

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JULY 18, 2017**

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:45 PM, Tuesday, July 18, 2017, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Cope, Ikezoe-Halevi, Hlepas Nickel, Patel, Spino, Sugarman

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Charles Greenstein, Village Treasurer; Heather McFarland, Management Analyst; Steven Elrod, Village Attorney; Charles Meyer, Assistant to the Village Manager; Steve McNellis, Director of Community Development; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Doug Hammel, Community Development Manager.

Approval of Minutes

The minutes from the June 20, 2017 Village Board meeting were distributed and examined in advance.

Trustee Ikezoe-Halevi moved to approve the minutes, seconded by Trustee Patel.

The minutes were approved by Voice Vote.

Warrant Approval

Trustee Sugarman presented the warrants for approval in the amount of \$839,984.44. Trustee Spino moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Spino, Patel, Ikezoe-Halevi, Cope, Hlepas Nickel

NAYS: None

The motion passed.

Village President's Report

1. Appointment of Chris Barnabas and Mary Athens to the Human Relations Commission and Carol Georges Orah to the Park and Recreation Board

Trustee Cope moved to approve the appointments, seconded by Trustee Hlepas Nickel.

The motion passed with a Voice Vote.

2. Appointment of Jaclyn Cassel to the Beautification Task Force

Trustee Cope moved to approve the appointment, seconded by Trustee Hlepas Nickel.

The motion passed with a Voice Vote

3. Recognition of Community Photo Contest Winners

Thanks to all participants in the contest and to the Chamber of Commerce for choosing this year's winners,

Historical Category – Art Lovering

Community Life Category – Yiannis Talaganis

Portrait Category – Keri Vietti

4. Recognition of Lifeguards for Life Saving Event

On June 12, Proesel Park Family Aquatic Center lifeguards rescued an unconscious patron from the dive well. Staff administered CPR until the EMS arrived on the scene. Thanks to the aquatic staff and the primary responder, Elena Boudouvas.

5. Announcement Reminding Everyone of Lincolnwood Fest July 20 through the 23rd.

6. I am proud to announce that affective August 1 the police lobby will be open two additional hours, 7:00 A.M until 5:00 P.M. Monday through Friday.

7. I am also proud to announce the first of many efforts by the Communications Advisory Committee regarding marketing and branding signs to promote the Village. The signs were exhibited.

8. I would like to bring to the attention of residents the opportunity to form neighborhood watch programs for their blocks.

Consent Agenda

1. Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board

2. Approval of an Ordinance Pertaining to the Following: A) Authorizing the Purchase of a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper through the Northwest Municipal Conference Suburban Purchasing Cooperative Program, Contract #155 from Standard Equipment of Chicago, Illinois in the Amount of \$219,988; and B) Declaring Street Sweeper #2 Surplus and Authorizing its Sale or Disposal Upon Receipt of the New Sweeper

3. **Approval of an Ordinance for the Touhy Avenue Overpass Construction as Required by the Illinois Department of Transportation Pertaining to the Following: A) Approving a Local Public Agency Agreement for Federal Participation; and B) Waiving Competitive Bidding and Approving a Construction Services Agreement**
4. **Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow JSI, Ltd., Performing Work at 6840 North Lincoln Avenue, to Work between 12:00 p.m. and 5:00 p.m. on an upcoming Saturday, and 10:00 a.m. and 1:00 p.m. on an upcoming Sunday**
5. **Approval of an Ordinance in Case #PC-06-17 Permitting a Special Use to Operate a Trade School in the O, Office District at 7300 North Cicero Avenue**

Trustee Patel moved to approve the Consent Agenda as presented. The motion was seconded by Trustee Cope.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Cope, Patel, Ikezoe-Halevi, Hlepas Nickel, Spino, Sugarman

NAYS: None

The motion passed.

Regular Business

6. **Consideration of an Ordinance Amending Chapter 7, Article 2, Sections 17, 18 and 24 of the Village Code Regarding Parking of Recreational and Commercial Vehicles**

This item was presented by Mrs. Engelmann using PowerPoint.

