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VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
5:45 P.M. JULY 17, 2018

AGENDA

I) Call to Order

II) Roll Call

III) Minutes –

1) Committee of the Whole Meeting – June 19, 2018
2) Village Board/Plan Commission Special Meeting – June 28, 2018

IV) Closed Session (5:45 – 6:45 p.m.) – ***Closed Session is Requested to Discuss Probable or Imminent Litigation Per Section 2(c)(11)***

V) Regular Business

1) Discussion Concerning the Referral of a Potential Zoning Code Text Amendment Regarding Minimum Lot Width Requirements in the R1 Zoning District (6:45 – 7:00 p.m.)

2) Status Report Concerning the Commercial Vehicle Parking Regulations (7:00 – 7:15 p.m.)

3) Discussion Concerning a Fiscal Year 2018/19 Budget Update (7:15 – 7:30 p.m.)

VI) Public Comment

VII) Adjournment

DATE POSTED: July 13, 2018

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VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 19, 2018

Draft

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:02P.M., Tuesday, June 19, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Bass, Trustees Ikezoe-Halevi, Spino, Hlepas Nickell, Cope (6:15), Patel (6:28), Sugarman (6:30)
ABSENT: None
A quorum was present.

Also present: Village Manager Tim Wiberg, Assistant Village Manager Ashley Engelmann, Assistant to the Village Manager, Village Attorney Steven Elrod; Police Chief Jay Parrot; Director of Community Development Steve McNellis; Public Works Director Andrew Letson; Community Development Manager Doug Hammel; Assistant to the Public Works Director Nadim Badran; Jim Amelio, Village Engineer

Approval of Minutes

Minutes of the June 5, 2018 Committee of the Whole were distributed in advance of the meeting and were examined.

Trustee Ikezoe-Halevi moved to approve the minutes as presented, Trustee Hlepas Nickell seconded the motion. The motion passed with a Voice Vote.

1. Discussion Concerning the Proposed Infrastructure Improvement Program And Ad-Hoc Infrastructure Committee Report and Recommendation

This item was presented by Mr. Letson and Mr. Amelio using PowerPoint in addition Ms. O'Brien, Chair of AD-Hoc Infrastructure Committee provided information on that Committee's work.

Outline

*Transmission Main Route Study Update
*AD-Hoc Infrastructure Committee
- Findings
- Recommendation

*Overall Infrastructure Improvements
*Next Steps

Mr. Wiberg reminded the Board that that they would need to approve a contract for this work.

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Transmission Main Project Scope

*Includes construction of a new water transmission main from the connection point at Oakton Street to the Lincolnwood Pump Station
*Does not include:

- Removal of any existing wholesale water supplier connections
- Changes to the existing standpipe or reservoir

A Jurisdictional Map was exhibited.

Route Analysis

CBBEL has coordinated with:

- Village of Skokie
- MWRD
- IDOT
- Cook County
- City of Evanston

Route Selection

*From City of Evanston standpipe on Hartrey Avenue to Village Reservoir on Schreiber Avenue
*City of Evanston to design and construct 3,260' within city limits
*Remaining route (13,000' +) to be designed and constructed by Village

*Many route options contemplated, three routes were evaluated
*All routes must

- Cross North Shore Channel via directional bore
- Cross CTA Yellow Line tracks
- Pass through Village of Skokie
- Pass through MWRD property
- Pass through IDOT roadways
-

Three possibilities were introduced:

- East Prairie Road
- Hamlin Avenue
- McCormick Blvd

Cost Analysis

*Preliminary cost estimate developed using per linear foot costs for construction methods. Costs based on bids from other comparable projects, MG- N bid pricing and discussions with contractors.
*Cost and type combinations examined:

- Open Cut Trench / Directional Bore
- Street / Parkway
- Arterial / Collector Streets
- Resurfacing / Minor Patching
- Sewer Lining
- Special Waste
- River Crossing
- Utility Easements
- Existing Watermain Upgrade Options
- Existing Resurfacing Savings Options

MWRD Easement Fee

*MWRD requires an annual fee for utility easements within their property

- Required at Northshore Channel Crossing and along McCormick Blvd
- 10% of Fair Market Value
  #$2.00 per square foot for easement

- 15’ wide easement along running line
- Route #1 (East Prairie) $20,000 per year +
- Route #2 (Hamlin) $20,000 per year+
- Route #3 (McCormick) $170,000 per year

+Annual fee for year, for each subsequent year the fee will be adjusted by a CPI factor

Potential water main replacements were presented.

Cost summary was exhibited.

President Bass questioned the number of mains which need to be replaced. Mr. Letson clarified where they now stand in number depending on condition.

Trustee Cope questioned the use of the word savings.

Kathy O’Brien, Ad Hoc Infrastructure Committee Chair, responded. “Savings” would result from not doing double work. When streets are open, more than one action can be taken at one time. This was similar to what took place when Crawford was open.

Long Term Costs and Funding options were presented.

President Bass asked about soil contamination.

Mr. Amelio replied that samples will be taken at regular intervals, but there is no guarantee of what may be between the samples.

Mr. Letson identified issues of funding. Cost savings when we use water from Evanston will cover bond payments.

Risks of IEPA Loan

*Six month delay reduces Village Savings by approximately $600,000
*The IEPA Loan Program is well programmed so it is not guaranteed that funds would be made available for construction in 2020.

- Any delay greater than 4 months would make the IEPA loan a more expensive option

Estimated Schedule – GO Bond was presented
Estimated Schedule – IEPA Loan was presented.

Recommendations

*CBBEL Recommends Hamlin Avenue Route

- Lowest Cost Over Long Term
- Savings on Infrastructure Program
- Routine Construction
- Fewer Utility Service Crossings
- Lower Resident Disruption

*Will Need

- IEPA, MWRD, IDOT, CTA, Skokie Approval
- Easement agreement with MWRD

*Next Steps

- Phase 2 Engineering Design Agreement

Extensive discussion:
The savings by buying from Evanston would pay for costs over the length of the loan(s).
Completion should be in 2020.
Staff and CBBEL recommend Hamlin route -ultimate savings and less resident disturbance.

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The next step would be for CBBEL to come to the Board with design work. CBBEL costs are already included in the plan.

- Water costs to residents would be frozen until 2023

Board Consensus was to endorse use of Hamlin Avenue.

Ad Hoc Infrastructure Committee Findings and Recommendation

Background

*On November 39, 2017 Staff presented a proposed infrastructure improvement program

- Roadway Resurfacing
- Water Main Replacement
- Sidewalk Infill
- Commercial Alley Paving

*The proposed program was to be financed through the issuance of bonds with debt service lasting 20 years

- Debt service to be paid for using various revenue enhancements (roads, sidewalks and alleys) and through wholesale water cost savings (water mains)
- Following the meeting, the Mayor established the Ad-Hoc Infrastructure Committee to evaluate and provide a recommendation regarding the proposed program

Infrastructure Assessment–Roadways

*Village-owned streets were last resurfaced/reconstructed in 1997-2002
*Village Engineer performed a visual analysis of all Village owned streets

- Rideability
- Pavement Condition
- Drainage

Photos of good, fair, average and poor pavement were exhibited

Infrastructure Assessment –Water Mains

*Village Engineer updated the Village's water model and using the modeling software, was able to create a matrix for evaluating water mains based on:
Number of Breaks, Pavement Condition, Age, Fire Flow, Size, Material
Ratings were identified.

Infrastructure Assessments –Water Main Age

Decade of construction (from 1920s to 2010) length in miles and length % were exhibited

Ad–Hoc Infrastructure Committee

*Committee met on four occasions to discuss the following topics:

- Issues facing the Village's infrastructure
- Proposed improvement program
- Financing of the program
- Development of a comprehensive report

*On May 14, 2018 the Committee finalized its recommendation and report to the Village Board

Findings

*Over the course of their meetings, the Committee made several findings that were the basis of their recommendation:
1. The Village is responsible for maintaining, and when necessary, replacing the roadways under its ownership and control
2. Per IDOT and the civil engineering community, asphalt roadways typically have a lifecycle of 20 years before requiring significant maintenance
3. Resurfacing prolongs the useful life of an asphalt roadway
4. The Village is responsible for the maintenance, and when necessary, replacement of existing water mains to ensure the delivery of safe and accessible potable water

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5. Funding of any proposed improvements should not solely be born upon the residents of the Village, but also businesses and visitors who enjoy the use of the roadways and water mains
6. It is the responsibility of the Village to create a long–term, cyclical strategic plan to finance large scale infrastructure projects, such as roadways and water mains
7. When making improvements to roadways, carriage walks, (1–2 foot wide walkways directly behind the curb) should not be treated the same as sidewalks
8. Existing gravel alleys should not be converted to pavement to avoid potential flooding impacts and reduce long term maintenance obligations

Recommendation

*The Ad-Hoc Infrastructure Committee recommends the Village complete a ten-year infrastructure improvement program that includes the following components:

- Resurface all Village-owned streets with the ultimate goal of reaching a 20 year resurfacing cycle
- Replace all water mains rated as "Poor" and 15% of water mains identified as being installed in the 1920s and rated as "Fair"
- Prior to any revenue enhancements, the Village Board will evaluate the Village's economic position to determine if the enhancements continue to be necessary or if future revenue is needed
- Staff shall provide an annual report on the status of the program including the percentage of the program completed, project costs and actual revenue received

Program Costs Over Ten Years

Roadway Resurging - $36,000,000
Water Main Replacement - $9,500,000
Total Cost - $45,500,000

Financing Summary

*Program funded through GO bonds and low interest IEPA loans

- Water main debt paid with savings from new water supply contract
- Roadways debt paid through a variety of phased revenue enhancements

*After potentially connecting to a new water supplier:

- Freeze customer water rates until 2013; thereafter match further rate increases to those charged by water supplier
- A one-time 10 cent extra adjustment applied in 2027

*Roadway Resurfacing phased adjustments:

- $0.01/gallon adjustment to gas sales tax
- 1% adjustment to food/beverage tax
- 0.25%adjustment to Home Rule sales tax
- Implement a refuse service fee for residents of $75 per quarter

A chart indicating Debt Service vs. Revenue Enhancement Options was presented

Recommended Scope – Water Mains and Roadways

Charts were exhibited indicating the following elements:
Program, Length of Program, Estimated Cost, Financing Method, Debt Service Funding

Comparison of Ten Year Program Costs

Charts were presented for the following:
Water Main Replacement, Roadway Resurfacing, Sidewalk Installation. Commercial Alley Paving,

Overall Infrastructure Improvements

The following information was presented:
Summary of Major Infrastructure Investment for:

- Water Transmission Main – Cost $10,330,000, Fiscal Year 19/20 -2021
  Funding Source- Water/Sewer Fund

- Water Main Replacements – Cost $9,140,000, Fiscal Year FY 20/21 – 28/29
  Funding Source – Water /Sewer Fund

- Roadway Resurfacing – Cost $34,680,000 , Fiscal Year 19/20 – 28/29
  Funding Source – MTF/Trans. Imp. Funds

Total (All Funds) $**54,150,000**

Revenue Strategy

Programs and Revenue Options were presented:

- Water Transmission Main – Wholesale water cost savings – stabilize rates through 2023 and then match percent increases from Evanston
- Water Main Replacements – Wholesale water cost savings – stabilize rates through 2023 and then match percent increases from Evanston, plus one- time $0.10 increase in 2027
- Roadway Resurfacing – Existing motor fuel an local gas tax, increases in food and beverage tax, home rule sales tax and local gas tax and implementation of a refuse service fee

Prior to implementing any new revenue, the Village will evaluate economic conditions and current revenue positions to determine if the proposed increases are still necessary or sufficient.

Next Steps

*Water Transmission Main

- Begin detailed engineering design of the transmission main project
- Bring design contract for consideration at the July Village Board meeting
- Approve water supply agreement with City of Evanston

*Roadway Resurfacing and Water Main Replacement

- Develop and present a detailed schedule prior to the Budget Workshop
- Roadway Resurfacing - Include funds for design/construction of Year 1 and design of Year 2 in the FY2019/20 Budget

*Water Main Replacement

- Include funds for Year 1 design in the FY2020/2021 Budget

Questions were asked regarding all repairs (water main replacement, trenching of streets and street surface repairs.

Mrs. O'Brien, Mr. Letson and Mr. Amelio responded.

Money for main replacement and street repairs must come out of separate funds, however they may occur at the same time.

It was the opinion of the Committee that the old mains are going to fail, thus they need to be addressed now.

Additional discussion regarding allocation of funds ensued.

President Bass and Trustees commended the Committee on their work and their final plans.

2. Discussion Concerning Potential Modifications to the subdivision Ordinance

Due to time constraints, this item will be reviewed at a later date.

Adjournment

At 7:40 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Patel. The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman
Village Clerk

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VILLAGE OF LINCOLNWOOD
SPECIAL MEETING
PRESIDENT AND BOARD OF
TRUSTEES PLAN COMMISSION
VILLAGE HALL COUNCIL CHAMBERS
JUNE 28, 2018

Call to Order

President Bass called the Special Meeting of the Lincolnwood Board of Trustees to order at 9:06 A.M., Thursday, June 28, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Deputy Village Clerk Charles Meyer the following were:
PRESENT: President Bass, Trustees Ikezoe-Halevi, Hlepas Nickell, Spino, Patel,
ABSENT: Trustees Cope and Sugarman

A quorum was present.

Also present: Charles Meyer, Assistant to the Village Manager; Steve McNellis, Community Development Director; Jim Kucenski and Maureen Erhrenberg representing the Economic Development Commission; and Beryl Herman.

Call to Order

Chairman Yohanna called the Plan Commission meeting to order at 9:29 A.M., Thursday, June 28, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Deputy Village Clerk Charles Meyer the following were:
PRESENT: Commissioners Auerbach and Kohn
ABSENT: Commissioners Pauletto, Jakubowski, Novoselsky, and Sampen

Brainstorming session with Tucker Development regarding the proposed improvements to the former Purple Hotel site

Keith Campbell, Vice President at Callison RTKL, provided a presentation of the draft designs and concepts related to the proposed development at the former Purple Hotel Site. Mr. Ellison presented previous designs completed by his firm that would be used as inspiration for the proposed development in terms of uses, materials, public space, and green space. Mr. Ellison clarified aspects of his presentation in response to questions presented by attendees to the meeting.

Richard Tucker, President of Tucker Development and Contract Purchaser for the Property, commented that they are looking at incorporating the Village bike path and ComEd right-of-way into the function of the proposed development and also incorporating the bridge into future renderings.

The workshop included discussion of turning this development into a hub for the Village that includes

restaurants and other draws for pedestrians. The attendees discussed a desire to have a taller structure as part of the development that would add distinction and bring in more clients using the Optima Building in Skokie and the Rotary Building in Evanston as examples of designs that succeeded in that goal of being unique and noticeable. The discussion continued where the group discussed the idea that the design should create the impression that you have arrived in Lincolnwood and incorporate green space and green amenities into the design. It was discussed to market how residents can bike to work and incorporate biking into the design and structure. It was discussed having opportunities for quick serve restaurants or other opportunities that incorporate food and shopping.

Mr. Tucker stated that there were specialty stores in terms of retail and commercial space that would complement the clientele who would be living in the apartment buildings. There was a desire by the public members in attendance to have authenticity and to be able to utilize the view from the proposed development and activating the roof space for the development. It was discussed that Lincolnwood is known for restaurants and their schools and amenities. It was discussed of harnessing those positive aspects of the community in targeting potential tenants and uses for the space.

The workshop discussion included the possibility of incorporating a hotel for the site. Tucker Development stated that they have looked at that possibility and the members of the workshop discussed a desire to incorporate a hotel into the site.

The Mayor thanked everyone in attendance and summarized the discussion as being a collaborative effort and that the Village would like to work with Tucker Development on this project.

Mr. Tucker stated that they have submitted their plans and application as of today and they will continue to evolve the design and to incorporate the comments from this meeting into future renderings.

Adjournment

At 10:39 A.M. Trustee Hlepas Nickell moved to adjourn the Village Board meeting. The motion was seconded by Trustee Spino. The motion was approved via a voice vote.

At 10:39 A.M. Commissioner Kohn moved to adjourn the Plan Commission meeting. The motion was seconded by Commissioner Auerbach. The motion was approved via a voice vote.

Respectfully Submitted,

Charles Meyer
Deputy Village Clerk

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MEMORANDUM

TO: President Bass and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: July 13, 2018

SUBJECT: **July 17 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **5:45 p.m.** on Tuesday evening. Dinner will be available in the Village Hall Board Conference Room starting at 5:00 p.m. Please find below a summary of the items for discussion:

1) **Closed Session – (5:45 – 6:45 p.m.)**

Closed Session is Requested to Discuss Probable or Imminent Litigation Per Section 2(c)(11)

The Village Manager is requesting a Closed Session to discuss an item of probable or imminent litigation.

2) **Discussion Concerning the Referral of a Potential Zoning Code Text Amendment Regarding Minimum Lot Width Requirements in the R1 Zoning District (6:45 – 7:00 p.m.)**

At its meeting of July 9, the Committee on Ordinances, Rules and Buildings (CORB) the committee discussed the desire to have the Plan Commission deliberate and provide a recommendation on potentially establishing a minimum 75-foot lot width requirement for the R1 zoning district. Attached is a memorandum from the Development Manager concerning this issue.

3) **Status Report Concerning the Commercial Vehicle Parking Regulations (7:00 – 7:15 p.m.)**

The Ordinance that was approved by the Board that modified the commercial vehicle parking regulations required that after one year of being in effect, staff provide a report summarizing the issues encountered in enforcing the new regulations. Attached is a memorandum from the Assistant Manager concerning this issue.

4) **Discussion Concerning the Fiscal Year 2018/19 Budget Update (7:15 – 7:30 p.m)**

As the Board is aware, Carson's is closing its store at the Lincolnwood Town Center Mall. It is anticipated that this will have a detrimental effect on Village revenues. Attached is a summary of several expenses included in the current budget that could be deferred due to the revenue decrease caused by the store closing.

If you should have any questions concerning these matters, please feel free to contact me.

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MEMORANDUM

TO: Timothy Wiberg
Village Manager

FROM: Doug Hammel, AICP
Development Manager

DATE: July 17, 2018

SUBJECT: Minimum Lot Width Requirement for the R-1 Residential District

BACKGROUND

Residents and Village officials have recently expressed concerns related to the lack of subdivision or zoning standards regulating minimum lot width in the R-1 Residential zoning district. Generally, concerns heard by staff relate to the potential impacts on neighborhood character, stormwater management, and tree preservation should properties be permitted to subdivide into lots with a width of less than 75 feet. This threshold was believed by many to be an existing standard in the R-1 district, though the Village Code does not specifically identify it as such.

The only standards related to the minimum measurements of a new lot created through subdivision are found in the Zoning Ordinance and relate to minimum lot area. In the R-1 district, the minimum lot area is 9,000 square feet. The depths of parcels located in this zoning district vary from 130 feet to 150 feet. Based on these factors, a compliant Subdivision could be requested that creates lots with a width as low as 60 feet. While there are portions of the R-1 district where such a lot width would be consistent with surrounding properties on the same block, most of the rest of the R-1 district has lots with width of 75 feet or more.

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RECOMMENDATION

Staff recommends the Village Board refer this matter to the Plan Commission to initiate a Public Hearing to consider a potential Text Amendment to either the Subdivision Code or Zoning Code. Such a Text Amendment would relate to the minimum lot width in the R-1 Residential zoning district. During deliberations, the Plan Commission and Village staff could assess the following policy questions:

- What impact would a minimum lot width requirement have on potential future subdivisions?
- What impacts, if any, would a minimum lot width requirement have on existing lots?

DOCUMENTS ATTACHED

1. Relevant Regulations
2. PowerPoint Presentation

Village of Lincolnwood, IL
Friday, July 13, 2018

Chapter 15. Zoning

Article IV. ZONING DISTRICTS; MAPS

Part C. Area, Bulk, Density and Setback Requirements

4.11. Area, bulk, density and setback standards: R-1, R-2, and R-3 Districts.

[Amended 2-5-2013 by Ord. No. 2013-3039; 3-6-2018 by Ord. No. 2018-3322]

	Residential Zones		
Use Category	**R-1**	**R-2**	**R-3**
Lot Standards (single-family dwelling units)			
Minimum lot size (square feet)	9,000 SF	7,000 SF	5,400 SF
Maximum impervious coverage: %	60%	60%	60%
Maximum building coverage (%)	35%	35%	35% (Note 4)
Minimum Ground Floor Area Per Dwelling			
SF detached 1-story dwelling without basement	1,700 SF	1,400 SF	1,300 SF
SF detached 1-story dwelling with basement	1,500 SF	1,200 SF	1,100 SF
SF detached dwellings with (1 + stories)	1,000 SF	800 SF	700 SF
Building Standards			
Maximum building height (feet) peaked roof SF detached measured to roof peak	35 feet	35 feet	35 feet
Maximum building height (feet) flat roof SF detached measured to the highest point of the flat roof	22 feet	22 feet	22 feet
Finished 1st floor height limit SF residential (elevation at top of curb to the top of the finished first floor)	Max. 3 feet	Max. 3 feet	Max. 3 feet
Maximum building height (feet) nonresidential	40 feet	40 feet	40 feet
Maximum FAR			
SF detached, lot size ≥ 6,000 SF	0.6	0.6	0.6
SF detached, lot size < 6,000 SF or total floor area < 3,600 SF	0.66	0.66	0.66
Nonresidential permitted or special uses	0.5	0.5	0.5
Yard Standards			
Minimum front setback (feet) (Note 3)	25 feet	25 feet	25 feet
Maximum front yard coverage with impervious surface (%)	50%	50%	50%

Use Category	Residential Zones R-1	R-2	R-3
Minimum interior side setback (feet) single-family detached dwellings	5 feet or 10% of lot width*	5 feet or 10% of lot width*	5 feet or 10% of lot width*
Minimum interior side yard setback (feet) nonresidential uses	15 feet each side yard	15 feet each side yard	15 feet each side yard
Minimum corner side setback (feet)	10 feet	10 feet	10 feet
Minimum rear setback (feet)	30 feet	30 feet	30 feet

Note 1 See Section 2.02, Definitions, of this Zoning Ordinance for further clarification on how standards are defined.

Note 2 SF detached = single-family detached dwelling unit

Note 3 See Section 4.10(2)b for an additional requirement concerning minimum front yard setbacks.

Note 4 In the R-3 District, the Zoning Administrator may approve a building coverage of up to 40% to accommodate the construction of a one- or two-car garage that meets the following standards:

a) The garage does not exceed 500 square feet in floor area:

b) The total building coverage of all other structures on the lot does not exceed 35%, unless otherwise authorized through a variation granted in accordance with Section 5.15 of this Zoning Ordinance: and

c) The proposed garage is compliant with all other requirements set forth in this Zoning Ordinance, except as otherwise authorized through a variation granted in accordance with Section 5.15 of this Zoning Ordinance.

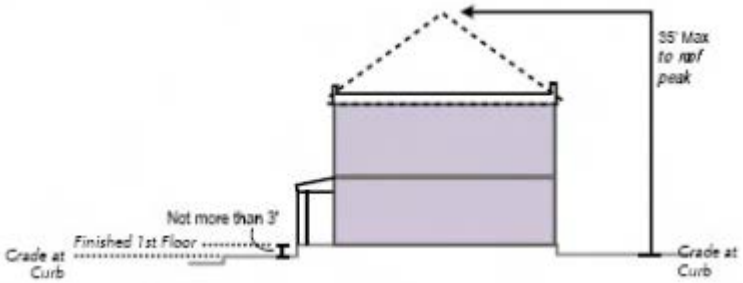
Lot Standards

1) Maximum impervious coverage of 60% includes all surfaces that do not allow water penetration (driveways, paving bricks, composed stone, building foundation etc.

2) Maximum building coverage means the percentage of the lot occupied by any building, including accessory buildings or structure.

Building Height

1) Single-family residential building height vertical distance from grade at curb to the highest point of a flat roof or to the roof peak for pitched roofs, Chimneys, towers, or similar projections are not included.

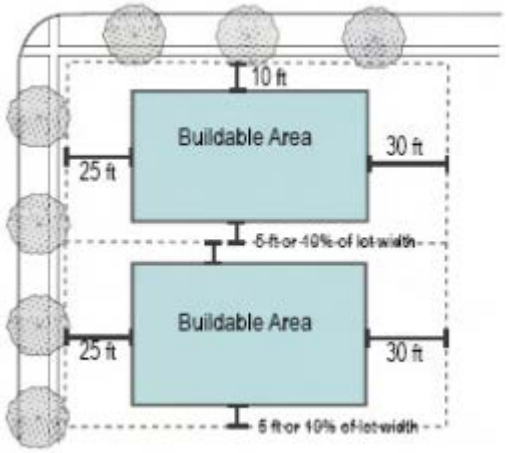


Yard Standards

1) Corner side yard: a side yard which adjoins a street

2) Interior side yards: Required at 5 feet each or 10% of lot width (each side), whichever is greater

3) Rear yards may be decreased by the distance, if any, that the sum of both interior side yards exceeds the minimum requirements subject to the following (a) Such decrease shall not be greater than the distance by which the building exceeds 30 feet in length, measured along the longest part of the building perpendicular to the front line, and (b) Such decrease shall not exceed 10 feet, so that the rear yard shall not be reduced to less than 20 feet. In the event that the lot in question exceeds 125 feet in length, the required rear yard will increase by 50% of the lot depth in excess of 125 feet.



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Committee of the Whole Discussion:

Text Amendment related to Minimum Lot Width in the R-1 Residential Zoning District

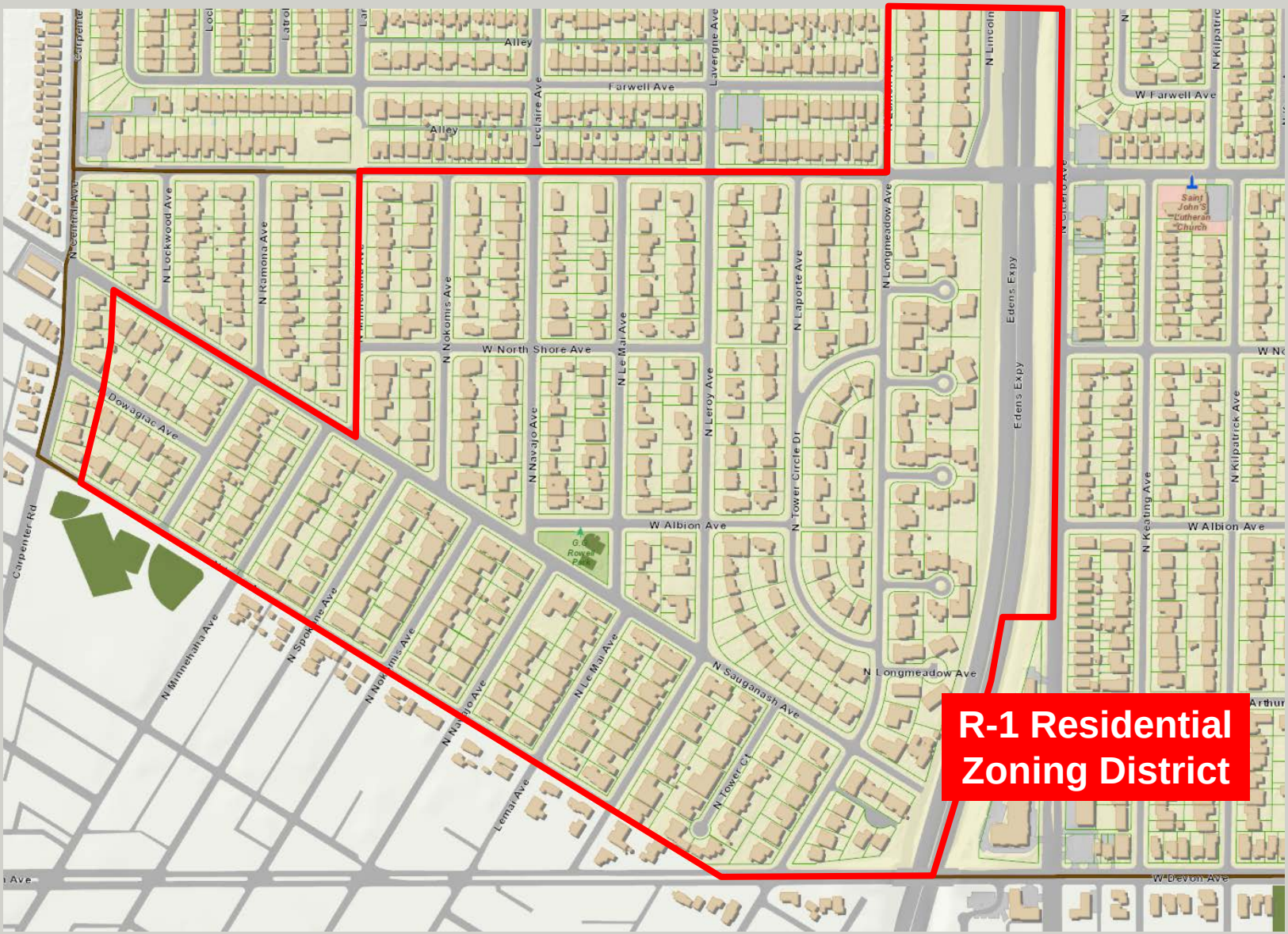
Return to COTW Memo

Background

- Village Code lacks regulations related to minimum lot width
- Residents and Village officials have expressed concerns related to potential development in the R-1 Residential zoning district:
  - Preservation of neighborhood character
  - Stormwater management
  - Tree preservation

Return to COTW Memo

Background



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Background

- Village Code includes minimum lot area requirement (9,000 SF in the R-1 district)
- Lot depths typically between 130 feet and 150 feet
- Legal lots could be formed with widths as low as 60 feet
  - Most lots in the R-1 district have lot widths of 75 feet or more

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Requested Action

- Refer the matter to the Plan Commission to consider a Text Amendment related to minimum lot width in the R-1 Residential zoning district, considering the following policy questions:
  - What impact would a minimum lot width requirement have on future development?
  - What impacts, if any, would a minimum lot have on existing lots?

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MEMORANDUM

TO: Tim Wiberg, Village Manager

FROM: Ashley Engelmann, Assistant Village Manager

DATE: July 17, 2018

SUBJECT: Commercial Vehicle Ordinance 12-Month Review

Background: In 2013 the Traffic Commission began discussing the possibility of amending the Village Code with respect to commercial and recreational vehicle parking regulations. Over the following years numerous meetings occurred of the Committee on Ordinances, Rules and Building (CORB), as well as the Village Board, to discuss the potential amendments.

On February 21, 2017, at a meeting of the Committee of the Whole, the Village Board directed staff to facilitate a workshop comprised of residents who represented commercial vehicle owners as well as supported both sides of the proposed amendments. The purpose of the workshop was to review, discuss and provide input regarding the recommended parking regulations. A group of 10 residents participated in two workshop meetings held on March 22 and April 20, 2017. Workshop participants discussed and reached agreement on each of the previously proposed regulations that had been reviewed by the Village Board. The workshop participants attempted to maintain the character of the community while recommending amendments that represented a consensus of the group.

On June 20, 2017 at a meeting of the Committee of the Whole, the Village Board discussed the results of the workshop discussions. A total of 13 items were reviewed. Four remaining items were unable to be discussed due to time constraints. The Village Board agreed with all of the reviewed recommendations from the workshop discussions, with minor revisions.

On July 18, 2017 the Village Board unanimously approved an Ordinance amending the Village Code to include the 13 agreed upon items. On August 15, 2017 at a meeting of the Committee of

the Whole, the Village Board discussed the remaining four items. On September 5, 2017 the Village Board unanimously approved an Ordinance amending the Village Code to include the remaining four items.

Purpose of Discussion: The July 18, 2017 Ordinance requires that the Village Board conduct a 12-month review of the approved regulations.

Summary of Ordinance:

Item	Previous Code	Amended Code
Advertising on Motor Vehicles	Unregulated	Limited to 10 Square Feet on Each Side; Wrapped Prohibited-Provide Time for Compliance
Commercial Vehicles	Unregulated	One Permitted, B Plate Allowed, D Plate Prohibited (Unless Approved for Passenger Use)
Construction Equipment (bobcats, etc.)	Limited by Weight	Prohibited, Except on Construction Sites, Must be Connected to an Open Building Permit
Covered Vehicles	Unregulated	One Permitted, with Fitted Cover
D Plates	Unregulated	Prohibited Unless Approved by Police Chief
Handicapped Vehicles	Unregulated	Specifically Exempted
Recreational Vehicles	Prohibited, Boats Allowed in the Summer, Snowmobiles Allowed in the Winter	No Change, Moved to Village Code Rather than in the Zoning Code
Rooftop Advertising	Unregulated	Prohibited, Except Taxi Cabs with a Standard Sign
Taxi Cabs with A-Frame Signs	1 Permitted	One Permitted, 10 Square Feet on Each Side with One Roof Top Sign that Reads “Taxi” only
Temporary Storage Containers	Unregulated	Limited to 30 days in Any Calendar Year, May Not be Stored on a Pervious Surface
Trailers for Permitted Construction Only	Unregulated	Prohibited Unless for Permitted Construction
Vehicles Parked on Pervious Areas	Unregulated	Prohibited
Vehicles with Snow Plows	Allowed November-March	Allowed November-March. Limited to Two During the Timeframe and the Plow Must be Attached to the Truck

Item	Previous Code	Amended Code
Vehicle Height	Unregulated	Limited to less than 8'-6"
Vehicle Length	Unregulated	Limited to 20'
Non-permanent Equipment; i.e. Ladder Racks	Unregulated	Permitted as long as the total vehicle height is less than 8'-6"
Panel Vans	Unregulated	Commercial Vehicle, Limited to one

Education Campaign: Following approval of the amendments information regarding the updated code was communicated to the public using the methods listed below:

-Village website
-Informational brochure (distributed with a warning ticket)
-Press release
-Articles in the Village Connections and bi-weekly e-newsletter
-Social media sites
-Village cable channel

Violation History:
Violations of the Village Code regarding commercial vehicle regulations are entered into the Village's reporting system, New World. Only citations are captured. Warnings that are issued are not documented in the system. All violations are entered into the system as a general violation of Section 7-2-24 of the Village Code, and are not broken out by specific categories such as taxi, length of vehicle, panel van, etc.

Period	Number of Citations
July 1, 2016-June 30, 2017	67
July 1, 2017-June 30, 2018	42

Staff feels that due to increased awareness and proactive measures to address violations of the Ordinance, citations have decreased and compliance is being gained in a timelier manner.

Recommended Adjustments: Staff reviewed the Ordinance and how it is currently being enforced. The following minor adjustments are being recommended to ensure that the Ordinance is being enforced as it was intended.

7-2-24(A) The definition of a panel van states the following: "A van with no rear seating and no rear passenger windows."

Staff recommends removing "no rear seating" as it is difficult to determine if there is no rear seating if there are no rear passenger windows to view possible seating. The updated definition of a panel van is recommended as follows: "A van with no rear passenger windows."

7-2-24 (c)(4) Currently governs vehicles equipped with snowplows. It states that “no commercial vehicle equipped with a snowplow or salt spreader may be parked or stored in a residential driveway, except that before April 1 and after November 1 of each calendar year, a commercial vehicle equipped with not more than two plows, each of which is physically attached to the vehicle, may be parked or stored in a residential driveway.”

The language as it currently reads can be interrupted that one vehicle may have two snowplows attached to it. The intent of the language was to allow two vehicles, each with one snowplow. Staff recommends clarifying this within the Ordinance and removing the word “commercial” as the vehicle does not need to be for commercial purposes.

Village Board Direction Sought: Upon review of the 12-month period that the commercial vehicle amendments have been place, staff has seen an increase in compliance as well as a general understanding of the expectations of the Village Code regarding commercial vehicle regulations. Staff continues to communicate the requirements to the public. Two minor adjustments are recommended for consideration in an effort to ensure that the Ordinance is being enforced as intended. Staff is seeking direction regarding the adjustments as outlined. Should the Village Board direct staff to move forward with the amendments, staff will work with the Village Attorney to prepare an Ordinance for approval at the August 21, 2018 Village Board meeting.

Return to COTW Memo

VILLAGE OF LINCOLNWOOD

Budget Update
Fiscal Year 2018-2019

July 17, 2018

Return to COTW Memo

BUDGET UPDATE

- Staff suggested possible expenditure delays when the details of Carson's store closing was determined
- Store closing could occur in late July or early August
- Loss of sales revenue related to Carson's store closing could approximate $300,000 for Fiscal 2019

Return to COTW Memo

BUDGET UPDATE

- Possible expenditures to delay now that the status of Carson store closing is determined:
- Hiring of additional police officer - $90,000
- Additional funding to police pension fund - $220,000
- Replacement of Community Center roof - $150,000
- Replacement of Village Hall Boiler - $76,000

Return to VB Agenda

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., JULY 17, 2018

AGENDA

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Warrant Approval

V. Village President's Report

1. Appointment of Syed Mudassir to the Zoning Board of Appeals
2. Presentation to the Village and Fire Department from Misericordia Regarding Candy Days

VI. Consent Agenda (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Manager, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board (Appears on Consent Agenda Because it is a Routine Function of Government)

2. Approval of a Recommendation from the Telecommunications Commission to (1) Amend Chapter 6 of the Village Code Regarding Standards for Small Wireless Services Facilities; and (2) Approval of a Resolution Amending the Annual Fee Resolution (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)

3. Approval of a Resolution Authorizing the Upgraded Purchase of Six Motorola APX 8000 Multi-band Two-Way Radios Compatible with STARCOM21 for the Amount of $9,586.53 from Motorola Solutions, Inc. Chicago, IL (Appears on Consent Agenda Because it is a Routine Function of Government)

4. Approval of a Resolution Authorizing the Purchase of 11 Mobile STARCOM Radios and Accessories Through the State of Illinois Central Management Services Contract with Motorola Solutions, of Chicago, Illinois in the Amount of $42,891.51 (Appears on Consent Agenda Because it is a Routine Function of Government)

5. Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 9:00 P.M. and 5:00 A.M. (Appears on Consent Agenda Because it is a Routine Function of Government)

6. Approval of a Recommendation by the Plan Commission to Adopt a Resolution Approving a Subdivision Variation and Final Plat of Subdivision for 6739 North Longmeadow Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)

7. Approval of an Ordinance Authorizing the Village Manager to Execute a Contract with the Lakota Group in the Amount of $24,730, and Waiving the Requirement for Competitive Bidding (Appears on Consent Agenda Because it is a Routine Function of Government)

8. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Supporting and Consenting to a Class 6B Property Tax Abatement Incentive for the Greener Cleaner at 6430 N. Hamlin Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)

VII. Regular Business

9. Consideration of an Ordinance Waiving Competitive Bidding and Awarding a Contract to Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for Engineering and Design Services of the Water Transmission Main Project in the Amount of $576,760

10. Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2018-2019: A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2018-2019 B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2018-2019

VIII. Manager's Report

IX. Board, Commission, and Committee Reports

X. Village Clerk's Report

XI. Trustee Report

XII. Public Forum

XIII. Closed Session

Closed Session is Requested to Discuss Employment Matters Per Section 2(c)(1)

XIV. Adjournment

DATE POSTED: July 13, 2018

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at lwdtv.org or on the Lincolnwood Mobile App.

Return to VB Agenda

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: July 13, 2018

The following are the totals for the List of Bills being presented at the July 17th Village Board meeting.

07/17/2018	113,477.43
07/17/2018	247,154.67
07/17/2018	79,187.29
07/17/2018	30,574.08
07/17/2018	55,724.45
07/17/2018	50,303.87
07/17/2018	370,518.02
07/17/2018	31,057.07
07/17/2018	383,148.47
07/17/2018	837,212.36
Total	$ 2,198,357.71

Return to VB Agenda

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 06/28/2018 - 10:55AM
Batch: 00100.07.2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
American Express				
AMEREXP				
31182051418	5/14/2018	45.00	0.00	07/17/2018
101-200-511-5510 Advertising				Job posting
31182051418 Total:		45.00		
31182051618	5/16/2018	83.89	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Flowers for B&C dinner
31182051618 Total:		83.89		
31182051718	5/17/2018	56.97	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Coffee for B&C dinner
31182051718	5/17/2018	509.17	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Dinner for B&C dinner
31182051718	5/17/2018	59.90	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Beverages for B&C dinner
31182051718	5/17/2018	1.99	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				Web domain
31182051718 Total:		628.03		
31182052218	5/22/2018	98.75	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Awards for District 74 students
31182052218 Total:		98.75		
31182052618	5/26/2018	19.99	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				Adobe in design monthly

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	31182052618 Total:	19.99		
31182052818	5/28/2018	15.99	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				Website domain
	31182052818 Total:	15.99		
31182060318	6/3/2018	266.38	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				Server storage
	31182060318 Total:	266.38		
31182060518	6/5/2018	31.72	0.00	07/17/2018
101-100-511-5840 Meals				Trustee dinner 6/5/18
31182060518	6/5/2018	22.93	0.00	07/17/2018
101-100-511-5840 Meals				Punch for Art reception
	31182060518 Total:	54.65		
31190051118	5/11/2018	100.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Sky High Sports - camp deposit
31190051118	5/11/2018	150.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Pump It Up - camp trip
31190051118	5/11/2018	100.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Sky High Sports - camp trip deposit
31190051118	5/11/2018	437.50	0.00	07/17/2018
205-530-515-5270 Purchased program services				Mobile Room Escape - camp trip deposit
31190051118	5/11/2018	235.77	0.00	07/17/2018
205-530-515-5270 Purchased program services				Brunswick Zone - camp field trip
31190051118	5/11/2018	-3.40	0.00	07/17/2018
205-560-515-5730 Program supplies				Refund
31190051118	5/11/2018	-57.79	0.00	07/17/2018
205-560-515-5730 Program supplies				Refund
31190051118	5/11/2018	100.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Sky High Sports - camp deposit
	31190051118 Total:	1,062.08		
31190051518	5/15/2018	184.04	0.00	07/17/2018
205-560-515-5730 Program supplies				Lifeguard Store - lifeguard packs and incentives

Return to VB Agenda

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
31190051518	5/15/2018	192.00	0.00	07/17/2018
205-560-515-5640 Computer supplies				Whentowork - When to Work Account
31190051518 Total:		376.04		
31190051618	5/16/2018	24.98	0.00	07/17/2018
205-560-515-5560 Printing & copying services				Facebook Advertising - non resident pool pass
31190051618 Total:		24.98		
31190051718	5/17/2018	249.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Milwaukee Brewers - camp field trip deposit
31190051718	5/17/2018	98.04	0.00	07/17/2018
205-430-515-5730 Program supplies				Signs.com - Tennis court signs
31190051718 Total:		347.04		
31190052118	5/21/2018	109.35	0.00	07/17/2018
205-560-515-5590 Training				Lifeguard Store - Three diving bricks
31190052118 Total:		109.35		
31190052318	5/23/2018	106.10	0.00	07/17/2018
205-530-515-5270 Purchased program services				Brunswick Zone - camp 74 deposit
31190052318 Total:		106.10		
31190052418	5/24/2018	123.06	0.00	07/17/2018
205-563-515-5645 Concessions & food				Amazon - Concession stand supplies
31190052418	5/24/2018	79.96	0.00	07/17/2018
205-563-515-5645 Concessions & food				Amazon - Concession stand supplies
31190052418 Total:		203.02		
31190052518	5/25/2018	15.95	0.00	07/17/2018
205-563-515-5645 Concessions & food				Amazon - Concession stand supplies
31190052518 Total:		15.95		
31190052718	5/27/2018	18.38	0.00	07/17/2018
205-563-515-5645 Concessions & food				Amazon - Concession stand grill back
31190052718	5/27/2018	7.95	0.00	07/17/2018

Return to VB Agenda

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-563-515-5645 Concessions & food				Amazon - Concession stand chlorine dispenser
31190052718	5/27/2018	137.34	0.00	07/17/2018
205-560-515-5700 Office supplies				Amazon - Pool supplies
31190052718 Total:		163.67		
31190053018	5/30/2018	198.50	0.00	07/17/2018
205-560-515-5560 Printing & copying services				Fastsigns - Concession stand signs
31190053018	5/30/2018	17.65	0.00	07/17/2018
205-560-515-5700 Office supplies				Fastsigns - Pool printer toner
31190053018	5/30/2018	53.50	0.00	07/17/2018
205-530-515-5590 Training				Chick Fil A - Day camp supervisor training
31190053018 Total:		269.65		
31190053118	5/31/2018	21.59	0.00	07/17/2018
205-530-515-5730 Program supplies				Facebook - Advertising for camp
31190053118	5/31/2018	52.97	0.00	07/17/2018
205-530-515-5590 Training				Marianos - supervisor training
31190053118	5/31/2018	16.25	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp supplies
31190053118	5/31/2018	189.00	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp supplies
31190053118	5/31/2018	100.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Sky High - camp field trip
31190053118	5/31/2018	10.00	0.00	07/17/2018
205-530-515-5730 Program supplies				Google - camp account
31190053118 Total:		389.81		
31190060118	6/1/2018	188.76	0.00	07/17/2018
205-430-515-5730 Program supplies				Amazon - tennis nets
31190060118	6/1/2018	78.00	0.00	07/17/2018
205-563-515-5649 Supplies				Amazon - Concession stand food containers
31190060118	6/1/2018	10.00	0.00	07/17/2018
205-560-515-5640 Computer supplies				Google - pool account
31190060118 Total:		276.76		
31190060318	6/3/2018	36.98	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Amazon - pool supplies

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
31190060318	6/3/2018	24.88	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Amazon - pool office
31190060318	6/3/2018	435.95	0.00	07/17/2018
205-560-515-5730 Program supplies				Amazon - pool desk
31190060318	6/3/2018	42.35	0.00	07/17/2018
205-560-515-5700 Office supplies				Amazon - pool office supplies
31190060318 Total:		540.16		
31190060418	6/4/2018	33.45	0.00	07/17/2018
205-560-515-5725 Credit Card Charges				Plug n Play
31190060418 Total:		33.45		
31190060518	6/5/2018	95.60	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp first aid
31190060518	6/5/2018	76.00	0.00	07/17/2018
205-560-515-5730 Program supplies				Amazon - camp hand soap
31190060518	6/5/2018	18.98	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp dell speaker
31190060518	6/5/2018	100.00	0.00	07/17/2018
205-530-515-5730 Program supplies				Care.com - day camp job posting
31190060518	6/5/2018	59.75	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp first aid
31190060518 Total:		350.33		
31190060618	6/6/2018	17.98	0.00	07/17/2018
205-571-515-5730 Program supplies				Amazon - Community Center adapter
31190060618	6/6/2018	44.99	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp storage container
31190060618	6/6/2018	25.95	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Amazon - pool filter room step stool
31190060618	6/6/2018	189.00	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp whiteboard
31190060618 Total:		277.92		
31190060718	6/7/2018	654.50	0.00	07/17/2018
205-570-515-5270 Purchased program services				Music Theater Works - Senior Trip tickets
31190060718	6/7/2018	36.95	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-530-515-5730 Program supplies				Amazon - phone case
31190060718	6/7/2018	41.13	0.00	07/17/2018
205-563-515-5649 Supplies				Amazon - food storage for concessions
31190060718	6/7/2018	16.72	0.00	07/17/2018
205-530-515-5730 Program supplies				Amazon - camp binder
31190060718	6/7/2018	19.00	0.00	07/17/2018
205-563-515-5649 Supplies				Amazon - Concession food storage tote box
31190060718 Total:		768.30		
31216051118	5/11/2018	48.01	0.00	07/17/2018
101-440-513-5680 Landscaping supplies				Cookies, water and juice for Garden Walk
31216051118 Total:		48.01		
31216051418	5/14/2018	1,439.52	0.00	07/17/2018
101-440-513-5680 Landscaping supplies				Perennials for Madeline Garden
31216051418	5/14/2018	45.00	0.00	07/17/2018
101-400-511-5730 Program supplies				Seasonal custodian advertising
31216051418 Total:		1,484.52		
31216051518	5/15/2018	159.96	0.00	07/17/2018
101-400-511-5730 Program supplies				Water bottles for Safety Appreciation
31216051518 Total:		159.96		
31216052118	5/21/2018	1.75	0.00	07/17/2018
101-400-511-5820 Local mileage, parking & tolls				Tollway for Training
31216052118 Total:		1.75		
31224060718	6/7/2018	31.81	0.00	07/17/2018
101-100-511-5840 Meals				Lunch/Mayor & Police Chief
31224060718 Total:		31.81		
31232061018	6/10/2018	178.90	0.00	07/17/2018
101-300-512-5700 Office supplies				Office supplies/Quill
31232061018	6/10/2018	1,235.24	0.00	07/17/2018
101-300-512-5830 Lodging				Lodging/Officers attending Memorial in Washington

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
31232061018 Total:		1,414.14		
32008051118	5/11/2018	147.85	0.00	07/17/2018
660-610-519-5580 Telephone				Internet Service/Public Works
32008051118	5/11/2018	374.56	0.00	07/17/2018
101-250-511-5580 Telephone				Internet Service/Village Hall
32008051118	5/11/2018	274.51	0.00	07/17/2018
101-250-511-5580 Telephone				Internet Service/Village Hall
32008051118 Total:		796.92		
32081060518	6/5/2018	270.00	0.00	07/17/2018
101-350-512-5770 Training supplies				Handbook & Training DVD/Ambulance billilng
32081060518 Total:		270.00		
32081060718	6/7/2018	454.21	0.00	07/17/2018
101-350-512-5830 Lodging				Hotel/ABC Conference
32081060718 Total:		454.21		
American Express Total:		11,188.61		
Bank of America, Business Card				
BANKOFAM				
1582051618	5/16/2018	216.28	0.00	07/17/2018
205-560-515-5730 Program supplies				Boat Store - Air horns for lifeguards
1582051618 Total:		216.28		
1582060118	6/1/2018	13.14	0.00	07/17/2018
205-563-515-5645 Concessions & food				Walmart - Concession supplies
1582060118	6/1/2018	91.29	0.00	07/17/2018
205-560-515-5645 Concessions & food				Walmart - pool staff incentive
1582060118 Total:		104.43		
1582060518	6/5/2018	81.96	0.00	07/17/2018
205-563-515-5645 Concessions & food				Gordon Food Service - fryer oil

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
1582060518 Total:		81.96		
6205050918	5/9/2018	31.74	0.00	07/17/2018
205-570-515-5645 Concessions & food				Maz & Bennys Senior chaperone lunch
6205050918 Total:		31.74		
6205051118	5/11/2018	100.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				River Trails/day camp trip deposit
6205051118	5/11/2018	135.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Elk Grove Park District/day camp trip deposit
6205051118 Total:		235.00		
6205051618	5/16/2018	110.25	0.00	07/17/2018
205-570-515-5270 Purchased program services				Saturday Night Live - Senior trip admission
6205051618	5/16/2018	23.51	0.00	07/17/2018
205-570-515-5645 Concessions & food				River Roast/Senior chaperone lunch
6205051618 Total:		133.76		
6205052218	5/22/2018	49.16	0.00	07/17/2018
205-570-515-5645 Concessions & food				The Boarding House/Senior chaperone lunch
6205052218 Total:		49.16		
6205052418	5/24/2018	50.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Mystic Waters/day camp trip deposit
6205052418 Total:		50.00		
6205052918	5/29/2018	50.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Mystic Waters/day camp trip deposit
6205052918	5/29/2018	37.50	0.00	07/17/2018
205-530-515-5590 Training				Lou Malnati's/camp training
6205052918 Total:		87.50		
6205053018	5/30/2018	221.00	0.00	07/17/2018
205-570-515-5270 Purchased program services				Milwaukee Art/Senior trip admission
6205053018	5/30/2018	52.88	0.00	07/17/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-570-515-5645 Concessions & food				Harbor House/Senior chaperone lunch
6205053018 Total:		273.88		
6205060118	6/1/2018	11.92	0.00	07/17/2018
205-570-515-5645 Concessions & food				CAC/Senior chaperone lunch
6205060118 Total:		11.92		
6205060618	6/6/2018	35.32	0.00	07/17/2018
205-570-515-5645 Concessions & food				Walker Brothers/Senior chaperone lunch
6205060618 Total:		35.32		
6205061618	6/16/2018	100.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Mercury: day camp trip deposit
6205061618 Total:		100.00		
6958060818	6/8/2018	153.75	0.00	07/17/2018
101-300-512-5700 Office supplies				Office supplies/Shoplet
6958060818	6/8/2018	73.95	0.00	07/17/2018
101-300-512-5700 Office supplies				Office supplies/Shoplet
6958060818	6/8/2018	258.46	0.00	07/17/2018
101-300-512-5730 Program supplies				Popcorn machine rental for HRC event
6958060818 Total:		486.16		
8334050818	5/8/2018	81.21	0.00	07/17/2018
101-210-511-5700 Office supplies				Signs for Vehicle sticker season
8334050818 Total:		81.21		
8334051518	5/15/2018	325.00	0.00	07/17/2018
101-210-511-5570 Professional associations				ICPAS membership fee
8334051518 Total:		325.00		
8334051618	5/16/2018	40.00	0.00	07/17/2018
101-210-511-5850 Purchased transportation				Ipass replenishment
8334051618 Total:		40.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
8334051718	5/17/2018	462.00	0.00	07/17/2018
101-350-512-5665 Firefighting supplies				Fire tiger tooth blade for FD
8334051718 Total:		462.00		
8334060618	6/6/2018	40.00	0.00	07/17/2018
101-210-511-5850 Purchased transportation				Ipass replenishment
8334060618	6/6/2018	1,409.93	0.00	07/17/2018
101-210-511-5320 Consulting				Security Metrics yearly fee
8334060618 Total:		1,449.93		
Bank of America, Business		4,255.25		
Commonwealth Edison COMED				
1011026306	6/14/2018	1,434.66	0.00	07/17/2018
101-440-513-5785 Utilities - public way				Metered Street Lights
1011026306 Total:		1,434.66		
2028043041	6/7/2018	2,372.12	0.00	07/17/2018
101-440-513-5785 Utilities - public way				Master Account Street Lighting
2028043041 Total:		2,372.12		
2873043051	6/7/2018	99.69	0.00	07/17/2018
101-440-513-5785 Utilities - public way				6471 Lincoln Ave
2873043051 Total:		99.69		
300071087	6/6/2018	100.26	0.00	07/17/2018
101-440-513-5785 Utilities - public way				7157 Keeler
300071087 Total:		100.26		
381169268	6/6/2018	116.75	0.00	07/17/2018
101-440-513-5785 Utilities - public way				7002 N. Tripp
381169268 Total:		116.75		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
4357072009	6/5/2018	105.27	0.00	07/17/2018
101-440-513-5785 Utilities - public way				6401 McCormick
4357072009 Total:		105.27		
4847019018	6/7/2018	91.26	0.00	07/17/2018
101-440-513-5785 Utilities - public way				6668 Lincoln Ave
4847019018 Total:		91.26		
5103171049	6/14/2018	5,790.63	0.00	07/17/2018
101-440-513-5785 Utilities - public way				Master Account Street Lighting
5103171049	6/14/2018	230.38	0.00	07/17/2018
660-620-519-5785 Utilities - public way				Master Account Street Lighting
5103171049 Total:		6,021.01		
57221-35010	6/7/2018	266.67	0.00	07/17/2018
101-440-513-5785 Utilities - public way				Master Account Street Lighting
57221-35010 Total:		266.67		
592075011	5/29/2018	1,686.01	0.00	07/17/2018
101-440-513-5785 Utilities - public way				Master Account Street Lighting
592075011 Total:		1,686.01		
Commonwealth Edison To		12,293.70		
Nicor Gas				
NICOR				
1436840000	6/7/2018	123.41	0.00	07/17/2018
205-430-515-5780 Utilities - government buildin				Community Center
1436840000 Total:		123.41		
21-46-84-00003	6/7/2018	164.48	0.00	07/17/2018
205-560-515-5780 Utilities - government buildin				Pool
21-46-84-00003 Total:		164.48		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
21-84-84-00004	6/7/2018	80.20	0.00	07/17/2018
660-620-519-5780 Utilities - government buildin				Pump Station
21-84-84-00004 Total:		80.20		
3017240000	6/14/2018	118.90	0.00	07/17/2018
101-420-511-5780 Utilities - government buildin				Public Services
3017240000 Total:		118.90		
31-46-84-00002	6/14/2018	2,445.08	0.00	07/17/2018
205-560-515-5780 Utilities - government buildin				Parks & Rec
31-46-84-00002 Total:		2,445.08		
5202340000	6/8/2018	585.08	0.00	07/17/2018
101-420-511-5780 Utilities - government buildin				Village Hall
5202340000 Total:		585.08		
6202340000	6/8/2018	402.75	0.00	07/17/2018
101-420-511-5780 Utilities - government buildin				Public Safety
6202340000 Total:		402.75		
70-61-47-04487	6/8/2018	81.78	0.00	07/17/2018
205-560-515-5780 Utilities - government buildin				7055 Kostner
70-61-47-04487 Total:		81.78		
Nicor Gas Total:		4,001.68		
Solid Waste Agency of Northern Cook County SOLIDWA				
5943	7/1/2018	18,646.29	0.00	07/17/2018
101-440-514-5230 Garbage & recycling				FY 2019 O & M Costs-August
5943 Total:		18,646.29		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
	Solid Waste Agency of Nor	18,646.29		
Village of Lincolnwood, Police Pension Fund				
VOLPPF				
4th qtr 17/18	6/18/2018	63,091.90	0.00	07/17/2018
101-300-512-5140 Employer police pension				Motor Fuel Tax/Police Pension fund contribution
	4th qtr 17/18 Total:	63,091.90		
	Village of Lincolnwood, Po	63,091.90		
	Report Total:	113,477.43		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
ABC Business Forms Inc				
ABCBUSFO				
225170	6/7/2018	5,147.83	0.00	07/17/2018
101-210-511-5720 Postage				2018-2019 Vehicle License app mailing/postage
225170 Total:		5,147.83		
ABC Business Forms Inc T		5,147.83		
American First Aid Services				
AFAS INC				
65262	6/11/2018	30.40	0.00	07/17/2018
205-500-515-5700 Office supplies				First aid refill/Parks
65262 Total:		30.40		
65266	6/11/2018	36.70	0.00	07/17/2018
101-400-511-5730 Program supplies				First aid refills
65266 Total:		36.70		
65267	6/11/2018	134.85	0.00	07/17/2018
205-560-515-5730 Program supplies				First aid refill/Aquatic Center
65267 Total:		134.85		
American First Aid Service		201.95		
American Red Cross Health & Safety Services				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
AMERRED				
22109397	5/31/2018	864.00	0.00	07/17/2018
205-560-515-5590 Training				Pool lifeguard and BBP Training
22109397 Total:		864.00		
American Red Cross Healt		864.00		
Atlas Bobcat Inc				
ATLASB				
BE3902	5/29/2018	2,138.95	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Kit water, stab mount for Bob Cat
BE3902 Total:		2,138.95		
Atlas Bobcat Inc Total:		2,138.95		
Avalon Petroleum				
AVALON				
39115	5/30/2018	246.82	0.00	07/17/2018
101-440-513-5675 Lubricants & fluids				Mobile drive 5W40 for PW
39115	5/30/2018	246.81	0.00	07/17/2018
660-620-519-5675 Lubricants & fluids				Mobile drive 5W40 for PW
39115	5/30/2018	246.81	0.00	07/17/2018
205-430-515-5675 Lubricants & fluids				Mobile drive 5W40 for PW
39115	5/30/2018	246.81	0.00	07/17/2018
101-410-511-5675 Lubricants and Fluids				Mobile drive 5W40 for PW
39115 Total:		987.25		
39118	5/30/2018	577.50	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Mobile drive 5W20 for PD
39118 Total:		577.50		
Avalon Petroleum Total:		1,564.75		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Bekic, Mustafa				
BEKIC				
VL-4447	6/11/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/moved from Village
VL-4447 Total:		50.00		
Bekic, Mustafa Total:		50.00		
Call One				
CALLONE				
1129134	5/15/2018	1,305.50	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Admin/Police
1129134	6/15/2018	1,305.84	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Admin
1129134 Total:		2,611.34		
1129136	5/15/2018	448.18	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/NORCOM
1129136	6/15/2018	448.18	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/NORCOM
1129136 Total:		896.36		
1129137	5/15/2018	42.47	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Aquatic Center
1129137	6/15/2018	42.30	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Aquatic
1129137 Total:		84.77		
1129140	5/15/2018	45.34	0.00	07/17/2018
660-610-519-5580 Telephone				Telephone Services/PW
1129140	6/15/2018	45.34	0.00	07/17/2018
660-610-519-5580 Telephone				Telephone Services/PW
1129140 Total:		90.68		
1129141	5/15/2018	45.34	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
660-610-519-5580 Telephone				Telephone Services/Pump House
1129141	6/15/2018	45.45	0.00	07/17/2018
660-610-519-5580 Telephone				Telephone Services/Pump House
1129141 Total:		90.79		
1129143	5/15/2018	502.05	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Municipal Center
1129143	6/15/2018	509.12	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Municipal Center
1129143 Total:		1,011.17		
1129144	5/15/2018	273.93	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Red Center
1129144	6/15/2018	273.93	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/Red Center
1129144 Total:		547.86		
96780016416	5/15/2018	473.62	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/PRI Data
96780016416	6/15/2018	470.40	0.00	07/17/2018
101-210-511-5580 Telephone				Telephone Services/PRI Data
96780016416 Total:		944.02		
Call One Total:		6,276.99		
Canales, Rodrigo				
CANALES				
VLR18-01785	6/18/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/sold vehicle
VLR18-01785 Total:		50.00		
Canales, Rodrigo Total:		50.00		
Chan, Xuong				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
CHANXUON				
VL-4589	6/13/2018	40.00	0.00	07/17/2018
101-000-410-4202 License - cycle				Refund sticker/duplicate
VL-4589 Total:		40.00		
Chan, Xuong Total:		40.00		
Clark Baird Smith, LLP				
CLARKBAI				
10019	5/31/2018	4,805.00	0.00	07/17/2018
101-230-511-5399 Other professional services				Legal services for personnel matters
10019 Total:		4,805.00		
Clark Baird Smith, LLP To		4,805.00		
Cook County Recorder of Deeds				
COOKCOUN				
3516302018	5/31/2018	290.00	0.00	07/17/2018
101-230-511-5399 Other professional services				Recording fees
3516302018 Total:		290.00		
Cook County Recorder of D		290.00		
Emcor Services Team Mechanical Inc				
EMCOR				
930009141	6/5/2018	941.65	0.00	07/17/2018
101-420-511-5405 R&M - buildings				HVAC Preventive maintenance/June
930009141 Total:		941.65		
Emcor Services Team Mec		941.65		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Fedex				
FEDEX				
6-204-28491	6/6/2018	24.94	0.00	07/17/2018
101-400-511-5730 Program supplies				Shipping - PW
6-204-28491 Total:		24.94		
811309872521	6/7/2018	29.25	0.00	07/17/2018
101-210-511-5720 Postage				Shipping - Finance
811309872521 Total:		29.25		
Fedex Total:		54.19		
Golf Mill Ford				
GOLFMILL				
439601P	5/29/2018	68.44	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Valve for Squad #212
439601P Total:		68.44		
439795P	6/1/2018	74.22	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				LInk and plug for Squad #2
439795P Total:		74.22		
Golf Mill Ford Total:		142.66		
Grainger				
GRAINGER				
9812035559	6/8/2018	21.75	0.00	07/17/2018
101-410-511-5730 Program supplies				Angle driver and hex accessories for Shop
9812035559 Total:		21.75		
Grainger Total:		21.75		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Halogen				
HALOGEN				
520039	6/7/2018	196.00	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Aquatic Center parts
520039 Total:		196.00		
520159	6/8/2018	5,397.60	0.00	07/17/2018
205-560-515-5630 Chemicals - swimming pool				Pool chlorine and acid
520159 Total:		5,397.60		
520529	6/13/2018	36.40	0.00	07/17/2018
205-560-515-5630 Chemicals - swimming pool				Pool chlorine/shock
520529 Total:		36.40		
Halogen Total:		5,630.00		
Knuckleball Comedy, LLC				
KNUCKL				
24	6/5/2018	900.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Day Camp Entertainment fees
24 Total:		900.00		
Knuckleball Comedy, LLC		900.00		
Lee, Sun				
LEESUN				
VL-3603	6/13/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/wrong vehicle
VL-3603 Total:		50.00		
Lee, Sun Total:		50.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Lurvey Landscape Supply				
LURVEY				
T1-10250197	6/8/2018	199.50	0.00	07/17/2018
101-440-513-5680 Landscaping supplies				Mulch for trees on Touhy
T1-10250197 Total:		199.50		
T1-10250286	6/8/2018	135.84	0.00	07/17/2018
101-440-513-5680 Landscaping supplies				Mulch for trees on Touhy
T1-10250286 Total:		135.84		
Lurvey Landscape Supply		335.34		
Magic By Randy Inc				
MAGICBYR				
5142018	5/14/2018	600.00	0.00	07/17/2018
205-530-515-5270 Purchased program services				Day Camp entertainer visit
5142018 Total:		600.00		
Magic By Randy Inc Total:		600.00		
Mail Finance				
MAILFINA				
N7184382	6/7/2018	949.98	0.00	07/17/2018
101-210-511-5440 R&M - office equipment				Rental fees July 9 thru Oct 8, 2018
N7184382 Total:		949.98		
Mail Finance Total:		949.98		
MBS Identification				
MBS				
24968	6/8/2018	620.00	0.00	07/17/2018
205-500-515-5730 Program supplies				Pool pass printing cards and ink

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
24968 Total:		620.00		
MBS Identification Total:		620.00		
McKenna Automotive				
MCKENNA				
16589	6/6/2018	78.00	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Hydraulic hose for Tractor #9
16589 Total:		78.00		
McKenna Automotive Tota		78.00		
Motorola				
MOTOROLA				
IL-DOITT	10/18/2017	204,889.54	0.00	07/17/2018
101-300-512-5730 Program supplies				STARCOM21 Radio System/Hardware and radios
IL-DOITT Total:		204,889.54		
Motorola Total:		204,889.54		
Neuman, Susan				
NEUMAN				
VLA18-00172	6/15/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/wrong vehicle
VLA18-00172 Total:		50.00		
Neuman, Susan Total:		50.00		
Original Watermen				
ORIGINAL				
49070	6/1/2018	1,212.96	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-560-515-5730 Program supplies				Aquatic Center guard suits
49070 Total:		1,212.96		
Original Watermen Total:		1,212.96		
Robbins, Salomon & Patt, LTD				
RS&PLTD				
224580	6/11/2018	1,417.50	0.00	07/17/2018
101-230-511-5399 Other professional services				May - Municipal Prosecution/traffic violations
224580 Total:		1,417.50		
224593	6/11/2018	3,788.75	0.00	07/17/2018
101-230-511-5399 Other professional services				May - Adjudicative hearings
224593 Total:		3,788.75		
Robbins, Salomon & Patt,		5,206.25		
Russo Power Equipment				
RUSSO				
5054722	5/30/2018	880.58	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Wheel pump and wheel motor for riding mower
5054722 Total:		880.58		
5057802	5/30/2018	94.31	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Filters for Riding mowers
5057802	5/30/2018	381.93	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Filters for Riding mowers
5057802 Total:		476.24		
5077687	6/4/2018	200.82	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Belt for riding mower #1
5077687 Total:		200.82		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
5082287	6/5/2018	26.14	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Cap for riding mower #2
5082287 Total:		26.14		
Russo Power Equipment T		1,583.78		
Sam's Club				
SAMSCL				
/06122018	6/12/2018	101.18	0.00	07/17/2018
205-560-515-5645 Concessions & food				Camp food
/06122018	6/12/2018	267.93	0.00	07/17/2018
205-530-515-5730 Program supplies				Camp supplies
/06122018	6/12/2018	39.64	0.00	07/17/2018
205-570-515-5730 Program supplies				Community Center Supplies
/06122018 Total:		408.75		
Sam's Club Total:		408.75		
Solorio, Sandy				
SOLORIO				
061518	6/15/2018	236.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Resident pool pass
061518 Total:		236.00		
Solorio, Sandy Total:		236.00		
The Barefoot Hawaiian				
THEBAREF				
072018VL	2/28/2018	150.00	0.00	07/17/2018
205-560-515-5270 Purchased program services				Pool Theme night entertainment
072018VL Total:		150.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
The Barefoot Hawaiian Tot		150.00		
Ton, Hongnhung				
TONHONG				
VL-2293	6/19/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund Village Sticker/sol vehicle
VL-2293 Total:		50.00		
Ton, Hongnhung Total:		50.00		
Westmont Auto Parts				
WESTMONT				
19739	5/30/2018	73.53	0.00	07/17/2018
660-620-519-5480 R&M - vehicles				Filters for PW Vehicles
19739 Total:		73.53		
19740	5/30/2018	197.92	0.00	07/17/2018
660-620-519-5480 R&M - vehicles				Filters for PW Vehicles
19740	5/30/2018	271.45	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Filters for PW Vehicles
19740	5/30/2018	467.63	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Filters for PW Vehicles
19740 Total:		937.00		
6913	5/31/2018	-196.18	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Return
6913 Total:		-196.18		
Westmont Auto Parts Total		814.35		
Woodward Printing Services				
WOODWARD				
48049	6/5/2018	-433.00	0.00	07/17/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-509-515-5560 Printing & copying services				Turkey Trot postcard refund
48049	6/5/2018	-513.61	0.00	07/17/2018
205-504-515-5560 Printing & copying services				Concert postcard refund
48049 Total:		-946.61		
48050	6/5/2018	433.00	0.00	07/17/2018
205-509-515-5560 Printing & copying services				Turkey Trot postcard printing
48050	6/5/2018	1,313.61	0.00	07/17/2018
205-504-515-5560 Printing & copying services				Concert postcard printing
48050 Total:		1,746.61		
Woodward Printing Service		800.00		
Report Total:		247,154.67		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
All Season's Screen Printing				
ALLSEASO				
4375	6/18/2018	440.70	0.00	07/17/2018
205-562-515-5730 Program supplies				Swim team apparel/tee shirts
4375 Total:		440.70		
All Season's Screen Printin		440.70		
Alpha Baking Company				
ALPHABAK				
/180055166002	6/15/2018	51.90	0.00	07/17/2018
205-563-515-5645 Concessions & food				Concession stand bread
/180055166002 Total:		51.90		
Alpha Baking Company To		51.90		
American Red Cross Health & Safety Services				
AMERRED				
22111614	6/13/2018	600.00	0.00	07/17/2018
205-560-515-5590 Training				BBP Training/Guards, operations
22111614 Total:		600.00		
American Red Cross Healt		600.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
CDW Government				
CDWGOV				
NBK1378	6/13/2018	157.90	0.00	07/17/2018
101-250-511-5330 Data processing				Zebra print battery back up and power adapter
NBK1378 Total:		157.90		
CDW Government Total:		157.90		
Chicago Tribune				
CHGOTRIB				
5603768	5/7/2018	32.29	0.00	07/17/2018
101-200-511-5510 Advertising				Prevailing wages - legal notice
5603768 Total:		32.29		
Chicago Tribune Total:		32.29		
Cronin, Michael				
CRONINM				
061518	6/15/2018	270.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund swim team
061518 Total:		270.00		
Cronin, Michael Total:		270.00		
Elkhatib, Miriam				
ELKHATIB				
061818	6/18/2018	296.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Tennis
061818 Total:		296.00		
Elkhatib, Miriam Total:		296.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
GFOA				
GFOA				
6192018	6/19/2018	330.00	0.00	07/17/2018
101-210-511-5730 Program supplies				GFOA budget award application fee
6192018 Total:		330.00		
GFOA Total:		330.00		
GOVTEMPSUSA LLC				
GOVTEMP				
2548023	6/14/2018	1,400.00	0.00	07/17/2018
101-240-517-5030 Wages- Part time hourly				Interim Code Enforcement Officer
2548023 Total:		1,400.00		
GOVTEMPSUSA LLC To		1,400.00		
Halogen				
HALOGEN				
520717	6/15/2018	330.08	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Aquatic Center - pool supplies
520717 Total:		330.08		
520718	6/15/2018	428.00	0.00	07/17/2018
205-560-515-5630 Chemicals - swimming pool				Aquatic Center - Baking soda
520718 Total:		428.00		
520821	6/18/2018	1,605.40	0.00	07/17/2018
205-560-515-5630 Chemicals - swimming pool				Aquatic Center - pool chemicals
520821 Total:		1,605.40		
Halogen Total:		2,363.48		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
HMO Healthcare Service Corporation				
HMO				
HMO6/15/18	6/15/2018	1,462.11	0.00	07/17/2018
102-000-210-2027 Health insurance premium with				Employee Health insurance/July 2018
HMO6/15/18 Total:		1,462.11		
HMO Healthcare Service C		1,462.11		
Holland & Knight LLP				
HOLLAND				
03312018	3/31/2018	13,465.00	0.00	07/17/2018
101-230-511-5350 Legal - retainer				General counsel retainer
03312018 Total:		13,465.00		
5680327	6/11/2018	1,214.00	0.00	07/17/2018
101-230-511-5370 Legal - review				Touhy and Lincoln TIF
5680327 Total:		1,214.00		
5680332	6/11/2018	504.50	0.00	07/17/2018
101-230-511-5370 Legal - review				Telecommunications Ordinance
5680332 Total:		504.50		
5680336	6/11/2018	873.50	0.00	07/17/2018
101-230-511-5370 Legal - review				Purple Hotel Development
5680336 Total:		873.50		
5680338	6/11/2018	1,032.00	0.00	07/17/2018
101-230-511-5370 Legal - review				Sacred Learning Center
5680338 Total:		1,032.00		
5680340	6/11/2018	1,044.00	0.00	07/17/2018
101-230-511-5370 Legal - review				6755 N Cicero

