



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
5:45 P.M. JULY 18, 2017**

**AGENDA**

- I) Call to Order**
- II) Roll Call**
- III) Minutes** – Committee of the Whole Meeting – June 20, 2017
- IV) Regular Business**
  - 1) Discussion Concerning Code Enforcement Priorities (5:45 – 6:45 p.m.)
  - 2) Discussion Concerning Citizen Survey Questions (6:45 -7:15 p.m.)
  - 3) Discussion Concerning Televising Additional Village Commission Meetings (7:15 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: July 14, 2017

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
JUNE 20, 2017**

**DRAFT**

**Call to Order**

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 5:30 P.M., Tuesday, June 20, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope (6PM), Patel

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Peter Friedman, Village Attorney; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Steve McNellis, Community Development Director; Police Chief Robert LaMantia; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Charles Greenstein, Village Treasurer; Doug Hammel, Community Development Manager.

**Approval of Minutes**

Minutes of the June 6, 2017 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Spino seconded the motion. Trustee Hlepas Nickell requested a correction.

The motion passed with a Voice Vote as corrected

**Regular Business**

**1. Discussion Concerning the Human Relations Commission's Diversity Flag Program**

This item was presented by Police Chief LaMantia using PowerPoint.

**Flag Program History**

\*August 2005

- First Flag Display

\*August 22, 2014 – Human Relations Commission Discussion

- 175 people attended
- HRC recommended approving the display of the Palestinian flag and agreed to review the flag policy

\*April 7, 2015 – Village Board Meeting

- Flag policy submitted to the Village Board
- Policy intended to provide objective guidance
- The matter was referred back to the HRC

\*August 2015

- The flag program was placed on hold due to the scheduled replacement of street lights along Lincoln Avenue

\*September 2015 – December 2016

- New programs to recognize Lincolnwood's diversity  
Diversity Dance, Clerics Group, Iron Chef "Style Cook-off"

\*December 12, 2016

- The HRC voted to recommend continuation of the Flag Program

#### Draft Flag Policy Recommended in 2015

\*Only a Lincolnwood resident or business owner may submit an application for a flag to be displayed

\*Flag must either be the official flag recognized as a Member or Non-Member State of the United Nations, or must have been grandfathered in

\*Formal application process to include \$50 donation, if approved

\*Formal appeal process

Photos or advertising from the following events were displayed:

Flag program, Memorial Day Parade, Independence Day Concert in the Park, Diversity Dance, Library Ethnic Fest, Niles Township Food Drive, Iron Chef-Style Cook-Off, Coffee with the Clergy, Clergy Group, Reintroduction of the Neighborhood Watch Program

Staff is seeking direction on the future of the Flag Program.

The following speakers spoke in favor of continuing the Flag Program:

Dale Wickum, Marcella Ramahi, Judy Abelson, Charles Halevi

Discussion ensued. Trustees expressed their opinions regarding the program.

President Bass read the following statement:

The diversity in our Village is a source of great pride for our community. Our village is home to people that come from all over the globe; men women and children of different races, ethnicities, nationalities and religions. We are home to churches, synagogues, and hopefully, by the end of the year, a new mosque and learning center for our Islamic community. While the Diversity Flag Program was successful in expressing pride in our village's diversity, at times, it also brought about unnecessary contention between residents of different backgrounds and nationalities. It is for this reason that I propose ending this program. We don't need to look to flags of foreign and sometimes competing countries to show our diversity. One only has to look at the diverse student bodies in our schools, on our village boards, in our police and fire departments, and in our stores and businesses to see the harmonious and beautiful coexistence of the diverse population in our village. The American flag, our country's symbol of liberty for all, alone will stand for this diverse community.

President Bass called for a consensus regarding continuation of the Flag Program:

Trustee Cope – No

Trustee Patel – Table

Trustee Ikezoe-Halevi – Yes

Trustee Sugarman – No

Trustee Hlepas Nickell – No

Trustee Spino – No vote due to lack of information

President Bass stated that the consensus was to not have a flag display this year.

## **2. Discussion Regarding Televising Additional Boards and Commission Meetings**

*Due to time constraints, this item will be presented at a future Committee of the Whole*

## **3. Discussion Regarding Proposed Amendments to the Village Code Relating to Commercial Vehicles**

This item was presented by Chief LaMantia using PowerPoint.

### Background

October 24, 2013 – Traffic Commission recommendation to the Village Board to amend the Village Code regarding commercial vehicles

\*2013

- One Traffic Commission meeting
- One Village Board meeting

\*2014

- One Traffic Commission meeting
- Three Village Board meetings

- Two Committee on Ordinances Rules and Building meetings
- One Committee of the Whole discussion

\*2015

- Four Committee of the Whole discussions
- One Plan Commission meeting

\*2016

- Two Committee of the Whole discussions
- One Committee on Ordinances, Rules, and Buildings meeting

\*February 21, 2017 – Village Board directed staff to hold a series of workshops with a group of the public who represent both sides of the issue

#### Workshops

\*Workshop Group

- 10 Members of the public
- 1 Village Trustee
- 3 Staff Members

\*March 22, 2017 – Overview of commercial vehicle regulations and reached consensus on six items for consideration

\*April 3, 2017 – Continued discussion and reached consensus on the remaining ten items

#### Commercial Vehicle Definition

\*Any vehicle used, in whole or in part, for activities related to the conduct of a business

\*Does not include passenger vehicles used for commuting between a driver's or a passenger's residence and place of employment if the passenger vehicles are not used for any other activity related to the conduct of a business

\*Includes: taxicabs and limousines, panel vans, trucks and other vehicles used in connection with construction, landscaping, and similar work, tow trucks, vehicles used to make deliveries, and vehicles used to advertise a business or product, and vehicles used for ride-sharing services

Discussion ensued with some input from the audience. Attorney Friedman provided clarification.

Items were presented by Chief LaMantia. And consensus was reached on the following.

- \*Advertising on Motor Vehicles
- \*Commercial Vehicles
- \*Construction Equipment (bobcats, etc)
- \*Covered Vehicles
- \*"D" Plates
- \*Handicapped Vehicles

- \*Recreational Vehicles (boats, snowmobiles, campers, wave runners, golf carts and mobile homes)
- \*Rooftop Advertising
- \*Taxicabs with A-Frame Signs
- \*Temporary Storage Containers
- \*Trailers Prohibited Unless for Permitted Construction
- \*Vehicles Parked on Pervious Areas
- \*Vehicles with Snow Plows (Up to two snowplows, one unconnected)

The items approved will come to the July Village Board meeting.

The remainder of the items will be brought to the August Committee of the Whole meeting.

### **Adjournment**

At 7:40 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Patel.

The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman  
Village Clerk

# MEMORANDUM

TO: President Bass and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: July 14, 2017

SUBJECT: **July 18, 2017 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **5:45 p.m.** on Tuesday evening. Dinner will be available beginning at 5:00 p.m. in the Village Hall Board Conference Room. Please find below a summary of the items for discussion:

**1) Discussion Concerning Code Enforcement Priorities (5:45 – 6:45 p.m.)**

Village staff is constantly challenged with establishing priorities for Code Enforcement for such violations as tall grass and weeds, various property maintenance issues and other quality of life issues. In 2010 staff obtained direction from the Village Board regarding their priorities for the types of issues they desired staff to devote attention to. On Tuesday evening staff will present the Board with a summary of the types of complaints the Village receives concerning Code violations, the process by which staff uses to addresses these concerns and will seek Board direction on whether our process/priorities should be amended. [Attached](#) is a memorandum from the Assistant Village Manager concerning this issue.

**2) Discussion Concerning Citizen Survey Questions (6:45 – 7:15 p.m.)**

The Board approved funding in the current budget for a citizen survey to be conducted. As part of this survey, the Village is afforded the opportunity to ask our citizens three questions of our choosing. [Attached](#) is a memorandum from the Assistant to the Village Manager providing some of staff's ideas of questions that could potentially be included. The Board will be asked to provide comments on these questions or offer any other questions the Board feels should be a part of the survey.

**3) Discussion Concerning Televising Additional Board and Commission Meetings (7:15 – 7:30 p.m.)**

A request was made to evaluate the possibility of televising Traffic Commission meetings. Staff has prepared an evaluation of the costs to televise the meetings as well as the costs to televise additional Boards and Commission meetings. [Attached](#) is a memorandum from the Assistant to the Village Manager regarding this issue.

If you should have any questions concerning these matters, please feel free to contact me.



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## MEMORANDUM

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**TO:** Timothy Wiberg, Village Manager

**FROM:** Ashley Engelmann, Assistant Village Manager; Steve McNellis, Community Development Director; Robert LaMantia, Police Chief; Doug Hammel; Community Development Manager; Chuck Meyer, Assistant to the Village Manager

**DATE:** July 10, 2017

**SUBJECT:** Code Enforcement Priorities

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**Background:** Prior to 2009 the Village had two full-time building inspectors that performed both building inspections as well as code enforcement activities within the community. Code enforcement during this time was a combination of proactive and complaint based enforcement. In 2009, after Village Board approval, the Village began contracting building inspection services to T.P.I. Building Code Consultants (“T.P.I.”). T.P.I. was contracted to provide Building Plan Review/inspection services for the Village. T.P.I. was not contracted to perform code enforcement services, which left the community with minimal opportunity for proactive enforcement and limited complaint based enforcement. T.P.I. did provide a quote to the Village for code enforcement services however it was not considered cost effective and would not provide the Village with a routine schedule for enforcement.

Throughout 2009 the Village utilized Community Service Officers in the Police Department to address complaint based code enforcement concerns. At the 2009 Strategic Planning session of the Village Board the desire to enhance code enforcement was expressed. As a result, in 2009 staff created the Code of Ordinances Dedicated to Enforcement (“CODE”) team to coordinate code enforcement efforts. The team consisted of representatives from Administration, Community Development, Public Works, Police and Fire. Due to limited resources it was not feasible to proactively enforce all Village Ordinances regularly.

Therefore, the CODE Team developed two strategies for responding to violations of the Village Code:

- Complaint Based Enforcement
  - Staff enforces the Village Code when a member of the public reports a violation
- Proactive Enforcement
  - Proactive was defined as “acting in advance to deal with an expected difficulty.” In regards to code enforcement, this meant that anytime a Code Enforcement Official observed a violation, action was taken to resolve the matter

The CODE team developed a list of the most common violations that were being proactively enforced as well as a list of violations that were currently handled on a complaint basis, for which staff had received requests from the public for proactive enforcement. Staff sought Village Board direction on whether or not those items should be handled proactively. On February 18, 2010 at a Committee of the Whole meeting the Village Board discussed and agreed-upon direction to maintain a list of proactively enforced violations, identified below:

- Public (property) tree ordinance
- Private (property) tree ordinance
- Failure to install or service an RPZ valve
- Weeds and tall grass
- Temporary signs in the parkway
- Motor vehicles inoperative or dismantled in front of property
- Hours of construction
- Parking Restrictions
- Fly dumping
- Failure to dispose of yard waste left in front of house
- Defacement of property
- Sale or service of alcohol or tobacco to a minor
- Abandoned vehicles
- Dumpster overflow
- Fences in disrepair
- Property/building in disrepair
- Swimming pools in poor condition

The Village Board also provided further direction regarding the following violations:

<b>Violation Type</b>	<b>Enforcement Direction</b>
Leaf blower	Complaint Based
Exterior of property is unclean and unsafe	Complaint Based
Accessory structures in poor condition	Complaint Based
Sidewalks and driveways in poor condition	Complaint Based
Line of sight obstruction	Proactive
Failure to remove garbage totes after pickup	Proactive
Illuminated signs after hours	Proactive

In addition to identifying priorities for addressing code violations proactively, on November 24, 2009 the Village began holding Administrative Hearings for violations of municipal Ordinances as an alternative to Cook County Circuit Court. The Administrative Hearing process is intended to expedite resolutions and ensure compliance.

From 2010-2012 the Village continued to utilize Community Service Officers within the Police Department to address code enforcement needs based on the aforementioned established guidelines.

In January of 2012, after approval by the Village Board, a part-time Code Enforcement Officer position was created to enforce the Village’s property maintenance codes. The Code Enforcement Officer works two days a week. Due to the limited schedule, code enforcement continues to be handled on a complaint basis if the issue is not identified as a proactive enforcement matter. Specifically, time is mainly spent addressing complaints that are received through the Village’s work order system *PublicStuff*. In addition to the Code Enforcement Officer, the Village utilizes one full-time Community Service Officer and one part-time Community Service Officer to assist with code enforcement, as time permits. The majority of the assistance provided to the Code Enforcement Officer occurs during the spring and summer when the need for code enforcement is at its highest demand.

The overall goal of code enforcement is to gain compliance. This is done through notification, warnings and ultimately citations, if necessary.

**Purpose of Discussion:** To obtain direction regarding the Village Board’s priorities for code enforcement within the Village.

**Current Staffing:**

The Village’s current staffing model for code enforcement is as follows:

	<b>Code Enforcement Officer</b>	<b>Community Service Officer</b>
<b>Department</b>	Community Development	Police
<b># of Employees</b>	1 Part-Time	1 Full-Time; 1 Part-Time
<b>Hours Per Week</b>	14-18	53 (approximately 26.5 on code enforcement)
<b>Primary Method</b>	Complaint Based	Complaint Based
<b>Main Responsibilities</b>	Stop Work Orders Work Without a Permit Work Order Requests Adjudication Issues Citations Follow-up Permit Issues Lighting Complaints Signage Complaints	Long Grass Complaints Long Grass Observed Overflow Complaints Assigned to Code Enforcement Officer Follow-up

Given the structure of the staffing model complaint-based code enforcement with select proactive enforcement is the primary current method used by the Village.

**Work Order Requests:**

Staff and the public enter complaints regarding code enforcement concerns into the Village's work order system *PublicStuff*. Complaints received through this method make up the primary workload for the Code Enforcement Officer. Provided below is a breakdown of work order requests received by the Code Enforcement Officer from May 2016-May 2017.

***Issue Type by Month (May 2016-May 2017)***

<b>Violation Type</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
Property Maintenance Concern	5	18	16	16	9	53	21	16	21	26	13	15	229
Tall Grass or Weeds				4	44	24	17	10	4				103
Sidewalk Maintenance	3	3	3	7	6	2	2	5	3	5	3	1	43
Wildlife or Insect Concern		2	1		2	4	2	14	7	3	2		37
Unpermitted Construction	1		4			4	2	4	5	3	4	1	28
Graffiti			5	3	1	3	4	6	2			2	26
Construction Concern		4		1	2	3	1	1	3		1	2	18
Parkway Restoration				2	3	2	2	2	3	1			15
Line of Sight Obstruction					1	3	2	1	3	1	1	1	13
Excessive Animals							3		2	2		1	8
Inoperable or Abandoned Vehicle	1						1	2	1		1		6
Overcrowding										1	2		3
<b>Total</b>	<b>10</b>	<b>27</b>	<b>30</b>	<b>33</b>	<b>69</b>	<b>98</b>	<b>57</b>	<b>61</b>	<b>54</b>	<b>42</b>	<b>27</b>	<b>23</b>	<b>529</b>

The greatest number of code enforcement complaints that are received fall into the property maintenance category. A breakdown of the type of complaints received within this category (from May 2016 – May 2017) may be found below:

<b>Type of Property Maintenance Concern</b>	<b>Number of Complaints</b>
Refuse, Debris, or Discarded Materials on Public or Private Property	80
Unkempt Property	56
Building Code Violation or Issue	33
Storm water / Drainage / Flooding Issue	20
Signage Issue	13
Health / Sanitation Issue	11
Commercial Vehicle Issue	9
Donation Box Issue	4
Public Property Maintenance Issue	3
<b>Total</b>	<b>229</b>

**Signage Regulations:**

One of the more common property maintenance complaints that are received is regarding signage in commercial areas. Staff is often challenged when enforcing the sign code due to issues such as:

- Real Estate sign height and location
  - Signs are often erected higher than 6’ and are almost always at the property line, even though they are required to be set-back 10’ from a property line
- Real estate signs are often found from different brokers, for different tenants in the same shopping center. The Code allows for only one sign per shopping center
- Portable signs are often located in the right-of-way. In addition, businesses often use a whiteboard where they can change the message, but that is not permitted. These types of signs are sometimes left out overnight and are tied to a tree or post

The Village has several signage regulations which are summarized below.

<b>Sign Type</b>	<b>Description</b>	<b>Regulation</b>	<b>Permit Required</b>	<b>No Permit Required</b>
Permanent Window	Applied or attached to a window or is located within a building such that the sign is positioned to be viewed from the exterior of the building	May be affixed or applied to window glass, provided that the area of permanent window signs does not exceed 20% of the window surface area. A maximum of four permanent window signs per establishment may be illuminated	X	
Temporary Window	Any sign allowed for a limited period of display	Temporary window signs which announce a specific sale or product price and which are posted for not longer than 30 days, provided the total area of permanent and temporary window signs occupies no more than 20% of the window surface area		X
Special Event/Grand Opening	A temporary sign applied to, or constructed of paper plastic or fabric, with or without frame, used to identify or attract attention to a location, object, institution, product service or business	Private property only for a total of two nonconsecutive events per year, but not exceeding 15 consecutive days per event: Pennant/streamer signs, Temporary banner signs, and other temporary signs	X	

Real Estate	One sign used to offer for sale, lease or rent the land or buildings upon which the sign is located	<p><i>Ground Sign</i>- shall not exceed 16 square feet in area per side for a property with 50 feet or less of frontage, or 32 square feet in area per side for a property with more than 50 feet of frontage. Shall not exceed six feet in height above finished grade and shall not be closer than 10 feet to any property line</p> <p><i>Wall Sign</i>- shall not exceed 16 square feet in area per side for a property with 50 feet or less of frontage, or 32 square feet in area per side for a property with more than 50 feet of frontage. Shall not exceed 20 feet in height above finished grade. These signs (Ground and Wall) shall be removed within 7 days of sale, lease or rental transaction</p>		X
Portable Signs	Designed to be moved from place to place or not permanently attached to the ground or to any structure	<p>Such as A-Frame signs or sandwich boards in front of business or commercial establishments on private property only, subject to:</p> <ul style="list-style-type: none"> <li>• One portable sign along each frontage</li> <li>• May not exceed 4' in height</li> <li>• May not exceed 6 square feet in sign face area</li> <li>• May not be in a sight triangle</li> <li>• Must be professionally printed and not written by hand</li> <li>• Must be maintained in like-new appearance and must be free of dents or other damage</li> <li>• May be displayed only during the hours of operation of the business establishment in front of which it is displayed</li> <li>• Must be weighted or anchored so that they remain upright</li> </ul>		X

**Administrative Hearing Process:**

The overriding goal with code enforcement is to gain compliance from the property owner. At times, compliance is not able to be achieved by putting a property owner on notice or giving them a warning. When compliance is not gained through these methods a citation must be issued to the property owner. Provided on the following page is a table with citations related to code enforcement that were heard at the Administrative Hearing Court from May of 2016 through May of 2017.

*Administrative Hearing Citations from May 2016-May 2017*

<b>Violation Type</b>	<b>Number of Citations</b>
Commercial Parking in Public Street	33
Unpermitted Construction	16
Tall Grass	11
Hours of Operation for Business	11
Invalid Building Permit	8
Final Inspection	8
Improper Storage	4
Fire Alarm Required	4
Inoperable Motor Vehicles	4
Hours of Construction	2
Inoperable/Abandoned Vehicle	2
Nuisance Tree	2
Damage to Parkway	2
Storage of Refuse	1
Overcrowding	1
<b>Total</b>	<b>109</b>

Cases that are heard through the Administrative Hearing process typically result in compliance gained once the issue is heard by the Administrative Law Judge.

**Current Code Enforcement Process:**

In 2009 staff developed a code process matrix for addressing the most common code violations. The matrix is used as a guide for staff when issuing warnings and citations. This matrix was endorsed by the Village Board in 2010. The matrix may be found below:

<b>Enforcement Type</b>	<b>First Warning</b>	<b>Second Warning</b>	<b>Citation</b>
A	X	X	X
B	X		X
C			X

The most common violations that fall within these categories may be found on the following page.

*Common Violations by Enforcement Category*

**Type A**

-Leaf blower

**Type B**

-Exterior Property Issues  
 -Swimming Pools in Poor Condition  
 -Building Code Violations  
 -Fences in Need of Repair  
 -Dumpster Overflow  
 -Illuminated Signs

**Type C**

-Public/Private Tree Ordinance Violations

**Neighboring Communities:**

Staff surveyed neighboring communities regarding their code enforcement processes. Provided below is a breakdown of the responses which provide information regarding staffing, complaint versus proactive enforcement and communication methods regarding property maintenance. Survey results may be found below.

Community	Cases Per Month/Year	Staff Hours	Complaint or Observation Based	Residential/ Commercial Priorities	Compliance Vs. Citations	Communication Efforts
Park Ridge	Approximately 500 per year	1 Full-time Code Enforcement Officer	Complaint based and observation for specific items requested by the Village Board	Feral cats, litter/dumping, hoarding, grass and weeds (270 complaints)	Citations- Letter, 2 weeks to comply then issue a citation	Quarterly newsletter for residents' awareness
Niles	800 rental properties with inspections every three years and neighborhood walks/drives every year	2 Full-time Code Enforcement Officers	Proactive; regular drive-by's and rental inspections; 1 or 2 out of 10 cases often become priority cases	Townhouse/apartment areas tend to be most problematic Commercial areas tend to be pretty good	Go to efforts to avoid a ticket and get to compliance first	Send a letter to townhouse areas each Spring with a list of "typical" violations the Village observes and enforces
Lincolnwood	529	1.5 Part-time officers (Code Enforcement Officer with support from Community Service Officer)	Primarily complaint, with some limited proactive priorities	Tall Grass Property Maintenance Sidewalk Maintenance Wildlife/Insects Unpermitted Construction	Use warning to notice to citation protocol on a case-by-case basis	"Connections" Newsletter

**Summary and Village Board Direction Sought:**

Due to staffing constraints, since 2009, the Village has utilized a complaint based approach to code enforcement regarding property maintenance concerns with proactive enforcement for

certain identified priorities. This method is, by intent reactive and leaves minimal opportunity for staff to evaluate properties for property maintenance code violations. Staff is seeking direction regarding the current code enforcement process as it relates to providing property owners warnings prior to a citation being issued, as well as direction regarding specific violation types that the Village Board would like staff to focus on in a proactive manner.

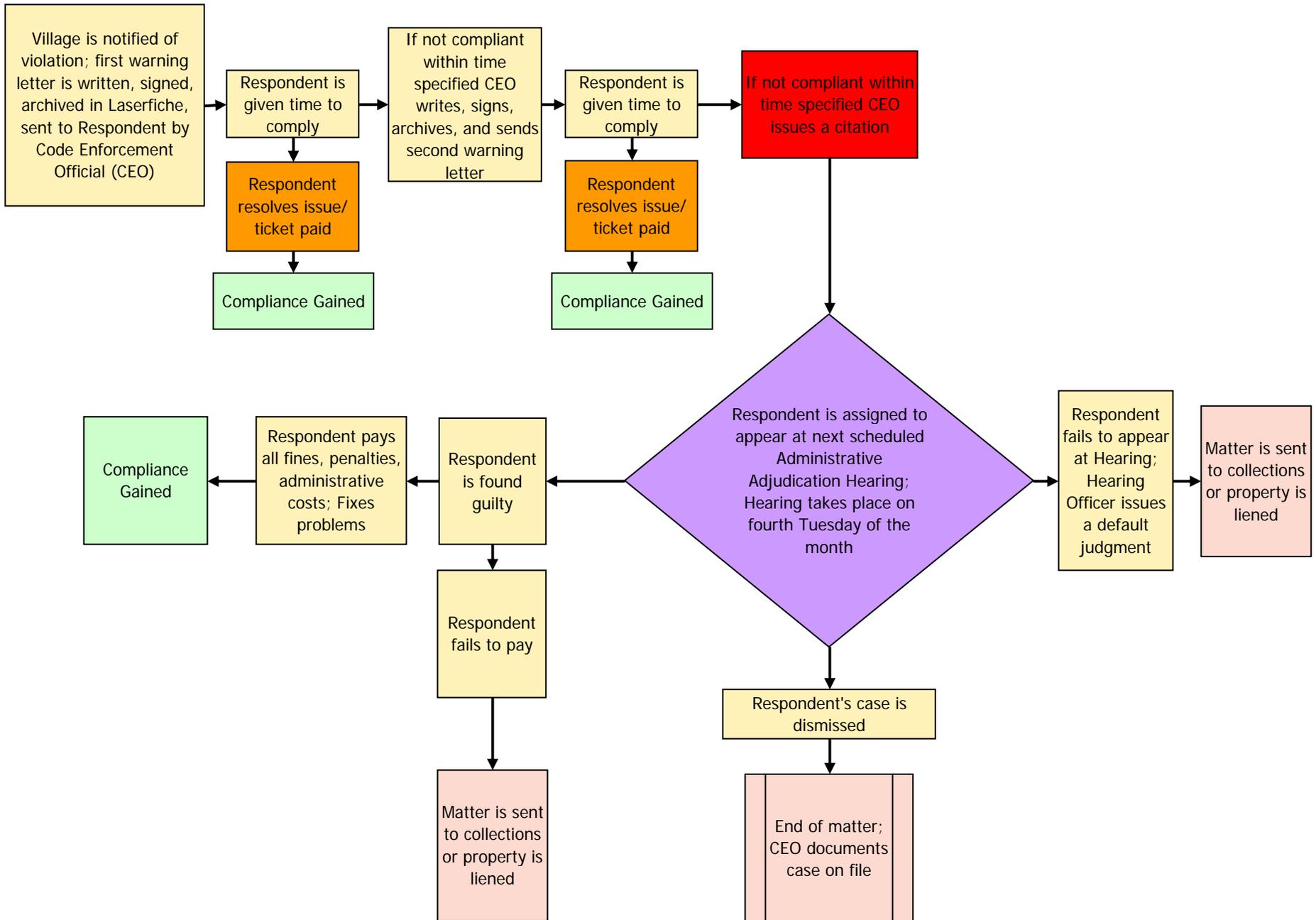
*Violation Types for Review*

- Property Maintenance Concern
  - Refuse, Debris, or Discarded Materials on Public or Private Property
  - Unkempt Property
  - Building Code Violation or Issue
  - Storm water / Drainage / Flooding Issue
  - Signage Issue
  - Health / Sanitation Issue
  - Commercial Vehicle Issue
  - Donation Box Issue
- Public Property Maintenance Issue
  - Tall Grass or Weeds
  - Sidewalk Maintenance
  - Wildlife or Insect Concern
  - Unpermitted Construction
  - Graffiti
  - Construction Concern
  - Parkway Restoration
  - Line of Sight Obstruction
  - Excessive Animals
  - Inoperable or Abandoned Vehicle
  - Overcrowding

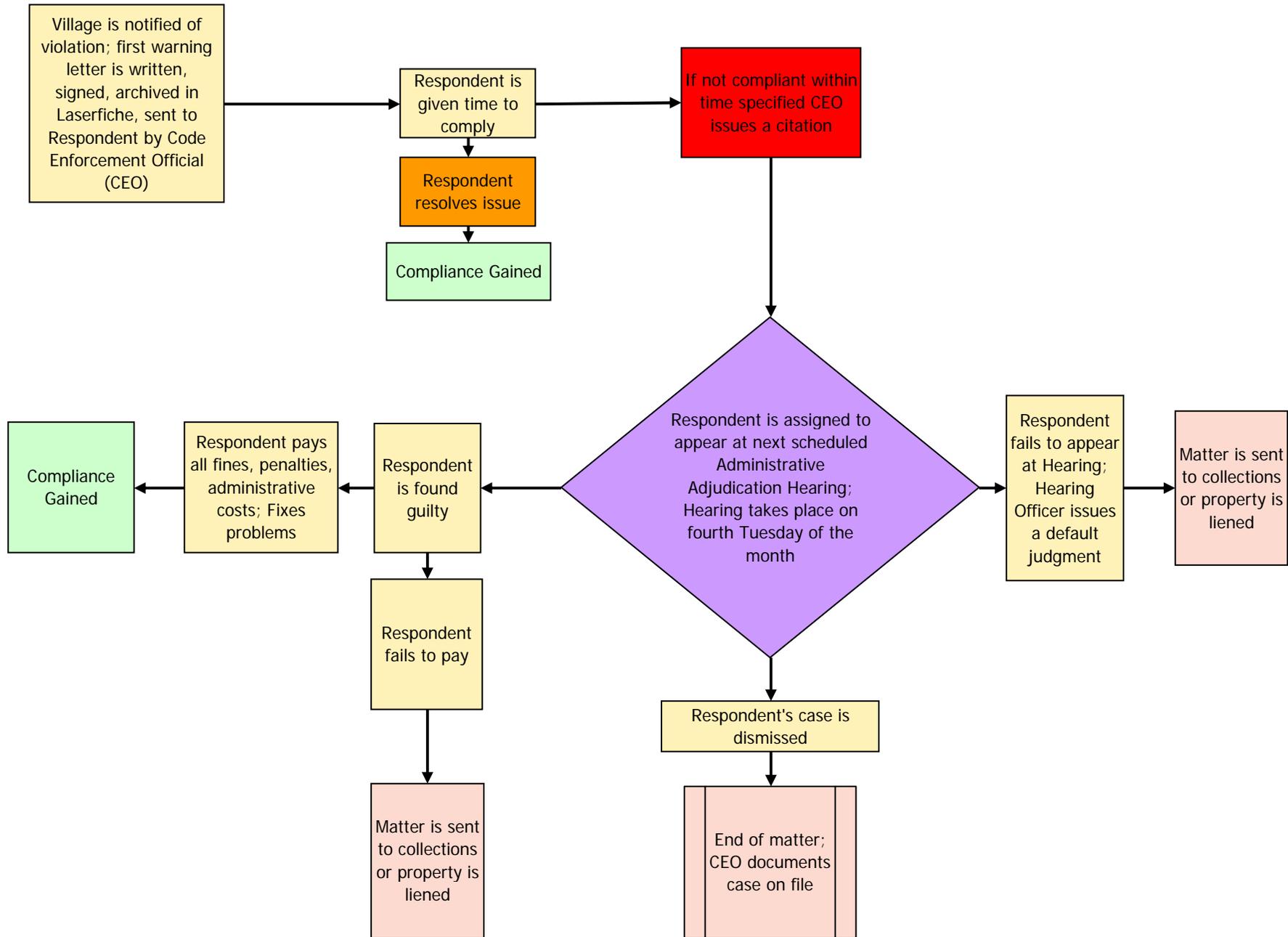
**Documents Attached:**

1. Code Enforcement Flow Charts by Enforcement Type
2. PowerPoint Presentation for July 18, 2017

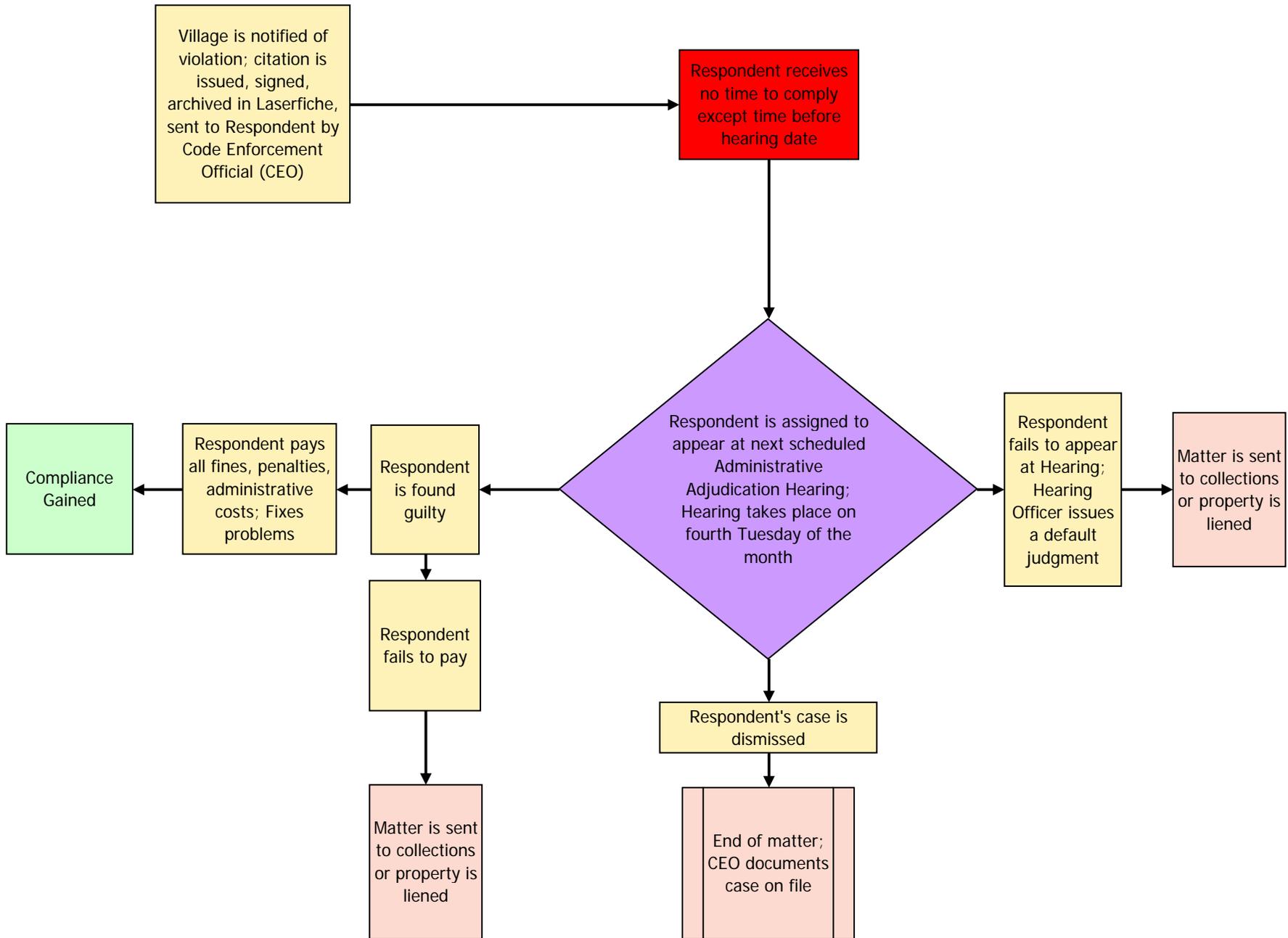
# Code Enforcement Flowchart - Enforcement Type A



# Code Enforcement Flowchart - Enforcement Type B



# Code Enforcement Flowchart - Enforcement Type C



# Code Enforcement Priorities

Committee of the Whole

July 18, 2017

# Purpose of Discussion

- To obtain direction regarding the Village Board's priorities for code enforcement in the Village

# Background

- Prior to 2009
  - 2 full-time Building Inspectors responsible for code enforcement activities and building inspections
    - Complaint based and proactive
- 2009
  - T.P.I. Building Code Consultants (“TPI”) was contracted to provide part-time building plan review/inspection services
  - Code enforcement not conducted by TPI
    - Minimal opportunity for proactive enforcement and limited complaint based enforcement
  - Administrative Hearing Process began
- 2009-2012 Police Department Community Service Officers were utilized for code enforcement
  - Complaint based with limited proactive enforcement for specific issues

# CODE Team

- 2009 staff created the Code of Ordinances Dedicated to Enforcement (“CODE”) Team to coordinate code enforcement efforts
  - Village Board Direction from 2009 strategic planning discussions
  - Representatives from Administration, Community Development, Public Works, Police and Fire
- CODE Team developed two strategies
  - Complaint Based Enforcement
    - Code violations enforced when a member of the public reports a violation
  - Proactive Enforcement
    - Anytime staff observed a violation, action was taken to resolve the matter

# CODE Team

- February 18, 2010 Committee of the Whole
  - CODE Team presented the most common violations proactively enforced
  - Village Board concurred
- Public (property) tree ordinance
- Private (property) tree ordinance
- Failure to install or service an RPZ valve
- Weeds and tall grass
- Temporary signs in the parkway
- Motor vehicles inoperative or dismantled in front of property
- Hours of construction
- Parking Restrictions
- Fly dumping
- Failure to dispose of yard waste left in front of house
- Defacement of property
- Sale or service of alcohol or tobacco to a minor
- Abandoned vehicles
- Dumpster overflow
- Fences in disrepair
- Property/building in disrepair
- Swimming pools in poor condition

# CODE Team

- February 18, 2010 Committee of the Whole
  - List of violations were presented that were currently handled on a complaint basis, for which staff had received requests from the public for proactive enforcement

Violation Type	Enforcement Direction
Leaf blower	Complaint Based
Exterior of property is unclean and unsafe	Complaint Based
Accessory structures in poor condition	Complaint Based
Sidewalks and driveways in poor condition	Complaint Based
Line of sight obstruction	<b>Proactive</b>
Failure to remove garbage totes after pickup	<b>Proactive</b>
Illuminated signs after hours	<b>Proactive</b>

# Current Staffing Model

- In 2012, a part-time Code Enforcement Officer position was created
  - Supported by Community Service Officers, as time permits

	Code Enforcement Officer	Community Service Officer
Department	Community Development	Police
# of Employees	1 Part-Time	1 Full-Time; 1 Part-Time
Hours Per Week	14-18	53 (approximately 26.5 on code enforcement)
Primary Method	Complaint Based	Complaint Based
Main Responsibilities	Stop Work Orders Work Without a Permit Work Order Requests Adjudication Issues Citations Follow-up Permit Issues Lighting Complaints Signage Complaints	Long Grass Complaints Long Grass Observed Overflow Complaints Assigned to Code Enforcement Officer Follow-up

# Work Order Requests

- Code Enforcement Officer's primary workload is generated through work order requests

**Issue Type by Month (May 2016-May 2017)**

Violation Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Property Maintenance Concern	5	18	16	16	9	53	21	16	21	26	13	15	229
Tall Grass or Weeds				4	44	24	17	10	4				103
Sidewalk Maintenance	3	3	3	7	6	2	2	5	3	5	3	1	43
Wildlife or Insect Concern		2	1		2	4	2	14	7	3	2		37
Unpermitted Construction	1		4			4	2	4	5	3	4	1	28
Graffiti			5	3	1	3	4	6	2			2	26
Construction Concern		4		1	2	3	1	1	3		1	2	18
Parkway Restoration				2	3	2	2	2	3	1			15
Line of Sight Obstruction					1	3	2	1	3	1	1	1	13
Excessive Animals							3		2	2		1	8
Inoperable or Abandoned Vehicle	1						1	2	1		1		6
Overcrowding										1	2		3
<b>Total</b>	<b>10</b>	<b>27</b>	<b>30</b>	<b>33</b>	<b>69</b>	<b>98</b>	<b>57</b>	<b>61</b>	<b>54</b>	<b>42</b>	<b>27</b>	<b>23</b>	<b>529</b>

# Property Maintenance Service Requests

Type of Property Maintenance Concern	Number of Complaints
Refuse, Debris, or Discarded Materials on Public or Private Property	80
Unkempt Property	56
Building Code Violation or Issue	33
Storm water / Drainage / Flooding Issue	20
Signage Issue	13
Health / Sanitation Issue	11
Commercial Vehicle Issue	9
Donation Box Issue	4
Public Property Maintenance Issue	3
<b>Total</b>	<b>229</b>

**(May 2016-May 2017)**

# Sign Regulations

- One common property maintenance complaint often received is regarding signage in commercial areas
- Enforcement challenges include:
  - Real Estate sign height and location
    - Signs are often erected higher than 6', often placed at the property line
    - Signs for different brokers, for different tenants in the same shopping center. The Code allows for only one sign per shopping center
  - Portable signs are often located in the right-of-way. Businesses use whiteboards which are not permitted
    - May be left out overnight and are tied to a tree or post

# Sign Regulations

Sign Type	Description	Regulation	Permit Required	Permit Not Required
<b>Permanent Window</b>	Applied to a window or is located within a building, the sign is positioned to be viewed from the exterior of the building	Affixed to window glass, provided that the area of permanent window signs does not exceed 20% of the window surface area. A maximum of four permanent window signs may be illuminated	X	
<b>Temporary Window</b>	Sign allowed for a limited period of display	Temporary window signs which announce a specific sale or product price, Posted for not longer than 30 days, provided the total area of permanent and temporary window signs occupies no more than 20% of the window surface area		X
<b>Special Event/Grand Opening</b>	A temporary sign applied to, or constructed of paper plastic or fabric, with or without frame, used to identify or attract attention to a location, object, institution, product service or business	Private property only for a total of two nonconsecutive events per year, but not exceeding 15 consecutive days per event: Pennant/streamer signs, Temporary banner signs, and other temporary signs	X	

# Sign Regulations

Sign Type	Description	Regulation	Permit Required	Permit Not Required
Real Estate	One sign used to offer for sale, lease or rent the land or buildings upon which the sign is located	<p>Ground Sign- shall not exceed 16 square feet in area per side for a property with 50 feet or less of frontage, or 32 square feet in area per side for a property with more than 50 feet of frontage. Shall not exceed six feet in height above finished grade and shall not be closer than 10 feet to any property line</p> <p>Wall Sign- shall not exceed 16 square feet in area per side for a property with 50 feet or less of frontage, or 32 square feet in area per side for a property with more than 50 feet of frontage. Shall not exceed 20 feet in height above finished grade. These signs (Ground and Wall) shall be removed within 7 days of sale, lease or rental transaction</p>		X
Portable Signs	Designed to be moved from place to place or not permanently attached to the ground or to any structure	<p>Such as A-Frame signs or sandwich boards in front of business or commercial establishments on private property only, subject to:</p> <ul style="list-style-type: none"> <li>• One portable sign along each frontage</li> <li>• May not exceed 4' in height</li> <li>• May not exceed 6 square feet in sign face area</li> <li>• May not be in a sight triangle</li> <li>• Must be professionally printed and not written by hand</li> <li>• Must be maintained in like-new appearance and must be free of dents or other damage</li> <li>• May be displayed only during the hours of operation of the business establishment in front of which it is displayed</li> <li>• Must be weighted or anchored so that they remain upright</li> </ul>		X

# Administrative Hearing Citations

Violation Type	Number of Citations
Commercial Parking in Public Street	33
Unpermitted Construction	16
Tall Grass	11
Hours of Operation for Business	11
Invalid Building Permit	8
Final Inspection	8
Improper Storage	4
Fire Alarm Required	4
Inoperable Motor Vehicles	4
Hours of Construction	2
Inoperable/Abandoned Vehicle	2
Nuisance Tree	2
Damage to Parkway	2
Storage of Refuse	1
Overcrowding	1
Total	109

Cases that are heard through the Administrative Hearing process typically result in compliance gained once the issue is heard by the Administrative Law Judge

# Current Code Enforcement Process

- 2009 staff developed a code process matrix for common code violations

Enforcement Type	First Warning	Second Warning	Citation
A	X	X	X
B	X		X
C			X

## **Type A**

-Leaf blower

## **Type B**

-Exterior Property

Issues

-Swimming Pools in  
Poor Condition

-Building Code  
Violations

-Fences in Need of  
Repair

-Dumpster Overflow

-Illuminated Signs

## **Type C**

-Public/Private Tree  
Ordinance



**Temporary Sign-Not Compliant Not a Special Event**



**Temporary Sign-Not Compliant Not a Special Event**



**Temporary Sign-Not Compliant Not a Special Event**



**Temporary Sign-Not Compliant Not a Special Event**



847-525

OPEN

NAILS

SPA  
WAXING  
WELCOME

6839

WAXING

BUSINESS HOURS  
MONDAY 10:00 - 8:00  
TUESDAY 10:00 - 8:00  
WEDNESDAY 10:00 - 8:00  
THURSDAY 10:00 - 8:00  
FRIDAY 10:00 - 8:00  
SATURDAY 10:00 - 6:00  
SUNDAY 10:00 - 6:00

Shrek  
THE MUSICAL  
JR  
The greatest hero  
has never died.  
Friday, June 2, 7:00 pm  
Saturday, June 2, 7:00 pm  
Sunday, June 4, 2:00 pm

SPA

Temporary Window Sign-Not Compliant Due to Percent of Window Covered



HAIR SALON STATIONS FOR RENT



Shoe

CHRIS'S HAIR SALON  
847-568-0707



OPEN  
BUSINESS HOURS  
MON 10:00 - 8:00  
TUE 10:00 - 8:00  
WED 10:00 - 8:00  
THU 10:00 - 8:00  
FRI 10:00 - 8:00  
SAT 10:00 - 8:00  
SUN 10:00 - 8:00

Eyebrow Threading  
\$6.99  
Eyebrow Waxing: \$12

Haircuts:  
Men & Women  
Wash, Cut, & Dry  
Wash & Blow Dry  
Styling  
Threading Waxing  
Eyebrow Eyebrow  
Lip Lip  
Chin Chin  
Face Body  
Hair Coloring  
Highlights: Foil or Cap  
Partial Highlights  
Perm with Haircut  
6 Month Hair Straightening  
Eyelash Extensions

Temporary Window Sign-Not Compliant Due to Percent of Window Covered



**Outdoor Equipment Storage-Not Compliant**



**Pavement Condition-Not Compliant**



**Pavement Condition-Not Compliant**



Real Estate Signs-Not Compliant Due to Height and Proximity to Property Line



**Real Estate Signs-Not Compliant Proximity to Property Line and Number of Signs**



**Site Elements-Not Maintained**



**Site Elements-Not Maintained**



**Toters Out After Garbage Pick-up-Not Compliant**



**Peeling Paint and Broken Garage Door-Not Compliant**

**Tarp on Roof-Not Compliant**





**Car Parked on Sidewalk-In Violation**



**Broken Fence-Not Compliant**



**Inoperable Truck Trailer-Not Compliant**

# Neighboring Communities

Community	Cases Per Month/Year	Staffing	Complaint or Observation Based	Residential/ Commercial Priorities	Compliance Vs. Citations	Communication Efforts
Lincolnwood	<ul style="list-style-type: none"> <li>• 529</li> </ul>	<ul style="list-style-type: none"> <li>• 1.5 part-time officers (Code Enforcement Officer with support from Community Service Officer)</li> </ul>	<ul style="list-style-type: none"> <li>• Primarily complaint, with some limited proactive priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Tall grass</li> <li>• Property maintenance</li> <li>• Sidewalk maintenance</li> <li>• Wildlife/insects</li> <li>• Unpermitted construction</li> </ul>	<ul style="list-style-type: none"> <li>• Use warning to notice to citation protocol on a case-by-case basis</li> </ul>	<ul style="list-style-type: none"> <li>• “Connections” newsletter</li> </ul>
Niles	<ul style="list-style-type: none"> <li>• Total cases unknown</li> <li>• 800 rental properties with inspections every three years and neighborhood walks/drives every year</li> </ul>	<ul style="list-style-type: none"> <li>• 2 Full-time Code Enforcement Officers</li> </ul>	<ul style="list-style-type: none"> <li>• Proactive; regular drive-by’s and rental inspections; 1 or 2 out of 10 cases often become priority cases</li> </ul>	<ul style="list-style-type: none"> <li>• Townhouse/apartment areas tend to be most problematic</li> <li>• Commercial areas tend to be pretty good</li> </ul>	<ul style="list-style-type: none"> <li>• Go to efforts to avoid a ticket and get to compliance first</li> </ul>	<ul style="list-style-type: none"> <li>• Send a letter to townhouse areas each Spring with a list of “typical” violations the Village observes and enforces</li> </ul>
Park Ridge	<ul style="list-style-type: none"> <li>• approximately 500 per year (including both health and property cases)</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Full-time Code Enforcement Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Complaint based and observation for specific items requested by the Village Board</li> </ul>	<ul style="list-style-type: none"> <li>• Feral cats, litter/dumping, hoarding, grass and weeds (270 complaints)</li> </ul>	<ul style="list-style-type: none"> <li>• Citations- Letter, 2 weeks to comply then issue a citation</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly newsletter for residents’ awareness</li> </ul>

# Village Board Direction Sought

- Staff is seeking direction regarding the current process as well as priorities for identifying code violations



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# MEMORANDUM

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**TO:** Timothy Wiberg, Village Manager  
**FROM:** Charles Meyer, Assistant to the Village Manager  
**DATE:** July 14, 2017  
**SUBJECT:** Citizen Survey Questions

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The Village Board approved a citizen survey to be conducted as part of the 2017 / 2018 Budget Year. As part of the citizen survey, which will be conducted through the National Research Company (NRC), the Village may have three customized questions to be added to the survey. The purpose of this memorandum is to provide sample custom questions drafted by staff along with other questions used by other NRC entities. The questions below were drafted for possible consideration by staff along with standard questions asked by comparable communities.

What is the single most important priority for the Village of Lincolnwood to address in the next five years? (Select One)

- Safety
- Affordability / Cost of living
- Parks / Natural environment enhancement
- Encouragement of mass transit opportunities through expanded bus services
- Commercial development
- Growth management
- Property maintenance / Code enforcement
- City government / Services
- Other

Rate importance of each of these in terms of what Lincolnwood should invest in to increase the sense of community. (Respondents would answer Very Important, Somewhat Important, Neutral, Not Important, Not Important at All)

- Neighborhood watch
- Opportunities to get to know your neighbors
- Neighborhood cleanup
- Learning about diverse perspectives
- Block parties

Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Village government and its activities, events and services (Respondents would answer Major Source, Minor Source, Not a Source):

- Village's newsletter (*Lincolnwood Connections*)
- Village website ([www.lincolnwoodil.org](http://www.lincolnwoodil.org))
- Local cable channel (Comcast 6, RCN 49, AT&T 99)
- Village's Facebook page
- Village's Twitter account
- NextDoor.com
- Other social media sources
- Village's bi-weekly e-newsletter (*Lincolnwood Local*)
- Word-of-mouth
- Local newspapers
- E-mail
- Other

Please indicate how important to you, if at all, it would be for the Village to pursue the following community initiatives / programs. (Respondents would answer Very Important, Somewhat Important, Neutral, Not Important, Not Important at All)

- Diversity flags on Lincoln Avenue during the month of August
- Televising of public meetings of Boards and Commissions
- Creation of a "downtown" or Village-center
- Addressing noise concerns related to O'Hare International Airport
- Expanding Police Department lobby hours beyond Monday through Friday from 9:00 am to 5:00 pm

Have you had any in-person, email or phone contact with an employee of the Village of Lincolnwood within the last 12 months?

- No
- Yes (please proceed to the next question)

What was your impression of the employee of the Village of Lincolnwood in your most recent contact? (Respondents would answer Excellent, Good, Fair, Poor, Don't Know)

- Knowledgeable
- Responsive
- Courteous
- Overall impression

Please indicate how important to you, if at all, each of the following infrastructure improvements would be. (Respondents would answer Very Important, Somewhat Important, Neutral, Not Important, Not Important at All)

- Pedestrian improvements such as expanding or widening sidewalks
- Roadway improvements such as resurfacing existing streets
- Traffic mitigation such as enhancements to intersections
- Stormwater management
- Residential street lighting

When the Village last conducted a citizen survey in 2007, the following question was asked by the Village:

To what degree do you support or oppose the Village taking each of the following actions?  
(Respondents would answer Strongly Support, Somewhat Support, Somewhat Oppose, Strongly Oppose)

Creating more Village publications and programs in languages other than English  
Significantly expanding the Community Center to improve recreation programs and services

Pursuing and promoting the use of environmentally-friendly initiatives for new developments

It is recommended that the questions outlined in this memorandum be brought forward to the Village Board for consideration at the July 18 Committee of the Whole Meeting. Staff will be requesting direction on three customized questions to be included in the survey. To provide context for the Village Board, the summary from the Village's 2007 citizen survey and the NRC's current survey template is attached to this memorandum. The attached survey template provided by NRC will be customized to relate specifically to Lincolnwood.

Documents Attached :   Summary Report of Results from 2007  
                                  Survey Template



6900 N. Lincoln Avenue • Lincolnwood, IL 60712 • [www.lincolnwoodil.org](http://www.lincolnwoodil.org)

# The Village of Lincolnwood, Illinois

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## Summary Report

### 2007



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National Research Center, Inc.  
3005 30<sup>th</sup> St. • Boulder, CO 80301 • T: (303) 444-7863 • F: (303) 444-1145 • [www.n-r-c.com](http://www.n-r-c.com)

# TABLE OF CONTENTS

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Survey Background.....	1
About The National Citizen Survey™ .....	1
Understanding the Results.....	1
Profile of Lincolnwood.....	3
Community Life.....	4
Quality of Life.....	4
Ratings of Community Characteristics .....	4
Perceptions of Safety.....	4
Community Participation .....	4
Local Government .....	5
Public Trust .....	5
Service Provided by Lincolnwood.....	5
The Village of Lincolnwood Employees.....	5
Additional Questions .....	6

# SURVEY BACKGROUND

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## About The National Citizen Survey™

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The National Citizen Survey™ (The NCS™) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA).

## Understanding the Results

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### Survey Administration

Following the mailing of a pre-survey notification postcard to a random sample of 1,200 households, surveys were mailed to the same residences approximately one week later. A reminder letter and a new survey were sent to the same households after two weeks. Of the mailed postcards, 33 were undeliverable due to vacant or “not found” addresses. Completed surveys were received from 483 residents, for a response rate of 41%. Typically, the response rates obtained on citizen surveys range from 25% to 40%.

It is customary to describe the precision of estimates made from surveys by a “level of confidence” (or margin of error). The 95 percent confidence level for this survey of 483 residents is generally no greater than plus or minus 5 percentage points around any given percent reported for the entire sample.

The results were weighted to reflect the demographic profile of all residents in the Village of Lincolnwood. (For more information on the survey methodology, see Appendix B in the Report of Results. A copy of the survey materials can be found in Appendix C of the Report of Results.)

### Use of the “Excellent, Good, Fair, Poor” Response Scale

The scale on which respondents are asked to record their opinions about service and community quality is “excellent,” “good,” “fair” or “poor” (EGFP). While symmetrical scales often are the right choice in other measurement tasks, we have found that ratings of almost every local government service in almost every jurisdiction tend, on average, to be positive (that is, above the scale midpoint). Therefore, to permit finer distinctions among positively rated services, EGFP offers three options across which to spread those ratings. EGFP is more neutral because it requires no positive statement of service quality to judge (as agree-disagree scales require) and, finally, EGFP intends to measure absolute quality of service delivery or community quality (unlike satisfaction scales which ignore residents’ perceptions of quality in favor of their report on the acceptability of the level of service offered).

## Putting Evaluations onto a 100-Point Scale

Although responses to many of the evaluative questions were made on a 4 point scale with 1 representing the best rating and 4 the worst, many of the results in this summary are reported on a common scale where 0 is the worst possible rating and 100 is the best possible rating. If everyone reported “excellent,” then the result would be 100 on the 100-point scale. Likewise, if all respondents gave a “poor” rating, the result would be 0 on the 100-point scale. If the average rating for quality of life was “good,” then the result would be 67 on a 100-point scale; “fair” would be 33 on the 100-point scale. The 95 percent confidence interval around an average score on the 100-point scale is no greater than plus or minus 3 points based on all respondents.

## PROFILE OF LINCOLNWOOD

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As assessed by the survey, about 38% of Lincolnwood residents have lived in the community for more than 20 years and 82% are over age 34. Another 34% are over age 64. Sixty-seven percent are currently employed; 9% rent; 91% own and 73% live in detached single family homes. Over 88% of Lincolnwood residents have at least some college and 80% have annual household incomes above \$50,000. Four percent of Lincolnwood residents reported that they are Spanish, Hispanic or Latino and 74% said they are White or Caucasian.

## COMMUNITY LIFE

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The National Citizen Survey™ contained many questions related to the life of residents in the community. Survey participants were asked to rate their overall quality of life, as well as other aspects of quality of life in Lincolnwood. They also evaluated characteristics of the community, and gave their perceptions of safety in the Village of Lincolnwood. The questionnaire assessed use of the amenities of the community and involvement by respondents in the civic and economic life of Lincolnwood.

### Quality of Life

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When asked to rate the overall quality of life in Lincolnwood, 36% of respondents thought it was “excellent.” Only 2% rated overall quality of life as “poor.” Lincolnwood as a place to raise children received an average rating of 78 on a 100-point scale.

### Ratings of Community Characteristics

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The highest rated characteristics of Lincolnwood were overall image/reputation, openness and acceptance, and educational opportunities. When asked about potential problems in Lincolnwood, the three concerns rated by the highest proportion of respondents as a “major problem” were taxes, traffic congestion, and unsupervised youth. The rate of population growth in Lincolnwood was viewed as “too fast” by 16% of respondents, while 6% thought it was “too slow.”

### Perceptions of Safety

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When evaluating safety in the community, 84% of respondents felt “somewhat” or “very safe” from violent crimes in Lincolnwood. In their neighborhood after dark, 82% of survey participants felt “somewhat” or “very safe.”

As assessed by the survey, 8% of households reported that at least one member had been the victim of one or more crimes in the past year. Of those who had been the victim of a crime, 63% had reported it to police.

### Community Participation

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Participation in the civic, social and economic life of Lincolnwood during the past year was assessed on the survey. Among those completing the questionnaire, 28% reported volunteering in the past year.

## LOCAL GOVERNMENT

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Several aspects of the government of the Village of Lincolnwood were evaluated by residents completing The National Citizen Survey™. They were asked how much trust they placed in their local government, and what they felt about the services they receive from the Village of Lincolnwood. Those who had any contact with a Village of Lincolnwood employee in the past year gave their impressions of the most recent encounter.

### Public Trust

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When asked to evaluate whether they were pleased with the overall direction taken by the Village of Lincolnwood, residents gave an average rating of 67 on a 100-point scale.

### Service Provided by Lincolnwood

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The overall quality of services provided by the Village of Lincolnwood was rated as 73 on a 100-point scale.

### The Village of Lincolnwood Employees

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Impressions of the Village of Lincolnwood employees were assessed on the questionnaire. Those who had been in contact with a Village of Lincolnwood employee in the past year (69%) rated their overall impression as 73 on a 100-point scale.

## ADDITIONAL QUESTIONS

One additional question was asked by the Village of Lincolnwood as listed below. The results for these questions are also available in the Report of Results.

Policy Question					
To what degree do you support or oppose the Village taking each of the following actions?	Strongly support	Somewhat support	Somewhat oppose	Strongly oppose	Total
Creating more Village publications and programs in languages other than English	16%	30%	19%	36%	100%
Significantly expanding the Community Center to improve recreation programs and services	39%	49%	8%	4%	100%
Pursuing and promoting the use of environmentally-friendly initiatives for new developments	52%	41%	4%	2%	100%

Note: "don't know" responses have been removed.

# The XYZ of ABC 2017 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

**1. Please rate each of the following aspects of quality of life in ABC:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
ABC as a place to live .....	1	2	3	4	5
Your neighborhood as a place to live.....	1	2	3	4	5
ABC as a place to raise children .....	1	2	3	4	5
ABC as a place to work.....	1	2	3	4	5
ABC as a place to visit .....	1	2	3	4	5
ABC as a place to retire .....	1	2	3	4	5
The overall quality of life in ABC.....	1	2	3	4	5

**2. Please rate each of the following characteristics as they relate to ABC as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in ABC.....	1	2	3	4	5
Overall ease of getting to the places you usually have to visit.....	1	2	3	4	5
Quality of overall natural environment in ABC .....	1	2	3	4	5
Overall "built environment" of ABC (including overall design, buildings, parks and transportation systems) .....	1	2	3	4	5
Health and wellness opportunities in ABC .....	1	2	3	4	5
Overall opportunities for education and enrichment.....	1	2	3	4	5
Overall economic health of ABC.....	1	2	3	4	5
Sense of community.....	1	2	3	4	5
Overall image or reputation of ABC .....	1	2	3	4	5

**3. Please indicate how likely or unlikely you are to do each of the following:**

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in ABC to someone who asks .....	1	2	3	4	5
Remain in ABC for the next five years .....	1	2	3	4	5

**4. Please rate how safe or unsafe you feel:**

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day.....	1	2	3	4	5	6
In ABC's downtown/commercial area during the day .....	1	2	3	4	5	6

**5. Please rate each of the following characteristics as they relate to ABC as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets .....	1	2	3	4	5
Ease of public parking.....	1	2	3	4	5
Ease of travel by car in ABC.....	1	2	3	4	5
Ease of travel by public transportation in ABC .....	1	2	3	4	5
Ease of travel by bicycle in ABC.....	1	2	3	4	5
Ease of walking in ABC .....	1	2	3	4	5
Availability of paths and walking trails .....	1	2	3	4	5
Air quality .....	1	2	3	4	5
Cleanliness of ABC .....	1	2	3	4	5
Overall appearance of ABC.....	1	2	3	4	5
Public places where people want to spend time .....	1	2	3	4	5
Variety of housing options .....	1	2	3	4	5
Availability of affordable quality housing .....	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.) .....	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food.....	1	2	3	4	5
Availability of affordable quality health care .....	1	2	3	4	5
Availability of preventive health services .....	1	2	3	4	5
Availability of affordable quality mental health care .....	1	2	3	4	5

**6. Please rate each of the following characteristics as they relate to ABC as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool.....	1	2	3	4	5
K-12 education.....	1	2	3	4	5
Adult educational opportunities.....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities.....	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities.....	1	2	3	4	5
Employment opportunities.....	1	2	3	4	5
Shopping opportunities.....	1	2	3	4	5
Cost of living in ABC.....	1	2	3	4	5
Overall quality of business and service establishments in ABC.....	1	2	3	4	5
Vibrant downtown/commercial area.....	1	2	3	4	5
Overall quality of new development in ABC.....	1	2	3	4	5
Opportunities to participate in social events and activities.....	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters.....	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds.....	1	2	3	4	5
Neighborliness of residents in ABC.....	1	2	3	4	5

**7. Please indicate whether or not you have done each of the following in the last 12 months.**

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water.....	1	2
Made efforts to make your home more energy efficient.....	1	2
Observed a code violation or other hazard in ABC (weeds, abandoned buildings, etc.).....	1	2
Household member was a victim of a crime in ABC.....	1	2
Reported a crime to the police in ABC.....	1	2
Stocked supplies in preparation for an emergency.....	1	2
Campaigned or advocated for an issue, cause or candidate.....	1	2
Contacted the XYZ of ABC (in-person, phone, email or web) for help or information.....	1	2
Contacted ABC elected officials (in-person, phone, email or web) to express your opinion.....	1	2

**8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in ABC?**

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Used ABC recreation centers or their services.....	1	2	3	4
Visited a neighborhood park or XYZ park.....	1	2	3	4
Used ABC public libraries or their services.....	1	2	3	4
Participated in religious or spiritual activities in ABC.....	1	2	3	4
Attended a XYZ-sponsored event.....	1	2	3	4
Used bus, rail, subway or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone.....	1	2	3	4
Walked or biked instead of driving.....	1	2	3	4
Volunteered your time to some group/activity in ABC.....	1	2	3	4
Participated in a club.....	1	2	3	4
Talked to or visited with your immediate neighbors.....	1	2	3	4
Done a favor for a neighbor.....	1	2	3	4

**9. Thinking about local public meetings (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?**

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting.....	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting.....	1	2	3	4

# The XYZ of ABC 2017 Citizen Survey

## 10. Please rate the quality of each of the following services in ABC:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services.....	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services .....	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Traffic enforcement .....	1	2	3	4	5
Street repair .....	1	2	3	4	5
Street cleaning .....	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal .....	1	2	3	4	5
Sidewalk maintenance .....	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Garbage collection.....	1	2	3	4	5
Recycling .....	1	2	3	4	5
Yard waste pick-up .....	1	2	3	4	5
Storm drainage .....	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services .....	1	2	3	4	5
Power (electric and/or gas) utility.....	1	2	3	4	5
Utility billing.....	1	2	3	4	5
XYZ parks .....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities .....	1	2	3	4	5
Land use, planning and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.) .....	1	2	3	4	5
Animal control .....	1	2	3	4	5
Economic development .....	1	2	3	4	5
Health services .....	1	2	3	4	5
Public library services .....	1	2	3	4	5
Public information services .....	1	2	3	4	5
Cable television.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations).....	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts.....	1	2	3	4	5
ABC open space.....	1	2	3	4	5
XYZ-sponsored special events .....	1	2	3	4	5
Overall customer service by ABC employees (police, receptionists, planners, etc.).....	1	2	3	4	5

## 11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The XYZ of ABC .....	1	2	3	4	5
The Federal Government .....	1	2	3	4	5

## 12. Please rate the following categories of ABC government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to ABC .....	1	2	3	4	5
The overall direction that ABC is taking .....	1	2	3	4	5
The job ABC government does at welcoming citizen involvement .....	1	2	3	4	5
Overall confidence in ABC government.....	1	2	3	4	5
Generally acting in the best interest of the community .....	1	2	3	4	5
Being honest.....	1	2	3	4	5
Treating all residents fairly .....	1	2	3	4	5

**13. Please rate how important, if at all, you think it is for the ABC community to focus on each of the following in the coming two years:**

	<i>Essential</i>	<i>Very important</i>	<i>Somewhat important</i>	<i>Not at all important</i>
Overall feeling of safety in ABC.....	1	2	3	4
Overall ease of getting to the places you usually have to visit.....	1	2	3	4
Quality of overall natural environment in ABC .....	1	2	3	4
Overall “built environment” of ABC (including overall design, buildings, parks and transportation systems) .....	1	2	3	4
Health and wellness opportunities in ABC .....	1	2	3	4
Overall opportunities for education and enrichment.....	1	2	3	4
Overall economic health of ABC.....	1	2	3	4
Sense of community.....	1	2	3	4

**xx. Custom Question #1 Custom Question #1**

- Scale point 1       Scale point 2       Scale point 3       Scale point 4       Scale point 5

**xx. Custom Question #2 Custom Question #2**

- Scale point 1       Scale point 2       Scale point 3       Scale point 4       Scale point 5

**xx. Custom Question #3 Custom Question #3**

- Scale point 1       Scale point 2       Scale point 3       Scale point 4       Scale point 5

**xx. OPTIONAL [See Worksheets for details and price of this option] Open-Ended Question Open-Ended Question**

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# The XYZ of ABC 2017 Citizen Survey

**Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.**

**D1. How often, if at all, do you do each of the following, considering all of the times you could?**

	<i>Never</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Usually</i>	<i>Always</i>
Recycle at home .....	1	2	3	4	5
Purchase goods or services from a business located in ABC .....	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day .....	1	2	3	4	5
Participate in moderate or vigorous physical activity .....	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.) .....	1	2	3	4	5
Vote in local elections.....	1	2	3	4	5

**D2. Would you say that in general your health is:**

- Excellent     
  Very good     
  Good     
  Fair     
  Poor

**D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:**

- Very positive     
  Somewhat positive     
  Neutral     
  Somewhat negative     
  Very negative

**D4. What is your employment status?**

- Working full time for pay  
 Working part time for pay  
 Unemployed, looking for paid work  
 Unemployed, not looking for paid work  
 Fully retired

**D5. Do you work inside the boundaries of ABC?**

- Yes, outside the home  
 Yes, from home  
 No

**D6. How many years have you lived in ABC?**

- Less than 2 years     
  11-20 years  
 2-5 years     
  More than 20 years  
 6-10 years

**D7. Which best describes the building you live in?**

- One family house detached from any other houses  
 Building with two or more homes (duplex, townhome, apartment or condominium)  
 Mobile home  
 Other

**D8. Is this house, apartment or mobile home...**

- Rented  
 Owned

**D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?**

- Less than \$300 per month  
 \$300 to \$599 per month  
 \$600 to \$999 per month  
 \$1,000 to \$1,499 per month  
 \$1,500 to \$2,499 per month  
 \$2,500 or more per month

**D10. Do any children 17 or under live in your household?**

- No     
  Yes

**D11. Are you or any other members of your household aged 65 or older?**

- No     
  Yes

**D12. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)**

- Less than \$25,000  
 \$25,000 to \$49,999  
 \$50,000 to \$99,999  
 \$100,000 to \$149,999  
 \$150,000 or more

**Please respond to both questions D13 and D14:**

**D13. Are you Spanish, Hispanic or Latino?**

- No, not Spanish, Hispanic or Latino  
 Yes, I consider myself to be Spanish, Hispanic or Latino

**D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)**

- American Indian or Alaskan Native  
 Asian, Asian Indian or Pacific Islander  
 Black or African American  
 White  
 Other

**D15. In which category is your age?**

- 18-24 years     
  55-64 years  
 25-34 years     
  65-74 years  
 35-44 years     
  75 years or older  
 45-54 years

**D16. What is your sex?**

- Female     
  Male

**D17. Do you consider a cell phone or land line your primary telephone number?**

- Cell     
  Land line     
  Both

**Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502**



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# MEMORANDUM

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**TO:** Timothy Wiberg, Village Manager

**FROM:** Charles Meyer, Assistant to the Village Manager

**DATE:** July 14, 2017

**SUBJECT:** Broadcasting Additional Public Meetings

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## **Background**

Trustee Patel recently requested that staff review the possibility of televising Traffic Commission Meetings. Currently, the Village broadcasts Village Board, Zoning Board of Appeals, and Plan Commission Meetings on local cable channels and online. On an average monthly basis, the Village will have 320 visitors watching broadcasts live online and 240 on-demand viewers. The purpose of this memorandum is to analyze the request for broadcasting Traffic Commission Meetings as well as additional public meetings and to provide guidance on how the Village can implement broadcasting services for additional meetings.

