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VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:00 P.M. JUNE 5, 2018

AGENDA

I) Call to Order

II) Roll Call

III) Minutes –

1) Committee of the Whole Meeting – May 15, 2018

IV) Regular Business

1) Status Report from Tucker Development Concerning the Former Purple Hotel Site (6:00 – 6:45 p.m.)

2) Discussion Concerning Options for Painting the Water Standpipe (6:45 – 7:00 p.m.)

3) Status Report by the Zoning Board of Appeals (7:00 – 7:30 p.m.)

V) Public Comment

VI) Adjournment

DATE POSTED: June 1, 2018

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VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
MAY 15, 2018

Draft

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 7:00 P.M., Tuesday, May 15, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Bass, Trustees Spino, Ikezoe-Halevi, Cope, Patel
ABSENT: Trustees Sugarman and Hlepas Nickell
A quorum was present.

Also present: Village Manager Tim Wiberg, Assistant Village Manager Ashley Engelmann, Assistant to the Village Manager, Village Attorney Steven Elrod, Community Development Director Steve McNellis, Public Works Director Andrew Letson

Approval of Minutes

Minutes of the May 1, 2018 Committee of the Whole were distributed in advance of the meeting and were examined.

Trustee Cope moved to approve, Trustee Ikezoe-Halevi seconded the motion.
The motion passed with a Voice Vote.

1. Discussion Concerning the Potential Establishment of Regulations Governing Temporary Tents

This item was presented by Mr. McNellis using PowerPoint.

Photos of different types of tents were displayed.

Some comments were made by Trustees Cope, Ikezoe-Halevi and Patel.

Background

*Temporary tents historically not regulated (no permit required)
*Tents used for commercial uses, on commercial properties, inspected by the Fire Department
*Village's adopted Life Safety Code maintains certain minimum regulations (Flammability standards, setbacks from other tents, provision of fire extinguishers, standards for heaters, maximum coverage of 75%)
*Accessory Structures section of the Zoning Code has some relevance (setbacks similar to built structures, some height limitations)

*No clear repository of information regarding tent permissibility in the Village ode
*Are current requirements sufficient? Are those requirements presented in a use-friendly format/location?

Current Requirements

The following questions cannot be answered by existing Codes.
*For what purposes can a temporary tent be used? Special Event? Performance? Sale of goods/products?
*I sale of goods is permitted, should those goods be related to the principal use?
*Are setbacks defined in Accessory Structures section of the Code sufficient?
*What timeframe constitutes "temporary"?
Should there be different requirements for single family residential properties versus all others?
*Is an inspection required?
*How is parking in a non-residential site affected?
*What are reasonable bulk standards (area and height) for a temporary tent?
*Is there an appeals process for tents that do not meet certain basic parameters?
*Is signage permitted?
*Is lighting permitted?
*Should temporary tents be permitted on vacant properties?

Recommendation

Refer to the Plan Commission for Public Hearing an amendment to the Zoning Code to do the following:
*Develop appropriate regulation or Temporary Tents, and place them in a single clearly-named section of the Zoning Code
*Require a Permit, with a minimal fee for all temporary tents

Conditions for Consideration

*Timeframe – no longer than 7 calendar days, up to twice a year
*Minimum 10' setback from property line, except setback on a commercial property abutting a residential property must meet setback for a primary structure
*Tents shall not cover more that 25% of a lot area
*Tents shall be no taller than 20'
*Village Safety Code requirements shall be met
*Tents on commercial properties to be inspected by Fire Department for fire safety
*Tents to be located so as not to inhibit flow of traffic on-site or block ingress/egress
*Parking availability cannot be reduced greater than 25% below current conditions unless an alternate parking site an access is approved by the Village
*Sale of products/goods must relate to the principal business on the property
*Temporary Tent permits to be approved by Village staff. Applicant must seek special permission from the Village Board in order to vary any conditions.
*Signage limited to one identification sign, either a banner or ground sign, at a size no greater than 20 square feet in area. Ground signs to have a maximum height of 6'
*Tents are not permitted on vacant properties.

Mr. McNellis clarified some points and will put together a list of proposals the Village has received.

Tent companies look to see I there is a permit required, if not they just go ahead.

Trustee Patel asked if a developer wished to put a tent on his vacant property, is this possible? Our Zoning Code states that an accessory use cannot be on property with no primary use.

Mr. McNellis will look into primary and accessory uses.

Trustee Spino asked about a Farmer's Market.

After some additional discussion, Mayor Bass recommended that this go to CORB. The Board agreed.

Adjournment

At 7:30 P.M. Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Cope. The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman
Village Clerk

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MEMORANDUM

TO: President Bass and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: June 1, 2018

SUBJECT: **June 5 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:00 p.m.** on Tuesday evening. Dinner will be available in the Village Hall Board Conference Room starting at 5:15 p.m. Please find below a summary of the items for discussion:

1) **Status Report from Tucker Development Concerning the Former Purple Hotel Site (6:00 – 6:45 p.m.)**

Tucker Development is the contract purchaser of this site. Attached is their concept plan for the redevelopment of the site. Rich Tucker and his development team will be present on Tuesday evening to discuss their concept plan with the Board and to address any questions.

2) **Discussion Concerning Options for Painting the Water Standpipe (6:45 – 7:00 p.m.)**

The Village's water standpipe was constructed in 1996. It is a key component of the Village's potable water system in keeping the system's water pressure and water volumes at appropriate levels. The tank's interior and exterior is beginning to show signs of rusting, which is an indication that it is time to have both the interior and exterior painted. This has not been done since it was originally constructed. The purpose of the discussion is to determine if the Board would like anything painted on the tank's exterior, such as the Village logo, etc. Attached is a memorandum from the Assistant to the Public Works Director summarizing this issue.

3) **Status Report by the Zoning Board of Appeals (7:00 – 7:30 p.m.)**

Kathy O'Brien, Zoning Board of Appeals Chairwoman, will be present to discuss the attached report with the Board.

If you should have any questions concerning these matters, please feel free to contact me.

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MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Steve McNellis, Community Development Director

DATE: June 5, 2018

SUBJECT: Proposed Redevelopment of the Former Purple Hotel Site Located at the Northwest Corner of Lincoln Avenue and Touhy Avenue (4500 West Touhy Avenue)

Background

The 8.47-acre former "Purple Hotel" site has been vacant and available for redevelopment since its demolition in 2013. Over the past two years, the property has gone into foreclosure and eventually was sold in a Sheriff's Sale to Romspen Club Holdings, lender for the former prospective developer, North Capital Group. Romspen initially worked with a Contract Purchaser, Lake Forest Real Estate Capital (LFRE), however, they eventually elected not to extend their contract.

On April 15, 2018, Romspen executed a Purchase and Sale Agreement with Tucker Development of Chicago to buy and develop the former Purple Hotel property. Tucker presented their credentials, including their experience and financial wherewithal to complete a project on this site, to the Village Board at its April 17, 2018 meeting. As a sign of good faith, the Village Board has since entered into an Agreement with property owner, Romspen, to end a potential Eminent Domain proceeding and stay enforcement of property maintenance violations on the property while Tucker continues to diligently pursue progress on a PUD application.

Project Summary

The attached concept plan from Tucker Development depicts a site that is approximately 8.47 acres in size, in contrast with the previous 10.71-acre North Capital Group proposal, which included two additional lots on Lincoln Avenue, where an existing one-story and four-story office building are located. Tucker Development has been in contact with the owner of the southernmost of these two properties and continues to seek the opportunity to acquire it for future inclusion in this project. At this time, however, that property will not be included in the concept plan, but Tucker will plan for the possibility to expand the project in the future. The subject site is zoned B-3, Village Center PD, and the use types in the proposed concept plan are all permitted as part of a PUD.

Highlights of the proposal include:

- Commercial buildings located in a traditional urban layout with buildings fronting Touhy and Lincoln Avenues;
- Incorporation of public space, including a "Village Green" at the main entrance to the development from Lincoln Avenue and a small plaza as a focal point at the intersection of Lincoln and Touhy Avenues;
- A two-tenant 21,000-square-foot one-story retail/commercial building that could be combined for one retailer or a grocer, with significant surface parking adjacent;
- A five-story hotel with its entrance fronting the Village Green and the opportunity for ground-level restaurant(s), with room for outdoor dining areas facing the green;
- A large two-story covered parking garage with 450 parking spaces;
- A six-story building at the corner of Lincoln & Touhy, with frontage on both Touhy and Lincoln Avenues, with commercial space on the ground floor and apartments on the top four floors of the building;
- Three signalized intersections; two existing on Touhy and one new on Lincoln Avenue; and
- A total of 448 "living units" (148 hotel rooms and 300 apartments) on-site, which increases the number of residents/guests in the immediate area making the commercial space more attractive.

The previous North Capital Group plans, and current Tucker Development plan, are both mixed-use developments, with some similar uses, but very different densities:

Uses	**Shoppes at Lincoln Pointe** By North Capital Group *(2013 Proposal)*	**Touhy-Lincoln Development** By Tucker Development *(2018 Proposal)*
Retail	91,200 square feet	109,700 square feet*
Restaurant	35,000 square feet	*
Grocery	30,300 square feet	*
Hotel	160 rooms	148 rooms
Health Club	22,700 square feet	N/A
New Office	31,200 square feet	N/A
Residential (Apartments)	N/A	300 units
Total Square Footage *(retail, restaurant & grocery)*	156,500 square feet	109,700 square feet

*Tucker Concept Plan lists all commercial; including retail, restaurant, grocer, etc. as "Retail/Commercial"

Planning/Zoning Considerations

In reviewing the merits of this proposal, Staff recommends the Board consider the following:

1. **Comprehensive Plan** - The Land Use Plan in the 2016 updated Comprehensive Plan designates this property as Regional Commercial. This designation is defined as being appropriate for "…large shopping centers, hotels, big box development..." The proposed mixed-use land use is consistent with the goals of the Updated Comprehensive Plan for this site.
2. **Building Height –** The B-3, Village Center PD Zoning District, in which this property is located, permits a maximum building height of 65 feet or five stories. The Tucker development proposal is for a one-story retail building, a five-story hotel, and a six-story commercial building which includes commercial space on the ground floor, with a single level of parking above, topped by four stories of apartments. Buildings

surrounding this site include: the eight-story Barclay Place Condominiums, eight-story Republic Bank building, and the five-story Hampton Place Condominiums, all of which are at the same height or taller than the Zoning Code-permitted height.

3. **Proposed Parking Allocation –** The proposed concept plan depicts insufficient parking on site to meet Zoning Code requirements for the proposed uses. However, it is important to keep in mind that this is only a concept plan which will certainly undergo a number of modifications moving forward. In addition, the total parking requirement for all proposed uses cannot be clearly defined without knowing the square footage of retail and service commercial versus restaurants or entertainment uses, or the number of bedrooms per apartment unit. Suffice to say that this concept plan would likely generate a parking deficit of at least 20% of Code-required parking on site. While the exact deficit is not important at this point in the process, what is important is the fact that shared parking (see #4 below) will likely be a necessary component of a plan with this layout and density. It should be noted that the concept plan does not depict use of the Com Ed right-of-way for parking. As in past proposals for this site, that area could be utilized for longer-term parking and/or employee parking. However, given Com Ed's refusal to provide anything other than short-term leases in these areas, this parking cannot be relied upon to satisfy Code requirements.
4. **Shared Parking** - The developer has stated they envision shared parking being utilized in this development. Staff recognizes this as a viable option, since some apartment residents will not arrive home until after the restaurant peak time, younger apartment residents may rely on one car or no cars (opting for public transit or ride-share), and the proximity of Lincolnwood to O'Hare Airport may result in a significant percentage of rooms occupied by a guest who utilizes alternate transportation (airport transit, cabs, ride-share). In addition, many planning experts have predicted a decrease in parking needs at commercial properties as ride-share services continue to grow. Further, apartment and hotel parking will be less utilized during the day, while some retail stores will close prior to the apartment and hotel parking peak. It is incumbent upon Tucker Development to provide studies, surveys, and other analytical data that will support shared parking as a means of accommodating the parking deficit this proposal would generate.
5. **Parking Location –** While a parking analysis may reveal sufficient overall parking allocation on this site, through the use of shared parking and a change in parking needs from requirements in the Village Zoning Code, the question remains whether or not that parking is strategically located. It will be important to provide sufficient vertical circulation (elevators and stairs) from the second floor parking garage to each corner of the ground floor commercial uses so that parking spaces have proximity to those uses.
6. **Additional Land** - Staff understands the developer may not currently be in a position to acquire the office property adjacent to this site north on Lincoln Avenue. However, the inclusion of this property would offer the option to provide some potential additional commercial space and parking area. This additional land could also provide the hotel the opportunity to expand by providing banquet or meeting hall facilities for local business and social events. For these reasons, acquisition of this land should be strongly considered as conditions allow.

While this proposal presents less commercial density than contemplated in previous proposals, it is consistent with the retail industry mantra and experience shared by other developers interested in this site who have noted that the previous Shoppes at Lincoln Pointe proposed significantly greater commercial space than this area could support. This proposal also allows the opportunity for a grocery store as well as entertainment uses, both of which are desired in

the community. Finally, the addition of an apartment building, along with the continued interest in incorporating a hotel, helps provide greater resident/guest density, making the commercial space more attractive. This will be important in obtaining financing for any development to be successful at this location.

Documents Attached

1. Concept Plan
2. PowerPoint Presentation

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FIRST FLOOR PLAN 1”= 100’-0”

TUCKER DEVELOPMENT

CALLISONRTKL™ A DESIGN CONSULTANCY OF ARCADIS

4430 TOUHY AVENUE, LINCOLNWOOD IL, 60712
TOUHY-LINCOLN DEVELOPMENT

6.5.2018 CONCEPTUAL PLAN - DRAFT

Return to COTW Memo

TYPICAL HOTEL FLOOR
19,425 SF Gross Area/Floor
3,463 SF Common Area/Floor

37 Rooms/Floor x 4 Floors = 148 Rooms

RETAIL
109,700 SF TOTAL

PARKING
300 SURFACE PARKING SPACES
80 FIRST FLOOR GARAGE SPACES
370 GARAGE PARKING SPACES
750 TOTAL PARKING SPACES

300 RESIDENTIAL (1SP:DU)
376 RETAIL (3.43:1,000)
74 HOTEL (0.5:Room)

Parking - 370 Spaces
134,904 sq ft

Speed Ramp Dn.12%

448'-0"

W. TOUHY AVE.

N. LINCOLN AVE.

Commonwealth Edison

New Lincolnwood Valley Line Trail and Overpass

SECOND FLOOR PLAN 1" = 100'-0"

Return to COTW Memo

TYPICAL HOTEL FLOOR
19,425 SF Gross Area/Floor
3,463 SF Common Area/Floor

37 Rooms/Floor x 4 Floors = 148 Rooms

RETAIL
109,700 SF TOTAL

PARKING
300 SURFACE PARKING SPACES
80 FIRST FLOOR GARAGE SPACES
370 GARAGE PARKING SPACES
750 TOTAL PARKING SPACES

300 RESIDENTIAL (1SP:DU)
376 RETAIL (3.43:1,000)
74 HOTEL (0.5:Room)

TYPICAL RESIDENTIAL FLOORS (4-6)
80,021 SF Gross Area/Floor
8,364 SF Common Area/Floor
71,657 SF Leasable Area/Floor

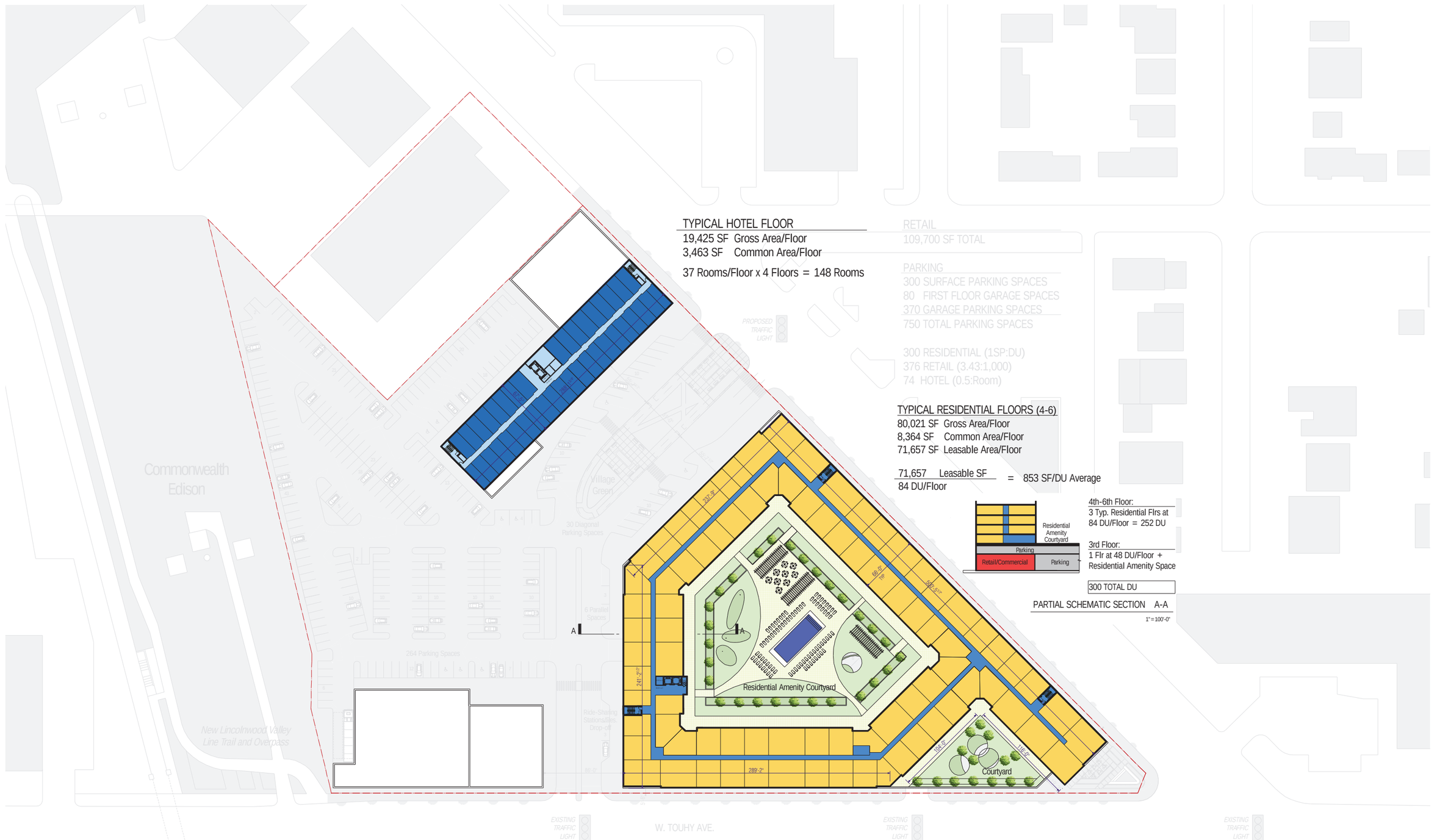
71,657 Leasable SF = 853 SF/DU Average
84 DU/Floor

4th-6th Floor:
3 Typ. Residential Flrs at
84 DU/Floor = 252 DU

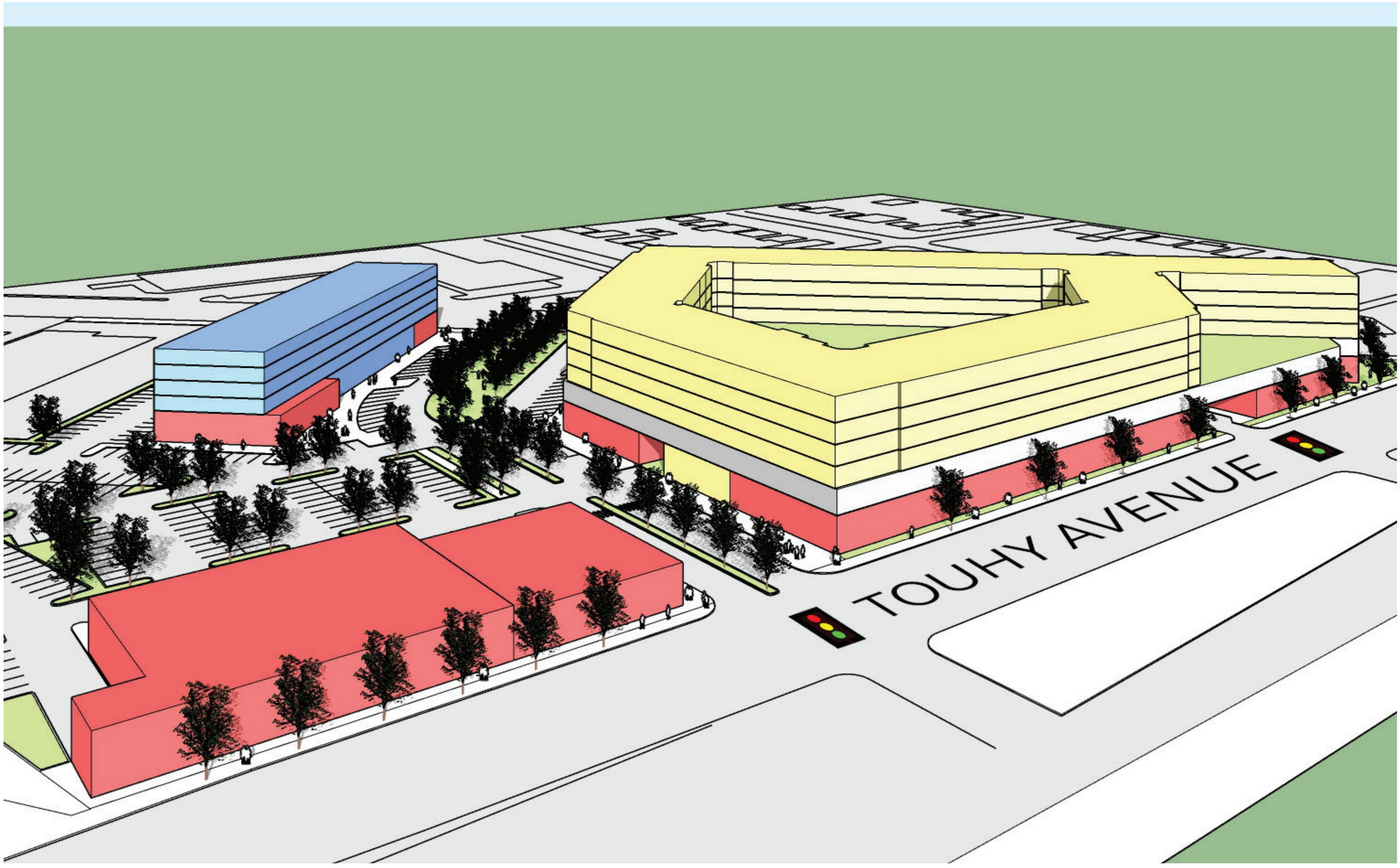
3rd Floor:
1 Flr at 48 DU/Floor +
Residential Amenity Space

300 TOTAL DU

PARTIAL SCHEMATIC SECTION A-A
1" = 100'-0"



TYPICAL FLOOR PLAN 1” = 100’-0”


TOUHY AVENUE

Return to COTW Memo

Proposed Redevelopment of Former Purple Hotel Property at Northwest Corner of Lincoln & Touhy Avenues

(4500 W. Touhy Avenue)

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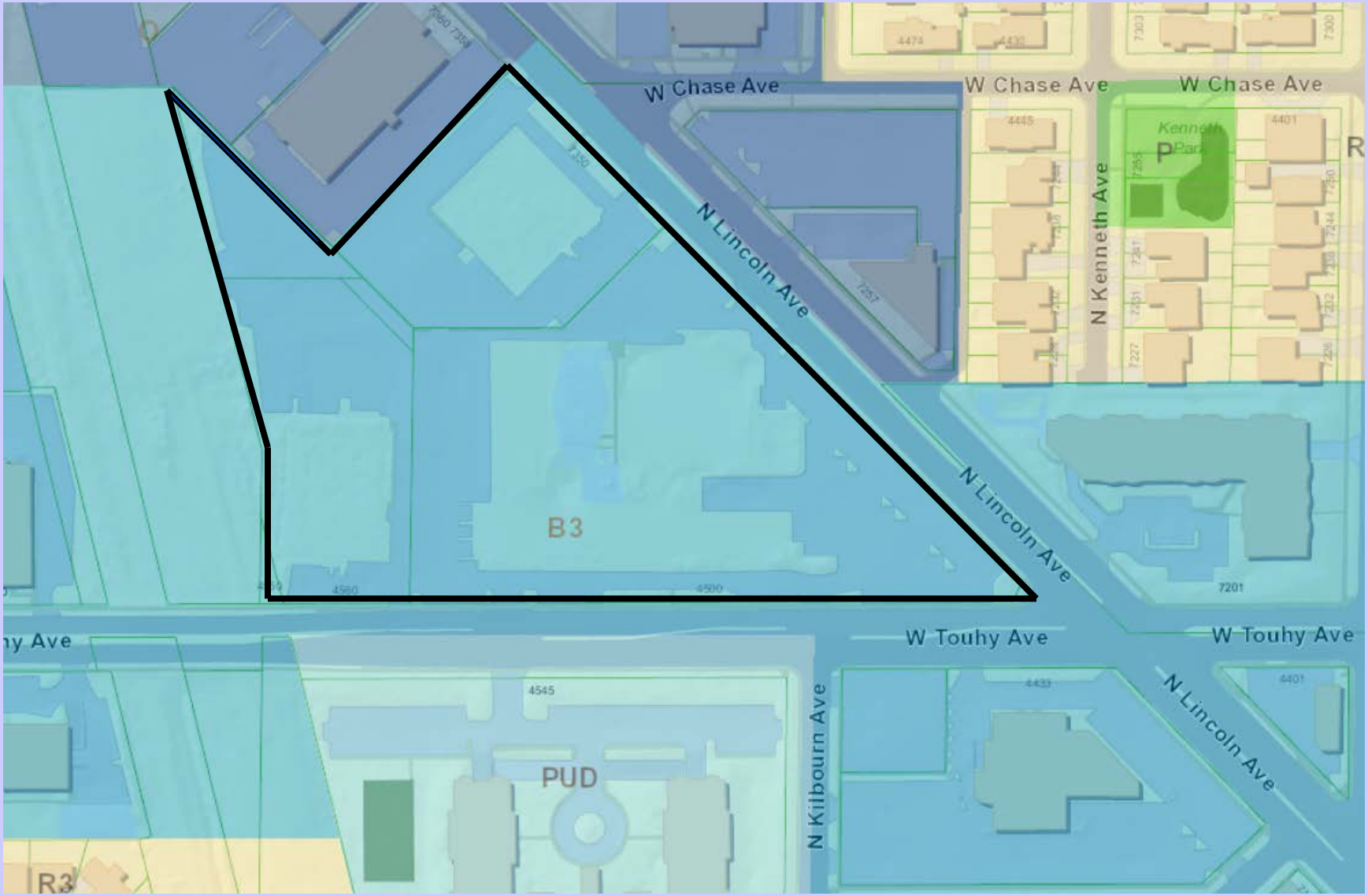
Subject Property



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Zoning – B3

Village Center PD



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Background

- 8.47 acre site vacant and available for redevelopment since its demolition in 2013
- Previous developer was foreclosed upon by their lender, Romspen Club Holdings.
- Romspen gained control of the property in October, 2017, after the Foreclosure was settled.
- Tucker Development, based in Chicago, became the Contract Purchaser on April 15, 2018
- Tucker introduced at the April 17th Committee of the Whole Meeting

Return to COTW Memo

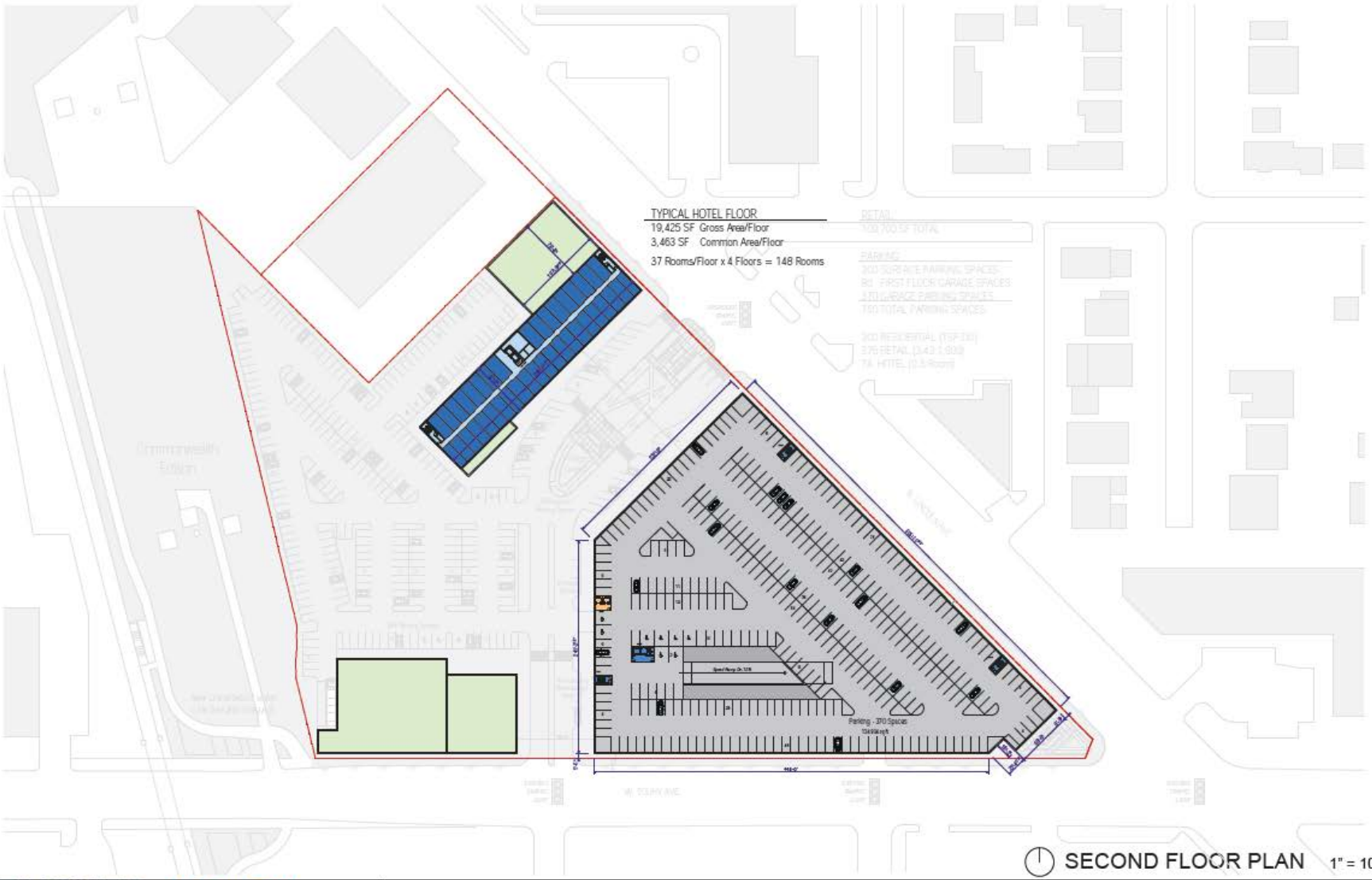


TUCKER DEVELOPMENT | CALLISONRTKL A DESIGN CONSULTANCY OF ARCADIS

4430 TOUHY AVENUE, LINCOLNWOOD IL, 60712
TOUHY-LINCOLN DEVELOPMENT

6.5.2018 CONCEPTUAL PLAN - DRAFT

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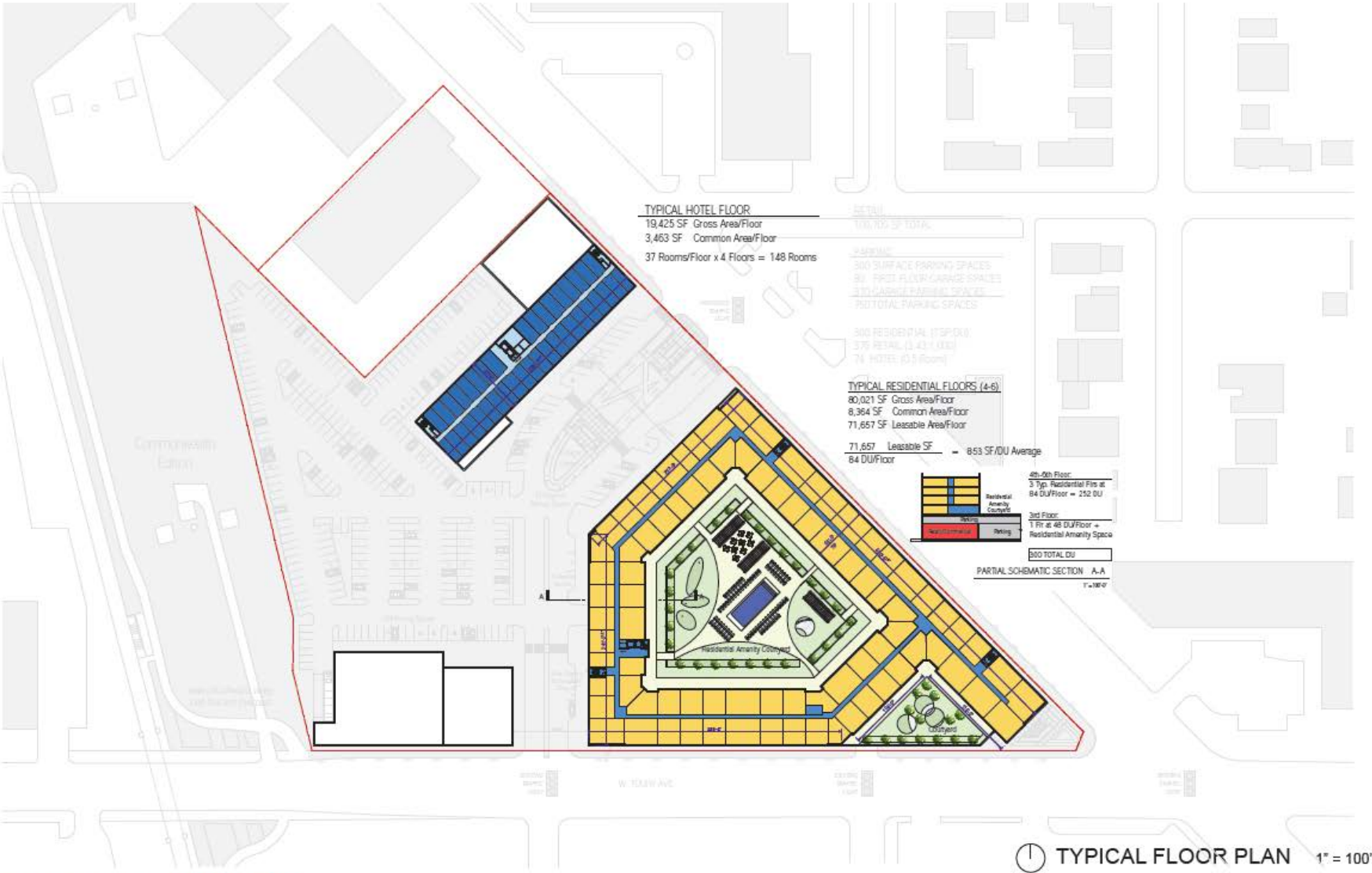
SECOND FLOOR PLAN 1" = 100'-0"

TUCKER DEVELOPMENT
CALLISONRTKL A DESIGN CONSULTANCY OF ARCADIS

4430 TOUHY AVENUE, LINCOLNWOOD IL, 60712
TOUHY-LINCOLN DEVELOPMENT

6.5.2018 CONCEPTUAL PLAN - DRAFT

Return to COTW Memo



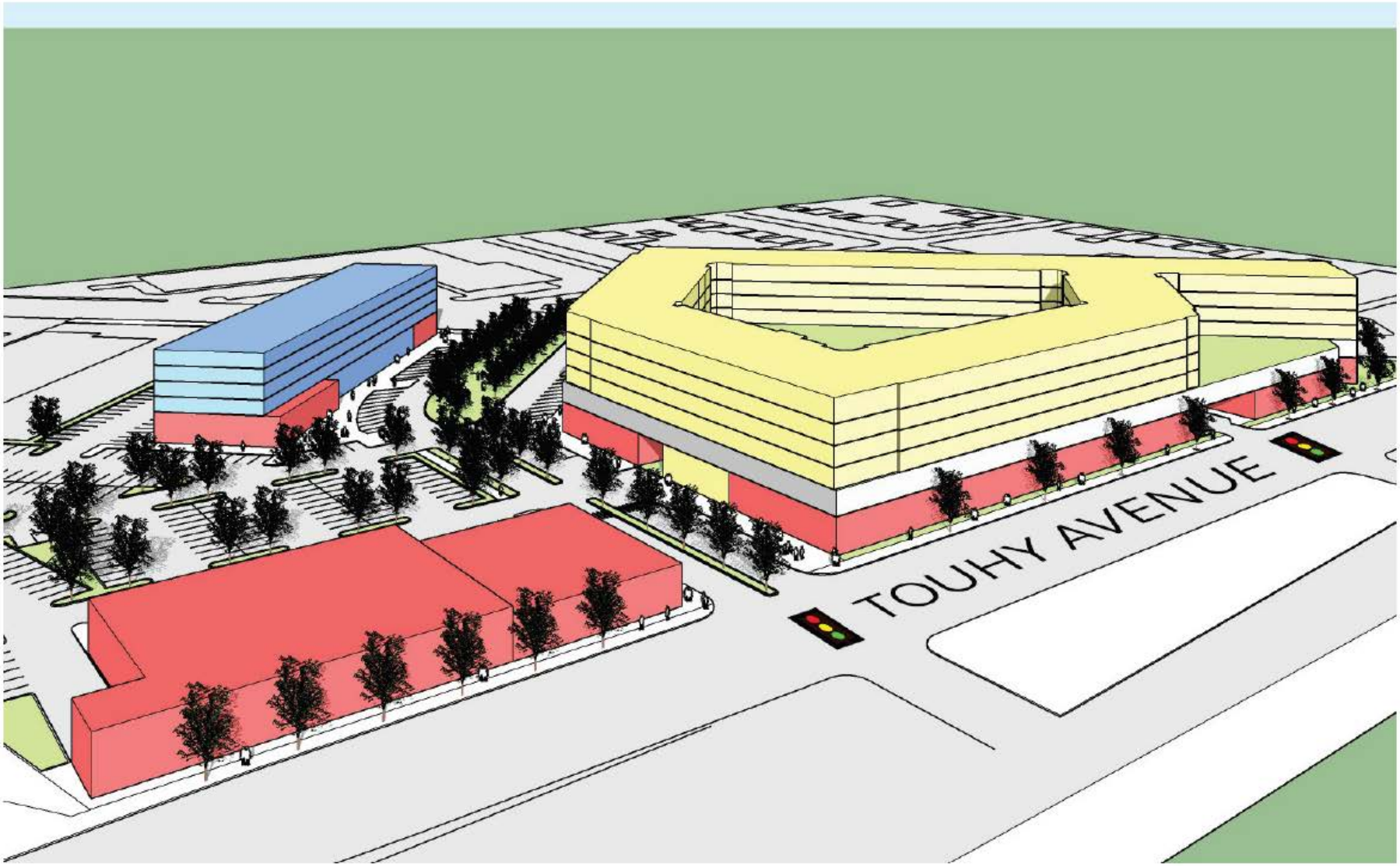
TYPICAL FLOOR PLAN 1" = 100'-0"

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6.5.2018 CONCEPTUAL PLAN - DRAFT

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4430 TOUHY AVENUE, LINCOLNWOOD IL, 60712
TOUHY-LINCOLN DEVELOPMENT

6.5.2018

CONCEPTUAL PLAN - DRAFT
P. 4

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Touhy-Lincoln Development

Proposal & Zoning Consideration

- ***Proposal – A mixed-use development, incorporating retail commercial, service commercial, restaurant, apartments, hotel, and possible grocer and entertainment uses.***

- Retail/Restaurant/Grocer = 109,700 square feet on ground floors
- Hotel = 148 rooms on four floors above a main lobby floor
- Apartments = 300 units on four floors above parking
- Two-level parking deck and surface parking

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Touhy-Lincoln Development

Issues for Consideration

- *Comprehensive Plan – Consistent with goals of 2016 Updated Comprehensive Plan*
- *Building Height – Proposed one, five & six-story buildings consistent with, or lower than, surrounding five to eight-story buildings*
- *Proposed Parking Allocation – Depicts insufficient parking on-site to meet Code requirements (at least 25% less)*
- *Shared Parking – Reduce parking requirements by considering peak hours, alternate transportation methods, future reduction in parking needs*
- *Parking Location – Consider strategic location of parking*
- *Additional Land – Options with acquisition of additional land*

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MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Nadim Badran, Assistant to the Public Works Director

DATE: June 5, 2018

SUBJECT: Standpipe Painting Design

Background: The Village operates a 1.5 million gallon standpipe located east of the Public Works facility on Central Park Avenue. The Standpipe was built in 1996 and serves as additional storage for treated, potable water, and also pressurizes the distribution system. The Standpipe is 47 feet in diameter and is the tallest structure located within the Village limits, at 125 feet tall. The structure is stabilized by six support columns located every 25 feet around the Standpipe. The Standpipe is currently painted white, which allows it to blend into the background and reduce its visibility.

In 2017, the Village contracted Midco Diving and Marine Services, Inc. to dive the tank and inspect the interior for damage and rust buildup. Midco noted that there were several areas inside the tank where the coating is coming off, causing rust. The exterior of the tank was also inspected and is demonstrating a failure of the coating as shown in the images below.





The standpipe has not been painted since its construction in 1996. The paint used to coat the standpipe is also meant to prevent the steel tank from oxidizing As the coating has deteriorated over the years, the number and severity of rust spots has increased. The existing rust spots will continue to deteriorate and spread if the interior and exterior are

not recoated, weakening the walls. The standpipe is a critical piece of the Village's water distribution infrastructure, and must be maintained in order to prevent a failure.

Based on the inspection report, funds have been budgeted in the fiscal year 2018/19 budget for the engineering design work to be completed. Due to the location of the standpipe in the Northeast Industrial District, the engineering and maintenance costs associated with the exterior of the standpipe are eligible for NEID TIF funds. The FY18/19 budget includes a 50/50 split between the NEID TIF and Water/Sewer Fund for design engineering. The overall program cost estimate provided by Christopher B. Burke Engineering is displayed in the table below.

Item	Estimated Cost Without Identifier	Estimated Cost With Identifier
Painting Exterior	$650,000	$650,000
Painting Interior	$750,000	$750,000
Exterior Containment Curtain	$100,000	$100,000
Welding and Repair	$75,000	$75,000
Design	$17,566	
Design with logo or name		$22,798
Construction Management	$41,250	$41,250
Village Name (optional)		$75,000
Total	**$1,633,816**	**$1,714,048**

The NEID TIF is set to expire at the end of Fiscal Year 2019/20. If the Village desires to use TIF funding for half of the constriction cost, the project must be designed this year, and constructed in Fiscal Year 2019/20. There are a limited number of contractors able to perform this type of work, due to its unique nature. Additionally, the paining process takes a full construction season to complete (approximately eight months). Due to these reasons, a contractor would need to be secured by January of 2019 in order to ensure the project can commence immediately in the beginning of Fiscal Year 2019/20.

Purpose of Discussion: Members of the public and some Trustees have previously expressed an interest in adding a Village identifier to the Standpipe, such as a logo or the Village name. In order to assist and provide clear direction to the Village Engineer in regards to the painting design, staff is requesting the Village Board provide feedback on the concept of adding a Village identifier to the Standpipe.

There are many considerations that require direction in regards to the design of the project. These considerations include, but are not limited to the color of the Standpipe, type of identifier, color of identifier, and location of identifier(s). The six, three foot wide, support columns located every 25 feet present a challenge to adding the Village name horizontally. An option for consideration would include the addition of the Village's name in a vertical position, between a set of support columns; however, the length of the Village's name would present a challenge. Additionally, the full 125 foot height could not be utilized as the lower letters would not be visible when looking from a distance; therefore, the letters likely could not exceed six feet in height, which would allow for the Village's name to extend from the top of the Standpipe to approximately 30 feet from the bottom, while allowing for spacing between letters. For comparative purposes, the Village Board recently reviewed and

approved the "Lincolnwood" signage for the Touhy Overpass, which includes 1 foot lettering spanning approximately 63 feet.



Several other communities utilize a standpipe in place of a traditional water tower. Of the Village's surrounding communities, three were identified as having identifiers placed on their standpipes as demonstrated below.







The Villages of Niles and Lisle utilize a standpipe most similar in nature to the Village's; however, both communities have a five lettered names versus the Village's eleven lettered name. The absence of support columns on Elk Grove's standpipe allowed for their design to be placed unobstructed. If the Village Board wishes to pursue the option of placing an identifier on the Standpipe, the Village Engineer can draft a design to be presented at future meetings to allow for the Village Board to review, as well as obtain public input.

On April 17, 2018, the Village Board endorsed a branding process, which is expected to produce a report for consideration by the Village Board in January 2019. Unfortunately, the timing of the NEID TIF's expiration at the end of Fiscal Year 2019/20 will not allow for the branding process to be completed prior to the completion of the painting design and the securing of a contractor.

Staff Direction: Staff is seeking direction on the scope of the standpipe repainting project.

Documents Attached
1. PowerPoint Presentation

Return to COTW Memo



Standpipe Painting Design

Committee of the Whole

June 5, 2018

Return to COTW Memo

Purpose of Discussion

- Seek Village Board direction on the Standpipe Painting Design



Return to COTW Memo

Background

- Standpipe was built in 1996
  - Tallest structure in the Village (125')
  - Originally painted white and has not been painted since installation
- Critical piece of Village infrastructure
  - Stores 1.5 Million gallons of potable water
  - Pressurizes the distribution system
  - Inspected in 2017 for deficiencies

Return to COTW Memo

Background

- Inspected in 2017 by Midco and Marine Diving Services
  - Midco noted there was coating failure with corrosion found throughout the reservoir



The areas circled in red are rust spots located within the interior of the tank where the epoxy paint has deteriorated.

Background

- Exterior of the Standpipe also showing rust and degrading paint





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Background

- CBBEL provided cost estimate for having the interior and exterior of the tank painted

Item	Estimated Cost without Identifier	Estimated Cost with Identifier
Painting Exterior	$650,000	$650,000
Painting Interior	$750,000	$750,000
Exterior Containment Curtain	$100,000	$100,000
Welding and Repair	$75,000	$75,000
Design	$17,566	
Design with logo or name		$22,798
Construction Management	$41,250	$41,250
Village Name (optional)		$75,000
Total	**$1,633,816**	**$1,714,048**

Return to COTW Memo

Background

- FY2018/19 Budget includes $33,000 for design engineering
  - Split 50/50 between NEID TIF and Water/Sewer Fund
- Located in the Northeast Industrial TIF District
  - NEID TIF funds are permitted for exterior maintenance, including engineering
  - NEID TIF expires at the end of 2019
- In order to utilize TIF funds, design must be completed this year and painting must occur next fiscal year

Return to COTW Memo

Design

- Members of the public and individual Trustees have previously expressed interest the possibility of adding the Village logo or name

- Considerations include:
  - Color of the standpipe
  - Type of identifier
  - Color of identifier
  - Number of identifiers

Return to COTW Memo

Challenges

- Limited contractor availability due to unique scope of work
  - To complete painting next Fiscal Year a contractor would need to be secured no later than January 2019
  - Anticipated eight month construction schedule
- Design must be completed this fall in order to release a request for bids
  - A decision on the design will have to be made prior to completion of the branding process due to the timing of the NEID TIF expiring

Return to COTW Memo

Challenges

- Location of 6 support columns
  - Each column is 3 feet wide
  - Spaced every 25 feet
- Length of Village Name
  - Horizontal design
    - May be difficult to read if between columns
    - May look awkward if columns are included in the spacing
  - Vertical design
    - Sizing of lettering



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Examples of Identifiers







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Examples of Identifiers



Standpipe Examples

Return to COTW Memo



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Village Board Direction

- Staff is seeking direction regarding whether a Village identifier should be added to the standpipe

Return to COTW Memo

MEMORANDUM

TO: President Bass
Village Board of Trustees

FROM: Doug Hammel, AICP
Development Manager

DATE: June 5, 2018

SUBJECT: Presentation of the 2016-2018 Zoning Board of Appeals Biennial Report to the Village Board

Attached to this memorandum is the 2016-2018 Zoning Board of Appeals Biennial Report. The report highlights the activities of the Zoning Board of Appeals since the last Biennial Report provided in March 2016.

This report was reviewed and approved by the Zoning Board of Appeals during its April 18, 2018 regular meeting. At that time, Commissioners reviewed the information presented by staff and provided comments regarding specific comments or questions for the Village Board.

RECOMMENDATION

Staff recommends the Village Board provide any comments regarding the information provided and move to approve the 2016-2018 Zoning Board of Appeals Biennial Report.

Documents Attached

1. 2016-2018 Zoning Board of Appeals Biennial Report
2. PowerPoint Presentation

Return to COTW Memo

Village of Lincolnwood
Village Board Committee of the Whole

Commission: Zoning Board of Appeals

Chairperson: Kathy O'Brien
Bruce Heller
Rizwan Hussain
Martina Keller
Christopher Nickell
Teodor Strat
Peter Theodore (appointed May 2018)

Previous ZBA Members who served during this report period:
Herbert Theisen
Jean Ikezoe-Halevi
Kirill Vorobeychik
Paul Grant (resigned May 2018)

Summary of Significant Activities of the Previous Two Years:

- Held **10** public meetings between April 2016 and February 2018

- Considered **19** Public Hearing Cases:
  - Eleven Residential Cases
  - Eight Commercial Cases

- Breakdown of Type of Variation Requests Considered:
  - One Residential Setback Variation
  - Four Commercial Sign Variations (three approved)
  - Four Fence Variations (three approved)
    - One non-residential
    - Three residential (two approved)
  - Four Special Fences
    - Two non-residential
    - Two residential
  - One Residential Parking Variation (denied by Village Board)
  - One Residential Garage Setback Variation
  - Two Building Coverage Variations related to Residential Garages
    - Led to Zoning Amendment related to Building Coverage for the construction of a one- or two-car garage
  - One Residential Generator Variation
  - One Commercial Foundation Landscaping Variation

FY 2018-2020 Anticipated Activities/Goals

- Continue review variation types that have been granted and make recommendations on further Zoning Code Text Amendments.

Specific Questions or Comments for the Village Board:

- The Zoning Board of Appeals seeks clarification regarding the definition of "structure"

Return to COTW Memo

Committee of the Whole Discussion:

2016-2018 Zoning Board of Appeals Biennial Report

Return to COTW Memo

Background

- Last ZBA Biennial Report given in March 2016
- 2016-2018 Report provides information related to:
  - Actions undertaken by each commission
  - Nature of the cases or requests heard
  - Goals for the next 2 years
  - Questions or comments for the Village Board
- Draft Report was discussed by the ZBA at its April 18, 2018 meeting

Return to COTW Memo

Key Statistics

- Between April 2016 and March 2018:
  - 10 Public Hearings
  - 9 Cases
    - 11 residential
    - 8 non-residential
  - 1 residential setback Variation
  - 4 commercial sign Variations
  - Four fence Variations
    - 1 non-residential
    - 3 residential
  - Four Special Fences
    - 2 non-residential
    - 2 residential

Return to COTW Memo

Key Statistics

- Between April 2016 and March 2018:
  - 1 residential parking Variation
  - 1 residential garage setback Variation
  - 2 residential building coverage Variations
    - Led to code amendment related to building coverage for the construction of one- or two-car garages in the R-3 and R-4 districts
  - 1 residential generator Variation
  - 1 commercial foundation landscaping Variation

Return to COTW Memo

Draft Goals

- Continue to review Variations that have been granted and make recommendations on further Zoning Code Text Amendments

Questions/Comments for the Village Board

- On-going guidance on the interpretations of zoning definitions or regulations (i.e. the definition of “structure”)

Return to COTW Memo

Requested Action

- Discussion of 2018-2020 Zoning Board of Appeals goals and questions/comments to the Village Board
- Approval of the 2016-2018 Zoning Board of Appeals Biennial Report

Return to COTW Memo

Definition of “structure”

- STRUCTURE:
  - Anything constructed or erected, the use of which requires more or less permanent location on the ground or attached to something having a permanent location on the ground, including, but without limiting the generality of the foregoing, advertising signs, backstops for tennis courts and pergolas.

- Should this include exterior elements attached to or abutting the structure that hosts the primary use?

Return to VB Agenda

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., JUNE 5, 2018

AGENDA

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Approval of Minutes

1. Village Board Minutes – May 15, 2018

V. Warrant Approval

VI. Village President's Report

1. Check Presentation from the Human Relations Commission to the Niles Township Food Pantry
2. Proclamation Regarding Student Achievers
3. Student Achievers Awards
4. Top Male and Female Student Achievers

A brief reception will take place.

VII. Consent Agenda (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Manager, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of a Resolution Approving a Three-Year Collective Bargaining Agreement with the International Brotherhood of Teamsters Local 700 (Appears on Consent Agenda Because it is a Routine Function of Government)

2. Approval of a Resolution Approving the Payment for Software Maintenance from Accela for the Village's Enterprise System, Springbrook in the Amount of $30,780.29 for the Period of May 1, 2018 through April 20, 2019 (Appears on Consent Agenda Because it is a Routine Function of Government)

3. Approval of a Resignation Agreement with Timothy C. Wiberg, Village Manager (Appears on Consent Agenda Because it is a Routine Function of Government)

4. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Extending the Timeframe for Completion of Work Previously-Approved for Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in an Amount not to Exceed $25,000 Per Property for Property Owned by Alan Gluck of Econocare, at 6980 and 6990 North Central Park Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)

5. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Approving a Combination of Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in an Amount not to Exceed $23,316 for Property Owned by Food For Thought Catering Professionals, Ltd., at 7001 North Ridgeway Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)

6. Approval of a Resolution Authorizing the Purchase of Two 2018 Ford Police Utility Interceptor Vehicles from Currie Motors, 9423 W. Lincoln Hwy, Frankfort, IL in the Amount of $57,958 (Appears on Consent Agenda Because it is Through a Joint Purchasing Cooperative)

7. Approval of a Resolution to Purchase Five (5) Panasonic CF-54 Laptop Computers and Five (5) Havis Laptop Docking Stations in the Amount of $27,530.00 and the Waiving of the Formal Bid Process (Appears on Consent Agenda Because it is Through a Joint Purchasing Cooperative)

8. Approval of a Resolution to Award a Contract to Schroeder and Schroeder, Inc. of Skokie, Illinois for the 2018 Sidewalk and Curb Replacement Program in an Amount not to Exceed $70,000 (Appears on Consent Agenda Because it is for the Lowest Qualified Bidder)

9. Approval of a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois Pertaining to General Maintenance (Appears on Consent Agenda Because it is a Routine Function of Government)

10. Approval of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois in the amount of $79,632 for the Engineering and Design of the Northeast Industrial District Roadway Improvements (Appears on Consent Agenda Because it is a Routine Function of Government)

VIII. Regular Business

None

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Report

XIII. Public Forum

XIV. Adjournment

DATE POSTED: June 1, 2018

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at lwdtv.org or on the Lincolnwood Mobile App.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
MAY 15, 2018

DRAFT

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:30PM Tuesday, May 15, 2018, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Bass, Trustees Cope, Patel, Ikezoe-Halevi, Spino
ABSENT: Trustees Sugarman and Hlepas Nickell
A quorum was present.

Also present: Tim Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Chuck Meyer, Assistant to the Village Manager; Heather McFarland, Management Analyst; Steve McNellis, Community Development Director, Andrew Letson, Public Works Director; Village Attorney, Steven Elrod.

Approval of Minutes

The minutes from the April 17, 2018 Village Board Meeting and the minutes from the May 1, 2018 Village Board Meeting were voted on together. Trustee Ikezo-Halevi made a motion to approve both sets of minutes, seconded by Trustee Spino.

Upon roll call the results were:

AYES: Trustees Patel, Spino, Ikezoe-Halevi, Cope
NAYS: None The motion passed

Warrant Approval

President Bass presented the warrants for approval in the amount of $799,285.31. Trustee Patel moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon roll call the results were:
AYES: Trustees Cope, Ikezoe-Halevi, Patel, Spino
NAYS: None The motion passed.

Village President's Report

1. Reappointments to Boards and Commissions

Board of Fire and Police Commissioners
Steven Lasker
Georgia Talaganis

Zoning Board of Appeals
Rizwan Hussain

Board of Trustees of Police Pension Fund
Michael Bartholomew

Telecommunications Advisory Commission
Jeffrey Light
Andrew Gavrilos
Talha Rizvi

Economic Development Commission
Maureen Ehrenberg
James Berger
Miles Berman

Traffic Commission
Victor Stojanoff
Stanley Wilk

Plan Commission
Anthony Pauletto
Steven Jakubowski

Parks and Recreation
Grace Diaz Herrera
Laura Tomacic

2. New Appointments to Boards and Commissions

Human Relations Commission
Sandra Troiani
Wynne Terlizzi

Zoning Board of Appeals
Peter Theodore

3. 2018 Village Vehicle Sticker Presentation

This evening we would like to welcome Meyer Rogoff, his Parents Anna and Roberto Hurtado, sister Lena and his grandparents Mark and Vera Knobel are here this evening. Meyer, would you and your parents please come up to the podium. Lincoln Hall Principle Dominick Lupo and Assistant Principal, Erin Curry were present. Would you please stand. Thank you. This evening we would like to present Meyer with a framed original of his artwork. To his parent we would like to present this certificate for a free Village sticker. Just present this certificate to the Finance Dept. with your Village sticker renewal notice. Meyer, thank you for allowing us to use your artwork for this year's Vehicle sticker.

4. **Congratulations** to Sergeant Justin Lauria on his upcoming graduation on May 18th from the Northwestern University's School of Police Staff and Command. This 10 week school teaches in-depth management concepts for mid-level and upper level police supervisors so they are effective leaders and managers within their law enforcement organization.

5. **Congratulations** also to Probationary Police Officer Mark Gaseor (Gazor) for his upcoming graduation on May 25th from the basic police academy recruit class metro 101 from the Chicago Police Academy. After graduation PPO Gaseor will begin the field training program at the Lincolnwood Police Department.

6. Ramadan Starts Tuesday, May 15.

Ramadan began today and will end in the evening of Thursday, June 14. I would like to take this opportunity to wish our Muslim residents a blessed Ramadan.

7. Centennial Park Cleanup

On May 12, the non-profit organization, Friends of the Chicago River, held a cleanup of the North Shore Channel and Centennial Park as part of their 2018 Chicago River Days program. Friends of the Chicago River collected 30 bags worth of garbage from the park and the brush line by the Channel. The Village extends its gratitude to the organization for helping keep our parks clean.

8. Lincolnwood in Bloom Garden Walk

Thank you to Mrs. Sharon Mau of 3729 W Albion for hosting a walk of her beautiful garden on Saturday, May 12. Mrs. Mau was first place winner of the 2017 Lincolnwood in Bloom Contest, which showcases the hard work residents perform over the year to help beautify their property and the Village. Residents who are interested in participating in the 2018 Lincolnwood in Bloom Contest can find the application materials on the Village website, lincolnwoodil.org/Lincolnwood-in-bloom/. The first place winner will receive a $75 gift certificate to a local business.

9. GO Lincolnwood Kick-off Rally and Community Fitness Walk

Join the Lincolnwood Parks & Recreation Department on Sunday, June 3 at 9:30 a.m. at the Proesel Park Picnic Shelter for the 2nd GO LINCOLNWOOD kick-off rally and Community Fitness Walk around Proesel Park. All ages are welcome at this free event.

Go Lincolnwood is a free community fitness initiative that encourages you to commit to walking 30 minutes a day for health and wellness. At the kick-off event you can also pick up your free walking log to track your time and the first 10 people to arrive will receive a special prize. Hope to see you out there!

10. Memorial Day Parade

The Memorial Day Parade on Monday, May 28, will begin at 10:20 at the corner of Cicero and Pratt Avenues. Following the parade there will be a Memorial Day Ceremony in Madeleine's Garden beginning at 11 a.m. The Village would like to honor those who have served or are currently serving in the military by reading their names at the Lincolnwood Memorial Day Ceremony in Madeleine's Garden. If you would like us to recognize and honor a veteran or active service member who currently lives in Lincolnwood, or is a family member of a Lincolnwood resident, please email your name, branch of service, rank and years served and any other information you would like to include to recreation@lwd.org or call Parks and Recreation at 847-677-9740.

Consent Agenda

1. Approval of Resolution to Amend and Extend the Local Agency Agreement Initiated by the Illinois Department of Transportation, Governing the Surface Transportation Program Grant Funding, Pertaining to Traffic Signal Improvements at the Intersection of Pratt and Central Avenues

At request by Trustee Cope, Item #2 will be moved to Regular Business.

2. Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 12:00 P.M. and 3:30 P.M. on Saturdays from May 19 through July 14, 2018

Trustee Spino moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the results were:
AYES: Trustees Cope, Spino, Patel, Ikezoe-Halevi
NAYS: None The motion passed.

Regular Business

3. Consideration of a Recommendation from the Plan Commission to Adopt an Ordinance in Case #PC-05-18, Amending Ordinance No. 2017-3265 and Approving a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces, to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, Located at 6755 North Cicero Avenue

This item was presented by Mr. McNellis using PowerPoint.
Photographs of the area were displayed,

Background

*Previous Zoning Relief:
- Zoning Relief for restaurant redevelopment approved at May2, 2017 Village Board Meeting
- Additional Zoning Relief approved August 2017 for a revised screening wall along east property line

*Public Hearing Request:
- Variation to decrease the minimum number of required off- street parking spaces from the previously approved 51 spaces to 43 spaces

The existing site plan as well as proposed outdoor seating area renderings were exhibited.

Requested Variation

*Reduced Parking Requirement:
- Zoning Code Section 7.10 – requires parking for a full-service restaurant at the rate of one space per 100 square feet of floor area
- 5,425 sq. ft. restaurant requires 55 spaces. 51 spaces previously-approved (with caveat that off-site parking agreement could be required)
- Variation Request – Reduce required parking to 43 spaces, where 55 spaces would be required per Village Code

The proposed off-site parking agreements were exhibited.

Additional Information

*Village Code does not require parking for outdoor seating
- Reasoning – Most communities don't require, as outdoor seating is seen as customers diverted from the inside

*If parking requirement for interior were applied to outdoor seating area, additional 15 spaces (1,440 square feet @1/100 sq. ft. would be required
*Total of 70 needed and 43 available = Deficit of 27 spaces
*Parking agreements provide 106 spaces (surplus of 51 from Code requirement and 36 from interior/exterior parking needs)
- Doesn't include BP gas station parking

PC Deliberations

Public Hearing held on May2, 2018:
*Attorney Freedman addressed the current parking situation on Village streets – Valet hasn't been parking on streets, but employees have ben
*Mr. Stefani provided information regarding use of off-site parking and stated they are notifying employees of mandatory parking at the church
*Mr. Stefani further noted the interior of the restaurant will never be full, in conjunction with the outdoor seating, due to kitchen capacity and weather concerns
Public Testimony
*Six members of the public provided testimony
*Consensus of the public was that parking on neighborhood streets is a great concern:

- Creates safety issues with line-of-site and narrowing of road
- No street parking available for neighborhood residents
- Trash possibly generated from the vehicle occupants

Plan Commission discussed concerns regarding:

- Lack of assurance regarding off-site parking agreements
- Neighborhood residents issues with line-of-sight parking agreements
- No traffic management (stop sign) at Northshore and Keating

*Mr. Stefani and attorney stated that once employees are mandated to park at the church, the only remaining cars will be customers who do not valet
*Attorney Freedman further assured that if parking agreements terminate, it's the Restaurant's responsibility to find replacements or be non-compliant with granted Zoning relief
*Plan Commission consensus was that valet parking must always be in place and no valet or employee vehicles can be on Village streets
*Plan Commission also recommended that the parking concerns in the area be forwarded to the Traffic Commission for their consideration

PC Recommendation

*By a unanimous 6-0 vote, PC recommends Approval of an Amendment to Ordinance No. 2017-3265 to Approve a Variation Reducing the Minimum Number of Required Off-Street Parking Spaces from the Previously-Approved 51 Spaces to 43 Spaces to Permit Installation of an Outdoor Seating Area at Stefani Prime Restaurant, located at 6755 North Cicero Avenue with the Following Conditions:

- All parking to be on Stefani restaurant property or approved off-site parking lots. No parking for employees or valet shall be on Village streets
- Letters approving off-site parking at each lot to be provided to Village annually (by March 1)
- No less than 85 parking spaces shall be available on the Stefani restaurant site and approved off-site locations
- Valet parking must be provided during operating hours of the restaurant

Action Requested of the Village Board

Approval of:
Ordinance amending approved relief previously granted in Ordinance No.2017-3265 and granting a Variation to further decrease the minimum number of required off-street parking spaces from the previously-approved 51 spaces to 43 spaces to permit installation of an outdoor seating area at 6755 N. Cicero Avenue, with conditions previously noted.

Attorney Larry Freedman, representing Mr. Stefani addressed the Board.

Trustee Cope moved to approve the Ordinance, seconded by Trustee Spino

Trustee Patel suggested that the Village might have signage stating that the side streets in the area have "Resident Only" parking.

Trustee Halevi asked the number of employees at a given time. Mr. Freedman replied that on weekends it might be as high as 25.

Mayor Bass stated that we would hope that employees would follow these rules.

Trustee Spino noted that the number of vehicles on side streets has lessened.

Upon Roll Call the Results were:
AYES: Trustees Cope, Spino, Halevi, Patel
NAYS: None The motion passed.

4. Consideration of a Resolution Authorizing the Execution of a Consultant Services Agreement with Stanley Consultants of Chicago, Illinois for Preliminary Engineering Services Relating to Improvements at the Intersection of Touhy and Cicero Avenues in the Amount of $249,951.10

This item was presented by Mr. Letson using PowerPoint.

Background

*On November 1, 2016, the Village Board provided direction to pursue Phase 1 engineering so the project would be eligible for future CMAQ funding
*November 7, 2017 and January 16, 2018 the Village accepted grant funds for the Phase 1 design
- Cook County and IDOT
- $250,000 in total

Engineering Firm Selection Process

*Cook County IGA requires the Village to perform a qualifications based selection (QBS) process
*Requests for proposals were sent to 13 engineering firms, seven provided responses
*Staff committee reviewed responses based on evaluation criteria and created a short list
- Village Manager, Assistant Village Manager, Public Works Director, Assistant to the Public Works Director and Management Analyst

Selection Process

*Evaluation Criteria
- Technical Approach (30 points max)
- Firm Experience (30 points max)
- Staff Capabilities (20 points max)
- Past Performance (10 points max)
- Work Load Capacity (10 points max)

*Short List of Firms
- Stanley Consultants

- Christopher B. Burke Engineering, Ltd.
- Civiltech Engineering, Inc.

*Short list was invited to make a presentation and participate in an interview

Interview focused on:

- Ability to complete the project
- Evaluation of alternatives
- Stakeholder engagement

*Stanley Consultants was identified as the most qualified firm

- Recently completed similar projects for Lake County, DuPage County, IDOT and the Village of Wilmette
- Demonstrated a strong ability to evaluate alternatives and seek community input
- Stanley Consultants performed exceptionally well on the Touhy Avenue Overpass project

Proposal and Scope of Work

*Scope of Work

- Data Collection
- Topographic Survey
- Public Involvement
- Crash and Safety Analysis
- Intersection Design Study
- Development of Cost Estimates
- Grant Support
- Project Development Report

*Proposed Cost: $249,951.10

- $250,000 in available grant funds
- Village responsible for initial costs prior to full reimbursement – no final cost to Village

Recommended Motion

Move to approve a Resolution authorizing the execution of a consultant services agreement with Stanley Consultants of Chicago IL for preliminary engineering services relating to improvements at the intersection of Touhy and Cicero Avenues.

Mr. Letson clarified items on Power Point. There was no discussion.

Trustee Spino moved to approve the Resolution, seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the Results were:
AYES: Trustees Spino, Ikezoe-Halevi, Patel, Cope
NAYS: None The motion passed.

5. *This item was removed as #2 on Consent and placed as #5 for the purpose of discussion.*
Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co, Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 12:00PM and 3:30PM on Saturdays from May 19 through July 14, 2018

Trustee Cope stated that he had three questions. The responses were presented by Mr. Letson.

1. Does this mean overtime payments, and will it cost us more money?
No

2. Is the project on schedule? Do they need this time to remain on schedule?
Yes

3. What disturbances will these hours cause for residents?
Thus far there have been no complaints of disturbances.

Trustee Spino moved to approve, seconded by Trustee Ikezoe-Halevi.
Upon Roll Call the Results were:
AYES: Trustees Cope, Patel, Ikezoe-Halevi, Spino
NAYS: None The motion passed

Manager's Report

Mr. Wiberg reminded the public that the Memorial Day Parade and Ceremony will begin at 10:20 at the corner of Pratt and Cicero.

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

Trustee Patel spoke of today being Police Officer's Memorial Day. This was a day created by President John Kennedy and we should all honor our police officers.

Public Forum

Resident Judy Abelson addressed the Board. She stated that she has been away for over four months, and that when she left, Mr. Wiberg's future with the Village was not decided and she believes that it still is not decided. She is happy to see Mr. Wiberg on the dias.

President Bass thanked Mrs. Abelson for coming to the meeting.

Adjournment

At 8:22 PM Trustee Spino moved to adjourn the meeting to Closed Session for the purpose of discussing Collective Bargaining Per Section 2(c)(2), seconded by Trustee Ikezoe-Halevi.

Upon Roll Call the results were:

AYES: Trustees Patel, Spino, Ikezoe-Halevi, Cope

NAYS: None The motion passed.

Reconvention

At 8:37 PM Mayor Bass reconvened the Regular Meeting.

Adjournment

At 8:38 PM Trustee Patel moved to adjourn the Regular Meeting, seconded by Trustee Cope. The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

Return to VB Agenda

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: June 1, 2018

The following are the totals for the List of Bills being presented at the June 5th Village Board meeting.