Background

*2013 Traffic Commission Meeting

- Discussed the possibility of amending the Village Code with respect to commercial and recreational vehicles vehicle parking regulations

*Since 2013, the Committee on Ordinances, Rules and Building (CORB) and the Village Board have held several meetings to discuss the potential amendments

*February 21, 2017 – Committee of the Whole

- Village directed Staff to facilitate a workshop comprised of residents who represent commercial vehicle owners as well as support both sides of the proposed amendment

*March 22nd and April 20th Workshop Meetings

- Ten residents attended

*June 20, 2017 – Committee of the Whole

- Workshop consensus was discussed

- 13 items reviewed and agreed upon

#Remaining four items will be discussed at the August 15, 2017 Committee of the Whole

A chart was exhibited representing the items agreed upon.

Items remaining up for discussion will be addressed at the August 15, 2017 Committee of the Whole.

Trustee Cope moved to approve the Ordinance, seconded by Trustee Hlepas Nickel.

Upon Roll Call the Results were:

AYES: Trustees Hlepas Nickel, Cope, Ikezoe-Halevi, Patel, Sugarman, Spino

NAYS: None

The motion passed

7. Consideration of a Recommendation by the Zoning Board of Appeals in Case #ZB-06-17 to Approve a Variation from the Zoning Code to Permit an Open-Air, Off-Street Parking Space in the Front Yard of a Property in a Residential Zoning District at 7235 North Keating Avenue

This item was presented by Mr. Hammel using PowerPoint.

Property Characteristics

- *Zoned R-3 Residential
- *Lot area: 6,585 s. f.
- *+/-1,300 s. f. one story home
- *Located adjacent to B2 zoning district

Existing Parking

- *No on-site parking provided
- *No rear alley
- *Limited space for driveway

A rendering of the proposed parking pad was exhibited.

Required Variation

- *Section 7.06(5)
 - Open-air, off-street parking spaces may be located in (a) any rear yard, in any zoning district; and (b) in a front yard or side yard abutting a street, but only within the B-1, B-2, B-3, 0-1, M-B and P Districts...
 - Does NOT allow for open-air, off-street parking in the front yard in residential districts

Photos and renderings of Considerations were exhibited:

- *Fire Hydrant Location
 - Eliminates one on-street space in front of petitioner's property
 - Inhibits opportunity for driveway and rear garage
- *Neighboring Commercial Properties

- Occupy on-street parking on west side of Keating

ZBA Review

- *Public Hearing held on June 21, 2017
 - Recommendation of Approval by a 3-2 Vote
- *Commissioners inquired about previous cases
 - ZBA has generally denied similar requests in the past
- *Discussed the impacts of the Auto Dealer on neighborhood parking
- *Clarified that east side of North Keating Avenue is zoned for residential parking
- *No specific discussion of relationship to Variation Standards
- *No public comment received

Requested Action

- *Consideration of Approval of a Variation to allow the installation of an open-air, off-street parking space in the front yard of a property in a residential district at 7235 North Keating Avenue
- *Direct Village Attorney to prepare an Ordinance for the August 15 Village Board Meeting

Robert Thompson, representing the petitioner, addressed the Board.

Discussion ensued.

Trustee Cope moved to not approve drafting of an Ordinance. There was no second, the motion died.

Trustee Hlepas Nickel moved to direct the attorney to draft an Ordinance, seconded by Trustee Sugarman.

Upon Roll Call the results were:

AYES: Trustees Hlepas Nickel and Sugarman

NAYS: Trustees Ikezoe-Halevi, Patel, Cope, Spino,

The motion failed

8. Consideration of a Resolution Approving a Recommendation from the Traffic Commission Concerning the Preliminary Design for the Devon Avenue Streetscape Enhancement Project

This item was introduced by Mr. Letson and presented by Bryan Luke, Engineer with Christopher Burke.

Presentation Purpose

- *Provide Results of May 25, 2017 Presentation to Traffic Commission
- *Provide design/funding schedule implications
- *Present updated Phase I Design
- *Receive Board Approval to submit Phase I Report to IDOT
 - For IDOT to approve Federally funded Phase II Engineering contracts, there must be an approved Phase I Design

Project Purpose and Need

- *Improve Pedestrian Safety

- *Traffic calming/crash reduction
- *Upgrade pedestrian accommodations
- *Aesthetic upgrades

Project Funding

- *Surface Transportation Funds and Tax Increment Financing Funds
- *Anticipated Total Project Cost - \$4.5 Million
 - STP Grant Funds Approved - \$3.2 Million
 - Remaining Local Match - \$1.3 Million
 - #Lincolnwood - \$650,000 (TIF Funds eligible)
 - #Chicago - \$650,000

Project Timeline

- *Concept and Feasibility- 2016
 - *Phase I Design – 2017
 - *Phase II Design – 2018
 - *Construction - 2019
- A detailed project timeline was presented.

