A) of the Village Code for the Sale of Beer and Wine at the Community Center on Saturday, October 22, 2016 from 6:30-10 P.M. for Maine-Niles Association of Special Recreation Trivia Night**
7. **Approval of a Resolution to Accept the Comprehensive Annual Financial Report for the Year Ended April 30, 2016**

Trustee Patel moved to approve the Consent Agenda as presented, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees, Bass, Klatzco, Elster, Spino, Patel

NAYS: None

The motion passed

Regular Business

8. **Consideration of an Ordinance Concerning Case #PC-01-16 Approving a New Comprehensive Plan for the Village of Lincolnwood**

The item was presented by Mr. McNellis.

Trustee Spino moved to approve the Ordinance, with amendments identified at the previous meeting
Seconded by Patel.

Upon Roll Call the Results were:

AYES: Trustees

NAYS: Trustees Elster, Patel, Spino, Bass, Klatzco

The motion passed

Manager's Report

None

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

None

Public Forum

None

Adjournment

At 7:40 P.M. Trustee Patel moved to adjourn, seconded by Trustee Klatzco.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: October 28, 2016

The following are the totals for the List of Bills being presented at the November 1, 2016 Village Board meeting.

11/01/2016	339,951.70
11/01/2016	83,684.59
11/01/2016	23,307.33
11/01/2016	3,738,529.21
Total	<u>\$ 4,185,472.83</u>

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 10/25/2016 - 9:45AM
Batch: 00100.11.2016



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
American Express					
AMEREXP					
31083102116	10/21/2016	24.95	0.00	11/01/2016	
101-350-512-5620					Books & publications
31083102116	10/21/2016	306.00	0.00	11/01/2016	Firehouse subscription
101-350-512-5770					Training supplies
31083102116	10/21/2016	279.41	0.00	11/01/2016	Goruck - ruck sacks exercise equipment
101-350-512-5730					Program supplies
31083102116	10/21/2016	152.14	0.00	11/01/2016	Cards Direct - Get Well cards
101-350-512-5799					Other materials & supplies
31083102116	10/21/2016	6.90	0.00	11/01/2016	Waytek - Solid state battery
101-350-512-5799					Other materials & supplies
31083102116	10/21/2016	79.46	0.00	11/01/2016	Marianos - Brat Fest
101-350-512-5799					Other materials & supplies
					Battery Junction - 9V batteries
	31083102116 Total:	848.86			
31158091316	9/13/2016	25.99	0.00	11/01/2016	
101-250-511-5340					Maintenance Agreement Expen
31158091316	9/13/2016	176.07	0.00	11/01/2016	Domain Name
101-250-511-6530					Equipment - data processing
31158091316	9/13/2016	12.99	0.00	11/01/2016	Software Room alert
101-250-511-5340					Maintenance Agreement Expen
					Web Forwarding
	31158091316 Total:	215.05			
31158091516	9/15/2016	699.00	0.00	11/01/2016	
101-200-511-5810					Conference & meeting registrat
					Midwest Leadership registration
	31158091516 Total:	699.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
31158091616	9/16/2016	154.82	0.00	11/01/2016	
101-250-511-6530					Equipment - data processing Software Room alert
	31158091616 Total:	154.82			
31158091916	9/19/2016	104.85	0.00	11/01/2016	
660-610-519-5580					Telephone Internet Service - Public Works
31158091916	9/19/2016	254.85	0.00	11/01/2016	
101-250-511-5580					Telephone Internet Service - Village Hall
31158091916	9/19/2016	147.85	0.00	11/01/2016	
660-610-519-5580					Telephone Internet Service - Public Works
	31158091916 Total:	507.55			
31158092316	9/23/2016	650.00	0.00	11/01/2016	
101-200-511-5810					Conference & meeting registrat Registration - ICSC Chicago Deal Making
	31158092316 Total:	650.00			
31158092616	9/26/2016	60.00	0.00	11/01/2016	
101-250-511-5340					Maintenance Agreement Expen Skype for Business broadcast system
	31158092616 Total:	60.00			
31158100516	10/5/2016	282.17	0.00	11/01/2016	
101-250-511-5340					Maintenance Agreement Expen Old camera system final maintenance payment
	31158100516 Total:	282.17			
31158100716	10/7/2016	301.45	0.00	11/01/2016	
101-200-511-5799					Other materials & supplies Rental table at ICSC
	31158100716 Total:	301.45			
31158100816	10/8/2016	99.00	0.00	11/01/2016	
101-200-511-5700					Office supplies Amazon Prime
	31158100816 Total:	99.00			
31182092016	9/20/2016	9.24	0.00	11/01/2016	
101-100-511-5840					Meals Refreshments for Board meeting
31182092016	9/20/2016	8.50	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-100-511-5840 Meals					Refreshments for Board meeting
	31182092016 Total:	17.74			
31182092616	9/26/2016	266.66	0.00	11/01/2016	Public Works Team Course
101-440-513-5590 Training					Public Works Team Course
31182092616	9/26/2016	266.67	0.00	11/01/2016	Public Works Team Course
660-620-519-5590 Training					Public Works Team Course
31182092616	9/26/2016	266.67	0.00	11/01/2016	Public Works Team Course
205-430-515-5590 Training					Public Works Team Course
	31182092616 Total:	800.00			
31190091316	9/13/2016	29.90	0.00	11/01/2016	Amazon - Park basketball nets
205-430-515-5730 Program supplies					Amazon - Park basketball nets
31190091316	9/13/2016	147.18	0.00	11/01/2016	Med Tech - wristbands
205-530-515-5730 Program supplies					Med Tech - wristbands
	31190091316 Total:	177.08			
31190091416	9/14/2016	21.44	0.00	11/01/2016	Amazon - laminating sheets
205-500-515-5700 Office supplies					Amazon - laminating sheets
	31190091416 Total:	21.44			
31190091516	9/15/2016	65.00	0.00	11/01/2016	NRPA - Membership renewal
205-500-515-5810 Conference & meeting registrat					NRPA - Membership renewal
	31190091516 Total:	65.00			
31190091716	9/17/2016	87.03	0.00	11/01/2016	Amazon - Turkey Trot Disco Ball
205-509-515-5730 Program supplies					Amazon - Turkey Trot Disco Ball
	31190091716 Total:	87.03			
31190091916	9/19/2016	26.70	0.00	11/01/2016	Indeed - Club Kid job posting
205-520-515-5270 Purchased program services					Indeed - Club Kid job posting
	31190091916 Total:	26.70			
31190092016	9/20/2016	21.50	0.00	11/01/2016	Amazon - Mailing labels for office
205-500-515-5700 Office supplies					Amazon - Mailing labels for office

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
31190092016 Total:		21.50			
31190092116	9/21/2016	17.17	0.00	11/01/2016	Amazon - Community Center supplies
205-571-515-5535 Facility rental					
31190092116	9/21/2016	86.19	0.00	11/01/2016	Ricoh - Community Center service agreement
205-571-515-5730 Program supplies					
31190092116 Total:		103.36			
31190092616	9/26/2016	70.95	0.00	11/01/2016	Michaels - ribbon cutting event
205-500-515-5700 Office supplies					
31190092616 Total:		70.95			
31190093016	9/30/2016	260.00	0.00	11/01/2016	NRPA - CPRP
205-500-515-5810 Conference & meeting registrat					
31190093016 Total:		260.00			
31190100116	10/1/2016	123.30	0.00	11/01/2016	Indeed - Club Kid job posting
205-520-515-5270 Purchased program services					
31190100116 Total:		123.30			
31190100316	10/3/2016	21.60	0.00	11/01/2016	Plug n Play - Monthly billing
205-500-515-5730 Program supplies					
31190100316	10/3/2016	128.44	0.00	11/01/2016	Fun Express - Halloween Decor
205-504-515-5730 Program supplies					
31190100316 Total:		150.04			
31190100416	10/4/2016	600.47	0.00	11/01/2016	Ticket Master - Senior Trip to Hamilton
205-570-515-5270 Purchased program services					
31190100416	10/4/2016	100.59	0.00	11/01/2016	Michaels - ribbon cutting event
205-500-515-5700 Office supplies					
31190100416 Total:		701.06			
31190100516	10/5/2016	200.00	0.00	11/01/2016	Rosa Flor Designs - face painting
205-504-515-5270 Purchased program services					
31190100516	10/5/2016	86.19	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-571-515-5730 Program supplies					Ricoh - Community Center printer
	31190100516 Total:	286.19			
31190100716	10/7/2016	47.21	0.00	11/01/2016	
205-500-515-5810 Conference & meeting registrat					NRPA - CPRP
	31190100716 Total:	47.21			
31190101016	10/10/2016	439.07	0.00	11/01/2016	
205-500-515-5700 Office supplies					4 Imprint - Ribbon cutting event
	31190101016 Total:	439.07			
32008092816	9/28/2016	787.56	0.00	11/01/2016	
101-200-511-5830 Lodging					ICMA Conference Lodging
	32008092816 Total:	787.56			
	American Express Total:	8,003.13			
Arena Sports USA, Inc. ARENASPO					
1609188	7/25/2016	117.79	0.00	11/01/2016	
205-560-515-5730 Program supplies					Lifeguard t-shirts and sweatshirts
	1609188 Total:	117.79			
	Arena Sports USA, Inc. To	117.79			
Bank of America, Business Card BANKOFAM					
0423100816	10/8/2016	-3.00	0.00	11/01/2016	
215-000-512-5640 Computer supplies					Batteries Plus - credit for core
0423100816	10/8/2016	17.65	0.00	11/01/2016	
101-300-512-5730 Program supplies					Donuts for NEMRT training
0423100816	10/8/2016	176.99	0.00	11/01/2016	
101-300-512-5640 Computer supplies					Toner Cartridge
0423100816	10/8/2016	72.25	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
101-300-512-5730 Program supplies					Refreshments for "Coffee With Clerics"
0423100816	10/8/2016	40.69	0.00	11/01/2016	
101-300-512-5730 Program supplies					Supplies for BFPC meeting
0423100816	10/8/2016	119.85	0.00	11/01/2016	
215-000-512-5640 Computer supplies					Batteries Plus - Batteries for workstations
0423100816	10/8/2016	71.85	0.00	11/01/2016	
215-000-512-5640 Computer supplies					Batteries Plus - Batteries for workstations
	0423100816 Total:	496.28			
1297091116	9/11/2016	243.09	0.00	11/01/2016	
101-400-511-5590 Training					Hotel - Conference
1297091116	9/11/2016	488.40	0.00	11/01/2016	
101-400-511-5590 Training					Hotel - Conference
	1297091116 Total:	731.49			
1297091416	9/14/2016	11.45	0.00	11/01/2016	
101-100-511-5840 Meals					Dinner - Board meeting
	1297091416 Total:	11.45			
1297100516	10/5/2016	8.74	0.00	11/01/2016	
101-100-511-5840 Meals					Dinner - Board meeting
1297100516	10/5/2016	28.50	0.00	11/01/2016	
101-100-511-5840 Meals					Dinner - Board meeting
	1297100516 Total:	37.24			
1297102016	10/20/2016	1,045.00	0.00	11/01/2016	
101-440-513-5590 Training					ISA Conference
	1297102016 Total:	1,045.00			
1582092216	9/22/2016	38.12	0.00	11/01/2016	
205-500-515-5720 Postage					Michaels - Park event & seasonal office
1582092216	9/22/2016	31.18	0.00	11/01/2016	
205-500-515-5720 Postage					Walgreens - Office supplies
	1582092216 Total:	69.30			
1582092816	9/28/2016	343.40	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-430-515-5730 Program supplies					The Faucet Shoppe - Park supplies
	1582092816 Total:	343.40			
6205090916	9/9/2016	40.56	0.00	11/01/2016	Fly & gnat traps
205-571-515-5535 Facility rental					
6205090916	9/9/2016	47.01	0.00	11/01/2016	Cord replacement
205-571-515-5535 Facility rental					
6205090916	9/9/2016	77.00	0.00	11/01/2016	Cord replacement
205-571-515-5535 Facility rental					
	6205090916 Total:	164.57			
6205100516	10/5/2016	9.99	0.00	11/01/2016	Target - program supplies
205-530-515-5730 Program supplies					
	6205100516 Total:	9.99			
78680912116	9/21/2016	26.49	0.00	11/01/2016	Blue Sky - 2017 Calendar
205-500-515-5700 Office supplies					
	78680912116 Total:	26.49			
7868091216	9/12/2016	195.00	0.00	11/01/2016	K & M Printing - Event signs
205-504-515-5560 Printing & copying services					
	7868091216 Total:	195.00			
7868091416	9/14/2016	19.61	0.00	11/01/2016	Smack Shack - Senior Trip
205-570-515-5645 Concessions & food					
	7868091416 Total:	19.61			
7868091616	9/16/2016	71.82	0.00	11/01/2016	Birthday in a box - Confetti Cannon
205-509-515-5730 Program supplies					
	7868091616 Total:	71.82			
7868092816	9/28/2016	21.00	0.00	11/01/2016	NIASHF - Senior Trip
205-570-515-5270 Purchased program services					
7868092816	9/28/2016	141.00	0.00	11/01/2016	Active.com - Turkey Trot marketing
205-509-515-5510 Advertising					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
		7868092816 Total:			162.00
8334091216	9/12/2016	55.00	0.00	11/01/2016	
101-200-511-5840					Meals ILCMA Luncheon
		8334091216 Total:			55.00
8334092116	9/21/2016	40.00	0.00	11/01/2016	
101-210-511-5820					Local mileage, parking & tolls Ipass replenishment
8334092116	9/21/2016	-55.00	0.00	11/01/2016	
101-200-511-5840					Meals Refund Luncheon
		8334092116 Total:			-15.00
8334092916	9/29/2016	40.00	0.00	11/01/2016	
101-210-511-5820					Local mileage, parking & tolls Parking - Conference
		8334092916 Total:			40.00
		Bank of America, Business			3,463.64
Call One					
CALLONE					
1129134	10/15/2016	1,101.12	0.00	11/01/2016	
101-210-511-5580					Telephone Telephone - Oct/Admin
		1129134 Total:			1,101.12
1129136	10/15/2016	323.06	0.00	11/01/2016	
101-210-511-5580					Telephone Telephone - Oct/Police
		1129136 Total:			323.06
1129137	10/15/2016	38.69	0.00	11/01/2016	
101-210-511-5580					Telephone Telephone - Oct/Aquatic
		1129137 Total:			38.69
1129138	10/15/2016	309.80	0.00	11/01/2016	
660-610-519-5580					Telephone Telephone - Oct/PW

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		309.80			
1129138 Total:					
1129140	10/15/2016	41.67	0.00	11/01/2016	Telephone - Oct/PW
660-610-519-5580 Telephone					
		41.67			
1129140 Total:					
1129141	10/15/2016	41.78	0.00	11/01/2016	Telephone - Oct/Pump House
660-610-519-5580 Telephone					
		41.78			
1129141 Total:					
1129143	10/15/2016	640.57	0.00	11/01/2016	Telephone - Oct/Municipal Center
101-210-511-5580 Telephone					
		640.57			
1129143 Total:					
1129144	10/15/2016	263.00	0.00	11/01/2016	Telephone - Oct/Red Center
101-210-511-5580 Telephone					
		263.00			
1129144 Total:					
Call One Total:		2,759.69			
City of Chicago Dept of Water					
CTYOFCHI					
430883-430883	10/10/2016	119,869.56	0.00	11/01/2016	Water bill - 8/10-9/13
660-620-519-5790 Water purchases					
		119,869.56			
430883-430883 Total:					
430884-430884	10/10/2016	103,983.92	0.00	11/01/2016	Water bill - 8/10-9/13
660-620-519-5790 Water purchases					
		103,983.92			
430884-430884 Total:					
City of Chicago Dept of W		223,853.48			