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
5680340 Total:		1,044.00		
5680342	6/11/2018	490.00	0.00	07/17/2018
101-230-511-5370 Legal - review				Evanston water agreement negotiations
5680342 Total:		490.00		
5680344	6/11/2018	559.00	0.00	07/17/2018
101-230-511-5370 Legal - review				Grossinger Toyota North
5680344 Total:		559.00		
Holland & Knight LLP Tot		19,182.00		
Illinois City/County Management Association				
ILCMA				
2018-2019	6/20/2018	208.60	0.00	07/17/2018
101-200-511-5570 Professional associations				Anuual Membership
2018-2019 Total:		208.60		
Illinois City/County Manag		208.60		
Kim, Hyun Jin				
KIMHYUN				
061918	6/19/2018	99.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Class
061918 Total:		99.00		
Kim, Hyun Jin Total:		99.00		
Kotsonis, Niki				
KOTSONIS				
061818	6/18/2018	202.50	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Shelter

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
061818 Total:		202.50		
Kotsonis, Niki Total:		202.50		
Maine-Niles Association of Special Recreation				
MNASR				
16-492	6/14/2018	1,003.40	0.00	07/17/2018
205-580-515-5270 Purchased program services				Inclusion Services for June B 2018
16-492 Total:		1,003.40		
Maine-Niles Association o		1,003.40		
Marc Printing				
MARCP				
111898	6/15/2018	150.60	0.00	07/17/2018
101-210-511-5700 Office supplies				#9 envelopes for P/R
111898 Total:		150.60		
Marc Printing Total:		150.60		
Personnel Strategies, LLC				
PERSONNE				
06/15/18	6/15/2018	750.00	0.00	07/17/2018
101-200-511-5599 Other contractual				Pre employment psychological assessment
06/15/18 Total:		750.00		
Personnel Strategies, LLC		750.00		
Perspectives				
PERSPECT				
89660	5/31/2018	355.00	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-200-511-5599 Other contractual				Leadership and management training/Village employee
89660 Total:		355.00		
Perspectives Total:		355.00		
RCN Telecom Services of Illinois, LLC				
RCNTEL				
084380001-00110	5/31/2018	2,262.00	0.00	07/17/2018
101-250-511-5320 Consulting				Access point at Skokie
084380001-00110 Total:		2,262.00		
084382501-00110	5/31/2018	2,262.00	0.00	07/17/2018
101-250-511-5320 Consulting				Access point at Skokie
084382501-00110 Total:		2,262.00		
RCN Telecom Services of I		4,524.00		
Tyler Technologies				
TYLERTE				
030-14819	6/1/2018	19,438.50	0.00	07/17/2018
215-000-512-5599 Other contractual				New World Police software annual maintenance
030-14819	6/1/2018	19,438.50	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				New World Police software annual maintenance
030-14819 Total:		38,877.00		
Tyler Technologies Total:		38,877.00		
U.S. FoodService, Inc.				
USFOODSE				
2553098	6/8/2018	580.25	0.00	07/17/2018
205-563-515-5645 Concessions & food				Concession stand food

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2553098 Total:		580.25		
2774337	6/15/2018	2,381.42	0.00	07/17/2018
205-563-515-5645 Concessions & food				Concession stand food
2774337 Total:		2,381.42		
2831320	6/18/2018	1,570.35	0.00	07/17/2018
205-563-515-5645 Concessions & food				Concession stand food
2831320 Total:		1,570.35		
U.S. FoodService, Inc. Tot		4,532.02		
Warehouse Direct				
WAREHOUS				
3920752-0	6/4/2018	222.04	0.00	07/17/2018
101-350-512-5700 Office supplies				Office supplies
3920752-0 Total:		222.04		
3927527-0	6/8/2018	543.15	0.00	07/17/2018
101-210-511-5700 Office supplies				Office supplies
3927527-0 Total:		543.15		
3933748-0	6/14/2018	168.43	0.00	07/17/2018
101-210-511-5700 Office supplies				Office supplies
3933748-0 Total:		168.43		
3934994-0	6/15/2018	219.36	0.00	07/17/2018
101-240-517-5700 Office supplies				Office supplies
3934994-0 Total:		219.36		
Warehouse Direct Total:		1,152.98		
Will Enterprises				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
WILLENT				
262551	6/15/2018	44.80	0.00	07/17/2018
205-560-515-5730 Program supplies				Recreation Supervisor polo shirt
262551 Total:		44.80		
262683	6/19/2018	170.44	0.00	07/17/2018
205-560-515-5730 Program supplies				Park Patrol t shirts
262683 Total:		170.44		
262690	6/18/2018	224.10	0.00	07/17/2018
205-560-515-5730 Program supplies				Pool operations apparel
262690 Total:		224.10		
Will Enterprises Total:		439.34		
Williams Architects				
WILLIAM				
18532	6/15/2018	306.47	0.00	07/17/2018
205-560-515-5270 Purchased program services				Locker room design at the Aquatic Center
18532 Total:		306.47		
Williams Architects Total:		306.47		
Report Total:		79,187.29		

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Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 07/05/2018 - 11:18AM
Batch: 00103.07.2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Air One Equipment				
AIRONE				
133140	5/25/2018	228.89	0.00	07/19/2018
101-350-512-5430 R&M - Fire & EMS equipmen				Anchor ring replacement kit
133140 Total:		228.89		
Air One Equipment Total:		228.89		
Airgas USA LLC				
AIRGAS				
	5/31/2018	329.89	0.00	07/19/2018
101-350-512-5660 EMS supplies				Oxygen cylinders for ambulances
Total:		329.89		
Airgas USA LLC Total:		329.89		
Amazon				
AMAZON				
435357573786.00	5/7/2018	36.95	0.00	07/19/2018
205-560-515-5730 Program supplies				Pool cleaning supplies
435357573786.00 Total:		36.95		
435698439348.00	4/20/2018	236.85	0.00	07/19/2018
205-430-515-5730 Program supplies				Tennis court wind screen replacement

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
435698439348.00 Total:		236.85		
439895889987	5/7/2018	49.99	0.00	07/19/2018
205-560-515-5700 Office supplies				Pool office supplies
439895889987 Total:		49.99		
447436795964.0	4/18/2018	87.51	0.00	07/19/2018
205-500-515-5700 Office supplies				Rec Supervisor docking station
447436795964.0 Total:		87.51		
447436795964.00	4/18/2018	151.98	0.00	07/19/2018
205-504-515-5799 Other materials & supplies				Special event bins
447436795964.00 Total:		151.98		
453387778453.00	5/7/2018	47.97	0.00	07/19/2018
205-560-515-5700 Office supplies				Aquatic Center flag replacement
453387778453.00 Total:		47.97		
453748376869.00	5/7/2018	100.72	0.00	07/19/2018
205-530-515-5730 Program supplies				Day camp art supplies
453748376869.00 Total:		100.72		
453797686444.0	4/20/2018	124.26	0.00	07/19/2018
205-504-515-5730 Program supplies				Special event supplies
453797686444.0 Total:		124.26		
454947633599	4/17/2018	10.99	0.00	07/19/2018
205-560-515-5700 Office supplies				Pool office supplies
454947633599 Total:		10.99		
459437998487.00	5/8/2018	23.49	0.00	07/19/2018
205-560-515-5700 Office supplies				Pool office doorbell
459437998487.00 Total:		23.49		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
459956963388.00	4/20/2018	148.05	0.00	07/19/2018
205-430-515-5730 Program supplies				Tennis court wind screen replacement
459956963388.00 Total:		148.05		
463375484989.00	5/7/2018	8.18	0.00	07/19/2018
205-530-515-5730 Program supplies				Day camp office
463375484989.00 Total:		8.18		
4634774868445.0	4/19/2018	4.72	0.00	07/19/2018
205-500-515-5700 Office supplies				Office supplies
4634774868445.0 Total:		4.72		
463837876479.00	4/18/2018	114.73	0.00	07/19/2018
205-504-515-5799 Other materials & supplies				Event supply bins
463837876479.00 Total:		114.73		
463899795359	4/12/2018	41.70	0.00	07/19/2018
205-500-515-5700 Office supplies				Office supplies
463899795359 Total:		41.70		
464558983765.00	4/24/2018	13.99	0.00	07/19/2018
205-500-515-5700 Office supplies				Office supplies
464558983765.00 Total:		13.99		
466737533857	4/26/2018	26.25	0.00	07/19/2018
205-500-515-5700 Office supplies				Office supplies
466737533857 Total:		26.25		
467946564993	5/7/2018	31.82	0.00	07/19/2018
205-500-515-5700 Office supplies				Office supply bins
467946564993 Total:		31.82		
467988585936	5/7/2018	93.98	0.00	07/19/2018
205-560-515-5700 Office supplies				Two pool office chairs
467988585936	5/7/2018	46.99	0.00	07/19/2018

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
205-530-515-5730 Program supplies				Community Center office chair
467988585936 Total:		140.97		
575658546668.00	4/24/2018	29.99	0.00	07/19/2018
205-504-515-5730 Program supplies				Special event supplies
575658546668.00 Total:		29.99		
633849679636.00	4/19/2018	41.98	0.00	07/19/2018
205-500-515-5700 Office supplies				Office supplies
633849679636.00 Total:		41.98		
638967384385	5/7/2018	60.71	0.00	07/19/2018
205-530-515-5730 Program supplies				Day camp supplies
638967384385 Total:		60.71		
679489393334	4/11/2018	19.99	0.00	07/19/2018
205-530-515-5730 Program supplies				Program office supplies
679489393334 Total:		19.99		
735876999585	4/19/2018	109.78	0.00	07/19/2018
205-561-515-5730 Program supplies				Swim lesson supplies
735876999585 Total:		109.78		
838665838934	5/2/2018	16.94	0.00	07/19/2018
205-560-515-5730 Program supplies				Pool sanitary supplies
838665838934	5/2/2018	24.69	0.00	07/19/2018
205-430-515-5730 Program supplies				Shelter cleaning supplies
838665838934 Total:		41.63		
934879746439	5/7/2018	138.00	0.00	07/19/2018
205-571-515-5730 Program supplies				Community Center room dividers
934879746439 Total:		138.00		
949488977754	4/16/2018	357.17	0.00	07/19/2018
205-504-515-5730 Program supplies				Easter bunny costume

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
949488977754 Total:		357.17		
976594535897	4/18/2018	36.99	0.00	07/19/2018
205-560-515-5700 Office supplies				Pool office supplies
976594535897	4/18/2018	36.99	0.00	07/19/2018
205-530-515-5730 Program supplies				Camp office supplies
976594535897 Total:		73.98		
985676438553	4/17/2018	38.98	0.00	07/19/2018
205-560-515-5700 Office supplies				Pool office supplies
985676438553 Total:		38.98		
Amazon Total:		2,313.33		
American First Aid Services				
AFAS INC				
65268	6/11/2018	88.75	0.00	07/19/2018
101-300-512-5730 Program supplies				First Aid supplies/replenish
65268 Total:		88.75		
American First Aid Service		88.75		
American Traffic Solutions				
ATS				
INV00026807	5/31/2018	4,400.00	0.00	07/19/2018
101-300-512-5599 Other contractual				Monthly Contractual fee
INV00026807	5/31/2018	360.00	0.00	07/19/2018
101-300-512-5599 Other contractual				Collection of unpaid violations
INV00026807 Total:		4,760.00		
American Traffic Solutions		4,760.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Axon Enterprise, Inc.				
AXON				
SI-1539866	6/14/2018	10,530.00	0.00	07/19/2018
101-300-512-5730 Program supplies				Replacement of Police Dept Tasers and holsters
SI-1539866 Total:		10,530.00		
Axon Enterprise, Inc. Total		10,530.00		
Bound Tree Medical, LLC				
BOUND				
82883032	5/1/2018	592.14	0.00	07/19/2018
101-350-512-5660 EMS supplies				Suction unit with charger and DC cable
82883032 Total:		592.14		
Bound Tree Medical, LLC		592.14		
Brozville Graphics				
BROZVILL				
B0079	6/8/2018	75.00	0.00	07/19/2018
101-350-512-5560 Printing & copying services				Business cards
B0079 Total:		75.00		
Brozville Graphics Total:		75.00		
Chicago Communications, LLC				
CHGOCOMM				
302417	6/7/2018	50.00	0.00	07/19/2018
101-300-512-5410 R&M - communications equipm				Portable radio maintenance/July
302417 Total:		50.00		
Chicago Communications,		50.00		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Chicago Metropolitan Fire Prevention Co.				
CHGOMETR				
IN00186278	5/31/2018	230.55	0.00	07/19/2018
101-350-512-5499 R&M - other				Service call for kitchen suppression system
IN00186278 Total:		230.55		
IN00186411	5/31/2018	230.50	0.00	07/19/2018
101-350-512-5411 R&M- Wireless Alarm Equipm				Service call charge & labor
IN00186411 Total:		230.50		
IN00186786	5/25/2018	878.75	0.00	07/19/2018
101-350-512-5411 R&M- Wireless Alarm Equipm				Monthly wireless radio network maintenance billing
IN00186786 Total:		878.75		
Chicago Metropolitan Fire		1,339.80		
De Lange Landen Financial Services				
DELANGE				
59599386	6/18/2018	89.92	0.00	07/19/2018
205-571-515-5730 Program supplies				CC copier - May 2018
59599386 Total:		89.92		
De Lange Landen Financia		89.92		
Fire Service Inc.				
FIRESERV				
26779	5/2/2018	808.50	0.00	07/19/2018
101-350-512-5740 Repair parts				Drive time, troubleshoot SRS light on
26779 Total:		808.50		
26940	5/21/2018	773.22	0.00	07/19/2018
101-350-512-5740 Repair parts				Switch kit w/rivets, coolant

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
26940 Total:		773.22		
Fire Service Inc. Total:		1,581.72		
Galls Incorporated				
GALLS				
010046992	6/4/2018	66.98	0.00	07/19/2018
101-300-512-5070 Uniform allowance				Uniform items
010046992 Total:		66.98		
Galls Incorporated Total:		66.98		
Graham C-Stores Company				
GRAHAM				
INV-108604	6/18/2018	625.00	0.00	07/19/2018
101-300-512-5480 R&M - vehicles				Car washes/Feb thru Apr
INV-108604 Total:		625.00		
Graham C-Stores Company		625.00		
Halogen				
HALOGEN				
/521049	6/20/2018	36.40	0.00	07/19/2018
205-560-515-5630 Chemicals - swimming pool				Pool chemicals
/521049 Total:		36.40		
Halogen Total:		36.40		
Interstate Electronics Company				
INTERST				
75261	6/6/2018	720.00	0.00	07/19/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-560-515-5405 R&M - buildings				Pool PA system service
75261 Total:		720.00		
Interstate Electronics Comp		720.00		
JEMS				
JEMS				
061218	6/12/2018	25.00	0.00	07/19/2018
101-350-512-5620 Books & publications				Subscription
061218 Total:		25.00		
JEMS Total:		25.00		
JG Uniforms Inc				
JGUNIFOR				
37884	6/11/2018	864.00	0.00	07/19/2018
101-300-512-5730 Program supplies				Uniform allowance
37884 Total:		864.00		
37956	6/13/2018	40.75	0.00	07/19/2018
101-300-512-5070 Uniform allowance				Uniform allowance
37956 Total:		40.75		
38033	6/13/2018	168.95	0.00	07/19/2018
101-300-512-5070 Uniform allowance				Uniform allowance
38033 Total:		168.95		
38053	6/13/2018	685.00	0.00	07/19/2018
101-300-512-5730 Program supplies				Uniform allowance
38053 Total:		685.00		
38056	6/13/2018	795.00	0.00	07/19/2018
101-300-512-5730 Program supplies				Uniform allowance

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
38056 Total:		795.00		
38060	6/13/2018	111.90	0.00	07/19/2018
101-300-512-5070 Uniform allowance				Uniform allowance
38060 Total:		111.90		
JG Uniforms Inc Total:		2,665.60		
Keller, Patricia				
KELLERPA				
6192018	6/19/2018	238.00	0.00	07/19/2018
205-560-410-4500 Non-resident individual fee				Refund non resident pool pass
6192018 Total:		238.00		
Keller, Patricia Total:		238.00		
Lowe's Business Acc/GECF				
LOWES				
07383	5/26/2018	38.90	0.00	07/19/2018
101-350-512-5799 Other materials & supplies				Light covers
07383 Total:		38.90		
2075	6/15/2018	86.73	0.00	07/19/2018
205-560-515-5405 R&M - buildings				Materials for fence repair at pool
2075 Total:		86.73		
2076	6/15/2018	10.79	0.00	07/19/2018
205-560-515-5405 R&M - buildings				Materials for fence repair at pool
2076 Total:		10.79		
2085	6/15/2018	14.72	0.00	07/19/2018
205-560-515-5405 R&M - buildings				Materials for fence repair at pool

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2085 Total:		14.72		
2814	6/13/2018	309.28	0.00	07/19/2018
205-430-515-5730 Program supplies				Plywood for stage in Proesel
2814 Total:		309.28		
2865	6/3/2018	69.15	0.00	07/19/2018
205-560-515-5405 R&M - buildings				Aquatic Center supplies
2865 Total:		69.15		
2915	6/14/2018	90.06	0.00	07/19/2018
205-430-515-5730 Program supplies				Plywood for stage in Proesel
2915 Total:		90.06		
Lowe's Business Acc/GEC		619.63		
Makhoul, Elie				
MAKHOUL				
VLR18-02330	6/22/2018	50.00	0.00	07/19/2018
101-000-410-4201 License - passenger car				Refund sticker/sold vehicle
VLR18-02330 Total:		50.00		
Makhoul, Elie Total:		50.00		
Northwestern University				
NWUNIVER				
25970	6/11/2018	44.00	0.00	07/19/2018
101-300-512-5810 Conference & meeting registrat				SPSC Graduation luncheon
25970 Total:		44.00		
Northwestern University To		44.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Positive Concepts/ATPI				
POSITIVC				
0202266-IN	6/7/2018	144.00	0.00	07/19/2018
101-300-512-5730 Program supplies				Thermal paper for Squad
0202266-IN Total:		144.00		
Positive Concepts/ATPI To		144.00		
Secretary of State/Dept of Police				
SECDEPT				
SOSL239431	6/20/2018	101.00	0.00	07/19/2018
101-300-512-5599 Other contractual				Other title for Squad #35
SOSL239431 Total:		101.00		
Secretary of State/Dept of P		101.00		
Sherman Dodge				
SHERMAN				
64331DOR	6/7/2018	87.20	0.00	07/19/2018
101-350-512-5480 R&M - vehicles				AA Cable bracket
64331DOR Total:		87.20		
Sherman Dodge Total:		87.20		
State Industrial Products				
STATE				
500298536	6/7/2018	738.30	0.00	07/19/2018
101-350-512-5799 Other materials & supplies				Cleaning supplies for Fire Trucks
500298536 Total:		738.30		
State Industrial Products To		738.30		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Teleflex				
TELEFLEX				
9500234643	6/5/2018	250.75	0.00	07/19/2018
101-350-512-5430 R&M - Fire & EMS equipmen				AIRTRAQ SP Laryngoscope blades
9500234643 Total:		250.75		
Teleflex Total:		250.75		
Thomson Reuters - West				
THOMSON				
838381555	6/4/2018	94.00	0.00	07/19/2018
101-300-512-5620 Books & publications				Compiled statutes supplements
838381555 Total:		94.00		
Thomson Reuters - West To		94.00		
Trizetto Provider Solutions				
TRIZETTO				
7108061800	6/1/2018	137.52	0.00	07/19/2018
101-000-410-4315 Ambulance & EMS fees				Claims transaction fee for ambulance invoices
7108061800 Total:		137.52		
Trizetto Provider Solutions		137.52		
Worldpoint ECC				
WORLDPOI				
4061207	6/1/2018	1,086.00	0.00	07/19/2018
101-350-512-5730 Program supplies				CPR Training supplies and cards
4061207 Total:		1,086.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Worldpoint ECC Total:		1,086.00		
Zoll Medical Corporation GPO				
ZOLLMEDC				
2698157	6/1/2018	420.00	0.00	07/19/2018
101-350-512-5430 R&M - Fire & EMS equipmen				CPR stat pads/electrode
2698157 Total:		420.00		
2698745	6/2/2018	445.26	0.00	07/19/2018
101-350-512-5430 R&M - Fire & EMS equipmen				Carry case, printer chute with zippers
2698745 Total:		445.26		
Zoll Medical Corporation G		865.26		
Report Total:		30,574.08		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Accela Inc. #774375				
ACCELA				
INV-ACC38836	3/30/2018	10,260.10	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				Annual Maintenance 5/1 thru 4/30
INV-ACC38836	3/30/2018	10,260.19	0.00	07/17/2018
660-610-519-5340 Maintenance Agreement Expen				Annual Maintenance 5/1 thru 4/30
INV-ACC38836	3/30/2018	10,260.00	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Annual Maintenance 5/1 thru 4/30
INV-ACC38836 Total:		30,780.29		
Accela Inc. #774375 Total:		30,780.29		
ARRP Trucking & Hauling Inc				
ARRP				
153	6/13/2018	494.00	0.00	07/17/2018
660-620-519-5599 Other contractual				2 loads of hauling out concrete
153 Total:		494.00		
ARRP Trucking & Hauling		494.00		
Atlas Bobcat Inc				
ATLASB				
BE4704	6/7/2018	281.15	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Water kit for Bob Cat

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
BE4704 Total:		281.15		
BE4730	6/7/2018	561.69	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Filters, valve and belt for Bob Cat
BE4730 Total:		561.69		
Atlas Bobcat Inc Total:		842.84		
Builders Asphalt				
BUILDERS				
27692	5/24/2018	517.54	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - Surface
27692 Total:		517.54		
27725	5/25/2018	271.27	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - Surface
27725 Total:		271.27		
27997	6/1/2018	466.14	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - Surface
27997 Total:		466.14		
Builders Asphalt Total:		1,254.95		
Douglas Truck Parts				
DOUGTK				
43736	6/13/2018	313.10	0.00	07/17/2018
101-410-511-5730 Program supplies				LED work light, abrasive roll, oil
43736 Total:		313.10		
Douglas Truck Parts Total:		313.10		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Fedex				
FEDEX				
811309872532	6/12/2018	33.64	0.00	07/17/2018
101-210-511-5720 Postage				Shipping - Administration
811309872532 Total:		33.64		
Fedex Total:		33.64		
FGM Architects				
FGM				
14-1815-.0-03	6/5/2018	5,829.98	0.00	07/17/2018
217-000-561-5340 Engineering				Professional services for PW Yard expansion
14-1815-.0-03 Total:		5,829.98		
FGM Architects Total:		5,829.98		
Golf Mill Ford				
GOLFMILL				
440414P	6/11/2018	27.43	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Sensor for Squad #217
440414P Total:		27.43		
Golf Mill Ford Total:		27.43		
Grainger				
GRAINGER				
9818637671	6/14/2018	423.50	0.00	07/17/2018
205-430-515-5730 Program supplies				Lamp for Proesel Park
9818637671 Total:		423.50		
9818637689	6/14/2018	451.23	0.00	07/17/2018
205-430-515-5730 Program supplies				Lamp for Proesel Park

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
9818637689 Total:		451.23		
Grainger Total:		874.73		
Halogen				
HALOGEN				
/521140	6/21/2018	5,461.60	0.00	07/17/2018
205-560-515-5630 Chemicals - swimming pool				Pool chemicals
/521140 Total:		5,461.60		
Halogen Total:		5,461.60		
Healy Asphalt Company, LLC				
HEALY				
14001	6/8/2018	1,118.74	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				UPM cold patch material for potholes
14001 Total:		1,118.74		
Healy Asphalt Company, L		1,118.74		
Illinois City/County Management Association				
ILCMA				
061818	6/18/2018	151.25	0.00	07/17/2018
101-400-511-5700 Office supplies				Membership for PW Director
061818 Total:		151.25		
Illinois City/County Manag		151.25		
Interstate Billing Service, Inc				
INTERBIL				
3010878482	6/12/2018	36.95	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-440-513-5480 R&M - vehicles				Hose for Truck #1
3010878482 Total:		36.95		
3010909241	6/14/2018	104.00	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Sleeve tube for Truck #14
3010909241 Total:		104.00		
Interstate Billing Service, I		140.95		
JCK Contractors				
JCKCONT				
22270	6/9/2018	355.00	0.00	07/17/2018
101-440-513-5599 Other Contractual				One load of top soil
22270 Total:		355.00		
22290	6/16/2018	840.30	0.00	07/17/2018
101-440-513-5599 Other Contractual				2 loads top soil
22290 Total:		840.30		
JCK Contractors Total:		1,195.30		
Koutsis, Nancy Sweadner				
KOUTSIS				
062018	6/20/2018	2,000.00	0.00	07/17/2018
460-000-561-6350 Sewer Fund				Sewer rebate for 3400 Albion
062018 Total:		2,000.00		
Koutsis, Nancy Sweadner T		2,000.00		
Lawson Products Inc				
LAWSNPRO				
9305866653	6/2/2018	22.19	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-410-511-5730 Program supplies				Drill bit
9305866653 Total:		22.19		
9305894078	6/13/2018	212.45	0.00	07/17/2018
101-410-511-5730 Program supplies				Shop supplies
9305894078 Total:		212.45		
Lawson Products Inc Total		234.64		
Lowe's Business Acc/GECF				
LOWES				
01934	6/15/2018	269.87	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Pipe, valve, ring timer
01934 Total:		269.87		
02029	6/5/2018	17.23	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Pipe, adapter for Bob Cat
02029 Total:		17.23		
02031	6/15/2018	125.01	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Hose, chisel, wand for Village Hall
02031 Total:		125.01		
02059	6/5/2018	19.78	0.00	07/17/2018
660-620-519-5730 Program supplies				Joints for concrete
02059 Total:		19.78		
02067	6/5/2018	0.84	0.00	07/17/2018
660-620-519-5730 Program supplies				PVC for Water
02067 Total:		0.84		
02073	6/15/2018	7.08	0.00	07/17/2018
660-620-519-5730 Program supplies				Brick pavers for driveway

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
02073 Total:		7.08		
02126	6/6/2018	13.17	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Chain for Bob Cat
02126 Total:		13.17		
02243	6/7/2018	43.96	0.00	07/17/2018
101-410-511-5730 Program supplies				Paint and clipboard
02243 Total:		43.96		
02246	6/7/2018	16.30	0.00	07/17/2018
205-430-515-5730 Program supplies				Paint for Parks
02246 Total:		16.30		
02281	6/7/2018	91.53	0.00	07/17/2018
205-430-515-5730 Program supplies				Air pump
02281 Total:		91.53		
02309	6/18/2018	94.92	0.00	07/17/2018
205-430-515-5730 Program supplies				Coolers for PW
02309 Total:		94.92		
02342	6/8/2018	6.48	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Wheel for Council Chamber table cart
02342 Total:		6.48		
02390	6/8/2018	13.36	0.00	07/17/2018
205-430-515-5730 Program supplies				Faucet for Shelter House
02390 Total:		13.36		
02408	6/19/2018	55.18	0.00	07/17/2018
205-430-515-5730 Program supplies				Plier, valve, nitrile for Proesel
02408 Total:		55.18		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
02409	6/19/2018	-5.02	0.00	07/17/2018
205-430-515-5730 Program supplies				Refund
02409 Total:		-5.02		
02434	6/19/2018	29.20	0.00	07/17/2018
205-430-515-5730 Program supplies				Drill, lock, hex for Proesel Park
02434 Total:		29.20		
02510	5/31/2018	15.66	0.00	07/17/2018
205-430-515-5730 Program supplies				Plumbing supplies
02510 Total:		15.66		
02813	6/13/2018	46.49	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Water filter for Village Hall
02813 Total:		46.49		
02952	6/14/2018	21.46	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Rigid, nipple, conduit
02952 Total:		21.46		
02954	6/14/2018	-12.34	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Refund
02954 Total:		-12.34		
02956	6/14/2018	22.73	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Hole saw for PW garage
02956 Total:		22.73		
Lowe's Business Acc/GEC		892.89		
NAPA				
NAPA				
2812-311235	5/29/2018	179.64	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Oil for riding mower

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2812-311235 Total:		179.64		
2812-312635	6/8/2018	73.98	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Breaker for Truck #19
2812-312635 Total:		73.98		
2812-312964	6/11/2018	134.50	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Heater hose for Truck #1
2812-312964 Total:		134.50		
2812-314051	6/19/2018	9.22	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Hydraulic filter for riding mower
2812-314051 Total:		9.22		
NAPA Total:		397.34		
Orange Crush LLC				
ORANGCRH				
53159	6/14/2018	279.22	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt surface mix
53159 Total:		279.22		
Orange Crush LLC Total:		279.22		
PPG Architectural Finishes				
PPGAR				
944499033765	6/6/2018	1,138.82	0.00	07/17/2018
101-440-513-5730 Program supplies				Yellow paint and thinner for Streets
944499033765 Total:		1,138.82		
944499033777	6/6/2018	42.74	0.00	07/17/2018
101-440-513-5730 Program supplies				Glass beads for Streets

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
944499033777 Total:		42.74		
PPG Architectural Finishes		1,181.56		
Prairie Material Sales Inc				
PRAIRIEM				
888614012	6/19/2018	541.00	0.00	07/17/2018
660-620-519-5796 Water system repair parts				3 cubic yards of concrete
888614012 Total:		541.00		
Prairie Material Sales Inc T		541.00		
Rainbow Farm				
RAINBOWF				
36107	6/18/2018	325.00	0.00	07/17/2018
101-440-513-5599 Other Contractual				Woodchips hauled out
36107 Total:		325.00		
Rainbow Farm Total:		325.00		
Tomacic, Boris				
TOMACIC				
VLR18-02872	6/26/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/sold vehicle
VLR18-02872 Total:		50.00		
Tomacic, Boris Total:		50.00		
Water Services Co.				
WATERSER				
28008	6/15/2018	939.98	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-420-511-5405 R&M - buildings				RPZ repairs and re-inspection
28008 Total:		939.98		
Water Services Co. Total:		939.98		
Wholesale Direct Inc				
WHOLESAL				
233959	6/3/2018	179.02	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Winter blades for trailer
233959 Total:		179.02		
Wholesale Direct Inc Total		179.02		
Will Enterprises				
WILLENT				
262687	6/21/2018	58.00	0.00	07/17/2018
205-560-515-5730 Program supplies				Coordinator and Rec supervisor sweatshirt
262687 Total:		58.00		
262688	6/21/2018	127.00	0.00	07/17/2018
205-560-515-5730 Program supplies				Manager Sweatshirts for Aquatic Center
262688 Total:		127.00		
Will Enterprises Total:		185.00		
Report Total:		55,724.45		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Amazon				
AMAZON				
437378773733	5/21/2018	7.65	0.00	07/17/2018
101-200-511-5799 Other materials & supplies				Coffee filters for breakroom
437378773733 Total:		7.65		
447638593658	5/10/2018	33.07	0.00	07/17/2018
101-250-511-5640 Computer supplies				UPS for Pump House
447638593658 Total:		33.07		
448463497764	5/10/2018	5.99	0.00	07/17/2018
101-210-511-5700 Office supplies				Supplies for Vehicle stickers
448463497764 Total:		5.99		
455936548459	5/24/2018	7.85	0.00	07/17/2018
101-250-511-6530 Equipment - data processing				Adapter for headphones
455936548459 Total:		7.85		
456396635537	5/15/2018	18.82	0.00	07/17/2018
101-400-511-5700 Office supplies				Computer supplies
456396635537 Total:		18.82		
459769666498	5/10/2018	5.48	0.00	07/17/2018
101-200-511-5799 Other materials & supplies				Cleaning supplies
459769666498 Total:		5.48		
478998943547	5/30/2018	25.98	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-100-511-5799 Other materials & supplies				Plaques for certificates
478998943547 Total:		25.98		
488648549648	5/10/2018	15.34	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Wrapping for B&C gift
488648549648 Total:		15.34		
575359366648	5/14/2018	34.97	0.00	07/17/2018
101-400-511-5700 Office supplies				Computer supplies
575359366648 Total:		34.97		
676698683785	6/8/2018	995.00	0.00	07/17/2018
101-250-511-5320 Consulting				Additional ports
676698683785 Total:		995.00		
697463567566	5/11/2018	16.99	0.00	07/17/2018
101-200-511-5700 Office supplies				Charger for laptop
697463567566 Total:		16.99		
863968344449	5/15/2018	77.94	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Gift bags for B&C dinner
863968344449 Total:		77.94		
895659865565	5/10/2018	23.96	0.00	07/17/2018
101-100-511-5700 Office supplies				Office supplies
895659865565 Total:		23.96		
Amazon Total:		1,269.04		
American First Aid Services				
AFAS INC				
65270	6/11/2018	42.60	0.00	07/17/2018
101-200-511-5599 Other contractual				First aid refill for Village Hall

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
65270 Total:		42.60		
American First Aid Service		42.60		
ARRP Trucking & Hauling Inc				
ARRP				
165	6/20/2018	494.00	0.00	07/17/2018
660-620-519-5599 Other contractual				2 loads of hauling out concrete
165 Total:		494.00		
ARRP Trucking & Hauling		494.00		
Atlas Bobcat Inc				
ATLASB				
BE4978	6/18/2018	139.77	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Coupler for asphalt grinder
BE4978 Total:		139.77		
Atlas Bobcat Inc Total:		139.77		
Builders Asphalt				
BUILDERS				
28393	6/12/2018	611.00	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - Surface
28393 Total:		611.00		
28501	6/14/2018	513.06	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - Surface
28501 Total:		513.06		
Builders Asphalt Total:		1,124.06		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Hanos, Diana & Steven				
HANOSD				
18-6079	6/12/2018	112.50	0.00	07/17/2018
101-400-511-5210 Animal control				Animal control services
18-6079 Total:		112.50		
Hanos, Diana & Steven To		112.50		
Holland & Knight LLP				
HOLLAND				
043018	4/30/2018	13,465.00	0.00	07/17/2018
101-230-511-5350 Legal - retainer				General counsel retainer
043018 Total:		13,465.00		
5653529	5/11/2018	745.50	0.00	07/17/2018
101-230-511-5370 Legal - review				Personnel
5653529 Total:		745.50		
5653536	5/11/2018	1,306.50	0.00	07/17/2018
101-230-511-5370 Legal - review				Misc Private dockets
5653536 Total:		1,306.50		
5653538	5/11/2018	2,666.00	0.00	07/17/2018
101-230-511-5370 Legal - review				Sacred Learning Center
5653538 Total:		2,666.00		
5653539	5/11/2018	473.00	0.00	07/17/2018
101-230-511-5370 Legal - review				6755 N. Cicero
5653539 Total:		473.00		
5653540	5/11/2018	2,378.50	0.00	07/17/2018
101-230-511-5370 Legal - review				Telecommunications

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
5653540 Total:		2,378.50		
5653541	5/11/2018	2,796.50	0.00	07/17/2018
101-230-511-5370 Legal - review				Evanston Water agreement negotations
5653541 Total:		2,796.50		
5669030	5/11/2018	10,760.00	0.00	07/17/2018
101-230-511-5370 Legal - review				Purple Hotel Development
5669030 Total:		10,760.00		
Holland & Knight LLP Tot		34,591.00		
Impact Networking, LLC				
IMPACT				
1133353	6/8/2018	19.50	0.00	07/17/2018
205-500-515-5440 R&M - office equipment				Copier/Parks and Rec
1133353 Total:		19.50		
Impact Networking, LLC T		19.50		
Liponi Foundation				
LIPONI				
062618	6/26/2018	200.00	0.00	07/17/2018
205-580-515-5270 Purchased program services				Sponsorship for Liponi foundation annual golf outing
062618 Total:		200.00		
Liponi Foundation Total:		200.00		
Noche, Jennelyn				
NOCHJENN				
062618	6/26/2018	15.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - class

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
062618 Total:		15.00		
Noche, Jennelyn Total:		15.00		
Northwest Municipal Conference				
NWMNCCON				
10353	5/1/2018	6,421.00	0.00	07/17/2018
101-100-511-5540 Intergovernmental fees & dues				Annual Membership fees NWMC
10353 Total:		6,421.00		
10409	6/22/2018	160.00	0.00	07/17/2018
101-100-511-5840 Meals				NWMC Annual banquet dinner
10409 Total:		160.00		
Northwest Municipal Conf		6,581.00		
Palm Electric				
PALM				
21208	6/19/2018	679.70	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Motor for PW garage
21208 Total:		679.70		
Palm Electric Total:		679.70		
Russo Power Equipment				
RUSSO				
5136684	6/20/2018	561.68	0.00	07/17/2018
205-430-515-5480 R&M - vehicles				Belt, seal for riding mower
5136684 Total:		561.68		
Russo Power Equipment T		561.68		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Sam's Club				
SAMSCL				
/000687	6/25/2018	20.94	0.00	07/17/2018
205-560-515-5645 Concessions & food				Day Camp supplies
/000687 Total:		20.94		
/000800	6/21/2018	137.72	0.00	07/17/2018
205-560-515-5645 Concessions & food				Day Camp supplies
/000800 Total:		137.72		
Sam's Club Total:		158.66		
Snap-On Industrial				
SNAPON				
ARV/36340057	6/1/2018	252.45	0.00	07/17/2018
101-410-511-5730 Program supplies				Tools for Shop
ARV/36340057 Total:		252.45		
ARV/36375861	6/6/2018	969.85	0.00	07/17/2018
101-410-511-5730 Program supplies				Scanner upgrade
ARV/36375861 Total:		969.85		
Snap-On Industrial Total:		1,222.30		
U.S. FoodService, Inc.				
USFOODSE				
2831320	6/18/2018	-212.85	0.00	07/17/2018
205-563-515-5645 Concessions & food				Food Credit
2831320 Total:		-212.85		
3962	6/21/2018	2,334.04	0.00	07/17/2018
205-563-515-5645 Concessions & food				Food for Concession

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
3962 Total:		2,334.04		
U.S. FoodService, Inc. Tot		2,121.19		
Village of Lincolnwood				
VOL				
PC062718	6/27/2018	29.55	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Petty Cash
PC062718	6/27/2018	16.00	0.00	07/17/2018
205-562-515-5645 Concessions & food				Petty Cash
PC062718	6/27/2018	150.00	0.00	07/17/2018
101-350-512-5840 Meals				Petty Cash
PC062718	6/27/2018	98.00	0.00	07/17/2018
101-210-511-5840 Meals				Petty Cash
PC062718	6/27/2018	19.96	0.00	07/17/2018
101-100-511-5840 Meals				Petty Cash
PC062718	6/27/2018	400.00	0.00	07/17/2018
101-240-517-5840 Meals				Petty Cash
PC062718	6/27/2018	39.85	0.00	07/17/2018
101-100-511-5799 Other materials & supplies				Petty Cash
PC062718	6/27/2018	13.51	0.00	07/17/2018
101-210-511-5820 Local mileage, parking & tolls				Petty Cash
PC062718	6/27/2018	20.00	0.00	07/17/2018
101-240-517-5810 Conference & meeting registrat				Petty Cash
PC062718	6/27/2018	10.00	0.00	07/17/2018
101-210-511-5820 Local mileage, parking & tolls				Petty Cash
PC062718	6/27/2018	32.00	0.00	07/17/2018
101-400-511-5820 Local mileage, parking & tolls				Petty Cash
PC062718	6/27/2018	25.00	0.00	07/17/2018
101-200-511-5840 Meals				Petty Cash
PC062718 Total:		853.87		
Village of Lincolnwood To		853.87		

Work' N Gear, LLC

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
WRKNGEAR				
HA96437	6/11/2018	118.00	0.00	07/17/2018
101-440-513-5070 Uniform allowance				Clothing allowance
HA96437 Total:		118.00		
Work' N Gear, LLC Total:		118.00		
Report Total:		50,303.87		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Abbad, Ashraf				
ABBAD				
06/29/2018	6/29/2018	50.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/duplicate purchased
06/29/2018 Total:		50.00		
Abbad, Ashraf Total:		50.00		
Active Electrical Supply Co. Inc. & Fox Lighting				
ACTIVELE				
10520493-00	6/14/2018	181.71	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Switch, reel, connector for PW garage
10520493-00 Total:		181.71		
Active Electrical Supply C		181.71		
American First Aid Services				
AFAS INC				
65269	6/11/2018	4.38	0.00	07/17/2018
101-350-512-5660 EMS supplies				First aid kit supplies
65269	6/11/2018	4.37	0.00	07/17/2018
101-220-512-5799 Other materials & supplies				First aid kit supplies
65269 Total:		8.75		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
American First Aid Service		8.75		
American Red Cross Health & Safety Services				
AMERRED				
22114054	6/20/2018	792.00	0.00	07/17/2018
205-560-515-5590 Training				LG and BBP training - guards and operators
22114054 Total:		792.00		
American Red Cross Healt		792.00		
Anderson Lock				
ANDERLOC				
0978559	6/22/2018	29.95	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Pool keys
0978559 Total:		29.95		
Anderson Lock Total:		29.95		
Andy Pollina & Sons, Inc.				
ANDYPOLL				
2239	6/26/2018	144.00	0.00	07/17/2018
101-000-410-4399 Other charges for services				Mow grass at 7128 Crawford
2239 Total:		144.00		
2241	6/26/2018	288.00	0.00	07/17/2018
101-000-410-4399 Other charges for services				Mow grass at 6420 Longmeadow
2241 Total:		288.00		
2242	6/26/2018	184.32	0.00	07/17/2018
101-000-410-4399 Other charges for services				Mow grass at 6742 Kimball
2242 Total:		184.32		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	Andy Pollina & Sons, Inc.	616.32		
Bound Tree Medical, LLC				
BOUND				
82904803	6/25/2018	335.59	0.00	07/17/2018
101-350-512-5660 EMS supplies				Black, nitrile gloves
	82904803 Total:	335.59		
	Bound Tree Medical, LLC	335.59		
Builders Asphalt				
BUILDERS				
28518	6/15/2018	112.00	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - Surface
	28518 Total:	112.00		
	Builders Asphalt Total:	112.00		
Callahan, Erin				
CALLAHAN				
60001001005	6/17/2018	47.93	0.00	07/17/2018
205-530-515-5730 Program supplies				Day camp supplies
	60001001005 Total:	47.93		
	Callahan, Erin Total:	47.93		
Canon Solutions America, Inc				
CANONSOL				
989037032	6/2/2018	298.84	0.00	07/17/2018
101-210-511-5440 R&M - office equipment				Maintenance for plotter - June

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
989037032 Total:		298.84		
Canon Solutions America,		298.84		
Chicago Metropolitan Fire Prevention Co.				
CHGOMETR				
IN00187324	6/20/2018	358.15	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Community Center fire extinguisher
IN00187324 Total:		358.15		
IN00187355	6/20/2018	689.15	0.00	07/17/2018
101-420-511-5405 R&M - buildings				PW fire extinguisher maintenance
IN00187355 Total:		689.15		
IN00187356	6/20/2018	860.80	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Police & Fire extinguisher maintenance
IN00187356 Total:		860.80		
Chicago Metropolitan Fire		1,908.10		
Chicago Tribune				
CHGOTRIB				
5672162	6/28/2018	21.89	0.00	07/17/2018
101-210-511-5510 Advertising				Appropriation Ordinance - 2018-2019
5672162 Total:		21.89		
Chicago Tribune Total:		21.89		
Communications Direct Inc				
COMDIR				
IN147546	6/26/2018	2,974.47	0.00	07/17/2018
101-350-512-6570 Equipment - public safety				Digital radio, headsets, interface cables, plug in jacks

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	IN147546 Total:	2,974.47		
	Communications Direct Inc	2,974.47		
Cook, Linda				
COOKLIN				
062918	6/29/2018	238.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Senior swim pass
	062918 Total:	238.00		
	Cook, Linda Total:	238.00		
Eagle Engraving				
EAGLE				
2018-2860	6/19/2018	74.80	0.00	07/17/2018
101-350-512-5665 Firefighting supplies				MABAS passport identifier tags
	2018-2860 Total:	74.80		
2018-2875	6/20/2018	15.00	0.00	07/17/2018
101-350-512-5665 Firefighting supplies				MABAS Fire ground ID tags
	2018-2875 Total:	15.00		
	Eagle Engraving Total:	89.80		
Emcor Services Team Mechanical Inc				
EMCOR				
930009328	6/21/2018	600.00	0.00	07/17/2018
205-560-515-5270 Purchased program services				Kiddie pool heater work
930009328	6/21/2018	643.69	0.00	07/17/2018
205-563-515-5405 Repairs and Maint. Building				Concession cooler work
	930009328 Total:	1,243.69		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
930009337	6/21/2018	728.14	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Fire Dept dispatch area A/C not working
930009337 Total:		728.14		
Emcor Services Team Mec		1,971.83		
Fedex				
FEDEX				
811309872543	6/25/2018	29.05	0.00	07/17/2018
101-210-511-5720 Postage				Shipping - Administration
811309872543 Total:		29.05		
Fedex Total:		29.05		
Grainger				
GRAINGER				
9819493850	6/15/2018	19.60	0.00	07/17/2018
101-350-512-5745 Small tools				Plasma cutter guide
9819493850 Total:		19.60		
Grainger Total:		19.60		
Groot Recycling & Waste Services				
GROOT				
2031753	7/1/2018	3,676.24	0.00	07/17/2018
101-440-514-5230 Garbage & recycling				3092-182468/Public Works
2031753 Total:		3,676.24		
2031754	7/1/2018	2,557.62	0.00	07/17/2018
101-440-514-5230 Garbage & recycling				3092-156409/Public Works
2031754 Total:		2,557.62		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2033258	7/1/2018	58,269.98	0.00	07/17/2018
101-440-514-5230 Garbage & recycling				3092-291565/Community pick up
2033258 Total:		58,269.98		
2033259	7/1/2018	738.89	0.00	07/17/2018
101-440-514-5230 Garbage & recycling				3092-199164/School District 74
2033259 Total:		738.89		
2033260	7/1/2018	3,242.54	0.00	07/17/2018
101-440-514-5230 Garbage & recycling				3092-205762/Multi family pick up
2033260 Total:		3,242.54		
Groot Recycling & Waste S		68,485.27		
Hashim, Shereen Mansoor				
HASHIM				
VL-4293	7/2/2018	10.00	0.00	07/17/2018
101-000-410-4201 License - passenger car				Refund sticker/overpaid
VL-4293 Total:		10.00		
Hashim, Shereen Mansoor		10.00		
IL Municipal Retirement Fund				
ZZIMRF				
June 18	6/19/2018	31,753.93	0.00	07/17/2018
102-000-210-2023 Employee IMRF withholding				Monthly Employer - June 18
June 18	6/19/2018	13,988.43	0.00	07/17/2018
102-000-210-2023 Employee IMRF withholding				Monthly Employee - June 18
June 18 Total:		45,742.36		
IL Municipal Retirement F		45,742.36		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Kaluzny, Elaine				
KALUZN				
062718	6/27/2018	80.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund household balance
062718 Total:		80.00		
Kaluzny, Elaine Total:		80.00		
Linnehan, Eileen				
LINNEH				
062918	6/29/2018	90.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - private lessons
062918 Total:		90.00		
Linnehan, Eileen Total:		90.00		
Lowe's Business Acc/GECF				
LOWES				
02496	6/20/2018	180.14	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Switch, pipes, bender, coupling for PW Garage
02496 Total:		180.14		
02582	6/21/2018	40.84	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Unit bit for PW garage
02582 Total:		40.84		
02600	6/21/2018	94.04	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Paint for Parks & Rec
02600 Total:		94.04		
02601	6/21/2018	9.47	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Brush, tray for Parks

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
02601 Total:		9.47		
02606	6/21/2018	7.67	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Latch, bolt for PW
02606	6/21/2018	-4.65	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Return
02606 Total:		3.02		
02612	6/21/2018	52.07	0.00	07/17/2018
205-430-515-5730 Program supplies				Locks, chalk reel for Shelter House
02612 Total:		52.07		
02668	6/22/2018	72.50	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Ceiling for PW
02668 Total:		72.50		
02687	6/22/2018	58.42	0.00	07/17/2018
205-430-515-5730 Program supplies				Acyrlic sheet for Flower Park
02687 Total:		58.42		
10780	6/26/2018	177.65	0.00	07/17/2018
101-350-512-5799 Other materials & supplies				Microwave, Grill brush
10780 Total:		177.65		
2530	6/20/2018	21.52	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Valved safety masks
2530 Total:		21.52		
2652	6/22/2018	55.68	0.00	07/17/2018
205-560-515-5730 Program supplies				Simple green all purpose cleaner
2652 Total:		55.68		
2656	6/22/2018	18.92	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Deck brush, tile/grout brush

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2656 Total:		18.92		
Lowe's Business Acc/GEC		784.27		
Metro Tank and Pump Company				
METROENV				
14978	6/20/2018	210.00	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Diesel impact valve repair
14978 Total:		210.00		
Metro Tank and Pump Com		210.00		
Paramedic Services of Illinois				
PARAMEDI				
5458	7/1/2018	240,639.46	0.00	07/17/2018
101-350-512-5220 Fire protection				Services rendered month ended 7/31/2018
5458 Total:		240,639.46		
Paramedic Services of Illin		240,639.46		
Schneider, Jason				
SCHNEDJ				
062818	6/28/2018	353.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund camp
062818 Total:		353.00		
Schneider, Jason Total:		353.00		
Schuham Builder's Supply Inc				
SCHUHAM				
P81365	6/21/2018	2,550.00	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-420-511-5730 Program supplies				Door closers for Fire and PW Dept
P81365 Total:		2,550.00		
Schuham Builder's Supply		2,550.00		
Siemsen, Jan				
SIEMSEN				
062718	6/27/2018	80.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund household credit
062718 Total:		80.00		
Siemsen, Jan Total:		80.00		
Site One Landscape Supply				
SITEONE				
86407348	6/11/2018	400.85	0.00	07/17/2018
101-440-513-5680 Landscaping supplies				Metal enclosure box for Irrigation system
86407348 Total:		400.85		
86654189	6/22/2018	787.73	0.00	07/17/2018
101-440-513-5680 Landscaping supplies				Spray head, nozzle, plier, clamp for Irrigation system
86654189 Total:		787.73		
Site One Landscape Supply		1,188.58		
Trinity Eco Solutions				
TRINITY				
005059	5/25/2018	570.20	0.00	07/17/2018
101-420-511-5730 Program supplies				Cleaning supplies for Village buildings
005059 Total:		570.20		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
	Trinity Eco Solutions Total	570.20		
UPS				
UPS				
0000048TT5258	6/23/2018	9.05	0.00	07/17/2018
101-350-512-5720 Postage				Delivery fee
	0000048TT5258 Total:	9.05		
	UPS Total:	9.05		
	Report Total:	370,518.02		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Adil, Farah				
ADILFAR				
062918	6/29/2018	220.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - pool rental
062918 Total:		220.00		
Adil, Farah Total:		220.00		
Artistic Engraving Co.				
ARTISTIC				
12433	6/4/2018	390.50	0.00	07/17/2018
101-300-512-5730 Program supplies				Badges/Police
12433 Total:		390.50		
Artistic Engraving Co. Tota		390.50		
Chicago Police Department				
CHGOPD				
CPD062118	6/21/2018	1,988.00	0.00	07/17/2018
101-300-512-5590 Training				Basic recruit training academy
CPD062118 Total:		1,988.00		
Chicago Police Departmen		1,988.00		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Christ, Donald				
CHRIST				
5/6-6/24	6/24/2018	144.00	0.00	07/17/2018
205-540-515-5615 Awards				Payment for umpire services
5/6-6/24 Total:		144.00		
Christ, Donald Total:		144.00		
Creative				
CREAT				
35454-1	6/29/2018	211.50	0.00	07/17/2018
660-620-519-5070 Uniform allowance				Polo shirts for employees
35454-1	6/29/2018	297.50	0.00	07/17/2018
101-440-513-5070 Uniform allowance				Polo shirts for employees
35454-1	6/29/2018	134.00	0.00	07/17/2018
205-430-515-5070 Uniform allowance				Polo shirts for employees
35454-1	6/29/2018	183.74	0.00	07/17/2018
101-400-511-5730 Program supplies				Polo shirts for employees
35454-1 Total:		826.74		
Creative Total:		826.74		
DTN, LLC				
DTNLLC				
5356067	6/22/2018	695.10	0.00	07/17/2018
101-400-511-5730 Program supplies				Weather services
5356067	6/22/2018	288.90	0.00	07/17/2018
101-250-511-5330 Data processing				Weather services
5356067 Total:		984.00		
DTN, LLC Total:		984.00		
Emcor Services Team Mechanical Inc				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
EMCOR				
930009489	6/28/2018	975.34	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Fire Dept A/C not working
930009489 Total:		975.34		
930009506	6/28/2018	658.04	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Cleaned coils
930009506 Total:		658.04		
Emcor Services Team Mec		1,633.38		
Got Laundry Chicago?, Inc.				
GOTLAUND				
N313061	5/24/2018	17.00	0.00	07/17/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N313061 Total:		17.00		
N313212	5/31/2018	57.00	0.00	07/17/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N313212 Total:		57.00		
N313393	6/7/2018	49.00	0.00	07/17/2018
101-300-512-5730 Program supplies				Dry clean cell blankets
N313393 Total:		49.00		
Got Laundry Chicago?, Inc		123.00		
Illinois EPA				
ILLEPA				
06282018	6/28/2018	1,000.00	0.00	07/17/2018
660-620-519-5320 Consulting				Annual NPDES Permit fee/Stormwater
06282018	6/28/2018	5,000.00	0.00	07/17/2018
660-620-519-5320 Consulting				Annual NPDES Permit fee/CSO

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
06282018 Total:		6,000.00		
Illinois EPA Total:		6,000.00		
JG Uniforms Inc				
JGUNIFOR				
38676	6/29/2018	49.95	0.00	07/17/2018
101-300-512-5070 Uniform allowance				Uniform allowance
38676 Total:		49.95		
38677	6/29/2018	49.95	0.00	07/17/2018
101-300-512-5070 Uniform allowance				Uniform allowance
38677 Total:		49.95		
JG Uniforms Inc Total:		99.90		
Kinney, Elena				
KINNEYE				
070218	7/2/2018	174.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
070218 Total:		174.00		
Kinney, Elena Total:		174.00		
Klepadlo, Ed				
KLEPADIO				
5/6-6/24	6/24/2018	360.00	0.00	07/17/2018
205-540-515-5615 Awards				Payment for Umpire services
5/6-6/24 Total:		360.00		
Klepadlo, Ed Total:		360.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Landscape Concepts Management				
LANDSCAP				
146005	7/1/2018	2,835.00	0.00	07/17/2018
205-430-515-5250 Contract Maintenance				Landscaping maintenance/July
146005 Total:		2,835.00		
Landscape Concepts Mana		2,835.00		
Lentine, Frank				
LENTINE				
5/6-6/24	6/24/2018	288.00	0.00	07/17/2018
205-540-515-5615 Awards				Payment for umpire services
5/6-6/24 Total:		288.00		
Lentine, Frank Total:		288.00		
Mathew, Tina				
MATHEW				
060718	6/7/2018	1,359.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund / Camp
060718 Total:		1,359.00		
Mathew, Tina Total:		1,359.00		
Murray, Arlene				
MURRAYAR				
070218	7/2/2018	2,000.00	0.00	07/17/2018
460-000-561-6350 Sewer Fund				Sewer rebate program reimbursement
070218 Total:		2,000.00		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Murray, Arlene Total:		2,000.00		
Orange Crush LLC				
ORANGCRH				
54352	6/28/2018	487.68	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt surface mix
54352 Total:		487.68		
Orange Crush LLC Total:		487.68		
Paglia, Melissa				
PAGLIA				
070318	7/3/2018	62.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Swim
070318 Total:		62.00		
Paglia, Melissa Total:		62.00		
Rhomar Industries				
RHOMAR				
91996	6/27/2018	1,162.11	0.00	07/17/2018
660-620-519-5320 Consulting				Asphalt emulsifier
91996 Total:		1,162.11		
Rhomar Industries Total:		1,162.11		
Sam's Club				
SAMSCL				
5830	7/2/2018	63.02	0.00	07/17/2018
101-300-512-5730 Program supplies				Water for HRC July 4th concert

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
5830 Total:		63.02		
Sam's Club Total:		63.02		
Schwartz, Morrie				
SCHWARTM				
5/6-6/24	6/24/2018	540.00	0.00	07/17/2018
205-540-515-5615 Awards				Payment for umpiring
5/6-6/24	6/24/2018	111.00	0.00	07/17/2018
205-540-515-5615 Awards				Assignor fee
5/6-6/24 Total:		651.00		
Schwartz, Morrie Total:		651.00		
Sherman Dodge				
SHERMAN				
DOCS473820	6/29/2018	411.50	0.00	07/17/2018
101-000-210-2480 Unadjudicated forfeitures				Programmed key for Seized vehicle
DOCS473820 Total:		411.50		
Sherman Dodge Total:		411.50		
Thur Guard, Inc.				
THURGUAR				
48442	5/23/2018	4,000.00	0.00	07/17/2018
205-560-515-5405 R&M - buildings				Lightning protection and warning equipment for pool
48442	5/23/2018	4,435.00	0.00	07/17/2018
205-430-515-5730 Program supplies				Lightning protection and warning equipment for park
48442 Total:		8,435.00		
Thur Guard, Inc. Total:		8,435.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
TransUnion Risk and Alternative				
TRANSUN				
556811063018	7/3/2018	61.90	0.00	07/17/2018
101-300-512-5399 Other professional services				Online investigative database
556811063018 Total:		61.90		
TransUnion Risk and Alter		61.90		
Village of Lincolnwood				
VOL				
LPD-PC070318	7/3/2018	52.54	0.00	07/17/2018
101-300-512-5730 Program supplies				Petty Cash reimbursement/Police
LPD-PC070318	7/3/2018	150.00	0.00	07/17/2018
101-300-512-5840 Meals				Petty Cash reimbursement/Police
LPD-PC070318 Total:		202.54		
Village of Lincolnwood To		202.54		
Will Enterprises				
WILLENT				
263294	6/29/2018	94.80	0.00	07/17/2018
205-580-515-5270 Purchased program services				GO Lincolnwood t shirts
263294 Total:		94.80		
Will Enterprises Total:		94.80		
Report Total:		31,057.07		

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Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Alpha Baking Company				
ALPHABAK				
/180055181002	6/30/2018	127.50	0.00	07/17/2018
205-563-515-5645 Concessions & food				Concession stand food
/180055181002 Total:		127.50		
Alpha Baking Company To		127.50		
Avalon Petroleum				
AVALON				
19286	6/8/2018	1,026.63	0.00	07/17/2018
101-350-512-5670 Fuel				Fuel usage
19286	6/8/2018	966.45	0.00	07/17/2018
101-440-513-5670 Fuel				Fuel usage
19286	6/8/2018	153.93	0.00	07/17/2018
205-430-515-5670 Fuel				Fuel usage
19286	6/8/2018	413.24	0.00	07/17/2018
660-620-519-5670 Fuel				Fuel usage
19286 Total:		2,560.25		
19301	6/28/2018	758.06	0.00	07/17/2018
101-350-512-5670 Fuel				Fuel usage
19301	6/28/2018	970.78	0.00	07/17/2018
101-440-513-5670 Fuel				Fuel usage
19301	6/28/2018	204.14	0.00	07/17/2018
205-430-515-5670 Fuel				Fuel usage
19301	6/28/2018	512.31	0.00	07/17/2018

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
660-620-519-5670 Fuel				Fuel usage
19301 Total:		2,445.29		
462535	6/8/2018	66.02	0.00	07/17/2018
101-240-517-5670 Fuel				Fuel usage
462535	6/8/2018	3,377.27	0.00	07/17/2018
101-300-512-5670 Fuel				Fuel usage
462535	6/8/2018	153.67	0.00	07/17/2018
101-350-512-5670 Fuel				Fuel usage
462535	6/8/2018	2.85	0.00	07/17/2018
101-400-511-5670 Fuel				Fuel usage
462535	6/8/2018	66.30	0.00	07/17/2018
101-410-511-5670 Fuel				Fuel usage
462535	6/8/2018	195.21	0.00	07/17/2018
101-420-511-5670 Fuel				Fuel usage
462535	6/8/2018	503.97	0.00	07/17/2018
101-440-513-5670 Fuel				Fuel usage
462535	6/8/2018	615.24	0.00	07/17/2018
205-430-515-5670 Fuel				Fuel usage
462535	6/8/2018	717.98	0.00	07/17/2018
660-620-519-5670 Fuel				Fuel usage
462535 Total:		5,698.51		
462799	6/28/2018	36.80	0.00	07/17/2018
101-240-517-5670 Fuel				Fuel usage
462799	6/28/2018	3,140.43	0.00	07/17/2018
101-300-512-5670 Fuel				Fuel usage
462799	6/28/2018	50.68	0.00	07/17/2018
101-350-512-5670 Fuel				Fuel usage
462799	6/28/2018	39.06	0.00	07/17/2018
101-410-511-5670 Fuel				Fuel usage
462799	6/28/2018	99.74	0.00	07/17/2018
101-420-511-5670 Fuel				Fuel usage
462799	6/28/2018	459.01	0.00	07/17/2018
101-440-513-5670 Fuel				Fuel usage
462799	6/28/2018	348.61	0.00	07/17/2018
205-430-515-5670 Fuel				Fuel usage
462799	6/28/2018	397.67	0.00	07/17/2018

Invoice Number / Account Number		Invoice Date	Amount	Quantity	Payment Date / Description
660-620-519-5670 Fuel					Fuel usage
	462799 Total:		4,572.00		
	Avalon Petroleum Total:		15,276.05		
Chicago Tribune					
CHGOTRIB					
5660224		6/14/2018	55.49	0.00	07/17/2018
101-240-517-5510 Advertising					Legal notice - 4656 W. Touhy
	5660224 Total:		55.49		
	Chicago Tribune Total:		55.49		
ClearCompany HRM					
CLEARCOM					
5773		6/18/2018	6,598.00	0.00	07/17/2018
101-250-511-5330 Data processing					Applicant tracking and onboarding software
	5773 Total:		6,598.00		
	ClearCompany HRM Total		6,598.00		
ClientFirst Consulting Group, LLC					
CLIENTFI					
8964		5/31/2018	5,743.75	0.00	07/17/2018
101-250-511-5320 Consulting					IT Support
	8964 Total:		5,743.75		
8965		5/31/2018	431.25	0.00	07/17/2018
101-250-511-6530 Equipment - data processing					PC replacements
	8965 Total:		431.25		
8966		5/31/2018	100.00	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
660-620-519-5320 Consulting				PW Support
8966 Total:		100.00		
8967	5/31/2018	1,495.00	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Accela Migration
8967 Total:		1,495.00		
8968	5/31/2018	2,375.00	0.00	07/17/2018
101-250-511-5320 Consulting				Rec Trac pool pass
8968 Total:		2,375.00		
8969	5/31/2018	280.00	0.00	07/17/2018
101-250-511-5320 Consulting				Strategic Plan update
8969 Total:		280.00		
ClientFirst Consulting Gro		10,425.00		
Dragon's Youth Soccer Club				
DRAGON				
SPR18(2)	7/6/2018	1,103.55	0.00	07/17/2018
205-505-515-5270 Purchased program services				Spring Soccer clinic
SPR18(2) Total:		1,103.55		
Dragon's Youth Soccer Clu		1,103.55		
E Town Tennis				
ETOWN				
07032018	7/3/2018	2,412.96	0.00	07/17/2018
205-550-515-5270 Purchased program services				Tennis/Pee Wee, Camp
07032018 Total:		2,412.96		
E Town Tennis Total:		2,412.96		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Eterno Attorney at Law, David				
ETERNO				
12177	7/2/2018	47.50	0.00	07/17/2018
101-230-511-5399 Other professional services				Off Site docket review 5/21/18
12177	7/2/2018	862.50	0.00	07/17/2018
101-230-511-5399 Other professional services				On Site hearings 5/22/18
12177 Total:		910.00		
Eterno Attorney at Law, D		910.00		
Flaherty, Patrick				
FLAHERPA				
Bld18-00189	4/27/2018	2,000.00	0.00	07/17/2018
101-000-210-2620 Contractor bonds payable				Street opening deposit refund
Bld18-00189 Total:		2,000.00		
Flaherty, Patrick Total:		2,000.00		
General Code, LLC				
GENERAL				
PG000015392	6/15/2018	2,379.32	0.00	07/17/2018
101-110-511-5550 Ordinance codification				Supplement No 38 updates to Village Code
PG000015392 Total:		2,379.32		
General Code, LLC Total:		2,379.32		
GOVTEMPSUSA LLC				
GOVTEMP				
2558646	6/28/2018	1,540.00	0.00	07/17/2018
101-240-517-5030 Wages- Part time hourly				Interim Code Enforcement Officer
2558646 Total:		1,540.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
GOVTEMPSUSA LLC To		1,540.00		
Halogen				
HALOGEN				
/521844	7/2/2018	3,953.20	0.00	07/17/2018
205-560-515-5630 Chemicals - swimming pool				Pool chemicals
/521844 Total:		3,953.20		
Halogen Total:		3,953.20		
Health Endeavors				
HEALTHEN				
6782	6/25/2018	450.00	0.00	07/17/2018
101-200-511-5599 Other contractual				Annual Hearing Screenings - PW
6782 Total:		450.00		
Health Endeavors Total:		450.00		
Hourihane, Ursula				
HOURIHAN				
070318	7/3/2018	178.35	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Swim Team
070318 Total:		178.35		
Hourihane, Ursula Total:		178.35		
iSolved HCM				
ISOLVED				
90197867	6/10/2018	67.50	0.00	07/17/2018
101-400-511-5440 R&M - office equipment				Monthly maintenance for time clock
90197867	6/10/2018	115.00	0.00	07/17/2018
205-530-515-5730 Program supplies				Monthly maintenance for time clock

