



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
6:30 P.M. FEBRUARY 21, 2017**

**AGENDA**

- I) Call to Order**
- II) Roll Call**
- III) Minutes** – Committee of the Whole Meeting – February 7, 2017
- IV) Regular Business**
  - 1) Discussion Concerning Any Questions on Village Board Meeting Agenda Items (6:30 – 6:35 p.m.)
  - 2) Employee Recognitions (6:35 – 7:00 p.m.)
  - 3) Discussion Concerning Recommended Wayfinding Signs for the Municipal Campus (7:00 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: February 17, 2017

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
FEBRUARY 7, 2017**

**DRAFT**

**Call to Order**

President Pro-Tem Elster called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 P.M., Tuesday, February 7, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Pro-Tem Elster, Trustees Bass (6:40), Cope, Patel, Spino, Klatzco

ABSENT: President Turry (connected by phone)

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Heather McFarland, Management Analyst; Charles Meyer, Jim Amelio, Village Engineer; Robert Merkel, Finance Director; Charles Greenstein, Village Treasurer; Steven Elrod, Village Attorney; Robert LaMantia, Chief of Police.

**Approval of Minutes**

Minutes of the January 17, 2017 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Cope seconded the motion. Trustee Bass abstained. The motion passed with a Voice Vote.

**Regular Business**

**1. Discussion Concerning Any Questions on Village Board Meeting Agenda Items**

Trustee Elster requested clarification regarding banner signs on Pratt. Clarification was provided.

## **2. Discussion Concerning the Installation of New Street Lights on Devon Avenue**

This item was presented by Andrew Letson using PowerPoint.

### Background

\*2007 – Village Board endorsed a five year plan to replace existing concrete street light poles and expand the system on arterial roadways

\*Street lights have been installed on:

- Cicero Ave (replacement)
- McCormick Blvd (new lights)
- Lincoln Ave\* (replacement)
- Pratt Ave (replacement)
- Crawford Ave (replacement)
- Touhy Ave (ongoing replacement)

\*Lincoln Avenue north of Kostner Ave. was omitted in anticipation of possible geometry changes due to the development of the northwest corner of Lincoln and Touhy

### Devon Avenue

\*Devon Avenue is scheduled to be the final street in the program

\*Devon Avenue does not currently have streetlights on the Lincolnwood side of the street

\*Street lights will be included in the Devon Avenue Enhancement Project between Lincoln Avenue and McCormick Blvd

\*Properties west of Crawford include the Bryn Mawr Country Club and primarily R1,R2 and R3 zoning districts.

- One business is located at Devon and Cicero
- Intersection was lit as part of the Cicero Avenue Project

\*Properties east of Crawford are in the B1, B2, MB and R4 zoning districts

### Lights at Intersections

\*January 17<sup>th</sup> COTW, staff was directed to investigate lighting only the intersections west of Crawford Avenue

\*IDOT requires consistent lighting along the roadway

- Gaps in lighting must be a minimum of 500 feet
- The blocks west of Bryn Mawr are about 300 feet long
- Lighting intersections only is not allowed

\*An alternative is to light signalized intersections

- Kenton Ave and Cicero Ave

### Options

1. Install lights along the entire stretch of Devon Avenue between Lincoln and Longmeadow Avenues
2. Install lights along the entire stretch west of Crawford Avenue, except, along Bryn Mawr Country Club

3. Install lights between Lincoln and Crawford Avenues and at intersections with traffic signals (Kenton Ave and Cicero Ave) and the Valley Line Trail
4. No lights installed west of Crawford (except Valley Line Trail)

Cost estimates were provided for each of the four options, as were pros and cons.

#### Proposed Timeline

- \*2017 – Project Design
- \*2018 – Construction

Discussion ensued. Trustee Cope questioned the issue of residential nuisance. He hoped that lighting direction could be controlled so that it would not enter private homes. President Turry questioned the possibility of narrow light beams.

The bike path entrance on Devon may need extra lighting.

The consensus of the Board was to proceed with Option 2.

### **3. Discussion Concerning a Recommended Implementation Plan for the Recently Approved Comprehensive Plan**

This item was presented by Mr. McNellis.

#### Comprehensive Plan – Implementation Plan

##### Background

- \*Comprehensive Plan Update process began in March 2015
- \*Process encompassed:
  - Citizen involvement (workshops and soliciting feedback)
  - Steering Committee Review
  - Plan Commission Review
  - Village Board review and Approval
- \*Village Approval – October 20, 2016
- \*Expected Life of Plan – 10-15 years with regular updates
- \*Plan contains multiple goals, directives and policies
- \*Implementation Plan – Timeline (discussed with pertinent departments)

All areas of implementation were exhibited.

President Pro-Tem Elster questioned whether there had ever been a plan for implementation presented to the board in the past.

Mr. Wiberg stated that this was a first. He also stated that this document was not being presented for change to the comprehensive plan, which has already been approved by the Board.

Mr. McNellis stated that this plan can be revised as time goes by.

Trustee Cope took issue with the language regarding residential development on Lincoln Avenue. He stated that it would be easy to add “case by case”.

Board consensus was for staff to go back and change specific language.

It was suggested that Trustees review language.

**Adjournment**

At 7:30 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Spino.  
The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman  
Village Clerk

# MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: **Timothy C. Wiberg, Village Manager**

DATE: February 17, 2017

SUBJECT: **February 21 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:30 p.m.** on Tuesday evening. **Please note: Dinner will be available beginning at 5:15 p.m. in the Community Center, due to our annual Employee Recognition program.** Please find below a summary of the items for discussion:

1) **Discussion Concerning Any Questions on Village Board Meeting Agenda Items (6:30 – 6:35 p.m.)**

The Mayor has requested that time be devoted at each COTW meeting for staff to address any questions the Board may have concerning any item on the Village Board meeting agenda.

2) **Employee Recognitions (6:35 – 7:00 p.m.)**

Every year, the Village recognizes those employees that have reached significant tenure milestones with the Village. Time has been set aside on Tuesday evening to recognize these long-serving employees.

3) **Discussion Concerning Recommended Wayfinding Signs for the Municipal Campus (7:00 – 7:30 p.m.)**

Previously the Board directed staff to move forward with improved signage for the Municipal Campus to help visitors reach their desired destinations. [Attached](#) is a memorandum from the Assistant to the Village Manager summarizing the recommended package of signage improvements for the interior and exterior of the campus.

If you should have any questions concerning these matters, please feel free to contact me.



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# MEMORANDUM

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**TO:** Timothy Wiberg, Village Manager

**FROM:** Charles Meyer, Assistant to the Village Manager

**DATE:** February 17, 2017

**SUBJECT:** Village Hall Campus Wayfinding Signage Update

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## **Background**

At the September 20, 2016, Committee of the Whole Meeting the Village Board provided guidance to Village staff regarding the implementation of new wayfinding signage for the Village Hall Campus (“Campus”). Wayfinding signage is designed to help visitors orientate themselves and to help these visitors find their desired destination. Following this September Committee of the Whole Meeting, the Village contracted with Christopher B. Burke Engineering, LTD. (“CBBEL”) and Tria Architecture to develop internal and external signage that would help orientate visitors to the Campus.

## **Current Status**

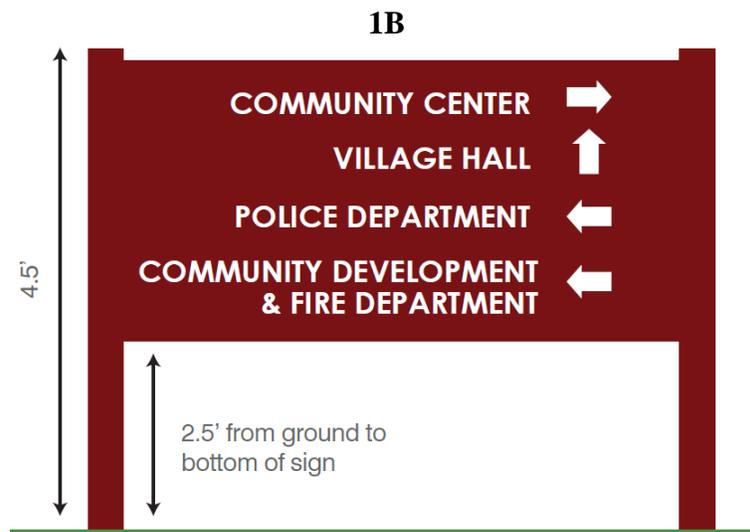
Village staff met with CBBEL and Tria Architecture regarding the Village’s expectations for wayfinding signage on the Campus. The attached packet from Tria Architecture provides the final wayfinding design as a result of this meeting and the feedback received from Village staff. The proposed signage consists of external and internal signs placed throughout the Campus.

### *External Signage*

The external signage includes a new directory sign to be placed in the Promenade (1A) and a directional sign to the south of Village Hall (1B) along with new signage to be placed on the buildings. The map below depicts the location of signage with green boxes representing in-ground signage and blue boxes representing signage that will be placed on the buildings:



In-ground signs will consist of a larger sign, identified as 1A below, which includes a map of the Campus along with a listing of the Departments along with the services provided therein, and a smaller sign, identified as 1B below, which includes general directions for Departments. The proposed designs for 1A and 1B are below:



The new wall-mounted signage, identified as “2A”, “2B”, and “2C” on the previous page, will also be placed on the Police Department, Village Hall, and Community Center facing the southwest parking lot of the Campus. The signage on the Police Department and Village Hall will consist of 10-inch tall lettering along with 12-inch letter for the Community Center. The options for the lettering are below and include white plastic lettering and metal options that include copper, brass, and stainless steel. The recommendation is for the Village to select the white plastic option in the top left corner on the next page:

White



Copper



Brass



Stainless Steel



### Internal Signage

Internal signage has also been created to allow for wayfinding within Village Hall. The signage consists of a directory sign in the entryway that will include a map of Village Hall along with a listing of services along with signs that will be placed in the hallway directly above each Department, i.e. the Parks and Recreation sign will be located in the hallway above Parks and Recreation so visitors can see the sign throughout the hallway. The internal signage examples include:

Directory Sign

Welcome to the Village of Lincolnwood

- A VILLAGE CLERK / FINANCE**
  - WATER BILLING
  - BUSINESS LICENSES
  - FOIA REQUESTS
  - GARBAGE SALES
  - ADJUDICATION & PARKING TICKETS
  - VEHICLE STICKERS
- B PARKS & RECREATION**
  - FACILITY RENTALS
  - SENIOR ACTIVITIES
  - AQUATIC CENTER INFO
  - REGISTRATION
  - DAY CAMPS
- C COUNCIL CHAMBER**
- D MAYOR / VILLAGE ADMINISTRATION**
  - VOTER REGISTRATION
  - ECONOMIC DEVELOPMENT
  - EMPLOYMENT

Sample Hallway Signs



In regards to the directory sign, it can be placed on the walls of the entryway at Village Hall, or can be placed on the glass of the entryways. A decision point will be whether the Village wants to place the directory sign against the wall or mounted to the glass. An example of the two options are located on the next page:

Option 1



Option 2



If Option 2 above is selected then Tria Architecture is recommending that the Village frost the glass for the side windows, which will add \$50 to the project's cost. It is recommended that the Village select Option 1 for this project. At a later date, the Village can frost the glass and switch to Option 2 if the original signage location does not work.

### **Recommendation**

It is the recommendation of this memorandum that this item be discussed at the February 21, 2017 Committee of the Whole to have the Village Board opine on this matter. To facilitate this discussion, the proposed designs from CBBEL and Tria have been attached to this memorandum. If approved, Village staff will immediately issue a request for proposals for the fabrication of the signs. It is anticipated that the Village will reduce expenditures for this project by having Public Works perform the installation. The anticipated cost for fabrication and installation by Public Works staff is \$7,600 for all signs.

Attached – Proposed Signage Designs



**TAILORED  
SERVICES**  
**CREATIVE  
SOLUTIONS**  
**PERSONAL  
ATTENTION**

The exterior signage portion for the Village of Lincolnwood will consist of (2) post & panel signs, and (3) sets of dimensional letters. Areas of installation and details of signage are indicated in the map below. The overall estimated cost of the exterior signage portion for this project is \$8,500 with a potential additional cost for a high resolution map for Sign 1A.

## Village of Lincolnwood - Exterior Signage



### 1A 4' x 8' Post & Panel Sign

#### Option 2 - Roof Addition

((1) 4' x 8' Aluminum Panel w/  
Digital Print Vinyl & Laminate  
(Double Sided Option)

(2) 3.5" x 4" x 10' Aluminum Posts  
(White)

(1) 126" x 20" Fabricated  
Aluminum Cap

### 1B 2' x 4' Post & Panel Sign

#### Option 1

(1) 2' x 4' Aluminum w/  
Digital Print Vinyl & Laminate

(2) 3.5" x 3.5" x 8' Aluminum Posts

### 2A,2B Dimensional Letters

#### Option 1a

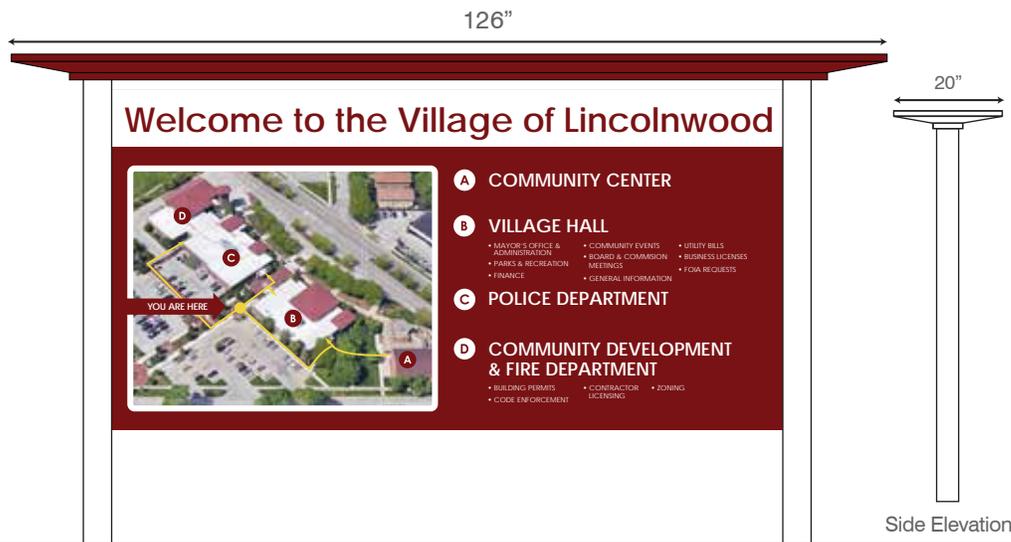
10" Formed Plastic Dimensional Letters  
(Stud Mounted)

### 2C Dimensional Letters

#### Option 1b

12" Formed Plastic Dimensional Letters  
(Stud Mounted)

# Village of Lincolnwood - Wayfinding Signage 1A



## Option 2 - Roof Addition

(1) 4' x 8' Aluminum Panel w/ Digital Print Vinyl & Laminate (Double Sided Option)

(2) 3.5" x 4" x 10' Aluminum Posts (White)

(1) 126" x 20" Fabricated Aluminum Cap

**Estimated Production:** \$3,200

**Estimated Installation:** \$750

### MAP OPTIONS

## Option 3 - 3D Satellite Image - Option

\*\*Additional Cost for High Resolution Image Probable

# Village of Lincolnwood - Wayfinding Signage 1B



## Option 1 (Match Existing)

(1) 2' x 4' Aluminum w/ Premium White Vinyl

(2) 3.5" x 3.5" x 8' Aluminum Posts

**Estimated Production:** \$1,400

**Estimated Installation:** \$350

# Village of Lincolnwood - Wayfinding Signage 2A, 2B, 2C

Please See Attachments (Community Development Dimensional Letters\_Render 1b, Village Hall Dimensional Letters\_Render 1b, Village Hall Dimensional Letters 2b)

VILLAGE HALL  
POLICE DEPARTMENT  
COMMUNITY CENTER  
\*Arial Black/Helvetica Bold Font

## Option 1a - 10" Formed Plastic (2A, 2B)

**Estimated Production:** \$1150

**Estimated Installation:** \$600

## Option 1b - 12" Formed Plastic (2C)

**Estimated Production:** \$750

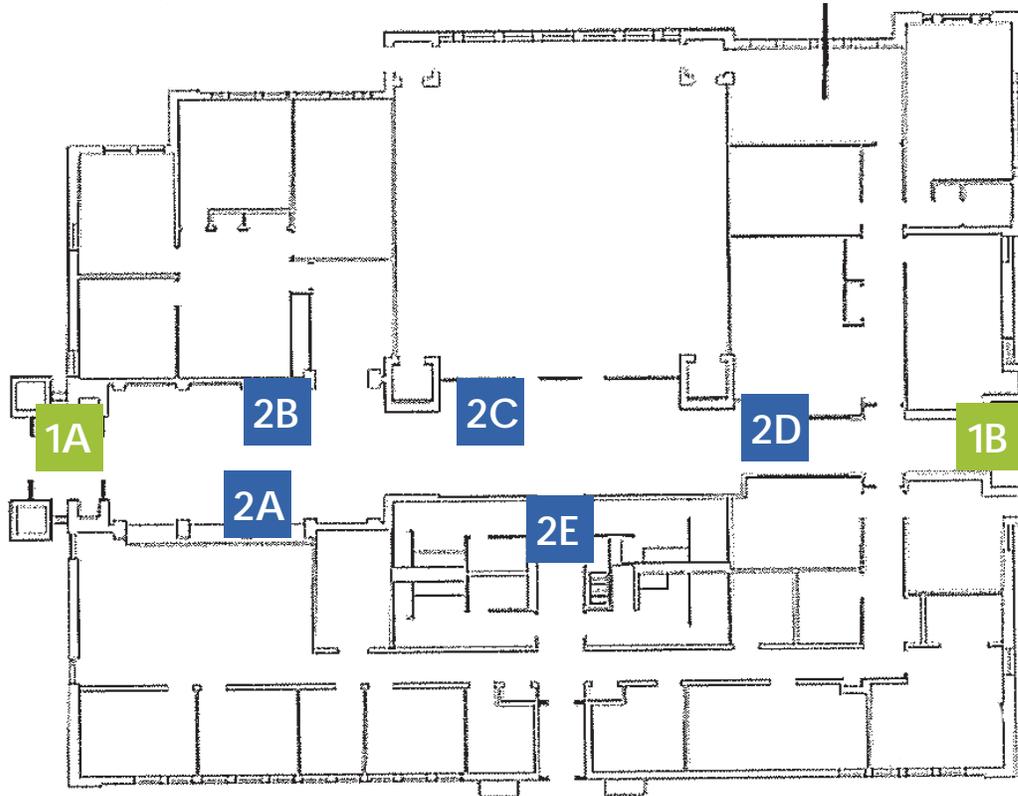
**Estimated Installation:** \$300



**TAILORED  
SERVICES**  
**CREATIVE  
SOLUTIONS**  
**PERSONAL  
ATTENTION**

The interior signage portion for the Village of Lincolnwood will consist of (5) projection mounted signs, and (2) additional interior wall mounted signs. Areas of installation and details of signage are indicated in the map below. The overall estimated cost of the interior signage portion for this project ranges from \$1,800 - \$2,125 depending on the chosen design, material, and production method.

## Village of Lincolnwood - Interior Signage



\*\* 11/30/16 -  
Signage to be applied to  
sidelight w/ Frosted  
Crystal Vinyl Backing

\*\* 11/30/16 -  
Signage to be applied to  
East Wall in Foyer w/ potential  
lighting fixtures

### 1A, 1B Interior Wall-Mounts

#### Option 1

(2) 14" x 20" ACM (Aluminum Composite Solid Core) w/ Digital Print Vinyl & Gloss Laminate (Flat mount)

#### Option 2

(1) 14" x 20" ACM (Aluminum Composite Solid Core) w/ Digital Print Vinyl & Gloss Laminate (Flat mount) - Application to Existing Glass w/ Frosted Crystal Backing

(1) 14" x 20" ACM (Aluminum Composite Solid Core) w/ Digital Print Vinyl & Gloss Laminate (Flat mount) w/ potential lighting fixture installation (Lighting Pricing TBD)

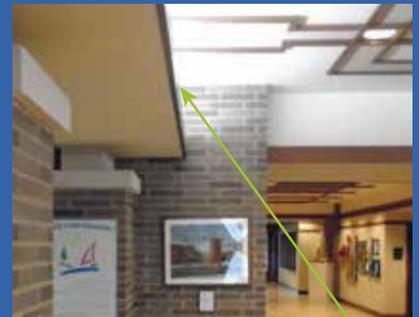
### 2A,2B,2C,2D,2E Projection

**Mounted Signs** (Village Clerk, Parks & Recreation, Council Chamber, Village Administration & Mayor, Restrooms)

#### Option 1

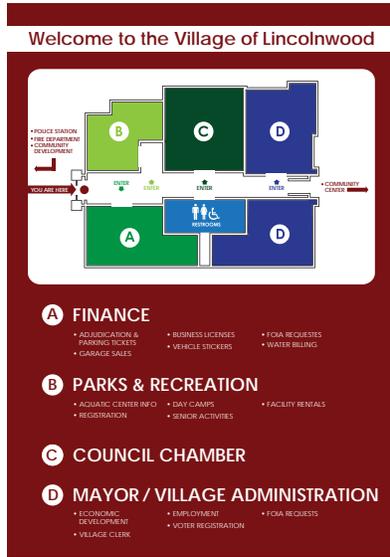
(4) Double Sided 6" x 24" Acrylic Panels w/ Vinyl Lettering w/ 6" x 26" Wood Laminate Spacer (Field Match to existing)

(1) Double Sided 8.25" x 24" Acrylic Panels w/ Vinyl Lettering



Proposed Installation Area  
Throughout Building  
(Existing Trim)

# Village of Lincolnwood - Interior Signage 1A, 1B



## Option 1

(2) 14" x 20" ACM (Aluminum Composite Solid Core) w/ Digital Print Vinyl & Gloss Laminate (Flat mount)

Estimated Production: \$350

Estimated Installation: \$200

## Option 2

(1) 14" x 20" ACM (Aluminum Composite Solid Core) w/ Digital Print Vinyl & Gloss Laminate (Flat mount) - Application to Existing Glass w/ Frosted Crystal Backing

Estimated Production: \$400

Estimated Installation: \$200

(1) 14" x 20" ACM (Aluminum Composite Solid Core) w/ Digital Print Vinyl & Gloss Laminate (Flat mount) w/ potential lighting fixture installation (Lighting Pricing TBD)

Estimated Production: \$175

Estimated Installation: \$100

# Village of Lincolnwood - Interior Signage 2A,2B,2C,2D,2E

Existing Wood Trim



## Option 1

(4) Double Sided 6" x 24" Acrylic Panels w/ Vinyl Lettering w/ 6" x 26" Wood Laminate Spacer (Field Match to existing)

(1) Double Sided 8.25" x 24" Acrylic Panels w/ Vinyl Lettering

Estimated Production: \$750

Estimated Installation: \$500



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
7:30 P.M., FEBRUARY 21, 2017**

**AGENDA**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Warrant Approval**
- V. Village President's Report**
- VI. Consent Agenda** (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)
  - 1. Approval of a Request to Issue a Class S-E Liquor License to the Lincolnwood Public Library for a Grand Reopening Occurring March 2, 2017 from 5:00 P.M. to 7:00 P.M. (Appears on Consent Agenda Because it is a Routine Function of Government)
  - 2. Approval of an Ordinance Waiving the Bid Process and Awarding a Proposal from Halogen Supply Company, Inc. for the Design and Purchase of Two Halo Gen.RTS Controllers for the Proesel Park Family Aquatic Center Pool (Appears on Consent Agenda Because it is a Routine Function of Government)
  - 3. Approval of a Recommendation by the Parks and Recreation Board to Adopt an Ordinance, Waiving Section 6-3-2(B) Governing Park Hours, Section 9-1-3 Requiring the Issuance of Business Licenses and 6-3-9(I) Prohibiting Gambling, Allowing the Friends of the Community Center to Hold Lincolnwood Fest 2017 on July 20-23 (Appears on Consent Agenda Because it is a Routine Function of Government)
  - 4. Approval of a Recommendation by the Traffic Commission to Adopt an Ordinance to Amend Chapter 7, Article 2, Section 15 of the Village Code Pertaining to Restricting Parking Between the Hours of 9:00 p.m. and 6:00 a.m. in the Designated Parkway Parking Area on the East Side of Kimball Avenue between Devon Avenue and the North Alley (Appears on Consent Agenda Because it was Discussed at a Previous Village Board Meeting)
- VII. Regular Business**
  - 5. Consideration of an Ordinance to Amend Chapter 7, Article 2, Section 17, 18 and 24 of the Village Code Regarding Parking of Recreational and Commercial Vehicles

6. Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc. for Performance of an Eligibility Study for the Re-designation of the Lincoln-Touhy Redevelopment Project Area
7. Consideration of an Ordinance Amending Chapters 6, 12, and 15 of the Village Code Regarding the Village's Public Way and Water and Sewer Regulations

**VIII. Manager's Report**

**IX. Board, Commission, and Committee Reports**

**X. Village Clerk's Report**

**XI. Trustee Report**

**XII. Public Forum**

**XIII. Closed Session**

*A Closed Session is Requested to Discuss Probable or Imminent Litigation 2(c)(11)*

**XIV. Adjournment**

DATE POSTED: February 17, 2017

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at [Lincolnwood.tv](http://Lincolnwood.tv) at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at [lwdtv.org](http://lwdtv.org) or on the Lincolnwood Mobile App.

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: February 17, 2017

The following are the totals for the List of Bills being presented at the February 21st Village Board meeting.

2/21/2017	20,795.80
2/21/2017	340,452.62
2/21/2017	346,332.79
2/21/2017	318,647.95
2/21/2017	22,401.95
Total	<hr/> \$ 1,048,631.11

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 02/13/2017 - 4:20PM  
Batch: 00200.02.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Active Electrical Supply Co. Inc. & Fox Lighting					
ACTIVELE					
10495550-01	1/30/2017	853.44	0.00	02/21/2017	
217-000-561-5290	Maintenance of TIF Improvem				Ballast for TIF street lights
10495550-01 Total:		853.44			
10495553-01	1/30/2017	194.04	0.00	02/21/2017	
217-000-561-5290	Maintenance of TIF Improvem				Ballast for TIF street lights
10495553-01 Total:		194.04			
10495722-00	1/30/2017	130.00	0.00	02/21/2017	
217-000-561-5290	Maintenance of TIF Improvem				Ballast for TIF street lights
10495722-00 Total:		130.00			
Active Electrical Supply C		1,177.48			
Anderson Lock					
ANDERSON					
933255	1/31/2017	352.42	0.00	02/21/2017	
101-420-511-5405	R&M - buildings				Strike body for Village Hall
933255 Total:		352.42			
Anderson Lock Total:		352.42			

Anderson Pest Solutions

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
ANDERP					
4148898	2/1/2017	283.55	0.00	02/21/2017	Pest control for Village
101-420-511-5405 R&M - buildings					
		283.55			
4148898 Total:		283.55			
Anderson Pest Solutions To		283.55			
Bornquist Inc					
BORNQUIS					
5402476	1/30/2017	360.00	0.00	02/21/2017	Seal kit, gasket, sleeve for Fire Dept
101-420-511-5405 R&M - buildings					
		360.00			
5402476 Total:		360.00			
5402760	2/1/2017	972.40	0.00	02/21/2017	Sump pump for Police Dept
101-420-511-5405 R&M - buildings					
		972.40			
5402760 Total:		972.40			
Bornquist Inc Total:		1,332.40			
Chicago Tribune					
CHGOTRIB					
4763950	2/6/2017	28.29	0.00	02/21/2017	Bid for Lowes Entrance
101-400-511-5510 Advertising					
		28.29			
4763950 Total:		28.29			
4763956	2/6/2017	29.09	0.00	02/21/2017	Bid for Lincoln Ave median
101-400-511-5510 Advertising					
		29.09			
4763956 Total:		29.09			
Chicago Tribune Total:		57.38			

Clark Baird Smith, LLP

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
CLARKBAI					
8198	1/31/2017	502.50	0.00	02/21/2017	
101-230-511-5399	Other professional services				Legal services for personnel matters
	8198 Total:	502.50			
	Clark Baird Smith, LLP To	502.50			
Douglas Truck Parts					
DOUGTK					
25121	1/30/2017	52.20	0.00	02/21/2017	
101-410-511-5730	Program supplies				Penetrating catalyst for Shop
	25121 Total:	52.20			
	Douglas Truck Parts Total:	52.20			
Emcor Services Team Mechanical Inc					
EMCOR					
930002120	2/3/2017	921.08	0.00	02/21/2017	
101-420-511-5405	R&M - buildings				Contract maintenance - February
	930002120 Total:	921.08			
	Emcor Services Team Mec	921.08			
Eterno Attorney at Law, David					
ETERNO					
11881	2/4/2017	600.00	0.00	02/21/2017	
101-230-511-5399	Other professional services				Adjudication Hearing officer - January
	11881 Total:	600.00			
	Eterno Attorney at Law, D	600.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Fedex FEDEX 804144717129	1/30/2017	21.01	0.00	02/21/2017	
101-210-511-5720 Postage					Shipping - Admin
	804144717129 Total:	21.01			
864038270395	1/26/2017	34.02	0.00	02/21/2017	
205-500-515-5720 Postage					Shipping - Parks
	864038270395 Total:	34.02			
	Fedex Total:	55.03			
Hall's Rental Services Inc HALLSRE 906114	1/31/2017	161.50	0.00	02/21/2017	
101-300-512-5730 Program supplies					Table rental for Iron Chief's cook off
	906114 Total:	161.50			
	Hall's Rental Services Inc T	161.50			
HD Supply Waterworks, LTD. HDSUPPLY G692374	1/31/2017	1,399.00	0.00	02/21/2017	
660-620-519-5793 Water system supplies					Clamps, sleeves for Water main break
	G692374 Total:	1,399.00			
	HD Supply Waterworks, LT	1,399.00			
J.C. Licht / Epco Painting & Decorating Centers JCLICHT 52038580	2/2/2017	655.04	0.00	02/21/2017	
101-420-511-5405 R&M - buildings					Paint and primer for PW