## **Discussion**

This memorandum will discuss the considerations for broadcasting Traffic Commission Meetings and will also include the prospect of broadcasting all Board and Commission Meetings.

The Traffic Commission meets between 11 and 12 times annually on the fourth Thursday of the month. The Village's current infrastructure is sufficient to accommodate the additional load of those meetings, so no additional expenses would be needed in terms of equipment. The only additional expense for broadcasting the Traffic Commission will be \$650 for staff time needed to record and rebroadcast the meetings. It is anticipated that the Traffic Commission could be broadcasted without the hiring of additional staff.

## **Comparable Communities**

In reviewing comparable communities that broadcast public meetings and that have Traffic Commissions only the Village of Hinsdale broadcasts their Traffic Commission Meetings, which convenes on an ad-hoc basis. The table on the next page provides information on comparable communities with a Traffic Commission in regards to broadcasting:

<b>Communities*</b>	<b>Broadcast Traffic Commission Meetings</b>
Bensenville	No
Deerfield	No
Evanston	No
Hinsdale	Yes
Libertyville	No
Morton Grove	No
Niles	No
Skokie	No
Wilmette	No

*\* Only includes communities that have a Traffic Commission or similar body*

If the request to allow for broadcasting of Traffic Commission Meetings is approved, it is anticipated that the Village could begin filming meetings as of August, 2017.

In reviewing comparable communities that broadcast public meetings, it was found that a majority of communities broadcast the Village Board meeting only with a smaller portion of the comparable communities broadcasting either the Zoning Board of Appeals and / or the Plan Commission. Please note that some communities do not have all of the same Boards and Commissions as the Village.

<b>Communities</b>	<b>Village Board</b>	<b>ZBA</b>	<b>PC</b>	<b>Traffic</b>	<b>BFPC</b>	<b>EDC</b>	<b>HRC</b>	<b>Parks</b>	<b>Pension</b>	<b>Tele</b>
Barrington	Yes									
Bensenville	Yes									
Deerfield	Yes									
Evanston	Yes	Yes	Yes				Yes			
Glencoe	Yes	Yes								
Hinsdale	Yes	Yes	Yes	Yes	Yes	Yes		Yes	Yes	
Lake Forest	Yes		Yes							
Libertyville	Yes									
Lincolnshire	Yes	Yes								
<b>Lincolnwood</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>							
Morton Grove	Yes									
Niles	Yes									
Park Ridge	Yes		Yes							
Skokie	Yes	Yes	Yes							
Vernon Hills	Yes									
Wilmette	Yes	Yes	Yes							
Winnetka	Yes									

*\* A legend that explains the acronyms used in the chart above is available on the next page.*

### Legend

Board / Commission	Acronym
Zoning Board of Appeals	ZBA
Plan Commission	PC
Traffic Commission	Traffic
Board of Fire and Police Commissioners	BFPC
Economic Development Commission	EDC
Human Relations Commission	HRC
Parks and Recreation	Parks
Police Pension Board	Pension
Telecommunications	Tele

### Financial Impact

Staff also reviewed the cost and requirements to broadcast all public meetings. If the Village were to broadcast all Boards and Commissions, it is anticipated that it would be an additional annual expenditure of almost \$4,000 related to personnel expenses and an additional 201 hours spent by the Video Operator annually. In FY 2017 / 18 the Village has budgeted \$2,150 for personnel expenses, which includes 110 hours spent on broadcasting and uploading videos. If all Boards and Commissions were to be broadcast this would be an increase of approximately 82% over the current Budget. A table of the expenses related to this proposal is below:

Commission	Meetings Per Year	Hours Per Meeting*	Total Personnel Cost
Board of Fire and Police Commissioners	15	3	\$887.75
Economic Development Commission	12	3	\$710.20
Human Relations Commission	12	3	\$710.20
Parks and Recreation	11	3	\$651.02
Police Pension Board	4	3	\$236.73
Telecommunications Advisory Board	2	3	\$118.37
Traffic Commission	11	3	\$651.02
<b>Total</b>			<b>\$3,965.29</b>

*\* On average, meetings are anticipated to last two hours for the broadcast and one hour will be spent after each meeting to upload and prepare the videos for the Village's website.*

The incumbent Video Operator would likely be able to accommodate night meetings, but meetings that occur during the day such as the Economic Development Commission and Police Pension Board will require the hiring of new personnel. Additionally, groups that meet on an as-needed basis such as the may need additional staff to serve as a back-up to the current Video Operator. It is not anticipated that the Village will need to purchase additional equipment to accommodate the additional space needed electronically for the videos this year, but staff will need to evaluate storage needs in future years to ensure that sufficient space is available to accommodate all meetings. If the Village decides to broadcast all Boards and Commissions, it would likely take two months to fully implement the request for all meetings with that time being used to recruit sufficient staff.

### Requested Action

Staff is seeking direction regarding the broadcasting of additional meetings.



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
7:30 P.M., JULY 18, 2017**

**AGENDA**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
  1. Village Board Minutes – June 20, 2017
- V. Warrant Approval**
- VI. Village President’s Report**
  1. Appointment of Chris Barnabas and Mary Athens to the Human Relations Commission and Carol Georges Oraha to the Park and Recreation Board
  2. Appointment of Jaclyn Cassel to the Beautification Task Force
  3. Recognition of Community Photo Contest Winners
  4. Recognition of Lifeguards for Life Saving Event
- VII. Consent Agenda** (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)
  1. Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board (Appears on Consent Agenda Because it is a Routine Function of Government)
  2. Approval of an Ordinance Pertaining to the Following: A) Authorizing the Purchase of a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper through the Northwest Municipal Conference Suburban Purchasing Cooperative Program, Contract #155 from Standard Equipment of Chicago, Illinois in the Amount of \$219,988; and B) Declaring Street Sweeper #2 Surplus and Authorizing its Sale or Disposal Upon Receipt of the New Sweeper (Appears on Consent Agenda Because it is a Routine Function of Government)
  3. Approval of an Ordinance for the Touhy Avenue Overpass Construction as Required by the Illinois Department of Transportation Pertaining to the Following: A) Approving a Local Public Agency Agreement for Federal Participation; and B) Waiving Competitive Bidding and Approving a Construction Services Agreement (Appears on Consent Agenda Because it is a Routine Function of Government)

4. Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow JSI, Ltd., Performing Work at 6840 North Lincoln Avenue, to Work between 12:00 p.m. and 5:00 p.m. on an upcoming Saturday, and 10:00 a.m. and 1:00 p.m. on an upcoming Sunday (Appears on Consent Agenda Because it is a Routine Function of Government)
5. Approval of an Ordinance in Case #PC-06-17 Permitting a Special Use to Operate a Trade School in the O, Office District at 7300 North Cicero Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)

#### **VIII. Regular Business**

6. Consideration of an Ordinance Amending Chapter 7, Article 2, Sections 17, 18 and 24 of the Village Code Regarding Parking of Recreational and Commercial Vehicles
7. Consideration of a Recommendation by the Zoning Board of Appeals in Case #ZB-06-17 to Approve a Variation from the Zoning Code to Permit an Open-Air, Off-Street Parking Space in the Front Yard of a Property in a Residential Zoning District at 7235 North Keating Avenue
8. Consideration of a Resolution Approving a Recommendation from the Traffic Commission Concerning the Preliminary Design for the Devon Avenue Streetscape Enhancement Project
9. Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2017-2018: A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2017-2018 B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2017-2018

#### **IX. Manager's Report**

#### **X. Board, Commission, and Committee Reports**

#### **XI. Village Clerk's Report**

#### **XII. Trustee Report**

#### **XIII. Public Forum**

#### **XIV. Closed Session**

*A Closed Session is Requested to Discuss Purchase or Lease of Property Per Section 2(c)(5)*

#### **XV. Adjournment**

DATE POSTED: July 14, 2017

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at [Lincolnwood.tv](http://Lincolnwood.tv) at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at [lwdtv.org](http://lwdtv.org) or on the Lincolnwood Mobile App.

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
JUNE 20, 2017**

**DRAFT**

**Call to Order**

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:45 PM, Tuesday, June 20, 2017, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Sugarman, Spino, Patel, Hlepas Nickell, Ikezoe-Halevi, Cope

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Charles Greenstein, Village Treasurer; Heather McFarland, Management Analyst; Peter Friedman, Village Attorney; Charles Meyer, Assistant to the Village Manager; Steve McNellis, Director of Community Development; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Robert LaMantia, Police Chief; Doug Hammel, Community Development Manager.

**Approval of Minutes**

The minutes from the June 6, 2017 Village Board meeting were distributed and examined in advance.

Trustee Hlepas Nickell moved to approve the minutes, seconded by Trustee Cope

The minutes were approved by Voice Vote.

**Warrant Approval**

President Bass presented the warrants for approval in the amount of \$924,204.90. Trustee Hlepas Nickell moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Cope, Ikezoe-Halevi, Hlepas Nickell, Patel, Spino, Sugarman

NAYS: None

The motion passed.

## **Village President's Report**

### **1. Reappointments to Certain Boards and Commissions**

President Bass requested a motion to approve previously appointed residents.

Trustee Hlepas Nickell moved to approve, seconded by Trustee Cope.

The motion passed with a Voice Vote.

### **2. Appointment of Vicky Couchell to the Human Relations Commission**

Trustee Hlepas Nickell moved to approve the appointment, seconded by Trustee Ikezoe-Halevi.

The motion passed with a Voice Vote.

### **3. Police Officer of the Year Ray Williams**

Chief LaMantia spoke of Mr. Williams accomplishments during his long years in law enforcement.

He was congratulated by the Board.

### **4. Photo Contest**

President Bass announced that the Lincolnwood Photo Contest, will accept photos until July 1.

### **5. Parks and Pool**

President Bass announced that the pool and parks are open and that Thursday night Concerts in the Park are underway.

### **6. Lincolnwood Fest**

President Bass announced that Lincolnwood Fest will run from July 20 thru July 23

### **7. Task Force**

President Bass announced that they are still looking for residents to join the Beautification Task Force

### **8. Committees**

President Bass announced that the new Health and Safety Committee has been formed and the Communication Committee has met, but still needs members.

### **9. Lincoln Hall graduates**

President Bass announced the names of the top girl and boy graduates Rezina Ahmed and Henry Gussis.

**Consent Agenda**

- 1. Approval of a Recommendation by the Traffic Commission to Adopt an Ordinance to Amend Chapter 7, Article 2, Sections 12 and 15 of the Village Code Pertaining to Restricting Parking on the North Side of Devon Avenue between Christiana Avenue and St. Louis Avenue**
- 2. Approval of a Resolution to Purchase Two 2017 Ford F-250 XL and One Ford F-350 XL Pick-up Trucks through the Northwest Municipal Conference Suburban Purchasing Cooperative Program, Contracts #142 and #143 from Currie Motors of Frankfort, Illinois in the Amount of \$102,206**
- 3. Approval of an Ordinance Waiving Competitive Bidding and Accepting a Proposal from Gewalt Hamilton Associates, Inc., of Vernon Hills, Illinois, for the Provision of Design and Construction Engineering Services for Street Light Improvements on Devon Avenue, McCormick Boulevard, Cicero Avenue, and Pratt Avenue in a Total Amount Not to Exceed \$90,000**
- 4. Approval of an Ordinance in Case #ZB-04-17 Approving a Fence Variation from the Zoning Code to Permit a Solid Fence Along the Rear Lot Line at 7020 North Keystone Avenue**

*Item #5 will be removed and placed as Item #8 under Regular Business for discussion*

- 5. Approval of an Ordinance Authorizing the Execution of an Amendment to an Existing Recreational Lease between the Village and Commonwealth Edison Company to Construct a Bike/Pedestrian Overpass**

Trustee Cope moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Hlepas Nickell.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Cope, Hlepas Nickell, Patel, Ikezoe-Halevi, Spino, Sugarman

NAYS: None

The motion passed.

**Regular Business**

- 6. Consideration of a Resolution Approving the Lincolnwood Chamber of Commerce Street Light Banner Program on Pratt Avenue between McCormick Boulevard and Hamlin Avenue and in the Northeast Industrial District on Northeast Parkway, Hamlin Avenue, and Morse Avenue**

This item was presented by Mr. Letson using PowerPoint.

Purpose of Discussion

\*Request of the Lincolnwood Chamber of Commerce to install banners on light poles along:

- Pratt Avenue between McCormick Boulevard and Hamlin Avenue
- Northeast Industrial District on Northeast Parkway, Hamlin Avenue and Morse Avenue

## Background and Actions

- \*February 2015, the Chamber presented a request to install banners on street lights along Touhy Avenue
- \*May 2015, the Zoning Code was amended to allow Village approved banner advertisements on street light poles
- \*IDOT reviewed a permit application, which was denied after a lengthy review due to a state law that prohibits banners with advertising in the State's right-of-way
- \*Chamber sought to identify a location on Village-controlled streets to hold the program

## Amended Program

- \*Chamber is requesting that banners be allowed on Pratt Avenue from McCormick Boulevard to Hamlin Avenue
- \*Chamber will hire a vendor to install and maintain the banners
- \*Members will pay an annual fee to the Chamber
- \*The program is intended to provide Lincolnwood businesses an opportunity to advertise along the industrial corridor and provides community identification
- \*If successful, the Chamber may request to expand the program into other areas of the Northeast Industrial District
  - Expansion will require approval of the Village Manager

## February Discussion and Follow-up

- \*February 2017, the Village Board reviewed the amended program that included installation of banners on Pratt Avenue and in the NEID
- \*Discussion was tabled to allow for resident input and for the Chamber to determine if trees with full leaves would impede their program
- \*Letters were sent to 82 residential properties on Pratt Avenue between Hamlin Avenue and McCormick Boulevard seeking input
  - Staff received one response from a resident, who was not in favor of the program
- \*On June 1, 2017, the Chamber submitted a letter stating that the trees were not a concern and they would like to have the program be revisited.

Some questions were presented for clarification by Mr. Letson.

There was some discussion regarding the process of replacement of banners.

Trustee Hlepas Nickell moved to approve the Resolution, seconded by Trustee Ikezoe-Halevi.

The motion passed with a Voice Vote.

**7. Consideration of a Resolution Approving a Pre-Demolition Hold Harmless Agreement between the Village and Phil Stefani, and Waiver of Code Requirements Regarding Demolition Restoration**

This item was presented by Mr. McNellis.

A building permit has not yet been issued.

A request has been made for the permit to be expedited. An agreement has been reached to a 90 day delay until construction begins.

Should the Board agree a demolition fence will go up as soon as possible.

Questions were posed regarding the similarity of this item to the Purple Hotel site.

Mr. Stefani stated that he is hopeful that he will be opening by Thanksgiving. Plans are ready for review.

Trustee Patel moved to approve the Resolution, seconded by Trustee Hlepas Nickell.

Upon Roll Call the Results were:

AYES: Trustees Patel, Hlepas Nickell, Cope, Sugarman, Ikezoe-Halevi, Spino

NAYS: None

The motion passed.

***8. Formerly Item #5 under Consent***

**Approval of an Ordinance Authorizing the Execution of an Amendment to an Existing Recreational Lease between the Village and the Commonwealth Edison Company to Construct a Bike/Pedestrian Overpass**

Mr. Letson spoke regarding a lease amendment which needs to be approved. New land was identified which was not on the original lease. In order for the Village to proceed, there must be approval of the lease with the amendment. The request is for a motion to approve the amendment.

Trustee Hlepas Nickell moved to approve with the amendment, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Hlepas Nickell, Spino, Sugarman, Ikezoe-Halevi, Patel, Cope

President Bass stated that the Village will act when applications for permits are submitted, until submitted, the Village is unable to move forward.

**Manager's Report**

1. Mr. Wiberg announced the Village Board meeting summer schedule. The meetings will be July 18 and August 15.

2. Mr. Wiberg announced that Village offices will be closed on July 4.
3. Mr. Wiberg announced that the Village does not qualify for noise abatement. After the use of a noise monitor, the Village does not meet the necessary 65 decibels as shown on the noise monitor.
4. The building of the Carrington is running ahead of schedule and hope to be completed by the end of the year.

### **Board and Commissions Report**

Trustee Patel requested a place on the Communications Commission, as member or liason.

Trustee Patel congratulated the 5<sup>th</sup> and 6<sup>th</sup> Grade Lincolnwood Little League team on their recent victory.

### **Village Clerk's Report**

None

### **Trustees Reports**

None

### **Public Forum**

None

### **Adjournment To Closed Session**

At 8:30 P.M. Mayor Bass requested a motion to adjourn the Village Board meeting to Closed Session for the purpose of discussing closed session minutes per Section 2(c)(21) and purchase or lease of property per Section 2(c)(5).

Motion to adjourn by Trustee Cope, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Cope, Spino, Patel, Sugarman, Ikezoe-Halevi, Hlepas Nickell

NAYS: None

The motion passed.

### **Reconvention**

At 9:31 P.M. President Bass reconvened the Village Board meeting.

**Adjournment**

At 9:32P.M. Trustee Cope moved to adjourn the meeting, seconded by Trustee Ikezoe-Halevi.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman  
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: July 14, 2017

The following are the totals for the List of Bills being presented at the July 18th Village Board meeting.

07/18/2017	18,104.41
07/18/2017	36,204.46
07/18/2017	60,374.77
07/18/2017	74,707.21
07/18/2017	19,047.64
07/18/2017	99,869.83
07/18/2017	408,011.47
07/18/2017	45,761.16
07/18/2017	60,334.01
07/18/2017	8,196.60
07/18/2017	9,372.88
Total	<hr/> \$ 839,984.44

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 06/26/2017 - 9:18AM  
Batch: 00100.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Account Number	Description
American Express						
AMEREXP						
31083062017	6/20/2017	41.89	0.00	07/18/2017		
101-350-512-5740 Repair parts						Ebay - fluorescent bulbs
31083062017	6/20/2017	290.00	0.00	07/18/2017		
101-350-512-5740 Repair parts						Strobe tube and lightbar bracket
31083062017	6/20/2017	-12.50	0.00	07/18/2017		
101-350-512-5740 Repair parts						Best Buy - credit
	31083062017 Total:	319.39				
31182051817	5/18/2017	1.99	0.00	07/18/2017		
101-250-511-5340 Maintenance Agreement Expen						Renewal domain name
	31182051817 Total:	1.99				
31182051917	5/19/2017	180.56	0.00	07/18/2017		
101-100-511-5799 Other materials & supplies						Frames for Elected officials
	31182051917 Total:	180.56				
31182060617	6/6/2017	17.58	0.00	07/18/2017		
101-100-511-5840 Meals						Beverages for Village Board meeting
31182060617	6/6/2017	209.25	0.00	07/18/2017		
101-100-511-5840 Meals						Dinner for Village Board meeting
	31182060617 Total:	226.83				
31182060817	6/8/2017	107.92	0.00	07/18/2017		
101-100-511-5799 Other materials & supplies						Frames for Elected officials

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	31182060817 Total:	107.92			
31182060917	6/9/2017	99.95	0.00	07/18/2017	
101-250-511-6530	Equipment - data processing				Software
	31182060917 Total:	99.95			
31190050317	5/3/2017	146.57	0.00	07/18/2017	
205-500-515-5700	Office supplies				Displays2Go - Wall display
	31190050317 Total:	146.57			
31190051117	5/11/2017	6.61	0.00	07/18/2017	
205-571-515-5730	Program supplies				Ricoh - Printer maintenance
	31190051117 Total:	6.61			
31190051217	5/12/2017	100.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				Sky High Sports - Rutledge field trip
31190051217	5/12/2017	210.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				Whirlyball - Adventure Camp trip
	31190051217 Total:	310.00			
31190051717	5/17/2017	100.00	0.00	07/18/2017	
205-530-515-5730	Program supplies				Care.com/recruiting/hiring
	31190051717 Total:	100.00			
31190051817	5/18/2017	100.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				Sky High Sports - Last Hurrah field trip
31190051817	5/18/2017	100.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				Sky High Sports - Camp 74 field trip
31190051817	5/18/2017	150.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				Pump It Up - Camp Potawatamie field trip
31190051817	5/18/2017	180.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				Elk Grove - Rainbow Falls field trip
	31190051817 Total:	530.00			
31190051917	5/19/2017	35.00	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-563-515-5649 Supplies					Food and Drug permit
31190051917	5/19/2017	1.00	0.00	07/18/2017	
205-563-515-5649 Supplies					Food and Drug permit
31190051917	5/19/2017	130.50	0.00	07/18/2017	
205-530-515-5270 Purchased program services					Metropolis - Little Lincolns field trip
31190051917 Total:		166.50			
31190052417	5/24/2017	220.00	0.00	07/18/2017	
205-507-515-5730 Program supplies					The Playground games - speakers
31190052417	5/24/2017	53.09	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Amazon - Aquatic pool chair
31190052417 Total:		273.09			
31190053117	5/31/2017	48.00	0.00	07/18/2017	
205-560-515-5730 Program supplies					Fastsigns - pool sign
31190053117	5/31/2017	196.50	0.00	07/18/2017	
205-563-515-5649 Supplies					Fastsigns - concession stand sign
31190053117	5/31/2017	1,181.66	0.00	07/18/2017	
205-530-515-5730 Program supplies					SS Worldwide - Camp art and sport supplies
31190053117 Total:		1,426.16			
31190060117	6/1/2017	4.83	0.00	07/18/2017	
205-530-515-5730 Program supplies					Google advertising - google drive admin fee
31190060117 Total:		4.83			
31190060217	6/2/2017	24.82	0.00	07/18/2017	
205-500-515-5725 Credit card charges					Plug n Play - monthly billing
31190060217	6/2/2017	8.38	0.00	07/18/2017	
205-560-515-5640 Computer supplies					Google advertising - Pool google account
31190060217 Total:		33.20			
31190060617	6/6/2017	90.60	0.00	07/18/2017	
205-530-515-5590 Training					Lou Malnatis - Supervisor training meal
31190060617 Total:		90.60			
31190060717	6/7/2017	10.23	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-530-515-5590 Training					Jewel - Supervisor training meal
31190060717	6/7/2017	1,050.00	0.00	07/18/2017	
205-500-515-5599 Other contractual					Constant Contact - email
31190060717	6/7/2017	91.42	0.00	07/18/2017	
205-530-515-5590 Training					Chick a Filet - Supervisor training meal
	31190060717 Total:	1,151.65			
31190060817	6/8/2017	108.22	0.00	07/18/2017	
205-530-515-5590 Training					Jimmy Johns - Supervisor training meal
	31190060817 Total:	108.22			
31216062017	6/20/2017	85.00	0.00	07/18/2017	
101-400-511-5590 Training					APWA Expo registration
	31216062017 Total:	85.00			
32008051617	5/16/2017	8.74	0.00	07/18/2017	
101-100-511-5840 Meals					Village Board dinner
32008051617	5/16/2017	33.83	0.00	07/18/2017	
101-100-511-5840 Meals					Beverages for Village Board meeting
	32008051617 Total:	42.57			
32008052917	5/29/2017	-70.00	0.00	07/18/2017	
101-240-517-5810 Conference & meeting registrat					Credit - Community Development
	32008052917 Total:	-70.00			
32008053117	5/31/2017	104.85	0.00	07/18/2017	
660-610-519-5580 Telephone					Internet Service - Pump House
32008053117	5/31/2017	254.85	0.00	07/18/2017	
101-250-511-5580 Telephone					Cable service for Village Hall
32008053117	5/31/2017	147.85	0.00	07/18/2017	
660-610-519-5580 Telephone					Cable service for Public Works
32008053117	5/31/2017	250.00	0.00	07/18/2017	
101-200-511-5810 Conference & meeting registrat					ILCMA Summer conference
	32008053117 Total:	757.55			
32008060617	6/6/2017	17.48	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-100-511-5840 Meals					Village Board Dinner
	32008060617 Total:	17.48			
	American Express Total:	6,116.67			
American First Aid Services					
AFAS INC					
51502	6/9/2017	88.55	0.00	07/18/2017	
101-300-512-5730 Program supplies					First Aid supplies/replenish
	51502 Total:	88.55			
	American First Aid Service	88.55			
American Traffic Solutions					
ATS					
INV00024613	5/31/2017	4,400.00	0.00	07/18/2017	
101-300-512-5599 Other contractual					Monthly Contractual fee
INV00024613	5/31/2017	931.20	0.00	07/18/2017	
101-300-512-5599 Other contractual					Collection of unpaid violations
	INV00024613 Total:	5,331.20			
	American Traffic Solutions	5,331.20			
Bank of America, Business Card					
BANKOFAM					
0423051117	5/11/2017	12.00	0.00	07/18/2017	
101-300-512-5730 Program supplies					Refreshments for Retirement party
	0423051117 Total:	12.00			
0423051517	5/15/2017	1,662.54	0.00	07/18/2017	
101-300-512-5830 Lodging					Lodging/DC Police Memorial

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	0423051517 Total:	1,662.54			
0423052317	5/23/2017	73.15	0.00	07/18/2017	Marianos - Neighborhood Watch Program Mtg
	101-300-512-5730 Program supplies				
	0423052317 Total:	73.15			
0423060217	6/2/2017	165.00	0.00	07/18/2017	Walgreens - Photo processing
	101-300-512-5730 Program supplies				
	0423060217 Total:	165.00			
0423060317	6/3/2017	9.94	0.00	07/18/2017	Lowe's - rope cover
	101-300-512-5730 Program supplies				
	0423060317 Total:	9.94			
0423060517	6/5/2017	68.21	0.00	07/18/2017	Walgreens - Photo processing
	101-300-512-5730 Program supplies				
0423060517	6/5/2017	28.98	0.00	07/18/2017	Staples - Photo pages
	101-300-512-5730 Program supplies				
0423060517	6/5/2017	39.92	0.00	07/18/2017	Office Depot - Photo pages
	101-300-512-5730 Program supplies				
	0423060517 Total:	137.11			
0423060617	6/6/2017	48.14	0.00	07/18/2017	Staples - Photo pages
	101-300-512-5730 Program supplies				
	0423060617 Total:	48.14			
0423060717	6/7/2017	57.20	0.00	07/18/2017	Postage - Camera repairs
	101-210-511-5720 Postage				
	0423060717 Total:	57.20			
1582060417	6/4/2017	100.00	0.00	07/18/2017	Little Caesars - Pool staff incentive
	205-560-515-5645 Concessions & food				
	1582060417 Total:	100.00			
6205051117	5/11/2017	100.00	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-530-515-5270 Purchased program services					Mercury Chicago - Adventure Camp trip
6205051117	5/11/2017	50.00	0.00	07/18/2017	
205-530-515-5270 Purchased program services					Mystic Waters - Rutledge Trip
6205051117	5/11/2017	50.00	0.00	07/18/2017	
205-530-515-5270 Purchased program services					Mystic Waters - Adventure Camp Trip
6205051117	5/11/2017	50.00	0.00	07/18/2017	
205-530-515-5270 Purchased program services					Bensenville - Potawatomie Trip
6205051117	5/11/2017	50.00	0.00	07/18/2017	
205-530-515-5270 Purchased program services					Putting Edge - Adventure Camp trip
	6205051117 Total:	300.00			
6205051917	5/19/2017	100.00	0.00	07/18/2017	
205-530-515-5270 Purchased program services					River Trails - Potawatomie Trip
	6205051917 Total:	100.00			
6205052317	5/23/2017	755.94	0.00	07/18/2017	
205-571-515-5730 Program supplies					Guitar Center - Replacement of speakers
	6205052317 Total:	755.94			
6205052417	5/24/2017	-21.98	0.00	07/18/2017	
205-571-515-5730 Program supplies					Guitar Center - Return cords
	6205052417 Total:	-21.98			
6205060517	6/5/2017	8.97	0.00	07/18/2017	
205-571-515-5730 Program supplies					Walmart - CC cleaning supplies
6205060517	6/5/2017	23.59	0.00	07/18/2017	
205-530-515-5730 Program supplies					Walmart - office supplies
	6205060517 Total:	32.56			
6205060617	6/6/2017	50.00	0.00	07/18/2017	
205-530-515-5270 Purchased program services					Mystic Waters - Last Hurrah trip
	6205060617 Total:	50.00			
8334051017	5/10/2017	40.00	0.00	07/18/2017	
101-210-511-5820 Local mileage, parking & tolls					Ipass replenishment

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	8334051017 Total:	40.00			
8334052217	5/22/2017	40.00	0.00	07/18/2017	
101-210-511-5820	Local mileage, parking & tolls				Ipass replenishment
	8334052217 Total:	40.00			
8334052617	5/26/2017	40.00	0.00	07/18/2017	
101-210-511-5820	Local mileage, parking & tolls				Ipass replenishment
	8334052617 Total:	40.00			
8698051717	5/17/2017	66.59	0.00	07/18/2017	
205-570-515-5645	Concessions & food				Drury Lane - Tea for theater trip
	8698051717 Total:	66.59			
8698052317	5/23/2017	8.79	0.00	07/18/2017	
205-570-515-5645	Concessions & food				Madame Zuzu - Chaperone meal
	8698052317 Total:	8.79			
8698053117	5/31/2017	390.00	0.00	07/18/2017	
205-560-515-5590	Training				Safe Food handlers course
	8698053117 Total:	390.00			
8698060117	6/1/2017	17.38	0.00	07/18/2017	
205-570-515-5645	Concessions & food				Avec - Chaperone meal
	8698060117 Total:	17.38			
	Bank of America, Business	4,084.36			
Builders Asphalt BUILDERS					
22478	6/1/2017	475.78	0.00	07/18/2017	
213-000-561-5490	R&M Road Repairs				Recycled surface

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	22478 Total:	475.78			
22502	6/5/2017	454.92	0.00	07/18/2017	
	213-000-561-5490 R&M Road Repairs				Recycled surface
	22502 Total:	454.92			
	Builders Asphalt Total:	930.70			
Doje's Inc					
DOJESINC					
20737	6/7/2017	647.25	0.00	07/18/2017	
	101-300-512-5730 Program supplies				Evidence Technician supplies
20737	6/7/2017	25.29	0.00	07/18/2017	
	101-210-511-5720 Postage				Shipping
	20737 Total:	672.54			
	Doje's Inc Total:	672.54			
Lowe's Business Acc/GECF					
LOWES					
05512	6/9/2017	23.43	0.00	07/18/2017	
	101-350-512-5799 Other materials & supplies				Electrical plugs
	05512 Total:	23.43			
	Lowe's Business Acc/GEC	23.43			
Village of Lincolnwood					
VOL					
PC062017	6/20/2017	48.65	0.00	07/18/2017	
	101-240-517-5820 Local mileage, parking & tolls				Petty cash reimbursement
PC062017	6/20/2017	148.77	0.00	07/18/2017	
	101-100-511-5840 Meals				Petty cash reimbursement
PC062017	6/20/2017	39.00	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
101-400-511-5820					Local mileage, parking & tolls
PC062017	6/20/2017	63.43	0.00	07/18/2017	Petty cash reimbursement
101-200-511-5820					Local mileage, parking & tolls
PC062017	6/20/2017	17.45	0.00	07/18/2017	Petty cash reimbursement
101-200-511-5700					Office supplies
PC062017	6/20/2017	350.00	0.00	07/18/2017	Petty cash reimbursement
101-240-517-5840					Meals
PC062017	6/20/2017	86.66	0.00	07/18/2017	Petty cash reimbursement
101-210-511-5840					Meals
PC062017	6/20/2017	41.00	0.00	07/18/2017	Petty cash reimbursement
205-500-515-5820					Local mileage, parking & tolls
PC062017	6/20/2017	62.00	0.00	07/18/2017	Petty cash reimbursement
101-410-511-5590					Training
					Petty cash reimbursement
	PC062017 Total:	856.96			
	Village of Lincolnwood To	856.96			
	Report Total:	18,104.41			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 06/26/2017 - 9:18AM  
Batch: 00101.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Active Electrical Supply Co. Inc. & Fox Lighting					
ACTIVELE					
10502619-00	6/9/2017	178.32	0.00	07/18/2017	
101-440-513-5290					Street lights & traffic signal Parts for control boxes
		<hr/>			
	10502619-00 Total:	178.32			
		<hr/>			
	Active Electrical Supply C	178.32			
Airgas USA LLC					
AIRGAS					
9945084956	5/31/2017	291.81	0.00	07/18/2017	
101-350-512-5660					EMS supplies Oxygen cylinders for ambulances
		<hr/>			
	9945084956 Total:	291.81			
		<hr/>			
	Airgas USA LLC Total:	291.81			
American First Aid Services					
AFAS INC					
51492	6/9/2017	13.25	0.00	07/18/2017	
101-400-511-5730					Program supplies First aid refills
		<hr/>			
	51492 Total:	13.25			
		<hr/>			
	American First Aid Service	13.25			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Anderson Lock ANDERSON 945494	6/13/2017	51.80	0.00	07/18/2017	New cylinder and key for Mayor's office
101-420-511-5405 R&M - buildings					
945494 Total:		51.80			
945495	6/13/2017	23.70	0.00	07/18/2017	New keys for Shelter House
205-430-515-5730 Program supplies					
945495 Total:		23.70			
Anderson Lock Total:		75.50			
Aqua Fection, Inc AQUAFECT 053017	5/30/2017	3,000.00	0.00	07/18/2017	Electrical installation for Aquatic Center Controls
205-560-515-6599 EQUIPMENT- POOL					
053017 Total:		3,000.00			
Aqua Fection, Inc Total:		3,000.00			
Bokor, Jessica BOKORJES 8/3/16	8/3/2016	954.31	0.00	07/18/2017	Replaced misplaced payroll check
205-000-110-1010 Payroll Chkg Acct-BOL					
8/3/16 Total:		954.31			
Bokor, Jessica Total:		954.31			
Commonwealth Edison COMED 1011026306	6/15/2017	1,500.88	0.00	07/18/2017	Metered Street Lights
101-440-513-5785 Utilities - public way					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		1,500.88			
1011026306 Total:					
2028043041	6/8/2017	2,620.20	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					Master Account Street lighting
		2,620.20			
2028043041 Total:					
2873043051	6/8/2017	221.79	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					6471 N Lincoln
		221.79			
2873043051 Total:					
381169268	6/7/2017	129.96	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					7002 N Tripp
		129.96			
381169268 Total:					
4357072009	6/6/2017	110.09	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					6401 McCormick
		110.09			
4357072009 Total:					
4847019018	6/13/2017	94.53	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					6668 N Lincoln Ave
		94.53			
4847019018 Total:					
5103171049	6/15/2017	5,502.07	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					Master Account Street lighting
5103171049	6/15/2017	250.22	0.00	07/18/2017	
660-610-519-5785 Utilities - Public Way					Master Account Street lighting
		5,752.29			
5103171049 Total:					
57221-35010	6/8/2017	312.52	0.00	07/18/2017	
101-440-513-5785 Utilities - public way					Master Account Street lighting
		312.52			
57221-35010 Total:					
Commonwealth Edison To		10,742.26			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Cucinschi, Alina					
CUCINSAL					
061217	6/12/2017	40.00	0.00	07/18/2017	101-000-410-4201 License - passenger car
					Refund - Overcharge on sticker
	061217 Total:	40.00			
	Cucinschi, Alina Total:	40.00			
D'Original Juzz Dance Group					
DORIGINA					
6062017	6/6/2017	2,233.00	0.00	07/18/2017	205-503-515-5270 Purchased program services
					May 2017 Collected Drop In
	6062017 Total:	2,233.00			
	D'Original Juzz Dance Gro	2,233.00			
Fire Service Inc.					
FIRESERV					
13282	6/5/2017	215.37	0.00	07/18/2017	101-350-512-5740 Repair parts
					Air horns A15
	13282 Total:	215.37			
	Fire Service Inc. Total:	215.37			
Grainger					
GRAINGER					
9457647734	5/30/2017	11.88	0.00	07/18/2017	205-560-515-5405 R&M - buildings
					Pool Motor equipment
	9457647734 Total:	11.88			
9467202934	6/8/2017	107.15	0.00	07/18/2017	205-560-515-5405 R&M - buildings
					Concession stand freezer equipment

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	9467202934 Total:	107.15			
	Grainger Total:	119.03			
Groot Recycling & Waste Services					
GROOT					
15029205	6/1/2017	3,146.40	0.00	07/18/2017	
101-440-514-5230	Garbage & recycling				Multi family pick up/1231-001
	15029205 Total:	3,146.40			
	Groot Recycling & Waste S	3,146.40			
Halogen					
HALOGEN					
00503959	6/9/2017	156.00	0.00	07/18/2017	
205-560-515-5630	Chemicals - swimming pool				Pool baking soda
	00503959 Total:	156.00			
502987	5/31/2017	3,875.20	0.00	07/18/2017	
205-560-515-5405	R&M - buildings				Pool chemicals
	502987 Total:	3,875.20			
502988	5/31/2017	448.10	0.00	07/18/2017	
205-560-515-5405	R&M - buildings				Pool filter room supplies
	502988 Total:	448.10			
503290	6/2/2017	66.50	0.00	07/18/2017	
205-560-515-5405	R&M - buildings				Lane line wrench
	503290 Total:	66.50			
	Halogen Total:	4,545.80			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Knuckleball Comedy, LLC					
KNUCKL					
56	6/6/2017	875.00	0.00	07/18/2017	
205-530-515-5270	Purchased program services				On Site entertainment for Camps
	56 Total:	875.00			
	Knuckleball Comedy, LLC	875.00			
Lowe's Business Acc/GECF					
LOWES					
02452	6/8/2017	48.38	0.00	07/18/2017	
101-440-513-5745	Small tools				Utility knife, wood filler, face masks
	02452 Total:	48.38			
02508	6/9/2017	73.84	0.00	07/18/2017	
217-000-561-6100	Land acquisition & improveme				Sprinkler, screws, flat washer
	02508 Total:	73.84			
02820	6/12/2017	16.32	0.00	07/18/2017	
660-620-519-5793	Water system supplies				Liquid cement for Sewer
	02820 Total:	16.32			
02926	6/13/2017	431.26	0.00	07/18/2017	
205-430-515-5730	Program supplies				Nozzle, blaster, sprinkler, water shutoff
	02926 Total:	431.26			
02939	6/13/2017	7.56	0.00	07/18/2017	
101-420-511-5730	Program supplies				Wire for VH
	02939 Total:	7.56			
02951	6/13/2017	9.46	0.00	07/18/2017	
101-420-511-5730	Program supplies				Coupler & steel plug for PW
	02951 Total:	9.46			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
2004	5/25/2017	27.07	0.00	07/18/2017	Concrete materials
205-560-515-5405 R&M - buildings					
2004 Total:		27.07			
2294253	6/12/2017	42.10	0.00	07/18/2017	Sewage pump repairs
205-571-515-5730 Program supplies					
2294253 Total:		42.10			
2313	6/7/2017	352.74	0.00	07/18/2017	Extension cords for concerts
205-504-515-5730 Program supplies					
2313 Total:		352.74			
2320	5/29/2017	0.35	0.00	07/18/2017	Air system connector
205-560-515-5405 R&M - buildings					
2320 Total:		0.35			
2464	5/30/2017	124.56	0.00	07/18/2017	Maintenance team supplies
205-560-515-5405 R&M - buildings					
2464 Total:		124.56			
2581	5/31/2017	66.34	0.00	07/18/2017	Flower pot dirt
205-560-515-5405 R&M - buildings					
2581 Total:		66.34			
2954673	6/8/2017	160.55	0.00	07/18/2017	Microwave replacement
205-571-515-5730 Program supplies					
2954673 Total:		160.55			
Lowe's Business Acc/GEC		1,360.53			
MBS Identification					
MBS					
24696	6/5/2017	408.00	0.00	07/18/2017	Ink for Card printer
205-560-515-6599 EQUIPMENT- POOL					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

24696 Total:	408.00			
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MBS Identification Total:	408.00			
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Nicor Gas NICOR 1436840000	6/8/2005	135.19	0.00	07/18/2017
205-430-515-5780 Utilities - government buildin				Community Center

1436840000 Total:	135.19			
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21-46-84-00003	6/8/2005	247.27	0.00	07/18/2017
205-560-515-5780 Utilities - government buildin				Pool

21-46-84-00003 Total:	247.27			
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21-84-84-00004	6/8/2017	86.83	0.00	07/18/2017
660-620-519-5780 Utilities - government buildin				Pump Station

21-84-84-00004 Total:	86.83			
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3017240000	6/9/2005	419.20	0.00	07/18/2017
101-420-511-5780 Utilities - government buildin				Public Services

3017240000 Total:	419.20			
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31-46-84-00002	6/8/2005	2,803.18	0.00	07/18/2017
205-560-515-5780 Utilities - government buildin				Parks & Rec

31-46-84-00002 Total:	2,803.18			
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5202340000	6/9/2005	538.12	0.00	07/18/2017
101-420-511-5780 Utilities - government buildin				Village Hall

5202340000 Total:	538.12			
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6202340000	6/9/2005	1,204.55	0.00	07/18/2017
101-420-511-5780 Utilities - government buildin				Public Safety

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	6202340000 Total:	1,204.55			
70-61-47-04487	6/9/2005	85.68	0.00	07/18/2017	
	205-560-515-5780 Utilities - government buildin				7055 Kostner
	70-61-47-04487 Total:	85.68			
	Nicor Gas Total:	5,520.02			
Orange Crush LLC					
ORANGCRH					
28640	6/6/2017	240.00	0.00	07/18/2017	
	213-000-561-5490 R&M Road Repairs				Asphalt surface mix
	28640 Total:	240.00			
	Orange Crush LLC Total:	240.00			
Sam's Club					
SAMSCL					
6.9.17	6/9/2017	70.56	0.00	07/18/2017	
	205-520-515-5645 Concessions & food				Club Kid snack
	6.9.17 Total:	70.56			
	Sam's Club Total:	70.56			
State Industrial Products					
STATE					
900006380	5/4/2017	199.02	0.00	07/18/2017	
	101-350-512-5799 Other materials & supplies				Stainless steel cleaner, tire cleaner
	900006380 Total:	199.02			
	State Industrial Products To	199.02			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Trizetto Provider Solutions					
TRIZETTO					
7108061700	6/1/2017	176.25	0.00	07/18/2017	
101-000-410-4315					Ambulance & EMS fees
					Claims transaction fee for ambulance invoices
	7108061700 Total:	176.25			
	Trizetto Provider Solutions	176.25			
United States Postal Service					
USPOSTAL					
PB061217	6/12/2017	272.45	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	34.50	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	272.55	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	17.43	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	4.81	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	22.16	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	0.46	0.00	07/18/2017	
205-500-515-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	9.74	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	8.94	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061217	6/12/2017	57.04	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
660-610-519-5720					Postage
					Pitney Bowes postage
	PB061217 Total:	700.08			
PB061417	6/14/2017	6.09	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage
PB061417	6/14/2017	1.84	0.00	07/18/2017	
101-210-511-5720					Postage
					Pitney Bowes postage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
PB061417	6/14/2017	21.00	0.00	07/18/2017
205-500-515-5720 Postage				Pitney Bowes postage
PB061417	6/14/2017	454.92	0.00	07/18/2017
101-210-511-5720 Postage				Pitney Bowes postage
PB061417	6/14/2017	16.10	0.00	07/18/2017
660-610-519-5720 Postage				Pitney Bowes postage
	PB061417 Total:	499.95		
	United States Postal Servic	1,200.03		
Village of Lincolnwood VOL				
PRD12017	6/16/2017	300.00	0.00	07/18/2017
205-560-515-5730 Program supplies				Pool Front Desk #1
	PRD12017 Total:	300.00		
PRD22017	6/16/2017	300.00	0.00	07/18/2017
205-560-515-5730 Program supplies				Pool Front Desk #2
	PRD22017 Total:	300.00		
	Village of Lincolnwood To	600.00		
	Report Total:	36,204.46		

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 07/11/2017 - 11:31AM  
Batch: 00102.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
American First Aid Services				
AFAS INC				
51501	6/9/2017	26.22	0.00	07/18/2017
101-350-512-5660				EMS supplies
51501	6/9/2017	26.23	0.00	07/18/2017
101-220-512-5799				Other materials & supplies
		<hr/>		
51501 Total:		52.45		
		<hr/>		
American First Aid Service		52.45		
Ballema, Jennifer				
BALLEMA				
061617	6/16/2017	155.00	0.00	07/18/2017
205-000-210-2430				Parks and Recs Control Deposi
		<hr/>		
061617 Total:		155.00		
		<hr/>		
Ballema, Jennifer Total:		155.00		
Bezanes, Julie				
BEZANES				
060917	6/9/2017	126.00	0.00	07/18/2017
205-000-210-2430				Parks and Recs Control Deposi
		<hr/>		
060917 Total:		126.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Bezanes, Julie Total:		126.00			
Braun, Elise					
BRAUNE					
061517	6/15/2017	100.00	0.00	07/18/2017	Refund - Swim Lessons
205-000-210-2430 Parks and Recs Control Deposi					
061517 Total:		100.00			
Braun, Elise Total:		100.00			
Canon Solutions America					
CANN					
429398	6/1/2017	76.84	0.00	07/18/2017	Maintenance & Usage - May
101-210-511-5440 R&M - office equipment					
429398 Total:		76.84			
Canon Solutions America T		76.84			
Canon Solutions America, Inc					
CANONSOL					
988862399	5/31/2017	341.96	0.00	07/18/2017	Maintenance for plotter - May
101-210-511-5440 R&M - office equipment					
988862399 Total:		341.96			
Canon Solutions America,		341.96			
Cassidy Tire					
CASSIDYT					
6182756	6/15/2017	318.48	0.00	07/18/2017	Tires for Squad 216
101-300-512-5480 R&M - vehicles					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	6182756 Total:	318.48			
	Cassidy Tire Total:	318.48			
Chicago Metropolitan Fire Prevention Co.					
CHGOMETR					
159901	5/26/2017	851.00	0.00	07/18/2017	
	101-350-512-5411 R&M- Wireless Alarm Equipm				May wireless radio network billing fee
	159901 Total:	851.00			
	Chicago Metropolitan Fire	851.00			
Cook County Recorder of Deeds					
COOKCOUN					
3515312017M	5/31/2017	352.00	0.00	07/18/2017	
	101-230-511-5399 Other professional services				Recording fees
	3515312017M Total:	352.00			
	Cook County Recorder of D	352.00			
Dash Medical Gloves					
DASHMEDG					
INV1057839	6/6/2017	263.60	0.00	07/18/2017	
	101-300-512-5730 Program supplies				Latex gloves
	INV1057839 Total:	263.60			
	Dash Medical Gloves Total	263.60			
Dibs, Ghada					
DIBS					
060517	6/5/2017	198.00	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-000-210-2430 Parks and Recs Control Deposi					Refund - Swim
	060517 Total:	198.00			
	Dibs, Ghada Total:	198.00			
Eagle Engraving					
EAGLE					
2017-1952	6/6/2017	18.59	0.00	07/18/2017	
101-350-512-5665 Firefighting supplies					Passport tags & gear locker sign
	2017-1952 Total:	18.59			
	Eagle Engraving Total:	18.59			
Feinberg, Marian					
FEINBERG					
17-6032	6/5/2017	200.00	0.00	07/18/2017	
101-400-511-5210 Animal control					Animal control services
	17-6032 Total:	200.00			
	Feinberg, Marian Total:	200.00			
HD Supply Waterworks, LTD.					
HDSUPPLY					
H227804	6/7/2017	1,040.00	0.00	07/18/2017	
660-620-519-5793 Water system supplies					Meter box
	H227804 Total:	1,040.00			
	HD Supply Waterworks, LT	1,040.00			
Herrera, Adrian					
HERR					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
061317	6/13/2017	376.00	0.00	07/18/2017
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
	061317 Total:	376.00		
	Herrera, Adrian Total:	376.00		
Impact Networking, LLC				
IMPACT				
840514	5/26/2017	15.00	0.00	07/18/2017
205-571-515-5730 Program supplies				Monthly maintenance - Community Center
	840514 Total:	15.00		
	Impact Networking, LLC T	15.00		
JG Uniforms Inc				
JGUNIFOR				
20608	6/1/2017	25.00	0.00	07/18/2017
101-300-512-5070 Uniform allowance				Uniform allowance
	20608 Total:	25.00		
20609	6/1/2017	60.00	0.00	07/18/2017
101-300-512-5070 Uniform allowance				Uniform allowance
	20609 Total:	60.00		
20877	6/6/2017	60.00	0.00	07/18/2017
101-300-512-5070 Uniform allowance				Uniform allowance
	20877 Total:	60.00		
20931	6/7/2017	49.85	0.00	07/18/2017
101-300-512-5070 Uniform allowance				Uniform allowance
	20931 Total:	49.85		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
JG Uniforms Inc Total:		194.85			
Jutovsky, Mary					
JUTOVSKY					
17-6017	6/2/2017	45.00	0.00	07/18/2017	Animal control services
101-400-511-5210 Animal control					
17-6017 Total:		45.00			
Jutovsky, Mary Total:		45.00			
Martin, Chris					
MARTINCH					
060717	6/7/2017	272.66	0.00	07/18/2017	Shared Accommodations/ILCMA Conference
101-200-511-5830 Lodging					
060717 Total:		272.66			
Martin, Chris Total:		272.66			
PPG Architectural Finishes					
PPGAR					
944402101635	5/30/2017	206.60	0.00	07/18/2017	Glass beads
101-440-513-5745 Small tools					
944402101635 Total:		206.60			
PPG Architectural Finishes		206.60			
ProSafety					
PROSAFET					
2/838660	5/31/2017	1,373.50	0.00	07/18/2017	Safety supplies for Water Dept
660-620-519-5730 Program supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
2/838660 Total:		1,373.50			
ProSafety Total:		1,373.50			
QSR Awards & Engravings, Inc.					
QSR AWARD					
10574	6/16/2017	355.00	0.00	07/18/2017	Plaque for Village Hall fountain
101-420-511-5405 R&M - buildings					
10574 Total:		355.00			
QSR Awards & Engravings		355.00			
Shaffer, Andrew					
SHAFFER					
061217	6/12/2017	40.00	0.00	07/18/2017	Refund pool pass
205-000-210-2430 Parks and Recs Control Deposi					
061217 Total:		40.00			
Shaffer, Andrew Total:		40.00			
Sirchie Fingerprint Lab					
SIRCHIEF					
0303943-IN	6/7/2017	1,550.85	0.00	07/18/2017	Supplies for Evidence Technician
101-300-512-5730 Program supplies					
0303943-IN	6/7/2017	75.50	0.00	07/18/2017	Shipping
101-210-511-5720 Postage					
0303943-IN Total:		1,626.35			
Sirchie Fingerprint Lab To		1,626.35			

Solid Waste Agency of Northern Cook County

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
SOLIDWA				
5667	7/1/2017	18,232.81	0.00	07/18/2017
101-440-514-5230	Garbage & recycling			FY 2016 O & M Costs - August
	5667 Total:	18,232.81		
	Solid Waste Agency of Nor	18,232.81		
Sopvic, Lora				
SOPCIC				
061917	6/19/2017	135.00	0.00	07/18/2017
205-000-210-2430	Parks and Recs Control Deposi			Refund - Camp
	061917 Total:	135.00		
	Sopvic, Lora Total:	135.00		
The Lifeguard Store				
THELIFEG				
554024	5/29/2017	475.00	0.00	07/18/2017
205-560-515-5730	Program supplies			Lifeguard hip packs, umbrellas
	554024 Total:	475.00		
561008	6/5/2017	838.00	0.00	07/18/2017
205-560-515-5730	Program supplies			Backboards
	561008 Total:	838.00		
	The Lifeguard Store Total:	1,313.00		
Thomson Reuters/West Payment Center				
WESTPAY				
836302124	6/4/2017	222.00	0.00	07/18/2017
101-300-512-5620	Books & publications			Illinois Compiled Statutes - 2016 Revised Edition

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	836302124 Total:	222.00		
	Thomson Reuters/West Pay	222.00		
Training Concepts, Inc.				
TRAI				
30868	6/7/2017	430.70	0.00	07/18/2017
	101-350-512-5730 Program supplies			CPR cards
	30868 Total:	430.70		
30869	6/7/2017	180.00	0.00	07/18/2017
	101-350-512-5570 Professional associations			CPR instructor annual affiliation
	30869 Total:	180.00		
	Training Concepts, Inc. To	610.70		
VCG Uniform				
VCGUNIFO				
18311	6/9/2017	24.99	0.00	07/18/2017
	101-300-512-5070 Uniform allowance			Uniform allowance
	18311 Total:	24.99		
18312	6/9/2017	46.85	0.00	07/18/2017
	101-300-512-5070 Uniform allowance			Uniform allowance
	18312 Total:	46.85		
18313	6/9/2017	197.90	0.00	07/18/2017
	101-300-512-5070 Uniform allowance			Uniform allowance
	18313 Total:	197.90		
18314	6/9/2017	128.85	0.00	07/18/2017
	101-300-512-5070 Uniform allowance			Uniform allowance

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
18314 Total:		128.85			
18315	6/9/2017	153.95	0.00	07/18/2017	Uniform allowance
101-300-512-5070					Uniform allowance
18315 Total:		153.95			
VCG Uniform Total:		552.54			
Work' N Gear, LLC					
WRKNGEAR					
HA79333	6/8/2017	167.00	0.00	07/18/2017	Clothing allowance
101-440-513-5070					Clothing allowance
HA79333 Total:		167.00			
Work' N Gear, LLC Total:		167.00			
Worldpoint ECC					
WORLDPOI					
5674186	6/7/2017	64.20	0.00	07/18/2017	CPR face shields
101-350-512-5730					Program supplies
5674186 Total:		64.20			
Worldpoint ECC Total:		64.20			
Zoll Medical Corporation GPO					
ZOLLMEDC					
2529915	6/1/2017	30,478.64	0.00	07/18/2017	Cardiac monitors
101-350-512-6570					Equipment - public safety
2529915 Total:		30,478.64			
Zoll Medical Corporation G		30,478.64			



# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 06/26/2017 - 9:19AM  
Batch: 00103.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Active Electrical Supply Co. Inc. & Fox Lighting					
ACTIVELE					
10501940-00	6/14/2017	52.05	0.00	07/18/2017	
					205-560-515-5405 R&M - buildings
					Filter room switches
					10501940-00 Total:
		52.05			
10501940-01	6/14/2017	43.47	0.00	07/18/2017	
					205-560-515-5405 R&M - buildings
					Filter room switches
					10501940-01 Total:
		43.47			
					Active Electrical Supply C
		95.52			
Advocate Occupational Health					
ADVOCA					
656512	6/2/2017	280.00	0.00	07/18/2017	
					101-200-511-5599 Other contractual
					Drug screening
					656512 Total:
		280.00			
					Advocate Occupational He
		280.00			
American First Aid Services					
AFAS INC					
51503	6/9/2017	30.75	0.00	07/18/2017	
					101-200-511-5599 Other contractual
					First Aid box refill Village Hall

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	51503 Total:	30.75			
	American First Aid Service	30.75			
American Red Cross Health & Safety Services					
AMERRED					
22025445	6/14/2017	595.00	0.00	07/18/2017	
	205-560-515-5770 Training supplies				Lifeguard certifications
	22025445 Total:	595.00			
	American Red Cross Healt	595.00			
Business Only Broadband					
BUSONLY					
80772	7/1/2017	250.00	0.00	07/18/2017	
	101-250-511-5580 Telephone				Back-up connection-internet access
	80772 Total:	250.00			
80773	7/1/2017	250.00	0.00	07/18/2017	
	101-250-511-5580 Telephone				Wireless Alarm internet access
	80773 Total:	250.00			
	Business Only Broadband	500.00			
Call One					
CALLONE					
1129134	6/15/2017	1,149.81	0.00	07/18/2017	
	101-210-511-5580 Telephone				Telephone/Admin/Police
	1129134 Total:	1,149.81			
1129136	6/15/2017	370.48	0.00	07/18/2017	
	101-210-511-5580 Telephone				Telephone/NORCOM Police

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
1129136 Total:		370.48			
1129137 101-210-511-5580 Telephone	6/15/2017	40.43	0.00	07/18/2017	Telephone/Acquatic Center 911
1129137 Total:		40.43			
1129138 660-610-519-5580 Telephone	6/15/2017	317.69	0.00	07/18/2017	Telephone/Public Works
1129138 Total:		317.69			
1129140 660-610-519-5580 Telephone	6/15/2017	43.07	0.00	07/18/2017	Telephone/Public Works 911
1129140 Total:		43.07			
1129141 660-610-519-5580 Telephone	6/15/2017	43.63	0.00	07/18/2017	Telephone/Pump House 911
1129141 Total:		43.63			
1129143 101-210-511-5580 Telephone	6/15/2017	494.27	0.00	07/18/2017	Telephone/Municipal Center
1129143 Total:		494.27			
1129144 101-210-511-5580 Telephone	6/15/2017	263.00	0.00	07/18/2017	Telephone/Connection to Red Center
1129144 Total:		263.00			
96780016416 101-210-511-5580 Telephone	6/15/2017	834.93	0.00	07/18/2017	Telephone
96780016416 Total:		834.93			
Call One Total:		3,557.31			

CDW Government

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
CDWGOV					
HWB9613	5/17/2017	265.86	0.00	07/18/2017	
101-250-511-6530	Equipment - data processing				Transceiver & USB for pool connectivity
	HWB9613 Total:	265.86			
	CDW Government Total:	265.86			
Christopher Burke Engineering					
CHRISTB					
136977	6/15/2017	13,666.79	0.00	07/18/2017	
220-000-511-5340	Engineering				Devon Avenue streetscape Phase 1 Design
	136977 Total:	13,666.79			
	Christopher Burke Enginee	13,666.79			
Classic Design Awards					
CLASSICD					
170973	6/8/2017	170.70	0.00	07/18/2017	
101-100-511-5799	Other materials & supplies				Name plates for new Board members
	170973 Total:	170.70			
	Classic Design Awards Tot	170.70			
ClientFirst Consulting Group, LLC					
CLIENTFI					
7740	5/31/2017	7,688.75	0.00	07/18/2017	
101-250-511-5320	Consulting				IT Support
	7740 Total:	7,688.75			
7741	5/31/2017	722.50	0.00	07/18/2017	
660-620-519-5320	Consulting				IT Support PW

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	7741 Total:	722.50			
7742	5/31/2017	980.00	0.00	07/18/2017	IT Management
101-250-511-5320 Consulting					
	7742 Total:	980.00			
7743	5/31/2017	3,852.50	0.00	07/18/2017	Accela Migration
101-250-511-5320 Consulting					
	7743 Total:	3,852.50			
7744	5/31/2017	2,213.75	0.00	07/18/2017	Backups
101-250-511-5320 Consulting					
	7744 Total:	2,213.75			
7745	5/31/2017	2,682.50	0.00	07/18/2017	CAD Consolidation Asst.
215-000-512-5599 Other contractual					
	7745 Total:	2,682.50			
7746	5/31/2017	1,736.25	0.00	07/18/2017	NWS upgrade
101-250-511-5320 Consulting					
	7746 Total:	1,736.25			
7747	5/31/2017	603.75	0.00	07/18/2017	Non Resident pool pass
101-250-511-5320 Consulting					
	7747 Total:	603.75			
	ClientFirst Consulting Gro	20,480.00			
Gilbert, Raymond					
GILBERTR					
062217	6/22/2017	40.00	0.00	07/18/2017	Refund - Sticker purchased in error
101-000-410-4201 License - passenger car					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	062217 Total:	40.00			
	Gilbert, Raymond Total:	40.00			
Great Lakes Coca Cola Distribution					
GREATLAC					
728206255	6/7/2017	226.12	0.00	07/18/2017	
101-210-511-5700	Office supplies				Pop for Fire pop machine
	728206255 Total:	226.12			
	Great Lakes Coca Cola Dis	226.12			
Halogen					
HALOGEN					
504036	6/10/2017	196.00	0.00	07/18/2017	
205-560-515-5405	R&M - buildings				Pool Filter room supplies
	504036 Total:	196.00			
504226	6/13/2017	127.20	0.00	07/18/2017	
205-560-515-5630	Chemicals - swimming pool				Pool chemicals
	504226 Total:	127.20			
504577	6/16/2017	5,338.00	0.00	07/18/2017	
205-560-515-5630	Chemicals - swimming pool				Pool chemicals
	504577 Total:	5,338.00			
504578	6/16/2017	44.50	0.00	07/18/2017	
205-560-515-5405	R&M - buildings				Pool skimmer and life hook
	504578 Total:	44.50			
504666	6/19/2017	479.80	0.00	07/18/2017	
205-560-515-5405	R&M - buildings				Pool pulsar solenoid & float

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
504666 Total:		479.80			
Halogen Total:		6,185.50			
Hoving Pit Stop HOVING 162332	6/8/2017	95.00	0.00	07/18/2017	Weekly Service - Centennial Park
205-430-515-5730 Program supplies					
162332 Total:		95.00			
Hoving Pit Stop Total:		95.00			
IL Office-State Fire Marshall, Cashier,Boilers ILSFM 9577184	6/12/2017	200.00	0.00	07/18/2017	Boiler and pressure vessure inspection
205-560-515-5405 R&M - buildings					
9577184 Total:		200.00			
IL Office-State Fire Marsha		200.00			
Illinois State Police-Bureau of Identification ILSTPOL cost ctr 03643	5/31/2017	250.00	0.00	07/18/2017	Fingerprinting Account - Addition of funds
101-000-410-4220 Liquor License Fees					
cost ctr 03643 Total:		250.00			
Illinois State Police-Bureau		250.00			
Impact Networking, LLC IMPACT 848835	6/7/2017	166.50	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
660-610-519-5340 Maintenance Agreement Expen					Copier - Public Works
848835	6/7/2017	166.50	0.00	07/18/2017	
205-500-515-5440 R&M - office equipment					Copier - Parks
848835	6/7/2017	166.50	0.00	07/18/2017	
101-000-210-2650 Contractor Permits Payable					Copier - Fire
848835	6/7/2017	499.50	0.00	07/18/2017	
101-210-511-5440 R&M - office equipment					Copier - Police, Finance
	848835 Total:	999.00			
850650	6/9/2017	19.50	0.00	07/18/2017	
205-500-515-5440 R&M - office equipment					Shipping fees Copier - Parks
	850650 Total:	19.50			
	Impact Networking, LLC T	1,018.50			
iSolved					
ISOLVED					
8938654	6/10/2017	64.53	0.00	07/18/2017	
101-400-511-5440 R&M - office equipment					Monthly time clock maintenance
8938654	6/10/2017	200.76	0.00	07/18/2017	
205-530-515-5730 Program supplies					Monthly time clock maintenance
8938654	6/10/2017	246.17	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Monthly time clock maintenance
	8938654 Total:	511.46			
	iSolved Total:	511.46			
Lowe's Business Acc/GECE					
LOWES					
2443	6/8/2017	29.92	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Patching cement, brush, gloves
	2443 Total:	29.92			
7316	6/13/2017	16.19	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-563-515-5649 Supplies					Screws and glue
	7316 Total:	16.19			
	Lowe's Business Acc/GEC	46.11			
Marc Printing					
MARCP					
111165	6/7/2017	464.92	0.00	07/18/2017	
101-100-511-5799 Other materials & supplies					Village Letterhead
	111165 Total:	464.92			
	Marc Printing Total:	464.92			
MBS Identification					
MBS					
24706	6/16/2017	526.00	0.00	07/18/2017	
205-500-515-5700 Office supplies					Ink and cards for card printer
	24706 Total:	526.00			
	MBS Identification Total:	526.00			
MGP, Inc.					
MGPINC					
3626	9/22/2014	909.14	0.00	07/18/2017	
101-250-511-5599 Other contractual					GISC Staffing - May
3626	9/22/2014	909.15	0.00	07/18/2017	
101-000-210-2650 Contractor Permits Payable					GISC Staffing - May
3626	9/22/2014	1,818.29	0.00	07/18/2017	
660-620-519-5599 Other contractual					GISC Staffing - May
3626	9/22/2014	275.00	0.00	07/18/2017	
101-250-511-5599 Other contractual					GISC Staffing - May
	3626 Total:	3,911.58			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

MGP, Inc. Total:		3,911.58		
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Midwest Meter Inc MIDWESTM 0090065-IN	6/9/2017	2,122.09	0.00	07/18/2017
660-620-519-5796 Water system repair parts				Meters, connectors

0090065-IN Total:		2,122.09		
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Midwest Meter Inc Total:		2,122.09		
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North Suburban Employee Benefit NSEBENEF July,2017	6/20/2017	9,610.00	0.00	07/18/2017
102-000-210-2028 Dental insurance premium with				July Dental bill

July,2017 Total:		9,610.00		
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North Suburban Employee		9,610.00		
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Physicians Immediate Care Chicago PHYSICIA 3586246	5/31/2017	33.00	0.00	07/18/2017
101-200-511-5599 Other contractual				Drug screening

3586246 Total:		33.00		
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3618434	6/14/2017	6,263.00	0.00	07/18/2017
101-200-511-5599 Other contractual				Drug screening

3618434 Total:		6,263.00		
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Physicians Immediate Care		6,296.00		
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Printwell Printing

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
PRINTWEL					
50858	6/2/2017	60.00	0.00	07/18/2017	
101-100-511-5560					Printing & copying services Business Cards
	50858 Total:	60.00			
	Printwell Printing Total:	60.00			
RCN Telecom Services of Illinois, LLC					
RCNTEL					
5/31/2017	5/1/2017	1,131.00	0.00	07/18/2017	
215-000-512-5580					Telephone Fiber for 911 connction with Skokie - May
5/31/2017	5/1/2017	1,131.00	0.00	07/18/2017	
215-000-512-5580					Telephone Fiber for 911 connction with Skokie - June
	5/31/2017 Total:	2,262.00			
	RCN Telecom Services of I	2,262.00			
Rodriguez, Alexis					
RODRIALE					
061917	6/19/2017	257.00	0.00	07/18/2017	
205-000-210-2430					Parks and Recs Control Deposi Refund -Overtime
	061917 Total:	257.00			
	Rodriguez, Alexis Total:	257.00			
SWANK Motion Pictures, Inc.					
SWANKMOT					
BO 1412328	1/30/2017	335.00	0.00	07/18/2017	
205-504-515-5270					Purchased program services Summer movies
	BO 1412328 Total:	335.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number	Description			
	SWANK Motion Pictures,	335.00		
Viere, Roman VIERE 062117 205-000-210-2430 Parks and Recs Control Deposi	6/21/2017	648.00	0.00	07/18/2017 Refund - Household Credit
062117 Total:		648.00		
Viere, Roman Total:		648.00		
Report Total:		74,707.21		