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
90197867	6/10/2018	335.00	0.00	07/17/2018
205-560-515-5640 Computer supplies				Monthly maintenance for time clock
90197867 Total:		517.50		
iSolved HCM Total:		517.50		
Kelly Services, Inc.				
KELLYSER				
25027564	6/25/2018	456.00	0.00	07/17/2018
101-400-511-5039 Other contract labor				Temporary support for PW Dept
25027564 Total:		456.00		
Kelly Services, Inc. Total:		456.00		
Lim, Ty				
LINC				
070618	7/6/2018	677.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund - Camp
070618 Total:		677.00		
Lim, Ty Total:		677.00		
Lovell, Maryellen				
LOVELL				
BLD18-00198	5/21/2018	1,000.00	0.00	07/17/2018
101-000-210-2620 Contractor bonds payable				Refund driveway deposit
BLD18-00198 Total:		1,000.00		
Lovell, Maryellen Total:		1,000.00		
Madison National Life				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
MADISON				
1303641	6/20/2018	159.53	0.00	07/17/2018
101-200-511-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	97.07	0.00	07/17/2018
101-210-511-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	89.95	0.00	07/17/2018
101-240-517-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	528.74	0.00	07/17/2018
101-300-512-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	18.14	0.00	07/17/2018
101-350-512-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	69.20	0.00	07/17/2018
101-400-511-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	36.10	0.00	07/17/2018
101-410-511-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	85.84	0.00	07/17/2018
101-440-513-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	59.47	0.00	07/17/2018
205-430-515-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	76.68	0.00	07/17/2018
205-500-515-5150 Insurance - group life & AD&D				Insurance - July
1303641	6/20/2018	100.25	0.00	07/17/2018
660-620-519-5150 Insurance - group life & AD&D				Insurance - July
1303641 Total:		1,320.97		
Madison National Life Tot		1,320.97		
North Suburban Employee Benefit				
NSEBENEF				
July, 2018Denta	6/18/2018	9,803.00	0.00	07/17/2018
102-000-210-2028 Dental insurance premium with				Dental - July
July, 2018Denta Total:		9,803.00		
June,2018	7/2/2018	110,268.00	0.00	07/17/2018
102-000-210-2027 Health insurance premium with				PPO - June, 2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
June,2018 Total:		110,268.00		
May, 2018	6/7/2018	107,449.00	0.00	07/17/2018
102-000-210-2027 Health insurance premium with				PPO - May 2018
May, 2018 Total:		107,449.00		
North Suburban Employee		227,520.00		
Quinlan Security Systems				
QUINLANS				
22757	7/1/2018	2,291.50	0.00	07/17/2018
660-610-519-5340 Maintenance Agreement Expen				Security Service Maintenance Agreement
22757	7/1/2018	2,291.51	0.00	07/17/2018
101-250-511-5340 Maintenance Agreement Expen				Security Service Maintenance Agreement
22757 Total:		4,583.01		
Quinlan Security Systems T		4,583.01		
Reliance Plumbing				
RELPLU				
Bld18-0005	1/8/2018	2,000.00	0.00	07/17/2018
101-000-210-2620 Contractor bonds payable				Street opening deposit
Bld18-0005 Total:		2,000.00		
Reliance Plumbing Total:		2,000.00		
Salamat, Mansour				
SALAMAT				
070618	7/6/2018	213.00	0.00	07/17/2018
205-000-210-2430 Parks and Recs Control Deposi				Refund family credit
070618 Total:		213.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Salamat, Mansour Total:		213.00		
Sam's Club				
SAMSCL				
/001028	6/29/2018	357.92	0.00	07/17/2018
205-560-515-5645 Concessions & food				Camp supplies
/001028 Total:		357.92		
Sam's Club Total:		357.92		
Sauganash Sounds, Inc.				
SAUGANAS				
7394	5/12/2018	132.00	0.00	07/17/2018
205-560-515-5560 Printing & copying services				Color Ad/Non-Resident pool pass
7394 Total:		132.00		
Sauganash Sounds, Inc. To		132.00		
T.P.I. Building Code Consultants, Inc.				
TPI				
20806	7/2/2018	8,691.50	0.00	07/17/2018
101-240-517-5399 Other professional services				Plan review - June 2018
20806	7/2/2018	9,223.50	0.00	07/17/2018
101-240-517-5399 Other professional services				In House - June 2018
20806	7/2/2018	3,159.00	0.00	07/17/2018
101-240-517-5399 Other professional services				The Carrington - June 2018
20806 Total:		21,074.00		
T.P.I. Building Code Cons		21,074.00		
The Sidwell Co				
THESIDWE				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
110905	6/26/2018	2,274.00	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Online vehicle sticker and business licenses
110905 Total:		2,274.00		
110947	6/29/2018	1,476.00	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Building permit module adjustments
110947 Total:		1,476.00		
The Sidwell Co Total:		3,750.00		
Thompson Elevator Inspection Service, Inc. THOMPSO				
18-1886	6/26/2018	600.00	0.00	07/17/2018
101-240-517-5399 Other professional services				4 new elevator reinspections
18-1886 Total:		600.00		
Thompson Elevator Inspec		600.00		
U.S. FoodService, Inc. USFOODSE				
271910	6/29/2018	2,596.31	0.00	07/17/2018
205-563-515-5645 Concessions & food				Concession stand food
271910 Total:		2,596.31		
U.S. FoodService, Inc. Tot		2,596.31		
United Dispatch, LLC 303				
49708	7/1/2018	16.00	0.00	07/17/2018
205-570-515-5280 Subsidized taxi program				Taxi Coupon - June
49708 Total:		16.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
United Dispatch, LLC Tota		16.00		
Verizon Wireless				
VERIZON				
9809504937	6/21/2018	91.88	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Verizon data charges
9809504937	6/21/2018	106.43	0.00	07/17/2018
660-610-519-5580 Telephone				Verizon data charges
9809504937	6/21/2018	1,229.34	0.00	07/17/2018
101-250-511-5580 Telephone				Verizon data charges
9809504937 Total:		1,427.65		
9809504938	6/21/2018	551.47	0.00	07/17/2018
101-210-511-5580 Telephone				Phone charges
9809504938	6/21/2018	32.44	0.00	07/17/2018
205-508-515-5580 Telephone				Phone charges
9809504938	6/21/2018	26.82	0.00	07/17/2018
205-520-515-5580 Telephone				Phone charges
9809504938	6/21/2018	43.66	0.00	07/17/2018
205-530-515-5580 Telephone				Phone charges
9809504938	6/21/2018	31.11	0.00	07/17/2018
205-560-515-5580 Telephone				Phone charges
9809504938	6/21/2018	1.78	0.00	07/17/2018
205-550-515-5270 Purchased program services				Phone charges
9809504938	6/21/2018	28.20	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Phone charges
9809504938	6/21/2018	66.13	0.00	07/17/2018
660-610-519-5580 Telephone				Phone charges
9809504938 Total:		781.61		
Verizon Wireless Total:		2,209.26		
Village of Skokie				
VILLSKOK				
52232	6/1/2018	64,469.25	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-300-512-5398 911 combined comm. contract				July E911 Dispatch services
52232 Total:		64,469.25		
Village of Skokie Total:		64,469.25		
Warehouse Direct				
WAREHOUS				
3933774-0	6/14/2018	238.44	0.00	07/17/2018
101-350-512-5700 Office supplies				Office supplies
3933774-0 Total:		238.44		
3938264-0	6/19/2018	152.09	0.00	07/17/2018
101-300-512-5730 Program supplies				Office supplies
3938264-0 Total:		152.09		
3948701-0	6/28/2018	160.92	0.00	07/17/2018
101-400-511-5700 Office supplies				Office supplies
3948701-0 Total:		160.92		
Warehouse Direct Total:		551.45		
Welding Supply Inc.				
WELDINGS				
807197	6/30/2018	6.60	0.00	07/17/2018
205-571-515-5730 Program supplies				Helium Tank - June
807197	6/30/2018	6.60	0.00	07/17/2018
101-350-512-5730 Program supplies				Argon Tank - June
807197 Total:		13.20		
Welding Supply Inc. Total:		13.20		
Wells Fargo Vendor Fin Serv				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
GECAPITA				
68509669	6/24/2018	232.43	0.00	07/17/2018
660-610-519-5340 Maintenance Agreement Expen				Copier - PW
68509669	6/24/2018	269.95	0.00	07/17/2018
205-500-515-5440 R&M - office equipment				Copier - P&R
68509669	6/24/2018	232.44	0.00	07/17/2018
101-000-210-2650 Contractor Permits Payable				Copier - FD
68509669	6/24/2018	697.36	0.00	07/17/2018
101-210-511-5440 R&M - office equipment				Copier - PD, Finance, Village Hall
68509669 Total:		1,432.18		
Wells Fargo Vendor Fin Se		1,432.18		
Windstream Holdings, Inc.				
WINDSTRE				
88154	7/1/2018	250.00	0.00	07/17/2018
101-250-511-5580 Telephone				Back up connection - Internet access
88154 Total:		250.00		
Windstream Holdings, Inc.		250.00		
Report Total:		383,148.47		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
ARRP Trucking & Hauling Inc				
ARRP				
187	7/2/2018	1,542.00	0.00	07/17/2018
660-620-519-5599 Other contractual				6 loads of hauling dirt
187 Total:		1,542.00		
ARRP Trucking & Hauling		1,542.00		
Back Flow Solutions Inc				
BFSINC				
2984	7/1/2018	435.42	0.00	07/17/2018
660-620-519-5399 Other professional services				Program management fee for backflow program/July
2984 Total:		435.42		
Back Flow Solutions Inc T		435.42		
Batteries Plus LLC				
BATT				
P2851049	6/22/2018	115.11	0.00	07/17/2018
205-430-515-5745 Small tools				Flashlights and batteries for Parks
P2851049 Total:		115.11		
Batteries Plus LLC Total:		115.11		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Builders Asphalt				
BUILDERS				
28668	6/18/2018	471.54	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - surface
28668 Total:		471.54		
28688	6/19/2018	504.56	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - surface
28688 Total:		504.56		
28704	6/20/2018	755.25	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - surface
28704 Total:		755.25		
28785	6/25/2018	675.36	0.00	07/17/2018
213-000-561-5490 R&M Road Repairs				Asphalt - surface
28785 Total:		675.36		
Builders Asphalt Total:		2,406.71		
Cassidy Tire				
CASSIDYT				
708002839	6/20/2018	185.86	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Air compressor tires
708002839 Total:		185.86		
708002883	6/22/2018	55.00	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Alignment - Squad #9
708002883 Total:		55.00		
Cassidy Tire Total:		240.86		
Cook County Treasurer				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
COOKCTY				
060518	6/5/2018	345,963.22	0.00	07/17/2018
660-000-573-7380 Loan Principal Payments				Intergovernmental Agreement Crawford Ave
060518	6/5/2018	3,000.00	0.00	07/17/2018
212-000-561-6300 Street system const/imprvmnts				Intergovernmental Agreement Crawford Ave
060518	6/5/2018	197,881.00	0.00	07/17/2018
330-000-573-7378 Principal- Cook County Loan				Intergovernmental Agreement Crawford Ave
060518 Total:		546,844.22		
Cook County Treasurer Tot		546,844.22		
Emcor Services Team Mechanical Inc				
EMCOR				
930009572	6/29/2018	4,549.55	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Fire Dept A/C not working
930009572 Total:		4,549.55		
930009650	7/3/2018	941.65	0.00	07/17/2018
101-420-511-5405 R&M - buildings				HVAC Preventative maintenance - July
930009650 Total:		941.65		
Emcor Services Team Mec		5,491.20		
KGI Landscaping Co				
KGILANDS				
223418	7/2/2018	1,245.68	0.00	07/17/2018
205-560-515-5270 Purchased program services				Landscaping for medians, pool and Village Hall
223418	7/2/2018	1,245.68	0.00	07/17/2018
205-430-515-5250 Contract Maintenance				Landscaping for medians, pool and Village Hall
223418	7/2/2018	3,640.50	0.00	07/17/2018
101-440-513-5250 Landscaping services				Landscaping for medians, pool and Village Hall
223418 Total:		6,131.86		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
KGI Landscaping Co Total		6,131.86		
Lawson Products Inc				
LAWSNPRO				
9305915568	6/23/2001	13.87	0.00	07/17/2018
101-410-511-5730 Program supplies				Shop supplies
9305915568 Total:		13.87		
9500189580	6/22/2001	-8.88	0.00	07/17/2018
101-410-511-5730 Program supplies				Credit
9500189580 Total:		-8.88		
Lawson Products Inc Total		4.99		
Lowe's Business Acc/GECF				
LOWES				
01037	7/5/2018	13.89	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Flag mounting hardware for PW
01037 Total:		13.89		
01988	6/28/2018	26.96	0.00	07/17/2018
101-440-513-5745 Small tools				Anchors for trees
01988 Total:		26.96		
02200	6/27/2018	100.38	0.00	07/17/2018
101-420-511-5680 Landscaping supplies				Mulch for Village Hall
02200 Total:		100.38		
02285	6/28/2018	16.83	0.00	07/17/2018
205-430-515-5730 Program supplies				Mounting hardware for Lincolnwood Fest banner
02285 Total:		16.83		
02596	7/2/2018	5.55	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-420-511-5680 Landscaping supplies				Irrigation plug
02596 Total:		5.55		
02608	7/2/2018	35.63	0.00	07/17/2018
101-440-513-5745 Small tools				Pruning sealer for Forestry
02608 Total:		35.63		
02681	7/3/2018	36.18	0.00	07/17/2018
101-420-511-5745 Small Tools				Tools for plumbing repairs
02681 Total:		36.18		
02700	7/3/2018	24.67	0.00	07/17/2018
101-420-511-5745 Small Tools				Tools for plumbing repairs
02700 Total:		24.67		
06036	7/3/2018	12.16	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Parts for plumbing repairs
06036 Total:		12.16		
Lowe's Business Acc/GEC		272.25		
Metal Supermarkets METALSUP				
1008634	5/23/2018	538.27	0.00	07/17/2018
101-410-511-5730 Program supplies				Steel for Shop
1008634 Total:		538.27		
Metal Supermarkets Total:		538.27		
NAPA NAPA				
2812-315696	7/2/2018	33.49	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Air conditioner accumulator

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2812-315696 Total:		33.49		
2812-315745	7/2/2018	44.99	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Air filter for seized Police vehicle
2812-315745 Total:		44.99		
NAPA Total:		78.48		
Neofunds				
NEOFUNDS				
NE063018	6/30/2018	19.15	0.00	07/17/2018
101-210-511-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	179.96	0.00	07/17/2018
101-210-511-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	426.69	0.00	07/17/2018
101-210-511-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	58.13	0.00	07/17/2018
101-210-511-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	84.51	0.00	07/17/2018
205-500-515-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	599.64	0.00	07/17/2018
101-210-511-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	28.28	0.00	07/17/2018
101-210-511-5720 Postage				Neopost monthly postage/July
NE063018	6/30/2018	603.64	0.00	07/17/2018
660-610-519-5720 Postage				Neopost monthly postage/July
NE063018 Total:		2,000.00		
Neofunds Total:		2,000.00		
Planned Forest Solutions LLC				
PLANNED				
168272	7/2/2018	1,906.38	0.00	07/17/2018
101-400-511-5039 Other contract labor				Nuisance tree removal permits

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
168272 Total:		1,906.38		
Planned Forest Solutions L		1,906.38		
Sievert Electric Service & Sales				
SIEVERTE				
S59589	6/29/2018	509.00	0.00	07/17/2018
101-420-511-5405 R&M - buildings				Vehicle maintenance crane repair & inspection
S59589 Total:		509.00		
Sievert Electric Service &		509.00		
Standard Equipment Company				
STANDARD				
P07339	6/27/2018	145.36	0.00	07/17/2018
101-440-513-5480 R&M - vehicles				Dirt shoe runners for Sweeper #2
P07339 Total:		145.36		
Standard Equipment Comp		145.36		
Stanley Consultants, Inc.				
STANLEY				
9	6/27/2018	45,748.33	0.00	07/17/2018
454-000-561-5340 Engineering				Touhy overpass construction Phase III
9 Total:		45,748.33		
Stanley Consultants, Inc. T		45,748.33		
Swid Sales Corp				
SWIDSALE				
29770	7/2/2018	289.72	0.00	07/17/2018

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-300-512-5480 R&M - vehicles				Batteries for Squad #217
29770 Total:		289.72		
Swid Sales Corp Total:		289.72		
Treasurer State of Illinois				
IDOT				
122014	7/1/2018	13,564.55	0.00	07/17/2018
454-000-561-5399 Land Acquistion & Improveme				Valley Line trail
122014 Total:		13,564.55		
122029	7/1/2018	207,384.22	0.00	07/17/2018
454-000-561-5399 Land Acquistion & Improveme				Touhy overpass construction
122029 Total:		207,384.22		
Treasurer State of Illinois T		220,948.77		
Westmont Auto Parts				
WESTMONT				
19900	6/14/2018	499.80	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Arm and ball joint
19900 Total:		499.80		
19902	6/19/2018	374.25	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Gear box for squad
19902 Total:		374.25		
19904	6/14/2018	83.78	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Tie rod for squad
19904 Total:		83.78		
19959	6/20/2018	87.50	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Hose for squad

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
19959 Total:		87.50		
19970	6/21/2018	43.40	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Hose for squad
19970 Total:		43.40		
19973	6/21/2018	40.76	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Fluid for squad
19973 Total:		40.76		
6936	6/22/2018	-75.00	0.00	07/17/2018
101-300-512-5480 R&M - vehicles				Credit
6936 Total:		-75.00		
Westmont Auto Parts Total		1,054.49		
Work' N Gear, LLC				
WRKNGEAR				
HA97298	7/2/2018	508.94	0.00	07/17/2018
101-440-513-5070 Uniform allowance				Clothing allowance
HA97298 Total:		508.94		
Work' N Gear, LLC Total:		508.94		
Report Total:		837,212.36		

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SYED **MUDASSIR** [redacted]

Strategic, transformative, innovative Design & Technology Practice Leader with extensive experience in utilizing principal processes to engage clients resulting in new business acquisition and enhanced project delivery. Expertise in technical business strategy development using Data driven analytics. Leverage Design Technology across all disciplines and global market sectors to drive cohesive change, implementation and execution to enhance Design ethos.

- Client Engagement Leader
- Business development Strategy Plans
- Process Implementation & Management
- Healthcare LEAN Kaizen Associate
- Design Technology Operations
- Contract Mitigation, SoW Deliverables
- Staffing & Fee Building Assessments
- Budget & Procurement Development

PROFESSIONAL EXPERIENCE

PERKINS & WILL | P+W | **Chicago, IL** **Dec 2014 – Present**
Senior Design Application Manager

Lead & Direct the Digital Design Practice for the Chicago office to develop business strategy and delivery in all Global Market Sectors and Building Types. Client Engagement Leadership informed by big data insights. Implemented the Digital Design Strategic Action Plan, 3 year & 5 year; creating key practice areas including; Interiors Planning & Workplace Strategies, Real-time Computation methodology, Mixed Reality Visualization, Evidence-based Performance Driven Design and Data Assisted Design resulting in client facing platforms & dashboards

Key Accomplishments:

- Directed the growth of the Chicago Office from a BIM Practice to a strategic Digital Design Practice that resulted in $5M in new business
- Lead the Design Technology Leaders group that consists of 40 employees and 5 seniors as Direct Reports

Skidmore, Owings & Merrill | SOM | **Chicago, IL** **Aug 05-09; 2010 – Oct 2014**
Digital Design Manager

Directed the Implementation of Building Information Management across 5 global offices in a multi-discipline practice. Key Digital Design leader oversaw the development of internal Custom Strategic Platforms that harvest BIM data to indicate Building & System Performance, Project Performance, Staff Utilization and optimize design complexities leveraging Design Technology. Responsible for Design Technology Budget, Procurement and Technology Operations Management.

Key Accomplishments:

- Added a new service market of $3M to office portfolio by, implementing Computational Data Design & Automation

Kristine Fallon Associates | KFA | **Chicago, IL** **Aug 2009 – Aug 2010**
BIM Manager

BIM Management & Consultancy of Integrated Project Delivery methods for the following clients: Regional Transportation Authority and the Public Building Commission. Led and Oversaw capital asset condition assessment, large data mining, and data harvesting of all assets. Used data to create an interactive database and guided used interface visualization. Executed and implemented the migration of a large A&E project data to a web-based management system focusing operational excellence

Key Accomplishments:

- Regional Transportation Authority assessment resulted in more than $15M in savings for client after asset replacement.

EDUCATION

Illinois Institute of Technology **Chicago, IL** **Aug 2004 – Aug 2009**

College of Architecture | BArch Professional Degree Assoc. AIA #38627502 | LEED Green Associate | LEAN Sigma Associate

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PERKINS+WILL

SYED MUDASSIR, ASSOCIATE AIA

Design Application Manager

As Design Application Manager for the Chicago office, Mudassir oversees all Architecture, Interior Design, Branded Environments, Planning & Strategies and Cities + Sites disciplines and projects. He is responsible for all Digital Design, Digital Practice, technology innovation, implementation, strategies, workflows, interoperability and Project Delivery Methods. Mudassir is the Chicago Digital Design + Technology Practice Leader who has extensive experience in utilizing strategic design processes to engage clients resulting in new project acquisition and enhanced project delivery. Mudassir is a collaborative communicator who is continually focused on building relationships and promoting a horizontal ethos across all disciplines and global market sectors that drives cohesive change through comprehensive workflow approaches that enhance business multipliers

EDUCATION

Bachelor of Architecture, Illinois Institute of Technology

REGISTRATIONS

AIA Associate

Leadership in Energy and Environmental Design (LEED) Green Associate

National Council of Architectural Registration Boards (NCARB) IDP

PROFESSIONAL AFFILIATIONS

AIA TAP Committee

RELEVANT EXPERIENCE

Healthcare

Woodlands Integrated Healthcare Campus
Singapore Ministry of Health
Singapore

University of Virginia
180-bed Hospital
Charlottesville, Virginia

Science + Technology

Northwestern University
Biomedical Research Building
Chicago, Illinois

Higher Education

Northwestern University
Lakefront Athletic Complex
Evanston, Illinois

Transportation

SBG and Kingdom of Saudi Arabia Ministry of Finance
Middle East Transportation Hub
Makkah, Saudi Arabia

Regional Transport Authority*
Chicago, Illinois

Corporate+Commercial+Civic

Bridgestone Headquarters
Nashville, Tennessee

River South
Master Plan
Chicago, Illinois

KMPG
Chicago, Denver and Boston

Chicago Board of Trade
Chicago, Illinois

K-12 Education

Public Building Commission*
Chicago, Illinois

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Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 1**

ORIGINATING DEPARTMENT: Village Clerk's Office

SUBJECT: Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Twice-annually the Village Board conducts a review of all Closed Session Meetings written minutes. On June 19, 2018 the Village Board met during a Closed Session Meeting to consider whether to authorize the erasure of audiotapes of certain Closed Session Meetings as well as to review and discuss whether certain Closed Session Meeting minutes should be released or remain confidential. It was determined that the need for confidentiality remains for written minutes of Closed Session Meetings for which public inspection has not been authorized previously. It was also determined by the Village Board in Closed Session Meeting to destroy the audiotaped verbatim records of those Closed Meetings occurring prior to January 2, 2017.

The attached Resolution reflects the need for confidentiality for written minutes of Closed Meetings and for the destruction of the audiotaped verbatim records of Closed Meetings prior to January 2, 2017.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:
1. Proposed Resolution

RECOMMENDED MOTION:
Move to approve the Resolution regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION CONCERNING THE RELEASE OF CERTAIN WRITTEN MINUTES AND THE DESTRUCTION OF VERBATIM RECORDS OF CERTAIN CLOSED MEETINGS OF THE VILLAGE BOARD OF TRUSTEES

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (***"Act"***), since January 1, 2004, the Village has maintained audiotaped verbatim records, and has approved written minutes, of all meetings of the Village Board of Trustees and of the Village Board Committee of the Whole that were closed to the public pursuant to the Act (collectively, the ***"Closed Meetings"***); and

WHEREAS, pursuant to Section 2.06(c) of the Act, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village to destroy the audiotaped verbatim records of those Closed Meetings occurring prior to January 2, 2017; and

WHEREAS, pursuant to Section 2.06(d) of the Act, the President and Board of Trustees have conducted its twice-annual review of all written minutes of the Closed Meetings; and

WHEREAS, the President and Board of Trustees have determined that the need for confidentiality remains for written minutes of Closed Meetings for which public inspection has not been authorized previously;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. DETERMINATION OF CONFIDENTIALITY. The President and Board of Trustees have determined that a need for confidentiality still exists as to the written minutes of all Closed Meetings for which the Village has not previously authorized public inspection.

SECTION 3. DESTRUCTION OF VERBATIM RECORDINGS. The President and Board of Trustees hereby authorize and direct the Village Clerk to destroy all audiotaped verbatim records of all Closed Sessions occurring prior to January 2, 2017.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

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PASSED this ___ day of July, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of July, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#9291282_v5

Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 2**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Recommendation from the Telecommunications Commission to (1) Amend Chapter 6 of the Village Code Regarding Standards for Small Wireless Services Facilities; and (2) Approval of a Resolution Amending the Annual Fee Resolution

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
On April 13, 2018 Governor Rauner signed Senate Bill 1451 which regulates small wireless cell facilities (SWF) in Illinois. The "small" in small cell refers to the service area where coverage is offered as well as the size of the infrastructure. The purpose of a small cell wireless facility is to provide coverage in areas where there are no broadband-level services. Macro wireless facilities provide coverage for many people but are unable to reach all areas. Small cell sites are intended to fill the coverage gap and handle greater capacity due to the higher demand by a multitude of wireless customers.

Small cells are generally attached to existing utility poles or street lights in the public rights-of-way, and most small cells are installed on existing utility infrastructure. Since they offer a smaller service area, most small cells must be located about 500 to 1,000 feet from the location to be served.

Example of a SWF

The state law does not provide municipalities with the ability to regulate SWFs beyond the state law, unless the municipality has a population of over one million. The Village Attorney reviewed the executed law and how it relates to the current Village Code. The Village Code does not currently address SWFs. In order to regulate SWFs, per the approved state regulations the Village Attorney recommends amending the Village Code. On June 26, 2018 the Telecommunications Commission met to review the recommended amendments. A summary of the recommended amendments is as

follows:

- The application review process for a permit for SWFs. This includes:
    - Review of the application by the Community Development Director
    - Ability for the Village to reasonably limit the number of sites for personal wireless services facilities
    - A list of locations by priority that will be considered when reviewing an application for a personal wireless services facility. This includes, in order:
        - Utility poles owned by ComEd or other public utilities
        - Village-owned infrastructure in the following order: arterial street right-of-way, parking lot, collector street right-of-way
    - Denial requirements
- Requirement that the utility have property insurance for property replacement against all risks
- Indemnification language which requires the utility to waive any claims against the Village
- Requirement of the utility to place a SWF on public property where possible and to comply with Village direction with respect to location and screening
- A permit application must be submitted which includes: contact information, description, location photographs, specifications and drawings, structural analysis, equipment model numbers, total number of SWFs, schedule for installation, proof of insurance, certification of SWF Act compliance, an application fee paid to the Village ($650 for a single SWF, $350 for each proposed SWF if it includes two or more or $1,000 for each SWF that includes the installation of a new utility pole) and owner and co-owner certification
    - Review and denial requirements
    - Guidance on locations, in the following order: public utility poles, Village poles, privately owned poles, Village light poles, other poles
    - Guidelines for when a decorative concealment pole will be required
    - List of prohibited locations which includes: residential property, private property, government property, poles with equipment (capacitor banks, transformers, etc.)
    - Size, height and location details
    - Restriction on colors of SWFs to blend with natural features
    - Landscape screening for any ground-mounted equipment
    - Each SWF located on a Village utility pole must pay an annual fee of $200 for each SWF to the Village
    - Operating agreement for each SWF constructed on a Village-owned utility pole
    - Equipment replacement notification timeframe of at least 10 days prior to work commencing
    - No interference with the frequencies used by any public safety agency
    - No SWF may be installed on a Village utility pole that is part of an electricity distribution or transmission system
    - Requirement to maintain the systems that are installed

The Telecommunications Commission unanimously approved the recommended amendments with the following modifications:

Guidance on SWF Locations
The recommended location priorities are as follows (in order): public utility poles, Village poles, privately owned poles, Village light poles, other poles. The Commission agreed with the recommended priority locations with no changes.

Decorative Utility Poles
The recommended language states that if the Community Development Director determines that a SWF would unduly have an adverse impact on the abutting area unless the SWF is collocated on a decorative pole or is concealed then the Community Development Director may require a decorative utility pole or concealment. The Commission agreed with the recommended language and asked that "or a designee" be included.

Color
The recommended language states that the equipment must be in colors harmonious with, and that blend with the utility pole or wireless support structure that it is affixed to. The committee recommended that language be added that addresses the color of the structure that it is attached to.

Collocation Fees
The law allows for the Village to impose an annual fee for each small wireless facility on Village property that is not located in the right-of-way. The Commission discussed an appropriate fee and directed staff to recommend a fee based on neighboring communities and to send the Commission the recommendation that would be recommended to the Village Board. Staff conducted a survey and found that the common fee charged is $3,600 for each small wireless facility on Village property not located in the right-of-way.

The state law requires that municipalities adopt the fees outlined in the law no later than July 30, 2018.

FINANCIAL IMPACT:
An application fee of $650 for a single SWF, $350 for each proposed SWF, if it includes two or more, or $1,000 for each SWF that includes the installation of a new utility pole. An annual fee paid to the Village of $200 per SWF on those that are located on Village utility poles located in the right-of-way and an annual fee of $3,600 for each small wireless facility on Village property not located in the right-of-way.

DOCUMENTS ATTACHED:
1. Proposed Ordinance
2. Proposed Amendment to the Annual Fee Resolution
3. Unapproved Meeting Minutes of the Telecommunications Advisory Commission

RECOMMENDED MOTION:
Move to approve a recommendation from the Telecommunications Commission to: (1) Amend Chapter 6 of the Village Code regarding small wireless services facilities; and (2) Approval of a Resolution amending the annual fee Resolution regarding fees for small wireless facilities.

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VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING ARTICLE 2 OF CHAPTER 6 OF THE MUNICIPAL CODE OF LINCOLNWOOD REGARDING STANDARDS FOR SMALL WIRELESS SERVICES FACILITIES

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2018

_____
Village Clerk

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING ARTICLE 2 OF CHAPTER 6 OF THE MUNICIPAL CODE OF LINCOLNWOOD REGARDING STANDARDS FOR SMALL WIRELESS SERVICES FACILITIES

WHEREAS, as a municipality operating and existing under the laws and the Illinois Constitution of 1970, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and governing the use of public rights-of-way and that protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Village has previously adopted, and has amended from time to time, generally applicable standards for construction on, over, above, along, upon, under, across, or within, use of and repair of, the public right-of-way, which are contained in Article 2 of Chapter 6 of the "Municipal Code of Lincolnwood," as amended (***"Village Code"***); and

WHEREAS, the public rights-of-way within the Village are a limited public resource held in trust by the Village for the benefit of its citizens and the Village has a custodial duty to ensure that the public rights-of-way are used, repaired and maintained in a manner that best serves the public interest; and

WHEREAS, due to changes in technology and changes in the law, including the adoption of the Illinois Small Wireless Facilities Deployment Act, Public Act 100-0585, and codified at 50 ILCS 835 (***"SWF Act"***), the Village has considered amending the Municipal Code to address small wireless facilities; and

WHEREAS, the SWF Act contains a variety of standards and requirements governing the deployment of small wireless facilities (as defined in the SWF Act), including on structures located in the rights-of-way (as defined in the SWF Act) and owned by various utilities and municipalities for use in the provision of wireless services by wireless services providers (as defined in the SWF Act); and

WHEREAS, the President and the Board of Trustees of the Village find and determine that it is necessary to and in the best interests of the public health, safety and general welfare to amend the Village's uniform standards and regulations for access to and use of the public rights-of-way in the Village by utility service providers and other persons and entities that desire to place structures, facilities or equipment in the public rights-of-way, so as to (i) prevent interference with the use of streets, sidewalks, alleys and other public ways and places by the Village and the general public, (ii) protect against visual and physical obstructions to vehicular and pedestrian traffic, (iii) prevent interference with the facilities and operations of the Village's utilities and of other utilities lawfully located in public rights-of-way or property, (iv) protect against environmental damage, including damage to trees and stormwater runoff, from the installation of utility facilities, (v) preserve open space, particularly the tree-line parkways that characterize the Village's residential neighborhoods; (vi) preserve the character of the neighborhoods in which facilities are installed,

(vii) prevent visual blight, and (viii) assure the continued safe use and enjoyment of private properties adjacent to utility facilities locations; and

WHEREAS, the President and the Board of Trustees find that it is necessary and desirable for the Village to amend Article 2 of Chapter 6 of the Village Code to establish application requirements and standards for proposed placement of small wireless services facilities in the rights-of-way in the Village; and

WHEREAS, this Ordinance is adopted pursuant to: the provisions of (i) the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, including, without limitation, Sections 11-20-5, 11-20-10, 11-42-11, 11-42-11.2, 11-80-1, 11-80-3, 11-80-6, 11-80-7, 11-80-8, 11-80-10, and 11-80-13; (ii) Section 4 of the Telephone Company Act, 220 ILCS 65/4; (iii) the Illinois Highway Code, including, without limitation, Articles 7 and 9 thereof, 605 ILCS 5/1-101 *et seq.*; (iv) the Simplified Municipal Telecommunications Tax Act, 35 ILCS 636/5-1 *et seq.*; (v) the Cable and Video Competition Law of 2007, 220 ILCS 5/21-100 *et seq.*; and (vi) the SWF Act; and

WHEREAS, in the enactment of Article 2 of Chapter 6 of the Village Code, the Village has considered a variety of standards for construction on, over, above, along, under, across, or within, use of and repair of the public right-of-way, including, but not limited to, the standards relating to Accommodation of Utilities on Right-of-Way of the Illinois State Highway System promulgated by the Illinois Department of Transportation and found at 92 Ill. Adm. Code § 530.10 *et seq.*; and

WHEREAS, the President and Board of Trustees hereby find that it is in the best interest of the Village to amend the current provisions contained in Article 2 of Chapter 6 of the Village Code and to include the amendments contained in this Ordinance, through the exercise of its statutory and home rule powers;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lincolnwood, County of Cook, Illinois, THAT:

SECTION ONE: Incorporation of Recitals. The foregoing recitals are incorporated in, and made a part of, this Ordinance by this reference as findings of the Village Board.

SECTION TWO: Adoption of Amendments to Village Right-Of-Way Construction Standards for Small Wireless Services Facilities. Article 2, entitled "Construction of Utility Facilities in Village Rights-of-Way," of Chapter 6, entitled "Public Parks, Ways, and Properties," in the Village Code shall be and is hereby amended in the manner shown in this Section, with additions shown as **bold and double underlined** and deletions as ~~stricken through~~, as follows:

VILLAGE OF LINCOLNWOOD

CHAPTER 6: Public Parks, Ways, and Properties

Article 2

CONSTRUCTION OF UTILITY FACILITIES IN VILLAGE RIGHTS-OF-WAY

6-2-1 Purpose and scope.

(A) Purpose. The purpose of this Article 2 is to establish policies and procedures for constructing facilities on rights-of-way within the Village's jurisdiction, which will provide public benefit consistent with the preservation of the integrity, safe usage, and visual qualities of the Village rights-of-way and the Village as a whole.

(B) Intent. In enacting this Article 2, the Village intends to exercise its authority over the rights-of-way in the Village and, in particular, the use of the public ways and property by utilities, by establishing uniform standards to address issues presented by utility facilities, including, without limitation:

(1) Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;

(2) Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;

(3) Prevent interference with the facilities and operations of the Village's utilities and of other utilities lawfully located in rights-of-way or public property;

(4) Protect against environmental damage, including damage to trees, from the installation of utility facilities;

(5) Protect against increased stormwater runoff due to structures and materials that increase impermeable surfaces;

(6) Preserve the character of the neighborhoods in which facilities are installed;

(7) Preserve open space, particularly the tree-lined parkways that characterize the Village's residential neighborhoods;

(8) Prevent visual blight from the proliferation of facilities in the rights-of-way; and

(9) Assure the continued safe use and enjoyment of private properties adjacent to utility facilities locations.

(C) Facilities subject to this article. This Article 2 applies to all facilities on, over, above, along, upon, under, across, or within the rights-of-way within the

jurisdiction of the Village. A facility lawfully established prior to the effective date of this Article 2 may continue to be maintained, repaired and operated by the utility as presently constructed and located, except as may be otherwise provided in any applicable franchise, license or similar agreement.

(D) Franchises, licenses, or similar agreements. The Village, in its discretion and as limited by law, may require utilities to enter into a franchise, license or similar agreement for the privilege of locating their facilities on, over, above, along, upon, under, across, or within the Village rights-of-way. Utilities that are not required by law to enter into such an agreement may request that the Village enter into such an agreement. In such an agreement, the Village may provide for terms and conditions inconsistent with this Article 2.

(E) Effect of franchises, licenses, or similar agreements.

(1) Utilities other than telecommunications providers. In the event that a utility other than a telecommunications provider has a franchise, license or similar agreement with the Village, such franchise, license or similar agreement shall govern and control during the term of such agreement and any lawful renewal or extension thereof.

(2) Telecommunications providers. In the event of any conflict with, or inconsistency between, the provisions of this Article 2 and the provisions of any franchise, license or similar agreement between the Village and any telecommunications provider, the provisions of such franchise, license or similar agreement shall govern and control during the term of such agreement and any lawful renewal or extension thereof.

(F) Conflicts with other articles or ordinances. If any provision of this Article 2 is inconsistent with the provisions contained in any other article or ordinance set forth in this Code, the more restrictive provision shall apply.

(G) Conflicts with state and federal laws. In the event that applicable federal or state laws or regulations conflict with the requirements of this Article 2, the utility shall comply with the requirements of this Article 2 to the maximum extent possible without violating federal or state laws or regulations.

(H) Sound engineering judgment. The Village shall use sound engineering judgment when administering this Article 2 and may vary the standards, conditions, and requirements expressed in this Article 2 when the Village so determines. Nothing herein shall be construed to limit the ability of the Village to regulate its rights-of-way for the protection of the public health, safety and welfare.

6-2-2 Definitions.

The following words, terms and phrases, when used in this Article 2, shall have the meanings ascribed to them in this Section 6-2-2, except where the context clearly indicates a different meaning. Any term not defined in this Section 6-2-2 shall have the meaning ascribed to it in 92 Ill. Admin. Code 530.30, unless the context clearly requires otherwise.

AASHTO

American Association of State Highway and Transportation Officials.

ANSI

American National Standards Institute.

APPLICANT

A person applying for a permit under this Article 2.

ASTM

American Society for Testing and Materials.

BACKFILL

The methods or materials for replacing excavated material in a trench or pit.

BORE or BORING

To excavate an underground cylindrical cavity for the insertion of a pipe or electrical conductor.

CABLE OPERATOR

That term as defined in 47 U.S.C. § 522(5).

CABLE SERVICE

That term as defined in 47 U.S.C. § 522(6).

CABLE SYSTEM

That term as defined in 47 U.S.C. § 522(7).

CARRIER PIPE

The pipe enclosing the liquid, gas or slurry to be transported.

CASING

A structural protective enclosure for transmittal devices such as: carrier pipes, electrical conductors, and fiber optic devices.

CLEAR ZONE

The total roadside border area, starting at the edge of the pavement, available for safe use by errant vehicles. This area may consist of a shoulder, a recoverable slope, a nonrecoverable slope, and a clear run out area. The desired width is dependent upon the traffic

volumes and speeds, and on the roadside geometry. Distances are specified in the AASHTO Roadside Design Guide.

COATING

Protective wrapping or mastic cover applied to buried pipe for protection against external corrosion.

COMMUNITY DEVELOPMENT DIRECTOR

The Community Development Director or his or her designee.

CONDUCTOR

Wire carrying electrical current.

CONDUIT

A casing or encasement for wires or cables.

CONSTRUCTION or CONSTRUCT

The installation, repair, maintenance, placement, alteration, enlargement, demolition, modification or abandonment in place of facilities.

COVER

The depth of earth or backfill over buried utility pipe or conductor.

CROSSING FACILITY

A facility that crosses one or more right-of-way lines of a right-of-way.

DISRUPT THE ROW

Any work that obstructs the right-of-way or causes a material adverse effect on the use of the right-of-way for its intended use. Such work may include, without limitation, the following: excavating or other cutting; placement (whether temporary or permanent) of materials, equipment, devices, or structures; damage to vegetation; and compaction or loosening of the soil, and shall not include the parking of vehicles or equipment in a manner that does not materially obstruct the flow of traffic on a highway.

EMERGENCY

Any immediate maintenance to the facility required for the safety of the public using or in the vicinity of the right-of-way or immediate maintenance required for the health and safety of the general public served by the utility.

ENCASEMENT

Provision of a protective casing.

ENGINEER

The Village Engineer or his or her designee.

EQUIPMENT

Materials, tools, implements, supplies and/or other items used to facilitate construction of facilities.

EXCAVATION

The making of a hole or cavity by removing material, or laying bare by digging.

EXTRA HEAVY PIPE

Pipe meeting ASTM standards for this pipe designation.

FACILITY

All structures, devices, objects, and materials (including, but not limited to, track and rails, wires, ducts, fiber optic cable, antennas, vaults, boxes, equipment enclosures, cabinets, pedestals, communications and video cables and wires, poles, conduits, grates, covers, pipes, cables, and appurtenances thereto) located on, over, above, along, upon, under, across, or within rights-of-way under this Article 2, except those owned by the Village. For purposes of this Article 2, the term "facility" shall not include any facility owned or operated by the Village.

FREESTANDING FACILITY

A facility that is not a crossing facility or a parallel facility, such as an antenna, **vault, box, cabinet, equipment enclosure, pedestal,** transformer, pump, or meter station.

FRONTAGE ROAD

Roadway, usually parallel, providing access to land adjacent to the highway where it is precluded by control of access on highway.

HAZARDOUS MATERIALS

Any substance or material which, due to its quantity, form, concentration, location, or other characteristics, is determined by the Director of Public Works to pose an unreasonable and imminent risk to the life, health or safety of persons or property or to the ecological balance of the environment, including, but not limited to, explosives, radioactive materials, petroleum or petroleum products or gases, poisons, etiology (biological) agents, flammables, corrosives or any substance determined to be hazardous or toxic under any federal or state law, statute or regulation.

HIGHWAY

A specific type of right-of-way used for vehicular traffic including rural or urban roads or streets. "Highway" includes all highway land and improvements, including roadways, ditches and embankments, bridges, drainage structures, signs, guardrails, protective structures and appurtenances necessary or convenient for vehicle traffic.

HIGHWAY CODE

The Illinois Highway Code, 605 ILCS 5/1-101 et seq., as amended from time to time.

HOLDER

A person or entity that has received authorization to offer or provide cable or video service from the ICC pursuant to the Illinois Cable and Video Competition Law, 220 ILCS 5/21-401.

ICC

Illinois Commerce Commission.

IDOT

Illinois Department of Transportation.

JACKING

Pushing a pipe horizontally under a roadway by mechanical means with or without boring.

JETTING

Pushing a pipe through the earth using water under pressure to create a cavity ahead of the pipe.

JOINT USE

The use of pole lines, trenches or other facilities by two or more utilities.

JULIE

The Joint Utility Locating Information for Excavators Utility Notification Program.

MAJOR INTERSECTION

The intersection of two or more major arterial highways.

OCCUPANCY

The presence of facilities on, over or under the right-of-way.

PARALLEL FACILITY

A facility that is generally parallel or longitudinal to the center line of a right-of-way.

PARKWAY

Any portion of the right-of-way not improved by street or sidewalk.

PAVEMENT CUT

The removal of an area of pavement for access to a facility or for the construction of a facility.

PERMITTEE

That entity to which a permit has been issued pursuant to Sections 6-2-4 and 6-2-5 of this Code.

PETROLEUM PRODUCTS PIPELINES

Pipelines carrying crude or refined liquid petroleum products, including, but not limited to, gasoline, distillates, propane, butane, or coal slurry.

PRACTICABLE

That which is performable, feasible or possible, rather than that which is simply convenient.

PRESSURE

The internal force acting radially against the walls of a carrier pipe expressed in pounds per square inch gauge (psig).

PROMPT

That which is done within a period of time specified by the Village. If no time period is specified, the period shall be 30 days.

PUBLIC ENTITY

A legal entity that constitutes or is part of the government, whether at the local, state or federal level.

RESTORATION

The repair of a right-of-way, highway, roadway, or other area disrupted by the construction of a facility.

RIGHT-OF-WAY or ROW

Any street, alley, other land or waterway, dedicated or commonly used for utility, pedestrian or vehicular traffic or other similar purposes, including utility easements, in which the Village has the right and authority to authorize, regulate or permit the location of facilities other than those of the Village. "Right-of-way" or "ROW" shall not include any real or personal Village property that is not specifically described in the previous two sentences and shall not include Village buildings, fixtures and other structures or improvements, regardless of whether they are situated in the right-of-way.

ROADWAY

That part of the highway that includes the pavement and shoulders.

SALE OF TELECOMMUNICATIONS AT RETAIL

The transmitting, supplying, or furnishing of telecommunications and all services rendered in connection therewith for a consideration, other than between a parent corporation and its wholly owned subsidiaries or between wholly owned subsidiaries, when the gross charge made by one such corporation to another such corporation is not greater than the gross charge paid to the retailer for their use or consumption and not for sale.

SECURITY FUND

That amount of security required pursuant to Section 6-2-10 of this article.

SHOULDER

A width of roadway, adjacent to the pavement, providing lateral support to the pavement edge and providing an area for emergency vehicular stops and storage of snow removed from the pavement.

SMALL WIRELESS FACILITY

See Section 6-2-21 for definition.

SOUND ENGINEERING JUDGMENT

A decision(s) consistent with generally accepted engineering principles, practices and experience.

TELECOMMUNICATIONS

Includes, but is not limited to, messages or information transmitted through use of local, toll and wide area telephone service, channel services, telegraph services, teletypewriter service, computer exchange service, private line services, ~~specialized~~ mobile radio services, **cellular mobile telecommunications services,** stationary two-way radio, paging service and any other form of mobile or portable one-way ~~or~~**and** two-way communications, and/or any other transmission of messages or information by electronic or similar means, between or among points

by wire, cable, fiber optics, laser, microwave, radio, satellite, or similar facilities. Unless the context clearly requires otherwise, "telecommunications" shall also include wireless telecommunications as defined in the Illinois Telecommunications Infrastructure Maintenance Fee Act, 35 ILCS 635/1 et seq. "Private line" means a dedicated nontraffic sensitive service for a single customer and/or a dedicated nontraffic sensitive service for a single customer that entitles the customer to exclusive or priority use of a communications channel, or a group of such channels, from one or more specified locations to one or more other specified locations. "Telecommunications" shall not include value added services in which computer processing applications are used to act on the form, content, code and protocol of the information for purposes other than transmission. "Telecommunications" shall not include purchase of telecommunications by a telecommunications service provider for use as a component part of the service provided by such provider to the ultimate retail consumer who originates or terminates the end-to-end communications. ~~Retailer access charges, right of access charges, charges for use of intercompany facilities, and all telecommunications resold in the subsequent provision and used as a component of, or integrated into, end-to-end telecommunications service shall not be included in gross charges as sales for resale.~~ "Telecommunications" shall not include the provision of cable services through a cable system as defined in the Cable Communications Act of 1984 (47 U.S.C. § 521 et seq.), as now or hereafter amended, or cable or other programming services subject to an open video system fee payable to the Village through an open video system as defined in the rules of the Federal Communications Commission (47 CDF 76.1550; 47 CFR 76.1500 et seq.), as now or hereafter amended.

TELECOMMUNICATIONS PROVIDER

Any person that installs, owns, operates or controls facilities in the public rights-of-way used or designed to be used to transmit telecommunications in any form.

TELECOMMUNICATIONS RETAILER

Includes every person engaged in making sales of telecommunications at retail as defined herein.

TRENCH

A relatively narrow open excavation for the installation of an underground facility.

UTILITY

The individual or entity owning or operating any "facility" as defined in this Article 2.

VENT

A pipe to allow the dissipation into the atmosphere of gases or vapors from an underground casing.

VIDEO SERVICE

That term as defined in Section 21-201(v) of the Illinois Cable and Video Competition Law of 2007, 220 ILCS 5/21-201(v).

WATERLINES

Pipelines carrying raw or potable water.

WET BORING

Boring using water under pressure at the cutting auger to soften the earth and to provide a sluice for the excavated material.

6-2-3 Annual registration required.

Every utility that occupies a ~~ROW~~**right-of-way** within the Village shall register on January 1 of each year with the Village Manager, providing the utility's name, address and regular business telephone and telecopy numbers, the name of one or more contact persons who can act on behalf of the utility in connection with emergencies involving the utility's facilities in the ~~ROW~~**right-of-way** and a twenty-four-hour **emergency contact** telephone number **(not voice mail or a recording)** for each such person, and evidence of insurance as required in Section 6-2-8 of this Code, in the form of a certificate of insurance.

6-2-4 Permit required; applications and fees.

(A) Permit required. No person shall construct any facility on, over, above, along, upon, under, across, or within any Village ROW which: (1) changes the location of the facility, (2) adds a new facility, (3) disrupts the ROW, or (4) materially increases the amount of area or space occupied by the facility on, over, above, along, under, across or within the ROW, without first filing an application with the Community Development Director and obtaining a permit from the Village therefor, except as otherwise provided in this Article 2. No permit shall be required for installation and maintenance of service connections to customers' premises where there will be no disruption of the ROW. **Small wireless facilities shall also be subject to the permit requirements of Section 6-2-21 of this Article 2.**

(B) Permit application. All applications for permits pursuant to this Article 2 shall be filed on a form provided by the Village and shall be filed in such number of duplicate copies as the Village may designate. Applications shall be filed with the Village Community Development Department. The applicant may designate those portions of its application materials that it reasonably believes contain proprietary or confidential information as "proprietary" or "confidential" by clearly marking each page of such materials accordingly. **Small wireless facilities shall also be subject to the application requirements of Section 6-2-21 of this Article 2.**

(C) Minimum general application requirements. The application shall be made by the utility or its duly authorized representative and shall contain, at a minimum, the following:

(1) The utility's name and address and telephone and telecopy numbers;

(2) The applicant's name and address, if different than the utility, its telephone and telecopy numbers, e-mail address, and its interest in the work;

(3) The names, addresses and telephone and telecopy numbers and e-mail addresses of all professional consultants, if any, advising the applicant with respect to the application;

(4) The names, addresses and telephone and telecopy numbers and e-mail addresses of all general contractors and subcontractors performing any work under the permit for which application is made;

(5) The name of, and a 24-hour emergency contact telephone number (not voice mail or a recording) for, at least one person with primary responsibility for the work under the permit for which application is made;

(6) ~~(4)~~ A general description of the proposed work and the purposes and intent of the facility and the uses to which the facility will be put. The scope and detail of such description shall be appropriate to the nature and character of the work to be performed, with special emphasis on those matters likely to be affected or impacted by the work proposed;

(7) ~~(5)~~ Evidence that the utility has placed on file with the Village:

(a) A written traffic control plan demonstrating the protective measures and devices that will be employed consistent with the Illinois Manual on Uniform Traffic Control Devices, to prevent injury or damage to persons or property and to minimize disruptions to efficient pedestrian and vehicular traffic; and

(b) An emergency contingency plan which shall specify the nature of potential emergencies, including, without limitation, construction and hazardous materials emergencies, and the intended response by the applicant. The intended response shall include notification to the Village and shall promote protection of the safety and convenience of the public. Compliance with ICC regulations for emergency contingency plans constitutes compliance with this Section 6-2-4(C)(~~5~~7)(b) unless the Village finds that additional information or assurances are needed;

(8) ~~(6)~~ Drawings, plans and specifications showing the work proposed, including the certification of an engineer that such drawings, plans, and specifications comply with applicable codes, rules, and regulations;

(9) ~~(7)~~ Evidence of insurance as required in Section 6-2-8 of this Code;

(10) ~~(8)~~ Evidence of posting of the security fund as required in Section 6-2-10 of this Code;

(11) ~~(9)~~ Any request made pursuant to Section 6-2-~~21~~**22** of this Code for a variation from one or more provisions of this Article 2; and

(12) ~~(10)~~ Such additional information as may be reasonably required by the Village.

(D) Supplemental application requirements for specific types of utilities. In addition to the requirements of Section 6-2-4(C) of this Code, the permit application shall include the following items, as applicable to the specific utility that is the subject of the permit application:

(1) In the case of the installation of a new electric power, communications, telecommunications, cable television service, video service or natural gas distribution system, evidence that any certificate of public convenience and necessity or other regulatory authorization that the applicant is required by law to obtain, or that the applicant has elected to obtain, has been issued by the ICC or other jurisdictional authority;

(2) In the case of natural gas systems, state the proposed pipe size, design, construction class, and operating pressures;

(3) In the case of waterlines, indicate that all requirements of the Illinois Environmental Protection Agency, Division of Public Water Supplies, have been satisfied;

(4) In the case of sewer line installations, indicate that the land and water pollution requirements of the Illinois Environmental Protection Agency, Division of Water Pollution Control and the Metropolitan Water Reclamation District, have been satisfied; or

(5) In the case of petroleum products pipelines, state the type or types of petroleum products, pipe size, maximum working pressure, and the design standard to be followed.

(6) In the case of small wireless facilities, applications shall address all items required by Section 6-2-21 of this Article 2.

(E) Applicant's duty to update information. Throughout the entire permit application review period and the construction period authorized by the permit, any amendments to information contained in a permit application shall be submitted by the utility in writing to the Village within 30 days after the change necessitating the amendment.

(F) Application fees. Unless otherwise provided by franchise, license, or similar agreement, all applications for permits pursuant to this Article 2 shall be accompanied by a fee in the amount set forth in the Annual Fee Resolution. No application fee is required to be paid by any electricity utility that is paying the municipal electricity infrastructure maintenance fee pursuant to the Electricity Infrastructure Maintenance Fee Act. Further, applicants for permits pursuant to this

Article 2 must reimburse the Village for the cost incurred by the Village for all third-party review, inspections, engineering, or other professional services necessary for the administration of the application and the permit. ~~[Amended 4-19-2016 by Ord. No. 2016-3205]~~ **Application fees for small wireless facilities shall also be subject to the requirements of Section 6-2-21 of this Article 2.**

(G) Reinspection fee. All permit fees set forth in this Section 6-2-4 include one reinspection. Any inspection or reinspection not covered by the fees designated herein shall be assessed at the rate set forth in the Annual Fee Resolution, unless the Village Manager or his or her designee determines that further inspection by a specialist or consultant is necessary. In that event, the Village shall select the specialist or consultant to make the reinspection and the permittee shall be responsible for compensating the specialist or consultant on an hourly basis at the specialist's or consultant's customary rates.

(H) Completion of permitted work. All construction work authorized by a permit within public streets or public ways, including restoration, must be completed as soon as practicable, but in all circumstances within 120 days after the date of issuance, except as may be approved by the Village Manager or his or her designee.

6-2-5 Action on permit applications.

(A) Village review of permit applications. Completed permit applications, containing all required documentation, shall be examined by the Community Development Director within a reasonable time after filing. If the application does not conform to**, and demonstrate compliance with,** the requirements of applicable ordinances, codes, laws, rules, and regulations, the Community Development Director shall reject such application in writing, stating the reasons therefor. If the Community Development Director is satisfied that the proposed work conforms to the requirements of this Article 2 and applicable ordinances, codes, laws, rules, and regulations, the Community Development Director shall send the completed permit application, along with all required plans, to the Director of Public Works for review and approval. If such approval is given, the Community Development Director shall issue a permit therefor as soon as practicable. In all instances, it shall be the duty of the applicant to demonstrate, to the satisfaction of the Community Development Director and the Director of Public Works, that the construction proposed under the application shall be in full compliance with the requirements of this Article 2.

(B) Additional Village review of applications of telecommunications retailers.

(1) Pursuant to Section 4 of the Telephone Company Act, 220 ILCS 65/4, a telecommunications retailer shall notify the Village that it intends to commence work governed by this Article 2 for facilities for the provision of telecommunications services. Such notice shall consist of plans, specifications, and other documentation sufficient to demonstrate the purpose and intent of the facilities, and shall be provided by the telecommunications retailer to the Village not less than 10 days prior to the

commencement of work requiring no excavation and not less than 30 days prior to the commencement of work requiring excavation. The Community Development Director shall specify the portion of the ROW upon which the facility may be placed, used and constructed.

(2) In the event that the Community Development Director fails to provide such specification of location to the telecommunications retailer within either (a) 10 days after service of notice to the Village by the telecommunications retailer in the case of work not involving excavation for new construction; or (b) 25 days after service of notice by the telecommunications retailer in the case of work involving excavation for new construction, the telecommunications retailer may commence work without obtaining a permit under this Article 2.

(3) Upon the provision of such specification by the Village, where a permit is required for work pursuant to Section 6-2-4 of this Code, the telecommunications retailer shall submit to the Village an application for a permit and any and all plans, specifications and documentation available regarding the facility to be constructed. Such application shall be subject to the requirements of Section 6-2-5(A) of this Code.

(C) Additional Village review of applications of holders of state authorization under the Cable and Video Competition Law of 2007. Applications by a utility that is a holder of a state issued authorization under the Cable and Video Competition Law of 2007 shall be deemed granted 45 days after submission to the Village, unless otherwise acted upon by the Village, provided the holder has complied with applicable Village codes, ordinances, and regulations.

6-2-6 Effect of permit.

(A) Authority granted; no property right or other interest created. A permit from the Village authorizes a permittee to undertake only certain activities in accordance with this Article 2 on Village rights-of-way, and does not create a property right or grant authority to the permittee to impinge upon the rights of others who may have an interest in the rights-of-way.

(B) Duration. No permit issued under this Article 2 shall be valid for a period longer than six months unless construction is actually begun within that period and is thereafter diligently pursued to completion~~.~~**; provided, however, that permits for small wireless facilities shall be subject to the duration provided for SWF permits in Section 6-2-21 of this article 2.**

(C) Preconstruction meeting. The Village, at its sole discretion, may require a preconstruction meeting with the permittee. In such an event, no construction shall begin pursuant to a permit issued under this Article 2 prior to attendance by the permittee and all major contractors and subcontractors who will perform any work under the permit at a preconstruction meeting. The preconstruction meeting shall be held at a date, time and place designated by the Village with such Village

representatives in attendance as the Village deems necessary. The meeting shall be for the purpose of reviewing the work under the permit, and reviewing special considerations necessary in the areas where work will occur, including, without limitation, presence or absence of other utility facilities in the area and their locations, procedures to avoid disruption of other utilities, use of rights-of-way by the public during construction, and access and egress by adjacent property owners.

(D) Compliance with all laws required. The issuance of a permit by the Village does not excuse the permittee from complying with other requirements of the Village and applicable statutes, laws, ordinances, rules, and regulations.

6-2-7 Revised permit drawings.

In the event that the actual locations of any facilities deviate in any material respect from the locations identified in the plans, drawings and specifications submitted with the permit application, the permittee shall submit a revised set of drawings or plans to the Village within 90 days after the completion of the permitted work. The revised drawings or plans shall specifically identify where the locations of the actual facilities deviate from the locations approved in the permit. If any deviation from the permit also deviates from the requirements of this Article 2, it shall be treated as a request for variation in accordance with Section 6-2-21 of this Code. If the Village denies the request for a variation, then the permittee shall either remove the facility from the right-of-way or modify the facility so that it conforms to the permit and submit revised drawings or plans therefor.

6-2-8 Insurance.

(A) Required coverages and limits. Unless otherwise provided by franchise, license, or similar agreement, each utility occupying the right-of-way or constructing any facility in the right-of-way shall secure and maintain the following liability insurance policies insuring the utility as named insured and naming the Village, and its elected and appointed officers, officials, agents, and employees as additional insureds on the policies listed in Section 6-2-8(A)(1) and 6-2-8(A)(2) of this Code:

(1) Commercial general liability insurance, including premises-operations, explosion, collapse, and underground hazard (commonly referred to as "X," "C," and "U" coverages) and products-completed operations coverage with limits not less than:

(a) Five million dollars for bodily injury or death to each person;

(b) Five million dollars for property damage resulting from any one accident; and

(c) Five million dollars for all other types of liability.

(2) Automobile liability for owned, nonowned and hired vehicles with a combined single limit of $1,000,000 for personal injury and property damage for each accident;

(3) Workers' compensation with statutory limits; ~~and~~

(4) Employer's liability insurance with limits of not less than $1,000,000 per employee and per accident~~.~~**; and**

(5) Property insurance for its property replacement cost against all risks.

If the utility is not providing such insurance to protect the contractors and subcontractors performing the work, then such contractors and subcontractors shall comply with this Section 6-2-8.

(B) Excess or umbrella policies. The coverages required by this Section 6-2-8 may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

(C) Copies required. The utility shall provide copies of any of the policies required by this Section 6-2-8 to the Village within 10 days following receipt of a written request therefor from the Village.

(D) Maintenance and renewal of required coverages. The insurance policies required by this Section 6-2-8 shall contain the following endorsement:

"It is hereby understood and agreed that this policy may not be canceled nor the intention not to renew be stated until 30 days after receipt by the Village, by registered mail or certified mail, return receipt requested, of a written notice addressed to the Village Manager of such intent to cancel or not to renew."

Within 10 days after receipt by the Village of said notice, and in no event later than 10 days prior to said cancellation, the utility shall obtain and furnish to the Village evidence of replacement insurance policies meeting the requirements of this Section 6-2-8.

(E) Self-insurance. A utility may self-insure all or a portion of the insurance coverage and limit requirements required by Section 6-2-8(A) of this Code. A utility that self-insures is not required, to the extent of such self-insurance, to comply with the requirement for the naming of additional insureds under Section 6-2-8(A) of this Code, or the requirements of Section 6-2-8(B) through (D) of this Code. A utility that elects to self-insure shall provide to the Village evidence sufficient to demonstrate its financial ability to self-insure the insurance coverage and limit requirements required under Section 6-2-8(A) of this Code, such as evidence that the utility is a private self-insurer under the Workers' Compensation Act.

(F) Effect of insurance and self-insurance on utility's liability. The legal liability of the utility to the Village and any person for any of the matters that are the subject of the insurance policies or self-insurance required by this Section 6-2-8 shall not be

limited by such insurance policies or self-insurance or by the recovery of any amounts thereunder.

(G) Insurance companies. All insurance provided pursuant to this Section 6-2-8 shall be effected under valid and enforceable policies, issued by insurers legally able to conduct business with the licensee in the State of Illinois. All insurance carriers and surplus line carriers shall be rated "A-" or better and of a class size "X" or higher by A.M. Best Company.

6-2-9 Indemnification.

By occupying or constructing facilities in the right-of-way, a utility shall be deemed to agree to defend, indemnify and hold the Village and its elected and appointed officials and officers, employees, agents and representatives harmless from and against any and all injuries, claims, demands, judgments, damages, losses and expenses, including reasonable ~~attorney~~**attorneys'** fees and costs of suit or defense, arising out of, resulting from or alleged to arise out of or result from the negligent, careless or wrongful acts, omissions, failures to act or misconduct of the utility or its affiliates, officers, employees, agents, contractors or subcontractors in the construction of facilities or occupancy of the rights-of-way **or any other Village improvements**, and in providing or offering service over the facilities, whether such acts or omissions are authorized, allowed or prohibited by this Article 2 or by a franchise, license, or similar agreement; provided, however, that the utility's indemnity obligations hereunder shall not apply to any injuries, claims, demands, judgments, damages, losses or expenses arising out of or resulting from the negligence, misconduct or breach of this Article 2 by the Village, its officials, officers, employees, agents or representatives. **A utility shall also waive any claims it may have against the Village with respect to consequential, incidental, or special damages, however caused, based on the theory of liability.**

6-2-10 Security.

(A) Purpose. The permittee shall establish a security fund in a form and in an amount as set forth in this Section 6-2-10. The security fund shall be continuously maintained in accordance with this Section 6-2-10 at the permittee's sole cost and expense until the completion of the work authorized under the permit. The security fund shall serve as security for:

(1) The faithful performance by the permittee of all the requirements of this Article 2;

(2) Any expenditure, damage, or loss incurred by the Village occasioned by the permittee's failure to comply with any codes, rules, regulations, orders, permits and other directives of the Village issued pursuant to this Article 2; and

(3) The payment by the permittee of all liens and all damages, claims, costs, or expenses that the Village may pay or incur by reason of any action or nonperformance by the permittee in violation of this Article 2, including, without limitation, any damage to public property or restoration work the permittee is required by this Article 2 to perform that the Village must

perform itself or have completed as a consequence solely of the permittee's failure to perform or complete, and all other payments due the Village from the permittee pursuant to this Article 2 or any other applicable law.

(B) Form. The permittee shall provide the security fund to the Village in the form, at the permittee's election, of cash, a surety bond in a form acceptable to the Village, or an unconditional letter of credit in a form acceptable to the Village. Any surety bond or letter of credit provided pursuant to this Section 6-2-10(B) shall, at a minimum:

(1) Be from a bank having capital resources of at least $50,000,000, which shall be insured by the Federal Deposit Insurance Corporation;

(2) Provide that it will not be canceled without prior notice to the Village and the permittee;

(3) Not require the consent of the permittee prior to the collection by the Village of any amounts covered by it; and

(4) Shall provide a location convenient to the Village and within the State of Illinois at which it can be drawn.

(C) Amount. The dollar amount of the security fund shall be sufficient to provide for the reasonably estimated cost to restore the right-of-way to at least as good a condition as that existing prior to the construction under the permit, as determined by the Director of Public Works, and may also include reasonable, directly related costs that the Village estimates are likely to be incurred if the permittee fails to perform such restoration. Where the construction of facilities proposed under the permit will be performed in phases in multiple locations in the Village, with each phase consisting of construction of facilities in one location or a related group of locations, and where construction in another phase will not be undertaken prior to substantial completion of restoration in the previous phase or phases, the Village Engineer may, in the exercise of sound discretion, allow the permittee to post a single amount of security which shall be applicable to each phase of the construction under the permit. The amount of the security fund for phased construction shall be equal to the greatest amount that would have been required under the provisions of this Section 6-2-10(C) for any single phase.

(D) Withdrawals. The Village, upon 14 days' advance written notice clearly stating the reason for, and its intention to exercise withdrawal rights under this Section 6-2-10(D), may withdraw an amount from the security fund, provided that the permittee has not reimbursed the Village for such amount within the fourteen-day notice period. Withdrawals may be made if the permittee:

(1) Fails to make any payment required to be made by the permittee hereunder;

(2) Fails to pay any liens relating to the facilities that are due and unpaid;

(3) Fails to reimburse the Village for any damages, claims, costs or expenses which the Village has been compelled to pay or incur by reason of any action or nonperformance by the permittee; or

(4) Fails to comply with any provision of this Article 2 that the Village determines can be remedied by an expenditure of an amount in the security fund.

(E) Replenishment. Within 14 days after receipt of written notice from the Village that any amount has been withdrawn from the security fund, the permittee shall restore the security fund to the amount specified in Section 6-2-10(C) of this Code.

(F) Interest. The permittee may request that any and all interest accrued on the amount in the security fund be returned to the permittee by the Village, upon written request for said withdrawal to the Village, provided that any such withdrawal does not reduce the security fund below the minimum balance required pursuant to Section 6-2-10(C) of this Code.

(G) Closing and return of security fund. Upon completion of the work authorized under the permit, the permittee shall be entitled to the return of the security fund, or such portion thereof as remains on deposit, within a reasonable time after account is taken for all offsets necessary to compensate the Village for failure by the permittee to comply with any provisions of this Article 2 or other applicable law. In the event of any revocation of the permit, the security fund, and any and all accrued interest therein, shall become the property of the Village to the extent necessary to cover any reasonable costs, loss or damage incurred by the Village as a result of said revocation, provided that any amounts in excess of said costs, loss or damage shall be refunded to the permittee.

(H) Rights not limited. The rights reserved to the Village with respect to the security fund are in addition to all other rights of the Village, whether reserved by this Article 2 or otherwise authorized by law, and no action, proceeding or exercise of right with respect to said security fund shall affect any other right the Village may have. Notwithstanding the foregoing, the Village shall not be entitled to a double monetary recovery with respect to any of its rights which may be infringed or otherwise violated.

6-2-11 Permit suspension and revocation.

(A) Village right to revoke permit. The Village may revoke or suspend a permit issued pursuant to this Article 2 for one or more of the following reasons:

(1) Fraudulent, false, misrepresenting, or materially incomplete statements in the permit application;

(2) Noncompliance with this Article 2;

(3) The permittee's physical presence or presence of the permittee's facilities on, over, above, along, upon, under, across, or within the rights-of-way presents a direct or imminent threat to the public health, safety, or welfare;

(4) The permittee's failure to construct the facilities substantially in accordance with the permit and approved plans;

(5) Work exceeding the scope of the permit; or

(6) Work done in violation of any Village ordinance.

(B) Notice of revocation or suspension. The Village shall send written notice of its intent to revoke or suspend a permit issued pursuant to this Article 2 stating the reason or reasons for the revocation or suspension and the alternatives available to the permittee under this Section 6-2-11.

(C) Permittee alternatives upon receipt of notice of revocation or suspension. Upon receipt of a written notice of revocation or suspension from the Village, the permittee shall have the following options:

(1) Immediately provide the Village with evidence that no cause exists for the revocation or suspension;

(2) Immediately correct, to the satisfaction of the Village, the deficiencies stated in the written notice, providing written proof of such correction to the Village within five working days after receipt of the written notice of revocation; or

(3) Immediately remove the facilities located on, over, above, along, upon, under, across, or within the rights-of-way and restore the rights-of-way to the satisfaction of the Village, providing written proof of such removal to the Village within 10 days after receipt of the written notice of revocation.

The Village may, in its discretion, for good cause shown, extend the time periods provided in this Section 6-2-11(C).

(D) Stop-work order. In addition to the issuance of a notice of revocation or suspension, the Village may issue a stop-work order immediately upon discovery of any of the reasons for revocation set forth within Section 6-2-11(A) of this Code.

(E) Failure or refusal of the permittee to comply. If the permittee fails to comply with the provisions of Section 6-2-11(C) of this Code, the Village or its designee may, at the option of the Village: (1) correct the deficiencies; (2) upon not less than 20 days' notice to the permittee, remove the subject facilities or equipment; or (3) after not less than 30 days' notice to the permittee of failure to cure the noncompliance, deem them abandoned and property of the Village. The permittee shall be liable in all events to the Village for all costs of removal.

6-2-12 Change of ownership or owner's identity or legal status.

(A) Notification of change. A utility shall notify the Village no less than 30 days prior to the transfer of ownership of any facility in the ROW or change in identity of the utility. The new owner of the utility or the facility shall have all the obligations and privileges enjoyed by the former owner under the permit, if any, and applicable laws, ordinances, rules and regulations, including this Article 2, with respect to the work and facilities in the ROW.

(B) Amended permit. A new owner shall request that any current permit be amended to show current ownership. If the new owner fails to have a new or amended permit issued in its name, the new owner shall be presumed to have accepted, and agreed to be bound by, the terms and conditions of the permit if the new owner uses the facility or allows it to remain on the Village's ROW.

(C) Insurance and bonding. All required insurance coverage or bonding must be changed to reflect the name of the new owner upon transfer.

6-2-13 General construction standards.

(A) Standards and principles. All construction in the right-of-way shall be consistent with applicable ordinances, codes, laws, rules and regulations, and commonly recognized and accepted traffic control and construction principles, sound engineering judgment and, where applicable, the principles and standards set forth in the following IDOT publications and Village publications, as amended from time to time:

(1) Standard Specifications for Road and Bridge Construction;

(2) Supplemental Specifications and Recurring Special Provisions;

(3) Highway Design Manual;

(4) Highway Standards Manual;

(5) Standard Specifications for Traffic Control Items;

(6) Illinois Manual on Uniform Traffic Control Devices;

(7) Village Engineering Guide;

(8) Village Arboricultural Standards Manual;

(9) Flagger's Handbook; and

(10) Work Site Protection Manual for Daylight Maintenance Operations.

(B) Interpretation of municipal standards and principles. If a discrepancy exists between or among differing principles and standards required by this Article 2, the Village Engineer shall determine, in the exercise of sound engineering judgment, which principles apply, and such decision shall be final. If requested, the Village

Engineer shall state which standard or principle will apply to the construction, maintenance, or operation of a facility in the future.

6-2-14 Traffic control.

(A) Minimum requirements. The Village's minimum requirements for traffic protection are contained in the Illinois Manual on Uniform Traffic Control Devices and this Code.

(B) Warning signs, protective devices, and flaggers. The utility is responsible for providing and installing warning signs, protective devices and flaggers, when necessary, meeting applicable federal, state, and local requirements for protection of the public and the utility's workers when performing any work on the rights-of-way.

(C) Interference with traffic. All work shall be phased so that there is minimum interference with pedestrian and vehicular traffic.

(D) Notice when access is blocked. At least 48 hours prior to beginning work that will partially or completely block access to any residence, business or institution, the utility shall notify the resident, business or institution of the approximate beginning time and duration of such work; provided, however, that in cases involving emergency repairs pursuant to Section 6-2-20 of this Code, the utility shall provide such notice as is practicable under the circumstances.

(E) Compliance. The utility shall take immediate action to correct any deficiencies in traffic protection requirements that are brought to the utility's attention by the Village.

6-2-15 Location of facilities.

(A) General requirements. In addition to location requirements applicable to specific types of utility facilities, all utility facilities, regardless of type, shall be subject to the general location requirements of this Section 6-2-15(A).

(1) No interference with Village facilities. No utility facilities shall be placed in any location if the Director of Public Works determines that the proposed location will require the relocation or displacement of any of the Village's utility facilities or will otherwise interfere with the operation or maintenance of any of the Village's utility facilities. No utility facilities shall be placed in swale areas, detention areas or overflow routes.

(2) Minimum interference and impact. The proposed location shall cause only the minimum possible interference with the use of the right-of-way and shall cause only the minimum possible impact upon, and interference with the rights and reasonable convenience of property owners who adjoin said right-of-way.

(3) No interference with travel. No utility facility shall be placed in any location that interferes with the usual travel on such right-of-way.

(4) No limitations on visibility. No utility facility shall be placed in any location so as to limit visibility of or by users of the right-of-way.

(5) Cooperation. Any utility seeking to place a facility in the Village shall comply with the Village's reasonable requests to place facilities on public property where possible, and shall comply with Village direction with respect to the location and screening of equipment and facilities.

(6) ~~(5)~~ Size of utility facilities. The proposed installation shall use the smallest suitable vaults, boxes, equipment enclosures, power pedestals, and/or cabinets then in use by the facility owner, regardless of location, for the particular application.

(B) Parallel facilities located within highways.

(1) Overhead parallel facilities. An overhead parallel facility may be located within the right-of-way lines of a highway only if:

(a) Lines are located as near as practicable to the right-of-way line and as nearly parallel to the right-of-way line as reasonable pole alignment will **permit**;

(b) Where pavement is curbed, poles are as remote as practicable from the curb with a minimum distance of two feet (0.6 m) behind the face of the curb, where available;

(c) Where pavement is uncurbed, poles are as remote from pavement edge as practicable with minimum distance of four feet (1.2 m) outside the outer shoulder line of the roadway and are not within the clear zone;

(d) No pole is located in the ditch line of a highway; and

(e) Any ground-mounted appurtenance is located within one foot (0.3 m) of the right-of-way line or as near as possible to the right-of-way line.

(2) Underground parallel facilities. An underground parallel facility may be located within the right-of-way lines of a highway only if:

(a) The facility is located as near the right-of-way line as practicable and not more than eight feet (2.4 m) from and parallel to the right-of-way line;

(b) A new facility may be located under the paved portion of a highway only if other locations are impracticable or inconsistent with sound

engineering judgment (e.g., a new cable may be installed in existing conduit without disrupting the pavement); and

(c) In the case of an underground power or communications line, the facility shall be located as near the right-of-way line as practicable and not more than five feet (1.5 m) from the right-of-way line and any aboveground appurtenance shall be located within one foot (0.3 m) of the right-of-way line or as near as practicable.

(C) Facilities crossing highways.

(1) No future disruption. The construction and design of crossing facilities installed between the ditch lines or curblines of Village highways may require the incorporation of materials and protections (such as encasement or additional cover) to avoid settlement or future repairs to the roadbed resulting from the installation of such crossing facilities.

(2) Cattle passes, culverts, or drainage facilities. Crossing facilities shall not be located in cattle passes, culverts, or drainage facilities.

(3) Ninety-degree crossing required. Crossing facilities shall cross at or as near to a ninety-degree angle to the center line as practicable.

(4) Overhead power or communication facility. An overhead power or communication facility may cross a highway only if:

(a) It has a minimum vertical line clearance as required by ICC's rules entitled "Construction of Electric Power and Communication Lines" (83 Ill. Adm. Code 305);

(b) Poles are located within one foot (0.3 m) of the right-of-way line of the highway and outside of the clear zone; and

(c) Overhead crossings at major intersections are avoided.