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	52038580 Total:	655.04			
	J.C. Licht / Epco Painting &	655.04			
Lawson Products Inc LAWSNPRO 9304664043	1/23/2017	173.70	0.00	02/21/2017	Shop supplies
101-410-511-5730 Program supplies					
	9304664043 Total:	173.70			
9304674229	1/26/2017	6.45	0.00	02/21/2017	Alligator clip for Shop
101-410-511-5730 Program supplies					
	9304674229 Total:	6.45			
	Lawson Products Inc Total	180.15			
Lowe's Business Acc/GECF LOWES 01008	2/2/2017	66.04	0.00	02/21/2017	Torch kit, torch, drip oil
101-420-511-5730 Program supplies					
	01008 Total:	66.04			
02106	1/26/2017	306.24	0.00	02/21/2017	Lighting whip, tool blade, liquid nails
101-420-511-5405 R&M - buildings					
	02106 Total:	306.24			
02167	1/27/2017	54.48	0.00	02/21/2017	Wire cutter, flex connector, outlet
101-420-511-5405 R&M - buildings					
	02167 Total:	54.48			
02178	1/27/2017	46.07	0.00	02/21/2017	Bolt extractor & cable for VH
101-420-511-5405 R&M - buildings					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	02178 Total:	46.07			
02397	1/31/2017	28.43	0.00	02/21/2017	Cord cover & tape for VH
	101-420-511-5405 R&M - buildings				
	02397 Total:	28.43			
02478	1/18/2017	24.27	0.00	02/21/2017	Mirrors for PW garage
	101-410-511-5730 Program supplies				
	02478 Total:	24.27			
02491	2/1/2017	127.64	0.00	02/21/2017	Broom, paint, scraper, brush
	101-420-511-5730 Program supplies				
	02491 Total:	127.64			
02608	2/3/2017	3.12	0.00	02/21/2017	Garment hooks for VH
	101-420-511-5730 Program supplies				
	02608 Total:	3.12			
02625	2/3/2017	296.85	0.00	02/21/2017	Batteries for PW
	101-420-511-5730 Program supplies				
	02625 Total:	296.85			
02973	1/24/2017	19.14	0.00	02/21/2017	Screwdriver, tape, coupling fitting
	660-620-519-5730 Program supplies				
	02973 Total:	19.14			
	Lowe's Business Acc/GEC	972.28			
	Lurvey Landscape Supply				
	LURVEY				
T1-10187302	2/3/2017	359.10	0.00	02/21/2017	Mulch for Village Hall
	101-420-511-5680 Landscaping supplies				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	T1-10187302 Total:	359.10		
	Lurvey Landscape Supply	359.10		
Pitney Bowes PITNEYBO 3100996217	1/29/2017	262.26	0.00	02/21/2017
101-210-511-5440 R&M - office equipment				Rental fees Dec 30 thru Jan 29,2017
	3100996217 Total:	262.26		
	Pitney Bowes Total:	262.26		
ProSafety PROSAFET 2/833250	1/27/2017	1,050.00	0.00	02/21/2017
660-620-519-5730 Program supplies				Safety supplies for Water Dept
	2/833250 Total:	1,050.00		
	ProSafety Total:	1,050.00		
Quill QUILL 4022370	2/1/2017	203.67	0.00	02/21/2017
101-210-511-5560 Printing & copying services				Purchase order books
	4022370 Total:	203.67		
	Quill Total:	203.67		
Suburban Laboratories, Inc. SUBURB 141380	12/30/2016	120.00	0.00	02/21/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
660-620-519-5320 Consulting					Coliform testing and disinfectant products
	141380 Total:	120.00			
142037	1/31/2017	120.00	0.00	02/21/2017	
660-620-519-5320 Consulting					Coliform testing and disinfectant products
	142037 Total:	120.00			
	Suburban Laboratories, Inc	240.00			
Terex Services					
TEREX					
90412809	12/27/2016	143.37	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Handle for PW
	90412809 Total:	143.37			
	Terex Services Total:	143.37			
United States Postal Service					
USPOSTAL					
PB020617	2/6/2017	4.10	0.00	02/21/2017	
101-210-511-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	20.42	0.00	02/21/2017	
101-210-511-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	0.46	0.00	02/21/2017	
101-210-511-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	46.46	0.00	02/21/2017	
101-210-511-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	37.10	0.00	02/21/2017	
101-210-511-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	29.65	0.00	02/21/2017	
205-500-515-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	61.83	0.00	02/21/2017	
101-210-511-5720 Postage					Pitney Bowes postage
PB020617	2/6/2017	299.92	0.00	02/21/2017	
660-610-519-5720 Postage					Pitney Bowes postage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	PB020617 Total:	499.94			
	United States Postal Servic	499.94			
Vermeer-Illinois Inc VRMERIL					
PA4857	12/28/2016	1,043.75	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Clutch, fuel filter, bearing for Chipper
	PA4857 Total:	1,043.75			
PA4860	12/28/2016	342.85	0.00	02/21/2017	
101-440-513-5745 Small tools					Chainsaw for Forestry
	PA4860 Total:	342.85			
PA4862	12/28/2016	-520.42	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Credit
	PA4862 Total:	-520.42			
PA4894	12/29/2016	21.40	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Plastic nut for Chipper
	PA4894 Total:	21.40			
PA4897	12/29/2016	3,754.70	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Fly wheel, PTO assembly for Chipper
	PA4897 Total:	3,754.70			
PA4901	12/29/2016	169.46	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Dip stick for Chipper
	PA4901 Total:	169.46			
PA5077	1/6/2017	244.75	0.00	02/21/2017	
101-440-513-5480 R&M - vehicles					Manual for Chipper

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
PA5077 Total:		244.75			
PA5114	1/9/2017	77.81	0.00	02/21/2017	Dip stick for Chipper
101-440-513-5480 R&M - vehicles					
PA5114 Total:		77.81			
Vermeer-Illinois Inc Total:		5,134.30			
Vollmar Clay Products Company					
VOLLMER					
172522	1/3/2017	3,750.00	0.00	02/21/2017	Storm sewer inlet covers
660-620-519-5730 Program supplies					
172522 Total:		3,750.00			
Vollmar Clay Products Com		3,750.00			
Watermaster, Inc					
WATERMAS					
03092017-d	2/3/2017	285.00	0.00	02/21/2017	CPO Certification for PW worker
205-430-515-5590 Training					
03092017-d Total:		285.00			
Watermaster, Inc Total:		285.00			
Welding Supply Inc.					
WELDINGS					
472500	2/3/2017	166.15	0.00	02/21/2017	Helium tank refill and delivery
205-530-515-5730 Program supplies					
472500 Total:		166.15			
Welding Supply Inc. Total:		166.15			



# Accounts Payable

## To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number	Description			
Active Electrical Supply Co. Inc. & Fox Lighting				
ACTIVELE				
10494471-00	1/23/2017	130.00	0.00	02/21/2017
101-420-511-5405 R&M - buildings				PW LED lights
10494471-00 Total:		130.00		
10495550-00	1/24/2017	313.31	0.00	02/21/2017
217-000-561-5290 Maintenance of TIF Improvem				Ballast for TIF Street lights
10495550-00 Total:		313.31		
10495560-00	1/23/2017	73.37	0.00	02/21/2017
205-430-515-5745 Small tools				Tool, pliers for Parks
10495560-00 Total:		73.37		
Active Electrical Supply C		516.68		
Avalon Petroleum				
AVALON				
17994	1/26/2017	507.93	0.00	02/21/2017
101-350-512-5670 Fuel				Fuel usage
17994	1/26/2017	841.82	0.00	02/21/2017
101-440-513-5670 Fuel				Fuel usage
17994	1/26/2017	191.55	0.00	02/21/2017
205-430-515-5670 Fuel				Fuel usage
17994	1/26/2017	348.70	0.00	02/21/2017
660-620-519-5670 Fuel				Fuel usage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	17994 Total:	1,890.00		
557568	1/26/2017	24.03	0.00	02/21/2017
101-420-511-5670 Fuel				Fuel usage
557568	1/26/2017	2,143.63	0.00	02/21/2017
101-300-512-5670 Fuel				Fuel usage
557568	1/26/2017	59.43	0.00	02/21/2017
101-350-512-5670 Fuel				Fuel usage
557568	1/26/2017	90.33	0.00	02/21/2017
101-420-511-5670 Fuel				Fuel usage
557568	1/26/2017	291.94	0.00	02/21/2017
101-440-513-5670 Fuel				Fuel usage
557568	1/26/2017	405.20	0.00	02/21/2017
205-430-515-5670 Fuel				Fuel usage
557568	1/26/2017	283.44	0.00	02/21/2017
660-620-519-5670 Fuel				Fuel usage
	557568 Total:	3,298.00		
	Avalon Petroleum Total:	5,188.00		
Brindle Mountain Fire Appartatus, LLC				
BRINDLE				
4415	2/1/2017	2,000.00	0.00	02/21/2017
101-000-410-4999 Miscellaneous				Commission on sale of Fire engine
	4415 Total:	2,000.00		
	Brindle Mountain Fire App	2,000.00		
Chicago Metropolitan Fire Prevention Co.				
CHGOMETR				
150745	1/25/2017	230.50	0.00	02/21/2017
101-420-511-5405 R&M - buildings				Fire alarm service call - Proesel pool
	150745 Total:	230.50		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
		230.50			
Chicago Metropolitan Fire					
Christopher Burke Engineering CHRISTB 4 212-000-511-5320 Consulting	1/30/2017	7,318.38	0.00	02/21/2017	Pratt resurfacing
4 Total:		7,318.38			
Christopher Burke Enginee		7,318.38			
Ecolab ECOLAB 4502806 101-350-512-5799 Other materials & supplies	1/26/2017	447.91	0.00	02/21/2017	Laundry soap
4502806 Total:		447.91			
Ecolab Total:		447.91			
Fleet Safety Supply FLEETS 67188 101-350-512-5730 Program supplies	1/22/2017	461.12	0.00	02/21/2017	Auto eject covers, LED lights, mounts for 1512
67188 Total:		461.12			
Fleet Safety Supply Total:		461.12			
Garvey, Diane GARVEY 1302017 205-503-515-5270 Purchased program services	1/30/2017	735.70	0.00	02/21/2017	Fitness Fall Session 2

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	1302017 Total:	735.70		
	Garvey, Diane Total:	735.70		
IL Municipal Retirement Fund				
ZZIMRF				
January 2017	2/2/2017	30,462.11	0.00	02/21/2017
102-000-210-2023 Employee IMRF withholding				Monthly Employer - January
January 2017	2/2/2017	13,347.14	0.00	02/21/2017
102-000-210-2023 Employee IMRF withholding				Monthly Employee - January
	January 2017 Total:	43,809.25		
	IL Municipal Retirement F	43,809.25		
Lowe's Business Acc/GECF				
LOWES				
2175	1/13/2017	25.51	0.00	02/21/2017
205-560-515-5405 R&M - buildings				Pool heater filters
	2175 Total:	25.51		
	Lowe's Business Acc/GEC	25.51		
Maine-Niles Association of Special Recreation				
MNASR				
16-220	1/27/2017	26,942.00	0.00	02/21/2017
205-580-515-5270 Purchased program services				General Contribution 1st quarter
	16-220 Total:	26,942.00		
	Maine-Niles Association o	26,942.00		

Marc Printing

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
MARCP 110879	1/20/2017	78.00	0.00	02/21/2017	Earth Day banner
101-100-511-5560 Printing & copying services					
	110879 Total:	78.00			
	Marc Printing Total:	78.00			
Menards - Morton Grove MENARDS 52299	1/10/2017	199.96	0.00	02/21/2017	Tiles for Police Dept
101-420-511-5405 R&M - buildings					
	52299 Total:	199.96			
	Menards - Morton Grove T	199.96			
Metropolitan Fire Chiefs Assoc. METROPOL 2017 Dues	2/2/2017	40.00	0.00	02/21/2017	Membership
101-350-512-5540 Intergovernmental fees & dues					
	2017 Dues Total:	40.00			
	Metropolitan Fire Chiefs A	40.00			
Midwest Meter Inc MIDWESTM 0085800-IN	1/25/2017	2,239.25	0.00	02/21/2017	Meter base, flange coupling, flange bolt
660-620-519-5796 Water system repair parts					
	0085800-IN Total:	2,239.25			
	Midwest Meter Inc Total:	2,239.25			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Paramedic Services of Illinois PARAMEDI 4998	2/1/2017	231,048.30	0.00	02/21/2017	Services rendered month ended 2/28/17
101-350-512-5220 Fire protection					
4998 Total:		231,048.30			
Paramedic Services of Illin		231,048.30			
Pioneer Press PIONEERP 2162017	2/2/2017	32.24	0.00	02/21/2017	Paper for Parks and Rec
205-500-515-5560 Printing & copying services					
2162017 Total:		32.24			
Pioneer Press Total:		32.24			
Planned Forest Solutions LLC PLANNED 168231	1/26/2017	720.00	0.00	02/21/2017	Nuisance tree removal permits, tree removal permits
101-400-511-5039 Other contract labor					
168231 Total:		720.00			
Planned Forest Solutions L		720.00			
Raynor Door Co RAYNOR 17-09979	1/26/2017	159.75	0.00	02/21/2017	Labor for PW Garage door
101-420-511-5405 R&M - buildings					
17-09979 Total:		159.75			
Raynor Door Co Total:		159.75			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Sitelis, Maria					
SITELIS					
1302017	1/30/2017	243.60	0.00	02/21/2017	
205-503-515-5270	Purchased program services				Fitness Fall Session 2
1302017 Total:		243.60			
Sitelis, Maria Total:		243.60			
T.P.I. Building Code Consultants, Inc.					
TPI					
201611	11/30/2016	4,226.75	0.00	02/21/2017	
101-240-517-5399	Other professional services				Plan review - November 2016
201611	11/30/2016	10,861.50	0.00	02/21/2017	
101-240-517-5399	Other professional services				In House - November 2016
201611 Total:		15,088.25			
T.P.I. Building Code Cons		15,088.25			
Walther, Jacky					
WALTHER					
01312017	1/31/2017	79.20	0.00	02/21/2017	
205-000-210-2430	Parks and Recs Control Deposi				Refund - Class cancelled
01312017 Total:		79.20			
Walther, Jacky Total:		79.20			
We Got Game					
WEGOT					
437	1/27/2017	1,201.20	0.00	02/21/2017	
205-502-515-5270	Purchased program services				Rookie game play
437 Total:		1,201.20			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	We Got Game Total:	1,201.20		
Weinberger, Sonia WEINBERG				
013117	1/31/2017	70.00	0.00	02/21/2017
205-000-210-2430	Parks and Recs Control Deposi			Refund - Class cancelled
	013117 Total:	70.00		
	Weinberger, Sonia Total:	70.00		
Welding Supply Inc. WELDINGS				
800071	2/1/2017	6.82	0.00	02/21/2017
205-571-515-5730	Program supplies			Helium tank - January
800071	2/1/2017	6.82	0.00	02/21/2017
101-350-512-5730	Program supplies			Argon tank - January
	800071 Total:	13.64		
	Welding Supply Inc. Total:	13.64		
Wells Fargo Vendor Fin Serv GECAPITA				
66312496	1/22/2017	232.43	0.00	02/21/2017
660-610-519-5340	Maintenance Agreement Expen			Copier - PW
66312496	1/22/2017	269.95	0.00	02/21/2017
205-500-515-5440	R&M - office equipment			Copier - Parks
66312496	1/22/2017	232.44	0.00	02/21/2017
101-000-210-2650	Contractor Permits Payable			Copier - Fire
66312496	1/22/2017	697.36	0.00	02/21/2017
101-210-511-5440	R&M - office equipment			Copier - PD, Finance
	66312496 Total:	1,432.18		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	Wells Fargo Vendor Fin Se	1,432.18		
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Yoshimura, Natalie  
YOSHIMUR

013017	1/30/2017	132.00	0.00	02/21/2017
205-000-210-2430	Parks and Recs Control Deposi			Refund - Class

	013017 Total:	132.00		
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	Yoshimura, Natalie Total:	132.00		
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	Report Total:	340,452.62		
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# Accounts Payable

## To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Artistic Engraving Co.					
ARTISTIC					
10649	10/12/2016	270.00	0.00	02/21/2017	
					101-300-512-5730 Program supplies
					Badges - New/Refurbish
		<hr/>			
		10649 Total:			270.00
		<hr/>			
		Artistic Engraving Co. Total			270.00
Canon Solutions America					
CANN					
414041	2/1/2017	73.20	0.00	02/21/2017	
					101-210-511-5440 R&M - office equipment
					Copier maintenance - IM3511
		<hr/>			
		414041 Total:			73.20
		<hr/>			
		Canon Solutions America Total			73.20
Cassidy Tire					
CASSIDYT					
6180890	1/27/2017	159.24	0.00	02/21/2017	
					101-300-512-5480 R&M - vehicles
					Tires for Squad - 2015 Ford Explorer
		<hr/>			
		6180890 Total:			159.24
		<hr/>			
		Cassidy Tire Total:			159.24

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
CDW Government CDWGOV GNL4143	1/13/2017	345.56	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GNL4143 Total:	345.56			
GNR9331	1/16/2017	13,008.04	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GNR9331 Total:	13,008.04			
GNS4366	1/16/2017	2,328.66	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GNS4366 Total:	2,328.66			
GNZ5345	1/17/2017	287.20	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GNZ5345 Total:	287.20			
GPH4454	1/18/2017	335.40	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GPH4454 Total:	335.40			
GQF6146	1/23/2017	1,961.08	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GQF6146 Total:	1,961.08			
GQP1812	1/25/2017	183.92	0.00	02/21/2017	Network Equipment for combined communications
215-000-512-5599 Other contractual					
	GQP1812 Total:	183.92			
	CDW Government Total:	18,449.86			

Chicago Communications, LLC  
CHGOCOMM

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
289505	2/3/2017	816.05	0.00	02/21/2017
101-300-512-5410 R&M - communications equipm				Portable radio maintenance - March
	289505 Total:	816.05		
	Chicago Communications,	816.05		
D'Original Juzz Dance Group				
DORIGINA				
2/2/2017	2/2/2017	1,816.50	0.00	02/21/2017
205-503-515-5270 Purchased program services				January 2017 Collected Drop In
	2/2/2017 Total:	1,816.50		
	D'Original Juzz Dance Gro	1,816.50		
Dzninyk, Maria				
DZNINYSK				
160025	1/18/2016	2,000.00	0.00	02/21/2017
101-000-210-2620 Contractor bonds payable				Deposit refund - Street opening
	160025 Total:	2,000.00		
	Dzninyk, Maria Total:	2,000.00		
Fedex				
FEDEX				
5-686-51449	1/25/2017	63.62	0.00	02/21/2017
101-210-511-5720 Postage				Shipping - Police
	5-686-51449 Total:	63.62		
	Fedex Total:	63.62		

Foutris, Myra

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
FOUTRM					
020717	2/7/2017	35.00	0.00	02/21/2017	Refund - Class
205-000-210-2430 Parks and Recs Control Deposi					
	020717 Total:	35.00			
	Foutris, Myra Total:	35.00			
Galls Incorporated					
GALLS					
6895053	1/30/2017	252.54	0.00	02/21/2017	Uniform items
101-300-512-5070 Uniform allowance					
	6895053 Total:	252.54			
	Galls Incorporated Total:	252.54			
GovHR Usa					
GOVHR					
2-02-17-040	2/7/2017	7,781.35	0.00	02/21/2017	1/3 payment of Agreement and Advertising fees
101-200-511-5599 Other contractual					
	2-02-17-040 Total:	7,781.35			
	GovHR Usa Total:	7,781.35			
H & H Electric Comp					
H&H ELEC					
27631	1/27/2017	311,358.10	0.00	02/21/2017	Street Lighting Improvements for Touhy Ave
213-000-561-6310 Street lights' improvements					
27631	1/27/2017	-31,135.81	0.00	02/21/2017	Less: 10% Retainage
213-000-561-6310 Street lights' improvements					
	27631 Total:	280,222.29			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	H & H Electric Comp Tota	280,222.29		
HMO Healthcare Service Corporation				
HMO				
01172017	1/17/2017	10,527.39	0.00	02/21/2017
	102-000-210-2027 Health insurance premium with			Employee Health Insurance - Feb 17
	01172017 Total:	10,527.39		
	HMO Healthcare Service C	10,527.39		
Home Depot Credit Services				
HOMEDEPO				
004005/9010580	1/4/2017	28.93	0.00	02/21/2017
	101-420-511-5405 R&M - buildings			Shelf for Village Hall
	004005/9010580 Total:	28.93		
028474/6022757	12/28/2016	32.27	0.00	02/21/2017
	205-560-515-5405 R&M - buildings			Locks for Pool
	028474/6022757 Total:	32.27		
028696/6022744	12/28/2016	71.34	0.00	02/21/2017
	205-560-515-5405 R&M - buildings			Locks for Pool
	028696/6022744 Total:	71.34		
029398/5022942	12/29/2016	5.47	0.00	02/21/2017
	205-560-515-5405 R&M - buildings			Locks for Pool
	029398/5022942 Total:	5.47		
5121612	12/29/2016	-4.92	0.00	02/21/2017
	205-560-515-5405 R&M - buildings			Return
	5121612 Total:	-4.92		
514322	12/29/2016	-71.89	0.00	02/21/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
205-560-515-5405 R&M - buildings					Return
	514322 Total:	-71.89			
	Home Depot Credit Servic	61.20			
IRMA					
IRMA					
IVC0010016	1/31/2017	15.00	0.00	02/21/2017	Bonds
101-210-511-5260 Liability insurance					
	IVC0010016 Total:	15.00			
IVC0010047	1/31/2017	2,313.51	0.00	02/21/2017	Underground storage tanks
101-210-511-5260 Liability insurance					
	IVC0010047 Total:	2,313.51			
IVC0010085	1/31/2017	721.00	0.00	02/21/2017	Volunteer coverage
101-210-511-5260 Liability insurance					
	IVC0010085 Total:	721.00			
SALES0015841	1/31/2017	1,400.00	0.00	02/21/2017	January deductible
101-210-511-5260 Liability insurance					
	SALES0015841 Total:	1,400.00			
SALES0015884	1/31/2017	929.78	0.00	02/21/2017	January optional deductible
101-210-511-5260 Liability insurance					
	SALES0015884 Total:	929.78			
	IRMA Total:	5,379.29			
Jake the Striper					
JAKETHES					
15800	1/26/2017	950.00	0.00	02/21/2017	Squad set up - graphics
101-300-561-6580 Equipment - vehicles					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
15800 Total:		950.00			
Jake the Striper Total:		950.00			
Kiesler's Police Supply					
KIESLERS					
0812107	1/3/2017	4,999.65	0.00	02/21/2017	
101-300-512-5610					Ammunition & range supplies
					Range ammunition
0812107 Total:		4,999.65			
Kiesler's Police Supply Tot		4,999.65			
Lou Malnati's					
LOUMA					
2333711	1/19/2017	44.23	0.00	02/21/2017	
101-300-512-5730					Program supplies
					Dinner for Midnight/3-11 shifts
2333711 Total:		44.23			
233573	1/19/2017	49.99	0.00	02/21/2017	
101-300-512-5730					Program supplies
					Dinner for Midnight/3-11 shifts
233573 Total:		49.99			
Lou Malnati's Total:		94.22			
Lowe's Business Acc/GECF					
LOWES					
2186716	1/23/2017	41.51	0.00	02/21/2017	
205-571-515-5730					Program supplies
					Community Center floor cleaning
2186716 Total:		41.51			
Lowe's Business Acc/GEC		41.51			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Monastero's Ristorante MONASTER 2317	2/3/2017	2,489.00	0.00	02/21/2017	Daddy Daughter Dance final payment
205-504-515-5645 Concessions & food					
	2317 Total:	2,489.00			
	Monastero's Ristorante Tot	2,489.00			
Municipal Electronics MUNI 064255	1/23/2017	35.00	0.00	02/21/2017	Service on radar units/certification
101-300-512-5435 R&M - police equipment					
	064255 Total:	35.00			
	Municipal Electronics Tota	35.00			
North Suburban Assoc. of Chiefs of Police NSACOP NSACOP2017	2/7/2017	75.00	0.00	02/21/2017	Membership renewal
101-300-512-5570 Professional associations					
	NSACOP2017 Total:	75.00			
	North Suburban Assoc. of	75.00			
Northwest Police Academy NWPDACAD NWPA2617	2/6/2017	50.00	0.00	02/21/2017	Training seminar - Living the Resilient life
101-300-512-5590 Training					
	NWPA2617 Total:	50.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	Northwest Police Academy	50.00			
QSR Awards & Engravings, Inc.					
QSRWARD					
10320	2/8/2017	19.00	0.00	02/21/2017	
	101-300-512-5730 Program supplies				Award Plaque - Iron Chief cook-off
	10320 Total:	19.00			
10323	2/9/2017	96.00	0.00	02/21/2017	
	101-300-512-5730 Program supplies				Shirts for Iron Chief cook-off
	10323 Total:	96.00			
	QSR Awards & Engravings	115.00			
Ron Smith & Associates, Inc.					
RONSMITH					
1121SFR306	1/12/2017	1,200.00	0.00	02/21/2017	
	101-300-512-5590 Training				Introduction to the science of friction ridge examination
	1121SFR306 Total:	1,200.00			
	Ron Smith & Associates, I	1,200.00			
Sam's Club					
SAMSCCL					
6287	2/1/2017	18.63	0.00	02/21/2017	
	101-300-512-5730 Program supplies				Cake for retiring communications operator
	6287 Total:	18.63			
	Sam's Club Total:	18.63			

The Sidwell Co

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
THE SIDWELL CO					
106157	1/31/2017	8,357.25	0.00	02/21/2017	
101-250-511-5330					Data processing
					For Accela implementation
		<u>8,357.25</u>			106157 Total:
		<u>8,357.25</u>			The Sidwell Co Total:
		<u><u>346,332.79</u></u>			Report Total:

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
1-800-RADIATOR & A/C					
1-800RAD					
52769803	2/2/2017	59.00	0.00	02/21/2017	
205-430-515-5480 R&M - vehicles					Heater core for Truck #29
52769803 Total:		59.00			
1-800-RADIATOR & A/C		59.00			
Active Electrical Supply Co. Inc. & Fox Lighting					
ACTIVELE					
10496064-00	2/2/2017	366.36	0.00	02/21/2017	
101-420-511-5405 R&M - buildings					LED lights for PW building
10496064-00 Total:		366.36			
Active Electrical Supply C		366.36			
American First Aid Services					
AFAS INC					
46762	2/9/2017	76.00	0.00	02/21/2017	
101-400-511-5730 Program supplies					First Aid refills
46762 Total:		76.00			
American First Aid Service		76.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Back Flow Solutions Inc					
BFSINC					
1846	2/1/2017	688.60	0.00	02/21/2017	
660-620-519-5399	Other professional services				Program management fee for backflow program
	1846 Total:	688.60			
	Back Flow Solutions Inc T	688.60			
Christopher Burke Engineering					
CHRISTB					
134410	2/6/2017	9,000.00	0.00	02/21/2017	
101-290-511-5920	Administration Engineer Costs				General engineering services - January
	134410 Total:	9,000.00			
134411	2/6/2017	968.00	0.00	02/21/2017	
660-620-519-5320	Consulting				Review of water rate analysis
	134411 Total:	968.00			
134412	2/6/2017	302.50	0.00	02/21/2017	
101-290-511-5942	PW Building Engineer Costs				Wayfinding signage
	134412 Total:	302.50			
134413	2/6/2017	5,465.00	0.00	02/21/2017	
660-620-519-5320	Consulting				North Shore Channel outfall design
	134413 Total:	5,465.00			
134414	2/6/2017	515.00	0.00	02/21/2017	
660-620-519-5320	Consulting				Street storage construction observation
	134414 Total:	515.00			
134415	2/6/2017	1,696.50	0.00	02/21/2017	
101-290-511-5942	PW Building Engineer Costs				Village Hall parking lot resurfacing
	134415 Total:	1,696.50			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
134416	2/6/2017	224.00	0.00	02/21/2017	
454-000-561-5340	Engineering				Touhy Avenue overpass irrigation
	134416 Total:	224.00			
134417	2/6/2017	3,639.04	0.00	02/21/2017	
217-000-561-5340	Engineering				Lowes entrance modifications
	134417 Total:	3,639.04			
134418	2/6/2017	486.47	0.00	02/21/2017	
101-290-511-5922	Building Engineering Costs				3400 Pratt construcion inspections
	134418 Total:	486.47			
134419	2/6/2017	296.00	0.00	02/21/2017	
101-290-511-5922	Building Engineering Costs				4320 Touhy Plan review
	134419 Total:	296.00			
134420	2/6/2017	342.75	0.00	02/21/2017	
101-290-511-5922	Building Engineering Costs				Airoom parking reconfiguration
	134420 Total:	342.75			
	Christopher Burke Enginee	22,935.26			
City of Chicago Dept of Water					
CTYOFCHI					
430883-430883	2/7/2017	81,738.32	0.00	02/21/2017	
660-620-519-5790	Water purchases				Water - 12/12/16-1/11/17
	430883-430883 Total:	81,738.32			
430884-430884	2/7/2017	71,271.48	0.00	02/21/2017	
660-620-519-5790	Water purchases				Water - 12/12/16-1/11/17
	430884-430884 Total:	71,271.48			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	City of Chicago Dept of W	153,009.80		
Douglas Truck Parts DOUGTK 24533	1/13/2017	69.30	0.00	02/21/2017
101-410-511-5730 Program supplies				Curb bumper for shop supplies
	24533 Total:	69.30		
	Douglas Truck Parts Total:	69.30		
Grainger GRAINGER 9346644843	1/31/2017	92.34	0.00	02/21/2017
101-410-511-5730 Program supplies				Hand torch for Shop
	9346644843 Total:	92.34		
9351235495	2/6/2017	120.96	0.00	02/21/2017
101-440-513-5480 R&M - vehicles				Silicone sealer for Chipper
	9351235495 Total:	120.96		
9351235503	2/6/2017	49.10	0.00	02/21/2017
101-410-511-5730 Program supplies				Knee pads for shop
	9351235503 Total:	49.10		
	Grainger Total:	262.40		
Lowe's Business Acc/GECE LOWES 01043	2/7/2017	435.10	0.00	02/21/2017
101-420-511-5405 R&M - buildings				Dehumidifiers for PD
	01043 Total:	435.10		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
02018	2/9/2017	19.35	0.00	02/21/2017	
101-420-511-5405 R&M - buildings					Pipes for PD
	02018 Total:	19.35			
02649	2/3/2017	7.92	0.00	02/21/2017	
205-430-515-5730 Program supplies					Bolts for Proesel Park
	02649 Total:	7.92			
02784	2/6/2017	134.60	0.00	02/21/2017	
101-420-511-5730 Program supplies					Brush, shoe guards and concrete
	02784 Total:	134.60			
02793	2/6/2017	4.26	0.00	02/21/2017	
101-410-511-5730 Program supplies					Oil container
	02793 Total:	4.26			
02807	2/6/2017	107.64	0.00	02/21/2017	
660-620-519-5769 Street materials - Other					Concrete for catch basin repairs
	02807 Total:	107.64			
02936	2/8/2017	18.49	0.00	02/21/2017	
101-420-511-5730 Program supplies					Cable ties, hole tree nut
	02936 Total:	18.49			
02970	2/8/2017	28.85	0.00	02/21/2017	
660-620-519-5793 Water system supplies					Pipes for Water Dept
	02970 Total:	28.85			
10525	2/9/2017	11.93	0.00	02/21/2017	
101-420-511-5405 R&M - buildings					Outlet cover for Fire Dept
	10525 Total:	11.93			
	Lowe's Business Acc/GEC	768.14			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Lurvey Landscape Supply					
LURVEY					
T1-10185946	11/30/2016	103.60	0.00	02/21/2017	
660-620-519-5680	Landscaping supplies				Sod for Water
T1-10185946	11/30/2016	-68.67	0.00	02/21/2017	
660-620-519-5680	Landscaping supplies				Credit
T1-10185946 Total:		34.93			
T1-10187254	1/30/2017	159.60	0.00	02/21/2017	
101-420-511-5680	Landscaping supplies				Mulch for Village Hall
T1-10187254 Total:		159.60			
T1-10187326	2/9/2017	399.00	0.00	02/21/2017	
205-430-515-5680	Landscaping supplies				Mulch for Parks
T1-10187326 Total:		399.00			
Lurvey Landscape Supply		593.53			
Metro Tank and Pump Company					
METROENV					
13937	1/23/2017	2,615.00	0.00	02/21/2017	
101-420-511-5405	R&M - buildings				Furnish and replace tank #2 probe
13937 Total:		2,615.00			
Metro Tank and Pump Com		2,615.00			
Midwest Meter Inc					
MIDWESTM					
0086165-IN	2/6/2017	1,121.46	0.00	02/21/2017	
660-620-519-5796	Water system repair parts				Meter base, flange coupling, flange bolt
0086165-IN Total:		1,121.46			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Midwest Meter Inc Total:		1,121.46			
North Suburban Employee Benefit					
NSEBENEF					
January 2017	2/4/2017	98,934.00	0.00	02/21/2017	Employee Health insurance - January
102-000-210-2027 Health insurance premium with					
January 2017 Total:		98,934.00			
North Suburban Employee		98,934.00			
Quinlan Security Systems					
QUINLANS					
19894	2/2/2017	5,880.92	0.00	02/21/2017	Access control locking system for PD
215-000-512-5590 Training					
19894 Total:		5,880.92			
19895	2/2/2017	4,034.60	0.00	02/21/2017	Cameras for PD lobby and Village Hall
215-000-512-5590 Training					
19895 Total:		4,034.60			
19896	2/2/2017	1,895.60	0.00	02/21/2017	Replace Sallyport camera at PD
101-250-511-6530 Equipment - data processing					
19896 Total:		1,895.60			
19897	2/2/2017	1,927.33	0.00	02/21/2017	Replace PD lockup camera
101-250-511-6530 Equipment - data processing					
19897 Total:		1,927.33			
2/6/2017	2/6/2017	1,359.33	0.00	02/21/2017	Entrapass license for Viewing rights
215-000-512-5590 Training					
2/6/2017 Total:		1,359.33			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number	Description			
	Quinlan Security Systems T	15,097.78		
Rainbow Farm RAINBOWF 34448	2/6/2017	975.00	0.00	02/21/2017
101-440-513-5599 Other Contractual				Disposal of woodchips
	34448 Total:	975.00		
	Rainbow Farm Total:	975.00		
Sarge's Range Service Inc SARGE SRS-60	1/27/2017	800.00	0.00	02/21/2017
101-300-512-5405 R&M - buildings				Maintenance Police shooting range
	SRS-60 Total:	800.00		
	Sarge's Range Service Inc T	800.00		
Sauber Mfg. Com SAUBER PSI177837	2/7/2017	1,194.00	0.00	02/21/2017
101-440-513-5460 R&M - Public Works Equipme				Inspections for Truck #1 & 26
	PSI177837 Total:	1,194.00		
PSI177846	2/8/2017	80.55	0.00	02/21/2017
101-410-511-5480 R&M - vehicles				Hydraulic Hose
	PSI177846 Total:	80.55		
	Sauber Mfg. Com Total:	1,274.55		