06/05/2018	98,501.72
06/05/2018	388,003.82
06/05/2018	14,999.85
06/05/2018	18,963.54
06/05/2018	50,141.93
06/05/2018	23,188.96
06/05/2018	42,861.23
06/05/2018	76,286.12
Total	$ 712,947.17

Return to VB Agenda

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 05/29/2018 - 11:17AM
Batch: 00100.06.2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
American Express				
AMEREXP				
05/16/18	5/16/2018	135.00	0.00	06/05/2018
101-210-511-5725 Bank & Credit Card Fees				Membership fee
05/16/18 Total:		135.00		
31083050118	5/1/2018	585.00	0.00	06/05/2018
101-350-512-5810 Conference & Meeting Registr				PWW Media Inc. - Ambulance conference
31083050118 Total:		585.00		
31083050218	5/2/2018	103.55	0.00	06/05/2018
101-350-512-5620 Books & publications				NFPA.org - Active shooter/hostile response program
31083050218 Total:		103.55		
31182050118	5/1/2018	31.00	0.00	06/05/2018
101-100-511-5799 Other materials & supplies				Supplies for Boards and Commissions dinner
31182050118	5/1/2018	45.21	0.00	06/05/2018
101-100-511-5840 Meals				Refreshments/Village Board meeting
31182050118	5/1/2018	31.54	0.00	06/05/2018
101-100-511-5840 Meals				Refreshments/Village Board meeting
31182050118	5/1/2018	15.14	0.00	06/05/2018
101-100-511-5799 Other materials & supplies				Punch for Art reception
31182050118	5/1/2018	200.92	0.00	06/05/2018
101-100-511-5840 Meals				Dinner/Village Board meeting
31182050118	5/1/2018	50.00	0.00	06/05/2018
101-200-511-5510 Advertising				Job posting
31182050118 Total:		373.81		

Return to VB Agenda

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
31182050318	5/3/2018	271.58	0.00	06/05/2018
101-250-511-5340 Maintenance Agreement Expen				Server storage
31182050318 Total:		271.58		
31182050418	5/4/2018	160.00	0.00	06/05/2018
101-200-511-5810 Conference & meeting registrat				Women's Conference
31182050418	5/4/2018	160.00	0.00	06/05/2018
101-200-511-5810 Conference & meeting registrat				Women's Conference
31182050418 Total:		320.00		
31182050618	5/6/2018	100.00	0.00	06/05/2018
101-200-511-5510 Advertising				Job posting
31182050618 Total:		100.00		
31182050818	5/8/2018	299.00	0.00	06/05/2018
101-200-511-5590 Training				Drone Pilot training
31182050818	5/8/2018	299.00	0.00	06/05/2018
101-200-511-5590 Training				Drone Pilot training
31182050818 Total:		598.00		
31190050118	5/1/2018	497.79	0.00	06/05/2018
205-504-515-5799 Other materials & supplies				4 imprint beach towels
31190050118	5/1/2018	76.17	0.00	06/05/2018
205-500-515-5510 Advertising				Signs.com-Park promo signs
31190050118	5/1/2018	130.37	0.00	06/05/2018
205-530-515-5270 Purchased program services				Brunswick Zone - Camp 74 field trip
31190050118	5/1/2018	391.10	0.00	06/05/2018
205-530-515-5270 Purchased program services				Brunswick Zone - Camp trip
31190050118	5/1/2018	130.37	0.00	06/05/2018
205-530-515-5270 Purchased program services				Brunswick Zone - Camp trip
31190050118	5/1/2018	10.00	0.00	06/05/2018
205-560-515-5640 Computer supplies				Google - pool account
31190050118	5/1/2018	10.00	0.00	06/05/2018
205-530-515-5730 Program supplies				Google - camp account
31190050118 Total:		1,245.80		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
31190050218	5/2/2018	22.05	0.00	06/05/2018
205-500-515-5725 Credit card charges				Plug n Play monthly billing
31190050218	5/2/2018	81.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Wonder Works - Little Lincolns deposit
31190050218	5/2/2018	605.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Tickets Chicago Dogs - camp trip
31190050218	5/2/2018	150.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Pump It Up - camp trip
31190050218	5/2/2018	605.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Tickets Chicago Dogs - camp trip
31190050218	5/2/2018	638.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Enchanted Castle - camp trip
31190050218	5/2/2018	93.00	0.00	06/05/2018
205-504-515-5645 Concessions & food				Little Caesars - Mom/som bingo
31190050218	5/2/2018	360.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Lazer Quest - camp trip
31190050218	5/2/2018	140.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Kohl's Museum - camp trip
31190050218 Total:		2,694.05		
31190050418	5/4/2018	38.00	0.00	06/05/2018
205-520-515-5645 Concessions & food				Little Caesars - Club Half day pizza
31190050418 Total:		38.00		
31190050518	5/5/2018	100.00	0.00	06/05/2018
205-530-515-5730 Program supplies				Care.com - recruitment
31190050518 Total:		100.00		
31190050718	5/7/2018	1,796.61	0.00	06/05/2018
205-530-515-5730 Program supplies				Worldwide online - camp general supplies
31190050718 Total:		1,796.61		
31190050818	5/8/2018	100.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Sky High - camp deposit
31190050818	5/8/2018	397.80	0.00	06/05/2018
205-530-515-5270 Purchased program services				Whileyball - camp deposit
31190050818	5/8/2018	453.00	0.00	06/05/2018

Return to VB Agenda

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-530-515-5270 Purchased program services				TM Chicago Sky - camp deposit
31190050818 Total:		950.80		
31190050918	5/9/2018	57.79	0.00	06/05/2018
205-560-515-5730 Program supplies				Zoro Tools, Inc. - medical trash can
31190050918	5/9/2018	292.65	0.00	06/05/2018
205-540-515-5730 Program supplies				AD Starr - Men's league softballs
31190050918 Total:		350.44		
31190051018	5/10/2018	100.00	0.00	06/05/2018
205-530-515-5270 Purchased program services				Sky High Sports - camp deposit
31190051018 Total:		100.00		
31216043018	4/30/2018	40.00	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Parking for meeting with Chgo Water Dept
31216043018 Total:		40.00		
31216050118	5/1/2018	25.31	0.00	06/05/2018
101-410-511-5730 Program supplies				Nozzle for shop
31216050118 Total:		25.31		
31216050218	5/2/2018	70.00	0.00	06/05/2018
101-400-511-5590 Training				APWA Expo
31216050218	5/2/2018	35.00	0.00	06/05/2018
101-400-511-5590 Training				APWA Expo
31216050218 Total:		105.00		
31216050718	5/7/2018	205.96	0.00	06/05/2018
101-400-511-5810 Conference and Meeting Regis				Flight for AWPA
31216050718	5/7/2018	550.00	0.00	06/05/2018
101-400-511-5810 Conference and Meeting Regis				Registration for APWA
31216050718 Total:		755.96		
31216050918	5/9/2018	861.08	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Hydraulic pump for Truck #26

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
31216050918 Total:		861.08		
31232051118	5/11/2018	316.40	0.00	06/05/2018
101-300-512-5830 Lodging				Lodging/Police Memorial/Springfield
31232051118 Total:		316.40		
32008051018	5/10/2018	63.28	0.00	06/05/2018
101-200-511-5840 Meals				Capital projects lunch
32008051018 Total:		63.28		
American Express Total:		11,929.67		
Bank of America, Business Card				
BANKOFAM				
1582031118	3/11/2018	74.50	0.00	06/05/2018
205-560-515-5640 Computer supplies				Wix.com - NR pool pass site
1582031118 Total:		74.50		
1582040618	4/6/2018	28.00	0.00	06/05/2018
205-520-515-5645 Concessions & food				Little Caesars - Club Kid
1582040618 Total:		28.00		
1582041918	4/19/2018	39.99	0.00	06/05/2018
205-561-515-5770 Training supplies				Swimming Ideas - Swim lesson plans
1582041918	4/19/2018	97.79	0.00	06/05/2018
205-504-515-5799 Other materials & supplies				Party City - Mom/Son Bingo
1582041918 Total:		137.78		
6205050218	5/2/2018	68.76	0.00	06/05/2018
205-570-515-5720 Postage				Drury Lane - Senior Theater trip
6205050218 Total:		68.76		
6205050318	5/3/2018	8.60	0.00	06/05/2018
205-570-515-5730 Program supplies				Meatheads - Senior Misc.

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
6205050318 Total:		8.60		
6205050718	5/7/2018	11.98	0.00	06/05/2018
205-530-515-5730 Program supplies				Target: Day camp organizers
6205050718 Total:		11.98		
Bank of America, Business		329.62		
Classic Design Awards				
CLASSICD				
180626	5/7/2018	9.00	0.00	06/05/2018
101-100-511-5799 Other materials & supplies				Brass name plate
180626 Total:		9.00		
Classic Design Awards Tot		9.00		
Deluxe Business Checks & Solutions				
DELUXEBU				
2042488686	5/12/2018	895.23	0.00	06/05/2018
101-210-511-5700 Office supplies				Deluxe Mid A/P checks
2042488686 Total:		895.23		
Deluxe Business Checks &		895.23		
Emcor Services Team Mechanical Inc				
EMCOR				
930008508	5/3/2018	941.65	0.00	06/05/2018
101-420-511-5405 R&M - buildings				HVAC Preventive maintenance - May
930008508 Total:		941.65		
930008550	5/7/2018	3,656.51	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pool heater start up

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
930008550 Total:		3,656.51		
930008565	5/7/2018	260.49	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pool heater flame rod sensor
930008565 Total:		260.49		
Emcor Services Team Mec		4,858.65		
Fedex				
FEDEX				
811309872256	5/7/2018	21.06	0.00	06/05/2018
101-210-511-5720 Postage				Shipping - Admin
811309872256 Total:		21.06		
Fedex Total:		21.06		
Halogen				
HALOGEN				
517218	5/7/2018	730.00	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Aquatic Center filter room equipment
517218 Total:		730.00		
517335	5/8/2018	6,553.80	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Aquatic Center - pool chemicals
517335 Total:		6,553.80		
517558	5/10/2018	1,895.56	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Kiddie Pool and filter room repairs
517558 Total:		1,895.56		
517559	5/10/2018	464.08	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Replacement circulating pumps

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
517559 Total:		464.08		
Halogen Total:		9,643.44		
Impact Networking, LLC				
IMPACT				
1105586	5/7/2018	204.00	0.00	06/05/2018
660-610-519-5340 Maintenance Agreement Expen				Copier - Public Works
1105586	5/7/2018	204.00	0.00	06/05/2018
205-500-515-5440 R&M - office equipment				Copier - Parks
1105586	5/7/2018	204.00	0.00	06/05/2018
101-000-210-2650 Contractor Permits Payable				Copier - Fire
1105586	5/7/2018	537.00	0.00	06/05/2018
101-210-511-5440 R&M - office equipment				Copier - Police, Admin, Finance
1105586 Total:		1,149.00		
Impact Networking, LLC T		1,149.00		
Lakeshore Recycling Systems				
LAKESHR				
PS210154	5/10/2018	26.43	0.00	06/05/2018
205-430-515-5405 R&M - buildings				Portable toilet at Centennial
PS210154 Total:		26.43		
PS210155	5/10/2018	15.86	0.00	06/05/2018
205-430-515-5405 R&M - buildings				Portable toilet at Proesel
PS210155 Total:		15.86		
Lakeshore Recycling Syste		42.29		
Logan, Hilary				
LOGAN				
051618	5/16/2018	384.00	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
051618 Total:		384.00		
Logan, Hilary Total:		384.00		
Lowe's Business Acc/GECF				
LOWES				
2409	5/8/2018	32.28	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pool building supplies
2409 Total:		32.28		
2571	5/10/2018	100.08	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Curtain liners for pool showers
2571 Total:		100.08		
2590	5/10/2018	122.76	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Latex paint for pool
2590 Total:		122.76		
2613	5/10/2018	53.24	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Caulk gun, reflective house numbers
2613 Total:		53.24		
2614	5/10/2018	-50.78	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Return
2614 Total:		-50.78		
2615	5/10/2018	53.24	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Hillman black house letters
2615 Total:		53.24		
2960	5/3/2018	389.60	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pool cleaning supplies

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2960 Total:		389.60		
Lowe's Business Acc/GEC		700.42		
Maine-Niles Association of Special Recreation				
MNASR				
16-469	5/3/2018	996.29	0.00	06/05/2018
205-580-515-5270 Purchased program services				Inclusion services for May A 2018
16-469 Total:		996.29		
Maine-Niles Association o		996.29		
Mc Call, Emily				
MCCALL				
051118	5/11/2018	302.00	0.00	06/05/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - camp
051118 Total:		302.00		
Mc Call, Emily Total:		302.00		
Neopost USA Inc.				
NEOPOST				
15395910	5/2/2018	379.99	0.00	06/05/2018
660-610-519-5720 Postage				Certified letter mailing envelopes
15395910 Total:		379.99		
Neopost USA Inc. Total:		379.99		
Sam's Club				
SAMSCL				
/05112018	5/11/2018	159.82	0.00	06/05/2018

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-520-515-5645 Concessions & food				Club Kid snack
/05112018 Total:		159.82		
Sam's Club Total:		159.82		
Sherwin Williams Co				
SHERWINW				
4189-1	5/2/2018	120.99	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Paint for Aquatic Center features
4189-1 Total:		120.99		
Sherwin Williams Co Total		120.99		
Trais, Jeanne				
TRAISJEA				
050818	5/8/2018	611.00	0.00	06/05/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Pool pass
050818 Total:		611.00		
Trais, Jeanne Total:		611.00		
Village of Lincolnwood				
VOL				
PCS12018	5/8/2018	300.00	0.00	06/05/2018
205-563-515-5649 Supplies				Pool Concession Stand #1
PCS12018 Total:		300.00		
PCS22018	5/8/2018	300.00	0.00	06/05/2018
205-563-515-5649 Supplies				Pool Concession Stand #2
PCS22018 Total:		300.00		
PCS32018	5/8/2018	300.00	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-563-515-5649 Supplies				Pool Concession Stand #3
PCS32018 Total:		300.00		
PRD12018	5/8/2018	300.00	0.00	06/05/2018
205-560-515-5730 Program supplies				Pool Front Desk #1
PRD12018 Total:		300.00		
PRD22018	5/8/2018	300.00	0.00	06/05/2018
205-560-515-5730 Program supplies				Pool Front Desk #2
PRD22018 Total:		300.00		
Village of Lincolnwood To		1,500.00		
Village of Skokie				
VILLSKOK				
52229	5/1/2018	64,469.25	0.00	06/05/2018
101-300-512-5398 911 combined comm. contract				May E911 Dispatch Services
52229 Total:		64,469.25		
Village of Skokie Total:		64,469.25		
Report Total:		98,501.72		

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Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 05/21/2018 - 12:58PM
Batch: 00101.06.2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Chicago Tribune				
CHGOTRIB				
5493446	3/5/2018	53.09	0.00	06/05/2018
101-400-511-5510 Advertising				Hearing notice for Community Development
5493446 Total:		53.09		
5591088	4/30/2018	19.49	0.00	06/05/2018
101-400-511-5510 Advertising				Bid for removal and sidewalk replacement
5591088 Total:		19.49		
Chicago Tribune Total:		72.58		
City of Chicago Dept of Water				
CTYOFCHI				
430883-430883	5/10/2018	80,150.40	0.00	06/05/2018
660-620-519-5790 Water purchases				Water 3/13/18-4/11/18
430883-430883 Total:		80,150.40		
430884-430884	5/10/2018	70,305.84	0.00	06/05/2018
660-620-519-5790 Water purchases				Water 3/13/18-4/11/18
430884-430884 Total:		70,305.84		
City of Chicago Dept of W		150,456.24		

Clark Baird Smith, LLP

Return to VB Agenda

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
CLARKBAI				
9893	4/30/2018	8,406.25	0.00	06/05/2018
101-230-511-5399 Other professional services				Legal services for personnel matters
9893 Total:		8,406.25		
9919	4/30/2018	8,049.83	0.00	06/05/2018
101-230-511-5399 Other professional services				Legal services for personnel matters
9919 Total:		8,049.83		
Clark Baird Smith, LLP To		16,456.08		
Commonwealth Edison				
COMED				
2873043051	5/8/2018	121.84	0.00	06/05/2018
101-440-513-5785 Utilities - public way				6471 N Lincoln
2873043051 Total:		121.84		
300071087	5/4/2018	132.42	0.00	06/05/2018
101-440-513-5785 Utilities - public way				7157 N Keeler
300071087 Total:		132.42		
381169268	5/7/2018	132.94	0.00	06/05/2018
101-440-513-5785 Utilities - public way				7002 N Tripp
381169268 Total:		132.94		
4357072009	5/4/2018	122.17	0.00	06/05/2018
101-440-513-5785 Utilities - public way				6401 McCormick
4357072009 Total:		122.17		
4847019018	5/8/2018	112.07	0.00	06/05/2018
101-440-513-5785 Utilities - public way				6668 N Lincoln
4847019018 Total:		112.07		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	Commonwealth Edison To	621.44		
D'Original Juzz Dance Group				
DORIGINA				
507018	5/7/2018	1,988.00	0.00	06/05/2018
205-503-515-5270 Purchased program services				April Collected Drop Ins
	507018 Total:	1,988.00		
	D'Original Juzz Dance Gro	1,988.00		
Eterno Attorney at Law, David				
ETERNO				
12145	5/7/2018	47.50	0.00	06/05/2018
101-230-511-5399 Other professional services				Off Site Docket review 4/23/2018
12145	5/7/2018	600.00	0.00	06/05/2018
101-230-511-5399 Other professional services				On Site Hearing 4/24/2018
	12145 Total:	647.50		
	Eterno Attorney at Law, D	647.50		
GOVTEMPSUSA LLC				
GOVTEMP				
2517841	5/3/2018	9,191.00	0.00	06/05/2018
101-300-512-5599 Other contractual				Interim Police Chief contract
2517841	5/3/2018	1,120.00	0.00	06/05/2018
101-240-517-5030 Wages- Part time hourly				Interim Code Enforcement Officer
	2517841 Total:	10,311.00		
	GOVTEMPSUSA LLC To	10,311.00		
Halogen				
HALOGEN				

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
516841	5/1/2018	1,353.80	0.00	06/05/2018
205-560-515-5630 Chemicals - swimming pool				Pool supplies and chemicals
516841 Total:		1,353.80		
Halogen Total:		1,353.80		
IRMA				
IRMA				
SALES0016792	4/30/2018	741.79	0.00	06/05/2018
101-210-511-5260 Liability insurance				April Deductible
SALES0016792 Total:		741.79		
IRMA Total:		741.79		
Lowe's Business Acc/GECF				
LOWES				
2063	4/23/2018	11.40	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Bolts and screws
2063 Total:		11.40		
2169	4/24/2018	11.10	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Plugs and adapters
2169 Total:		11.10		
2171	4/24/2018	16.24	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pipe, flare, brass boiler drain valve
2171 Total:		16.24		
2184	4/24/2018	14.92	0.00	06/05/2018
205-560-515-5405 R&M - buildings				PVC cup, PVC joint
2184 Total:		14.92		
2747	5/1/2018	3.12	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-571-515-5535 Facility rental				Regular wing nuts
2747 Total:		3.12		
2837	4/20/2018	8.22	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Galvanized caps and filters
2837 Total:		8.22		
Lowe's Business Acc/GEC		65.00		
Lurvey Landscape Supply				
LURVEY				
T1-10238834	4/25/2018	372.60	0.00	06/05/2018
660-620-519-5680 Landscaping supplies				Grass for parkway restoration
T1-10238834 Total:		372.60		
T1-10239538	4/27/2018	435.00	0.00	06/05/2018
205-430-515-5680 Landscaping supplies				Evergreen for Parks
T1-10239538 Total:		435.00		
Lurvey Landscape Supply		807.60		
Martinez, Jesus				
MARTIN				
11/16/2011	11/16/2011	330.25	0.00	06/05/2018
102-000-210-2034 Other voluntary withholding				Refund of payroll deduction
11/16/2011 Total:		330.25		
Martinez, Jesus Total:		330.25		
MGP, Inc.				
MGPINC				
4217	4/30/2018	909.15	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-250-511-5599 Other contractual				GISC Staffing - April
4217	4/30/2018	909.15	0.00	06/05/2018
101-000-210-2650 Contractor Permits Payable				GISC Staffing - April
4217	4/30/2018	1,818.28	0.00	06/05/2018
660-620-519-5599 Other contractual				GISC Staffing - April
4217 Total:		3,636.58		
MGP, Inc. Total:		3,636.58		
Nicor Gas				
NICOR				
1436840000	5/8/2018	288.02	0.00	06/05/2018
205-430-515-5780 Utilities - government buildin				Community Center
1436840000 Total:		288.02		
21-48-84-00003	5/8/2018	189.22	0.00	06/05/2018
205-560-515-5780 Utilities - government buildin				Pool
21-48-84-00003 Total:		189.22		
21-84-84-00004	5/8/2018	196.29	0.00	06/05/2018
660-620-519-5780 Utilities - government buildin				Pump Station
21-84-84-00004 Total:		196.29		
3017240000	5/9/2018	1,110.19	0.00	06/05/2018
101-420-511-5780 Utilities - government buildin				Public Services
3017240000 Total:		1,110.19		
31-46-84-00002	5/8/2018	370.01	0.00	06/05/2018
205-560-515-5780 Utilities - government buildin				Parks & Rec
31-46-84-00002 Total:		370.01		
5202340000	5/9/2018	512.09	0.00	06/05/2018
101-420-511-5780 Utilities - government buildin				Village Hall

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
5202340000 Total:		512.09		
6202340000	5/9/2018	905.89	0.00	06/05/2018
101-420-511-5780 Utilities - government buildin				Public Safety
6202340000 Total:		905.89		
70-61-47-04487	5/9/2018	108.63	0.00	06/05/2018
205-560-515-5780 Utilities - government buildin				7055 Kostner
70-61-47-04487 Total:		108.63		
Nicor Gas Total:		3,680.34		
North Suburban Employee Benefit				
NSEBENEF				
April,2018	5/8/2018	110,158.00	0.00	06/05/2018
102-000-210-2027 Health insurance premium with				Employee Health Insurance - April
April,2018 Total:		110,158.00		
North Suburban Employee		110,158.00		
Providence Aerial, LLC				
PROVIDEN				
164	4/16/2018	2,000.00	0.00	06/05/2018
205-560-515-5640 Computer supplies				Pool pass sale website set up
164 Total:		2,000.00		
Providence Aerial, LLC To		2,000.00		
Robbins, Salomon & Patt, LTD				
RS&PLTD				
223767	5/9/2018	1,146.25	0.00	06/05/2018
101-230-511-5399 Other professional services				April-Municipal prosecution/Traffic violations

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
223767 Total:		1,146.25		
223769	5/9/2018	2,192.12	0.00	06/05/2018
101-230-511-5399 Other professional services				April-Adjudicative Hearings
223769 Total:		2,192.12		
Robbins, Salomon & Patt,		3,338.37		
The Fence Store				
THEFENC				
74850	4/27/2018	19,900.00	0.00	06/05/2018
205-560-515-6599 EQUIPMENT- POOL				Replace manila rope fence at Aquatic Center/Rope & install
74850 Total:		19,900.00		
The Fence Store Total:		19,900.00		
United Dispatch, LLC				
303				
48357	5/1/2018	40.00	0.00	06/05/2018
205-570-515-5280 Subsidized taxi program				Taxi Coupons - April
48357 Total:		40.00		
United Dispatch, LLC Tota		40.00		
Village of Skokie				
VILLSKOK				
52008	3/1/2018	61,399.25	0.00	06/05/2018
101-300-512-5399 Other professional services				March E911 Dispatch services
52008 Total:		61,399.25		
Village of Skokie Total:		61,399.25		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Report Total:	388,003.82

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
AFC International				
AFC				
52523	4/10/2018	435.00	0.00	06/05/2018
101-350-512-5730 Program supplies				CO Detectors
52523 Total:		435.00		
AFC International Total:		435.00		
Airgas USA LLC				
AIRGAS				
9952865504	4/30/2018	321.20	0.00	06/05/2018
101-350-512-5660 EMS supplies				Oxygen cylinders for ambulances
9952865504 Total:		321.20		
Airgas USA LLC Total:		321.20		
American Express				
AMEREXP				
31083041118	4/11/2018	298.10	0.00	06/05/2018
101-350-512-5430 R&M - Fire & EMS equipmen				Terrace Supply Company - plasma cutter repair
31083041118 Total:		298.10		
31083041918	4/19/2018	66.64	0.00	06/05/2018
101-350-512-5740 Repair parts				Spartan Motors ISA - vehicle light switches

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
31083041918 Total:		66.64		
31083042418	4/24/2018	2,348.40	0.00	06/05/2018
101-350-512-5745 Small tools				Arlington Power Equipment - Chain saw blades
31083042418 Total:		2,348.40		
31083043018	4/30/2018	605.49	0.00	06/05/2018
101-350-512-5660 EMS supplies				Combat Medical Systems - TMT tourniquet's
31083043018 Total:		605.49		
31182041718	4/17/2018	251.00	0.00	06/05/2018
101-100-511-5840 Meals				Dinner/Village Board Meeting
31182041718	4/17/2018	28.54	0.00	06/05/2018
101-100-511-5840 Meals				Dinner/Village Board Meeting
31182041718	4/17/2018	14.37	0.00	06/05/2018
101-100-511-5840 Meals				Dinner/Village Board Meeting
31182041718	4/17/2018	8.00	0.00	06/05/2018
101-100-511-5840 Meals				Dinner/Village Board Meeting
31182041718 Total:		301.91		
31182041918	4/19/2018	1.99	0.00	06/05/2018
101-250-511-5340 Maintenance Agreement Expen				Web Domain
31182041918 Total:		1.99		
31182042618	4/26/2018	19.99	0.00	06/05/2018
101-250-511-5340 Maintenance Agreement Expen				Adobe in Design monthly fee
31182042618 Total:		19.99		
31190041018	4/10/2018	34.98	0.00	06/05/2018
205-500-515-5700 Office supplies				Amazon - Brochure holders
31190041018 Total:		34.98		
31190041118	4/11/2018	-4.64	0.00	06/05/2018
205-530-515-5730 Program supplies				Refund - Vista Print

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
31190041118 Total:		-4.64		
31190041718	4/17/2018	538.16	0.00	06/05/2018
205-504-515-5799 Other materials & supplies				Positive Promos - Promo and bingo prizes
31190041718	4/17/2018	288.88	0.00	06/05/2018
205-504-515-5560 Printing & copying services				Quality Logo - promo items
31190041718	4/17/2018	174.31	0.00	06/05/2018
205-504-515-5560 Printing & copying services				4all Promos - promo items
31190041718 Total:		1,001.35		
31190042418	4/24/2018	86.44	0.00	06/05/2018
205-430-515-5730 Program supplies				Signs.com - Tennis court sign
31190042418	4/24/2018	26.40	0.00	06/05/2018
205-570-515-5730 Program supplies				Cafe Coralie - Senior afternoon tea
31190042418	4/24/2018	265.00	0.00	06/05/2018
205-500-515-5510 Advertising				ILPRA - Recreation supervisor job posting
31190042418 Total:		377.84		
31190043018	4/30/2018	1.94	0.00	06/05/2018
205-504-515-5510 Advertising				Facebook-Aquatic Center booster post
31190043018	4/30/2018	18.07	0.00	06/05/2018
205-504-515-5510 Advertising				Facebook-Aquatic Center booster post
31190043018	4/30/2018	999.80	0.00	06/05/2018
205-571-515-5535 Facility rental				Sam's Club - tables for Community Center
31190043018 Total:		1,019.81		
31208041918	4/19/2018	68.32	0.00	06/05/2018
101-240-517-5850 Purchased transportation				Parking for APA
31208041918 Total:		68.32		
31208042418	4/24/2018	1,017.96	0.00	06/05/2018
101-240-517-5830 Lodging				Lodging for Conference
31208042418 Total:		1,017.96		
31208042718	4/27/2018	715.00	0.00	06/05/2018
101-240-517-5799 Other materials & supplies				ISCS Conference Booth Rental

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
31208042718 Total:		715.00		
31232051118	5/11/2018	36.65	0.00	06/05/2018
101-300-512-5730 Program supplies				Schlegl's - Donuts for NEMRT training
31232051118	5/11/2018	45.94	0.00	06/05/2018
101-300-512-5730 Program supplies				Walmart - LED lights
31232051118	5/11/2018	162.00	0.00	06/05/2018
101-300-512-5405 R&M - buildings				Keys for PD
31232051118 Total:		244.59		
32008041018	4/10/2018	305.70	0.00	06/05/2018
660-610-519-5580 Telecommunications				Internet Service - PW
32008041018	4/10/2018	104.85	0.00	06/05/2018
660-610-519-5580 Telecommunications				Internet Service - Pump House
32008041018	4/10/2018	274.51	0.00	06/05/2018
101-250-511-5580 Telecommunications				Cable Service - Village Hall
32008041018 Total:		685.06		
32008041218	4/12/2018	97.90	0.00	06/05/2018
101-200-511-5840 Meals				City Mgmt luncheon
32008041218 Total:		97.90		
32008043018	4/30/2018	42.23	0.00	06/05/2018
101-200-511-5840 Meals				Lunch - Chgo Water contract
32008043018 Total:		42.23		
American Express Total:		8,942.92		
Bank of America, Business Card				
BANKOFAM				
6205040918	4/9/2018	-1.05	0.00	06/05/2018
205-570-515-5645 Concessions & food				Finance charge adjustment
6205040918 Total:		-1.05		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
6205041118	4/11/2018	27.69	0.00	06/05/2018
205-570-515-5645 Concessions & food				Moon Palace - Senior Lunch trip
6205041118 Total:		27.69		
6205042718	4/27/2018	104.48	0.00	06/05/2018
205-502-515-5730 Program supplies				Michaels - Birthday party supplies
6205042718 Total:		104.48		
6205043018	4/30/2018	64.79	0.00	06/05/2018
205-504-515-5730 Program supplies				GFS: Mother Son bingo supplies
6205043018 Total:		64.79		
8334041218	4/12/2018	40.00	0.00	06/05/2018
101-210-511-5820 Local mileage, parking & tolls				Ipass replenishment
8334041218 Total:		40.00		
8334042418	4/24/2018	40.00	0.00	06/05/2018
101-210-511-5820 Local mileage, parking & tolls				Ipass replenishment
8334042418 Total:		40.00		
8334050318	5/3/2018	40.00	0.00	06/05/2018
101-210-511-5820 Local mileage, parking & tolls				Ipass replenishment
8334050318 Total:		40.00		
Bank of America, Business		315.91		
Bound Tree Medical, LLC				
BOUND				
82724348	12/27/2017	350.45	0.00	06/05/2018
101-350-512-5660 EMS supplies				Pediatric trauma supplies
82724348 Total:		350.45		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Bound Tree Medical, LLC		350.45		
Chicago Metropolitan Fire Prevention Co.				
CHGOMETR				
IN00185147	4/30/2018	230.50	0.00	06/05/2018
101-350-512-5405 R&M - buildings				Fire alarm service call
IN00185147 Total:		230.50		
IN00185314	4/26/2018	869.50	0.00	06/05/2018
101-350-512-5411 R&M- Wireless Alarm Equipm				Monthly wireless radio network billing fee
IN00185314 Total:		869.50		
Chicago Metropolitan Fire		1,100.00		
M.A.T.I.S Parts				
MATIS				
2409	4/22/2018	123.98	0.00	06/05/2018
101-350-512-5675 Lubricants & fluids				HD lighter cord w/switch
2409	4/22/2018	970.50	0.00	06/05/2018
101-350-512-5740 Repair parts				HD lighter cord w/switch
2409	4/22/2018	134.75	0.00	06/05/2018
101-350-512-5799 Other materials & supplies				HD lighter cord w/switch
2409 Total:		1,229.23		
M.A.T.I.S Parts Total:		1,229.23		
Parks Plumbing & Sewer Inc				
PARKS				
BLD18-00080	3/7/2018	2,000.00	0.00	06/05/2018
101-000-210-2620 Contractor bonds payable				Street opening deposit
BLD18-00080 Total:		2,000.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
	Parks Plumbing & Sewer I	2,000.00		
Worldpoint ECC WORLDPOI				
4053194	4/26/2018	305.14	0.00	06/05/2018
101-350-512-5730 Program supplies				CPR Training supplies
	4053194 Total:	305.14		
	Worldpoint ECC Total:	305.14		
	Report Total:	14,999.85		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Air One Equipment				
AIRONE				
132665	5/9/2018	169.90	0.00	06/05/2018
101-350-512-5430 R&M - Fire & EMS equipmen				SCBA Belt straps
132665 Total:		169.90		
Air One Equipment Total:		169.90		
American First Aid Services				
AFAS INC				
64528	5/18/2018	30.20	0.00	06/05/2018
205-500-515-5700 Office supplies				First aid supplies/Parks
64528 Total:		30.20		
64529	5/18/2018	304.80	0.00	06/05/2018
205-560-515-5730 Program supplies				First aid supplies/Aquatic Center
64529 Total:		304.80		
64530	5/18/2018	66.40	0.00	06/05/2018
205-500-515-5700 Office supplies				First aid supplies/Shelter
64530 Total:		66.40		
64533	5/18/2018	32.45	0.00	06/05/2018
205-571-515-5535 Facility rental				First aid supplies/Community Center
64533 Total:		32.45		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
American First Aid Service		433.85		
Bound Tree Medical, LLC				
BOUND				
82860146	5/8/2018	343.41	0.00	06/05/2018
101-350-512-5660 EMS supplies				EMS Gloves, pressure infuser bags
82860146 Total:		343.41		
Bound Tree Medical, LLC		343.41		
Canon Solutions America, Inc				
CANONSOL				
989026715	5/8/2018	376.16	0.00	06/05/2018
101-210-511-5440 R&M - office equipment				Maintenance for plotter/May
989026715 Total:		376.16		
Canon Solutions America,		376.16		
Cassidy Tire				
CASSIDYT				
708002183	5/4/2018	300.00	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Tires for Squad 210
708002183 Total:		300.00		
708002187	5/4/2018	150.00	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Tires for Squad 212
708002187 Total:		150.00		
708002265	5/10/2018	600.00	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Tires for Squad 216
708002265 Total:		600.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Cassidy Tire Total:		1,050.00		
Chavez, Sarah				
CHAVSAR				
051818	5/18/2018	302.40	0.00	06/05/2018
205-560-410-4500 Non-resident individual fee				NR pool pass purchase refund
051818 Total:		302.40		
Chavez, Sarah Total:		302.40		
Chicago Communications, LLC				
CHGOCOMM				
301496	5/8/2018	50.00	0.00	06/05/2018
101-300-512-5410 R&M - communications equipm				Maintenance for 2nd quarter
301496 Total:		50.00		
Chicago Communications,		50.00		
De Lange Landen Financial Services				
DELANGE				
59246874	5/17/2018	89.92	0.00	06/05/2018
205-571-515-5730 Program supplies				CC Copier - July
59246874 Total:		89.92		
De Lange Landen Financia		89.92		
Great Lakes Coca Cola Distribution				
GREATLAC				
686206589	5/16/2018	713.34	0.00	06/05/2018
205-563-515-5645 Concessions & food				Concession stand products

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
686206589 Total:		713.34		
Great Lakes Coca Cola Dis		713.34		
I.D.E.S.				
IDES				
682000707	3/31/2018	5,862.00	0.00	06/05/2018
101-210-511-5195 Employee Benefit Expenses				Current Quarter 3/31/18
682000707 Total:		5,862.00		
I.D.E.S. Total:		5,862.00		
Illinois Fire Chiefs Association				
ILFIREC				
84758	5/1/2018	259.00	0.00	06/05/2018
101-350-512-5570 Professional associations				2018 Membership dues
84758 Total:		259.00		
Illinois Fire Chiefs Associa		259.00		
JG Uniforms Inc				
JGUNIFOR				
36025	5/3/2018	288.49	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36025 Total:		288.49		
36105	5/4/2018	162.69	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36105 Total:		162.69		
36219	5/7/2018	80.00	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
36219 Total:		80.00		
36320	5/9/2018	45.00	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36320 Total:		45.00		
36364	5/10/2018	135.00	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36364 Total:		135.00		
36421	5/11/2018	136.00	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36421 Total:		136.00		
36422	5/11/2018	64.95	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36422 Total:		64.95		
36424	5/11/2018	54.00	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
36424 Total:		54.00		
JG Uniforms Inc Total:		966.13		
Kieca, Michael				
KIECA				
REIM051418MKM	5/14/2018	75.00	0.00	06/05/2018
101-300-512-5840 Meals				Reimburse - Meals/Training
REIM051418MKM Total:		75.00		
REIM052218MKM	5/22/2018	45.00	0.00	06/05/2018
101-300-512-5840 Meals				Reimburse - Meals/Training

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
REIM052218MKM Total:		45.00		
Kieca, Michael Total:		120.00		
Lowe's Business Acc/GECF				
LOWES				
2046	5/15/2018	51.69	0.00	06/05/2018
205-571-515-5535 Facility rental				Screws, springs, washers
2046 Total:		51.69		
2202	5/17/2018	-30.36	0.00	06/05/2018
205-571-515-5535 Facility rental				Return
2202 Total:		-30.36		
2225	5/17/2018	59.95	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Towels, canvas drop cloths
2225 Total:		59.95		
2878	5/14/2018	174.57	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pool gaskets
2878 Total:		174.57		
2880	5/14/2018	7.77	0.00	06/05/2018
205-430-515-5680 Landscaping supplies				Clear vinyl tubing - Pool
2880 Total:		7.77		
Lowe's Business Acc/GEC		263.62		
Maine-Niles Association of Special Recreation				
MNASR				
16-478	5/17/2018	1,151.53	0.00	06/05/2018
205-580-515-5270 Purchased program services				Inclusion servcies for May B 2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
16-478 Total:		1,151.53		
Maine-Niles Association o		1,151.53		
NAPA				
NAPA				
4203-478191	5/2/2018	159.98	0.00	06/05/2018
101-350-512-5740 Repair parts				Disk brake pads
4203-478191 Total:		159.98		
NAPA Total:		159.98		
North East Multi-Regional Training				
NORTHEST				
236430	5/10/2018	325.00	0.00	06/05/2018
101-300-512-5590 Training				Training
236430 Total:		325.00		
236443	5/10/2018	150.00	0.00	06/05/2018
101-300-512-5590 Training				Training
236443 Total:		150.00		
North East Multi-Regional		475.00		
Northern Illinois Police Alarm System				
NTILPALS				
12301	5/10/2018	108.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Annual NIPAS meeting recognition
12301 Total:		108.00		
Northern Illinois Police Al		108.00		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Ray O'Herron Inc				
RAYOHERR				
1824962-IN	5/4/2018	69.99	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform allowance
1824962-IN Total:		69.99		
Ray O'Herron Inc Total:		69.99		
Sam's Club				
SAMSCL				
5418	5/4/2018	38.61	0.00	06/05/2018
101-300-512-5730 Program supplies				Cookies/Cake/Recognition Interim Chief
5418 Total:		38.61		
Sam's Club Total:		38.61		
Sorvino, Kerry				
SORVINOK				
052118	5/21/2018	611.00	0.00	06/05/2018
205-560-410-4500 Non-resident individual fee				NR Pool pass purchase refund
052118 Total:		611.00		
Sorvino, Kerry Total:		611.00		
State Industrial Products				
STATE				
900481951	5/8/2018	295.32	0.00	06/05/2018
101-300-512-5730 Program supplies				Sanitizer for cells
900481951 Total:		295.32		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
State Industrial Products To		295.32		
Tilden, Brindell				
TILDENBR				
051618	5/16/2018	1,073.00	0.00	06/05/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
051618 Total:		1,073.00		
Tilden, Brindell Total:		1,073.00		
Trans Union Corp				
TRANSU				
04800435	4/25/2018	65.00	0.00	06/05/2018
101-300-512-5399 Other professional services				Monthly Subscription fee
04800435 Total:		65.00		
Trans Union Corp Total:		65.00		
Trizetto Provider Solutions				
TRIZETTO				
7108051800	5/1/2018	138.84	0.00	06/05/2018
101-000-410-4315 Ambulance & EMS fees				Claims transaction fee for ambulance invoices
7108051800 Total:		138.84		
Trizetto Provider Solutions		138.84		
Verizon Wireless				
VERIZON				
9806302677	5/1/2018	90.10	0.00	06/05/2018
101-000-210-2650 Contractor Permits Payable				Cell phones and tablets data charges

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
9806302677 Total:		90.10		
Verizon Wireless Total:		90.10		
Village of Lincolnwood				
VOL				
LPD-PC 51618	5/16/2018	21.86	0.00	06/05/2018
101-300-512-5670 Fuel				Fuel - IDEAOA Conference
LPD-PC 51618	5/16/2018	1.99	0.00	06/05/2018
101-300-512-5700 Office supplies				Office supplies
LPD-PC 51618	5/16/2018	95.50	0.00	06/05/2018
101-300-512-5820 Local mileage, parking & tolls				Mileage
LPD-PC 51618	5/16/2018	195.00	0.00	06/05/2018
101-300-512-5840 Meals				Reimbursement/Training
LPD-PC 51618 Total:		314.35		
Village of Lincolnwood To		314.35		
W S Darley				
WSDARLEY				
17323061	5/7/2018	479.40	0.00	06/05/2018
101-350-512-5665 Firefighting supplies				Safety vests
17323061 Total:		479.40		
W S Darley Total:		479.40		
Will Enterprises				
WILLENT				
260168	5/18/2018	809.40	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260168 Total:		809.40		
260172	5/18/2018	82.80	0.00	06/05/2018

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-560-515-5730 Program supplies				Aquatic staff uniforms
260172 Total:		82.80		
260175	5/21/2018	231.65	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260175 Total:		231.65		
260179	5/18/2018	307.40	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260179 Total:		307.40		
260181	5/18/2018	25.50	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260181 Total:		25.50		
260182	5/21/2018	162.50	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260182 Total:		162.50		
260185	5/18/2018	35.00	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260185 Total:		35.00		
260194	5/18/2018	292.83	0.00	06/05/2018
205-560-515-5730 Program supplies				Aquatic staff uniforms
260194 Total:		292.83		
Will Enterprises Total:		1,947.08		
Woodward Printing Services				
WOODWARD				
47892	5/16/2018	433.00	0.00	06/05/2018
205-509-515-5560 Printing & copying services				Turkey Trot postcard printing
47892	5/16/2018	513.61	0.00	06/05/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-504-515-5560 Printing & copying services				Concert postcard printing
47892 Total:		946.61		
Woodward Printing Service		946.61		
Report Total:		18,963.54		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Amazon				
AMAZON				
43878439996	4/8/2018	335.38	0.00	06/05/2018
205-500-515-5700 Office supplies				Office supplies
43878439996 Total:		335.38		
439347673679	3/15/2018	49.49	0.00	06/05/2018
205-500-515-5700 Office supplies				Office supplies
439347673679 Total:		49.49		
454487338964	3/15/2018	11.99	0.00	06/05/2018
205-500-515-5700 Office supplies				Office supplies
454487338964 Total:		11.99		
45974396885	3/20/2018	26.12	0.00	06/05/2018
205-560-515-5730 Program supplies				Office supplies
45974396885 Total:		26.12		
594573686566.00	3/23/2018	18.65	0.00	06/05/2018
205-504-515-5510 Advertising				Event/promo supplies
594573686566.00 Total:		18.65		
66655867598.00	4/6/2018	17.31	0.00	06/05/2018
205-530-515-5730 Program supplies				Camp supplies
66655867598.00 Total:		17.31		
685788947588	3/20/2018	149.98	0.00	06/05/2018

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-504-515-5730 Program supplies				Special event program supplies
685788947588 Total:		149.98		
755497633349	3/20/2018	78.88	0.00	06/05/2018
205-504-515-5730 Program supplies				Special event program supplies
755497633349	3/20/2018	39.54	0.00	06/05/2018
205-560-515-5730 Program supplies				Pool supplies
755497633349 Total:		118.42		
837748658998	3/19/2018	49.49	0.00	06/05/2018
205-500-515-5700 Office supplies				Office supplies
837748658998 Total:		49.49		
9353964634.00	4/6/2018	116.14	0.00	06/05/2018
205-430-515-5730 Program supplies				Double/safety base
9353964634.00 Total:		116.14		
Amazon Total:		892.97		
American Traffic Solutions				
ATS				
INV00026630	4/30/2018	4,790.00	0.00	06/05/2018
101-300-512-5599 Other contractual				Monthly Contractual fee & collection of unpaid violations/A
INV00026630 Total:		4,790.00		
American Traffic Solutions		4,790.00		
Artistic Engraving Co.				
ARTISTIC				
12157	3/31/2018	854.75	0.00	06/05/2018
101-300-512-5730 Program supplies				Badges/PD
12157 Total:		854.75		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Artistic Engraving Co. Tota		854.75		
Commonwealth Edison COMED				
1011026306	5/15/2018	1,598.35	0.00	06/05/2018
101-440-513-5785 Utilities - public way				Metered Street Lights
1011026306 Total:		1,598.35		
2028043041	5/8/2018	2,973.00	0.00	06/05/2018
101-440-513-5785 Utilities - public way				Master Account street llighting
2028043041 Total:		2,973.00		
5103171049	5/15/2018	3,765.18	0.00	06/05/2018
101-440-513-5785 Utilities - public way				Master Account street llighting
5103171049	5/15/2018	388.01	0.00	06/05/2018
660-620-519-5785 Utilities - public way				Master Account street llighting
5103171049 Total:		4,153.19		
57221-35010	5/8/2018	145.59	0.00	06/05/2018
101-440-513-5785 Utilities - public way				Master Account street llighting
57221-35010 Total:		145.59		
592075011	4/27/2018	1,681.59	0.00	06/05/2018
101-440-513-5785 Utilities - public way				Master Account street llighting
592075011 Total:		1,681.59		
Commonwealth Edison To		10,551.72		
Emcor Services Team Mechanical Inc EMCOR				
930008665	5/14/2018	586.41	0.00	06/05/2018
205-571-515-5535 Facility rental				Community Center/HVAC repair

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
930008665 Total:		586.41		
Emcor Services Team Mec		586.41		
Galls Incorporated				
GALLS				
009781541	4/24/2018	127.00	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform items
009781541 Total:		127.00		
Galls Incorporated Total:		127.00		
Got Laundry Chicago?, Inc.				
GOTLAUND				
N311547	3/22/2018	73.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N311547 Total:		73.00		
N311726	3/29/2018	49.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N311726 Total:		49.00		
N311865	4/5/2018	9.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N311865 Total:		9.00		
N312060	4/12/2018	9.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N312060 Total:		9.00		
N312338	4/26/2018	65.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
N312338 Total:		65.00		
N312541	5/3/2018	33.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N312541 Total:		33.00		
N312703	5/10/2018	17.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N312703 Total:		17.00		
N312854	5/17/2018	33.00	0.00	06/05/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N312854 Total:		33.00		
Got Laundry Chicago?, Inc		288.00		
Marc Printing				
MARCP				
111826	5/14/2018	330.61	0.00	06/05/2018
660-610-519-5720 Postage				Mailing water bills
111826 Total:		330.61		
111846	5/21/2018	-167.29	0.00	06/05/2018
660-610-519-5720 Postage				Credit
111846 Total:		-167.29		
Marc Printing Total:		163.32		
McDonald's Accounting Center				
MCDONACC				
MCD05162018	5/16/2018	118.38	0.00	06/05/2018
101-300-512-5730 Program supplies				Prisoner meals/March thru May

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
MCD05162018 Total:		118.38		
McDonald's Accounting Ce		118.38		
Metro Tank and Pump Company				
METROENV				
14853	3/30/2018	250.00	0.00	06/05/2018
101-420-511-5405 R&M - buildings				Re-test regular unleaded overspill
14853 Total:		250.00		
Metro Tank and Pump Com		250.00		
North Shore Uniform				
NSHRUFM				
18-1058	2/26/2018	291.10	0.00	06/05/2018
101-410-511-5070 Uniform allowance				Clothing allowance
18-1058 Total:		291.10		
North Shore Uniform Total		291.10		
Patten Industries				
PATTEN				
PM600272861	4/23/2018	158.00	0.00	06/05/2018
101-420-511-5405 R&M - buildings				Transfer switch inspection for PW generator
PM600272861 Total:		158.00		
Patten Industries Total:		158.00		
Planned Forest Solutions LLC				
PLANNED				
168266	5/7/2018	991.44	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-400-511-5039 Other contract labor				Nuisance tree removal permits
168266 Total:		991.44		
Planned Forest Solutions L		991.44		
Rizzotti, Brigita				
RIZZOTTI				
052218	5/22/2018	513.00	0.00	06/05/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
052218 Total:		513.00		
Rizzotti, Brigita Total:		513.00		
Sikora, John				
SIKORA				
BLD18-00027	1/26/2018	500.00	0.00	06/05/2018
101-000-210-2620 Contractor bonds payable				ROW deposit refund
BLD18-00027 Total:		500.00		
Sikora, John Total:		500.00		
Stanley Consultants, Inc.				
STANLEY				
7	4/5/2018	21,818.88	0.00	06/05/2018
454-000-561-5340 Engineering				Touhy overpass construction oversight
7 Total:		21,818.88		
Stanley Consultants, Inc. T		21,818.88		
State Treasurer, IL Dept of Trans.				
STATETIL				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
54287	5/1/2018	5,947.50	0.00	06/05/2018
212-000-513-5290 Street lights & traffic signal				Maintenance for traffic control signals
54287 Total:		5,947.50		
State Treasurer, IL Dept of		5,947.50		
Suburban Laboratories, Inc.				
SUBURB				
154801	4/30/2018	125.00	0.00	06/05/2018
660-620-519-5320 Consulting				Coliform testing and disinfectant
154801 Total:		125.00		
Suburban Laboratories, Inc		125.00		
Wolfson, Sharon				
WOLFSHA				
052318	5/23/2018	664.00	0.00	06/05/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
052318 Total:		664.00		
Wolfson, Sharon Total:		664.00		
Work' N Gear, LLC				
WRKNGEAR				
HA94687	5/4/2018	510.46	0.00	06/05/2018
205-430-515-5070 Uniform allowance				Clothing allowance
HA94687 Total:		510.46		
Work' N Gear, LLC Total:		510.46		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Report Total:	50,141.93

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
American First Aid Services				
AFAS INC				
64532	5/18/2018	87.05	0.00	06/05/2018
101-300-512-5730 Program supplies				First Aid supplies/PD
64532 Total:		87.05		
American First Aid Service		87.05		
ARRP Trucking & Hauling Inc				
ARRP				
79	5/2/2018	494.00	0.00	06/05/2018
660-620-519-5599 Other contractual				2 loads of hauling dirt
79 Total:		494.00		
ARRP Trucking & Hauling		494.00		
Best Quality Cleaning, Inc.				
BESTQU				
24532	5/20/2018	2,813.34	0.00	06/05/2018
101-420-511-5240 Janitorial				Cleaning services/May
24532	5/20/2018	416.66	0.00	06/05/2018
205-571-515-5240 Janitorial				Cleaning services/May
24532 Total:		3,230.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Best Quality Cleaning, Inc.		3,230.00		
Builders Asphalt				
BUILDERS				
27000	5/2/2018	896.55	0.00	06/05/2018
213-000-561-5490 R&M Road Repairs				Asphalt - surface course
27000 Total:		896.55		
27033	5/4/2018	460.02	0.00	06/05/2018
213-000-561-5490 R&M Road Repairs				Asphalt - surface course
27033 Total:		460.02		
Builders Asphalt Total:		1,356.57		
C and N Lawnmower Repair				
CANDN				
8493	5/8/2018	118.99	0.00	06/05/2018
205-430-515-5730 Program supplies				Lawnmower repair, flags and interlock switch
8493 Total:		118.99		
C and N Lawnmower Repa		118.99		
College of Dupage				
COLLEGEO				
9123	5/21/2018	390.00	0.00	06/05/2018
101-300-512-5590 Training				Police officer training
9123 Total:		390.00		
College of Dupage Total:		390.00		
Evanston Imprintables, Inc.				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
EVANIMP				
10219	5/25/2018	212.23	0.00	06/05/2018
101-300-512-5730 Program supplies				Shirts for Human Relations Commission
10219 Total:		212.23		
Evanston Imprintables, Inc		212.23		
Fedex				
FEDEX				
811309872267	5/8/2018	21.11	0.00	06/05/2018
101-210-511-5720 Postage				Shipping - Admin
811309872267 Total:		21.11		
Fedex Total:		21.11		
Golf Mill Ford				
GOLFMILL				
438915P	5/16/2018	108.30	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Filters and spark plugs for ambulance
438915P	5/16/2018	87.87	0.00	06/05/2018
101-350-512-5480 R&M - vehicles				Filters and spark plugs for ambulance
438915P Total:		196.17		
438929P	5/16/2018	67.54	0.00	06/05/2018
101-350-512-5480 R&M - vehicles				Filters for PD
438929P Total:		67.54		
Golf Mill Ford Total:		263.71		
IPELRA				
IPELRA				
051518	5/15/2018	149.00	0.00	06/05/2018
660-620-519-5590 Training				Training - PW

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
051518	5/15/2018	149.00	0.00	06/05/2018
101-440-513-5590 Training				Training - PW
051518	5/15/2018	149.00	0.00	06/05/2018
205-430-515-5590 Training				Training - PW
051518 Total:		447.00		
IPELRA Total:		447.00		
JG Uniforms Inc				
JGUNIFOR				
36775	5/16/2018	306.55	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform items
36775 Total:		306.55		
36854	5/17/2018	147.85	0.00	06/05/2018
101-300-512-5070 Uniform allowance				Uniform items
36854 Total:		147.85		
JG Uniforms Inc Total:		454.40		
Lauria, Justin				
LAURIAJ				
REIM052418JLM	5/17/2018	705.00	0.00	06/05/2018
101-300-512-5840 Meals				Reimburse - Meals
REIM052418JLM Total:		705.00		
Lauria, Justin Total:		705.00		
Lowe's Business Acc/GECF				
LOWES				
01729	5/8/2018	145.90	0.00	06/05/2018
205-430-515-5730 Program supplies				Irrigation materials

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
01729 Total:		145.90		
01752	5/15/2018	26.45	0.00	06/05/2018
101-420-511-5730 Program supplies				Silicone and hand soap
01752 Total:		26.45		
02038	5/15/2018	6.64	0.00	06/05/2018
101-410-511-5730 Program supplies				Spring loading lock
02038 Total:		6.64		
02048	5/4/2018	59.18	0.00	06/05/2018
205-430-515-5730 Program supplies				Tools for irrigation system
02048 Total:		59.18		
02064	5/4/2018	128.27	0.00	06/05/2018
205-430-515-5730 Program supplies				Tools for irrigation system
02064 Total:		128.27		
02304	5/7/2018	123.13	0.00	06/05/2018
205-430-515-5730 Program supplies				Tools for irrigation system
02304 Total:		123.13		
02410	5/8/2018	37.24	0.00	06/05/2018
205-430-515-5730 Program supplies				Irrigation materials
02410 Total:		37.24		
02489	5/9/2018	73.49	0.00	06/05/2018
101-440-513-5730 Program supplies				Plumbing supplies
02489 Total:		73.49		
02516	5/9/2018	129.89	0.00	06/05/2018
101-440-513-5680 Landscaping supplies				Pipes, fittings, and glue
02516 Total:		129.89		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
02517	5/9/2018	-11.91	0.00	06/05/2018
101-440-513-5680 Landscaping supplies				Tax credit
02517 Total:		-11.91		
02588	5/10/2018	211.97	0.00	06/05/2018
101-440-513-5680 Landscaping supplies				PVC pipe for streets
02588 Total:		211.97		
02811	5/14/2018	11.25	0.00	06/05/2018
101-420-511-5730 Program supplies				Keys for PW
02811 Total:		11.25		
02838	5/3/2018	-157.17	0.00	06/05/2018
205-430-515-5730 Program supplies				Return
02838 Total:		-157.17		
02882	5/14/2018	145.88	0.00	06/05/2018
205-430-515-5680 Landscaping supplies				Fertilizer
02882 Total:		145.88		
02938	5/3/2018	73.76	0.00	06/05/2018
205-430-515-5730 Program supplies				Fence wire for Bike path
02938 Total:		73.76		
Lowe's Business Acc/GEC		1,003.97		
Lurvey Landscape Supply				
LURVEY				
T1-10240943	5/3/2018	231.00	0.00	06/05/2018
205-430-515-5680 Landscaping supplies				Mushroom compost for Parks
T1-10240943 Total:		231.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Lurvey Landscape Supply		231.00		
Metro Tank and Pump Company				
METROENV				
14891	4/26/2018	149.50	0.00	06/05/2018
101-420-511-5405 R&M - buildings				Fuel tank keys
14891 Total:		149.50		
Metro Tank and Pump Com		149.50		
North Regional Telecommunications Network				
NORTHREG				
NORCOM5418	5/4/2018	1,700.00	0.00	06/05/2018
101-300-512-5540 Intergovernmental fees & dues				Network 24 annual maintenance fee
NORCOM5418 Total:		1,700.00		
North Regional Telecommu		1,700.00		
Northeastern IL Public Safety Training				
NORTHEAS				
8728836	5/10/2018	90.00	0.00	06/05/2018
101-440-513-5590 Training				Lockout/tag training for employees
8728836	5/10/2018	45.00	0.00	06/05/2018
660-620-519-5590 Training				Lockout/tag training for employees
8728836	5/10/2018	90.00	0.00	06/05/2018
205-430-515-5590 Training				Lockout/tag training for employees
8728836 Total:		225.00		
8818704	5/18/2018	120.00	0.00	06/05/2018
101-440-513-5590 Training				Fall protection training for PW
8818704	5/18/2018	120.00	0.00	06/05/2018
660-620-519-5590 Training				Fall protection training for PW
8818704	5/18/2018	120.00	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-430-515-5590 Training				Fall protection training for PW
8818704 Total:		360.00		
Northeastern IL Public Saf		585.00		
Printwell Printing				
PRINTWEL				
52531	5/23/2018	60.00	0.00	06/05/2018
101-440-513-5730 Program supplies				Business cards for PW
52531 Total:		60.00		
Printwell Printing Total:		60.00		
Sherwin Industries, Inc.				
SHERWIND				
SS074787	5/9/2018	5,900.03	0.00	06/05/2018
101-440-513-5730 Program supplies				Street painting machine replacement
SS074787 Total:		5,900.03		
Sherwin Industries, Inc. To		5,900.03		
Skokie Hand Car Wash				
SKOKIHA				
SHCW	5/17/2018	525.00	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Hand car wash/detailing for squads
SHCW Total:		525.00		
Skokie Hand Car Wash Tot		525.00		
Tyco Integrated Security LLC				
ADTSS				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
305244367	5/12/2018	347.56	0.00	06/05/2018
660-610-519-5340 Maintenance Agreement Expen				Alarm system service annual fee/Pump House
305244367 Total:		347.56		
Tyco Integrated Security L		347.56		
Vermeer-Illinois Inc				
VRMERIL				
PC2833	5/7/2018	17.30	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Keys for Chipper
PC2833 Total:		17.30		
PC3002	5/10/2018	17.30	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Keys for Chipper
PC3002 Total:		17.30		
Vermeer-Illinois Inc Total:		34.60		
Will Enterprises				
WILLENT				
259676	5/18/2018	1,392.00	0.00	06/05/2018
205-530-515-5730 Program supplies				Camp shirts
259676 Total:		1,392.00		
259683	5/22/2018	616.83	0.00	06/05/2018
205-530-515-5730 Program supplies				Camp shirts
259683 Total:		616.83		
259954	5/18/2018	2,018.25	0.00	06/05/2018
205-530-515-5730 Program supplies				Camp shirts
259954 Total:		2,018.25		
259958	5/18/2018	730.70	0.00	06/05/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
205-530-515-5730 Program supplies				Camp shirts
259958 Total:		730.70		
260111	5/18/2018	60.00	0.00	06/05/2018
205-505-515-5730 Program supplies				Park patrol uniforms
260111 Total:		60.00		
260115	5/22/2018	11.96	0.00	06/05/2018
205-505-515-5730 Program supplies				Park patrol uniforms
260115 Total:		11.96		
260191	5/22/2018	42.50	0.00	06/05/2018
205-560-515-5730 Program supplies				Pool uniforms
260191 Total:		42.50		
Will Enterprises Total:		4,872.24		
Report Total:		23,188.96		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Avalon Petroleum				
AVALON				
37847	4/9/2018	577.50	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Mobile Drive 5W20 for PD
37847 Total:		577.50		
Avalon Petroleum Total:		577.50		
Bais Medrash Binyan Olam				
BAISMEDR				
051718	5/17/2018	47.39	0.00	06/05/2018
101-000-210-2625 Zoning Case Deposits				Deposit refund
051718 Total:		47.39		
Bais Medrash Binyan Olam		47.39		
Christopher Burke Engineering				
CHRISTB				
143224	5/9/2018	1,752.74	0.00	06/05/2018
220-000-511-5340 Engineering				Devon Avenue Streetscape Phase 1
143224 Total:		1,752.74		
Christopher Burke Enginee		1,752.74		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Collins and Company				
COLLINS				
68645	5/7/2018	394.37	0.00	06/05/2018
101-440-513-5730 Program supplies				Gun repair kit, gun flex plus for streets
68645 Total:		394.37		
Collins and Company Tota		394.37		
Filippo, Marissa				
FILIPPO				
18-4097	4/23/2018	72.50	0.00	06/05/2018
101-400-511-5210 Animal control				Animal control services
18-4097 Total:		72.50		
Filippo, Marissa Total:		72.50		
First Advantage Occ Health Svcs				
FIRSTADV				
2518041804	4/30/2018	72.40	0.00	06/05/2018
101-200-511-5599 Other contractual				Drug test for employee
2518041804 Total:		72.40		
First Advantage Occ Health		72.40		
FSCI Corporate Office				
FSCI				
2018-203	2/20/2018	440.00	0.00	06/05/2018
101-240-517-5399 Other professional services				4320 Touhy - Sprinkler
2018-203 Total:		440.00		
2018-204	2/20/2018	235.00	0.00	06/05/2018
101-240-517-5399 Other professional services				6752 LaPorte - sprinkler

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2018-204 Total:		235.00		
2018-490	3/26/2018	225.00	0.00	06/05/2018
101-240-517-5399 Other professional services				7214 Keystone
2018-490 Total:		225.00		
FSCI Corporate Office Tot		900.00		
Home Depot Credit Services				
HOMEDEPO				
004332/4014746	4/4/2018	22.97	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Drill bit for chipper
004332/4014746 Total:		22.97		
026238/2027295	4/26/2018	22.34	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Drill bit for chipper
026238/2027295 Total:		22.34		
108169	4/24/2018	-45.26	0.00	06/05/2018
101-440-513-5730 Program supplies				Credit
108169 Total:		-45.26		
208169	4/24/2018	100.00	0.00	06/05/2018
101-440-513-5730 Program supplies				Rental of drill
208169 Total:		100.00		
Home Depot Credit Servic		100.05		
Hoxha, Rebeka				
HOXHA				
052218	5/22/2018	775.20	0.00	06/05/2018
101-000-210-2625 Zoning Case Deposits				Deposit refund

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
052218 Total:		775.20		
Hoxha, Rebeka Total:		775.20		
iSolved				
ISOLVED				
90184150	5/10/2018	62.50	0.00	06/05/2018
101-400-511-5440 R&M - office equipment				Monthly time clock maintenance
90184150	5/10/2018	92.50	0.00	06/05/2018
205-530-515-5730 Program supplies				Monthly time clock maintenance
90184150	5/10/2018	32.50	0.00	06/05/2018
205-560-515-5640 Computer supplies				Monthly time clock maintenance
90184150 Total:		187.50		
iSolved Total:		187.50		
Lowe's Business Acc/GECF				
LOWES				
02050	4/23/2018	5.92	0.00	06/05/2018
101-300-512-5480 R&M - vehicles				Hose nipples for Squad #23
02050 Total:		5.92		
02135	4/24/2018	212.23	0.00	06/05/2018
101-440-513-5730 Program supplies				Paint machine for streets
02135 Total:		212.23		
02424	4/27/2018	9.82	0.00	06/05/2018
205-430-515-5730 Program supplies				Water valves for Shelter house
02424	5/4/2018	-9.82	0.00	06/05/2018
205-430-515-5730 Program supplies				Return
02424 Total:		0.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Lowe's Business Acc/GEC Total:		218.15		
Rackspace Hosting				
RACKSPAC				
31883077	5/1/2018	3,124.62	0.00	06/05/2018
101-250-511-5340 Maintenance Agreement Expen				Online pool pass hosting service
31883077 Total:		3,124.62		
Rackspace Hosting Total:		3,124.62		
Raynor Door Co				
RAYNOR				
66995	4/4/2018	4,468.00	0.00	06/05/2018
101-420-511-5405 R&M - buildings				Installation of PW garage doors
66995 Total:		4,468.00		
Raynor Door Co Total:		4,468.00		
Rondout Service Center				
RONDOUT				
12983	4/30/2018	15.50	0.00	06/05/2018
660-620-519-5480 R&M - vehicles				Safety Lane inspection
12983	4/30/2018	113.50	0.00	06/05/2018
205-430-515-5480 R&M - vehicles				Safety Lane inspection
12983 Total:		129.00		
13002	4/27/2018	113.50	0.00	06/05/2018
101-440-513-5480 R&M - vehicles				Safety Lane inspection
13002	4/27/2018	98.00	0.00	06/05/2018
660-620-519-5480 R&M - vehicles				Safety Lane inspection
13002 Total:		211.50		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Rondout Service Center To		340.50		
Shabat, Daniel				
SHABADAN				
151000	11/30/2015	2,000.00	0.00	06/05/2018
101-000-210-2620 Contractor bonds payable				Refund - Street opening
151000 Total:		2,000.00		
Shabat, Daniel Total:		2,000.00		
Sherwin Williams Co				
SHERWINW				
6359-2	5/2/2018	80.75	0.00	06/05/2018
101-420-511-5405 R&M - buildings				Water pump for PD
6359-2 Total:		80.75		
Sherwin Williams Co Total		80.75		
Site One Landscape Supply				
SITEONE				
85435430	4/27/2018	738.09	0.00	06/05/2018
205-430-515-5680 Landscaping supplies				Parts for irrigation system
85435430 Total:		738.09		
85463445	4/30/2018	-101.16	0.00	06/05/2018
205-430-515-5680 Landscaping supplies				Credit
85463445 Total:		-101.16		
Site One Landscape Supply		636.93		
Suburban Tree Consortium				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
SUBURBAN				
0006630-IN	4/30/2018	21,276.00	0.00	06/05/2018
101-440-513-5250 Landscaping services				2018 Spring planting
0006630-IN Total:		21,276.00		
6630-A	4/30/2018	215.00	0.00	06/05/2018
101-440-513-5680 Landscaping supplies				Arbor Day planting
6630-A Total:		215.00		
Suburban Tree Consortium		21,491.00		
Terryberry				
TERRYBER				
E86853	5/3/2018	74.24	0.00	06/05/2018
101-200-511-5799 Other materials & supplies				Years of Service gifts
E86853 Total:		74.24		
Terryberry Total:		74.24		
The Fence Store				
THEFENC				
75008	5/4/2018	3,350.00	0.00	06/05/2018
205-430-515-5730 Program supplies				Fence material for Proesel Park
75008 Total:		3,350.00		
The Fence Store Total:		3,350.00		
Thompson Elevator Inspection Service, Inc.				
THOMPSO				
18-1198	5/1/2018	600.00	0.00	06/05/2018
101-240-517-5399 Other professional services				2 new construction

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
18-1198 Total:		600.00		
18-1315	5/15/2018	532.00	0.00	06/05/2018
101-240-517-5399 Other professional services				14 semi annual inspections
18-1315 Total:		532.00		
Thompson Elevator Inspec		1,132.00		
Vollmar Clay Products Company VOLLMER				
176789	4/30/2018	275.00	0.00	06/05/2018
660-620-519-5796 Water system repair parts				PVC pipes
176789 Total:		275.00		
Vollmar Clay Products Com		275.00		
Westmont Auto Parts WESTMONT				
18824	3/6/2018	186.64	0.00	06/05/2018
660-620-519-5480 R&M - vehicles				Oil filter
18824 Total:		186.64		
18825	3/6/2018	45.01	0.00	06/05/2018
660-620-519-5480 R&M - vehicles				Latch
18825 Total:		45.01		
Westmont Auto Parts Total		231.65		
Work' N Gear, LLC WRKNGEAR				
HA94882	5/2/2018	227.46	0.00	06/05/2018
660-620-519-5070 Uniform allowance				Clothing allowance

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
HA94882 Total:		227.46		
HA94885	5/2/2018	281.43	0.00	06/05/2018
205-430-515-5070 Uniform allowance				Clothing allowance
HA94885 Total:		281.43		
HA94886	5/2/2018	49.85	0.00	06/05/2018
205-430-515-5070 Uniform allowance				Clothing allowance
HA94886 Total:		49.85		
Work' N Gear, LLC Total:		558.74		
Report Total:		42,861.23		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
American First Aid Services				
AFAS INC				
64506	5/18/2018	36.75	0.00	06/05/2018
101-200-511-5599 Other contractual				First Aid box/Village Hall break room
64506 Total:		36.75		
American First Aid Service		36.75		
Barracuda Networks				
BARRACUD				
2017066	5/21/2018	5,559.00	0.00	06/05/2018
101-250-511-5340 Maintenance Agreement Expen				Renewal of Barracuda Email Security Gateway, message ar
2017066 Total:		5,559.00		
Barracuda Networks Total:		5,559.00		
Business Only Broadband				
BUSONLY				
87631	6/1/2018	250.00	0.00	06/05/2018
101-250-511-5580 Telephone				Backup connection - Internet Access
87631 Total:		250.00		
87632	6/1/2018	250.00	0.00	06/05/2018
101-250-511-5580 Telephone				Wireless alarm internet access

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
87632 Total:		250.00		
Business Only Broadband		500.00		
E Town Tennis				
ETOWN				
05092018	5/9/2018	210.00	0.00	06/05/2018
205-550-515-5270 Purchased program services				Pee Wee quick start tennis
05092018 Total:		210.00		
E Town Tennis Total:		210.00		
FSCI Corporate Office				
FSCI				
2018-761	5/16/2018	210.00	0.00	06/05/2018
101-240-517-5399 Other professional services				3333 Touhy - Sprinkler system
2018-761 Total:		210.00		
2018-840	5/21/2018	585.00	0.00	06/05/2018
101-240-517-5399 Other professional services				7000 McCormick - sprinkler system
2018-840 Total:		585.00		
FSCI Corporate Office Tot		795.00		
GOVTEMPSUSA LLC				
GOVTEMP				
2527761	5/17/2018	4,595.50	0.00	06/05/2018
101-300-512-5599 Other contractual				Interim Police Chief contract
2527761	5/17/2018	1,120.00	0.00	06/05/2018
101-240-517-5030 Wages- Part time hourly				Interim Code Enforcement Officer
2527761 Total:		5,715.50		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
GOVTEMPSUSA LLC To		5,715.50		
Halogen				
HALOGEN				
518644	5/23/2018	1,056.00	0.00	06/05/2018
205-560-515-5630 Chemicals - swimming pool				Aquatic Center - On Stream Valve
518644 Total:		1,056.00		
518645	5/23/2018	201.00	0.00	06/05/2018
205-560-515-5630 Chemicals - swimming pool				Aquatic Center chemical testing
518645 Total:		201.00		
518810	5/24/2018	530.10	0.00	06/05/2018
205-560-515-5405 R&M - buildings				Pool ropes and floats
518810 Total:		530.10		
Halogen Total:		1,787.10		
HMO Healthcare Service Corporation				
HMO				
June2018	5/17/2018	1,462.11	0.00	06/05/2018
102-000-210-2027 Health insurance premium with				Employee Health Insurance - June
June2018 Total:		1,462.11		
HMO Healthcare Service C		1,462.11		
Leal, Mauricio				
LEALM				
34630	5/1/2018	679.00	0.00	06/05/2018
102-000-210-2027 Health insurance premium with				Refund retiree insurance/deceased
34630	5/1/2018	57.00	0.00	06/05/2018
102-000-210-2028 Dental insurance premium with				Refund retiree insurance/deceased

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
34630 Total:		736.00		
Leal, Mauricio Total:		736.00		
Madison National Life				
MADISON				
1299174	5/17/2018	166.25	0.00	06/05/2018
101-200-511-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	101.95	0.00	06/05/2018
101-210-511-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	93.31	0.00	06/05/2018
101-240-517-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	556.39	0.00	06/05/2018
101-300-512-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	19.62	0.00	06/05/2018
101-350-512-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	73.68	0.00	06/05/2018
101-400-511-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	37.24	0.00	06/05/2018
101-410-511-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	107.92	0.00	06/05/2018
101-440-513-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	61.33	0.00	06/05/2018
205-430-515-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	81.56	0.00	06/05/2018
205-500-515-5150 Insurance - group life & AD&D				Life insurance - June
1299174	5/17/2018	108.87	0.00	06/05/2018
660-620-519-5150 Insurance - group life & AD&D				Life insurance - June
1299174 Total:		1,408.12		
Madison National Life Tot		1,408.12		
Marc Printing				
MARCP				
111839	5/18/2018	627.72	0.00	06/05/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-100-511-5799 Other materials & supplies				Boards and Commissions Gift
111839 Total:		627.72		
Marc Printing Total:		627.72		
North Suburban Employee Benefit				
NSEBENEF				
June2018	5/24/2018	9,752.00	0.00	06/05/2018
102-000-210-2028 Dental insurance premium with				Dental Bill/June
June2018 Total:		9,752.00		
North Suburban Employee		9,752.00		
RCN Telecom Services of Illinois, LLC				
RCNTEL				
1001-0843800-01	4/30/2018	2,262.00	0.00	06/05/2018
101-250-511-5320 Consulting				Access point at Skokie
1001-0843800-01 Total:		2,262.00		
1001-0843825-01	4/30/2018	1,131.00	0.00	06/05/2018
101-250-511-5320 Consulting				Access point at Skokie
1001-0843825-01 Total:		1,131.00		
RCN Telecom Services of I		3,393.00		
Stanley Consultants, Inc.				
STANLEY				
8	5/21/2018	40,604.08	0.00	06/05/2018
454-000-561-5340 Engineering				Touhy Overpass Construction oversight
8 Total:		40,604.08		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
	Stanley Consultants, Inc. T	40,604.08		
Warehouse Direct				
WAREHOUS				
3888769-0	5/3/2018	556.13	0.00	06/05/2018
101-200-511-5700 Office supplies				Office supplies
3888769-0	5/3/2018	154.30	0.00	06/05/2018
101-100-511-5700 Office supplies				Office supplies
	3888769-0 Total:	710.43		
3888770-0	5/3/2018	291.38	0.00	06/05/2018
101-350-512-5700 Office supplies				Office supplies
	3888770-0 Total:	291.38		
3888976-0	5/3/2018	184.50	0.00	06/05/2018
205-500-515-5700 Office supplies				Office supplies
	3888976-0 Total:	184.50		
3890720-0	5/4/2018	238.44	0.00	06/05/2018
101-350-512-5700 Office supplies				Office supplies
	3890720-0 Total:	238.44		
3892042-0	5/7/2018	245.52	0.00	06/05/2018
101-210-511-5700 Office supplies				Office supplies
	3892042-0 Total:	245.52		
3896023-0	5/9/2018	99.06	0.00	06/05/2018
101-300-512-5730 Program supplies				Office supplies
	3896023-0 Total:	99.06		
3897675-0	5/10/2018	166.41	0.00	06/05/2018
101-210-511-5700 Office supplies				Office supplies
	3897675-0 Total:	166.41		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Warehouse Direct Total:		1,935.74		
Water Services Co.				
WATERSER				
27821	5/21/2018	1,764.00	0.00	06/05/2018
101-420-511-5405 R&M - buildings				RPZ inspection throughout Village Buildings
27821 Total:		1,764.00		
Water Services Co. Total:		1,764.00		
Report Total:		76,286.12		

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Proclamation

WHEREAS, the progress and the future of our American society is dependent upon the vision and preparedness of our young people to be the leaders of tomorrow; and

WHEREAS, 26 of the Village of Lincolnwood High School graduates from the class of 2018 have qualified to be designated as 2018 Illinois State Scholars; and

WHEREAS, the Illinois State Scholar Award is based on the combination of college entrance examination scores and a record of high school achievement; and

WHEREAS, the Village of Lincolnwood acknowledges our State Scholars for this outstanding achievement and further recognizes them as 2018 LINCOLNWOOD STUDENT ACHIEVERS.

NOW, THEREFORE, BE IT RESOLVED that I, Barry I. Bass, President of the Village of Lincolnwood along with the Village Board of Trustees congratulate the 2018 Lincolnwood Student Achievers and do hereby proclaim Tuesday, June 5, 2018 as

LINCOLNWOOD STUDENT ACHIEVERS' DAY

And urge all citizens of the Village to join in acknowledgement of this honor.