(5) Underground power or communication facility. An underground power or communication facility may cross a highway only if:

(a) The design materials and construction methods will provide maximum maintenance free service life; and

(b) Capacity for the utility's foreseeable future expansion needs is provided in the initial installation.

(6) Markers. The Village may require the utility to provide a marker at each right-of-way line where an underground facility other than a power or communication facility crosses a highway. Each marker shall identify the type of facility, the utility, and an emergency phone number. Markers may

also be eliminated as provided in current federal regulations (49 CFR 192.707, as may be amended).

(D) Facilities to be located within particular rights-of-way. The Village may require that facilities be located within particular rights-of-way that are not highways, rather than within particular highways.

(E) Freestanding facilities.

(1) The Village may restrict the location and size of any freestanding facility located within a right-of-way.

(2) The Village may require any freestanding facility located within a right-of-way to be screened from view.

(F) Facilities installed above ground. Aboveground facilities may be installed only if:

(1) No other existing facilities in the area are located underground;

(2) underground installation is not technically feasible; and

(3) The proposed installation will be made at a location, and will employ suitable design and materials, to provide the greatest protection of aesthetic qualities of the area being traversed without adversely affecting safety. Suitable designs include, but are not limited to, self-supporting armless, single pole construction with vertical configuration of conductors and cable. Existing utility poles and light standards shall be used wherever practicable; the installation of additional utility poles is strongly discouraged.

(G) Facility attachments to bridges or roadway structures.

(1) Facilities may be installed as attachments to bridges or roadway structures only where the utility has demonstrated that all other means of accommodating the facility are not practicable. Other means shall include, but are not limited to, underground, underwater, independent poles, cable supports and tower supports, all of which are completely separated from the bridge or roadway structure. Facilities transmitting commodities that are volatile, flammable, corrosive, or energized, especially those under significant pressure or potential, present high degrees of risk, and such installations are not permitted.

(2) A utility shall include in its request to accommodate a facility installation on a bridge or roadway structure supporting data demonstrating the impracticability of alternate routing. Approval or disapproval of an application for facility attachment to a bridge or roadway structure will be based upon the following considerations.

(a) The type, volume, pressure or voltage of the commodity to be transmitted and an evaluation of the resulting risk to persons and property in the event of damage to or failure of the facility;

(b) The type, length, value, and relative importance of the highway structure in the transportation system;

(c) The alternative routings available to the utility and their comparative practicability;

(d) The proposed method of attachment;

(e) The ability of the structure to bear the increased load of the proposed facility;

(f) The degree of interference with bridge maintenance and painting;

(g) The effect on the visual quality of the structure; and

(h) The public benefit expected from the utility service as compared to the risk involved.

(H) Appearance standards.

(1) The Village may prohibit the installation of facilities in particular locations in order to preserve visual quality.

(2) A facility may be constructed only if its construction does not require extensive removal or alteration of trees or terrain features visible to the right-of-way user or to adjacent residents and property owners, and if it does not impair the aesthetic quality of the lands being traversed.

(I) Small wireless facilities shall be subject to the additional requirements of Section 6-2-21 of the SWF Act.

6-2-16 Construction methods and materials.

(A) Standards and requirements for particular types of construction methods.

(1) Boring or jacking.

(a) Pits and shoring. Boring or jacking under rights-of-way shall be accomplished from pits located at a minimum distance specified by the Director of Public Works from the edge of the pavement. Pits for boring or jacking shall be excavated no more than 48 hours in advance of boring or jacking operations and backfilled within 48 hours after boring or jacking operations are completed. While pits are open, they shall be clearly marked and protected by barricades. Shoring shall be designed, erected, supported, braced, and

maintained so that it will safely support all vertical and lateral loads that may be imposed upon it during the boring or jacking operation.

(b) Wet boring or jetting. Wet boring or jetting shall not be permitted under the roadway.

(c) Borings with diameters greater than six inches. Borings over six inches (0.15 m) in diameter shall be accomplished with an auger and following pipe, and the diameter of the auger shall not exceed the outside diameter of the following pipe by more than one inch (25 mm).

(d) Borings with diameters six inches or less. Borings of six inches or less in diameter may be accomplished by either jacking, guided with auger, or auger and following pipe method.

(e) Tree preservation. Any facility located within the dripline of any tree located on the ROW must be preserved or protected in accordance with the Village Arboricultural Standards Manual.

(2) Trenching. Trenching shall not be permitted for facility installation, repair, or maintenance on rights-of-way.

(3) Backfilling.

(a) Any pit, trench, or excavation created during the installation of facilities shall be backfilled for its full width, depth, and length using methods and materials in accordance with IDOT's Standard Specifications for Road and Bridge Construction. When excavated material is hauled away or is unsuitable for backfill, suitable granular material of CA-7 gradation shall be used.

(b) For a period of three years from the date construction of a facility is completed, the utility shall be responsible to remove and restore any backfilled area that has settled due to construction of the facility. If so ordered by the Director of Public Works, the utility, at its expense, shall remove any pavement and backfill material to the top of the installed facility, place and properly compact new backfill material, and restore new pavement, sidewalk, curbs, and driveways to the proper grades, as determined by the Director of Public Works.

(4) Pavement cuts. Pavement cuts for facility installation or repair shall be permitted on a highway only if that portion of the highway is closed to traffic. If a variation to the limitation set forth in this Section 6-2-16(A)(4) is permitted under Section 6-2-21 of this Code, the following requirements shall apply:

(a) Any excavation under pavements shall be backfilled and compacted as soon as practicable with granular material of CA-6 or CA-10 gradation, as designated by the Director of Public Works.

(b) Restoration of pavement, in kind, shall be accomplished as soon as practicable, and temporary repair with bituminous mixture shall be provided immediately. Any subsequent failure of either the temporary repair or the restoration shall be rebuilt upon notification by the Village. Standard Village details for pavement replacement shall be adhered to and are set forth in this Section 6-2-16(A). (See also following diagrams.)

(c) All saw cuts shall be full depth.

(d) For all rights-of-way which have been resurfaced, reconstructed or rehabilitated within the past five years, permits shall not be issued unless such work is determined to be an emergency repair or other work considered necessary and unforeseen before the time of the reconstruction or unless a pavement cut is necessary for a JULIE locate.

(5) Encasement.

(a) Casing pipe shall be designed to withstand the load of the highway and any other superimposed loads. The casing shall be continuous either by one-piece fabrication or by welding or jointed installation approved by the Village.

(b) The venting, if any, of any encasement shall extend within one foot (0.3 m) of the ROW line. No aboveground vent pipes shall be located in the area established as clear zone for that particular section of the highway.

(c) In the case of water main or service crossing, encasement shall be furnished between bore pits unless continuous pipe or Village-approved jointed pipe is used under the roadway. Casing may be omitted only if pipe is installed prior to highway construction and carrier pipe is continuous or mechanical joints are of a type approved by the Village. Bell and spigot type pipe shall be encased regardless of installation method.

(d) In the case of gas pipelines of 60 psig or less, encasement may be eliminated.

(e) In the case of gas pipelines or petroleum products pipelines with installations of more than 60 psig, encasement may be eliminated only if: 1) extra-heavy pipe is used that precludes future maintenance or repair and 2) cathodic protection of the pipe is provided.

(f) If encasement is eliminated for a gas or petroleum products pipeline, the facility shall be located so as to provide that construction does not disrupt the ROW.

(6) Minimum cover of underground facilities. Cover shall be provided and maintained at least in the amount specified in the following table for minimum cover for the type of facility:

Type of Facility	Minimum Cover
Electric lines	30 inches (0.8 m)
Communication, cable or video service lines	24 inches (0.6 m)
Gas or petroleum products	30 inches (0.8 m)
Waterline	5.5 feet to the top of the water main
Sanitary sewer, storm sewer, or drainage line	Sufficient cover to provide freeze protection

(B) Standards and requirements for particular types of facilities.

(1) Electric power or communication lines.

(a) Code compliance. Electric power or communications facilities within Village rights-of-way shall be constructed, operated, and maintained in conformity with the provisions of 83 Illinois Administrative Code Part 305 (formerly General Order 160 of the Illinois Commerce Commission) entitled "Rules for Construction of Electric Power and Communication Lines", and the National Electrical Safety Code.

(b) Overhead facilities. Overhead power or communication facilities shall use single pole construction and, where practicable, joint use of poles shall be used. Utilities shall make every reasonable effort to design the installation so guys and braces will not be needed. Variations may be allowed if there is no feasible alternative and if guy wires are equipped with guy guards for maximum visibility. No tree may be used to either temporarily or permanently anchor or support overhead power or communication facilities.

(c) Underground facilities.

(i) Cable may be installed by trenching or plowing, provided that special consideration is given to boring in order to minimize damage when crossing improved entrances and side roads.

(ii) If a crossing is installed by boring or jacking, encasement shall be provided between jacking or bore pits. Encasement may be eliminated only if: a) the crossing is installed by the use of moles, whip augers, or other approved methods which compress the earth to make the opening for cable installation or b) the installation is by the open trench method which is only permitted prior to roadway construction.

(iii) Cable shall be grounded in accordance with the National Electrical Safety Code.

(d) Burial of drops. All temporary service drops placed between November 1 of the prior year and March 15 of the current year, also known as "snow drops," shall be buried by May 31 of the current year, weather permitting, unless otherwise permitted by the Village. Weather permitting, utilities shall bury all temporary drops, excluding snow drops, within 10 business days after placement.

(2) Underground facilities other than electric power or communication lines. Underground facilities other than electric power or communication lines may be installed by:

(a) The use of moles, whip augers, or other approved methods which compress the earth to move the opening for the pipe;

(b) Jacking or boring with vented encasement provided between the ditch lines or toes of slopes of the highway;

(c) Open trench with vented encasement between ultimate ditch lines or toes of slopes, but only if prior to roadway construction; or

(d) Tunneling with vented encasement, but only if installation is not possible by other means.

(3) Gas transmission, distribution and service. Gas pipelines within rights-of-way shall be constructed, maintained, and operated in a Village-approved manner and in conformance with the Federal Code of the Office of Pipeline Safety Operations, Department of Transportation, Part 192 - Transportation of Natural and Other Gas by Pipeline: Minimum Federal Safety Standards (49 CFR 192), IDOT's Standard Specifications for Road and Bridge Construction, and all other applicable laws, rules, and regulations.

(4) Petroleum products pipelines. Petroleum products pipelines within rights-of-way shall conform to the applicable sections of ANSI Standard Code for Pressure Piping (Liquid Petroleum Transportation Piping Systems ANSI-B 31.4).

(5) Waterlines, sanitary sewer lines, stormwater sewer lines or drainage lines. Waterlines, sanitary sewer lines, storm sewer lines, and drainage lines within rights-of-way shall meet or exceed the recommendations of the current Standard Specifications for Water and Sewer Main Construction In Illinois.

(6) Ground-mounted appurtenances. Ground-mounted appurtenances to overhead or underground facilities, when permitted within a ROW, shall be provided with a vegetation-free area extending one foot (305 mm) in width beyond the appurtenance in all directions. The vegetation-free area may be provided by an extension of the mounting pad, or by heavy-duty plastic or similar material approved by the Community Development Director. With the approval of the Community Development Director, shrubbery surrounding the appurtenance may be used in place of vegetation-free area. The housing for ground-mounted appurtenances shall be painted a neutral color to blend with the surroundings.

(C) Materials.

(1) General standards. The materials used in constructing facilities within rights-of-way shall be those meeting the accepted standards of the appropriate industry, the applicable portions of IDOT's Standard Specifications for Road and Bridge Construction, the requirements of the Illinois Commerce Commission, or the standards established by other official regulatory agencies for the appropriate industry.

(2) Material storage on right-of-way. No material shall be stored on the right-of-way without the prior written approval of the Director of Public Works. When such storage is permitted, all pipe, conduit, wire, poles, cross arms, or other materials shall be distributed along the right-of-way prior to and during installation in a manner to minimize hazards to the public or an obstacle to right-of-way maintenance or damage to the right-of-way and other property. If material is to be stored on the right-of-way, prior approval must be obtained from the Village.

(3) Hazardous materials. The plans submitted by the utility to the Village shall identify any hazardous materials that may be involved in the construction of the new facilities or removal of any existing facilities.

(D) Operational restrictions.

(1) Construction operations on rights-of-way may, at the discretion of the Village, be required to be discontinued when such operations would create hazards to traffic or the public health, safety, and welfare. Such operations

may also be required to be discontinued or restricted when conditions are such that construction would result in extensive damage to the right-of-way or other property.

(2) These restrictions may be waived by the Director of Public Works when emergency work is required to restore vital utility services.

(3) Unless otherwise permitted by the Village, the hours of construction are those set forth in Section 14-14-10(M) of this Code. Any entity performing noise-generating operations shall use its best efforts to avoid performing any noise-generating operations within 300 feet of houses of worship on religious holidays and Saturdays and shall endeavor to coordinate its activities with all local houses of worship to avoid any conflict. Any operations to be conducted on private property shall be coordinated with the occupant or owner of the property.

(4) No steel plates shall be permitted on the roadways from November 1 to April 30, as outlined in Section IV, Paragraph G(8) of the Village Engineering Guide.

(E) Location of existing facilities. Any utility proposing to construct facilities in the Village shall contact JULIE and ascertain the presence and location of existing aboveground and underground facilities within the rights-of-way to be occupied by its proposed facilities. The Village will make its records available to a utility for the purpose of identifying possible facilities. When notified of an excavation or when requested by the Village or by JULIE, a utility shall locate and physically mark its underground facilities within 48 hours, excluding weekends and holidays, in accordance with the Illinois Underground Utility Facilities Damage Prevention Act, 220 ILCS 50/1 et seq.

6-2-17 Vegetation control.

(A) Electric utilities; compliance with state laws and regulations. An electric utility shall conduct all tree trimming and vegetation control activities in the ROW in accordance with applicable Illinois laws and regulations and, additionally, with such local franchise or other agreement with the Village as permitted by law.

(B) Other utilities; tree trimming approval required. Tree trimming must be done only upon prior approval by the Director of Public Works, and in accordance with applicable Illinois laws and regulations and the Village Arboricultural Standards Manual. All tree trimming must be performed under the supervision of a certified arborist and by competent workers experienced in accepted tree pruning practices. Tree trimming shall be performed as expeditiously as practicable.

(C) Specimen trees or trees of special significance. The Village may require that special measures be taken to preserve specimen trees or trees of special significance. The required measures may consist of higher poles, side arm extensions, covered wire or other means.

(D) Chemical use:.

(1) Except as provided in Section 6-2-17(D)(2) of this Code, no utility shall spray, inject or pour any chemicals on or near any trees, shrubs or vegetation in the Village for any purpose, including the control of growth, insects or disease.

(2) Spraying of any type of brush-killing chemicals will not be permitted on rights-of-way unless the utility demonstrates to the satisfaction of the Director of Public Works that such spraying is the only practicable method of vegetation control.

(E) Damage to trees. Poor pruning practices resulting in damaged or misshapen trees shall be grounds for assessment of damages. The Village will require compensation for trees extensively damaged and for trees removed without authorization. The formula developed by the International Society of Arboriculture will be used as a basis for determining the compensation for damaged trees or unauthorized removal of trees. The Village may require the removal and replacement of trees if trimming or radical pruning would leave them in an unacceptable condition.

6-2-18 Removal, relocation, or modification of utility facilities.

(A) Notice. Within 90 days following written notice from the Village, a utility shall, at its own expense, protect, support, temporarily or permanently disconnect, remove, relocate, change or alter the position of any utility facilities within the rights-of-way whenever the corporate authorities have determined that such removal, relocation, change or alteration is reasonably necessary for the construction, repair, maintenance, or installation of any Village improvement in or upon, or the operations of the Village in or upon, the rights-of-way.

(B) Removal of unauthorized facilities. Within 30 days following written notice from the Village, any utility that owns, controls, or maintains any unauthorized facility or related appurtenances within the rights-of-way shall, at its own expense, remove all or any part of such facilities or appurtenances from the rights-of-way. A facility is unauthorized and subject to removal in the following circumstances:

(1) Upon expiration or termination of the permittee's license or franchise, unless otherwise permitted by applicable law;

(2) If the facility was constructed or installed without the prior grant of a license or franchise, if required;

(3) If the facility was constructed or installed without prior issuance of a required permit in violation of this Article 2; or

(4) If the facility was constructed or installed at a location not permitted by the permittee's license or franchise.

(C) Emergency removal or relocation of facilities. The Village retains the right and privilege to cut or move any facilities located within the rights-of-way of the Village, as the Village may determine to be necessary, appropriate or useful in response to any public health or safety emergency. If circumstances permit, the Village shall attempt to notify the utility, if known, prior to cutting or removing a facility and shall notify the utility, if known, after cutting or removing a facility.

(D) Abandonment of facilities. Upon abandonment of a facility within the rights-of-way of the Village, the utility shall notify the Village within 90 days. Following receipt of such notice the Village may direct the utility to remove all or any portion of the facility if the Director of Public Works determines that such removal will be in the best interest of the public health, safety and welfare. In the event that the Village does not direct the utility that abandoned the facility to remove it, by giving notice of abandonment to the Village, the abandoning utility shall be deemed to consent to the alteration or removal of all or any portion of the facility by another utility or person.

6-2-19 Cleanup and restoration.

(A) Cleanup and restoration. Upon completion of all construction or maintenance of facilities, the permittee working in the ROW shall remove all excess material and restore all turf and terrain in a timely manner and to the satisfaction of the Village. This includes restoration of entrances and side roads. Restoration of roadway surfaces shall be made using materials and methods approved by the Director of Public Works and shall be in accordance with the standard Village details as set forth herein. Such cleanup and repair may be required to consist of backfilling, regrading, resodding, or any other requirement to restore the ROW to a condition substantially equivalent to that which existed prior to the commencement of the project, unless otherwise directed by the Village.

(B) Completion of cleanup and restoration. The cleanup and restoration of the ROW to a condition similar or equal to that existing before the construction of the work shall be completed within 10 days of the completion of the construction, upgrade, installation, or maintenance, unless weather conditions necessitate a longer time frame. Such restoration shall be made in a workmanlike and professional manner.

(C) Restoration of grass, shrubs, and vegetation. Where areas of grass, shrubs or vegetation have been disturbed, the permittee working in the ROW shall replace said affected areas with replacement materials as soon as possible within 10 days of the construction, upgrade, installation, or maintenance, unless weather conditions necessitate a longer time frame. The permittee working in the ROW shall be responsible for the initial maintenance of the replacement sod, shrubs or vegetation, including fertilization, and the first five waterings, and shall inform the property owner caring for such sod, in writing, of the proper care of the sod and the owner's responsibility for ongoing maintenance of the sod. In the event that the grass, shrubs or vegetation die before the end of the first season after replacement, the permittee shall replace the grass, shrubs or vegetation at its expense.

(D) Temporary restoration. If weather or other conditions do not permit the complete restoration required by this Section 6-2-19, the permittee shall temporarily restore the affected ROW. Such temporary restoration shall be at the permittee's sole expense, and the permittee shall promptly undertake and complete the required permanent restoration when the weather or other conditions no longer prevent such permanent restoration.

(E) Damage to private property. Where any damage is caused to any property during construction, reconstruction, installation, or maintenance by the permittee, the cost of such repairs, including all service and materials required by the property owner, will be billed to the party causing the damage. The charges shall be paid within 45 days of the date of the billing. All damaged property (including any landscaping) will be repaired, replaced or restored as nearly as may be practicable, to the condition existing prior to the performance of the work and shall be in the same manner as the restoration of property in the ROW.

6-2-20 Maintenance and emergency maintenance.

(A) General. Facilities on, over, above, along, upon, under, across, or within rights-of-way are to be maintained by or for the utility in a manner satisfactory to the Village and at the utility's expense.

(B) Emergency maintenance procedures. Emergencies may justify noncompliance with normal procedures for securing a permit.

(1) If an emergency creates a hazard on the traveled portion of the right-of-way, the utility shall take immediate steps to provide all necessary protection for traffic on the highway or the public on the right-of-way including the use of signs, lights, barricades or flaggers. If a hazard does not exist on the traveled way, but the nature of the emergency is such as to require the parking on the shoulder of equipment required in repair operations, adequate signs and lights shall be provided. Parking on the shoulder in such an emergency will only be permitted when no other means of access to the facility is available.

(2) In an emergency, the utility shall, as soon as possible, notify the Director of Public Works or his or her duly authorized agent of the emergency, informing him or her as to what steps have been taken for protection of the traveling public and what will be required to make the necessary repairs. If the nature of the emergency is such as to interfere with the free movement of traffic, the Village police shall be notified immediately.

(3) In an emergency, the utility shall use all means at hand to complete repairs as rapidly as practicable and with the least inconvenience to the traveling public.

(C) Emergency repairs. The utility must file in writing with the Village a description of the repairs undertaken in the right-of-way within 48 hours after an emergency repair.

6-2-21 Small wireless facilities.

(A) Purpose. The purpose of this Section is to establish standards for the location, installation, and maintenance of small wireless facilities in compliance with the Illinois Small Wireless Facilities Deployment Act[1] and Village standards. Small wireless facilities shall be subject to the requirements of this Section, this Article 2, and federal law.

(B) Definitions. Words or phrases in this Section that are not defined in this Subsection B or in Section 6-2-2 shall have the meanings ascribed to them in the Illinois Small Wireless Facilities Deployment Act. The following words and phrases have the meanings ascribed to them:

"Antenna" means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

"Collocate" or "collocation" means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole.

"Micro Wireless Facility" means a small wireless facility that is not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height and that has an exterior antenna, if any, no longer than 11 inches.

"Right-of-way" or "ROW", for the purposes of collocation of small wireless facilities, means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, or utility easement dedicated for compatible use, and does not include village-owned aerial lines.

"Small Wireless Facility" or "SWF" means a wireless facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than 6 cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

"SWF Act" means the Illinois Small Wireless Facilities Deployment Act, 50 ILCS 835/1 *et seq.*

[1] 50 ILCS 835/1 *et seq.*

“Utility Pole” means a pole or similar structure that is used in whole or in part by communications service provider or for electric distribution, lighting, traffic control, or a similar function.

“Wireless Facility” means equipment at a fixed location that enables wireless communications between user equipment and a communications network, including (i) equipment associated with wireless communications and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment. regardless of technological configuration. wireless facility includes small wireless facilities. Wireless facility does not include the structure or improvements on, under, or within which the equipment is collocated or wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support structures or utility poles or coaxial, or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

“Wireless Infrastructure Provider” means any entity authorized to provide telecommunications service in the State that builds or installs wireless communication transmission equipment, wireless facilities, wireless support structures, or utility poles and that is not a Wireless Services Provider but is acting as an agent or a contractor for a Wireless Services Provider for the application submitted to the Village.

“Wireless Provider” means a wireless infrastructure provider or a wireless services provider.

“Wireless Services” means any services provided to the general public, including a particular class of customers, and made available on a nondiscriminatory basis using licensed or unlicensed spectrum, whether at a fixed location or mobile, using wireless facilities.

“Wireless Services Provider” means an entity that provides wireless services.

"Wireless Support Structure" means a freestanding structure, such as a monopole; tower, either guyed or self-supporting; billboard; or other existing or proposed structure designed to support or capable of supporting wireless facilities. "Wireless support structure" does not include a utility pole.

(C) Permit Required. No SWF may be installed within the Village unless a permit is first obtained in accordance with the provisions of this Article 2.

(D) Permit Application. All applicants for a permit to install a SWF within the Village must submit a written permit application to the Community Development Director by personal delivery, on a form provided by the Village. The permit application must include the following information and the information required by Section 6-2-4, as applicable:

(1) **Contact Information. The names and contact information of the wireless services provider and the wireless infrastructure provider if any.**

(2) **Description. A description and depiction of the wireless services provider's existing SWFs located within the Village.**

(3) **Location, Photographs. The location where each proposed small wireless facility or utility pole would be installed, including photographs of the location and its surroundings, depicting the utility poles or structures on which each proposed small wireless facility would be mounted or the location where a utility pole would be installed.**

(4) **Specifications, Drawings. Specifications and drawings prepared by a licensed professional structural engineer for each proposed SWF as it is proposed to be installed, with a certification that each SWF complies with all applicable size and location standards.**

(5) **Structural Analysis. A site-specific structural analysis for each location by a licensed professional structural engineer as well as any make-ready analysis for a Village utility pole that includes addressing the acceptability of the site for factors such as pole loading from existing utility equipment and conductors as well as the small wireless facility.**

(6) **Equipment, Model Numbers. The equipment type and model numbers for the antennas and all other wireless equipment associated with each proposed SWF.**

(7) **Number. The total number of SWFs the wireless services provider estimates it will seek within the Village.**

(8) **Schedule. A proposed schedule for the installation and completion of each proposed SWF, if approved.**

(9) **Proof of Insurance. Proof of insurance coverage of the types and amount set forth in Section 6-2-8.**

(10) **Certification of SWF Act Compliance. A certification that the proposed SWF complies with Subsection 15(d)(6) of the SWF Act and this Article 2.**

(11) **Application Fees. An application fee in the amount established in the Annual Fee Resolution.**

(12) **Owner, Co-Owner Certification. A certification from the owner or co-owner of the utility pole or wireless support structure that the owner or co-owner has approved installation of a SWF on the utility pole or wireless support structure.**

(E) Review of Application. Applications will be reviewed in accordance with the following process, except that the Community Development Director may alter the review process for an application as appropriate based on the elements of that application.

(1) Determination of Completeness. Within 30 days after an application is filed, the Community Development Director will determine whether the application is complete. The Community Development Director will notify the applicant of his or her determination. If an application is not complete, then the Community Development Director will identify the missing information.

(2) Processing Time Period. The Community Development Director will process a complete application to collocate (i) a SWF on an existing utility pole or wireless support structure within 90 days, and (ii) a SWF on a new utility pole within 120 days.

(3) Approvals; permits; duration. The Community Development Director will approve an application and issue a permit if it meets all requirements of the SWF Act and applicable Village Code requirements. All collocation under the permit must be completed within 180 days after issuance of the permit, unless otherwise mutually agreed or for reasons authorized under the SWF Act. A permit is valid for five years.

(4) Renewal. When the permit expires, the Village will renew the permit except if the Village determines the SWF does not conform to any application federal, state, or local code or regulation. The wireless provider must provide all reports, plans, and other documents and data necessary for the Village to determine conformance of the SWF.

(5) Denial. The Community Development Director will deny an application if it does not meet all requirements of the SWF Act and applicable requirements of the Village Code. The Community Development Director will notify the applicant of the denial and the reason or reasons for the denial.

(6) Extensions of time. The time period for applications may be tolled by express written agreement of the applicant and the Village or a local, state, or federal disaster declaration or similar emergency that causes the delay.

(F) Guidance on SWF Locations. Based on various factors including, among others, public safety, existing utility poles and wireless facilities, and potential adverse impacts, the applicant must consider collocation in these locations, with the items listed from most preferable to least preferable:

(1) Public Utilities' Poles. Utility poles owned or maintained by ComEd or other public utilities.

(2) Village Poles. Village-owned utility poles other than light poles or standards (whether existing or to be installed) in the following order of priority: (i) within an arterial street right-of-way, (ii) within a parking lot or on other property related to a governmental or institutional use, and (iii) within a collector street right-of-way.

(3) Privately Owned Poles. Privately-owned utility poles, but only in locations approved by the Village.

(4) Village Light Poles. Village-owned light poles or standards (whether existing or to be installed) in the following priority: (i) within an arterial street right-of-way, (ii) within a parking lot or on other property related to a governmental or institutional use, and (iii) within a collector street right-of-way.

(5) Other Poles. Utility poles, regardless of ownership, located in a rear yard (or abutting easement) of any residential dwelling.

(G) Decorative utility poles, concealment of SWF. If the Community Development Director determines that a SWF proposed by the applicant would have an unduly adverse impact on the abutting area unless the SWF is collocated on a decorative pole or is concealed, then the Community Development Director may require, as a condition of approval of that SWF, a decorative utility pole or concealment. The Community Development Director or a designee may meet with the applicant to determine the plans for the SWF under that circumstance. If an agreement on plans cannot be reached, then the Community Development Director may deny the permit for that proposed SWF.

(H) Prohibited Locations. SWFs are prohibited at the following locations except as otherwise required by applicable law:

(1) Residential Property. On any property classified in a residential district under the Village's Zoning Code.

(2) Private Property. On any privately-owned property except with the approval of the Village.

(3) Government Property. On any property owned or controlled by a unit of local government that is not located within rights-of-way , except with the permission of the local government and approval of the Village.

(4) Poles with Equipment. On any utility pole that includes equipment such as capacitor banks, transformers, cable terminals, cable rises, fuses, or disconnects.

(I) Size, height, and location of components.

(1) Volume. No element of a SWF may exceed six cubic feet in volume and all other wireless equipment attached directly to a utility pole associated with the SWF is cumulatively not more than 25 cubic feet.

(2) Overall height. No element of a SWF may extend above 45 feet above grade.

(3) Height above pole. No element of a SWF may extend more than 10 feet above a utility pole or wireless support structure on which it is collocated.

(4) New utility pole, wireless support structure height. A new or replacement utility pole or a new wireless support structure on which a SWF will be collocated may not exceed the higher of (a) 10 feet in height above the tallest existing utility pole, other than a utility pole supporting only wireless facilities, that is in place as of the date the application is submitted to the Village, that is located within 300 feet of the new or replacement utility pole or wireless support structure and that is in the same right-of-way within the Village, or (b) 45 feet above ground level. No SWF installed on a new utility pole or wireless support structure may extend above that 45-foot height.

(5) New Utility Pole Location. No new utility pole may be constructed for a SWF within 100 feet of an existing utility pole that the applicant may use on reasonable terms and conditions and without undue technical limits or undue additional costs.

(J) Color. Antennas and equipment cabinets must be in colors harmonious with, and that blend with, the utility pole or wireless support structure to which they are attached, as well as with the natural features, buildings and structures surrounding such antenna and supporting structures, as determined by the Community Development Director. Any wiring or cables must be covered with an appropriate cover.

(K) Landscaping. The immediate area around any ground-mounted equipment or cabinets must be landscaped in a manner that largely screens the equipment and cabinets.

(L) Safety requirements.

(1) Mounting Strength. The strength and sufficiency of the support structure, and the mounting of the antenna and related equipment, must be verified and stamped by a licensed structural engineer on the drawing required under Subsection 6-2-21(D).

(2) Guy Wires Prohibited. No guy wire or other support wires may be used in connection with a SWF antenna or its related equipment except for

preexisting guy wires or other support wires on a preexisting Wireless Support Structure.

(3) Grounding. A SWF antenna and related structure must be bonded to a ground rod.

(4) Emergency Disconnection. A SWF antenna must have an emergency disconnect.

(5) Lighting. No SWF may be lighted unless required by the Federal Aviation Administration or other federal or state agency with jurisdiction and authority.

(6) Signs and Advertising. Unless required by federal or state law, or by a rule of a federal or state regulatory agency with jurisdiction and authority, no markings, signs, or advertising of any kind may be placed on any SWF component except unobtrusive identification or location markings.

(7) Building Codes and Safety Standards. A SWF must meet or exceed (1) all requirements of this Code, (2) all other applicable local and state building codes and electrical codes, (3) and industry standards.

(8) Regulatory Compliance. Each SWF and wireless facility must meet or exceed current standards and regulations of the Federal Communications Commission, the Federal Aviation Administration, and any other federal or state agency with jurisdiction and authority.

(9) Utility worker safety. Prior to the commencement of SWF construction, the wireless provider must provide the Village with any required safety precautions for individuals working on or near the SWF. If refresher training, personal protective equipment, or tools are required for safety purposes related to a SWF collocated on a Village-owned utility pole, then the Wireless Services Provider must reimburse the Village for all of its actual costs of those elements.

(M) IDOT, Cook County Approvals. The applicant must provide proof of concurrence of IDOT or Cook County for the use of traffic signals located on state or county roads.

(N) Abandonment. Any SWF that has been abandoned or is being used for a purpose other than its original purpose must be removed at the owner's expense. Abandonment includes, without limitation, any SWF that is not operated for a continuous period of twelve (12) months, or is otherwise out of operation or repair for any reason, or used for a purpose other than its original purpose. Notice to the owner of the facility must be given in compliance with the requirements of the SWF Act, and the owner must remove the facility within 90 days of such notice.

(O) Collocation on Village utility poles.

(1) Rates and fees for use of village utility pole. The Village will set and charge nondiscriminatory rates and fees for collocation on Village utility poles. The Village will keep a written schedule of rates and fees in the office of the Village Clerk.

(2) Annual Rate. In addition to the rates and fees for collocation, each wireless services provider must pay an annual fee as established in the Annual Fee Resolution for each SWF located on a village utility pole in right-of-way or on Village property not located in right-of-way.

(3) Operating agreement. Prior to commencement of SWF construction on a Village-owned utility pole, the owner must develop an operating agreement satisfactory to the Community Development Director. The agreement must include protocols for emergency response and for maintenance of the utility pole and include emergency contacts, a contact for public inquires, the utility billing address, and the legal address of the wireless services provider.

(P) SWF Equipment Replacement. The wireless provider must notify the Village at least 10 days prior to a planned equipment replacement and provide the equipment specifications. The replacement equipment must be the same size and/or smaller than the original installation.

(Q) Right-Of-Way Permit. The wireless provider must secure a permit for any activities in the right-of-way that affect traffic patterns or require lane closures.

(R) General Standards.

(1) No Interference. Every wireless provider's operation of a wireless facility must not interfere with the frequencies used by any public safety agency for public safety communications. The wireless provider must install SWFs of the type and frequency that will not cause interference with any public safety agency's communications equipment. Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency.

(2) Curing Interference. If a SWF causes interference and the wireless provider has been given written notice of the interference by the Village or public safety agency, then the wireless provider, at its expense, must take all reasonable steps necessary to correct and eliminate the interference, including, without limitation, powering down the SWF and later powering it up for intermittent testing, if necessary. The Village may terminate a permit for a SWF based on interference if the wireless provider is not making a good faith effort to remedy the

problem in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC, including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

(3) Compliance with Contract Terms. Every wireless provider must comply with all requirements imposed by a contract between the Village and a private property owner that concern design or construction standards applicable to utility poles and to ground-mounted equipment located in right-of-way.

(4) Spacing. Every wireless provider must comply with spacing requirements in this Section or any other applicable Village code or ordinance concerning the location of ground-mounted equipment located in the right-of-way. A wireless provider may apply for a variation of a spacing requirement.

(5) Undergrounding. Every wireless provider must comply with all Village codes and regulations regarding undergrounding of utilities and facilities that prohibit installation of new, or modification of existing, utility poles in a right-of-way. A wireless provider may apply for a variation of an undergrounding requirement.

(6) General Village Standards. Every wireless provider must comply with generally applicable Village standards for construction and public safety in the rights-of-way, including, without limitation, wiring and cabling requirements, grounding requirements, utility pole extension requirements, and sign restrictions. Every wireless provider must comply with all Village regulations applicable to the location, size, surface area and height of Wireless Facilities and the abandonment and removal of SWFs.

(7) Poles for Electricity Distribution. No Wireless Services Provider may collocate a SWF on a Village utility pole that is part of an electricity distribution or transmission system within the communication worker safety zone of the pole or the electric supply zone of the utility pole, except that the antenna and support equipment of the SWF may be located in the communications space on the Village's utility pole and on the top of the utility pole if no other utility pole is available and the wireless provider complies with applicable codes for work involving the top of the utility pole. The terms "communications space," "communication worker safety zone," and "electric supply zone" shall have the meanings contained in the National Electric Safety Code.

(8) Public Safety Codes. Every wireless provider must comply with all applicable State, County, and Village codes, ordinances, and regulations that concern public safety.

(9) **Decorative, stealth, and concealment standards. Every wireless provider must comply with the Village's generally applicable written standards for decorative utility poles, and the Village's generally applicable standards regarding stealth, concealment, and aesthetics governing occupiers of the right-of-way, including the Village's design or concealment measures in an historic district or regarding an historic landmark.**

(10) **Insurance. Every wireless provider must provide insurance as provided in Section 6-2-8 of this Article 2.**

(11) **Indemnification. Every wireless provider must indemnify the Village as provided in Section 6-2-9 of this Article 2.**

(S) **Installation and maintenance of wireless facilities. Each wireless provider must construct, install, and maintain all wireless facilities in accordance with the standards set forth in this Article 2.**

6-2-~~21~~22 Variations; right to appeal.

(A) Request for variation. A utility requesting a variation from one or more of the provisions of this Article 2 must do so in writing to the Community Development Director as a part of the permit application. The request shall identify each provision of this Article 2 from which a variation is requested and the reasons why a variation should be granted.

(B) Authority to grant variations. The Community Development Director shall decide whether a variation is authorized for each provision of this Article 2 identified in the variation request on an individual basis.

(C) Conditions for granting of variation. The Community Development Director may authorize a variation only if the utility requesting the variation has demonstrated that:

(1) One or more conditions not under the control of the utility (such as terrain features or an irregular right-of-way line) create a special hardship that would make enforcement of the provision unreasonable, given the public purposes to be achieved by the provision; and

(2) All other designs, methods, materials, locations or facilities that would conform to the provision from which a variation is requested are impracticable in relation to the requested approach~~.~~**; and**

(D) Additional conditions for granting of a variation. As a condition for authorizing a variation, the Community Development Director may require the utility requesting the variation to meet reasonable standards and conditions that may or may not be expressly contained within this Article 2 but which carry out the purposes of this Article 2.

(E) Right to appeal. Any utility aggrieved by any order, requirement, decision or determination, including denial of a variation, made by the Community Development Director under the provisions of this Article 2 shall have the right to appeal to the Village Board, or such other board or commission as it may designate. The application for appeal shall be submitted in writing to the Village Clerk within 30 days after the date of such order, requirement, decision or determination. The Village Board shall commence its consideration of the appeal at the Board's next regularly scheduled meeting occurring at least seven days after the filing of the appeal. The Board of Trustees shall timely decide the appeal.

6-2-~~22~~23 Notice to affected residents.

As a condition precedent to the issuance of a permit as provided herein, all permittees are required to send written notification via certified mail, return receipt requested, to all owners of properties abutting or adjacent to the area (the "affected residents") where the proposed work is to be commenced. Said notification shall set forth the name of the entity seeking the permit, the scope of the proposed work, and the time frame in which said work is to be completed. Pursuant to said notification, and not less than 10 days prior to the commencement of construction, the licensee shall set a time and place within the Village for a meeting with the affected residents to explain the nature of the work to be done, and to answer any questions relating thereto. The licensee shall participate in said meeting in good faith, and shall attempt to address all reasonable concerns of the affected residents.

6-2-~~23~~24 Penalties.

Any person who violates, disobeys, omits, neglects or refuses to comply with any of the provisions of this Article 2 shall be subject to a fine in accordance with the penalty provisions of this Code. There may be times when the Village will incur delay or other costs, including third party claims, because the utility will not or cannot perform its duties under its permit and this Article 2. Unless the utility shows that another allocation of the cost of undertaking the requested action is appropriate, the utility shall bear the Village's costs of damages and its costs of installing, maintaining, modifying, relocating, or removing the facility that is the subject of the permit. No other administrative agency or commission may review or overrule a permit-related cost apportionment of the Village. Sanctions may be imposed upon a utility that does not pay the costs apportioned to it.

6-2-~~24~~25 Enforcement.

Nothing in this Article 2 shall be construed as limiting any additional or further remedies that the Village may have for enforcement of this Article 2.

SECTION THREE: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

PASSED this _____ day of _____, 2018

AYES:_____

NAYS:_____

ABSTAIN:_____

ABSENT:_____

APPROVED by me this _____ day of _____, 2018

_____
Barry I. Bass
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
_____ day of _____, 2018.

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#58847713_v1

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION AMENDING THE ANNUAL FEE RESOLUTION REGARDING FEES FOR SMALL WIRELESS FACILITIES

WHEREAS, the President and Board of Trustees desire to amend Exhibit A of Resolution No. R2018-2051 (***"Annual Fee Resolution"***) to establish application fees and collocation fees for small wireless facilities; and

WHEREAS, the President and Board of Trustees have determined that adoption of this Resolution will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. AMENDMENT. Exhibit A of the Annual Fee Resolution is hereby amended to add new fees, as follows:

"Code Section	Subject	Fee/Fine
6-2-21(D)(11)	**Small Wireless Facility or SWF (as defined in Section 6-2-21(B) of the Village Code) application fees**	
	Fee for application for One SWF	**$650.00**
	Fee for application for Two or more SWFs	**$350.00 per SWF**
	Fee for a SWF that includes a new Utility Pole (as defined in Section 6-2-21(B) of the Village Code)	**$1,000.00**
* * *		
6-2-21(O)(2)	**Annual fee for collocation of Small Wireless Facilities**	
	Fee for each small wireless facility located on a village utility pole (as defined in Section 6-2-21(B) of the Village Code) located in right-of-way (as defined in Section 6-2-21(B) of the Village Code)	**$200.00**
	Fee for each small wireless facility located on a village utility pole (as	**$3,600.00**

"Code Section	Subject	Fee/Fine
	defined in Section 6-2-21(B) of the Village Code) that is located on Village property not located in right-of-way (as defined in Section 6-2-21(B) of the Village Code)	
	* * *	

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of July, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of July, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Return to VB Agenda

Village of Lincolnwood
Telecommunications Advisory Commission
June 26, 2018
Village Hall
Board Conference Room
6:30 P.M.
Unapproved Minutes

Commissioners Present	**Commissioners Absent**
Brad Fox, Chair	Joan Freidman
Andrew Gavrilos	Jeffrey Light
Talha Rizvi	

Trustee Liaison
Georjean Hlepas Nickell

Staff Present
Ashley Engelmann, Assistant Village Manager

Guests
Barb Adams, Village Attorney

I. **Call to Order**
   a. The meeting was called to order at 6:35P.M. By Commissioner Fox.

II. **Roll Call**
   a. Commissioner Fox called the Roll. A quorum was present.

III. **Village Code Changes Related to Small Wireless Cell Facilities**
   a. Ms. Engelmann provided a brief introduction of the small wireless cell facility State Act and the Village's ability to modify any provisions within the Act. She noted that on April 13, 2018 Governor Rauner signed Senate Bill 1451 which regulates small wireless cell facilities (SWF) in Illinois. The state law does not provide municipalities with the ability to regulate SWFs beyond the state law, unless the municipality has a population of over one million. The Village Attorney reviewed the executed law and how it relates to the current Village Code. The Village Code does not currently address SWFs. In order to regulate SWFs, per the approved state regulations the Village Attorney recommends amending the Village Code. The main items are as follows:

- The application review process for a permit for SWFs. This includes:

- Review of the application by the Community Development Director
- Ability for the Village to reasonably limit the number of sites for personal wireless services facilities
- A list of locations by priority that will be considered when reviewing an application for a personal wireless services facility. This includes, in order:
  - Utility poles owned by ComEd or other public utilities
  - Village-owned infrastructure in the following order: arterial street right-of-way, parking lot, collector street right-of-way
- Denial requirements

- Requirement that the utility have property insurance for property replacement against all risks
- Indemnification language which requires the utility to waive any claims against the Village
- Requirement of the utility to place a SWF on public property where possible and to comply with Village direction with respect to location and screening
- A permit application must be submitted which includes: contact information, description, location photographs, specifications and drawings, structural analysis, equipment model numbers, total number of SWFs, schedule for installation, proof of insurance, certification of SWF Act compliance, application fee ($650 for a single SWF, $350 for each proposed SWF if it includes two or more or $1,000 for each SWF that includes the installation of a new utility pole) and owner and co-owner certification
  - Review and denial requirements
  - Guidance on locations, in the following order: public utility poles, Village poles, privately owned poles, Village light poles, other poles
  - Guidelines for when a decorative concealment pole will be required
  - List of prohibited locations which includes: residential property, private property, government property, poles with equipment (capacitor banks, transformers, etc.)
  - Size, height and location details
  - Restriction on colors of SWFs to blend with natural features
  - Landscape screening for any ground-mounted equipment
  - Each SWF located on a Village utility pole must pay an annual fee of $200 for each SWF to the Village
  - Operating agreement for each SWF constructed on a Village-owned utility pole
  - Equipment replacement notification timeframe of at least 10 days prior to work commencing
  - No interference with the frequencies used by any public safety agency

- No SWF may be installed on a Village utility pole that is part of an electricity distribution or transmission system
- Requirement to maintain the systems that are installed

The majority of the items listed in the document presented for consideration is per the state law and cannot be modified. For the purposes of discussion there are four items that there is some flexibility with. They are as follows:

- Guidance on SWF Locations
- Decorative utility poles, etc.
- Color
- Collocation fees

The Commission considered each of the four items:

Guidance on SWF Locations
The recommended location priorities are as follows (in order): public utility poles, Village poles, privately owned poles, Village light poles, other poles. The Commission agreed with the recommended priority locations.

Decorative Utility Poles
The recommended language states that if the Community Development Director determines that a SWF would unduly have an adverse impact on the abutting area unless the SWF is collocated on a decorative pole or is concealed then the Community Development Director may require a decorative utility pole or concealment. The Commission agreed with the recommended language and asked that or a designee is added.

Color
The recommended language states that the equipment must be in colors harmonious with and that blend with the utility pole or wireless support structure. The committee recommended that language be added that addresses the color of the structure that it is attached to.

Collocation Fees
The law allows for the Village to impose an annual fee for each small wireless facility on Village property not located in the right-of-way. The Commission discussed an appropriate fee and directed staff to recommend a fee based on neighboring communities and to send the Commission the recommendation via email that will be recommended to the Village Board

A motion was made by Commission Fox to recommend to the Village Board the recommended amendments as amended and seconded by Commissioner Rizvi. The motion passed unanimously.

Other items of note:

Trustee Hlepas Nickell asked the location of the SWFs can be limited in distance from schools and parks. Attorney Adams stated that the Village cannot limit the distance. The FCC regulates the distance.
Trustee Hlepas Nickell asked the impact on private property. Attorney Adams noted that SWFs are only found in the right-of-way.

IV. Comcast Franchise Renewal

a. Ms. Engelmann stated that the Comcast franchise agreement is up for renewal in 2021. The Village received an official notice that Comcast would like to enter into informal negotiations. Staff expects to hear more details from Comcast in the next six months on the negotiation process.

V. Public Forum

a. No comments were received from the public as there were none in attendance.

VI. Adjournment

a. Commissioner Gavrilos made a motion to adjourn the meeting. Commissioner Fox seconded the motion. The meeting was adjourned by via voice vote at 7:45 P.M.

Next Meeting: To be determined

Minutes Recorded by: Ashley Engelmann, Assistant Village Manager

Return to VB Agenda

Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 3**

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Resolution Authorizing the Upgraded Purchase of Six Motorola APX 8000 Multi-band Two-Way Radios Compatible with STARCOM21 for the Amount of $9,586.53 from Motorola Solutions, Inc. Chicago, IL

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Village Board approved $230,000 in the FY2017-18 Budget for the purchase of forty-four police two-way radios for the new STARCOM21 radio system that both Lincolnwood Police and the Skokie Police Department transitioned to in June of 2018.

The original Village Board action for the forty-four radios was approved on October 17, 2017 in the amount of $207,642.51 and the radios were delivered to the Lincolnwood Police Department in June of 2018. None of the existing radios had interoperability with non-STARCOM21 agencies. Motorola approved an exchange of six of the newly acquired portable radios to allow for an upgrade to the APX 8000 multi-band radios. This exchange allows for interoperability with Chicago Police, Evanston Police, Illinois State Police Emergency Radio Network (ISPERN), Lincolnwood Fire Department and any other non-STARCOM21 agency. The exchange adds an additional cost of $9,586.53.

The Budget impact is $214,476.07 of the approved $230,000 FY2017-18 Budget due to the invoiced amount of $204,889.54 from Motorola Solutions, Inc. and the now additional cost of $9,586.53. The APX 8000 radio is being purchased through the State of Illinois Central Management Services Contract.

Staff recommends approval of this additional expenditure in the amount $9,586.53.

FINANCIAL IMPACT:
Funds in the amount of $230,000 were approved in the Capital Improvement Plan for FY2017-18 Budget for STARCOM21 Radios.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. Memorandum from Chief Jason Parrott
3. Motorola Solutions, Inc. Radio Exchange Quote and Total Contract Cost
4. Original Request for Board Action from October 17, 2017

RECOMMENDED MOTION:

Move to approve a Resolution authorizing the purchase of six APX 8000 multi-band radios from Motorola Solutions, Inc. in the amount of $9,586.53.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION AMENDING THE APPROVAL OF THE PURCHASE OF 44 POLICE RADIOS FROM MOTOROLA SOLUTIONS, INC., OF CHICAGO, ILLINOIS

WHEREAS, on October 17, 2017, the Village President and Board of Trustees adopted Resolution No. R2017-2007, approving the purchase of 44 police radios (collectively, the ***"Approved Radios"***) from Motorola Solutions, Inc., of Chicago, Illinois (***"Motorola"***) in a total amount not to exceed $207,642.51, in accordance with a contract bid by the State of Illinois Central Management Services Joint Purchasing Program (***"State Contract"***); and

WHEREAS, the Approved Radios utilize the STARCOM21 digital radio frequency, and are not interoperable with radios that do not utilize the STARCOM21 digital radio frequency; and

WHEREAS, in order to facilitate cooperation with public safety agencies that do not utilize the STARCOM21 digital radio frequency, the Village Police Department has identified the need to exchange six of the Approved Radios for six APX 8000 multi-band police radios (collectively, the ***"Multi-Band Radios"***); and

WHEREAS, the Village desires, and Motorola has agreed, to exchange six of the Approved Radios for six Multi-Band Radios, in accordance with the State Contract, for an additional cost of $9,586.53; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to amend the purchase approved pursuant to Resolution No. R2017-2007 to allow the exchange six of the Approved Radios for six Multi-Band Radios, in accordance with the State Contract, for an additional cost of $9,586.53, and for a total cost not to exceed $217,229.04;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. AMENDMENT OF APPROVAL. The President and Board of Trustees hereby amend the purchase approved pursuant to Section 2 of Resolution No. R2017-2007, and hereby approve the purchase of 38 Approved Radios and six Multi-Band Radios from Motorola, in accordance with the State Contract, in a total amount not to exceed $217,229.04.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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Jason S. Parrott
Chief of Police

LINCOLNWOOD POLICE DEPARTMENT

INTER-OFFICE MEMO

To: Timothy Wiberg, Village Manager

From: Jason Parrott, Chief of Police

Date: July 5, 2018

Subject: Exchange of Single Band STARCOM21 Radios for Multiband

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The Lincolnwood police department in partnership with the Skokie Police Department moved to Motorola's STARCOM21radio system which operates in the 800 MHz frequency range. This movement was precipitated by the requirement for public agencies to abandon the T-band UHF frequencies beginning in 2021. This requirement came from the Middle Class Tax Relief and Job Creation Act of 2012 (Public Law 112-96; "The Act") requires the FCC to auction the T-Band spectrum assigned to public safety users. This Act has caused agencies to begin moving off the T-band spectrum.

On October 17, 2017 the Village Board approved an RBA for the purchase of 44 police radios to include 39 portable APX6000 radios and 5 mobile APX6500 (in-car) radios for the STARCOM21 system. The radios purchased only allow for single bandwidth usage and do not accommodate other agencies still operating on UHF and VHF frequencies. It is understood that the cost factor to provide multi-band radios for every officer is costly and not entirely necessary. However, having a handful of radios that do have interoperability to allow communication between multiple agencies on several bands is necessary for an adequate response for mutual aid, emergencies, and especially for a bordering agency adjacent to the City of Chicago. Interoperability and the lack there of, was one of the largest issues that needed major improvements after the terrorist attacks on September 11, 2001.

It is recommended that (6) portable radios be exchanged for full credit and to pay the difference to allow these radios to be upgraded to the multiband radio, APX8000. This will allow for supervisors, command staff and investigators the ability to have an adequate communication system for multiple jurisdictions. These radios will also accommodate a STARCOM21 failure if this were to occur.

Motorola approved the exchange on June 25, 2018 which allows for the credit from the original purchase. The original RBA was approved for $207,642.51 and the Village was invoiced for $204,889.54. A budget of $230,000 was allocated for this STARCOM21equipment in account 101-300-512-5730.

The exchange would cost the Village an additional $9,586.53, bringing the equipment total to $214,476.07 and within the approved budget amount of $230,000 for FY 2017-2018. Delays with STARCOM21 tower placement, specifically in Evanston, have impacted the ability to stay within the fiscal year this equipment was budgeted for.

It is my recommendation that approval is given to present the Village Board for funding above the originally approved $207,642.51.

Respectfully submitted,

Jason S. Parrott, Chief of Police

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MOTOROLA SOLUTIONS

CHANGE ORDER
[1]

Change Order No. 1

Date: June 25, 2018

Project Name: Lincolnwood Village of

Customer Name: Lincolnwood Village of

Customer Project Mgr: John Larson

The purpose of this Change Order is to: *(highlight the key reasons for this Change Order)*

Quantity	Description	Nomenclature		List price	Discounted Unit	Extended Price
5	APX 8000 ALL BAND PORTABLE MODEL 2.5	H91TGD9PW6 N	579	$5,983.00	$5,759.23	$22,515.74
5	ADD: ASTRO DIGITAL CAI OPERATION	Q806	579	$515.00	$324.45	$1,346.70
5	ADD: SMARTZONE OPERATION	H38	655	$1,500.00	$945.00	$5,670.00
5	ADD: P25 9600 BAUD TRUNKING	Q361	655	$300.00	$189.00	$1,134.00
5	ADD: TDMA OPERATION	QA00580	655	$450.00	$283.50	$1,701.00
5	ENH: 5 YEAR SERVICE FROM THE START LITE	Q887AY	185	$213.00	$213.00	$1,278.00
5	ADD: GROUP SERVICES	QA09008	655	$150.00	$94.50	$567.00
5	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648	655	$5.00	$3.15	$15.90
5	ENH: MULTIKEY	H869	655	$330.00	$207.90	$1,247.40
5	ENH: AES ENCRYPTION	Q629	655	$475.00	$299.25	$1,795.50
5	DEL: DELETE VHF BAND	QA05508	579	($800.00)	($504.00)	($3,024.00)
	Subtotal				$5,625.04	$34,950.24
	ERA Credit for APX 8000 return					$ (25,825.25)
	Codeplug Development for above APX 8000					$ 461.54
	* Assumes re-use of APX 6000 Template as base					
	Totals					$9,586.53

$9,586.53

Contract # PO 0000000612 **Contract Date:** 10/24/2017

In accordance with the terms and conditions of the contract identified above between [Lincolnwood Village of] and Motorola Solutions, Inc., the following changes are approved:

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MOTOROLA SOLUTIONS

CHANGE ORDER
[1]

Changes in Equipment: *(additions, deletions or modifications)* Include attachments if needed

6 APX 8000 portables with Template creation and programming

Changes in Services: *(additions, deletions or modifications)* Include attachments if needed

Schedule Changes: *(describe change or N/A)*

Pricing Changes: *(describe change or N/A)*

$9, 586.53

Customer Responsibilities: *(describe change or N/A)*

Payment Schedule for this Change Order:
(describe new payment terms applicable to this change order)

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

Motorola Solutions, Inc.		**Customer**	
By:	_____	By:	_____
Printed Name:	_____	Printed Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

Reviewed by: _____ Date: _____
Motorola Solutions Project Manager

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Request For Board Action

REFERRED TO BOARD: October 17, 2017 **AGENDA ITEM NO: 4**

ORIGINATING DEPARTMENT: Police

SUBJECT: **Approval of a Resolution Authorizing the Purchase of 44 Police Radios through the State of Illinois Central Management Services Contract with Motorola Solutions, Inc., of Chicago, Illinois**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The FY2017-18 Capital Improvement Plan contains funding for the replacement of all portable and mobile radios in the Police Department. This investment is necessary due to the Federal Commerce Commission's decision to eliminate current public safety radio frequencies on a national scale. The pending conversion to a new STARCOM21 digital radio frequency requires the purchase of new radios, and it should be noted that many of the current Police Department's radios were already nearing the end of their life expectancy. The new radios are expected to last the Police Departments over a decade, and upon completion the conversion will generate an annual operating savings to the Village.

Pricing for the radio equipment and hardware recommended for purchase herein was obtained from Motorola Solutions Inc., which was awarded a contract for Starcom21 replacement radios and peripherals by Central Management Services (CMS) of the State of Illinois. CMS contracts for goods and services on behalf of government entities in the State of Illinois and allows such governments to achieve economies of scale in purchases while satisfying formal bidding requirements. Pricing for the services required to maintain the equipment was negotiated by staff directly with Motorola. The programming of the equipment will be done by Chicago Communications, Motorola's contracted service provider for the Chicago area.

It is recommended that a contract for the purchase of replacement radios, accessories, programming and training be awarded to Motorola Solutions Inc., of Chicago, Illinois, the State of Illinois' awarded contractor for Starcom21 equipment, in the amount of $207,642.51.

This purchase will provide a solution that offers IP-based seamless connectivity between Skokie's dispatch operators and field personnel. Lincolnwood and Skokie's staffs have coordinated the budgeting and requested approval of new STARCOM21 radio purchases to ensure a synchronized conversion to the new radio frequencies by both communities, in order to prevent any disruption in service.

The bid includes implementation services which include removal of the old equipment, installation, programming and training of police department staff. The equipment is expected to be delivered in December, 2017.

FINANCIAL IMPACT:
Funds in the amount of $230,000 were approved in the Police Department's FY2017-18 Budget for the replacement of mobile and portable police radios.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Memorandum Recommending Police Radios and Equipment
3. Quote from Motorola Solutions, Inc.
4. Sole Source Letter from Motorola Solutions, Inc.
5. Central Management Services Contract #DIT7016660

RECOMMENDED MOTION:
Move to approve a Resolution Authorizing the Purchase of 44 Police Radios in the amount of $207,642.51 from Motorola Solutions, Inc., Chicago, Illinois.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2017-_____

A RESOLUTION APPROVING THE PURCHASE OF 44 POLICE RADIOS FROM MOTOROLA SOLUTIONS, INC., OF CHICAGO, ILLINOIS

WHEREAS, in order to comply with new federal regulations governing the use of public safety radio frequencies, the Village Police Department has identified the need to purchase new portable and mobile police radios that utilize the STARCOM21 digital radio frequency (collectively, the ***"Police Radios"***); and

WHEREAS, the State of Illinois Central Management Services Joint Purchasing Program (***"State Program"***), of which the Village is a member, sought bids for the award of a contract for the purchase of the Police Radios (***"State Contract"***); and

WHEREAS, the State Program identified Motorola Solutions, Inc., of Chicago, Illinois (***"Motorola"***), as the low responsible bidder for the State Contract; and

WHEREAS, the Village desires to purchase 44 Police Radios from Motorola, in a total amount not to exceed $207,642.51; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase 44 Police Radios from Motorola, in a total amount not to exceed $207,642.51;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE OF POLICE RADIOS. The purchase of 44 Police Radios from Motorola, in a total amount not to exceed $207,642.51, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section Two of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

Return to VB Agenda

PASSED this ___ day of _____, 2017.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2017.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2017

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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LINCOLNWOOD POLICE DEPARTMENT

INTER-OFFICE MEMO

Robert LaMantia
Chief of Police

To: Robert LaMantia, Chief of Police

From: Deputy Chief John Walsh

Date: October 09, 2017

Subject: STARCOM21 Radio Equipment Acquisition

This memorandum provides information that supports the purchase of STARCOM21 Radio equipment. IT Specialist Ray Williams and I met with Motorola representative Ravi Suthar and prepared the following data to assist you in the decision on the essential totals of radios and accessories for the police department. The Motorola Quote is attached and was based on the replacement of all existing equipment.

The table below reflects IT Specialist Ray Williams and my recommendation on the essential equipment needs regarding the project; i.e. mobile squad radios, portable radios, chargers, radio cases, microphones, programming fees, batteries, and other miscellaneous expenses. The individual equipment totals reflect replacement of all existing portable radios with accessories and five mobile radios for the unmarked administrative (2) and detective squads (3). These unmarked squads are used outside of the Village limits and for mutual aid requests regularly and mobile radios are needed to maintain the broader frequency coverage.

Quantity	Description	Unit Price	Extended price
5	Mobile Radio Units	4,509.21	22,546.05
39	Portable Radio Units	4,304.25	167,865.75
18	Spare Batteries	97.98	1,763.64
8	Desk Chargers	103.50	828.00
2	Multi-Unit Wall Chargers (6 units)	862.50	1,725.00
2	Wall Mount Kits	14.49	28.98
39	Microphones	91.08	3,552.12
39	Portable Radio Cases	46.23	1,802.97
44	Portable/Mobile Radio Programming Fee	70.00	3,080.00
1	Encryption Code Plug	1,500.00	1,500.00
15	NORCOM Mobile Radio Removal Fee	95.00	1,425.00
5	STARCOM21 Mobile Radio Installation Fee	305.00	1,525.00
	Total		207,642.51

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MOTOROLA SOLUTIONS

Quote# LincolnwoodPDAPXQuote

Bill-To
Lincolnwood Police Department

Ultimate Destination
Lincolnwood Police Department

Attn: Ray Williams

Sales Contact:
Name: Ravi Suthar
Email: ravi.suthar@motorolasolutions.com
Phone: 847-980-0151

Contract Number: IL-DOITT
Freight terms: FOB Destination
Payment terms: Net 30 Due

Quote Date: 9/13/2017
Effective to: 10/13/2017

Customer Number:

	Quantity	Description	Nomenclature		List price	Discounted Unit	Extended Price
		Vehicle Mobiles APX 6500					
	15	APX6500 7/800 MHZ MID POWER MOBILE	M25URS9PW1 N	527	$2,438.00	$ 1,536.94	$ 23,039.10
	15	ADD: ASTRO DIGITAL CAI OPERATION	G806	656	$516.00	$ 324.45	$ 4,866.75
	15	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648	655	$5.00	$ 3.15	$ 47.25
	15	ADD: TDMA OPERATION	QA00560	471	$450.00	$ 283.50	$ 4,252.50
	15	ADD: O5 CONTROL HEAD	G442	656	$432.00	$ 272.16	$ 4,082.40
	15	ADD: APX CONTROL HEAD SOFTWARE	G444	656	$0.00	$ -	$ -
	15	ADD: REMOTE MOUNT MID POWER	G87	656	$297.00	$ 187.11	$ 2,806.65
	15	ADD: GROUP SERVICES	QA09006	656	$150.00	$ 94.50	$ 1,417.50
	15	ADD: ANT 3DB LOW-PROFILE 762-870	G174	656	$43.00	$ 27.09	$ 406.35
	15	ADD: STD PALM MICROPHONE APEX	W22	656	$72.00	$ 45.36	$ 680.40
	15	ADD: AUXILARY SPKR 7.5 WATT	B18	656	$60.00	$ 37.80	$ 567.00
	15	ADD: 5 YEAR SERVICE FROM THE START LITE	QA00318	165	$246.00	$246.00	$ 3,690.00
	15	ADD: NO GPS ANTENNA NEEDED	QA00235	656	$0.00	$ -	$ -
	15	ADD: MULTIPLE KEY ENCRYPTION OPERATION	W969	656	$330.00	$ 207.90	$ 3,118.50
	15	ADD: AES ENCRYPTION APX	G843	656	$475.00	$ 299.25	$ 4,488.75
	15	ENH: SMARTZONE OPERATION APX6500	G51	527	$1,200.00	$ 756.00	$ 11,340.00
	15	ADD: P25 TRUNKING SOFTWARE	G361	656	$300.00	$ 189.00	$ 2,835.00
		Subtotal				$ 4,508.21	$ 67,638.15
		APX Portables					
	39	APX6000 700/800 MODEL 2.5 PORTABLE	H98UCF9PW6BN	481	$3,026.00	$ 1,906.38	$ 74,348.82
	39	ADD: ASTRO DIGITAL CAI OPERATION	Q806	481	$515.00	$ 324.45	$ 12,653.55
	39	ADD: SMARTZONE OPERATION	H38	481	$1,200.00	$ 756.00	$ 29,484.00
	39	ADD: P25 9600 BAUD TRUNKING	Q361	481	$300.00	$ 189.00	$ 7,371.00
	39	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648	655	$5.00	$ 3.15	$ 122.85
	39	ADD: GROUP SERVICES	QA09006	656	$150.00	$ 94.50	$ 3,685.50
	39	ADD: TDMA OPERATION	QA00560	481	$450.00	$ 283.50	$ 11,056.50
	39	ENH: MULTIKEY	H889	481	$330.00	$ 207.90	$ 8,108.10
	39	ENH: AES ENCRYPTION	Q829	481	$475.00	$ 299.25	$ 11,670.75
	39	ALT: 1/4- WAVE 7/800 GPS STUBBY (NAR6595A	H122	481	$24.00	$ 15.12	$ 589.68
	39	ALT: LI-ION IMPRES IP67 3400 MAH (PMNN4486)	QA05570	562	$100.00	$ 63.00	$ 2,457.00
	39	ADD: 5 YEAR SERVICE FROM THE START LITE	Q887	165	$162.00	$162.00	$ 6,318.00
		Subtotal				$ 4,304.25	$ 167,865.75
		Accessories					
	18	BATT IMPRES 2 LIION R IP68 3400T	PMNN4486	453	$142.00	$ 97.98	$ 1,763.64
	8	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	NNTN8860A	785	$150.00	$ 103.50	$ 828.00
	2	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	NNTN8844A	785	$1,250.00	$ 862.50	$ 1,725.00
	2	WALL MOUNT KIT FOR IMPRES MULTI-UNIT CHARGER	NLN7967	476	$21.00	$ 14.49	$ 28.98
	39	APX6000 CC 3 FIX BL 2900&2150MAH	PMLN5658B	795	$67.00	$ 46.23	$ 1,802.97
	39	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES WINDPORTING RSM, IP55	PMMN4099A	372	$132.00	$ 91.08	$ 3,552.12
		Subtotal					$ 9,700.71
	54	Program 39 portables, 15 mobiles				$ 70.00	$ 3,780.00

	1	Codeplug				$ 1,500.00	$	1,500.00
	15	Mobile Removal				$ 95.00	$	1,425.00
	15	Mobile Install				$ 305.00	$	4,575.00
		Subtotal					$	11,280.00
		Totals					$	256,484.61

THIS QUOTE IS BASED ON THE FOLLOWING:

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.
If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.
Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

3 Purchaser will be responsible for shipping costs, which will be added to the invoice.

5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

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MOTOROLA SOLUTIONS

Motorola Solutions, Inc.
224 S. Michigan Avenue
Chicago, IL 60604

Telephone: 1847-576-5000
Fax: 1312 614 4295

October 4, 2017

Lincolnwood Police Department
Communications Supervisor
Ray Williams

Dear Mr. Williams,

This letter is in reference to the potential purchase the Village of Lincolnwood is looking to make for a new communication system using the STARCOM21 radio system. The STARCOM21 system is solely owned by Motorola Solutions for use with public safety agencies in the State of Illinois. This system was bid out in 2003 and awarded to Motorola for statewide mission critical communications for any public safety users.

The APX radios are also on State Contract via the Department of Innovation and Technology (DOIT) under contract number DIT7016660. This contract was renewed in May of 2017.

If you have any further questions please do not hesitate to give me a call at (847) 514-7128

Sincerely,

Pat Hughes
Area Sales Manager
MOTOROLA SOLUTIONS, INC.

Master Contract

Help

Identification

Date Published:	06/26/2017
Contract Number:	DIT7016660
Contract Title:	Statewide Master Contract for Starcom 21 Equipment
Category:	Telecom
Scope	Statewide Master Contract for the purchase of P25 and WAVE subscriber equipment operating on the Starcom21 700/800 MHz Public Safety communications network.
MetaData:	Motorola radio equipment and associated installation, extended warranty, parts and accessories for state agencies, elected officials, boards and commissions utilizing the Starcom21 Network. In addition, all State and other governmental units authorized by law to participate in the Joint Purchasing Program may utilize this contract.
T-Number:	TE010
T-Number Title:	INFORMATION TECHNOLOGY - OTHER
Start Date:	06/01/2017
Expiration Date:	05/31/2019
Renewals Remaining	3 - 1 year renewals
Fiscal Year:	FY17
Joint Purchasing Indicator:	Yes
Green Contract	No
Small Business Set-Aside:	No
Does this contract include a BEP Requirement	No

Agency

**Agency designation restricts who can purchase from this contract. R0 indicates purchasing is open statewide.

Agency:	SWC - Statewide Contract
Master Agency:	
Master Sub-Agency:	

Comments/Overview

Original Procurement Method: IFB
IPB Solicitation #22040612
IPB Publication Date: 04/11/2017
Subcontractors will only be utilized for installation and maintenance

Motorola Solutions, Inc.
954-232-2513

DIT7016660IPBPRV35564.pdf (4472627 Bytes)

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PURCHASE ORDER
No. 0000000612

VENDOR:	SHIP TO:	BILL TO:
Motorola Solutions, Inc. 224 S. Michigan Avenue Chicago, IL 60604	Village of Lincolnwood 6900 Lincoln Avenue Lincolnwood, IL 60712-2606	Village of Lincolnwood 6900 Lincoln Avenue Lincolnwood, IL 60712-2606

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE
MOTORSOL		0	10/24/2017	

SHIPPING INSTRUCTIONS

(none)

ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	0.00		STARCOM21 Radio system - Hardware and 44 radios		101-300-512-5730	204,889.54	204,889.54

SUBTOTAL:	204,889.54
TAX:	0.00
SHIPPING:	0.00
TOTAL:	204,889.54

TAXABLE: No
CONFIRMING:

AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

This order is given upon the representation and guaranty of the manufacturer or seller that no breach of any State or Federal Law or Regulation has occurred in connection with the manufacturing, processing, branding, labeling or transportation of the merchandise herein mentioned. If such breach occurs or is charged by any legally constituted State or Federal authority, the buyer shall be entitled to rescind the order and return the unused merchandise and shall also be held harmless by the manufacturer or seller against any penalty incurred and/or the cost of defense of any proceeding designed to penalize the buyer therefor.