Secretary of State

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
SECTOFST					
SOS007	2/7/2017	103.00	0.00	02/21/2017	
101-300-512-5599 Other contractual					Title and plates for Squad #7
		<u>103.00</u>			
SOS007 Total:		103.00			
SOS218	2/7/2017	95.00	0.00	02/21/2017	
101-300-512-5599 Other contractual					Title for Squad #218
		<u>95.00</u>			
SOS218 Total:		95.00			
Secretary of State Total:		<u>198.00</u>			
Standard Equipment Company					
STANDARD					
C18914	1/19/2017	1,213.36	0.00	02/21/2017	
205-430-515-5480 R&M - vehicles					Motor drop ship for Tractor #5
		<u>1,213.36</u>			
C18914 Total:		1,213.36			
Standard Equipment Comp		<u>1,213.36</u>			
Sunburst Sportswear Inc					
SUNBURST					
116236	2/6/2017	131.95	0.00	02/21/2017	
101-300-512-5730 Program supplies					Apron - Iron Chief's cook-off
		<u>131.95</u>			
116236 Total:		131.95			
Sunburst Sportswear Inc To		<u>131.95</u>			
TelrepcO Inc					
TELREPCO					
140121	1/24/2017	16,391.77	0.00	02/21/2017	
215-000-512-5599 Other contractual					9 Touchscreen laptops with docking stations/GSA contract #

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	140121 Total:	16,391.77			
	Telreco Inc Total:	16,391.77			
Traffic Control & Protection					
TRAFFICC					
88904	2/9/2017	988.40	0.00	02/21/2017	
	101-440-513-5768 Street materials - signs & bar				Pedestrian signs
	88904 Total:	988.40			
	Traffic Control & Protectio	988.40			
Trans Union Corp					
TRANSU					
01700530	1/25/2017	60.00	0.00	02/21/2017	
	101-300-512-5399 Other professional services				Monthly subscription fee
	01700530 Total:	60.00			
01700533	1/25/2017	18.29	0.00	02/21/2017	
	101-300-512-5399 Other professional services				Credit checks on applicants
	01700533 Total:	18.29			
	Trans Union Corp Total:	78.29			
	Report Total:	318,647.95			

# Accounts Payable

## To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Ahmed, Mark					
AHMEDM					
102305-000	2/10/2017	24.30	0.00	02/21/2017	
660-000-110-1230					Water customer receivables Refund Water payment
	102305-000 Total:	24.30			
	Ahmed, Mark Total:	24.30			
Airgas USA LLC					
AIRGAS					
9942177828	1/31/2017	277.86	0.00	02/21/2017	
101-350-512-5660					EMS supplies Oxygen cylinders for ambulances
	9942177828 Total:	277.86			
	Airgas USA LLC Total:	277.86			
American First Aid Services					
AFAS INC					
46764	2/9/2017	26.35	0.00	02/21/2017	
101-350-512-5660					EMS supplies First aid kit supplies
46764	2/9/2017	26.35	0.00	02/21/2017	
101-220-512-5799					Other materials & supplies First aid kit supplies
	46764 Total:	52.70			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	American First Aid Service	52.70			
Canon Solutions America, Inc					
CANONSOL					
988804824	1/31/2017	341.96	0.00	02/21/2017	
	101-210-511-5440 R&M - office equipment				Maintenance for plotter - January
	988804824 Total:	341.96			
988812858	2/2/2017	271.67	0.00	02/21/2017	
	101-210-511-5440 R&M - office equipment				Maintenance for copier - February
	988812858 Total:	271.67			
	Canon Solutions America,	613.63			
Chicago Metropolitan Fire Prevention Co.					
CHGOMETR					
147833	12/31/2016	126.50	0.00	02/21/2017	
	101-420-511-5405 R&M - buildings				Radio installation
	147833 Total:	126.50			
151706	1/27/2017	823.25	0.00	02/21/2017	
	101-350-512-5411 R&M- Wireless Alarm Equipm				January monthly wireless radio billing
	151706 Total:	823.25			
	Chicago Metropolitan Fire	949.75			
Fleet Safety Supply					
FLEETS					
67221	1/31/2017	170.04	0.00	02/21/2017	
	101-350-512-5730 Program supplies				LED lights, flange
	67221 Total:	170.04			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	Fleet Safety Supply Total:	170.04			
Grainger GRAINGER					
9347666035	2/1/2017	354.48	0.00	02/21/2017	
101-350-512-5730	Program supplies				Cable couplers, tool kit
	9347666035 Total:	354.48			
9348040990	2/1/2017	479.70	0.00	02/21/2017	
101-350-512-5730	Program supplies				Coaxial cable
	9348040990 Total:	479.70			
	Grainger Total:	834.18			
Lowe's Business Acc/GECCF LOWES					
07737	2/5/2017	166.70	0.00	02/21/2017	
101-350-512-5799	Other materials & supplies				Cable, cord, covers, conduit
07737	2/5/2017	-28.48	0.00	02/21/2017	
101-350-512-5799	Other materials & supplies				Credit
	07737 Total:	138.22			
08100	2/7/2017	313.43	0.00	02/21/2017	
101-350-512-5799	Other materials & supplies				Air purifier, filters, bulbs, wall switch
08100	2/7/2017	82.13	0.00	02/21/2017	
101-350-512-5745	Small tools				Air purifier, filters, bulbs, wall switch
	08100 Total:	395.56			
08611	2/2/2017	68.85	0.00	02/21/2017	
101-350-512-5799	Other materials & supplies				Drill bits
	08611 Total:	68.85			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	Lowe's Business Acc/GEC	602.63			
Marc Printing MARCP 110872	1/18/2017	533.71	0.00	02/21/2017	
660-610-519-5720 Postage					Mailing of water bills / January
	110872 Total:	533.71			
Cyc2&4	2/10/2017	515.12	0.00	02/21/2017	
660-610-519-5720 Postage					Mailing of water bills/Cycle 2 & Cycle 4
	Cyc2&4 Total:	515.12			
	Marc Printing Total:	1,048.83			
Sam's Club SAMSCCL 000797	2/7/2017	269.11	0.00	02/21/2017	
101-350-512-5799 Other materials & supplies					Cleaning supplies, laundry supplies
	000797 Total:	269.11			
	Sam's Club Total:	269.11			
Swanson, Peter SWANSON 105148	12/28/2016	1,258.00	0.00	02/21/2017	
102-000-210-2027 Health insurance premium with					Cancelled insurance
105148	12/28/2016	110.00	0.00	02/21/2017	
102-000-210-2028 Dental insurance premium with					Cancelled insurance
105148	1/25/2017	1,258.00	0.00	02/21/2017	
102-000-210-2027 Health insurance premium with					Cancelled insurance
105148	1/25/2017	110.00	0.00	02/21/2017	
102-000-210-2028 Dental insurance premium with					Cancelled insurance

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

105148 Total:		2,736.00		
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Swanson, Peter Total:		2,736.00		
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TransUnion Risk and Alternative TRANSUN 55681113117	2/1/2017	171.20	0.00	02/21/2017
101-300-512-5399 Other professional services				Online investigative database system

55681113117 Total:		171.20		
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TransUnion Risk and Alter		171.20		
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Trizetto Provider Solutions TRIZETTO 7108021700	2/1/2017	162.62	0.00	02/21/2017
101-000-410-4315 Ambulance & EMS fees				Claims transaction fee for ambulance

7108021700 Total:		162.62		
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Trizetto Provider Solutions		162.62		
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United States Postal Service USPOSTMA 469009	2/9/2017	1,300.00	0.00	02/21/2017
101-210-511-5720 Postage				Box/Caller Fee

469009 Total:		1,300.00		
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United States Postal Servic		1,300.00		
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USA Wireless Satellite TV USAWIRLE 174928	1/27/2017	4,295.00	0.00	02/21/2017
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
215-000-512-5599	Other contractual				Station alerting transfer equipment
	174928 Total:	4,295.00			
	USA Wireless Satellite TV	4,295.00			
Verizon Wireless					
VERIZON					
9779074599	1/21/2017	32.04	0.00	02/21/2017	
101-000-210-2650 Contractor Permits Payable					Verizon data charges
9779074599	1/21/2017	52.74	0.00	02/21/2017	
660-610-519-5580 Telephone					Verizon data charges
9779074599	1/21/2017	2,453.93	0.00	02/21/2017	
101-250-511-5580 Telephone					Verizon data charges
	9779074599 Total:	2,538.71			
9779074600	1/21/2017	571.45	0.00	02/21/2017	
101-210-511-5580 Telephone					Verizon phone charges
9779074600	1/21/2017	22.18	0.00	02/21/2017	
205-508-515-5580 Telephone					Verizon phone charges
9779074600	1/21/2017	18.79	0.00	02/21/2017	
205-520-515-5580 Telephone					Verizon phone charges
9779074600	1/21/2017	4.52	0.00	02/21/2017	
205-530-515-5580 Telephone					Verizon phone charges
9779074600	1/21/2017	21.05	0.00	02/21/2017	
205-560-515-5580 Telephone					Verizon phone charges
9779074600	1/21/2017	1.13	0.00	02/21/2017	
205-550-515-5270 Purchased program services					Verizon phone charges
9779074600	1/21/2017	19.59	0.00	02/21/2017	
101-000-210-2650 Contractor Permits Payable					Verizon phone charges
9779074600	1/21/2017	94.20	0.00	02/21/2017	
660-610-519-5580 Telephone					Verizon phone charges
	9779074600 Total:	752.91			
9779520241	2/1/2017	90.10	0.00	02/21/2017	
101-000-210-2650 Contractor Permits Payable					Machine to machine 150MB

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	9779520241 Total:	90.10			
	Verizon Wireless Total:	3,381.72			
Village of Lincolnwood					
VOL					
PC020917	2/9/2017	18.55	0.00	02/21/2017	
101-100-511-5840 Meals					Petty Cash reimbursement
PC020917	2/9/2017	10.00	0.00	02/21/2017	
101-100-511-5850 Purchased Transportation					Petty Cash reimbursement
PC020917	2/9/2017	21.98	0.00	02/21/2017	
101-200-511-5840 Meals					Petty Cash reimbursement
PC020917	2/9/2017	102.30	0.00	02/21/2017	
101-210-511-5840 Meals					Petty Cash reimbursement
PC020917	2/9/2017	73.34	0.00	02/21/2017	
101-200-511-5700 Office supplies					Petty Cash reimbursement
PC020917	2/9/2017	18.00	0.00	02/21/2017	
101-240-517-5840 Meals					Petty Cash reimbursement
PC020917	2/9/2017	31.51	0.00	02/21/2017	
101-240-517-5820 Local mileage, parking & tolls					Petty Cash reimbursement
PC020917	2/9/2017	5.00	0.00	02/21/2017	
101-240-517-5700 Office supplies					Petty Cash reimbursement
PC020917	2/9/2017	580.00	0.00	02/21/2017	
205-500-515-5840 Meals					Petty Cash reimbursement
PC020917	2/9/2017	13.51	0.00	02/21/2017	
101-240-517-5590 Training					Petty Cash reimbursement
	PC020917 Total:	874.19			
	Village of Lincolnwood To	874.19			
Warehouse Direct					
WAREHOUS					
212099	1/24/2017	5.79	0.00	02/21/2017	
101-350-512-5700 Office supplies					Office supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	212099 Total:	5.79		
3307391-0	12/16/2016	89.38	0.00	02/21/2017
101-350-512-5700				Office supplies
	3307391-0 Total:	89.38		
3307529-0	12/22/2016	149.04	0.00	02/21/2017
101-350-512-5700				Office supplies
	3307529-0 Total:	149.04		
3310518-0	12/20/2016	99.06	0.00	02/21/2017
101-300-512-5730				Office supplies
	3310518-0 Total:	99.06		
3313565-0	12/22/2016	97.43	0.00	02/21/2017
101-240-517-5700				Office supplies
	3313565-0 Total:	97.43		
3328099-0	1/16/2017	113.00	0.00	02/21/2017
101-240-517-5700				Office supplies
	3328099-0 Total:	113.00		
3335299-0	1/12/2017	235.50	0.00	02/21/2017
101-240-517-5700				Office supplies
	3335299-0 Total:	235.50		
3335301-0	1/12/2017	53.76	0.00	02/21/2017
101-350-512-5700				Office supplies
	3335301-0 Total:	53.76		
3336215-0	1/13/2017	515.79	0.00	02/21/2017
101-210-511-5700				Office supplies
	3336215-0 Total:	515.79		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
3345244-0	1/20/2017	99.06	0.00	02/21/2017
101-300-512-5730				Program supplies Office supplies
	3345244-0 Total:	99.06		
3351520-0	1/26/2017	138.27	0.00	02/21/2017
101-350-512-5700				Office supplies Office supplies
	3351520-0 Total:	138.27		
3353001-0	1/30/2017	111.78	0.00	02/21/2017
101-350-512-5700				Office supplies Office supplies
	3353001-0 Total:	111.78		
3362709-0	2/3/2017	279.66	0.00	02/21/2017
101-400-511-5700				Office supplies Office supplies
	3362709-0 Total:	279.66		
3362709-1	2/6/2017	6.23	0.00	02/21/2017
101-400-511-5700				Office supplies Office supplies
	3362709-1 Total:	6.23		
3362710-0	2/3/2017	124.12	0.00	02/21/2017
205-500-515-5700				Office supplies Office supplies
	3362710-0 Total:	124.12		
3363333-0	2/3/2017	543.00	0.00	02/21/2017
101-210-511-5700				Office supplies Office supplies
	3363333-0 Total:	543.00		
	Warehouse Direct Total:	2,660.87		
Woodward Printing Services				
WOODWARD				
Camp2017	2/6/2017	719.32	0.00	02/21/2017
205-500-515-5560				Printing & copying services Postage for Day camp brochure

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

		719.32		
	Camp2017 Total:			

		719.32		
	Woodward Printing Service			

Wright, Caroline  
 WRIGHTCA

107909	12/28/2016	629.00	0.00	02/21/2017
	102-000-210-2027 Health insurance premium with			Cancelled insurance
107909	1/25/2017	629.00	0.00	02/21/2017
	102-000-210-2027 Health insurance premium with			Cancelled insurance

	107909 Total:	1,258.00		
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	Wright, Caroline Total:	1,258.00		
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	Report Total:	22,401.95		
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# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 1

**ORIGINATING DEPARTMENT:** Village Manager's Office

**SUBJECT:** Approval of a Request to Issue a Class S-E Liquor License to the Lincolnwood Public Library for a Grand Reopening Occurring March 2, 2017 from 5:00 P.M. to 7:00 P.M.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Lincolnwood Public Library has made a request for a Class S-E Liquor License for use during the "Community Partners Grand Reopening" event that will take place March 2, 2017 from 5:00 P.M. to 7:00 P.M. The purpose of the request for the S-E Liquor License is to allow the serving of beer and wine at the library during this event.

**FINANCIAL IMPACT:**

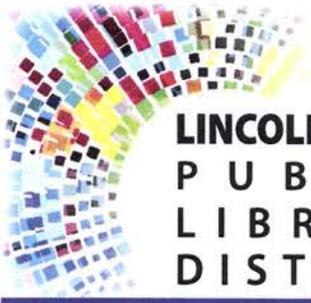
None

**DOCUMENTS ATTACHED:**

1. Letter Requesting S-E Liquor License

**RECOMMENDED MOTION:**

**Move to approve** a request for a Class S-E Liquor License for the Lincolnwood Public Library's "Community Partners Grand Reopening" event on March 2, 2017 from 5:00 P.M. to 7:00 P.M.



**LINCOLNWOOD  
P U B L I C  
L I B R A R Y  
D I S T R I C T**

4000 W. Pratt Ave. • Lincolnwood, IL 60712 • 847-677-5277



Mr. Gerry Turry  
Mayor, Village of Lincolnwood  
6900 N. Lincoln Ave  
Lincolnwood, IL 60712

Dear Mayor Turry:

The Lincolnwood Library has recently completed a renovation of its facility, with the goal of providing Lincolnwood residents with a modern, comfortable, and technologically updated library. To introduce the new library we are planning to hold a "Community Partners Grand Reopening" event on Thursday March 2, 2017. We will invite staff and elected officials from our community partners, such as the Village, school districts, township, etc. It will be an open house from 5:00PM to 7:00PM so invitees can drop by after work.

We would like to serve wine and beer at this event, and ask that you approve our liquor license application for that evening. We plan to hire BASSET-trained bartenders from Food for Thought to serve.

Included with this letter is the completed, notarized application and certificates of insurance from Food for Thought and the library.

Thank you for your consideration of this matter, and we hope to see you, Village Trustees, and staff at the event.

Sincerely,

Su Bochenski  
Library Director

# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 2

**ORIGINATING DEPARTMENT:** Parks and Recreation

**SUBJECT:** Approval of an Ordinance Waiving the Bid Process and Awarding a Proposal from Halogen Supply Company, Inc. for the Design and Purchase of Two Halo Gen.RTS Controllers for the Proesel Park Family Aquatic Center Pool

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The mechanical operation of the Proesel Park Family Aquatic Center relies heavily on two water treatment systems. Each system is operated by chemistry controllers, which are computers that monitor several factors that contribute to water quality, automatically implement chemical feeding in proportion to demand, and communicate with the filters during multiple daily filter cleaning cycles.

The water chemistry controllers currently utilized at aquatic center were installed as part of the Filtrex filtration system during the facility renovation that took place in 2003. After 13 years of service, the chemical controllers for the large pools (main and activity) and kiddie pool have surpassed their anticipated useful life of 10-12 years. During the final few weeks of the 2016 season, one of the existing controllers began providing inaccurate chemical level readings on an inconsistent basis which resulted in unpredictable and inaccurate chemical feeding to the main pool and activity pool. In order to keep this issue under control and ensure a safe swimming environment, staff conducted multiple chemical tests and controller calibrations per day to ensure the chemicals would not be over or under fed into the pools. Controller calibrations should take place infrequently throughout the season; conducting multiple daily calibrations is not a sustainable practice, negates the efficiencies of an automated system, and does not create a stable environment for the chemical controller or feeders.

The water chemistry controllers currently installed at the aquatic center are no longer manufactured and replacement parts are no longer available. Failure in the controllers would result in manual operation of the pools (chemical feeding, systematic valve closures, and filter cleaning cycles) until a new unit could be constructed, approved by the Illinois Department of Public Health, and installed. To ensure a safe and stable swimming environment and seamless continuation of aquatic center operations for community members and pool pass holders, replacement of the aquatic center controllers is recommended prior to additional system failure and the upcoming pool season.

Filtrex, Inc. and their authorized distributors are the sole source providers for equipment that is utilized with the Filrex filters due to product warranty and liability concerns, and Halogen Supply Company, Inc. is the only authorized provider in the state of Illinois. Halogen Supply Company, Inc. has provided replacement parts and materials for the aquatic center for several years. Halogen technicians also

provide on-call and on-site expert support each season, and are familiar with the aquatic center's operational systems and needs.

The Halo Gen.RTS (Regenerative Total System) controller is recommended to replace the current controllers. This controller is created by Halogen Supply Company, Inc. to work with Filtrex filters. The Halo Gen.RTS controller integrates all filter room controls and provides on-site and remote monitoring of the facility's filtration system. Staff conducted interviews with aquatics professionals at two agencies that utilize the system. Staff from the Park District of Highland Park and Geneseo Park District both recommended the controller and spoke to the operational benefits and efficiencies of the system and monitoring capabilities.

The attached proposal from Halogen Supply Company is for the design and purchase of two Halo Gen.RTS controllers for a total cost of \$24,570. Upon approval, Halogen would build the system for our aquatic center, coordinate with Williams Architects to obtain the technical specifications and drawings, recommend an IDPH pre-qualified electrician to connect the controller, and oversee the installation of the new controller systems.

Staff recommends waiving the bid process and purchasing two Halo Gen.RTS controllers through Halogen Supply Company, Inc. This recommendation is based on the sole source provider requirement associated with the aquatic center filters, recommendations from other aquatics professionals, and previous experience with the company.

**FINANCIAL IMPACT:**

\$24,570 is available in the aquatic center equipment purchases budget for this project.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Sole Source Provider Letter
3. Proposal from Halogen Supply Company, Inc.
4. Halo Gen.RTS Information Sheet
5. Halogen Supply Company Commercial Division Informational Brochure

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance waiving the bid process and awarding a proposal from Halogen Supply Company, Inc. for the design and purchase of two Halo Gen.RTS Controllers for the Proesel Park Family Aquatic Center.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND  
ACCEPTING THE PROPOSAL FOR  
THE REPLACEMENT OF CHEMICAL CONTROLLERS  
FROM HALOGEN SUPPLY COMPANY, INC., OF CHICAGO, ILLINOIS**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Village Clerk

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND  
ACCEPTING THE PROPOSAL FOR  
THE REPLACEMENT OF CHEMICAL CONTROLLERS  
FROM HALOGEN SUPPLY COMPANY, INC., OF CHICAGO, ILLINOIS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village is the owner of that certain property commonly known as 7055 North Kostner Avenue in the Village, which property is improved with an aquatic center commonly known as the Proesel Park Family Aquatic Center, and includes three swimming pools ("*Aquatic Center*"); and

WHEREAS, in 2003, as part of the renovation of the Aquatic Center, the Village installed a new Filtrex water filtration system ("*Filtrex System*") that includes two new water chemistry controllers for the three swimming pools ("*Existing Chemical Controllers*"); and

WHEREAS, at the end of the 2016 season, Village Staff determined that the Existing Chemical Controllers were in need of immediate replacement with new water chemistry controllers because they had surpassed their useful lives and had begun to malfunction; and

WHEREAS, any new water chemistry controllers replacing Existing Chemical Controllers must be compatible with the existing Filtrex System; and

WHEREAS, Halogen Supply Company, Inc., of Chicago, Illinois, ("*Halogen*"), is the only authorized provider of Filtrex-compatible chemical controllers in the State of Illinois, and, having provided replacement parts and materials and on-site maintenance to the Aquatic Center on several occasions, is uniquely familiar with the Aquatic Center and the Filtrex System; and

WHEREAS, Halogen has submitted a proposal to the Village to replace the two Existing Chemical Controllers with two Halo Gen.RTS controllers specifically manufactured to be compatible with a Filtrex System ("*New Chemical Controllers*"), for a total cost of \$24,570.00 ("*Proposal*"); and

WHEREAS, due to the immediate need to replace the Existing Chemical Controllers at the Aquatic Center, Halogen's position as the sole-source provider of Filtrex-compatible chemical controllers in Illinois, and Halogen's unique familiarity with the Aquatic Center and the Filtrex System, the Village desires to accept the Proposal from Halogen to replace the two Existing Chemical Controllers with the two New Chemical Controllers; and

WHEREAS, in order to accept the Proposal, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the purchase of the New Chemical Controllers, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to accept the Proposal to replace the two Existing Chemical Controllers with the two New Chemical Controllers;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the purchase of the two New Chemical Controllers are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. ACCEPTANCE OF PROPOSAL. The Village President and Board of Trustees hereby accept the Proposal from Halogen to replace the two Existing Chemical Controllers with the two New Chemical Controllers, in the total amount of \$24,570.00.

SECTION 4. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, all documents necessary to complete the acceptance of the Proposal pursuant to Section 3 of this Ordinance, in forms acceptable to the Village Attorney.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

---

Lawrence Elster, President Pro Tem  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2017

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois



P.O. BOX 2273 • WAYNE, NEW JERSEY 07474-2273  
Phone: 973-595-0400 • Fax: 973-595-6506

September 29, 2016

Email: [mrimdzius@lwd.org](mailto:mrimdzius@lwd.org)

Melissa Rimdzius, CPRP  
Superintendent of Parks & Facilities  
Village of Lincolnwood

Dear Ms. Rimdzius:

All Filtrex, Inc. products are of proprietary design and manufacture. Due to product warranty and liability concerns, Filtrex Inc. and/or its authorized distributors are the sole source for repair parts, service parts or upgrade component supplies.

Within the states of Illinois, Indiana, Iowa, Michigan, Minnesota, and Wisconsin Halogen Supply Company, Inc. is the only authorized entity for repair parts, service parts or upgrade component supplies.

Sincerely,

FILTREX, INCORPORATED

A handwritten signature in black ink that reads "Kenneth A. Bergstrom" followed by a circular monogram containing the letters "KAB".

Kenneth A. Bergstrom  
President

Cc: Mr. Terry Le Beau, Halogen Supply Co., Inc.

KAB\SOLSOUR-Lincolnwood



**TO:** Melissa Rimdzius, Superintendent of Parks & Facilities  
Village of Lincolnwood

**FROM:** Terrence R. LeBeau, CPD, NSPFI GM—Commercial Systems & Controls Division

**DATE:** August 30, 2016

**SUBJECT:** HALO System Controller

Here is our proposal for an upgrade to HALO Total System Controllers:

## PROPOSAL

Two (2) HALO Custom System Controllers with required sensors

Total Delivered Price: \$ 24,570.00

### NOTES:

- This price does not include taxes, if applicable.
- I will assist with installation.
- I will land all of the low voltage wires related to the sensors.
- This proposal is based on reusing your existing chemical probes, chemical feed pumps and flow sensor.

Let me know if this is a solution that you want to pursue.

*HALOGEN*



*For Over 75 Years—Technical Leaders in the Swimming Pool Industry*

**APSP**

The Association of  
Pool & Spa Professionals

Introducing the **NEW**

# HALO

C O N T R O L L E R

Gen.RTS

## All-Encompassing Control of Regenerative Systems: It's More Than a Filter, It's a Science.

All-Encompassing Control of a Regenerative Filtration System

**HALO**Gen.RTS (Regenerative Total System)

### Benefits include:

- Ease of Use
- Total System Control
- Mobile Connectivity
- Training Built In
- Alarm Logging and Trend Reports
- Maximize Resource Savings—  
Minimize Operating Costs



Over 

# HALO Controller Benefits

## Ease of Use

- Large 15 1/2" color touch screen with sound, graphics and video
- Intuitive user interface and experience
- Graphically displayed system status shown on one screen
- Flexibility with auto or manual modes
- User-friendly set-point entry
- Accessible from tablets, mobile devices and PCs

## Total System Control

- Regenerative filter cycle control
- Flow control with VFD
- Chemical control
- Temperature control
- Level control with automatic fresh water makeup
- Cleaning modes
- All safety interlocks
- Customized solutions tailored to your facility— **HALO**Gen.CS (Custom System)

## Training Built In

- Training videos with audio for all procedures
- Imbedded manuals and data sheets specific to system design

## Alarm Logging and Trend Reports

- Real-time trending reports for all control loops
- Trending histories stored
- Easy-to read graphical displays of real-time trends and histories
- Audible alarms to alert staff
- Alarm emails immediately sent to staff

## Maximize Resource Savings— Minimize Operating Costs

- Complete integration of all system controls maximizes resources and ease of use
- System component synergy contributes to the longevity, performance and efficiency of a pool system.



## About Halogen

Halogen has been partnering with customers for over 75 years to provide integrated, resource-saving swimming pool systems, controls and solutions. Halogen's total-system approach and technical support keeps pools operating safely, at maximum efficiency, and makes the pool operator's job easier. Halogen offers free technical support to all systems that they sell, offering sole source responsibility and one place to go for your systems.

For more information visit

[www.halogensupply.com/halo](http://www.halogensupply.com/halo)



4653 W. Lawrence Ave. | Chicago, IL 60630,  
Tel: 1-800-777-SWIM | Email: [info@halogensupply.com](mailto:info@halogensupply.com)



**CLEAR SOLUTIONS**

**CLEAR SAVINGS**

**CLEAR ADVANTAGE**



## Halogen Supply Company: Performance, Safety, Efficiency

A safe, enjoyable aquatic environment for patrons and operators is the core of Halogen's mission. For more than 70 years, our commercial division has scrupulously tested and researched the market to find the best performing products to support our mission and provide savings of dollars and resources to our customers. Halogen's dedication to this approach is the primary reason that owners and designers come to us for our assessment of new products and systems in the swimming pool industry.

### Halogen's Total-System Approach

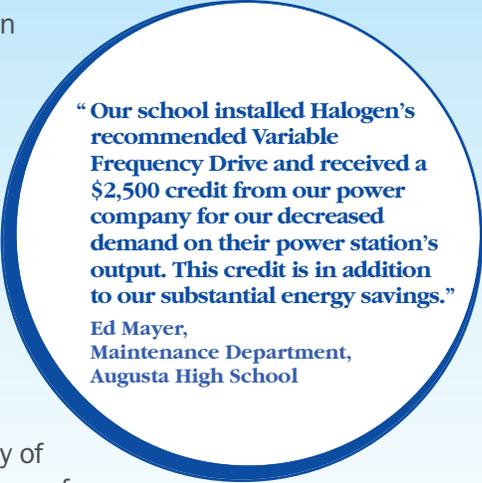
Integrating cost- and resource-saving technologies without compromising performance and safety. That's the HalTech Advantage. The Halogen total-system approach recognizes the importance of integrating filtration, circulation and water chemistry control. The synergy of these components contributes to the longevity, performance and efficiency of a complete pool system. This approach enables Halogen to provide free technical support of each component for the life of your system.

Whether you're thinking about a new aquatic facility or a retrofit of your existing pool, let us help you bring this emphasis to the preparation of your design scope. Combine Halogen's Total-System Approach with our hands-on technical support, project management emphasis and customer advocacy, and the Solutions, Savings and Advantage you receive are clear!

### Putting Green Back in Your Pocket

Are you unnecessarily dumping thousands of gallons of water down the drain each time you backwash your filter? When that water is replaced and reheated, excessive natural gas or electricity is also used. How much money does this waste cost you monthly or annually?

Conservation-minded organizations, like many of our customers, can't stand to see water, gas and electricity wasted. For over 20 years, our customers have enjoyed the benefit of natural resource and dollar savings through the use of our filtration systems. An added benefit of selecting only the best products for our customers is that their use leads to substantial savings of valuable natural resources, resulting in thousands of dollars in annual operational savings for our customers.



