



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:00 P.M. MAY 15, 2018**

AGENDA

- I) Call to Order**
- II) Roll Call**
- III) Minutes –**
 - 1) Committee of the Whole Meeting – May 1, 2018
- IV) Regular Business**
 - 1) Discussion Concerning the Potential Establishment of Regulations Governing Temporary Tents (7:00 – 7:30 p.m.)
- V) Public Comment**
- VI) Adjournment**

DATE POSTED: May 11, 2018

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
MAY 1, 2018**

Draft

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:01 P.M., Tuesday, May 1, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Deputy Village Clerk Engelmann the following were:

PRESENT: President Bass, Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi

ABSENT: Patel and Cope

A quorum was present.

Also present: Timothy Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Andrew Letson, Public Works Director; Chuck Meyer, Assistant to the Village Manager; Heather McFarland, Management Analyst; Doug Hammel, Development Manager; Steve McNellis, Community Development Director; Nadim Badran, Assistant to the Public Works Director; and Jim Amelio, Village Engineer

A Closed Session is Requested to Discuss Purchase or Lease of Property Per Section 2(c)(5), Probable Litigation Per Section 2(c)(11) Pending Litigation Per Section 2(c)(11)

Trustee Hlepas Nickell moved to closed session, seconded by Trustee Ikezoe-Halevi.

Approval of Minutes

Minutes of the April 3, 2018 (removed from table) Committee of the Whole were distributed in advance of the meeting and were examined.

Minutes of the April 17, 2018 Committee of the Whole were distributed in advance of the meeting and were examined.

Trustee Patel moved to approve the April 3, 2018 and April 17, 2018 minutes, Trustee Spino seconded the motion. The motion passed with a Voice Vote.

1. Discussion Concerning a Recommended Contract with the City of Evanston for the Purchase of Potable Water

Mr. Wiberg introduced Wally Bobkiewicz the Evanston City Manager and Dave Stoneback the Evanston Public Works Director both of whom were in the audience.

Mr. Letson began a presentation via PowerPoint.

The Village currently purchases potable water from the City of Chicago. Since 2008, Chicago has increased wholesale water rates by \$2.61 per 1,000 gallons
– \$1.33 to \$3.94 (as of July 1, 2018) – nearly 200%

In response, the Village has been evaluating the possibility of purchasing water from an alternative supplier.

The Village has examined potential alternative water supplier options with Evanston, Skokie, and/or Wilmette. After extensive review, staff concluded that purchasing water directly from Evanston is the most cost effective. On August 15, 2017 the Village Board directed staff to negotiate a contract and begin conducting a route study.

Mr. Letson explained Evanston’s rate model. The rate is based on the American Water Works Association (AWWA) M1 Manual which is the industry standard. The rate is calculated based on their operating costs and the value of their infrastructure impacted by the Village’s water use rate is broken into three categories:

- Operations and Maintenance
- Depreciation
- Return on Rate

Mr. Letson presented a map of the water mains serving Lincolnwood within the City of Evanston.

Mr. Letson broke down how the water rate is calculated. The total rate is \$1.44.

Mr. Letson provided a comparison the Evanston and Chicago rates.

Year	Evanston Rate	Chicago Rate	Difference
2019	\$1.44	\$3.94	\$2.50
2020	\$1.60	\$4.02	\$2.42
2021	\$1.63	\$4.10	\$2.47
2022	\$1.82	\$4.18	\$2.36

- In 2020 and 2022, Evanston anticipates completing two major capital improvements (replacement of a clear well and an intake pipe) at a value of \$45 million
- Future Chicago rates are unknown, but are tied to increases in the CPI, 2% increases are assumed

Mr. Letson explained future rate adjustments.

- Values for each component of the rate are examined annually as part of a true-up process based on Evanston’s Comprehensive Annual Financial Report and each community’s actual usage

- Rate increases are based on actual increases in operational costs or the value of physical assets
 - Evanston anticipates approximately 2% increases each year
- Rate Smoothing
 - Increases are capped at 4% per year
 - Increases greater than 4% will be spread out over future years

Mr. Letson explained the estimated savings to the Village.

Estimated Annual Savings				
	2020	2021	2022	2023
Water Supply Savings	\$1,281,964	\$1,308,663	\$1,251,415	\$1,276,443
Annual Debt Service for Transmission Main	\$710,000	\$710,000	\$710,000	\$710,000
Remaining Savings	\$571,964	\$598,663	\$541,415	\$566,443

- 2020 is anticipated to be the first full year of service from Evanston
- Estimated savings are based on the Village’s 2017 water usage and assumes 2% increases in Chicago’s wholesale water rate
- Debt service for the Village’s transmission main, which will transport the water from Evanston, will vary depending on the actual cost of construction – the high end of the range is demonstrated

The additional contract terms are as follows:

- All contract terms are the same as what was presented on August 15, 2017 or are included in Evanston’s form agreement
- Contract Length
 - Initial Term: 39 years
 - Automatic renewals every 10 years
 - LWD must provide 5 years notice if intending cancel the contract
- Evanston will construct a transmission main from their south water tower to the delivery point
 - Evanston will be responsible to maintain this transmission main
- Evanston will provide water at 40-50 PSI
 - LWD will continue to control pressure in the distribution system

- Evanston and LWD will provide each other with real time flow, pressure, and reservoir data
- LWD will be able to exit the agreement if the cost of the transmission main makes the project infeasible

Mr. Letson explained the existing Chicago contract terms.

- Existing contract expires on 12/31/2018
- Current connection is at Crawford/Devon Aves
- Staff recommends maintaining an emergency interconnection – if Chicago agrees

Mr. Letson stated staff is seeking direction regarding the proposed water supply agreement. If the Village Board desires, the agreement will be placed on a future Village Board meeting agenda for consideration.

Trustee Cope questioned the current status of the route study and the alternative length of the transmission main as well as the Metropolitan Water Reclamation District (MWRD) easement fee as well as the Skokie permit fees.

Mr. Letson discussed the fact that the original route that was contemplated has a lot of existing utilities. Alternative routes are longer and would have an additional cost. The numbers included in the memo do provide estimates for the unknowns. Mr. Letson explained the savings that were included in the memo.

Mr. Amelio indicated that the MWRD annual cost would be 6% of the fair market value of the land area. \$25,000 per year is estimated. Mr. Amelio stated that the cost for the additional length is estimated at between \$10-10.5 million and we should have the final cost within the next two-three months. Once Phase I is completed the next step would be going into Phase II.

Mr. Letson stated that the Evanston agreement provides the Village with a provision to get out of the agreement if the route study determines that the project is cost prohibitive.

Trustee Cope asked if we should wait to enter into an agreement until we know all of the costs.

Trustee Hlepas Nickell asked if we have the contingencies in place then it could lock in the price then we may be well served to do it.

Trustee Hlepas Nickell stated that she had a few additional questions. She noted that some other communities got better rates and she asked if we could have if we would have done this when we had Crawford Avenue open during reconstruction.

Mr. Wiberg explained that the main reason that Morton Grove and Niles rate is so much lower is because their connection point is further north and they are only paying for one main distribution point which serves no other parts of the Evanston distribution system. For our connection point there are four mains that were highlighted on the map that need to be used for our connection to the distribution system. We were not ready at the time Crawford Avenue was being reconstructed.

Trustee Hlepas Nickell asked if MWRD is the only one we need an easement from and Skokie a permit fee.

Mr. Amelio stated yes.

Trustee Cope noted that there is a substantial cost savings that will occur, even if we don't know some of the unknown charges and/or the distance there will be a significant cost savings. The agreement does not detail how the savings will be applied. He asked how the contracts are bid.

Mr. Letson stated that based on the conservative number we don't believe it would ever be a situation where we would not have a savings with Evanston.

Mr. Letson stated that once the bids come in we can withdraw from the Evanston agreement if we need to if it is cost prohibitive.

Mayor Bass asked what percent difference would it be between the bids and the estimate.

Mr. Amelio stated that the original estimate of \$7.8 million was developed around 10 years ago. Christopher B. Burke Engineering did a detailed cost estimate which includes the cost of the MWRD easement, contaminated waste, permit fees and utility conflicts. The alternative routes will less likely have special waste but they are still along MWRD and in Skokie. Mr. Amelio noted that they have reached out to contractors to review their cost estimates.

Mr. Amelio stated that the \$10 million range is very conservative.

Mr. Cope asked how we are currently paying for engineering costs associated with the project.

Mr. Wiberg stated that we are using the Water Fund.

Mr. Amelio stated that the cost of the feasibility study is \$100,000.

Trustee Sugarman stated that the estimated savings shown is if we charged the current rate to residents. He noted that we still have to determine what we will do with those savings.

Mr. Letson stated that is correct.

Trustee Sugarman stated that at some point the debt service will be retired.

Mr. Wiberg stated yes after 20 years.

Mayor Bass asked if there was consensus from the Board.

Mr. Wiberg stated that we could come back at the first meeting in June.

Trustee Cope asked if the numbers presented have been reviewed with Evanston. Mr. Letson stated yes.

2. Status Report by the Plan Commission

Mr. Hammel presented a brief presentation via Power Point.

Background

- Last Plan Commission Biennial Report given in October 2016
- 2016-2018 Report provides information related to:
 - Actions undertaken by each commission
 - Nature of the cases or requests heard
 - Goals for the next 2 years
 - Questions or comments for the Village Board
- Draft Report was discussed by the Plan Commission at its April 4, 2018 meeting

Key Statistics

- Between October 2016 and March 2018:
 - 16 Public Hearings
 - 5 Text Amendments
 - 4 requests with Special Uses and Variations
 - 3 Plats of Subdivision/Consolidation
 - 2 Map/Text Amendments
 - 2 Plats with special Use and/or Variation Approvals
 - 1 Special Use request
 - 1 Reasonable Accommodation

Plan Commission Goals: 2018-2020

- Conduct a comprehensive review and undertake necessary amendments to the Sign Ordinance;
- Amend the Zoning Ordinance to improve the general clarity and presentation of various Code requirements;
- Review and comment on the North Gateway Sub-Area Plan; and
- Review and recommend concept plans and requested zoning approvals for the Lincoln-Touhy Triangle site

Comments/Questions to the Village Board

- Is the Plan Commission spending an appropriate amount of time on cases?
- Recommends review of certain code requirements that add cost to property improvements
 - Specifically mentioned Fire Sprinkler Ordinance
- Recommends reviewing standards of the O Office District and impacts on residential districts, especially on the west side of Cicero Avenue

Requested Action

- Discussion of 2018-2020 Plan Commission goals and questions/comments to the Village Board
- Approval of the 2016-2018 Plan Commission Biennial Report

Trustee Patel asked what other items are proposed to be looked at for sprinklers?

Chair Yohanna stated that due to the expense involved which can be very large, one member raised this and one Commissioner wanted to revisit the issue.

Trustee Cope asked if for new homes or remodels.

Chair Yohanna noted that his understanding is for remodels.

Mr. Hammel stated that it is required for new construction and he explained the current language.

Trustee Patel stated that we have refined the language previously to work with property owners.

Trustee Hlepas Nickell stated that a CORB meeting has not occurred since she was elected.

Trustee Patel stated that CORB meetings only occur if something is sent to it.

Trustee Hlepas Nickell asked if there is anything the Board can do to help the Plan Commission.

Chair Yohanna said he thinks staff and the Board do a good job.

Mr. Hammel noted that in general staff is examining the code to look for potential barriers.

Public Comment

None

Adjournment

At 7:30 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Spino.
The motion passed with a Voice Vote.

Respectfully Submitted,

Ashley Engelmann
Deputy Village Clerk



MEMORANDUM

TO: President Bass and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: May 11, 2018

SUBJECT: **May 15 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **7:00 p.m.** on Tuesday evening. Due to the later start, dinner will not be available. Please find below a summary of the items for discussion:

1) **Discussion Concerning the Potential Establishment of Regulations Governing Temporary Tents (7:00 – 7:30 p.m.)**

Periodically staff receives inquiries concerning the installation of temporary tents, usually on commercial properties, for a variety of intended uses. Currently, there are no clear regulations governing this type of use. [Attached](#) is a memorandum from the Community Development Director summarizing the key issues surrounding this issue and the recommendation to refer the issue to the Plan Commission for further study.

If you should have any questions concerning these matters, please feel free to contact me.



MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Steve McNellis, Community Development Director

DATE: May 15, 2018

SUBJECT: Proposed Zoning Code Text Amendment – Temporary Tents

BACKGROUND

Historically, the Village has not regulated temporary tents, whether they are located on residential or commercial property. Permits have not been required and there are no specific regulations in the Zoning Code. The Fire Department has often been the primary point of contact with those interested in erecting a temporary tent, and that involvement has been limited to tents on commercial properties.

Examples of Temporary Tents:



Examples of Temporary Tents:



The attached section of the Village’s Life Safety Code (also known as NFPA 101), which has been adopted as part of the Village Building Code, does address certain minimum regulations for tents. Temporary tents can also be considered “Accessory Structures” which have their own specific set of standards (see attached Code Section). However, how and when the accessory structure’s requirements apply is unclear. In addition, anyone interested in erecting a tent would be required to read, interpret, and stitch together these various Codes, which are spread throughout the Village Code rather than in one clear location, and are not clearly labeled as “Temporary Tent Regulations.” As a result, the Village Code is not user-friendly when it comes to disseminating this information.

Based upon recent temporary tent requests, and a lack of clear regulations or guidelines by which to consider such requests, staff believes it important that a determination be made about how to treat these temporary structures and whether or not regulations should be relocated to a single location in the Zoning Code. Further, the lack of a permitting requirement generally ensures that even the most basic regulations (such as those listed in the Life Safety Code) may not be followed, as applicants tend not to review the Village Code once they have this information. Clearly stated regulations and a permitting requirement will ensure there is no ambiguity in the Village’s goals or process.

DISCUSSION

Staff is requesting that the Village Board begin by making a determination regarding whether or not the fire safety requirements in the Life Safety Code and “Accessory Structures” section of the Village Code are sufficient to address any concerns. If so, then no further direction is necessary. However, staff would note that the regulations in the Life Safety Code and the “Accessory Structures” sections of the Village Code are the most basic requirements and do not answer important questions, such as the following:

- For what purposes can a temporary tent be used? Special event? Performance? Sale of goods or products?
- If the sale of goods is permitted, should those goods be related to the principal use?

- Are the setbacks defined in the Accessory Structures section of the Zoning Code sufficient?
- What timeframe constitutes “temporary?”
- Should there be different requirements for single-family residential properties versus all others?
- Is an inspection required?
- How is parking on a non-residential site affected?
- What are reasonable bulk standards (area and height) for a temporary tent?
- Is there an appeals process for tents that do not meet certain basic parameters?
- Is signage permitted?
- Is lighting permitted?
- Should temporary tents be permitted on vacant properties?

Unfortunately, current regulations are hidden away in locations throughout our Codes, and, in some cases, have not been developed with an accessory structure such as a temporary tent in mind. As a result, these regulations may not accomplish the reasonable regulation that the Village Board wishes to see. Therefore, staff is recommending that the Village Board refer to the Plan Commission for their review, an analysis of appropriate requirements to regulate tents in a manner that is consistent with the Village’s other Zoning regulations, and in a specific location in the Zoning Code that is clear and easy to find for users. Staff believes the best way to ensure such regulations are adhered to, is to require a permit. Such a permit could have a minimal fee attached to it, providing enough to cover a Fire Department inspection and staff review time. This permit would require that the questions listed at the top of this page are answered.

Staff recommends the following suggested requirements be considered by the Village Board in referring a proposed amendment to the Plan Commission for a Public Hearing:

- 1) Tents may be erected for no longer than seven calendar days, up to twice a year;
- 2) Tents must maintain a minimum ten-foot setback from any property line, except that the setback on a commercial property that abuts a residential property must meet the required setback for a primary structure on that lot;
- 3) Tents shall not cover more than twenty-five percent of a lot area;
- 4) Tents shall be no taller than twenty feet;
- 5) All requirements in the Village Life Safety Code shall be met;
- 6) Tents on commercial properties must be inspected by the Fire Department to ensure fire safety requirements are met;
- 7) Tents must be located in such a way so as not to inhibit the flow of traffic on a property or block ingress/egress to that property;
- 8) Parking available on-site cannot be reduced more than twenty-five percent below current conditions, unless an alternate parking site, and method to access that site, is approved by the Village;

- 9) Tents are not permitted on vacant properties;
- 10) Any sale of products or goods must relate to the principal business on the property. Products for sale in a tent shall be distributed in the normal business operation. No products shall be bought from other sources for the purpose of the temporary sale;
- 11) Temporary Tent permits will be approved by Village staff. An applicant must seek special permission from the Village Board in order to vary any of these conditions; and
- 12) Signage is limited to one identification sign related to the tent; either a banner or ground sign at a size no greater than twenty-square feet in area. Ground signs shall have a maximum height no taller than six feet above grade.

The requirements listed above are a starting point that should be “tested” against similar codes in our ten comparison communities to ensure that the Village is neither too restrictive nor too lax in how these structures are regulated. This survey would be completed as part of the Plan Commission review. Prior to that analysis, staff is requesting direction from the Village Board as to the appropriateness of these proposed requirements.

RECOMMENDATION

Staff recommends the Village Board consider referring to the Plan Commission a Text Amendment defining regulations for Temporary Tents and placing those regulations in one clearly-named section of the Zoning Code.

Documents Attached

1. Life Safety Code (NFPA 101), Chapter 11, Requirements Related to Tents
2. Zoning Code Section 3.08, Accessory Buildings, Structures and Uses
3. PowerPoint Presentation

NFPA 101: Life Safety Code, 2012 Edition - Chapter 11 Special Structures and High-Rise Buildings

11.11 Tents.

11.11.1 General.

11.11.1.1

The provisions of Section 11.1 shall apply.

11.11.1.2

Tents shall be permitted only on a temporary basis.

11.11.1.3

Tents shall be erected to cover not more than 75 percent of the premises, unless otherwise approved by the authority having jurisdiction.

11.11.2 Flame Propagation Performance.

11.11.2.1

All tent fabric shall meet the flame propagation performance criteria contained in NFPA 701, *Standard Methods of Fire Tests for Flame Propagation of Textiles and Films*.

11.11.2.2

One of the following shall serve as evidence that the tent fabric materials have the required flame propagation performance:

- (1) The authority having jurisdiction shall require a certificate or other evidence of acceptance by an organization acceptable to the authority having jurisdiction.
- (2) The authority having jurisdiction shall require a report of tests made by other inspection authorities or organizations acceptable to the authority having jurisdiction.

11.11.2.3

Where required by the authority having jurisdiction, confirmatory field tests shall be conducted using test specimens from the original material, which shall have been affixed at the time of manufacture to the exterior of the tent.

11.11.3 Location and Spacing.

11.11.3.1

There shall be a minimum of 10 ft (3050 mm) between stake lines.

11.11.3.2

Adjacent tents shall be spaced to provide an area to be used as a means of emergency egress. Where 10 ft (3050 mm) between stake lines does not meet the requirements for means of egress, the distance necessary for means of egress shall govern.

11.11.3.3

Tents not occupied by the public and not used for the storage of combustible material shall be permitted to be erected less than 10 ft (3050 mm) from other structures where the authority having jurisdiction deems such close spacing to be safe from hazard to the public.

11.11.3.4

Tents, each not exceeding 1200 ft² (112 m²) in finished ground level area and located in fairgrounds or similar open spaces, shall not be required to be separated from each other, provided that safety precautions meet the approval of the authority having jurisdiction.

11.11.3.5

The placement of tents relative to other structures shall be at the discretion of the authority having jurisdiction, with consideration given to occupancy, use, opening, exposure, and other similar factors.

11.11.4 Fire Hazards.

11.11.4.1

The finished ground level enclosed by any tent, and the finished ground level for a reasonable distance, but for not less than 10 ft (3050 mm) outside of such a tent, shall be cleared of all flammable or

combustible material or vegetation that is not used for necessary support equipment. The clearing work shall be accomplished to the satisfaction of the authority having jurisdiction prior to the erection of such a tent. The premises shall be kept free from such flammable or combustible materials during the period for which the premises are used by the public.

11.11.4.2 Smoking.

11.11.4.2.1

Smoking shall not be permitted in any tent, unless approved by the authority having jurisdiction.

11.11.4.2.2

In rooms or areas where smoking is prohibited, plainly visible signs shall be posted that read as follows:

NO SMOKING

11.11.5 Fire-Extinguishing Equipment.

Portable fire-extinguishing equipment of approved types shall be furnished and maintained in tents in such quantity and in such locations as directed by the authority having jurisdiction.

11.11.6 Services.

11.11.6.1 Fired Heaters.

11.11.6.1.1

Only labeled heating devices shall be used.

11.11.6.1.2

Fuel-fired heaters and their installation shall be approved by the authority having jurisdiction.

11.11.6.1.3

Containers for liquefied petroleum gases shall be installed not less than 60 in. (1525 mm) from any tent and shall be in accordance with the provisions of NFPA 58, *Liquefied Petroleum Gas Code*.

11.11.6.1.4

Tanks shall be secured in the upright position and protected from vehicular traffic.

11.11.6.2 Electric Heaters.

11.11.6.2.1

Only labeled heaters shall be permitted.

11.11.6.2.2

Heaters used inside a tent shall be approved.

11.11.6.2.3

Heaters shall be connected to electricity by electric cable that is suitable for outside use and is of sufficient size to handle the electrical load.

Village of Lincolnwood, IL
Tuesday, May 8, 2018

Chapter 15. Zoning

Article III. GENERAL PROVISIONS AND REGULATIONS

Part B. Allowable Uses and Bulk

3.08. Accessory buildings, structures and uses.

- (1) Accessory uses shall be permitted with all permitted and special uses as allowed in the various zoning districts.
- (2) Accessory uses shall be compatible with the principal use and shall not be established prior to the establishment of the principal use, and shall not include the keeping, propagation, or culture of pigeons, poultry or livestock, whether or not for profit.
- (3) Every tower, pole or antenna structure shall comply with the rear yard setback requirements of this Zoning Ordinance and as specifically set forth in Subsection 3.12 of this article.
- (4) Except as otherwise regulated herein, an accessory building hereafter erected, altered, enlarged or moved on a lot shall conform with the following:
 - a. A detached accessory building shall not be nearer than 15 feet from the nearest wall of the principal building, nor within 60 feet of the front lot line.
 - b. A detached accessory building or an accessory building when attached to the principal building shall not be located in a front yard, interior side yard or side yard abutting a street; except that an attached garage may be located in a front or side yard provided that applicable setback requirements are met.
 - c. A detached accessory building or structure in a rear yard shall be not less than three feet from a lot line, except:
 - i. On corner lots: not less than five feet from a rear lot line which adjoins a lot in a Residence District and not less than required corner front yard abutting a street;
 - ii. On through lots: not less than the distance required for a front yard setback from the rear lot line abutting a street; and
 - iii. An accessory building having vehicular access from an alley not less than five feet from the lot line abutting the alley.
- (5) A detached accessory building or structure greater than 120 square feet in area located in a rear yard shall not exceed one story or 17 feet in height, whichever is lower. An accessory building or structure of 120 square feet or less in area located in the rear yard shall not exceed 12 feet in height. Accessory buildings shall not occupy more than 30% of a rear yard.

- (6) A building intended for an accessory use, when attached to or a part of the principal building, shall be deemed a part of the principal building with regard to all setback and other requirements hereunder. If a building intended for an accessory use is attached to or made part of the principal building, it must meet Building Code standards for the principal building.

Proposed Zoning Code Text Amendment

**for
Temporary Tents**

**May 15, 2018
Committee of the Whole**

Temporary Tent Examples



Background

- Temporary tents historically not regulated (No permit required)
- Tents used for commercial uses, on commercial properties, inspected by the Fire Department
- Village's adopted Life Safety Code maintains certain minimum regulations (Flammability standards, setbacks from other tents, provision of fire extinguishers, standards for heaters, maximum coverage of 75%)
- Accessory Structures section of the Zoning Code has some relevance (setbacks similar to built structures, some height limitations)
- No clear repository of information regarding tent permissibility in the Village Code.
- Are current requirements sufficient? Are those requirements presented in a user-friendly format/location?

Current Requirements

The following questions cannot be answered by existing Codes:

- For what purposes can a temporary tent be used? Special event? Performance? Sale of goods/products?
- If sale of goods is permitted, should those goods be related to the principal use?
- Are setbacks defined in Accessory Structures section of the Code sufficient?
- What timeframe constitutes “temporary?”
- Should there be different requirements for single-family residential properties versus all others?
- Is an inspection required?
- How is parking on a non-residential site affected?
- What are reasonable bulk standards (area and height) for a temporary tent?
- Is there an appeals process for tents that do not meet certain basic parameters?
- Is signage permitted?
- Is lighting permitted?
- Should temporary tents be permitted on vacant properties?

Recommendation

- Refer to the Plan Commission for Public Hearing an amendment to the Zoning Code to do the following:
 - Develop appropriate regulations for Temporary Tents, and place them in a single, clearly-named section of the Zoning Code
 - Require a Permit, with a minimal fee, for all temporary tents

Conditions for Consideration:

- Timeframe - no longer than 7 calendar days, up to twice a year.
- Minimum 10' setback from property line, except setback on a commercial property abutting a residential property must meet setback for a primary structure.
- Tents shall not cover more than 25% of a lot area.
- Tents shall be no taller than 20'.
- Village Life Safety Code requirements shall be met.
- Tents on commercial properties to be inspected by Fire Department for fire safety.
- Tents to be located so as not to inhibit flow of traffic on-site or block ingress/egress.
- Parking availability cannot be reduced greater than 25% below current conditions, unless an alternate parking site and access is approved by the Village.
- Sale of products/goods must relate to the principal business on the property.
- Temporary Tent permits to approved by Village staff. Applicant must seek special permission from the Village Board, in order to vary any conditions.
- Signage limited to one identification sign; either a banner or ground sign at a size no greater than 20 square feet in area. Ground signs to have a maximum height of 6'.
- Tents are not permitted on vacant properties.



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., MAY 15, 2018**

AGENDA

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
 1. Village Board Minutes – April 17, 2018
 2. Village Board Minutes – May 1, 2018
- V. Warrant Approval**
- VI. Village President’s Report**
 1. Reappointments to Boards and Commissions
 2. New Appointments to Boards and Commissions
 3. 2018 Village Vehicle Sticker Presentation
- VII. Consent Agenda** (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Village Manager, and the matter will be removed from the Consent Agenda and added to Regular Business.)
 1. Approval of a Resolution to Amend and Extend the Local Agency Agreement Initiated by the Illinois Department of Transportation, Governing the Surface Transportation Program Grant Funding, Pertaining to Traffic Signal Improvements at the Intersection of Pratt and Central Avenues (Appears on Consent Agenda Because it is a Routine Function of Government)
 2. Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 12:00 P.M. and 3:30 P.M. on Saturdays from May 19 through July 14, 2018 (Appears on Consent Agenda Because it is a Routine Function of Government)
- VIII. Regular Business**
 3. Consideration of a Recommendation from the Plan Commission to Adopt an Ordinance in Case #PC-05-18, Amending Ordinance No. 2017-3265 and Approving a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces, to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, Located at 6755 North Cicero Avenue

4. Consideration of a Resolution Authorizing the Execution of a Consultant Services Agreement with Stanley Consultants of Chicago, Illinois for Preliminary Engineering Services Relating to Improvements at the Intersection of Touhy and Cicero Avenues in the Amount of \$249,951.10

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Report

XIII. Public Forum

XIV. Closed Session

A Closed Session is Requested to Discuss Collective Bargaining Per Section 2(c)(2)

XV. Adjournment

DATE POSTED: May 11, 2018

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at lwdtv.org or on the Lincolnwood Mobile App.

Mary is the consummate professional and point person for the Lincolnwood Police Department's administration. She has consistently demonstrated an incredible work ethic with strong attention to detail. She has been a self-sacrificing team player and is willing and able to pitch in and assist with any Police Department program or project.

Mary has earned 13 commendatory letters and received a department award in 1991 for her assistance in communications during a hostage situation at a local bank.

American Legion member Daisy Rivera presented Ms. Liss with the award on behalf of American Legion Post #1226.

Ms. Liss thanked her family, co-workers and members of the Village Board.

5. Proclamation of Interim Police Chief Bruce Rottner

President Bass read the proclamation into record recognizing and thanking Interim Chief Bruce Rottner for his service to the community. President Bass invited Interim Chief Rottner to the podium. Interim Chief Rottner thanked staff and the Village Board for the opportunity to serve the community.

6. Vehicle Burglaries

On April 13, 2018 at approximately 0416 hours, (midnight shift) Detective Luis Nunez was working a burglary to motor vehicle detail and observed subjects on driveways in the 6500 block of Kimball Avenue. The subjects fled and entered a black Lincoln Navigator that was parked in front of an address in the 6600 block of Kimball Avenue. The vehicle had been entered as stolen the previous day by the Des Plaines Police Department. All four offenders were taken into custody. A fifth offender fled the area. There was a loaded 9mm Smith and Wesson firearm recovered from inside of the vehicle.

Detective Nunez apprehended the offenders in the stolen vehicle prior to them starting their crime spree of burglary to motor vehicles and stealing cars. They were going to target vehicles in which the doors were unlocked and key/fob left inside. No reported crimes from that area came in the next day.

Detective Nunez's aggressive patrol tactics led to the recovery of a stolen vehicle, an illegal firearm being taken off the streets and the arrest of four offenders.

Detective Nunez should be recognized for his initiative, quality of work, efficient use of time and knowledge of work.

7. Parks Clean-up

With the summer beginning, we have a lot to look forward to in the Village, including everyone being able to spend time outdoors in the Village's parks and multi-use paths. Our Public Works and Parks and Recreation Departments want to remind residents to help us keep the parks clean by throwing away any food or wrappers when in the park. By helping us keep waste out of the parks, it helps to prevent raccoons and opossums from visiting our parks as well.

Consent Agenda

1. Approval of a Resolution Adopting the Strategic Master Technology Plan for Fiscal Year 2018-2019

2. **Approval of an Ordinance Approving a Second Amendment to the Lease Between the Village and Grossprops Associates, LLC for Village-Owned Land at the Corner of Touhy and Keating Avenues**
3. **Approval of an Ordinance Waiving the Competitive Bidding Process and Awarding a Contract to Lauterbach and Amen, LLP, Certified Public Accountants to Provide the Annual Auditing Services for the Village for the Fiscal Years Ended April 30, 2018 to 2021 in the Not-to-Exceed Amounts Indicated in the Proposed Fee Schedule**
4. **Approval of an Ordinance Authorizing Reallocation of Unused Private Activity Bond Volume Cap Allocation**
5. **Approval of a Recommendation by the Plan Commission to Adopt an Ordinance Amending Previously-Adopted Ordinance No. 2017-3265 as it Relates to a Special Sign Approval and Variations for the Pole/Pylon Sign and Wall Sign**
6. **Approval of a Resolution Authorizing the Purchase of Five (5) Panasonic Laptop Computers and Five (5) Havis Laptop Docking Stations from CDS Office Systems, Inc. in the Amount of \$27,825.00**

Trustee Patel requested that consent item #6 be removed and placed as Item #8 under Regular Business.

Trustee Hlepas Nickell moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Regular Business

7. **Consideration of 1) a Recommendation by the Plan Commission to Adopt a Resolution Approving the Final Plat of Consolidation for 3900-3910 West Devon Avenue; 2) an Ordinance Approving a) a Special Use for Parking in the Front and Corner Side Yards, b) a Variation Related to Parking Lot Screening, c) a Variation Related to a Monument Sign at 3910 West Devon Avenue, d) Existing Parkway Parking to Remain on Proesel Avenue, e) a Four-Foot Wide Public Sidewalk Along the Proesel Avenue Frontage Adjacent to 3910 West Devon Avenue; and f) General Terms of a Licensing Agreement between the Village of Lincolnwood and Sacred Learning NFP, Property Owner, Related to the Parkway Parking on Proesel Avenue Adjacent to 3910 West Devon Avenue**

This item was presented by Mr. Doug Hammel via PowerPoint. Mr. Hammel stated that the subject property is 3900 W Devon Avenue. They have recently purchased 3910 W Devon Avenue in order to develop a parking lot to support the religious institution. They are proposing to remove the existing building on the site of 3910 W Devon Avenue to add a parking lot but also to maintain the original parking on the site of 3900 W Devon Avenue. The first consideration is to approve a final plat of consolidation for 3900-3910 W Devon Avenue. A hard copy of the final plat was provided to the Board at the dais. The additional approvals are related to zoning approvals required for the

development. He highlighted a few: 1. The Ordinance includes an easement related to maintenance of a sidewalk installed by the petitioner; 2. The parkway parking to remain along Proesel Avenue to guide the operations of the parking lot as public parking which will be used to guide a license agreement with specific terms which will be executed in final form by the Village Manager; and the building permit will not be approved without an executed license agreement.

Trustee Patel asked who would be responsible for plowing of the parkway parking. Mr. Hammel noted that it would be the petitioner's responsibility.

Trustee Hlepas Nickell stated that similar to the parking agreement that we had at Devon and Kimball, the real estate office, are we addressing a time limit on the cars that are parked there? We had issues with the one at Devon and Kimball where residents were parking in the parkway parking overnight and it wasn't really being utilized for the property that it was assigned to. Are we getting ahead of that?

Mr. Hammel stated that currently there are no restrictions that are proposed with this parking and that is consistent generally with how parkway parking is handled in other portions of the community, besides a couple really specific examples. The intent at this point is until there is a demonstrated level of demand to keep it open for either the religious institution or other employers in the area.

Trustee Cope asked who the claims for liability would fall on. Attorney Passman stated that this would be addressed in the license agreement.

Trustee Cope moved to approve the Final Plat of Consolidation for 3900-3910 West Devon Avenue; 2) an Ordinance Approving a) a Special Use for Parking in the Front and Corner Side Yards, b) a Variation Related to Parking Lot Screening, c) a Variation Related to a Monument Sign at 3910 West Devon Avenue, d) Existing Parkway Parking to Remain on Proesel Avenue, e) a Four-Foot Wide Public Sidewalk Along the Proesel Avenue Frontage Adjacent to 3910 West Devon Avenue; and f) General Terms of a Licensing Agreement between the Village of Lincolnwood and Sacred Learning NFP, Property Owner, Related to the Parkway Parking on Proesel Avenue Adjacent to 3910 West Devon Avenue, seconded by Trustee Spino.

Attorney Passman clarified that the Ordinance being approved is the amended version which has a change to Section 6 D regarding the trigger for when the license has to be signed which is when the building permit for construction is issued.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

8. Consideration of a Resolution Authorizing the Purchase of Five (5) Panasonic Laptop Computers and Five (5) Havis Laptop Docking Stations from CDS Office Systems, Inc. in the Amount of \$27,825.00

Trustee Patel noted that he asked for the item to be moved to Regular Business because he has received questions from the public as to the cost of the laptops and docking stations

Trustee Patel moved to approve the Purchase of Five (5) Panasonic Laptop Computers and Five (5) Havis Laptop Docking Stations from CDS Office Systems, Inc. in the Amount of \$27,825.00, seconded by Trustee Sugarman.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Manager's Report

None

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

None

Public Forum

None

Adjournment

At 8:30 PM Trustee Sugarman moved to adjourn the meeting to Closed Session for the purpose of discussing Purchase or Lease of Property Per Section 2(c)(5) and Personnel Per Section 2(c)(1), seconded by Trustee Hlepas Nickell.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Reconvention

At 10:49 PM Mayor Bass reconvened the Regular Meeting.

Adjournment

At 10:50 PM Trustee Patel moved to adjourn the Regular Meeting, seconded by Trustee Spino.
The motion passed with a Voice Vote

Respectfully Submitted,

Ashley Engelmann
Deputy Village Clerk

Village President's Report

1. Memorial Day Parade

The Village would like to honor those who have served or are currently serving in the military by reading their names at the Lincolnwood Memorial Day Ceremony in Madeleine's Garden on Monday, May 28 at 11 a.m. If you would like us to recognize and honor a veteran or active service member who currently lives in Lincolnwood, or is a family member of a Lincolnwood resident, please email their name, branch of service, rank and years served and any other information you would like to include to recreation@lwd.org or call Parks and Recreation at 847-677-9740.

2. Lincolnwood Sizzling Sign-Up

Lincolnwood Sizzling Sign-up took place at Todd Hall. Staff from Lincolnwood's Parks and Rec, Fire and Police Dept. were available to help residents register for many fun summer programs and to purchase this year's pool pass.

3. ComEd

ComEd has notified the Village that based on their filing with the Illinois Commerce Commission, it is anticipated that the average residential electricity delivery bill will be reduced by \$0.50 per month.

4. Touhy Avenue Overpass

The Touhy Avenue Overpass project continues to move along with construction of the approach wall on the south side of Touhy Avenue. Additionally, the contractor has begun installation of the brick facing on the piers and abutments on the north side of Touhy Avenue. Users of the path are reminded to stay outside of the construction zone marked with orange fencing and to cross Touhy Avenue at the traffic signal in front of Barclay Place.

5. Tucker Development

Tucker Development is moving forward with architectural conceptual renderings and will hopefully have those in the next week or so.

6. Swearing in of Police Chief Jason Parrott

Interim Chief Rottner called Jason Parrott to the podium. Chief Rottner provided introductory remarks and introduced Jason Parrott's family. Chief Rottner called Clerk Beryl Herman to the podium where she administered the Oath of Office to Jason Parrott. Chief Parrott thanked the members of the Board.

7. Recognition of Interim Police Chief Bruce Rottner

Chief Parrott provided brief remarks regarding Interim Chief Rottner's time in Lincolnwood and invited him to the podium, along with his family. A shadow box from the Lincolnwood Police Department commemorating his time as Chief was presented to him.

A 15 minute break was taken for reception

Consent Agenda

1. Approval of a Resolution Adopting Prevailing Wages Effective May 1, 2018 for the State of Illinois Prevailing Wage Act

2. Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Approving a Reduction in the Required Side Yard Setback to Allow the Demolition of a Legal

Non-Conforming Garage and Construction of a New Garage in the Same Location at 6609 North Kolmar Avenue

Trustee Hlepas Nickell moved to approve the Consent Agenda. The motion was seconded by Trustee Spino.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None The motion passed.

Regular Business

3. Consideration of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Approving Variations from the Zoning Code to Permit Natural Screening Over Four-Foot-Tall in a Front Yard Setback, a Terrace/Patio and Decorative Wood Posts as Permitted Obstructions in a Front Yard Setback, Business Operations Outside of an Enclosed Building, a Side Yard Setback less than Ten Feet (10') for Wooden Planters and a Front Door Canopy, a Bike Storage Canopy as a Permitted Obstruction in a Side Yard Setback, and Denying a Variation for a Vestibule within a Side Yard Setback, all in the MB Zoning District, for the property at 7001 North Ridgeway Avenue

This item was presented by Steve McNellis, Community Development Director, via PowerPoint. Mr. McNellis noted that the recommendation is for several variations for Food for Thought Catering. The building and the loading and parking area to the east consume the majority of the site. It is zoned light/manufacturing. Mr. McNellis provided background on the property. Food for Thought was established in 1983 in Evanston and has headquartered in Lincolnwood since 1996. The property is a corner lot with frontage on Ridgeway and Lunt. The previous owner constructed the building prior to 1988 as a one-story office/warehouse building. Food for Thought constructed an addition with a second story mezzanine for offices in 1998. No other significant exterior improvements have been made since that time.

Mr. McNellis presented the current conditions of the property. The variation requested is designed to improve the exterior aesthetics and enhance the customer experience.

The variations requested are as follows:

- Natural screening, not associated with parking lot screening in a required front yard setback and at a height greater than 4' in the MB Zoning District
- A terrace/patio as a permitted obstruction in a required front yard setback on a lot in the MB Zoning District
- Business operations to be conducted outside a completely enclosed building, to allow part of the food tasting operation of a catering facility to be conducted on an outdoor terrace
- Decorative wood posts as a base to suspend festive patio lights above a patio, as a permitted obstruction in a required front yard setback
- A setback less than 10' for a vestibule and raised wooden planters in a required side yard abutting a street

Variation #1- Natural Screening in a Required Front Yard Setback

- Proposed 6' tall arborvitae to screen patio used for outdoor tastings

- Proposed natural screening in in 25’ front yard setback; does not screen parking and is taller than 4’
- Conforms with safety/line-of-sight requirements
- Covers 25% of building elevation and breaks-up long façade

Variation #2- Terrace/Patio as Permitted Obstruction in Required Front Yard Setback

- Patios are permitted obstruction in a front yard setback, in residential only
- Proposed patio is 9’ from the property line, where 25’ front yard setback is required, unless it is a permitted obstruction
- Customer-focused patio for outdoor food tastings
- Layout of property, minimal setbacks limit options for customer focused area

Variation #3- Outdoor Business Operations

- Village Code requires for the MB Zoning District “All business, processing, storage and all other activities and operation shall be conducted within completely enclosed buildings.”
- Proposed patio use (food tastings) is integral part of customer operations for this business
- Intent of Code Section is to prevent typical industrial operations (equipment repair, processing materials, etc.) to be conducted outside in MB District

Variation #4- Wood Posts as Permitted Obstruction in Required Front Yard Setback

- Proposed for posts that support festive patio string lights connected to the building, which act as a “ceiling” for patio
- Arbor/Trellis is permitted obstruction in all but required front yard setbacks
- Four proposed posts are 9’ from the property line, where 25’ front yard setbacks are required, unless a permitted obstruction

Variation #5- Side Yard Setback for a Vestibule and Raised Wooden Planters

- Minimum side yard setback of 10’ for any structure, when side yard abuts a street. Proposed vestibule and planters maintain 2’-6” and 2’ setbacks, respectively
- Vestibule, appropriately sized for door swing placed in this location to orient customers to the only public entrance
- Four planters, 2’ tall and 32 sq. ft. each add greenery to break-up long façade with minimal landscaping

Mr. McNellis summarized the Zoning Board of Appeals deliberations:

- A public hearing was held on April 18, 2018
- The Zoning Board of Appeals divided the six variation requests into two categories
 - Front yard requests (on Ridgeway Avenue)
 - Side yard requests (along Lunt Avenue)

Front Yard Requests

- Outdoor Business Operations
 - First addressed request to permit outdoor business operations, which is related to outdoor food tastings, as this request impacts all other requests on Ridgeway Avenue
 - Consensus that standards were met and that business is unique in its combination of industrial scale preparation/distribution of food and customer focus

- Consensus that this would not set a precedent for outdoor operations in the MB, due to nature of operations

Side Yard Requests

- Bike Storage Canopy and Wooden Planters
 - Consensus on approval of the bike storage canopy as a permitted obstruction and a variation for wooden planters in the side yard setback
 - Questioned whether or not wooden planters are a structure in need of a variation, but there was consensus to support the variation
- Vestibule
 - Vestibule being minimum relief necessary to protect front door from weather elements and provide visual marker for public entry
 - Consensus that the vestibule did not meet the standards, but support for a canopy in its place. Approval of canopy conditioned on a plan detail to be provided for the Village Board to review

No testimony from the public or written comments were received for the public hearing.

