

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
AUGUST 15, 2017**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 5:47 P.M., Tuesday, August 15, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Nickel, Halevi, Patel, Spino, Sugarman (6:05)

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Steven Elrod, Village Attorney; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Steve McNellis, Community Development Director; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Doug Hammel, Community Development Manager; Robert Merkel, Finance Director; Ben Harris, Accountant; Robert LaMantia, Police Chief

Approval of Minutes

Minutes of the July 18, 2017 Committee of the Whole meetings were distributed in advance of the meeting and were examined. Trustee Ikezoe-Halevi moved to approve the minutes. Trustee Nickel seconded the motion. The motion passed with a Voice Vote

Regular Business

1. Discussion Concerning Televising Additional Village Commission Meetings

The item was presented by Mr. Meyer using PowerPoint.

Current Broadcasts

*Village Board and Committee of the Whole

*Plan Commission

*Zoning Board of Appeals (ZBA)

***Viewership**

- 320 Live Viewers per month
- 240 On - Demand Viewers per month

Additional Broadcasts

***Traffic Commission**

- 11-12 Meetings per year
- \$650 annual expense to broadcast Traffic Commission
- No new staff needed

Of nine communities surveyed only one (Hinsdale) broadcasts Traffic Commission Meetings

***All Public Meetings**

- 52 meetings per year
- \$3,100 annual expense to broadcast all public meetings
#Currently it costs \$2,150 to broadcast the Village Board, Plan Commission and ZBA
- Additional staff needed for daytime meetings and possibly to serve as back-up

*The costs for televising each of the six commissions for the year was presented with the total cost being \$3,877.54

*Seventeen communities were surveyed: All televised Village Board Meetings, only Hinsdale televises most of their commissions, Evanston televises three additional meetings and the others no more than two.

Requested Direction

*Staff is seeking direction regarding the broadcasting of additional meetings

*If additional broadcasting is approved:

- Traffic Commission can be implemented as of September, 2017
- All other Boards and Commissions would be implemented no later than October 2017

Discussion ensued with clarification from Mr. Meyer and Mr. Wiberg

Consensus was for staff to attend these meetings and discuss the possible televising of the meetings.

2. Discussion Concerning a Potential Water Supply Contract with the City of Evanston

This item was presented by Mr. Letson using PowerPoint.

This is an update to the April workshop. The focus was on the city of Evanston.

For many years water was obtained cheaply from Chicago. In 2008 Chicago began regular raising of rates.

Purpose of Discussion

To obtain direction regarding whether to negotiate a water purchase contract with the city of Evanston and to obtain a proposal from the Village Engineer to conduct a route study.

Chicago sells water wholesale to over 120 municipalities either individually or through water agencies. Chicago's wholesale rate must be the same for all customers. The existing connection to Chicago was exhibited. Chicago's water rate history was presented from 2002 through 2017.

Alternative Suppliers

- *Examined potential alternative water supplier options with Evanston, Skokie and Wilmette.
- *After extensive review, staff concluded that purchasing water directly from Evanston is the most cost effective.

April 19, 2017 Water Fund Workshop

- *Discussed the various supplier alternatives
- *Evanston proposal - \$2.34 per 1,000 gallons
 - Included a connection point at Oakton and McCormick
- *Village Board directed staff to evaluate an alternative connection point at Emerson Street
 - Evanston will not allow connection at Emerson due to concerns with the existing transmission pipe's capacity during peak periods of demand and available space for a meter vault

Evanston's Rate Model

- *Rate is based on the American Water Works Association (AWWA) M1 Manual – Industry Standard
- *Rate is calculated based on their operating costs and the value of their infrastructure impacted by the Village's water use
- *Rate is broken into three categories
 - Operations and Maintenance
 - Depreciation
 - Return on Rate

Rate Proposal Time

- *May 5, 2017 – Evanston submitted an amended offer that reduced the required transmission mains to be proportionally funded (from all mains 12 inches and larger to six)
 - Reduced rate to \$1.56/1,000 gallons
- *June 7, 2017 m- Village provided a counter offer that reduced the number of transmission mains to four.
 - Two mains appeared redundant – reduced rate to \$1.44/1,000 gallons

Evanston's current offer was presented:

2019 - \$1.44

2020 - \$1.60

2021 - \$1.63

2022 - \$1.82

*In 2020 and 2022, Evanston anticipates completing two major capital improvements (replacement of a clear well and an intake pipe) at a value of \$45 million.

*Values for each component of the rate are examined annually as part of a true-up process, based on Evanston's Comprehensive Annual Financial Report and each community's actual usage.

*Rate increases are based on actual increases in operational costs or the value of physical assets

- Evanston anticipates approximately 2% increases each year
- Niles/Morton Grove agreement with Evanston distributes rate increases greater than 4% over multiple years to prevent spikes in the rate

Village's Capital Cost Estimate

*Route from Oakton/McCormick to Lincolnwood water reservoir

- Approximately 2 miles of 20 inch water main

*Estimated \$7,814,000 for construction and engineering

*Route would likely be within a portion of the MWRD right-of-way

- Village Engineer is determining required easements and any costs
- Costs for an easement would be determined during the route study

Estimated annual savings were presented – Debt free 2039.

Estimated Savings

*Niles/Morton Grove agreement has a term of 39 years, staff anticipates pursuing a similar term

- Maximum length under Illinois law

*Savings over 39 years: \$54.9 million

Questions from committee members with clarification from Mr. Wiberg and Mr. Letson.

Financing Options

*Illinois Environmental Protection Agency (IEPA) low interest loan

- 20 year loan
- Paid for through wholesale water rate savings
- Typical interest rate 2.5%
- IEPA has indicated that the program is underfunded based on the number of projects, which could delay our project
- Pre-application has been submitted

***Bond**

- 20 year term
- Paid for through wholesale water rate savings
- Interest rate between 2.8% and 3%
- Shorter timeframe than IEPA loan

Staff will continue to pursue the IEPA loan and if it appears that the project will be significantly delayed, bonding will be further evaluated.

A proposed timeline was presented, running from September 2017 to winter 2019, at which time the Village should begin purchasing water from Evanston.

Staff Direction

Should the Village begin negotiations with the City of Evanston for a water purchase contract and solicit a proposal from the Village Engineer (Burke) for conducting a route study.

Consensus:

All ayes to go ahead. Staff will return to the Board with a proposal from Christopher Burke.

3. Discussion Concerning Proposed Amendments to the Village Code Relating to Commercial Vehicle Parking

This item was presented by Police Chief LaMantia who provided background information. The following were presented for approval.

*Take out non-permanent equipment and just include requirements that vehicles (regardless of whether they are commercial vehicles or not) may not be taller than 8'6" or 21' in length.

- Any equipment added to the vehicle – i.e. ladder racks etc. will be included in the calculation of the height and length (for example, if a vehicle was 8'5" in height and had a ladder rack on top of it that made the total vehicle height 9', it would be in violation

*Panel vans should be considered commercial vehicles and should be limited to one per residential driveway. The definition should include the following: a van with no rear seating and no rear passenger windows.

Consensus was agreement.

Adjournment

At 7:15PM Trustee Spino moved to adjourn Committee of the Whole, seconded by Trustee Patel.
The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman

Beryl Herman
Village Clerk