DATED this 5th day of June, 2018

ATTEST:

_____	_____
Beryl Herman	Barry I. Bass
Village Clerk	Village President

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 1**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Approving a Three-Year Collective Bargaining Agreement with the International Brotherhood of Teamsters Local 700

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
On May 1, 2018 the collective bargaining agreement between the Village and the International Brotherhood of Teamsters Local 700 ("Union") expired. Three meetings were held between the Village's negotiation team and members of the Union. A tentative agreement was reached between the Village and the Union on May 14, 2018.

The Village Board previously reviewed changes to the agreement which are as follows:

- Wages:
  - 2.25% increase effective May 1, 2018
  - 2.00% increase effective May 1, 2019
  - 2.00% increase effective May 1, 2020

- Grievance
  - The Superintendent was incorporated into the grievance process

- Merit Bonus:
  - An increase in the lump sum merit bonus from $750 to $1,000 for eligible employees effective May 1, 2018

- Uniform Allowance:
  - Increase in the annual uniform allowance by $25 for each employee

All other sections of the previous agreement have remained the same and will continue forward in the new agreement.

The proposed agreement was ratified by the Union on May 21, 2018.

FINANCIAL IMPACT:
The collective bargaining agreement is an employee wage/benefit agreement and is budgeted in the Fiscal Year 2018-19 operating budget.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Agreement

RECOMMENDED MOTION:

Move to approve a Resolution approving a three-year collective bargaining agreement with the International Brotherhood of Teamsters Local 700.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING A THREE-YEAR COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS LOCAL 700

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, non-managerial employees of the Village Department of Public Works (collectively, the ***"Public Works Employees"***) are represented by the International Brotherhood of Teamsters Local 700 (***"Union"***) and

WHEREAS, the Village and the Union desire to enter into a three-year collective bargaining agreement, commencing May 1, 2018, regarding the terms of employment of the Public Works Employees by the Village (***"Agreement"***); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with the Union will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Agreement by and between the Village and the Union is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by the Union; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

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PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:___

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois
#36895020_v1

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Exhibit A

Agreement

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COLLECTIVE BARGAINING AGREEMENT

BETWEEN THE

VILLAGE OF LINCOLNWOOD

AND

TEAMSTERS LOCAL 700

MAY 1, 2018 - APRIL 30, 2021

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ARTICLE I -
REPRESENTATION AND RECOGNITION

Section 1. Recognition

The Union is recognized by the Village as the bargaining representative for all employees of the Village of Lincolnwood Departments of Public Works, Streets and Sanitation, Water and Forestry, including the following job classifications of:

- Automotive Mechanic
- Equipment Operator
- Water System Operator
- Laborer

Excluding all individuals with the job title:

- Supervisor
- Foremen
- Chief Mechanic
- Director

and all managerial employees, confidential employees, clerical employees, and all other supervisors, short-term employees and other employees excluded under the Act.

ARTICLE II -
MANAGEMENT RIGHTS

It is understood and agreed that the Village possesses the sole right and authority to operate and direct the employees of the Village and its various departments in all aspects including, but not limited to, all rights and authority exercised by the Village prior to the execution of this Agreement, except as modified in this Agreement. These rights include, but are not limited to the right:

a) To determine its mission, policies, and to set forth all standards of service offered to the public;

b) To plan, direct, control, schedule, and determine the operations or services to be conducted by employees of the Village;

c) To determine the methods, means and number of personnel needed to carry out the department's mission and compensation of employees;

d) To direct the working forces;

e) To hire, assign, or transfer employees;

f) To promote, demote, suspend, discipline or discharge and determine standards to be met;

g) To lay off or relieve employees due to lack of work or funds or for other legitimate reasons;

h) To make and enforce rules and regulations;

i) To introduce new equipment, improvements, methods and facilities;

j) To contract out for goods and services;

k) To take any and all actions as may be necessary to carry out the mission of the Village and the Department of Public Works in situations of civil emergency conditions as may be declared by the President of the Board of Trustees or the Village Manager. Said action may include the suspension of the provisions of this Agreement provided that wage rates and monetary benefits shall not be suspended. All provisions of this Agreement shall immediately be reinstated once a civil emergency condition ceases to exit.

ARTICLE III - NO DISCRIMINATION - NO STRIKE - NO LOCKOUT

Section 1. No Discrimination

In accordance with applicable federal and state statutes, the Village and the Union agree that neither shall discriminate among employees in the application of the provisions of this Agreement because of an employee's race, color, religion, sex, national origin, age, or disability. Any alleged violation of this section is non-grievable and non-arbitrable, and may be remedied through any judicial or administrative proceedings otherwise provided by law.

Section 2. Limitation on Union Activities During Working Hours

A. The Union, its members, agents, or representative will not engage in Union activities of any kind during the working hours of the employees, except as might be authorized pursuant to the provisions of the Agreement. Working hours shall be defined as those hours in which a bargaining unit employee receives compensation from the Village, exclusive of lunch periods.

B. Within the guidelines contained above, union officials representing Local 700 shall be given access to the worksite when the occasion requires only upon first obtaining the approval of the Director of Public Works or designee.

Section 3. No Strike - No Lockout

A. The Union, its membership, individually and collectively, its agents or representatives agree that there shall be no strikes, or other interruptions of work, and further agree that they shall not honor or refuse to cross any picket line, whether related to primary activity or secondary activity.

B. The Village agrees that there shall be no lockout of the Union.

ARTICLE IV -
NORMAL WORKDAY/WORKWEEK

Section 1. Application

This Article is intended to define the length of normal hours of work per day or per week in effect during the term of this Agreement. Nothing contained herein shall be construed as preventing the Village from restructuring the normal workday or workweek for the purpose of promoting the efficiency of municipal government; from establishing the work schedules of employees; and from establishing part-time positions.

Section 2. Normal Workweek and Workday

A. Except as provided in paragraph B of this section, the normal workweek shall consist of forty (40) hours per week which may be interrupted by an unpaid lunch period and such additional time as may, from time to time, be required in the judgment of the Village to serve the residents of the Village.

B. The normal work cycle for employees covered by this Agreement shall be seven (7) days consisting of five (5) consecutive shifts of eight (8) hours per day.

C. Employees shall be afforded two (2) ten (10) minute breaks each day, but in no event shall a crew leave a work site or Village vehicle or equipment unattended during any break.

D. Employees shall be afforded five (5) minutes wash-up time before lunch and fifteen (15) minutes before quitting time.

Section 3. Permanent Shift Changes

Whenever the Village makes permanent changes in employee shift assignments, the Union will be given at least ten (10) days notice prior to the effective date of such change so that the Union has an opportunity to discuss the impacts of such decision, if the Union so requests.

ARTICLE V -
OVERTIME

Section 1. Application of Article

This Article is intended only as a basis for calculating overtime payments, and nothing in this Article or Agreement shall be construed as a guarantee of hours of work per day, per week, or per work cycle.

Section 2. Overtime Pay

Employees covered by this Agreement shall be paid one and one-half (1-1/2) times their regular straight time hourly rate of pay for all authorized hours of work in excess of forty (40) hours in a seven-day workweek.

Section 3. Overtime Calculations

For the purpose of overtime calculations under the Fair Labor Standards Act, all paid leave time shall be considered as hours worked for overtime purposes; including sick leave, vacation, funeral leave, personal leave, and any other paid leaves of absence.

Section 4. Overtime Break Periods

Employees required to work more than four (4) consecutive hours of overtime will be permitted a ten (10) minute break at approximately the completion of each four (4) hour period. If the Department is unable to allow break periods due to the requirements of the work being performed, then employees will be paid for an additional ten (10) minutes at one and one-half (1-1/2) times their regular rate of pay.

Section 5. Sundays and Holidays

Double time shall be paid for all hours worked on Sundays or any of the holidays designated in Article IX, Section 1.

Section 6. No Pyramiding

Compensation shall not be paid more than once for the same hours under any provisions of this Article or Agreement.

Section 7. Call Back Pay

An employee called back to work after having left work shall receive a minimum of two (2) hours pay at overtime rate unless the time extends to his regular work shift or unless the individual is called back to rectify his own error. In the event of call back for snow plowing or salting, the employee shall receive a minimum of four (4) hours pay at the overtime rate.

The above paragraph, and Section 8 of this Article (Overtime Distribution), shall not apply to employees assigned to perform remote monitoring of the water system on weekends or holidays via a laptop computer or mobile device. An employee assigned to monitor the water system on such occasions shall instead be paid one (1) hour on Saturday at time and one half, and one hour on Sundays and holidays at double time. The parties agree that such payment will normally exceed the hours worked performing such assignment. Should additional time be needed to perform the assignment, however, advance approval by the Director or the Director's designee is required.

Section 8. Overtime Rotation

During the term of this Agreement, the Village will maintain an overtime rotation system by which all employees classified pursuant to Article I, Section 1 of this Agreement will be eligible to work overtime hours depending on the job classifications required to complete the assigned work. In administering this Section, however, it is understood that the Village shall have no obligation to interrupt emergency or unscheduled work in progress. If an employee demonstrates a violation of this Section, the remedy shall be to provide such employee with first

preference to perform available overtime he is qualified to perform in the future, until any imbalance is corrected.

ARTICLE VI -
HEALTH AND SAFETY

Section 1. Committee Selection

Public Works Department employees covered by this Agreement shall choose or elect one (1) person to serve on the Village-wide Safety Committee.

Section 2. Committee Purpose

In accordance with the Village Procedures, the responsibilities of the Safety Committee include:

1. Review any work-related accidents in the departments, and present recommendations to the department head.

2. Identify unsafe working conditions and practices and make recommendations for their correction.

3. The Safety Committee shall encourage employee input regarding safety suggestions.

4. Any suggestions or recommendations shall be advisory only.

Section 3. Imminent Danger Procedure

If an employee reasonably believes that there exists an allegedly unsafe condition (excluding Acts of God) or piece of equipment which poses an imminent and direct threat of loss of life or limb, he/she shall report the situation to his/her immediate supervisor, who will have the initial responsibility for determining the corrective action, if any, to be taken.

If the employee disagrees with the Supervisor's decision, he/she may request the Supervisor to call the Claims/Loss Prevention Coordinator, which request will not be unreasonably denied. An employee who has reasonably made such a request shall not be required to perform the work or operate the equipment in question until such time as the Claims/Loss Prevention Coordinator has rendered his decision on the matter.

The decision of the Claims/Loss Prevention Coordinator regarding the allegedly unsafe condition or equipment and/or the corrective action taken or proposed by the Supervisor, shall be final.

ARTICLE VII -
UNION BULLETIN BOARDS

Section 1. Bulletin Boards

The Village agrees to provide an area in the garage for the Union to post one (1) Bulletin Board.

Section 2. Size

The bulletin board space shall not exceed three (3) feet by three (3) feet.

Section 3. Use

The Union bulletin board shall be used for posting of Union notices and shall be restricted to the following:

a) Notice of Union recreational and social activities;

b) Notice of Union elections and results of such elections;

c) Notice of appointments;

d) Notice of Union meetings, committee meetings, and reports and minutes of said meetings;

e) If the Union desires to post any information or material, the Union shall first submit same to the Director of Public Works for his/her approval. The Director of Public Works shall have the discretion to approve or disapprove of said posting.

f) The Bulletin Board shall be maintained by the Union in a neat and orderly manner.

Section 4. Posting Procedure

All notices to be posted on said Union Bulletin Boards shall be signed by a Steward of the Union and prior to posting said notice(s), duplicate copies of all notices shall be submitted to the Director of Public Works for his files.

Section 5. Removal of Posted Material

Any material posted on the Union Bulletin Boards not on file with the Director of Public Works may be removed by any supervisor accompanied by a Local Union Steward or Representative.

ARTICLE VIII -
SALARY SCHEDULES

Section 1. Compensation

A. During the term of the Agreement, the wage rate ranges applicable to bargaining unit position shall be as follows:

	2018 - 2019	2019 - 2020	2020 - 2021
Water System Operator / Auto Mechanic	27.96 - 35.12	28.52 - 35.82	29.09 - 36.54
Equipment Operator	26.89 - 33.74	27.43 - 34.42	27.98 - 35.01
Laborer	20.00 - 28.32	20.40 - 28.89	20.81 - 29.47

B. Employees shall, on May 1 of the fiscal year indicated below, be entitled to the following wage rate adjustments, provided that the increase for the 2018-19 fiscal year shall be retroactive to May 1, 2018:

Year:	**2018-19**	**2019-20**	**2020-21**
Increase:	**2.25%**	**2.0%**	**2.00%**

C. Employees who have not reached the maximum wage rate for their position shall be eligible for an additional merit increase of 0% up to 5% based upon the results of their performance appraisals. Performance appraisals shall be based on job knowledge, quality of work, efficiency, judgment initiative, responsibility, cooperation, communication and dependability.

During each new fiscal year covered by this Agreement, employees who have already reached the maximum wage rate for their position may be eligible to receive a one-time, lump sum bonus in the gross amount of $1,000, provided the employee receives an "exceeds standards" or above evaluation rating on their annual performance evaluation for the prior year. This lump sum bonus shall not be added to base pay, nor shall there be any guarantee that the employee will receive such bonus in the following fiscal year, unless the employee continues to receive annual performance ratings of "exceeds standards" or above.

Section 2. Longevity Pay

An employee who has worked for the Village a maximum of:

a) *5 years of service, will receive* *$25.00 a month*

b) *10 years of service, will receive* *$30.00 a month*

c) *15 years of service, will receive* *$35.00 a month*

d) *20 years of service, will receive* *$40.00 a month*

e) *25 years of service, will receive* *$45.00 a month*

At the end of each year, during the last week in December, employees covered by this agreement will receive their longevity pay in one lump sum. All new employees hired after May 1, 1988 shall not receive longevity pay.

ARTICLE IX - LEAVE POLICIES

Section 1. Holidays

Twelve (12) paid holidays are granted to Village employees. Eight (8) hours pay at the straight time rate shall be paid to all regular and probationary full-time employees. Payment to employees, who work less than a forty (40) hour week, shall be pro-rate. The holidays are as follows:

New Year's Day	Labor Day (1st Monday in September)
President's Day	Thanksgiving Day (4th Thurs. in Nov.)
Good Friday	Day After Thanksgiving
Memorial Day	Christmas Eve
(last Monday in May)	Christmas Day
July 4th	Two Floating Holidays

Normally, employees must request use of a floating holiday at least 24 hours in advance and approval from the Director of Public Works is required. It may not be taken in less than two (2) hour increments.

When a holiday falls on a Saturday, it will be observed on the preceding Friday. When a holiday falls on a Sunday, it will be observed on the following Monday.

Section 2. Personal Days

The following paragraph shall become effective January 1, 2016, in lieu of the foregoing provisions of this Section, and this Section shall hereinafter be entitled "Safety Day":

All regular full-time employees that complete a calendar year without being found responsible for a preventable accident shall be provided a "Safety Day". Determinations on responsibility and preventability of accidents shall be within the sole and exclusive purview of the Village's Safety Committee, and the Committee's decision shall be considered final and binding for purposes of this Section. The Safety Day will be awarded during the first paycheck in February each year. Employees may use the Safety

Day from February 1 through January 31 of the following year. The Safety Day must be utilized in eight (8) hour increments and shall not be paid out when the employee leaves employment with the Village. Unused safety days shall not accumulate or carryover from one year to the next.

Section 3. Sick Leave

Sick leave is earned monthly at a rate one (1) day per month, or a total of twelve (12) days per year. Employees' monthly accrual and balance of available sick leave may appear on the employees' paycheck for informational purposes. Employees who work less than a forty (40) hour week receive sick leave on a pro-rated basis. Sick leave may be accumulated up to a maximum of one hundred twenty (120) days. No sick leave can be earned during an unpaid leave of absence. Sick leave may be granted for any of the following reasons:

a) Incapacitation due to illness, injury or disability.

b) Personal medical or dental appointments which cannot be scheduled during non-working hours.

c) Absence required by serious illness or disability of the employee's immediate family. "Immediate family" for the purposes of this section is defined as the employee's spouse, children, parents and any other family member within the scope of coverage of the Family and Medical Leave Act of 1993.

d) Once an employee has been granted and is using vacation leave, he or she may not change the status to sick leave unless he or she becomes hospitalized.

Any use of sick leave for purposes other than those outlined above is not authorized. Misuse of sick leave may be grounds for disciplinary action including termination and will be considered part of the employee's overall performance.

Section 4. Documentation and Notification

Department managers will establish procedures for employees to use to notify supervisors of absence and intent to use sick leave. If sick leave is used for two (2) or more consecutive days, or in conjunction with a day off, a supervisor may request a written confirmation of illness or injury signed by a physician. If sick leave is used for more than five (5) consecutive days, a statement from a physician may be required indicating that the employee's physical or mental ability will allow return to normal duty. A supervisor may also require a statement from a physician confirming illness when there have been more than three (3) instances of absence for sick leave in any one (1) year, (calendar year period). Employees are responsible for obtaining a physician's statement when required. The Village reserves the right to require an employee to be examined by a Village appointed physician at the Village's expense.

Section 5. Accumulated Sick Leave

An employee shall receive twenty-five percent (25%) of accumulated sick leave if they terminate employment in good standing after completing eight (8) years of service. Payment will be at the salary rate in effect as of the last day worked. The balance of unused sick time will be credited to the employees IMRF benefits in accordance with the IMRF rules.

Section 6. Leave of Absence

A. Family and Medical Leave

Employees may apply for and receive family leave pursuant to, and in accordance with the provisions of the federal Family and Medical Leave Act of 1993, as amended. The employee shall be required to first exhaust his/her accrued vacation and sick leave for family leave, and such leave shall not exceed twelve (12) weeks, including both the paid and unpaid portions of such leave. Employees with a pregnancy-related or other non-work related disability shall apply for leave under this Section.

In the event an employee on leave under this section is unable to return to work at the expiration of the 12-week period, he/she may apply for an extension of unpaid leave under the terms of the Extended Leave provision below.

B. Extended Leave of Absence

Personal leave, without pay, may be granted pursuant to the Village Personnel Manual.

At the expiration of the leave period, the Director of Public Works shall attempt to place the employee in his or her former position or one that is similar if possible, depending on the employee's qualifications and positions available. If the period of leave is for more than one (1) month or longer, the employee's benefit accruals and appointment date shall be adjusted according to the period of absence.

The Village will provide a written notice of termination to an employee who has not returned to work within five (5) days after the end of the approved leave period. After the five (5) day period, the Village shall terminate employment including all Village benefits if the employee has not returned to work.

C. Jury Duty Leave

Employees called upon for jury duty should notify the Director of Public Works as soon as possible. Time off with pay shall be granted to all individuals serving on jury duty when adequate documentation is provided. Straight time pay for eight (8) hours per day will be paid for the period served if the employee provides a copy of notice or other evidence of actual days served.

The employee shall submit proof of service with his or her time sheet to receive a regular paycheck. An employee's time served on jury duty shall not be charged against sick time or

vacation time and shall be considered time worked. Employee must return to the Village any payment for jury duty served.

D. Funeral Leave

When there is a death in the immediate family, an employee shall be granted up to three (3) working days off without loss of pay and without charge to accrued leave between the date of death and the date of the funeral. "Immediate family" for purposes of this section is defined as spouse, civil union partner, parents, step-parents, grandparents, children, step-children, brothers, sisters, brothers-in-law, sisters-in-law, mother-in-law, and father-in-law. Time taken in addition to three (3) days funeral leave may be taken at the discretion of the Department Manager with approval of the Village Manager and shall be chargeable to other accrued leave.

E. Absence Without Leave (AWOL)

Absence without leave (AWOL) is defined as any absence in which the employee does not report for work and fails to properly notify his or her supervisor that he or she will be utilizing accrued sick leave. In addition, the employee will be regarded as absent without leave if he or she attempts to utilize leave to which he or she is not entitled.

An employee who is absent without leave for two (2) days or more or is absent without leave on more than one (1) occasion during a year is subject to termination. Any attempt to use sick leave for any purpose other than those determined as proper, as outlined in this Agreement is considered unauthorized.

Excessive absence or tardiness shall be defined as absences of more than five (5) days in a year when not substantiated by a doctor's certificate or tardiness of more than three (3) occasions during a year.

Section 7. Health, Dental and Life Insurance

A. Health Insurance

The Village states its intention to remain a participant in the health insurance pool which covers the Village employees on the date of this agreement. The scope of coverage, including all covered conditions, loss limits, and other terms and conditions shall be established by the pool and its administrators.

Employees may elect coverage in the HMO or PPO insurance plan offered by the Village for the employee and their eligible dependents during the enrollment period established by the Village. Employee premium contributions for the applicable tier shall be as follows:

Plan:	Employee Premium Contribution:
PPO	15%

Note: The HMO plan shall be discontinued by the Village on or about January 1, 2016. Prior to the elimination of the HMO plan option, employees shall continue to contribute 15% of the premium for the applicable tier coverage.

To the extent the Village offers a health insurance opt out program to non-represented Village employees, such program shall be offered to bargaining unit employees at the same time, and on the same terms, as program may be changed from time to time by the Village.

B. Dental Insurance

The Village states its intention to remain a participant in the dental insurance pool which covers the Village employees on the date of this agreement. The scope of coverage, including all covered conditions, loss limits, and other terms and conditions shall be established by the pool and its administrators.

Employees may elect employee only coverage, employee plus spouse, employee plus children or employee plus family coverage in the dental plan offered by the Village during the enrollment period established by the Village. The Village shall pay eighty-five percent (85%) of the applicable premium and the employee shall pay the remainder.

C. Life Insurance

The Village shall provide term life insurance for each employee in the amount of $50,000. The Village will pay the premium cost for such coverage.

D. Post Retirement Health Benefit.

This benefit only applies to persons hired prior to January 1, 2016. The Village shall provide partial payment of health benefits for any such employee who retires after twenty-five (25) or more years of employment for a 3 year period following retirement as follows: the Village shall pay 50% of the employee's payment for the first year following retirement, 33-1/3% of the payment for the second year and 25% of the payment for the third year. Following the third year this benefit shall cease. Upon eligibility for Medicare this benefit shall cease. This benefit shall apply to coverage (individual or family) held by the employee just prior to the time of retirement.

E. Retiree Health Savings Plan

The Village shall establish the ICMA-RC VantageCare Retiree Health Savings Plan for members of this bargaining unit. The plan will allow employees to accumulate defined assets to pay for specified medical expenses in retirement on a tax-free basis. All eligible employees are required to participate in the RHS plan.

The employees of this bargaining unit agree that each year prior to January 1st they shall contribute sick leave at a rate of three (3) days off their accrual for two (2) days in the plan.

The contribution of sick leave days described above is not optional. If there is no time remaining on the books for an employee, three sick leave days will be taken in advance from the

following year in January thereby reducing the number of days available in the following benefit period.

On a quarterly basis, the employee will be charged a fee, established by ICMA-RC, which will be assessed directly against their account. RHS assets will be invested in the ICMA-RC's Vantagepoint Funds.

Section 8. Vacation Earning Schedule

MONTHS OF ELIGIBLE SERVICE	VACATION DAYS MONTHLY	VACATION DAYS EACH YEAR
From Date of Hire	**.833 days =**	**10 days**
After 72 months	**1.250 days =**	**15 days**
After 168 months	**1.667 days =**	**20 days**
After 228 months	**2.083 days =**	**25 days**

A. The length of eligible service is calculated on the basis of a "benefit year." This is the 12-month period that begins when the employee starts to earn vacation time.

1. On the day an employee begins working, they begin to earn paid vacation time according to the schedule, however, before vacation time can be used, a waiting period of six (6) months must be completed. After that time, employees can request use of earned vacation time including that accrued during the waiting period. If they start on or before the 15th day of the month, they get credit for the month.

2. Paid vacation time can be used in minimum increments of one-half day. To take vacation, employees should request advance approval from their supervisors. Requests will be reviewed based on a number of factors, including business needs and staffing requirements. (Reference C below.)

3. Vacation time off is paid at the employee's base pay rate at the time of vacation. It does not include overtime or any special forms of compensation such as incentives, commissions, bonuses, or shift differentials.

4. Employees are encouraged to use available paid vacation time for rest, relaxation, and personal pursuits. In the event that available vacation is not used by the end of the benefit year, employees may carry unused time forward to the next benefit year. If the total amount of unused vacation time reaches a "cap" equal to one-half (1/2) times the annual vacation

amount, further vacation accrual will stop. When the employee uses paid vacation time and brings the available amount below the cap, vacation accrual will begin again.

B. The scheduling of vacation is subject to approval by the Village in accordance with these rules:

1. No two (2) employees from the same crew can be on vacation at the same time, unless approved by the Director of Public Works.

2. Seniority will count first in deciding duplications.

3. No more than three (3) employees can be on vacation (including scheduling of personal days and floating holidays) at the same time, unless approved by the Director of Public Works.

4. No more than five (5) weeks vacation shall be taken at any one time unless approved in advance by the Director of Public Works.

5. All vacation dates must be posted by February 11th of a given year. If an employee does not request and time is not posted, employees must take whatever is available. Seniority will not count.

C. Upon termination of employment, employees will be paid for accrued vacation time for which they were eligible.

Section 9. Uniform Allowance

A. No employee will be allowed to work unless the employee is in compliance with the uniform code of the Public Works Department, unless approved by the Director of Public Works.

B. Each employee shall be allotted a uniform allowance in the following amounts:

May 2018	$350.00 Credit	+	$325.00 Check
May 2019	$350.00 Credit	+	$325.00 Check
May 2020	$350.00 Credit	+	$325.00 Check

C. The dollar amounts (cash/check) will be added to the employee's first paycheck in the month of May subject to applicable withholdings.

D. The Village will set-up tax-exempt accounts, in the local shopping area, where employees can charge the following items:

Steel-Toe Work Boots
Rubber Boots
Uniform Pants, Shirts
Work Jackets (light and heavy)

Overall's
Work Gloves

(Items may be added to the list, and stores may be recommended. The final decision to add items and stores shall be determined by the Director of Public Works.)

The total credit amount shall not exceed the credit amount listed in "B" above per year (May 1 through April 30), unless the employee specifically waives the cash payment.

E. If an employee waives the cash/check payment, the dollar amount of the cash/check payment will be applied to the total credit amount available to that employee.

F. Upon hire, a new employee will receive a $250.00 credit in which they can charge, tax-exempt, items of clothing listed above in "D", which are needed to perform the job.

Section 10. Training Courses

Any training course required by the Village shall be paid in full by the Village.

ARTICLE X - WORKING OUT OF CLASSIFICATION

Section 1. Pay for Work Out of Classification.

Any employee assigned to perform the duties of a different, higher-paying job classification after one day at that higher classification shall be compensated at the greater of:

a) the minimum rate applicable to the higher classification, or;

b) 5% higher than the employee's regular wage rate for all work performed on said consecutive workdays.

Section 2. Selection of Employees to Work Out of Classification

The selection of Public Works Employees to work out of classification shall be determined by the Director of Public Works, normally among qualified employees within the Division where the work is needed, on a rotation basis.

ARTICLE XI - JOB POSTING

Section 1. Permanent Job Openings

All permanent job openings shall be posted on the bulletin board for a period of five (5) workdays before positions are filled on a permanent basis.

Section 2. Promotions

Promotion within the bargaining unit shall be made on the basis of, among other things, and not necessarily in the following priority, departmental seniority, skill, ability and experience in the type of work involved. The determination of Village Administration in all promotions shall be final.

Section 3. Posting

All vacancies in permanent position within the bargaining unit shall be posted for a period of five (5) working days in all departments in places customarily used for communications with employees within the bargaining unit. During such posting period, the Village shall not interview any employee candidates from out side the Village's roster of employees. Bargaining unit employees who apply during said five (5) day period shall be considered for the position prior to consideration of any non-bargaining unit applicant.

Section 4. Selection

The Village retains all rights to establish the qualification required for all job classifications within the Village. The Village shall assess the qualifications of each individual applicant for any promotional or transfer position. Assessment of the candidate's qualifications may include, but not be limited to, a review of the candidate's education, prior work experience and, for incumbent Village employees, work record with the Village including discipline, attendance and other factors related to the ability to satisfactorily perform the functions required of a public employee for the position in question.

In the event that there are applicants who apply during the five (5) day period referred to in Section 3 above, and who meet the Village's stated requirements, the position shall be awarded to the qualified candidate with the greatest bargaining unit seniority.

If no qualified bargaining unit member applies for the vacant position within the five (5) day period described in Section 3 above, the position shall be filled by the most qualified applicant without regard to membership in the bargaining unit.

ARTICLE XII - SENIORITY

Section 1. Definition of Seniority

Seniority for the purpose of the Agreement shall be defined as an employee's length of full-time service with Village in any position which performs bargaining unit work, since the employee's last date of hire. Seniority shall not include periods of unpaid leave time in excess of 30 days unless otherwise mandated by law.

Section 2. Seniority List

The Union shall be furnished with a seniority list of employees covered by this agreement.

Section 3. Discharge

Prior to the discharge of an employee, the employee shall be given a written statement of reasons for their dismissal, and an opportunity to have a Union representative present at any meeting concerning their dismissal.

Section 4. Termination of Seniority

Seniority and the employment relationship shall be terminated when an employee:

a) is absent for three (3) consecutive workdays without reporting the reason for such absence to the Village and the expected date of return. Such person shall be considered to have quit without notice. If the employee does not return to work on the date that he/she indicated, it will be necessary for the absent employee to again notify the Village, and failure to do so shall be considered a quit;

b) is absent for any reason for a period of time equal to his/her seniority or nine (9) months (or, in the case of layoff, 18 months), whichever is less (except that absence due to sickness or occupational injury does not apply);

c) fails to return from an approved leave of absence, including sick leave, on the workday following the expiration of the leave;

d) does not report to work from layoff within five (5) calendar days from the date of the notification by letter or Mailgram. Recalls from layoff shall be made by Certified Mail or Mailgram to the employee's last address of record;

e) quits or retires;

f) discharged.

Section 5. Layoff

If the Village, in its sole discretion, determines that layoffs in a classification are necessary due to reasons of economic necessity or lack of work, employees covered by this Agreement will be laid off in reverse order of seniority within the classification affected, provided that the senior employee retained has the present skill and ability to perform the work available, and provided further that the retained employee has not been subjected to written discipline or suspension during the previous 12 months.

All affected employees and the Union shall receive notice in writing of the layoff at least fifteen (15) days in advance of the effective date of such layoffs. Upon request, the Village shall meet and negotiate with the Union regarding the impact of the layoff on the affected bargaining unit employees, provided such negotiations shall not delay implementation of the layoff.

Section 6. Recall

This recall provision only applies to employees who will be laid off after the date this contract is signed. Employees who are laid off shall be placed on a recall list for a period of eighteen months. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their seniority, provided they possess sufficient skill and ability to satisfactorily perform the available work.

Employees who are eligible for recall, shall be given notice of recall by certified or registered mail, return receipt requested, provided that the employee must report to work within five (5) business days after receiving notice of recall.

The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified or registered mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Village with his/her current mailing address.

If an employee fails to respond on a recall notice within said five (5) day period, his/her name shall be removed from the recall list and the employee will be deemed to have abandoned his/her job.

Section 7. Probationary Period

All new hires and those rehired after a loss of seniority shall be considered probationary employees until they have completed 12 months of actual work for the Village in a job classification covered by this Agreement. During an employee's probationary period, the employee may be disciplined or discharged with or without cause at any time. The discipline or discharge of probationary employees shall not be subject to the grievance procedure.

ARTICLE XIII - GRIEVANCE PROCEDURE

Section 1. Grievance

A. A "grievance" shall mean a complaint by a bargaining unit member of the Union that there has been a violation or misinterpretation of this agreement.

B. Grievances may be processed by the Union on behalf of a group of employees or itself setting forth name(s) of group(s) or employee(s). Either party may have either the individual grievant or one grievant representing group grievants, present at any step of the grievance procedure, and the employee is entitled to a Union representative at each and every step of the grievance procedure. The resolution of a grievance filed on behalf of a group of employees shall be made applicable to the appropriate employees within that group.

Section 2. Grievance Steps

Step One

- All grievances must be presented to the Superintendent in writing by the employee and/or the Union not later than three (3) working days from the date of the occurrence giving rise to the grievance.

- The Superintendent or the Superintendent's designee shall respond to the grievance in writing within three (3) working days thereafter, or it may immediately be appealed to Step Two.

Step Two

- If the grievance is not resolved by Step 1, the written grievance shall be presented by the Union to the Department Director within three (3) working days after the date the Step 1 response is given.

- The Director, or designee, and a Union Representative shall meet within five (5) working days.

- The Director shall respond in writing within five (5) working days following the conclusion of the meeting.

Step Three

- If the grievance is not resolved by Step 2, the written grievance shall be presented by the Union to the Village Manager within three (3) working days after the date the Step 1 response is given.

- The Village Manager, or designee, and a Union Representative shall meet within five (5) working days.

- The Village Manager shall respond in writing within five (5) working days following the conclusion of the meeting.

Step Four

- If the grievance is not resolved at Step 3, the Union may submit the grievance to arbitration, as described below.

Section 3. Arbitration

A. If the Union is not satisfied with the Step 3 response, the written grievance may be referred to arbitration by so notifying the Village in writing within five (5) working days after the receipt of the Step 3 decision. The Village representative and the Union shall attempt to agree upon an arbitrator, but if they are unable to do so within five (5) working days of the written notice to arbitrate, the parties

shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) arbitrators from Illinois who are members of the National Academy of Arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted, before the striking process begins. Both the Village and the Union shall have the right to alternately strike three (3) names from the panel. The Union shall strike the first name; the Village shall then strike a name, the Union shall strike next, and so on. The person remaining shall be the arbitrator.

B. The arbitrator shall have no authority to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The arbitrator shall submit a written decision to the parties within thirty (30) working days of the close of the hearing or the submission of brief, whichever is later, unless the parties agree to an extension. The decision and award of the arbitrator shall be final and binding on the Village, Union and the employee or employees involved. The expenses and fees of the arbitrator and the cost of the hearing room shall be shared equally by the parties. If either party desires a transcript of the proceeding, it may cause such a record to be made, providing it pays for the record and makes a copy available without charge to the arbitrator. If the other party desires a copy, the cost of the transcript original, copy and reporter's attendance shall be shared equally by the parties.

Section 4. General

A. Grievances may be withdrawn or settled at any step of the Grievance procedure without prejudice. Grievances not appealed within the designated time limits will be treated as finally resolved in accordance with the Village's last answer.

B. The time limits at any step or for any hearing are of the essence and may only be extended by mutual written agreement of the parties involved in that particular step.

C. The Village's failure to respond within the time limits shall not find in favor of the grievant, but shall automatically advance the grievance to the next step, except Step 5, Arbitration.

D. Grievances may be filed at any step of the Grievance Procedure by mutual agreement of the parties of that step.

ARTICLE XIV - PROPORTIONATE SHARE AND CHECKOFF

A. Bargaining unit members covered by this Agreement shall be required to either maintain membership in the Union or to pay, in lieu of dues, a proportionate share fee consisting of their proportionate share of the collective bargaining process contract administration, and the pursuit of matters affecting wages, hours and other conditions of employment.

The amount of the fee shall be certified to the Village by the Union which shall not exceed the amount of dues and proportionate share deductions and payments to the Union shall be made at the same time and in the same manner as dues checkoff deductions under Section C. The Union shall provide the Village with a copy of the annual audit, which substantiates and verifies the fair share amount certified by the Union.

B. Should any bargaining unit member object to paying a proportionate share fee to the Union based upon *bona fide* religious tenets or teaching of a church or religious body of which such bargaining unit member belongs, an amount equal to the bargaining unit member's fair share shall be paid to a non-religious charitable organization mutually agreed on by the bargaining unit member and the Union.

If the bargaining unit member and the Union are unable to agree on the matter, payments in lieu of fair share shall be made to a charitable organization from a list of charitable organizations approved by the Illinois State Labor Relations Board. The Union shall certify to the Village the charitable organization to which such payments are made, or the bargaining unit member may elect to make such payments directly to the designated organization, provided that written receipts evidencing payment are supplied to the Union on a monthly basis.

C. The Village shall deduct Union dues and initiation fees which become due and payable from the wages of Union members from the first payroll of each month, and monies so deducted shall be sent to the Union within five (5) days from the date of deduction; provided, however, that such deductions shall be made from the wages only of those employees from whom the Village has received voluntary individual written authorizations authorizing such deduction to be made.

D. The Union shall and does hereby indemnify and hold harmless the Village, its members, officers, agents and employees from and against any and all claims, demands, actions, complaints and suits or other forms of liability including the costs of defense thereof, and which arise out of any list, notice, certifications, affidavit or reassignment furnished under any such provisions; or which might arise pertaining to the Terms of this Agreement.

It is understood that, in the event of any judicial or administrative proceeding involving this Article at which the appearance of the Village is necessary, the Village may select counsel of its choosing, and that "costs of defense" includes the Village's reasonable attorney's fees.

ARTICLE XV -
DRUG-FREE WORKPLACE

Section 1. Policy

Employees who are under the influence of drugs or alcohol pose a serious risk to themselves, their co-workers, the Village, and the general public. The Village, therefore, prohibits the use of drugs and alcohol while an employee is on duty or on Village premises,

including but not limited to the use of prescribed controlled substances which may impair an employee's work performance.

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in the workplace is expressly prohibited by this policy. The presence of any detectable amount of any controlled substance in either the possession or the systems of any employee while performing any work for the Village or on the Village's premises is also prohibited and is a violation of this policy; provided, that the presence of a controlled substance in an employee's system or possession pursuant to and in accordance with a physician's prescription shall not, without more, be a violation of this policy.

Section 2. Controlled Substance Testing

In the event that the Village has reasonable suspicion of any violation of the policy set forth in Article XV, Section 1 above, the Village may require the employee to submit to urinalysis, blood test and/or other appropriate tests. Tests will be conducted at facilities that are either licensed pursuant to the Illinois Clinical Laboratory Act or eligible for accreditation by the National Institute for Drug Abuse (NIDA). Tests administered under this Article shall be conducted in accordance with NIDA standards. The test results will be submitted to the Village Manager and, in the event of a positive test indicating the presence of drugs or alcohol in the employee's system, the employee involved may be disciplined.

Prior to implementing any testing policy or testing any employee for drug/alcohol use as permitted herein, the Village shall advise the Union of its testing methods and procedures and the safeguards to be applied to insure the integrity of such testing. In the case of a positive drug test, there shall be a confirmatory test using GC/MS techniques.

In the case of any employee who tests positive for drug/alcohol use and is not terminated, the Village shall provide an opportunity for such employee to enter and successfully complete an appropriate rehabilitation program. Nothing herein shall preclude disciplinary action, which may include discharge, against any employee where a test shows the presence of drugs or alcohol in the employee's system while at work; nor shall it be interpreted to preclude disciplinary action, which may include discharge, for misconduct, including violation of applicable law, which may be related to drug use.

Confidentiality of test results will be preserved and test results will only be disclosed to high level management of the Village and, where criminal prosecution may be contemplated, persons within the Police Department. No further disclosure will be made without the employee's express written authorization, except in litigation or arbitration.

Section 3. Employee Assistance Program

The Village shall offer its current Employee Assistance Program (EAP) to the members of the bargaining unit as long as it offers the package to the Village employees. The current EAP may be terminated by management at any time should it be deemed in the Village's best interest to terminate the program. In the event that the Village's current EAP is terminated, the Village agrees to maintain a substitute EAP through the term of this Agreement.

Employees who voluntarily seek assistance, before any positive drug/alcohol test and before any discipline is imposed for an offense associated with illegal drugs or alcohol, will be permitted to take advantage of a Village-established Employee Assistance Program. Any use of the Employee Assistance Program as described above shall be without disciplinary consequence for the first occurrence.

Section 4. Indemnification of Union

The Village agrees to indemnify the Union, its agents, representatives, successors, or assigns, from any losses, claims, or causes of action arising out of any act by the Union in furtherance of or cooperation with the policy set forth in Article XV, Section 1 above, including any losses in the form of damages or attorneys' fees incurred in defending against such action, provided that the Village shall have the option or appear and defend the Union against any suit covered by this provision.

ARTICLE XVI - DRUG/ALCOHOL ABUSE POLICY FOR EMPLOYEES WITH A COMMERCIAL DRIVERS LICENSE

Section 1. Adoption of Commercial Driver's License Policy

The Village Board adopted the Commercial Driver's License ("CDL") Policy on April 16, 1996; and the State of Illinois CDL Program became effective April 1, 1992. In order to be in compliance with this legislation, the Village was to have in place a CDL by January 1, 1996.

Section 2. Covered Employees

All employees whose duties involve driving of heavy equipment shall comply with all federal and state laws as well as Village polices enacted to provide for licensure and testing of such employees as follows:

1. To abide by the federal and state laws.

2. To abide by Village polices as outlined in the Village of Lincolnwood Personnel Policy Manual, Section 2.80.9 entitled "Commercial Driver's License Policy and Drug/Alcohol Abuse Policy for Employees with a Commercial Driver's License" regarding licensure and testing of employees required to hold a CDL.

Section 3. Prevalent Policy

If any portion of ARTICLE XV "Drug Free Workplace" is in conflict with ARTICLE XVI "Drug/Alcohol Abuse Policy For Employees With A Commercial Drivers License", ARTICLE XVI shall prevail.

ARTICLE XVII - PERSONNEL POLICIES

Section 1. Practices, Rules and Regulations

The Village retains its management right to maintain reasonable personnel practices, rules and regulations, whether by policy, ordinance or otherwise, and to institute, implement and amend such polices.

All such policies which are currently in existence, or may hereafter be implemented or amended from time to time, shall not be vitiated by this Agreement, except where a specific express provision of this Agreement covers the same subject matter and directly conflicts with such Village policy.

In the event that a provision of this Agreement should directly conflict with any Village personnel policy, from whatever source, this Agreement shall supersede and shall be effective with regard to the employees covered herein for the term of this Agreement. Copies of new policies, rules and/or regulations shall be tendered to the Union not less than one (1) week prior to the effective date of implementation of such new or changed rules or policies.

Section 2. Discipline

The employer will discipline non-probationary employees for just cause only. Discipline may be in one or more of the following forms:

A. *Oral Reprimand*

B. *Written Reprimand*

C. *Written Suspension*

D. *Written Discharge*

Notices of written reprimand, suspension and discharge, which are to become a part of an employee's personnel file, shall be read and acknowledged by signature of the employee. The employees and the Union will receive a copy of such notices.

ARTICLE XVIII - MISCELLANEOUS

Section 1. Labor Management Committee

At the request of either party, the Chief Steward of the Union and the Director of Public Works, or their designees shall meet at least quarterly to discuss matters of mutual concern that do not involve negotiations. The Union may invite other bargaining unit members (not to exceed two) to attend such meetings. The Chief Union Steward and the Public Works Director may mutually agree to permit a non-Village employee to attend a specific meeting. The Public Works Director, or his designee, may invite other Village representatives (not to exceed two) to attend

such meetings. The party requesting the meeting shall submit a written agenda of the items it wishes to discuss at least three (3) days prior to the date of the meeting. This section shall not be applicable to any matter that is being processed pursuant to the grievance procedure set forth in this Agreement. Time spent by a bargaining unit member in a Labor Management Committee shall not be considered hours worked, provided, however, an employee may attend such a meeting during his regularly scheduled working hours with no loss in pay, if approved in advance by the Director of Public Works.

Section 2. Union Access

One outside Union representative will normally be afforded access to the premises of the Village in order to help resolve a serious dispute or problem or provide timely communication to employees, provided there is no disruption to Village operations. In order to receive such access, the Union representative must provide advance notice to the Director of Public Works or his designee and make arrangements not to disrupt the work of employees on duty. The representative may visit with employees during their non work time, in non-work areas, provided such visit does not disturb the work of any employees who may otherwise be working.

ARTICLE XIX - SAVINGS CLAUSE

In the event the legislature of the State of Illinois, the United States Congress, or any court of competent jurisdiction should enact any new law or statute which renders any provision or term of the Agreement unconstitutional, illegal, or otherwise invalid, such conflicting term or provision of this Agreement shall be null and void, and the remainder of this Agreement shall be read as if the offending provision had not been written.

In such event, upon written request from wither of the parties, the Village and the Union shall meet and confer to negotiate toward a replacement provision for the term or provision nullified buy such new law.

ARTICLE XX - DURATION AND EFFECT OF AGREEMENT

Section 1. Effect of Agreement

Each party, the Union and the Village, acknowledges that is had a complete and unlimited right to make demands and proposals, and to negotiate same. Therefore, the Village and the Union each waives, for the life of this Agreement, any and every right which it might have under law or otherwise to negotiate any further items, topics or issues for or during the term of this Agreement.

Section 2. Duration

This Agreement shall become effective upon its ratification and approval by the Village Board of Trustees. This Agreement shall continue in full force and effect until April 30, 2021.

Agreed to this _____ day of _____, 2018.

President of Teamsters Local Union # 700 Becky Strzechowski	Barry I. Bass, President Village of Lincolnwood
Michael Melone, Secretary -Treasurer of Teamsters Local Union # 700	Beryl Herman, Village Clerk Village of Lincolnwood

Return to VB Agenda

Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 2**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Approving the Payment for Software Maintenance from Accela for the Village's Enterprise System, Springbrook in the Amount of $30,780.29 for the Period of May 1, 2018 through April 30, 2019

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Village has utilized Springbrook, a software enterprise system, since 2003. An enterprise system is a robust software that increases efficiency and controls costs through integrating software modules across departments, thus reducing the number of individual applications and manual interfaces. In 2015, Accela acquired the product and company, Springbrook. They still maintain the Springbrook name and all invoicing is done through the parent company Accela. Springbrook, a division of Accela provides fully integrated software solutions to almost 800 local governments, utilities, and special districts in 35 states. The Village currently utilizes Springbrook for the following services:

- Accounts Payable
- Accounts Receivable
- Budget Management
- Cash Management
- Fixed Assets
- General Ledger
- Human Resources
- Online Water Payments
- Parking Tickets
- Payroll
- Purchase Orders
- Water Customer Accounts/Billing

Prior to 2017, Springbrook was also used for business licensing and building permits and inspections. In 2017, these functions were moved to a separate module within Accela's land and license product. A reduction in cost for these modules is represented in the attached invoice.

The attached invoice includes the Village's annual maintenance for the system components outlined above. The maintenance period is from May 1, 2018 through April 20, 2019. Maintenance of the system includes items such as customer and software support, system patches, and general upkeep of the system.

FINANCIAL IMPACT:
$44,675 is allocated in the FY 2018/20179 budget for Accela Maintenance Agreements.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. Invoice

RECOMMENDED MOTION:

Move to approve a Resolution approving the payment for software maintenance from Accela in the amount of $30,780.29.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING PAYMENT FOR ANNUAL MAINTENANCE SERVICES FOR THE VILLAGE'S FINANCIAL AND MANAGEMENT SOFTWARE

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village currently utilizes Springbrook financial and governmental management software developed and maintained by Accela, Inc., of San Ramon, California (***"Accela"***); and

WHEREAS, Accela proposes to provide to the Village maintenance services for the financial and governmental software for the period of May 1, 2018, through April 30, 2019, for a cost of $30,789.29 (***"Proposal"***); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to accept the Proposal and to approve the payment of $30,789.29 for the provision by Accela of maintenance services for the financial and governmental software for the period of May 1, 2018, through April 30, 2019; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. ACCEPTANCE OF PROPOSAL. The President and Board of Trustees hereby accept the Proposal, and approve the payment of $30,789.29 for the provision by Accela of maintenance services for the financial and governmental software for the period of May 1, 2018, through April 30, 2019.

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

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PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:_____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Return to VB Agenda

2633 Camino Ramon, Suite 500
San Ramon CA 94583

Invoice #	INV-ACC38836
Invoice Date	3/30/2018
Invoice Due Date	4/29/2018
Invoice Currency	USD
Term Start Date	5/1/2018
Term End Date	4/30/2019
Open Air #	
Page	1 of 2

Bill To:
Village of Lincolnwood, IL
6900 N Lincoln Ave
Lincolnwood IL 60712

Ship To:
Village of Lincolnwood, IL
6900 N Lincoln Ave
Lincolnwood IL 60712

Annual Maintenance for the period of 5/1/18 - 4/30/19

Purchase Order No.	Customer ID	Sales Order	Payment Terms
	14152 Lincolnwood, IL - Village of	SO-ACC11434	Net 30

Item Number	Description	Quantity	Ext. Price
MR80CF&AARM0001	Accounts Receivable Maintenance & Support	1	$925.64
MR80CF&ABP1KV01	Building Permits and Inspections - Maint	1	0.00
MR80CF&ACM1KV01	Central Cash/POS - Maint	1	$2,313.91
MR80AF&ACSTMN01	Custom: BP Form	1	$404.44
MR80AF&ACSTMN01	Custom: Lockbox Interface	1	$179.78
MR80CF&AMRIKV01	Standard Meter Reading Interface Maintenance & Support	1	$1,482.36
MR80CF&AFAM0001	Fixed Assets Maintenance & Support	1	$1,851.11
MR80CFINSTE0001	F&A Finance Suite (GL, AP, BR) Maintenance and Support	1	$6,941.75
MR80CUBSWSG0001	F&A Utility Billing Suite (W, S, G) Maintenance and Support	1	$3,008.13
SR80AF&AWPO0001	Hosted Web Payments - Renewal	1	$1,482.68
MR80CF&AHRM0001	Human Resources Maintenance & Support	1	$2,313.91
MR80AF&AOTRMN01	Licenses and Miscellaneous Permits - Maint	1	0.00
MR80CF&APTM0001	Parking Ticket Management - Maint	1	$3,702.21
MR80CF&APEW0001	Payroll - Maint	1	$3,702.21
MR80CF&ASL30001	Site License Maintenance & Support	1	$2,472.16

Please direct inquiries to:
Accounts Receivable Dept. at (925) 659-3275
Send an email to: accountsreceivable@accela.com

Accela TAX ID: 94-276-7678

Remit To:
Accela Inc.
774375
4375 Solutions Center
Chicago, IL 60677-4003

Wiring Instructions
Wells Fargo Bank
For credit to: Accela Inc.
Account: 412-1765507
ABA: 121000248

Return to VB Agenda



2633 Camino Ramon, Suite 500
San Ramon CA 94583

Invoice #	INV-ACC38836
Invoice Date	3/30/2018
Invoice Due Date	4/29/2018
Invoice Currency	USD
Term Start Date	5/1/2018
Term End Date	4/30/2019
Open Air #	
Page	2 of 2

Subtotal	$30,780.29
Trade Discount	
Tax	$0.00
Total Invoice Amount USD	$30,780.29
Balance Due USD	$30,780.29

Please direct inquiries to:
Accounts Receivable Dept. at (925) 659-3275
Send an email to: accountsreceivable@accela.com

Accela TAX ID: 94-276-7678

Remit To:
Accela Inc.
774375
4375 Solutions Center
Chicago, IL 60677-4003

Wiring Instructions
Wells Fargo Bank
For credit to: Accela Inc.
Account: 412-1765507
ABA: 121000248

Return to VB Agenda

Request for Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 3**

ORIGINATING DEPARTMENT: Village President's Office

SUBJECT: Approval of a Resignation Agreement with Timothy C. Wiberg, Village Manager

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The attached agreement outlines the terms and conditions of the resignation of Timothy C. Wiberg as Village Manager of the Village of Lincolnwood.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:
1. Proposed Agreement

RECOMMENDED MOTION:
Move to approve a motion approving the Resignation Agreement.

VOLUNTARY RESIGNATION AGREEMENT AND RELEASE OF ALL CLAIMS

This Voluntary Separation Agreement and Complete Release of All Claims ("Agreement") is made and entered into on the date set forth below by and between Timothy C. Wiberg, on behalf of himself, his agents, representatives, assigns, heirs, executors and administrators (hereinafter collectively referred to as "Mr. Wiberg") and the Village of Lincolnwood, Illinois, including the Village's affiliates, predecessors, successors, representatives, elected officials, attorneys, officers, agents and employees, individually and in their representative capacities, and each of them (hereinafter collectively referred to as the "Village").

In consideration of the monies and mutual promises herein contained and other good and valuable consideration, the sufficiency of which is acknowledged, the parties hereby agree as follows:

1. Mr. Wiberg hereby voluntarily and irrevocably resigns his employment with the Village effective August 31, 2018, and the Village hereby accepts his resignation.

2. Mr. Wiberg's Amended Employment Agreement with the Village shall terminate on June 7, 2018, and except as otherwise expressly provided herein, Mr. Wiberg shall not be entitled to any other wages or benefits, including economic benefits of any kind from the Village. The Village and Mr. Wiberg hereby terminate any and all prior employment agreements between them, without further recourse. Mr. Wiberg agrees not to seek or accept future employment with the Village.

3. If Mr. Wiberg signs this Agreement and does not revoke it pursuant to paragraph 10(e) below, the Village agrees as follows:

   A) To employ Mr. Wiberg through August 31, 2018, at his current base salary and existing fringe benefits during which period he shall perform such duties and carry out such responsibilities as provided in the applicable provisions of the Village Code, including but not limited to assisting the successor Village Manager with transitional issues;

   B) To make a one-time, lump sum payment to Mr. Wiberg in the gross amount of $58,610.00, less applicable deductions for state and federal taxes and required withholdings; and to remit payment for an amount equal to 6.5% of this amount to the ICMA-RC for Mr. Wiberg's deferred compensation; said payments to be mailed to Mr. Wiberg on or before about September 17, 2018;

   C) To pay Mr. Wiberg for his earned, but unused vacation time, not to exceed a maximum of 30 days on or about the date of his employment separation, said payment to be mailed to Mr. Wiberg on or before September 17, 2018;

   D) To pay Mr. Wiberg for one-third of his accrued sick leave, not to exceed the value of one third of 960 hours of sick leave on or about the date of his employment separation, said payment to be mailed to Mr. Wiberg on or before September 17, 2018 ;

E) To transfer ownership of Mr. Wiberg's Village issued cell phone and IPad to Mr. Wiberg, which shall be evidenced by a bill of sale for the sum of Ten Dollars ($10.00);

F) If Mr. Wiberg elects to leave the employ of the Village for any reason prior to August 31, 2018, he shall be entitled to the monetary payouts as outlined in Section 3B, C and D above.

G) If the Village terminates Mr. Wiberg's employment without cause prior to August 31, 2018, he shall be entitled to compensation through August 31, 2018, and the monetary payouts as outlined in Section 3B, C and D, above.

H) If the Village terminates Mr. Wiberg's employment with cause prior to August 31, 2018, then he shall only be entitled to the monetary payouts as outlined in Section 3B, C and D above. For purposes of this paragraph 3 (H), "with cause" shall be as defined in Section 6 of Mr. Wiberg's Amended Employment Agreement dated June 7, 2016.

Except as otherwise expressly provided herein, Mr. Wiberg shall not be entitled to any further wages or benefits from the Village during his remaining employment or upon his separation from employment.

4. By signing this Agreement and receiving the valuable consideration described above, Mr. Wiberg hereby fully releases and forever discharges the Village and its elected and appointed officials and officers from any and all claims or liability of any kind arising out of or relating in any way to Mr. Wiberg's employment with and separation of employment from the Village, as well as any other occurrence up to and including the date of this Agreement including, but not limited to, any claim arising under the Illinois Municipal Code, 65 ILCS 5/10-2.1 et seq.; the Illinois Human Rights Act, 775 ILCS 5; the Wage Payment and Collection Act, 820 ILCS 115; Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et seq.; the Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621, et seq.; the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.; the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq.; the Family and Medical Leave Act, 29 U.S.C. § 2601 et seq., all claims under 42 U.S.C. §§ 1983, 1985, 1988; all claims under the Village of Lincolnwood Municipal Code and/or personnel policies; all tort claims; all claims for wrongful discharge; all claims based on any actual or implied contract, including, but not limited to, any employment agreement between the Village and Mr. Wiberg; all claims for retaliatory discharge; all civil rights claims; all claims for retaliatory discharge; all claims for constructive discharge; all negligence claims; all other claims that would obligate the Village for any reason to pay Mr. Wiberg damages, expenses, litigation costs (including attorneys' fees), back pay, front pay, disability or other benefits, compensatory damages, punitive damages, and/or interest; all amendments to the foregoing statutes, federal common law and state common law; and claims under any other

federal, state or local statute, law, ordinance, regulation or order. It is the intention of Mr. Wiberg and the Village that in executing this Agreement, Mr. Wiberg is providing a general release and that it shall be an effective bar to each and every claim, grievance, demand, and cause of action, either known or unknown, for all acts or omissions of the Village and its agents, jointly and separately, individually and in their representative capacities, for any injuries suffered by Mr. Wiberg occurring on or prior to the date this Agreement and Release is executed.

Excluded from the above release are any claims or rights which cannot be waived by law. Also excluded from the release is Mr. Wiberg's right to file a charge with or participate in an investigation conducted by the Equal Employment Opportunity Commission (EEOC) or other administrative agency. Mr. Wiberg is, however, specifically waiving his right to recover any money in connection with such a charge or investigation. Mr. Wiberg is waiving, however, his right to any monetary recovery should the EEOC or any other agency or private party pursue any claims on his behalf, or if he files a charge or participates in an investigation.

5. The Village of Lincolnwood hereby fully releases and forever discharges Mr. Wiberg from any and all claims or liability of any kind, whether known or unknown, foreseen or unforeseen, arising out of or relating in any way to Mr. Wiberg's prior employment by the Village, as well as any other occurrence up to and including the date of this Agreement. Excluded from this release are any claims that cannot be waived by law. Also, specficially excluded from this release is Mr. Wiberg's obligation to repay his housing loan (Loan), which has a principal balance of $80,000 as of the date of execution of this Agreement. Additionally, nothing herein shall be construed as a release of any criminal wrongdoing.

6. Mr. Wiberg understands and agrees that his obligation to repay the Loan referred to in Section 14 of his Amended Employment Agreement with the Village dated June 7, 2016 is unaffected by this agreement, and that he remains obligated to repay such loan to the Village within 360 days of August 31, 2018, as more fully described in Section 14.

7. Upon his separation from employment, Mr. Wiberg will return all Village issued property and equipment, credit card, documents and files of any kind, as well as all Village identification card, keys, keycard and the like to the Village President or his designee.

8. During the three month period following cessation of his employment by the Village, Mr. Wiberg agrees to be reasonably available to respond to occasional questions that may arise about Village matters from time to time, to ensure continuity of operations and a smooth transition, with no additional compensation by the Village. The Village agrees to indemnify Mr. Wiberg for any claims arising from Mr. Wiberg's post-employment consulting, as described herein.

9. The parties agree and acknowledge that this Agreement and the consideration described herein does not constitute and shall not be interpreted as an admission of liability on the part of the Village or Mr. Wiberg. This Agreement resulted from the parties' mutual desire to professionally resolve any and all matters and controversies between them, and to amicably effectuate Mr. Wiberg's voluntary resignation and employment separation from the Village.

10. In compliance with the Older Workers Benefit Protection Act, 29 U.S.C. § 626(f), Mr. Wiberg acknowledges that he has knowingly and voluntarily signed and entered into this Agreement, and that:

a) This Agreement is written in a manner calculated to be understood by him, and he understands all of the terms of this Agreement;

b) In addition to the waiver and release of all other claims, this Agreement results in the wavier of and release by him of all claims arising under the Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621, et seq. ("ADEA");

c) In exchange for the waiver and release by him of all ADEA claims, Mr. Wiberg is receiving consideration in addition to anything of value to which he already is entitled;

d) The Village hereby advises Mr. Wiberg to consult with his attorney regarding the subject matter of this release prior to executing this Agreement; and

e) Mr. Wiberg has had a period of twenty-one (21) days in which to consider this Agreement, and he may revoke this Agreement within seven (7) calendar days after his execution of this Agreement by providing written notice of revocation to Mr. Barry Bass, the Village President.

11. The Village and Mr. Wiberg agree to issue a Joint Press Release, attached hereto as Exhibit A. The Village will, upon Mr. Wiberg's request, provide Mr. Wiberg with a letter of reference for his submission to prospective employers, substantially in the form attached hereto as Exhibit B.

12. This Agreement constitutes the complete Agreement between Mr. Wiberg and the Village. No other promises or agreements, either express or implied, shall be binding upon such parties unless hereinafter reduced to writing and signed by Mr. Wiberg and the Village.

13. To the extent that any portion of this Agreement may be held to be invalid or legally unenforceable by a court of competent jurisdiction, Mr. Wiberg and the Village agree that the remaining portions of this Agreement shall not be affected and shall be given full force and effect.

14. This Agreement shall be binding upon the Village and Mr. Wiberg, as well as their respective agents, representatives, heirs, successors and assigns.

15. The laws of the State of Illinois shall govern the validity, performance, enforcement, interpretation and any other aspect of this Agreement.

16. Mr. Wiberg acknowledges that he has knowingly and voluntarily signed and entered into this Agreement, and that he understands all of the terms of this Agreement.

17. Nothing herein shall preclude either party from enforcing an alleged material breach of this agreement through appropriate legal action, provided that before undertaking any such action the parties will make a good faith effort to resolve any differences that may arise.

18. This agreement shall be construed in accordance with the laws of the State of Illinois.

AGREED:

TIMOTHY C. WIBERG

T. Wiberg 5/21/18

Timothy C. Wiberg Date

VILLAGE OF LINCOLNWOOD, ILLINOIS

By: _____

Date

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Exhibit A

Press Release

June 6, 2018

Lincolnwood Village Manager Tim Wiberg Announces His Resignation Effective August 31, 2018

Timothy Wiberg, Lincolnwood's Village Manager, will resign effective August 31, 2018. The Village Board, at its meeting of June 5, approved a Resignation Agreement with Mr. Wiberg.

Shortly after being appointed in June, 2003 Mr. Wiberg reorganized several Village departments and solidified the budgeting process, which has resulted in the Village receiving the prestigious Government Finance Officers Association (GFOA) award for excellence in budgeting for the past ten years. Working with his Village staff, he has secured over $30 million in State and Federal grants, which most recently funded the construction of two new recreation trails and the overpass currently being constructed over Touhy Avenue. Finally, in conjunction with the Village elected officials, he was part of the economic development efforts which lead to the expansion of the business community through the attraction and construction of several new commercial developments, including four new automobile dealerships.

Mr. Wiberg stated, "It has been my honor and privilege to serve the Lincolnwood community for the past 15 years. I am proud of the Village organization I will be leaving behind and am confident that the future is a bright one for Lincolnwood. I want to thank all the Village Board members I have worked with over the years and my particular gratitude is extended to our professional and competent staff. I have never been prouder nor more impressed with municipal employees than those that work for the Village of Lincolnwood."

At its June 5 meeting, the Village Board thanked Mr. Wiberg for his dedicated service and wished him well as he pursues new opportunities.

Exhibit B

[TBD], 2018

To Whom It May Concern:

Timothy Wiberg served as Village Manager for the Village of Lincolnwood from June, 2003 to *[TBD (or on before 8/31/18)]*. Mr. Wiberg resigned to pursue new opportunities.

During his tenure, Mr. Wiberg solidified the financial structure of the Village, oversaw the transition of our Information Technology function which has resulted in the Village having state-of-the art technology systems in place, worked hard to secure grant funding for capital projects, was instrumental in the Village securing new businesses, including the opening of multiple automobile dealerships, and developed master plans which will help guide the Village's capital spending on stormsewers, water mains, streetlights and road resurfacings for the next ten years.

Mr. Wiberg represented the Village on several regional boards and committees and was an effective liaison with our State and Federal representatives. Working in partnership with the Village Board and staff, Mr. Wiberg achieved numerous accomplishments which will position the Village positively for the future.

The Village of Lincolnwood

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 4**

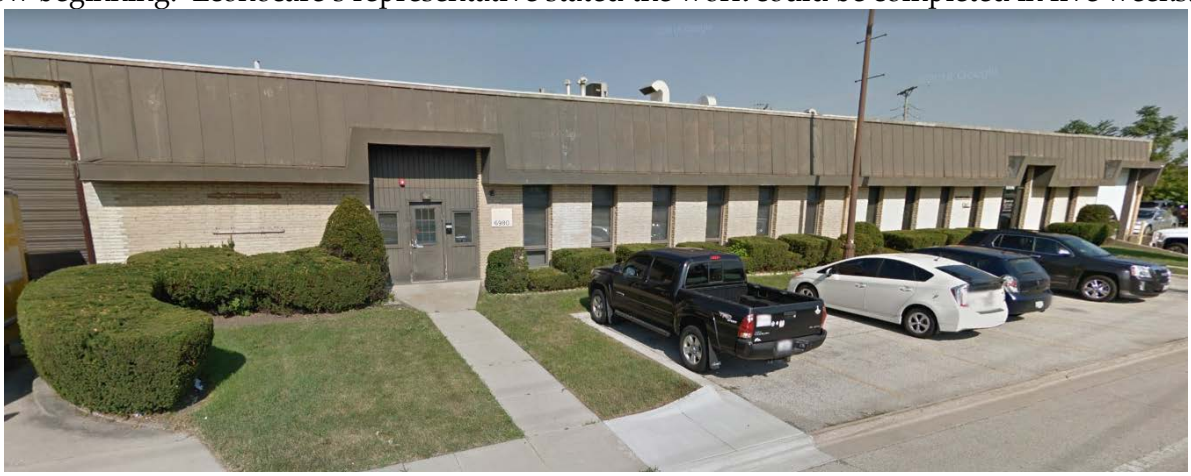
ORIGINATING DEPARTMENT: Community Development

SUBJECT: **Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Extending the Timeframe for Completion of Work Previously-Approved for Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in an Amount not to Exceed $25,000 Per Property for Property Owned by Alan Gluck of Econocare, at 6980 and 6990 North Central Park Avenue**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
At the December 5, 2017 meeting, the Village Board approved a Resolution granting PEP and GIFT Grants for storefront improvements at the Econocare facility located at 6980 and 6990 North Central Park Avenue. The project spans two separate properties owned by Mr. Gluck under different ownership entities related to his business, Econocare. 6980 North Central Park Avenue houses LTC Interiors (an Econocare subsidiary) and North Light Theater Scene Shop, through the 6980 Central Park LLC, and 6990 North Central Park Avenue houses Econocare. The project, for which PEP and GIFT Grants were approved, consists of storefront improvements to the primary public façade of the buildings, along with landscaping upgrades and energy-efficient building installations. The Resolution approving these grants contained the following stipulation, recommended by the EDC:

No portion of the PEP Grants or GIFT Grants will be disbursed to the Applicant if the improvements set forth in Section 3.A.1(of the Resolution) are not completed on or before June 5, 2018.

Econocare contacted staff last week to inform us that due to time delays securing a contractor who could procure the required energy-efficient products stipulated in the GIFT incentive program, the work is only now beginning. Econocare's representative stated the work could be completed in five weeks.



Existing Public-Facing Façade of 6980/6990 North Central Park Avenue



Approved Storefront Renovations at 6980/6990 North Central Park Avenue

The EDC reviewed this request at its May 23, 2018 meeting. While the EDC expressed disappointment that the project was not yet underway, there was some recognition that the original deadline was set based upon Econocare's statement at the November 2017 EDC meeting (considering this matter) that they would be completed with the project within six months from approval. The EDC recognized this was an arbitrary date that they had relied upon in setting a deadline, but remained disappointed that the work was not yet completed. However, there was a consensus to recommend approval of a two-month extension to the Village Board. The resulting deadline would be August 5, 2018.

FINANCIAL IMPACT:
None – Previous Approval authorized a maximum expenditure of a total of $50,000 from the Northeast Industrial District (NEID) TIF 2018 Budget for 6980 North Central Park Avenue and 6990 North Central Park Avenue.

DOCUMENTS ATTACHED:
1. Proposed Resolution

RECOMMENDED MOTION:
Move to approve a Resolution extending the timeframe for completion of work previously approved through Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in a total amount, for both 6980 North Central Park Avenue and 6990 North Central Park Avenue combined, not to exceed $50,000.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION EXTENDING THE DEADLINE FOR COMPLETION OF IMPROVEMENTS PURSUANT TO AN AWARD OF PROPERTY ENHANCEMENT PROGRAM (PEP) GRANTS AND GREEN INITIATIVES FOR TOMORROW (GIFT) GRANTS
(6980-6990 North Central Park Avenue)

WHEREAS, the Village has established: (i) the Property Enhancement Program (***"PEP"***) to help to encourage businesses in the Village to undertake significant visible improvements to their property; and (ii) the Green Initiatives For Tomorrow Grant Program (***"GIFT"***) to encourage businesses in the community to implement energy-efficient, sustainable or ecologically-friendly improvements to their property located within the Village; and

WHEREAS, the PEP provides grants to assist Village businesses in making certain qualifying exterior improvements to beautify properties (***"PEP Grant"***); and

WHEREAS, the GIFT provides grants to assist Village businesses in making certain qualifying environmentally-friendly improvements to their properties (***"GIFT Grant"***); and

WHEREAS, on December 5, 2017, the Village President and Board of Trustees adopted Resolution No. R2017-2018, approving the award of PEP Grants and GIFT Grants for the completion of specified improvements (***"Improvements"***) on certain parcels of real estate located in the Village at the addresses commonly known as 6980 and 6990 North Central Park Avenue (collectively, the ***"Properties"***); and

WHEREAS, pursuant to Section 3.B of Resolution No. R2017-2018, the Improvements must be completed on or before June 5, 2018; and

WHEREAS, 6980 Central Park, LLC, and Alan Gluck (collectively, the ***"Applicant"***), the owners of the Properties, have requested that the Village extend the deadline for completion of the Improvements to August 5, 2018; and

WHEREAS, the Village President and Board of Trustees have determined that the extension of the deadline to complete the Improvements will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. EXTENSION OF DEADLINE. Notwithstanding Section 3.B of Resolution No. R2017-2018, no portion of the PEP Grants or the GIFT Grants approved pursuant to Resolution No. R2017-2018 will be disbursed to the Applicant unless the Applicant completes the Improvements on or before August 5, 2018.

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:_____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 5**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: **Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Approving a Combination of Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in an Amount not to Exceed $23,316 for Property Owned by Food For Thought Catering Professionals, Ltd., at 7001 North Ridgeway Avenue**

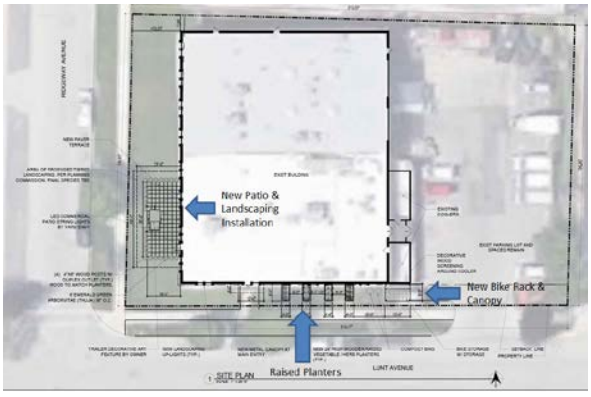
SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Food For Thought Catering Professionals, Ltd. (FFT), property owner of 7001 North Ridgeway Avenue, has applied for PEP and GIFT Grants for exterior improvements to their corporate headquarters facility. The project, for which PEP and GIFT Grants are requested, consists primarily of storefront improvements to the public street facades of their building and customer parking lot, as well as landscaping upgrades and the introduction of "green" initiatives designed to benefit the environment.

Specifically, the storefront improvements include painting the building façade a new branded color, uplighting the building along the public facades, installation of various canopies to protect the public and employees from inclement weather, parking lot aesthetic upgrades incorporating new screens and signage, and installation of a landscape-screened patio. "Green" improvements, intended to express the company's environmentally-focused values, include the introduction of a new covered bike rack structure, installation of raised vegetable planters and the establishment of rain water collection barrels, compost bins, and a bottle water filling station.

As the Village Board may recall, these improvements were recently granted Zoning relief, through Variations approved at the May 1, 2018 Village Board meeting.



Existing Public-Facing Façade



Proposed Site Plan

This property is eligible for PEP/GIFT Grants that are part of the special set-aside funds for properties in the Northeast Industrial District (NEID) TIF, which overlays the Lincolnwood Business Park. There is a total of $50,000 available for PEP/GIFT Grants in this area for this fiscal year. As is the case for Village-wide PEP Program requests, there is a maximum grant limit of $25,000 per project. Similarly for the Village-wide GIFT Grant requests, there is a maximum grant limit of $10,000 per project. Both PEP and GIFT Grants require that the property owner fund at least 50% of the total project costs.



Proposed Storefront Renovations at 7001 N. Ridgeway Avenue

The Petitioner has submitted bids from over 25 different contractors and vendors for the various parts of both PEP and GIFT Grant proposals. Given the variety of different contractors who have an ability to install various components, including some components which will be installed by the Petitioner, bids have been broken down to their respective parts for Village Board review. The Petitioner has not expressed a preference for any particular contractor and is willing to accept a grant of funds for each component that the EDC believes is appropriate.