Commonwealth Edison

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
COMED				
1011026306	10/13/2016	2,086.99	0.00	11/01/2016
101-440-513-5785 Utilities - public way				Metered Street Lights
	1011026306 Total:	2,086.99		
2028043041	10/6/2016	3,607.40	0.00	11/01/2016
101-440-513-5785 Utilities - public way				Master Account Lighting
	2028043041 Total:	3,607.40		
2873043051	10/5/2016	146.94	0.00	11/01/2016
101-440-513-5785 Utilities - public way				6471 Lincoln - 9/6-10/5
	2873043051 Total:	146.94		
381169268	10/4/2016	171.28	0.00	11/01/2016
101-440-513-5785 Utilities - public way				7002 Tripp - 9/2-10/4
	381169268 Total:	171.28		
4357072009	10/3/2016	157.75	0.00	11/01/2016
101-440-513-5785 Utilities - public way				6401 Mc Cormick - 9/1-10/3
	4357072009 Total:	157.75		
4847019018	10/5/2016	130.59	0.00	11/01/2016
101-440-513-5785 Utilities - public way				6668 Lincoln - 9/6-10/5
	4847019018 Total:	130.59		
5103171049	10/13/2016	4,618.07	0.00	11/01/2016
101-440-513-5785 Utilities - public way				Master Account Lighting
5103171049	10/13/2016	115.66	0.00	11/01/2016
660-620-519-5785 Utilities - public way				Master Account Lighting
	5103171049 Total:	4,733.73		
57221-35010	10/6/2016	196.48	0.00	11/01/2016
101-440-513-5785 Utilities - public way				Master Account Lighting
	57221-35010 Total:	196.48		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
592075011	9/27/2016	2,359.16	0.00	11/01/2016	Master Account Lighting
101-440-513-5785 Utilities - public way					
592075011 Total:		2,359.16			
Commonwealth Edison To		13,590.32			
Cook County Recorder of Deeds					
COOKCOUN					
3519302016	10/11/2016	336.00	0.00	11/01/2016	Recording fees
101-230-511-5399 Other professional services					
3519302016 Total:		336.00			
Cook County Recorder of D		336.00			
Deluxe Business Checks & Solutions					
DELUXEBU					
2038128818	10/14/2016	611.84	0.00	11/01/2016	Laser A/P Checks
101-210-511-5700 Office supplies					
2038128818 Total:		611.84			
Deluxe Business Checks &		611.84			
First Advantage Occ Health Svcs					
FIRSTADV					
945944	9/30/2016	10.00	0.00	11/01/2016	Drug test
101-200-511-5599 Other contractual					
945944 Total:		10.00			
First Advantage Occ Health		10.00			

Groot Recycling & Waste Services

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
GROOT					
14420806	9/8/2016	639.48	0.00	11/01/2016	
101-440-514-5230	Garbage & recycling				22280-001/Public Works
	14420806 Total:	639.48			
14425890	9/30/2016	1,848.96	0.00	11/01/2016	
101-440-514-5230	Garbage & recycling				22280-002/Public Works
	14425890 Total:	1,848.96			
14426254	10/1/2016	56,586.54	0.00	11/01/2016	
101-440-514-5230	Garbage & recycling				1229-001/Community Pick up
	14426254 Total:	56,586.54			
14426255	10/1/2016	718.07	0.00	11/01/2016	
101-440-514-5230	Garbage & recycling				1230-001/School District 74
	14426255 Total:	718.07			
14482452	10/1/2016	3,146.40	0.00	11/01/2016	
101-440-514-5230	Garbage & recycling				1231-001/Multi family pick up
	14482452 Total:	3,146.40			
	Groot Recycling & Waste S	62,939.45			
Hagopian, Mases					
HAGOPIAN					
101416	10/14/2016	30.00	0.00	11/01/2016	
205-000-210-2430	Parks and Recs Control Deposi				Refund - rental
	101416 Total:	30.00			
	Hagopian, Mases Total:	30.00			

Halogen
HALOGEN

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
494726	10/14/2016	639.90	0.00	11/01/2016	Anti Freeze for the pool pipes
205-560-515-5630 Chemicals - swimming pool					
	494726 Total:	639.90			
	Halogen Total:	639.90			
Illinois City/County Management Association					
ILCMA					
641	10/14/2016	50.00	0.00	11/01/2016	Job Ad posting for Management Analyst
101-200-511-5510 Advertising					
	641 Total:	50.00			
	Illinois City/County Manag	50.00			
Illinois Department of Revenue					
ILDEPREV					
Sept2016	10/10/2016	283.00	0.00	11/01/2016	Sales Tax - Concessions Sept
205-563-410-4486 Entrees					
	Sept2016 Total:	283.00			
	Illinois Department of Rev	283.00			
Lincolnwood Chamber of Commerce & Industry					
LWDCHAMB					
1440	10/14/2016	230.00	0.00	11/01/2016	Dues renewal 10/1/16-10/1/17
101-100-511-5540 Intergovernmental fees & dues					
	1440 Total:	230.00			
	Lincolnwood Chamber of C	230.00			

Lowe's Business Acc/GECE

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
LOWES				
07312	10/12/2016	2.06	0.00	11/01/2016
101-350-512-5799	Other materials & supplies			Washers
	07312 Total:	2.06		
2393	10/6/2016	33.24	0.00	11/01/2016
205-430-515-5730	Program supplies			Shelter light cover
	2393 Total:	33.24		
8126704	10/10/2016	2.23	0.00	11/01/2016
101-300-512-5730	Program supplies			Key for Security camera boxes
	8126704 Total:	2.23		
	Lowe's Business Acc/GEC	37.53		
Nicor Gas				
NICOR				
21-46-84-00003	10/13/2016	190.84	0.00	11/01/2016
205-560-515-5780	Utilities - government buildin			Pool - 9/7-10/7
	21-46-84-00003 Total:	190.84		
21-84-84-00004	10/6/2016	55.62	0.00	11/01/2016
660-620-519-5780	Utilities - government buildin			Pump Station - 9/7-10/6
	21-84-84-00004 Total:	55.62		
3017240000	10/12/2016	414.72	0.00	11/01/2016
101-420-511-5780	Utilities - government buildin			Public Services/ 9/8-10/7
	3017240000 Total:	414.72		
31-46-84-00002	10/11/2016	1,083.39	0.00	11/01/2016
205-560-515-5780	Utilities - government buildin			Parks - 9/7-10/6
	31-46-84-00002 Total:	1,083.39		
5202340000	10/10/2016	166.45	0.00	11/01/2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-420-511-5780 Utilities - government buildin					Village Hall/ 9/8-10/7
5202340000 Total:		166.45			
6202340000	10/10/2016	1,030.04	0.00	11/01/2016	
101-420-511-5780 Utilities - government buildin					Public Safety/9/8-10/7
6202340000 Total:		1,030.04			
70-61-47-04487	10/7/2016	77.96	0.00	11/01/2016	
205-560-515-5780 Utilities - government buildin					7055 Kostner - 9/8-10/7
70-61-47-04487 Total:		77.96			
Nicor Gas Total:		3,019.02			
Sam's Club SAMSCCL 001602	10/10/2016	828.22	0.00	11/01/2016	
101-350-512-5799 Other materials & supplies					Cleaning supplies, laundry supplies
001602 Total:		828.22			
1014	10/14/2016	91.70	0.00	11/01/2016	
205-500-515-5700 Office supplies					Ribbon cutting ceremony
1014 Total:		91.70			
10182016	10/18/2016	116.09	0.00	11/01/2016	
101-350-512-5799 Other materials & supplies					Pumpkins in Proesel candy
10182016 Total:		116.09			
Sam's Club Total:		1,036.01			
Smith Gamroth, Katie SMITGAM 50-36055CH5	10/4/2016	403.33	0.00	11/01/2016	
205-570-515-5270 Purchased program services					Reimbursement - 4 Social Club "Hamilton" tickets

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
50-36055CH5 Total:		403.33			
Smith Gamroth, Katie Tota		403.33			
Solid Waste Agency of Northern Cook County					
SOLIDWA					
5483	11/1/2016	17,951.89	0.00	11/01/2016	
101-440-514-5230					Garbage & recycling
					FY 2016 O & M Costs - December
5483 Total:		17,951.89			
Solid Waste Agency of Nor		17,951.89			
Surcel, Dana					
SURCEL					
DS101116	10/11/2016	45.00	0.00	11/01/2016	
101-000-410-4310					Alarm service fee
					Reimbursement - Alarm Fees
DS101116 Total:		45.00			
Surcel, Dana Total:		45.00			
Village of Lincolnwood					
VOL					
LPDPC101916	10/19/2016	27.55	0.00	11/01/2016	
215-000-512-5410					R&M - communications equipm
					Computer equipment
LPDPC101916	10/19/2016	57.53	0.00	11/01/2016	
101-300-512-5730					Program supplies
					Program supplies
LPDPC101916	10/19/2016	35.00	0.00	11/01/2016	
101-300-512-5820					Local mileage, parking & tolls
					Local mileage
LPDPC101916	10/19/2016	165.00	0.00	11/01/2016	
101-300-512-5840					Meals
					Meals - Training
LPDPC101916 Total:		285.08			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	Village of Lincolnwood To	285.08		
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Warehouse Direct
WAREHOUS

3229635-0	10/13/2016	143.96	0.00	11/01/2016
101-350-512-5700	Office supplies			Office supplies

	3229635-0 Total:	143.96		
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3229644-0	10/13/2016	111.64	0.00	11/01/2016
101-350-512-5700	Office supplies			Office supplies

	3229644-0 Total:	111.64		
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	Warehouse Direct Total:	255.60		
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	Report Total:	339,951.70		
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Accounts Payable

To Be Paid Proof List

User: jmazzeffi
 Printed: 10/25/2016 - 4:04PM
 Batch: 00101.11.2016



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Account Number	Description
303 Taxi						
303						
34864	10/3/2016	81.00	0.00	11/01/2016		
					205-570-515-5280	Subsidized taxi program
						Taxi Coupons - September
		<u>81.00</u>			34864 Total:	
		<u>81.00</u>			303 Taxi Total:	
Accela Inc. #774375						
ACCELA						
CMACC86588	8/17/2016	-6,960.00	0.00	11/01/2016		
					101-250-511-5330	Data processing
						On-Line Applicant tracking credit
		<u>-6,960.00</u>			CMACC86588 Total:	
INC_ACC23862	11/30/2015	21,142.79	0.00	11/01/2016		
					101-250-511-5330	Data processing
						Electronic Workflow upgrading final
		<u>21,142.79</u>			INC_ACC23862 Total:	
INC_ACC23870	12/31/2015	3,375.00	0.00	11/01/2016		
					101-250-511-5330	Data processing
						Electronic Workflow upgrading final
		<u>3,375.00</u>			INC_ACC23870 Total:	
INC_ACC23902	3/9/2016	45.21	0.00	11/01/2016		
					101-250-511-5330	Data processing
						Electronic Workflow upgrading final
		<u>45.21</u>			INC_ACC23902 Total:	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
INC_ACC23924	4/28/2016	3,375.00	0.00	11/01/2016	Payroll licensing/bundle/maintenance
101-250-511-5330 Data processing					
INC_ACC23924 Total:		3,375.00			
INC_ACC24502	8/31/2016	12,600.00	0.00	11/01/2016	Land and License Mgt user licenses
101-250-511-5330 Data processing					
INC_ACC24502	8/31/2016	-10,472.00	0.00	11/01/2016	On-Line Payment processing credit
101-250-511-5330 Data processing					
INC_ACC24502 Total:		2,128.00			
Accela Inc. #774375 Total:		23,106.00			
Airgas USA LLC					
AIRGAS					
9939298144	9/30/2016	218.70	0.00	11/01/2016	Oxygen cylinders for ambulances
101-350-512-5660 EMS supplies					
9939298144 Total:		218.70			
Airgas USA LLC Total:		218.70			
American First Aid Services					
AFAS INC					
42249	10/12/2016	23.13	0.00	11/01/2016	First aid supplies
101-350-512-5660 EMS supplies					
42249	10/12/2016	23.12	0.00	11/01/2016	First aid supplies
101-220-512-5799 Other materials & supplies					
42249 Total:		46.25			
42253	10/12/2016	24.40	0.00	11/01/2016	First Aid supplies
205-500-515-5700 Office supplies					
42253 Total:		24.40			
42254	10/12/2016	34.25	0.00	11/01/2016	First Aid supplies
205-571-515-5730 Program supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

42254 Total:		34.25		
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American First Aid Service		104.90		
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Avalon Petroleum

AVALON

17625	10/6/2016	837.54	0.00	11/01/2016
101-350-512-5670 Fuel				Fuel usage
17625	10/6/2016	769.09	0.00	11/01/2016
101-440-513-5670 Fuel				Fuel usage
17625	10/6/2016	343.74	0.00	11/01/2016
205-430-515-5670 Fuel				Fuel usage
17625	10/6/2016	259.63	0.00	11/01/2016
660-620-519-5670 Fuel				Fuel usage

17625 Total:		2,210.00		
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556617	10/6/2016	2,501.02	0.00	11/01/2016
101-300-512-5670 Fuel				Fuel usage
556617	10/6/2016	83.65	0.00	11/01/2016
101-350-512-5670 Fuel				Fuel usage
556617	10/6/2016	38.48	0.00	11/01/2016
101-400-511-5670 Fuel				Fuel usage
556617	10/6/2016	87.95	0.00	11/01/2016
101-410-511-5670 Fuel				Fuel usage
556617	10/6/2016	3.58	0.00	11/01/2016
101-420-511-5670 Fuel				Fuel usage
556617	10/6/2016	492.80	0.00	11/01/2016
101-440-513-5670 Fuel				Fuel usage
556617	10/6/2016	545.13	0.00	11/01/2016
205-430-515-5670 Fuel				Fuel usage
556617	10/6/2016	447.39	0.00	11/01/2016
660-620-519-5670 Fuel				Fuel usage

