



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
6:00 P.M. NOVEMBER 7, 2017**

**AGENDA**

**I) Call to Order**

**II) Roll Call**

**III) Minutes –**

- 1) Committee of the Whole Meeting – October 17, 2017
- 2) Budget Workshop – February 23, 2017

**IV) Regular Business**

- 1) Discussion Concerning Potential Projects for Illinois Transportation Enhancement Project Grant Funding (6:00 – 6:15 p.m.)
- 2) Status Report Concerning Police Pension Funding (6:15 – 6:45 p.m.)
- 3) Discussion Concerning Proposed Zoning Code Text Amendments (6:45 – 7:25 p.m.)
- 4) Discussion Concerning 2018 Village Board Meeting Dates (7:25 – 7:30 p.m.)

**V) Public Comment**

**VI) Adjournment**

DATE POSTED: November 3, 2017

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
OCTOBER 17, 2017**

**DRAFT**

**Call to Order**

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:15 P.M., Tuesday, October 17, 2017, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Spino, Patel (6:17), Cope (6:37) Sugarman (6:43), Hlepas Nickell (7:25)

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager, Ashley Engelmann, Assistant Village Manager; Steven Elrod, Village Attorney; Heather McFarland, Management Analyst; Charles Meyer, Assistant to the Village Manager; Ben Harris, Accountant; Robert Merkel, Finance Director; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Robert LaMantia, Police Chief

**Approval of Minutes**

Minutes of the October 3, 2017 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes. Trustee Spino seconded the motion.

The motion passed with a Voice Vote

**Regular Business**

**1. Discussion Concerning Local Enforcement of Traffic Offenses**

The item was presented by Chief LaMantia using PowerPoint.

The chief stated that a lot of communities are not moving on this until it is required. July 2017 – The Cook County States Attorney’s Office (CCSAO) advised that effective August 1, 2017, it would no longer prosecute certain misdemeanor traffic offenses.

The CCSAO is going in this direction due to lack of resources.

#### CCSAO Prosecution Changes

- \*Staff reduced by 250 Attorneys since 2007
- \*Demand is labor intensive for these types of offenses
- \*Serious crimes have increased during the same period
- \*CCSAO authorizes local municipalities to prosecute these cases

#### Offenses No longer Prosecuted by CCSAO

- \*Failure to pay or appear on a moving violation
- \*Failure to pay 10 or more parking tickets
- \*Failure to pay court-imposed fines
- \*Failure to pay child support
- \*Failure to pay tolls
- \*Failure to maintain insurance
- \*Failure to maintain emissions testing
- \*Misdemeanor driving without a license
- \*Previously, CCSAO stated that it would no longer prosecute Retail Theft under \$1,000

The offenses listed above rarely result in incarceration. Most serious offenses will continue to be prosecuted by the CCSAO.

#### Proposed Local Prosecution

- A.\*Prosecute at the Village's Administrative Hearing Court
- \*Adopt non-prosecuted misdemeanor traffic offenses by Village Code
  
- B.\*Adopt the entire Illinois Vehicle Code
  - Prosecute approved moving or hazardous violations under a local Ordinance in Traffic Court (Cook County Circuit Court)
  - Prosecute approved equipment violations under a local Ordinance in the Administrative Hearing
  - Be prepared in the event of further reductions in prosecution by the CCSAO
  - Budget neutral proposal (fine revenue should cover expenses)

#### Concerns if Village Prosecutes

- \*Persons prosecuted for misdemeanor cases may be entitled to a public defender if they are not able to pay for their own attorney.
- \*Persons prosecuted for these misdemeanor cases may be entitled to a court reporter
- \*Currently neither are available in traffic court.

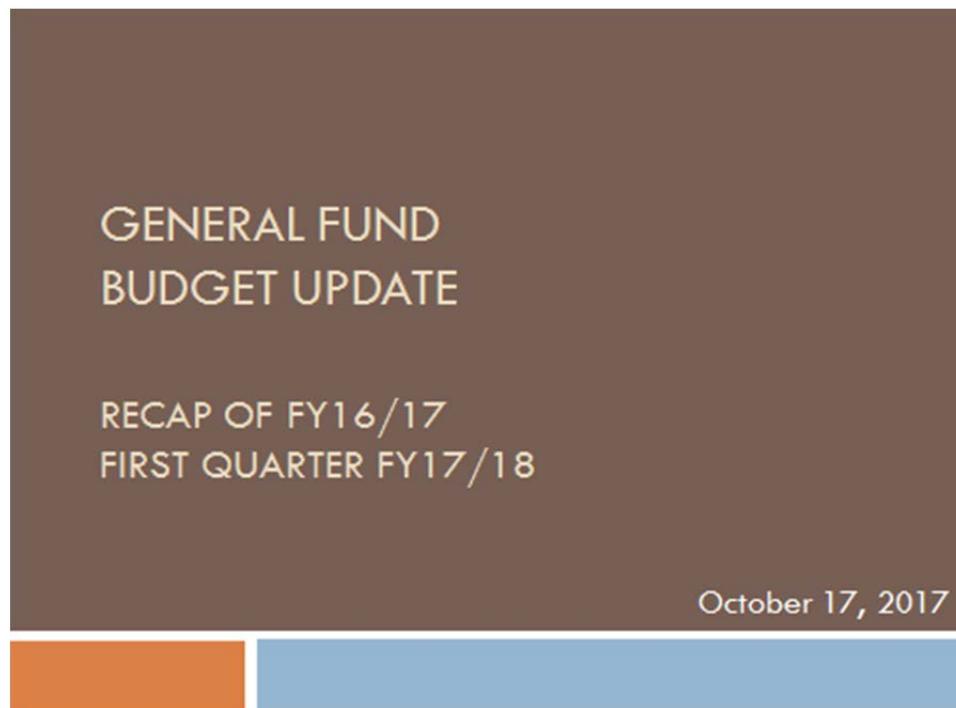
Some discussion ensued.

Mayor Bass polled the sitting Trustees and the consensus was Option B.

## **2. Fiscal Year 2017/18 Budget Update and 2017 Property Tax Levy**

The item was presented by Mr. Merkel.

Mr. Merkel clarified the items and responded to questions by Trustees.





# RECAP OF FY2017

## General Fund Final Actual – FY2016/17

	<b>Adopted Budget FY16/17</b>	<b>Final Actual FY16/17</b>
Revenues	\$20,442,803	\$21,551,675
Expenditures	20,035,310	19,631,111
Surplus	407,493	1,920,564
Transfers-net	(927,500)	(436,533)
<b>Net Change to Fund Balance</b>	<b>(520,007)</b>	<b>1,484,031</b>

## General Fund Final Actual – FY2016/17

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### Revenue Items

- Building permit revenue received, not included in budget
  - The Carrington project  
\$925,000

## General Fund Final Actual – FY2016/17

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### Expenditure Items

- Personnel – \$160,000
  - Reduction due to transition in employees
- E-9-1-1- \$100,000
  - Contractual employee savings
- Liability Insurance – \$50,000
  - Reduction due to good claim history
- Parks and Recreation- \$66,000
  - Camps and pool expenses less than budgeted

## General Fund Final Actual – FY2016/17

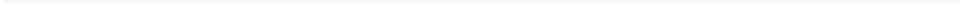


### **Transfer Decreases**

- Lincoln Avenue Median project deferred to FY2018
  - \$400,000
  
- Valley Line Recreation Trail costs deferred to FY2018
  - \$60,000
  
- PEP Fund
  - \$25,000 (one grant issued)



FIRST QUARTER FY 2018 UPDATE



## General Fund Budget Update FY17/18

	<b>Adopted Budget FY17/18</b>	<b>Projected Actual FY17/18</b>	<b>Variance</b>
Revenues	\$20,688,569	\$20,538,569	\$(150,000)
Expenditures	21,408,991	21,408,991	0
Deficit	(720,422)	(870,422)	(150,000)
Transfers - Net	(804,750)	(804,750)	0
<b>Net change to Fund Balance</b>	<b>*\$(1,525,172)</b>	<b>*\$(1,675,172)</b>	<b>\$(150,000)</b>

\* Will be funded through the surplus from FY2017

## General Fund Revenues FY17/18

- Sales Tax
  - Projected decrease of approximately \$100,000
    - \$50,000 due to State of Illinois assessing a 2% collection fee on Village's home rule sales tax receipts
    - \$50,000 due to current sales tax receipts less than projected
  
- Property Tax
  - Decrease of approximately \$50,000 from budget due to increase in property tax appeal activity
  
- Building Permit Revenue
  - \$100,000 permit revenue for a potential new hotel included in revenue projections - Unclear of Hotel project future

## ITEMS AFFECTING NEXT YEAR'S FY2018/19 BUDGET

### FY2018/19 Revenue Issues

- Sales tax revenue will increase approximately \$480,000 due to payoff of 2011 General Obligation bonds in Fiscal 2017/18
- U.S. economy is still in slow growth mode, global economy is still lagging . Economists continue to predict a recession in the next few years. Auto and store sales are decreasing

## FY2018/19 Expenditure Issues

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- IMRF Pension Funding
  - Rate increase less than 0.1% (minimal increase)
    - Current rate 10.44%
  
- Police Pension Funding
  - Approximately \$6,000 (minimal increase from prior actuarial valuation)
  
- Health Care Insurance
  - Increase of approximately 8%. Previous year increase was 13%
    - Approximately \$75,000 increase in costs

2017 PROPERTY TAX LEVY DISCUSSION

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## Village Financial Policy

- Tax levy increase is limited to the State of Illinois CPI
  - ▣ 2017 CPI is 2.1%
    - Total levy increase of \$114,915
  
- Average property tax percent increase is 1.2% per year over the last three years (Village portion only)

### Utilization of Property Tax Revenue in the General Fund

Tax Levy	2016 (Actual)	2017 (Proposed)	Difference
General	\$2,731,115	\$2,839,776	\$ 108,661
Police Pension	1,738,640	1,744,894	6,254
Special Recreation	110,000	110,000	-
Parks and Recreation	890,000	890,000	-
<b>Totals</b>	<b>\$5,469,755</b>	<b>\$5,584,670</b>	<b>\$ 114,915</b>

Mr. Merkel responded to questions from Trustees.

Mr. Wiberg stated that these items would be discussed at the next Budget Workshop.

### **3. Discussion Concerning a Requested Sound Wall Along the Edens Expressway**

The item was presented by Mr. Letson using PowerPoint.

Petitioners, residents of 6400 and 6450 N. Cicero are making the request.

The following addressed the Board:

Nick Rizzio, Diane Allen, Wendy Margolis, Condo Board President.

An aerial photo of the area was exhibited.

#### IDOT Requirements for Noise Abatement

\*Noise abatement generally consists of:

- Sound Walls
- Earth Berms

\*Noise abatement projects must be associated with a major highway construction project

\*IDOT does not have a program to install noise abatement along existing highways.

#### Project Analysis

\*Prior to constructing a noise abatement project, IDOT evaluates the project based on their Noise Policy guidelines.

- Overall Estimated Project Cost
- Number of Benefitted Properties
- Cost per Benefitted Property

\*Allowable Project Cost

- Absolute Noise of the Roadway
- Incremental Noise Following Construction
- Date of Development's Construction

\*If cost per benefitted property is less than the allowable project cost, the project would be implemented

#### Next Steps

\*IDOT has indicated there are no major projects currently planned for the Edens Expressway

- IDOT will not pursue construction of a sound wall in the foreseeable future

\*The Village could request a noise study in advance of a future project

Consensus was that a formal request for a noise study should be submitted to IDOT.

Mr. Wiberg identified four dates November 27, 30 December 7, 11 for a Workshop to discuss street repairs and water main issues.

Trustees will let Mr. Wiberg know when they are available.

**Adjournment**

At 7:30 PM Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Sugarman.  
The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman  
Village Clerk

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
BUDGET WORKSHOP  
VILLAGE HALL COUNCIL CHAMBERS  
FEBRUARY 23, 2017**

**DRAFT**

**Call to Order**

President Pro-Tem Elster called the Committee of the Whole Budget Workshop meeting of the Lincolnwood Board of Trustees to order at 6:00 P.M., Thursday, February 23, 2017 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Pro-Tem Elster, Trustees Bass, Patel, Cope, Spino, Klatzco

ABSENT: President Turry

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Heather McFarland, Management Analyst; Robert Merkel, Finance Director; Steve McNellis, Community Development Director; Laura McCarty, Director of Parks and Recreation; Katie Smith Gamroth, Superintendent of Recreation; Andrew Letson, Acting Public Works Director; Michael Hansen, Fire Chief; Ray White, Deputy Fire Chief; Robert LaMantia, Police Chief; John Walsh, Deputy Police Chief; Charles Greenstein, Village Treasurer

**Budget Workshop**

Mr. Wiberg provided an overview of the evening's agenda and introductory remarks regarding the state of the Village's finances and what is anticipated for the next fiscal year. A PowerPoint presentation was utilized for all discussions throughout the evening. The purpose of the Budget Workshop is to report on the current fiscal year condition and to receive broad policy direction from the Village Board as staff prepares the draft fiscal year 2017/18 budget. Mr. Wiberg stated that the country's unemployment rate should remain low for the next year and the economy is projected to grow moderately, approximately 2.2% growth.

**1. Budget Process/Village Operating Structure**

Mr. Wiberg noted that this process begins each year in October. The budget team is overseen by the Village Manager and Finance Director conduct the process. Draft budgets are due in December and reviewed with each Department in February in advance of the Budget Workshop. The Budget Workshop is an opportunity for staff to present the draft budget and discuss policy issues with the Village Board. In March staff meets with the Village Board Finance Committee to review the updated budget. The budget is presented for formal consideration to the Village Board in April.

**2. Discussion Concerning the Village's Fiscal Year 2016/2017 Year End Projections**

Mr. Merkel presented the year end General Fund projections for the current fiscal year. Actual revenues should be approximately \$1 million higher than budgeted due to Carrington building permit fees. Expenditures should be approximately \$200,000 lower than budgeted. The Village should have a strong fiscal year, with approximately \$1.2 million being added to the Village's General Fund reserve balance.

### **3. Discussion Concerning Fiscal Year 2017/18 Financial Forecast**

Mr. Merkel presented the financial forecast for Fiscal Year 2017/18. Revenues are proposed to be budgeted at \$20,688,569 and expenditures at \$21,387,720. The reason for the forecasted budget deficit is for planned capital projects that are scheduled for next year. The Village has accumulated ample fund balance to fund the projects.

### **4. Discussion Concerning Fiscal Year 2017/18 Policy Issues**

The following discussions ensued: Mr. Wiberg indicated that funds had not been included in the budget to perform a citizen's survey. The last such survey was completed in 2007. The Board directed that approximately \$14,000 be included in the budget for this purpose. Next Mr. Wiberg proposed including \$10,000 in the budget for signage for each sculpture in Centennial Park. The Board directed that a cheaper plastic version of the signs be included in the budget. Finally, Mr. Wiberg queried the Board concerning Holiday Lighting for the Village campus which would cost an additional \$30,000. The Board directed that the status quo for lighting should remain.

### **5. Other Funds**

Mr. Wiberg and Mr. Merkel discussed the three TIF Fund budgets, along with the MFT and special project funds. Mr. Wiberg indicated that there is no proposed water rate increase for the Water Fund. Finally the Capital Improvement Fund and Information Technology Fund were discussed and various questions answered.

### **Adjournment**

At 9:30 P.M. Trustee Cope made a motion to adjourn Committee of the Whole. Trustee Patel seconded the motion. The motion passed by voice vote.

Respectfully Submitted,

Beryl Herman  
Village Clerk



## MEMORANDUM

TO: President Bass and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: November 3, 2017

SUBJECT: **November 7 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:00 p.m.** on Tuesday evening. Dinner will be available beginning at 5:15 p.m. in the Village Hall Board Conference Room. Please find below a summary of the items for discussion:

**1) Discussion Concerning Potential Projects for Illinois Transportation Enhancement Project Grant Funding (6:00 – 6:15 p.m.)**

The State has announced a new round of grant funding through the ITEP program. The Village has been successful in the past at obtaining grant funding through this program for essential capital projects. [Attached](#) is a memorandum from the Public Works Director providing a recommended list of capital projects that would lend themselves to funding through this program.

**2) Status Report Concerning Police Pension Funding (6:15 – 6:45 p.m.)**

As has been discussed with the Board, funding for the Village's Police Pension Fund continues to be challenging. In 2016, the Board created an ad-hoc committee to review and provide recommendations on how to improve the funding levels of the Police Pension Fund. [Attached](#) is a memorandum from the Finance Director summarizing the committee's review and recommendation for additional funding. A representative from Lauterbach & Amen, the Village's Police Pension consultant, will be present to discuss this issue with the Board.

**3) Discussion Concerning Proposed Zoning Code Text Amendments (6:45 – 7:25 p.m.)**

As previously reported, staff is in the process of reviewing potential Zoning Code Text amendments which, if approved, would make development easier in the Village. [Attached](#) is a memorandum from the Community Development Director summarizing several proposed amendments and recommending they be referred to the Plan Commission.

**4) Discussion Concerning 2018 Village Board Meeting Dates (7:25 – 7:30 p.m.)**

[Attached](#) is a list of proposed meeting dates for 2018, taking into account religious holidays the Board has requested be taken into account when planning for meetings. The Board will be asked to provide input on these dates on Tuesday evening.

If you should have any questions concerning these matters, please feel free to contact me.



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## MEMORANDUM

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**TO:** Timothy C. Wiberg, Village Manager

**FROM:** Nadim Badran, Assistant to the Public Works Director

**DATE:** November 7, 2017

**SUBJECT:** Illinois Transportation Enhancement Program Grant

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**Background:** Every few years the Illinois Department of Transportation (IDOT) publishes a call for projects for the Illinois Transportation Enhancement Program (ITEP) grant. This year, the state has allocated \$40 million dollars for the grant. The grant provides federal funding, through the Surface Transportation Block Grant Program, for community based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of transportation infrastructure. Applicants may receive up to 80% reimbursement for eligible project costs. The remaining 20% is the responsibility of the project sponsor. Projects must commence within four years of award of the grant.

**Purpose:** On October 19, 2017 a meeting was held with the Village Engineer, the Assistant Village Manager, the Public Works Director, the Assistant to the Public Works Director, the Parks and Recreation Director, the Community Development Director and the Finance Director to discuss possible projects that the Village could submit for ITEP funding. The information below outlines the two projects that staff believes would have the greatest chance of award. IDOT has stated that the maximum funding for each awarded project is \$2 million dollars. There is not a limit on the number of applications that may be submitted by a municipality; however, the Village Engineer recommends submitting only one application to maximize the likelihood that the Village's preferred project is funded.

*Project #1: Lincoln Avenue Streetscape Enhancements – Devon Avenue to the U.P. Path*

The proposed streetscape enhancements would include removal and replacement of curb and gutter, sidewalk, and the installation of benches, trees, garbage cans, pavers, and landscaping to enhance the Lincoln Avenue corridor from Devon Avenue to the Union Pacific Bike Path crossing. This project would be comparable to the Touhy/Crawford enhancement project, which was also partially funded through an ITEP grant.

In 2009, the Village approved the Lincoln Avenue Streetscape Master Plan with the purpose of improving the right-of-way in the Lincoln Avenue Corridor. This project would

advance the 2009 Plan by visually enhancing the streetscape and encouraging greater pedestrian use. The project will also tie into the improvements made through the Lincoln Avenue Medians Beautification Project by furthering the aesthetic upgrades installed this summer.

Estimated Total Project Cost: \$2,645,400

Estimated Eligible ITEP Funding: \$1,963,320

Estimated Village Cost: \$682,080

*Project #2: McCormick Boulevard Sidewalk from Pratt Avenue to Albion Avenue*

The west side of McCormick Boulevard from Pratt to Albion Avenues currently does not have a sidewalk. There is an existing “cow path,” or desired path developed by commuters using the narrow strip of parkway to walk to and from Pratt Avenue from Albion Avenue. The proposed project would include the installation of a concrete sidewalk that extends from the curb to the fence. The estimated length of the proposed sidewalk is 1,270 feet. In order to facilitate the installation of the sidewalk, traffic signal equipment at Pratt Avenue would need to be relocated, trees along the path would need to be removed, and sections of fence would require replacement. Last year, ITEP funded only two sidewalk projects. In order to increase the likelihood of receiving funding, the application would include the installation of wayfinding signage to nearby bike paths, and stress the connectivity of the proposed sidewalk to nearby bus stops. Signage is not an eligible project cost, and therefore would be the sole cost of the Village.

Estimated Total Project Cost: \$288,000

Estimated Eligible ITEP Funding: \$230,400

Estimated Village Cost: \$57,600

**Additional Projects Considered:** The projects listed above have the highest potential for obtaining funding or being completed in the required timeframe, and are therefore being brought forward as the recommended projects for consideration. In addition to the projects described above, staff also considered the following projects:

Touhy Avenue Streetscape Enhancements – This project would include the same elements of Project #1 above, on Touhy Avenue from Cicero to Lincoln Avenues. Due to the uncertainty of the Purple Hotel Site development, staff decided it would be beneficial to postpone any enhancement projects planned for that area until a site development plan from a developer is received.

Devon Avenue Streetscape Enhancements – This project would also include the same elements as Project #1, on Devon Avenue from Lincoln to Crawford Avenues. Staff decided it would be beneficial to wait until completion of the Devon Avenue Enhancement Project planned for 2019 before proposing other enhancement projects on Devon Avenue.

**Proposed Timeline:**

- November 7, 2017 Committee of the Whole
  - Present proposed projects for an ITEP grant application and receive Village Board direction

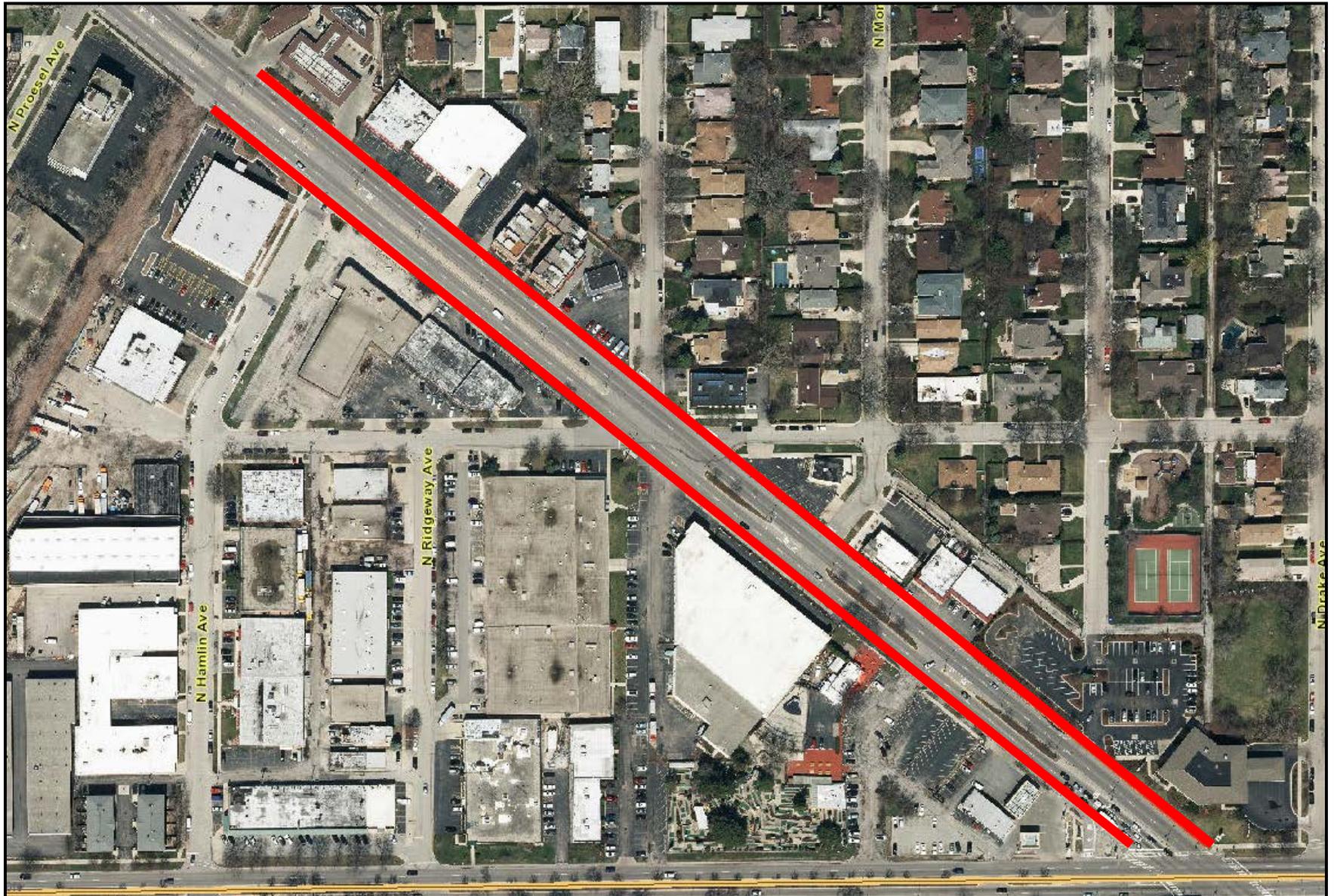
- November 21, 2017 Village Board Meeting
  - Present a Resolution to support the grant application and commit to funding 20% of the total eligible project costs as a local match and any items that are deemed non-fundable by IDOT
- November 30, 2017 Submit grant application(s)

**Staff Direction:** Staff is seeking direction regarding moving forward with completing an ITEP grant application(s) and which project(s) should be chosen.

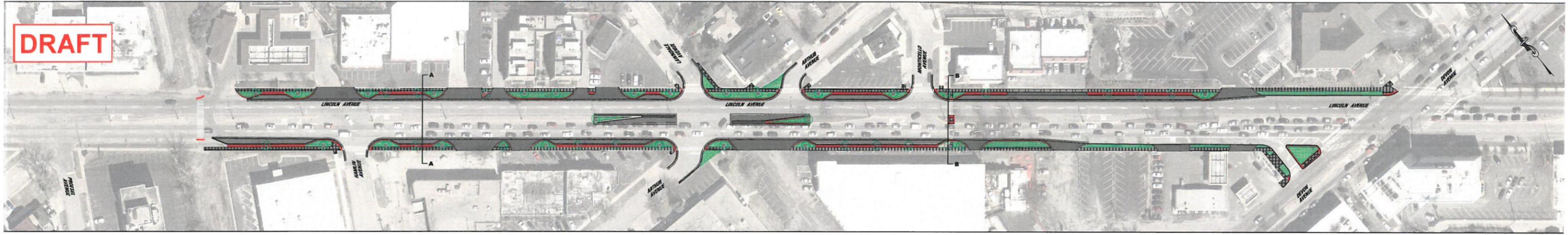
**Attachments:**

- Location Maps
- Presentation

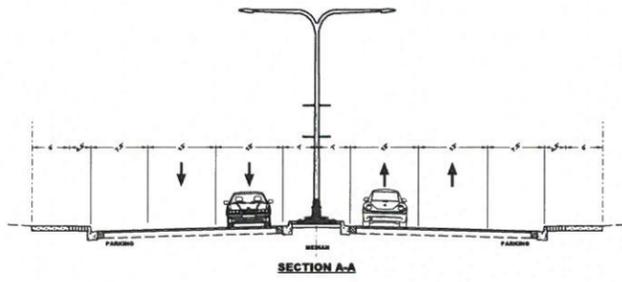
# Project #1 – Lincoln Avenue Streetscape Enhancements – Location Map



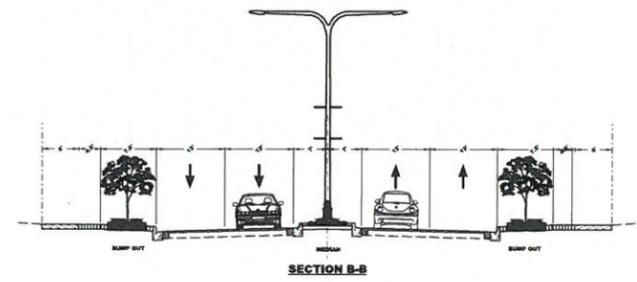
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SECTION A-A

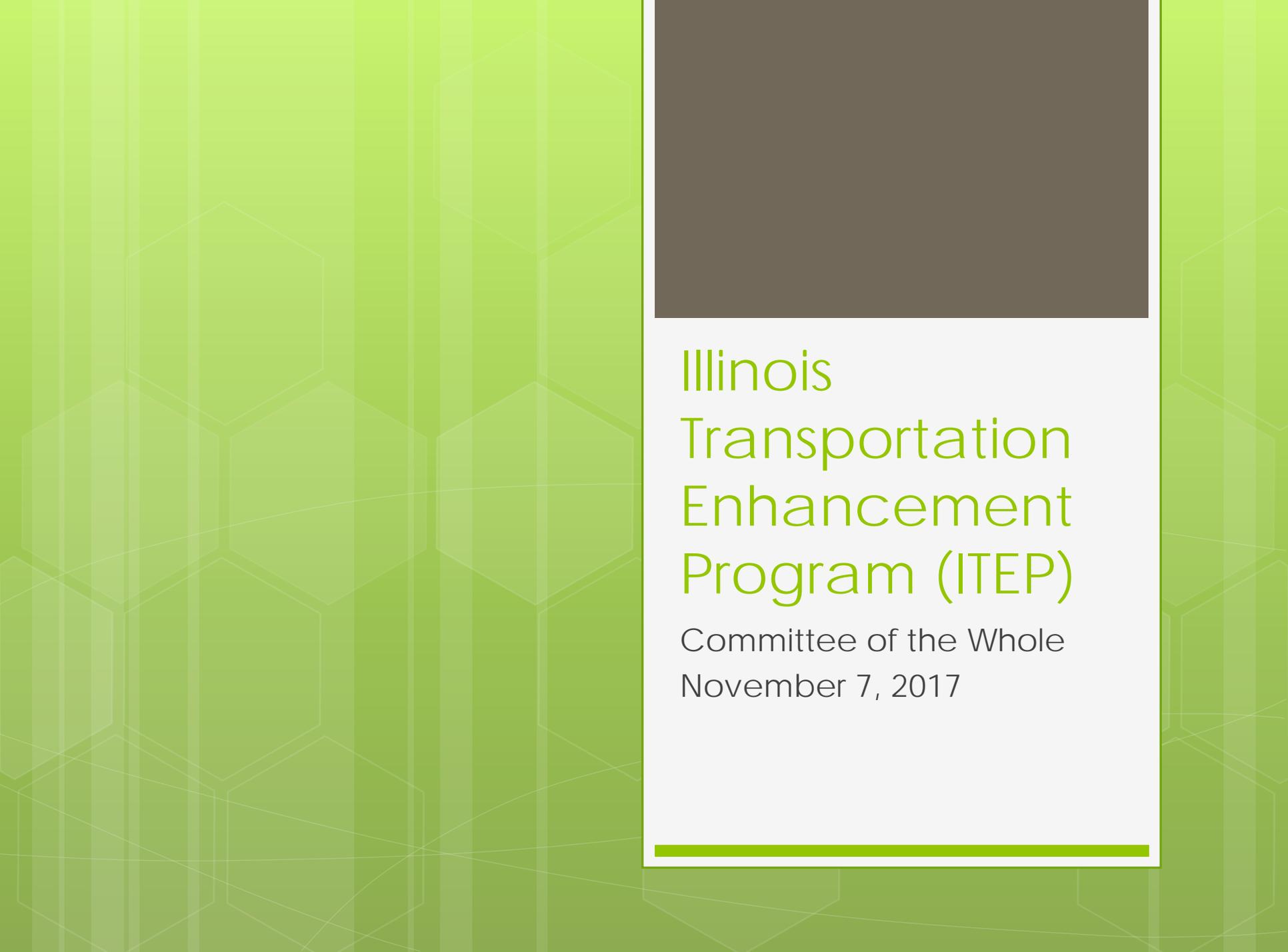


SECTION B-B



**Project #2 – McCormick Boulevard Sidewalk – Location Map**





Illinois  
Transportation  
Enhancement  
Program (ITEP)

Committee of the Whole  
November 7, 2017

# Purpose of Discussion

- Seek Village Board direction on selecting a project to apply for ITEP funding

# Background

- ITEP is a federally funded grant program that is administered by IDOT
- 80%/20% Grant for most projects
  - Maximum Award: \$2 million
- Eligible Projects
  - Streetscape Enhancements
  - Pedestrian/Bicycle Facilities
  - Historic Preservation and Rehabilitation
  - Railroad Conversions to Trails
  - Vegetation Management in Transportation Rights-of-Way
  - Storm Water Pollution Prevention

# Past ITEP Grants Received

- Touhy/Crawford Streetscape – 2006
- Native Tree Planting – 2009
- Lincoln and Pratt Bicycle Lining and Signing – 2010

# Village Grant Activity

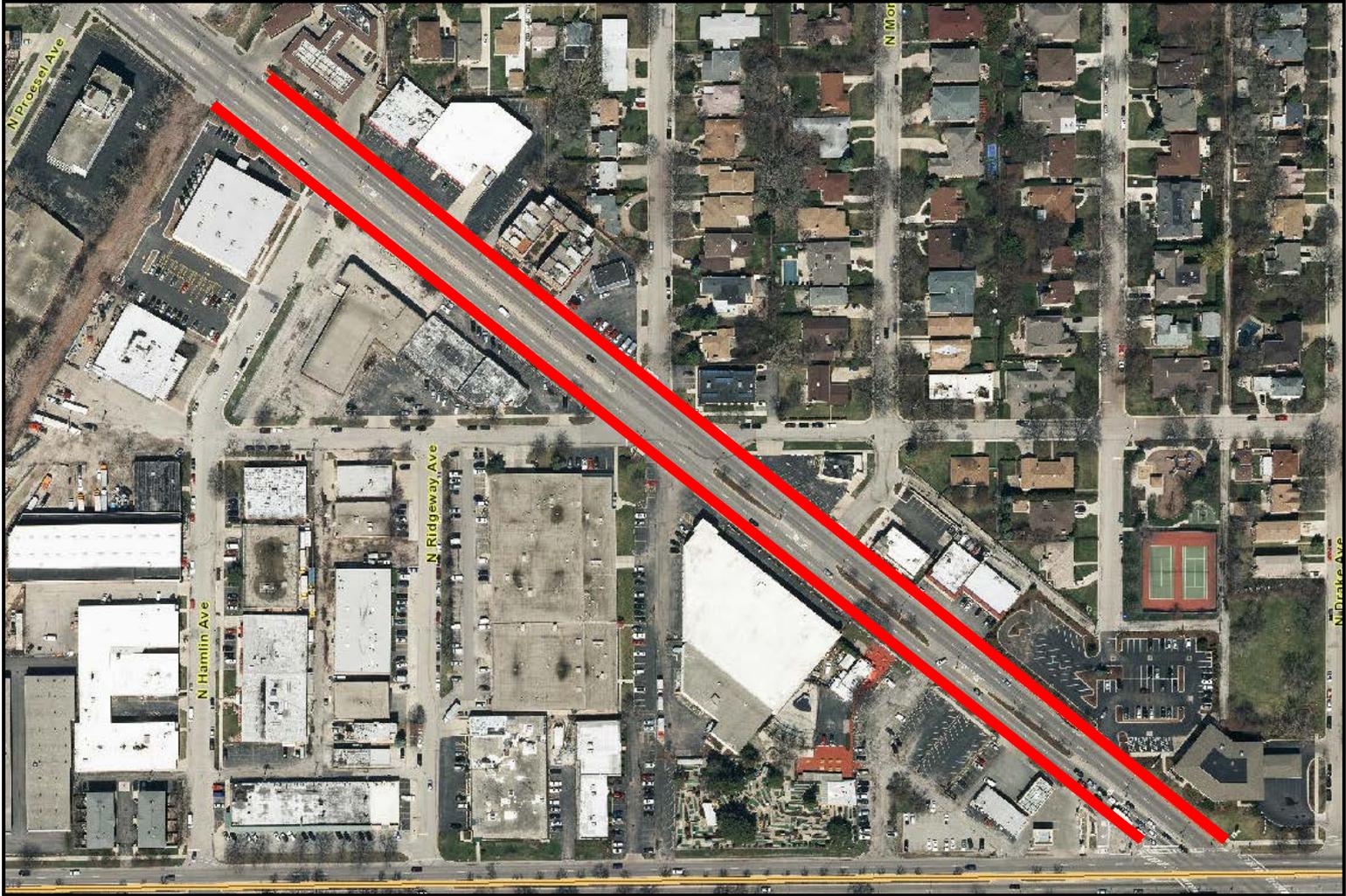
<b>Project</b>	<b>Total Cost</b>	<b>Grant Amount</b>	<b>General Fund Cost</b>	<b>Other Fund Cost</b>	<b>Timeline</b>
Lining & striping of on-street bike lanes	\$204,490	\$163,592	\$40,898		2018-2019
Touhy Avenue Overpass	\$4,432,300	\$3,545,840		\$886,460	2015-2018
Devon Avenue Streetscape	\$4,500,000	\$3,200,000		\$650,000*	2015-2019
Touhy/Cicero Improvements - Preliminary Engineering	\$250,000	\$250,000			2017-2019
<b>TOTALS</b>	<b>\$9,386,790</b>	<b>\$7,159,432</b>	<b>\$40,898</b>	<b>\$1,536,460</b>	<b>N/A</b>

\*The local match is split with Chicago, Lincolnwood's portion is shown

## Potential ITEP Projects

1. Lincoln Avenue Streetscape Enhancements – U.P. Path to Devon Avenue
2. McCormick Boulevard West Side Sidewalk Installation – Pratt to Albion Avenues

# Project #1 – Lincoln Avenue Streetscape Enhancements



Total Project Cost: \$2,645,400

## Project #1- Current Conditions



# Project #1- Current Conditions



## Project #1- Current Conditions



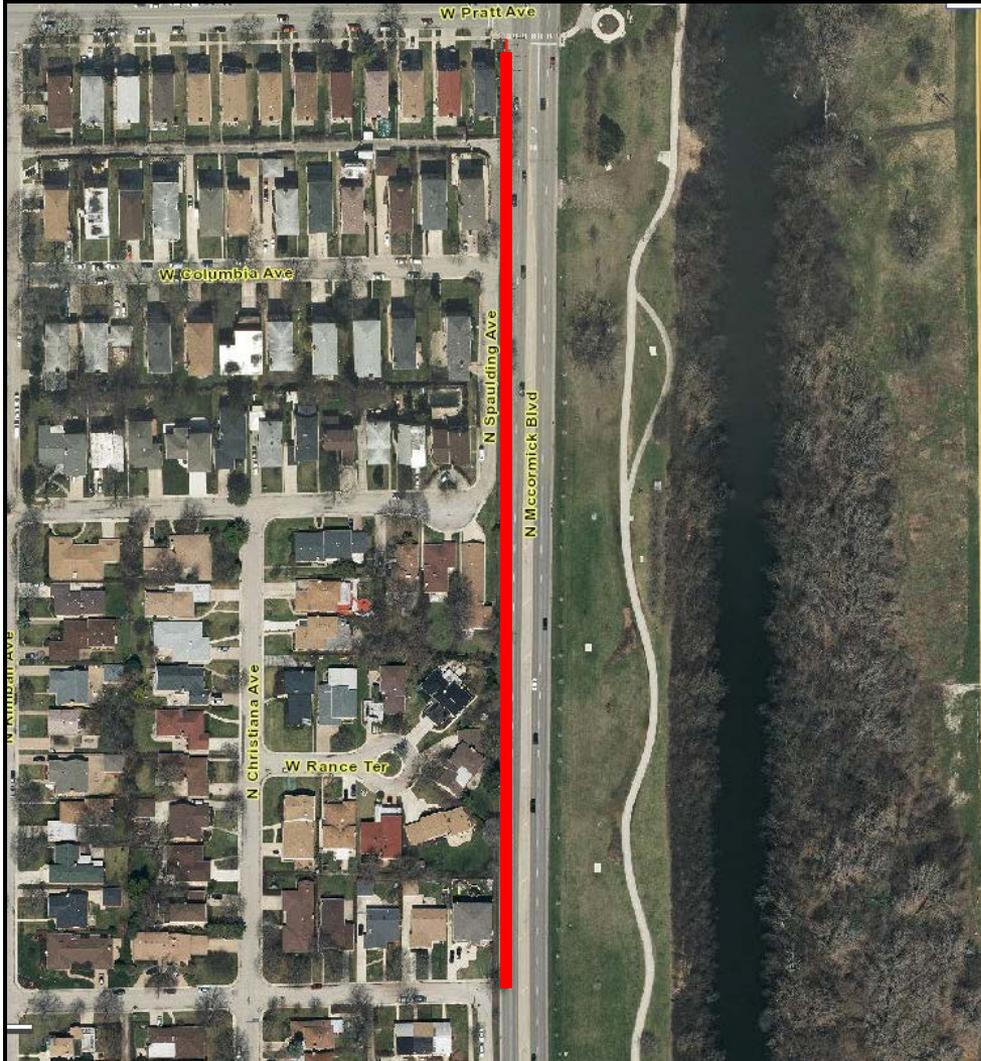
## Desired Improvements and Estimated Cost

- Removal and replacement of deteriorated sections of curb and gutter
- Sidewalk panel replacement
- Brick paver ribbon installation
- Installation of benches, trees, garbage cans, and landscaping
  - Easements may be required in certain sections. ITEP program offers 50% funding for obtaining easements.

**Estimated total Cost: \$2,645,400**

- ITEP Funding: \$1,963,320
- Village Portion: \$682,080

## Project #2 – McCormick Boulevard Sidewalk



- West side of McCormick Boulevard – Pratt to Albion Avenues
- Estimated total length: 1,270 feet
- Estimated project cost: \$288,000

## Project #2 – Current Conditions



## Project #2 – Current Conditions



## Desired Improvements and Estimated Cost

- Installation of an ADA compliant sidewalk from the curb to the fence on the west side of McCormick Boulevard from Pratt to Albion Avenues
- Adjustment and replacement of sections of the fence along the sidewalk path
- Relocation of traffic signal equipment
- Installation of wayfinding signage for local bike paths and bus stops

**Estimated total Cost: \$288,000**

- ITEP Funding: \$230,400
- Village Portion: \$57,600

# Summary of Project Costs

- Project #1 – Lincoln Ave. Streetscape Enhancements

Funding Source	Phase I	Phase II	ROW Acquisition (50/50)	Construction Engineering	Construction	Total
ITEP	\$110,240	\$110,240	\$255,000	\$110,240	\$1,377,600	\$1,963,320
Village	\$27,560	\$27,560	\$255,000	\$27,560	\$344,400	\$682,080
<b>Total</b>	<b>\$137,800</b>	<b>\$137,800</b>	<b>\$510,000</b>	<b>\$137,800</b>	<b>\$1,722,000</b>	<b>\$2,645,400</b>

- Project #2 – McCormick Sidewalk Installation

Funding Source	Phase I	Phase II	Construction Engineering	Construction	Total
ITEP	\$3,200.00	\$17,600.00	\$17,600.00	\$192,000.00	\$230,400.00
Village	\$800.00	\$4,400.00	\$4,400.00	\$48,000.00	\$57,600.00
<b>Total</b>	<b>\$4,000.00</b>	<b>\$22,000.00</b>	<b>\$22,000.00</b>	<b>\$240,000.00</b>	<b>\$288,000.00</b>

# Proposed Timeline

- Obtain direction from the Village Board on which project(s) to submit for funding
- November 21, 2017 Village Board meeting  
– Present resolution agreeing to commitment of local match
- November 28, 2017 - Submit ITEP application
- If application is approved, begin Phase I Engineering in FY 2018/19

# Village Board Direction

- Staff is seeking direction regarding which, if any, project to submit to IDOT for ITEP funding
  - Project #1 – Lincoln Avenue Streetscape Enhancements – U.P. Path to Devon Avenue
  - Project #2 – McCormick Boulevard West Side Sidewalk Installation – Pratt to Albion Avenues



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## MEMORANDUM

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**TO:** Timothy C. Wiberg, Village Manager

**FROM:** Robert Merkel, Finance Director

**DATE:** November 7, 2017

**SUBJECT:** Proposed Adjustment to Village's Additional Annual Police Pension Fund Contributions

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**Background:**

The police officers of the Village are covered by the Village of Lincolnwood Police Pension Fund (Fund) for their retirement benefits. The Fund was created and is administered as prescribed by Article 3 of the Police Pension Fund of the Illinois Pension Code (Illinois Compiled Statutes, 1992, Chapter 40). The retirees receive a monthly pension based upon their age, length of service to the Village and final salary. Employees attaining the age of 50 or more with 20 or more years of creditable service are entitled to receive an annual retirement benefit of 2.5% of final salary for each year of service up to 30 years, to a maximum of 75% of such salary. There are also benefits for surviving spouses and employees disabled in the line of duty. It is the responsibility of the Village to fund the required amounts for the purpose of funding future benefits to retired police personnel and their beneficiaries.

The Village's annual required contribution is determined by the Fund's actuary and is based on the assumptions used in the calculation. The actuarial assumptions employed in the latest actuarial report (April 30, 2017) are as follows:

- 1) Assumed salary increases of current employees – 5%
- 2) Investment return 7%- net of investment expenses
- 3) Mortality Table- RP 2014 mortality table projected to 2017 (a mortality table makes assumptions on the life expectancy and death rate for people of various ages or occupations that is based on mortality statistics over a number of years as provided by the Social Security Administration)

- 4) Asset Valuation Method – 5 year average market value
- 5) Retirement, withdrawal, and disability - Based on studies of the Fund and the Department of Insurance

The report indicated that the Fund is currently 44% funded (56% unfunded). That is, the Fund has 44% of assets necessary to pay-out the current actuarial determined liability of benefits owed to the members if the Fund was to terminate on April 30, 2017 (it is very unlikely of this scenario ever happening). The Illinois State Legislature has required all public safety funds to achieve a 90% funding ratio by the year 2040.

The Fund receives its funding from three sources as follows:

- 1) The current employed police officers contribute 9.91% percent of their base salary
- 2) Earnings from investments of the Fund
- 3) The annual actuarial determined contribution paid by the Village

The Fund is allowed to invest its assets in stocks and bonds within certain limits per category. The current limit is 65% in stocks and 35% in bonds. Since the recession that occurred in 2008, the bond market has underperformed due to low interest rate yields and the Fund has struggled to reach the 7% investment return that is used to calculate the annual required contribution. This situation, in conjunction with the recent updating of the mortality tables in 2016 which increased the life expectancies, has increased the Fund's unfunded liability to 56%. It should be noted that the current annual actuarial determined contribution paid by the Village is calculated to have the Pension Fund achieve the 90% funding ratio by the year 2040 without any additional contributions needed.

The Village Board reviewed the subject of the funding status of the Pension Fund at the February, 2015 budget workshop. Staff recommended that additional revenue was needed as the Pension Fund's unfunded liability was not decreasing even though the Village's required annual contribution was increasing. The thought was that this additional revenue would accelerate the reduction of the unfunded liability. It should be noted that at that time, staff did not have an actuarial study performed on the scenario of adding additional money to the Fund beyond that required. The Village Board unanimously agreed to increase the Village gas tax by 2 cents effective May of 2015. This additional revenue of approximately \$280,000 is deposited annually in the Fund in addition to the annual actuarial determined contribution.

The Village Board again revisited the subject of the unfunded liability when the Police Pension Fund board presented its annual update at a Committee of the Whole meeting in November, 2016. The Pension Fund board brought up the low funding status of the Fund and asked the Village Board to consider increasing the additional pension fund

contribution currently in practice. The Village Board instructed staff to form an Ad-Hoc Pension Committee to determine if additional funding is necessary to reduce the unfunded liability and achieve the State's funding mandate.

**Recommendation:**

The Ad-Hoc Pension Committee met in January and March of 2017 to determine additional funding scenarios for the Fund. The Village had Lauterbach and Amen (Lauterbach), the Village's consultant to the Pension Fund, provide data regarding these scenarios. After much discussion the Committee unanimously recommended to ask the Village Board to increase the Village annual additional supplemental contribution from \$280,000 to \$500,000. This would require the Village to find additional revenue of approximately \$220,000 per year to achieve this recommendation. I have attached the minutes of the final meeting in which the Committee also recommends a review of the actuarial assumptions used in determining the Village's annual contribution. Our consultant suggested the Village should review the actuarial assumptions every three years for possible updating.

Staff is requesting the Board's direction to proceed with the Ad-Hoc Committee's recommendation to increase the additional funding to \$500,000 and also contract with a consultant to review the actuarial assumptions used in preparing the annual actuarial report. The consultant from Lauterbach will be in attendance at the meeting to discuss her analysis of these recommendations and their effect on the funding status of the Fund.

**Documents Attached;**

- 1) Minutes from March, 23 2017 Ad-hoc Pension Committee (Draft)
- 2) PowerPoint Presentation



**Ad-Hoc Pension Committee  
March 23, 2017  
Village Hall  
Council Chambers**

**Members Present**

Nicholas Leftakes  
James Kucienski  
Michael Bartholomew  
Joel Perzov  
Chuck Greenstein  
Jasel Patel  
Gerald Turry

**Staff Present**

Timothy Wiberg, Village Manager  
Robert Merkel, Finance Director  
Ashley Engelmann, Assistant Village Manager  
Timothy O'Connor, Police Sergeant  
Benjamin Harris, Finance Director  
Charles Meyer, Assistant to the Village Manager

Also Present

Jessica Fain, Lauterbach & Amen

**I. Call to Order**

- a. The meeting was called to order at 2:02 pm by Timothy Wiberg.

**II. Approval of Minutes**

- a. James Kucienski made a motion to approve the minutes of the January 27, 2017 Ad-Hoc Pension Committee minutes. The motion was seconded by Michael Bartholomew. The minutes were approved via a voice vote. Nicholas Leftakes abstained.

**III. Discussion of additional pension funding projection scenarios**

- a. Jessica Fain presented scenarios related to actuarial assumptions for funding and contributions for the Police Pension Board. Ms. Fain responded to the Committee on questions related to assumptions related to annual returns and funding above the minimum standard amount. At the end of the discussion, Mr. Leftakes made a motion to complete a study of the actuarial assumptions and projections and to recommend to the Village Board that the Village consider supplementing the Village's annual contribution to the Police Pension Fund by \$500,000. The motion was seconded by Mr. Bartholomew. The motion was approved via a voice vote.

**IV. Adjournment**

- a. Mr. Leftakes made a motion to adjourn the meeting. Mr. Bartholomew seconded the motion. The motion was approved via a voice vote. The meeting adjourned at 3:36 pm.