The PEP proposal for this project consists of the following:

Expense Type	Cost Estimates	Eligible?
Exterior Painting of Building	$13,759 - $15,980 - $18,690	YES
Exterior Uplighting	$4,168 - $8,960 - $9,180 - $11,400	YES
Awnings - Employee & Delivery Doors	$1,191 - $1,250	YES
Awning – Front (public) Door	$2,146 - $4,340	YES
Parking Lot Screen Fences	$6,428 - $6,588 - $9,300	YES
Parking Lot Signage & Posts	$856 - $860 - $1,232	YES
Patio Construction and Installation	$15,300 - $16,115 - $16,384	NO
Patio Posts & Festive Lights	$1,680	NO
Landscape Plantings around Patio	$7,551 - $7,680	YES
Total PEP-Eligible*	**$36,099 @ 50% = $18,050**	

The GIFT proposal for this property consists of the following:

Expense Type	Cost Estimates	Eligible?
Bike Storage Pad	$2,328 - $3,000	YES
Covered Bike Storage Canopy	$3,267 - $3,351 - $3,375	YES
Bike Racks	$399 - $629 - $653	YES
Bike Repair Station	$1,094 - $1,096 - $1,108	YES
Installation of Interior Bottle Water Filling Station	$974 - $1,039 - $1,683	YES
Landscape plantings around Patio	$7,551 - $7,680	NO
Installation of Raised Vegetable Planters	$2,274 - $6,730	YES
Rain Water Collection Barrel	$75 - $78	YES
Compost Bins	$120 - $133 - $217	YES
Total GIFT-Eligible*	**$10,531 @ 50% = $5,266**	

* Total includes all costs deemed "eligible"

At its May 23, 2018 meeting, the Economic Development Commission considered the PEP and GIFT Grant requests for this property. Mr. Tim Garcia, representative of FFT described their business operations at this facility. He noted that in order to compete with their catering counterparts in Chicago, it was necessary to execute the proposed exterior improvements to provide an appropriate setting for customers who visit for food tastings. In addition, in order to retain and attract employees, they are looking to present the exterior of a building in a way that reflects the "culture" of the company that is already present inside the building. Commissioner Ehrenberg suggested that FFT look to expand this theme even further by increasing the size of their bike storage area, as well as consider adding native grasses along the public facades of the building in the future. Mr. Garcia noted that the plans had not been completely finalized at this time, so he will revisit these areas.

In reviewing bids received for the various components of the proposal, Chairman Kucienski and Commissioner Ehrenberg inquired as to the acceptability of two bids for some components where the EDC typically requests three for PEP and GIFT submittals. Staff noted there is no requirement for a minimum number of bids, only that they be competitive. Chairman Kucienski noted that given the unique nature of some components, and the presentation of bids for every single part of the project, he felt FFT had done their due diligence, to which the EDC expressed their agreement. The EDC also discussed whether or not the raised vegetable planters should be eligible for GIFT funding. Staff had included these funds as eligible in determining a recommendation for a total funding amount, but was unclear as to its eligibility. Commissioner Ehrenberg noted that because the planters enable a "green" improvement, whereby vegetables are grown on-site rather than being delivered by truck, she saw this as eligible. Commissioner Berman agreed and also noted that it adds a "green" aesthetic element and is a de minimis cost.

Finally, there was discussion regarding a timeframe by which the improvements should be completed or an extension sought. The EDC determined that a six-month window for completion would be consistent with the approval in 2017 for the PEP and GIFT requests at Econocare in the Lincolnwood Business Park. Mr. Garcia agreed to this deadline. After further discussion, the EDC provided a recommendation for approval, by a 7-0 vote, of PEP/GIFT Grants in an amount not to exceed $23,316 for 7001 North Ridgeway Avenue, subject to work being completed within six months after the date of approval or an extension request being required, and a stipulation that the amount awarded be no greater than 50% of the total eligible project costs.

In addition to the requested grant approval, the subject property will require a building permit for the proposed improvements. The attached Resolution has been prepared for consideration, should the Village Board be amenable to this request.

FINANCIAL IMPACT:
Maximum expenditure of a total of $23,316 from the Northeast Industrial District (NEID) TIF 2019 Budget, for 7001 North Ridgeway Avenue.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. Location Map
3. Staff Memo to EDC
4. PEP/GIFT Grant Applications
5. Overview of Company and Proposed Plans
6. Photographs of Property
7. Overview of PEP/GIFT Grant Requests
8. Property Survey
9. Bid Proposals
10. PEP Grants Summary (2000-2017)
11. May 23, 2018 EDC Meeting Minutes (Draft)

RECOMMENDED MOTION:
Move to approve a Resolution approving Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants for 7001 North Ridgeway Avenue, in a total amount not to exceed $23,316 for total eligible project costs.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING THE AWARD OF A PROPERTY ENHANCEMENT PROGRAM (PEP) GRANT AND A GREEN INITIATIVES FOR TOMORROW (GIFT) GRANT FOR IMPROVEMENTS TO 7001 NORTH RIDGEWAY AVENUE

WHEREAS, the Village has established: (i) the Property Enhancement Program (***"PEP"***) to help to encourage businesses in the Village to undertake significant visible improvements to their property; and (ii) the Green Initiatives For Tomorrow Grant Program (***"GIFT"***) to encourage businesses in the community to implement energy-efficient, sustainable or ecologically-friendly improvements to their property located within the Village; and

WHEREAS, the PEP provides grants to assist Village businesses in making certain qualifying exterior improvements to beautify properties (***"PEP Grant"***); and

WHEREAS, pursuant to the PEP, the Village Economic Development Commission (***"EDC"***) recommends approval of a PEP Grant, and the Village President and Board of Trustees approves a PEP Grant, based on the following criteria: (i) the project's attractiveness and visual impact; (ii) the comprehensive nature of the improvements; (iii) the amount of private reinvestment proposed; and (iv) the ability of the business to proceed with the project (collectively, the ***"PEP Criteria"***); and

WHEREAS, the GIFT provides grants to assist Village businesses in making certain qualifying environmentally-friendly improvements to their properties (***"GIFT Grant"***); and

WHEREAS, pursuant to the GIFT, the EDC recommends approval of a GIFT Grant, and the Village President and Board of Trustees approves a GIFT Grant, based on the following criteria: (i) the project's impact on the environment; (ii) the comprehensive nature of the improvements; (iii) the project's attractiveness and visual impact; (iv) the amount of private reinvestment proposed; and (v) the ability of the business to proceed with the project (collectively, the ***"GIFT Criteria"***); and

WHEREAS, 7001 Ridgeway LLC (***"Owner"***) is the owner of that certain parcel of real estate in the Village at the address commonly known as 7001 North Ridgeway Avenue (***"Property"***); and

WHEREAS, the Owner has submitted an application for a PEP Grant and a GIFT Grant for the Property to offset a portion of the cost of the following proposed improvements to the Property: (i) the installation of evergreen arbor vitae to screen a new patio/terrace along the Ridgeway Avenue frontage of the Property; (ii) the construction of new canopies along the south and east façades of the building on the Property (***"Building"***); (iii) the installation of four raised vegetable planters, a bicycle storage canopy, and storage racks; (iv) the repainting of the exterior façades of the Building; (v) the installation of exterior uplighting along the south and west façades of the Building; (vi) the installation of signage and wood screening within the off-street parking lot on the Property; and (vii) the installation of a rain water barrel, compost bin, and water bottle filling station (collectively, the ***"Improvements"***); and

WHEREAS, at its regular meeting on May 23, 2018, the EDC: (i) considered the Owner's application for a PEP Grant and a GIFT Grant for the Property; (ii) determined that it satisfied both the

PEP Criteria and GIFT Criteria; and (iii) voted to recommend that the Village President and Board of Trustees approve the award to the Owner of a PEP Grant and a GIFT Grant in the cumulative amount of $23,316.00, to be applied toward the cost of the Improvements; and

WHEREAS, the President and Board of Trustees have reviewed the recommendations of the EDC and have determined that the Owner's application for a PEP Grant and a GIFT Grant for the Property satisfies the PEP Criteria and GIFT Criteria; and

WHEREAS, the Village President and Board of Trustees have determined that the award of a PEP Grant and a GIFT Grant to the Applicant to complete the Improvements will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. AWARD OF PEP GRANT AND GIFT GRANT. Subject to, and contingent upon, the conditions set forth in Section 3 of this Resolution, the Village President and Board of Trustees hereby award to the Owner a PEP Grant and a GIFT Grant for the Property to complete the Improvements, in a cumulative grant amount not to exceed $23,316.00.

SECTION 3. CONDITIONS OF AWARD OF PEP GRANT AND GIFT GRANT. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Village's Zoning Ordinance, the award of the PEP Grant and GIFT Grant in Section 2 of this Resolution is subject to, and contingent, upon the following conditions:

A. No portion of the PEP Grant or GIFT Grant will be disbursed to the Owner until:

1. All of the Improvements have been completed on the Property in compliance with the following plans:

   a. The Revised Site Plan, prepared by Kolbrook Design and consisting of one sheet, with a latest revision date of April 23, 2018, a copy of which is attached to and, by reference, made a part of this Resolution as **Exhibit A**; and

   b. The Revised Building Elevation with Canopy Plan, prepared by Kolbrook Design and consisting of one sheet, with a latest revision date of April 23, 2018, a copy of which is attached to and, by reference, made a part of this Resolution as **Exhibit B**.

2. The Village has inspected and verified completion of the Improvements;

3. The Owner has submitted to the Village copies of all bills paid by the Owner with respect to the Improvements, along with verification of payment; and

4. The Owner submits a written agreement to the Village in which it agrees to comply with all terms and conditions of this Resolution.

B. No portion of the PEP Grant or GIFT Grant will be disbursed to the Owner if the Improvements set forth in Section 3.A.1 are not completed on or before December 5, 2018.

C. The PEP Grant and GIFT Grant for the Property will be disbursed to the Owner in the lesser amount of: (a) 50% of the actual cost of the Improvements completed on the Property, as verified and approved by the Village; and (b) $23,316.00.

D. If within five years after the completion of the Improvements, the Improvements are subsequently removed or damaged, except by an act of God, the Owner must repay to the Village all PEP Grant and GIFT Grant funds received by the Owner.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:_____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

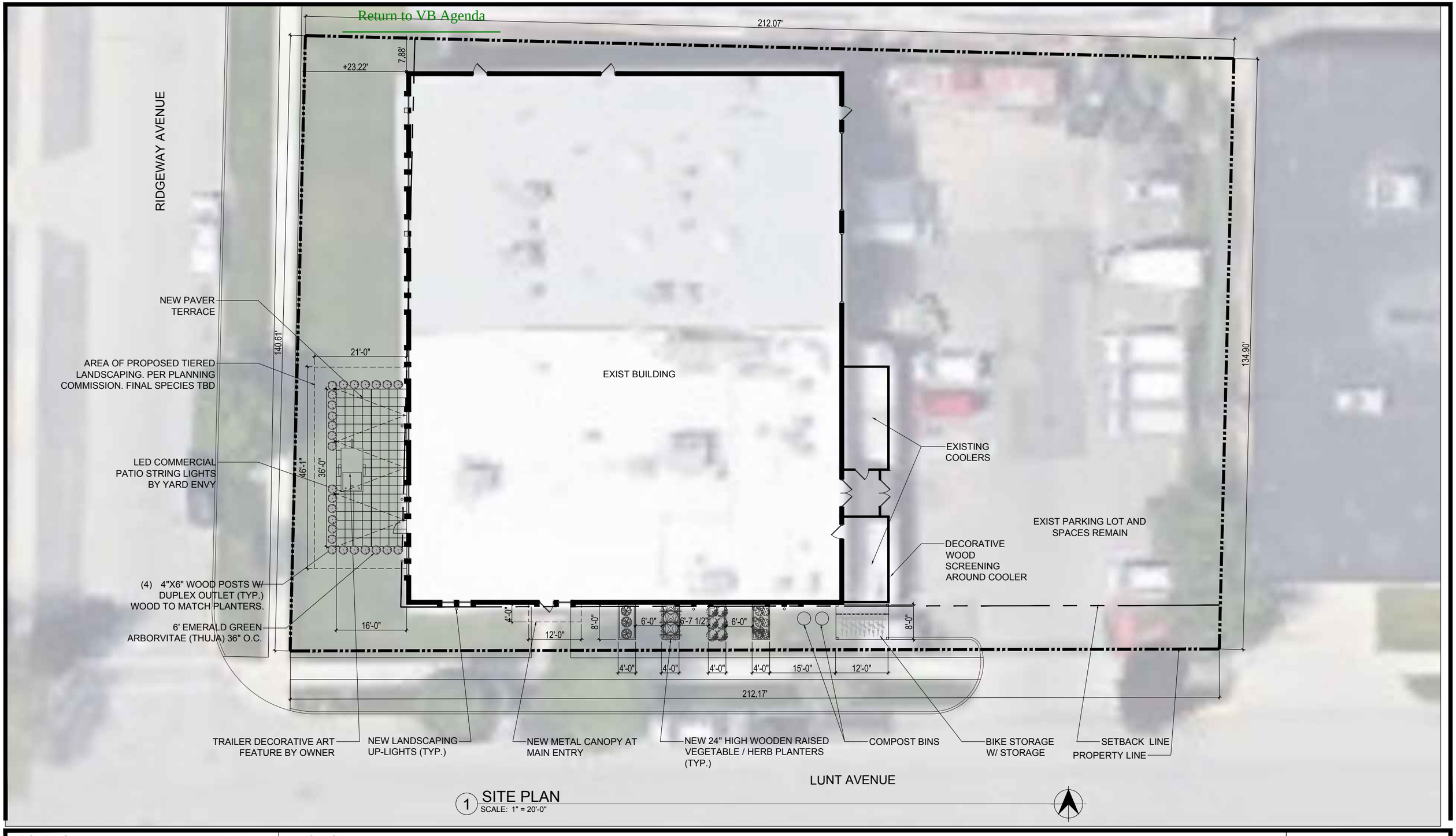
_____

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

REVISED SITE PLAN

Return to VB Agenda



1 SITE PLAN
SCALE: 1" = 20'-0"

ARCHITECT:
kolbrook design
828 DAVIS STREET
SUITE 300
EVANSTON, IL 60201
Ph 847.492.1992

Copyright © 2018 Kolbrook Design, Inc.

PROJECT:
FOOD FOR THOUGHT - LINCOLNWOOD
7001 RIDGEWAY AVE.
LINCOLNWOOD, IL 60712

REVISED SITE PLAN

SCALE: 1" = 20'-0"

Job No. 1411.004

Issue Date 04/23/2018

Return to VB Agenda

EXHIBIT B

REVISED BUILDING ELEVATION WITH CANOPY PLAN

Return to VB Agenda



2 SOUTH ELEVATIONS
SCALE: 1/8" = 1'-0"



1 WEST ELEVATIONS
SCALE: 1/8" = 1'-0"

ARCHITECT:
kolbrook design
828 DAVIS STREET
SUITE 300
EVANSTON, IL 60201
Ph 847.492.1992

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PROJECT:
FOOD FOR THOUGHT - LINCOLNWOOD
7001 RIDGEWAY AVE.
LINCOLNWOOD, IL 60712

REVISED BUILDING ELEVATION , WITH CANOPY

Job No. 1411.004

Issue Date 04/23/2018

SCALE: 1/8" = 1'-0"

ELEVATIONS

GIS consortium MapOffice™ **7001 N. Ridgeway Avenue** Created By mgp inc



Map created on **May 18, 2018**.

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The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law.
Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Return to VB Agenda

MEMORANDUM

TO: Chair and Members
Economic Development Commission

FROM: Steve McNellis
Community Development Director

DATE: May 23, 2018

SUBJECT: **Item #3 – PEP/GIFT Grant Requests for 7001 North Ridgeway Avenue**

Attached are PEP/GIFT applications from Mr. Tim Garcia, representing Food For Thought Catering Professionals, Ltd., owner of 7001 North Ridgeway Avenue (see attached map for location). Food For Thought (FFT) catering service has recently been granted approval by the Village Board for exterior improvements to their facility at 7001 North Ridgeway Avenue, which operates as their corporate headquarters. The recently-approved improvements are the subject of the following PEP and GIFT Grant proposals.

The existing Food For Thought headquarters consists of a one-story building with a second-story mezzanine above the north half of the building. This facility not only serves as a base of operations for food preparation, but also houses the sales force, customer representatives, and customer-focused facilities for food tastings and event preparations.

Proposed Improvements:
The proposed improvements are designed to express the company's environmentally-focused values to its customers who visit the property and to enhance the image of the building in an industrial park. These improvements include the addition of a new landscape-screened patio/ terrace along the Ridgeway Avenue frontage which will be accessed from a new doorway on the west elevation of the building and be utilized for outdoor food tastings. The south façade of the building will be enhanced by the addition of new canopies to help better define the various entrances (customer, employee, and delivery), as well as the addition of four raised vegetable planters and a bike storage canopy to house both employee and customer bikes. The building façade will be upgraded by repainting the exterior with a more modern palette and the introduction of exterior uplighting which is proposed along the two public-facing facades of the building (the west and south facades facing Ridgeway Avenue and Lunt Avenue, respectively). Finally, the parking lot is proposed to be improved through the introduction of wood screens and welcoming signage to "warm" the feeling in the lot. While this property is not located on a main thoroughfare, the improvements proposed could provide a spinoff effect to other surrounding industrial properties enhancing the aesthetics of an area the EDC recently deemed a priority area for investment.

Grant Funding Limits

This property is eligible for PEP/GIFT Grants that are part of the special set-aside funds for properties in the Northeast Industrial District (NEID) TIF which overlays the Lincolnwood Business Park. There is a total of $50,000 available for PEP/GIFT Grants in this area for the 2018-19 fiscal year which begins May 1, 2018. As is the case for Village-wide PEP Program requests, there is a maximum grant limit of $25,000 per property, per project. Similarly for the Village-wide GIFT Grant requests, there is a maximum grant limit of $10,000 per property, per project. Both PEP and GIFT Grants require that the property owner fund at least fifty percent of the total project costs. Grant approvals are subject to the amount of funds available. Currently, there are sufficient funds to fund both grants for this project, as there have been no other requests for grant funding in this area for the upcoming fiscal year. The EDC should be aware, however, that another industrial business in the NEID TIF District has met with staff and is preparing an application for submittal for this fall.

Bids & Eligibility:

The Petitioner has submitted bids from over 25 different contractors and vendors for the various parts of both PEP and GIFT Grant proposals. Given the variety of different contractors who have an ability to install various components, including some components which will be installed by the Petitioner, bids have been broken down to their respective parts for EDC review. The Petitioner has not expressed a preference for any particular contractor and is willing to accept a grant of funds for each component that the EDC believes is appropriate.

Staff recommends the EDC review each component and determine the following:

1) Is the requested component eligible per the PEP and GIFT grant application requirements (attached)?
2) Which bid amount per component should be funded through the PEP/GIFT program?
3) What are the maximum PEP and GIFT grants, based on individual components, which should be awarded?

The PEP proposal for this project consists of the following:

Expense Type	Cost Estimates	Eligible?
Exterior Painting of Building	$13,759 - $15,980 - $18,690	YES
Exterior Uplighting	$4,168 - $8,960 - $9,180 - $11,400	YES
Awnings - Employee & Delivery Doors	$1,191 - $1,250	YES
Awning – Front (public) Door	$2,146 - $4,340	YES
Parking Lot Screen Fences	$6,428 - $6,588 - $9,300	YES
Parking Lot Signage & Posts	$856 - $860 - $1,232	YES
Patio Construction and Installation	$15,300 - $16,115 - $16,384	NO
Patio Posts & Festive Lights	$1,680	NO
Landscape Plantings around Patio	$7,551 - $7,680	YES
Total PEP-Eligible*	**$36,099 @ 50% = $18,050**	

The GIFT proposal for this property consists of the following:

Expense Type	Cost Estimates	Eligible?
Bike Storage Pad	$2,328 - $3,000	YES
Covered Bike Storage Canopy	$3,267 - $3,351 - $3,375	YES
Bike Racks	$399 - $629 - $653	YES
Bike Repair Station	$1,094 - $1,096 - $1,108	YES
Installation of Interior Bottle Water Filling Station	$974 - $1,039 - $1,683	YES
Landscape plantings around Patio	$7,551 - $7,680	NO
Installation of Raised Vegetable Planters	$2,274 - $6,730	MAYBE
Rain Water Collection Barrel	$75 - $78	YES
Compost Bins	$120 - $133 - $217	YES
Total GIFT-Eligible**	**$10,531 @ 50% = $5,266**	

* Total includes all costs deemed "eligible"
**All "eligible" costs + raised vegetable planters

In the above charts, staff has provided a recommendation of those components we believe are eligible for PEP/GIFT Grant funding per our analysis of the respective PEP/GIFT Grant application requirements. There are two-three bids for all components that staff believes meet those eligibility requirements.

Below is a listing of the lowest to highest bidder for each proposed improvement to help in assessing the attached quotes:

- **Painting** – *Three bids*: Paint Platoon USA; Allied Painting; and KC Painting Services. Low bidder was Paint Platoon.

- **Exterior Uplighting** – *Three bids*: BSOC Building Services; Apollo K Electric; Daphne Enterprises; and Loberg Construction.

- **Awnings (Employee and Delivery Doors)** – *Two Bids*: General Awnings and Universal Awnings.
- **Awning (Front Public Door)** – *Two Bids*: General Awnings and MASA Architectural Canopies.

- **Parking Lot Improvements (Fencing)** – *Three Bids*: Bob Jaacks Rustic Wood Fencing; Fenceworks; and Loberg Construction.
- **Parking Lot Improvements (Four Signs – Signage and posts)** – *Three Bids*: My Parking Sign; SmartSign; and HD Supply.

- **Landscape Plantings Around Patio** – *Two Bids*: Green Concepts LLC and Contour Landscaping.

- **Bike Storage Pad** - *Two Bids*: Contour Landscaping and Loberg Construction.

- **Bike Storage Canopy** – *Three Bids*: Cardiff Bike Shelter; Sandford Cycle Shelter; and Orsolini Welding & Fab Inc.

- **Bike Racks** – *Three Bids:* The Park (Wave Rack); Bike Fixation; and Belson Outdoor.
- **Bike Repair Station** – *Three Bids*: Park Catalog; Belson Outdoors; and Dero Fixit.
- **Bottle Water Filling Station** – *Three Bids*: Global Industrial; Elkay; and Halsey Taylor.
- **Raised Vegetable Planters** - *Two Bids*: Green Concepts and Contour Landscaping
- **Rain Water Collection Barrel** – *Three Bids*: Sam's Club; Wal-Mart; and Lowe's.
- **Compost Bins** – *Three Bids*: Hayneedle; Lowe's; and Houzz.

Bid Breakdown:
As far as the PEP proposal, staff believes the proposed exterior painting of the building (which constitutes a new storefront color, not maintenance of an existing color), uplighting, awnings, screening fences, signage and landscaping (around the patio) in the Ridgeway Avenue Front Yard are all "eligible exterior improvements" per the stipulations in the attached PEP application. However, in staff's opinion, the patio, posts, and lights are designed to be part of an interior private space, not part of a visible public "storefront improvement," and are, therefore, not eligible costs.

With regard to the GIFT proposal, rain barrels are specifically mentioned as GIFT-eligible in the attached GIFT application. Staff believes compost bins are a "green improvement" that diverts waste from landfills, and is, therefore, eligible. Staff also supports the costs associated with the bike storage canopy improvement, as we believe such improvements meet the spirit and intent of GIFT Grants, which is to implement green initiatives that will benefit the environment. Clearly the reduction in automobiles on the road is a step in that direction. The landscape plantings around the patio are not eligible, as they are claimed under the PEP Grant and are not native plantings, which is a requirement of the GIFT program. Finally, the raised vegetable planters have been included as an eligible cost in the calculations for total eligibility in the table above; however, staff has noted that eligibility is unclear. The only landscaping listed as eligible in the GIFT program is native landscaping; however, we believe that is partially to distinguish from non-native landscaping that is used for aesthetic purposes. Some of the vegetables grown in this garden may be native to this area, and the act of growing vegetables for use on premises, rather than trucking them in from off-site, is a green initiative that benefits the environment. Staff seeks EDC direction regarding the eligibility of this component.

Conclusion:
Per staff's assessment, the improvements at 7001 North Ridgeway Avenue are eligible for $18,050 in PEP funds and $5,266 in GIFT funds, for a total of $23,316 in Village incentives. As previously noted, there is a maximum cap of $35,000 for PEP and GIFT grants combined and a maximum fund of $50,000 for eligible PEP and GIFT grants in the NEID TIF District. As there have been no other requests for PEP or GIFT funding this fiscal year, the full $50,000 in funding remains available. The owner's representative will be present at the May 23, 2018 EDC meeting to present the proposed project and answer any questions regarding the scope of work, bids, etc.

Approvals Required

As previously noted, zoning relief is necessary for some of the proposed exterior improvements. That zoning relief was granted by the Village Board at its May 15, 2018 meeting. Other than obtaining a Village Building Permit, no other approvals are necessary in order for this project to move forward.

Recommendation
Staff recommends approval of the requested PEP/GIFT Grants for 7001 North Ridgeway Avenue, subject to obtaining the required Building Permits from the Village and satisfactory completion of all construction.

Should the EDC support the award of the requested PEP/GIFT Grants, the following motion would be appropriate:

Move to recommend approval of a PEP Grant in the amount of $18,050 and a GIFT Grant, in the amount of $5,266, for a total of $23,316 for the property at 7001 North Ridgeway Avenue, subject to receipt of required Building Permit from the Village and satisfactory completion of all construction.

Attachments

1. PEP & GIFT Applications
2. PEP & GIFT Program Requirements
3. Location Map
4. Overview of Proposed Work
5. PEP/GIFT Bid Proposals
6. PEP Grants Summary (2000-2017)

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

Property Enhancement Program

Application for Participation

Applicant Information

Applicant's Name: Food For Thought Catering Professionals LTD

Applicant's Address: 7001 Ridgeway, Lincolnwood IL

E-Mail Address: TGarcia@BeaconREGroup.com

Contact Person for Project: Tim Garcia

Daytime Phone Numbers: Voice: 847 / 624 - 1207 FAX _____

Applicant is (check all that apply) Tenant ☐ Property Owner ☑

Number of Year's in Lincolnwood: 22

Contact Name/Contact Information for Applicant's Agent or Architect (if any) Steve Kolber
Kolbrook Design 828 Davis Street, Evanston IL 847 / 492 - 1992

(Note: if applicant is only a tenant, attach a letter from the property owner granting permission for project)

Property Information

Project Property Location/Address: 7001 Ridgeway, Lincolnwood, IL

This Property is: Retail ☐ Office ☐ Industrial ☑ Other ☐ (explain) _____

Number of businesses on-site: One

Name of All Businesses/Tenants on site: Food For Thought Catering Professionals LTD

Size of Building (dimensions or total square feet) 12,000 Number of stories in Building Two

Size of Property (dimensions or total square feet) 29680

Number of Parking Spaces on Property 21

Last Year Property was Sold: 1996 Last Real Estates Taxes Paid $50,834.60

Property Tax Index Number(s) (PIN): 10-35-136-022-0000

(Note: Attach a photo of this property, land survey, title report, legal description and information regarding property insurance)

Project Information

Total Anticipated Project Cost: $63,580.00 Amount Requested From Village $35,000

Project Scope: Describe and identify all the exterior improvements proposed for this Property
(Use additional paper if necessary to fully describe proposed project and proposed improvements)

If approved, estimated project completion date: _____

Note: Attach line item cost estimate, site plan/landscape plan/drawings or additional information to fully describe this project.

-OVER-

Return to VB Agenda

Application Statement

(Read and Sign Below)

I hereby make application to participate in Lincolnwood's Property Enhancement Program (PEP). In making this application I understand that the purpose of PEP is to help create attractive, exterior improvements to business property in the Village and it is not intended to fund routine or required property maintenance. I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. I understand that all improvements made through PEP must be in accordance with Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I also understand that any work started or completed prior to approval of the project and my participation in the PEP program, is not eligible for reimbursement.

In making this application, I understand that the PEP program is highly competitive, funds are limited and selection for participation is at the sole discretion of the Village. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. As part of any Village approval, I understand that the Village may require changes or additions to my plans and intended scope of work. I recognize that a project that will be highly visible and attractive, which proposes comprehensive improvements and/or requires less Village matching funds, stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at an amount lower than requested or less than half of the anticipated cost of the project. I further understand that PEP operates as a rebate grant program and therefore if selected for participation, Village funds will be paid to me at the conclusion of the work, after submittal by me of copies of all bills and satisfactory evidence of their payment. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs incurred by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

Although PEP is considered a grant program, I understand that the Village has an interest in the longevity of the improvements made and therefore, if within 5 years of the completion of PEP funded improvements, said improvements are subsequently removed or damaged, (except by an Act of God), I shall have an obligation to reimburse to the Village, grant funds provided and I will repay the Village, on a pro-rata basis, the PEP Grant amount provided me. To ensure the Village's interest and repayment, I agree to carry property insurance on the subject property, name the Village as an additional insured and I further consent to this reimbursement obligation being recorded as a covenant on the subject property. In making this application I understand and agree that if selected for PEP participation, I must follow any and all program requirements (including securing all Village permits as may be required), in order to remain eligible for the rebate grant.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the PEP Program.

APPLICANT SIGNATURE **DATE** 3/12/2018

THE FOLLOWING REQUIRED APPLICATION ITEMS ARE ATTACHED TO THIS APPLICATION

- ☑ Land Survey of Subject Property
- ☑ Title Report for Subject Property
- ☑ Legal Description of Subject Property
- ☑ Line Item Estimate of Proposed Improvements
- ☑ Proposed Site Plan/Landscape Plan/Elevation Plan(s)
- ☑ Photo(s) of Subject Property
- ☑ Name/Address/Policy Number of Property Insurance Company

Return this completed application with attachments to:

Community Development Department
Village of Lincolnwood
6900 Lincoln Avenue
Lincolnwood Illinois 60712

If you have any questions regarding this program, please phone 847/745-4710

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

Green Initiatives For Tomorrow

Application for Participation

Applicant Information

Applicant's Name: Food For Thought Catering Professionals, LTD - Tim Garcia

Applicant's Address: 7001 Ridgeway

E-Mail Address: TGarcia@BeaconREGroup.com

Contact Person for Project: Tim Garcia

Daytime Phone Numbers: Voice: 847 / 624 -1207 FAX _____

Applicant is (check all that apply) Tenant ☐ Property Owner ☑

Number of Year's in Lincolnwood: 22

Contact Name/Contact Information for Applicant's Agent or Architect (if any) Steve Kolber

Kolbrook Design 828 Davis Street, Evanston IL 847 / 492 - 1992

(Note: if applicant is only a tenant, attach a letter from the property owner granting permission for project)

Property Information

Project Property Location/Address: 7001 Ridgeway, Lincolnwood IL

This Property is: Retail ☐ Office ☐ Industrial ☑ Other ☐ (explain) _____

Number of businesses on-site: 1

Name of All Businesses/Tenants on site: Food For Thought Catering Professionals, LTD

Size of Building (dimensions or total square feet) 12,000 Number of stories in Building Two

Size of Property (dimensions or total square feet) 29,680

Number of Parking Spaces on Property 21

Last Year Property was Sold: 1996 Last Real Estates Taxes Paid $ 50,834.60

Property Tax Index Number(s) (PIN): 10-35-136-022-0000

(Note: Attach a photo of this property, land survey, title report, legal description and information regarding property insurance)

Project Information

Total Anticipated Project Cost: $ 27,535.00 Amount Requested From Village $ 10,000

Project Scope: Describe and identify all the exterior improvements proposed for this Property

(Use additional paper if necessary to fully describe proposed project and proposed improvements)

Please enclosed application and supporting documentation.

If approved, estimated project completion date: _____

Note: Attach line item cost estimate, site plan/landscape plan/drawings or additional information to fully describe this project.

-OVER-

Return to VB Agenda

Application Statement

(Read and Sign Below)

I hereby make application to participate in Lincolnwood's Green Initiatives For Tomorrow (GIFT). In making this application I understand that the purpose of GIFT is to help encourage more environmentally friendly practices in the Village's business community and help my business become a more environmentally responsible corporate citizen. I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. I understand that all improvements made through GIFT must be in accordance with Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I also understand that any work started or completed prior to approval of the project and my participation in the GIFT program, is not eligible for reimbursement.

In making this application, I understand that the GIFT program is highly competitive, funds are limited and selection for participation is at the sole discretion of the Village. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. As part of any Village approval, I understand that the Village may require changes or additions to my plans and intended scope of work. I recognize that a project that will meet Village "green" requirements and/or requires less Village matching funds, stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at an amount lower than requested or less than half of the anticipated cost of the project. I further understand that GIFT operates as a rebate grant program and therefore if selected for participation, Village funds will be paid to me at the conclusion of the work, after submittal by me of copies of all bills and satisfactory evidence of their payment. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs incurred by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

Although GIFT is considered a grant program, I understand that the Village has an interest in the longevity of the improvements made and therefore, if within 5 years of the completion of GIFT funded improvements, said improvements are subsequently removed or damaged, (except by an Act of God), I shall have an obligation to reimburse to the Village, grant funds provided and I will repay the Village, on a pro-rata basis, the GIFT Grant amount provided me. To ensure the Village's interest and repayment, I agree to carry property insurance on the subject property, name the Village as an additional insured and I further consent to this reimbursement obligation being recorded as a covenant on the subject property. In making this application I understand and agree that if selected for GIFT participation, I must follow any and all program requirements (including securing all Village permits as may be required), in order to remain eligible for the rebate grant.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the GIFT Program.

M T. P — **APPLICANT SIGNATURE**

3/13/2018 — **DATE**

THE FOLLOWING REQUIRED APPLICATION ITEMS ARE ATTACHED TO THIS APPLICATION

- ☑ Land Survey of Subject Property
- ☑ Title Report for Subject Property
- ☑ Legal Description of Subject Property
- ☑ Line Item Estimate of Proposed Improvements
- ☑ Proposed Site Plan/Landscape Plan/Elevation Plan(s)
- ☑ Photo(s) of Subject Property
- ☑ Name/Address/Policy Number of Property Insurance Company

Return this completed application with attachments to:

Community Development Department
Village of Lincolnwood
6900 Lincoln Avenue
Lincolnwood Illinois 60712

If you have any questions regarding this program, please phone 847/745-4710

Return to VB Agenda

Food For Thought
Green Improvements for Tomorrow

A BRIEF OVERVIEW OF OUR COMPANY

With over 30 years of experience, Food For Thought enjoys an esteemed place among Chicago special event and Catering Companies. We are the exclusive caterers for the Adler Planetarium, The School of the Art Institute's (SAIC) Ballroom, 19 East, and ThunderHawk Golf Club. Food For Thought is also on the preferred caterer lists for over 100 venues, including the Field Museum, Chicago History Museum, and the Chicago Cultural Center.

We provide full-service off-premise catering, as well as equipment and linen rental, event staffing and concierge services (flowers, lighting, music, valet, etc.). Our sales consultants assist at all phases of the planning process and can provide expert advice on venues, vendors and entertaining trends. Food For Thought manages fundraisers, corporate dinners, cocktail parties, board meetings, weddings, bar and bat mitzvahs, memorials, networking events and product roll-outs.

Food For Thought has added additional divisions and now operates Food For Thought Delivered – Corporate Catering and Drop Off Foods (Estimated Revenues 2.0 million), Breakroome – Office Beverage, Coffee and Snack Programs, LeanBox – Unattended Vending and Micro Markets and Food For Thought Dining Services – Single Tenant and Multi-Tenant Foodservice Solutions (22 Sites in Chicago area).

As of this time the company employs over 250 employees and has sales of approximately $33 million.

LEGAL NAME
Food For Thought Enterprises, LTD

BUSINESS ADDRESS
7001 Ridgeway Avenue
Lincolnwood, IL 60712

YEARS IN BUSINESS
35

EMPLOYEES
250+







Return to VB Agenda

FOOFD FOR THOUGHT - SUSTAINABLE PRACTICES

For over 30 years, Food For Thought Catering has provided the means and magic behind special moments throughout Chicagoland. We've worked diligently to make these moments everyone can feel good about by maintaining environmentally responsible food purchasing, operations, and management practices. For our catering customers, that means quality service and food with reduced environmental impact prepared in a safer, healthier kitchen. Food For Thought is the first organization of our kind to be certified with the Green Seal in Chicago.

Recognizing our commitment to:

STEWARDSHIP
Operate with environmental purchasing policy specifying environmentally preferable products

WATER CONSERVATION
Use water-saving fixtures and take steps to reduce water consumption, and track water consumption

ENERGY CONSERVATION
Track energy consumption, and appliances are energy efficient and properly maintained

REDUCE WASTE
Operate a recycling program and minimize the use of disposable items

EDUCATION
Train our staff on environmental procedure

PROTECT HUMAN AND ENVIRONMEN
Use environmentally-preferable cleaning pr

GREEN SEAL CERTIFIED

The Green Chicago Restaurant Coalition

IFSC
ILLINOIS FOOD SCRAP COALITION

As a Green Seal certified company that complies with the standards for Sustainable Chicago Restaurants and Food Services we are excited to submit our application for The Village of Lincolnwood Green Initiatives for Tomorrow program.

Return to VB Agenda

October 8, 2013

Elizabeth Sarnik
Executive Assistant
Food for Thought Catering Professionals, Inc.
7001 N. Ridgeway Ave.
Lincolnwood, IL 60712

Dear Elizabeth:

I am pleased to inform you that Green Seal has evaluated the implementation of environmentally responsible practices at Food for Thought Catering Professionals, Inc. and has determined that it complies with the requirements of the Green Seal Pilot Standard for Sustainable Chicago Restaurants and Food Services.

Accordingly, Food for Thought Catering Professionals, Inc. is authorized to use the Green Seal Mark provided that no changes are made in the way the food service operations are operated that would negatively impact the environmentally responsible practices currently in place.

This certification remains valid through the duration of the Pilot Program. Once Green Seal formalizes the Sustainable Chicago Restaurant and Food Services Standard and the Pilot Program is complete, Green Seal will determine the achievement level (e.g., Bronze, Silver or Gold) of Food for Thought Catering Professionals, Inc. and award an updated certification.

As a reminder, any use of the Green Seal Mark or reference to Green Seal needs to be approved by Green Seal and conform to the Rules Governing the Use of the Green Seal Certification Mark. Please forward all new or revised marketing materials to certification@greenseal.org for approval prior to production.

To get the most benefit from your Green Seal certification, we encourage you to contact a member of our Marketing & Communications department at marketing@greenseal.org. They can help support you in promoting and effectively communicating your certification with a range of graphics and tools.

Congratulations on this achievement! We look forward to continuing this relationship.

Sincerely,

Arthur B. Weissman, Ph.D.
President & CEO

THE ORIGINAL GREEN SEAL OF APPROVAL SINCE 1989

HEADQUARTERS
1001 Connecticut Ave NW, Ste 827
Washington, DC 20036-5525

SOUTHEAST OFFICE
374 Siouan Drive
Lexington, NC 27295-8571

MIDWEST OFFICE
517 North Segoe Road, Ste 211
Madison, WI 53705-3172

phone: 202.872.6400 fax: 202.872.4324 www.greenseal.org



Green Seal™ Inc. Proudly Presents Certification to

Food for Thought Catering Professionals, Inc.

Green Seal™, Inc. certifies that Food for Thought Catering Professionals, Inc. complies with the Green Seal Pilot Standard for Sustainable Chicago Restaurants and Food Services and is licensed to use the Green Seal Certification Mark.

Certified this 6th day of October, 2013.

Arthur B. Weissman, Ph.D., President & CEO

CURRENT CONDITIONS

The Catering and Special Event business is an industry that is always competing on presentation and creativity. In 2018 our SWOT Analysis (Strength Weaknesses Opportunity and Threats) showed that we were lagging the competition on how the interior and exterior of our building represented our brand and the products we were serving. It did not accurately represent "Who we were" and how we needed to present ourselves. The decision was made to add exterior enhancements as well as an interior upgrade to beautify our property.

Current Ridgeway Facade



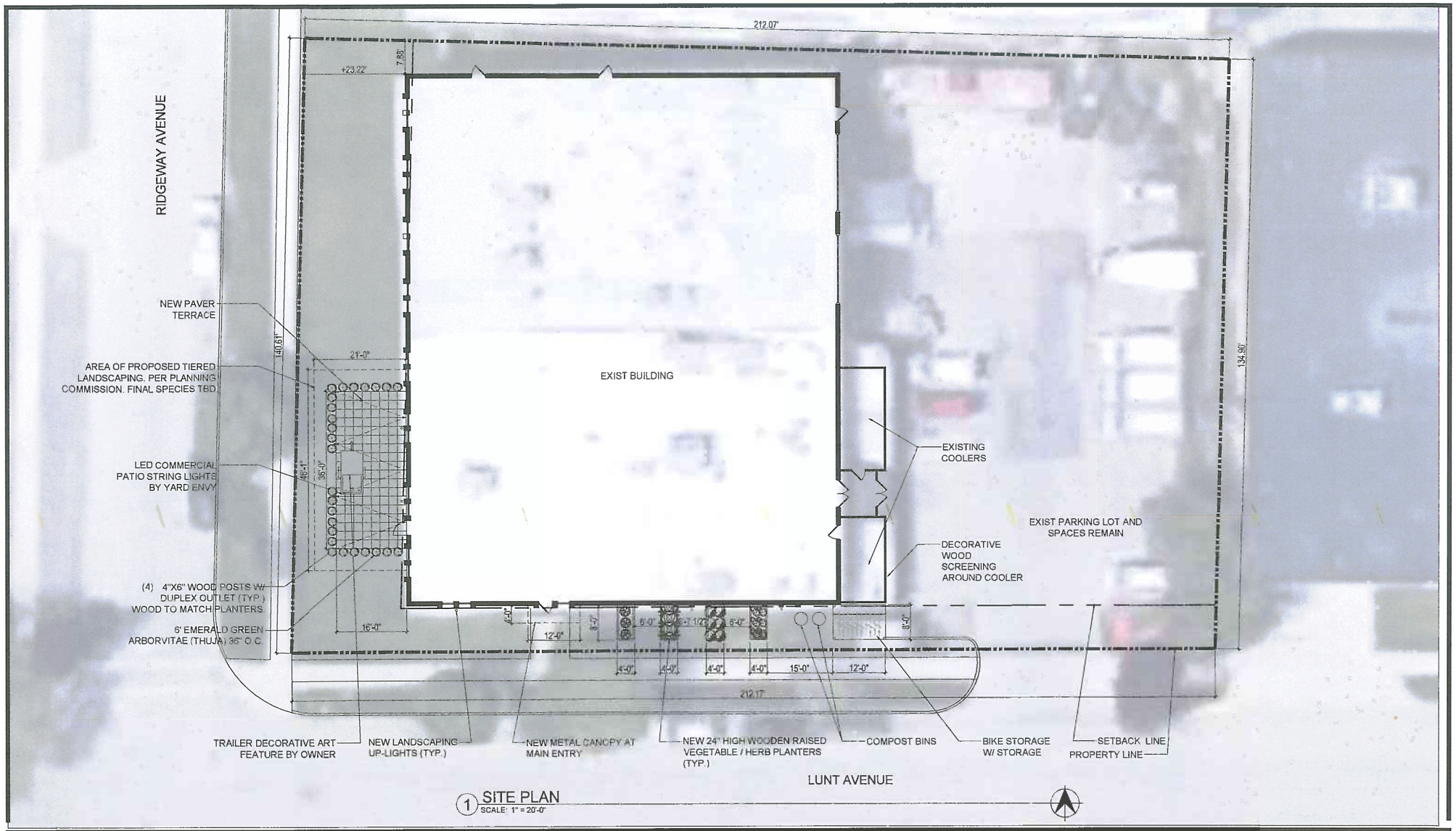
Current Lunt Facade



Current Composting Area



Return to VB Agenda



1 SITE PLAN
SCALE: 1" = 20'-0"

ARCHITECT:
kolbrook design
828 DAVIS STREET
SUITE 300
EVANSTON, IL 60201
Ph 847.492.1992

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PROJECT:
FOOD FOR THOUGHT - LINCOLNWOOD
7001 RIDGEWAY AVE.
LINCOLNWOOD, IL 60712

REVISED SITE PLAN

SCALE: 1" = 20'-0"

Job No. 1411.004

Issue Date 04/23/2018

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ARCHITECT:
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828 DAVIS STREET
SUITE 300
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PROJECT:
FOOD FOR THOUGHT - LINCOLNWOOD
7001 RIDGEWAY AVE
LINCOLNWOOD, IL 60712

REVISED BUILDING ELEVATION , WITH CANOPY

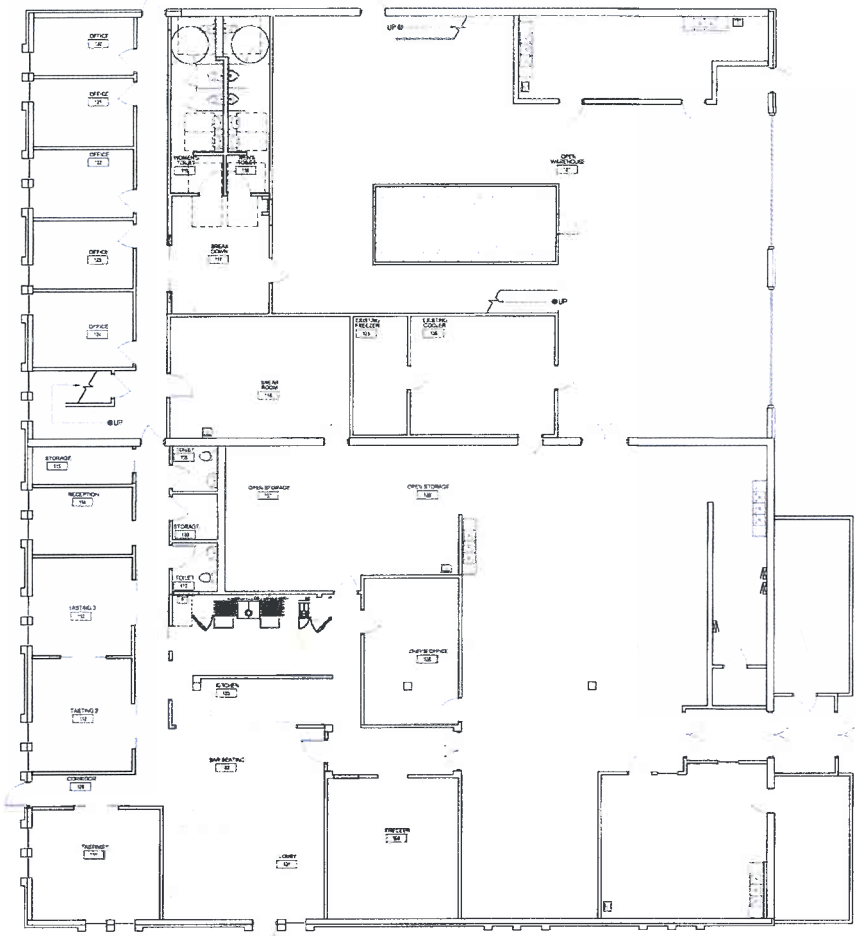
Job No. 1411.004

Issue Date 04/23/2018

SCALE: 1/8" = 1'-0"

ELEVATIONS

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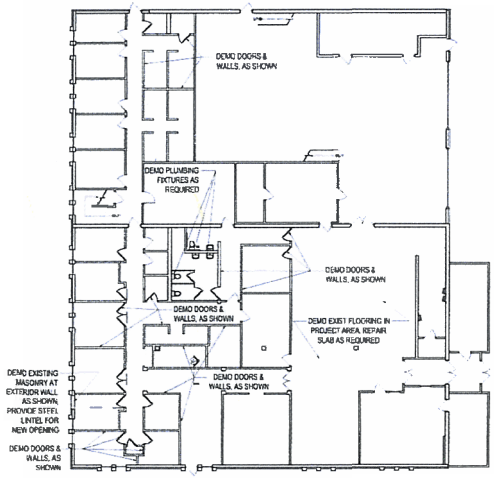
2 FLOOR PLAN
SCALE: 1/16" = 1'-0"

GENERAL NOTES

- EXISTING WALL

-WALL TO BE DEMOLISHED

- NEW WALL



1 DEMO PLAN
SCALE: 1/32" = 1'-0"

ARCHITECT:
kolbrook design
628 DAVIS STREET
SUITE 300
EVANSTON, IL 60201
Ph: 847.492.1992

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PROJECT:
FOOD FOR THOUGHT - LINCOLNWOOD
7001 RIDGEWAY AVE.
LINCOLNWOOD, IL 60712

Job No. 1411.004

Issue Date 03/19/2018

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WEST ELEVATION



SOUTH ELEVATION





MAIN ENTRANCE



EMPLOYEE ENTRANCE



ARCHITECT.
kolbrook design
828 DAVIS STREET
SUITE 300
EVANSTON, IL 60201
Ph 847.492.1992

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PROJECT:
FOOD FOR THOUGHT - LINCOLNWOOD
7001 RIDGEWAY AVE.
LINCOLNWOOD, IL 60712

Job No. 1411.004

Issue Date 03/19/2018

SCALE: N/A

EXISTING CONDITIONS

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PEP GRANT OVERVIEW

Food For Thought is submitting this application to be considered for the PEP Grant as related to exterior beautification improvements we would like to make to our property located at 7001 Ridgeway (Corner of Ridgeway and Lunt Avenues) in Lincolnwood.

The areas that we are submitting the application for include the following:

- Painting the exterior of the building to update the look of our property and unify the look of building and complex. Our goal also includes differentiating our building from neighboring businesses to make us easier to locate for our guests, better represent our product and service and elevate the morale of staff and team members.

- Install LED exterior up-lights to further highlight the building, create safe lighting for guests and employees and accent building features

- Enhance the current non-descript front entrance by adding a windscreen with clear window panels. We also propose to coordinate the entrance solution through the property and install matching awnings above the two additional building entrances

- Improve the entrance driveway and parking areas elevating customers first impressions
  - Install horizontal cedar panels to reflect our image and "warm" the lot as the first impression for guests
  - Add signage to welcome and direct guests to entrance
  - Seal and stripe lot

- Greatly improve the visual of our Ridgeway exterior frontage by installing a patio with native perimeter garden plantings

Return to VB Agenda

GIFT GRANT OVERVIEW

Food For Thought is submitting this application to be considered for the GIFT grant as related to our environmentally responsible practices and in support of our organizations and employee related initiatives.

The areas that we are submitting the application for include the following:

- Support of emission reduction by communicating and promoting and providing proper resources and support for the use of bicycle commuting to work.
- Reduction of our company's waste stream contribution by Installing a bottle filling station and promoting reusable water bottles
- Promote urban gardening by creating an employee garden area on our property
- Promote urban greening by installing exterior plantings of sustainable flowering shrubs, perennials, and groundcovers

Proposed Elevation



2 SOUTH ELEVATION



1 WEST ELEVATION

Return to VB Agenda

PROFESSIONALS ASSOCIATED SURVEY, INC.

Property - Alta - Topo - Condo - Mortgage Surveys

LINCOLNWOOD OFFICE:
N. TRIPP AVENUE
COLNWOOD, ILLINOIS 60646
(847) 675-3000
(847) 675-2167

HIGHLAND PARK OFFICE:
1510 OLD DEERFIELD ROAD
HIGHLAND PARK, ILLINOIS 60035
TEL: (847) 831-1200
FAX: (847) 831-9206

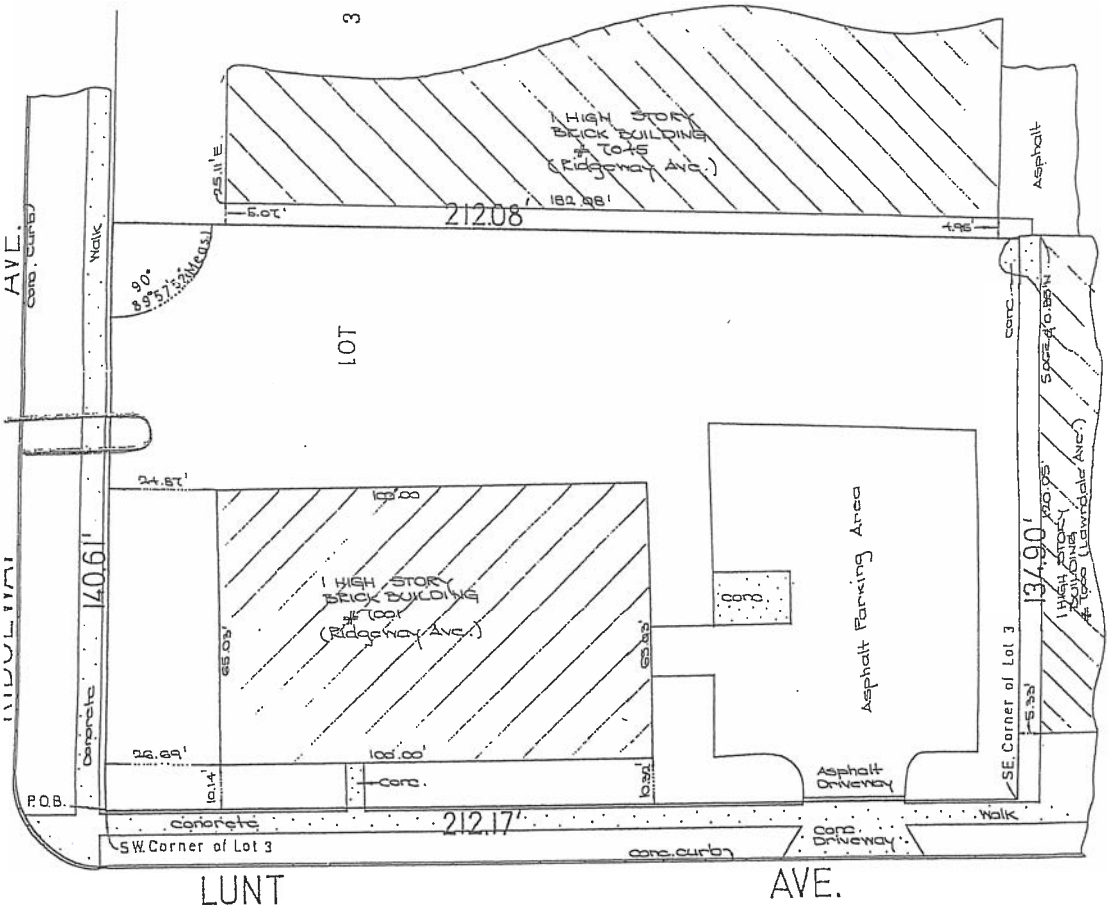
Plat of Survey

OF

NORTH

THAT PART OF LOT 3 IN LINCOLNWOOD INDUSTRIAL PARK, BEING A RESUBDIVISION OF PART OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 AND WEST 178.00 FEET OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF AFORESAID LOT 3; THENCE NORTH IN THE WEST LINE OF AFORESAID LOT 3 A DISTANCE OF 140.61 FEET TO A POINT; THENCE IN A LINE DRAWN AT RIGHT ANGLES TO AFORESAID WEST LINE A DISTANCE OF 212.08 FEET TO A POINT IN THE EAST LINE OF AFORESAID LOT 3; THENCE SOUTH IN AFORESAID EAST LINE A DISTANCE OF 134.90 FEET TO THE SOUTHEAST CORNER OF AFORESAID LOT 3; THENCE WEST IN THE SOUTH LINE OF AFORESAID LOT 3 A DISTANCE OF 212.17 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

Commonly known as: 7001 Ridgeway Avenue, Lincolnwood, Illinois.



CERTIFY TO:

- TICOR TITLE INSURANCE CO.
- STS II PARTNERSHIP, AN ILLINOIS CO. PARTNERSHIP.

CHECK (√) IN BOX MEANS THAT SURVEY HAS BEEN DE FOR USE IN CONNECTION WITH A REAL ESTATE OR MORTGAGE LOAN TRANSACTION AND IS NOT TO BE USED N CONSTRUCTION.

MENSIONS ARE NOT TO BE ASSUMED FROM SCALING

rder No. 91 - 41665

cale: 1 Inch = 25 feet

ate December 11, 1991

rdered by John C. Dugan Attorney at Law

BUILDING LINES AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE RECORDED IN THE MAPS, OTHERWISE REFER TO YOUR DEED OR ABSTRACT. COMPARE ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE.

HILTON E. DOMALEWSKI 035-002917 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS

State of Illinois
County of Lake ss.
County of Cook

We, PROFESSIONALS ASSOCIATED SURVEY INC., do hereby certify that we have located the building on the above property.

Hilton E. Domalewski

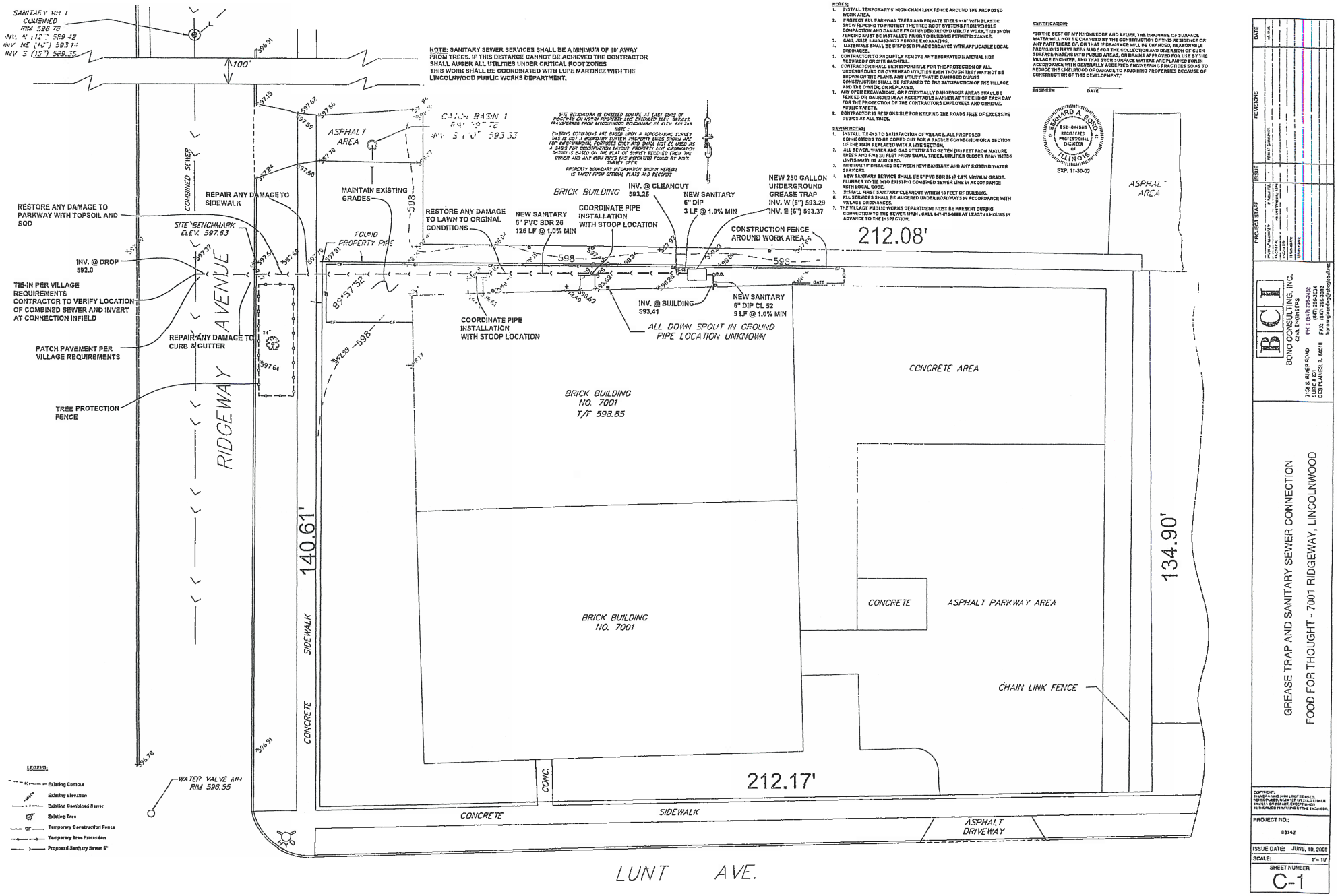
PROF. IL. LAND SURVEYOR

State of Illinois
County of Lake ss.
County of Cook

We, PROFESSIONALS ASSOCIATED SURVEY INC., do hereby certify that we have surveyed the above described property and that the plat hereon drawn is a correct representation of said survey.

Hilton E. Domalewski

PROF. IL. LAND SURVEYOR



NOTES:
1. INSTALL TEMPORARY 6' HIGH CHAIN LINK FENCE AROUND THE PROPOSED WORK AREA.
2. PROTECT ALL PARKWAY TREES AND PRIVATE TREES 4"Ø" WITH PLASTIC SNOW FENCING TO PROTECT THE TREE ROOT SYSTEMS FROM VEHICLE COMPACTION AND DAMAGE FROM UNDERGROUND UTILITY WORK. THIS SNOW FENCING MUST BE INSTALLED PRIOR TO BUILDING PERMIT ISSUANCE.
3. CALL JULIE 1-800-892-0123 BEFORE EXCAVATING.
4. MATERIALS SHALL BE DISPOSED IN ACCORDANCE WITH APPLICABLE LOCAL ORDINANCES.
5. CONTRACTOR TO PROMPTLY REMOVE ANY EXCAVATED MATERIAL NOT REQUIRED FOR SITE BACKFILL.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UNDERGROUND OR OVERHEAD UTILITIES EVEN THOUGH THEY MAY NOT BE SHOWN ON THE PLANS. ANY UTILITY THAT IS DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED TO THE SATISFACTION OF THE VILLAGE AND THE OWNER, OR REPLACED.
7. ANY OPEN EXCAVATIONS, OR POTENTIALLY DANGEROUS AREAS SHALL BE FENCED OR BARRIORED IN AN ACCEPTABLE MANNER AT THE END OF EACH DAY FOR THE PROTECTION OF THE CONTRACTORS EMPLOYEES AND GENERAL PUBLIC SAFETY.
8. CONTRACTOR IS RESPONSIBLE FOR KEEPING THE ROADS FREE OF EXCESSIVE DEBRIS AT ALL TIMES.

SEWER NOTES:
1. INSTALL TEE-WYS TO SATISFACTION OF VILLAGE. ALL PROPOSED CONNECTIONS TO BE CORED OUT FOR A SADDLE CONNECTION OR A SECTION OF THE MAIN REPLACED WITH A WYE SECTION.
2. ALL SEWER, WATER AND GAS UTILITIES TO BE TEN (10) FEET FROM NATURE TREES AND FIVE (5) FEET FROM SMALL TREES. UTILITIES CLOSER THAN THESE LIMITS MUST BE ASSURED.
3. MINIMUM 10' DISTANCE BETWEEN NEW SANITARY AND ANY EXISTING WATER SERVICES.
4. NEW SANITARY SERVICE SHALL BE 6" PVC SDR 26 @ 1.0% MINIMUM GRADE. PLUMBER TO TIE INTO EXISTING COMBINED SEWER LINE IN ACCORDANCE WITH LOCAL CODE.
5. INSTALL FIRST SANITARY CLEANOUT WITHIN 10 FEET OF BUILDING.
6. ALL SERVICES SHALL BE AUGERED UNDER ROADWAYS IN ACCORDANCE WITH VILLAGE ORDINANCES.
7. THE VILLAGE PUBLIC WORKS DEPARTMENT MUST BE PRESENT DURING CONNECTION TO THE SEWER MAIN - CALL 847-673-0888 AT LEAST 48 HOURS IN ADVANCE TO THE INSPECTION.

CERTIFICATION:

"TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE DRAINAGE OF SURFACE WATER WILL NOT BE CHANGED BY THE CONSTRUCTION OF THIS RESIDENCE OR ANY PART THERE OF, OR THAT IF DRAINAGE WILL BE CHANGED, REASONABLE PROVISIONS HAVE BEEN MADE FOR THE COLLECTION AND DIVERSION OF SUCH SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS APPROVED FOR USE BY THE VILLAGE ENGINEER, AND THAT SUCH SURFACE WATERS ARE PLANNED FOR IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO ADJOINING PROPERTIES BECAUSE OF CONSTRUCTION OF THIS DEVELOPMENT."

ENGINEER _____ DATE _____

REVISED A. BOND 052-044088 REGISTERED PROFESSIONAL ENGINEER OF ILLINOIS
EXP. 11-30-09

SITE BENCHMARK IS CHISELED SQUARE AT EAST CURB OF PROPERTY ON NORTH PROPERTY LINE EXTENDED ELEV. 597.63, BENCHMARK FROM LINCOLNWOOD PEDIGREE OF ELEV. 609.741

NOTE:
EXISTING CONDITIONS ARE BASED UPON A TOPOGRAPHIC SURVEY THAT IS NOT A BOUNDARY SURVEY. PROPERTY LINES SHOWN ARE FOR INFORMATIONAL PURPOSES ONLY AND SHALL NOT BE USED AS A BASIS FOR CONSTRUCTION LAYOUT. PROPERTY LINE INFORMATION SHOWN IS BASED ON THE BEST OF SURVEY RECEIVED FROM THE OWNER AND ANY MONUMENTS FOUND BY 2015 SURVEY ERTH.

PROPERTY BOUNDARY INFORMATION SHOWN HEREON IS TAKEN FROM OFFICIAL PLATS AND RECORDS

BOND CONSULTING, INC.
CIVIL ENGINEERS
3105 S. RIVER ROAD
SUITE F 231
DES PLAINES, IL 60018
PH: (847) 298-2105
(847) 298-2106
FAX: (847) 296-2002
bondengineering@sbcglobal.net

GREASE TRAP AND SANITARY SEWER CONNECTION
FOOD FOR THOUGHT - 7001 RIDGEWAY, LINCOLNWOOD

COPYRIGHT:
THIS DRAWING SHALL NOT BE USED, REPRODUCED, MODIFIED OR SOLD EITHER WHOLE OR IN PART, EXCEPT WHEN AUTHORIZED IN WRITING BY THE ENGINEER.

PROJECT NO.: 08142
ISSUE DATE: JUNE, 10, 2008
SCALE: 1"= 10'
SHEET NUMBER C-1

Return to VB Agenda

PAINTING of BUILDING EXTERIOR

When it comes to business and we are in the appeal business, there's nothing more important than the first impression. To improve this we are proposing to paint the exterior of the building (Currently red brick), our coolers (Currently silver) our storage sheds (Currently red and blue) a unified yet to be determined color. The exterior of our building needs to reflect our upscale product image and allow our customers to more easily locate us. This change will completely transform the look of our business and is the cornerstone of our upgrades.

Costs:
Estimated costs for this item are $14,000 – 16,000 and will be completed in May – June 2018

We are seeking funding to:

Paint exterior of building, coolers and sheds

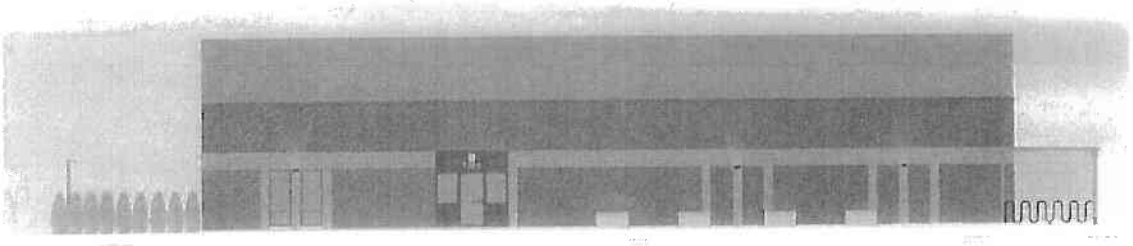
- Prepare surface and power wash entire structure
- Masonry coating applied to brick surfaces
- Prime and paint aluminum coolers and metal sheds
- Fill all gaps and cracks
- Protect all unpainted surfaces

Benefits of Upgrade:

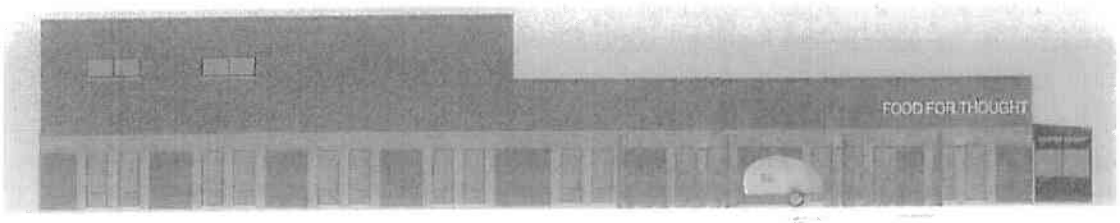
- **Customer Attraction and Improved First Impression:** With a building that stands out at the corner of Ridgeway and Lunt our clients will have an easier time finding our site for meetings and the first impression will be that of a contemporary, stylish company that they want to execute their special day or Special Event.

- **Improve Employee Morale:** Our employees are the backbone of our business, and we can't be successful without them. Employee working conditions affect retention, productivity, and overall job satisfaction. We want our team to be proud of where they work and what they do and to give them a workspace they can feel good about.

- **Create a New Neighborhood Expectation:** We believe our upgrade could influence other businesses to upgrade their facades by taking note of the improvement in our facility, and deciding to match our efforts. Soon the block could be a bit more pleasant.



2 SOUTH ELEVATION



1 WEST ELEVATION

Return to VB Agenda

EXTERIOR LIGHTING IMPROVEMENT

Food For Thoughts corner location provides a great opportunity to utilize exterior architectural lighting to highlight the building, guide our guests to the parking area, illuminate the front walk as they move from the lot to the main entrance and secure the perimeter of the building. Many meeting and tastings that we host begin at 5:30 pm which creates a real need for exterior lighting.

The proposed property upgrades are for the installation of (6) LED uplights strategically located on the West and South facades of the building. Guests and visitors approach the building on the West side, Park on the East side and then walk along the South side to the main entrance.

Costs:
Estimated costs for this item is $8,550 and will be completed in May – June 2018

We are seeking funding to:

Install (3) uplights on West façade and (3) uplights on South façade of building

- Run electric to area as needed
- Provide LED lighting fixtures and daytime / nighttime light sensors
- Install lighting fixtures
- Remove existing fixtures and patch brick as needed

Benefits of Upgrade:

- Accent and highlight building
- Allow customers to better identify and locate building
- Illuminate walk between parking lot and front door
- Provide comfort and security to employees and guests

Current Ridgeway and Lunt Facades:



Return to VB Agenda

WINDBREAK AND DOOR AWNINGS

As detailed in the current condition photographs below the main entrance to our facility is unremarkable as a first impression to our guests and not easily identified as "Food For Thought" or the main entrance. The power of the first impression is important to all businesses but for us in the visual and impression business it is critical that we make the initial contact as seamless and easy as we can to comfort our clients. We serve a premium product at events that range from a clients daughter's wedding to high profile fund raisers and trust image are important in increasing our ability to close sales.

To improve our messaging and ease the client we propose to install a windbreak at the front entrance that will post the company name on the side panels and numerical address above the door. To carry the theme and solution throughout the property and treat our team members with the same respect as our customers we would install matching color awnings highlighting "Team Entrance" and "Fresh Delivery" above the other entrance doors.

Costs:
Estimated costs for this item are $4,750 - 5,300 and will be completed in May – June 2018

We are seeking funding to:

Install (1) front door windbreak and (2) above door awnings

- Measure and confirm size
- Custom fabricate awnings from Sunbrella brand material
- Install unit as per code and compliance

Benefits of Upgrade:

- Direct guests, applicants and meeting attendees to the front door
- Create a weather break during inclement seasons
- Soften the hard façade of the existing building
- Identify company name and numerical address
- Raise moral with team members

Return to VB Agenda

PARKING AREA IMPROVEMENTS

With our suburban location our guests and clients typically drive to our site instead of utilizing Lyft or Uber services. To facilitate the best impression when they enter our parking lot, direct visitors to park in spots dedicated for them and begin our strategic marketing we propose to install horizontal cedar panels and directive signage in the guest parking areas.

Costs:
Estimated costs for this item are $10,000 and will be completed in May – June 2018
*Sealing and striping of lot costs will be by owner and not included in this application

We are seeking funding to:

Install panels and signage

- Horizontal Planks on East Side of Lot (4) Parking Spaces
  - Construct and stain panels to match building standard
  - Dig post holes
  - Install posts in concrete
  - Mount horizontal panels to posts
  - Mount "Welcome" signs on panels

- Horizontal Planks on West Side of Lot (4) Parking Spaces
  - Construct and stain panels to match building standard
  - Mount horizontal panels to existing cooler West and South face
  - Mount "Welcome" signs on panels

- "Guest Parking" Signage
  - (2) on East side of parking lot
  - (2) on West side of parking lot

Benefits of Upgrade:

- Improve view from street of customer parking area
- Define guests' spaces
- Welcome and market with proper signage
- Create a feel of the organization carrying who we are and what we do to the exterior of the building

Return to VB Agenda

PATIO & TREE PLANTING

The highlight of our exterior improvements is the enhancements we are proposing to add a patio and perimeter native plantings to the West side of our building. The patio will be constructed from a permeable stone / brick / flagstone to help direct rainfall away from storm sewer systems and back into the natural ecosystem. The base of the patio will be constructed with extra space between pavers so rainwater can flow back into the earth below, instead of running off the surface into storm sewers.

In our current manufacturing district location we understand the importance of creating a vital first impression for your and a well-designed and maintained exterior landscape will support this goal. The addition of greening to the patio area with an Arborvitae hedge and decorative corner plantings will not only look aesthetically appealing; they also serve other really important roles for us. The plants and trees will cool the air temperature, conceal unpleasant views and quieten sounds that distract from our business. Planting in our urban and industrial area will beautify the corner, soften the neighbourhood and motivate our neighbours to follow upgrade as well.

Costs:
Estimated costs for this item are $25,000 and will be completed in May – June 2018

We are seeking funding to:

- Install Permeable Stone Patio
  - Excavate site to 10"
  - Install and pack gravel base
  - Add leveling sand
  - Install pavers / stone
- Install Cedar Posts to Accommodate Lighting
  - Dig holes for post install
  - Supply and pour concrete footing
  - Install posts
- Install Electric and Lighting
  - Run electric supply and shutoff to area
  - Supply lighting strings (Owner)
  - Hang lighting as per owner
- Plant Perimeter Plantings
  - Prepare site to accommodate plantings
  - Add soil amendments
  - Install soaker hose and timers
  - Plant Arborvitaes and decorative plants
  - Apply mulch for weed prevention and visual appeal

Benefits of Upgrade:

- Improve view from street of building approach
- Improve overall corner presentation
- Create signature area to host guests and meetings
- Utilize space for internal meetings and employee sitting area
- Block view of traffic and trucks from our conference rooms

Return to VB Agenda

BICYCLE COMMUTING and EMMISSIONS REDUCTION

Food For Thought at 7001 Ridgeway is opportunely located between the Valley Line Bike Trail and the Centennial Bike Trail. With our convenient location, employee demographics, and the fact that 45% of our team resides within 15 miles of our location, we are encouraging our staff to reduce emissions and ride their bikes to work. To accommodate them and support the effort, we are proposing to install a protected bike parking area with tools and pump facilities.