556617 Total:		4,200.00		
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Avalon Petroleum Total:		6,410.00			
Averus					
AVERIS					
933034	10/11/2016	33.00	0.00	11/01/2016	Baffles for suppression system
101-350-512-5499 R&M - other					
933034 Total:		33.00			
Averus Total:		33.00			
B & H Youth Soccer Club					
BHYOUTH					
FALL16(1)	10/12/2016	596.40	0.00	11/01/2016	Fall Soccer League
205-505-515-5270 Purchased program services					
FALL16(1) Total:		596.40			
B & H Youth Soccer Club		596.40			
Bushnell Incorporated					
BUSHNELL					
14180601	8/3/2016	260.25	0.00	11/01/2016	Large room to patio door gates
205-571-515-5535 Facility rental					
14180601 Total:		260.25			
Bushnell Incorporated Total:		260.25			
Chicago Metropolitan Fire Prevention Co.					
CHGOMETR					
138113	7/31/2016	344.00	0.00	11/01/2016	Annual fire alarm test - PW
101-420-511-5405 R&M - buildings					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
	138113 Total:	344.00			
138114	7/31/2016	258.00	0.00	11/01/2016	Annual fire alarm test - pool
	101-420-511-5405 R&M - buildings				
	138114 Total:	258.00			
138115	7/31/2016	150.00	0.00	11/01/2016	Annual fire alarm test - pavillion
	101-420-511-5405 R&M - buildings				
	138115 Total:	150.00			
138116	7/31/2016	258.00	0.00	11/01/2016	Annual fire alarm test - VH/PD/FD
	101-420-511-5405 R&M - buildings				
	138116 Total:	258.00			
138117	7/31/2016	344.00	0.00	11/01/2016	Annual fire alarm test - Community Center
	101-420-511-5405 R&M - buildings				
	138117 Total:	344.00			
140397	9/27/2016	85.00	0.00	11/01/2016	Radio disconnect
	101-420-511-5405 R&M - buildings				
	140397 Total:	85.00			
140726	9/26/2016	814.00	0.00	11/01/2016	September wireless radio network billing
	101-350-512-5411 R&M- Wireless Alarm Equipm				
	140726 Total:	814.00			
	Chicago Metropolitan Fire	2,253.00			
Creative CREAT 00214869	10/11/2016	227.95	0.00	11/01/2016	Finace Clothing
	101-210-511-5700 Office supplies				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
00214869 Total:		227.95			
Creative Total:		227.95			
Emcor Services Team Mechanical Inc					
EMCOR					
3054022	9/28/2016	3,210.00	0.00	11/01/2016	Community Center A/C repair
205-571-515-5535 Facility rental					
3054022 Total:		3,210.00			
Emcor Services Team Mec		3,210.00			
Erdman, Dorota					
ERDMAN					
2016-2017	10/11/2016	25.00	0.00	11/01/2016	Overpayment on business license
101-000-410-4999 Miscellaneous					
2016-2017 Total:		25.00			
Erdman, Dorota Total:		25.00			
Essential Equipment Solutions					
ESSEN					
4795	9/28/2016	2,075.00	0.00	11/01/2016	Turn out gear
101-350-512-5665 Firefighting supplies					
4795 Total:		2,075.00			
Essential Equipment Soluti		2,075.00			
Flood, Nancy					
FLOOD					
101416	10/14/2016	100.00	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-000-210-2430 Parks and Recs Control Deposi					Refund - Club Kid
	101416 Total:	100.00			
	Flood, Nancy Total:	100.00			
Friedman, Chaya FRIEDM 1849	9/25/2016	250.00	0.00	11/01/2016	Adjudication Software enchancement
101-250-511-5340 Maintenance Agreement Expen					
	1849 Total:	250.00			
	Friedman, Chaya Total:	250.00			
Gen Ki Karate GENKI 92916	9/29/2016	588.00	0.00	11/01/2016	Karate Fall Session 1
205-502-515-5270 Purchased program services					
	92916 Total:	588.00			
	Gen Ki Karate Total:	588.00			
Grainger GRAINGER 9245809786	10/6/2016	126.15	0.00	11/01/2016	Community Center 2nd floor storage gate
205-571-515-5535 Facility rental					
	9245809786 Total:	126.15			
	Grainger Total:	126.15			
Halogen HALOGEN					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
494627	10/12/2016	1,933.30	0.00	11/01/2016	Butterfly valves
205-560-515-5405 R&M - buildings					
	494627 Total:	1,933.30			
494628	10/12/2016	139.90	0.00	11/01/2016	Winterizing plugs
205-560-515-5405 R&M - buildings					
	494628 Total:	139.90			
494684	10/13/2016	1,000.00	0.00	11/01/2016	100 gallon acid tanks with lids
205-560-515-5405 R&M - buildings					
	494684 Total:	1,000.00			
	Halogen Total:	3,073.20			
Huynh, Julie HUYNHJUL 103667-000	10/11/2016	167.45	0.00	11/01/2016	Refund for Water bill - Tenant moved
660-000-110-1230 Water customer receivables					
	103667-000 Total:	167.45			
	Huynh, Julie Total:	167.45			
Impact Networking, LLC IMPACT 722542	10/5/2016	81.50	0.00	11/01/2016	Supplies - Admin
660-610-519-5340 Maintenance Agreement Expen					
	722542 Total:	81.50			
722745	10/6/2016	154.25	0.00	11/01/2016	Copier - PW
660-610-519-5340 Maintenance Agreement Expen					
722745	10/6/2016	154.25	0.00	11/01/2016	Copier - Parks
205-500-515-5440 R&M - office equipment					
722745	10/6/2016	154.25	0.00	11/01/2016	Copier - Fire
101-000-210-2650 Contractor Permits Payable					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
722745	10/6/2016	406.25	0.00	11/01/2016
101-210-511-5440 R&M - office equipment				Copier - Police, Finance
	722745 Total:	869.00		
	Impact Networking, LLC T	950.50		
Maine-Niles Association of Special Recreation				
MNASR				
16-155	10/11/2016	25,588.75	0.00	11/01/2016
205-580-515-5270 Purchased program services				General Contribution 4th quarter
	16-155 Total:	25,588.75		
	Maine-Niles Association o	25,588.75		
Malnati Organization				
MALNATI				
E226027	10/5/2016	272.30	0.00	11/01/2016
101-100-511-5840 Meals				Dinner - Village Board meeting - 10/5/16
	E226027 Total:	272.30		
	Malnati Organization Total	272.30		
MGP, Inc.				
MGPINC				
3266	9/30/2016	883.09	0.00	11/01/2016
101-250-511-5599 Other contractual				GISC Staffing - September
3266	9/30/2016	883.09	0.00	11/01/2016
101-000-210-2650 Contractor Permits Payable				GISC Staffing - September
3266	9/30/2016	1,766.19	0.00	11/01/2016
660-620-519-5599 Other contractual				GISC Staffing - September
3266	9/30/2016	275.00	0.00	11/01/2016
101-250-511-5599 Other contractual				GISC Staffing - September

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
3266 Total:		3,807.37			
MGP, Inc. Total:		3,807.37			
Misericordia Holiday Selections					
MISERICO					
MIS10132016	10/13/2016	172.00	0.00	11/01/2016	Holiday Greeting Cards 2016
101-100-511-5560 Printing & copying services					
MIS10132016 Total:		172.00			
Misericordia Holiday Selec		172.00			
Photo Booth Time					
PHOTOBOO					
1037989	10/11/2016	135.00	0.00	11/01/2016	Daddy Daughter Dance 2017
205-504-515-5270 Purchased program services					
1037989 Total:		135.00			
Photo Booth Time Total:		135.00			
Pitney Bowes					
PITNEYBO					
3100569274	9/30/2016	262.26	0.00	11/01/2016	Rental fees Sept 30 thru Oct 29
101-210-511-5440 R&M - office equipment					
3100569274 Total:		262.26			
Pitney Bowes Total:		262.26			
Quinlan Security Systems					
QUINLANS					
19231	10/1/2016	1,826.50	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
660-610-519-5340 Maintenance Agreement Expen					Service/Maintenance Agreement
19231	10/1/2016	1,826.51	0.00	11/01/2016	
101-250-511-5340 Maintenance Agreement Expen					Service/Maintenance Agreement
	19231 Total:	3,653.01			
	Quinlan Security Systems T	3,653.01			
Rehman, Ata					
REHMANA					
101116	10/11/2016	75.60	0.00	11/01/2016	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Basketball
	101116 Total:	75.60			
	Rehman, Ata Total:	75.60			
Robbins, Salomon & Patt, LTD					
RS&PLTD					
205287	10/11/2016	1,050.00	0.00	11/01/2016	
101-230-511-5399 Other professional services					General Business - September
	205287 Total:	1,050.00			
205291	10/11/2016	607.50	0.00	11/01/2016	
101-230-511-5399 Other professional services					Municipal Prosecution/Traffic - September
	205291 Total:	607.50			
	Robbins, Salomon & Patt,	1,657.50			
Sam's Club					
SAMSCL					
10062016	10/6/2016	183.35	0.00	11/01/2016	
205-520-515-5645 Concessions & food					Club Kid Snack

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	10062016 Total:	183.35			
	Sam's Club Total:	183.35			
Southport Performing Arts Coservatory SOUTHPOR 92618	9/26/2016	735.00	0.00	11/01/2016	
205-502-515-5270 Purchased program services					Hip Hop/Breakdance Class
	92618 Total:	735.00			
	Southport Performing Arts	735.00			
TCF National Bank TCFBANK 007460-000	10/12/2016	133.48	0.00	11/01/2016	
660-000-110-1230 Water customer receivables					Refund double payment on water bill for sold property
	007460-000 Total:	133.48			
	TCF National Bank Total:	133.48			
The Sidwell Co THESIDWE 105135	9/30/2016	1,680.00	0.00	11/01/2016	
101-250-511-5330 Data processing					For Accela Implementation
	105135 Total:	1,680.00			
	The Sidwell Co Total:	1,680.00			
Trizetto Provider Solutions TRIZETTO 7108101600	10/1/2016	190.55	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Account Number	Description
101-000-410-4315					Ambulance & EMS fees	Claims transaction fee for ambulance billing
		<u>190.55</u>			7108101600 Total:	
		<u>190.55</u>			Trizetto Provider Solutions	
Vermont Systems, Inc.						
VERMONT						
52373	10/6/2016	300.00	0.00	11/01/2016	205-560-515-5640 Computer supplies	Rectrac upgrade training
		<u>300.00</u>			52373 Total:	
		<u>300.00</u>			Vermont Systems, Inc. Total	
Warehouse Direct						
WAREHOUS						
3218057-0	10/4/2016	202.47	0.00	11/01/2016	205-500-515-5700 Office supplies	Office supplies
		<u>202.47</u>			3218057-0 Total:	
3222008-0	10/6/2016	564.73	0.00	11/01/2016	101-210-511-5700 Office supplies	Office supplies
		<u>564.73</u>			3222008-0 Total:	
3222710-0	10/6/2000	189.72	0.00	11/01/2016	101-350-512-5700 Office supplies	Office supplies
		<u>189.72</u>			3222710-0 Total:	
		<u>956.92</u>			Warehouse Direct Total:	
Zack, Isabel						
ZACKISA						
101116	10/11/2016	25.00	0.00	11/01/2016		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-000-210-2430	Parks and Recs Control Deposi			Refund - Household credit
	101116 Total:	<u>25.00</u>		
	Zack, Isabel Total:	<u>25.00</u>		
	Report Total:	<u><u>83,684.59</u></u>		

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 10/25/2016 - 9:47AM
Batch: 00102.11.2016



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

American First Aid Services

AFAS INC

42248	10/12/2016	82.40	0.00	11/01/2016
101-300-512-5730 Program supplies				First Aid supplies
42248 Total:		82.40		

42516	10/12/2016	84.29	0.00	11/01/2016
101-400-511-5730 Program supplies				First Aid refills
42516 Total:		84.29		

American First Aid Service 166.69

American Traffic Solutions

ATS

INV00023109	9/30/2016	4,400.00	0.00	11/01/2016
101-300-512-5599 Other contractual				Monthly contractual fee - September
INV00023109	9/30/2016	180.00	0.00	11/01/2016
101-300-512-5599 Other contractual				Collection of unpaid violations
INV00023109 Total:		4,580.00		

American Traffic Solutions 4,580.00

Animal Control Specialists

ANIMAL

16-10002	10/3/2016	145.00	0.00	11/01/2016
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-400-511-5210 Animal control					Services for 4419 Fitch
16-10002 Total:		145.00			
16-10059	10/13/2016	90.00	0.00	11/01/2016	
101-400-511-5210 Animal control					Services for Pool
16-10059 Total:		90.00			
Animal Control Specialists		235.00			
APCO International Inc					
APCO					
201796630	10/13/2016	92.00	0.00	11/01/2016	
101-300-512-5570 Professional associations					Membership dues
201796630 Total:		92.00			
APCO International Inc To		92.00			
Bihora, Esad					
BIHORA					
P3707826	10/18/2016	30.00	0.00	11/01/2016	
101-000-410-4540 Parking ticket fines					Refund/parking ticket non suited
P3707826 Total:		30.00			
Bihora, Esad Total:		30.00			
Bornquist Inc					
BORNQUIS					
5394620	10/6/2016	471.75	0.00	11/01/2016	
101-420-511-5405 R&M - buildings					Sump pump for Police Dept
5394620 Total:		471.75			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Bornquist Inc Total:		471.75			
Canon Solutions America					
CANN					
397761	10/1/2016	43.92	0.00	11/01/2016	
101-210-511-5440 R&M - office equipment					Copier Maintenance - Oct
397761	10/1/2016	39.94	0.00	11/01/2016	
101-210-511-5440 R&M - office equipment					Copier usage - Sept
397761 Total:		83.86			
Canon Solutions America T		83.86			
Case Lots, Inc.					
CASELOTS					
16394	10/10/2016	1,699.50	0.00	11/01/2016	
101-420-511-5730 Program supplies					Sidewalk salt
16394 Total:		1,699.50			
Case Lots, Inc. Total:		1,699.50			
Chester, Sandra					
CHESTER					
P3707825	10/18/2016	30.00	0.00	11/01/2016	
101-000-410-4540 Parking ticket fines					Refund parking ticket non suited
P3707825 Total:		30.00			
Chester, Sandra Total:		30.00			
Chicago Communications, LLC					
CHGOCOMM					
286266	10/4/2016	816.05	0.00	11/01/2016	
101-300-512-5410 R&M - communications equipm					Portable radio maintenance - Nov

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	286266 Total:	816.05			
	Chicago Communications,	816.05			
Deol, Pardeep					
DEOL					
REIM093016PDA	9/30/2016	528.12	0.00	11/01/2016	
101-300-512-5820	Local mileage, parking & tolls				Reimbursement - Auto
	REIM093016PDA Total:	528.12			
REIM093016PDM	9/30/2016	900.00	0.00	11/01/2016	
101-300-512-5840	Meals				Reimbursement - Meals
	REIM093016PDM Total:	900.00			
REIM093016PDT	9/30/2016	78.00	0.00	11/01/2016	
101-300-512-5820	Local mileage, parking & tolls				Reimbursement - Tolls
	REIM093016PDT Total:	78.00			
	Deol, Pardeep Total:	1,506.12			
Emcor Services Team Mechanical Inc					
EMCOR					
3054212	10/13/2016	943.87	0.00	11/01/2016	
101-420-511-5405	R&M - buildings				Repairs to PW heating system
	3054212 Total:	943.87			
3054213	10/13/2016	1,275.00	0.00	11/01/2016	
101-420-511-5405	R&M - buildings				Flush & Clean heating boiler
	3054213 Total:	1,275.00			
3054249	10/14/2016	2,648.12	0.00	11/01/2016	
101-420-511-5405	R&M - buildings				Repairs to PW heating system