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
 Printed: 06/27/2017 - 10:21AM  
 Batch: 00104.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number	Description			
Active Electrical Supply Co. Inc. & Fox Lighting				
ACTIVELE				
10502813-00	6/16/2017	2,775.00	0.00	07/18/2017
101-420-511-5405 R&M - buildings				Transformer for Village Hall
10502813-00 Total:		2,775.00		
Active Electrical Supply C		2,775.00		
Avalon Petroleum				
AVALON				
457266	6/14/2017	30.73	0.00	07/18/2017
101-420-511-5670 Fuel				Fuel usage
457266	6/14/2017	2,370.78	0.00	07/18/2017
101-300-512-5670 Fuel				Fuel usage
457266	6/14/2017	81.05	0.00	07/18/2017
101-350-512-5670 Fuel				Fuel usage
457266	6/14/2017	65.17	0.00	07/18/2017
101-400-511-5670 Fuel				Fuel usage
457266	6/14/2017	70.74	0.00	07/18/2017
101-410-511-5670 Fuel				Fuel usage
457266	6/14/2017	51.56	0.00	07/18/2017
101-420-511-5670 Fuel				Fuel usage
457266	6/14/2017	284.20	0.00	07/18/2017
101-440-513-5670 Fuel				Fuel usage
457266	6/14/2017	403.41	0.00	07/18/2017
205-430-515-5670 Fuel				Fuel usage
457266	6/14/2017	397.86	0.00	07/18/2017
660-620-519-5670 Fuel				Fuel usage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	457266 Total:	3,755.50		
8766	6/14/2017	947.07	0.00	07/18/2017
101-410-511-5670 Fuel				Fuel usage
8766	6/14/2017	830.22	0.00	07/18/2017
101-350-512-5670 Fuel				Fuel usage
8766	6/14/2017	94.47	0.00	07/18/2017
205-430-515-5670 Fuel				Fuel usage
8766	6/14/2017	198.24	0.00	07/18/2017
660-620-519-5670 Fuel				Fuel usage
	8766 Total:	2,070.00		
	Avalon Petroleum Total:	5,825.50		
Carle				
CARLE				
P-LYWYQ-38986	6/14/2017	25.00	0.00	07/18/2017
101-200-511-5599 Other contractual				Drug Screening
	P-LYWYQ-38986 Total:	25.00		
	Carle Total:	25.00		
City Welding Sales & Services				
CITYWELD				
49188	6/8/2017	57.30	0.00	07/18/2017
101-440-513-5730 Program supplies				Two CO2 cylinder refills
	49188 Total:	57.30		
	City Welding Sales & Serv	57.30		
Classic Design Awards				
CLASSICD				
171046	6/21/2017	28.35	0.00	07/18/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-100-511-5799	Other materials & supplies				Name plate for Park Board
	171046 Total:	28.35			
	Classic Design Awards Tot	28.35			
Douglas Truck Parts					
DOUGTK					
30113	6/9/2017	106.50	0.00	07/18/2017	
101-440-513-5480	R&M - vehicles				Tail lamp for truck #1
	30113 Total:	106.50			
	Douglas Truck Parts Total:	106.50			
Fedex					
FEDEX					
804144717107	6/16/2017	19.63	0.00	07/18/2017	
101-210-511-5720	Postage				Shipping - Admin
	804144717107 Total:	19.63			
	Fedex Total:	19.63			
Gopher Sport					
GOPHERSP					
9295916	4/14/2017	2,180.96	0.00	07/18/2017	
205-430-515-5470	R&M - Recreation equipment				Ballfield Bleachers - Proesel Park
	9295916 Total:	2,180.96			
	Gopher Sport Total:	2,180.96			

Hedeen, Joyce  
HEDEENJO

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
17-6051	6/7/2017	45.00	0.00	07/18/2017	Animal control services
101-400-511-5210 Animal control					
17-6051 Total:		45.00			
Hedeen, Joyce Total:		45.00			
Impact Networking, LLC					
IMPACT					
850651	6/9/2017	19.50	0.00	07/18/2017	Shipping - Toner/PW
101-210-511-5440 R&M - office equipment					
850651 Total:		19.50			
Impact Networking, LLC T		19.50			
Lam, Lauren					
LAMLAUR					
062117	6/21/2017	44.44	0.00	07/18/2017	Replace misplaced payroll check
205-000-110-1010 Payroll Chkg Acct-BOL					
062117 Total:		44.44			
Lam, Lauren Total:		44.44			
Marc Printing					
MARCP					
111159	6/5/2017	532.39	0.00	07/18/2017	Letter envelopes with Village Logo
101-200-511-5700 Office supplies					
111159 Total:		532.39			
Marc Printing Total:		532.39			

NAPA

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
NAPA					
267344	6/6/2017	77.88	0.00	07/18/2017	
660-620-519-5730					Program supplies Grease for Pump House
	267344 Total:	77.88			
	NAPA Total:	77.88			
Northwest Municipal Conference					
NWMNCCON					
10237	6/22/2017	75.00	0.00	07/18/2017	
101-100-511-5840					Meals NWMC Annual Banquet Dinner
10237	6/22/2017	75.00	0.00	07/18/2017	
101-200-511-5840					Meals NWMC Annual Banquet Dinner
	10237 Total:	150.00			
	Northwest Municipal Conf	150.00			
Ton, Janey					
TONJANE					
062617	6/26/2017	40.00	0.00	07/18/2017	
101-000-410-4201					License - passenger car Refund - Sticker purchased in error
	062617 Total:	40.00			
	Ton, Janey Total:	40.00			
U.S. FoodService, Inc.					
USFOODSE					
2348183	6/2/2017	392.75	0.00	07/18/2017	
205-563-515-5645					Concessions & food Concession Stand food order
	2348183 Total:	392.75			
2442291	6/6/2017	1,436.64	0.00	07/18/2017	
205-563-515-5645					Concessions & food Concession Stand food order

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
2442291 Total:		1,436.64			
2665104	6/13/2017	2,696.73	0.00	07/18/2017	Concession Stand food order
205-563-515-5645 Concessions & food					
2665104 Total:		2,696.73			
2795877	6/16/2017	1,175.25	0.00	07/18/2017	Concession Stand food order
205-563-515-5645 Concessions & food					
2795877 Total:		1,175.25			
2890281	6/20/2017	718.70	0.00	07/18/2017	Concession Stand food order
205-563-515-5645 Concessions & food					
2890281 Total:		718.70			
U.S. FoodService, Inc. Tot		6,420.07			
United States Postal Service					
USPOSTAL					
PB062617	6/26/2017	7.32	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage					
PB062617	6/26/2017	11.96	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage					
PB062617	6/26/2017	0.46	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage					
PB062617	6/26/2017	141.98	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage					
PB062617	6/26/2017	24.84	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage					
PB062617	6/26/2017	60.31	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage					
PB062617	6/26/2017	30.07	0.00	07/18/2017	Pitney Bowes postage
205-500-515-5720 Postage					
PB062617	6/26/2017	1.34	0.00	07/18/2017	Pitney Bowes postage
205-500-515-5720 Postage					
PB062617	6/26/2017	46.02	0.00	07/18/2017	Pitney Bowes postage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-210-511-5720 Postage PB062617	6/26/2017	0.98	0.00	07/18/2017	Pitney Bowes postage
101-210-511-5720 Postage PB062617	6/26/2017	374.84	0.00	07/18/2017	Pitney Bowes postage
660-610-519-5720 Postage					Pitney Bowes postage
	PB062617 Total:	<u>700.12</u>			
	United States Postal Servic	<u>700.12</u>			
	Report Total:	<u><u>19,047.64</u></u>			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 07/06/2017 - 10:27AM  
Batch: 00105.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Air One Equipment				
AIRONE				
123726	6/23/2017	2,040.00	0.00	07/18/2017
101-350-512-5430 R&M - Fire & EMS equipmen				Fit test
123726 Total:		2,040.00		
Air One Equipment Total:		2,040.00		
Andy Pollina & Sons, Inc.				
ANDYPOLL				
1693	6/26/2017	250.00	0.00	07/18/2017
101-000-410-4399 Other charges for services				Mow lawn
1693 Total:		250.00		
Andy Pollina & Sons, Inc.		250.00		
ARRP Trucking & Hauling Inc				
ARRP				
21353	6/22/2017	741.00	0.00	07/18/2017
660-620-519-5599 Other contractual				Loads of hauling dirt
21353 Total:		741.00		
21355	6/23/2017	494.00	0.00	07/18/2017
660-620-519-5599 Other contractual				Loads of hauling dirt

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	21355 Total:	494.00			
	ARRP Trucking & Hauling	1,235.00			
Averus AVERIS 952492	6/20/2017	33.00	0.00	07/18/2017	
101-350-512-5499 R&M - other					Baffles for kitchen suppression
	952492 Total:	33.00			
	Averus Total:	33.00			
Awogs AWOGS 1807	6/22/2017	222.00	0.00	07/18/2017	
101-350-512-5665 Firefighting supplies					Reflective face mask stickers
	1807 Total:	222.00			
	Awogs Total:	222.00			
Barracuda Networks BARRACUD 1685613	4/28/2017	4,097.00	0.00	07/18/2017	
101-250-511-5340 Maintenance Agreement Expen					Message archiver and email security
	1685613 Total:	4,097.00			
1685617	6/29/2017	2,895.00	0.00	07/18/2017	
101-250-511-5340 Maintenance Agreement Expen					Message archiver, link balancer
	1685617 Total:	2,895.00			
	Barracuda Networks Total:	6,992.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Bell Fuels, Inc. BELLFUEL 257113	6/13/2017	339.62	0.00	07/18/2017	Fuel for generator
101-350-512-5670 Fuel					
	257113 Total:	339.62			
	Bell Fuels, Inc. Total:	339.62			
Bound Tree Medical, LLC BOUND 82525244	6/12/2017	399.74	0.00	07/18/2017	Blood pressure cuffs, backboards
101-350-512-5660 EMS supplies					
	82525244 Total:	399.74			
82528577	6/14/2017	423.57	0.00	07/18/2017	Latex gloves, blood pressure cuff
101-350-512-5660 EMS supplies					
	82528577 Total:	423.57			
	Bound Tree Medical, LLC	823.31			
Builders Asphalt BUILDERS 22715	6/13/2017	452.00	0.00	07/18/2017	Recycled surface
213-000-561-5490 R&M Road Repairs					
	22715 Total:	452.00			
22733	6/14/2017	478.38	0.00	07/18/2017	Recycled surface
213-000-561-5490 R&M Road Repairs					
	22733 Total:	478.38			
	Builders Asphalt Total:	930.38			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Chicago Metropolitan Fire Prevention Co.					
CHGOMETR					
160371	6/14/2017	472.50	0.00	07/18/2017	Fire Dept kitchen suppression maintenance
101-420-511-5405 R&M - buildings					
160371 Total:		472.50			
160372	6/14/2017	736.85	0.00	07/18/2017	Proesel pool kitchen suppression maintenance
101-420-511-5405 R&M - buildings					
160372 Total:		736.85			
160611	6/22/2017	255.05	0.00	07/18/2017	Annual fire extinguisher service - CC
101-420-511-5405 R&M - buildings					
160611 Total:		255.05			
160612	6/22/2017	209.90	0.00	07/18/2017	Annual fire extinguisher service - Police/Fire
101-420-511-5405 R&M - buildings					
160612 Total:		209.90			
160674	6/22/2017	1,269.00	0.00	07/18/2017	Annual fire extinguisher service - PW
101-420-511-5405 R&M - buildings					
160674 Total:		1,269.00			
Chicago Metropolitan Fire		2,943.30			
Chicago Tribune					
CHGOTRIB					
5030303	6/22/2017	21.09	0.00	07/18/2017	Legal Ad - Finance
101-210-511-5510 Advertising					
5030303 Total:		21.09			
Chicago Tribune Total:		21.09			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Chicagoland Paving Contractors, Inc.					
CHICAGO					
168802-F	6/21/2017	31,386.06	0.00	07/18/2017	
660-620-562-6400					Sewer system const/imprv Street Storage Pilot program Phase 1
	168802-F Total:	31,386.06			
	Chicagoland Paving Contra	31,386.06			
Emcor Services Team Mechanical Inc					
EMCOR					
930003769	6/21/2017	2,707.02	0.00	07/18/2017	
101-420-511-5405					R&M - buildings Repairs to PW air conditioner
	930003769 Total:	2,707.02			
	Emcor Services Team Mec	2,707.02			
Gewalt Hamilton Associates Inc					
GEWALT					
9232.380-11	6/22/2017	2,161.50	0.00	07/18/2017	
213-000-561-5340					Engineering Construction oversight Touhy Avenue
	9232.380-11 Total:	2,161.50			
	Gewalt Hamilton Associate	2,161.50			
Grainger					
GRAINGER					
9473911460	6/15/2017	131.10	0.00	07/18/2017	
101-350-512-5730					Program supplies Triangle hazard kits
	9473911460 Total:	131.10			
	Grainger Total:	131.10			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Holland & Knight LLP					
HOLLAND					
053117	5/31/2017	12,885.00	0.00	07/18/2017	General Counsel retainer
101-230-511-5350	Legal - retainer				
	053117 Total:	12,885.00			
5522143	6/15/2017	2,983.00	0.00	07/18/2017	Touhy and LIncoln TIF
101-230-511-5370	Legal - review				
	5522143 Total:	2,983.00			
5522152	6/15/2017	1,393.00	0.00	07/18/2017	Misc private documents
101-230-511-5370	Legal - review				
	5522152 Total:	1,393.00			
5522157	6/15/2017	1,872.00	0.00	07/18/2017	Purple Hotel property code enforcement
101-230-511-5360	Legal - litigation				
	5522157 Total:	1,872.00			
5522158	6/15/2017	3,123.00	0.00	07/18/2017	6435 N Christiana zoning
101-230-511-5370	Legal - review				
	5522158 Total:	3,123.00			
5522159	6/15/2017	1,375.00	0.00	07/18/2017	Minimum wage ordinance
101-230-511-5370	Legal - review				
	5522159 Total:	1,375.00			
5522283	6/15/2017	410.00	0.00	07/18/2017	4308 W Pratt Zoning
101-230-511-5370	Legal - review				
	5522283 Total:	410.00			
	Holland & Knight LLP Tot	24,041.00			

Hussain, Arshia

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
HUSSA					
062717	6/27/2017	53.20	0.00	07/18/2017	Refund - Class
205-000-210-2430 Parks and Recs Control Deposi					
	062717 Total:	53.20			
	Hussain, Arshia Total:	53.20			
Ihmoud, Maritza					
IHMOUD					
062717	6/27/2017	90.00	0.00	07/18/2017	Refund - Class
205-000-210-2430 Parks and Recs Control Deposi					
	062717 Total:	90.00			
	Ihmoud, Maritza Total:	90.00			
Illinois EPA					
ILLEPA					
6/20/2017	6/20/2017	1,000.00	0.00	07/18/2017	Annual NPDES permit fee/Stormwater
660-620-519-5320 Consulting					
6/20/2017	6/20/2017	5,000.00	0.00	07/18/2017	Annual NPDES permit fee/CSO
660-620-519-5320 Consulting					
	6/20/2017 Total:	6,000.00			
	Illinois EPA Total:	6,000.00			
Lund Industries					
LUNDIND					
88541	6/19/2017	260.00	0.00	07/18/2017	Remove/install equipment in squad
101-300-512-5480 R&M - vehicles					
	88541 Total:	260.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Lund Industries Total:		260.00		
M.A.T.I.S Parts				
MATIS				
2274	6/2/2017	460.95	0.00	07/18/2017
101-350-512-5675				Hex nuts, washers, volt meter, filters
2274	6/2/2017	426.46	0.00	07/18/2017
101-350-512-5740				Hex nuts, washers, volt meter, filters
2274 Total:		887.41		
M.A.T.I.S Parts Total:		887.41		
Maine-Niles Association of Special Recreation				
MNASR				
16.294	6/21/2017	882.65	0.00	07/18/2017
205-580-515-5270				Inclusion Services June B 2017
16.294 Total:		882.65		
16-287	6/20/2017	1,060.82	0.00	07/18/2017
205-560-515-5270				Inclusion Services - June A 2017
16-287 Total:		1,060.82		
Maine-Niles Association o		1,943.47		
Midwest Industrial Lighting				
MIDWESTL				
117760	6/22/2017	660.50	0.00	07/18/2017
101-420-511-5730				Light bulbs for buildings
117760 Total:		660.50		
Midwest Industrial Lightin		660.50		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Midwest Meter Inc MIDWESTM 0090325-IN	6/19/2017	1,180.93	0.00	07/18/2017	
660-620-519-5796					Water system repair parts Meter base and meter couplings
	0090325-IN Total:	1,180.93			
	Midwest Meter Inc Total:	1,180.93			
North East Multi-Regional Training NORTHEST 218152	4/7/2017	3,135.00	0.00	07/18/2017	
101-300-512-5590					Training Annual membership fee/July 17-18
	218152 Total:	3,135.00			
	North East Multi-Regional	3,135.00			
Pearson Education PEARSONE BK84920297	6/20/2017	462.88	0.00	07/18/2017	
101-350-512-5620					Books & publications Paramedic text book
	BK84920297 Total:	462.88			
	Pearson Education Total:	462.88			
QSR Awards & Engravings, Inc. QSRAWARD 10580	6/20/2017	87.80	0.00	07/18/2017	
101-300-512-5730					Program supplies Award plaque - Employee of The Year
	10580 Total:	87.80			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
		87.80		
QSR Awards & Engravings				
Real View, LLC				
REALVIEW				
061517	6/15/2017	3,600.00	0.00	07/18/2017
101-250-511-6530	Equipment - data processing			Software license for CommandScope
	061517 Total:	3,600.00		
	Real View, LLC Total:	3,600.00		
Robbins, Salomon & Patt, LTD				
RS&PLTD				
213166	6/9/2017	1,050.00	0.00	07/18/2017
101-230-511-5399	Other professional services			Municipal prosecution/traffic violations
	213166 Total:	1,050.00		
213167	6/9/2017	1,954.75	0.00	07/18/2017
101-230-511-5399	Other professional services			Adjudicative Hearings
	213167 Total:	1,954.75		
	Robbins, Salomon & Patt,	3,004.75		
Russo Power Equipment				
RUSSO				
4159617	6/14/2017	269.98	0.00	07/18/2017
101-440-513-5680	Landscaping supplies			Herbicide
	4159617 Total:	269.98		
4168265	6/16/2017	612.86	0.00	07/18/2017
101-440-513-5730	Program supplies			Shovels, backpack blower, rakes for black top
	4168265 Total:	612.86		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
4168272	6/16/2017	102.99	0.00	07/18/2017
101-440-513-5680				Landscaping supplies
				Seed mix
		<u>102.99</u>		
		<u>985.83</u>		
Sam's Club				
SAMSCL				
1878	6/29/2017	76.48	0.00	07/18/2017
101-300-512-5730				Program supplies
				Supplies for July 4th concert
		<u>76.48</u>		
		<u>76.48</u>		
Secretary of State/Dept of Police				
SECDEPT				
ILSOS35	6/7/2017	101.00	0.00	07/18/2017
101-300-512-5599				Other contractual
				License plate renewal
		<u>101.00</u>		
		<u>101.00</u>		
State Industrial Products				
STATE				
900062985	6/19/2017	666.41	0.00	07/18/2017
101-350-512-5799				Other materials & supplies
				Truck wash, degreaser, urinal pads
		<u>666.41</u>		
		<u>666.41</u>		

Training Concepts, Inc.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
TRAI 30949	6/15/2017	135.45	0.00	07/18/2017	
101-350-512-5730					Program supplies CPR cards
	30949 Total:	<u>135.45</u>			
	Training Concepts, Inc. To	<u>135.45</u>			
Tran, Linh TRANLIN					
062117	6/21/2017	100.00	0.00	07/18/2017	
101-000-410-4315					Ambulance & EMS fees Reimbursement/overpayment on ambulance bill
	062117 Total:	<u>100.00</u>			
	Tran, Linh Total:	<u>100.00</u>			
W S Darley WSDARLEY					
17289520	6/15/2017	182.34	0.00	07/18/2017	
101-350-512-5665					Firefighting supplies Hose caps, brackets, hand rail
	17289520 Total:	<u>182.34</u>			
	W S Darley Total:	<u>182.34</u>			
	Report Total:	<u><u>99,869.83</u></u>			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 07/06/2017 - 10:27AM  
Batch: 00106.07.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
1-800-RADIATOR & A/C					
1-800RAD					
52851564	6/13/2017	127.58	0.00	07/18/2017	
101-300-512-5480 R&M - vehicles					Radiator for Police Dept auto
		<hr/>			
52851564 Total:		127.58			
		<hr/>			
1-800-RADIATOR & A/C		127.58			
		<hr/>			
All Season's Screen Printing					
ALLSEASO					
2753	6/22/2017	133.20	0.00	07/18/2017	
205-560-515-5270 Purchased program services					Swim team shirt order
		<hr/>			
2753 Total:		133.20			
		<hr/>			
All Season's Screen Printin		133.20			
		<hr/>			
Amazon					
AMAZON					
122946076996	5/31/2004	299.00	0.00	07/18/2017	
101-250-511-6530 Equipment - data processing					Ethernet switches
		<hr/>			
122946076996 Total:		299.00			
		<hr/>			
210263960432	6/5/2004	300.94	0.00	07/18/2017	
101-300-512-5730 Program supplies					Rolling tool box

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
210263960432 Total:		300.94			
244395713167	6/6/2004	9.30	0.00	07/18/2017	101-250-511-5640 Computer supplies Monitor stand
244395713167 Total:		9.30			
245687541173	6/5/2004	29.64	0.00	07/18/2017	101-300-512-5730 Program supplies Tape ruler
245687541173 Total:		29.64			
258754829336	5/17/2004	65.92	0.00	07/18/2017	101-250-511-6530 Equipment - data processing Gigabit LX transceiver
258754829336 Total:		65.92			
49411328695	6/1/2004	14.86	0.00	07/18/2017	101-250-511-6530 Equipment - data processing Ethernet switches
49411328695 Total:		14.86			
50114196831	5/11/2017	221.86	0.00	07/18/2017	101-250-511-6530 Equipment - data processing Computer upgrade
50114196831 Total:		221.86			
7674381082	6/7/2004	83.88	0.00	07/18/2017	101-300-512-5730 Program supplies Medic patch
7674381082 Total:		83.88			
Amazon Total:		1,025.40			
American Charge Service AMERCHAR 100444	5/31/2017	12.00	0.00	07/18/2017	205-570-515-5280 Subsidized taxi program Taxi coupons - May

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	100444 Total:	12.00			
	American Charge Service T	12.00			
American First Aid Services AFAS INC					
51988	6/28/2017	51.15	0.00	07/18/2017	
205-571-515-5535 Facility rental					Supplies - Shelter
	51988 Total:	51.15			
51989	6/28/2017	52.40	0.00	07/18/2017	
205-571-515-5535 Facility rental					Supplies - Community Center
	51989 Total:	52.40			
	American First Aid Service	103.55			
Anderson Lock ANDERSON					
946021	6/20/2017	3.95	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Pool facility keys
	946021 Total:	3.95			
946071	6/20/2017	97.70	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Pool facility cylinder
	946071 Total:	97.70			
	Anderson Lock Total:	101.65			
Bruno, Frank BRUNOF					
062917	6/29/2017	130.00	0.00	07/18/2017	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Camp

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	062917 Total:	130.00			
	Bruno, Frank Total:	130.00			
Christopher Burke Engineering					
CHRISTB					
137124	6/29/2017	4,500.00	0.00	07/18/2017	
	660-620-519-5399 Other professional services				Village Engineering Retainer
137124	6/29/2017	4,500.00	0.00	07/18/2017	
	101-290-511-5920 Administration Engineer Costs				Village Engineering Retainer
	137124 Total:	9,000.00			
137125	6/29/2017	5,828.11	0.00	07/18/2017	
	660-620-519-5320 Consulting				Review water rate analysis
	137125 Total:	5,828.11			
137126	6/29/2017	7,658.50	0.00	07/18/2017	
	454-000-561-5340 Engineering				Lincoln Avenue medians
	137126 Total:	7,658.50			
137127	6/29/2017	8,249.75	0.00	07/18/2017	
	217-000-561-5340 Engineering				UP Parking lot ROW observation
	137127 Total:	8,249.75			
137128	6/29/2017	1,069.25	0.00	07/18/2017	
	660-620-519-5320 Consulting				Street Storage pilot program
	137128 Total:	1,069.25			
137129	6/29/2017	121.00	0.00	07/18/2017	
	217-000-561-5340 Engineering				Lowe's Entrance Modifications design
	137129 Total:	121.00			
137130	6/29/2017	858.27	0.00	07/18/2017	
	101-290-511-5922 Building Engineering Costs				3401-3501 Northeast Parkway

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
137130 Total:		858.27			
137131	6/29/2017	416.25	0.00	07/18/2017	Stefani's Restaurant
101-290-511-5922 Building Engineering Costs					
137131 Total:		416.25			
137132	6/29/2017	2,031.00	0.00	07/18/2017	Bryn Mawr Country Club
101-290-511-5922 Building Engineering Costs					
137132 Total:		2,031.00			
Christopher Burke Engineer		35,232.13			
ClearCompany HRM CLEARCOM 5772	6/29/2017	6,598.00	0.00	07/18/2017	Applicant tracking and onboarding software
101-250-511-5330 Data processing					
5772 Total:		6,598.00			
ClearCompany HRM Total		6,598.00			
De Lange Landen Financial Services DELANGE 4141158	4/8/2017	155.62	0.00	07/18/2017	Community Center Copier - April
205-571-515-5730 Program supplies					
4141158 Total:		155.62			
54499922	5/6/2017	89.92	0.00	07/18/2017	Community Center Copier - June
205-571-515-5730 Program supplies					
54499922 Total:		89.92			
549474418	6/10/2017	94.42	0.00	07/18/2017	Community Center Copier - May
205-571-515-5730 Program supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

549474418 Total:		94.42		
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De Lange Landen Financia		339.96		
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Esho, Tania				
ESHOTANI				
063017	6/30/2017	180.00	0.00	07/18/2017
205-000-210-2430 Parks and Recs Control Deposi				Refund - Pool

063017 Total:		180.00		
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Esho, Tania Total:		180.00		
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Estrada, Eloina				
ESTRADA				
070517	7/5/2017	40.00	0.00	07/18/2017
101-000-410-4201 License - passenger car				Refund - Sticker purchased in error

070517 Total:		40.00		
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Estrada, Eloina Total:		40.00		
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Fedex				
FEDEX				
804144717118	6/26/2017	20.91	0.00	07/18/2017
101-210-511-5720 Postage				Shipping - Admin

804144717118 Total:		20.91		
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Fedex Total:		20.91		
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Golf Mill Ford				
GOLFMILL				
420236P	6/19/2017	97.03	0.00	07/18/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
660-620-519-5480 R&M - vehicles					Core Exchange
420236P Total:		97.03			
420546P	6/24/2017	48.28	0.00	07/18/2017	Tube Assembly
660-620-519-5480 R&M - vehicles					
420546P Total:		48.28			
420551P	6/24/2017	121.64	0.00	07/18/2017	Cylinder Truck #19
660-620-519-5480 R&M - vehicles					
420551P Total:		121.64			
Golf Mill Ford Total:		266.95			
Grossinger Autoplex GROSSING					
320319CDR	6/14/2017	155.15	0.00	07/18/2017	Cooling fan Motor for Truck #27
660-620-519-5480 R&M - vehicles					
320319CDR Total:		155.15			
Grossinger Autoplex Total:		155.15			
HMO Healthcare Service Corporation HMO					
July 2017	6/16/2017	10,527.39	0.00	07/18/2017	Employee Health Insurance - July
102-000-210-2027 Health insurance premium with					
July 2017 Total:		10,527.39			
HMO Healthcare Service C		10,527.39			
IL Municipal Retirement Fund ZZIMRF					
June 17	6/23/2017	30,525.60	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
102-000-210-2023 Employee IMRF withholding June 17	6/23/2017	13,480.74	0.00	07/18/2017	Monthly Employer - June 17
102-000-210-2023 Employee IMRF withholding					Monthly Employee - June 17
June 17 Total:		44,006.34			
IL Municipal Retirement F		44,006.34			
Kane McKenna & Associates KANEMKEN					
1676	5/31/2017	4,512.50	0.00	07/18/2017	Lincoln/Touhy TIF
101-240-517-5399 Other professional services					
1676 Total:		4,512.50			
Kane McKenna & Associa		4,512.50			
Lowe's Business Acc/GECF LOWES					
02410	6/27/2017	23.72	0.00	07/18/2017	Glue & paint for VH
101-420-511-5405 R&M - buildings					
02410 Total:		23.72			
02556	6/19/2017	11.35	0.00	07/18/2017	Fitting & nozzle for Building Dept
101-420-511-5405 R&M - buildings					
02556 Total:		11.35			
02577	6/28/2017	6.65	0.00	07/18/2017	Trap drain for VH
101-420-511-5405 R&M - buildings					
02577 Total:		6.65			
02638	6/20/2017	41.60	0.00	07/18/2017	Cement, hole saw, bushing, adapter
205-430-515-5480 R&M - vehicles					
02638 Total:		41.60			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
02642	6/20/2017	77.78	0.00	07/18/2017
205-430-515-5480 R&M - vehicles				Tie down for Truck #23
02642 Total:		77.78		
02898	6/22/2017	52.62	0.00	07/18/2017
205-430-515-5730 Program supplies				Cable, tape & rope clip
02898 Total:		52.62		
10869	6/22/2017	30.66	0.00	07/18/2017
205-430-515-5730 Program supplies				Thimble, snap link & rope clip
10869 Total:		30.66		
Lowe's Business Acc/GEC		244.38		
Marc Printing MARCP				
111186	6/21/2017	274.10	0.00	07/18/2017
660-610-519-5720 Postage				Mailing water bills
111186 Total:		274.10		
Marc Printing Total:		274.10		
NAPA NAPA				
267633	6/8/2017	15.94	0.00	07/18/2017
101-300-512-5480 R&M - vehicles				Bolt, fuel filter for Squad
267633 Total:		15.94		
268258	6/12/2017	14.52	0.00	07/18/2017
101-440-513-5480 R&M - vehicles				Oil filter for Sweeper #2
268258 Total:		14.52		
269357	6/20/2017	4.69	0.00	07/18/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-430-515-5480 R&M - vehicles					Caliper for Truck #19
269357 Total:		4.69			
269504	6/21/2017	24.45	0.00	07/18/2017	Fluid dot
101-440-513-5675 Lubricants & fluids					
269504 Total:		24.45			
269817	6/23/2017	20.25	0.00	07/18/2017	Brake fluid
101-440-513-5675 Lubricants & fluids					
269817 Total:		20.25			
270457	6/28/2017	51.31	0.00	07/18/2017	Oil filter for Truck #5
101-440-513-5480 R&M - vehicles					
270457 Total:		51.31			
NAPA Total:		131.16			
Paramedic Services of Illinois PARAMEDI					
5121	7/1/2017	235,669.27	0.00	07/18/2017	Services rendered month ended 7/31/2017
101-350-512-5220 Fire protection					
5121 Total:		235,669.27			
Paramedic Services of Illin		235,669.27			
Planned Forest Solutions LLC PLANNED					
168243	6/29/2017	2,107.44	0.00	07/18/2017	Nuisance tree removal permits, tree removal permits
101-400-511-5039 Other contract labor					
168243 Total:		2,107.44			
Planned Forest Solutions L		2,107.44			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Ports, Rima PORTS 062917	6/29/2017	876.00	0.00	07/18/2017	Refund - Camp
205-000-210-2430 Parks and Recs Control Deposi					
062917 Total:		876.00			
Ports, Rima Total:		876.00			
Sitelis, Maria SITELIS 6122017	6/12/2017	245.00	0.00	07/18/2017	Fitness Spring Session
205-503-515-5270 Purchased program services					
6122017 Total:		245.00			
Sitelis, Maria Total:		245.00			
Suburban Laboratories, Inc. SUBURB 146015	6/30/2017	1,340.00	0.00	07/18/2017	Coliform testing and disinfectant by products
660-620-519-5320 Consulting					
146015 Total:		1,340.00			
Suburban Laboratories, Inc		1,340.00			
Sunburst Sportswear Inc SUNBURST 116997	6/23/2017	95.04	0.00	07/18/2017	Day Camp supervisor polo reorder
205-530-515-5730 Program supplies					
116997 Total:		95.04			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	Sunburst Sportswear Inc To	95.04		
Trinh, Chan TRINHCH 070317	7/3/2017	30.00	0.00	07/18/2017
101-000-410-4202 License - cycle				Refund - Sticker purchased in error
	070317 Total:	30.00		
	Trinh, Chan Total:	30.00		
U.S. FoodService, Inc. USFOODSE 162570	6/27/2017	1,068.38	0.00	07/18/2017
205-563-515-5645 Concessions & food				Concession Stand food order
	162570 Total:	1,068.38		
62277	6/23/2017	1,018.74	0.00	07/18/2017
205-563-515-5645 Concessions & food				Concession Stand food order
	62277 Total:	1,018.74		
	U.S. FoodService, Inc. Tot	2,087.12		
Village of Skokie VILLSKOK 51093	7/1/2017	61,399.25	0.00	07/18/2017
215-000-512-5599 Other contractual				July E911 Dispatch services
	51093 Total:	61,399.25		
	Village of Skokie Total:	61,399.25		



# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number	Description			
Amazon				
AMAZON				
070409992949	5/20/2017	23.76	0.00	07/18/2017
205-560-515-5405 R&M - buildings				Pool signage supply
070409992949 Total:		23.76		
118091412835	6/3/2017	215.05	0.00	07/18/2017
205-560-515-5730 Program supplies				Shower gel for pool
118091412835 Total:		215.05		
126335500951	5/31/2017	21.38	0.00	07/18/2017
205-530-515-5730 Program supplies				Camp program supplies
126335500951 Total:		21.38		
183707590647	6/7/2017	268.19	0.00	07/18/2017
205-560-515-5640 Computer supplies				Pool receipt printer
183707590647 Total:		268.19		
187112986775	5/30/2017	138.00	0.00	07/18/2017
205-571-515-5730 Program supplies				Community Center supplies
187112986775 Total:		138.00		
1941611749657	5/31/2017	59.18	0.00	07/18/2017
205-563-410-4487 Sides				Popcorn bags
1941611749657	5/31/2017	124.54	0.00	07/18/2017
205-530-515-5730 Program supplies				Camp Arts and crafts
1941611749657	5/31/2017	22.49	0.00	07/18/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-520-515-5730 Program supplies					Club Kid supplies
1941611749657	5/31/2017	5.48	0.00	07/18/2017	
205-563-515-5649 Supplies					Concession Cleaning supplies
	1941611749657 Total:	211.69			
194166659855	5/31/2017	22.94	0.00	07/18/2017	
205-530-515-5730 Program supplies					Program supplies
	194166659855 Total:	22.94			
208361020854	5/18/2017	99.98	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Pool signage
208361020854	5/18/2017	71.99	0.00	07/18/2017	
205-563-515-5649 Supplies					Concession stand sign
	208361020854 Total:	171.97			
211795944101	5/15/2017	39.54	0.00	07/18/2017	
205-560-515-5730 Program supplies					Pool chemical supplies
	211795944101 Total:	39.54			
214328345468	5/28/2017	35.46	0.00	07/18/2017	
205-560-515-5630 Chemicals - swimming pool					Safety glasses and towels
214328345468	5/28/2017	86.02	0.00	07/18/2017	
205-560-515-5730 Program supplies					Shower gel
	214328345468 Total:	121.48			
216670815726	5/10/2017	151.80	0.00	07/18/2017	
205-571-515-5535 Facility rental					Replacement patio umbrellas
	216670815726 Total:	151.80			
224024437981	5/24/2017	74.83	0.00	07/18/2017	
205-530-515-5730 Program supplies					Camp supplies
	224024437981 Total:	74.83			
225077864562	5/24/2017	9.99	0.00	07/18/2017	
205-530-515-5730 Program supplies					Office supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	225077864562 Total:	9.99			
234289435684	6/5/2017	8.49	0.00	07/18/2017	
	205-530-515-5730 Program supplies				Office mouse pad replacement
	234289435684 Total:	8.49			
235706259526	5/19/2017	49.90	0.00	07/18/2017	
	205-560-515-5640 Computer supplies				Kyboards
235706259526	5/19/2017	9.79	0.00	07/18/2017	
	205-507-515-5730 Program supplies				Go Lincolnwood labels
235706259526	5/19/2017	57.80	0.00	07/18/2017	
	205-561-515-5730 Program supplies				Swim lesson clipboards
235706259526	5/19/2017	9.83	0.00	07/18/2017	
	205-561-515-5730 Program supplies				Pool tape
	235706259526 Total:	127.32			
242954803748	5/12/2017	12.87	0.00	07/18/2017	
	205-560-515-5730 Program supplies				Pool chemical log paper
	242954803748 Total:	12.87			
245448014283	6/7/2017	33.89	0.00	07/18/2017	
	205-560-515-5405 R&M - buildings				Soap dispenser
	245448014283 Total:	33.89			
280712688744	5/23/2017	207.01	0.00	07/18/2017	
	205-560-515-5700 Office supplies				Pool chair clipboards
280712688744	5/23/2017	14.99	0.00	07/18/2017	
	205-560-515-5405 R&M - buildings				Pool sign
280712688744	5/23/2017	19.16	0.00	07/18/2017	
	205-500-515-5700 Office supplies				Office bulletin board
	280712688744 Total:	241.16			
285037676709	6/1/2017	121.38	0.00	07/18/2017	
	205-560-515-5690 Merchandise for resale				Pool merchandise for sale

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
285037676709 Total:		121.38			
295461195126	5/18/2017	69.90	0.00	07/18/2017	Pool staff lanyards
205-560-515-5730 Program supplies					
295461195126 Total:		69.90			
56660136275	5/30/2017	11.96	0.00	07/18/2017	Office supplies
205-530-515-5730 Program supplies					
56660136275 Total:		11.96			
566601436275	5/30/2017	31.23	0.00	07/18/2017	Arts and Crafts
205-530-515-5730 Program supplies					
566601436275 Total:		31.23			
Amazon Total:		2,128.82			
Cassidy Tire					
CASSIDYT					
6182984	6/29/2017	150.00	0.00	07/18/2017	Tire for Squad 210
101-300-512-5480 R&M - vehicles					
6182984 Total:		150.00			
Cassidy Tire Total:		150.00			
Certified Laboratories					
CERTIFIE					
2753277	6/24/2017	201.24	0.00	07/18/2017	Grease for Sweeper #2
101-440-513-5480 R&M - vehicles					
2753277 Total:		201.24			
Certified Laboratories Tota		201.24			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Chicago Badge and Insignia					
CHGOBADG					
38181	6/19/2017	335.48	0.00	07/18/2017	
101-100-511-5799	Other materials & supplies				Badges for Village President and trustees
	38181 Total:	335.48			
38184	6/25/2017	112.29	0.00	07/18/2017	
101-100-511-5799	Other materials & supplies				Badge for Trustee
	38184 Total:	112.29			
	Chicago Badge and Insigni	447.77			
Christopher Burke Engineering					
CHRISTB					
134445	2/7/2017	4,556.71	0.00	07/18/2017	
220-000-511-5340	Engineering				Devon Avenue Streetscape Phase I Design
	134445 Total:	4,556.71			
	Christopher Burke Enginee	4,556.71			
Cook Cnty St Attorney Office					
CCSTATYO					
14-13155	6/28/2017	520.00	0.00	07/18/2017	
101-000-210-2480	Unadjudicated forfeitures				Forfeiture of seized vehicle
	14-13155 Total:	520.00			
	Cook Cnty St Attorney Off	520.00			
Doje's Inc					
DOJESINC					
20768	6/28/2017	165.50	0.00	07/18/2017	
101-300-512-5730	Program supplies				Evidence technician supplies
20768	6/28/2017	20.32	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-210-511-5720 Postage					Shipping
	20768 Total:	185.82			
	Doje's Inc Total:	185.82			
Eterno Attorney at Law, David ETERNO					
11961	7/4/2017	37.50	0.00	07/18/2017	
	101-230-511-5399 Other professional services				Off Site Docket review-6/26
11961	7/4/2017	600.00	0.00	07/18/2017	
	101-230-511-5399 Other professional services				On Site Hearings - 6/27
	11961 Total:	637.50			
	Eterno Attorney at Law, D	637.50			
Evanston Funeral & Cremation EVANSFUN					
120	6/1/2017	350.00	0.00	07/18/2017	
	101-300-512-5599 Other contractual				Death investigation/body removal
	120 Total:	350.00			
	Evanston Funeral & Crema	350.00			
Galls Incorporated GALLS					
7763962	6/21/2017	103.21	0.00	07/18/2017	
	101-300-512-5070 Uniform allowance				Uniform items
	7763962 Total:	103.21			
	Galls Incorporated Total:	103.21			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Great Lakes Coca Cola Distribution					
GREATLAC					
728206360	7/5/2017	336.90	0.00	07/18/2017	
101-210-511-5700	Office supplies				Pop for Public Works pop machine
	728206360 Total:	336.90			
	Great Lakes Coca Cola Dis	336.90			
HD Supply Waterworks, LTD.					
HDSUPPLY					
H325362	6/12/2017	194.00	0.00	07/18/2017	
660-620-519-5793	Water system supplies				Reamer
	H325362 Total:	194.00			
	HD Supply Waterworks, LT	194.00			
Illinois Department of Revenue					
ILDEPREV					
June2017	7/6/2017	2,752.00	0.00	07/18/2017	
205-563-410-4486	Entrees				Sales tax for concessions - June 2017
	June2017 Total:	2,752.00			
	Illinois Department of Rev	2,752.00			
Impact Networking, LLC					
IMPACT					
863265	6/29/2017	19.50	0.00	07/18/2017	
101-210-511-5440	R&M - office equipment				Shipping Fees/PD
	863265 Total:	19.50			
868190	7/6/2017	19.50	0.00	07/18/2017	
101-210-511-5440	R&M - office equipment				Shipping Fees/Admin

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	868190 Total:	19.50			
	Impact Networking, LLC T	39.00			
JG Uniforms Inc					
JGUNIFOR					
21899	6/26/2017	69.70	0.00	07/18/2017	
101-300-512-5070	Uniform allowance				Uniform items
	21899 Total:	69.70			
22020	6/28/2017	56.00	0.00	07/18/2017	
101-300-512-5070	Uniform allowance				Uniform items
	22020 Total:	56.00			
	JG Uniforms Inc Total:	125.70			
Lowe's Business Acc/GECF					
LOWES					
02063	6/14/2017	83.42	0.00	07/18/2017	
101-420-511-5405	R&M - buildings				Concrete for VH signs
	02063 Total:	83.42			
02697	6/29/2017	73.33	0.00	07/18/2017	
205-430-515-5730	Program supplies				Bolts & lumber for Bike path signs
	02697 Total:	73.33			
02702	6/29/2017	148.79	0.00	07/18/2017	
101-440-513-5480	R&M - vehicles				Lawn mower parts for Forestry
	02702 Total:	148.79			
	Lowe's Business Acc/GEC	305.54			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Lynn Peavey Company					
LYNNPEAV					
333036	6/29/2017	351.00	0.00	07/18/2017	
101-300-512-5730					Program supplies
					Evidence Technician supplies
333036	6/29/2017	22.00	0.00	07/18/2017	
101-210-511-5720					Postage
					Shipping
	333036 Total:	373.00			
333095	6/30/2017	65.45	0.00	07/18/2017	
101-300-512-5730					Program supplies
					Misc ET Supplies
333095	6/30/2017	16.00	0.00	07/18/2017	
101-210-511-5720					Postage
					Shipping
	333095 Total:	81.45			
	Lynn Peavey Company Tot	454.45			
Madison National Life					
MADISON					
1258716	6/19/2017	156.17	0.00	07/18/2017	
101-200-511-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	94.63	0.00	07/18/2017	
101-210-511-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	88.27	0.00	07/18/2017	
101-240-517-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	500.26	0.00	07/18/2017	
101-300-512-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	17.40	0.00	07/18/2017	
101-350-512-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	66.96	0.00	07/18/2017	
101-400-511-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	35.53	0.00	07/18/2017	
101-410-511-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	96.87	0.00	07/18/2017	
101-440-513-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	58.54	0.00	07/18/2017	
205-430-515-5150					Insurance - group life & AD&D
					July Insurance
1258716	6/19/2017	93.13	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-500-515-5150 Insurance - group life & AD&D					July Insurance
1258716	6/19/2017	95.94	0.00	07/18/2017	
660-620-519-5150 Insurance - group life & AD&D					July Insurance
	1258716 Total:	1,303.70			
	Madison National Life Tot	1,303.70			
McKenna Automotive					
MCKENNA					
15283	6/26/2017	240.48	0.00	07/18/2017	
660-620-519-5730 Program supplies					Hydraulic hose for Water Dept
	15283 Total:	240.48			
	McKenna Automotive Tota	240.48			
Mid American Water of Wauconda, Inc.					
MIDAMER					
186020W	5/2/2017	1,276.00	0.00	07/18/2017	
660-620-519-5793 Water system supplies					Pipes for alley drains
	186020W Total:	1,276.00			
	Mid American Water of Wa	1,276.00			
Physicians Immediate Care Chicago					
PHYSICIA					
3638287	6/28/2017	33.00	0.00	07/18/2017	
101-200-511-5599 Other contractual					Drug screening
	3638287 Total:	33.00			
	Physicians Immediate Care	33.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Shimabukuro, Joshua SHIMJOSH 070517	7/5/2017	263.76	0.00	07/18/2017	Replace misplaced payroll check
205-000-110-1010 Payroll Chkg Acct-BOL					
070517 Total:		263.76			
Shimabukuro, Joshua Total		263.76			
Southwest Oil, Inc. SOUTHWE 10544	6/20/2017	35.00	0.00	07/18/2017	Oil recycle
101-410-511-5480 R&M - vehicles					
10544 Total:		35.00			
Southwest Oil, Inc. Total:		35.00			
Standard Equipment Company STANDARD C23225	6/12/2017	1,177.28	0.00	07/18/2017	Main broom for Sweeper #2
101-440-513-5480 R&M - vehicles					
C23225 Total:		1,177.28			
C23384	6/16/2017	35.71	0.00	07/18/2017	Power solenoid
101-440-513-5480 R&M - vehicles					
C23384 Total:		35.71			
C23615	6/23/2017	46.48	0.00	07/18/2017	Power solenoid
101-440-513-5480 R&M - vehicles					
C23615 Total:		46.48			
Standard Equipment Comp		1,259.47			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
T.P.I. Building Code Consultants, Inc.					
TPI					
201706	6/30/2017	5,302.75	0.00	07/18/2017	
101-240-517-5399					Other professional services Plan Review/June
201706	6/30/2017	7,527.00	0.00	07/18/2017	
101-240-517-5399					Other professional services In House/June
201706	6/30/2017	3,564.00	0.00	07/18/2017	
101-240-517-5399					Other professional services The Carrington
201706 Total:		16,393.75			
T.P.I. Building Code Cons		16,393.75			
Terex Services					
TEREX					
90840207	6/8/2017	1,193.11	0.00	07/18/2017	
101-440-513-5480					R&M - vehicles Plastic covers for Truck#1
90840207 Total:		1,193.11			
Terex Services Total:		1,193.11			
The Sidwell Co					
THESIDWE					
107110	4/28/2017	7,404.00	0.00	07/18/2017	
101-000-210-2650					Contractor Permits Payable For Accela implementation
107110 Total:		7,404.00			
The Sidwell Co Total:		7,404.00			
Traffic Control & Protection					
TRAFFICC					
89816	5/25/2017	459.71	0.00	07/18/2017	
101-440-513-5768					Street materials - signs & bar Signs

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	89816 Total:	459.71			
	Traffic Control & Protectio	459.71			
TransUnion Risk and Alternative					
TRANSUN					
5568117-1-17	7/1/2017	118.80	0.00	07/18/2017	
101-300-512-5399	Other professional services				Online investigative database
	5568117-1-17 Total:	118.80			
	TransUnion Risk and Alter	118.80			
Vollmar Clay Products Company					
VOLLMER					
173817	6/15/2017	630.00	0.00	07/18/2017	
660-620-519-5793	Water system supplies				140 feet of pipe
	173817 Total:	630.00			
	Vollmar Clay Products Com	630.00			
Wells Fargo Vendor Fin Serv					
GECAPITA					
67181518	6/25/2017	232.43	0.00	07/18/2017	
660-610-519-5340	Maintenance Agreement Expen				Copier - PW
67181518	6/25/2017	269.95	0.00	07/18/2017	
205-500-515-5440	R&M - office equipment				Copier - Parks
67181518	6/25/2017	232.44	0.00	07/18/2017	
101-000-210-2650	Contractor Permits Payable				Copier - Fire
67181518	6/25/2017	697.36	0.00	07/18/2017	
101-210-511-5440	R&M - office equipment				Copier - PD, Finance
	67181518 Total:	1,432.18			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	Wells Fargo Vendor Fin Se	1,432.18			
Westmont Auto Parts					
WESTMONT					
16239	6/8/2017	84.63	0.00	07/18/2017	Idle air control for Squad 9
	101-300-512-5480 R&M - vehicles				
	16239 Total:	84.63			
16453	6/28/2017	98.85	0.00	07/18/2017	Gasket, housing unit for Squad 9
	101-300-512-5480 R&M - vehicles				
	16453 Total:	98.85			
16454	6/28/2017	34.02	0.00	07/18/2017	Fluid for Squad 9
	101-300-512-5480 R&M - vehicles				
	16454 Total:	34.02			
16463	6/28/2017	12.04	0.00	07/18/2017	Clamp for Squad 9
	101-300-512-5480 R&M - vehicles				
	16463 Total:	12.04			
	Westmont Auto Parts Total	229.54			
	Report Total:	45,761.16			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Anderson Pest Solutions					
ANDERP					
4315847	7/1/2017	283.55	0.00	07/18/2017	
101-420-511-5405 R&M - buildings					Pest Control/Village Depts
		<hr/>			
4315847 Total:		283.55			
		<hr/>			
Anderson Pest Solutions To		283.55			
Builders Asphalt					
BUILDERS					
22925	6/21/2017	379.66	0.00	07/18/2017	
213-000-561-5490 R&M Road Repairs					Recycled surface
		<hr/>			
22925 Total:		379.66			
22968	6/26/2017	477.56	0.00	07/18/2017	
213-000-561-5490 R&M Road Repairs					Recycled surface
		<hr/>			
22968 Total:		477.56			
		<hr/>			
Builders Asphalt Total:		857.22			
Chicago Communications, LLC					
CHGOCOMM					
293294	7/6/2017	7,306.00	0.00	07/18/2017	
101-250-511-6530 Equipment - data processing					Media converters & labor for Station Alerting through Fiber

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	293294 Total:	7,306.00			
	Chicago Communications,	7,306.00			
City Welding Sales & Services					
CITYWELD					
49486	6/26/2017	50.41	0.00	07/18/2017	
	101-410-511-5730 Program supplies				Oxygen tank for PW Shop
	49486 Total:	50.41			
	City Welding Sales & Serv	50.41			
Deluxe Business Checks & Solutions					
DELUXEBU					
2040195872	7/6/2017	833.22	0.00	07/18/2017	
	101-210-511-5700 Office supplies				Laser A/P Checks
	2040195872 Total:	833.22			
	Deluxe Business Checks &	833.22			
Douglas Truck Parts					
DOUGTK					
30686	6/26/2017	107.28	0.00	07/18/2017	
	205-430-515-5730 Program supplies				Flap discs for Parks Signs
	30686 Total:	107.28			
	Douglas Truck Parts Total:	107.28			
E Town Tennis					
ETOWN					
732017	7/3/2017	2,979.20	0.00	07/18/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-550-515-5270	Purchased program services				Tennis Lessons
	732017 Total:	2,979.20			
	E Town Tennis Total:	2,979.20			
Emcor Services Team Mechanical Inc					
EMCOR					
930003818	6/26/2017	1,555.24	0.00	07/18/2017	Repairs to PW air conditioner
	101-420-511-5405 R&M - buildings				
	930003818 Total:	1,555.24			
	Emcor Services Team Mec	1,555.24			
Fosco, Ceceil					
FOSCO					
070517	7/5/2017	220.50	0.00	07/18/2017	Refund - Rutledge Rockets
	205-000-210-2430 Parks and Recs Control Deposi				
	070517 Total:	220.50			
	Fosco, Ceceil Total:	220.50			
Halogen					
HALOGEN					
505014	6/22/2017	584.74	0.00	07/18/2017	Pool filter room
	205-560-515-5405 R&M - buildings				
	505014 Total:	584.74			
505260	6/26/2017	5,290.00	0.00	07/18/2017	Pool chemicals
	205-560-515-5630 Chemicals - swimming pool				
505260	6/26/2017	44.40	0.00	07/18/2017	Pool skimmers
	205-560-515-5405 R&M - buildings				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	505260 Total:	5,334.40			
505599	6/29/2017	60.60	0.00	07/18/2017	Pool chemicals
	205-560-515-5630 Chemicals - swimming pool				
	505599 Total:	60.60			
5055999	6/29/2017	128.50	0.00	07/18/2017	Pool vacuum head
	205-560-515-5405 R&M - buildings				
	5055999 Total:	128.50			
	Halogen Total:	6,108.24			
Interstate Billing Service, Inc					
INTERBIL					
3006909691	6/27/2017	3,492.91	0.00	07/18/2017	Turbo kit, turbo core
	101-440-513-5480 R&M - vehicles				
	3006909691 Total:	3,492.91			
	Interstate Billing Service, I	3,492.91			
KGI Landscaping Co					
KGILANDS					
223113	7/3/2017	1,131.75	0.00	07/18/2017	Landscaping for Medians, pool and Village Hall
	205-560-515-5270 Purchased program services				
223113	7/3/2017	1,383.25	0.00	07/18/2017	Landscaping for Medians, pool and Village Hall
	101-440-513-5250 Landscaping services				
223113	7/3/2017	1,257.50	0.00	07/18/2017	Landscaping for Medians, pool and Village Hall
	101-420-511-5405 R&M - buildings				
	223113 Total:	3,772.50			
	KGI Landscaping Co Total	3,772.50			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Landscape Concepts Management LANDSCAP 126073	7/1/2017	2,835.00	0.00	07/18/2017	
205-430-515-5250 Contract Maintenance					Maintenance - Centennial Park/July
126073 Total:		2,835.00			
Landscape Concepts Mana		2,835.00			
Martin Implement Sales Inc MARTINIM T12057	6/23/2017	13,437.05	0.00	07/18/2017	
101-440-513-5480 R&M - vehicles					Repairs, parts and labor for Tractor #3
T12057 Total:		13,437.05			
Martin Implement Sales In		13,437.05			
Metal Supermarkets METALSUP 1004756	6/13/2017	84.15	0.00	07/18/2017	
660-620-519-5730 Program supplies					Steel for Water Dept
1004756 Total:		84.15			
1004767	6/14/2017	45.54	0.00	07/18/2017	
205-430-515-5730 Program supplies					Steel for Parks & Rec Sign
1004767 Total:		45.54			
1004812	6/19/2017	21.96	0.00	07/18/2017	
205-430-515-5730 Program supplies					Steel for Parks & Rec Sign
1004812 Total:		21.96			
Metal Supermarkets Total:		151.65			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
MGP, Inc.					
MGPINC					
3627	6/30/2017	909.14	0.00	07/18/2017	
101-250-511-5599	Other contractual				GISC Staffing - June
3627	6/30/2017	909.15	0.00	07/18/2017	
101-000-210-2650	Contractor Permits Payable				GISC Staffing - June
3627	6/30/2017	1,818.29	0.00	07/18/2017	
660-620-519-5599	Other contractual				GISC Staffing - June
3627 Total:		3,636.58			
3855	6/30/2017	275.00	0.00	07/18/2017	
101-250-511-5599	Other contractual				CSR Staffing
3855 Total:		275.00			
MGP, Inc. Total:		3,911.58			
Nissan, George					
NISSGEOR					
17-6159	6/22/2017	100.00	0.00	07/18/2017	
101-400-511-5210	Animal control				Animal Control services
17-6159 Total:		100.00			
Nissan, George Total:		100.00			
O'Leary's Contractor Equip					
OLEARYS					
214600	6/14/2017	190.44	0.00	07/18/2017	
101-440-513-5480	R&M - vehicles				Air Filters for Bob Cat
214600 Total:		190.44			
214852	6/16/2017	14.77	0.00	07/18/2017	
101-440-513-5480	R&M - vehicles				Oil filters for Bob Cat
214852 Total:		14.77			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	O'Leary's Contractor Equip	205.21		
Pomerantz, Judy POMERANT 070317	7/3/2017	180.00	0.00	07/18/2017
205-000-210-2430 Parks and Recs Control Deposi				Refund - Swim lessons
	070317 Total:	180.00		
	Pomerantz, Judy Total:	180.00		
Prairie Material Sales Inc PRAIRIEM 888005783	5/31/2017	576.00	0.00	07/18/2017
660-620-519-5769 Street materials - Other				3 Cubic yards of concrete
	888005783 Total:	576.00		
888005784	5/31/2017	576.00	0.00	07/18/2017
660-620-519-5769 Street materials - Other				3 Cubic yards of concrete
	888005784 Total:	576.00		
888005785	5/31/2017	464.00	0.00	07/18/2017
660-620-519-5769 Street materials - Other				2 Cubic yards of concrete
	888005785 Total:	464.00		
	Prairie Material Sales Inc T	1,616.00		
RCN Telecom Services of Illinois, LLC RCNTEL 7/1/2017	7/1/2017	1,131.00	0.00	07/18/2017
215-000-512-5580 Telephone				E911 Connection to Skokie/May
7/1/2017	7/1/2017	1,131.00	0.00	07/18/2017
215-000-512-5580 Telephone				E911 Connection to Skokie/June
7/1/2017	7/1/2017	1,131.00	0.00	07/18/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
215-000-512-5580 Telephone					E911 Connection to Skokie/July
	7/1/2017 Total:	3,393.00			
	RCN Telecom Services of I	3,393.00			
Russo Power Equipment					
RUSSO					
4164423	6/15/2017	2,270.16	0.00	07/18/2017	
101-440-513-5680 Landscaping supplies					Herbicide for Forestry
	4164423 Total:	2,270.16			
	Russo Power Equipment T	2,270.16			
Silverman, Howard					
SILVERMA					
17-6093	6/13/2017	200.00	0.00	07/18/2017	
101-400-511-5210 Animal control					Animal control services
	17-6093 Total:	200.00			
	Silverman, Howard Total:	200.00			
Traffic Control & Protection					
TRAFFICC					
1090	6/22/2017	211.55	0.00	07/18/2017	
101-440-513-5768 Street materials - signs & bar					No Truck parking signs
	1090 Total:	211.55			
1091	6/22/2017	262.90	0.00	07/18/2017	
205-430-515-5730 Program supplies					Signs for Bike Path
	1091 Total:	262.90			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Traffic Control & Protectio		474.45		
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U.S. FoodService, Inc.  
USFOODSE

290175	6/30/2017	813.97	0.00	07/18/2017
205-563-515-5645	Concessions & food			Concession Stand food order/July

290175 Total:		813.97		
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U.S. FoodService, Inc. Tot		813.97		
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Verizon Wireless  
VERIZON

9787915028	6/21/2017	456.58	0.00	07/18/2017
101-210-511-5580	Telephone			Phone Charges
9787915028	6/21/2017	30.98	0.00	07/18/2017
205-508-515-5580	Telephone			Phone Charges
9787915028	6/21/2017	2.81	0.00	07/18/2017
205-520-515-5580	Telephone			Phone Charges
9787915028	6/21/2017	13.87	0.00	07/18/2017
205-530-515-5580	Telephone			Phone Charges
9787915028	6/21/2017	29.17	0.00	07/18/2017
205-560-515-5580	Telephone			Phone Charges
9787915028	6/21/2017	1.13	0.00	07/18/2017
205-550-515-5270	Purchased program services			Phone Charges
9787915028	6/21/2017	26.18	0.00	07/18/2017
101-000-210-2650	Contractor Permits Payable			Phone Charges
9787915028	6/21/2017	59.33	0.00	07/18/2017
660-610-519-5580	Telephone			Phone Charges

9787915028 Total:		620.05		
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Verizon Wireless Total:		620.05		
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Warehouse Direct  
WAREHOUS

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
2510487-0	6/9/2017	712.90	0.00	07/18/2017
101-210-511-5700				Office supplies
	2510487-0 Total:	712.90		
3490975-0	5/26/2017	269.00	0.00	07/18/2017
101-400-511-5700				Office supplies
	3490975-0 Total:	269.00		
3503130-0	6/2/2017	42.24	0.00	07/18/2017
101-350-512-5700				Office supplies
	3503130-0 Total:	42.24		
3516033-0	6/14/2017	41.62	0.00	07/18/2017
101-210-511-5700				Office supplies
	3516033-0 Total:	41.62		
3516035-0	6/14/2017	404.55	0.00	07/18/2017
101-300-512-5700				Office supplies
	3516035-0 Total:	404.55		
3516035-1	6/15/2017	100.60	0.00	07/18/2017
101-300-512-5700				Office supplies
	3516035-1 Total:	100.60		
3524035-0	6/22/2017	87.24	0.00	07/18/2017
101-100-511-5799				Other materials & supplies
	3524035-0 Total:	87.24		
3524036-0	6/22/2017	86.74	0.00	07/18/2017
101-350-512-5700				Office supplies
	3524036-0 Total:	86.74		
3525195-0	6/22/2017	99.06	0.00	07/18/2017
101-300-512-5730				Program supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
		99.06			
3525195-0 Total:		99.06			
3525661-0	6/28/2017	158.96	0.00	07/18/2017	
101-350-512-5700 Office supplies					Office supplies
		158.96			
3525661-0 Total:		158.96			
3533132-0	6/29/2017	71.34	0.00	07/18/2017	
101-400-511-5700 Office supplies					Office supplies
		71.34			
3533132-0 Total:		71.34			
		2,074.25			
Warehouse Direct Total:		2,074.25			
Welding Supply Inc.					
WELDINGS					
802226	6/30/2017	13.20	0.00	07/18/2017	
205-571-515-5730 Program supplies					Helium Tank rental - July
802226	6/30/2017	6.60	0.00	07/18/2017	
101-350-512-5730 Program supplies					Argon Tank rental - July
		19.80			
802226 Total:		19.80			
		19.80			
Welding Supply Inc. Total:		19.80			
Westmont Auto Parts					
WESTMONT					
15811	4/19/2017	63.14	0.00	07/18/2017	
101-300-512-5480 R&M - vehicles					Regulator for PD
		63.14			
15811 Total:		63.14			
15813	4/19/2017	402.43	0.00	07/18/2017	
101-300-512-5480 R&M - vehicles					Pads and rotors for PD
		402.43			
15813 Total:		402.43			



# Accounts Payable

## To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Ace Hardware Skokie					
ACEHRDS					
210341	7/3/2017	24.30	0.00	07/18/2017	
					205-571-515-5730 Program supplies
					Community Center sink repair
	210341 Total:	24.30			
210344					
	7/3/2017	15.19	0.00	07/18/2017	
					205-571-515-5730 Program supplies
					Community Center sink repair
	210344 Total:	15.19			
	Ace Hardware Skokie Tota	39.49			
Alpha Baking Company					
ALPHABAK					
170055153002	6/2/2017	153.22	0.00	07/18/2017	
					205-563-515-5645 Concessions & food
					Concession stand bread order
	170055153002 Total:	153.22			
170055164002	6/13/2017	61.62	0.00	07/18/2017	
					205-563-515-5645 Concessions & food
					Concession stand bread order
	170055164002 Total:	61.62			
170055174002	6/23/2017	29.80	0.00	07/18/2017	
					205-563-515-5645 Concessions & food
					Concession stand bread order
	170055174002 Total:	29.80			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	Alpha Baking Company To	244.64			
Bornschlegl, Susan BORNSCHL 070617	7/6/2017	40.00	0.00	07/18/2017	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Swim Lessons
	070617 Total:	40.00			
	Bornschlegl, Susan Total:	40.00			
Canon Solutions America, Inc CANONSOL 988884622	7/4/2017	271.67	0.00	07/18/2017	
101-210-511-5440 R&M - office equipment					Maintenance for copier - July
	988884622 Total:	271.67			
	Canon Solutions America,	271.67			
Chicago Metropolitan Fire Prevention Co. CHGOMETR 161076	6/30/2017	524.05	0.00	07/18/2017	
101-420-511-5405 R&M - buildings					Annual fire extinguisher service
	161076 Total:	524.05			
	Chicago Metropolitan Fire	524.05			
Fast Signs FASTSIGN 80-51612	7/5/2017	54.50	0.00	07/18/2017	
205-430-515-5730 Program supplies					Signs for Adopt a Trail program

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	80-51612 Total:	54.50			
	Fast Signs Total:	54.50			
Gilchrist, Alison					
GILCHRIS					
070717	7/7/2017	72.00	0.00	07/18/2017	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Karate
	070717 Total:	72.00			
	Gilchrist, Alison Total:	72.00			
Golf Mill Ford					
GOLFMILL					
420634P	6/29/2017	376.23	0.00	07/18/2017	
205-430-515-5480 R&M - vehicles					Module for Truck #19
	420634P Total:	376.23			
	Golf Mill Ford Total:	376.23			
Grainger					
GRAINGER					
94830161447	6/26/2017	132.26	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Pressure Valve - pool
	94830161447 Total:	132.26			
9487531783	6/29/2017	52.20	0.00	07/18/2017	
101-350-512-5799 Other materials & supplies					Air wedges
	9487531783 Total:	52.20			
9488428922	6/30/2017	51.12	0.00	07/18/2017	
101-350-512-5799 Other materials & supplies					Speakers

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
9488428922 Total:		51.12			
Grainger Total:		235.58			
iSolved					
ISOLVED					
8921380	5/10/2017	52.58	0.00	07/18/2017	
101-400-511-5440 R&M - office equipment					Monthly maintenance on time clocks
8921380	5/10/2017	74.09	0.00	07/18/2017	
205-530-515-5730 Program supplies					Monthly maintenance on time clocks
8921380	5/10/2017	14.34	0.00	07/18/2017	
205-560-515-5405 R&M - buildings					Monthly maintenance on time clocks
8921380 Total:		141.01			
iSolved Total:		141.01			
Johnston, Neil					
JOHNSTNE					
070617	7/6/2017	25.00	0.00	07/18/2017	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Camp
070617 Total:		25.00			
Johnston, Neil Total:		25.00			
Kaplan, Jamie					
KAPJAMIE					
070617	7/6/2017	20.00	0.00	07/18/2017	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Swim Team
070617 Total:		20.00			
Kaplan, Jamie Total:		20.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Lowe's Business Acc/GECF

LOWES

07662	7/7/2017	148.97	0.00	07/18/2017
101-350-512-5799	Other materials & supplies			Wire, light bulbs

07662 Total: 148.97

Lowe's Business Acc/GEC 148.97

Lurvey Landscape Supply

LURVEY

S1-10027604-01	5/16/2017	2,870.00	0.00	07/18/2017
205-560-515-5405	R&M - buildings			Pine Fines & Delivery - pool

S1-10027604-01 Total: 2,870.00

S1-10029957-01	6/29/2017	456.55	0.00	07/18/2017
205-430-515-5680	Landscaping supplies			Roses for Proesel Park

S1-10029957-01 Total: 456.55

T1-10198227	5/16/2017	-826.00	0.00	07/18/2017
205-560-515-5405	R&M - buildings			Cancelled delivery

T1-10198227 Total: -826.00

Lurvey Landscape Supply 2,500.55

Martin Implement Sales Inc

MARTINIM

P07194	4/27/2017	307.89	0.00	07/18/2017
101-440-513-5480	R&M - vehicles			Skidsteer couple

P07194 Total: 307.89

Martin Implement Sales In 307.89

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
North Suburban NORTHSUB 473-132143	7/5/2017	8.22	0.00	07/18/2017	Fuse for Truck #16
660-620-519-5480 R&M - vehicles					
	473-132143 Total:	8.22			
	North Suburban Total:	8.22			
Pioneer Press PIONEERP 167779024	6/29/2017	60.32	0.00	07/18/2017	2 year subscription for Lincolnwood Review
101-100-511-5620 Books & publications					
	167779024 Total:	60.32			
	Pioneer Press Total:	60.32			
S & E Inspections S&EINSPE 7588	6/12/2017	29.00	0.00	07/18/2017	Safety Inspection A6
101-350-512-5730 Program supplies					
	7588 Total:	29.00			
7589	6/12/2017	29.00	0.00	07/18/2017	Safety Inspection A5
101-350-512-5730 Program supplies					
	7589 Total:	29.00			
7613	6/12/2017	29.00	0.00	07/18/2017	Safety Inspection A7
101-350-512-5730 Program supplies					
	7613 Total:	29.00			
	S & E Inspections Total:	87.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Sam's Club SAMSCL 000730	6/30/2017	58.54	0.00	07/18/2017	101-350-512-5799 Other materials & supplies Soap, shampoo
	000730 Total:	58.54			
001367	6/30/2017	695.85	0.00	07/18/2017	101-350-512-5799 Other materials & supplies Cleaning supplies, laundry supplies, soap
	001367 Total:	695.85			
	Sam's Club Total:	754.39			
Sievert Electric Service & Sales SIEVERTE S51940	6/20/2017	321.50	0.00	07/18/2017	660-620-519-5405 R&M - buildings Annual Osha inspections for two hoists
S51940	6/20/2017	321.50	0.00	07/18/2017	101-420-511-5405 R&M - buildings Annual Osha inspections for two hoists
	S51940 Total:	643.00			
	Sievert Electric Service &	643.00			
Training Concepts, Inc. TRAI 31544	7/3/2017	135.45	0.00	07/18/2017	101-350-512-5730 Program supplies CPR cards
	31544 Total:	135.45			
	Training Concepts, Inc. To	135.45			

U.S. FoodService, Inc.  
USFOODSE

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
368668	7/4/2017	637.44	0.00	07/18/2017	Concession Stand food order
205-563-515-5645 Concessions & food					
	368668 Total:	637.44			
	U.S. FoodService, Inc. Tot	637.44			
W S Darley WSDARLEY					
17290649	6/28/2017	49.42	0.00	07/18/2017	Rail end caps
101-350-512-5665 Firefighting supplies					
	17290649 Total:	49.42			
	W S Darley Total:	49.42			
Woodward Printing Services WOODWARD					
Fall2017	7/6/2017	719.63	0.00	07/18/2017	Postage for Fall brochure
205-500-515-5560 Printing & copying services					
	Fall2017 Total:	719.63			
	Woodward Printing Service	719.63			
Worldpoint ECC WORLDPOI					
5680253	6/30/2017	100.15	0.00	07/18/2017	CPR mannequin lungs
101-350-512-5730 Program supplies					
	5680253 Total:	100.15			
	Worldpoint ECC Total:	100.15			



# Accounts Payable

## To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Christ, Donald CHRIST					
5/7-6/25	6/25/2017	180.00	0.00	07/18/2017	
205-540-515-5615 Awards					Payment for Umpiring services
	5/7-6/25 Total:	180.00			
	Christ, Donald Total:	180.00			
Halogen HALOGEN					
505794	7/3/2017	64.00	0.00	07/18/2017	
205-560-515-5630 Chemicals - swimming pool					Pool chemicals
	505794 Total:	64.00			
506104	7/7/2017	4,135.60	0.00	07/18/2017	
205-560-515-5630 Chemicals - swimming pool					Pool chemicals
	506104 Total:	4,135.60			
	Halogen Total:	4,199.60			
Klepadlo, Ed KLEPADIO					
5/7-6/25	6/25/2017	396.00	0.00	07/18/2017	
205-540-515-5615 Awards					Payment for umpiring services

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	5/7-6/25 Total:	396.00			
	Klepadlo, Ed Total:	396.00			
Lowe's Business Acc/GECE					
LOWES					
2024	6/23/2017	68.24	0.00	07/18/2017	
	205-560-515-5730 Program supplies				Pool cleaning supplies
	2024 Total:	68.24			
2025	7/3/2017	25.27	0.00	07/18/2017	
	205-560-515-5405 R&M - buildings				Pool bathroom plumbing supplies
	2025 Total:	25.27			
2312	7/6/2017	5.69	0.00	07/18/2017	
	205-430-515-5405 R&M - buildings				Electrical outlet cover
	2312 Total:	5.69			
2539	6/28/2017	71.82	0.00	07/18/2017	
	205-560-515-5405 R&M - buildings				Pool water heater repair supplies
	2539 Total:	71.82			
2692	6/29/2017	42.65	0.00	07/18/2017	
	205-560-515-5730 Program supplies				Pool cleaning supplies
	2692 Total:	42.65			
2749	6/30/2017	393.64	0.00	07/18/2017	
	205-560-515-5730 Program supplies				Pool cleaning supplies
	2749 Total:	393.64			
2761	6/30/2017	41.26	0.00	07/18/2017	
	205-560-515-5405 R&M - buildings				Pool tools

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
2761 Total:		41.26			
2785	6/21/2017	6.16	0.00	07/18/2017	Thread sealant for pool chairs
205-560-515-5405 R&M - buildings					
2785 Total:		6.16			
Lowe's Business Acc/GEC		654.73			
Maine-Niles Association of Special Recreation					
MNASR					
16-301	7/7/2017	2,462.29	0.00	07/18/2017	Inclusion Services for June C2017
205-580-515-5270 Purchased program services					
16-301 Total:		2,462.29			
Maine-Niles Association o		2,462.29			
Maniscalco, Anthony					
MANISCAA					
5/7-6/25	6/25/2017	72.00	0.00	07/18/2017	Payment for umpire services
205-540-515-5615 Awards					
5/7-6/25 Total:		72.00			
Maniscalco, Anthony Total		72.00			
Newton, Peggy					
NEWTPEGG					
071017	7/10/2017	219.00	0.00	07/18/2017	Refund - Class
205-000-210-2430 Parks and Recs Control Deposi					
071017 Total:		219.00			
Newton, Peggy Total:		219.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Pitney Bowes					
PITNEYBO					
3101404275	6/30/2017	262.26	0.00	07/18/2017	
					Rental fees Jun 30 thru July 29, 2017
		<hr/>			
	3101404275 Total:	262.26			
		<hr/>			
	Pitney Bowes Total:	262.26			
Sauganash Sounds, Inc.					
SAUGANAS					
7065	5/13/2017	132.00	0.00	07/18/2017	
					1/8 color ad in Sauganash Sounds, Inc.
		<hr/>			
	7065 Total:	132.00			
		<hr/>			
	Sauganash Sounds, Inc. To	132.00			
Schwartz, Morrie					
SCHWARTM					
5/7-6/25	6/25/2017	540.00	0.00	07/18/2017	
					Payment for umpiring
5/7-6/25	6/25/2017	111.00	0.00	07/18/2017	
					Assingor fee
		<hr/>			
	5/7-6/25 Total:	651.00			
		<hr/>			
	Schwartz, Morrie Total:	651.00			
Zimmerman, Jay					
ZIMMERJ					
5/7-6/25	6/25/2017	144.00	0.00	07/18/2017	
					Payment for umpiring
		<hr/>			
	5/7-6/25 Total:	144.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

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Zimmerman, Jay Total:		<u>144.00</u>		
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Report Total:		<u><u>9,372.88</u></u>		
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**2017 New Appointments**

**Human Relations Commission**

**Chris Barnabas ([Resume](#))**

**Mary Athans ([Resume](#))**

**Park and Recreation Board**

**Carol Georges Oraha ([Resume](#))**

**Beautification Task Force Mayoral Appointment**

**Jaclyn Cassel ([Resume](#))**

# Chris Barnabas

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## EDUCATION

**Amundsen High School**  
*Chicago, IL*

1977-1981

## WORK EXPERIENCE

**Elite Model Management & Stewart Talent Management**

1986-2004

*Accounting Manager*

*Chicago, IL*

- Managed financial processes for Elite such as A/P, A/R, general ledger, bank reconciliation, budget, invoicing, statements, collections, payroll, commissions, 1099 reporting, 1042 reporting, H1 visa organizing and filing, Department management of 6 subsidiary companies, corporate reorganizing of newly acquired companies
- Hiring, orientation and training of personnel of 10+ employees for over 15 years
- Purchased all equipment, managed all equipment contracts and leases
- Organized all promotional materials, mass mailing of materials

**Resurrection Hospital**

1990-2004

*Unit Receptionist*

*Chicago, IL*

- Responsible for admitting and discharging patients for a 50 bed unit in a timely manner
- In charge of implementing physician's orders for patients, scheduling of all patient tests, and arranging transfers of patients to other units and or other facilities
- Liaison between family and staff for continuing care
- Updating all Procedure Books and Manuals for the floor
- Ordering all the floor supplies
- Organizing and tabulating staff time cards for payroll.