Making biking more convenient for our team members will also promote health and wellness.

Of the approximately 80 employees that work at the 7001 Ridgeway location, 45% live within 15 miles and 30% live 10 miles or less, making it an achievable goal to save parking spaces in the neighborhood, reduce emissions, reduce congestion, and offer a healthy alternative for our team.

We are seeking GIFT funding to:

- Install a covered bike rack for secure and weather protected bike storage
- Equip the structure with a bicycle repair station (pump, hand tools)
- Promote the use through a "Bike Repair Day" in the spring where we contract with a local bike shop to come to our facility for a day of repairs. During this event team members would be encouraged to bring their bikes for a tune up and kick off the season.

Costs:

- Estimated costs for this item are estimated at $11,000 and will be completed in May – June 2018

Reference Sites:

http://www.belson.com/FixIt-with-Air-Kit-2-Public-Bike-Repair-Station
http://www.belson.com/Contemporary-Loop-Bike-Racks
https://www.dero.com/product/fixit/

https://www.theparkcatalog.com/bike-repair-stand
https://www.bikefixation.com/product/public-work-stand
https://www.bikefixation.com/product/angled-stadium-rack

https://www.bikefixation.com/product/angled-stadium-rack
https://www.nobutts.com/Cycle-Shelters/Sandford-Cycle-Shelter
https://velodomeshelters.com/ridgefield.html

Return to VB Agenda

NATIVE PLANTINGS & GARDENS

As a foodservice business, our product is harvested from the environment we are acutely aware of our impact and the importance of sustainable practices. We understand that the natural resources are finite and seek the opportunity to actively plant native trees, bushes, grasses and plants to offset what we have reaped.

By adding gardens and trees to our property our community will see the following benefits:

Social Benefits ~ Communal Benefits ~ Environmental Benefits

- Plants make life nicer. It has been shown that spending time among trees and green spaces reduces the amount of stress that we carry around with us in our daily lives.
- Trees and gardens are assets to the community as they beautify a neighborhood.
- Adding trees and plants will improve the image of the industrial area.
- Tree lined streets have a traffic calming effect, traffic moves more slowly and safely.
- Plantings complement the architecture and design of buildings and neighborhoods.
- Trees and plants offer many environmental benefits.
- Trees reduce the urban heat island effect through evaporative cooling and reducing the amount of sunlight that reaches parking lots and buildings.
- Trees improve our air quality by filtering harmful dust and pollutants such as ozone, carbon monoxide, and sulfur dioxide from the air we breathe.

We are seeking GIFT funding to:

There are two related projects we are proposing that support the Green Improvements for Tomorrow program, these are described below:

- Plant (22) to (25) 6' tall Zone 5 native Emerald Arborvitae trees and grasses. These will border our patio located on the Ridgeway avenue side of the building and the corner of Ridgeway and Lunt avenues.
  - Currently we have only (6) trees on the property planted on the parkway
  - Improve the image of the industrial area
  - Add needed vegetation and plantings to the area
  - Utilize zone 5 native species
- Construct and install (4) 4' x 8' raised bed gardens to be maintained by Food For Thought and its employees. The gardens will consist of:
  - Herbs, vegetables and ornamental plantings
  - Rain water collection barrel
  - Compost bin
  - Beautify the neighborhood with the addition of well-maintained gardens
  - Gardens will improve the environment and add to employees, guests and passerby's quality of life

Costs:

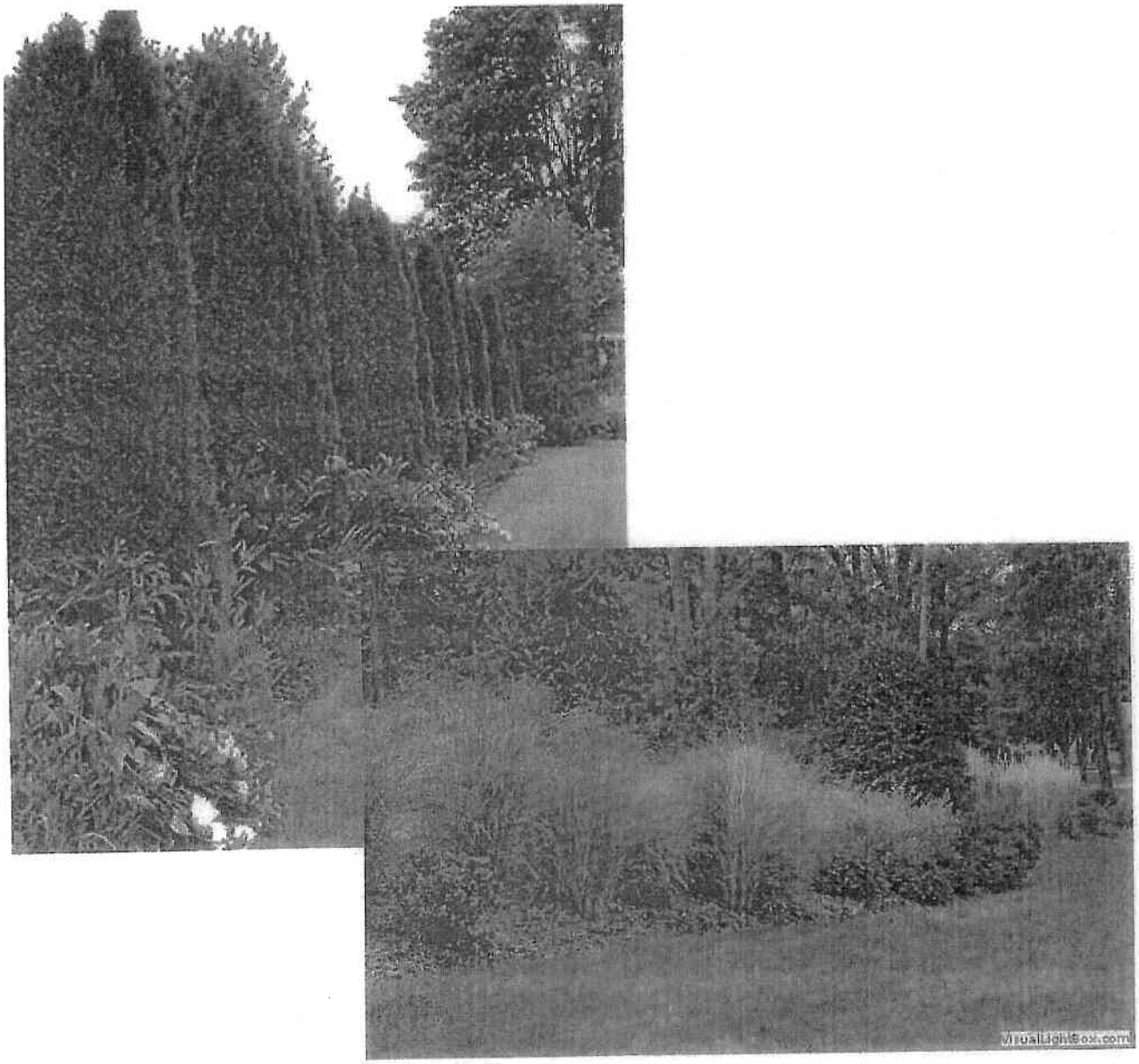
- Estimated costs for this item are estimated at $11,750 – 12,000 and will be completed in May – June 2018

Reference Sites:

https://www.lowes.com/pd/Leisure-Season-82-Gallon-Wood-Stationary-Bin-Composter/50200611
https://www.lowes.com/pd/Mister-Landscaper-1-Program-Digital-Hose-End-Timer/3614802
https://www.lowes.com/pd/FLEXON-1-2-in-x-25-ft-Garden-Hose/1000164443

Sample Photos of Gardens, Plantings and Accompaniments:

- Planting will be (22-25) native Emerald Arborvitae evergreens located on the buildings Ridgeway avenue on the West side of or property (See enclosed drawing and rendering)
- Raised bed gardens will be 4' x 8' x 24" tall and located on the Lunt avenue the South side of our property (See enclosed drawings and rendering)



Return to VB Agenda

Property Enhancement Program (PEP) Grants

Date Approved:	Name:	Address:	Purpose:	Grant Amount:	Total Project Cost:
6/1/2000	Radisson Hotel	4500 Touhy Avenue	Landscaping	$45,000	$110,000
7/18/2002	Edler Warehouse*	6900 Central Park	Façade/Parking Improvements	$50,000	$100,000
5/1/2003	Whistler's Restaurant	3420 Devon Avenue	Parking/Façade Improvements	$50,000	$179,060
9/10/2003	Ultimate Martial Arts	3920 Touhy Avenue	Façade Improvements	$23,018	$46,036
2/5/2004	Brown Wood Products*	7040 Lawndale Avenue	Pavement Removal/Landscaping	$1,230	$2,460
3/15/2004	D&R Industries*	7101 Capital Drive	Façade Improvements	$48,350	$96,700
5/6/2004	ATF (Accur. Threaded Transfers)*	3550 Pratt Avenue	Building Enclosure	$50,000	$108,000
9/2/2004	David's Square	4370 Touhy Avenue	Façade Improvements	$44,500	$89,000
11/3/2005	Linden Property	3900 Touhy Avenue	Patio/Parking Improvements	$50,000	$105,180
8/17/2006	Portanova Multi tenant	6435-67 Cicero Avenue	Parking/Façade Improvements	$50,000	$121,400
4/5/2007	Myron & Phil's	3900 Devon Avenue	Façade and New Outdoor Patio	$50,000	$140,895
7/19/2007	Jun Property	3948-56 Touhy Avenue	Parking Lot Improvements	$50,000	$171,602
11/6/2012	Kardaris property	3940 Touhy Avenue	Façade Improvements	$10,000	$26,300
10/15/2013	Ravenswood Studio*	6950 Central Park	Windows & Door Replacement	$14,062	$28,124
5/3/2016	Airoom Building	6825 Lincoln	Parking/Landscaping Improvements	$25,000	$115,282
5/3/2016	Airoom plaza	6829-49 Lincoln	Parking/Landscaping Improvements	$25,000	$66,465
12/6/2016	Brickyard Bank*	6676 N. Lincoln Avenue	Façade/Landscaping Improvements	$25,000	$58,600
12/5/2017	Econocare*	6980-90 Central Park	Storefront Improvements	$25,000	$111,300
				$636,160	**$1,676,404**

* Indicates TIF Fund

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Economic Development Commission

DRAFT

Wednesday, May 23, 2018
Council Chambers Room

Commissioners Present
James Kucienski, Chairman
Rivak Albazi
James Berger
Myles Berman
Peter Dyer
Maureen Ehrenberg
Joe Spagnoli (arrived at 8:20)

Commissioners Absent
Patrick McCoy, Vice Chair

Staff Present
Timothy Wiberg, Village Manager
Steve McNellis, Community Development Director
Robert Merkel, Finance Director

Others Present
Barry Bass, Village President
Georjean Nickell, Village Trustee
Jesal Patel, Village Trustee

1. **Call to Order/ Quorum Declaration**
   Noting that a quorum of six members were present, the meeting was called to order by Chairman Kucienski at 8:00 AM.

2. **Minutes Approval**
   Chairman Kucienski asked the Commission if any edits were to be made to the April 25, 2018 meeting minutes.

   Hearing no corrections, Chairman Kucienski called for a motion to approve. Commissioner Berger Moved and Commissioner Albazi seconded the motion. There was a consensus to approve the minutes.

3. PEP/GIFT Grant Requests for 7001 N. Ridgeway Avenue (Food For Thought)

Director McNellis presented an overview of the proposed PEP and GIFT Grant proposal at the Food For Thought Catering headquarters building at the corner of Ridgeway and Lunt Avenues. He noted the requirements of the programs and purpose of the grants. Director McNellis' presentation also touched on the type of work eligible for each improvement, as well as the details of the proposal, which primarily encompassed storefront improvements (painting, uplighting, new awnings, parking lot aesthetics, bike rack, landscaping and several environmental improvements). He stated that the eligibility of the cost of the raised planters was one that staff had not yet come to a conclusion on, and that the EDC's direction was being sought. He further went on to summarize the proposed expenses and their eligibility, concluding with a total request of eligible costs, after the required 50% match by the petitioner, of $18,050 for PEP and $5,266 for GIFT, for a grand total of $23,316. Director McNellis noted that if the project were to move forward, it would require the recommendation of the EDC, approval of the Village Board, and a Building Permit. He also clarified that while the proposal required certain Zoning relief, that relief had previously been granted by the Village Board at their May 1st meeting. Director McNellis then stated staff's recommendation to approve the PEP and GIFT Grant requests in the amount of $23,316, subject to the reimbursed amount being no greater than 50% of the cost of all eligible improvements.

Mr. Tim Garcia, representing Food For Thought, made a presentation to the EDC. In that presentation, Mr. Garcia noted that their company is competing against other catering companies that are located in the West Loop, closer to many customers, and that they have all recently remodeled. He stated that Food For Thought is trying to overcome their suburban location, and create a special environment for the sake of their customers, but also their sales staff. He noted that the culture of their workplace is important, as is a need for a "cool factor" in their place of business. He believes they have created that cool factor inside but have not expressed it on the outside of their building. It is important to do this to help retain and attract talented staff.

Commissioner Berman asked Mr. Garcia to explain the Food For Thought business, as he wondered if it was all for off-site banquets and events. Mr. Garcia answered that they cater a lot of events at different venues all over the city. He further stated that the company does 250 wedding, corporate and social events a year, as well as 20-40 drop-offs every day. Commissioner Berman wondered if customers really visit the facility on Ridgeway Avenue, to which Mr. Garcia answered that many customers come for weddings. He stated that all wedding couples go to on-site tastings at three different caterers. Customers organizing galas also taste food at three different caterers. He noted that it is important to set the right environment when customers come in for food tastings.

Commissioner Ehrenberg inquired as to the bike storage rack and canopy, which she felt was small in its capacity. She wondered if it was really big enough, if employees and customers both use it. Mr. Garcia commented that it could be bigger, perhaps 10-12 bike rack slots, rather than the eight currently proposed. He further noted that the final design had not yet been completed and that he would take an expanded bike rack under consideration.

Commissioner Berman inquired if the Food For Thought property was surrounded by industrial uses, to which Director McNellis confirmed that it is. Commissioner Berman wondered if all of their catering competitors are in similar brown brick buildings, meaning no one has really created this "cool factor" yet. Mr. Garcia noted that their competitors have all completed substantial exterior building improvements, including rooftop decks, greenhouses, outdoor dining areas, etc. He stated that with competitiors undertaking these improvements, you simply can't hava plain brown brick building anymore.

Chairman Kucienski stated that the EDC is interested in encouraging businesses to stay in Lincolnwood, as well as enticing new businesses to come here. He noted that he feels Food For Thought's approach is exactly what the EDC has been talking about, and that their proposal would utilize the Village financial incentive programs very appropriately. Chairman Kucienski did note that the EDC usually request three bids for projects, but that some components of this request have only two bids. He felt that this project and many of its components are unique, so he is not concerned about there being only three bids. Commissioner Ehrenberg inquired if the EDC could recommend an approval with only two bids in some cases. Director McNellis answered that the PEP and GIFT Grant requirements do not state a minimum number of bids, only that there be competitive bids. He further noted that while it has recently been the EDC's standard practice to have three bids presented, Mr. Garcia has had difficulty getting contractors to respond to the many different facets of this project.

Commissioner Ehrenberg inquired as to the amount of native grasses currently on the Food For Thought property. Mr. Garcia answered that they currently have no native grasses on their property. Commissioner Ehrenberg encouraged Mr. Garcia and Food For Thought to consider adding grasses in the future, as such an improvement is GIFT-eligible and would help with the aesthetic for which they are aiming. She further noted tht it is less expensive, from a maintenance point-of-view to have native grasses in their landscape. Mr. Garcia confirmed that he agreed this is a good idea that they could implement in certain areas. Director McNellis noted that as part of the recent zoning relief approvals from the Village Board, a stipulation from the ZBA was incorporated, which requires additional landscaping around the evergreens surrounding the outdoor patio, so that the landscaping steps-up in size, with different material, so it looks more

planned and less like simply a wall of evergreens. Commissioner Albazi also noted that native grasses provide movement along the facades so that the building doesn't appear so static. Commissioner Ehrenberg also mentioned that in this area, if others who are like-minded make similar improvements, you'll start to get a very different look "out your windows."

Commissioner Berman asked for confirmation that there is a stipulation in the PEP and GIFT Grants that they must be paid-back if the Grantee moves out of the Village in less than three years. Director McNellis confirmed that is the case. Village Manager Wiberg further explained that there is a "clawback" provision that is amortized over a period of time.

Chairman Kucienski referred to staff's request for direction as to the eligibility of the raised planters in the GIFT program. He stated he sees it as a sales tool that adds to the design improvements and the entire theme of what's being proposed on the exterior of the building. As such, he stated he would be in favor of considering them eligible. Commissioner Ehrenberg stated that she sees many corporate campus facilities where they grow their own vegetables. She stated she believes the request here is not so much about the cost of the planter, but what is planted in that planter, and that in this case something green would be planted, so she would be supportive. Director McNellis agreed with Commissioner Ehrenberg that if the planter enables a formal landscape, then it is not GIFT-eligible, but if it enables something "green", then he believes it is eligible. Commissioner Berman stated he believes that raised vegetable planters should be permitted as a deminimis addition, given that it is a deminimis cost and adds an aesthetic element. Commissioner Ehrenberg asked staff to be sure when writing this up, to make it clear that the planter is what enables to green improvement, therefore it is eligible.

Hearing no additional discussion, Chairman Kucienski called for a motion to Approve and recommend to the Village Board approval of the Proposed PEP and GIFT Grants for 7001 N. Ridgeway Avenue, including approval of the raised vegetable planters, and the stipulations as proposed in staff's recommendation. Commissioner Ehrenberg moved and Commissioner Albazi seconded the motion. Motion was approved by a roll call vote, as follows:

Ayes: Albazi, Berger, Berman, Dyer, Ehrenberg, Spagnoli, Chairman Kucienski

Nays: None

Commissioner Berger inquired as to whether or not the EDC would set a deadline for completion of the work, as had been done for previous approvals. Commissioner Ehrenberg inquired as to Mr. Garcia's timeline for this work, to which he responded they

plan to undertake this work as soon as possible. Director McNellis inquired if the EDC would concur with a six-month time frame for completion. There was a consensus that such a timeframe was appropriate and should be included in the recommendation to the Village Board.

Director McNellis requested the EDC agenda be altered to allow original Agenda Item #8, the Prospective Business Forum be heard now, as there is a business owner in the audience who wishes to seek feedback from the EDC on a business proposal. There was a consensus of the EDC to permit the change in agenda.

4. **Prospective Businesses Forum (formerly Agenda Item No. 8)**
Director McNellis began by noting that the EDC had discussed, several months ago, having a forum by which interested businesses could discuss with the EDC any questions they have related to possible relocation of a new business into the Village. He noted that in this case, Mr. Mike Bleier, of the Greener Cleaner, is looking at possibly moving into the property at 6430 Hamlin Avenue. If he were to move his business to Lincolnwood, from Skokie, he would be seeking a Cook County Tax Incentive to relocate to 6430 Hamlin. Director McNellis noted that there are ramifications to the Village, as this property is in a TIF District.

Mr. Mike Bleier, of The Greener Cleaner, presented his proposal to the EDC. He explained what his business does and what his business needs are. He noted that as was just mentioned in the previous agenda item, he understands the Village is seeking to both retain businesses and attract new business. He noted his company started in 1995 and that it is the first 100% chemical-free dry cleaner. He stated he attended this EDC meeting to discuss his desire to seek Cook County's Class 8A Incentives for this property and wanted to see the tenor of the EDC, who would review such an application if he moved forward. He understood there are challenges to the Village with the reduction in property taxes. However, he stated he believes the benefits far outweigh the drawbacks. Mr. Bleier further noted that while his business does not generate sales tax, his employees will be patronizing Lincolnwood businesses, which is a benefit to the Village. Finally, he noted that the cost to build-out his business is very expensive, and even though the tax incentive would reduce property taxes for twelve years, those costs would ensure that his business remains in Lincolnwood permanently.

Director McNellis noted that Mr. Bleier is here to seek the EDC's initial thoughts and feedback, before he expends time and energy pursuing this location. Director McNellis also explained the reduced property tax assessments (40% of assessment for first 10 years, then 60% for year 11 and 80% for year 12) and noted that this property is in a TIF District, so the money that would not be realized here would impact the TIF primarily. He further stated there are a lot of plusses and minuses to this proposal, but the purpose

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 6**

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Resolution Authorizing the Purchase of Two 2018 Ford Police Utility Interceptor Vehicles from Currie Motors, 9423 W. Lincoln Hwy, Frankfort, IL in the Amount of $57,958

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Village Board approved $75,000 in the FY2018-19 Budget for the purchase of two marked police vehicles. One of the marked police vehicles (Squad 214) currently has over 61,000 miles and is expected to reach 80,000 miles by the time it is replaced. The other marked squad (Squad 216) has over 86,000 miles and is expected to reach 100,000 miles by the time it is replaced. The extended warranties on both vehicles extend to 100,000 miles and repairs beyond the vehicle's warranty are costly. In addition, both vehicles have experienced additional wear-and-tear (aging process) associated with an emergency police vehicle use up to 24 hours-per-day.

This request is to purchase two replacement marked police vehicles for patrol from Currie Motors Fleet, 9423 W. Lincoln Hwy., Frankfort, IL 60423 in the amount of $57,958. The cost includes the cost of the vehicle, necessary options and a five year, 100,000 mile warranty. Currie Motors was awarded the Suburban Purchasing Cooperative contract for the 2018 Ford Interceptor Utility Vehicle. The contract number is 152.

FINANCIAL IMPACT:
Funds in the amount of $75,000 were approved in the Police Department's FY2018-19 Budget.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. Memo from Lieutenant David Macaluso
3. Suburban Purchasing Cooperative Contract #152

RECOMMENDED MOTION:
Move to approve a Resolution authorizing the purchase of two 2018 Ford Police Utility Interceptor vehicles from Currie Motors of Frankfort, Illinois in the amount of $57,958.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO 2018 FORD POLICE UTILITY INTERCEPTOR VEHICLES FROM CURRIE MOTORS, OF FRANKFORT, ILLINOIS, IN THE AMOUNT OF $57,958

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is a member of the Northwest Municipal Conference (***"NWMC"***), a corporate organization representing municipalities and townships located within the State of Illinois and Counties of Cook, DuPage, Kane, Lake and McHenry; and

WHEREAS, the Village participates in the NWMC Suburban Purchasing Cooperative (***"SPC"***) which permits local governments to purchase commodities and services according to contracts negotiated by the NWMC, resulting in significant savings for the Village; and

WHEREAS, the Village Police Department has identified the need to replace two existing police vehicles with two new 2018 Ford Police Utility Interceptor Vehicles (collectively, the ***"New Vehicles"***); and

WHEREAS, the SPC sought bids for the award of the contract for the purchase of the New Vehicles (***"Purchase Contract"***); and

WHEREAS, the SPC identified Currie Motors, of Frankfort, Illinois (***"Currie"***), as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase the New Vehicles from Currie, in the amount of $57,958.00, in accordance with the SPC and the Purchase Contract;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approves the purchase by the Village of two New Vehicles from Currie Motors, in the amount of $57,958.00, in accordance with the SPC and the Purchase Contract.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the

Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:___

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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LINCOLNWOOD POLICE DEPARTMENT

INTER-OFFICE MEMO

Robert LaMantia
Chief of Police

To: Jason Parrott, Chief of Police

From: Lt. Macaluso

Date: May 01, 2018

Subject: Purchase Request for Two (2) Marked Squads FY 2018/19

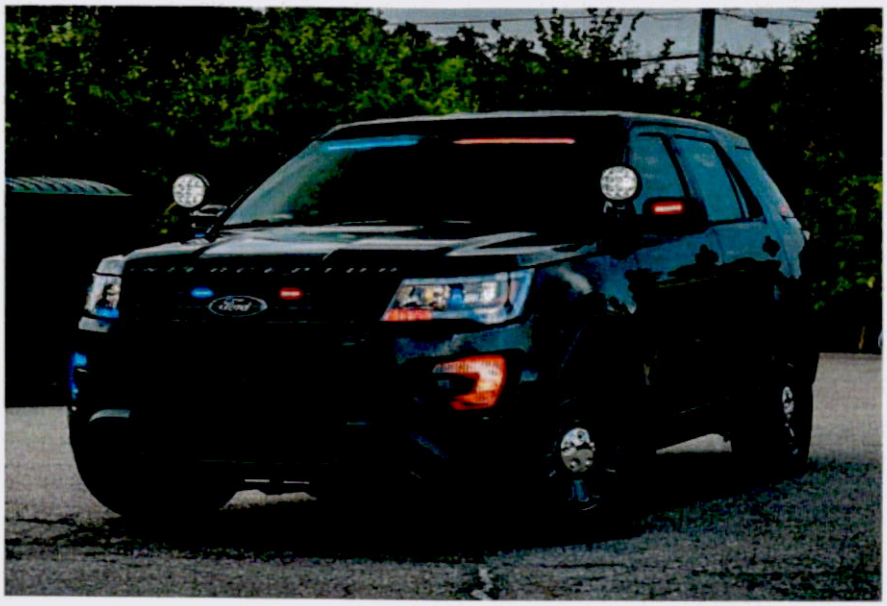
In October of 2017, I requested to budget for three Ford Interceptor Utility marked squads to replace current squads #216, 214, and 217. This was in accordance with the current Lincolnwood Police Vehicle Replacement Plan. This was adjusted during a budget meeting in January of 2018 to replace two squads instead of three. I am now requesting to purchase these two replacement vehicles. The current squad #216 has accumulated over 86,600 miles and will continue to accumulate miles until the replacement has been purchased, delivered, and outfitted. The current squad #214 has accumulated over 61,000 miles and will continue to accumulate miles until the replacement has been purchased, delivered, and outfitted. My original budget request was completed using the then current Government contracts for a 2017 Ford Interceptor Utility with a base price of $26,456. There has been no increase in base price or options, but the extended warranty has increased by $155.00. I have deleted option 55B Blind Spot Monitoring for a savings of $517.00 each. We purchades two previous squads with this option (squads 218 and 211), but I do not feel it is worth the added expense. I am requsting to purchase two 2018 Ford Interceptor Utility from Currie Motors per the Suburban Purchasing Cooperative outfitted with our options and extended warranties for $57,958. The State of Illinois Contract price for two equally equipped vehicles would be $58,630 from Morrow Brothers Ford and does not include the same comprehensive warranty that is available from Currie Motors.

- Total for two Vehicles- $ 57,958– Base, Options, and Warranty.

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2018 Ford Utility Police Interceptor AWD
Contract # 152



Currie Motors Fleet

"Nice People To Do Business With"

Your Full-Line Municipal Dealer
www.CurrieFleet.com

ORDER CUTOFF: TBD

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YouTube

follow us on twitter

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2018 Ford Utility Police Interceptor AWD
Contract # 152
$26,456.00

3.7 TI-VCT V6 FFV
6-Speed Automatic
Rear recovery hooks
Independent front/rear suspension
Engine Oil Cooler
18.6 gallon fuel tank
Engine Hour Meter
220 Amp Alternator
78 Amp Hour Battery
Lower black body side cladding
Dual Exhaust
Black spoiler
Electric Power Assist Steering
Acoustic laminated windshield
18" Tires and Wheels
Fixed glass lift gate
Full Size Spare
AM/FM/CD
Roll curtain airbag
Safety Canopy W/Roll Over Sensor
Anti-Lock Brakes With Advanced Trac and traction control
LED tail lamps
2nd/3rd Row Privacy Glass
My Ford police cluster
Black Grill
Headlamps-LED Low Beam Halogen Hi Beam
Lift Gate Release Switch - 45 Second Time out
Rearview Camera with Washer
All-Wheel Drive
Manual folding power mirror
Fold flat 60/40 rear vinyl bench
Single Zone Manual Climate Control
Power Windows - 1 Touch Up/Down
Power Locks
Cruise Control/Tilt Wheel
Calibrated Speedometer
Column Shift
Work Task Light red/white
Simple fleet key
Power Adjustable Pedals
Two-Way Radio Pre-Wire
Particulate air filter
Power Pig tail
Delivery within 30 Miles
Locking Glove Box

Standard Warranty:
Basic: 3 Years/ 36,000 Miles
Drivetrain: 5 Years/100,000 Miles
Corrosion: 5 Years/ Unlimited Miles
Emissions: 8 Years/80,000 Miles
Roadside Assistance: 5 Years/60,000 Miles

Order Cutoff: TBD

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☐ 99T	3.5L V-6 Ecoboost® Engine (131 MPH top speed)	$3130.00
☐ 41H	Engine block heater	$86.00
☐ 86L	Auto Head Lamp Required With Silent Mode	$109.00
☑ 43D	Dark car feature – Courtesy Lights Inop	$19.00
☐ 43L	Silent Mode – Requires Day time Running Lights /Auto Lamp	$19.00
☐ 942	Daytime Running Lights	$42.00
☑ 17T	Dome lamp red/white cargo area	$49.00
☐ 51Y	Spot Light Drivers Side Only - Incandescent	$204.00
☐ 51Z	Dual Spot Lights (Driver/Passenger) Incandescent	$334.00
☑ 51R	Spot Light Drivers Side LED Bulb - Unity	$375.00
☐ 51T	Spot Light Drivers Side LED Bulb - Whelen	$399.00
☐ 51S	Spot Light Dual LED Bulbs - Unity	$589.00
☐ 51V	Spot Light Dual LED Bulbs - Whelen	$632.00
☐ 51P	Spot Lamp Prep Kit; Driver side (does not include housing and bulb)	$132.00
☐ 51W	Spot Lamp Prep Kit; Dual Side (does not include housing and bulbs)	$266.00
☐ 21L	Front Auxiliary Light Red/Blue - requires option 60A	$524.00
☐ 21W	Forward Indicator - Red/Blue Pocket Warning Light - requires option 60A(Located in Headlamp)	$607.00
☐ 60A	Pre-wiring grill lamp, siren, speaker	$49.00
☐ 63B	Side Marker LED - Red/Blue - Requires 60A	$276.00
☐ 63L	Rear Quarter Glass Side Marker Lights - Red/Blue	$546.00
☐ 92G	Glass-Solar Tint 2nd Row/Rear Quarter/Liftgate Window (Deletes Privacy Glass)	$114.00
☑ 92R	Glass-Solar Tint 2nd Row Only, Privacy Glass on Rear Quarter and Liftgate Window	$81.00
☐ 68Z	Roof rack side rails	$148.00
☐ 76D	Deflector Plate (Eco Boost Only)	$292.00
☑ 87R	Rear View Camera - Includes Electrochromic Rear View Mirror (replaces standard camera in center stack area)	N/C
☐ 53M	Sync® Basic – includes USB port and aux input jack	$280.00
☐ 61R	Remappable (4) switches on steering wheel (less Sync)	$148.00
☐ 61S	Remappable (4) switches on steering wheel (with Sync)	$148.00
☑ 18W	Rear window power delete	$24.00
☐ 68L	Rear-Door Handles Inoperable / Locks Operable	$33.00
☑ 68G	Rear-Door Handles Inoperable / Locks Inoperable	$33.00
☐ 52H	Hidden Door-Lock Plunger w/Rear-door Handles Op	$132.00
☐ 52P	Hidden Door-Lock Plunger w/Read-door Handles Inop	$153.00
☐ 16C	1st & 2nd Row Carpet Floor Covering (includes mats)	$119.00
☑ 18D	Global Lock/Unlock (Disables Auto Lock on Rear Hatch)	24.00
☐ 87P	Power Passenger Seat (6-way) w/ manual recline/lumbar	$309.00
☐ 85D	Front Console Plate-Delete (N/A w/ 67G, 67H, 67U, 85R)	N/C
☐ 85R	Rear Console Plate (N/A with 65U, 85D)	$30.00

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☐ 90D	Ballistic Door Panels – Level III Driver Front Only	$1506.00
☐ 90E	Ballistic Door Panels – Level III Driver/Passenger Front	$3012.00
☐ 90F	Ballistic Door Panels – Level IV Driver Front Only	$2294.00
☐ 90G	Ballistic Door Panels – Level IV Driver/Passenger Front	$4588.00
☐ 96W	Visor Light (requires rear console mounting plate N/A with interior Upgrade Package)	$1159.00
☐ 96T	Rear Spoiler Traffic Light (requires 85R Rear Console Plate)	1330.00
☐ 55B	BLIS® Blind spot monitoring (includes manual heated mirrors)	$517.00
☐ 19L	Lockable Gas Cap	$17.00
☑ 549	Mirrors – Heated Sideview	$58.00
☐ 593	Perimeter Anti-Theft Alarm – Requires key Fob (595)	$114.00
☐ 55F	Keyless-4 Fobs (N/A with keyed alike)	$322.00
☑ 76R	Reverse Sensing	$261.00
☑	Keyed Alike Code **_0576X**_____Specify Current Key Alike Code	$49.00
☐ 65L	18" 5-spoke full face wheel covers w/ metal clips	$58.00
☐ 64E	18" painted aluminum wheels	$451.00
☐ 17A	Aux Air Conditioning (N/A with 63V)	$579.00
☐ 16D	Badge Delete	N/C
☐ 63V	Cargo Storage Vault - includes lockable door/compartment light (N/A with 17A)	$232.00
☐ 55D	Scuff Guards	$67.00
☐ 60R	Noise Suppression Bonds (Ground Straps)	$95.00
☐ 18X	100 Watt Siren/Speaker (includes bracket and pigtail)	$285.00
☐ 43S	My Speed Fleet Management - allows admin to lower max vehicle speed and max audio volume / allows VMAX speed to be set in 5mph increments	$58.00
☐ 52B	Enhanced PTU Cooler – requires EcoBoost® Engine	$2779.00
☐	Rustproof & Undercoating	$395.00
☐ 47A	Engine Idle Control	$385.00
☐	4 Corner LED Strobes (aftermarket using 86P)	$895.00
☐	CD-Rom service manual	$325.00
☐	License and title fees M_____MP_____ (Includes Shipping)	$203.00
☐	**Delivery greater than 50 miles of dealership**	$150.00

Optional Maintenance & Warranty Coverage:

☐	ESP Extended Warranty Extra Care 5-Year 60,000 miles	$1,620.00
☐	ESP Extended Warranty Base Care -3 year/100,000 miles	$1,215.00
☐	ESP Extended Warranty Powertrain –6 year/100,000miles	$1075.00
☐	ESP Extended Warranty Base Care – 6 year/100,000miles	$1255.00

☑ ESP Extended Warranty Extra Care 5 Year / 100,000 Miles $1,550.00 per Tom Sullivan

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COOPERATIVE

Equipment Groups

☐ 47C	**Police Wire Harness Connector Kit – Front** For connectivity to Ford PI Package solutions includes: • (2) Male 4-pin connectors for siren • (5) Female 4-pin connectors for lighting/siren/speaker • (1) 4-pin IP connector for speakers • (1) 4-pin IP connector for siren controller connectivity • (1) 8-pin sealed connector • (1) 14-pin IP connector	$100.00
☐ 21P	**Police Wire Harness connector Kit – Rear** For connectivity to Ford PI Package solutions includes: • (1) 2-pin connector for rear lighting • (1) 2-pin connector • (6) Female 4-pin connectors • (6) Male 4-pin connectors • (1) 10-pin connector	$123.00
☐ 65U	**Police Interior Upgrade Package** Includes: 1st & 2nd Row Carpet Floor Covering, Rear Cloth Seats, Center Floor Console less shifter- includes console Deletes the standard console mounting plate Note: Not available with options 67G, 67H, 67U	$371.00
☐ 66A	**Front Headlamp Lighting Solution** Includes: Base LED low beam/halogen high-beam with wig-wag function, 2-white LED side warning lights, wiring, LED lights included, controller NOT included. Note: Not available with 67H; recommend using 67G or 67U	$809.00
☐ 86P	**Front Headlamp Housing Only** Pre-drilled side marker holes (does not include lights) Pre-molded side warning holes with twist lock capability (does not include lights)	$119.00
☐ 66B	**Tail Lamp Lighting Solution** Includes: Base LED lights plus 2-rear integrated white LED side warning lights, wiring, controller NOT included, N/A with 67H	$404.00
☐ 66C	**Rear Lighting Solution** Includes two backlit flashing LED lights (mounted to inside lift gate glass), two lift gate flashing LED lights (not available with Police Interceptor package 67H)	$433.00
☐ 86T	**Tail Lamp Housing Only** Pre-existing holes with standard twist lock-sealed capability, does NOT include LED lights. N/A w/66B and 67H	$53.00
☐ 67U	**Ultimate Wiring Package (n/a** with Interior Upgrade Package) Includes the following: • Rear console mounting plate (85R)-contours through 2nd row; channel for wiring	$524.00

	• Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear (overlay) • (2) light cables-supports up to (6) LED lights (engine compartment/grille) • (2) 50-amp battery and ground circuits in RH rear-quarter • (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring-supports up to (6) rear LED lights N/A with 65U, 67G, 67H	
☐ 67G	**Cargo Wiring Upfit Package** (n/a) with Interior Upgrade Package • Rear Console Mounting Plate • Wiring overlay harness w/lighting & siren interface connections • Vehicle engine harness: 2-light connectors, 2-grill light connectors, 2-50 amp battery ground circuits in power junction box, 2-10 amp sire/speaker circuit • Whelen lighting PCC8R control head • Whelen PCC8R Light Relay Center • Whelen specific cable connects PCC8R to control head • Pre-wiring for grill lights siren and speaker (not available with 65U 67H and 67U)	$1,272.00
☐ 67H	**Ready for the Road Package-**not available with Interior Upgrade Package **All-in Complete Package-Includes Police Interceptor Packages 66A 66B 66C plus** • Whelen Cencom light controller • Whelen Cencom relay center/siren amp with traffic advisor • Light controller/relay Cencom wiring • Grille LED Lights • 100 Watt Siren/Speaker • (9) I/O digital Serial Cable (console to cargo) • Hidden door lock plunger & rear door handles inop • Rear console mounting plate (not available with 66A 66B 66C 67G 67U 65U)	$3,244.00

Vinyl Options

☐ 91A	**Two-Tone Vinyl Wrap - Package #1** Roof & Right/left, front/rear doors vinyl - white only (Not available with: 91C, 91D, 91E, 91F, 91G, 91H, 91J)	$797.00

☐ 91C	**Two-Tone Vinyl Wrap - Package #3** Roof & Right/left front doors only vinyl - white only (Not available with: 91A, 91D, 91E, 91F, 91G, 91H, 91J)	$665.00
☐ 91H	**Two-Tone Vinyl – Roof** white only (Not available with: 91A, 91C)	$466.00
☐ 91J	**Two-Tone Vinyl – LH/RH Front Doors** white only (Not available with: 91A, 91C, 91D, 91E, 91F, 91G)	$290.00
☐ 91D	**Vinyl Word Wrap - POLICE (Non-Reflective)** White (YZ) lettering located on LH/RH sides of vehicle Not available with: 91A, 91C, 91E, 91F, 91G, 91J	$755.00
☐ 91E	**Vinyl Word Wrap - POLICE (Reflective)** Black lettering located on LH/RH sides of vehicle Not available with: 91A, 91C, 91D, 91F, 91G, 91J	$755.00
☐ 91F	**Vinyl Word Wrap - POLICE (Reflective)** White lettering located on LH/RH sides of vehicle Not available with: 91A, 91C, 91D, 91E, 91G, 91J	$755.00
☐ 91G	**Vinyl Word Wrap - SHERIFF (Non-Reflective)** White lettering located on LH/RH sides of vehicle Not available with: 91A, 91C, 91D, 91E, 91F, 91J	$755.00

Options – Exterior

☐ BU	Medium Brown Metallic
☐ E3	Arizona Beige Metallic Clearcoat
☑ G1	Shadow Black
☐ HG	Smokestone Metallic
☐ J1	Kodiak Brown Metallic
☐ JL	Dark Toreador Red Metallic
☐ KR	Norsea Blue Metallic
☐ LK	Dark Blue
☐ LM	Royal Blue
☐ LN	Light Blue Metallic
☐ MM	Ultra Blue Metallic
☐ FT	Blue Metallic
☐ TN	Silver Grey Metallic
☐ UJ	Sterling Grey Metallic
☐ UX	Ingot Silver Metallic
☐ YG	Medium Titanium Metallic
☐ YZ	Oxford White
☐ E4	Vermillion Red

Options – Interior

☑	Charcoal Black w/vinyl rear	N/C
☐	Charcoal Black w/cloth rear	$51.00

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SPC
SUBURBAN PURCHASING
COOPERATIVE

Please enter the following:

Title Information :	Lincolnwood Police Department
	6900 N. Lincoln Ave.
	Lincolnwood, IL 60712
Contact Name	Lt. Macaluso/ Mark Weidner
Phone Number	847-673-2167
Purchase Order Number	
Fleet Identification Number	FY 2018/19
Tax Exempt Number	E9998-1580-06
Total Dollar Amount	$28,979 each/ $57,958 Total
Total Number of Units	Two [2]
Delivery Address	6900 N. Lincoln Ave.
	Lincolnwood, IL 60712

***Orders Require Signed Original Purchase Order and Tax Exempt Letter**

Currie Motors Fleet
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815)464-9200
Tom Sullivan Curriefleet@gmail.com
Kristen De La Riva Fleetcurrie@gmail.com

**Fleet Status is accessible by registering at www.fleet.ford.com. Please provide FIN Code at time of order*

ExtraCARE 113 Covered Components

Insist on Ford Protect

With a Ford Protect ExtraCARE extended service plan, you are protected from unforeseen covered repairs on your vehicle for up to the earlier of 8 years or 150,000 miles.

8 years 150,000 miles

That's well beyond the New Vehicle Limited Warranty that comes with your vehicle. Now is the time to protect your investment with a Ford Protect ExtraCARE extended service plan.

Why Ford Protect ExtraCARE coverage is such a great value.

The price for parts and labor to repair many major components can be significant. One repair bill can easily exceed the price of your Ford Protect ExtraCARE coverage. It's clear that this coverage can quickly pay for itself!

Engine* ~~$6,878~~

Steering Gear* ~~$1,568~~

Transmission* ~~$5,897~~



Instument Cluster* ~~$920~~

A/C Evaporator Core* ~~$1,205~~

DEDUCTIBLE OPTIONS	STANDARD	OPTIONAL
New Ford and Competitive-make Vehicle Plans	$100	$0, $50, $200, Disappearing
Used Ford and Competitive-make Vehicle Plans	$100	$50, $200, Disappearing

*These examples are based on an average estimated U.S. retail repair cost for a Ford Explorer. Actual repair costs will vary by vehicle and dealer location.

ENGINE

- All Internally Lubricated Parts
- Cylinder Block
- Cylinder Heads
- Diesel Fuel Injectors
- Diesel Injector Lines
- Diesel Injector Pump
- Diesel Lift Pump
- Engine Mounts
- Flywheel
- Flywheel Ring Gear
- Fuel Tank and Metal Lines
- Gas Fuel Injectors
- Gas Injector Lines
- Harmonic Balancer and Bolt
- Manifold (Exhaust and Bolts)
- Manifold (Intake and Bolts)
- Oil Pan
- Oil Pump
- Radiator
- Radiator Fan (Clutch or Motor)
- Seals and Gaskets
- Thermostat
- Thermostat Housing
- Timing Chain Cover
- Timing Chain (Gears or Belt)
- Turbocharger/ Supercharger Unit (Factory-Installed)
- Valve Covers
- Water Pump

TRANSMISSION

- All Internally Lubricated Parts
- Seals and Gaskets
- Torque Converter
- Transfer Case (Including All Internal Parts)
- Transmission Case
- Transmission Module (External)
- Transmission Mounts
- Transmission Vacuum Module

ELECTRICAL

- Alternator
- Electronic Ignition Module
- Fuel Pump
- Heated Backglass (Electrical Only – Not Glass Damage or Breakage)
- Ignition Switch
- Radiator Fan Relay
- Speedometer/Odometer (Electrical and Mechanical)
- Starter Motor
- Starter Motor Solenoid
- Switches (Manually Operated Electrical)
- Voltage Regulator
- Wiper Motors
- Wiring Harnesses (Excluding Spark Plug Wires)

BRAKES

- Anti-Lock Brake Module and Sensor
- Backing Plates
- Brake Booster (Power)
- Calipers
- Combination Valve
- ETA Pump Hose Assembly
- Master Cylinder
- Metal Lines and Fittings
- Parking Brake Linkage and Cables
- Retainers and Clips
- Self-Adjusters
- Shaft (Brake Pedal)
- Springs
- Wheel Cylinders

FRONT SUSPENSION

- Ball Joints (Upper and Lower)
- Control Arms (Upper and Lower)
- Control Arm Shafts and Bushings
- Kingpins and Bushings
- Linkage and Bushings
- MacPherson Struts
- Spindle and Spindle Supports
- Stabilizer Bar
- Tie Rods

REAR/FRONT-WHEEL-DRIVE AXLE

- Automatic Front Locking Hubs (Four-Wheel Drive)
- Axle Shafts
- Rear: Drive Axle Housing and Front Axle Housing for 4x4 (Including All Internal Parts)
- Front: Final Drive Housing and Rear Axle Housing for AWD (Including All Internal Parts)
- Driveshaft
- Locking Rings (Four-Wheel Drive)
- Seals and Gaskets
- Universal and Constant Velocity Joints

STEERING

- Column Lock (Tilt Wheel)
- Control Valve
- Cooler and Metal Lines
- Idler Arm
- Power Steering Pump/ Electric Power Steering Actuator
- Pulley Assembly
- Seals and Gaskets
- Steering Gear Housing, Manual and Power (Including All Internal Parts)
- Underbody Linkages and Couplings

AIR CONDITIONING & HEATING

- A/C Accumulator
- A/C Clutch
- A/C Clutch Bearings
- A/C Compressor
- A/C Compressor Clutch Switch
- A/C Compressor Head
- A/C Compressor Seals
- A/C Condenser
- Auto Temp Control
- Evaporator
- Field Coil
- Heater Blower Motor
- Heater Control Assembly
- Heater Core Assembly
- Pulley

HIGH-TECH

- Adaptive Cruise Control
- Air Suspension (Selected Electronic Components)
- Instrument Cluster, Electronic (Excluding Dash Pad, Clock, Audio and Visual Equipment)
- Keyless Entry System (Excluding Door Handles)
- Power Antenna
- Power Door Locks and Retainer Clips (Excluding Door Handles)
- Power Seat Motors
- Power Window Motors/Regulators
- SecuriCode™ Keyless Entry
- Speed Control

100% Backed by Ford

24-hour Roadside Assistance
1-800-241-3673

113 Covered Components

High-Tech Components Covered

Rental Benefits

Key Services

Ford-authorized Parts

Transferable

Service in the U.S., Canada and Mexico

Ford Certified Technicians



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Relax and Drive On.

Based on your driving needs, you can customize a Ford Protect ExtraCARE extended service plan that's right for you.

TIME AND MILEAGE OPTIONS
(Hours Not Shown)
Available within New Vehicle Limited Warranty

Plan Length or Miles Covered (Coverage ends at the earlier of years or mileage)	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years
36,000 Miles	■	■	✓	✓	✓	✓
48,000 Miles	✓	✓	✓	✓	✓	✓
60,000 Miles	✓	✓	✓	✓	✓	✓
75,000 Miles	✓	✓	✓	✓	✓	✓
100,000 Miles	✓	✓	✓	✓	✓	✓
125,000 Miles	✓	✓	✓	✓	✓	✓
150,000 Miles	✓	✓	✓	✓	✓	✓

USED PLAN
TIME AND MILEAGE OPTIONS
Available beyond the New Vehicle Limited Warranty

Coverage lengths range from 1 year/12,000 miles to 6 years/75,000 miles for 2006 and newer vehicles.

Drive On with First-Class Service.

Ford Protect ExtraCARE coverage is 100% Backed by Ford Motor Company.

- Service provided at Ford and Lincoln dealerships in the U.S., Canada and Mexico
- Ford-authorized parts used for covered repairs
- Factory-trained and certified technicians

Drive On with Valuable Benefits.

Ford Protect ExtraCARE coverage is there when you need it with 24-hour Roadside Assistance.

- Includes tire change, lockout, out-of-fuel and battery jump-start assistance
- Towing Assistance (up to $100 per occurrence)
- Emergency Travel Expense (up to $500 within the first 3 days per occurrence)
- Destination Assistance (up to $75)
- **Call 1-800-241-3673**

Plus, Rental Vehicle Benefits.

- Standard coverage includes $30 a day for up to 10 days for covered repairs

Drive On with Key Services.

Key Services is an available benefit within your Ford Protect ExtraCARE coverage. The technology in today's keys/key fobs make it expensive to replace.

- Your Ford Protect Key Services plan will replace or reprogram your key(s) and/or fob(s) if they are ...
  - Misplaced
  - Damaged and will not work
  - Locked in your vehicle

Not available in all states.

Drive On with Savings.

Ford Protect ExtraCARE coverage is an affordable way to limit your out-of-pocket expenses.

- Protects you from the rising cost of future repair bills
- Pay only your deductible, if any, per covered repair visit
- 100% transferable, which may increase your vehicle's resale value (transfer fee applies)

For New Ford Protect Plans:

- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles or hours. Your selected coverage expires upon reaching the earliest of time, mileage or hours.

For Used Ford Protect Plans:

Vehicles within the New Vehicle Limited Warranty

- Eligible Ford, Lincoln and Mercury vehicles that have New Vehicle Limited Warranty remaining at the time of purchase – coverage begins at the signature date and current mileage. Coverage ends at the earlier of the number of months purchased or the number of miles purchased from the expiration of the New Vehicle Limited Warranty.

Vehicles outside the New Vehicle Limited Warranty

- Coverage for Ford, Lincoln and Mercury vehicles beyond the New Vehicle Limited Warranty and all competitive-make vehicles begins at the signature date and current mileage. Your selected coverage expires upon reaching the earliest of time, mileage or hours.

For Cab and Chassis/Incomplete Vehicles:

- A variety of unique time/mileage/hour options and deductibles are available within 5 years or 100,000 miles or 4,000 hours of the original in-service date.
- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles or hours. Your selected coverage expires upon reaching the earliest of time, mileage or hours.

0% APR interest-free Installment Payment Plan with flexible payment options is available when the extended service plan is not included in the vehicle financing; everyone qualifies, making it the smart choice.

IPP Installment Payment Plan
ADMINISTERED BY BUDCO FINANCIAL

Ford | FORD PROTECT®

This brochure is intended to provide general information about an ExtraCARE extended service plan offered by Ford Protect. It was printed for the October 2018 plan year. Prices and plan details may have changed after the brochure was printed. Plan availability, benefits, coverage and provider may vary by state. Please refer to your plan's service contract for the actual terms and conditions, including a list of covered repairs.

In Florida, Ford Protect on Ford vehicles is a Service Contract from Ford Motor Company (License #12118). Ford Protect on competitive-make vehicles is a Service Contract from The American Road Insurance Company, Dearborn, MI 48126 (Certificate of Authority #09079).

In Texas, Ford Protect is a Service Contract from Ford Motor Service Company (License #SCP-165).

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Printed in the U.S.A.
October 2017

FORD PROTECT®

ExtraCARE

Extended Service Plan



Ford

Go Further

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WWW.MORROWBROTHERSFORDINC.COM
1242 Main Street • Greenfield, IL • 62044
Phone (217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038

STATE OF ILLINOIS
INTERCEPTOR UTILITY AWD
GOVERNMENT PRICING

ORDERING AGENCY: _____

CONTACT PERSON: _____ CELL: _____

FORD FLEET #_____ PURCHASE ORDER #_____

QUANTITY: Two _____ COST EACH: $ $29,315 _____

ADDRESS: _____

CITY:_____ ZIP CODE:_____ TAX EXEMPT # E999_ - _ _ _ _ - _ _

PHONE: _____FAX: _____ EMAIL:_____

TOTAL ORDER COST: $ _____

SIGNATURE _____ TITLE _____

Morrow Brothers Ford Inc.
1242 Main Street
Greenfield, IL 62044

Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

PLEASE SUBMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

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2018 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

MECHANICAL

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT FFV
- Engine Hour Meter
- Engine Oil Cooler, Transmission Oil Cooler
- Fuel Tank – 18.6 gallons Capacity
- Suspension – independent front & rear
- Transmission – 6-speed automatic, police calibrated

EXTERIOR

- Antenna, Roof-mounted
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate w/ Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black, Power Electric Remote
- Rear bumper step pad
- Spare – Full size 18" Tire w/TPMS
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

SAFETY / SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, 2nd generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
  - — AM/FM / CD / MP3 Capable / Clock / 6 speakers
  - — 4.2" Color LCD Screen Center-Stack "Smart Display"
  - — 5-way Steering Wheel Switches, Redundant Controls

Note: Radio does "not" include USB Port or Aux. Audio Input Jack
Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)

- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack – OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

INTERIOR / COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Power Door Locks
- Floor Covering – Heavy-Duty Vinyl
- Glove Box – Locking/non-illuminated
- Lighting
  - — Overhead Console with Sunglass Holder
  - — 1st row task lights (driver and passenger)
  - — Dome Lamp – 1st row (red/white)
  - — 2nd/3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
  - — 1st Row Police Grade Cloth Trim, Dual Front Buckets
  - — 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - — 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
  - — Steel intrusion plates in both driver/passenger seatbacks
  - — 2nd Row Vinyl, 60/40 Split Bench Seat with fold-flat
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P
- Windows, Power, 1-touch Up/Down Front Driver/PassengerSide with disable feature

OPTIONS INCLUDED

- All Wheel Drive (K8A)
- Interior Lights Disabled, Dark Mode (43D)
- Driver's Side Whelen LED Spotlight (51T)
- Ignition Override System (SID)
- Front Headlamp Housing, Pre-drilled (86P)
- Tail Lamp Lighting Solution (66B)
- Rear Hatch Timer, Delete (18D)
- 5 Year / 100,000 Miles Powertrain Extended Warranty

2018 AWD Utility Police Interceptor

$28,490.00

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2018 POLICE INTERCEPTOR UTILITY COLORS, SEATING, LICENSING

EXTERIOR COLOR	PAINT CODE	CHARGE	SELECTION
Medium Brown Metallic	BU	Add $0.00	☐
Arizona Beige Metallic Clearcoat	E3	Add $0.00	☐
Vermillion Red	E4	Add $0.00	☐
Blue Metallic	FT	Add $0.00	☐
Shadow Black	G1	Add $0.00	✓
Smokestone Metallic	HG	Add $0.00	☐
Kodiak Brown Metallic	J1	Add $0.00	☐
Dark Toreador Red Metallic	JL	Add $0.00	☐
Norsea Blue Metallic	KR	Add $0.00	☐
Dark Blue	LK	Add $0.00	☐
Royal Blue	LM	Add $0.00	☐
Light Blue Metallic	LN	Add $0.00	☐
Silver Grey Metallic	TN	Add $0.00	☐
Sterling Grey Metallic	UJ	Add $0.00	☐
Ingot Silver Metallic	UX	Add $0.00	☐
Medium Titanium Metallic	YG	Add $0.00	☐
Oxford White	YZ	Add $0.00	☐

INTERIOR SEATING	SEATING	CHARGE	SELECTION
Cloth Front Buckets / Vinyl Rear • Front - Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power Track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) • Passenger - 2-way Manual Track (fore/aft. With manual recline) • Rear - 60/40 Split Vinyl	9W Standard	Add $0.00	☐
Cloth Front Buckets / Cloth Rear • Front - Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power Track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) • Passenger - 2-way Manual Track (fore/aft. With manual recline) • Rear - 60/40 Split Cloth	FW Optional	Add $60.00	☐
Front Passenger Seat, 6-Way Power	Optional (87P)	Add $320.00	☐
Carpet Floor Covering in leui of Vinyl Floor Covering	Optional (16C)	Add $125.00	☐
Front & Rear WeatherTech Floor Liners	WTECH	Add $180.00	☐

OPTIONAL UTILITY DELETIONS	CODE	CHARGE	SELECTION
• Delete Driver's Side Spotlight	DDSS	Credit $100.00	☐
• Delete Ignition Override System	DIOS	Credit $100.00	☐

LICENSE, TITLE FEE AND DELIVERY		CHARGE	SELECTION
M	-	Add $175.00	☐
MP	-	Add $175.00	☐
Sheriff	-	Add $175.00	☐
Delivery - Single Unit	-	Add $275.00	☐
Delivery - Multiple Units	-	Add $225.00 each	✓

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2018 POLICE INTERCEPTOR UTILITY OPTIONAL EQUIPMENT

OPTIONAL EQUIPMENT	OPTION CODE	CHARGE	SELECTION
INTERIOR UPGRADE OPTION **Not Recommended for Radio & Equipment Mounting*			
• 1st and 2nd Row Carpet Floor Covering • Cloth Seats – Rear • Center Floor Console less shifter w/unique Police console finish plate* and two cup holders • Deletes the standard console mounting plate (85D)	65U	Add $370.00	☐
FRONT HEADLAMP / POLICE INTERCEPTOR HOUSING ONLY			
• Pre-molded side warning LED holes (does not include LED installed lights; eliminates need to drill housing assemblies)	86P	Included	☐
FRONT HEADLAMP LIGHTING SOLUTION			
• Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights • Wiring, LED lights included. Controller "not" included	66A	Add $820.00	☐
TAIL LAMP / POLICE INTERCEPTOR HOUSING ONLY			
• Pre-existing holes (does not include LED installed lights) (eliminates need to drill housing assemblies)	86T	Add $60.00	☐
TAIL LAMP LIGHTING SOLUTION			
• Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps • LED lights only. Wiring, controller "not" included	66B	Included	☐
REAR LIGHTING SOLUTION			
• Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) • LED lights only. Wiring, controller "not" included	66C	Add $480.00	☐
CARGO WIRING UPFIT PACKAGE			
• Rear console plate (85R) – contours through 2nd row; channel for wiring • Wiring overlay harness with lighting and siren interface connections • Vehicle Engine Harness: ○ Two (2) light connectors – supports up to six (6) LED lights (engine compartment) ○ Two (2) grille light connectors ○ One (1) 10-amp siren/speaker circuit (engine to cargo area) • Whelen Lighting PCC8R Control Head • Whelen PCC8R Light Relay Center (mounted behind 2nd row seat) • Light Controller / Relay Center Wiring (jumper harness) • Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Does "not" include LED lights ○ Recommend Police Wire Harness Connector Kits 47C and 21P	67G	Add $1,280.00	☐
READY FOR THE ROAD PACKAGE: all-in complete includes police interceptor packages: 66A, 66B, 66C, plus			
• Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P)	67H	Add $3,770.00	☐

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2018 POLICE INTERCEPTOR UTILITY OPTIONAL EQUIPMENT

OPTIONAL EQUIPMENT (cont.)	OPTION CODE	CHARGE	SELECTION
ULTIMATE WIRING PACKAGE			
• Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) ○ Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) ○ One (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller ○ Recommend Police Wire Harness Connector Kits 47C and 21P	67U	Add $560.00	☐
POLICE WIRE HARNESS CONNECTOR KIT - FRONT			
• For connectivity to Ford PI Package solutions includes: ○ (2) Male 4-pin connectors for siren ○ (5) Female 4-pin connectors for lighting/siren/speaker ○ (1) 4-pin IP connector for speakers ○ (1) 4-pin IP connector for siren controller connectivity ○ (1) 8-pin sealed connector ○ (1) 14-pin IP connector	47C	Add $130.00	☐
POLICE WIRE HARNESS CONNECTOR KIT - REAR			
• For connectivity to Ford PI Package solutions includes: ○ (1) 2-pin connector for rear lighting ○ (1) 2-pin connector ○ (6) Female 4-pin connectors ○ (6) Male 4 pin connectors ○ (1) 10-pin connector	21P	Add $130.00	☐

KEY EXTERIOR OPTIONS	OPTION CODE	CHARGE	SELECTION
LAMPS / LIGHTING			
• Auto Headlamp	86L	Add $115.00	☐
• Dome Lamp - Red/White in Cargo Area	17T	Add $50.00	☑
• Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue)	21L	Add $550.00	☐
• Front Interior Visor Light Bar (LED) • Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities), 3 Year Warranty **Note:** Requires Rear Console Plate (85R)	96W	Add $1,060.00	☐
• Front Interior Visor Light Bar (LED) • Whelen FST Front Inner Edge Trio (Red/Blue/White), 5 Year Warranty	FST	Add $1,060.00	☐
• Pre-wiring for grille LED lights, siren and speaker	60A	Add $50.00	☐
• Rear Quarter Glass Side Marker LED Lights (Driver side–Red/Passenger side– Blue) • Whelen Avenger II Duo Red/Blue AVC12J	63L	Add $570.00	☐
• Rear Spoiler Traffic Warning Lights (LED) • Fully integrated in rear spoiler for enhanced visibility • Provides red/blue/amber directional lighting **Note:** Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U), 3 Year Warranty	96T	Add $1,380.00	☐
• Interior Rear LED Light Bar • Whelen RST Rear Trio (Red/Blue/Amber) Inner Edge, 5 Year Warranty	RST	Add $1,080.00	☐
• Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) • Located on backside of exterior mirror housing • LED lights only. Wiring, controller "not" included. **Note:** Requires 60A	63B	Add $290.00	☐
SPOT LAMP, LED BULB			
• Passenger Side Whelen LED Spotlight	51V	Add $420.00	☐
BODY			
• Glass – Solar Tint 2nd Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	Add $120.00	☐
• Glass – Solar Tint 2nd Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	Add $90.00	☑
• Roof Rack Side Rails – Black	68Z	Add $150.00	☐
• Deflector Plate	76D	Add $330.00	☐

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2018 POLICE INTERCEPTOR UTILITY OPTIONAL EQUIPMENT

KEY EXTERIOR OPTIONS (cont.)	OPTION CODE	CHARGE	SELECTION
VINYL WRAP OPTIONS			
• **Two-Tone Vinyl Package #1** ○ Roof Vinyl ○ RH/LH Front-Doors Vinyl ○ RH/LH Rear-Doors Vinyl ○ White (YZ) Only	91A	Add $880.00	☐
• **Vinyl Word Wrap - POLICE 'non-reflective'** ○ White (YZ) lettering located on LH/RH sides of vehicle	91D	Add $820.00	☐
• **Vinyl Word Wrap - POLICE 'reflective'** ○ Black lettering located on LH/RH sides of vehicle	91E	Add $820.00	☐
• **Vinyl Word Wrap - POLICE 'reflective'** ○ White lettering located on LH/RH sides of vehicle	91F	Add $820.00	☐
• **Vinyl Word Wrap - SHERIFF 'non-reflective'** ○ White lettering located on LH/RH sides of vehicle	91G	Add $820.00	☐
WHEELS			
• Full Wheel Covers	65L	Add $60.00	☐
• 18" Painted Aluminum Wheel **Note:** Spare wheel is an 18" conventional (Police) black steel wheel	64E	Add $460.00	☐
AUDIO / VIDEO			
• SYNC® Basic (Voice-Activated Communication System) – Includes single USB port and single auxiliary audio input jack	53M	Add $290.00	☐
• Remappable (4) switches on steering wheel (less SYNC®)	61R	Add $150.00	☐
• Remappable (4) switches on steering wheel (with SYNC®)	61S	Add $150.00	☐
DOORS / LOCKS (select only one)			
• Hidden door-lock plunger w/rear inside door handles inoperable	52P	Add $160.00	☐
• Rear inside door handles inoperable / locks inoperable	68G	Add $35.00	✓
WINDOWS			
• Windows – Rear-windows, operable from front driver side switches	18W	Add $35.00	✓
KEYS (can be ordered with Remote Keyless Entry 55F; not available with Perimeter Anti-Theft Alarm 593)			
• Keyed Alike – 1435x	59E	Add $55.00	☐
• Keyed Alike – 1284x	59B	Add $55.00	☐
• Keyed Alike – 0135x	59D	Add $55.00	☐
• Keyed Alike – 0576x	59F	Add $55.00	✓
• Keyed Alike – 1111x	59J	Add $55.00	☐
• Keyed Alike – 1294x	59C	Add $55.00	☐
• Keyed Alike – 0151x	59G	Add $55.00	☐
SAFETY & SECURITY			
• Ballistic Door-Panels (Level III) – Driver Front-Door Only	90D	Add $1,510.00	☐
• Ballistic Door-Panels (Level III) – Driver & Pass Front-Doors	90E	Add $3,020.00	☐
• BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z)	55B	Add $540.00	☐
• Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	Add $20.00	☐
• Mirrors – Heated Sideview	549	Add $60.00	✓
• Ford Factory Engine Idle Feature Upgrade ○ Upgrade: Ignition Override from After-Market Secure Idle Brand to a Ford Factory Installed System with 3 Year / 36,000 Mile Warranty ○ Feature Includes in-Dash Indicator when System is Activated	47A	Add $240.00	☐
• Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs) Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed-Alike	55F	Add $330.00	☐
• Reverse Sensing	76R	Add $275.00	✓
MISCELLANEOUS			
• Aux Air Conditioning **Note:** Highly Recommended for K9 Units	17A	Add $580.00	☐
• Additional Noise Suppression Bonds (Ground Straps)	60R	Add $95.00	☐
• Engine 3.5L Twin Turbo EcoBoost®	99T	Add $3,190.00	☐
• Engine Block Heater	41H	Add $90.00	☐
• Enhanced PTU Cooler – Power Transfer Unit • Recommended Usage: EVOC Training; Continuous / Extended Track Usage **Note:** This PTU Cooler is not required for day to day patrol usage **Note:** Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	Add $2,910.00	☐
• 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	Add $290.00	☐
• Rear Console Plate	85R	Add $35.00	☐
• 4 Molded Splash Guards	MSP	Add $190.00	☐
• External Driver's Door Mounted Keyless Entry Pad	KEP	Add $160.00	☐
• Fire Extinguisher with Vehicle Mount Bracket	FEM	Add $170.00	☐

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POLICE VEHICLE WARNING EQUIPMENT AND PACKAGES

WARNING EQUIPMENT AND PACKAGES	CHARGE	SELECTION
Basic Patrol Package • Whelen Liberty II 48" LED Light Bar • Integrated Alley Lights, Take downs with Flash • Integrated Traffic Advisor • Full Feature Siren w/ Light Controls, PA (Whelen) • 100 Watt Siren Speak w/Bracket (Whelen • 4 LED Corner Lights, 2-Front 2-Rear (Whelen) • Custom Equipment Console • 3 Outlet 12 Volt Strip, Cupholders • Light Bar Mounting Kit • Installation of One Customer Supplied, 2-Way Radio and Antenna • All Parts, Labor, and Professional Installation	Add $4,980.00	☐
Upgrade Light Bar to Whelen Legacy Model	Add $770.00	☐
Slick Top Package • Interior LED's in lieu of Light Bar; Includes Whelen FST Trio & RST Trio	Add $4,980.00	☐
Two Ion LED Grill Lights (standard with Slick Top Package)	Add $280.00	☐
Whelen LINV2 180 Degree Under Mirror Side Warning	Add $490.00	☐
Whelen Tracer Lower Side Warning	Add $1,680.00	☐
Prisoner Partition - Sliding Center Window, XL Space Saver, Center Weapons Recess	Add $880.00	☐
Supply & Install LED Light in Prisoner Area	Add $160.00	☐
Rear Window Armor	Add $290.00	☐
Dual Weapons Rack w/Timer; AR/870 Setina Vaultlock or Pro Gard Tri-Lock	Add $560.00	☐
Push Bumper with 4 Ion LED Warning Lights	Add $880.00	☐
Rear Prisoner Seat w/ Cargo Barrier	Add $1,480.00	☐
Rear Cargo Barrier Only	Add $590.00	☐
Computer Mount for Customer Supplied Docking Station (includes new charge guard)	Add $490.00	☐
Install Additional Radio	Add $90.00 each	☐
Install Video* Camera System	Add $390.00	☐
Install Radar* System	Add $80.00	☐
Locking Dual-Drawer Rear Cargo Storage Cabinet	Add $1,660.00	☐
Lund Loft Rear Overhead Weapon/Electronics Storage Vault	Starting at $795.00	☐

Custom Programming Available at an Additional $90.00 per Hour

***Customer Supplied Video and Radar Must Include Vehicle Specific Mounting Kit**

$29,315.00

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MORROW BROTHERS FORD INC. TRADE INFORMATION

CONTACT: Richie M. Wellenkamp
PHONE: 1-217-368-3037
FAX: 1-217-368-3517

ORDERING AGENCY: _____ CONTACT: _____

ADDRESS: _____ CITY: _____

PHONE NUMBER: _____ FAX NUMBER: _____

TRADE VALUE (MORROW BROTHERS USE ONLY) $_____

TRADE-IN VEHICLE INFORMATION

YEAR_____ MAKE_____ MODEL / BODY STYLE_____

COLOR_____ VIN #_____

ENGINE _____ TRANSMISSION _____ MILEAGE _____

FRONT WHEEL DRIVE _____ ALL-WHEEL DRIVE _____ 4X4 TRUCK _____ 2WD TRUCK _____

HAS THIS VEHICLE BEEN USED AS A K9 UNIT?

LIST ANY BODY DAMAGE:

LIST ANY MECHANICAL PROBLEMS OR DEFECTS:

YOU MAY E-MAIL PICTURES TO: richie@morrowbrothersfordinc.com

WE WILL TRADE FOR ANYTHING!

PowertrainCARE 29 Covered Components

With a Ford Protect PowertrainCARE extended service plan, you are protected from unforeseen covered repairs on your vehicle for up to the earlier of 8 years or 150,000 miles.

That's well beyond the New Vehicle Limited Warranty that comes with your vehicle.

8 years 150,000 miles

Now is the time to protect your investment with a Ford Protect PowertrainCARE extended service plan.

Why Ford Protect PowertrainCARE coverage is such a great value.

The price for parts and labor to repair many major components can be significant. One repair bill can easily exceed the price of your Ford Protect PowertrainCARE coverage. It's clear that this coverage can quickly pay for itself!

Engine* ~~$6,878~~

Transmission* ~~$5,897~~



DEDUCTIBLE OPTIONS		
	STANDARD	OPTIONAL
New Ford and Competitive-make Vehicle Plans	$100	$0, $50, $200, Disappearing
Used Ford and Competitive-make Vehicle Plans	$100	$50, $200, Disappearing

*These examples are based on an average estimated U.S. retail repair cost for a Ford Explorer. Actual repair costs will vary by vehicle and dealer location.

ENGINE

- All Internally Lubricated Parts
- Cylinder Block
- Cylinder Heads
- Flywheel
- Manifold (Exhaust and Bolts)
- Manifold (Intake and Bolts)
- Oil Pan
- Oil Pump
- Seals and Gaskets
- Thermostat
- Thermostat Housing
- Timing Chain Cover
- Timing Chain (Gears or Belt)
- Turbocharger/ Supercharger Unit (Factory-Installed)
- Valve Covers
- Water Pump

TRANSMISSION

- All Internally Lubricated Parts
- Seals and Gaskets
- Torque Converter
- Transfer Case (Including All Internal Parts)
- Transmission Case

REAR/FRONT-WHEEL-DRIVE AXLE

- Automatic Front Locking Hubs (Four-Wheel Drive)
- Axle Shafts
- Rear: Drive Axle Housing and Front Axle Housing for 4x4 (Including All Internal Parts)
- Front: Final Drive Housing and Rear Axle Housing for AWD (Including All Internal Parts)
- Driveshaft
- Locking Rings (Four-Wheel Drive)
- Seals and Gaskets
- Universal and Constant Velocity Joints

Based on your driving needs, you can customize a Ford Protect PowertrainCARE extended service plan that's right for you.

TIME AND MILEAGE OPTIONS (Hours Not Shown) Available within New Vehicle Limited Warranty						
Plan Length or Miles Covered (Coverage ends at the earlier of years or mileage)	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years
36,000 Miles	■	■	■	✓	✓	✓
48,000 Miles	■	■	■	✓	✓	✓
60,000 Miles	■	■	■	✓	✓	✓
75,000 Miles	✓	✓	✓	✓	✓	✓
100,000 Miles	✓	✓	✓	✓	✓	✓
125,000 Miles	✓	✓	✓	✓	✓	✓
150,000 Miles	✓	✓	✓	✓	✓	✓

USED PLAN TIME AND MILEAGE OPTIONS
Available beyond the New Vehicle Limited Warranty

Coverage lengths range from 1 year/12,000 miles to 6 years/75,000 miles for 2006 and newer vehicles.

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Drive On with First-Class Service.

Ford Protect PowertrainCARE coverage is 100% Backed by Ford Motor Company.

- Service provided at Ford and Lincoln dealerships in the U.S., Canada and Mexico
- Ford-authorized parts used for covered repairs
- Factory-trained and certified technicians

Drive On with Valuable Benefits.

Ford Protect PowertrainCARE coverage is there when you need it with 24-hour Roadside Assistance.

- Includes tire change, lockout, out-of-fuel and battery jump-start assistance
- Towing Assistance (up to $100 per occurrence)
- Emergency Travel Expense (up to $500 within the first 3 days per occurrence)
- Destination Assistance (up to $75)
- **Call 1-800-241-3673**

Plus, Rental Vehicle Benefits.

- Standard coverage includes $30 a day for up to 10 days for covered repairs

Drive On with Key Services.

Key Services is an available benefit within your Ford Protect PowertrainCARE coverage. The technology in today's keys/key fobs make it expensive to replace.