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**Minutes Recorded by:**

Charles Meyer  
Assistant to the Village Manager

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# VILLAGE OF LINCOLNWOOD

POLICE PENSION FUND FUNDING  
DISCUSSION

NOVEMBER 7, 2017

# FUND OVERVIEW

# POLICE PENSION FUND OVERVIEW

- Sworn personnel of the Village are covered by the Police Pension Plan
- Plan is a defined-benefit, single employer Plan
  - Membership: 32 current employees
  - 37 retirees/surviving spouses/disabled employee receiving benefits

# PLAN PROVISIONS

- Employees attaining the age of (50) or more with (20) or more years of creditable service are entitled to receive an annual retirement benefit of (2.5%) of final salary for each year of service up to (30) years, to a maximum of (75%) of such salary – All plan provisions are per State Pension Statutes
- Plan also has provisions for surviving spouse and duty disability benefits

# PENSION PLAN FUNDING SOURCES

- Employees contribute 9.91% of their base salary per state statute
- Annual Earnings from Pension Fund investments
- Village contributes annual amount based on actuarial valuation

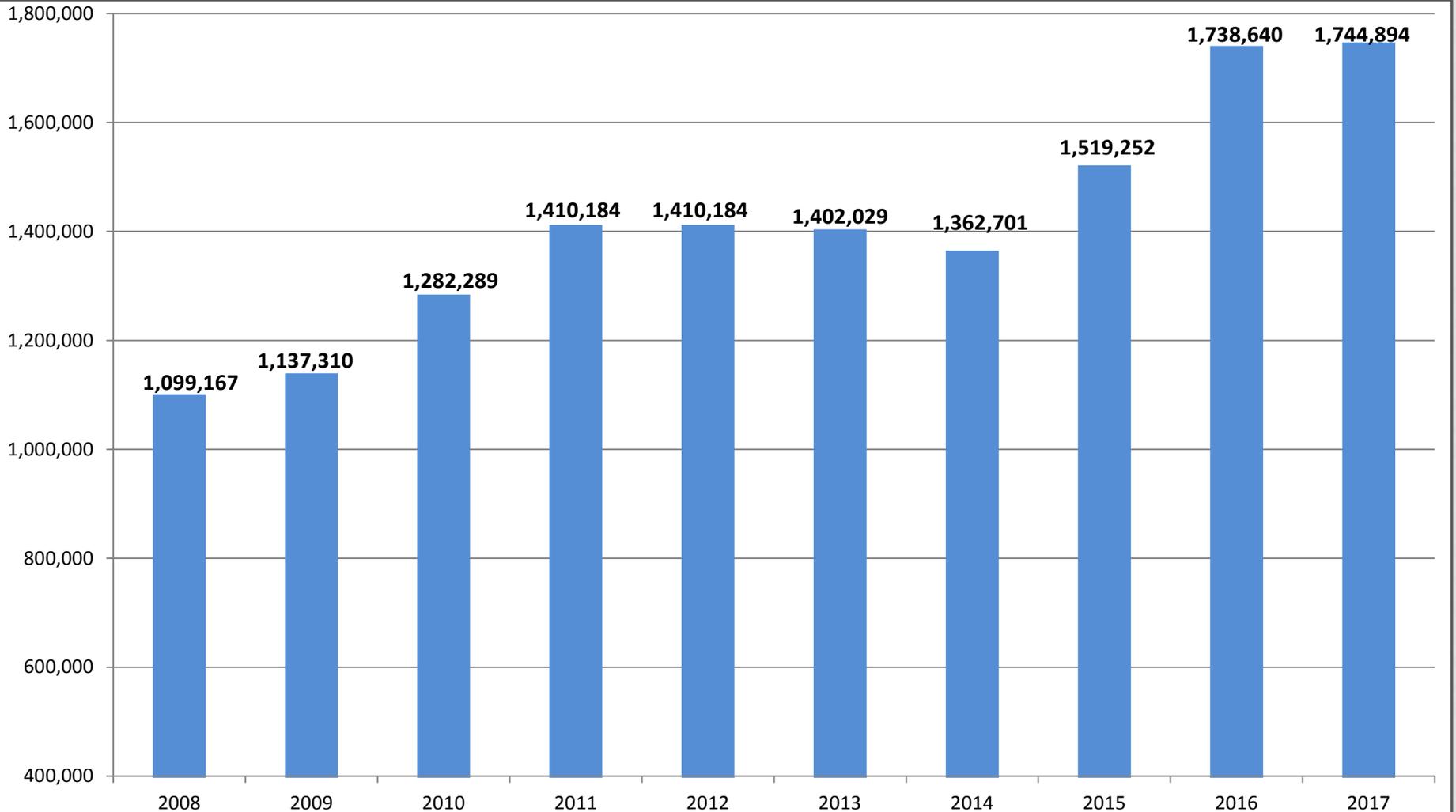
# FUNDING STATUS

- Police Pension Fund is currently 44% funded
- Village continues to makes required annual actuarial determined contribution
- For the last two years the Village contributed an additional amount of approx. \$280,000 per year
  - two cents from Village imposed gas tax per year

# ACCRUED UNFUNDED LIABILITY

- **What is accrued/unfunded pension Liability?**
  - The Police Pension Fund currently has 44% of assets necessary to pay-out the current actuarial determined liability of benefits owed to the members as of April 30, 2017

# REQUIRED CONTRIBUTIONS FROM THE VILLAGE OF LINCOLNWOOD TO POLICE PENSION FUND



# CURRENT FUNDING STATUS

# Lincolnwood Police

## Actuarial Projections - 4/30/2016

**Expected Investment Return: 7.00%**

**Plan Mortality: RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015**

**Funding:**

**100% Funded in 25 Years**

**Entry Age Normal, Level % of Pay**

**Total Active Population Steady**

**All Other Assumptions Follow the 4/30/2016 Actuary's Report**

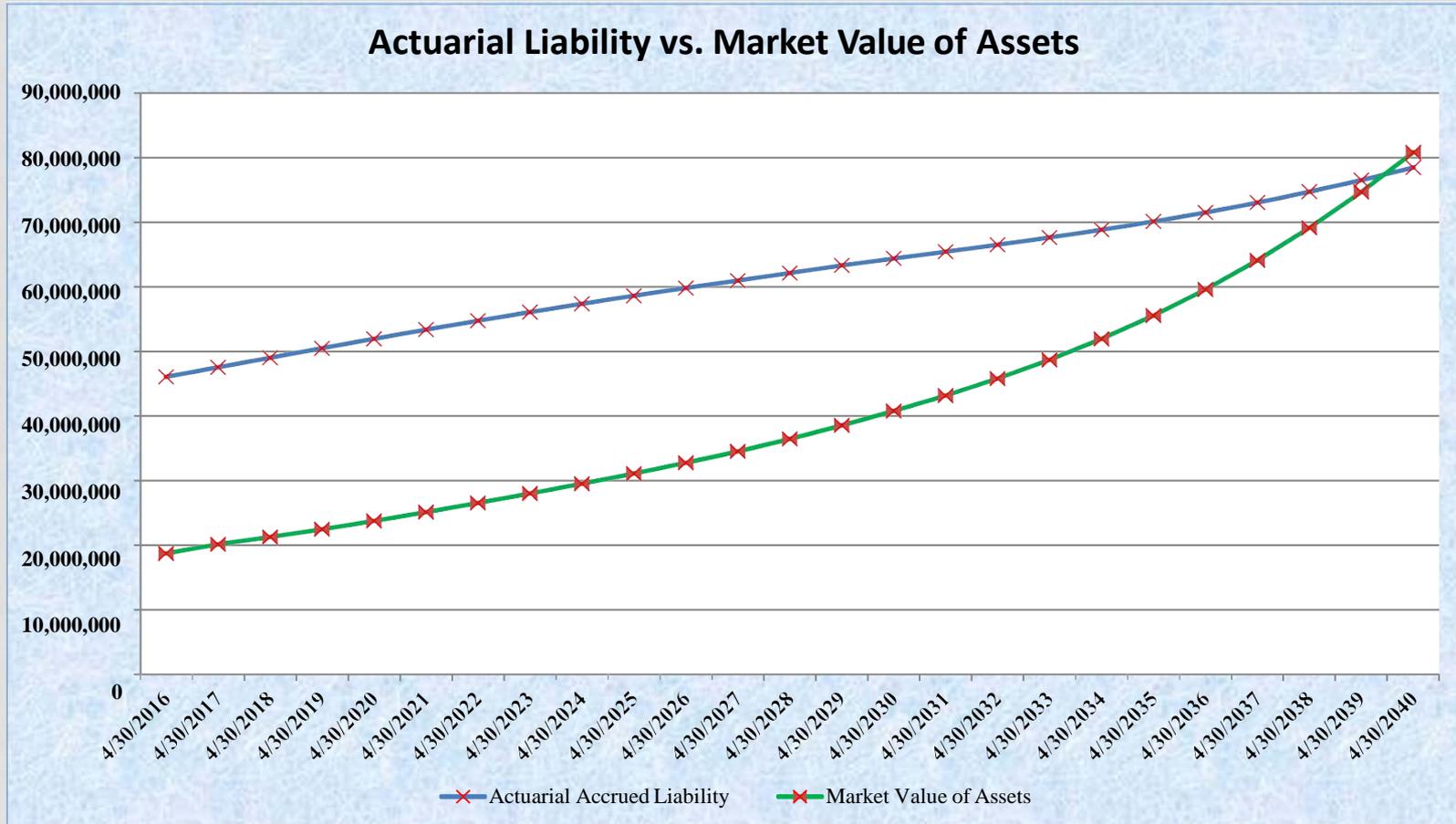
**Village Contributes on the Current Actuarial Recommended Basis, with Additional \$280K Contributed Beginning Fiscal Year Ending 4/30/2018**

Lincolnwood Police  
Projected Assets and Liability Investment

Earnings = 7.00%

Village Contribution = Recommended with Additional \$280K Annually

Supplemental Exhibit 1



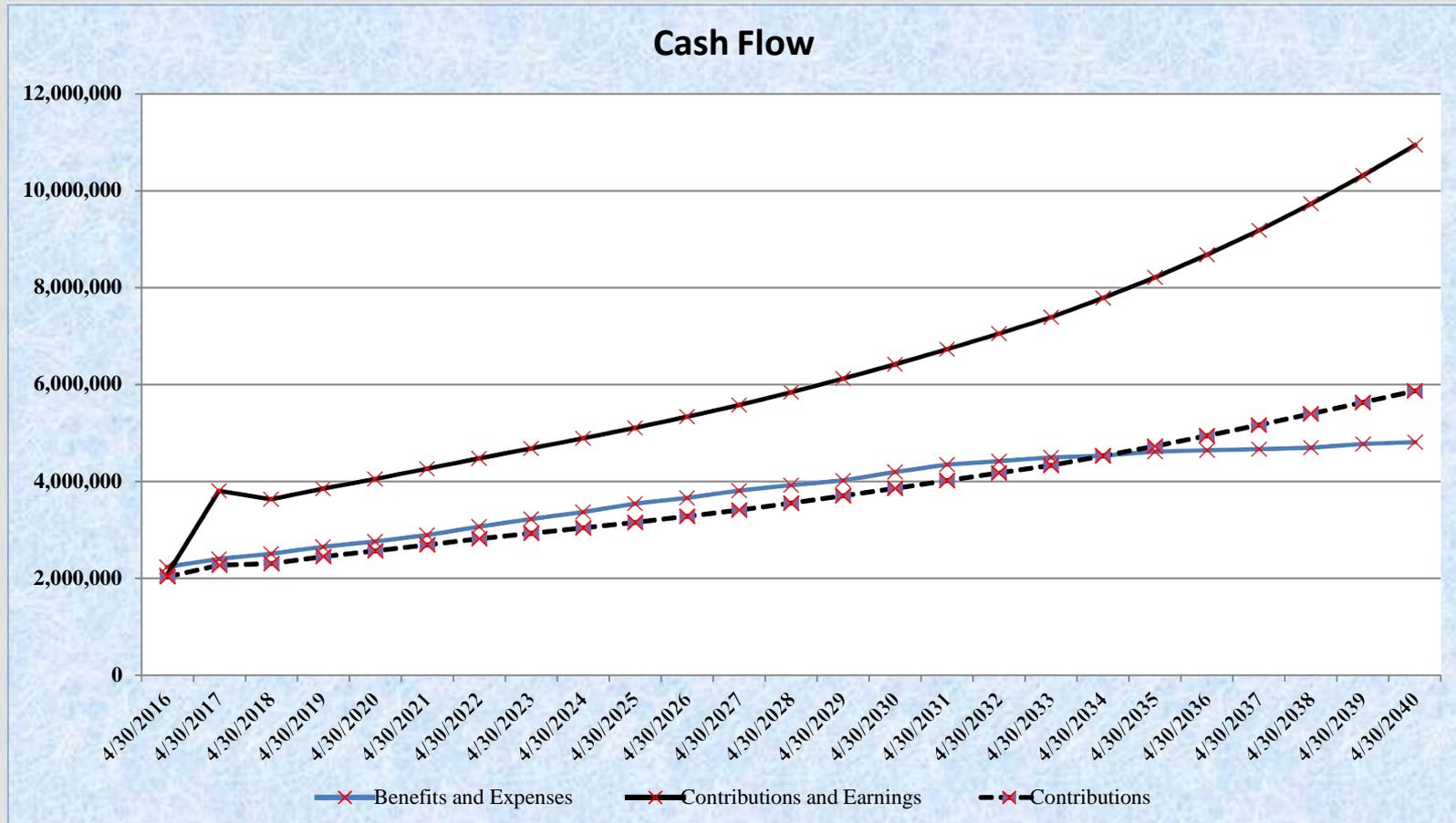
# Lincolnwood Police

## Cash Flow In versus Cash Flow Out

Investment Earnings = 7.00%

Village Contribution = Recommended with Additional \$280K Annually

Supplemental Exhibit 2



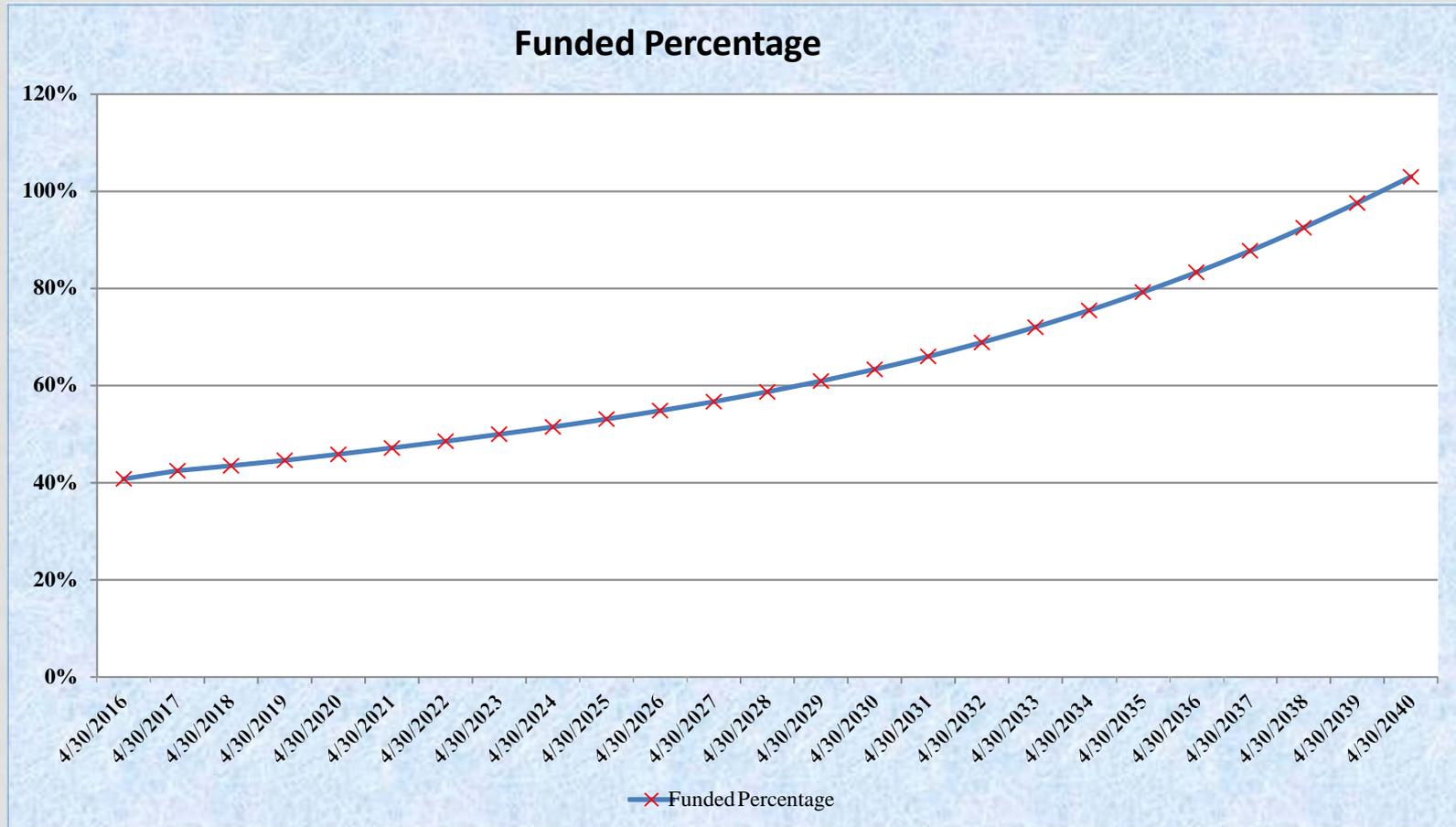
**Note:** The projections assume once the fund is 100% funded on a Market Value basis, which is around year 2039, the additional contributions will end. Contributions are assumed to occur on a time lag, with the April 30, 2018 contributions being based on the April 30, 2016 Actuarial Valuation.

# Lincolnwood Police Funded Percentage

Investment Earnings = 7.00%

Village Contribution = Recommended with Additional \$280K Annually

Supplemental Exhibit 3



Note: The above funded percentage is based on the Market Value of Assets.

# CREATION OF AD-HOC PENSION COMMITTEE

- Police Pension Board made their annual presentation to the Village Board at a November, 2016 Committee of the Whole meeting
  - Discussed the need to increase the Village's annual contribution to accelerate funding level
  - Village Board authorized the creation of an Ad-Hoc pension committee to discuss funding strategies

# AD-HOC COMMITTEE MEETINGS

- Village staff met with the Ad-Hoc Pension Committee to discuss additional funding sources to decrease the unfunded liability
  - Two Meetings-January and March of 2017
- Engaged Lauterbach and Amen, Village consultant, to assist in calculations for various funding scenarios

# SUMMARY OF MEETINGS

- Committee voted unanimously to increase additional Village funding from the current \$280,000 to \$500,000 per year
- Perform a study on current actuarial assumptions used to calculate annual Village pension contribution

# SUGGESTED NEW FUNDING SCENARIO

Lincolnwood Police  
Actuarial Projections - 4/30/2016

**Expected Investment Return: 7.00%**

**Plan Mortality: RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015**

**Funding:**

**100% Funded in 25 Years**

**Entry Age Normal, Level % of Pay**

**Total Active Population Steady**

**All Other Assumptions Follow the 4/30/2016 Actuary's Report**

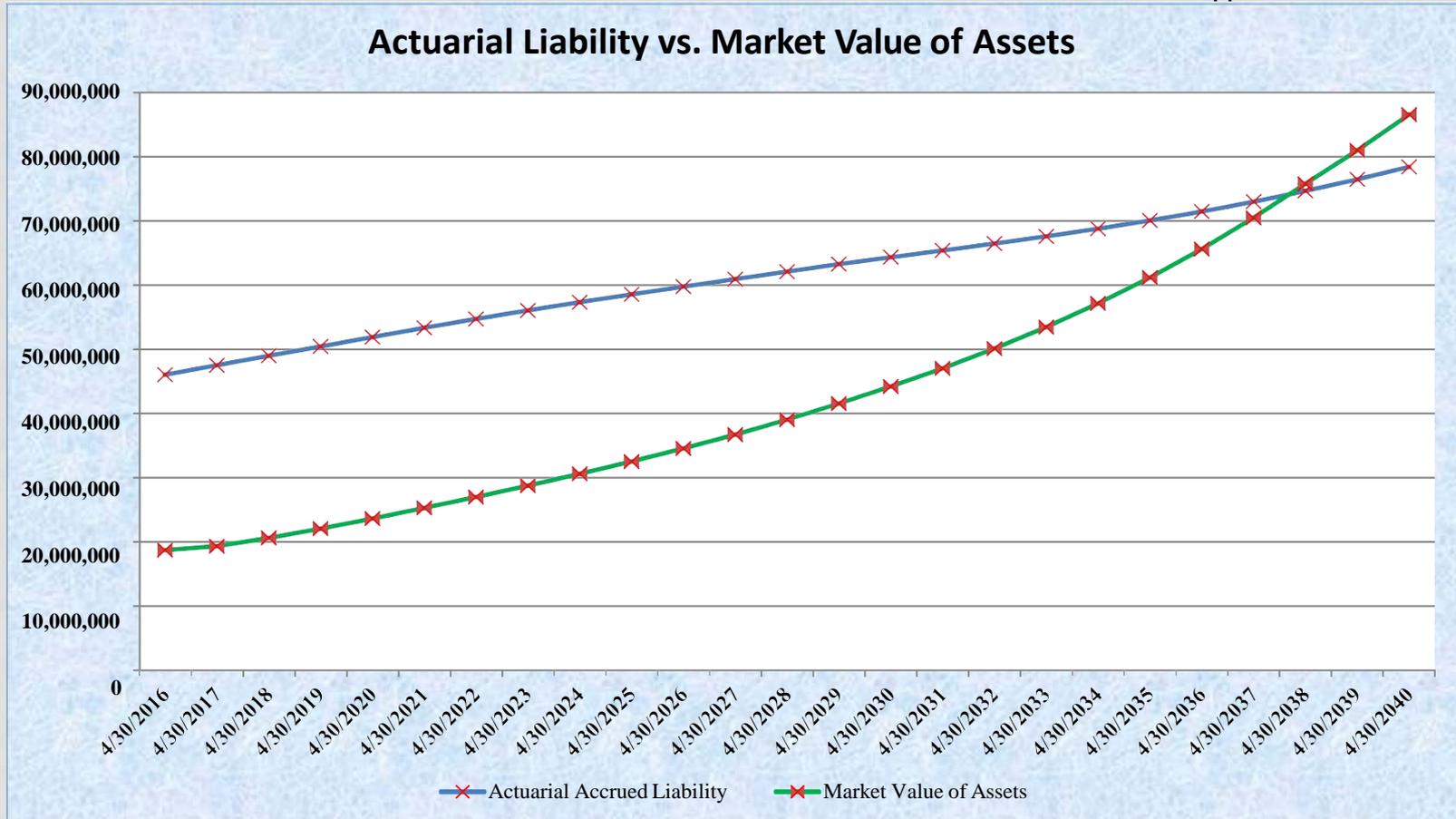
**Village Contributes on the Current Actuarial Recommended Basis, with Additional \$500K Contributed Beginning Fiscal Year Ending 4/30/2018**

Lincolnwood Police  
Projected Assets and Liability

Investment Earnings = 7.00%

Village Contribution = Recommended with Additional \$500K Annually

Supplemental Exhibit 1

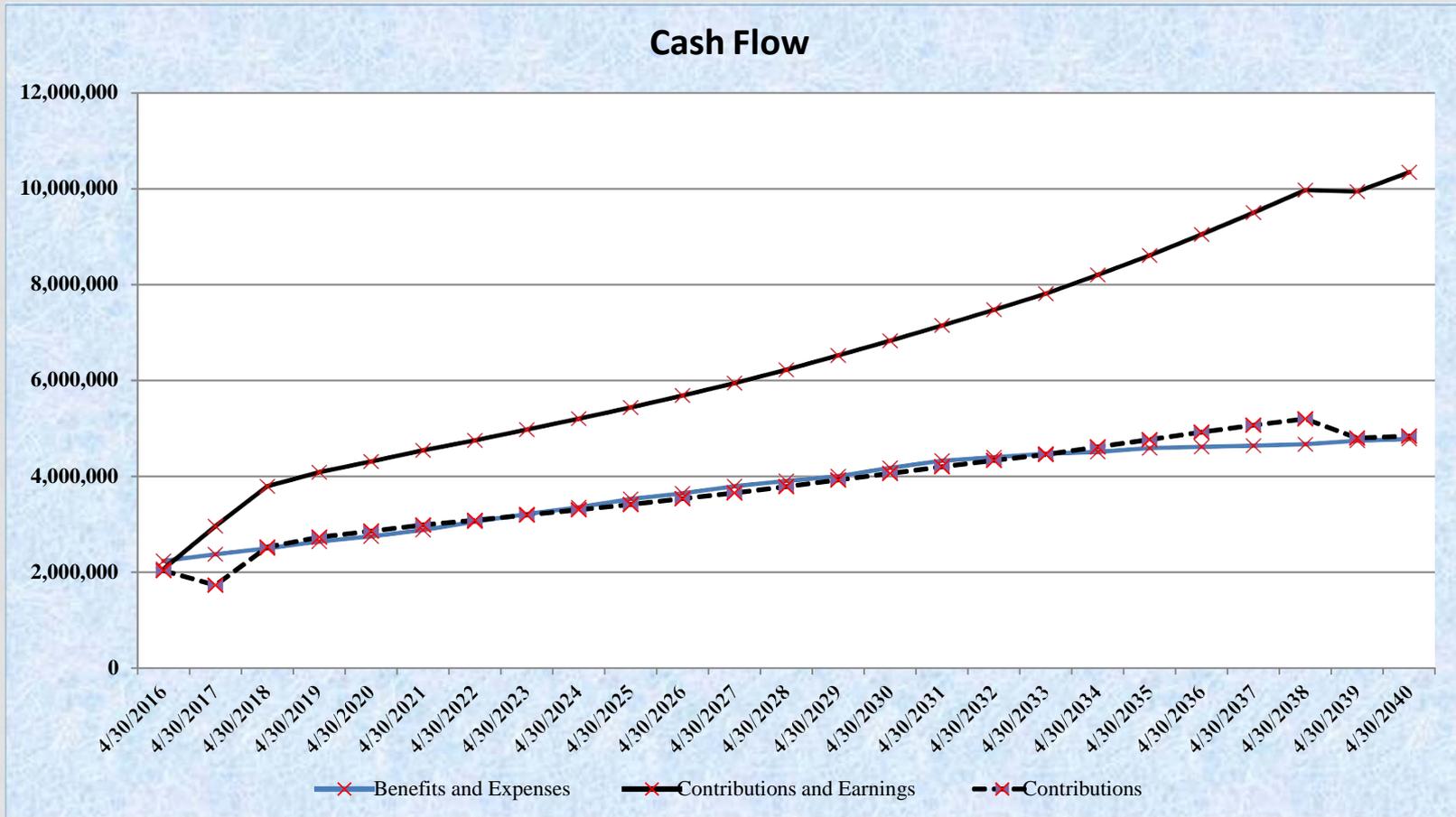


Lincolnwood Police  
Cash Flow In versus Cash Flow Out

Investment Earnings = 7.00%

Village Contribution = Recommended with Additional \$500K Annually

Supplemental Exhibit 2



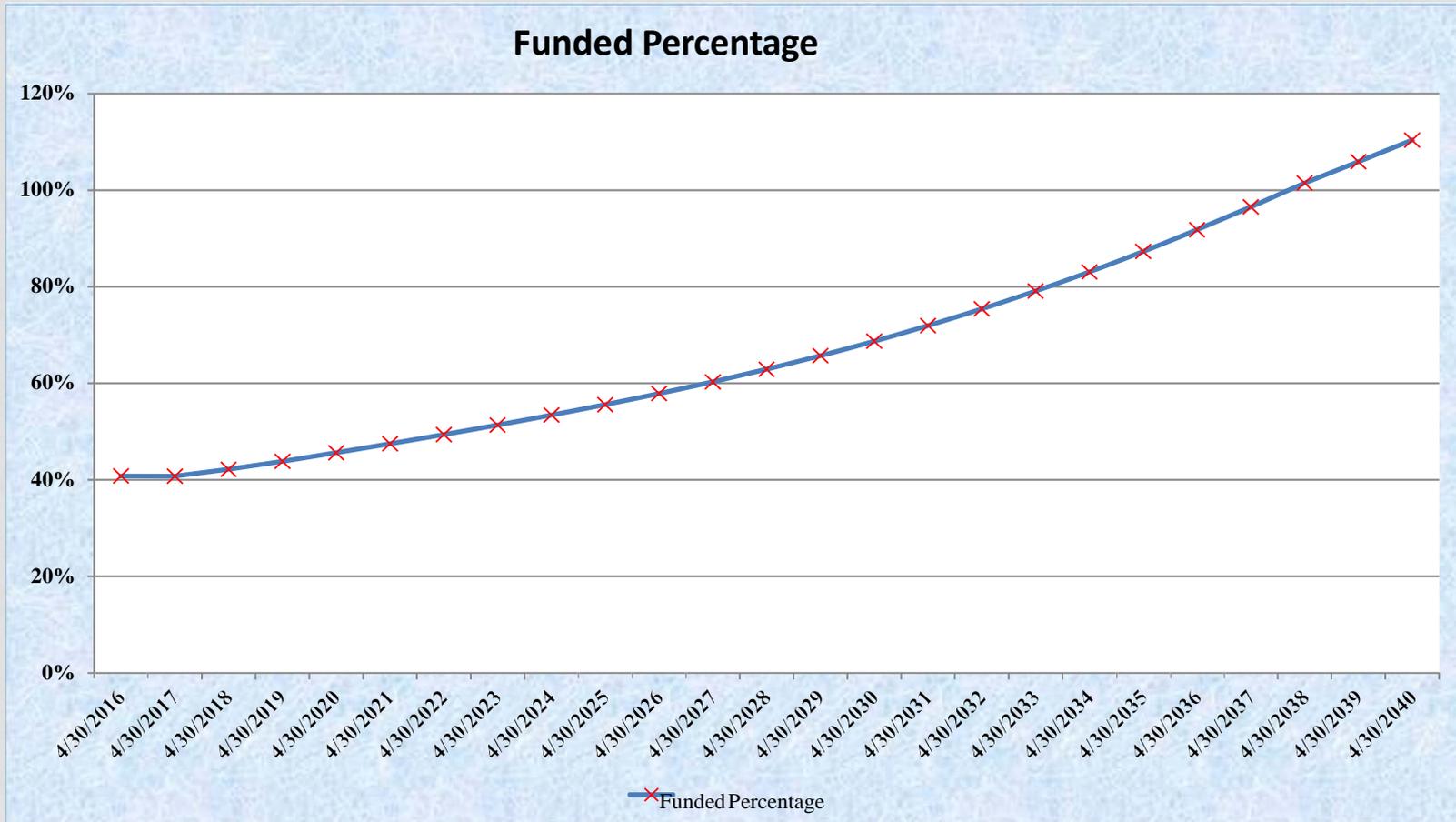
**Note:** The projections assume once the fund is 100% funded on a Market Value basis, which is around year 2037, the additional contributions will end. Contributions are assumed to occur on a time lag, with the April 30, 2017 contributions being based on the April 30, 2015 Actuarial Valuation.

# Lincolnwood Police Funded Percentage

Investment Earnings = 7.00%

Village Contribution = Recommended with Additional \$500K Annually

Supplemental Exhibit 3



Note: The above funded percentage is based on the Market Value of Assets.

# VILLAGE BOARD DIRECTION

- Proceed with implementation of Ad-hoc Pension Committee recommendation for additional funding
- Perform study of current actuarial assumptions before implementing additional funding recommendation
- Retain current funding Process



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## MEMORANDUM

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**TO:** Timothy Wiberg, Village Manager

**FROM:** Steve McNellis, Community Development Director  
Doug Hammel, Community Development Manager

**DATE:** November 7, 2017

**SUBJECT:** Proposed Zoning and Building Code Text Amendments

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This memorandum presents a series of Zoning and Building Code regulations that staff believes warrant discussion and amendment based on input from the Village Board, Plan Commission, and Economic Development Commission. The amendments for consideration in this memorandum fall into two categories (Signage and Contractor Regulations) and aim to achieve the following objectives: 1) to provide appropriate flexibility for commercial signage, especially for larger properties that require a certain level of visibility; 2) to expand opportunities for commercial businesses to promote their products and services; 3) to enhance opportunities for the Village of Lincolnwood Parks and Recreation Department to provide information regarding community facilities and events; and 4) to enhance the Community Development Department's ability to monitor the performance of building contractors in the Village.

For each issue, the memorandum describes the relevant regulations, the impetus for its review, relevant policy questions that can be discussed as part of the formal amendment and hearing process, and, where appropriate, potential regulatory solutions to be explored. The Code amendments recommended for consideration and referral include:

- Electronic Signs for Large-Scale Developments
- Temporary Signs – Special Event/Grand Opening

- Temporary Sign Panels
- Sign Location
- Portable Sign Design
- Signs on Village Park Properties
- Contractor License Revocation Provisions

### **Electronic Signs for Large-Scale Developments**

Section 11.06 of the Zoning Code (see Attachment #1) specifically prohibits “electronic message signs” and “animated signs”. It is staff’s understanding that these prohibitions were enacted specifically with an older style of digital sign (designed with individual light bulbs programmed to form a message) in mind. These signs were prevalent in the 1970s, 1980s and 1990s throughout the country in the form of time/temperature signs and single-color scrolling message signs. As the Village Board is aware, the technology behind electronic message board signs has grown exponentially in the past ten years to the point that many of these signs are of the same quality as the high-definition video boards that can be found at major stadiums. Given the overall aesthetic improvement in these types of signs, and the prevalence of this type of messaging in today’s commercial environment, staff recommends the Village Board consider permitting electronic message boards, under certain conditions.

As a first step, it may be most appropriate to permit such signage only for the large-scale properties/developments in the Village. Specifically, staff recommends a threshold of a five-acre property or development area be established for eligibility for this type of signage. This would permit the Town Center Mall, School District 74 campus, Purple Hotel site redevelopment and Bryn Mawr Country Club to be considered. Large-scale developments are most appropriate for such signage as they have unique physical characteristics or needs, including: 1) a large number of tenants in one location (Town Center Mall and Purple Hotel site); or 2) significant programming and/or informational needs to be disseminated (School District 74, Bryn Mawr Country Club). Permissibility could be further refined to allow only commercial properties should the Board desire that limitation. The Board could also consider prohibiting such signs in Residential Zoning Districts, thereby eliminating permissibility for the Country Club.



Examples of Electronic Message Board Signs for Private and Public Uses

The incentives for permitting such signage include the reduction of sign proliferation at each site and the opportunity to provide a more modern aesthetic for signage related to significant regional developments. As for sign proliferation, an electronic message board provides the ability to identify a larger number of tenants through changing copy, thereby reducing the number of tenants who require “permanent signage” on a monument sign. This provides the property owner a way to advertise more tenants without requesting a large “menu board” of tenants. There are a number of regulations that should be considered to help define the parameters of such signage including: square footage, height, illumination levels, and whether or not animation should be permitted. In addition, consideration should be given to capping the number of permanent tenants and permanent messaging on an electronic message board sign given that such a sign type provides greater opportunity to provide such messages electronically.

Relevant policy questions to be explored through the amendment process include the following:

- Is a five-acre site threshold an appropriate limitation on electronic message board permissibility?
- Should such signs be limited to commercially-zoned properties?
- Should such signs be permitted to be taller and larger in area to adequately convey their messaging?
- Should animation be permitted? Should there be a standard for the frequency that images/slides change?
- Should there be a limitation on the number of static “items of information” permitted per electronic message board sign?

### **Temporary Signs – Special Event/Grand Opening**

Zoning Code Section 11.04(8) (see Attachment #2) provides specific limitations on the number of events and number of days per event, in which a “special event” temporary sign is permitted. Currently, that limitation is for two nonconsecutive events, for no more than 15 days per event. There are no limitations on sign type, size, number, or location. This has led to some confusion internally as to whether or not any limitations can currently be set, as well as challenges for recurring events. As an example, if the mall proposed an artisanal market in their food court once a month, they would only be permitted to put a temporary sign or banner out to advertise the event two of every twelve months.

Staff is recommending that requirements for these types of temporary signs be better defined. More importantly, we are recommending that the permissible number of days per year be increased. The retail and commercial environment throughout the country is very challenging at the moment. Any business-friendly code revisions the Village can approve to show solidarity and support for these businesses would be well received. In addition, the Village’s current regulations are perhaps too constrained, as evidenced by the fact that some businesses simply

ignore Village regulations and install temporary signs without approval, while others leave signs installed beyond the permitted time frame. As such, staff recommends that the permissible number of days be increased to 60 days per year, with a minimum of five days per event. If adopted, this could permit up to twelve events per year (one per month). Staff is also recommending that there be limitations placed on the size of temporary signage and the number per lot as well as consideration given to the type/location of signs.

Relevant policy questions to be explored through the amendment process include the following:

- Should the number of days permitted for temporary signs on each property be increased? If so, what duration is acceptable?
- Should the number of events for which temporary signage is erected, be limited? If so, what is an acceptable number of events for which this signage could be posted?
- Should the type and number of temporary signs be defined and limited?
- Should the permissibility of temporary signs be expanded to allow a specific sale (i.e., “50-cent donuts today”) rather than just permitting temporary signs for special events?

### **Temporary Sign Panels**

Temporary signs that cover existing monument sign panels may be appropriate under certain circumstances. The Zoning Code currently does not permit existing monument signs to be covered with a material of a temporary nature that displays information other than that of the existing tenant. This is regulated primarily through a requirement that signs be designed “for permanence.” In addition, temporary sign coverings/panels are not specifically noted in the sign section of the Village Code as being permitted, which, by default, prohibits them. Cases in which such signage may be appropriate include:

1. New Tenant Identification
2. Properties For Sale/Lease

New tenant identification may be necessary when a company is rebranded, but still working on designing new permanent signs. It also could occur when a new company takes over an old space, and either remains open or opens shortly thereafter. In some cases, there may be lag time between opening/reopening and the new permanent sign being manufactured and installed.



Rebranded Bank



For-Lease Sign

With regard to leasing/for sale signs, providing an opportunity to “bag” the existing monument sign can provide positive aspects. Primarily, it removes the stigma of a blank or empty sign cabinet which can provide a perception that an area is declining. In addition, it reduces sign proliferation as the permanent monument sign becomes the leasing/for sale sign temporarily, providing a net reduction of signage (utilizing the existing monument signage as the leasing/for sale sign would preclude any other free-standing sign advertising the property). Finally, permitting the monument sign panel to be utilized as a real estate sign provides greater visibility, potentially resulting in an opportunity for a quicker real estate transaction. Ultimately, quick turnover of a vacant site to one with a new owner/tenant is in the Village’s best interest.

If permissibility of such signage is to be considered, it would be important to outline the acceptable parameters (how the sign is wrapped, permitted materials, etc.). Relevant policy questions to be explored throughout the amendment process include the following:

- Should existing monument sign panels be permitted to be wrapped for new tenant identification and/or leasing/for sale signs?
- If so, should there be a limitation on how the sign is wrapped and the permitted materials?
- What is the maximum time frame that would be permitted? Would it be different for temporary new tenant identification versus leasing/for sale signs?

### **Sign Location**

The Village currently regulates the location of certain temporary and permanent signage in relation to a property line. Zoning Code Sections 11.04(1)(v) & 11.05(17)(ii)(1) (see Attachment #3) state that both Monument Signs and Exempt Signs (i.e. Real Estate signs) are required to be set back a minimum of ten feet from the exterior property line. This can be a difficult setback to meet on the small commercial lots typically found throughout the Village. When a building footprint and required parking are designed for a site, there is often very little room remaining to locate a monument sign with a ten-foot setback.



Similarly, real estate signs cannot meet the ten-foot setback given the close proximity of parking areas to the street. Variations for the location of these types of signs are not uncommon. Both the recently-approved Stefani's restaurant and AT&T store required monument sign setback Variations given the proximity of the parking lot to the exterior property line. In addition, most of the real estate signs along Lincoln Avenue are on lots where a ten-foot setback would be virtually impossible.

Ultimately, it is in the Village's best interest to assist property owners in selling/leasing their buildings or tenant space. A more visible sign, within reason, is helpful to meet that goal.

Relevant policy questions to be explored throughout the amendment process include the following:

- Should the setback for permanent signage be reduced from the current ten-foot requirement? If so, is five feet acceptable? One foot? Or is any setback from a property line appropriate?
- Should the setback for real estate signs be reduced from the current ten-foot requirement? If so, is five feet acceptable? One foot? Or is any setback from a property line appropriate?

### **Portable Sign Design**

Zoning Code section 11.05(24) (see Attachment #4) requires that portable signs (such as A-frame signs or sandwich boards) be professionally printed and not hand written. However, there are a number of portable sign designs available that consist of write-on dry-erase boards which permit businesses to write specials for the day. This provides the opportunity to immediately advertise a daily special, rather than waiting for a professionally-printed sign to be produced. Restaurants often use these dry-erase boards to advertise their daily specials, as do certain service industries, such as salons. This can provide businesses greater flexibility without the additional cost of having professionally-printed inserts for an A-frame or sandwich board.

Relevant policy questions to be explored throughout the amendment process include:

- Should professional printing of portable signs continue to be required?
- Should hand writing of portable signs be permitted under any circumstances (i.e. type of business, location of business, etc.)?



Changeable Copy Portable Signs

Professionally-Printed Portable Signs

## Signs on Village Park Properties

In the summer of 2017, the Parks and Recreation Department sought approval for sign frames that could be installed in parks throughout the community. The intent was to incorporate the frames into existing fencing, or place the frames immediately adjacent to existing fencing, enclosing park properties. The frames could contain information about each park, and/or include changeable copy information related to specific events in that park or in other parts of the Village. The image to the right shows how such signs have been implemented in the Village of Glenview. The Community Development Department concluded that such signs would be permitted without a Sign Permit based on Section 11.05(16) of the Zoning Ordinance (see Attachment #5) which states that “direction or information signs of public or eleemosynary organizations” are exempt from Sign Permit requirements. However, as with signs previously noted on commercial properties, the Zoning Ordinance does not allow for any free-standing signs (monument or pole/pylon signs) located less than ten feet from a property line. Based on the size of several parks in Lincolnwood, the ten-foot setback could require sign frames to interfere with park amenities. In addition, there are no regulations related to the size of such signage and/or the proposed changeable copy design of the signage. Staff recommends an amendment to Chapter 15 of the Zoning Ordinance to allow the installation of changeable copy sign frames attached to or near fencing enclosing properties operated by the Parks and Recreation Department in the P, Public Open Space Zoning District.



The Village of Glenview uses changeable sign frames to advertise local programs or events related to Parks and Recreation.

Relevant policy questions to be explored through the amendment process include the following:

- Are there any potential impacts on residential properties fronting on properties zoned as P, Public Open Space?
- Is there an appropriate limitation on size for the changeable sign frames?
- Are there locations on a lot relative to surrounding properties that are more or less appropriate for changeable sign frames?

## **Contractor License Revocation Provisions**

Over the past several months, staff has received complaints from residents regarding the quality of services they have received from certain building contractors. In some instances, residents have asked what actions the Village may be able to take to hold a contractor accountable for substandard work that has been undertaken and/or work that has been completed without required inspections. In many of those cases, the resident is the petitioner and they have paid a contractor up front. As a result, the resident is responsible as the Permittee, and they have no recourse with the contractor without money held back from the contractor. In those instances, without any specific regulations in the Village Code that speak to revocation of a license, staff has had to counsel that such matters must be resolved between the property owner and the contractor. Staff assists residents by providing any documentation available to demonstrate where Village procedures or standards had not been met. (Such documentation is typically in the form of Building Permits and inspection reports related to specific improvements in question.)

Section 14-15-1 of the Building Regulations (see Attachment #6) requires all contractors conducting work in Lincolnwood to be licensed by the Village. This license is intended to ensure that property owners will be receiving services from fully licensed, insured, and bonded professionals. Residents, however, are requesting that the Village consider a more proactive approach to monitoring contractors. Currently, the Village Code lacks specific provisions that would allow the staff to hold contractors accountable when they do not follow municipal procedures or meet standards. Therefore, staff recommends an amendment to Section 14-15-1 of the Building Regulations to establish specific provisions for the revocation of a Contractor License. It should be noted that such revocation would apply to the Village License required to do work in Lincolnwood, rather than the professional license issued to a contractor by his or her related trade organization or another governing body.

Relevant policy questions to be explored through the amendment process include the following:

- Does the Village support a more proactive approach to contractor monitoring?
- What actions would trigger the possible revocation of a Village Contractor License?
- What would be an appropriate period for reinstatement?
- What impacts might this have on property owners in the Village?

## **RECOMMENDATION**

Staff recommends the Village Board consider referring to the Plan Commission the following Text Amendments for a Public Hearing: electronic signs for large-scale developments, temporary signs for special events/grand openings, temporary sign panels, sign location, portable sign design, and signs on Village Park properties. In addition, staff recommends the Village Board further consider the specific provisions for Contractor License Revocation.

## **Documents Attached**

1. Electronic Signs for Large-Scale Developments
2. Temporary Signs – Special Events
3. Sign Location
4. Portable Sign Design
5. Zoning Regulations Related to Signs on Village Park Properties
6. Building Regulations related to Contractor License Requirements
7. Committee of the Whole PowerPoint Presentation

## Attachment #1 – Electronic Signs for Large-Scale Developments

### 11.06 Prohibited signs.

The following sign types are specifically prohibited in all locations within the Village:

(1) (Reserved)

Editor's Note: Former Subsection (1), which prohibited A-frame, sandwich board and other portable signs, was repealed 10-1-2013 by Ord. No. 2013-3071.

(2) Abandoned signs.

(3) Advertising vehicles.

(4) Off-premises advertising signs, except:

[Ord. No. 2011-2937]

(5) Animated signs.

(6) Bench signs.

(7) Billboards.

(8) Flashing signs.

(9) Light pole signs.

(10) Painted wall signs.

(11) Portable signs, except special event signs.

(12) Projecting signs.

(14) Signs consisting of a string, cluster or series of lights, with the exception of holiday decorations.

(15) Signs on exterior doors, except: (a) signs displaying door operating instructions; (b) government required signs; and (c) signs displaying hours of operation.

(16) Roof signs.

(17) Inflatable signs.

(18) Electronic message signs.

(19) Any other sign that is not expressly permitted by this article.

## Attachment #2 - Temporary Signs - Special Events

### 11.04 Permitted on-premises signs

#### (8)

Special event/grand opening signs. The following temporary, special event signs shall be permitted on private property only for a total of two nonconsecutive events per year, but shall not be erected or maintained for a period exceeding 15 consecutive days per event, and must be removed if wind gusts exceed safety guidelines or design standards for the sign, or the standards for safety tie downs to or by which they are affixed or secured:

[Amended 10-1-2013 by Ord. No. 2013-3071]

#### i.

Pennant/streamer signs;

#### ii.

Temporary banner signs; and

#### iii.

Other temporary signs for special events not requiring a special sign permit, and as may be approved by the Zoning Officer.

## Attachment #3 - Sign Location

### Section 11.04 (1) Monument Signs

v.

Setback. No monument sign shall be located closer than 10 feet to an exterior property line, nor closer than 50 feet to an interior property line. For a monument sign constructed at a unified business center, under multiple ownerships, interior lot lines shall only pertain to the outermost lot line.

### Section 11.05 Exempt Signs

(17)

Real estate sign: one sign used to offer for sale, lease or rent the land or buildings upon which the sign is located, in compliance with the following:

i. In residential district:

1.

A ground sign shall not exceed six square feet in area per side, five feet in height above finished grade and shall not be closer than five feet to any property line; or

2.

A wall sign shall not exceed six square feet in area and shall not exceed six feet in height from the finished floor elevation of any relevant space.

ii. In business and manufacturing districts:

1.

A ground sign shall not exceed 16 square feet in area per side for a property with 50 feet or less of lot frontage, or 32 square feet in area per side for a property with more than 50 feet of lot frontage. Ground signs shall not exceed six feet in height above finished grade and shall not be closer than 10 feet to any property line.

2.

A wall sign shall not exceed 16 square feet in area for a property with 50 feet or less of lot frontage, or 32 square feet in area per side for a property with more than 50 feet of lot frontage. Wall signs shall not exceed 20 feet in height above finished grade.

## Attachment #4 -Portable Sign Design

### Section 11.05 Exempt Signs

#### (24)

Portable signs. Portable signs, such as A-frame signs or sandwich boards, are permitted in front of business or commercial establishments on private property only, subject to the following limitations:

[Added 10-1-2013 by Ord. No. 2013-3071]

#### i.

Only one portable sign may be located along each frontage of a business establishment;

#### ii.

No portable sign may exceed four feet in height;

#### iii.

No portable sign may exceed six square feet in sign face area;

#### iv.

No portable sign may be located within any sight triangle;

#### v.

Portable signs, or changeable copy board for use in connection with portable signs, must be professionally printed and must not be written by hand;

#### vi.

Portable signs must be maintained in like-new appearance and must be free of dents or other damage;

#### vii.

Portable signs may be displayed only during the hours of operation of the business establishment in front of which the portable sign is displayed; and

#### viii.

Portable signs must be weighted or anchored so that they remain upright.

## Attachment #5 - Zoning Regulations related to signs on Village Park Properties

**(Note: subsections not pertaining to the proposed text amendment have been removed.)**

Section 11.04 Permitted on premises signs.

(1) Monument signs.

v. Setback. No monument sign shall be located closer than 10 feet to an exterior property line, nor closer than 50 feet to an interior property line. For a monument sign constructed at a unified business center, under multiple ownerships, interior lot lines shall only pertain to the outermost lot line.

Section 11.05 - Exempt signs. *(Author's note: "Exempt signs" refers to signs that are exempt from requiring a Sign Permit, though they are still subject to regulations included in the Zoning Ordinance.)*

(16) Eleemosynary: direction or information signs of public or eleemosynary organizations.

Section 11.10 Special signs.

iv. Pole/pylon signs.

5. Setback. No pole/pylon sign shall be located closer than 10 feet to an exterior property line, nor closer than 50 feet to an interior property line. For a pole/pylon sign constructed at a unified business center, under multiple ownerships, interior lot lines shall only pertain to the outermost lot line.

## **Attachment #6 – Building Regulations related to Contractor License Requirements**

### **Chapter 1- Building Regulations, Article 15: Contractors**

#### 14-15-1 License required.

No person shall engage in the business of contractor without first having obtained a license from the Village. This article however shall not apply to plumbers or other contractors who are licensed and regulated pursuant to the preemption powers of the State of Illinois.

#### 14-15-2 License application.

An applicant for a contractor's license shall file an application therefor with the Village Finance Director, on a form provided by the Village, which application shall include, without limitation, the number of individual employees of the applicant which will be operating under such license, the type and scope of contracting activity for which a license is requested, and a statement that the applicant agrees to comply with all provisions of this Code relating to or regulating the activities engaged in by the applicant.

#### 14-15-3 Term of license.

Licenses issued to contractors shall be valid for a period of one year, beginning from the date of issuance.

#### 14-15-4 Duties of licensee.

It shall be the absolute and irrevocable responsibility of all contractors licensed hereunder to secure the appropriate and necessary permits required by this Code before undertaking to construct, alter, maintain, repair, add to, subtract from, improve, move, wreck or demolish, in whole or in part, any building, structure, land parcel, sidewalk, driveway or street pavement. It shall also be the duty of all contractors licensed hereunder to comply with all the provisions of this Code relating to or regulating their activities as contractors, and, in addition thereto, to remove or cause to be removed at least once each week from the site of said contractor's activities, all trash, refuse and waste materials. Contractors shall, at all times, keep the site of activities in an orderly condition, free from standing water, unguarded, dangerous implements, and health and safety hazards. Contractors shall not obstruct traffic, streets, or sidewalks nor allow dirt or waste materials from falling or being carried onto public ways.

#### 14-15-5 Inspection.

The provisions of this Article 15 are declared to be of a regulatory nature, and it shall at all times be the duty of all municipal officials charged with enforcement of this Code, to regularly inspect the site of the contractor's activities and to investigate whether persons engaged as contractors are properly licensed and that their activities are being conducted and operated in accordance with applicable provisions of this Code.

14-15-6 Bond required.

All contractors shall give security to the Village in the form and manner required by Chapter 6, Article 2, of this Code, by which security the contractor shall save and keep harmless the Village from any and all damage that may result to pavements, sidewalks, or other public property resulting from the use of streets in connection with such business, and, further, to save and keep harmless the Village from damages to persons or property arising from suits or claims resulting from obstructions or materials deposited or dropped upon the streets or other public places in the Village by such contractor.

14-15-7 Insurance required.

All contractors or an applicant or property owner acting as a general contractor who have applied for a building or construction permit for a property must submit evidence of current liability insurance to the Community Development Department showing that the contractor, applicant, or the property owner for which the permit is sought has insurance coverage in an amount of not less than the amount set forth in the Annual Fee Resolution for all damage to property adjoining the subject property resulting from the proposed work on the subject property.

# ***Proposed Zoning Text Amendments***

**Electronic Signs for Large-Scale Developments**

**Temporary Signs – Special Event/Grand Opening**

**Temporary Sign Panels**

**Sign Location**

**Portable Sign Design**

**Signs on Village Park Properties**

**Contractor License Revocation Provisions**

***Electronic Signs  
for Large-Scale  
Developments***

# Existing Regulation

- Electronic message boards and animated signs specifically prohibited
- Prohibition enacted prior to widespread use of HD video message boards

## 11.06 Prohibited signs.

The following sign types are specifically prohibited in all locations within the Village:

(1) (Reserved)

Editor's Note: Former Subsection (1), which prohibited A-frame, sandwich board and other portable signs, was repealed 10-1-2013 by Ord. No. 2013-3071.

(2) Abandoned signs.

(3) Advertising vehicles.

(4) Off-premises advertising signs, except:

[Ord. No. 2011-2937]

(5) Animated signs.

(6) Bench signs.

(7) Billboards.

(8) Flashing signs.

(9) Light pole signs.

(10) Painted wall signs.

(11) Portable signs, except special event signs.

(12) Projecting signs.

(14) Signs consisting of a string, cluster or series of lights, with the exception of holiday decorations.

(15) Signs on exterior doors, except: (a) signs displaying door operating instructions; (b) government required signs; and (c) signs displaying hours of operation.

(16) Roof signs.

(17) Inflatable signs.

(18) Electronic message signs.

(19) Any other sign that is not expressly permitted by this article.

# Issues

- Consider permissibility that would minimize proliferation
  - Minimum Property Size for eligibility
- Appropriate restrictions on physical size (square footage, height) to allow messaging to be effective
- Limitation on permanent sign messaging with an electronic sign/video board
- Regulate to minimize distracted drivers
  - Illumination level
  - Animation
  - Frequency of slide changes



Electronic Message Boards for Private & Public Uses

# Recommendation

- Permit electronic message board signs for properties Five-acres or greater in size
  - These are properties with unique physical characteristics or needs
    - 1) Large number of tenants in one location
      - Towncenter Mall
      - Purple Hotel site
    - 2) Significant Programming or Informational Needs
      - School District 74 Campus
      - Bryn Mawr Country Club

# Considerations

- Does a five-acre threshold provide appropriate limitations and eliminate proliferation?
- Should this sign type be limited to commercial areas?
- Should this sign type be permitted to be bigger than a standard monument sign to adequately convey messaging?
- Should animation be permitted? Should there be a limitation on the frequency of message changes?
- Should there be a limitation on static “permanent” items of information?

***Temporary Signs –  
Special Event/  
Grand Opening***

# Existing Regulation

- Special Event and Grand Opening temporary signs limited to two non-consecutive 15-day events.
- No limitations on sign type, size, number or location.

(8) Special event/grand opening signs. The following temporary, special event signs shall be permitted on private property only for a total of two nonconsecutive events per year, but shall not be erected or maintained for a period exceeding 15 consecutive days per event, and must be removed if wind gusts exceed safety guidelines or design standards for the sign, or the standards for safety tie downs to or by which they are affixed or secured:

[Amended 10-1-2013 by Ord. No. 2013-3071]

- i. Pennant/streamer signs;
- ii. Temporary banner signs; and
- iii. Other temporary signs for special events not requiring a special sign permit, and as may be approved by the Zoning Officer.