**“Our school installed Halogen's recommended Variable Frequency Drive and received a \$2,500 credit from our power company for our decreased demand on their power station's output. This credit is in addition to our substantial energy savings.”**

**Ed Mayer,  
Maintenance Department,  
Augusta High School**

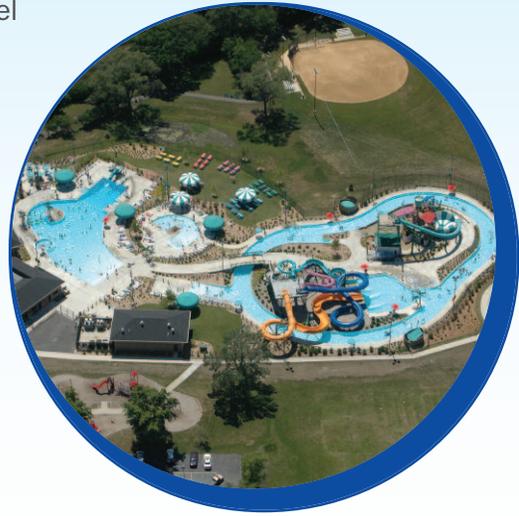


Many manufacturers claim they use “new” green technologies with their products. Green is hardly new to Halogen. Halogen has pioneered the use of these technologies for over 20 years, recognizing the value to the environment and also putting some green back in your pockets. Many manufacturers use “green” as a marketing tool to make their products more appealing; often the use of these technologies in the wrong applications offer no value or savings to an owner and can actually increase operating costs. Halogen has the experience and expertise to help you realize maximum savings while doing your part to conserve precious natural and energy resources.

**It's clear that Halogen should be part of your project management and design team.**

Providing knowledge and solutions about your pool system is what Halogen does best. Involving us in the early stages of construction or renovation planning ensures that your organization's best interest will be the prime focus of the project. Here's what we bring to the table:

- **We work with you**, the owner, to put a step-by-step conceptual process in place along with an equipment and system examination.
- **We act as your advocate** by helping you examine the various types of systems available, suggesting solutions that work to your best advantage.
- **We arrange site visits** of higher-end systems as well as basic systems so that you can talk to operating personnel regarding advantages and disadvantages.
- **We become part of your design team**, enhancing the work of the architect/engineer with regard to the pool mechanical systems that you have evaluated and decided upon.



**“Having Halogen involved in our Rainbow Falls renovation was very beneficial . . . their recommendation to re-use our existing Filtrex filter saved us at least \$70,000. . .their support staff are always out here training new staff without any service call charges.”**

Cliff Harwood,  
Aquatic Facility Maintenance Supervisor,  
Elk Grove Park District  
Elk Grove, Illinois



**CLEAR SOLUTIONS**

## Save water, save resources, save dollars.

It's clear, that working with Halogen puts money back in the owner's pocket. We offer:

- **Free-of-charge technical support** for the life of the mechanical systems we sell. This free technical support is unique in the industry. It guarantees the owner will have continuing assistance in resolution of operational problems, equipment upgrades, preventative maintenance procedures and re-training whenever necessary.
- **Innovative and total-system approaches** to pool systems.
  - 💧 The use of Variable Frequency Drives on swimming pool circulation pumps has saved our customers, collectively, millions of dollars in electrical costs.
  - 💧 A typical high school swimming pool can easily save approximately \$5,000 per year in circulation pump electrical costs alone, by using our system.
- **Green solutions** that offer savings on natural resources and dollars.
  - 💧 Through the use of regenerative diatomaceous earth (D.E.) filtration systems, owners are realizing water and sewer cost savings and reduced gas or electric costs for reheating replacement water. These system approaches mean thousands of dollars of annual operational cost savings to our customers.

**“Halogen’s approach and technical expertise in upgrading our level control system saved us more than \$6,000 in water costs the first year alone.”**

Don Griffin,  
Maintenance Supervisor,  
Oregon Park District  
Oregon, IL

**“I am continually reminding our school officials of how essential the Free Service provided by Halogen is to our pool operations... Even after 13 years, they don’t hesitate to make an 11 hour round trip to help us with pool problems or simply re-train new staff.”**

Ed Mayer,  
Maintenance Department,  
Augusta High School  
Augusta, Wisconsin



# CLEAR SAVINGS

## Partner with Halogen for a marked advantage.

Our impassioned dedication to our mission and customers is clear. Our customers get:

- **Regular site visits**, ensuring proper installation of their mechanical systems.
- **Timely response to contractor questions** saving contractor time and keeping the project on schedule – a cost-savings to the owner.
- **Knowledgeable start-up technicians** assuring the owner that all equipment is working properly; helping to protect the warranty.
- **Lifetime on-site training** of operating personnel promising optimal performance of all system components.
- **Continuing education** of designers, pool owners/operators and health officials, keeping industry leaders up-to-speed on new technologies affecting safety and efficiency.

**“On behalf of the Illinois Environmental Health Association (IEHA), I would like to extend my appreciation to you for speaking at our 2006 North Chapter Educational Conference...on Water Park Safety Concerns...We have received numerous positive responses regarding your presentation.”**

**Kathleen Landow,  
LEHP Environmental Health Services,  
DuPage County Health Department**

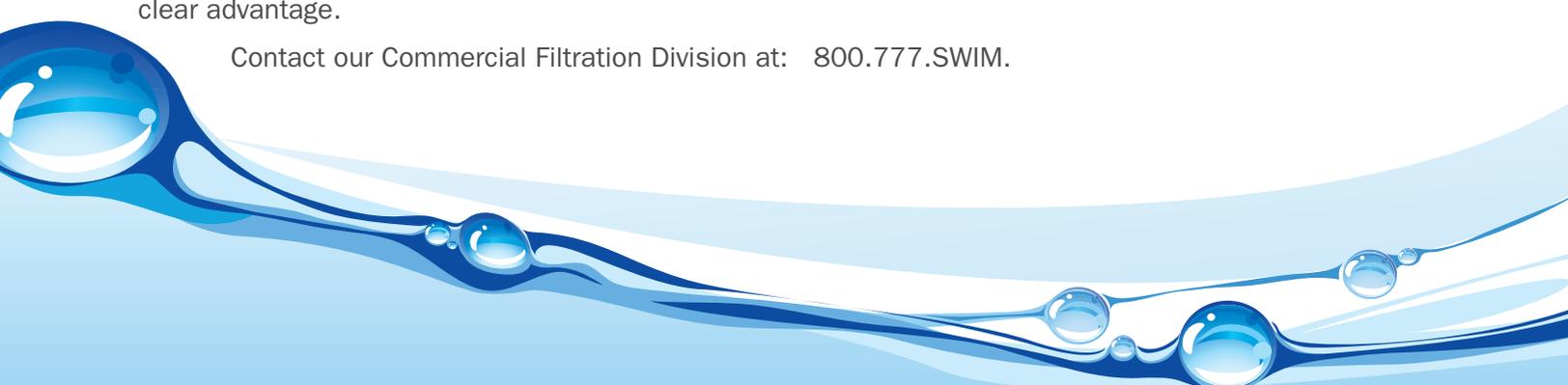
**“Thanks again for your quick response. It’s a testament to how well you know your system that you can walk in, virtually go right to the problematic piece of equipment and help us fix the issue. Many times you’ve gotten us up-and-running with just a simple phone call.”**

**Dave Conway,  
Director, Facility Services,  
New Trier High School,  
Northbrook, Illinois**

If you’re planning a new swimming pool or ready to retrofit an existing facility, you need reliable information to make the best decisions. Partner with Halogen for solutions that integrate your equipment room systems; filtration, circulation, chemistry and energy; to keep your pool operating at maximum efficiency – clean, safe and cost effective. After construction, continue to benefit from the HalTech Advantage through complimentary training, troubleshooting and monitoring of your system.

Working with Halogen gives you more than water clarity. You’ll get clear solutions, clear savings and a clear advantage.

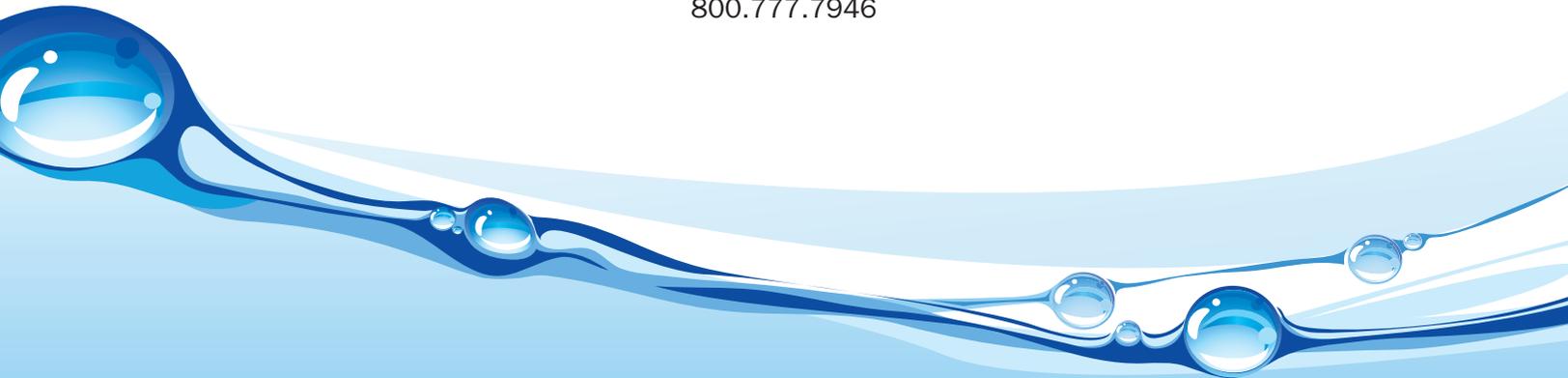
Contact our Commercial Filtration Division at: 800.777.SWIM.



# CLEAR ADVANTAGE



Halogen Supply Company, Inc.  
4653 W. Lawrence Avenue  
Chicago, IL 60630  
773.286.6300  
800.777.7946



# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 3

**ORIGINATING DEPARTMENT:** Parks and Recreation

**SUBJECT:** Approval of a Recommendation by the Parks and Recreation Board to Adopt an Ordinance, Waiving Section 6-3-2(B) Governing Park Hours, Section 9-1-3 Requiring the Issuance of Business Licenses and 6-3-9(I) Prohibiting Gambling, allowing the Friends of the Community Center to Hold Lincolnwood Fest 2017 on July 20-23

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Friends of the Community Center Committee will once again plan and implement Lincolnwood Fest, a four day festival in Proesel Park. The event will be held July 20-23, 2017. Music, food, a beer/wine tent, a car show, business exposition and a carnival will be featured as part of the weekend's activities.

Hours for the event are as follows:

Thursday	5:00-10:00 pm
Friday	5:00-11:00 pm
Saturday	Noon-11:00 pm
Sunday	10:00 am - 9:00 pm (music would end at 9pm, but committee is requesting to keep the carnival running until 10pm if busy)

Per Section 6-3-2(B) of the Village Code: No person shall be in or remain in Henry A. Proesel Park between the hours of 11:00 pm and 6:00 am on the following day, each and every day of the year. Fest activities will cease at regular closing time. The extension of park hours on Friday and Saturday until 11:30 pm, will keep the park illuminated allowing for safe passage out of the park for visitors at the end of the night.

Per Section 9-1-3 of the Village Code: It is unlawful for any individual, firm or corporation to operate or conduct a business based within the Village without first having obtained a business license. Approval of this Ordinance will waive the business license fees for food and product vendors for the four-day festival.

Per Section 6-3-9(I) of the Village Code: Gambling is prohibited in the Park. Approval of this Ordinance will waive the enforcement of this section of the Code and will allow Bingo to be held during the festival.

**FINANCIAL IMPACT:**

The revenue produced by the sale of business licenses for Lincolnwood Fest is approximately \$250.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Letter from Damien Kardaras
3. Draft Minutes of the February 14, 2017 Parks and Recreation Board Meeting

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance, waiving the enforcement of Section 6-3-2(B), Section 9-1-3 and Section 6-3-9(I) of the Village Code for the 2017 Lincolnwood Fest.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_**

**AN ORDINANCE WAIVING BUSINESS LICENSE FEE REQUIREMENTS  
AND THE ENFORCEMENT OF SECTIONS 6-3-2(B) AND 6-3-9(I)  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
FOR LINCOLNWOOD FEST 2017**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2017

ORDINANCE NO. 2017-\_\_\_\_\_

AN ORDINANCE WAIVING BUSINESS LICENSE FEE REQUIREMENTS  
AND THE ENFORCEMENT OF SECTIONS 6-3-2(B) AND 6-3-9(I)  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
FOR LINCOLNWOOD FEST 2017

WHEREAS, the Village of Lincolnwood is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Friends of the Lincolnwood Community Center ("**FLCC**") is a not-for-profit organization organized to raise funds for the Lincolnwood Community Center; and

WHEREAS, the FLCC desires to host a carnival, festival and fair in Proesel Park ("**Park**") in the Village from July 20 through July 23, 2017, to be known as "**Lincolnwood Fest 2017**"; and

WHEREAS, Lincolnwood Fest 2017 will include, without limitation, the sale of food, wares, and merchandise by various merchants; and

WHEREAS, pursuant to Article 1 of Chapter 9 of the Village Code, any entity that conducts a business, occupation, activity or establishment within the Village must obtain a business license from the Village and pay the required fee therefor; and

WHEREAS, Lincolnwood Fest 2017 is scheduled to end on Friday, July 21, and Saturday, July 22, at 11:00 p.m.; and

WHEREAS, pursuant to Section 6-3-2(B) of the Municipal Code of Lincolnwood, as amended ("**Village Code**"), no person may be or remain in the Park between the hours of 11:00 p.m. and 6:00 a.m. on the following day, each and every day of the year; and

WHEREAS, the Lincolnwood American Legion Post #1226 desires to conduct bingo games in the Park from 5:00 p.m. until 10:00 p.m. on July 21, and 22, and 23, 2017 as part of Lincolnwood Fest 2017 ("**Proposed Bingo Games**"); and

WHEREAS, pursuant to Section 6-3-9(I) of the Village Code, gambling is prohibited in the Park; and

WHEREAS, the Village desires to: (i) extend the closing of the Park until 11:30 p.m. on July 21 and July 22, 2017, to afford visitors to Lincolnwood Fest 2017 an additional half-hour to exit the Park; and (ii) permit the operation of the Proposed Bingo Games during Lincolnwood Fest 2017; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village to waive the enforcement of: (i) the business license fee requirements set forth in Article 1 of Chapter 9 of the Village Code with respect to the merchants that will sell food, wares, or merchandise at Lincolnwood Fest 2017; (ii) Section 6-3-2(B) of the Village Code to allow visitors to Lincolnwood Fest 2017 to remain in the Park until 11:30 p.m.

on July 21 and July 22, 2017; and (iii) Section 6-3-9(I) of the Village Code for the Proposed Bingo Games;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER. The President and Board of Trustees hereby waive the enforcement of: (A) the business license fee requirements set forth in Article 1 of Chapter 9 of the Village Code with respect to the merchants that will sell food, wares, or merchandise at Lincolnwood Fest 2017; (B) Section 6-3-2(B) of the Village Code to allow visitors to the Fest to remain in the Park until 11:30 p.m. on July 21 and July 22, 2017; and (C) Section 6-3-9(I) of the Village Code to allow the Proposed Bingo Games during Lincolnwood Fest 2017.

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

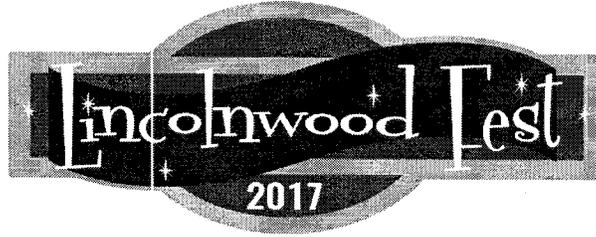
ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Lawrence Elster, President Pro Tem  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois



January 25, 2017

Lincolnwood Parks & Recreation Department  
Attn: Laura McCarty  
6900 N. Lincoln Avenue  
Lincolnwood, IL 60712

Dear Laura,

We are pleased to announce that The Friends of the Lincolnwood are excited to work together in support of this year's Fest. We respectfully request the consent of the Village to hold Lincolnwood Fest 2017 from July 20<sup>th</sup> through July 23<sup>rd</sup>, 2017.

The Fest will include four days and three nights of carnival entertainment with a focus on rides and attractions that are suitable for all ages, musical entertainment, food vendors, Bingo events (Friday and Saturday), and a Business Expo to be provided by the Chamber of Commerce.

We will once again have a Car Show on Sunday followed by a performance by the symphony orchestra.

If you have any questions or concerns, please do not hesitate to contact any of us. Our contact information is listed below.

On behalf of the Fest volunteers, we thank you for your consideration.

Friends of Lincolnwood

A handwritten signature in black ink that reads "Damien Kardaras". The signature is fluid and cursive, with a large initial "D".

Damien Kardaras, [Damien@alphamerictax.com](mailto:Damien@alphamerictax.com), 847-722-6351

Randy Miles, [rb4yp00p@gmail.com](mailto:rb4yp00p@gmail.com)

Donald Gelfund, [don@gelfund.com](mailto:don@gelfund.com)

Keri Roberts, [kiwi81079@aol.com](mailto:kiwi81079@aol.com)



**Lincolnwood Park and Recreation Board Meeting**  
Lincolnwood Village Hall – Council Chambers  
February 14, 2017  
DRAFT MINUTES

**CALL TO ORDER**

The meeting was called to order at 7:04 P.M.

**PRESENT AT MEETING**

Park Board Members: Sarah Hardin, Laura Tomacic, Grace Diaz Herrera, Victor Shaw, Reese Gratch, Amy Kaniff

Parks and Recreation Department Staff: Laura McCarty, Katie Gamroth, Melissa Rimdzius

Village Board Liaison: Jennifer Spino

Village Staff: Andrew Letson – Assistant to the Public Works Director, Marc\_Facchine -Public Works Intern

Audience:

**APPROVAL OF MINUTES**

On motion Gratch/Shaw approve the meeting minutes of the December 13, 2016. 6-0, motion passed.

**AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC**

**OLD BUSINESS**

**A. Consideration of an Ordinance approving Lincolnwood Fest to be held in Proesel Park on July 20-23, 2017**

**McCarty-** Presents proposed 2017 Lincolnwood Fest days and times, noting the organizers would like to keep the carnival open until 10pm on Sunday if it's busy

**Board Discussion:**

- Hours of Lincolnwood Fest 2016
- Questions if there were any complaints last year
- Recalls weather was poor and the carnival was shut down often

On motion Tomacic/Gratch to approve the Ordinance, waiving the enforcement of Section 6-3-2 (B), Section 9-1-3 and Section 6-3-9 (I) of the Village Code for the 2017 Lincolnwood Fest. 6-0, motion passed.

**B. Presentation of 2016 Annual Aquatic Center Report**

**Rimdzius-** Presentation of 2016 Annual Aquatic Center Report

**Board Discussion:**

- Questions pool closures from previous years due to capacity limits
- Comments on previous increase of 200 passes not being as large of an issue as anticipated

**Rimdzius-** Provides feedback that staff does not have hard documentation of previous years closure, and thanks board for support throughout the season

On motion to approve staff Diaz/Shaw to approve the staff recommendation to increase the Non-Resident pool pass limit to 2,100 passes available for sale during the 2017 season. 6-0 motion passes.

**NEW BUSINESS**

**A. Presentation on Proposed Adopt-a-Path Program**

**Facchine-** Presentation of Adopt-a-Path Program

**Board Discussion:**

- Questions monetary cost to the organization adopting the path
- Questions monetary cost to the Village

- Questions additional staff time needed to monitor volunteers
- Comments on this being great way to regularly clean the paths
- Speaks to this being possible community service opportunities for the school and kids

**Facchine-** Responds to board questions

- No monetary cost to the organization, just their volunteer hours
- Monetary cost to the Village is minimal, the purchase of the sign to be on the path
- Staff would not be monitoring the clean-up process, only additional time needed would be providing the organization the garbage bags and equipment needed as well as the follow up reporting

**B. Update on Current Fiscal Year Department Goals and Proposed 2017/2018 Department Goals**

**McCarty-** Provides goals and status update for current fiscal year and speaks to the 2017/2018 goals

**Board Discussion:**

- Questions leasing period of the land on the east side of the channel
- Questions how far the property extends

**CHAIRPERSON'S REPORT –**

**COMMISSIONERS' REPORTS –**

**DIRECTOR'S REPORT –**

**McCarty:**

- Congratulates staff for the Iron Chiefs event and the Daddy Daughter Dance
- Informs board Day Camp brochure is out and registration is open
- Comments on new changed layout of staff report

**STAFF REPORTS**

**A. SUPERINTENDENT OF RECREATION – GAMROTH**

**Gamroth:**

- Thanks all in attendance for Iron Chief event
- Notes that a donation to the Niles Township Food Pantry of around \$3,000 will be made from the profits collected

**B. SUPERINTENDENT OF PARKS AND FACILITIES – RIMDZIUS**

**Rimdzius-** Updates board on seasonal hiring:

- Rehire offers 15
- New hire offers 1
- Interviews scheduled in February 4
- Interviews scheduled in March 12

**Rimdzius-** Announced the receipt of the Program of the Year Award through IPRA - Community Park Playdates.

**Hrdin-** Questions if lifeguard training is done internally

**Rimdzius-** Currently offering training in partnership with Northeastern during the off season. The training in the spring has been cut due to budget cuts.

**C. RECREATION SUPERVISOR – ANTOSZ**

As noted in report

**D. COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

**E. YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

**ADJOURNMENT**

Meeting adjourned at 8:01 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 4

**ORIGINATING DEPARTMENT:** Police

**SUBJECT:** Approval of a Recommendation by the Traffic Commission to Adopt an Ordinance to Amend Chapter 7, Article 2, Section 15 of the Village Code Pertaining to Restricting Parking Between the Hours of 9:00 p.m. and 6:00 a.m. in the Designated Parkway Parking Area on the East Side of Kimball Avenue between Devon Avenue and the North Alley

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

On January 26, 2017, the Traffic Commission considered a request for restricted parking in the Designated Parkway Parking area on the 6400 Block of Kimball Avenue. The Police Department conducted a survey of the parking area over 12 days and found that at least one vehicle had been unremoved during that time period. Staff recommended that parking be restricted to no more than three hour increments.

The petitioner, Mr. Mark Ahmad stated that the reason for the request was to allow for the parkway parking to be cleaned and snow removed, to prevent individuals from parking for long periods of time, and to provide more available spaces for his employees and patrons.

The Commission reviewed the merits of a three hour restriction compared to prohibiting overnight parking. Following input from the public and a discussion, the Commission unanimously recommended the Village Board approve no overnight parking in the Designated Parkway Parking on the 6400 block of Kimball Avenue.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. January 26, 2017 Traffic Commission Meeting Minutes
3. GIS Map
4. Photograph

**RECOMMENDED MOTION:**

**Move to approve** a recommendation by the Traffic Commission to adopt an Ordinance to amend Chapter 7, Article 2, Section 15 of the Village Code pertaining to restricting parking on the public roadway on the east side of Kimball Avenue from 9:00 p.m. to 6:00 a.m. between of Devon Avenue and the north alley of Devon Avenue.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 7-2-15  
(RESTRICTED PARKING)  
OF THE MUNICIPAL CODE OF LINCOLNWOOD**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_ DAY OF \_\_\_\_\_, 2017.

**ORDINANCE NO. 2017-\_\_\_**

**AN ORDINANCE AMENDING SECTION 7-2-15  
(RESTRICTED PARKING)  
OF THE MUNICIPAL CODE OF LINCOLNWOOD**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, pursuant to Section 7-2-15 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"), vehicular parking is restricted on certain designated streets within the Village; and

WHEREAS, the Village Traffic Commission has unanimously recommended that the Village Board of Trustees amend Section 7-2-15 of the Village Code to restrict parking, between the hours of 9:00 p.m. and 6:00 a.m., on the east side of Kimball Avenue, between Devon Avenue and the north alley of Devon Avenue ("*Recommended Parking Restriction*"); and

WHEREAS, the Village President and Board of Trustees desire to amend Section 7-2-15 of the Village Code to reflect the Recommended Parking Restriction; and

WHEREAS, the President and the Board of Trustees have determined that it will serve and be in the best interests of the Village to amend the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. AMENDMENT OF VILLAGE CODE. Section 7-2-15 of the Village Code is hereby amended further to read as follows:

"7-2-15: RESTRICTED PARKING:

It shall be unlawful to stop, stand or park a motor vehicle on the following designated streets at the following times designated:

\* \* \*

**(K) Between the hours of 9:00 p.m. and 6:00 a.m.:**

**On the east side of Kimball Avenue, from Devon Avenue north to the first existing alley that is parallel to Devon Avenue."**

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

SECTION 3. ERECTION OF SIGNS. Pursuant to 7-2-21(B) of the Village Code, the Village Department of Public Works is hereby directed and authorized to install appropriate signs that regulate traffic and parking in accordance with the amendments set forth in Section 2 of this Ordinance.

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Lawrence A. Elster, President Pro-Tem  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#49582054\_v2

**Additions are bold and double-underlined;** ~~deletions are struck through.~~



**TRAFFIC COMMISSION, VILLAGE OF LINCOLNWOOD**  
**6900 N. Lincoln Avenue, Lincolnwood, IL 60712**

**Regular Meeting Minutes**  
**January 26, 2017**  
**Village Hall Council Chambers**  
**6900 North Lincoln Avenue**  
**Lincolnwood, IL 60712**

1. Call to Order

Chairman Gelfund called the meeting to order at 7:05 p.m.

2. Pledge to the Flag

Chairman Gelfund led the Pledge to the Flag.

3. Roll-call

Commissioners Antonio Costantino, Donald Gelfund, James Lee, Georjean Nickell, Claude Petit, Scott Troiani, Acting Public Works Director Andrew Letson, Village Engineer James Amelio, Officer Michael Knapp, and Trustee Barry Bass were present.

Commissioner Mark Bonner was excused. Commissioner James Lee was absent.

4. Report by Chair

Chairman Gelfund reported that the Traffic Commission is comprised of resident volunteers appointed by the Mayor and Village Board of Trustees to review, analyze, discuss, and recommend objective traffic safety initiatives to the Village Board. Chairman Gelfund welcomed everyone in the audience and requested that they complete a speaker request form if they wish to speak on any items on the agenda.

Chairman Gelfund also reported that he was recently at a Village Board meeting and it appears that a commercial development on the 4300 block of Touhy Avenue is going to be approved. This development includes a Starbucks and measures have been put in place to minimize the impact of traffic on the neighborhood.

5. Approval of Minutes

Commissioner Nickell moved to approve the minutes of the October 13, 2016 Traffic Commission meeting as presented. Commissioner Troiani seconded.

The motion was unanimously approved.

6. Unfinished Business

None

7. New Business

a. Approval of 2017 Meeting Dates

Chairman Gelfund presented the proposed meeting dates for 2017. Mr. Letson noted that the February meeting had been moved up a week due to a conflict with the Budget Workshop. Commissioner Nickell moved to approve the 2017 meeting dates, Commissioner Costantino seconded. The motion passed unanimously.

b. Consideration of a Request for Restricted Parking on the 6400 Block of Kimball Avenue

Mr. Letson provided a brief presentation of the request for restricted parking in the designated parkway parking on the 6400 block of Kimball Avenue. The Police Department had conducted a survey of the parking area over 12 days and found that at least one vehicle had been unmoved during that time period. Staff recommended that parking be restricted to no more than three hour increments.

Following the presentation, the petitioner Mr. Mark Ahmad stated that the reason for the request was to allow for the parkway parking to be cleaned and snow removed, to prevent individuals from parking for long periods of time, and to provide more available spaces for his employees and patrons.

Commissioner Nickell inquired how many parking spaces are available behind Mr. Ahmad's building. Mr. Ahmad responded that there are eight, including a handicapped parking stall.

Ms. Marla Lampert of 6431 N. Kimball Avenue inquired if the recommended restriction would be a problem for the petitioner's employees. Officer Knapp responded that everybody, including the petitioner's employees, would be subject to the restriction. Mr. Ahmad stated that if the restriction would affect his employees, he would prefer to prohibit overnight parking.

Mr. Pablo Alcantara of 6432 N. Kimball Avenue expressed concern that individuals who are currently parking in the designated parkway parking stalls will move north into the neighborhood if a parking restriction is put into place.

Commissioner Nickell inquired to who was notified of the request. Mr. Letson responded that all of the properties on the 6400 block of Kimball received a letter from the Chief of Police.

Commissioner Nickell asked the residents who were present if they had any concern with prohibiting overnight parking. Both indicated that they did not have a concern.

General discussion was had among the Commission regarding the merits of a three hour restriction compared to prohibiting overnight parking.

Ms. Lampert stated that she would not be in favor of a restriction that would push the problem further into the neighborhood.

Trustee Bass expressed a concern with a general lack of available parking on Kimball Avenue.

Chairman Gelfund asked if there is a specific requirement for the length of time that a car can be parking in one spot on the street. Officer Knapp stated that the Police Department responds to complaints and has general guidelines to determine if a car is abandoned, but there is no specific time limit.

Commissioner Nickell moved to prohibit parking between 9:00 p.m. and 6:00 a.m. in the designated parkway parking stalls on the east side of Kimball Avenue between Devon Avenue and the alley to the north. Commissioner Troiani seconded. The motion was unanimously approved.

Following the discussion, Commissioner Nickell requested that a future discussion be held regarding situations where certain residential properties are oversaturated with vehicles. She suggested that the Village consider developing a tier system for vehicle stickers where property owners would pay more for additional vehicles above a specified threshold. Mr. Letson stated that he would review the request with staff and determine the most appropriate venue for the discussion.

c. Review of a Request for IDOT to Review the Speed Limit on Lincoln Avenue

Mr. Amelio informed the Commission that the Village had submitted a request to the Illinois Department of Transportation (IDOT) to review the speed limit on Lincoln Avenue. The current speed limit is 35 miles per hour. IDOT has responded and stated that they will perform a speed study and respond to the Village when that is complete. Mr. Amelio stated that he expects the study to take three to four months to complete and an update will be presented to the Commission when it is available.

8. Public Forum

Mr. Stan Wilk of 4830 W. Chase Avenue expressed concern regarding proposed hotel located at 7250 N. Cicero Avenue and suggested that curb cuts be eliminated on Chase and Jarlath Avenues and that access be provided only from Cicero Avenue.

Commissioner Troiani stated that he lives on the 4400 block of Chase Avenue and is also concerned about traffic generated from the proposed hotel.

Chairman Gelfund inquired if a curb cut would be allowed on Cicero Avenue. Mr. Amelio stated that the matter would need to be reviewed by IDOT as Cicero Avenue is a State route.

Mr. Nick Hatzopoulos of 6446 N. Kimball Avenue inquired the status of the Devon Avenue Enhancement Project that was previously presented to the Traffic Commission. Mr. Amelio stated that the project is currently in the Phase I Engineering design phase and it is expected that phase of the project will be complete soon. Mr. Letson stated that the plans will be brought back to the Traffic Commission for review following changes made due to comments from IDOT. The Commission will then be asked to make a recommendation and the project will be brought to the Village Board for endorsement.

#### 9. Report by Staff

Mr. Amelio provided an update to a request from Trustee Bass regarding the crossings of the new multi-use recreation paths at various roadways. Mr. Amelio stated that the plan is to install in street signage on Pratt Avenue to remind motorists to stop for pedestrians in the crosswalk. In addition, staff will continue to review the crossing at Devon Avenue.

#### 10. Good of the Order

Commissioner Petit expressed that he is very happy with the new paths and that he feels they are a great asset for the community.

#### 11. Adjournment

Commissioner Petit moved to adjourn the meeting at 8:35 p.m. Commissioner Troiani seconded. The motion was approved.