- Your Ford Protect Key Services plan will replace or reprogram your key(s) and/or fob(s) if they are ...
  - Misplaced
  - Damaged and will not work
  - Locked in your vehicle

Not available in all states.

Drive On with Savings.

Ford Protect PowertrainCARE coverage is an affordable way to limit your out-of-pocket expenses.

- Protects you from the rising cost of future repair bills
- Pay only your deductible, if any, per covered repair visit
- 100% transferable, which may increase your vehicle's resale value (transfer fee applies)

For New Ford Protect Plans:

- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles or hours. Your selected coverage expires upon reaching the earliest of time, mileage or hours.

For Used Ford Protect Plans:

Vehicles within the New Vehicle Limited Warranty

- Eligible Ford, Lincoln and Mercury vehicles that have New Vehicle Limited Warranty remaining at the time of purchase – coverage begins at the signature date and current mileage. Coverage ends at the earlier of the number of months purchased or the number of miles purchased from the expiration of the New Vehicle Limited Warranty.

Vehicles outside the New Vehicle Limited Warranty

- Coverage for Ford, Lincoln and Mercury vehicles beyond the New Vehicle Limited Warranty and all competitive-make vehicles begins at the signature date and current mileage. Your selected coverage expires upon reaching the earliest of time, mileage or hours.

For Cab and Chassis/Incomplete Vehicles:

- A variety of unique time/mileage/hour options and deductibles are available within 5 years or 100,000 miles or 4,000 hours of the original in-service date.
- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles or hours. Your selected coverage expires upon reaching the earliest of time, mileage or hours.

0% APR interest-free Installment Payment Plan with flexible payment options is available when the extended service plan is not included in the vehicle financing; everyone qualifies, making it the smart choice.

0% APR

IPP Installment Payment Plan
ADMINISTERED BY BUCCO FINANCIAL

Ford | FORD PROTECT®

This brochure is intended to provide general information about a PowertrainCARE extended service plan offered by Ford Protect. It was printed for the October 2018 plan year. Prices and plan details may have changed after the brochure was printed. Plan availability, benefits, coverage and provider may vary by state. Please refer to your plan's service contract for the actual terms and conditions, including a list of covered repairs.

In Florida, Ford Protect on Ford vehicles is a Service Contract from Ford Motor Company (License #12118). Ford Protect on competitive-make vehicles is a Service Contract from The American Road Insurance Company, Dearborn, MI 48126 (Certificate of Authority #09079).

In Texas, Ford Protect is a Service Contract from Ford Motor Service Company (License #SCP-165).

18FLP-PTCBRCH-F
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Printed in the U.S.A.
October 2017

FORD PROTECT®

PowertrainCARE

Extended Service Plan



Go Further

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 7**

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Resolution to Purchase Five (5) Panasonic CF-54 Laptop Computers and Five (5) Havis Laptop Docking Stations in the Amount of $27,530.00 and the Waiving of the Formal Bid Process

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The FY2018-19 budget allocated funds for the purchase of five (5) squad laptop computers and (5) laptop docking stations. The new laptops will replace units that were purchased in 2014 and have reached the end of their useful life.

Squad laptops are linked wirelessly to a number of Federal, State and Cook County agencies and are compulsory for officers to remotely perform police duties on a daily basis. In addition, all squad cars are connected to the Village network which allows officers to create mobile reports while remaining in their beats available to respond to calls.

Through the States' Joint Purchasing Act the original contract and amendment enables any government agency within Illinois to purchase these products from CDS Office Systems (D/B/A CDS Office Technologies). This eliminates the cost, time, and energy to prepare formal bids.

Cooperative purchasing between the Village and the State of Illinois, other local governments, local cooperatives such as the Northwest Municipal Conference, or arrangements with other organizations can result in significant savings on the purchase price of many items. It is the practice of the Village to enter into cooperative purchasing agreements.

The Illinois Department of Central Management Services renewed the Illinois Wireless Information Network (IWIN) contract CMS5848520 with CDS Office Systems (D/B/A: CDS Office Technologies) effective 12/12/17 through 12/11/20. This contract provides public safety entities throughout the state a purchasing mechanism for mobile data components, ruggedized laptops, handheld bar code scanners, mobile printers, cameras, docking systems and the firmware needed to operate these devices.

The Master Contract was amended in July of 2009, to include all Panasonic Toughbook Ruggedized and Semi-Rugged Computers and accessories (CMS5848520).

Also included in the contract are Havis mounting and docking equipment.

FINANCIAL IMPACT:
The total amount for this purchase is $27,530.00 and was budgeted for in the FY2018/19 budget.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. State of Illinois Contract CMS5848520 Awarded to CDS Office Systems, Inc.
3. Quote from CDS Office Systems Inc., D/B/A as CDS Office Technologies for $27,530.00

RECOMMENDED MOTION:
Move to approve a Resolution authorizing the purchase of five (5) Panasonic CF-54 laptop computers and five (5) Havis laptop docking stations in the amount of $27,530.00.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION AUTHORIZING THE PURCHASE OF FIVE PANASONIC LAPTOP COMPUTERS AND HAVIS DOCKING STATIONS FROM CDS OFFICE SYSTEMS, INC., OF ITASCA, ILLINOIS

WHEREAS, the Village Police Department has identified the need to replace five squad laptop computers and laptop docking stations with five Panasonic CF-54 squad laptop computers, five Havis docking stations, and related equipment (collectively, the ***"Equipment");*** and

WHEREAS, the State of Illinois Central Management Services Joint Purchasing Program (***"State Program"***), of which the Village is a member, sought bids for the award of a contract for the purchase of the Equipment (***"State Contract"***); and

WHEREAS, the State Program identified CDS Office Systems, Inc., d/b/a CDS Office Technologies, of Itasca, Illinois ("CDS"), as the low responsible bidder for the State Contract; and

WHEREAS, the Village desires to purchase the Equipment from CDS, in a total amount not to exceed $27,825.00; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase the Equipment from CDS, in a total amount not to exceed $27,825.00;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE OF EQUIPMENT. The purchase of the Equipment from CDS, in a total amount not to exceed $27,825.00, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section Two of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:___

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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STATE OF ILLINOIS
CONTRACT

Central Management Services

Statewide Master Contract for IWIN Equipment

CMS5848520

The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Contractor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Contractor's execution of the contract. This contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts and signature may be electronic or digital upon agreement of the Parties.

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

☐ Yes (IPG Certifications and Disclosures including FORMS B)

☒ No

1. DESCRIPTION OF SUPPLIES AND SERVICES
2. PRICING
3. TERM AND TERMINATION
4. STANDARD BUSINESS TERMS AND CONDITIONS
5. STATE SUPPLEMENTAL PROVISIONS
6. STANDARD CERTIFICATIONS
7. FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST
8. CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – "FORMS B" (IF APPLICABLE)

In consideration of the mutual covenants and agreements contained in this contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page.

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STATE OF ILLINOIS
CONTRACT

Central Management Services

Statewide Master Contract for IWIN Equipment

CMS[illegible]

VENDOR

Vendor Name: CDS Office Systems, Inc. DBA CDS Office Technologies	Address: 612 S Dirksen Parkway Springfield, IL 62703
Signature: Ronald S. Clark	Phone: 217-553-0726
Printed Name: Ronald S Clark	Fax: 217-753-4867
Title: *Vice* President of IT Sales	Email: RClark@cdsot.com
Date: 12/01/14	

STATE OF ILLINOIS

Procuring Agency or University: Central Management Services	Phone: 312-814-5655
Street Address: 100 W. Randolph	Fax: N/A
City, State ZIP: Chicago, IL. 60601	
Official Signature: Simone McNeil by Jonelle Brent	Date: 12/12/14
Printed Name: Simone McNeil by Jonelle Brent	
Official's Title: Acting Director	
Designee Signature:	
Designee Printed Name.	
Designee's Title:	

AGENCY/UNIVERSITY USE ONLY — NOT PART OF CONTRACTUAL PROVISIONS

Agency or University Reference # 14-84852 — Project Title Statewide Master Contract for IWIN Equipment

Contract # CMS5848520 — Procurement Method (IFB, RFP, Small, etc): IFB

IPB Ref. # 22033606 — IPB Publication Date: 08/12/14 Award Code: A

Subcontractor Utilization? ☐ Yes ☐ No — Subcontractor Disclosure? ☐ Yes ☐ No

Funding Source — Obligation #

Small Business Set-Aside? ☐ Yes ☐ No

Minority Owned Business? ☐ Yes ☐ No Percentage

Female-Owned Business? ☐ Yes ☐ No Percentage

Persons With Disabilities Owned Business? ☐ Yes ☐ No Percentage

Other Preferences?

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1. DESCRIPTION OF SUPPLIES AND SERVICES

1.1. GOAL: The Department of Central Management Services (CMS) is executing an indefinite quantity, statewide master contract with Vendor which will provide a purchasing mechanism for public safety entities throughout the state of Illinois for mobile data components (referred to as the Illinois Wireless Information Network (IWIN)). This includes, but is not limited to, Panasonic Toughbook laptops with the most up-to-date technologies (integrated CDMA/LTE modems and GPS capabilities), mounting and docking stations, in car printers, bar code scanners and other related equipment.

1.2. SUPPLIES AND/OR SERVICES REQUIRED: Vendor shall provide the following equipment and the available upgrades listed in Section 2 Pricing, when requested by a State agency or entity (collectively, "Agency"), or an authorized outside entity, on an as-needed, if-needed basis. Orders against the contract shall be made by Agencies using a State approved form (e.g. Basic Ordering Agreement (BOA)) as the need arises. Other entities entitled to use the contract shall utilize their own individual purchase order. Any Vendor terms and conditions on the Vendor's ordering document(s) shall not apply to the contract or any orders. Orders written through and including the last day of the resulting contract shall be honored. Each individual order shall have its own ship to/bill to information. For each order, the purchasing Agency or non-State entity shall be solely responsible for all payments or other applicable obligations or disputes that may arise related to the order. CMS shall have no obligations or responsibilities related to orders placed by other Agencies or non-State entities. Nothing in this contract or elsewhere, including in any non-State approved forms, shall create any obligation to purchase, and make payments on, any products or services offered hereunder.

This contract shall be made available to all State agencies, boards, commissions and educational institutions (collectively, "Agency"). CMS also intends that all State and other governmental units (including not-for-profit entities) authorized by law to participate in the Joint Purchasing Program (JPP) may utilize this contract. This authority is governed by the State's Standard Procurement Rules and the Governmental Joint Purchasing Act [30 ILCS 525].

Ruggedized Laptop Mobile Data Computer
Panasonic CF-31 ruggedized Laptop Mobile Date Computer
Ruggedized Mobile Data computer bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, Backlit keyboard, 320 Gig HDD, Battery Charger w/AC adapter, DVD Super MULTI Drive, LTE wireless modem (internal, Verizon Wireless approved), USB 3 Button mouse, carrying case, 3 year limited warranty and all necessary cables.
Mounting/Docking Hardware
Parts/Accessories:
500 Gig HDD
Fingerprint reader
2 GB Additional RAM for MDC
4 GB Additional RAM for MDC
Media bay 2nd battery
Extended Warranty for Year 4
Extended Warranty for Years 4 and 5
Semi- Ruggedized Laptop Mobile Data Computer
Panasonic CF-53 Semi-ruggedized laptop Mobile Data Computer
Semi-ruggedized laptop computer bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, 4GB Memory, 500 Gig HDD, Backlit keyboard, Battery Charger w/AC

adapter, Li-Ion Battery Pack, DVD Super MULTI Drive, LTE wireless modem (internal, Verizon Wireless approved), external mouse, carrying case, 3 year limited warranty and all necessary cables.
Mounting/Docking Hardware
Parts/Accessories:
4 GB Additional RAM for MDC
Extended Warranty for Year 4
Extended Warranty for Years 4 and 5
TOUGHPAD Rugged Mobile Data Tablet
Panasonic FZ-G1 Rugged Tablet (128 GB SS Drive with heater)
Mobile Data Rugged Tablet Bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, 8 GB Memory, 128 GB SS Drive with heater, Battery Charger w/AC adapter, LTE wireless modem (internal, Verizon Wireless approved), 3 year limited warranty and all necessary cables.
Mounting/Docking Hardware
Parts/Accessories:
Extended Warranty for Year 4
Extended Warranty for Years 4 and 5
Panasonic FZ-G1 Rugged Tablet (256 GB SS Drive with heater)
Mobile Data Rugged Tablet Bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, 8 GB Memory, 256 GB SS Drive with heater, Battery Charger w/AC adapter, LTE wireless modem (internal, Verizon Wireless approved), 3 year limited warranty and all necessary cables.
Mounting/Docking Hardware
Parts/Accessories:
Extended Warranty for Year 4
Extended Warranty for Years 4 and 5
Printer (In-car printer), Mobile Computing Solution
Brother Mobile Solutions PocketJet 6 Printer (In-car printer)
Printer bundle (Bundle includes: Printer, Ni-MH Battery, AC Adapter/Charger (110V) Cable, 100-sheets of Paper, USB Cable, Documentation, Carrying Case)
Brother Mobile Solutions PocketJet 6 Plus Printer (In-car printer)
Printer bundle (Bundle includes: Printer, Ni-MH Battery, AC Adapter/Charger (110 V) Cable, 100-sheets of Paper, USB Cable, Documentation, Carrying Case)
In Vehicle Video Capture
Panasonic Arbitrator 360 HD
Arbitrator MK3, HD Camera, 2.4 GHz Wireless Microphone, 256 GB SSD, No integrated Wireless, Wireless Mic Full Kit, TX,RX, Wiring harness, antenna, all accessories for ARM Mk3, Lind Panasonic Distribution Center for Arbitrator 360 Mark 3 (Box only NO CABLES), Trinus Black Leather Pouch for Arbitrator 360 Transmitter, Lind DB-25 F 36" DB-25 M, RoHS Compliant, GPIO Cable for Arbitrator 360, USB Ethernet Adaptor and Crossable RJ45 for Arbitrator 3.0, 3 year Warranty Standard
Parts/Accessories:
Integrated wireless "n" module
Back Seat Camera, Includes Cable
Side Camera, Includes Cable
Partial Mic Kit, TX and charging base, leather pouch, stand, AC Adapter for ARB
Double-WiFi Antenna
AC Adapter, Home charger for Wearable Camera
G-Force Sensor for Arbitrator Vehicle, includes cables
Arbitrator 360 Replacement Wiring Harness kit
LIND AC/DC Adapter Including Power Cord & ON/OFF Switch for ARBTR-KIT-VUE (Arbitrator InterView)
Siren Detector Cable

Annual Software Maintenance Agreement
Extended Warranty for Year 4
Extended Warranty for Years 4 and 5
Havis Mounting & Docking Solutions
Console & Mounted Arm Rest (or other proposed configuration) Printer bracket for proposed printer
Metal mounting bracket for scanner/image capture device (must be non-abrasive and capable of supporting the scanner proposed in a vertical position
Charge Guard for laptop
Heavy Duty Base Plate
Printer Bracket w/ Hardware
Center Console Arm Rest Printer Bracket, hinged arm rest and forearm pad
Preloaded Software
Windows 7 Professional
Windows 8.1 Professional
Microsoft Office Pro
McAfee Anti-Virus Scan Security Suite w/Media
McAfee Anti-Virus Scan Security Suite 1 Year Sub
McAfee Anti-Virus Scan Security Suite 2 Year Sub
Windows Based IL Criminal Law & Traffic Law by Lexis Law Publishing (includes manuals)
Street Atlas USA
Symantec Antivirus Corporate Edition

1.3. MILESTONES AND DELIVERABLES: N/A

1.4. VENDOR / STAFF SPECIFICATIONS: Vendor shall remain authorized to do business in Illinois and be an authorized Reseller of all equipment throughout the term of the contract and any optional renewals.

1.5. TRANSPORTATION AND DELIVERY: All prices shown in Section 2 Pricing include transportation and delivery.

1.6. SUBCONTRACTING

Subcontractors are allowed.

For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the contract. If subcontractors will be utilized, Vendor must identify below the names and addresses of all subcontractors it will be entering into a contractual agreement that has a total value of $50,000 or more in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money to the extent the information is known that each subcontractor is expected to receive pursuant to the Contract. Attach additional sheets as necessary.

1.6.1. Will subcontractors be utilized? ☐ Yes ☒ No

- Subcontractor Name: N/A

  Amount to be paid:

  Address:

Description of work:

All subcontracts must include the Standard Certifications and Financial Disclosures and Conflicts of Interest completed and signed by the subcontractor. If you are using a subcontractor(s) and are awarded a contract, you must provide to the State the Financial Disclosures and Conflicts of Interest for each subcontractor.

1.6.2. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. Any subcontracts entered into prior to award of the Contract are done at the Vendor's and subcontractor's risk.

1.7. **WHERE SERVICES ARE TO BE PERFORMED:** Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if the Vendor shifts any such work outside the United States.

- Location where services will be performed: throughout the State of Illinois

  Value of services performed at this location: each order will determine the value

- Location where services will be performed:

  Value of services performed at this location:

2. PRICING

2.1 FORMAT OF PRICING:

2.1.1 Vendor's pricing shown below is based on the terms and conditions set forth in section 1 of this Contract.

Pricing Table	
Ruggedized Laptop Mobile Data Computer	**Unit Price (1)**
Panasonic CF-31 ruggedized Laptop Mobile Date Computer	
Ruggedized Mobile Data computer bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, Backlit keyboard, 320 Gig HDD, Battery Charger w/AC adapter, DVD Super MULTI Drive, LTE wireless modem (internal, Verizon Wireless approved), USB 3 Button mouse, carrying case, 3 year limited warranty and all necessary cables.	$2,994.00
Mounting/Docking Hardware	$ 620.00
Parts/Accessories:	
500 Gig HDD	$ 138.00
Fingerprint reader	$ 185.00
2 GB Additional RAM for MDC	$45.00
4 GB Additional RAM for MDC	$ 102.00
Media bay 2nd battery1	$225.00
Extended Warranty for Year 4	$181.00
Extended Warranty for Years 4 and 5	$316.00
Semi- Ruggedized Laptop Mobile Data Computer	
Panasonic CF-53 Semi-ruggedized laptop Mobile Data Computer	
Semi-ruggedized laptop computer bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, 4GB Memory, 500 Gig HDD, Backlit keyboard, Battery Charger w/AC adapter, Li-Ion Battery Pack, DVD Super MULTI Drive, LTE wireless modem (internal, Verizon Wireless approved), external mouse, carrying case, 3 year limited warranty and all necessary cables.	$1,904.00
Mounting/Docking Hardware	$653.00
Parts/Accessories:	
4 GB Additional RAM for MDC	$102.00
Extended Warranty for Year 4	$181.00
Extended Warranty for Years 4 and 5	$ 316.00
TOUGHPAD Rugged Mobile Data Tablet	
Panasonic FZ-G1 Rugged Tablet (128 GB SS Drive)	
Mobile Data Rugged Tablet Bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, 8 GB Memory, 128 GB SS Drive with heater, Battery Charger w/AC adapter, LTE wireless modem (internal, Verizon Wireless approved), 3 year limited warranty and all necessary cables.	$2,361.00
Mounting/Docking Hardware	$453.00
Parts/Accessories:	
Extended Warranty for Year 4	$136.00
Extended Warranty for Years 4 and 5	$268.00
TOUGHPAD Rugged Mobile Data Tablet	

Panasonic FZ-G1 Rugged Tablet (256 GB SS Drive)	
Mobile Data Rugged Tablet Bundle (Must include the above listed MDC and the following items: Microsoft Windows 7 Operating System, 8 GB Memory, 128 GB SS Drive with heater, Battery Charger w/AC adapter, LTE wireless modem (internal, Verizon Wireless approved), 3 year limited warranty and all necessary cables.	$2,761.00
Mounting/Docking Hardware	$453.00
Parts/Accessories:	
Extended Warranty for Year 4	$136.00
Extended Warranty for Years 4 and 5	$268.00
Printer (In-car printer), Mobile Computing Solution	
Brother Mobile Solutions PocketJet 6 Printer (In-car printer)	
Printer bundle (Bundle includes: Printer, Ni-MH Battery, AC Adapter/Charger (110V) Cable, 100-sheets of Paper, USB Cable, Documentation, Carrying Case)	$302
Parts/Accessories:	
Brother Mobile Solutions PocketJet 6 Plus Printer (In-car printer)	
Printer bundle (Bundle includes: Printer, Ni-MH Battery, AC Adapter/Charger (110V) Cable, USB Cable, Documentation, Carrying Case)	$361
Parts/Accessories:	
In Vehicle Video Capture	
Panasonic Arbitrator 360 HD	
Arbitrator MK3, HD Camera, 2.4 GHz Wireless Microphone, 256 GB SSD, No integrated Wireless, Wireless Mic Full Kit, TX,RX, Wiring harness, antenna, all accessories for ARM Mk3, Lind Panasonic Distribution Center for Arbitrator 360 Mark 3 (Box only NO CABLES), Trinus Black Leather Pouch for Arbitrator 360 Transmitter, Lind DB-25 F 36" DB-25 M, RoHS Compliant, GPIO Cable for Arbitrator 360, USB Ethernet Adaptor and Crossable RJ45 for Arbitrator 3.0, 3 year Warranty Standard	$4,410
Parts/Accessories:	
Integrated wireless "n" module	$193
Back Seat Camera, Includes Cable	$361
Side Camera, Includes Cable	$334
Partial Mic Kit, TX and charging base, leather pouch, stand, AC Adapter for ARB	$165
Double-WiFi Antenna	$117
AC Adapter, Home charger for Wearable Camera	$62
G-Force Sensor for Arbitrator Vehicle, includes cables	$220
Arbitrator 360 Replacement Wiring Harness kit	$630
LIND AC/DC Adapter Including Power Cord & ON/OFF Switch for ARBTR-KIT-VUE (Arbitrator InterView)	$131
Siren Detector Cable	$37
Annual Software Maintenance Agreement	$290.00 (vendor will prorate and provide additional discount based on quantity)
Extended Warranty for Year 4	$227
Extended Warranty for Years 4 and 5	$405
Havis Mounting & Docking Solutions	
Console & Mounted Arm Rest (or other proposed configuration) Printer bracket for proposed printer	$243
Metal mounting bracket for scanner/image capture device (must be non-abrasive and capable of supporting the scanner proposed in a vertical position	$45
Charge Guard for laptop	$51
Heavy Duty Base Plate	$60
Printer Bracket w/ Hardware	$56
Center Console Arm Rest Printer Bracket, hinged arm rest and forearm pad	$169

Preloaded Software	
Microsoft Office Pro	$237
McAfee Anti-Virus Scan Security Suite w/Media	$25
McAfee Anti-Virus Scan Security Suite 1 Year Sub	$35
McAfee Anti-Virus Scan Security Suite 2 Year Sub	$42
Windows Based IL Criminal Law & Traffic Law by Lexis Law Publishing (includes manuals)	$42
Street Atlas USA	$33
Symantec Antivirus Corporate Edition	$35

Available Upgrades	
Toughbook CF-31 Upgrade:Core iS, 500GB HDD, 4GB RAM, TPM	$621
Toughbook CF-31 Upgrade: Core iS, 500GB HDD, 4GB RAM, TPM PLUS GPS	$978
Toughbook CF-31 Upgrade: Core iS,500GB HDD, 4GB RAM, TPM, GPS PLUS Smart Card Reader	$1,175
CF-53 Long Life Battery Pack	$136
CF-53 AC Adapter	$72
Toughpad FZ-GI Rotating Hand strap / Raised Corner Guard Bundle	$90
Toughpad FZ-GI Desktop docking station / port replicator for FZ-G1	$320
Toughpad FZ-GI iKey Folding Jump seat Keyboard	$429
Brother Printers Upgrades	
Ni-MH Battery	$30.00
AC Adapter/Charger (110V)	$34.00
USB Cable	$7.00
Letter Size Paper for above Printer (100 sheets)	$10.00
Perforated thermal printer paper	$10.00
PocketJet 6 ENGINE ONLY	$239.00
PocketJet 6 Plus Engine ONLY	$303.00
14FT DC hard wired adapter	$17.00
Available Upgrades to Toughbook Arbitrators	
900MHz Microphone with battery and AC Charging dock	$165.00
Panasonic Arbitrator Jukebox Software	$7,650.00
Wireless LAN Module Integration	$125.00
Wireless mic full kit, Transmitter	$410.00
Arbitrator MK3 Interview Room Kit with Power Supply & Pre-Amp Wired Mic	$3,400.00
Trinus Black Leather Pouch for Arbitrator 360 Transmitter	$25.00
Lind DB-25 F 36" DB-25 M, RoHS Compliant, GPIO Cable for Arbitrator 360	$17.00
Additional Options for Havis Mounting & Docking Solutions	
Toughbook Screen Stiffener	$46.00
High End Power Supply to Support all docks	$125.00
Docking Station Dual Pass Upgrade	$116.00
Available Misc. Accessories	
Cellular (4G) antenna- threaded bolt or permanent adhesive mount, TNC or SMA connectors, black or white	$90
Combination Cellular (4G) and GPS antenna - threaded bolt or permanent adhesive mount, TNC or SMA connectors, black or white	$100
Covert Cellular (4G) antenna	$90

2.2 **TYPE OF PRICING:** The Illinois Office of the Comptroller requires the State to indicate whether the contract value is firm or estimated at the time it is submitted for obligation. The total value of this contract is estimated.

2.3 **MAXIMUM AMOUNT:** The total payments under this contract shall not exceed $TBD without a formal change order. The maximum amount will be entered by the State prior to execution of the contract.

2.4 **EXPENSES ALLOWED:** Expenses are not allowed as follows: N/A.

2.5 **DISCOUNT:** The State may receive a 0 % discount for payment within N/A days of receipt of correct invoice. This discount will not be a factor in making the award.

2.6 **VENDOR'S PRICING:** Attach additional pages if necessary or if the format of pricing specified above in Section 2.1 requires additional pages.

2.6.1. Vendor's Price for the Initial Term: Per Pricing Tables above.

2.6.2. Renewal Compensation: If the contract is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

2.6.2.1 Agency/University Formula for Determining Renewal Compensation: TBD.

2.6.2.2 Vendor's Price for Renewal(s): Per Pricing Tables above.

3. TERM AND TERMINATION

3.1 **TERM OF THIS CONTRACT:** This contract has an initial term of 36 months. If a start date is not identified, the term shall commence upon the last dated signature of the Parties.

3.1.1 In no event will the total term of the contract, including the initial term, any renewal terms and any extensions, exceed 10 years.

3.1.2 Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

3.2 **RENEWAL:**

3.2.1. Any renewal is subject to the same terms and conditions as the original contract unless otherwise provided in the pricing section. The State may renew this contract for any or all of the option periods specified, may exercise any of the renewal options early, and may exercise more than one option at a time based on continuing need and favorable market conditions, when in the best interest of the State. The contract may neither renew automatically nor renew solely at the Vendor's option.

3.2.2. Pricing for the renewal term(s), or the formula for determining price, is shown in the pricing section of this contract.

3.2.3. The State reserves the right to renew for a total of **3 years** in any one of the following manners:

3.2.3.1 One renewal covering the entire renewal allowance;

3.2.3.2 Individual one-year renewals up to and including the entire renewal allowance; or

3.2.3.3 Any combination of full or partial year renewals up to and including the entire renewal allowance.

3.3 **TERMINATION FOR CAUSE:** The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

3.4 **TERMINATION FOR CONVENIENCE:** The State may, for its convenience and with 30 days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

3.4.1 The Vendor shall be entitled to compensation upon submission of invoices and proof of claim for supplies and services provided in compliance with this contract up to and including the date of termination.

3.5 **AVAILABILITY OF APPROPRIATION:** This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Department's funding by reserving some or all of the Department's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Department determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 PAYMENT TERMS AND CONDITIONS:

4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained on Vendor's invoices shall have no force and effect.

4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) of $1,000 or more is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.

4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date of the contract is prior to execution.

4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Department of Labor and are available on the Department's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting the Illinois Department of Labor to ensure understanding of prevailing wage requirements at 217-782-6206 or (http://www.state.il.us/agency/idol/index.htm).

4.1.5 Federal Funding: This contract may be partially or totally funded with Federal funds. If federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided in the award notice.

4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of the contract, and the amount billed and expenses incurred are as allowed in the contract. Invoices for supplies purchased, services performed and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the applicable Agency/University state tax exemption number and federal tax exemption information.

4.1.6.2 Vendor shall invoice on a per order basis. Send invoices to the address listed in the "Bill To" on each individual order.

4.2 ASSIGNMENT: This contract may not be assigned, transferred in whole or in part by Vendor without the prior written consent of the State.

4.3 **SUBCONTRACTING:** For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within 15 days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Subcontractor Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract.

4.4 **AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of the contract or subcontract and necessary to support amounts charged to the State pursuant the contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor for a period of three years from the later of final payment under the term or completion of the subcontract. If federal funds are used to pay contract costs, the Vendor and its subcontractors must retain its records for five years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency/University, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's books and records. 30 ILCS 500/20-65.

4.5 **TIME IS OF THE ESSENCE:** Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning the contract is being resolved unless otherwise directed by the State.

4.6 **NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

4.7 **FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the contract without penalty if performance does not resume within 30 days of the declaration.

4.8 **CONFIDENTIAL INFORMATION:** Each Party, including its agents and subcontractors, to this contract may have or gain access to confidential data or information owned or maintained by the other Party in

the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of the contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the contract, in whatever form it is maintained, promptly at the end of the contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

4.9 **USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this contract.

4.10 **INDEMNIFICATION AND LIABILITY:** The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under the contract infringing, misappropriating, or otherwise violating any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. Neither Party shall be liable for incidental, special, consequential or punitive damages.

4.11 **INSURANCE:** Vendor shall, at all times during the term and any renewals maintain and provide a Certificate of Insurance naming the State as additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least 30 days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability occurrence form in amount of $1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and $2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto, (Combined Single Limit Bodily

Injury and Property Damage) in amount of $1,000,000 per occurrence; and (c) Worker's Compensation Insurance in amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

4.12 **INDEPENDENT CONTRACTOR:** Vendor shall act as an independent contractor and not an agent or employee of, or joint venture with the State. All payments by the State shall be made on that basis.

4.13 **SOLICITATION AND EMPLOYMENT:** Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.

4.14 **COMPLIANCE WITH THE LAW:** The Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.

4.15 **BACKGROUND CHECK:** Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractors officers, employees or agents. Vendor or subcontractor shall reassign immediately any such individual who, in the opinion of the State, does not pass the background check.

4.16 **APPLICABLE LAW:** This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois. The Department of Human Rights' Equal Opportunity requirements (44 Ill. Adm. Code 750) are incorporated by reference. Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any contract dispute. The State of Illinois does not waive sovereign immunity by entering into this contract. The official text of cited statutes is incorporated by reference. An unofficial version can be viewed at (www.ilga.gov/legislation/ilcs/ilcs.asp).

4.17 **ANTI-TRUST ASSIGNMENT:** If Vendor does not pursue any claim or cause of action it has arising under federal or state antitrust laws relating to the subject matter of the contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State rights, title and interest in and to the claim or cause of action.

4.18 **CONTRACTUAL AUTHORITY:** The Agency that signs for the State of Illinois shall be the only State entity responsible for performance and payment under the contract. When the Chief Procurement Officer or authorized designee signs in addition to an Agency, they do so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee, or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order with the Vendor shall have any liability to Vendor for that order.

4.19 **NOTICES:** Notices and other communications provided for herein shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by courier (UPS, Federal Express

or other similar and reliable carrier), by e-mail, or by fax showing the date and time of successful receipt. Notices shall be sent to the individuals who signed the contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change the contact information.

4.20 **MODIFICATIONS AND SURVIVAL:** Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.

4.21 **PERFORMANCE RECORD / SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue the contract, suspend Vendor from doing future business with the State for a specified period of time, or to determine whether Vendor can be considered responsible on specific future contract opportunities.

4.22 **FREEDOM OF INFORMATION ACT:** This contract and all related public records maintained by, provided to or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) (50 ILCS 140) notwithstanding any provision to the contrary that may be found in this contract.

4.23 **SCHEDULE OF WORK:** Any work performed on State premises shall be done during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

4.24 **WARRANTIES FOR SUPPLIES AND SERVICES:**

4.24.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

4.24.2. Vendor shall insure that all manufacturers' warranties are transferred to the State and shall provide a copy of the warranty. These warranties shall be in addition to all other warranties,

express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.

4.24.3. Vendor warrants that all services will be performed to meet the requirements of the contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall reassign immediately any individual who is not performing in accordance with the contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.

4.25 REPORTING, STATUS AND MONITORING SPECIFICATIONS:

4.25.1. Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform the contract.

4.25.2. By August 31 of each year, Vendor shall report to the Agency or University the number of qualified veterans and certain ex-offenders hired during Vendor's last completed fiscal year. For the purposes of this section, qualified veteran is defined in 30 ILCS 500/45-67 and ex-offender is defined in 30 ILCS 500/45-70.

4.26 EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

4.27 SUPPLEMENTAL TERMS: Notwithstanding any provision to the contrary in the Vendor's supplemental terms and conditions, or in any licensing agreement attached hereto:

4.27.1 The procuring Agency and the State does not waive sovereign immunity;

4.27.2 The procuring Agency and the State does not consent to be governed by the laws of any state other than Illinois;

4.27.3 The procuring Agency and the State does not consent to be represented in any legal proceeding by any person or entity other than the Illinois Attorney General or his or her designee;

4.27.4 The procuring Agency and the State shall not be bound by the terms and conditions contained in any click-wrap agreement, click-wrap license, click-through agreement, click- through license, end user license agreement or any other agreement or license contained or referenced in the software or any quote provided by Vendor.

4.27.5 The procuring Agency and the State shall not indemnify Vendor or its subcontractors (including any equipment manufacturers or software companies);

4.27.6 Vendor shall indemnify the procuring Agency and State pursuant to the terms and conditions of Section 4.10 of the Contract; and

4.27.7 Vendor's liability shall be governed by the terms and conditions contained in Section 4.10 of the contract.

5. STATE SUPPLEMENTAL PROVISIONS

☐ Agency/University Definitions

Click here to enter text.

☐ Required Federal Clauses, Certifications and Assurances

Click here to enter text.

☐ Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

Click here to enter text.

☐ Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, and security services, if valued at more than $200 per month or $2,000 per year or printing) 30 ILCS 500/25-60.

Click here to enter text.

☐ Agency/University Specific Terms and Conditions

Click here to enter text.

☒ Other (describe)

Utilization Plan

Letter of Intent

STATE OF ILLINOIS
STANDARD CERTIFICATIONS

Vendor acknowledges and agrees that compliance with this subsection in its entirety for the term of the contract and any renewals is a material requirement and condition of this contract. By executing this contract Vendor certifies compliance with this subsection in its entirety, and is under a continuing obligation to remain in compliance and report any non-compliance.

This subsection, in its entirety, applies to subcontractors used on this contract. Vendor shall include these Standard Certifications in any subcontract used in the performance of the contract using the Standard Certification form provided by the State.

If this contract extends over multiple fiscal years, including the initial term and all renewals, Vendor and its subcontractors shall confirm compliance with this section in the manner and format determined by the State by the date specified by the State and in no event later than July 1 of each year that this contract remains in effect.

If the Parties determine that any certification in this section is not applicable to this contract it may be stricken without affecting the remaining subsections.

6.1 As part of each certification, Vendor acknowledges and agrees that should Vendor or its subcontractors provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:

- the contract may be void by operation of law,
- the State may void the contract, and
- the Vendor and it subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

6.2 Vendor certifies it and its employees will comply with applicable provisions of the United States Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act, and applicable rules in performance of this contract.

6.3 Vendor, if an individual, sole proprietor, partner or an individual as member of a LLC, certifies he/she is not in default on an educational loan. 5 ILCS 385/3.

6.4 Vendor, if an individual, sole proprietor, partner or an individual as member of a LLC, certifies it he/she has not received (i) an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code or (ii) an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code. 30 ILCS 105/15a; 40 ILCS 5/14-108.3; 40 ILCS 5/16-133.

6.5 Vendor certifies that it is a legal entity authorized to do business in Illinois prior to submission of a bid, offer, or proposal. 30 ILCS 500/1-15.80, 20-43.

STATE OF ILLINOIS
STANDARD CERTIFICATIONS

6.6 To the extent there was a current Vendor providing the services covered by this contract and the employees of that Vendor who provided those services are covered by a collective bargaining agreement, Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer; and (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this contract. This does not apply to heating, air conditioning, plumbing and electrical service contracts. 30 ILCS 500/25-80.

6.7 Vendor certifies it has neither been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor made an admission of guilt of such conduct that is a matter of record. 30 ILCS 500/50-5.

6.8 If Vendor has been convicted of a felony, Vendor certifies at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. 30 ILCS 500/50-10.

6.9 If Vendor or any officer, director, partner, or other managerial agent of Vendor has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Vendor certifies at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the State shall declare the contract void if this certification is false. 30 ILCS 500/50-10.5.

6.10 Vendor certifies it is not barred from having a contract with the State based upon violating the prohibitions related to either submitting/writing specifications or providing assistance to an employee of the State of Illinois by reviewing, drafting, directing, or preparing any invitation for bids, a request for proposal, or request of information, or similar assistance (except as part of a public request for such information). 30 ILCS 500/50-10.5(e), *amended* by Pub. Act No. 97-0895 (August 3, 2012).

6.11 Vendor certifies that it and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Vendor and its affiliates acknowledge the State may declare the contract void if this certification is false or if Vendor or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt. 30 ILCS 500/50-11, 50-60.

6.12 Vendor certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act and acknowledges that failure to comply may result in the contract being declared void. 30 ILCS 500/50-12.

6.13 Vendor certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years, and is therefore not barred from being awarded a contract. 30 ILCS 500/50-14.

6.14 Vendor certifies it has neither paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract. 30 ILCS 500/50-25.

STATE OF ILLINOIS
STANDARD CERTIFICATIONS

6.15 Vendor certifies it is not in violation of the "Revolving Door" provisions of the Illinois Procurement Code. 30 ILCS 500/50-30.

6.16 Vendor certifies that it has not retained a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement. 30 ILCS 500/50-38.

6.17 Vendor certifies that if it has hired a person required to register under the Lobbyist Registration Act to assist in obtaining any State contract, that none of the lobbyist's costs, fees, compensation, reimbursements, or other remuneration were billed to the State. 30 ILCS 500\50-38.

6.18 Vendor certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers, or employees of the State. 30 ILCS 500/50-40, 50-45, 50-50.

6.19 Vendor certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring Agency/University grants an exception. 30 ILCS 565.

6.20 Drug Free Workplace

4.20.1. If Vendor employs 25 or more employees and this contract is worth more than $5,000, Vendor certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act.

4.20.2. If Vendor is an individual and this contract is worth more than $5000, Vendor certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the contract. 30 ILCS 580.

6.21 Vendor certifies that neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the United States. Department of Commerce. 30 ILCS 582.

6.22 Vendor certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States. 720 ILCS 5/33 E-3, E-4.

6.23 Vendor certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, which include providing equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies. 775 ILCS 5/2-105.

6.24 Vendor certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club." 775 ILCS 25/2.

6.25 Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been or will be produced in whole or in part by forced labor or indentured labor under penal sanction. 30 ILCS 583.

STATE OF ILLINOIS
STANDARD CERTIFICATIONS

6.26 Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12. 30 ILCS 584.

6.27 Vendor certifies that any violation of the Lead Poisoning Prevention Act, as it applies to owners of residential buildings, has been mitigated. 410 ILCS 45.

6.28 Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

6.29 Vendor certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this contract comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at (www.dhs.state.il.us/iitaa) 30 ILCS 587.

6.30 Vendor certifies that it has read, understands, and is in compliance with the registration requirements of the Elections Code (10 ILCS 5/9-35) and the restrictions on making political contributions and related requirements of the Illinois Procurement Code. 30 ILCS 500/20-160 and 50-37. Vendor will not make a political contribution that will violate these requirements.

In accordance with section 20-160 of the Illinois Procurement Code, Vendor certifies as applicable:

☐ Vendor is not required to register as a business entity with the State Board of Elections.

or

☒ Vendor has registered with the State Board of Elections. As a registered business entity, Vendor acknowledges a continuing duty to update the registration as required by the Act.

6.31 Vendor certifies that if it is awarded a contract through the use of the preference required by the Procurement of Domestic Products Act, then it shall provide products pursuant to the contract or a subcontract that are manufactured in the United States. 30 ILCS 517.

6.32 A person (other than an individual acting as a sole proprietor) must be a duly constituted legal entity and authorized to do business in Illinois prior to submitting a bid or offer. 30 ILCS 500/20-43. If you do not meet these criteria, then your bid or offer will be disqualified.

Vendor must make one of the following four certifications by checking the appropriate box. If C or D is checked, then Vendor must attach to this form the requested documentation.

A. ☐ Vendor certifies it is an individual acting as a sole proprietor and is therefore not subject to the requirements of section 20-43 of the Procurement Code.

STATE OF ILLINOIS
STANDARD CERTIFICATIONS

B. ☒ Vendor certifies that it is a legal entity, and was authorized to do business in Illinois as of the date for submitting this bid or offer. The State may require Vendor to provide evidence of compliance before award.

C. ☐ Vendor certifies it is a legal entity, and is a foreign corporation performing activities that do not constitute transacting business in Illinois as defined by Illinois Business Corporations Act (805 ILCS 5/13.75). A vendor claiming exemption under the Act must include a detailed explanation of the legal basis for the claim with its bid or offer and must provide additional detail upon request. If Vendor fails to provide the mandatory documentation with the bid or offer, or does not provide additional detail upon request within the timeframe specified in said request, then the State may deem the Vendor as being non-responsive or not responsible and may disqualify the Vendor.

D. ☐ Vendor certifies it is a legal entity, and is an entity otherwise recognized under Illinois law as eligible for a specific form of exemption similar to those found in the Illinois Business Corporation Act (805 ILCS 5/13.75). A vendor claiming exemption under a specific law must provide a detailed explanation of the legal basis for the claim with its bid or offer and must provide additional detail upon request. If Vendor fails to provide the mandatory documentation with the bid or offer, or does not provide additional detail upon request within the timeframe specified in said request, then the State may deem the Vendor as being non-responsive or not responsible and may disqualify the Vendor.

6.33 Vendor certifies that, for the duration of this contract it will:

- post its employment vacancies in Illinois and border states on the Department of Employment Security's IllinoisJobLink.com website or its successor system; or
- will provide an online link to these employment vacancies so that this link is accessible through the IllinoisJobLink.com website it successor system; or
- is exempt from 20 ILCS 1005/1005-47 because the contract is for construction-related services as that term is defined in section 1-15.20 of the Procurement Code; or the contract is for construction and vendor is a party to a contract with a bona fide labor organization and performs construction. (20 ILCS 1005/1005-47).

Return to VB Agenda

STATE OF ILLINOIS
FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST

The Financial Disclosures and Conflicts of Interest form ("form") must be accurately completed and submitted by the vendor, parent entity(ies), and subcontractors. There are **nine** steps to this form and each must be completed as instructed in the step heading and within the step. A bid, offer, or proposal that does not include this form shall be considered non-responsive. The Agency/University will consider this form when evaluating the bid, offer, or proposal or awarding the contract.

The requirement of disclosure of financial interests and conflicts of interest is a continuing obligation. If circumstances change and the disclosure is no longer accurate, then disclosing entities must provide an updated form.

Separate forms are required for the vendor, parent entity(ies), and subcontractors.

This disclosure is submitted for:

- ☒ Vendor
- ☐ Vendor's Parent Entity(ies) (100% ownership)
- ☐ Subcontractor(s) >$50,000 (annual value)
- ☐ Subcontractor's Parent Entity(ies) (100% ownership) > $50,000 (annual value)

Project Name	IWIN Equipment Contract
Illinois Procurement Bulletin Number	22033606
Contract Number	CMS5848520
Vendor Name	CDS Office Systems Inc
Doing Business As (DBA)	CDS Office Technologies
Disclosing Entity	CDS Office Systems Inc DBA CDS Office Technologies
Disclosing Entity's Parent Entity	
Subcontractor	
Instrument of Ownership or Beneficial Interest	Corporate Stock (C-Corporation, S-Corporation, Professional Corporation, Service Corporation) ☐ If you selected Other, please describe:

FINANCIAL DISLCOSURES AND CONFLICTS OF INTERESTS

STEP 1
SUPPORTING DOCUMENTATION SUBMITTAL
(All vendors complete regardless of annual bid, offer, or contract value)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

You must select one of the six options below and select the documentation you are submitting. You must provide the documentation the applicable section requires with this form.

☐ Option 1 – Publicly Traded Entities

1.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

OR

1.B. ☐ Attach a copy of the Federal 10-K or provide a web address of an electronic copy of the Federal 10-K, and skip to Step 3.

☐ Option 2 – Privately Held Entities with more than 200 Shareholders

2.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

OR

2.B. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership share in excess of 5% and attach the information Federal 10-K reporting companies are required to report under 17 CFR 229.401.

☒ Option 3 – All other Privately Held Entities, not including Sole Proprietorships

3.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

☐ Option 4 – Foreign Entities

4.A. ☐ Complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% ($106,447.20) of the annual salary of the Governor.

OR

4.B. ☐ Attach a copy of the Securities Exchange Commission Form 20-F or 40-F and skip to Step 3.

☐ Option 5 – Not-for-Profit Entities

☐ Complete Step 2, Option B.

☐ Option 6 – Sole Proprietorships

☐ Skip to Step 3.

FINANCIAL DISLCOSURES AND CONFLICTS OF INTERESTS

STEP 2
DISCLOSURE OF FINANCIAL INTEREST OR BOARD OF DIRECTORS
(All vendors, except sole proprietorships, must complete regardless of annual bid, offer, or contract value)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

Complete **either** Option A (for all entities other than not-for-profits) or Option B (for not-for-profits). Additional rows may be inserted into the tables or an attachment may be provided if needed.

OPTION A – Ownership Share and Distributive Income

Ownership Share – If you selected Option 1.A., 2.A., 2.B., 3.A., or 4.A. in Step 1, provide the name and address of each individual or entity and their percentage of ownership if said percentage exceeds 5%, or the dollar value of their ownership if said dollar value exceeds $106,447.20.

☐ Check here if including an attachment with requested information in a format substantially similar to the format below.

TABLE – X

Name	Address	Percentage of Ownership	$ Value of Ownership
Jerome Watson	18 N Villa Grove Springfield, IL 62712	51%	
Markham Watson	3008 Catalpa Springfield, IL 62712	49%	

Distributive Income – If you selected Option 1.A., 2.A., 3.A., or 4.A. in Step 1, provide the name and address of each individual or entity and their percentage of the disclosing vendor's total distributive income if said percentage exceeds 5% of the total distributive income of the disclosing entity, or the dollar value of their distributive income if said dollar value exceeds $106,447.20.

☐ Check here if including an attachment with requested information in a format substantially similar to the format below.

TABLE – Y

Name	Address	% of Distributive Income	$ Value of Distributive Income
Jerome Watson	18 N Villa Grove Springfield, IL 62712	51%	
Markham Watson	3008 Catalpa Springfield, IL 62712	49%	

FINANCIAL DISLCOSURES AND CONFLICTS OF INTERESTS

Please certify that the following statements are true.

I have disclosed all individuals or entities that hold an ownership interest of greater than 5% or greater than $106,447.20.

☒ Yes ☐ No

I have disclosed all individuals or entities that were entitled to receive distributive income in an amount greater than $106,447.20 or greater than 5% of the total distributive income of the disclosing entity.

☒ Yes ☐ No

OPTION B – Disclosure of Board of Directors (Not-for-Profits)

If you selected Option 5 in Step 1, list members of your board of directors. Please include an attachment if necessary.

TABLE – Z	
Name	**Address**

STEP 3
DISCLOSURE OF LOBBYIST OR AGENT

(Complete only if bid, offer, or contract has an annual value over $25,000)

(Subcontractors with subcontract annual value of more than $50,000 must complete)

☐ Yes ☒ No. Is your company represented by or do you employ a lobbyist required to register under the Lobbyist Registration Act (lobbyist must be registered pursuant to the Act with the Secretary of State) or other agent who is not identified through Step 2, Option A above and who has communicated, is communicating, or may communicate with any State/Public University officer or employee concerning the bid or offer? If yes, please identify each lobbyist and agent, including the name and address below.

If you have a lobbyist that does not meet the criteria, then you do not have to disclose the lobbyist's information.

Name	Address	Relationship to Disclosing Entity

Describe all costs/fees/compensation/reimbursements related to the assistance provided by each representative lobbyist or other agent to obtain this Agency/University contract:

FINANCIAL DISLCOSURES AND CONFLICTS OF INTERESTS

STEP 4
PROHIBITED CONFLICTS OF INTEREST
(All vendors must complete regardless of annual bid, offer, or contract value)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

Step 4 must be completed for each person disclosed in Step 2, Option A and for sole proprietors identified in Step 1, Option 6 above. Please provide the name of the person for which responses are provided: Jerome Watson, Markham Watson

1. Do you hold or are you the spouse or minor child who holds an elective office in the State of Illinois or hold a seat in the General Assembly? ☐ Yes ☒ No
2. Have you, your spouse, or minor child been appointed to or employed in any offices or agencies of State government and receive compensation for such employment in excess of 60% ($106,447.20) of the salary of the Governor? ☐ Yes ☒ No
3. Are you or are you the spouse or minor child of an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority? ☐ Yes ☒ No
4. Have you, your spouse, or an immediate family member who lives in your residence currently or who lived in your residence within the last 12 months been appointed as a member of a board, commission, authority, or task force authorized or created by State law or by executive order of the Governor? ☐ Yes ☒ No
5. If you answered yes to any question in 1-4 above, please answer the following: Do you, your spouse, or minor child receive from the vendor more than 7.5% of the vendor's total distributable income or an amount of distributable income in excess of the salary of the Governor ($177,412.00)? ☐ Yes ☐ No
6. If you answered yes to any question in 1-4 above, please answer the following: Is there a combined interest of self with spouse or minor child more than 15% in the aggregate of the vendor's distributable income or an amount of distributable income in excess of two times the salary of the Governor ($354,824.00)? ☐ Yes ☐ No

STEP 5
POTENTIAL CONFLICTS OF INTEREST RELATING TO PERSONAL RELATIONSHIPS
(Complete only if bid, offer, or contract has an annual value over $25,000)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

Step 5 must be completed for each person disclosed in Step 2, Option A and for sole proprietors identified in Step 1, Option 6 above.

Please provide the name of the person for which responses are provided: Jerome Watson, Markham Watson

1. Do you currently have, or in the previous 3 years have you had State employment, including contractual employment of services? ☐ Yes ☒ No

FINANCIAL DISLCOSURES AND CONFLICTS OF INTERESTS

2.	Has your spouse, father, mother, son, or daughter, had State employment, including contractual employment for services, in the previous 2 years?	☐ Yes ☒ No
3.	Do you hold currently or have you held in the previous 3 years elective office of the State of Illinois, the government of the United States, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois?	☐ Yes ☒ No
4.	Do you have a relationship to anyone (spouse, father, mother, son, or daughter) holding elective office currently or in the previous 2 years?	☐ Yes ☒ No
5.	Do you hold or have you held in the previous 3 years any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that office?	☐ Yes ☒ No
6.	Do you have a relationship to anyone (spouse, father, mother, son, or daughter) holding appointive office currently or in the previous 2 years?	☐ Yes ☒ No
7.	Do you currently have or in the previous 3 years had employment as or by any registered lobbyist of the State government?	☐ Yes ☒ No
8.	Do you currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) that is or was a registered lobbyist?	☐ Yes ☒ No
9.	Do you currently have or in the previous 3 years had compensated employment by any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	☐ Yes ☒ No
10.	Do you currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) who is or was a compensated employee of any registered election or reelection committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?	☐ Yes ☒ No

STEP 6
EXPLANATION OF AFFIRMATIVE RESPONSES
(All Vendors must complete regardless of annual bid, offer, or contract value)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

If you answered "Yes" in Step 4 or Step 5, please provide on an additional page a detailed explanation that includes, but is not limited to the name, salary, State agency or university, and position title of each individual.

FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST

STEP 7
POTENTIAL CONFLICTS OF INTEREST RELATING TO DEBARMENT & LEGAL PROCEEDINGS
(Complete only if bid, offer, or contract has an annual value over $25,000)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

This step must be completed for each person disclosed in Step 2, Option A, Step 3, and for each entity and sole proprietor disclosed in Step 1.

Please provide the name of the person or entity for which responses are provided: Jerome Watson, Markham Watson & CDS Office Systems Inc. DBA CDS Office Technologies

1. Within the previous ten years, have you had debarment from contracting with any governmental entity? ☐ Yes ☒ No
2. Within the previous ten years, have you had any professional licensure discipline? ☐ Yes ☒ No
3. Within the previous ten years, have you had any bankruptcies? ☐ Yes ☒ No
4. Within the previous ten years, have you had any adverse civil judgments and administrative findings? ☐ Yes ☒ No
5. Within the previous ten years, have you had any criminal felony convictions? ☐ Yes ☒ No

If you answered "Yes", please provide a detailed explanation that includes, but is not limited to the name, State agency or university, and position title of each individual.

STEP 8
DISCLOSURE OF CURRENT AND PENDING CONTRACTS
(Complete only if bid, offer, or contract has an annual value over $25,000)
(Subcontractors with subcontract annual value of more than $50,000 must complete)

If you selected Option 1, 2, 3, 4, or 6 in Step 1, do you have any contracts, pending contracts, bids, proposals, subcontracts, leases or other ongoing procurement relationships with units of State of Illinois government?

☒ Yes ☐ No.

If "Yes", please specify below. Attach an additional page in the same format as provided below, if desired.

Agency/University	Project Title	Status	Value	Contract Reference/P.O./Illinois Procurement Bulletin #
CMS	Statewide Desktop Master	Active	$40,000,000.00	1560940A

FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST

	Contract			
CMS	PSD Portable Printers	Active	$145,000.00	4016820

Please explain the procurement relationship: Vendor

STEP 9

SIGN THE DISCLOSURE

(All vendors must complete regardless of annual bid, offer, or contract value)

(Subcontractors with subcontract annual value of more than $50,000 must complete)

This disclosure is signed, and made under penalty of perjury for all for-profit entities, by an authorized officer or employee on behalf of the bidder or offeror pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code. This disclosure information is submitted on behalf of:

Name of Disclosing Entity: CDS Office Systems Inc. DBA CDS Office Technologies

Signature: Ronald S. Clark Date: 12/01/14

Printed Name: Ronald S. Clark

Title: Vice President IT Sales

Phone Number: 217-553-0726

Email Address: RClark@cdsot.com

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STATE OF ILLINOIS
TAXPAYER IDENTIFICATION NUMBER

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name:

Business Name: CDS Office Systems Inc. DBA CDS Office Technologies

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number: 37-1052665

Legal Status (check one):

☐ Individual	☐ Governmental
☐ Sole Proprietor	☐ Nonresident alien
☐ Partnership	☐ Estate or trust
☐ Legal Services Corporation	☐ Pharmacy (Non-Corp.)
☐ Tax-exempt	☐ Pharmacy/Funeral Home/Cemetery (Corp.)
☐ Corporation providing or billing medical and/or health care services	☐ Limited Liability Company (select applicable tax classification)
☒ Corporation NOT providing or billing medical and/or health care services	☐ D = disregarded entity ☐ C = corporation ☐ P = partnership

Signature of Authorized Representative: Ronald A. Clark

Date: 12/01/14

UTILIZATION PLAN

The Utilization Plan and Letter of Intent must be sealed and submitted separately.

CDS Office Technologies (Vendor) submits the following Utilization Plan as part of our bid or offer in accordance with the requirements of the BEP Program Status and Participation section of the solicitation for IWIN Equipment IFB , Illinois Procurement Bulletin Reference Number 22,033,606 . We understand that all subcontractors must be certified with the CMS BEP Program at the time of submission of all bids and offers. **We understand that compliance with this section is an essential part of this contract and that the Utilization Plan will become a part of the contract, if awarded.**

Vendor makes the following assurance and agrees to include the assurance in each agreement, subcontract and purchase order with a subcontractor or supplier utilized on this contract: We shall not discriminate on the basis of race, color, national origin, sexual orientation or sex in the performance of this contract. Failure to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the Agency/University deems appropriate.

Vendor submits the following statement:

- ☐ Vendor is a BEP certified firm and plans to fully meet the goal through self-performance.
- ☒ Vendor has identified BEP certified subcontractor(s) to fully meet the established goal and submits the attached executed Letter(s) of Intent; or
- ☐ Vendor has made good faith efforts towards meeting the entire goal, or a portion of the goal, and hereby requests a waiver (complete checklist below).

Vendor's person responsible for compliance with this BEP goal:

Name: Crystal M Boyd Title: Purchasing Specialist

Telephone: 217-541-3410 Email: CBoyd@cdsot.com

DEMONSTRATION OF GOOD FAITH EFFORTS TO ACHIEVE GOAL AND REQUEST FOR WAIVER

If the BEP participation goal was not achieved, the Good Faith Efforts Procedures and Guidelines outlined in Section 6 will be used to evaluate submitted utilization plans. Vendors providing Good Faith Effort documentation and request for waiver must complete and submit the Good Faith Effort Contact Log with the bid or offer. Failure to submit Good Faith Effort documentation in its entirety shall render Vendor's bid or offer non-responsive or not responsible and cause it to be rejected or render Vendor ineligible for contract award.

Below is a checklist of actions that will be used to evaluate a Vendor's Demonstration of Good Faith Efforts and Request for Waiver. **Please check the actions which you completed.** If any of the following actions are not completed, please attach a detailed written explanation indicating why such action was not completed. If any other efforts were made to obtain BEP participation in addition to the items listed below, attach a detailed description of such efforts.

- ☒ Utilize the Sell2Illinois website: www2.illinois.gov/cms/business to identify BEP certified vendors within the respective commodity/service codes denoted above and at a minimum email all listed vendors and solicit quotes from all vendors who express an interest via follow-up emails or telephone calls.

- ■ Solicit through all reasonable and available means (e.g., attendance at a vendor conference, advertising and/or written notices) the interest of BEP certified vendors that have the capability to perform the work of the contract. Vendor must solicit this interest within sufficient time to allow the BEP certified vendors to respond to the solicitation. Vendor must determine with certainty if the BEP certified vendors are interested by taking appropriate steps to follow up initial solicitations and encourage them to submit a bid or proposal. Vendor must provide interested BEP certified vendors with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding promptly to the solicitation.

- ■ Select portions of the work to be performed by BEP certified vendors in order to increase the likelihood that the goal will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate BEP certified vendor participation, even when Vendor might otherwise prefer to perform these work items with its own forces.

- ■ Make a portion of the work available to BEP certified vendors and selecting those portions of the work or material needs consistent with their availability, so as to facilitate BEP certified vendor participation.

- ■ Negotiate in good faith with interested BEP certified vendors. Evidence of such negotiation must include the names, addresses, email addresses, and telephone numbers of BEP certified vendors that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting and evidence as to why additional agreements could not be reached for BEP certified vendors to perform the work. A Vendor using good business judgment may consider a number of factors in negotiating with BEP certified vendors and may take a firm's price and capabilities into consideration. The fact that there may be some additional costs involved in finding and using BEP certified vendors may not be in itself sufficient reason for a Vendor's failure to meet the goal, as long as such costs are reasonable. Vendors are not required to accept higher quotes from BEP certified vendors if the price difference is excessive or unreasonable.

- ■ Thoroughly investigate the capabilities of BEP certified vendors and not reject them as unqualified without documented reasons. The BEP certified vendor's memberships in specific groups, organizations, or associations and political or social affiliations are not legitimate causes for the rejection or non-solicitation of bids and proposals in Vendor's efforts to meet the goal.

- ☐ Make efforts to assist interested BEP certified vendors in obtaining lines of credit or insurance as required by the Agency/University.

- ☐ Make efforts to assist interested BEP certified vendors in obtaining necessary equipment, supplies, materials, or related assistance or services.

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LETTER OF INTENT

BUSINESS ENTERPRISE PROGRAM OR VETERAN SMALL BUSINESS

Instructions: The Prime Vendor is required to submit a separate, signed Letter of Intent (LOI) from each BEP/VSB certified vendor. **LOIs must be submitted with the bid/offer and must be signed by both parties.** The Prime Vendor shall not prohibit or otherwise limit the BEP/VSB certified vendor(s) from providing subcontractor quotes to other potential bidders/vendors. Each LOI must include the negotiated contract percentage, a detailed scope of work to be performed by each identified BEP/VSB certified vendor and the amount of the subcontract, if known. All LOI's shall be subject to Agency approval. Any changes involving or affecting the identified BEP/VSB certified vendor may not be permitted without written approval of the procuring Agency.

Project Name: IWIN Equipment Master Project/Solicitation Number: 22033606

Name of Prime Vendor. CDS Office Technologies BEP/VSB Compliance Contact: Crystal Boyd

Address: 612 S Dirksen Parkway

City: Springfield State: IL Zip Code: 62703

Telephone: 217-541-3410 Fax: 217-753-4867 Email: CBoyd@cdsot.com

Name of Certified ☒ BEP or ☐ VSB Vendor: National Tek Services, Inc

Address: PO Box 6 BEP/VSB Compliance Contact: Terry Sharkey

City: Libertyville State: IL Zip Code:

Telephone: (847) 850-1202 Fax: (847) 850-1204 Email: Sales@tekservinc.com

Type of agreement: ☐ Services ☒ Supplies ☐ Both Services/Supplies

Anticipated start date of the Certified BEP/VSB Vendor: 11/01/2014

Proposed 8 % of Contract to be performed by the BEP/VSB Vendor.

Proposed Subcontract Amount, if known $ _____

NOTE: The Prime Vendor must indicate the percentage of the estimated contract award that will be subcontracted to the certified BEP/VSB Vendor.

Detailed description of work to be performed or goods/equipment to be provided by the BEP/VSB Vendor:

Microsoft Office Professional, McAfee Anti-Virus Scan Security w/Media, McAfee Anti-Virus Scan Security 1 Year Sub, McAfee Anti-Virus Scan Security 2 Year Sub, Symantec Antivirus

The Vendor and the certified vendor above hereby agree that upon the execution of a contract for the above-named project between the Vendor and the State of Illinois, the Certified ☒ BEP ☐ VSB Vendor will perform the scope of work for the amount/percentage as indicated above.

Vendor (Company Name and D/B/A):
CDS Office Systems Inc. DBA CDS Office Technologies

Signature

Print Name: Crystal M Boyd

Title: Purchasing Manager

Date: 08/29/2014

Certified BEP/VSB Vendor (Company Name and D/B/A):
National Tek Services, Inc

Signature

Print Name: Terry Sharkey

Title: President

Date: 08/29/2014

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STATE OF ILLINOIS

CONTRACT AMENDMENT

The undersigned Agency and Vendor, CDS Office Systems, Inc. dba CDS Office Technologies, (the Parties) agree that the following shall amend the Contract referenced herein. All terms and conditions set forth in the original Contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

IN WITNESS WHEREOF, the Agency and the Vendor cause this Amendment to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR

Vendor Name: CDS Office Systems, Inc. dba CDS Office Technologies	Address: 612 S Dirksen Pkwy Springfield, IL 62703
Signature: Ronald S. Clark 2nd	Phone: 800-367-1508
Printed Name: Ronald S. Clark	Fax: 217-753-4867
Title: VP of IT Sales	Email: RClark@cdsot.com
Date: 8/10/16	

STATE OF ILLINOIS

Procuring Agency: Department of Central Management Services	Phone:
Street Address: 120 W. Jefferson Street	Fax:
City, State ZIP: Springfield, IL 62702	
Official Signature: M.M Hoffman by Markus Lahle	Date: 8/16/16
Printed Name: MM Hoffman by Markus Lahle	
Official's Title: Asst Dir.	
Legal Signature:	Date:
Legal Printed Name:	
Legal's Title:	
Fiscal Signature:	Date:
Fiscal's Printed Name:	
Fiscal's Title:	

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STATE USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

PBC# 100898 Project Title Amendment to IWIN Statewide Master Contract

Contract # CMS5848520A Procurement Method (IFB, RFP, Small, etc):

IPB Ref. # IPB Publication Date: Award Code:

Subcontractor Utilization? ☐ Yes ☐ No Subcontractor Disclosure? ☐ Yes ☐ No

Funding Source Obligation #

CPO 33 – General Counsel Approval:

Signature N/A Printed Name Date

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1. **CONTRACT DESCRIPTION:** The Illinois Department of Central Management Services and CDS Office Systems, Inc. dba CDS Office Technologis are amending Contract #CMS5848520 for the purchase of mobile data components (Illinois Wireless Information Network).

2. **CHANGE ORDER:** Is this amendment a change order as defined in 30 ILCS 500/1-15.12 and 720 ILCS 5/33E?

☐ Yes ☒ No

3. **DESCRIPTION OF AMENDMENT:**

3.1. The completion date will be ☐ extended, ☐ shortened or ☒ remain the same.

3.2. The method of determining compensation (e.g., hourly rate, fixed fee, etc.) will ☒ stay the same or ☐ change as follows: N/A

3.3. The cost will be ☐ increased, ☐ decreased or ☒ remain the same.

3.4. The supplies or services to be provided will ☐ stay the same or ☒ be changed as follows: The following language is being added to Section 1.2 of the Contract.

All products furnished shall be new, unused, or most recent manufacture and not discontinued. Given the changing marketplace and the evolution of technology, the State, during any term of the contract, may review new and enhanced products, maintenance and support services, or equipment offered by Vendor that are within the scope of the contract and underlying procurement. In addition, if an item becomes discontinued or otherwise not available during any term, the vendor may propose to substitute an equivalent or better product. Prices and rates for any product or service offered may be revised downward from the contract price, but not upward. Similarly, discount schedules may be increased from the original contract, but not decreased. Any new technology the State takes advantage of must, at a minimum, replace a function or solution that the contract already covers.

3.5. Subcontractors are being ☐ added, ☐ deleted, or ☒ remain the same?

4. **EFFECTIVE DATE OF AMENDMENT:** Upon execution by the State.

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STATE OF ILLINOIS
FORMS B CERTIFICATIONS AND DISCLOSURES

IPB Reference #: Procurement/Contract #: PBC #100898/ Contract # CMS5842920A

This Forms B may be used when responding to an Invitation for Bid (IFB) or a Request for Proposal (RFP) if the vendor is registered in the Illinois Procurement Gateway (IPG) and has a valid IPG Registration Number.

If a vendor does not have a valid IPG registration number, then the vendor must complete and submit Forms A with their response. Failure to do so may render the submission non-responsive and result in disqualification.

Please read this entire section and provide the requested information as applicable. All parts in Forms B must be completed in full and submitted along with the vendor's response.

1. **Certification of Illinois Procurement Gateway Registration**

   My business has a valid Illinois Procurement Gateway (IPG) registration. The State of Illinois Chief Procurement Office approved the registration and provided the IPG registration number and expiration date disclosed in this Forms B.

   To ensure that you have a valid registration in the IPG, search for your business name in the IPG Registered Vendor Directory. If your company does not appear in the search results, then you do not have a valid IPG registration.

   IPG Registration #: 20189474 IPG Expiration Date: 7/26/17

2. **Certification Timely to this Solicitation or Contract**

   Vendor certifies it is not barred from having a contract with the State based upon violating the prohibitions related to either submitting/writing specifications or providing assistance to an employee of the State of Illinois by reviewing, drafting, directing, or preparing any invitation for bids, a request for proposal, or request of information, or similar assistance (except as part of a public request for such information). 30 ILCS 500/50-10.5(e), amended by Public Act No. 97-0895 (August 3, 2012). ☒ Yes ☐ No

3. **Replacement Certification to IPG Certification #6 (supersedes response in IPG)**

   If Vendor has been convicted of a felony, Vendor certifies at least five years have passed since the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10. ☒ Yes ☐ No

4. **Disclosure of Lobbyist or Agent** (Complete only if bid, offer, or contract has an annual value over $50,000)

   Is your company or parent entity(ies) represented by or do you or your parent entity(ies) employ a lobbyist required to register under the Lobbyist Registration Act (lobbyist must be registered pursuant to the Act with the Secretary of State) or an agent who has communicated, is communicating, or may communicate with any State/Public University officer or employee concerning the bid or offer? If yes, please identify each lobbyist and agent, including the name and address below. ☐ Yes ☒ No

   If yes, please identify each lobbyist and agent, including the name and address below. If you have a lobbyist that does not meet the criteria, then you do not have to disclose the lobbyist's information. Additional rows may be inserted into the table or an attachment may be provided if needed.

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STATE OF ILLINOIS
FORMS B CERTIFICATIONS AND DISCLOSURES

Name	Address	Relationship to Disclosing Entity

Describe all costs/fees/compensation/reimbursements related to the assistance provided by each representative lobbyist or other agent to obtain this Agency/University contract:

5. **Disclosure of Current and Pending Contracts**

Complete only if: (a) your business is for-profit and (b) the bid, offer, or contract has an annual value over $50,000. Do not complete if you are a not-for-profit entity.

☒ Yes ☐ No. Do you have any contracts, pending contracts, bids, proposals, subcontracts, leases or other ongoing procurement relationships with units of State of Illinois government?

If "Yes", please specify below. Additional rows may be inserted into the table or an attachment in the same format may be provided if needed.

Agency/University	Project Title	Status	Value	Contract Reference/P.O./Illinois Procurement Bulletin #
CMS	IWIN Equipment Master	Active	$35,000,000.00	CMS5848520

6. **Signature**

As of the date signed below, I certify that:

- My business' information and the certifications made in the Illinois Procurement Gateway are truthful and accurate.
- The certifications and disclosures made in this Forms B are truthful and accurate.

This Forms B is signed by an authorized officer or employee on behalf of the bidder, offeror, or vendor pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code, and the affirmation of the accuracy of the financial disclosures is made under penalty of perjury.

This disclosure information is submitted on behalf of:

Vendor Name: CDS Office Systems Inc

Street Address: 612 S Dirksen Pkwy

City, State, Zip: Springfield, IL 62703

Phone: 800-367-1508

Email: RClark@cdsot.com

Vendor Contact: Ronald S Clark

Signature: Ronald S Clark

Date: 8-10-2016

Printed Name: Ronald S Clark

Title: VP of IT Sales

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STATE OF ILLINOIS

TAXPAYER IDENTIFICATION NUMBER

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name:

Business Name: CDS Office Systems DBA CDS Office Technologies

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number : 37-1052665

Legal Status (check one):

☐ Individual	☐ Governmental
☐ Sole Proprietor	☐ Nonresident alien
☐ Partnership	☐ Estate or trust
☐ Legal Services Corporation	☐ Pharmacy (Non-Corp.)
☐ Tax-exempt	☐ Pharmacy/Funeral Home/Cemetery (Corp.)
☐ Corporation providing or billing medical and/or health care services	☐ Limited Liability Company (select applicable tax classification)
☒ Corporation NOT providing or billing medical and/or health care services	☐ D = disregarded entity
	☐ C = corporation
	☐ P = partnership

Signature of Authorized Representative: Ronald Sciarra

Date: Wednesday, August 10, 2016

Vendor Registration: View Form

Help & Tools

General Info Public Profile Users Commodity Codes Contacts & Owners Comments Reviews Certifications Site Visits Registrations

CDS OFFICE SYSTEMS INC, DBA **CDS Office Technologies** System Vendor Number: **20189474**

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Vendor Registration

Form Name	**F - G. Certifications & Board of Elections**
Description	**Complete section F - G, in order to submit the form.**
Date Submitted	**7/26/2016**
Status	**Accepted**
Business Name	**CDS OFFICE SYSTEMS INC DBA CDS Office Technologies**
Point of Contact	Crystal Boyd
Flag Form	Add Flag

F. Certifications

1. Vendor certifies it and its employees will comply with applicable provisions of the United States. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act, and applicable rules in performance of this contract.