# Issues

- Overly-stringent requirements may discourage seeking the required Village permit
- Short permissible time frames may not align with business needs
- Better definition of permissible temporary sign parameters is necessary
- Consideration to reduce the minimum number of days per event may be appropriate to provide greater flexibility for recurring events.

# Recommendation

- In a challenging retail and commercial environment, business-friendly code revisions can show solidarity and support, so staff recommends:
  1. Increase the permissible number of days
    - 60 days per calendar year
  2. Reduce the minimum number of days
    - 5 days per event (allows up to 12 events per year)
  3. Place limitations on size, number and types of temporary signs

# Considerations

- Should the number of permissible days on each property be increased? If so, what duration is acceptable?
- Should the number of events be limited? If so, what number is acceptable?
- Should the sign material and number of signs be limited?
- Should the content of temporary event signs be expanded to allow a specific sale, rather than just an event?

***Temporary  
Sign Panels***

# Existing Regulation

- Free-standing signs not permitted to be covered with material of a temporary nature
- Free-standing signs cannot display information other than that of the existing tenant/owner
- No limitations on sign type, size, number or location.

ii. Use of natural materials. Natural materials such as wood, stone or brick are encouraged for signs.

iii. Permanence, harmony and compatibility. Signs shall be designed for permanence and their materials and construction shall not detract from the permanence of the buildings they identify.

## Prohibited Signs

(19) Any other sign that is not expressly permitted by this article.

# Issues

- Benefits of permitting such signage include:
  1. Allows tenants to get identification up immediately
  2. Removes the stigma of a blank/empty sign cabinet, which can create perception of an area in decline
  3. Reduces sign proliferation, with an existing sign serving as the only real estate sign on a property
  4. Greater real estate sign visibility could result in a quicker real estate transaction
- Covering or “bagging” a sign may be appropriate for:

1. New tenant identification
2. Properties for sale/lease



# Recommendation

- Permit “Temporary Sign Panels”, with acceptable parameters, including:
  1. Must provide a tight-fit wrapping that completely covers and conforms to underlying shape
  2. New tenant identification should have a limitation on number of days (ie. 90 or 120 days)
  3. Specify acceptable materials

# Considerations

- Should existing monument/pole signs be permitted to be wrapped for new tenant identification and or Lease/Sale signs?
- If so, should there be a limitation on how the sign is wrapped and the acceptable materials?
- What is maximum permissible time frame for temporary sign coverings?

# ***Sign Location***

# Existing Regulation

- Both permanent and temporary signs are required to maintain a setback of 10' from the exterior property line.
- Variations for permanent signs are common.
- Inadequately setback temporary signs are common.

## Section 11.04 (1) Monument Signs

V.

Setback. No monument sign shall be located closer than 10 feet to an exterior property line, nor closer than 50 feet to an interior property line. For a monument sign constructed at a unified business center, under multiple ownerships, interior lot lines shall only pertain to the outermost lot line.

## Section 11.05 Exempt Signs

(17)

Real estate sign: one sign used to offer for sale, lease or rent the land or buildings upon which the sign is located, in compliance with the following:

i. In residential district:

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A ground sign shall not exceed six square feet in area per side, five feet in height above finished grade and shall not be closer than five feet to any property line; or

2.

A wall sign shall not exceed six square feet in area and shall not exceed six feet in height from the finished floor elevation of any relevant space.

ii. In business and manufacturing districts:

1.

A ground sign shall not exceed 16 square feet in area per side for a property with 50 feet or less of lot frontage, or 32 square feet in area per side for a property with more than 50 feet of lot frontage. Ground signs shall not exceed six feet in height above finished grade and shall not be closer than 10 feet to any property line.

2.

A wall sign shall not exceed 16 square feet in area for a property with 50 feet or less of lot frontage, or 32 square feet in area per side for a property with more than 50 feet of lot frontage. Wall signs shall not exceed 20 feet in height above finished grade.

# Issues

- Typical small commercial lots provide challenges for sign setbacks
- Variations are not uncommon
  1. Stefani's Restaurant
  2. AT&T Store at Touhy & Lawndale
- Codes that create additional process and bureaucracy are not business-friendly



# Recommendation

- Reduce the setback for permanent and temporary signs to 1' from the property line
  - Essentially no setback
  - 1' is provided to insure that the base and foundation of the sign remain on private property.

# Considerations

- Should the setback for permanent signage be reduced from the current 10' requirement? If so, is 5' acceptable? 1'? Or is any setback from a property line appropriate?
- Should the setback for real estate signs be reduced from the current 10' requirement? If so, is 5' acceptable? 1'? Or is any setback from a property line appropriate?

# ***Portable Sign Design***

# Existing Regulation

- Portable Signs (ie. A-frames or sandwich boards) are required to be professionally printed.
- Portable Signs may not be hand-written.

## Section 11.05 Exempt Signs

### (24)

Portable signs. Portable signs, such as A-frame signs or sandwich boards, are permitted in front of business or commercial establishments on private property only, subject to the following limitations:

[Added 10-1-2013 by Ord. No. 2013-3071]

#### i.

Only one portable sign may be located along each frontage of a business establishment;

#### ii.

No portable sign may exceed four feet in height;

#### iii.

No portable sign may exceed six square feet in sign face area;

#### iv.

No portable sign may be located within any sight triangle;

#### v.

Portable signs, or changeable copy board for use in connection with portable signs, must be professionally printed and must not be written by hand;

#### vi.

Portable signs must be maintained in like-new appearance and must be free of dents or other damage;

#### vii.

Portable signs may be displayed only during the hours of operation of the business establishment in front of which the portable sign is displayed; and

#### viii.

Portable signs must be weighted or anchored so that they remain upright.

# Issues

- Professionally-printed requirement incurs costs for each advertisement.
- Does not permit spontaneous advertising decisions.
- Not conducive to restaurant special advertisement.
- Creates a time lag that can affect timely announcements.



# Recommendation

- Remove restriction on portable signs being professionally-printed.

***Signs on Village  
Park Properties***

# Nature of the Request

- Frames would be installed/maintained by Parks and Recreation Department
- Sign faces would be used to advertise department facilities and programs



*Village of Glenview*

# Regulatory Context

- No specific provisions for properties in the “P” Public Open Space zoning district
- Allowed without a Sign Permit as per Section 11.05(6)
- All freestanding sign types are required to be 10’ from property lines



*Village of Glenview*

# Staff Recommendation

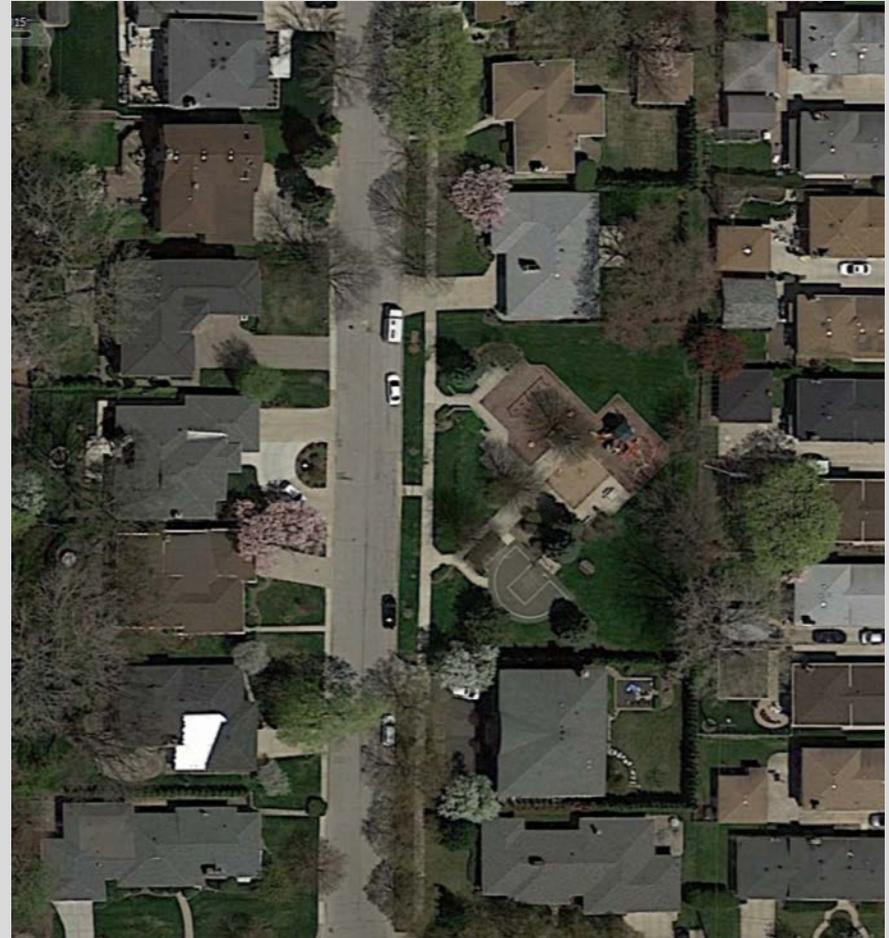
- Refer to Plan Commission to consider a Text amendment to Chapter 15 Signs of the Zoning Ordinance to allow changeable-copy sign frames attached to or near fencing on properties in the “P” Public Open Space zoning district



*Village of Glenview*

# Considerations

- Are there any potential impacts on residential properties fronting on properties zoned as P Public Open Space?
- Is there an appropriate limitation on size for the changeable sign frames?
- Are there locations on a lot relative to surrounding properties that are more or less appropriate for changeable sign frames?



***Contractor License  
Revocation Provisions***

# Current Contractor License Regulations

- All Contractors are required to be licensed with the Village of Lincolnwood (Section 14-15-1 of the Village Code)
  - Ensures that Contractors are professionally licensed and appropriately insured and bonded
  - Contractors are generally provided inspection reports throughout the process
  - A Building Permit is not closed until all inspections have resulted in approval of the work completed as per Village regulations and standards

# Recent Complaints or Observations

- Contractors doing work without a Building Permit
- Contractors doing work without a Village License
- Contractors completing work without having passed interim inspections
- Contractors completing non-compliant work not shown in the Building Permit approved plans
- Unusually quick deterioration of work shortly after approval of final inspection and closing of the Building Permit

# Resident and Village Recourse

## Residents

- Withholding of final payment
  - Issues aren't always known until after final payment is given
- Civil action against the Contractor
  - Village provides any supporting documentation (i.e. Inspection Reports, Building Permit information, etc.)
  - Open permits can hold up property transactions

## Village

- Ticketing/Administrative Adjudication
  - Work without a Building Permit goes to the property owner
  - Proceeding without passed inspections goes to the Contractor

# Proactive Contractor Monitoring

- Contractor License revocation provisions related to:
  - Conducting work without a Building Permit
  - Conducting work without obtaining a Village Contractor License
  - Completing work without having passed interim inspections
  - Completing non-compliant work not included in the Building Permit
- Staff research:
  - Several peer communities have similar provisions
  - Research on-going to determine the level of effectiveness and specific regulatory implementation

# Considerations

- Does the Village support a more proactive approach (i.e. Contractor License revocation) to contractor monitoring?

If so:

- What actions would trigger the possible revocation of a Village Contractor License?
- What would be an appropriate period for reinstatement?
- What impacts might this have on property owners in the Village?

# Requested Action

- Provide feedback regarding the Village Board's desire to undertake more proactive Contractor License monitoring and any considerations related to such an approach, and direct staff to draft regulatory language based on that feedback



VISIT TUBSHEVAT.ORG	<p><b>15 Shevat</b>  <b>Wednesday, January 31, 2018</b>  Work permitted</p>	VISIT TUBSHEVAT.ORG
VISIT VIRTUALPURIM.ORG	<p><b>Purim</b>  Begins sunset of <b>Wednesday, February 28, 2018</b>  Ends nightfall of <b>Thursday, March 1, 2018</b>  Work should be avoided.  Consult a Rabbi if this is not possible.      <b>Ta'anit Esther</b> - February 28, 2018      <b>Shushan Purim</b> - March 2, 2018</p>	VISIT VIRTUALPURIM.ORG
VISIT PASSOVER.ORG	<p><b>Passover</b>  Begins sunset of <b>Friday, March 30, 2018</b>  Ends nightfall of <b>Saturday, April 7, 2018</b>  No work permitted on March 31 - April 1 and April 6 - 7.  Work is permitted only on April 2 - 5 with certain <u>restrictions</u>.</p>	VISIT PASSOVER.ORG
SECOND PASSOVER SITE	<p><b>Second Passover</b>  <b>Sunday, April 29, 2018</b>  Work permitted</p>	SECOND PASSOVER SITE
VISIT LAGBAOMER.ORG	<p><b>Lag B'Omer</b>  <b>Thursday, May 3, 2018</b>  Work permitted      <b>Sefirat HaOmer</b> - March 31 - May 19, 2018</p>	VISIT LAGBAOMER.ORG
VISIT VIRTUALSHAVUOT.ORG	<p><b>Shavuot</b>  Begins sunset of <b>Saturday, May 19, 2018</b>  Ends nightfall of <b>Monday, May 21, 2018</b>  No work is permitted</p>	VISIT VIRTUALSHAVUOT.ORG

VISIT 3WEEKS.ORG	<p><b>The Three Weeks</b>  Saturday, June 30, 2018 through Sunday, July 22, 2018</p> <p>Work permitted, except Shabbat</p> <p>Fast of the 17th of Tammuz - July 1, 2018</p> <p>Fast of Tish'a B'Av - July 21 - 22, 2018</p>	VISIT 3WEEKS.ORG
THE 15TH OF AV SITE	<p><b>The 15th of Av</b>  Friday, July 27, 2018</p> <p>Work permitted</p>	THE 15TH OF AV SITE
VISIT JEWISHNEWYEAR.ORG	<p><b>Rosh Hashanah</b>  Begins sunset of Sunday, September 9, 2018  Ends nightfall of Tuesday, September 11, 2018</p> <p>No work is permitted.</p> <p>The Month of Elul - August 12 - September 9, 2018</p> <p>Fast of Gedaliah - September 12, 2018</p>	VISIT JEWISHNEWYEAR.ORG
YOM KIPPUR SITE	<p><b>Yom Kippur</b>  Begins sunset of Tuesday, September 18, 2018  Ends nightfall of Wednesday, September 19, 2018</p> <p>No work is permitted.</p>	YOM KIPPUR SITE
SUKKOT SITE	<p><b>Sukkot</b>  Begins sunset of Sunday, September 23, 2018  Ends nightfall of Sunday, September 30, 2018</p> <p>No work permitted on September 24 - 25. Work is permitted on September 26 - 28 and September 30 with certain restrictions.</p> <p>Hoshanah Rabbah - September 30, 2018</p>	SUKKOT SITE
VISIT SITE	<p><b>Shemini Atzeret &amp; Simchat Torah</b>  Begins sunset of Sunday, September 30, 2018  Ends nightfall of Tuesday, October 2, 2018</p> <p>No work is permitted</p>	VISIT SITE
VISIT CHANUKAH.ORG	<p><b>Chanukah</b>  Begins sunset of Sunday, December 2, 2018  Ends nightfall of Monday, December 10, 2018</p> <p>Work permitted, except Shabbat</p>	VISIT CHANUKAH.ORG



**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
7:30 P.M., NOVEMBER 7, 2017**

**AGENDA**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
  - 1. Village Board Minutes - October 17, 2017
- V. Warrant Approval**
- VI. Village President's Report**
  - 1. Report by the Mayor of Removal of Officers and Appointment of Officers to Village Commissions
  - 2. Proclamation Regarding Niles Township Food Pantry Awareness Month
- VII. Consent Agenda** (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Manager, and the matter will be removed from the Consent Agenda and added to Regular Business.)
  - 1. Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes (Appears on Consent Agenda Because it is a Routine Function of Government)
  - 2. Approval of a Resolution to Purchase 72 Trees from the Suburban Tree Consortium for the Fall 2017 Planting in the Amount of \$25,197.00 (Appears on Consent Agenda Because it is Through a Joint Purchasing Cooperative)
  - 3. Approval of a Resolution Approving an Intergovernmental Agreement with Cook County for Grant Funding for the Engineering of Improvements to the Intersection of Touhy and Cicero Avenues (Appears on Consent Agenda Because it is a Routine Function of Government)
  - 4. Approval of an Ordinance Amending Section 7-1-1 of the Village Code Regarding the Traffic Code (Appears on Consent Agenda Because it was Discussed at a Previous Committee of the Whole)
- VIII. Regular Business**
  - 5. Consideration of a Recommendation by the Plan Commission in Case #PC-06-17 Granting Approval of Residential Units as a Special Use and Variations Related to Building Setback, Drive Aisle Width, Off-Street Parking Capacity, Off-Street Parking Location, and Parking Lot Perimeter Landscaping at 6733-6735 North Lincoln Avenue

**IX. Manager's Report**

**X. Board, Commission, and Committee Reports**

**XI. Village Clerk's Report**

**XII. Trustee Report**

**XIII. Public Forum**

**XIV. Closed Session**

*A Closed Session is Requested to Discuss Employment Matters Per Section 2(c)(1), Purchase or Lease of Property Per Section 2(c)(5) and Setting Price to Sell or Lease Property Per Section 2(c)(6)*

**XV. Adjournment**

DATE POSTED: November 3, 2017

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at [Lincolnwood.tv](http://Lincolnwood.tv) at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at [lwdtv.org](http://lwdtv.org) or on the Lincolnwood Mobile App.

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
OCTOBER 17, 2017**

**DRAFT**

**Call to Order**

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:35 PM, Tuesday, October 17, 2017, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Cope, Hlepas Nickell, Ikezoe-Halevi, Spino, Patel, Sugarman

ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Heather McFarland, Management Analyst; Steven Elrod, Village Attorney; Charles Meyer, Assistant to the Village Manager; Andrew Letson, Public Works Director; Nadim Badran, Assistant to the Public Works Director; Steven McNellis, Community Development Director; Benjamin Harris, Accountant; Robert Merkel, Finance Director

**Approval of Minutes**

The minutes from the September 19, 2017 and the October 3, 2017 Village Board meetings were distributed and examined in advance. Amendments were requested and appropriate corrections will be made.

Trustee Hlepas Nickell moved to approve the minutes as amended, seconded by Trustee Spino.

The minutes were approved as amended by a voice vote.

**Warrant Approval**

President Bass presented the warrants for approval in the amount of \$1,004,084.40 Trustee Sugarman moved to approve, seconded by Trustee Patel.

Upon a Roll Call the results were:

AYES: Trustees Sugarman, Cope, Hlepas Nickell, Patel, Spino, Ikezoe-Halevi

NAYS: None

The motion passed.

## **Village President's Report**

### **1. Human Relations Person of the Year**

Rebecca Kohn, Chair of Human Relations, Police Chief LaMantia and Pastor Elias Jinar were invited to the podium.

Each year the Village of Lincolnwood's Human Relations Commission eagerly accepts applications which honor an outstanding member of the community. This recipient is someone who devotes their time helping others and is committed to promoting respect, tolerance, and neighborly cooperation. This year we are recognizing Pastor Elias Jinar as the recipient of the Human Relations Commission Award.

Pastor Jinar has a diverse educational and employment background dating back to his high school years in Sibiu, Romania. After high school Pastor Jinar attended the ULBs School of journalism, also in Romania. After moving to the United States in 2002, Pastor Jinar attended the Moody Bible Institute in Chicago, graduating in 2006 with a Bachelor of Arts degree in Communications. He then attended Trinity Evangelical Divinity School from 2006 to 2011 earning a Masters of Divinity degree.

Pastor Jinar is currently an ordained Baptist Pastor and is employed as the lead pastor for the Way Bible Church in Chicago. There he is highly involved with the congregation and community and is described by colleagues and friends as "honest, professional and a good person".

In 2016, Pastor Jinar began volunteering his time as the Lincolnwood Police Department's Police Chaplain. In doing so, he stays involved with the happenings of the police department and the needs of the officers and makes himself available for a variety of services and support. Pastor Jinar happily devotes his time to helping others and is certainly committed to promoting tolerance and respect amongst the community

### **2. Touhy Avenue Bridge Update**

Construction of the Touhy Avenue Overpass has begun and the contractor has started with removal of brush and trees that are in conflict with the future bridge. Following the completion of this work, they will begin the process of constructing the local access path, which will be used to keep the trail open during construction. Once the bridge is complete, the local access path will be available for users of the path to exit on to Touhy Avenue or access the bridge from the street. Construction is expected to be complete in summer, 2018.

### **3. Coffee with the Clergy**

The Village's Multi-Cultural Task Force invites you to attend a gathering in a series of inter-faith conversations designed to gain a better understanding of the rich diversity within our Village. On Wednesday, October 18, Pastor Elias Jinar from the Way Bible Church and Mr. Kamyar Jabbari, President, Northbrook Clergy Association, B'hai Faith. This will be taking place October 18 from 7 to 8:30PM at the Lincolnwood Public Library, 4000 West Pratt Avenue.

#### **4. Turkey Trot**

The 41<sup>st</sup> Annual Lincolnwood Turkey Trot is Sunday, November 19. We are looking for volunteers for Turkey Trot such as court marshals, people to pass out water, packet pick up and more. If you would like to volunteer please contact Olivia Antosz at [oantosz@lwd.org](mailto:oantosz@lwd.org) or 847/745-4723

#### **5. Lincoln Ave. Median Work**

The Lincolnwood median project is now substantially complete. The contractor will be working over the next couple of week to perform any necessary corrective work.

#### **6. Rescue Rangers**

We are looking for 7<sup>th</sup> and 8<sup>th</sup> grade students as well as high school students to assist senior resident in our Village who are unable to complete daily living tasks such as bringing the garbage to and from the curb or shoveling a path from their door to their car. We try to pair students with seniors who live within walking distance of the volunteer. For further information on volunteering or to request a permission form, please contact the Administration Office at 847/745-4717.

#### **7. Armed Robbery**

On October 8, 2017 at 5:12 PM, the Lincolnwood Police Department received a 9-1-1 call regarding an armed robbery that occurred in the 6600 block of Drake Avenue. Two residents, a father and son, were inside their vehicle when they were confronted by four males, one of whom displayed a black firearm. The offenders demanded the victims' wallets, phones and car keys before they fled. Officer Patrick Falson searched the area and located a vehicle with four male occupants matching the description of the armed offenders. With the assistance of additional responding officers (Lieutenant Schenita Stewart, Officer Claire Carbonneau, and Officer Andrew Bialek) the subjects were detained pending a positive identification by the victims. Officer Joshua Bakalar assisted the victims who cooperated with police and positively identified the subjects as the offenders. Officer Colleen Zitkus arrived on the scene to photograph and process the evidence, and the Skokie Police Department helped canvass the area for additional evidence, later locating the victim's cell phone and the firearm used in the robbery.

All four subjects were arrested and transported to the Lincolnwood Police Department. There, Detectives Eric Gronlund and Louis Nunez interviewed the offenders and admissions were made regarding their involvement in the crime. All four offenders were charged accordingly. The successful conclusion to this case is credited to the team work displayed by all involved, including the witnesses who initially alerted the police, the cooperation of the victims, the assistance of the Skokie Police and their Communications Officers, and the swift and professional response of the Lincolnwood Police Department.

#### **Consent Agenda**

- 1. Approval of a Resolution Authorizing the Execution of a Contract with GNP Energy Corporation, of Fort Myers, Florida, for the Provision and Installation of LED Street Light Retrofits in the Northeast Industrial District through the Interlocal Purchasing System Cooperative, in the amount of \$77,792.00**

2. **Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance in Case #ZB-12-17 to Permit the Increase in Permitted Building Coverage from 1,735-Square Feet to 1,813-Square Feet to Allow the Construction of a New Two-Car Garage at 3620 West North Shore Avenue**
3. **Approval of an Ordinance Establishing a Designated Parkway Parking Area on Chase Avenue**
4. **Approval of a Resolution Authorizing the Purchase of 44 Police Radios through the State of Illinois Central Management Services Contract with Motorola Solutions, Inc., of Chicago, Illinois**

Trustee Hlepas Nickell moved to approve the Consent Agenda as presented. The motion was seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:

AYES: Trustees Patel, Cope, Ikezoe -Halevi, Hlepas Nickell, Spino, Sugarman

NAYS: None

The motion passed.

**Regular Business**

5. **Consideration of a Resolution to Accept the Comprehensive Annual Financial Report for the Year Ended April 30, 2017**

This item was presented by Mr. Merkel.

Accountant Ronald Amen of Lauterbach & Amen, LLP, reviewed the report for the Board.

Mr. Amen commended Mr. Merkel and his team and responded to questions from Trustees.

Trustee Patel moved to approve the Resolution, seconded by Trustee Hlepas Nickell.

Upon Roll Call the Results were:

AYES: Trustees Patel, Hlepas Nickell, Cope, Spino, Ikezoe-Halevi, Sugarman

NAYS: None

The motion passed.

6. **Consideration of a Recommendation by the Zoning Board of Appeals in Case #ZB-11-17 to Deny a Variation Request Regarding Existing Non-Conforming Fences in the Corner Side Yard and Interior Side Yard of 6454 North Kimball Avenue and in the Interior Side Yard of 6450 North Kimball Avenue**

At the request of the Petitioner a motion was made by Trustee Hlepas Nickell to Table this item until the Village Board Meeting of November 21, 2017. The motion was seconded by Trustee Spino.

The motion passed with a Voice Vote.

**Manager's Report**

None



TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: November 3, 2017

The following are the totals for the List of Bills being presented at the November 7th Village Board meeting.

11/07/2017	298,315.13
11/07/2017	52,149.97
11/07/2017	49,532.55
11/07/2017	41,592.93
11/07/2017	370,607.22
11/07/2017	62,918.02
11/07/2017	178,295.54
Total	<hr/> <u>\$ 1,053,411.36</u>

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/23/2017 - 9:39AM  
Batch: 00100.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Back Flow Solutions Inc					
BFSINC					
2410	10/1/2017	435.42	0.00	11/07/2017	
660-620-519-5399 Other professional services					Program management fee for backflow
2410 Total:		435.42			
Back Flow Solutions Inc T		435.42			
Builders Asphalt					
BUILDERS					
25215	9/28/2017	338.80	0.00	11/07/2017	
213-000-561-5490 R&M Road Repairs					Recycled surface
25215 Total:		338.80			
Builders Asphalt Total:		338.80			
City of Chicago Dept of Water					
CTYOFCHI					
430883-430883	10/10/2017	117,060.24	0.00	11/07/2017	
660-620-519-5790 Water purchases					Water 8/10/17-9/12/17
430883-430883 Total:		117,060.24			
430884-430884	10/10/2017	101,988.48	0.00	11/07/2017	
660-620-519-5790 Water purchases					Water 8/10/17-9/12/17

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

430884-430884 Total:		101,988.48		
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City of Chicago Dept of W		219,048.72		
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Commonwealth Edison  
COMED

2873043051	10/5/2017	88.67	0.00	11/07/2017
101-440-513-5785 Utilities - public way				6471 N Lincoln

2873043051 Total:		88.67		
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300071087	10/3/2017	123.90	0.00	11/07/2017
101-440-513-5785 Utilities - public way				7157 N Keeler

300071087 Total:		123.90		
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381169268	10/4/2017	102.90	0.00	11/07/2017
101-440-513-5785 Utilities - public way				7002 N Tripp

381169268 Total:		102.90		
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4357072009	10/3/2017	87.00	0.00	11/07/2017
101-440-513-5785 Utilities - public way				6401 McCormick

4357072009 Total:		87.00		
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4847019018	10/5/2017	78.80	0.00	11/07/2017
101-440-513-5785 Utilities - public way				6668 N Lincoln

4847019018 Total:		78.80		
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Commonwealth Edison To		481.27		
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Fedex  
FEDEX

898935369218	9/28/2017	21.82	0.00	11/07/2017
101-210-511-5720 Postage				Shipping - Admin

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	898935369218 Total:	21.82			
	Fedex Total:	21.82			
Groot Recycling & Waste Services					
GROOT					
15306371	9/30/2017	1,170.59	0.00	11/07/2017	
101-440-514-5230	Garbage & recycling				22280-002/Public Works
	15306371 Total:	1,170.59			
15309127	9/21/2017	1,398.20	0.00	11/07/2017	
101-440-514-5230	Garbage & recycling				22280-001/Public Works
	15309127 Total:	1,398.20			
15309644	10/1/2017	58,269.98	0.00	11/07/2017	
101-440-514-5230	Garbage & recycling				1229-001/Community pickup
	15309644 Total:	58,269.98			
15309645	10/1/2017	738.89	0.00	11/07/2017	
101-440-514-5230	Garbage & recycling				1230-001/School District 74
	15309645 Total:	738.89			
15359895	10/1/2017	3,242.54	0.00	11/07/2017	
101-440-514-5230	Garbage & recycling				1231-001/Multi family pickup
	15359895 Total:	3,242.54			
	Groot Recycling & Waste S	64,820.20			
HMO Healthcare Service Corporation					
HMO					
August 2017	7/17/2017	10,527.39	0.00	11/07/2017	
102-000-210-2027	Health insurance premium with				Employee Health Insurance HMO/August

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

August 2017 Total:		10,527.39		
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HMO Healthcare Service C		10,527.39		
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Illinois Department of Revenue

ILDEPREV

Sept 2017

10/9/2017

193.00

0.00

11/07/2017

205-563-410-4486 Entrees

Sales tax concessions/September 2017

Sept 2017 Total:		193.00		
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Illinois Department of Rev		193.00		
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JCK Contractors

JCKCONT

20984

9/30/2017

710.00

0.00

11/07/2017

101-440-513-5599 Other Contractual

2 loads top soil for stump removal

20984 Total:		710.00		
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JCK Contractors Total:		710.00		
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Lowe's Business Acc/GECE

LOWES

02063

10/3/2017

79.17

0.00

11/07/2017

660-620-519-5480 R&M - vehicles

Chain for Truck 7

02063 Total:		79.17		
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02545

10/9/2017

94.05

0.00

11/07/2017

205-430-515-5745 Small tools

Blower for PW

02545 Total:		94.05		
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02551

10/9/2017

-94.05

0.00

11/07/2017

205-430-515-5745 Small tools

Return

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	02551 Total:	-94.05			
02552	10/9/2017	283.10	0.00	11/07/2017	Leaf blower for PW
	205-430-515-5745 Small tools				
	02552 Total:	283.10			
02576	10/9/2017	66.46	0.00	11/07/2017	Saw blade for Pump House
	660-620-519-5730 Program supplies				
	02576 Total:	66.46			
02619	10/10/2017	94.85	0.00	11/07/2017	Plier, strippers & screwdriver for Pump House
	660-620-519-5730 Program supplies				
	02619 Total:	94.85			
02646	10/10/2017	22.32	0.00	11/07/2017	Caulk for Pump House
	660-620-519-5730 Program supplies				
	02646 Total:	22.32			
02650	10/10/2017	260.48	0.00	11/07/2017	Deck board & U-bolt for Baseball Field
	205-430-515-5730 Program supplies				
	02650 Total:	260.48			
2282	10/5/2017	10.04	0.00	11/07/2017	Community Center water fountain
	205-571-515-5535 Facility rental				
	2282 Total:	10.04			
2290	10/5/2017	15.19	0.00	11/07/2017	Community Center water fountain
	205-571-515-5535 Facility rental				
	2290 Total:	15.19			
	Lowe's Business Acc/GEC	831.61			

Maine-Niles Association of Special Recreation

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
MNASR				
16-350	10/5/2017	644.64	0.00	11/07/2017
205-580-515-5270	Purchased program services			Inclusion Services for October A, 2017
	16-350 Total:	644.64		
	Maine-Niles Association o	644.64		
Pitney Bowes				
PITNEYBO				
3101638660	9/30/2017	262.26	0.00	11/07/2017
101-210-511-5440	R&M - office equipment			Rental fees Sep 30 thru Oct 29, 2017
	3101638660 Total:	262.26		
	Pitney Bowes Total:	262.26		
	Report Total:	298,315.13		

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/23/2017 - 9:39AM  
Batch: 00101.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Active Electrical Supply Co. Inc. & Fox Lighting					
ACTIVELE					
10508304-01	10/10/2017	45.81	0.00	11/07/2017	
101-440-513-5290					Street lights & traffic signal
					Photocell for Street lights
		<hr/>			
	10508304-01 Total:	45.81			
10508570-00	10/6/2017	272.08	0.00	11/07/2017	
101-420-511-5405					R&M - buildings
					LED lights for Police Dept
		<hr/>			
	10508570-00 Total:	272.08			
	Active Electrical Supply C	<hr/>			
		317.89			
Andy Pollina & Sons, Inc.					
ANDYPOLL					
1783	9/26/2017	1,100.00	0.00	11/07/2017	
101-000-410-4399					Other charges for services
					Mow grass at 4500 N. Lincoln Avenue
		<hr/>			
	1783 Total:	1,100.00			
	Andy Pollina & Sons, Inc.	<hr/>			
		1,100.00			
ARRP Trucking & Hauling Inc					
ARRP					
21574	10/5/2017	494.00	0.00	11/07/2017	
660-620-519-5599					Other contractual
					2 loads of hauling dirt

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
21574 Total:		494.00			
ARRP Trucking & Hauling		494.00			
Call One CALLONE 1129134	10/15/2017	1,148.69	0.00	11/07/2017	Telephone services/Admin/Police
101-210-511-5580 Telephone					
1129134 Total:		1,148.69			
1129136	10/15/2017	370.48	0.00	11/07/2017	Telephone services/NORCOM/Police
101-210-511-5580 Telephone					
1129136 Total:		370.48			
1129137	10/15/2017	40.41	0.00	11/07/2017	Telephone services/Aquatic Center
101-210-511-5580 Telephone					
1129137 Total:		40.41			
1129140	10/15/2017	43.39	0.00	11/07/2017	Telephone services/Public Works
660-610-519-5580 Telephone					
1129140 Total:		43.39			
1129141	10/15/2017	43.49	0.00	11/07/2017	Telephone services/Pump House
660-610-519-5580 Telephone					
1129141 Total:		43.49			
1129143	10/15/2017	484.66	0.00	11/07/2017	Telephone services/Municipal Center
101-210-511-5580 Telephone					
1129143 Total:		484.66			
1129144	10/15/2017	263.00	0.00	11/07/2017	Telephone services/Connection to Red Center
101-210-511-5580 Telephone					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	1129144 Total:	263.00			
96780016416	10/15/2017	458.35	0.00	11/07/2017	
101-210-511-5580	Telephone				Telephone services/PRI Data
	96780016416 Total:	458.35			
	Call One Total:	2,852.47			
Christopher Burke Engineering CHRISTB					
6	10/6/2017	1,545.58	0.00	11/07/2017	
212-000-511-5320	Consulting				Pratt resurfacing
	6 Total:	1,545.58			
	Christopher Burke Enginee	1,545.58			
Dell Marketing, L.P DELLMARK					
10191546159	9/18/2017	337.90	0.00	11/07/2017	
101-250-511-6530	Equipment - data processing				Computer replacement items
	10191546159 Total:	337.90			
10195767790	10/10/2017	785.40	0.00	11/07/2017	
101-250-511-6530	Equipment - data processing				Computer replacement items
	10195767790 Total:	785.40			
	Dell Marketing, L.P Total:	1,123.30			
D'Original Juzz Dance Group DORIGINA					
10022017	10/2/2017	2,415.00	0.00	11/07/2017	
205-503-515-5270	Purchased program services				September 2017 Collected Drop In

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	10022017 Total:	2,415.00			
	D'Original Juzz Dance Gro	2,415.00			
General Code, LLC GENERAL PG000013210	10/5/2017	1,413.43	0.00	11/07/2017	
101-110-511-5550 Ordinance codification					Supplement No. 34 updates to code
	PG000013210 Total:	1,413.43			
	General Code, LLC Total:	1,413.43			
Halogen HALOGEN 511113	10/9/2017	319.95	0.00	11/07/2017	
205-560-515-5630 Chemicals - swimming pool					Pool - Anti freeze for winterization
	511113 Total:	319.95			
	Halogen Total:	319.95			
Impact Networking, LLC IMPACT 938358	10/9/2017	166.50	0.00	11/07/2017	
660-610-519-5340 Maintenance Agreement Expen					Copier - Public Works
938358	10/9/2017	166.50	0.00	11/07/2017	
205-500-515-5440 R&M - office equipment					Copier - Parks
938358	10/9/2017	166.50	0.00	11/07/2017	
101-000-210-2650 Contractor Permits Payable					Copier - Fire
938358	10/9/2017	499.50	0.00	11/07/2017	
101-210-511-5440 R&M - office equipment					Copier - Police, Finance, Admin
	938358 Total:	999.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
		999.00			
Impact Networking, LLC T					
JCK Contractors					
JCKCONT					
21019	10/7/2017	710.00	0.00	11/07/2017	
101-440-513-5599 Other Contractual					2 loads of top soil for stump removal
		710.00			
21019 Total:					
		710.00			
JCK Contractors Total:					
		710.00			
Kelly Services, Inc.					
KELLYSER					
39067002	10/2/2017	615.68	0.00	11/07/2017	
101-000-210-2650 Contractor Permits Payable					Temporary CD support for Accela implementation
		615.68			
39067002 Total:					
		615.68			
Kelly Services, Inc. Total:					
		615.68			
Lagowski, Melissa					
LAGOWSKI					
100617	10/6/2017	90.00	0.00	11/07/2017	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Flag football
		90.00			
100617 Total:					
		90.00			
Lagowski, Melissa Total:					
		90.00			
Lakeshore Recycling Systems					
LAKESHR					
173488	9/28/2017	95.00	0.00	11/07/2017	
205-430-515-5730 Program supplies					Weekly Service - Centennial Park

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
173488 Total:		95.00			
Lakeshore Recycling Syste		95.00			
North Suburban Employee Benefit NSEBENEF November 2017	10/12/2017	10,370.00	0.00	11/07/2017	Dental insurance premium with Dental Bill
102-000-210-2028					
November 2017 Total:		10,370.00			
North Suburban Employee		10,370.00			
PPG Architectural Finishes PPGAR 944403089801	9/26/2017	729.65	0.00	11/07/2017	Yellow paint, thinner and glass beads for Streets and curbs
101-440-513-5730					
Program supplies					
944403089801 Total:		729.65			
PPG Architectural Finishes		729.65			
Quinlan Security Systems QUINLANS 21261	9/26/2017	5,688.67	0.00	11/07/2017	Public Works SW lot cameras
660-620-519-5320					
Consulting					
21261 Total:		5,688.67			
Quinlan Security Systems T		5,688.67			
Raynor Door Co RAYNOR 17-15575	10/6/2017	255.60	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-420-511-5405 R&M - buildings					Repairs to Vehicle maintenance garage door
	17-15575 Total:	255.60			
	Raynor Door Co Total:	255.60			
RCN Telecom Services of Illinois, LLC RCNTEL 093017	9/30/2017	1,131.00	0.00	11/07/2017	Fiber for E911 connection with Skokie
215-000-512-5580 Telephone					
	093017 Total:	1,131.00			
	RCN Telecom Services of I	1,131.00			
Smith, Cheryl SMITCHER 100517	10/5/2017	35.00	0.00	11/07/2017	Code Enforcement seminar
101-240-517-5590 Training					
	100517 Total:	35.00			
	Smith, Cheryl Total:	35.00			
Suburban Laboratories, Inc. SUBURB 148666	9/29/2017	190.00	0.00	11/07/2017	Coliform testing and disinfectant by products
660-620-519-5320 Consulting					
	148666 Total:	190.00			
	Suburban Laboratories, Inc	190.00			

T.P.I. Building Code Consultants, Inc.  
TPI

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
20170	9/30/2017	1,638.00	0.00	11/07/2017
101-240-517-5399	Other professional services			The Carrington
	20170 Total:	1,638.00		
201709	9/30/2017	7,623.75	0.00	11/07/2017
101-240-517-5399	Other professional services			Plan Review - September
201709	9/30/2017	7,098.00	0.00	11/07/2017
101-240-517-5399	Other professional services			In House - September
	201709 Total:	14,721.75		
	T.P.I. Building Code Cons	16,359.75		
United Dispatch, LLC				
303				
42858	10/2/2017	33.00	0.00	11/07/2017
205-570-515-5280	Subsidized taxi program			Taxi Coupons - September
	42858 Total:	33.00		
	United Dispatch, LLC Total:	33.00		
Vayalil, Agitha				
VAYALIL				
160603	8/4/2016	3,000.00	0.00	11/07/2017
101-000-210-2620	Contractor bonds payable			Site management deposit refund
	160603 Total:	3,000.00		
	Vayalil, Agitha Total:	3,000.00		
Vollmar Clay Products Company				
VOLLMER				
174874	9/8/2017	266.00	0.00	11/07/2017
660-620-519-5793	Water system supplies			Concrete cone for catch basin

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

174874 Total:		266.00		
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Vollmar Clay Products Com		266.00		
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Report Total:		52,149.97		
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# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/24/2017 - 2:14PM  
Batch: 00102.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Airgas USA LLC					
AIRGAS					
9947981876	9/30/2017	283.86	0.00	11/07/2017	
101-350-512-5660 EMS supplies					Oxygen cylinders for ambulances
	9947981876 Total:	283.86			
	Airgas USA LLC Total:	283.86			
American Express					
AMEREXP					
31083101817	10/18/2017	449.92	0.00	11/07/2017	
101-350-512-5560 Printing & copying services					Cards Direct - Get Well cards
	31083101817 Total:	449.92			
31182091417	9/14/2017	18.20	0.00	11/07/2017	
101-250-511-5340 Maintenance Agreement Expen					Domain Name
31182091417	9/14/2017	52.95	0.00	11/07/2017	
101-100-511-5799 Other materials & supplies					Flowers for employee
	31182091417 Total:	71.15			
31182091517	9/15/2017	67.95	0.00	11/07/2017	
101-100-511-5799 Other materials & supplies					Flowers for Treasurer
	31182091517 Total:	67.95			
31182091917	9/19/2017	-41.23	0.00	11/07/2017	
101-200-511-5560 Printing & copying services					Fed Ex credit for cancelled order

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
31182091917	9/19/2017	19.48	0.00	11/07/2017
101-100-511-5840 Meals				Dinner - Village Board meeting
31182091917	9/19/2017	12.58	0.00	11/07/2017
101-100-511-5840 Meals				Dinner - Village Board meeting
	31182091917 Total:	-9.17		
31182092017	9/20/2017	2.06	0.00	11/07/2017
101-200-511-5560 Printing & copying services				Reversal of credit
	31182092017 Total:	2.06		
31182092517	9/25/2017	425.00	0.00	11/07/2017
101-200-511-5810 Conference & meeting registrat				IPELRA registration
	31182092517 Total:	425.00		
31182092717	9/27/2017	460.00	0.00	11/07/2017
101-250-511-6530 Equipment - data processing				Mics in Council Chamber
	31182092717 Total:	460.00		
31182100217	10/2/2017	42.46	0.00	11/07/2017
101-100-511-5799 Other materials & supplies				Frames for Certificates
31182100217	10/2/2017	47.74	0.00	11/07/2017
101-250-511-5340 Maintenance Agreement Expen				Annual server fees
	31182100217 Total:	90.20		
31182100317	10/3/2017	19.48	0.00	11/07/2017
101-100-511-5840 Meals				Dinner - Village Board meeting
31182100317	10/3/2017	15.23	0.00	11/07/2017
101-100-511-5840 Meals				Dinner - Village Board meeting
	31182100317 Total:	34.71		
31182100517	10/5/2017	1.99	0.00	11/07/2017
101-100-511-5840 Meals				Domain name
	31182100517 Total:	1.99		
31208091317	9/13/2017	190.00	0.00	11/07/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-200-511-5810	Conference & meeting registrat				ICSC Membership
	31208091317 Total:	190.00			
31208092217	9/22/2017	333.50	0.00	11/07/2017	
101-200-511-5799	Other materials & supplies				Fastsigns
	31208092217 Total:	333.50			
31208101217	10/12/2017	499.49	0.00	11/07/2017	
101-200-511-5799	Other materials & supplies				Global Experience Specialists
	31208101217 Total:	499.49			
31216091317	9/13/2017	5.52	0.00	11/07/2017	
101-440-513-5590	Training				Secretary of State service fee
31216091317	9/13/2017	235.00	0.00	11/07/2017	
101-440-513-5590	Training				Secretary of State title & plate
	31216091317 Total:	240.52			
31216091417	9/14/2017	97.64	0.00	11/07/2017	
205-504-515-5730	Program supplies				Fun Express - Pumpkins in Proesel supplies
31216091417	9/14/2017	140.64	0.00	11/07/2017	
205-502-515-5730	Program supplies				Fun Express - Birthday party service supplies
31216091417	9/14/2017	20.71	0.00	11/07/2017	
101-400-511-5730	Program supplies				Trailhead ribbon cutting
	31216091417 Total:	258.99			
31216091517	9/15/2017	11.50	0.00	11/07/2017	
205-520-515-5730	Program supplies				Amazon - Club Kid sports equipment
	31216091517 Total:	11.50			
31216092017	9/20/2017	94.24	0.00	11/07/2017	
205-504-515-5730	Program supplies				Power Graphics - My 1st Marathon banner stands
	31216092017 Total:	94.24			
31216092217	9/22/2017	141.27	0.00	11/07/2017	
205-504-515-5730	Program supplies				Signs.com - My 1st Marathon banners

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		141.27			
31216092217 Total:					
31216092517	9/25/2017	-22.03	0.00	11/07/2017	
205-530-515-5270					Purchased program services Sky High Sports - refund
31216092517 Total:		-22.03			
31216092617	9/26/2017	44.00	0.00	11/07/2017	
205-500-515-5820					Local mileage, parking & tolls Airport Shuttle - Transportation to conference
31216092617 Total:		44.00			
31216092917	9/29/2017	236.34	0.00	11/07/2017	
205-500-515-5830					Lodging Hilton Hotels - Lodging for NRPA Conference
31216092917	9/29/2017	765.00	0.00	11/07/2017	
205-500-515-5810					Conference & meeting registrat IPRA - Professional Development School
31216092917 Total:		1,001.34			
31216093017	9/30/2017	9.00	0.00	11/07/2017	
205-504-515-5510					Advertising Facebook - Touch a Truck
31216093017 Total:		9.00			
31216100117	10/1/2017	10.00	0.00	11/07/2017	
205-560-515-5840					Meals Google - Pool google account
31216100117	10/1/2017	10.00	0.00	11/07/2017	
205-530-515-5730					Program supplies Google - Pool google account
31216100117 Total:		20.00			
31216100217	10/2/2017	16.12	0.00	11/07/2017	
205-500-515-5725					Credit card charges Plug n Play - monthly billing
31216100217 Total:		16.12			
31216100317	10/3/2017	32.50	0.00	11/07/2017	
205-509-515-5510					Advertising Active - Boost for Turkey Trot
31216100317 Total:		32.50			
31216100417	10/4/2017	500.00	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-560-515-5810 Conference & meeting registrat					Wilson Lodge - NRPA Revenue and Development School
31216100417	10/4/2017	600.00	0.00	11/07/2017	
205-560-515-5830 Lodging					Wilson Lodge - NRPA Revenue and Development School
31216100417	10/4/2017	250.00	0.00	11/07/2017	
205-560-515-5840 Meals					Wilson Lodge - NRPA Revenue and Development School
31216100417	10/4/2017	374.80	0.00	11/07/2017	
205-560-515-5850 Purchased transportation					Wilson Lodge - NRPA Revenue and Development School
	31216100417 Total:	1,724.80			
31216100517	10/5/2017	164.80	0.00	11/07/2017	
205-560-515-5690 Merchandise for resale					Swimsuit Outlet
31216100517	10/5/2017	20.91	0.00	11/07/2017	
205-504-515-5730 Program supplies					Paypal balloon lady
	31216100517 Total:	185.71			
31216101017	10/10/2017	19.49	0.00	11/07/2017	
205-509-515-5510 Advertising					The Graphic Edge - Sample hat order for Turkey Trot
31216101017	10/10/2017	107.94	0.00	11/07/2017	
205-504-515-5645 Concessions & food					Fun Express - Halloween Candy
31216101017	10/10/2017	135.76	0.00	11/07/2017	
205-504-515-5730 Program supplies					Fun Express - Event supplies
	31216101017 Total:	263.19			
32008091117	9/11/2017	349.96	0.00	11/07/2017	
101-200-511-5810 Conference & meeting registrat					Conference Airfare
	32008091117 Total:	349.96			
32008091917	9/19/2017	147.85	0.00	11/07/2017	
660-610-519-5580 Telephone					Internet - PW
32008091917	9/19/2017	104.85	0.00	11/07/2017	
660-610-519-5580 Telephone					Internet Service - Pump House
32008091917	9/19/2017	267.93	0.00	11/07/2017	
101-250-511-5580 Telephone					Cable Service for Village Hall
	32008091917 Total:	520.63			
32008100417	10/4/2017	78.82	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-200-511-5840 Meals					Lunch meeting - Village Managers office
	32008100417 Total:	78.82			
32008100817	10/8/2017	99.00	0.00	11/07/2017	
101-200-511-5700 Office supplies					Amazon annual membership
	32008100817 Total:	99.00			
	American Express Total:	7,686.36			
American Traffic Solutions					
ATS					
IN00025322	9/30/2017	4,400.00	0.00	11/07/2017	
101-300-512-5599 Other contractual					Monthly Contractual Fee - Sept
IN00025322	9/30/2017	795.00	0.00	11/07/2017	
101-300-512-5599 Other contractual					Collection of unpaid violations - Sept
	IN00025322 Total:	5,195.00			
	American Traffic Solutions	5,195.00			
Bank of America, Business Card					
BANKOFAM					
5588100817	10/8/2017	14.78	0.00	11/07/2017	
101-300-512-5730 Program supplies					Corner Bakery - Dinner for FPC meetings
5588100817	10/8/2017	44.65	0.00	11/07/2017	
101-210-511-5720 Postage					Postage - FedEx
5588100817	10/8/2017	157.50	0.00	11/07/2017	
101-300-512-5820 Local mileage, parking & tolls					Parking fees - CPS
5588100817	10/8/2017	23.50	0.00	11/07/2017	
101-300-512-5730 Program supplies					Schlegl's - Donuts for NORCOM meeting
5588100817	10/8/2017	46.27	0.00	11/07/2017	
101-300-512-5730 Program supplies					Data Tech - Data Cartridge tape
5588100817	10/8/2017	14.78	0.00	11/07/2017	
101-300-512-5730 Program supplies					Corner Bakery - Dinner for FPC meeting
5588100817	10/8/2017	151.91	0.00	11/07/2017	
101-300-512-5700 Office supplies					Office supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
5588100817	10/8/2017	49.49	0.00	11/07/2017	
101-300-512-5730					Program supplies
5588100817	10/8/2017	9.66	0.00	11/07/2017	Amazon - Lexmark Imaging unit
101-210-511-5720					Postage
5588100817	10/8/2017	233.10	0.00	11/07/2017	FedEx - return external hard drive
101-300-512-5730					Program supplies
5588100817	10/8/2017	139.22	0.00	11/07/2017	Amazon - Lexmark toner and batteries for squad printers
101-300-512-5700					Office supplies
					Shoplet - Office supplies
					5588100817 Total:
		884.86			
6205090517	9/5/2017	282.00	0.00	11/07/2017	
205-530-515-5270					Purchased program services
					Glencoe Park District - Adventure Camp trip
					6205090517 Total:
		282.00			
6205092817	9/28/2017	13.94	0.00	11/07/2017	
205-571-515-5730					Program supplies
					Lowe's - Community Center fruit fly traps
					6205092817 Total:
		13.94			
6205100517	10/5/2017	150.00	0.00	11/07/2017	
205-504-515-5730					Program supplies
					GigMasters - Santa performer for special event
					6205100517 Total:
		150.00			
8334091817	9/18/2017	1,060.00	0.00	11/07/2017	
101-440-513-5590					Training
					Illinois Arborist Assn
					8334091817 Total:
		1,060.00			
8334092017	9/20/2017	-52.03	0.00	11/07/2017	
101-210-511-5725					Bank & Credit Card Fees
					Reversal of finance fees
					8334092017 Total:
		-52.03			
8334092117	9/21/2017	40.00	0.00	11/07/2017	
101-200-511-5820					Local mileage, parking & tolls
					Ipass replenishment
					8334092117 Total:
		40.00			
8334100417	10/4/2017	169.00	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-210-511-5590 Training					U of I Seminar
	8334100417 Total:	169.00			
8698091217	9/12/2017	30.06	0.00	11/07/2017	
	205-570-515-5645 Concessions & food				Sugar Factory - Chaperone lunch
	8698091217 Total:	30.06			
8698092017	9/20/2017	10.59	0.00	11/07/2017	
	205-570-515-5645 Concessions & food				Jewel - Snacks for Senior trip
	8698092017 Total:	10.59			
8698100217	10/2/2017	22.39	0.00	11/07/2017	
	205-500-515-5700 Office supplies				Walgreens - Photos for office wall
	8698100217 Total:	22.39			
	Bank of America, Business	2,610.81			
Builders Asphalt BUILDERS					
25248	10/2/2017	250.00	0.00	11/07/2017	
	213-000-561-5490 R&M Road Repairs				Recycled surface
	25248 Total:	250.00			
25288	10/3/2017	361.24	0.00	11/07/2017	
	213-000-561-5490 R&M Road Repairs				Recycled surface
	25288 Total:	361.24			
	Builders Asphalt Total:	611.24			
Canon Solutions America CANN					
443606	10/1/2017	48.32	0.00	11/07/2017	
	101-210-511-5440 R&M - office equipment				Copier maintenance - October