## LEADERSHIP AND ACTIVITIES

**Lincolnwood School District 74 PTA, *President***

2015-2017

**Lincolnwood School District 74 PTA, *Active Volunteer***

2009 - Present

**Iguanas Swim Club, *Meet Manager***

1995-2001

## SKILLS AND INTERESTS

- Proficient in Microsoft Office, Excel
- Interests includes cooking, dogs, gardening

Mary Liapis Athans is a CPA and a graduate of Loyola University, School of Business in Accountancy. During her career, she worked at W.W. Grainger as a Financial Analyst and Accountant. She then moved on to Prime Capital, where she was the Manager of Financial Reporting. In 2007, she and her husband, Tony Athans, started their own company, Lincoln Alarms, installing security systems, including burglar alarms, fire detection and video surveillance. They have lived in Lincolnwood for 20 years, and have two children, John (19) and Kalie (16). Mary has been very active in the Lincolnwood School District, volunteering her time both in the classroom and the PTA, as well as starting a Girl Scout troop. She is also a member of the St. Haralambos Outreach Committee, where she works with various programs like Meals on Wheels, the Niles Food Pantry and Feed My Starving Children.

# CAROL GEORGES ORAHA

## Objective

Seeking to offer my extensive public service and philanthropic background to a new and exciting endeavor.

## Proficiencies

- Excellent written/verbal communication, deductive reasoning, and problem solving skills;
- Strong analytical, interpersonal and consultative skills;
- Ability to handle pressure and willing to work long hours if necessary;
- Ability to prioritize while handling multiple tasks;
- Ability to work with a diverse client base in a fast-paced changing environment;
- Skilled in planning, coordinating, and managing projects, start to finish;
- Strong customer service skills recognized by employers as well as clients;
- Assimilate quickly in transitions, embracing new concepts and methods;
- Effective independent worker or team member who is comfortable with leading or collaborating.

## Experience

### Lead Sales Professional

[11/2003]-[Current]

Tiffany & Company

Skokie, Illinois

#### *Sales Performance:*

- Team Sales Leader setting pace for sales team;
- Consistently achieve and exceed individual sales plan as defined by management;
- Sales floor Coordinator partnering with management;
- Assists management with implementation of new sales initiatives and goals;
- Assists management with sales staff scheduling and other administrative tasks;
- Utilize strategic selling skills to assist customers with purchases in person and over the telephone;
- Cross-sell as appropriate, partnering with colleagues when necessary to successfully close sales.

#### *Client Development:*

- Build client relationships with new and existing clients by capturing data at every contact;
- Utilize the Engage client system on a daily basis as the tool to manage client development activities, complete all tasks in a timely manner and maintain important client information;
- Utilize client development resources (such as outreach budget and communication collateral) to build and maintain relationships;
- Create a quarterly strategic business plan for existing Tiffany Registered (TR) clients and prospecting clients.

#### *Customer Service:*

- Provide a consistent, high level of customer service. This includes welcoming clients and managing all customer interactions resulting in a high level of customer satisfaction;
- Work with management and operations teams to support the success of the floor/store;
- Maintain visual presentation standards and keep sales floor clean and organized in accordance with Tiffany standards.

### Supervisor

[08/2002]-[11/2003]

Lifetime Fitness

Skokie, Illinois

- Assisted department head of child center;
- Directed up to 25 employees at any given time;
- Responsible for scheduling, time management, and activities for staff and members;
- Managed departmental payroll responsibilities;
- Established trusting relationships with members and their families.

### Make-Up Artist

[11/1998]-[01/2001]

Mac Cosmetics

Northbrook, Illinois

- Multi-level certified Make-Up Artist;
- Generated new business on a daily basis through use of strong customer service;
- Utilized strong artistic skills to increase product sales;
- Consistently led sales team as top performer;
- Broadened client base by participating in fashion shows, press events, and charity functions.

## Education

DePaul University

Chicago, Illinois

Bachelor of Arts

Major: Political Science | History

GPA: 3.65

## Technical Skills

- Proficient in Microsoft Office: Excel, Word, Outlook, PowerPoint;
- Words Typed Per Minute: 75

## Awards/Accomplishments

- Awarded "Outstanding Educational Achievement" by State Convention of Illinois; Recognized for my academic achievements within the Assyrian Community and awarded a Scholarship for college;
- Pioneered tutoring program for teens with special needs; Dedicated many hours to help lead a new project that provided assistance and support to pre-teen and high schoolers in the community. Students with special needs or learning disabilities were able to visit our Community center for tutoring. Volunteers worked to help motivate and give confidence to kids who were struggling with their schoolwork.
- Over 100 hours at inner city homeless shelter. Volunteered for the Chicago Christian Industrial League for three years. Worked solely in the nursery and children's center, with children ranging from infant stages through 10 years of age. Focused on providing the children with a positive role model, encouragement, love, and tending to any of their needs that had not been tended to as a result of the situation they were in. Tutored the older children and provided homework assistance when needed.
- Successfully organized community social event for over 800 attendees; Served as the Chairwoman of the Vincent Oshanana Comedy show, which generated over \$15,000 in donations for the Assyrian Aid Society.
- Organized "College Nights" for community members at Niles West High School; As a member of the Board of Directors for the ACCSSM, took part in Niles West's annual College Nights. We set up a space for students and their parents to seek guidance in the college application process, financial aid forms, and general questions. This was intended to provide first-generation students with educational assistance and guidance that their parents were not able to provide. We served as a liaison for Assyrians going through the application process but lacked the knowledge or parental support to successfully complete the process.
- Board of Director for Assyrian American National Coalition (AANC); Formulated policy around minority and women's rights issues in Iraq. Offered expert advice to State, USAID, and Congressional individuals regarding budgetary expenditures on minority rights development projects in Iraq. Designed, planned, and implemented advocacy campaigns to advance US budget appropriations toward minority rights development in Iraq. Built minority rights policy in Iraq, and advanced policy through rigorous Congressional lobbying, which included building coalitions with Congressional, State, and USAID representatives.
- Secretarial assistant for President of Assyrian American National Federation; Assisted with any and all administrative needs. Managed scheduling, correspondence, and communication for the President.
- Board of Director for Assyrian Chaldean Syriac Student Movement;
- Completed and passed Illinois Real Estate Course and Exam.

## Languages

Spanish: Speak, write and read fluently

Assyrian: Speak, write and read fluently

Arabic: Spoken only

## **Jaclyn Cassel**

Med Spa Manager

### **Work Experience**

#### **president**

tiffani kim institute

chicago, IL

January 1989-December 2016

- Respond to customer inquiries or complaints
- Schedule guest appointments
- Maintain client databases
- Coordinate facility schedules to maximize usage and efficiency
- Perform accounting duties, such as recording daily cash flow, preparing bank deposits, or generating financial statements
- Monitor operations to ensure compliance with applicable health, safety, or hygiene standards
- Plan or direct spa services and programs
- Develop or implement marketing strategies
- Sell products, services, or memberships
- Recruit, interview, or hire employees
- Assess employee performance and suggest ways to improve work
- Inventory products and order new supplies
- Establish spa budgets and financial goals
- Inform staff of job responsibilities, performance expectations, client service standards, or corporate policies and guidelines
- Train staff in the use or sale of products, programs, or activities
- Participate in continuing education classes to maintain current knowledge of industry
- Direct facility maintenance or repair
- Verify staff credentials, such as educational and certification requirements
- Schedule staff or supervise scheduling
- Check spa equipment to ensure proper functioning
- Develop staff service or retail goals and guide staff in goal achievement
- Communicating with Supervisors, Peers, or Subordinates
- Establishing and Maintaining Interpersonal Relationships
- Developing and Building Teams
- Updating and Using Relevant Knowledge
- Guiding, Directing, and Motivating Subordinates
- Experience with: Desktop computers, Facebook, Microsoft Excel

#### **Regional Sales Manager**

D.L. Couch

Chicago, IL

September 1986-December 1988

## **Education**

### **Bachelor's Degree, LIBERAL ARTS AND SCIENCES, GENERAL STUDIES AND HUMANITIES**

Loyola university

Chicago, IL

September 1982-June 1986

## **Other Information**

### **Boards and Charities**

I have been on River North Business Association for over 15 years. During the time I was on the board, I was on many committees, such as Membership, Golf outing, New members events, October Feast, River North run event.....Also worked on charity events. I was also a member of Greater Michigan Avenue Association and has worked on their hostess committee. I have also worked with Today's Chicago Women and CS magazine. Since my first language is Korean, I also volunteered at Hanul, which is a Korean community center to help with the elderly.

## Community Photo Contest Winners

### Historical Winner: Art Lovering



### Community Life Winner: Yiannis Talaganis



**People Portraits Winner: Keri Vietti**



# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 1

**ORIGINATING DEPARTMENT:** Village Clerk's Office

**SUBJECT:** Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Village Board met on June 20, 2017 during a Closed Session Meeting to consider whether to authorize the erasure of audiotapes of certain Closed Session meetings as well as to review and discuss whether certain Closed Session minutes should be released or remain confidential.

The attached Resolution reflects the new meeting dates which no longer need to remain confidential.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Schedule A

**RECOMMENDED MOTION:**

**Move to approve** the Resolution regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board.

**VILLAGE OF LINCOLNWOOD**

**RESOLUTION NO. R2017-\_\_\_\_\_**

**A RESOLUTION APPROVING THE RELEASE OF CERTAIN WRITTEN MINUTES  
AND THE DESTRUCTION OF VERBATIM RECORDS OF CERTAIN CLOSED  
MEETINGS OF THE VILLAGE BOARD OF TRUSTEES**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* ("**Act**"), since January 1, 2004, the Village has maintained audiotaped verbatim records, and has approved written minutes, of all meetings of the Village Board of Trustees and of the Village Board Committee of the Whole that were closed to the public pursuant to the Act (collectively, the "**Closed Meetings**"); and

WHEREAS, pursuant to Section 2.06(c) of the Act, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village to destroy the audiotaped verbatim records of those Closed Meetings occurring prior to January 18, 2016; and

WHEREAS, pursuant to Section 2.06(d) of the Act, the President and Board of Trustees have conducted its twice-annual review of all written minutes of the Closed Meetings; and

WHEREAS, the President and Board of Trustees have determined that confidential treatment is no longer necessary for the written minutes of those Closed Meetings that are identified in Schedule A attached to and, by this reference, made a part of this Resolution, and that such minutes may be made available for public inspection; and

WHEREAS, the President and Board of Trustees have determined that a need for confidentiality still exists as to the written minutes of all Closed Meetings that are not identified in Schedule A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. PUBLIC INSPECTION OF WRITTEN MINUTES OF CLOSED MEETINGS. The President and Board of Trustees shall, and do hereby, authorize the public inspection of the written minutes of those Closed Meetings that are identified in Schedule A of this Resolution, in accordance with and pursuant to the Act and the Illinois Freedom of Information Act, 5 ILCS 140/1, *et seq.*

SECTION 3. DETERMINATION OF CONFIDENTIALITY. The President and Board of Trustees shall, and do hereby, determine that a need for confidentiality still exists as to the written minutes of all Closed Meetings that are not identified in Schedule A of this Resolution and for which the Village has not previously authorized public inspection.

SECTION 4. DESTRUCTION OF VERBATIM RECORDINGS. The President and Board of Trustees shall, and do hereby, authorize and direct the Village Clerk to destroy all audiotaped verbatim records of all Closed Sessions occurring prior to January 18, 2016.

SECTION 5. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and in the manner provided by law.

PASSED this 18<sup>th</sup> day of July, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this 18<sup>th</sup> day of July, 2017.

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Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
18<sup>th</sup> day of July, 2017

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#9291282\_v4

## **SCHEDULE “A”**

No Longer Require Confidential Treatment  
As of June 20, 2017

September 19, 2012 Village Board  
November 6, 2012 Committee of the Whole  
November 20, 2012 Village Board  
December 18, 2012 Committee of the Whole  
March 19, 2013 Village Board  
January 7, 2014 Village Board  
July 6, 2016 Committee of the Whole  
August 16, 2016 Committee of the Whole  
September 6, 2016 Village Board  
March 7, 2017 Village Board

# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 2

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Approval of an Ordinance Pertaining to the Following: A) Authorizing the Purchase of a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper through the Northwest Municipal Conference Suburban Purchasing Cooperative Program, Contract #155 from Standard Equipment of Chicago, Illinois in the Amount of \$219,988; and B) Declaring Street Sweeper #2 Surplus and Authorizing its Sale or Disposal Upon Receipt of the New Sweeper

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Public Works Department utilizes street sweepers for the cleaning of all 149 lane miles of Village roadways. In addition to keeping roadways clean, a street sweeping program is also important for maintaining the Village's sewer infrastructure by preventing debris from entering catch basins and inlets. The street sweeping program includes the sweeping of all Village streets once per month, from April 1<sup>st</sup> to December 15<sup>th</sup>. In order to achieve the program goal, the Village owns and operates two types of sweepers; a regenerative air sweeper and mechanical sweeper. The regenerative air sweeper, or Sweeper #1, is a 2006 Elgin Crosswind and is used primarily for finer debris. Sweeper #1 operates essentially as a vacuum, using suction to clean the streets. It can also be used to clean catch basins. The Village's current mechanical sweeper, a 1996 Elgin Pelican, or Sweeper #2, is predominantly used due to its ability to collect larger items such as branches and leaves. Sweeper #2 uses a broom system that pushes debris into a hopper to clean the streets.

Sweeper #2 is currently 21 years old and has over 48,000 miles and 9,300 hours of use and has reached the end of its useful life. The Vehicle Maintenance Division spends a significant amount of time each winter preparing Sweeper #2 for the season, as well as during the season as parts fail. The Village spends an average of \$17,020 per year to maintain the unit. During the FY2017/18 Budget Workshop, direction was provided to include the replacement of Sweeper #2 in the budget.

In preparation for replacement of Sweeper #2, the Public Works Department reached out to several street sweeper companies and was able to identify two manufacturers of mechanical sweepers, each part of a separate joint purchasing program. Demonstrations were scheduled to evaluate both sweepers. The first sweeper demonstrated was a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper, available for purchase through the Northwest Municipal Conference's Suburban Purchasing Cooperative. The second sweeper demonstrated was a Schwarze M6 Avalanche, available for purchase through the National Joint Powers Alliance. After reviewing both vehicles, the Village's sweeper operators preferred the Elgin Pelican due to the capacity of the hopper and the reliability and quality of the current Pelican. The Vehicle Maintenance Division also preferred the Pelican due to maintenance concerns associated

with the Avalanche, specifically the Avalanche's primary parts are not easily accessible as compared to the Pelican. Additionally, the Avalanche uses two motors, one to drive the vehicle and one to operate the sweeper function, which would lead to increased maintenance costs for two engines instead of a singular engine as found on the Pelican. The three-wheeled chassis of the Pelican also provides the vehicle with greater maneuverability around parked vehicles. Furthermore, the Pelican was within the Village's budget, whereas the Avalanche exceeded the Village's budget by nearly \$30,000.

Due to the reasons listed above, staff is recommending the Village Board authorize the purchase of the 2017 Elgin Pelican NP Dual Side Broom Street Sweeper. Purchase of the new sweeper would occur through the Northwest Municipal Conference's (NWMC) Suburban Purchasing Cooperative (SPC), contract #155, with Standard Equipment of Chicago, IL. Notable features of Sweeper #2 would include dual side brushes, heavy duty limb guards, a pressurized cabin, and a hydraulic level and temperature shutdown. The sweeper will also include a camera which focuses on the sweeping area and displays the image in front of the driver, to help prevent the operator from looking away from the road to view the sweeper.

Approval of the attached Ordinance would also declare the current Sweeper #2 as surplus upon receipt of the new unit. The surplus sweeper would then be auctioned through the Northwest Municipal Conference. If the item is not successfully auctioned, the Village would dispose of the unit. The description of the sweeper to be declared surplus is listed below.

Vehicle #	Year	Make	Model	VIN/Serial #	Plate #
Sweeper #2	1996	Elgin	Pelican	S8378S	M08834

**FINANCIAL IMPACT:**

\$220,120 has been budgeted in the Fiscal Year 2017/2018 General and Water/Sewer Funds for the purchase of a new street sweeper. Any revenue generated from the auction of Sweeper #2 would be applied to the General and Water/Sewer Funds.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Standard Equipment Purchase Contract

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance authorizing the purchase of a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper from Standard Equipment of Chicago, IL in the amount of \$219,988 and authorizing the disposition of a surplus street sweeper upon receipt of the new sweeper.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE PURCHASE OF A 2017 ELGIN PELICAN NP  
DUAL SIDE BROOM STREET SWEEPER FROM STANDARD EQUIPMENT OF  
CHICAGO, ILLINOIS, IN THE AMOUNT OF \$219,988,  
AND AUTHORIZING THE DISPOSITION OF A SURPLUS STREET SWEEPER UPON  
RECEIPT OF THE NEW SWEEPER**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Village Clerk

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE PURCHASE OF A 2017 ELGIN PELICAN NP  
DUAL SIDE BROOM STREET SWEEPER FROM STANDARD EQUIPMENT OF  
CHICAGO, ILLINOIS, IN THE AMOUNT OF \$219,988,  
AND AUTHORIZING THE DISPOSITION OF A SURPLUS STREET SWEEPER UPON  
RECEIPT OF THE NEW SWEEPER**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is a member of the Northwest Municipal Conference ("*NWMC*"), a corporate organization representing municipalities and townships located within the State of Illinois and Counties of Cook, DuPage, Kane, Lake, and McHenry; and

WHEREAS, the Village participates in the NWMC Suburban Purchasing Cooperative ("*SPC*"), which permits local governments to purchase commodities and services according to contracts negotiated by the NWMC, resulting in significant savings for the Village; and

WHEREAS, the Village is the owner of a 1996 Elgin Pelican Sweeper described in detail in **Exhibit A**, attached to and, by this reference, made a part of this Ordinance ("*Old Sweeper*"); and

WHEREAS, the Village has identified the need to purchase a new mechanical street sweeper to replace the Old Sweeper; and

WHEREAS, the SPC sought bids for the award of a contract for the purchase of a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper ("*Purchase Contract*"); and

WHEREAS, the SPC identified Standard Equipment, of Chicago, Illinois ("*Standard*"), as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village President and Board of Trustees have determined that, upon acquisition of a new mechanical street sweeper in accordance with the Purchase Contract, ownership of the Old Sweeper will no longer be necessary or useful to, or for the best interests of, the Village; and

WHEREAS, the President and Board of Trustees desire to sell the Old Sweeper through an auction conducted by the NWMC; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interest of the Village and its residents to: (i) purchase a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper from Standard, in the amount of \$219,988.00, in accordance

with the SPC and the Purchase Contract; and (ii) dispose of the Old Sweeper, in the manner set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve the purchase of a 2017 Elgin Pelican NP Dual Side Broom Street Sweeper from Standard, in the amount of \$219,988.00, in accordance with the SPC and the Purchase Contract.

SECTION 3. AUTHORIZATION TO DISPOSE OF OLD SWEEPER. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, Section 8-8-14 of the Municipal Code of Lincolnwood, and the home rule authority of the Village, the Village Board of Trustees declares that ownership of the Old Sweeper is no longer necessary or useful to, or in the best interests of the Village, upon receipt of the new sweeper. The President and Board of Trustees hereby authorize the disposition of the Old Sweeper, through sale at an auction conducted by the NWMC, with such terms as are acceptable to the Village Manager and the Village Attorney.

SECTION 4. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the acquisition and disposal authorized pursuant to Sections 2 and 3 of this Ordinance.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage the corporate authorities of the Village, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

---

Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2017

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

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**EXHIBIT A**

**DESCRIPTION OF THE OLD SWEEPER**

<b>Vehicle #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>VIN/Serial #</b>	<b>Plate #</b>
Sweeper #2	1996	Elgin	Pelican	S8378S	M08834



Presents a Proposal Summary  
of the



Pelican P

Pelican NP Three Wheel Broom Street Sweeper with Dual Side Brooms and Belt Conveyor

for

Village of Lincolnwood  
7001 Lawndale Avenue  
Lincolnwood, IL 60712

Bob Donlon  
Tel: 847-804-6017

## **PRODUCT DESCRIPTION**

· Dual steer & gutter brooms, hydraulically driven, Tier 4F JD 4045TF low emission diesel engine, hydrostatic drive and steering, chassis and wheels powder coated sun yellow

## **STANDARD FEATURES**

- Air cleaner, two-stage, dry type with restriction indicator
- Air Conditioner
- Alternator, 120 amp
- Anti Siphon water fill
- Automatic engine shutdown (oil pressure/engine temperature)
- Automatic pickup in reverse
- B20 biodiesel compatible
- Back up alarm, electric
- Battery, maintenance free
- Brakes, power
- Broom, main, hydraulically suspended
- Broom, main, in cab pressure control
- Broom, main, prefab, disposable
- Broom, side broom, hydraulically suspended
- Broom, side broom, in cab pressure control
- Broom Measurement Ruler
- Bumper pads, front jack
- Coolant recovery system
- Doors, see through glass, prop-able
- Electronic Throttle
- Engine, hour meter
- Gauges & Warning lights:engine oil temperatureengine oil pressurefuel levelspeedometer & odometer w/trip set
- Fenders, over front wheels
- Flushing system for hopper/conveyor
- Fuel tank, 35 gallons
- Fuel Water separator with indicator light
- Heater, pressurizer with filtered air, defroster
- Hose, hydrant fill, 16' 8" with coupling
- Light, spotlight, adjustable, one per side broom
- Lights, 2 combination, tail/stop lights
- Lights, headlights, multiple beam
- Lights, low water light
- Low Hydraulic Warning
- Main broom controls in cab
- Manuals, operator and parts
- Mirror, inside rear view
- Mirrors, outside, front mounted 6 inch fish eyes
- Mirrors, outside, front post mounted, west coast type, one each side
- Parking brake with interlock
- Rear Camera & in cab monitor
- Return to sweep feature
- Seat Belts (both sides for dual)
- Seats, extra wide cordura suspension seats with arm rests
- Signals, self-canceling directional with hazard switch
- Sprung guide wheel, heavy duty
- Steering wheel, tilt and telescoping
- Sun visors
- Tachometer, diesel engine
- Tires, tubeless radials

- Tow loops, four
- Water tank, fill gauge
- Water tank, molded polyethylene: 220 gallon total nominal capacity
- Wheels, dual guide
- Wheels painted grey
- Window, opening front opera
- Windshield washer
- Windshield wipers with intermittent setting
- Windshield, tinted
- Sweeper Painted Standard White
- Red Logo

### **ADDITIONAL FEATURES**

- Sidebroom Tilt Option Right Hand
- Sidebroom Tilt Option Left Hand
- Strip Broom 66" URB
- Greasable Dirt Shoes
- Lower Conveyor Cleanout
- Midwest Autolube Dual Sidebrooms
- Premium Radiator/Heater Hoses
- Engine Pre-Cleaner
- Auxiliary Battery Disconnect
- Hydraulic Level & Hydraulic Temperature Shutdown
- Lifeliner Hopper System
- LED Stop/Tail/Turn
- Lighting Package 5: One LED Strobe w/Guard
- LED Arrowstick
- (2) Mirrors Heated & Motorized
- AM/FM/CD With (2) Map Lights
- License Plate Holder
- Dual Heavy Duty Limb Guards
- Right Hand Bostrom Air Ride Mid Back -Vinyl
- Warranty through 3rd Year (Parts/Labor)
- Drive Wheel Spare Tire and Rim
- Steer Wheel Spare Tire and Rim
- Right Side Broom Camera
- Sweeper Service Manual
- Sweeper - Operator Manual
- Sweeper Parts Manual
- John Deere Operator Manual
- John Deere Parts Manual
- Onsite Operators Training
- Factory Mechanic Training

**Northwest Municipal Conference Price:**

**\$219,988.00**

120 day lead time from receipt of PO

Price valid for 30 Days from date of 7/6/2017

**Bob Donlon – Area Sales Manager**

[bdonlon@standardequipment.com](mailto:bdonlon@standardequipment.com)

Main: 312.829.1919 | Cell: 847.804.6017  
2033 W Walnut St. Chicago, IL 60612



## LIMITED WARRANTY

ELGIN SWEEPER COMPANY warrants each new machine manufactured by it against defects in material and workmanship provided the machine is used in a normal and reasonable manner. This warranty is extended only to the original user-purchaser for a period of twelve (12) months from the date of delivery to the original user-purchaser.

ELGIN SWEEPER COMPANY will cause to be repaired or replaced, as the Company, may elect, any part or part of such machine which the Company's examination discloses to be defective in material or workmanship.

Repairs or replacements are to be made at the selling Elgin distributor's location or at other locations approved by ELGIN SWEEPER COMPANY.

The ELGIN SWEEPER COMPANY warranty shall not apply to:

1. Major components or trade accessories such as but not limited to, trucks, engines, tires or batteries that have a separate warranty by the original manufacturer.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as but not limited to, broom filters, broom wire, shoe runners and rubber deflectors.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended by ELGIN SWEEPER COMPANY.
5. Repairs, modifications or alterations without the consent of ELGIN SWEEPER COMPANY which, in the Company's sole judgment, have adversely affected the machine's stability or reliability.
6. Items subjected to misuse, negligence, accident or improper maintenance.

The use in the product of any part other than parts approved by ELGIN SWEEPER COMPANY may invalidate this warranty. ELGIN SWEEPER COMPANY reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty.

Nothing contained in this warranty shall make ELGIN SWEEPER COMPANY liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

**TO THE EXTENT LIMITED BY LAW, THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

This warranty is also in lieu of all other obligations or liabilities on the part of ELGIN SWEEPER COMPANY, including but not limited to, liability for incidental and consequential damages on the part of the Company or the seller.

ELGIN SWEEPER COMPANY makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine.

No person or affiliated company representative is authorized to give any other warranties or to assume any other liability on behalf of ELGIN SWEEPEAR COMPANY in connection with the sale, servicing or repair of any machine manufactured by the Company.

ELGIN SWEEPER COMPANY reserves the right to make design changes or improvements in tis products without imposing any obligation upon itself to change or improve previously manufactured products.

# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 3

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Approval of an Ordinance for the Touhy Avenue Overpass Construction as Required by the Illinois Department of Transportation Pertaining to the Following: A) Approving a Local Public Agency Agreement for Federal Participation; and B) Waiving Competitive Bidding and Approving a Construction Services Agreement

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

On October 21, 2011 the Village was awarded a Congestion Mitigation and Air Quality (CMAQ) grant for construction of a bicycle/pedestrian overpass at Touhy Avenue on the Commonwealth Edison right-of-way (ComEd ROW). The grant covers 80% of the design and construction cost. Following completion of the design, the CMAQ Board authorized a total project cost of \$4,432,300 (\$3,545,840 in grant funds and \$886,460 in local funds).

Since the award of the grant, the Village has contracted with Stanley Consultants to perform the design of the project. The final design has been completed and submitted to the Illinois Department of Transportation (IDOT) for inclusion in the August 4, 2017 bid opening.

IDOT requires that local agencies approve an Ordinance appropriating the local match for construction of the project, enter into a local agency agreement which outlines the financial responsibilities of each party involved, and an engineering agreement that dictates guidelines for reimbursement for engineering costs as well as identifies the resident engineer for the project.

Staff sought proposals from the design engineer, Stanley Consultants, and the Village's engineering firm, Christopher B. Burke Engineering, Ltd. (CBBEL) for construction engineering services. Both firms were qualified to oversee the work; however, due to Stanley Consultants' intimate knowledge of the project, developed by producing the design, it is recommended that the Village enter into a construction engineering agreement with Stanley Consultants. Stanley Consultants has performed exceptionally well during the design phase of the project.

## **FINANCIAL IMPACT:**

\$523,000 for construction (20% local match) and \$288,000 for construction engineering (Village will be reimbursed 80%) is budgeted in the Fiscal Year 2017/18 budget. The remainder will be included in the Fiscal Year 2018/19 budget.

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Local Agency Agreement
3. Construction Engineering Agreement

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance approving a local public agency agreement for federal participation, waiving competitive bidding and approving a construction engineering services agreement for the Touhy Avenue Overpass project.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017- \_\_\_\_\_**

**AN ORDINANCE APPROVING A LOCAL PUBLIC AGENCY  
AGREEMENT FOR FEDERAL PARTICIPATION,  
WAIVING COMPETITIVE BIDDING AND APPROVING A  
CONSTRUCTION ENGINEERING SERVICES AGREEMENT FOR  
THE TOUHY AVENUE OVERPASS PROJECT**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Federal Highway Administration (“*FHWA*”) and Federal Transit Administration jointly administer the Congestion Mitigation and Air Quality Improvement program (“*CMAQ*”), which authorizes state departments of transportation to award grants for surface transportation projects that are designed to improve air quality and reduce congestion; and

WHEREAS, the Illinois Department of Transportation (“*IDOT*”) administers CMAQ grants; and

WHEREAS, the Village applied for, and received, a CMAQ grant for the construction of a pedestrian/bicycle overpass along the ComEd right-of-way over Touhy Avenue (“*Project*”); and

WHEREAS, in order to commence construction of the Project and to receive the CMAQ grant, IDOT requires that the Village enter into: (i) a Local Public Agency Agreement for Federal Participation with IDOT (“*Local Agency Agreement*”), establishing the guidelines for the use of CMAQ grant and the respective responsibilities of the Village and IDOT for the funding and completion of the Project; and (ii) a Construction Engineering Services Agreement for the provision of the construction engineering services for the Project (“*Construction Services Agreement*”) (the Local Agency Agreement and the Construction Services Agreement are, collectively, the “*Agreements*”); and

WHEREAS, IDOT further requires, as a condition of issuance of the CMAQ grant, that the Village pledges to appropriate Village funds for completion of the Project, in an amount equal to 20 percent of the estimated cost of construction; and

WHEREAS, Stanley Consultants of Chicago, Illinois (“*Stanley*”), has provided engineering design services for the first two phases of the Project; and

WHEREAS, the Village now desires to procure engineering and construction oversight services for the construction phase of the Project (collectively, the “*Services*”); and

WHEREAS, Stanley has submitted a proposal to the Village to complete the Services, in an amount not to exceed \$361,000 ("**Proposal**"), of which 80% will be paid for with federal funds; and

WHEREAS, having completed engineering design services for the first two phases of the Project, Stanley has unique knowledge of the Project; and

WHEREAS, the Village President and Board of Trustees have determined that Stanley is uniquely qualified to complete the Services in an efficient, timely, and cost-effective manner, and that is appropriate and in the best interests of the Village for Stanley to complete the Services; and

WHEREAS, the Village desires to enter into an agreement with Stanley for the completion of the Services, in accordance with the Proposal ("**Agreement**"); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the completion of the Services by CBBEL, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("**Village Code**"); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve in the best interest of the Village to: (i) enter into the Local Agency Agreement with IDOT; (ii) waive competitive bidding to enter into the Construction Services Agreement with Stanley to provide the construction engineering services, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("**Village Code**"); and (iii) to pledge the intent of the Village to provide Village funds for completion of the Project, in an amount equal to 20 percent of the estimated cost of construction of the Project;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF LOCAL AGENCY AGREEMENT. The Local Agency Agreement by and between the Village and IDOT is hereby approved in substantially the form attached to this Ordinance as **Exhibit A**, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 3. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Services and the Construction Services Agreement are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 4. APPROVAL OF CONSTRUCTION SERVICES AGREEMENT. The Construction Services Agreement by and between the Village and Stanley is hereby approved in

substantially the form attached to this Ordinance as **Exhibit B**, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 5. EXECUTION OF AGREEMENTS. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreements and all necessary documentation related thereto.

SECTION 6. PLEDGE OF VILLAGE FUNDING. The President and Board of Trustees of the Village of Lincolnwood have authorized eight hundred eighty six thousand four hundred sixty dollars (\$886,460.00), or as much may be needed to match federal funds in the completion of MFT Section Number 12-00059-00-BR. The authorized amount is 20 percent of the total estimated construction cost, with the remainder of the Project being funded by a FHWA/CMAQ grant.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

SIGNATURES ON NEXT PAGE

PASSED this \_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

**EXHIBIT A**

**LOCAL AGENCY AGREEMENT**

**EXHIBIT B**

**CONSTRUCTION SERVICES AGREEMENT**

 <b>Illinois Department of Transportation</b> <b>Local Public Agency Agreement for Federal Participation</b>	Local Public Agency	State Contract	Day Labor	Local Contract	RR Force Account
	Village of Lincolnwood	X			
	Section	Fund Type		ITEP, SRTS, or HSIP Number(s)	
	12-00059-00-BR	CMAQ			

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-435-12	CMM-4003(025)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

**Location**

Local Name Lincolnwood Valley Line Trail Route Off System Length N/A

Termini N/A

Current Jurisdiction STATE/ Com Ed TIP Number 02-12-0003 Existing Structure No N/A

**Project Description**

Construction of a pedestrian and bicycle bridge over Touhy Avenue for the Lincolnwood Valley Bike Trail.

**Division of Cost**

Type of Work	CMAQ	%	%	LPA	%	Total
Participating Construction	3,177,200	( * )	( )	794,300	( BAL )	3,971,500
Non-Participating Construction		( )	( )		( )	
Preliminary Engineering		( )	( )		( )	
Construction Engineering	288,800	( * )	( )	72,200	( BAL )	361,000
Right of Way		( )	( )		( )	
Railroads		( )	( )		( )	
Utilities	79,840	( * )	( )	19,960	( BAL )	99,800
Materials						
<b>TOTAL</b>	<b>\$ 3,545,840</b>			<b>\$ 886,460</b>		<b>\$ 4,432,300</b>

\* Maximum FHWA (CMAQ) participation 80% not to exceed \$3,545,840.

**NOTE:** The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

**Local Public Agency Appropriation**

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)

**Method of Financing (State Contract Work Only)**

METHOD A---Lump Sum (80% of LPA Obligation) \_\_\_\_\_  
 METHOD B--- \_\_\_\_\_ Monthly Payments of \_\_\_\_\_ due by the \_\_\_\_\_ of each successive month.  
 METHOD C---LPA's Share Balance \_\_\_\_\_ divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

## Agreement Provisions

### THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
  - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
  - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
  - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
  - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA**'s concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LPA**'s certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
  - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
  - (c) The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all ties (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The **LPA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

#### THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
- (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

#### IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved **LPA** DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the **STATE's** USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

**ADDENDA**

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1 - Location Map,     Number 2 – LPA Appropriation Resolution     Number 3 - Landscape Maintenance  
Number 4 - Com Ed Agreement

(Insert Addendum numbers and titles as applicable)

The **LPA** further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

**APPROVED**

Local Public Agency

Barry I. Bass

\_\_\_\_\_  
Name of Official (Print or Type Name)

Village President

\_\_\_\_\_  
Title (County Board Chairperson/Mayor/Village President/etc.)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date

The above signature certifies the agency's TIN number is 36-6005973 conducting business as a Governmental Entity.

DUNS Number 085870525

**APPROVED**

State of Illinois  
Department of Transportation

\_\_\_\_\_  
Randall S. Blankenhorn, Secretary

\_\_\_\_\_  
Date

By:

\_\_\_\_\_  
Aaron A. Weatherholt, Deputy Director of Highways

\_\_\_\_\_  
Date

\_\_\_\_\_  
Omer Osman, Director of Highways/Chief Engineer

\_\_\_\_\_  
Date

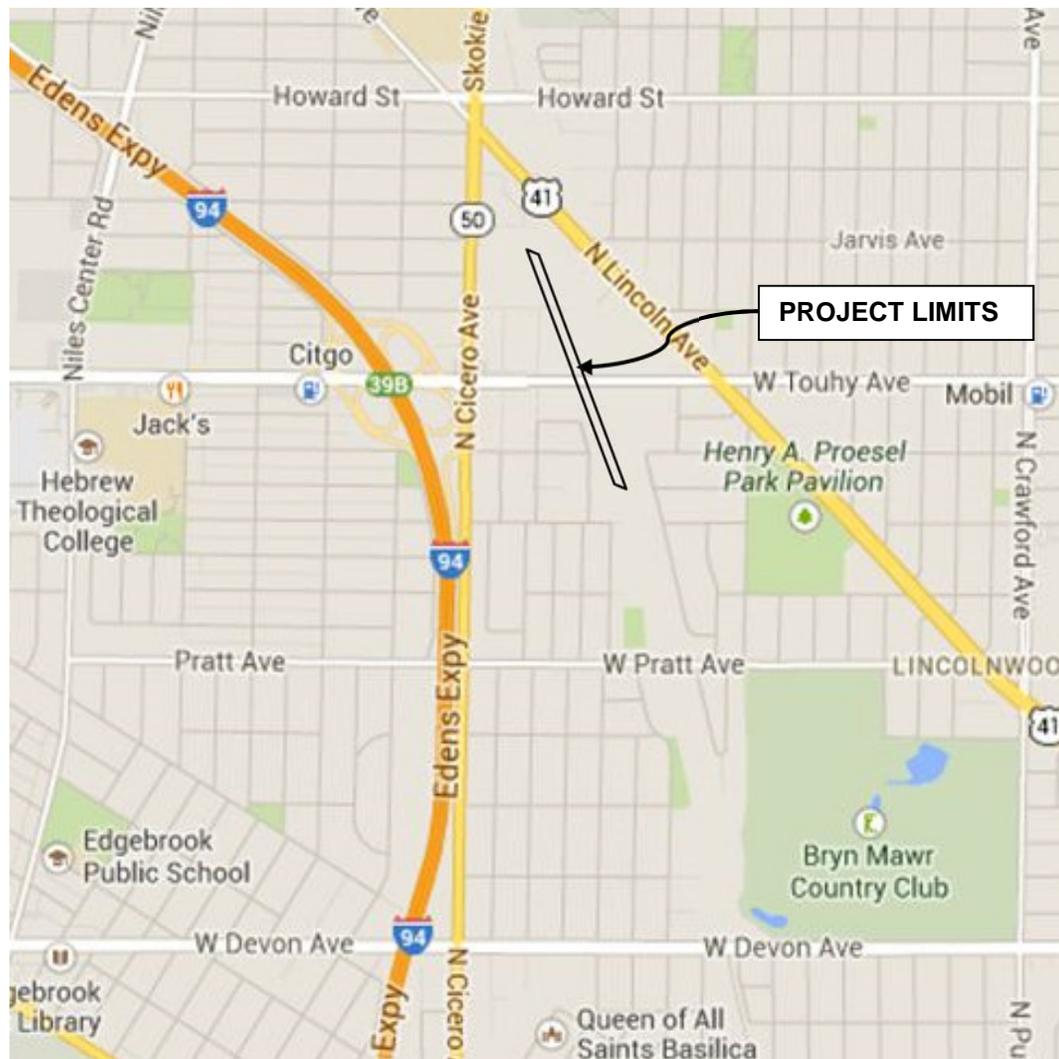
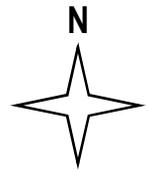
\_\_\_\_\_  
William M. Barnes, Chief Counsel

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeff Heck, Chief Fiscal Officer (CFO)

\_\_\_\_\_  
Date

**NOTE:** If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.



**PROJECT LIMITS**

Village of Lincolnwood  
Touhy Avenue Bridge  
Skokie Valley Trail  
**PROJECT LOCATION MAP**  
Not to Scale      Date: 5/10/2017

ADDENDUM #3

An addendum to the Local Agency Agreement  
Village of Lincolnwood  
County of Cook  
Touhy Avenue  
Section No.: 12-00059-00-BR  
Project No.: CMM-4003(025)  
Job No.: C-91-435-12

CHANGES IN "AGREEMENT PROVISIONS"  
UNDER "IT IS MUTUALLY AGREED":

The following items are added:

7. To maintain or cause to be maintained in a manner satisfactory to the STATE and the FHWA the bridge, sidewalks, shared use path, decorative concrete band, way finding signage, irrigation systems and other appurtenances features after construction.

The LPA agrees to assume responsibility for the administration, control, reconstruction and maintenance of the bridge and shared use path. The LPA further agrees to indemnify and hold harmless the State, its officers, employees, and agents from any and all claims, lawsuits, actions, costs, and fees (including reasonable attorney fees and expenses) of every nature and description arising from, growing out of, or connected with the operation of the bridge and shared use path.

If, in the future , the STATE adopts a roadway or traffic signal improvement on Touhy Avenue which requires modification, relocation or reconstruction to said items, then the LPA hereby agrees to be financially responsible for its proportionate share of costs to modify, relocate or reconstruct said items in conjunction with the STATE's proposed improvement.

Local Agency	<b>L O C A L  A G E N C Y</b>	 <b>Illinois Department of Transportation</b>  <b>Construction Engineering Services Agreement For Federal Participation</b>	<b>C O N S U L T A N T</b>	Consultant Stanley Consultants
Village of Lincolnwood				Address 8501 W. Higgins Rd, Suite 730
County Cook				City Chicago
Section 12-00059-00-BR				State IL
Project No. CMM-4003(025)				Zip Code 60631
Job No.				Contact Name/Phone/E-mail Address Jared Hamilton/(773) 693-9624/ hamiltonjared@stanleygroup.com
Contact Name/Phone/E-mail Address Andrew Letson/(847) 745-4851/ aletson@lwd.org				Contact Name/Phone/E-mail Address Jared Hamilton/(773) 693-9624/ hamiltonjared@stanleygroup.com

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT described herein. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

<b>Regional Engineer</b>	Deputy Director Division of Highways, Regional Engineer, Department of Transportation
<b>Resident Construction Supervisor</b>	Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
<b>In Responsible Charge</b>	A full time LA employee authorized to administer inherently governmental PROJECT activities
<b>Contractor</b>	Company or Companies to which the construction contract was awarded

**Project Description**

Name Lincolnwood Valley Line Trail Route Off system Length N/A Structure No. 016-6347

Termini N/A

Description: Construction Engineering Services for a pedestrian and bicycle bridge over Touhy Avenue for the Lincolnwood Valley Line Trail.

**Agreement Provisions**

**I. THE ENGINEER AGREES,**

1. To perform or be responsible for the performance of the engineering services for the LA, in connection with the PROJECT hereinbefore described and checked below:
  - a. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as noted below.
  - b. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
  - c. For soils, to obtain samples and perform testing as noted below.
  - d. For aggregates, to obtain samples and perform testing as noted below.

NOTE: For 1a. through 1d. the ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in the specifications, or as attached herein by the LA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
  - f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
  - g. Inspect, document and inform the LA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
  - h. Geometric control including all construction staking and construction layouts.
  - i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
  - j. Measurement and computation of pay items.
  - k. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
  - l. Preparation and submission to the LA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LA and the STATE.
  - m. Revision of contract drawings to reflect as built conditions.
  - n. Act as resident construction supervisor and coordinate with the LA employee In Responsible Charge.
2. Engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with the AGREEMENT.
  3. To furnish the services as required herein within twenty-four hours of notification by the LA employee In Responsible Charge.
  4. To attend meetings and visit the site of the work at any reasonable time when requested to do so by representatives of the LA or STATE.
  5. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without the written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
  6. The ENGINEER shall submit invoices, based on the ENGINEER's progress reports, to the LA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work completed to date. Such invoices shall represent the value, to the LA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
  7. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable to improvement of the SECTION; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
  8. That the ENGINEER shall be responsible for the accuracy of the ENGINEER's work and correction of any errors, omissions or ambiguities due to the ENGINEER'S negligence which may occur either during prosecution or after acceptance by the LA. Should any damage to persons or property result from the ENGINEER's error, omission or negligent act, the ENGINEER shall indemnify the LA, the STATE and their employees from all accrued claims or liability and assume all restitution and repair costs arising from such negligence. The ENGINEER shall give immediate attention to any remedial changes so there will be minimal delay to the contractor and prepare such data as necessary to effectuate corrections, in consultation with and without further compensation from the LA.
  9. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.
  10. The undersigned certifies neither the ENGINEER nor I have:
    - a) employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT;

- b) agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
  - c) paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
  - d) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - e) have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
  - f) are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) of this certification; and
  - g) have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
11. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
  12. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
  13. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the work called for in the AGREEMENT.
  14. To be prequalified with the STATE in Construction Inspection when the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor. The onsite resident construction supervisor shall have a valid Documentation of Contract Quantities certification.
  15. Will provide, as required, project inspectors that have a valid Documentation of Contract Quantities certification.

**II. THE LA AGREES,**

1. To furnish a full time LA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
2. To furnish the necessary plans and specifications.
3. To notify the ENGINEER at least 24 hours in advance of the need for personnel or services.
4. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee Formulas

- $FF = 14.5\%[DL + R(DL) + OH(DL) + IHDC]$ , or
- $FF = 14.5\%[(2.3 + R)DL + IHDC]$

Where: DL = Direct Labor  
 IHDC = In House Direct Costs  
 OH = Consultant Firm's Actual Overhead Factor  
 R = Complexity Factor  
 FF=Fixed Fee  
 SBO = Services by Others

Total Compensation =  $DL + IHDC + OH + FF + SBO$

Specific Rate  (Pay per element)

Lump Sum  \_\_\_\_\_

5. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

6. The recipient shall not discriminate on the basis on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

7. To submit approved form BC 775 (Exhibit C) and BC 776 (Exhibit D) with this AGREEMENT.

### III. It is Mutually Agreed,

- 1. That the ENGINEER and the ENGINEER's subcontractors will maintain all books, documents, papers, accounting records and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period and for three years from the date of final payment under this AGREEMENT, for inspection by the STATE, Federal Highway Administration or any authorized representatives of the federal government and copies thereof shall be furnished if requested.
- 2. That all services are to be furnished as required by construction progress and as determined by the LA employee In Responsible Charge. The ENGINEER shall complete all services specified herein within a time considered reasonable to the LA, after the CONTRACTOR has completed the construction contract.
- 3. That all field notes, test records and reports shall be turned over to and become the property of the LA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- 4. That this AGREEMENT may be terminated by the LA upon written notice to the ENGINEER, at the ENGINEER's last known address, with the understanding that should the AGREEMENT be terminated by the LA, the ENGINEER shall be paid for any services completed and any services partially completed. The percentage of the total services which have been rendered by the ENGINEER shall be mutually agreed by the parties hereto. The fixed fee stipulated in numbered paragraph 4d of Section II shall be multiplied by this percentage and added to the ENGINEER's actual costs to obtain the earned value of work performed. All field notes, test records and reports completed or partially completed at the time of termination shall become the property of, and be delivered to, the LA.
- 5. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- 6. That in the event the engineering and inspection services to be furnished and performed by the LA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent or inadequate, the STATE shall have the right to supplement the engineering and inspection force or to replace the engineers or inspectors employed on such work at the expense of the LA.

7. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the contractor's safety precautions, except as provided in numbered paragraph 1f of Section I.
8. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
    - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
    - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
    - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
      - (A) abide by the terms of the statement; and
      - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
  - (b) Establishing a drug free awareness program to inform employees about:
    - (1) the dangers of drug abuse in the workplace;
    - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
    - (3) any available drug counseling, rehabilitation and employee assistance program; and
    - (4) the penalties that may be imposed upon an employee for drug violations.
  - (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
  - (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
  - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by section S of the Drug Free Workplace Act.
  - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
  - (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.
9. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT-assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination this AGREEMENT or such other remedy as the LA deems appropriate.

**Agreement Summary**

Prime Consultant:	TIN Number	Agreement Amount
Stanley Consultants	42-1320758	\$314,963.87
Sub-Consultants:	TIN Number	Agreement Amount
Muller and Muller, Ltd.	36-3652558	\$10,431.73
Interra Inc.	36-4045796	\$35,507.41
	Sub-Consultant Total:	\$45,939.14
	Prime Consultant Total:	\$314,963.87
	Total for all Work:	\$360,903.01

Executed by the LA:

Village of Lincolnwood

(Municipality/Township/County)

ATTEST:

By: \_\_\_\_\_  
 \_\_\_\_\_ Clerk

By: \_\_\_\_\_  
 Title: \_\_\_\_\_

(SEAL)

Executed by the ENGINEER:

Stanley Consultants

ATTEST:

By: \_\_\_\_\_  
 Title: Vice President

By: \_\_\_\_\_  
 Title: Vice President

**Exhibit A - Construction Engineering**

Route: FAU 1340  
 Local Village of Lincolnwood  
 (Municipality/Township/County)  
 Section: 12-00059-00-BR  
 Project: CMM-4003(025)  
 Job No.: \_\_\_\_\_

\*Firm's **approved rates** on file with  
 Bureau of Accounting and Auditing:

Overhead Rate (OH) 169.49 %  
 Complexity Factor (R) 0.00  
 Calendar Days 240

Cost Plus Fixed Fee Methods of Compensation:

- Fixed Fee 1  14.5%[DL + R(DL) + OH(DL) + IHDC]  
 Fixed Fee 2  14.5%[(2.3 + R)DL + IHDC]  
 Specific Rate   
 Lump Sum

**Cost Estimate of Consultant's Services in Dollars**

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead (OH*DL)	Services by Others (SBO)	In-House Direct Costs (IHDC)	Fixed Fee (FF)	Total
Const.Supervision	Senior RPR	1534.00	\$58.18	\$89,248.12	\$151,266.63		\$0.00	\$34,874.63	\$275,389.38
Shop Dwg, Struct.	Dept Manager	24.00	\$70.00	\$1,680.00	\$2,847.43		\$0.00	\$656.47	\$5,183.90
Shop Dwg, Elect.	Senior Engineer	16.00	\$60.00	\$960.00	\$1,627.10		\$0.00	\$375.13	\$2,962.23
RFI's	Senior Engineer	36.00	\$45.00	\$1,620.00	\$2,745.73		\$0.00	\$545.11	\$4,910.84
Architect Review						\$10,431.73			\$10,431.73
Material Testing						\$35,507.41			\$35,507.41
Prj. Management	Dept. Manager	48.00	\$70.00	\$3,360.00	\$5,694.86		\$0.00	\$1,066.77	\$10,121.63
Survey	Const. Observer	32.00	\$39.00	\$1,248.00	\$2,115.23		\$0.00	\$487.66	\$3,850.89
Vehicle Days							\$12,545.00		\$12,545.00
<b>Totals</b>		1,690.0		\$98,116.12	\$166,296.98	\$45,939.14	\$12,545.00	\$38,005.77	\$360,903.01



## PROJECT UNDERSTANDING

Our Construction Services Group has visited the project site and reviewed the Phase II plans, specifications and estimates for the pedestrian and bicycle bridge to be constructed over Touhy Avenue. The following is a summary of the proposed scope of work for the improvement.

Phase III construction engineering services will be provided for the construction a 12-foot wide HMA bike path along the Commonwealth Edison right-of-way, earth excavation, mechanically stabilized earth retaining walls, prefabricated truss superstructure, concrete deck, bicycle railing, concrete steps, landscaping, accent lighting, signage, traffic control and final landscaping and restoration of the project site.

### Project Scope of Services

#### Coordination

This project will include coordination with the Village of Lincolnwood, the Contractor, IDOT, Utilities and other involved agencies. It also requires coordination with the residents and local businesses adjacent to the project location. Our staff will hold weekly utility coordination meetings in conjunction with weekly progress meetings on sight to keep all relevant parties abreast of project progress and address any issues that would lead to project delays or overruns.

#### Construction Layout Verification

Stanley Consultants will provide survey verification of the Contractor's layout throughout construction. This will include performing multiple surveys to check the layout of the MSE walls and the prefabricated truss in both vertical and horizontal planes. We will also track Earth Excavation and Furnished Excavation items by performing cross sectional surveys and calculating the average end areas for volumes.

#### Construction Inspection

The resident engineer will provide on-site representation to accurately document and record, by measure and/or computation, all quantities of materials used on the construction project in accordance with the plans, specifications and standards of practice as required by IDOT. Part of the basic duties are to monitor the construction schedule, meet formally on a weekly basis with the contractor to coordinate the construction process, answer requests for information in a timely manner, generate and process pay requests, provide the required daily, weekly and monthly reports, review and process change orders, keep a project diary, prepare design clarifications, schedule the required testing with the materials sub-consultant Interra Inc., advise and assist the Village of Lincolnwood staff in resolving issues and develop a comprehensive punch list for all areas of the project.

#### Documentation

Because of the CMAQ funding and the need for full state procedures for documentation we have provided a Resident Engineer and Project Manager that have the expertise to handle all documentation, payout and ICORS procedures. Both Jared Hamilton and Aaron Russell have extensive experience working for IDOT with these procedures and successfully closing out projects. In addition, all staff members assigned to this project possess current certifications in IDOT's Documentation of Contract Quantities. The proper documentation and ability to close out the project are critical for local projects receiving federal transportation funding and our past experience will help ensure that this is taken care of in an expeditious manner.

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### **QC/QA Testing**

All HMA, PCC and select fill testing will be conducted by Interra, Inc. Interra is an IDOT certified materials laboratory with a long and respected history of performing high quality testing for IDOT, ISTHA, CDOT and other agencies. They are also certified by the state of Illinois as a Disadvantages Business Enterprise (DBE). Interra will perform the necessary testing at the Contractor's plant and in the field as well as complete and submit all QA test reports to satisfy all the IDOT and federal requirements.

### **Shop Drawing Reviews**

The contractor will be submitting various items to the Resident Engineer for review. We will process and track these items in a fashion to document the date received, the nature of the request, who is completing the review and the submittal status. We will be utilizing our Structural Engineer, Scott Eshleman, for structural submittals, our Principal Electrical Designer, David Moritz, for electrical submittals and our subconsultant Muller & Muller to review any architectural details.

### **Utility Coordination**

Utility conflict identification has occurred during the design phase requiring relocations of overhead and underground lines. We will coordinate with AT&T and ComEd during the relocations along Touhy Avenue. It is understood that the construction schedule is critical to the success of this project and we will proactively work to minimize any delays cause but the relocation of utilities.

### **Plan Revisions Reflecting As-Built Conditions**

We will modify contract drawings to reflect as-built conditions. The drawings will represent field measurements of the completed work and provide the Village with a record plan submittal that will indicate the extent of actual construction by type, size and location of the infrastructure built. One full size and one digital (CD) set of submittals are included within our fee estimate. This will be provided with the complete project files to the Village within 6 weeks of the completion of the project.

### **Project Logs**

The Resident Engineer will create a Submittal Log to document the submittals that are required of the Contractor and their corresponding approval or rejection. This will be updated regularly and discussed with the Contractor to encourage timely submittals. He will also create a Materials Testing Log that will track both the QC and QA reports that have been submitted. This log will be used to verify proper documentation has been received prior to payment and that minimum QA testing requirements are being exceeded. The RE will be the first point of contact for the Contractor in regards to RFIs. He will review the RFIs, log and keep track of them until the answer is determined by the appropriate party and given to the Contractor in writing. All open and closed-out RFIs will be tracked on the RFI Log.

### **Punch List**

As the project progresses, the Resident Engineer will create and distribute preliminary punch lists to the Contractor and the Village. At the completion of the project he will then schedule with all parties a final walk through to generate a final punch list. The Resident Engineer will then ensure that each item is addressed and corrective action documented for the permanent file.

### **Maintenance of Traffic and Safety**

One of the typical critical issues on a project involving roadway reconstruction, especially two lane roadways, is the maintenance of traffic. Site visits have revealed high traffic volumes traveling along this section of Touhy Avenue. We will review the Contractor's traffic control implementation for compliance with the plans,

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specifications, the guidelines established in the Work Zone Safety Supplemental Policy, for night time visibility and for overall safety. We will conduct daytime and nighttime traffic control inspections per IDOT requirements and address any deficiencies aggressively with the Contractor until they are resolved. We will also monitor:

- Maintenance of access to adjacent driveways
  - Temporary lane closure times and assess liquidated damages as needed
  - Full 15-minute closures are in compliance with Special Provisions
-



# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 4

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow JSI, Ltd., Performing Work at 6840 North Lincoln Avenue, to Work between 12:00 p.m. and 5:00 p.m. on an upcoming Saturday, and 10:00 a.m. and 1:00 p.m. on an upcoming Sunday

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

On June 13, 2017, JSI, Ltd., on behalf of SIR Management, property owner of 6840 North Lincoln Avenue, submitted a Building Permit Application (see Attachment #2) seeking approval to improve the parking lot at the subject property. The proposed improvement includes crack sealing of approximately 1,000 linear feet of asphalt, sealcoating the parking area, and restriping the parking area. As part of the Building Permit Application submittal, the Applicant is requesting extended hours of construction beyond what is permitted by the Village Code.

Section 14-14-10 of the Village Code prohibits construction after noon on Saturdays and all day on Sundays. The Property Owner is requesting a Waiver of Enforcement of these regulations to allow the following additional hours of construction on a day to be determined based on weather conditions:

- Saturday between 12:00 p.m. and 5:00 p.m.
- Sunday between 10:00 a.m. to 1:00 p.m.

The Applicant has stated that the extended hours of construction are necessary in order to conduct the improvements without disrupting the operations of the businesses reliant upon the parking lot. (See Attachment #3.) The Applicant stated that, due to the configuration of the lot, the entire parking lot must be closed down, which would eliminate all parking for the subject property during business hours.

**Context Map**



**Proposed Improvement Area**



In order to make surrounding property owners aware of the request, the Applicant sent letters to properties that could be affected by the proposed improvement. (See Attachments #4 and #5.) If approved, the Applicant has also agreed to send notice to the same list of addresses notifying them of when the work will be conducted. (The Applicant has stated that it is not possible to identify specific dates for the work to be done since it is dependent upon weather. Prior to completing the work, the Applicant has agreed to provide notice to the Community Development Department and surrounding properties as described above.)

In order to allow the Applicant to work during the prohibited hours, the Village Board must waive enforcement of the Village Code. Staff is recommending approval of this request, with the condition that the Applicant provide notice to neighboring properties prior to the work being completed.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. Building Permit Application for 6840 North Lincoln Avenue
3. Letter Requesting Extended Hours of Construction
4. Letter of Notice Sent by Applicant to Adjacent Property Owners
5. Map of Addresses Sent Special Notice by the Applicant

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance waiving enforcement of Section 14-14-10 of the Municipal Code of Lincolnwood to allow JSI, Ltd., performing work at 6840 North Lincoln Avenue, to work between 12:00 p.m. and 5:00 p.m. on an upcoming Saturday, and 10:00 a.m. and 1:00 p.m. on an upcoming Sunday, with notice to be given to the Village of Lincolnwood Community Development Department and surrounding neighbors prior to the initiation of the approved work.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017- \_\_\_\_\_**

**AN ORDINANCE WAIVING ENFORCEMENT OF SECTION 14-14-10  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
FOR PARKING LOT MAINTENANCE  
AT 6840 NORTH LINCOLN AVENUE**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, SIR Management ("**Owner**") is the record title owner of that certain real property commonly known as 6840 North Lincoln Avenue, Lincolnwood, Illinois ("**Property**"); and

WHEREAS, the Property is improved in part with a surface parking lot located within the rear yard of the Property ("**Parking Lot**"); and

WHEREAS, the Owner desires to perform regular maintenance on the Parking Lot ("**Proposed Parking Lot Maintenance**"); and

WHEREAS, the Proposed Parking Lot Maintenance constitutes "construction," as that term is used in Section 14-14-10 of the Municipal Code of Lincolnwood ("**Village Code**"); and

WHEREAS, pursuant to Section 14-14-10 of the Village Code, construction in the Village is permitted on Saturdays only between the hours of 7:00 a.m. and 12:00 p.m., and is prohibited at all times on Sundays; and

WHEREAS, in order to minimize disruption to businesses dependent upon access to the Parking Lot, the Owner has filed a request with the Village President and Board of Trustees, seeking a waiver of enforcement of Section 14-14-10 of the Village Code to permit the performance of the Proposed Parking Lot Maintenance on an upcoming Saturday between 12:00 p.m. and 5:00 p.m., and on an upcoming Sunday between 10:00 a.m. and 1:00 p.m. ("**Requested Waiver**");

WHEREAS, the President and Board of Trustees have considered the request of the Owner and have determined that it will grant the Requested Waiver, but only in accordance with the provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER. In accordance with the home rule powers of the Village, the Village President and Board of Trustees hereby waive the enforcement of Section 14-14-10 of the Village Code to permit the Owner to perform the Proposed Parking Lot Maintenance on an upcoming Saturday between 7:00 a.m. and 5:00 p.m., and on an upcoming Sunday between 10:00 a.m. and 1:00 p.m., but only in compliance with the condition set forth in Section 3 of this Ordinance.

SECTION 3. CONDITION. The Owner may not commence the Proposed Parking Lot Maintenance prior to submittal by the Owner to the Village and to all owners of parcels that abut the Property of written notice of the specific dates on which the Proposed Parking Lot Maintenance will be performed, which notice must be received by the Village and such owners not less than prior to commencement.