Respectfully submitted,

Robert LaMantia  
Chief of Police

Thursday, December 29, 2016

From: Mark Ahmad, C21 Affiliated  
Building Owner  
3372 W. Devon Ave.  
Lincolnwood, IL 60712

To: Mr. Robert Lamantia, Police Chief  
6900 N. Lincoln Ave  
Lincolnwood IL 60712

Re: 3372 W. Devon Ave, Parkway at the Corner of Devon Ave, and Kimball Ave, Lincolnwood IL 60712

Dear Mr. Lamantia,

As a resident of Lincolnwood and a professional since October 27<sup>th</sup> 1997, I would like to ask you again for or any of the following possibilities toward the parkway located on the Westside of the building at the corner of Devon Ave and Kimball Ave.:

- 1) Place signs reading "2 Hours Only Parking"
- 2) Place signs reading "No Overnight Parking"
- 3) Place signs reading "No Trespassing"
- 4) Place signs reading "Violators Will be Ticketed"

The possible sign of no overnight parking is very important. Many times we come to meeting to find no parking in the parkway especially when snowing. We then double park in the back of the building. I recently had an accident hitting another broker's car that parked behind me due to no place in the parkway.

Vehicles from out of the area are staying overnight for days. Recently a vehicle owner cleaned spot in the parkway off snow and parked his car for weeks and still outside as the time of this email..

I am open to pay an annual fee to have the Parkway used only by the office staff if possible.

Your understanding is appreciated. Will drop this statement in the form of a letter at your office.

Respectfully,

Mark Ahmad  
Building Owner  
3372 W. Devon Ave.  
Lincolnwood, IL



Century 21  
Affiliated

Mark Ahmad  
The Real Estate Broker  
Providing The Market Knowledge  
1-773-983-1553  
www.chicagorealestatemarkets.com  
mark@mounzer.com  
3372 W. Devon Ave Lincolnwood, IL 60712



# LINCOLNWOOD POLICE DEPARTMENT

CASE REPORT  
6900 N Lincoln Ave.  
Lincolnwood, IL 60712

CASE: **2017-00001344**

DISPATCH DATE/TIME -  
ARRIVAL DATE/TIME -

<b>EVENT</b>	REPORTED DATE/TIME <b>01/18/2017 11:59</b>	Offense Type <b>Other Public Complaint</b>	CASE STATUS AT TIME OF REPORT <b>Open</b>
	OCCURRED FROM DATE/TIME <b>12/29/2016 09:35</b>	OCCURRED TO DATE/TIME <b>01/17/2017 09:38</b>	LOCATION OF OCCURRENCE <b>The Real Estate Broker, Century 21 3372 DEVON Ave Lincolnwood IL</b>

<b>OFFENSES</b>	DESCRIPTION	ATTEMPT/COMMIT

<b>SUBJECT</b>	SUBJECT TYPE <b>Complainant</b>		NAME (LAST, FIRST, MIDDLE) <b>Ahmad, Mark</b>				PRIMARY PHONE <b>(773)983-1553</b>	
	ADDRESS <b>3372 Devon Ave Lincolnwood, IL 60712</b>							PHONE #2
	DOB	AGE or AGE RANGE	SEX <b>M</b>	RACE <b>U</b>	HEIGHT or RANGE	WEIGHT or RANGE	EYES <b>Brown</b>	HAIR <b>Black</b>
	DL NUMBER/STATE		SSN <b>-</b>		ALIAS (LAST, FIRST, MIDDLE)/AKA			
	CLOTHING OR ADDITIONAL DESCRIPTION				SCAR MARKS OR TATTOOS			

<b>SUBJECT</b>	SUBJECT TYPE		NAME (LAST, FIRST, MIDDLE)				PRIMARY PHONE	
	ADDRESS							PHONE #2
	DOB	AGE or AGE RANGE	SEX	RACE	HEIGHT or RANGE	WEIGHT or RANGE	EYES	HAIR
	DL NUMBER/STATE		SSN		ALIAS (LAST, FIRST, MIDDLE)/AKA			
	CLOTHING OR ADDITIONAL DESCRIPTION				SCAR MARKS OR TATTOOS			

<b>SUBJECT</b>	SUBJECT TYPE		NAME (LAST, FIRST, MIDDLE)				PRIMARY PHONE	
	ADDRESS							PHONE #2
	DOB	AGE or AGE RANGE	SEX	RACE	HEIGHT or RANGE	WEIGHT or RANGE	EYES	HAIR
	DL NUMBER/STATE		SSN		ALIAS (LAST, FIRST, MIDDLE)/AKA			
	CLOTHING OR ADDITIONAL DESCRIPTION				SCAR MARKS OR TATTOOS			

Narrative on 2nd page

REPORTING OFFICER <b>Weidner, Mark S</b>	DATE <b>01/19/2017</b>	REVIEWED BY <b>Martin, Lawrence R</b>
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**LINCOLNWOOD POLICE DEPARTMENT**

**CASE REPORT**  
6900 N Lincoln Ave.  
Lincolnwood IL 60712

CASE # **2017-00001344**

**NARRATIVE**

Mr Ahmad owns the building and business at 3372 Devon, and requested parking restriction signs on Kimball next to his building where he had parkway parking installed. He said that cars are being parked or stored in these spaces and this makes street cleaning and snow removal difficult.

Chief LaMantia instructed me to conduct a parking survey for that location, which consists of head-in parkway parking for seven cars between Devon and the north alley of Devon.

I obtained information of the agents license numbers, who work in the Real Estate office at that address, and recorded license numbers on regular business days, starting on 12/29/16. I concluded the survey on 1/17/16. The worksheets will be attached to this report.

In summary I recorded the parkers on 12 days total. One car (Q810135) has been in the same spot, apparently unmoved, on each day. This vehicle lists to 6418 Kimball to Premier Maintenance. Second most frequently parked car was there on seven days. This car (Q365727) listed to 6414 Kimball, to Kimball Enterprises. Another car that listed to the same address was there once and listed to Ahmad Riaz. Vehicles belonging to agents were counted seven times. Only one time did I find all spaces full, and that was at 11:40 Am on 1/4/17. At that time all three resident vehicles listed above were there. The large driveway at 6418 Kimball is always packed with cars.

I agree with the complainant that vehicle "Storage" appears to be a problem that could affect snow removal and street cleaning. Time limit parking, like "two hour" parking would allow for the agents to come and go, as well as the customers of that office and the post office. Another possible solution would be to make the restricted time to the overnight hours.

REPORTING OFFICER

**Weidner, Mark S**

DATE

**01/19/2017**

REVIEWED BY

**Martin, Lawrence R**



Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: Σ Day of Week: TUE Date: 1/17/17 Time of Day: 0938

Street: KIMBALL

Between: 6400 BLOCK ← and PARKWAY PARKING

Officer/CSO: WEIDNER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
<u>Q810135</u>		<u>6418 KIMBALL</u>
<u>GWC 761</u>		
<u>LAW 437</u>		
<u>Q 90 2391</u>		

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_



Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: MON Date: 1/16/17 Time of Day: 0918

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
Q81 0135		6418 KIMBALL
940 6919		
I LOVE 4 5		ABSENT

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_





Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: THURS Date: 1/12/17 Time of Day: 13:55

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
<u>Q81 0135</u>		<u>6418 KIMBALL</u>
<u>BIBOLDO</u>		<u>AGENT</u>

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_



Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: TUE Date: 1/10/17 Time of Day: 13:45

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
Q810138		6418 KIMBALL
Q365727		6414 KIMBALL
BIBOLDO		BARBETT + JULIANA PITZELE 7924 TRIPP SKOKIE

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_





Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: \_\_\_\_\_ Day of Week: FRI. Date: 01-06-17 Time of Day: 14:00

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
<u>Q 81 0135</u>	<u>E</u>	<u>6418 KIMBALL, PREMIER MAINTENANCE</u>
<u>Q 36 5727</u>	<u>E</u>	<u>6414 KIMBALL, KIMBALL ENTERPRISES</u>
<u>R 94 6352</u>	<u>E</u>	<u>AGENT</u>
<u>Q 22 0829</u>	<u>E</u>	<u>PV HOLDING CORP. 10000 BESSIE COLEMAN DR. CHGO.</u>
<u>A 79 6228</u>	<u>E</u>	<u>4721 ENFIELD AVE., SKOKIE</u>

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_



Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: THUR Date: 1/5/17 Time of Day: 1110

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
981 0135		6418 KIMBALL
Q36 5727		6414 KIMBALL

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_



Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: WEDNESDAY Date: 1/4/17 Time of Day: 11:40

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
D43 0438		AGENT
F16 0359		LOPEZ, LAURA 3137 N. KOLMAR
862 3699		AGENT
K83 1844		AGENT
Q36 5727		6414 KIMBALL
712 1608		GILANI, RABIA + AHMAD, RIAZ 6414 KIMBALL
Q81 0135		6418 KIMBALL

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_





Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: FRIDAY Date: 12/30/16 Time of Day: 1435

Street: KIMBALL

Between: 6400 BLOCK and PARKWAY PARKING

Officer/CSO: WEINER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
<u>Q81 0135</u>		<u>PREMIER MAINT.</u> <u>6418 KIMBALL</u>
<u>Q36 5727</u>		<u>KIMBALL ENTERPRISES</u> <u>6414 KIMBALL</u>

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_



Village of Lincolnwood  
Traffic Commission  
Parking User Survey

17-1344

Shift: 2 Day of Week: THUR Date: 12/29/16 Time of Day: 9:35 am

Street: KIMBALL

Between: 6400 BLOCK and ARKWAY PARKING

Officer/CSO: WEIDNER Badge #: 504

License Plate	Direction Facing (N, S, E, or W)	Town Vehicle is Registered & Special Circumstances; i.e. Construction, Funeral, Party, etc.
Q81 0135 1		PREMIER MAINTENANCE 6418 KIMBALL OF CHEV
Q36 5727		KIMBALL ENTERPRISES 6414 KIMBALL OF HONDA
R SIEB 85		RYAN SIEBERT SCHAUMBURG
R 94 6352	AGENT	EARL RUTIMAN LEASED 3022 HOYNE CTRD

Total Number of Vehicles Parked on Both Sides of the Street: \_\_\_\_\_

Total Number of Vehicles Registered in Lincolnwood: \_\_\_\_\_

Total Number of Vehicles Registered Out of Town: \_\_\_\_\_

# Request for Time Restrictions – Designated Parkway Parking 6400 Block Kimball Avenue – East Side





KIMBALL  
DEVON



Commercial Real Estate  
Mark Ahmad  
773-883-1553  
mark@markahmad.com

20



For all your Residential & Commercial Real Estate Needs in the City & Suburbs Contact Mark Ahmad 773-983-1553 mark@markahmad.com

# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 5

**ORIGINATING DEPARTMENT:** Police

**SUBJECT:** Consideration of an Ordinance to Amend Chapter 7, Article 2, Section 17, 18 and 24 of the Village Code Regarding Parking of Recreational and Commercial Vehicles

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Since 2014, the Traffic Commission; Committee on Rules, Buildings and Ordinances; and Village Board have reviewed the Village Code regarding parking of recreational and commercial vehicles. The intent of discussions, reviews and proposed revisions were to better define permitted and restricted parking and preserve the character of the community.

At the January 19, 2016 Committee of the Whole meeting, the Board reviewed and discussed the matter and directed staff to make the following revisions to the Code based in part on previous discussions and input from the community:

1. The definition of "taxi" should include ride sharing companies.
2. Removal of the reference to A-frame signs on taxis and limit roof top signage to "taxi."
3. Limit advertising on all commercial vehicles and taxi cabs to 10 square feet on each side.
4. Vehicles required to have a "D" license plate should be considered a commercial vehicle. However, allow an exemption for vehicles used for personal use.
5. Define "trucks" as "vehicles."
6. Prohibit trailers, except for construction purposes.
7. Remove "commercial vehicle" language.
8. Require vehicle covers to be fitted.
9. Add a provision to require all vehicles to be parked on an impervious surface.
10. Limit panel vans to one per residential driveway.
11. Prohibit rooftop advertising any vehicle.

12. Limit ladder racks to one per commercial vehicle.

The amendments have been incorporated into the Proposed Ordinance.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. January 19, 2016 Committee of the Whole Memorandum
3. August 31, 2016 Committee on Ordinances, Rules, and Building Meeting Minutes
4. July 8, 2014 Committee on Ordinances, Rules and Building Meeting Minutes

**RECOMMENDED MOTION:**

**Move to approve** the adoption of an Ordinance to amend Chapter 7, Article 2, Sections 17, 18 and 24 of the Village Code regarding parking of recreational and commercial vehicles.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 7-2-17, 7-2-18, AND 7-2-24  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
REGARDING PARKING OF RECREATIONAL AND COMMERCIAL VEHICLES**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2017

ORDINANCE NO. 2017-\_\_\_\_\_

**AN ORDINANCE AMENDING SECTIONS 7-2-17, 7-2-18, AND 7-2-24  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
REGARDING PARKING OF RECREATIONAL AND COMMERCIAL VEHICLES**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, Sections 7-2-17 and 7-2-24 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"), restrict the parking of recreational and commercial vehicles within the Village; and

WHEREAS, Section 7-2-18 of the Village Code regulates the parking of vehicles within the Village for the purpose of displaying them for sale; and

WHEREAS, the Village President and Board of Trustees desire to update and clarify the Village regulations governing recreational and commercial vehicle parking and other regulations regarding the parking of vehicles within the Village; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village and its residents to amend the Village Code in accordance with this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. RECREATIONAL VEHICLE PARKING. Section 7-2-17 of the Village Code is hereby re-titled and amended further to read as follows:

**“7-2-17      Recreational Vehicle Parking ~~of recreational vehicles,~~  
~~recreational vehicle trailers, and mobile homes prohibited.~~**

(A) Definitions. The following definitions shall apply in the interpretation and enforcement of this Section 7-2-17.

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

## BOAT

Any device (including, without limitation, jet skis and personal watercraft devices) used or capable of being used for navigation on water.

## BOAT TRAILER

Every Any vehicle designed or utilized for the transportation of any boat, without motive power, designed for being drawn by another vehicle.

## CONVERSION VAN

A stock model van with major customizing and which bears "RV" license plates.

## MOBILE HOME

A vehicle or trailer designed and constructed for dwelling purposes.

## RECREATIONAL VEHICLE

Either:

- ~~(1) — Portable vehicular structures without a permanent foundation, which can be towed, hauled or driven and which are primarily designed as a temporary living accommodation for recreational, camping and travel use and which include, but are not limited to, trailers, campers, camping trailers, van campers, pickup coaches, camper box, and self propelled motor homes; or~~
- ~~(2) — Motorized or nonmotorized vehicles used primarily for recreational purposes, which include, but are not limited to: boats, watercraft, snowmobiles, ice sailing craft, aircraft, and vehicles with more than two wheels, such as dune buggies, three and four wheel off road vehicles and other similar vehicles, and open or closed trailers, cases, or boxes used for transporting recreational vehicles, or used for transporting other motor vehicles, such as race cars, motorcycles, aircraft, or nonmotorized vehicles, such as bicycles, whether occupied by such vehicles or not, or for transporting livestock, whether occupied by or not.~~
- ~~(3) — Conversion vans are not recreational vehicles for purposes of this Chapter 7.~~

**A vehicle or boat originally designed for living quarters, recreation, or human habitation and not used as a commercial vehicle, including but not limited to, the following:**

**Additions are bold and double-underlined;** deletions are struck through.

- (1) BOAT.
- (2) CAMPER TRAILER. A folding or collapsible vehicle without its own motive power, designed as temporary living quarters for travel, camping, recreation, or vacation use.
- (3) MOBILE HOME.
- (4) OFF-ROAD VEHICLE. A vehicle intended primarily for recreational use off roads on which state vehicle licenses are required, including dune buggies, go-carts, or snowmobiles.
- (5) RACING CAR or CYCLE. A vehicle such as a race car, stock car, or racing cycle that is intended to be used in racing competition.
- (6) TRAVEL TRAILER.
- (7) VEHICLE TRAILER. A vehicle without its own motive power that is designed to transport another vehicle, such as a boat, motorcycle, or snowmobile for recreational or vacation use and that is eligible to be licensed or registered and insured for highway use. A vehicle trailer with another vehicle mounted on it shall be considered one vehicle.

Conversion vans are not recreational vehicles for the purposes of this Section 7-2-17.

#### RECREATIONAL VEHICLE TRAILER

Any "trailer" as defined herein and shall also include any vehicle on wheels, skids, rollers or blocks, either self-propelled or propelled by any other means, which is used or designed to be used primarily for residential, living, sleeping purposes or for the transportation of boats or any other recreational equipment, or for other similar purposes.

#### TRAILER

Any vehicle or portable structure constructed so as to permit occupancy thereof for lodging or dwelling purposes or for the use as an accessory building or structure in the conduct of a business, trade or occupation, and which may be used as a conveyance on streets and highways, by its own or other motive power; a portable structure supported by wheels, jacks, horses, skids or blocks without a permanent foundation which is towed or hauled by another vehicle and, whether occupied or not, used for temporary human occupancy, carrying materials, goods or objects, livestock, or use as a temporary office.

Additions are bold and double-underlined; deletions are struck through.

(B) Limitations on parking.

(1) Village rights-of-way and parking lots. No recreational vehicle, recreational vehicle trailer, or mobile home shall be parked on any street within the Village, or within any Village right-of-way or parking lot, except upon prior approval by the Chief of Police or his or her designee for a ~~grace~~ period not to exceed 24 consecutive hours. No person shall receive approval pursuant to this Section 7-2-17(B)(1) to park a recreational vehicle, recreational vehicle trailer or mobile home for: (i) ~~any twenty four hour period more than four times in a given~~ **24-hour periods during any** calendar year; or (ii) two or more consecutive ~~twenty four hour grace~~ **24-hour** periods.

(2) **Parking areas and parking lots. Subject to the exceptions provided in Section 7-2-17(C) of this Code, recreational vehicles, recreational vehicle trailers, and mobile homes must be parked or stored in a fully-enclosed building or structure, and may not be parked or stored in unenclosed parking lots or parking areas.**

(3) **No snowmobile, boat, wave runner, golf cart, or other recreational vehicle may be parked or stored in a residential driveway at any time, except for expeditious loading and unloading.**

(C) **Exceptions to parking limitations.**

(1) **Recreational vehicles may be parked or stored in a private unenclosed parking lot or parking area for up to 48 hours.**

(2) **Boats and boat trailers may be parked in a private unenclosed parking area or parking lot commencing on April 2 and ending on October 30 of each calendar year.**

(3) **Recreational vehicles used to travel over ice and snow, including, without limitation, snowmobiles and ice sailing craft, and trailers used to transport such recreational vehicles, may be parked or stored in a private unenclosed parking area or parking lot commencing on November 31 and ending on March 31 of each calendar year.**

(4) **Empty trailers. The exceptions set forth in this Section 7-2-17(C) do not apply to empty or unused recreational vehicle trailers, which must always be parked or stored in a fully enclosed building or structure.**

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

- (C) Use of public utilities. It shall be unlawful for any recreational vehicle, recreational vehicle trailer or mobile home to be connected to any public utility except for required servicing.
- (D) Lodging. No recreational vehicle, recreational vehicle trailer or mobile home shall be occupied for lodging or dwelling purposes in the Village.
- (E) Unsafe conditions. It shall be unlawful to park or store a recreational vehicle, recreational vehicle trailer or mobile home in a manner which creates a dangerous or unsafe condition. A dangerous or unsafe condition shall include, but shall not be limited to, parking a recreational vehicle, recreational vehicle trailer or mobile home in an unlocked condition, ~~or~~ in a gear other than "park," **with portable containers containing flammable liquids on board, and in such a manner that the recreational vehicle, recreational vehicle trailer, or mobile home may tip or roll.**
- (F) Penalty. Any person who shall violate any of the provisions of this Section 7-2-17 shall be subject to a fine as set forth in Section 7-2-31 of this Code."

SECTION 3. ADDITIONAL PARKING REGULATIONS. Section 7-2-18 of the Village Code is hereby retitled and amended further to read as follows:

**“7-2-18            ~~Parking of vehicles for sale~~ Additional Parking Regulations.**

- (A)    ~~Parking of vehicles for sale.~~** It shall be unlawful to park any motor vehicle, boat, trailer, or recreational vehicle upon any street, public right-of-way, or public property within the Village for the purpose of displaying it for sale.
- (B)    ~~Impervious surface required. No person may park, and no owner or tenant of real property may allow any person to park on the owner or tenant’s property, any vehicle on a surface other than an impervious surface permitted pursuant to the applicable provisions of this Code, including, without limitation, all-weather asphalt and concrete.~~**
- (C)    ~~Covered vehicles. Not more than one vehicle enclosed in a fitted covering may be parked or stored in a residential driveway. No weights or ties may be used in conjunction with any such covering. No vehicle parked or stored in a residential driveway, as that term is defined in Section 7-2-24(C) of this Code, may be covered or enclosed in any material, including, without limitation, a canvas or nylon tarpaulin, other than a fitted covering.~~**

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

**(D) Temporary storage containers. Temporary storage containers may not be parked or stored in a residential driveway for more than 30 days in any calendar year.**

**(E) Trailers. No trailer may be parked or stored in a residential driveway, except in connection with construction on the same lot, for which the Village has issued all necessary building permits.**

SECTION 4. COMMERCIAL VEHICLE PARKING. Section 7-2-24 of the Village Code is hereby re-titled and amended further to read as follows:

**"7-2-24 Commercial Vehicle Parking ~~commercial vehicles on public streets.~~**

(A) Definitions. The following definitions shall apply in the interpretation and enforcement of this Section 7-2-24:

COMMERCIAL VEHICLE

~~For purposes of this Chapter 7, all commercial vehicles shall be classified as either Class 1 or Class 2 commercial vehicles. Any trailer including, but not limited to, tar hoppers, generators, cement mixers, or any portable construction or maintenance equipment that is not a recreational vehicle (as defined in Section 7-2-17 of this Code) camper trailer, a travel trailer, or a recreational vehicle trailer (as defined in Section 7-2-17 of this Code), shall be deemed a commercial vehicle. Unless otherwise provided, any reference in this Section 7-2-24 to commercial vehicles shall be deemed to be made to both Class 1 and Class 2 commercial vehicles. Class 2 vehicles used for snowplowing which have snowplow blades attached and which lack commercial markings or lettering indicating that the vehicle is used for commercial or industrial purposes are not commercial vehicles for purposes of this definition for the period commencing November 15 and ending April 15 each year.~~

~~(1) — CLASS 1~~

~~Class 1 commercial vehicle shall mean any vehicle, other than a recreational vehicle, regardless of the use to which the vehicle is put or intended or designed to serve and regardless of any other classification system made applicable to vehicles by any other governmental body, that weighs in excess of 12,000 pounds in gross weight.~~

~~(2) — CLASS 2~~

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

~~Class 2 commercial vehicle shall mean any vehicle that is not a recreational vehicle or a Class 1 commercial vehicle that is operated for the transportation of persons or property in the furtherance of any commercial or industrial enterprise, for hire or not for hire, including, without limitation (unless otherwise specified), the following:~~

~~(a) Commercial markings: Any such vehicle bearing commercial markings or lettering indicating that the vehicle is used for commercial or industrial purposes.~~

~~(b) Removable equipment: Any such vehicle bearing removable equipment or merchandise, excluding trailer hitches, camper type tops (not higher than one foot above the high point of the truck cab roof) and truck bed storage boxes, stored on the exterior of the vehicle.~~

**Any vehicle used, in whole or in part, for activities related to the conduct of a business. "Commercial vehicle" does not include passenger vehicles used for commuting between a driver's or a passenger's residence and place of employment if the passenger vehicles are not used for any other activity related to the conduct of a business. "Commercial vehicle" includes, without limitation: taxicabs and limousines (as those terms are defined in Section 9-1-2 of this Code); panel vans; trucks and other vehicles used in connection with construction, landscaping, and similar work; tow trucks; vehicles used to make deliveries; and vehicles used to advertise a business or product; and vehicles used for ride-sharing services.**

### **RESIDENTIAL DRIVEWAY**

**Any unenclosed parking space or parking area located on any lot in the Village used for residential purposes.**

### **TRAILER**

Any vehicle or portable structure constructed so as to permit occupancy thereof for lodging or dwelling purposes or for the use as an accessory building or structure in the conduct of a business, trade or occupation, and which may be used as a conveyance on streets and highways, by its own or other motive power; a portable structure supported by wheels, jacks, horses, skids or blocks without a permanent foundation which is towed or hauled by another vehicle and, whether occupied or not, used for temporary human occupancy, carrying materials, goods or objects, livestock, or use as a temporary office.

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

(B) Use of public streets. Commercial vehicles or trailers shall not be permitted to park on any public street, thoroughfare or alley within the Village between the hours of 7:00 p.m. and 7:00 a.m. on weekdays, nor between the hours of 7:00 p.m. on Saturday and 7:00 a.m. on Monday.

(C) **Residential driveways. Notwithstanding any provision of this Code to the contrary, no commercial vehicle or trailer may be parked or stored in any residential driveway in violation of the following restrictions:**

(1) **General. Not more than one commercial vehicle that exceeds 8,000 pounds in gross vehicle weight may be parked or stored in any residential driveway.**

(2) **Prohibited vehicles. The following types of commercial vehicles and trailers may not be parked or stored in any residential driveway at any time:**

(a) **Commercial vehicles that exceed eight feet six inches in height;**

(b) **Commercial vehicles that exceed 20 feet in length;**

(c) **Commercial vehicles that exceed seven feet six inches in width;**

(d) **Commercial vehicles or trailers containing, equipped with, or towing any equipment, tools, materials, and supplies used in construction, landscaping, or similar work;**

(e) **Commercial vehicles to which any equipment rack, ladder rack, or similar item is attached;**

(f) **Commercial vehicles with Class D license plates, except upon the prior written approval by the Chief of Police, which approval may not be granted for any vehicle that: (i) is used for public or commercial purposes; or (ii) features any signage or advertising of any kind;**

(g) **Commercial vehicles that display any advertising other than within a 10-square-foot area located on each side of the commercial vehicle. Specifically, and without limitation of the foregoing, commercial vehicles that display any rooftop advertising may not be parked or stored in any residential driveway at any time.**

Additions are bold and double-underlined; deletions are struck through.

(3) Taxicabs and limousines. Not more than one taxicab or limousine may be parked or stored in any residential driveway. No taxicab or limousine parked or stored in a residential driveway may: (a) be equipped with an A-frame sign mounted on the roof of the taxicab or limousine, except as provided in this Section 7-2-24(C)(3); or (b) display any advertising except within a three-square-foot area located on each of the driver and passenger sides of the taxicab or limousine. A taxicab or limousine may be equipped with one roof-mounted sign that displays the word "taxi" and does not display any advertising.

(4) Trailers. Not more than one trailer may be parked or stored in any residential driveway. No trailer longer than 20 feet, nor any trailer displaying any advertising, may be parked or stored in any residential driveway.

(5) Vehicles equipped with snow plow. No commercial vehicle equipped with a snow plow or salt spreader may be parked or stored in a residential driveway, except before April 1 and after October 1 of each calendar year.

(D) Commercial vehicles providing service to a residence. The provisions of Section 7-2-24(C) of this Code do not apply to commercial vehicles parked in a residential driveway in connection with the performance of commercial services or work for the occupants of the residence served by the residential driveway.

(E) Vehicles for persons with disabilities. The provisions of Section 7-2-24(C) do not apply to vehicles bearing license plates for persons with disabilities.

~~(F)~~ (F) Penalty. Any person who shall violate any of the provisions of this Section 7-2-24 shall be subject to a fine as set forth in Section 7-2-31 of this Code."

SECTION 5. TWELVE-MONTH REVIEW. The President and Board of Trustees hereby direct the Village Manager, or his designee, to place the regulations amended pursuant to this Ordinance on the agenda of a meeting of the Committee of the Whole to be held no later than 12 months after the effective date of this Ordinance for the purpose of reviewing those regulations.

SECTION 6. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

Additions are bold and double-underlined; deletions are struck through.

SECTION 7. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Lawrence A. Elster, President Pro-Tem  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#40892926\_v6

**Additions are bold and double-underlined;** ~~deletions are struck through.~~



# LINCOLNWOOD POLICE DEPARTMENT

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## INTER-OFFICE MEMO

Robert LaMantia  
Chief of Police

To: Timothy C. Wiberg, Village Manager

From: Robert LaMantia, Chief of Police

Date: January 19, 2016

Subject: Commercial and Recreational Vehicle Parking Discussion - Continued

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Staff reviewed commercial and recreational vehicle regulations at the August 18, 2015 Committee of the Whole (COTW). At the conclusion of the meeting, the Board directed staff to notify property owners that may be affected by the Committee on Ordinances, Rules and Building (CORB) recommendation and invite them to a subsequent meeting. Staff issued a news release and notified 107 property owners of a discussion regarding commercial and recreational vehicles at September 16, 2015 COTW.

Following the September 16, 2015 COTW, staff incorporated community input regarding the regulation of commercial and recreational motor vehicles (including taxi cabs) parked on residential driveways into the following recommendations:

1. Allow only one commercial vehicle under 8,000 pounds or one taxi cab
2. No regulations on advertising
3. No regulations on rooftop advertising
4. No regulations on height of sign
5. No regulations on length of advertising space
6. No regulations on non-permanent equipment
7. Allow "B" license plated vehicles and do not allow "D" or higher plated vehicles
8. No change regarding vehicles equipped with snow plows
9. Prohibit construction equipment
10. Allow trailers only in the side or rear yard
11. Vehicles may be covered with fitted covers, but not tarps of any type
12. Recreational vehicles remain prohibited, but move regulations from the Zoning Code to the Village Code

13. Exempt vehicles designed to accommodate persons with special needs

The table below shows current and proposed regulations by vehicle type.

Vehicle by Type	Current Regulations	Recommended by CORB	Revised Proposed Regulations After September 16, 2015 COTW Meeting
Taxi Cabs	One Cab Allowed	One allowed, with sign restrictions	Current Regulation
Advertising on Motor Vehicles	Unregulated	Limited to three square feet on each side	Unregulated*
Rooftop Advertising	Unregulated	Prohibited, except for taxi cabs w/ standard sign	Unregulated*
Vehicle Height	Unregulated	Limited total vehicle height to less than 9'	Unregulated*
Vehicle Length	Unregulated	Livery vehicles limited to 22' with no markings	Unregulated*
Non-permanent Equipment	Unregulated	Prohibited; i.e. ladder racks	Unregulated*
Class II Vehicles (up to 12,000 pounds)	One Permitted	"B" Plate Allowed, "D" Plate Prohibited	CORB Recommendation
Vehicles w/Snow Plows	Allowed Nov. thru Mar.	Same	Status Quo
Construction equipment; i.e., bobcats	One Allowed	Prohibit	CORB Recommendation
Trailers	One Allowed	Prohibit	May be parked on the side or rear yard
Covered Vehicles	Unregulated	Prohibit	Regulate- fitted cover, no tarps canvas or nylon
Recreational vehicles, including boats, snowmobiles, campers, wave runners, golf carts and mobile homes	Prohibited or Restricted by the Zoning Code	Move regulations to Village Code	CORB Recommendation
Handicapped vehicles	Unregulated	Specifically exempted	CORB Recommendation

\* Only one Commercial Vehicle will be permitted per household with a B plate, less than 8,000 lbs., not one commercial vehicle from each vehicle type.

### **Documents Attached**

1. Memorandum summarizing commercial vehicle parking speaker comments at the September 16, 2015 COTW.
2. Summary (not verbatim) notes of individual speaker comments from September 16, 2015 COTW.
3. Map depicting the general residential location of the speakers as a whole.
4. COTW memorandum regarding commercial and recreational vehicle parking dated September 16, 2015.
5. Press Release for January 19, 2016 COTW Discussion regarding Commercial and Recreational Vehicles. Additional notifications were made via the Village's website, subscription list, and cable television; Facebook, Twitter, Nextdoor, Village and press group.
6. Announcement letter and attachments mailed to 30 residents who completed speaker request forms at the September 16, 2015 COTW.

