

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 17, 2017**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:15 P.M., Tuesday, October 17, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Spino, Patel, (6:17), Cope (6:37) Sugarman (6:43), Hlepas Nickell (7:25)

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Steven Elrod, Village Attorney; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Ben Harris, Accountant; Robert Merkel, Finance Director; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Robert LaMantia, Police Chief

Approval of Minutes

Minutes of the October 3, 2017 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Spino seconded the motion.

The motion passed with a Voice Vote

Regular Business

1. Discussion Concerning Local Enforcement of Traffic Offenses

The item was presented by Chief LaMantia using PowerPoint.

The chief stated that a lot of communities are not moving on this until it is required. July 2017 – The Cook County States Attorney’s Office (CCSAO) advised that effective August 1, 2017, it would no longer prosecute certain misdemeanor traffic offenses.

The CCSAO is going in this direction due to lack of resources.

CCSAO Prosecution Changes

- *Staff reduced by 250 Attorneys since 2007
- *Demand is labor intensive for these types of offenses
- *Serious crimes have increased during the same period
- *CCSAO authorizes local municipalities to prosecute these cases

Offenses No longer Prosecuted by CCSAO

- *Failure to pay or appear on a moving violation
- *Failure to pay 10 or more parking tickets
- *Failure to pay court-imposed fines
- *Failure to pay child support
- *Failure to pay tolls
- *Failure to maintain insurance
- *Failure to maintain emissions testing
- *Misdemeanor driving without a license
- *Previously, CCSAO stated that it would no longer prosecute Retail Theft under \$1,000

The offenses listed above rarely result in incarceration. Most serious offenses will continue to be prosecuted by the CCSAO.

Proposed Local Prosecution

- A.*Prosecute at the Village's Administrative Hearing Court
- *Adopt non-prosecuted misdemeanor traffic offenses by Village Code

- B.*Adopt the entire Illinois Vehicle Code
 - Prosecute approved moving or hazardous violations under a local Ordinance in Traffic Court (Cook County Circuit Court)
 - Prosecute approved equipment violations under a local Ordinance in the Administrative Hearing
 - Be prepared in the event of further reductions in prosecution by the CCSAO
 - Budget neutral proposal (fine revenue should cover expenses)

Concerns if Village Prosecutes

- *Persons prosecuted for misdemeanor cases may be entitled to a public defender if they are not able to pay for their own attorney.
- *Persons prosecuted for these misdemeanor cases may be entitled to a court reporter
- *Currently neither are available in traffic court.

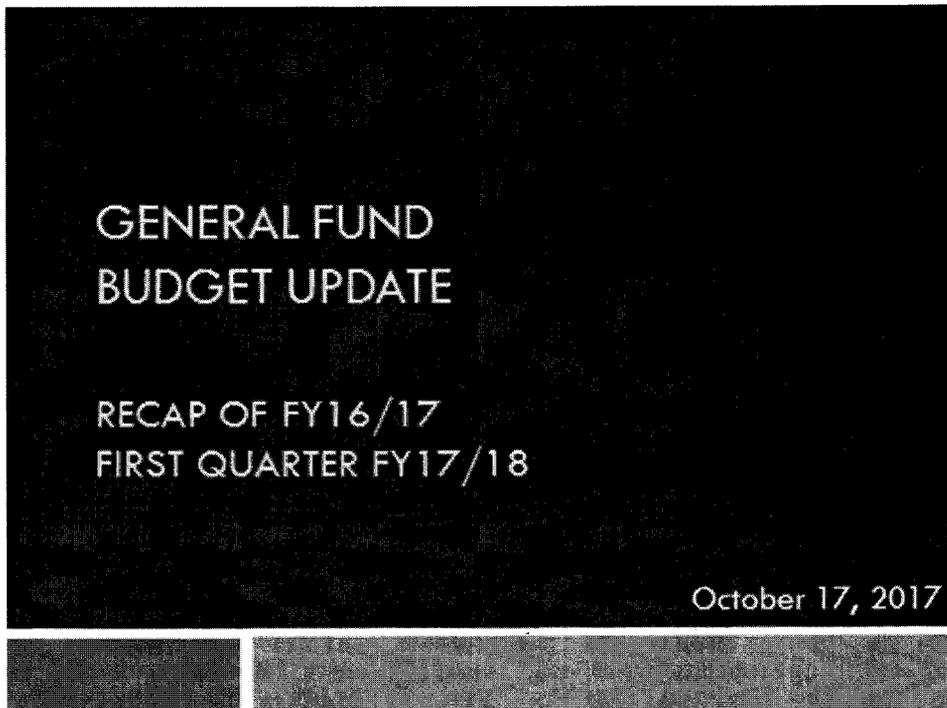
Some discussion ensued.

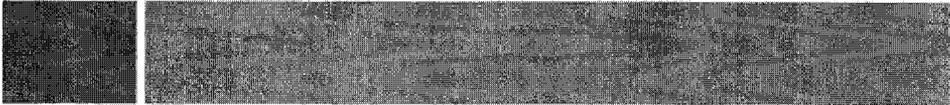
Mayor Bass polled the sitting Trustees and the consensus was Option B.

2. Fiscal Year 2017/18 Budget Update and 2017 Property Tax Levy

The item was presented by Mr. Merkel.

Mr. Merkel clarified the items and responded to questions by Trustees.