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

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Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2017

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

Lot 11409  
 Plot #109540



<b>Date of Application</b>	<b>VILLAGE OF LINCOLNWOOD</b>	<b>Permit Number</b>
06/08/2017	<b>BUILDING PERMIT APPLICATION</b>	170351

**Property Address:**

Property Owner Name: **SIR Management**  
 Property Owner Address: **6840 North Lincoln Avenue Lincolnwood, IL 60712**  
 Property Owner E-Mail Address: **sales@jsilt.com** **AGENT**  
 Property Owner Phone Number: **847-297-0322 AGENT** Fax Number: **847-390-0527**

**Type of Work: Crackfilling, Sealcoating and Striping**

Check Box if Proposed Addition/Home is Over 500 Square Feet

<b>Architect:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____	<b>Roofer:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____
<b>General:</b> <b>JSI Ltd</b> Address: <b>3901 Industrial Avenue</b> City/State/Zip: <b>Rolling Meadows, Illinois 60008</b> Phone: <b>847-297-0322</b> Fax: <b>847-390-0527</b>	<b>Plumber:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____
<b>Electrician:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____	<b>Sewer/Water:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____
<b>HVAC:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____	<b>Excavator:</b> Address: _____ City/State/Zip: _____ Phone: _____ Fax: _____

**ISSUE DATE:** 6/19/17

**BUILDING PERMIT FEE:** \$110

Residential Projects: Four (4) Sets of Plans for Review

Commercial Projects: Five (5) Sets of Plans for Review

**Applicant Signature** **Lynne Smogor AGENT**

*[Signature]*  
**Community Development Manager Signature**

*Inspections: Monday - Wednesday - Friday Mornings ONLY  
 Please Call 24 Hours in Advance to Schedule Inspections*

**All contractors must be licensed before permit is issued.** Misrepresentation of information on this application may

**SIR PROPERTIES, INC.**

**PAVEMENT IMPROVEMENTS**

**JUNE 1, 2017**

**LOCATION: 6840 N. Lincoln - Lincolnwood**

**SCOPE OF WORK**

**CRACKFILLING, SEALCOATING AND STRIPING**

Cracksealing of Approximately 1,000 Linear Feet of worst cracks 3/8 inch and larger with Hot Rubberized Joint Filler.

- ❖ Cracks to be blown free of foreign debris with high compressed air.
- ❖ Seal cracks with W.R. Meadows Hot Rubberized Joint Filler, allowing for expansion and contraction of materials.
- ❖ Apply coating of Black Beauty slag to crackfiller as necessary in exposed traffic areas.

Sealcoat Approximately 16,520 Square Feet

- ❖ Clean area to be sealed of all loose and foreign debris by sweeping and air brooming.
- ❖ Oil spots to be cleaned and treated as best as possible.
- ❖ Sealcoat complete area with 3% latex modifier admixture and 3 to 4 pounds of #3060 Black Beauty slag per gallon.
- ❖ Complete area to remain closed to traffic overnight or until thoroughly cured.

Stripe with Yellow Safety Traffic Paint

- ❖ 36 Standard parking stalls
- ❖ 2 ADA handicapped parking stalls
- ❖ 4 Each directional arrows
- ❖ 1 Each 12 inch DO NOT ENTER stencil
- ❖ 500 Linear feet of hash

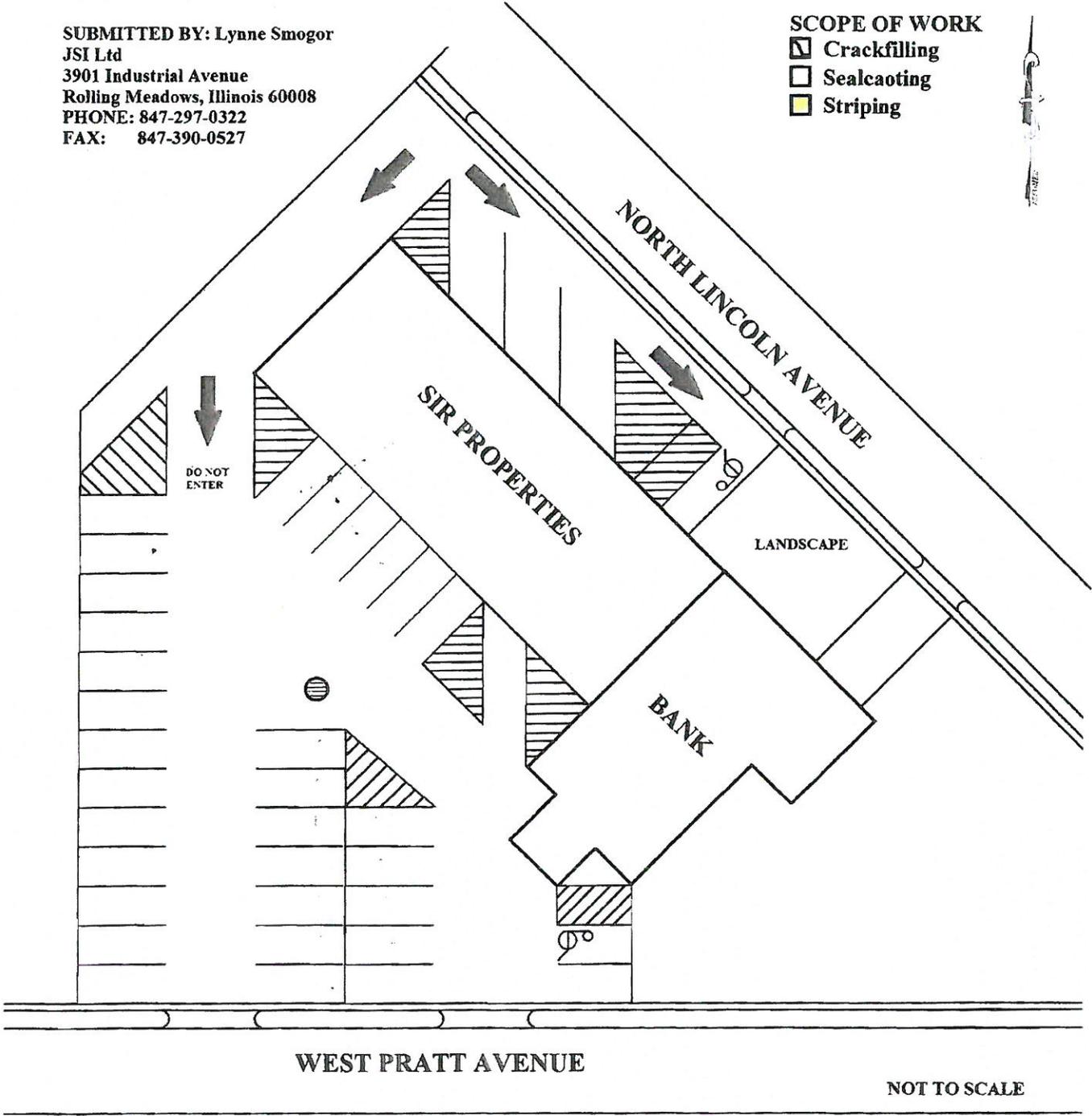
**Total:**

**\$2,120.00**

**SIR Management**  
6840 North Lincoln Avenue  
Lincolnwood, Illinois

**SUBMITTED BY: Lynne Smogor**  
JSI Ltd  
3901 Industrial Avenue  
Rolling Meadows, Illinois 60008  
PHONE: 847-297-0322  
FAX: 847-390-0527

- SCOPE OF WORK**
- Crackfilling
  - Sealcoating
  - Striping



**WEST PRATT AVENUE**

NOT TO SCALE

ZONING REVIEW APPROVED  
PER VILLAGE OF LINCOLNWOOD  
ZONING ORDINANCE  
Date: 6/16/17  
Approved by: [Signature]



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# **JSI LTD.**

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**"THE PAVEMENT MAINTENANCE PROFESSIONALS"**

June 8, 2017

Attn: Permit Department  
Village of Lincolnwood  
6900 N. Lincoln  
Lincolnwood, IL. 60712

[jbaozac@lwd.org](mailto:jbaozac@lwd.org)

RE: 6840 N. Lincoln Avenue  
Lincolnwood

**RECEIVED**  
**JUN 13 2017**  
LINCOLNWOOD  
COMMUNITY DEVELOPMENT

Attached is our permit application to crackfill, sealcoat, and stripe the parking lot at the above mentioned property.

Since there is a bank on the property that closes around noon on Saturday, we are asking for special permission to perform the work on Saturday and Sunday.

Please let me know if you need any additional information

Lynne Smogor  
JSI, LTD.  
(847) 297-0322 x204  
[sales@jsiltd.com](mailto:sales@jsiltd.com)



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**JSI LTD.**

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**"THE PAVEMENT MAINTENANCE PROFESSIONALS"**

June 30, 2017

Mr. Doug Hammel  
Village of Lincolnwood  
6900 Lincoln Avenue  
Lincolnwood, IL. 60712

RE: Request for Special Scheduling on Saturday/Sunday  
Crackfilling, Sealcoating & Striping  
6840 N. Lincoln Avenue, Lincolnwood

Dear Mr. Hammel

We are under contract to crackfill, sealcoat, and stripe the above mentioned parking lot. The property is a business, which includes a bank that is open Monday-Friday (regular business hours) and Saturday until 1 PM. The Building Owner wants the work to be completed during off-hours to accommodate the bank's business.

In order to provide a safe worksite and prevent damage to the inside or outside of the building, the parking lots need to be shut down until the process is complete. Unfortunately, the configuration of the property is unique and does not allow us to split the areas up into sections.

Sealcoating and Striping requires that there be no foot traffic or vehicle traffic in the parking lots until the materials have cured/dried properly.

We are asking permission to perform our work after the bank is closed, on one Saturday between the hours of 1pm-5pm, AND on one Sunday between the hours of 10am-1pm. The entire lot will be closed to traffic on Saturday after 1 pm thru Sunday at 1 pm.

Thank you for your consideration. Please contact me if you need any additional information.

Sincerely,

Lynne Smogor  
JSI LTD.



***Re: Request for Extended Hours of Construction for 6840 North Lincoln Avenue***

Dear Neighbor to 6840 North Lincoln,

I represent Generations Healthcare Network and I am sending you this letter on behalf of SIR Properties, the property owner at 6840 North Lincoln Avenue. We have recently applied for a Building Permit from the Village of Lincolnwood to improve the parking lot located to the rear of the building on the subject property. However, due to the nature of the businesses served by the parking lot, we have requested that the Village permit us to conduct the work during times not typically allowed. As part of our request, we are providing notice to all the properties adjacent to the subject property in the event that you have any questions or concerns.

The following bullet points explain the nature of the proposed work, the reason for our request, and an upcoming opportunity for you to voice any concerns to local officials:

We are proposing to crack-fill, sealcoat, and stripe the parking lot. Seal coating and striping require that there be no pedestrian or vehicle traffic to allow materials to properly cure and dry.

The parking lot serves a bank, which is open Monday through Friday during regular business hours, and on Saturday until 1 PM. The parking lot improvements must be done while the bank is closed in order to avoid significant disruption to business operations.

Due to the configuration of and points of access to the lot, the parking area must be entirely closed down in order to complete the work in a safe manner. "Phasing" the project to complete it during permitted hours and keep a portion of the parking lot open is not possible.

We are requesting permission to complete the work on an upcoming Saturday from 1-5 PM, and on a subsequent Sunday from 10 AM – 1 PM. The specific date of work is to be determined based on Village Board approval and weather. However, if approved, we will provide notice to you prior to commencement of the work.

The **Village Board** will be considering our request at their **July 18, 2017 meeting**. This meeting is open to the public, and will begin at **7:30 PM at 6900 North Lincoln Avenue**.

If you have any questions related to our request, please contact the Village's Community Development Department at (847) 673-7402.

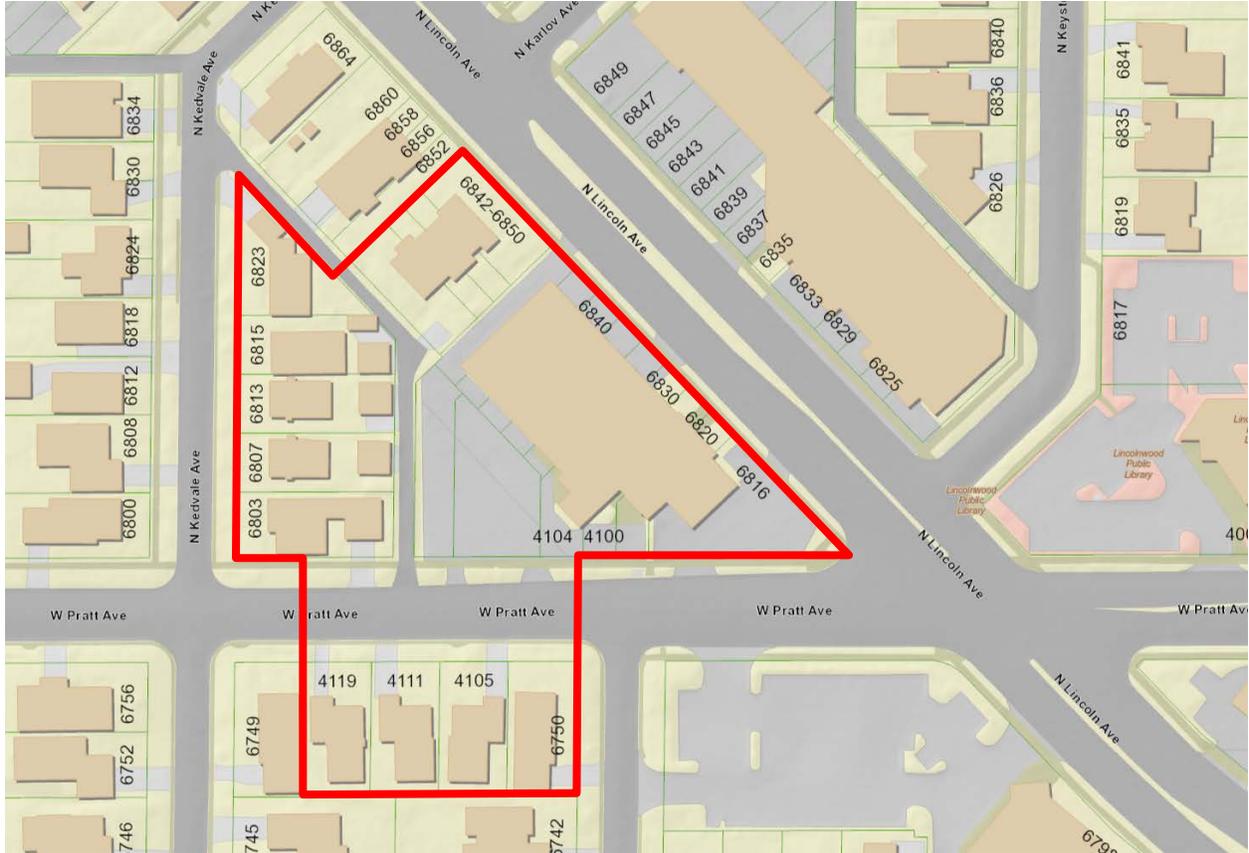
Thank you.

Sincerely,

Jason White

*Our family caring for your family for generations to come.*

## Attachment #5: Map of Properties Sent Special Notice regarding Request for Waiver of Enforcement for 6840 North Lincoln Avenue



# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 5

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Approval of an Ordinance in Case #PC-06-17 Permitting a Special Use to Operate a Trade School in the O, Office District at 7300 North Cicero Avenue

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Homero Bautista, Owner and Operator of the Environmental Training Institute of Chicago, on behalf of 7300 Acq, LLC, property owner at 7300 North Cicero Avenue, seeks approval of a Special Use Permit to operate a trade school in the O, Office District at 7300 North Cicero Avenue.

The Village's Zoning Ordinance defines a "trade school" as "*an education institution, either for-profit or not-for profit, where classes in the various arts (e.g. dance, painting, sculpture, music, performance) or for the teaching of industrial, clerical, managerial, or artistic skills (e.g. graphic design, beauty school, legal assistance) are taught to more than four persons at a time.*" The Petitioner is currently providing training out of his facility at 7300 North Cicero Avenue but is limited to a maximum of four students at a time in order to be considered an "office" use, which is permitted as of right in the subject zoning district. Obtaining Special Use approval for a "trade school" will allow the Petitioner to operate at full capacity with up to twelve students at a time.

Village staff does not anticipate any significant detrimental impacts to surrounding properties or other tenants in the building. The classroom nature of the training (as opposed to technical or vocational training that might require hands-on training with machinery) is not expected to impact neighboring uses. Additionally, the Petitioner has secured, through a rider to his lease with the property owner, four dedicated parking spaces that meet the Village's requirements for the scale of the proposed Special Use. (The Zoning Ordinance requires one parking space for every four students, plus one parking space for every two employees. The Petitioner has indicated that he will be the only instructor, and the Petitioner's maximum capacity for training is twelve students at a time. This results in a total parking requirement of four spaces for the proposed use.)

At its July 5, 2017 meeting, the Plan Commission unanimously recommended approval of the requested Special Use by a 5-0 vote. As a part of the hearing, the Plan Commission questioned the Petitioner regarding the nature of the training and the anticipated hours of operation. The Plan Commission stated that the proposed Special Use met the standards set forth in the Village's Zoning Ordinance.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. June 7, 2017 Staff Report (Continued to the July 5, 2017 Plan Commission Meeting)
3. Petitioner Special Use Application
4. Rider to Lease Indicating Designated Parking for the Proposed Special Use
5. July 5, 2017 Plan Commission Meeting Minutes Excerpt (Draft)

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance permitting a Special Use to operate a trade school at 7300 North Cicero Avenue.

THIS SPACE FOR RECORDERS USE ONLY

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_**

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A TRADE SCHOOL**

(7300 North Cicero Avenue)

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Village Clerk

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A TRADE SCHOOL**  
(7300 North Cicero Avenue)

WHEREAS, 7300 Acq LLC ("**Owner**") is the record title owner of that certain property located in the O-1 Office District ("**O-1 District**"), commonly known as 7300 North Cicero Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, the Environmental Institute of Chicago ("**Applicant**"), a prospective tenant of the Property, desires to operate a trade school within a portion of the Property ("**Proposed Trade School**"); and

WHEREAS, pursuant to Table 4.01.1 of "The Village of Lincolnwood Zoning Ordinance" as amended ("**Zoning Ordinance**"), trade schools may not be operated in the O-1 District except upon issuance by the Village Board of Trustees of a special use permit therefor; and

WHEREAS, the Applicant, with the consent of Owner, has filed an application for a special use permit to allow the operation of the Proposed Trade School on the Property; and

WHEREAS, a public hearing of the Plan Commission of the Village of Lincolnwood to consider approval of the Proposed special use permit was duly advertised in the *Lincolnwood Review* on May 17, 2017, and held on July 5, 2017; and

WHEREAS, on July 5, 2017, the Plan Commission made findings and recommendations in support of the proposed special use permit for the Proposed Trade School; and

WHEREAS, the Village President and Board of Trustees have determined that the proposed special use permit for the Proposed Trade School meets the required standards for special use permits as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the proposed special use permit for the Proposed Trade School, subject to the conditions, restrictions, and provisions of this Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS**, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF SPECIAL USE PERMIT. In accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, the Village President and Board of Trustees hereby grant a special use permit to the Applicant to allow the operation of a trade school on the Property.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approval granted pursuant to Section 2 of this Ordinance is hereby expressly subject to, and contingent upon, the development, use, operation, and maintenance of the Proposed Trade School and the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Proposed Trade School and the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.
- B. Maximum Class Size. Not more than 12 persons may be enrolled in, or attend, any class offered by the Proposed Trade School.
- C. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Applicant must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Applicant will be liable for, and must pay upon demand, all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein will inure solely to the benefit of, and be binding upon, the Owner, the Applicant, and each of their respective heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner or the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section 2 of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section 2 of this Ordinance unless they first provide the Owner and the Applicant with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the O-1 District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approval granted in Section 2 of this Ordinance that may be requested by the Owner or the Applicant after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

- A. This Ordinance will be effective only upon the occurrence of all of the following events:
1. Passage by the Village President and Board of Trustees in the manner required by law;
  2. Publication in pamphlet form in the manner required by law; and
  3. The filing by the Owner and the Applicant with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit B** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance; and
- B. In the event the Owner or the Applicant do not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

---

Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2017

---

Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#52324570\_V1

## **EXHIBIT A**

### **LEGAL DESCRIPTION OF THE PROPERTY**

Parcel 1: The east 166 feet (except the south 33 feet thereof reserved for street) of that part of the east  $\frac{1}{2}$  of the south 13.65 chains of the southeast  $\frac{1}{4}$  of Section 28, Township 41 North, Range 13, east of the third Principal Meridian lying north of the east and west center line of the southeast  $\frac{1}{4}$  of the southeast  $\frac{1}{4}$  of Section 28 aforesaid, in Cook County, Illinois.

Parcel 2: The east 346.79 feet (except the north 76 feet thereof) and (except the west 172.79 feet thereof) and (except the east 166 feet thereof) and (except the south 33 feet thereof reserved for the street) of that part of the east  $\frac{1}{2}$  of the south 13.65 chains of the east 18.35 chains of the southeast  $\frac{1}{4}$  of Section 28, Township 41 North, Range 13, east of the third Principal Meridian, in Cook County, Illinois, lying north of the east and west center line of the southeast  $\frac{1}{4}$  of the southeast  $\frac{1}{4}$  of Section 28 aforesaid.

Commonly known as: 7300 North Cicero Avenue, Lincolnwood, Illinois

P.I.N.: 10-28-424-087-0000

## **EXHIBIT B**

### **UNCONDITIONAL AGREEMENT AND CONSENT**

TO: The Village of Lincolnwood, Illinois ("**Village**");

**WHEREAS**, 7300 Acq LLC ("**Owner**") is the record title owner of that certain property located in the O-1 Office District ("**O-1 District**"), commonly known as 7300 North Cicero Avenue, in the Village ("**Property**"); and

**WHEREAS**, Ordinance No. 2017-\_\_\_\_\_, adopted by the Village President and Board of Trustees on \_\_\_\_\_, 2017 ("**Ordinance**"), grants a special use permit to the Environmental Institute of Chicago ("**Applicant**") in connection with the operation of a trade school; and

**WHEREAS**, Section 8 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner and the Applicant have filed, within 30 days following the passage of the Ordinance, his unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

**NOW, THEREFORE**, the Owner and the Applicant do hereby agree and covenant as follows:

1. The Owner and the Applicant hereby unconditionally agree to, accept, consent to, and will abide by, each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner and the Applicant acknowledge that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agree not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner and the Applicant acknowledge and agree that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of the special use permit for the Property or its adoption of the Ordinance, and that the Village's approval does not, and will not, in any way, be deemed to insure the Owner or the Applicant against damage or injury of any kind and at any time.

4. The Owner and the Applicant hereby agree to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the special use permit for the Property.

Dated: \_\_\_\_\_, 2017

ATTEST:

**7300 ACQ LLC**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

ATTEST:

**THE ENVIRONMENTAL INSTITUTE OF CHICAGO**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_



## Plan Commission Staff Report

Case #PC-06-17

June 7, 2017

**Subject Property:**

7300 North Cicero Avenue

**Zoning District:**

O Office District

**Petitioner:**

Homero Bautista, on behalf of 7300 Acq, LLC, Property Owner

**Nature of Request:**

Approval of a Special Use to operate a Trade School as a special use in the O Office District



**Requested Action:**

Approval of a Special Use pursuant to the provisions set forth in Section 5.17 of the Village of Lincolnwood Zoning Ordinance.

**Notification:**

Notice in Lincolnwood Review dated May 15, 2017, Public Hearing Sign Installed at 7300 North Cicero Avenue, and Mailed Legal Notices Dated May 15, 2017 to Properties within 250 Feet.

**Summary of Request**

Homero Bautista, Petitioner and operator of the Environmental Training Institute of Chicago, seeks to operate a Trade School in a leased space at 7300 North Cicero Avenue. The Trade School had previously operated out of a leased space at 7250 North Cicero Avenue. The Petitioner received a Business License from the Village in order to operate an office in 7300 North Cicero, which allows him to conduct training sessions with up to four persons at a time. He is seeking a Special Use Permit for a trade school, which would allow him to operate classes with more than four persons at a time. This is similar in nature to the operations of the training institute at the former address.

The Village’s Zoning Ordinance defines a “trade school” as “*an education institution, either for-profit or not-for profit, where classes in the various arts (e.g. dance, painting, sculpture, music, performance) or for the teaching of industrial, clerical, managerial, or artistic skills (e.g. graphic design, beauty school, legal assistance) are taught to more than four persons at a time.*” This definition best suits the nature of the Petitioner’s business, as his application states that he would conduct technical training classes with up to twelve students. Based on *Table 4.01.1 Permitted and Special Uses in All Zoning Districts*, a trade school is designated as a special use in the O Office District. As a result, the Petitioner is seeking a Special Use Permit to operate his business at full capacity.

The Petitioner is leasing a space in a multi-tenant building at 7300 North Cicero Avenue. The site includes a building with a gross floor area of approximately 18,000 square feet, and a parking lot with 18 spaces. Additional parking is available on Cicero Avenue.

For trade schools, Section 7.10 of the Zoning Ordinance requires one parking space for every four students, plus one parking space for every two employees. The Petitioner has indicated that he will be the only instructor. Based on the Petitioner’s application, up to twelve students will be taught at a time. This results in a total parking requirement of four spaces for the proposed use.

As a part of his application, the Petitioner provided the lease agreement and a subsequent rider that designates a total of four spaces for the proposed use upon approval of the Special Use Permit. This designation of parking spaces demonstrates compliance with the Zoning Ordinance as it relates to this specific use.

Based on the description of the services being provided by the Petitioner, there are no other anticipated impacts on surrounding properties.



### **Public Comment**

The Community Development Department has received no public comment relevant to this case prior to the distribution of this staff report.

### **Conclusion**

Homero Bautista, Petitioner and operator of the Environmental Training Institute of Chicago, seeks Special Use approval to operate a trade school at 7300 North Cicero Avenue. It is staff’s opinion that the proposed use meets the standards for a Special Use as outlined in Section 5.17 of the Village of Lincolnwood Zoning Ordinance.

### **Documents Attached**

1. Petitioner Application
2. Rider to Lease indicating designated parking for the proposed use



**VILLAGE OF LINCOLNWOOD**  
**Community Development Department**

**Public Hearing Application**  
**Special Use and PUD**

**SUBJECT PROPERTY**

Property Address: 7300 N Cicero Ave

Permanent Real Estate Index Number(s): 10-28-424-087-0000

Zoning District: O-Office Lot Area: 25,179 sq ft

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.  
Parking lot and driveway.

Are there existing development restrictions affecting the property?      Yes   ✓   No  
 (Examples: previous Variations, conditions, easements, covenants) If yes, describe: \_\_\_\_\_

**REQUESTED ACTION**

- Special Use - Residential  
 Special Use - Non-Residential  
 Planned Unit Development (PUD)  
 Other

**PROJECT DESCRIPTION**

Describe the Request and Project: Training center for Environmental & Law enforcement classes

**PROPERTY OWNER/PETITIONER INFORMATION**

**Property Owner(s):**

Name: (List all beneficiaries if Trust): 7300 Acg LLC

Address: 7300 N Cicero

Telephone: (773) 983-2111 Fax: (773) 966-2528 E-mail: management@hancapitalgroup.com

**Petitioner (if different from owner):**

Name: Homero Bautista Relationship to Property: None

Address: 2942 N. Keating, Chicago, IL 60641

Telephone: (773) 991-7253 Fax: ( ) E-mail: Homero\_bautista@yahoo.com





# VILLAGE OF LINCOLNWOOD COMMUNITY DEVELOPMENT DEPARTMENT

## SPECIAL USE STANDARDS

To be approved, each Special Use request must meet certain specific standards. These seven standards are listed below. After each listed standard, explain how the Special Use request satisfies the listed standard. Use additional paper if necessary.

1. Please explain how the use is necessary for the public convenience at this location and the subject property is deemed suitable for the use. (Please explain in detail)

Use will allow for the environmental training which is open to the public to be conducted. The subject property is suitable for the use as it has the required reserved parking available as well as additional public parking if needed.

2. Please explain how the use is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected.

Training will be conducted in a well lit, well ventalated room. Exits are clearly marked and pathways to the exits remain clear at all times.

3. Please explain how this use would not cause substantial injury to the value of other property in the neighborhood in which it is located.

As Use requested is for training classes to be held indoors, there is no risk of any injury to the value of other property in the neighborhood.

**SPECIAL USE STANDARDS (Continued)**

4. The Special Use is consistent with the goals and policies of the Comprehensive Plan.

Absolutely. Special Use requested is for training classes to be held within an existing commercial building and is consistent with the goals and policies of the Comprehensive Plan set forth by the Village.

5. The Special Use would not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the underlying Zoning District.

Correct. Special Use requested is for training classes to be held with an existing commercial building so there would be no imposition whatsoever to the normal and orderly development and and improvment of the surrounding property.

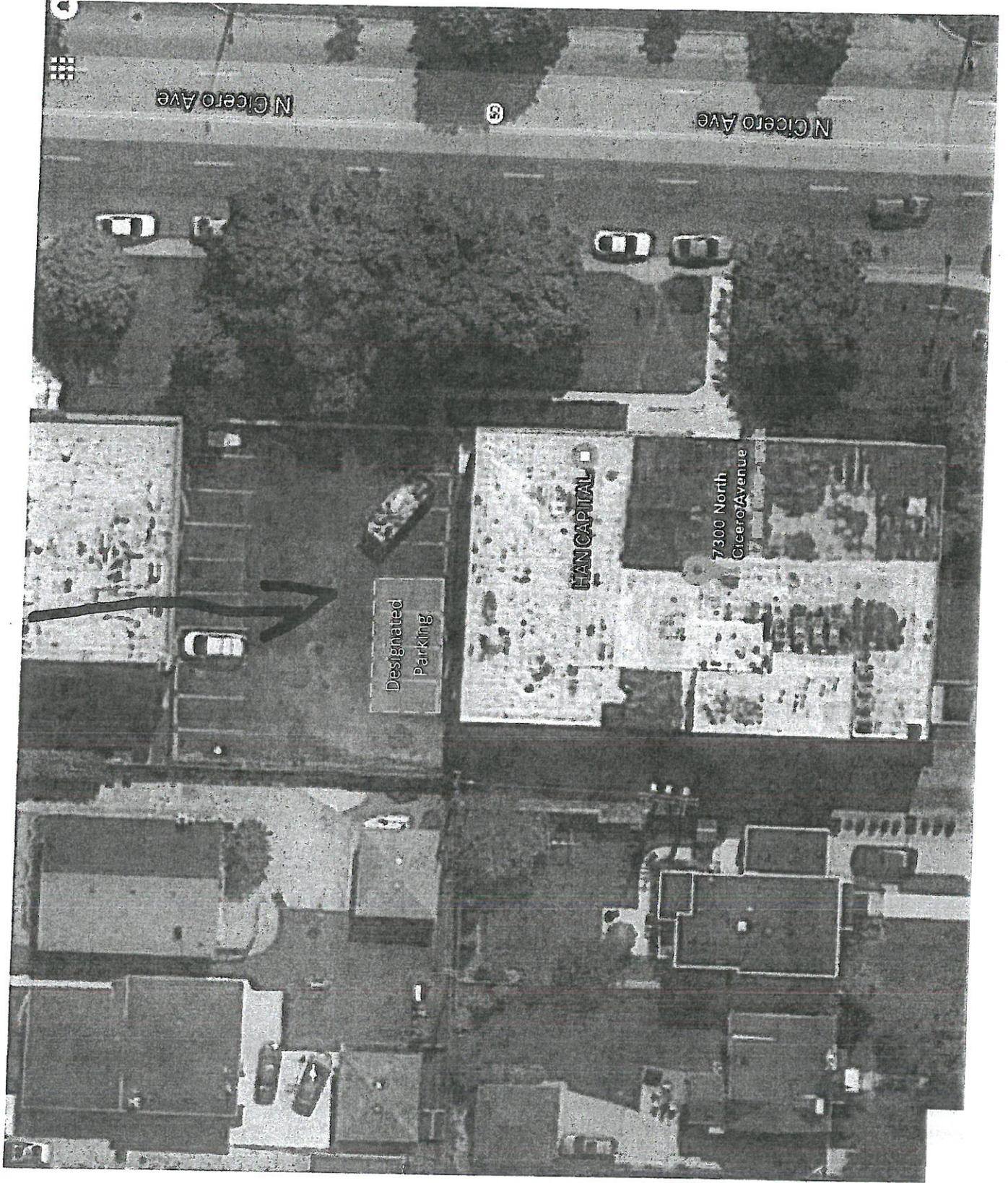
6. Please explain how the Special Use is so designed to provide adequate utilities, access roads, drainage, or necessary facilities.

By limiting class sizes to no more than 12 individuals at any one time, all utilities, access roads, drainage and necessary facilities will be more than adequate.

7. Please explain how the Special Use is so designed to provide ingress and egress to minimize traffic congestion on public streets.

As class sizes are limited to no more than 12 individuals at any one time, ingress and egress will have no impact traffic congestion on public streets.

ETIC



**WARRANTY DEED**  
Statutory (Illinois) (General)

The Grantor, **7300 CICERO LLC**, an Illinois LLC, for and in consideration of Ten and 00/100 Dollars (\$10.00), in hand paid, **CONVEYS AND WARRANTS** to: **7300 ACQ LLC** a Delaware limited liability Company whose address is 2417 W. Lawrence Avenue, Chicago, IL 60625 the following described Real Estate situated in the County of Cook in the State of Illinois, to wit:



Doc#: 1611301091 Fee: \$44.00  
RHSP Fee: \$9.00 RPRF Fee: \$1.00  
Karen A. Yarbrough  
Cook County Recorder of Deeds  
Date: 04/22/2016 02:55 PM Pg: 1 of 4

[see Exhibit A attached hereto and a part hereof for legal description]

Subject to: All taxes, assessments, easements, rights-of way, restrictions, conditions, covenants, encumbrances and easements of record.

Permanent Index Number(s) (PIN): 10-28-424-087-0000  
Address for Real Estate: 7300 N. Cicero, Lincolnwood Illinois 60712

*Ave.*

DATED this 31th Day of March, 2016

[signature page attached]

Prepared by:  
Linda Vernon Goldberg  
Boodell & Domanskis, LLC  
353 N. Clark Street, Suite 1800  
Chicago, IL 60654

Return and Send Tax Bills to:  
7300 ACQ, LLC  
2417 W. Lawrence Avenue  
Chicago, IL 60625  
Attn: Alex Turik

**FIRST AMERICAN TITLE**  
**FILE # 2715125**

*1/3*

**REAL ESTATE TRANSFER TAX** 13-Apr-2016



COUNTY: 672.50  
ILLINOIS: 1,345.00  
TOTAL: 2,017.50

10-28-424-087-0000 | 20160301679393 | 0-121-585-216

*S*  
*P*  
*S*  
*SC*  
*INT*  
*Y*  
*4*  
*N*  
*Y*  
*AB*

SMIR GUIDELINES  
\* SEE ATTACHED

PROFESSIONALS ASSOCIATED SURVEY, INC.

PROFESSIONAL DESIGN FIRM NO. 184-008023  
7100 N. TRIPP AVE., LINCOLNWOOD, ILLINOIS 60471  
TEL (847) 672-3000, FAX (847) 675-2167  
E-mail: [pa@sasurveys.com](mailto:pa@sasurveys.com)  
www.professionalsassociated.com

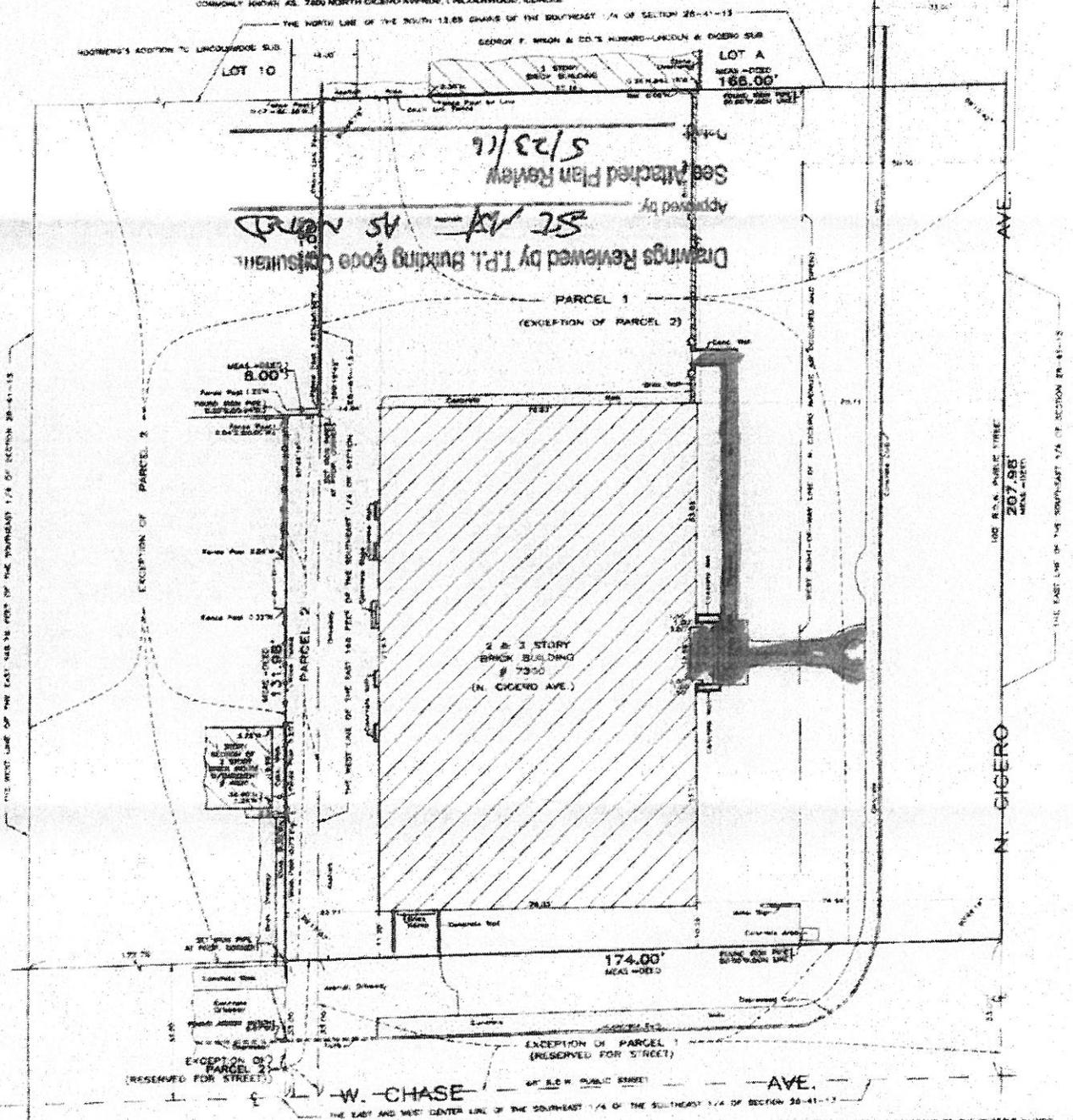
PLAT OF SURVEY

PARCEL 1: THE EAST 180 FEET (EXCEPT THE SOUTH 34 FEET THEREBY RESERVED FOR STREET) OF THAT PART OF THE EAST 1/2 OF THE SOUTH 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN (LINED NORTH OF THE EAST AND WEST CENTER LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28 REFERRED, IN COOK COUNTY, ILLINOIS)

PARCEL 2: THE EAST 180 FEET (EXCEPT THE NORTH 75 FEET THEREOF) AND (EXCEPT THE WEST 125 FEET THEREOF) AND (EXCEPT THE EAST 180 FEET THEREOF) AND (EXCEPT THE SOUTH 13 FEET THEREOF RESERVED FOR STREET) OF THAT PART OF THE EAST 1/2 OF THE SOUTH 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS LYING NORTH OF THE EAST AND WEST CENTER LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28 REFERRED

LAND TOTAL AREA 20,577.50 SQ. FT. = 0.471 ACRES (WITH STREET)  
NET TOTAL AREA 23,176.41 SQ. FT. = 0.5328 ACRES (WITHOUT STREET)

COMMONLY KNOWN AS: 7200 NORTH CIGERO AVENUE, LINCOLNWOOD, ILLINOIS



THE LEGAL DESCRIPTION SHOWN ON THIS PLAT OF SURVEY IS A COPY OF THE ORIGINAL AND FOR ACCURACY SHOULD BE COMPARED WITH THE FILED OR DEED.

DIMENSIONS ARE NOT TO BE ASSUMED FROM SCALING.

BOUNDARY LINES AND ENCUMBRANCES ARE SHOWN ONLY WHERE THEY ARE SO RECORDED IN THE PUBLIC RECORDS REFER TO YOUR LOCAL SURVEYOR.

ORDER NO. 18-08894

SCALE: 1" = 40'

DATE OF FIELD WORK: 09/12/12

DRAWN BY: Charles R. Eysel, L.S.

ATTORNEY AT LAW

NOTE: SURVEYOR IS NOT ABLE TO ESTABLISH A STRIKE AT THE NORTHWEST PROPERTY CORNER BECAUSE OF OBSTRUCTION.



THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS SURVEYING STANDARDS FOR A SURVEYING SURVEY.

THIS SURVEY HAS BEEN DESIGNED FOR SURFACE ENCUMBRANCES ONLY NOT FOR ELEVATIONS. THIS IS NOT AN ALTA SURVEY.

COMPARE ALL PLANS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE.

DATE OF ISSUE: 09/12/12

DATE OF CORRECTION: NONE

THE PROFESSIONAL SURVEYOR HAS SO FORMERLY ADVISED THAT HE HAS SURVEYED THE ABOVE DESCRIBED PROPERTY AND IS IN THE POSSESSION OF THE NECESSARY DATA TO PREPARE THIS SURVEY AND IS NOT AWARE OF ANY ENCUMBRANCES OR OTHER MATTERS AFFECTING THE SURVEY.

Signature: Charles R. Eysel

PROF. DESIGN SURVEYOR - ILLINOIS EXPI. DATE 09/12/2018

Sheet 01 of 22

RIDER TO LEASE

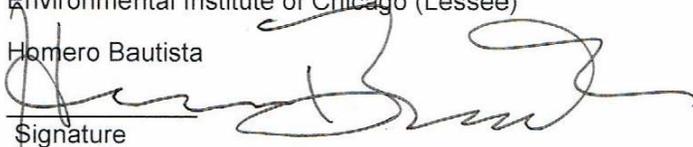
Rider to lease agreement dated January 12, 2017 between 7300 ACQ LLC (Lessor) and Environmental Institute of Chicago (Lessee).

Upon approval of Special Use Permit from Village of Lincolnwood, Lessee will be designated two (2) additional parking spots, creating four (4) total parking spots, in the building's parking lot at a rate of \$100 per month.

Signed by:

Environmental Institute of Chicago (Lessee)

Homero Bautista

A handwritten signature in black ink, appearing to read 'Homero Bautista', written over a horizontal line.

Signature

4-29-2017

Date

Acting Chairman Pauletto announced that since the Petitioner was not able to attend, Case #PC-06-17 was continued, without discussion, to the August 2, 2017 Plan Commission meeting.

**Motion to continue** was made by Commissioner Sampen and seconded by Commissioner Novoselsky.

**Aye: Sampen, Novoselsky, Auerbach, Kohn, and Pauletto**

**Nay: None**

**Motion Approved: 5-0**

**DRAFT**

**V. Case #PC-07-17: 7300 North Cicero Avenue – Special Use for a Trade School  
In the O, Office District (Continued from June 7, 2017)**

Acting Chairman Pauletto announced Case #PC-07-17 for consideration of a Special use to allow for a trade school in the O, Office District at 7300 North Cicero Avenue.

Development Manager Hammel presented an overview of the requested Special Use for a trade school at 7300 North Cicero Avenue in the O, Office District. The trade school was previously located at 7250 North Cicero Avenue. The school has been operating in a limited capacity. In order to operate at full capacity with up to twelve students, a Special Use is required.

The school is in a two-story office building with 18 parking spaces and utilizes additional parking on Cicero Avenue. The Zoning Code requires a total of four parking spaces. The proposed use would have one instructor and up to 12 students at a time. The Petitioner has a lease agreement which designates four parking spaces for his school. This use would create no excessive noise or traffic impact and is within the character and intent of the O, Office District.

Development Manager Hammel stated that staff recommends approval to allow a trade school at 7300 North Cicero Avenue.

Acting Chairman Pauletto swore in the Petitioner, Mr. Homero Bautisto. Mr. Bautisto stated the school is an environmental training center that offers refresher courses which typically conclude in one day. Hours of operation are typically from 8:00 a.m. to 4:00 p.m. with limited Saturday classes and no Sunday classes. This is a certificate program where the student then is licensed through the State of Illinois' Department of Public Health as well as in the State of Indiana, for lead, mold, and asbestos removal, etc. Mr. Bautisto has fifteen years of experience working at the Environmental Protection Agency in the City of Chicago.

Development Manager Hammel stated the Special Use standards have been met. Acting Chairman Pauletto read into the record the Special Use standards and the Plan Commission agreed that these standards have been met.

Acting Chairman Pauletto asked if there was anyone in the audience who would like to address the Plan Commission regarding this issue. Let the record state that no one came forward.

**Motion to recommend approval** of a Special Use for a trade school in the O, Office District was made by Commissioner Auerbach and seconded by Commissioner Sampen.

**Aye: Auerbach, Sampen, Kohn, Novoselsky, and Pauletto**

**Nay: None**

**Motion Approved: 5-0**

Case #PC-07-17 will be heard at the July 18, 2017 meeting of the Village Board. Since there was no public objection and a unanimous vote by the Plan Commission, this case could be granted final approval at the July 18 Village Board meeting.

# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 6

**ORIGINATING DEPARTMENT:** Police Department

**SUBJECT:** Consideration of an Ordinance Amending Chapter 7, Article 2, Sections 17, 18 and 24 of the Village Code Regarding Parking of Recreational and Commercial Vehicles

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In 2013 the Traffic Commission began discussing the possibility of amending the Village Code with respect to commercial and recreational vehicle parking regulations. Since 2013, the Committee on Ordinances, Rules and Building (CORB) and the Village Board have held several meetings to discuss the potential amendments.

On February 21, 2017, at a meeting of the Committee of the Whole, the Village Board directed staff to facilitate a workshop comprised of residents who represent commercial vehicle owners as well as support both sides of the proposed amendments. The purpose of the workshop was to review, discuss and provide input regarding the recommended parking regulations. A group of 10 residents participated in two workshop meetings held on March 22 and April 20, 2017. Workshop participants discussed and reached agreement on each of the previously proposed regulations that had been reviewed by the Village Board. The workshop participants attempted to maintain the character of the community while recommending amendments that represent a consensus of the group.

On June 20, 2017 at a meeting of the Committee of the Whole, the Village Board discussed the results of the workshop discussions. A total of 13 items were reviewed. Four remaining items were unable to be discussed due to time constraints. The Village Board agreed with all of the reviewed recommendations from the workshop discussions, with minor revisions. The Village Board directed staff to work with the Village Attorney to prepare an Ordinance with the 13 agreed upon items and to return with an Ordinance for consideration at the July 18, 2017 Village Board meeting. Staff was also directed to bring the remaining four items that were not discussed to the August 15, 2017 Village Board meeting.

The table on the following page summarizes each of the items for consideration along with the current regulations, what was proposed and discussed at the community workshop meetings and what the Village Board directed staff to include within the attached Ordinance for consideration.

<b>Item</b>	<b>Current</b>	<b>Proposed</b>	<b>Workshop Consensus</b>	<b>Village Board Direction</b>
Advertising on Motor Vehicles	Unregulated	Limited to 10 Square Feet on Each Side; Wrapped Prohibited	Agreed	Agreed; Provide time for compliance
Commercial Vehicles	Unregulated	One Permitted, B Plate Allowed, D Plate Prohibited (Unless Approved for Passenger Use)	Agreed	Agreed
Construction Equipment (bobcats, etc.)	Limited by Weight	Prohibited, Except on Construction Sites	Agreed- Must Be Connected to an Open Building Permit	Agreed
Covered Vehicles	Unregulated	One Permitted, with Fitted Cover	Agreed	Agreed
D Plates	Unregulated	Prohibited Unless Approved by Police Chief	Agreed	Agreed
Handicapped Vehicles	Unregulated	Specifically Exempted	Agreed	Agreed
Recreational Vehicles	Prohibited, Boats Allowed in the Summer, Snowmobiles Allowed in the Winter	No Change, Move to Village Code	Agreed	Agreed
Rooftop Advertising	Unregulated	Prohibited, Except Taxi Cabs with a Standard Sign	Agreed	Agreed
Taxi Cabs with A-Frame Signs	1 Permitted	One Permitted, 3 Square Feet of Advertising on Each Side, One Roof Top A-Frame Sign	One Permitted, 10 Square Feet on Each Side with One Roof Top A-Frame Sign	Agreed
Temporary Storage Containers	Unregulated	Limited to 30 days in Any Calendar Year	Agreed- May Not be Stored on a Pervious Surface	Agreed
Trailers for Permitted Construction Only	Unregulated	Prohibited Unless for Permitted Construction	Agreed	Agreed
Vehicles Parked on Pervious Areas	Unregulated	Prohibit	Agreed	Agreed

Vehicles with Snow Plows	Allowed November-March	No Change	Agreed	Allowed November-March. Limited to two during the timeframe and the plow must be attached to the truck
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**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance
2. DRAFT Committee of the Whole Meeting Minutes June 20, 2017
3. Village Board Meeting Minutes February 21, 2017
4. Commercial and Recreational Vehicle Workshop Notes March 22, 2017
5. Commercial and Recreational Vehicle Workshop Notes April 20, 2017
6. Committee of the Whole PowerPoint, June 20, 2017

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance amending Chapter 7, Article 2, Sections 17, 18 and 24 of the Village Code regarding parking of recreational and commercial vehicles.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS 7-2-17, 7-2-18, AND 7-2-24  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
REGARDING PARKING OF RECREATIONAL AND COMMERCIAL VEHICLES**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2017

ORDINANCE NO. 2017-\_\_\_\_\_

**AN ORDINANCE AMENDING SECTIONS 7-2-17, 7-2-18, AND 7-2-24  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
REGARDING PARKING OF RECREATIONAL AND COMMERCIAL VEHICLES**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, Sections 7-2-17 and 7-2-24 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"), restrict the parking of recreational and commercial vehicles within the Village; and

WHEREAS, Section 7-2-18 of the Village Code regulates the parking of vehicles within the Village for the purpose of displaying them for sale; and

WHEREAS, the Village President and Board of Trustees desire to update and clarify the Village regulations governing recreational and commercial vehicle parking and other regulations regarding the parking of vehicles within the Village; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village and its residents to amend the Village Code in accordance with this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. RECREATIONAL VEHICLE PARKING. Section 7-2-17 of the Village Code is hereby re-titled and amended further to read as follows:

“7-2-17     Recreational Vehicle Parking ~~of recreational vehicles,~~  
~~recreational vehicle trailers, and mobile homes prohibited.~~

(A) Definitions. The following definitions shall apply in the interpretation and enforcement of this Section 7-2-17.

Additions are bold and double-underlined; ~~deletions are struck through.~~

## BOAT

Any device (including, without limitation, jet skis and personal watercraft devices) used or capable of being used for navigation on water.

## BOAT TRAILER

Every Any vehicle designed or utilized for the transportation of any boat, without motive power, designed for being drawn by another vehicle.

## CONVERSION VAN

A stock model van with major customizing and which bears "RV" license plates.

## MOBILE HOME

A vehicle or trailer designed and constructed for dwelling purposes.

## RECREATIONAL VEHICLE

Either:

- ~~(1) — Portable vehicular structures without a permanent foundation, which can be towed, hauled or driven and which are primarily designed as a temporary living accommodation for recreational, camping and travel use and which include, but are not limited to, trailers, campers, camping trailers, van campers, pickup coaches, camper box, and self-propelled motor homes; or~~
- ~~(2) — Motorized or nonmotorized vehicles used primarily for recreational purposes, which include, but are not limited to: boats, watercraft, snowmobiles, ice sailing craft, aircraft, and vehicles with more than two wheels, such as dune buggies, three- and four-wheel off road vehicles and other similar vehicles, and open or closed trailers, cases, or boxes used for transporting recreational vehicles, or used for transporting other motor vehicles, such as race cars, motorcycles, aircraft, or nonmotorized vehicles, such as bicycles, whether occupied by such vehicles or not, or for transporting livestock, whether occupied by or not.~~
- ~~(3) — Conversion vans are not recreational vehicles for purposes of this Chapter 7.~~

**A vehicle or boat originally designed for living quarters, recreation, or human habitation and not used as a commercial vehicle, including but not limited to, the following:**

**Additions are bold and double-underlined;** deletions are struck through.

- (1) BOAT.
- (2) CAMPER TRAILER. A folding or collapsible vehicle without its own motive power, designed as temporary living quarters for travel, camping, recreation, or vacation use.
- (3) MOBILE HOME.
- (4) OFF-ROAD VEHICLE. A vehicle intended primarily for recreational use off roads on which state vehicle licenses are required, including dune buggies, go-carts, or snowmobiles.
- (5) RACING CAR or CYCLE. A vehicle such as a race car, stock car, or racing cycle that is intended to be used in racing competition.
- (6) TRAVEL TRAILER.
- (7) VEHICLE TRAILER. A vehicle without its own motive power that is designed to transport another vehicle, such as a boat, motorcycle, or snowmobile for recreational or vacation use and that is eligible to be licensed or registered and insured for highway use. A vehicle trailer with another vehicle mounted on it shall be considered one vehicle.

Conversion vans are not recreational vehicles for the purposes of this Section 7-2-17.

#### RECREATIONAL VEHICLE TRAILER

Any "trailer" as defined herein and shall also include any vehicle on wheels, skids, rollers or blocks, either self-propelled or propelled by any other means, which is used or designed to be used primarily for residential, living, sleeping purposes or for the transportation of boats or any other recreational equipment, or for other similar purposes.

#### TRAILER

Any vehicle or portable structure constructed so as to permit occupancy thereof for lodging or dwelling purposes or for the use as an accessory building or structure in the conduct of a business, trade or occupation, and which may be used as a conveyance on streets and highways, by its own or other motive power; a portable structure supported by wheels, jacks, horses, skids or blocks without a permanent foundation which is towed or hauled by another vehicle and, whether occupied or not, used for temporary human occupancy, carrying materials, goods or objects, livestock, or use as a temporary office.

Additions are bold and double-underlined; deletions are struck through.

(B) Limitations on parking.

(1) Village rights-of-way and parking lots. No recreational vehicle, recreational vehicle trailer, or mobile home shall be parked on any street within the Village, or within any Village right-of-way or parking lot, except upon prior approval by the Chief of Police or his or her designee for a ~~grace~~ period not to exceed 24 consecutive hours. No person shall receive approval pursuant to this Section 7-2-17(B)(1) to park a recreational vehicle, recreational vehicle trailer or mobile home for: (i) ~~any twenty-four hour period~~ more than four times in a given **24-hour periods during any** calendar year; or (ii) two or more consecutive ~~twenty-four hour grace~~ **24-hour** periods.

(2) **Parking areas and parking lots. Subject to the exceptions provided in Section 7-2-17(C) of this Code, recreational vehicles, recreational vehicle trailers, and mobile homes must be parked or stored in a fully-enclosed building or structure, and may not be parked or stored in unenclosed parking lots or parking areas.**

(3) **No snowmobile, boat, wave runner, golf cart, or other recreational vehicle may be parked or stored in a residential driveway at any time, except for expeditious loading and unloading.**

(C) **Exceptions to parking limitations.**

(1) **Recreational vehicles may be parked or stored in a private unenclosed parking lot or parking area for up to 48 hours.**

(2) **Boats and boat trailers may be parked in a private unenclosed parking area or parking lot commencing on April 2 and ending on October 30 of each calendar year.**

(3) **Recreational vehicles used to travel over ice and snow, including, without limitation, snowmobiles and ice sailing craft, and trailers used to transport such recreational vehicles, may be parked or stored in a private unenclosed parking area or parking lot commencing on November 31 and ending on March 31 of each calendar year.**

(4) **Empty trailers. The exceptions set forth in this Section 7-2-17(C) do not apply to empty or unused recreational vehicle trailers, which must always be parked or stored in a fully enclosed building or structure.**

Additions are bold and double-underlined; deletions are struck through.

- (C) Use of public utilities. It shall be unlawful for any recreational vehicle, recreational vehicle trailer or mobile home to be connected to any public utility except for required servicing.
- (D) Lodging. No recreational vehicle, recreational vehicle trailer or mobile home shall be occupied for lodging or dwelling purposes in the Village.
- (E) Unsafe conditions. It shall be unlawful to park or store a recreational vehicle, recreational vehicle trailer or mobile home in a manner which creates a dangerous or unsafe condition. A dangerous or unsafe condition shall include, but shall not be limited to, parking a recreational vehicle, recreational vehicle trailer or mobile home in an unlocked condition, ~~or~~ in a gear other than "park," with portable containers containing flammable liquids on board, and in such a manner that the recreational vehicle, recreational vehicle trailer, or mobile home may tip or roll.
- (F) Penalty. Any person who shall violate any of the provisions of this Section 7-2-17 shall be subject to a fine as set forth in Section 7-2-31 of this Code.”

SECTION 3. ADDITIONAL PARKING REGULATIONS. Section 7-2-18 of the Village Code is hereby retitled and amended further to read as follows:’

“7-2-18 ~~Parking of vehicles for sale~~ Additional Parking Regulations.

- (A) Parking of vehicles for sale. It shall be unlawful to park any motor vehicle, boat, trailer, or recreational vehicle upon any street, public right-of-way, or public property within the Village for the purpose of displaying it for sale.
- (B) Impervious surface required. No person may park, and no owner or tenant of real property may allow any person to park on the owner or tenant’s property, any vehicle on a surface other than an impervious surface permitted pursuant to the applicable provisions of this Code, including, without limitation, all-weather asphalt and concrete.
- (C) Covered vehicles. Not more than one vehicle enclosed in a fitted covering may be parked or stored in a residential driveway. No weights or ties may be used in conjunction with any such covering. No vehicle parked or stored in a residential driveway, as that term is defined in Section 7-2-24(C) of this Code, may be covered or enclosed in any material, including, without limitation, a canvas or nylon tarpaulin, other than a fitted covering.

Additions are bold and double-underlined; deletions are struck through.

(D) Temporary storage containers. Temporary storage containers may not be stored in a residential driveway except upon issuance of a permit therefor by the Village. No temporary storage container may be stored in a residential driveway: (1) for more than 30 days in any calendar year; or (2) on any pervious surface.

(E) Trailers. No trailer may be parked or stored in a residential driveway, except that one trailer that is used in connection with construction on the same lot, for which the Village has issued all necessary building permits, may be parked or stored in a residential driveway, if such trailer: (1) is not longer than 21 feet; and (2) does not display any advertising.

(F) Construction Equipment. No construction equipment may be stored in a residential driveway, except in connection with construction on the same lot, for which the Village has issued all necessary building permits.

SECTION 4. COMMERCIAL VEHICLE PARKING. Section 7-2-24 of the Village Code is hereby re-titled and amended further to read as follows:

"7-2-24 Commercial Vehicle Parking ~~commercial vehicles on public streets.~~

(A) Definitions. The following definitions shall apply in the interpretation and enforcement of this Section 7-2-24:

COMMERCIAL VEHICLE

~~For purposes of this Chapter 7, all commercial vehicles shall be classified as either Class 1 or Class 2 commercial vehicles. Any trailer including, but not limited to, tar hoppers, generators, cement mixers, or any portable construction or maintenance equipment that is not a recreational vehicle (as defined in Section 7-2-17 of this Code) camper trailer, a travel trailer, or a recreational vehicle trailer (as defined in Section 7-2-17 of this Code), shall be deemed a commercial vehicle. Unless otherwise provided, any reference in this Section 7-2-24 to commercial vehicles shall be deemed to be made to both Class 1 and Class 2 commercial vehicles. Class 2 vehicles used for snowplowing which have snowplow blades attached and which lack commercial markings or lettering indicating that the vehicle is used for commercial or industrial purposes are not commercial vehicles for purposes of this definition for the period commencing November 15 and ending April 15 each year.~~

~~(1) CLASS 1~~

Additions are bold and double-underlined; deletions are struck through.

~~Class 1 commercial vehicle shall mean any vehicle, other than a recreational vehicle, regardless of the use to which the vehicle is put or intended or designed to serve and regardless of any other classification system made applicable to vehicles by any other governmental body, that weighs in excess of 12,000 pounds in gross weight.~~

~~(2) CLASS 2~~

~~Class 2 commercial vehicle shall mean any vehicle that is not a recreational vehicle or a Class 1 commercial vehicle that is operated for the transportation of persons or property in the furtherance of any commercial or industrial enterprise, for hire or not for hire, including, without limitation (unless otherwise specified), the following:~~

~~(a) Commercial markings: Any such vehicle bearing commercial markings or lettering indicating that the vehicle is used for commercial or industrial purposes.~~

~~(b) Removable equipment: Any such vehicle bearing removable equipment or merchandise, excluding trailer hitches, camper type tops (not higher than one foot above the high point of the truck cab roof) and truck bed storage boxes, stored on the exterior of the vehicle.~~

**Any vehicle used, in whole or in part, for activities related to the conduct of a business. "Commercial vehicle" does not include passenger vehicles used for commuting between a driver's or a passenger's residence and place of employment if the passenger vehicles are not used for any other activity related to the conduct of a business. "Commercial vehicle" includes, without limitation: taxicabs and limousines (as those terms are defined in Section 9-1-2 of this Code); trucks and other vehicles used in connection with construction, landscaping, and similar work; tow trucks; vehicles used to make deliveries; vehicles used to advertise a business or product; and vehicles used for ride-sharing services.**

**RESIDENTIAL DRIVEWAY**

**Any unenclosed parking space or parking area located on any lot in the Village used for residential purposes.**

TRAILER

Any vehicle or portable structure constructed so as to permit occupancy thereof for lodging or dwelling purposes or for the use as an accessory

**Additions are bold and double-underlined;** deletions are struck through.

building or structure in the conduct of a business, trade or occupation, and which may be used as a conveyance on streets and highways, by its own or other motive power; a portable structure supported by wheels, jacks, horses, skids or blocks without a permanent foundation which is towed or hauled by another vehicle and, whether occupied or not, used for temporary human occupancy, carrying materials, goods or objects, livestock, or use as a temporary office.

- (B) Use of public streets. Commercial vehicles or trailers shall not be permitted to park on any public street, thoroughfare or alley within the Village between the hours of 7:00 p.m. and 7:00 a.m. on weekdays, nor between the hours of 7:00 p.m. on Saturday and 7:00 a.m. on Monday.

**(C) Residential driveways. Notwithstanding any provision of this Code to the contrary, no commercial vehicle or trailer may be parked or stored in any residential driveway in violation of the following restrictions:**

**(1) General. Not more than one commercial vehicle that exceeds 8,000 pounds in gross vehicle weight may be parked or stored in any residential driveway.**

**(2) Prohibited vehicles. The following types of commercial vehicles and trailers may not be parked or stored in any residential driveway at any time:**

**(a) Commercial vehicles or trailers containing, equipped with, or towing any equipment, tools, materials, and supplies used in construction, landscaping, or similar work;**

**(b) Commercial vehicles with Class D license plates, except upon the prior written approval by the Chief of Police, which approval may not be granted for any vehicle that: (i) is used for public or commercial purposes; or (ii) features any signage or advertising of any kind; and**

**(c) Commercial vehicles that display any advertising other than within a 10-square-foot area located on each of the sides, front, and back of the commercial vehicle. Specifically, and without limitation of the foregoing, commercial vehicles that display any rooftop advertising may not be parked or stored in any residential driveway at any time.**

**Additions are bold and double-underlined; deletions are struck through.**

(3) Taxicabs and limousines. Not more than one taxicab or limousine may be parked or stored in any residential driveway. No taxicab or limousine parked or stored in a residential driveway may: (a) be equipped with an A-frame sign mounted on the roof, except as provided in this Section 7-2-24(C)(3); or (b) display any advertising except within a 10-square-foot area located on each of the sides, front, and back of the vehicle. A taxicab or limousine may be equipped with one roof-mounted sign that displays the word "taxi" and does not display any advertising.

(4) Vehicles equipped with snow plow. No commercial vehicle equipped with a snow plow or salt spreader may be parked or stored in a residential driveway, except that before April 1 and after November 1 of each calendar year, a commercial vehicle equipped with not more than two plows, each of which is physically attached to the vehicle, may be parked or stored in a residential driveway.

(D) Commercial vehicles providing service to a residence. The provisions of Section 7-2-24(C) of this Code do not apply to commercial vehicles parked in a residential driveway in connection with the performance of commercial services or work for the occupants of the residence served by the residential driveway.

(E) Vehicles for persons with disabilities. The provisions of Section 7-2-24(C) do not apply to vehicles bearing license plates for persons with disabilities.

~~(C)~~(F) Penalty. Any person who shall violate any of the provisions of this Section 7-2-24 shall be subject to a fine as set forth in Section 7-2-31 of this Code."

SECTION 5. TWELVE-MONTH REVIEW. The President and Board of Trustees hereby direct the Village Manager, or his designee, to place the regulations amended pursuant to this Ordinance on the agenda of a meeting of the Committee of the Whole to be held no later than 12 months after the effective date of this Ordinance for the purpose of reviewing those regulations.

SECTION 6. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 7. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Additions are bold and double-underlined; deletions are struck through.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#40892926\_v9

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
JUNE 20, 2017**

**DRAFT**

**Call to Order**

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 5:30 P.M., Tuesday, June 20, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope (6PM), Patel

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Peter Friedman, Village Attorney; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Steve McNellis, Community Development Director; Police Chief Robert LaMantia; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Charles Greenstein, Village Treasurer; Doug Hammel, Community Development Manager.

**Approval of Minutes**

Minutes of the June 6, 2017 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Spino seconded the motion. Trustee Hlepas Nickell requested a correction.

The motion passed with a Voice Vote as corrected

**Regular Business**

**1. Discussion Concerning the Human Relations Commission's Diversity Flag Program**

This item was presented by Police Chief LaMantia using PowerPoint.

**Flag Program History**

\*August 2005

- First Flag Display

\*August 22, 2014 – Human Relations Commission Discussion

- 175 people attended
- HRC recommended approving the display of the Palestinian flag and agreed to review the flag policy

\*April 7, 2015 – Village Board Meeting

- Flag policy submitted to the Village Board
- Policy intended to provide objective guidance
- The matter was referred back to the HRC

\*August 2015

- The flag program was placed on hold due to the scheduled replacement of street lights along Lincoln Avenue

\*September 2015 – December 2016

- New programs to recognize Lincolnwood's diversity  
Diversity Dance, Clerics Group, Iron Chef "Style Cook-off"

\*December 12, 2016

- The HRC voted to recommend continuation of the Flag Program

#### Draft Flag Policy Recommended in 2015

\*Only a Lincolnwood resident or business owner may submit an application for a flag to be displayed

\*Flag must either be the official flag recognized as a Member or Non-Member State of the United Nations, or must have been grandfathered in

\*Formal application process to include \$50 donation, if approved

\*Formal appeal process

Photos or advertising from the following events were displayed:

Flag program, Memorial Day Parade, Independence Day Concert in the Park, Diversity Dance, Library Ethnic Fest, Niles Township Food Drive, Iron Chef-Style Cook-Off, Coffee with the Clergy, Clergy Group, Reintroduction of the Neighborhood Watch Program

Staff is seeking direction on the future of the Flag Program.

The following speakers spoke in favor of continuing the Flag Program:

Dale Wickum, Marcella Ramahi, Judy Abelson, Charles Halevi

Discussion ensued. Trustees expressed their opinions regarding the program.

President Bass read the following statement:

The diversity in our Village is a source of great pride for our community. Our village is home to people that come from all over the globe; men women and children of different races, ethnicities, nationalities and religions. We are home to churches, synagogues, and hopefully, by the end of the year, a new mosque and learning center for our Islamic community. While the Diversity Flag Program was successful in expressing pride in our village's diversity, at times, it also brought about unnecessary contention between residents of different backgrounds and nationalities. It is for this reason that I propose ending this program. We don't need to look to flags of foreign and sometimes competing countries to show our diversity. One only has to look at the diverse student bodies in our schools, on our village boards, in our police and fire departments, and in our stores and businesses to see the harmonious and beautiful coexistence of the diverse population in our village. The American flag, our country's symbol of liberty for all, alone will stand for this diverse community.

President Bass called for a consensus regarding continuation of the Flag Program:

Trustee Cope – No

Trustee Patel – Table

Trustee Ikezoe-Halevi – Yes

Trustee Sugarman – No

Trustee Hlepas Nickell – No

Trustee Spino – No vote due to lack of information

President Bass stated that the consensus was to not have a flag display this year.

## **2. Discussion Regarding Televising Additional Boards and Commission Meetings**

*Due to time constraints, this item will be presented at a future Committee of the Whole*

## **3. Discussion Regarding Proposed Amendments to the Village Code Relating to Commercial Vehicles**

This item was presented by Chief LaMantia using PowerPoint.