### **Summary**

Staff is seeking direction from the Village Board regarding the revised proposed regulations.



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# MEMORANDUM

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**TO:** Tim Wiberg, Village Manager

**FROM:** Ashley Engelmann, Public Works Director and Robert LaMantia, Police Chief

**DATE:** November 6, 2015

**SUBJECT:** Commercial Vehicle Parking Speaker Comment Summary

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**Background:**

On September 16, 2015 at a Committee of the Whole meeting the Village Board discussed the Committee on Ordinances, Rules and Building's (CORB) recommendations to amend the Village Code regarding commercial vehicles. Approximately 100 people were in attendance. Thirty residents spoke on the matter. A summary of their comments may be found below. In addition, a detailed accounting of each speaker's comments is attached to this memorandum.

- Questioned their own vehicles and how they will be affected
- Discussed private property rights being infringed upon
- Concerned that the Ordinance would target certain individuals
- Proposed that existing vehicles should be grandfathered
- Stated that current commercial vehicle laws are not being enforced
- Stated that vehicles covered with an aesthetically pleasing cover should be allowed
- Concerns expressed about small businesses and the affect the Ordinance could have on them
- Questioned if vehicles could be stored behind homes or on the side of the house
- Suggested that vehicles that are for both commercial and personal use could be registered with the Village and a sticker or license could be given to them
- Stated that there is no evidence to suggest that commercial vehicles are unsightly
- Suggested allowing one vehicle with signage per driveway
- Noted that an Ordinance would be burdensome on residents

**Attachments:**

1. Detailed Accounting of Speaker Comments
2. Address Map of Speakers

**September 16, 2015**  
**Committee of the Whole**  
**Discussion on Commercial Vehicles**  
**Summary of Speaker Comments (not verbatim)**

Rony Khezeran

Owns an SUV that is wrapped entirely in advertising and is concerned about it not being allowed any longer.

David Kono

Owns a 2006 Tundra that is 4-door and has a small bed. He is retired now but parks it in his driveway and is concerned that it will not be allowed.

Judy Roy

States that it is her private driveway in which she pays \$10,000/year in property taxes. She owns a small white trailer with no markings and would like to keep it on her property. Her neighbor has five cars in his driveway. Feels as though certain people are being targeted that don't fit into certain categories.

Stephen Geolgules

Owns a plain pick-up truck that is 12,000 lbs with a snowplow in his driveway. 1 ton pick-ups have always been allowed. Believes that existing owners should be grandfathered in.

Nick Zitko

Owns a pickup truck with no writing on it, also has two other vehicles, he would like to know if he will be affected by the Ordinance.

Sam Todaro

States that he worked 35 years to get a company truck, it is his source of revenue. Questioned how the public's health and safety is being affected by a B license plate as well as private property rights. He also noted that he sees boats on many people's driveways and that we don't enforce our current laws.

Nancy Coffman

Stated that she had no further comment based on the comments mentioned already.

Kenneth Jacobs

Has lived her for over 40 years and has three or four covered vehicles. Does not understand why you can't have a nice covered vehicle.

Alina Cucinscah

States that she recently moved to Lincolnwood and that people who own businesses' work hard and should be able to keep their vehicles in their driveways. States that we should want to bring businesses to Lincolnwood not drive them away.

Mary Hedeem

Feels that small business owners are being punished by this Ordinance. She pays taxes and that this is unconstitutional.

Rey Jurado

Wanted to know what size ladder racks would be allowed. He also asked if he would have to get rid of his van because it has markings on it and a B license plate.

Maria Vastis

States that she is a 14 year resident who has a business out of her house. She is not required to have a business license. She has a B license plate for her business. She parks the vehicle on her own driveway not on the public street. She does not understand why that is problematic. She also makes an effort to park it so that no one can see the signage.

Sam Younan and Luhe Grochola

Work for the same heating and air conditioning company. Have lived here for 18 years, recalls that seven or eight years ago this was discussed as well. He was told he couldn't park certain vehicles on the street. So he built a circular driveway. Now he is being told he can't park in his own driveway. Both of his trucks have markings on them. He has a regular van with ladder racks. Asked if he could store it if it is enclosed behind the house? Could he park on the side or in the rear? Feels as though the Board has been back and forth with this and would like a final decision made.

Howard Cohan

Believes that a sticker could be used to identify when these vehicles are used for both personal and business. Also a special license could be issued to these homeowners.

Argjen Vesei

When he first moved to Lincolnwood, he had a company car. He converted his sunroom to a garage, but now has a commercial truck which won't fit in the garage. He has to park his commercial truck on his driveway.

Pat Kelly

His vehicle is a Ford F150 with a "B" truck plate. His vehicle is not affected by the discussion.

Jane Mok

She has parked her Sprinter van on her driveway for the past four years and now all of a sudden it is a problem, why?

Victor Stojahofi

He owns a pick-up truck with a snow plow, but he removes the plow and puts it away for the summer.

Dave Koder

After the Traffic Commission meeting last year, a newspaper article described commercial vehicles as unsightly. There is no evidence to suggest that commercial vehicles adversely affect property values.

Steve Sfika

The resident asked the Village Board: "What's next?"

Ozzie Pelinkovic

He owns a Ford F150 with an Environmental license plate. He would prefer a commercial vehicle (roofer) with signage parked in his neighborhood.

Tom Kougas

He owns 18 cars and three trucks. He has an issue with proposed regulations regarding covered vehicles. He understands the distinction between a cover and a tarp, but asked about shrink wrap. Regarding the neighbor that complained about receiving a parking ticket for a commercial vehicle, he indicated the proper venue is for that discussion in court. He suggested possibly allowing one vehicle with signage per driveway.

Louis Napravovik

The resident owns three houses in Lincolnwood. A private driveway should be your own business. He owns four race cars and would like to park a tow truck in his driveway.

Harry Friedman

The resident owns a roofing company. He purposely installed a four car driveway to park his vehicles. He drives a commercial vehicle and works in the field. It is a 40 minute drive to work, and he does not want to go there just to pick up his vehicle and return to the north shore.

Peter Reinemann

The Village Board is not a condominium board. Lincolnwood is not a gated community. He moved to Lincolnwood because he wanted his children to be in a diverse community. He is offended by 120 pound women driving SUV's. The car just sits in his driveway. It does not bother anyone.

Zoran Ivezic

The resident owns a boat stored in Lake Geneva. He owns and stores four cars and one 16' boat on his driveway. The boat is clean. There is nothing offensive about it. There is a nice big blue boat parked in a driveway on Pratt Ave. There is also a Sprinter van.

John Coldet

He asked: Does the Village Board has nothing else to do but worry about what's parked in our driveways?

Ira Hochberg

He said he has received a few tickets for his Ford F250. He does not want to buy a seventh car. He does not want to impede on people's property rights. He does not want SUV's in town.

Ken Klint

He said he served on the Zoning Board. He has a boat and pick-up truck parked on his driveway. He does not see the difference between "B" and "D" license plates. He brings a bobcat home from time-to-time and would like to be able to get permission to park it on his driveway.

Baron Friedman

It's a burden on him if the Village Board restricts commercial vehicles.





# LINCOLNWOOD POLICE DEPARTMENT

## INTER-OFFICE MEMO

Robert LaMantia  
Chief of Police

To: Timothy C. Wiberg, Village Manager

From: Robert LaMantia, Chief of Police

Date: September 16, 2015

Subject: Commercial and Recreational Vehicle Parking Discussion (Continued)

Staff recently reviewed the commercial and recreational vehicle regulations at the August 18, 2015 Committee of the Whole. Following the review, the Board directed staff to notify the property owners that may be affected by CORB's recommendation and invite them to a future meeting. Staff issued a news release and notified 107 property owners of the types of vehicles identified in Table B of a discussion by the Committee of the Whole at 6:00 p.m. on September 16, 2015.

Table A describes the vehicle by type, current regulations and CORB's recommended regulations.

<b>Table A</b>		
<b>Current Regulations versus CORB's Recommendations</b>		
<b>Vehicle by Type</b>	<b>Current Regulations</b>	<b>Recommended by CORB</b>
Taxi Cabs	One Cab Allowed	One allowed, with sign restrictions
Advertising on Motor Vehicles	Unregulated	Limited to three square feet on each side
Rooftop Advertising	Unregulated	Prohibited, except for taxi cabs w/ standard sign
Vehicle Height	Unregulated	Limited total vehicle height to less than 9'
Vehicle Length	Unregulated	Livery vehicles limited to 22' with no markings
Non-permanent Equipment	Unregulated	Prohibited; i.e. ladder racks
Class II Vehicles (up to 12,000 pounds)	One Permitted	"B" Plate Allowed, "D" Plate Prohibited
Vehicles w/Snow Plows	Allowed Nov. thru Mar.	Same
Construction equipment; i.e., bobcats	One Allowed	Prohibit
Trailers	One Allowed	Prohibit
Covered Vehicles	Unregulated	Prohibit
Recreational vehicles, including boats, snowmobiles, campers, wave runners, golf carts and mobile homes	Prohibited or Restricted by the Zoning Code	Move prohibition to Village Code
Handicapped vehicles	Unregulated	Specifically exempted

## Neighboring Community Regulations

Staff surveyed five neighboring communities with regard to commercial and recreational vehicle parking restrictions in residential neighborhoods. Since regulations vary from community to community and are organized in different sections of the Village, Building, Zoning and Property Maintenance Codes, staff conducted interviews to obtain the following information.

Highland Park and Park Ridge require all commercial vehicles to be parked on the side of or behind the home. Glenview, Northbrook and River Forest prohibit vehicles with a truck license plate, "B" or greater in a residential neighborhood.

Glenview, Highland Park, Park Ridge, Northbrook and River Forest all require recreational vehicles to be parked on the side or behind the home, with restrictions.

## Lincolnwood Survey

In June 2015, staff conducted a windshield survey of 18 types of vehicles in Lincolnwood. The survey was conducted between 6:00 a.m. and 8:30 a.m. over a two day period. The results of the survey are listed in the table below.

<b>Table B</b>	
<b>Commercial &amp; Recreational Vehicle Windshield Survey</b>	
<b>Type of Vehicle Affected by Proposed Restriction</b>	<b>Number of Vehicles Observed</b>
"B" license plates	2
Boats	12
Campers	3
Construction equipment	0
Covered vehicles	25
Equipment racks	8
Golf carts	0
Livery vehicles less than 22' in length with no markings	0
Motor homes	0
Non-permanent equipment	3
Roof top advertising, except for taxis	1
Snow plows	1
Snowmobiles	0
Taxi Cabs	18
Trailers	7
Vehicle advertising	13
Vehicle height less than 9'	13
Wave runners	1
<b>Total Number Vehicle Owners Impacted</b>	<b>107</b>

Table B shows that 107 vehicle owners would be affected, if all of CORB's recommendations are approved. Categories that would be impacted the most by CORB's recommendations include:

- 12 boat owners
- 25 automobile owners
- Eight commercial vehicle owners
- 18 taxicab owners

**Summary**

Staff is seeking direction from the Village Board regarding CORB's recommendation.



# PRESS RELEASE

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VILLAGE OF LINCOLNWOOD – 6900 N. LINCOLN AVE. – LINCOLNWOOD, IL 60712

PHONE: (847) 745-4717 - FAX: (847) 673-9382 – WWW.LINCOLNWOODIL.ORG

## FOR IMMEDIATE RELEASE

**Date:** January 6, 2016

**Contact:** Robert LaMantia, Chief of Police

**Phone:** (847) 745-4748

The Village Board will discuss restricting and/or prohibiting recreational and commercial vehicle parking on residential driveways and/or public streets. Public comment is invited.

Village Board  
Committee of the Whole  
5:30 p.m. Tuesday  
January 19, 2016  
Village Hall Council Chambers  
6900 N. Lincoln Avenue  
Lincolnwood, IL 60712

If you wish to submit comments in writing, please direct them to:

Village Board  
c/o Chief Robert LaMantia  
Lincolnwood Police Department  
6900 N. Lincoln Avenue  
Lincolnwood, IL 60712

If you have any questions prior to the meeting, please contact Chief Robert LaMantia at (847) 745-4748.

To receive more information about Village of Lincolnwood news and events,  
send an e-mail with the subject line “subscribe” to [subscribe@lwd.org](mailto:subscribe@lwd.org).

###



# LINCOLNWOOD POLICE DEPARTMENT

6900 N. Lincoln Avenue, Lincolnwood, IL 60712

(847) 673-2167

**Robert LaMantia**  
Chief of Police

January 6, 2016

«Name»

«Address»

Lincolnwood, IL 60712

Re: Recreational and Commercial Vehicle Parking Regulations

Dear Property Owner:

The Village Board will be reviewing recreational and commercial vehicle regulations at the next Village Board meeting. You are being notified because you may have expressed an interest at a prior meeting. Enclosed, please find a table listing the current and proposed regulations, and the current Village Codes. Public comment is welcome.

Village Board Meeting  
Committee of the Whole  
5:30 p.m., Tuesday, January 19, 2016  
Village Hall Council Chambers  
6900 N. Lincoln Avenue  
Lincolnwood, IL 60712

If you have any questions, or wish to submit comments in writing, please direct them to:

Village Board  
c/o Chief Robert LaMantia  
Lincolnwood Police Department  
6900 N. Lincoln Avenue  
Lincolnwood, IL 60712  
847-745-4748

Thank you for your consideration.

Sincerely,

*Robert LaMantia*

Robert LaMantia  
Chief of Police

Enclosures:

Current Regulations v. Proposed Regulations  
Current Zoning and Village Code

## Current Regulations and Proposed Regulations by Vehicle Type

Vehicle by Type	Current Regulations	Recommended by CORB	Revised Proposed Regulations
Taxi Cabs	One Cab Allowed	One allowed, with sign restrictions	CORB Recommendation
Advertising on Motor Vehicles	Unregulated	Limited to three square feet on each side	Unregulated*
Rooftop Advertising	Unregulated	Prohibited, except for taxi cabs w/ standard sign	Unregulated*
Vehicle Height	Unregulated	Limited total vehicle height to less than 9'	Unregulated*
Vehicle Length	Unregulated	Livery vehicles limited to 22' with no markings	Unregulated*
Non-permanent Equipment	Unregulated	Prohibited; i.e. ladder racks	Unregulated*
Class II Vehicles (up to 12,000 pounds)	One Permitted	"B" Plate Allowed, "D" Plate Prohibited	CORB Recommendation
Vehicles w/Snow Plows	Allowed Nov. thru Mar.	Same	Status Quo
Construction equipment; i.e., bobcats	One Allowed	Prohibit	CORB Recommendation
Trailers	One Allowed	Prohibit	May be parked on the side or rear yard
Covered Vehicles	Unregulated	Prohibit	Regulate- fitted cover, no tarps canvas or nylon
Recreational vehicles, including boats, snowmobiles, campers, wave runners, golf carts and mobile homes**	Prohibited or Restricted by the Zoning Code	Move regulations to Village Code	CORB Recommendation
Handicapped vehicles	Unregulated	Specifically exempted	CORB Recommendation

\* Only 1 Commercial Vehicle will be permitted per household with a B plate, less than 8,000 lbs. not 1 commercial vehicle from each vehicle type

\*\* See Attached Ordinance

## Zoning Code

### 7.12 Parking and Storage of Recreational Vehicles, Recreational Vehicle Trailers, and Mobile Homes in All Zoning Districts

(1) Parking and storage. This Section 7.12 governs the parking and storage of recreational vehicles, recreational vehicle trailers and mobile homes at any time.

(2) Fully enclosed parking required; unenclosed parking or storage prohibited. Except as permitted in Article III, Section 3.11 (mobile homes or trailers used as temporary offices), any recreational vehicle, recreational vehicle trailer or mobile home shall be parked or stored in a fully enclosed building or fully enclosed structure. No recreational vehicle, recreational vehicle trailer or mobile home shall be parked or stored in any unenclosed parking lot or parking area on any zoning lot in any zoning district, except for the period necessary for the reasonable expeditious loading or unloading of such vehicle, and except as set forth below.

a. Limited exception; grace period. Recreational vehicles may be parked in an unenclosed parking lot or parking area for up to 48 consecutive hours. Notwithstanding the foregoing, the following specific regulations apply to certain seasonal types of recreational vehicles:

i. Boats and boat trailers shall be parked in a fully enclosed building or structure for the period commencing October 31 and ending April 1 each year.

ii. Snowmobiles, snowmobile trailers, ice sailing craft and trailers used to transport such craft, or any other similar recreational vehicle (and trailer) used for transport over ice or snow, shall be parked in a fully enclosed building or structure for the period commencing April 1 and ending November 30 each year.

b. No exception for empty trailers. Empty recreational vehicle trailers shall be parked or stored in a fully enclosed building or structure and shall not be permitted to be parked in any other manner.

(3) Parking and storage of vehicles in fully enclosed garages. A recreational vehicle, recreational vehicle trailer or mobile home may be parked or stored in a fully enclosed garage or accessory structure in any zoning district provided that said garage or accessory structure complies with all applicable provisions of this Zoning Ordinance.

(4) Parking and storage of vehicles in storage facilities. A recreational vehicle, recreational vehicle trailer or mobile home may be stored in a facility where the storage of property is the primary business of such facility or in a facility where the parking or storage of recreational vehicles, recreational vehicle trailers or mobile homes for display prior to sale or storage prior to delivery may be permitted on a lot in districts where establishments manufacturing such vehicles

are permitted uses or special uses and such use complies with all applicable provisions of this Zoning Ordinance.

(5) Utility hookups. It shall be unlawful for any Recreational vehicle, recreational vehicle trailer or mobile home to be connected to any public utility except for required servicing and maintenance of any recreational vehicle, recreational vehicle trailer or mobile home.

(6) Residential use prohibited. No recreational vehicle, recreational vehicle trailer or mobile home shall be occupied for lodging or dwelling purposes in the Village.

(7) Unsafe conditions. It shall be unlawful to park or store a recreational vehicle, recreational vehicle trailer or mobile home in a manner which creates a dangerous or unsafe condition. A dangerous or unsafe condition shall include but shall not be limited to:

a. Parking or storage in an unlocked condition.

b. Parking or storage with flammable liquids aboard in portable containers.

c. Parking or storage in such a manner that a recreational vehicle or recreational vehicle trailer, or mobile home, whether loaded or not, may readily tip or roll.

(8) Location on lot. Any recreational vehicle or recreational vehicle trailer when parked or stored must be fully contained within the zoning lot and shall not extend into the public right-of-way. In no event shall the recreational vehicle or recreational vehicle trailer create a visual or safety hazard for pedestrians or vehicular traffic.

(9) Effective date. This Article VII, shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

## Village Code

### 7-2-17 Parking of Recreational Vehicles, Recreational Vehicle Trailers, and Mobile Homes Prohibited

(A) Definitions. The following definitions shall apply in the interpretation and enforcement of this Section 7-2-17.

#### BOAT

Any device (including jet skis and personal watercraft devices) used or capable of being used for navigation on water.

#### BOAT TRAILER

Every vehicle designed or utilized for the transportation of any boat, without motive power, designed for being drawn by another vehicle.

#### CONVERSION VAN

A stock model van with major customizing and which bears "RV" license plates.

#### MOBILE HOME

A vehicle or trailer designed and constructed for dwelling purposes.

#### RECREATIONAL VEHICLE

Either:

- (1) Portable vehicular structures without a permanent foundation, which can be towed, hauled or driven and which are primarily designed as a temporary living accommodation for recreational, camping and travel use and which include, but are not limited to, trailers, campers, camping trailers, van campers, pickup coaches, camper box, and self-propelled motor homes; or
- (2) Motorized or nonmotorized vehicles used primarily for recreational purposes, which include, but are not limited to: boats, watercraft, snowmobiles, ice sailing craft, aircraft, and vehicles with more than two wheels, such as dune buggies, three- and four-wheel off-road vehicles and other similar vehicles, and open or closed trailers, cases, or boxes used for transporting recreational vehicles, or used for transporting other motor vehicles, such as race cars, motorcycles, aircraft, or nonmotorized vehicles, such as bicycles, whether occupied by such vehicles or not, or for transporting livestock, whether occupied by or not.
- (3) Conversion vans are not recreational vehicles for purposes of this Chapter 7.

## RECREATIONAL VEHICLE TRAILER

Any "trailer" as defined herein and shall also include any vehicle on wheels, skids, rollers or blocks, either self-propelled or propelled by any other means, which is used or designed to be used primarily for residential, living, sleeping purposes or for the transportation of boats or any other recreational equipment, or for other similar purposes.

## TRAILER

Any vehicle or portable structure constructed so as to permit occupancy thereof for lodging or dwelling purposes or for the use as an accessory building or structure in the conduct of a business, trade or occupation, and which may be used as a conveyance on streets and highways, by its own or other motive power; a portable structure supported by wheels, jacks, horses, skids or blocks without a permanent foundation which is towed or hauled by another vehicle and, whether occupied or not, used for temporary human occupancy, carrying materials, goods or objects, livestock, or use as a temporary office.

(B) Limitations on parking. No recreational vehicle, recreational vehicle trailer, or mobile home shall be parked on any street within the Village, or within any Village right-of-way or parking lot, except upon prior approval by the Chief of Police or his or her designee for a grace period not to exceed 24 consecutive hours. No person shall receive approval pursuant to this Section 7-2-17(B) to park a recreational vehicle, recreational vehicle trailer or mobile home for: (i) any twenty-four-hour period more than four times in a given calendar year; or (ii) two or more consecutive twenty-four-hour grace periods.

(C) Use of public utilities. It shall be unlawful for any recreational vehicle, recreational vehicle trailer or mobile home to be connected to any public utility except for required servicing.

(D) Lodging. No recreational vehicle, recreational vehicle trailer or mobile home shall be occupied for lodging or dwelling purposes in the Village.

(E) Unsafe conditions. It shall be unlawful to park or store a recreational vehicle, recreational vehicle trailer or mobile home in a manner which creates a dangerous or unsafe condition. A dangerous or unsafe condition shall include, but shall not be limited to, parking a recreational vehicle, recreational vehicle trailer or mobile home in an unlocked condition or in a gear other than "park".

(F) Penalty. Any person who shall violate any of the provisions of this Section 7-2-17 shall be subject to a fine as set forth in Section 7-2-31 of this Code.



**Committee on Ordinances, Rules, and Buildings Meeting Minutes**

August 31, 2016

Village Hall Board Conference Room

6900 North Lincoln Avenue

Lincolnwood, Illinois 60712

**Committee Members Present**

Trustee Cope, Chair

Trustee Patel

Trustee Spino

**Committee Members Absent**

**Others Present**

Douglas Petroschius, Assistant Village Manager

Timothy Wiberg, Village Manager

Robert LaMantia, Police Chief

Ashley Engelmann, Public Works Director

Andrew Letson, Assistant to the Public Works Director

James Amelio, Village Engineer

**I. Call to Order**

- a. The meeting of the Committee on Ordinances, Rules, and Buildings (CORB) was called to order at 8:01A.M. by Trustee Cope in the Village Hall Board Conference Room.

**II. Roll Call**

- a. Mr. Petroschius called the Roll. A quorum was present.

**III. Approval of Minutes**

- a. The minutes of the August 24, 2014 meeting of CORB was delivered to the Committee in advance and reviewed. Trustee Patel made a motion to approve the minutes, seconded by Trustee Spino. The motion carried by voice vote, 3-0. The minutes were approved. Trustee Patel indicated for the record that he has met with the Fire Chief to refine the fire sprinkler forms that were discussed at the August 24 meeting.

**IV. Commercial Vehicle Parking – Residential Streets and Driveways**

- a. Chief LaMantia provided background on the matter. CORB reviewed the draft Ordinance that was prepared by the Village Attorney. The proposed Ordinance allows for one taxi cab per driveway with limited signage or one commercial vehicle. Trustee Cope suggested the residents put their taxi cab in their garage. Trustee Patel indicated that some residents do not have garages. Trustee Spino felt it would be a hardship. There was

## **DRAFT MINUTES**

consensus on CORB to not pursue requiring taxi cab owners to keep their cabs in their garages. In regards to one taxi cab with limited signage, Trustee Patel suggested that rideshare providers (i.e. Uber, Lyft) should be included with these requirements. Trustee Cope indicated he is not concerned because they are not obvious commercial enterprises. Chief LaMantia believes that 10 square feet of signage is too small and if approved in an Ordinance there would be too many violators to enforce. Chief LaMantia recommended that no more than 50% of each side of the vehicle is permitted to have signage. Examples were presented by PowerPoint presentation. Discussion ensued. Trustee Patel recalled that residents at previous public meetings indicated that they were not operating a business but using their driveway to park their car while they sleep. Conversely, rideshare providers are using their driveway as a business. Trustee Patel suggested the 10 square foot maximum for signage. Discussion ensued. Consensus on CORB was to include in the Ordinance no more than 10 square feet of signage per side of the vehicle including rear, front (hood), sides, and roof. CORB reviewed the definitions section of the proposed Ordinance. Trustee Patel recommends that D License plates be prohibited, but that residents may apply to the Police Chief for an exception. Discussion ensued and CORB concurred. Trustee Cope requested that staff ask the Village Attorney about granting staff unlimited discretion laws and if so the Ordinance will not hold up. Trustee Cope also requested that staff ask the Village Attorney about the “Reed” case that was decided by the Supreme Court, thus dictating that signs are allowable. There was consensus with using appearance as criteria for signage on commercial vehicles in residential areas. CORB also concurred that no trailers should be allowed to be parked overnight, permanently, with exceptions, such as if the resident has an open building permit. CORB directed staff to consider other exceptions. Storage “pods” are allowed to be on driveways for up to 30 days. CORB discussed the use of automobile covers and its similarities with outdoor storage. CORB directed staff to survey neighboring communities in regards to automobile covers on driveways.

### **V. Proposed Changes to Engineering Regulations**

- a. This matter was deferred to CORB at the June 21, 2016 Committee of the Whole meeting. At that meeting staff presented proposed changes to various engineering regulations as recommended by the Village Engineer. Ms. Engelmann presented the proposed regulations. Discussion ensued. There was consensus on CORB to adopt the engineering regulations as recommended by staff. In addition, CORB supported the requirement to allow a resident to remove a tree from the parkway to build a driveway, but the resident will be required to pay into a tree bank fund in the same method that is required in the private property tree preservation Ordinance. This requirement will be triggered for any tree removed within five feet of the driveway. Trustee Spino requested that staff strive to utilize tree banking funds to plant parkway trees at the property where the driveway was built, whenever possible.

### **VI. Public Comment**

- a. None.

### **VII. Adjournment**

**DRAFT MINUTES**

- a. Trustee Patel made a motion to adjourn the meeting. Trustee Spino seconded the motion. The meeting was adjourned by voice vote at 10:16 AM., 3-0.
- 

**Minutes Recorded by:**

Douglas Petroschius  
Assistant Village Manager

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*Staff Liaison*



## **Committee on Ordinances, Rules, and Buildings Meeting Minutes**

July 8, 2014

Village Hall Board Conference Room  
6900 North Lincoln Avenue  
Lincolnwood, Illinois 60712

### **Committee Members Present**

Trustee Cope, Chair  
Trustee Klatzco  
Trustee Patel

### **Committee Members Absent**

None

### **Others Present**

Douglas Petroschius, Assistant Village Manager  
Timothy Wiberg, Village Manager  
Robert LaMantia, Police Chief  
Ashley Engelmann, Assistant to the Public Works Director  
Michael Hansen, Fire Chief  
Clyde Heineman, Fire Prevention Bureau  
Donald Gelfund, Traffic Commission Chair  
Paul Eisterhold

### **I. Call to Order**

- a. The meeting of the Committee on Ordinances, Rules, and Buildings (CORB) was called to order at 8:32 A.M. by Trustee Cope in the Village Hall Board Conference Room.

### **II. Roll Call**

- a. Mr. Petroschius called the Roll. A quorum was present.

### **III. Approval of Minutes**

- a. The minutes of the August 14, 2013 meeting of CORB was delivered to the Committee in advance and reviewed. Trustee Klatzco made a motion to approve the minutes, seconded by Trustee Patel. The motion carried by voice vote, 3-0. The minutes were approved.

### **IV. Old Business – Residential Sprinklers - Additions**

- a. Lieutenant Heineman presented new proposed language that has been modified based on the survey results requested by CORB at the previous meeting. Discussion ensued regarding the proposed language and the survey results. Considerations were made to what the appropriate language is that triggers the residential sprinkler requirements. Lieutenant Heineman indicated that the triggering term “repair” has been withdrawn from the proposed language. Considerations were made to developing an appeal process

starting with the Fire Chief and the Village Manager and to refine the language. The discussion will continue at the next CORB meeting.

- b. The proposed language from staff for residential home additions was discussed. Trustee Patel made a motion to recommend to the Village Board to add the following language to the Village Code, “Whenever a residential dwelling undergoes construction resulting in an addition that is 50% or greater than the size of the original structure, the entire structure shall be subject to the fire sprinkler protection requirements in accordance with the adopted codes applicable to new construction for the occupancy.” Trustee Klatzco seconded the motion. The motion passed by voice vote, 3-0.

Chief Hansen and Lieutenant Heineman left the meeting at 9:25 A.M.

**V. New Business – Commercial Vehicle Parking - Residential Streets and Driveways**

- a. Trustee Cope introduced the item. Trustee Klatzco indicated that he is opposed to construction equipment in residential driveways and streets and expressed concerns with other aspects of the proposed Ordinance. Trustee Cope indicated that he is opposed to commercial vehicles parked in residential neighborhoods and fully supported the Traffic Commission recommendation. Trustee Patel indicated that he does not support the Traffic Commission recommendation. Discussion ensued. CORB debated the difference between commercial vehicles. There was consensus on CORB to concur with the recommendation by the Traffic Commission.
- b. Trustee Patel proposed the following recommendation to CORB: One commercial vehicle is allowed in a residential driveway between 7:00 p.m. and 7:00 a.m. on Monday through Saturday, with the following restrictions:
  - 1. Advertising space is restricted to three square feet on each side of the vehicle. No advertising is allowed on the front or rear of the vehicle.
  - 2. Roof top advertising is prohibited, except in the case of taxi vehicles. Taxi vehicles may display a taxi sign on the roof, up to the minimum size required by state law, and the only signs that are allowed are those required by state statute.
  - 3. The vehicle must be a single color.
  - 4. The vehicle height must be less than nine feet in height.
  - 5. Livery vehicles must be less than 22’ in length and no markings may be on the vehicle.
  - 6. No permanent or semi-permanent equipment racks may be mounted to the vehicle.
  - 7. Non-permanent equipment typically used for commercial use may not be attached to the exterior of the vehicle; i.e., a ladder rack, etc.

8. Vehicles equipped with snow plows are only allowed between April 1 and October 31.
9. Vehicles restricted to "B" license plates or less. "D" license plates and above are prohibited.
10. Handicapped vehicles intended for non-commercial purposes are exempt from the restrictions in this section.
11. The following vehicles are prohibited at all times, except for the expeditious loading and unloading.
  - a. Snowmobiles
  - b. Boats
  - c. Wave Runners
  - d. Golf Carts
  - e. Trailers
  - f. Recreational Vehicles
  - g. Vehicles covered with a tarp or similar item
  - h. Construction equipment; i.e., bobcats, etc.

Trustee Cope directed staff to develop this recommendation in print for review at the next CORB meeting. CORB concurred. The next meeting will take place on Tuesday, August 26, 2014 at 8:30 A.M. in the Village Hall Board Conference Room.

**VI. Public Comment**

- a. None.

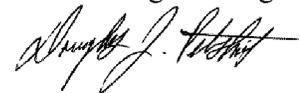
**VII. Adjournment**

- a. Trustee Patel made a motion to adjourn the meeting. Trustee Klatzco seconded the motion. The meeting was adjourned by voice vote at 10:16 AM., 3-0.