Zoning Board of Appeals made two recommendations:

#1- Unanimous vote 4-0 approval of:

- Business operations outside of an enclosed building in the MB District
- Terrace/patio as a permitted obstruction in the front yard
- Wood posts supporting decorative lighting as a permitted obstruction in a front yard
- Natural screening in a front yard in MB District
 - Condition that an enlarged screened landscape area be provided around arborvitae screen
 - Petitioner requested the ability to work with staff on the landscape plan detail as a condition of approval

#2- Unanimous vote 4-0 approval of:

- Bike storage canopy that projects greater than 25% into a side yard
- Setback less than 10' for wooden planters in a side yard abutting a street

Unanimous vote 4-0 denial of:

- Setback less than 10' for a vestibule in a side yard abutting a street

Unanimous vote 4-0 approval of:

- Setback less than 10' for a canopy in a side yard abutting a street

Action requested is approval of the variations with the canopy in place of the vestibule.

Trustee Hlepas Nickell asked if there will be lighting attached to the canopy.

The petitioner stated that the lighting is not attached to the canopy.

President Bass stated that he would like to give an introduction for the petitioner, Food for Thought. They are a high end, branded, image oriented company. They do catering for events, large institutions, corporations or private events. Food for Thought has made a commitment and a huge financial investment to stay in Lincolnwood although there is a little shortage of space. As a side note they are occupying Voss on the corner of Hamlin. They have blasted off Lean Box. Light manufacturing is

becoming obsolete. Overall we are looking to create a path to attracting more business in the area and transforming it. President Bass noted that the Board should hear from the petitioner because their needs are based on the plan. The petitioner was invited to the podium.

Mr. Garcia from Food for Thought presented additional details on the property. They have been in Lincolnwood since 1998. They are women owned, minority owned and green certified. Operate 4 business units and employ 235 full-time and 250 part-time employees and do \$33 million in revenues annually. There are 4 business units which are as follows:

- Catering
- Delivery Group
- Breakroom
- Dining Services

All are brand related which is critical to their business and what they represent. The reason they are asking for the approval is as follows:

- Sophistication of the market place
- Recruitment and retention
- Food service business competition with grocery stores
- Challenged by access to public transportation and image
- Competition is located in Fulton Market in Chicago

Challenges:

- Location of clients and proximity to business
- Gala or Board clients proximity to business
- Company growth (7% growth this year) adds employee needs
- Tastings

Food for Thought sells an experience. Uses locally sourced foods. Competitors have changed and Food for Thought needs to as well.

New employees and customers cannot tell where the front entrance is. The remodel is part of the experience they are selling to their customers. Another hardship is difficulty in finding their location, urban versus suburban challenges. They want to create a statement.

President Bass thanked Mr. Garcia.

Trustee Patel asked if the sales tax goes to Lincolnwood.

Mr. Garcia noted that everything that is not catered offsite goes to Lincolnwood.

Trustee Cope stated that it is an excellent business in the community. There is no detriment with what they are asking and we can help a business.

Trustee Ikezoe-Halevi thanked them for being and staying in the Village.

Trustee Hlepas Nickell noted that what they are proposing is exactly what the vision is for the area and that the Economic Development Commission is discussing.

Trustee Hlepas Nickell moved to approve the Ordinance, seconded by Spino

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

4. Consideration of A) a Resolution Approving a Memorandum of Agreement with Romspen Club Holdings, Inc. and B) an Ordinance Repealing Ordinance No. 2018-3321 Pertaining to the Former Purple Hotel Site Located at 4500-4560 W. Touhy Avenue and 7350 N. Lincoln Avenue

This item was presented by Steven Elrod, Village Attorney. Mr. Elrod provided history for the site. In 2006, mold violations led the Village to close the occupancy of the existing hotel building; in 2011 the Village obtained a court order to demolish the building. In 2012 the Village began its long relationship with North Capitol Group, the potential developer of the site. North Capitol Group did demolish the building at its expense in 2013, North Capitol Group's relationship with the Village ended due to them faulting on their agreement with the Village. In 2017, the Village successfully enforced its agreement against North Capitol Group in court but North Capitol Group's interest in the property was foreclosed and the title was vested in Romspen Investment Corporation. In August of 2017 the Village in an effort to facilitate development to the site engaged the Lakota group to develop a concept plan for the vision of the site and approved a conceptual site plan for the property. Because the property remained vacant and blighted on March 6, 2018 the Village Board unanimously adopted an Ordinance to commence good faith negotiations to acquire title to the property. That was Ordinance No. 2018-3321. Prior to that, the Village authorized staff to commence enforcement of the code violations against the property owner. At the April 17, 2018 Board meeting the property owner, Romspen presented the Village with a credible contract purchaser, Tucker Development Group who has represented its intent to develop the property in accordance with the Village's concept plan. To facilitate the potential development by Tucker, Romspen asked the Village to repeal Ordinance No. 2018-3321 which was the good faith negotiations Ordinance and to stay enforcement of the Code violations. There is a draft agreement on the Village Board's agenda this evening between the Village and Romspen Club Holdings, Inc. that would provide for the Village to repeal Ordinance No. 2018-3321 and stay the enforcement of the Code violations. In return for the Village doing those two things, Romspen has made an acknowledgement that the Code violations do exist and an implementation at Romspen's expense of certain property maintenance activities, such as weed cleaning, rodent removal plan, and fencing along the property. The stay of Code enforcement would continue for as long as Tucker is the contract purchaser and for a specified period of time thereafter but would be terminated if Tucker does not file a plan development application with the Village by July 1 of 2018 and if it does not diligently and in good faith pursue an application. There are two items on the agenda; they can be taken in omnibus fashion.

Trustee Hlepas Nickell moved to approve a Resolution Approving a Memorandum of Agreement with Romspen Club Holdings, Inc. and an Ordinance Repealing Ordinance No. 2018-3321 pertaining to the Former Purple Hotel Site Located at 4500-4560 W. Touhy Avenue and 7350 N. Lincoln Avenue, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Mr. Elrod noted that the agreement had already been executed by Romspen and would be prepared for the Mayor's signature.

5. Consideration of a Resolution Authorizing the Adoption of the Operating Budget for Fiscal Year May 1, 2018 to April 30, 2019

This item was presented by Robert Merkel, Finance Director. Staff is recommending approval of the Fiscal Year 2018/2019 operating budget. The new budget will start May 1, 2018 and end April 30, 2019. The total budget is in the amount of \$41,940,000 and that is for all of the funds of the Village. Mr. Merkel reviewed the budget process which started in November of 2017. The budget team is headed by Village Manager Tim Wiberg; Assistant Manager Ashley Engelmann; Chuck Meyer, Assistant to the Village Manager; Heather McFarland, Management Analyst; and Mr. Merkel. Draft budgets and goals were submitted in December and the month of January was spent reviewing the budget with each Department. On February 13, 2018 a Budget Workshop was held to review the draft budget. The Village Board provided direction on the draft budget. Those changes were made and reviewed with the Finance Committee on April 5, 2018. At the last Committee of the Whole meeting an in-depth presentation on the draft budget was presented. The overall budget is \$41,940,000. The largest portion of the budget is attributed to the General Fund which is around \$22,000,150. The reason the General Fund is so large is because it supports the majority of the services provided by the Village. There are also many capital projects included in the budget. They include: replacement of street lights on Devon Avenue, construction of the pedestrian/bicycle overpass, construction of a transmission main for an alternative water supplier, outfall sewer as part of the stormwater management program which a grant is being applied for and will only proceed if the grant is received. The next step in the budget process is the adoption of the Appropriation Ordinance. This will occur in the first quarter of the fiscal year. We will continue to update the Board on the budget throughout the year. Mr. Merkel thanked the budget team, fellow Directors and the Village Board for their work on the budget.

Trustee Cope asked how this ties in with the Appropriation Ordinance.

Mr. Merkel noted that this is the plan for what we think we will spend and the Appropriation Ordinance is what we can spend for the year. This will be brought to the Board at the end of the first quarter of the fiscal year.

Trustee Spino moved to approve the adoption of the Operating Budget for Fiscal Year May 1, 2018 to April 30, 2019 seconded by Trustee Sugarman.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

6. Consideration of a Resolution Establishing Certain Annual Fees to be Charged by the Village During Fiscal Year 2018-2019

This item was presented by Ashley Engelmann, Assistant Village Manager.

Mrs. Engelmann stated that for the Board's consideration is a Resolution establishing certain annual fees to be charged by the Village during Fiscal Year 2018-2019. Each year the Village adopts a Fee Resolution which establishes all of the fees and fines referenced in the Village Code for the new fiscal

year. The Village maintains a practice of adopting the annual Fee Resolution immediately following approval of the budget for the new fiscal year. During the FY 2018/2019 Budget Workshop, staff presented three adjustments to the fee schedule:

- Implementation of an administrative towing fine of \$500 for charges associated with driving under the influence (“DUI”)
- Adjustment of the vehicle sticker license fee by \$10 per vehicle type
- Adjustment of ambulance fees by \$100/fee type (residents continue to pay no out-of-pocket expense)

The recommended fee modifications were approved at the April 3, 2018 Village Board meeting. The Resolution for consideration this evening establishes the annual fees for the Fiscal Year 2018-2019.

Trustee Ikezoe-Halevi moved to approve a Resolution establishing certain annual fees to be charged by the Village during Fiscal Year 2018-2019 seconded by Trustee Hlepas Nickell.

Upon Roll Call the Results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Manager’s Report

None

Board and Commissions Report

Trustee Ikezoe-Halevi informed people that she is the liaison for the Human Relations Commission and that two positions are open on the Commission currently.

Village Clerk’s Report

None

Trustees Reports

Trustee Ikezoe-Halevi noted that she had asked that the Village Manager’s contract be discussed at either a special meeting or possibly this one but she had not received any indication of when it would be happening.

Mayor Bass stated that the Board is fully aware of all the details discussed in closed session which is confidential and that is all he can say on that.

Trustee Ikezoe-Halevi stated that at some point she believes we need to make an open and transparent discussion of what the decision is.

Mayor Bass stated that he is not disagreeing with her but at this point in time, as she is well aware this is a confidential matter.

Trustee Ikezoe-Halevi noted that she is well aware of that but wanted to know if there would be a point where this could be discussed in an open manner.

Mr. Elrod stated that the answer to that question can be provided to the Board in closed session.

Public Forum

Pam Lefkowitz, stated that she has seen numerous meetings where personnel is being discussed in closed session. Back in December, it has been a whole lot of time since the Village Manager's contract has been non-committed to and she recalled hearing that Trustee Cope said let's put this off until we can discuss it at another time. Nothing in that meeting said we aren't going to commit to hiring him again or renewing a contract and yet it keeps getting delayed and nothing is said about it. We want to know what is going to happen with our Village Manager. The due date is a few weeks away. This is unfair to him, to the Village. We have a lot going on and she knows the Board does not have to answer but she would like a Trustee to answer the question if Mr. Wiberg will be kept or when will we know something about it.

Caren Ex spoke. She lives at 3810 Jarlath. She congratulated the Board on the explanation of the history of the Purple Hotel site. Ms. Ex also requested that members of the Board speak into the microphone so the members of the public can hear the discussions.

Adjournment

At 8:57 PM Trustee Hlepas Nickell moved to adjourn the meeting to Closed Session for the purpose of discussing Purchase or Lease of Property Per Section 2(c)(5) and Personnel Per Section 2(c)(1), seconded by Trustee Spino.

Upon Roll Call the results were:

AYES: Trustees Sugarman, Spino, Hlepas Nickell, Ikezoe-Halevi, Cope and Patel

NAYS: None

The motion passed.

Reconvention

At 10:00 PM Mayor Bass reconvened the Regular Meeting.

Adjournment

At 10:01 PM Trustee Spino moved to adjourn the Regular Meeting, seconded by Trustee Patel. The motion passed with a Voice Vote

Respectfully Submitted,

Ashley Engelmann
Deputy Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: May 11, 2018

The following are the totals for the List of Bills being presented at the May 15th Village Board meeting.

05/15/2018	82,964.61
05/15/2018	109,327.09
05/15/2018	382,657.46
05/15/2018	160,681.53
05/15/2018	63,654.62
Total	<hr/> <u>\$ 799,285.31</u>

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 05/08/2018 - 9:34AM
Batch: 00200.05.2018



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Accela Inc. #774375					
ACCELA					
INV-ACC34070	9/6/2017	890.61	0.00	05/15/2018	
101-250-511-5340	Maintenance Agreement Expen				Accela Civic Platform Subscription user 6
INV-ACC34070	9/6/2017	1,920.60	0.00	05/15/2018	
660-610-519-5340	Maintenance Agreement Expen				Accela Civic Platform Subscription user 6
	INV-ACC34070 Total:	2,811.21			
INV-ACC34897	10/19/2017	1,030.00	0.00	05/15/2018	
101-250-511-5340	Maintenance Agreement Expen				Public Stuff Software maintenance
	INV-ACC34897 Total:	1,030.00			
	Accela Inc. #774375 Total:	3,841.21			
Alexander Chemical Corporation					
ALEXANDE					
SLS-10070212	4/19/2018	1,350.00	0.00	05/15/2018	
660-620-519-5635	Chemicals - water system				Chlorine tanks replaced from Pump House
	SLS-10070212 Total:	1,350.00			
	Alexander Chemical Corpo	1,350.00			
Amazon					
AMAZON					
435657663696	3/9/2018	123.90	0.00	05/15/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
660-620-519-5730 Program supplies					Heavy duty clipboard
	435657663696 Total:	123.90			
45447657996	4/3/2018	241.88	0.00	05/15/2018	
101-410-511-5730 Program supplies					Tools for PW garage
	45447657996 Total:	241.88			
457983338479	3/23/2018	28.99	0.00	05/15/2018	
101-200-511-5799 Other materials & supplies					Digital recorder for VB meetings
	457983338479 Total:	28.99			
467746878359	3/31/2018	275.14	0.00	05/15/2018	
101-410-511-5730 Program supplies					Tools for PW garage
	467746878359 Total:	275.14			
496538454383	3/27/2018	121.54	0.00	05/15/2018	
101-420-511-5405 R&M - buildings					Pilot light switch
	496538454383 Total:	121.54			
557583585368	3/28/2018	398.00	0.00	05/15/2018	
101-440-513-5745 Small tools					Grease gun
	557583585368 Total:	398.00			
577569667975	3/12/2018	132.58	0.00	05/15/2018	
101-100-511-5799 Other materials & supplies					Book for Mayor
	577569667975 Total:	132.58			
667367366578	4/6/2018	24.00	0.00	05/15/2018	
101-100-511-5799 Other materials & supplies					Dinner plates for Board mtg dinners
	667367366578 Total:	24.00			
854465538897	3/12/2018	84.04	0.00	05/15/2018	
101-440-513-5480 R&M - vehicles					Connection hose

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
854465538897 Total:		84.04			
937594736673	3/26/2018	19.79	0.00	05/15/2018	
101-250-511-5580 Telecommunications					Tablet case for Bldg
937594736673 Total:		19.79			
Amazon Total:		1,449.86			
ARRP Trucking & Hauling Inc					
ARRP					
68	4/26/2018	988.00	0.00	05/15/2018	
660-620-519-5599 Other contractual					4 loads of hauling dirt
68 Total:		988.00			
ARRP Trucking & Hauling		988.00			
Batteries Plus LLC					
BATT					
P431115	2/15/2018	7.95	0.00	05/15/2018	
101-420-511-5730 Program supplies					Batteries
P431115 Total:		7.95			
Batteries Plus LLC Total:		7.95			
Bearing Headquarters, Co.					
BEARHDQ					
5328402	3/27/2018	135.80	0.00	05/15/2018	
101-440-513-5480 R&M - vehicles					Tension tester for stump grinder
5328402 Total:		135.80			
Bearing Headquarters, Co.		135.80			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Bell Fuels, Inc.					
BELLFUEL					
269417	4/24/2018	529.84	0.00	05/15/2018	Fuel for generator
101-350-512-5670 Fuel					
269417 Total:		529.84			
Bell Fuels, Inc. Total:		529.84			
C and N Lawnmower Repair					
CANDN					
8290	4/13/2018	835.82	0.00	05/15/2018	Tune up for Wright sanders and fix mower
205-430-515-5745 Small tools					
8290 Total:		835.82			
8338	4/16/2018	4,380.00	0.00	05/15/2018	Sod cutter for Parks
205-430-515-5745 Small tools					
8338 Total:		4,380.00			
C and N Lawnmower Repa		5,215.82			
Canon Solutions America, Inc					
CANONSOL					
989015396	4/21/2018	376.16	0.00	05/15/2018	Maintenance for plotter - April
101-210-511-5440 R&M - office equipment					
989015396 Total:		376.16			
Canon Solutions America,		376.16			
City Welding Sales & Services					
CITYWELD					
61089	4/10/2018	255.79	0.00	05/15/2018	Shields, cleaner, torch hoses, and magnifier lens
101-440-513-5730 Program supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	61089 Total:	255.79			
	City Welding Sales & Serv	255.79			
Cope, Ronald COPE 03/16/16	3/16/2016	226.83	0.00	05/15/2018	
101-100-511-5010 Salary - elected/appntd					Replace misplaced payroll check
	03/16/16 Total:	226.83			
	Cope, Ronald Total:	226.83			
Deluxe Business Checks & Solutions DELUXEBU 02042338006	4/20/2018	816.11	0.00	05/15/2018	
101-210-511-5700 Office supplies					Payroll checks
	02042338006 Total:	816.11			
	Deluxe Business Checks &	816.11			
Dragon's Youth Soccer Club DRAGON SPR18(1)	4/20/2018	913.50	0.00	05/15/2018	
205-505-515-5270 Purchased program services					Spring Soccer clinic
	SPR18(1) Total:	913.50			
	Dragon's Youth Soccer Clu	913.50			
Duron Studio Photography DURON 3132	4/23/2018	200.00	0.00	05/15/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-100-511-5799 Other materials & supplies					Village Treasurer's photo
	3132 Total:	200.00			
	Duron Studio Photography	200.00			
Dyer, Peter DYERPETE 043018	4/30/2018	2,000.00	0.00	05/15/2018	
460-000-561-6350 Sewer Fund					Sewer rebate program
	043018 Total:	2,000.00			
	Dyer, Peter Total:	2,000.00			
EJ Equipment EJ EQUIP P11520	4/13/2018	1,432.09	0.00	05/15/2018	
660-620-519-5480 R&M - vehicles					Hose and sewer cleaning equipment
	P11520 Total:	1,432.09			
	EJ Equipment Total:	1,432.09			
Fast Signs FASTSIGN 80-52451	4/25/2018	54.50	0.00	05/15/2018	
101-440-513-5680 Landscaping supplies					Plaque replacement for Memorial tree
	80-52451 Total:	54.50			
	Fast Signs Total:	54.50			
FGM Architects FGM					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
14.1815.01-7 217-000-561-5340 Engineering	4/17/2018	359.67	0.00	05/15/2018	Professional services for PW expansion design
14.1815.01-7 Total:		359.67			
14.1815.02-1 217-000-561-5340 Engineering	4/17/2018	1,939.95	0.00	05/15/2018	Professional services for PW expansion oversight
14.1815.02-1 Total:		1,939.95			
FGM Architects Total:		2,299.62			
Gewalt Hamilton Associates Inc					
GEWALT					
9232.411-2 212-000-511-5320 Consulting	1/25/2018	6,500.00	0.00	05/15/2018	Street lighting replacement Design Year 5
9232.411-2 Total:		6,500.00			
Gewalt Hamilton Associate		6,500.00			
Godinez, Sergio					
GODINEZ					
042618 660-620-519-5590 Training	4/26/2018	529.00	0.00	05/15/2018	Reimbursement/Registration Water Certification
042618 Total:		529.00			
Godinez, Sergio Total:		529.00			
Golf Mill Ford					
GOLFMILL					
436821P 660-620-519-5480 R&M - vehicles	4/9/2018	39.16	0.00	05/15/2018	Lamp assembly
436821P Total:		39.16			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Golf Mill Ford Total:		39.16			
Grainger					
GRAINGER					
9768418205	4/25/2018	47.20	0.00	05/15/2018	Auxiliary contact, IEC type, side mounting
205-560-515-5405 R&M - buildings					
9768418205 Total:		47.20			
Grainger Total:		47.20			
Groot Recycling & Waste Services					
GROOT					
1775445	5/1/2018	5,019.43	0.00	05/15/2018	Public Works/3092-182468
101-440-514-5230 Garbage & recycling					
1775445 Total:		5,019.43			
1775446	5/1/2018	587.34	0.00	05/15/2018	Public Works/3092-156409
101-440-514-5230 Garbage & recycling					
1775446 Total:		587.34			
Groot Recycling & Waste S		5,606.77			
Hilti, Inc					
HILTI					
4611410283	4/13/2018	1,953.37	0.00	05/15/2018	Cordless drill, modules for Water
660-620-519-5745 Small tools					
4611410283 Total:		1,953.37			
Hilti, Inc Total:		1,953.37			

IL Municipal Retirement Fund

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
ZZIMRF					
Apr18	4/30/2018	29,809.93	0.00	05/15/2018	
					102-000-210-2023 Employee IMRF withholding
					Monthly Employer - April 18
Apr18	4/30/2018	13,036.48	0.00	05/15/2018	
					102-000-210-2023 Employee IMRF withholding
					Monthly Employee - April 18
	Apr18 Total:	42,846.41			
	IL Municipal Retirement F	42,846.41			
Illinois City/County Management Association					
ILCMA					
1250	4/24/2018	50.00	0.00	05/15/2018	
					101-200-511-5510 Advertising
					Job ad posting fee
	1250 Total:	50.00			
	Illinois City/County Manag	50.00			
Impact Networking, LLC					
IMPACT					
1095440	4/25/2018	19.50	0.00	05/15/2018	
					101-000-210-2650 Contractor Permits Payable
					Shipping fees/toner for copier
	1095440 Total:	19.50			
	Impact Networking, LLC T	19.50			
McKenna Automotive					
MCKENNA					
16448	4/25/2018	55.00	0.00	05/15/2018	
					101-440-513-5480 R&M - vehicles
					Hydraulic Hose for Tractor #5
	16448 Total:	55.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	McKenna Automotive Tota	55.00			
Midwest Lube, Inc.					
MIDWELUB					
27989	4/25/2018	75.47	0.00	05/15/2018	
101-440-513-5730 Program supplies					Union, grease, elbow
	27989 Total:	75.47			
	Midwest Lube, Inc. Total:	75.47			
NAPA					
NAPA					
2812-306252	4/17/2005	12.58	0.00	05/15/2018	
205-430-515-5480 R&M - vehicles					Fuel filter for Truck #8
	2812-306252 Total:	12.58			
2812-306346	4/18/2005	1.49	0.00	05/15/2018	
101-410-511-5730 Program supplies					U Bolt for PW stock
	2812-306346 Total:	1.49			
2812-306562	4/20/2018	2.98	0.00	05/15/2018	
101-410-511-5730 Program supplies					U Bolt for PW stock
	2812-306562 Total:	2.98			
	NAPA Total:	17.05			
O'Leary's Contractor Equip					
OLEARYS					
248122	4/23/2018	940.00	0.00	05/15/2018	
660-620-519-5745 Small tools					Adapter, cap, generator
	248122 Total:	940.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		940.00			
O'Leary's Contractor Equip					
Orange Crush LLC					
ORANGCRH					
49347	4/25/2018	235.20	0.00	05/15/2018	
213-000-561-5490 R&M Road Repairs					Asphalt surface mix
		235.20			
49347 Total:					
		235.20			
Orange Crush LLC Total:					
		235.20			
Snap-On Industrial					
SNAPON					
ARV/35755710	4/4/2018	825.20	0.00	05/15/2018	
101-410-511-5730 Program supplies					Tools for Shop
		825.20			
ARV/35755710 Total:					
		825.20			
ARV/35761622	4/5/2018	11.28	0.00	05/15/2018	
101-410-511-5730 Program supplies					Tools for Shop
		11.28			
ARV/35761622 Total:					
		11.28			
Snap-On Industrial Total:					
		836.48			
Standard Equipment Company					
STANDARD					
P05112	3/26/2018	38.88	0.00	05/15/2018	
101-440-513-5480 R&M - vehicles					Rebuilt parts for Sweeper #1
		38.88			
P05112 Total:					
		38.88			
P05627	4/16/2018	148.32	0.00	05/15/2018	
101-440-513-5480 R&M - vehicles					Mirror for Sweeper #2
		148.32			
P05627 Total:					
		148.32			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
		187.20			Standard Equipment Comp
Traffic Guard Direct, Inc. TRAFFIC 8299	4/18/2018	783.00	0.00	05/15/2018	
					205-430-515-5730 Program supplies
		783.00			8299 Total:
		783.00			Traffic Guard Direct, Inc. T
Westmont Auto Parts WESTMONT 19309	4/19/2018	50.24	0.00	05/15/2018	
					101-440-513-5480 R&M - vehicles
					Filters for PW
					19309
					205-430-515-5480 R&M - vehicles
					Filters for PW
					19309
					660-620-519-5480 R&M - vehicles
					Filters for PW
		150.72			19309 Total:
		150.72			Westmont Auto Parts Total
		82,964.61			Report Total:

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 05/08/2018 - 9:34AM
Batch: 00201.05.2018



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
American Planning Association Illinois Chapter					
AMERPLNA					
802	4/25/2018	100.00	0.00	05/15/2018	
101-200-511-5510 Advertising					Job posting ad fee
802 Total:		100.00			
American Planning Associa		100.00			
Ashraf, Maria					
ASHRAF					
050218	5/2/2018	135.00	0.00	05/15/2018	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Swim lessons
050218 Total:		135.00			
Ashraf, Maria Total:		135.00			
Aziz, Huma					
AZIZ					
050113	5/1/2018	513.00	0.00	05/15/2018	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Community Center rental
050113 Total:		513.00			
Aziz, Huma Total:		513.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Bantz, Meredith BANTZM 050118	5/1/2018	94.00	0.00	05/15/2018	
					205-000-210-2430 Parks and Recs Control Deposi Refund - class
	050118 Total:	94.00			
	Bantz, Meredith Total:	94.00			
Buns, Babur BUNSBAB 050118	5/1/2018	75.00	0.00	05/15/2018	
					205-000-210-2430 Parks and Recs Control Deposi Refund - Tennis
	050118 Total:	75.00			
	Buns, Babur Total:	75.00			
CDS Office Technologies CDS 477171	4/26/2018	27,825.00	0.00	05/15/2018	
					101-250-511-6530 Equipment - data processing Panasonic Toughbooks laptops for Police Dept
	477171 Total:	27,825.00			
	CDS Office Technologies T	27,825.00			
CDW Government CDWGOV JSQZ589	4/25/2018	9,722.57	0.00	05/15/2018	
					101-250-511-5330 Data processing Squad Car Printers
	JSQZ589 Total:	9,722.57			
MMW8554	4/25/2018	457.37	0.00	05/15/2018	
					101-250-511-5330 Data processing Zebra printer battery back up and power adapter

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
		457.37			
MMW8554 Total:					
MNG3120	4/26/2018	1,617.30	0.00	05/15/2018	
101-250-511-5330					Data processing Zebra printer battery cradle with USB lock
		1,617.30			
MNG3120 Total:					
		11,797.24			
CDW Government Total:					
GOVTEMPSUSA LLC					
GOVTEMP					
2507741	4/19/2018	8,781.50	0.00	05/15/2018	
101-300-512-5599					Other contractual Interim Police Chief contract
2507741	4/19/2018	1,120.00	0.00	05/15/2018	
101-240-517-5030					Wages- Part time hourly Interim Code Enforcement Officer
		9,901.50			
2507741 Total:					
		9,901.50			
GOVTEMPSUSA LLC To					
Hacienda Landscaping Inc					
HACIE					
1027	4/30/2018	3,800.00	0.00	05/15/2018	
205-430-515-6350					Park Construction & Improvem Springfield Park post reset
		3,800.00			
1027 Total:					
		3,800.00			
Hacienda Landscaping Inc					
Halogen					
HALOGEN					
/00516448	4/24/2018	189.80	0.00	05/15/2018	
205-560-515-5405					R&M - buildings Pool drain valves
		189.80			
/00516448 Total:					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	Halogen Total:	189.80			
High PSI Ltd HIGHPSI 58972	4/12/2018	2,325.13	0.00	05/15/2018	Pressure washer repair
205-560-515-5405 R&M - buildings					
	58972 Total:	2,325.13			
	High PSI Ltd Total:	2,325.13			
IRMA IRMA IVC0010454	2/28/2018	15.00	0.00	05/15/2018	IVC0010454/Training
101-210-511-5260 Liability insurance					
	IVC0010454 Total:	15.00			
IVC0010488	2/28/2018	2,446.65	0.00	05/15/2018	IVC0010488/Insurance Underground storage tanks
101-210-511-5260 Liability insurance					
	IVC0010488 Total:	2,446.65			
IVC0010521	2/28/2018	25.00	0.00	05/15/2018	IVC0010521/Training
101-210-511-5260 Liability insurance					
	IVC0010521 Total:	25.00			
SALES0016736	3/31/2018	4,272.32	0.00	05/15/2018	March Deductible
101-210-511-5260 Liability insurance					
	SALES0016736 Total:	4,272.32			
	IRMA Total:	6,758.97			

Maine-Niles Association of Special Recreation
MNASR

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
16-456	4/20/2018	959.58	0.00	05/15/2018
205-580-515-5270				Purchased program services
				Inclusion Services for April B2018
16-456 Total:		959.58		
16-463	4/20/2018	27,170.50	0.00	05/15/2018
205-580-515-5270				Purchased program services
				General contribution 2nd Quarter - 2018
16-463 Total:		27,170.50		
Maine-Niles Association o		28,130.08		
Malek, Nicole				
MALEK				
050118	5/1/2018	115.00	0.00	05/15/2018
205-000-210-2430				Parks and Recs Control Deposi
				Refund - Class
050118 Total:		115.00		
Malek, Nicole Total:		115.00		
Nelson Systems				
NELSONSY				
5102	4/25/2018	11,084.65	0.00	05/15/2018
101-000-210-2480				Unadjudicated forfeitures
				Replace existing voice logger system for Police Dept
5102 Total:		11,084.65		
Nelson Systems Total:		11,084.65		
Pellicano, Mary				
PELLICAN				
050118	5/1/2018	35.00	0.00	05/15/2018
205-000-210-2430				Parks and Recs Control Deposi
				Refund - Household credit
050118 Total:		35.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Pellicano, Mary Total:		35.00			
Planned Forest Solutions LLC					
PLANNED					
168258	2/11/2018	587.52	0.00	05/15/2018	
101-400-511-5039 Other contract labor					Nuisance tree removal permits
168258 Total:		587.52			
168264	4/6/2018	771.12	0.00	05/15/2018	
101-400-511-5039 Other contract labor					Nuisance tree removal permits
168264 Total:		771.12			
Planned Forest Solutions L		1,358.64			
PPG Architectural Finishes					
PPGAR					
944402119027	4/13/2018	737.04	0.00	05/15/2018	
101-440-513-5730 Program supplies					Yellow paint and thinner for streets and curbs
944402119027 Total:		737.04			
PPG Architectural Finishes		737.04			
Sam's Club					
SAMSCCL					
55118	4/24/2018	147.95	0.00	05/15/2018	
205-520-515-5645 Concessions & food					Club Kid snacks
55118 Total:		147.95			
Sam's Club Total:		147.95			

Schubert Tennis LLC

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
SCHUBERT					
1016	4/20/2018	600.78	0.00	05/15/2018	
205-430-515-5730					Program supplies
					Proesel Park Tennis screen replacement
	1016 Total:	600.78			
	Schubert Tennis LLC Total	600.78			
Sherwin Williams Co					
SHERWINW					
5995-4	4/25/2018	47.24	0.00	05/15/2018	
205-560-515-5405					R&M - buildings
					Paint for Aquatic Center
	5995-4 Total:	47.24			
6113-3	4/27/2018	170.00	0.00	05/15/2018	
205-560-515-5405					R&M - buildings
					Paint for Aquatic Center
	6113-3 Total:	170.00			
	Sherwin Williams Co Total	217.24			
State Industrial Products					
STATE					
900453457	4/17/2018	248.24	0.00	05/15/2018	
101-350-512-5799					Other materials & supplies
					Fragrance, PAK, Air fresheners
	900453457 Total:	248.24			
	State Industrial Products To	248.24			
The Sidwell Co					
THESIDWE					
110424	4/30/2018	160.00	0.00	05/15/2018	
101-250-511-5330					Data processing
					Accela Implementation services - Land and License module

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

110424 Total:		160.00		
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The Sidwell Co Total:		160.00		
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Vollmar Clay Products Company
VOLLMER

175252	10/4/2017	495.00	0.00	05/15/2018
660-620-519-5796				Water system repair parts
				Concrete cone, base section for Water

175252 Total:		495.00		
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1752574	10/5/2017	-229.00	0.00	05/15/2018
660-620-519-5796				Water system repair parts
				Credit

1752574 Total:		-229.00		
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Vollmar Clay Products Com		266.00		
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Welding Supply Inc.
WELDINGS

806366	4/30/2018	6.60	0.00	05/15/2018
205-571-515-5730				Program supplies
				Helium Tank - April
806366	4/30/2018	6.60	0.00	05/15/2018
101-350-512-5730				Program supplies
				Argon Tank - April

806366 Total:		13.20		
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Welding Supply Inc. Total:		13.20		
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Williams Architects
WILLIAM

/0018417	4/18/2018	910.63	0.00	05/15/2018
205-560-515-5270				Purchased program services
				Pool locker room conceptual plans

/0018417 Total:		910.63		
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	Williams Architects Total:	910.63		
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Yamani, Kataba
YAMANI

050118	5/1/2018	1,788.00	0.00	05/15/2018
205-000-210-2430	Parks and Recs Control Deposi			Refund - Camp

	050118 Total:	1,788.00		
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	Yamani, Kataba Total:	1,788.00		
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	Report Total:	109,327.09		
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Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 05/08/2018 - 9:34AM
Batch: 00202.05.2018



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
ABC Business Forms Inc					
ABCBUSFO					
223939	5/7/2018	1,886.07	0.00	05/15/2018	
101-210-511-5720 Postage					2018-19 Vehicle License application postage
223939 Total:		1,886.07			
ABC Business Forms Inc T		1,886.07			
Anderson Pest Solutions					
ANDERP					
4738587	5/1/2018	283.55	0.00	05/15/2018	
101-420-511-5405 R&M - buildings					Pest control for Village - May
4738587 Total:		283.55			
4755637	5/3/2018	14.00	0.00	05/15/2018	
101-420-511-5405 R&M - buildings					Rodent station for PW
4755637 Total:		14.00			
Anderson Pest Solutions To		297.55			
Anderson, Trent					
ANDERTRE					
71918	5/2/2018	1,000.00	0.00	05/15/2018	
205-504-515-5270 Purchased program services					Summer Concert Series - 7/19/18

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
71918 Total:		1,000.00			
Anderson, Trent Total:		1,000.00			
Back Flow Solutions Inc					
BFSINC					
2853	5/1/2018	435.42	0.00	05/15/2018	
660-620-519-5399 Other professional services					Program management fee for backflow
2853 Total:		435.42			
Back Flow Solutions Inc T		435.42			
Boker, Jessica					
BOKORJES					
03/29/2017	3/29/2017	36.95	0.00	05/15/2018	
205-000-110-1010 Payroll Chkg Acct-BOL					Replace lost payroll check
03/29/2017 Total:		36.95			
Boker, Jessica Total:		36.95			
Callahan, Erin					
CALLAHAN					
07/22/2015	7/22/2015	271.76	0.00	05/15/2018	
205-000-110-1010 Payroll Chkg Acct-BOL					Replace lost payroll check
07/22/2015 Total:		271.76			
Callahan, Erin Total:		271.76			
Campobasso, Francesca					
CAMPOBAS					
62118	5/2/2018	1,000.00	0.00	05/15/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-504-515-5270	Purchased program services				Summer Concert series - 6/21/18
	62118 Total:	1,000.00			
	Campobasso, Francesca To	1,000.00			
Cline, Rosangela De Oliveira					
CLINE					
SCS01	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 6/7/18
	SCS01 Total:	140.00			
SCS02	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 6/14/18
	SCS02 Total:	140.00			
SCS03	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 6/21/18
	SCS03 Total:	140.00			
SCS04	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 6/28/18
	SCS04 Total:	140.00			
SCS05	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 7/05/18
	SCS05 Total:	140.00			
SCS06	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 7/12/18
	SCS06 Total:	140.00			
SCS07	5/2/2018	140.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert face painter 7/19/18

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	SCS07 Total:	140.00			
	Cline, Rosangela De Olive	980.00			
EC Link ECLINK 12559	5/1/2018	3,915.00	0.00	05/15/2018	
101-250-511-5340	Maintenance Agreement Expen				Annual miantenance and support for Village website
	12559 Total:	3,915.00			
	EC Link Total:	3,915.00			
Field, Emily FIELDEM REIM050218EFA	5/3/2018	57.14	0.00	05/15/2018	
101-300-512-5820	Local mileage, parking & tolls				Reimburse/Training/Auto
	REIM050218EFA Total:	57.14			
REIM050218EFM	5/3/2018	30.00	0.00	05/15/2018	
101-300-512-5840	Meals				Reimburse/Training/Meals
	REIM050218EFM Total:	30.00			
	Field, Emily Total:	87.14			
Freeman, Merle FREEMA 1/3/18	1/3/2018	154.04	0.00	05/15/2018	
205-000-110-1010	Payroll Chkg Acct-BOL				Replace lost payroll check
	1/3/18 Total:	154.04			
	Freeman, Merle Total:	154.04			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Groot Recycling & Waste Services					
GROOT					
1776816	5/1/2018	58,269.98	0.00	05/15/2018	Community pick up/3092-291565
101-440-514-5230	Garbage & recycling				
	1776816 Total:	58,269.98			
1776817	5/1/2018	738.89	0.00	05/15/2018	School District 74/3092-199164
101-440-514-5230	Garbage & recycling				
	1776817 Total:	738.89			
1776818	5/1/2018	3,242.54	0.00	05/15/2018	Multi family pick up/3092-205762
101-440-514-5230	Garbage & recycling				
	1776818 Total:	3,242.54			
	Groot Recycling & Waste S	62,251.41			
Halogen					
HALOGEN					
/00516362	4/23/2018	2,295.00	0.00	05/15/2018	Pool valve actuator and magmeter
205-560-515-5405	R&M - buildings				
	/00516362 Total:	2,295.00			
	Halogen Total:	2,295.00			
Impact Networking, LLC					
IMPACT					
10950374	4/25/2018	17.00	0.00	05/15/2018	Copier/4/29/18-5/28/18
205-571-515-5730	Program supplies				
	10950374 Total:	17.00			
1102703	5/3/2018	19.50	0.00	05/15/2018	Shipping Fees copier/Police
101-210-511-5440	R&M - office equipment				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
1102703 Total:		19.50			
Impact Networking, LLC T		36.50			
JG Uniforms Inc					
JGUNIFOR					
35795	4/30/2018	431.95	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Uniform allowance
35795 Total:		431.95			
JG Uniforms Inc Total:		431.95			
Kieca, Michael					
KIECA					
REIM050418MKM	5/4/2018	75.00	0.00	05/15/2018	
101-300-512-5840 Meals					Reimburse/training/meals
REIM050418MKM Total:		75.00			
Kieca, Michael Total:		75.00			
Klass, Ray					
KLASSR					
12222017	5/2/2018	800.00	0.00	05/15/2018	
205-509-515-5270 Purchased program services					Summer Concert Series-6/7/18
12222017 Total:		800.00			
Klass, Ray Total:		800.00			
Landscape Concepts Management					
LANDSCAP					
141303	5/1/2018	2,835.00	0.00	05/15/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-430-515-5250 Contract Maintenance					Landscaping maintenace - Centennial Park/May
141303 Total:		2,835.00			
Landscape Concepts Mana		2,835.00			
Lechlak, Aaron LECHLAK 61418	5/2/2018	950.00	0.00	05/15/2018	
205-504-515-5270 Purchased program services					Summer Concert Series - 6/14/18
61418 Total:		950.00			
Lechlak, Aaron Total:		950.00			
LocalGovNews.Org LOCALG 5082018	3/5/2018	840.00	0.00	05/15/2018	
101-200-511-5620 Books & publications					Membership to Local GovNews.Org
5082018 Total:		840.00			
LocalGovNews.Org Total:		840.00			
Madison National Life MADISON 1295319	4/19/2018	156.17	0.00	05/15/2018	
101-200-511-5150 Insurance - group life & AD&D					Insurance - May
1295319	4/19/2018	94.63	0.00	05/15/2018	
101-210-511-5150 Insurance - group life & AD&D					Insurance - May
1295319	4/19/2018	88.27	0.00	05/15/2018	
101-240-517-5150 Insurance - group life & AD&D					Insurance - May
1295319	4/19/2018	498.55	0.00	05/15/2018	
101-300-512-5150 Insurance - group life & AD&D					Insurance - May
1295319	4/19/2018	17.40	0.00	05/15/2018	
101-350-512-5150 Insurance - group life & AD&D					Insurance - May