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VILLAGE OF LINCOLNWOOD REQUISITION

☐ CHECK ☐ MINI-PURCHASE ORDER ☒ PURCHASE ORDER

VENDOR: Motorola Solutions, Inc.
224 S. Michigan Avenue
Chicago, IL 60604
PHONE NO. 847-576-5000

DEPARTMENT: Police
ACCOUNT NUMBER: As Listed Below
FUNDS AVAILABLE:
DATE: October 19, 2017
REQUESTED BY: Mel

DESCRIPTION 2017-18 Budget	QUOTE NUMBER	QUOTE DATE	PO #	UNIT PRICE	QUANTITY	TOTAL
STARCOM21 Radio System -	IL-DOITT	10-18-17		$204,889.54	1	$204,889.54
Hardware and 44 Radios as per						$0.00
attached quote						$0.00
						$0.00
Purchased thru the State of Illinois						$0.00
Central Management Services						$0.00
Contract. Approved by Village						$0.00
Board 10-17-2017						$0.00
						$0.00
Please return PO to Mary						$204,889.54

ITEM DESCRIPTION:

ACCOUNT NUMBER / S	
101.300.512.5730	$204,889.54

APPROVED: Robert LaMantia Oct 19, 2017
DEPARTMENT MANAGER DATE

APPROVED: 10/24/17
FINANCE DIRECTOR DATE

APPROVED:
FINANCE COMMITTEE DATE

ENTERED BY: J. Mazzeffi
DATE:
CLAIM NO.:
AMOUNT: $204,889.54
CHECK #:

(FOR ACCOUNTS PAYABLE USE ONLY)
PURCHASE ORDER #
MINI PURCHASE ORDER #
DATE ISSUED BY:

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MOTOROLA SOLUTIONS

Quote# LincolnwoodPDAPXQuote

Bill-To
Lincolnwood Police Department

Ultimate Destination
Lincolnwood Police Department

Attn: Ray Williams

Sales Contact:
Name: Ravi Suthar
Email: ravi.suthar@motorolasolutions.com
Phone: 847-980-0151

Contract Number: IL-DOITT
Freight terms: FOB Destination
Payment terms: Net 30 Due

Quote Date: 10/18/2017
Effective to: 11/18/2017

Customer Number:

	Quantity	Description	Nomenclature		List price	Discounted Unit	Extended Price
		Vehicle Mobiles APX 6500					
	5	APX6500 7/800 MHZ MID POWER MOBILE	M25URS9PW1 N	527	$2,438.00	$ 1,535.94	$ 7,679.70
	5	ADD: ASTRO DIGITAL CAI OPERATION	G806	656	$515.00	$ 324.45	$ 1,622.25
	5	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648	655	$5.00	$ 3.15	$ 15.75
	5	ADD: TDMA OPERATION	GA00580	471	$450.00	$ 283.50	$ 1,417.50
	5	ADD: O5 CONTROL HEAD	G442	656	$432.00	$ 272.16	$ 1,360.80
	5	ADD: APX CONTROL HEAD SOFTWARE	G444	656	$0.00	$ -	$ -
	5	ADD: REMOTE MOUNT MID POWER	G67	656	$297.00	$ 187.11	$ 935.55
	5	ADD: GROUP SERVICES	GA09008	656	$150.00	$ 94.50	$ 472.50
	5	ADD: ANT 3DB LOW-PROFILE 762-870	G174	656	$43.00	$ 27.09	$ 135.45
	5	ADD: STD PALM MICROPHONE APEX	W22	656	$72.00	$ 45.36	$ 226.80
	5	ADD: AUXILARY SPKR 7.5 WATT	B18	656	$60.00	$ 37.80	$ 189.00
	5	ADD: 5 YEAR SERVICE FROM THE START LITE	GA00318	185	$246.00	$246.00	$ 1,230.00
	5	ADD: NO GPS ANTENNA NEEDED	GA00235	656	$0.00	$ -	$ -
	5	ADD: MULTIPLE KEY ENCRYPTION OPERATION	W969	656	$330.00	$ 207.90	$ 1,039.50
	5	ADD: AES ENCRYPTION APX	G843	656	$475.00	$ 299.25	$ 1,496.25
	5	ENH: SMARTZONE OPERATION APX6500	G51	527	$1,200.00	$ 756.00	$ 3,780.00
	5	ADD: P25 TRUNKING SOFTWARE	G361	656	$300.00	$ 189.00	$ 945.00
		Subtotal				**$ 4,509.21**	**$ 22,546.05**
		APX Portables					
	39	APX6000 700/800 MODEL 2.5 PORTABLE	H98UCF9PW6BN	481	$3,026.00	$ 1,906.38	$ 74,348.82
	39	ADD: ASTRO DIGITAL CAI OPERATION	Q806	481	$515.00	$ 324.45	$ 12,653.55
	39	ADD: SMARTZONE OPERATION	H38	481	$1,200.00	$ 756.00	$ 29,484.00
	39	ADD: P25 9600 BAUD TRUNKING	Q361	481	$300.00	$ 189.00	$ 7,371.00
	39	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648	655	$5.00	$ 3.15	$ 122.85
	39	ADD: GROUP SERVICES	GA09008	656	$150.00	$ 94.50	$ 3,685.50
	39	ADD: TDMA OPERATION	QA00580	481	$450.00	$ 283.50	$ 11,056.50
	39	ENH: MULTIKEY	H869	481	$330.00	$ 207.90	$ 8,108.10
	39	ENH: AES ENCRYPTION	Q629	481	$475.00	$ 299.25	$ 11,670.75
	39	ALT: 1/4- WAVE 7/800 GPS STUBBY (NAR6595A	H122	481	$24.00	$ 15.12	$ 589.68
	39	ALT: LI-ION IMPRES IP67 3400 MAH (PMNN4486)	QA05570	562	$100.00	$ 63.00	$ 2,457.00
	39	ADD: 5 YEAR SERVICE FROM THE START LITE	Q887	185	$162.00	$162.00	$ 6,318.00
		Subtotal				**$ 4,304.25**	**$ 167,865.75**
		Accessories					
	18	BATT IMPRES 2 LIION R IP68 3400T	PMNN4486	453	$142.00	$ 97.98	$ 1,763.64
	8	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	NNTN8860A	785	$150.00	$ 103.50	$ 828.00
	2	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	NNTN8844A	785	$1,250.00	$ 862.50	$ 1,725.00
	2	WALL MOUNT KIT FOR IMPRES MULTI-UNIT CHARGER	NLN7967	476	$21.00	$ 14.49	$ 28.98
	39	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES WINDPORTING RSM, IP55	PMMN4099A	372	$132.00	$ 91.08	$ 3,552.12
		Subtotal					**$ 7,897.74**
	44	Program 39 portables, 15 mobiles				$ 70.00	$ 3,080.00
	1	Codeplug				$ 1,500.00	$ 1,500.00
	5	Mobile Removal				$ 95.00	$ 475.00

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	5	Mobile Install				$ 305.00	$ 1,525.00
		Subtotal					$ 6,580.00
		Totals					$ 204,889.54

THIS QUOTE IS BASED ON THE FOLLOWING:

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.
If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.
Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

3 Purchaser will be responsible for shipping costs, which will be added to the invoice.

5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 4**

ORIGINATING DEPARTMENT: Fire Department

SUBJECT: Approval of a Resolution Authorizing the Purchase of 11 Mobile STARCOM Radios and Accessories Through the State of Illinois Central Management Services Contract with Motorola Solutions, of Chicago, Illinois in the Amount of $42,891.51

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Fire Department is requesting the purchase of eleven (11) mobile radios for the departments' vehicles to make them compatible to the STARCOM technology and frequency. By order of the Federal Communication Commission (FCC) all police (this applies to Fire agencies as well doesn't it?) agencies that are on UHF analog must vacate their current radio frequencies by 2022.The driving force to go to STARCOM immediately was the transitioning of Lincolnwood's Dispatch Center to Skokie.

Currently the Skokie and Lincolnwood Police Departments have transitioned to the STARCOM radio network and it will be soon followed by both Fire Departments. At this time, the Lincolnwood Fire Department is requesting the purchase of just our mobile radios. The portable radios (you need to explain the difference between mobile and portable radios) will still need to be purchased but staff is awaiting the results of our Assistance to Fire Grant (AFG) application that was submitted to FEMA.

A total of 17 communities participated in the AFG grant request with a total grant request of approximately $2 million dollars. Our grant goal was to enhance day-to-day communications and safety within our own respective jurisdictions, but also to enhance safety and accountability in those larger scale incidents that require inter-agency cooperation and resources through MABAS. By waiting for the grant application approval to purchase the portables, staff estimates a $100,000 savings to the Village, if the Village were to receive the grant.

Pricing for the mobile radios and accessory equipment recommended for purchase was obtained from Motorola Solutions, Inc. of Chicago, which was awarded a contract for STARCOM by Central Management Services (CMS) of the State of Illinois. CMS contracts for goods and services on behalf of government entities in the State and allows such governments to achieve economies of scale in purchasing while satisfying formal bid requirements.

FINANCIAL IMPACT:
Fire Department's proposed STARCOM radio budget for FY 2018/2019 is $195,200.00. This budget includes mobile radios, portable radios and accessory equipment including batteries, chargers and cases. The mobile radio portion of this STARCOM budget is about 22% of the total budget.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Motorola Solutions, Inc. Quote

RECOMMENDED MOTION:

Move to approve a Resolution authorizing a the purchase of eleven (11) mobile STARCOM radios and accessories from Motorola Solutions, Inc., of Chicago, Illinois in the Amount of $42,891.51.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING THE PURCHASE OF 11 PORTABLE FIRE DEPARTMENT RADIOS FROM MOTOROLA SOLUTIONS, INC., OF CHICAGO, ILLINOIS

WHEREAS, in order to comply with new federal regulations governing the use of public safety radio frequencies, the Village Fire Department has identified the need to purchase new portable and mobile radios that utilize the STARCOM21 digital radio frequency (collectively, the ***"New Radios"***); and

WHEREAS, the State of Illinois Central Management Services Joint Purchasing Program (***"State Program"***), of which the Village is a member, sought bids for the award of a contract for the purchase of the New Radios (***"State Contract"***); and

WHEREAS, the State Program identified Motorola Solutions, Inc., of Chicago, Illinois (***"Motorola"***), as the low responsible bidder for the State Contract; and

WHEREAS, the Village desires to purchase 11 New Radios from Motorola, in a total amount not to exceed $42,891.51; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase 11 New Radios from Motorola, in a total amount not to exceed $42,891.51;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE OF NEW RADIOS. The purchase of 11 New Radios from Motorola, in a total amount not to exceed $49,891.51, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:___

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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MOTOROLA SOLUTIONS

Quote Number: QU0000445928
Effective: 11 JUL 2018
Effective To: 09 SEP 2018

Bill-To:
LINCOLNWOOD, VILLAGE OF
6900 N LINCOLN AVE
LINCOLNWOOD, IL 60712
United States

Ultimate Destination:
LINCOLNWOOD, VILLAGE OF
6900 N LINCOLN AVE
LINCOLNWOOD, IL 60712
United States

Attention:
Name: CHIEF MIKE HANSEN
Email: mhansen@lwd.org
Phone: 847-745-4762

Sales Contact:
Name: Nancy Rezman
Email: nrezman@chicomm.com
Phone: 6309934239

Freight terms: Prepay and Add to Invoice
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	M25URS9PW1AN	APX6500 7/800 MHZ MID POWER MOBILE	$2,438.00	$2,438.00	$2,438.00
1a	1	G442AJ	ADD: O5 CONTROL HEAD	$432.00	$432.00	$432.00
1b	1	G67BC	ADD: REMOTE MOUNT MID POWER	$297.00	$297.00	$297.00
1c	1	W22BA	ADD: STD PALM MICROPHONE APX	$72.00	$72.00	$72.00
1d	1	GA00255AF	ADD: 5Y ESSENTIAL ACCIDENTAL DAMAGE	$506.00	$506.00	$506.00
1e	1	G628AC	ADD: REMOTE MOUNT CBL 17 FEET	$15.00	$15.00	$15.00
1f	1	G843AH	ADD: AES ENCRYPTION APX	$475.00	$475.00	$475.00
1g	1	W969BG	ADD: MULTIPLE KEY ENCRYPTION OPERATION	$330.00	$330.00	$330.00
1h	1	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	$515.00	$515.00	$515.00
1i	1	G444AE	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1j	1	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	$43.00	$43.00	$43.00
1k	1	B18CR	ADD: AUXILARY SPKR 7.5 WATT	$60.00	$60.00	$60.00
1l	1	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1m	1	G51AU	ENH: SMARTZONE OPERATION APX6500	$1,200.00	$1,200.00	$1,200.00
1n	1	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	$5.00	$3.65	$3.65
1o	1	G361AH	ENH: P25 TRUNKING SOFTWARE APX	$300.00	$300.00	$300.00
1p	1	GA00580AA	ADD: TDMA OPERATION APX	$450.00	$450.00	$450.00
1q	1	G996AS	ENH: OVER THE AIR PROVISIONING	$100.00	$100.00	$100.00
1r	1	GA00092AC	ADD: APX DUAL-CONTRL HD HARDWARE	$570.00	$570.00	$570.00
2	7	M22URS9PW1AN	APX4500 7/800	$1,564.00	$1,564.00	$10,948.00
2a	7	W22BA	ADD: STD PALM MICROPHONE APX	$72.00	$72.00	$504.00
2b	7	G66AW	ADD: DASH MOUNT O2 WWM	$125.00	$125.00	$875.00
2c	7	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	$5.00	$3.65	$25.55
2d	7	G843AH	ADD: AES ENCRYPTION APX	$475.00	$475.00	$3,325.00
2e	7	W969BM	ADD: MULTIKEY	$330.00	$330.00	$2,310.00
2f	7	G174AF	ADD: ANT 3DB LOW-PROFILE 762-870	$43.00	$43.00	$301.00
2g	7	GA00255AC	ADD: 5Y ESSENTIAL ACCIDENTAL DAMAGE	$398.00	$398.00	$2,786.00

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Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
2h	7	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	$1,570.00	$1,570.00	$10,990.00
2i	7	G201AA	ADD:IMPACT GREEN COLOR HOUSING (O2)	$25.00	$25.00	$175.00
2j	7	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
2k	7	GA00804AB	ADD: APX O2 CONTROL HEAD (Green)	$492.00	$492.00	$3,444.00
2l	7	B18CR	ADD: AUXILARY SPKR 7.5 WATT	$60.00	$60.00	$420.00
2m	7	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
2n	7	G996BD	ADD: PROGRAMMING OVER P25 (OTAP)	$100.00	$100.00	$700.00
2o	7	GA00580AD	ADD: TDMA OPERATION	$450.00	$450.00	$3,150.00
3	2	M22URS9PW1AN	APX4500 7/800	$1,564.00	$1,564.00	$3,128.00
3a	2	W22BA	ADD: STD PALM MICROPHONE APX	$72.00	$72.00	$144.00
3b	2	G66AW	ADD: DASH MOUNT O2 WWM	$125.00	$125.00	$250.00
3c	2	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	$5.00	$3.65	$7.30
3d	2	G843AH	ADD: AES ENCRYPTION APX	$475.00	$475.00	$950.00
3e	2	W969BM	ADD: MULTIKEY	$330.00	$330.00	$660.00
3f	2	GA00255AC	ADD: 5Y ESSENTIAL ACCIDENTAL DAMAGE	$398.00	$398.00	$796.00
3g	2	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	$1,570.00	$1,570.00	$3,140.00
3h	2	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	$492.00	$492.00	$984.00
3i	2	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
3j	2	B18CR	ADD: AUXILARY SPKR 7.5 WATT	$60.00	$60.00	$120.00
3k	2	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
3l	2	G996BD	ADD: PROGRAMMING OVER P25 (OTAP)	$100.00	$100.00	$200.00
3m	2	GA00580AD	ADD: TDMA OPERATION	$450.00	$450.00	$900.00
4	2084	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	$1.00	$1.00	$2,084.00
5	1	M36KSS9PW1AN	APX1500 VHF	$1,564.00	$1,564.00	$1,564.00
5a	1	G24AX	ADD: 3Y ESSENTIAL SERVICE	$131.00	$131.00	$131.00
5b	1	G90AC	ADD: NO MICROPHONE NEEDED	-	-	-
5c	1	Q811ZB	ENH: P25 CONVENTIONAL	$650.00	$650.00	$650.00
5d	1	G66AW	ADD: DASH MOUNT O2 WWM	$125.00	$125.00	$125.00
5e	1	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	$492.00	$492.00	$492.00
5f	1	G308AD	ADD: USB DATA INTFC CABLE-DASH	$50.00	$50.00	$50.00
5g	1	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
5h	1	GA00226AA	ADD: GPS ANTENNA	$75.00	$75.00	$75.00
5i	1	G299AF	ADD: 1/4 WAVE ROOF TOP 150.8-162	$19.50	$19.50	$19.50
5j	1	G142AD	ADD: NO SPEAKER NEEDED	-	-	-
5k	1	QA00205AN	ADD: DATA LINK MANAGER	-	-	-
5l	1	QA03399AA	ADD: ENHANCED DATA	$150.00	$150.00	$150.00

Total Quote in USD $64,380.00

Discounted Price $42,891.51
Expires August 3, 2018

Return to VB Agenda

Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 5**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of an Ordinance Waiving Enforcement of Section 14-14-10 of the Municipal Code to Allow Areatha Construction Co., Inc. Constructing the Touhy Avenue Overpass on Touhy Avenue to Work between 9:00 P.M. and 5:00 A.M.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Illinois Department of Transportation (IDOT) awarded a bid to Areatha Construction Co., Inc. (Areatha) on August 31, 2017 to complete the Touhy Avenue Overpass Project. The contractor began work during the week of October 2, 2017. The bridge itself is a three-span, corten steel truss bridge. The bridge structure is prefabricated off site and installed in three pieces. Installation of the bridge structure over Touhy Avenue requires a complete closure of the roadway. In order to minimize the impact of the road closure on traffic, IDOT requires that the closure occur between the hours of 9:00 p.m. and 5:00 a.m. and last no more than 15 consecutive minutes.

IDOT will not allow a full closure of Touhy Avenue during the Village's permitted construction hours. In order to allow Areatha to work during the hours permitted by IDOT, the Village Board must waive enforcement of the Village Code. On May 15, 2018 the Village Board adopted an Ordinance waiving enforcement to allow construction of this project to occur until 3:30 p.m. on Saturdays.

Since the start of construction, the contractor has been working with the Village's resident engineer and IDOT to receive approval of the bridge fabricator's specifications for the bridge structure. After several revisions and review at the IDOT Central Office in Springfield, approval was finally granted on June 15, 2018 and the fabricator has since been working to procure the necessary materials and begin fabrication of the bridge structure. Unfortunately, the lengthy review process at IDOT has caused a delay in the project and the bridge structure is now expected to arrive and be installed in mid to late August. The exact date that the bridge structure will be installed is unknown at this point, so staff recommends that rather than identifying specific dates that the Code requirement be waived, the waiver be granted only for work that IDOT requires be performed overnight.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:
1. Proposed Ordinance

RECOMMENDED MOTION:

Move to approve an Ordinance waiving enforcement of Section 14-14-10 of the Municipal Code of Lincolnwood for completion of the Touhy Avenue overpass project.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-____

AN ORDINANCE WAIVING ENFORCEMENT OF SECTION 14-14-10 OF THE MUNICIPAL CODE OF LINCOLNWOOD FOR COMPLETION OF THE TOUHY AVENUE OVERPASS PROJECT

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2018

Return to VB Agenda

ORDINANCE NO. 2018-___

AN ORDINANCE WAIVING ENFORCEMENT OF SECTION 14-14-10 OF THE MUNICIPAL CODE OF LINCOLNWOOD FOR COMPLETION OF THE TOUHY AVENUE OVERPASS PROJECT

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, on August 31, 2017, the Illinois Department of Transportation (***"IDOT"***) awarded a contract to Areatha Construction Co., Inc. (***"Areatha"***) to construct a bridge overpass over the Touhy Avenue right-of-way in the Village (***"Work"***); and

WHEREAS, completion of the Work requires periodic closures of Touhy Avenue for 15-minute increments at various times and on various dates between 9:00 p.m. and 5:00 a.m.; and

WHEREAS, pursuant to Section 14-14-10 of the Municipal Code of Lincolnwood (***"Village Code"***), construction in the Village is prohibited at all times on Sundays, and prohibited on all other days before 7:00 a.m. and after 6:00 p.m. on weekdays and after 12:00 p.m. on Saturdays; and

WHEREAS, the Village desires to waive enforcement of Section 14-14-10 of the Village Code to permit the performance by Areatha of Work on various dates for 15-minute increments between 9:00 p.m. and 5:00 a.m. the following day (***"Requested Waiver"***); and

WHEREAS, the President and Board of Trustees have considered the request of Areatha and have determined that it will grant the Requested Waiver, but only in accordance with the provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER. In accordance with the home rule powers of the Village, the Village President and Board of Trustees hereby waive the enforcement of Section 14-14-10 of the Village Code to permit Areatha to perform Work between 9:00 p.m. and 5:00 a.m. the following days, but only for those specific dates and those specific times authorized and directed in advance by IDOT.

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#58763200_v1

Return to VB Agenda

Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 6**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Plan Commission to Adopt a Resolution Approving a Subdivision Variation and Final Plat of Subdivision for 6739 North Longmeadow Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
John Pikarski, Petitioner, on behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as Property Owner of existing Lot 7, and Chicago Title Land Trust, Trustee for existing Lot 8 under the Trust Agreement #121437, seeks approval of a Subdivision Variation and Final Plat of Subdivision for the property commonly known as 6739 North Longmeadow Avenue.

The property is currently made up of two parcels and hosts one single-family home. The total area of the zoning lot is approximately 37,200-square feet (.85 acres). The single-family home overlaps the current parcel line delineating the two parcels on the overall zoning lot.

The Petitioner is requesting approval of consolidation and resubdivision of the two existing parcels. The proposed resubdivision would result in a new lot line located to the east of the existing lot line that bisects the zoning lot. This is necessary in order to create a new vacant lot on the east and a new lot on the west that provides a compliant side yard setback for the existing single-family home.

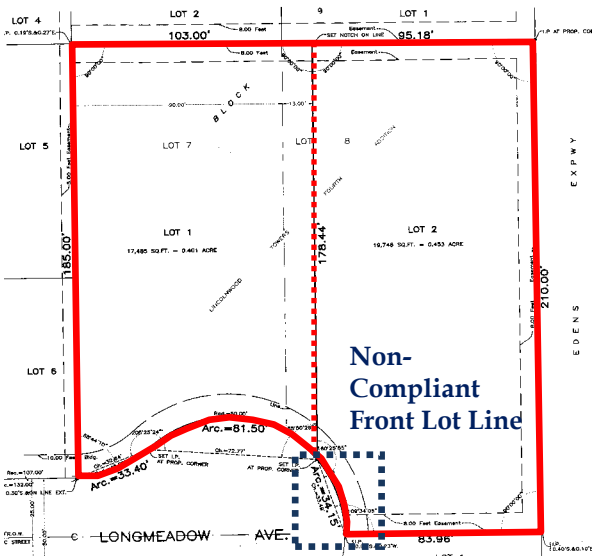
Diagram of Proposed Subdivision

The proposed Subdivision requires the following approvals:

Approval of a Final Plat of Subdivision
Section 16-4-5(F) of the Subdivision Ordinance requires Final Plat approval for Major Subdivisions. The Final Plat of Subdivision was recommended for approval by the Plan Commission on July 10, 2018.

Approval of a Subdivision Variation

The proposed eastern lot includes an arc-shaped lot line along the Longmeadow cul-de-sac right-of-way. As per Section 16-5-2(C)2 of the Subdivision Ordinance, "*all lots located on the radius of a cul-de-sac shall have a minimum front lot line of 50 feet.*" The Subdivision Ordinance defines the front lot line as "*the line separating the lot from the street.*" The proposed eastern lot has a front line with a length of 34.15 feet. Therefore, the proposed Subdivision requires a Variation from Section 16-5-2(C)2 of the Subdivision Ordinance.



Location of Non-Compliant Lot Line

Public Hearings

The subject requests have been considered through the following public hearing process:

June 6, 2018 Plan Commission Pubic Hearing

At this Hearing, the Plan Commission considered the requests for approval of the preliminary Plat of Subdivision and the Subdivision Variation. The Commission sought clarification regarding the required setbacks and how they are interpreted for properties on a cul-de-sac. Staff has since confirmed the Village has typically required a 25-foot front yard setback from the lot line abutting the public right-of-way and a side yard setback from the lot lines intersecting the lot line abutting the public right-of-way. In this instance, the north lot line would be interpreted as the rear lot line. The Commission also asked if the potential purchaser of the property is aware that the requested Subdivision Variation could potentially lead to the need for Zoning Variations in the future. Both the Petitioner and staff noted that the potential purchasers have been made aware of this.

By a vote of 7-0, the Plan Commission unanimously recommended approval of the Preliminary Plat of Subdivision and the requested Subdivision Variation.

June 19, 2018 Village Board Meeting

At this meeting, the Village Board adopted a Resolution, without discussion and as part of the consent agenda, approving the Preliminary Plat of Subdivision and acknowledging the request for a Subdivision Variation. (Final approval of the Subdivision Variation would be granted as part of approval of the Final Plat of Subdivision.)

July 10, 2018 Plan Commission Pubic Hearing

At this meeting, Chairman Yohanna stated that the Commission had already discussed any relevant issues during the prior meeting. Commissioner Auerbach sought clarification on the required setbacks. Staff indicated that the required setbacks indicated on the Final Plat of Subdivision are consistent with how setbacks have been applied on other properties at the end of a cul-de-sac. The Plan Commission unanimously passed a motion recommending approval of the Final Plat of Subdivision.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Final Plat of Subdivision
3. July 10, 2018 Plan Commission Meeting Minutes Excerpt (Draft)
4. July 10, 2018 Plan Commission Staff Report
5. June 6, 2018 Plan Commission Meeting Minutes
6. June 6, 2018 Plan Commission Staff Report
7. Subdivision Application
8. Relevant Code Sections

RECOMMENDED MOTION:

Move to approve a recommendation by the Plan Commission to adopt a Resolution approving a Subdivision Variation and Final Plat of Subdivision for 6739 North Longmeadow Avenue.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION APPROVING A FINAL PLAT OF SUBDIVISION
(6739 North Longmeadow Avenue)

WHEREAS, the estate of Mary M. McDonald and Chicago Title Land Trust Company, as trustee under a trust agreement dated December 29, 1997, and known as Land Trust No. 121437 (collectively, the ***"Owner"***) are the owners of record of the property consisting of two lots, comprising a total of approximately 37,200 square feet, and commonly and collectively known as 6739 North Longmeadow Avenue, Lincolnwood, Illinois (***"Property"***); and

WHEREAS, the Owner desires to resubdivide the Property into two lots of record, as depicted on that certain plat titled Ignatius Loyola Resubdivision, prepared by Professional Associated Survey, Inc., consisting of one sheet and dated July 2, 2018 (***"Final Plat"***); and

WHEREAS, the Owner applied for preliminary approval of a preliminary plat of subdivision for the Property (***"Preliminary Plat"***) pursuant to Chapter 16 of the Municipal Code of Lincolnwood (***"Village Code"***); and

WHEREAS, on June 6, 2018, pursuant to and in accordance with Section 16-4-4 of the Village Code, the Village Plan Commission recommended approval of the Preliminary Plat; and

WHEREAS, on June 19, 2018, pursuant to and in accordance with Section 16-4-4 of the Village Code, the Village President and Board of Trustees approved the Preliminary Plat; and

WHEREAS, the Owner has now applied for approval of the Final Plat pursuant to Chapter 16 of the Village Code; and

WHEREAS, the Final Plat substantially conforms to the approved Preliminary Plat; and

WHEREAS, on April 4, 2018, pursuant to Section 16-4-5 of the Village Code, the Village Plan Commission recommended approval of the Final Plat;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF FINAL PLAT. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Resolution, the Final Plat is hereby approved in the form attached to and, by this reference, made a part of this Resolution as **Exhibit A**.

SECTION 3. GRANT OF VARIATION. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Resolution, a variation from Section 16-5-2(C)(2) of the Village Code to reduce the minimum length of the front lot line for a lot located on the radius of a cul-de-sac, from 50 feet to 34.15 feet for Lot 2 of the Property, as depicted on the Final Plat, in accordance with, and pursuant to, Article 9 of Chapter 16 of the Village Code.

SECTION 4. CONDITIONS. The approval of the Final Plat in Section 2 and the grant of variation in Section 3 of this Resolution are conditioned upon the Applicant complying with the following:

A. The Applicant must secure the necessary approvals from all public utility companies, provide easement statements, and locate all existing easements on the Plat, prior to recordation;

B. The Plat must include all certificates, signatures, and seals as required by Chapter 16 of the Village Code; and

C. Survey monuments must be installed as required pursuant to Section 16-5-9 of the Village Code.

SECTION 5. WAIVER OF ENGINEERING PLANS. Pursuant to Section 16-4-5(G) of the Village Code, the Village President and Board of Trustees hereby waive the requirement for approval of final engineering plans for the Subject Property.

SECTION 6. EXECUTION OF FINAL PLAT. Upon satisfaction of the conditions set forth in Section 4 of this Resolution, the Village President and the Village Clerk are hereby authorized and directed to execute and seal, on behalf of the Village, the Final Plat.

SECTION 7. RECORDATION OF THE FINAL PLAT. Upon execution of the Final Plat by the Village President and the Village Clerk, as provided in Section 6 of this Resolution, the Village Clerk is directed to cause the Final Plat to be recorded in the office of the Cook County Recorder.

SECTION 8. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

Return to VB Agenda

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

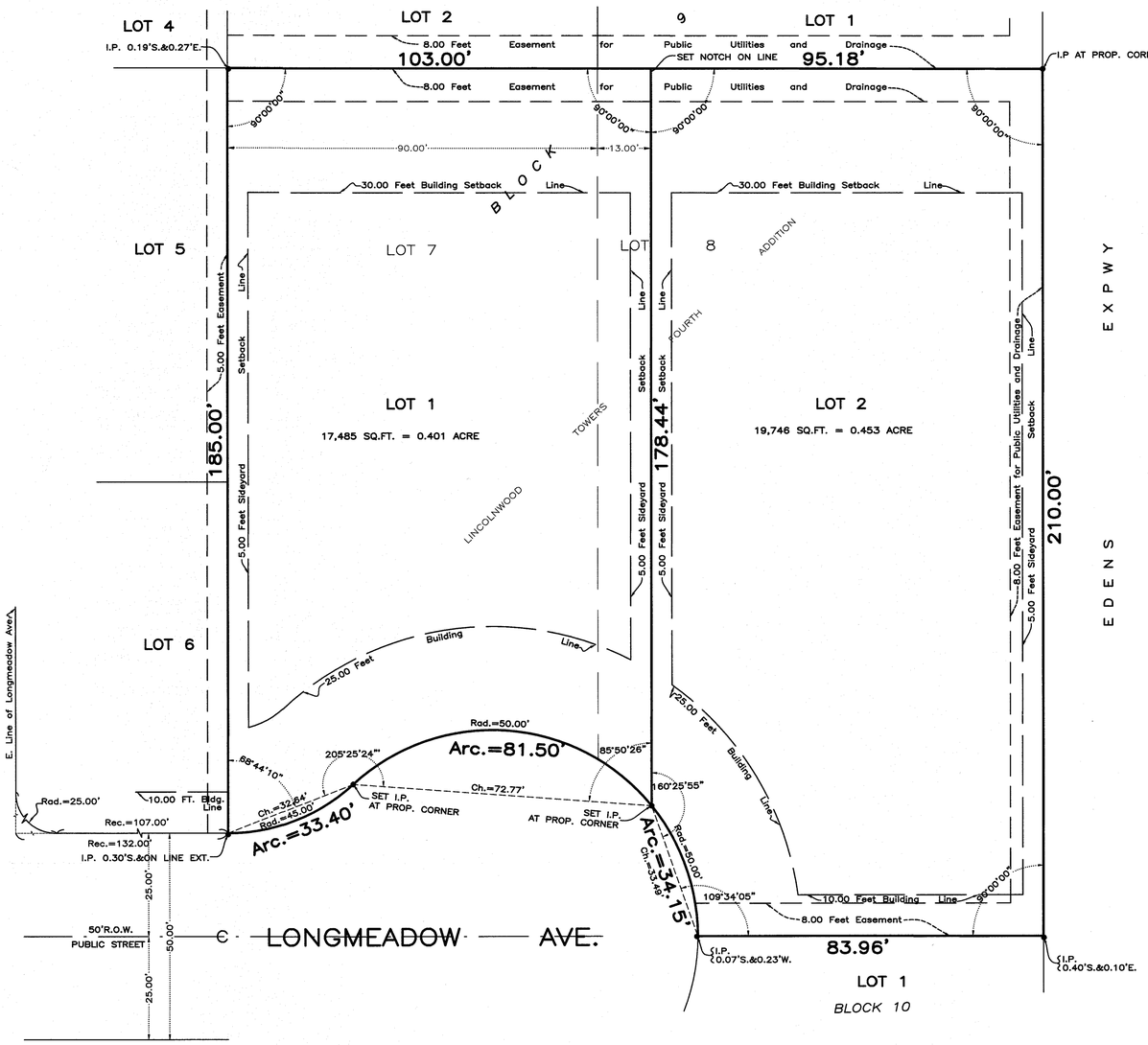
#58763346_v1

EXHIBIT A

FINAL PLAT

IGNATIUS LOYOLA RESUBDIVISION

BEING A RESUBDIVISION OF LOTS 7 AND 8 IN BLOCK 9 OF LINCOLNWOOD TOWERS FOURTH ADDITION BEING A SUBDIVISION OF PART OF THE EAST FRACTIONAL 1/2 OF THE SOUTHEAST FRACTIONAL 1/4 OF FRACTIONAL SECTION 33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



COOK COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) SS

THIS INSTRUMENT _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS, ON THIS _____ DAY OF _____, A.D. 20___, AT _____ O'CLOCK _____

NORTH

GRAPHIC SCALE

10 0 20 40

(IN FEET)
1 Inch = 20 Ft.

SCHOOL DISTRICT CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) ss

THIS IS TO CERTIFY THAT WE, CHICAGO TITLE LAND TRUST COMPANY A/T/U/T #121437 DATED 12-29-97 AND WILLIS JONES EXECUTOR OF THE ESTATE OF MARY M. McDONALD, DECEASED OWNERS OF THE PROPERTY DESCRIBED AS THE IGNATIUS LOYOLA RESUBDIVISION AND LEGALLY DESCRIBED ON THE PLAT OF THE SAME NAME, HAVE DETERMINED TO THE BEST OF OUR KNOWLEDGE THE SCHOOL DISTRICT IN WHICH EACH OF THE FOLLOWING LOTS LIE.

LOT NUMBER	SCHOOL DISTRICT	
	ELEMENTARY	HIGH SCHOOL
1 & 2		

_____
CHICAGO TITLE LAND TRUST COMPANY A/T/U/T #121437 DATED 12-29-97 ADDRESS

_____
WILLIS JONES EXECUTOR OF THE ESTATE OF MARY M. McDONALD, DECEASED ADDRESS

STATE OF ILLINOIS)
COUNTY OF) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D., 20___.

_____
NOTARY PUBLIC

PROFESSIONALS ASSOCIATED SURVEY, INC.
PROFESSIONAL DESIGN FIRM NO. 184-003023
7100 N. TRIPP AVE., LINCOLNWOOD, ILLINOIS 60712
TEL. (847) 675-3000 FAX (847) 675-2167
E-mail: pa@professionalsassociated.com
www.professionalsassociated.com

ORDER NO: 18-93569

PERMANENT INDEX NUMBERS: 10-33-432-033 (LOT 7)
10-33-432-034 (LOT 8)

PERMISSION TO RECORD

HYLTON E. DONALDSON, A ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819, DO HEREBY GRANT PERMISSION TO THE CITY OF LINCOLNWOOD TO RECORD THIS PLAT AND THIS SURVEY A RECORD COPY OF THE SAME.

DATED THIS 2nd DAY OF JULY, 2018.

Hylton E. Donaldson
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819

OWNER CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

THIS IS TO CERTIFY THAT CHICAGO TITLE LAND TRUST COMPANY A/T/U/T #121437 DATED 12-29-97 AS TRUSTEE UNDER TRUST AGREEMENT DATED _____ AND KNOWN AS TRUST NUMBER_____, IS THE TITLE OWNER OF RECORD OF THE LAND DESCRIBED IN THE ANNEXED PLAT AND THAT AT THE DIRECTION OF THE BENEFICIARY OF TRUST, HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS SHOWN ON THE PLAT HEREON DRAWN.

DATED THIS _____ DAY OF _____, A.D., 20_____.

_____AS TRUSTEE
AFORESAID

BY: _____

ATTEST: _____

STATE OF ILLINOIS)
COUNTY OF) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D., 20___.

_____
NOTARY PUBLIC

THIS IS TO CERTIFY THAT _____ AS MORTGAGE HOLDER OF THE PROPERTY DESCRIBED HEREON DOES HEREBY CONSENT TO THE SUBDIVISION OF SAID PROPERTY AS SHOWN ON THE PLAT HEREON DRAWN.

_____AS MORTGAGE HOLDER

BY: _____

ATTEST: _____

STATE OF ILLINOIS)
COUNTY OF) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D., 20___.

_____
NOTARY PUBLIC

VILLAGE BOARD CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS, THIS _____ DAY OF _____, AD, 20____.

BY:_____
PRESIDENT

ATTEST:_____
VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

I HEREBY CERTIFY THAT THERE ARE NO DELINQUENT TAXES OR UNPAID CURRENT SPECIAL ASSESSMENTS ON THE ABOVE DESCRIBED PROPERTY.

DATED: _____, AD, 20____.

_____
TREASURER VILLAGE OF LINCOLNWOOD, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

APPROVED BY THE VILLAGE ENGINEER OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, THIS _____ DAY OF _____, AD, 20____.

_____
VILLAGE ENGINEER

PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

RECOMMENDED BY THE PLAN COMMISSION OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS, AT A MEETING HELD THIS _____ DAY OF _____, 20____.

BY:_____
CHAIRMAN

ATTEST:_____
SECRETARY

OWNER CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

THIS IS TO CERTIFY THAT WILLIS JONES EXECUTOR OF THE ESTATE OF MARY M. McDONALD, DECEASED AS TRUSTEE UNDER TRUST AGREEMENT DATED _____ AND KNOWN AS TRUST NUMBER_____, IS THE TITLE OWNER OF RECORD OF THE LAND DESCRIBED IN THE ANNEXED PLAT AND THAT AT THE DIRECTION OF THE BENEFICIARY OF TRUST, HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS SHOWN ON THE PLAT HEREON DRAWN.

DATED THIS _____ DAY OF _____, A.D., 20_____.

_____AS TRUSTEE
AFORESAID

BY: _____

ATTEST: _____

STATE OF ILLINOIS)
COUNTY OF) SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D., 20___.

_____
NOTARY PUBLIC

HYLTON E. DONALDSON 035-002819 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS LINCOLNWOOD, ILLINOIS

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

I, HYLTON E. DONALDSON, A ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED AND RESUBDIVIDED THE PROPERTY AS SHOWN ON THE PLAT HEREON DRAWN, AND DESCRIBED AS FOLLOWS:

LOTS 7 AND 8 IN BLOCK 9 IN LINCOLNWOOD TOWERS FOURTH ADDITION, BEING A SUBDIVISION OF PART OF THE EAST FRACTIONAL 1/2 OF THE SOUTHEAST FRACTIONAL 1/4 OF FRACTIONAL SECTION 33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE CORRECTED PLAT THEREOF RECORDED SEPTEMBER 15, 1953 AS DOCUMENT 15719597 IN COOK COUNTY, ILLINOIS.

ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER CERTIFY THE PROPERTY SHOWN HEREON IS NOT SITUATED IN A SPECIAL FLOOD HAZARD AREA, IDENTIFIED AS ZONE "X" (AREAS DETERMINED TO BE OUTSIDE 0.2% ANNUAL CHANCE FLOODPLAIN) BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, AS PER FIRM THE FLOOD INSURANCE RATE MAP VILLAGE OF LINCOLNWOOD, COMMUNITY NUMBER 171001, PANEL NUMBER 0265 J, MAP NUMBER 17031C0265 J, WITH AN EFECTIVE DATE OF AUGUST 19, 2008.

I FURTHER CERTIFY THAT THE PROPERTY SHOWN HEREON IS SITUATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS.

SIGNED THIS 2nd DAY OF JULY, 2018.

Hylton E. Donaldson
HYLTON E. DONALDSON, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819
LICENSE EXPIRATION DATE NOVEMBER 30, 2018.

Return to VB Agenda

DRAFT **MEETING MINUTES**
OF THE
PLAN COMMISSION
JULY 10, 2018 – 7:00 P.M.

LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712

MEMBERS PRESENT:
Chairman Mark Yohanna
Sue Auerbach
Steven Jakubowski (arrived after approval of minutes)
Adi Kohn
Henry Novoselsky
Anthony Pauletto
Don Sampen

MEMBERS ABSENT:

STAFF PRESENT:
Doug Hammel, Community Development Manager
Kathryn Kasprzyk, Community Development Coordinator
Hart M. Passman, Village Attorney

I. Call to Order

Chairman Yohanna noted a quorum of six members and called the meeting to order at 7:05 p.m.

II. Pledge of Allegiance

III. Approval of Minutes

Motion to recommend approval of the June 6, 2018 Plan Commission Minutes was made by Commissioner Pauletto and seconded by Commissioner Auerbach.

Aye: Pauletto, Auerbach, Kohn, Novoselsky, Sampen, and Yohanna
Nay: None
Motion Approved: 6-0

IV. Approval of Minutes

Motion to recommend approval of the June 28, 2018 Joint Village Board and Plan Commission Workshop Minutes was made by Commissioner Kohn and seconded by Commissioner Auerbach.

DRAFT

V. Case #PC-07-18: 6739 North Longmeadow Avenue – Review of a Final Plat of Subdivision

Chairman Yohanna announced Case #PC-07-18 for consideration of a request by John Pikarski, Petitioner, on behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as property owner of existing Lot 7, and Chicago Title Land Trust, Trustee, for existing Lot 8 under the Trust Agreement #121437 dated 12/29/97 to approve a Final Plat of Subdivision.

Chairman Yohanna swore in the Petitioner's representative, Mr. Tom Pikarski.

The property is made up of two parcels totaling 37,200-square feet comprising of one single-family home located in the R-1, Residential Zoning District. The request is to consolidate the two parcels into one and resubdivide the consolidated lot to conform with a Side Yard setback of ten percent of the lot width of the new western parcel. A Subdivision Variation request to resubdivide the two parcels, with the west parcel totaling 17,485-square feet and an east parcel totaling 19,746-square, feet and a Variation for the east parcel frontage of 34.15 feet instead of the required 50 feet, was approved at the June 6, 2018 Plan Commission meeting and subsequently approved by the Village Board.

Development Manager Hammel reviewed the Subdivision Design Standards and Required Approvals for a Final Plat of Subdivision as per Section 16-4-5(E) of the Subdivision Ordinance.

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission on this matter. Let the record state that no one came forward.

Motion to recommend approval of a Final Plat of Subdivision was made by Commissioner Pauletto and seconded by Commissioner Sampen. Case #PC-07-18 will be heard at the July 17, 2018 meeting of the Village Board.

Aye: Pauletto, Sampen, Auerbach, Jakubowski, Kohn, Novoselsky, and Yohanna
Nay: None
Motion Approved: 7-0

Return to VB Agenda

Plan Commission Staff Report
Case # PC-07-18
July 10, 2018

Subject Property:
6739 North Longmeadow Avenue

Zoning District:
R-1 Residential

Petitioner:
John Pikarski, on behalf of behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as property owner of existing Lot 7, and Chicago Title Land Trust, Trustee for existing Lot 8 under the Trust Agreement #121437

Nature of Request:
Review of Final Plat of Subdivision. (The required Subdivision Variation was previously recommended for approval by the Plan Commission on June 6, 2018. That recommendation is still valid.)

Notification: Mailed notices dated June 21, 2018 were sent to properties within 250 Feet.

Background
The property commonly known as 6739 North Longmeadow Avenue is currently made up of two parcels and hosts one single-family home. The total area of the zoning lot is approximately 37,200 square feet (.85 acres). The single-family home overlaps the parcel line delineating the two parcels on the overall zoning lot.

The Petitioner is requesting approval of consolidation and resubdivision of the two existing parcels. The proposed resubdivision would result in a new lot line located to the east of the existing lot line that bisects the zoning lot. This is necessary in order to create a new vacant lot on the east, and a new lot on the west that provides a compliant side yard setback for the existing single-family home.

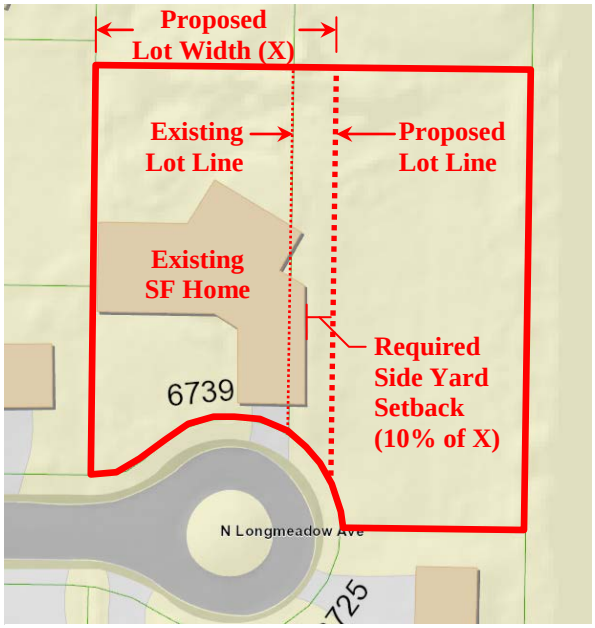


Diagram of Proposed Subdivision

Required Approval

The proposed Subdivision requires the following approval:

Approval of a Final Plat of Subdivision
As per Section 16-4-5(E) of the Subdivision Ordinance, review of a Final Plat of Subdivision by the Plan Commission is required prior to Village Board approval. It should be noted that the following required steps pertaining to this request have already been completed:

- On June 6, 2018, the Plan Commission reviewed and recommended approval of the Preliminary Plat of Subdivision and a request for a Subdivision Variation related to the length of the parcel frontage on the cul-de-sac for the proposed eastern lot.
- On June 19, 2018, the Village Board adopted a Resolution approving the Preliminary Plat of Subdivision and acknowledging the required Subdivision Variation.

Considerations

The following may be considered by the Plan Commission when discussing the proposed Subdivision:

Zoning Setbacks
During the June 6, 2018 Plan Commission review of the Preliminary Plat of Subdivision, there was discussion related to the required zoning setbacks. Since that meeting, staff has researched other similar situations where properties lie at the end of a cul-de-sac. Plats of Survey for those properties indicate a required 25-foot setback from the arc segment fronting on the cul-de-sac, and a required 10-foot setback from the east-west lot line intersecting the arc segment. At staff's request, the petitioner has modified the Plat of Subdivision to reflect this interpretation.

Public Input
Village Staff received no public input regarding the requested Subdivision

Subdivision Design Standards

Chapter 16, Article 5 of the Subdivision Regulations identifies design standards against which a proposed Subdivision should be assessed. (See Attachment 5.) Staff has found the proposed Subdivision to be in compliance with all the design standards, with the exception of the non-compliant lot line that would be addressed by the requested Subdivision Variation that has been recommended for approval by the Plan Commission.

Requested Action

The Petitioner seeks approval of a Final Plat of Subdivision that would result in the creation of two parcels in the R-1 Residential zoning district.

Documents Attached

1. Proposed Final Plat of Subdivision
2. Subdivision Application
3. June 6, 2018 Plan Commission Staff Report
4. June 6, 2018 Plan Commission Minutes (Draft)
5. Relevant Code Sections

Return to VB Agenda

DRAFT **MEETING MINUTES**
OF THE
PLAN COMMISSION
JUNE 6, 2018 – 7:00 P.M.

LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712

MEMBERS PRESENT:
Chairman Mark Yohanna
Sue Auerbach
Steven Jakubowski
Adi Kohn
Henry Novoselsky
Anthony Pauletto
Don Sampen

MEMBERS ABSENT:

STAFF PRESENT:
Steve McNellis, Community Development Director
Doug Hammel, Community Development Manager
Kathryn Kasprzyk, Community Development Coordinator

I. Call to Order

[Redacted for brevity.]

II. Pledge of Allegiance

[Redacted for brevity.]

III. Approval of Minutes

[Redacted for brevity.]

IV. Case #PC-07-18: 6739 North Longmeadow Avenue – Review of a Preliminary Plat of Subdivision and a Subdivision Variation

Chairman Yohanna announced Case #PC-07-18 for consideration of a request by John Pikarski, Petitioner, on behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as property owner of existing Lot 7, and Chicago Title Land Trust, Trustee, for existing Lot 8 under the

Trust Agreement #121437 dated 12/29/97 to approve: 1) a Consolidation and Resubdivision of existing Lots 7 and 8 (two parcels currently making up the lot commonly known as 6739 North Longmeadow Avenue) into two new parcels in the R-1, Residential Zoning District; and 2) a Subdivision Variation that would allow the lot line of the proposed Lot 8 fronting on a cul-de-sac to be less than fifty feet in length.

Chairman Yohanna swore in the Petitioner's representative, Mr. John Pikarski, Jr., 55 West Monroe Street, Chicago, Illinois 60603.

The single-family residence at 6739 North Longmeadow Avenue is in the R-1, Residential Zoning District. The current lot is two distinct parcels totaling 37,231-square feet. The existing structure overlaps the current parcel line, thereby prohibiting development of the eastern lot. The proposed Subdivision would relocate the property line to accommodate the required Side Yard setback of ten percent of the western parcel's lot width. The resubdivision would result in two new parcels, resulting in parcels of 17,485-square feet (west lot) and 19,746-square feet (east lot). The minimum lot size in the R-1 District is 9,000-square feet. The proposed consolidation/ subdivision results in a non-compliant frontage for the east lot of 34.15 feet where 50 feet is required for properties on a cul-de-sac. All other Code requirements have been met.

Development Manager Hammel outlined the Required Approvals for a Preliminary Plat of Subdivision, as per Section 16-4-4 of the Subdivision Ordinance, and approval of a Subdivision Variation, as per Section 16-9 of the Subdivision Ordinance, to allow a lot frontage on a cul-de-sac of 34.15 feet where 50 feet is required per Section 16-5-2(C)2). Staff recommends revision to the Side Yard setback for the west lot from twenty-five feet to ten feet. No comments were received regarding this request. A revised Preliminary Plat was distributed to the Commissioners incorporating revisions from the Village Engineer.

The Subdivision Design Standards and Variation Standards were presented for consideration and discussion. Staff stated that even though a site design plan has not yet been submitted, there is a possibility that future Variations may be required. A fully-compliant site plan could be achieved.

Mr. John Pikarski, attorney for the Petitioner, stated he has been in contact with the potential purchaser regarding the possibility of future Variations. Development Manager Hammel stated he met with the potential purchaser to discuss the subdivision and zoning issues. Mr. Pikarski stated this request meets the requirements of the Subdivision Ordinance and complies with the Variation Standards.

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission on this matter. Let the record state that no one came forward.

Motion to recommend approval of a Preliminary Plat of Subdivision and Subdivision Variation to allow frontage on a cul-de-sac of 34.15 feet and to confirm the side lot of the existing property may require a Variation, along with confirmation of the southern lot line setback by staff prior to Final Plat of Consolidation approval, was made by Commissioner Pauletto and seconded by Commissioner Sampen. Case #PC-07-18, as it relates to the review and approval of the Preliminary Plat of Subdivision, will be heard at the June 19, 2018 meeting of the Village Board.

Aye: Pauletto, Sampen, Auerbach, Jakubowski, Kohn, Novoselsky, and Yohanna
Nay: None
Motion Approved: 7-0

V. Case #PC-08-18: 6636 North Leroy Avenue – Review of a Final Plat of Subdivision

[Redacted for brevity.]

VI. Case #PC-06-18: Zoning Code Text Amendment – Sign Regulations for Large-Scale Developments, Freestanding Sign Location, Portable Sign Requirements, and Temporary Signage

[Redacted for brevity.]

VII. Next Meeting

[Redacted for brevity.]

VIII. Public Comment

[Redacted for brevity.]

IX. Adjournment

[Redacted for brevity.]

Respectfully submitted,

Kathryn Kasprzyk
Community Development Coordinator

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Plan Commission Staff Report
Case # PC-07-18
June 6, 2018

Subject Property:
6739 North Longmeadow Avenue

Zoning District:
R-1 Residential

Petitioner:
John Pikarski, on behalf of behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as property owner of existing Lot 7, and Chicago Title Land Trust, Trustee for existing Lot 8 under the Trust Agreement #121437

Nature of Request:
Review of Preliminary Plat of Subdivision and a Request for a Subdivision Variation.

Notification: Notice was published in the Lincolnwood Review on May 10, 2018, Public Hearing Signs were installed at 6739 North Longmeadow Avenue, and mailed legal notices dated May 9, 2018 were provided to properties within 250 Feet.

Background
The property commonly known as 6739 North Longmeadow Avenue is currently made up of two parcels and hosts one single-family home. The total area of the zoning lot is approximately 37,200 square feet (.85 acres). The single-family home overlaps the parcel line delineating the two parcels on the overall zoning lot.

The Petitioner is requesting approval of consolidation and resubdivision of the two existing parcels. The proposed resubdivision would result in a new lot line located to the east of the existing lot line that bisects the zoning lot. This is necessary in order to create a new vacant lot on the east, and a new lot on the west that provides a compliant side yard setback for the existing single-family home.

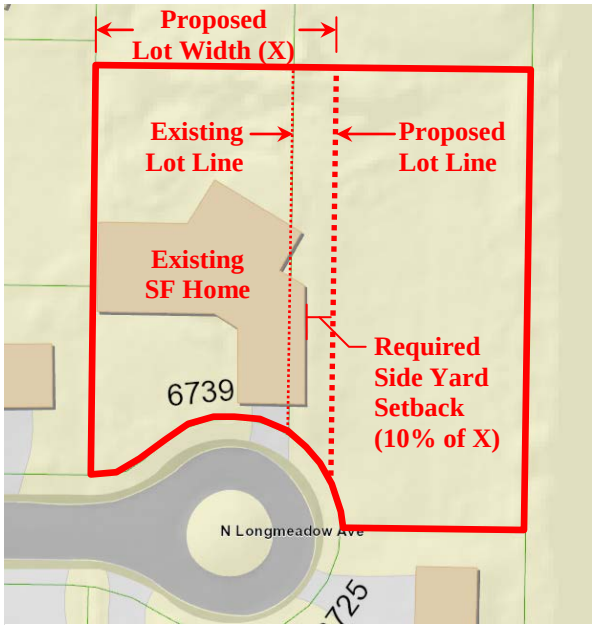


Diagram of Proposed Subdivision

Required Approvals

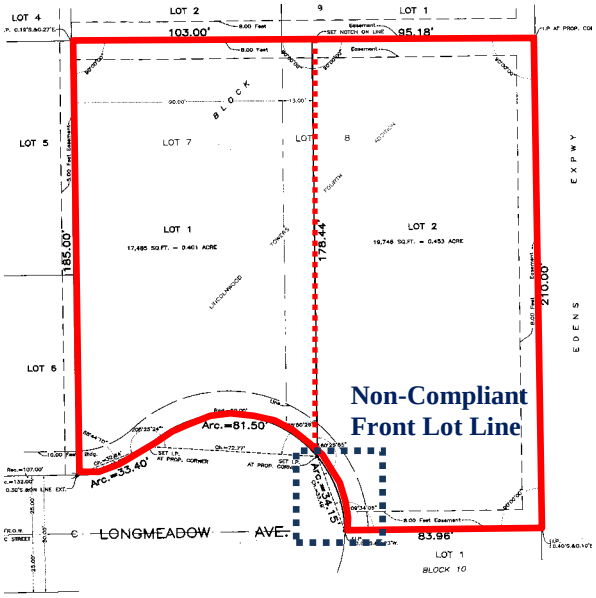
The proposed Subdivision requires the following approvals:

Approval of a Preliminary Plat of Subdivision

As explained in additional detail below, the proposed Subdivision includes a characteristic that requires a Variation from the Subdivision Ordinance. This Variation does not allow the proposed Subdivision to be considered a "Minor Subdivision", meaning it must go through both Preliminary and Final Plat review. At this point in the process, the proposed Subdivision requires Plan Commission approval of the Preliminary Plat of Subdivision.

Approval of a Subdivision Variation

The proposed eastern lot includes an arc-shaped lot line along the Longmeadow cul-de-sac right-of-way. As per Section 16-5-2(C)2 of the Subdivision Ordinance, *"all lots located on the radius of a cul-de-sac shall have a minimum front lot line of 50 feet."* The Subdivision Ordinance defines the front lot line as *"the line separating the lot from the street."* The proposed eastern lot has a front line with a length of 38.66 feet. Therefore, the proposed Subdivision requires a Variation from Section 16-5-2(C)2 of the Subdivision Ordinance.



Location of Non-Compliant Lot Line

Considerations

The following may be considered by the Plan Commission when discussing the proposed Subdivision:

Staff Review of the Draft Plat of Subdivision

The Village Engineer conducted a review of the draft Preliminary Plat of Subdivision submitted by the Petitioner with his application. (See Attachment 2.) During that review, the Village Engineer noted the following required revisions:

- Show building setback lines per the current Zoning of the property.
- Add a "School District Certificate" to the plat.
- Label the existing 8-foot easement as to the type of easement it is.
- The County Clerk & County Recorder Certificates can be removed from the plat. Cook County Recorder & Clerk uses their own stamps to certify plats.

As of the drafting of this report, Village Staff has not received a revised Plat of Subdivision addressing these comments. The Plan Commission may consider recommendation of a conditional approval of the Preliminary Plat of Subdivision, with these comments to be addressed prior to Village Board consideration of the Preliminary Plat.

Public Input

Village Staff received no public input regarding the requested Subdivision

Subdivision Design Standards

Chapter 16, Article 5 of the Subdivision Regulations identifies design standards against which a proposed Subdivision should be assessed. (See Attachment 3.) Staff has found the proposed Subdivision to be in compliance with all the design standards, with the exception of the non-compliant lot line that would be addressed by the requested Subdivision Variation.

Subdivision Variation Standards

Chapter 16, Article 9 of the Subdivision Regulations identifies design standards against which a proposed Subdivision Variation should be assessed. (See Attachment 3.) The Plan Commission should consider these standards when considering a recommendation regarding the requested Subdivision Variation.

Requested Action

The Petitioner seeks approval of a Preliminary Plat of Subdivision that would result in the creation of two parcels in the R-1 Residential zoning district. The length of the arc abutting the public right-of-way for the proposed eastern lot requires a Variation from Section 16-5-2(C)2 of the Subdivision Ordinance. If the Plan Commission recommends approval of the requested Variation and Preliminary Plat, staff recommends that the approval include the condition that comments provided by the Village Engineer be addressed and that a revised Preliminary Plat of Subdivision be submitted prior to the Village Board consideration of the Preliminary Plat.

Documents Attached

1. Subdivision Application
2. Preliminary Plat of Subdivision
3. Relevant Code Sections

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VILLAGE OF LINCOLNWOOD Public Hearing Application
Community Development Department Subdivision/Consolidation

SUBJECT PROPERTY

Property Address: 6739 Longmeadow

Permanent Real Estate Index Number(s): 10-33-432-033 and 10-33-432-034

Zoning District: R-1 Lot Area: 37,231 square feet

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.
one single family dwelling and appertinance

Are there existing development restrictions affecting the property? [X] Yes [ ] No
(*Examples: previous Variations, conditions, easements, covenants*) If yes, describe:
8' utility easement at south side Lot 8; east side of Lot 8; North side of Lots 8 and 9

REQUESTED ACTION

- [X] Preliminary Plat of Subdivision
- [X] Final Plat of Subdivision
- [ ] Minor Subdivision
- [ ] Plat of Consolidation
- [ ] Plat of Vacation
- [X] Subdivision Variation

PROJECT DESCRIPTION

Describe the Request and Project: a two lot subdivision is sought so as to form two "buildable" lot each being improved with a single family dwelling

PROPERTY OWNER/PETITIONER INFORMATION

Property Owner(s): Willis Jones Executor of the Estate of Mary M. McDonald Decreased as to Lot 7, Chicago Title Land Trust Co as Trustee under the Trust Agreement #121437 dated 12/29/97 as to Lot 8

Name: (List all beneficiaries if Trust): See Exhibit #1
C/O John J. Pikarski, Jr.
Address: 55 West Monroe, Suite 1700, Chicago, Illinois 60603

Telephone: (312) 521-7001 Fax: (312) 521-7000 E-mail: jpikarski@gordonpikarski.com

Petitioner (*if different from owner*):

Name: John J. Pikarski Jr Relationship to Property: Attorney for owners

Address: 55 West Monroe, Suite 1700, Chicago, Illinois 60603

Telephone: (312) 521-7001 Fax: (312) 521-7000 E-mail: jpikarski@gordonpikarski.com

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REQUIRED ATTACHMENTS *

Check all Documents that are Attached:

Plat of Survey	X
Plat of Subdivision	X
Final Engineering (Final Plat Only)	
Copy of Current Title Policy	X
Copies of Other Applications	
PDF Files of all Drawings	

**The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severely liable for the payment of such out-of-pocket costs. Out-of pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: John J. Pikarski, Jr.

Address: 55 West Monroe, Suite 1700

City, State, Zip: Chicago, Illinois 60603

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER:

Willis Jones, Executor
Chicago Title Land Trust Company

Signature By: John J. Pikarski Jr

John J. Pikarski, Jr.
Print Name

4/18/18
Date

PETITIONER: *(If different than property owner)*

Signature

John J. Pikarski Jr
Print Name

4/18/18
Date

Return to VB Agenda

Exhibit 1

Equal Beneficiaries of Chicago Title Land Trust # 121437 dated December 29, 1997

Sandra M. Jones

Elizabeth McDonald

Alexandra Jones Haynes

Willis Bryant Jones, Jr

Elizabeth Ann Jones

Attachment #8: Relevant Subdivision Ordinance Sections

Chapter 16, Article 5: Subdivision Design Standards

16-5-1 Consistency with Zoning Ordinance and Comprehensive Plan; technical standards.

The proposed subdivision shall conform to all applicable requirements of the Zoning Ordinance and shall be consistent with the Comprehensive Plan. The Comprehensive Plan goals include maintaining the existing environmental assets of the Village, preserving and protecting mature trees and existing landscaping, and guiding, controlling, and encouraging development that is consistent with the Village's character.

16-5-2 Lots.

(A) General. All lots shall be designed and subdivided in conformance with the Zoning Ordinance, including, without limitation, compliance with the lot area requirements of the Zoning Ordinance. Outside the corporate limits, the minimum area of each proposed lot shall be not less than the minimum lot area required by the zoning regulations of the County of Cook for the district in which the proposed lot is located.

(B) Lot shapes. Every lot shall have four sides. Exceptions may be approved when the applicant demonstrates that a four-sided lot is not feasible because of peculiar topographical conditions, abutting lots of record or abutting parcels, or preexisting parcels not owned directly or indirectly by the applicant. A lot of other than four sides will not be approved if it appears that it has been formed solely to comply with the minimum area, depth and width requirements of the Zoning Ordinance. As nearly as practicable, intersecting lot lines shall form right angles with each other.

(C) Lot width.

> (1) Residential districts. All lots located in residential districts shall be of a minimum width in accordance with the applicable standards set forth in the Zoning Ordinance.
>
> (2) Culs-de-sac. All lots located on the radius of a cul-de-sac shall have a minimum front lot line of 50 feet.

(D) Consolidations.

(1) Two lots. For the consolidation of two lots into one lot, the total side yard setbacks for the new lot shall comply with the setbacks required by the Zoning Ordinance for the district in which the lot is located, and the individual side yard setbacks shall be subject to the review and approval of the Plan Commission.

(2) More than two lots. No consolidation of more than two lots shall be permitted unless a variation is granted pursuant to Article 9 of this Chapter 16. In granting any such variation, the Board of Trustees may, pursuant to Section 16-9-3 of this Code, impose certain conditions, including, without limitation, any one or more of the following conditions:

(a) The installation of additional landscaping on the lot;

(b) An increase in the width of any required yard or yards on such lot beyond what is required by the Zoning Ordinance;

(c) A restriction on the gross floor area for the lot that is less than what is permitted by the Zoning Ordinance; and

(d) A restriction on the maximum impervious surface on the lot.

(E) Street frontage.

(1) Required. All lots shall front on a public street; provided, however, that a lot may front on a private street if such private street has been or is to be approved as part of a planned unit development.

(2) Prohibited. Unless in existence as of the effective date hereof, no lot shall have access to a street solely across another property or through any portion of such property by means of an easement.

(3) Single-family residential districts. Unless in existence as of the effective date hereof, the following shall be prohibited in single-family residential districts of the Village:

(a) Lots oriented in a front-to-rear, front-to-side, or rear-to-rear pattern; and

(b) Through lots.

(F) Through lots.

(1) A multifamily residential use located on a through lot shall contain only one curb or access point to the street.

(2) A landscaped berm or uniform masonry wall, to be designed and constructed with materials, and in a manner, to be approved by the Community Development Department, shall be located

on each through lot along the lot line fronting along the street on which there is no curb cut or access point to the property.

(G) Design. A subdivision, and the lots therein, shall not be designed as to render an existing permanent structure in violation of this Chapter 16 or of the requirements of the Zoning Ordinance.

16-5-3 Tree preservation and protection.

The Comprehensive Plan recognizes that trees and mature landscaping, as well as the ecology of the community, are important characteristics of the Village and should be preserved and protected. In furtherance thereof, the Village has enacted tree preservation regulations in Chapter 14, Article 16 of this Code. All subdivisions shall comply with the Village's tree preservation regulations in Chapter 14, Article 16 of this Code.

16-5-4 Landscaping.

Street trees shall be installed along all parkways in the subdivision, in accordance with Section 16-6-1(G) of this Code. In addition, when the Village determines that additional landscaping is desirable or necessary to mitigate the impact of any new buildings or structures on any lot to be created within a subdivision, the subdivision approval may be conditioned upon the installation of additional landscaping on such lot to screen any new buildings or structures on that lot from an adjacent lot or from the street, or both. If such additional landscaping is required, the applicant shall submit, for the review and approval of the Village, a detailed landscaping plan depicting the additional landscaping. In addition, the Village may require the applicant to provide performance security and guaranty security for the landscaping, which security shall be submitted in accordance with the provisions of Article 6 of this Chapter 16.

16-5-5 Grading and stormwater drainage.

The subdivision shall be developed in strict accordance with all applicable laws, statutes, ordinances, codes, and regulations related to grading and stormwater retention, detention, and drainage, including, without limitation, Chapter 12, Article 6, of this Code, as well as in strict accordance with the grading plans and profiles approved as part of the approved engineering plans. No grade change shall be permitted that would: (a) modify stormwater drainage on the property or an adjacent lot; (b) adversely impact the capacity or operation of the Village's stormwater system; or (c) affect the structural stability of an adjacent lot, unless the Village Engineer, in his or her sole determination, approves in writing an alternative means that will adequately provide for the collection and diversion of stormwater. No grading plan shall be approved that, in the Village Engineer's determination, poses potential adverse impacts to the environment, including, without limitation, significant change to the rate of stormwater runoff, rate or volume of sedimentation, or location of discharge.

16-5-6 Utilities and utility lines.

(A) General. All utilities necessary for the subdivision shall be constructed in accordance with Article 6 of this Chapter 16, and shall be installed underground, except as expressly provided in this Section 16-5-6 or if approved by the Village Engineer upon payment of a fee to the Village in an amount equal to the costs of burying the utilities underground, as determined by the Village Engineer. When the Village Engineer determines that a storm sewer, sanitary sewer, or water supply system should be designed and

constructed larger than is immediately required to serve the subdivision, the applicant may be reimbursed for the additional costs of such oversizing, as determined by the Village Engineer, pursuant to a recapture agreement in accordance with applicable state statutes.

(B) Burial of utility lines.

(1) Except as otherwise provided, all utility lines to be newly installed, or, for major subdivisions, to be reinstalled from existing overhead facilities, shall be placed underground within easements or dedicated public rights-of-way. Specifically, and without limitation of the foregoing, all existing overhead utility lines located on property that is the subject of an application for approval of a major subdivision pursuant to this Chapter 16, or on a public right-of-way adjacent to such property, shall, as a condition of such approval, be placed underground within a dedicated easement or a public right-of-way. No utility lines shall be constructed within a storm or sanitary sewer easement, except for crossings, without the advance written approval of the Village Engineer.

(2) The Village Engineer may, upon receipt of a written request therefor, waive the burial requirement for electric distribution transformers, switch gear, meter pedestals, and telephone pedestals, in accordance with accepted utility practices for underground distribution. Such facilities and equipment shall be screened from public view wherever possible and shall be placed in locations to be approved by the Village Engineer.

(3) Notwithstanding any provision of this Chapter 16 to the contrary, no applicant shall be required to place the following utilities or utility lines underground.

(a) Temporary overhead utility lines used in connection with construction, but only during periods of construction; and

(b) Service connections, meters, and similar equipment normally attached to the outside wall of the premises that they serve.

16-5-7 Easements and dedications.

(A) Easements shall be provided where necessary for the provision of sanitary sewer, water, storm drainage, gas lines, electric lines, telephone, cable television, streets, pathways, sidewalks and other necessary public or private purposes in order to adequately serve the proposed subdivision.

(B) The easements shall be depicted on the preliminary and final plats of subdivision in accordance with Sections 16-3-2 and 16-3-4 of this Code.

(C) The size and location of all such easements shall be subject to the approval of the Village Engineer, and the terms of all such easements shall be subject to the approval of the Village Engineer and Village Attorney.

(D) Easements for Village utilities, including, without limitation, sewer, stormwater or water utilities, shall be no less than 20 feet in width, and shall, to the extent practicable, be located at the rear of each

lot and along such other lot lines so as to provide continuity of alignment of such easements from block to block.

(E) The final plat shall provide for dedications of rights-of-way easements of land necessary for any bicycle paths, greenways, storm- or floodwater runoff channels and basins, ways for public facilities, parks, playgrounds, school grounds, and other public grounds, as may be required by the Plan Commission or Board of Trustees in order to conform with the Comprehensive Plan. Any public lands so designated within the Comprehensive Plan and lying within the proposed subdivision shall be dedicated for the use designated by the Comprehensive Plan.

16-5-8 Lot access and circulation.

All subdivisions shall be designed to provide appropriate public street access to all lots in the subdivision, which access shall be designated on the preliminary and final plats of subdivision.

16-5-9 Survey monuments.

Permanent survey monuments constructed of iron pipe not less than one inch in diameter and 30 inches long, or as otherwise approved by the Village Engineer, shall be installed at all street corners, at all points where street lines intersect the exterior boundaries of the proposed subdivision, and at angle points and points of curve in each street.

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Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 7**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: **Approval of an Ordinance Authorizing the Village Manager to Execute a Contract with the Lakota Group in the Amount of $24,730, and Waiving the Requirement for Competitive Bidding**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

As part of the Village budget for fiscal year 2017/2018, the Village Board approved $25,000 to be spent on a plan for the North Gateway Subarea, an area generally bound by the Village's municipal boundary (Jarvis Avenue) on the north, and bound by and including properties fronting on both sides of Cicero Avenue from Jarvis Avenue to Estes Avenue, Touhy Avenue from Cicero Avenue to Lincoln Avenue, and Lincoln Avenue from Touhy Avenue to Jarvis Avenue. The intent of the planning effort is to establish land use, mobility, and urban design policies in the identified planning area in order to capitalize on the unique access to this part of the Village and the potential of the Lincoln-Touhy Triangle (former Purple Hotel site).

Planning Area for the North Gateway Subarea Plan

On October 20, 2017, staff issued a Request For Proposals (RFP) for the North Gateway Subarea Plan. Staff evaluated six proposals received prior to the November 10, 2017 deadline, and identified the Lakota Group as the preferred consultant. However, due to uncertainties at that time related to the ownership of and potential schedule for the development of plans for the Lincoln-Touhy Triangle, staff determined it was appropriate to withhold award of the contract so that both efforts could run in parallel with one another. Staff subsequently requested, and the Village Board approved, the deferral of the $25,000 expenditure to the fiscal year 2018/2019 budget. With the completion of concept plans for the Lincoln-Touhy Triangle site underway, staff believes it is now appropriate to initiate the planning process for the North Gateway Subarea Plan.

Bidding and Award Process
In order to advertise the RFP to potential vendors, staff identified several reputable planning consultants in the Chicago region and notified them of the opportunity to submit proposals. Staff also posted an advertisement to the Village's website through the RFP portal of the Illinois Chapter of the American Planning Association (IL-APA) a site regularly monitored by firms qualified for the tasks and deliverables included the RFP's scope of work.

The Community Development Department received responses from six firms, all of whom are based in the Chicago region. Staff identified the following criteria for conducting evaluations of the proposals:

- Relevant experience;
- Knowledge of Lincolnwood;
- Understanding of the assignment; and
- Qualifications of key staff.

Proposed costs ranged between $23,422 and $25,000 (the maximum not-to-exceed amount identified in the RFP) with an average proposed cost of $24,665. Ultimately, staff identified the Lakota Group as the preferred consultant based on the following factors:

- The Lakota Group recently worked with the Village in preparing a concept plan for the Lincoln-Touhy Triangle. This experience was generally seen as positive by Village staff and Steering Committee members with whom staff spoke about the project.
- The Lakota Group's recent experience in Lincolnwood gives staff confidence that they understand the local challenges and opportunities that exist in the North Gateway Subarea.
- Of all the firms who submitted proposals, the Lakota Group allocated the greatest amount of resources toward plan-making (as opposed to existing conditions analysis or public outreach.) This reflects their understanding of the community, and staff feels this will lead to a plan whose recommendations are more thoroughly vetted and developed.
- The Lakota Group scored at or near the top of the rankings of individual staff that reviewed and ranked proposals.