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
443606	10/1/2017	16.47	0.00	11/07/2017
101-210-511-5440 R&M - office equipment				Copier usage - September
	443606 Total:	64.79		
	Canon Solutions America T	64.79		
Canon Solutions America, Inc				
CANONSOL				
988919370	9/30/2017	341.96	0.00	11/07/2017
101-210-511-5440 R&M - office equipment				Mainenance for plotter - Sept
	988919370 Total:	341.96		
988927264	10/3/2017	298.84	0.00	11/07/2017
101-210-511-5440 R&M - office equipment				Mainenance for plotter - Oct
	988927264 Total:	298.84		
	Canon Solutions America,	640.80		
Commonwealth Edison				
COMED				
1011026306	10/12/2017	1,169.98	0.00	11/07/2017
101-440-513-5785 Utilities - public way				Metered Street lights
	1011026306 Total:	1,169.98		
2028043041	10/5/2017	2,074.21	0.00	11/07/2017
101-440-513-5785 Utilities - public way				Master Account Street Lighting
	2028043041 Total:	2,074.21		
5103171049	10/12/2017	5,011.70	0.00	11/07/2017
101-440-513-5785 Utilities - public way				Master Account Street Lighting
5103171049	10/12/2017	112.28	0.00	11/07/2017
660-620-519-5785 Utilities - public way				Master Account Street Lighting

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	5103171049 Total:	5,123.98			
57221-35010	10/5/2017	137.17	0.00	11/07/2017	
101-440-513-5785	Utilities - public way				Master Account Street Lighting
	57221-35010 Total:	137.17			
592075011	9/26/2017	1,670.08	0.00	11/07/2017	
101-440-513-5785	Utilities - public way				Master Account Street Lighting
	592075011 Total:	1,670.08			
	Commonwealth Edison To	10,175.42			
De Lange Landen Financial Services					
DELANGE					
56601310	10/14/2017	89.92	0.00	11/07/2017	
205-571-515-5730	Program supplies				CC Copier - October Invoice
	56601310 Total:	89.92			
	De Lange Landen Financia	89.92			
Fedex					
FEDEX					
898935369229	10/5/2017	21.47	0.00	11/07/2017	
101-210-511-5720	Postage				Shipping - Administration
	898935369229 Total:	21.47			
	Fedex Total:	21.47			
HMO Healthcare Service Corporation					
HMO					
November 2017	10/17/2017	15,583.08	0.00	11/07/2017	
102-000-210-2027	Health insurance premium with				Employee Health Insurance - November 2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
November 2017 Total:		15,583.08			
HMO Healthcare Service C		15,583.08			
IRMA					
IRMA					
CREDIT0002240	8/31/2017	-3,733.32	0.00	11/07/2017	August Deductible
101-210-511-5260 Liability insurance					
CREDIT0002240 Total:		-3,733.32			
IVC0010243	8/31/2017	119.00	0.00	11/07/2017	IVC0010243
101-210-511-5260 Liability insurance					
IVC0010243 Total:		119.00			
IVC0010264	8/31/2017	117.00	0.00	11/07/2017	IVC0010264
101-210-511-5260 Liability insurance					
IVC0010264 Total:		117.00			
IVC0010277	9/30/2017	18.00	0.00	11/07/2017	IVC0010277
101-210-511-5260 Liability insurance					
IVC0010277 Total:		18.00			
SALES0016407	9/30/2017	8,277.04	0.00	11/07/2017	September Deductible
101-210-511-5260 Liability insurance					
SALES0016407 Total:		8,277.04			
IRMA Total:		4,797.72			
Lowe's Business Acc/GECF					
LOWES					
06980	10/6/2017	8.05	0.00	11/07/2017	Community Center - Wheels for dolly
205-571-515-5535 Facility rental					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
06980 Total:		8.05			
07882	9/29/2017	18.99	0.00	11/07/2017	101-350-512-5799 Other materials & supplies 3 Tier shelving rack
07882 Total:		18.99			
16999	10/6/2017	2.86	0.00	11/07/2017	205-571-515-5535 Facility rental Supplies for dolly
16999 Total:		2.86			
6980	10/6/2017	-0.73	0.00	11/07/2017	205-571-515-5535 Facility rental Tax correction refund
6980 Total:		-0.73			
7912373	10/3/2017	6.71	0.00	11/07/2017	101-300-512-5730 Program supplies Cover for LPD grill
7912373 Total:		6.71			
Lowe's Business Acc/GEC		35.88			
United States Postal Service USPOSTAL					
PB101917	10/19/2017	11.97	0.00	11/07/2017	101-210-511-5720 Postage Pitney Bowes postage
PB101917	10/19/2017	65.59	0.00	11/07/2017	101-210-511-5720 Postage Pitney Bowes postage
PB101917	10/19/2017	14.93	0.00	11/07/2017	101-210-511-5720 Postage Pitney Bowes postage
PB101917	10/19/2017	108.64	0.00	11/07/2017	101-210-511-5720 Postage Pitney Bowes postage
PB101917	10/19/2017	18.86	0.00	11/07/2017	101-210-511-5720 Postage Pitney Bowes postage
PB101917	10/19/2017	7.36	0.00	11/07/2017	205-500-515-5720 Postage Pitney Bowes postage
PB101917	10/19/2017	1.19	0.00	11/07/2017	101-210-511-5720 Postage Pitney Bowes postage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
101-210-511-5720 Postage					Pitney Bowes postage
PB101917	10/19/2017	464.43	0.00	11/07/2017	
660-610-519-5720 Postage					Pitney Bowes postage
	PB101917 Total:	<u>692.97</u>			
	United States Postal Servic	<u>692.97</u>			
Verizon Wireless					
VERIZON					
9793633359	10/1/2017	90.10	0.00	11/07/2017	
101-000-210-2650 Contractor Permits Payable					Machine to machine 150 MB
	9793633359 Total:	<u>90.10</u>			
	Verizon Wireless Total:	<u>90.10</u>			
Village of Lincolnwood					
VOL					
PC101817	10/18/2017	19.88	0.00	11/07/2017	
101-100-511-5599 Other contractual					Petty Cash reimbursement
PC101817	10/18/2017	38.41	0.00	11/07/2017	
101-200-511-5799 Other materials & supplies					Petty Cash reimbursement
PC101817	10/18/2017	200.00	0.00	11/07/2017	
101-200-511-5840 Meals					Petty Cash reimbursement
PC101817	10/18/2017	50.43	0.00	11/07/2017	
101-200-511-5820 Local mileage, parking & tolls					Petty Cash reimbursement
PC101817	10/18/2017	41.96	0.00	11/07/2017	
101-200-511-5700 Office supplies					Petty Cash reimbursement
PC101817	10/18/2017	102.20	0.00	11/07/2017	
101-210-511-5840 Meals					Petty Cash reimbursement
PC101817	10/18/2017	85.75	0.00	11/07/2017	
101-210-511-5840 Meals					Petty Cash reimbursement
PC101817	10/18/2017	24.00	0.00	11/07/2017	
205-530-515-5840 Meals					Petty Cash reimbursement
PC101817	10/18/2017	15.55	0.00	11/07/2017	
205-530-515-5645 Concessions & food					Petty Cash reimbursement

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
PC101817	10/18/2017	33.51	0.00	11/07/2017	
101-240-517-5840 Meals					Petty Cash reimbursement
PC101817	10/18/2017	32.00	0.00	11/07/2017	
205-562-515-5645 Concessions & food					Petty Cash reimbursement
PC101817	10/18/2017	19.44	0.00	11/07/2017	
205-561-515-5730 Program supplies					Petty Cash reimbursement
PC101817	10/18/2017	185.00	0.00	11/07/2017	
205-500-515-5840 Meals					Petty Cash reimbursement
PC101817	10/18/2017	105.00	0.00	11/07/2017	
205-500-515-5840 Meals					Petty Cash reimbursement
	PC101817 Total:	<u>953.13</u>			
	Village of Lincolnwood To	<u>953.13</u>			
	Report Total:	<u><u>49,532.55</u></u>			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/23/2017 - 9:40AM  
Batch: 00103.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Amazon AMAZON cgygv/tmqpmr 205-500-515-5700 Office supplies	10/2/2017	109.73	0.00	11/07/2017 Office keyboard & printer toner
	cgygv/tmqpmr Total:	109.73		
cgygvitmqpmr 205-509-515-5730 Program supplies	10/2/2017	92.50	0.00	11/07/2017 Turkey Trot pins
	cgygvitmqpmr Total:	92.50		
cvuxvgwwgh 205-520-515-5730 Program supplies	9/15/2017	11.50	0.00	11/07/2017 Club Kid sports equipment
	cvuxvgwwgh Total:	11.50		
exyfgnleaukn 205-509-515-5730 Program supplies	10/6/2017	102.70	0.00	11/07/2017 Turkey Trot fire pits
	exyfgnleaukn Total:	102.70		
hwjsgqighron 205-520-515-5730 Program supplies	9/16/2017	202.82	0.00	11/07/2017 Club Kid sports equipment
	hwjsgqighron Total:	202.82		
zgwrrirzvcc 205-509-515-5730 Program supplies	10/2/2017	232.78	0.00	11/07/2017 Turkey Trot race clock & battery
	zgwrrirzvcc Total:	232.78		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Amazon Total:		752.03			
American Public Works Asse					
AMERICAP					
774840	10/10/2017	190.00	0.00	11/07/2017	Membership renewal
101-400-511-5570 Professional associations					
774840 Total:		190.00			
American Public Works As		190.00			
Bound Tree Medical, LLC					
BOUND					
82531816	6/18/2017	428.97	0.00	11/07/2017	Back boards
101-350-512-5660 EMS supplies					
82531816 Total:		428.97			
Bound Tree Medical, LLC		428.97			
Case Lots, Inc.					
CASELOTS					
7123	10/10/2017	837.00	0.00	11/07/2017	Multit fold towels for Village buildings
101-420-511-5730 Program supplies					
7123 Total:		837.00			
Case Lots, Inc. Total:		837.00			
Cassidy Tire					
CASSIDYT					
6184448	10/6/2017	150.00	0.00	11/07/2017	Tires for Squad MP1123
101-300-512-5480 R&M - vehicles					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	6184448 Total:	150.00			
	Cassidy Tire Total:	150.00			
Chicago Metropolitan Fire Prevention Co.					
CHGOMETR					
167985	9/30/2017	860.25	0.00	11/07/2017	
	101-350-512-5411 R&M- Wireless Alarm Equipm				Monthly wireless radio network maintenance billing fee
	167985 Total:	860.25			
	Chicago Metropolitan Fire	860.25			
Classic Design Awards					
CLASSICD					
171556	10/11/2017	28.45	0.00	11/07/2017	
	101-100-511-5799 Other materials & supplies				Name plate - Traffic Commission
	171556 Total:	28.45			
	Classic Design Awards Tot	28.45			
ClientFirst Consulting Group, LLC					
CLIENTFI					
8139	9/30/2017	4,115.00	0.00	11/07/2017	
	101-250-511-5320 Consulting				IT Support
	8139 Total:	4,115.00			
8140	9/30/2017	382.50	0.00	11/07/2017	
	101-000-210-2650 Contractor Permits Payable				IT Support - CD
	8140 Total:	382.50			
8141	9/30/2017	878.75	0.00	11/07/2017	
	660-620-519-5320 Consulting				IT Support - PW

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		878.75			
8141 Total:					
8142	9/30/2017	1,177.50	0.00	11/07/2017	IT Mgmt
101-250-511-5320 Consulting					
		1,177.50			
8142 Total:					
8143	9/30/2017	5,216.25	0.00	11/07/2017	Accela Migration
101-000-210-2650 Contractor Permits Payable					
		5,216.25			
8143 Total:					
8144	9/30/2017	115.00	0.00	11/07/2017	CAD Consolidation
101-250-511-5320 Consulting					
		115.00			
8144 Total:					
8145	9/30/2017	91.25	0.00	11/07/2017	Expungement
101-250-511-5320 Consulting					
		91.25			
8145 Total:					
8146	9/30/2017	5,006.25	0.00	11/07/2017	PC Replacement
101-250-511-6530 Equipment - data processing					
		5,006.25			
8146 Total:					
8147	9/30/2017	230.00	0.00	11/07/2017	SAN Replacement
101-250-511-5320 Consulting					
		230.00			
8147 Total:					
8148	9/30/2017	948.75	0.00	11/07/2017	SCADA Backups
660-620-519-5320 Consulting					
		948.75			
8148 Total:					
ClientFirst Consulting Gro		18,161.25			

Emcor Services Team Mechanical Inc

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
EMCOR					
930005601	10/10/2017	921.08	0.00	11/07/2017	
101-420-511-5405 R&M - buildings					HVAC Preventive maintenance for October
	930005601 Total:	921.08			
	Emcor Services Team Mec	921.08			
Falson, Patrick					
FALSONPA					
REIM100917PFA	10/9/2017	102.31	0.00	11/07/2017	
101-300-512-5820 Local mileage, parking & tolls					Reimburse - Auto - Training
	REIM100917PFA Total:	102.31			
REIM100917PFM	10/9/2017	30.00	0.00	11/07/2017	
101-300-512-5840 Meals					Reimburse - Meals - Training
	REIM100917PFM Total:	30.00			
	Falson, Patrick Total:	132.31			
Fast Signs					
FASTSIGN					
80-51840	10/17/2017	842.50	0.00	11/07/2017	
205-580-515-5270 Purchased program services					Centennial Park sculpture signs
	80-51840 Total:	842.50			
	Fast Signs Total:	842.50			
Galls Incorporated					
GALLS					
008410931	10/2/2017	92.49	0.00	11/07/2017	
101-300-512-5070 Uniform allowance					Uniform items

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
008410931 Total:		92.49			
Galls Incorporated Total:		92.49			
Gatt Tool & Engineering GATTTOOL 15320	10/6/2017	350.00	0.00	11/07/2017	Prototype street lights lamp to post
217-000-561-5290 Maintenance of TIF Improvem					
15320 Total:		350.00			
Gatt Tool & Engineering T		350.00			
Global Emergency Products Inc GLOBALEN AG58836	10/3/2017	331.13	0.00	11/07/2017	Aerial valve for T15
101-350-512-5480 R&M - vehicles					
AG58836 Total:		331.13			
Global Emergency Product		331.13			
Guillaume, Diana GUILLAUM 101617	10/16/2017	380.00	0.00	11/07/2017	Refund - Community Center rental
205-000-210-2430 Parks and Recs Control Deposi					
101617 Total:		380.00			
Guillaume, Diana Total:		380.00			
Halogen HALOGEN 511382	10/16/2017	959.85	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-560-515-5630 Chemicals - swimming pool					Pool - Anti freeze for winerization
511382 Total:		959.85			
Halogen Total:		959.85			
Illinois Section AWWA ILSECTIO 200031931	10/17/2017	250.00	0.00	11/07/2017	Annual regulatory update seminar for Water Dept
660-620-519-5590 Training					
200031931 Total:		250.00			
Illinois Section AWWA Tot		250.00			
Illinois State Police ILSTPAF LPD16-23916	9/18/2017	2,263.00	0.00	11/07/2017	Seized Funds
101-000-210-2480 Unadjudicated forfeitures					
LPD16-23916 Total:		2,263.00			
LPD17-11541	9/18/2017	1,579.00	0.00	11/07/2017	Seized Funds
101-000-210-2480 Unadjudicated forfeitures					
LPD17-11541 Total:		1,579.00			
Illinois State Police Total:		3,842.00			
iSolved ISOLVED 90057028	10/10/2017	64.53	0.00	11/07/2017	Monthly time clock maintenance
101-400-511-5440 R&M - office equipment					
90057028	10/10/2017	93.21	0.00	11/07/2017	Monthly time clock maintenance
205-530-515-5730 Program supplies					
90057028	10/10/2017	19.12	0.00	11/07/2017	Monthly time clock maintenance
205-560-515-5405 R&M - buildings					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	90057028 Total:	176.86			
	iSolved Total:	176.86			
KGI Landscaping Co					
KGILANDS					
223198	10/11/2017	1,131.75	0.00	11/07/2017	
	205-560-515-5270 Purchased program services				Landscaping for medians, pool, and Village Hall
223198	10/11/2017	1,383.25	0.00	11/07/2017	
	101-440-513-5250 Landscaping services				Landscaping for medians, pool, and Village Hall
223198	10/11/2017	1,257.50	0.00	11/07/2017	
	101-420-511-5405 R&M - buildings				Landscaping for medians, pool, and Village Hall
	223198 Total:	3,772.50			
	KGI Landscaping Co Total	3,772.50			
Lion Group, Inc					
LIONGROU					
30133706	10/3/2017	150.00	0.00	11/07/2017	
	101-350-512-5430 R&M - Fire & EMS equipmen				Gear repairs
	30133706 Total:	150.00			
	Lion Group, Inc Total:	150.00			
McMaster Carr					
MCMASTCR					
46742002	9/25/2017	78.83	0.00	11/07/2017	
	101-350-512-5660 EMS supplies				Bins for new ambulance
	46742002 Total:	78.83			
	McMaster Carr Total:	78.83			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Metro Tank and Pump Company METROENV 14570	10/13/2017	3,460.00	0.00	11/07/2017	Performed line and leak detector tests
101-420-511-5405 R&M - buildings					
14570 Total:		3,460.00			
Metro Tank and Pump Com		3,460.00			
North East Multi-Regional Training NORTHEST 225749	10/9/2017	300.00	0.00	11/07/2017	Training/Police Urban Rifle
101-300-512-5590 Training					
225749 Total:		300.00			
North East Multi-Regional		300.00			
Personnel Strategies, LLC PERSONNE 080617	8/6/2017	1,000.00	0.00	11/07/2017	Pre employment psychological assessment
101-200-511-5599 Other contractual					
080617 Total:		1,000.00			
Personnel Strategies, LLC		1,000.00			
Sam's Club SAMSCS 6159	10/18/2017	114.70	0.00	11/07/2017	Evidence Technician supplies
101-300-512-5730 Program supplies					
6159 Total:		114.70			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
		114.70			
					Sam's Club Total:
Secretary of State -Veh. Serv. SEC-VEH					
101317	10/13/2017	95.00	0.00	11/07/2017	
101-300-512-5480 R&M - vehicles					Corrected and duplicate title for PD vehicle
		95.00			
					101317 Total:
		95.00			
					Secretary of State -Veh. Se
Shaw, Victor SHAWV					
101317	10/13/2017	54.00	0.00	11/07/2017	
205-000-210-2430 Parks and Rees Control Deposi					Refund - Open Gym
		54.00			
					101317 Total:
		54.00			
					Shaw, Victor Total:
Shore Galleries SHOREGAL					
1009	10/17/2017	39.99	0.00	11/07/2017	
101-300-512-5070 Uniform allowance					Uniform allowance
		39.99			
					1009 Total:
		39.99			
10142017	10/14/2017	169.99	0.00	11/07/2017	
101-300-512-5070 Uniform allowance					Uniform allowance
		169.99			
					10142017 Total:
		169.99			
					Shore Galleries Total:
		209.98			

State Industrial Products

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
STATE					
900206534	10/6/2017	134.49	0.00	11/07/2017	
101-300-512-5730					Program supplies
					Sanitizer for cells/dispatch
		<u>134.49</u>			
	900206534 Total:	134.49			
		<u>134.49</u>			
	State Industrial Products To	134.49			
Thomson Reuters/West Payment Center					
WESTPAY					
837007320	10/4/2017	408.00	0.00	11/07/2017	
101-300-512-5620					Books & publications
					Renewal/annual subscription
		<u>408.00</u>			
	837007320 Total:	408.00			
		<u>408.00</u>			
	Thomson Reuters/West Pay	408.00			
Training Concepts, Inc.					
TRAI					
32605	10/12/2017	295.95	0.00	11/07/2017	
101-350-512-5730					Program supplies
					First aid cards and text books
		<u>295.95</u>			
	32605 Total:	295.95			
		<u>295.95</u>			
	Training Concepts, Inc. To	295.95			
Trans Union Corp					
TRANSU					
9700445	9/25/2017	60.00	0.00	11/07/2017	
101-300-512-5399					Other professional services
					Monthly subscription fee
		<u>60.00</u>			
	9700445 Total:	60.00			
		<u>60.00</u>			
	Trans Union Corp Total:	60.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Trizetto Provider Solutions					
TRIZETTO					
7108101700	10/1/2017	188.50	0.00	11/07/2017	Claims transaction fee for ambulance invoices
101-000-410-4315 Ambulance & EMS fees					
7108101700 Total:		188.50			
Trizetto Provider Solutions		188.50			
Washburn Machinery					
WASHBURN					
119464	10/10/2017	480.88	0.00	11/07/2017	Repairs for wash machine
101-350-512-5499 R&M - other					
119464 Total:		480.88			
Washburn Machinery Total		480.88			
Ziebell Water Service Product					
ZIEBELLW					
239276-000	10/4/2017	1,103.93	0.00	11/07/2017	Fire hydrant parts
660-620-519-5793 Water system supplies					
239276-000 Total:		1,103.93			
Ziebell Water Service Prod		1,103.93			
Report Total:		41,592.93			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/26/2017 - 9:49AM  
Batch: 00104.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Airgas USA LLC					
AIRGAS					
9068489415	10/9/2017	348.88	0.00	11/07/2017	Oxygen for ambulances
101-350-512-5660 EMS supplies					
9068489415 Total:		348.88			
Airgas USA LLC Total:		348.88			
ARRP Trucking & Hauling Inc					
ARRP					
21583	10/11/2017	741.00	0.00	11/07/2017	3 load of hauling dirt
660-620-519-5599 Other contractual					
21583 Total:		741.00			
ARRP Trucking & Hauling		741.00			
Best Quality Cleaning, Inc.					
BESTQU					
21845	10/20/2017	2,813.34	0.00	11/07/2017	Cleaning services - October 2017
101-420-511-5240 Janitorial					
21845	10/20/2017	416.66	0.00	11/07/2017	Cleaning services - October 2017
205-571-515-5240 Janitorial					
21845 Total:		3,230.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	Best Quality Cleaning, Inc.	3,230.00			
Builders Asphalt					
BUILDERS					
25338	10/4/2017	103.02	0.00	11/07/2017	Recycled surface
213-000-561-5490 R&M Road Repairs					
25338 Total:		103.02			
25350	10/5/2017	308.55	0.00	11/07/2017	Recycled surface
213-000-561-5490 R&M Road Repairs					
25350 Total:		308.55			
Builders Asphalt Total:		411.57			
Cassidy Tire					
CASSIDYT					
6184415	10/4/2017	907.32	0.00	11/07/2017	Tires for Truck 23
205-430-515-5480 R&M - vehicles					
6184415	10/4/2017	302.44	0.00	11/07/2017	Tires for Truck 7
660-620-519-5480 R&M - vehicles					
6184415 Total:		1,209.76			
6184548	10/3/2017	243.25	0.00	11/07/2017	Wheel for sweeper
101-440-513-5480 R&M - vehicles					
6184548 Total:		243.25			
6184549	10/4/2017	302.80	0.00	11/07/2017	Dismount & mount for Tractor 6
660-620-519-5480 R&M - vehicles					
6184549 Total:		302.80			
6184551	10/12/2017	413.50	0.00	11/07/2017	2 tires & alignment for Truck 17
660-620-519-5480 R&M - vehicles					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
6184551 Total:		413.50			
Cassidy Tire Total:		2,169.31			
CDW Government CDWGOV KLW1728	10/12/2017	286.57	0.00	11/07/2017	USB Printer replacement
101-250-511-6530 Equipment - data processing					
KLW1728 Total:		286.57			
CDW Government Total:		286.57			
Chicago Communications, LLC CHGOCOMM 286588	12/28/2016	-244.80	0.00	11/07/2017	Credit memo
101-250-511-6530 Equipment - data processing					
286588 Total:		-244.80			
293756	7/26/2017	550.00	0.00	11/07/2017	Emergency call box for bike path battery pad
101-250-511-6530 Equipment - data processing					
293756 Total:		550.00			
Chicago Communications,		305.20			
Detroit Salt Company DETROIT 66932	10/19/2017	23,339.81	0.00	11/07/2017	Salt
101-440-513-5766 Street materials - salt & sand					
66932 Total:		23,339.81			
Detroit Salt Company Tota		23,339.81			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Ecolab ECOLAB 7244309	10/10/2017	399.82	0.00	11/07/2017	Luandry soap
101-350-512-5799 Other materials & supplies					
7244309 Total:		399.82			
Ecolab Total:		399.82			
Emcor Services Team Mechanical Inc EMCOR 930005750	10/20/2017	929.00	0.00	11/07/2017	Server room repair
101-420-511-5405 R&M - buildings					
930005750 Total:		929.00			
Emcor Services Team Mec		929.00			
Fire Service Inc. FIRESERV 45665	10/18/2017	243,620.00	0.00	11/07/2017	2017 Type I F450 4X4 Ambulance per primary bid: Wheele
101-350-561-6570 Equipment - public safety					
45665 Total:		243,620.00			
Fire Service Inc. Total:		243,620.00			
FSCI Corporate Office FSCI 2017-1436	9/7/2017	210.00	0.00	11/07/2017	6965 Hamlin - sprinkler
101-240-517-5399 Other professional services					
2017-1436 Total:		210.00			
2017-1534	9/25/2017	235.00	0.00	11/07/2017	6531 Longmeadow - Sprinkler
101-240-517-5399 Other professional services					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	2017-1534 Total:	235.00			
2017-1660	9/29/2017	205.00	0.00	11/07/2017	
101-240-517-5399	Other professional services				3701 W Touhy - Fire alarm
	2017-1660 Total:	205.00			
	FSCI Corporate Office Tot	650.00			
Golf Mill Ford					
GOLFMILL					
426497P	10/10/2017	46.14	0.00	11/07/2017	
205-430-515-5480	R&M - vehicles				Steering damper for Truck 22
	426497P Total:	46.14			
	Golf Mill Ford Total:	46.14			
HD Supply Waterworks, LTD.					
HDSUPPLY					
H627013	10/12/2017	3,573.40	0.00	11/07/2017	
660-620-519-5796	Water system repair parts				Water connection
	H627013 Total:	3,573.40			
H940705	10/12/2017	605.10	0.00	11/07/2017	
660-620-519-5796	Water system repair parts				Water connection
	H940705 Total:	605.10			
	HD Supply Waterworks, LT	4,178.50			
Holland & Knight LLP					
HOLLAND					
093017	9/30/2017	12,885.00	0.00	11/07/2017	
101-230-511-5350	Legal - retainer				General Counsel - Retainer

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	093017 Total:	12,885.00			
5571779	10/10/2017	2,177.00	0.00	11/07/2017	Municipal code new regulations
101-230-511-5370	Legal - review				
	5571779 Total:	2,177.00			
5571783	10/10/2017	6,539.25	0.00	11/07/2017	Purple Hotel Development
101-230-511-5370	Legal - review				
	5571783 Total:	6,539.25			
5571790	10/10/2017	957.00	0.00	11/07/2017	6424 N. Drave - Alley vacation
101-230-511-5370	Legal - review				
	5571790 Total:	957.00			
5571791	10/10/2017	193.50	0.00	11/07/2017	Litigation - Misc.
101-230-511-5360	Legal - litigation				
	5571791 Total:	193.50			
	Holland & Knight LLP Tot	22,751.75			
Lee Jensen Sales Co					
LEEJEN					
171655	10/12/2017	1,337.00	0.00	11/07/2017	Repair for Tripod winch
660-620-519-5796	Water system repair parts				
	171655 Total:	1,337.00			
	Lee Jensen Sales Co Total:	1,337.00			
Lowe's Business Acc/GECF					
LOWES					
01326	10/13/2017	302.10	0.00	11/07/2017	Tools for Buildings
101-420-511-5745	Small Tools				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	01326 Total:	302.10			
01327	10/13/2017	110.54	0.00	11/07/2017	Rebar ties, caution tape & marking wand
	205-430-515-5730 Program supplies				
	01327 Total:	110.54			
02072	10/16/2017	24.97	0.00	11/07/2017	Tools for Buildings
	101-420-511-5745 Small Tools				
	02072 Total:	24.97			
02073	10/16/2017	24.97	0.00	11/07/2017	Tool warranty for Buildings
	101-420-511-5745 Small Tools				
	02073 Total:	24.97			
02254	10/17/2017	18.99	0.00	11/07/2017	Bulbs for Mower 1
	101-440-513-5480 R&M - vehicles				
	02254 Total:	18.99			
02401	10/19/2017	16.94	0.00	11/07/2017	Plumbing supplies for Proesel Park
	205-430-515-5730 Program supplies				
	02401 Total:	16.94			
02402	10/19/2017	15.84	0.00	11/07/2017	Caulk gun and adhesive for Rossi Park
	205-430-515-5730 Program supplies				
	02402 Total:	15.84			
02624	10/10/2017	28.47	0.00	11/07/2017	Heat tool & clorox wipes
	101-410-511-5730 Program supplies				
	02624 Total:	28.47			
02692	10/11/2017	132.60	0.00	11/07/2017	Steel rebar pins for Proesel
	205-430-515-5730 Program supplies				
	02692 Total:	132.60			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
02727	10/11/2017	136.00	0.00	11/07/2017	Steel rebar pins for Proesel
205-430-515-5730 Program supplies					
02727 Total:		136.00			
02792	10/12/2017	15.66	0.00	11/07/2017	Peel & seal repairs for PW
101-420-511-5405 R&M - buildings					
02792 Total:		15.66			
02824	10/12/2017	32.90	0.00	11/07/2017	Screws & saw for Springfield Park
205-430-515-5730 Program supplies					
02824 Total:		32.90			
10487	10/18/2017	120.75	0.00	11/07/2017	Drill bit set, concrete chisel , grounding rods
101-440-513-5745 Small tools					
10487 Total:		120.75			
Lowe's Business Acc/GEC		980.73			
Marc Printing					
MARCP					
111414	10/13/2017	495.93	0.00	11/07/2017	Mailing water bills
660-610-519-5720 Postage					
111414 Total:		495.93			
Marc Printing Total:		495.93			
NAPA					
NAPA					
2812-283143	10/9/2017	14.98	0.00	11/07/2017	Thermostat for Truck 50
101-410-511-5480 R&M - vehicles					
2812-283143 Total:		14.98			
2812-283204	10/9/2017	7.99	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-410-511-5480 R&M - vehicles					Gasket for Truck 50
	2812-283204 Total:	7.99			
2812-283446	10/11/2017	28.98	0.00	11/07/2017	
660-620-519-5480 R&M - vehicles					Gas cap for Truck 7
	2812-283446 Total:	28.98			
	NAPA Total:	51.95			
O'Leary's Contractor Equip					
OLEARYS					
228452	10/19/2017	215.02	0.00	11/07/2017	
660-620-519-5730 Program supplies					Parts for Water
	228452 Total:	215.02			
	O'Leary's Contractor Equip	215.02			
Russo Power Equipment					
RUSSO					
4489403	10/12/2017	100.27	0.00	11/07/2017	
101-440-513-5480 R&M - vehicles					Pump for Mower #1
	4489403 Total:	100.27			
	Russo Power Equipment T	100.27			
Shamoon, Joyce					
SHAMOOJO					
160022	3/7/2016	2,000.00	0.00	11/07/2017	
101-000-210-2620 Contractor bonds payable					Site Management deposit refund
	160022 Total:	2,000.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Shamoon, Joyce Total:		2,000.00			
Standard Equipment Company					
STANDARD					
P01609	9/29/2017	38.29	0.00	11/07/2017	Wheel nuts for Sweeper #2
101-440-513-5480 R&M - vehicles					
P01609 Total:		38.29			
Standard Equipment Comp		38.29			
The Faucet Shoppe					
THEFAUCE					
55149	9/29/2017	40.12	0.00	11/07/2017	Faucet for American Legion
101-420-511-5405 R&M - buildings					
55149 Total:		40.12			
The Faucet Shoppe Total:		40.12			
Village of Skokie					
VILLSKOK					
51399	10/2/2017	61,399.25	0.00	11/07/2017	October E911 - Dispatch services
101-300-512-5399 Other professional services					
51399 Total:		61,399.25			
Village of Skokie Total:		61,399.25			
Westmont Auto Parts					
WESTMONT					
17342	10/5/2017	237.12	0.00	11/07/2017	Oil filters for PD
101-300-512-5480 R&M - vehicles					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	17342 Total:	237.12			
17400	10/11/2017	31.54	0.00	11/07/2017	Switch & gasket - Squad 9
	101-300-512-5480 R&M - vehicles				
	17400 Total:	31.54			
17403	10/12/2017	107.10	0.00	11/07/2017	Strut Squad 9
	101-300-512-5480 R&M - vehicles				
	17403 Total:	107.10			
17428	10/16/2017	113.09	0.00	11/07/2017	Air, oil, fuel filter - Ambulance 7
	101-350-512-5480 R&M - vehicles				
	17428 Total:	113.09			
17448	10/17/2017	52.26	0.00	11/07/2017	Spark Squad 9
	101-300-512-5480 R&M - vehicles				
	17448 Total:	52.26			
	Westmont Auto Parts Total	541.11			
	Report Total:	370,607.22			

# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/30/2017 - 4:23PM  
Batch: 00105.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Amazon					
AMAZON					
101507559734	9/14/2017	259.98	0.00	11/07/2017	
101-250-511-6530					Equipment - data processing
					Monitor for CD
	101507559734 Total:	259.98			
122954858571	9/18/2017	55.00	0.00	11/07/2017	
101-100-511-5700					Office supplies
	122954858571 Total:	55.00			
145214651705	9/12/2017	42.72	0.00	11/07/2017	
101-100-511-5799					Other materials & supplies
	145214651705 Total:	42.72			Water pitchers for Village Board meetings
159564501197	9/25/2017	23.24	0.00	11/07/2017	
101-440-513-5290					Street lights & traffic signal
	159564501197 Total:	23.24			Circuit breakers
159565993355	9/25/2017	24.98	0.00	11/07/2017	
101-440-513-5290					Street lights & traffic signal
	159565993355 Total:	24.98			Circuit breakers
159567142004	10/2/2017	74.94	0.00	11/07/2017	
101-410-511-5730					Program supplies
	159567142004 Total:	74.94			Circuit breakers
204063628106	9/14/2017	259.98	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-250-511-6530	Equipment - data processing				Monitor for CD
	204063628106 Total:	259.98			
225841807926	9/21/2017	98.64	0.00	11/07/2017	
101-240-517-5700	Office supplies				Monitor stands
	225841807926 Total:	98.64			
279890922232	9/28/2017	385.75	0.00	11/07/2017	
101-440-513-5290	Street lights & traffic signal				Circuit breakers
	279890922232 Total:	385.75			
282633271100	9/26/2017	79.41	0.00	11/07/2017	
101-300-512-5480	R&M - vehicles				Circuit breakers
	282633271100 Total:	79.41			
45488293421	9/18/2017	126.11	0.00	11/07/2017	
101-100-511-5700	Office supplies				iPad supplies
	45488293421 Total:	126.11			
49551849691	9/20/2017	28.77	0.00	11/07/2017	
660-620-519-5730	Program supplies				Phone supplies
	49551849691 Total:	28.77			
67068819758	9/2/2017	277.50	0.00	11/07/2017	
101-250-511-6530	Equipment - data processing				Replacement Hard drive for server
	67068819758 Total:	277.50			
BGxMH0AmLD1Jh	10/4/2017	126.88	0.00	11/07/2017	
101-350-512-5799	Other materials & supplies				Speaker supplies
	BGxMH0AmLD1Jh Total:	126.88			
CdfkXTkvizEf	10/2/2017	30.05	0.00	11/07/2017	
101-350-512-5799	Other materials & supplies				Speaker supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	CdfkXTkvizEf Total:	30.05		
cqbxbsr1eqia	10/2/2017	33.85	0.00	11/07/2017
101-350-512-5799	Other materials & supplies			Speaker supplies
	cqbxbsr1eqia Total:	33.85		
GwJqXCyzc1LY	10/4/2017	37.73	0.00	11/07/2017
101-350-512-5799	Other materials & supplies			Speaker supplies
	GwJqXCyzc1LY Total:	37.73		
zjaajz00ejja	10/2/2017	13.38	0.00	11/07/2017
101-350-512-5799	Other materials & supplies			Speaker supplies
	zjaajz00ejja Total:	13.38		
	Amazon Total:	1,978.91		
American Charge Service				
AMERCHAR				
101001	9/30/2017	37.00	0.00	11/07/2017
205-570-515-5280	Subsidized taxi program			Taxi Coupons - Sept
	101001 Total:	37.00		
	American Charge Service T	37.00		
Anwar, Fatima				
ANWARF				
102317	10/23/2017	77.00	0.00	11/07/2017
205-000-210-2430	Parks and Recs Control Deposi			Refund - Basketball
	102317 Total:	77.00		
	Anwar, Fatima Total:	77.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Avalon Petroleum				
AVALON				
18489	10/12/2017	998.52	0.00	11/07/2017
101-350-512-5670 Fuel				Fuel usage
18489	10/12/2017	1,145.14	0.00	11/07/2017
101-440-513-5670 Fuel				Fuel usage
18489	10/12/2017	73.43	0.00	11/07/2017
205-430-515-5670 Fuel				Fuel usage
18489	10/12/2017	543.91	0.00	11/07/2017
660-620-519-5670 Fuel				Fuel usage
18489 Total:		2,761.00		
562712	10/12/2017	2,533.10	0.00	11/07/2017
101-300-512-5670 Fuel				Fuel usage
562712	10/12/2017	92.74	0.00	11/07/2017
101-350-512-5670 Fuel				Fuel usage
562712	10/12/2017	74.96	0.00	11/07/2017
101-420-511-5670 Fuel				Fuel usage
562712	10/12/2017	607.15	0.00	11/07/2017
101-440-513-5670 Fuel				Fuel usage
562712	10/12/2017	524.25	0.00	11/07/2017
205-430-515-5670 Fuel				Fuel usage
562712	10/12/2017	547.80	0.00	11/07/2017
660-620-519-5670 Fuel				Fuel usage
562712 Total:		4,380.00		
Avalon Petroleum Total:		7,141.00		
Business Only Broadband				
BUSONLY				
83479	11/1/2017	250.00	0.00	11/07/2017
101-250-511-5580 Telephone				Back up connection - Internet access
83479 Total:		250.00		
83480	11/1/2017	250.00	0.00	11/07/2017
101-250-511-5580 Telephone				Wireless alarm internet access

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
83480 Total:		250.00			
Business Only Broadband		500.00			
Case Lots, Inc.					
CASELOTS					
7175	10/11/2017	1,754.50	0.00	11/07/2017	
101-420-511-5730 Program supplies					Ice melt for sidewalks
7175 Total:		1,754.50			
Case Lots, Inc. Total:		1,754.50			
Cassidy Tire					
CASSIDYT					
6184362	9/29/2017	55.00	0.00	11/07/2017	
101-300-512-5480 R&M - vehicles					Wheel alignment - MP 1119
6184362 Total:		55.00			
Cassidy Tire Total:		55.00			
Chicago Tribune					
CHGOTRIB					
5238724	10/12/2017	35.49	0.00	11/07/2017	
101-120-511-5510 Advertising					Legal notice - PC-13-17
5238724 Total:		35.49			
Chicago Tribune Total:		35.49			
Cook County Bureau of Info Tech					
CCBOITA					
CCBT102017	10/20/2017	2,125.46	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-300-512-5580 Telephone					CABS System - T1 data line to connect to Cook County
	CCBT102017 Total:	2,125.46			
	Cook County Bureau of In	2,125.46			
Dance All Night					
DANCE					
15021	7/13/2017	400.00	0.00	11/07/2017	
205-509-515-5270 Purchased program services					Remaining balance for Turkey Trot DJ
	15021 Total:	400.00			
	Dance All Night Total:	400.00			
Detroit Salt Company					
DETROIT					
66900	10/18/2017	6,664.63	0.00	11/07/2017	
101-440-513-5766 Street materials - salt & sand					Salt
	66900 Total:	6,664.63			
66901	10/18/2017	2,542.61	0.00	11/07/2017	
101-440-513-5766 Street materials - salt & sand					Salt
	66901 Total:	2,542.61			
	Detroit Salt Company Tota	9,207.24			
E Town Tennis					
ETOWN					
1042017	10/4/2017	864.50	0.00	11/07/2017	
205-550-515-5270 Purchased program services					Adult and Youth Tennis
	1042017 Total:	864.50			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

E Town Tennis Total:		864.50		
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End Violence Against Women Intl EVAWI				
5146	10/20/2017	495.00	0.00	11/07/2017
101-300-512-5590 Training				International Conference

5146 Total:		495.00		
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End Violence Against Wom		495.00		
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Fedex FEDEX				
811309872245	10/11/2017	21.72	0.00	11/07/2017
101-210-511-5720 Postage				Shipping - Admin

811309872245 Total:		21.72		
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864574947181	10/16/2017	23.28	0.00	11/07/2017
101-410-511-5730 Program supplies				Shipping - PW

864574947181 Total:		23.28		
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Fedex Total:		45.00		
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Galls Incorporated GALLS				
8481108	10/12/2017	45.98	0.00	11/07/2017
101-300-512-5070 Uniform allowance				Uniform items

8481108 Total:		45.98		
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Galls Incorporated Total:		45.98		
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Got Laundry Chicago?, Inc.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
GOTLAUND					
301623	4/6/2017	13.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	301623 Total:	13.00			
301720	4/13/2017	13.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	301720 Total:	13.00			
301829	4/20/2017	13.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	301829 Total:	13.00			
303061	5/26/2017	37.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	303061 Total:	37.00			
303392	6/1/2017	25.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	303392 Total:	25.00			
305406	8/3/2017	55.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	305406 Total:	55.00			
306485	9/14/2017	13.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	306485 Total:	13.00			
306581	9/21/2017	13.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets
	306581 Total:	13.00			
306951	10/5/2017	19.00	0.00	11/07/2017	
101-300-512-5730	Program supplies				Dry clean cell blankets

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
306951 Total:		19.00			
307273	10/12/2017	31.00	0.00	11/07/2017	Dry clean cell blankets
101-300-512-5730 Program supplies					
307273 Total:		31.00			
307471	10/19/2017	43.00	0.00	11/07/2017	Dry clean cell blankets
101-300-512-5730 Program supplies					
307471 Total:		43.00			
Got Laundry Chicago?, Inc		275.00			
Great Lakes Coca Cola Distribution GREATLAC					
1493205712	9/13/2017	387.69	0.00	11/07/2017	Pop for Police Dept pop machine
101-210-511-5700 Office supplies					
1493205712 Total:		387.69			
Great Lakes Coca Cola Dis		387.69			
Halogen HALOGEN					
511616	10/23/2017	959.85	0.00	11/07/2017	Pool - Anti freeze for winterization
205-560-515-5630 Chemicals - swimming pool					
511616 Total:		959.85			
Halogen Total:		959.85			
ICMA Membership Renewals ICMAMEMB					
207581	10/23/2017	1,400.00	0.00	11/07/2017	Annual membership for Village Manager
101-200-511-5570 Professional associations					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	207581 Total:	1,400.00			
	ICMA Membership Renew	1,400.00			
Illinois Association of Code Enforcement					
ILLINO					
IACE20617	10/26/2017	35.00	0.00	11/07/2017	
101-300-512-5590 Training					Enforcement Quarterly training session
	IACE20617 Total:	35.00			
	Illinois Association of Cod	35.00			
Kieca, Michael					
KIECA					
REIM102317MCM	10/23/2017	75.00	0.00	11/07/2017	
101-300-512-5840 Meals					Reimbursement - Meals
	REIM102317MCM Total:	75.00			
	Kieca, Michael Total:	75.00			
Kiesler's Police Supply					
KIESLERS					
0833254	10/19/2017	4,873.91	0.00	11/07/2017	
101-300-512-5610 Ammunition & range supplies					Ammunition
	0833254 Total:	4,873.91			
	Kiesler's Police Supply Tot	4,873.91			
L3 Communications Mobile Vision, Inc.					
L3COMM					
0305601-IN	10/19/2017	650.00	0.00	11/07/2017	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-300-512-5410 R&M - communications equipm					Mobile Vision in car video systems
	0305601-IN Total:	650.00			
0305602-IN	10/19/2017	2,392.00	0.00	11/07/2017	
101-300-512-5410 R&M - communications equipm					In car DVR maintenance
	0305602-IN Total:	2,392.00			
	L3 Communications Mobil	3,042.00			
Maine-Niles Association of Special Recreation					
MNASR					
16-357	10/23/2017	665.66	0.00	11/07/2017	
205-580-515-5270					Purchased program services Inclusion Services for October B 2017
	16-357 Total:	665.66			
	Maine-Niles Association o	665.66			
Meade Electric Company Inc					
MEADELEC					
679293	10/18/2017	418.50	0.00	11/07/2017	
101-440-513-5290					Street lights & traffic signal Street lights out at McCormick & Tower Center
	679293 Total:	418.50			
	Meade Electric Company I	418.50			
North East Multi-Regional Training					
NORTHEST					
226304	10/17/2017	325.00	0.00	11/07/2017	
101-300-512-5590					Training Training - Police Dept
	226304 Total:	325.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		325.00			
North East Multi-Regional					
Northwest Police Academy					
NWPDACAD					
NWPA102517	10/25/2017	150.00	0.00	11/07/2017	
101-300-512-5590 Training					Training seminars
		150.00			
NWPA102517 Total:					
		150.00			
Northwest Police Academy					
Patten Industries					
PATTEN					
PM600268057	10/16/2017	2,730.00	0.00	11/07/2017	
101-420-511-5405 R&M - buildings					Generator maintenance & load test for PW
		2,730.00			
PM600268057 Total:					
		2,730.00			
PM600268089	10/17/2017	2,730.00	0.00	11/07/2017	
660-620-519-5490 R&M - water system equipmen					Generator maintenance & load test for Standpipe
		2,730.00			
PM600268089 Total:					
		2,730.00			
Patten Industries Total:		5,460.00			
Sam's Club					
SAMSCL					
10172017	10/17/2017	140.10	0.00	11/07/2017	
205-520-515-5645 Concessions & food					Club Kid Snack
10172017	10/17/2017	24.84	0.00	11/07/2017	
205-504-515-5730 Program supplies					Pumpkins in Proesel - supplies
		164.94			
10172017 Total:					
		164.94			
Sam's Club Total:		164.94			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Solid Waste Agency of Northern Cook County					
SOLIDWA					
5759	11/1/2017	18,232.81	0.00	11/07/2017	
101-440-514-5230					Garbage & recycling
					FY 2016 O & M costs - December
		<u>18,232.81</u>			
	5759 Total:	18,232.81			
		<u>18,232.81</u>			
	Solid Waste Agency of Nor	18,232.81			
Standard Plumbing					
STANDAPL					
453129	10/18/2017	19.79	0.00	11/07/2017	
205-560-515-5405					R&M - buildings
					Leak tracer for Aquatic Center
		<u>19.79</u>			
	453129 Total:	19.79			
		<u>19.79</u>			
	Standard Plumbing Total:	19.79			
TKE Corporation					
TKECORP					
6000261635	7/26/2017	300.00	0.00	11/07/2017	
101-420-511-5405					R&M - buildings
					Annual pressure test
		<u>300.00</u>			
	6000261635 Total:	300.00			
		<u>300.00</u>			
	TKE Corporation Total:	300.00			
Total Administrative Serv Corp					
TASC					
IN1121876	10/17/2017	606.00	0.00	11/07/2017	
101-210-511-5195					Employee Benefit Expenses
					FSA - Claim card fees
IN1121876	10/17/2017	177.60	0.00	11/07/2017	
101-210-511-5195					Employee Benefit Expenses
					FSA - Claim card fees
IN1121876	10/17/2017	587.19	0.00	11/07/2017	
101-210-511-5195					Employee Benefit Expenses
					FSA - Administration fees

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

IN1121876 Total:		1,370.79		
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Total Administrative Serv C		1,370.79		
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Report Total:		62,918.02		
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# Accounts Payable

## To Be Paid Proof List

User: jmazzeffi  
Printed: 10/30/2017 - 9:14AM  
Batch: 00106.11.2017



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Ace Hardware Skokie  
ACEHRDS

212781	10/18/2017	9.49	0.00	11/07/2017
101-420-511-5730				Program supplies Cable for PW
212781 Total:		9.49		
Ace Hardware Skokie Tota		9.49		

ClientFirst Consulting Group, LLC  
CLIENTFI

8176	8/31/2017	5,461.25	0.00	11/07/2017
101-250-511-5320				Consulting Police Dept Car video wireless
8176 Total:		5,461.25		
8187	9/30/2017	3,963.75	0.00	11/07/2017
101-000-210-2650				Contractor Permits Payable Accela Migration
8187 Total:		3,963.75		
ClientFirst Consulting Gro		9,425.00		

Impact Networking, LLC  
IMPACT

950585	10/25/2017	19.50	0.00	11/07/2017
101-210-511-5440				R&M - office equipment Shipping fees copier/Police Dept

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
950585 Total:		19.50			
Impact Networking, LLC T		19.50			
Interstate Billing Service, Inc INTERBIL 3007457511	8/16/2017	1,060.67	0.00	11/07/2017	Gasket, filters and pump for Truck #5
101-440-513-5480 R&M - vehicles					
3007457511 Total:		1,060.67			
Interstate Billing Service, I		1,060.67			
Kelly Services, Inc. KELLYSER 40066793	10/9/2017	769.60	0.00	11/07/2017	Temporary Community Development support for Accela
101-000-210-2650 Contractor Permits Payable					
40066793 Total:		769.60			
41066619	10/16/2017	615.68	0.00	11/07/2017	Temporary Community Development support for Accela
101-000-210-2650 Contractor Permits Payable					
41066619 Total:		615.68			
Kelly Services, Inc. Total:		1,385.28			
Lowe's Business Acc/GEFCF LOWES 01481	10/26/2017	37.11	0.00	11/07/2017	Tape, screws, cable ties, sponges
660-620-519-5730 Program supplies					
01481 Total:		37.11			
02023	10/26/2017	150.22	0.00	11/07/2017	Paint and cleaning supplies for PW
101-420-511-5405 R&M - buildings					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	02023 Total:	150.22			
02025	10/26/2017	110.67	0.00	11/07/2017	PVC for Parks
	205-430-515-5730 Program supplies				
	02025 Total:	110.67			
02744	10/23/2017	30.73	0.00	11/07/2017	Cleaning supplies PW showers
	101-420-511-5730 Program supplies				
	02744 Total:	30.73			
02776	10/23/2017	179.10	0.00	11/07/2017	Paint and paint supplies for Fire
	101-420-511-5405 R&M - buildings				
	02776 Total:	179.10			
02777	10/23/2017	170.99	0.00	11/07/2017	Paint and paint supplies for PW Break room
	101-420-511-5405 R&M - buildings				
	02777 Total:	170.99			
02820	10/24/2017	12.32	0.00	11/07/2017	Gutter sealant for PW
	101-420-511-5405 R&M - buildings				
	02820 Total:	12.32			
02826	10/24/2017	16.17	0.00	11/07/2017	Furniture moving kit for Fire
	101-420-511-5730 Program supplies				
	02826 Total:	16.17			
02911	10/25/2017	150.04	0.00	11/07/2017	Paint and supplies for Fire hydrants
	660-620-519-5730 Program supplies				
	02911 Total:	150.04			
2433	10/19/2017	580.96	0.00	11/07/2017	Holiday lights for Village Campus
	205-504-515-5730 Program supplies				
2433	10/19/2017	-563.50	0.00	11/07/2017	Holiday lights for Village Campus
	205-504-515-5730 Program supplies				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
2433 Total:		17.46			
26281	10/26/2017	677.52	0.00	11/07/2017	Holiday lights for Village Campus
205-504-515-5730 Program supplies					
26281 Total:		677.52			
2747	10/11/2017	177.46	0.00	11/07/2017	Holiday lights for Village Campus
205-504-515-5730 Program supplies					
2747 Total:		177.46			
Lowe's Business Acc/GEC		1,729.79			
Lurvey Landscape Supply					
LURVEY					
S1-10034066-01	10/27/2017	495.00	0.00	11/07/2017	Hicks yew for beautification at Village Hall
101-440-513-5250 Landscaping services					
S1-10034066-01 Total:		495.00			
Lurvey Landscape Supply		495.00			
Madison National Life					
MADISON					
1272712	10/19/2017	156.17	0.00	11/07/2017	Life insurance - November 2017
101-200-511-5150 Insurance - group life & AD&D					
1272712	10/19/2017	94.63	0.00	11/07/2017	Life insurance - November 2017
101-210-511-5150 Insurance - group life & AD&D					
1272712	10/19/2017	88.27	0.00	11/07/2017	Life insurance - November 2017
101-240-517-5150 Insurance - group life & AD&D					
1272712	10/19/2017	554.66	0.00	11/07/2017	Life insurance - November 2017
101-300-512-5150 Insurance - group life & AD&D					
1272712	10/19/2017	17.40	0.00	11/07/2017	Life insurance - November 2017
101-350-512-5150 Insurance - group life & AD&D					
1272712	10/19/2017	66.96	0.00	11/07/2017	Life insurance - November 2017
101-400-511-5150 Insurance - group life & AD&D					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
1272712	10/19/2017	35.53	0.00	11/07/2017
101-410-511-5150 Insurance - group life & AD&D				Life insurance - November 2017
1272712	10/19/2017	96.87	0.00	11/07/2017
101-440-513-5150 Insurance - group life & AD&D				Life insurance - November 2017
1272712	10/19/2017	58.54	0.00	11/07/2017
205-430-515-5150 Insurance - group life & AD&D				Life insurance - November 2017
1272712	10/19/2017	93.13	0.00	11/07/2017
205-500-515-5150 Insurance - group life & AD&D				Life insurance - November 2017
1272712	10/19/2017	95.94	0.00	11/07/2017
660-620-519-5150 Insurance - group life & AD&D				Life insurance - November 2017
	1272712 Total:	1,358.10		
	Madison National Life Tot	1,358.10		
Marc Printing				
MARCP				
111450	10/23/2017	746.30	0.00	11/07/2017
660-610-519-5700 Office supplies				Laser water bill paper
	111450 Total:	746.30		
	Marc Printing Total:	746.30		
Meade Electric Company Inc				
MEADELEC				
679328	10/23/2017	2,227.41	0.00	11/07/2017
217-000-561-5290 Maintenance of TIF Improvem				Fix power to light pole & replace fixture
	679328 Total:	2,227.41		
	Meade Electric Company I	2,227.41		
Meyer, Charles				
MEYER				
REIM102217CMA	10/25/2017	72.76	0.00	11/07/2017

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-200-511-5820	Local mileage, parking & tolls				Reimburse - Auto
	REIM102217CMA Total:	72.76			
REIM102217CML	10/25/2017	143.36	0.00	11/07/2017	
101-200-511-5830	Lodging				Reimburse - Lodging
	REIM102217CML Total:	143.36			
REIM102217CMP	10/25/2017	14.00	0.00	11/07/2017	
101-200-511-5830	Lodging				Reimburse - Parking
	REIM102217CMP Total:	14.00			
	Meyer, Charles Total:	230.12			
NAPA					
NAPA					
2812-285414	10/27/2017	116.82	0.00	11/07/2017	
660-620-519-5730	Program supplies				Grease for Pump station
	2812-285414 Total:	116.82			
	NAPA Total:	116.82			
Nettle Creek Nursery					
NETTLE					
5	10/26/2017	42,560.66	0.00	11/07/2017	
220-000-561-6310	Land Acq and Improvment				Lincoln Ave median project pay request #5
5	10/26/2017	-4,256.08	0.00	11/07/2017	
220-000-561-6310	Land Acq and Improvment				Less: retainage
5	10/26/2017	-12,768.20	0.00	11/07/2017	
465-000-561-6310	Land Acquisition				Less: retainage
5	10/26/2017	127,681.96	0.00	11/07/2017	
465-000-561-6310	Land Acquisition				Lincoln Ave median project pay request #5
	5 Total:	153,218.34			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Nettle Creek Nursery Total		153,218.34		
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Nicor Gas NICOR 1436840000	10/6/2017	92.24	0.00	11/07/2017
205-430-515-5780 Utilities - government buildin				Community Center

1436840000 Total:		92.24		
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21-84-84-00004	10/6/2017	51.42	0.00	11/07/2017
660-620-519-5780 Utilities - government buildin				Pump Station

21-84-84-00004 Total:		51.42		
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3017240000	10/10/2017	161.74	0.00	11/07/2017
101-420-511-5780 Utilities - government buildin				Public Services

3017240000 Total:		161.74		
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31-46-84-00002	10/6/2017	1,316.39	0.00	11/07/2017
205-560-515-5780 Utilities - government buildin				Parks

31-46-84-00002 Total:		1,316.39		
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70-61-47-04487	10/9/2017	79.10	0.00	11/07/2017
205-560-515-5780 Utilities - government buildin				7055 Kostner

70-61-47-04487 Total:		79.10		
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Nicor Gas Total:		1,700.89		
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O'Leary's Contractor Equip OLEARYS 230415	10/26/2017	153.00	0.00	11/07/2017
660-620-519-5745 Small tools				Parts for water

230415 Total:		153.00		
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		153.00			
O'Leary's Contractor Equip					
Omeralovic, Cazim OMERALO					
170184	4/20/2017	1,000.00	0.00	11/07/2017	
101-000-210-2620 Contractor bonds payable					Driveway deposit - Refund
		1,000.00			
170184 Total:					
		1,000.00			
Omeralovic, Cazim Total:					
Schuham Builder's Supply Inc SCHUHAM					
53817	10/24/2017	99.18	0.00	11/07/2017	
101-420-511-5730 Program supplies					Bolts & hinges for PW doors
		99.18			
53817 Total:					
		99.18			
Schuham Builder's Supply					
Swid Sales Corp SWIDSALE					
29428	10/20/2017	159.72	0.00	11/07/2017	
101-440-513-5768 Street materials - signs & bar					Batteries for speed display devices
		159.72			
29428 Total:					
		159.72			
Swid Sales Corp Total:					
Traffic Control & Protection TRAFFICC					
90802	10/26/2017	1,415.00	0.00	11/07/2017	
101-440-513-5768 Street materials - signs & bar					Cones for Traffic control

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

90802 Total:		1,415.00		
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Traffic Control & Protectio		1,415.00		
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Verizon Wireless  
VERIZON

9794925167	10/21/2017	550.44	0.00	11/07/2017
101-210-511-5580 Telephone				Phone charges
9794925167	10/21/2017	28.95	0.00	11/07/2017
205-508-515-5580 Telephone				Phone charges
9794925167	10/21/2017	3.51	0.00	11/07/2017
205-520-515-5580 Telephone				Phone charges
9794925167	10/21/2017	4.60	0.00	11/07/2017
205-530-515-5580 Telephone				Phone charges
9794925167	10/21/2017	27.80	0.00	11/07/2017
205-560-515-5580 Telephone				Phone charges
9794925167	10/21/2017	1.15	0.00	11/07/2017
205-550-515-5270 Purchased program services				Phone charges
9794925167	10/21/2017	26.25	0.00	11/07/2017
101-000-210-2650 Contractor Permits Payable				Phone charges
9794925167	10/21/2017	83.34	0.00	11/07/2017
660-610-519-5580 Telephone				Phone charges

9794925167 Total:		726.04		
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Verizon Wireless Total:		726.04		
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Warehouse Direct  
WAREHOUS

3644164-0	10/5/2017	763.04	0.00	11/07/2017
101-210-511-5700 Office supplies				Office supplies

3644164-0 Total:		763.04		
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3660819-0	10/19/2017	30.21	0.00	11/07/2017
101-200-511-5700 Office supplies				Office supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	3660819-0 Total:	30.21		
3661031-0	10/19/2017	226.64	0.00	11/07/2017
101-210-511-5700	Office supplies			Office supplies
	3661031-0 Total:	226.64		
	Warehouse Direct Total:	1,019.89		
	Report Total:	178,295.54		

# MAUREEN A. EHRENBERG

## Professional Profile

C-level executive with demonstrated ability to garner consistent success that generates growth, drives revenues, captures increased market share, improves service, business performance and profits. Recognized by the industry as well as employers for increasing company and team visibility and credibility in the global CRE marketplace. Reputation for materially growing the business profitably while delivering world class service and results to customers.