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
1295319	4/19/2018	66.96	0.00	05/15/2018	
101-400-511-5150					Insurance - group life & AD&D
1295319	4/19/2018	35.53	0.00	05/15/2018	Insurance - May
101-410-511-5150					Insurance - group life & AD&D
1295319	4/19/2018	74.80	0.00	05/15/2018	Insurance - May
101-440-513-5150					Insurance - group life & AD&D
1295319	4/19/2018	58.54	0.00	05/15/2018	Insurance - May
205-430-515-5150					Insurance - group life & AD&D
1295319	4/19/2018	74.24	0.00	05/15/2018	Insurance - May
205-500-515-5150					Insurance - group life & AD&D
1295319	4/19/2018	95.94	0.00	05/15/2018	Insurance - May
660-620-519-5150					Insurance - group life & AD&D
					Insurance - May
	1295319 Total:	1,261.03			
	Madison National Life Tot	1,261.03			
Mail Finance					
MAILFINA					
N7113620	4/23/2018	949.98	0.00	05/15/2018	
101-210-511-5440					R&M - office equipment
					Rental fees Apr 18 thru Jul 8, 2018
	N7113620 Total:	949.98			
	Mail Finance Total:	949.98			
Metropolitan Family Services					
METROFML					
MFS05012018	4/11/2018	4,500.00	0.00	05/15/2018	
101-100-511-5399					Other professional services
					Counseling services for Village Residents
	MFS05012018 Total:	4,500.00			
	Metropolitan Family Servic	4,500.00			

NAPA

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
NAPA					
2812-307958	5/2/2018	39.28	0.00	05/15/2018	
101-350-512-5480 R&M - vehicles					Brake slak adjuster
	2812-307958 Total:	39.28			
	NAPA Total:	39.28			
Nelson Systems					
NELSONSY					
P100830	2/26/2018	1,337.70	0.00	05/15/2018	
101-250-511-5340 Maintenance Agreement Expen					Voice Logger system maintenance for Non Emergency calls
	P100830 Total:	1,337.70			
	Nelson Systems Total:	1,337.70			
Northeastern IL Reg. Crime Lab					
NORTHEA					
1089	5/1/2018	19,785.00	0.00	05/15/2018	
101-300-512-5540 Intergovernmental fees & dues					Annual Membership assessment
	1089 Total:	19,785.00			
	Northeastern IL Reg. Crim	19,785.00			
Paramedic Services of Illinois					
PARAMEDI					
5388	5/1/2018	240,382.36	0.00	05/15/2018	
101-350-512-5220 Fire protection					Services rendered for month ended 5/31/2018
	5388 Total:	240,382.36			
	Paramedic Services of Illin	240,382.36			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Ruffie Co. RUFFIE 042318	4/23/2018	200.00	0.00	05/15/2018	Refund - Softball
205-000-210-2430 Parks and Recs Control Deposi					
042318 Total:		200.00			
Ruffie Co. Total:		200.00			
Rydin Decal RYDINDE 343042	4/30/2018	2,380.44	0.00	05/15/2018	2018-2019 Vehicle License Stickers
101-210-511-5730 Program supplies					
343042 Total:		2,380.44			
Rydin Decal Total:		2,380.44			
Sam's Club SAMSCCL 5256	5/1/2018	79.34	0.00	05/15/2018	Misc Department supplies
101-300-512-5730 Program supplies					
5256 Total:		79.34			
Sam's Club Total:		79.34			
Sigman, Mike SIGMAN 71218	7/12/2018	1,000.00	0.00	05/15/2018	Summer Concert Series - 7/12/18
205-504-515-5270 Purchased program services					
71218 Total:		1,000.00			
Sigman, Mike Total:		1,000.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Siprut, Antonia SIPRUT 7518	7/5/2018	1,000.00	0.00	05/15/2018	Summer Concert Series - 07/5/18
205-504-515-5270 Purchased program services					
7518 Total:		1,000.00			
Siprut, Antonia Total:		1,000.00			
Snyder, Jeremy SNYDJER 042018	4/20/2018	30.00	0.00	05/15/2018	Refund Stroke Clinic
205-000-210-2430 Parks and Recs Control Deposi					
042018 Total:		30.00			
Snyder, Jeremy Total:		30.00			
Solid Waste Agency of Northern Cook County SOLIDWA 5897	5/1/2018	18,646.29	0.00	05/15/2018	FY 2019 O & M Costs - June
101-440-514-5230 Garbage & recycling					
5897 Total:		18,646.29			
Solid Waste Agency of Nor		18,646.29			
SWANK Motion Pictures, Inc. SWANKMOT BO 1491279	12/18/2017	435.00	0.00	05/15/2018	Summer Movie - Coco
205-504-515-5730 Program supplies					
BO 1491279 Total:		435.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	SWANK Motion Pictures,	435.00		
The Fun Ones				
THEFUN				
57168	2/7/2018	341.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 6/21/18
57168 Total:		341.00		
57169	2/7/2018	891.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 6/14/18
57169 Total:		891.00		
57170	2/7/2018	515.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 6/7/18
57170 Total:		515.00		
57171	2/7/2018	749.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 6/18/18
57171 Total:		749.00		
57173	2/7/2018	535.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 7/19/18
57173 Total:		535.00		
57174	2/7/2018	651.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 7/12/18
57174 Total:		651.00		
57175	2/7/2018	891.00	0.00	05/15/2018
205-504-515-5270	Purchased program services			Summer Concert Series - 7/5/18
57175 Total:		891.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
The Fun Ones Total:		4,573.00			
The Sidwell Co					
THESIDWE					
110423	4/30/2018	144.00	0.00	05/15/2018	
101-250-511-5330	Data processing				Accela implementation services/Land and License module
110423 Total:		144.00			
The Sidwell Co Total:		144.00			
Total Administrative Serv Corp					
TASC					
IN1253939	4/23/2018	230.40	0.00	05/15/2018	
101-210-511-5195	Employee Benefit Expenses				Claim Card Fees
IN1253939	4/23/2018	761.76	0.00	05/15/2018	
101-210-511-5195	Employee Benefit Expenses				Administration Fees
IN1253939 Total:		992.16			
Total Administrative Serv C		992.16			
Valdes, Jose					
VALDES					
062818	5/2/2018	1,000.00	0.00	05/15/2018	
205-504-515-5270	Purchased program services				Summer Concert series - 6/28/18
062818 Total:		1,000.00			
Valdes, Jose Total:		1,000.00			
Wells Fargo Vendor Fin Serv					
GECAPITA					
68306266	4/25/2018	232.43	0.00	05/15/2018	
660-610-519-5340	Maintenance Agreement Expen				Copier - PW

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
68306266	4/25/2018	269.95	0.00	05/15/2018
205-500-515-5440 R&M - office equipment				Copier - Parks
68306266	4/25/2018	232.44	0.00	05/15/2018
101-000-210-2650 Contractor Permits Payable				Copier - Fire
68306266	4/25/2018	697.36	0.00	05/15/2018
101-210-511-5440 R&M - office equipment				Copier - PD, Finance, Admin
68306266 Total:		1,432.18		
Wells Fargo Vendor Fin Se		1,432.18		
Woodward Printing Services				
WOODWARD				
47743	4/3/2000	1,910.91	0.00	05/15/2018
101-100-511-5565 Village Newsletter				Printing/Connections Newsletter/May-June
47743 Total:		1,910.91		
Woodward Printing Service		1,910.91		
Report Total:		382,657.46		

Accounts Payable

To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
American Building Services, LLC					
AMERBLD					
2012151	4/30/2018	13,536.27	0.00	05/15/2018	
101-420-511-5405 R&M - buildings					Installation of complete new door at PW Dept.
	2012151 Total:	13,536.27			
	American Building Service	13,536.27			
Artistic Engraving Co.					
ARTISTIC					
12109	3/21/2018	992.75	0.00	05/15/2018	
101-300-512-5730 Program supplies					Badges for Police Dept
	12109 Total:	992.75			
	Artistic Engraving Co. Tota	992.75			
Avalon Petroleum					
AVALON					
18898	3/23/2018	1,125.19	0.00	05/15/2018	
101-350-512-5670 Fuel					Fuel usage
18898	3/23/2018	834.21	0.00	05/15/2018	
101-440-513-5670 Fuel					Fuel usage
18898	3/23/2018	142.71	0.00	05/15/2018	
205-430-515-5670 Fuel					Fuel usage
18898	3/23/2018	798.41	0.00	05/15/2018	
660-620-519-5670 Fuel					Fuel usage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	18898 Total:	2,900.52		
570219	4/18/2018	3,732.99	0.00	05/15/2018
101-300-512-5670 Fuel				Fuel usage
570219	4/18/2018	77.33	0.00	05/15/2018
101-350-512-5670 Fuel				Fuel usage
570219	4/18/2018	30.76	0.00	05/15/2018
101-400-511-5670 Fuel				Fuel usage
570219	4/18/2018	6.37	0.00	05/15/2018
101-410-511-5670 Fuel				Fuel usage
570219	4/18/2018	271.61	0.00	05/15/2018
101-420-511-5670 Fuel				Fuel usage
570219	4/18/2018	501.37	0.00	05/15/2018
101-440-513-5670 Fuel				Fuel usage
570219	4/18/2018	325.10	0.00	05/15/2018
205-430-515-5670 Fuel				Fuel usage
570219	4/18/2018	611.97	0.00	05/15/2018
660-620-519-5670 Fuel				Fuel usage
	570219 Total:	5,557.50		
	Avalon Petroleum Total:	8,458.02		
Cars of America				
CARSOFAM				
17380	4/17/2018	2,895.00	0.00	05/15/2018
660-620-519-5480 R&M - vehicles				Transmission repair to Truck #27
	17380 Total:	2,895.00		
	Cars of America Total:	2,895.00		
Cassidy Tire				
CASSIDYT				
708001988	4/18/2018	366.50	0.00	05/15/2018
205-430-515-5480 R&M - vehicles				Tires for Tractor #2

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	708001988 Total:	366.50			
	Cassidy Tire Total:	366.50			
College of Dupage COLLEGEO 9052	4/26/2018	95.00	0.00	05/15/2018	
101-300-512-5590 Training					Police officer training
	9052 Total:	95.00			
	College of Dupage Total:	95.00			
Collins and Company COLLINS 68608	4/23/2018	130.62	0.00	05/15/2018	
101-440-513-5730 Program supplies					Bowl, filter, O-ring for painting machine
	68608 Total:	130.62			
	Collins and Company Tota	130.62			
Dahme Mechanical Industries DAHMEM 20180120	4/30/2018	118,217.00	0.00	05/15/2018	
660-620-519-5490 R&M - water system equipmen					New water pump for Pump House
	20180120 Total:	118,217.00			
20180121	4/30/2018	5,000.00	0.00	05/15/2018	
660-620-519-5490 R&M - water system equipmen					Pipes, valves and fittings
	20180121 Total:	5,000.00			
	Dahme Mechanical Industr	123,217.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Douglas Truck Parts DOUGTK					
41988	4/27/2018	19.30	0.00	05/15/2018	
101-440-513-5730 Program supplies					Trailer adapter for asphalt prime machine
	41988 Total:	19.30			
42065	4/30/2018	103.42	0.00	05/15/2018	
101-440-513-5730 Program supplies					Adapter, bracket, brake clean for prime machine
	42065 Total:	103.42			
42123	4/30/2018	69.60	0.00	05/15/2018	
101-440-513-5730 Program supplies					Blaster dry graphite for asphalt prime machine
	42123 Total:	69.60			
	Douglas Truck Parts Total:	192.32			
Galls Incorporated GALLS					
9464179	4/20/2018	19.23	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Misc uniform items
	9464179 Total:	19.23			
9706292	4/12/2018	56.95	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Misc uniform items
	9706292 Total:	56.95			
9715762	4/13/2018	206.94	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Misc uniform items
	9715762 Total:	206.94			
	Galls Incorporated Total:	283.12			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Golf Mill Ford					
GOLFMILL					
437731P	4/26/2018	399.89	0.00	05/15/2018	
101-440-513-5480 R&M - vehicles					Ball joints, seal, gasket for Truck #26
	437731P Total:	399.89			
438069P	5/1/2018	36.17	0.00	05/15/2018	
101-300-512-5480 R&M - vehicles					Spark plugs, gaskets for Squad #215
	438069P Total:	36.17			
438071P	5/1/2018	4.59	0.00	05/15/2018	
101-300-512-5480 R&M - vehicles					Spark plugs for Squad #215
	438071P Total:	4.59			
	Golf Mill Ford Total:	440.65			
JG Uniforms Inc					
JGUNIFOR					
35522	4/25/2018	30.00	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Misc uniform items
	35522 Total:	30.00			
35528	4/25/2018	142.05	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Misc uniform items
	35528 Total:	142.05			
	JG Uniforms Inc Total:	172.05			
KGI Landscaping Co					
KGILANDS					
223359	4/30/2018	1,245.68	0.00	05/15/2018	
205-560-515-5270 Purchased program services					Landscaping for medians, pool and Village Hall
223359	4/30/2018	1,245.68	0.00	05/15/2018	
205-430-515-5250 Contract Maintenance					Landscaping for medians, pool and Village Hall

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
223359	4/30/2018	2,491.36	0.00	05/15/2018	
101-440-513-5250					Landscaping services
					Landscaping for medians, pool and Village Hall
	223359 Total:	4,982.72			
	KGI Landscaping Co Total	4,982.72			
Leal, Mauricio					
LEALM					
209-3965	4/1/2018	679.00	0.00	05/15/2018	
102-000-210-2027					Health insurance premium with
					Refund - Retiree insurance
209-3965	4/1/2018	57.00	0.00	05/15/2018	
102-000-210-2028					Dental insurance premium with
					Refund - Retiree insurance
	209-3965 Total:	736.00			
	Leal, Mauricio Total:	736.00			
Lowe's Business Acc/GECE					
LOWES					
02321	4/26/2018	12.10	0.00	05/15/2018	
660-620-519-5680					Landscaping supplies
					Sand for water
	02321 Total:	12.10			
02324	4/26/2018	64.35	0.00	05/15/2018	
205-430-515-5680					Landscaping supplies
					Sod for Proesel Park
02324	4/26/2018	-5.85	0.00	05/15/2018	
205-430-515-5680					Landscaping supplies
					Tax refund
	02324 Total:	58.50			
02425	4/27/2018	41.72	0.00	05/15/2018	
101-440-513-5745					Small tools
					Shovels for streets
	02425 Total:	41.72			
02458	4/27/2018	5.91	0.00	05/15/2018	
205-430-515-5730					Program supplies
					Faucet for Shelter House

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	02458 Total:	5.91			
02627	4/30/2018	28.38	0.00	05/15/2018	PVC pipes for Truck #14
	660-620-519-5480 R&M - vehicles				
	02627 Total:	28.38			
02723	5/1/2018	4.62	0.00	05/15/2018	Setting concrete
	101-420-511-5405 R&M - buildings				
	02723 Total:	4.62			
02733	5/1/2018	23.86	0.00	05/15/2018	Hooks and glue for Village Hall
	101-420-511-5405 R&M - buildings				
	02733 Total:	23.86			
02772	5/1/2018	73.22	0.00	05/15/2018	Sprinkler heads and pvc pipe
	101-440-513-5680 Landscaping supplies				
	02772 Total:	73.22			
02783	5/1/2018	21.12	0.00	05/15/2018	Valves and tape for Shelter House
	205-430-515-5730 Program supplies				
	02783 Total:	21.12			
02838	4/20/2018	157.17	0.00	05/15/2018	Pump for buildings
	101-420-511-5745 Small Tools				
	02838 Total:	157.17			
16064	5/2/2018	37.94	0.00	05/15/2018	Primer machine gas tank exchange for streets
	101-440-513-5730 Program supplies				
	16064 Total:	37.94			
	Lowe's Business Acc/GEC	464.54			

North East Multi-Regional Training

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
NORTHEST					
235347	4/25/2018	175.00	0.00	05/15/2018	
101-300-512-5590 Training					Training - Traffic Crash investigation
	235347 Total:	175.00			
	North East Multi-Regional	175.00			
P.F. Pettibone & Co					
PFPETTIB					
174265	4/25/2018	491.80	0.00	05/15/2018	
101-300-512-5730 Program supplies					Police Patches
	174265 Total:	491.80			
	P.F. Pettibone & Co Total:	491.80			
Patten Industries					
PATTEN					
PM600272857	4/23/2018	582.00	0.00	05/15/2018	
660-620-519-5490 R&M - water system equipmen					Generator maintenance for standpipe
	PM600272857 Total:	582.00			
PM600272858	4/23/2018	582.00	0.00	05/15/2018	
101-420-511-5405 R&M - buildings					Generator maintenance for PW
	PM600272858 Total:	582.00			
PM600272859	4/23/2018	158.00	0.00	05/15/2018	
101-420-511-5405 R&M - buildings					Generator transfer switch inspection for Standpipe
	PM600272859 Total:	158.00			
PM600272860	4/23/2018	158.00	0.00	05/15/2018	
660-620-519-5490 R&M - water system equipmen					Generator transfer switch inspection for PW
	PM600272860 Total:	158.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Patten Industries Total:		1,480.00			
PPG Architectural Finishes					
PPGAR					
944402119427	4/21/2018	213.70	0.00	05/15/2018	Yellow paint and thinner for streets
101-440-513-5730 Program supplies					
944402119427 Total:		213.70			
PPG Architectural Finishes		213.70			
Print Xpress					
PRINTX					
W041001	4/10/2018	330.00	0.00	05/15/2018	Printing - Envelopes
101-300-512-5560 Printing & copying services					
W041001 Total:		330.00			
Print Xpress Total:		330.00			
Rottner, Bruce					
ROTTNEBR					
BRM042018	4/25/2018	60.00	0.00	05/15/2018	Mobile phone stipend
101-300-512-5062 Phone Stipend					
BRM042018 Total:		60.00			
Rottner, Bruce Total:		60.00			
Site One Landscape Supply					
SITEONE					
85252932	4/19/2018	309.72	0.00	05/15/2018	Outdoor controller for Centennial Park
205-430-515-5680 Landscaping supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	85252932 Total:	309.72			
	Site One Landscape Supply	309.72			
TransUnion Risk and Alternative TRANSUN 5568115118	5/1/2018	54.10	0.00	05/15/2018	
101-300-512-5399 Other professional services					Online Investigative database system
	5568115118 Total:	54.10			
	TransUnion Risk and Alter	54.10			
VCG Uniform VCGUNIFO 20762	4/26/2018	159.85	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Uniform allowance
	20762 Total:	159.85			
20778	4/27/2018	68.00	0.00	05/15/2018	
101-300-512-5070 Uniform allowance					Uniform allowance
	20778 Total:	68.00			
	VCG Uniform Total:	227.85			
Warehouse Direct WAREHOUS 3880726-0	4/26/2018	261.80	0.00	05/15/2018	
101-210-511-5700 Office supplies					Office supplies
	3880726-0 Total:	261.80			
	Warehouse Direct Total:	261.80			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Water Services Co. WATERSER 27680	4/23/2018	115.00	0.00	05/15/2018	RPZ repairs and re-inspection for pool
101-420-511-5405 R&M - buildings					
27680 Total:		115.00			
Water Services Co. Total:		115.00			
Report Total:		160,681.53			

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 05/08/2018 - 9:34AM
Batch: 00204.05.2018



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Ace Hardware Skokie				
ACEHRDS				
215547	4/2/2018	10.92	0.00	05/15/2018
660-620-519-5730				Program supplies Couple comp
	215547 Total:	10.92		
	Ace Hardware Skokie Tota	10.92		
Chicago Tribune				
CHGOTRIB				
5553600	4/12/2018	90.69	0.00	05/15/2018
101-240-517-5510				Advertising Legal notice
	5553600 Total:	90.69		
5575749	4/26/2018	54.69	0.00	05/15/2018
101-240-517-5510				Advertising Legal notice
	5575749 Total:	54.69		
	Chicago Tribune Total:	145.38		
Christopher Burke Engineering				
CHRISTB				
142907	5/2/2018	505.73	0.00	05/15/2018
465-000-561-5340				Engineering Lincoln Avenue Medians

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
142907 Total:		505.73			
142908	5/2/2018	544.50	0.00	05/15/2018	Touhy Overpass irrigation system
101-290-511-5942 PW Building Engineer Costs					
142908 Total:		544.50			
142909	5/2/2018	5,437.73	0.00	05/15/2018	Water transmission main route study
660-620-519-5320 Consulting					
142909 Total:		5,437.73			
142910	5/2/2018	8,690.25	0.00	05/15/2018	Purple Hotel property grading design
219-000-511-5340 Engineering					
142910 Total:		8,690.25			
142911	5/2/2018	4,500.00	0.00	05/15/2018	Village Engineering retainer
101-290-511-5920 Administration Engineer Costs					
142911 Total:		4,500.00			
142912	5/2/2018	1,474.42	0.00	05/15/2018	Sacred Learning Center
101-290-511-5922 Building Engineering Costs					
142912 Total:		1,474.42			
142913	5/2/2018	224.80	0.00	05/15/2018	6733-6735 Lincoln
101-290-511-5922 Building Engineering Costs					
142913 Total:		224.80			
142914	5/2/2018	2,438.41	0.00	05/15/2018	4320 Touhy Plan Review
101-290-511-5922 Building Engineering Costs					
142914 Total:		2,438.41			
142915	5/2/2018	178.50	0.00	05/15/2018	Airoom parking reconfiguration
101-290-511-5922 Building Engineering Costs					
142915 Total:		178.50			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
142916	5/2/2018	785.99	0.00	05/15/2018	6401 Cicero plan
101-290-511-5922 Building Engineering Costs					
142916 Total:		785.99			
Christopher Burke Enginee		24,780.33			
Gewalt Hamilton Associates Inc					
GEWALT					
9232.411-5	4/18/2018	4,750.00	0.00	05/15/2018	Devon Street Lighting Design
212-000-561-6300 Street system const/imprvmnts					
9232.411-5 Total:		4,750.00			
Gewalt Hamilton Associate		4,750.00			
Maple Construction, Inc.					
MAPLE					
6579	4/30/2018	6,300.00	0.00	05/15/2018	Pool Conduit installation
205-560-515-6599 EQUIPMENT- POOL					
6579 Total:		6,300.00			
Maple Construction, Inc. T		6,300.00			
Neofunds					
NEOFUNDS					
NEO043118	4/30/2018	46.53	0.00	05/15/2018	Neofunds postage
101-210-511-5720 Postage					
NEO043118	4/30/2018	119.14	0.00	05/15/2018	Neofunds postage
101-210-511-5720 Postage					
NEO043118	4/30/2018	304.20	0.00	05/15/2018	Neofunds postage
101-210-511-5720 Postage					
NEO043118	4/30/2018	92.15	0.00	05/15/2018	Neofunds postage
101-210-511-5720 Postage					
NEO043118	4/30/2018	42.52	0.00	05/15/2018	Neofunds postage

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-500-515-5720 Postage NEO043118	4/30/2018	38.02	0.00	05/15/2018	Neofunds postage
101-210-511-5720 Postage NEO043118	4/30/2018	8.30	0.00	05/15/2018	Neofunds postage
101-210-511-5720 Postage NEO043118	4/30/2018	349.14	0.00	05/15/2018	Neofunds postage
660-610-519-5720 Postage					Neofunds postage
NEO043118 Total:		1,000.00			
Neofunds Total:		1,000.00			
T.P.I. Building Code Consultants, Inc.					
TPI					
201804	4/30/2018	14,249.92	0.00	05/15/2018	
101-240-517-5399 Other professional services 201804	4/30/2018	7,410.00	0.00	05/15/2018	Plan Review - April
101-240-517-5399 Other professional services 201804	4/30/2018	2,437.50	0.00	05/15/2018	In House - April
101-240-517-5399 Other professional services					The Carrington - April
201804 Total:		24,097.42			
T.P.I. Building Code Cons		24,097.42			
Traffic Control & Protection					
TRAFFICC					
92303	4/19/2018	378.55	0.00	05/15/2018	
101-240-517-5799 Other materials & supplies					Zoning Application pending - Sign notice
92303 Total:		378.55			
Traffic Control & Protectio		378.55			
Verizon Wireless					
VERIZON					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
9805801431	4/21/2018	199.98	0.00	05/15/2018
101-000-210-2650 Contractor Permits Payable				Phones/April
9805801431	4/21/2018	105.76	0.00	05/15/2018
660-610-519-5580 Telecommunications				Phones/April
9805801431	4/21/2018	1,230.01	0.00	05/15/2018
101-250-511-5580 Telecommunications				Phones/April
9805801431 Total:		1,535.75		
9805801432	4/21/2018	452.55	0.00	05/15/2018
101-210-511-5580 Telephone				Phones/April
9805801432	4/21/2018	32.57	0.00	05/15/2018
205-508-515-5580 Telephone				Phones/April
9805801432	4/21/2018	27.23	0.00	05/15/2018
205-520-515-5580 Telephone				Phones/April
9805801432	4/21/2018	9.89	0.00	05/15/2018
205-530-515-5580 Telephone				Phones/April
9805801432	4/21/2018	30.79	0.00	05/15/2018
205-560-515-5580 Telephone				Phones/April
9805801432	4/21/2018	1.78	0.00	05/15/2018
205-550-515-5270 Purchased program services				Phones/April
9805801432	4/21/2018	28.61	0.00	05/15/2018
101-000-210-2650 Contractor Permits Payable				Phones/April
9805801432	4/21/2018	72.85	0.00	05/15/2018
660-610-519-5580 Telecommunications				Phones/April
9805801432 Total:		656.27		
Verizon Wireless Total:		2,192.02		
Report Total:		63,654.62		

2018 Reappointments for Boards & Commissions

Board of Fire & Police Commissioners

Stephen Lasker
Georgia Talaganis

Board of Trustees of Police Pension Fund

Michael Bartholomew

Economic Development Commission

Maureen Ehrenberg
James Berger
Miles Berman

Plan Commission

Anthony Pauletto
Steven Jakubowski

Zoning Board of Appeals

Rizwan Hussain

Telecommunications Advisory Commission

Jeffrey Light
Andrew Gavrilos
Talha Rizvi

Traffic Commission

Victor Stojanoff
Stanley Wilk

Parks and Recreation

Grace Diaz Herrera
Laura Tomacic

**New Appointments
Boards and Commissions**

Human Relations Commission

Sandra Troiani

Zoning Board of Appeals

Peter Theodore

Sandra M Troiani

I received my Bachelor of Science degree in Pharmacy in 1981 from the University of Illinois at the Medical Center in Chicago, and have worked as a hospital pharmacist since. Currently, I am employed by Advocate Lutheran General Hospital since August 1990, most recently as a Clinical Pharmacist I. My responsibilities include processing medication orders, evaluating appropriateness of medication therapy, monitoring for drug/disease interactions, dosing/monitoring of various medications per hospital protocol, performing patient medication histories and reconciliation, and discharge education, in addition to preparation and dispensing of drug products. I am BLS (Basic Life Support) and ACLS (Advanced Cardiac Life Support) certified. I participate in the education of pharmacy students, residents, and newly employed pharmacists.

I am a 30-year resident of Lincolnwood. My husband, Scott, and I purchased our home 6 months prior to our wedding. I have 2 adult children, Lauren and Christopher and the family dog, Ozzie (a Keeshond).

Peter D. Theodore

Education

BS- ECONOMICS | 1990 | INDIANA UNIVERSITY-BLOOMINGTON, IN

Experience

PRINCIPAL | NATIONAL BROKERS REALTY INC | APRIL 2017 -- PRESENT

- Commercial Real Estate Broker and Principal- providing sales brokerage, tenant representation, leasing and property management services to a diverse, entrepreneurial client list.
- Responsible also for business development at National Brokers Realty (NBR)
- Leading day-to-day operations at NBR
- Added property management business to NBR in 2017
- Maintain and participate materially in the ownership and management of several commercial real estate properties.

PRESIDENT AND FOUNDER | WRIGHTWOOD ENERGY SERVICES | MAY 2011 -- PRESENT

- Negotiating and procuring utility contracts in the secondary market for commercial clients in the ComEd and Ameren territories utilizing a network of suppliers. Responsibilities include pricing and business development.

BUSINESS ADVISOR | FARA COMMERCIAL BROKERAGE | FEBRUARY 2015 - APRIL 2017

- Commercial Real Estate Broker

INDEPENDENT TRADER | CME GROUP | MAY 1990 - JUNE 2011

- Traded in a variety of markets on the trading floor at the Chicago Mercantile Exchange (CME GROUP), specializing in S&P 500 Futures and Options. Maintained proprietary trading accounts. In 2009, made the transition to the electronic (GLOBEX) markets, trading Crude Oil, Natural Gas, Corn, Soybeans, Foreign Currency in addition to stock index products.

Organizations

FOUNDING BOARD MEMBER | THE LIVER FOUNDATION FOR KIDS | MAY 1991 - PRESENT

- Helped form and raise close to \$1 Million to aid in research for pediatric liver disease

Request For Board Action

REFERRED TO BOARD: May 15, 2018

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of a Resolution to Amend and Extend the Local Agency Agreement Initiated by the Illinois Department of Transportation, Governing the Surface Transportation Program Grant Funding, Pertaining to Traffic Signal Improvements at the Intersection of Pratt and Central Avenues

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In 2014 the Village led a joint project with the City of Chicago, Village of Skokie, and Illinois Department of Transportation (IDOT) to replace the traffic signal at the intersection of Pratt and Central Avenues. The Surface Transportation Program (STP) funded 80% of the project cost. STP is a Federal grant program whereby funds are awarded by the North Shore Council of Mayors, of which the Village is a member, and projects are managed by IDOT. On April 17, 2014, the Village Board approved a Resolution authorizing the Village President to execute a local agency agreement with IDOT which outlined the responsibility of costs among the parties.

On April 26, 2014, bids for the Pratt and Central signal improvement project were received and the project came in approximately \$100,000 over the original estimate. The main reasons for the cost increase were unanticipated levels of contaminated soil and the overall market status of construction projects in the region. A request was made to the North Shore Council of Mayors to increase the level of STP funding and that request was granted on June 18, 2014.

Recently, staff received an invoice from IDOT for the final payment toward construction of the traffic signal project and it was discovered that a clerical error had occurred and the agreements reflecting the change in the grant amount were never approved by IDOT. Staff has worked with the previous Village Engineer, who was managing the project at the time, to draft updated agreements to ensure the Village receives the full amount of awarded grant funds. An updated local agency agreement is currently being reviewed by IDOT; however, the existing agreement is set to expire in June. Upon acceptance of the updated agreement with the already approved grant funds, the Village's remaining share of the project would be \$15,700. If the agreement expires without being extended, the Village will lose the unexpended grant funds and would be responsible for the total remainder of the project cost, approximately \$63,600. Staff recommends the agreement be extended until IDOT can complete its review of the updated local agency agreement, thereby saving the Village nearly \$48,000. Following IDOT's review of the updated local agency agreement, it will be brought forward for consideration by the Village Board.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Proposed Amendment

RECOMMENDED MOTION:

Move to approve a Resolution to amend and extend the local agency agreement initiated by the Illinois Department of Transportation, governing the Surface Transportation Program grant funding, pertaining to traffic signal improvements at the intersection of Pratt and Central Avenues.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING AN AMENDMENT TO A LOCAL AGENCY AGREEMENT FOR THE CONSTRUCTION OF IMPROVEMENTS TO THE INTERSECTION OF PRATT AND CENTRAL AVENUES

WHEREAS, the intersection of Pratt Avenue and Central Avenue (the "*Intersection*") forms the boundary between the Village on the southeast, the Village of Skokie ("*Skokie*") on the northeast, and the City of Chicago ("*Chicago*") on the west; and

WHEREAS, since 2012, the Village, Skokie, and Chicago have collaborated to secure funding for, and to complete, improvements to the Intersection; and

WHEREAS, the Village has obtained a Surface Transportation Program grant through the Illinois Department of Transportation ("*IDOT*") and the North Shore Council of Mayors to support the construction of a dedicated left turn lane and new traffic signal at the Intersection ("*Project*"); and

WHEREAS, on April 17, 2014, the Village Board of Trustees adopted Resolution No. R2014-1796, approving, among other things, a local agency agreement with IDOT, establishing the guidelines for the use of the grant and the respective responsibilities of the Village and IDOT for the funding and completion of the Project ("*Local Agency Agreement*"); and

WHEREAS, the Local Agency Agreement will expire in June 2018; and

WHEREAS, the Village and IDOT now desire to amend the Local Agency Agreement to extend the term of the Local Agency Agreement until June 2, 2020 ("*Proposed Amendment*")

WHEREAS, the Village President and Board of Trustees have determined that entering into the Proposed Amendment will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PROPOSED AMENDMENT. The Proposed Amendment to the Local Agency Agreement by and between the Village and IDOT is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF AGREEMENT. The Village President and Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Proposed Amendment and all documentation related thereto.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

PROPOSED AMENDMENT

AMENDMENT TO EXTEND #1

Local Agency: Village of Lincolnwood
Address: 6900 N. Lincoln Avenue
Lincolnwood, IL 60712

Obligation: AL14384
Job Number: C-91-310-13

Submitting Agency: Department of Transportation
Division: Bureau of Local Roads
Address: 2300 South Dirksen Parkway
Springfield, IL. 62764

Whereas it is necessary to revise the estimated ending date for completion of the subject agreement for reimbursement to the Local Agency, and thereby the obligation end date,

It is mutually agreed that the revised ending date be extended to 06/02/2020, making the term of this agreement 06/03/2014 to 06/02/2020.

All remaining provisions of the original agreement or prior amendments are not altered by this amendment.

Barry Bass

Name of Official (Print or Typed Name)

Village President

Title (County Board Chairperson/Mayor/Village President, etc.)

Signature

Date

Randall Blankenhorn, Acting Secretary of Transportation

Date

By: _____

Aaron A. Weatherholt, Deputy Director of Highways

Date

Omer Osman, Director of Highways

Date

AFFIDAVIT TO EXTEND/LOCAL AGENCY

Local Agency: Village of Lincolnwood
Address: 6900 N. Lincoln Avenue
Lincolnwood, IL 60712

Obligation: AL14384
Job Number: C-91-310-13

Submitting Agency: Department of Transportation
Division: Bureau of Local Roads
Address: 2300 South Dirksen Parkway
Springfield, IL. 62764

I, Barry Bass, Village President, Village of Lincolnwood, hereby state the following:

We concur with the request to extend the term of the subject agreement for reimbursement to the Local Agency for costs incurred for work performed. All work performed is within the terms of the work specified in the agreement.

The Department and the Local Agency agreed to the modification prior to the ending date of the agreement but failed to reduce it to writing prior to the ending date because of delays in project close out items and in securing final approval from the Department of Transportation.

At the time the agreement was effective, the Local Agency anticipated that the state would extend the term of the agreement until the work was completed since this work is required to be performed for the Department of Transportation on behalf of the State of Illinois.

I know and understand the contents of this Affidavit, and all statements herein are true and correct to the best of my knowledge.

Affiant:

(Name) (Date)

Subscribed and sworn before me this _____ day of _____, 20_____

Notary Public

My Commission Expires:

(Seal) _____

MODIFICATION AFFIDAVIT

Vendor: Village of Lincolnwood
Address: 6900 N. Lincoln Avenue
Lincolnwood, IL 60712

Obligation/Job No: AL14384 / C-91-310-13

Submitting Agency: Department of Transportation
Division: Bureau of Local Roads and Streets

Address: 2300 South Dirksen Parkway
Springfield, IL. 62764

I, Barry Bass , Village of Lincolnwood (“Vendor”) hereby state the following:

We concur with the request to extend the term of the subject agreement for reimbursement to the Local Agency for costs incurred for work performed. All work performed is within the terms of the work specified in the agreement.

At the time the agreement was effective, the Local Agency anticipated that the state would extend the term of the agreement until the work was completed since this work is required to be performed for the Department of Transportation on behalf of the State of Illinois. The final documentation has now been provided to the City Comptroller’s Office. We ask that an extension of time be granted until 06/02/2020 to allow for the project closeout to be completed. This contract needs to be extended beyond the original contract end date and this original end date was in FY 17 while the signatures authorizing this extension were in FY18.

Barry Bass signed the contract extension on this date: _____.

The Department of Transportation (IDOT) obtained the necessary signatures for the contract on this date:

_____.

Affiant: Village of Lincolnwood

Name: _____

Date: _____

Subscribed and sworn before me this ____ of ____ 2018.

Notary Public

My Commission Expires:

(Seal)

Request For Board Action

REFERRED TO BOARD: May 15, 2018

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 12:00 P.M. and 3:30 P.M. on Saturdays from May 19 through July 14, 2018

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Illinois Department of Transportation (IDOT) awarded a bid to Areatha Construction Co., Inc. (Areatha) on August 31, 2017 to complete the Touhy Avenue Overpass Project. The contractor began work during the week of October 2, 2017 and is scheduled to complete the project in June. Due to delays caused by the relocation of conflicting utilities, Areatha is requesting the ability to work on Saturdays from 7:00 a.m. to 3:30 p.m. through the duration of the project in an effort to expedite the work schedule. The Village Code does not allow work after 12:00 p.m. on Saturdays. In order to allow Areatha to work during the prohibited hours the Village Board must waive enforcement of the Village Code. Staff is recommending approval of this request.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Letter of Request from Areatha Construction Co., Inc.

RECOMMENDED MOTION:

Move to approve an Ordinance waiving enforcement of Section 14-14-10 of the Municipal Code of Lincolnwood for completion of the Touhy Avenue overpass project.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018- _____

**AN ORDINANCE WAIVING ENFORCEMENT OF SECTION 14-14-10 OF THE
MUNICIPAL CODE OF LINCOLNWOOD FOR COMPLETION OF
THE TOUHY AVENUE OVERPASS PROJECT**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, on August 31, 2017, the Illinois Department of Transportation awarded a contract to Areatha Construction Co., Inc. to complete the Touhy Avenue Overpass Project ("**Work**"); and

WHEREAS, due to delays obtaining a permit from the Illinois Department of Transportation and the need to complete the construction, including landscaping installation, during the current year, Areatha Construction Co., Inc. ("**Areatha**") now desires to expedite the completion of the Work by performing Work between 7:00 a.m. and 3:30 p.m. on Saturdays beginning on May 19, 2018, and continuing through July 14, 2018; and

WHEREAS, pursuant to Section 14-14-10 of the Municipal Code of Lincolnwood ("**Village Code**"), construction in the Village is permitted on Saturdays only between the hours of 7:00 a.m. and 12:00 p.m.; and

WHEREAS, Areatha has filed a request with the Village President and Board of Trustees, seeking a waiver of enforcement of Section 14-14-10 of the Village Code to permit the performance of Work on Saturdays between 7:00 a.m. and 3:30 p.m. beginning on May 19, 2018, and continuing through July 14, 2018 ("**Requested Waiver**"); and

WHEREAS, the President and Board of Trustees have considered the request of Areatha and have determined that it will grant the Requested Waiver, but only in accordance with the provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER. In accordance with the home rule powers of the Village, the Village President and Board of Trustees hereby waive the enforcement of Section 14-14-10 of

the Village Code to permit Areatha to perform Work on Saturdays between 7:00 a.m. and 3:30 p.m. beginning on May 19, 2018 and continuing through July 14, 2018.

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

May 10, 2018

Andrew Letson
Director of Public Works
Village of Lincolnwood
7001 N. Lawndale Avenue
Lincolnwood, IL 60712

Re: IDOT Contract #61D97
Lincolnwood Valley Line Trail

Dear Mr. Letson,

Utility relocation work on the referenced project is not complete to date. Our company has tried to work around this obstacle, but it has slowed down our productivity substantially.

Therefore, we request your permission to work on Saturday(s) from 7:00 a.m. to 3:30 p.m. to make up for some of the delays caused by the utility company.

Your co-operation in this matter will be greatly appreciated.