Waiver of Competitive Bid Requirement Provisions
Section 8-8-4 of the Village Code states that *"notice inviting bids shall be published at least once in a newspaper generally circulated within the Village at least five days prior to the date set for receiving such bids…"* Such notice was not provided for this RFP. Instead, due to 1) the specific nature of the specialized services being sought, and 2) staff's knowledge of consulting firms who have a reasonable reputation for providing such services for the amount budgeted, staff undertook the following steps to ensure that all qualified firms would be made aware of the Request for Proposals:

- Staff contacted the nine consulting firms who have the experience and qualifications necessary to complete the work, and provided them with a link to the Village website that hosted the RFP posting; and
- Staff coordinated with the IL-APA to post information about the RFP, as well as a link to the Village's RFP website, on their RFP portal. This is a free service that is regularly monitored by planning consultants throughout the state. *Staff believes that, compared to purchasing a notice in the newspaper, this offered a greater likelihood of capturing the interest of all qualified planning consultants. In fact, two of the six responses staff received were submitted by consultants not on the email list described in the first bullet point above, implying that the IL-APA RFP portal was effective in making others aware of the opportunity to submit a proposal.*

Section 8-8-3 of the Village Code states that *"in all cases in which competitive bidding is required…, the procedure for the solicitation and processing of such bids and the awarding of such contracts shall take place in general conformity with the provisions contained within Sections 8-8-4 through 8-8-8 of this Code; provided, however, that any minor failure to follow the procedures outlined shall not invalidate the bid or prevent the award*

of the contract." Staff is of the opinion that 1) the targeted emails and listing of the RFP on the IL-APA RFP portal qualifies as "*general conformity*" with the intent of the competitive bid procedures, and 2) given the effectiveness of reaching qualified planning consultants through the IL-APA website posting versus a newspaper notice, the failure to issue a newspaper notice could be considered "*minor*" for the purposes of Section 8-8-3 of the Village Code. Based on this opinion, staff requests that the Village Board invoke Section 8-8-13 of the Village Code, which states that "*the corporate authorities may waive the competitive bidding requirements set forth in this Article 8 by a two-thirds-vote of the Village Trustees then holding office.*"

FINANCIAL IMPACT:

Approval of the proposed Ordinance and completion of the proposed scope of work by The Lakota Group would result in payment from the Village of $24,730, made in increments during the course of the project. $25,000 is budgeted this fiscal year for this project.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Draft Contract for Planning Services with The Lakota Group
3. Proposed Contract Scope of Work and Fee Summary
4. Consultant Qualifications
5. North Gateway Sub-area Plan Request for Proposals
6. Relevant Regulations

RECOMMENDED MOTION:

Move to approve an Ordinance authorizing the Village Manager to award a bid and execute a contract with the Lakota Group in the amount of $24,730, and waiving the requirement for Competitive Bidding.

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VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AN AGREEMENT WITH THE LAKOTA GROUP, INC., OF CHICAGO, ILLINOIS, FOR THE NORTH GATEWAY SUBAREA PLAN

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

_____
Village Clerk

#58812457_v2

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AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AN AGREEMENT WITH THE LAKOTA GROUP, INC., OF CHICAGO, ILLINOIS, FOR THE NORTH GATEWAY SUBAREA PLAN

WHEREAS, the Village has identified the need to retain a professional urban planning consultant firm to develop a plan (***"Plan"***) for land use and development of the area of the Village commonly known as the North Gateway Subarea, which is generally bounded by and includes properties fronting on both sides of: (i) Cicero Avenue, from Jarvis Avenue to Estes Avenue; (ii) Touhy Avenue, from Cicero Avenue to Lincoln Avenue; and (iii) Lincoln Avenue, from Touhy Avenue to Jarvis Avenue (***"North Gateway Subarea"***); and

WHEREAS, on October 20, 2017, the Village issued a request for proposals for the completion of the Plan (***"RFP"***) directly to nine professional urban planning consultant firms, on the Village's website, and on the website of the Illinois Chapter of the American Planning Association, but did not publish the RFP in a newspaper as otherwise required pursuant to Section 8-8-4 of the Municipal Code of Lincolnwood, as amended (***"Village Code"***); and

WHEREAS, the Village received six responses to the RFP; and

WHEREAS, after review and consideration of the six responses to the RFP, the Village has determined that the proposal submitted by the Lakota Group, Inc., of Chicago, Illinois (***"Lakota"***), for the completion of the Plan in an amount not to exceed $24,730.00 (***"Proposal"***) is the most appropriate for the completion of the Plan; and

WHEREAS, the Village now desires to enter into an agreement with Lakota for the completion of the Plan, in accordance with the Proposal (***"Agreement"***); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that, pursuant to Section 8-8-13 of the Village Code, it is appropriate to waive competitive bidding for the Agreement and the completion of the Plan by Lakota; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village to enter into the Agreement with Lakota for the completion of the Plan;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Agreement and the completion of the Plan by Lakota are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The Agreement by and between the Village and Lakota is hereby approved in an amount not to exceed $24,730.00, in substantially the form attached to this Ordinance as **Exhibit A**.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by Lakota; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Ordinance, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

AGREEMENT

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VILLAGE OF LINCOLNWOOD
PROFESSIONAL SERVICES AGREEMENT

This **PROFESSIONAL SERVICES AGREEMENT** (***"Agreement"***) is dated as of the ____ day of July 2018, and is by and between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation (***"Village"***), and the Consultant identified in Section 1.A of this Agreement.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the Village's statutory and home rule powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to perform and to provide all necessary professional consulting services to perform the work in connection with the project identified below:

Consultant Name (*"Consultant"*)**:**	**The Lakota Group**
Address:	116 West Illinois Street, Floor 7 Chicago, Illinois 60654
Telephone No.:	312-467-5445
Email:	info@thelakotagroup.com
Project Name/Description:	Planning Services for North Gateway Subarea Plan
Agreement Amount:	$24,730.00

B. Project Description. Provision of planning services related to the preparation of a plan for the North Gateway Sub-Area in the area bound on the north by the Village's municipal boundary (Jarvis Avenue), and bound by and including properties fronting on both sides of Cicero Avenue from Jarvis Avenue to Estes Avenue, Touhy Avenue from Cicero Avenue to Lincoln Avenue, and Lincoln Avenue from Touhy Avenue to Jarvis Avenue, as more fully described in the proposal attached to this Agreement as **Exhibit A** (***"Proposal"***).

C. Representations of Consultant. The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the consulting services that are set forth in the Proposal (***"Services"***) in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties (***"Commencement Date"***). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the Village, but in no event later than January 31, 2019 (***"Time of Performance"***). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Consultant. Delays caused by the Village shall extend the Time of Performance in equal proportion to the delay caused by the Village; provided, however, that the Consultant shall be responsible for completion of all work within the Time of Performance, notwithstanding any strike or other work stoppage by employees of either the Consultant or the Village.

D. Reporting. The Consultant shall regularly report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified as the Agreement Amount in Section 1.A of this Agreement. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D or 3.E of this Agreement.

B. Invoices and Payment. The Consultant shall submit invoices in an approved format to the Village for costs incurred by the Consultant in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the rates set forth in the Proposal. The Village shall pay to the Consultant the amount billed within 45 days after receiving such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the Village to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement. The records shall be made available to the Village at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

D. Claim In Addition To Agreement Amount.

1. The Consultant shall provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within 15 days after the occurrence of such action.

2. The Consultant acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1 of this Agreement shall not be deemed or interpreted as entitling the Consultant to any additional compensation; and (b) any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Section 8.A of this Agreement.

3. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village, without interruption.

E. Additional Services. The Consultant acknowledges and agrees that the Village shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement (***"Additional Services"***), regardless of whether such Additional Services are requested or directed by the Village, except upon the prior written consent of the Village.

F. Taxes, Benefits, and Royalties. Each payment by the Village to the Consultant includes all applicable federal, state, and Village taxes of every kind and nature applicable to the Services, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits, and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Consultant.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved in advance by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the

Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village and consistent with commonly accepted professional practices, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement, or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term ***"Confidential Information"*** shall mean information in the possession or under the control of the Village relating to the technical, business, or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of such information to the Consultant pursuant to this Agreement (***"Time of Disclosure"***); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Village. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF SERVICES AND INDEMNIFICATION.

A. Representation and Certification of Services. The Consultant represents and certifies that the Services shall be performed in accordance with the standards of professional

practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, and does hereby agree to, indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with the Consultant's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in Section 6.A of this Agreement.

C. Insurance. The Consultant shall provide, at its sole cost and expense, liability insurance in the aggregate amount of $1,000,000, which insurance shall include, without limitation, protection for all activities associated with the Services. The insurance shall be for a minimum of $1,000,000 per occurrence for bodily injury and $1,000,000 per occurrence for property damage. The Consultant shall cause the Village to be named as an additional insured on the insurance policy described in this Section 6.C. Not later than 10 days after the Commencement Date, the Consultant shall provide the Village with either: (a) a copy of the entire insurance policy; or (b) a Certificate of Insurance along with a letter from the broker issuing the insurance policy to the effect that the Certificate accurately reflects the contents of the insurance policy. The insurance coverages and limits set forth in this Section 6.C shall be deemed to be minimum coverages and limits, and shall not be construed in any way as a limitation on the Consultant's duty to carry adequate insurance or on the Consultant's liability for losses or damages under this Agreement.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed: (1) to create the relationship of principal and agent, employer and employee, partners, or joint ventures between the Village and Consultant; or (2) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Consultant or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither Consultant nor any person employed or associated with Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither Consultant nor any person employed by or associated with Consultant shall at any time during the term of this Agreement obtain or acquire any interest that

would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq*. of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the rates set forth in the Proposal.

E. Compliance With Laws and Grants.

1. Compliance with Laws. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq*. The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement or the Services. Further, the Consultant shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act.

2. Liability for Noncompliance. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors, performance of, or failure to perform, the Services or any part thereof.

3. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

F. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement (***"Event of Default"***), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

G. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

H. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to, vendors shall be subject to the approval of the Village Board of Trustees. For purposes of this Section 7.H, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the Village. The Village shall not be liable to any vendor or third party for any agreements made by the Consultant without the knowledge and approval of the Village Board of Trustees.

I. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance and completion of the Services and with any other consultants engaged by the Village.

J. News Releases. The Consultant shall not issue any news releases, advertisements, or other public statements regarding the Services without the prior written consent of the Village Manager.

K. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received from the Village by the Consultant in connection with any or all of the Services to be performed under this Agreement (***"Documents"***) shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Consultant in accordance with all applicable statutory procedures.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Consultant, and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or by (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 8.D, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Lincolnwood
Village Hall
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712
Attention: Village Manager

With a copy to:

Holland & Knight LLP
131 S. Dearborn, 30th Floor
Chicago, Illinois 60603
Attention: Steven M. Elrod, Village Attorney

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

The Lakota Group
116 West Illinois Street, Floor 7
Chicago, Illinois 60654
Attention: Kevin Clark

With a copy to:

_____
_____
_____
_____

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

J. Authority to Execute.

1. The Village. The Village hereby warrants and represents to the Consultant that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

2. The Consultant. The Consultant hereby warrants and represents to the Village that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

L. Waiver. Neither the Village nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Consultant's right to enforce such rights or any other rights.

M. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

N. Grammatical Usage and Construction. In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

O. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

P. Headings. The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

Q. Exhibits. Exhibit A attached to this Agreement is, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

R. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of July, 2018.

ATTEST:

VILLAGE OF LINCOLNWOOD

By: _____
Beryl Herman, Village Clerk

By: _____
Timothy Wiberg, Village Manager

ATTEST:

CONSULTANT

By:_____

Title:_____

By: _____

Its: _____

EXHIBIT A

PROPOSAL

The following scope of services outlines the Team's proposed approach to the North Gateway Sub-Area Plan, as determined by the tasks requested in the Village's RFP and the collective experience of Project Team members on a range of similar efforts. As the result of our experience with projects of this nature, in addition to our familiarity with the area of study, our team is confident it can meet the Village's desired five (5) month timeline and proposed budget, as detailed on the following pages.

PHASE 1: ANALYZE & ENGAGE

TASK 1.1: Data Collection & Analysis/ Review Studies
Upon execution of the project contract, the Lakota Team will immediately begin reviewing relevant plans, studies, zoning and land use regulatory codes, and ordinances. Critical policy documents, such as the Village's recently adopted Comprehensive Plan, will serve as benchmark's for identifying project goals and evaluating resulting policy proposals. This examination will also include high-level market, demographic, transportation, and infrastructure conditions.

Utilizing data and base material from the Village, the team will develop accurate and updated base information and materials for the target study area. A simple summary of the existing policy environment—including an analysis of potential overlaps or misalignments within the Village's established guidelines and regulation—will be incorporated into the "Issues and Opportunities" memorandum identified in Task 1.7.

TASK 1.2: Kick-off Meeting and Project Area Tour (Meeting #1)
The Team will conduct a kick-off meeting with City staff (Staff) and any pre-determined Steering Committee delegates to discuss the study area, project goals, available resources, and schedule. Discussion will also determine relevant stakeholders, including business representatives, property owners, residents, public officials, community, and civic leaders.

As part of this kick-off meeting, the Team will tour the study area with Staff and the Steering Committee to better understand existing conditions, site character, and relationships and opportunities to be considered. Discussions should also seek to identify a range of development scenarios or options to be studied.

TASK 1.3: Steering Committee Kick-off (Meeting #2)
Based on discussions with Village Staff, a formal Steering Committee will be established through which information and feedback can be received throughout the course of the planning effort. The first Steering Committee meeting will introduce the Team, highlight initial observations, and work to determine a set of initial plan goals to help guide future efforts.

TASK 1.4: Engagement Plan
Based on discussions at the kick-off meetings, the Team will prepare a public engagement plan to reflect the most effective means to engage all community stakeholders during the process. The Team will employ outreach tools that effectively gain community input tailored to the character and demographic profile. Lakota has the range of tools—paper, personal, and electronic—to ensure that we efficiently and meaningfully connect with the community.

TASK 1.5: Meeting with Touhy/Lincoln Property Contract Purchaser
The Team will meet with the contract purchaser and design team of the Touhy/Lincoln property to discuss design intent and proposed uses of the property.

TASK 1.6: Site Conditions Analysis
The Team will analyze land uses and streetscape conditions—as well as access, multi-modal transportation, and circulation—to better understand the planning context, opportunities, and constraints of the site through digital sources and onsite observations.

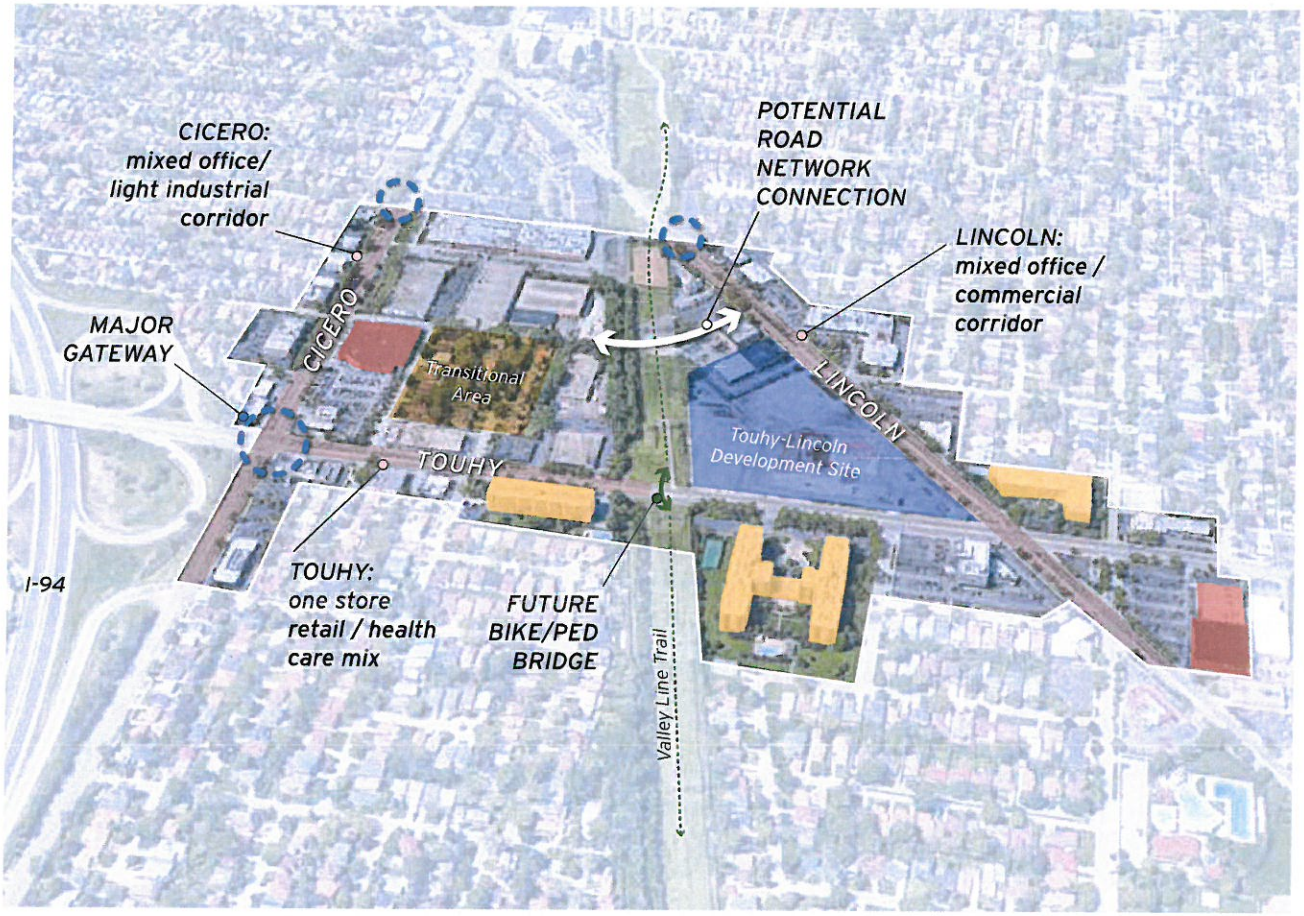
Based on this analysis, the team will develop drawings and exhibits that illustrate physical conditions, buildings, transportation and vehicular access, pedestrian and bicycle trails, park/recreation/green space areas, civic facilities, businesses, and developable sites.

TASK 1.7: Community Open House #1 (Meeting #3)
As part of the initial conditions analysis, a Community Open House will be conducted to introduce the Team and North Gateway Sub-Area planning effort, ask questions, and gain direct insight into the community's local expertise. Exercises designed to receive feedback on development and public realm character will also be conducted to help establish a direction for future improvements.

TASK 1.8: Issues and Opportunities Memorandum
Following the assessment and initial engagement efforts, the Team will prepare a concise memorandum that summarizes the analyses, including land use, infrastructure, zoning, physical conditions, transportation, and development issues/ opportunities. This Issues and Opportunities Memorandum will be delivered to Staff and the Steering Committee and establish overarching planning objectives for subsequent tasks. Comments and feedback from Staff and Steering Committee members will be incorporated into a revised draft of the memorandum.

PHASE 1 ASSUMED TIMELINE: 2 MONTHS

Local Context Awareness



PHASE 2: ENVISION

TASK 2.1: Preliminary Land Use and Development Recommendations

Based on the findings of the Memorandum, the Team will prepare preliminary land use and development recommendations that include:

- High-level district organizational framework to emphasize overall planning objectives.
- Future land use strategies.
- General plan and 3D massing visualizations of key redevelopment opportunities.
- Urban design and placemaking enhancements.

TASK 2.2: Preliminary Transportation Recommendations

The Team will prepare preliminary transportation recommendations that include:

- Local street connections and design characteristics (conceptual cross-sections).
- Bicycle and pedestrian improvements.
- Enhanced bus transit integration.

TASK 2.3: Staff & Steering Committee Review Meeting (Meeting #4)

The Team will review the preliminary land use, development, urban design and transportation recommendations with Staff and the Steering Committee. The Team will also identify issues or concerns ahead of public roll-out of planning ideas and concepts, and establish a clear direction for any critical refinements.

TASK 2.4: North Gateway Plan Public Workshop (Meeting #5)

In collaboration with the Village, the Team will conduct a Plan Commission Workshop to review concepts and the preliminary land use, development, and transportation recommendations. Feedback received will be incorporated into plan recommendations and strategies, as appropriate.

PHASE 2 ASSUMED TIMELINE: 2 MONTHS

PHASE 3: IMPLEMENT

TASK 3.1: Implementation Recommendations
The Team will prepare a summary of key implementation actions related to proposed land use and development strategies, zoning and development regulations, jurisdictional coordination with transportation providers, and required infrastructure improvements.

TASK 3.2 : Final Staff & Steering Committee Review Meeting (Meeting #6)
The Team will review the final North Gateway Sub-Area Plan proposals and recommended implementation strategies with Staff and the Steering Committee and incorporate any final changes/ edits.

TASK 3.3: Presentation to Mayor and Board of Trustees (Meeting #7)
The Team will present the refined land use, development, and transportation recommendations to the Mayor and Board of Trustees. The presentation will also include feedback obtained from the Staff, Steering Committee, and other stakeholders.

TASK 3.4: Final North Gateway Sub-Area Plan
The Team will refine and formalize land use, development, urban design, and transportation recommendations, and implementation strategies based on feedback from the Mayor and Board of Trustees.

TASK 3.5: Final Presentation to Mayor and Board of Trustees (Meeting #8)
The Team will present the final North Gateway Sub-Area Plan to the Mayor and Board of Trustees, and community at-large. Following the formal adoption of the plan, a final document will be provided to the Village in electronic format and as two (2) hard copies.

PHASE 3 ASSUMED TIMELINE: 1 MONTH

Cost Estimate

The following cost proposal is based on the general approach described in the preceeding section. The project team anticipates working with the Villge to refine the final scope tasks and deliverables, as well as the associated budget.

Village of Lincolnwood RFP: Planning Services for North Gateway Sub-Area November 10, 2017 Work Scope//Tasks/Hours/Fees	THE LAKOTA GROUP.				Gewalt Hamilton Associates, Inc.		
	Staff Hours				Staff Hours		
	A	B	C	D	A	B	C
PHASE 1: ANALYZE & ENGAGE							
Task 1.1: Data Collection & Analysis/ Review Studies			2	4			
Task 1.2: Kick-off Meeting and Project Area Tour (Meeting #1)	*comp (2)*	2	2	2			
Task 1.3: Steering Committee Kick-off (Meeting #2)	*comp (2)*	2	2		2		
Task 1.4: Engagement Plan			1	2			
Task 1.5: Site Conditions Analysis			4	8		1	2
Task 1.6: Community Open House #1 (Meeting #3)		2	2	4			
Task 1.7: Issues and Opportunities Memorandum		1	2	5			
Subtotal Hours	comp (4)	7	15	25		1	2
Subtotal Fees	$0	$1,610	$2,250	$3,250		$138	$220
Total Phase 1 Fee by Firm	$7,110				$358		
Total Phase 1 Fee: $7,468							
PHASE 2: ENVISION							
Task 2.1: Preliminary Land Use and Development Recommendations	1	2	6	8			
Task 2.2: Preliminary Transportation Recommendations					1	2	4
Task 2.3: Staff & Steering Committee Review Meeting (Meeting #4)		2	2				
Task 2.4: Community Open House #2 (Meeting #5)		2	2	6	2		
Subtotal Hours	1	6	10	14	3	2	10
Subtotal Fees	$260	$1,380	$1,500	$1,820	$504	$276	$1,100
Total Phase 2 Fee by Firm	$4,960				$1,880		
Total Phase 2 Fee: $6,840							
PHASE 3: IMPLEMENT							
Task 3.1: Implementation Recommendations	1	2	6	6	1		6
Task 3.2 : Final Staff & Steering Committee Review Meeting (Meeting #6)	*comp (2)*	2	2		2		
Task 3.3: Presentation to Mayor and Board of Trustees (Meeting #7)	1	1					
Task 3.4: Final North Gateway Sub-Area Plan	1	4	8	12			
Task 3.5: Final Presentation to Mayor and Board of Trustees (Meeting #8)	1	1					
Subtotal Hours	4	10	16	18	3		6
Subtotal Fees	$1,040	$2,300	$2,400	$2,340	$504	$0	$660
Total Phase 3 Fee by Firm	$8,080				$1,164		
Total Phase 3 Fee: $9,244							

Project Fee Total =	**$23,552**
Expense Estimate (5% of Fee) =	**$1,178**
Total Project Budget =	**$24,730**

Staff Categories	
A. Principal	$260
B. Director of Design	$230
C. Senior Associate	$150
D. Associate	$130

Staff Categories	
A.Sr Trans. Engineer	$168
B. Civil Engineer	$138
C. Trans. Planner	$110

Any additional services requested of the team beyond those listed in the project approach will be conducted on an hourly basis and billed according to our current billing rates. If requested, a fee estimate will be provided for a task or an assignment based on a defined work scope.

Lakota Billing Rates (2017):

Principal:	$260
Director of Design:	$230
Senior Associate:	$150
Associate:	$130

Gewalt Hamilton Associates Billing Rates (2017):

Senior Transportation Engineer	$168
Civil Engineer	$138
Transportation Planner	$100

Reimbursable expenses will be billed at 1.1 times direct expense to cover administration and will include:

- Travel for field work/site visits to review landscape installation (mileage/tolls/parking/cabs/airfare/out-of-region meals & lodging)
- Delivery (faxes/postage/messenger/express)
- Copying/Reproduction
- Computer Plots
- Long Distance Communication
- Renderings/Models (if requested by client)
- Special Supplies (if extra markers/graphic tape/foam boards needed)
- Miscellaneous (municipal documents, special reports, data)

This proposal does not include the following tasks:

- Detailed Design Drawings or Construction Documents
- Illustrative renderings (if needed, Lakota can provide a separate proposal)
- Property or legal surveys
- Detailed market analysis
- Minor revisions to the report and drawings are included as part of this work scope and fee proposal. Substantial changes to the general scope or area context, site plan, or its related elements/features shall be considered outside of the work scope of this proposal.

THE LAKOTA GROUP.

VILLAGE OF LINCOLNWOOD

PLANNING SERVICES FOR THE NORTH GATEWAY SUB-AREA

The Lakota Group

Gewalt Hamilton Associates

PLANNING SERVICES RFP FOR THE NORTH GATEWAY SUB-AREA

THE LAKOTA GROUP
116 W. Illinois Street | Floor 7 | Chicago, Illinois 60654
Contact: Kevin Clark, AICP
E: kclark@thelakotagroup.com
P: (312) 467-5445 x 206

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Return to VB Agenda

THE LAKOTA GROUP.

November 7, 2017

Doug Hammel, AICP
Development Manager
Village of Lincolnwood
dhammel@lwd.org

116 West Illinois Street
Floor 7
Chicago, Illinois 60654
p 312.467.5445
f 312.467.5484

thelakotagroup.com

Re: RFP for Planning Services for the North Gateway Sub-Area

Dear Mr. Hammel,

The Lakota Group, along with ***Gewalt Hamilton Associates,*** is excited to submit the following professional services proposal to assist the Village of Lincolnwood with creating a plan that envisions the North Gateway Sub-Area as a vibrant place and destination, but also to provide realistic strategies to inspire positive change. Here is why we think we are just the right team for the job:

- **We are creative planners and urban designers,** skilled at activating sites, districts, downtowns, and neighborhoods, that incorporate strategies for placemaking and aesthetics, economic development, community engagement, effective public-private partnerships, multi-modal transportation, and sustainability and resiliency.
- **We know Lincolnwood.** Our team members have completed multiple initiatives for Lincolnwood, including the recently completed Touhy-Lincoln Development Study, which established a vision for the former Purple Hotel Site.
- **We roll up our sleeves and work** with political leaders, organizations, business owners, residents, developers, and other stakeholders to create positive dialogue from the beginning. We strive to pinpoint the qualities that make each place unique and to build ideas and visions from those assets.
- **We ensure our plans are implementable.** Our plans and concepts not only generate excitement and community consensus, they are also accompanied by realistic implementation actions that ensure that the plan vision, goals, and initiatives—whether a new development or a new downtown festival—come to fruition. And the result of our work is proven. We've transformed districts and downtowns throughout the country that have resulted in significant economic development initiatives, people-filled spaces, and innovative transportation improvements.

Our Team relishes the opportunity to immerse ourselves in this process and continue working with the Village to create an exciting vision for this area. As you will see in this proposal, we are passionate about planning and design and we love engaging people to help them improve their community. We look forward to discussing our submittal with you and your selection committee. Please feel free to contact me with any questions you may have. You can reach me directly at sfreres@thelakotagroup.com or at (312) 467-5445 x 202.

Sincerely,

Scott Freres, PLA ASLA
President, The Lakota Group

Project Statement

The Lakota Group Team is pleased to provide this professional services proposal to assist the Village of Lincolnwood with the future planning of the North Gateway Sub-Area. Based on our team's familiarity with the sub-area and the Village, in addition to our deep experience with district planning efforts, we are truly qualified to help establish a vision for the area that capitalizes on its regional connectivity and unique role within the community.

The Lakota Group brings creative solutions that inspire action and result in beautiful, people-driven places. Our firm has over 24 years of experience in creating successful urban design/planning, landscape architecture, historic preservation, community engagement plans, programs, and implementation strategies. With these skills and sensibilities, we create plans that build connections between people, their environments, and their history. We also believe that plans and ideas should be achievable, grounded in market realities, and include implementation strategies that help a community realize its vision.

Lakota has significant experience in creating vibrant, walkable places in communities across the country. Our work always begins with the community itself–its values, history, and goals–to create a customized vision for the future that will be embraced and realized by the community. As such, we anticipate working closely with the Village of Lincolnwood–in addition to area land owners, business owners, residents, and other local stakeholders–as we analyze and prepare land planning, economic development, urban design, and placemaking strategies for this key district.

Our land planning and development studies examine:

- **form**: overall site building massing, orientation, and scale
- **land use mix & density**: intensity of use; area buffers/ land use transitions
- **market conditions**: area demographics, high-level market conditions, and local economic assets; jurisdictional boundaries and TIF district impacts
- **infrastructure**: site and area utilities and infrastructure conditions and needs
- **transportation**: public transportation connections and opportunities; pedestrian and biking experience and connectivity; parking and loading needs; site and area access and circulation
- **gateway, signage, and branding**
- **landscape architecture**: open space/and parkland needs and connections; site and surrounding corridor landscape character
- **metrics**: square footages, density, parking ratios, site coverage, etc.).

Our Approach

The result of our team's vast experience in Lincolnwood and its neighboring communities is a keen awareness of the North Gateway Sub-Area's locational advantages in connecting the Village to surrounding communities via Touhy, Lincoln, and Cicero Avenues. The Sub-Area is also the Village's gateway to the wider metropolitan region via its immediate proximity and access to the I-94 Expressway off of Touhy Avenue. This connectivity provides direct opportunities for economic development, which will form the underlying basis of Lakota's approach to planning within the district.

However, in our experience, economic development is not built on land use policy and market strategy alone, but is also directly influenced by urban design enhancements that benefit community identity and placemaking. This is especially relevant along the Touhy Avenue corridor, which serves as the community's "front door." Current visual conditions and development patterns do not reflect this reality as successfully as they could. Upon implementation, district improvements should result in a clear understanding among both residents and visitors that they have entered the Village and are made aware of the many assets of the Sub-Area and Village, in general.

In preparing the recently-adopted Touhy-Lincoln Development Study, which solidified the former Purple Hotel site's importance as a local focal point and development catalyst, we also identified the significance of establishing better physical connectivity and a complementary mix of land uses in implementing the Village's vision for the site. It is through this understanding that our project team will approach the North Gateway Sub-Area Plan.

Our approach to this Plan begins with an appreciation of two forms of knowledge: local and expert. Local knowledge is information obtained from residents, business owners, local officials, and people employed in and visiting the community. It includes what these individuals perceive currently works well and what they believe to be an issue. Information will be obtained through a traditional public outreach effort as well as through the review of previously completed studies and plans for the Village of Lincolnwood. Our approach will incorporate decisions and policies already developed for the community, as applicable, without repeating what has already been done.

Local knowledge will also include our decades of experience in the community. Gewalt Hamilton served as the Village Engineer from 1992 through 2012; they have unmatched familiarity with the Village's infrastructure and its operations, as well as Village staff and constituents. Gewalt Hamilton helped developed the Lincoln Avenue Corridor Plan, and was instrumental in the Touhy Avenue streetscape improvements. Their experience on these and other projects provides a personal understanding of the Village's goals for growth and development, and an awareness of the role transportation plays in the Village's economic vitality and character. This knowledge, combined with that of residents, business owners, and Village staff, will guide and influence our Team's recommendations.

Our approach will also be guided by expert knowledge: industry standards and our team's technical practice and training. Recommendations will adhere to the current national guidelines of the ITE, MUTCD, FHWA, AASHTO and current research by NACTO, along with local and IDOT guidelines, as applicable. We will draw upon a host of traffic data to establish a comprehensive overview of existing conditions. Our recommendations will suggest innovative treatments designed to improve traffic flow, enhance safe cycling and pedestrian activity and improve connectivity of pedestrian and bicycle routes, as well as parking and access management to stimulate the economic growth in the area. Incorporating both local and expert knowledge translates into an energetic, holistic approach that combines practical engineering with user-based planning concepts. The result is a cohesive plan for strategic growth and development that addresses the safety of all modes while improving the economic vitality of the sub-area.

THE LAKOTA GROUP.

ALLIES IN PLACE

PERSONNEL QUALIFICATIONS

Firm Profile

Team Chart

Bios

Resumes

Heart & Soul

The Lakota Group is a team of talented planners, designers, and strategic thinkers powered by a passion to offer creative solutions.

Our defining attribute is fostered through a team-based approach to project management centered on positive dialogue. Led by our drive to institute change in a sustainable way, Lakota associates abide by a process that combines critical thinking and community engagement. The result? A practice that seeks to produce the most effective solutions, carefully balancing the real with the ideal.

Our quest is simple: we want to improve communities.

By engaging local residents through workshops, discussions, and surveys, we strive to pinpoint the opportunities for improvement. We want clients to help us place ourselves in their frame of context: what would we want if we were the ones living in their town? Working in their building? Raising a family in their neighborhood? We want to listen, and we want to talk, and then we want to listen some more. Lakota acknowledges the issues, while also recognizing the strengths, shedding light on the qualities that make a community unique, and brainstorming the ways upon which they can be built.

Since the firm's conception in 1993, The Lakota Group (an Illinois Corporation) has completed award-winning master plans in more than 500 towns and cities across the country, gaining recognition for its work in placemaking, planning, and historic preservation.

Lakota enjoys the opportunity to work with local communities, which is reflected in its name: "Allies," the English translation of the Native American word, Lakota.

OUR SERVICES

Planning • Urban Design • Landscape Architecture • Historic Preservation • Community Engagement

PERSONAL QUALIFICATIONS: TEAM CHART

The Lakota Team has the skills and expertise necessary to assist the Village of Lincolnwood with a successful master planning process. While other staff members will be used as necessary, the following key staff will be involved throughout the process:

The Lakota Group

PRINCIPAL-IN-CHARGE

SCOTT FRERES PLA President

Scott is the principal and co-founder of The Lakota Group, and has nearly 30 years of experience in design and planning projects. As an industry leader in sustainable urban design, Scott has spoken at numerous conferences for various planning, recreation and conservation organizations. Scott's ability to take a fresh, simple and inclusive approach to problem solving has established The Lakota Group's reputation as a creative leader in the industry.

***Role:** Scott will be the principal-in-charge for this process and will provide oversight and quality control.*

PROJECT MANAGER

KEVIN CLARK PLA AICP Director of Design

Kevin brings 17 years of experience in urban planning and landscape architecture to The Lakota Group, where he oversees the firm's urban design projects. His award-winning portfolio spans downtown, transit-oriented and neighborhood revitalization plans, physical and economic development strategies, and innovative design of open spaces and public places. He is passionate about dynamic and interactive public processes and works to integrate innovative technology throughout all of Lakota's projects.

***Role:** Kevin will oversee urban design analysis, land planning, and implementation strategies.*

MICHAEL KRITZMAN AICP Senior Associate

Michael is an urban designer and planner with experience working on a range of environmental design and planning projects nationwide. His expertise is in preparing development concepts and strategic plans for both public and private sector projects, with a particular focus on urban revitalization and place-making.

***Role:** Michael will assist the team with site analysis, development feasibility, and land use strategies, in addition to overseeing community engagement and graphic development.*

SIRAJ AFSAHANI Associate

Siraj is an architect and urban planner with experience in different fields of design. His portfolio includes a range of projects, such as playgrounds, park master plans, unconventional public spaces, and urban restoration.

***Role:** Siraj will assist the Team with branding, graphics creation, and the public outreach process.*

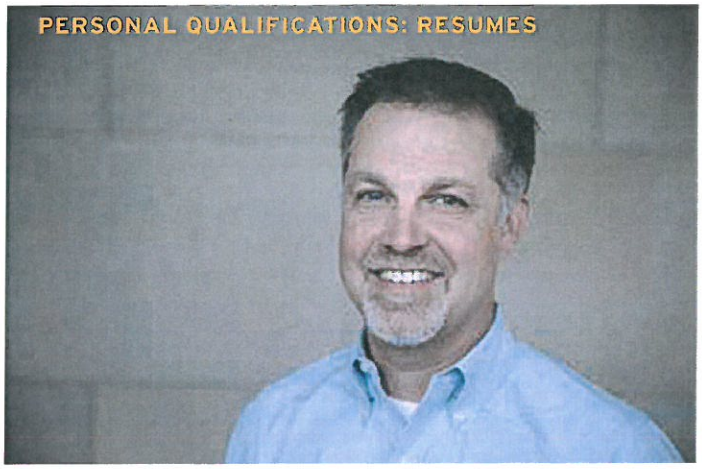
Gewalt Hamilton & Associates

BILL GRIEVE P.E. PTOE Senior Transportation Engineer
William C. Grieve, Senior Transportation Engineer, has over 35 years of specialized experience in transportation planning and traffic engineering. His clients include municipalities, school districts, hospitals/medical centers, park districts, and developers and their consultants.

LYNN MEANS P.E. PTOE Senior Transportation Engineer
Lynn M. Means is a Licensed Professional Engineer with 20 years of experience, specializing in traffic engineering and transportation planning. From a planning perspective, she develops future traffic forecasts and assesses corridor needs in terms of lane capacity and traffic control. She provides input on the decision-making process for traffic signal installations, roadway widening, and geometric improvements. Her experience covers both the public and private sectors, with clients including County and State Highway Agencies, municipalities, retail and residential developers, school districts, park districts and hospitals/ medical centers.

MICHAEL MCFADDEN P.E. ENV.SP. Civil Engineer
Mr. McFadden is a Civil Engineer with four years of industry experience. His emphasis is on municipal engineering and stormwater management, specializing in sustainable stormwater infrastructure. Mr. McFadden helps clients bring projects from initial concept through construction, coordinating with clients, regulatory agencies, stakeholder groups, and contractors. His responsibilities typically include preparation of construction documents, performing site evaluations, and conducting cost-benefit analyses.

JUSTIN ORTIZ Transportation Planner
Justin T. Oritz is a Transportation Planner with primarily transportation and traffic engineering and planning experience. As a student at Iowa State University, Justin spent summers since 2011 working as an intern with GHA in the Vernon Hills office. Justin's full-time experience includes Transportation Planning Studies, Comprehensive Planning Studies, Corridor Studies, Traffic Impact Studies, as well as Parking Demand Analyses.



THE LAKOTA GROUP.

Scott Freres, PLA, ASLA

President | 1993-Present

Scott is the President and co-founder of The Lakota Group, and has over 30 years of experience in designing and shaping communities and open spaces around the country. As an industry leader in sustainable design, Scott has worked with cities, towns, developers, institutions, and non-profit agencies, using his skills placemaking and urban design to create beautiful and engaging places. Scott's ability to take a fresh, simple, and inclusive approach to problem solving has established The Lakota Group's reputation as a creative leader in the industry.

SIGNATURE PROJECTS

Downtown Strategic Development Plan - Kenosha , Wisconsin
Lakota led a multi-disciplinary planning team to prepare a downtown revitalization plan that outlined key strategies for business development, parking and transportation , historic preservation and adaptive use, waterfront enhancements, urban design and organizational development.

MedQuarter Master Plan - Cedar Rapids, IA
The Lakota Group led a team to develop a master plan for Cedar Rapids MedQuarter, an emerging campus near their downtown with two hospitals and an independent physicians clinic. The goal is to establish Cedar Rapids as a medical destination that will fuel economic development and enhance the quality of life within the community. Scott was Principal-in-charge leading this project.

Village Center Master Plan - Wilmette, IL
Lakota and its team of subconsultants prepared a master plan for the improvement and development of Wilmette's traditional downtown and train station area. The plan reorganized inefficient commercial buildings, called for mixed-use development, and enhanced the central village green. Scott was Principal-in-charge and led the development of planning and urban design concepts as well as delivering public presentations.

Illinois Medical District Master Plan- Chicago, IL
Lakota assisted in the master plan for IMD which defined significant changes to the area's physical conditions, infrastructure, and streetscape. Lakota was also engaged for nearly 10 years after the master plan completion to provide ongoing planning and design services within the District. Scott assisted with the development of the original master plan and more recently led Lakota in preparation of planning and design concepts.

Downtown Master Plan - Evanston, IL
The Lakota Group led an intense public engagement process that included a week-long charrette. The final plan called for changing city zoning requirements to a form-based approach and concentrating higher-density, mixed-use development in the downtown core.

Eddy Street Commons Master Planning - South Bend, IN
After the successful design and completion of the award-winning Eddy Street Commons mixed-use district, The Lakota Group was retained to continue planning the next phase of the neighborhood's revitalization. Working with the University of Notre Dame, Lakota has developed a series of "new urban" mixed-use plans that include a range of land uses, such as commercial, multi-family and single-family residential, office, and community uses. Lakota has remained the planning consultant for the University as a development team refines the mix of uses and works toward implementation.

Education

University of Wisconsin - Madison
Bachelor of Science in
Landscape Architecture
(1986)

Organizations

- American Society of Landscape Architects
- American Planning Association
- American Institute of Architects
- Wisconsin Alumni Association - Alumni Park Design Committee
- Lambda Alpha International
- Urban Land Institute
- Illinois Park & Recreation Association
- Society for Environmental Graphic Design
- Village of Winnetka Plan Commission & Design Review Board - Former Member
- Winnetka Parks Foundation Teaching Professional Architect - State of Illinois

Accredidations

- Professional Landscape Architect - State of Illinois

Experience

Years with Lakota: 23
Years of Practice: 30

THE LAKOTA GROUP.

Kevin Clark, PLA, AICP

Director of Design | 2005-Present

Kevin brings 17 years of experience in urban planning and landscape architecture to The Lakota Group, where he oversees the firm's urban design projects. His award-winning portfolio spans downtown, transit-oriented and neighborhood revitalization plans, physical and economic development strategies, and innovative design of open spaces and public places. He is passionate about dynamic and interactive public processes and works to integrate innovative technology throughout all of Lakota's projects.

SIGNATURE PROJECTS

Former Purple Hotel Site Redevelopment Plan - Lincolnwood, IL
In early 2017, The Lakota Group conducted a conceptual site planning study to examine the approximately 8.4-acre vacant site at the Touhy-Lincoln intersection in Lincolnwood, Illinois. Other adjacent underutilized properties were also considered part of this planning exercise.

Eddy Street Commons Master Planning - South Bend, IN
After the successful design and completion of the award-winning Eddy Street Commons mixed-use district, The Lakota Group was retained to continue planning the next phase of the neighborhood's revitalization. Working with the University of Notre Dame, Lakota has developed a series of "new urban" mixed-use plans that include a range of land uses, such as commercial, multi-family and single-family residential, office, and community uses. Lakota has remained the planning consultant for the University as a development team refines the mix of uses and works toward implementation.

St. Cloud Placemaking Plan - St. Cloud, MN
Lakota led a team that identified placemaking strategies and opportunities to enhance the community's quality of life. The process built upon several of the city's placemaking components mentioned in previous planning projects.

North Topeka Arts District Revitalization Plan - Topeka, KS
Lakota prepared a revitalization plan focused on placemaking and the arts for the North Topeka Arts District (NOTO). Working with the non-profit North Topeka Arts District Board and a volunteer steering committee composed of district property owners, artists and businesses, Lakota prepared design concepts for building and streetscape enhancements, sculpture gardens, public spaces, development sites, and small and large scale placemaking projects.

Uptown Redevelopment Master Plan - Park Ridge, IL
Award-winning master plan and urban design project that revitalized a key, multi-block area through streetscape and branding design that establishes the theme for future redevelopment efforts throughout Uptown; served as project manager. Custom gateways, kiosks, and directional signs were developed that echo the style of the local landmark Pickwick Theater.

Village Center Master Plan - Wilmette, IL
Lakota and its team of subconsultants prepared a master plan for the improvement and development of Wilmette's traditional downtown and train station area. The plan reorganized inefficient commercial buildings, called for mixed-use development, and enhanced the central village green. Scott was Principal-in-charge and led the development of planning and urban design concepts as well as delivering public presentations.

Education

University of Illinois at Chicago
Masters in Urban Planning & Policy
(2006)

University of Kentucky
Bachelor of Science in
Landscape Architecture
(2000)

Organizations

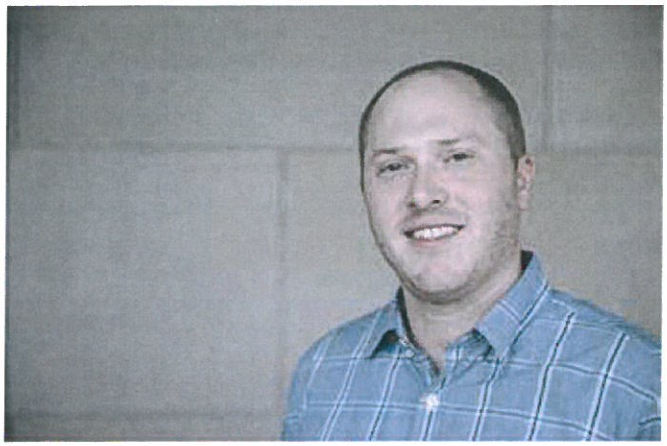
- American Planning Association
- Congress for New Urbanism
- American Institute of Architects, Associate Member
- APA Mentorship Program
- Lambda Alpha, ELY Chapter
- Uptown Development Partners
- Greentown Advisory Committee (2014)
- American Society of Landscape Architects Awards Jury (2014)
- UIC Professional Development Panel (2010)

Accredidations/Awards

- Professional Landscape Architect State of Illinois
- American Institute of Certified Planners
- Featured Alumni Profile, UIC MUPP Student Website
- Featured Alumni Profile, UKLA Program Website

Experience

Years with Lakota: 12
Years of Practice: 17



THE LAKOTA GROUP.

Michael Kritzman, AICP

Senior Associate | 2012-Present

Michael is an urban designer and planner whose work encompasses a wide range of scales and project types, from neighborhood parks to urban districts to comprehensive plans. On each project, he brings a passion for the process of making vibrant and livable places, with an added focus on economic development. A key goal is to ensure that the final design is aligned with market realities so that Lakota's plans are buildable. Michael also has extensive experience in assisting his clients in packaging and marketing projects for public and municipal approval and funding.

SIGNATURE PROJECTS

Former Purple Hotel Site Redevelopment Plan - Lincolnwood, IL
In early 2017, The Lakota Group conducted a conceptual site planning study to examine the approximately 8.4-acre vacant site at the Touhy-Lincoln intersection in Lincolnwood, Illinois. Other adjacent underutilized properties were also considered part of this planning exercise.

Touhy Triangle Master Plan - Niles, IL
The Touhy Triangle Master Plan provides the Village of Niles with the land use framework necessary to achieve the community's vision for a new mixed-use town center. The Plan explored a range of development concepts that allowed for flexibility of use, diverse ownership conditions, phasing alternatives, and evolving real estate market factors. Michael served as project manager and lead the preparation of the Master Plan.

North Topeka Arts District Revitalization Plan - Topeka, KS
Lakota prepared a revitalization plan focused on placemaking and the arts for the North Topeka Arts District (NOTO). Working with the non-profit North Topeka Arts District Board and a volunteer steering committee composed of district property owners, artists and businesses. Lakota prepared design concepts for building and streetscape enhancements, sculpture gardens, public spaces, development sites, and small and large scale placemaking and public art projects.

Downtown Strategic Development Plan - Kenosha, WI
Lakota led a planning team that included TY Lin International and the CLUE Group in preparing a Downtown Strategic Development Plan for the City of Kenosha, Wisconsin. The Plan addresses land use, urban design, historic preservation, business and real estate development, development opportunity sites, marketing and promotions, and downtown management. It includes a detailed implementation strategy that focuses on "grassroots," community-initiated revitalization efforts. Michael assisted in developing plans and graphics.

Six Corners Master Plan - Chicago, IL
Lakota developed a revitalization plan for this northwest Chicago neighborhood. The plan included extensive master planning of new mixed-use developments, adaptive re-use of older buildings, and urban design solutions for improving neighborhood safety and walkability. Michael assisted with the development of analysis and land use concepts and prepared graphics for the project.

Education

Roosevelt University, Chicago
Walter E. Heller College of Business
Master of Science in Real Estate
Expected Completion - May 2018

University of Illinois
at Urbana-Champaign
Bachelor of Landscape Architecture
(2005)

Sigma Lambda Alpha Honor Society
Inductee, 2005

Organizations

- CNU Illinois - Board of Directors
- Congress for New Urbanism
- American Planning Association
- Urban Land Institute
- NAIOP Commercial Real Estate Development Association
- CoreNet Global & Chicago Chapter
- Illinois Green Business Association - Landscape Technical Advisory Committee (2014 - 2016)

Accredidations/Awards

- American Institute of Certified Planners (AICP)
- Harold E. Eisenberg Foundation Midwest Real Estate Challenge, *First Place, 2017 (Roosevelt)*

Experience

Years with Lakota: 5
Years of Practice: 11

Siraj Asfahani

Associate | 2016-Present

Siraj is an architect and urban planner with experience in different fields of design. His portfolio includes a range of projects, such as downtown Planning, placemaking, park and recreational masterplans, unconventional public spaces, and urban restoration. Siraj believes that good design is innovative, practical, and long lasting. His skill set ranges from computer-aided graphics, rendering and branding to construction drawings and onsite fieldwork.

SIGNATURE PROJECTS

Elmhurst Park District Comprehensive and Strategic Plan - Elmhurst, IL
The Lakota Group, along with a sub-consultant team, completed park, facility, and program assessments, conducted stakeholder interviews, hosted community open houses, and facilitated a statistically-valid community survey. The end result will be detailed strategies for the District's parks, facilities, and programs that pay special attention to the needs of their unique demographics. Siraj assisted Elmhurst Park District in the development of their five-year Comprehensive and Strategic Master Plan.

Downers Grove Park District Park and Recreation Master Plan - Downers Grove, IL
The Lakota Group, along with sub-consultant teams, is completing park, facility, and program assessments, conducted stakeholder interviews, hosted community open houses, and facilitating a statistically-valid community survey. Along with that we are conducting athletic field assessments to cater to residents, affiliates and non residents of Downers Grove. Siraj is working with Downers Grove Park District to develop the Park and Recreation Master Plan.

Niles Arts and Culture Plan - Niles, IL
The Lakota Group worked on the refinement of preliminary arts and culture planning concepts presented during the Community Speak-Out and the integration of community engagement findings into a Draft Arts and Culture Plan. The Draft Arts and Culture Plan outlines preliminary strategies based on critical priorities identified by the community and the Public Arts and Culture Advisory Council.

Vision Clark Street Master Plan - Chicago, IL
Rogers Park is a community on the far north side of Chicago, with Clark Street serving as the heart of the neighborhood's business district. Lakota is working with the Rogers Park Business Alliance to help engage the community and create a shared vision for the revitalization of their downtown. Branded materials created for the project brought visual unity to the engagement and planning process and were woven into concepts for placemaking and urban design improvements. This brand was extended into concepts for new wayfinding, banners and marketing materials to help visually define the neighborhood.

Juniper Park - Chicago, IL
Juniper Park, a Chicago Park District neighborhood playground located in the Lakeview neighborhood of Chicago, was in need of renovations. The Lakota Group was hired to lead the design of a new playground that included elements to stimulate children's sensory, motor, cognitive and social/emotions skills. The design includes nature-based play elements such as log steppers, log balance beams, a sand play area, a hill slide, outcropping stones, and a spray pool, as well as standard play elements including tot swings, basket swings and a rope spinner.

Education

Lebanese American University
Bachelor of Architecture
Beirut, Lebanon
(2015)

DePaul University
Master of Sustainable Urban Development
Chicago, IL
(2017)

Harvard School of Design
Executive studies in Urban Design
(Walkable City - Jeff Speck)
Boston, MA
(2016)

Organizations

- American Institute of Architects
- Chaddick Institute

Experience

Years with Lakota: 2
Years of Practice: 3

Gewalt Hamilton Associates, Inc. (GHA) is a multidisciplinary civil engineering and surveying firm with a 36-year history of municipal service. Founded in a small home office in 1981, Gewalt Hamilton began with two engineers – Dave Gewalt and Bob Hamilton – driven to deliver service that exceeded clients' expectations. Over the years, we have incorporated complementary professional services to meet the changing needs of our growing client base; traffic engineering and transportation planning grew as a natural extension of our municipal engineering roots. Today, we provide comprehensive services in the fields of Civil Engineering, Land Surveying, Construction Engineering, Traffic Engineering and Transportation Planning, Traffic Data Collection, and Environmental Consulting.

Our range of transportation planning and traffic engineering services is comprehensive, including:

- traffic data collection
- traffic impact studies
- traffic signal warrant studies
- safety studies
- parking supply and demand studies
- traffic modeling
- traffic signal and interconnect design
- traffic signal coordination and timing (SCAT)
- intersection design studies
- master transportation plans
- corridor plans
- transit oriented development
- road diets
- complete streets
- streetscape enhancements
- shared parking assessments and reconfiguration
- circulation analyses
- directional signage plans
- presentations at public hearings

The experience of our dedicated staff allows us to blend sound engineering design with creative solutions to complex, multi-faceted problems. Our objective is to produce efficient and safe multi-modal transportation solutions that improve the mobility of all users – pedestrians, cyclists, transit users, and drivers – while remaining sensitive to the context of the surrounding setting. We work closely with municipalities and governing agencies to identify and implement changes that transform their communities into an environment that improves mobility for all travel modes, increasing access to business districts and enhancing opportunities for development.

*Our **decades of service to the Village of Lincolnwood** will inform our recommendations, ensuring a **technically feasible Plan** that aligns with the **Village's vision for the future.***

Gewalt Hamilton currently serves as the traffic engineering consultant for a dozen municipalities and provides periodic traffic engineering services for numerous other municipalities, institutions and developers. The volume of projects we've completed for such a wide variety of clients in diverse communities means we've seen the full spectrum of challenges and solutions.

With over two decades of experience serving the Village of Lincolnwood, Gewalt Hamilton has an unmatched knowledge of the Village's infrastructure, as well as a unique feel for the community's culture and values. We are aware of the Village's long-term goals for growth and development, and are eager to assist with this important project. We will blend our historical knowledge of the Village with our industry expertise to provide customized, relevant recommendations for enhancing and more fully utilizing the existing assets within the North Gateway Sub Area.

GHA GEWALT HAMILTON ASSOCIATES, INC.
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847-478-9700 | www.gha-engineers.com

William C. Grieve, P.E., PTOE

Senior Transportation Engineer

Gewalt Hamilton Associates, Inc.
847-821-6228 | bgrieve@gha-engineers.com

Education

Bachelor of Science Civil Engineering, University of Illinois, Champaign-Urbana; 1978

Graduate Studies in Public Administration and Transportation, Illinois Institute of Technology

Professional Registration

Professional Engineer Province of Alberta, Canada (APEGGA)

Professional Traffic Operations Engineer (PTOE)

Memberships

Institute of Transportation Engineers

American Planning Association

Client References

Mercy Davison, Town Planner, Town of Normal, 100 E. Phoenix Avenue, Normal, IL 61761, 309-454-9590, mdavison@normal.org

Steve Gutierrez, Community Development Director, Village of Northfield, 361 Happ Road, Northfield, IL 60093, 847-784-3550, sgutierrez@northfieldil.org

Peter Peyer, Community Development Director, Village of Skokie, 5127 Oakton Street, Skokie, IL 60077, 847-933-8447, pete.peyer@skokie.org

Experience

William C. Grieve, Senior Transportation Engineer, has over 35 years of specialized experience in transportation planning and traffic engineering. His clients include municipalities, school districts, hospitals/medical centers, park districts, and developers and their consultants.

Transportation Planning / Municipal Consulting

Managed comprehensive planning and corridor studies, Central Business District/Transit Oriented Development and complete streets studies, conducted development reviews, and performed special topic investigations for dozens of Chicago-area municipalities. Participated in the transportation planning of new communities in Illinois, Texas, and Canada, including street system functional hierarchy, location, and alignment. Evaluated redevelopment proposals in Illinois, Wisconsin, Michigan, Kansas, and Texas and the Provinces of Alberta and Saskatchewan, Canada.

Traffic Engineering

Conducted Traffic Impact Studies (TIS) in over 100 Illinois municipalities, 15 states, and 3 Provinces in Canada. Evaluated and designed site plan elements (e.g. parking facilities, access intersections, and internal circulation) for retail/commercial centers, residential communities, office parks, industrial/business parks, school districts, hospitals/medical centers, mixed-use developments, and recreational facilities. Managed and conducted Intersection Design Studies (IDS) in Illinois. Provided expert testimony at public hearings in Illinois, Wisconsin, Iowa, Indiana, Michigan, Kansas, and in the Province of Alberta, Canada.

Parking

Conducted parking studies for municipalities, commercial developments, and institutional campuses, including surveying inventory, determining existing peak/daily demands, and analyzing future shared parking needs. Prepared functional design for structured and at-grade parking facilities.

Public Involvement

The following projects that Mr. Grieve managed and participated in had extensive public involvement:

- North Avenue Corridor Study – Pace / RTA
- Main Street Feasibility Study – Bloomington-Normal
- CBD/TOD Transportation and Parking Studies: Wilmette, Kenilworth, Elmhurst, Huntley, and Northbrook
- Downtown Comprehensive Traffic and Road Diet Study – Skokie
- Comprehensive Plans: Mundelein, Niles, and Oak Park
- Downtown Riverfront Redevelopment Study – Sterling
- Des Plaines 5 Corners TIF Study – Des Plaines
- Corridor Studies: Northfield Road – Northfield, Skokie Boulevard – Northbrook, Waukegan Road – Glenview; East Grand Avenue – Gurnee; Harlem Avenue, North Avenue, and Madison Street – River Forest; Central Street – Evanston; IL Rte. 60/83 - Mundelein

Lynn M. Means, P.E., PTOE

Senior Transportation Engineer

Gewalt Hamilton Associates, Inc.
847-821-6243 | lmeans@gha-engineers.com

Education

Bachelor of Science in Civil Engineering, Bradley University, 1997

Professional Registration

Illinois Licensed Professional Engineer # 062-057566

New Hampshire Licensed Professional Engineer # 11581

Professional Traffic Operations Engineer (PTOE) # 2462

Memberships

Institute of Transportation Engineers

Client References

David H. Brown, P.E., CFM, Director of Public Works/Village Engineer, Village of Vernon Hills, 490 Greenleaf Drive, Vernon Hills, IL 60061, 847-367-3726, daveb@vhills.org

Tim Halik, Village Administrator, Village of Willowbrook, 835 Midway Drive, Willowbrook, IL 60527, 630-920-2237, thalik@willowbrookil.us

Ross Klicker, Economic Development Coordinator, Village of Niles, 1000 Civic Center Drive, Niles, IL 60714, 847-588-8074, rck@vniles.com

Experience

Lynn M. Means is a Licensed Professional Engineer with 20 years of experience, specializing in traffic engineering and transportation planning. From a planning perspective, she develops future traffic forecasts and assesses corridor needs in terms of lane capacity and traffic control. She provides input on the decision-making process for traffic signal installations, roadway widening, and geometric improvements. Her experience covers both the public and private sectors, with clients including County and State Highway Agencies, municipalities, retail and residential developers, school districts, park districts and hospitals/medical centers. She has presented and fielded questions at numerous public hearings and meetings.

Traffic Engineering

Conducted and managed Traffic Impact Studies (TIS) in over 70 Illinois municipalities and 11 states. Evaluated and designed site plan elements (e.g. parking facilities, access intersections, and internal circulation) for retail/commercial centers, residential communities, office parks, industrial/business parks, pollution control facilities, school districts, hospitals/medical centers, mixed-use developments and recreational facilities. Performed signal and stop sign warrant studies, as well as sight distance studies to determine the safety, type of traffic control and feasibility of access locations. Analyzed numerous existing and proposed single and multi-lane high-capacity roundabouts. Created and utilized traffic simulation models to evaluate operations of existing and future scenarios using Synchro/SimTraffic software. Managed and conducted Intersection Design Studies (IDS) in Illinois and Functional Design Reports (FDR) in Massachusetts. Provided expert testimony at Public Hearings in IL, IN, MA and NH.

Transportation Planning

Performed numerous planning studies within downtown central business districts and town centers, as well as university, medical and recreational campuses. Studies included an analysis and review of traffic operations, circulation patterns, site access, and on- and off-street parking characteristics. Developed recommendations to improve traffic flow, access and parking; improve safety for vehicles, pedestrians and bicyclists; and enhance the overall transportation system. Locations include Crystal Lake, Elmhurst, Niles and South Elgin Naperville, IL; North Avenue Corridor; Derry, Dover, Manchester and Portsmouth, NH; the Mid-Island Area of Nantucket, MA; the University of Chicago, and the Illinois Medical District.

Municipal Consulting

Conducted reviews of traffic studies and site plans prepared by other consultants, typically at the request of municipalities who often require "third party" reviews of development applications for accuracy, completeness, and compliance with industry standards and local regulations.

Parking Studies

Conducted and managed parking studies to determine supply and demand for existing and proposed developments. Analyzed shared parking scenarios for mixed-use developments and recommended improvements to provide for the safe and efficient internal circulation of traffic.

Impact Fee Studies

Prepared impact fee studies for proposed developments submittal to municipalities and counties. Studies are prepared to determine the appropriate fee the developer of a site owes for transportation improvements.

Traffic Signal and Roadway Construction Phase Services

Provided Resident Engineering roadway and signal construction projects for quality control, quantities and differing site conditions of geometric improvements and traffic signal installations.

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847-478-9700 | www.gha-engineers.com

Michael E. McFadden, P.E., ENV.SP.

Civil Engineer

Gewalt Hamilton Associates, Inc.
847-821-6282 | mmcfadden@gha-engineers.com

Education

Bachelors of Science, Civil Engineering, St. Louis University, 2013

Professional Registration

Illinois Licensed Professional Engineer # 062.069714

Memberships

American Society of Civil Engineers

Client References

Reverend Stephen Boda, Bridge of Hope Ministries, 4001 Cottage Avenue, St. Louis, MO 63113, 314-703-2458, stboda@gmail.com

Chad Smith, VP Design and Construction, Lodging Hospitality Management, 111 West Port Plaza, Suite 500, St. Louis, MO 63146, 314-434-9500, csmith@lhmc.com

Experience

Mr. McFadden is a Civil Engineer with four years of industry experience. His emphasis is on municipal engineering and stormwater management, specializing in sustainable stormwater infrastructure. Mr. McFadden helps clients bring projects from initial concept through construction, coordinating with clients, regulatory agencies, stakeholder groups, and contractors. His responsibilities typically include preparation of construction documents, performing site evaluations, and conducting cost-benefit analyses.

Stormwater Initiatives

Prior to joining GHA, Mr. McFadden served as Project Engineer for an engineering, environmental consulting, and construction management firm in St. Louis, Missouri. Mr. McFadden was responsible for expanding the firm's service capabilities to include sustainable stormwater projects, which ranged from $180,000 to $2.8 million. He developed spreadsheet tools for performing design and sizing calculations, automating reporting, and generating cost estimates. Additional responsibilities included securing grant funding for retrofitting properties with stormwater BMPs, permitting, and business development.

Environmental Engineering

Prior to joining GHA, Mr. McFadden served as Project Manager for environmental remediation of an historic railroad parcel. Responsibilities included preparation of PS&E, as well as reports for clients and regulatory agencies; conducted facility audits, compliance investigations, and collected environmental samples; and assisted with analysis of remediation alternatives.

Development Plan Reviews, Various Municipalities

GHA currently serves as the Village Engineer for numerous municipalities in Lake and Cook Counties, including Fox Lake, Kildeer, Lake Barrington, and Long Grove. Mr. McFadden has conducted residential and commercial development reviews on behalf of these Villages. Responsibilities include review of site grading for positive drainage, ensuring water main and storm sewer service comply with regulations, reviewing as-builts for compliance with the permitted plans, and conducting final site inspections.

Callan Avenue Improvements, Evanston

Project Engineer for design of approximately 600 feet of roadway resurfacing and curb and gutter replacement. The improvements also included widening the road by 6"-12" and installation of ADA sidewalk ramps at intersections. Roadway widening was complicated by the presence of well-established trees in the ROW, some with diameters exceeding 50". The $125,000 improvement project was designed and constructed in 2017.

2017 Drainage Program, Prospect Heights

Project Engineer for design of approximately 0.5 miles of new perforated pipe in roadside ditches of six residential streets. The design challenge was adding sufficient slope to allow for positive drainage of the collected stormwater, while maintaining sufficient soil coverage to support vegetation. The project was designed and constructed in 2017 for approximately $327,000.

2018 Water Main and Roadway Improvements, Schiller Park

Project Engineer for approximately 0.5 miles of water main replacement and 1.25 miles of roadway/alley resurfacing/reconstruction, as well as adding ADA sidewalk ramps at intersections. Significant coordination was required with private utilities, and for pavement cores and soil boring CCDD testing. The project is being designed in 2017; construction is slated for 2018.

Justin T. Opitz

Transportation Planner

Gewalt Hamilton Associates, Inc.
847-821-6234 | jopitz@gha-engineers.com

Education

Bachelor of Science in Community and Regional Planning, Iowa State University, 2016

Memberships

American Planning Association

Client References

Jim McGuire, Purchasing Agent, City of Park Ridge, 505 Butler Place, Park Ridge, IL 60068, 847-318-7948, jmcguire@parkridge.us

Kelly Hamill, Director of Public Works, Village of Northbrook, 655 Huehl Road, Northbrook, IL 60062 847-664-4110, kelly.hamill@northbrook.il.us

Steve Gutierrez, Community Development Director, Village of Northfield, 361 Happ Road, Northfield, IL 60093, 847-784-3550, sgutierrez@northfieldil.org

Experience

Justin T. Opitz is a Transportation Planner with primarily transportation and traffic engineering and planning experience. As a student at Iowa State University, Justin spent summers since 2011 working as an intern with GHA in the Vernon Hills office. Justin's full-time experience includes Transportation Planning Studies, Comprehensive Planning Studies, Corridor Studies, Traffic Impact Studies, as well as Parking Demand Analyses.

Uptown Parking Study, Park Ridge
Prepared Uptown Parking Study which provided a basis for addressing parking issues within the Uptown area. Mr. Opitz was responsible for documenting existing conditions, coordinating efforts for successful public outreach, and providing viable strategies and recommendations that the City could readily implement. He also attended multiple progress meetings throughout the project duration and presented findings to the Committee of the Whole.

Skokie Boulevard Area Traffic Study, Northbrook, Illinois
Evaluated traffic and crash data along Voltz Road in order to identify improvements to the safety and efficiency of the corridor. Mr. Opitz prepared multiple exhibits outlining traffic calming measures and introducing signage and operational recommendations to improve safety for motorists, cyclists, and pedestrians.

Northfield Road Corridor Study, Northfield, Illinois
Analyzed existing transportation characteristics of the corridor and attended multiple progress meetings. Reviewed circulation and access for chosen redevelopment sites, as well as assisted in the implementation plan.

Wayfinding Signage Plan, Orland Park, Illinois
Coordinated with the lead planning consultant and prepared sketches and renderings for the wayfinding signage plan. Utilized the MUTCD to determine design specifications.

Comprehensive Transportation Planning Studies
Assisted in planning studies by conducting field reconnaissance and developing specific recommendations. His comprehensive planning efforts were done in well-developed, as well as developing communities with incomplete transportation networks.

Traffic Engineering
Assisted in Traffic Impact Studies (TIS) around the Chicagoland area, including the City of Chicago. For these studies, he calculated trip generation for proposed developments, prepared project traffic assignments, and analyzed intersection capacity. Justin also helped with Parking Demand Analyses including analyzation of ordinances to determine parking capacities.

Software Proficiency
Over the course of school and working four summer internships for GHA Justin has gained skills in the following:

- AutoCAD Civil 3D
- ArcGIS 10.2
- Highway Capacity Software (HCS)
- AutoTURN
- Surveying/Total Station Operation

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847-478-9700 | www.gha-engineers.com

THE LAKOTA GROUP.