### Background

October 24, 2013 – Traffic Commission recommendation to the Village Board to amend the Village Code regarding commercial vehicles

#### **\*2013**

- One Traffic Commission meeting
- One Village Board meeting

#### **\*2014**

- One Traffic Commission meeting
- Three Village Board meetings

- Two Committee on Ordinances Rules and Building meetings
- One Committee of the Whole discussion

\*2015

- Four Committee of the Whole discussions
- One Plan Commission meeting

\*2016

- Two Committee of the Whole discussions
- One Committee on Ordinances, Rules, and Buildings meeting

\*February 21, 2017 – Village Board directed staff to hold a series of workshops with a group of the public who represent both sides of the issue

#### Workshops

\*Workshop Group

- 10 Members of the public
- 1 Village Trustee
- 3 Staff Members

\*March 22, 2017 – Overview of commercial vehicle regulations and reached consensus on six items for consideration

\*April 3, 2017 – Continued discussion and reached consensus on the remaining ten items

#### Commercial Vehicle Definition

\*Any vehicle used, in whole or in part, for activities related to the conduct of a business

\*Does not include passenger vehicles used for commuting between a driver's or a passenger's residence and place of employment if the passenger vehicles are not used for any other activity related to the conduct of a business

\*Includes: taxicabs and limousines, panel vans, trucks and other vehicles used in connection with construction, landscaping, and similar work, tow trucks, vehicles used to make deliveries, and vehicles used to advertise a business or product, and vehicles used for ride-sharing services

Discussion ensued with some input from the audience. Attorney Friedman provided clarification.

Items were presented by Chief LaMantia. And consensus was reached on the following.

\*Advertising on Motor Vehicles

\*Commercial Vehicles

\*Construction Equipment (bobcats, etc)

\*Covered Vehicles

\*"D" Plates

\*Handicapped Vehicles

\*Recreational Vehicles (boats, snowmobiles, campers, wave runners, golf carts and mobile homes)

\*Rooftop Advertising

\*Taxicabs with A-Frame Signs

\*Temporary Storage Containers

\*Trailers Prohibited Unless for Permitted Construction

\*Vehicles Parked on Pervious Areas

\*Vehicles with Snow Plows (Up to two snowplows, one unconnected)

The items approved will come to the July Village Board meeting.

The remainder of the items will be brought to the August Committee of the Whole meeting.

### **Adjournment**

At 7:40 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Patel.

The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman  
Village Clerk

VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
FEBRUARY 21, 2017

Call to Order

President Turry called the regular meeting of the Lincolnwood Board of Trustees to order at 7: 30 PM, Tuesday, February 21, 2017, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Klatzco, Elster, Patel, Spino (by phone)

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Charles Greenstein, Village Treasurer; Heather McFarland, Management Analyst; Mark Burkland, Village Attorney; Charles Meyer, Assistant to the Village Manager; Steve McNellis, Director of Community Development ; Robert LaMantia, Police Chief; Robert Merkel, Finance Director; Andrew Letson, Acting Public Works Director

Approval of Minutes

The minutes of the February 7, 2017 Village Board meeting were not available at this time. Two sets of minutes will be available for review at the next Village Board meeting.

Warrant Approval

Trustee Klatzco moved to approve warrants in the amount of \$1,046,034.11. The motion was seconded by Trustee Elster.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Elster, Klatzco, Bass, Patel, Spino

NAYS: None

The motion passed.

Village President's Report

1. Iron Chiefs - President Turry spoke regarding the success of this event, over 100 were in attendance and a donation of \$3500 was made to the Niles Township Food Pantry.

2. A debate for those running for Village offices will be held on March 28 in Council Chambers and will be broadcast on Channel 6. This debate will be sponsored by the Lincolnwood Chamber of Commerce.

3. Lincolnwood Parks and Recreation Department received an Outstanding Program Award. Congratulations to Melissa Rimdzius, Laura McCarty and the rest of the staff.
4. President Turry spoke of criticism he has received for his leaving for vacation. He defended his position.
5. President Turry spoke of Earth Hour coming up in March and urged all residents to turn off their electricity using devices and lights.
6. Upcoming Meetings

President Turry announced upcoming meetings. These meeting dates may be found on the Village Website.

**Consent Agenda**

1. **Approval of a Request to Issue a Class S-E Liquor License to the Lincolnwood Public Library for a Grand Reopening Occurring March 2, 2017 from 5:00 P.M. to 7:00 P.M.**
2. **Approval of an Ordinance Waiving the Bid Process and Awarding a Proposal from Halogen Supply Company, Inc. for the Design and Purchase of Two Halo Gen.RTS Controllers for the Proesel Park Family Aquatic Center Pool**
3. **Approval of a Recommendation by the Parks and Recreation Board to Adopt an Ordinance, Waiving Section 6-3-2(B) Governing Park Hours, Section 9-1-3 Requiring the Issuance of Business Licenses and 6-3-9(1) Prohibiting Gambling, Allowing the Friends of the Community Center to Hold Lincolnwood Fest 2017 on July 20-23**
4. **Approval of a Recommendation by the Traffic Commission to Adopt an Ordinance to Amend Chapter 7, Article 2, Section 15 of the Village Code Pertaining to Restricting Parking Between the Hours of 9:00 p.m. and 6:00 a.m. in the Designated Parkway Parking Area on the East Side of Kimball Avenue between Devon Avenue and the North Alley**

Trustee Elster moved to approve the Consent Agenda, as presented , seconded by Trustee Patel.

Upon Roll Call the Results were:

AYES: Trustees Patel, Elster, Bass, Klatzco

NAYS: None

The motion passed

**Regular Business**

5. **Consideration of an Ordinance to Amend Chapter 7, Article 2, Section 17, 18 and 24 of the Village Code Regarding Parking of Recreational and Commercial Vehicles**

This item was presented by Chief LaMantia using PowerPoint.

**Commercial Vehicles - Current and Proposed Regulations by Vehicle Type**

Charts indicating types, regulations and proposed regulation were exhibited for thirteen types of vehicles.

Photographs were exhibited of various types of vehicles identified within the Village.

Trustee Bass questioned the square footage of signs.

Trustee Patel stated that this item has been in discussion for about five years. It came before the Traffic Commission in 2012. The question is how to regulate, not do we regulate.

Can the Board bifurcate and move forward with the identified six items.

Trustee Bass would like to Table this item, because people were not given enough notice.

Attorney Burkland stated that if consensus is to revise the Ordinance, the Board needs to direct the attorney to draft a new Ordinance.

Chief LaMantia stated that notifications have been made.

President Pro-Tern Elster recommended that the item be Tabled and brought to a meeting with the full Board in attendance.

Trustee Bass suggested that everyone would know what is going on if the Village checked names on vehicle stickers.

Trustee Patel stated that the problem is that not all vehicles are stickered in Lincolnwood.

President Pro-Tern Elster opined that either there should be a vote on all items or Table all.

The following residents addressed the Board:

Resident Peter Ranemann - We will keep coming back to meetings, some of the items are logical, some not.

Resident Steve Kadeem - We need at least a month's notice, where do we draw the line on which vehicles we may have.

Resident Virgil Tiran - We should not have to hire an attorney to see where we can park.

Trustee Patel stated that he had observed a very large truck on a driveway for one year - a process is needed.

Resident Lou Napravnik - Thanks for hearing us. We need to get the word out, there are no bad people here.

Resident Tiba - Vehicles on driveways for more than one or two days should not be allowed. Complaints should be checked.

Resident Stan Wilk- Recommends using robo-call to notify residents of meetings of interest.

Mr. Wiberg provided residents with Chief LaMantia's email.

A list of those in attendance was provided, with contact information.

Trustee Klatzco moved to Table the item to the Village Board meeting of June 20 (workshops to be held before the meeting), seconded by Trustee Bass Motion passed with a Voice Vote.

**6. Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc. for Performance of an Eligibility Study for the Re-designation of the Lincoln-Touhy Redevelopment Project Area**

This item was presented by Mr. McNellis using PowerPoint.

TIF Approval Process Timeline

Six Month Process

- \*TIF Consultant begins work on Eligibility Study (Day 1)
- \*TIF Consultant completes Eligibility Study and Village Board Resolution setting Date for Joint Review Board meeting (Day 60)
- \*Joint Review Board convenes (Day 90)
- \*Joint Review Board provides recommendation (within 30 days of meeting) (Day 120)
- \*Village Board sets date of Village Board Public Hearing (Day 160)
- \*Village Board adopts Ordinances approving Redevelopment Plan and TIP Designation (14-90 days after Public Hearing) (Day 174)

Proposed TIF Legislation

- \*House Bill (HB2964) introduced on February 9, 2017
- \*Proposed to amend the Tax Increment Allocation Redevelopment Act
- \*Provides that when a TIF District is terminated, property within that District may not become part of another TIF District for 15 years after the date of termination
- \*Bill was referred to the House Rules Committee on February 9, 2017
- \*If ultimately approved, this would preclude the Village from following through with Re-designating the Lincoln-Touhy TIF for 15 years.

President Turry indicated that in his opinion this legislation is likely to pass.

Trustee Patel read the following statement:

At the last Village Board meeting, several statements were made by Trustee Bass on this dais regarding the Touhy/Lincoln TIF and how it relates to development of the former Purple Hotel site. We were given information from our professional staff and counsel regarding the history of the existing TIF and its current status. We were also provided with several reasons that the action we were contemplating was the right direction for us to take. In particular, it was noted that the creation of the current TIF was instrumental in attracting a developer to purchase the property from an owner that was facing foreclosure. This is, through no fault of the Village or Village Board, the same situation we have now.

During our deliberation and after the vote, several statements were made by Trustee Bass about how developers select projects and how to attract them to the site. Claims of 'real developers' waiting in the wings and the ability to 'fast track' the TIF designation process were BASELESS. The Village Board has no way to control the actions of the Joint Review Board nor can any assurance be given that their support will remain. Additionally there is now proposed legislation in Springfield which could make the proposed re-designation IMPOSSIBLE in the future. Claims of measures not being taken by

the Village Board or Village Staff are EMPTY. Many measures are being taken by the Board and Staff to assist in development of the site as this Village Board, including Trustee Bass, knows very well.

As a member of ICSC and a real estate professional with nearly two decades of retail real estate experience in the Chicagoland market, I am the most experienced and knowledgeable person on this dais on this subject. I however, am not the developer that will develop this site. I will serve this Village as a Trustee and will work to the best of my abilities to advocate for a successful and desirable development. To that end, today, I reached out to some of the most well respected and knowledgeable people in the real estate development industry. I explained our intentions to re-designate the TIF and the circumstances which the site faces. With the limited time available to me today, I reached out to several people and all of them agreed, as I suspected, that the re-designation of the TIF was the proper action for the Village to take, if we are looking to attract developers. It was agreed that without that action, DEVELOPMENT WILL NOT OCCUR.

All of these people have given me permission to state their names and companies publicly in support of the re-designation in an effort to attract a developer. Some of the respondents even expressed that they will have interest in the site if the proposed measure is adopted. The names of those that agreed to be publicly known are: Liz Holland, CEO of Abbell Associates and Chairman of the International Council of Shopping Centers; Todd Berlinghoff, Partner of Hamilton Partners; James Matanky, President of Matanky Realty; Scott Gendell, President of Terraco; Terry McCollom, President of McCollom Realty; Donna Pugh, Partner at Foley and Lardner, a leading zoning attorney, representing major developers such as Westfield malls, owner of Westfield Old Orchard. There are several others that could not be reached today, but based on the affirmative response I received I would expect I would not find a major developer that would not agree on the course of action we are taking.

That being said I move to approve the ordinance as proposed, seconded by Trustee K.latzco.

Trustee Bass stated that he feels this is not a pressing issue. He stated that House Bill 2967 was just presented to the State Legislature and that he has talked to people interested in the site and none of the people stated that the TIF needed to be restarted. When there is a developer in works, there will then be a pressing situation. He stated that if a developer takes control of the site, he would then be in favor of taking the issue up again.

Trustee Patel stated that as an experienced real estate developer, he has spoken to many development leaders and they all agree that the TIF needs to be re-started if the Village wants to see development occur on the site.

President Turry stated that he believes that HB2967 will move forward quickly, and if it approved by the state, it will stop the re-designation process for 15 years. Therefore, he believes the need to move forward is now. He further stated that all expenses incurred with the process are eligible to be paid for by the TIF, so he feels that there is no financial risk to the Village.

Trustee Bass questioned attorney Burkland as to what he believes the timetable would be for the state to consider, and possibly approve the HB2967.

Attorney Burkland responded that this is unpredictable.

President Turry called for a vote on the motion.

Upon Roll Call the Results were:

AYES: Trustees Bass, Patel , Elster, Klatzco, Spino, President pro-tern Elster

NAYS: None The motion passed

EDC Chair Jim Persino addressed the Board. He stated that perhaps the sponsor of the bill would be willing to accept an amendment regarding those communities already in the process of opening a new TIF. This will be looked into.

Resident Christina Duropoulos questioned when something will be done with this area. Mr. Wiberg , Trustee Patel, Trustee Klatzco and Trustee Bass responded.

## **7. Consideration of an Ordinance Amending Chapters 6, 12, and 15 of the Village Code Regarding the Village's Public Way and Water and Sewer Regulations**

This item was presented by Mr. Letson using PowerPoint.

### Background

The Village Engineer performed a review of the Code and proposed changes based on current engineering practices.

### Previous Discussions

\*June 21, 2016 - COTW

\*August 31, 2016-CORB

\*September 20, 2016 - COTW

February 8, 2017 - Plan Commission

### Proposed New Driveways and Driveway Approach Regulations

\*New driveway approaches must be constructed a minimum distance from parkway trees

\*One foot per diameter inch, up to 10 feet

- A driveway would need to be at least 5 feet from a 5 inch tree

- A driveway would need to be at least 10 feet from a 12 inch tree

\*In cases where avoiding a tree is not possible, the resident may remove the parkway tree

- If there are no parkway trees within 25 feet of the subject tree, the resident would pay into a replacement fund at a rate of \$150 per diameter inch

### Proposed New Connection to Water Mains Regulations

\*Connections to Village water mains must conform to standards set forth by the Director of Public Works

\*Allows the Village Engineer to develop a standard detail for connections based on modern engineering practices

### Proposed New Manner of Filling Trenches Regulations

\*Updates backfilling requirements to note the use of stone as trench backfill under pavement

\*Requires proper compaction of the stone

\*Meets current IDOT standards and engineering practices

#### Proposed New Footing Drain and Downspout Requirements

- \*Requires new sump pumps and downspouts discharge to either the front or rear yard and not toward any adjacent properties.
- \*Discharge must be a minimum of 5 feet from the property line
- \*Allows existing conditions to remain, unless they are causing a nuisance

#### Proposed New Definitions in Chapter 12

- \*Creates a definition for "Combined Sewer"
- \*Amends definitions for 100-year and 2-year storm events

#### Proposed Amendment to Stormwater Detention Regulations

- \*Developments that disturb more than *Yi* acre are required to obtain a permit from MWRD
  - Permit regulates the amount of required detention and the rate of flow into the sewer system
- \*The Village has adopted stricter regulations to mitigate inundation of the combined sewer system
- \*The amendment removes the stricter requirements for properties that are tributary to a separated storm sewer
  - Primarily the NEID
  - These properties do not have an impact on the combined sewers
  - Reduces the overall development cost for projects in the affected area

#### Proposed Regulations Related to Method of Discharge, Excessive Release Rate Fee, Restrictor Size and Design

- \*Eliminates the 3 inch minimum restrictor size requirement and fee for an excessive release rate
- \*Smaller restrictors do not have clogging issues if designed properly and have devices to prevent clogging
- \*Amendment provides flexibility for development projects

#### Proposed Regulations Regarding Altering Drainage Patterns

- \*Requires a grading permit for a variety of activities
  - Construction of a new home or addition
  - Construction of an accessory structure
  - Installation of in-ground swimming pools
  - Landscaping changes that alter the flow of existing drainage
  - Land disturbing work in the floodplain
  - Land disturbing work affecting an area of one acre or more
  - Demolition of any building
  - Altering drainage patterns
  - Excavating or filling an area greater than 50 square feet
- \*The documentation required will be determined on a case by case basis, primarily based on the scope of the project

#### Proposed Change to Definition in the Zoning Code

- \*Creates a definition for the top of curb
  - Highest point of curb along the frontage of property
- \*Assists with measuring the allowable height of the finished first floor
- \*Codifies current practice

Recommendation

Move to approve an Ordinance amending Chapters 6, 12 and 15 of the Village's public way and water and sewer regulations.

Discussion ensued with clarification provided by Mr. Letson and Village Engineer Amelio.

Trustee Patel moved to approve the Ordinance as proposed, seconded by Trustee Klatzco.

Upon Roll Call the Results were:

AYES: Trustees Bass, Cope, Patel, Elster, Klatzco, Spino

NAYS: None The motion passed

**Manager's Report**

None

**Board and Commissions Report**

None

**Village Clerk's Report**

Absentee ballot request forms have been received by the Village. Anyone wishing to receive a form contact the Clerk's office and provide your name and address and you will receive the form.

**Trustees Reports**

None

**Public Forum**

Resident Jean Halevi spoke suggested that the Village plant milkweed along our new walking paths in order to attract Monarch butterflies which are endangered. She stated that this is not a costly project and would be helpful to the environment.

**Adjournment To Closed Session**

At 9:40 P.M. Trustee Elster moved to adjourn the Village Board meeting to Closed Session for the purpose of discussing probable or imminent litigation 2(c),(11) seconded by Trustee Bass.

Upon Roll Call the Results were

AYES: Trustees Klatzco, Elster, Patel, Bass, Cope

NAYS: None The motion passed

**Reconvention**

At 10:01 P.M. President Turry reconvened the Village Board meeting.

**Adjournment**

At 10:01P.M. Trustee Elster moved to adjourn the meeting, seconded by Trustee Klatzco.  
The motion passed with a Voice Vote

Respectfully Submitted,

Village Clerk

**Commercial Vehicle Regulations  
Discussion Workshop**

**March 22, 2017**

**In attendance:**

**Tim Wiberg, Village Manager**

**Ashley Engelmann, Assistant Village Manager**

**Bob LaMantia, Police Chief**

**Jesal Patel, Village Trustee**

**Resident Attendee List Attached**

**Welcome and Purpose**

Chief LaMantia welcomed the group and thanked them for volunteering to participate in the discussion regarding commercial vehicle regulations. The purpose of the meeting is to review the regulations that the Village Board will be considering and to provide feedback that will be incorporated into the recommendation.

**Proposed Regulations**

Chief LaMantia began the discussion by presenting the proposed regulations by category.

*Taxi Cabs*

Current Regulations- one allowed

Proposed- one allowed, limited to 3 square feet on each side and no rooftop A-frame signs

The group discussed what the standard is for advertising on taxis, approximately how many taxis we have in Lincolnwood and questioned how frequently complaints are received regarding taxis in the community.

The Chief estimates that the community has approximately 30 taxis and noted that all taxis would most likely be non-compliant based on the proposed language

and recommended that the group consider categorizing taxis as commercial vehicles. Ten square feet on each side is proposed for commercial vehicles.

*Group Consensus:* Categorize taxis as the same as other commercial vehicles.

The group questioned what defines a vehicle as commercial and how many a property owner can have.

The Chief noted that the Village Code currently allows for one commercial vehicle.

It was stated that visual advertising and size of the vehicle seems to be the main concern of most individuals.

The Chief continued the presentation of the proposed regulations by category.

<b>Item</b>	<b>Current</b>	<b>Proposed</b>
Advertising on Motor Vehicles	Unregulated	Limited to 10 Square Feet on Each Side; Wrapped Prohibited
Rooftop Advertising	Unregulated	Prohibited, Except Taxi Cabs with a Standard Sign
Vehicle Height	Unregulated	Limited Total Vehicle Height to Less than 8', 6"
Vehicle Length	Unregulated	Limited to 20'
Non-permanent Equipment	Unregulated	Prohibited-i.e. Ladder Racks
Commercial Vehicles	One Permitted	B Plate Allowed, D Plate Prohibited (Unless Approved for Passenger Use)
Vehicles with Snow Plows	Allowed November-March	No Change
Construction Equipment (Bobcats, etc.)	Limited by Weight	Prohibited, Except on Construction Sites
Trailers	One Permitted	Prohibited, Except on Construction Sites
Covered Vehicles	Unregulated	One Allowed, Fitted Cover Required
Recreational Vehicles (boats, snowmobiles, campers, wave runners, golf carts and mobile homes)	Prohibited, Boats Allowed in the Summer, Snowmobiles Allowed in the Winter	No Change, Move to Village Code
Temporary Storage Containers	Unregulated	Limited to 30 days in Any Calendar Year

Item	Current	Proposed
Impervious Service Required	Prohibited within the Zoning Code	Move to the Village Code
Handicapped Vehicles	Unregulated	Specifically Exempted

Trustee Patel explained that a B plate does not mean for business use. There is a weight range associated with it.

The group asked questions regarding scenarios with different license plate types as well as whether or not different types of vehicles would be allowed under the proposed regulations. There was general consensus that box trucks and semis should not be allowed.

Additional points/questions that were asked are as follows:

- There should be a focus on aesthetics within the community and that is why we have Ordinances to enforce those aesthetics
- Neighbors should have respect for one another when it comes to storing commercial equipment/vehicles
- Safety should be a priority and should be considered as part of the regulations
- Know who your neighbor is
- Neighboring communities are more restrictive than what is being proposed
- Is there consideration to eliminate allowing commercial vehicles in residential areas completely
- The commercial vehicles should be required to be registered to the address that they are being parked at
- Many people have vehicles that are business related only and are not for personal use as well, these vehicles should be stored in other locations
- It can be difficult to discern what is commercial and what is not
- Concerns about eliminating the ability for someone to park their business truck on their private property

- Want to ensure that if we impose restrictions that we can also enforce them
- Enjoy the diversity of residents in the community, concerned that if restrictions are too restrictive this will affect the character of the community
- Could taxi owners be required to store them in a garage if the property has a garage

Trustee Patel noted that regardless of changes that are made to the Village Code it is hard to stop everything. There are private property rights that need to be considered as part of this discussion. The Village Board does not want to prohibit commercial vehicles entirely and also does not want to prohibit vehicle markings completely.

Chief LaMantia clarified that currently no commercial vehicles can park on the street overnight.

Chief LaMantia also noted that enforcement of these issues is usually complaint based.

Mr. Wiberg asked what the top complaints are regarding commercial vehicles. Chief LaMantia responded that they include panel vans with racks and taxis.

Discussion occurred regarding allowing panel vans to have racks with ladders on them. The group noted that there are safety concerns with allowing ladders to be kept on racks. These can be used by criminals to enter someone's home.

*Group Consensus:* One panel van with an empty rack would be acceptable.

Trustee Patel asked if the group could review and provide a recommendation on the following items that were originally discussed by the board at the February 21, 2017 Board Meeting:

A-Frame Signs on Taxis

*Group Consensus-* Do not allow

D-Plate Not Permitted Unless with Exception Granted by the Police Chief

*Group Consensus- Agree*

Definition of Trucks and Vehicles as Proposed

*Group Consensus- Agree*

Trailers Prohibited Unless for Construction

*Group Consensus- Agree*

Vehicles Prohibited to Park on Impervious Areas

*Group Consensus- Agree*

Covered Vehicles- One Permitted, with Fitted Cover

*Group Consensus - Agree*

Chief LaMantia stated that he would provide the group with a copy of the notes, power point presentation and draft Ordinance as well as information regarding what other community's restrictions are. In addition, he encouraged the group to send him examples of violations they may see.

**Next Meeting- April 20<sup>th</sup> at 3:30 p.m.**

Recreational and Commercial Vehicle  
Workshop Attendance List  
March 22, 2017

Name	Phone Number	Email Address
Timothy C. Wiberg		
Ashley Engelmann		
Robert LaMantia		
Jesal Patel		
Antonio Costantino		
Louis Napravnik		
Steve Gergoulos		
Steven Hedeem		
Vic Stojanoff		
Ken Klint		
Angie Kotsinonos		
Terry Froman		
Marla Lampert		
Joel Perzov		
Marc Collins		



# Commercial Vehicle Regulations Discussion Workshop

April 20, 2017

In attendance:

Tim Wiberg, Village Manager

Ashley Engelmann, Assistant Village Manager

Bob LaMantia, Police Chief

Jesal Patel, Village Trustee

Resident Attendee List Attached

## Welcome and Introduction

Chief LaMantia welcomed the group to the workshop and thanked them for their participation. He noted that a few members of the group had contacted him to inform him that they would not be in attendance for the workshop. He also noted that each group member had several handouts in front of them which included:

- An e-mail from group member Mark Collens expressing his opinions on the matter which he asked be shared with the group in his absence
- A copy of a commercial vehicle regulation brochure that was developed by the Village of Skokie for residents and visitors to the community
- A copy of the notes from the last meeting

Chief LaMantia reviewed the consensus items from the previous meeting with the group:

Item	Group Consensus
Prohibit A-Frame Signs on Taxis	Agree
D Plate Prohibited Unless Approved by Police Chief	Agree
Definition of Trucks and Vehicles as Proposed	Agree
Trailers Prohibited Unless for Permitted Construction	Agree

Vehicles Prohibited to Park on Impervious Areas	Agree
Covered Vehicles- One Permitted, with Fitted Cover	Agree

It was noted that item “vehicles prohibited to park on impervious areas” within the table should say “pervious”.

Chief LaMantia listed the remaining items for discussion:

- Advertising on Motor Vehicles
- Rooftop Advertising
- Vehicle Height
- Vehicle Length
- Non-Permanent Equipment
- Commercial Vehicles
- Vehicles with Snow Plows
- Construction Equipment
- Recreational Vehicles
- Temporary Storage Containers
- Handicapped Vehicles

Chief LaMantia recommended that the group discuss the items with minimal changes first. Group Consensus may be found on the next page.

Item	Current	Proposed	Group Consensus
Vehicles with Snow Plows	Allowed November-March	<b>No Change</b>	<b>Agreed</b>
Construction Equipment (Bobcats, etc.)	Limited by Weight	<b>Prohibited, Except on Construction Sites</b>	<b>Agreed- permissible only when connected to an open building permit</b>
Recreational Vehicles (boats, snowmobiles, campers, wave runners, golf carts and mobile homes)	Prohibited, Boats Allowed in the Summer, Snowmobiles Allowed in the Winter	<b>No Change, Move to Village Code</b>	<b>Agreed</b>

<b>Temporary Storage Containers</b>	Unregulated	<b>Limited to 30 days in Any Calendar Year or with Open Building Permit</b>	<b>Agreed- it must be on an impervious surface and create a free permit to track usage</b>
<b>Handicapped Vehicles</b>	Unregulated	<b>Specifically Exempted</b>	<b>Agreed</b>

Discussion occurred regarding each of the items listed above. Questions/comments that were raised are as follows:

- Questions regarding how many boats are parked in the Village
  - The Chief noted approximately 20 based on his estimate
- If police see commercial vehicles, construction etc. they should be proactively enforcing and not just complaint based
  - The Chief noted that tickets are given if compliance cannot be gained

The Chief provided the group with the proposed definition for a commercial vehicle. Discussion ensued regarding the definition. Trustee Patel noted that we should examine whether or not we have to define what a commercial vehicle is but rather state “Vehicles that include the following items...” It was decided that this should be discussed with the Village Attorney.

Ms. Engelmann provided the group with information for neighboring community’s ordinances. The community’s included: Skokie, Evanston, Morton Grove, Niles and Chicago. In summary, the majority of the communities are more restrictive than what is being proposed by the Village of Lincolnwood.

Chief LaMantia moved on to the remaining items that were left for discussion.

**Taxi Cabs**

Proposed- One allowed, 3 sq. feet of advertising on each side, one roof top A-frame sign.

Group Consensus- One allowed 10 sq. feet of advertising on each side with one roof top A-frame sign.

Discussion- The group recommended 10 sq ft. on each side for consistency with commercial vehicles and also due to the fact that 3 sq. ft would most likely make all taxis non-compliant, there were two group members that were present that did not agree and felt that no advertising should be allowed and that 10 sq. ft is too large.

**Advertising on Motor Vehicles**

Proposed- Limited to 10 sq. ft on each side, wrapped vehicles prohibited.

Group Consensus- Agreed.

Discussion- The group did express concerns about the size being too large and also whether the front and back of vehicles should be allowed to display advertising within the size limits. The group agreed with the recommendation, however one group member who was present did not agree with allowing advertising on the vehicles at all.

### **Rooftop Advertising**

Proposed-Prohibited except for taxis with a standard sign.

Group Consensus- Agreed.

Discussion- All members agreed with the recommendation.

### **Vehicle Height**

Proposed- Limited Total Vehicle Height to Less Than 8' – 6".

Group Consensus- Agreed.

Discussion- All members agreed with the recommendation, there were members that expressed concerns regarding the various models of sprinter vans but it was determined that 8'-6" would be an acceptable maximum height.

### **Vehicle Length**

Proposed- Limit to 20'.

Group Consensus- Agreed to 21'.

Discussion- Members agreed to 21' to allow for certain pick-up trucks that are used for personal use.

### **Non-Permanent Equipment (ladders, pipes, etc. on the roof)**

Proposed- Prohibited.

Group Consensus- Agreed.

Discussion- The group discussed the possibility of allowing one item, consensus was not to allow any, however two group members felt one should be considered.

### **Commercial Vehicles- D & B Plates**

Proposed- B plate allowed, D plate prohibited except when approved for passenger use.

Group Consensus- Agreed.

Discussion- All members agreed with the recommendation.

### **Panel Vans**

Proposed- No proposal for consideration.

Group Consensus & Discussion- Agreed that panel vans should be defined, they should be considered a commercial vehicle (they currently are not) and they should be limited to one allowed.

Chief LaMantia reminded the group that their recommendations would be discussed at the June 20, 2017 Village Board's Committee of the Whole meeting at 6:30 p.m. in the Council Chambers. He encouraged all group members to be present at the meeting and noted that he would send out a reminder in advance of the meeting.

# Commercial Vehicle Discussion

Committee of the Whole  
June 20, 2017

# Background

- October 24, 2013- Traffic Commission recommendation to the Village Board to amend the Village Code regarding commercial vehicles
- 2013
  - 1- Traffic Commission Meeting
  - 1- Village Board Meeting
- 2014
  - 1- Traffic Commission Meeting
  - 3- Village Board Meetings
  - 2- Committee on Ordinances Rules and Building Meetings
  - 1- Committee of the Whole Discussion
- 2015
  - 4- Committee of the Whole Discussions
  - 1- Plan Commission Meeting
- 2016
  - 2- Committee of the Whole Discussions
  - 1- Committee on Ordinances Rules and Buildings
- **February 21, 2017- Village Board directed staff to hold a series of workshops with a group of the public who represent both sides of the issue**

# Workshops

- Workshop Group
  - 10- Members of the Public
  - 1- Village Trustee
  - 3- Staff Members
- March 22, 2017- Overview of commercial vehicle regulations and reached consensus on six items for consideration
- April 3, 2017- Continued discussion and reached consensus on the remaining 10 items

# Commercial Vehicle Definition

- Any vehicle used, in whole or in part, for activities related to the conduct of a business
- Does not include passenger vehicles used for commuting between a driver's or a passenger's residence and place of employment if the passenger vehicles are not used for any other activity related to the conduct of a business
- Includes, taxicabs and limousines; panel vans, trucks and other vehicles used in connection with construction, landscaping, and similar work; tow trucks; vehicles used to make deliveries; and vehicles used to advertise a business or product; and vehicles used for ride-sharing services

## Workshop Consensus

Item	Current	Proposed	Workshop Consensus
<b>Advertising on Motor Vehicles</b>	Unregulated	Limited to 10 Square Feet on Each Side; Wrapped Prohibited	Agreed
<b>Commercial Vehicles</b>	Unregulated	One Permitted, B Plate Allowed, D Plate Prohibited (Unless Approved for Passenger Use)	Agreed
<b>Construction Equipment (bobcats, etc.)</b>	Limited by Weight	Prohibited, Except on Construction Sites	Agreed- Add That it Must Be Connected to an Open Building Permit
<b>Covered Vehicles</b>	Unregulated	One Permitted, with Fitted Cover	Agreed
<b>D Plates</b>	Unregulated	Prohibited Unless Approved by Police Chief	Agreed
<b>Handicapped Vehicles</b>	Unregulated	Specifically Exempted	Agreed
<b>Non-permanent Equipment- i.e. Ladder Racks</b>	Unregulated	Prohibited	Agreed
<b>Panel Vans</b>	Unregulated	No Proposal	Panel Vans Should be Considered a Commercial Vehicle and Should be Limited to One
<b>Recreational Vehicles (boats, snowmobiles, campers, wave runners, golf carts and mobile homes)</b>	Prohibited, Boats in the Summer, Snowmobiles in the Winter	No Change, Move to Village Code	Agreed
<b>Rooftop Advertising</b>	Unregulated	Prohibited, Except Taxi Cabs with a Standard Sign	Agreed
<b>Taxi Cabs with A-Frame Signs</b>	One Allowed	One Permitted, 3 Square Feet of Advertising on Each Side, One Roof Top A-Frame Sign	One Permitted, 10 Square Feet on Each Side with One Roof Top A-Frame Sign
<b>Temporary Storage Containers</b>	Unregulated	Limited to 30 days in Any Calendar Year	Agreed- Add That it May Not be Stored on a Pervious Surface
<b>Trailers Prohibited Unless for Permitted Construction</b>	Unregulated	Prohibited Unless for Permitted Construction	Agreed
<b>Vehicle Height</b>	Unregulated	Limited Total Vehicle Height to Less than 8', 6"	Agreed
<b>Vehicle Length</b>	Unregulated	Limited to 20'	Limited to 21'
<b>Vehicles Parked on Pervious Areas</b>	Unregulated	Prohibit	Agreed
<b>Vehicles with Snow Plows</b>	Allowed November-March	No Change	Agreed

# Neighboring Communities

Municipality	Taxis	Commercial Vehicles	Recreational Vehicles
<b>Skokie</b>	Prohibited on residential streets and driveways	Prohibited on residential streets and driveways	Allowed with conditions
<b>Evanston</b>	Prohibited on residential streets and driveways	Prohibited in the front of the home. Not more than one in a rear yard. Prohibited on residential streets	Prohibited in the front of home. Not more than one in a rear yard. Prohibited on residential streets
<b>Morton Grove</b>	Prohibited on residential streets and driveways	Prohibited in the front of the home, unlimited within side and rear lots if less than eight feet high. Prohibited on residential streets	Prohibited in the front of the home, unlimited within side and rear lots, if less than eight feet high. Prohibited on residential streets
<b>Niles</b>	Falls under commercial vehicle definition	Allowed in the rear or interior side yard only, may be permitted in the front or corner side yard if the property is developed in a manner that would physically prohibit parking in the rear or interior side yard. If front or corner side yard storage is required, must be parked as near to the front of the garage and cannot extend beyond the front lot line	Boats permitted: (1) In the rear yard (2) Not less than three feet from any lot line (3) Not within any required front yard, front driveway or building setback line
<b>Chicago</b>	Parking regulations vary by ward	Off-street parking may not be used for long-term storage of commercial vehicles, boats, or recreational vehicles or building materials	Same as commercial vehicles

# Advertising on Motor Vehicles

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Limited to 10 Square Feet on Each Side; Wrapped Vehicles Prohibited
<b>Workshop Consensus</b>	Agreed



Tape Indicates 10' Square Feet

# Commercial Vehicles

<b>Current Regulations</b>	One Permitted (Weight Restrictions)
<b>Proposed</b>	"B" Plate Allowed "D" Plate Prohibited (Except When Approved for Passenger Use)
<b>Workshop Consensus</b>	Agreed





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Wrapped Vehicle

# Construction Equipment (Bobcats, etc.)

<b>Current Regulations</b>	Limited by Weight
<b>Proposed</b>	Prohibited, Except at a Permitted Construction Site
<b>Workshop Comments</b>	Agreed- Add That it Must Be Connected to an Open Building Permit



# Covered Vehicles

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	One Permitted, with fitted cover and nothing used to weigh it down
<b>Workshop Consensus</b>	Agreed



# Handicapped Vehicles

<b>Current Regulations</b>	Unregulated
<b>Under Consideration</b>	Specifically Exempted
<b>Workshop Comments</b>	Agreed



# Non-permanent Equipment

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Prohibited, i.e., Ladder Racks
<b>Workshop Consensus</b>	Agreed





# Panel Vans

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	No Proposal
<b>Workshop Consensus</b>	Panel Vans Should be Considered a Commercial Vehicle and Should be Limited to One





**Recreational Vehicles**  
**(Including: Boats, Snowmobiles, Campers, Wave Runners, Golf Carts and Mobile Homes)**

<b>Current Regulations</b>	Recreational Vehicles Prohibited- Boats Allowed in the Summer Snowmobiles Allowed in the Winter
<b>Proposed</b>	No Change- Regulations Moved from Zoning Code to Village Code
<b>Workshop Comments</b>	Agreed



Permitted April thru October



Prohibited Except for Cleaning and Maintenance

# Rooftop Advertising

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Prohibited, Except for Taxi Cabs w/Standard Sign
<b>Workshop Consensus</b>	Agreed





# Taxi Cabs

<b>Current Regulations</b>	One Allowed
<b>Proposed</b>	One Allowed, Advertising Limited to 3 Square Feet on Each Side and No Rooftop A-Frame Sign (Commercial Vehicles 10 Square Feet on Each Side)
<b>Workshop Consensus</b>	One Permitted, 10 Square Feet on Each Side with One Roof Top A-Frame Sign



# Temporary Storage Containers

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Limited to 30 Days in Any Calendar Year
<b>Workshop Consensus</b>	Agreed- Add That it May Not be Stored on a Pervious Surface



# Trailers

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Prohibited Unless for Permitted Construction
<b>Workshop Consensus</b>	Agreed



# Vehicle Height

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Limited Total Vehicle Height to Less Than 8' – 6" (Sprinter Van 9' Max)
<b>Workshop Consensus</b>	Agreed





# Vehicle Length

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Vehicles Limited to 20' (2015 Silverado HD Double Cab 20'-9")
<b>Workshop Consensus</b>	Limited to 21'



# Vehicles Parked on Pervious Areas

<b>Current Regulations</b>	Unregulated
<b>Proposed</b>	Prohibit
<b>Workshop Consensus</b>	Agreed



# Vehicles with Snow Plows

<b>Current Regulations</b>	Allowed November through March
<b>Proposed</b>	No Change
<b>Workshop Consensus</b>	Agreed



# Village Board Direction Sought

- Staff is seeking direction the draft commercial vehicle regulations for consideration

# Complaint Data

<b>Year</b>	<b>Number of Complaints</b>
2014	32
2015	32
2016	82

**Top complaints- taxis and panel vans**

# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 7

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Consideration of a Recommendation by the Zoning Board of Appeals in Case #ZB-06-17 to Approve a Variation from the Zoning Code to Permit an Open-Air, Off-Street Parking Space in the Front Yard of a Property in a Residential Zoning District at 7235 North Keating Avenue

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Greg Blair, on behalf of DGDB, LLC, Property Owner of 7235 North Keating Avenue, seeks approval of a Variation to install an open-air, off-street parking space in the front yard of the subject property. The property is located in the R-3, Residential District.

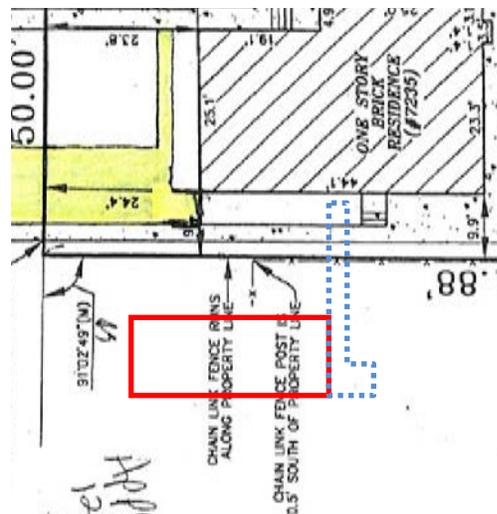
Section 7.06(5) of the Zoning Ordinance regulates where open-air, off-street parking spaces may be located. It states that they may be located "in (a) any rear yard, in any zoning district; and (b) in a front yard or a side yard abutting a street, but only within the B-1, B-2, B-3, O-1, M-B, and P Districts, and only upon the issuance of a Special Use permit therefor pursuant to the procedures set forth in Section 5.17 of this Zoning Ordinance." This regulation does not allow for open-air, off-street parking spaces in the front yard of a lot located in a residential district.

The Petitioner is proposing a 12-foot by 20-foot parking pad that would result in one dedicated, off-street parking space for the subject property. The improvement would also include a sidewalk that would connect to the existing sidewalk on the property. The proposed improvement is compliant with all other zoning regulations.

## **Requested Zoning Action**

The Petitioner seeks approval of a Variation to install an open-air, off-street parking space in the front yard of the subject property (Section 7.06(5) of the Village Zoning Ordinance).

## **Proposed Off-Street Parking Space Location**



 Proposed Parking Area

 Proposed New Sidewalk Area

In his application, the Petitioner cited several conditions that he feels create unique circumstances regarding this property. They include the following:

- The subject property lacks an alley that would allow for a parking pad or garage accessed from the rear property line;
- The only opportunity for a driveway that would provide access from North Keating Avenue to the rear of the property is obstructed by an existing fire hydrant. (Village staff noted that the installation of a driveway and rear yard garage may put the property out of compliance with lot coverage regulations;)
- The fire hydrant located along North Keating Avenue eliminates one on-street parking space in front of the subject property; and
- The subject property is located adjacent to a car dealership whose employees utilize on-street parking on the west side of North Keating Avenue. This eliminates potential on-street parking spaces available for residents.

### Public Hearing

The Zoning Board of Appeals held a Public Hearing at their June 21, 2017 meeting. Robert Thompson attended on behalf of DGDB, LLC. Mr. Thompson explained that the combination of factors - including a lack of a rear alley, the location of the existing fire hydrant, and the employee parking for auto dealer on the west side of North Keating Avenue - results in limited opportunities for residents to park in front of the home at the subject property.

Mr. Thompson made note of other open-air parking spaces located in residential front yards on the same block of North Keating Avenue. (These spaces were in place when the 2016 amendment that would have prohibited them was passed, so they are considered legal non-conforming.)

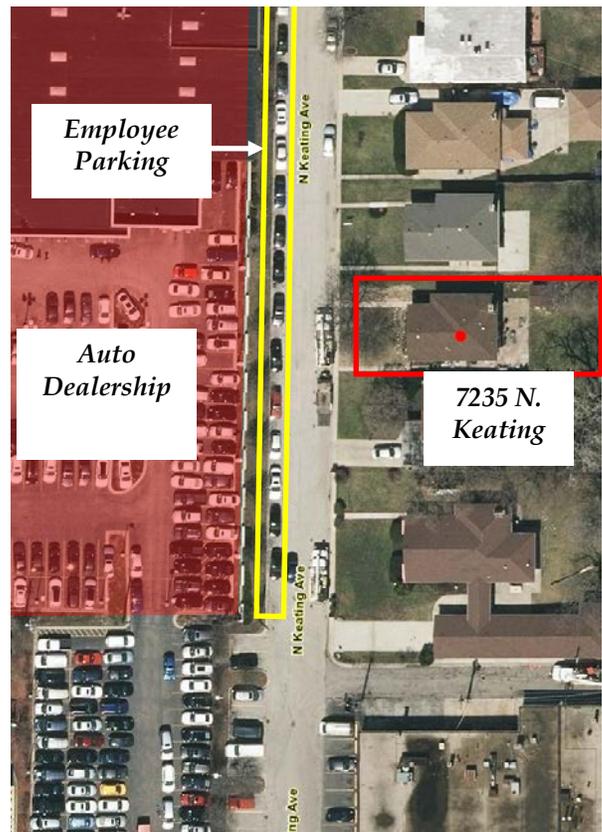
Chairman Theisen asked if any related requests were granted approval. Village staff stated that there were two cases where a front-loaded garage was converted to living space and the driveway was then used as a parking pad. As a part of plan approval for these improvements, the front yard parking area was required to be removed. In each case, property owners sought approval to keep the parking areas, but both requests were denied.

Chairman Theisen asked if anyone from the public would like to address the Zoning Board of Appeals regarding this issue. No one came forward to comment.

### Existing Fire Hydrant Location



### Adjacent Commercial Use and Employee Parking



### **Zoning Board of Appeals Recommendation**

By a 3-2 vote, the Zoning Board of Appeals recommends approval of the request for a Variation to allow an open-air, off-street parking space in the front yard of a residential property at 7235 North Keating Avenue. Chairman Theisen and Commissioner Grant voted in opposition of approval of the Variation. During the deliberations, Chairman Theisen asked if previous similar cases had been approved. His vote concurred with the fact that previous cases have not been approved. Commissioner Grant expressed concern regarding the ability to provide one property owner with a private space that others may not have and removing a portion of the sidewalk and curb to allow for access to the front yard parking area.

### **FINANCIAL IMPACT:**

None

### **DOCUMENTS ATTACHED:**

1. June 21, 2017 Staff Report to ZBA
2. June 21, 2017 ZBA Minutes Excerpt (Draft)
3. Zoning Variation Application
4. Plat of Survey with Proposed Improvements
5. Photos of 7235 North Keating Avenue
6. Relevant Code Standards
7. Staff Presentation to Village Board

### **RECOMMENDED MOTION:**

**Move to concur** with the recommendation of the Zoning Board of Appeals in Case #ZB-06-17 to approve a Variation from the Zoning Code to permit a an open-air, off-street parking space in the front yard of a property in a residential zoning district at 7235 North Keating Avenue, and to direct the Village Attorney to prepare an Ordinance for adoption consistent with this concurrence.



## Zoning Board of Appeals Staff Report

### Case #ZB-06-17

June 21, 2017

**Subject Property:**  
7235 North Keating Avenue

**Zoning District:** R-3, Residential

**Petitioner:** Greg Blair, on behalf of  
DGDB, LLC, Property Owner

**Requested Action:** Variation to allow  
the installation of an open-air, off-street  
parking space in the front yard of a  
property in a residential zoning district



**Nature of Request:** The Petitioner seeks a Variation to allow the installation of a front yard parking pad. The improvement would also include a sidewalk connecting to the existing sidewalk in the front yard.

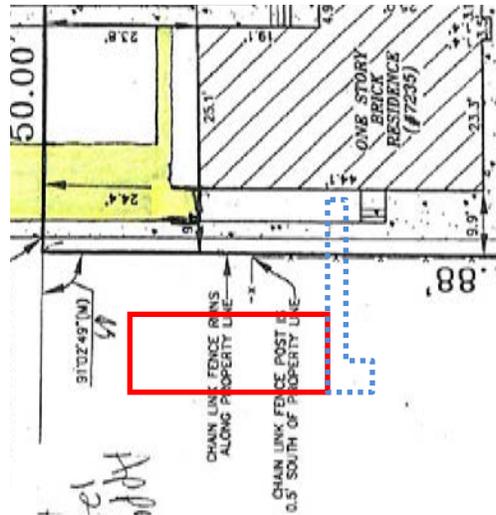
**Notification:** Notice was published in the Lincolnwood Review on May 25, 2017, a Public Hearing Sign installed at 7235 North Keating Avenue, and Legal Notices were mailed on May 25, 2017 to Properties within 250 Feet.

### **Summary of Request**

The Petitioner is seeking zoning relief to allow the installation of a parking pad in the front yard. (For the purposes of this staff report, “parking pad” refers to an open-air, off-street parking area.) They claim that access to on-street parking is inhibited by a fire hydrant in front of their property and employees of an adjacent business who utilize on-street parking on North Keating Avenue. The parking pad would be 12’ wide and 20’ long when measured from the front lot line. It would extend beyond the front lot line to provide access to North Keating Avenue. New sidewalks would be installed in the front yard to connect to the existing sidewalk to the front door and the existing sidewalk running along the south side of the home. The proposed improvement is compliant with all other zoning requirements related to overall lot coverage, front yard coverage, and driveway setback from adjacent properties.

**Requested Relief:**

Section 7.06(5) of the Zoning Ordinance regulates where open-air, off-street parking spaces may be located. It states that they may be located “in (a) any rear yard, in any zoning district; and (b) in a front yard or a side yard abutting a street, but only within the B-1, B-2, B-3, O-1, M-B, and P Districts, and only upon the issuance of a special use permit therefor pursuant to the procedures set forth in Section 5.17 of this Zoning Ordinance.” This regulation does not allow for open-air, off-street parking spaces in the front yard of a lot located in a residential district.



 Proposed Parking Area

 Proposed New Sidewalk Area

**Considerations:**

The Petitioner’s application identifies several issues that may warrant consideration by the ZBA and could be deemed to limit access to on-street parking.

**Fire Hydrant Location**

There is an existing fire hydrant in the public right-of-way near the northern edge of the subject property. This removes one on-street parking space in front of the Petitioner’s property. (The typical lot width in this neighborhood is 50’, which would generally allow for two on-street parking spaces per lot if there are no obstructions.)



**Existing Fire Hydrant Location**

**Neighboring Commercial Properties**

The neighborhood that includes the subject property is abutted by commercial properties to the west and south. An auto dealership is directly across North Keating Avenue from the subject property. The Petitioner’s application indicates that employees of the commercial uses often fill up on-street parking on the west side of North Keating Avenue. (This has been confirmed by Village staff observations and aerial imagery taken at different points in time over the past several years.) The Petitioner claims that this leaves little parking availability for neighbors who do not have access to parking in front of their properties.

**Variation Standards**

*Section 5.15(7) Major Variations* of the Village zoning ordinance identifies eight standards related to this case to be used in determining “whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter of this Zoning Ordinance.” These standards are attached to this report.

**Public Comment**

The Village has received no public comment regarding this case.

**Conclusion**

The Petitioner is seeking zoning relief to allow the installation of an open-air, off-street parking space in the front yard of a property in a residential zoning district. This request is based on the desire to ensure available parking for the subject property, which is constrained by Village utilities and the impacts of nearby commercial uses.

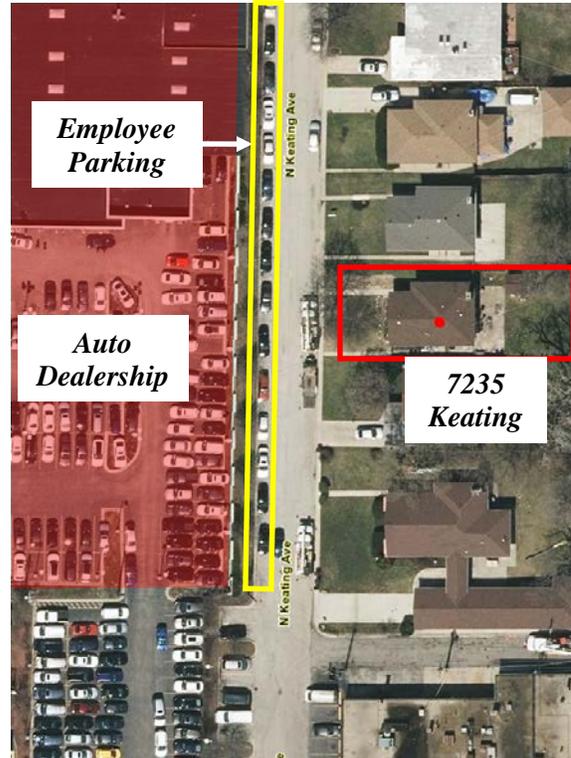
**Related Variation Requests Considered Since 2011**

Research conducted by Village staff resulted in two relevant cases. Each case involved a request related to open-air parking in the front yard, though in those cases the parking areas were pre-existing and were subject to removal due to other improvements being made on the properties.

**7350 North Keeler Avenue**

The property owner sought a variation in order to permit off-street parking in front of the existing single-family residence. The variation was sought in order to permit the property owner to keep the existing driveway which would otherwise be required to be removed as a result of converting the attached garage into living space. As part of their deliberation, the ZBA referenced a decision in 2012 regarding a similar case at 3837 Sherwin Avenue (discussed below). The ZBA maintained their position established in that case and recommended denial of the requested variation.

***ZBA Recommendation: Denial of the variation request by a 6-0 vote***



**Adjacent Commercial Use and Employee Parking**

3837 Sherwin Avenue

The property owner sought a variation in order to permit off-street parking in front of an existing single-family residence. The variation was sought in order to permit the property owner to keep the existing driveway which would otherwise be required to be removed as a result of converting the attached garage into living space. As part of the ZBA deliberation, it was stated that approving such a variation would “effectively nullify Section 7.06(5) of the Zoning Code.”

***ZBA Recommendation: Denial of the variation request by a 5-0 vote***

**Documents Attached**

1. Zoning Variation Application
2. Plat of Survey
3. Photos of 7235 North Keating Avenue
4. Relevant Code Standards



**DRAFT MEETING MINUTES**  
**OF THE**  
**ZONING BOARD OF APPEALS**  
**JUNE 21, 2017 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL**  
**COUNCIL CHAMBERS**  
**6900 NORTH LINCOLN AVENUE**  
**LINCOLNWOOD, ILLINOIS 60712**

**MEMBERS PRESENT:**

Chairman Herb Theisen  
Paul Grant  
Bruce Heller  
Martina Keller  
Kirill Vorobeychik

**MEMBERS ABSENT:**

Martina Keller  
Chris Nickell  
Kathy O'Brien

**STAFF PRESENT:**

Doug Hammel, AICP, Community Development Manager

**I. Call to Order**

Chairman Theisen noted a quorum and called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Approval of Minutes**

**Motion to approve** the May 17, 2017 Zoning Board of Appeals Minutes, as amended, was made by Commissioner Grant and seconded by Commissioner Keller.

**Aye: Grant, Keller, Heller, Vorobeychik, and Theisen**

**Nay: None**

**Motion Approved: 5-0**

**IV. Case #ZB-06-17: 7235 North Keating Avenue – Front Yard Parking Variation**

Chairman Theisen announced Case #ZB-06-17 for consideration of a request by DGDB, LLC, property owner, to allow the installation of an open-air, off-street parking space in the front yard. Chairman Theisen swore in the Petitioner, Mr. Robert Thompson, 14423 Edison Drive, agent for DGDB Enterprises, who is representing the Petitioner.

Mr. Thompson stated the request for the Variation is due to an existing fire hydrant on the northern edge of the property and no on-street parking due to Grossinger employees parking on the west side of the street. They propose to install a 12-foot by 20-foot parking pad and a new sidewalk. Mr. Thompson said the owner's plan is to renovate and then sell the property, but the parking situation would hinder the property's marketability. Their hardships include not being unable to extend the northern part of the property due to a standpipe and fire hydrant and, with little to no on-street parking, a two-car family or a person with a handicap would not be able to park in front of the property.

Development Manager Hammel provided a brief overview of the request for the property at 7235 North Keating Avenue which is a single-family home in the R-3, Residential Zoning District and adjacent to a commercial property. The existing parking conditions include no on-site parking, no rear alley, and limited space for a driveway. In fact, a driveway with a rear garage would make the property non-compliant due to lot coverage. There is a legal non-conforming parking pad at 7247 North Keating Avenue which is similar to what the Petitioner is requesting. It was acknowledged that parking on the east side of Keating Avenue requires permit parking.

Chairman Theisen asked if any related requests were denied approval. Development Manager Hammel replied that there were no exact requests, but there were two cases where a front loading garage was converted to living space and the driveway was then used as a parking pad. Both of these requests were denied.

Commissioner Grant mentioned that if a Variation is granted, this would essentially give the homeowner a private parking apron while eliminating a section of street to accommodate ingress and egress.

Commissioner Keller stated that this parking issue should be looked at by the Village Board and both sides of the street should accommodate parking for the residents. Development Manager Hammel answered that the Traffic Commission is aware of the parking conditions in this area, and they believe there is a balance between commercial and residential parking.

Commissioner Heller asked if this property could support a driveway and rear garage. Development Manager Hammel stated again that the property would not be in compliance due to lot coverage. Additionally, the placement of the fire hydrant would make installing a driveway impossible. Commissioner Heller also asked if this approval could be approved on a contingency where, if Grossinger were to no longer exist in its current location, the subject parking pad would have to be removed. Development Manager Hammel stated that he does not recommend that approach as it can be difficult to administer and places a condition on a property owner based on the actions of a different property owner.

Chairman Theisen asked if anyone in the audience would like to address the Zoning Board of Appeals regarding this issue. Let the record state that no one came forward.

**Motion to approve** a Variation to allow the installation of an open-air, off-street parking space in the front yard was made by Commissioner Keller and seconded by Commissioner Vorobeychik. This matter will be heard at the July 18, 2017 Village Board meeting.

**Aye: Keller, Vorobeychik, and Heller**

**Nay: Grant and Theisen**

**Motion Approved: 3-2**



**VILLAGE OF LINCOLNWOOD Public Hearing Application**  
**Community Development Department Variations**

**SUBJECT PROPERTY**

Property Address: 7235 N KEATING AVENUE

Permanent Real Estate Index Number(s): 10-27-315-057-0000

Zoning District: \_\_\_\_\_ Lot Area: 6593 SQ FT

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.  
HOME, SHED, CHAIN LINK FENCE

Are there existing development restrictions affecting the property?  Yes  No  
(Examples: previous Variations, conditions, easements, covenants) If yes, describe: \_\_\_\_\_

**REQUESTED ACTION**

- |  |  |
|--|--|
| <input type="checkbox"/> Variation - Residential                   | <input type="checkbox"/> Variation - Signs/Special Signs |
| <input type="checkbox"/> Variation - Non-Residential               | <input type="checkbox"/> Minor Variation                 |
| <input checked="" type="checkbox"/> Variation - Off-Street Parking | <input type="checkbox"/> Other                           |
| <input type="checkbox"/> Variation - Design Standards              |  |

**PROJECT DESCRIPTION**

Describe the Request and Project: INSTALL DRIVEWAY FROM STREET TO FRONT OF HOME.  
INSTALL A SIDEWALK FROM THE DRIVEWAY TO THE WALKWAY AND STAIRS TO FRONT DOOR.

**PROPERTY OWNER/PETITIONER INFORMATION**

**Property Owner(s):** *(List all Beneficiaries if Trust)*

Name: DGDB, LLC

Address: PO BOX 986, NEW LENOX, IL 60451

Telephone: (815) 485-4798 Fax: (815) 462-0016 E-mail: DG.MICHELLE@ATT.NET

**Petitioner:** *(if Different from Owner)*

Name: \_\_\_\_\_ Relationship to Property: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**NOTICE OF REASONABLE ACCOMMODATION PROCESS**

An alternate process is provided by the Village for persons with disabilities or handicaps who seek a Reasonable Accommodation from the Zoning Code regulations in order to gain equal access to housing. If you seek a Reasonable Accommodation from the Zoning Code based on disability or handicap, do not complete this application form, but rather a separate application for Reasonable Accommodation. For more information on this process, consult Section 4.06(3) of the Zoning Code, or contact the Community Development Department at 847.673.7402.

## REQUIRED ATTACHMENTS \*

Check all Documents that are Attached:

Plat of Survey	<input checked="" type="checkbox"/>	Applicable Zoning Worksheet	<input checked="" type="checkbox"/>
Site Plan	<input checked="" type="checkbox"/>	Photos of the Property	<input checked="" type="checkbox"/>
Proof of Ownership	<input checked="" type="checkbox"/>	PDF Files of all Drawings	<input type="checkbox"/>
Floor Plans	<input type="checkbox"/>	Elevations	<input type="checkbox"/>

*\*The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

## COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: DGDB LLC  
Address: PO BOX 986, NEW LENOX, IL 60451  
City, State, Zip: \_\_\_\_\_

## ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I also understand that if I desire a Reasonable Accommodation from the Zoning Code based on disability or handicap, that I must complete and submit a different application for consideration and by submitting this application for a Variation, I am attesting that I am not seeking a Reasonable Accommodation. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

**PROPERTY OWNER:**

Greg S. Blair  
Signature

GREG S. BLAIR  
Print Name

4-6-17  
Date

**PETITIONER:** *(if Different than Property Owner)*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

# Village of Lincolnwood Community Development



## EXTERIOR FLAT WORK Hard Surface Calculation Worksheet

Complete this form for all permit requests for Flat Work (driveways, sidewalks, patios, etc.)

Subject Property Address: 7235 N Keating

Property Dimensions: WIDTH: 50 feet LENGTH: 121.88 feet TOTAL AREA: 6,593 square feet

Existing Driveway Width at Property line: 0 feet

Proposed Driveway Width at Property line: 12 feet

Identify below in the tables the existing and proposed square footage coverage of all impervious (hard) surfaces on the Subject Property

BUILDING COVERAGE	CURRENTLY EXISTING	PROPOSED CHANGE AMOUNT	TOTAL PROPOSED COVERAGE
Main Building	<u>1229</u> Square feet	<u>0</u> Square feet	<u>1229</u> Square feet

FRONT YARD LOT COVERAGE	CURRENTLY EXISTING	PROPOSED CHANGE AMOUNT	TOTAL PROPOSED COVERAGE
Driveway/apron	<u>0</u> Square feet	<u>240</u> Square feet	<u>240</u> Square feet
Sidewalks	<u>183</u> Square feet	<u>60</u> Square feet	<u>243</u> Square feet
Porches/Steps	<u>20</u> Square feet	<u>0</u> Square feet	<u>20</u> Square feet
Other Coverage*	<u>    </u> Square Feet	<u>    </u> Square feet	<u>    </u> Square feet
<b>TOTAL FRONT COVERAGE</b>	<u>203</u> Square feet	<u>300</u> Square feet	<u>503</u> Square feet

\*Identify Other Front Yard Coverage \_\_\_\_\_

SIDE/REAR YARD LOT COVERAGE	CURRENTLY EXISTING	PROPOSED CHANGE AMOUNT	TOTAL PROPOSED COVERAGE
Driveway	<u>0</u> Square feet	<u>0</u> Square feet	<u>    </u> Square feet
Sidewalks	<u>222</u> Square feet	<u>0</u> Square feet	<u>222</u> Square feet
Patio	<u>736</u> Square Feet	<u>0</u> Square feet	<u>736</u> Square feet
Detached Garage/Shed	<u>100</u> Square feet	<u>0</u> Square feet	<u>100</u> Square feet
Other Coverage*	<u>0</u> Square feet	<u>0</u> Square feet	<u>0</u> Square feet
<b>TOTAL S/R COVERAGE</b>	<u>1058</u> Square feet	<u>0</u> Square feet	<u>1058</u> Square feet

\* identify Other Side/Rear Yard Coverage \_\_\_\_\_

I hereby attest that the above information concerning the subject property is true and accurate.

 GREG S. BLAIR 4-18-17  
Signature (Owner/Authorized Agent) PRINT NAME DATE

## VARIATION STANDARDS

*To be approved, each Variation request must meet certain specific standards. These standards are listed below. After each listed standard, explain how your Variation request satisfies the listed standard. Use additional paper if necessary.*

1. The requested Variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

The driveway requested would be under the maximum size or area allowed for a driveway in a front yard. The Zoning Ordinance states a driveway for the sole purpose of parking is not allowed. We are requesting this variance due to the fact that there is a fire hydrant in front of our property and the employees of Grossinger auto dealership utilize the other side of the street which then limits our options otherwise of where to park vehicles.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

The hardship is that we have only one space for parking on the street due to fire hydrant and car dealership parking. In this day and age most of the households are dual income families and would most likely have 2 cars. Another hardship would be not having any place to move a car in the winter after a snowfall when street plowing is needed.

3. The conditions upon which the petition for the Variation is based would not be applicable generally to other property within the same Zoning District.

Generally speaking, allowing us the variation would only apply to other properties if they too have a fire hydrant and a car dealership across the street.

4. The Variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

Variation is needed so that the property is easily assessible to the owners. This would be beneficial so that children, groceries, etc. don't have to be carried in from the street. It would also be a benefit to allow for easier access for disabled or elderly residents or visitors.

## VARIATION STANDARDS (Continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

We did not create the hardship.

6. The granting of the Variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

I see no reason this would be detrimental or stop future improvements to the neighborhood.

7. The Variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

Yes

8. The proposed Variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

Other homes have driveways and park cars in them. Light and air will not change due to installing our driveway.

# PLAT OF SURVEY

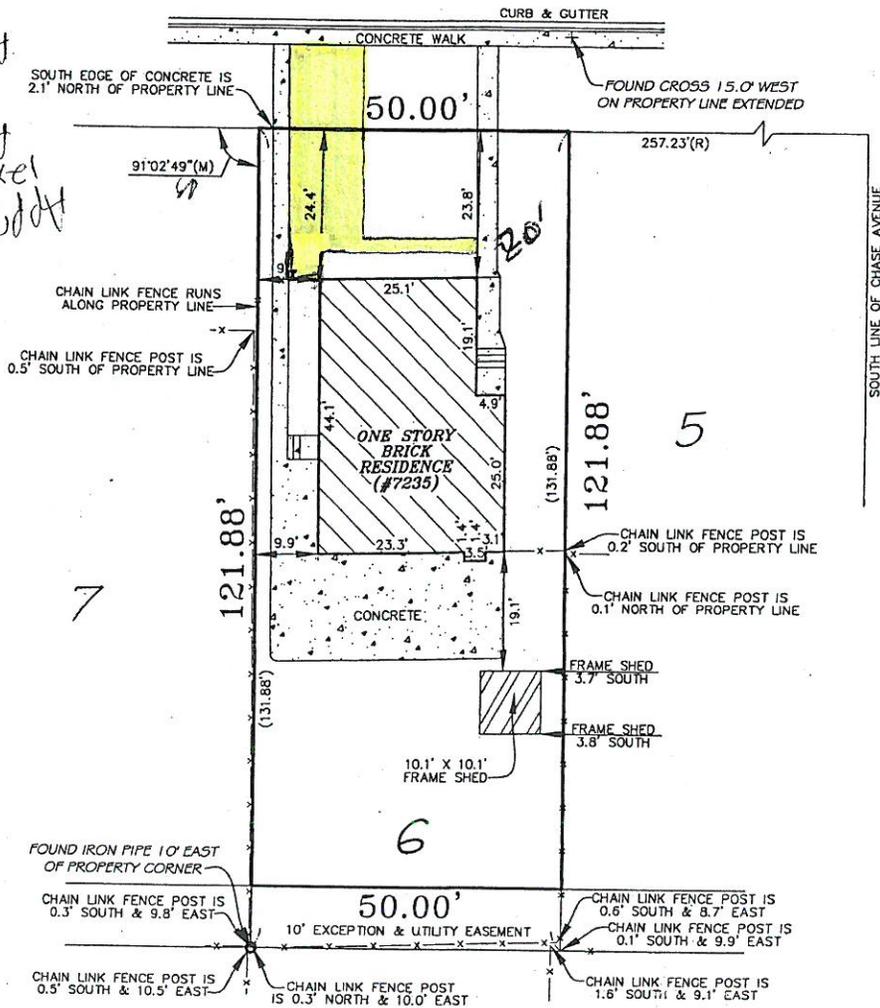
OF

LOT 6 (EXCEPT THE EAST 10 FEET THEREOF) IN KEATING AVENUE ADDITION TO LINCOLNWOOD, BEING A RESUBDIVISION OF PART OF TOUHY AVENUE HIGHLANDS, IN THE SOUTHWEST 1/4 OF SECTION 27, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

## KEATING AVENUE

*Handwritten:* Approx 3' x 5' sidewalk

*Handwritten:* approx parking pad

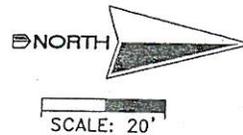


NOTE:  
SOME GROUND IMPROVEMENTS MAY  
NOT BE SHOWN DUE TO SNOW COVER.

### LEGEND

- (R/M) - RECORD / MEASURED
- L - ARC LENGTH
- R - RADIUS
- CH - CHORD

AREA = 6,593 SQ. FT.  
MORE OR LESS



PREPARED FOR: DG ENTERPRISES, LLC  
 JOB ADDRESS: 7235 N. KEATING AVENUE, LINCOLNWOOD, IL  
 SELLER/BUYER: DG ENTERPRISES, LLC  
 JOB NO.: 17-03-0063

## NEKOLA SURVEY, INC.

PROFESSIONAL LAND SURVEYING SERVICES  
 WWW.NEKOLASURVEY.COM  
 400 N. SCHMIDT RD., STE. 203  
 BOLINGBROOK, ILLINOIS 60440  
 (630) 226-1530 PHONE (630) 226-1430 FAX

FIELD WORK COMPLETED ON THE 16TH DAY OF MARCH, 2017.