Very truly yours,



Raj Patel
Vice President

Request For Board Action

REFERRED TO BOARD: May 15, 2018

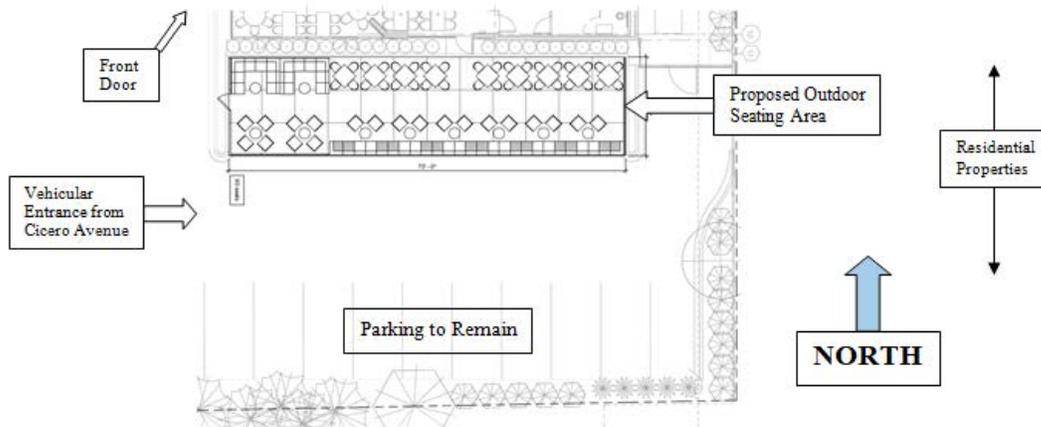
AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation from the Plan Commission to Adopt an Ordinance in Case #PC-05-18, Amending Ordinance No. 2017-3265 and Approving a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces, to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, Located at 6755 North Cicero Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Zoning relief, including multiple Special Uses and Variations, was approved at the May 2, 2017 Village Board meeting, for a proposed 5,425-square-foot Stefani's Prime restaurant at 6755 North Cicero Avenue. Phil Stefani of Stefani Restaurant Group, was the Petitioner for the Zoning relief approved in May 2017 and is the Petitioner for the current request. Stefani Prime Restaurant was constructed in the second half of 2017 and subsequently opened to the public in late March of this year. The current request is to eliminate the use of eight (8) parking spaces, located immediately south of the restaurant building, in order to permit a permanent outdoor enclosure containing restaurant seating to be located in place of those eight (8) spaces (see below illustration). The outdoor seating area, as proposed, will be installed on top of a PVC/composite base floor designed to even out the slope within the parking spaces proposed to be covered and eliminated from use. The seating area will include a mix of seating and table styles, along with an extensive canopy structure (similar to the example shown on the attached outdoor furniture specifications), and planter boxes screening the enclosure from the parking lot. The area will be entered from the interior bar section of the restaurant via an existing doorway. As noted, the elimination of eight parking spaces will further reduce Code-required parking on this property to 43 spaces. A Variation was approved in 2017 as part of Ordinance No. 2017-3265, permitting Code-required parking to be reduced from 55 spaces to 51 spaces, with a caveat related to the provision of an off-site parking agreement.



Requested Zoning Action

The proposed Amendment to previously-approved zoning relief necessitates a Variation from Zoning Code Section 7.10, which requires parking for a full-service restaurant at one space per 100-square feet of floor area. The existing 5,425-square-foot Stefani Prime restaurant would require 55 parking spaces. This requirement accounts for customers and employees and is based solely on the restaurant's interior square footage. The current proposal is to permit a further reduction to 43 parking spaces on site, along with the addition of outdoor seating (which does not require additional parking, per the Zoning Code).

As noted, a Variation was granted during approval of the Stefani Prime restaurant in May 2017 to permit the parking requirement to be reduced to 51 spaces on site. As part of the Ordinance approving this Variation (amongst other zoning relief), a condition was added that provided the Village the right to "refuse to issue a (Final) Certificate of Occupancy" without submission of a parking agreement with St. John's Lutheran Church located at 4707 West Pratt Avenue, two blocks east of Stefani Prime. The restaurant currently has a Temporary Certificate of Occupancy, with a Final Certificate of Occupancy not yet granted. Unfortunately, Mr. Stefani was not able to obtain a parking agreement with the church. However, in its place, Mr. Stefani secured the attached parking agreements with an accounting office (Johnson, Goldberg & Brown, Ltd. at 6703 North Cicero Avenue) one block south of the restaurant, and a church in Skokie (Carter-Westminster United Presbyterian at 4950 West Pratt Avenue), three blocks west on Pratt Avenue. In addition, Mr. Stefani has an understanding (but no formal agreement) with the owner of the BP gas station, immediately north of the restaurant, to park in selected locations. Following is a summary of required and provided parking:

	Originally Approved (2017 Approval)	Proposed Condition
Required Parking (per Village Code)	55 spaces	55 spaces
Provided Parking (On-Site)	51 spaces	43 spaces
Provided Parking (Off-site)	34 spaces*	63 spaces**
Total Provided Parking (On and Off-Site):	85 spaces	106 spaces

*34 striped spaces at St. John's Lutheran Church

**53 striped spaces at Carter-Westminster Presbyterian and 10 striped spaces at Accountants Office.

As far as on-site parking requirements, the Village does not apply a separate requirement for outdoor seating areas. Many communities look at outdoor seating in warmer weather as customers that are diverted outside, and, therefore, do not take a seat inside the restaurant. Although this outdoor seating area will occupy eight parking spaces year-round, it will only be utilized in warmer weather (likely no more than 6-7 months/year). However, if the parking requirement for restaurants was applied to the outdoor seating area, the resulting requirement would be a need for an additional 15 spaces (1,440-square feet of outdoor seating area @ 1 space/100-square feet = 14.4 spaces, rounded up to 15). This would raise the requirement to 70 spaces (55 for the restaurant interior plus 15 for the outdoor seating area), where 43 would be provided on site (per the current proposal), and up to 63 spaces available through off-site parking agreements.

Public Hearing

The Plan Commission considered the Variation request at its May 2, 2018 meeting. Owner's Representative, Attorney Larry Freedman, addressed the current parking situation on neighborhood streets. He noted the original plan was to provide off-site parking at the Korean Bethany Presbyterian Church east on Pratt; however, a change of administration brought about a change in their position regarding their need for parking at night, and they decided not to permit restaurant parking on their lot. He stated the valet has not been parking on Village streets, but they have found some of the employees are doing so. He further noted that the agreements they have at the Carter-Westminster United Presbyterian Church in Skokie and with the accountant's office at North Shore and Cicero Avenues should suffice for parking. Chairman Yohanna then opened the Hearing to testimony from the public.

Mr. Phil Stefani addressed the Plan Commission and stated that while Saturday nights are the busiest for patrons, they have not yet had to park vehicles at the church and have been able to rely on the restaurant lot, accountant's office, and gas station to meet their needs. They are beginning to notify employees they must park at the church, but given different employee schedules, it can take a week or so to notify everyone. Mr. Stefani further noted that he never permits his restaurants to be fully seated inside, when outdoor seating is utilized, as seating must be left open inside in the event of inclement weather, which would force the closure of the outdoor seating area and relocation of those customers. In addition, he stated that his kitchen does not have the capacity to accommodate a full restaurant interior and outdoor dining area.

Ms. Leslie Lund, 6735 North Keating Avenue, noted employees are parking on Keating and blocking her driveway, as well as leaving restaurant trash behind (this was disputed by Mr. Stefani). Mr. Art Lovering, 4667 West Pratt Avenue also noted the same cars parking regularly in front of his house, causing line of sight issues.

Mr. Jon Shimabukuro, 6730 North Keating Avenue, noted his approval of the restaurant improvements and that Mr. Stefani has proven to be a man of his word in addressing other issues. However, both he and Mr. Kanji, 6726 North Keating Avenue, noted that there is no street parking available to residents on Keating due to restaurant-related parking, but that the parking situation has improved lately.

Mr. Scott Anderson, 6916 North Kilpatrick Avenue, inquired as to why the Chicago Tribune had an article on new outdoor dining areas and Stefani's was listed. He wondered if a decision to approve had already been made prior to the Plan Commission meeting. Mr. Stefani responded that he has not told anyone he will have outdoor dining, only that he is going through the Village request process.

Mr. Eric Jeong, representing the Korean Bethany Presbyterian Church, stated his church is having line of sight issues at their driveway on Pratt Avenue due to vehicles parking too close to that driveway. He noted that they sometimes partially block the driveway. Staff noted that Public Works Staff previously received his request to look at striping on Pratt Avenue. This matter was already under review, and Mr. Jeong would be contacted by staff.

Ms. Maria Gligor, 6731 North Keating Avenue, reiterated that street parking is very difficult on her street and showed the Plan Commission photos of the large number of cars parked on the street on April 5, 2018.

No other testimony from the public was received.

The Plan Commission discussed the proposal, as well as concerns about the lack of any long-term assurances for the off-site parking agreements, and the possibility of resident-only parking on Keating Avenue. To which staff noted that not only could a request be made through the Traffic Commission, but that he believed that a resident had already inquired into this process and had been provided application information by the Police Department. However, at this time, no formal request has been made. Commissioner Auerbach stated consideration should be given to the installation of stop signs on Keating and North Shore Avenues or other traffic-calming measures taken on Keating Avenue. There was further discussion regarding where employees may park if the church off-site parking agreement ended. Mr. Stefani noted that employees would then park on the restaurant lot in the interim until a new agreement could be found.

Mr. Ivo Cozzini, 6566 North Sauganash Avenue, noted that there are a number of businesses in the Village with parking issues and that this situation is no different.

The consensus of the Plan Commission was that any approval would require regular notification that off-site parking continue to be available and that there must be stipulations that the restaurant continue to function as a valet-only parking lot, along with specific conditions that all employee and valet parking be accommodated off Village streets. There was an understanding that customers who didn't want to valet could park their cars on any Village street; however, Mr. Stefani thought that number would not be large.

Plan Commission Recommendation

In considering the request for a further parking Variation, amending Ordinance No. 2017-3265, the Plan Commission agreed that the Standards for Variation had been met. By a unanimous 6-0 vote, the Plan Commission recommends approval of the requested Variation, with the following conditions:

- 1) All parking must be accomplished on the Stefani restaurant property or on approved off-site parking lots (approved by separate letter agreement). No parking for employees or valet shall be on Village streets;

- 2) Letters approving off-site parking at each off-site parking lot shall be provided to the Village annually. Said letters shall be received no later than March 1 annually;
- 3) At no time shall less than 85 parking spaces be available on the Stefani restaurant site and approved off-site locations; and
- 4) Valet parking must be provided during operating hours of the restaurant.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. May 2, 2018 Plan Commission Staff Report
3. May 2, 2018 Plan Commission Minutes Excerpt (Draft)
4. Public Hearing Variation Application
5. Responses to Variation Standards
6. Outdoor Patio Plan
7. Off-Site Parking Agreements
8. Outdoor Furniture Specifications
9. Resident Response Letter
10. PowerPoint Presentation

RECOMMENDED MOTION:

Move to approve an Ordinance amending Ordinance No. 2017-3265 and granting a Variation reducing the minimum number of required off-street parking spaces from the previously-approved 51 spaces to 43 spaces, to permit installation of an outdoor seating area and enclosure at 6755 North Cicero Avenue.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

**AN ORDINANCE FURTHER AMENDING ORDINANCE NO. 2017-3265
TO APPROVE AN ADDITIONAL VARIATION IN CONNECTION
WITH THE DEVELOPMENT OF A NEW RESTAURANT BUILDING**

(6755 North Cicero Avenue)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS _____ DAY OF MAY, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

Village Clerk

**AN ORDINANCE FURTHER AMENDING ORDINANCE NO. 2017-3265
TO APPROVE AN ADDITIONAL VARIATION IN CONNECTION
WITH THE DEVELOPMENT OF A NEW RESTAURANT BUILDING**
(6755 North Cicero Avenue)

WHEREAS, Stefani Restaurant Group ("**Owner**") is the record title owner of that certain property located in the B-2 General Business Zoning District ("**B-2 District**"), commonly known as 6755 North Cicero Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Property**"); and

WHEREAS, on May 2, 2017, the Village Board of Trustees adopted Village Ordinance No. 2017-3265, approving special use permits, special sign approval, and variations for the development of a new building on the Property to be used for a restaurant ("**Original Approval Ordinance**"); and

WHEREAS, on August 15, 2017, the Board of Trustees adopted Village Ordinance No. 2017-3290, amending the Original Approval Ordinance and approving landscaping variations for the Property ("**August 2017 Amendatory Ordinance**"); and

WHEREAS, on April 17, 2018, the Board of Trustees adopted Village Ordinance No. 2018-3333, further amending the Original Approval Ordinance to authorize the installation of updated signs on the Property ("**April 2018 Amendatory Ordinance**"); and

WHEREAS, the Original Approval Ordinance included the approval of a variation from Section 7.06(8) and Table 7.10.01 of "The Village of Lincolnwood Zoning Ordinance," as amended ("**Zoning Code**"), to decrease the minimum number of required off-street parking spaces for the Property, from 55 parking spaces to 51 parking spaces; and

WHEREAS, pursuant to Section 5.B of the Original Approval Ordinance, and Section 3.B of each of the August 2017 and April 2018 Amendatory Ordinances, the development, use, operation, and maintenance of the Property must comply with nine specific plans attached to such Ordinances (collectively, the "**Approved Plans**"); and

WHEREAS, the Owner now desires to install an outdoor seating area and enclosure ("**Proposed Seating Area**") within a portion of the off-street parking area on the Property; and

WHEREAS, upon construction of the Proposed Seating Area, there will be only 43 off-street parking spaces on the Property; and

WHEREAS, the Owner has filed an application to amend the approvals set forth in the Original Approval Ordinance, and for a variation from Section 7.06(8) and Table 7.10.01 of the Zoning Ordinance, to allow the installation of the Proposed Seating Area on the Property (collectively, the "**Requested Relief**"); and

WHEREAS, a public hearing of the Plan Commission of the Village of Lincolnwood to consider approval of the Requested Relief was duly advertised in the *Chicago Tribune* on April 12, 2018, and held on May 2, 2018; and

WHEREAS, on May 2, 2018, the Plan Commission made findings and recommendations in support of the Requested Relief, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Relief meets the required standards for variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF VARIATION. In accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, the Village President and Board of Trustees hereby grant a variation from Section 7.06(8) and Table 7.10.01 of the Zoning Ordinance to further decrease the minimum number of required off-street parking spaces for the Property, from 51 parking spaces to 43 parking spaces.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approval granted pursuant to Section 2 of this Ordinance is hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Proposed Building and of the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.
- B. Compliance with Plans. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Property must comply with that certain plan titled “Outdoor Patio Plan”, prepared by Knauer Inc. and consisting of one sheet, with a latest revision date of March 23, 2018, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit B (“Revised Plan”)**.

C. Vehicular Parking.

1. The Owner must provide not less than 85 on-site and off-site vehicular parking spaces for use by customers and employees of the restaurant on the Property, and by the valet parking service. The use of such off-site vehicular parking spaces must be secured by an agreement between the Owner and the owner(s) of other parcels of real property in the vicinity of the Property (each an “*Off-Site Parking Agreement*”).
2. All vehicles operated by employees of the restaurant on the Property must be parked either on: (a) the Property; or (b) on other parcels of real property for which the Owner has entered into an Off-Site Parking Agreement. No employee vehicle may be parked on a street under the jurisdiction of the Village.
3. On or before March 1 of each year, the Owner must provide to the Village a copy of each Off-Site Parking Agreement then in effect for the benefit of the Property.
4. The Owner must offer a valet parking service for customers of the restaurant. The valet parking service may not park any customer vehicle on a street under the jurisdiction of the Village.

D. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Owner will be liable for, and must pay upon demand, all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 4. CONFLICTING PROVISIONS. Except as provided otherwise in this Ordinance, all terms, provisions, and requirements of the Original Approval Ordinance, the August 2017 Amendatory Ordinance, and the April 2018 Amendatory Ordinance (collectively, the “*Prior Approvals*”) remain unchanged and in full force and effect. In the event of a conflict between this Ordinance on the one hand, and the Prior Approvals on the other hand, this Ordinance will control.

SECTION 5. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein will inure solely to the benefit of, and be binding upon, the Owner and its heirs, representatives, successors, and assigns.

SECTION 6. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of

this Ordinance, as applicable, the approval in Section 2 of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section 2 of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the Prior Approvals, the regulations of the B-2 District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 7. AMENDMENTS. Any further amendments to the amendments granted in Section 2 of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 8. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 9. EFFECTIVE DATE.

- A. This Ordinance will be effective only upon the occurrence of all of the following events:
 - 1. Passage by the Village President and Board of Trustees in the manner required by law;
 - 2. Publication in pamphlet form in the manner required by law; and
 - 3. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance; and
- B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 9.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

PASSED this _____ day of _____, 2018.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this _____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:

LOT 36 IN BLOCK 7 IN GOODSON AND WILSON'S PRATT BOULEVARD AND CICERO AVENUE HIGHLANDS, BEING A SUBDIVISION OF THAT PART LYING NORTH OF THE SOUTH 35 ACRES OF THE WEST 1/2, OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THAT PART OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 LYING WEST OF THE SOUTHWESTERLY LINE OF THE CHICAGO AND NORTHWESTERN RAILROAD RIGHT OF WAY IN SECTION 34, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2:

THAT PART OF THE VACATED ALLEY LYING EAST OF AND ADJOINING THE SOUTH 16 FEET OF LOT 36 IN BLOCK 7 IN GOODSON AND WILSON'S PRATT BOULEVARD AND CICERO AVENUE HIGHLANDS, AFORESAID, AND LYING WEST OF THE WEST LINE OF LOT 1 IN BLOCK 7 IN LINCOLNWOOD TERRACE, A SUBDIVISION IN THE SOUTHWEST ¼ OF FRACTIONAL SECTION 34, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXTENDED TO IT'S INTERSECTION WITH THE SOUTH LINE OF SAID LOT 36, PRODUCED EAST (EXCEPT THAT PART THEREOF WHICH FALLS BOTH IN THE EAST 1/2 OF THE NORTH AND SOUTH VACATED ALLEY AND IN THE SOUTH 1/2 OF THE EAST AND WEST VACATED ALLEY) WHICH SAID ALLEYS WERE VACATED BY AN ORDINANCE RECORDED MAY 18, 1956 AS DOCUMENT 16584578, IN COOK COUNTY, ILLINOIS.

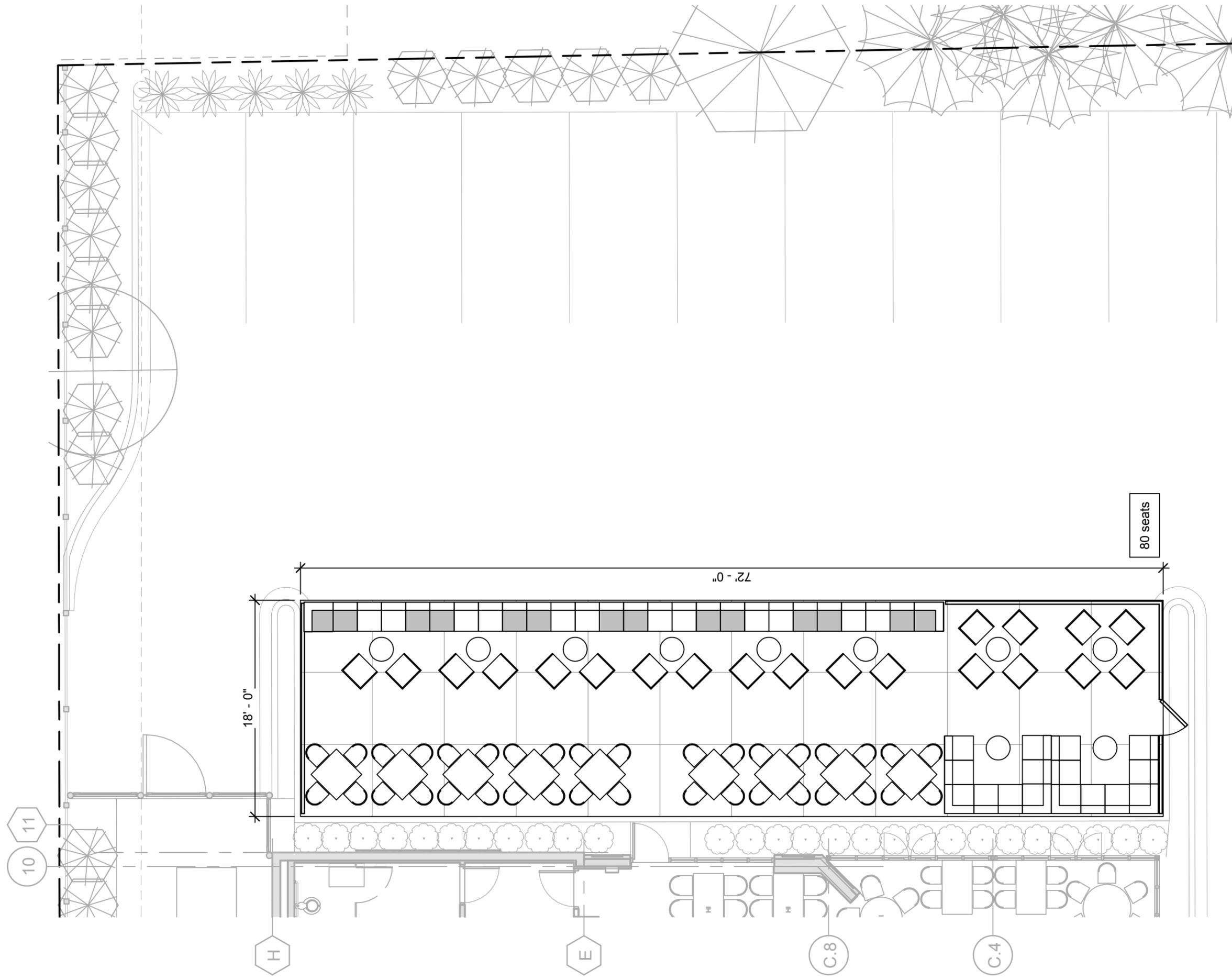
PARCEL 3:

LOTS 31 TO 35, BOTH INCLUSIVE, TOGETHER WITH THE WEST 1/2 OF THE NORTH AND SOUTH VACATED ALLEY LYING EAST OF AND ADJOINING SAID LOTS 31 TO 35, INCLUSIVE, IN BLOCK 7 IN GOODSON AND WILSON'S PRATT BOULEVARD AND CICERO AVENUE HIGHLANDS, BEING A SUBDIVISION OF THAT PART LYING NORTH OF THE SOUTH 35 ACRES OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THAT PART OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 LYING WEST OF THE SOUTHWESTERLY LINE OF THE CHICAGO AND NORTHWESTERN RAILROAD RIGHT OF WAY IN SECTION 34, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 6755 NORTH CICERO AVENUE, LINCOLNWOOD, ILLINOIS

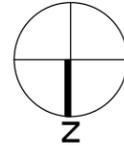
P.I.N.'S: 10-34-300-001-0000, 10-34-300-006-0000, 10-34-300-007-0000, 10-34-300-008-0000, 10-34-300-009-0000 & 10-34-300-010-0000.

EXHIBIT B
REVISED PLAN



1 OUTDOOR PATIO PLAN

SCALE: 1/8" = 1'-0"



KNAUER

Knauer Incorporated
720 Winkegan Road, Suite 200
Deerfield, IL 60015
(847) 946-9500
www.knauerinc.com

STEFANI'S OSTERIA

6755 N CICERO AVENUE
LINCOLNWOOD, ILLINOIS 60712

PROJECT NO: 3365

DRAWN BY: JK

CHECKED BY: MM

© 2017 KNAUER INCORPORATED

OUTDOOR PATIO PLAN

DATE: 03/23/18

ASK-27

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois ("**Village**");

WHEREAS, Stefani Restaurant Group ("**Owner**") is the record title owner of that certain property located in the B-2 Office Zoning District ("**B-2 District**"), commonly known as 6755 North Cicero Avenue, in the Village ("**Property**"); and

WHEREAS, Ordinance No. 2018-_____, adopted by the Village President and Board of Trustees on _____, 2018 ("**Ordinance**"), amends Village Ordinance No. 2017-3265 to grant an additional variation for the Property; and

WHEREAS, Section 9 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner has filed, within 30 days following the passage of the Ordinance, his unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner does hereby agree and covenant as follows:

1. The Owner hereby unconditionally agrees to accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's approval of the variation for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.

4. The Owner hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance and approval of the variation for the Property.

Dated: _____, 2018

ATTEST:

STEFANI RESTAURANT GROUP

By: _____

By: _____

Its: _____

Its: _____



Plan Commission Staff Report

Case # PC-05-18

May 2, 2018

Subject Property:

6755 North Cicero Avenue - Southeast
Corner of Pratt and Cicero Avenues

Zoning District:

B2, General Business

Petitioner:

Phil Stefani, Property Owner and
Managing Member of Stefani Restaurant
Group

Nature of Request:

Variation to decrease the minimum
number of required off-street parking
spaces to permit installation of an
outdoor seating area and enclosure (see
details of request below).

Notification:

Notice in Chicago Tribune on April 12,
2018, Public Hearing sign installed at
6755 North Cicero Avenue, and mailed Legal Notices dated April 6, 2018 to properties within
250 feet.

Zoning Relief Requested:

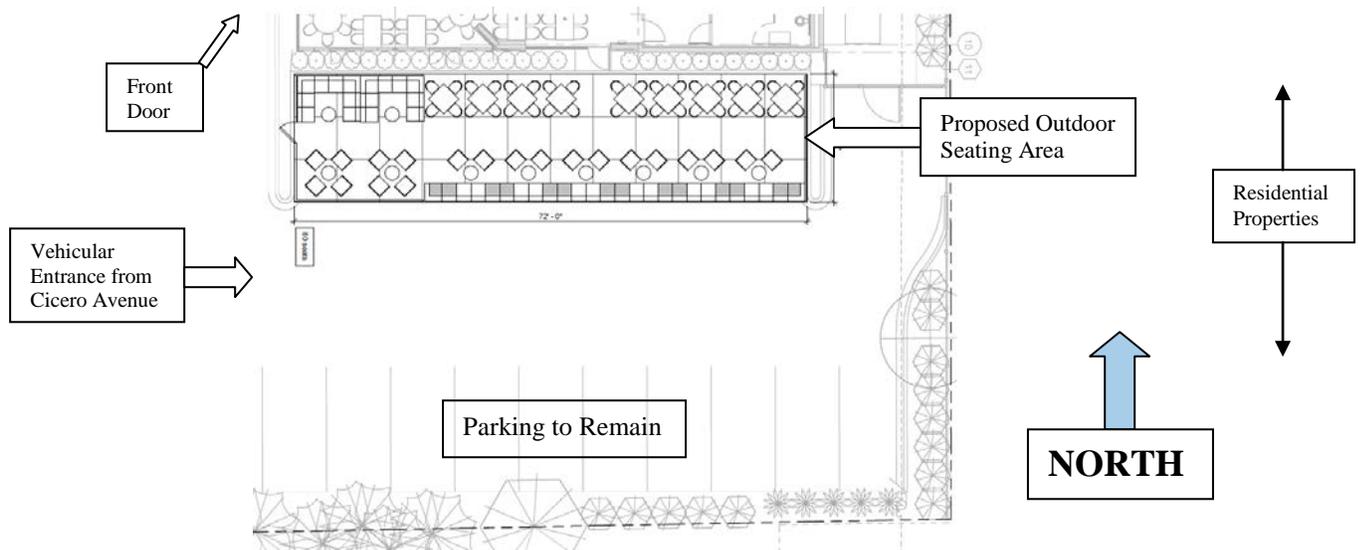
Petitioner Phil Stefani is requesting a Variation that would amend Ordinance No. 2017-3265 by
further decreasing the minimum number of required off-street parking spaces from the
previously-approved 51 spaces to 43 spaces, where 55 spaces would be required per Village
Code, in order to permit installation of an outdoor seating area and enclosure.

Summary of Request:

Zoning relief, including multiple Special Uses and Variations, was approved at the May 2, 2017
Village Board meeting, for a proposed 5,425-square foot Stefani's Osteria & Bar at 6755 North
Cicero Avenue. Phil Stefani, of Stefani Restaurant Group, was the Petitioner for the Zoning



relief approved in May, 2017 and is the Petitioner for the current request. Stefani Prime Restaurant was constructed in the second half of 2017 and subsequently opened to the public in late March of this year. The current request is to eliminate the use of eight (8) parking spaces, located immediately south of the restaurant building, in order to permit a permanent outdoor enclosure containing restaurant seating to be located in place of those eight (8) spaces (see below illustration). The outdoor seating area, as proposed, will be installed on top of a PVC-material base floor (known as Azek) provided in order to even out the slope within the parking spaces proposed to be eliminated. The seating area will include a mix of seating and table styles, along with an extensive canopy structure (similar to the example shown on the attached outdoor furniture specifications), and planter boxes screening the enclosure from the parking lot. The area will be entered from the interior bar section of the restaurant via an existing doorway. As noted, the elimination of eight parking spaces will reduce Zoning Code-required parking on this property from 55 spaces to 43 spaces. A Variation was approved in 2017 as part of Ordinance No. 2017-3265, permitting Code-required parking to be reduced from 55 spaces to 51 spaces, with a caveat related to the provision of an off-site parking agreement.



Variation to Reduce Required Off-Street Parking

Zoning Code Section 7.10 requires parking for a full-service restaurant at the rate of one space per 100 square feet of floor area. Therefore, the 5,425-square-foot Stefani Prime restaurant would require 55 parking spaces (rounded-up). This requirement accounts for customers and employees. The current proposal is to permit a further reduction to 43 parking spaces on-site.

As previously noted, a Variation was granted during initial approval of the Stefani Prime restaurant in May 2017 to permit the parking requirement to be reduced to 51 spaces on-site. As part of the Ordinance approving this Variation (amongst other zoning relief), a condition was added that provided the Village the right to “refuse to issue a (Final) Certificate of Occupancy” without submission of a parking agreement with St. John’s Lutheran Church located at 4707 West Pratt Avenue, two blocks east of Stefani Prime. The restaurant is currently on a Temporary Certificate of Occupancy, with a Final Certificate of Occupancy not yet granted. Mr. Stefani was not able to obtain a parking agreement with the church, despite indications in 2017 that such an agreement was highly likely. However, in place of an

agreement at that church, Mr. Stefani has secured the attached parking agreements with an Accounting office (Johnson, Goldberg & Brown, Ltd. at 6703 North Cicero Avenue) one block south of the restaurant, and a church in Skokie (Carter-Westminster United Presbyterian at 4950 West Pratt Avenue), three blocks west (approximately ¼ mile) on Pratt Avenue. In addition, staff has been informed that Mr. Stefani has an understanding with the owner of the BP gas station, immediately north of the restaurant, to park in selected locations. However, there is no formal agreement regarding the gas station spaces at this time. It should also be noted that there are no guarantees regarding the two off-site parking agreements related to length of time or a termination process. Following, is a summary of required and provided parking:

	Originally-Approved (2017 Approval)	Proposed Condition
Required Parking (per Village Code)	55 spaces	55 spaces
Provided Parking (On-Site)	51 spaces	43 spaces
Provided Parking (Off-site)	34 spaces*	63 spaces**
Total Provided Parking (On and Off-Site):	85 spaces	106 spaces

*34 striped spaces at St. John's Lutheran Church

**53 striped spaces at Carter-Westminster Presbyterian and 10 striped spaces at Accountants Office.

As indicated in the chart above, the addition of off-site parking results in almost twice the amount of code-required parking available for customers and employees of Stefani Prime. It should be noted that these off-site parking lots have limitations with regard to the times they are available. However, in general, the busier times for the restaurant appear to coincide with lower usage by the owners of the off-site parking lots.

As far as on-site parking requirements, the Village does not apply a separate requirement for outdoor seating areas. Many communities look at outdoor seating in warmer weather as customers that are diverted outside, and therefore, do not take a seat inside the restaurant. Although this outdoor seating area will occupy eight parking spaces year-round, it will only be utilized in warmer weather (likely no more than 6-7 months/year). However, if the parking requirement for restaurants was applied to the outdoor seating area, the resulting requirement would be a need for an additional 15 spaces (1,440-square feet of outdoor seating area @ 1 space/100-square feet = 14.4 spaces, rounded up to 15). This would raise the requirement to 70 spaces, where 43 would be provided on-site (per the current proposal), and up to 63 spaces available off-site.

Based upon several complaints received at Village Hall regarding the current parking situation east of the restaurant (including an attached letter from a resident on Keating Avenue), there appear to be conflicts that should be addressed. We have been informed by Mr. Stefani's representatives that the valet is not parking cars on Village streets and that the employees have

been asked to park in different areas so as not to overwhelm one street. This may be the source of the parking congestion, of which residents have complained. Given this opportunity to look at how off-site parking operates with this use and how it may operate with the loss of eight additional parking spaces, staff recommends that the restaurant make a commitment that their employees will park at the church west on Pratt. Given the number of off-site parking locations to valet, it would seem that the employee and customer valet parking can all be accommodated off Village streets. That would leave only customers who may desire to park their own cars on Village streets, rather than valet, which is not prohibited. If parking all the employees at the church parking lot is not feasible, for whatever reason, at least parking a significant number of employees there would be beneficial.

Conclusion

Property Owner Phil Stefani seeks a Variation to amend the previously-approved parking Variation to further reduce on-site parking from 51 spaces to 43 spaces, where 55 spaces would be required per Village Code, in order to permit installation of an outdoor seating area and enclosure.

As noted earlier in this memorandum, staff has received the attached letter from a neighbor on Keating Avenue, immediately east of the restaurant, voicing concerns about existing parking congestion.

If the Plan Commission determines it is appropriate to recommend approval of the requested Variation, staff recommends consideration be given to the following:

- 1) A commitment from the Petitioner to park all, or a significant portion, of their employees at the church off-site parking lot.

Documents Attached

1. Public Hearing Variation Application
2. Responses to Variation Standards
3. Outdoor Patio Plan
4. Off-Site Parking Agreements
5. Outdoor Furniture Specifications
6. Resident Response Letter
7. April 12, 2018 Public Notice



**DRAFT MEETING MINUTES
OF THE
PLAN COMMISSION
MAY 2, 2018 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712**

MEMBERS PRESENT:

Chairman Mark Yohanna
Sue Auerbach
Steven Jakubowski
Adi Kohn
Henry Novoselsky
Don Sampen

MEMBERS ABSENT:

Anthony Pauletto

STAFF PRESENT:

Steve McNellis, Community Development Director
Kathryn Kasprzyk, Community Development Coordinator

I. Call to Order

Chairman Yohanna noted a quorum of six members and called the meeting to order at 7:05 p.m.

II. Pledge of Allegiance

III. Approval of Minutes

Motion to recommend approval of the April 4, 2018 Plan Commission Minutes was made by Commissioner Sampen and seconded by Commissioner Novoselsky.

Aye: Sampen, Novoselsky, Jakubowski, Kohn, and Yohanna

Nay: None

Abstained: Auerbach

Motion Approved: 5-0, with one abstention

DRAFT

IV. Case #PC-05-18: 6755 North Cicero Avenue – Amendment to Ordinance No. 2017-3625 Related to Previously-Granted Variation Related to Parking Quantity

Chairman Yohanna announced Case #PC-05-18 for consideration of a request by property owner Phil Stefani, Managing Member of Stefani Restaurant Group, to amend the approved relief previously granted in Ordinance No. 2017-3265 to permit a Variation to further decrease the

minimum number of required off-street parking spaces, from the previously-approved 51 spaces to 43 spaces, to permit installation of an outdoor seating area and enclosure.

Development Director McNellis summarized the requested actions for the property located at 6755 North Cicero Avenue which is in the B-2 General Business Zoning District. The Village Board granted zoning relief for the restaurant redevelopment in May 2017. Additional zoning relief was approved in August 2017 for a revised screening wall along the east property line.

Stefani's is proposing an outdoor seating area on the southwest side of the building to remain year-round. This seating area will further reduce, by eight spaces, on-site parking to 43 spaces from the previously-approved 51 spaces. Mr. Stefani has also provided proof of an agreement to provide off-site parking at the Carter Westminster United Presbyterian Church, 4950 West Pratt Avenue, Skokie; Johnson Goldberg & Brown, 6703 North Cicero Avenue; and an informal agreement with the BP gas station at the corner of Pratt and Cicero Avenues after 8:00 p.m. for a total of 106 off-site parking spaces (with the space numbers at the gas station being unknown at this time). The previous proposal was for 51 on-site spaces and 34 spaces off site for a total of 85 spaces.

The Requested Action is for a Variation to amend the relief previously granted in Ordinance No. 2017-3625 to further permit a decrease to the minimum number of required off-street parking spaces, from 51 spaces to 43 spaces, for the installation of an outdoor seating area with a staff-recommended condition that the Petitioner will have all employees park at the church off-site parking lot.

Chairman Yohanna swore in the witnesses.

Attorney Lawrence M. Freedman of Ash, Anos, Freedman & Logan, 77 West Washington Street, Chicago, representative for Mr. Stefani, is aware that employees parking on the streets has caused some discomfort for some of the neighbors and believes this proposal addresses their concerns. A change of administration at the Korean Bethany Church, 4707 West Pratt Avenue, meant that they were no longer inclined to let Stefani's use their parking lot. Mr. Stefani does have a written agreement with the Carter Westminster United Presbyterian Church and an accountant's office at Cicero & North Shore for the use of their parking lots. He noted it would be Stefani's obligation to provide alternative off-site parking if they lose any of their current parking arrangements.

Customers currently do not park their own cars in the Stefani's lot. All lot parking is valet only. The valets are instructed not to park any cars on the street, but to use the off-site parking areas. Mr. Stefani has been made aware that some employees are parking on the street until late in the evening. It is his intention to mandate all employees park at the church lot.

Commissioner Novoselsky asked Mr. Freedman if Mr. Stefani would agree, as a condition of any Variation approval, and as a condition of employment, for employees to only park at the Carter Westminster United Presbyterian Church. The Petitioner agreed with this condition.

Phil Stefani said in the five weeks the restaurant has been open, Saturday nights are the busiest between 4:00 p.m. to 10:00 p.m., where they typically park about 160 cars. The valets stack vehicles on the restaurant lot first before utilizing any of the off-site parking spaces, with the Accountant's office and gas station being parked first. He reiterated that he is aware of the

employee parking issue and will deal with any problems expeditiously. A nominal number of customers do not utilize valet parking and will park their own cars on the street, or, with the upcoming nice weather, customers will be able to walk to the restaurant. Mr. Stefani said customers have told him they are excited about the proposed outdoor patio. Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission on this matter. The witnesses were instructed to limit their comments to three minutes.

Leslie Lund, 6735 North Keating Avenue, said employees are still parking on Keating Avenue, as she sees the same cars. Ms. Lund also stated there has been an increase in trash. Vehicles are encroaching on her driveway making it difficult to enter and exit her property. Mr. Stefani answered that (based on her description) the trash she spoke of is not from his establishment.

Art Lovering, 4667 West Pratt Avenue, also stated the same cars are parked in front of his house, and asked if Stefani's would mandate the employees to not park on the street. He also mentioned line of sight issues while pulling out of his driveway. Mr. Lovering asked where the cars would park if the parking agreements were rescinded.

Jon Shimabukuro, 6730 North Keating Avenue, is glad for a fine dining establishment in the Village and thanked Mr. Stefani for being a man of his word that they would be a good neighbor. However, residents and visitors need to park blocks away as there is no parking available. Mr. Shimabukuro did mention that the parking situation has recently been better.

David Weiss, 6521 North Kilbourn Avenue, does not believe Stefani's has proven the hardship standards, but is willing to wait and see what happens.

Scott Anderson, 6916 North Kilpatrick Avenue, referenced an April 23, 2018 *Chicago Tribune* article which stated Mr. Stefani had already received approval for the outdoor dining request. Based on this, he wondered if the Village had already made a decision to allow this outdoor use, prior to this meeting. Mr. Stefani replied the article was not correct, and that he has always stated to customers that he is interested in outdoor seating and is going through the Village's process.

Eric Jeong, 4707 West Pratt Avenue, said cars are parked too close to the entrance of the Korean Bethany Church. Mr. Jeong asked if "No-parking" striping could be implemented on either side of the Church's Pratt Avenue driveway to provide better visibility when using that driveway. Development Director McNellis replied that the striping request has already been made to the Public Works Department, and the Village will follow-up on that request. The Police Department is also aware of the parking concerns in this area. Police Chief Parrot, who was in attendance, replied they are monitoring the situation.

Abbas Kanji, 6726 North Keating Avenue, is delighted with the new business and wished them the best of luck. Mr. Kanji said with parking on both sides of the street, Keating Avenue is basically a one-way street. Mr. Kanji agreed with his neighbors the parking situation has been better, which is appreciated, but, if the off-site parking is reduced, the parking situation on Keating Avenue will return.

Maria Gligor, 6731 North Keating Avenue, showed the Plan Commissioners pictures of how many cars were parked on Keating Avenue on Thursday, April 5, 2018 at 4:00 p.m. Ms. Gligor

had the same concerns if the off-street parking spaces were eliminated, and inquired about the possibility of permit parking.

Chairman Yohanna asked Mr. Stefani what he would propose to do if his petition was granted, but at some point in the future he no longer had a parking agreement with the Carter Westminster United Presbyterian Church and could not find replacement parking. Mr. Stefani assured the Plan Commission that he would provide alternative off-site parking if the current arrangements were no longer valid. Commissioner Sampen inquired if resident-only parking signs on Keating Avenue could be forwarded to the Traffic Commission for review. Director McNellis noted there is a process for considering permit-only parking and that a resident in the area has already spoken with Police and requested an application.

Commissioner Auerbach suggested speed bumps or a stop sign could be installed at North Shore and Keating Avenues to slow down traffic, as this concern was raised by a member of the public. Commissioner Auerbach asked Mr. Stefani if the striping for the eight spots will remain. Mr. Stefani replied their plan is to build a deck over these eight spots due to the slope of the lot. The deck will be constructed of high-quality materials. Mr. Freedman said the eight spots will no longer be available, on a permanent basis.