RELEVANT EXPERIENCE

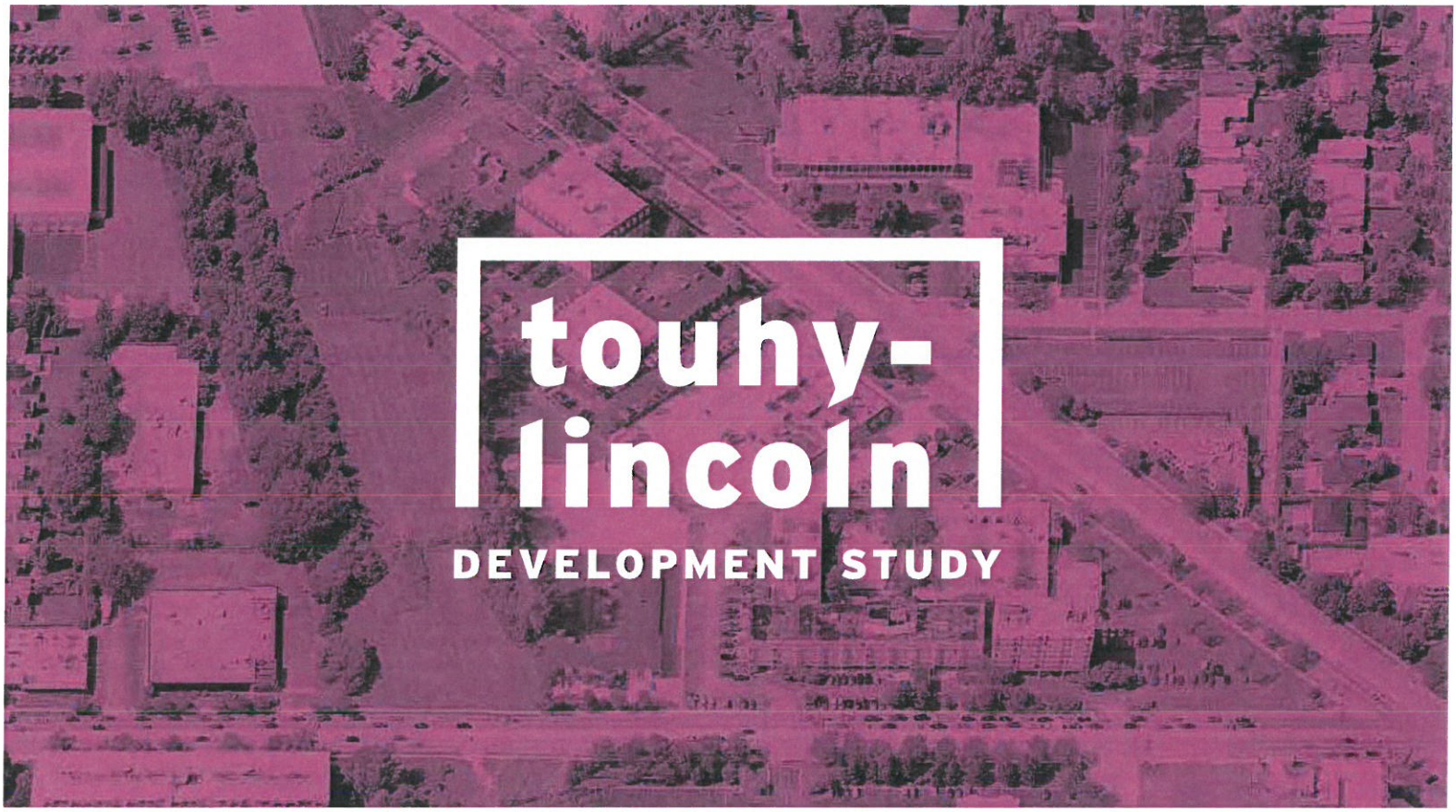
Projects

References

Return to VB Agenda

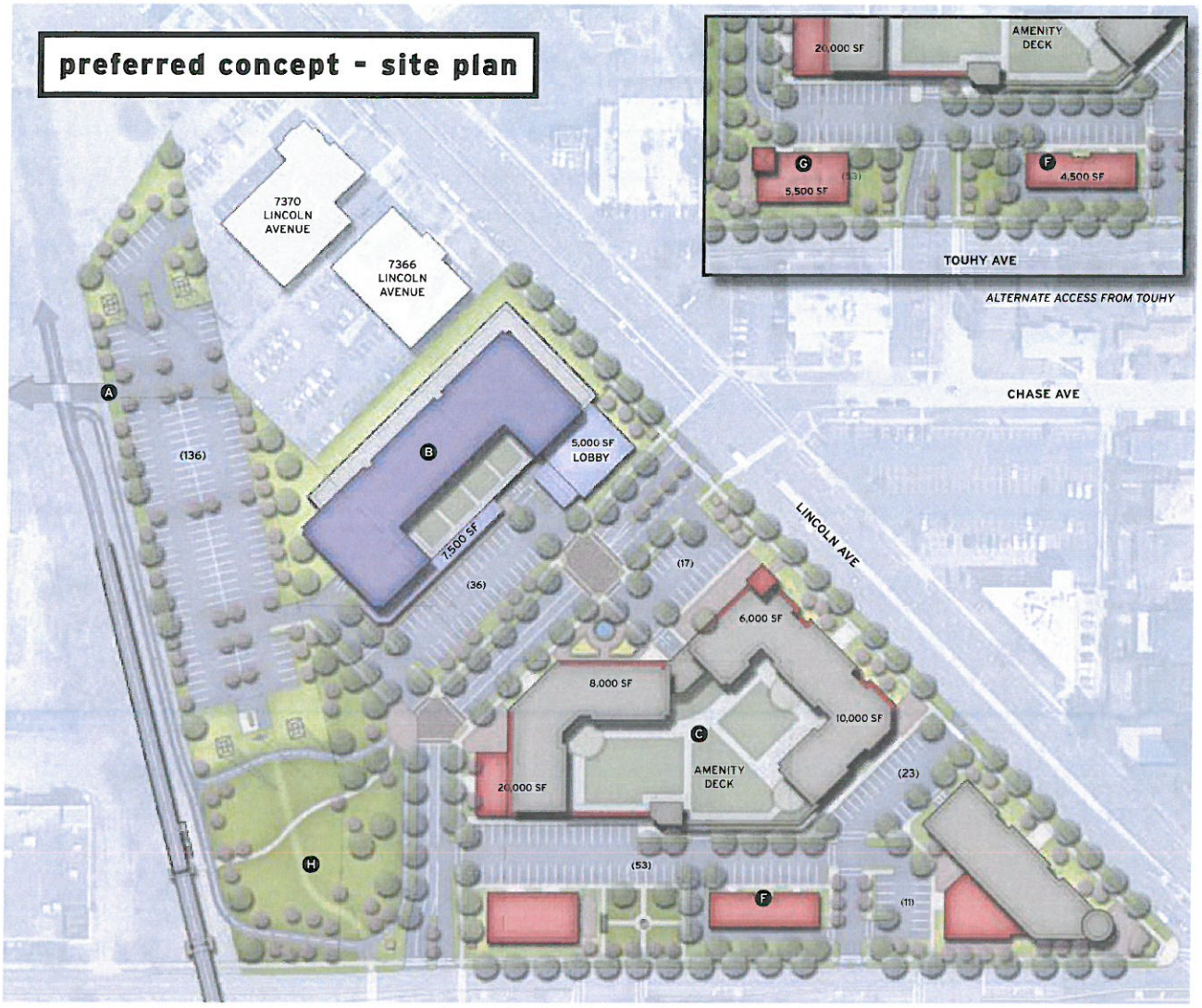
THE LAKOTA GROUP.

Planning
Urban Design
Landscape Architecture
Historic Preservation
Community Engagement

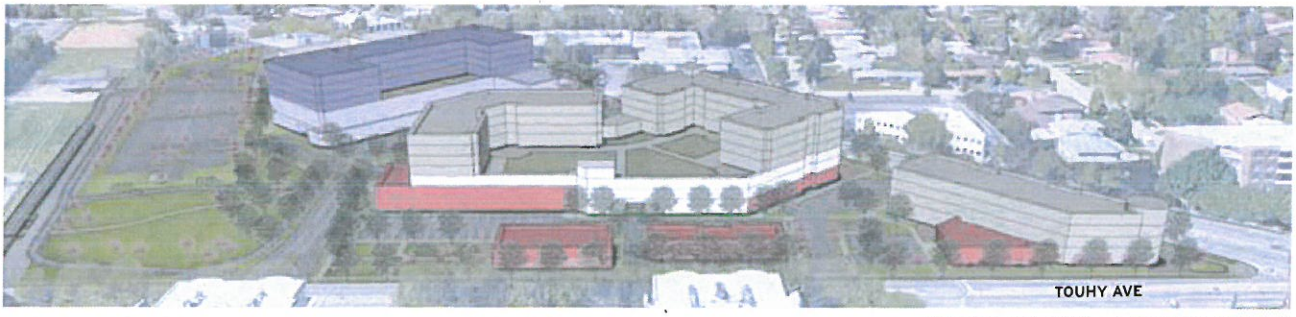


Former Purple Hotel Site Redevelopment Plan Lincolnwood, IL

In early 2017, The Lakota Group conducted a conceptual site planning study to examine the approximately 8.4-acre vacant site at the Touhy-Lincoln intersection in Lincolnwood, Illinois. Other adjacent underutilized properties were also considered part of this planning exercise (see the Study Area Context Map on page 2 for parcels included in the study area). The intention of this study was to test potential land uses, building and parking relationships, vehicular access and circulation, density, intensity, and height of buildings, and enhanced streetscapes and public spaces. The process included multiple rounds of site design, which ultimately led to the creation of a preferred concept. The design approach presented and described on the following pages depicts the preferred site plan concept and massing.



LINCOLN AVENUE - LOOKING SOUTH-WEST



TOUHY AVENUE - LOOKING NORTH

PRESENTED APRIL 2017

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Northeast Neighborhood + Eddy Street Corridor Master Plan
South Bend Indiana

The Lakota Group prepared a redevelopment plan and design guidelines for a deteriorated, underdeveloped neighborhood located between the University of Notre Dame and downtown South Bend. This effort focused on creating a mixed-use community that includes new single-family homes, row homes, condominiums, apartments, shops, restaurants, and hotels to serve local residents, faculty, students, and visitors. Lakota worked closely with several governmental and non-profit entities to create the future vision of a dynamic neotraditional neighborhood. The guidelines included a range of urban design, landscape, streetscape, and architectural images that illustrated the new development's desired character. Lakota also assisted the University in finding and recruiting the plan's master developer. Two phases of the redevelopment plan, the mixed-use Eddy Street Commons and the mixed-income Triangle Neighborhood, have been constructed.

Statistics

Start Date: 2003
Completed: 2005
Updated: 2008

Reference

Greg Hakanen
Director of Asset Management and
Real Estate Development
University of Notre Dame

(574) 631-9979
hakanen.1@nd.edu

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Downtown Implementation Plan Mount Prospect, Illinois

Coordinated and funded through the Regional Transportation Authority, The Lakota Group led a team of subconsultants - Goodman Williams Group, Gewalt Hamilton Associates and Sparc, Inc. - to develop a Downtown Implementation Plan for Mount Prospect. The project encourages communities to create a transit-oriented development (TOD) plans to support and enhance existing and future transit, in addition to improving communities served by transit. The program allowed Mount Prospect to leverage its high commuter ridership of the Metra system to create a long-range vision for an improved downtown. The final plan not only defines a clear vision for the downtown, it also addresses redevelopment concepts, conclusions regarding transportation enhancements, market analysis and a marketing strategy.

The Lakota Group is currently under contract with a local, private development team to prepare advanced master planning concepts for several downtown catalytic sites.

Statistics

Start Date: August 2012
Completed: September 2013

Reference

William Cooney
Community Development Director
Village of Mount Prospect

(847) 818-5329

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Village Center Master Plan Wilmette, Illinois

Lakota, alongside Duncan Associates, Goodman Williams Group, and Gewalt Hamilton Associates, prepared a master plan for the improvement and development of Wilmette's traditional downtown and train station area. In addition to adding more than 300 new housing units, the plan reorganized inefficient commercial buildings and framed key shopping streets with new building "streetwalls." It also recommended mixed-use development along Green Bay Road in order to transform the auto-oriented character of the roadway into a pedestrian-friendly shopping district. Other key elements included enhancing the central village green, adding a new "railwalk" along the tracks, and creating a large open space for community events.

Statistics

Start Date: January 2010
Completed: February 2011

Reference

John Adler
Community Development Director
Village of Wilmette

(847) 853-7528
adlerj@wilmette.com

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Touhy Triangle Master Plan Niles, Illinois

The Touhy Triangle Master Plan provides the Village of Niles with the land use framework necessary to achieve the community's vision for a new mixed-use town center. The proposed development plan was based on the over-arching goals of enhancing the Village's economic vitality, fostering a greater sense of community, providing opportunities for recreation and entertainment, and promoting arts and culture within the Village.

Within the Plan, a range of development concepts were tested in several sub-areas that allowed for flexibility of use, diverse ownership conditions, phasing alternatives, and evolving real estate market factors. With many of the site's existing industrial buildings facing functional obsolescence, the plan also explored a range of potential building types and development products that the Village could draw from when taking proactive steps towards implementation.

The Touhy Triangle Master Plan was formally adopted by the Village in November 2016, with initial steps toward implementation currently underway.

Statistics

Start Date: June 2015
Completed: November 2016

Reference

Ross Klicker
Economic Development Coordinator
Village of Niles

(312) 777-2900
rck@vniles.com

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North Topeka Arts District Revitalization Plan Topeka, Kansas

In association with LaMotte West Consulting of Portland, Oregon, Lakota prepared a revitalization plan focused on placemaking and the arts for the North Topeka Arts District (NOTO), a compact traditional commercial district located north of the Kansas State Capitol and Downtown Topeka. Working with the non-profit North Topeka Arts District Board and a volunteer steering committee composed of district property owners, artists and businesses, Lakota prepared design concepts for building and streetscape enhancements, sculpture gardens, public spaces, development sites, and small and large-scale placemaking and public art projects. The Plan also provides recommendations for building the organizational capacity of the Arts District Board to manage and market the district effectively and on integrating historic preservation-based economic development initiatives focused on rehabilitating and adapting the district's historic buildings for retail, arts-based businesses and upper-story residential and studio space. The Revitalization Plan was funded in part by the RedBud Foundation of Topeka.

Statistics

Start Date: January 2016
Completed: December 2016

Reference

Anita Wolpert
President
NOTO Arts District Board

(785) 230-4979
awolpert2@gmail.com

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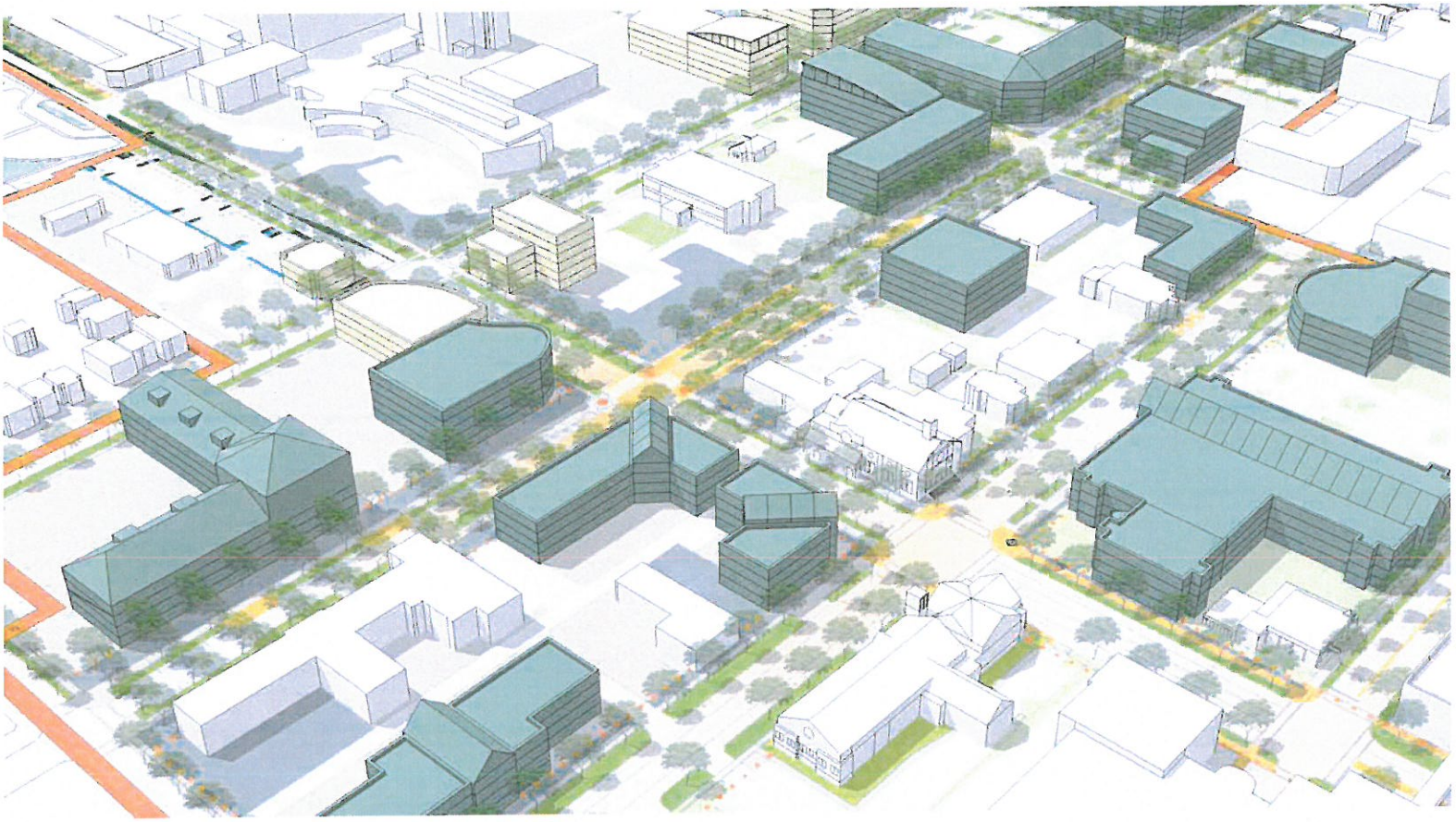
Community Engagement



MedQuarter Master Development Plan Cedar Rapids, Iowa

The Cedar Rapids Medical Self-Supported Municipal Improvement District (Medical SSMID) was established in 2009 as a result of two previous planning projects that were undertaken to address the impacts of the 2008 flooding on Cedar Rapids' downtown. The Lakota Group, along with S.B. Friedman and Anderson-Bogert Engineers, led the master planning process to develop Cedar Rapids as a medical destination, where many health care needs are met in one area near the downtown core. Working closely with the SSMID Commission and master planning steering committee, Lakota engaged the District's private practicing physicians and its three major medical providers—Mercy Medical Center, Unity Point Health-St. Luke's Hospital and Physicians Clinic of Iowa—to maximize community input and pair it with the knowledge and experience of those who utilize it daily to develop a plan that will create jobs, fuel economic development, improve the city's tax base, and enhance the quality of life within the community.

Statistics

Start Date: April 2013
Completed: July 2014

Reference

John Albert, Chair
MedQuarter Master Development
Plan Steering Committee

(319) 866-9656
JonLAlbert@aol.com

Awards

2014 Master Development Plan, American Planning Association - Iowa Chapter

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Riverfront Neighborhoods Comprehensive Plan Update Moline, Illinois

The Lakota Group was engaged by the City of Moline and Renew Moline, a private-sector development group, to undertake a collaborative process for updating the Moline Centre, Floreciente, and Edgewater Neighborhood Master Plans. The updates addressed the City of Moline's issues related to downtown revitalization, land use, neighborhood housing, urban design and streetscape improvement, small business development initiatives, transportation and roadway networks, and enhancements to the Mississippi River waterfront. The Moline Centre update also focused on potential land development scenarios in the Interstate 74 Realignment Zone due to the pending construction of the Interstate 74 Bridge connecting Moline to the Iowa side of the Quad Cities. With the commencement of bridge construction in 2017, Lakota was rehired by Renew Moline to conduct a more formal assessment of development conditions and feasibility within the I-74 Realignment Zone. The new effort will provide detailed land use and development concepts, examining form and density, traffic circulation patterns, infrastructure considerations, and phasing strategies within the impacted areas.

The Riverfront Neighborhoods Comprehensive Plan Update was recognized in 2014 with an award by the Illinois Chapter of the American Planning Association for Best Strategic Plan.

Statistics

Start Date: June 2013
Completed: April 2014

Reference

Jeff Anderson
City Planner
City of Moline

(309) 524-2038
janderson@moline.il.us

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Uptown Master Plan & Streetscape Design Park Ridge, Illinois

Lakota participated as a member of a development team hired by the City of Park Ridge to prepare a master plan and urban design for a key multi-block area in its Uptown district. The plan focuses on the pedestrian-oriented "Main Street" character of the district by framing street walls with first-floor retail and upper-story residential uses. The streetscape design establishes the theme for future redevelopment efforts throughout Uptown. A design theme was developed to complement and reflect the Art Deco architecture of the Pickwick Theater, a historic focal building in the heart of the Uptown district. As part of a second design phase, Lakota also created redevelopment and streetscape design concepts for the City Commons, which comprises Uptown's central open space, library complex, and adjacent blocks.

Statistics

Phase I Completed: 2007
Phase II Completed: 2008
Phase III Completed: 2014

Reference

Juliana Maller
Village Manager, Hanover Park
Former Deputy City Manager, Park Ridge

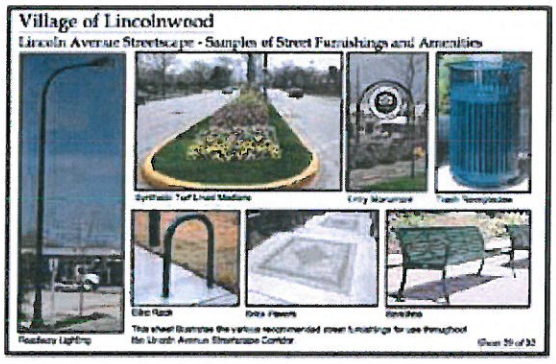
(630) 823-5600
jmaller@hpil.org

Various Improvement Projects
Lincolnwood, Illinois

Gewalt Hamilton Associates, Inc. (GHA) has been serving the Village of Lincolnwood for decades. From 1992 to 2012, GHA served as the Village Engineer, with responsibility for planning, design and review of a multitude of improvement projects including roadways, public water mains, combined sewer replacements, storm water management programs and subdivision and commercial reviews. We assisted the Village with over $40 million in capital improvements between 1996 and 2012. This work included resurfacing or reconstruction of all 37 miles of Village roadways and approximately 9 miles of water main and sewer replacements. Other notable projects include:

- Major streetscape improvements on Touhy Avenue using ITEP, MFT and other state funding sources;
- Northeast Parkway, a new roadway through a TIF district, including a new at-grade railroad crossing;
- IEPA Low Interest Loan water main project consisting of 3 miles of main improvements;
- Lincoln Avenue Streetscape Master Plan;
- Multi-year lighting improvement program;
- Public Works Yard expansion;
- Intersection and traffic signal upgrade at Central Street/Carpenter Avenue at Pratt Avenue;
- Traffic and Parking Study for the Psistaria Restaurant on Touhy Avenue.

Our decades of experience in the Village provides ***unmatched historical knowledge*** *and appreciation for the* ***culture and values of the community.***



With dozens of years of service to the Village, our experience in the community is unmatched. We have detailed knowledge of the Village's infrastructure, traffic flow/mobility for all users and unique insight on the Village's goals for growth and development.

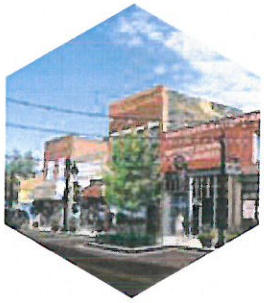
Ashley Engelmann
Assistant Village Manager
Village of Lincolnwood
7001 North Lawndale Avenue
Lincolnwood, IL 60712
847-745-4711

GHA GEWALT HAMILTON ASSOCIATES, INC.
625 Forest Edge Drive | Vernon Hills, IL 60061
847-478-9700 | www.gha-engineers.com

Our Allies

University of Notre Dame
Greg Hakanen
Director of Asset Management and
Real Estate Development
hakanen.1@nd.edu
(574) 631-9979

Village of Niles- Illinois
Planning Department
Ross Klicker
Economic Development Coordinator
(312) 777-2900



North Topeka Arts District Board
Anita Wolgast
President
awolgast2@gmail.com
(785) 230-4979

Return to VB Agenda

Village of Lincolnwood

Request for Proposals

Planning Services for the North Gateway Sub-Area

Submittal Deadline

5PM Friday, November 10, 2017

Submit Response electronically, with subject:

"RFP Response – North Gateway Sub-Area Planning Services"

To: Doug Hammel, AICP
Development Manager
dhammel@lwd.org

Introduction & Background:

The Village of Lincolnwood is issuing a Request for Proposals (RFP) for the selection of a Planning firm to provide planning services related to the preparation of a plan ("Plan") for the North Gateway Sub-Area ("sub-area"). The planning area is bound on the north by the Village's municipal boundary (Jarvis Avenue), and is bound by and includes properties fronting on both sides of Cicero Avenue from Jarvis Avenue to Estes Avenue, Touhy Avenue from Cicero Avenue to Lincoln Avenue, and Lincoln Avenue from Touhy Avenue to Jarvis Avenue. (See Attachment A of this RFP for a map of the proposed sub-area boundary.)

The sub-area includes approximately 93 acres of land, and functions as a gateway from the I-94 (Edens Expressway) interchange at Touhy Avenue immediately west of Cicero Avenue. Touhy Avenue, Cicero Avenue, and Lincoln Avenue are important arterials that represent a significant amount of commerce that supports Lincolnwood residents and surrounding communities. The sub-area includes a diverse set of uses, including single-family residential, multi-family residential, multi-tenant retail centers, auto dealerships, offices and light industrial. The recently installed Valley Line Trail runs through the sub-area and provides a multi-modal connection to residential blocks, areas of commerce, employment, and recreation. The construction of a bike and pedestrian overpass along the trail at Touhy Avenue is about to get underway, providing a grade-separated crossing in the sub-area. The south-east corner of the sub-area is within the Lincoln-Touhy TIF District, established in 2011.

The sub-area also includes the site of the former Purple Hotel, an 8+ acre site at the northwest corner of Lincoln Avenue and Touhy Avenue. The Village recently worked with an outside consultant to complete a visioning exercise for the Purple Hotel site, known as the Touhy-Lincoln Development Study, which resulted in a concept plan supported by local officials. This concept plan is used to articulate the community's vision for the site to any prospective purchasers of the site who seek development approval for the property. The North Gateway Sub-Area Plan should integrate the recommendations of the Touhy-Lincoln Development Study, and provide a planning framework for the surrounding area that sets the stage for future land use and spinoff development, local and regional mobility, and enhanced character.

Scope of Requested Services:

The Village is seeking a planning consultant to provide planning and conceptual design services for the North Gateway Sub-Area, which will address land use and density considerations based upon achievable development as dictated by the local market, local and regional traffic circulation, and the desired character for this highly visible portion of the Village. The selected firm will work with Village staff, a Steering Committee including local officials and key stakeholders, and the Village's Mayor and Board of Trustees to prepare the North Gateway Sub-Area Plan.

The services requested in order to complete the goals of the proposed North Gateway Sub-Area Plan include the following:

- Review of pertinent Village policies and regulations, including adopted plans and zoning ordinance, to 1) determine influences for plan recommendations, and 2) identify misalignments between Village regulations and plan recommendations to developed throughout the process
- Review relevant studies related to local market potential and anticipated transportation and infrastructure improvements
- Meet with Village staff for one project kick-off meeting to discuss project goals and planning influences, and regularly coordinate with Village staff regarding project milestones, deliverables, and day-to-day activities as needed
- Meet with the Steering Committee up to three times throughout the process, as deemed appropriate by Village staff and the consultant, to present findings or preliminary plan concepts.
- Meet with Lincolnwood residents in a public meeting forum one time during the process. (The timing of that meeting will be determined in conjunction with the consultant once under contract.)
- Conduct field reconnaissance to inventory relevant land use, multi-modal transportation, and urban design characteristics.
- Prepare an “Issues and Opportunities” memorandum that synthesizes findings related to relevant development regulations, market potential, infrastructure capacity, development opportunities, and constraints.
- Establish overarching objectives for the planning area.
- Prepare preliminary and final multi-modal transportation recommendations that include local street connections and design characteristics (conceptual cross-sections), bicycle and pedestrian improvements, and enhanced bus transit integration.
- Prepare preliminary and final land use and development recommendations that include future land uses, general “bulk” visualizations of key redevelopment opportunities, and urban design enhancements.
- Prepare a summary of key implementation actions related to zoning and development regulations, jurisdictional coordination with transportation providers, and required infrastructure improvements.
- Meet with the Mayor and Board of Trustees, in a public meeting at the Village Hall, to present the draft North Gateway Sub-Area Plan, field questions and accept direction for plan revisions.
- Meet with the Mayor and Board of Trustees, in a public meeting at the Village Hall, for a final presentation of the completed North Gateway Sub-Area Plan.

Deliverables:

All deliverables will be provided in an electronic format only, with the exception of the final North Gateway Sub-Area Plan as described below. Deliverables include:

- Issues and Opportunities Memorandum identifying sub-area potential and constraints
- Preliminary North Gateway Sub-Area Plan, including recommendations related to multi-modal transportation, land use and development, and urban design
- Final North Gateway Sub-Area Plan, in electronic form and two (2) hard copies, including the modified content of the preliminary North Gateway Sub-Area Plan and supplemented by the summary of key implementation actions
- Electronic versions of any summaries, presentations, or other supporting materials generated throughout the process

Anticipated Completion Date and Costs:

Completion of the North Gateway Sub-Area Plan, as described in this RFP, is expected to take no more than five (5) months, with work beginning no later than December 11, 2017. The Village Board has authorized a budget for this project of $25,000.00.

Qualifications:

- All consultants must be capable of responding to the services listed in the conceptual scope of work, and must demonstrate commensurate experience.
- Preferred firms will have a comprehensive list of similar planning projects completed for municipalities in the Chicagoland area or elsewhere domestically.
- Preferred firms will have experience coordinating with municipal staff and working with municipal elected officials on prior projects.
- Preferred firms will have demonstrated experience in working with communities to draft plans that effectively lead to short-term and long-term implementation.

Submittal Requirements:

Qualified firms interested in providing the services detailed in this RFP are invited to provide the following information for consideration:

- A Statement of Interest and Experience, detailing past similar project experience
- Examples of successful similar projects completed by the firm
- A listing of team members; their resumes, professional certifications, disciplines and experience working on similar projects
- References from similar municipal projects completed by the firm (minimum of three references required)
- An all-inclusive, not to exceed cost estimate for completion of the project, including the hourly rate and number of work hours proposed for each team member. A listing of all anticipated direct expenses should be included.

RFP Evaluation Process:

Proposals will be evaluated by Village staff on a total score basis, with a maximum score of one-hundred points. The following criteria will be used in the evaluation process to determine the preferred firm:

Grading Criteria Value:	Value
1. Experience and Qualifications of the firm	35 points
2. Experience and Qualifications of the staff proposed	35 points
3. References / Results achieved with prior projects	30 points

Project Timeline:

October 20, 2017:	RFP sent to selected firms
November 10, 2017:	RFP responses due back to Doug Hammel, Development Manager, by 5:00 P.M., at dhammel@lwd.org
November 13 – 17, 2017:	Village Staff reviews responses, ranks the responses and contacts References
December 8, 2017:	Preferred Firm is selected and notified by Village

Additional Background Information:

Additional information providing context for the planning area and the community in general can be found at: http://www.lincolnwoodil.org/government/plans-and-reports/
Specific plans to reference at this link include:

- Comprehensive Plan (Updated in October, 2016)
- Lincoln Avenue Corridor Plan
- Lincoln Avenue Streetscape Plan
- Lincoln-Touhy TIF Plan

The Touhy-Lincoln Development Study will be provided to the selected consultant upon initiation of the assignment.

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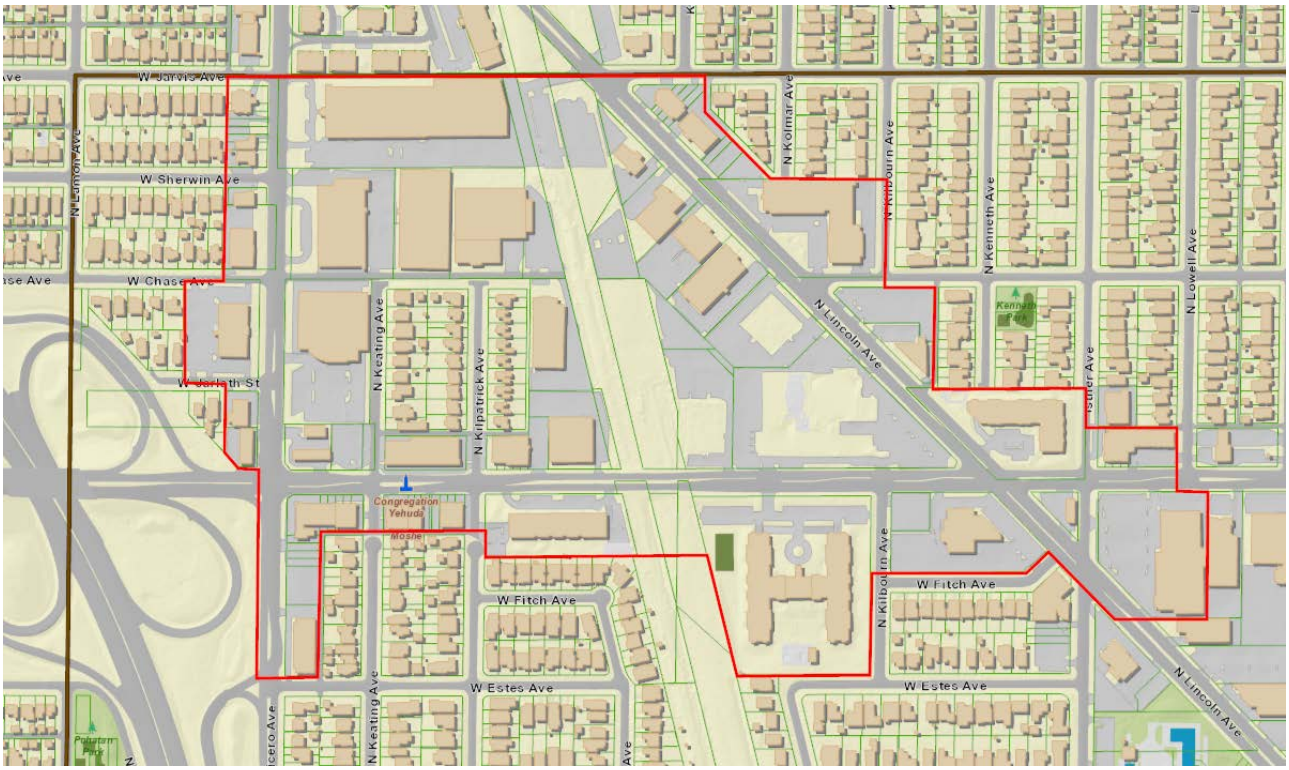
Attachment A: Map of the Site:



Red Outline = Proposed 93-acre North Gateway Sub-Area Planning Boundary
Brown Outline = Village of Lincolnwood Municipal Boundary

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Attachment #5. Relevant Regulations

8-8-3 Competitive bidding.

In all cases in which competitive bidding is required by Section 8-8-9 of this Code, the procedure for the solicitation and processing of such bids and the awarding of such contracts shall take place in general conformity with the provisions contained within Sections 8-8-4 through 8-8-8 of this Code; provided, however, that any minor failure to follow the procedures outlined shall not invalidate the bid or prevent the award of the contract.

8-8-4 Notice inviting formal bids.

Notice inviting bids shall be published at least once in a newspaper generally circulated within the Village at least five days prior to the date set for receiving such bids. Said notice shall include a general description of the articles to be purchased or the services to be performed, shall state where bid blanks and specifications may be secured, including the cost, if any, of said specifications, the amount of bid deposit required and the time and location for opening bids.

(A) In calling for bids of public work projects to which the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq., applies, the notice shall provide that the general prevailing rate of wages shall be paid for each craft or type of workman needed to perform such work, as provided by statute.

(B) Said notice shall also be posted in a prominent place in either the Village Hall or Village Public Works facility.

8-8-13 Public work or improvement contract without bid.

The corporate authorities may waive the competitive bidding requirements set forth in this Article 8 by a two-thirds-vote of the Village Trustees then holding office.

Request For Board Action

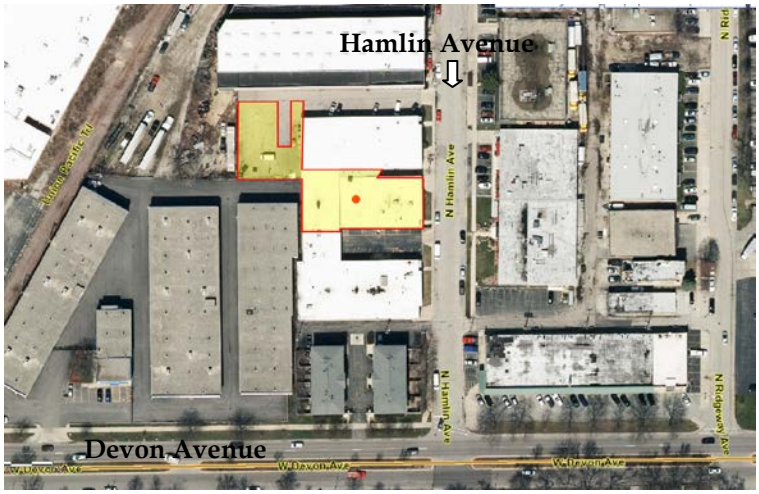
REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 8**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Supporting and Consenting to a Class 6B Property Tax Abatement Incentive for the Greener Cleaner at 6430 N. Hamlin Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Mr. Mike Bleier of Drive Cleaning, Inc. (dba Greener Cleaner) is seeking Village consent to a requested Class 6B Property Tax Abatement Incentive from Cook County. Greener Cleaner is an environmentally-friendly dry cleaning business that does not utilize the industry-standard petrochemical-based solvents in their process, choosing instead to use pure liquid silicone, which is considered to be an environmentally-friendly alternative. Greener Cleaner is interested in purchasing the vacant 9,640 square foot property at 6430 N. Hamlin Avenue to utilize as their dry cleaning plant, which would support their retail outlets in Chicago and Skokie. Currently, their Skokie dry cleaning plant (which would relocate to Lincolnwood under this proposal) is in a significantly-smaller 2,000 square foot space in the rear of their retail facility, located at 4837 Oakton. The proposed Lincolnwood location is in the Devon-Lincoln TIF district.

Front Façade, 6430 N. Hamlin Avenue



Aerial View of 6430 N. Hamlin Avenue

Class 6B Property Tax Abatement Program & Request:
The Cook County Real Property Assessment Classification Ordinance, approved over 30 years ago, established a series of incentives to encourage redevelopment of vacant and abandoned buildings. The 6B Incentive is a Property Tax Abatement specifically intended to "*encourage industrial development*

throughout Cook County by offering a real estate tax incentive for the . . . . industrial reutilization of abandoned buildings. The goal of 6B is to attract new industry, stimulate expansion and . . . . increase employment opportunities." This Incentive is available for the reutilization of buildings deemed "abandoned", which the County defines as having been vacant for at least 24 continuous months. Such buildings, if approved for a Class 6B Incentive, would be assessed at 10% of Fair Market Value for ten years, 15% for the eleventh year and 20% for the twelfth year. Without an incentive, industrial property would typically be assessed at 25% of its Fair Market Value.

Greener Cleaner seeks a Class 6B Incentive on the basis of re-occupancy of a property that has been vacant for over 24 months (deemed "abandoned", as defined by Cook County). Staff's review of the information submitted by the Applicant, as well as a review of our records (Business Licenses, Water consumption) and first-hand knowledge of the building's vacancy via building inspections in 2015 and 2016, confirm the property's eligibility. Attached is the Petitioner's proposed Cook County application for the Class 6B Incentive request, as well as the Village's Application for Economic Incentive and related supporting documents.

Municipal Consent Requirements:
For the County to consider granting Greener Cleaner's Class 6B Incentive request, the Village must consent to that request. In consenting, the Village must expressly state that it *"supports and consents to this Class Bb Application and that it finds Class 6B necessary for development to occur on the subject property."* Further, the Village must be satisfied that the real estate is eligible for Class 6B status under the following conditions (the Petitioner's attached submittal packet provides their responses to how their Application meets these conditions):

- **Used primarily for "Industrial Purposes"** – Staff and the Petitioner have both spoken with different individuals at the County Assessor's Office (including the Director of the Legal Department) who will process such an application, and both have confirmed this proposal meets the County's definition, and is eligible for a Class 6B Property Tax Abatement Incentive, per this condition.
- **Has either (a) new construction, (b) substantial rehabilitation or (c) substantial re-occupancy of "abandoned" property –** The Petitioner states that the proposal is for substantial re-occupancy of an "abandoned" building, which is defined by the County specifically as follows: *"Buildings and other structures that, after having been vacant and unused for at least 24 continuous months, are purchased for value by a purchaser in whom the seller has no direct financial interest."* Information prepared by the Applicant and compiled by staff supports the Petitioner's assertion that this condition is met.

Past Cook County Incentive Requests:
The Village has not had a long history of Petitioners seeking Consent to a Cook County Property Tax Abatement Incentive request. Here is a list of the four that have been requested, all of which the Village consented to:

1. Hamoon LLC, 3730 Morse Avenue in 2005 (6b Tax Abatement)
2. Z Bakery, 3665 Lunt Avenue in 2013 (6b Tax Abatement)
3. R&R Global, 6850 McCormick Boulevard in 2015 (7b Tax Abatement)
4. Aperion Care, 4655 Chase Avenue in 2015 (7c Tax Abatement)

Staff has confirmed with the County that these property tax abatements do run with the land, and would continue to be applied to the property even if the ownership changes.

Village Policy on Tax Abatements & TIF's:
The Village Board should be aware that in 2000 a policy (see attached memorandum) was approved recommending against providing Village consent to tax abatements requested in the Village's TIF Districts. However, it should also be noted that all three Property Tax Abatement Incentive requests (including 3730 Morse, 3665 Lunt and 6850 McCormick) in TIF Districts have been approved since that time. In addition, two of those properties (3665 Lunt and 6850 McCormick), are significantly larger than the proposal on Hamlin, and would have a much greater tax impact on their TIF than this proposal.

EDC Deliberations:
At its June 27, 2018 meeting, the Economic Development Commission considered the requested Class 6B incentive. The EDC discussed the proposed operations of the business at this location, as they relate to any potential disposal of special chemical wastes, number of employees at the site and parking of both employee and company vehicles. Mr. Bleier noted that the process is done by wet-cleaning, with special washers, dryers and detergents, which are safe for disposal through the sewer system. No petrochemicals or products deemed hazardous or toxic are utilized. Mr. Bleier further noted that with 22 part-time and full-time employees, vans that are typically out on the road immediately after employees arrive at the facility, and parking for 18 vehicles on-site, he does not foresee a parking shortfall.

The EDC also impressed upon Mr. Bleier their desire to see physical improvements to the exterior of the public-facing façade of the building, to express the environmentally-friendly business through native landscaping, appropriate signage and other possible energy-efficient methods, such as solar panels. Mr. Bleier noted that he would be willing to prepare plans to show phasing-in such improvements, but in the short term, it is not financially-feasible to make all of the requested improvements.

Finally, the EDC asked Mr. Bleier if he would be willing to demonstrate his commitment to staying in the Village, by providing some assurances in a legal form that this was not simply a short-term move to gain a tax advantage. To provide this assurance, the EDC suggested Mr. Bleier enter into a Covenant that provided a "backstop" to discourage a short-term stay in the Village, while attempting to eliminate the possibility the incentive could be passed-on to a successor owner. Mr. Bleier was amenable to such a Covenant.

After further discussion, the EDC unanimously recommended the Village support and consent to a Class 6B Property Tax Abatement Incentive for Greener Cleaner, at 6430 N. Hamlin Avenue, as it is the EDC's opinion that these incentives are necessary for development to occur on the subject property. This positive recommendation is subject to the following conditions:

1) Resolution of a sprinkler requirement issue to the Village's satisfaction *(This has since been resolved, with the determination no fire sprinklers are needed).*
2) Applicant to enter into a Covenant, similar in material respects to the Sample Agreement, provided by staff, entitled "Class 6B Incentive Agreement by and between The Village of Northbrook and JI Realty Company, LLC (1919 Stanley Street)," including, but not limited to, Section 4 – Village's Remedies *(This is incorporated into the attached Resolution).*
3) Applicant agrees to design and install wall signage, for staff review, advertising the "green" nature of their business, in a form that is in line with "Corporate Social Responsibility." *(This is incorporated into the attached Resolution).*
4) Delivery of a comprehensive exterior phased design plan to reposition and improve the public-facing building elevation and front landscaping, at a value no less than $10,000. *(This is incorporated into the attached Resolution).*

FINANCIAL IMPACT:
Minimal annual reduction (currently $2,264.79 for 2016 Tax Year) in funds into the Devon-Lincoln TIF District.

DOCUMENTS ATTACHED:
1. Proposed Resolution & Covenant
2. Cook County Class 6B Incentive Eligibility Bulletin
3. Supplemental Class 6B Program Information (by Staff)
4. Greener Cleaner Incentive Request Submittal
5. June 27, 2018 EDC Meeting Minutes (Draft)
6. June 27, 2018 EDC Staff Report
7. 2000 Policy on Tax Abatement Requests in TIF Districts

RECOMMENDED MOTION:
Move to approve a Resolution supporting and consenting to a Class 6B Property Tax Abatement Incentive for the Greener Cleaner at 6430 N. Hamlin Avenue.

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VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

A RESOLUTION SUPPORTING AND CONSENTING TO APPROVAL OF CLASS 6B CLASSIFICATION FOR THE PROPERTY LOCATED AT 6430 NORTH HAMLIN AVENUE

WHEREAS, Drive Cleaning, Inc. d/b/a Greener Cleaner is the contract purchaser (***"Applicant"***) of the property commonly known as 6430 North Hamlin Avenue in the Village (***"Property"***); and

WHEREAS, the Property is currently improved with an approximately 9,640-square foot building, which has been vacant and unused since the end of 2014; and

WHEREAS, the Property constitutes "abandoned property" pursuant to Section 74-62(b) of the Cook County Real Property Assessment Classification Ordinance (***"County Classification Ordinance"***); and

WHEREAS, the Applicant desires to operate a dry cleaning plant on the Property; and

WHEREAS, pursuant to the County Classification Ordinance, abandoned property may be classified as Class 6b, which permits the temporary reduction of property taxes in order to promote the rehabilitation and reuse of abandoned property located in Cook County; and

WHEREAS, the Applicant intends to file with the Office of the Assessor of Cook County an application for Class 6b classification of the Property; and

WHEREAS, pursuant to Section 74-63(7)(a) of the County Classification Ordinance, the Property may not be classified as Class 6b except upon approval by the Village President and Board of Trustees of an ordinance or resolution supporting and consenting to such classification; and

WHEREAS, at its regular meeting on June 27, 2018, the Village of Lincolnwood Economic Development Commission (***"EDC"***) considered the Applicant's request for Village support of Class 6b classification of the Property; and

WHEREAS, on June 27, 2018, the EDC voted to recommend that the Village President and Board of Trustees support and consent to the Class 6b classification of the Property; and

WHEREAS, the Village President and Board of Trustees have reviewed the recommendations of the EDC, and have determined that: (i) the incentive provided by Class 6b classification is necessary for development to occur on the Property; and (ii) the renovation and re-occupancy of the Property will generate significant new revenues in the form of additional state and federal income tax and local real estate and other taxes; and

WHEREAS, the Village President and Board and Trustees have determined that the approval of this Resolution will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. DETERMINATION OF ELIGIBILITY AND APPROPRIATENESS. The Village President and Board of Trustees hereby find and determine that: (a) the Property constitutes "abandoned property" eligible for the Class 6b classification under the County Classification Ordinance; and (b) Class 6b classification of the Property is necessary for development to occur on the Property.

SECTION 3. SUPPORT AND CONSENT TO CLASS 6B CLASSIFICATION. Pursuant to the County Classification Ordinance, the President and Board of Trustees hereby approve, consent to, and support the classification of the Property as Class 6b property, subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Resolution.

SECTION 4. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to applicable law, the support and consent set forth in Section 3 of this Resolution is hereby expressly subject to, and contingent upon, each and all of the following conditions:

A. Installation of Elevation and Landscaping Improvements. The Applicant must install facade improvements for the east-facing elevation of the existing building and landscaping improvements on the Property, which improvements: (1) must be installed pursuant to a comprehensive design plan to be approved in advance by the Village Director of Community Development; and (2) cost not less than $10,000.00.

B. Installation of Wall Signage. The Applicant must design and install signage on the wall(s) of the building on the Property that identifies the environmentally-friendly nature of the business to be operated on the Property, which signage must: (1) comply with all applicable provisions of the Village of Lincolnwood Zoning Ordinance, as amended; (2) incorporate environmentally-friendly design and materials; and (3) be approved in advance by the Village Director of Community Development.

C. Restrictive Covenant. Prior to the issuance by the Village of a building permit for the Property, the Applicant must record against the Property, in the office of the Cook County Recorder of Deeds, a restrictive covenant in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 5. DELIVERY. The Village Clerk is hereby directed to transmit an executed and sealed copy of this Resolution to the Applicant. The Applicant is responsible for filing such copy with the Office of the Assessor.

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SECTION 6. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#58825135_v2

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EXHIBIT A

RESTRICTIVE COVENANT

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THIS INSTRUMENT PREPARED BY,
AND AFTER RECORDING RETURN TO:

Steven M. Elrod
Holland & Knight LLP
131 S. Dearborn, 30th Fl.
Chicago, Illinois 60603

For Recorder's Use Only

Restrictive Covenant

(4630 North Hamlin Avenue, Lincolnwood, Illinois)

THIS RESTRICTIVE COVENANT (**"*Restrictive Covenant*")** is made this ___ day of _____, 2018, by **DRIVE CLEANING, INC, d/b/a GREENER CLEANER** ("***Owner***"), the owner of record title to the parcel of real estate commonly known as 6430 North Hamlin Avenue, Lincolnwood, Illinois, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Restrictive Covenant ("***Property***").

NOW, THEREFORE, THE OWNER DECLARES that the Property and all portions thereof are and will be held, transferred, sold, conveyed, used, and occupied subject to the covenants set forth in this Restrictive Covenant, which covenants are for the purpose of protecting the value and desirability of the Property and other properties in the Village of Lincolnwood ("***Village***").

SECTION 1. BACKGROUND.

A. The Property is currently improved with an approximately 9,640-square foot building, which has been vacant and unused since the end of 2014; and

B. The Property constitutes "abandoned property" pursuant to Section 74-62(b) of the Cook County Real Property Assessment Classification Ordinance (***"County Classification Ordinance"***); and

C. The Owner intends to invest over $340,000 to rehabilitate the Property in order to occupy it for operation of a dry cleaning plant.

D. The Owner intends to file an application for a Class 6b property tax classification ("***Class 6b Classification***") with the Office of the Assessor of Cook County under the County Classification Ordinance ("***Application***"). If approved, the Class 6b Classification will reduce the property tax assessment for qualifying industrial buildings during a 12-year

period ("***Class 6b Schedule***").

E. Cook County's Class 6b Classification approval process allows for the consideration by the Village of a resolution supporting and consenting to the Application.

F. On July 17, 2018, the Village President and Board of Trustees adopted Resolution No. [***INSERT***], supporting and consenting to the Owner's Application, subject to certain conditions (***"Consent Resolution"***).

G. Pursuant to Section 4.C of the Consent Resolution, the support and consent of the Village to the Application is conditioned in part upon the execution and recordation by the Owner of this Restrictive Covenant against the Property.

H. In consideration of the Village's support and consent to the Application, and as required by Section 4.C of the Consent Resolution, the Owner desires to restrict the use of the Property in the manner, and to the extent, expressly set forth in this Restrictive Covenant.

SECTION 2. COVENANT TO COMPLY WITH VILLAGE CONDITIONS OF CONSENT AND APPROVAL.

Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Code or other applicable law, the Owner hereby covenants and agrees to satisfy and comply with each of the following conditions, restrictions and provisions:

A. Prior to submitting an "Incentive Appeal Form - Real Estate Assessed Valuation Appeal" for the Class 6b Classification to the Cook County Assessor's Office, the Owner shall deliver to the Village Manager written evidence demonstrating that the Owner has a minimum of $340,000 in real property capital improvements underway or completed on the Property.

B. During the term of this Restrictive Covenant, the Property shall be used solely as a dry cleaning plant operated by the Owner or its successors.

C. Except as provided in Section 5 below, during the term of this Restrictive Covenant, the Owner shall not file a property tax protest with Cook County that would result in the Property being assigned a property value less than the fair market value established for the first year of the Class 6b Schedule, as established pursuant to a final, non-appealable determination under any appeals process that the Owner may elect to take during the first year of the Class 6b Schedule.

D. The Property shall be developed, operated, and maintained at all times in compliance with the applicable codes and ordinances of the Village.

SECTION 3. NO RENEWAL OBLIGATION.

The Owner acknowledges and agrees that the Village shall have no obligation to support or consent to the extension or renewal of the Class 6b Classification beyond the original Class 6b Schedule.

SECTION 4. VILLAGE'S REMEDIES.

The Owner recognizes and agrees that the Village has a valid interest in ensuring that the restrictions, covenants, and agreements in this Restrictive Covenant are properly performed. Upon receiving notice from the Village of the Owner's noncompliance with any of the conditions set forth in Section 2 above, the Owner shall have 30 days to remedy the noncompliance to the satisfaction of the Village, as determined in the sole discretion of the Village Manager. If the Owner fails to remedy the noncompliance within the 30 days, the Village's Board of Trustees shall have the right, but not the obligation, as the Village's sole remedy, to adopt a resolution withdrawing its consent to the Class 6b Classification for the Property and to direct the Village Manager to deliver a copy of such resolution to the Office of the Cook County Assessor. In the event the Board of Trustees adopts such a resolution, the Owner (a) shall, and does hereby, consent to the Cook County Assessor removing the Class 6b Classification for the Property, and (b) shall deliver such notifications to the Cook County Assessor's Office, and take such other actions as the Village Attorney deems necessary and appropriate to cause the Cook County Assessor to remove the Class 6b Classification.

SECTION 5. OWNER'S RIGHT TO PURSUE PROPERTY TAX RELIEF.

Nothing herein shall prevent the Owner from seeking property tax relief in the event the Property is rendered partially or fully unusable due to casualty.

SECTION 6. NATURE AND SURVIVAL OF OBLIGATIONS.

The restrictions imposed by this Restrictive Covenant are restrictions running with the land and are binding upon and inure to the benefit of the Owner and its heirs, successors, assigns, agents, licensees, lessees, invitees, and representatives, including, without limitation, all subsequent owners of the Property, or any portion thereof, and all persons claiming under them to the extent provided in this Restrictive Covenant. If any of the privileges or rights created by this Restrictive Covenant would otherwise be unlawful or void for violation of (1) the rule against perpetuities or some analogous statutory provision, (2) the rule restricting restraints on alienation, or (3) any other statutory or common law rules imposing time limits, then the affected privilege or right will continue only until 21 years after the death of the last survivor of the now living lawful descendants of the current President of the United States, or for any shorter period that may be required to sustain the validity of the affected privilege or right.

SECTION 7. TERM.

This Restrictive Covenant shall be effective from its Effective Date through and until such time as the Property is no longer subject to the Class 6b Classification.

SECTION 8. GENERAL PROVISIONS

A. Notices. All notices required to be served by this Restrictive Covenant must be served in writing and will be deemed to be served when delivered personally or three business days following deposit, by certified or registered mail, return receipt requested, in the United States mail, postage prepaid, at the common address for the Property.

B. Recordation. The Restrictive Covenant is to be recorded in the Office of the Cook Country Recorder, and all leases, contracts, and deeds of conveyance relating to the Property, or any thereof, are subject to the provisions of this Restrictive Covenant.

C. **Non-Waiver**. The Village is under no obligation to exercise any of the rights granted to it in this Restrictive Covenant except as it determines to be in its best interest from time to time. The failure of the Village to exercise at any time any such rights is not to be deemed or construed as a waiver thereof, nor will such failure void or affect the Village's right to enforce such rights or any other rights.

D. **Amendments and Modifications**. This Restrictive Covenant may not be amended, modified, released or annulled except upon the express, prior written approval of the Village, and only by an instrument signed by all owners or the Property or any portion thereof at that time.

E. **No Third Party Beneficiaries**. No claim as a third-party beneficiary under this Restrictive Covenant by any person may be made, or will be valid, against the Village or the Owner.

F. **Severability**. If any provisions of this Restrictive covenant is construed or held to be void, invalid, illegal, or unenforceable in any respect, the remaining part of that provision and the remaining provisions of this Restrictive Covenant will not be affected, impaired, or invalidated thereby, but are to remain in full force and effect. The unenforceability of any provision of this Restrictive Covenant will not affect the enforceability of that provision in any other situation.

G. **Authorization**. Each of the persons signing this Restrictive Covenant hereby warrant and represent that he or she had the full and complete right, power, and authority to execute this Restrictive Covenant on behalf of the Owner and to agree to the terms, provisions, and conditions set forth in this Restrictive Covenant.

IN WITNESS WHEREOF, the Owner has executed this Restrictive Covenant as of the date first above written.

DRIVE CLEANING, INC.
d/b/a GREENER CLEANER

ATTEST:

By: _____ By: _____

Its: _____ Its: _____

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

This instrument was acknowledged before me on _____, 2018, by _____, the _____ of _____, a(n) _____, which individual is known to me to be the identical person who signed the foregoing instrument as such _____ of the _____ for and in behalf of said _____, in its capacity as the sole manager of said limited liability company, and that he executed the same as his free and voluntary act and deed and as the free and voluntary act of the _____, in its capacity as the sole manager of said limited liability company, for the uses and purposes herein mentioned.

_____
Signature of Notary

SEAL
My Commission expires: _____

COOK COUNTY ASSESSOR
JOSEPH BERRIOS

COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, CHICAGO, IL 60602
PHONE: 312.443.7550 FAX: 312.603.3616
WWW.COOKCOUNTYASSESSOR.COM

CLASS 6B
ELIGIBILITY BULLETIN

Cook County Living Wage Ordinance

Please be advised that every applicant for this incentive will be required to provide an affidavit to the Assessor's Office to confirm compliance with the Cook County Living Wage Ordinance. The Cook County Assessor will not grant any request for incentive classification until it receives the required affidavit.

Incentive Benefits

The Class 6b classification is designed to encourage industrial development throughout Cook County by offering a real estate tax incentive for the development of new industrial facilities, the rehabilitation of existing industrial structures, and the industrial reutilization of abandoned buildings. The goal of Class 6b is to attract new industry, stimulate expansion and retention of existing industry and increase employment opportunities.

Under the incentive provided by Class 6b, qualifying industrial real estate would be eligible for the Class 6b level of assessment from the date that new construction or substantial rehabilitation is completed and initially assessed or, in the case of abandoned property, from the date of substantial re-occupancy. Properties receiving Class 6b will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. This constitutes a substantial reduction in the level of assessment and results in significant tax savings. In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value.

Where buildings or other structures qualify for the incentive as new construction or as abandoned property as defined below, the reduced level of assessment under Class 6b will apply to those structures in their entirety as well as to the land upon which they are situated. Where there is substantial rehabilitation of an existing structure which has not been abandoned, the reduced incentive level of assessment is applicable to the additional market value attributable to the rehabilitation, including qualified land related to the rehabilitation. ***(Please note that the additional value attributable to the rehabilitation for assessment purposes is likely to be lower than the actual amount spent on the rehabilitation.)*** Land qualifies when the rehabilitation adds vertical or horizontal square footage to the improvements. The amount of land eligible for the incentive shall be in such proportion as the square footage added by the rehabilitation bears to the total square footage of the improvements on the parcel.

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Eligibility Requirements

Real estate is eligible for Class 6b status under the following conditions:

1. The real estate is used primarily for "industrial purposes".
2. There is either (a) new construction, (b) substantial rehabilitation, or (c) substantial re-occupancy of "abandoned" property.
3. An Eligibility Application and supporting documents have been timely filed with the Office of the Assessor according to deadlines as set forth in the "What Must Be Filed" and "Time for Filing" sections of this Bulletin.
4. The municipality in which such real estate is located (or the County Board, if the real estate is located in an unincorporated area) must, by lawful resolution or ordinance, expressly state that it supports and consents to the filing of a Class 6b Application and that it finds Class 6b necessary for development to occur on the subject property.

The following definitions, as set forth in the Cook County Real Property Assessment Classification Ordinance, pertain to the Class 6b incentive provision:

Industrial purposes: "Any real estate used primarily in manufacturing ... or in the extraction or processing of raw materials unserviceable in their natural state to create new physical products or materials, or in the processing of materials for recycling, or in the transportation or storage of raw materials or finished or partially finished physical goods in the wholesale distribution of such materials or goods for sale or leasing."

Manufacturing: "The material staging and production of goods used in procedures commonly regarded as manufacturing, processing, fabrication, or assembling which changes existing material into new shapes, new qualities, or new combinations and including research and development associated with the production of goods."

Abandoned property: "Buildings and other structures that, after having been vacant and unused for at least 24 continuous months, are purchased for value by a purchaser in whom the seller has no direct financial interest." An exception to this definition shall be, "if the municipality or the Board of Commissioners, as the case may be, finds that special circumstances justify finding that the property is 'abandoned' for the purpose of Class 6b."

The finding of abandonment, along with the specification of the special circumstances, shall be included in the resolution or ordinance supporting and consenting to the incentive application. Not withstanding the foregoing, special circumstances may not be determined to justify finding that a property is deemed "abandoned" where:

A. There has been a purchase for value and the buildings and other structures have not been vacant and unused prior to such purchase; or

B. There has been no purchase for value and the buildings and other structures have been vacant and unused for less than 24 continuous months.

If the ordinance or resolution containing a finding of "special circumstances" is that of a municipality, the approval of the County Board of Commissioners is required to validate such a finding that the property is deemed "abandoned" for purposes of the incentive, and a resolution to that effect shall be included with the eligibility application.

What Must Be Filed

An applicant seeking the reclassification of real estate to Class 6b is required to file a "Class 6b Eligibility Application" with the Office of the Assessor. At the time of filing the application, a filing fee of $500.00 must be paid. In addition, an applicant may submit, at the same time, a certified copy of an ordinance or resolution adopted by the municipality in which the real estate is located (or the County Board, if the real estate is located in an unincorporated area) expressly stating that it supports and consents to the filing of a Class 6b Application and that it finds Class 6b necessary for development to occur on the subject property. If the resolution is not filed at the time the Eligibility Application is submitted to the Assessor, the applicant must file, at that time, a letter from the municipality or the County Board confirming that a resolution or ordinance supporting the incentive has been requested. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of "special circumstances" from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must also file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested.

Should the municipality or the County Board, at a later date, deny the applicant's request for a resolution or ordinance, whether or not construction or re-occupancy has begun, the applicant will be deemed ineligible for reclassification to Class 6b. Any information that is not known or any supporting documents that are not available at the time of the initial filing must be submitted as a supplement to the Application.

After the construction or re-occupancy has taken place, an applicant must also file an "Incentives Appeal Form" requesting that the real estate be reclassified to Class 6b. At the time of filing the appeal, an appeal fee of $100.00 must be paid. If a resolution from the municipality where the property is located, or the Cook County Board of Commissioners if located in an unincorporated area, was not filed with the Eligibility Application, the applicant must file a certified copy of the resolution or ordinance supporting the incentive at this time. No final action on a request for reclassification to Class 6b will be taken until an Appeal and an Eligibility Application, along with the required documentation as described therein, are completed and filed with the Office of the Assessor.

In addition, during the term of the incentive, the Class 6b recipient must file a triennial affidavit attesting to the use of the property and the number of workers employed at the Class 6b site. The Assessor will mail Class 6b recipients the affidavit forms at the time of their triennial reassessments. The affidavit must be signed, notarized and returned to the Assessor within three weeks. Failure to file the triennial affidavits within that time will result in the loss of the incentive.

Time for Filing

The Eligibility Application along with the appropriate resolution or letter confirming that a resolution has been requested *must be filed* with the Assessor *prior to*, but no earlier than one year before, *commencement of new construction* (excluding demolition, if any) *or substantial rehabilitation.* With respect to abandoned property, the eligibility application must be made to the Assessor ***prior to the commencement of the reoccupation of the vacant and unused property***.

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Where reoccupation of "abandoned" property and subsequent substantial rehabilitation is planned, a single Eligibility Application and resolution, ordinance, or letter confirming that a resolution has been requested, may be filed for both situations, provided that the Application is filed prior to the commencement of reoccupation and such rehabilitation.

To finalize the classification change, a "Real Estate Assessed Valuation Appeal" must be filed after the construction or re-occupancy has taken place. In instances where a certified copy of an ordinance or resolution expressly stating that the municipality or County Board supports and consents to filing of a Class 6b Application has not yet been filed, it must be filed at this time. For the purpose of certifying final assessments on a timely basis to the Board of Appeals, deadlines for filing Appeals are established on a township basis. Check with the Office of the Assessor to determine when the deadline occurs for a particular township.

The 6b classification may be renewed during the last year in which a property is entitled to a 10% assessment level or when the incentive is still applied at the 15% or 20% assessment level, by filing a renewal application and a certified copy of a resolution or ordinance adopted by the municipality in which the real estate is located, or by the County Board, if located in an unincorporated area of Cook County, expressly stating that it supports and consents to the renewal of the Class 6b incentive and that it has determined that the industrial use of the property is necessary and beneficial to the local economy. The notice of intent to request renewal will be forwarded by the Assessor's Office to the Cook County Board. The owners must notify the Assessor's Office of their intent to request renewal at the time they request a resolution or ordinance agreeing to the renewal from the municipality or County Board. The number of renewal period requests is not limited.

Questions regarding Class 6b may be directed to the Development Incentives Department of the Office of the Cook County Assessor, Room 301, 118 North Clark Street, Chicago, Illinois 60602, (312) 603-7529.

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MEMORANDUM

TO: Chair and Members
Economic Development Commission

FROM: Steve McNellis
Community Development Director

DATE: June 27, 2018

SUBJECT: **Cook County Class 6b Property Tax Abatement Incentive – Supplemental Program Information**

This summary of the Cook County Class 6B Property Tax Rebate Incentive program is provided to help further explain the nuances of the program, and how it works under certain scenarios. Staff is providing this information in response to requests from EDC members for clarification on materials contained in the packet. The information contained herein has been provided to staff through a phone conversation with a Program Administrator at the Cook County Assessor's Office:

From the County's point-of-view, the goal of the program is to place abandoned industrial properties back on the tax rolls. The idea is that lowering vacancy benefits other surrounding properties, as the perception that an area is declining or that there is a lack of investment in an area disappears over time. In the end, other properties will begin being re-utilized, without the need for incentives. In order to further this process, the County has been slowly loosening restrictions in an effort to bring more properties into the program.

The County relies on municipalities to determine the appropriate focus for those industrial properties in their boundaries that should receive incentives. In other words, if a community is focused on jobs, then that community should be supporting incentives for properties that create a certain amount or percentage of jobs. If the goal is to simply encourage as many properties as possible to end up back on the tax rolls or to spur redevelopment in an area and halt dis-investment, then the number of jobs may be less important than having a business occupy a vacant building. Ultimately, the municipalities control the process, since a denial of an incentive request by a community results in the property being ineligible for the incentive. In that case, the County will end the process for that application.

As far as the County's review, they are generally most concerned that the applicant meets the following eligibility requirements: 1) property vacant for 24 continuous months; 2) property used for industrial purposes; and 3) Municipality consents to the request. If those eligibility factors are met, it is rare that the county denies an application.

It is important to note that this incentive runs with the land, not the applicant. So, if a business leaves the property prior to the 12-year incentive window closing, a successor business will be entitled to continue on the same timetable as the previous business. In other words, if Company A leaves after 7 years (of a 12-year incentive), then Company B (as long as the company is industrial, and not commercial) would be able to continue under the same conditions, with an incentive that runs for a remaining 5 years. So, the clock does not re-start. There is no special application to be completed or approved for the successor business. Nor do the program requirements state that either the municipality or the County re-approve that use. If there should be a period of time between users in a building, the 12-year clock will continue to run, however, the property would revert back to its regular assessment (while vacant), but would simply be allowed a 25% discount for vacant properties. Importantly, this does not allow a property owner to leave a building vacant for years, still gaining the reduced assessment that was approved in the 6B program.

The County requires that every three years each property must file the attached "Triennial Affidavit for Incentive Properties," which details any changes on the property and allows the County to have an accurate database of when these properties change hands or uses. Generally, this document is intended to insure that the County has the most up to date information on who owns and occupies buildings that are in the program, and secondly, it permits the County to confirm the new business remains industrial. The number of jobs and the type of business are not reviewed in order to continue the incentive. In effect, the incentive continues automatically unless the new user is a non-industrial business or the property returns to being vacant.

Any caveats or conditions that the Village wishes to see associated with approval of the incentive must be undertaken via Covenant/Resolution at the Village level, as the County will not enforce such conditions. So, if the Village should seek a "clawback" (return) of funds received in this incentive if a business leaves before a certain period of time has elapsed, then that must be memorialized and enforced at the local level.

Any questions regarding the specifics of the program, as they relate to the Greener Cleaner request will be answered at Wednesday morning's EDC meeting, for which the applicant and his Attorney will be in attendance.

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Reilly, Sullivan & Dooley, LLC

30 NORTH LASALLE STREET · SUITE 2330 · CHICAGO, ILLINOIS 60602 · (312) 346-4300

JAMES W. DOOLEY
Partner
312-368-3526
jdooley@rsdlegal.com

June 22, 2018

Mr. Steve McNellis
Community Development Coordinator
Village of Lincolnwood
6900 N. Lincoln Avenue
Lincolnwood, IL 60712

Re: **Class 6B Incentive Application**
Michael Bleier, The Greener Cleaner
6430 North Hamlin Avenue, Lincolnwood
Niles Township
10-35-325-033-0000
Assessor Class 5-93

Dear Mr. McNellis:

The purpose of this letter is to request from the Village of Lincolnwood a Resolution in support of a Class 6B incentive classification for the above-captioned property. The project qualifies for the incentive because (1) the real estate will be used for industrial purposes, and (2) the project involves the re-occupation of abandoned property.

The subject property is improved with an approximately 9,460 square-foot, single-story industrial building. The property is currently vacant and has been vacant for at least 24 months. Michael Bleier is currently under contract to buy the property and expects the transaction to close in June or July of 2018.

Mr. Bleier is the sole owner of The Greener Cleaner, an environmentally friendly dry-cleaning business that specializes in "petrochemical free" cleaning. He is requesting that the Village of Lincolnwood pass a resolution in support of a Class 6B incentive so that he can move The Greener Cleaner's production facility out of a 2,000 square foot facility in Skokie to the subject property's 9,460 square foot building. The Greener Cleaner's move from Skokie to the vacant Lincolnwood subject property would facilitate the company's growth and bring approximately 27

full and part time jobs to the community, but the move would only be economically viable with the property tax incentive.

As mentioned above, the subject property is currently vacant and Mr. Bleier has been advised by current ownership that the subject property has been vacant for at least 24 months. The Greener Cleaner's relocation to Lincolnwood will depend on whether it receives approval of the Class 6B incentive from the Village of Lincolnwood and the Cook County Assessor's Office. If not for The Greener Cleaner's re-occupancy of the subject property, the property would likely continue to remain vacant and unused, negatively impacting the desirability of the area.

Enclosed please find Mr. Bleier's Cook County Class 6B Eligibility Application, as well as supporting documentation. As you know, the essential part of a Class 6B Application is documentation satisfying the eligibility requirements of Cook County Ordinance Section 74-63(7). The eligibility requirements are present in Mr. Bleier's application.

1. The Real Estate is Used for Industrial Purposes.

Cook County Ordinance74-62 defines "industrial purposes."

> *Real estate used for industrial purposes* means any real estate used primarily in manufacturing, as defined in this Section, or in the extraction or processing of raw materials unserviceable in their natural state to create new physical products or materials, or in the processing of materials for recycling, or in the transportation or storage of raw materials or finished physical goods in the wholesale distribution of such materials or goods for sale or leasing.

"Manufacturing" is defined as:

> [T]he material staging and production of goods used in procedures commonly regarded as manufacturing, processing, fabrication, or assembling which changes existing material into new shapes, new qualities, or new combinations and including research and development associated with the production of goods.

In this case, the Cook County Assessor's office currently classifies the property as a "5-93," which is defined as an "industrial building." In addition, the property is zoned MB (manufacturing/business). Mr. Bleier intends to use the building as the production facility for his petrochemical-free dry-cleaning business.

There will be no traditional "store front"; it will be a processing facility only. Finally, Khang Trinh, the Director of the Legal Department of the Cook County Assessor's Office, has confirmed that "the project is eligible for a Class 6b based on the proposed use." *See* June 22, 2018 Khang Trinh email, Exhibit R.

Mr. Bleier's application, therefore, satisfies Cook County's first requirement for the 6B incentive.

2. There Will Be Substantial Re-Occupancy of Abandoned Property.

Cook County Ordinance 74-62 defines abandoned property:

> *Abandoned property* means . . . buildings and other structures that, after having been vacant and unused for at least 24 continuous months, have been purchased for value by a purchaser in whom the seller has no direct financial interest. Purchase of value shall include all transactions with any government or quasi government entity.

In this case, the subject property has been vacant and unused for over 24 months. *See* Seller's 2018 Year-to-Date Vacancy Affidavit, Exhibit I; 2017 Vacancy Affidavit, Exhibit J; and 2016 Vacancy Affidavit, Exhibit K. In addition, Mr. Bleier is currently under contract to buy the property, and the transaction is scheduled to close in June or July of 2018. *See* Purchase Documents, Exhibit M. The seller has no direct or indirect financial interest in Mr. Bleier's business.

Mr. Bleier's application, therefore, satisfies Cook County's requirement that the property be abandoned for at least 24 months.

Conclusion

Should the Village of Lincolnwood and the Cook County Assessor's Office grant the Class 6B incentive, it would result in the re-occupation of a vacant property and bring approximately 27 jobs and an environmentally friendly business to a building that is currently vacant and bringing no jobs to the community. In addition, Mr. Bleier expects to spend $340,395.36 improving the property and getting it ready to operate his business (*see* Detailed Budget for Redevelopment Costs, Exhibit H). Finally, assuming the 6B incentive is granted and The Greener Cleaner re-occupies the currently vacant property, then the property's assessed value will not receive an "vacancy relief" going forward. If the assessment does not receive any "vacancy relief," then even if the level of assessment is decreased from 25% to 10%, then the property will likely still result in an increase in real property

tax revenue during the incentive period, and certainly will result in increased real tax revenue when the incentive is phased out.