Creative and innovative strategic leader with a vision for where the industry is heading through the convergence of service and technology. Strong track record of results by delivering business strategy and roadmap, executing and delivering sustainable business growth by creating platform leverage for the business and receiving major contract awards from global, regional and local corporations.

Reputation for service excellence, integrity, building trust, and delivering a continued value proposition for clients and the company in an ever-changing competitive business environment. Collaborative consensus builder with proven ability to forge strong business relationships and partnerships; committed to organizational excellence. Excels at change management, a motivational team builder with a proven track record of successful business turnarounds & M&A integration. Focused competitor, delivering dynamic service performance with consistent success in receiving company recognition for teams' accomplishments and award winning performance excellence and innovation.

### *Key Competencies include:*

Visionary strategy & execution management

Business development & sales leadership

Strategic business planning

Stakeholder engagement

P&L, business performance improvement & risk management

M&A, deal structuring & negotiations

Strong revenue generator

Start-up, turnaround & change

## Highlights of Recent Experience

### **JLL, Inc.**

#### **Chicago, IL**

International Director, Corporate Solutions

President, Global Integrated Facility Management

**9/2014-Present**

Responsible for the strategic vision and business execution of one of JLL's largest business units. Delivered 22% contribution margin growth in 2015 and on target to achieve similar results in 2016. 2015 recognized as the most successful business results for IFM in the history of the company. Services delivered and being repositioned include Asset Management, Facility Management, Engineering and Maintenance Services, Critical Environments Services, Energy and Sustainability Services, Health & Safety, Global Client Service and Call Centers and Strategic Sourcing (managing over \$20B spend annually).

Recruited to JLL to reposition its Global IFM business, i.e. Operational Excellence, Productivity and Growth. Identified the convergence that is occurring in the business and brought the acquisition of a \$75MM Technology company to JLL to enable the digitization of the business and automate end to end process flow. The acquisition was approved by JLL's Global Board and closed in January, 2016. Partnered with JLL's EMEA leadership on the recent acquisition of Integral in the UK.

**CBRE, Inc.  
Chicago, IL**

**9/2009- 9/2014**

Global Director of Facility Management, Executive Managing Director

Responsible for leading and growing the company's Global Facility Management business comprised of 1 Billion SF of facilities under management across 120 countries. Team comprised of 11,000 FM professionals and engineers and technicians; the Strategic Sourcing platform managing over \$26 Billion in annual spend, Call Center Business, Energy and Sustainability Business, Health & Safety, Engineering and Maintenance Services, Critical Environments Business, Client Accounting Services and the IFM transition implementation team.

Restructured the IFM business operations globally and rebuilt the call center operations, energy practice group and the composition of the FM implementation team and approach. Defined the company's go to market approach and strategy for facility management services on a global basis. Restructured/repositioned several major client contracts and service provision for several of the company's largest FM accounts. Lead strategic acquisition strategy for the business. Participated in the leadership of the acquisition of Norland Managed Services in the UK. The acquisition expanded CB's IFM service delivery capabilities in EMEA and tripled market presence as well as improved market perception and platform strength.

Drove the strategy, sales and repositioning of the value proposition and changed the go to market service delivery of CB's IFM operating unit to win over 125 million square feet of new FM business in 2010 and over 200 million square feet in 2011. Operating results by 2011 reflected a 23 percent increase in revenue and 35 percent increase in net profit. Global FM revenues exceeded \$725MM and an ebitda in excess of \$50MM. Corporate goal was to double the size of the FM business through organic growth within 5 years; the goal was accomplished 20% faster.

Achieved the highest growth and margin for the IFM business in the history of the company throughout tenure with the company. In 2010, appointed to the CEO's HPGLT (High Performing Global Leadership Team), a group of selected leaders that were cultivated to grow within the global executive leadership of the company.

**Expense Management Solutions, Inc.  
Boston and Chicago**

**2008-2009**

Principal, Head of Global Real Estate Consulting Practice

Lead the management consulting practice for this 15 year old global advisory business, managing consulting teams based in Chicago and Boston, providing advice to several major institutional investors, Fortune 500 corporations, and government in US and Canada in regard to their real estate portfolio strategies, potential outsourcing initiatives, and acquisitions or dispositions, etc. Advised senior management in regard to repositioning and change management plans to properly assess strategic planning and operational and process improvement when building or downsizing their real estate portfolios and occupancy strategy in order to increase shareholder value. Acted as lead advisor/negotiator for client Service Contracts, Master Service Agreements, and Service Level Agreement preparation and negotiations for groups such as the Ontario Realty Corporation, Cisco, Intuit and Microsoft.

In February 2009, was instrumental in the consulting practice being named to the Global Outsourcing 100 and World's Best Outsourcing Advisors lists by the International Association of Outsourcing Professionals (IAOP) based upon the evaluation of an independent panel of judges. Practice was ranked among the 2008 Top 10 Finance and Accounting Outsourcing Advisors by *The Black Book of Outsourcing*.

**Grubb & Ellis Company  
Chicago, IL**

**1997-2007**

Executive Vice President, Company Executive Officer  
President, Global Client Services  
President & CEO, G&E Management Services, Inc.  
President, Central Region

February 1998 to December 2007  
March 2003 to December 2007  
February 1998 to December 2007  
July 1997 to February 1998

Executive Leadership - Served as Co-CEO of Grubb & Ellis Company, moving the company back to profitable performance. Demonstrated the ability to rally people around a mission and motivate them to enthusiastically pursue it though it required cost and headcount reductions and other tough measures to turn around the company. Key contributor to enterprise-level strategic planning and decision-making in repositioning this publicly traded real estate services firm. Completed two Wall Street "Road Shows". Member of two person executive team to raise funds to launch a SPAC (\$143M) and company recapitalization (\$100M) which was critical for re-listing Grubb & Ellis on NYSE.

Responsible for the growth and strategic direction of Global Client Services (GCS), which included the Corporate Services Group, Project Management, Strategic Consulting, Institutional Services Group & Capital Markets, Grubb & Ellis Management Services, Inc., Grubb & Ellis Affiliates, Inc. and all Grubb & Ellis International business and operations. Key business owner of the firm's global alliance with Knight Frank business units contributed a combined \$300M annual revenue to the firm, comprised 3,000 employees, 200 million square feet under management and represented 500 various institutional and corporate clients.

Architect of the company's Global Client Services business, positioning the firm to directly compete with top three firms in the industry. Significantly increased market share by creating focused, top talent teams to provide comprehensive, strategic real estate solutions and services to corporations and investors, respectively, on a global basis. Acted as the primary executive client interface for strategic company accounts such as IBM, Microsoft, Aetna, The Hartford, Capital One, Morgan Stanley, JP Morgan Chase Investors, and the Prudential Real Estate Investors. Devised strategy for organic growth in excess of 500% and built organization, to create processes and infrastructure to support growth and improve profitability.

*Earlier career experience includes roles with Premisys Real Estate Services, Inc., a wholly owned subsidiary of The Prudential Insurance Company of America, Chicago, IL (1991-1997), and First Office Management (Sam Zell's Equity Group), Chicago, IL (1989-1991)*

**Education**

The City University, London, England BSC with Joint Honours in Economics & Accountancy,  
Fellow, Royal Institution of Chartered Surveyors (FRICS)  
Counselor of Real Estate (CRE)  
Member, Lambda Alpha International, (LAI) Honorary Society for the Advancement of Land Economics,  
Licensed Real Estate Broker, Illinois

**Affiliations & Selected Recognitions**

Global Chair of the Board, International Facility Management Association (IFMA)  
Member, New York State Teachers' Retirement System (NYSTRS) Real Estate Advisory Board  
Member, Roosevelt University Board of Trustees and Executive Committee  
Member, Economic Club of Chicago  
International Union of Operating Engineers (IUOE), Health & Welfare Fund Trustee  
Past Member, CORENET Global Board of Directors and Chair of Governance Committee and current member

**Affiliations & Selected Recognitions (Continued)**

Member and Bridging C-SUITE Gap Mentor, Commercial Real Estate Women (CREW)

Member, Executive Women in Corporate Real Estate (EWCRE)

Named in 2015 by “Real Estate Forum” Magazine as one of their Women of Influence

Illinois Real Estate Journal’s Career Achievement Award recipient in 2014

Recipient of the CBRE “President’s Award” for Business Leadership in 2013

Recipient of the CBRE Company’s “Gary Beban Award” in 2011 for Teamship

CoreNet Global, “Global Innovator of the Year” Award in 2004

### Current responsibilities

Maureen Ehrenberg serves as President, Global Integrated Facilities Management (IFM), for JLL. JLL's IFM practice specializes in providing comprehensive enterprise facilities and engineering outsourcing and other facilities related support services to leading local, regional and global organizations.

An internationally recognized expert in the facility management field, Ehrenberg provides strategic direction and expertise to a team of over 15,000 who currently manage more than 1 billion square feet of property globally. As Chair of JLL's Global IFM Board, Ehrenberg provides leadership and strategic direction for the IFM business leaders to develop, promote and ensure best practices in service delivery consistency, innovation, operational effectiveness and talent management across the service line.

### Experience

Ehrenberg's client focus and experience in delivering facility management services for several of the world's leading corporations in many industry sectors over the last 25 years, uniquely qualify her in the field. She is known for delivering break through results and service innovation through creative solutions design and the use of new technologies, systems and processes that have advanced the IFM business for corporations and service providers on a global basis. Most recently, she served as Global Director of Facilities Management at CBRE. Previously, she was a Principal at the management consulting firm, Expense Management Solutions. Ehrenberg served as an Executive Officer of Grubb & Ellis Company, for eleven years as President of its Global Client Services Business as well as President and CEO of its Management Services subsidiary company. Ehrenberg's extensive history of working directly with companies and understanding their real estate and facilities needs has helped her develop a strong track record of results in business innovation, transformative solutions implementations and a strong dedication to quality client service and the workplace experience.

### Education

Ehrenberg earned a BSc Honours in Economics and Accountancy from The City University, University College, London, England. She is a Counselor of Real Estate (CRE), a Fellow of the Royal Institution of Chartered Surveyors (FRICS) and a member of Lambda Alpha International (LAI), the honorary society for land use economics. Ehrenberg is a Licensed Managing Broker in the State of Illinois.

### Affiliations

Member, Board of Directors, International Facility Management Association (IFMA)  
 Board Member, Open Standards Consortium for Real Estate (OSCRE)  
 Management Trustee – International Union of Operating Engineers, Local 399  
 Board of Trustees Roosevelt University  
 Real Estate Advisory Board Member, New York State Teachers Retirement System (NYSTRS)  
 Member of CREW (Commercial Real Estate Women)  
 Member of EWCRE (Executive Women in Corporate Real Estate)  
 Member of the Realty Club of Chicago  
 Member of the Economic Club of Chicago  
 Past CoreNet Global Board Member and Member of CoreNet's Knowledge Advisory Task Force  
 Past President of the Building Owners and Managers Association of Chicago (BOMA/Chicago) and member of the BOMA National Advisory Council



### Select Clients

- HSBC
- IBM
- Microsoft
- Google
- NIKE
- AT&T
- Bank of America
- BP
- Capital One
- Walgreens

### Achievements

- 25+ years of global facilities management experience
- 2017 Julie Devine Digital Impact Award Recipient
- Global Chair, International Facility Management Association (IFMA)
- Named by Real Estate Forum as one of its 2015 "Women of Influence."
- Featured in RICS Modus Magazine, "Foundation, February, 2015"
- Innovator of the Year Award by CoreNet Global
- Attained several strategic supplier recognition awards from her various client sourcing organizations

**Subject: Re: Peter Dyer**

I have been a resident of Lincolnwood since 1999 living in the same home at with my wife Christine and 3 children. All 3 children attended school in Lincolnwood and went to Niles West High School.

As a resident of Lincolnwood my children participated in many of the towns activities including cub scouts, girls scouts, and the baseball association. When my son was in T-ball in 2000-2001 the baseball league basically went bankrupt, at that time myself and several other fathers from the town took over the league. I became President of the league and remained in that role for 7-8 years. During this tenure our board was able to double the size of the league and re-start the girls softball program which had stopped several years prior. We also expanded the league to include games against our neighboring towns of Skokie, Morton Grove, and Evanston. The league became cash positive by the end of the first year. The league was very successful to the point that a donation was made to the village to help purchase the lights on field 2 in Proesel Park after 8 years of fundraising.

My current occupation is Vice President of Operations for ATF Inc. also located in Lincolnwood at 3550 W. Pratt ave. ATF is a tier 2 Automotive parts supplier with 7 factories located in 4 states and 1 plant located in Mexico. I have worked at ATF since 1985. I worked through the ranks to my current position. My current responsibilities include management of all operations including the personnel for these plants. Capital purchases and budgetary responsibilities for the company. Lincolnwood is the Headquarters for ATF being the largest plant at 180,000 square feet and 270 employees at this location.

Peter Dyer, Vice President Operations



## *Proclamation*

**WHEREAS**, the number of American households facing food insecurity in the U.S. continues to be more prevalent than it was before the Great Recession; and

**WHEREAS**, in Niles Township, residents may be surprised to learn that nearly 1 in 3 District 219 high school students are going to bed hungry, and going to school without enough food in their bellies; and

**WHEREAS**, the Niles Township Food Pantry is here to help, providing assistance to roughly 1,800 households and distributing 100,000 lbs. of food each month; and

**WHEREAS**, right now, there are residents in Lincolnwood, and throughout Niles Township, facing this life-threatening dilemma each and every day. As Americans, we call our network of food pantries and soup kitchens the last line of defense against hunger. We are here doing everything we can every day, but we need the help of the community now more than ever.

**NOW, THEREFORE, BE IT RESOLVED** that I, Barry Bass, President of the Village of Lincolnwood, along with the Village Board of Trustees do hereby proclaim the month of December, 2017 as:

### ***Niles Township Food Pantry Awareness Month***

In Lincolnwood and call upon citizens, to donate food and time to create a better, brighter, and more hopeful future for those less fortunate.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of Lincolnwood to be affixed:

DATED this 7<sup>th</sup> day of November, 2017

ATTEST:

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Beryl Herman  
Village Clerk

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Barry Bass  
Village President

# Request For Board Action

**REFERRED TO BOARD:** November 7, 2017

**AGENDA ITEM NO:** 1

**ORIGINATING DEPARTMENT:** Finance

**SUBJECT:** Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Truth-in-Taxation Act provides that the Corporate Authorities of each taxing district shall determine the estimated amount of money to be raised by taxation for the next fiscal year upon the taxable property in the taxing district at least 20 days prior to the approval of an Ordinance levying property taxes.

At the October 17, 2017 Committee of the Whole (COTW) meeting, the Village Board discussed the 2017 tax levy. The Village Board's Financial Policy states that the tax levy increase is limited to the maximum allowed under State Statute for tax capped communities. The 2017 tax cap is 2.1%. This equates to an increase of \$114,865 for a total levy of \$5,584,620. At the October 17, 2017 COTW meeting, the Village Board agreed by consensus to increase the 2017 tax levy by \$114,865.

**FINANCIAL IMPACT:**

Increase in General Fund revenue of \$114,865 for Fiscal Year 2018/19.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution

**RECOMMENDED MOTION:**

**Move to approve** a Resolution determining amounts of money to be raised through ad valorem property taxes.

**RESOLUTION NO. R2017-\_\_\_\_\_**

**A RESOLUTION DETERMINING AMOUNTS OF MONEY TO BE RAISED  
THROUGH *AD VALOREM* PROPERTY TAXES**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the Truth-in-Taxation Act, 35 ILCS 200/18-60, provides that the corporate authorities of each taxing district, including the Village of Lincolnwood, shall determine the amount of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by general election law, estimated to be necessary to be raised by taxation for the current fiscal year upon the taxable property in the taxing district;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. DETERMINATION. The President and Board of Trustees of the Village of Lincolnwood hereby estimate that \$5,584,620, exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of *ad valorem* property taxes levied for 2017 tax bills for fiscal year 2018-2019. The President and Board of Trustees hereby find that this amount is not more than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force from and after its passage and approval in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this 7th day of November, 2017

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

# Request For Board Action

**REFERRED TO BOARD:** November 7, 2017

**AGENDA ITEM NO:** 2

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Approval of a Resolution to Purchase 72 Trees from the Suburban Tree Consortium for the Fall 2017 Planting in the Amount of \$25,197.00

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

The Village plants parkway trees in locations where a tree has been removed for reasons such as disease or infestation, storm damage, utility maintenance, or accidents. A fall and spring planting are conducted each year. Lincolnwood is a member of the Suburban Tree Consortium (STC), a coalition of 38 communities created to jointly purchase and plant parkway trees. As a member of the STC, the Village has access to competitively bid planting services and high quality nursery stock. The fall 2017 planting will include the installation of 72 trees and is scheduled to occur in mid-November.

As new trees are planted, they are being spaced at a minimum of 25 feet apart to ensure that they have adequate space to thrive. Some existing parkway trees are planted too close together, so a new tree will not always be planted for every tree that is removed. Staff works with the property owner adjacent to the planting site to identify a species of tree that the resident will enjoy while also ensuring that the planting space is sufficient for the tree to thrive.

**FINANCIAL IMPACT:**

\$45,000 has been budgeted in the FY 2017/18 Public Works Street Maintenance Cost Center of the General Fund and \$15,000 has been budgeted in the FY 2017/18 Devon/Lincoln TIF Fund for the planting of parkway trees. These funds are divided between the two annual plantings.

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Quote from Suburban Tree Consortium

**RECOMMENDED MOTION:**

**Move to approve** a Resolution authorizing the purchase and planting of 72 trees from the Suburban Tree Consortium for the 2017 fall planting in an amount of \$25,197.00.

**RESOLUTION NO. R2017-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE PURCHASE AND PLANTING OF 72 TREES  
TO BE PURCHASED FROM THE SUBURBAN TREE CONSORTIUM  
IN AN AMOUNT OF \$25,197.00**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is a member of the Suburban Tree Consortium (“STC”), a consortium of 38 municipalities located within the State of Illinois; and

WHEREAS, the STC competitively bids tree planting services on behalf of the member municipalities, resulting in significant savings for the Village; and

WHEREAS, the Village has identified the need to replace parkway trees that have been removed due to disease, illness, storm damage, or accident; and

WHEREAS, the Village desires to purchase and plant 72 trees, in the amount of \$25,197.00; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to plant 72 trees to be purchased from the STC in the amount of \$25,197;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve the planting by the Village of 72 trees to be purchased from the STC, in the amount of \$25,197.00.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

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Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_ day of \_\_\_\_\_, 2017

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Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois



# Request For Board Action

**REFERRED TO BOARD:** November 7, 2017

**AGENDA ITEM NO:** 3

**ORIGINATING DEPARTMENT:** Public Works

**SUBJECT:** Approval of a Resolution Approving an Intergovernmental Agreement with Cook County for Grant Funding for the Engineering of Improvements to the Intersection of Touhy and Cicero Avenues

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In January 2017, the Cook County Department of Transportation and Highways announced a new \$8.5 million grant program called, "Invest in Cook." The program is intended to assist with implementation of the County's long range transportation plan, "Connecting Cook County." The Invest in Cook program is intended to provide local governments with funding assistance for transportation improvements. In recent years, Federal programs such as the Congestion Mitigation and Air Quality (CMAQ) grant no longer funds Phase I Engineering. The Invest in Cook grant assists with that gap by offering funds for the initial phase of projects.

At the November 1, 2016 Committee of the Whole meeting, staff presented three possible projects for which the Village could potentially complete Phase I Engineering and then pursue CMAQ funding during a future call for projects. The project that was most favored by the Village Board was improvements to the Touhy/Cicero intersection that included a right turn lane on northbound Cicero Avenue to traffic seeking to head eastbound on Touhy Avenue and widening of the Edens Expressway off ramp. Both Touhy and Cicero Avenues are within the jurisdiction of the Illinois Department of Transportation (IDOT).

On February 3, 2017, staff met with representatives from IDOT to discuss the proposed improvements at the Touhy/Cicero intersection. During that meeting, IDOT found the proposed improvement to be favorable and indicated that they would support a project at the intersection. Following the meeting, IDOT indicated that the Village may submit a formal written request for funding participation for Phase I Engineering as well as subsequent phases of the project if grant funding is awarded.

On March 7, 2017, the Village Board adopted Resolution No. R2017-1968 committing \$75,000 in local funds required to apply for a \$250,000 Invest in Cook Grant to fund the Phase I Engineering for the improvements at the Touhy/Cicero intersection. On July 27, 2017, the Village was informed that Cook County awarded the requested grant in the amount of \$175,000. Since then, staff has reached out to IDOT to formally seek funding for the local match. Recently, staff received a verbal confirmation that IDOT will participate in funding the local match and specific details of their participation would be included in a forthcoming letter. The specific details are not yet known; however, it is expected that no local funds will be required.

Cook County has indicated that the next step to move forward and receive the grant funding is to enter into an intergovernmental agreement (IGA) that outlines the Village's and the County's responsibilities. The Village will be responsible to select a design firm, manage the progress of the Phase I report, and pay the consultant up front. Cook County will reimburse the Village upon proof of payment. This is the same process that is used during the design phase of projects where grant funds are managed by IDOT. The IGA has been reviewed by staff, the Village Engineer, and the Village Attorney and it is recommended for approval.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Resolution
2. Proposed Intergovernmental Agreement

**RECOMMENDED MOTION:**

**Move to approve** a Resolution approving an intergovernmental agreement with Cook Count for grant funding for the engineering of improvements to the intersection of Touhy and Cicero Avenues.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2017-\_\_\_\_\_

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY FOR GRANT FUNDING FOR THE ENGINEERING OF IMPROVEMENTS TO THE INTERSECTION OF TOUHY AND CICERO AVENUES**

WHEREAS, in an effort to ensure the highest-quality public infrastructure for its residents, the Village periodically identifies possible public infrastructure improvements for which it could apply for grant funding from various federal, state, and county grant programs; and

WHEREAS, at its meeting on November 1, 2016, the Village Board considered three possible projects for application to grant programs for phase I engineering, and decided that the addition of a right turn lane on northbound Cicero Avenue for traffic travelling eastbound on Touhy Avenue ("*Touhy/Cicero Project*") is appropriate for application for grant funding; and

WHEREAS, the County of Cook ("*County*") established the Invest in Cook grant program in January 2017 to provide municipalities with funding assistance for transportation improvements consistent with the goals of the County's long-range transportation plan ("*Grant Program*"); and

WHEREAS, on March 7, 2017, the Village Board adopted Resolution R2017-1968, committing \$75,000.00 in local funds, as required for its application to the Grant Program to fund the completion of phase I engineering services for the Touhy/Cicero Project ("*Phase I Services*"); and

WHEREAS, the County has awarded a grant to the Village in the amount of \$175,000.00 through the Grant Program to fund the completion of the Phase I Services ("*Grant*"); and

WHEREAS, in order to receive the Grant, the Village must enter into an intergovernmental agreement with the County, in the form attached to this Resolution as **Exhibit A** ("*Intergovernmental Agreement*"); and

WHEREAS, cooperation between and among governmental agencies and entities through intergovernmental agreements is authorized and encouraged by Article VII, Section 10 of the Illinois Constitution of 1970 and by the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to enter into the Intergovernmental Agreement with the County;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF INTERGOVERNMENTAL AGREEMENT. The Intergovernmental Agreement by and between the Village and the County is hereby approved.

SECTION 3. EXECUTION OF INTERGOVERNMENTAL AGREEMENT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Intergovernmental Agreement and all necessary documentation related thereto.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and in the manner provided by law.

PASSED this \_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this  
\_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

**EXHIBIT A**

**INTERGOVERNMENTAL AGREEMENT**



**INTERGOVERNMENTAL AGREEMENT**

This **INTERGOVERNMENTAL AGREEMENT** (the “AGREEMENT”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the COUNTY OF COOK (the “COUNTY”), a body corporate and politic of the State of Illinois, acting by and through its DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (the “DEPARTMENT”); and the VILLAGE OF LINCOLNWOOD (the “GRANTEE” or “VILLAGE”), a municipal corporation of the State of Illinois. The COUNTY and GRANTEE are sometimes referred to herein collectively as the “PARTIES.”

**RECITALS**

**WHEREAS**, the COUNTY is part of the third largest urban area in the United States - one that provides transportation services to the nation and connects our region to the world; and

**WHEREAS**, the transportation infrastructure that was an essential element in the development of our regional economy needs to be maintained, updated, expanded, and improved in order for us to remain competitive and grow; and

**WHEREAS**, *Connecting Cook County*, the COUNTY’s first long range transportation plan in 75 years, outlines a more expansive role for the COUNTY in funding and collaborating on projects across jurisdictional boundaries, and identifies five key priorities: prioritizing transit and other transportation alternatives; supporting the region’s role as North America’s freight capital; promoting equal access to opportunities; maintaining and modernizing existing transportation facilities; and increasing investments in transportation; and

**WHEREAS**, Invest in Cook, an initiative of *Connecting Cook County*, gave local and regional governments and private partners the opportunity to apply for up to \$8.5 million to help cover the cost of planning and feasibility studies, preliminary and design engineering, right-of-way acquisition and construction of improvements that implement and advance the priorities set forth in the long range transportation plan; and

**WHEREAS**, on July 27, 2017, the COUNTY informed the VILLAGE OF LINCOLNWOOD that it had been selected for participation in the FY2017 Invest in Cook program; and

**WHEREAS**, the COUNTY has agreed to award the VILLAGE \$175,000.00 of Invest in Cook funds for the VILLAGE’s Touhy Avenue and Cicero Avenue Geometry Improvements project (the “PROJECT”), herein designated as COUNTY Section Number 17-IICRD-00-PV; and

**WHEREAS**, the scope of work for the PROJECT can be described as widening the northbound Edens Expressway - eastbound Touhy Avenue exit ramp; widening Cicero Avenue between the ramp and Touhy Avenue; constructing a right-turn lane to eastbound Touhy Avenue; and installing traffic signal and ADA improvements at the intersection of Touhy Avenue and Cicero Avenue; and

**WHEREAS**, a map showing the PROJECT limits is incorporated into this AGREEMENT and attached hereto as EXHIBIT C; and

**WHEREAS**, the Invest in Cook grant will help fund preliminary engineering for the PROJECT; and

**WHEREAS**, the PROJECT supports the priorities of *Connecting Cook County*, the COUNTY's long range transportation plan, by prioritizing transit and other transportation alternatives by encouraging non-auto trips; maintaining and modernizing existing transportation infrastructure serving multiple north shore municipalities, while also enhancing the quality of life in Lincolnwood, the host community for the transportation facility; and increasing investment in transportation by leveraging other funding; and

**WHEREAS**, the PARTIES by this instrument desire to determine and establish their respective responsibilities toward preliminary engineering, funding, and reporting of the PROJECT; and

**WHEREAS**, the COUNTY by virtue of its powers as set forth in the Counties Code, 55 ILCS 5/1-1 *et seq.*, and the Illinois Highway Code, 605 ILCS 5/1-101 *et seq.*, is authorized to enter into this AGREEMENT; and

**WHEREAS**, the GRANTEE by virtue of its powers as set forth in the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, is authorized to enter into this AGREEMENT; and

**WHEREAS**, a cooperative Intergovernmental Agreement is appropriate and such an Agreement is authorized under Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

**NOW, THEREFORE**, in consideration of the aforementioned recitals and the mutual covenants contained herein, the PARTIES hereto agree as follows:

**I. PRELIMINARY ENGINEERING**

- A. The GRANTEE shall enter into a contract with a qualified consultant to perform preliminary engineering services for the PROJECT.
- B. If required by Federal and/or State law, the GRANTEE shall utilize a Qualifications-Based Selection (QBS) process in selecting the consultant. The QBS process shall comply with all Federal and/or State rules and regulations, as dictated by the corresponding fund source(s) related to the PROJECT.
- C. The GRANTEE shall provide the COUNTY with a copy of the solicitation document no later than seven calendar days after it has been made publicly available. The solicitation document, which shall include the date, time and location of the opening of responses, shall be directed to the Bureau Chief of Project Development, Cook County Department of Transportation and Highways, 69 W. Washington St., 23rd Floor, Chicago, IL 60602.
- D. The GRANTEE understands and agrees that the failure to provide the COUNTY with a copy of the solicitation document in the manner set forth in section I (C) is cause for termination or suspension of this AGREEMENT.

- E. The GRANTEE shall open the responses in the presence of one or more witnesses after the designated date and time for submission. A representative of the COUNTY may be present at the opening, but shall not be required to attend the opening.
- F. The GRANTEE shall evaluate all responses and submit its recommendation to the COUNTY, setting forth the reasons for such recommendation, which shall be based upon the VILLAGE's evaluation criteria. Along with its recommendation, the GRANTEE shall provide the COUNTY with the names of all respondents and summaries of their responses. This submittal shall be directed to the Bureau Chief of Project Development, Cook County Department of Transportation and Highways, 69 W. Washington St., 23rd Floor, Chicago, IL 60602. The COUNTY shall review the GRANTEE's recommendation within seven calendar days of receipt and indicate its approval or disapproval thereof in writing. Failure to respond within seven calendar days as required by this section shall constitute approval.
- G. Upon concurrence from the COUNTY, the GRANTEE shall negotiate the terms of and execute the contract. The GRANTEE shall forward a copy of the contract to the COUNTY no later than 14 days after execution.
- H. The GRANTEE shall provide the COUNTY with copies of all deliverables produced by the consultant and submitted to the GRANTEE, including, but not limited to, any and all surveys, studies, reports, charts, maps, drawings, agreements, data, plans, specifications, estimates, plats, permits and special provisions. The submittals shall be directed to the Bureau Chief of Project Development, Cook County Department of Transportation and Highways, 69 W. Washington St., 23rd Floor, Chicago, IL 60602.
- I. The GRANTEE agrees to assume overall responsibility for the PROJECT, including ensuring that all required permits and joint participation and/or force account agreements are secured in support of the general PROJECT schedules and deadlines.
- J. The COUNTY shall grant and consent to any and all permits, rights of access (ingress or egress), and temporary use of its property within the PROJECT limits to the GRANTEE and/or its agents, without charge of permit fees to the GRANTEE. Any permit for rights of access and/or temporary use of any of the COUNTY's property shall not be unreasonably withheld by the COUNTY.

## II. FINANCES

- A. It is agreed by the PARTIES that the total estimated cost of the preliminary engineering phase of the PROJECT is \$250,000.00. A breakdown of this cost estimate, and a complete list of funding sources, is provided for in the approved PROJECT budget, which is incorporated into this AGREEMENT and attached hereto as EXHIBIT A.
- B. Except as otherwise identified herein, the GRANTEE agrees to pay all actual PROJECT-related costs subject to reimbursement by the COUNTY as hereinafter stipulated.
- C. The COUNTY agrees to reimburse the GRANTEE in the amount of \$175,000.00 for actual preliminary engineering costs for the PROJECT, in accordance with the approved

PROJECT budget (EXHIBIT A) and PROJECT schedule, the latter of which is incorporated into this AGREEMENT and attached hereto as EXHIBIT B.

- D. It is understood and agreed to by the PARTIES that the COUNTY will not reimburse the GRANTEE for any expenditures that are:
- i. contrary to the provisions of this AGREEMENT or the latest budget approved by a duly-authorized representative of the COUNTY;
  - ii. not directly for carrying out the preliminary engineering phase of the PROJECT;
  - iii. of a regular and continuing nature, including, but not limited to, administrative costs, staff and overhead costs, rent, utilities and maintenance costs;
  - iv. incurred without the consent of the COUNTY after written notice of the suspension or termination of any or all of the COUNTY's obligations under this AGREEMENT; or
  - v. in excess of the amount set forth in section II (C) of this AGREEMENT.
- E. The COUNTY agrees that upon award of the preliminary engineering contract for the PROJECT and receipt of an invoice from the GRANTEE, the COUNTY will pay to the GRANTEE within 30 calendar days an amount equal to 35% of its obligation incurred under this AGREEMENT, based on actual bid prices. After these initial funds have been expended by the GRANTEE, the GRANTEE shall provide the COUNTY with the following documents related to the advance payment in order to be eligible to receive additional funding from the COUNTY:
- i. a cover letter addressed to the Bureau Chief of Project Development;
  - ii. an invoice requesting payment, which includes the name of the PROJECT and its associated section number;
  - iii. a copy of the cancelled check(s) paid to the consultant(s) (or a copy of the associated bank ledger reflecting the payment(s)), or a letter from the consultant(s) confirming payment was received for the service(s) rendered; and
  - iv. a copy of the associated invoice(s) submitted by the consultant(s) for the service(s) rendered.
- F. The COUNTY will pay the GRANTEE the balance of its obligation incurred under this AGREEMENT as additional funds are expended by the GRANTEE. The GRANTEE may seek reimbursement from the COUNTY no more frequently than on a monthly basis. In order to receive reimbursement from the COUNTY, the GRANTEE must provide the COUNTY with the following:
- i. a cover letter addressed to the Bureau Chief of Project Development;

- ii. an invoice requesting payment, which includes the name of the PROJECT and its associated section number;
  - iii. a copy of the cancelled check(s) paid to the consultant(s) (or a copy of the associated bank ledger reflecting the payment(s)), or a letter from the consultant(s) confirming payment was received for the service(s) rendered; and
  - iv. a copy of the associated invoice(s) submitted by the consultant(s) for the service(s) rendered.
- G. If the documentation submitted by the GRANTEE for reimbursement is deemed by the COUNTY as not sufficiently documenting the work completed, the COUNTY may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced pursuant to this AGREEMENT.
- H. It is further agreed by the PARTIES that notwithstanding the estimated or actual costs of the preliminary engineering phase of the PROJECT, the COUNTY's financial responsibility pursuant to this AGREEMENT shall not exceed \$175,000.00.
- I. Either of the PARTIES may request, after the preliminary engineering contract(s) are let by the GRANTEE, that supplemental work that increases the total costs of the preliminary engineering phase of the PROJECT or costlier substitute work be added to the contract(s). The GRANTEE will cause said supplemental work or such substitute work to be added to the contract(s), provided that said work will not unreasonably delay the PROJECT schedule. Whichever of the PARTIES requesting or causing said supplemental work or costlier substitute work shall pay for the cost increases of said work in full.

### **III. REPORTING**

- A. The GRANTEE shall submit quarterly performance reports to the COUNTY no later than 30 days after the reporting period as determined by the COUNTY. The reports shall be directed to the Bureau Chief of Strategic Planning and Policy, Cook County Department of Transportation and Highways, 69 W. Washington St., 23rd Floor, Chicago, IL 60602.
- B. Quarterly performance reports shall include the following information:
- i. a cover letter addressed to the Bureau Chief of Strategic Planning and Policy, which includes the name of the PROJECT and its associated section number;
  - ii. an estimate of the percentage of work completed for the preliminary engineering phase of the PROJECT;
  - iii. a statement indicating whether the preliminary engineering phase of the PROJECT is on, behind or ahead of schedule;
  - iv. a record of preliminary engineering activities and expenditures to date and for the current reporting period;

- v. a forecast of quarterly activities and expenditures for the remainder of the preliminary engineering phase of the PROJECT; and
  - vi. any significant changes to the PROJECT schedule.
- C. The GRANTEE shall use whatever forms or documents are required for use by the COUNTY in submitting the quarterly and final performance reports.
- D. Quarterly performance reports will be used by the COUNTY to track PROJECT activities and progress against the approved milestones in the PROJECT schedule (EXHIBIT B), and to compare the rate of GRANTEE's actual expenditures to the planned amounts in the approved PROJECT budget (EXHIBIT A).
- E. The GRANTEE shall submit a final performance report with its last request for reimbursement. The final report should describe the cumulative activities of the preliminary engineering phase of the PROJECT, including a complete description of the GRANTEE's achievements with respect to PROJECT objectives and milestones. The COUNTY will not issue a final reimbursement until the final report is submitted.
- F. The COUNTY may at its sole discretion extend the due date of any quarterly performance report upon receiving a justified request from the GRANTEE.
- G. The GRANTEE understands and agrees that the failure to submit timely and complete performance reports will result in the delay of funds and/or the denial of future funding.

#### IV. **GENERAL PROVISIONS**

- A. Entire Agreement. It is understood and agreed that this is an AGREEMENT between the COUNTY OF COOK and the VILLAGE OF LINCOLNWOOD. This AGREEMENT constitutes the complete and exclusive statement of the agreement of the PARTIES relative to the subject matter hereof and supersedes all previous oral and written proposals, negotiations, representations or understandings concerning such subject matter.
- B. Recitals. The introductory recitals included at the beginning of this AGREEMENT are agreed to and incorporated into this AGREEMENT.
- C. Project Start and Finish. The work of the GRANTEE is to commence as soon as practicable after receipt of a "Notice to Proceed" from the COUNTY. This AGREEMENT terminates on August 30, 2020.
- D. Schedule. The GRANTEE represents to the COUNTY that the preliminary engineering phase of the PROJECT shall be completed within 24 months from receipt of a "Notice to Proceed" from the COUNTY. Any requests for extension beyond the 24 months to complete the preliminary engineering phase of the PROJECT must be submitted in writing 90 days before the end of the 24 months to complete. Upon completion or work stoppage, unused and/or unencumbered funds are to be promptly returned to the COUNTY.

- E. Inactivity. This AGREEMENT and the covenants contained herein shall become null and void in the event that the contract for preliminary engineering for the PROJECT is not awarded within one year subsequent to the date of execution of this AGREEMENT by the PARTIES.
- F. Suspension or Termination of Agreement. The GRANTEE agrees that, if the COUNTY determines that the GRANTEE (1) has not complied with or is not complying with, (2) has failed to perform or is failing to perform, (3) has not met or is not meeting significant PROJECT milestones, or (4) is in default under any of the provisions of the AGREEMENT whether due to failure or inability to perform or any other cause whatsoever, the COUNTY, after written notification to the GRANTEE of said non-compliance or default and failure by the GRANTEE to correct said violations within ten (10) business days, may:
- i. suspend or terminate this AGREEMENT in whole or in part by written notice, and/or;
  - ii. demand refund of any funds disbursed to GRANTEE;
  - iii. deduct any refunds or repayments from any funds obligated to, but not expended by the GRANTEE, whether from this or any other project;
  - iv. temporarily withhold cash payments pending correction of deficiencies by the GRANTEE or more severe enforcement action by the COUNTY;
  - v. disallow all or part of the cost of the activity or action not in compliance;
  - vi. take other remedies legally available; or
  - vii. take appropriate legal action.
- G. Designation of Representatives. Not later than ten calendar days after execution of this AGREEMENT each of the PARTIES shall designate in writing a full-time representative for the carrying out of the AGREEMENT. Each of the representatives shall have authority, on behalf of the PARTIES, to make decisions relating to the work covered by this AGREEMENT. Representatives may be changed, from time to time, by subsequent written notice. Each representative shall be readily available to the other.
- H. Timely Review and Approval. Wherever in this AGREEMENT approval or review by either the COUNTY or the GRANTEE is provided for, said approval or review shall not be unreasonably delayed or withheld.
- I. Indemnification. The GRANTEE shall indemnify, defend and hold harmless the COUNTY and its commissioners, officers, directors, employees and agents, and their respective heirs, successors and assigns, from and against any and all claims, liabilities, damages, losses, and expenses, including, but not limited to, legal defense costs, attorney's fees, settlements or judgments, caused by the negligent acts, omissions or willful misconduct

of the GRANTEE, its officers, directors, employees, agents, consultants, contractors, subcontractors or suppliers, in connection with or arising out of the performance of this AGREEMENT.

- J. Conflicts of Interest. The GRANTEE understands and agrees that no director, officer, agent or employee of the GRANTEE may have an interest, whether directly or indirectly, in any contract or the performance of any work pertaining to this AGREEMENT; represent, either as agent or otherwise, any person, trust or corporation, with respect to any application or bid for any contract or work pertaining to this AGREEMENT; and take, accept or solicit, either directly or indirectly, any money or thing of value as a gift or bribe or means of influencing his or her vote or actions. Any contract made and procured in violation of this provision is void and no funds under this AGREEMENT may be used to pay any cost under such a contract.
- K. Compliance with Laws, Rules and Regulations. The PARTIES shall at all times observe and comply with all laws, ordinances, rules or regulations of the Federal, State, County and local governments, as amended from time to time, which may in any manner affect the performance of this AGREEMENT.
- L. Disputes. In the event of a dispute between the COUNTY and the GRANTEE in the carrying out of the terms of this AGREEMENT, the representatives of the PARTIES shall meet and resolve the issue. In the event they cannot mutually agree on the resolution of the dispute, the decision of the Superintendent of the DEPARTMENT shall be final.
- M. Default. The failure by the COUNTY or the GRANTEE to seek redress for violation of or to insist upon the strict performance of any condition or covenant of this AGREEMENT shall not constitute a waiver of any such breach or subsequent breach of such covenants, terms, conditions, rights and remedies. No provision of this AGREEMENT shall be deemed waived by the COUNTY or GRANTEE unless such provision is waived in writing.
- N. Governing Law and Venue. It is agreed that the laws of the State of Illinois shall apply to this AGREEMENT and that, in the event of litigation, venue shall lie in Cook County, Illinois.
- O. Notices. Unless otherwise specified, all written reports, notices and other communications related to this AGREEMENT shall be in writing and shall be personally delivered, mailed via certified mail, overnight mail delivery, or electronic mail delivery to the following persons at the following addresses:

To the COUNTY:                      Cook County Department of Transportation and Highways  
69 W. Washington Street, 24th Floor  
Chicago, IL 60602  
Attn: John Yonan, P.E., Superintendent  
E-mail: [John.Yonan@cookcountyil.gov](mailto:John.Yonan@cookcountyil.gov)

To the GRANTEE:                      Village of Lincolnwood  
6900 N. Lincoln Avenue

Lincolnwood, IL 60712  
Attn: President Barry Bass  
E-mail: [bbass@lwd.org](mailto:bbass@lwd.org)

- P. Records Maintenance. The GRANTEE shall maintain during the term of this AGREEMENT and for a period of three years thereafter complete and adequate financial records, accounts and other records to support all PROJECT expenditures. These records and accounts shall include, but not be limited to, records providing a full description of each activity being assisted with COUNTY funds; a general ledger that supports the costs being charged to the COUNTY; records documenting procurement of goods and services; contracts for goods and services; invoices; billing statements; cancelled checks; bank statements; schedules containing comparisons of budgeted amounts and actual expenditures; and construction progress schedules, if applicable.
- Q. Reviews and Audits. The GRANTEE will give the COUNTY access to all books, accounts, records, reports, files, and other papers pertaining to the administration, receipt and use of COUNTY funds to necessitate any reviews or audits.
- R. Modification. This AGREEMENT may only be modified by a written instrument executed by duly authorized representatives of both PARTIES.
- S. Severability. If any term of this AGREEMENT is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.
- T. Binding Successors. This AGREEMENT shall be binding upon and inure to the benefit of the PARTIES hereto and their respective successors and approved assigns.
- U. Counterparts. This AGREEMENT may be executed in two or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument.
- V. Section Headings. The descriptive headings used in this section are for convenience only and shall not control or affect the meaning or construction of any of the provisions hereof.

**IN WITNESS WHEREOF**, the COUNTY and GRANTEE have caused this Agreement to be executed by their respective officials on the dates as shown.

EXECUTED BY COUNTY:

EXECUTED BY VILLAGE OF LINCOLNWOOD:

\_\_\_\_\_  
Toni Preckwinkle  
President  
Cook County Board of Commissioners

\_\_\_\_\_  
Barry Bass  
President

This \_\_\_\_ day of \_\_\_\_\_ 2017.

This \_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST: \_\_\_\_\_  
County Clerk

ATTEST: \_\_\_\_\_  
Village Clerk

(SEAL)

(SEAL)

-----  
RECOMMENDED BY:

APPROVED AS TO FORM:  
Kimberly M. Foxx, State's Attorney

\_\_\_\_\_  
John Yonan, P.E.  
Superintendent  
County of Cook  
Department of Transportation and Highways

By: \_\_\_\_\_  
Assistant State's Attorney

**EXHIBIT A**

**Funding Breakdown for Touhy Avenue and Cicero Avenue Geometry Improvements Project**

<b>ITEM</b>	<b>TOTAL ESTIMATED COST</b>	<b>*VILLAGE SHARE</b>	<b>COUNTY SHARE (from award letter)</b>
Preliminary Engineering Phase	\$250,000	\$75,000*	\$175,000
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$75,000*</b>	<b>\$175,000</b>

\* Please list other funding sources (State, Federal, etc.) as appropriate

Village of Lincolnwood has formally requested State (IDOT) participation and is currently awaiting response.

## **EXHIBIT B**

### **Schedule for Touhy Avenue and Cicero Avenue Geometry Improvements Project**

IDOT Phase I Kickoff Meeting - 6/1/2018  
First State/Federal Meeting - 12/1/2018  
Draft Phase I Report to IDOT - 3/1/2019  
Public Meeting - 5/1/2019  
ROW Kickoff - 8/1/2019  
Final Phase I Report to IDOT - 8/1/2019

# EXHIBIT C



P:\11. N. LINCOLNWOOD\01-40090\GIS\EXHIBIT C\TOUHY AND CICERO INTERSECTION IMPROVEMENTS.mxd

Cook County GIS Department

CLIENT: <b>VILLAGE OF LINCOLNWOOD</b>	TITLE: <b>TOUHY AND CICERO INTERSECTION IMPROVEMENTS</b>	PROJ. NO. 140090 A0000
		DATE: 3/7/2017
		SHEET 1 OF 1
		DRAWING NO.
<b>CHRISTOPHER B. BURKE ENGINEERING, LTD.</b> 9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500	DESIGN:	
	SCALE: 1"=0'	
	AUTHOR: MHAYES	
	PLOT DATE: 3/7/2017	
FILE: TOUHY AND CICERO INTERSECTION IMPROVEMENTS		<b>EXH</b>

# Request For Board Action

**REFERRED TO BOARD:** November 7, 2017

**AGENDA ITEM NO:** 4

**ORIGINATING DEPARTMENT:** Police

**SUBJECT:** Approval of an Ordinance Amending Section 7-1-1 of the Village Code Regarding the Traffic Code

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

At the October 17, 2017 Committee of the Whole meeting, staff advised the Village Board that the Cook County Assistant State Attorney (CCASA) will no longer prosecute the misdemeanor cases of "Driving With a Suspended License" where the basis for the underlying suspension or revocation is due to financial responsibility. In addition, the CCASA will no longer prosecute any misdemeanor case of "Driving Without a License."

The decision to forego prosecution of these offenses is based on budgetary constraints. The CCASA office has been reduced by nearly 250 attorneys since 2007, and at the same time more serious cases have increased. As a result of the decision, the CCASA office has authorized local prosecutors to pursue the prosecution of financial suspensions and no driver's license cases in traffic court using the State Statute or a parallel local Ordinance. The concern with prosecuting misdemeanor offenses under the State Statute in traffic court is that persons convicted of Driving with a Suspended License are subject to incarceration. Consequently, they may be entitled to a public defender (if unable to pay for their own attorney) and a court reporter. Currently, neither is available in traffic court.