Chairman Yohanna asked if an annual letter from the Carter Westminster United Presbyterian Church and the accounting office of Johnson Goldberg & Brown to continue to use their lots should be a condition of approval. The Petitioner agreed to this request.

Commissioner Auerbach asked if removal of the deck could be a condition of approval if unable to procure off-site parking.

Commissioner Novoselsky reiterated his request that off-site employee parking is to be a condition of Variation approval. Mr. Stefani replied if the church parking lot was no longer available, the employees would park on the restaurant's lot.

Mr. Ivo Cozzini, 6566 North Sauganash Avenue, said Mr. Stefani is a man of his word. There are a number of businesses in the Village with parking issues, and this is no different.

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission on this matter. Let the record state that no one additional came forward.

Motion to recommend approval for a Variation to amend the approved relief previously granted in Ordinance No. 2017-3265 to further decrease the minimum number of required off-street parking spaces, from the previously-approved 51 spaces to 43 spaces, to permit installation of an outdoor seating area and enclosure, with the following conditions, was made by Commissioner Jakubowski and seconded by Commissioner Novoselsky: 1) No parking for Employees or Valet shall be permitted on Village streets; 2) Provide an annual letter from the Carter Westminster United Presbyterian Church and Johnson Goldberg & Brown, as well as a verbal approval from the gas station, to provide off-site parking; 3) the Petitioner will provide valet parking for all hours of operation; and 4) At no time will less than 85 parking spaces be available off Village streets.

Chairman Yohanna asked the Village's new Police Chief, Jay Parrot, his recommendations or thoughts regarding enforcement of the parking situation. Chief Parrot recognizes the resident's

concerns about excessive parking on the streets by the restaurant, and if cars are blocking fire hydrants or driveways, then the Police Department will address that.

Aye: Jakubowski, Novoselsky, Auerbach, Kohn, Sampen, and Yohanna

Nay: None

Motion Approved: 6-0

Case #PC-05-18 will be heard at the May 15, 2018 meeting of the Village Board.



VILLAGE OF LINCOLNWOOD Public Hearing Application
Community Development Department Variations

SUBJECT PROPERTY

Property Address: 6755 N. Cicero Ave, Lincolnwood, IL

Permanent Real Estate Index Number(s): See Attached

Zoning District: B2 Lot Area: 31,817.73 sq ft

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.
1-story building, trash enclosure

Are there existing development restrictions affecting the property? Yes No

(Examples: previous Variations, conditions, easements, covenants) If yes, describe: _____

Zoning relief (Variations and Special Uses) granted in May, 2017 _____

REQUESTED ACTION

- | | |
|--|--|
| <input type="checkbox"/> Variation - Residential | <input type="checkbox"/> Variation - Signs/Special Signs |
| <input type="checkbox"/> Variation - Non-Residential | <input type="checkbox"/> Minor Variation |
| <input checked="" type="checkbox"/> Variation - Off-Street Parking | <input type="checkbox"/> Other |
| <input type="checkbox"/> Variation - Design Standards | |

PROJECT DESCRIPTION

Describe the Request and Project: The use of ⁸ parking spaces for an outdoor cafe for 3-5 months during the summer months for an outdoor cafe

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s): (List all Beneficiaries if Trust)

Name: Phil Stefani

Address: 1033 W. Van Buren, 5th Fl, Chicago, IL 60607

Telephone: (312) 275-9000 Fax: () E-mail: claudio@stefanigroup.com

Petitioner: (if Different from Owner)

Name: _____ Relationship to Property: _____

Address: _____

Telephone: () Fax: () E-mail: _____

NOTICE OF REASONABLE ACCOMMODATION PROCESS

An alternate process is provided by the Village for persons with disabilities or handicaps who seek a Reasonable Accommodation from the Zoning Code regulations in order to gain equal access to housing. If you seek a Reasonable Accommodation from the Zoning Code based on disability or handicap, do not complete this application form, but rather a separate application for Reasonable Accommodation. For more information on this process, consult Section 4.06(3) of the Zoning Code, or contact the Community Development Department at 847.673.7402.

REQUIRED ATTACHMENTS *

Check all Documents that are Attached:

Plat of Survey	<input type="checkbox"/>	Applicable Zoning Worksheet	<input type="checkbox"/>
Site Plan	<input checked="" type="checkbox"/>	Photos of the Property	<input type="checkbox"/>
Proof of Ownership	<input type="checkbox"/>	PDF Files of all Drawings	<input type="checkbox"/>
Floor Plans	<input type="checkbox"/>	Elevations	<input type="checkbox"/>

**The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: Phil Stefani
Address: 1033 W. Van Buren, 5th Fl, Chicago, IL 60607
City, State, Zip: Chicago, IL 60607

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I also understand that if I desire a Reasonable Accommodation from the Zoning Code based on disability or handicap, that I must complete and submit a different application for consideration and by submitting this application for a Variation, I am attesting that I am not seeking a Reasonable Accommodation. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER:


Signature

PHIL STEFANI
Print Name

2-9-18
Date

PETITIONER: (if Different than Property Owner)

Signature

Print Name

Date

VARIATION STANDARDS

To be approved, each Variation request must meet certain specific standards. These standards are listed below. After each listed standard, explain how your Variation request satisfies the listed standard. Use additional paper if necessary.

1. The requested Variation is consistent with the stated intent and purposes of the Zoning Ordinance and the Comprehensive Plan.

The variation is to reduce approved parking from 51 spaces to 47 spaces temporarily every year during the summer months.

2. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced.

The Variation is not necessarily one of hardship or inconvenience, but rather a desire to add another amenity to the site for the enjoyment of guests.

3. The conditions upon which the petition for the Variation is based would not be applicable generally to other property within the same Zoning District.

The Variation is site specific

4. The Variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property.

The Variation has no impact on the property value, but would increase the revenue of the commercial business during the summer/warm months of the year.

VARIATION STANDARDS (Continued)

5. The alleged difficulty or hardship has not been created by any person presently having an interest in the property.

The Variation is not a hardship created by any person presently having an interest in the property.

6. The granting of the Variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

The Variation will not be detrimental to the public, as it will be for the enjoyment of guests to dine outside during the warm months of the year.

7. The Variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property.

The Variation is a minimum change of only 4 parking spaces from the approved parking plan and will not create an practical hardship on the subject property.

8. The proposed Variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

This proposed Variation will in no way endanger public safety or substantially diminish or impair property values within the neighborhood.

Proposed Stefani's Outdoor Seating Area:

This would be considered a (temporary) Accessory Use. Based upon initial review (assuming attached highlighted sketch is accurate as to location), this temporary outdoor dining area would meet all required setbacks.

Required Zoning Code Relief (requires a Public Hearing at the Plan Commission):

- **Variation from Off-Street Parking requirements to further reduce the required parking from 51 spaces (permitted as part of the approved Variation in May, 2017) to 47 spaces (based on four parking spaces being utilized for outdoor dining).**

Requirements for Outdoor Seating Areas:

- Planters, posts with ropes or other similar removable enclosures are permitted as a way of defining the area occupied by the café. However, some barriers defining the outdoor seating area versus the adjacent parking spaces and drive aisle will be required.
- Pedestrian circulation and access to store entrances shall not be impaired.
- Extended awnings, canopies or large umbrellas shall be permitted. Colors shall complement building colors.
- Outdoor seating areas shall provide additional trash receptacles in the outdoor eating area.
- Operators of outdoor seating areas shall be responsible for maintaining a clean, litter-free and well-kept appearance within and immediately adjacent to the area of their activities.
- A Building Permit will be required, in which the proposed layout is reviewed for emergency egress and for required access by customers with disabilities.
- An inspection is required seasonally, upon the installation of the temporary seating area to ensure there have been no modifications to egress or capacity.

Attachments:

The following documents need to be provided:

- Completed application requesting review for the proposed Variation for parking (application form is attached to the e-mail).
- Variation standards, for which written responses must be provided (List of Variation standards is attached to the e-mail).
- Copy of parking agreement with off-site location for valet OR a letter from that property owner stating that they have approved access to their property for off-site parking (this was agreed-to by you in the previously-approved Ordinance).
- Plans, specifications (see detail of what's required in the timeline on the next page)

Timeline:

The Village's preferred timeline, which allows sufficient time to prepare all required documentation and accounts for a heavy workload the Plan Commission has in February, is for March Plan Commission

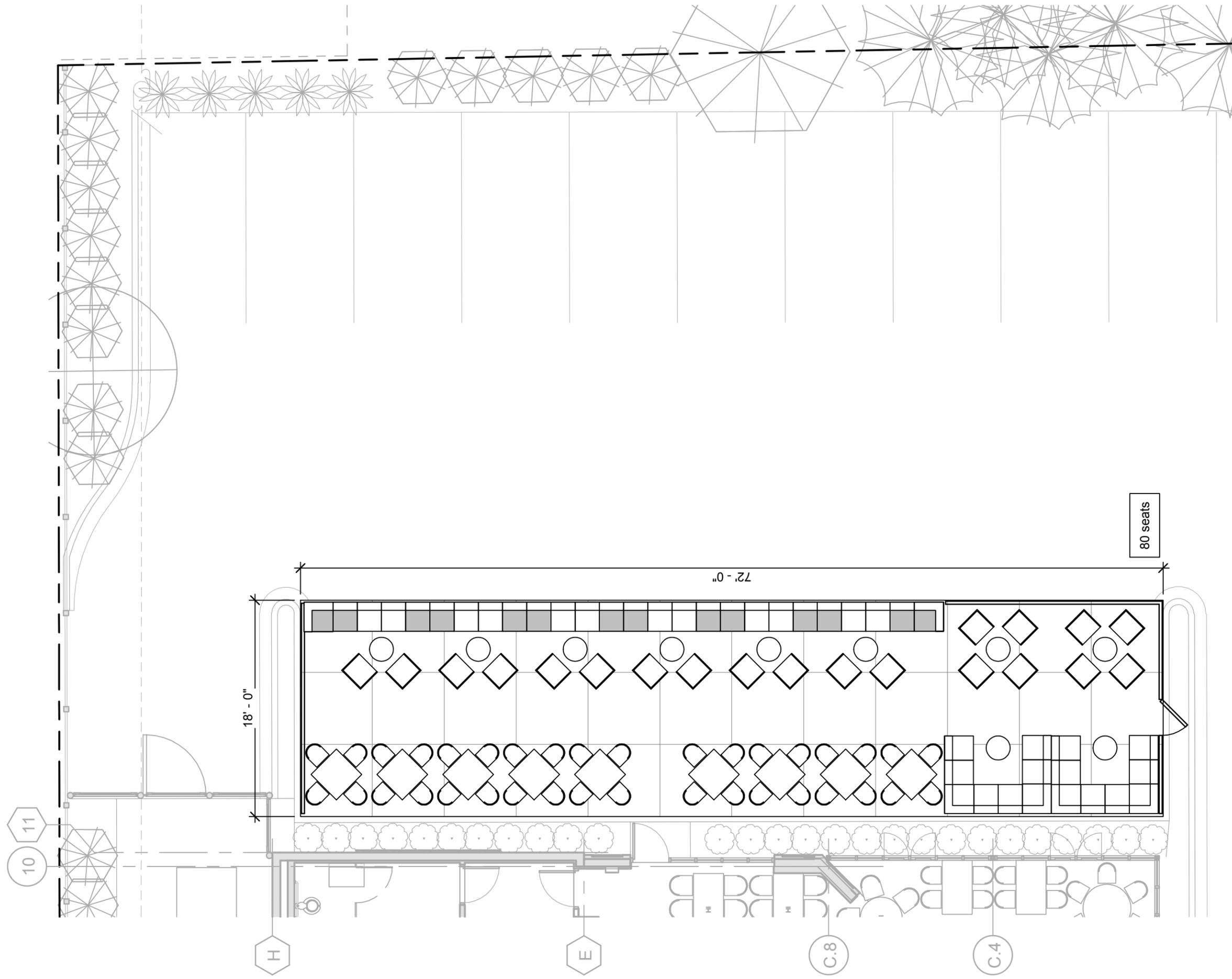
review and Village Board approval no later than April 3rd. If a faster timeline is absolutely necessary, there is a February timeline also shown below:

March Timeline (Preferred):

- February 12 – submit application and \$250.00 fee by 4 PM.
- February 15 – Copies of legal notice will be sent by the Village to surrounding property owners (legal notice will also be published in Lincolnwood Review on this date)
- February 27 – Ten paper copies of full submittal packet are due to me by 4 PM. Submittal shall include:
 - Site Plan, showing location of outdoor seating area.
 - Responses to the eight (8) Variation Standards
 - Copy of Off-Site Parking Agreement or Letter from property owner stating that they have approved access for parking
 - Photos/sketches/shop drawings/cut-sheets or specifications depicting the material and look of the proposed outdoor seating enclosure
- March 7 at 7 PM – Plan Commission meeting (you or a representative must attend to make your case to the Plan Commission). A recommendation to the Village Board should be made at this meeting.
- March 20 at 7:30 PM – Village Board meeting (Plan Commission recommendation will be considered. It is possible the Village Board could vote on this matter at this meeting).
- April 3 at 7:30 PM – Second Village Board meeting (if necessary).

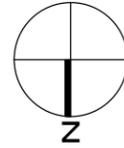
February Timeline:

- January 15 – submit application and \$250.00 fee by 4 PM.
- January 18 – Copies of legal notice will be sent by the Village to surrounding property owners (legal notice will also be published in Lincolnwood Review on this date)
- January 23 – Ten paper copies of full submittal packet are due to me by 4 PM. Submittal shall include:
 - Site Plan, showing location of outdoor seating area.
 - Responses to the eight (8) Variation Standards
 - Copy of Off-Site Parking Agreement or Letter from property owner stating that they have approved access for parking
 - Photos/sketches/shop drawings/cut-sheets or specifications depicting the material and look of the proposed outdoor seating enclosure
- February 7 at 7 PM – Plan Commission meeting (you or a representative must attend to make your case to the Plan Commission). A recommendation to the Village Board should be made at this meeting.
- February 20 at 7:30 PM – Village Board meeting (Plan Commission recommendation will be considered. It is possible the Village Board could vote on this matter at this meeting).
- March 6 at 7:30 PM – Second Village Board meeting (if necessary).



1 OUTDOOR PATIO PLAN

SCALE: 1/8" = 1'-0"



KNAUER

Knauer Incorporated
720 Winkegan Road, Suite 200
Deerfield, IL 60015

(847) 946-9500
www.knauerinc.com

STEFANI'S OSTERIA

6755 N CICERO AVENUE
LINCOLNWOOD, ILLINOIS 60712

PROJECT NO: 3365

DRAWN BY: JK

CHECKED BY: MM

© 2017 KNAUER INCORPORATED

OUTDOOR PATIO PLAN

DATE: 03/23/18

ASK-27



**CARTER-WESTMINSTER UNITED
PRESBYTERIAN CHURCH USA**

4950 West Pratt Avenue † Skokie, Illinois 60077

Telephone: 847-673-4441 † Fax: 847-673-4490 † Website: www.cwupc.org

April 23, 2018

Phil Stefani Signature Restaurants
1033 W. Van Buren St., 5th Floor
Chicago, IL 60077

Dear Mr. Stefani,

Per your request, our church Session (council) hereby gives permission for the use of our church parking lot for overflow parking, as needed, as available, for valet parking spaces for customers at your new restaurant, Stefani Prime, located at 6755 N Cicero Avenue in Lincolnwood, Illinois.

Church Mutual, our church insurance company, has requested that we ask you for a Certificate of Liability, listing Carter-Westminster United Presbyterian Church as an additional insured on your insurance policy.

We reserve the option to suspend this permission, in the event of a church event during a particular afternoon or evening, during which we may need the full use of our parking lot. In this situation we could be sure to contact the restaurant staff in advance. What comes to mind here is our annual Messiah performance, usually the first or second Sunday afternoon in December, which is highly attended.

We also look forward to dining at your new restaurant, and we welcome Stefani Prime to our local neighborhood.

Sincerely yours,

Kenneth J. Hockenberry
Pastor

cc: Doris Nadder, Clerk of Session
Don Rustemeyer, Chairperson, Board of Trustees



JOHNSON, GOLDBERG & BROWN, LTD.
CERTIFIED PUBLIC ACCOUNTANTS

6703 NORTH CICERO AVENUE, LINCOLNWOOD, ILLINOIS 60712-3302
(847) 673-5740 FAX (847) 673-5759

March 26, 2018

To Whom it may concern:

Please be advised that we have given permission to Stefani Prime to use our parking lot after 5 PM and any time on the weekend.

Very truly Yours

JOHNSON, GOLDBERG & BROWN, Ltd.

A handwritten signature in black ink, appearing to read 'Gary D. Johnson', with a long horizontal flourish extending to the right.

Gary D. Johnson, C.P.A.





Great conversations start here.



AVON LOUNGE

- Rust-proof Aluminum frame with durable resin strands
- Standard Color Options: Coffee or Safari Brown (New Grey or Natural Finish options available special order)
- Decorative Stainless Steel Ferrules
- Suitable for modular arrangement or individual component use
- Suitable for Indoor or Outdoor use

SPECIFICATIONS

Width	31	Height	27
Depth	29.25	Seat Height	16.25
Arm Height	27		
Model	AVON Coffee		

THREE YEAR WARRANTY

In recognition of our commitment to you and the quality we demand from ourselves and our suppliers, we support every indoor chair with Three (3) Year Structural Warranty

1 (800) 424-2477 GARPRODUCTS.COM SERVICE@GARPRODUCTS.COM

Hours of Operation: 8:30am to 5:00pm EST Tel: 732 364 2100 Fax: 732 370 5021



Great conversations start here.™



AVON CORNER SEATER SOFA

- Rust-proof Aluminum frame with durable resin strands and Decorative Stainless Steel Ferrules
- Standard Color Options: Coffee or Safari Brown (New Grey or Natural Finish options available special order)
- Suitable for modular arrangement or individual component use
- Suitable for Indoor or Outdoor use
- Add-Ons: Additional Back Cushion

SPECIFICATIONS

Width	29.5	Height	26.75
Depth	29	Seat Height	16.25
Arm Height	26.75		
Model	AVON Coffee		

THREE YEAR WARRANTY

In recognition of our commitment to you and the quality we demand from ourselves and our suppliers, we support every indoor chair with Three (3) Year Structural Warranty

1 (800) 424-2477 GARPRODUCTS.COM SERVICE@GARPRODUCTS.COM

Hours of Operation: 8:30am to 5:00pm EST Tel: 732 364 2100 Fax: 732 370 5021

French Bistro



FB-213 Indoor/Outdoor French Bistro Armchair Forest

W - 23.5" D - 23" H - 31.25" SH - 18" AH - 23"

French Bistro



FB-204 Can Accomodate a table top up to 48"
H - 28.5" - Other sizes available



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BEAUTIFUL FURNITURE

designs that fit.™

See Page 2 for
Colors, Patterns and
Frame Options



FB-531 TABLE BASE ONLY. Indoor/Outdoor French Bistro Table Base.
Height 28.5" Other sizes available.

WWW.BEAUFURN.COM

888.766.7706 • 336.768.2544 • info@beaufurn.com

**Brett Bargamian
6742 N. Keating
Lincolnwood, IL 60712
(847)338-2211**

April 18, 2018

Re: Case #PC-05-18: 6755 North Cicero Avenue – Amendment to Ordinance No. 2017-3265, Related to a previously granted variation for parking space quantity.

To: Doug Hammel, AICP, Community Development Manager, Village of Lincolnwood

From: Brett Bargamian

Dear Mr. Hammel:

This letter is in response to the application made by property owner Phil Stephani, Managing Member of Stephani Restaurant Group to reduce the number of required off-street parking spaces by 16%.

Please know that my sister and I (Co-Owners of 6742 N. Keating) are opposed to the application made by Mr. Stephani. Keating is a residential street and has never had a parking problem in the past. The building that is now Stephani's has been a restaurant for many years and the employees have never parked on Keating. Since Stephani's has opened, there has been a large congestion concern on Keating. Employees are parking their cars on Keating causing the congestion. We have already made our concern known to the village and have not seen any relief.

If there is a guarantee that employees will move their parking to an off-street location (other than Keating), then we will be willing to discuss the amendment. Until then, we are 100% opposed.

Sincerely,

Brett Bargamian

Plan Commission Recommendation

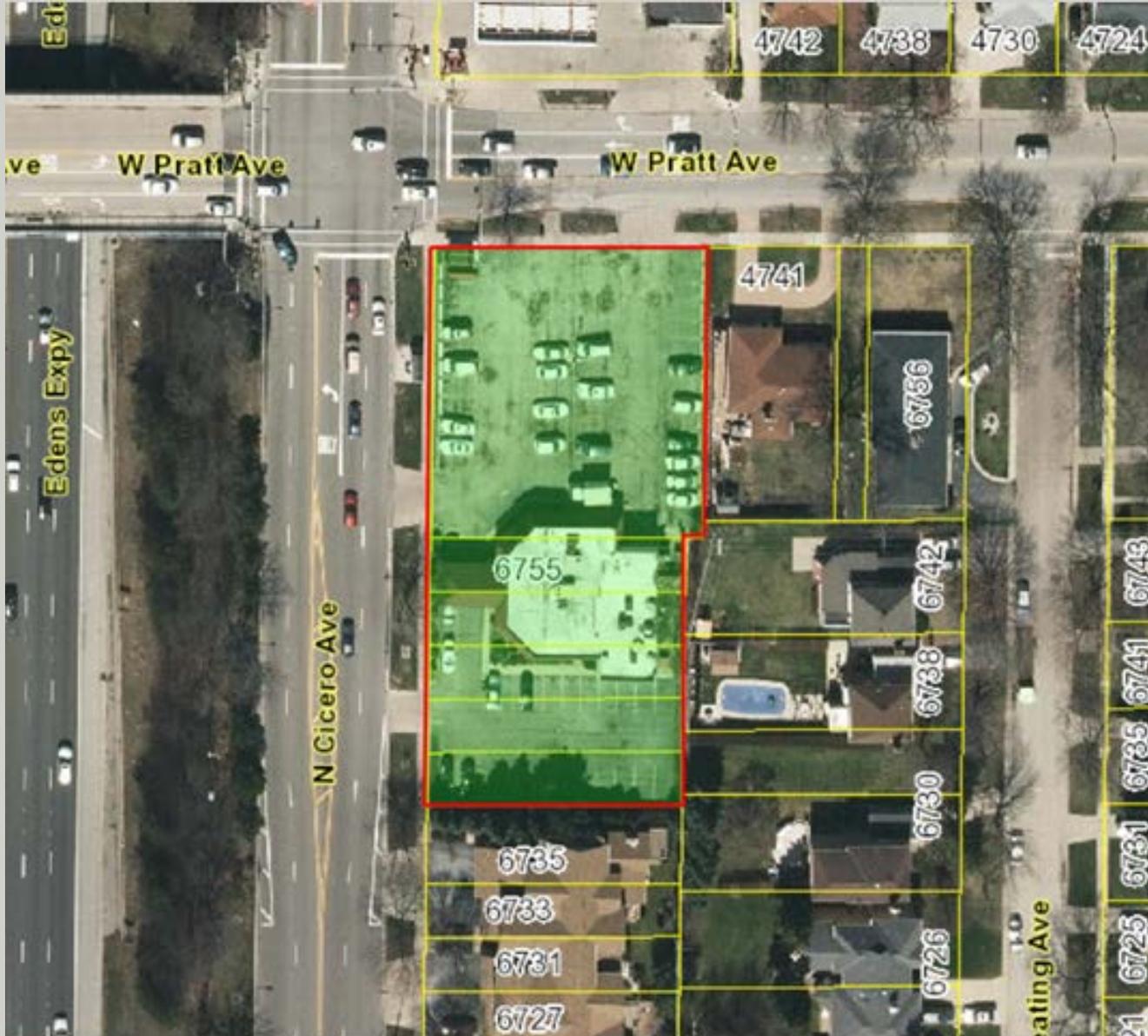
Case #PC 05-18:

**Amendment to
Ordinance No. 2017-3265
for a Parking Variation**

***Stefani Prime Restaurant
6755 North Cicero Avenue***

Subject Property

6755 N. Cicero Avenue



Zoning District

B2 – General Business



Background

➤ Previous Zoning Relief:

- Zoning Relief for restaurant redevelopment approved at May 2, 2017 VB Meeting.
- Additional Zoning Relief approved in August, 2017 for a revised screening wall along east property line.

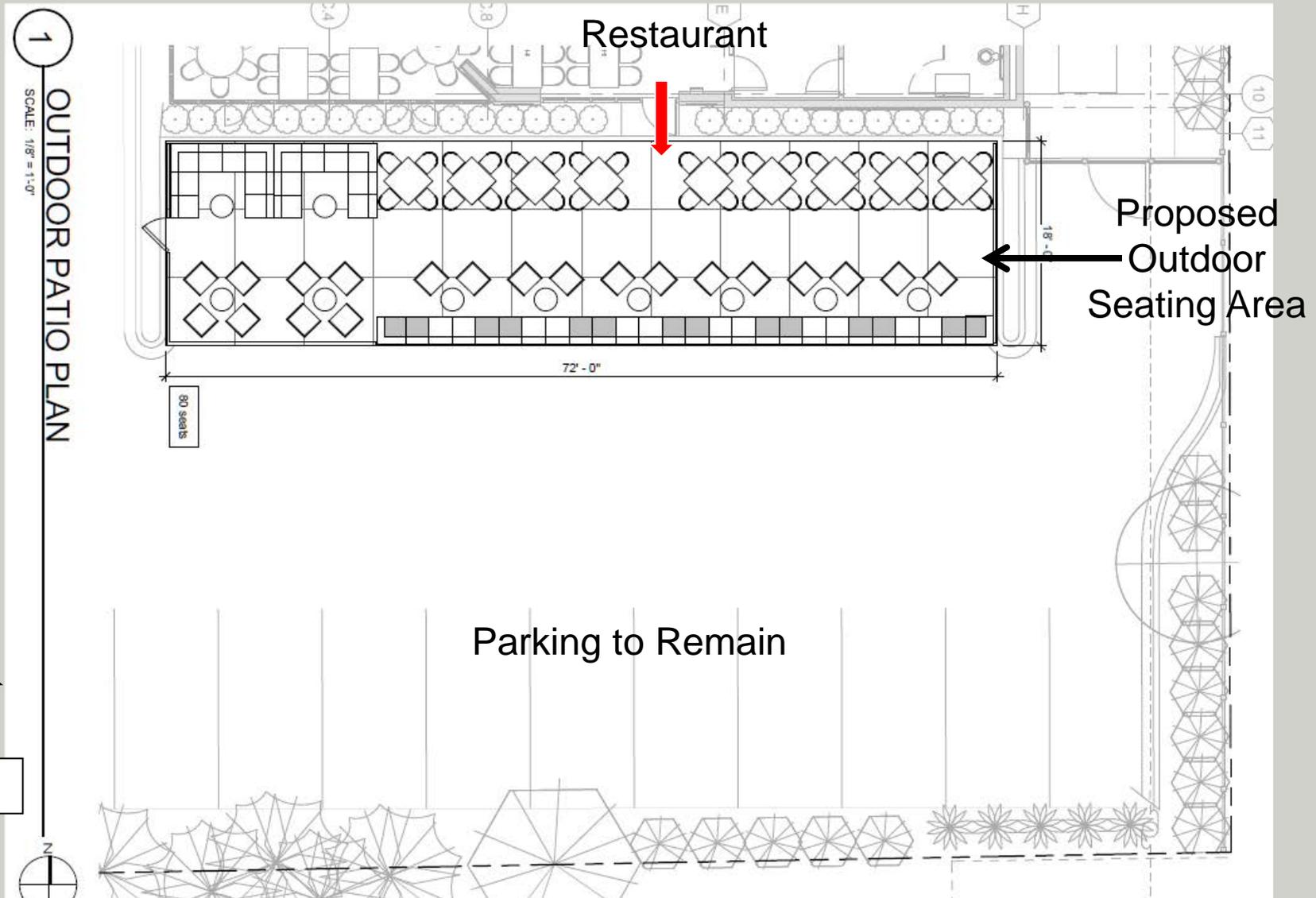
➤ Public Hearing Request:

- Variation to decrease the minimum number of required off-street parking spaces from the previously-approved 51 spaces to 43 spaces.

View from Southwest



Proposed Outdoor Seating Area



Proposed Outdoor Seating Area



Requested Variation

➤ Reduced Parking Requirement:

- **Zoning Code Section 7.10 – requires parking for a full-service restaurant at the rate of one space per 100 square feet of floor area.**
- **5,425 sq. ft. restaurant requires 55 spaces. 51 spaces previously-approved (with caveat that off-site parking agreement could be required)**
- *Variation Request – Reduce required parking to 43 spaces, where 55 spaces would be required per Village Code.*

Off-Site Parking Agreements



Requested Variations

➤ Additional Information:

- Village Code does not require parking for outdoor seating.
 - Reasoning – Most communities don't require, as outdoor seating seen as customers diverted from the inside.
- If Parking requirement for interior were applied to outdoor seating area, additional 15 spaces (1,440 sq. ft. @ 1/100 sq. ft.) would be required.
- Total of 70 needed and 43 available = Deficit of 27 spaces.
- Parking agreements provide 106 spaces (surplus of 51 from Code requirement and 36 from interior/exterior parking needs) * Doesn't include BP gas station parking

PC Deliberations

➤ **Public Hearing held on May 2, 2018**

- Attorney Freedman addressed the current parking situation on Village streets - Valet hasn't been parking on streets, but employees have been.
- Mr. Stefani provided information regarding use of off-site parking, and stated they are notifying employees of mandatory parking at the church.
- Mr. Stefani further noted the interior of the restaurant will never be full, in conjunction with the outdoor seating, due to kitchen capacity and weather concerns.

Public Testimony:

- Six members of the Public provided testimony.
- Consensus of the public was that parking on neighborhood streets is a great concern:
 - Creates safety issues with line-of-sight and narrowing of road.
 - No street parking available for neighborhood residents.
 - Trash possibly generated from the vehicle occupants.
 - Recent Press sends impression seating area has already been approved.

PC Deliberations

- Plan Commission discussed concerns regarding:
 - Lack of assurance regarding off-site parking agreements.
 - Neighborhood residents issues with line of sight, abundance of parked vehicles in area.
 - no traffic management (stop sign) at North Shore & Keating.
- Mr. Stefani and Attorney stated that once employees are mandated to park at the church, the only remaining cars will be customers who do not valet.
- Mr. Freedman further assured that if parking agreements terminate, its Restaurants' responsibility to find replacements or be non-compliant with granted Zoning relief.
- Plan Commission consensus was that Valet Parking must always be in place and no Valet or employee vehicles can be on Village streets.
- Plan Commission also recommended that the parking concerns in the area be forwarded to the Traffic Commission for their consideration.

PC Recommendation

□ By a unanimous 6-0 Vote, PC recommends Approval of an Amendment to Ordinance No. 2017-3265 to Approve a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces, to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, located at 6755 North Cicero Avenue, with the Following Conditions:

- 1. All parking to be on Stefani restaurant property or approved off-site parking lots. No parking for employees or valet shall be on Village streets.**
- 2. Letters approving off-site parking at each lot to be provided to Village annually (by March 1st).**
- 3. No less than 85 parking spaces shall be available on the Stefani restaurant site and approved off-site locations.**
- 4. Valet parking must be provided during operating hours of the restaurant.**

Action Requested of the Village Board

Approval of:

Ordinance amending approved relief previously granted in Ordinance No. 2017-3265, and granting a Variation to further decrease the minimum number of required off-street parking spaces from the previously-approved 51 spaces to 43 spaces to permit installation of an outdoor seating area at 6755 N. Cicero Avenue, with conditions previously noted.

Request For Board Action

REFERRED TO BOARD: May 15, 2018

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Consideration of a Resolution Authorizing the Execution of a Consultant Services Agreement with Stanley Consultants of Chicago, Illinois for Preliminary Engineering Services Relating to Improvements at the Intersection of Touhy and Cicero Avenues in the Amount of \$249,951.10

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On November 7, 2017 and January 16, 2018, the Village Board adopted Resolutions approving intergovernmental agreements (IGAs) with Cook County and the Illinois Department of Transportation (IDOT), respectively, regarding funding preliminary engineering services relating to proposed improvements at the intersection of Touhy and Cicero Avenues. The proposed improvements include the addition of a right turn lane on northbound Cicero Avenue for traffic seeking to head eastbound on Touhy Avenue and widening of the Edens Expressway off ramp. In total, the two IGAs provide funding in the amount of \$250,000, which covers the entire cost of the preliminary engineering study. No Village funds will be expended on the project.

The Cook County IGA requires the Village to conduct a qualifications based selection process to identify the most qualified engineering firm. Notice that the Village was seeking qualifications for engineering services was published in the *Lincolnwood Review* on February 1, 2018 and on the Village's website until qualifications were due on February 20, 2018. The request for qualifications was provided to 13 engineering firms who perform intersection design studies and on February 20, 2018, sealed statements of qualification were submitted by seven firms.

The statements of qualification were reviewed by a staff committee consisting of the Village Manager, Assistant Village Manager, Public Works Director, Assistant to the Public Works Director, and Management Analyst. Each committee member evaluated the statements of qualifications based on specific criteria and each was awarded a total score. Table 1 provides a breakdown of the selection criteria and maximum score.

Criteria	Maximum Score
Technical Approach	30 points
Firm Experience	30 points
Staff Capabilities	20 points
Past Performance	10 points
Work Load Capacity	10 points

The three firms with the highest scores were identified as the short list and were invited to make a brief presentation and conduct an interview with the committee. Interviews were held on March 12, 2018 and focused on each firm's ability to complete the project, evaluate alternatives, and seek community input. Table 2 identifies the firms that submitted a statement of qualifications and those selected for the short list.

Table 2. Responding Firms
AES Engineers and Surveyors
Christopher B. Burke Engineering, Ltd. *
Civiltech Engineering, Inc. *
Clark Dietz
Patrick Engineering
Stanley Consultants *
Thomas Engineering Group

* Selected for short list and interviewed

Following the interviews, the selection committee met and determined that based on evaluation criteria and the performance of the consultants during the interview, Stanley Consultants of Chicago, Illinois is the most qualified firm to complete the project. Stanley Consultants has recently been successful in completing similar projects for Lake County, DuPage County, IDOT, and the Village of Wilmette. Throughout the selection process, Stanley Consultants demonstrated a strong ability to evaluate alternative project designs and seek community input. Additionally, Stanley Consultants has worked with the Village throughout the design and construction of the Touhy Avenue Overpass project and has performed exceptionally well.

The Cook County IGA required the Village to seek concurrence with the preferred firm before beginning the process of negotiating a contract. On March 20, 2018, Cook County concurred with staff's recommendation that Stanley Consultants be identified as the most qualified firm. Since then, staff has been working with Stanley Consultants to negotiate a contract that includes all of the required services including data collection, completion of a topographic survey, public involvement, crash and safety analyses, development of an intersection design study, completion of a geometric study, development of a transportation management plan, a drainage study, cost estimates, grant support, and the drafting of a project development report. Stanley Consultants has agreed to perform these services at a total cost of \$249,951.10, which is within the available grant funds. Due to the firm's experience and qualifications in addition to the fact that the required services can be completed with the allocated grant funds, staff recommends a consultant services agreement be executed with Stanley Consultants.

FINANCIAL IMPACT:

The Village will be responsible to pay for the services up front and will be reimbursed by Cook County and IDOT.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Proposed Consultant Services Agreement
3. Stanley Consultants Statement of Qualifications

RECOMMENDED MOTION:

Move to approve a Resolution authorizing the execution of a consultant services agreement with Stanley Consultants of Chicago, Illinois for preliminary engineering services relating to improvements at the intersection of Touhy and Cicero Avenues.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING AN ENGINEERING CONSULTING AGREEMENT WITH STANLEY CONSULTANTS, OF CHICAGO, ILLINOIS, FOR IMPROVEMENTS TO THE INTERSECTION OF TOUHY AND CICERO AVENUES

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has applied for, and received, grants from the County of Cook and the Illinois Department of Transportation to construct a right turn lane on northbound Cicero Avenue for traffic travelling eastbound on Touhy Avenue ("*Touhy/Cicero Project*"); and

WHEREAS, the Village now desires to secure Phase I engineering consulting services for the Touhy/Cicero Project (collectively, the "*Services*"); and

WHEREAS, on February 1, 2018, the Village issued a request for qualifications for the provision of the Services ("*RFQ*"); and

WHEREAS, the Village received seven responses to the RFQ; and

WHEREAS, after review and consideration of the seven responses to the RFP, the Village has determined that the proposal submitted by Stanley Consultants, of Chicago, Illinois ("*Stanley*"), is the most appropriate for the provision of the Services to the Village; and

WHEREAS, the Village now desires to enter into an agreement with Stanley for the provision of the Services ("*Agreement*"); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with Stanley will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Agreement by and between the Village and Stanley is hereby approved in the amount of \$249,951.10, in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement

executed by Stanley; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and in the manner provided by law.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
AGREEMENT

**VILLAGE OF LINCOLNWOOD
PROFESSIONAL SERVICES AGREEMENT**

This **PROFESSIONAL SERVICES AGREEMENT** ("**Agreement**") is dated as of the ____ day of _____, _____, and is by and between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation ("**Village**"), and the Consultant identified in Section 1.A of this Agreement.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the Village's statutory and home rule powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to perform and to provide all necessary professional consulting services to perform the work in connection with the project identified below:

Consultant Name ("*Consultant*"): Stanley Consultants

Address: 8501 W. Higgins Road

Chicago, IL 60631

Telephone No.: 773-693-9624

Email: sonarsagar@stanleygroup.com

Project Name/Description:

Agreement Amount: \$249,951.10

B. Project Description. Phase I engineering design study of a 0.25 mile segment of Cicero Avenue between the intersections of the northbound I-94 exit ramp on the south and Touhy Avenue on the north, as more fully described in the proposal attached to this Agreement as **Exhibit A ("*Proposal*")**.

C. Representations of Consultant. The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the consulting services that are set forth in the Proposal ("**Services**") in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties ("***Commencement Date***"). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the Village, but in no event later than August 31, 2019 ("***Time of Performance***"). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Consultant. Delays caused by the Village shall extend the Time of Performance in equal proportion to the delay caused by the Village.

D. Reporting. The Consultant shall regularly report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified as the Agreement Amount in Section 1.A of this Agreement. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D or 3.E of this Agreement.

B. Invoices and Payment. The Consultant shall submit invoices in an approved format to the Village for costs incurred by the Consultant in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the rates set forth in the Proposal. The Village shall pay to the Consultant the amount billed within 45 days after receiving such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the Village to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement. The records shall be made available to the Village at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

D. Claim In Addition To Agreement Amount.

1. The Consultant shall provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within 15 days after the occurrence of such action.

2. The Consultant acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1 of this Agreement shall not be deemed or interpreted as entitling the Consultant to any additional compensation; and (b) any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Section 8.A of this Agreement.

3. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village, without interruption.

E. Additional Services. The Consultant acknowledges and agrees that the Village shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement ("***Additional Services***"), regardless of whether such Additional Services are requested or directed by the Village, except upon the prior written consent of the Village.

F. Taxes, Benefits, and Royalties. Each payment by the Village to the Consultant includes all applicable federal, state, and Village taxes of every kind and nature applicable to the Services, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits, and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Consultant.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the

Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved in advance by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village and consistent with commonly accepted professional practices, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement, or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term "*Confidential Information*" shall mean information in the possession or under the control of the Village relating to the technical, business, or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village

Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of such information to the Consultant pursuant to this Agreement (“*Time of Disclosure*”); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant.

The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Village. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF SERVICES AND INDEMNIFICATION.

A. Representation and Certification of Services. The Consultant represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, and does hereby agree to, indemnify and save harmless, the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with the Consultant's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in Section 6.A of this Agreement.

C. Insurance. The Consultant shall provide, at its sole cost and expense, liability insurance in the aggregate amount of \$1,000,000, which insurance shall include, without limitation, protection for all activities associated with the Services. The insurance shall be for a minimum of \$1,000,000 per occurrence for bodily injury

and \$1,000,000 per occurrence for property damage. The Consultant shall cause the Village to be named as an additional insured on the insurance policy described in this Section 6.C. Not later than 10 days after the Commencement Date, the Consultant shall provide the Village with either: (a) a copy of the entire insurance policy; or (b) a Certificate of Insurance along with a letter from the broker issuing the insurance policy to the effect that the Certificate accurately reflects the contents of the insurance policy. The insurance coverages and limits set forth in this Section 6.C shall be deemed to be minimum coverages and limits, and shall not be construed in any way as a limitation on the Consultant's duty to carry adequate insurance or on the Consultant's liability for losses or damages under this Agreement.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed: (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (2) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations

interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the rates set forth in the Proposal.

E. Compliance With Laws and Grants.

1. Compliance with Laws. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement or the Services. Further, the Consultant shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act.

2. Liability for Noncompliance. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors, performance of, or failure to perform, the Services or any part thereof.

3. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

F. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement (“***Event of Default***”), and fails to cure any such Event of Default within ten business days after the Consultant’s receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. **Cure by Consultant.** The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. **Termination of Agreement by Village.** The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. **Withholding of Payment by Village.** The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys’ fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

G. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

H. Village Council Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to, vendors shall be subject to the approval of the Village Council. For purposes of this Section 7.H, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the Village. The Village shall not be liable to any vendor or third party for any agreements made by the Consultant without the knowledge and approval of the Village Council.

I. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant’s performance of the Services. The Consultant agrees to cooperate with the Village in

the performance and completion of the Services and with any other consultants engaged by the Village.

J. News Releases. The Consultant shall not issue any news releases, advertisements, or other public statements regarding the Services without the prior written consent of the Village Manager.

K. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received from the Village by the Consultant in connection with any or all of the Services to be performed under this Agreement ("***Documents***") shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

L. GIS Data. The Village has developed digital map information through Geographic Information Systems Technology ("***GIS Data***") concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. Limited Access to GIS Data. The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

2. Purpose of GIS Data. The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

3. Agreement with Respect to GIS Data. The Consultant does hereby acknowledge and agree that:

a. Trade Secrets of the Village. The GIS Data constitutes proprietary materials and trade secrets of the Village, and shall remain the property of the Village;

b. Consent of Village Required. The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village Manager;

c. Supply to Village. At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. No Guarantee of Accuracy. The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. Discontinuation of Use. At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever, and remove the GIS Data from all of the Consultant's databases, files, and records; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify compliance by the Consultant with this Section 7.L.3.e.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Broker in accordance with all applicable statutory procedures.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Consultant, and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or by (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 8.D, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Lincolnwood
Village Hall
6900 North Lincoln Avenue.
Lincolnwood, Illinois 60712
Attention: Village Manager

With a copy to:

Holland & Knight LLP
131 S. Dearborn, 30th Floor
Chicago, Illinois 60603

Attention: Steven M. Elrod, Corporation Counsel

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Stanley Consultants
8510 W. Higgins Road
Chicago, IL 60631
Attention: Sagar Sonar, PE, PTOE

With a copy to:

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

J. Authority to Execute.

1. **The Village.** The Village hereby warrants and represents to the Consultant that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

2. The Consultant. The Consultant hereby warrants and represents to the Village that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

L. Waiver. Neither the Village nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Consultant's right to enforce such rights or any other rights.

M. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

N. Grammatical Usage and Construction. In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

O. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

P. Headings. The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

Q. Exhibits. Exhibits A through ___ attached to this Agreement are, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control.

R. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 2018.

ATTEST:

VILLAGE OF LINCOLNWOOD

By: _____
Beryl Herman,
Village Clerk

By: _____
Timothy C. Wiberg,
Village Manager

ATTEST:

CONSULTANT

By: _____

By: _____

Title: _____

Its: _____

EXHIBIT A
PROPOSAL

Village of Lincolnwood
Touhy Avenue and Cicero Avenue Intersection
Phase I Study
Scope of Services

Introduction

The Phase I Study involves a 0.25-mile segment of Cicero Avenue between the intersections with the northbound I-94 exit ramp on the south and Touhy Avenue on the north. The study is located in the Village of Lincolnwood (VILLAGE) in Cook County. Both Cicero Avenue and Touhy Avenue are under the jurisdiction of the Illinois Department of Transportation (IDOT). The purpose of this 3R project is to identify intersection improvements and resurface the roadway. The intent is that the project be eligible for federal funds for design engineering and construction. Therefore the study will be processed through IDOT Bureau of Local Roads & Streets (BLR&S). The scope of work includes the following:

- Data Collection and Evaluation
- Topographic Survey
- Environmental Studies
- Public Involvement
- Crash and Safety Analysis
- Capacity Analysis and Intersection Design Studies
- Geometric Studies
- Drainage Studies
- Cost Estimates
- Project Development Report (Categorical Exclusion)
- Meetings and Coordination
- Administration and Management
- QA / QC

The approximate project study limits are as follows:

- Cicero Avenue: 200' south of the I-94 northbound Exit Ramp/ Estes Avenue to 400' north of Touhy Avenue (1,300' total)
- Touhy Avenue: 500' west of Cicero Avenue to 300' east of Cicero Avenue (800' total)
- I-94 NB Exit Ramp: I-94 gore to Cicero Avenue (1,000' total)

The project will be designed using Microstation and Geopak software following IDOT standards. The following is a detailed description of work tasks.

Data Collection and Evaluation

The data collection effort includes the following:

- Stanley Consultants (CONSULTANT) will obtain information from the VILLAGE and IDOT including GIS files, land use maps, zoning maps, soils and geological information, microfilm plans, flooding reports, existing right-of-way, drainage information, and utility plans.
- The CONSULTANT will initiate coordination with JULIE to obtain utility atlases for the project area.
- The CONSULTANT will incorporate ROW information from AES Services, Inc. (AES)
- The CONSULTANT will obtain Property Identification Numbers, and utilize the Cook County website to identify the owners of the adjacent properties in this task.
- Two field trips of the project area will be conducted with the CONSULTANT and VILLAGE personnel.

Village of Lincolnwood
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Phase I Study

Scope of Services

- AES will obtain classification traffic counts at the following intersections (see attached scope of work):
 - Cicero Avenue at the I-94 northbound Exit Ramp
 - Cicero Avenue at Touhy Avenue
- The data will be collected for the following periods (a total of 8 hours of data will be collected):
 - Weekday: 7:00 AM to 9:00 AM (2 hours)
 - Weekday: 4:00 PM to 6:00 PM (2 hours)
 - Saturday: 10:00 AM to 2:00 PM (4 hours)
- The CONSULTANT will make field observations during the data collection effort to evaluate queue lengths, lane utilization, and note traffic characteristics.
- The CONSULTANT will use video data collected by AES to review the Origin-Destination (OD) of the vehicles exiting northbound I-94 through the Touhy Avenue at Cicero Avenue intersection during the afternoon (PM) peak hour.

Topographic Survey

AES will perform the Topographic Survey in accordance with the Illinois Department of Transportation's survey procedures. (See attached scope)

Environmental Studies

The CONSULTANT will obtain aerials for preparation of environmental survey exhibits. The CONSULTANT will prepare and submit an Environmental Survey Request (ESR) form with Attachments and Exhibits to IDOT BLR&S for processing. The CONSULTANT will be responsible for the following related to the ESR:

- Review of the findings
- Responses to inquiries regarding the project impacts on environmental resources
- Modification of the design alternative to adhere to environmental requirements
- Incorporation of the information into the project report

IDOT will perform the PESA study and wetland delineations.

Public Involvement

The public involvement scope of work includes the following:

- Stakeholder involvement with the affected property owners.
 - The CONSULTANT will identify and coordinate with stakeholders to introduce them to the project.
 - The CONSULTANT will attend a "dry run" meeting with the VILLAGE prior to the stakeholder meetings to present the preliminary alternatives.
 - The CONSULTANT will attend two stakeholder meetings to present the project.
- Prepare and attend one public meeting.
 - The VILLAGE will prepare the mailing lists, invitation, postcards, and advertising.
 - The CONSULTANT will prepare the meeting handout, display exhibits, and audio / visual presentation.
 - The VILLAGE will provide the location for the public meeting.
 - The CONSULTANT will attend a "dry run" for the public meeting, attend the public meeting and answer questions
- The CONSULTANT will prepare a public meeting disposition of comments, prepare response newsletter and/or draft response letters.

Village of Lincolnwood
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Phase I Study
Scope of Services

Crash and Safety Analysis

IDOT shall provide crash data for the previous five years at the following locations:

- Cicero Avenue at the I-94 northbound Exit Ramp
- Cicero Avenue at Touhy Avenue
- Cicero Avenue between the I-94 Exit ramp and Touhy Avenue

The CONSULTANT will review the crash data and summarize crashes by year and major type to define trends and roadway deficiencies at each of the above intersections. Areas experiencing significant crash rates will be investigated so that countermeasures can be recommended. The CONSULTANT will receive collision diagrams for each intersection from IDOT. Crash reports will be requested for crashes involving fatalities, pedestrians and bicyclists.

Capacity Analysis and Intersection Design Studies

The CONSULTANT will utilize the data collected by AES for the capacity analysis. Synchro (Version 9) simulation software will be utilized to prepare a traffic model for the alternatives analysis and evaluation of signal coordination. The computer simulation model will be utilized to verify the corridor capacity sufficiency.

The CONSULTANT will perform analyses for the following periods:

- Weekday AM Peak Hour
- Weekday PM Peak Hour
- Saturday Mid-Day Peak Hour

The CONSULTANT will use Highway Capacity Software 2010 for use in preparing the Intersection Design Study (IDS) sheets. The CONSULTANT will prepare an IDS for the following intersection:

- Cicero Avenue at Touhy Avenue

The Intersection Design Study will include intersection geometry, capacity analysis results, traffic signal phasing diagrams, existing traffic volumes, AutoTurn analysis and design exceptions, if needed. A pdf copy of the IDS's will be provided to Cook County Department of Transportation and Highways.

Geometric Studies

The CONSULTANT will determine facility deficiencies based on information gathered. The CONSULTANT will develop feasible preliminary geometric alternatives for review and discussion with the VILLAGE. The CONSULTANT anticipates the geometric alternatives will consist of the following:

Cicero Avenue at Touhy Avenue northbound right turn channelization

- Utilize existing 12-ft lanes, add 12-ft right turn lane
- Utilize existing 11-ft lanes, add 11-ft right turn lane
- Utilize 11-ft lanes with a center line shift, add 11-ft right turn lane

I-94 northbound exit ramp storage

- Two (2) Lane Approach
- Three (3) Lane Approach

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The CONSULTANT will complete alignment and geometrics plan studies; profile and cross-section studies; typical cross-sections and details; plot proposed geometrics and right-of-way line; and develop preliminary right-of-way for the preferred improvement. It is anticipated that two (2) total plan and profile sheets at 1"=50' scale will be required for the preferred improvement.

"Top line" cross sections for the preferred alternate typical section will be prepared at full station 50-ft intervals within the proposed ROW. Based on the project limits, 46 cross sections will be required for the mainline section of the project. An additional four (4) cross sections will be needed for intersections. Therefore, the overall estimated number of cross sections to be required is 50. Three existing and three proposed typical sections will be provided.

The CONSULTANT will determine right-of-way impacts in this task. The CONSULTANT will draft and coordinate the ROW requirements.

The CONSULTANT will develop ADA Detail Design Sheets at 11 curb ramps.

Cicero Avenue at Touhy Avenue:

- NE Quadrant
 - West
 - South
- SE Quadrant
 - West
 - North
- NW Quadrant
 - East
 - South
- SW Island
 - East
 - North
- SW Quadrant
 - Northeast

Cicero Avenue at I-94 Ramp:

- NE Quadrant
 - South
- SE Quadrant
 - North

A roadway lighting assessment is included in the scope of work.

Transportation Management Plan

This effort will summarize how traffic could be staged to accommodate the construction of the improvement. The work includes the preparation of typical sections for each stage of the maintenance of traffic. It is anticipated that there will be a minimum of two stages and that one typical section per stage will be developed for each roadway. The CONSULTANT will perform a queuing analysis; and prepare text of traffic maintenance and exhibits. The Traffic Management Plan (TMP) will incorporate the FHWA Work Safety and Mobility Policy. The IDOT District One Bureaus of Programming, Design, Traffic, and Maintenance will review the Draft TMP. The Final TMP will be revised based on comments from these Bureaus. Five copies of the Final TMP will be provided. A pdf copy of the TMP will be provided to Cook County Department of Transportation and Highways.

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Drainage Studies

The scope of work for the proposed drainage studies will be based on maintaining the existing storm sewer system, where possible. The project deliverable will be a Location Drainage Technical Memorandum (LD Tech Memo) with associated exhibits.

AES Services, Inc. will complete all drainage structure survey (see survey scope of work). IDOT will provide existing drainage information including flooding reports for the CONSULTANT to review. The CONSULTANT will develop an Existing Drainage Plan (EDP) that identifies drainage problems, sewer locations, and major drainage features. Upon completion of the EDP, the CONSULTANT will utilize StormCAD software to model the existing storm sewer for proposed intersection widening in order to identify undersized pipes.

The CONSULTANT will then develop a Proposed Drainage Plan to illustrate recommended improvements. The proposed drainage plan includes proposed storm sewer sizes and slopes, control structures for drainage, tributary areas, and drainage outfalls. A Control Structure Detail sheet will also be included in the submittal.

The LD Technical Memorandum will be prepared per the IDOT Drainage Manual and contain a qualitative analysis of the drainage systems, including brief narrative of existing and proposed drainage conditions, EDP, PDP, Proposed Cross Sections, Location Drainage Map, FIRM map, Wetland Exhibit, Water Quality BMP, and Erosion and Sediment Control Data References.

The CONSULTANT will submit two paper copies and one PDF copy of the draft LD Tech Memo to the VILLAGE for review. The CONSULTANT will revise the Draft LD Tech Memo per the VILLAGE comments prior to submitting to IDOT BLR&S. The CONSULTANT will prepare a disposition of comments and make revisions per IDOT BLR&S review. The Final LD Tech Memo submittal will include two paper copies and one PDF copy to the VILLAGE for review. Upon Village approval, the CONSULTANT will submit the Final LD Tech Memo to IDOT BLR&S for approval. A pdf copy of the deliverables will be provided to Cook County Department of Transportation and Highways.

Cost Estimates

The CONSULTANT will prepare a preliminary cost estimates for the preferred alternative to be submitted with the Draft Project Development Report. The final cost estimate will be revised and submitted with the Final Project Development Report.

Project Development Report

The CONSULTANT will compile exhibits, maps, tables, supplemental documents, and appendices. The CONSULTANT will prepare the Draft Project Development Report (PDR) utilizing form BLR 22211. The CONSULTANT will submit the following documents:

- Two paper copies and one PDF copy of the Draft PDR to the VILLAGE for review. The CONSULTANT will revise the Draft PDR per the VILLAGE comments.
- Two paper copies of the revised Draft PDR to IDOT BLR&S.
- One paper copy and one PDF copy of the Final PDR to IDOT BLR&S.
- Four paper copies of the Final PDR to IDOT BLR&S.

The cost for developing the PDR will include assembling all required documents, printing, binding, and delivering the reports. A pdf copy of the PDR will be provided to Cook County Department of Transportation and Highways.

Village of Lincolnwood
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Scope of Services

Meetings and Coordination

The CONSULTANT anticipates the following meetings for this project:

- Five VILLAGE of Lincolnwood meetings
- Three IDOT meetings
- Two FHWA/BDE meetings

The CONSULTANT will attend these meetings, prepare meeting minutes, and perform follow up to the meetings as needed.

Administration and Management

The CONSULTANT will perform project management and administration, including staff and resource scheduling, progress monitoring, monthly invoice and progress reports.

QA/QC

The CONSULTANT shall implement their QA/QC policy.

Funding Assistance

The CONSULTANT will assist the Village in completing CMAQ funding application by completing necessary traffic data and capacity analysis worksheets.

Schedule

The anticipated project schedule to meet the Invest in Cook grant agreement, is as follows:

- June 2018 - IDOT Phase I Kickoff Meeting
- March 2019 - Draft PDR to IDOT
- August 2019 - Final PDR to IDOT

**PAYROLL ESCALATION TABLE
FIXED RAISES
COST PLUS FIXED FEE**

FIRM NAME Stanley Consultants
PRIME/SUPPLEMENT Prime

DATE 05/01/18
PTB NO. Touhy Ave at Cicero Ave

CONTRACT TERM 12 MONTHS
START DATE 7/1/2018
RAISE DATE 4/1/2019

OVERHEAD RATE 156.17%
COMPLEXITY FACTOR _____
% OF RAISE 3.00%

ESCALATION PER YEAR

7/1/2018 - 4/1/2019

4/2/2019 - 7/1/2019

$\frac{9}{12}$

$\frac{3}{12}$

= 75.00%
= 1.0075

25.75%

0.75%

The total escalation for this project would be:

PAYROLL RATES

FIRM NAME
PRIME/SUPPLEMENT
PSB NO.

Stanley Consultants DATE
Prime
Touhy Ave at Cicero Ave

05/01/18

ESCALATION FACTOR 0.75%

CLASSIFICATION	CURRENT RATE	CALCULATED RATE
Project Principal	\$70.00	\$70.00
Engineering Grp Manager	\$70.00	\$70.00
Department Manager	\$70.00	\$70.00
Senior Engineer	\$55.49	\$55.91
Engineer	\$38.76	\$39.05
Engineer Intern II	\$34.66	\$34.92
Engineer Intern I	\$30.12	\$30.35
Sr Resident Project Rep	\$59.29	\$59.73
Resident Project Rep	\$45.77	\$46.11
Sr Construction Observer	\$37.01	\$37.29
Construction Observer	\$25.49	\$25.68
CAD/ Graphics Manager	\$51.77	\$52.16
Designer	\$42.64	\$42.96
Associate Designer	\$33.63	\$33.88
Sr Admin Assistant	\$24.50	\$24.68
Admin Assisstant	\$23.62	\$23.80
Admin Services Manager	\$33.72	\$33.97

Subconsultants

FIRM NAME Stanley Consultants
PRIME/SUPPLEMENT Prime
PSB NO. Touhy Ave at Cicero Ave

DATE 05/01/18

NAME	Direct Labor Total	Contribution to Prime Consultant
AES Services, Inc.		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
Total	0.00	0.00

**COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES**

FIRM
PSB
PRIME/SUPPLEMENT

Stanley Consultants
Touhy Ave at Cicero Ave
Prime

OVERHEAD RATE
COMPLEXITY FACTOR

1.5617
0

DATE 05/01/18

DBE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	IN-HOUSE DIRECT COSTS (D)	FIXED FEE (E)	Outside Direct Costs (F)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
	Data Collection	60	2,272.52	3,548.99	22.89	840.83				6,685.23	2.67%
	Topographic Survey	8	447.25	698.47		165.48				1,311.20	0.52%
	Environmental Studies	28	1,195.22	1,866.57		442.23				3,504.02	1.40%
	Public Involvement	266	11,671.29	18,227.05	295.78	4,318.38				34,512.50	13.81%
	Crash and Safety Analysis	48	1,943.19	3,034.67		718.98				5,696.84	2.28%
	Capacity Analysis and Intersection Desig	160	6,408.91	10,008.79		2,371.30				18,789.00	7.52%
	Geometric Studies	346	12,584.40	19,653.06		4,656.23				36,893.69	14.76%
	Transportation Management Plan	40	1,594.19	2,489.64		589.85				4,673.68	1.87%
	DrainageStudies	228	8,981.74	14,026.79	260.00	3,323.24				26,591.77	10.64%
	Cost Estimates	32	1,334.90	2,084.71		493.91				3,913.52	1.57%
	Project Development Report	132	6,085.69	9,504.01	260.00	2,251.70				18,101.40	7.24%
	Meetings and Coordination	100	6,295.31	9,831.38	99.19	2,329.26				18,555.15	7.42%
	Administration and Management	56	3,525.37	5,505.57		1,304.39				10,335.34	4.13%
	QA/QC	48	3,021.75	4,719.06		1,118.05				8,858.86	3.54%
	Funding Assistance	14	676.03	1,055.76		250.13				1,981.92	0.79%
DBE	AES Services, Inc.							49,547.00	49,547.00	49,547.00	19.82%
DBE											
	Subconsultant DL					0.00				0.00	0.00%
	TOTALS	1566	68,037.74	106,254.54	937.86	25,173.96	0.00	49,547.00	49,547.00	249,951.10	100.00%

DBE 19.82%

AVERAGE HOURLY PROJECT RATES

FIRM
PSB
PRIME/SUPPLEMENT

Stanley Consultants
Touhy Ave at Cicero Ave
Prime

DATE 05/01/18

SHEET 1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES			Data Collection			Topographic Survey			Environmental Studies			Public Involvement			Crash and Safety Analysis		
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg
Project Principal	70.00	0																	
Engineering Grp Manager	70.00	0																	
Department Manager	70.00	152	9.71%	6.79									32	12.03%	8.42				
Senior Engineer	55.91	374	23.88%	13.35	8	13.33%	7.45	8	100.00%	55.91	8	28.57%	15.97	60	22.56%	12.61	8	16.67%	9.32
Engineer	39.05	396	25.29%	9.87	20	33.33%	13.02				12	42.86%	16.74	60	22.56%	8.81	24	50.00%	19.53
Engineer Intern II	34.92	324	20.69%	7.22	16	26.67%	9.31				8	28.57%	9.98	60	22.56%	7.88	16	33.33%	11.64
Engineer Intern I	30.35	320	20.43%	6.20	16	26.67%	8.09							54	20.30%	6.16			
Sr Resident Project Rep	59.73	0																	
Resident Project Rep	46.11	0																	
Sr Construction Observer	37.29	0																	
Construction Observer	25.68	0																	
CAD/ Graphics Manager	52.16	0																	
Designer	42.96	0																	
Associate Designer	33.88	0																	
Sr Admin Assistant	24.68	0																	
Admin Assisstant	23.80	0																	
Admin Services Manager	33.97	0																	
		0																	
		0																	
		0																	
TOTALS		1566	100%	\$43.45	60	100.00%	\$37.88	8	100%	\$55.91	28	100%	\$42.69	266	100%	\$43.88	48	100%	\$40.48

Village of Lincolnwood
 Touhy Ave at Cicero Ave
 Phase I Study
 Work-hour and Direct Cost Estimate

TASK & DESCRIPTION	WORK HOURS	DIRECT COST
1 Data Collection and Evaluation		
Data Collection IDOT and Village GIS, Land Use, Zoning, Park, Fire and Sanitary Districts, etc.	4	
Review and Analyze Data from IDOT and the Village Microfilm, Traffic Counts, Crash data, Existing R.O.W., Bicycle and other information from CMAP and locals, etc.	12	
Determine Property Information for adjacent properties	4	
Field trips to area (includes taking photos & topo check) _2_ trips x _6_ hours/trip x _1_ persons	12	\$15.26
Traffic Counts and Field Observations		
Traffic Turning Counts Coordination (AES Services, inc.)	4	
Field Observation (2 people x 4 hrs x 1 visits (weekday))	8	\$7.63
JULIE and Local Utility Coordination	12	
Origin - Destination	4	
SUBTOTALS =	60	\$22.89
2 Topographic Survey		
Provided by AES Services, Inc. (See Attached CECS)		
Topographic Survey Coordination & Review	8	
SUBTOTALS =	8	\$0.00
3 Environmental Studies		
Environmental Survey Request 3 sheets @ 8 hrs / sheet	24	
COSIM worksheets for traffic signals _1_ Traffic signals x _4_ hours per signal	4	
Waters of the US impact evaluation	N/A	
Determination of potential Section 4(f) issues Check for public lands affected by proposed ROW	N/A	
SUBTOTALS =	28	\$0.00
4 Public Involvement		
Identify and coordinate with stakeholders	8	
Attendance at dry run for stakeholder meeting 2 people x 4 hours x 2 meetings	16	\$15.26
Meetings with Stakeholders to present preliminary alternatives 2 meetings x 2 people x 6 hours / meeting	24	\$15.26
Compile mailing list (including all adjacent property owners)	N/A	
Preparation of Public Meeting materials		
Postcards / Advertising	N/A	
Meeting Handout	24	
Display exhibits (Introduction, Location Map, ADT, Crash Summary, Typical Sections, Preferred Plan, Schedule, etc.)	80	\$250.00
Audio/visual presentation	40	
Field check and secure location for public meeting	N/A	
Court Reporter	N/A	
Attendance at "Dry Run" for Public Meeting 2 people x 4 hours	8	\$7.63
Attendance at Public Meeting 3 people x 6 hours	18	\$7.63
Compile comments and write summary of Public Meeting	8	
Preparation of newsletter and/or draft response letters	40	
SUBTOTALS =	266	\$295.78

Village of Lincolnwood
 Touhy Ave at Cicero Ave
 Phase I Study
 Work-hour and Direct Cost Estimate

TASK & DESCRIPTION	WORK HOURS	DIRECT COST
5 Crash and Safety Analysis		
Review crash data and summarize (For 5 years of data) 8 hrs / intersection + 8hr for 1 segment	24	
Safety analysis and counter measures IDOT will prepare Intersection colision Diagrams	24 N/A	
SUBTOTALS =	48	\$0.00
6 Capacity Analysis and Intersection Design Studies		
Synchro Analysis 16 hrs/model x 3 peak periods (Preferred Alternative) Weekday AM / PM Peak and Saturday Mid-Day Peak	48	
HCS Capacity Analysis 8 hours x 2 peak periods x 2 intersections	32	
Intersection Design Studies 1 intersection x 80 hrs / intersection	80	
SUBTOTALS =	160	\$0.00
7 Geometric Studies		
Develop Design Criteria	4	
Determine Facility Deficiencies	8	
Develop preliminary alternatives - includes plan view, storage, typical section and tapers Five alternatives @ 24 hrs each	80	
Plan & Profile: Cicero Avenue (1 sht), I-94 NB Exit Ramp (1 sht) Sheets x 40 WH/sheet	80	
Cross-section Studies Includes test cross-sections in critical areas and final cross-sections at every 50' plus cross streets and driveways 50 cross sections at 1 hours/ cross section	50	
Typical Cross-sections 6 typical cross-sections (existing ans proposed) x 4 WH/section	24	
Plot Proposed R.O.W. Line (including stations and offsets for all break points)	16	
ADA/PROWAG design 11 curb ramps x 4 hrs	44	
Roadway lighting Assessment	40	
SUBTOTALS =	346	\$0.00
8 Transportation Management Plan		
Determination of traffic maintenance (Stages)	8	
Perform Queing analysis using Synchro	16	
Transportation Management Plan - Form D1 OP0042	16	
Process Work Zone Safety and Mobility Rule - BSPE WZ2	8	
SUBTOTALS =	40	\$0.00

Village of Lincolnwood
 Touhy Ave at Cicero Ave
 Phase I Study
 Work-hour and Direct Cost Estimate

TASK & DESCRIPTION	WORK HOURS	DIRECT COST
8 Drainage Studies		
Existing Drainage System		
General Location Drainage Map	8	
Existing Drainage Plan - Cicero Ave (1 sheets @ 24 hrs/sheet)	24	
Identified Drainage Problems	8	
Major Drainage Features	4	
Proposed Drainage System		
Design Criteria	4	
Outlet Evaluation	4	
Storm Sewer Capacity (HGL)	40	
Stormwater Detention Analysis (16hrs/Intersection)	32	
Proposed Drainage Plan - Cicero Ave (1 sheets @ 24 hrs/sheet)	24	
Temporary Drainage Connections (Identify)	N/A	
Control Structure Exhibit	8	
Draft LDS Technical Memorandum		
Narrative	12	
Water Quality BMP White Paper	4	
Erosion and Sediment Control Data References	8	
Tabulate Calculations	4	
Wetland / FIRM Exhibits	4	
Study Assembly	8	\$130.00
Final LDS Technical Memorandum		
Revisions / Disposition	24	
Study Assembly	8	\$130.00
SUBTOTALS =	228	\$260.00
9 Cost Estimates		
Prepare preliminary cost estimate	16	
Update cost estimate for preferred alternative	8	
Prepare final cost estimate for PDR	8	
SUBTOTALS =	32	\$0.00
10 Project Development Report		
Prepare Draft Project Development Report		
Compile exhibits, correspondence/documentation, and supplements	8	
Write report, proofread, and edit	60	
Combine Draft PDR into Portable Document Format (PDF)	4	
Print, bind, and deliver four copies of the Draft PDR	8	\$130.00
Prepare Final Project Development Report		
Incorporate Public Hearing information	16	
Address comments from draft report and revise exhibits	24	
Revise PDF of Project Report, recognize text and provide bookmarks	4	
Printing, binding and delivery		
Assume 5 hard copies and 5 CDs of Project Report	8	\$130.00
SUBTOTALS =	132	\$260.00
11 Meetings and Coordination		
Village of Lincolnwood Meetings (Including prep and minutes)		
5 meetings x 2 people x 5 hours	50	\$38.15
IDOT Meetings		
3 meetings x 2 people x 5 hours	30	\$45.78
BDE/FHWA meeting		
2 meetings x 2 people x 5 hours	20	\$15.26
SUBTOTALS =	100	\$99.19

Village of Lincolnwood
 Touhy Ave at Cicero Ave
 Phase I Study
 Work-hour and Direct Cost Estimate

TASK & DESCRIPTION	WORK HOURS	DIRECT COST
12 Administration and Management		
Administration (8hrs set-up + 4 hrs/month x 12 months)	56	
SUBTOTALS =	56	\$0.00
13 QA/QC		
Review of milestone submittals (3% of total)	48	
SUBTOTALS =	48	\$0.00
14 Funding Assistance		
Assist Village in completing CMAQ funding application	14	
SUBTOTALS =	14	\$0.00
TOTAL =	1566	\$937.86

SCOPE OF SERVICES

Topographic Survey and Traffic Control
W. Touhy Avenue and N. Cicero Avenue, Lincolnwood, Illinois.
April 20, 2018

General

The scope of services by AES Services, Inc. (AES) (SUB-CONSULTANT) is to provide a topographic survey along with right-of-way data and traffic control for roadway improvements along W. Touhy Avenue and N. Cicero Avenue in Lincolnwood, Illinois.

TOPOGRAPHIC/ RIGHT-OF-WAY SURVEY

288 Hours

Topographic/ Right-of-Way Survey

To develop right of way lines, County research will be performed and documents collected. Title reports will be generated and review to assist in the determination of parcel lines. Our field crew will locate existing monumentation throughout the corridor to accurately prepare a drawing depicting the roadway right-of-ways. Topographic features will be collected conventionally and with the assistance of a robotic scanner in areas of high traffic volume in the purple areas depicted on the kmz file supplied by Stanley Consultants (Exhibit "A" attached hereon). All structures within the subject area will be opened and dipped to obtain invert information, size (to the best of our ability) and direction. All control points and found monumentation will be collected by GPS (Illinois East NAD 83) with elevations transferred with a digital level or robotic instruments. A total of 7 corners will be surveyed in compliance with ADA standards (Exhibit "B" attached hereon). Underground information will be limited to the directions of the water main/storm sewer/sanitary sewer obtained during the invert collection of data, no other utilities will be located or requested for marking; no utility atlas will be utilized nor will any underground line work be shown.

OFFICE COMPUTATIONS AND DRAFTING

88 Hours

A base sheet will be prepared showing the cross-sections and the topographic information obtained throughout the roadway corridor listed above. Topographic features will be shown utilizing IDOT CADD Standards and templates. The roadway lines will be determined from the existing monumentation and shown on the base sheet. The ADA corners will be shown with details to enlarge the areas for clarity.

Reduce Field Survey Data

1. Download survey controllers
2. Process data field cross-sections and generate a topographic base sheet
3. Provide a MicroStation v8i file showing cross-sections
4. Provide GEOPAK *.gpk file

QA/QC COMPLETED WORK **10 Hours**

ADMINISTRATION AND PROJECT MANAGEMENT **8 Hours**

TRAFFIC DATA COLLECTION **22 Hours**

AES will collect turning movement peak hours at the intersections for Cicero Avenue with Touhy Avenue and NB I-94 Off-Ramp, respectively. The counts will be collected on a weekday between 7 and 9 AM and between 4 and 6 PM and on a Saturday between 10:00 AM and 2:00 PM. The vehicles will be classified in PC, SU and MU. Pedestrian counts will also be collected. An additional camera will be installed facing northbound between the two intersections so the traffic coming out from the NB I-94 Off-Ramp and headed towards EB Touhy will be easily identified. No counts will be collected a day before, during or after a state or federal holiday.

TOTAL HOURS TO COMPLETE **416 Hours**

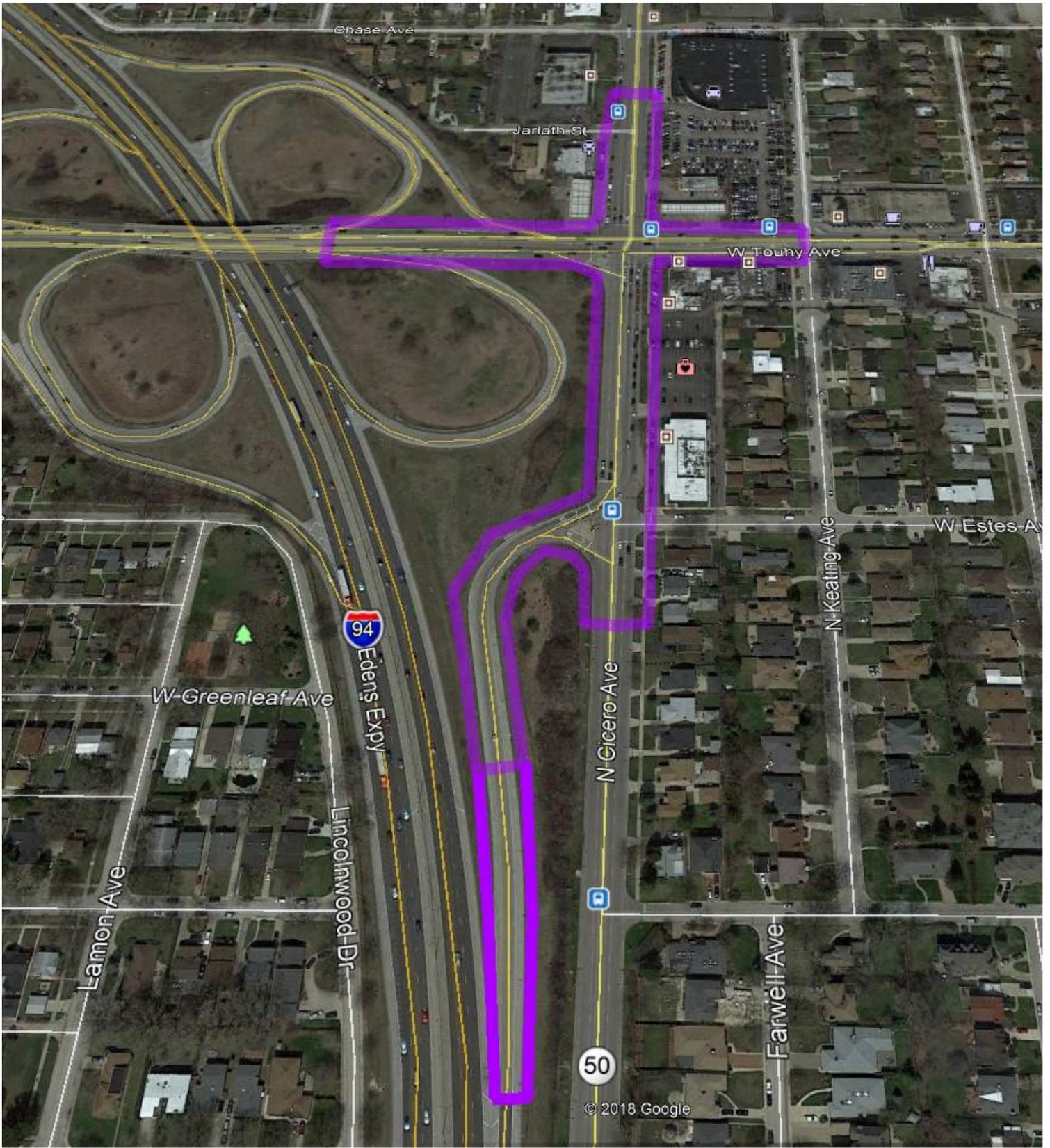


EXHIBIT "A"
(TOPOGRAPHIC SURVEY LIMITS)



EXHIBIT "B"
(ADA RAMP LOCATIONS)

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME AES Services, Inc.
 PRIME/SUPPLEMENT Stanley Consultants
 Prepared By DLB

DATE 04/20/18
 PTB-ITEM# 0

CONTRACT TERM 2 MONTHS
 START DATE 5/1/2018
 RAISE DATE 7/1/2018
 END DATE 6/30/2018

OVERHEAD RATE 156.62%
 COMPLEXITY FACTOR 0
 % OF RAISE 3%

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	5/1/2018	6/30/2018	2	100.00%

The total escalation = 0.00%

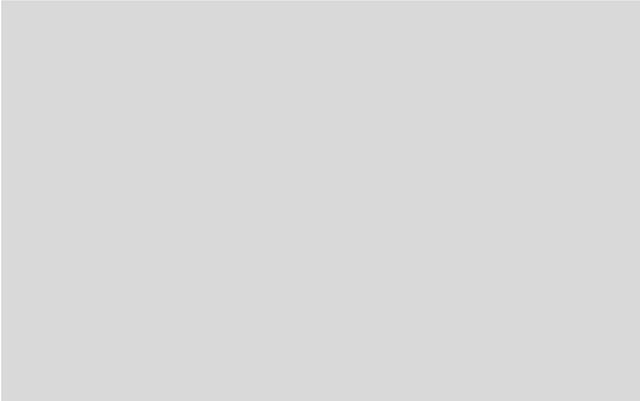
PAYROLL RATES

FIRM NAME AES Services, Inc. DATE 04/20/18
 PRIME/SUPPLEMENT Stanley Consultants
 PTB-ITEM # 0

ESCALATION FACTOR 0.00%

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer IV	\$69.10	\$69.10
Engineer III	\$58.33	\$58.33
Engineer II	\$47.80	\$47.80
Engineer I	\$33.29	\$33.29
Surveyor III	\$54.00	\$54.00
Surveyor II	\$40.00	\$40.00
Surveyor I	\$30.00	\$30.00
Survey Technician	\$20.00	\$20.00
Technician III	\$36.46	\$36.46
Traffic Technician	\$25.00	\$25.00
CADD Technician	\$35.00	\$35.00
Landscape Architect	\$45.00	\$45.00
Engineer Intern	\$20.00	\$20.00
Administration	\$60.00	\$60.00





February 20, 2018

Mr. Andrew Letson
Director of Public Works
Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

**RE: Request for Qualifications
Preliminary Engineering/Geometry Improvements
Touhy Avenue and Cicero Avenue Intersection**

Dear Mr. Letson:

The Touhy Avenue and Cicero Avenue intersection is busy on both weekdays and weekends and during the entire day. We have experienced the importance of Touhy Avenue first-hand during our numerous visits to Touhy Avenue Bridge site. Touhy Avenue and Cicero Avenue are key routes since they provide access to Interstate 94, various businesses at the intersection, residents, and Lincolnwood Town Center to the east.

The unique interchange design and traffic patterns create congestion at the intersection and affect traffic flow on Touhy Avenue. The poor performance of a crucial commercial and retail corridor affects economic activity in Lincolnwood. We realize the importance of this project and have a plan to develop a cost-effective design to address capacity and safety concerns at the intersection.

Our team includes engineers that have successfully served the Village of Lincolnwood and have completed planning, design, and construction projects for other municipalities. The advantages of our team are as follows:

Experienced Leadership: Mr. Schneider, Project Manager, and Mr. Sonar, Client Services Manager, have the IDOT BLR&S experience with similar projects involving interchanges and intersections.

Successful Project Delivery: The Stanley Consultants' team has successfully served the Village on the Touhy Avenue Bridge project throughout all its phases and in securing federal funds.

Similar Experience: We have extensive experience in projects around busy commercial areas involving complex traffic patterns. We have several members that have attended PROWAG training, completed design of complex ADA ramps, and are committed to developing pedestrian facilities that are compliant at intersections.

Proven success in securing federal funds: We have been successful in securing CMAQ funds for Lincolnwood and STP funds for a similar intersection improvement project for Wilmette.

We have identified three critical elements for timely and successful completion of the Phase I study as follows:

Stakeholder Coordination: Early and proactive communication with the adjacent businesses will be crucial for the project. We recommend stakeholder and public meetings to effectively engage the businesses and residents in the area. We successfully used this approach for Lincolnwood and Evanston projects.



Mr. Andrew Letson
February 16, 2018

IDOT and Cook County Coordination: Early coordination with IDOT and Cook County will ensure adherence to the project schedule and help develop an acceptable project design early in the study.

Alternative Geometric Studies: Stanley Consultants will take an incremental approach to alternatives development. Proposed alternatives will be developed to limit economic impacts to adjacent properties and will consider construction costs and long-term operational costs.

We have reviewed Addendum 1 and Addendum 2 and have included five copies of our proposal. I can be contacted at 773.444.5958 or via email at sonarsagar@stanleygroup.com if there are questions or if you need additional information. We look forward to presenting our team at an interview and later working with your staff.

Sincerely,

Sagar Sonar, P.E., PTOE
Client Services Manager



ABOUT OUR FIRM

Stanley Consultants specializes in three business areas in Chicago: transportation, water, and energy. Our Chicagoland office has served the area for over 60 years and includes 53 members covering many disciplines with support from our headquarters in Muscatine, Iowa.

As a full-service firm, Stanley Consultants offers the experience of 1,000 staff members inclusive of 350-member infrastructure group with all the specialty expertise needed to complete any project.

Stanley Consultants has performed more than 35,000 separate and diverse engagements in 118 countries for thousands of clients since 1913. Our clients have included local, state, federal and international agencies; developers; electric utilities; industry; and education, research and health care institutions.