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	3054249 Total:	2,648.12			
	Emcor Services Team Mec	4,866.99			
Golf Mill Ford GOLFMILL 405952P	10/6/2016	284.06	0.00	11/01/2016	Seals, nuts for ambulance
101-350-512-5480 R&M - vehicles					
	405952P Total:	284.06			
	Golf Mill Ford Total:	284.06			
Got Laundry Chicago?, Inc. GOTLAUND N294990	9/8/2016	31.00	0.00	11/01/2016	Dry clean cell blankets
101-300-512-5730 Program supplies					
	N294990 Total:	31.00			
N295313	9/15/2016	25.00	0.00	11/01/2016	Dry clean cell blankets
101-300-512-5730 Program supplies					
	N295313 Total:	25.00			
N295539	9/22/2016	13.00	0.00	11/01/2016	Dry clean cell blankets
101-300-512-5730 Program supplies					
	N295539 Total:	13.00			
N295738	9/29/2016	12.00	0.00	11/01/2016	Dry clean cell blankets
101-300-512-5730 Program supplies					
	N295738 Total:	12.00			
	Got Laundry Chicago?, Inc	81.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
HD Supply Waterworks, LTD.					
HDSUPPLY					
G234172	10/10/2016	1,208.00	0.00	11/01/2016	
660-620-519-5796	Water system repair parts				Copper tubing, connections
	G234172 Total:	1,208.00			
	HD Supply Waterworks, LT	1,208.00			
Krishan, Unni					
KRISHAN					
P3708278	10/18/2016	30.00	0.00	11/01/2016	
101-000-410-4540	Parking ticket fines				Refund/Parking ticket non suited
	P3708278 Total:	30.00			
	Krishan, Unni Total:	30.00			
Lund Industries					
LUNDIND					
86546	10/7/2016	23.00	0.00	11/01/2016	
101-240-517-5480	R&M - vehicles				Antenna hole plug for Truck #75
	86546 Total:	23.00			
	Lund Industries Total:	23.00			
Masini, Eric					
MASINI					
REIM093016EMA	9/30/2016	395.28	0.00	11/01/2016	
101-300-512-5820	Local mileage, parking & tolls				Reimbursement - Auto
REIM093016EMA	9/30/2016	78.00	0.00	11/01/2016	
101-300-512-5820	Local mileage, parking & tolls				Reimbursement - Auto
	REIM093016EMA Total:	473.28			
REIM093016EMM	9/30/2016	900.00	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-300-512-5840 Meals					Reimbursement - Meals
	REIM093016EMM Total:	900.00			
	Masini, Eric Total:	1,373.28			
MGIA - Illinois Chapter					
MGIA					
1010	10/11/2016	330.00	0.00	11/01/2016	
101-300-512-5810 Conference & meeting registrat					Midwest gang investigator conference
	1010 Total:	330.00			
	MGIA - Illinois Chapter To	330.00			
National Association of Social Workers					
NATIONAL					
NASW16-17	10/18/2016	225.00	0.00	11/01/2016	
101-300-512-5570 Professional associations					Membership renewal
	NASW16-17 Total:	225.00			
	National Association of So	225.00			
North East Multi-Regional Training					
NORTHEST					
211308	10/5/2016	200.00	0.00	11/01/2016	
101-300-512-5590 Training					Training
	211308 Total:	200.00			
	North East Multi-Regional	200.00			
Open Communities					
OPENCOMM					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
OC062017	10/18/2016	100.00	0.00	11/01/2016	
101-300-512-5570	Professional associations				Membership - Human Relations Commission
	OC062017 Total:	100.00			
	Open Communities Total:	100.00			
Russo Power Equipment					
RUSSO					
3520019	10/12/2016	14.92	0.00	11/01/2016	
205-430-515-5480	R&M - vehicles				Cap, gasket, muffler for riding mower
	3520019 Total:	14.92			
	Russo Power Equipment T	14.92			
Snap-On Industrial					
SNAPON					
ARV/30377636	10/6/2016	555.83	0.00	11/01/2016	
101-410-511-5730	Program supplies				Heavy duty scanner update
	ARV/30377636 Total:	555.83			
	Snap-On Industrial Total:	555.83			
Spring Align of Palatine					
SPRINGAL					
105024	10/13/2016	179.95	0.00	11/01/2016	
101-350-512-5480	R&M - vehicles				Alignment and tire rotation for A7
	105024 Total:	179.95			
	Spring Align of Palatine To	179.95			

Stolar, Betsy

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
STOLB					
P3707827	10/18/2016	30.00	0.00	11/01/2016	
101-000-410-4540					Parking ticket fines Refund/Parking ticket non suited
		<u>30.00</u>			
	P3707827 Total:	30.00			
		<u>30.00</u>			
	Stolar, Betsy Total:	30.00			
		<u>30.00</u>			
Stolar, Donna					
STOLARDO					
P3707828	10/18/2016	30.00	0.00	11/01/2016	
101-000-410-4540					Parking ticket fines Refund/Parking ticket non suited
		<u>30.00</u>			
	P3707828 Total:	30.00			
		<u>30.00</u>			
	Stolar, Donna Total:	30.00			
		<u>30.00</u>			
Terex Services					
TEREX					
90376700	8/5/2016	127.83	0.00	11/01/2016	
101-440-513-5480					R&M - vehicles Lockwasher, pin for Truck #1
		<u>127.83</u>			
	90376700 Total:	127.83			
		<u>127.83</u>			
	Terex Services Total:	127.83			
		<u>127.83</u>			
Tri-River Police Training					
TRIRIVER					
436	10/10/2016	700.00	0.00	11/01/2016	
101-300-512-5590					Training
		<u>700.00</u>			
	436 Total:	700.00			
		<u>700.00</u>			
	Tri-River Police Training T	700.00			
		<u>700.00</u>			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Unique Apparel Solutions UNIQUEAP 33476	6/27/2016	189.00	0.00	11/01/2016	101-350-512-5665 Firefighting supplies Uniforms
33476 Total:		189.00			
Unique Apparel Solutions		189.00			
Verizon Wireless VERIZON 9772836452	10/1/2016	90.10	0.00	11/01/2016	660-610-519-5580 Telephone Machine to machine 150MB
9772836452 Total:		90.10			
Verizon Wireless Total:		90.10			
Vermeer-Illinois Inc VRMERIL PA2112	10/5/2016	45.56	0.00	11/01/2016	101-440-513-5480 R&M - vehicles Radiator caps for PW vehicles
PA2112 Total:		45.56			
Vermeer-Illinois Inc Total:		45.56			
West Payment Center WESTPAY 6110279930	10/4/2016	360.00	0.00	11/01/2016	101-300-512-5620 Books & publications Disciplinary Police Bulletin
6110279930 Total:		360.00			
West Payment Center Total		360.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Widing, Kristen					
WIDING					
P3708272	10/18/2016	30.00	0.00	11/01/2016	Refund parking ticket non suited
101-000-410-4540 Parking ticket fines					
P3708272 Total:		30.00			
Widing, Kristen Total:		30.00			
Work' N Gear, LLC					
WRKNGEAR					
HA68775	10/3/2016	495.96	0.00	11/01/2016	Clothing allowance
205-430-515-5070 Uniform allowance					
HA68775 Total:		495.96			
HA68782	10/3/2016	99.99	0.00	11/01/2016	Clothing allowance
660-620-519-5070 Uniform allowance					
HA68782 Total:		99.99			
HA68784	10/3/2016	238.96	0.00	11/01/2016	Clothing allowance
101-440-513-5070 Uniform allowance					
HA68784 Total:		238.96			
HA69195	10/11/2016	103.00	0.00	11/01/2016	Clothing allowance
101-440-513-5070 Uniform allowance					
HA69195 Total:		103.00			
Work' N Gear, LLC Total:		937.91			
Zamudio, Maria					
ZAMUDIO					
P3708274	10/18/2016	30.00	0.00	11/01/2016	Refund/Parking ticket non suited
101-000-410-4540 Parking ticket fines					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

P3708274 Total:		30.00		
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Zamudio, Maria Total:		30.00		
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Ziebell Water Service Product				
ZIEBELLW				
235080-000	10/4/2016	1,553.93	0.00	11/01/2016
660-620-519-5796 Water system repair parts				Valve, rings, plate for Water system

235080-000 Total:		1,553.93		
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Ziebell Water Service Prod		1,553.93		
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Report Total:		23,307.33		
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Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 10/25/2016 - 9:47AM
Batch: 00103.11.2016



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Advocate Occupational Health					
ADVOCA					
628703	10/6/2016	396.00	0.00	11/01/2016	
101-200-511-5599 Other contractual					Drug Screening
628703 Total:		396.00			
Advocate Occupational He		396.00			
Albazi, Mr. & Mrs.					
ALBAZI					
140673	9/29/2016	3,000.00	0.00	11/01/2016	
101-000-210-2620 Contractor bonds payable					Refund - Site development
140673 Total:		3,000.00			
Albazi, Mr. & Mrs. Total:		3,000.00			
American First Aid Services					
AFAS INC					
42518	10/12/2016	41.30	0.00	11/01/2016	
101-200-511-5599 Other contractual					Refill supplies - Village Hall
42518 Total:		41.30			
American First Aid Service		41.30			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Best Quality Cleaning, Inc.					
BESTQU					
17043	10/20/2016	2,813.34	0.00	11/01/2016	
101-420-511-5240 Janitorial					Cleaning Service - October
17043	10/20/2016	416.66	0.00	11/01/2016	
205-571-515-5240 Janitorial					Cleaning Service - October
17043 Total:		3,230.00			
Best Quality Cleaning, Inc.					
		3,230.00			
Builders Asphalt					
BUILDERS					
19949	10/4/2016	313.56	0.00	11/01/2016	
213-000-561-5490 R&M Road Repairs					Recycled surface
19949 Total:		313.56			
Builders Asphalt Total:					
		313.56			
Business Only Broadband					
BUSONLY					
75177	11/1/2016	250.00	0.00	11/01/2016	
101-250-511-5580 Telephone					Back - up connection - Internet access
75177 Total:		250.00			
75178	11/1/2016	250.00	0.00	11/01/2016	
101-250-511-5580 Telephone					Wireless Alarm Internet Access
75178 Total:		250.00			
Business Only Broadband					
		500.00			
Chicago Tribune					
CHGOTRIB					
4518523	10/10/2016	21.89	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Account Number	Description
101-400-511-5620					Books & publications	Bid for chemical feed system
		<u>21.89</u>			4518523 Total:	
		<u>21.89</u>			Chicago Tribune Total:	
City Welding Sales & Services						
CITYWELD						
44940	10/3/2016	57.30	0.00	11/01/2016		
660-610-519-5730					Program supplies	Two CO2 cylinders refills
		<u>57.30</u>			44940 Total:	
		<u>57.30</u>			City Welding Sales & Serv	
ClientFirst Consulting Group, LLC						
CLIENTFI						
6890	9/30/2016	8,707.50	0.00	11/01/2016		
101-250-511-5320					Consulting	IT Support
		<u>8,707.50</u>			6890 Total:	
6891	9/30/2016	1,015.00	0.00	11/01/2016		
101-250-511-5320					Consulting	IT Management
		<u>1,015.00</u>			6891 Total:	
6892	9/30/2016	140.00	0.00	11/01/2016		
215-000-512-5599					Other contractual	CAD Consolidation Asst.
		<u>140.00</u>			6892 Total:	
6893	9/30/2016	127.50	0.00	11/01/2016		
660-610-519-5580					Telephone	Credit Cards on network
		<u>127.50</u>			6893 Total:	
6894	9/30/2016	63.75	0.00	11/01/2016		
101-250-511-6530					Equipment - data processing	Council AV

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
6894 Total:		63.75			
6895	9/30/2016	1,347.50	0.00	11/01/2016	101-250-511-6530 Equipment - data processing PC Replacement
6895 Total:		1,347.50			
6896	9/30/2016	2,450.00	0.00	11/01/2016	217-000-561-6100 Land acquisition & improveme PW to Pump House Inter
6896 Total:		2,450.00			
6897	9/30/2016	710.00	0.00	11/01/2016	660-620-519-5320 Consulting Public Works
6897 Total:		710.00			
6898	9/30/2016	1,739.37	0.00	11/01/2016	660-620-519-5320 Consulting Server replacement
6898	9/30/2016	1,739.38	0.00	11/01/2016	101-250-511-5330 Data processing Server replacement
6898 Total:		3,478.75			
ClientFirst Consulting Gro		18,040.00			
Communications Direct Inc COMDIR SR110685	10/14/2016	15.00	0.00	11/01/2016	101-350-512-5410 R&M - communications equipm Shipping for unrepaired radio
SR110685 Total:		15.00			
Communications Direct Inc		15.00			
Cook County Treasurer CKCOUNTY 10212016	10/21/2016	3,680,000.00	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
217-000-310-3200 F/B-unreserved, undesignated					Pay-out NEID TIF surplus
10212016 Total:		3,680,000.00			
Cook County Treasurer Tot		3,680,000.00			
E Town Tennis					
ETOWN					
10192016	10/19/2016	420.00	0.00	11/01/2016	
205-550-515-5270 Purchased program services					312385.A Fall Adult lessons
10192016 Total:		420.00			
E Town Tennis Total:		420.00			
Emcor Services Team Mechanical Inc					
EMCOR					
3054146	10/6/2016	907.50	0.00	11/01/2016	
101-420-511-5405 R&M - buildings					Contract maintenance - Oct
3054146 Total:		907.50			
Emcor Services Team Mec		907.50			
Fastenal					
FASTENAL					
ILNIL52981	9/28/2016	387.80	0.00	11/01/2016	
660-620-519-5796 Water system repair parts					Bolts, nuts, wand for water valve repairs
ILNIL52981 Total:		387.80			
Fastenal Total:		387.80			
Fedex					
FEDEX					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
784292361112	10/7/2016	50.77	0.00	11/01/2016
101-400-511-5560	Printing & copying services			Shipping - package for auction vehicles
	784292361112 Total:	50.77		
	Fedex Total:	50.77		
FSCI Corporate Office				
FSCI				
2016-1491	9/27/2016	705.00	0.00	11/01/2016
101-240-517-5399	Other professional services			7370 Lincoln - Fire alarm
	2016-1491 Total:	705.00		
	FSCI Corporate Office Tot	705.00		
Golf Mill Ford				
GOLF MILL				
406369P	10/13/2016	141.12	0.00	11/01/2016
101-350-512-5480	R&M - vehicles			Bolt, nut for ambulance #7
	406369P Total:	141.12		
406441P	10/13/2016	21.16	0.00	11/01/2016
101-350-512-5480	R&M - vehicles			Nuts for ambulance #7
	406441P Total:	21.16		
598819	10/18/2016	620.99	0.00	11/01/2016
101-350-512-5480	R&M - vehicles			Repairs to 1511
	598819 Total:	620.99		
	Golf Mill Ford Total:	783.27		