Key Stakeholders

- *Devon Avenue Businesses
- *Devon Avenue Owners
- *Devon Avenue Adjacent Residences
- *Village of Lincolnwood
- *Chicago 50th Ward Alderman – Debra Silverstein
- *Chicago Department of Transportation
- *Illinois Department of Transportation
- **U.S. Postal Service
- *Public and Private Utility Companies
- *Metropolitan Water Reclamation District of Greater Chicago

Devon Avenue Existing Conditions were exhibited in renderings and photos.

Preferred plans, concepts and proposals were exhibited

Geometry/Access Management

- *Parking
 - Maintain current number of spots on each side of Devon
 - *Medians
 - Turn lanes, turn bays, planted and raised/planted
 - *Crosswalks
 - Preferred Plan/Phase II design – at St. Louis and at Kimball
 - *Streets changing to right-in, right-out
 - Drake and Kimball
 - *Driveways changing to right-in, right-out
 - Dairy Star, Whistlers
- Other elements no longer in consideration
- Cul-de-Sac side streets

•Bike Lanes

Preferred Plans were exhibited.

IDOT Direction

*"The department is not allowing any uncontrolled pedestrian crossings on multi-lane routes to be installed until further notice. The uncontrolled pedestrian crossings proposed at St. Louis Avenue and Kimball Avenue should be removed from the plans"

*"IDOT's State-Wide Policy Memorandum regarding pedestrian crossings is anticipated to be released in January 2018.

A Phase II Project Timeline was presented along with Plan Renderings.

Recommended Motion

Move to approve a Resolution approving a Phase I Design for the Devon Avenue Enhancement Project.

Discussion and questions ensued with clarification by Mrs. Engelmann, Mr. Letson and Mr. Wiberg.

Trustee Cope moved to approve the Resolution, seconded by Trustee Patel.

Upon Roll Call the Results were:

AYES: Trustees Cope, Patel, Hlepas Nickel, Ikezoe-Halevi, Sugarman, Spino

NAYS: None

The motion passed.

9. Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2017-2018: A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2017-2018 B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2017-2018

President Bass called the Public Hearing of the Village Board in accordance with Section 8-2-6 of the Illinois Municipal Code for consideration of the Village's annual appropriations Ordinance.

Upon Roll Call the following were Present:

Trustees Patel, Cope, Ikezoe-Halevi, Hlepas Nickel, Spino, Sugarman

This item was presented by Mr. Merkel.

This item sets spending limits for the current fiscal year.

It is the final step in the budget process from November of 2016.

After approval this will be filed with the County Clerk

President Bass opened the floor for Public Comment. There was no Public Comment.

Trustee Patel moved to close the Public Hearing. Trustee Spino seconded the motion.

The motion passed by Voice Vote.

Attorney Elrod stated that both items could come under one vote.

Trustee Patel moved to approve both items, seconded by Trustee Spino

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickel, Ikezoe-Halevi, Cope, Patel

NAYS: None

Manager's Report

Mr. Wiberg announced that due to the summer schedule, the next Village Board meeting will be on Tuesday, August 15.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

None

Public Forum

Resident Caren Ex questioned the signs presented by President Bass. Who created them and who made the decision to put them out?

Adjournment To Closed Session

At 9:10 P.M. Mayor Bass requested a motion to adjourn the Village Board meeting to Closed Session for the purpose of discussing purchase or lease of real property per Section 2(c)(5) and employment matters per Section 2 (c)(1)

Motion to adjourn to Closed Session by Trustee Ikezoe-Halevi, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Ikezoe-Halevi, Spino, Sugarman, Patel, Hlepas Nickel, Cope

NAYS: None

The motion passed.

Reconvention

At 10:31 P.M. President Bass reconvened the Village Board meeting.

Adjournment

At 10:32 P.M. Trustee Cope moved to adjourn the meeting, seconded by Trustee Spino.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman

Beryl Herman
Village Clerk