CHICAGOLAND EXPERIENCE

We have served the following municipal entities in the Greater Chicago area in the last 5 years:

- | | |
|----------------|---------------------------------|
| Crystal Lake | Villa Park |
| Elgin | Westchester |
| Evanston | Wilmette |
| Plano | Chicago Dept of Transportation |
| Rock Falls | Illinois DOT |
| Waukegan | Illinois Tollway |
| Woodstock | Authority |
| North Park PWD | Lake Co. DOT |
| Itasca | MWR District of Greater Chicago |
| Kenilworth | DuPage Co. DOT |
| Morton Grove | Lincolnwood |
| Niles | And many others |
| Oak Park | |
| Romeoville | |
| Schaumburg | |

DOMESTIC OFFICE LOCATIONS

- | | |
|------------------|---------------------|
| Atlanta, GA | New Orleans, LA |
| Austin, TX | Phoenix, AZ |
| Baton Rouge, LA | Salt Lake City, UT |
| Boise, ID | San Juan, PR |
| Cedar Rapids, IA | Sarasota, FL |
| Denver, CO | Seattle, WA |
| Des Moines, IA | St. Louis, MO |
| Honolulu, HI | Tampa, FL |
| Iowa City, IA | Washington, D.C. |
| Las Vegas, NV | West Palm Beach, FL |
| Miami, FL | |
| Minneapolis, MN | |
| Muscatine, IA | |

CONTACT INFORMATION

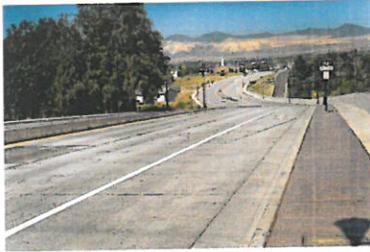
Chicago Office
8501 West Higgins Road
Suite 730
Chicago, IL 60631

Sagar Sonar, PE, PTOE
 SonarSagar@stanleygroup.com
 Phone: 773.693.9624

Corporate Office
 225 Iowa Avenue
 Muscatine, Iowa 52761
 Phone: 563.264.6600
 Toll Free: 800.878.6806
www.stanleyconsultants.com

BACKGROUND

Established in 1913
 Total Staff: 1,000
 Member (employee)-owned corporation



STANLEY CONSULTANTS' SPECIALTIES

TRANSPORTATION, TRAFFIC, AND STRUCTURAL ENGINEERING

Traffic Engineering/Feasibility Studies

It is most critical to understand the interaction between the various modes of transportation and accommodate them in the design. Our staff can manage any type of traffic engineering project.

Phase I Engineering

Stanley Consultants has provided Phase I Engineering services for all types of facilities and clients including IDOT, Counties, and Municipalities. With a wide range of experience, our staff is well equipped to develop solutions that are suitable for the type of facility. With a group of traffic engineers, roadway engineers, and environmental engineers, we have a well-rounded team.



Phase II Engineering

Phase II Engineering is a core strength of the Chicago office. For completion of construction on budget and on schedule, it is important to have contract documents that are accurate. The contract documents are thoroughly checked by the design staff and undergo QA/QC by construction managers to ensure constructability. We have specifications specialists whose sole purpose is to write specifications. Contractors and vendors are more likely to bid with greater confidence and less contingency fee when they know they can trust the contract documents.

Phase III Engineering

We are fully staffed with Resident Engineers, Inspectors, Materials Specialists, and Documentation experts that will provide construction management services for any type and size of project. On numerous projects, varying in size from small to extremely large and complex, our firm has provided assistance to client in-house staff and/or assumed total project management during the construction phase.



Highways, Signals, and Railroads

Our staff is experienced in all aspects of highway design and construction that includes widening and reconstruction, traffic signal modernization, railroad crossings, geometric studies to reduce right-of-way costs, traffic staging and erosion control.

Bridges and Structural Engineering

We have decades of experience in planning and designing of bridges, drainage structures, and retaining walls. Our engineering team is National Bridge Inspection Standard certified and have a completely digital bridge inspection methodology.



Drainage and Flood Control

For various transportation projects ranging from widening and reconstruction of US highways to interstate interchanges to stormwater pumping stations, Stanley Consultants has experience with detention design, cross road culvert and drainage design, floodplain management, hydrology and hydraulics, stream modeling, and erosion control.



Complete Streets and Streetscaping

With our group of Architect's and Landscape Architect's, we deliver the most creative landscape alternatives that will make your project look beautiful. We will incorporate sustainable options that will reduce environmental impacts.

Streets and Alleys

Alleys play an important role in urban and high density neighborhoods. Stanley Consultants has experience overcoming the challenges associated with alley design that include drainage, grades at garage entrances, connections at intersecting streets, utilities and working with existing fences and furniture. Our proactive approach and effective communication is important for the success of any alley improvement project.

Value Engineering (VE)

FHWA requires a VE study for projects with \$50 million in federal funding for transportation projects. These studies encourage creative thinking and team cooperation to reduce costs for large projects. The purpose of a VE is to deliver the best value for a project and not to criticize project design. Stanley Consultants is an industry leader in conducting VE studies. We can conduct value planning studies for all types and sizes of infrastructure projects.



Grants

Our staff has assisted clients in obtaining project funding using sources like Surface Transportation Program (STP), Congestion Mitigation and Air Quality (CMAQ) Program, Motor Fuel Tax (MFT) funding, Community Development Block Grants (CDBG), multiple EPA Brownfield Redevelopment Grants, and Economic Development Administration (EDA) Grants.

OTHER RELEVANT INFORMATION

Cost control, schedule control, and budget control are three major elements of any project. Cost control begins when the scope of the project is defined and a budget established. Stanley Consultants' project team controls project costs by allowing no deviation from the scope of the project as established. If, after design has begun, a change of scope is recommended by either Village staff or Stanley Consultants, the proposed change should not be implemented until the cost implications are defined and the Village approves the change in scope and budget.

To control costs, our team follows strict QC/QA processes for checking and back checking so that design standards and specifications are held to the highest expectation and protected safety, health, and interest of the public and the Village's infrastructure.

Unique to our capabilities, we provide the expertise of a former contractor to perform a constructability review and construction cost estimating. This review focuses on the completeness and practicality of the design and the clarity of the documents for bidding and construction purposes.

Stanley Consultants maintains a sophisticated on-line cost accounting system to track engineering costs. All major tasks are assigned a number so that design costs, including subconsultants cost, are aggregated by task and can be closely monitored. For a proactive approach and quick response, our PM will review the weekly Job Status & Cost Report and compare it with cost information, and the budgeted cost of the work performed based on the percent complete of each task. Comparisons will show if we are meeting the design budget. It will also identify any tasks that may require additional effort and alleviate potential design cost overruns.

Finally, Stanley Consultants understands the municipal processes and has institutional knowledge that can expedite processes and benefit the Village. These differentiators are:

- » Direct and relevant experience with the Village
- » Capacity to expedite project assignments
- » Adeptness to coordinating effectively with Village staff and all permitting entities;
- » Dexterity to provide the appropriate discipline professional in development analyses;
- » Competency to adhere to Village Ordinances, quality standards, and design specifications;
- » Aptitude to provide a listening ear that allows us to better understand the Village's needs and sensitive issues, including non-technical concerns.

In closing, our team will bring the experience, capabilities, and valuable lessons learned to successfully support the Village in developing a project that improves safety and operations in the most cost effective manner. We fully-understand, as guardians of public infrastructure the necessity of cost control and designing quality plans that are constructable.

REFERENCES

City of Evanston

Sat Nagar, PE, Senior Engineer
847.980.3393 / snagar@cityofevanston.org

Project:

Sheridan Road Forest Ave/Signal Improv.,
Ph. I

Central St. Bridge Improvements
Oak Avenue Parking Lot Resurfacing

Lake County Div. of Transportation

Darrell W. Kuntz, PE, Project Manager
847.377.7459 / dkuntz@lakecountyil.gov

Project:

Hunt Club Road at IL Route 132 (Grand
Avenue), Phase 1 and 2

Illinois Dept. of Transportation

Jason Salley, P.E., Geometrics Engineer
IDOT - District One

847.705.4085 / jason.salley@illinois.gov

Projects:

Hunt Club Road at IL Route 132 (Grand
Avenue), Phase 1

Various IDOT Phase I Studies

Dupage County Div. of Transportation

Dan Nowak, P.E., Principal Civil Engineer
630.407.6900 / daniel.nowak@dupageco.org

Projects:

Lemont Rd Phse I

IL Prairie Path Phase I



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

February 14, 2018

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Bruce Worthington
STANLEY CONSULTANTS, INC.
8501 W. Higgins Road
Suite 730
Chicago, IL 60631

Dear Bruce Worthington,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Apr 1, 2017. Your firm's total annual transportation fee capacity will be \$40,000,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 156.17% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Office of Quality Compliance and Review in a pre-award audit.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until April 1, 2018. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Acting Bureau Chief
Bureau of Design and Environment



SEFC PREQUALIFICATIONS FOR STANLEY CONSULTANTS, INC.

CATEGORY	STATUS
Special Studies - Traffic Signals	X
Special Services - Landscape Architecture	X
Special Services - Sanitary	X
Highways - Roads and Streets	X
Special Studies - Safety	X
Highways - Freeways	X
Special Studies - Pump Stations	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Special Services - Mechanical	X
Location Design Studies - Rehabilitation	X
Special Studies - Feasibility	X
Special Services - Electrical Engineering	X
Location Design Studies - New Construction/Major Reconstruction	X
Special Services - Construction Inspection	X
Airports - Planning & Special Services	X
Airports - Design	X
Structures - Highway: Complex	X
Structures - Highway: Typical	X
Structures - Railroad	X
Structures - Highway: Simple	X
Structures - Highway: Advanced Typical	X
Geotechnical Services - General Geotechnical Services	X
Special Studies - Traffic Studies	X
Environmental Reports - Environmental Assessment	X
Environmental Reports - Environmental Impact Statement	X
Special Studies - Location Drainage	X
Hydraulic Reports - Waterways: Complex	X
Hydraulic Reports - Waterways: Typical	X
Hydraulic Reports - Pump Stations	X

X PREQUALIFIED



- A NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
- S PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



ABOUT AES SERVICES, INC.

AES Services, Inc. (AES) is a full-service engineering consulting firm providing professional services in Civil Engineering, Transportation Planning and Design, Structural Engineering, Environmental Engineering, Construction Management, and Surveying, and Landscape Architecture. The firm was founded in 1985 and has been under the new leadership since 2008. Since then, the AES portfolio has grown exponentially with services including planning, design, and construction management of major civil and transportation infrastructure projects throughout Mid-west United States. AES is proud to have numerous eminent public and private sector clients with whom we have established a relationship based on our proven track record of delivering timely and innovative solutions. As prime consultants and in joint-ventures, AES has provided leadership to project teams through a streamlined work-flow process. As sub-consultants to some of the renowned national and international engineering firms, we have served prudently to ensure adherence to overall schedules and budgets.

AES is a mid-size firm with over 30 professional engineers, planners, designers, registered land surveyors, and technicians. AES employs highly talented and professional individuals who work toward a common goal of building a consistent reputation of diligence and hard work. As an organization, we take a progressive approach to our profession: willing to evolve with the technological advances and recognizing the importance of inter-disciplinary expertise to provide a value-added advantage. AES also offers a paid internship program to college students, who have the opportunity to learn from in-house mentors on real-world projects, as well as have full access to the company resources including the latest software.

Our core strategy is working with our clients as partners, listening to their needs to identify their goals and objectives. We pride ourselves in providing distinguished service to our public and private sector clients, utilizing all our resources and considerable technical expertise of our professional staff for an exemplary project delivery.

CORE SERVICE AREAS

- » Transportation Planning
- » Civil Engineering
- » Water Resources
- » Traffic Engineering
- » Structural Design
- » Environmental Engineering
- » Surveying
- » Construction Engineering
- » Landscape Architecture/Urban Design

CORE VALUES

- » Commit to conducting the business and practice of engineering with integrity.
- » Provide safe, practical, cost-effective, and high-quality solutions to help our clients accomplish their goals in a sustainable way.
- » Promote a professional and environmentally aware corporate culture which empowers our employees to strengthen professionally and grow as a team.

OFFICES

Illinois

111 S. Wacker Dr., Suite 3910
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245 W. Roosevelt Rd., Suite 87
West Chicago, IL 60185
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Indiana

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Scherverville, IN 46375
P: 219.440.0234

Texas

3740 N. Josey Ln., Suite 123
Carrollton, TX 75007
P: 972.395.8888

DBE/MBE

www.aessser.com





Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

December 20, 2017

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Meraj Saleem
AES SERVICES, INC.
111 S. Wacker Dr.
Suite 3910
Chicago, IL 60606

Dear Meraj Saleem,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2016. Your firm's total annual transportation fee capacity will be \$12,000,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 156.62% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Office of Quality Compliance and Review in a pre-award audit.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2017. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Priscilla A. Tobias, P.E.
Director of Program Development
Assistant Chief Engineer



SEFC PREQUALIFICATIONS FOR AES SERVICES, INC.

CATEGORY	STATUS
Highways - Freeways	X
Special Studies - Safety	X
Special Studies - Location Drainage	X
Highways - Roads and Streets	X
Structures - Highway: Simple	X
Special Services - Construction Inspection	X
Special Studies - Traffic Signals	X
Special Services - Surveying	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Special Studies - Traffic Studies	X
Location Design Studies - Rehabilitation	X
Structures - Highway: Typical	X

X PREQUALIFIED

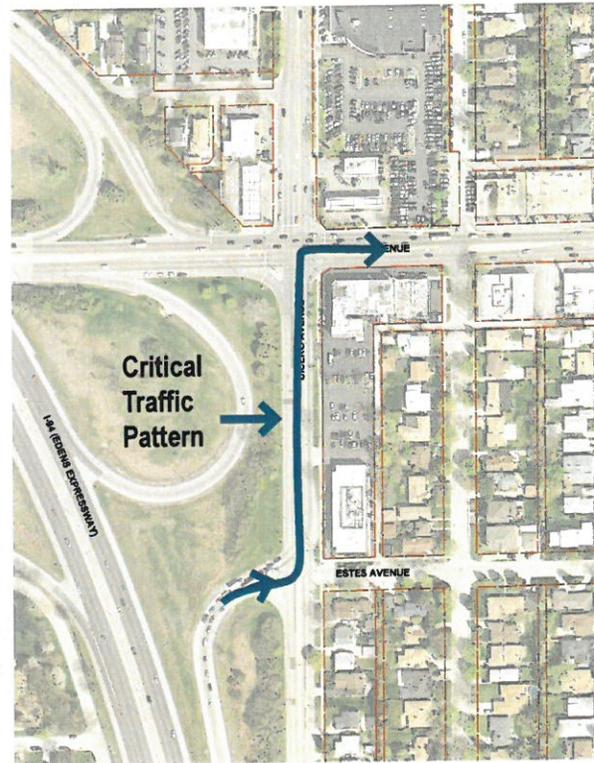
A NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.

S PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



PROJECT UNDERSTANDING

This project involves the improvement of the intersection of Touhy Avenue at Illinois Route 50 (Cicero Avenue) in the Village of Lincolnwood. The study will also consider the interaction between the intersection and the interchange of Interstate 94 (I-94) at Touhy Avenue, particularly the I-94 northbound exit ramp which is dislocated to the south and intersects Cicero Avenue at Estes Avenue, just south of the Touhy Avenue intersection. The improvement will widen and resurface Cicero Avenue between the I-94 northbound exit ramp (at Estes Avenue) and Touhy Avenue. We anticipate that the scope of work may include widening the I-94 northbound exit ramp, developing a northbound right turn lane on Cicero Avenue to eastbound Touhy Avenue, incorporate traffic signal modernization and improve pedestrian access to meet Americans with Disabilities Act (ADA) standards at the intersection.



Project Site

EXISTING CONDITIONS

Stanley Consultants staff has visited the project site and observed the conditions of the project area. Both Touhy Avenue and Cicero Avenue are principal arterials under the jurisdiction of the Illinois Department of Transportation (IDOT). Touhy Avenue is a five-lane roadway with a barrier median and both left and right turn lane channelization at the intersection. There are sidewalks along the north side of Touhy Avenue, east of the intersection although foot trails are evident on the north and south side of Touhy Avenue west of the intersection over I-94. Cicero Avenue is a five-lane roadway with a painted median and both southbound left and right turn lanes, but only northbound left turn channelization at the intersection. There are sidewalks along the east side of Cicero Avenue.

LAND USE

Along the Touhy Avenue corridor, land use is primarily retail and commercial. At the intersection of Cicero Avenue, constraints include gas stations in both the northwest and northeast quadrants. The proximity of the Studio 41 store in the southeast quadrant will play a major role in our alternatives analysis. We have also reviewed the Right-of-Way data available at the two intersections that can be seen in the project site exhibit. Dependent upon the preferred improvement plan, land acquisition may be necessary.

TRAFFIC PATTERNS

It is important to know the context and the region in order to understand the traffic patterns along the corridor. Touhy Avenue carries 37,000 Average Daily Traffic (ADT) and Cicero Avenue carries 18,000 ADT through the project limits. Touhy Avenue provides direct access to Interstate 94, however the northbound I-94 exit ramp to eastbound Touhy Avenue is displaced to the south, intersecting with Cicero Avenue at Estes Avenue, approximately 675 feet south of Touhy Avenue. This creates a traffic pattern that requires motorists who utilize the I-94 northbound exit ramp to make a left turn onto Cicero Avenue followed by an immediate right turn to continue eastbound on Touhy Avenue. Stanley Consultants has observed the travel patterns and found that approximately half of the vehicles in the outside lane of northbound Cicero Avenue are making this S-type maneuver. During peak traffic hours, the outside lane of northbound Cicero Avenue becomes over utilized, creating long traffic queues south to Estes Avenue. The introduction of a northbound right turn lane from Estes Avenue to Touhy Avenue would help alleviate this problem.



The traffic queues on the exit ramp, however, did not extend for the entire length of the ramp or extend onto the mainline when we visited the intersection. We will review the queuing of traffic on the ramp during our data collection process to develop a thorough understanding of the operational issues. The image above does show vehicles in two separate queues as if it is a two-lane ramp.

KEY CONSTRAINTS

The key constraints for the project include the following:

- » Potential right-of-way impacts due to intersection widening
- » Potential parking impacts due to intersection widening
- » Access modifications to accommodate the proposed channelization improvements
- » Access restrictions during construction

Our project approach is focused on minimizing adverse impacts by considering design alternatives that will meet the purpose and need of the project given the above constraints.

PROJECT APPROACH

We have identified three critical elements for timely and successful completion of the Phase I study as follows:

STAKEHOLDER COORDINATION

Proactive coordination with stakeholders always affects the success of the project. The major stakeholders of this project will be the property owners adjacent to the intersection. The gas stations in the northeast and northwest quadrants, the building at 7101 Cicero Avenue, and the Studio 41 Home Design center are located in the southeast quadrant. We recommend identifying and reaching out to these stakeholders during the beginning of the project to gain a better understanding of their needs and concerns. Stanley Consultants recommends stakeholder meetings and a minimum of one public meeting for the project to effectively coordinate the project purpose and preferred improvements. Those meetings will include the following:

- » **Stakeholder Meeting 1** – Introduce stakeholders to the project and present the preliminary alternatives
- » **Stakeholder Meeting 2** – Present revised alternatives, preferred alternative and potential impacts
- » **Public Meeting** – Present the preferred project alternative and ROW impacts

A successful project requires engaging the stakeholders early in the project and keeping them informed throughout the duration. We used a thorough stakeholder engagement process on the Touhy Avenue Bridge project in Lincolnwood to seek input from Village residents.

IDOT AND COOK COUNTY COORDINATION

The acceptance of the design by IDOT and expeditious review of the Intersection Design Studies (IDS) is important to keep the project on schedule. We develop concept drawings for alternatives to present them to IDOT. We work with IDOT to establish a preferred alternative before we proceed with detailed geometric design. This approach is expeditious and will involve the following meetings:

- » **Meeting 1:** Present traffic and safety analysis and preliminary alternatives.
- » **Meeting 2:** Present revised alternatives and preferred alternative.
- » **Meeting 3:** If required by IDOT to present revisions to preferred alternative. We prefer to submit the preferred alternative with revisions as part of a geometric and IDS submittal.

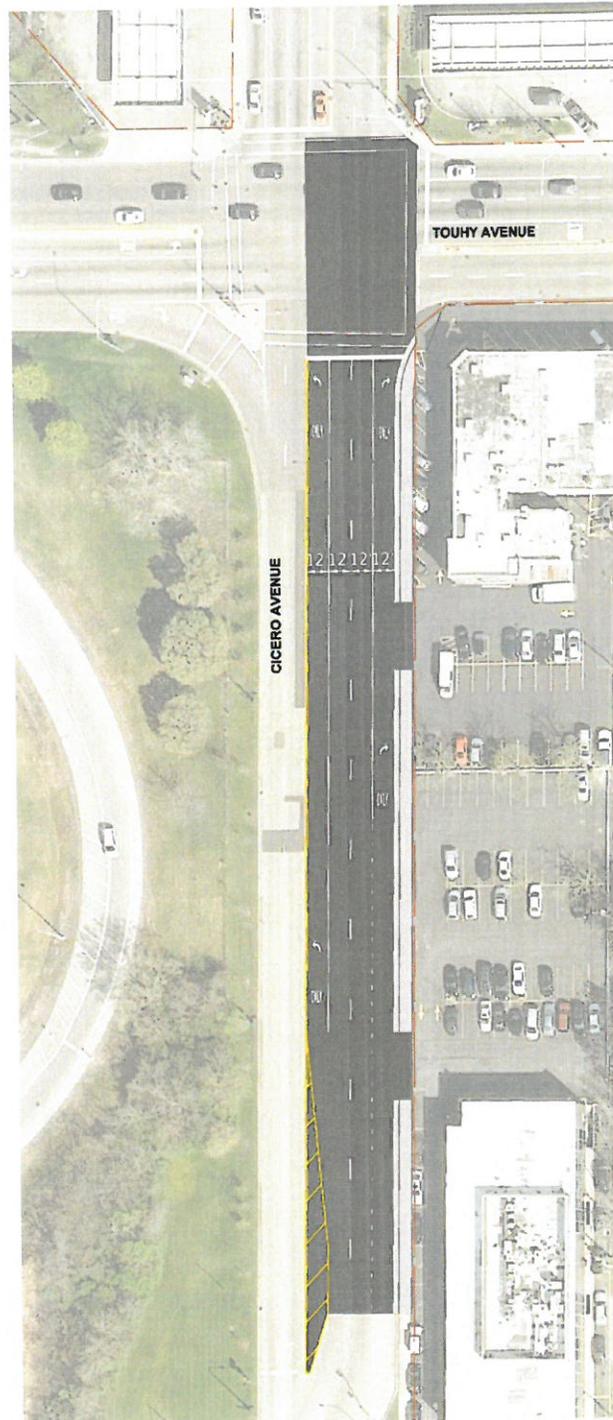


ALTERNATIVE GEOMETRIC STUDIES

Stanley Consultants will take an incremental approach to alternatives development. The project team will develop a decision matrix to compare the advantages and disadvantages of each alternative. Proposed alternatives will be developed to limit economic impacts to adjacent properties and will consider construction costs and long term operational costs. Intersection channelization alternatives will be developed to address capacity needs, safety concerns and queue management. The initial Baseline Alternative will be an operational review of the existing intersection signal timing to determine if any significant improvements can be implemented by optimizing the existing signal timings and phasing plans.

Geometric Alternative 1

The **first geometric alternative** will add a northbound right turn lane by widening the existing pavement by 12 feet to the east. By adding a northbound right turn lane, it will be possible to remove a significant number of turning vehicles from the existing shared through lane. The right turn movement will then be able to overlap with the westbound left turns, increasing the effective green time for that movement and reducing the potential for excessive queues. However, a simple 12-foot widening may have undesirable commercial impacts to the Studio 41 Home Design Center. Impacts could include both the loss of parking and loss of internal circulation.



Geometric Alternative 1



Geometric Alternative 2

The **second geometric alternative** would provide 11-foot northbound lanes reducing the pavement widening and associated commercial impact by 4 feet. This alternative will need to be closely examined to determine the impacts to the adjacent Studio 41 property while providing PROWAG compliant pedestrian accommodations. Relocating traffic signal equipment may also impact the internal circulation of the property. The lane width reduction south of Touhy Avenue will result in northbound through lane off-sets of one to two feet. While lane width reduction does not affect safety, the addition of an 11-foot right turn lane at this location should yield significant operational improvements and minimize negative impacts.

To improve pedestrian safety, we would look to implement a raised sidewalk adjacent to the Studio 41 angled parking. This alternative would allow for a full 7-foot sidewalk with an additional 1 foot for a barrier curb and providing a buffer to the parked cars.



Geometric Alternative 2



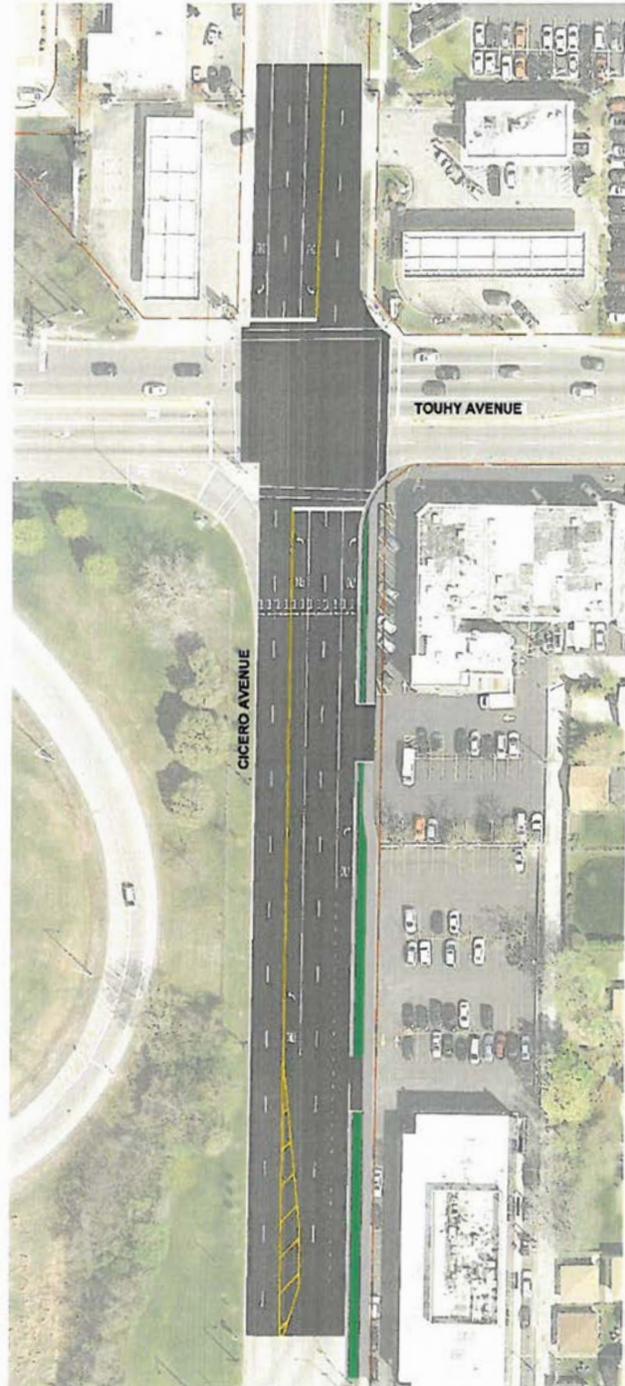
Geometric Alternative 3

The third geometric alternative would provide 11-foot lanes across northbound and southbound Cicero Avenue reducing the pavement widening and associated commercial impact by 6 feet. Although this alternative will have the least impact on the adjacent property, we would still need to closely examine the impacts to the adjacent Studio 41 property. The lane width reduction on Cicero Avenue south of Touhy will also require lane width reductions north of Touhy as well, in order to eliminate excessive off-sets. While lane width reduction does not affect safety, the addition of an 11-foot right turn at this location should yield significant operational improvements and minimize negative impacts.

This alternative would allow the wider sidewalk at Studio 41 and still provide a landscaped buffer between the roadway and sidewalk.

Another geometric consideration is the review of the condition of the existing curb ramps at all intersections along the project limits. Stanley Consultants will conduct field visits to evaluate the ramps by utilizing mobile applications to inventory the existing conditions to determine which criteria do not meet PROWAG requirements. We will prepare exhibits for each curb ramp location that show the limits of the improvement necessary to meet all requirements. At the southwest quadrant of the Touhy Avenue intersection with Cicero Avenue it may be necessary to increase the curb radii in order to increase the island size. Creating a larger island will be necessary to meet PROWAG requirements.

The project team will also consider improvements to the intersection of the northbound I-94 exit ramp and Cicero Avenue. The channelization of the exit ramp can be greatly improved by extending and delineating two lanes of storage through the radius of the I-94 exit ramp. Improvements to the ramp channelization would reduce the potential for excessive queuing and improve safety on the northbound I-94 exit ramp.



Geometric Alternative 3



The other important steps in the project are as follows:

DATA COLLECTION

The project team will conduct a full topographic survey of the intersection and capture the edge of pavement, median, back of curb, and sidewalk within the project limits. We will prepare base maps using Microstation software following IDOT guidelines. AES Services employs registered land surveyors who will establish the existing right-of-way corners, so that impacts can be readily determined as we move through the alternatives process. In addition, we will make it a priority to conduct field visits to survey facilities such as:

- » Curb ramps and crosswalks
- » Sidewalks
- » Pedestrian traffic signal and push-buttons
- » Driver behaviors

AES Services will conduct traffic counts utilizing technology that will capture a video recording of the intersection. Video is a tremendously valuable tool that can help to confirm travel patterns, identify safety issues, and evaluate current operations. We will also secure the latest five years of crash data from the IDOT Data Bank for analysis and evaluation. The deliverables for this task include traffic counts and projections, traffic video, crash data, topographic surveys, and curb ramp evaluations.

ENVIRONMENTAL STUDIES

The project team will submit the Environmental Survey Request at the beginning of the project to initiate the IDOT Environmental Studies Review (ESR). The critical path to submit the ESR is to identify the right-of-way and project limits. We will utilize available right-of-way information and aerial maps to develop strip maps of the project limits. We have recent experience working on projects that involve Cultural, Biological, and Special Waste impacts.

TRAFFIC STUDIES

Traffic counts will be conducted by AES Services for the peak periods and could be compared with the available data for evaluation of trends.

In order to evaluate the coordination between the two intersections, we will develop a traffic simulation model using the Synchro software. It will be used to determine if improvements to the signal timing can be made to improve current operations under the existing configuration. We will perform operational analyses of the existing intersections to establish a base line for comparison during alternatives analysis. The simulation video will be very helpful in stakeholder presentations as well.

We will utilize Highway Capacity Software (HCS) results in the IDS that will be developed for each intersection.



Ramp Widening



SAFETY STUDIES

Stanley Consultants takes a proactive approach towards safety by conducting a safety audit during our field visits. We will identify any roadside safety hazards and recommend relocation or remediation of the hazard. Upon completion of the safety audit and crash analysis, we will prepare countermeasures in accordance with the Highway Safety Manual.

INTERSECTION DESIGN STUDIES (IDS)

We will prepare an IDS for the Cicero Avenue intersections for submittal to IDOT.

DRAINAGE STUDIES

Drainage would be designed to accommodate the intersection improvements, improve the drainage system, and maintain the existing drainage patterns. Stanley Consultants will develop the following documents:

- » An Existing Drainage Plan (EDP) to delineate tributary areas, identify drainage patterns and outfalls, and define the existing drainage systems. Existing conditions would be based on record drawings, topographic survey, historic data, and field visits.
- » A Proposed Drainage Plan (PDP) would then be developed based on the geometric plan to maintain the drainage patterns and attenuate flow using detention for the increased impervious areas. We anticipate that existing drainage structures located in the existing curb would be extended to the proposed curb, and detention would be provided by upsizing pipes.

PROJECT REPORT

A Project Development Report (PDR) will be prepared in order to receive Design Approval. We have processed PDR's through IDOT Bureau of Local Roads for recent projects in both the Village of Lincolnwood and Cook County. The quality of our reports has been high, typically requiring minimal revisions. Cost estimates are reviewed by Senior Construction Engineers using the latest bid information with consideration for unusual circumstances which could affect project pricing.

QA/QC AND CONSTRUCTABILITY REVIEW

We follow our QA/QC procedures to make sure all submittals are reviewed. Additionally, the project will also be reviewed by experienced Resident Engineer to ensure constructability.



PHASE I SCHEDULE

Stanley Consultants will actively track the progress of the project to maintain the design approval date. Two of the key elements to maintaining the schedule will be to initiate stakeholder coordination in the early stages of the project and to manage and minimize impacts to the users and stakeholders of the project.

The environmental processing, IDOT/FHWA coordination, design exceptions and completing the project development report will be other critical items affecting schedule. Stanley Consultants understands the urgency of submitting environmental reviews early in the project due to the length of time required for IDOT's environmental review. We believe the project could be processed as a Categorical Exclusion utilizing 3R criteria. We can meet the schedule outlined in the Invest in Cook grant.





Hunt Club Road at IL Route 132, Phase I Study

LAKE COUNTY, ILLINOIS

The Phase I Study involves the intersection of Hunt Club Road and IL Route 132 and adjacent intersections. The study is located in the Village of Gurnee in Lake County and is led by Lake County Division of Transportation (LCDOT). The purpose of the study is to identify improvements at the intersections to enhance safety. The project is anticipated to use federal funds for construction and will be processed through IDOT Bureau of Local Roads & Streets.

The intersection is located by the Gurnee Mills Mall and experiences high

traffic volumes during the weekdays and weekends. The intersection has been identified as a high accident location in the County. The public involvement included stakeholder meetings and public meetings.

Phase I tasks included traffic analysis with development of proposed alternatives, ADA ramp design, a location drainage technical memorandum, a Project Development Report, and completion of the CMAQ grant application.

CLIENT >

Lake County Division of Transportation

COMPLETION >

2018

PROJECT FEATURES >

- IDOT Route
- Phase I Study
- Intersection Improvements
- Safety Improvements
- Public Involvement
- High Traffic
- CMAQ Application



Lemont Road: 83rd Street to 87th Street, Phase I Study

DUPAGE COUNTY, ILLINOIS

The Phase I Study involved a 0.5-mile segment of Lemont Road between the intersections of 83rd Street on the North and 87th Street on the South. The study was located in the City of Darien in southeast DuPage County and is led by DuPage County Division of Transportation (DCDOT).

The purpose of this 3R project was to identify intersection improvements and resurface the roadway. The intent was that the project would be eligible for federal funds for design engineering and construction. Therefore the study was processed through Illinois Department of Transportation (IDOT) Bureau of Local Roads & Streets.

The project included intersection improvements at 87th Street and 83rd Street. The public involvement included stakeholder meetings and public meetings.

Phase I tasks included traffic analysis with development of proposed alternatives, a location drainage technical memorandum, a Project Development Report, and completion of the CMAQ grant application.

CLIENT »

DuPage County,
Division of Transportation

COMPLETION »

2018

PROJECT FEATURES »

- Phase I Study
- Intersection Improvements
- Safety Improvements
- Public Involvement
- High Traffic
- Federal Funds
- CMAQ Application



East Avenue, Joliet Road to 55th Street, IDOT

COOK COUNTY, ILLINOIS

Stanley Consultants conducted a Phase I Study to improve the corridor of East Avenue, Joliet Road, and 55th Street in the communities of Hodgkins, Countryside, and McCook in Cook County, Illinois. The recommended improvements included additional channelization at intersections, a two-way left turn median on East Avenue, and a shared-use path throughout the project corridor to meet Complete Streets requirements. The roadway characteristics include five (5) lane urban sections with design speeds varying from 35 mph to 45 mph. There is an adjacent quarry along East Avenue and 55th Street with a large ditch that conveys stormwater north and east.

Stanley Consultants recommended an alternative that satisfied the Complete Streets requirements while minimizing project costs. Alternatives for the shared-use path were analyzed to determine the most logical layout given the project constraints.

At-grade crossings were required due to right-of-way and budget constraints. The intersection footprints were reduced where possible to reduce crossing lengths and improve pedestrian and bicyclist safety. The lane widths were maintained as existing conditions to provide a shared-use path with minimal land acquisition. An 8-foot multi-use path is proposed along the entire project corridor.

CLIENT »

Illinois Department of Transportation

COMPLETION »

2014

PROJECT FEATURES »

- IDOT Routes
- Phase I Study
- Intersection Improvements
- Shared-Use Path
- Roadway Widening
- Complete Streets



Cicero Avenue at I-55, Phase I Study

COOK COUNTY ILLINOIS

The Phase I Study involved Cicero Avenue between 43rd Street and the Chicago Sanitary and Ship Canal, and included the Cicero Avenue intersections with the I-55 Entrance and Exit ramps. The study was located in the City of Chicago, in Cook County. The need for study was a result of the findings from the I-55 at Cicero Avenue Feasibility Study completed by Stanley Consultants. The recommended improvement is to provide the Tight Urban Diamond Interchange (TUDI) Constrained Alternative.

The intersections are located north of the Chicago-Midway airport and include high volumes of heavy trucks.

The intersections and roadway segment were previously identified as 5% locations. The scope of drainage work included development of an existing drainage plan, proposed drainage plan, and detention analysis with a Location Drainage Technical Memorandum. The public involvement included stakeholder meetings and property owner letters.

CLIENT »

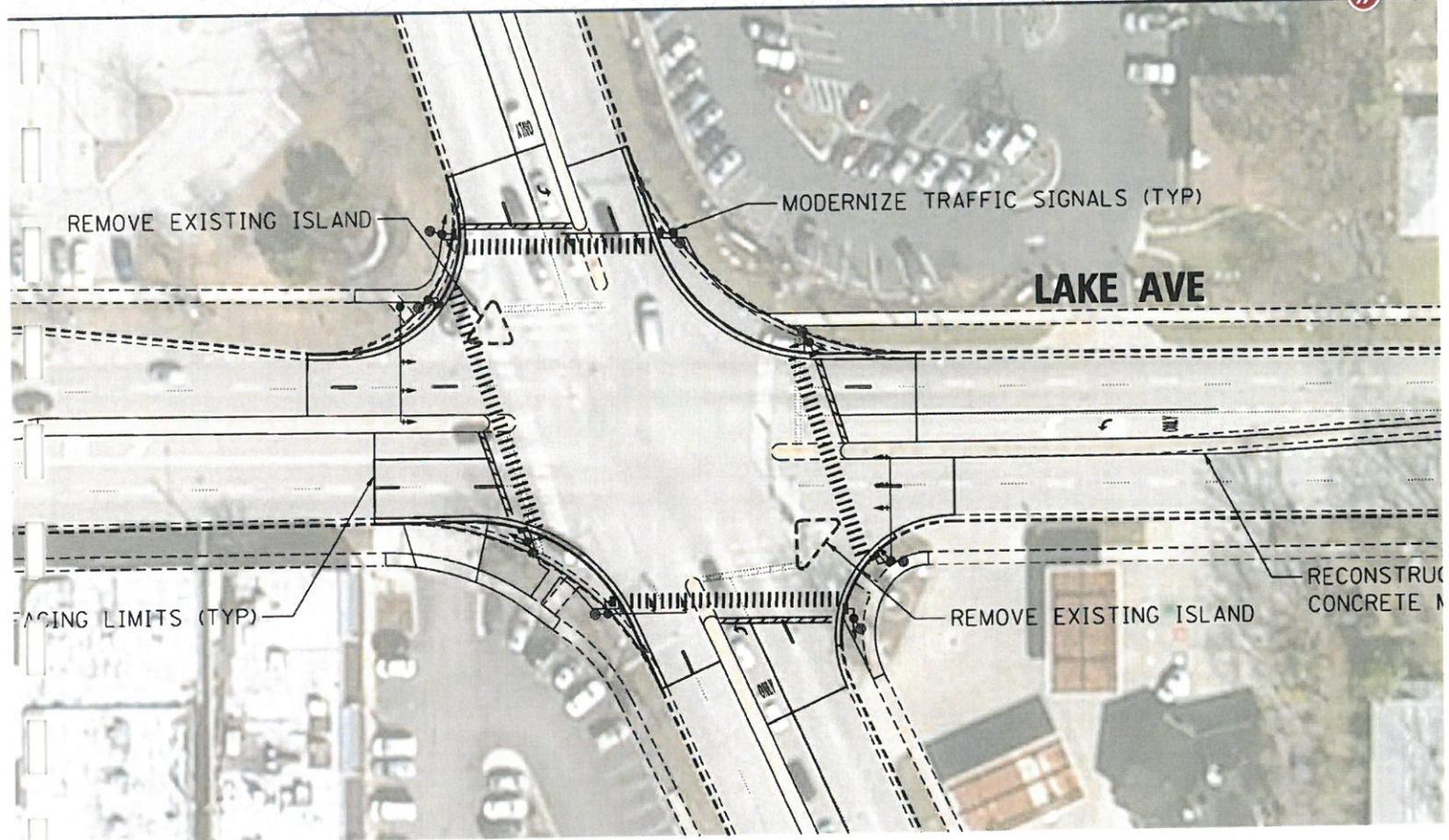
Illinois Department of Transportation

COMPLETION »

2016

PROJECT FEATURES »

- IDOT Route
- Phase I Study
- Federal Funding
- Safety Improvements
- Intersection Design Studies
- Traffic Management Analysis
- Public Involvement
- Project Report



Skokie Ave (US Rte 41) and Lake Ave Intersection Improvements, Feasibility Study & STP Application

VILLAGE OF WILMETTE, ILLINOIS

This project would include intersection improvements to improve pedestrian safety and modernize traffic signals. The intersection will be upgraded to meet current MUTCD and ADA requirements. Additional items included:

- » Review of crash data for three recent years
- » Traffic count for morning and evening peak period
- » Capacity analysis
- » AutoTurn analysis
- » Intersection exhibit
- » Coordination with IDOT and Cook County

Stanley Consultants prepared a Surface Transportation Program (STP) application for the project. It was the highest ranked project and received funding



CLIENT »

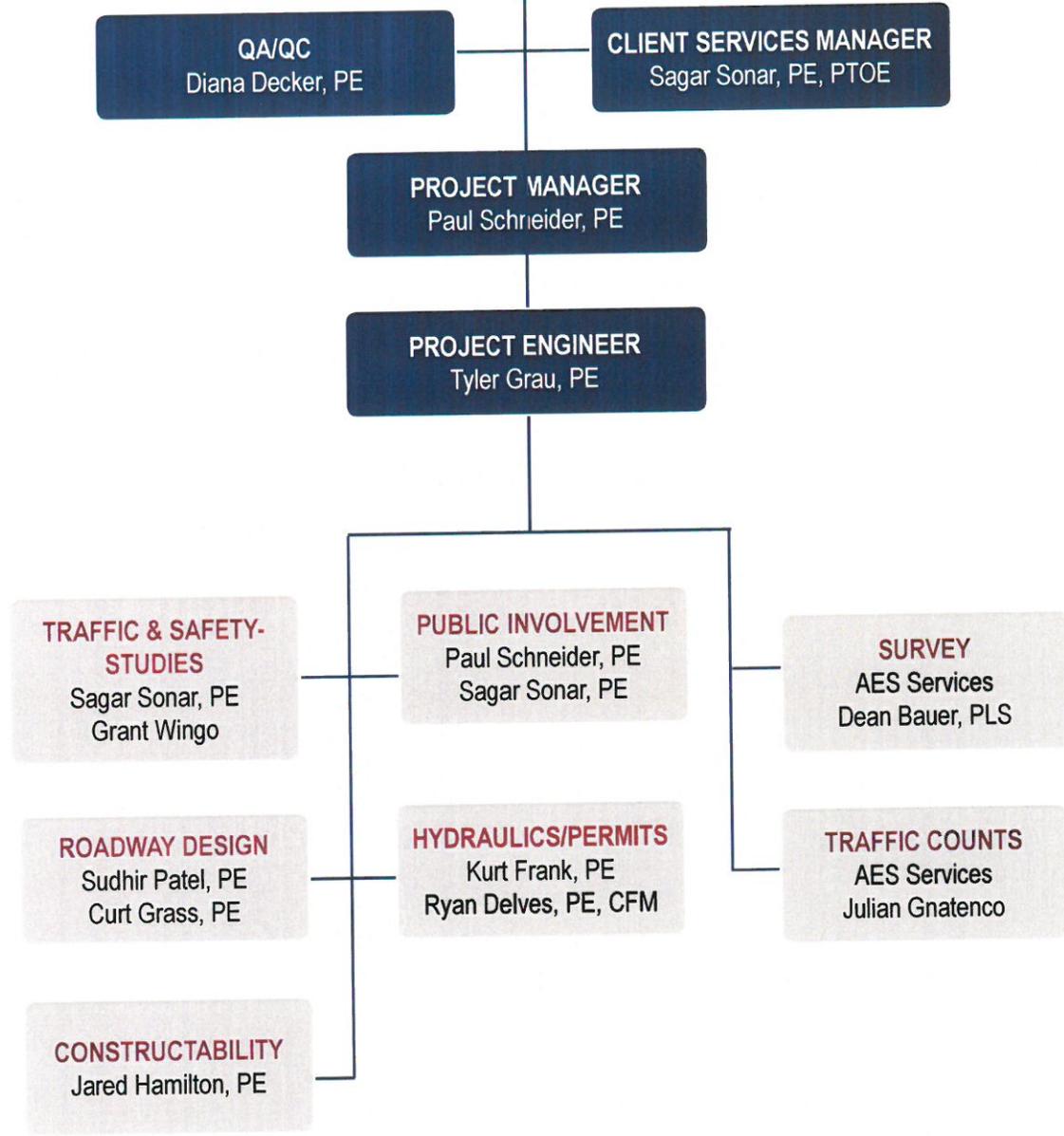
Village of Wilmette, Illinois

COMPLETION »

2015

PROJECT FEATURES »

- IDOT and Cook County Routes
- Intersection Improvements
- Pedestrian Enhancements
- Traffic Signal Modernization





SAGAR SONAR, P.E., P.T.O.E.