Grainger
GRAINGER

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
9254820344	10/18/2016	1,925.91	0.00	11/01/2016
205-430-515-5730	Program supplies			Halide lamps for Field #3
	9254820344 Total:	1,925.91		
96253872940	10/17/2016	641.97	0.00	11/01/2016
205-430-515-5730	Program supplies			Light bulbs for Field #3
	96253872940 Total:	641.97		
	Grainger Total:	2,567.88		
Great Lakes Coca Cola Distribution				
GREATLAC				
728205311	10/19/2016	133.20	0.00	11/01/2016
101-210-511-5700	Office supplies			Pop for Admin pop machine
	728205311 Total:	133.20		
739204563	10/12/2016	184.32	0.00	11/01/2016
101-210-511-5700	Office supplies			Pop for Fire pop machine
	739204563 Total:	184.32		
	Great Lakes Coca Cola Dis	317.52		
Grossinger Autoplex				
GROSSING				
317124	10/17/2016	224.63	0.00	11/01/2016
101-440-513-5480	R&M - vehicles			Coil kit for Truck #49
	317124 Total:	224.63		
	Grossinger Autoplex Total:	224.63		

Hartman, David
HARTAMD

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
120733	10/24/2012	3,000.00	0.00	11/01/2016	
101-000-210-2620					Contractor bonds payable Refund Site development
	120733 Total:	3,000.00			
	Hartman, David Total:	3,000.00			
Impact Networking, LLC					
IMPACT					
707920	9/6/2016	154.25	0.00	11/01/2016	
660-610-519-5340					Maintenance Agreement Expen Copier - Public Works
707920	9/6/2016	154.25	0.00	11/01/2016	
205-500-515-5440					R&M - office equipment Copier - Parks
707920	9/6/2016	154.25	0.00	11/01/2016	
101-000-210-2650					Contractor Permits Payable Copier - Fire
707920	9/6/2016	406.25	0.00	11/01/2016	
101-210-511-5440					R&M - office equipment Copier - Finance
	707920 Total:	869.00			
724055	10/7/2016	19.50	0.00	11/01/2016	
660-610-519-5340					Maintenance Agreement Expen PW Toner supplies
	724055 Total:	19.50			
728443	10/18/2016	19.50	0.00	11/01/2016	
101-000-210-2650					Contractor Permits Payable Fire Toner supplies
	728443 Total:	19.50			
	Impact Networking, LLC T	908.00			
iSolved					
ISOLVED					
814078	10/10/2016	64.53	0.00	11/01/2016	
101-400-511-5440					R&M - office equipment Time clock monthly maintenance
814078	10/10/2016	59.75	0.00	11/01/2016	
205-530-515-5730					Program supplies Time clock monthly maintenance

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
814078	10/10/2016	43.02	0.00	11/01/2016
205-560-515-5405 R&M - buildings				Time clock monthly maintenance
	814078 Total:	167.30		
	iSolved Total:	167.30		
Lawson Products Inc LAWSNPRO				
9304396156	9/26/2016	875.12	0.00	11/01/2016
101-440-513-5730 Program supplies				Safety vests
	9304396156 Total:	875.12		
9304402755	9/28/2016	716.05	0.00	11/01/2016
101-440-513-5730 Program supplies				Safety can, rope
	9304402755 Total:	716.05		
	Lawson Products Inc Total	1,591.17		
Lowe's Business Acc/GECF LOWES				
02191	10/14/2016	20.06	0.00	11/01/2016
101-300-512-5480 R&M - vehicles				Spray paint for PD vehicles
	02191 Total:	20.06		
02291	10/5/2016	97.22	0.00	11/01/2016
660-620-519-5730 Program supplies				PVC Coupling, bushing, adapter
	02291 Total:	97.22		
02392	10/6/2016	36.09	0.00	11/01/2016
101-420-511-5730 Program supplies				Screw bits, door pull, split key rings
	02392 Total:	36.09		
02411	10/6/2016	14.25	0.00	11/01/2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-420-511-5730 Program supplies					Caulk, door sweep for VH
02411 Total:		14.25			
02425	10/17/2016	24.67	0.00	11/01/2016	
205-430-515-5730 Program supplies					Sand & Key retriever for Proesel
02425 Total:		24.67			
02486	10/7/2016	249.29	0.00	11/01/2016	
205-430-515-5730 Program supplies					U- Bolt & Deck board for Proesel
02486 Total:		249.29			
02961	10/12/2016	16.88	0.00	11/01/2016	
660-620-519-5730 Program supplies					Lumber for water
02961 Total:		16.88			
Lowe's Business Acc/GEC		458.46			
Menini Cartage Inc MENICRT					
47109	10/5/2016	1,474.13	0.00	11/01/2016	
101-440-513-5760 Street materials - aggregate					Gravel for alleys
47109 Total:		1,474.13			
Menini Cartage Inc Total:		1,474.13			
Metal Supermarkets METALSUP					
506-SI1002147	10/5/2016	94.34	0.00	11/01/2016	
101-350-512-5480 R&M - vehicles					Dom tube ambulance #7
506-SI1002147 Total:		94.34			
Metal Supermarkets Total:		94.34			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
NAPA					
NAPA					
211813	4/21/2016	-88.88	0.00	11/01/2016	Credit
660-620-519-5490 R&M - water system equipmen					
211813 Total:		-88.88			
233493	9/16/2016	105.68	0.00	11/01/2016	Grease for Pump House
660-620-519-5490 R&M - water system equipmen					
233493 Total:		105.68			
NAPA Total:		16.80			
North Suburban					
NORTHSUB					
473-108586	10/14/2016	101.00	0.00	11/01/2016	Battery for auction vehicle
101-300-512-5480 R&M - vehicles					
473-108586 Total:		101.00			
North Suburban Total:		101.00			
North Suburban Employee Benefit					
NSEBENEF					
November, 2016	10/20/2016	10,670.00	0.00	11/01/2016	Dental Bill - November 2016
102-000-210-2028 Dental insurance premium with					
November, 2016 Total:		10,670.00			
North Suburban Employee		10,670.00			
Orange Crush LLC					
ORANGCRH					
18976	10/18/2016	84.00	0.00	11/01/2016	Asphalt surface mix
213-000-561-5490 R&M Road Repairs					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	18976 Total:	84.00			
	Orange Crush LLC Total:	84.00			
OSA Integrated Solutions, LLC					
OSAINTEG					
4155	10/12/2016	2,480.00	0.00	11/01/2016	
	101-250-511-6530 Equipment - data processing				Audio programming for Council Chambers
	4155 Total:	2,480.00			
	OSA Integrated Solutions,	2,480.00			
Paively, Raimond					
PAIVELY					
160650	8/3/2016	1,000.00	0.00	11/01/2016	
	101-000-210-2620 Contractor bonds payable				Driveway Deposit refund
	160650 Total:	1,000.00			
	Paively, Raimond Total:	1,000.00			
Prairie Material Sales Inc					
PRAIRIEM					
887701930	10/13/2016	555.00	0.00	11/01/2016	
	660-620-519-5769 Street materials - Other				2.5 Cubic yards of concrete
	887701930 Total:	555.00			
	Prairie Material Sales Inc T	555.00			
Rush Truck Centers of Illinois, Inc					
RUSHTRUC					
3004110188	10/6/2016	213.42	0.00	11/01/2016	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-440-513-5480 R&M - vehicles					Transmission light for Truck #20
	3004110188 Total:	213.42			
	Rush Truck Centers of Illin	213.42			
Service Sanitation SERVICES					
7219308	10/18/2016	1,270.00	0.00	11/01/2016	
205-509-515-5530 Equipment rental					Portable restrooms - Turkey Trot
	7219308 Total:	1,270.00			
	Service Sanitation Total:	1,270.00			
Snap-On Industrial SNAPON					
ARV/30302324	9/29/2016	238.08	0.00	11/01/2016	
101-410-511-5730 Program supplies					Scanner upgrade
	ARV/30302324 Total:	238.08			
	Snap-On Industrial Total:	238.08			
Standard Equipment Company STANDARD					
C17056	10/13/2016	1,361.09	0.00	11/01/2016	
101-440-513-5480 R&M - vehicles					Side broom for Sweeper #2
	C17056 Total:	1,361.09			
	Standard Equipment Comp	1,361.09			

Thompson Elevator Inspection Service, Inc.
THOMPSON

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
16-2967	8/31/2016	114.00	0.00	11/01/2016
101-240-517-5399	Other professional services			3 elevator inspections
16-2967	8/31/2016	150.00	0.00	11/01/2016
101-240-517-5399	Other professional services			1 Plan review
16-2967 Total:		264.00		
16-3355	10/7/2016	100.00	0.00	11/01/2016
101-240-517-5399	Other professional services			1 elevator plan review
16-3355 Total:		100.00		
16-3366	10/10/2016	38.00	0.00	11/01/2016
101-240-517-5399	Other professional services			1 semi annual elevator inspection
16-3366 Total:		38.00		
16-3431	10/14/2016	150.00	0.00	11/01/2016
101-240-517-5399	Other professional services			1 unit removal inspection
16-3431	10/14/2016	150.00	0.00	11/01/2016
101-240-517-5399	Other professional services			1 unit construction
16-3431 Total:		300.00		
16-3440	10/18/2016	100.00	0.00	11/01/2016
101-240-517-5399	Other professional services			1 Variance recommendation review
16-3440 Total:		100.00		
Thompson Elevator Inspec		802.00		
Tokowitz, Karen				
TOKOWITZ				
P3708271	10/18/2016	30.00	0.00	11/01/2016
101-000-410-4540	Parking ticket fines			Refund/Parking ticket non suited
P3708271 Total:		30.00		
Tokowitz, Karen Total:		30.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Tony's Lawnmower TONYLAWN 76694	9/23/2016	35.00	0.00	11/01/2016
101-350-512-5430 R&M - Fire & EMS equipmen				Chainsaw repair
76694 Total:		<u>35.00</u>		
Tony's Lawnmower Total:		<u>35.00</u>		
Report Total:		<u><u>3,738,529.21</u></u>		

Request For Board Action

REFERRED TO BOARD: November 1, 2016

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Finance

SUBJECT: Approval of a Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Truth-in-Taxation Act provides that the corporate authorities of each taxing district shall determine the estimated amount of money to be raised by taxation for the next fiscal year upon the taxable property in the taxing district at least 20 days prior to the approval of an Ordinance levying property taxes.

At the October 20, 2016 Committee of the Whole (COTW) meeting, the Village Board discussed the 2016 tax levy. The Village Board's Financial Policy states that the tax levy increase is limited to the maximum allowed under State Statute for tax capped communities. The 2016 tax cap is .7%. This equates to an increase of \$38,022 for a total levy of \$5,469,755. At the October 20, 2016 COTW meeting, the Village Board agreed by consensus to increase the 2016 tax levy by \$38,022.

FINANCIAL IMPACT:

Increase in General Fund revenue of \$38,022 for Fiscal Year 2017/18.

DOCUMENTS ATTACHED:

1. Proposed Resolution

RECOMMENDED MOTION:

Move to approve a Resolution determining amounts of money to be raised through ad valorem property taxes.

RESOLUTION NO. R2016-_____

**A RESOLUTION DETERMINING AMOUNTS OF MONEY TO BE RAISED
THROUGH *AD VALOREM* PROPERTY TAXES**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Truth-in-Taxation Act, 35 ILCS 200/18-60, provides that the corporate authorities of each taxing district, including the Village of Lincolnwood, shall determine the amount of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by general election law, estimated to be necessary to be raised by taxation for the current fiscal year upon the taxable property in the taxing district;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. DETERMINATION. The President and Board of Trustees of the Village of Lincolnwood hereby estimate that \$5,469,755 exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of *ad valorem* property taxes levied for 2016 tax bills for fiscal year 2017-2018. The President and Board of Trustees hereby find that this amount is not more than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

[SIGNATURE PAGE FOLLOWS]

SECTION 3. EFFECTIVE DATE. This resolution shall be in full force from and after its passage and approval in the manner provided by law.

PASSED this 1st day of November, 2016

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2016

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
__ day of _____, 2016

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Request For Board Action

REFERRED TO BOARD: November 1, 2016

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Consideration of a Resolution Approving an Intergovernmental Agreement with the Village of Skokie for the Provision of Emergency Dispatch Services

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

For over 30 years the Village has maintained an E9-1-1 dispatch center (dispatch center) at the Police Department. The purpose of this dispatch center has been to receive E9-1-1 telephone calls and non-emergency administrative telephone calls and provide callers with a response including dispatching Police Officers, Fire Fighters, or transferring inquiries and other requests for service to the appropriate department. In 2002, the Village outsourced Fire and Paramedic calls to the Regional Emergency Dispatch (RED) Center which provides such services to nine fire departments and five fire protection districts. When a fire or paramedic call comes to the Lincolnwood Police Department, the call is transferred to RED Center which is then dispatched to the Lincolnwood Fire Department for emergency response. The total call volume for 2015 for the Village's Police Department and the Village's calls to RED Center are:

- Police Calls for Service - 28,458
- Police Non-Emergency Telephone Calls - 41,204 (incoming and outgoing)
- Lincolnwood 9-1-1 Calls - 8,919 (2,200 to RED Center)

The dispatch center is staffed by seven full-time dispatchers and one part-time dispatcher operating 24 hours per day, seven days per week. In addition, the dispatchers perform other 24/7 duties including State mandated 30-minute prisoner checks, answer administrative phone calls after hours, enter citations into the Village's records management system, and interactions with walk-ins to the Police Department. In 2015, the Village received \$180,000 from E9-1-1 telephone fees on landlines and cellular phones, which helps offset the costs to provide dispatch services.

In the summer of 2015, the State of Illinois adopted Public Act 99-0006, which significantly amended the Emergency Telephone Systems Act and repealed the Wireless Emergency Telephone Safety Act, for the purpose of consolidating all E9-1-1 dispatch centers in order to prepare for a statewide conversion to a "Next Generation" E9-1-1 system. The Act, which became effective January 1, 2016, transferred responsibility for the administration of E9-1-1 systems and the collection and distribution of E9-1-1 telephone line fees from the Illinois Commerce Commission to the newly created Office of the Statewide E9-1-1 Administrator, a department of the Illinois State Police. Most significantly for municipalities, the Act severely limits local control of the operation and maintenance of emergency dispatch centers. The Act rescinds local authority to collect E9-1-1 fees from telecommunications carriers and wireless carriers, replaced all local E9-1-1 fees with a uniform statewide surcharge on telecommunication carriers, and imposed a statewide mandate requiring dispatch centers serving populations less than 25,000 to consolidate. The explicit goal of these changes is to reduce the number of dispatch centers in Illinois by 50% by July 1, 2017. The Act does allow dispatch centers to seek a waiver from this mandate if the consolidation will "result in a substantial threat to public safety, is economically unreasonable, or is

technically unfeasible.” Given the numerous municipalities operating dispatch centers in the Chicago suburbs, staff believes it is unlikely that the Village would qualify for a waiver from the mandate because of the cost-effective alternatives that are available.

Consolidated dispatch centers have been a growing trend in the suburban area. Currently, 27 of 36 area communities have already consolidated dispatch. Five of the remaining nine communities have populations of less than 25,000 and therefore will likely be consolidating in 2017 to comply with the State mandate. The remaining communities have populations greater than 25,000 and are not required to consolidate. As stated in the Act, the Village will lose its E9-1-1 revenue if it does not consolidate its dispatch center. Therefore, staff considered proposals from area municipalities that may serve as the Village’s dispatch center.

- Village of Skokie
- Village of Glenview

Each proposal is for five years of service. The proposals include police and fire/paramedic dispatch services as well as all capital build out expenses, subscription costs, personnel costs, hardware, software, savings realized from leaving RED Center savings, and network technology costs.