Yes

2. This applies to individuals, sole proprietorships, general partnerships, and single member LLCs, but is not otherwise applicable. Vendor certifies he/she is not in default on an educational loan. 5 ILCS 385/3

N/A

3. Vendor certifies that it has reviewed and will comply with the Department of Employment Security Law (20 ILCS 1005/1005-47) as applicable

Yes

4. If you are awarded a contract for which there was a current Vendor providing the services covered by that contract and the employees of that Vendor who provided those services were covered by a collective bargaining agreement, Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by that contract subject to its bid or offer; and (ii) that it shall offer employment to all employees that are then currently employed in any existing bargaining unit who performs substantially similar work to the work that will be performed pursuant to that contract. This does not apply to heating, air conditioning, plumbing and electrical service contracts. 30 ILCS 500/25-80

Yes

5. Vendor certifies it has neither been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor made an admission of guilt of such conduct that is a matter of record. 30 ILCS 500/50-5

Yes

6. If Vendor has been convicted of a felony, Vendor certifies at least five years have passed since the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10

Yes

7. If Vendor or any officer, director, partner, or other managerial agent of Vendor has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Vendor certifies at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10.5

Yes

8. Vendor certifies that it and its affiliates are not delinquent in the payment of any debt to the University or the State (or if delinquent, have entered into a deferred payment plan to pay the debt). 30 ILCS 500/50-11, 50-60

Yes

9. Vendor certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act. 30 ILCS 500/50-12

Yes

10. Vendor certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years, and is therefore not barred from being awarded a contract. 30 ILCS 500/50-14

Yes

11. Vendor certifies it has neither paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract. 30 ILCS 500/50-25

Yes

12. Vendor certifies it has read, understands and is not knowingly in violation of the "Revolving Door" provision of the Illinois Procurement Code. 30 ILCS 500/50-30

Yes

13. Vendor certifies that if it hires a person required to register under the Lobbyist Registration Act to assist in obtaining any State contract, that none of the lobbyist's costs, fees, compensation, reimbursements or other remuneration will be billed to the State. 30 ILCS 500/50-38

Yes

14. Vendor certifies that it will not retain a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement.30 ILCS 500/50-38

Yes

15. Vendor certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers, or employees of the State. 30 ILCS 500/50-40, 50-45, 50-50

Yes

16. Vendor certifies that if it is awarded a contract through the use of the preference required by the Procurement of Domestic Products Act, then it shall provide products pursuant to the contract or a subcontract that are manufactured in the United States. 30 ILCS 517

Yes

17. Vendor certifies that if awarded a contract for public works, steel products used or supplied in the performance of that contract shall be manufactured or produced in the United States, unless the executive head of the procuring Agency/University grants an exception in writing. 30 ILCS 565

Yes

18. If Vendor is awarded a contract worth more than $5,000 and employs 25 or more employees, Vendor certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580

Yes

19. If Vendor is an individual and is awarded a contract worth more than $5,000, Vendor certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the contract pursuant to the Drug Free Workplace Act. 30 ILCS 580

Yes

20. Vendor certifies that neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the United States Department of Commerce. 30 ILCS 582

Yes

21. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the Agency/University under any contract have been or will be produced in whole or in part by forced labor or indentured labor under penal sanction. 30 ILCS 583

Yes

22. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the Agency/University under any contract have been produced in whole or in part by the labor or any child under the age of 12. 30 ILCS 584

Yes

23. Vendor certifies that if awarded a contract including information technology, electronic information, software, systems and equipment, developed or provided under any contract, it will comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards. 30 ILCS 587

Yes

24. Vendor certifies that if it owns residential buildings, that any violation of the Lead Poisoning Prevention Act has been mitigated. 410 ILCS 45

Yes

25. Vendor certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States. 720 ILCS 5/33 E-3, E-4, E-11

Yes

26. Vendor certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, which include providing equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies. 775 ILCS 5/2-105

Yes

27. Vendor certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club." 775 ILCS 25/2

Yes

28. Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other government in Illinois including local governments if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee whose procurement authority at any time during the one-year period preceding the procurement lobbying activity.

Yes

29. Vendor certifies that it has read, understands and is in compliance with the registration requirements of the Illinois Elections Code (10 ILCS 5/9-35) and the restrictions on making political contributions and related requirements of the Illinois Procurement Code. 30 ILCS 500/20-160 and 50-37 Vendor will not make a political contribution that will violate these requirements.

Yes

30. This applies to individuals, sole proprietorships, general partnerships, and single member LLCs, but is not otherwise applicable. Vendor certifies that he/she has not received an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code or an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code. (30 ILCS 105/15a; 40 ILCS 5/14-108.3; 40 ILCS 5/16-133

N/A

G. Board of Elections (BOE)

1. Is your business registered with the Board of Elections (BOE)?

Yes, I certify my business is registered with BOE.
12155

Additional Information

Staff Attached File(s)

Attach File

Refresh List after attaching file(s).

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Vendor Registration: View Form

Help & Tools

General Info Public Profile Users Commodity Codes Contacts & Owners Comments Reviews Certifications Site Visits Registrations

CDS OFFICE SYSTEMS INC, DBA **CDS Office Technologies** System Vendor Number: **20189474**

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Vendor Registration

Form Name	**I. Financial Disclosure & Conflicts of Interest**
Description	**Complete the Financial Disclosure & Conflicts of Interest form**
Date Submitted	**7/26/2016**
Status	**Accepted**
Business Name	**CDS OFFICE SYSTEMS INC DBA CDS Office Technologies**
Point of Contact	Crystal Boyd
Flag Form	Add Flag

I. Financial Disclosures & Conflicts of Interest

A. Identify the applicable entity type.

Other Privately Held Entity (i.e. LLC, partnership, privately held corporation with 100 or fewer shareholders, or other entity type not clearly identified in another option)

B. Is there a parent entity that owns 100% of the business?

No

C. Instrument of Ownership or Beneficial Interest

Corporate Stock (C-Corporation, S-Corporation, Professional Corporation, Service Corporation)

1. Is there any individual or entity who meets ANY of the following thresholds: (a) Owns more than 5% of the business, (b) Holds ownership share of the business valued in excess of $106,447.20, (c) Is entitled to more than 5% of the business' distributive income, or (d) Is entitled to more than $106,447.20 of the business' distributive income?

Yes, the information is not publicly available (If any individuals are listed, answer Yes or No to questions 5-8 and 11-20.)

Document	Status
List of individuals or entities meeting one or more of the listed thresholds. IPG Percentage of Ownership & Distribution (DOCX)	Attached by Crystal Boyd on 7/26/2016

2. Please certify that the following statement is true: all individuals or entities that hold an ownership interest in the business of greater than 5% or valued greater than $106,447.20 have been disclosed in Question 1.

Yes

3. Please certify that the following statement is true: all individuals or entities that were entitled to receive distributive income in an amount greater than $106,447.20 or greater than 5% of the total distributive income of the business have been disclosed in Question 1.

Yes

4. Disclosure of Board of Directors for Not-for-Profit entities.

Not applicable - For-Profit Entity

5. For the individuals disclosed above in question 1 and for sole proprietors, are any of them a person who holds an elective office in the State of Illinois or holds a seat in the General Assembly, or are they the spouse or minor child of such person?

No

6. For the individuals disclosed above in question 1 and for sole proprietors, are any of them appointed to or employed in any offices or agencies of State government and receive compensation for such employment in excess of 60% ($106,447.20) of the salary of the Governor, or are any of them the spouse or minor child of such person?

No

7. For the individuals disclosed above in question 1 and for sole proprietors, are any of them an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority, or are any of them the spouse or minor child of such person?

No

8. For the individuals disclosed above in question 1 and for sole proprietors, are any of them appointed as a member of a board, commission, authority, or task force authorized or created by State law or by executive order of the Governor, or are they the spouse or an immediate family member who currently resides or resided with such person within the last 12 months?

No

9. If any question in 5-8 above is answered yes, please answer the following: Do any of the individuals identified, their spouse, or minor child receive from the entity more than 7.5% of the entity's total distributable income or an amount of distributable income in excess of the salary of the Governor ($177,412.00)?

No

10. If any question in 5-8 above is answered yes, please answer the following: Is there a combined interest of any individual identified along with their spouse or minor child of more than 15% in the aggregate of the entity's distributable income or an amount of distributable income in excess of two times the salary of the Governor ($354,824.00)?

No

11. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have, or in the previous 3 years had State employment, including contractual employment of services? This does not include contracts to provide goods or services to the State as a vendor.

No

12. For the individuals disclosed above in question 1 and for sole proprietors, have their spouse, father, mother, son, or daughter, had State employment, including contractual employment for services, in the previous 2 years? This does not include contracts to provide goods or services to the State as a vendor.

No

13. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently hold or have held in the previous 3 years elective office of the State of Illinois, the government of the United States, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois?

No

14. For the individuals disclosed above in question 1 and for sole proprietors, do any of them have a relationship to anyone (spouse, father, mother, son, or daughter) holding elective office currently or in the previous 2 years?

No

15. For the individuals disclosed above in question 1 and for sole proprietors, do any of them hold or have held in the previous 3 years any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that?

No

16. For the individuals disclosed above in question 1 and for sole proprietors, do any of them have a relationship to anyone (spouse, father, mother, son, or daughter) holding appointive office currently or in the previous 2 years?

No

17. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 3 years had employment as or by any registered lobbyist of the State government?

No

18. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) that is or was a registered lobbyist?

No

19. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 3 years had compensated employment by any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?

No

20. For the individuals disclosed above in question 1 and for sole proprietors, do any of them currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) who is or was a compensated employee of any registered election or reelection committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections?

No

21. Has there been any debarment from contracting with any governmental entity within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

22. Has there been any professional licensure discipline within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

23. Has there been any bankruptcy within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

24. Have there been any adverse civil judgments and/or administrative findings within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

25. Have there been any criminal felony convictions within the previous ten years? This applies to all sole proprietors, for-profit entities, not-for-profit entities, and for the individuals disclosed in question 1 above.

No

Additional Information

Staff Attached File(s)

Attach File

Refresh List after attaching file(s).

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ILLINOIS PROCUREMENT GATEWAY
PERCENTAGE OF OWNERSHIP AND DISTRIBUTIVE INCOME FORM

Vendor Name: CDS Office Systems Inc

DBA: CDS Office Technologies

INSTRUCTIONS:

1. Ownership Share – Provide the name and address of each individual or entity and their percentage of ownership if said percentage exceeds 5%, **or** the dollar value of their ownership if said dollar value exceeds $106,447.20.

2. Distributive Income – Provide the name and address of each individual or entity and their percentage of the disclosing vendor's total distributive income if said percentage exceeds 5% of the total distributive income of the disclosing entity, **or** the dollar value of their distributive income if said dollar value exceeds $106,447.20.

3. Additional rows may be inserted into the tables or an attachment in a substantially similar format may be provided if needed.

Name	Address	% of Ownership	$ Value of Ownership	% of Distributive Income	$ Value of Distributive Income
Jerome Watson	18 N Villa Grove, Springfield IL 62712	51%			
Markham Watson	3008 Catalpa, Springfield IL 62712	49%			

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STATE OF ILLINOIS
CONTRACT RENEWAL

Department of Innovation and Technology
IWIN Equipment Master Contract
CMS5848520

The undersigned Agency and Vendor, CDS Office Systems, Inc., (the Parties) agree that the following shall renew the Contract referenced herein. All terms and conditions set forth in the original Contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Renewal shall prevail.

IN WITNESS WHEREOF, the Agency and the Vendor cause this Renewal to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR

Vendor Name: CDS Office Systems, Inc.	Address: 612 S Dirksen Pkwy Springfield, IL 62702
Signature: Ronald S Clark	Phone: 217-553-0726
Printed Name: Ronald S Clark	Fax: 217-753-4867
Title: VP of IT Sales	Email: RClark@cdsot.com
Date: 11/20/17	

STATE OF ILLINOIS

Procuring Agency: Illinois Department of Innovation and Technology	Phone:
Street Address: 120 W. Jefferson Street	Fax:
City, State ZIP: Springfield, IL 62702	
Official Signature:	Date: 12/8/17
Printed Name: Kirk Lonbom	
Official's Title: Secretary	

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STATE USE ONLY **NOT PART OF CONTRACTUAL PROVISIONS**

PBC# 108939 Project Title: IWIN Equipment Master Renewal 1 of 1

Contract # CMS5848520B Procurement Method (IFB, RFP, Small, etc): Renewal

IPB Ref. # 22033606 IPB Publication Date: Award Code: A

Subcontractor Utilization? ☐ Yes ☐ No Subcontractor Disclosure? ☐ Yes ☐ No

Funding Source Obligation #

CPO 33 – General Counsel Approval:

Signature Printed Name Date

1. **DESCRIPTION OF CONTRACT BEING RENEWED:** The Illinois Department of Innovation and Technology and CDS Office Systems, Inc. are renewing Contract # CMS5848520 for Illinois Wireless Information Network (IWIN) related equipment. This renewal is for 36 months, and is the last renewal option available on this contract.

2. **TERMS AND CONDITIONS:** This Renewal is on the same terms and conditions as the Contract being renewed except as changed and described herein.

3. **RENEWAL TERM:** This RENEWAL shall begin December 12, 2017 and shall run through December 11, 2020.

4. **COSTS:** Pricing per the original contract.

5. **MAXIMUM AMOUNT:** The total payments under this contract shall not exceed $N/A without a formal amendment.

6. **SUBCONTRACTORS:** Will subcontractors be utilized? ☐ Yes ☒ No

   - Subcontractor Name:

     Amount to be paid:

     Address:

     Description of work:

   - Subcontractor Name:

     Amount to be paid:

     Address:

     Description of work:

6.1. All contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.

6.2. If the annual value of any the subcontracts is more than $50,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

6.3. If the subcontractor is registered in the Illinois Procurement Gateway (IPG) and the Vendor is using the subcontractor's Standard Certifications or Financial Disclosures and Conflicts of Interest from the IPG, then the Vendor must also provide a completed Forms B for the subcontractor.

6.4. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. Any subcontracts entered into prior to award of the Contract are done at the Vendor's and subcontractor's risk.

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STATE OF ILLINOIS
FORMS B CERTIFICATIONS AND DISCLOSURES

IPB Reference #: 22033606 Procurement/Contract #: IWIN Equipment Master Contract /CMS5848520B

This Forms B may be used when responding to an Invitation for Bid (IFB) or a Request for Proposal (RFP) if the vendor is registered in the Illinois Procurement Gateway (IPG) and has a valid IPG Registration Number.

If a vendor does not have a valid IPG registration number, then the vendor must complete and submit Forms A with their response. Failure to do so may render the submission non-responsive and result in disqualification.

Please read this entire section and provide the requested information as applicable. All parts in Forms B must be completed in full and submitted along with the vendor's response.

1. Certification of Illinois Procurement Gateway Registration

My business has a valid Illinois Procurement Gateway (IPG) registration. The State of Illinois Chief Procurement Office approved the registration and provided the IPG registration number and expiration date disclosed in this Forms B.

To ensure that you have a valid registration in the IPG, search for your business name in the IPG Registered Vendor Directory. If your company does not appear in the search results, then you do not have a valid IPG registration.

IPG Registration #: 20189474 IPG Expiration Date: 7/7/2018

2. Certification Timely to this Solicitation or Contract

Vendor certifies it is not barred from having a contract with the State based upon violating the prohibitions related to either submitting/writing specifications or providing assistance to an employee of the State of Illinois by reviewing, drafting, directing, or preparing any invitation for bids, a request for proposal, or request of information, or similar assistance (except as part of a public request for such information). 30 ILCS 500/50-10.5(e), amended by Public Act No. 97-0895 (August 3, 2012). ☒ Yes ☐ No

3. Replacement Certification to IPG Certification #6 (supersedes response in IPG)

If Vendor has been convicted of a felony, Vendor certifies at least five years have passed since the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. Vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10. ☒ Yes ☐ No

4. Disclosure of Lobbyist or Agent (Complete only if bid, offer, or contract has an annual value over $50,000)

Is your company or parent entity(ies) represented by or do you or your parent entity(ies) employ a lobbyist required to register under the Lobbyist Registration Act (lobbyist must be registered pursuant to the Act with the Secretary of State) or an agent who has communicated, is communicating, or may communicate with any State/Public University officer or employee concerning the bid or offer? If yes, please identify each lobbyist and agent, including the name and address below. ☐ Yes ☒ No

If yes, please identify each lobbyist and agent, including the name and address below. If you have a lobbyist that does not meet the criteria, then you do not have to disclose the lobbyist's information. Additional rows may be inserted into the table or an attachment may be provided if needed.

STATE OF ILLINOIS
FORMS B CERTIFICATIONS AND DISCLOSURES

Name	Address	Relationship to Disclosing Entity

Describe all costs/fees/compensation/reimbursements related to the assistance provided by each representative lobbyist or other agent to obtain this Agency/University contract:

5. Disclosure of Current and Pending Contracts

Complete only if: (a) your business is for-profit and (b) the bid, offer, or contract has an annual value over $50,000. Do not complete if you are a not-for-profit entity.

☒ Yes ☐ No. Do you have any contracts, pending contracts, bids, proposals, subcontracts, leases or other ongoing procurement relationships with units of State of Illinois government?

If "Yes", please specify below. Additional rows may be inserted into the table or an attachment in the same format may be provided if needed.

Agency/University	Project Title	Status	Value	Contract Reference/P.O./Illinois Procurement Bulletin #
DoIT	Mobile Computer Master Contract	Active	$4,000,000	CMS7101124A

6. Signature

As of the date signed below, I certify that:

- My business' information and the certifications made in the Illinois Procurement Gateway are truthful and accurate.
- The certifications and disclosures made in this Forms B are truthful and accurate.

This Forms B is signed by an authorized officer or employee on behalf of the bidder, offeror, or vendor pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code, and the affirmation of the accuracy of the financial disclosures is made under penalty of perjury.

This disclosure information is submitted on behalf of:

Vendor Name: CDS Office Technologies

Street Address: 612 S Dirksen Pkwy

City, State, Zip: Springfield, IL 62703

Phone: 217-553-0726

Email: RClark@cdsot.com

Vendor Contact: Ronald S Clark

Signature: Ronald S Clark

Date: 11/20/2017

Printed Name: Ronald S Clark

Title: VP of IT Sales

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STATE OF ILLINOIS
TAXPAYER IDENTIFICATION NUMBER

I certify that:

The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the D/B/A on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name:

Business Name: CDS Office Systems DBA CDS Office Technologies

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number: 37-1052665

Legal Status (check one):

- ☐ Individual
- ☐ Sole Proprietor
- ☐ Partnership
- ☐ Legal Services Corporation
- ☐ Tax-exempt
- ☐ Corporation providing or billing medical and/or health care services
- ☒ Corporation NOT providing or billing medical and/or health care services
- ☐ Governmental
- ☐ Nonresident alien
- ☐ Estate or trust
- ☐ Pharmacy (Non-Corp.)
- ☐ Pharmacy/Funeral Home/Cemetery (Corp.)
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ C = corporation
  - ☐ P = partnership

Signature of Authorized Representative: Ronald S Clark

Date: November 20, 2017

Vendor Registration: View Form

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CDS OFFICE SYSTEMS INC, DBA **CDS Office Technologies** System Vendor Number: **20189474**

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Vendor Registration

FORM NAME	**F - G. Certifications & Board of Elections**
DESCRIPTION	Complete section F - G, in order to submit the form.
DATE SUBMITTED	7/7/2017
STATUS	Accepted
BUSINESS NAME	CDS OFFICE SYSTEMS INC DBA **CDS Office Technologies**
POINT OF CONTACT	Crystal Boyd
FLAG FORM	Add Flag

F. Certifications

1. VENDOR CERTIFIES IT AND ITS EMPLOYEES WILL COMPLY WITH APPLICABLE PROVISIONS OF THE UNITED STATES. CIVIL RIGHTS ACT, SECTION 504 OF THE FEDERAL REHABILITATION ACT, THE AMERICANS WITH DISABILITIES ACT, AND APPLICABLE RULES IN PERFORMANCE OF THIS CONTRACT.

Yes

2. THIS APPLIES TO INDIVIDUALS, SOLE PROPRIETORSHIPS, GENERAL PARTNERSHIPS, AND SINGLE MEMBER LLCS, BUT IS NOT OTHERWISE APPLICABLE. VENDOR CERTIFIES HE/SHE IS NOT IN DEFAULT ON AN EDUCATIONAL LOAN. 5 ILCS 385/3

N/A

3. VENDOR CERTIFIES THAT IT HAS REVIEWED AND WILL COMPLY WITH THE DEPARTMENT OF EMPLOYMENT SECURITY LAW (20 ILCS 1005/1005-47) AS APPLICABLE

Yes

4. IF YOU ARE AWARDED A CONTRACT FOR WHICH THERE WAS A CURRENT VENDOR PROVIDING THE SERVICES COVERED BY THAT CONTRACT AND THE EMPLOYEES OF THAT VENDOR WHO PROVIDED THOSE SERVICES WERE COVERED BY A COLLECTIVE BARGAINING AGREEMENT, VENDOR CERTIFIES (I) THAT IT WILL OFFER TO ASSUME THE COLLECTIVE BARGAINING OBLIGATIONS OF THE PRIOR EMPLOYER, INCLUDING ANY EXISTING COLLECTIVE BARGAINING AGREEMENT WITH THE BARGAINING REPRESENTATIVE OF ANY EXISTING COLLECTIVE BARGAINING UNIT OR UNITS PERFORMING SUBSTANTIALLY SIMILAR WORK TO THE SERVICES COVERED BY THAT CONTRACT SUBJECT TO ITS BID OR OFFER; AND (II) THAT IT SHALL OFFER EMPLOYMENT TO ALL EMPLOYEES THAT ARE THEN CURRENTLY EMPLOYED IN ANY EXISTING BARGAINING UNIT WHO PERFORMS SUBSTANTIALLY SIMILAR WORK TO THE WORK THAT WILL BE PERFORMED PURSUANT TO THAT CONTRACT. THIS DOES NOT APPLY TO HEATING, AIR CONDITIONING, PLUMBING AND ELECTRICAL SERVICE CONTRACTS. 30 ILCS 500/25-80

Yes

5. VENDOR CERTIFIES IT HAS NEITHER BEEN CONVICTED OF BRIBING OR ATTEMPTING TO BRIBE AN OFFICER OR EMPLOYEE OF THE STATE OF ILLINOIS OR ANY OTHER STATE, NOR MADE AN ADMISSION OF GUILT OF SUCH CONDUCT THAT IS A MATTER OF RECORD. 30 ILCS 500/50-5

Yes

6. IF VENDOR HAS BEEN CONVICTED OF A FELONY, VENDOR CERTIFIES AT LEAST FIVE YEARS HAVE PASSED SINCE THE DATE OF COMPLETION OF THE SENTENCE FOR SUCH FELONY, UNLESS NO PERSON HELD RESPONSIBLE BY A PROSECUTOR'S OFFICE FOR THE FACTS UPON WHICH THE CONVICTION WAS BASED CONTINUES TO HAVE ANY INVOLVEMENT WITH THE BUSINESS. VENDOR FURTHER CERTIFIES THAT IT IS NOT BARRED FROM BEING AWARDED A CONTRACT. 30 ILCS 500/50-10

Yes

7. IF VENDOR OR ANY OFFICER, DIRECTOR, PARTNER, OR OTHER MANAGERIAL AGENT OF VENDOR HAS BEEN CONVICTED OF A FELONY UNDER THE SARBANES-OXLEY ACT OF 2002, OR A CLASS 3 OR CLASS 2 FELONY UNDER THE ILLINOIS SECURITIES LAW OF 1953, VENDOR CERTIFIES AT LEAST FIVE YEARS HAVE PASSED SINCE THE DATE OF THE CONVICTION. VENDOR FURTHER CERTIFIES THAT IT IS NOT BARRED FROM BEING AWARDED A CONTRACT. 30 ILCS 500/50-10.5

Yes

8. VENDOR CERTIFIES THAT IT AND ITS AFFILIATES ARE NOT DELINQUENT IN THE PAYMENT OF ANY DEBT TO THE UNIVERSITY OR THE STATE (OR IF DELINQUENT, HAVE ENTERED INTO A DEFERRED PAYMENT PLAN TO PAY THE DEBT). 30 ILCS 500/50-11, 50-60

Yes

9. VENDOR CERTIFIES THAT IT AND ALL AFFILIATES SHALL COLLECT AND REMIT ILLINOIS USE TAX ON ALL SALES OF TANGIBLE PERSONAL PROPERTY INTO THE STATE OF ILLINOIS IN ACCORDANCE WITH PROVISIONS OF THE ILLINOIS USE TAX ACT. 30 ILCS 500/50-12

Yes

10. VENDOR CERTIFIES THAT IT HAS NOT BEEN FOUND BY A COURT OR THE POLLUTION CONTROL BOARD TO HAVE COMMITTED A WILLFUL OR KNOWING VIOLATION OF THE ENVIRONMENTAL PROTECTION ACT WITHIN THE LAST FIVE YEARS, AND IS THEREFORE NOT BARRED FROM BEING AWARDED A CONTRACT. 30 ILCS 500/50-14

Yes

11. VENDOR CERTIFIES IT HAS NEITHER PAID ANY MONEY OR VALUABLE THING TO INDUCE ANY PERSON TO REFRAIN FROM BIDDING ON A STATE CONTRACT, NOR ACCEPTED ANY MONEY OR OTHER VALUABLE THING, OR ACTED UPON THE PROMISE OF SAME, FOR NOT BIDDING ON A STATE CONTRACT. 30 ILCS 500/50-25

Yes

12. VENDOR CERTIFIES IT HAS READ, UNDERSTANDS AND IS NOT KNOWINGLY IN VIOLATION OF THE "REVOLVING DOOR" PROVISION OF THE ILLINOIS PROCUREMENT CODE. 30 ILCS 500/50-30

Yes

13. VENDOR CERTIFIES THAT IF IT HIRES A PERSON REQUIRED TO REGISTER UNDER THE LOBBYIST REGISTRATION ACT TO ASSIST IN OBTAINING ANY STATE CONTRACT, THAT NONE OF THE LOBBYIST'S COSTS, FEES, COMPENSATION, REIMBURSEMENTS OR OTHER REMUNERATION WILL BE BILLED TO THE STATE. 30 ILCS 500/50-38

Yes

14. VENDOR CERTIFIES THAT IT WILL NOT RETAIN A PERSON OR ENTITY TO ATTEMPT TO INFLUENCE THE OUTCOME OF A PROCUREMENT DECISION FOR COMPENSATION CONTINGENT IN WHOLE OR IN PART UPON THE DECISION OR PROCUREMENT.30 ILCS 500/50-38

Yes

15. VENDOR CERTIFIES IT WILL REPORT TO THE ILLINOIS ATTORNEY GENERAL AND THE CHIEF PROCUREMENT OFFICER ANY SUSPECTED COLLUSION OR OTHER ANTI-COMPETITIVE PRACTICE AMONG ANY BIDDERS, OFFERORS, CONTRACTORS, PROPOSERS, OR EMPLOYEES OF THE STATE. 30 ILCS 500/50-40, 50-45, 50-50

Yes

16. VENDOR CERTIFIES THAT IF IT IS AWARDED A CONTRACT THROUGH THE USE OF THE PREFERENCE REQUIRED BY THE PROCUREMENT OF DOMESTIC PRODUCTS ACT, THEN IT SHALL PROVIDE PRODUCTS PURSUANT TO THE CONTRACT OR A SUBCONTRACT THAT ARE MANUFACTURED IN THE UNITED STATES. 30 ILCS 517

Yes

17. VENDOR CERTIFIES THAT IF AWARDED A CONTRACT FOR PUBLIC WORKS, STEEL PRODUCTS USED OR SUPPLIED IN THE PERFORMANCE OF THAT CONTRACT SHALL BE MANUFACTURED OR PRODUCED IN THE UNITED STATES, UNLESS THE EXECUTIVE HEAD OF THE PROCURING AGENCY/UNIVERSITY GRANTS AN EXCEPTION IN WRITING. 30 ILCS 565

Yes

18. IF VENDOR IS AWARDED A CONTRACT WORTH MORE THAN $5,000 AND EMPLOYS 25 OR MORE EMPLOYEES, VENDOR CERTIFIES IT WILL PROVIDE A DRUG FREE WORKPLACE PURSUANT TO THE DRUG FREE WORKPLACE ACT. 30 ILCS 580

Yes

19. IF VENDOR IS AN INDIVIDUAL AND IS AWARDED A CONTRACT WORTH MORE THAN $5,000, VENDOR CERTIFIES IT SHALL NOT ENGAGE IN THE UNLAWFUL MANUFACTURE, DISTRIBUTION, DISPENSATION, POSSESSION, OR USE OF A CONTROLLED SUBSTANCE DURING THE PERFORMANCE OF THE CONTRACT PURSUANT TO THE DRUG FREE WORKPLACE ACT. 30 ILCS 580

Yes

20. VENDOR CERTIFIES THAT NEITHER VENDOR NOR ANY SUBSTANTIALLY OWNED AFFILIATE IS PARTICIPATING OR SHALL PARTICIPATE IN AN INTERNATIONAL BOYCOTT IN VIOLATION OF THE U.S. EXPORT ADMINISTRATION ACT OF 1979 OR THE APPLICABLE REGULATIONS OF THE UNITED STATES DEPARTMENT OF COMMERCE. 30 ILCS 582

Yes

21. VENDOR CERTIFIES THAT NO FOREIGN-MADE EQUIPMENT, MATERIALS, OR SUPPLIES FURNISHED TO THE AGENCY/UNIVERSITY UNDER ANY CONTRACT HAVE BEEN OR WILL BE PRODUCED IN WHOLE OR IN PART BY FORCED LABOR OR INDENTURED LABOR UNDER PENAL SANCTION. 30 ILCS 583

Yes

22. VENDOR CERTIFIES THAT NO FOREIGN-MADE EQUIPMENT, MATERIALS, OR SUPPLIES FURNISHED TO THE AGENCY/UNIVERSITY UNDER ANY CONTRACT HAVE BEEN PRODUCED IN WHOLE OR IN PART BY THE LABOR OR ANY CHILD UNDER THE AGE OF 12. 30 ILCS 584

Yes

23. VENDOR CERTIFIES THAT IF AWARDED A CONTRACT INCLUDING INFORMATION TECHNOLOGY, ELECTRONIC INFORMATION, SOFTWARE, SYSTEMS AND EQUIPMENT, DEVELOPED OR PROVIDED UNDER ANY CONTRACT, IT WILL COMPLY WITH THE APPLICABLE REQUIREMENTS OF THE ILLINOIS INFORMATION TECHNOLOGY ACCESSIBILITY ACT STANDARDS. 30 ILCS 587

Yes

24. VENDOR CERTIFIES THAT IF IT OWNS RESIDENTIAL BUILDINGS, THAT ANY VIOLATION OF THE LEAD POISONING PREVENTION ACT HAS BEEN MITIGATED. 410 ILCS 45

Yes

25. VENDOR CERTIFIES IT HAS NOT BEEN CONVICTED OF THE OFFENSE OF BID RIGGING OR BID ROTATING OR ANY SIMILAR OFFENSE OF ANY STATE OR OF THE UNITED STATES. 720 ILCS 5/33 E-3, E-4, E-11

Yes

26. VENDOR CERTIFIES IT COMPLIES WITH THE ILLINOIS DEPARTMENT OF HUMAN RIGHTS ACT AND RULES APPLICABLE TO PUBLIC CONTRACTS, WHICH INCLUDE PROVIDING EQUAL EMPLOYMENT OPPORTUNITY, REFRAINING FROM UNLAWFUL DISCRIMINATION, AND HAVING WRITTEN SEXUAL HARASSMENT POLICIES. 775 ILCS 5/2-105

Yes

27. VENDOR CERTIFIES IT DOES NOT PAY DUES TO OR REIMBURSE OR SUBSIDIZE PAYMENTS BY ITS EMPLOYEES FOR ANY DUES OR FEES TO ANY "DISCRIMINATORY CLUB." 775 ILCS 25/2

Yes

28. VENDOR WARRANTS AND CERTIFIES THAT IT AND, TO THE BEST OF ITS KNOWLEDGE, ITS SUBCONTRACTORS HAVE AND WILL COMPLY WITH EXECUTIVE ORDER NO. 1 (2007). THE ORDER GENERALLY PROHIBITS VENDORS AND SUBCONTRACTORS FROM HIRING THE THEN-SERVING GOVERNOR'S FAMILY MEMBERS TO LOBBY PROCUREMENT ACTIVITIES OF THE STATE, OR ANY OTHER GOVERNMENT IN ILLINOIS INCLUDING LOCAL GOVERNMENTS IF THAT PROCUREMENT MAY RESULT IN A CONTRACT VALUED AT OVER $25,000. THIS PROHIBITION ALSO APPLIES TO HIRING FOR THAT SAME PURPOSE ANY FORMER STATE EMPLOYEE WHOSE PROCUREMENT AUTHORITY AT ANY TIME DURING THE ONE-YEAR PERIOD PRECEDING THE PROCUREMENT LOBBYING ACTIVITY.

Yes

29. VENDOR CERTIFIES THAT IT HAS READ, UNDERSTANDS AND IS IN COMPLIANCE WITH THE REGISTRATION REQUIREMENTS OF THE ILLINOIS ELECTIONS CODE (10 ILCS 5/9-35) AND THE RESTRICTIONS ON MAKING POLITICAL CONTRIBUTIONS AND RELATED REQUIREMENTS OF THE ILLINOIS PROCUREMENT CODE. 30 ILCS 500/20-160 AND 50-37 VENDOR WILL NOT MAKE A POLITICAL

CONTRIBUTION THAT WILL VIOLATE THESE REQUIREMENTS.

Yes

30. THIS APPLIES TO INDIVIDUALS, SOLE PROPRIETORSHIPS, GENERAL PARTNERSHIPS, AND SINGLE MEMBER LLCS, BUT IS NOT OTHERWISE APPLICABLE. VENDOR CERTIFIES THAT HE/SHE HAS NOT RECEIVED AN EARLY RETIREMENT INCENTIVE PRIOR TO 1993 UNDER SECTION 14-108.3 OR 16-133.3 OF THE ILLINOIS PENSION CODE OR AN EARLY RETIREMENT INCENTIVE ON OR AFTER 2002 UNDER SECTION 14-108.3 OR 16-133.3 OF THE ILLINOIS PENSION CODE. (30 ILCS 105/15A; 40 ILCS 5/14-108.3; 40 ILCS 5/16-133

N/A

G. Board of Elections (BOE)

1. IS YOUR BUSINESS REGISTERED WITH THE BOARD OF ELECTIONS (BOE)?

Yes, I certify my business is registered with BOE.

12155

Additional Information

STAFF ATTACHED FILE(S)

Attach File

Refresh List after attaching file(s).

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CDS OFFICE SYSTEMS INC, DBA **CDS Office Technologies** System Vendor Number: **20189474**

Return to Main Form

Vendor Registration

FORM NAME	H. Iran Disclosure
DESCRIPTION	Complete section H. in order to submit this form.
DATE SUBMITTED	7/7/2017
STATUS	Accepted
BUSINESS NAME	CDS OFFICE SYSTEMS INC DBA **CDS Office Technologies**
POINT OF CONTACT	Crystal Boyd
FLAG FORM	Add Flag

H. Iran Disclosure

1. DO YOU OR ANY OF YOUR CORPORATE PARENTS OR SUBSIDIARIES HAVE ANY BUSINESS OPERATIONS THAT MUST BE DISCLOSED?

No business operations to disclose.

Additional Information

STAFF ATTACHED FILE(S)

Attach File

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CDS OFFICE SYSTEMS INC, DBA **CDS Office Technologies** System Vendor Number: **20189474**

Return to Main Form

Vendor Registration

FORM NAME	**I. Financial Disclosure & Conflicts of Interest**
DESCRIPTION	**Complete the Financial Disclosure & Conflicts of Interest form**
DATE SUBMITTED	7/7/2017
STATUS	Accepted
BUSINESS NAME	CDS OFFICE SYSTEMS INC DBA **CDS Office Technologies**
POINT OF CONTACT	Crystal Boyd
FLAG FORM	Add Flag

I. Financial Disclosures & Conflicts of Interest

A. IDENTIFY THE APPLICABLE ENTITY TYPE.

Other Privately Held Entity (i.e. LLC, partnership, privately held corporation with 100 or fewer shareholders, or other **entity type not clearly identified in another option**)

B. IS THERE A PARENT ENTITY THAT OWNS 100% OF THE BUSINESS?

No

C. INSTRUMENT OF OWNERSHIP OR BENEFICIAL INTEREST

Corporate Stock (C-Corporation, S-Corporation, Professional Corporation, Service Corporation)

1. IS THERE ANY INDIVIDUAL OR ENTITY WHO MEETS ANY OF THE FOLLOWING THRESHOLDS: (A) OWNS MORE THAN 5% OF THE BUSINESS, (B) HOLDS OWNERSHIP SHARE OF THE BUSINESS VALUED IN EXCESS OF $106,447.20, (C) IS ENTITLED TO MORE THAN 5% OF THE BUSINESS' DISTRIBUTIVE INCOME, OR (D) IS ENTITLED TO MORE THAN $106,447.20 OF THE BUSINESS' DISTRIBUTIVE INCOME?

Yes, the information is not publicly available (If any individuals are listed, answer Yes or No to questions 5-8 and 11-20.)

Document	Status
List of individuals or entities meeting one or more of the listed thresholds. IPG Percentage of Ownership & Distribution (DOCX)	Attached by Crystal Boyd on 7/7/2017

2. PLEASE CERTIFY THAT THE FOLLOWING STATEMENT IS TRUE: ALL INDIVIDUALS OR ENTITIES THAT HOLD AN OWNERSHIP INTEREST IN THE BUSINESS OF GREATER THAN 5% OR VALUED GREATER THAN $106,447.20 HAVE BEEN DISCLOSED IN QUESTION 1.

Yes

3. PLEASE CERTIFY THAT THE FOLLOWING STATEMENT IS TRUE: ALL INDIVIDUALS OR ENTITIES THAT WERE ENTITLED TO RECEIVE DISTRIBUTIVE INCOME IN AN AMOUNT GREATER THAN $106,447.20 OR GREATER THAN 5% OF THE TOTAL DISTRIBUTIVE INCOME OF THE BUSINESS HAVE BEEN DISCLOSED IN QUESTION 1.

Yes

4. DISCLOSURE OF BOARD OF DIRECTORS FOR NOT-FOR-PROFIT ENTITIES.

Not applicable - For-Profit Entity

5. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, ARE ANY OF THEM A PERSON WHO HOLDS AN ELECTIVE OFFICE IN THE STATE OF ILLINOIS OR HOLDS A SEAT IN THE GENERAL ASSEMBLY, OR ARE THEY THE SPOUSE OR MINOR CHILD OF SUCH PERSON?

No

6. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, ARE ANY OF THEM APPOINTED TO OR EMPLOYED IN ANY OFFICES OR AGENCIES OF STATE GOVERNMENT AND RECEIVE COMPENSATION FOR SUCH EMPLOYMENT IN EXCESS OF 60% ($106,447.20) OF THE SALARY OF THE GOVERNOR, OR ARE ANY OF THEM THE SPOUSE OR MINOR CHILD OF SUCH PERSON?

No

7. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, ARE ANY OF THEM AN OFFICER OR EMPLOYEE OF THE CAPITAL DEVELOPMENT BOARD OR THE ILLINOIS TOLL HIGHWAY AUTHORITY, OR ARE ANY OF THEM THE SPOUSE OR MINOR CHILD OF SUCH PERSON?

No

8. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, ARE ANY OF THEM APPOINTED AS A MEMBER OF A BOARD, COMMISSION, AUTHORITY, OR TASK FORCE AUTHORIZED OR CREATED BY STATE LAW OR BY EXECUTIVE ORDER OF THE GOVERNOR, OR ARE THEY THE SPOUSE OR AN IMMEDIATE FAMILY MEMBER WHO CURRENTLY RESIDES OR RESIDED WITH SUCH PERSON WITHIN THE LAST 12 MONTHS?

No

9. IF ANY QUESTION IN 5-8 ABOVE IS ANSWERED YES, PLEASE ANSWER THE FOLLOWING: DO ANY OF THE INDIVIDUALS IDENTIFIED, THEIR SPOUSE, OR MINOR CHILD RECEIVE FROM THE ENTITY MORE THAN 7.5% OF THE ENTITY'S TOTAL DISTRIBUTABLE INCOME OR AN AMOUNT OF DISTRIBUTABLE INCOME IN EXCESS OF THE SALARY OF THE GOVERNOR ($177,412.00)?

No

10. IF ANY QUESTION IN 5-8 ABOVE IS ANSWERED YES, PLEASE ANSWER THE FOLLOWING: IS THERE A COMBINED INTEREST OF ANY INDIVIDUAL IDENTIFIED ALONG WITH THEIR SPOUSE OR MINOR CHILD OF MORE THAN 15% IN THE AGGREGATE OF THE ENTITY'S DISTRIBUTABLE INCOME OR AN AMOUNT OF DISTRIBUTABLE INCOME IN EXCESS OF TWO TIMES THE SALARY OF THE GOVERNOR ($354,824.00)?

No

11. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM CURRENTLY HAVE, OR IN THE PREVIOUS 3 YEARS HAD STATE EMPLOYMENT, INCLUDING CONTRACTUAL EMPLOYMENT OF SERVICES? THIS DOES NOT INCLUDE CONTRACTS TO PROVIDE GOODS OR SERVICES TO THE STATE AS A VENDOR.

No

12. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, HAVE THEIR SPOUSE, FATHER, MOTHER, SON, OR DAUGHTER, HAD STATE EMPLOYMENT, INCLUDING CONTRACTUAL EMPLOYMENT FOR SERVICES, IN THE PREVIOUS 2 YEARS? THIS DOES NOT INCLUDE CONTRACTS TO PROVIDE GOODS OR SERVICES TO THE STATE AS A VENDOR.

No

13. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM CURRENTLY HOLD OR HAVE HELD IN THE PREVIOUS 3 YEARS ELECTIVE OFFICE OF THE STATE OF ILLINOIS, THE GOVERNMENT OF THE UNITED STATES, OR ANY UNIT OF LOCAL GOVERNMENT AUTHORIZED BY THE CONSTITUTION OF THE STATE OF ILLINOIS OR THE STATUTES OF THE STATE OF ILLINOIS?

No

14. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM HAVE A RELATIONSHIP TO ANYONE (SPOUSE, FATHER, MOTHER, SON, OR DAUGHTER) HOLDING ELECTIVE OFFICE CURRENTLY OR IN THE PREVIOUS 2 YEARS?

No

15. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM HOLD OR HAVE HELD IN THE PREVIOUS 3 YEARS ANY APPOINTIVE GOVERNMENT OFFICE OF THE STATE OF ILLINOIS, THE UNITED STATES OF AMERICA, OR ANY UNIT OF LOCAL GOVERNMENT AUTHORIZED BY THE CONSTITUTION OF THE STATE OF ILLINOIS OR THE STATUTES OF THE STATE OF ILLINOIS, WHICH OFFICE ENTITLES THE HOLDER TO COMPENSATION IN EXCESS OF EXPENSES INCURRED IN THE DISCHARGE OF THAT?]No

No

16. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM HAVE A RELATIONSHIP TO ANYONE (SPOUSE, FATHER, MOTHER, SON, OR DAUGHTER) HOLDING APPOINTIVE OFFICE CURRENTLY OR IN THE PREVIOUS 2 YEARS?]No

No

17. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM CURRENTLY HAVE OR IN THE PREVIOUS 3 YEARS HAD EMPLOYMENT AS OR BY ANY REGISTERED LOBBYIST OF THE STATE GOVERNMENT?]No

No

18. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM CURRENTLY HAVE OR IN THE PREVIOUS 2 YEARS HAD A RELATIONSHIP TO ANYONE (SPOUSE, FATHER, MOTHER, SON, OR DAUGHTER) THAT IS OR WAS A REGISTERED LOBBYIST?]No

No

19. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM CURRENTLY HAVE OR IN THE PREVIOUS 3 YEARS HAD COMPENSATED EMPLOYMENT BY ANY REGISTERED ELECTION OR RE-ELECTION COMMITTEE REGISTERED WITH THE SECRETARY OF STATE OR ANY COUNTY CLERK IN THE STATE OF ILLINOIS, OR ANY POLITICAL ACTION COMMITTEE REGISTERED WITH EITHER THE SECRETARY OF STATE OR THE FEDERAL BOARD OF ELECTIONS?]No

No

20. FOR THE INDIVIDUALS DISCLOSED ABOVE IN QUESTION 1 AND FOR SOLE PROPRIETORS, DO ANY OF THEM CURRENTLY HAVE OR IN THE PREVIOUS 2 YEARS HAD A RELATIONSHIP TO ANYONE (SPOUSE, FATHER, MOTHER, SON, OR DAUGHTER) WHO IS OR WAS A COMPENSATED EMPLOYEE OF ANY REGISTERED ELECTION OR REELECTION COMMITTEE REGISTERED WITH THE SECRETARY OF STATE OR ANY COUNTY CLERK IN THE STATE OF ILLINOIS, OR ANY POLITICAL ACTION COMMITTEE REGISTERED WITH EITHER THE SECRETARY OF STATE OR THE FEDERAL BOARD OF ELECTIONS?]No

No

21. HAS THERE BEEN ANY DEBARMENT FROM CONTRACTING WITH ANY GOVERNMENTAL ENTITY WITHIN THE PREVIOUS TEN YEARS? THIS APPLIES TO ALL SOLE PROPRIETORS, FOR-PROFIT ENTITIES, NOT-FOR-PROFIT ENTITIES, AND FOR THE INDIVIDUALS DISCLOSED IN QUESTION 1 ABOVE.]No

No

22. HAS THERE BEEN ANY PROFESSIONAL LICENSURE DISCIPLINE WITHIN THE PREVIOUS TEN YEARS? THIS APPLIES TO ALL SOLE PROPRIETORS, FOR-PROFIT ENTITIES, NOT-FOR-PROFIT ENTITIES, AND FOR THE INDIVIDUALS DISCLOSED IN QUESTION 1 ABOVE.]No

No

23. HAS THERE BEEN ANY BANKRUPTCY WITHIN THE PREVIOUS TEN YEARS? THIS APPLIES TO ALL SOLE PROPRIETORS, FOR-PROFIT ENTITIES, NOT-FOR-PROFIT ENTITIES, AND FOR THE INDIVIDUALS DISCLOSED IN QUESTION 1 ABOVE.]No

No

24. HAVE THERE BEEN ANY ADVERSE CIVIL JUDGMENTS AND/OR ADMINISTRATIVE FINDINGS WITHIN THE PREVIOUS TEN YEARS? THIS APPLIES TO ALL SOLE PROPRIETORS, FOR-PROFIT ENTITIES, NOT-FOR-PROFIT ENTITIES, AND FOR THE INDIVIDUALS DISCLOSED IN QUESTION 1 ABOVE.]No

No

25. HAVE THERE BEEN ANY CRIMINAL FELONY CONVICTIONS WITHIN THE PREVIOUS TEN YEARS? THIS APPLIES TO ALL SOLE PROPRIETORS, FOR-PROFIT ENTITIES, NOT-FOR-PROFIT ENTITIES, AND FOR THE INDIVIDUALS DISCLOSED IN QUESTION 1 ABOVE.]No

No

Additional Information

STAFF ATTACHED FILE(S)

Attach File

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ILLINOIS PROCUREMENT GATEWAY
PERCENTAGE OF OWNERSHIP AND DISTRIBUTIVE INCOME FORM

Vendor Name: CDS Office Systems Inc

DBA: CDS Office Technologies

INSTRUCTIONS:

1. Ownership Share – Provide the name and address of each individual or entity and their percentage of ownership if said percentage exceeds 5%, **or** the dollar value of their ownership if said dollar value exceeds $106,447.20.

2. Distributive Income – Provide the name and address of each individual or entity and their percentage of the disclosing vendor's total distributive income if said percentage exceeds 5% of the total distributive income of the disclosing entity, **or** the dollar value of their distributive income if said dollar value exceeds $106,447.20.

3. Additional rows may be inserted into the tables or an attachment in a substantially similar format may be provided if needed.

Name	Address	% of Ownership	$ Value of Ownership	% of Distributive Income	$ Value of Distributive Income
Jerome Watson	18 N Villa Grove, Springfield IL 62712	51%			
Markham Watson	3008 Catalpa, Springfield IL 62712	49%			

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CDS Office Technologies
1271 HAMILTON PARKWAY
Itasca, Illinois 60143
United States
(P) 630-625-4519
(F) 630-305-9876

Quotation (Open)

Date
May 14, 2018 08:51 AM CDT

Modified Date
May 14, 2018 08:56 AM CDT

Doc #
477571 - rev 1 of 1

Description
5 x CF-54FX134KM

SalesRep
Gottlieb, Mark
(P) 630-625-4519
(F) 630-305-9876

Customer Contact
Williams, Ray
(P) 847-745-4750
rwilliams@lwd.org

Customer
Village of Lincolnwood (25066)
Williams, Ray
6900 N Lincoln Ave
Lincolnwood, IL 60712
United States
(P) 847-673-1545

Bill To
Village of Lincolnwood
Accounts, Payable
6900 N Lincoln Ave.
Lincolnwood, IL 60712
United States

Ship To
Village of Lincolnwood
Williams, Ray
6900 N Lincoln Ave.
Lincolnwood, IL 60712
United States
(P) 847-745-4748
rwilliams@lwd.org

Customer PO:	**Terms:** Undefined	**Ship Via:** UPS Ground
Special Instructions:		**Carrier Account #:**

#	Description	Part #	Qty	Unit Price	Total
	State of Illinois Master Contract CMS5848520				
	Panasonic Toughbook CF-54 Semi Rugged				
1	Panasonic Toughbook 54 Gloved Multi Touch Win7 (Win10 Pro COA), Intel Core i7-6600U 2.60GHz, vPro, 14.0" FHD, Gloved Multi Touch, 256GB SSD, 16GB(8+8), Intel WiFi a/b/g/n/ac, TPM, Bluetooth, 4G LTE Multi Carrier (EM7355), Dual Pass (Ch1:GPS/Ch2:WWAN), GPS, Emissive Backlit Keyboard, No DVD Drive, Note: Toughbook Preferred	CF-54FX134KM	5	$3,725.00	$18,625.00
2	Panasonic Protection Plus Accidental damage coverage - parts and labor - 5 years - for Toughbook Note: Alternate option: CF-SVCLTEXT2Y Year 4 & 5 Standard Manufacturer's warranty extension available for $316/unit	CF-SVCLTNF5Y	5	$650.00	$3,250.00
	Vehicle Docking Station & Power Supply				
3	Havis - CF-54 Docking Station Toughbook Certified Docking Station for Panasonic Toughbook CF-54 Laptop with Power Supply & Dual Antenna Pass Through Connection	DS-PAN-422-2	5	$784.00	$3,920.00
4	Havis - Enhanced Protection Plan Extended service agreement - parts and labor (for docking stations and port replicators) - 5 years - for Panasonic Toughbook 54 with and dual antenna connection	EP5-PAN-422-2	5	$207.00	$1,035.00
	Vehicle Antenna				
5	Pulse Larsen Armadillo Cell/GPS Antenna Black - TNC Connectors - Threaded bolt mount	ARM21011DMTT	5	$85.00	$425.00
	Security Software				

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#	Description	Part #	Qty	Unit Price	Total
6	Absolute Data & Device Security (DDS) Professional Subscription license (3 years) - academic, local, state - Win	CF-SVCADDSPRED3Y	5	$55.00	$275.00

Subtotal:	$27,530.00
Tax (0.000%):	$0.00
Shipping:	$0.00
Total:	**$27,530.00**

CDS Office Technologies disclaims any responsibility for product information and products described on this site. Some product information may be confusing without additional explanation. All product information, including prices, features, and availability, is subject to change without notice. Applicable taxes & shipping may be added to the final order. All returns must be accompanied by original invoice and authorized RMA number within 30 days of invoice date and are subject to a 15% restocking fee. Due to manufacturer's restrictions, Panasonic items are not eligible for return. Late fees may apply to payments past 30 days from invoice date. Please contact your sales representative if you have any questions.

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 8**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: **Approval of a Resolution to Award a Contract to Schroeder and Schroeder, Inc. of Skokie, Illinois for the 2018 Sidewalk and Curb Replacement Program in an Amount not to Exceed $70,000**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Each year Village staff surveys the community for dangerous or hazardous public sidewalks to be replaced as part of the Village's annual sidewalk replacement program. The program is 100% funded by the Village. Annually, the Village conducts a sealed bid process to retain the services of a contractor to perform sidewalk and curb replacement services. On May 3, 2018 a bid notice was published in the *Lincolnwood Review* requesting sealed bids. In addition, bid documents were provided to 12 local vendors who perform this type of work. On May 21, 2018 the Village received and publicly opened three bids.

Vendor	Total Estimated Cost
Schroeder and Schroeder	$96,250.00
Sumit Construction Co.	$104,040.00
Alliance Contractors	$137,027.00

The bid document requested vendors provide unit pricing for removal and replacement of sidewalk, curb, and detectable warnings. The estimated quantity provided for bidders was based on 66% of the total quantity replaced last year, as funding for the fiscal year 2018/19 program was reduced by 33%. Schroeder and Schroeder's bid has met all of the bid specifications. In addition, Schroeder and Schroeder has successfully completed previous sidewalk and curb replacement programs, including the program that was performed in the fall of 2017.

The unit based bid will allow the Village to perform work up to a certain expense rather than a lump sum. For the reasons outlined above, staff recommends the award of a contract to Schroeder and Schroeder for the sidewalk and curb replacement program.

FINANCIAL IMPACT:
$50,000 has been budgeted in the fiscal year 2018/2019 Street Maintenance Budget, $15,000 in the Devon/Lincoln Tax Increment Financing District Fund, and $5,000 in the Parks Maintenance Budget for the Sidewalk Replacement Program. A total of $70,000 in sidewalk replacement funds is budgeted in the 2018/2019 budget. Since this is a unit price contract, staff will work with the contractor to reduce the quantities so as to not exceed the budgeted amount.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Bid Proposal
3. Proposed Contract

RECOMMENDED MOTION:

Move to approve a Resolution approving a contract with Schroeder and Schroeder for the 2018 Sidewalk and Curb Replacement Program.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING A CONTRACT WITH SCHROEDER AND SCHROEDER, INC., OF SKOKIE, ILLINOIS FOR THE 2018 SIDEWALK REPLACEMENT PROGRAM

WHEREAS, the Village sought proposals for the award of a contract for the 2018 sidewalk replacement program (***"Contract"***); and

WHEREAS, Schroeder and Schroeder, Inc. of Skokie, Illinois (***"Schroeder and Schroeder"***), was the low responsible vendor of the firms that submitted proposal packages to the Village; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Schroeder and Schroeder will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Schroeder and Schroeder is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Schroeder and Schroeder; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

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PASSED this ___ day of_____, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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EXHIBIT A

CONTRACT

PROPOSAL

VILLAGE OF LINCOLNWOOD

2018 SIDEWALK AND CURB REPLACEMENT PROGRAM

BIDDER'S PROPOSAL

Full Name of Bidder SCHROEDER AND SCHROEDER INC. ("***Bidder***")

Principal Office Address 7306 CENTRAL PARK

Local Office Address SKOKIE, IL. 60076

Contact Person CHRIS SCHROEDER Telephone 847-933-0526

TO: Village of Lincolnwood ("***Owner***")
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

Attention: Nadim Badran
Assistant to the Public Works Director

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. NONE, which are securely stapled to the end of this Bidder's Proposal [if none, write "NONE"] ("*Bid Package*").

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. **Work Proposal**

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package ("***Work Site***") and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the replacement of sidewalk and curb sections throughout the parkways in the Village of Lincolnwood; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all

applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that the Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. **Contract Price Proposal**

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Section 2.1 of the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("***Price Proposal***"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

SCHEDULE OF PRICES (Choose One)

A. UNIT PRICE CONTRACT

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

SCHEDULE OF PRICES BELOW

PROPOSAL

COMPLETE TABLE AS INDICATED

Item No.	Item Description	Unit	Approximate Number of Units	Price Per Unit	Extension
1	P.C.C. Sidewalk Removal (5-6")	SF	9,000	$ 1.00	$ 9,000.00
2	P.C.C. Sidewalk Replacement (5-6")	SF	9,000	$ 7.50	$ 67,500.00
3	Combination Curb and Gutter Removal and Replacement (M3.12, B6.12, B6.18)	LF	550	$ 35.00	$ 19,250.00
4	Detectable Warnings (Fiberglass)	EA	2	$ 250.00	$ 500.00
5	Total			$	$ 96,250.00

TOTAL CONTRACT PRICE:

NINETY-SIX THOUSAND, TWO HUNDRED FIFTY Dollars and ZERO Cents
(in writing) (in writing)

96,250. Dollars and 00 Cents
(in figures) (in figures)

B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. [For Unit Price Only] ***The approximate quantities set forth in this Schedule of Prices for each Unit Price Item are Owner's estimate only, that Owner reserves the right to increase or decrease such quantities, and that payment for each Unit Price Item shall be made only on the actual number of acceptable units of such Unit Price Item installed complete in place, measured on the basis defined in the Contract;***

2. Owner is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;

3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and

4. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

3. **Contract Time Proposal**

If this Bidder's Proposal is accepted, Bidder will commence the Work not later than the "***Commencement Date***" set forth in Attachment A to the Contract and will perform the Work diligently and continuously and will complete the Work not later than the "Completion Date" set forth in Attachment A to the Contract.

4. **Firm Proposal**

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

5. **Bidder Representations**

A. No Collusion. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of Owner, Bidder hereby agrees to furnish upon request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. Owner's Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

6. **Surety and Insurance**

Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

7. **Bid Security**

Bidder herewith tenders a Cashier's Check or Certified Check as specified in Section 6 of the Invitation for Bidder's Proposals for the sum of $5,000.00 dollars ("***Bid Security***").

8. **Owner's Remedies**

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or to exercise any and all equitable remedies it may have against Bidder.

9. **Owner's Rights**

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 13 of the General Instructions to Bidders.

10. **Bidder's Obligations**

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

DATED this 21ST day of May, 2018.

PROPOSAL

ATTEST:

By: Mary K Blount

Title: SECRETARY

SCHROEDER AND SCHROEDER INC

Bidder

By: Mark Schroeder

Title: PRESIDENT

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7, FOR SIGNATURE REQUIREMENTS

VILLAGE OF LINCOLNWOOD

2018 SIDEWALK AND CURB REPLACEMENT PROGRAM

BIDDER'S SWORN ACKNOWLEDGEMENT

CHRIS SCHROEDER **NAME OF DEPONENT]** ("***Deponent***"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. **Corporation**

Bidder is a corporation that is organized and existing under the laws of the State of ILLINOIS, that is qualified to do business in the State of Illinois, and that is operating under the legal name of SCHROEDER AND SCHROEDER INC..

The officers of the corporation are as follows:

TITLE	NAME	ADDRESS
President	CHRIS SCHROEDER	SKOKIE, ILL.
Vice President	IGNACIO TORRES	"
Secretary	MARY BRUNT	"
Treasurer	JOE URBEL	"

2. **Partnership**

Bidder is a partnership that is organized, existing and registered under the laws of the State of _____ pursuant to that certain Partnership Agreement dated as of __/__/__ that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The general partners of the partnership are as follows:

ACKNOWLEDGEMENT

NAME	**ADDRESS**
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3. **Individual**

Bidder is an individual whose full name is _____ whose residence address is and whose business address is _____. If operating under a trade or assumed name said trade or assumed name is as follows: _____**[TRADE OR ASSUMED NAME]**.

4. **Joint Venture**

Bidder is a joint venture that is organized and existing under the laws of the State of _____ pursuant to that certain Joint Venture Agreement dated as of __/__/__ that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The signatories to the aforesaid Joint Venture Agreement are as follows:

ACKNOWLEDGEMENT

NAME (and ENTITY TYPE)	**ADDRESS**
_____(___)	_____
_____(___)	_____
_____(___)	_____

[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P"; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

DATED this 21ST day of MAY, 2018.

ATTEST:

SCHROEDER AND SCHROEDER INC.
Bidder

By: W Gary K Blount

Title: SECRETARY

By: Chris Schroeder

Title: PRESIDENT

Subscribed and Sworn to
Before me this 21ST day
of MAY, 2018.

Notary Public

My Commission Expires: 1-25-2021

"OFFICIAL SEAL"
THERESA M. WINANDY [SEAL]
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 1/25/2021

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7, FOR SIGNATURE REQUIREMENTS

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VILLAGE OF LINCOLNWOOD

2018 SIDEWALK AND CURB REPLACEMENT PROGRAM

BIDDER'S SWORN WORK HISTORY STATEMENT (Only required of new Bidders)

CHRIS SCHROEDER
("***Deponent***"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

JOINT VENTURES MUST SUBMIT SEPARATE SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT

1. **Nature of Business**

State the nature of Bidder's business: CONCRETE CONSTRUCTION

2. **Composition of Work**

During the past three years, Bidder's work has consisted of:

5 % Federal	60 % As Contractor	90 % Bidder's Forces
93 % Other Public	40 % As Subcontractor	10 % Subcontractors
2 % Private		30 % Materials

3. **Years in Business**

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 47 years

4. **Predecessor Organizations**

WORK HISTORY STATEMENT

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

NAME	ADDRESS	YEARS
NA		

5. **Business Licenses**

List all business licenses currently held by Bidder:

ISSUING AGENCY	TYPE	NUMBER	EXPIRATION
IDOT		5376	4/30/19

6. **Related Experience**

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	PROJECT ONE	PROJECT TWO	PROJECT THREE
Owner Name	GLENVIEW	MT PROSPECT	ARLINGTON HTS
Owner Address	BAXTER WOODMAN 8678 RIDGEFIELD	1700 W. CENTRAL	PUBLIC WORKS
	CRYSTAL LAKE, IL.	MT PROSPECT, IL.	ARLINGTON HTS, IL.
Reference	GREG BOLDT	DONNA BROWN	PATRICK SMITH
Telephone Number	815-459-1260	847-870-5610	847-368-5838
Type of Work	CONCRETE RESTOR.	SW R+R/CDBG SW	SW R+R
	PAVE/SW/CTG	+ NEW SW PROGRAM	

	PROJECT ONE	PROJECT TWO	PROJECT THREE
Contractor (If Bidder was) (Subcontractor)	JOHNSON PAVING	PETER BAKER	ARROW
	2017 RESURF.	2017 RESURF	2017 RESURF.
	MELROSE PARK	LAKE FOREST	ROLLING MEADOWS

WORK HISTORY STATEMENT

Amount of Contract	$248,721	$136,255	$233,632
Date Completed	Summer 2017	Summer 2017	Summer 2017

DATED this 21ST day of MAY, 2018.

ATTEST:

SCHROEDER AND SCHROEDER INC.
Bidder

By: W Grey K Blount

Title: SECRETARY

By:

Title: PRESIDENT

Subscribed and Sworn to
Before me this 21ST day
of MAY, 2018.

Notary Public

My Commission Expires: 1-25-2021

"OFFICIAL SEAL"
THERESA M. WINANDY
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 1/25/2021
[SEAL]

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS**

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CONTRACT BETWEEN

VILLAGE OF LINCOLNWOOD

AND

SCHROEDER AND SCHROEDER

FOR THE

2018 SIDEWALK AND CURB REPLACEMENT PROGRAM

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In consideration of the mutual promises set forth below, the VILLAGE OF LINCOLNWOOD, 6900 North Lincoln Avenue, Lincolnwood, Illinois, 60712, a municipal corporation ("***Owner***"), and SCHROEDER AND SCHROEDER, INC., 7306 Central Park, Skokie, Illinois, 60076 ("***Contractor***"), make this Contract as of the _____ day of _____, 2018, and hereby agree as follows:

ARTICLE I
THE WORK

1.1 Performance of the Work

Contractor shall, at its sole cost and expense, provide, perform, and complete all of the following, all of which is herein referred to as the "Work":

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner described and specified in this Contract, all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data, and other means and items necessary to accomplish the Project at the Work Site, both as defined in Attachment A, in accordance with the specifications attached hereto as Attachment B, the drawings identified in the list attached hereto as Attachment C4**, and the Special Project Requirements attached hereto as Attachment D.**

2. Permits. Except as otherwise provided in Attachment A, procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith.

3. Bonds and Insurance. Procure and furnish all Bonds and all certificates and policies of insurance specified in this.

4. Taxes. Pay all applicable federal, state, and local taxes.

5. Miscellaneous. Do all other things required of Contractor by this Contract, including, without limitation, arranging for utility and other services needed for the work and for testing, including the installation of temporary utility lines, wiring, switches, fixtures, hoses, connections, and meters, and providing sufficient sanitary conveniences and shelters to accommodate all workers and all personnel of Owner engaged in the Work.

6. Quality. Provide, perform and complete all of the foregoing in a proper and workmanlike manner, consistent with the highest standards of professional and construction practices and in full compliance with, and as required by or pursuant to, this Contract, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged and first quality equipment, materials, and supplies.

1.2 Commencement and Completion Dates

Contractor shall commence the Work not later than the "Commencement Date" set forth on Attachment A and shall diligently and continuously prosecute the Work at such a rate as will allow the Work to be fully provided, performed, and completed in full compliance with this Contract not later than the "Completion Date" set forth in Attachment A. The time of commencement, rate of progress, and time of completion are referred to in this Contract as the "Contract Time."

1.3 Required Submittals

A. Submittals Required. Contractor shall submit to Owner all documents, data, and information specifically required to be submitted by Contractor under this Contract and shall, in addition, submit to Owner all such drawings, specifications, descriptive information, and engineering documents, data, and information as may be required, or as may be requested by Owner, to show the details of the Work, including a complete description of all equipment, materials, and supplies to be provided under this Contract ("***Required Submittals***"). Such details shall include, but shall not be limited to, design data, structural and operating features, principal dimensions, space required or provided, clearances required or provided, type and brand of finish, and all similar matters, for all components of the Work.

B. Number and Format. Contractor shall provide three complete sets for each Required Submittal. All Required Submittals, except drawings, shall be prepared on 8-1/2 inch by 11-inch paper. All prints of drawings shall be folded to 8-1/2 inches by 11 inches, or less. All drawings shall be clearly marked in the lower right-hand corner with the names of Owner and Contractor.

C. Time of Submission and Owner's Review. All Required Submittals shall be provided to Owner no later than the time, if any, specified in this Contract for their submission or, if no time for submission is specified, in sufficient time, in Owner's sole opinion, to permit Owner to review the same prior to the commencement of the part of the Work to which they relate and prior to the purchase of any equipment, materials, or supplies that they describe. Owner shall have the right to require such corrections as may be necessary to make such submittals conform to this Contract. All such submittals shall, after final processing and review with no exception noted by Owner, become a part of this Contract. No Work related to any submittal shall be performed by Contractor until Owner has completed review of such submittal with no exception noted. Owner's review and stamping of any Required Submittal shall be for the sole purpose of examining the general management, design, and details of the proposed Work, shall not relieve Contractor of the entire responsibility for the performance of the Work in full compliance with, and as required by or pursuant to this Contract, and shall not be regarded as any assumption of risk or liability by Owner.

D. Responsibility for Delay. Contractor shall be responsible for any delay in the Work due to delay in providing Required Submittals conforming to this Contract.

1.4 Review and Interpretation of Contract Provisions

Contractor represents and warrants that it has carefully reviewed this Contract, including all of its Attachments, and any drawings provided in supplemental attachments, all of which are by this reference incorporated into and made a part of this Contract. Contractor shall, at no increase in the Contract Price, provide workmanship, equipment, materials, and supplies that fully conform to this Contract. Whenever any equipment, materials or supplies are specified or described in this Contract by using the name or other identifying feature of a proprietary product or the name or other identifying feature of a particular manufacturer or vendor, the specific item mentioned shall be understood as establishing the type, function and quality desired. Other manufacturers' or vendors' products may be accepted, provided that the products proposed are equivalent in substance and function to those named as determined by Owner in its sole and absolute discretion.

Contractor shall promptly notify Owner of any discrepancy, error, omission, ambiguity, or conflict among any of the provisions of this Contract before proceeding with any Work affected thereby. If Contractor fails to give such notice to Owner, then the subsequent decision of Owner as to which provision of this Contract shall govern shall be final, and any corrective work required shall not entitle Contractor to any damages, to any compensation in excess of the Contract Price, or to any delay or extension of the Contract Time.

When the equipment, materials, or supplies furnished by Contractor cannot be installed as specified in this Contract, Contractor shall, without any increase in the Contract Price, make all modifications required to properly install the equipment, materials, or supplies. Any such modification shall be subject to the prior review and consent of Owner.

1.5 Conditions at the Work Site; Record Drawings

Contractor represents and warrants that it has had a sufficient opportunity to conduct a thorough investigation of the Work Site and the surrounding area and has completed such investigation to its satisfaction. Contractor shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the Work Site. When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other investigations is or has been provided by Owner, or is or has been otherwise made available to Contractor by Owner, such information is or has been provided or made available solely for the convenience of Contractor and is not part of this Contract. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that the conditions indicated may not change, or that unanticipated conditions may not be present.

Contractor shall be solely responsible for locating all existing underground installations by prospecting no later than two workdays prior to any scheduled excavation or trenching, whichever is earlier. Contractor shall check all dimensions, elevations, and quantities indicated in this Contract within the same time period as set forth above for prospecting underground installations. Contractor shall lay out the Work in accordance with this Contract and shall

establish and maintain such locations, lines and levels. Wherever pre-existing work is encountered, Contractor shall verify and be responsible for dimensions and location of such pre-existing work. Contractor shall notify Owner of any discrepancy between the dimensions, elevations and quantities indicated in this Contract and the conditions of the Work Site or any other errors, omissions or discrepancies which Contract may discover during such inspections. Full instructions will be furnished by Owner should such error, omission, or discrepancy be discovered, and Contractor shall carry out such instructions as if originally specified and without any increase in Contract Price.

Before Final Acceptance of the Work, Contractor shall submit to Owner two sets of Drawings of Record, unless a greater number is specified elsewhere in this Contract, indicating all field deviations from Attachment B or the drawings identified in Attachment C (if any).

1.6 Technical Ability to Perform

Contractor represents and warrants that it is sufficiently experienced and competent, and has the necessary capital, facilities, plant, organization, and staff, to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Contract.

1.7 Financial Ability to Perform

Contractor represents and warrants that it is financially solvent, and Contractor has the financial resources necessary to provide, perform and complete the Work in full compliance with, and as required by or pursuant to, this Contract.

1.8 Time

Contractor represents and warrants that it is ready, willing, able and prepared to begin the Work on the Commencement Date and that the Contract Time is sufficient time to permit completion of the Work in full compliance with, and as required by or pursuant to, this Contract for the Contract Price, all with due regard to all natural and man-made conditions that may affect the Work or the Work Site and all difficulties, hindrances, and delays that may be incident to the Work.

1.9 Safety at the Work Site

Contractor shall be solely and completely responsible for providing and maintaining safe conditions at the Work Site, including the safety of all persons and property during performance of the Work. This requirement shall apply continuously and shall not be limited to normal working hours. Contractor shall take all safety precautions as shall be necessary to comply with all applicable laws and to prevent injury to persons and damage to property.

Contractor shall conduct all of its operations without interruption or interference with vehicular and pedestrian traffic on public and private rights-of-way, unless it has obtained permits therefore from the proper authorities. If any public or private right-of-way shall be rendered unsafe by Contractor's operations, Contractor shall make such repairs or provide such temporary ways or guards as shall be acceptable to the proper authorities.

1.10 Cleanliness of the Work Site and Environs

Contractor shall keep the Work Site and adjacent areas clean at all times during performance of the Work and shall, upon completion of the Work, leave the Work Site and adjacent areas in a clean and orderly condition.

1.11 Damage to the Work, the Work Site, and Other Property

The Work and everything pertaining thereto shall be provided, performed, completed, and maintained at the sole risk and cost of Contractor from the Commencement Date until Final Payment. Contractor shall be fully responsible for the protection of all public and private property and all persons. Without limiting the foregoing, Contractor shall, at its own cost and expense, provide all permanent and temporary shoring, anchoring and bracing required by the nature of the Work in order to make all parts absolutely stable and rigid, even when such shoring, anchoring and bracing is not explicitly specified, and support and protect all buildings, bridges, roadways, conduits, wires, water pipes, gas pipes, sewers, pavements, curbs, sidewalks, fixtures and landscaping of all kinds and all other public or private property that may be encountered or endangered in providing, performing and completing the Work. Contractor shall have no claim against Owner because of any damage or loss to the Work or to Contractor's equipment, materials, or supplies from any cause whatsoever, including damage or loss due to simultaneous work by others. Contractor shall, promptly and without charge to Owner, repair or replace, to the satisfaction of Owner, any damage done to, and any loss suffered by, the Work and any damage done to, and any loss suffered by, the Work Site or other property as a result of the Work. Notwithstanding any other provision of this Contract, Contractor's obligations under this Section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of Owner or Contractor, to indemnify, hold harmless, or reimburse Contractor for the cost of any repair or replacement work required by this Section.

1.12 Subcontractors and Suppliers

A. Approval and Use of Subcontractors and Suppliers. Contractor shall perform the Work with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by Owner in writing. All subcontractors, suppliers, and subcontracts used by Contractor shall be acceptable to, and approved in advance by, Owner. Owner's approval of any subcontractor, supplier, and subcontract shall not relieve Contractor of full responsibility and liability for the provision, performance, and completion of the Work in full compliance with, and as required by or pursuant to, this Contract. All Work performed under any subcontract shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of Contractor. Every reference in this Contract to "Contractor" shall be deemed also to refer to all subcontractors and suppliers of Contractor. Every subcontract shall include a provision binding the subcontractor or supplier to all provisions of this Contract.

B. Removal of Subcontractors and Suppliers. If any subcontractor or supplier fails to perform the part of the Work undertaken by it in a manner satisfactory to Owner, Contractor shall immediately upon notice from Owner terminate such subcontractor or supplier. Contractor shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time as a result of any such termination.

1.13 Simultaneous Work By Others

Owner shall have the right to perform or have performed such other work, as Owner may desire in, about, or near the Work Site during the performance of the Work by Contractor. Contractor shall make every reasonable effort to perform the Work in such manner as to enable both the Work and such other work to be completed without hindrance or interference from each other. Contractor shall afford Owner and other contractors reasonable opportunity for the execution of such other work and shall properly coordinate the Work with such other work.

1.14 Occupancy Prior to Final Payment

Owner shall have the right, at its election, to occupy, use, or place in service any part of the Work prior to Final Payment. Such occupancy, use, or placement in service shall be conducted in such manner as not to damage any of the Work or to unreasonably interfere with the progress of the Work. No such occupancy, use, or placement in service shall be construed as an acceptance of any of the Work or a release or satisfaction of Contractor's duty to insure and protect the Work, not shall it, unless conducted in an unreasonable manner, be considered as an interference with Contractor's provision, performance, or completion of the Work.

1.15 Owner's Right to Terminate or Suspend Work for Convenience

A. Termination or Suspension for Convenience. Owner shall have the right, for its convenience, to terminate or suspend the Work in whole or in part at any time by written notice to Contractor. Every such notice shall state the extent and effective date of such termination or suspension. On such effective date, Contractor shall, as and to the extent directed, stop Work under this Contract, cease all placement of further orders or subcontracts, terminate or suspend Work under existing orders and subcontracts, cancel any outstanding orders or subcontracts that may be cancelled, and take any action necessary to protect any property in its possession in which Owner has or may acquire any interest and to dispose of such property in such manner as may be directed by Owner.