CSM / Traffic Engineer
Stanley Consultants
18 Years of Experience

Education

Master of Science Transportation Engineering, Illinois Institute of Technology
Bachelor of Science Civil Engineering, Veermata Jijabai Technological Institute

Professional Registration

Civil Engineering IL: #062-061304
Professional Traffic Operations Engineer -: #2589

Professional Societies

International Member - Institute of Transportation Engineers.
Member - APWA.

Professional experience since 1997. Responsible for developing transportation studies and design reports, location/design reports, feasibility studies, traffic impact studies, environmental documents, project funding applications, intersection design studies, and signal design.

Prior experience includes conducting Phase I studies, Phase II contract documents, feasibility studies, traffic studies, and transit studies. Conducted analyses using HCS, Synchro/SimTraffic, CORSIM, and VISSIM. Possess a good understanding of vehicular, pedestrian, and transit needs and interactions. Conducted accident analyses, geometric design, design of signal and interconnect systems, design of roadway lighting, and preparation of project reports and contract documents. Have conducted concrete and soil testing in the laboratory and on construction sites around the Chicago area for various types of commercial, residential, and municipal projects. Internationally, performed construction supervision, surveying, personnel management, cost estimates and budgeting, and material management for roadway construction projects.

PROJECT EXPERIENCE

Touhy Avenue Bridge for Skokie Valley Bike Trail; Lincolnwood, IL

Project Engineer responsible for project that included a Phase I Study for a grade separation of the Skokie Valley Bicycle Trail in the Village of Lincolnwood, Cook County, Illinois. The grade separation included a shared-use path over Touhy Avenue.

Hunt Club Road at IL Route 132, Phase I Study; Lake County Div. of Transportation, IL

Project Principal for study to identify improvements at the intersections to enhance safety.

Lemont Road, 83rd to 87th Street Study; DuPage County, Div. of Transportation, IL

Project Manager for 3R project to identify intersection improvements and resurface the roadway.

Prairie Path Underpass under CN Railroad, Phase I, DuPage County, IL

Project Engineer for design of a multi-use path and an underpass under a railroad.

East Avenue, Joliet Road to 55th Street, Phase I, IDOT, IL

The project involves intersection improvements at Joliet Road and 55th Street and addition of a two-way left turn lane on East Avenue between the project termini.

Joliet Road Study, IDOT, IL

Project Engineer for safety studies and traffic studies for 18 intersections including public coordination. This included data collection and analysis using Synchro/SimTraffic.

Sheridan Road Signal Improvements, City of Evanston, IL

Project Manager for the preparation of traffic signal plans, specifications, and estimates at ten intersections along Sheridan Road from South Boulevard to Central Street according to IDOT District I requirements.

Cicero at I-55 Interchange Traffic Study; IDOT, District 1

Traffic Engineer for a traffic study to evaluate the operations of the I-55 interchange at Cicero Avenue. The team considered three interchange types for further Traffic Analysis. Each interchange type was evaluated under a constrained condition (maintain existing Cicero Avenue railroad bridges) and unconstrained condition (reconstruct Cicero Avenue railroad bridges). The three alternatives considered were the Tight Urban Diamond Interchange, Single-Point Urban Interchange, and Diverging Diamond Interchange.



DIANA DECKER, P.E.

Senior Transportation Engineer
Stanley Consultants
23 Years of Experience

Education

Bachelor of Science
Civil Engineering
University of Iowa

Professional Registration

Civil Engineering IL:
#062-056649

Professional Societies

American Public Works Association

Professional experience includes interchange geometric design, preliminary studies and final roadway design, maintenance of traffic design, and coordination with regional and local government agencies. Major projects include urban street reconstruction, widening and reconstruction of state highways and toll facilities. Professional experience includes drainage design and calculations for multi-lane urban and rural highways; preliminary studies and final roadway design; storm sewer design; and coordination with regional and local government agencies.

PROJECT EXPERIENCE

Touhy Avenue Bridge for Skokie Valley Bike Trail; Lincolnwood, IL

QA/QC responsible for project that included a Phase I Study for a grade separation of the Skokie Valley Bicycle Trail in the Village of Lincolnwood, Cook County, Illinois. The grade separation included a shared-use path over Touhy Avenue.

I-90/94 at I-290 Program Management (Circle Interchange); IDOT, District 1, IL

Project Manager/Lead Civil Engineer responsible for the Phase I project management of the Circle Interchange including significant coordination with IDOT staff, CDOT and the other stakeholders.

US-45, IL 60 to IL 22 Design; IDOT, District 1

Transportation Engineer responsible for the preparation of contract plans including Maintenance of Traffic plans and retaining walls.

I-80, US-30 to US45; IDOT, District 1

Transportation Engineer responsible for the construction quantity computations for earthwork per Maintenance of Traffic stages.

Circle Interchange; IDOT, District 1

Transportation Engineer primarily responsible for Maintenance of Traffic plans.

Elgin-O'Hare/Western Access Interchange (West Terminal Interchange); Illinois State Toll Highway Authority; Various, IL

Transportation Engineer responsible for the preparation of construction documents for construction of the Western Access Interchange and roadway geometrics.

Fox River Bridge Design Concept Report; Illinois State Toll Highway Authority, IL

Transportation Engineer responsible for the preparation of a concept report involving roadway geometrics, cross sections and retaining walls.

I-90 Rubblization; Illinois State Toll Highway Authority, IL

Transportation Engineer responsible for the development of alternative vertical alignments.

Balmoral Ave. to N. of Touhy Ave.; Illinois State Toll Highway Authority; Chicago, IL

Transportation Engineer responsible for construction quantity computations for aggregate sub-grade and earthwork per Maintenance of Traffic stages. Also responsible for revising Maintenance of Traffic plans.



PAUL SCHNEIDER, P.E.

Planning Dept. Manager/Principal Transportation Engineer
Stanley Consultants
31 Years of Experience

Education

Bachelor of Science Civil Engineering, University of Missouri-Rolla

Professional Registration

Civil Engineering IL: #062-048161
Envision Sustainability Professional
Civil Engineering WI: #44411

Professional Societies

Member - Institute of Transportation Engineers
Member - American Public Works Association

Professional experience since 1987. Responsible for design and project management of transportation projects in the Chicago office. Professional experience in feasibility studies, traffic impact studies, Intersection Design Studies, IDOT Phase I studies, pedestrian studies, bicyclist studies, parking studies, traffic signal systems, roadway lighting, and preparation of contract documents for transportation projects. Public involvement experience includes coordinating with various agencies, including the IDOT, the Chicago Metropolitan Agency for Planning, the Council of Mayors and other local municipalities. Also experienced with various levels of public involvement including presentations to City Councils, elected officials, neighborhood and resident meetings, public meetings and public hearings.

SIMILAR BLRS PROJECT EXPERIENCE

Hunt Club Road (CH29) at IL Route 132; Lake County Division of Transportation, IL, --Project Manager

Stanley Consultants provided Phase I Study services that involved the intersection of Hunt Club Road and IL Route 132 and adjacent intersections. The purpose of the study was to identify improvements at the intersections to enhance safety and preparing for the anticipated use federal funds for design engineering and construction and will be processed through IDOT Bureau of Local Roads & Streets (BLR&S). We collected data and conducted a crash and safety analysis, that included traffic flows and capacities, intersection and geometric alignments analysis. We also evaluated drainage needs, provided cost estimates, conducted a topographical survey, and provided public outreach. This project required environmental study, inclusive of preparing and submitting the environmental survey request to IDOT BLR&S with findings and recommendations. We worked closely with the Village of Gurnee in Lake County and the Lake County Division of Transportation (LCDOT) to complete the project. **Agency Contact:** Darrell Kuntz, P.E., Lake County, P: 847.377.7459, E-Mail: dkuntz@lakecountyil.gov **IDOT Contact:** Alex Househ, Field Engineer, Illinois Department of Transportation, Dist. 1, Bureau of Local Roads and Streets, E-Mail: alex.househ@Illinois.gov, P: 847.705.4410

Sheridan Road, South Boulevard to Main Street, City of Evanston, IL

Project Manager responsible for managing all aspects of the Phase I project. Project included preparation of project development report, public coordination, geometrics design, intersection and channelization improvements, signal modernization, pedestrian safety improvements, and drainage improvements. Pedestrian and bicyclist safety was a key component of the project. Safety measures included advanced signing, high visibility pavement marking, countdown signals, bulb-outs, and intersection sight distance improvements. Traffic simulation analysis was conducted using Synchro/SimTraffic for the Sheridan Road from Chicago Avenue to Central Street. The complex intersection of Sheridan Road, Judson Avenue and Clark Street was improved by geometric improvements and signing. Streetscaping design services were provided by DLK Civic Design. The project included three Design Charettes, two Stakeholder Meetings, and two Public Information Meetings. Lincoln School is located within the study limits. **Agency Contact:** Sat Nagar, P.E., City of Evanston, P: 847.980.3393, E-Mail: snagar@cityofevanston.org; **IDOT Contact:** Alex Househ, Field Engineer, Illinois Department of Transportation, Dist. 1, Bureau of Local Roads and Streets, E-Mail: alex.househ@Illinois.gov, P: 847.705.4410



Skokie Boulevard, Foster Street to Old Orchard Road, Village of Skokie, IL

Project Manager for project development report for the rehabilitation and resurfacing of the intersection of Foster Street, Golf Road and Old Orchard Road along Skokie Boulevard in the Village of Skokie. The project included additional auxiliary lanes, channelization improvements, sidewalks, roadway lighting, traffic signals, and pavement markings. These improvements were necessary to improve operating capacity and safety of this intersection. The project included two public informational meetings. **Agency Contact:** Erik P. Cook, P.E., Director of Engineering, Village of Skokie, E-Mail: Erik.Cook@Skokie.Org, P: 847. 933-8231; **IDOT Contact:** Alex Househ, Field Engineer, Illinois Department of Transportation, Dist. 1, Bureau of Local Roads and Streets, E-Mail: alex.househ@Illinois.gov, P: 847.705.4410

PROJECT EXPERIENCE

Touhy Avenue Bridge for Skokie Valley Bike Trail; Lincolnwood, IL

Project Manager responsible for project that included a Phase I Study for a grade separation of the Skokie Valley Bicycle Trail in the Village of Lincolnwood, Cook County, Illinois. The grade separation included a shared-use path over Touhy Avenue.

McCormick Boulevard, Emerson Street to Green Bay Road, City of Evanston, IL

Design Engineer for the reconstruction of McCormick Boulevard from Emerson Street to Green Bay Road. Project coordination included the Metropolitan Water Reclamation

Cicero at I-55 Interchange Traffic and Phase I Study; IDOT, District 1

Project Manager for a traffic study to evaluate the operations of the I-55 interchange at Cicero Avenue. The team considered three interchange types for further Traffic Analysis. Each interchange type was evaluated under a constrained condition (maintain existing Cicero Avenue railroad bridges) and unconstrained condition (reconstruct Cicero Avenue railroad bridges). The three alternatives considered were the Tight Urban Diamond Interchange (TUDI), Single-Point Urban Interchange (SPUI), and Diverging Diamond Interchange (DDI). This task consisted of developing the conceptual geometric footprint with lane diagrams over an aerial background for each interchange type.

I-90/94 at I-290 Program Management (Circle IC); Illinois Dept. of Transportation

Project Manager responsible for managing all technical aspects of the project and the daily operation of the project team and subconsultants. Also responsible for establishing scope, planning, scheduling, staffing, and client communications. Performed Phase I project management for the Illinois Dept. of Transportation in the District One Major Projects Unit. The work included engineering management and administrative oversight of the I-90/94 at I-290 (Circle Interchange) project.

Phase I East Avenue Roadway and Structural; Illinois Dept. of Transportation

Project Manager responsible for managing all technical aspects of Phase I Study to improve the corridor of East Avenue, Joliet Road, and 55th Street in Cook County, Illinois adjacent to Vulcan Materials quarry. The recommended improvements included additional channelization at intersections, a two-way left turn median on East Avenue, and a shared-use path throughout the project corridor to meet Complete Streets requirements.

IL 53 over Tributary #4 (Glen Crest Creek); Illinois Dept. of Transportation

Project Manager responsible for managing all technical aspects of the project and the daily operation of the project team and subconsultants. Also responsible for establishing scope, planning, scheduling, staffing, and client communications. The Phase I Study involves the reconstruction of SN 022-2007 culvert carrying Illinois Route 53 over Glen Crest Creek in unincorporated Milton Township in the County of DuPage. The proposed culvert is to be reconstructed to accommodate pedestrians and bicyclists in the future. In-stream work will be required to mitigate erosion issues along the creek at the culvert.

Master Plan for Reconstruction and Widening of I-90; Illinois State Toll Highway Authority

Senior Transportation Planner responsible for writing the master plan document. The purpose of the Master Plan Geometrics Study is to evaluate the feasibility and develop the cost of alternative mainline and cross road profiles that meet design criteria. The study established the necessary geometrics to accommodate the proposed cross section for the future reconstruction and widening of the Jane Addams Memorial Tollway (I-90) from Newburg Road (M.P. 17.0) to Sandwald Road (M.P. 45.0).



TYLER GRAU, P.E.

Senior Transportation Engineer
Stanley Consultants
11 Years of Experience

Education

Bachelor of Science
Civil Engineering, University of
Wisconsin-Madison

Professional Registration

NCEES Record Holder -
Civil Engineering IL: #062-062833
Civil Engineering IA: #23903

Professional Societies

American Public Works Association
Engineers Without Borders

Professional experience since 2006. Responsible for leading the design and managing transportation preliminary engineering reports and design contract plans and specifications. Previous design projects include traffic signal modernization, pedestrian path grade separation, divided median highway planning and reconstruction, and urban arterial reconstruction. Construction experience includes inspection and quantity computation of storm sewer, water main, cast-in-place box culvert, sub-grade, embankment, and pavement installation. Resident Project Representative for water main rehabilitation projects and a site development project. Additional responsibilities included filing change orders, reviewing pay estimates, and preparing record drawings.

PROJECT EXPERIENCE

Touhy Avenue Pedestrian Bridge, Ph. 2; Village of Lincolnwood, IL

Project Manager responsible for development of contract plans, specifications, and cost estimates for a prefabricated three-span shared-use bridge.

East Avenue Phase I; IDOT, District 1

Transportation Engineer responsible for preparing geometrics, capacity analysis, right-of-way acquisition, existing drainage patterns, and intersection design studies.

Sheridan Road Signal Improvements; Evanston, IL

Transportation Engineer responsible for preparing pavement marking plans, compute quantities and cost estimate, design temporary and permanent traffic signal design for six intersections, prepare cable plans.

Hunt Club Road (CH29) at IL Route 132; Lake County Div. of Transportation; , IL

Lead Civil Engineer for an intersection improvement study. Responsible for geometric design, preparing reports and participating in the public meeting process.

Lemont Road, 83rd Street to 87th Street; DuPage County Division of Transportation; Village of Darien, IL

Project Engineer for an intersection improvement study. Responsible for leading the transportation and drainage design, developing the report, and participating in the public involvement.

Cicero at I-55 Interchange Traffic Study; IDOT, District 1, IL

Project Engineer for an interchange feasibility study. Responsible for geometric design and reviewing reports and documentation.

ADA Technical Memorandum; Illinois Dept. of Transportation, District 1, IL

Project Manager for the development of a Technical Memorandum for improvements to pedestrian corners. Responsible for project design, reporting, and coordinating with FHWA.

Oak Avenue Parking Lot Resurfacing; City of Evanston, IL

Project Manager for parking lot rehabilitation improvements with green infrastructure. Responsible for project design, contract plans and specifications.



CURT GRASS, P.E.

Transportation Engineer
Stanley Consultants
2 Years of Experience

Education

B.S., Civil Engineering
University of Illinois

Professional Registration

EIT IL # 061-037968
IDOT Documentation Certification
15-0490

Professional experience since 2013 in construction engineering inspections. Summer Intern Inspector for Illinois Department of Transportation (IDOT) in Bridge Repair, Signal Modernization, and Pavement Rehabilitation. Responsible for inspections and testing of bridge repairs, roadway signal modernization and pavement rehabilitation in District One. Construction Inspection experience including creating and reviewing daily reports, measuring and recording quantities and resolving field issues with contractors.

PROJECT EXPERIENCE

Touhy Avenue Bridge for Skokie Valley Bike Trail; Lincolnwood, IL

Design Engineer responsible for project that included a Phase I Study for a grade separation of the Skokie Valley Bicycle Trail in the Village of Lincolnwood, Cook County, Illinois. The grade separation included a shared-use path over Touhy Avenue.

Hunt Club Road at IL Route 132, Phase I Study; Lake County Division of Transportation

Transportation Engineer for study to identify improvements at the intersections to enhance safety.

Lemont Road: 83rd Street to 87th Street, Phase I Study; DuPage County Division of Transportation

Transportation Engineer for 3R project to identify intersection improvements and resurface the roadway.

IL 83, Kedzie to Western Construction Inspection; Illinois Department of Transportation, District 1

Construction Inspector for improvements to IL 83 from Kedzie Avenue to Western Avenue. The improvement included: the staged replacement of the existing composite pavement (HMA over Concrete base) of 147th Street and portions of Dixie Highway/Western Avenue and Kedzie Avenue with new widened pavement. Other work includes the reconstruction of the ramp terminals at the I-57/147th Street interchange, installation of new storm sewer, installation of water main, roadway lighting and reconstruction of seven traffic signal intersections at the 147th Street intersections. The engineer's estimate for this project is \$22,000,000.00

I-94 from IL 173 to Wisconsin State Line; Illinois Department of Transportation, District 1

Construction Inspector responsible for the on-site inspection and recordkeeping of daily construction activities, verification of Contractor layout, measurement and documentation of daily quantities associated with the reconstruction of I-94 and IL-173.

South Coast Highway Phase 1 Management; Ministry of Transport and Works; Kingston, Jamaica

Transportation Engineer that assisted in the creation and revision of phase 1 road plans including the labeling of road features and the locations of drainage structures and roadway features for the South Coast Highway in Microstation.



SUDHIR PATEL, PE

Transportation Engineer
Stanley Consultants
8 Years of Experience

Education

B.S., Civil Engineering
University of Illinois-Chicago

Professional Registration

Professional Engineer.
Illinois, #062-068172

Sudhir has professional experience since 2011 in both Phase I engineering and Phase II design with 5 years of project management experience. Phase I studies have included the preparation of preliminary engineering reports and categorical exclusions. Projects have included 3R major resurfacing improvements as well as structure rehabilitation projects. The reports have included safety improvements, environmental studies, traffic management and cost estimate. Design experience includes developing highway plans, specifications and estimates. Design projects included urban and rural resurfacing plans. Construction experience includes inspection of HMA/PCC pavement, subgrade, traffic signal, pavement markings and storm sewer. Resident Engineer on patching, traffic signal, resurfacing and widening projects.

PROJECT EXPERIENCE

Central Street Bridge Improvements; City of Evanston, IL, US--Design Engineer.

The bridge cross the north shore channel that is under the jurisdiction of MWRD. The Central Street Bridge is located at in a busy area surrounded by several key destinations. The Northshore Hospital, Fire Station, Golf Course and the Northwestern University Football Stadium are located close to the bridge. The bridge is along a key access route for emergency vehicles in the northeastern part of Evanston. The location of the bridge and the need for access to emergency vehicles required extensive coordination with stakeholders. The type of bridge, method of construction and construction staging were critical elements of the preliminary engineering study. In addition to the vehicular accommodation, on-street parking, pedestrians and bicyclists needs had to be addressed in the design of the bridge.

Fabyan Pkwy over Fox River, Preliminary and Design Engineering, Kane County DOT

Design Engineer for preparing maintenance of traffic and traffic signals plans for the rehabilitation of the bridge. Coordinated with IDOT to obtain permit.



GRANT WINGO

Engineer-In-Training I
Stanley Consultants
1 Year of Experience

Education

Bachelor of Science Civil Engineering, University of Illinois-Urbana-Champaign

Grant has professional experience since 2015 in analyzing traffic data to create crash report. Assisted in collecting traffic data and performing traffic studies and updating transportation demand models. Performed traffic impact studies and assisted in development of roadway design projects. Analyzed data for crash reports and prepared documents for submittal and public meetings.

PROJECT EXPERIENCE

District 1 Cicero at I-55 Interchange Phase I Study, Illinois Department of Transportation, District 1, IL

Transportation Engineer for interchange study to improve interchange capacity and safety.

CTA Bus Slow Zones, City of Chicago, Department of Transportation, IL

Transportation Engineer for transit study to improve bus speeds.



KURT FRANK, P.E.

Senior Water Resources Engineer
Stanley Consultants
31 Years of Experience

Education

Bachelor of Science
Civil Engineering
University of Illinois-Chicago

Professional Registration

Civil Engineering IL:
#062-046521

Professional Societies

Member - American Society of Civil Engineers; American Consulting Engineer's Council - IL Tollway Liaison Committee; and Society of American Value Engineers International

Kurt is responsible for the design and management of transportation projects. His professional experience includes project design from preliminary design studies through construction documents encompassing drawings, specifications, and cost estimating. His construction services experience includes field layout, resident engineering, submittal review, initiation, and execution of change orders. Mr. Frank's major projects include design of highways and city streets including survey, drainage, utility, and geometric design. His major site design projects include site engineering for subdivisions, hospitals, schools, hotels, a shopping mall, bus maintenance facilities, and processing and warehouse facilities. Mr. Frank's design experience also includes runways, taxiways, and service roadways for O'Hare Airport's expansion program.

PROJECT EXPERIENCE

Hunt Club Road at IL Route 132, Phase I Study; Lake County Div. of Transportation, ID
Drainage Engineer for study to identify improvements at the intersections to enhance safety.

Lemont Road: 83rd Street to 87th Street, Ph I Study; DuPage Co. Div. of Transp.
Drainage Engineer for 3R project to identify intersection improvements and resurface the roadway.

I-90 Master Plan and Shoulder Widening, Illinois State Toll Hwy Authority, IL
Project Manager responsible for development of shoulder widening plans along the Jane Addams Memorial Tollway (I-90) from Newburg Road (M.P. 17.0) to Sandwald Road (M.P. 45.0). This fast track, 28-mile project provided additional pavement width necessary to accommodate a future sub-stage necessary for the future widening and reconstruction of I-90. The existing roadway section includes two lane traffic lanes in both directions separated by a grassed median. Design included recommended median pavement crossovers, detention design, utility coordination, signing and other improvements as well as identification of impacts to other existing facilities. Twenty-nine cross street structures, eight mainline bridges, numerous culvert crossings, three interchanges, two Toll plazas, and an oasis are located within the project limits and were considered to provide a feasible maintenance of traffic plan. The \$32.0M construction project is scheduled to begin in late summer 2012 with completion before December 2012.

I-90 Rubblization, Illinois State Toll Highway Authority, IL
Project Manager responsible for design of a 28-mile section of the existing tollway using rubblization on existing pavements, bridge inspection and rehabilitation, and geometric improvements.

Elgin-O'Hare/Western Access Interchange (West Terminal Interchange), Illinois State Toll Highway Authority, Various, IL
Civil Engineer responsible for the design of a new Tollway interchange at the west termini of the new EOWA corridor. Construction was broken into several separate contracts.



RYAN DELVES, P.E.

Water Resources Engineer
Stanley Consultants
6 Years of Experience

Education

Bachelor of Science Civil
Engineering, University of Iowa

Professional Registration

Certified Floodplain Manager,
Illinois -: #IL-12-00637
Civil Engineering IL: #062-067668

Ryan is responsible for the collection and analysis of data from reports, maps, drawings, tests, and aerial photographs to plan and design projects. Prepares and checks design computations and quantity estimates. Assists in the preparation or modification of reports, specifications, plans, permits, and designs for projects.

PROJECT EXPERIENCE

US-45, IL 60 to IL 22 Design; IDOT, District 1, IL

Drainage Engineer responsible for assisting the task lead on developing drainage concepts, storm sewer design, inlet spacing, inline stormwater detention and confirming ditch capacity, additionally, producing erosion control sheets along with developing drainage details, schematics and prepared contract documents/plans.

Various Phase I Projects; IDOT, District 1

Drainage Engineer responsible for assisting the task lead on developing the existing drainage plan as well as developing proposed drainage plan concepts as well as other various tasks associated with East Avenue location drainage study.

Pumping Station Improvement, Phase I and II Final Design; Village of Schaumburg, IL
Design Engineer responsible for analyzing flow data, determining cycle times, designing wet well volumes and initial pump sizing for two separate pump stations. In addition, responsible for designing force mains for each station, ensuring proper head is maintained, and initial site layout, building sizing, and utility coordination, including, initial conflict identification and establishing communication between the utility companies.

Illinois DOT, District 1 Construction Management for I-80, US30 to US45, IL

Construction Inspector responsible for on-site construction inspection, maintaining daily records of construction activities, verification of construction activities with plans and specifications, measurement, calculation, and documentation of daily quantities, and quality assurance of work performed by the contractor.

I-90; Master Plan for Reconst. and Widening, Illinois State Toll Hwy Authority, IL

Drainage Engineer responsible for updating drainage spreadsheets and plan sheets.

I-90 Rubblization; Illinois State Toll Highway Authority, IL

Drainage Engineer responsible for developing drainage concepts including watershed mapping, ditch capacity, culvert analysis, storm sewer sizing, and inlet spacing along with developing drainage details. Coordination with graphics and transportation geometric designers to ensure ISTHA drainage design criteria was followed and that material was correctly displayed on plans.



JARED HAMILTON, P.E.

Construction Services Department Manager
Stanley Consultants
17 Years of Experience

Education

Bachelor of Science
Civil Engineering
University of Missouri-Columbia

Professional Registration

Civil Engineering IL: #062-057963
Civil Engineering IA: #20442
NCEES Record Holder -: #64611
Civil Engineering WI: #44611
Civil Engineering IN: #PE11600374

Professional Societies

Member - Illinois Association of
Highway Engineers
Member - Illinois Road and Trans-
portation Builders Association

Professional experience since 2000 in construction engineering and materials quality assurance. Construction Materials Supervisor with eight years Illinois Dept. of Transportation experience specifically related to highway, roadway, and bridge construction. Responsible for design, testing, and quality assurance of materials on multiple large highway reconstructions in District One. Managed and directed all Mixture Control activities and personnel in South Cook and East Will Counties. Construction Inspection experience including supervising a team of construction inspectors, reviewing daily reports, finalizing quantities and resolving field issues between inspectors and contractors.

PROJECT EXPERIENCE

Touhy Avenue Bridge for Skokie Valley Bike Trail; Lincolnwood, IL

Resident Engineer responsible for project that included a Phase I Study for a grade separation of the Skokie Valley Bicycle Trail in the Village of Lincolnwood, Cook County, Illinois. The grade separation included a shared-use path over Touhy Avenue.

Russell Road at I-94; IDOT, District 1; IL

Project Manager and Materials Coordinator responsible for managing all required QA activities and tests. Services included managing the Quality Assurance (QA) requirements for Hot Mix Asphalt (HMA) and Portland Cement Concrete (PCC). Services also included coordination of QA activities with the Contractor and IDOT Personnel, QA field and lab tests, inspection of the Contractor's QC activities, reporting of results and investigations of tests when required by the contract.

Walker Road Bridge Replacement; Kane County Division of Transportation, IL

Resident Engineer for the replacement of an existing 2 span cast in place PCC slab structure with a new structure constructed of steel beams, PCC deck with shell piles and integral abutments. Other project features include new culverts, under drains, guardrail, HMA pavement, striping, restoration and other misc. items to complete the project.

IL 83, Kedzie to Western Construction Inspection; IDOT, District 1; IL

Project Manager responsible for working hand in hand with the client to ensure their needs are being met by means of staffing, facilitating coordination with contractors, engineers, entities, general public or utilities, public outreach, or providing specific knowledge to any situation. Responsibilities also included ensuring that the team is properly handling and documenting all areas of work assisting in contract negotiations, review of the monthly pay applications, managing the approved funds, handling any construction conflicts, and supporting any public address.

159th Street Widening and Reconstruction from I-355 to Will Cook Road; IDOT

Project Manager for roadway reconstruction and widening of IL Route 7 for a length of 5 miles from 2 to 4 lanes including protected left turn bays. Additionally, there is roadway reconstruction and widening of the related cross roads. The improvement includes the installation of proposed storm sewer, pipe culverts, precast box culverts, three retaining walls, two pile-supported land bridge embankments, traffic signals, pavement markings and landscaping.

JULIAN GNATENCO, PE, PTOE

Senior Transportation Engineer

Mr. Gnatenco has 25 years of experience in the field of Civil and Transportation Engineering and he has been involved in all aspects of traffic engineering. He has been involved in numerous Phase I and Phase II transportation projects for agencies such as Illinois Department of Transportation, Chicago Department of Transportation, Illinois Tollway, Indiana Department of Transportation, Cook County, Kane County, and local municipalities. His areas of expertise include major traffic studies, traffic modeling, travel demand modeling, traffic signal and arterial operations, safety studies, traffic signal design and project management.

PROJECT EXPERIENCE

Cook County Department of Transportation and Highways – Project Manager

AES is currently assisting Cook County with various Traffic Engineering Services for their ITS Program, Congestion Mitigation and Air Quality improvements (CMAQ) and other federal program funding applications, performing transportation studies for travel demand, traffic studies, plan preparation and review, permit review assistance, crash analyses, speed analyses, Intersection Design Studies, traffic signal warrants, and data collection.

Illinois Tollway, Traffic Engineering Contract – Project Manager

AES Services provided various Traffic Engineering Services as a subconsultant, on an as-needed basis for the Illinois Tollway. AES Services, Inc. scope of services included:

- Traffic and Planning Studies
- Origin-Destination Studies
- Data Collection (traffic counts, speed studies, etc.)
- Lane Closure Guide Update – Support Services
- Managed Lanes/HOT Lanes Planning Studies
- Traffic and Revenue Studies
- Other Traffic-Related Services as required by the Illinois Tollway

Chicago Department of Transportation, Transportation Engineering Services, Surface Transportation Studies & Analysis – Project Manager

AES Services, Inc. was retained by CDOT to provide in-house traffic engineering services. AES engineers served as extensions to the CDOT Staff, performing various tasks such as identification of roadway system deficiencies for multi-modal transportation (including biking and walking), development of roadway and traffic solutions, impact and traffic studies, data collection and value engineering analyses. Other responsibilities included capacity analyses, qualitative assessments and signal warrant studies, speed studies, and safety studies, including pedestrian safety/mobility assessments, fatal crash review and follow-ups, pedestrian crash studies, and aggressive driving studies. Data collection in connection with feasibility studies for proposed roadway improvements was also provided.

O'Hare Airport, Comprehensive Roadway Traffic Study – Project Manager

Conducted a comprehensive roadway traffic related data survey at Terminals 1, 2, 3 and 5 at O'Hare Airport in Chicago, IL. The data collection included the following tasks:

- Collected traffic volumes and classification for 72 hours at over 20 locations within the airport and surrounding area
- Performed vehicle classification surveys to determine the number and type of vehicles by mode entering each level of the airport terminal roadways. The vehicles were classified into 15 different categories

Collected vehicle dwell times from a sampling of all vehicle modes picking up and/or dropping off passengers along the curbside roadways, during the peak hours

City of Chicago, Central Loop Bus Rapid Transit Final Design – Project Manager

Provided data collection at forty-three locations in the downtown Chicago area. Directed the data collection process for this time-sensitive project and all the counting reports were delivered in three weeks. The data collection process involved both manual and machine traffic counting techniques.

Years of Experience: 23 (3 with AES)

Education:

MSCE, Gheorghe Asachi Technical University, 1993

Professional Licenses:

- PE Illinois (2009)
- PE Indiana (2016)

Professional Societies:

- American Society of Civil Engineers (ASCE)
- American Council of Engineering Companies (ACEC)
- Intelligent Transportation Society of the Midwest (ITS Midwest)

DEAN L. BAUER, PLS Land Surveyor

Years of Experience: 25 (3 with AES)

Education:

AAT, Morrison Institute of Technology, 1984

Professional Licenses:

- PLS Illinois (1993)
- PLS Wisconsin (2002)
- PLS Iowa (2006)

Professional Societies:

- Illinois Professional Land Surveyor Association (IPLSA)
- Wisconsin Society of Land Surveyors (WSLS)
- Society of Land Surveyors of Iowa (SLSI)
- National Society of Professional Surveyors (NSPS)

Mr. Bauer is responsible for managing projects involving land surveying and design surveys along with preliminary and final plat preparations, subdivision calculations and design, topographic drafting and design, data transfer and processing from field operations and consulting with project managers and field survey personnel. He has experience with the Illinois Department of Transportation (IDOT) and Illinois Tollway. This experience ranges from running a field crew performing section corner recovery, re-monumentation of public right-of-way, residential spot surveys for property acquisitions and parcel subdivision for partial takings for the north-south tollway project and preparation and calculations for plat of highways for the east-west tollway. Mr. Bauer has performed as a party chief and was involved with route surveys, boundary surveys, design surveys, topographic surveys, stream surveys, construction layout and control, horizontal and vertical control of utilities, sewers and structures and coordinate geometry calculations. He currently manages the drafting standards for the survey and building services departments at AES Services, Inc.; his duties involve working with other individuals and streamlining the production phase of both departments.

PROJECT EXPERIENCE

Illinois Department of Transportation, US Route 14 Surveying – Survey Manager

Conducted a field survey of the roadway and stream crossing. Initial control was brought to the site using GPS and leveling from known FEMA benchmarks. The roadway was cross sectioned from right of way to right of way locating all planimetric features; structures pertaining to drainage were dipped and invert information transferred to the final base sheet. Our field data was processed and a base sheet was generated for the clients use in their hydraulic study.

Illinois Department of Transportation, Barrington Road – Survey Manager

This project consisted of collection of field data for design purposes. We utilized GPS to locate the numerous structures requested for design, conventional field equipment was then used to collect accurate rim and invert elevations. Several roadway crossing were requested to locate the structures and details for future design. All field data was distributed to the project engineer for design purposes.

Illinois Tollway, Roadway and Bridge Widening and Reconstruction, I-39 to Illinois Route 25, Construction Management and Corridor Construction Management Services – Survey Manager

Phase III survey services required for construction contracts for roadway and bridge reconstruction and widening on the Jane Addams Memorial Tollway between MP 17.4 (I-39) to MP 56.1 (IL Route 25). AES performed initial horizontal and vertical control verification and QA/QC contractor layout during construction.

Elgin O’Hare Western Access, US Route 20 to IL Route 83, Phase II: West Bypass from Arlington Heights Road to Lively Boulevard – Professional Land Surveyor

AES Services provided civil engineering and survey services in support of design of the Elgin-O’Hare Expressway. In order to accomplish the goal of applicable experience to be able to work as prime consultant with Illinois Tollway, AES was assigned specific design elements of this project in the following areas: plats and legal descriptions, barrier warrant analysis, utility coordination and management, civil and CAD support and project management. Work includes field survey to obtain right of way boundaries and preparation of plats and legal descriptions for acquisition of about 25 parcels along the proposed Elgin O’Hare Expressway.

Chicago Department of Transportation, Vision Zero Year One High Crash Corridor Improvements – Survey Manager

AES Services is providing engineering and surveying services to the Chicago Department of Transportation as a subconsultant to help develop construction contract plans for traffic safety improvements on five Vision Zero High Crash Corridors throughout Chicago. Project locations included Ashland Avenue (69th to 59th), Chicago Avenue (Central to Latrobe), Halsted Street (79th to 75th), North Avenue (Austin to Laramie), and Western Avenue (Irving Park to Lawrence). The total length of the areas surveyed came out to over 23,000 feet and included 227 ADA ramp corners.



TEAM MEMBERS	ROLE	% AVAILABILITY
Sagar Sonar	CSM / Traffic & Safety Studies / Public Involvement	21
Diana Decker	QA/QC	15
Paul Schneider	Project Manager / Public Involvement	38
Tyler Grau	Project Engineer	41
Grant Wingo	Traffic & Safety Studies	32
Sudhir Patel	Roadway Design	30
Curt Grass	Roadway Design	38
Kurt Frank	Hydraulics / Permits	21
Ryan Delves	Hydraulics / Permits	24
Jared Hamilton	Constructability	11
AES Services - Julian Gnatenco	Traffic Counts	20
AES Services - Dean Bauer	Topographic Survey	22



ADDENDUM #1 THIS DOCUMENT MUST BE ATTACHED TO YOUR QUALIFICATION

Issued February 15, 2018

**REQUEST FOR QUALIFICATIONS FOR
PRELIMINARY ENGINEERING/GEOMETRY IMPROVEMENTS FOR TOUHY AND
CICERO INTERSECTION**

One question was received prior to the deadline of February 13, 2018. The question and the Village's response are available below. Please be sure to include this document with your qualification to verify receipt.

Question: Is it acceptable to fulfill the required IDOT pre-qualification category of Special Studies – Survey with a sub-consultant?

Answer: The use of a sub-consultant to meet this requirement is acceptable.



ADDENDUM #2 THIS DOCUMENT MUST BE ATTACHED TO YOUR QUALIFICATION

Issued February 15, 2018

**REQUEST FOR QUALIFICATIONS FOR
PRELIMINARY ENGINEERING/GEOMETRY IMPROVEMENTS FOR TOUHY AND
CICERO INTERSECTION**

The evaluation criteria listed on page 5 of the RFQ is being updated as identified below. This criterion will be evaluated based on reference checks.

...

Past performance – 10 points

Evaluation will be based on the respondent's previous experience performing work **of a similar nature, whether** for the Village **or another government agency**.

...

Legend:

Added

~~Deleted~~