Dispatch Center	5-Year Proposal Cost (\$)
Glenview	7,521,035
Skokie	6,529,504

Lincolnwood 5-Year Comparison (In-House/RED Center)	\$5,921,896
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Skokie

The Village of Skokie currently operates a dispatch center for the Village of Skokie only. The Police Departments of the Villages of Skokie and Lincolnwood have operated in a cooperative capacity for over 30 years. They also share the same radio frequency allowing them to contact each other quickly in the event of an emergency. Skokie currently serves as Lincolnwood’s backup dispatch center and maintains a Lincolnwood workstation which reduces requisite capital upgrades.

Glenview

The Village of Glenview has been operating a dispatch center for a number of years. They currently serve Glenview, Grayslake Police, Niles Police, Morton Grove, Hainesville, Highwood Police, Highland Park, Lake Bluff, and Lake Forest. The Glenview dispatch center operates on a separate radio frequency than the Village of Lincolnwood. Glenview also requires a significant capital investment.

Staff recommends engaging the Village of Skokie for police, fire, and paramedic dispatch services. Skokie offers the lowest proposal, shares the same frequency as Lincolnwood, and will save money over the Village’s current services. In the event the Village consolidates dispatch, the Village would withdraw from RED Center. In 2016, Lincolnwood and Skokie staff negotiated an intergovernmental agreement for Skokie to provide dispatch services to Lincolnwood. The salient elements of the agreement are:

- Term: Five Years
- Annual subscription fee to be paid on the 15th of each month (less RED Center costs and inclusive of E911 fee revenue)

Year - Start Date	Skokie Proposal (\$)	Red Center Savings (\$)	E911 Fee Recovered (\$)	Net Financial Impact (\$)
Year 1 - 01/01/17	736,791	(150,000)	(180,000)	406,791
Year 2 - 05/01/18	773,631	(153,000)	(180,000)	440,631
Year 3 - 05/01/19	812,313	(156,060)	(180,000)	476,253
Year 4 - 05/01/20	852,928	(159,181)	(180,000)	513,747
Year 5 - 05/01/21	895,575	(162,365)	(180,000)	553,210

- Skokie is required to provide a 24-hour per day answering of all Police emergency, Police administrative, and E9-1-1 fire/paramedic calls emanating within the borders of Lincolnwood
 - Administrative and non-emergency calls to be answered by Lincolnwood between the hours of 9:00 AM and 5:00 PM Monday through Friday
 - Includes monitoring of call boxes on Village's bicycle paths
- Skokie is permitted to enter into other dispatch agreements, but that Lincolnwood is not required to pay for capital costs or expenses related to the inclusion of other communities into Skokie's dispatch center
- Maintain and operate a radio system
- Provides for communication and coordination between Lincolnwood and Skokie for the operation of the dispatch center including training, procedures, and interdepartmental exercises
- Requires Skokie to monitor Lincolnwood's security cameras so long as Lincolnwood provides Skokie with compatible security system access
 - Includes monitoring of the direct-connect, after hours telephone "kiosk" at the Lincolnwood Police Department vestibule
- Requires Skokie to monitor and respond to any calls made from Lincolnwood's wireless alarm system, but that Lincolnwood is responsible for any required alarm system maintenance
 - Lincolnwood retains all alarm system fee revenue
- Requires Skokie to perform monthly emergency weather siren testing
- Requires Lincolnwood to pay for all network connection and hardware configuration upgrade costs
 - Separate line items from monthly subscription fee
 - Pass-through costs from Skokie to Lincolnwood
 - \$24,800 per year in network connection costs
 - \$7,000 one-time technology capital costs
- Insurance and indemnification requirements

If the Village outsources dispatch, staff proposes the Village hire one full time and one part-time clerk to respond to inquiries and perform the non-Police/Fire emergency administrative tasks the Village's dispatchers perform. The proposed clerk positions will work between the hours of 9:00 AM and 5:00 PM Monday through Friday which are the same hours Village Hall is open. The Village will provide a phone with a direct-dial to the Skokie dispatch center to answer inquiries and requests for service outside of the receptionist hours. Prisoner supervision will be performed by a Police Officer after hours. Further, Lincolnwood's seven budgeted full-time and one part-time staff dispatcher positions will be eliminated after dispatch services are fully transitioned from Lincolnwood to Skokie.

FINANCIAL IMPACT:

The Village of Skokie proposal costs \$736,792 in the first year with an increase of 5% per year for five years and includes police, fire, and paramedic dispatch services. This amount does not include network connectivity or software integration costs. When the lost E9-1-1 fee revenue is factored into the Skokie

proposal, the Village saves \$292,392 over five years when compared to the existing in-house Police dispatch center/outsourced RED Center model.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Proposed Agreement

RECOMMENDED MOTION:

Move to approve a Resolution approving an intergovernmental agreement with the Village of Skokie for emergency dispatch services.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. 2016- _____

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH
THE VILLAGE OF SKOKIE FOR THE PROVISION OF EMERGENCY DISPATCH
SERVICES**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village of Lincolnwood ("*Lincolnwood*") is an Illinois home-rule municipal corporation authorized by Article VII, Section 6 of the Illinois Constitution to exercise any power or perform any function pertaining to its government and affairs; and

WHEREAS, Lincolnwood's internal call center is a registered public safety answering point ("*PSAP*") that is authorized to operate by the State of Illinois; and

WHEREAS, Public Act 99-0006 of the Illinois General Assembly amended the Emergency Telephone System Act, 450 ILCS 750/0.01, *et seq.* ("*Act*") to require municipalities whose PSAPs serve a population less than 25,000 to consolidate their PSAPs with those of other communities so that no PSAP in the state serves a population under 25,000; and

WHEREAS, the consolidations required by the Act is required to be completed no later than July 1, 2017; and

WHEREAS, the Village of Skokie ("*Skokie*") has offered to provide 9-1-1 emergency call answering and dispatch services to Lincolnwood's residents and businesses through Skokie's Police/Fire Communication Center; and

WHEREAS, the Corporate Authorities of Lincolnwood and Skokie have determined that providing 911 emergency call answering and dispatch services to their constituents in a unified manner is in the best interest of the Villages, their residents, and the general public's health safety and welfare; and

WHEREAS, the Villages desire to enter into a new intergovernmental agreement documenting their respective rights and responsibilities with regard to the operation of a unified call answering and dispatch center ("*Agreement*"); and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The President and the Board of Trustees hereby approve the in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement and all necessary documentation related thereto.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this ___ day of _____, 2016.

AYES: _____

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this _____ day of _____, 2016.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
AGREEMENT

**DISPATCH SERVICES INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF SKOKIE AND VILLAGE OF LINCOLNWOOD**

THIS AGREEMENT is entered into on _____, 2016, by and between the **VILLAGE OF SKOKIE**, an Illinois home rule municipal corporation (hereinafter "**Skokie**") and the **VILLAGE OF LINCOLNWOOD**, an Illinois municipal corporation (hereinafter "**Lincolnwood**") (hereinafter collectively "**Parties**"). In consideration of the mutual promises of the **Parties** hereto made each to the other and other good and valuable consideration, **Skokie** and **Lincolnwood** hereby agree as follows:

RECITALS

WHEREAS, **Skokie** receives telephone calls and other electronic communications from residents and people within the borders of **Skokie**, concerning emergencies, suspicious activity, health and safety and other urgent matters (hereinafter "**Emergency Calls**"); and

WHEREAS, **Skokie** operates and provides staff at its own facility for the express purpose of receiving **Emergency Calls** and dispatching emergency responders and other resources to aid and resolve the **Emergency Calls** (hereinafter "**Dispatch Call Center**"); and

WHEREAS, **Lincolnwood** has operated its own center for dispatching its emergency resources, however it has a population of less than 25,000 and therefore, pursuant to 50 ILCS 750/1 *et seq.*, it must terminate its center for receiving **Emergency Calls** and dispatching emergency responders and instead obtain such services from larger municipalities to continue receiving its 9-1-1 surcharge revenues; and

WHEREAS, **Lincolnwood** has resolved to obtain and purchase services from **Skokie's Dispatch Call Center** for all of **Lincolnwood's** municipal **Emergency Calls** and for **Skokie** to receive **Emergency Calls** from **Lincolnwood** residents and people within its borders and dispatch **Lincolnwood** emergency responders and other resources to aid and resolve **Lincolnwood Emergency Calls**; and

WHEREAS, **Lincolnwood** has agreed to pay for these services on terms as set forth below with the understanding that **Skokie** shall continue to operate its **Dispatch Call Center** as a Qualified Governmental Entity pursuant to 50 ILCS 750/1 *et seq.* in a manner it determines to be to the highest standards and consistent with law enforcement best practices; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 provides for intergovernmental cooperation between units of local government, including the power to contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and

WHEREAS, the Parties are home rule units of local government; and

WHEREAS, to obtain services of **Skokie's Dispatch Call Center**, **Lincolnwood** enters into this intergovernmental agreement as set forth and pursuant to the terms and conditions

below.

DEFINITIONS

“**Annual Fee**” means the yearly fee paid by **Lincolnwood** to **Skokie** for the services of **Skokie’s Dispatch Call Center**.

“**Corporate Authorities**” means the Mayor and Board of Trustees of **Skokie** and the Village President and Board of Trustees of **Lincolnwood**, respectively.

“**Commencement Date**” means_____.

“**Computerized Hot File**” means online database records of wanted persons, missing persons and stolen vehicles and property.

“**Dispatch Call Center**” means **Skokie’s** Police/Fire Dispatch Facility, located at 7300 Niles Center Road, Skokie, Illinois, 60077, which reviews Emergency Calls and dispatches emergency responders and other resources to resolve Emergency Calls.

“**Emergency Calls**” means any call received by the **Dispatch Call Center** from a wireline or cellular caller requesting fire, police or EMS services concerning an emergency, suspicious activity, health and safety and other urgent matters.

“**Interface**” means a software interface that will allow **Skokie’s** call answering/dispatch personnel to enter data from **Skokie’s** CAD system into **Lincolnwood’s** New World Records Management System and Mobile Reporting System.

“**System Unification Improvements**” means those improvements and modifications described in Article IV that **Lincolnwood** will be required to install or implement, or cause to be installed or implemented, in order to receive **Dispatch Call Center** services.

ARTICLES

Article I: Term and Cost of Services

A. Term. The term of this Agreement shall commence on _____ (hereinafter “**Commencement Date**”), and terminate on April 30, 2022 (hereinafter “**Initial Term**”). Either party may renew the Agreement for an additional five (5) year term (hereinafter “**Renewal Term**”) by providing written notice of the intent to renew no less than one hundred eighty (180) days before the expiration of the **Initial Term**. Should both **Parties** issue an intent to renew, negotiations for the renewal must be completed ninety (90) days before the expiration of the **Initial Term**, unless the period for negotiation is mutually extended. Should the **Parties** be unable to successfully negotiate terms for a **Renewal Term**, this Agreement shall terminate on May 1, 2022. After the expiration of the **Renewal Term**, the **Parties** may agree to extend the Agreement upon such terms and conditions as are mutually agreeable.

B. Annual Fee. **Lincolnwood** agrees to pay to **Skokie** a fee for the services of **Skokie’s Dispatch Call Center**, as described in Article III, in the amounts set forth in the attached Exhibit A (hereinafter “**Annual Fee**”), attached hereto and incorporated by reference. The **Parties** acknowledge and agree that the **Annual Fee** includes ongoing expenses to upgrade, improve and enhance the **Dispatch Call Center** as determined by **Skokie**. The **Annual Fee** shall be paid in prospective monthly installments to **Skokie** on the 15th of each month

for the term of this Agreement.

C. Prompt Payment Act. The provisions of the Local Government Prompt Payment Act (50 ILCS 505/1) shall apply to all payments due hereunder.

D. New Recipients of Dispatch Services. **Skokie** retains the authority, in its sole discretion, to enter into such agreements with other municipalities to provide **Dispatch Call Center** services provided that **Skokie** represents and warrants that the standards of performance for the **Dispatch Call Center** shall not materially diminish, and shall be equal to the service level provided to **Skokie's Emergency Calls**. In the event that **Skokie** enters into an agreement with additional municipalities, the **Annual Fee** shall be adjusted as determined by **Skokie** based on its assessment of cost savings in capital and operational expenses based on Lincolnwood's proportional call volume into the Dispatch Call Center in the first year of operation with the new municipality. In no event shall Lincolnwood be required to pay for or contribute to any capital costs or expenses incurred by Skokie for the sole purpose of accommodating the inclusion of additional municipalities being serviced by the **Dispatch Call Center**.

Article II: Obligations of Lincolnwood

Lincolnwood shall provide and perform the following in order to enable **Skokie** to efficiently and properly fulfill its obligations under this Agreement, which shall be a condition for **Skokie** to provide its services:

- A. Provide timely updated telephone lists, call out procedures and suggested telephone answering procedures.
- B. Provide timely notification of a **Lincolnwood** designee for receiving notice in the absence of Police Chief or Fire Chief.
- C. Provide timely reports and other data needed for **Skokie** to comply with LEADS requirements.
- D. Provide periodic training to **Lincolnwood** Police and Fire department staff regarding **Skokie** procedures and best practices.
- E. Invite **Skokie** dispatch personnel to **Lincolnwood** Police and Fire training exercises and provide reasonable notification thereof. Any compensation for **Skokie** personnel time shall be included in the **Annual Fee**.
- F. Adhere to law enforcement agency best practices for keeping confidential and/or sensitive information and/or records secure.
- G. Obtain, at **Lincolnwood's** expense, the licensing necessary to operate **Skokie** compatible audio and visual security systems.
- H. Reconfigure **Lincolnwood's** alarm and video infrastructure as necessary to achieve compatibility with **Skokie's** systems, redirect and transition Lincolnwood's systems to the **Skokie Dispatch Call Center**, and assume all costs associated. Should **Skokie's Dispatch Call Center** require **Lincolnwood** to make further

reconfiguration to its system and infrastructure, it shall also be at its own expense.

- I. **Lincolnwood** shall use its very best efforts not to release **Emergency Call** content or transcripts from **Skokie** personnel without notifying **Skokie** prior to releasing it.
- J. **Lincolnwood** may maintain, at its own cost, a video system and image of its facilities, so long as such video system has a dual stream capability, which **Lincolnwood**, also at its cost, provides to the **Skokie Dispatch Call Center**.