To address this matter, staff recommended the Village adopt the Illinois Vehicle Code (IVC) (all traffic offenses) as part of the Village Code, and begin prosecuting traffic offenses not prosecuted by the CCASA in traffic court, and less serious equipment violations at the Village's Administrative Hearing. Persons charged under a local Ordinance are not be subject to incarceration and therefore not entitled to a public defender or court reporter. A local Ordinance adopting the Illinois Vehicle Code also addresses further reductions in prosecution by the CCSAO. At the conclusion of the discussion, the Board directed staff to prepare an Ordinance.

**FINANCIAL IMPACT:**

None

**DOCUMENTS ATTACHED:**

1. Proposed Ordinance

**RECOMMENDED MOTION:**

**Move to approve** an Ordinance to amend Section 7-1-1 of the Municipal Code of Lincolnwood regarding the Village Traffic Code.

**VILLAGE OF LINCOLNWOOD**

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 7-1-1  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
REGARDING THE VILLAGE TRAFFIC CODE**

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNWOOD  
THIS \_\_\_\_ DAY OF NOVEMBER, 2017.

Published in pamphlet form  
by the authority of the  
President and Board of Trustees  
of the Village of Lincolnwood,  
Cook County, Illinois  
this \_\_\_\_ day of \_\_\_\_\_, 2017

ORDINANCE NO. 2017-\_\_\_

**AN ORDINANCE AMENDING SECTION 7-1-1  
OF THE MUNICIPAL CODE OF LINCOLNWOOD  
REGARDING THE VILLAGE TRAFFIC CODE**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, pursuant to the Illinois Vehicle Code, 625 ILCS 5/1-100 *et seq.* (“**Vehicle Code**”), the State of Illinois regulates, among other things, the safe operation and movement of vehicles throughout the State; and

WHEREAS, Section 20-204 of the Vehicle Code authorizes municipalities to adopt the Vehicle Code by reference, in whole or in part; and

WHEREAS, pursuant to Section 7-1-1 of the Municipal Code of Lincolnwood, as amended (“**Village Code**”), the Village has adopted portions of the Vehicle Code by reference; and

WHEREAS, in order to facilitate effective local enforcement of vehicular and traffic laws, the Village President and Board of Trustees desire to amend Section 7-1-1 of the Village Code to provide for the adoption of the entire Vehicle Code by reference; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village to amend the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. ADOPTION OF ILLINOIS VEHICLE CODE. Section 7-1-1 of the Village Code is hereby re-titled and amended further to read as follows:

~~"7-1-1: ADOPTION OF ILLINOIS STATUTORY RULES OF THE ROAD, EQUIPMENT OF VEHICLES, AND SIZE, WEIGHT AND LOAD PERMITS~~  
**VEHICLE CODE**:

\* \* \*

~~Pursuant to the authority and in accordance with the provisions of 65 ILCS 5/1-3-2 regarding the incorporation by reference of public records, the definitions, terms and provisions of 625 ILCS 5/3, 5/11 (Rules of the Road), 5/12 (Equipment of Vehicles), and 5/15 (Size, Weight and Load Permits) are hereby adopted insofar as such definitions, terms and provisions may be applicable, the same as if set out in length in this~~

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

~~Article 1 for the purpose of regulating traffic on the roadways of the Village~~ **The Illinois Vehicle Code, 625 ILCS 5/1-100 et seq., as may be amended, is hereby adopted in its entirety by reference.**

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2017.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Barry I. Bass, President  
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the  
\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Beryl Herman, Village Clerk  
Village of Lincolnwood, Cook County, Illinois

#54059505\_v1

**Additions are bold and double-underlined;** ~~deletions are struck through.~~

# Request For Board Action

**REFERRED TO BOARD:** November 7, 2017

**AGENDA ITEM NO:** 5

**ORIGINATING DEPARTMENT:** Community Development

**SUBJECT:** Consideration of a Recommendation by the Plan Commission in Case #PC-06-17 Granting Approval of Residential Units as a Special Use and Variations Related to Building Setback, Drive Aisle Width, Off-Street Parking Capacity, Off-Street Parking Location, and Parking Lot Perimeter Landscaping at 6733-6735 North Lincoln Avenue

## **SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

Rebeka Hoxha, Property Owner of 6733-6735 North Lincoln Avenue, seeks approval for a Special Use and five Variations to allow the construction of a three-story, mixed-use project at 6733-6735 North Lincoln Avenue.

The project would include a showroom on the first floor, an office, and a two-bedroom residential unit on the second floor, and two residential units on the third floor (one one-bedroom unit and one two-bedroom unit). The residential units vary in size, but all comply with minimum area requirements. The subject property is within the B-1, Traditional Business District and the Mixed-Use Hub Overlay District. The following sections describe the relevant characteristics of the proposed development and the regulations which require Special Use approval or Variation.



*This request was tabled at the September 19, 2017 Village Board meeting at the request of the Petitioner.*

## **Special Use to Approve Residential Above First Floor Commercial**

In 2015, the Village Board adopted an Ordinance requiring Special Use approval for all residential development along Lincoln Avenue. Three residential units are proposed. One two-bedroom unit is proposed on the second floor (along with office space). The third floor includes a one-bedroom unit and a two-bedroom unit. The Zoning Code requires 1.5-off-street parking spaces for each residential unit above first floor commercial. The Zoning Code also states that any fraction of a required parking space .5 or less can be ignored. Therefore, for the three units a total of four off-street spaces are required ( $1.5 \times 3 = 4.5$ ; rounded down - 4 off-street spaces are required for the residential units).

## Variations

The proposed development requires the following Variation from the Village Zoning Ordinance:

### 1. Required Five-Foot Build-To Line Variation

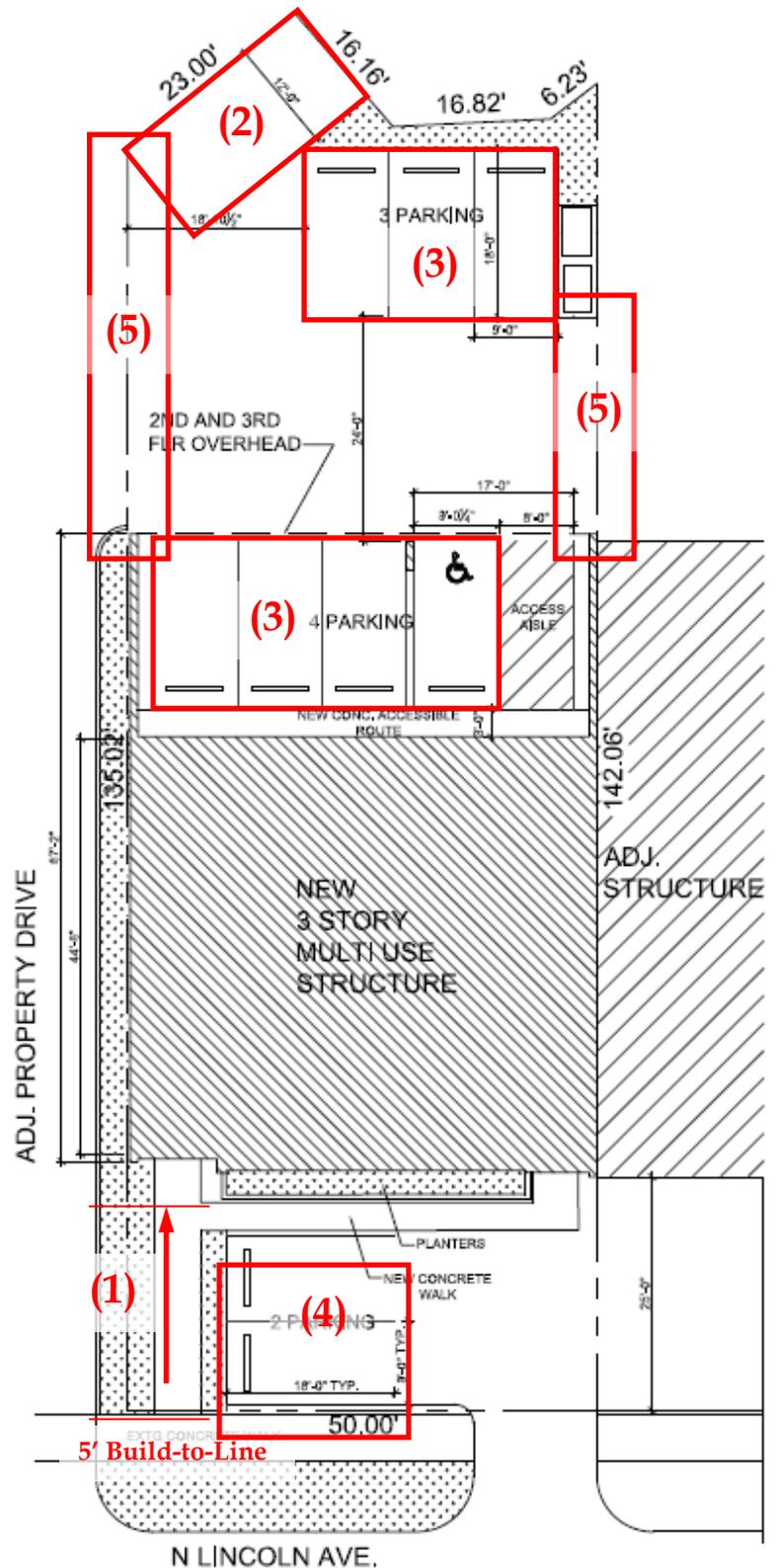
The Petitioner seeks approval to permit the construction of the new mixed-use building further back than the five-foot build-to line as required by the Additional Standards for Mixed-Use Section of the Zoning Code. The stated purpose of this build-to requirement is to locate buildings close to public sidewalks in an effort to create pedestrian-friendly development. The proposed building is to be set back 25 feet. Developments along Lincoln Avenue that have complied and incorporated these build-to standards include Meatheads, Oberweis, Walgreens, and the residential condominiums at 6521-6535 North Lincoln Avenue.

### 2. Drive Aisle Width Variation

The Petitioner seeks relief from the drive aisle width requirement of the Zoning Code in order to provide access from the adjacent parking lot serving 6717 North Lincoln Avenue. This drive aisle is located to the north edge of the property and provides access to the rear parking area. There is no other means of access to or from the rear parking area, so this drive aisle serves as a two-way drive. The proposed 12-foot width is less than the requirement drive aisle width of 24 feet for aisles configured with 90-degree parking.

### 3. Minimum Number of Off-Street Parking Spaces Variation:

As proposed, the Mixed-Use development includes a Furniture or Appliance Store Use, Office Use, and Dwellings Above First Floor Commercial. Based on these proposed uses above, the project is required to have fifteen off-street parking spaces.



Site Plan Showing the Location of requested Variations

Below are the requirements for each use.

*Furniture or appliance store: Seven spaces*

*Office, general or professional: Four spaces*

*Dwellings above first floor commercial: Four spaces*

The submitted site plan includes two parking spaces to the front of the building and seven parking spaces to the rear for a total of nine spaces. However, the seven spaces to the rear of the building are dependent upon access through the property at 6717 North Lincoln Avenue. The Petitioner was able to secure a License Agreement with the Property Owner at 6717 North Lincoln Avenue, but the agreement can be cancelled at any time by either party and does not provide for a permanent easement. Therefore, from a zoning perspective, the two spaces in front of the building represent the only qualifying off-street parking in the proposal. The Petitioner is requesting a Variation from the requirement for the remaining thirteen off-street spaces. (Discussions related to this specific request are outlined in the *Public Hearing* section of this report.)

It should be noted that on-street parking is limited on north side of the 6700 block of Lincoln Avenue due to the placement of commercial curb cuts and fire hydrants. Village staff estimates that the current condition allows for one on-street parking space on the block, while the proposed redevelopment may result in one additional on-street space.

#### 4. Off-Street Parking Location Variation

Section 8.10 of the Zoning Code permits off-street parking in any yard except a front yard and a yard abutting a street. As proposed, there are two off-street parking spaces between Lincoln Avenue and the new mixed-use building in the front yard. The site plan on the previous page includes a highlighted area #4 where off-street parking is prohibited. The majority of the off-street parking will be provided to the rear of the building which complies with the Zoning Code.

#### 5. Off-Street Parking Perimeter Landscape Variation

The Petitioner seeks approval to waive the eight-foot required width of perimeter landscaping along the side lot lines of the rear off-street parking area. The new off-street parking area does not include any perimeter landscape area. The site plan on the previous page includes a highlighted area #5 that indicates the location of the requested Variation to permit less than the required eight-foot perimeter landscape area and screening. The proposed parking area does not include the required screening that is planted within the perimeter landscape area as per Section 6.14(1)b. Four of the seven total spaces are not subject to this regulation as they are located below the upper floors of the proposed building.

(It should be noted that the original request by the Petitioner included a Variation from the requirement that an eight-foot masonry wall be constructed along the rear property line. However, the Plan Commission deemed that this is not required because the adjacent lot is used as parking for a commercial property. The Commission also stated that, if the existing parking lot north of the subject property should be redeveloped with a residential use, the Petitioner would be required to install an eight-foot masonry fence at that time.)

### **Public Hearing**

The Plan Commission considered the Special Use and Variations request at its June 7, 2017 meeting. The case was then continued to the July 5, 2017 meeting, but due to the absence of the Petitioner, it was continued again to the August 2, 2017 meeting. It should be noted that Commissioner Auerbach recused herself from the Plan Commission and spoke on behalf of the Petitioner, as she is the Architect of record for the proposed development.

During various hearings, Chairman Yohanna swore in the Petitioner, Rebeka Hoxha, 3420 West North Shore Avenue, Lincolnwood, Illinois, Sue Auerbach, Project Architect, and Mr. Allen Perl of Perl & Goodsnyder, attorney for the Petitioners.

Throughout the course of discussions related to this case, the Plan Commission generally agreed and stated on several occasions that they feel this is a good project for the Village. They also stated that, due to the configuration and size of the property, they feel there is adequate grounds for the granting of the requested Special Use and Variations related to the required five-foot build-to-line, drive aisle width, off-street parking location, and off-street parking perimeter landscaping based on a demonstrated hardship and standards included in the Zoning Ordinance. The vast majority of discussion regarding the request for the Variation related to off-street parking capacity and access to the spaces shown on the proposed development plan.

(It should be noted that the original Variation request related to off-street parking was for relief from six parking spaces, based on the assumption that all nine spaces shown on the proposed site plan would qualify as permitted off-street parking spaces. However, based on the potentially temporary nature of the license agreement between the Petitioner and the property owner of 6716 North Lincoln Avenue, the Plan Commission deemed that the seven spaces located behind the building would not qualify. Therefore the Variation request was changed to seek relief from thirteen required parking spaces.)

Chairman Yohanna stated that he is not comfortable permitting the seven parking spaces in the rear of the property to be counted toward the parking requirement since there is no assurance that they will be there permanently. Ms. Hoxha stated that the plat of survey shows a ten-foot easement and a vacated alley and that she had hoped that would provide some means of access to her property. Chairman Yohanna stated the Village Code requires an easement to be permanent, and, if there is no easement, they cannot get the parking to the rear of the property. In the August 2, 2017 hearing, Village staff confirmed that the easement is for utility maintenance and does not provide for any access to the subject property.

Commissioner Novoselsky asked if the site could be accessed from Grossingers to the north. Ms. Hoxha stated that both Grossinger and Great Beijing granted verbal permission to use their parking lots to access the rear parking in question, but neither was willing to pursue a permanent easement agreement and encumber their properties in the future. Chairman Yohanna stated the Village has been steadfast that dedicated parking be required.

Throughout the course of discussions, Ms. Hoxha stated that she has explored several potential avenues for meeting the off-street parking requirement, but has been unable to secure the necessary legal agreements. These options included:

- Permanent access easements granted by either 6717 North Lincoln Avenue (Great Beijing Restaurant) or 6747 North Lincoln Avenue (Grossinger);
- Permanent shared parking agreements with adjacent property owners;



**Existing Parking Lot Entrance from Harding Avenue to 6717 North Lincoln Avenue (Great Beijing Restaurant)**

- Legal interpretation of the existing easement to be used for access to the subject property; and
- The potential purchase of adjacent property.

There was discussion between Mr. Perl and the Commissioners regarding the legality of using the easement for access. Commissioner Novoselsky asked Mr. Perl if the property owners are willing to go forward with this project without a licensing agreement from the adjacent property owners for access. Ms. Auerbach replied that the property owners are asking to move forward with two parking spaces in front and the rest as public parking. (It was clarified that the request from the Petitioner is not to have any on-street spaces designated as parking for the proposed development.) The building plan would stay the same and would utilize Great Beijing's parking lot for rear access as they have done in the past. Commissioner Novoselsky stated that he believes the property is unusable without a parking Variation.

At both the June 7, 2017 and August 2, 2017 hearings, Chairman Yohanna asked if anyone in the audience would like to address the Plan Commission regarding this issue. No one came forward.

### **Plan Commission Recommendation**

Based on the discussions that took place and evidence presented during the June 7, 2017 and August 2, 2017 Plan Commission Public Hearings, the Plan Commission generally agreed that the subject property faces significant challenges to redevelopment if the Petitioner is required to comply with Village regulations. The Plan Commission also generally agreed that the standards for a Variation have been met.

As a result, a motion was made to approve the Special Use and Variations enumerated below. The motion passed by a vote of 5-1. The dissenting vote was cast by Chairman Yohanna, who expressed concerns related to the temporary nature of the license agreement providing access to the rear parking areas and the long-term viability of the property should access to those spaces be eliminated.

### Requested Zoning Actions

The Petitioner's request includes approvals of the following zoning actions:

1. Special Use to allow residential units above a ground floor commercial use in the B-1, Traditional Business District and Mixed Use Hub Overlay District;
2. Variation to permit a 25-foot front building setback instead of meeting the required 5-foot build-to-line along the front property line;
3. Variation to permit a 12-foot wide two-way drive aisle instead of providing the required 24-foot wide two-way drive aisle in the rear portion of the property;
4. Variation to permit two off-street parking spaces instead of the required 15 off-street parking spaces for the uses identified in the development plan;
5. Variation to permit off-street parking in the front yard of the Mixed Use Hub Overlay District; and
6. Variation from the required eight-foot wide parking lot perimeter landscaping along the side lot lines of the rear parking area.

### FINANCIAL IMPACT:

None

**DOCUMENTS ATTACHED:**

1. June 7, 2017 Plan Commission Minutes Excerpt
2. August 2, 2017 Plan Commission Minutes Excerpt
3. June 7, 2017 Staff Report to the Plan Commission
4. August 2, 2017 Memorandum of Updated Information
5. Public Hearing Variation Application
6. Site and Architectural Design Plans
7. License Agreement Providing Access from 6717 North Lincoln Avenue
8. Village Board Meeting PowerPoint Presentation

**RECOMMENDED MOTION:**

**Move to concur** with the recommendation of the Plan Commission in Case #PC-06-17 granting approval of residential units as a Special Use and Variations related to building setback, drive aisle width, off-street parking capacity, off-street parking location, and parking lot perimeter landscaping at 6733-6735 North Lincoln Avenue and to direct the Village Attorney to prepare an Ordinance for adoption consistent with this concurrence.

**IV. Case #PC-07-17: 7300 North Cicero Avenue – Special Use for a Trade School**

Chairman Yohanna stated that this case will be heard first due to the anticipated length of the other agenda item and announced Case #PC-07-17 for consideration of a Special Use to allow for a Trade School in the O, Office District at 7300 North Cicero Avenue.

Development Manager Hammel stated that the Petitioner notified him earlier in the week that he would not be present. Chairman Yohanna said the Plan Commission should not proceed until the Petitioner appears in person and presents sworn testimony. The Petitioner's absence prevents the Plan Commission from asking questions which would be appropriate and necessary.

Commissioner Sampen added that the Plan Commission could hear staff's presentation and make a recommendation with the understanding that the representations made are correct and would be in effect.

Chairman Yohanna asked if anyone in the audience would like to address the Plan Commission regarding this issue. Let the record state that no one came forward.

**Motion to continue** to the July 5, 2017 Plan Commission meeting was made by Commissioner Novoselsky and seconded by Commissioner Pauletto.

**Aye: Novoselsky, Pauletto, Auerbach, Kohn, and Yohanna**

**Nay: None**

**Abstained: Sampen**

**Motion Approved: 5-0**

**V. Case #PC-06-17: 6733-6735 North Lincoln Avenue – Special Use and Variations for a Mixed-Use Project in the B-1, Traditional Business District And Mixed-Use Hub Overlay**

Chairman Yohanna announced Case #PC-06-17 for consideration of a Special Use to allow residential units above a commercial use with six Variations. Commissioner Auerbach recused herself from the panel as she is the architect for the project and assisting in the presentation on behalf of the Petitioner. Commissioner Kohn acknowledged that she worked on this project previously but no longer is involved with Commissioner Auerbach or this project. Commissioner Kohn stated that she can be fair and impartial.

Development Manager Hammel presented the requested Special Use and Variations for a proposed three-story mixed-use development in the B-1, Traditional Business District and Mixed-Hub Overlay. Presented for review were street view and rear access photographs, survey, and site plan.

The Special Use request is to allow residential units above first floor commercial. The project includes three units with one two-bedroom unit and office space on the second floor and a one-bedroom and a two-bedroom unit on the third floor.

Development Manager Hammel outlined the following requested Variations:

1. Variation approval to permit the new mixed-use building to be set back greater than the required five-foot build-to line, as the building is proposed to be set back 25 feet;
2. Variation approval to permit a drive aisle functioning as a two-way drive aisle to be less than the minimum width of 24 feet, as the proposed width is 12 feet;
3. Variation approval to permit less than the minimum required number of 15 off-street parking spaces, as the proposal calls for only 9 off-street spaces;
4. Variation approval to permit the location of off-street parking to the front of the proposed building, as the proposal calls for two spaces in front of the building;
5. Variation approval to permit less than the required eight-foot perimeter landscape for the parking area, as the proposal calls for no such landscaping and screening; and
6. Variation approval to permit a six-foot masonry wall as screening between zoning districts rather than the required eight-foot masonry wall.

An important consideration is a licensing agreement with the owners of 6717 North Lincoln Avenue (Great Beijing) in order to access the rear of the building through their parking lot. This licensing agreement does not establish an access easement and may be terminated at will by either party.

Chairman Yohanna swore in the Petitioner, Rebeka Hoxha, 3420 West North Shore Avenue, Lincolnwood, Illinois, and Sue Auerbach.

Chairman Yohanna said that the problem with this site is how parking is accessed and added that if the parking cannot be claimed permanently, you cannot claim it. The site can be accessed now, but the future is unclear.

Ms. Hoxha stated that the plat of survey shows a ten-foot easement and a vacated alley. Ms. Hoxha explained that she has been working with her attorney to find out what kind of easement is shown but, unfortunately, they have been unable to find any clarification. Chairman Yohanna stated the Village Code requires an easement to be permanent, and, if there is no easement, they cannot get the parking to the rear of the property.

Ms. Auerbach explained the difficulty in building on this lot and is trying to figure out the best way to utilize it. Commissioner Pauletto stated he would like to see this lot developed, and the Village should do everything possible to help get this project underway. Commissioner Sampen and Chairman Yohanna agreed with Commissioner Pauletto but said no approval should be granted until the licensing agreement issue is resolved.

Commissioner Novoselsky asked if the site could be accessed from Grossingers to the north. Grossinger and Great Beijing verbally assured them they may use their parking lot for access as they would like to see this lot developed. Unfortunately, they were not willing to pursue an easement agreement as they both did not want to put anything in writing to encumber their properties.

A lengthy discussion ensued regarding whether vacation of an alley is considered an easement and whether or not the Petitioner can use the easement for ingress and egress. It is unclear to the Plan Commission whether the easement is for Village utilities, access to private properties, or some other purpose. Development Manager Hammel stated he would do additional research as to the nature of this easement.

Ms. Hoxha was asked where the tenants would park if access was denied to the rear of the lot. Development Manager Hammel stated the Village Code requires off-street multi-family residential parking to be within a walking distance of 300 feet and require lot parking with a formal agreement with the property owner. The Petitioner believes there is enough street parking to serve tenants, but Development Manager Hammel clarified that, according to the Village Code, on-street spaces cannot be used to meet the zoning requirement.

Ms. Auerbach asked the Plan Commission if the Petitioner could amend their request to add an off-street parking Variation to only include the two parking spaces in the front. The building plan would stay the same and would utilize Great Beijing's parking lot for rear access as they have done in the past. Commissioner Novoselsky believes the property is unusable without a parking Variation. Commissioner Novoselsky also believes that the easement is to provide ingress and egress to a land-locked parcel. Development Manager Hammel stated that the location of the easement has not been preserved for access.

Chairman Yohanna asked if anyone in the audience would like to address the Plan Commission regarding this issue. Let the record state that no one came forward.

**Motion to continue** to the July 5, 2017 Plan Commission was made by Commissioner Novoselsky and seconded by Commissioner Sampen.

**Aye: Novoselsky, Sampen, Kohn, Pauletto, and Yohanna**

**Nay: None**

**Motion Approved: 5-0**

## **VI. Other Business**

No other business was discussed.

## **VII. Next Meeting**

The next meeting of the Plan Commission is scheduled for Wednesday, July 5, 2017.

**Aye: Jakubowski, Novoselsky, Pauletto, and Sampen**  
**Nay: Auerbach, Kohn, and Yohanna**  
**Motion Approved: 4-3**

Commissioner Jakubowski asked the “Nay” voters if they could state why they did not support the proposal, to which Chairman Yohanna stated he could not agree with wood as the fence material, and Commissioner Auerbach stated she had concerns about the garbage enclosure and rodents getting under a wood fence.

**V. Case #PC-06-17: 6733-6735 North Lincoln Avenue – Special Use and Variations for a Mixed-Use Project in the B-1, Traditional Business District and Mixed-Use Hub Overlay**

Commissioner Auerbach recused herself from the Plan Commission panel as she is the architect of record.

Chairman Yohanna announced Case #PC-06-17 for consideration of a Special Use to allow residential units above a commercial use and six Variations to permit a new mixed-use building to be set back greater than required five-foot build-to line; a drive aisle functioning as a two-way drive aisle to be less than the minimum width; less than the minimum required number of off-street parking spaces; the location of off-street parking to the front of the proposed building; less than the required eight-foot perimeter landscape for the parking area; and a six-foot masonry wall as screening between zoning districts rather than the required eight-foot masonry wall.

Case #PC-06-17 was continued, without discussion, at the July 5, 2017 meeting and was originally heard on June 7, 2017.

Chairman Yohanna swore in Mr. Allen Perl of Perl & Goodsnyder, attorney for the Petitioners. Commissioner Auerbach and Ed and Rebeka Hoxha, property owners, were previously sworn in.

Development Director McNellis restated the Requested Action for the Special Use and six Variations which include the following: a Special Use to permit residential units above first floor commercial; a Variation to permit the new mixed-use building to be set back greater than required five-foot build-to line; a Variation to permit a drive aisle functioning as a two-way drive aisle to be less than the minimum width; a Variation to permit less than the minimum required number of off-street parking spaces; a Variation to permit the location of off-street parking to the front of the proposed building; a Variation to permit less than the required eight-foot perimeter landscape for the parking area; and a Variation to permit a six-foot masonry wall as screening between zoning districts rather than the required eight-foot masonry wall.

A key consideration is the parking area that includes seven parking spaces which can only be accessed from neighboring properties. There is a licensing agreement with the property owner at 6747 North Lincoln Avenue (Great Beijing), but this agreement can be terminated at any time. The property owners have had discussions with both neighboring

properties to provide access from their property, but are unwilling to formalize an agreement.

The utility easement in question was an alley that was vacated in 1962. It was determined that this is a utility easement only and not for vehicular access. This utility easement does not provide for physical access to the subject property, and the Village cannot force cooperation from the adjacent properties for access.

Potential actions by the Village could be to consider regulatory relief for seven rear parking spaces lacking permanent access and to consider special permission to count on-street spaces on Harding Avenue toward the parking requirement which would result in only two legal parking spaces. This action would grant relief of 13 parking spaces. If access is eliminated, several residential and/or office/commercial uses will be left without parking. If access is eliminated, this action could impact residential parking on Harding Avenue and other business parking near Lincoln Avenue. Chairman Yohanna stated the Village has been steadfast that dedicated parking be required.

Potential actions by the Petitioner include modifying the initial design concept to allow viable access from Lincoln Avenue, continue to pursue an access agreement with the adjacent property owners, or pursue additional property acquisition to create a more viable project site.

There was discussion between Mr. Perl and the Commissioners regarding the legality of using the easement for access. Commissioner Novoselsky asked Mr. Perl if the property owners are willing to go forward with this project without a licensing agreement from the adjacent property owners for access or are the property owners asking the Village for relief or permission now to count on-street parking spaces on Harding Avenue toward their parking requirement. Ms. Auerbach replied that the property owners are asking to move forward with two parking spaces in front and the rest as public parking. There was much discussion whether on-street parking could be included as "public" parking and if the same principal applies to public parking lots versus public street parking.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

Development Director McNellis again stated that any recommendation to approve this proposal should take into consideration the Variation Standards. The Plan Commissioners have agreed that the Standards have been met. Case #PC-06-17 will be heard at the August 15, 2017 meeting of the Village Board.

**Motion to recommend approval** of a Special Use to allow residential units above a commercial use and Variations to permit a new mixed-use building to be set back greater than required five-foot build-to line; a drive aisle functioning as a two-way drive aisle to be less than the minimum width; less than the minimum required number of off-street parking spaces; the location of off-street parking to the front of the proposed building; and less than the required eight-foot perimeter landscape for the parking area. The Variation for the six-foot masonry wall has been removed from consideration. But if, at any time, residential

uses are built adjacent to the property, the eight-foot masonry wall must be erected. The motion includes two parking spaces instead of the required fifteen spaces, but the property owner will build seven spaces in the rear of the building.

**Aye: Pauletto, Novoselsky, Jakubowski, Kohn, and Sampen**

**Nay: Yohanna**

**Abstained: Auerbach**

**Motion Approved: 5-1**

**VI. Case #PC-10-17: Zoning Code Text Amendment – Natural Screening on Residential Properties**

Chairman Yohanna announced Case #PC-10-17 for consideration of a Zoning Code Text Amendment to modify the permissibility and requirements for Natural Screening on residential properties and adjacent Natural Screening defined as a Special Fence due to its location on public rights-of-way and utility easements.

Development Director McNellis stated that further information is required and requested Case #PC-10-17 be continued, without discussion.

**Motion to recommend** approval to continue Case #PC-10-17, without discussion, was made by Commission Sampen and seconded by Commissioner Pauletto.

**Aye: Sampen, Pauletto, Auerbach, Jakubowski, Kohn, Novoselsky, and Yohanna**

**Nay: None**

**Motion Approved: 7-0**

**VII. Case #PC-11-17: Zoning Code Text Amendment – West Devon Avenue Manufacturing/ Business Retail Overlay Zone**

Chairman Yohanna announced Case #PC-11-17 for consideration of a Zoning Code Text Amendment to permit establishment of a Retail Overlay Zone over M-B zoned properties between West Devon Avenue, North Lincoln Avenue, and the former Union Pacific property (also known as the Lincolnwood Union Pacific Recreation Path).

Development Manager McNellis restated the positive impacts of the Retail Overlay Zone. The Plan Commission previously recommended approval of a Zoning Map Amendment to establish a Retail Overlay Zone over M-B zoned properties between West Devon Avenue, North Lincoln Avenue, and the Village's Union Pacific Recreation Path at the July 5, 2017 meeting. Such an Overlay Zone would add the permissibility of B2 uses without requiring a Rezoning. Further action was required as the Village attorney brought to staff's attention that existing language describing the M-B Retail Overlay Zone prohibits Retail Overlay Zones anywhere other than M-B zoned property on Touhy Avenue. A text amendment is needed to essentially remove the words "and in the vicinity of Touhy Avenue".



# Plan Commission Staff Report

Case #PC-06-17

June 7, 2017

**Subject Property:**

6733-6735 North Lincoln Avenue

**Zoning District:**

B-1, Tradition Business District and Mixed-Use Hub

**Petitioner:**

Rebeka Hoxha, Property Owner

**Nature of Request:** Petitioner seeks to demolish the existing structure at 6733-6735 North Lincoln Avenue and construct a new mixed-use structure and off-street parking area.



**Requested Action:**

**Special Use:** Permit Residential Units Above First Floor Commercial

**Variations:**

1. Variation approval to permit the new mixed-use building to be set back greater than required five-foot build-to line;
2. Variation approval to permit a drive aisle functioning as a two-way drive aisle to be less than the minimum width;
3. Variation approval to permit less than the minimum required number of off-street parking spaces;
4. Variation approval to permit the location of off-street parking to the front of the proposed building;
5. Variation approval to permit less than the required eight-foot perimeter landscape for the parking area; and
6. Variation approval to permit a six-foot masonry wall as screening between zoning districts rather than the required eight-foot masonry wall.

**Notification:** Notice in Lincolnwood Review dated May 15, 2017, Public Hearing Sign Installed at 6733-6735 North Lincoln Avenue, and Mailed Legal Notices Dated May 15, 2017 to Properties within 250 Feet.

### **Summary of Request**

Rebeka Hoxha, Property Owner of 6733-6735 North Lincoln Avenue, seeks to demolish the existing building on the property and to construct a three-story commercial/residential building with a showroom on the first floor, an office, and a two-bedroom residential unit on the second floor, and two residential units on the third floor (one one-bedroom unit and one two-bedroom unit). The residential units vary in size, but all comply with minimum area requirements. The subject property is within the B-1, Traditional Business District and the Mixed Use Hub Overlay District.

Currently, a one-story building with parking directly accessed from Lincoln Avenue is located at the property. The building includes two tenant spaces which are both currently unoccupied. The property includes overhead doors to the rear of the building which are accessed by a blacktop area across several pieces of property. At one time the area to the rear was accessed by a public alley. This alley was vacated on July 19, 1962.

Two parking spaces in front of the proposed three-story mixed use building would be accessed from Lincoln Avenue. Seven additional rear parking spaces would be accessed at the north end of the subject property from the adjacent parking lot operated by 6717 North Lincoln Avenue. The License Agreement expressing permission for this access is provided as an attachment to this report. It should be noted that the License Agreement provided stipulates that the agreement can be terminated at any point in time and does not provide for a permanent access easement for the Petitioner.

The proposed building would be constructed with a zero side yard setback which is permitted under the Zoning Code. The proposed plan includes a transition area to the rear including a six-foot masonry screening wall.

The Petitioner seeks the approvals necessary to permit the proposed redevelopment of the property at 6733-6735 North Lincoln Avenue. These approvals include: 1) a Special Use Approval to Permit Residential Use; and 2) six Variations.

The Village of Lincolnwood, through Home Rule authority, has created a process in which the Plan Commission considers zoning Variations when requested along with Special Use requests. This is intended to streamline the hearing process for the benefit of the applicant.

### **Special Use to Approve Residential Above First Floor Commercial**

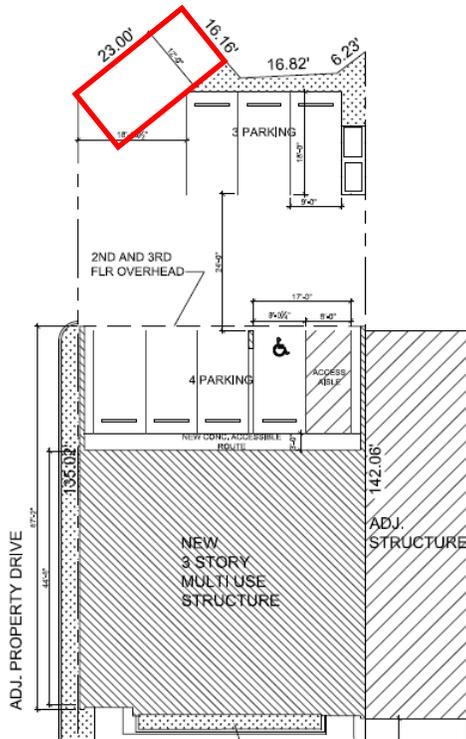
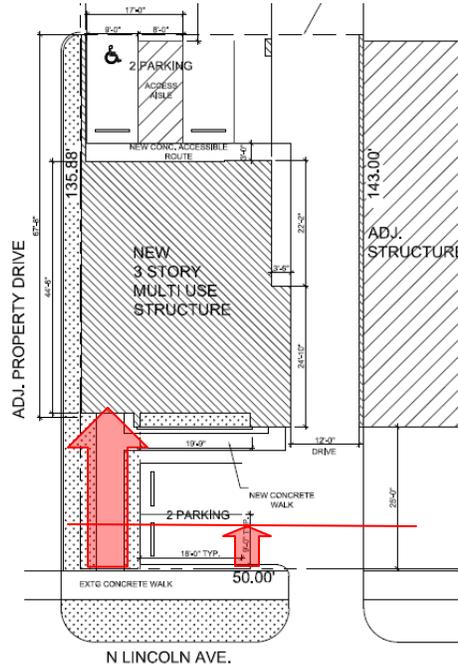
In 2015, the Village Board adopted an Ordinance requiring Special Use approval for all residential development along Lincoln Avenue. Three residential units are proposed. One two-bedroom unit is proposed on the second floor (along with office space). The third floor includes a one-bedroom unit and a two-bedroom unit. The Zoning Code requires 1.5 off-street parking spaces for each residential unit above first floor commercial. The Zoning Code also states that any fraction of a required parking space .5 or less can be ignored. Therefore, for the three units a total of 4 off-street spaces are required ( $1.5 \times 3 = 4.5$ ; Rounded down – 4 off-street spaces are required for the residential units).

**Variations**

The Petitioner also seeks certain Variations needed in order to redevelop the property. Below is a summary of the requested Variations.

**Required Five-Foot Build-To Line Variation:** The Petitioner seeks approval to permit the construction of the new mixed-use building beyond the required five-foot build-to line as required by the Additional Standards for Mixed-Use Section of the Zoning Code. The stated purpose of this build-to requirement is to locate buildings close to public sidewalks in an effort to create pedestrian friendly development. The proposed building is to be set back 25 feet.

Developments along Lincoln Avenue that have complied and incorporated these build-to standards include Meatheads, Oberweis, Walgreens, and the residential condominiums at 6521-6535 North Lincoln Avenue.



**Drive Aisle Width Variation:** The Petitioner seeks relief from the drive aisle width requirement of the Zoning Code in order to provide access from the adjacent parking lot serving 6717 North Lincoln Avenue. This drive aisle located to the north edge of the property and provides access to the rear parking area. There is no other means of access to or from the rear parking area, so this drive aisle serves as a two-way drive. The proposed 12-foot width is less than the requirement drive aisle width for 90-degree parking of 24 feet.

This condition raises ingress/egress safety concerns as this access point can accommodate only one vehicle at a time. The layout of the parking area creates some additional potential for conflict of vehicle movements, especially since the remainder of the north property line is proposed to have a six-foot-tall masonry wall that would limit visibility as motorists approach the drive from either direction.

Minimum Number of Off-Street Parking Spaces Variation:

The Zoning Code requires minimum off-street parking spaces for uses within the Village. As proposed, the Mixed-Use development includes a Furniture or Appliance Store Use, Office Use, and Dwellings Above First Floor Commercial. Below are the off-street parking requirements for each of these uses:

- Furniture or appliance store: 2.5 spaces per 1,000 square feet of gross floor area*
- Office, general or professional: 3 spaces per 1,000 square feet of gross floor area*
- Dwellings above first floor commercial: 1.5 spaces for each dwelling*

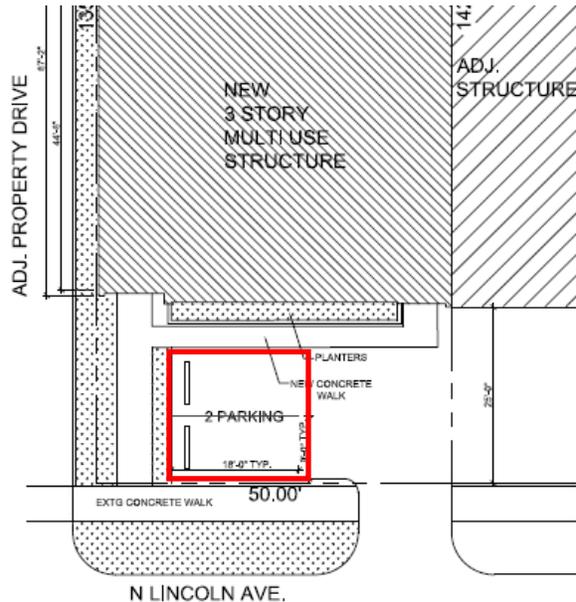
Based on the above, the project is required to have 15 off-street parking spaces (below are the requirements for each use).

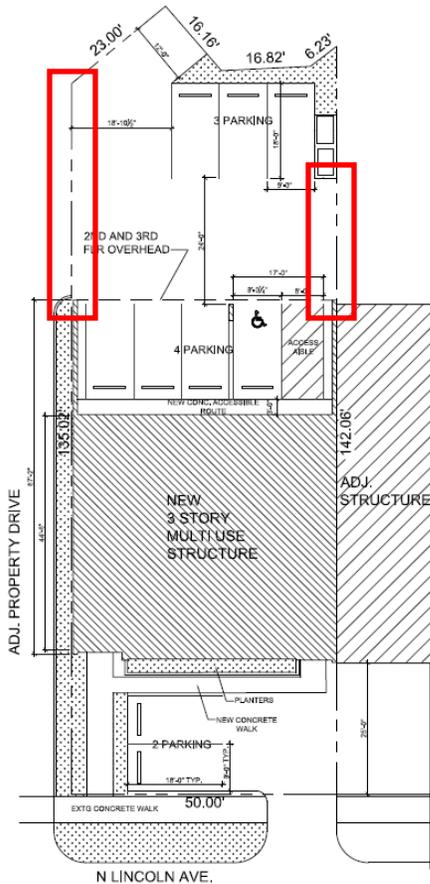
- Furniture or appliance store: 7 spaces*
- Office, general or professional: 4 spaces*
- Dwellings above first floor commercial: 4 spaces*

The submitted site plan includes two parking spaces to the front of the building and seven parking spaces to the rear for a total of nine spaces. Therefore, the Petitioner seeks a Variation in order to permit the redevelopment of the property with less than the minimum required off-street parking.

Off-Street Parking Location Variation:

Section 7.06(5) of the Zoning Code permits off-street parking in any yard except a front yard and a yard abutting a street. As proposed, there are two off-street parking spaces between Lincoln Avenue and the new mixed-use building in the front yard. The site plan to the right includes a highlighted area where off-street parking is prohibited. The majority of the off-street parking will be provided to the rear of the building which complies with the Zoning Code.





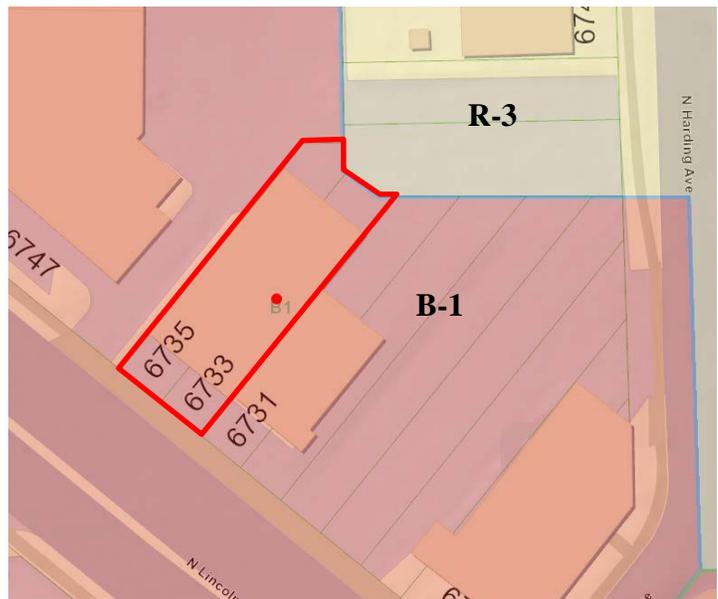
Off-Street Parking Perimeter Landscape Variation: The Petitioner seeks approval to waive the eight-foot required width of perimeter landscaping along the side lot lines of the rear off-street parking area. The new off-street parking area does not include any perimeter landscape area.

The area highlighted to the left on the site plan identifies the location of the requested Variation to permit less than the required eight-foot perimeter landscape area and screening. The proposed parking area does not include the Zoning Code required screening that is planted within the perimeter landscape area as per Section 6.14(1)b.

Four of the seven total spaces are not subject to this regulation as they are located below the second and third floor of the proposed mixed-use building.

Minimum Landscape Screening Between Zoning Districts – Masonry Wall Height Variation:

The Zoning Code requires that minimum screening be provided along the length of any property line located in the B-1, B-2, B-3, O, or M-B Zoning Districts when adjacent to property zoned residential. Adjacent to the property to the northeast is property zoned R-3, Residential. Therefore, a minimum ten-foot landscaped setback and screening area must be provided or an eight-foot high masonry wall within a five-foot landscape setback may be utilized as an alternative.



The Petitioner has opted to include the five-foot landscape setback and masonry wall; however, the proposed wall is six-feet in height. In order to construct the six-foot masonry wall a Variation is necessary.

**Public Comment**

The Community Development Department has received no public comment relevant to this case prior to the distribution of this staff report.

**Conclusion**

Rebeka Hoxha, Petitioner and Property Owner, seeks certain approvals to construct a three-story mixed-use building at 6733-6735 North Lincoln Avenue. In order to construct this new building and off-street parking area, the Petitioner seeks the following:

**Special Use:** Permit Residential Above First Floor Commercial

**Variations:**

1. Variation approval to permit the new mixed-use building to be set back greater than required five-foot build-to line;
2. Variation approval to permit a drive aisle functioning as a two-way drive aisle to be less than the minimum width;
3. Variation approval to permit less than the minimum required number of off-street parking spaces;
4. Variation approval to permit the location of off-street parking to the front of the proposed building;
5. Variation approval to permit less than the required eight-foot perimeter landscape for the parking area; and
6. Variation approval to permit a six-foot masonry wall as screening between zoning districts rather than the required eight-foot masonry wall.

**Documents Attached**

1. Petitioner Application
2. Site and Architectural Design Plans
3. License Agreement providing parking access from 6717 North Lincoln Avenue



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## MEMORANDUM

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**TO:** Chairman Yohanna  
Member of the Plan Commission

**FROM:** Doug Hammel, AICP  
Development Manager

**DATE:** August 2, 2017

**SUBJECT:** Case #PC-06-17: 6733-35 North Lincoln Avenue –  
Special Use and Variations

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The Public Hearing related to the subject case was opened on June 7, 2017 during a regular meeting of the Village of Lincolnwood Plan Commission. During that meeting, the Commission was presented with a redevelopment concept as depicted in the corresponding staff report. Discussion related to the proposal included several questions from the Plan Commission related to physical access to the property and, specifically, several parking lots located to the rear of the property. Relevant characteristics of the proposed development include the following:

- The proposed development includes a retail space, office space, and three residential units. In total, the Village Code would require fifteen parking spaces;
- The proposed development includes two spaces located in front of the building and accessed directly from Lincoln Avenue and seven rear parking spaces accessed from a neighboring property. This total of nine parking spaces is six less than what is required;
- The Petitioner included in its proposal a License Agreement stating that the owners of 6717 North Lincoln Avenue (Great Beijing Restaurant) would permit access through their north parking lot to the rear parking on the subject property. However, this agreement is terminable at any time by either party and does not establish a permanent easement for access to the rear parking spaces;
- A rear alley was vacated in 1962, removing access to the rear of the subject property through any public right-of-way; and
- On June 7, 2017, the Plan Commission voted to continue the case so that Village staff could provide additional information regarding the history of the alley vacation and the current standing of the Village's ability to support access to the rear parking area. (During the July 5, 2017 hearing, the case was again continued because the Petitioner was unable to attend.)

This memorandum provides information pertaining to key questions asked by Plan Commissioners during the June 7, 2017 Public Hearing. It is anticipated that this information will serve as the basis for continued discussion at the August 2, 2017 Public Hearing regarding the subject property.

***What is the purpose of the easement resulting from the 1962 alley vacation?***

***Does it provide for any means of access to the subject property?***

According to the Village Attorney's interpretation of the 1962 Ordinance vacating the alley adjacent to the subject property, the easement that resulted from said Ordinance is pertinent to the presence and maintenance of utilities. There was specific interest by a Plan Commissioner in specific text in the Ordinance stating that "the easements for all public utilities are hereby reserved for the public utility companies and municipality for the purpose of maintenance and repair of any installation now existing or hereafter to be installed." The Village Attorney's interpretation is that this phrase allows for utility maintenance and installation in the easement by utility companies or the Village of Lincolnwood, but it does NOT grant permission for the Village of Lincolnwood to use the easement for another purpose, such as physical access to properties.

***Is there any potential for the right of legal access for the subject property?***

According to the Village Attorney, there is no remaining legal recourse for the Village of Lincolnwood that would allow the Village to require that access be provided by adjacent properties. However, the Village Attorney made the property owner's attorney aware of an Illinois law that could potentially provide the grounds for a forced agreement between the subject property and neighboring properties. At this point in time, it is not known by Village staff whether or not the property owner has pursued this path. This advice was given with the following caveats:

- It is the obligation of the property owner of the subject property to explore this legal path, as filing of a case would be initiated by the property owner;
- The Village Attorney offered no assurances that the results of this research or any subsequent legal action would result in a finding that would benefit the property owner of the subject property, as such an outcome would depend on several factors; and
- The Village has no official role in such an action. Ultimately, the legal finding, if in the benefit of the subject property owner, would require an access agreement between property owners.

***How was the Grossinger wall approved, and when was it built?***

The wall along the east side of the Grossinger property was approved by an Ordinance in October 2005. The proposed wall required a Variation based on the fact that the required landscape buffer along the residentially-zoned properties could not be accommodated. Based on Plan Commission records, Village Board records, and the adopted Ordinance, there was no discussion of the easement that resulted from the 1962 alley vacation as a factor in the consideration of the approval of the Variation for the wall.



**VILLAGE OF LINCOLNWOOD Public Hearing Application**  
**Community Development Department Variations**

**SUBJECT PROPERTY**

Property Address: 6733- 35 Lincoln Ave.

Permanent Real Estate Index Number(s): 10-35-300-013-0000/10-35-300-014-0000

Zoning District: B-1 Mixed Use Hub Lot Area: 7103

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.

Are there existing development restrictions affecting the property?  Yes  No

(Examples: previous Variations, conditions, easements, covenants) If yes, describe: \_\_\_\_\_

**REQUESTED ACTION**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Variation - Residential        | <input type="checkbox"/> Variation - Signs/Special Signs |
| <input checked="" type="checkbox"/> Variation - Non-Residential    | <input type="checkbox"/> Minor Variation                 |
| <input checked="" type="checkbox"/> Variation - Off-Street Parking | <input checked="" type="checkbox"/> Other                |
| <input checked="" type="checkbox"/> Variation - Design Standards   |  |

**PROJECT DESCRIPTION**

Describe the Request and Project: 3 story, mixed use building with retail on the first floor, office/residential on the second floor and residential on the third floor

**PROPERTY OWNER/PETITIONER INFORMATION**

**Property Owner(s):** *(List all Beneficiaries if Trust)*

Name: Rebeka Hoxha

Address: 6733-35 N. Lincoln

Telephone: (847 ) 568-1440 Fax: (847 ) 568-1440 E-mail: edhoxha@hotmail.com

**Petitioner:** *(if Different from Owner)*

Name: \_\_\_\_\_ Relationship to Property: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**NOTICE OF REASONABLE ACCOMMODATION PROCESS**

An alternate process is provided by the Village for persons with disabilities or handicaps who seek a Reasonable Accommodation from the Zoning Code regulations in order to gain equal access to housing. If you seek a Reasonable Accommodation from the Zoning Code based on disability or handicap, do not complete this application form, but rather a separate application for Reasonable Accommodation. For more information on this process, consult Section 4.06(3) of the Zoning Code, or contact the Community Development Department at 847.673.7402.

## REQUIRED ATTACHMENTS \*

Check all Documents that are Attached:

Plat of Survey	<input checked="" type="checkbox"/>	Applicable Zoning Worksheet	<input type="checkbox"/>
Site Plan	<input checked="" type="checkbox"/>	Photos of the Property	<input checked="" type="checkbox"/>
Proof of Ownership	<input checked="" type="checkbox"/>	PDF Files of all Drawings	<input checked="" type="checkbox"/>
Floor Plans	<input checked="" type="checkbox"/>	Elevations	<input checked="" type="checkbox"/>

*\*The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

## COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: Rebeka Hoxha  
Address: 6733-35 N. Lincoln  
City, State, Zip: Lincolnwood, IL 60712

## ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I also understand that if I desire a Reasonable Accommodation from the Zoning Code based on disability or handicap, that I must complete and submit a different application for consideration and by submitting this application for a Variation, I am attesting that I am not seeking a Reasonable Accommodation. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER:

Signature

Print Name

Date

PETITIONER: (if Different than Property Owner)

Signature

Print Name

Date

## VARIATION STANDARDS

*To be approved, each Variation request must meet certain specific standards. These standards are listed below. After each listed standard, explain how your Variation request satisfies the listed standard. Use additional paper if necessary.*

1. The requested Variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

We do not meet the Perimeter Screening Requirement (6.14) for off-street parking. The site is 50 feet wide and to put in a landscaped perimeter of 5' would make parking in the rear of the site (also a zoning requirement) impossible. We have added foundation plantings and rooftop planters to meet the spirit of the code.