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**Minutes Recorded by:**

Douglas Petroschius  
Assistant Village Manager



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*Staff Liaison*

# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 6

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc. for Performance of an Eligibility Study for the Re-designation of the Lincoln-Touhy Redevelopment Project Area

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

### **Background**

The Village created the Lincoln-Touhy Tax Increment Financing (TIF) District on February 11, 2011. The purpose of the TIF District was to provide the Village with certain powers as well as a financing method that could help carry out redevelopment activities in the designated area. The area included a portion of the Village generally located at the northwest, southwest, and southeast corners of Lincoln and Touhy Avenues. The TIF boundary was expanded in 2014 to include a parcel of land north and west of the site. A Redevelopment Plan for the TIF was prepared, consistent with state law, which provided the framework for future Village actions over the next 23 years (the approved timeframe of the TIF). There has been a 45 percent decline in Equalized Assessed Valuation (EAV) in this TIF which has been in existence for six years.

At the February 7, 2017 meeting, the Village Board approved an Ordinance initiating an Eligibility Study for the re-designation of the Lincoln-Touhy Redevelopment Project Area by a 4-2 vote. There were not sufficient votes to approve a second part of the Ordinance providing for a waiver of bids to approve a contract with a TIF Consultant. Illinois law requires a vote of 5 of the 7 members of the Board to approve a bid waiver.

Importantly, staff has recently learned that a Bill was introduced in the Illinois House on February 9, 2017 regarding the Tax Increment Allocation Redevelopment Act of the Illinois Municipal Code. This Bill, if adopted, will affect the sense of urgency in terminating the Lincoln-Touhy TIF and designating a replacement TIF on the same property. This Bill proposes to prohibit Villages from designating a new TIF Redevelopment Project Area for any area within a Redevelopment Project Area that has been dissolved or terminated. This prohibition would be in place for 15 years after the Redevelopment Project Area is dissolved or terminated. This Bill was referred to the Rules Committee on February 9, 2017. Should the Bill be enacted and become law, it would preclude the Village from following through with terminating the Lincoln-Touhy TIF and enacting a new TIF on that same property for 15 years.

### **Action**

Mayor Turry has requested consideration of the attached Ordinance, waiving Competitive Bidding, and authorizing an Agreement with Kane, McKenna and Associates for performance of the Eligibility Study for the re-designation of the Lincoln-Touhy Redevelopment Project Area at Tuesday's meeting.

KMA has successfully performed TIF consulting services for the Village in connection with several redevelopment projects, including the designation of the Lincoln-Touhy Redevelopment Project Area in 2011 and its amendment in 2014. If KMA determines that the Lincoln-Touhy Redevelopment Project Area qualifies for re-designation as a new redevelopment project under the TIF Act, and if the Village subsequently approves the new redevelopment project area, it is the intent of the Village that any eligible cost incurred after the date of designation of the existing Lincoln-Touhy Redevelopment Project Area be included within the new redevelopment project area. If adopted, this Ordinance will constitute the first step in repealing the existing Lincoln-Touhy TIF District and establishing a brand new Lincoln-Touhy TIF District.

**FINANCIAL IMPACT:**

Increase the Fiscal Year 2016-2017 budget by approximately \$35,000.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Agreement
3. Bill Status - Illinois General Assembly

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc., for Performance of the Study.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING  
AND AUTHORIZING AN AGREEMENT WITH KANE, MCKENNA AND  
ASSOCIATES, INC., FOR PERFORMANCE OF  
AN ELIGIBILITY STUDY FOR THE REDESIGNATION OF THE  
LINCOLN-TOUHY REDEVELOPMENT PROJECT AREA**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Village Clerk

**AN ORDINANCE WAIVING COMPETITIVE BIDDING  
AND AUTHORIZING AN AGREEMENT WITH KANE, MCKENNA AND  
ASSOCIATES, INC., FOR PERFORMANCE OF AN ELIGIBILITY  
STUDY FOR THE REDESIGNATION OF THE LINCOLN-TOUHY  
REDEVELOPMENT PROJECT AREA**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the President and Board of Trustees ("*Corporate Authorities*") of the Village of Lincolnwood, Cook County, Illinois ("*Village*"), desire to revitalize and expand its local economy and provide for the development and redevelopment of existing businesses and underutilized properties and blighted areas within the Village, particularly including the area generally including the properties located at the northwest, southwest, and southeast corners of the intersection of Lincoln Avenue and Touhy Avenue in the Village and areas adjacent or related thereto ("*Study Area*"), in order to encourage private investment and enhance the tax base of the Village and other taxing bodies; and

WHEREAS, the Corporate Authorities have determined that in order to encourage private investment and restore and enhance the tax base of the Village and taxing districts having jurisdiction over the Study Area ("*Affected Taxing Districts*"), certain blighting and adverse conditions within the Study Area must be removed, and the Study Area must be developed and redeveloped; and

WHEREAS, the Village desires to create a plan and comprehensive program for developing and redeveloping the Study Area, which may include expenditure of funds including, but not limited to, studies, plans, financial analyses, architectural and engineering design and cost reviews, and legal matters; and

WHEREAS, the Village is authorized under the Tax Increment Allocation Redevelopment Act, 65 ILCS 11-74.4-1 *et seq.* ("*TIF Act*"), and its home rule powers to finance eligible and qualified redevelopment project costs in connection with redevelopment project areas designated in accordance with the conditions and requirements set forth in the TIF Act, and to provide other incentives to private parties in order to stimulate investment and reinvestment in the Study Area; and

WHEREAS, the Village hereby finds and determines that the assistance and financing requested herein will serve public purposes of the Village; and

WHEREAS, pursuant to the TIF Act, to implement tax increment financing, it is necessary for the Village to: (i) approve a redevelopment plan and redevelopment project; (ii) designate a redevelopment project area by finding, *inter alia*, that the area qualifies pursuant to statutory requirements and that the redevelopment project area on the whole has not been subjected to growth and development through private enterprise and would not reasonably be anticipated to be developed without the adoption of a redevelopment plan and project; and (iii) adopt tax increment allocation financing for said redevelopment project area; and

WHEREAS, on February 17, 2011, the Corporate Authorities adopted: (i) Ordinance No. 2011-2930, approving a redevelopment plan and project prepared by Kane, McKenna and Associates, Inc. ("*Lincoln-Touhy Redevelopment Plan and Project*") for the Study Area in the

Village ("**Lincoln-Touhy Redevelopment Project Area**"); (ii) Ordinance No. 2011-2931, designating the Lincoln-Touhy Redevelopment Project Area as a redevelopment project area pursuant to the TIF Act; and (iii) Ordinance No. 2011-2932, adopting tax increment allocation financing for the Lincoln-Touhy Redevelopment Project Area, pursuant to the TIF Act; and

WHEREAS, on June 3, 2014, the Corporate Authorities adopted: (i) Ordinance No. 2014-3099, approving an amended redevelopment plan and project prepared by Kane, McKenna and Associates, Inc. ("**Amended Redevelopment Plan and Project**") to include both the Lincoln-Touhy Redevelopment Project Area and the real property generally located immediately west and north thereof, along the north side of Touhy Avenue and the west side of Lincoln Avenue ("**Adjacent Redevelopment Area**"); (ii) Ordinance No. 2014-3100, amending the Lincoln-Touhy Redevelopment Project Area to include the Adjacent Redevelopment Area, pursuant to the TIF Act; and (iii) Ordinance No. 2014-3101, adopting tax increment allocation financing for the amended Lincoln-Touhy Redevelopment Project Area, pursuant to the TIF Act; and

WHEREAS, since the designation of the Lincoln-Touhy Redevelopment Project Area as a redevelopment project area, such area has not been redeveloped, and the blighting and adverse conditions remain present in such area; and

WHEREAS, on February 7, 2017, the Corporate Authorities adopted Ordinance No. 2017-3247, directing the Village Manager and Village Attorney to take such steps as are necessary and advisable to initiate: (a) an eligibility study to determine whether the Study Area remains a blighted area and may still qualify as a blighted area, pursuant to the provisions of the TIF Act, and to undertake additional research necessary to determine whether there continues to be a lack of growth and development through private enterprise, so that all or a portion of the Study Area may be re-designated as a redevelopment project area pursuant to the TIF Act ("**Eligibility Study**"); (b) the process required by law for the re-designation of the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) as a new redevelopment project area under the TIF Act; and (c) if the Eligibility Study concludes that the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) qualifies for re-designation as a new redevelopment project area under the TIF Act, the termination of the existing redevelopment project area; and

WHEREAS, the Village desires to engage a professional consultant to perform the Eligibility Study; and

WHEREAS, Kane, McKenna and Associates, Inc., of Chicago, Illinois ("**KMA**"), has successfully performed TIF consulting services for the Village in connection with several prior redevelopment projects, including the designation of the Lincoln-Touhy Redevelopment Project Area in 2011 and its amendment in 2014; and

WHEREAS, KMA has submitted a proposal to the Village to provide the Eligibility Study for the proposed redevelopment of the Redevelopment Project Area ("**Proposal**"); and

WHEREAS, due to their successful performance of TIF consulting services in connection with past redevelopment projects in the Village, KMA has unique knowledge of the existing condition of property within the Village and of the Village's broader land use objectives; and

WHEREAS, the Village President and Board of Trustees have determined that KMA is uniquely qualified to complete the Eligibility Study in an efficient and cost-effective manner, and that is appropriate and in the best interests of the Village for KMA to perform the Eligibility Study in connection with the proposed redevelopment of the Redevelopment Project Area; and

WHEREAS, the Village desires to enter into an agreement with KMA for completion of the Eligibility Study in connection with the proposed redevelopment of the Redevelopment Project Area, in accordance with the Proposal ("**Agreement**"); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the performance by KMA of the Eligibility Study in connection with the proposed redevelopment of the Redevelopment Project Area, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("**Village Code**"); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement for the performance of the Eligibility Study in connection with the proposed redevelopment of the Redevelopment Project Area;

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS**, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Eligibility Study and the Agreement are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the Agreement in substantially the form attached to this Ordinance as **Exhibit A**, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by KMA; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Ordinance, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. REIMBURSEMENT OF EXPENDITURES. The President and Board of Trustees declare that, if KMA determines that the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) qualifies for re-designation as a new redevelopment project area under the TIF Act, and if the Village subsequently approves the re-

designation of the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) as a new redevelopment project area, it is the intent of the Village that any eligible cost incurred after the date of designation of the existing Lincoln-Touhy Redevelopment Project Area be included within the redevelopment plan and project for any such newly-designated redevelopment project area.

SECTION 6. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 7. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

PASSED this \_\_\_\_\_ day of February, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Lawrence A. Elster, President Pro Tem  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#49581316\_v1

**EXHIBIT A**  
**AGREEMENT**

December 29, 2016

Mr. Robert Merkel  
Finance Director  
Village of Lincolnwood  
6900 North Lincoln Avenue  
Lincolnwood, Illinois 60712

**RE: Letter of Agreement – Village of Lincolnwood  
Proposed Lincoln TIF District**

Dear Mr. Merkel:

Kane, McKenna and Associates, Inc. ("KMA") is prepared to assist the Village of Lincolnwood (the "Village") regarding professional services associated with the review and analysis of a proposed redevelopment project for property located within the Village and generally located in the area bounded by the northwest intersection of Touhy and Lincoln Avenue (the "Project").

**SCOPE OF SERVICES – PREPARE TIF DESIGNATION AND RELATED TIF  
REVENUE REVIEW**

- (1) Assist the Village in investigating the desirability and feasibility of utilizing Tax Increment Financing ("TIF") or other appropriate economic development incentives for funding certain redevelopment costs related to redevelopment of the Project.
- (2) Prepare preliminary estimates of tax increment revenues and supportable public assistance.
- (3) Review the characteristics of the Project site in order to recommend the specific boundaries for a TIF district or related economic development programs, and to assess the potential qualification factors (strengths and weaknesses) of any identified area under Illinois law.
- (4) Prepare a preliminary designation analysis which assesses the pros and cons of pursuing TIF or other forms of economic incentives.

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At a minimum, the Report will include the following:

- a. Review area for land use and conditions and summarize results.
  - b. Establish preliminary project boundaries.
  - c. Determine area qualifications for a potential TIF District.
  - d. Prepare survey analysis and identify necessary documentation to back up any findings.
- (5) In the event that other local financing programs or economic development tools are complimentary to or alternatives to TIF, KMA would identify programs and a strategy for implementing them and any conditions for their use in connection with the Project.
- (6) For presentation to the Village, prepare the initial tax revenue projections and prepare related financing alternatives. Identify potentially eligible public improvements and other activities as well as potential public financing options.

Under Village direction complete the redevelopment plan and project required by the TIF law. Among other elements the redevelopment plan prepared for the Proposed TIF District will include:

- (7) A statement of redevelopment goals and objectives.
- (8) Examination of TIF qualification factors and presentation of rationale for basis under which the TIF District is to be justified under State law.
- (9) A statement of eligible redevelopment activities the Village may allow under the plan.
- (10) Presentation of estimated costs for the redevelopment projects contemplated for implementation under the plan.

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- (11) A detailed discussion of impediments to the successful redevelopment of the project area and the measures the Village could undertake to eliminate such barriers so to promote economic revitalization of the project area.
- (12) Assist the Village by participating in required public hearings, and Joint Review Board meetings, as well as helping to insure preparation and execution of proper notification as required for all meetings.
- (13) Assist the Village in participating in meetings with all interested and affected parties, including property owners, and overlapping tax jurisdictions. KMA will help the Village to follow the procedures for such gatherings as required by State law.
- (14) Work with the Village's counsel to meet all the requirements of Illinois law so to insure proper establishment of the TIF District.
- (15) Assist Village's counsel in preparation of the appropriate Ordinances required for adoption of the redevelopment plan and project by the Village to legally put in place the TIF District.
- (16) Assist the Village to establish and maintain complete documentation files to assure proper support of eligibility findings in order to support legal standing for establishment of the TIF District.

#### COMPENSATION FOR SERVICES

The Village shall be billed monthly for services at the following rates per hour:

<u>Personnel</u>	<u>Hourly Rates</u>
President	\$200.00/Hour
Executive Vice President	\$175.00/Hour
Officers	\$150.00/Hour
Associates	\$100.00/Hour
Research	\$ 60.00/Hour
Administrative	\$ 25.00/Hour

Either party may cancel this contract upon three (3) days written notice.

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KMA would undertake the services described above for a not to exceed fee of \$35,000.00

In the event that the Village would undertake the following tasks, we estimate that the fee could be reduced as follows:

- a) Preparation and compilation of mailing lists related to the residential addresses within 750 feet of the TIF boundaries and all taxpayers of record.
- b) Undertake and prepare all certified mailings.

Tasks c) and d) could result in savings of \$1,500 to \$2,000.

**The estimate above would not include preparation of the legal description, cost of mailings and any newspaper publications.**

Mr. Robert Merkel  
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Please indicate Village's acceptance of this Agreement by executing the original and copy, and by returning the original to us. We look forward to working with you on this project.

Sincerely,

Robert Rychlicki  
Executive Vice President

AGREED TO:

Robert Rychlicki, Executive Vice President  
Kane, McKenna and Associates, Inc.

12/29/16

Date

Village of Lincolnwood

Date



# Illinois General Assembly

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Bills & Resolutions

**Bill Status of HB2964** 100th General Assembly

Compiled Statutes

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**Short Description:** TIF-REDEVELOPMENT PROJECT AREA

IL Constitution

Legislative Guide

**House Sponsors**  
Rep. [Elaine Nekritz](#)

Legislative Glossary

**Last Action**

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Date	Chamber	Action
2/9/2017	House	Referred to <a href="#">Rules Committee</a>

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**Statutes Amended In Order of Appearance**

65 ILCS 5/11-74.4-3.7 new

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**Synopsis As Introduced**

Amends the Tax Increment Allocation Redevelopment Act of the Illinois Municipal Code. Provides that when a redevelopment project area has been dissolved, completed, or terminated under the Act, property within that redevelopment project area may not become part of another redevelopment project area for 15 years after the date the former redevelopment project area dissolved, completed, or terminated.

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**Actions**

Date	Chamber	Action
2/9/2017	House	Filed with the Clerk by <a href="#">Rep. Elaine Nekritz</a>
2/9/2017	House	First Reading
2/9/2017	House	Referred to <a href="#">Rules Committee</a>

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# HB2964



## 100TH GENERAL ASSEMBLY

State of Illinois

2017 and 2018

**HB2964**

by Rep. Elaine Nekritz

### SYNOPSIS AS INTRODUCED:

65 ILCS 5/11-74.4-3.7 new

Amends the Tax Increment Allocation Redevelopment Act of the Illinois Municipal Code. Provides that when a redevelopment project area has been dissolved, completed, or terminated under the Act, property within that redevelopment project area may not become part of another redevelopment project area for 15 years after the date the former redevelopment project area dissolved, completed, or terminated.

LRB100 10961 AWJ 21198 b

FISCAL NOTE ACT  
MAY APPLY

A BILL FOR

1 AN ACT concerning local government.

2 **Be it enacted by the People of the State of Illinois,**  
3 **represented in the General Assembly:**

4 Section 5. The Illinois Municipal Code is amended by adding  
5 Section 11-74.4-3.7 as follows:

6 (65 ILCS 5/11-74.4-3.7 new)

7 Sec. 11-74.4-3.7. Property formerly within a redevelopment  
8 project area. Notwithstanding any other provision of this Act,  
9 when a redevelopment project area has been dissolved,  
10 completed, or terminated under this Act, property within that  
11 redevelopment project area may not become part of another  
12 redevelopment project area for 15 years after the date the  
13 former redevelopment project area dissolved, completed, or  
14 terminated.

# Request For Board Action

**REFERRED TO BOARD:** February 21, 2017

**AGENDA ITEM NO:** 7

**ORIGINATING DEPARTMENT:** Public Works Department

**SUBJECT:** Consideration of an Ordinance Amending Chapters 6, 12, and 15 of the Village Code Regarding the Village's Public Way and Water and Sewer Regulations

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In 2015, the Village Engineer along with Village staff began reviewing and discussing engineering related items that were not adequately addressed in the Village Code. These proposed amendments were discussed at the June 21, 2016 Committee of the Whole meeting, August 31, 2016 Committee on Ordinances, Rules, and Buildings, and at the September 21, 2016 Committee of the Whole meeting the Village Attorney was directed to draft the necessary Ordinance. Below is a summary of the changes included in the attached Ordinance.

1. 6-1-5: Driveways and Driveway Approaches  
This amendment requires that new driveway approaches must be constructed a minimum distance away from existing parkway trees of one foot per diameter inch of the tree up to a maximum of 10 feet. For example, a new driveway could be built no closer than five feet from a parkway tree that is five inches in diameter. In cases where this is not possible, the property owner may remove the tree; however if the next closest tree is more than 25 feet away the property owner must pay a tree replacement fee of \$150.00 per diameter inch. Staff will work to plant a replacement tree in the same parkway, as long as sufficient space is available. This amendment helps to preserve the Village's parkway trees, while at the same time provides flexibility when constructing new homes.
2. 12-2-1 and 12-2-20: Connection to Village Water Mains  
This amendment requires that connections to the Village's water mains be performed in such a manner so as to conform to the standards set forth by the Director of Public Works. This amendment allows staff to work with the Village Engineer to develop a standard detail for connection to Village water mains. This change codifies current practice.
3. 12-2-14: Manner of Filling Trenches  
This amendment updates backfilling requirements to note the use of trench backfill under pavement as well as requirements for compaction. The current Village Code allows for existing material to be used as trench backfill. The proposed language requires that stone be used, which is in line with current Illinois Department of Transportation (IDOT) standards.

4. 12-4-5 and 12-4-6: Footing Drains and Downspouts  
This amendment requires that any sump pumps or downspouts constructed after May 1, 2017 discharge to either the front or rear yard of a property and not toward any adjacent properties. In addition, this amendment requires that any existing sump pumps or downspouts not be located in such a manner as to create a nuisance. This allows existing conditions that are not causing a problem to continue, but provides staff with the ability to seek enforcement in cases that are causing a nuisance for neighbors or the general public.
5. 12-6-2: Definitions  
This amendment creates a definition for “Combined Sewer” and updates the definitions for 100-year and two-year frequency storms.
6. 12-6-6-6: Stormwater Detention  
All developments within the Village that disturb an area greater than 0.50 acres are required to obtain a permit from the Metropolitan Water Reclamation District of Greater Chicago (MWRD). MWRD’s requirements control the amount of required detention and rate of flow allowed into sewer systems. The Village has adopted stricter regulations in an effort to reduce the rate at which rain water enters the sewer system to help prevent basement backups. There are areas of the Village that are tributary to separated storm sewers rather than the Village’s combined sewer system, primarily the Northeast Industrial District. There is less of a need for these properties to meet the Village’s stricter requirements as there is no impact on the Village’s combined sewer system. Reducing the stormwater storage and flow rate requirements would reduce the overall cost of developing properties that are connected to stormwater only sewers, while not creating a negative impact on the Village’s sewer system. This amendment was not previously discussed, but is recommended by staff.
7. 12-6-6-7, 12-6-6-8, 12-6-6-9: Method of Discharge, Excessive Release Rate Fee, and Restrictor Size and Design  
This amendment eliminates the three inch minimum restrictor size requirement and fee for an excessive release rate. Restrictors under three inches in diameter do not have maintenance problems if they are designed properly and have devices to protect them from clogging debris. This amendment provides more flexibility when designing a development project.
8. 12-6-6-13: Altering Drainage Pattern, Lot Filling and Grading  
This amendment requires that a grading permit be obtained for a variety of activities including construction of a new home or addition, construction of an accessory structure, installation of in-ground swimming pools, landscaping changes that alters the flow of existing drainage, land disturbing work in a floodplain, land disturbing work affecting an area of one acre or more, and the demolition of any building. In addition, this amendment states that altering drainage patterns or excavating or filling an area greater than 50 square feet is unlawful unless a permit is first obtained. The only work described in this amendment that does not currently require a permit is landscaping and staff will work to ensure that permit submittal requirements are not overly burdensome on property owners.
9. 15-2.02: Definitions  
This amendment creates a definition of the top of curb, which is used to measure the maximum allowable height of the finished first floor. While drafting the necessary Ordinance, the Village Attorney informed staff that since this change occurs within the Zoning Code, a public hearing would need to be held by the Plan Commission. The Plan Commission held a public hearing on February 8, 2017 to discuss Case #PC-01-17 regarding the proposed changes. No public testimony

was received. By a unanimous 5-0 vote, the Plan Commission recommended the proposed changes be adopted by the Village Board.

**FINANCIAL IMPACT:**

None.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. February 8, 2017 Plan Commission Draft Minutes
3. September 20, 2016 Committee of the Whole Minutes
4. August 31, 2016 Committee on Ordinances, Rules, and Buildings Draft Minutes
5. June 21, 2016 Committee of the Whole Minutes
6. Current Village Code Sections 6-1-5, 12-2-1, 12-2-14, 12-2-20, 12-4-5, 12-4-6, 12-6-2, 12-6-6-6, 12-6-6-7, 12-6-6-8, and 12-6-6-9.

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance amending Chapters 6, 12, and 15 of the Municipal Code of Lincolnwood regarding the Village's public way and water and sewer regulations.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTERS 6, 12, AND 15 OF  
THE MUNICIPAL CODE OF LINCOLNWOOD REGARDING THE VILLAGE'S  
PUBLIC WAY AND WATER AND SEWER REGULATIONS**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Village Clerk



- (D) Approaches; location. No driveway approach shall be located so as to interfere with municipal or public utility facilities such as poles, traffic signals, signposts, catch basins, fire hydrants, crosswalks, or other street structures. Driveway approaches shall be located so as to avoid existing parkway trees. Driveway approaches must be constructed at a minimum distance away from existing trees of 1 foot per diameter inch of the tree, up to a maximum distance of 10 feet. If it is not feasible to comply with the minimum distance requirement set forth in this Section 6-1-5(D), the property owner may remove the tree in accordance with the applicable provisions of this Code. If such tree removal would result in the distance between the next closest trees to be more than 25 feet, the property owner must pay a tree replacement fund fee in the amount of \$150.00 per inch of diameter of the tree removed. Removal of any parkway trees shall be subject to the Village Parkway Landscaping Ordinance set forth in Article 5 of this Chapter 6."

SECTION 3. VILLAGE WATER MAIN CONNECTION REQUIRED. Section 1 of Article 2 of Chapter 12 of the Village Code is hereby amended further to read as follows:

"12-2-1: VILLAGE WATER MAIN CONNECTION REQUIRED.

\* \* \*

- (D) The connection into the Village utility systems, including, but not limited to, the excavation, the physical connection and the cleanup, shall ~~take place~~ be made in accordance with this Article 2 and in accordance with other applicable Village laws and regulations, including, without limitation, the Village Plumbing Code set forth in Chapter 14, Article 4 of this Code and the specifications promulgated pursuant to Section 12-2-20 of this Code."

SECTION 4. WATER FACILITIES, DESIGN. Section 20 of Article 2 of Chapter 12 of the Village Code is hereby amended further to read as follows:

"12-2-20: WATER FACILITIES, DESIGN.

The design and construction of water facilities which are to become a part of the municipal water system shall be in conformance with: (a) the provisions of this Code and other municipal ordinances including, but not limited to, the Village Plumbing Code; and (b) such specifications and details for water facilities as may be promulgated by the Village Director of Public Works.

Additions are bold and double-underlined; deletions are struck through.

SECTION 5. MANNER OF FILLING TRENCHES. Section 14 of Article 2 of Chapter 12 of the Village Code is hereby amended further to read as follows:

"12-2-14: MANNER OF FILLING TRENCHES.

~~After the pipe is laid and the connection to the municipal system has been inspected, as soon as possible thereafter, the backfilling is to be commenced by thoroughly ramming the earth under and around the pipe to a point level with the top of the same. All of the material excavated must be put back in the trench and whatever more material may be required to fill the trench must be furnished by the contractor at his or her own expense.~~ **All water and sanitary service lines shall be laid upon a minimum four-inch thick aggregate bedding conforming to Illinois Department of Transportation ("IDOT") CA-7, CA-11, or CA-13 gradation. Water service lines shall be initially backfilled to a point six inches above the top of pipe with aggregate conforming to IDOT CA-7, CA-11 or CA-13. Sanitary sewer service lines shall be initially backfilled to a point 12 inches above the top of pipe with aggregate conforming to IDOT CA-7, CA-11 or CA-13 gradation. At locations where the inner edge of the trench is within two feet of proposed or existing edge of pavement, curb, gutter, curb and gutter, stabilized shoulder, or sidewalk, it shall be backfilled completely with an aggregate conforming to IDOT CA-7, CA-11 or CA-13 gradation material. Trench backfill shall be compacted in accordance with the latest edition of the IDOT Standard Specification for Road and Bridge Construction. At all other locations, the in-situ soils may be used to backfill the excavation.** The backfilling shall not be left unfinished more than 200 feet behind the completed pipe work. Surplus material and rubbish must be entirely removed from the street at the expense of the contractor, as may be directed by the Superintendent."

SECTION 6. FOOTING DRAINS. Section 5 of Article 4 of Chapter 12 of the Village Code is hereby amended further to read as follows:

"12-4-5: FOOTING DRAINS.

- (A)** No footing drains or drainage tile shall be connected to the sanitary sewer or combined sewers.
- (B)** Footing drains shall be connected to sump pumps, and discharge shall be made into storm sewers or into drainage ditches, unless an alternate discharge method has been approved in advance and in writing by the Village Engineer. **All footing drains and sump pumps constructed or installed after May 1, 2017 must discharge into drainage ditches or storm sewers a minimum of five feet away from the property line, and in a manner so as not to flow toward adjacent buildings.**

**Additions are bold and double-underlined;** deletions are struck through.

**(C) All footing drains and sump pumps, whether new or pre-existing, must be located so they do not, in the opinion of the Village Engineer, damage or create a nuisance to the subject property or adjacent properties.**

SECTION 7. DOWNSPOUTS. Section 6 of Article 4 of Chapter 12 of the Village Code is hereby amended further to read as follows:

“12-4-6: DOWNSPOUTS.

- (A) Downspouts, rainwater leaders, cisterns and overflows shall not be connected to any sanitary or combined sewer within the Village.
- (B) Downspouts and rainwater leaders may be connected to separate storm sewers upon the prior written approval of the Community Development Director.

**(C) All downspouts constructed after May 1, 2017 must discharge toward the front or rear of the property and not toward adjacent properties.**

**(D) All downspouts, whether new or pre-existing, must be located so they do not, in the opinion of the Village Engineer, damage or create a nuisance to the subject property or adjoining properties.**

SECTION 8. DEFINITIONS. Section 2 of Article 6 of Chapter 12 of the Village Code is hereby amended further to read as follows:

"12-6-2: DEFINITIONS.

The following definitions shall apply in the interpretation and enforcement of this Article 6.

\* \* \*

**COMBINED SEWER**

**Sewers intended for the combined collection and conveyance of stormwater runoff and wastewater flows**

\* \* \*

**ONE-HUNDRED-YEAR FREQUENCY STORM**

A design storm having an intensity-duration **that has a 1% probability of being equaled or exceeded on a yearly basis**~~relationship that has a probability of being equaled or exceeded, on the average, once in a period~~

**Additions are bold and double-underlined;** deletions are struck through.

of 100 years, as defined by the Illinois State Water Survey.

\* \* \*

#### TWO-YEAR FREQUENCY STORM

A design storm having an intensity-duration that has a 50% probability of being equaled or exceeded on a yearly basis ~~relationship that has a probability of being equaled or exceeded, on average, once in a period of two years, as defined by the Illinois State Water Survey.~~

SECTION 9. STORMWATER DETENTION. Subsection 6 of Section 6 of Article 6 of Chapter 12 of the Village Code is hereby amended further to read as follows:

“12-6-6-6: STORMWATER DETENTION.

Stormwater detention sized in accordance with MWRD requirements must be provided for all developments tributary to a storm sewer, if the area of disturbance is greater than or equal to 0.50 acres, using the parameters noted in this Article 6, except that the 100-year release rate shall be as found in the effective MWRD Watershed Management Ordinance. Stormwater detention sized in accordance with the MWRD requirements must be provided for all developments tributary to a combined sewer, regardless of area of disturbance, using the parameters noted in this Article 6.”

SECTION 10. METHOD OF DISCHARGE CONTROL. Subsection 7 of Section 6 of Article 6 of Chapter 12 of the Village Code is hereby amended further to read as follows:

“12-6-6-7: METHOD OF DISCHARGE CONTROL.

Discharge shall be controlled by means of a restrictor, either single pipe projecting trap outlet or orifice plate. The pipe restrictor shall consist of a minimum two-foot long pipe properly sized ~~with a minimum three-inch diameter~~, projecting into a pond or a catch basin which shall include a trap. A cleanout shall be placed immediately adjacent to this restrictor. Methods of acceptable detention are wet retention ponds, dry bottom detention basins, pipe storage, and parking lot detention. Rooftop detention is not allowed.”

SECTION 11. EXCESSIVE RELEASE RATE FEE - REPEALER. Subsection 8 of Section 6 of Article 6 of Chapter 12 of the Village Code is hereby repealed in its entirety and reserved for future use.

SECTION 12. RESTRICTOR DESIGN AND SIZE. Subsection 9 of Section 6 of Article 6 of Chapter 12 of the Village Code is hereby repealed and reserved.

“12-6-6-9: RESTRICTOR DESIGN AND SIZE.

Additions are bold and double-underlined; deletions are struck through.