Article III: Operation of Dispatch Call Center

Skokie shall continue to operate its **Dispatch Call Center** to provide services to **Lincolnwood** through the **Initial Term** as follows:

- A. Provide 24-hour a day answering of all emergency 9-1-1 and police 10 digit **Emergency Calls** emanating from within the borders of **Lincolnwood** based on the most recent telephone lists of **Lincolnwood** staff and employees as provided by **Lincolnwood** and implement and utilize call-out procedures for emergencies and non-emergencies.
- B. Provide 24-hour a day dispatching for all **Lincolnwood** Police Department, **Lincolnwood** Fire Department, Emergency Medical Service (EMS), and Emergency Medical Dispatch (EMD) calls for service and related activities and after-hours' notification of **Lincolnwood** Public Works as requested by **Lincolnwood**. During the period from the **Commencement Date** until June 1, 2017, **Skokie** will transfer calls for fire or EMS response to RED Center for dispatch.
- C. Provide answering of **Lincolnwood's** administrative or other non-emergency telephone lines 24 hours a day on Saturday, Sunday and **Lincolnwood's** observed Holidays, and from 5:00 PM to 9:00 AM, Monday through Friday. **Skokie** will not be required to monitor **Lincolnwood's** jail cells.
- D. Maintain and operate (NORCOM and/or STARCOM 21) radio and computer communications with **Lincolnwood** for all Police, Fire and EMS emergency dispatch calls, utilizing dispatching procedures adopted and agreed upon by the parties.
- E. Maintain daily employee staffing levels sufficient for **Skokie** to provide **Lincolnwood** with agreed-upon services.
- F. Monitor the following:
 1. burglar, fire, and elevator alarms located within **Lincolnwood** and dispatch appropriate Police, Fire, or EMS response to alarm calls;
 2. **Lincolnwood** Fire Department's Ring Down Box located on the exterior of the Hose Tower facing Lincoln Avenue;
 3. video kiosk located in the vestibule of the **Lincolnwood** Police Department via **Skokie's** audio and visual security systems;

4. **Lincolnwood's** water, heat, boiler and generator alarms;
 5. emergency call boxes on bike paths via **Skokie's** visual security system; and
 6. video surveillance at the following **Lincolnwood** facilities via **Skokie's** audio and visual security systems:
 - i. Municipal Center: 6900 N. Lincoln Ave.
 - ii. Public Works Facility: 7001 N. Lawndale Ave.
 - iii. Water Standpipe: 7015 N. Central Ave.
 - iv. Water Pump House: 6441 N. Crawford Ave.
- G. Provide general information regarding and answer questions related to public health and safety issues (*i.e.* boil orders or street closures) and general information related to **Lincolnwood** services asked by **Lincolnwood** citizens and others in accordance with informational materials provided by **Lincolnwood**.
- H. Forward to **Lincolnwood** all non-emergency calls received during regular business hours.
- I. Upon request by **Lincolnwood**, provide copies of reports on call volume, LEADS reports, officer time usage, and any other reasonably requested reports.
- J. Provide personnel employed by **Lincolnwood** with access to **Skokie's** voice logging and recording system for **Emergency Calls** received from **Lincolnwood** and people within its borders to allow **Lincolnwood** personnel to respond to FOIA requests, subpoenas and personnel complaints.
- K. Conduct, at **Lincolnwood's** request, **Lincolnwood's** required operations pertaining to the LEADS and the National Crime Information Center program ("**NCIC**"), including, without limitation, any of the following activities:
 1. Assist and cooperate with all audits of the LEADS and NCIC program files and operations;
 2. Enter information into LEADS or NCIC as requested by **Lincolnwood**, including without limitation warrants and sex offenders;
 3. Maintain and manage **Computerized Hot Files**;
 4. Maintain and manage all LEADS and NCIC files;
 5. Remove from the LEADS and NCIC files information and data that is no longer current or accurate;
 6. Update and validate, on a regular basis, LEADS and NCIC data and files, with information provided by **Lincolnwood**.
- L. Maintain and operate mutual aid dispatch services for **Lincolnwood** in

accordance with the emergency response plans and programs established by the Northern Illinois Police Alarm System ("**NIPAS**"), the Illinois Law Enforcement Alarm System ("**ILEAS**"), the North Regional Major Crimes Task Force ("**NORTAF**"), Illinois Terrorism Task Force ("**ITTF**") and the Major Crash Assistance Team ("**MCAT**"), and Mutual Aid Box Alarm System ("**MABAS**"), as well as any other applicable public safety organizations; provided, however, that **Skokie's** obligations in this regard are limited to monitoring, dispatching, documenting, and updating of system information, based upon data provided by **Lincolnwood**.

- M. Direct its emergency dispatch personnel, in furtherance of mutual personnel interactions, to accompany **Lincolnwood** Police officers and Fire fighters on "ride-alongs" to become familiar with local geography and **Lincolnwood** Police Department procedures. Such "ride-alongs" shall be conducted as schedule permits, without incurring overtime, consistent with current **Skokie** Communications practices, and at no additional charge to **Lincolnwood**.
- N. Activate the emergency weather warning siren on behalf of **Lincolnwood** as necessary, and test the emergency weather warning siren in conjunction with **Skokie's** own siren testing on the first Tuesday of every month at 10:00 AM, provided that **Lincolnwood** takes full responsibility and covers all costs in ensuring that **Lincolnwood's** emergency weather warning siren is operable through **Skokie's** software system.
- O. Maintain and observe protocols for keeping confidential and/or sensitive data and records secure in accordance with police and fire department agencies' best practices including but not limited to ICJIA, LEADS, State of Illinois, National Fire Protection Agency (NFPA), and Healthcare Information Privacy Act (HIPAA), etc.
- P. Respond to any problems in services provided to **Lincolnwood** in the same manner as problems with services provided to **Skokie**, through **Skokie's** vendor and the Skokie Police Department IT staff, pursuant to the performance goals and targeted response times set forth below:

PRIORITY TYPE	DESCRIPTION	RESPONSE GOAL
1-Urgent	A support issue is considered Urgent when it produces an emergency situation in which the Component System(s) is not performing a process which has caused a complete work stoppage and no workaround exists, revenue is impacted, or data is corrupted.	1 hour
2-High	A support issue is considered High when it prevents the completion of critical processes where an "acceptable" workaround is NOT available. "Acceptable" is defined as a workaround that is not cumbersome or time-consuming.	2 hours
3-Medium	A support issue is considered Medium when it hinders the completion of a critical process where an "Acceptable" workaround is available. An issue that is non-critical and no workaround is available will be	8 hours

	considered a Medium priority.	
4-Low	A support issue is considered Low when it does not affect processing. This may include cosmetic issues, general questions, and how to use certain features of the system.	24 hours

- Q. Provide **Lincolnwood** with advance notice, to the extent that it is reasonably possible, of its intention to implement any upgrades, enhancements, or replacements to its CAD system to allow **Lincolnwood** to budget for concurrent implementation of such changes.
- R. Provide **Lincolnwood** with **Skokie's** records pertaining to the services. Such records shall be expeditiously provided.
- S. Establish a procedure for logging in and responding to complaints concerning the provision of the services. **Skokie** agrees to inform **Lincolnwood**, within a reasonable period of time, when specific complaints are brought by their respective residents or customers, including without limitation the date and time of the call, complainant's contact information, and a description of the complaint. In addition, **Skokie** agrees to inform **Lincolnwood** of the actions taken by **Skokie** to resolve the complaint.

Article IV: System Unification Improvements.

Prior to the **Commencement Date**, **Lincolnwood**, shall, at its sole cost and expense, install or implement, or cause to be installed or implemented, the **System Unification Improvements**, as described in detail below. **Lincolnwood** acknowledges that the full and complete installation and implementation, to **Skokie's** sole satisfaction, of the **System Unification Improvements** is a prerequisite for commencement of **Skokie's** provision of the services. Any failure on the part of **Skokie** to provide services due to **Lincolnwood's** failure to complete and maintain the **System Unification Improvements** shall not constitute default on the part of **Skokie** under Article VI. The **System Unification Improvements** include:

- A. Network Connections. Work with **Skokie** to cause a telecommunications provider to install dedicated fiber connections between the Communication Center and **Lincolnwood's** Village Hall and Public Works facilities with 1 Gbps capacity. **Skokie** will pay for all monthly service charges necessary to maintain the network connections. **Lincolnwood** will not be responsible for directly paying the telecommunications provider for the costs associated with the network connections and will compensate **Skokie** for such costs through a separate monthly line item charge. This monthly service fee will likely commence before the cut-over date of _____, and then remain in effect until the end of the Agreement.
- B. CAD/RMS Interface. Contract with **Skokie's** provider of Computer Aided Dispatch (CAD) services to program, configure, install and maintain a software interface (hereinafter "**Interface**") that will allow **Skokie's** call answering/dispatch personnel to enter data from **Skokie's** CAD system into **Lincolnwood's** New World Records Management System (RMS) and Mobile Reporting System. **Skokie** will coordinate and cooperate with **Lincolnwood** to allow **Skokie's** CAD

system to access, configure and optimize the **Interface** between **Skokie's** CAD system and **Lincolnwood's** Police Mobile RMS to allow appropriate vendor access for configuration, testing and optimization of **Interface**. **Interface** to be primarily used for **Lincolnwood** Police Records Management updates.

- C. Firehouse-Compatible Sungard Software Licenses. **Lincolnwood** will contract with Sungard to procure software licenses that will allow mobile devices in **Lincolnwood** Fire Department vehicles to interface with **Lincolnwood's** Firehouse Software, a Xerox Solution.
- D. CAD Compatible Equipment. Procure and cause to be installed CAD compatible mobile equipment and software licenses in all necessary **Lincolnwood** Police and Fire Department vehicles to allow dispatch of such vehicles via **Skokie's** CAD system. **Skokie** and **Lincolnwood** will cooperate in all testing and optimization of CAD software on **Lincolnwood** mobile equipment.
- E. Radio Frequency Transition. Procure equipment and licenses necessary to allow **Lincolnwood** Fire Department radios to access and broadcast on the frequency currently used by **Skokie's** Fire Department.
- F. In Station Alerting Equipment. Procure equipment and licenses necessary to allow **Skokie** Communications to alert **Lincolnwood** Fire Department.
- G. Wireless Alarm Transition. Contract with **Skokie's** wireless alarm vendor to re-program all Keltron Wireless Radios to match **Skokie's** cipher code.

Article V: Insurance; Indemnification.

- A. Coverage Provided. **Skokie** agrees to provide the following insurance coverages for the **Dispatch Call Center**:
 - Commercial General Liability;
 - Commercial Property;
 - Workers' Compensation; and
 - Employers' Liability for employees of **Skokie** who perform services under this Agreement.

Such coverages shall be in amounts no less than what **Skokie** maintains for itself in its normal course of business. **Skokie** may provide these coverages through traditional insurance policies, coverage offered by a risk-management pool or self-insurance.

- B. Proof of Coverage by Skokie. **Skokie** agrees to furnish to **Lincolnwood** certificate of coverage detailing the self-insurance, risk management pool or commercial insurance as provided by its insurer. The certificate shall be delivered to **Lincolnwood** within thirty (30) days after the effective date of this Agreement, and shall name **Lincolnwood** as an additional insured. **Skokie** agrees to name **Lincolnwood** as additional insured on applicable insurance coverage relating to services provided by the **Dispatch Call Center**. **Lincolnwood** acknowledges and understands that **Skokie** is

self-insured.

- C. Coverage by Lincolnwood. **Lincolnwood** agrees to provide commercial general liability coverage for their operations as provided herein, and workers compensation coverage and employers' liability for their employees who will perform obligations of **Lincolnwood** under this Agreement, and to provide proof of insurance to **Skokie** within thirty (30) days after the effective date of this Agreement and as requested thereafter.
- D. Indemnification.
1. **Skokie** does hereby indemnify and holds **Lincolnwood** harmless from and against any and all claims which may arise solely out of the operation of the **Dispatch Call Center** by **Skokie**, except to the extent caused by the negligence or willful and wanton conduct of **Lincolnwood**. This indemnification does not cover any actions of any kind by **Lincolnwood** employees or due to **Lincolnwood's** failure to provide any items contained in Articles II and IV, or from providing inadequate information in those items or failing to keep those updated.
 2. **Lincolnwood** does hereby indemnify and holds **Skokie** harmless from and against any and all claims which may arise out of the obligations of **Lincolnwood** under this Agreement, or any actions or inactions of **Lincolnwood** employees, except to the extent caused by the negligence or willful and wanton conduct of **Skokie**.

Article VI: Termination.

This Agreement may be terminated pursuant to one of the following procedures:

- A. By written amendment to this Agreement duly authorized by the appropriate legislative action of each of the **Parties**; or
- B. In the event of a material default under this Agreement, and provided that the **Parties** have failed to resolve matters pursuant to the provisions of Section VII, the non-defaulting party may notify a defaulting party in writing, setting forth the nature of the default and the requested remedy of such default. The defaulting party shall thereafter have ten (10) days to correct the default prior to the non-defaulting party terminating this Agreement; provided that said 10-day period shall be extended, for a reasonable time not exceeding ninety (90) days, if said default cannot reasonably be cured within said 10-day period. If a defaulting party fails to cure the default within the cure period provided in this Section, the non-defaulting party shall have the right to terminate this Agreement by written notice of termination to the defaulting party, which termination will be effective immediately (or by such other date, not beyond the term of this Agreement, as the non-defaulting party may determine). A party that terminates this Agreement pursuant to this Section VI.B. shall retain its rights to pursue any and all other remedies that may be available, either in law or in equity under this Agreement; or

- C. In the event **Skokie** discontinues its **Dispatch Call Center**.
1. If such event occurs, **Skokie** shall notify **Lincolnwood** not less than three hundred sixty-five (365) days prior to the date of the discontinuation. After receiving such notice, **Lincolnwood** shall have one hundred eighty (180) days to terminate this Agreement. If **Lincolnwood** chooses not to terminate this Agreement, **Skokie** shall take all actions necessary to continue to provide **Lincolnwood** with **Dispatch Call Center** services through the **Dispatch Call Center** handling **Skokie's** calls.
- D. In the event that this Agreement is terminated pursuant to this Article, the **Parties** will cooperate and coordinate efforts to allow **Lincolnwood** to transition its **Emergency Calls** to another dispatching facility without disruption, if reasonably possible.

Article VII: Dispute Resolution.

- A. Negotiation. The parties desire to avoid and settle without litigation any future disputes that may arise between them relative to this Agreement. Accordingly, the parties agree to engage in good faith negotiations to resolve any such dispute. If any party has a dispute about a violation, interpretation, or application of a provision of this Agreement, or a dispute regarding a party's failure to comply with this Agreement, then that party may serve on the other party written notice, delivered as provided in Section VIII.B. of this Agreement, setting forth in detail the dispute, the provisions of this Agreement to which the dispute is related, and all facts and circumstances pertinent to the dispute. The parties then, within seven (7) days, shall schedule a date certain for representatives of the parties to meet in a conference to resolve the dispute. Such conference shall be conducted within thirty (30) days after notice of the dispute has been delivered as provided herein. If a resolution is not reached within such 30-day period (or such longer period to which the **Parties** may mutually agree), then either party may pursue remedies available under this Agreement, including termination.
- B. Continuation of Services and Payments. During all negotiation proceedings and any subsequent proceedings provided for in this Section VII, **Skokie** and **Lincolnwood** shall continue to fulfill the terms of this Agreement to the fullest extent possible. **Skokie** shall continue to provide services to **Lincolnwood** as provided by this Agreement. **Lincolnwood** shall continue to make all payments to **Skokie** for the services as provided by this Agreement, including all payments about which there may be a dispute.
- C. Remedies. Provided that the **Parties** have met their obligations under Section VII.A., the **Parties** shall be entitled to pursue such remedies as may be available in law and equity, including an action to secure the performance of the covenants, agreements, conditions, and obligations contained herein. The **Parties** agree that any such action must be brought in the Circuit Court of Cook County, Illinois. The requirements of Section VII.A. shall be waived in the event of either significant risk of irreparable harm or significant jeopardy to public health and safety. The non-prevailing party in such dispute shall pay the attorneys' fees and

court costs of the prevailing party.