We have direct driveway access from Lincoln Avenue because we have no other access to the site.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

Our site has no other access than Lincoln Avenue, which means that we need to minimize our drive and landscape screening area and maximize our parking. To park in the rear of the lot (Lincoln Avenue Reqmnt) and have landscape perimeter screening would make the lot unusable.

3. The conditions upon which the petition for the Variation is based would not be applicable generally to other property within the same Zoning District.

This site has access only from Lincoln Avenue and is 50 feet wide. This is an uncommon situation in this district.

4. The Variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

The Variation is required to be able to build any building with parking on this site.

## VARIATION STANDARDS (Continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

This is an existing condition. Years ago, there was an alley in the back of the lot, which gave access to parking and loading in the rear. That alley is now closed so this site has no access except from Lincoln Avenue

6. The granting of the Variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

The adjacent properties are businesses with parking lots abutting our lot.

7. The Variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

This lot is difficult to build on because of its size and situation. These variations are the minimum required to build any business with parking on the site.

8. The proposed Variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

This has no affect on light, air or other public safety. It should increase property values in the area by replacing an abandoned eye sore building with a vibrant retail/residential structure.



# VILLAGE OF LINCOLNWOOD COMMUNITY DEVELOPMENT DEPARTMENT

## SIGN VARIATION STANDARDS

*For all Sign Variation and/or Special Sign requests, the Applicant shall also complete Questions 9 through 12.*

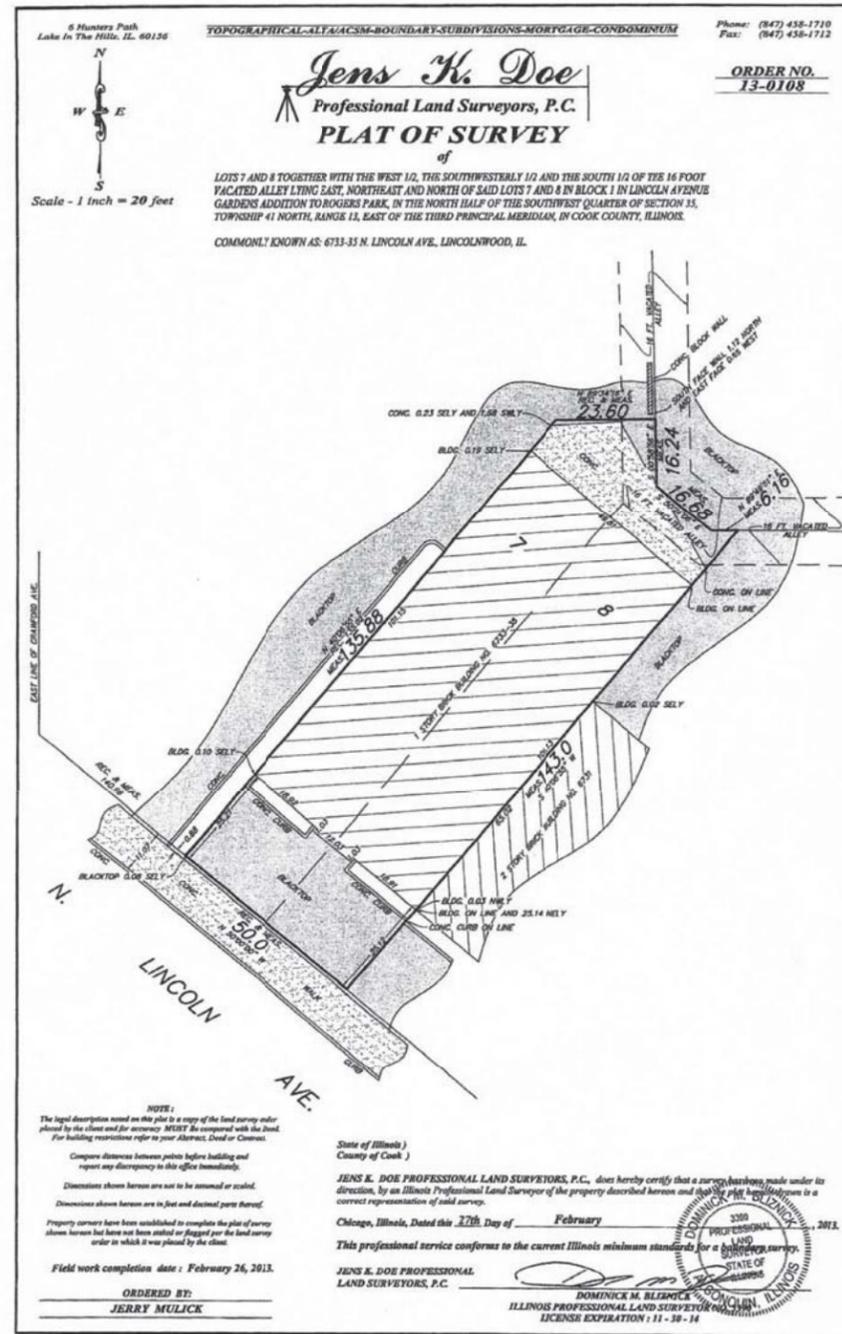
9. The proposed Variation is consistent with the statement of purpose set forth in Section 11.01 of the Zoning Ordinance.

10. The proposed sign complies with any additional standards or conditions set forth in Article XI of the Zoning Ordinance.

11. The proposed sign will substantially enhance the architectural integrity of the building or other structure to which it will be attached, if any.

12. The proposed sign conforms with the design and appearance of nearby structures and signs.





PROJECT STAFF		ISSUE		REVISIONS		DATE
PROJECT MANAGER:	B. BONDY P.E.	1	PRELIMINARY PLAN			07/26/2015
ENGINEER:	A. VEEN					
TECHNICIAN:						

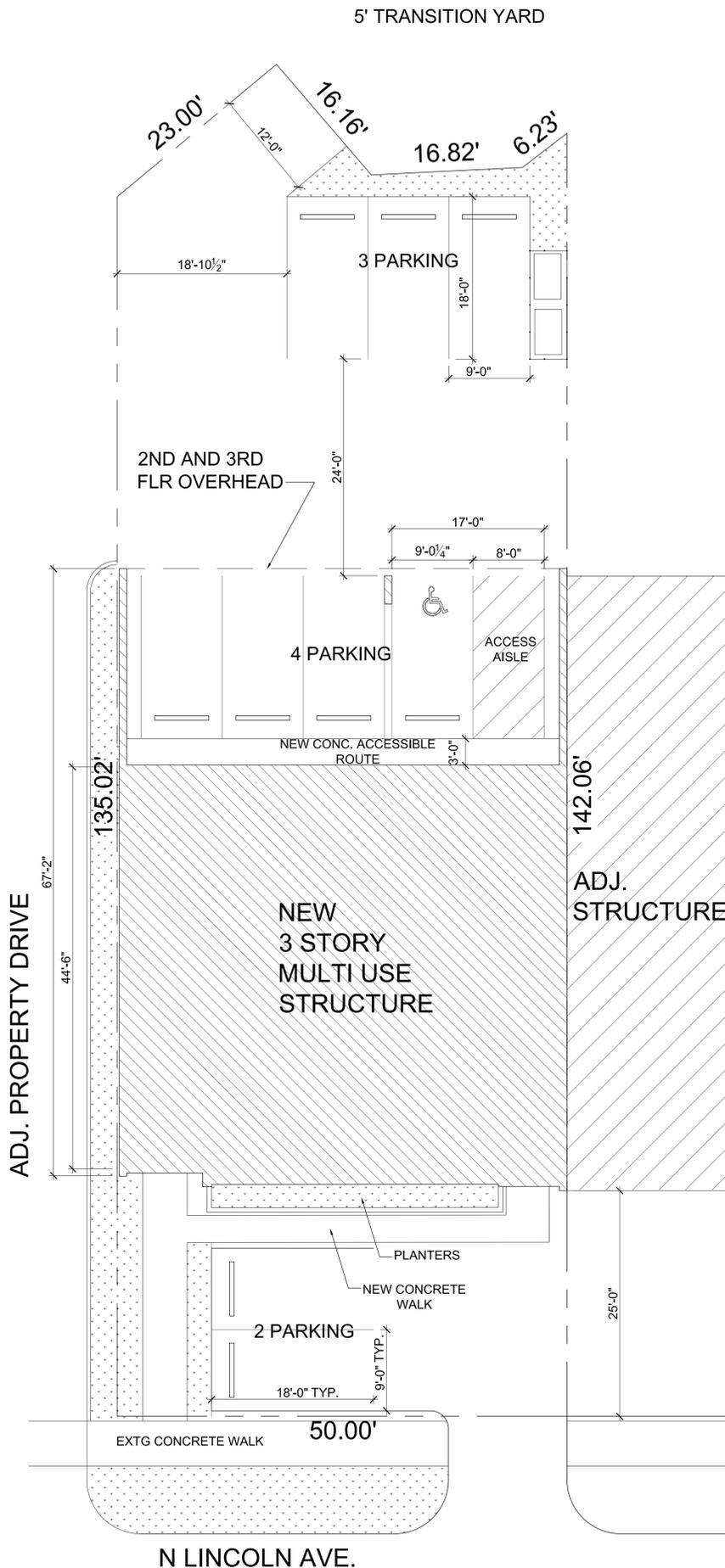
**BCI**  
BONO CONSULTING, INC.  
CIVIL ENGINEERS  
PH: (847) 823-3300  
FAX: (847) 823-3303  
1018 BUSSE HIGHWAY  
PARK RIDGE, IL 60068  
bbono@bonoconsulting.com

**GIS TOPOGRAPHIC MAP, EROSION CONTROL, DEMOLITION PLAN**  
3 STORY MULTI USE BUILDING  
6733 LINCOLN AVE., LINCOLNWOOD, ILLINOIS

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THIS DRAWING SHALL NOT BE USED, REPRODUCED, MODIFIED OR SOLD EITHER WHOLLY OR IN PART, EXCEPT WHEN AUTHORIZED IN WRITING BY THE ENGINEER.

PROJECT NUMBER: 15215  
START DATE: JULY 6, 2015  
GRAPHIC SCALE  
SCALE: 1"=20'-0"  
SHEET NUMBER  
2 OF 3





**3 SITE PLAN**  
EXTG FRONT SETBACK 1/8"=1'-0"

ABBREVIATIONS				REFERENCE SYMBOLS				SHEET INDEX	
CL CENTER LINE	DIA DIAMETER	HM HOLLOW METAL	INC NOT IN CONTRACT	ROOM ROOM	DEM DEMOLITION	A1 COVER: SITE PLAN,			
ADJ ADJUSTABLE	DN DIMENSION	HVAC HEATING VENTING	NTS NOT TO SCALE	001 ROOM NUMBER	NEW NEW CONSTRUCTION	SYMBOLS, CODE ANALYSIS,			
AFV ABOVE FINISHED FLOOR	DN DOWN	AC AIR CONDITIONING	OC ON CENTER	12345 DOOR NUMBER	GYP. BD. GYP. BOARD	& EXTERIOR VIEWS			
ALT ALTERNATE	DR DOOR	HW HOT WATER	PTD PAINTED	123 WINDOW TYPE	EQUIP. EQUIPMENT	A1.1 AREA PARKING			
APPROX APPROXIMATE	DS DOWN SPOUT	HW1 HOT WATER HEATER	PLAM PLASTIC LAMINATE	123 WALL TYPE	REVISION REVISION MARKER	DISTRIBUTION			
APPRV APPROVED	DW DISH-WASHER	HTR HEATER	PLYWD PLYWOOD	10 10	ALIGN ALIGN SURFACES	A2 BASEMENT & 1ST FLOOR			
ARCH ARCHITECTURAL	DWG DRAWING	INCL INCLUDING	RI RISER	10 10	KEYNOTE KEYNOTE	PLANS			
AVG AVERAGE	DWR DRAWER	INFO INFORMATION	RA RETURN AIR	10 10		A3 2ND AND 3RD FLOOR PLANS			
BD BOARD	EX EXISTING	INSUL INSULATION	REF REFERENCE	10 10		A4 ROOF PLAN			
BATT INSUL BATTEN INSULATION	EA EACH	INT INTERIOR	RF REFRIGERATOR/FREEZER	10 10		A5 EXTERIOR ELEVATIONS			
BLDG BUILDING	EL ELEVATION	J JUNCTION BOX	RM ROOM	10 10		A6 EXTERIOR ELEVATION			
BLKG BLOCKING	ELEC ELECTRICAL	JT JOINT	RO ROUGH OPENING	10 10		L1 LANDSCAPING PLANS			
BOT BOTTOM	EQ EQUAL	LAM LAMINATE	SA SUPPLY AIR	10 10					
BO BY OTHERS	EXT EXTERIOR	LAV LAVATORY	SIM SIMILAR	10 10					
CEL CEILING	FD FLOOR DRAIN	MAX MAXIMUM	STD STANDARD	10 10					
CL CLOSET	FL FLOOR	MC MEDICINE CABINET	STL STEEL	10 10					
CO CASSED OPENING	GD GARBAGE DISPOSAL	MDP MEDIUM DENSITY	SUSP SUSPENDED	10 10					
COL COLUMN	GEN GENERAL	FIBERBOARD FIBERBOARD	UNLESS OTHERWISE NOTED	10 10					
CONC CONCRETE	GL GLASS	MCH MECHANICAL	VERIFY IN FIELD	10 10					
CPT CARPET	GA GAUGE	MFR MANUFACTURER	WD WOOD	10 10					
CT CERAMIC TILE	GYP BD GYPSUM WALLBOARD	MIN MINIMUM	WIN WINDOW	10 10					
CJ CONTROL JOINT	GC GENERAL CONTRACTOR	MISC MISCELLANEOUS	WPT WORK POINT	10 10					
DEMO DEMOLISH (DEMOLITION)	HDCP HANDICAPPED	MNT MOUNTED		10 10					



**2 EXTERIOR VIEW FROM REAR** NTS



**1 EXTERIOR VIEW FROM STREET** NTS

Zoning Analysis 6733-35 N. Lincoln Ave.			
Description	Code	Proposed	Remarks
<b>Project Description</b>			
Address			
6733-35 N. Lincoln Ave.			
Applicable Codes:			
Lincolnwood Zoning Code			
International Building Code 2009			
International Residential Building Code 2009			
National Electric Code 2011			
Illinois State Plumbing Code			
International Fire Code 2009			
International Mechanical Code 2009			
International Energy Conservation Code 2012			
<b>Zoning</b>			
Designation	B1		Mixed Use Hub
Lot Size	NA	7,103 sqft	Actual
Max. building height	38 FT	38 FT	or 3 stories
Minimum SF per DU			
1 Bedroom/Studio	800 SF	1,191 SF	
2 Bedroom	1,500 SF	1,669 SF	
3 Bedroom	2,000 SF		
Max. Build to Line	5 FT	25 FT	
Driveways and Access			Residential Buildings shall not have garages or driveways with direct vehicular access to Lincoln Avenue
Min. Interior side setback	NA		
Minimum Rear Setback	10 FT		
Use Configuration			Ground floor limited to retail and other nonresidential uses that encourage pedestrian activity and shopping. Limited to residential, retail or office uses
Restricted Uses - Non Residential Uses	2,500 SF max	1,191	Limited to ground floor
Commercial Uses			Other uses which are found by the Plan Commission to be similar to permitted and special uses in the B-1 District.
Transitional Yard	30 FT		Buildings setback buffer. All structures adjacent to residential districts on the B-1, B-2, or B-3 zoned lot must be set back a distance that is equal to or greater than the side or rear yard setback requirement for the adjacent R-zoned lot, but not less than 10 feet
Landscape Buffer			A landscape buffer must also be provided. This buffer shall extend the length of the lot line or segment of the lot line that abuts the residential district, and shall be at least eight feet wide or where screening consists of a masonry wall, a minimum width of five feet.
Landscape Buffer			The landscape buffer shall not be used for the purposes of parking, loading, servicing, or storage.
Screening			Required screening shall be a minimum height of six feet at time of installation and may be comprised of berms, masonry walls, a double row of densely planted landscaping, or a combination thereof
Site Plan Review			Site plan review, landscape and parking standards. Site plan approval shall be required for all new construction and additions to existing structures. Site plan, site design and landscape standards are required as enumerated in Article V of this Zoning Ordinance. Off-street parking shall be provided for each use shown in Table 4.01.1, as required or permitted in Article VII (Off-Street Parking and Loading)
<b>Parking</b>			
Parking standards	9 FT		9x18' with 20' aisle.
Residential Parking	5		1.5 spaces per unit
Furniture Retail Parking	5		2.5 spaces per 1,000 SF gross
Office Parking	3		3 spaces per 1,000 SF gross
		9 total	spaces shown on plan

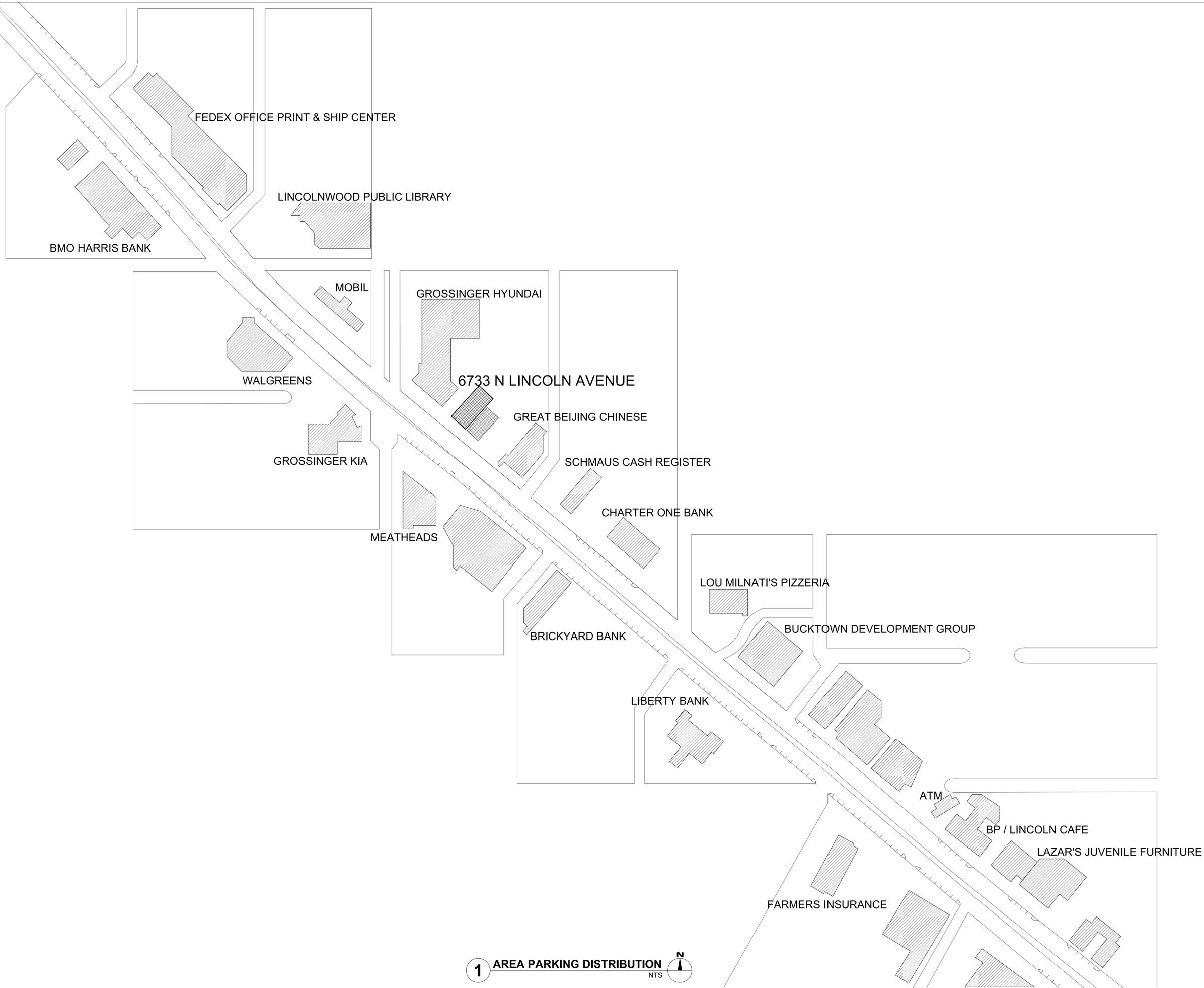
Revisions


Projects

COMMERCIAL AND RESIDENTIAL CONST.  
**ELITE HOME FURNISHINGS**

6733 N LINCOLN AVE  
LINCOLNWOOD, IL

**SITE PLAN, SYMBOLS, CODE ANALYSIS & EXTERIOR VIEWS**



Revisions


Projects  
 COMMERCIAL AND RESIDENTIAL CONST.  
 ELITE HOME FURNISHINGS

6733 N LINCOLN AVE  
 LINCOLNWOOD, IL

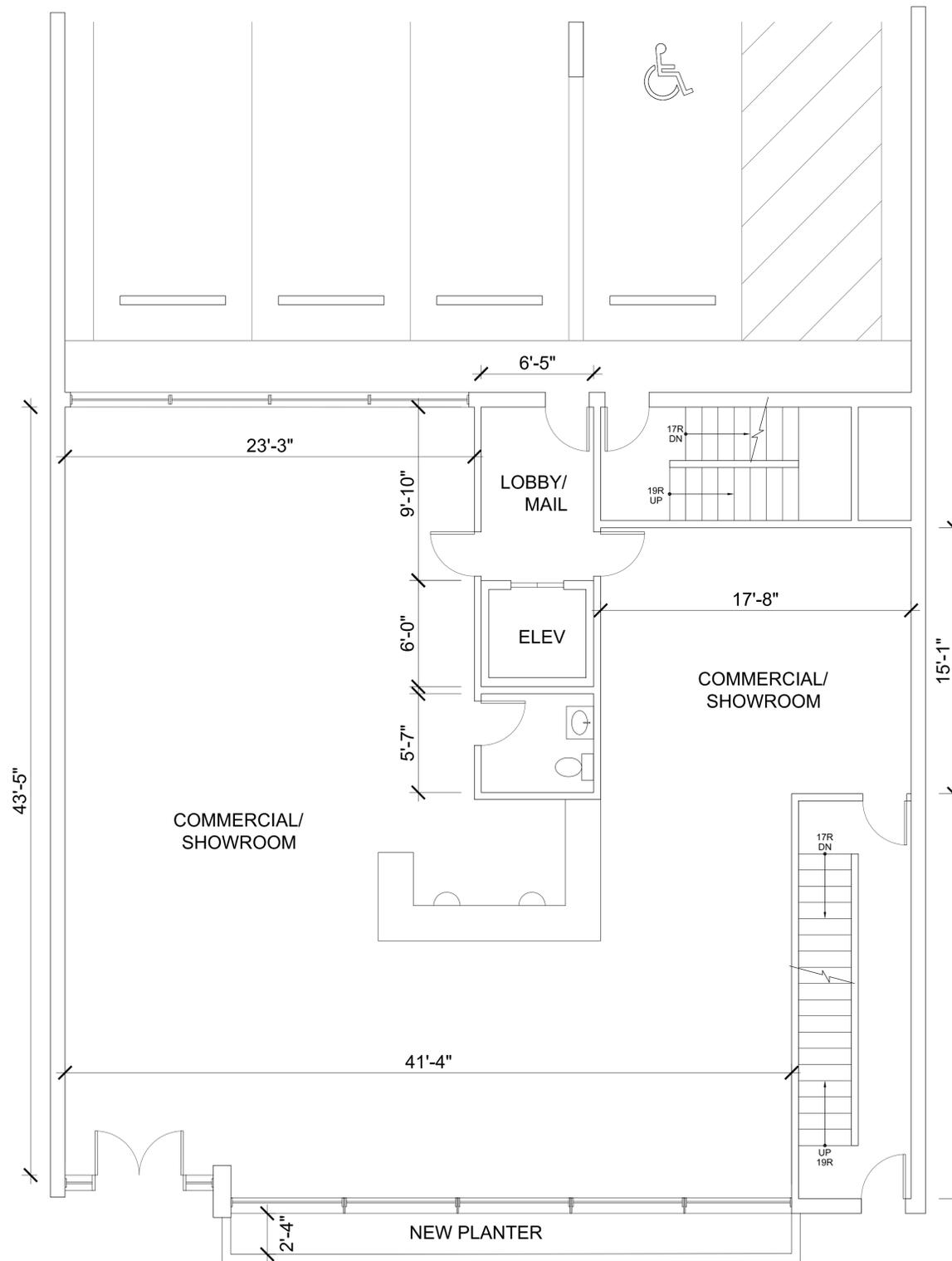
AREA PARKING  
 DISTRIBUTION

Date	11/10/15
Scale	NOTED
Drawn by	--
Approved	--

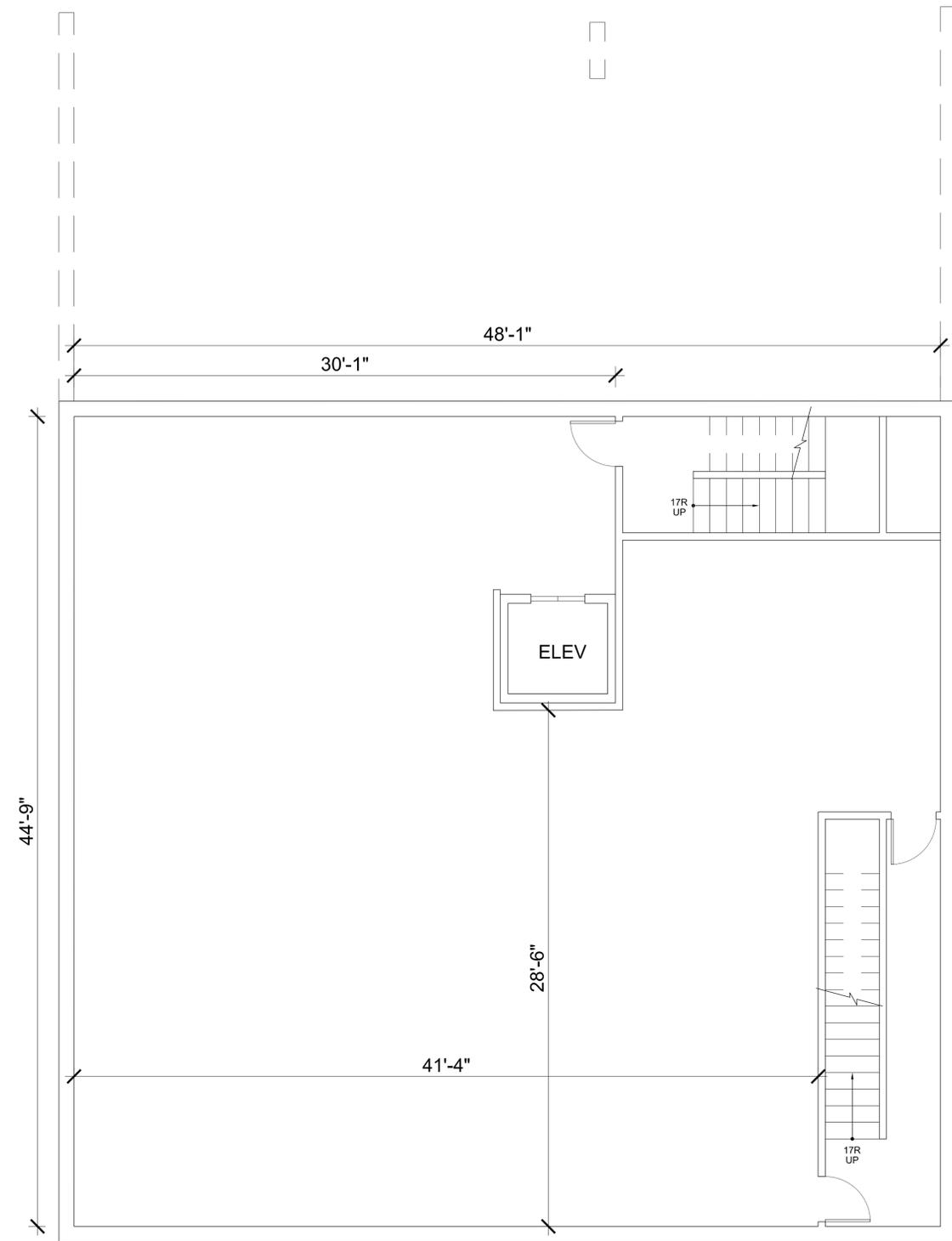
Drawing No.	<b>A1.1</b>

**1** AREA PARKING DISTRIBUTION  
 NTS





**2** FIRST FLOOR PLAN  
1/4"=1'-0"



**1** BASEMENT PLAN  
1/4"=1'-0"

Revisions


Projects  
COMMERCIAL AND RESIDENTIAL CONST.  
ELITE HOME FURNISHINGS

6733 N LINCOLN AVE  
LINCOLNWOOD, IL

BASEMENT AND  
FIRST FLOOR  
PLANS

Date 11/10/15

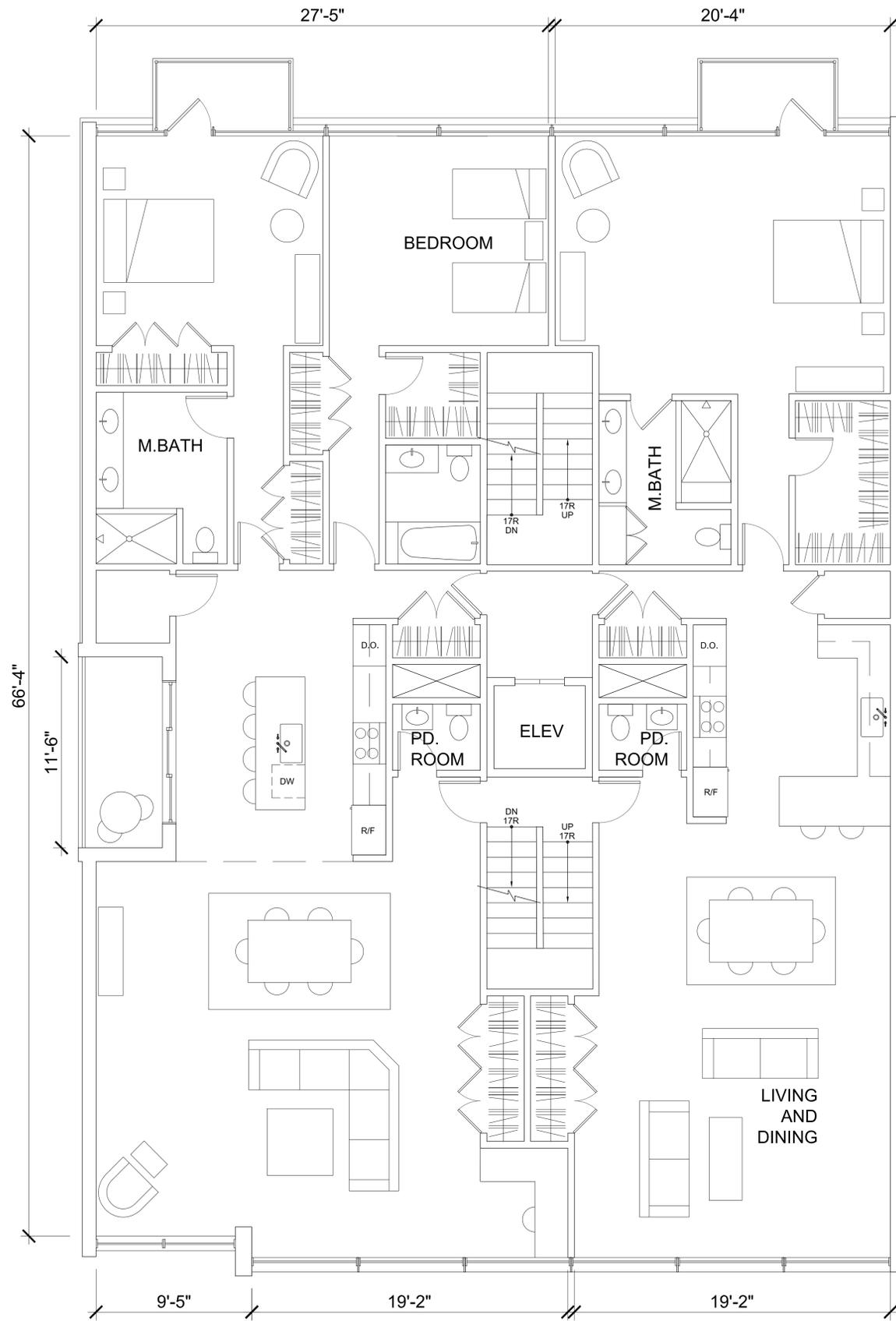
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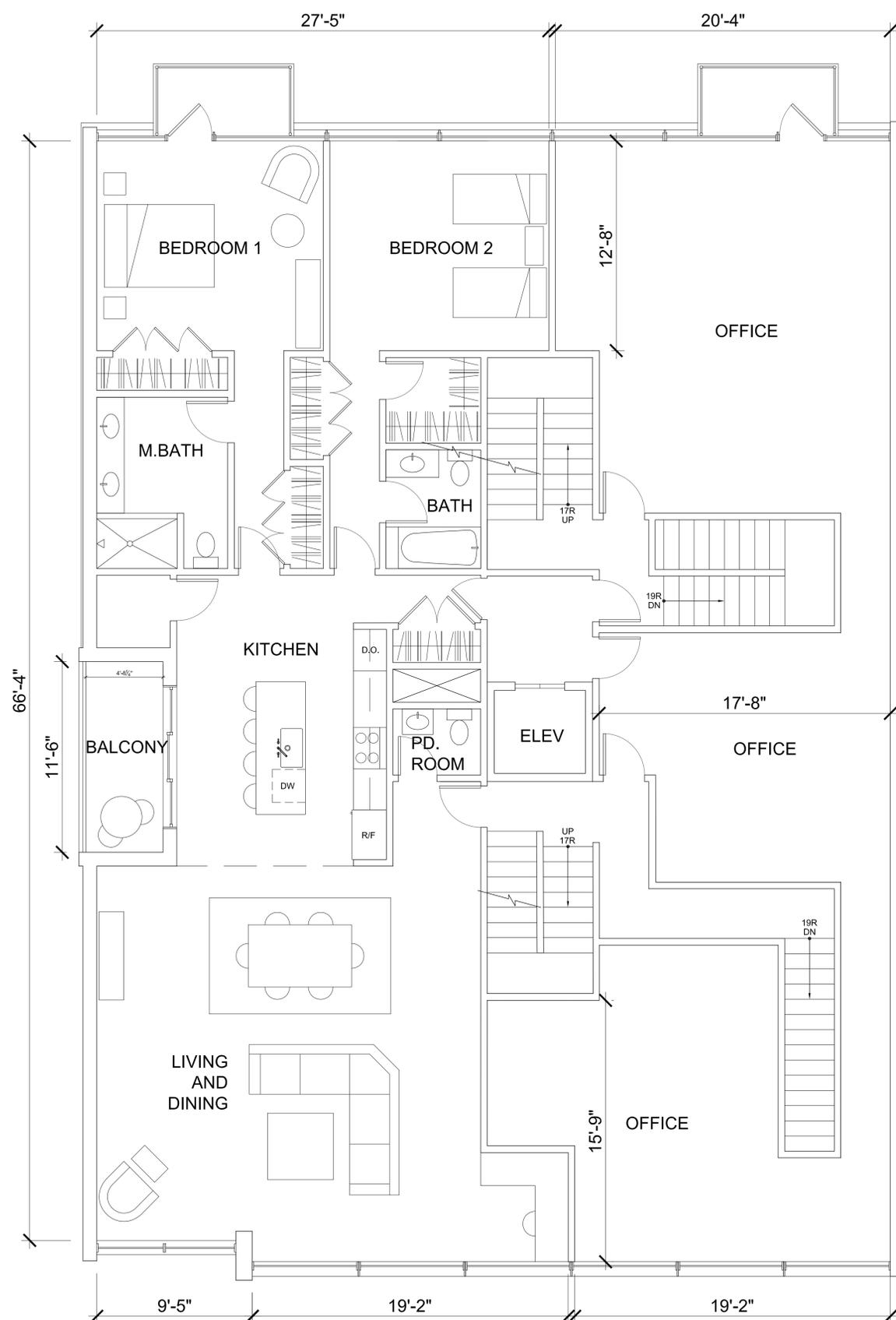
Drawn by --

Approved --

**A2**



**2** THIRD FLOOR PLAN  
 1/4"=1'-0"



**1** SECOND FLOOR PLAN  
 1/4"=1'-0"

Revisions


Projects  
 COMMERCIAL AND RESIDENTIAL CONST.  
 ELITE HOME FURNISHINGS

6733 N LINCOLN AVE  
 LINCOLNWOOD, IL

SECOND AND  
 THIRD FLOOR  
 PLANS

Date 11/10/15

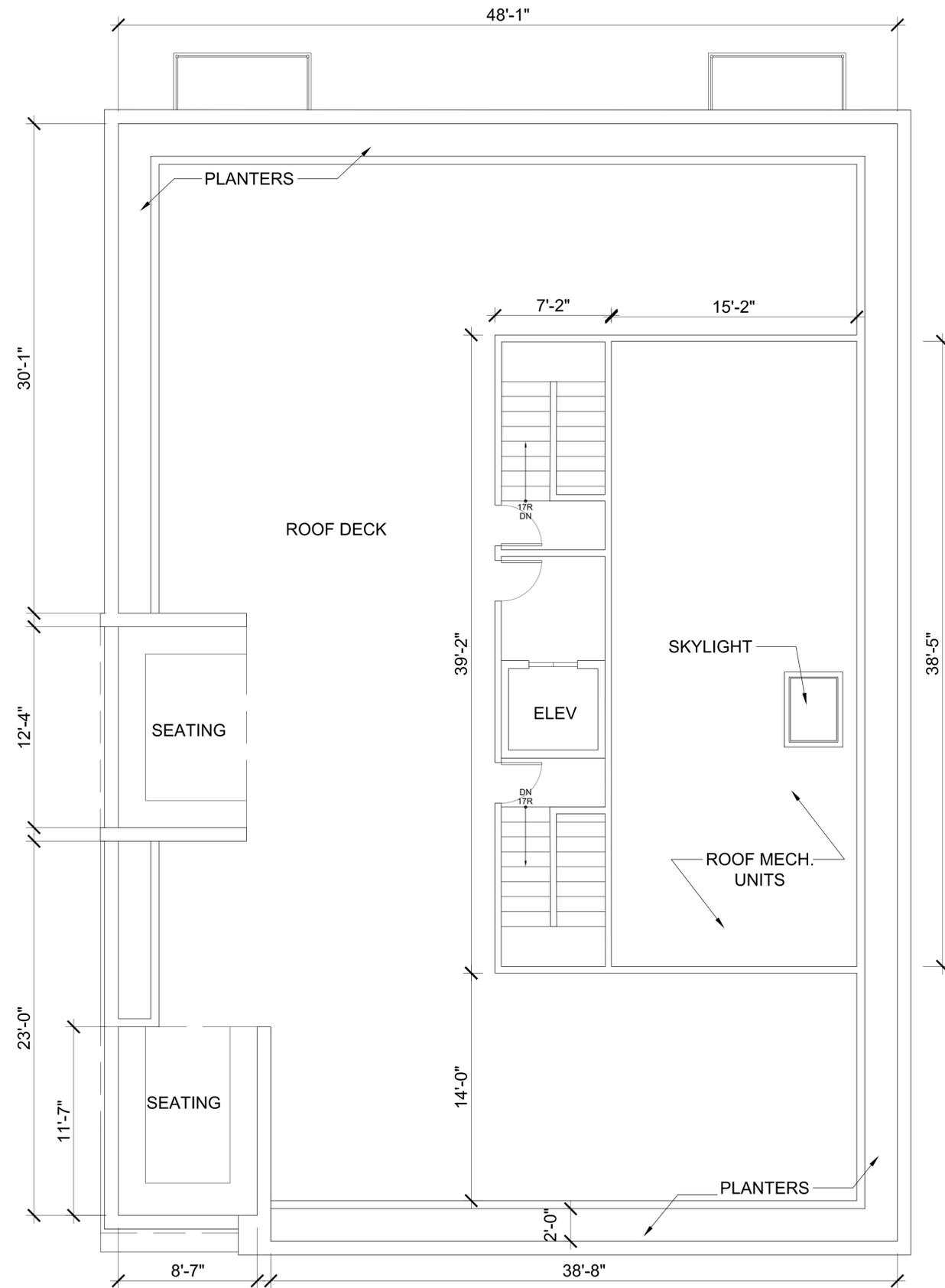
Scale NOTED

Drawn by --

Approved --

Drawing No.

**A3**



2 ROOF PLAN

1/4"=1'-0"

Revisions	

Projects  
COMMERCIAL AND RESIDENTIAL CONST.  
ELITE HOME FURNISHINGS

6733 N LINCOLN AVE  
LINCOLNWOOD, IL

ROOF PLAN

Date 11/10/15

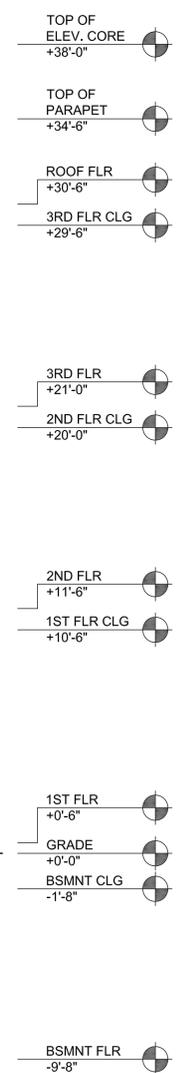
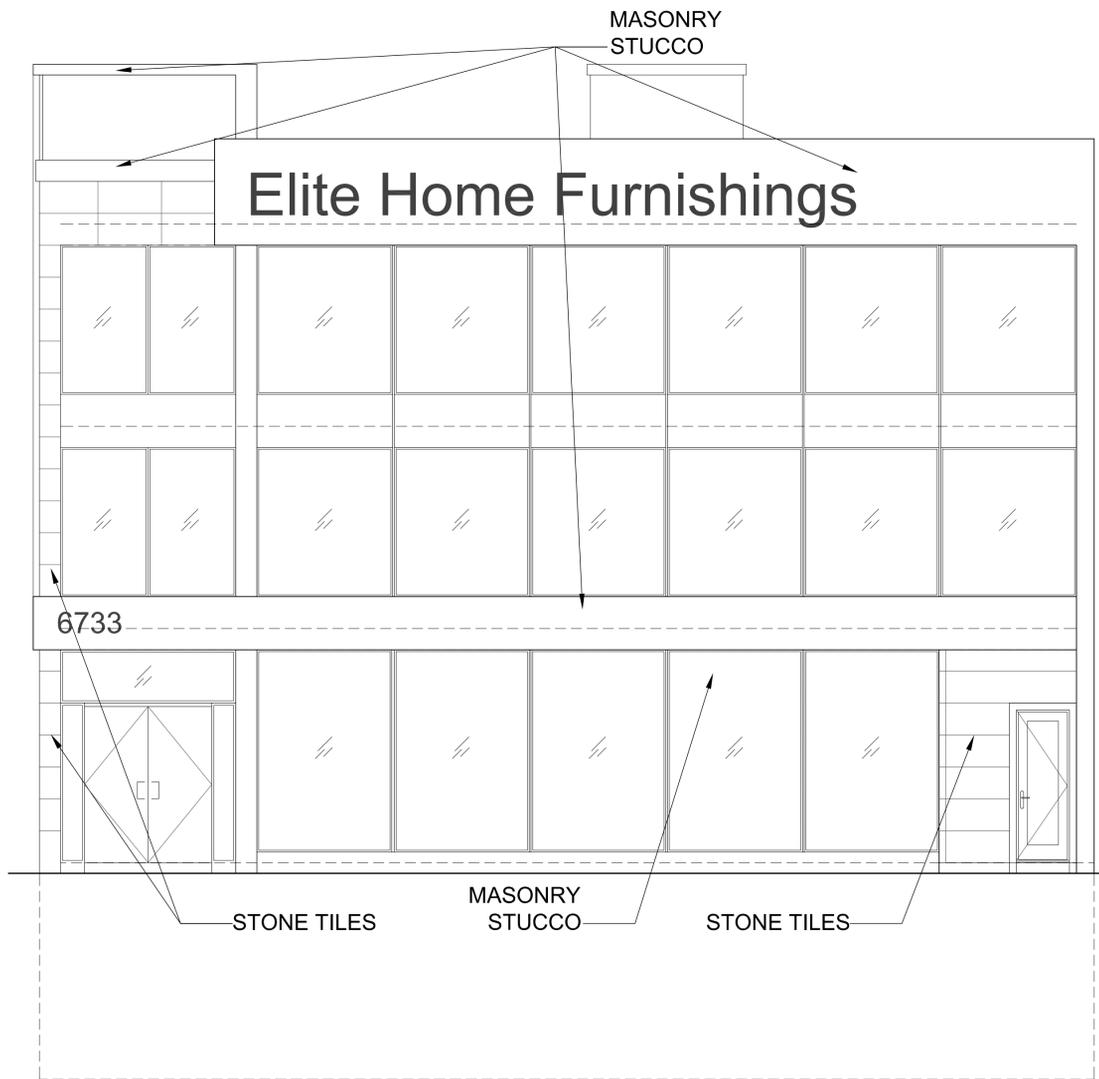
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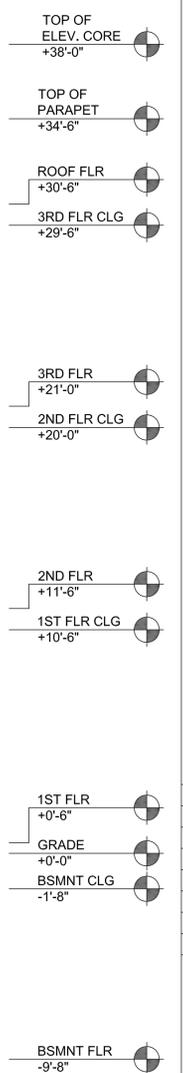
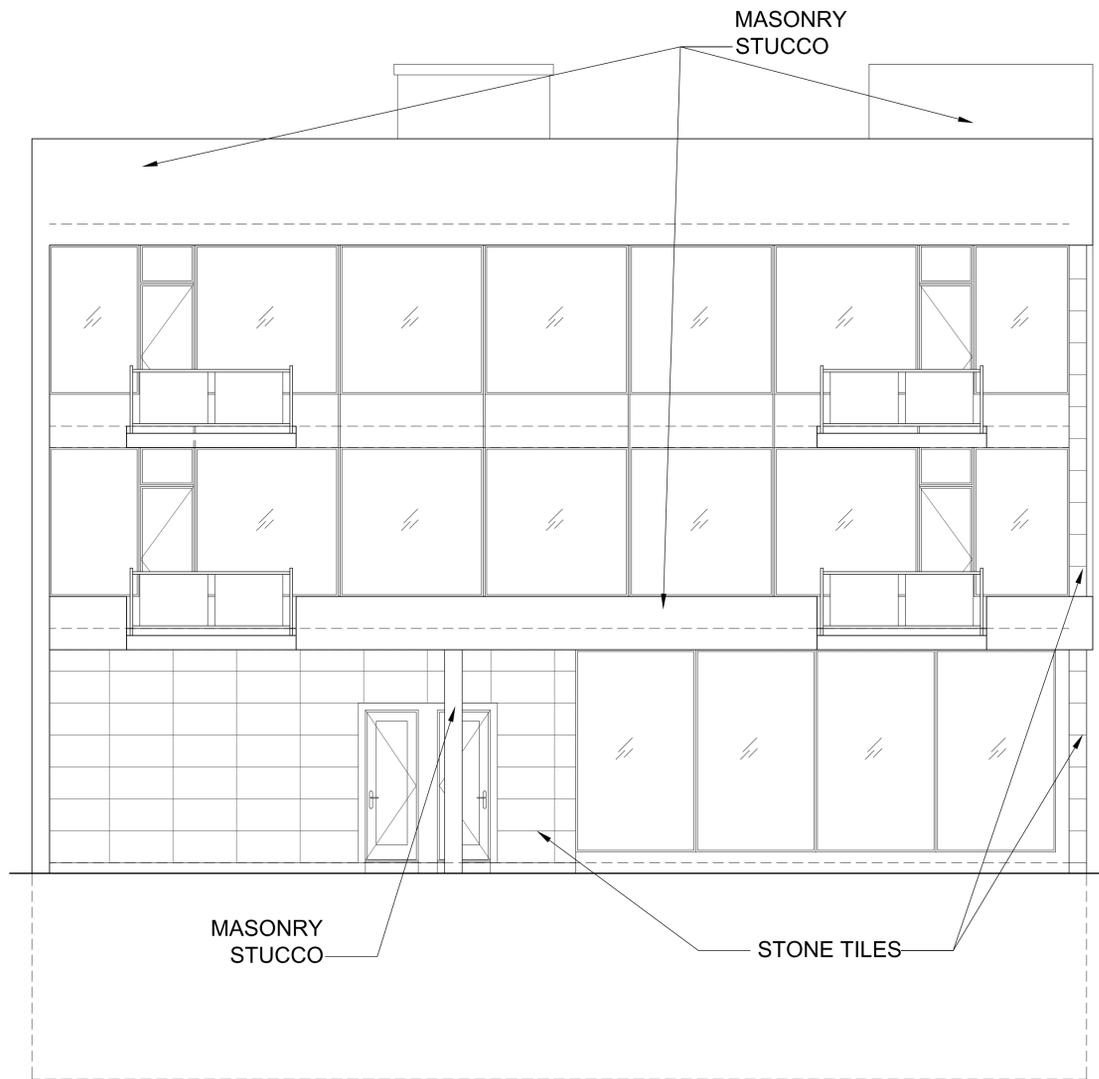
Drawn by --

Approved --

A4



**2** ELEVATION  
LOOKING NORTH-WEST 1/4"=1'-0"



**1** ELEVATION  
LOOKING SOUTH EAST 1/4"=1'-0"

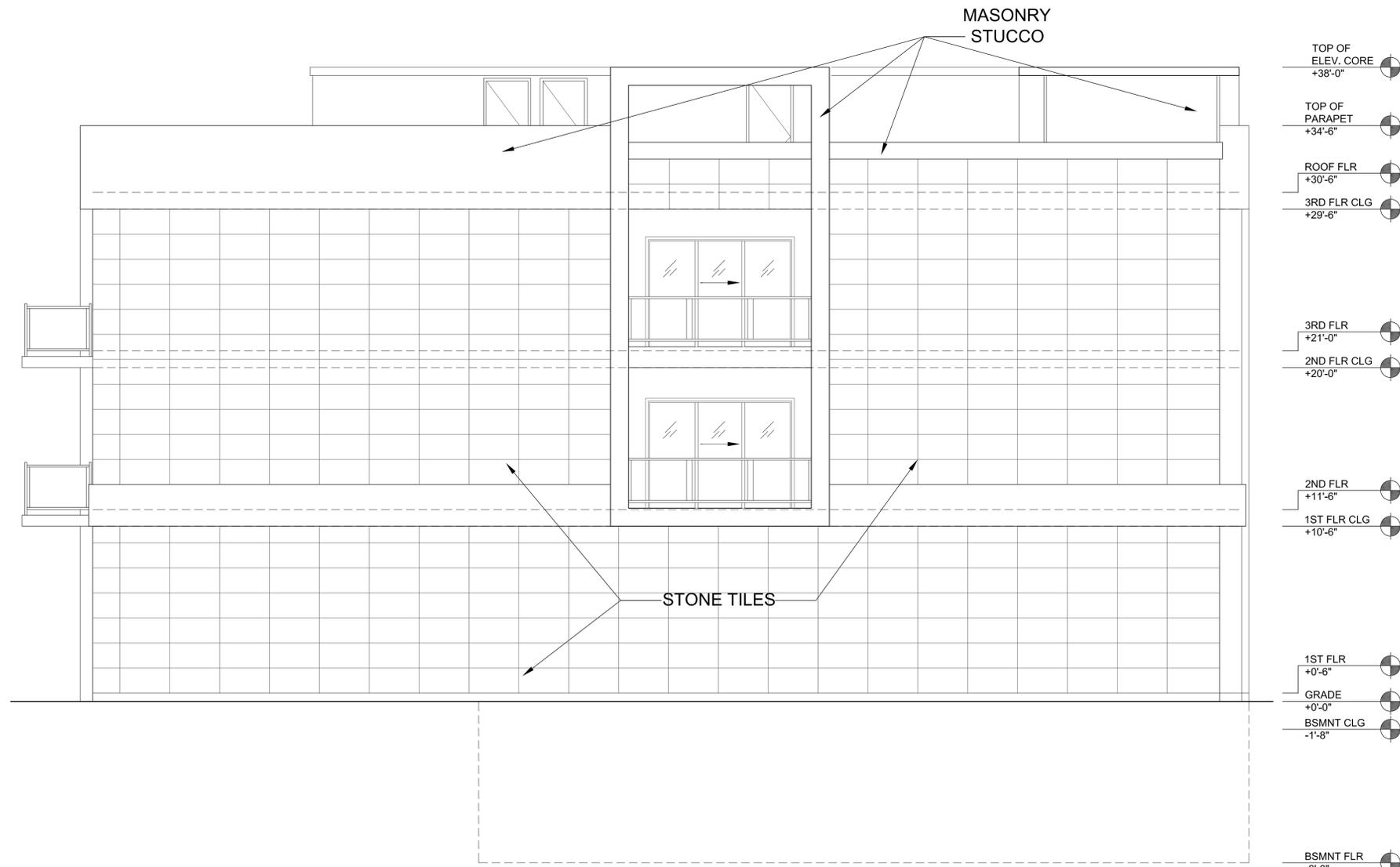
Revisions	

Projects  
COMMERCIAL AND RESIDENTIAL CONST.  
**ELITE HOME FURNISHINGS**

6733 N LINCOLN AVE  
LINCOLNWOOD, IL

EXTERIOR ELEVATIONS

Date	11/10/15	Drawing No. <b>A5</b>
Scale	NOTED	
Drawn by	--	
Approved	--	



**1** ELEVATION  
LOOKING SOUTH EAST 1/4"=1'-0"

- TOP OF ELEV. CORE +38'-0"
- TOP OF PARAPET +34'-6"
- ROOF FLR +30'-6"
- 3RD FLR CLG +29'-6"
- 3RD FLR +21'-0"
- 2ND FLR CLG +20'-0"
- 2ND FLR +11'-6"
- 1ST FLR CLG +10'-6"
- 1ST FLR +0'-6"
- GRADE +0'-0"
- BSMNT CLG -1'-8"
- BSMNT FLR -9'-8"