RECAP OF FY2017

General Fund Final Actual – FY2016/17

	Adopted Budget FY16/17	Final Actual FY16/17
Revenues	\$20,442,803	\$21,551,675
Expenditures	20,035,310	19,631,111
Surplus	407,493	1,920,564
Transfers-net	(927,500)	(436,533)
Net Change to Fund Balance	(520,007)	1,484,031

General Fund Final Actual – FY2016/17

Revenue Items

- Building permit revenue received, not included in budget
 - The Carrington project
\$925,000

General Fund Final Actual – FY2016/17

Expenditure Items

- Personnel – \$160,000
 - Reduction due to transition in employees
- E-9-1-1- \$100,000
 - Contractual employee savings
- Liability Insurance – \$50,000
 - Reduction due to good claim history
- Parks and Recreation- \$66,000
 - Camps and pool expenses less than budgeted

General Fund Final Actual – FY2016/17

Transfer Decreases

- Lincoln Avenue Median project deferred to FY2018
 - \$400,000

- Valley Line Recreation Trail costs deferred to FY2018
 - \$60,000

- PEP Fund
 - \$25,000 (one grant issued)

FIRST QUARTER FY 2018 UPDATE

General Fund Budget Update FY17/18

	Adopted Budget FY17/18	Projected Actual FY17/18	Variance
Revenues	\$20,688,569	\$20,538,569	\$(150,000)
Expenditures	21,408,991	21,408,991	0
Deficit	(720,422)	(870,422)	(150,000)
Transfers - Net	(804,750)	(804,750)	0
Net change to Fund Balance	*\$(1,525,172)	*\$(1,675,172)	\$(150,000)

* Will be funded through the surplus from FY2017

General Fund Revenues FY17/18

- Sales Tax
 - Projected decrease of approximately \$100,000
 - \$50,000 due to State of Illinois assessing a 2% collection fee on Village's home rule sales tax receipts
 - \$50,000 due to current sales tax receipts less than projected

- Property Tax
 - Decrease of approximately \$50,000 from budget due to increase in property tax appeal activity

- Building Permit Revenue
 - \$100,000 permit revenue for a potential new hotel included in revenue projections - Unclear of Hotel project future

ITEMS AFFECTING NEXT YEAR'S FY2018/19 BUDGET

FY2018/19 Revenue Issues

- Sales tax revenue will increase approximately \$480,000 due to payoff of 2011 General Obligation bonds in Fiscal 2017/18
- U.S. economy is still in slow growth mode, global economy is still lagging . Economists continue to predict a recession in the next few years. Auto and store sales are decreasing

FY2018/19 Expenditure Issues

- IMRF Pension Funding
 - Rate increase less than 0.1% (minimal increase)
 - Current rate 10.44%

- Police Pension Funding
 - Approximately \$6,000 (minimal increase from prior actuarial valuation)

- Health Care Insurance
 - Increase of approximately 8%. Previous year increase was 13%
 - Approximately \$75,000 increase in costs



2017 PROPERTY TAX LEVY DISCUSSION

Village Financial Policy

- Tax levy increase is limited to the State of Illinois CPI
 - 2017 CPI is 2.1%
 - Total levy increase of \$114,915

- Average property tax percent increase is 1.2% per year over the last three years (Village portion only)

Utilization of Property Tax Revenue in the General Fund

Tax Levy	2016 (Actual)	2017 (Proposed)	Difference
General	\$2,731,115	\$2,839,776	\$ 108,661
Police Pension	1,738,640	1,744,894	6,254
Special Recreation	110,000	110,000	-
Parks and Recreation	890,000	890,000	-
Totals	\$5,469,755	\$5,584,670	\$ 114,915

Mr. Merkel responded to questions from Trustees.

Mr. Wiberg stated that these items would be discussed at the next Budget Workshop.

3. Discussion Concerning a Requested Sound Wall Along the Edens Expressway

The item was presented by Mr. Letson using PowerPoint.

Petitioners, residents of 6400 and 6450 N. Cicero are making the request.

The following addressed the Board:

Nick Rizzio, Diane Allen, Wendy Margolis, Condo Board President.

An aerial photo of the area was exhibited.

IDOT Requirements for Noise Abatement

*Noise abatement generally consists of:

- Sound Walls
- Earth Berms

*Noise abatement projects must be associated with a major highway construction project

*IDOT does not have a program to install noise abatement along existing highways.

Project Analysis

*Prior to constructing a noise abatement project, IDOT evaluates the project based on their Noise Policy guidelines.

- Overall Estimated Project Cost
- Number of Benefitted Properties
- Cost per Benefitted Property

*Allowable Project Cost

- Absolute Noise of the Roadway
- Incremental Noise Following Construction
- Date of Development's Construction

*If cost per benefited property is less than the allowable project cost, the project would be implemented

Next Steps

*IDOT has indicated there are no major projects currently planned for the Edens Expressway

- IDOT will not pursue construction of a sound wall in the foreseeable future

*The Village could request a noise study in advance of a future project

Consensus was that a formal request for a noise study should be submitted to IDOT.

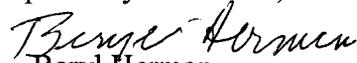
Mr. Wiberg identified four dates November 27, 30 December 7, 11 for a Workshop to discuss street repairs and water main issues.

Trustees will let Mr. Wiberg know when they are available.

Adjournment

At 7:30 PM Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Sugarman.
The motion passed with a Voice Vote.

Respectfully Submitted,


Beryl Herman
Village Clerk