(STATE OF ILLINOIS)  
 (COUNTY OF WILL) SS

NEKOLA SURVEY INC. DOES HEREBY CERTIFY THAT IT HAS SURVEYED THE TRACT OF LAND ABOVE DESCRIBED, AND THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATED THIS 21ST DAY OF MARCH, 2017.

*Signature of Wayne W. Nekola*  
 IP/S No. 2923  
 LICENSE RENEWAL DATE: 30 NOVEMBER 2018.

☒ - "X" IN BOX INDICATES THE HEREON DRAWN PLAT WAS ORDERED AS A NON MONUMENTED SURVEY.  
 NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. FIELD MONUMENTATION OF CRITICAL POINTS SHOULD BE ESTABLISHED PRIOR TO COMMENCEMENT OF ANY AND ALL CONSTRUCTION. FOR BUILDING LINES, EASEMENTS AND OTHER RESTRICTIONS NOT SHOWN HEREON REFER TO YOUR DEED, ABSTRACT, TITLE POLICY, CONTRACTS AND LOCAL BUILDING AND ZONING ORDINANCES.



Front  
of  
Home  
7235 N Keating



Appears to  
look like this  
was where  
previous owner  
parked



Proposed  
area for  
driveway

## **Attachment #6: Relevant Code Sections**

### **Section 7.06 General standards for off-street parking facilities**

(5) In yards. Subject to the provisions set forth in this Section 7.06, open-air, off-street parking spaces may be located in: (a) any rear yard, in any zoning district; and (b) in a front yard or a side yard abutting a street, but only within the B-1, B-2, B-3, O-1, M-B, and P Districts, and only upon the issuance of a special use permit therefor pursuant to the procedures set forth in Section 5.17 of this Zoning Ordinance.

### **Section 5.15 Major Variations**

(7) Standards. In determining whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter of this Zoning Ordinance, there shall be taken into consideration the extent to which the following facts are established:

- a. The requested major Variation is consistent with the stated intent and purposes of this Zoning Ordinance and the Comprehensive Plan;
- b. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced;
- c. The conditions upon which the petition for the Variation is based would not be applicable generally to other property within the same zoning district;
- d. The Variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property;
- e. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;
- f. The granting of the Variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;
- g. The Variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property; and
- h. The proposed Variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

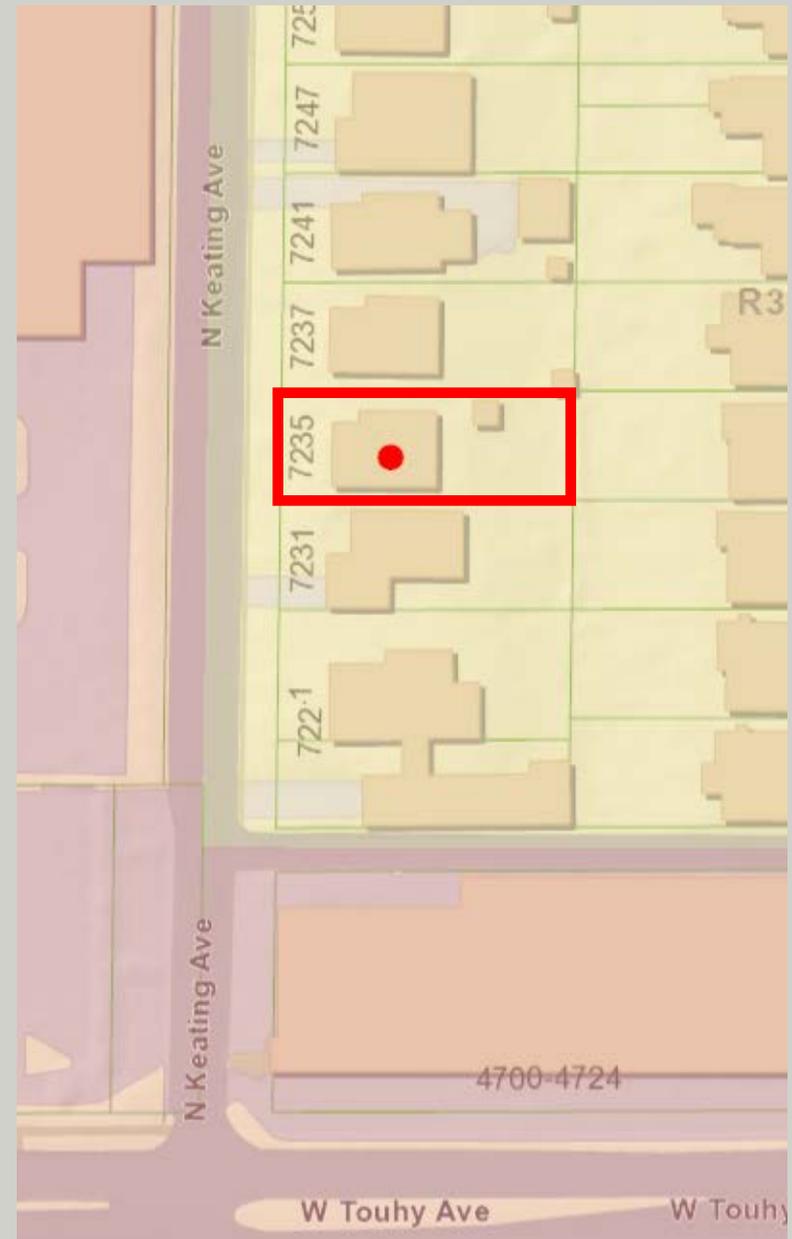
**Case #ZB-06-17**  
**Parking Variation**

**Front Yard**  
**Residential Parking**  
7235 North Keating Avenue



# Property Characteristics

- Zoned R-3, Residential
- Lot area: 6,585 s.f.
- +/- 1,300 s.f.  
one-story home
- Located adjacent to  
B2 zoning district

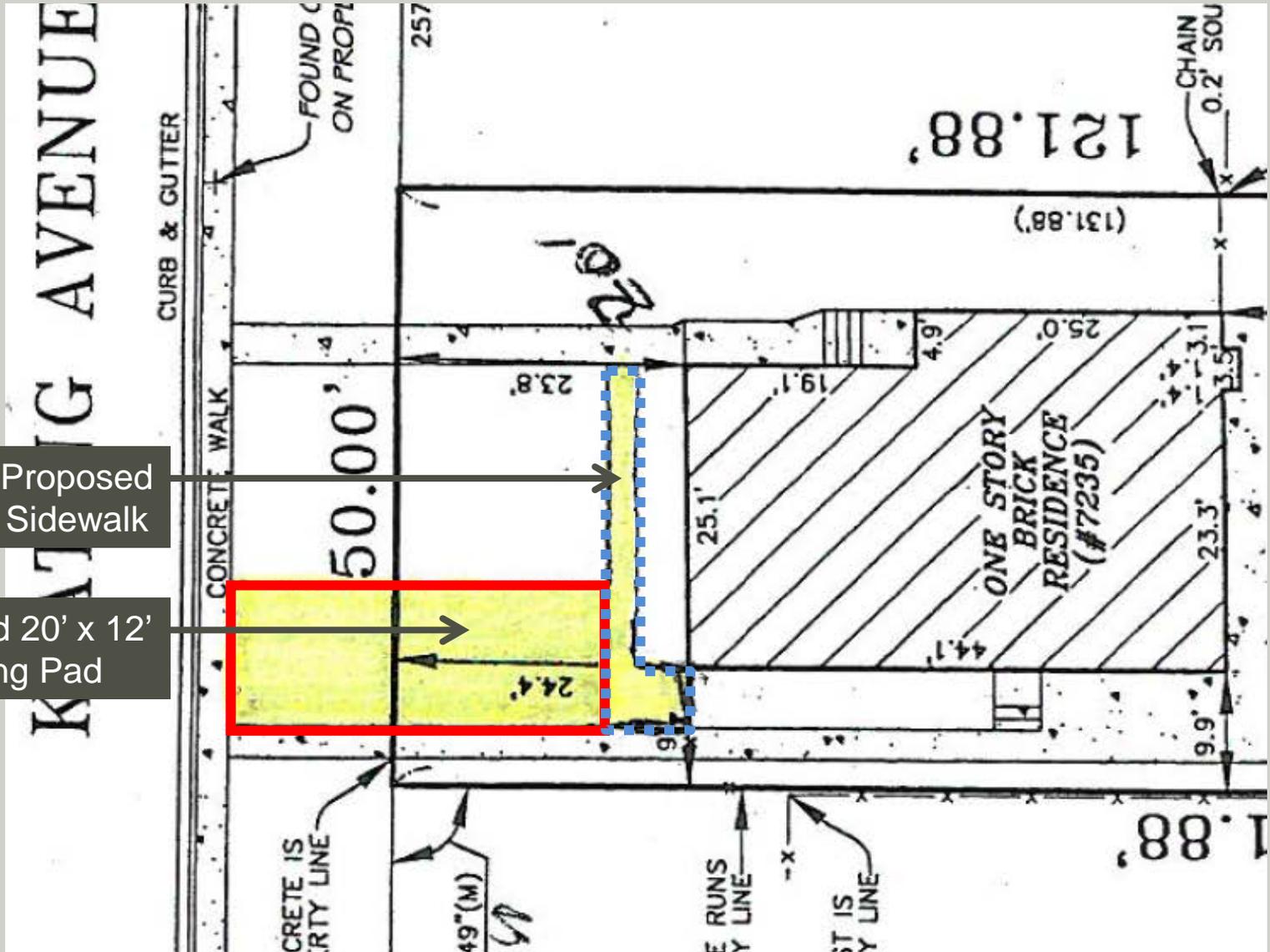


# Existing Parking

- No on-site parking provided
- No rear alley
- Limited space for driveway



# Proposed Parking Pad

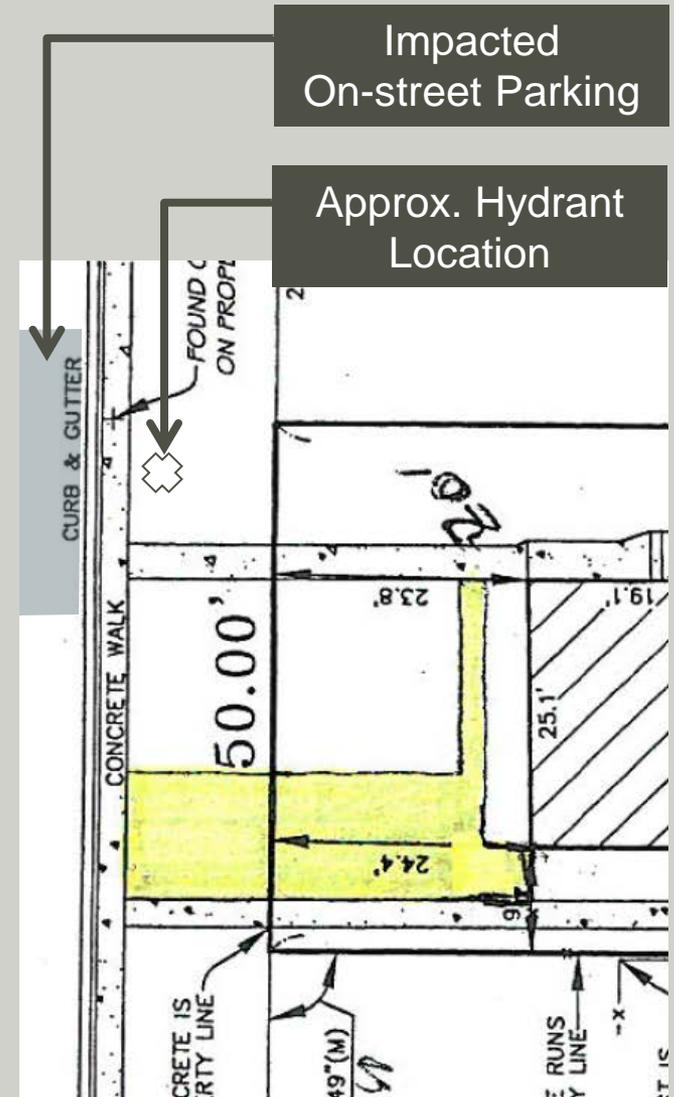


# Required Variation

- Section 7.06(5)
  - “Open-air, off-street parking spaces may be located in (a) any *rear yard*, in *any zoning district*, and (b) in a front yard or a side yard abutting a street, but *only* within the B-1, B-2, B-3, O-1, M-B, and P Districts...”
  - Does NOT allow for open-air, off-street parking in the front yard in residential districts

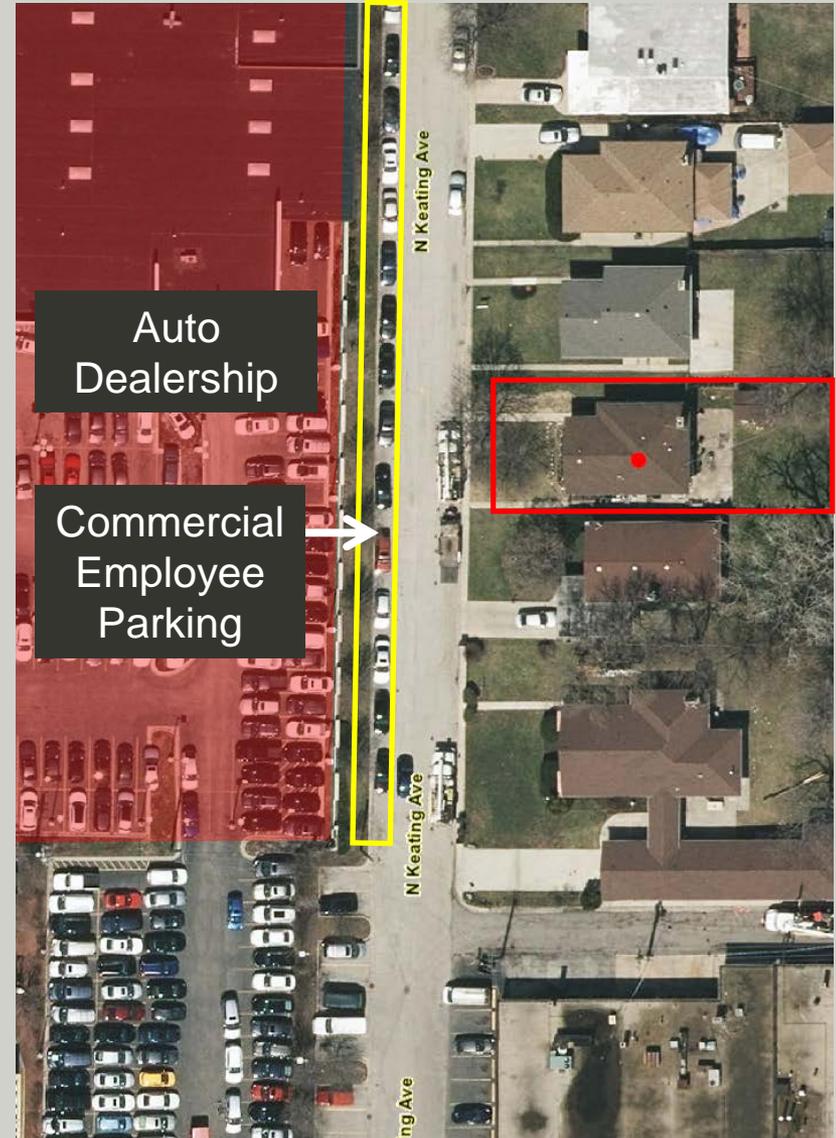
# Considerations

- Fire Hydrant Location
  - Eliminates one on-street space in front of Petitioner's property
  - Inhibits opportunity for driveway and rear garage



# Considerations

- Neighboring Commercial Properties
  - Occupy on-street parking on west side of Keating



# ZBA Review

- **Public Hearing held on June 21, 2017**
- **ZBA Action: Recommendation of Approval by a 3-2**
- Commissioners inquired about previous cases
  - ZBA has generally denied similar requests in the past
- Discussed the impacts of the Auto Dealer on neighborhood parking
- Clarified that east side of North Keating Avenue is zoned for residential parking
- No specific discussion of relationship to Variation Standards
- No public comment received

# Requested Action

- *Consideration of Approval of a Variation* to allow the installation of an open-air, off-street parking space in the front yard of a property in a residential district at 7235 North Keating Avenue
- Direction to Village Attorney to prepare an ordinance for August 15 Village Board Meeting

# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 8

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Consideration of a Resolution Approving a Recommendation from the Traffic Commission Concerning the Preliminary Design for the Devon Avenue Streetscape Enhancement Project

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

On October 7, 2014 the Village Board approved a proposal to have the Village's engineering firm, Christopher B. Burke Engineering, Ltd. (CBBEL) prepare concept plans for an enhancement project on Devon Avenue between Lincoln Avenue and McCormick Boulevard. The Village Board also directed staff to meet with the City of Chicago to determine their interest in the project. Following two meetings, the City of Chicago expressed support for the concept plan that includes improvements to the pedestrian zones, addition of streetscape furniture, and roadway lighting, Americans with Disabilities Act improvements, and raised landscape medians. The Village's Economic Development Commission also expressed support of the concept plan.

Subsequent to the City's endorsement of the project, the Village and City submitted a joint application for Surface Transportation Program (STP) grant funding with the Village serving as the lead agency. In October 2015, the Village was notified that STP funding was approved for the Devon Avenue Enhancement Project. Grant funding is available for Phase II engineering, construction, and construction oversight costs. Phase I engineering is not eligible for STP funding. In November 2015, the Village Board approved a proposal from CBBEL for Phase I Engineering services, at which point they began developing the Phase I plan.

On June 9, 2016, CBBEL presented the Devon Avenue Streetscape Enhancement project to the Traffic Commission, which held an open house to solicit feedback from the public. Elements of the plan included adding a center landscaped median, dedicated left turn lanes, and restriction of access at Drake and Kimball Avenues to right-in/right-out. Comments were received from 11 residents and business owners at and following the meeting. The comments were subsequently incorporated into the plan and a draft preliminary design report was submitted to the Illinois Department of Transportation (IDOT) for comment. Following receipt of comments from IDOT, the plans were amended and presented to the Traffic Commission for their consideration on May 25, 2017.

One of the major components of the project includes pedestrian improvements, including two new uncontrolled crosswalks at St. Louis Avenue and Kimball Avenue. The crosswalks would include a pedestrian refuge in the landscaped median. St. Louis and Kimball Avenues were chosen due to the high pedestrian uses on either side of the street. A branch of the Post Office is located on the south side of

Devon Avenue at Kimball Avenue and the Dairy Star ice cream shop is located on the north side of Devon Avenue at St. Louis Avenue. During their review, IDOT stated that there is currently a moratorium on new uncontrolled crosswalks on multi-lane highways such as Devon Avenue. IDOT is currently performing a review of these types of crosswalks and anticipates that recommendations to improve safety at these locations will be made at the end of this year. It is expected that uncontrolled crosswalks on multi-lane highways will be allowed following IDOT's review; however, the safety features that will need to be included are unknown at this time.

The City of Chicago has indicated that the aspect of this project that they are most interested in is the pedestrian improvements. Staff recommended, and the Traffic Commission concurred, to include in the preliminary design report a plan without crosswalks, but note that each of the local agencies desire to include the crosswalks in the final plans. The City of Chicago agreed with this approach. At the May 25, 2017 meeting, the Traffic Commission unanimously recommended the Village Board approve the preliminary design.

Recently, staff has been made aware that the Metropolitan Water Reclamation District (MWRD) has plans to construct a new sludge line along Devon Avenue that will directly impact the Devon Enhancement Project. For this reason, the project schedule has been amended to ensure that the MWRD's project does not negatively impact the proposed improvements. It is now anticipated that the Phase II design will occur in 2018 and construction will occur in 2019. Phase II design will include refining street scape amenities (i.e. benches, bike racks, trash cans, brick pavers, etc.), landscaping, and finalizing the geometric design.

**FINANCIAL IMPACT:**

\$149,995.57 was previously approved for Phase I engineering of the Devon Avenue Enhancement Project.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Preferred Proposed Plan
3. May 25, 2017 Draft Traffic Commission Minutes
4. June 9, 2016 Traffic Commission Minutes
5. PowerPoint Presentation

**RECOMMENDED MOTION:**

**Move to approve** a Resolution approving a recommendation from the Traffic Commission concerning the preliminary design for the Devon Avenue Enhancement Project.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2017-\_\_\_\_\_

**A RESOLUTION APPROVING A PHASE I DESIGN FOR THE  
DEVON AVENUE ENHANCEMENT PROJECT**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Illinois Department of Transportation (“*IDOT*”) issues grants through the Surface Transportation Program (“*STP*”) for surface transportation improvements; and

WHEREAS, the Village has partnered with the City of Chicago (“*Chicago*”) to perform a project on Devon Avenue between Lincoln Avenue and McCormick Boulevard that includes the construction of a center median, dual left turn lanes, pedestrian enhancements, and streetscape features (“*Devon Avenue Enhancement Project*”); and

WHEREAS, the Village and Chicago have been awarded STP funding to support the Devon Avenue Enhancement Project; and

WHEREAS, the Village has entered into an agreement with Christopher B. Burke Engineering, Ltd. (“*CBBEL*”), to provide Phase I engineering services in support of the Devon Avenue Enhancement Project; and

WHEREAS, pursuant to the agreement with the Village, CBBEL has prepared the Phase I design for the design of the Devon Avenue Enhancement Project (“*Phase I Design*”); and

WHEREAS, at its public meetings on June 9, 2016 and May 25, 2017, the Village Traffic Commission reviewed, discussed, and received public comment on the Phase I Design; and

WHEREAS, on May 25, 2017, the Village Traffic Commission unanimously voted to recommend to the Village Board of Trustees the Phase I Design; and

WHEREAS, the President and Board of Trustees have reviewed the recommendations of the Traffic Commission and have determined that it will serve and be in the best interests of the Village and its residents to approve the Phase I Design;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF DESIGN. The President and Board of Trustees hereby approve the Phase I Design, in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. SUBMITTAL OF PHASE I REPORT. The President and Board of Trustees hereby authorize and direct the Village Manager to submit a final Phase I report to IDOT for construction of the Devon Avenue Enhancement Project, consistent with the Phase I Design approved pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this \_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

**EXHIBIT A**  
**PHASE I DESIGN**

# Preferred Plan

## Devon Avenue – Overall Plan Lincoln Ave. to McCormick Blvd.



# Preferred Plan Devon Avenue - Drake Ave. to St. Louis Ave.

Roadway  
EB-NB Left  
Turn lost

Existing signage  
"No Left Turn  
onto Devon"

MB Financial  
Bank

Project Limits

Lincoln Ave.

Drake Ave.

Jackson  
Hewitt

Prudential  
Realty

Firestein  
Drapery

St. Louis  
Ave.

Strip Mall  
Parking

New "NO LEFT  
TURN" sign

Sprint

Devon Avenue Streetscape

## LEGEND

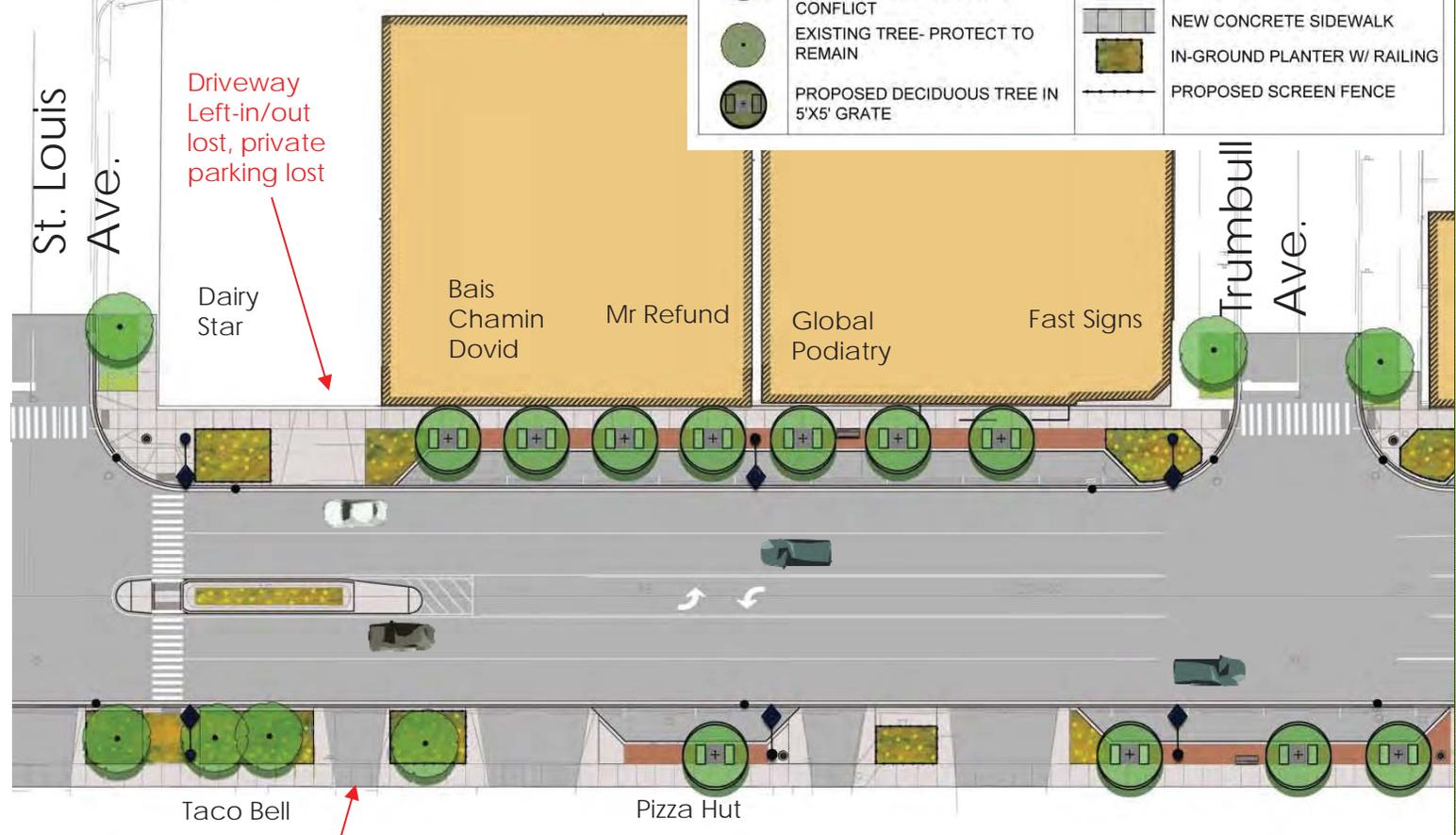
	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE

# Preferred Plan

## Devon Avenue – St. Louis Ave. to Trumbull Ave.

LEGEND

	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE



Driveway  
Left-in/out  
lost, private  
parking lost

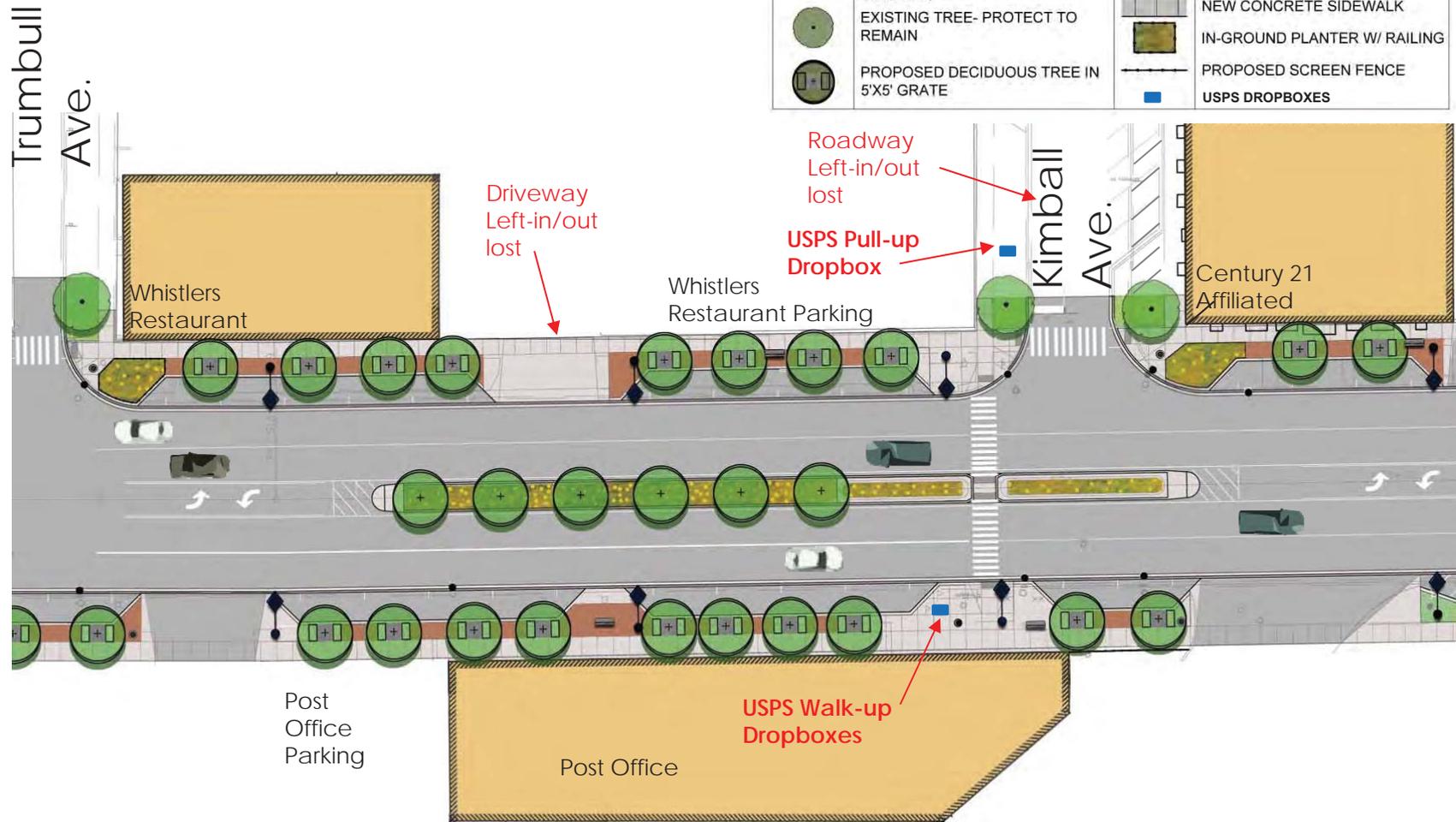
Driveway Ex Rt  
turn only  
formalized by  
median

Devon Avenue Streetscape

# Preferred Plan Devon Avenue – Trumbull Ave. to Kimball Ave.

## LEGEND

	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE
			USPS DROPBOXES



Devon Avenue Streetscape

# Preferred Plan Devon Avenue - At Christiana Ave.

**LEGEND**

	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE
			USPS DROPBOXES



Devon Avenue Streetscape



## **TRAFFIC COMMISSION, VILLAGE OF LINCOLNWOOD**

**6900 N. Lincoln Avenue, Lincolnwood, IL 60712**

### **Draft Regular Meeting Minutes**

**May 25, 2017**

**Village Hall Council Chambers  
6900 North Lincoln Avenue  
Lincolnwood, IL 60712**

1. Call to Order

Chairman Gelfund called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

Chairman Gelfund led the Pledge to the Flag.

3. Roll-call

**Present**

Commissioner Mark Bonner  
Commissioner Antonio Costantino  
Commissioner Donald Gelfund  
Commissioner Scott Troiani  
Commissioner Stanley Wilk  
Trustee Liaison Jesal Patel  
Andrew Letson, Public Works Director  
Nadim Badran, Assistant to the Public Works Director  
James Amelio, Village Engineer  
Police Officer Michael Knapp  
Robert LaMantia, Chief of Police

**Absent**

Commissioner James Lee  
Commissioner Claude Petit

4. Report by Chair

Chairman Gelfund reported that the Traffic Commission is comprised of resident volunteers appointed by the Mayor and Village Board of Trustees to review, analyze, discuss, and recommend objective traffic safety initiatives to the Village Board.

5. Approval of Minutes

Commissioner Bonner moved to approve the minutes of the April 27, 2017 Traffic Commission meeting, as presented. Commissioner Costantino seconded. The

motion was unanimously approved.

6. Unfinished Business

None

7. New Business

a. **Consideration of a Request for Restricted Parking on the north side of Devon Avenue between Christiana Avenue and St. Louis Avenue**

Chief LaMantia provided a brief PowerPoint presentation overviewing the topic and stated staff recommended restricting parking on Devon Avenue from Christiana Avenue to St. Louis Avenue to two hours to limit long term parking which generally leads to limiting the line of sight for vehicles traveling southbound on Christiana Avenue, Kimball Avenue, Trumbull Avenue and St. Louis Avenue. Chief LaMantia also recommended prohibiting parking on Devon Avenue, 30' to the east of the private entrance to Eye on Devon, 3368 W. Devon Avenue.

Mr. Jim Stoner, IDOT Representative initiated the request on the adverse impact long term parking on Devon creates on traffic traveling southbound on Christiana, Kimball, Trumbull, and St. Louis. He further recommended indented parking on Devon as is the case between McCormick and Christiana, but realizes that will have to wait until the Devon Ave. Enhancement Project is completed in 2019.

Meeting notification letters were mailed to all of the businesses located on Devon Avenue between Christiana Avenue and St. Louis Avenue. Two persons attended the meeting and three submitted letters.

Mr. Mark Ahmad of Century 21 spoke in support of the request.

Ms. Susan Ward stated the limousine drivers are Lincolnwood residents.

Rabbi Yehuda Polstein, Executive Director of Madraigos Midwest, 3366 submitted a letter supportive of restricting parking on Devon Avenue.

Representatives from Eye on Devon submitted a letter supportive of restricting parking on Devon Avenue.

Mr. Hubert Rance of Prudential Realty Co., Inc. submitted a letter supportive of restricting parking on Devon Avenue.

Commissioner Bonner made a motion to restrict parking 30' east of the private drive into Eyes on Devon located at 3368 W. Devon Avenue. Commissioner Troiani seconded. The motion was unanimously approved.

Commissioner Troiani made a motion to restrict parking on Devon Avenue

between Christiana Avenue and St. Louis Avenue to two hours. Commissioner Costantino seconded. The motion was unanimously approved.

- i. I also had a YES vote (5-0) to stripe the parking stalls. Not 100% sure if they voted separately or as part of one of the above motions.

#### **b. Discussion of the Devon Avenue Enhancement Project**

Mr. Bryan Luke, representing the design firm, Christopher B. Burke Engineering, Ltd. (CBBEL) gave a presentation on the status of the project. The Traffic Commission had previously discussed the project on June 9, 2016 and it was decided that following that meeting the public comment would be incorporated into the plan and comments would be sought from the Illinois Department of Transportation (IDOT).

The preferred plan includes installation of new landscaped medians, dual center turn lanes, and streetscape enhancements such as lighting, benches, and trash cans. The plan also calls for pedestrian improvements including new uncontrolled crosswalks at St. Louis Avenue and Kimball Avenue. To ensure safety of pedestrians, the crosswalks would include a pedestrian refuge island in the center of the street. In addition, access to Kimball Avenue would be restricted to right-in/right-out. Christiana and Drake Avenues would continue to restrict left turns onto Devon Avenue. Trumbull and St. Louis Avenues would remain full access.

Mr. Luke stated that IDOT is currently performing a review of uncontrolled crosswalks on multi-lane roadways and will not allow any new crosswalks to be installed until the review is completed. For this reason, the plans need to be amended to show no crosswalks; however, the Phase I report will indicate that crosswalks are desirable and will be included in the Phase II design following guidance from IDOT.

Meeting notifications were hand delivered to the businesses on Devon Avenue and the residents who have previously provided comment.

A suggestion was made from the public to include a traffic signal at the Home Depot entrance/Christiana Avenue. IDOT Engineer James Stoner commented that the location would not meet IDOT's warrants.

A motion was made and seconded to recommend the Devon Avenue Enhancement Project to the Village Board. The motion was approved unanimously.

#### **c. Election of Chair**

Chairman Gelfund nominated himself at Chair. Commissioner Bonner nominated Scott Troiani as Chair. Scott Troiani received four votes and was approved as the new Chair.

## 8. Public Forum

Mr. John Vranas expressed concern regarding not including pedestrian crossings in the Devon Avenue Enhancement Project. Mr. Vranas suggested scraping the entire project if pedestrian crossings could not be included. Village Engineer Amelio stated that pedestrian crossings may be included in Phase II of the project; however right now they are not approved by IDOT.

## 9. Report by Staff

- a. Mr. Letson reported on the crosswalk at Lincoln and Keeler.
- b. Mr. Amelio reported on the Lincoln Avenue Median and the Touhy and Cicero Avenue projects.
- c. Chief LaMantia reported on Commission responsibilities.

## 10. Good of the Order

None

## 11. Adjournment

Commissioner Bonner moved to adjourn the meeting at 8:52 p.m. Commissioner Costantino seconded. The motion was approved.

Respectfully submitted,

Robert LaMantia  
Chief of Police



**TRAFFIC COMMISSION, VILLAGE OF LINCOLNWOOD**  
**6900 N. Lincoln Avenue, Lincolnwood, IL 60712**

**Meeting Minutes**

June 9, 2016

Village Hall Council Chambers  
6900 North Lincoln Avenue  
Lincolnwood, IL 60712

1. Call to Order

Chairman Gelfund called the meeting to order at 7:07 p.m.

2. Pledge to the Flag

Chairman Gelfund led the Pledge to the Flag.

3. Roll-call

Commissioners Mark Bonner, Antonio Costantino, Donald Gelfund, Scott Troiani, Alex Rodriguez with the Police Department, and Village Engineer James Amelio, Assistant to the Public Works Director Andrew Letson, Public Works Director Ashley Engelmann, Jerry Turry, Village President, Timothy Wiberg, Village Manager and Village Board Liaison Trustee Barry Bass were present.

Commissioner Claude Petit, James Lee and Georjean Nickell and Chief of Police Robert LaMantia were excused.

Also present, Bryan Luke, Christopher B. Burke Engineering, Ltd., Alderman Deborah Silverstein, Deputy Chicago Department of Transportation Commissioner Luann Hamilton and Malihe Samadi, Senior Traffic Engineer with the City of Chicago.

4. Report by Chair

Chairman Gelfund welcomed everyone to the special meeting of the Traffic Commission regarding the Devon Avenue improvement project. He noted that the plan for review is a concept plan and that the purpose of the meeting is to solicit input. He reported that the Traffic Commission is comprised of resident volunteers appointed by the Mayor and Village Board of Trustees to review, analyze, discuss, and recommend objective traffic safety initiatives to the Village Board. Chairman Gelfund welcomed everyone in the audience and requested that they complete a Speaker Request Form if they wish to speak on any items on the agenda. Chairman Gelfund also introduced: Alderman Deborah Silverstein from the 50<sup>th</sup> Ward in Chicago; Luann Hamilton, the Deputy Commissioner at the Chicago Department of Transportation; and, Malihe Samadi, Senior Traffic Engineer with the City of Chicago.

5. Approval of Minutes

Commissioner Troiani moved to approved the minutes of the May 26, 2016 Traffic Commission meeting. Commissioner Costantino seconded. The motion was unanimously approved.

6. Unfinished Business

None

7. New Business

a. Presentation of the Devon Avenue Improvements Concept Plan

Mayor Turry welcomed and thanked Alderman Silverstein for attending the meeting. He noted that the Village is excited to work with the City of Chicago on the Devon Avenue improvement project. The Mayor also introduced and thanked Luann Hamilton, the Deputy Commissioner at the Chicago Department of Transportation for her assistance with projects within Lincolnwood. He also welcomed Malihe Samadi, Senior Traffic Engineer with the City of Chicago. The Mayor commented that he received e-mails from a few residents asking questions about this project and is corresponding directly with them. Finally, he stated that the project will enhance the corridor and make it safer.

Chairman Gelfund asked Alderman Silverstein if she would like to speak. She thanked the Village for hosting the meeting and noted that the City of Chicago has been discussing this project for some time with the Village of Lincolnwood. She stated that the project is for pedestrian and traffic safety as well as beautification and that the City of Chicago is excited for the project. She also thanked Luann Hamilton, the Deputy Commissioner at the Chicago Department of Transportation and Malihe Samadi, Senior Traffic Engineer with the City of Chicago for their involvement with the project.

Chairman Gelfund introduced Mr. Bryan Luke from Christopher B. Burke Engineering, Ltd. who presented the concept plan to the Traffic Commission and the public.

The presentation included the following components:

- Project Purpose and Need
- Project Funding
- Project Timeline
- Key Stakeholders
- Review of Typical Sections on Devon Avenue
- Renderings of the Concept Plan
- Current Concept Plan
- Geometry/Access Management as it Relates to Side Streets

- Streetscape Pallet and Site Furnishings

Mr. Luke noted that the purpose of the meeting was to solicit comments from the public on the proposed plan so that they may be incorporated into the Phase I engineering design.

The purpose of the project is to improve pedestrian safety, calm traffic, reduce crashes, upgrade pedestrian accommodations and include aesthetic upgrades.

Surface transportation grant funds and tax increment financing funds will be used for the project. The total anticipated project cost is \$4.5 million with \$3.2 million in grant funding. The remaining local match will be split between the City of Chicago and the Village of Lincolnwood.

Typical cross sections of the existing conditions and the proposed conditions were shown. The proposed section will include a reduction in width to the parkway and an increase in width to the center median. Parking will remain on-street with no reduction in the amount of parking spaces. Pedestrian refuge medians will be installed along with landscaped medians. Crosswalks are anticipated to be installed at St. Louis and Kimball Avenues. Drake and Kimball Avenues are proposed to be modified to right in/right out streets. Street lights and site furnishings are also included in the plan.

Examples of site furnishings such as lighting, refuse cans, benches, bike racks, planter pots and pavers were shown.

Mr. Luke asked that those in attendance and those watching the meeting at home complete a comment card so that their input can be included within the Phase I engineering design and report. The comment card is available on the Village's website.

Mr. Luke turned the presentation over to Luann Hamilton, the Deputy Commissioner at the Chicago Department of Transportation to discuss the City of Chicago's Complete Streets Policy and the Devon Avenue improvement project. Ms. Hamilton noted that the City has been working with the Village on this project. The City of Chicago developed a Complete Streets Policy in 2006 which takes all users of the transportation system into consideration when designing projects. The hierarchy includes pedestrians, transit, bicycles and autos in descending order. Traffic crash data was presented for Devon Avenue from Lincoln Avenue to Leavitt Street from 2010-2014. A total of 1,438 crashes occurred, which included three fatalities (at California, Washtenaw and Maplewood) and 26 serious injury crashes. Devon Avenue between California and Clark is a high-crash corridor in the City of Chicago.

Ms. Hamilton also presented a slide which showed the City of Chicago's streetscape project phases on Devon Avenue. She concluded with a summary of the improvements that are anticipated to be included within the Devon Avenue improvement project.

Mr. Luke returned to the lectern for questions from the Traffic Commission.

Commissioner Bonner commented that the traffic moves very fast on Devon Avenue and inquired as to how this will be handled with the project. He asked if heavy lane markings will be used and how wide the lanes will be.

Mr. Luke responded that the lanes will be narrowed slightly; however, because it is an Illinois Department of Transportation (IDOT) corridor they must conform to their required widths. Adding the center median will help to reduce the speeds as well as the addition of bump-outs. There are currently four lanes which can appear to look like six lanes if there are no vehicles parked in the parking lane.

Commissioner Bonner relayed that he was aware of a study which indicated that heavy lane markings can assist with slowing down traffic.

Mr. Luke noted that there are many ways to slow traffic. The project is limited to what IDOT will allow. However, included in the concept plan are the heavier lane and crosswalk markings. Removing some of the turn movements will also assist with this effort.

Commissioner Bonner stated that if you step onto a crosswalk traffic is supposed to cease, he noted that assumption can be dangerous.

Mr. Luke responded that crosswalk traffic concerns are a component that will be addressed by adding medians and pedestrian refuge islands within the corridor.

Commissioner Bonner noted that he has witnessed one lane of traffic stop for a pedestrian but the other continues to drive which could lead to a pedestrian being hit.

Mr. Luke noted that they are not included but that it will be considered a bike destination and that is why bike racks have been included. IDOT does not want to see bicycle accommodations on the route.

Commissioner Bonner asked if the landscaping would be self-watering.

Mr. Luke noted that the Village's side is anticipated to be irrigated. The City of Chicago side is not anticipated to be irrigated.

At this time, Chairman Gelfund opened the meeting up for questions and comments regarding the proposed plan.

Chairman Gelfund reconvened the meeting. He noted that there are no decisions being made on the concept plan at this meeting. A subsequent meeting will occur in which a final concept plan will be presented to the Traffic Commission based on the comments received. The public will be notified of the follow-up meeting. The public was encouraged to complete comment cards at the meeting and at home via the Village's website.

8. Public Forum

None

9. Report by Staff

None

10. Good of the Order

None

11. Adjournment

Commissioner Costantino moved to adjourn the meeting. Commissioner Bonner seconded. The motion passed unanimously and the meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Ashley Engelmann  
Public Works Director



# Devon Avenue Enhancement Project

Public Presentation and  
Discussions to Village Board  
July 18, 2017

# Overview

- Presentation Purpose
- Project Purpose and Need
- Project Funding
- Project Timeline
- Key Stakeholders
- Typical Sections
- Renderings
- Preferred Concept Plan
- Geometry / Access Management
- Phase I Concept Plan
- Questions / Comments

# Presentation Purpose

- Provide Results of May 25, 2017 Presentation to Traffic Commission.
- Provide design/funding schedule implications.
- Present updated Phase I Design.
- Receive Board Approval to submit Final Phase I Report to IDOT.
  - For IDOT to approve Federally funded Phase II Engineering contracts, there must be an approved Phase I Design.

# Project Purpose and Need

- Improve Pedestrian Safety
- Traffic calming / crash reduction
- Upgrade pedestrian accommodations
- Aesthetic upgrades

From Urban Land Institute Sept 2013 Report

# Project Funding

- Surface Transportation Funds and Tax Increment Financing Funds
- Anticipated Total Project Cost \$4.5 Million
  - STP Grant Funds approved: \$3.2 Million
  - Remaining Local Match: \$1.3 Million
    - **Lincolnwood \$ 650,000 (TIF funds eligible)**
    - Chicago \$ 650,000

# Project Timeline

- Concept and Feasibility – 2016
- **Phase 1 Design – 2017**
- Phase 2 Design – 2018
- Construction – 2019

# Project Timeline

- 2013
  - Urban Land Institute (ULI) engaged to provide recommendations for the TIF District area
  - Village Board endorses the ULI Report
- 2014
  - The Devon-Lincoln TIF was established
  - Village Board approves a proposal from the Village Engineer to develop four cross sections, of which one will be developed into a concept plan
  - Staff meets with City of Chicago and receives verbal commitment to participate in project
  - A Surface Transportation Program (STP) Grant Application was submitted to and approved by the North Shore Council of Mayors for the preferred alternative

# Project Timeline

- 2015
  - Concept development
  - Met with EDC
- 2016
  - Federal Highway Authority (FHWA) meeting
  - Met with EDC
  - Met with CDOT and Alderman
  - Met with Traffic Commission – held public meeting
  - Submitted Concept Plan/draft Phase I Report to Village/CDOT/IDOT for Review
  - Received IDOT, Village and CDOT comments
  - Updated Concept plan based on comments

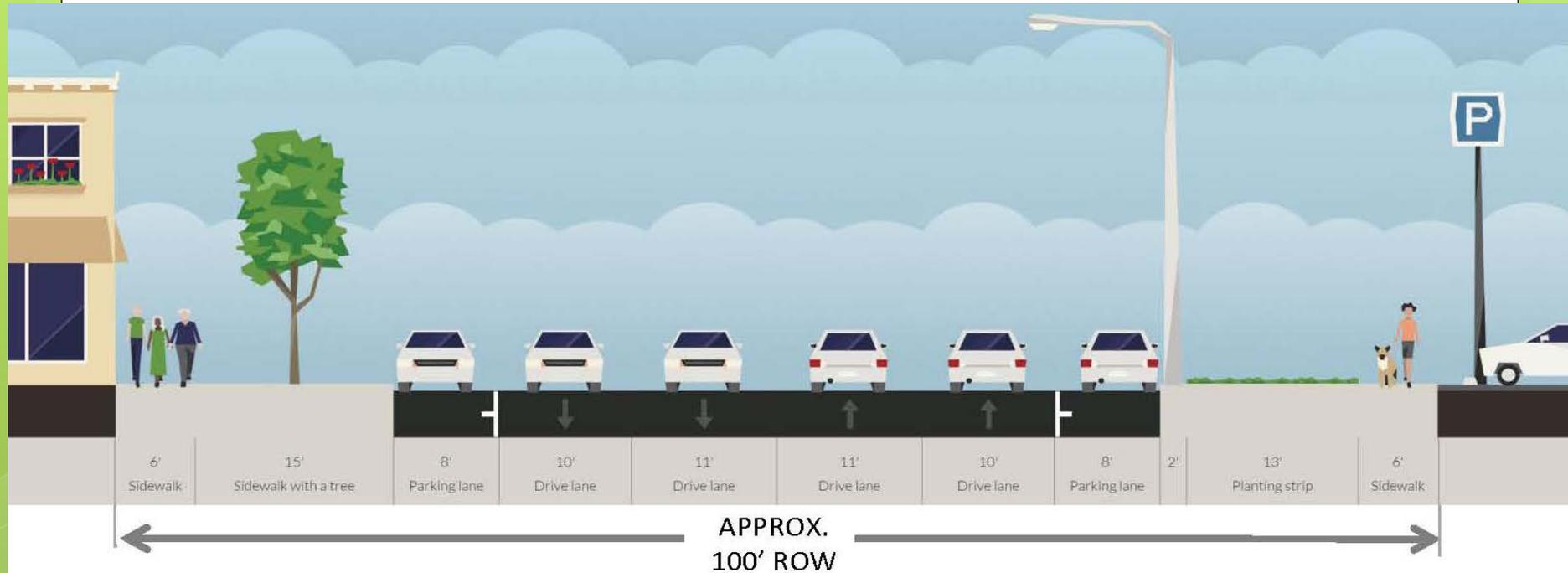
# Project Timeline

- 2017
  - Met with Traffic Commission
  - **Submit Final Phase I Report to Village/City for concurrence**
  - Submit Final Phase I Report to IDOT
  - Receive Phase I Approval
  - Secure Federal/Local funds for Phase II Engineering
  - Determine Streetscape Palate/Site Furnishings and preferred locations
- 2018
  - IDOT to issue Policy Memorandum regarding pedestrian accommodations across 4-lane roadways
  - Phase II Engineering
  - Secure Federal/Local funds for Construction / Construction Engineering
  - Utility relocations
- 2019
  - MWRD sludge line installation (10' below surface along westbound existing outside lane/park lane line).
  - Construction

# Key Stakeholders

- Devon Ave Businesses
- Devon Ave Owners
- Devon Ave Adjacent Residences
- Village of Lincolnwood
- Chicago 50<sup>th</sup> Ward Alderman Debra Silverstein
- Chicago Department of Transportation
- Illinois Department of Transportation
- US Postal Service
- Public and Private Utility Companies
- Metropolitan Water Reclamation District of Greater Chicago

# Devon Ave Existing Conditions



Village of Lincolnwood

City of Chicago

## Devon Ave (FAU 1349)

- 24,800 ADT
- 30 MPH Posted Speed Limit
- IDOT Jurisdiction
- Village/City Boundary is at roadway centerline
- 1800' project length (Lincoln Ave to McCormick Blvd)

# Devon Ave Existing Conditions



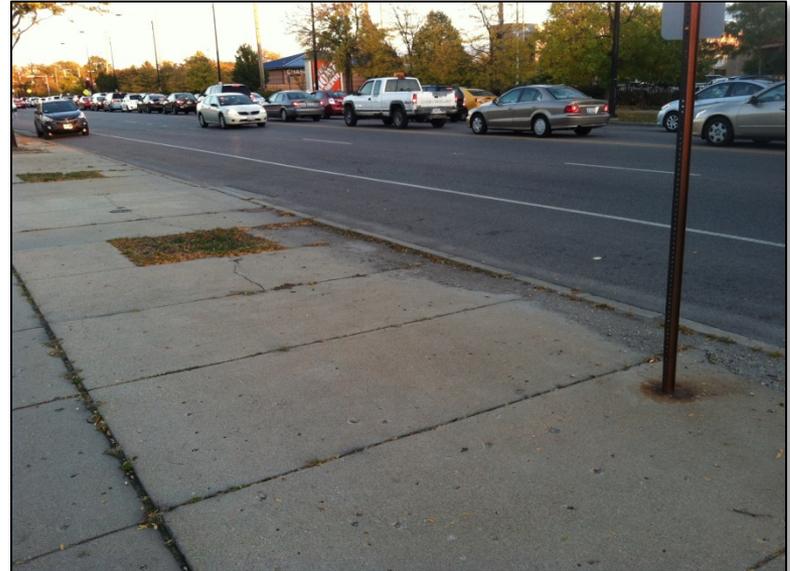
# Devon Ave Existing Conditions



# Devon Ave Existing Conditions



# Devon Ave Existing Conditions



## Preferred Concept for Devon Avenue Streetscape (Lincoln to McCormick)

# Devon Ave – Proposed

17



## IMPROVEMENTS

- Improvement to Frontage / Pedestrian Zone / Greenspace-Furniture Zone
- Roadway / Pedestrian Lighting
- ADA Route Improvements
- Site Furnishings & General Enhancements
- Add Raised Landscape Median
- Widen pavement to accommodate for Median (reduce frontage width from 21' to 11'/20')

## COORDINATION

- IDOT Phase I/II design
- Utilities
- CDOT coordination/design
- Spring 2019 Construction (8 month)

# Perspective View

## St. Louis Avenue Intersection- Looking East



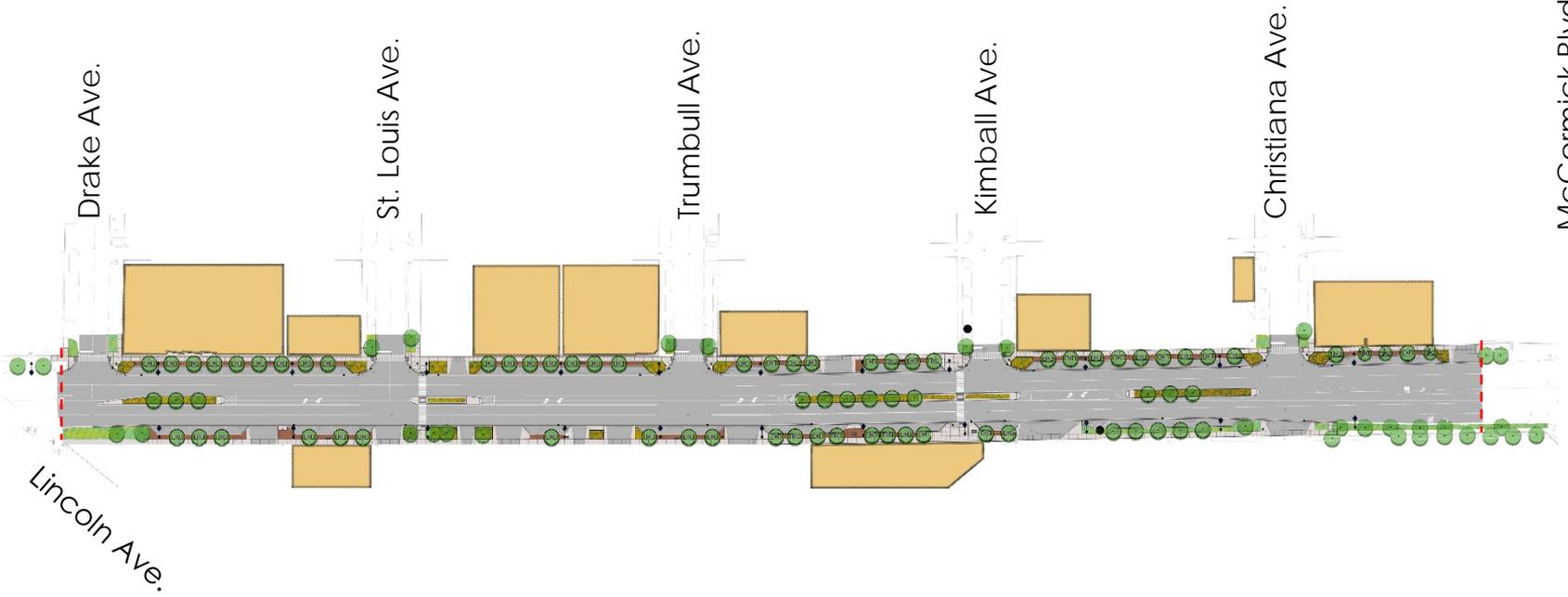
# Perspective View

## Kimball Avenue Intersection- Looking East



# Preferred Plan

## Devon Avenue – Overall Plan Lincoln Ave. to McCormick Blvd.



# Geometry / Access Management

- **Parking**
  - Maintain current number of spots on each side of Devon
- **Medians**
  - Turn lanes, turn bays, planted, and raised/planted
- **Crosswalks**
  - Preferred Plan /Phase II design - at St. Louis and at Kimball
- **Streets changing to Right-In-Right-Out**
  - Drake and Kimball
- **Driveways changing to Right-In-Right-Out**
  - Dairy Star, Whistlers
- **Other elements no longer in consideration**
  - Cul-de-Sac side streets
  - Bike Lanes

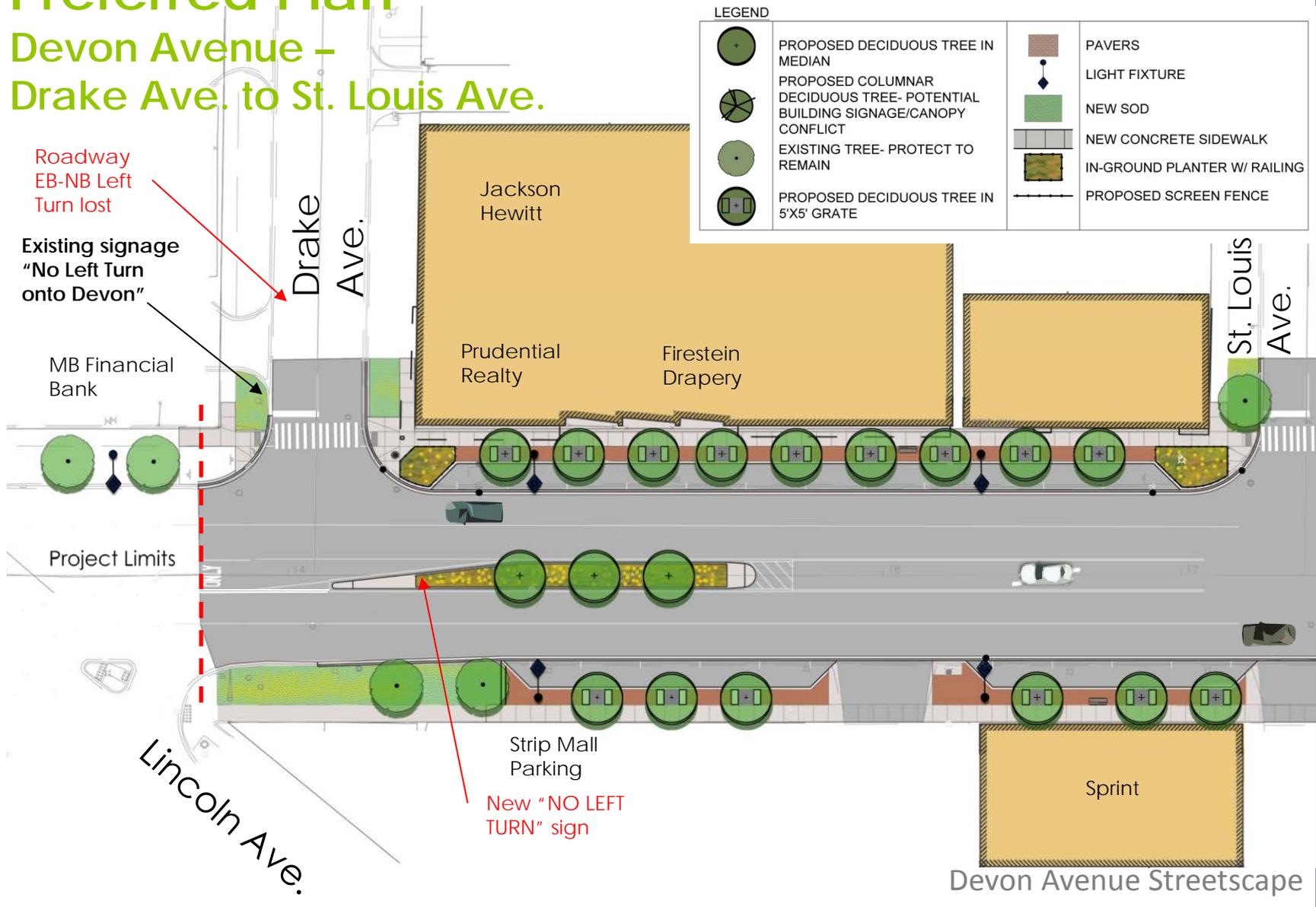
# WITH CROSSINGS

## Preferred Plan

### Devon Avenue - Drake Ave. to St. Louis Ave.

LEGEND

	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE



Roadway  
EB-NB Left  
Turn lost

Existing signage  
"No Left Turn  
onto Devon"

MB Financial  
Bank

Project Limits

Lincoln Ave.

Strip Mall  
Parking

New "NO LEFT  
TURN" sign

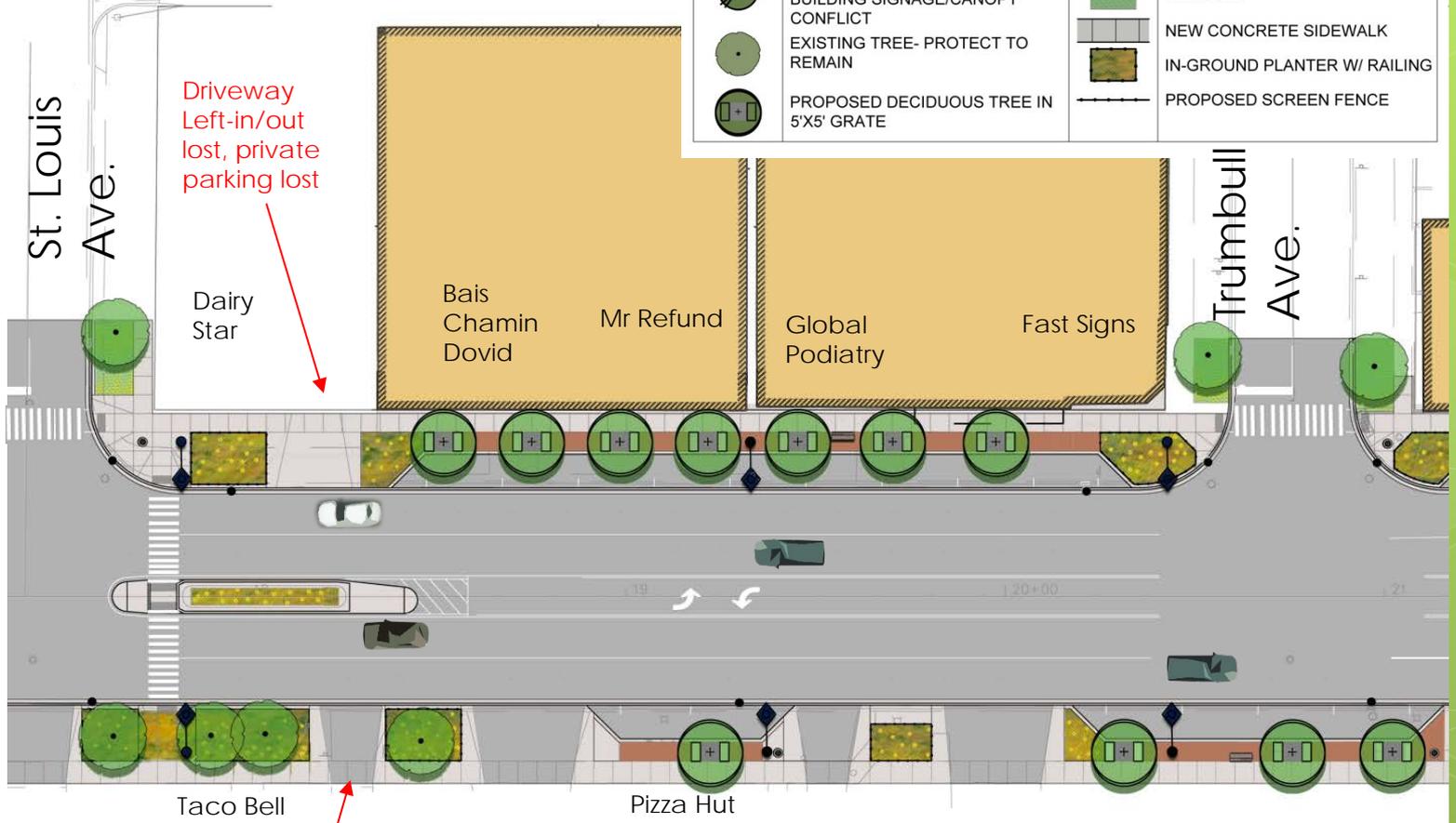
Devon Avenue Streetscape

# WITH CROSSINGS Preferred Plan

## Devon Avenue – St. Louis Ave. to Trumbull Ave.

LEGEND

	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE

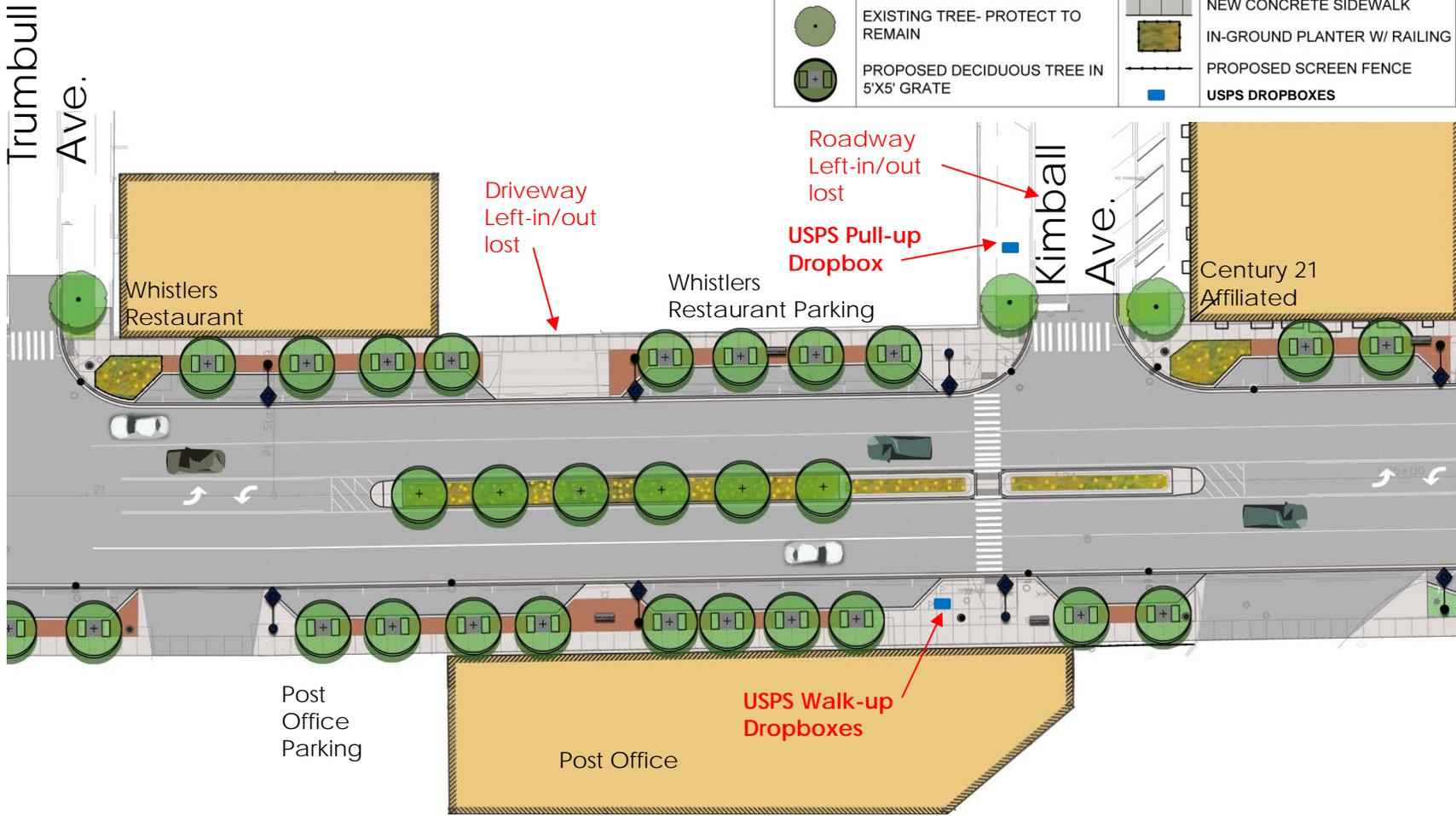


Driveway  
Left-in/out  
lost, private  
parking lost

Driveway Ex Rt  
turn only  
formalized by  
median

# WITH CROSSINGS Preferred Plan Devon Avenue - Trumbull Ave. to Kimball Ave.

LEGEND			
	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE
			USPS DROPBOXES



Devon Avenue Streetscape

# WITH CROSSINGS

## Preferred Plan

### Devon Avenue - At Christiana Ave.

LEGEND	
	PROPOSED DECIDUOUS TREE IN MEDIAN
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT
	EXISTING TREE- PROTECT TO REMAIN
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE
	PAVERS
	LIGHT FIXTURE
	NEW SOD
	NEW CONCRETE SIDEWALK
	IN-GROUND PLANTER W/ RAILING
	PROPOSED SCREEN FENCE
	USPS DROPBOXES



Devon Avenue Streetscape

# IDOT Direction

- “The Department is not allowing any uncontrolled pedestrian crossings on multi-lane routes to be installed until further notice. The uncontrolled pedestrian crossings proposed at St. Louis Avenue and Kimball Avenue should be removed from the plans.”
- “IDOT’s State-Wide Policy Memorandum regarding pedestrian crossings is anticipated to be released in January 2018.”
  - via IDOT comments on draft Phase I Report, and during IDOT/Village/CDOT/CBBEL project specific meeting at IDOT District 1 office to discuss the comment.