Revisions


Projects  
COMMERCIAL AND RESIDENTIAL CONST.  
ELITE HOME FURNISHINGS

6733 N LINCOLN AVE  
LINCOLNWOOD, IL

EXTERIOR ELEVATIONS

Date 11/10/15

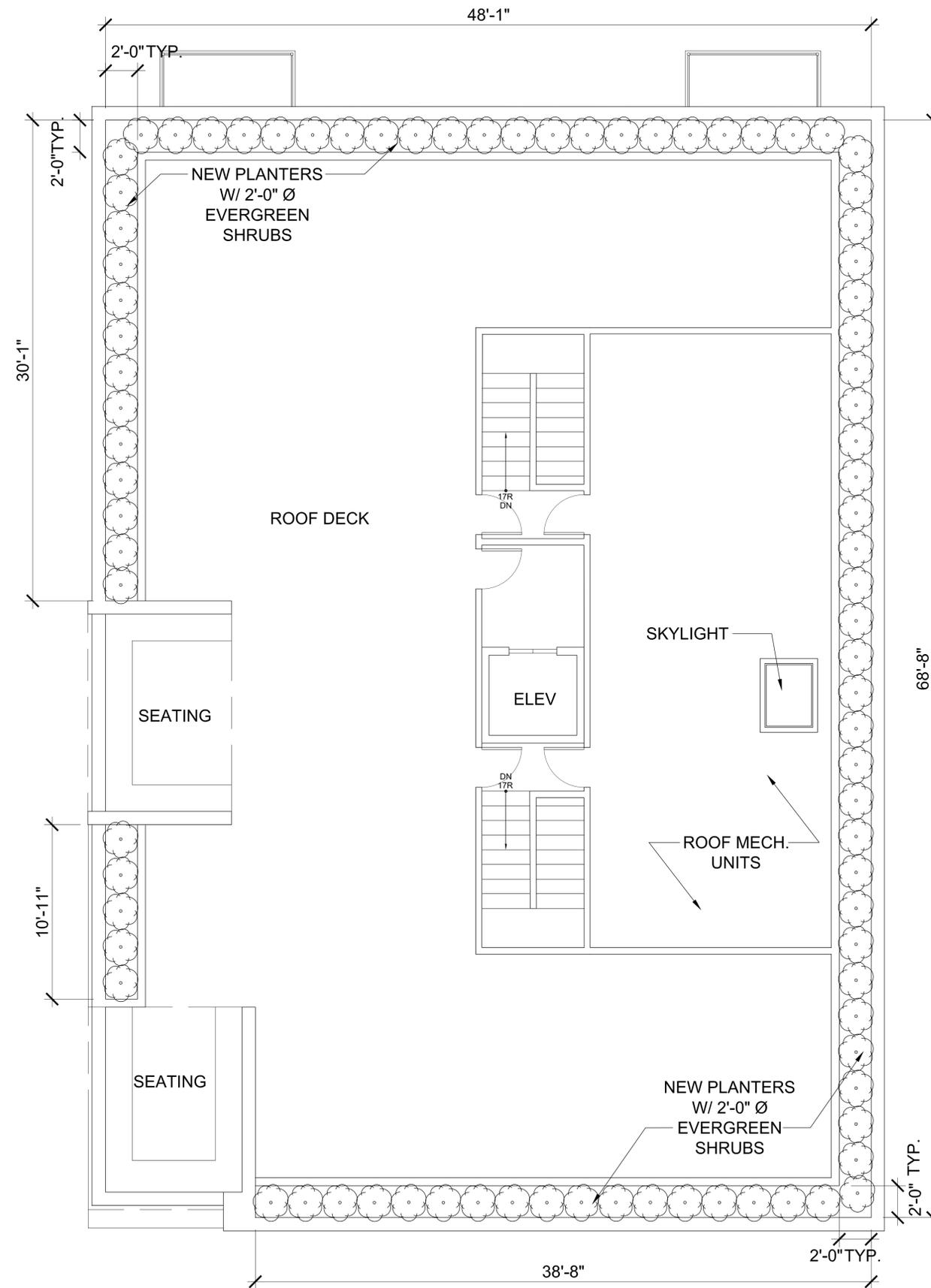
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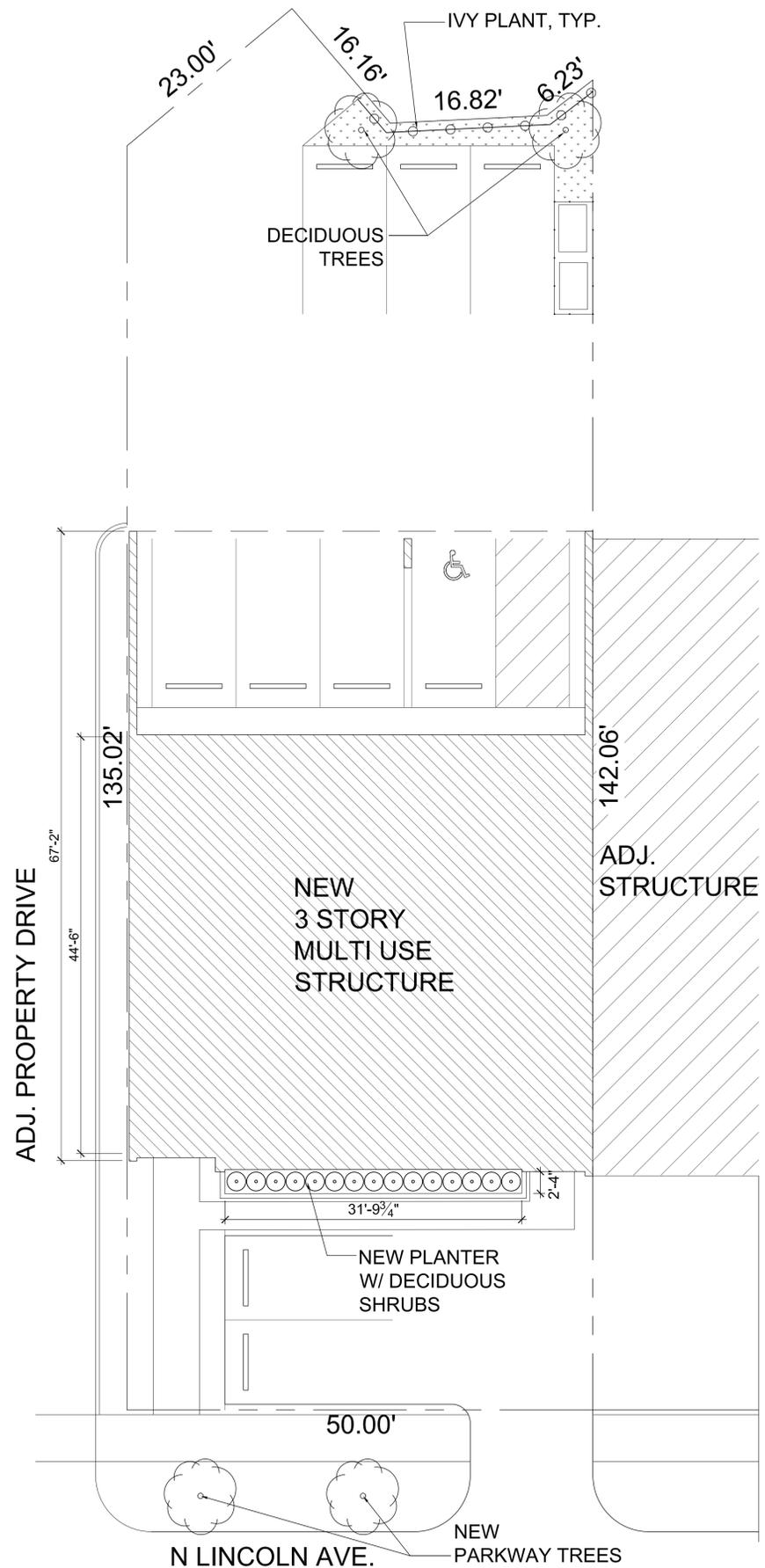
Approved --

Drawing No.

**A6**



1 ROOF LANDSCAPING PLAN  
 1/4"=1'-0"



1 SITE LANDSCAPING PLAN  
 1/8"=1'-0"

Revisions

Projects  
 COMMERCIAL AND RESIDENTIAL CONST.  
 ELITE HOME FURNISHINGS  
 6733 N LINCOLN AVE  
 LINCOLNWOOD, IL

LANDSCAPING PLANS

Date	11/10/15	Drawing No.	L1
Scale	NOTED		
Drawn by	--		
Approved	--		

## LICENSE AGREEMENT

THIS LICENSE AGREEMENT (Agreement) is made as of this \_\_\_ day of \_\_\_\_\_, 2016, by and between Hsing Tseng Kao and Szu Chung Kao (together, Owner) and Rebeka Hoxha and Esad Hoxha (together, Licensee).

### RECITALS

A. Owner is the owner of certain property commonly known as 6717 N. Lincoln Ave., Lincolnwood, Illinois 60712 and legally described in Exhibit A (Kao Property);

B. Licensee is the owner of certain property commonly known as 6733-35 N. Lincoln Ave., Lincolnwood, Illinois 60712 and legally described in Exhibit B (Hoxha Property);

C. Licensee desires to use a portion of the Kao Property for access to the Hoxha Property via North Harding Avenue, to the East, which portion is legally described in Exhibit C (Licensed Property).

D. Owner agrees to grant said use by Licensee under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing, the mutual agreement of the parties hereto and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. INCORPORATION OF RECITALS. The foregoing recitals are incorporated herein and are made a material part of this Agreement.

2. GRANT OF LICENSE. Owner hereby grants to Licensee, its employees, agents, contractors and subcontractors, a non-exclusive license to use the Licensed Property (License), which consists of a 10-foot wide strip of property running across Lot 16 uninterrupted from the East lot line to the West lot line lying 5 feet North of the 8-foot strip of vacated alley lying between Lot 16 to the North and Lots 7 through 12 to the South and West as depicted in Exhibit C.

3. TERM OF LICENSE. The license granted hereunder shall commence upon execution of this Agreement and can be terminated at any time, by either party, with written notice to the other. This License shall not run with the land.

4. LICENSE ONLY. This Agreement creates a license only and Licensee acknowledges that Licensee does not and shall not claim at any time interest or estate of any kind or extent whatsoever in the Licensed Property by virtue of this license or Licensee's use of the Licensed Property pursuant hereto.

5. IMPROVEMENTS. Licensee is not permitted to alter, improve, furnish, or place any equipment or item upon the Licensed Property except to install a driveway accessing the Licensed Property from Harding Avenue provided such installation is done in a good and workmanlike manner by licensed and insured professionals with proper permits obtained from any applicable governing body. This installation shall be done at Licensee's sole cost and expense and Licensee shall indemnify and hold harmless Owner with respect to any issue or cause of action arising from the installation of the driveway.

6. TRANSFER BY OWNER. Owner may at any time, in its sole discretion, assign its rights hereunder or transfer or convey the Licensed Property. Upon any such assignment, transfer or conveyance, the License and liability of Owner under this Agreement shall automatically terminate, unless Owner's assignee, transferee or grantee shall agree in writing in a separate agreement with Licensee to assume and be bound by the obligations of Owner under this Agreement.

7. RETURN OF THE LICENSED PROPERTY. At the termination of Licensee's license, Licensee shall repair and restore the Licensed Property to the same condition as it was at the time of the execution of this Agreement. At Owner's request, all temporary and permanent improvements, furnishings or equipment placed upon the Licensed Property by Licensee or Licensee's agents, employees or contractors, shall be removed by Licensee at its sole cost and expense prior to the termination of Licensee's license. If Licensee fails to remove same within thirty (30) days after termination of this Agreement, then Owner may, but not obligated to, remove said fence, improvements, furnishings or equipment and Licensee shall pay the cost of any such removal. If such payment is not made within fourteen (14) days of receipt of invoice by Licensee, Licensee agrees to pay the cost and expense of restoring the condition of the land together with interest thereon at the effective statutory rate from and after the date of such demand until receipt of full payment therefore.

8. MAINTENANCE OF LICENSED PROPERTY. During the term of this license, Licensee shall be responsible for twenty-five percent (25%) of all costs and expenses to repair and maintain the Licensed Property in good condition and repair. Owner shall bill any such costs to Licensee and payment shall be due upon receipt. Licensee shall ensure the condition and use of the Licensed Property and compliance with all applicable laws, statutes, ordinances, codes, rules regulations, orders and decrees.

9. INTERRUPTION OF USE. Owner may temporarily interrupt Licensee's use of the Licensed Property for repairs and maintenance provided, however, that Owner shall use reasonable efforts to perform all such repairs and maintenance of the Licensed Property in such a manner so as to reasonably minimize such interruption. If Licensee fails to perform its obligations under Paragraph 8 hereof, Licensee shall reimburse Owner for the cost thereof upon demand, together with interest thereon at the rate set forth in Paragraph 16 hereof from and after the date of such demand until receipt of full payment therefor.

10. PROHIBITED USES. Licensee may use the Licensed Property for ingress and egress from Harding Avenue to the Hoxha Property only. Licensee may not nor may permit others to park

on the Licensed Property. At all times, Licensee shall ensure the Licensed Property is free from all parked or standing vehicles and any other blockades of whatever kind or nature.

11. RESERVATION OF RIGHTS BY OWNER. The right of ingress and egress over the Licensed Property and other rights granted to Licensee hereunder are expressly reserved by Owner, its successors, grantees, invitees and assigns.

12. NO TRANSFER BY LICENSEE. Licensee shall not transfer any of its rights hereunder without the prior written consent of Owner. Any such assignment made without the prior written consent of Owner shall be null and void and of no force or effect and shall entitle Owner to terminate this Agreement.

13. NO EASEMENT. Neither this Agreement nor Licensee's use of the Licensed Property shall give rise to any easement or any other prescriptive rights in the Licensed Property. Licensee shall have the affirmative duty to keep all third parties from using the Licensed Property for any purpose and shall protect the Licensed Property against all claims of easement and prescriptive rights at all times during the term of this Agreement. Licensee shall defend and hold harmless Owner with respect to any such claims including hiring counsel to defend such claims, payment of damages in the event Licensee's duty is breached, attorney fees, court costs, and any and all litigation expenses.

14. CONDITION OF LICENSED PROPERTY; INDEMNITY. Licensee acknowledges that it (a) has physically inspected the Licensed Property, and (b) accepts the Licensed Property with full knowledge of the condition thereof. Furthermore, Licensee, for and on behalf of itself and all successors, grantees, invitees and assigns, assumes sole and entire responsibility for any and all loss of life, injury to persons or damage to property (wherever such property may be located) that may be sustained directly or indirectly due to the condition of the Licensed Property or the activities, operations or use of the Licensed Property by Licensee, its successors, grantees, invitees and assigns and all of their officers, directors, employees, representatives and agents. Further, Licensee, for itself, its successors, grantees, invitees and assigns, and for those claiming by, through or under any of them, hereby releases Owner, its officers, directors, agents and employees (collectively, Indemnitees) from any and all claims or demands for loss, liability, expense, cost or damage (whether to person or property), including, without limitation, reasonable attorney fees and litigation costs incurred by the Indemnitees in connection herewith, that may arise from operations on, or the use of, the Licensed Property by Licensee, its successors, grantees, invitees and assigns, and all of their officers, directors, employees, representatives and agents. Licensee hereby agrees to indemnify, defend and hold harmless the Indemnitees from and against any and all liability, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense (including without limitation, reasonable attorney fees and litigation costs) incurred by the Indemnitees for injuries to persons (including, without limitation, loss of life) and for damage, destruction or theft of property that is directly or indirectly due to or caused by any activity, work or thing done, permitted or suffered by Licensee or any third party in or about the Licensed Property, or for any act or omission of Licensee, its successors, grantees, invitees and assigns and any of their officers, directors, employees, representatives and agents. Licensee shall cooperate with Owner in the defense of any

such claims, demands or action, including, without limitation, the employment, at the sole expense of Licensee, of legal counsel satisfactory to Owner.

15. WAIVER OF CLAIMS. Licensee does hereby fully and completely waive and release, for itself, its successors, grantees, invitees and assigns, and for all of their officers, directors, employees, representatives, agents, contractors and subcontractors of any their, any and all claim of, or right to, a mechanic's lien, under the Statutes of Illinois, against, or with respect to the Licensed Property, or any portion thereof, or any improvement thereon, or with respect to the estate or interest of any person whatsoever therein or thereon, or any portion thereof, or with respect to any material, fixtures, apparatus or machinery to be furnished thereto, or with respect to any monies or other consideration that may be due at any time hereafter to anyone by Licensee, which claim of lien might be asserted by reason of doing, making or furnishing, heretofore, or at any time hereafter, of any labor, services, material, fixtures, apparatus, machinery, improvements, repairs or alterations to the Licensed Property.

16. NO LIENS ON LICENSED PROPERTY. Licensee shall not permit any lien to be filed against the Licensed Property or any improvements thereon for any labor or materials in connection with work of any character performed or claimed to have been performed on the Licensed Property at the direction or sufferance of Licensee.

In the event any such lien is filed against the Licensed Property or any improvements thereon, Licensee shall be in breach of this Agreement and Owner shall have the right, but not the obligation, to cause such lien to be release and Licensee shall pay on demand all Owner's costs in connection therewith, together with interest thereon at the rate set forth in Paragraph 16 hereof accruing from and after the date of such demand until Owner's receipt of full payment therefor.

17. BREACH BY LICENSEE. If Licensee breaches any provision in this Agreement and fails to cure any such breach within fourteen (14) days after written notice thereof, in addition to any other right or remedy available at law or in equity, Owner shall have the right, but not the obligation, to cure any such breach and Licensee agrees to reimburse Owner for the cost thereof upon demand, together with interest accruing thereon at an annual rate of interest equal to nine percent (9%) from the date of Owner's demand therefor until Owner's receipt of full payment therefor. Licensee is responsible for any and all costs of enforcing any and every provision of this Agreement including but not limited to court costs and attorney fees. Licensee agrees that Owner has the right to place a lien on the Hoxha Property, for any failure to pay any amount under any provision of this Agreement.

18. NO WARRANTY; INTEGRATION. Owner hereby makes and has made no representations, statements, warranties or agreements to or with Licensee in or in connection with this Agreement or the Licensed Property. This Agreement embodies the entire understanding of the parties hereto, and there are no further or other agreements or understanding, written or oral, in effect between the parties relating to the subject matter hereof.

19. INSURANCE. Licensee shall maintain liability insurance on the property reasonably satisfactory to Owner and such policy shall name Owner as an additional insured. Certificate of insurance shall be tendered to Owner prior to Licensee's use of the Licensed Property.

20. RECORDING. Each party hereby grants to the other party the right to record this Agreement against the Licensed Property and/or Licensee's property.

21. NOTICES. All notices and other communications given pursuant to this Agreement shall be in writing and shall be deemed properly served if delivered in person to the party to whom it is addressed or on the third (3rd) day after deposit in the U.S. mail as registered or certified mail, return receipt requested, postage prepaid, as follows:

If to Owner: Hsing Tseng Kao and Szu Chung Kao  
6717 N. Lincoln Ave., Lincolnwood, Illinois 60712

If to Licensee: Rebeka Hoxha and Esad Hoxha  
6733-35 N. Lincoln Ave., Lincolnwood, Illinois 60712

22. COUNTERPARTS. This Agreement may be executed in counter parts, each of which shall be deemed to be an original and all of which shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

OWNER:

LICENSEE:

\_\_\_\_\_  
Hsing Tseng Kao

\_\_\_\_\_  
Rebeka Hoxha

\_\_\_\_\_  
Szu Chung Kao

\_\_\_\_\_  
Esad Hoxha

**EXHIBIT A**  
*KAO PROPERTY*

LOTS 11, 12, 13, 14, 15, 16 AND 17 IN BLOCK 1 IN LINCOLN AVENUE GARDENS, BEING A SUBDIVISION OF PART OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ALSO THAT 1/2 OF THE VACATED ALLEY LYING NORTH OF AND ABUTTING LOTS 11 AND 13 AND THAT 1/2 OF THE VACATED ALLEY ABUTTING AND LYING SOUTH AND WEST OF LOT 16 AND THAT 1/2 VACATED ALLEY LYING WEST OF AND ABUTTING LOT 17 RECORDED AS DOCUMENT NUMBER 18594092 DATED SEPTEMBER 18, 1962, ALL IN BLOCK 1 IN LINCOLN GARDENS BEING A SUBDIVISION OF PART OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**EXHIBIT B**  
*HOXHA PROPERTY*

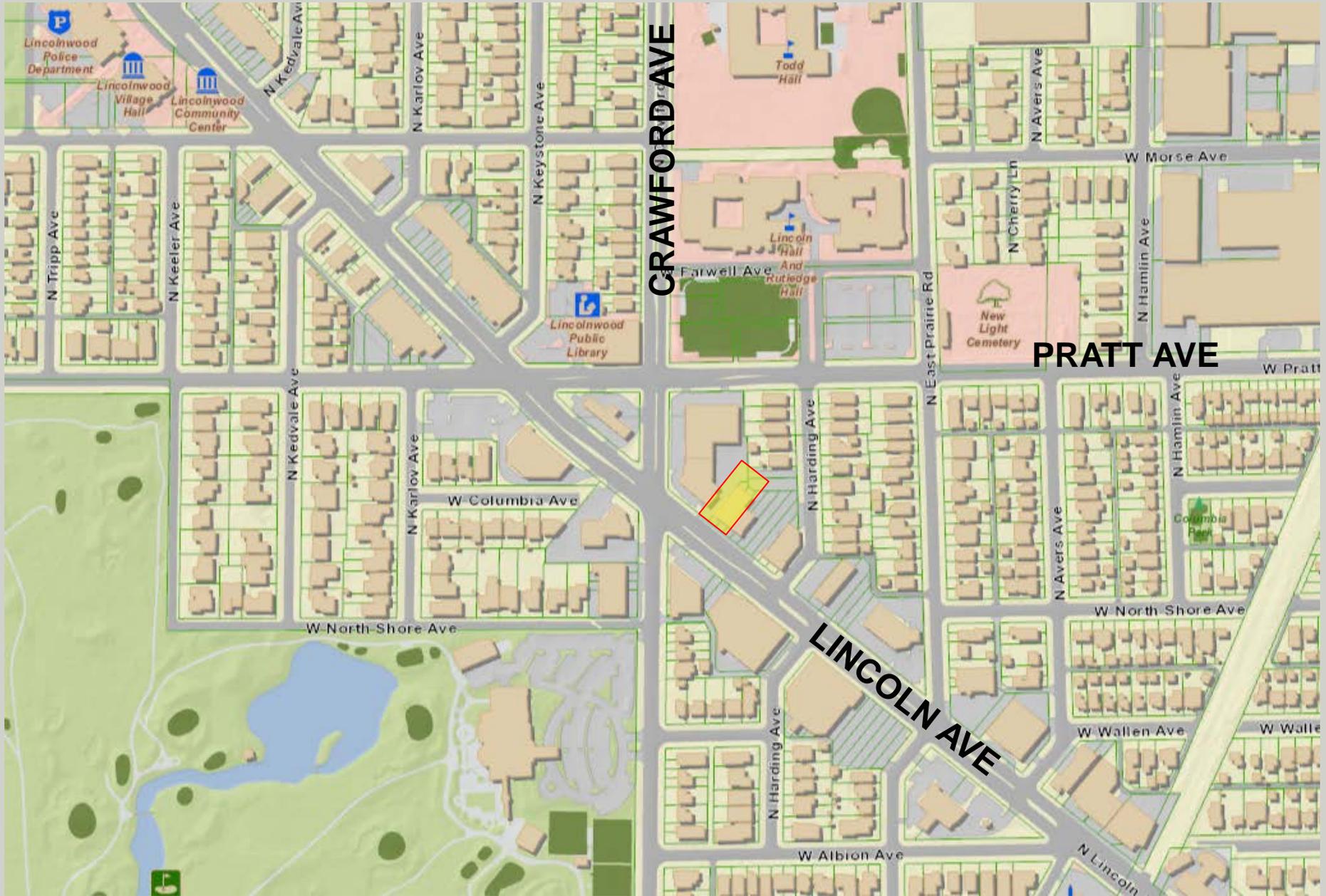
LOTS 7 AND 8 IN BLOCK 1 IN LINCOLN AVENUE GARDEN, BEING A  
SUBDIVISION OF PART OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF  
FRACTIONAL SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE  
THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**Case #PC-06-17**

**Special Use and  
Variations**

**Proposed 3-Story Mixed  
Use Development**

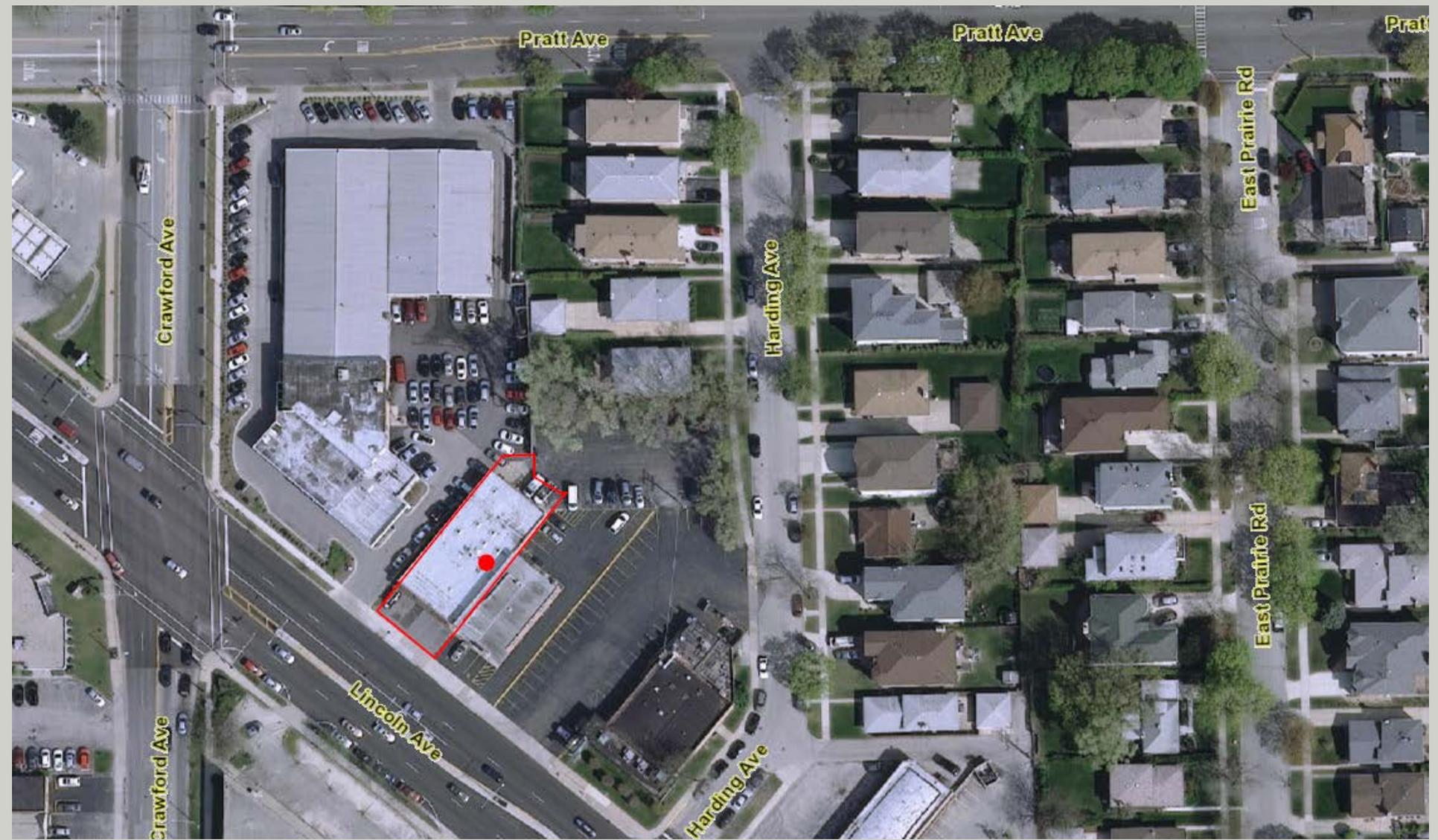
**6733-6735 North Lincoln Avenue**



**CRAWFORD AVE**

**PRATT AVE**

**LINCOLN AVE**



Crawford Ave

Pratt Ave

Pratt Ave

East Prairie Rd

Pratt

Crawford Ave

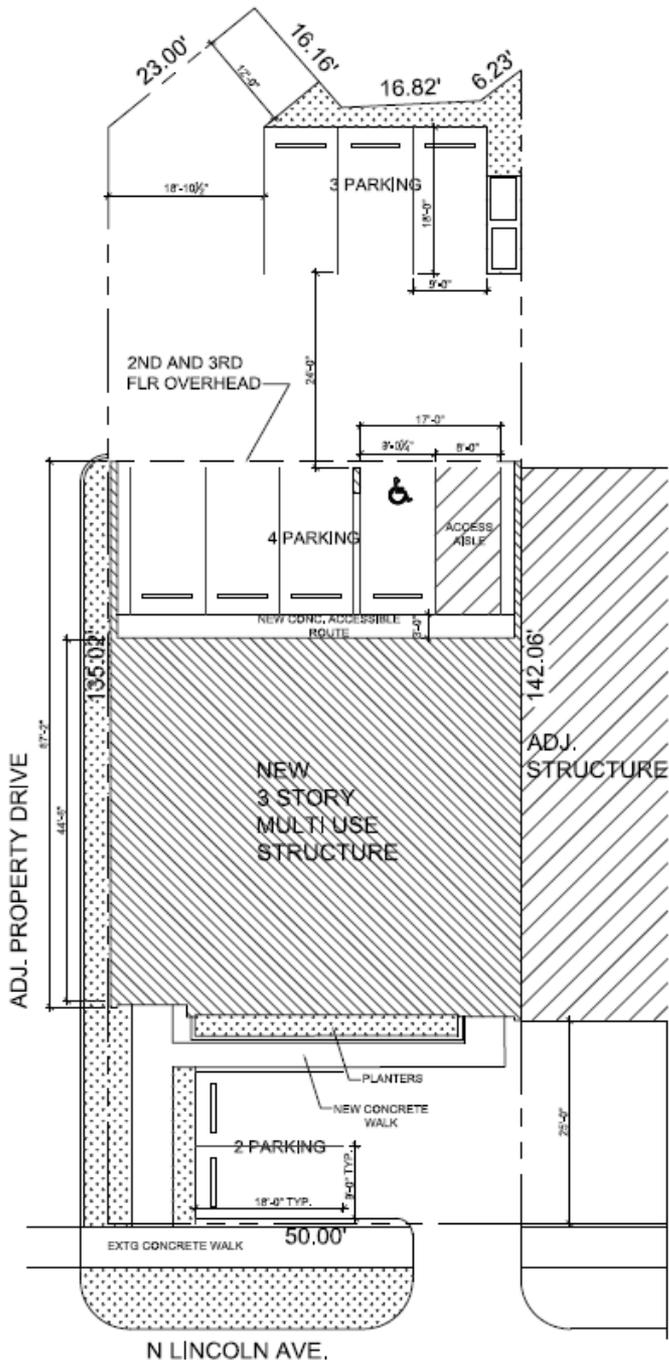
Lincoln Ave

Harding Ave

Harding Ave

East Prairie Rd

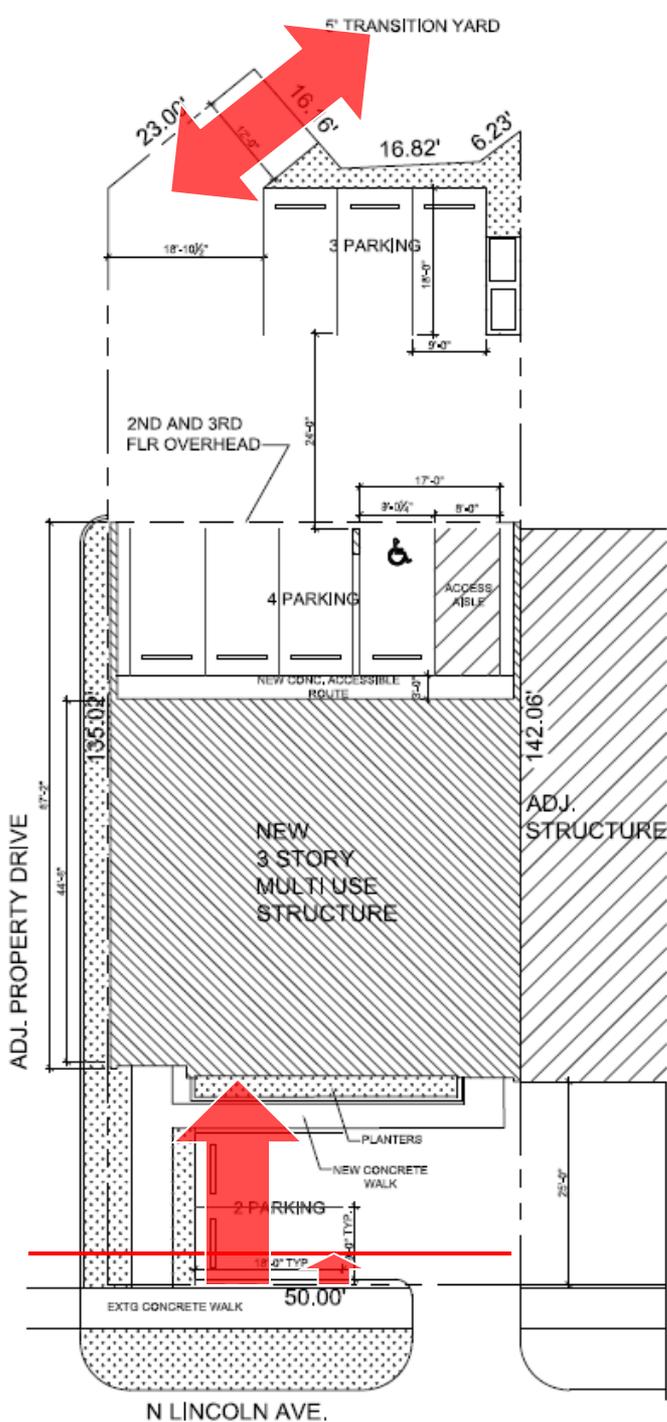
5<sup>th</sup> TRANSITION YARD



# Requested Action

- **Special Use** to Approve Residential Units Above First Floor Commercial
  - **Total of Three Residential Units**
    - One 2-bedroom unit on 2<sup>nd</sup> Floor
    - 2 Units on 3<sup>rd</sup> Floor
      - One 1-bedroom unit
      - One 2-bedroom unit

# Requested Action

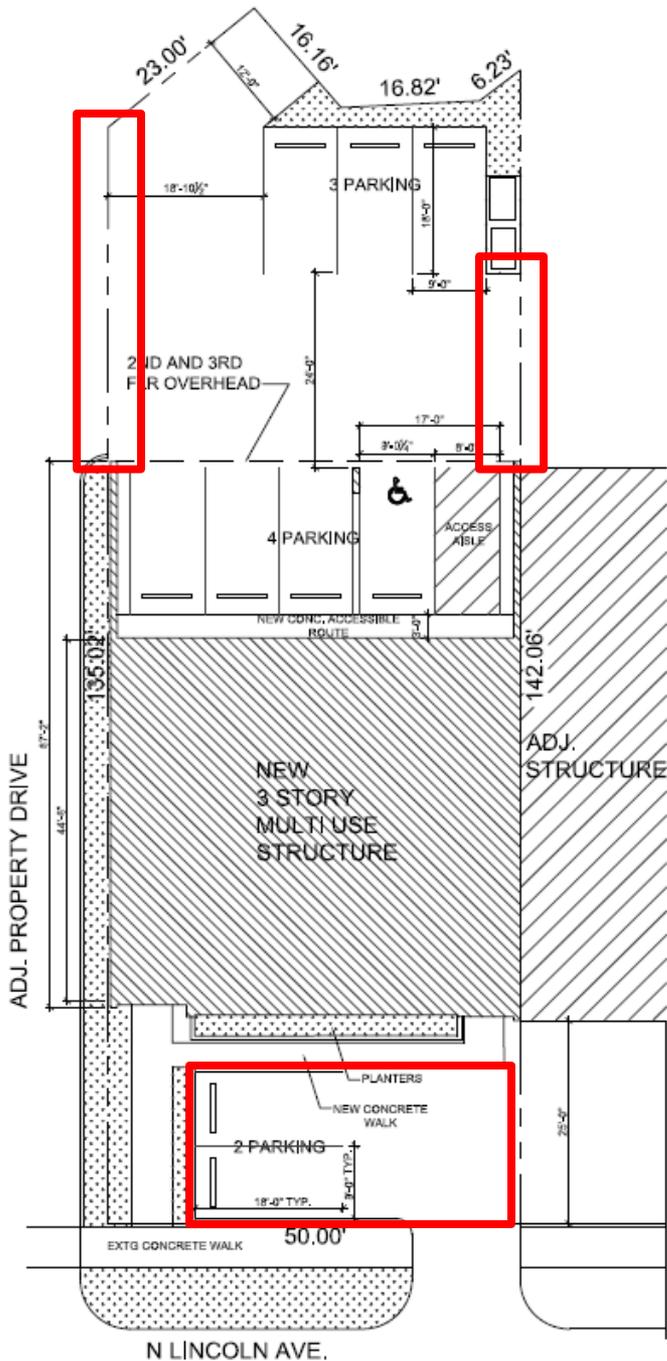


## Drive Aisle Width Variation

- Two-Way Drive Aisle  
Minimum Width – 24 Feet
- Proposed Aisle – 12 Feet

## Variation from Five-Foot Build-To Line

- Proposed Building Setback  
25 Feet



# Requested Action

## Variation from Off-Street Parking Location

- Parking Prohibited to the Front of the Building

## Variation from Minimum Perimeter Landscape

- Minimum 8-Foot Landscape Area with Screening Required
- No Landscape and Screening Provided

# **Requested Action**

**Variation** to Approve Less Than Minimum Number of Off-Street Parking

***Total Parking Required: 15 Off-Street Spaces***

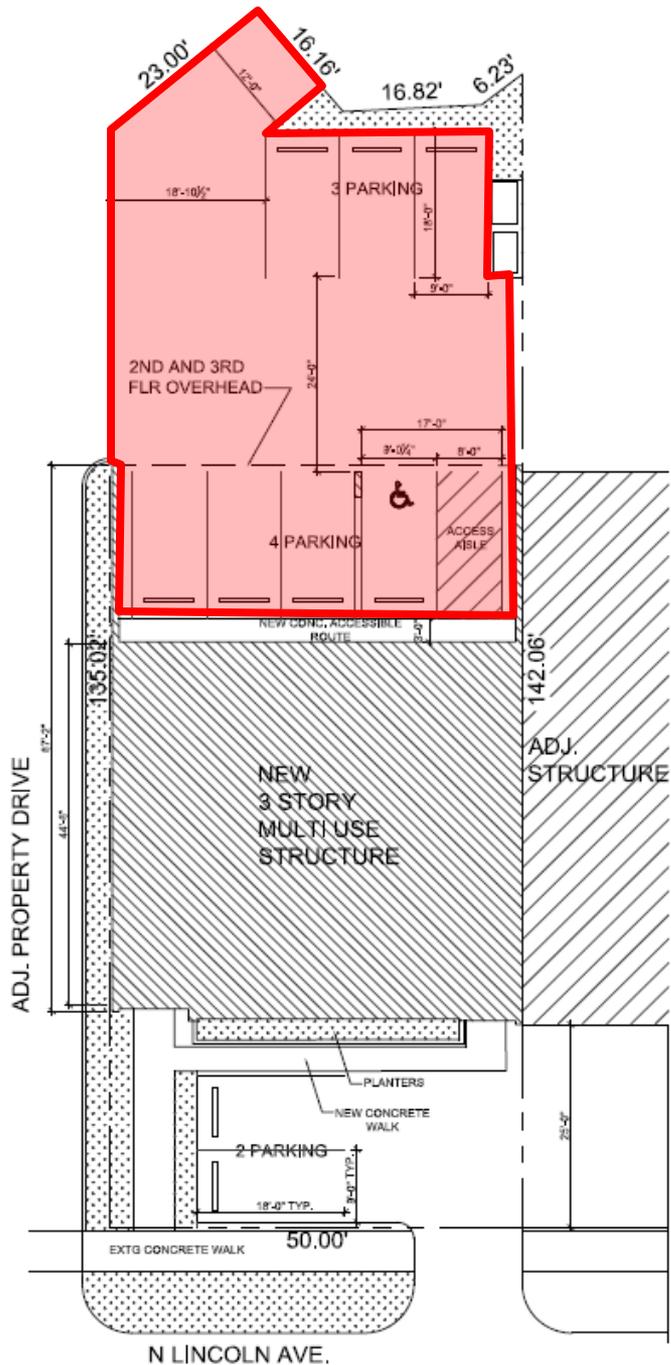
- *Furniture or appliance store: 7 spaces*
- *Office, general or professional: 4 spaces*
- *Dwellings above first floor commercial: 4 spaces*

***Total Qualifying Off-street  
Parking Spaces Provided: 2 \****

***\*9 off-street parking spaces are provided, but 7 do not have assurances for long-term access***

# Plan Commission Discussion

- Public Hearing opened on June 7, continued to July 5, then continued to August 2
  - Plan Commission generally agreed that this would be a positive project for the Village
  - Found there were adequate grounds for the granting of most of the Variations
  - Discussion focused primarily on off-street parking



# Parking Discussion

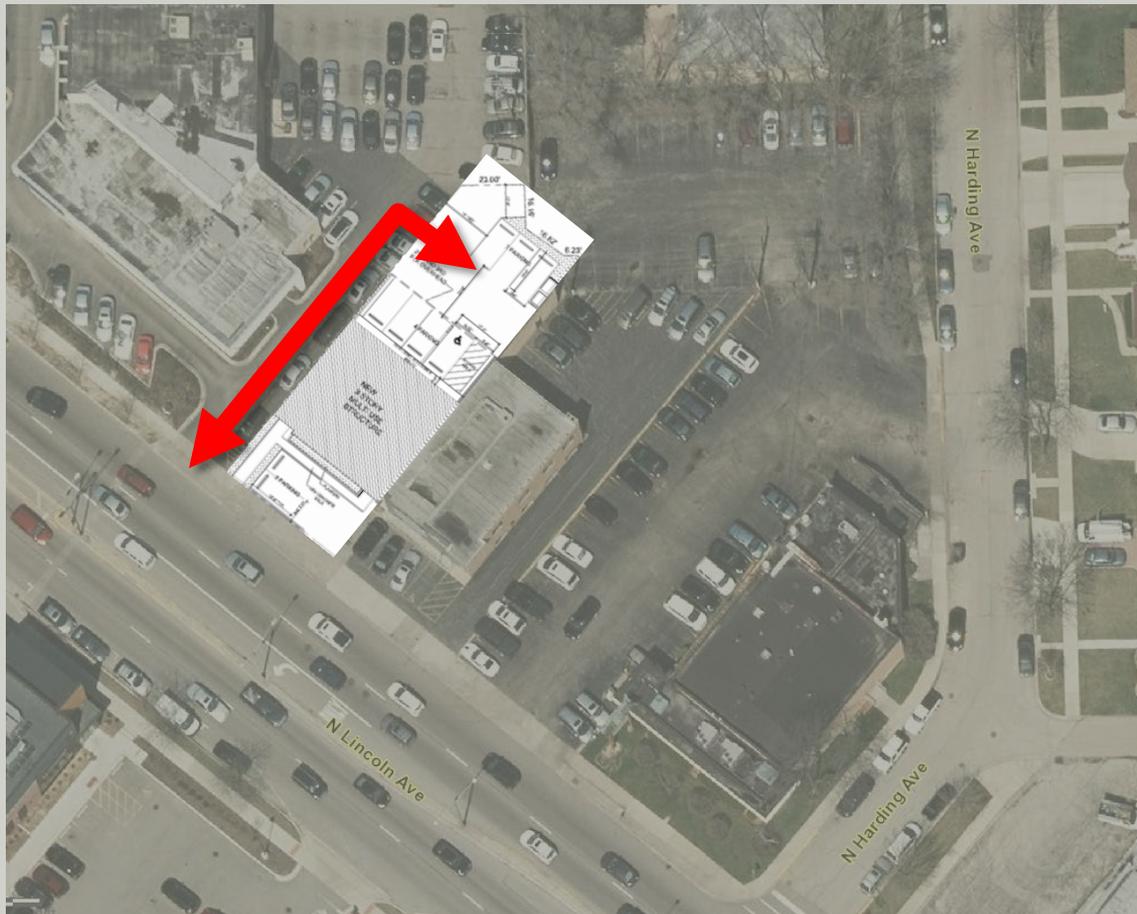
## Rear Parking Area

- Includes 7 spaces
- Requires access from adjacent property

# Access from Neighboring Properties

*Had discussions with owners of 6747 N Lincoln*

- *Potentially willing to provide access*
- *Unwilling to formalize an agreement*

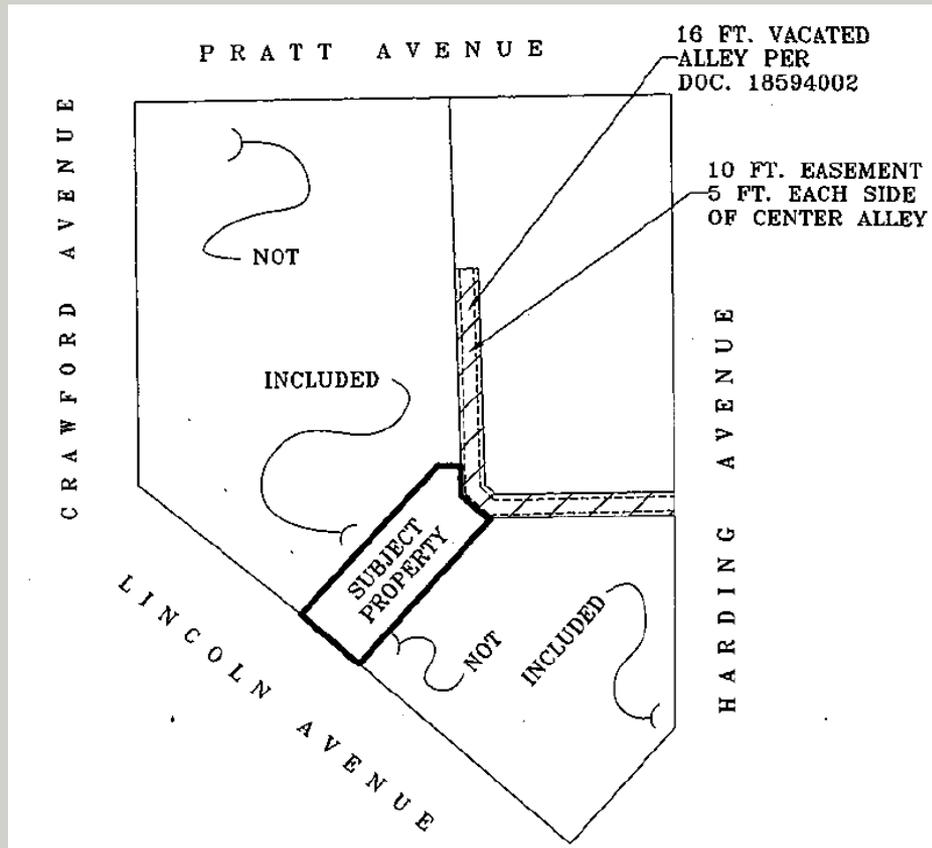




# Vacated Alley Easement

## *Public Easement*

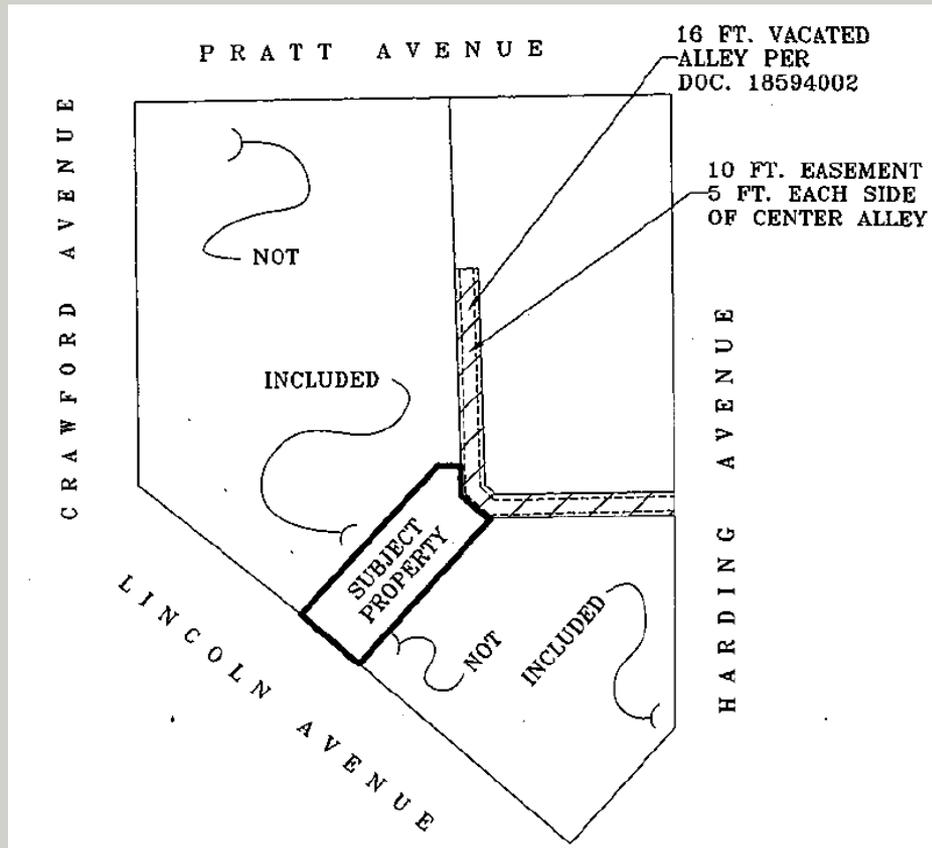
- *Established as part of alley vacation in 1962*
- *10' width dedicated to utility maintenance (by utility companies or the Village)*



# Vacated Alley Easement

## *Public Easement*

- *Does not provide for physical access to the subject property*
- *The Village cannot force cooperation from neighboring properties*



# Potential Actions

## Village

- Consider regulatory relief for seven rear parking spaces lacking permanent access (total variation relief of 13 parking spaces)
- Consider special permission to count on-street spaces on Harding Avenue toward parking requirement

## Petitioner

- Modify initial design concept to allow viable access from Lincoln Avenue
- Continue to pursue permanent access agreement with adjacent property owners
- Pursue additional property acquisition to create more viable project site

# Plan Commission Discussion

- Public Hearing opened on June 7, continued to July 5, then continued to August 2
  - Plan Commission generally agreed that this would be a positive project for the Village
  - Found there were adequate grounds for the granting of most of the Variations
  - Discussion focused primarily on off-street parking
  - **Approval of the Variation Request by a 5-1 vote**

# Plan Commission Discussion

- ZBA Hearing was held on August 16, 2017
  - Concerns that a true hardship had not been demonstrated
  - Discussion related to lack of on-street parking on the block
  - Approval of the Variation Request by a 3-1 vote

# Requested Relief

- **Special Use** to allow residential units above first floor commercial
- **Variation** to permit the new mixed-use building to be set back greater than required five-foot build-to line
- **Variation** to permit a drive aisle functioning as a two-way drive aisle to be less than the minimum width
- **Variation** to permit less than the minimum required number of off-street parking spaces
- **Variation** to permit the location of off-street parking to the front of the proposed building
- **Variation** to permit less than the required eight-foot perimeter landscape for the parking area; and

# Requested Action

- Consideration of *Approval of a Recommendation by the Plan Commission* to permit a Special Use and Five Variations at 6733-35 North Lincoln Avenue
- Direction to Village Attorney to prepare an ordinance for September 19 Village Board Meeting