Article VIII. General Provisions.

- A. Unfunded Mandates. The **Parties** acknowledge that significant changes have occurred in legal requirements for a **Dispatch Call Center** over the past decade and are likely to occur in the future. In the event that unfunded mandates arise which impose obligations on **Skokie** over and above current obligations, then the **Parties** agree to share in the cost based upon the proportional amount of call volume in the **Dispatch Call Center** for the prior year. For the first Agreement year, **Lincolnwood's** *pro rata* share of any additional costs will be set at 22.6%.

- B. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, or (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid.

Notices and communications to **Skokie** shall be addressed to, and delivered at, the following address:

John Lockerby, Village Manager
Village of Skokie
5127 Oakton Street
Skokie, IL 60077

with a copy to: Michael M. Lorge, Corporation Counsel
Village of Skokie
5127 Oakton Street
Skokie, IL 60077

Notices and communications to **Lincolnwood** shall be addressed to, and delivered at, the following address:

Timothy C. Wiberg, Village Manager
Village of Lincolnwood
6900 N. Lincoln Ave
Lincolnwood, IL 60712

with a copy to: Steven M. Elrod, Village Attorney
Holland & Knight
131 S. Dearborn, 30th Floor
Chicago, Illinois 60603

- C. Ownership and Capital Costs. **Skokie** will own the entire dispatch system, with the exception of equipment installed within **Lincolnwood** buildings and vehicles.

- D. Governing Law. This Agreement shall be governed by, and enforced in accordance with the laws of the State of Illinois.

- E. Severability. It is hereby expressed to be the intent of the **Parties** to this Agreement that should any provision, covenant, agreement, or portion of this Agreement or its application to any person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application to any person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.
- F. Entire Agreement. This Agreement constitutes the entire agreement between the **Parties** and supersedes any and all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.
- G. Amendments and Modifications. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by all **Parties** to this Agreement in accordance with applicable law.
- H. Changes in Laws. Unless otherwise provided in this Agreement, any reference to laws, statutes, ordinances, rules, or regulations shall be deemed to include any modifications of, or amendments to, such laws, statutes, ordinances, rules, or regulations that may occur in the future.
- I. Authority to Execute. Each party hereby warrants and represents to the other **Parties** that the persons executing this Agreement on its behalf have been properly authorized to do so by the Corporate Authorities of such party.

IN WITNESS HEREOF, Skokie and Lincolnwood, respectively, have caused this Agreement to be executed by their respective Mayor and attested by their respective Village Clerk as of the day and year first above written.

VILLAGE OF SKOKIE

VILLAGE OF LINCOLNWOOD

By: _____
George Van Dusen, Mayor

By: _____
Gerald Turry, Mayor

Attest: _____
Village Clerk

Attest: _____
Village Clerk

EXHIBIT A

PAYMENT SCHEDULE

Dispatch services costs for Lincolnwood

Year 1	01/01/17 - 04/30/18	\$736,791 *
Year 2	05/01/18 - 04/30/19	\$773,631
Year 3	05/01/19 - 04/30/20	\$812,313
Year 4	05/01/20 - 04/30/21	\$852,928
Year 5	05/01/21 - 04/30/22	\$895,575

Network and software licensing expenses:

Two-1 Gbps fibers from Skokie PD and VH to Lincolnwood PW and VH	\$24,000/year
Two Smart Net Support Agreements for capital equipment	\$800/year
Two Cisco switches with fiber uplink	\$7,000 one-time capital cost
SunGard licensing or interface application	TBD

*- Annualized fee, which is \$61,399.25 monthly. "Year one" is to be calculated over 16 months at this monthly fee.

Request For Board Action

REFERRED TO BOARD: November 1, 2016

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Police Department

SUBJECT: Consideration of an Ordinance Waiving Competitive Bidding and Ratifying the Actions of the Village Manager to Execute an Agreement with Tyler Technologies (formerly New World Systems Corporation), Troy, Michigan to Upgrade the Police Department's Records Management System and Create an Interface with OSSI Sungard Computer Aided Dispatch

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village of Lincolnwood has been using New World Records Management System (RMS) since December 2008. In 2015, the Police Department processed 28,458 Calls for Service (CFS). The RMS system consists of three integrated components, Computer Aided Dispatch (CAD), the Mobile module (Mobile) and the Law Enforcement Records Management System (LERMS).

The Village is contracting with the Village of Skokie for emergency police and fire communications in response to a State mandate to consolidate Public Safety Answering Points serving a population of less than 25,000.

The agreement is with Tyler Technologies to upgrade to Version 11, an interface with OSSI CAD, and an Esri software licensing agreement. The total cost of the agreement is \$41,220.00. Tyler Technologies is a proprietary system and the only vendor capable of providing this service.

The interface is necessary to connect the Village of Lincolnwood's Tyler Technologies RMS and the Village of Skokie's OSSI Sungard CAD. The interface allows for each call for service to be electronically imported into the RMS and Mobile without error, omission or redundancy; saving staff time and resources.

FINANCIAL IMPACT:

\$41,220 have been allocated in the FY2016-17 Budget for the Upgrade and Interface.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Tyler Technologies Agreement

RECOMMENDED MOTION:

Move to approve an Ordinance waiving competitive bidding and ratifying the actions of the Village Manager to execute an agreement with Tyler Technologies, Troy Michigan to upgrade the Police Department's Records Management System to Version 11 and create an interface with the Village of Skokie's OSSI Sungard CAD system.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-_____

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND RATIFYING THE
EXECUTION BY THE VILLAGE MANAGER OF AN AGREEMENT WITH TYLER
TECHNOLOGIES OF TROY, MICHIGAN FOR THE UPDATING OF THE VILLAGE'S
RECORDS MANAGEMENT SYSTEM**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2016.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2016

Village Clerk

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND RATIFYING THE
EXECUTION BY THE VILLAGE MANAGER OF AN AGREEMENT WITH TYLER
TECHNOLOGIES OF TROY, MICHIGAN FOR THE UPDATING OF THE VILLAGE'S
RECORDS MANAGEMENT SYSTEM**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has determined it to be in its best interests to contract with the Village of Skokie for the provision of Emergency Dispatch Services; and

WHEREAS, in order to transition to this new service delivery model the Village's New World Records Management System must be updated; and

WHEREAS, Tyler Technologies, of Troy, MI, are the owners of New World Systems, the Village's Records Management System; and

WHEREAS, Tyler Technologies is the only qualified vendor to provide this upgrade; and

WHEREAS, on October 28, 2016, the Village Manager executed, on behalf of the Village, the Agreement; and

WHEREAS, due to the immediate need to proceed with the system update in order to accommodate the transition to the Skokie Emergency Dispatch Services, the Village President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the provision of this service, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood ("*Village Code*"); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to ratify the execution of the Agreement by the Village Manager;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the provision of professional services shall be, and they are hereby, waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. RATIFICATION OF AGREEMENT. The President and Board of Trustees shall, and does hereby, ratify the execution of the Agreement by the Village Manager.

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect, and shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

PASSED this ____ day of _____, 2016.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2016.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2016

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#10428261_v1



AMENDMENT

This amendment ("Amendment") is made this 28 day of OCTOBER, 2016 ("Amendment Effective Date") by and between Tyler Technologies, Inc., a Delaware corporation with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler") and Lincolnwood Police Department, IL, with offices at 6900 N. Lincoln Avenue, Lincolnwood, IL 60712 ("Client").

WHEREAS, Tyler and the Client are parties to a License Agreement with an effective date of March 31, 2008 (the "Agreement");

WHEREAS, Tyler and Client now desire to amend the Agreement;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The services set forth in Exhibit 1, and Schedule 1, to this Amendment are hereby added to the Agreement. Any additional adjustments to scope not set forth herein must be reflected in another amendment to the Agreement.
2. The following payment terms, as applicable, shall apply:
 - a. Fixed-price services are invoiced 50% upon initial delivery of the fixed price service, and 50% upon deployment of the fixed priced service within the your live/production environment.
 - b. Requested modifications to Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modifications will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in the Maintenance and Support Agreement.
 - c. Travel expenses shall be invoiced as incurred, if applicable.
3. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
4. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

Lincolnwood Police Department, IL

By: _____

By: Timothy C. Wierzb

Name: Greg Sebastian

Name: TIMOTHY C. WIERZB

Title: President, Public Safety Division

Title: VILLAGE MANAGER

Date: _____

Date: 10/28/16

**Exhibit 1
Investment Summary**

A. PROFESSIONAL SERVICES		
ITEM	DESCRIPTION	INVESTMENT

PROFESSIONAL SERVICES

1. Esri 10.2 Upgrade Service Fees		13,120
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	- Esri Upgrade Services	1,600
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	- Server Migration (no CAD)	11,520
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2. CUSTOM SOFTWARE/CUSTOM SOFTWARE INTERFACES		21,600
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Third Party Software Product (Custom Interfaces)

RMS Interfaces

	- OSSI CAD to RMS Interface (one-way)	21,600
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TOTAL IMPLEMENTATION SERVICES	\$34,720
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B. THIRD PARTY PRODUCTS AND SERVICES		
ITEM	DESCRIPTION	INVESTMENT

1. THIRD PARTY PRODUCTS AND SERVICES

THIRD PARTY SOFTWARE

a. GIS Software

CAD

	- Esri 10.2	6,500
--	-------------	-------

TOTAL THIRD PARTY PRODUCTS AND SERVICES	\$6,500
--	----------------

TOTAL ONE TIME COST	\$41,220
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C. MAINTENANCE AND SUPPORT FEES		
ITEM	DESCRIPTION	INVESTMENT

1. MAINTENANCE AND SUPPORT AGREEMENT (Year 1 Cost):

Associated Maintenance and Support fees will be invoiced on a pro rata basis beginning on the first day of the month following Amendment Effective Date, and thereafter in a lump sum amount together with Client's then-current maintenance and support fees for previously licensed software. (Includes Exhibit A Esri Integration for the Esri software that is part of Exhibit A Licensed Software.)

Year 1 Maintenance:	\$1,365
---------------------	---------

PRICING VALID THROUGH DECEMBER 23, 2016.

Pricing Assumptions

Personal Computers must meet the minimum hardware requirements for New World products. Microsoft Windows 7/8 or later is required for all client machines. Windows 2008/2012 Server and SQL Server 2008/2012 are required for the Application and Database Server(s).

New World product requires Microsoft Windows 2008/2012 Server and SQL Server 2008/2012 including required Client Access Licenses (CALs) for applicable Microsoft products. Servers must meet minimum hardware requirements provided by Tyler.

New World product requires Microsoft Excel or Windows Search 4.0 for document searching functionality; Microsoft Word is required on the application server for report formatting.

Tyler recommends a 100/1000MB (GB) Ethernet network for the local area network. Wide area network requirements vary based on system configuration, Tyler will provide further consultation for this environment.

Does not include any required 3rd party hardware or software unless specified in Section C of this Investment Summary. Customer is responsible for any 3rd party support.

Licensed Software, and third party software embedded therein, if any, will be delivered in a machine readable form to Customer via an agreed upon network connection. Any taxes or fees imposed are the responsibility of the purchaser and will be remitted when imposed.

Tyler's GIS implementation services are to assist the Customer in preparing the required GIS data for use with the Licensed New World Software. Depending upon the Licensed Software the Customer at a minimum will be required to provide an accurate street centerline layer and the appropriate polygon layers needed for Unit Recommendations and Run Cards in an industry standard Esri file format (Personal Geodatabase, File Geodatabase, Shape Files).

Customer is responsible for having clearly defined boundaries for Police Beats, EMS Districts and Fire Quadrants. If necessary Tyler will assist Customer in creating the necessary polygon layers (Police Beats, EMS Districts and Fire Quadrants) for Unit Recommendations and Run Cards. Tyler is not responsible for the accuracy of or any ongoing maintenance of the GIS data used within the Licensed New World Software.

Customer is responsible for any ongoing annual maintenance on third-party products, and is advised to contact the third-party vendor to ensure understanding of and compliance with all maintenance requirements.

All Tyler Customers are required to use Esri's ArcGIS Suite to maintain GIS data. All maintenance, training and ongoing support of this product will be contracted with and conducted by Esri. Maintenance for Esri's ArcGIS suite of products that are used for maintaining Customer's GIS data will be contracted by Customer separately with Esri.

Custom interface will be operational with existing third party software. Any subsequent changes to third party applications may require additional services.

Exhibit 1
Schedule 1
Customer Requested Standard Software Enhancements and/or Custom Software

1. Definition

We will provide you requested standard software enhancements and/or custom software services as discussed below. You agree to cooperate in limiting the scope of those modifications and enhancements, as described below.

An analysis and assessment to verify the scope of effort for these services will be conducted. A revised estimate for the enhancements/customizations may be provided at the conclusion of the assessment. You may elect to cancel or proceed with the enhancements/customizations based on the revised estimate.

Capabilities included in the initial scope:

a) **Custom Software**

While we will provide reasonable consultation, you are responsible for obtaining technical contacts and/or technical specifications from the third parties involved.

(1) **OSSI CAD to RMS Interface:**

- One way polling interface to import incident data to NWS Incident Module at a configurable interval
- Import method can be file (ASCII/XML), web service
- Data to be imported can include
 - Base incident data
 - Persons (demographics)
 - Unit and personnel
 - Unit status information can be imported as an attachment to the incident
 - Vehicles
 - Dispositions
 - Narratives
- Property will not be imported
- The interface will support one import format provided by OSSI
- Fields imported/exported will be limited to fields that already exist in the New World database. Additional fields will not be added for this interface

2. Methodology to Provide Enhancements and/or Custom Software

a) **Our Responsibility**

As part of our delivery of these services, we will:

- (1) Review the required features for the items set forth in paragraph 1, above, with you.
- (2) Prepare a Requirements Document (RD) to include:
 - Detailed description of the required feature

- menu samples
- screen samples
- report samples

(3) Conduct the programming and programming test.

(4) Provide the associated in-scope training, testing and/or other support services.

For an enhancement or custom software requiring over seven (7) days of services, we will utilize the design document procedure described below. For enhancements or custom software that require less than seven (7) days of services, we will use a Request For Service (RFS) procedure. Both procedures are reviewed with you at a pre-installation planning meeting. The RFS procedure utilizes a form with a narrative description and supporting documentation if applicable to define the work to be done.

b) Design and Development Procedure

<u>Activity</u>	<u>Targeted Time Period</u>
(1) We will work with your staff in completing the RD. You agree to be reasonable and flexible in not attempting to design the modifications to be more extensive than called for in the scope (cost and schedule) of this project.	To be determined
(2) We submit completed RD to you.	To be determined
(3) You will review and sign off on the RD. Once you sign off on the RD, any subsequent changes must be documented along with the impact on pricing and schedule, if any. No programming will be done by us until the formal sign-off and your authorization to proceed in writing.	To be determined
(4) We complete programming from RD and provide the associated deliverable to you.	To be determined
(5) You test software modification based on RD.	To be determined

3. Third Party Responsibilities

a) The third-party will provide a documented API that will allow access to required data via a file transfer, web service, or TCP/IP.

b) We will not be responsible for making any modification in the 3rd party software to support this interface.

c) The third-party will work with us and you to test the interface.