# Phase II Project Timeline

- 2018
  - IDOT to issue Policy Memorandum regarding pedestrian accommodations across 4-lane roadways
  - Phase II Engineering
    - Update crosswalks per Policy Memorandum
    - Receive Village/CDOT concurrence on updated design
    - Pre-Final Submittal (Village/CDOT/IDOT/Utilities)
    - Receive comments from Village, CDOT, IDOT, Utilities
    - Final-Bid Submittal (Village/CDOT/IDOT/Utilities)
  - Secure Federal/Local funds for Construction / Construction Engineering
  - Utility relocations
- 2019
  - MWRD sludge line installation
  - Construction

## Results of May 25, 2017 Presentation to Traffic Commission

- Comment to revisit possibility of increasing storage length of eastbound left turn lane at McCormick Blvd in lieu of providing a new left turn lane for westbound traffic turning into Home Depot at Christiana Ave.
  - *IDOT directed that the westbound left turn lane into Home Depot be installed as it does not affect the storage length of the eastbound left turn lane at McCormick Blvd.*
- Comment that Public strongly desires crosswalks across Devon Ave.
  - *Village/City/CBBEL concur. Once the IDOT memorandum is issued, the project will be re-evaluated. If Village/City feel the memorandum compliant crossings are not adequate, the project could potentially not move forward.*
- Commission supported the Project and recommended Staff present the Project to Village Board.

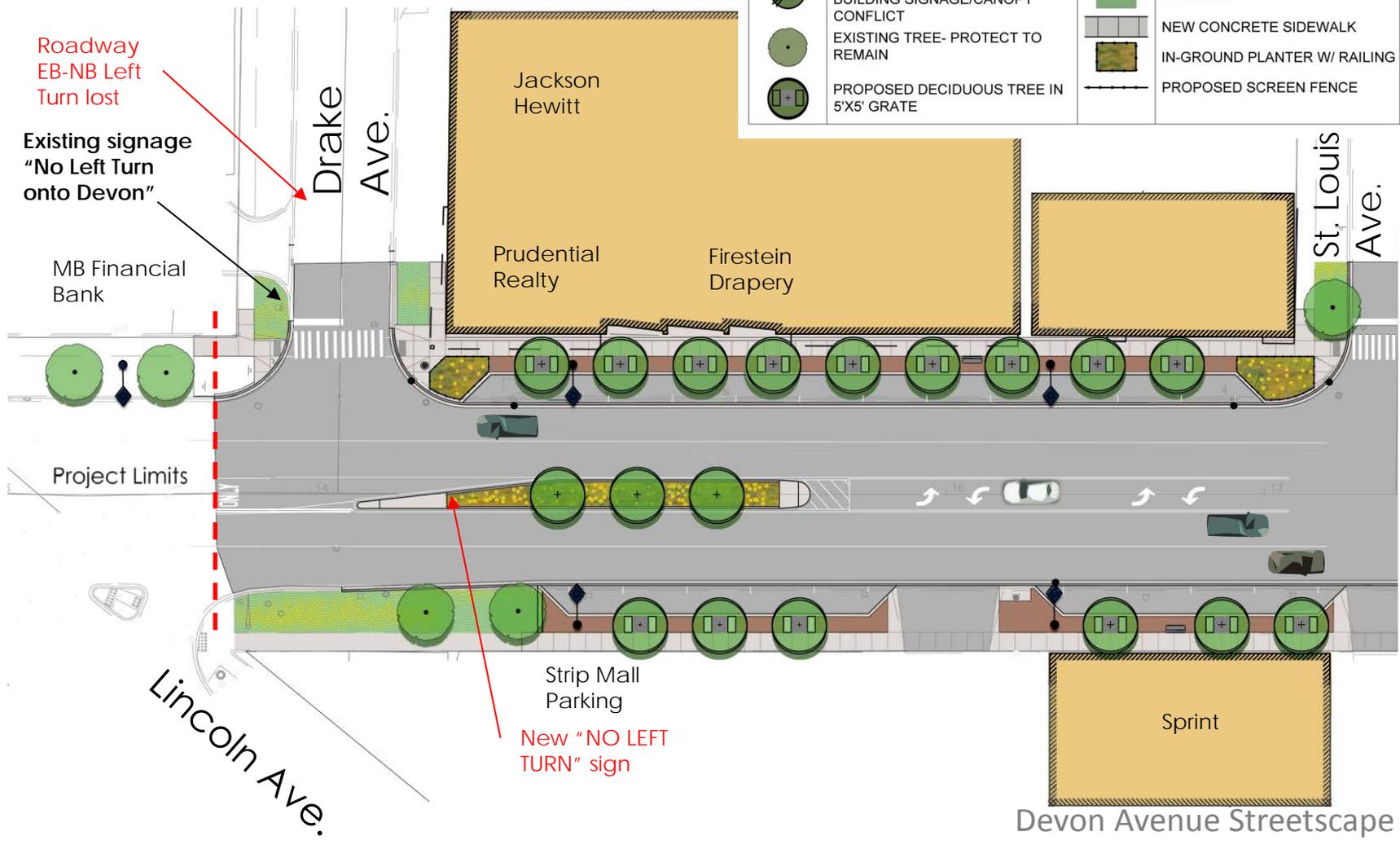
# NO CROSSINGS

## Phase I Plan

### Devon Avenue - Drake Ave. to St. Louis Ave.

LEGEND

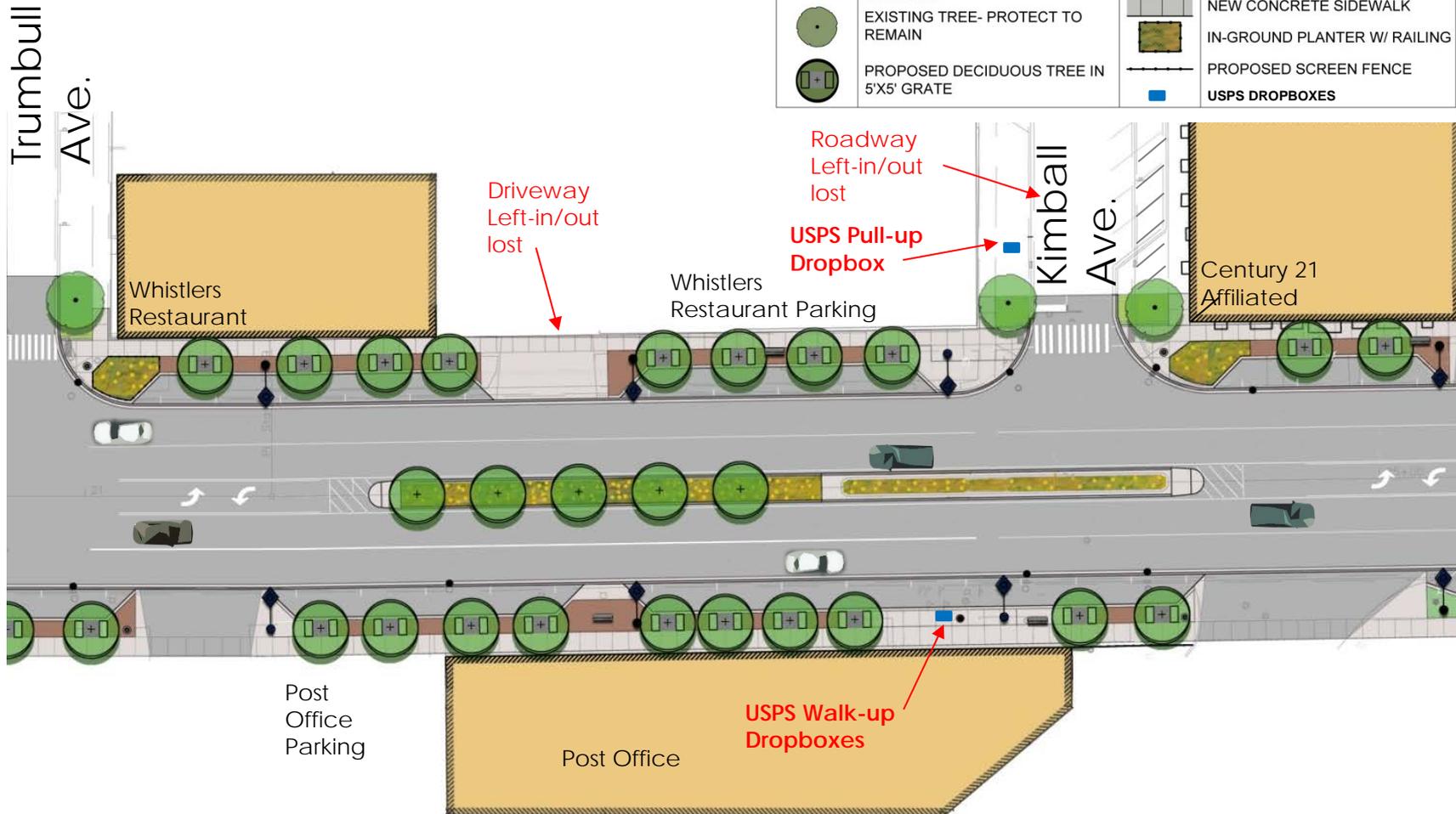
	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE



Devon Avenue Streetscape

# NO CROSSINGS Phase I Plan Devon Avenue - Trumbull Ave. to Kimball Ave.

LEGEND			
	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE
			USPS DROPBOXES

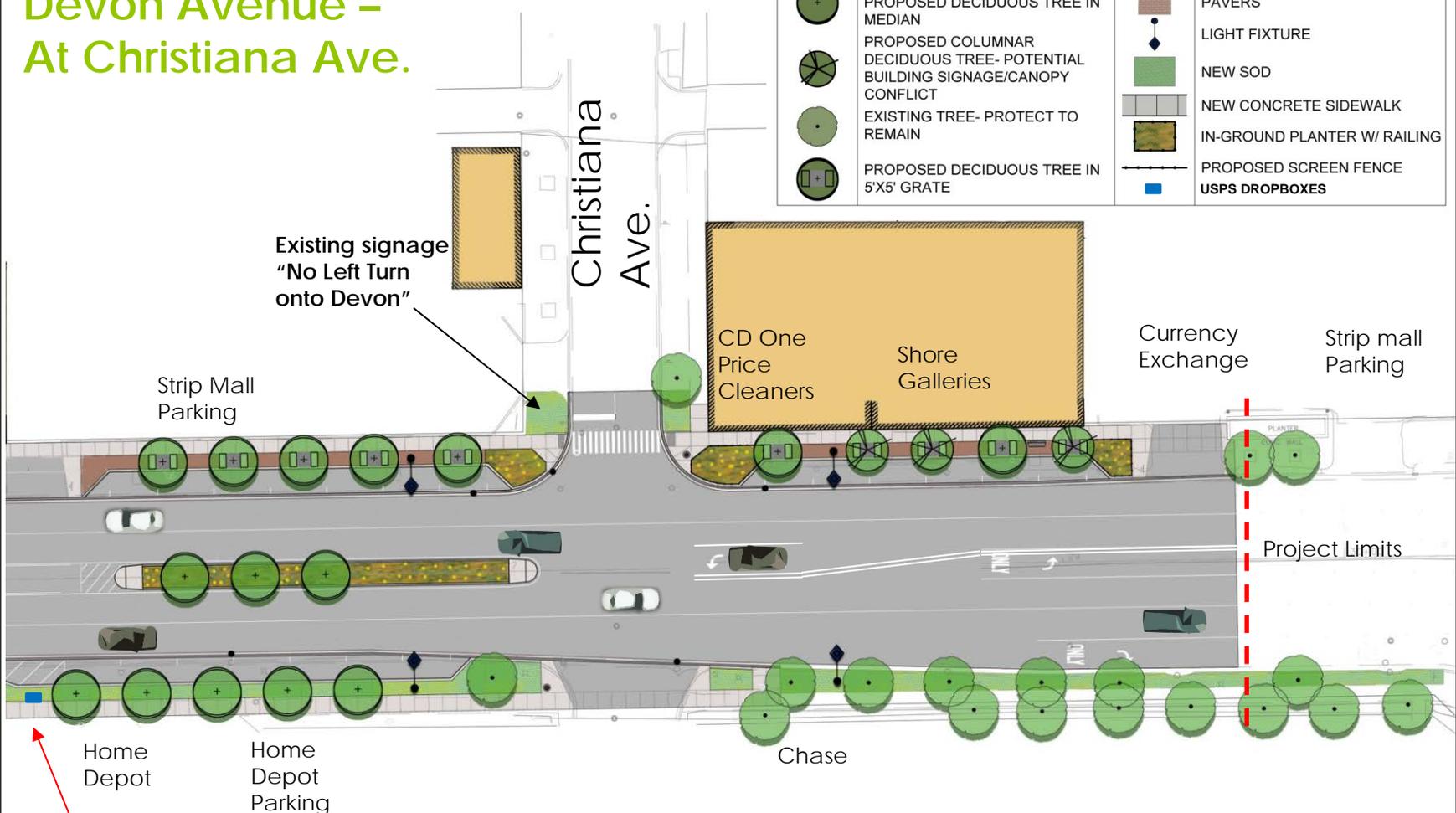


Devon Avenue Streetscape

# NO CROSSINGS Phase I Plan Devon Avenue - At Christiana Ave.

### LEGEND

	PROPOSED DECIDUOUS TREE IN MEDIAN		PAVERS
	PROPOSED COLUMNAR DECIDUOUS TREE- POTENTIAL BUILDING SIGNAGE/CANOPY CONFLICT		LIGHT FIXTURE
	EXISTING TREE- PROTECT TO REMAIN		NEW SOD
	PROPOSED DECIDUOUS TREE IN 5'X5' GRATE		NEW CONCRETE SIDEWALK
			IN-GROUND PLANTER W/ RAILING
			PROPOSED SCREEN FENCE
			USPS DROPBOXES



Devon Avenue Streetscape

# Questions / Comments



McCormick Blvd.

# Recommended Motion

- Move to approve a Resolution approving a Phase I Design for the Devon Avenue Enhancement Project

Thank You

# Request For Board Action

**REFERRED TO BOARD:** July 18, 2017

**AGENDA ITEM NO:** 9

**ORIGINATING DEPARTMENT:** Finance

**SUBJECT:** Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2017-2018:

- A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2017-2018
- B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2017-2018

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Attached is the proposed Annual Appropriation Ordinance for the Fiscal Year May 1, 2017 to April 30, 2018. In municipalities with less than 500,000 inhabitants, the Corporate Authorities are required to adopt an ordinance within the first quarter of each fiscal year to be termed the Annual Appropriation Ordinance. The Annual Appropriation Ordinance by State Statute establishes the legal limit of the Village's expenditures during the Fiscal Year May 1, 2017 to April 30, 2018.

The Certification of the Estimated Revenues by Source must be filed within 30 days after the adoption of the Appropriation Ordinance with the Office of the Cook County Clerk, Cook County, Illinois.

**FINANCIAL IMPACT:**

- A) The Appropriation Ordinance adopts the legal spending limits for the Village Government for the Fiscal Year May 1, 2017 to April 30, 2018.
- B) The Estimated Revenues by Source is anticipated to be received by the Village in Fiscal Year May 1, 2017 to April 30, 2018.

**DOCUMENTS ATTACHED:**

- 1. Proposed Ordinance
- 2. Certified Estimate of Revenues by Source

**RECOMMENDED MOTION:**

- A) **Move to approve** an Ordinance Appropriating for All Corporate Purposes for the Village of Lincolnwood, Cook County, Illinois for the Fiscal Year May 1, 2017 to April 30, 2018.
- B) **Move to approve** the Certified Estimate of Revenues by Source for the Fiscal Year May 1, 2017 to April 30, 2018.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2017-\_\_\_\_\_

ANNUAL APPROPRIATIONS ORDINANCE FOR THE  
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS FOR THE  
FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THE EIGHTEENTH OF JULY, 2017

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Village Clerk

ORDINANCE NO. 2017-\_\_\_\_\_

ANNUAL APPROPRIATIONS ORDINANCE FOR THE  
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS FOR THE  
FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018

WHEREAS, the Village of Lincolnwood ("Village"), is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village, as a home rule municipality, has the authority to adopt ordinances and to promulgate ordinances, rules and regulations that pertain to its government and affairs; and

WHEREAS, the Village has held a hearing on this proposed Annual Appropriation Ordinance ("Ordinance") pursuant to notice published in the Lincolnwood Review on June 22, 2017 and a proposed draft has been available for inspection for at least ten days prior to the hearing; and

WHEREAS, this Ordinance is being adopted pursuant to the Village's home rule authority and such other authority as may be provided by law; and

WHEREAS, the Ordinance adopts the legal spending limits for the Village Government for the Fiscal Year May 1, 2017 to April 30, 2018.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lincolnwood, County of Cook, Illinois, as follows:

SECTION 1. RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as if fully set forth in this section.

SECTION 2. APPROPRIATIONS. The amounts set forth in Exhibit A, attached to and made a part of this Ordinance by this reference, or so much thereof as may be needed or deemed necessary to defray all expenses and liabilities of the Village or as much as may be authorized by law, shall be, and the same are hereby, appropriated for the objects and purposes of the Village of Lincolnwood, Cook County, Illinois as specified in Exhibit A, for the fiscal year beginning May 1, 2017 and ending April 30, 2018, and summarized as follows:

## APPROPRIATIONS SUMMARY

General Corporate Fund	\$25,925,303
Motor Fuel Tax Fund	568,675
Transportation Improvement Fund	264,363
E911 Fund	49,991
Northeast Industrial District Tax Increment Financing Fund	2,774,404
Devon/Lincoln Tax Increment Financing Fund	552,000
Debt Service Fund	793,421
ROW Bike Path Fund	932,650
Lincoln Avenue Medians	536,188
Property Enhancement Program Fund	57,500
Private Sewer Line Assistance Fund	28,750
Water & Sewer Fund	<u>6,388,149</u>
TOTAL	\$38,871,394

SECTION 3: The appropriations made in this Ordinance for any purpose shall be regarding only as a maximum amount to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Lincolnwood, each such appropriation being subject to further approval as to the expenditures hereof by the corporate authorities.

SECTION 4: The funds derived from sources other than the tax levies and other revenue pledged for specific purposes may be allotted by the Board of Trustees to such appropriations and in such amounts respectively, as said Board of Trustees may determine within the limits of said appropriations, respectively, insofar as doing same does not conflict with the law.

SECTION 5: Any unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any other item in the same general appropriation made by this Ordinance and is hereby appropriated therefor.

SECTION 6: Any sum of money that the Board of Trustees has approved, or will approve, to satisfy a lawful debt of the Village, and for which money is available in the Village accounts at the time of such approval, is hereby appropriated by this ordinance.

SECTION 7: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portions of this Ordinance.

SECTION 8: That all ordinances or parts of ordinances conflicting with any provisions of this ordinance be and the same are hereby repealed.

SECTION 9: That this ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this \_\_\_\_ day of July, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Barry I. Bass, Village President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED AND FILED IN MY OFFICE:

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

**EXHIBIT A**  
**APPROPRIATIONS**

APPROPRIATION  
ORDINANCE

FISCAL YEAR  
MAY 1, 2017 TO APRIL 30, 2018



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Village President and Board of Trustees</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Salary- Elected and Appointed Officials	\$ 48,300
Wages- Full Time Hourly	17,250
<b>Total Compensation</b>	<u>\$ 65,550</u>
<b>Benefits</b>	
Employer FICA	\$ 4,064
Employer Medicare	951
Employer IMRF	4,370
Insurance- Group Life and AD&D	53
Insurance- Group Medical	1,490
Insurance- Group Dental	519
Insurance- Worker's Compensation	498
<b>Total Benefits</b>	<u>\$ 11,945</u>
<b>Total Personnel Services</b>	<u>\$ 77,495</u>
<b>Contractual Services</b>	
<b>Professional Services</b>	
Purchased Program Services	\$ 6,325
<b>Consulting</b>	5,750
Other Professional Services	5,175
<b>Total Contractual Services</b>	<u>\$ 17,250</u>
<b>Commodities</b>	
Intergovernmental Fees and Dues	\$ 11,500
Printing and Copying Services	1,150
Telephone	13,800
Other Contractual	1,150
Books and Publications	35
Office Supplies	575
Other Materials and Supplies	2,875
<b>Total Commodities</b>	<u>\$ 31,085</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Village President and Board of Trustees (cont.)</b>	
<b>Meetings and Travel</b>	
Conference and Meeting Registration	690
Local Mileage, Parking and Tolls	460
Lodging	575
Meals	8,050
Purchased Transportation	230
<b>Total Meetings and Travel</b>	<u>\$ 10,005</u>
<b>Village President and Board of Trustees Total</b>	<u><u>\$ 135,835</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Village Clerk</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Salary- Elected and Appointed	\$ 9,200
<b>Total Compensation</b>	<u>\$ 9,200</u>
<b>Benefits</b>	
Employer FICA	\$ 570
Employer Medicare	133
Insurance- Workers Compensation	276
<b>Total Benefits</b>	<u>\$ 980</u>
<b>Total Personnel Services</b>	<u>\$ 10,180</u>
<b>Commodities</b>	
Ordinance Codification	\$ 10,350
Professional Associations	58
<b>Total Commodities</b>	<u>\$ 10,408</u>
<b>Meetings and Travel</b>	
Conference and Meeting Registration	\$ 173
Local Mileage, Parking and Tolls	58
Meals	115
<b>Total Meetings and Travel</b>	<u>\$ 345</u>
<b>Village Clerk Total</b>	<u><u>\$ 20,932</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>General Fund</b>	
<b>Village Manager's Office</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Salaried	\$ 532,220
Wages- Full Time Hourly	69,000
Wages- Part Time Hourly	2,300
Deferred Compensation	14,950
Educational Stipend	5,208
Phone Stipend	1,242
<b>Total Compensation</b>	<b>\$ 624,920</b>
<b>Benefits</b>	
Employer FICA	\$ 33,667
Employer Medicare	9,044
Employer IMRF	63,184
Insurance- Group Life and AD&D	1,602
Insurance- Group Medical	59,103
Insurance- Group Dental	6,268
Insurance- Worker's Compensation	15,354
<b>Total Benefits</b>	<b>\$ 188,222</b>
<b>Total Personnel Services</b>	<b>\$ 813,142</b>
<b>Contractual Services</b>	
Consulting	\$ 3,450
Other Professional Services	17,250
<b>Total Contractual Services</b>	<b>\$ 20,700</b>
<b>Commodities</b>	
Advertising	\$ 4,025
Printing and Copying Services	1,725
Professional Associations	4,732
Training	4,945
Other Contractual	49,059



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Village Manager's Office (cont.)</b>	
<b>Commodities (continued)</b>	
Books and Publications	345
Office Supplies	1,380
Other Materials and Supplies	6,039
<b>Total Commodities</b>	<u>\$ 72,250</u>
<b>Meetings and Travel</b>	
Conference and Meeting Registration	\$ 4,307
Local Mileage, Parking and Tolls	10,925
Lodging	5,095
Meals	2,812
Purchased Transportation	1,208
<b>Total Meetings and Travel</b>	<u>\$ 24,346</u>
<b>Village Manager's Office Total</b>	<u><u>\$ 930,437</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>General Fund</b>	
<b>Finance Department</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Salaried	\$ 241,806
Wages- Full Time Hourly	183,051
Wages- Seasonal Hourly	4,600
Phone Stipend	828
Educational Stipend	3,240
<b>Total Compensation</b>	<b>\$ 433,525</b>
<b>Benefits</b>	
Employer FICA	\$ 25,654
Employer Medicare	6,273
Employer IMRF	44,748
Insurance- Group Life and AD&D	1,329
Insurance- Group Medical	81,325
Insurance- Group Dental	7,006
Insurance- Worker's Compensation	12,626
Employee Benefit Plan Expenses	108,560
<b>Total Benefits</b>	<b>\$ 287,521</b>
<b>Total Personnel Services</b>	<b>\$ 721,045</b>
<b>Contractual Services</b>	
Liability Insurance	\$ 126,500
Audit	32,775
Consulting	2,875
<b>Total Contractual Services</b>	<b>\$ 162,150</b>
<b>Commodities</b>	
R & M- Office Equipment	\$ 25,875
Other Professional Services	3,450
Advertising	978
Printing and Copying Services	11,730
Professional Associations	1,265
Telephone	48,300
Training	1,150



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Finance Department (continued)</b>	
<b>Commodities (continued)</b>	
Office Supplies	23,000
Postage	17,250
Bank & Credit Card Fees	8,625
Program Supplies	4,255
<b>Total Commodities</b>	<u>\$ 145,878</u>
<b>Meetings and Travel</b>	
Conference & Meeting Registration	403
Local Mileage, Parking and Tolls	345
Meals	575
Purchased Transportation	230
<b>Total Meetings and Travel</b>	<u>\$ 1,553</u>
<b>Finance Department Total</b>	<u>\$ 1,030,625</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Legal Department</b>	
<b>Contractual</b>	
Legal- Litigation	\$ 180,956
Legal-Retainer	34,500
Legal- Review	120,750
Other Professional Services	63,250
<b>Contractual Total</b>	<u>\$ 399,456</u>
<b>Legal Department Total</b>	<u><u>\$ 399,456</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Community Development Department</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Salaried	\$ 271,285
Wages-Full Time Hourly	123,326
Wages- Part Time Hourly	47,840
Phone Cell Stipend	414
Educational Stipend	2,713
<b>Total Compensation</b>	<u>\$ 445,578</u>
<b>Benefits</b>	
Employer FICA	\$ 26,371
Employer Medicare	6,455
Employer IMRF	43,641
Insurance- Group Life and AD&D	1,152
Insurance- Group Medical	53,257
Insurance- Group Dental	4,514
Insurance- Worker's Compensation	9,381
<b>Total Benefits</b>	<u>\$ 144,770</u>
<b>Total Personnel Services</b>	<u>\$ 590,348</u>
<b>Contractual Services</b>	
Other Professional Services	431,250
<b>Total Contractual Services</b>	<u>\$ 431,250</u>
<b>Commodities</b>	
R&M- Vehicles	\$ 460
Advertising	2,415
Printing & Copying Services	2,530
Professional Associations	1,995
Training	575



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Community Development Department (continued)</b>	
<b>Commodities (continued)</b>	
Books and Publications	460
Fuel	345
Office Supplies	2,300
Other Materials and Supplies	460
<b>Total Commodities</b>	<u>\$ 11,540</u>
<b>Meetings and Travel</b>	
Conference and Meeting Registration	\$ 2,530
Local Mileage, Parking and Tolls	173
Lodging	2,875
Meals	805
Purchased Transportation	1,035
<b>Total Meetings and Travel</b>	<u>\$ 7,418</u>
<b>Sales Tax Sharing</b>	
Sales Tax Sharing Agreements	<u>\$ 161,000</u>
<b>Sales Tax Sharing Total</b>	<u>\$ 161,000</u>
<b>Community Development Department Total</b>	<u><u>\$ 1,201,556</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Information Systems Department</b>	
<b>Contractual Services</b>	
Consulting	\$ 86,250
Maintenance Agreement Expense	75,440
Data Processing	201,618
<b>Total Contractual Services</b>	<u>\$ 363,308</u>
<b>Commodities</b>	
Telephone	\$ 26,801
Training	6,532
Other Contractual	19,895
Computer Supplies	1,150
<b>Total Commodities</b>	<u>\$ 54,378</u>
<b>Capital Outlays</b>	
Equipment- Data Processing	\$ 153,560
<b>Capital Outlays Total</b>	<u>\$ 153,560</u>
<b>Information Systems Department Total</b>	<u><u>\$ 571,245</u></u>



**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>General Fund</b>	
<b>Engineering Department</b>	
<b>Contractual</b>	
Administration Engineer Costs	\$ 62,100
Building Engineering Costs	60,375
PW Admin Engineering Costs	71,588
<b>Contractual Total</b>	<u>\$ 194,063</u>
<b>Engineering Department Total</b>	<u><u>\$ 194,063</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Police Department</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Salaried	\$ 317,952
Wages- Full Time Hourly	3,474,477
Wages- Part Time Hourly	104,075
Wages- Seasonal Hourly	23,920
Wages- Overtime 1.5X	393,300
Wages- Special Detail	1,150
Educational Stipend	25,226
Uniform Allowance	22,195
Tuition Reimbursement	6,538
Phone Stipend	828
<b>Total Compensation</b>	<u>\$ 4,369,661</u>
<b>Benefits</b>	
Employer FICA	\$ 29,900
Employer Medicare	63,037
Employer IMRF	45,330
Employer Police Pension	2,318,860
Insurance- Opt Out	9,200
Insurance- Group Life and AD&D	6,133
Insurance- Group Medical	546,906
Insurance- Group Dental	51,434
Insurance- Worker's Compensation	128,168
<b>Total Benefits</b>	<u>\$ 3,198,967</u>
<b>Total Personnel Services</b>	<u>\$ 7,568,627</u>
<b>Contractual Services</b>	
Animal Control	\$ 863
Other Professional Services	900,045
<b>Total Contractual Services</b>	<u>\$ 900,908</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Police Department (continued)</b>	
<b>Commodities</b>	
R&M- Buildings	\$ 2,266
R&M- Communications Equipment	15,840
R&M- Vehicles	29,498
Intergovernmental Fees & Dues	52,710
Printing and Copying Services	2,674
Professional Associations	1,990
Telephone	2,905
Training	29,728
Other Contractual	64,067
Ammunition and Range Supplies	14,341
Books and Publications	2,251
Computer Supplies	2,559
Fuel	51,750
Office Supplies	2,300
Program Supplies	302,248
<b>Total Commodities</b>	<u>\$ 577,123</u>
<b>Meetings and Travel</b>	
Conference and Meeting Registration	\$ 6,475
Local Mileage, Parking and Tolls	5,175
Lodging	1,783
Meals	5,808
Purchased Transportation	518
<b>Total Meetings and Travel</b>	<u>\$ 19,757</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Police Department (continued)</b>	
<b>Small Equipment and Vehicles</b>	
Equipment- Vehicles	\$ 42,550
<b>Small Equipment and Vehicles Total</b>	<u>\$ 42,550</u>
<b>Police Department Total</b>	<u><u>\$ 9,108,965</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>General Fund</b>	
<b>Fire Department</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Hourly	\$ 73,797
<b>Total Compensation</b>	<u>\$ 73,797</u>
<b>Benefits</b>	
Employer FICA	\$ 4,576
Employer Medicare	1,070
Employer IMRF	7,704
Insurance- Group Life and AD&D	235
Insurance- Group Medical	7,452
Insurance- Group Dental	657
Insurance- Worker's Compensation	2,214
<b>Total Benefits</b>	<u>\$ 23,906</u>
<b>Total Personnel Services</b>	<u>\$ 97,703</u>
<b>Contractual Services</b>	
Fire Protection	\$ 3,250,350
<b>Total Contractual Services</b>	<u>\$ 3,250,350</u>
<b>Commodities</b>	
R&M- Communications Equipment	\$ 1,725
R&M Wireless Alarm System	12,765
R&M Fire and EMS Equipment	22,016
R&M- Vehicles	20,700
R&M- Other	1,150
Intergovernmental Fees & Dues	13,411
Printing and Copying Services	2,070
Professional Associations	3,030



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund (cont.)</b>	
<b>Fire Department (continued)</b>	
<b>Commodities (continued)</b>	
Books and Publications	2,013
EMS Supplies	21,275
Firefighting Supplies	12,650
Fuel	13,800
Lubricants and Fluids	575
Office Supplies	2,300
Program Supplies	16,330
Repair Parts	10,350
Small Tools	1,150
Training Supplies	5,060
Travel	1,362
Other Materials and Supplies	9,200
<b>Total Commodities</b>	<u>\$ 172,931</u>
<b>Capital Outlays</b>	
Equipment- Communications	\$ 61,295
Equipment- Public Safety	258,750
<b>Capital Outlays Total</b>	<u>\$ 320,045</u>
<b>Fire Department Total</b>	<u>\$ 3,841,029</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Public Works Administration</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Salaried	\$ 188,140
Wages- Full Time Hourly	66,700
Wages- Part Time Hourly	32,200
Wages- Overtime 1.5X	633
Phone Stipend	414
Educational Stipend	1,812
<b>Total Compensation</b>	<u>\$ 289,899</u>
<b>Benefits</b>	
Employer FICA	\$ 17,953
Employer Medicare	4,199
Employer IMRF	30,229
Insurance- Group Life and AD&D	754
Insurance- Group Medical	52,176
Insurance- Group Dental	4,559
Insurance- Worker's Compensation	8,687
<b>Total Benefits</b>	<u>\$ 118,556</u>
<b>Total Personnel Services</b>	<u>\$ 408,455</u>
<b>Contractual Services</b>	
Other Contract Labor	\$ 23,000
Animal Control	10,350
<b>Total Contractual Services</b>	<u>\$ 33,350</u>
<b>Commodities</b>	
R&M- Communications Equipment	\$ 828
R&M- Office Equipment	920
Advertising	253
Intergovernmental fees & dues	2,588
Printing and Copying Services	86
Professional Associations	920
Training	1,725



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Public Works Administration (continued)</b>	
<b>Commodities (continued)</b>	
Books and Publications	86
Fuel	288
Office Supplies	3,738
Program Supplies	7,303
Green Initiatives	230
<b>Total Commodities</b>	<u>\$ 18,964</u>
<b>Meetings and Travel</b>	
Conference and Meeting Registration	\$ 345
Local Mileage, parking and tolls	58
Purchased Transportation	173
<b>Total Meetings and Travel</b>	<u>\$ 575</u>
<b>Public Works Administration Total</b>	<u><u>\$ 461,343</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>General Fund</b>	
<b>Public Works Vehicle Division</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Hourly	\$ 169,096
Wages- Seasonal Hourly	24,725
Wages- Overtime 1.5X	4,198
Wages- Overtime 2X	1,093
Uniform Allowance	1,438
<b>Total Compensation</b>	<u>\$ 200,549</u>
<b>Benefits</b>	
Employer FICA	\$ 12,434
Employer Medicare	2,908
Employer IMRF	20,937
Insurance- Group Life and AD&D	475
Insurance- Group Medical	19,930
Insurance- Group Dental	2,031
Insurance- Worker's Compensation	6,017
<b>Total Benefits</b>	<u>\$ 64,731</u>
<b>Total Personnel Services</b>	<u>\$ 265,280</u>
<b>Commodities</b>	
R&M- Public Works Equipment	39,388
R&M- Vehicles	575
Professional Associations	115
Training	575
Books and Publications	115
Fuel	1,150
Lubricants and Fluids	1,380
Program Supplies	12,420



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Public Works Vehicle Division (continued)</b>	
<b>Commodities (continued)</b>	
<b>Total Commodities</b>	<u>\$ 55,718</u>
<b>Public Works Vehicle Division Total</b>	<u><u>\$ 320,997</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Public Works Building Maintenance Division</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Hourly	\$ 105,044
Wages- Seasonal Hourly	22,138
Wages- Overtime 1.5X	9,028
Wages-Overtime 2X	1,826
Uniform Allowance	849
<b>Total Compensation</b>	<u>\$ 138,884</u>
<b>Benefits</b>	
Employer FICA	\$ 8,611
Employer Medicare	2,014
Employer IMRF	14,499
Insurance- Group Life and AD&D	292
Insurance- Group Medical	32,608
Insurance- Group Dental	2,874
Insurance- Worker's Compensation	4,165
<b>Total Benefits</b>	<u>\$ 65,064</u>
<b>Total Personnel Services</b>	<u>\$ 203,948</u>
<b>Contractual</b>	
Janitorial	\$ 39,560
<b>Total Contractual</b>	<u>\$ 39,560</u>
<b>Commodities</b>	
R&M- Buildings	\$ 227,436
R&M- Vehicles	575
Equipment Rental	345
Training	575
Fuel	1,725
Landscaping Supplies	5,750
Program Supplies	24,150
Small Tools	1,380
Utilities- Government Buildings	26,450
<b>Total Commodities</b>	<u>\$ 288,386</u>
<b>Equipment</b>	<u>\$ 20,528</u>
<b>Public Works Building Maintenance Total</b>	<u><u>\$ 552,421</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>General Fund</b>	
<b>Public Works Street Maintenance Division</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Hourly	\$ 572,344
Wages- Seasonal Hourly	29,900
Wages- Overtime 1.5X	35,938
Wages- Overtime 2X	11,500
Uniform Allowance	4,126
Longevity Stipend	316
<b>Total Compensation</b>	<u>\$ 654,123</u>
<b>Benefits</b>	
Employer FICA	\$ 40,247
Employer Medicare	9,413
Employer IMRF	65,312
Insurance- Group Life and AD&D	1,002
Insurance- Group Medical	106,487
Insurance- Group Dental	8,677
Insurance- Worker's Compensation	19,474
<b>Total Benefits</b>	<u>\$ 250,610</u>
<b>Total Personnel Services</b>	<u>\$ 904,734</u>
<b>Contractual</b>	
Landscaping Services	\$ 74,923
Street Lights and Traffic Signals	34,500
<b>Total Contractual</b>	<u>\$ 109,423</u>
<b>Refuse Services</b>	
Garbage and Recycling	<u>\$ 1,273,338</u>
<b>Total Refuse Services</b>	<u>\$ 1,273,338</u>
<b>Commodities</b>	
R&M- Public Works Equipment	1,725
R&M- Vehicles	46,000



Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>General Fund</b>	
<b>Public Works Street Maintenance (continued)</b>	
<b>Commodities (continued)</b>	
Training	3,623
Other Contractual	8,050
Fuel	26,450
Lubricants and Fluids	2,875
Landscaping Supplies	14,950
Program Supplies	31,970
Small Tools	21,160
Street Materials- Aggregate	18,400
Street Materials- Salt & Sand	78,775
Street Materials- Signs & Bar	9,200
Street Materials- Other	4,198
Utilities- Public Way	147,200
<b>Total Commodities</b>	<u>\$ 414,575</u>
<b>Capital Outlays</b>	
Street System Construction/Imp	\$ 97,750
Equipment	104,305
<b>Total Capital Outlays</b>	<u>\$ 202,055</u>
<b>Public Works Street Maintenance Total</b>	<u><u>\$ 2,904,124</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Administration</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Salaried	\$ 193,557
Wages- Full Time Hourly	26,772
Wages - Part Time Hourly	56,695
Phone Stipend	1,495
Educational Stipend	1,935
<b>Total Compensation</b>	<u>\$ 280,454</u>
<b>Benefits</b>	
Employer FICA	\$ 17,750
Employer Medicare	4,069
Employer IMRF	29,049
Insurance- Group Life and AD&D	819
Insurance- Group Medical	13,938
Insurance- Group Dental	973
Insurance- Worker's Compensation	8,420
<b>Total Benefits</b>	<u>\$ 75,018</u>
<b>Total Personnel Services</b>	<u>\$ 355,472</u>
<b>Commodities</b>	
R&M- Office Equipment	\$ 8,050
Advertising	3,450
Printing and Copying Services	11,730
Professional Associations	3,278
Training	575
Other Contractual	8,165



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Administration (continued)</b>	
<b>Commodities (continued)</b>	
Office Supplies	6,900
Credit Card Charges	9,200
Postage	6,900
Program Supplies	575
<b>Total Commodities</b>	<u>\$ 58,823</u>
<b>Meetings and Travel</b>	
Conference and Meeting Registrations	\$ 8,280
Local Mileage, Parking and Tolls	1,150
Lodging	1,380
Meals	1,898
<b>Total Meetings and Travel</b>	<u>\$ 12,708</u>
<b>Parks and Recreation Administration Total</b>	<u>\$ 427,002</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Park Maintenance Division</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Hourly	\$ 261,605
Wages- Seasonal Hourly	27,600
Wages- Overtime 1.5X	6,312
Wages- Overtime 2X	5,836
Uniform Allowance	2,530
<b>Total Compensation</b>	<u>\$ 303,884</u>
<b>Benefits</b>	
Employer FICA	\$ 18,865
Employer Medicare	4,411
Employer IMRF	31,766
Insurance- Group Life and AD&D	503
Insurance- Group Medical	72,798
Insurance- Group Dental	7,418
Insurance- Worker's Compensation	9,508
<b>Total Benefits</b>	<u>\$ 145,269</u>
<b>Total Personnel Services</b>	<u>\$ 449,153</u>
<b>Contractual</b>	
Contract Maintenance	\$ 26,082
<b>Total Contractual</b>	<u>\$ 26,082</u>
<b>Commodities</b>	
R&M- Buildings	\$ 3,105
R&M- Recreation Equipment	14,375
R&M- Vehicles	17,250
R&M- Other Equipment	1,150
Equipment Rental	518
Training	1,150
Fuel	13,800
Lubricants and Fluids	1,150
Landscaping Supplies	8,625
Program Supplies	85,560



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Park Maintenance (continued)</b>	
<b>Commodities (continued)</b>	
Small Tools	6,314
Utilities- Government Building	3,795
<b>Total Commodities</b>	<u>\$ 156,791</u>
<b>Capital Outlays</b>	
Park equipment replacement/Equipment	\$ 129,375
<b>Equipment</b>	<u>30,015</u>
<b>Total Capital Outlays</b>	<u>\$ 159,390</u>
<b>Parks and Recreation Park Maintenance Total</b>	<u><u>\$ 791,416</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Youth/Tot Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Part Time Hourly	\$ 6,325
<b>Total Compensation</b>	<u>\$ 6,325</u>
<b>Benefits</b>	
Employer FICA	\$ 357
Employer Medicare	84
Insurance- Workers Compensation	173
<b>Total Benefits</b>	<u>\$ 613</u>
<b>Total Personnel Services</b>	<u>\$ 6,938</u>
<b>Commodities</b>	
Purchased Program Services	\$ 7,820
Program Supplies	1,610
<b>Total Commodities</b>	<u>\$ 9,430</u>
<b>Parks and Recreation Youth/Tot Program Total</b>	<u><u>\$ 16,368</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Fitness</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Part Time Hourly	\$ 5,060
<b>Total Compensation</b>	<u>\$ 5,060</u>
<b>Benefits</b>	
Employer FICA	\$ 314
Employer Medicare	74
Insurance- Workers Compensation	152
<b>Total Benefits</b>	<u>\$ 539</u>
<b>Total Personnel Services</b>	<u>\$ 5,599</u>
Purchased Program Services	\$ 40,480
Advertising	173
Program Supplies	403
<b>Total Commodities</b>	<u>\$ 41,055</u>
<b>Parks and Recreation Fitness Total</b>	<u><u>\$ 46,654</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Special Events</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 1,150
<b>Total Compensation</b>	<u>\$ 1,150</u>
<b>Benefits</b>	
Employer FICA	\$ 71
Employer Medicare	16
Insurance- Workers Compensation	35
<b>Total Benefits</b>	<u>\$ 122</u>
<b>Total Personnel Services</b>	<u>\$ 1,272</u>
<b>Commodities</b>	
Purchased Program Services	\$ 28,060
Advertising	5,175
Printing and Copying Services	1,725
Concessions and Food	5,405
Program Supplies	4,945
Other materials & supplies	690
<b>Total Commodities</b>	<u>\$ 46,000</u>
<b>Parks and Recreation Special Events Total</b>	<u><u>\$ 47,272</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Athletic Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 1,725
<b>Total Compensation</b>	<u>\$ 1,725</u>
<b>Benefits</b>	
Employer FICA	\$ 107
Employer Medicare	25
Insurance- Workers Compensation	52
<b>Total Benefits</b>	<u>\$ 184</u>
<b>Total Personnel Services</b>	<u>\$ 1,909</u>
<b>Commodities</b>	
Purchased Program Services	\$ 10,580
Program Supplies	115
<b>Total Commodities</b>	<u>\$ 10,695</u>
<b>Parks and Recreation Athletic Total</b>	<u><u>\$ 12,604</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Park Patrol Security</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 63,250
<b>Total Compensation</b>	<u>\$ 63,250</u>
<b>Benefits</b>	
Employer FICA	\$ 3,922
Employer Medicare	917
Insurance- Workers Compensation	1,898
<b>Total Benefits</b>	<u>\$ 6,736</u>
<b>Total Personnel Services</b>	<u>\$ 69,986</u>
<b>Commodities</b>	
Telephone	\$ 230
Program Supplies	863
<b>Total Commodities</b>	<u>\$ 1,093</u>
<b>Parks and Recreation Park Patrol Program Total</b>	<u><u>\$ 71,078</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Outreach</b>	
<b>Commodities</b>	
Program Supplies	1,150
<b>Total Commodities</b>	<u>\$ 1,150</u>
<b>Parks and Recreation Outreach Total</b>	<u><u>\$ 1,150</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Turkey Trot</b>	
<b>Personnel</b>	
Wages- Full Time Salaried	\$ 7,924
Wages - Seasonal Hourly	8,832
Education Stipend	79
<b>Total Compensation</b>	<u>16,835</u>
<b>Benefits</b>	
Employer FICA	\$ 1,038
Employer Medicare	243
Employer IMRF	1,749
Insurance- Group Life and AD&D	49
Insurance- Group Medical	1,371
Insurance- Group Dental	129
Insurance- Worker's Compensation	490
<b>Total Benefits</b>	<u>\$ 5,069</u>
<b>Total Personnel</b>	<u>\$ 21,904</u>
<b>Commodities</b>	
Purchased Program Services	\$ 11,328
Advertising	1,150
Equipment Rental	7,015
Awards	805
Printing and Copying	6,038
Concessions and Food	1,668
Postage	1,035
Program Supplies	26,508
<b>Total Commodities</b>	<u>\$ 55,545</u>
<b>Parks and Recreation Turkey Trot Total</b>	<u><u>\$ 77,449</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Club Kid Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Part-time Hourly	\$ 6,210
Wages- Seasonal Hourly	46,575
<b>Total Compensation</b>	<u>\$ 52,785</u>
<b>Benefits</b>	
Employer FICA	\$ 3,273
Employer Medicare	766
Employer IMRF	693
Insurance- Workers Compensation	1,584
<b>Total Benefits</b>	<u>\$ 6,316</u>
<b>Total Personnel Services</b>	<u>\$ 59,101</u>
<b>Commodities</b>	
Purchased Program Services	\$ 6,268
Telephone	863
Concessions and Food	4,025
Program Supplies	1,035
Other Materials and Supplies	575
<b>Total Commodities</b>	<u>\$ 12,765</u>
<b>Parks and Recreation Club Kid Program Total</b>	<u><u>\$ 71,866</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Day Camp Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full-time Salaried	\$ 72,163
Wages-Full-time Hourly	4,462
Wages- Part-time Hourly	4,025
Wages- Seasonal Hourly	197,800
Educational Stipend	782
<b>Total Compensation</b>	<u>\$ 279,232</u>
<b>Benefits</b>	
Employer FICA	\$ 17,309
Employer Medicare	4,048
Employer- IMRF	8,495
Insurance- group life&AD&D	239
Insurance- group medical	8,078
Insurance- group dental	729
Insurance- Workers Compensation	8,362
<b>Total Benefits</b>	<u>\$ 47,259</u>
<b>Total Personnel Services</b>	<u>\$ 326,491</u>
<b>Commodities</b>	
Purchased Program Services	\$ 27,600
Telephone	1,495
Training	1,150
Other Contractual	2,300
Concessions and Food	6,440
Postage	173
Credit Card Charges	27,600
Transportation	1,725
Program Supplies	14,720
<b>Total Commodities</b>	<u>\$ 83,203</u>
<b>Parks and Recreation Day Camp Program Total</b>	<u><u>\$ 409,693</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Softball Program</b>	
<b>Commodities</b>	
Awards	8,050
Purchased Program	2,846
Program Supplies	978
<b>Total Commodities</b>	<u>\$ 11,874</u>
<b>Parks and Recreation Softball Program Total</b>	<u><u>\$ 11,874</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Racquet Sports</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 552
<b>Total Compensation</b>	<u>552</u>
<b>Benefits</b>	
Employer FICA	35
Employer Medicare	8
Insurance- Workers Compensation	16
<b>Total Benefits</b>	<u>\$ 59</u>
<b>Total Personnel Services</b>	<u>\$ 611</u>
<b>Commodities</b>	
Purchased Program Services	\$ 8,510
<b>Total Commodities</b>	<u>\$ 8,510</u>
<b>Parks and Recreation Racquet Sports Total</b>	<u><u>\$ 9,121</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Pool Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full-time Salaried	\$ 74,865
Wages- Seasonal Hourly	259,785
Wages- Part-time Hourly	16,974
Phone Stipend	41
Educational stipend	749
<b>Total Compensation</b>	<b>\$ 352,414</b>
<b>Benefits</b>	
Employer FICA	\$ 21,801
Employer Medicare	5,098
Employer IMRF	9,666
Insurance - group life & AD&D	240
Insurance - group medical	8,942
Insurance - group dental	781
Insurance- Worker's Compensation	10,873
<b>Total Benefits</b>	<b>\$ 57,401</b>
<b>Total Personnel Services</b>	<b>\$ 409,815</b>
<b>Commodities</b>	
Purchased Program Services	\$ 17,135
R&M- Buildings	43,068
Printing and Copying Services	575
Telephone	575
Training	2,300
Chemicals- Swimming Pool	39,848
Computer Supplies	12,650
Concessions and Food	431
Merchandise for Resale	1,150
Office Supplies	575
Credit Card Charges	9,775
Program Supplies	13,225



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

Training Supplies	863
Utilities- Government Building	13,800
<b>Total Commodities</b>	<u>\$ 155,969</u>

**Meetings and Travel**

Conference and meeting registration	575
Lodging	690
Meals	288
Purchasded Transportation	805
<b>Total Meetings and Travel</b>	<u>\$ 2,358</u>

<b>Equipment</b>	<u>\$ 36,800</u>
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<b>Parks and Recreation Pool Program Total</b>	<u><u>\$ 604,941</u></u>
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**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Swim Lesson Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 18,400
<b>Total Compensation</b>	<u>\$ 18,400</u>
<b>Benefits</b>	
Employer FICA	\$ 1,141
Employer Medicare	267
Insurance- Workers Compensation	552
<b>Total Benefits</b>	<u>\$ 1,960</u>
<b>Total Personnel Services</b>	<u>\$ 20,360</u>
<b>Commodities</b>	
Program Supplies	230
Training Supplies	230
<b>Total Commodities</b>	<u>\$ 460</u>
<b>Parks and Recreation Swimming Lessons Total</b>	<u><u>\$ 20,820</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Swim Team Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 20,700
<b>Total Compensation</b>	<u>\$ 20,700</u>
<b>Benefits</b>	
Employer FICA	\$ 1,283
Employer Medicare	300
Insurance- Workers Compensation	621
<b>Total Benefits</b>	<u>\$ 2,205</u>
<b>Total Personnel Services</b>	<u>\$ 22,905</u>
<b>Commodities</b>	
Purchased Program Services	\$ 1,610
Concessions and Food	345
Program Supplies	6,900
<b>Total Commodities</b>	<u>\$ 8,855</u>
<b>Parks and Recreation Swim Team Total</b>	<u><u>\$ 31,760</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Pool Concessions</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Seasonal Hourly	\$ 39,100
<b>Total Compensation</b>	<u>\$ 39,100</u>
<b>Benefits</b>	
Employer FICA	\$ 2,424
Employer Medicare	567
Insurance- Workers Compensation	1,173
<b>Total Benefits</b>	<u>\$ 4,164</u>
<b>Total Personnel Services</b>	<u>\$ 43,264</u>
<b>Commodities</b>	
Supplies	\$ 863
Repairs and Maintenance Building	1,725
Concessions & food	35,650
<b>Total Commodities</b>	<u>\$ 38,238</u>
<b>Parks and Recreation Concessions Total</b>	<u><u>\$ 81,502</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Seniors Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Part-time	\$ 7,475
<b>Total Compensation</b>	<u>\$ 7,475</u>
<b>Benefits</b>	
Employer FICA	\$ 463
Employer Medicare	108
Insurance- Workers Compensation	224
<b>Total Benefits</b>	<u>\$ 796</u>
<b>Total Personnel Services</b>	<u>\$ 8,271</u>
<b>Commodities</b>	
Purchased Programs Services	\$ 16,100
Subsidized Taxi Program	2,300
Concessions and Food	2,760
Program Supplies	1,840
<b>Total Commodities</b>	<u>\$ 23,000</u>
<b>Parks and Recreation Seniors Program Total</b>	<u><u>\$ 31,271</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Community Center Program</b>	
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Part Time Hourly	\$ 16,100
<b>Total Compensation</b>	<u>\$ 16,100</u>
<b>Benefits</b>	
Employer FICA	\$ 998
Employer Medicare	233
Insurance- workers compensation	483
<b>Total Benefits</b>	<u>\$ 1,715</u>
<b>Total Personnel Services</b>	<u>\$ 17,815</u>
<b>Contractual</b>	
Janitorial	\$ 6,785
<b>Total Contractual</b>	<u>\$ 6,785</u>
<b>Commodities</b>	
Advertising	\$ 173
Facility rental	11,903
Program Supplies	3,048
<b>Total Commodities</b>	<u>\$ 15,123</u>
<b>Parks and Recreation Community Center Total</b>	<u><u>\$ 39,722</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Parks and Recreation Fund</b>	
<b>Parks and Recreation Special Recreation</b>	
<b>Commodities</b>	
Purchased Program Services	\$ 143,750
<b>Total Commodities</b>	<u>\$ 143,750</u>
<b>Parks and Recreation Special Recreation Total</b>	<u>\$ 143,750</u>
<b>Transfers</b>	<u>\$ 1,304,962</u>
<b>Total General Fund Expenditures</b>	<u>\$ 25,925,303</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Motor Fuel Tax Fund</b>	
Consulting	\$ 192,625
Street Lights and Traffic Signals	27,600
Street Improvements	345,000
Transfer to Debt Service Fund	<u>3,450</u>
<b>Motor Fuel Tax Fund Total</b>	<u><u>\$ 568,675</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Transportation Improvement Fund</b>	
Street repairs	\$ 40,250
<b>Total</b>	<u>\$ 40,250</u>
Transfers	\$ 224,113
<b>Transportation Improvement Fund Total</b>	<u><u>\$ 264,363</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>E911 Fund</b>	
<b>E911 Program</b>	
<b>Commodities</b>	
R&M- Communications Equipment	15,343
Telephone	10,063
Other Contractual	24,585
<b>Total Commodities</b>	<u>\$ 49,991</u>
<b>E911 Fund Total</b>	<u>\$ 49,991</u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>NEID TIF Fund</b>	
<b>Contractual</b>	
Audit	\$ 1,725
Other Professional Services	1,150
Maintenance of TIF improvements	17,250
<b>Total Compensation</b>	<u>\$ 20,125</u>
<b>Debt Service</b>	
Fiscal Charges	\$ 431
Principal- 2002 A.G.O. Bonds	353,625
Interest- 2002 A.G.O. Bonds	7,073
<b>Total Debt Service</b>	<u>\$ 361,129</u>
<b>Capital Outlay</b>	
Engineering	\$ 158,125
Land Acquisition and Improvement	1,883,125
<b>Total Capital Outlay</b>	<u>\$ 2,041,250</u>
<b>Transfers</b>	<u>\$ 351,900</u>
<b>NEID TIF Fund Total</b>	<u><u>\$ 2,774,404</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Devon/Lincoln TIF Fund</b>	
<b>Capital Outlay</b>	
Engineering	349,600
Land Acquisition and Improvement	202,400
<b>Total Capital Outlay</b>	<u>\$ 552,000</u>
 <b>Devon/Lincoln TIF Fund Total</b>	 <u><u>\$ 552,000</u></u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>Debt Service Fund</b>	
Fiscal Charges	\$ 690
Principal- 2011B G.O. Bonds	425,500
Principal- 2011A G.O. Bonds	117,875
Principal - Illinois Finance Authority	14,375
Principal- Cook County loan	224,113
Interest- 2011B G.O. Bonds	8,510
Interest- 2011A G.O. Bonds	2,358
<b>Debt Service Fund Total</b>	<u><u>\$ 793,421</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>ROW Bike Path Fund</b>	
Land acquisition and Improvement	\$ 331,200
Engineering	601,450
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<b>ROW Bike Path Fund Total</b>	<b>\$ 932,650</b>
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**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Lincoln Avenue Medians</b>	
Engineering	\$ 30,188
Land Acquisition and Improvement	<u>506,000</u>
<b>Lincoln Avenue Medians Totals</b>	<u><u>\$ 536,188</u></u>



**Village of Lincolnwood  
Appropriations Ordinance  
Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount Appropriated</u>
<b>Property Enhancement Fund</b>	
PEP Awards	\$ 57,500
<b>Property Enhancement Fund Total</b>	<b>\$ 57,500</b>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>Private Water Line Assistance Fund</b>	
Grants	\$ 28,750
<b>Private Water Line Assistance Fund</b>	<u>\$ 28,750</u>



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>Water and Sewer Fund</b>	
<b>Contractual Services</b>	
Data Processing	\$ 28,750
<b>Total Contractual Services</b>	<b>\$ 28,750</b>
<b>Commodities</b>	
Professional Associations	230
Telephone	9,529
Training	575
Books and Publications	115
Liability Insurance	57,500
Maintenance agreements	42,070
Office Supplies	1,150
Postage	24,150
<b>Total Commodities</b>	<b>\$ 135,319</b>
<b>Personnel Services</b>	
<b>Compensation</b>	
Wages- Full Time Hourly	\$ 622,846
Wages- Seasonal Hourly	29,900
Wages- Overtime 1.5X	25,530
Wages- Overtime 2X	16,790
Uniform Allowance	3,680
Stipends	2,238
<b>Total Compensation</b>	<b>\$ 700,984</b>
<b>Benefits</b>	
Employer FICA	\$ 43,306
Employer Medicare	10,128
Employer IMRF	70,040
Insurance- Group Life & AD & D	1,487
Insurance- Group Medical	132,812
Insurance- Group Dental	11,254
Insurance- Workers Compensation	20,954
<b>Total Benefits</b>	<b>\$ 289,981</b>
<b>Total Personnel Services</b>	<b>\$ 990,964</b>
<b>Commodities</b>	
Consulting	\$ 885,500
Other Professional Services	72,600
R&M- Buildings	6,900



**Village of Lincolnwood**  
**Appropriations Ordinance**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u> <u>Appropriated</u>
<b>Water and Sewer Fund</b>	
<b>Commodities (continued)</b>	
R&M- Vehicles	34,500
R&M- Water System Equipment	100,740
Training	1,380
Other Contractual	57,098
Chemicals- Water System	3,450
Fuel	16,100
Lubricants and Fluids	2,875
Landscaping and Supplies	1,150
Program Supplies	13,225
Small Tools	23,000
Street Materials- Aggregate	20,700
Street Materials- Other	3,450
Utilities- Government Building	2,875
Utilities- Public Way	29,900
Water Purchases	2,633,500
Water System Supplies	12,075
Water System Repair Parts	66,539
<b>Total Commodities</b>	<u>\$ 3,987,556</u>
<b>Debt Service</b>	
Principal & interest payments	\$ 784,616
<b>Total Debt Service</b>	<u>\$ 784,616</u>
<b>Capital Outlays</b>	
Equipment	\$ 230,943
<b>Total Capital Outlays</b>	<u>\$ 230,943</u>
Transfer to General Fund	\$ 230,000
<b>Water and Sewer Fund Total</b>	<u>\$ 6,388,149</u>
<b>Total Expenditures - All Funds</b>	<u>\$ 38,871,394</u>

**CERTIFICATION OF APPROPRIATION ORDINANCE**  
**VILLAGE OF LINCOLNWOOD, ILLINOIS**

The undersigned, duly elected and qualified Clerk of the Village of Lincolnwood, Cook County, Illinois, does hereby certify that the attached Ordinance is a true and correct copy of the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2017 and ending on April 30, 2018, as adopted July 18, 2017.

This certification is made and filed pursuant to the requirements of Section 18-50 of the Illinois Property Tax Code and on behalf of the Village of Lincolnwood, Cook County, Illinois. This certification must be filed within thirty days after the adoption of the Appropriation Ordinance.

**DATED** this \_\_\_ day of July, 2017

\_\_\_\_\_  
Beryl Herman  
Village Clerk



**Village of Lincolnwood**  
**Estimated Revenues**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u>
<b>General Fund Revenue</b>	
<b>Local Taxes</b>	
Property Taxes	\$ 5,500,000
Sales Taxes	7,484,300
Local Gas Taxes	420,000
Utility Taxes	970,000
<b>Total Local Taxes</b>	<b>\$ 14,374,300</b>
<b>Intergovernmental Taxes</b>	
Illinois Income tax	\$ 1,300,000
Telecommunications Tax	430,000
Local Use tax	270,000
Personal Property Replacement Tax	130,000
E-911 Surcharge	150,000
Other	30,000
<b>Total Intergovernmental Taxes</b>	<b>\$ 2,310,000</b>
<b>Licenses &amp; Permits</b>	
Motorized Vehicles	\$ 339,870
Cable Franchise Fees	185,000
Liquor Establishment Licenses	34,587
Business Licenses	124,686
Building Permits - Property	537,000
<b>Total Licenses &amp; Permits</b>	<b>\$ 1,221,143</b>
<b>Culture &amp; Recreation Fees</b>	
Pool & Concessions	\$ 730,263
Camps & Other Programs	405,950
Community Center	40,500
Senior Programs	27,300
Annual Turkey Trot & Other Events	354,995
<b>Total Culture &amp; Recreation Fees</b>	<b>\$ 1,559,008</b>



**Village of Lincolnwood**  
**Estimated Revenues**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u>
<b>Estimated Revenues</b>	
<b>Charges for Services</b>	
Ambulance Fees	\$ 380,000
Alarm Service Fees	92,515
Filing & Variance Fees	5,000
Various Other	52,678
<b>Total Charges for Services</b>	<b>\$ 530,193</b>
<b>Fines and Forfeitures</b>	
Red Light Fines	\$ 96,000
Circuit Court Fines	65,000
Parking Fines	85,000
False Alarm Fines	9,500
Other	7,400
<b>Total Fines and Forfeitures</b>	<b>\$ 262,900</b>
<b>Grants - Federal &amp; State</b>	<b>\$ 5,000</b>
<b>Other Revenue</b>	
Rent	\$ 107,000
Investment Earnings	170,000
Reimbursements	100,000
Miscellaneous	49,025
<b>Total Other Revenue</b>	<b>\$ 426,025</b>
<b>Transfers/Funds Reserves</b>	<b>\$ 1,525,172</b>
<b>Total Estimated Revenue - General Fund</b>	<b>\$ 22,213,741</b>



**Village of Lincolnwood**  
**Estimated Revenues**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u>
<b>Motor Fuel Tax Fund</b>	
<b>Intergovernmental Taxes</b>	
Illinois Motor Fuel Tax	\$ 300,000
<b>Interest Earned</b>	
Interest on Deposits	6,000
<b>Transfers/ Fund Reserves</b>	<u>188,500</u>
<b>Total Motor Fuel Tax Fund Revenue</b>	<u>\$ 494,500</u>
<b>Transportation Improvement Fund</b>	
<b>Local Gas Tax</b>	
Gas Tax	\$ <u>300,000</u>
<b>Total Transportation improvement Fund Revenue</b>	<u>\$ 300,000</u>
<b>E-911 Fund</b>	
<b>Telecommunication Revenue</b>	
Telephone Emergency Tax	\$ 30,000
<b>Transfers/ Fund Reserves</b>	<u>13,470</u>
<b>Total E-911 Fund Revenue</b>	<u>\$ 43,470</u>



**Village of Lincolnwood**  
**Estimated Revenues**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u>
<b>Northeast Industrial District TIF Fund</b>	
<b>Incremental TIF Real Estate Taxes</b>	
Real Estate Tax - TIF Increment	\$ 600,000
<b>Interest/Other Income</b>	
Interest on Deposits	1,000
<b>Transfers/ Fund Reserves</b>	1,811,525
<b>Total Northeast Industrial District TIF Revenue</b>	<u>\$ 2,412,525</u>
<b>ROW Bike Path Fund</b>	
Grant Income	\$ 230,000
Transfer From General Fund	<u>581,000</u>
<b>Total ROW Bike Path Fund</b>	<u>\$ 811,000</u>
<b>Lincoln Avenue Median Fund</b>	
Transfer From General Fund	<u>466,250</u>
<b>Total Lincoln Avenue Median Fund</b>	<u>\$ 466,250</u>



**Village of Lincolnwood**  
**Estimated Revenues**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u>
<b>Devon/Lincoln TIF Fund</b>	
Grant Revenue	304,000
Transfer From NEID TIF Fund	<u>\$ 176,000</u>
<b>Total Devon/Lincoln TIF Revenue</b>	<u><u>\$ 480,000</u></u>
<b>Property Enhancement Program Fund</b>	
Transfer from General Fund	<u>\$ 50,000</u>
<b>Total Property Enhancement Program Fund</b>	<u><u>\$ 50,000</u></u>
<b>Private Sewer Line Assistance Fund</b>	
Transfer from General Fund	<u>\$ 25,000</u>
<b>Total Private Sewer Line Assistance Fund</b>	<u><u>\$ 25,000</u></u>



**Village of Lincolnwood**  
**Estimated Revenues**  
**Fiscal Year May 1, 2017 to April 30, 2018**

<u>Fund / Department / Account</u>	<u>Amount</u>
<b>Debt Service Fund</b>	
<b>Local Taxes</b>	
General/Home Rule Sales Tax	\$ 482,550
<b>Transfers In/ Fund Reserves</b>	210,381
<b>Total Debt Service Fund Revenue</b>	<u>\$ 692,931</u>
<b>Water and Sewer Fund</b>	
<b>Charges for Services</b>	
Water Usage Charges	\$ 5,045,000
Other Related Water Fees	50,000
Interest Income	1,000
<b>Total Water Charges</b>	<u>\$ 5,096,000</u>
<b>Transfer from Fund Reserves</b>	<u>\$ 458,912</u>
<b>Total Water and Sewer Fund Revenue</b>	<u>\$ 5,554,912</u>
<b>Total Estimated Revenues</b>	<u>\$ 33,544,329</u>

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**VILLAGE OF LINCOLNWOOD, ILLINOIS**

The undersigned, Chief Fiscal Officer of the Village of Lincolnwood, Cook County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, attached hereto is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Section 18-50 of the Illinois Property Tax Code on behalf of the Village of Lincolnwood, Cook County, Illinois. This certification must be filed within thirty days after the adoption of the Appropriation Ordinance.

**DATED** this \_\_\_\_ day of July, 2017

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Charles Greenstein  
Village Treasurer