~~Restrictor sizes providing release at less than an equivalent three-inch diameter will not be allowed. Payment of a fee will be required in these cases. Required volume of storage is to be calculated with the allowable release rate as stated in Section 12-6-6-5 of this Code. The difference between this volume and that provided by three-inch restrictor will be the amount referred to in Section 12-6-6-8 of this Code.~~

SECTION 13. ALTERING DRAINAGE PATTERN, LOT FILLING AND GRADING.  
Section 6 of Article 6 of Chapter 12 of the Village Code is hereby amended to add the new Subsection 6-13, which hereafter will read as follows:

**“12-6-6-13: ALTERING DRAINAGE PATTERN, LOT FILLING AND GRADING.**

**No person may fill, store, or dispose of earth materials; alter an existing land grade, contour or drainage pattern; or perform any other land-disturbing activity, without first obtaining a grading permit pursuant to this Section 12-6-6-13. Projects that require a grading permit pursuant to this Section 12-6-6-13 include, without limitation:**

- (A) Construction of new garages or accessory structures of 500 square feet or more in floor area;**
- (B) Installation of in-ground swimming pools;**
- (C) Construction of an addition with a floor area of 500 square feet or more to an existing structure;**
- (D) Landscaping that changes the grade of the site such that existing drainage flows will be altered;**
- (E) Any project that requires the construction of a foundation;**
- (F) Any land-disturbing activity proposed in a floodplain as established by the Federal Emergency Management Agency;**
- (G) Any land-disturbing activity affecting an area of one acre or more;**
- (H) The demolition of any building or structure; and**
- (I) Earth-moving by creating any excavations, cuts, filling, or otherwise, which singly or in combination: (1) alters the existing natural grade at any point that is five feet or less from a lot line; (2) alters any storm water conveyance system or existing drainage flow; or (3) covers more than 50 square feet in area.”**

Additions are bold and double-underlined; deletions are struck through.

SECTION 14. DEFINITIONS. Section 2.02 of Article II of the Zoning Ordinance is hereby amended to read as follows:

“2.01: DEFINITIONS.

\* \* \*

**TOP OF CURB**

**The highest point of the curb along the frontage of a property.”**

\* \* \*

SECTION 15. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 16. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Lawrence A. Elster, President Pro-Tem  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

**Additions are bold and double-underlined;** deletions are struck through.



**DRAFT MEETING MINUTES  
OF THE  
PLAN COMMISSION  
FEBRUARY 8, 2017 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL  
COUNCIL CHAMBERS  
6900 NORTH LINCOLN AVENUE  
LINCOLNWOOD, ILLINOIS 60712**

**MEMBERS PRESENT:**

Chairman Mark Yohanna  
Patricia Goldfein  
Henry Novoselsky  
Anthony Pauletto  
Don Sampen

**MEMBERS ABSENT:**

Steven Jakubowski

**STAFF PRESENT:**

Steve McNellis, Community Development Director  
Jim Amelio, Village Engineer  
Andrew Letson, Acting Public Works Director  
Kathryn M. Kasprzyk, Community Development Coordinator

**I. Call to Order**

Chairman Yohanna noted a quorum of five members and called the meeting to order at 7:05 p.m.

**II. Pledge of Allegiance**

**III. Approval of Minutes**

**Motion to approve** the December 7, 2016 Plan Commission Minutes was made by Commissioner Novoselsky and seconded by Commissioner Pauletto.

**Aye: Novoselsky, Pauletto, Goldfein, Sampen, and Yohanna**

**Nay: None**

**Motion Approved: 5-0**

**IV. Case #PC - 01-17: Public Hearing: Proposed Text Amendment – First Floor Height Calculation for Single-Family Residential Structures**

Chairman Yohanna announced Case #PC-01-17 for consideration of a Text Amendment to Article IV, Sections 4.11 and 4.12 of the Zoning Code to clarify the location from which the finished first floor height of a single-family residential building is calculated in the R-1, R-2, R-3, and R-4 Zoning Districts.

Jim Amelio stated that the Public Works and Engineering Department periodically review Village Code for potential upgrades to improve clarity. The calculation for finished floor height is not clearly defined, lacks clarity, and the calculation method makes it difficult to determine top of curb measurements. This Text Amendment would revise the Bulk Regulations Sections 4.11 and 4.12 defining how to calculate top of curb which, in turn, determines the allowable three-foot maximum finished first floor elevation of a residential home. A sample exhibit of a typical home was presented for review. Since elevations differ along the same lot, it is problematic to calculate first floor height. The recommended language should be modified to read “*top of curb elevation at the highest elevation point*”. The Village’s attorney is in the process of drafting a new definition to reflect this new language.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

**Motion to approve** the proposed definition to include the language “*top of curb elevation at the highest elevation point*” to calculate the three-foot maximum finished first floor elevation of a residential home was made by Commissioner Pauletto and seconded by Commissioner Sampen.

**Aye: Pauletto, Sampen, Novoselsky, Goldfein, and Yohanna**

**Nay: None**

**Motion Approved: 5-0**

#### **V. Other Business**

The Plan Commission recognized the resignation and accomplishments of former Commissioner Irving Fishman. Any candidates wishing to be considered for this vacancy should contact the Mayor’s office. Development Director McNellis presented updates on the proposed Hyatt Hotel, the construction status of the Sacred Learning Center, and the Purple Hotel site. Development Director McNellis stated that interviews are underway for the Development Manager position.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

#### **VI. Next Meeting**

The next meeting of the Plan Commission is scheduled for Wednesday, March 1, 2017.

#### **VII. Adjournment**

**Motion to adjourn** was made by Commissioner Pauletto and seconded by Commissioner Goldfein. Meeting adjourned at 7:35 p.m.

**Aye: Pauletto, Goldfein, Novoselsky, Sampen, and Yohanna**

**Nay: None**

**Motion Approved: 5-0**

Respectfully submitted,

Kathryn M. Kasprzyk  
Community Development Coordinator

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
SEPTEMBER 20, 2016**

**Call to Order**

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 5:50 PM, Tuesday, September 20, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Patel, Bass (6PM). Cope (6:15PM)

ABSENT: Trustees Spino, Elster

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village manager; Amanda Pazdan, Management Analyst; Robert Merkel, Finance Director; Steve McNellis, Director of Community Development; Charles Greenstein, Village Treasurer; Robert LaMantia, Police Chief; Charles Meyer, Assistant to the Village Manager, Economic Development Chair James Persino; Plan Commission Chair Mark Yohanna.

**Approval of Minutes**

Minutes of the September 6, 2016 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Klatzco seconded the motion. The motion was approved by Voice Vote.

**Regular Business**

**1. Discussion Concerning any Questions on Village Board Meeting Agenda Items**

Trustee Patel questioned Mr. Cook regarding residential set-back. Mr. Cook responded with 30 feet.

## 2. Discussion Concerning a Recommendation to Proceed with the Implementation of Improved Signage for the Municipal Campus

This item was presented by Mr. Meyer using PowerPoint.

### Project Overview

- \*Staff identified issues with residents / visitors being unable to find the correct building / Department on campus
- \*\$10,000 allocated in the 2016/17 Village Budget for the design, fabrication and installation of signage to alleviate identified issues
- \*Two bid processes were conducted for concept design services during the summer of 2016:
  - No responsive bidders during first process
  - Lowest bidder during second process included into proposal from CBBEL
- \*Internal signage
  - Wall-mounted perpendicular signage for:
    - ^Parks and Recreation
    - ^Finance
    - ^Restrooms
    - ^Council Chambers
    - ^Mayor/Village Managers Office
  - Directory for North and South Entrances
- \*External Signage
  - Building mounted signage for:
    - ^Police Department
    - ^Village Hall
    - ^Community Center
  - In-ground directory signage located near north/south entrances to Village Hall  
Photographs of signs were exhibited.

### Current Status

- \*Village received quote from CBBEL on August 31, 2016
  - Includes Tria Architecture as a subcontractor:
    - ^Provide concept designs for all indoor and outdoor wayfinding signage that ensure the Village's goals for this project are met
    - ^Provide sign design / color options
    - ^Deliver design that is ready for fabrication and installation
  - CBBEL to oversee:
    - ^Reviews of all submittals to ensure the design is fabricated properly (i.e. size, material type)
    - ^Observe and review signage assessment to ensure ADA requirements are met
    - ^Review cost proposal to ensure accuracy
    - ^Provide oversight regarding the design process, regarding technical / structural questions
  - Quote of \$5,939
- \*Next steps: Estimated fabrication and installation of proposed signage to be \$17,700

Requested Direction

\*Authorization to continue wayfinding design process with CBBEL and Tria Architecture

Trustee Patel moved to direct Staff to begin the process.

The Board consensus was to go ahead.

**3. Discussion Concerning Recommended Modifications to the Village's Engineering Codes**

This item was presented by Mrs. Engelmann using PowerPoint.

This item was continued from June 21 Committee of the Whole meeting.

Background

June 21, 2016 Committee of the Whole Meeting

\*Amendments were endorsed for the following code sections:

- 12-2-1 Village Water Main Connection
- 12-2-14 Manner of filling trenches
- 12-6-2 Definitions of a one Hundred Year and Two Year Frequency Storm
- 12-6-6-7 Method of Discharge
- 12-6-6-8 Excessive Release Rate Fee
- 12-6-6-9 Restrictor Design and Size
- 4-11 and 4-12 Bulk Regulation Tables

August 31, 2016 Committee on Ordinances, Rules and Buildings (CORB) Meeting

\*Reviewed the following:

- 12-4-5 Footings Drains and Downspouts
- 12-4-6 Downspouts
- Changing Drain Patterns
- Driveway Construction and Parkway Trees

The above were presented for discussion. Photos and renderings were exhibited.

Staff Direction Requested

Staff is seeking direction regarding CORB's recommended Village Code updates

Discussion ensued and consensus was to go ahead with updates.

#### **4. Discussion Concerning a Concept Plan for the Purple Hotel Site**

This item was presented by Mr. McNellis.

Lee Winters and Justin Gustafson of Kaufman/Jacobs addressed the Board and presented proposed property development.

Comparisons to the plan previously presented were made.

Planning and Zoning considerations were introduced.

Discussion and questions ensued and the following information was presented.

Trustee Bass asked the following questions of the petitioner:

Have you received any LOI with the developer or lender that gives you a written authority w/ due diligence?

Who is your corporate counsel? Who is your legal representation?

It was stated that the plan for residential was rental, the planned hotel would have no banquet facilities. Board members asked if there were other developments that they could see. There is no involvement by North Capital.

Concerns were expressed by Trustees and James Persino, Economic Development Chair.

Attorney Elrod stated that current information would not allow the Village to go farther.

#### **5. Status Report from the Plan Commission**

This item was presented by Mr. McNellis and Commission Chair Yohanna.

### Current Plan Commission Members

Mark Yohanna, Chair  
Don Sampen  
Irving Fishman  
Steven Jakubowski

Anthony Pauletto  
Henry Novoselsky  
Patricia Goldfein

*Past Plan Commission Member who also served during this report period:*

Paul Eisterhold

### Commission Activity

Held 26 meetings

- 20 Meetings for Public Hearings
- 5 Workshops
- 1 Joint Meeting with the Zoning Board of Appeals

### Nature of Public Hearings Held

- 15 Zoning Code Text Amendments
- 13 Special Use Requests
- 2 PUD Amendment Requests
- 1 Map Amendment Request
- 1 Zoning Moratorium
- 10 Combined Requests
  - #8 Special Use/Variations
  - #1 Special Use/Variation/Map Amendment
  - #1 Special Use/Text Amendment

Held discussions, provided feedback and recommended a final draft of the updated Comprehensive Plan

### Major Commission Recommendations

- Recommended establishment of “School” zoning district
- Recommended approval of a one-year moratorium on warehouse and self-storage uses along certain commercial roadways
- Recommended approval of Binny’s Beverage Depot at 7175 Lincoln Avenue
- Recommended approval of The Carrington at 3401 Northeast Parkway
- Recommended approval of redevelopment of former Dominick’s site

Questions for the Village Board

FY 2016-2018

Issues to be considered

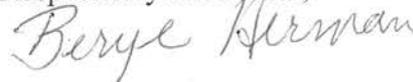
- Minor Variations: Expand List of Eligible Variations
- Administrative Process to Extend Special Use and Variation Approvals
- Staff Review/Approval of Modified Wireless Communications Facilities
- Simplify Fence Regulations

**Adjournment**

At 7:30 PM Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Cope.

The motion passed with a Voice Vote

Respectfully Submitted,



Beryl Herman  
Village Clerk



**Committee on Ordinances, Rules, and Buildings Meeting Minutes**

August 31, 2016

Village Hall Board Conference Room

6900 North Lincoln Avenue

Lincolnwood, Illinois 60712

**Committee Members Present**

Trustee Cope, Chair

Trustee Patel

Trustee Spino

**Committee Members Absent**

**Others Present**

Douglas Petroschius, Assistant Village Manager

Timothy Wiberg, Village Manager

Robert LaMantia, Police Chief

Ashley Engelmann, Public Works Director

Andrew Letson, Assistant to the Public Works Director

James Amelio, Village Engineer

**I. Call to Order**

- a. The meeting of the Committee on Ordinances, Rules, and Buildings (CORB) was called to order at 8:01A.M. by Trustee Cope in the Village Hall Board Conference Room.

**II. Roll Call**

- a. Mr. Petroschius called the Roll. A quorum was present.

**III. Approval of Minutes**

- a. The minutes of the August 24, 2014 meeting of CORB was delivered to the Committee in advance and reviewed. Trustee Patel made a motion to approve the minutes, seconded by Trustee Spino. The motion carried by voice vote, 3-0. The minutes were approved. Trustee Patel indicated for the record that he has met with the Fire Chief to refine the fire sprinkler forms that were discussed at the August 24 meeting.

**IV. Commercial Vehicle Parking – Residential Streets and Driveways**

- a. Chief LaMantia provided background on the matter. CORB reviewed the draft Ordinance that was prepared by the Village Attorney. The proposed Ordinance allows for one taxi cab per driveway with limited signage or one commercial vehicle. Trustee Cope suggested the residents put their taxi cab in their garage. Trustee Patel indicated that some residents do not have garages. Trustee Spino felt it would be a hardship. There was

## **DRAFT MINUTES**

consensus on CORB to not pursue requiring taxi cab owners to keep their cabs in their garages. In regards to one taxi cab with limited signage, Trustee Patel suggested that rideshare providers (i.e. Uber, Lyft) should be included with these requirements. Trustee Cope indicated he is not concerned because they are not obvious commercial enterprises. Chief LaMantia believes that 10 square feet of signage is too small and if approved in an Ordinance there would be too many violators to enforce. Chief LaMantia recommended that no more than 50% of each side of the vehicle is permitted to have signage. Examples were presented by PowerPoint presentation. Discussion ensued. Trustee Patel recalled that residents at previous public meetings indicated that they were not operating a business but using their driveway to park their car while they sleep. Conversely, rideshare providers are using their driveway as a business. Trustee Patel suggested the 10 square foot maximum for signage. Discussion ensued. Consensus on CORB was to include in the Ordinance no more than 10 square feet of signage per side of the vehicle including rear, front (hood), sides, and roof. CORB reviewed the definitions section of the proposed Ordinance. Trustee Patel recommends that D License plates be prohibited, but that residents may apply to the Police Chief for an exception. Discussion ensued and CORB concurred. Trustee Cope requested that staff ask the Village Attorney about granting staff unlimited discretion laws and if so the Ordinance will not hold up. Trustee Cope also requested that staff ask the Village Attorney about the “Reed” case that was decided by the Supreme Court, thus dictating that signs are allowable. There was consensus with using appearance as criteria for signage on commercial vehicles in residential areas. CORB also concurred that no trailers should be allowed to be parked overnight, permanently, with exceptions, such as if the resident has an open building permit. CORB directed staff to consider other exceptions. Storage “pods” are allowed to be on driveways for up to 30 days. CORB discussed the use of automobile covers and its similarities with outdoor storage. CORB directed staff to survey neighboring communities in regards to automobile covers on driveways.

### **V. Proposed Changes to Engineering Regulations**

- a. This matter was deferred to CORB at the June 21, 2016 Committee of the Whole meeting. At that meeting staff presented proposed changes to various engineering regulations as recommended by the Village Engineer. Ms. Engelmann presented the proposed regulations. Discussion ensued. There was consensus on CORB to adopt the engineering regulations as recommended by staff. In addition, CORB supported the requirement to allow a resident to remove a tree from the parkway to build a driveway, but the resident will be required to pay into a tree bank fund in the same method that is required in the private property tree preservation Ordinance. This requirement will be triggered for any tree removed within five feet of the driveway. Trustee Spino requested that staff strive to utilize tree banking funds to plant parkway trees at the property where the driveway was built, whenever possible.

### **VI. Public Comment**

- a. None.

### **VII. Adjournment**

**DRAFT MINUTES**

- a. Trustee Patel made a motion to adjourn the meeting. Trustee Spino seconded the motion. The meeting was adjourned by voice vote at 10:16 AM., 3-0.
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**Minutes Recorded by:**

Douglas Petroschius  
Assistant Village Manager

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*Staff Liaison*

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
JUNE 21, 2016**

**Call to Order**

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:15 PM, Tuesday, June 21, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Cope, Elster, Klatzco, Patel, Spino

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village manager; Amanda Pazdan, Management Analyst; Steve McNellis, Director of Community Development; Charles Greenstein, Village Treasurer; Robert LaMantia, Police Chief; Charles Meyer, Assistant to the Village Manager; Laura McCarty, Director of Parks and Recreation; Ashley Engelmann, Public Works Director; Andrew Letson, Assistant Public Works Director.

**Regular Business**

**1. Discussion Concerning Potential Changes to the Village's Engineering Regulations**

This item was presented by Mrs. Engelmann and Village Engineer, Jim Amelio.

**Background**

\*Christopher B. Burke Engineering, Ltd. (CBBEL) hired in 2014

\*Reviewed Village Codes

\*Provided Recommendations

## Chapter 12 Water and Sewers

### \*12-2-1(C) Village Water Main Connection Required

- Add language to clarify the way a typical water main connection should be constructed for Residential and Commercial water services.

*Construction detail was developed by CBBEL and is currently being used*

### \*12-12-14 Manner of Filling Trenches

- Require that stone be used under paved or landscaped areas, which is in line with Illinois Department of Transportation standards

*The current Village Code allows for existing material to be used as trench backfill*

A diagram was presented.

### \*12-4-5 Footing Drains

- All sump pumps must discharge a minimum of 5' from the property line and not towards adjacent buildings

*Current Village Code does not specify minimum distance of discharge from the property line*

### \*12-4-6 Downspouts

- Downspouts shall discharge toward the front or rear of the property and shall not discharge towards adjacent buildings

*Current Code does not allow downspouts to be connected to the sewer, but does not address location of discharge.*

### \*12-4-7 Residential Drainage Systems

- Residential drainage systems, such as a pop-up shall discharge a minimum of 5' from the property line and not towards adjacent buildings

*Modify existing requirement to include a minimum distance for discharge and a drywell. Engineering best practice.*

### \*12-6-2 Definitions One Hundred Year Frequency Storm

- A design storm that has a 1% probability of being equaled or exceeded on a yearly basis, as defined by the Illinois State Water Survey

*Updated definition per the Illinois State Water Survey*

### \*12-6-2 Definitions Two Year Frequency Storm

- A design storm that has a 50% probability of being equaled or exceeded on a yearly basis, as defined by the Illinois State Water Survey

*Updated definition per the Illinois State Water Survey*

\*12-6-6-7 Method of Discharge, 12-6-6-8 Excessive Release Rate Fee and 12-6-6-9 Restrictor Design and Size

- Eliminate the 3-inch minimum restrictor size requirement and the fee for excessive release rate

*Allow smaller restrictor sizes. Engineering acceptable standards*

#### Chapter 15 Zoning Code

\*15-4-11 and 15-4-12 Bulk Regulation Tables

- Define how to calculate the top of Curb (T/C) elevation. Used to determine the allowable Finished Floor (F/F) elevation of a residential home.

*Currently not defined*

#### Changing Drainage Patterns

\*Establish requirements regarding changes in elevations to the pervious portions of properties.

\*Clarify which projects will require a permit

- Construction of new homes or buildings
- New garages or accessory structures of 500 sq. ft. or more
- Underground swimming pools
- Additions to existing structures of 500 sq. ft. or more
- Landscaping that changes the grade of the site
- Projects that require a foundation
- Land disturbing activity in a floodplain
- Land disturbing activity equal to, or greater than one acre
- Demolition of any building or structure

\*Prohibit changes that would affect the natural drainage pattern

#### Chapter 6 Public Parks, Ways and Properties

\*6-1-5(d) Include language that requires that the driveway approach is a minimum distance of 10 feet from a parkway tree

- Current Code requires that driveway approaches must be located as to avoid parkway trees

#### Staff Direction Requested

\*Staff is seeking direction regarding the recommended Village Code updates

\*Staff will work with the Village Attorney to draft an Ordinance for review by the Village Board.

Discussion ensued throughout regarding, among other things, sending to CORB, landscaping and parkway trees. Clarification was provided by Mrs. Engelmann and Mr. Amelio. Staff will craft language for the Village Attorney.

## 2. Discussion Concerning the Recommended Parks and Recreation Department Strategic Plan

This item was presented by Mrs. McCarty.

### Background

- \*Original plan was developed in 2005 and was a 10 year plan
- \*Update of that plan provided in 2006
- \*In 2008, a strategic planning process was held and facilitated by an outside consultant
- \*A new plan developed for fiscal years 2009-2012, spanning three years versus 10 years
- \*Plan was updated internally in 2012 and a new plan was developed for fiscal years 2012-2015
- \*Plan updated again in 2016 for upcoming three fiscal years

### Process

- \*Met with Parks and Recreation Staff
- \*Reviewed status of current initiatives
- \*Brainstormed new objectives
- \*Conducted strategic planning session with Parks and Recreation Board
- \*Parks and Recreation Board approved new plan at May board meeting

### Focus of the Plan

#### Includes Four Primary Goals/Initiatives

- \*Under each Goal/Initiative there are anywhere between five -15 objectives
- \*Each objective has been assigned to a Parks and Recreation staff member, with a fiscal year targeted for completion
- \*Ultimately these objectives become personal goals for staff that are tied to the Department vision and big picture

#### First Goal – Maintain and Develop Parks to Meet the Needs of Residents and Program Users

##### Objective Examples Include:

- Implementing Playground equipment replacement plan
- Developing a plan to promote recreational use of new bike path
- Developing a plan to incorporate park history signage and kiosks at outdoor parks
- Evaluating overall aquatic policies, procedures and operations

#### Second Goal – Plan, Implement and Evaluate Quality Recreation Programs and Services to Meet the Needs of Lincolnwood and Area Program Users

##### Objective Examples Include:

- Continue to work closely with District 74
- Explore cooperative programming options with bordering park districts

- Plan and implement a minimum of three new program/events with each seasonal brochure
- Plan and implement an annual dog walk at Centennial Park

Third Goal – Strengthen and Improve Community and Regional Public Relations and Publicity Efforts

Objective Examples Include:

- Develop and implement department wide marketing plan
- Identify locations throughout the Village in which signage can be consistently displayed about upcoming programs and events
- Create a new Parks and Recreation Department logo

Fourth Goal – Supplement the Capital Budget through the use of Grants

Objective Examples Include:

- Research and apply for grant for renovation of Proesel Park playground
- Stay aware of Federal and State Grants

Summary

- \*Improve programming an services
- \*Establish vision for the community
- \*Establish vision, goals and objectives for the department for the next three fiscal years
- \*Increase awareness and branding of the Parks and Recreation Department within the Village of Lincolnwood

Future Considerations and Park Board Feedback

- \*Work with an outside consultant when updating the plan the next time around
- \*Update Department vision statement
- \*Create new initiatives/goals and objectives
- \*Add customer service focused goal
- \*Conduct community survey

This item will appear on tonight's Consent Agenda for approval by the Board.

Adjournment

At 7:30PM Trustee Bass moved to adjourn Committee of the Whole, seconded by Trustee Cope. The motion passed with a Voice Vote.

Respectfully Submitted,

  
Beryl Herman  
Village Clerk

## Chapter 6. Public Parks, Ways, and Properties

### Article 1. PUBLIC WAYS

#### 6-1-5. Driveways and driveway approaches.

(A) Definitions. The following definitions shall apply in the interpretation and enforcement of this Section 6-1-5:

**DRIVEWAY**

A place on private property for the operation of automobiles and other vehicles.

**DRIVEWAY APPROACH**

That portion of a right-of-way that provides vehicular access from the roadway to an adjoining lot.

**ROADWAY**

That portion of a right-of-way improved, designed or ordinarily used for vehicular travel; provided, however, that the term "roadway" shall not include the berm, shoulder, or parkway, if any. In the event that a right-of-way includes two or more separate roadways, the term "roadway" shall refer only to each separate roadway, and not to all roadways collectively.

(B) Permit fee. No permit authorizing a driveway approach shall be issued until the fee therefor has been paid to the Village pursuant to Article 2 of this Chapter **6**.

(C) Construction regulations.

- (1) It shall be unlawful to construct any curb or driveway approach or break out or remove any curb without first securing a permit as required pursuant to Article 2 of this Chapter **6**.
- (2) No driveway approach shall be constructed or used so as to impede the flow of surface water in the street gutter or a drainage ditch.
- (3) No driveway approach to residential properties shall be constructed or used for the sole purpose as a parking space.
- (4) A maximum driveway approach width of 14 feet shall be allowed for driveway approaches to circular driveways on parcels of property used for single-family residential purposes.

[Amended 9-3-2013 by Ord. No. 2013-3066<sup>[1]</sup>]

[1] *Editor's Note: This ordinance also repealed former Subsection (C)(4), which provided for a minimum lot frontage for a circular driveway, and redesignated former Subsection (C)(5) as Subsection (C)(4).*

(D) Approaches; location. No driveway approach shall be located so as to interfere with municipal or public utility facilities such as poles, traffic signals, signposts, catch basins, fire hydrants, crosswalks, or other street structures. Driveway approaches shall be located so as to avoid parkway trees. Removal of any parkway trees shall be subject to the Village Parkway Landscaping Ordinance set forth in Article 5 of this Chapter **6**.

(E) Driveway approach construction standards. Driveway approaches shall be constructed to the following standards:

[Amended 9-3-2013 by Ord. No. 2013-3066]

- (1) Surface. All driveway approaches which give access to an improved street with curb and gutters shall be surfaced with a permanent dustproof surface: either concrete (six inches) over five inches CA-6, crushed stone aggregate, bituminous surface (eight inches CA-6, crushed stone aggregate, and three-inch asphalt), brick (over six inches of concrete) or other material approved by the Village.
  - (2) Widths. The total width of driveways measured at the property line on a parcel of property used for residential purposes shall not exceed the applicable standard set forth in Chapter **15** of this Code (Zoning Ordinance). The total width of driveways measured at the property line on a parcel of property used for nonresidential purposes shall not exceed 1/2 the lot frontage, and no single driveway approach shall exceed 30 feet measured at the property line. The width of the driveway approach measured at the curb shall in no case be greater than five feet more than the width measured at the property line.
  - (3) Location of drives. On a parcel of property used for residential purposes, no driveway approach or driveway flare shall extend over the property line extended to the curb; provided, however, where the Board of Trustees finds that there is a particular hardship to the owner, a driveway that has been in existence in excess of 25 years may be reconstructed in its present location even if the driveway approach or driveway flare extends over the property line extended to the curb. On a parcel of property used for nonresidential purposes, no driveway approach shall be located within five feet of the property line, or within 10 feet of any other driveway approach as measured at the property line.
  - (4) Consistency with Zoning Ordinance. All driveway approaches shall be constructed in a manner and at locations necessary to facilitate direct vehicular travel onto adjacent driveways on private property, which driveways shall be constructed as required pursuant to Chapter **15** of this Code (Zoning Ordinance).
- (F) Restoration by Village. In the event that the Village removes any portion of a driveway approach constructed pursuant to this Section 6-1-5 in connection with any maintenance, construction, or repair activities within the right-of-way, the Village shall only be required to replace the driveway approach with one or more materials approved pursuant to Section 6-1-5(E)(1) of this Code.

Village of Lincolnwood, IL  
Tuesday, February 14, 2017

## Chapter 12. Water and Sewers

### Article 2. WATER MAIN AND SEWER SERVICE CONNECTIONS

#### 12-2-1. Village water main connection required.

- (A) The water distribution of any building, structure or premises in which plumbing fixtures are installed shall be connected to a Village-owned water main. The drilling and use of wells for a potable or nonpotable water source, including for irrigation, is prohibited within the Village. The provisions of this Section 12-2-1 shall apply to all persons and entities, including, but not limited to, the Village and all other public, private and governmental entities.  
[Amended 7-15-2014 by Ord. No. 2014-3113]
- (B) It shall be the duty of the owner, occupant, party or parties in possession or control of any building, structure or premises located within the corporate limits of the Village to cause such building, structure or premises to be connected to the combined sanitary and stormwater sewer system of the Village and to the Village water system.
- (C) For all new residential construction, all reconstruction of at least 50% of an existing residential structure, and all additions to existing residential structures of at least 50% of the square footage of the existing structure, the owner shall either: (1) provide proof that the existing water service line is in a condition of good repair, is at least 1.5 inches in diameter, and capable of being operated in compliance with applicable laws and regulations; or (2) disconnect the existing water service line from the water main, and install a new water service line of a diameter not less than 1.5 inches.
- (D) The connection into the Village utility systems including, but not limited to, the excavation, the physical connection and the cleanup, shall take place in accordance with this Article 2 and in accordance with other applicable Village laws and regulations, including, without limitation, the Village Plumbing Code set forth in Chapter 14, Article 4 of this Code.

#### 12-2-14. Manner of filling trenches.

After the pipe is laid and the connection to the municipal system has been inspected, as soon as possible thereafter, the backfilling is to be commenced by thoroughly ramming the earth under and around the pipe to a point level with the top of the same. All of the material excavated must be put back in the trench, and whatever more material may be required to fill the trench must be furnished by the contractor at his or her own expense. The backfilling shall not be left unfinished more than 200 feet behind the completed pipe work. Surplus material and rubbish must be entirely removed from the street at the expense of the contractor, as may be directed by the Superintendent.

#### 12-2-20. Water facilities, design.

The design and construction of water facilities which are to become a part of the municipal water system shall be in conformance with the provisions of this Code and other municipal ordinances including, but not limited to, the Village Plumbing Code.

### Article 4. SANITARY AND STORM SEWERS

## 12-4-5. Footing drains.

No footing drains or drainage tile shall be connected to the sanitary sewer or combined sewers. Footing drains shall be connected to sump pumps, and discharge shall be made into storm sewers or into drainage ditches, unless an alternate discharge method has been approved in advance and in writing by the Village Engineer.

## 12-4-6. Downspouts.

- (A) Downspouts, rainwater leaders, cisterns and overflows shall not be connected to any sanitary or combined sewer within the Village.
- (B) Downspouts and rainwater leaders may be connected to separate storm sewers upon the prior written approval of the Community Development Director.

# Article 6. STORMWATER MANAGEMENT

## 12-6-6-6. Stormwater detention.

Stormwater detention sized in accordance with the MWRD requirements must be provided for all developments using the parameters noted in this Article 6.

## 12-6-6-7. Method of discharge control.

Discharge shall be controlled by means of a restrictor, either single pipe projecting trap outlet or orifice plate. The pipe restrictor shall consist of a minimum two-foot long pipe properly sized with a minimum three-inch diameter, projecting into a pond or a catch basin which shall include a trap. A cleanout shall be placed immediately adjacent to this restrictor. Methods of acceptable detention are wet retention ponds, dry bottom detention basins, pipe storage, and parking lot detention. Rooftop detention is not allowed.

## 12-6-6-8. Excessive release rate; fee.

Where the minimum three-inch diameter outlet allows release rates in excess of amounts permitted in Section 12-6-6-5 of this Code and otherwise meets the criteria of Section 12-6-9 of this Code, a fee in an amount equal to that specified in Section 12-6-9 of this Code shall be paid.

## 12-6-6-9. Restrictor design and size.

Restrictor sizes providing release at less than an equivalent three-inch diameter will not be allowed. Payment of a fee will be required in these cases. Required volume of storage is to be calculated with the allowable release rate as stated in Section 12-6-6-5 of this Code. The difference between this volume and that provided by three-inch restrictor will be the amount referred to in Section 12-6-6-8 of this Code.