B. Payment for Completed Work. In the event of any termination pursuant to Subsection 1.15A above, Owner shall pay Contractor (1) such direct costs, excluding overhead, as Contractor shall have paid or incurred for all Work done in compliance with, and as required by or pursuant to, this Contract up to the effective date of termination together with ten percent of such costs for overhead and profit; and (2) such other costs pertaining to the Work, exclusive of overhead and profit, as Contractor may have reasonably and necessarily incurred as the result of such termination. Any such payment shall be offset by any prior payment or payments and shall be subject to Owner's rights to withhold and deduct as provided in this Contract.

ARTICLE II
CHANGES AND DELAYS

2.1 Changes

Owner shall have the right, by written order executed by Owner, to make changes in the Contract, the Work, the Work Site, and the Contract Time ("***Change Order***"). If any Change Order causes an increase or decrease in the amount of the Work, an equitable adjustment in the Contract Price or Contract Time may be made. All claims by Contractor for an equitable adjustment in either the Contract Price or the Contract Time shall be made within two business

days following receipt of such Change Order, and shall, if not made prior to such time, be conclusively deemed to have been waived. No decrease in the amount of the Work caused by any Change Order shall entitle Contractor to make any claim for damages, anticipated profits, or other compensation.

2.2 Delays

A. Extensions for Unavoidable Delays. For any delay that may result from causes that could not be avoided or controlled by Contractor, Contractor shall, upon timely written application, be entitled to issuance of a Change Order providing for an extension of the Contract Time for a period of time equal to the delay resulting from such unavoidable cause. No extension of the Contract Time shall be allowed for any other delay in completion of the Work.

B. No Compensation for Delays. No payment, compensation, damages, or adjustment of any kind, other than the extension of the Contract Time provided in Subsection 2.2A above, shall be made to, or claimed by, Contractor because of hindrances or delays from any cause in the commencement, prosecution, or completion of the Work, whether caused by Owner or any other party and whether avoidable or unavoidable.

ARTICLE III
CONTRACTOR'S RESPONSIBILITY FOR DEFECTIVE WORK

3.1 Inspection; Testing; Correction of Defects

A. Inspection. Until Final Payment, all parts of the Work shall be subject to inspection and testing by Owner or its designated representatives. Contractor shall furnish, at its own expense, all reasonable access, assistance, and facilities required by Owner for such inspection and testing.

B. Re-Inspection. Re-inspection and re-testing of any Work may be ordered by Owner at any time, and, if so ordered, any covered or closed Work shall be uncovered or opened by Contractor. If the Work is found to be in full compliance with this Contract, then Owner shall pay the cost of uncovering, opening, re-inspecting, or re-testing, as the case may be. If such Work is not in full compliance with this Contract, then Contractor shall pay such cost.

C. Correction. Until Final Payment, Contractor shall, promptly and without charge, repair, correct, or replace all or any part of the Work that is defective, damaged, flawed, or unsuitable or that in any way fails to conform strictly to the requirements of this Contract.

3.2 Warranty of Work

A. Scope of Warranty. Contractor warrants that the Work and all of its components shall be free from defects and flaws in design, workmanship, and materials; shall strictly conform to the requirements of this Contract; and shall be fit, sufficient and suitable for the purposes expressed in, or reasonably inferred from, this Contract. The warranty herein expressed shall be in addition to any other warranties expressed in this Contract, or expressed or implied by law, which are hereby reserved unto Owner.

B. Repairs; Extension of Warranty. Contractor shall, promptly and without charge, correct any failure to fulfill the above warranty that may be discovered or develop at any time

within one year after Final Payment or such longer period as may be prescribed in Attachment B or Attachment D to this Contract or by law. The above warranty shall be extended automatically to cover all repaired and replacement parts and labor provided or performed under such warranty and Contractor's obligation to correct Work shall be extended for a period of one year from the date of such repair or replacement. The time period established in this Subsection 3.2B relates only to the specific obligation of Contractor to correct Work and shall not be construed to establish a period of limitation with respect to other obligations that Contractor has under this Contract.

C. Subcontractor and Supplier Warranties. Whenever Attachment B or Attachment D requires a subcontractor or supplier to provide a guaranty or warranty, Contractor shall be solely responsible for obtaining said guaranty or warranty in form satisfactory to Owner and assigning said warranty or guaranty to Owner. Acceptance of any assigned warranties or guaranties by Owner shall be a precondition to Final Payment and shall not relieve Contractor of any of its guaranty or warranty obligations under this Contract.

3.3 Owner's Right to Correct

If, within two business days after Owner gives Contractor notice of any defect, damage, flaw, unsuitability, nonconformity, or failure to meet warranty subject to correction by Contractor pursuant to Section 3.1 or Section 3.2 of this Contract, Contractor neglects to make, or undertake with due diligence to make, the necessary corrections, then Owner shall be entitled to make, either with its own forces or with contract forces, the corrections and to recover from Contractor all resulting costs, expenses, losses, or damages, including attorneys' fees and administrative expenses.

ARTICLE IV
FINANCIAL ASSURANCES

4.1 Bonds

Contemporaneous with Contractor's execution of this Contract, Contractor shall provide a Performance Bond and a Labor and Material Payment Bond, on forms provided by, or otherwise acceptable to, Owner, from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide, each in the penal sum of the Contract Price ("***Bonds***"). Contractor shall, at all times while providing, performing, or completing the Work, including, without limitation, at all times while correcting any failure to meet warranty pursuant to Section 3.2 of this Contract, maintain and keep in force, at Contractor's expense, the Bonds required hereunder.

4.2 Insurance

Contemporaneous with Contractor's execution of this Contract, Contractor shall provide certificates and policies of insurance evidencing the minimum insurance coverage and limits set forth in Attachment A. For good cause shown, Owner may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as Owner may impose in the exercise of its sole discretion. Such policies shall be in a form, and from companies, acceptable to Owner. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the

expiration of 30 days after written notice thereof shall have been given by the insurance company to Owner. Contractor shall, at all times while providing, performing, or completing the Work, including, without limitation, at all times while correcting any failure to meet warranty pursuant to Section 3.2 of this Contract, maintain and keep in force, at Contractor's expense, the minimum insurance coverage and limits set forth in Attachment A.

4.3 Indemnification

Contractor shall indemnify, save harmless, and defend Owner against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, that may arise, or be alleged to have arisen, out of or in connection with Contractor's performance of, or failure to perform, the Work or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of Contractor, except to the extent caused by the sole negligence of Owner.

ARTICLE V
PAYMENT

5.1 Contract Price

Owner shall pay to Contractor, in accordance with and subject to the terms and conditions set forth in this Article V and Attachment A, and Contractor shall accept in full satisfaction for providing, performing, and completing the Work, the amount or amounts set forth in Attachment A ("***Contract Price***"), subject to any additions, deductions, or withholdings provided for in this Contract.

5.2 Taxes and Benefits

Owner is exempt from and shall not be responsible to pay, or reimburse Contractor for, any state or local sales, use, or excise taxes. The Contract Price includes all other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, or premium is hereby waived and released by Contractor.

5.3 Progress Payments

A. Payment in Installments. The Contract Price shall be paid in full upon completion of the program ("***Payments***").

B. Pay Requests. Contractor shall, as a condition precedent to its right to receive each Progress Payment, submit to Owner a pay request in the form provided by Owner ("***Pay Request***"). The first Pay Request shall be submitted not sooner than 60 days following commencement of work. Owner may, by written notice to Contractor, designate a specific day of each month on or before which Pay Requests must be submitted. Each Pay Request shall include (a) Contractor's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and (b) Contractor's certification that all prior Progress Payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

C. Work Entire. This Contract and the Work are entire and the Work as a whole is of the essence of this Contract. Notwithstanding any other provision of this Contract, each and every part of this Contract and of the Work are interdependent and common to one another and to Owner's obligation to pay all or any part of the Contract Price or any other consideration for the Work. Any and all Progress Payments made pursuant to this Article are provided merely for the convenience of Contractor and for no other purpose.

5.4 Final Acceptance and Final Payment

A. Notice of Completion. When the Work has been completed and is ready in all respects for acceptance by Owner, Contractor shall notify Owner and request a final inspection ("***Notice of Completion***"). Contractor's Notice of Completion shall be given sufficiently in advance of the Completion Date to allow for scheduling of the final inspection and for completion or correction before the Completion Date of any items identified by such inspection as being defective, damaged, flawed, unsuitable, nonconforming, incomplete, or otherwise not in full compliance with, or as required by or pursuant to, this Contract ("***Punch List Work***").

B. Punch List and Final Acceptance. The Work shall be finally accepted when, and only when, the whole and all parts thereof shall have been completed to the satisfaction of Owner in full compliance with, and as required by or pursuant to, this Contract. Upon receipt of Contractor's Notice of Completion, Owner shall make a review of the Work and notify Contractor in writing of all Punch List Work, if any, to be completed or corrected. Following Contractor's completion or correction of all Punch List Work, Owner shall make another review of the Work and prepare and deliver to Contractor either a written notice of additional Punch List Work to be completed or corrected or a written notice of final acceptance of the Work ("***Final Acceptance***").

C. Final Payment. As soon as practicable after Final Acceptance, Contractor shall submit to Owner a properly completed final Pay Request in the form provided by Owner ("***Final Pay Request***"). Owner shall pay to Contractor the balance of the Contract Price, after deducting therefrom all charges against Contractor as provided for in this Contract ("***Final Payment***"). Final Payment shall be made not later than 60 days after Owner approves the Final Pay Request. The acceptance by Contractor of Final Payment shall operate as a full and complete release of Owner of and from any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses of, by, or to Contractor for anything done, furnished for, arising out of, relating to, or in connection with the Work or for or on account of any act or neglect of Owner arising out of, relating to, or in connection with the Work.

5.5 Liens

A. Title. Nothing in this Contract shall be construed as vesting in Contractor any right of property in any equipment, materials, supplies, and other items provided under this Contract after they have been installed in, incorporated into, attached to, or affixed to, the Work or the Work Site. All such equipment, materials, supplies, and other items shall, upon being so installed, incorporated, attached or affixed, become the property of Owner, but such title shall not release Contractor from its duty to insure and protect the Work in accordance with the requirements of this Contract.

B. Waivers of Lien. Contractor shall, from time to time at Owner's request and in any event prior to Final Payment, furnish to Owner such receipts, releases, affidavits, certificates, and other evidence as may be necessary to establish, to the reasonable satisfaction of Owner, that no lien against the Work or the public funds held by Owner exists in favor of any person whatsoever for or by reason of any equipment, material, supplies, or other item furnished, labor performed, or other thing done in connection with the Work or this Contract ("***Lien***") and that no right to file any Lien exists in favor of any person whatsoever.

C. Removal of Liens. If at any time any notice of any Lien is filed, then Contractor shall, promptly and without charge, discharge, remove, or otherwise dispose of such Lien. Until such discharge, removal, or disposition, Owner shall have the right to retain from any money payable hereunder an amount that Owner, in its sole judgment, deems necessary to satisfy such Lien and to pay the costs and expenses, including attorneys' fees and administrative expenses, of any actions brought in connection therewith or by reason thereof.

D. Protection of Owner Only. This Section shall not operate to relieve Contractor's surety or sureties from any of their obligations under the Bonds, nor shall it be deemed to vest any right, interest, or entitlement in any subcontractor or supplier. Owner's retention of funds pursuant to this Section shall be deemed solely for the protection of its own interests pending removal of such Liens by Contractor, and Owner shall have no obligation to apply such funds to such removal but may, nevertheless, do so where Owner's interests would thereby be served.

5.6 Deductions

A. Owner's Right to Withhold. Notwithstanding any other provision of this Contract and without prejudice to any of Owner's other rights or remedies, Owner shall have the right at any time or times, whether before or after approval of any Pay Request, to deduct and withhold from any Progress or Final Payment that may be or become due under this Contract such amount as may reasonably appear necessary to compensate Owner for any actual or prospective loss due to: (1) Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; (2) damage for which Contractor is liable under this Contract; (3) state or local sales, use, or excise taxes from which Owner is exempt; (4) Liens or claims of Lien regardless of merit; (5) claims of subcontractors, suppliers, or other persons regardless of merit; (6) delay in the progress or completion of the Work; (7) inability of Contractor to complete the Work; (8) failure of Contractor to properly complete or document any Pay Request; (9) any other failure of Contractor to perform any of its obligations under this Contract; or (10) the cost to Owner, including attorneys' fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of Owner's remedies set forth in Section 6.3 of this Contract.

B. Use of Withheld Funds. Owner shall be entitled to retain any and all amounts withheld pursuant to Subsection 5.6A above until Contractor shall have either performed the obligations in question or furnished security for such performance satisfactory to Owner. Owner shall be entitled to apply any money withheld or any other money due Contractor under this Contract to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, attorneys' fees and administrative expenses incurred, suffered, or sustained by Owner and chargeable to Contractor under this Contract.

ARTICLE VI
DISPUTES AND REMEDIES

6.1 Dispute Resolution Procedure

A. Notice of Disputes and Objections. If Contractor disputes or objects to any requirement, direction, instruction, interpretation, determination, or decision of Owner, Contractor may notify Owner in writing of its dispute or objection and of the amount of any equitable adjustment to the Contract Price or Contract Time to which Contractor claims it will be entitled as a result thereof; provided, however, that Contractor shall, nevertheless, proceed without delay to perform the Work as required, directed, instructed, interpreted, determined, or decided by Owner, without regard to such dispute or objection. Unless Contractor so notifies Owner within two business days after receipt of such requirement, direction, instruction, interpretation, determination, or decision, Contractor shall be conclusively deemed to have waived all such disputes or objections and all claims based thereon.

B. Negotiation of Disputes and Objections. To avoid and settle without litigation any such dispute or objection, Owner and Contractor agree to engage in good faith negotiations. Within three business days after Owner's receipt of Contractor's written notice of dispute or objection, a conference between Owner and Contractor shall be held to resolve the dispute. Within three business days after the end of the conference, Owner shall render its final decision, in writing, to Contractor. If Contractor objects to the final decision of Owner, then it shall, within three business days, give Owner notice thereof and, in such notice, shall state its final demand for settlement of the dispute. Unless Contractor so notifies Owner, Contractor shall be conclusively deemed (1) to have agreed to and accepted Owner's final decision and (2) to have waived all claims based on such final decision.

6.2 Contractor's Remedies

If Owner fails or refuses to satisfy a final demand made by Contractor pursuant to Section 6.1 of this Contract, or to otherwise resolve the dispute which is the subject of such demand to the satisfaction of Contractor, within ten days following receipt of such demand, then Contractor shall be entitled to pursue such remedies, not inconsistent with the provisions of this Contract, as it may have in law or equity.

6.3 Owner's Remedies

If it should appear at any time prior to Final Payment that Contractor has failed or refused to prosecute, or has delayed in the prosecution of, the Work with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract on or before the Completion Date, or has attempted to assign this Contract or Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty in this Contract, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("***Event of Default***"), and has failed to cure any such Event of Default within five business days after Contractor's receipt of written notice of such Event of Default, then Owner shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Owner may require Contractor, within such reasonable time as may be fixed by Owner, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; to remove from the Work Site any such Work; to accelerate all or any part of the Work; and to take any or all other action necessary to bring Contractor and the Work into strict compliance with this Contract.

2. Owner may perform or have performed all Work necessary for the accomplishment of the results stated in Paragraph 1 above and withhold or recover from Contractor all the cost and expense, including attorneys' fees and administrative costs, incurred by Owner in connection therewith.

3. Owner may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction in the Contract Price.

4. Owner may terminate this Contract without liability for further payment of amounts due or to become due under this Contract.

5. Owner may, without terminating this Contract, terminate Contractor's rights under this Contract and, for the purpose of completing or correcting the Work, evict Contractor and take possession of all equipment, materials, supplies, tools, appliances, plans, specifications, schedules, manuals, drawings, and other papers relating to the Work, whether at the Work Site or elsewhere, and either complete or correct the Work with its own forces or contracted forces, all at Contractor's expense.

6. Upon any termination of this Contract or of Contractor's rights under this Contract, and at Owner's option exercised in writing, any or all subcontracts and supplier contracts of Contractor shall be deemed to be assigned to Owner without any further action being required, but Owner shall not thereby assume any obligation for payments due under such subcontracts and supplier contracts for any Work provided or performed prior to such assignment.

7. Owner may withhold from any Progress Payment or Final Payment, whether or not previously approved, or may recover from Contractor, any and all costs, including attorneys' fees and administrative expenses, incurred by Owner as the result of any Event of Default or as a result of

actions taken by Owner in response to any Event of Default.

8. Owner may recover any damages suffered by Owner.

6.4 Owner's Special Remedy for Delay

If the Work is not completed by Contractor, in full compliance with, and as required by or pursuant to, this Contract, within the Contract Time as such time may be extended by Change Order, then Owner may invoke its remedies under Section 6.3 of this Contract or may, in the exercise of its sole and absolute discretion, permit Contractor to complete the Work but charge to Contractor, and deduct from any Progress or Final Payments, whether or not previously approved, administrative expenses and costs for each day completion of the Work is delayed beyond the Completion Date, computed on the basis of the "Per Diem Administrative Charge" set forth in Attachment A, as well as any additional damages caused by such delay.

6.5 Terminations and Suspensions Deemed for Convenience

Any termination or suspension of Contractor's rights under this Contract for an alleged default that is ultimately held unjustified shall automatically be deemed to be a termination or suspension for the convenience of Owner under Section 1.15 of this Contract.

ARTICLE VII
LEGAL RELATIONSHIPS AND REQUIREMENTS

7.1 Binding Effect

This Contract shall be binding upon Owner and Contractor and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns. Every reference in this Contract to a party shall also be deemed to be a reference to the authorized officers, employees, agents, and representatives of such party.

7.2 Relationship of the Parties

Contractor shall act as an independent contractor in providing and performing the Work. Nothing in, nor done pursuant to, this Contract shall be construed (1) to create the relationship of principal and agent, partners, or joint ventures between Owner and Contractor or (2) except as provided in Paragraph 6.3(6) above, to create any relationship between Owner and any subcontractor or supplier of Contractor.

7.3 No Collusion

Contractor hereby represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to Owner prior to the execution of this Contract, and that this Contract is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Contractor has, in procuring this Contract, colluded with any other person, firm, or corporation, then Contractor shall be liable to Owner for all loss or damage that Owner may suffer thereby, and this Contract shall, at Owner's option, be null and void.

7.4 Assignment

Contractor shall not (1) assign this Contract in whole or in part, (2) assign any of Contractor's rights or obligations under this Contract, or (3) assign any payment due or to become due under this Contract without the prior express written approval of Owner, which approval may be withheld in the sole and unfettered discretion of Owner; provided, however, that Owner's prior written approval shall not be required for assignments of accounts, as defined in the Illinois Commercial Code, if to do so would violate Section 9-318 of the Illinois Commercial Code, 810 ILCS 5/9-318. Owner may assign this Contract, in whole or in part, or any or all of its rights or obligations under this Contract, without the consent of Contractor.

7.5 Confidential Information

All information supplied by Owner to Contractor for or in connection with this Contract or the Work shall be held confidential by Contractor and shall not, without the prior express written consent of Owner, be used for any purpose other than performance of the Work.

7.6 No Waiver

No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owner, nor any order by Owner for the payment of money, nor any payment for, or use, occupancy, possession, or acceptance of, the whole or any part of the Work by Owner, nor any extension of time granted by Owner, nor any delay by Owner in exercising any right under this Contract, nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any defective, damaged, flawed, unsuitable, nonconforming or incomplete Work, equipment, materials, or supplies, nor operate to waive or otherwise diminish the effect of any warranty or representation made by Contractor; or of any requirement or provision of this Contract; or of any remedy, power, or right of Owner.

7.7 No Third Party Beneficiaries

No claim as a third party beneficiary under this Contract by any person, firm, or corporation other than Contractor shall be made, or be valid, against the Owner or the Contractor.

7.8 Notices

All notices required or permitted to be given under this Contract shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier or (iii) by certified mail, return receipt requested, and deposited in the U.S. mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each party shall have the right to change the address or addressee, or both, for all future notices and communications to the other party but no notice of a change of address or addressee shall be effective until actually received. Notices and communications to the Owner shall be addressed to, and delivered at, the following address:

Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, IL 60712
Attention: Andrew Letson, Public Works Director

With a copy to: Holland & Knight LLP
131 S. Dearborn Street, 30th Floor
Chicago, Illinois 60603
Attention: Steven M. Elrod, Corporation Counsel

Notices and communications to the Contractor shall be addressed to, and delivered at, the following address:

Schroeder and Schroeder, Inc.
7306 Central Park,
Skokie, Illinois, 60076

7.9 Governing Laws

This Contract shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

7.10 Changes in Laws

Unless otherwise provided in this Contract, any reference to existing law shall be deemed to include any modifications of, or amendments, to existing law that may occur in the future.

7.11 Compliance with Laws

Contractor shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Work is provided, performed, and completed in accordance with all required governmental permits, licenses or other approvals and authorizations that may be required in connection with providing, performing, and completing the Work, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Prevailing Wage Act, 820 ILCS 130/0.01 et seq. (in furtherance of which, a copy of Owner's ordinance ascertaining the prevailing rate of wages, in effect as of the date of this Contract, has been attached as an Appendix to this Contract; if the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to this Contract); any other prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; the Illinois Steel Products Procurement Act, 30 ILCS 565/1 et seq.; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and the Public Works Discrimination Act, 775 ILCS 10/1 et seq.; and any statutes regarding safety or the performance of the Work, including the Illinois Structural Work Act, the Illinois Underground Utility Facilities Damage Prevention Act, and the Occupational Safety and Health Act. Contractor shall also comply with all conditions of any federal, state, or local grant received by Owner or Contractor with respect to this Contract or the Work. Further, Bidder shall

have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act .

Contractor shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's, or its subcontractors' or suppliers', performance of, or failure to perform, the Work or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

7.12 Compliance with Patents

A. Assumption of Costs, Royalties, and Fees. Contractor shall pay or cause to be paid all costs, royalties, and fees arising from the use on, or the incorporation into, the Work, of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions.

B. Effect of Contractor Being Enjoined. Should Contractor be enjoined from furnishing or using any equipment, materials, supplies, tools, appliances, devices, processes, or inventions supplied or required to be supplied or used under this Contract, Contractor shall promptly offer substitute equipment, materials, supplies, tools, appliances, devices, processes, or inventions in lieu thereof, of equal efficiency, quality, suitability, and market value, for review by Owner. If Owner should disapprove the offered substitutes and should elect, in lieu of a substitution, to have supplied, and to retain and use, any such equipment, materials, supplies, tools, appliances, devices, processes, or inventions as may by this Contract be required to be supplied, Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for Owner to use such equipment, materials, supplies, tools, appliances, devices, processes, or inventions without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should Contractor neglect or refuse to make any approved substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then Owner shall have the right to make such substitution, or Owner may pay such royalties and secure such licenses and charge the cost thereof against any money due Contractor from Owner or recover the amount thereof from Contractor and its surety or sureties notwithstanding that Final Payment may have been made.

7.13 Time of the Essence

Time is of the essence in the performance of all terms and provisions of this Contract Calendar Days and Time.

7.14 Calendar Days and Time

Unless otherwise provided in this Contract, any reference in this Contract to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Contract falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

7.15 Severability

It is hereby expressed to be the intent of the parties to this Contract that should any provision, covenant, agreement, or portion of this Contract or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Contract and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Contract to the greatest extent permitted by applicable law.

7.16 Entire Agreement

This Contract constitutes the entire agreement between the parties to this Contract concerning the work and supercedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Contract.

7.17 Amendments and Modifications

No amendment or modification to this Contract shall be effective until it is reduced to writing and approved and executed by the corporate authorities of the parties in accordance with all applicable statutory procedures.

IN WITNESS WHEREOF, Owner and Contractor have caused this Contract to be executed in five original counterparts as of the day and year first written above.

ATTEST:	**VILLAGE OF LINCOLNWOOD**
By:_____ Beryl Herman, Village Clerk	_____ Timothy C. Wiberg, Village Administrator
ATTEST:	**SCHROEDER AND SCHROEDER, INC.**
By:_____	By:_____
Title:_____	Title:_____

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

CONTRACTOR'S CERTIFICATION

_____ **EXECUTING OFFICER**, being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.

DATED this _____ day of _____, 2018.

ATTEST: **SCHROEDER AND SCHROEDER, INC.**

By: _____ By: _____

Title: _____ Title: _____

Subscribed and Sworn to
before me this ____ day
of _____, 200__.

My Commission Expires: _____

_____
Notary Public

[SEAL]

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ATTACHMENT A

SUPPLEMENTAL SCHEDULE OF CONTRACT TERMS

1. **Project**:

Removal and replacement of sidewalk and curb and gutter sections throughout the parkways within the corporate limits of the Village of Lincolnwood.

2. **Work Site**:

Various locations throughout the Village of Lincolnwood, located within the public right of way.

3. **Permits, Licenses, Approvals, and Authorizations**:

Contractor shall obtain all required governmental permits, licenses, approvals, and authorizations.

4. **Commencement Date**:

Work shall commence work within twenty (20) days following execution of the Contract by Owner.

5. **Completion Date**:

Work shall be completed no later than October 19, 2018, plus extensions, if any, authorized by a Change Order issued pursuant to Subsection 2.2A of the Contract

6. **Insurance Coverage**:

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

$_300,000_ injury-per occurrence

$_500,000_ disease-per employee

$_____ disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois Article 107.02.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than **$1,000,000** for vehicles owned, non-owned, or rented.

All employees shall be included as insured.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

(1) General Aggregate: $_2,000,000_

(2) Bodily Injury:

$_500,000 per person

$_1,000,000_ per occurrence

(3) Property Damage:

$_1,000,000 per occurrence, and

$_2,000,000 aggregate.

(4) Other Coverage:

Coverage's shall include:

- Premises/Operations
- Products/Completed Operations (to be maintained for two years following Final Payment)
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of the Contract)
- Bodily Injury and Property Damage

"X", "C", and "U" exclusions shall be deleted.

Railroad exclusions shall be deleted if Work Site is within 50 feet of any railroad track.

All employees shall be included as insured.

D. Umbrella Policy. The required coverage may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

E. Owner as Additional Insured. Owner shall be named as an Additional Insured on the required policies excluding worker's compensation.

SCHEDULE OF PRICES (SEE ATTACHMENT A-1)

Item Description	Unit	Approximate Number of Units	Price Per Unit
P.C.C Sidewalk Removal	SF	9,000	$1.00
P.C.C Sidewalk Replacement	SF	9,000	$7.50
Combination Curb and Gutter Removal and Replacement (M3.12, B6.12, B6.18)	LF	550	$35.00
Detectable Warnings (Fiberglass)	EA	2	$250.00

8. **Progress Payments**:

A. General. Owner shall pay to Contractor 90 percent of the Value of Work, determined in the manner set forth below, installed and complete in place up to the day before the Pay Request, less the aggregate of all previous Progress Payments, until 50 percent of contract Value of Work is completed. The total amount of Progress Payments made prior to Final Acceptance by Owner shall not exceed 95 percent of the Contract Price.

B. Value of Work. The Value of the Work shall be determined as follows (when applicable):

(1) Lump Sum Items. For all Work to be paid on a lump sum basis, Contractor shall, not later than 10 days after execution of the Contract and before submitting its first Pay Request, submit to Owner a schedule showing the value of each component part of such Work in form and with substantiating data acceptable to Owner ("***Breakdown Schedule***"). The sum of the items listed in the Breakdown Schedule shall equal the amount or amounts set forth in the Schedule of Prices for Lump Sum Work. An unbalanced Breakdown Schedule providing for overpayment of Contractor on component parts of the Work to be performed first will not be accepted. The Breakdown Schedule shall be revised and resubmitted until acceptable to Owner. No payment shall be made for any lump sum item until Contractor has submitted, and Owner has approved, an acceptable Breakdown Schedule.

Owner may require that the approved Breakdown Schedule be revised based on developments occurring during the provision and performance of the Work. If Contractor fails to submit a revised Breakdown Schedule

that is acceptable to Owner, Owner shall have the right either to suspend Progress and Final Payments for Lump Sum Work or to make such Payments based on Owner's determination of the value of the Work completed.

(2) Unit Price Items. For all Work to be paid on a unit price basis, the value of such Work shall be determined by Owner on the basis of the actual number of acceptable units of Unit Price Items installed and complete in place, multiplied by the applicable Unit Price set forth in the Schedule of Prices. The actual number of acceptable units installed and complete in place shall be measured on the basis described in Attachment B to the Contract or, in the absence of such description, on the basis determined by Owner. The number of units of Unit Price Items stated in the Schedule of Prices are Owner's estimate only and shall not be used in establishing the Progress or Final Payments due Contractor. The Contract Price shall be adjusted to reflect the actual number of acceptable units of Unit Price Items installed and complete in place upon Final Acceptance.

C. Application of Payments. All Progress and Final Payments made by Owner to Contractor shall be applied to the payment or reimbursement of the costs with respect to which they were paid and shall not be applied to or used for any pre-existing or unrelated debt between Contractor and Owner or between Contractor and any third party.

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ATTACHMENT B

SPECIFICATIONS

1. SCOPE OF WORK
The Work consists of furnishing all labor, materials, equipment, and other incidentals necessary for the completion of removal and/or replacement of curb, gutter, sidewalk, installation of ADA detectable warnings, traffic control, tree grates, raised reflective pavement markers, (valve vault, manholes, inlets and catch basins) adjustment or reconstruction at various locations within the Village.

2. CONTRACTOR SUBMITTALS

2.1 Prior to beginning work, the Contractor shall furnish to the Owner the necessary certifications that all materials to be used meet the specification of Division 1000, MATERIALS of the “State of Illinois, Standard Specifications for Road and Bridge Construction” (January 1, 2012 Edition), hereinafter referred to as the “Standard Specifications”.

2.2 Prior to beginning work, the Contractor shall provide a list of contacts including the name and phone number of the Project Manager, each crew leader, and an emergency contact who shall be available 24-hours a day, 7 days a week.

2.3 Following the award of construction contract and prior to starting work, the Contractor shall furnish to the Owner a construction progress schedule or critical path schedule satisfactory to the Public Works Director (or his/her designee) which shall show the proposed sequence of work and how the Contractor proposes to complete the work prior to the completion date(s) specified in Section 5 of these Technical Specifications.

3. MATERIALS & SERVICES TO BE PROVIDED BY THE MUNICIPALITIES
Owner shall provide the Contractor with a list(s) of repairs sorted by address and a map showing the approximate location of each repair.

4. TECHNICAL SPECIFICATIONS
The Contractor shall complete the work in accordance with the Standard Specifications (as supplemented by the following technical specifications), the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures for Materials" in effect on the date of invitation for bids, and the Supplemental Specifications and Recurring Special Provisions which apply to and govern the construction of this work. The Contractor shall comply with all other applicable ordinances and requirements of State, County, Local and other agencies having jurisdictional authority over the work. Where there is a conflict between these Technical Specifications, the Standard Specifications and other applicable requirements, the most restrictive requirement shall prevail. The Contractor shall provide all necessary labor, tools,

equipment, materials and other appurtenances necessary to complete the work unless otherwise noted in these Specifications.

The Contractor shall prune vegetation that interferes with construction (e.g. tree branches, overgrown bushes, etc.) in accordance with Section 201.05 of the Standard Specifications. Cost of pruning is incidental to the contract. The Contractor shall not remove existing trees without prior approval of the Public Works Director (or his/her designee).

Mobilization

This work shall be done in accordance with Section 671 of the Standard Specifications except as modified herein.

Basis of Payment: Mobilization will not be paid for separately, but will be included in the items for which this work applies.

Traffic Control and Protection

This work shall be done in accordance with the applicable portions of Section 701 of the Standard Specifications, the Supplemental Specifications, the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", and any details and Highway Standards contained in the Plans and Special Provisions, and the Special Provisions contained herein, except as modified herein. Special Attention is called to Article 107.09 of the Standard Specifications and the following Highway Standards, Details, Recurring Local Roads and Streets Special Provisions, and Special Provisions contained herein, relating to traffic control.

HIGHWAY STANDARDS: 701301, 701311, 701501, 701801, 701901
DISTRICT ONE DETAILS: Traffic Control and Protection for Side Roads, Intersections, and Driveways.

RECURRING LOCAL ROADS AND STREETS SPECIAL PROVISIONS: Work Zone Traffic Control Surveillance, Flaggers in Work Zones.

This work includes furnishing, installing and maintaining of all temporary signs, barricades, warning lights, fences, flagmen, and other devices which are to be used for purposes of regulating, warning or guiding vehicular or pedestrian traffic during construction of this project.

The Contractor shall maintain one lane open to traffic at all times. Two lanes of traffic shall be maintained at all times during nonworking hours. Type II barricades (State of Illinois Standard 2299-9) with lights shall be maintained, whenever one lane of traffic is to be closed, at 25-foot intervals, except wherever there is a vertical grade difference of six inches or more; barricades shall be spaced at ten-foot intervals, throughout the improvement.

When it becomes necessary to close a street due to work through an intersection or street crossing, the Contractor shall provide traffic control devices in accordance with State of Illinois Standard “701501-02”.

No excavation shall be left open overnight. All traffic control devices shall remain in place until specific authorization for their removal is received from the Public Work Director (or his/her designee).

No work shall proceed unless all traffic control devices are in place as specified herein or as determined by the Public Work Director (or his/her designee).

All traffic control devices shall be kept clean and neat appearing, and shall be replaced immediately if they become ineffective due to damage or defacement.

The Contractor shall contact the Owner at least 72 hours in advance of beginning work. Construction operations shall be conducted in a manner such that streets will be open to emergency traffic and accessible as required to local traffic. Advanced notice shall be provided to residents, police, fire, school districts and trash haulers when access to any street will be temporarily closed or limited. Removal and replacement of curb and gutter and driveways shall be planned so as to cause a minimum of inconvenience to the abutting property Owner. The work shall be accomplished such that the streets will be left open to local traffic at the end of each working day.

Basis of Payment: This work will not be paid for separately, but will be included in the items for which this work applies. This work includes all labor, materials, installation, transportation, maintenance, handling flagmen and incidental expenses or work necessary to furnish, install, maintain and remove all traffic control devices indicated herein and as determined by the Public Work Director (or his/her designee) to complete the work as specified. Additional flaggers, fencing, signs, or barricades as may be required by the Public Work Director (or his/her designee) for safe movement of traffic and pedestrians will not be paid for separately, but will be included in the items for which this work applies.

P.C.C. SIDEWALK REMOVAL (5”-6”)

This item shall include the removal of Portland Cement Concrete sidewalk of the thickness specified. This work shall be done in accordance with the Standard Specifications insofar as applicable, including Section 440. The work shall include complete removal of those areas which have been marked by the Public Work Director (or his/her designee) for removal and which are included on a list supplied to the Contractor. The Contractor shall notify the City or Village 48 hours in advance of scheduled time and place he intends to work.

The Contractor shall machine-saw a perpendicular clean joint between that portion of the sidewalk to be removed and that which is to remain in place. If the Contractor removes or damages the existing sidewalk outside the limits

designated by the Public Work Director (or his/her designee) for removal, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee).

Residents shall be notified in writing 48 hours in advance of work across their driveway. The notification for sidewalk/driveway apron removal shall include an alternate date in case of rain and or other cancellations and must include Contractor's contact person(s) and phone number for additional information.

All material excavated under this item shall be immediately loaded and hauled away and shall not be stored in the street or parkway area.

Basis of Payment: This work will be paid for at the contract unit price per square foot for P.C.C. Sidewalk Removal (5"-6"), which includes, sidewalk removal, backfilling with topsoil and seeding, removal and disposal of all surplus materials and restoration of parkways.

P.C.C. SIDEWALK REPLACEMENT (5"-6")

This item shall include the replacement of Portland Cement Concrete sidewalk of the thickness specified. The Contractor shall notify the City or Village 48 hours in advance of scheduled time and place he intends to work.

If the Contractor removes or damages the existing sidewalk outside the limits designated by the Public Work Director (or his/her designee) for replacement, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee). In addition, the Contractor shall be responsible to provide personnel to protect his work from third party damage. Should any of the new work be damaged, it shall be removed and replaced at the Contractor's expense. The Contractor shall schedule his work so that the concrete placed, takes its initial set during daylight hours. Claims of darkness shall not be reason to relieve the Contractor from responsibility.

Expansion joints will be required as specified in Standard Specifications except the maximum spacing will be 50 feet. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to Portland Cement Concrete sidewalk or driveway. Saw cuts will be made to provide for smooth joints between all existing and proposed work. Any damage done to adjacent sidewalks will be replaced by Contractor as an incidental item. As soon as the finished concrete has lost its sheen, a spray on membrane curing compound conforming to Section 1022.01 of the Standard Specifications shall be applied to all finished concrete surfaces. WORK THAT IS NOT PROPERLY CURED WILL NOT BE ACCEPTED OR PAID FOR. All Portland Cement Concrete shall be treated with a protective coat application.

Sidewalk construction across driveways WILL BE SAWCUT ON BOTH SIDES

ADJACENT TO THE DRIVEWAY to reduce the possibility of damage to the driveway. Any damage to driveways will be repaired with like materials and will be considered incidental to Sidewalk Removal and Replacement. Where sidewalk is replaced across a driveway, it will be with a 6" thickness. This additional thickness of sidewalk will be considered incidental to the contract unit price for Sidewalk Removal and Replacement. The driveway shall be kept barricaded closed at the sidewalk for a minimum of 3 days.

Residents shall be notified in writing 48 hours in advance of work across their driveway. The notification for sidewalk/driveway apron removal shall include an alternate date in case of rain and or other cancellations and must include Contractor's contact person(s) and phone number for additional information.

The thickness of the new sidewalk shall be a minimum of five (5") inches or equal to the thickness of the existing sidewalk whichever is greater. Sidewalks within the limits of existing or proposed driveways shall have a minimum thickness of six (6") inches.

Forms shall be held securely in place by stakes or braces with the top edge true to line and grade. The forms for the sidewalk shall be set so that the slab will have a fall of one (1) inch vertical to four (4) feet horizontal from the edge nearest the property line toward the edge farthest from the property line, except as may be otherwise directed by the Public Work Director (or his/her designee).

For sidewalks passing over newly constructed utility trenches, three equally spaced epoxy coated No. 4 reinforcing bars shall be centered over all utility trenches. Bars shall extend a minimum of 5 feet (1.5 m) beyond the walls of the utility trench. Reinforcement shall be incidental to the cost of the pay item.

Basis of Payment: This work will be paid for at the contract unit price per square foot for P.C.C. SIDEWALK REPLACEMENT (5"-6"), which includes expansion and contraction joints, pouring, consolidating, finishing, curing and protecting the P.C.C. sidewalk, backfilling with topsoil and seeding, removal and disposal of all surplus materials, and restoration of parkways.

COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT (M3.12, B6.12, B6.18)

The work shall be conducted in accordance with the Standard Specifications insofar as applicable.

This work shall consist of removal and replacement of M3.12, B6.12 and B6.18 curb and gutter to match existing. Sections to be removed must be broken out at an existing joint or must be sawcut full-depth to provide a clean edge. Existing tie bars must be retained or replaced as existing. All work shall be marked out in the field by the Public Work Director (or his/her designee) and is subject to

approval by him.

The new curb must be depressed for ADA ramps where sidewalk abuts the curb, then tapered up to full height within two feet. All work shall be marked out in the field by the Public Work Director (or his/her designee) and is subject to approval by him. Contraction joints shall be sawed and sealed according to the Standard Specifications every fifteen feet or at wider spacing if required by the Public Work Director (or his/her designee). For continuous sections greater than 50 feet long, one (1) transverse expansion joints shall be required every 50'. For continuous sections 0-50 feet long, one (1) transverse expansion joint shall be required.

If required, prior to placing new curb and gutter section, the Contractor will excavate for placement of 4" of compacted grade CA-6 stone base (crushed concrete will not be allowed). If the Contractor removes or damages the existing curb, gutter or curb and gutter outside the limits designated by the Public Work Director (or his/her designee) for replacement, the Contractor will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee). Compacted stone base shall be included with the price of the curb and gutter.

Restoration work within two feet of the back of the curb is considered incidental to this item. No additional restoration will be allowed unless approved by Public Work Director (or his/her designee).

Basis of Payment: This work will be paid for at the contract unit price per foot for COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT (M3.12, B6.12, B6.18).

DETECTABLE WARNINGS

Detectable warnings (fiberglass) shall consist of pre-stamped fiberglass reinforced plastic panels as manufactured by Access Tile (cast in place replaceable) or approved equal (2' x 5' typical). Any ramp panel substitutions must be submitted in writing to the ENGINEER for approval.

Colors:
Lincolnwood – Brick Red (No. 22144)

Basis of Payment: This work will be paid for at the contract unit price per each for DETECTABLE WARNINGS (FIBERGLASS).

PROTECTIVE COAT

This work shall be done in accordance with Section 420 of the Standard Specifications except as modified herein.

Protective Coat shall be Cure & Seal 1315EF manufactured by Dayton Superior or approved equal and shall be applied in accordance with the manufacturer's recommendations.

Two (2) coats of Cure & Seal shall be applied to all new P.C.C. pavements, driveways, sidewalks, patios and curbs and gutters. Cure & Seal product shall be stirred thoroughly prior to use and shall not be diluted or thinned. The first coat of Cure & Seal shall be applied immediately after all surface water has disappeared and surface cannot be marred. The second coat of Cure & Seal shall be applied after the first coat has dried or as determined by the Public Work Director (or his/her designee).

Protective Coat will not be paid for separately, but will be included in the items for which this work applies.

NEW P.C.C. SIDEWALK PLACEMENT (5-6")

This item is for the construction of 5 or 6 inches of Portland Cement Concrete sidewalk and accessibility ramps including excavation and preparation of the subgrade. The subgrade shall be tamped or rolled until thoroughly compacted and at the proper line and grade. The Contractor shall notify the City or Village 48 hours in advance of scheduled time and place he intends to work.

The Contractor is responsible for protection of existing sidewalk and structures. If the Contractor damages the existing sidewalk during the placement of new sidewalk, he will be required to remove and replace that portion at his own expense to the satisfaction of the Public Work Director (or his/her designee). In addition, the Contractor shall be responsible to provide personnel to protect his work from third party damage. Should any of the new work be damaged, it shall be removed and replaced at the Contractor's expense. The Contractor shall schedule his work so that the concrete placed, takes its initial set during daylight hours. Claims of darkness shall not be reason to relieve the Contractor from responsibility.

Expansion joints will be required as specified in Standard Specifications except the maximum spacing will be 50 feet. Expansion joint material will be of the Bituminous Preformed Joint Filler type and is considered incidental to Portland Cement Concrete sidewalk or driveway. Saw cuts will be made to provide for smooth joints between all existing and proposed work. Any damage done to adjacent sidewalks will be replaced by Contractor as an incidental item. As soon as the finished concrete has lost its sheen, a spray on membrane curing compound conforming to Section 1022.01 of the Standard Specifications shall be applied to all finished concrete surfaces. WORK THAT IS NOT PROPERLY CURED WILL NOT BE ACCEPTED OR PAID FOR. All Portland Cement Concrete shall be treated with a protective coat application.

Residents shall be notified in writing 48 hours in advance of work across their driveway. The notification for sidewalk/driveway apron removal shall include an alternate date in case of rain and or other cancellations and must include Contractor's contact person(s) and phone number for additional information.

The thickness of the new sidewalk shall be a minimum of five (5") inches or equal to the thickness of any existing sidewalk which it ties in to, whichever is greater. Sidewalks within the limits of existing or proposed driveways shall have a minimum thickness of six (6") inches.

Forms shall be held securely in place by stakes or braces with the top edge true to line and grade. The forms for the sidewalk shall be set so that the slab will have a fall of one (1) inch vertical to four (4) feet horizontal from the edge nearest the property line toward the edge farthest from the property line, except as may be otherwise directed by the Public Work Director (or his/her designee).

For sidewalks passing over newly constructed utility trenches, three equally spaced epoxy coated No. 4 reinforcing bars shall be centered over all utility trenches. Bars shall extend a minimum of 5 feet (1.5 m) beyond the walls of the utility trench. Reinforcement shall be incidental to the cost of the pay item.

Basis of Payment: This work will be paid for at the contract unit price per square foot for NEW P.C.C. SIDEWALK PLACEMENT (5"-6"), which includes expansion and contraction joints, pouring, consolidating, finishing, curing and protecting the P.C.C. sidewalk, backfilling with topsoil and seeding, removal and disposal of all surplus materials, and restoration of parkways.

SODDING

This work shall be done in accordance with the Standard Specifications including ground surface preparation, placement and watering of sod. Payment will be made according to the contract unit price per square yard for SODDING.

5. **SCHEDULING OF WORK AND COMPLETION DATES**

The Contractor shall coordinate directly with Public Works Director (or his/her designee) to schedule the work.

The Contractor shall notify the owner no less than 72 hours prior to the start of any construction. The Contractor shall also notify the Illinois Department of Transportation, the Cook County Highway Department or any other affected agency prior to the start of any work within their respective rights-of-way.

The Contractor shall notify residents in writing 48 hours in advance of any work which will affect their driveway access. The duration of driveway closures shall not exceed 72 hours unless agreed to by the property owner and the Public Works Director (or his/her designee).

All work shall be completed prior to October 19, 2018 unless otherwise agreed to by a Municipality or as specified below for individual Municipalities.

6. **PERMITS**

For any State or County Highway Permits or other required Local Permits, the Contractor shall execute all necessary permit forms, provide and pay for any fee and bond requirements, and execute and comply with all insurance and performance guarantee requirements as incidental to the Contract.

7. **CONCRETE TESTING**

All materials incorporated in this Contract are to be inspected according to the non-QC/QA programs per the Project Procedures Guidelines (PPG). The latest version is available on the IDOT website at: http://www.dot.state.il.us/materials/projectproceduresguide.h

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ATTACHMENT C

LIST OF DRAWINGS

SHEET NOS.	SHEET TITLES	DATE LAST REVISED
	None.	

ATTACHMENT D

Except for such work as may be required to properly maintain lights and barricades, no work will be permitted on Sundays, legal holidays, Rosh Hashanah (September 10&11, 2018), Yom Kippur (September 18&19, 2018), Hanukkah, and on weekdays between 7:00 p.m. and 7:00 a.m. On Saturdays, no work shall begin before 9:00 a.m. or proceed after 5:00 p.m. without specific permission of the Engineer (Village of Lincolnwood).

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APPENDIX 1

PREVAILING WAGE ORDINANCE

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2017-1979

A RESOLUTION DETERMINING THE PREVAILING RATE OF WAGES IN THE VILLAGE OF LINCOLNWOOD

WHEREAS, the State of Illinois has enacted the "Prevailing Wage Act," 820 ILCS 130/0.01 *et seq.* (***"Act"***); and

WHEREAS, the Act requires that the Village investigate and ascertain the prevailing rate of wages as defined in the Act for laborers, mechanics, and other workers in the locality of Cook County employed in performing construction of public works for the Village; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to adopt this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. ASCERTAINMENT AND APPLICATION OF PREVAILING WAGES. To the extent and as required by the Act, the general prevailing rate of wages in Cook County for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Cook County area as determined by the Department of Labor of the State of Illinois as of July 2015, a copy of that determination being attached hereto and incorporated herein by reference as **Exhibit A**. As required by the Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois will supersede the Department's July 2015 determination and apply to any and all public works construction undertaken by the Village.

SECTION 3. CONTRACTORS' RESPONSIBILITY. Each contractor or subcontractor engaged in construction of public works for the Village to which the general prevailing rate of hourly wages are required by the Act to be paid must submit to the Village a certified payroll on a monthly basis, in accordance with Section 5 of the Act. The certified payroll must consist of a complete copy of those records required to be made and kept by the Act. The certified payroll must be accompanied by a statement signed by the contractor or subcontractor that certifies that: (A) such records are true and accurate; (B) the hourly rate paid is not less than the general prevailing rate of hourly wages required by the Act; and (C) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class A misdemeanor. A general contractor may rely on the certification of a lower tier subcontractor, provided that the general contractor does not knowingly rely upon a subcontractor's false certification. Upon seven business days' notice, the contractor and each subcontractor must make available for

inspection the records required to be made and kept by the Act: (i) to the Village and its officers and agents, and to the Director of the Illinois Department of Labor and his or her deputies and agents, and all other federal, State, or local law enforcement agencies and prosecutors; and (ii) at all reasonable hours at a location within the State.

SECTION 4. DEFINITIONS; APPLICABILITY. The definition of any term appearing in this Resolution that also is used in the Act is the same as in the Act. Nothing in this Resolution is to be construed to apply to the general prevailing rate of wages for Cook County, as ascertained pursuant to this Resolution, to any work or employment except public works construction of the Village conducted in Cook County to the extent required by the Act.

SECTION 5. POSTING AND INSPECTION. The Village Clerk is directed to publicly post or keep available for inspection by any interested party in the main office of the Village this determination or any revisions to the prevailing rate of wages for Cook County. A copy of this determination or of any revised determination of prevailing rate of wages for Cook County then in effect will be attached to all public works construction contract specifications.

SECTION 6. FILING. The Village Clerk is hereby directed to promptly file a certified copy of this Resolution with both the Secretary of State Index Division of the State of Illinois and the Department of Labor of the State of Illinois.

SECTION 7. PUBLICATION. The Village Clerk is hereby directed to cause a copy of this Resolution to be published in a newspaper of general circulation within the area within 30 days after its filing with the Secretary of State Index Division of the State of Illinois and the Department of Labor of the State of Illinois, which publication will constitute notice that this determination is effective and is the determination of the Village.

SECTION 8. MAILING UPON REQUEST. The Village Clerk is hereby directed to mail a copy of this determination to any employer, and to any association of employers, and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 9. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

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PASSED this 2nd day of May, 2017.

AYES: Trustees Patel, Cope, Ikezoe-Halevi, Spino, Nickell

NAYS: None

ABSENT: None

ABSTENTION: None

APPROVED by me this 2nd day of May, 2017.

Barry Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
2nd day of May, 2017

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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APPENDIX II

BOND TEMPLATES

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 9**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois Pertaining to General Maintenance

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Since October 1, 1977 the State of Illinois has imposed a motor fuel use tax on fuel used by interstate commercial motor vehicles. Revenues collected from this tax assists with building and maintaining roads and highways. A portion of State revenue from motor fuel taxes is returned to municipalities from the State of Illinois. The Village may request permission from the Illinois Department of Transportation (IDOT) to use motor fuel tax funds (MFT funds) for the following items:

- Construction and Maintenance of Municipal Streets and Extensions, Municipal Alleys, and Federal-Aid Routes within the municipality
- Bicycle Signs, Paths, Lanes, or Bicycle Parking, Facilities Storm Sewers
- Street Lighting Systems
- Grade Separations and Approaches
- Off-Street Parking Facilities
- Traffic Control and School Crossing Signals
- Pedestrian Subway or Overhead Crossings
- Sidewalks and Pedestrian Paths
- Non-dedicated Subdivision Roads established before July 23, 1959
- Matching funds for federal grants

The attached general maintenance Resolution reflects costs that are all included in the current year's budget and covers the cost of the Village's share of traffic signal maintenance. Traffic signal maintenance is managed by IDOT and the Village is billed for its portion of the maintenance. The Village pays only the portion of the maintenance for the legs that are under local control. For example, the Village pays 50% of the maintenance costs for the traffic signal at Lincoln and Pratt Avenues since Pratt is a local street and Lincoln is under the jurisdiction of IDOT. Attached to this resolution is the estimate of general maintenance costs provided by IDOT.

FINANCIAL IMPACT:
$24,000 has been budgeted in the FY 2018/19 Motor Fuel Tax Fund for maintenance of traffic signals.

DOCUMENTS ATTACHED:
1. Proposed Illinois Department of Transportation Resolution for General Maintenance of Traffic Signals
2. Illinois Department of Transportation Estimate of General Maintenance Costs

RECOMMENDED MOTION:
Move to approve a Resolution requesting motor fuel tax funds from the State of Illinois pertaining to general maintenance.

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Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
	Original	18-0000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Lincolnwood (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of Twenty-Four Thousand Dollars ($24,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/18 (Beginning Date) to 04/30/19 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Lincolnwood (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) ceritified originals of this resolution to the district office of the Department of Transportation.

I Beryl E. Herman (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Lincolnwood (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Lincolnwood (Name of Local Public Agency) at a meeting held on 06/05/18 (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

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Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.
Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District Compliance Review
District File

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Illinois Department of Transportation

Municipal Estimate of Maintenance Costs

Submittal Type: Original

Local Public Agency	County	Section Number	Maintenance Period Beginning	Maintenance Period Ending
Village of Lincolnwood	Cook	18-00000-00-GM	05/01/18	04-30-2019

Estimated Cost of Maintenance Operations

Maintenance Operation (No. and Description)	Maint. Eng. Group	Insp. Req.	For Group I, IIA, IIB or III					Est Total Operation Cost
			Item	Unit	Quantity	Unit Price	Item Cost	
Traffic Signal Maintenance	I	N		1				$24,000.00
(State Contract Repayment)								

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Instructions for BLR 14231

This form shall be used when a Municipality wants to expend funds for a maintenance period. The maintenance estimate must include all operations to be funded with Motor Fuel Tax (MFT) funds. If operations are added during the maintenance period, a revised or supplemental estimate is required. All estimates of maintenance costs must be submitted to the district for approval prior to incurring any expenses. The amount of MFT funds expended on items covered in the estimate is limited to the amount of MFT funds appropriated in the maintenance resolution. IF rental equipment is included in the estimate, BLR 12110 must also be completed and submitted.

For additional information refer to the Bureau of Local Roads and Streets Manual (BLRS), Chapter 14. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

Submittal Type	From the drop down, choose Original (being submitted for the first time), Revised (revising a previously approved submittal), or Supplemental (addition to estimate(s) already approved).
Local Public Agency	Insert the name of the municipality.
County	Insert the name of the County in which the municipality is located.
Maintenance Period	
Beginning	Insert the beginning date of the maintenance period. This must be 12 or 24 consecutive months. The dates must match those on the resolution.
Ending	Insert the ending date of the maintenance period, following the above guidelines.

Estimated Cost of Maintenance Operations

To aid in determining quantities for maintenance operations, the LPA may develop their own spreadsheet containing the following information. IDOT does not provide a form for this purpose.

Location			Surface			Maintenance Operation			
Street/Road	From	To	Existing Type	Length	Width	No.	Description	Unit	Quantity

Maintenance Operations	List each maintenance operations with a consecutive operation number. If an operation is not listed MFT funds cannot be expended for that operation.
Maint. Engineering Group	From the drop down, select the group number that applies to the maintenance operation to be performed. All maintenance operations shall require one of the following group designations. **1. Group I.** Services purchased without a proposal such as electrical energy or materials purchased from Central Management Services' Joint Purchasing Program (www.purchase.state.il.us) or another joint purchasing program that has been approved by the District BLRS or Central BLRS. **2. Group II-A**. Routine maintenance or maintenance items that do not require competitive sealed bids according to section 12-1.02(a) or local ordinance/resolution. **3. Group II-B**. Routine maintenance items that require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution. Routine maintenance includes all items in the following work categories: snow removal, street sweeping, lighting and traffic signal maintenance, cleaning ditches or drainage structures, tree trimming or removal, mowing, crack sealing, pavement marking, shoulder maintenance, limited amounts of CC&G repair, scour mitigation, pavement patching and minor drainage repairs. **4. Group III**. Maintenance items that are not covered by Group I or IIB and require competitive bidding with a material proposal or a delivery and install proposal. **5. Group IV**. Maintenance items that are not covered by Group I or IIB and require competitive bidding with a contract proposal.
Insp Req.	From the drop down, select 'Y' if the operation being performed requires an engineering inspection or 'N' if the operation does not need an engineering inspection.
Item	For Groups I, IIA, IIB (not performed by a formal contract), and III type operations list each item to be used in this maintenance operation. For Group IIB items being done by a formal contract and Group IV items list "by contract".
Unit	For Groups I, IIA, IIB (not performed by a formal contract), and III insert the unit of measure for each listed item.
Quantity	For Groups I, IIA, IIB (not performed by a formal contract), and III insert the estimated quantity for each listed item.
Unit Price	For Groups I, IIA, IIB (not performed by a formal contract), and III insert the estimated unit price for each listed item.
Item Cost	This is a calculated field, no entry is necessary. It calculates the quantity times the unit price.
Est. Total Operation Cost	For each operation listed, insert the total estimated cost of that operation.
Total Estimated Maintenance Operation Cost	This is a calculated field, no entry is necessary. It sums all the maintenance operations listed.

Estimated Cost of Maintenance Engineering

Preliminary Engineering	Insert the estimated cost for preliminary engineering. This will be calculated based on the maintenance engineering agreement.
Engineering Inspection	Insert the estimated cost of engineering inspection. This will be calculated based on the maintenance engineering agreement.
Material Testing	Insert the estimated cost of material testing, if applicable.
Advertising	Insert the estimated cost of advertising, if applicable.
Bridge Inspections	Insert the estimated cost of bridge inspections, if applicable. This will be calculated based on the engineering agreement.
Total Estimated Maintenance Engineering Costs	This is a calculated field, no entry is necessary. It sums all the maintenance engineering costs listed.

Maintenance Program Estimated Costs

Estimated Costs	For maintenance, insert the total estimated maintenance operation costs. For Maintenance Engineering, this will be automatically inserted based on the estimated engineering costs from the maintenance engineering table. The totals will automatically calculate.
MFT Portion	For each type insert the MFT funds estimated to be used for that type. The totals will automatically calculate.
Other Funds	For each type insert the amount of other funds estimated to be used for that type. The totals will automatically calculate.
Totals	This is a calculate field, no entry is necessary. It sums the total for estimated cost, MFT portion and other funds.
Submitted	The proper municipal official shall insert their title and date here.
Approved	Upon approval the Regional Engineer shall sign and date here.

A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.
Following the Regional Engineer's approval, distribution will be as follows:

- Municipal Clerk
- Engineer (Municipal or Consultant)
- District Compliance Review
- District File

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Request For Board Action

REFERRED TO BOARD: June 5, 2018 **AGENDA ITEM NO: 10**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: **Approval of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois in the amount of $79,632 for the Engineering and Design of the Northeast Industrial District Roadway Improvements**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Village owns and is responsible for the maintenance of 1.8 miles of roadways located within the Northeast Industrial District (NEID). The following streets are located within the NEID:

- Hamlin Ave – Pratt to Lunt
- Morse Ave – Hamlin to East End
- Lunt Ave – Hamlin to Lawndale
- Ridgeway Ave – Lunt to Touhy
- Lawndale Ave – Lunt to Touhy
- Central Park Ave – Pratt to Lawndale
- Northeast Pkwy – Central Park to McCormick

All of the streets in the NEID were reconstructed during the Village's last roadway improvement program, with the most recent streets being completed in 2003 with the construction of a new road, Northeast Parkway. Asphalt roadways, such as those in the NEID, typically have a design life of 20 years; however, the actual life of roadways varies based on factors such as weather and volume and type of traffic. Heavy truck traffic, such as that in the industrial district, wears the roadway faster than what is experienced in residential areas. Below are current photos of roads in the NEID.



Central Park Ave



Intersection of Morse Ave and Hamlin Ave

The NEID Tax Increment Financing District (TIF) is nearing the end of its 23 year life and will expire at the end of the next fiscal year (FY 2019/20). In order to maximize the use of the available TIF funds and reduce the impact on the Village's roadway improvement funds, staff is recommending that the NEID streets be resurfaced prior to the expiration of the TIF as they are nearing the end of their design life.

In 2015, staff worked with the Northwest Municipal Conference to have Northeast Parkway and portions of Central Park Avenue and Lawndale Avenue be designated as a Federal Aid – Urban route (FAU), which makes improvements to the roadways eligible for Federal funding. The only other street designated as an FAU route in the Village is Pratt Avenue. Federal funds were used to finance 70% of the 2016 project which included resurfacing of Pratt Avenue between Lincoln and Lockwood Avenues. Since the Northeast Parkway/Central Park/Lawndale corridor is eligible for Federal funding, it is recommended that the design be completed during the current fiscal year using TIF funds to be prepared for the next call for projects. Projects that are considered "shovel ready" and can begin construction sooner are more desirable when seeking grant funds. The remainder of the streets are included in the Village's Capital Improvement Plan that was discussed at the February 13, 2018 Budget Workshop for construction in FY 2019/20.

During the Budget Workshop, the Village Board provided direction to move forward with the resurfacing design. Staff has solicited a proposal from the Village Engineer, Christopher B. Burke Engineering, Ltd. (CBBEL) to perform design engineering services to prepare documents for resurfacing of the streets outlined above. This project will include the following tasks:

1. Pavement Investigation: Evaluation of pavement cores to determine the quality of the existing pavement and roadway base to determine the scope of necessary improvements.
2. Field Reconnaissance: Evaluation of underground utility structures (e.g. manholes, catch basins, curb drains, etc.) to determine if they require adjustment or reconstruction as part of the project. Additionally, sidewalk and curbs will be evaluated to determine the quantity requiring replacement.
3. Preparation of Plans and Specifications: Preparation of detailed plans and specifications outlining the overall scope of the project for use during construction. This task will also include development of a project cost estimate.
4. MWRD Permitting: Coordination of permitting through the Metropolitan Water Reclamation District (MWRD), specifically relating to work associated with drainage structures.
5. IDOT MFT Review: While it is anticipated that TIF funds will be used to pay for construction, since it is the last year of the TIF District, staff recommends preparing the project so that Motor Fuel Tax (MFT) revenue may be used if TIF funds prove to be insufficient. The use of MFT funds requires additional review and scrutiny of the project by the Illinois Department of Transportation (IDOT) to ensure conformance with all State laws and regulations.
6. Bidding Assistance: CBBEL will prepare bid documents, advertise for bidding, distribute plans, and provide clarifications to contractors.

CBBEL is uniquely qualified to perform this work due to their intimate knowledge of the Village, its roadways, and the expectation of the residents and businesses. Additionally, CBBEL designed and oversaw construction of the Pratt Avenue resurfacing project in 2016 and performed exceptionally. For these reasons, staff recommends that the competitive bidding process be waived and the proposal from CBBEL be approved.

FINANCIAL IMPACT:
Sufficient funds are available in the FY 2018/19 NEID TIF budget for design of the proposed roadway resurfacing project.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Engineering Services Proposal

RECOMMENDED MOTION:

Move to approve an Ordinance waiving competitive bidding and authorizing an agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois for the engineering and design of the Northeast Industrial District roadway improvements.

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VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD., OF ROSEMONT, ILLINOIS, FOR THE ENGINEERING AND DESIGN OF THE NORTHEAST INDUSTRIAL DISTRICT ROADWAY IMPROVEMENTS

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

_____
Village Clerk

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VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018- _____

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD., OF ROSEMONT, ILLINOIS, FOR THE ENGINEERING AND DESIGN OF THE NORTHEAST INDUSTRIAL DISTRICT ROADWAY IMPROVEMENTS

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has jurisdiction over the following rights-of-way located in the Northeast Industrial District (***"NEID"***) within the Village: (i) Lawndale Avenue, from Lunt Avenue to Touhy Avenue; (ii) Central Park Avenue, from Pratt Avenue to Lawndale Avenue; (iii) Northeast Parkway, from Central Park Avenue to McCormick Boulevard; (iv) Hamlin Avenue, from Pratt Avenue to Lunt Avenue; (v) Morse Avenue, from Hamlin Avenue to its eastern terminus; (vi) Lunt Avenue, from Hamlin Avenue to Lawndale Avenue; and (vii) Ridgeway Avenue, from Lunt Avenue to Touhy Avenue (collectively, the ***"Rights-of-Way"***); and

WHEREAS, the Village has not completed significant improvements to the Rights-of-Way since 2003; and

WHEREAS, due to heavy usage of the Rights-of-Way by industrial traffic, the Village has identified the need to resurface the Rights-of-Way (collectively, the ***"Improvements"***); and

WHEREAS, the Village now desires to retain a civil engineering consultant to perform engineering and design services for the construction of the Improvements (collectively, the ***"Engineering and Design Services"***); and

WHEREAS, Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois (***"CBBEL"***), has submitted a proposal to the Village to conduct the Study, in an amount not to exceed $79,632.00 (***"Proposal"***);

WHEREAS, CBBEL currently serves as Village Engineer, has unique knowledge of the design and condition of the Village's roadway system, and has satisfactorily performed similar services for the improvement of other Village-owned rights-of-way; and

WHEREAS, the Village President and Board of Trustees have determined that CBBEL is uniquely qualified to complete the Services in an efficient and cost-effective manner, and that it is appropriate and in the best interests of the Village for CBBEL to perform the Services; and

WHEREAS, the Village desires to enter into an agreement with CBBEL for the completion of the Engineering and Design Services, in accordance with the Proposal (***"Agreement"***); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the completion of the Engineering and Design Services by CBBEL, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended (*"**Village Code**"*); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement for the completion of the Engineering and Design Services;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Agreement, and for the completion of the Engineering and Design Services by CBBEL, are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The Agreement by and between the Village and CBBEL is hereby approved in an amount not to exceed $79,632.00, in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by CBBEL; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

PASSED this ___ day of June, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this ___ day of June, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of June, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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EXHIBIT A

AGREEMENT

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CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

April 23, 2018

REVISED MAY 9, 2018

Village of Lincolnwood
7001 N. Lawndale Avenue
Lincolnwood, IL 60712

Attention: Mr. Andrew Letson
Director of Public Works

Subject: **Professional Design Engineering Services Proposal**
NEID TIF Resurfacing Project

Dear Mr. Letson:

At your request, Christopher B. Burke Engineering, Ltd. (CBBEL) is submitting this proposal for professional design engineering services related to the proposed resurfacing of approximately 9,625 linear feet of streets within the Village's NEID TIF as shown on the enclosed location map. The proposed project consists of pavement investigation, field reconnaissance, design engineering, permitting, and bidding of the engineering plans. Included in this proposal are the Understanding of the Assignment, Scope of Services, and Estimated Fee.

UNDERSTANDING OF THE ASSIGNMENT

We understand that the Village desires to resurface the streets within the Village's NEID TIF. The improvements will consist of asphalt grind and overlay, pavement patching, spot curb and spot sidewalk removal and replacement.

It is our understanding that design for this project will be funded locally, and that construction will receive a combination of MFT (Motor Fuel Tax) and local funding. Since MFT funds are proposed to be used, Illinois Department of Transportation (IDOT) plan review will be required to make the project funding eligible.

SCOPE OF SERVICES

Task 1 – Pavement Investigation: CBBEL will utilize our subconsultant, Rubino Engineering, to perform pavement cores to determine the existing pavement section. The results of the cores will assist in the pavement design and preparation of quantities. Due to the scope of the project and proximity to industrial areas, we are proposing to not perform soil analysis. The design scope will keep existing soils on site.

Task 2 – Field Reconnaissance: This task will consist of inspecting the Village structures within the roadway to determine if they should be adjusted, reconstructed, or replaced. Field reconnaissance shall also include assessment of curb and sidewalk to determine replacement scope.

Task 3 – Preparation of Plans and Specifications: This task will consist of preparing detailed engineering plans, specifications, and an Engineer's opinion of probable cost. The plans will be prepared with an aerial overlay of the proposed improvements.

Task 4 – MWRD Permitting: This task will consist of preparing a permit application to the Metropolitan Water Reclamation District (MWRD) for reconstruction or adjustment of existing drainage structures.

Task 5 – IDOT MFT Review: CBBEL will submit to and coordinate with IDOT to make this project eligible for MFT construction funds.

Task 6 – Bidding Assistance: CBBEL will advertise for bidding, distribute plans and specifications to all bidders, and hold a bid opening. CBBEL will review and tabulate all the bids and make a recommendation of award.

ESTIMATED FEE

Based on the above Scope of Services, our Estimate of Fee of $79,632.00 is detailed further in the attached CBBEL Work Effort.

We will bill you at the hourly rates specified in our previously accepted Master Agreement. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

THIS PROPOSAL ACCEPTED FOR THE VILLAGE OF LINCOLNWOOD:

BY: _____

TITLE: _____

DATE: _____

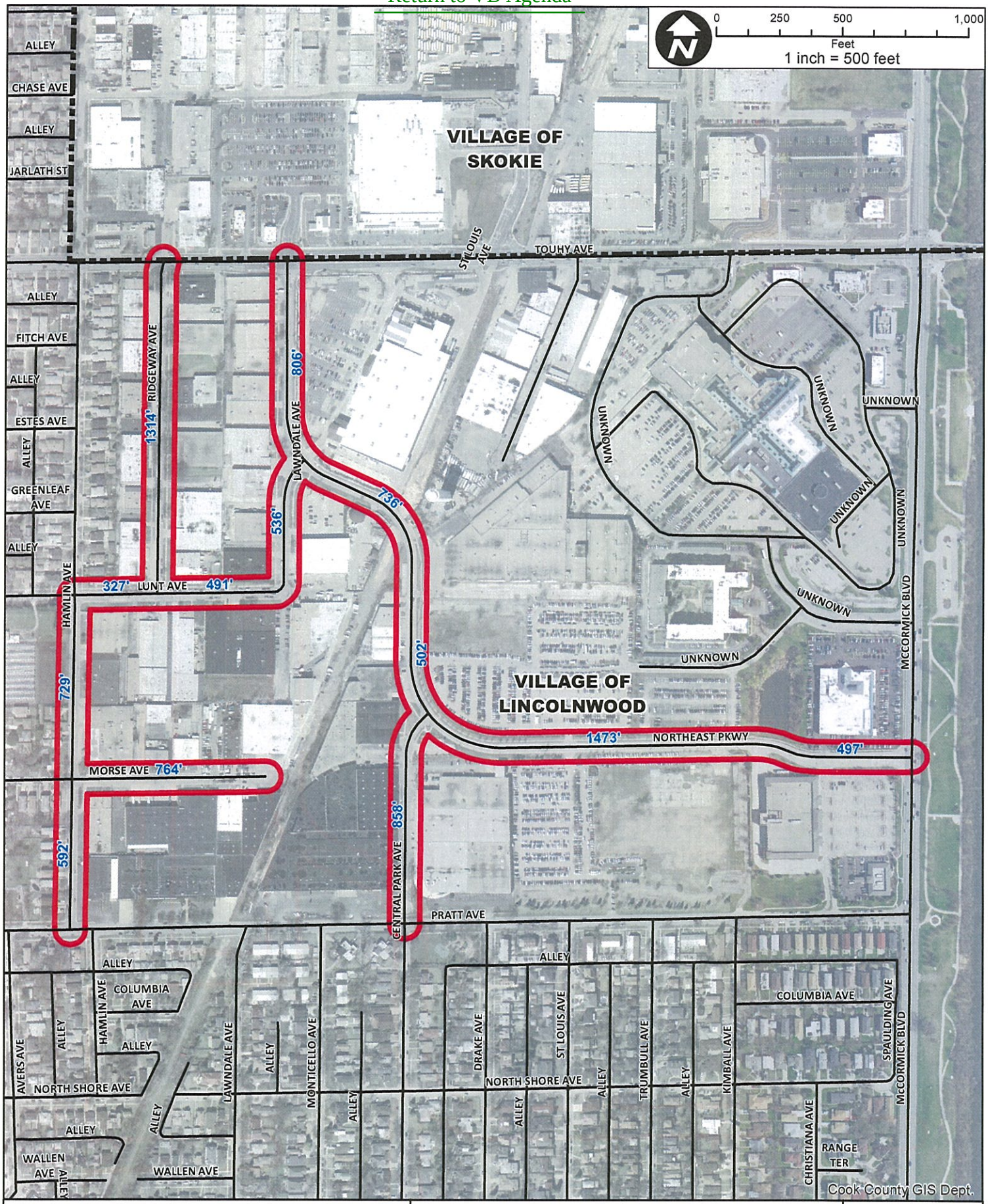
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VILLAGE OF LINCOLNWOOD
NEID TIF RESURFACING PHASE 2
WORK EFFORT AND FEE STRUCTURE

EXHIBIT A

Classification	Engineer				CAD Manager	Asst. CAD Manager	Sub Consultant	Total Hours	Total Cost
	V	IV	III	I/II					
Rate ($/hr)	$150.00	$121.00	$112.00	$91.00	$121.00	$115.00	$1.00		
A. Completion of Pilot Area									
Task 1 - Pavement Investigation							8250	0	$ 8,250.00
Task 2 - Field Reconnaissance		40	40	40				120	$ 12,960.00
Task 3 - Preparation of Plans and Specifications		160		300	16			476	$ 48,596.00
Task 4 - MWRD Permitting		4		12				16	$ 1,576.00
Task 5 - IDOT MFT Review		20		40				60	$ 6,060.00
Task 6 - Bidding Assistance		4		16				20	$ 1,940.00
Subtotals	0	228	40	408	16	0		692	
Percentage of Hours	0.0%	32.9%	5.8%	59.0%	2.3%	0.0%		100.0%	
Total Personnel Cost	$0.00	$27,588.00	$4,480.00	$37,128.00	$1,936.00	$0.00		**Subtotal Cost =**	**$ 79,382.00**
								Direct Cost =	**$ 250.00**
								TOTAL COST =	**$ 79,632.00**

Return to VB Agenda



CLIENT:

VILLAGE OF LINCOLNWOOD

TITLE:

NEID TIF RESURFACING

PROJ. NO.	LWD.GEN
DATE:	4/11/2018
SHEET	1 OF 1
DRAWING NO.	EXH

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500

DSGN.			SCALE:	1:0
DWN.			AUTHOR:	DDEM
CHKD.			PLOT DATE:	4/11/2018
FILE:	NEIDTIF			

Path: N:\LINCOLNWOOD\GIS\Exhibits\NEIDTIF.mxd