We respectfully request, therefore, that the Village of Lincolnwood issue a Resolution in support of a Class 6B incentive classification for the subject property.

Very Truly Yours,

James W. Dooley

Village of Lincolnwood
Application for Economic Incentive

Applicant's Information

Legal Name of Applicant Drive Cleaning Inc., dba The Greener Cleaner
Illinois Business Tax Number
Contact Person Michael Bleier Title Owner
Current Address 4837 Oakton Street, Skokie IL, 60077
Office Phone Number 1-855-WET-CLEAN Fax Number 773-561-0335
Alternate Phone Number (identify such as cell) 312-543-6614 (cell)
E-mail address mike@greenercleaner.net

If represented by Counsel or otherwise, identify by completing the following:
Name James W. Dooley
Firm Reilly, Sullivan & Dooley, LLC
Address 30 North LaSalle, Suite 2330, Chicago, IL 60602
Office Phone Number 312-368-3526 (direct) Fax Number 312-346-4013
Alternate Phone number (identify such as cell) 312-346-4300 (main)
E-mail address jdooley@rsdlegal.com

Subject Property

Identify the location of the property in the Village which is the subject of this application

Address 6430 North Hamlin Avenue, Lincolnwood, IL, 60712
Property Identification Number(s) [(PIN(s)] 10-35-325-033-0000
Total Size of Property 9,460
Current Use Vacant industrial flex/warehouse building
Total Annual Property Taxes Paid (most recent) Amount $32,918.48
Is the Subject property currently owned by the Applicant Yes ◉ No ○ *see note
If yes, give date of purchase *Applicant is under contract to buy. Expected close 7/18
If not, identify the current property owner:
Name 6420 Hamlin LLC
Address 3700 Oakton, Skokie, IL 60076

Summary of Request

Summarize below the incentive amount requested, proposed terms of an agreement, such as the structure of payments and length. Identify proposed Village revenue sources for payment of the requested incentive and any sharing percentage. Attach further detail and revenue projections as necessary.

This request is for (mark one):
Sales Tax Rebate ☐ Property Tax Increment (TIF) ☐ Other ☑ (Identify) Class 6B
Total Dollar Amount of Assistance Requested: $371,500.00 (Estimated)
Proposed Village Revenue Source:
Proposed Period of Incentive: 2019 - 2030
Proposed Structure/Terms of Incentive (detail in space below):

The 6B incentive would reduce the property's Level of Assessment ("LOA") from 25% to 10% for 10 years (estimated to be 2019 - 2028). In the 11th year (est. 2029), the LOA would increase to 15%; in the 12th year (est. 2030) the LOA would increase to 20%. In the 13th year (est. 2031), the LOA would return to 25%.

Project Summary

Identify and explain below, *ONLY in the space provided*, short answers. Provide additional/supplemental information and supporting documentation as an attachment to detail the request and support the applicant's claim.

Describe the Proposed Project and Nature of Request.

Michael Bleier is currently under contract to buy the subject property and expects the transaction to close in June or July of 2018. The property is currently vacant and has been vacant for at least 24 months. Mr. Bleier is the sole owner of The Greener Cleaner, an environmentally friendly dry-cleaning business that specializes in "petrochemical free" cleaning. He is requesting that the Village of Lincolnwood pass a resolution in support of a Class 6B incentive so that he can move The Greener Cleaner's production facility out of a 2,000 square foot facility in Skokie to the subject property's 9,460 square foot building. The move from Skokie to the vacant Lincolnwood property would facilitate the company's growth and bring approximately 27 full and part- time jobs to the community,but the move would only be economically viable with the property tax incentive.

What is the total private investment proposed for this project? $ 1,002,895.00
Identify and provide a breakdown by major category of this investment amount.

$662,500 (contract price to purchase subject property)
$340,395 (estimated redevelopment costs)

Are there extraordinary cost(s) involved in the proposed project? Yes ☐ No ☒
If yes, list and identify amounts and why they are considered extraordinary project costs.

Has the applicant requested or received any other governmental assistance related to this proposed project? If yes, identify and explain below. Yes ☐ No ☒

Has the applicant ever requested or received an economic incentive from the Village? Yes ☐ No ☒
If yes, identify below.

Is zoning approval required for this project? Yes ☐ No ☒
If yes, identify and provide status.

Project Summary (continued)

Identify and explain below, *ONLY in the space provided*, short answers. Provide additional/supplemental information and supporting documentation as an attachment to detail the request and support the applicant's claim.

Indicate/explain how the requested incentive structure and amount was determined.

The 6B property tax incentive's requirements and structure are prescribed in Cook County Cook of Ordinances Section 74-63(7) . The 6B incentive reduces the standard 25% commercial Level of Assessment to 10% for 10 years. In the 11th year, the LOA increases to 15% and in the 12th year the LOA increases to 20%. In the 13th year, the LOA returns to the standard commercial 25% LOA.

The amount of the incentive was determined based on estimates of the property's 2018 - 2030 assessed value and taxes with and without the incentive. Please see Exhibit R.

Explain why Village economic assistance is necessary and requested for this project.

The Greener Cleaner's relocation from Skokie to Lincolnwood would likely not move forward without the property tax incentive. The business's pro forma (Exhibit L), which estimates the business's income and expenses with and without the incentive, indicates that the business may operate at a loss without the incentive in place. Further, the property is now vacant and has been for 24+ months, indicating that the unaided operation of the marketplace has produced no developer interest in the property.

The Village economic assistance is requested because it would enable The Greener Cleaner to move from a 2,000 square foot facility in Skokie to a 9,460 square foot facility in Lincolnwood, thus facilitating the company's growth and, in the process, bringing approximately 27 jobs and an environmentally-friendly business to the community.

Will this project proceed without the assistance requested being granted? Yes ☐ No ☒
Explain in the space below.

This project most likely would not proceed without the 6B property tax incentive. As mentioned above, the relocation from Skokie to Lincolnwood, with all of the associated costs, would most likely not be economically viable without the property tax incentive. The pro forma indicates that the business would operate at a loss without the incentive.

Identify the benefits that will accrue to the Village as a result of this proposed project.

Should the 6B incentive be approved by the Village of Lincolnwood and the Cook County Assessor, several benefits will accrue to the Village of Lincolnwood. First, it would bring an environmentally-friendly business and approximately 27 full and part time jobs to a building that is currently vacant and providing no jobs. Second, the property is currently vacant; if the Cook County Assessor/Board of Review grant "vacancy relief" to the property's assessment, then the property will likely provide less property tax revenue than if this incentive application is granted. Third, having an environmentally-friendly business like The Greener Cleaner would help the Village of Lincolwood attract similar businesses and promote its brand as an environmentally-focused Village.

Additional Information

In the space provided below, highlight and summarize any other pertinent information you believe is important in the consideration of this request.

All of the eligibility requirements required for a 6B incentive under Cook County Ordinance Section 74-63(7) are present in Mr. Bleier's application.

First, the subject property will be used for industrial purposes. The Cook County Assessor's office currently classifies the property as a "5-93," which is defined as an "industrial building." In addition, the property is zoned MB (manufacturing/business). Mr. Bleier intends to use the building as the production facility for his petrochemical-free dry-cleaning business. There will be no traditional "store front"; it will be a processing facility only. Finally, Khang Trinh, the Director of the Legal Department of the Cook County Assessor's Office, has confirmed that "the project is eligible for a Class 6b based on the proposed use." See June 22, 2018 Khang Trinh email, Exhibit R.

Second, the subject property has been vacant and unused for over 24 months. See Seller's 2018 Year-to-Date Vacancy Affidavit, Exhibit I; 2017 Vacancy Affidavit, Exhibit J; and 2016 Vacancy Affidavit, Exhibit K. In addition, Mr. Bleier is currently under contract to buy the property, and the transaction is scheduled to close in June or July of 2018. See Purchase Documents, Exhibit M. The seller has no direct or indirect financial interest in Mr. Bleier's business.

Should the Village of Lincolnwood and the Cook County Assessor's Office grant the 6B incentive, it would result in the re-occupation of a vacant property and bring approximately 27 jobs and an environmentally friendly business to a building that is currently vacant. Further, having an environmentally-friendly business like The Greener Cleaner in the Village of Lincolnwood would help to cement the Village's status as an environmentally conscious Village that is welcoming to environmentally-friendly businesses and the Village is taking steps to build an environmentally-friendly community.

Note to Applicant: This application form is intended only to highlight and summarize your request for an economic incentive. Attach additional explanation or detail regarding the proposal and request as necessary. Depending on the nature of the request, documentation such as revenue projections, site plans, experience of the applicant, project timetable, pro forma, etc. will be necessary.

Acknowledgement by Applicant

Pursuant to Ordinance 2003-2625, an applicant for an economic incentive is required to reimburse the Village at a rate of 115% of any and all actual out-of-pocket costs incurred by the Village in the review of this application. Generally these costs are for Village fiscal and legal review of the request and any miscellaneous expenses. Applicant understands that after initial consideration of this application by the Economic Development Commission, an Application Deposit in the amount of $3,000 shall be due and must be tendered to the Village for further consideration of this application. This initial deposit shall be held in a non-interest bearing account to reimburse the Village, pursuant to this Ordinance, its out-of-pocket costs in the review of this application. Subsequent deposits by the applicant may be required depending on the nature, length and complexity of the review. A complete accounting of all out-of pocket review costs shall be provided to the applicant. The applicant is further advised that should the Village Board authorize the preparation of an incentive agreement with the applicant, an additional deposit of $10,000 or 1% of the incentive amount, whichever is greater, shall be required prior to development of such an agreement. **THE FILING OF THIS APPLICATION FORM WITH THE VILLAGE AND THE PAYMENT OF ANY FEES REQUIRED HEREUNDER DOES NOT CONSTITUTE A RECOMMENDATION IN FAVOR OF THE INCENTIVE PROPOSAL HEREIN NOR VILLAGE BOARD APPROVAL OF APPLICANT'S REQUEST FOR AN INCENTIVE, NOR DOES IT GUARANTEE RECOMMENDATION OR APPROVAL OF THE SAME BY EITHER PUBLIC BODY.**

Applicant's Name Michael Bleier Title President

Signature _____ Date 6/22/2018

REQUIRED ATTACHMENTS *

Check all Documents that are Attached:

Plat of Survey	☐	Applicable Zoning Worksheet	☐
Site Plan	☐	Photos of the Property	☐
Proof of Ownership	☐	PDF Files of all Drawings	☐
Floor Plans	☐	Elevations	☐

**The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severely liable for the payment of such out-of-pocket costs. Out-of pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: Michael Bleir

Address: 4837 Oakton St

City, State, Zip: Skokie, IL 60077

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I also understand that if I desire a Reasonable Accommodation from the Zoning Code based on disability or handicap, that I must complete and submit a different application for consideration and by submitting this application for a Variation, I am attesting that I am not seeking a Reasonable Accommodation. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER:

Signature

Michael Bleir

Print Name

6/20/18

Date

PETITIONER: *(if Different than Property Owner)*

Signature

Print Name

Date

COOK COUNTY ASSESSOR
JOSEPH BERRIOS

COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, CHICAGO, IL 60602
PHONE: 312.443.7550 FAX: 312.603.6584
WWW.COOKCOUNTYASSESSOR.COM

CLASS 6B
ELIGIBILITY APPLICATION

Carefully review the Class 6B Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Development Incentives Department (312) 603-7529. This application, ***a filing fee of $500.00***, and supporting documentation *(except drawings and surveys)* must be filed as follows:

This application must be filed **PRIOR TO** the commencement of New Construction or **PRIOR TO** the commencement of Substantial Rehabilitation Activities or **PRIOR TO** the commencement of Reoccupation of Abandoned Property.

Applicant Information

Name: Michael Bleier Telephone: (312) 543-6614

Address: 434 Jennifer Lane

City: Grayslake State: IL Zip Code: 60030

Contact Person (if different than the Applicant)

Name: James Dooley, Reilly, Sullivan & Dooley Telephone: (312) 368-3526

Address: 30 North LaSalle, Suite 2330

City: Chicago State: IL Zip Code: 60030

Email: jdooley@rsdlegal.com

Property Description (per PIN)

If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street Address: (1) 6430 NorthHamlin Ave., Lincolnwood, IL 60712

Permanent Real Estate Index Number: 10-35-325-033-0000

(2) _____

Permanent Real Estate Index Number: _____

(3) _____

Permanent Real Estate Index Number: _____

City: Lincolnwood State: IL Zip Code: 60712

Township: Niles Existing Class: 5-93

Attach legal description, site dimensions and square footage and building dimensions and square footage.

Identification of Person Having an Interest in the Property

Attach a complete list of all owners, developers, occupants and other interested parties *(including all beneficial owners of a land trust)* identified by names and addresses, and the nature and extent of their interest.

Industrial Use

Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.

Include copies of materials, which explain the occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

Nature of Development

Indicate nature of proposed development by checking the appropriate space:

[ ] New Construction **(Read and Complete Section A)**

[ ] Substantial Rehabilitation **(Read and Complete Section A)**
Incentive only applied to the market value attributable to the rehabilitation

[X] Occupation of Abandoned Property - No Special Circumstance
(Read and Complete Section B)

[ ] Occupation of Abandoned Property - With Special Circumstance
(Read and Complete Section C)

[ ] Occupation of Abandoned Property - **(TEERM Supplemental Application)**
(Read and Complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of *New Construction* or *Substantial Rehabilitation*, provide the following information:

Estimated date of construction commencement *(excluding demolition, if any)*: 8/2018

Estimated date of construction completion: 11/2018

Attach copies of the following:

1. Specific description of the proposed *New Construction* or *Substantial Rehabilitation*
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits *(including date of issuance)*
5. Complete description of the cost and extent of the *Substantial Rehabilitation* or *New Construction (including such items as contracts, itemized statements of all direct and indirect costs, contractor's affidavits, etc)*

SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 24 continuous months prior to the purchase for value?

   [X] YES [ ] NO

   When and by whom was the subject property last occupied prior to the purchase for value?

   Applicant is unaware of when the property was last occupied and used.

   Attach copies of the following documents:

   (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment

   (b) Information *(such as statements of utility companies)* which demonstrate that the property was vacant and unused and indicate duration of such vacancy

2. Application must be made to the Assessor prior to occupation:

Estimated date of reoccupation:	11/2018
Date of Purchase:	7/2018 (Estimated)
Name of purchaser:	Michael Bleier
Name of seller:	6420 Hamlin, LLC
Relationship of purchaser to seller:	None

   Attach copies of the following documents:

   (a) Sale Contract
   (b) Closing Statement
   (c) Recorded Deed
   (d) Assignment of Beneficial Interest
   (e) Real Estate Transfer Declaration

SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a **purchase for value**, but the period of ***abandonment prior to purchase was less than 24 months***, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application 24 continuous months or greater**, complete section (2).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application was greater than 12 continuous months and less than 24 continuous month**, complete section (2) and the **TEERM Supplemental Application**.

1. How long was the period of abandonment prior to the purchase for value? _____

   When and by whom was the subject property last occupied prior to the purchase for value?

   _____

   _____

   Attach copies of the following documents:

   (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment

   (b) Information *(such as statements of utility companies)* which demonstrate that the property was vacant and unused and indicate duration of vacancy

   (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. *Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 24-month abandonment period.*

   Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

   Estimated date of Reoccupation: _____
   Date of purchase: _____
   Name of purchaser: _____
   Name of seller: _____
   Relationship of purchaser to seller: _____

   Attach copies of the following documents:

   (a) Sale Contract
   (b) Closing Statement
   (c) Recorded Deed
   (d) Assignment of Beneficial Interest
   (e) Real Estate Transfer Declaration

2. How long has the subject property been unused?

   [ ] 24 or greater continuous months *(Eligible for Special Circumstance)*

   [ ] 12 continuous months but less than 24 continuous months *(Eligible for Special Circumstance under TEERM)* - **Complete TEERM Supplemental Application**

   [ ] Less than 12 continuous months *(Not Eligible for Special Circumstance)*

   When and by whom was the subject property last occupied prior to the filing of this application?

   _____

   _____

   Attach copies of the following documents:

   (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment

   (b) Information *(such as statements of utility companies)* which demonstrate that the property was vacant and unused and indicate duration of vacancy

   (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value.

   Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

   Estimated date of reoccupation: _____

EMPLOYMENT OPPORTUNITIES

How many construction jobs will be created as a result of this development? _____

How many new permanent full-time and part-time employees do you now employ in Cook County?

Full-time: _____ Part-time: _____ There are currently 22 full and part-time employees.

How many new permanent full-time jobs will be created as a result of this proposed development?

5

How many new permanent full-time jobs will be created as a result of this proposed development?

_____

LOCAL APPROVAL

A certified copy of a resolution or ordinance from the municipality in which the real estate is located *(or the County Board, if the real estate is located in an unincorporated area)* should accompany this Application. *The ordinance or resolution must expressly state that the municipality supports and consents to this Class 6B Application and that it finds Class 6B necessary for development to occur on the subject property.* If a resolution is unavailable at the time the application is filed, a letter from the municipality or the County Board, as the case may be, stating that a resolution or ordinance supporting the incentive has been requested may be filed with this application instead. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of "special circumstances" from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested. If, at a later date, the municipality or the County Board denies the applicant's request for a resolution or ordinance, the applicant will be deemed ineligible for the Class 6B incentive, whether or not construction has begun. In all circumstances, the resolution must be submitted by the time the applicant files an "Incentive Appeal".

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.

Signature	6/14/2018 Date
Michael Bleier Print Name	President Title

10/4/13

INCENTIVES CLASS LIVING WAGE ORDINANCE AFFIDAVIT

I, Michael Bleier, as agent for the applicant set forth below, who is seeking a classification incentive as referenced below, I do hereby state under oath as follows:

1. As the agent for the applicant set forth below, I have personal knowledge as to the facts stated herein.

2. The property identified by PIN(s) with commonly known address(es), listed in Exhibit A attached and herein incorporated, are/is the subject of a pending application/renewal *(circle as appropriate)* for one of the following development incentives provided by the Code of Ordinances of Cook County, Chapter 74, Article II, Division 2, The Cook County Real Property Assessment Classification Ordinance, Sec. 74-60 et seq., as amended:

   X Class 6B ____ Class 8 *(Industrial property)* ____ Class 9

3. I have reviewed the Code of Ordinances of Cook County, Chapter 34, Article IV, Division 1 and The Cook County Living Wage Ordinance, Sec. 34-127 et seq., as amended *(the "Ordinance")*, and certify that the applicant is in compliance with the above referenced Cook County Living Wage Ordinance, due to one of the following options *(check as appropriate)*:

   X Applicant is currently paying a living wage to its employees, as defined in the Ordinance.

   OR

   ____ Applicant is not required to pay a living wage, pursuant to the Ordinance.

Further affiant sayeth not.

Agent's Signature	Michael Bleier, President Agent's Name & Title
434 Jennifer Lane, Grayslake IL 60030 Agent's Mailing Address	312-543-6614 Agent's Telephone Number
Same Applicant's Name	Same Applicant's Mailing Address
mike@greenercleaner.net Applicant's e-mail address	

Subscribed and sworn before me this _____ day of _____, 20 _____

_____
Signature of Notary Public

EXHIBIT A

(Please type or Print)

PIN(s)	Common Address

EXHIBIT LIST

Ex. A	Identification of Persons Having an Interest in the Property
Ex. B	General Description of Proposed Property Use
Ex. C	Description of Intended Business Operation
Ex. D	Plat of Survey
Ex. E	Floor Plan
Ex. F	Subject Property Listing Brochure
Ex. G	Business Marketing Materials
Ex. H	Detailed Budget for Redevelopment Costs
Ex. I	2018 Year-to-Date Vacancy Affidavit
Ex. J	2017 Vacancy Affidavit
Ex. K	2016 Vacancy Affidavit
Ex. L	Drive Cleaning, Inc. Pro Forma Income and Expense Statement
Ex. M	Purchase Documents
Ex. N	US Bank Financing Commitment Letter
Ex. O	June 22, 2018 Khang Trinh Email
Ex. P	2016 Second Installment Property Tax Bill
Ex. Q	2017 First Installment Property Tax Bill
Ex. R	Real Estate Tax Analysis Showing Potential Impact of 6B Incentive on Subject Property

EXHIBIT A

Identification of Persons Having an Interest in the Property

As of 6/14/2018, Michael Bleier, the applicant, is under contract to purchase 6430 North Hamlin, the subject property.

When the transaction closes, Michael Bleier, the 100% owner of Drive Cleaning, Inc. dba The Greener Cleaner, will be the sole person with an interest in the property.

EXHIBIT B

General Description of Proposed Property Use

The subject property is intended to be used as a new "Petrochemical Free" production facility for The Greener Cleaner's dry cleaning and laundry business. Currently, The Greener Cleaner operated out of a 2,000 square foot facility in Skokie, IL, but requires additional space.

The subject property's currently vacant 9,460 square foot facility is nearly four times The Greener Cleaner's current location. The Greener Cleaner plans to use the subject property to facilitate the company's growth.

The subject property includes a 9,460 square foot improvement that is zoned MB (manufacturing/business) with 1 depressed loading dock and 16' ceiling height. There is space to park 15 cars. The improvement is situated on a 16,659 square foot tract of land.

Legal Description

THAT PART OF LOTS 3 AND 4 IN FREDERICK W. SHEFFE'S SUBDIVISION OF LOT 12 IN JOHN PROESEL ESTATE PARTITION, BEING A SUBDIVISION OF THE SOUTH ½ OF THE SOUTHWEST 1 /4 OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE SOUTH LINE OF AN EXTENSION 1 STORY BRICK BUILDING (WHO'S SOUTH WALL IS 0.43 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF AFORESAID LOT 4) EXTENDED EAST TO THE EAST LINE OF AFORESAID LOT 4 THENCE NORTH 01 DEGREES 14 MINUTES 40 SECONDS EAST ALONG THE EAST LINE OF AFORESAID LOTS 3 AND 4 A DISTANCE OF 110.52 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREON DESCRIBED; THENCE NORTH 89 DEGREES 59 MINUTES 35 SECONDS WEST ALONG THE LINE OF THE EXTERIOR FACE OF A 1 STORY BRICK BUILDING AND ITS EXTENSION, A DISTANCE OF 99.48 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 49 SECONDS EAST ALONG THE LINE OF EXTERIOR FACE OF A WALL OF SAID BRICK BUILDING A DISTANCE OF 3.08 FEET; THENCE SOUTH 89 DEGREES 52 MINUTES 19 SECONDS WEST, ALONG THE CENTER LINE OF A PARTY WALL BETWEEN BRICK BUILDINGS, A DISTANCE OF 46.01 FEET TO A POINT ON THE WEST FACE OF SAID BUILDING; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE EXTERIOR FACE OF SAID BUILDING, A DISTANCE OF 62.97 FEET TO A POINT ON THE SOUTH LINE OF AFORESAID LOT 3; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE SAID SOUTH LINE OF LOT 3, A DISTANCE OF 78.43 FEET TO A POINT; THENCE NORTH 01 DEGREES 14 MINUTES 40 SECONDS EAST ALONG A LINE PARALLEL WITH THE EAST LINE OF LOTS 3 AND 4, A DISTANCE OF 92.90 FEET TO THE POINT ON LINE 15.00 FEET SOUTH AND PARALLEL WITH THE NORTH LINE OF SAID LOT 3; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST ALONG SAID PARALLEL LINE, A DISTANCE OF 45.71 FEET;

THENCE SOUTH 00 DEGREES 06 MINUTES 01 SECONDS EAST A DISTANCE OF 54.25 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 15.57 FEET; THENCE NORTH 00 DEGREES 06 MINUTES 01 SECONDS WEST, A DISTANCE OF 54.25 FEET TO A POINT ON AFORESAID PARALLEL LINE; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST ALONG SAID PARALLEL LINE, A DISTANCE OF

15.00 FEET; THENCE SOUTH 00 DEGREES 06 MINUTES 01 SECONDS EAST ALONG A LINE OF EXTERIOR FACE OF A 1 STORY BRICK BUILDING AND ITS EXTENSION, A DISTANCE OF 82.54 FEET; THENCE SOUTH 89 DEGREES 57 MINUTES 55 SECONDS EAST ALONG A LINE THROUGH SAID BUILDING, SAID LINE BEING AN EXTENSION WESTWARD OF THE SOUTH EXTERIOR FACE OF SAID BUILDING, A DISTANCE OF 96.60 FEET; THENCE SOUTH 29 DEGREES 48 MINUTES 40 SECONDS WEST ALONG EXTERIOR FACE OF A 1 STORY BRICK BUILDING, A DISTANCE OF 11 .48 FEET; THENCE NORTH 89 DEGREES 56 MINUTES 37 SECONDS EAST ALONG A LINE OF EXTERIOR FACE OF SAID BRICK BUILDING AND ITS EXTENSION, A DISTANCE OF 55.89 FEET TO A POINT ON EAST LINE OF SAID LOTS 3 AND 4; THENCE SOUTH 01 DEGREES 14 MINUTES 40 SECONDS WEST ALONG SAID EAST LINE, A DISTANCE OF 60.18 FEET TO THE POINT OF BEGINNING IN COOK COUNTY, ILLINOIS.

EXHIBIT C

Description of the Intended Business Operation

The Greener Cleaner is a dry-cleaning operation that specializes in "petrochemical free" cleaning. What differentiates us from others in our industry, is that unlike 99% of other dry cleaners in Illinois, we don't use any petrochemicals in our operation for cleaning. A Petrochemical is a derivative of petroleum, the chemical that most cleaning solvents used in the dry-cleaning industry are derived from. In essence, cleaning your clothes in a petrochemical is akin to cleaning them in a bath of gasoline.

Petrochemicals like "Perc" or "hydrocarbon" (the two main cleaning solvents on the market) make up more than 99% of the cleaning operations out there, because they do a fine job of cleaning. Unfortunately, they have also been labeled as "likely carcinogens" by our EPA, they create hazardous waste, they pollute groundwater, and contribute to air pollution. Petrochemicals, like Perc, have been banned in many areas of the country, including California, New Jersey, Philadelphia, and Minneapolis, to name a few.

For these reasons, among others, The Greener Cleaner became a pioneer in our industry back in 1995, as the very first cleaner be 100% Petrochemical free. Even though our process takes us longer than traditional dry cleaning, our equipment and supplies more expensive, and our training is more complex, we have continued to believe that the values we have formed this company on are values that consumers will want to pay for.

We have built quite a name for ourselves in the industry, spawning hundreds of cleaners with similar values. We also are evolving into a National company with a new "Mail-Order" service whereby customers from across the country choose to use The Greener Cleaner by shipping us their cleaning orders in boxes. We clean, press, and ship the orders back.

The bulk of our operation in Chicagoland is through our pick-up and delivery service, where customers can request pickups and deliveries via their computers or smart-phones. We also have two store

locations (Chicago and Skokie) and work with several businesses to process their cleaning.

At the proposed facility, we will not have a traditional "store front"; it will be a processing facility only. Therefore, we expect our hours to be flexibile, starting typically at 7am and continuing until the daily work is complete. At our current facility that is usually between 2pm-3pm on average.

EXHIBIT D

PROFESSIONALS ASSOCIATED SURVEY, INC.
PROFESSIONAL DESIGN FIRM NO: 184-003023
7100 N. TRIPP AVE., LINCOLNWOOD, ILLINOIS 60712
TEL: (847) 675-3000 FAX: (847) 675-2167
E-mail: prosurv1@sbcglobal.net

PLAT OF SURVEY

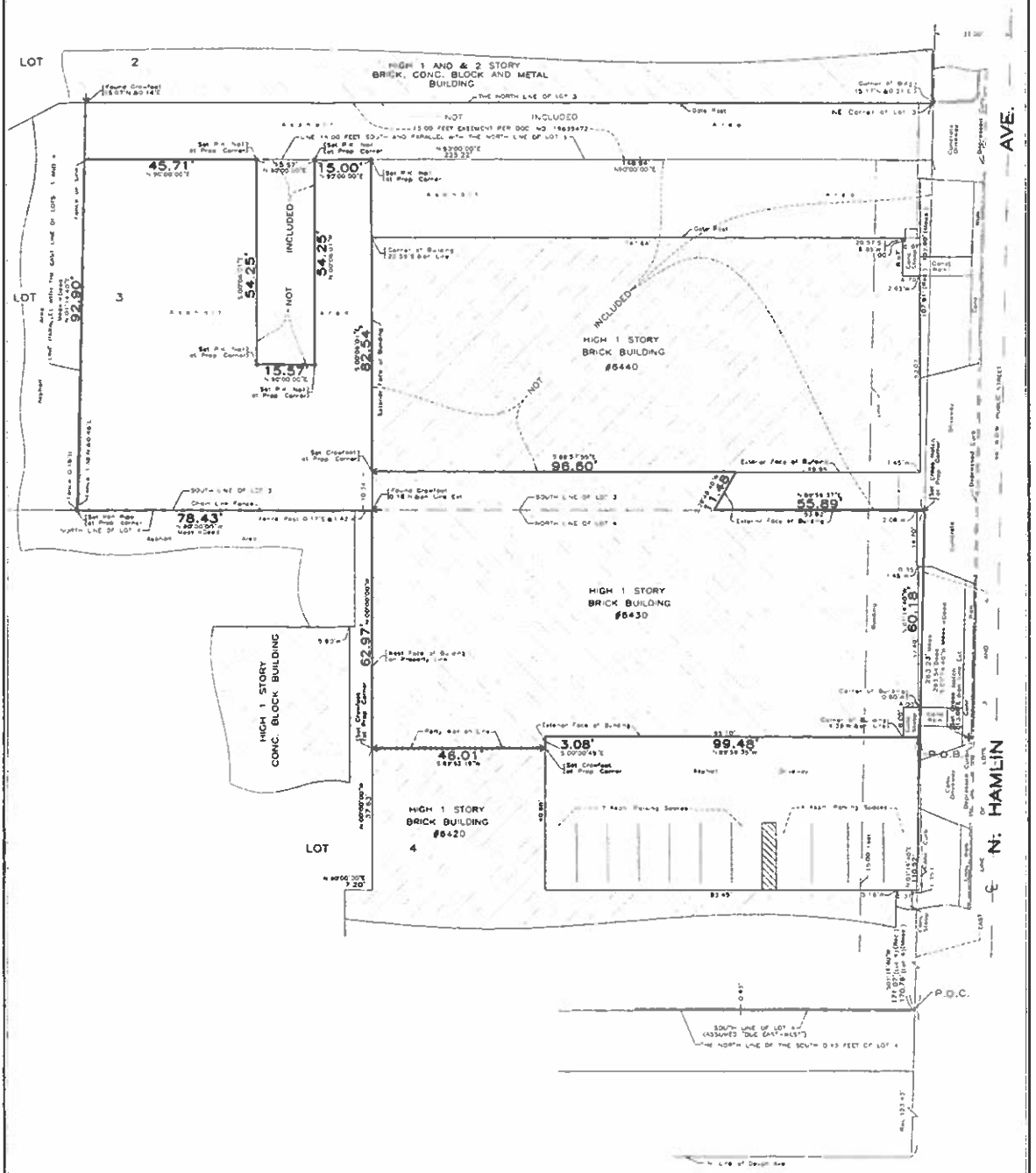
NORTH

THAT PART OF LOTS 3 AND 4 IN FREDERICK H. SHEFFE'S SUBDIVISION OF LOT 12 IN JOHN PROESEL ESTATE PARTITION, BEING A SUBDIVISION OF THE SOUTH ½ OF THE SOUTHWEST 1/4 OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE SOUTH LINE OF AN EXTENSION 1 STORY BRICK BUILDING (AMID'S SOUTH WALL IS 0.43 FEET NORTH OF AND PARALLEL TO THE SOUTH LINE OF APORESAID LOT 4) EXTENDED EAST TO THE EAST LINE OF APORESAID LOT 4 THENCE NORTH 01 DEGREES 14 MINUTES 40 SECONDS EAST ALONG THE EAST LINE OF APORESAID LOTS 3 AND 4 A DISTANCE OF 110.52 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; THENCE NORTH 89 DEGREES 59 MINUTES 35 SECONDS WEST ALONG THE LINE OF THE EXTERIOR FACE OF A 1 STORY BRICK BUILDING AND ITS EXTENSION, A DISTANCE OF 99.48 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 48 SECONDS EAST ALONG THE LINE OF EXTERIOR FACE OF A WALL OF SAID BRICK BUILDING A DISTANCE OF 3.08 FEET; THENCE SOUTH 89 DEGREES 53 MINUTES 19 SECONDS WEST ALONG THE CENTER LINE OF A PARTY WALL BETWEEN BRICK BUILDINGS, A DISTANCE OF 46.01 FEET TO A POINT ON THE WEST FACE OF SAID BUILDING; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE EXTERIOR FACE OF SAID BUILDING, A DISTANCE OF 62.97 FEET TO A POINT ON THE SOUTH LINE OF APORESAID LOT 3; THENCE NORTH 89 DEGREES 00 MINUTES 00 SECONDS WEST ALONG THE SAID SOUTH LINE OF LOT 3, A DISTANCE OF 78.43 FEET TO A POINT; THENCE NORTH 01 DEGREES 14 MINUTES 40 SECONDS EAST ALONG A LINE PARALLEL WITH THE EAST LINE OF LOTS 3 AND 4 A DISTANCE OF 92.80 FEET TO THE POINT ON LINE 15.00 FEET SOUTH AND PARALLEL WITH THE NORTH LINE OF SAID LOT 3; THENCE NORTH 89 DEGREES 00 MINUTES 00 SECONDS EAST ALONG SAID PARALLEL LINE, A DISTANCE OF 45.71 FEET; THENCE SOUTH 00 DEGREES 08 MINUTES 33 SECONDS EAST A DISTANCE OF 54.25 FEET; THENCE NORTH 89 DEGREES 00 MINUTES 00 SECONDS EAST A DISTANCE OF 15.57 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST A DISTANCE OF 54.25 FEET TO A POINT ON APORESAID PARALLEL LINE; THENCE NORTH 89 DEGREES 00 MINUTES 00 SECONDS EAST ALONG SAID PARALLEL LINE, A DISTANCE OF 15.00 FEET; THENCE SOUTH 00 DEGREES 08 MINUTES 01 SECONDS EAST ALONG A LINE OF EXTERIOR FACE OF A 1 STORY BRICK BUILDING AND ITS EXTENSION, A DISTANCE OF 82.54 FEET; THENCE SOUTH 89 DEGREES 57 MINUTES 55 SECONDS EAST ALONG A LINE THROUGH SAID BUILDING, SAID LINE BEING AN EXTENSION WESTWARD OF THE SOUTH EXTERIOR FACE OF SAID BUILDING, A DISTANCE OF 98.60 FEET; THENCE SOUTH 29 DEGREES 46 MINUTES 40 SECONDS EAST ALONG EXTERIOR FACE OF A 1 STORY BRICK BUILDING, A DISTANCE OF 11.48 FEET; THENCE NORTH 89 DEGREES 56 MINUTES 37 SECONDS EAST ALONG A LINE OF EXTERIOR FACE OF SAID BRICK BUILDING AND ITS EXTENSION, A DISTANCE OF 55.89 FEET TO A POINT ON EAST LINE OF SAID LOTS 3 AND 4; THENCE SOUTH 01 DEGREES 14 MINUTES 40 SECONDS WEST ALONG SAID EAST LINE A DISTANCE OF 60.18 FEET TO THE POINT OF BEGINNING IN COOK COUNTY, ILLINOIS.

NOTE: THE SOUTH LINE OF LOT 4 IS ASSUMED "DUE EAST-WEST"

LAND TOTAL AREA 18,267.31 SQ. FT.

COMMONLY KNOWN AS: 6430 NORTH HAMLIN AVENUE, LINCOLNWOOD, ILLINOIS



THE LEGAL DESCRIPTION SHOWN ON THE PLAT HEREON DRAWN IS A COPY OF THE ORDER, AND FOR ACCURACY SHOULD BE COMPARED WITH THE TITLE OR DEED

DIMENSIONS ARE NOT TO BE ASSUMED FROM SCALING

BUILDING LINES AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO RECORDED IN THE MAPS, OTHERWISE REFER TO YOUR DEED OR ABSTRACTS

ORDER NO. 09-9211

SCALE 1 INCH = 20 FEET

DATE OF FIELD WORK April 13, 2009

ORDERED BY: FUCHS & ROSELLI, LTD.

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY

THIS SURVEY HAS BEEN ORDERED FOR SURFACE DIMENSIONS ONLY, NOT FOR ELEVATIONS

THIS IS NOT AN ALTA SURVEY

COMPARE ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE

State of Illinois
County of Cook ss

WILLIAM E. MORRISON
035.006195
PROFESSIONAL LAND SURVEYOR
STATE OF ILLINOIS
LINCOLNWOOD, IL

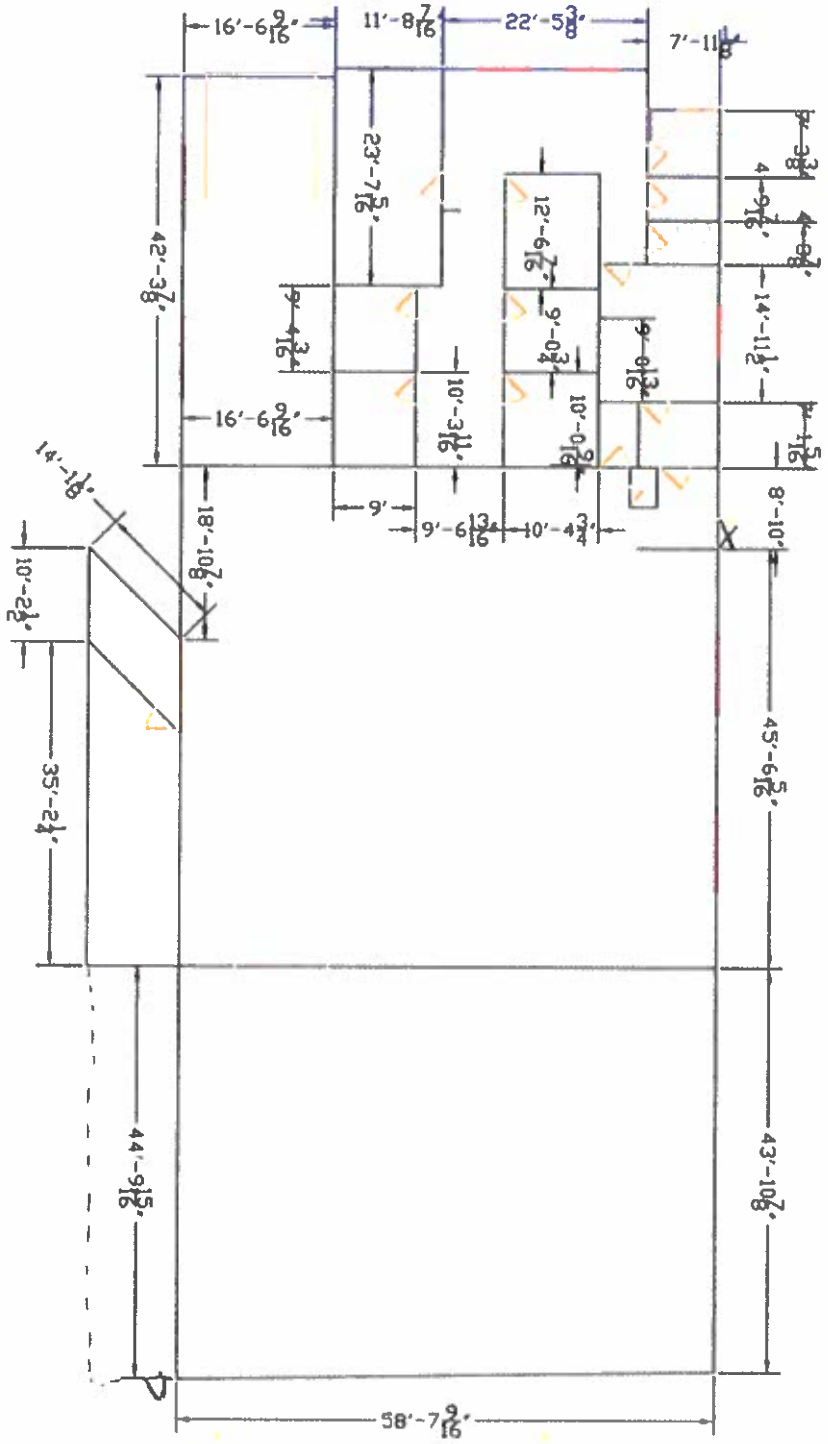
We, PROFESSIONALS ASSOCIATED SURVEY, INC. do hereby certify that we have surveyed the above described property, and that to the best of our knowledge the plat hereon drawn is an accurate representation of said survey.

Dated 4/22/2009

ILLINOIS LAND SURVEYOR — LICENSE EXP. DATE NOV. 30, 2010

Drawn By: EZ

EXHIBIT E



6430 North Hamlin Avenue
Lincolnwood, Illinois 60712

Total Square Feet:
Total Office Square Feet.
Total Warehouse/Industrial Square Feet:

For more information, contact:
Special Assets Acquisitions, LLC
555 West Jackson, Suite 500
Chicago, Illinois 60661
312.425.9800

Provided by
Planmaker
A division of Braincannon, LLC
312.431.9200

EXHIBIT F

Industrial Building For Sale

9,461 +/- Square Feet

6430 N Hamlin Ave Lincolnwood IL 60712

Highlights:

Asking Price: *$775,000 ($81.91/psf)*
2016 RE Taxes: *$32,918 ($3.47/psf)*
Total Size: 9,461 square feet
Zoning: MB (manufacturing/business)

~ Unique single tenant building
~ 15 car parking
~ 200 AMP's of power
~ 1 depressed loading dock
~ 16' ceiling height

For more information, please contact:

David Goldberg 847-675-8700 x21
David@specialassets.com

Ben Shulman 847-675-8700 x19
Ben@specialassets.com

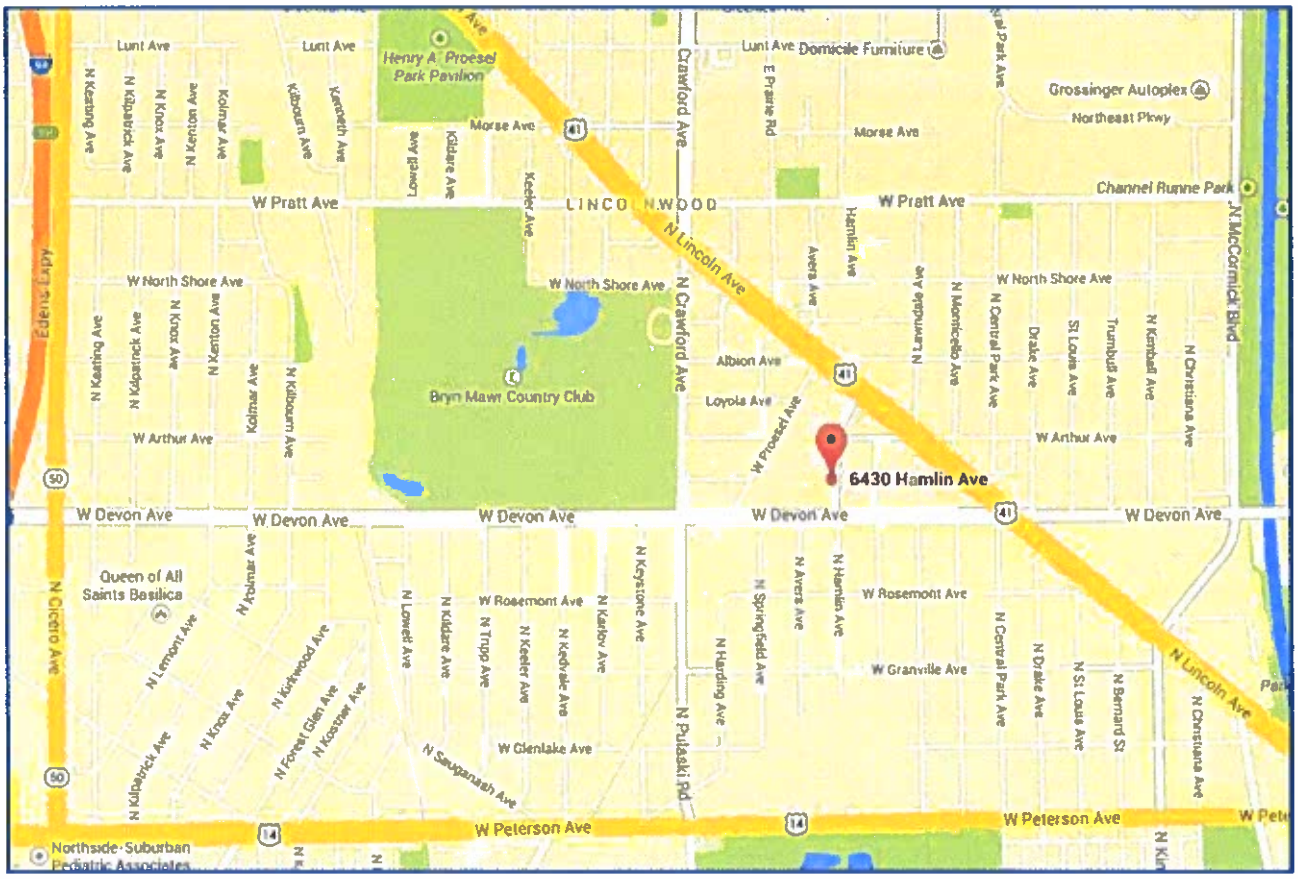
SPECIAL ASSETS

3700 OAKTON
SKOKIE, IL 60076
P: 847-675-8700
F: 847-675-8704

Industrial Building For Sale

9,461 +/- Square Feet

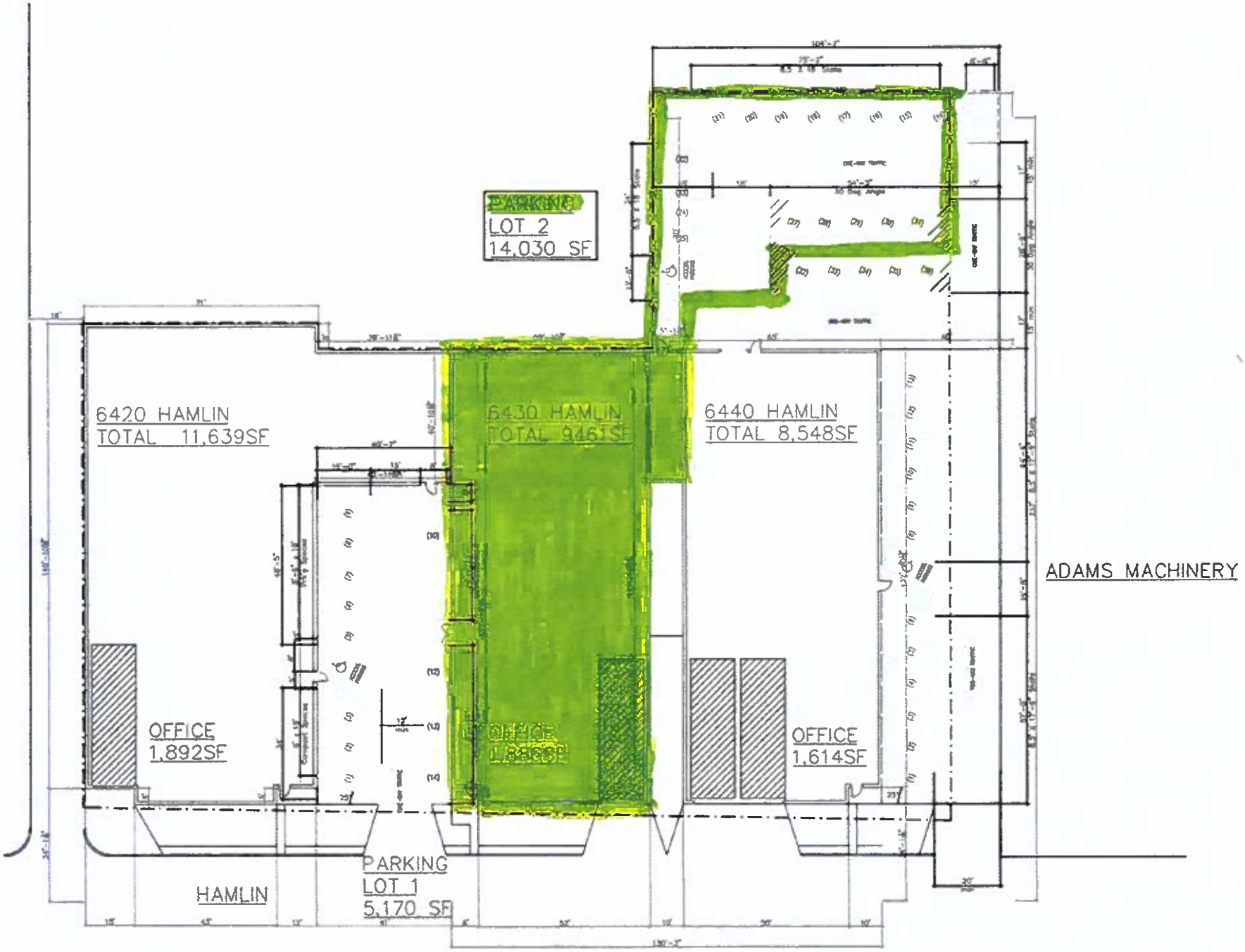
6430 N Hamlin Ave Lincolnwood IL 60712



6430 N HAMLIN AVE is a perfect flex/warehouse building for an end user in a great area featuring approx. 1,800 square feet of updated office space up front with numerous private offices/ bathrooms/conference room/kitchenette. There is approx. 7,600 square feet of industrial/warehouse space with 16' ceilings. Private parking lot behind building with parking for approx. 15 cars (+ street parking). 200 AMPs of power and 1 interior loading dock.

SPECIAL ASSETS

3700 OAKTON
SKOKIE, IL 60076
P: 847-675-8700
F: 847-675-8704


PARKING
LOT 2
14,030 SF
6420 HAMLIN
TOTAL 11,639SF
6430 HAMLIN
TOTAL 9461SF
6440 HAMLIN
TOTAL 8,548SF
ADAMS MACHINERY
OFFICE
1,892SF
OFFICE
1,614SF
HAMLIN
PARKING
LOT 1
5,170 SF

Return to VB

EXHIBIT G

CALL TOLL FREE (855)-WET-CLEAN
(855-938-2532)
and talk to our customer service representative TODAY!

Your neighbor switched
to Greener Cleaner home delivery

Here's why:

- FREE Dry Cleaning pick-up and delivery
- Unmatched quality with reasonable prices
- A true commitment to customer service

Wet Cleaning and GreenEarth®

- No hazardous chemicals
- 100% odor-free
- Gentle

Good for the Earth.
Good for the Earthlings.

greenercleaner

The Greener Cleaner
www.greenercleaner.net
Toll Free: (855) WET-CLEAN
(855-938- 2532)

The Greener Cleaner
is now delivering in your neighborhood!

What makes us special? Our experience. In 1995, we became a pioneer in the industry, as the FIRST DRY CLEANER IN AMERICA to offer 100% Wet Cleaning. We've since added GreenEarth® Cleaning, our patented, technologically advanced and environmentally safe process. It is better for you, better for your clothes and better for the environment. GIVE US A TRY. YOU'LL SEE, FEEL, AND SMELL THE DIFFERENCE!

greenercleaner
www.greenercleaner.net

Receive
$10 OFF
your
1st order!*

Call 855-WET-CLEAN
and talk to our
customer service
representative
TODAY!

***Minimum $25 Order. New Customers Only. May not be combined.**

EXHIBIT H

6430 N Hamlin Budget

	Company	Subtotal	Total Estimate
Building Improvements			
Roofing - Cover New penetrations + General Roof Repair	Windward Roofing	$ 14,025.00	
Tuckpointing and Brickwork Repair	Windward Masonry	$ 27,355.00	
Total - Building Improvements			**$ 41,380.00**
Working Capital			
General Contractor/Install/Piping	Highland Maintenance	$ 57,700.00	
Architect	RKTects	$ 7,000.00	
Telephone System *Approximate Pricing*	Cam9Install	$ 2,500.00	
Networking, Entry System, Security System	Cam9Install	$ 5,255.00	
Lighting	Crown Commercial Lighting	$ 17,427.00	
Rolling Steel door repair	Acrosstown Door Service	$ 300.00	
Electrician	Newfield Electric	$ 28,300.00	
Plumbing/ Install floor drains	JA Moreno	$ 31,500.00	
Rigging/Moving Equipment	Midwest Riggers	$ 5,750.00	
Total - Working Capital			**$ 155,732.00**
Equipment			
Electric - 600amp, 120/240volt, 3-phase, 4-wire, overhead service, 1 meter CT and 1 distribution panel		$ 23,000.00	
750 gallon plastic storage tank		$ 2,120.00	
Poseidon EH20 20# Wet Clean Washer Soft Mount		$ 3,578.77	
Poseidon ED260 30# Wet Clean Dryer		$ 6,755.78	
Poseidon ED660 85# Wet Clean Dryer		$ 9,440.35	
Forenta Suzi		$ 4,710.86	
Used 100# Washer/Extractor *Approximate pricing*		$ 8,560.00	
Used 76" Flat Iron Press *Approximate pricing*		$ 8,560.00	
White Screw Conveyor		$ 7,599.28	
(2) Forenta 2 sided Triple Puffer	$2569.27/Ea	$ 4,522.00	
Sankosha Double Legger SDP880U		$ 14,243.75	
Kleen Rite Chiller		$ 21,869.42	
Used Assembly Conveyor *Approximate pricing*		$ 1,755.00	
(4) 36" Exhaust Fans	3750/Ea	$ 16,050.00	
Polypropeyene Drain Trough 12x48x18		$ 767.00	
Sankosha Utility Press DP420TUVZ		$ 9,751.15	
Total - Equipment			**$ 143,283.36**
	Grand Total Project		**$ 340,395.36**

EXHIBIT I

Vacancy/Occupancy Affidavit

Cook County Assessor's Office

}

2018 Appeal No: _____

I, Avi Banker, being first duly sworn, on oath depose and say that I am the owner/managing agent of the property located at 6420 N. Hamlin Avenue, 10-35-325-033-0000 (PROPERTY INDEX NUMBER(S)) in Lincolnwood (CITY), subject of the above complaint, and that I have personal knowledge that the occupancy of the building(s) for the year 2018 is as follows:

	Total Sq. Ft. of Commercial/Industrial Area Occupied *	Total Sq. Ft. of Commercial/Industrial Area Vacant *	Total Sq. Ft. of Commercial/Industrial Area *	Condos or Apartments (Please circle) Total Number of Residential Condo/Apartments Occupied	Total Number of Residential Condo/Apartments Vacant	Total Number of Residential Condo/Apartments
January	0	8,964	8,964			
February	0	8,964	8,964			
March	0	8,964	8,964			
April	0	8,964	8,964			
May	0	8,964	8,964			
June	0	8,964	8,964			
July						
August						
September						
October						
November						
December						
Total	0	53,784	53,784			

Total annual percent weighted vacancy of industrial/commercial space 100%

Total annual percent weighted vacancy of Residential condo/ apartments _____

*** Include Commercial condos here.**

(Please check all boxes that apply)

1. ☑ **Photos of the vacant space are included with this appeal**

2. ☑ **Attempts to lease the vacant space were made** _____
(list all attempts made to lease vacant space)

Attach all listing agreements executed since 2015.

3. ☐ **No attempts were made to lease the vacant space because:** _____

For vacancy appeals, the following information is needed: Three preceding years of actual historical income and expense information and a current year rent roll. Other relevant additional supporting documentation also may be attached to this affidavit.

4. ☐ Since the space in question became vacant there has been approximately _____ showings _____ inquires _____ offers

5. ☐ If offer(s) failed to result in leasing the vacant space, the reason(s) were:

_____

_____

_____

6. For the preceding and calendar years vacancy factors were applied in excess of 15% by:

	2017	2016	2015
CCAO	____%	____%	____%
BOR	____%	____%	____%
BOTH	____%	____%	____%

Reason(s) for requested vacancy relief for tax year 2018 (Check all that apply):

- ☐ New Construction
- ☐ Initial Start-Up Occupancy
- ☐ Tenant Preparation or Build-Out
- ☐ Fire, Flood, or Natural Disaster
- ☐ Modification of Original Plans
- ☐ Construction or Completion Delay
  - ☐ Zoning
  - ☐ Plans and Permits
  - ☐ Community Hearing(s)/Review
  - ☐ Local Approval or Ordinance
  - ☐ Financing
  - ☐ Final Inspection/Certificate of Occupancy
- ☐ Eviction of Tenant(s)
- ☐ Demolition
- ☐ Environmental Remediation
- ☐ Building Rehabilitation
- ☐ Conversion to Condominiums
- ☐ Repair of Prior Tenant Damage
- ☐ Alteration, Modification or Conversion to New Use or Configuration
- ☐ Building Code Compliance
- ☐ Governmental or Court Order
- ☐ Closure Notice or 'Red Tag'
- ☐ Structural, Mechanical, Electrical, Roof, Plumbing or HVAC Failure
- ☐ Bankruptcy of Tenant(s)
- ☐ Loss of Major Tenant(s)
- ☐ Physically Occupied with Rental Abatements
- ☐ Other: _____

Subscribed and sworn before me,

this 20 day of Jan-y, 20____

Notary Public

(Notary Seal or Stamp)

OFFICIAL SEAL
JACKIE M HUGELIER
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:03/07/21

Further affiant sayeth not.

Affiant

EXHIBIT J

Return to VB

Vacancy/Occupancy Affidavit

Cook County Assessor's Office

2017 Appeal No: _____

I, Avi Banker, being first duly sworn, on oath depose and say that I am the owner/managing agent of the property located at 6420 N. Hamlin Avenue (10-35-325-033-0000) (PROPERTY INDEX NUMBER(S)) in Lincolnwood (CITY), subject of the above complaint, and that I have personal knowledge that the occupancy of the building(s) for the year 2017 is as follows:

	Total Sq. Ft. of Commercial/Industrial Area Occupied *	Total Sq. Ft. of Commercial/Industrial Area Vacant *	Total Sq. Ft. of Commercial/Industrial Area *	Condos or Apartments (Please circle) Total Number of Residential Condos/Apartments Occupied	Total Number of Residential Condos/Apartments Vacant	Total Number of Residential Condos/ Apartments
January	0	8,964	8,964			
February	0	8,964	8,964			
March	0	8,964	8,964			
April	0	8,964	8,964			
May	0	8,964	8,964			
June	0	8,964	8,964			
July	0	8,964	8,964			
August	0	8,964	8,964			
September	0	8,964	8,964			
October	0	8,964	8,964			
November	0	8,964	8,964			
December	0	8,964	8,964			
Total	0	107,568	107,568			

Total annual percent weighted vacancy of industrial/commercial space 100%

Total annual percent weighted vacancy of Residential condo/ apartments _____

*** Include Commercial condos here.**

(Please check all boxes that apply)

1. ☐ Photos of the vacant space are included with this appeal

2. ☐ Attempts to lease the vacant space were made: _____
(list all attempts made to lease vacant space)

3. ☐ No attempts were made to lease the vacant space because: _____

For vacancy appeals, the following information is needed: Three preceding years of actual historical income and expense information and a current year rent roll.

Subscribed and sworn before me,

this 29 day of May, 20 18

Notary Public

Further affiant sayeth not.

X _____
Affiant

[Notary Seal or Stamp]

OFFICIAL SEAL
DVORA GRAY
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:03/29/22

Return to VB

EXHIBIT K

Return to VB

Vacancy/Occupancy Affidavit

Cook County Assessor's Office

2016 Appeal No: _____

I, Avi Banker, being first duly sworn, on oath depose and say that I am the owner/managing agent of the property located at 6420 N. Hamlin Avenue, 10-35-325-033-0000 (PROPERTY INDEX NUMBER(S)) in Lincolnwood (CITY), subject of the above complaint, and that I have personal knowledge that the occupancy of the building(s) for the year 2016 is as follows:

	Total Sq. Ft. of Commercial/Industrial Area Occupied *	Total Sq. Ft. of Commercial/Industrial Area Vacant *	Total Sq. Ft. of Commercial/Industrial Area *	Condos or Apartments (Please circle) Total Number of Residential Condos/Apartments Occupied	Total Number of Residential Condo/Apartments Vacant	Total Number of Residential Condo/ Apartments
January	0	8,964	8,964			
February	0	8,964	8,964			
March	0	8,964	8,964			
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June	0	8,964	8,964			
July	0	8,964	8,964			
August	0	8,964	8,964			
September	0	8,964	8,964			
October	0	8,964	8,964			
November	0	8,964	8,964			
December	0	8,964	8,964			
Total	0	107,568	107,568			

Total annual percent weighted vacancy of industrial/commercial space 100%

Total annual percent weighted vacancy of Residential condo/ apartments _____

*** Include Commercial condos here.**

(Please check all boxes that apply)

1. ☑ Photos of the vacant space are included with this appeal

2. ☑ Attempts to lease the vacant space were made. Internet
(list all attempts made to lease vacant space)

Attach all listing agreements executed since 2015.

3. ☐ No attempts were made to lease the vacant space because: _____

For vacancy appeals, the following information is needed: Three preceding years of actual historical income and expense information and a current year rent roll. Other relevant additional supporting documentation also may be attached to this affidavit.

Return to VB

4. ☐ Since the space in question became vacant there has been approximately _____ showings _____ inquires _____ offers

5. ☐ If offer(s) failed to result in leasing the vacant space, the reason(s) were:

_____

_____

_____

6. For the preceding and calendar years vacancy factors were applied in excess of 15% by:

	2017	2016	2015
CCAO	____%	____%	____%
BOR	____%	____%	____%
BOTH	____%	____%	____%

Reason(s) for requested vacancy relief for tax year 2016 (Check all that apply):

- ☐ New Construction
- ☐ Initial Start-Up Occupancy
- ☐ Tenant Preparation or Build-Out
- ☐ Fire, Flood, or Natural Disaster
- ☐ Modification of Original Plans
- ☐ Construction or Completion Delay
  - ☐ Zoning
  - ☐ Plans and Permits
  - ☐ Community Hearing(s)/Review
  - ☐ Local Approval or Ordinance
  - ☐ Financing
  - ☐ Final Inspection/Certificate of Occupancy
- ☐ Eviction of Tenant(s)
- ☐ Demolition
- ☐ Environmental Remediation
- ☐ Building Rehabilitation
- ☐ Conversion to Condominiums
- ☐ Repair of Prior Tenant Damage
- ☐ Alteration, Modification or Conversion to New Use or Configuration
- ☐ Building Code Compliance
- ☐ Governmental or Court Order
- ☐ Closure Notice or 'Red Tag'
- ☐ Structural, Mechanical, Electrical, Roof, Plumbing or HVAC Failure
- ☐ Bankruptcy of Tenant(s)
- ☐ Loss of Major Tenant(s)
- ☐ Physically Occupied with Rental Abatements
- ☐ Other: _____

Subscribed and sworn before me,

this 20 day of JUNE 2018

Notary Public

[Notary Seal or Stamp]

OFFICIAL SEAL
JACKIE M HUGELIER
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:03/07/21

Further affiant sayeth not.

X _____

Affiant

Return to VB

EXHIBIT L

Return to VB

Drive Cleaning
Income Statement
12 MONTH PROFORMA

	PRO FORMA Without Tax Incentive	PRO FORMA With Tax Incentive
Projected Revenues	1,300,000	1,300,000
Cost of Goods Sold		
Direct Costs of Sales		
Cleaning/Operating Supplies	77,796	77,796
Lost Item Reimbursement	2,345	2,345
Total Direct Costs of Sales	80,141	80,141
Wholesaler Expenses		
Alterations	19,028	19,028
Leather	3,963	3,963
Total Wholesaler Expenses	22,991	22,991
Total COGS	103,132	103,132
Gross Profit	1,196,868	1,196,868
General & Administrative Expenses		
Accounting	12,000	12,000
Advertising/ Marketing	35,000	35,000
Amortization Expense	17,250	17,250
Automobile Expenses		
Auto License & Registrations	700	700
Fuel	25,000	25,000
Parking, Tolls & IPass	1,500	1,500
Rental	50	50
Repair/ Maintenence	17,500	17,500
Automobile Expense - Other	1,200	1,200
Total Automobile Expense	45,950	45,950
Bank Service Charges		
Loan Fees	250	250
Bank Service Charges - Other	350	350
Total Bank Service Charges	600	600
Continuing Education	950	950
Credit Card Merchant Fees	28,600	28,600
Delivery Expenses	250	250
Dues and Subscriptions	5,500	5,500
Equipment and Supplies Purchase	9,500	9,500
Gifts	175	175
Insurance		
General Liability	14,000	14,000
Life Insurance	1,400	1,400
Work Comp	9,500	9,500
Total Insurance	24,900	24,900
Interest Expense		

Return to VB

Drive Cleaning
Income Statement
12 MONTH PROFORMA

Interest Exp- Shareholder	3,466	3,466
Interest Exp- Vehicle Loans	285	285
Interest Exp - Bank Reserve	50	50
Interest Exp - Charter One	5,000	5,000
Interest Exp - Equipment	2,000	2,000
Interest Exp - New Bldng & Equip	40,000	40,000
Interest Exp - Ridgestone Bank	34,000	34,000
Total Interest Expense	84,801	84,801
Legal Fees	7,500	7,500
Licenses and Permits	9,500	9,500
Meals & Entertainment	875	875
Office Expense	6,500	6,500
Office Supplies	16,500	16,500
Payroll Expenses		
Bonuses	15,000	15,000
Officer's Salary	75,000	75,000
Salaries	150,000	150,000
Wages	350,000	350,000
Wages OT	45,000	45,000
Total Payroll Expenses	635,000	635,000
Payroll Processing Fees	675	675
Payroll Taxes		
FICA Expense	48,578	48,578
FUTA Expense	1,270	1,270
SUTA Expenses	12,700	12,700
Total Payroll Taxes	62,548	62,548
Pension Matching Expenses	1,524	1,524
Postage and Delivery	4,000	4,000
Printing and Reproduction	500	500
Professional Fees	1,000	1,000
Rent		
Repairs	5,000	5,000
Security	1,200	1,200
Technology		
Security	100	100
Software	15,000	15,000
Total Technology	15,100	15,100
Telephone	5,500	5,500
Travel		
Car Rental	750	750
Travel - Other	2,000	2,000
Total Travel	2,750	2,750
Uniforms	250	250
Utilities		-
Electric	18,621	18,621

Return to VB

Drive Cleaning
Income Statement
12 MONTH PROFORMA

Gas	20,518	20,518
Trash/ Waste Removal	2,000	2,000
Water	4,219	4,219
Total Utilities	45,358	45,358
Web Expenses	5,500	5,500
Total General & Administrative Expenses	1,092,255	1,092,255
Net Ordinary Income	104,612	104,612
Other Expenses		-
Charitable Donations	250	250
Real Estate Taxes	42,000	17,000
Depreciation - Building	16,987	16,987
Depreciation - New Equipment	34,500	34,500
Depreciation - Existing Equipment	33,500	33,500
Total Other Expenses	127,237	102,237
Net Income/(Loss)	(22,625)	2,375

Return to VB

EXHIBIT M

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Subject to Rider Attached Hereto

CHICAGO ASSOCIATION OF REALTORS®
APARTMENTS/INVESTMENTS PURCHASE AND SALE CONTRACT
This Contract is Intended to be a Binding Real Estate Contract Rev. 01/2012

1. **Contract.** This Apartment/Investments Purchase and Sale Contract ("*Contract*") is made by and between Mike Bistar ("*Buyer*") and 6430 Hamlin, LLC ("*Seller*") (collectively, "*Parties*"), with respect to the purchase and sale of the real estate and improvements located at: 6430 N. Hamlin Ave. (address) Lincolnwood (city) IL (state) 60712 (zip) ("*Property*").

#Buyer has the right to form an LLC to take title.

Property P.I.N. #: 10-35-325-033-0000. Lot size: Per survey. Approximate square feet of Property: _____.

2. **Fixtures and Personal Property.** At Closing (as defined in Paragraph 7 of this Contract), in addition to the Property, Seller shall transfer to Buyer by a Bill of Sale, all heating, cooling, electrical and plumbing systems, together with the following checked and enumerated items ("*Fixtures and Personal Property*"):

☐ Refrigerator	☐ Sump Pump	☐ Central air conditioner	☐ Fireplace screen and equipment	☐ Built-in or attached shelves or cabinets
☐ Oven/Range	☐ Smoke and carbon monoxide detectors	☐ Window air conditioner	☐ Fireplace gas log	☐ Ceiling fan
☐ Microwave	☐ Intercom system	☐ Electronic air filter	☐ Firewood	☐ Radiator covers
☐ Dishwasher	☐ Security system (rented or owned) (strike one)	☐ Central humidifier	☐ Attached gas grill	☐ All planted vegetation
☐ Garbage disposal	☐ Satellite Dish	☐ Lighting fixtures	☐ Existing storms and screens	☐ Outdoor play set/swings
☐ Trash compactor	☐ Attached TV(s)	☐ Electronic garage door(s) with ___ remote unit(s)	☐ Window treatments	☐ Outdoor shed
☐ Washer	☐ TV Antenna	☐ Tacked down carpeting	☐ Home warranty (as attached)	
☐ Dryer	☐ LCD/plasma/multimedia equipment	☐ Other Equipment		
☐ Water Softener	☐ Stereo speakers/surround sound			

Seller also transfers the following: _____. The following items are excluded: _____.

3. **Purchase Price.** The purchase price for the Property (including the Fixtures and Personal Property) is $ 662,500 ("*Purchase Price*").

4. **Earnest Money.** Upon Buyer's execution of this Contract, Buyer shall deposit with Chicago Title Insurance Company (SJOE) ("*Escrowee*") initial earnest money in the amount of ~~$10,000~~ $25,000.00 in the form of check ("*Initial Earnest Money*"). The Initial Earnest Money shall be returned and this Contract shall be of no force or effect if this Contract is not accepted by Seller on or before March 30th, 2018. ~~The Initial Earnest Money shall be increased to (strike one) 10% of the Purchase Price OR _____% (percent) of the Purchase Price ("Final Earnest Money") within _____ business days after the expiration of the Attorney Approval Period (as established in Paragraph 14 of this Contract)~~ (the Initial and Final Earnest Money are together referred to as the "*Earnest Money*"). The Parties acknowledge and agree that (i) the Parties shall execute all necessary documents with respect to the Earnest Money in form and content mutually agreed upon between the parties and (ii) except as otherwise agreed, Buyer shall pay all expenses incurred in opening an escrow account for the Earnest Money.

→ due 5 business days after Contract execution by all parties.

5. **Mortgage Contingency.** This Contract is contingent upon Buyer securing by ~~May 30~~ / June 23, 2018 ("*First Commitment Date*") a firm written mortgage commitment for a fixed rate or an adjustable rate mortgage permitted to be made by a U.S. or Illinois savings and loan association, bank, or other authorized financial institution, in the amount of (*strike one*) $ 331,500.00 OR ___% (percent) of the Purchase Price, the interest rate (or initial interest rate if an adjustable rate mortgage) not to exceed 7.5 % per year, amortized over 25 years, payable monthly, loan fee not to exceed 0 %, plus appraisal and credit report fee, if any ("*Required Commitment*"). If the mortgage secured by the Required Commitment has a balloon payment, it shall be due no sooner than N/A years. Buyer shall pay for private mortgage insurance as required by the lending institution. If a FHA or VA mortgage is to be obtained, Rider 8, Rider 9, or the HUD Rider shall be attached to this Contract. (1) If Buyer is unable to obtain the Required Commitment by the First Commitment Date, Buyer shall so notify Seller in writing on or before that Date. Thereafter, Seller may, within 30 business days after the First Commitment Date ("*Second Commitment Date*"), secure the Required Commitment for Buyer upon the same terms, and may extend the Closing Date by 30 business days. The Required Commitment may be given by Seller or a third party. Buyer shall furnish all requested credit information, sign customary documents relating to the application and securing of the Required Commitment, and pay one application fee as directed by Seller. Should Seller choose not to secure the Required Commitment for Buyer, this Contract shall be null and void as of the First Commitment Date, and the Earnest Money shall be returned to Buyer. (2) If Buyer notifies Seller on or before the First Commitment Date that Buyer has been unable to obtain the Required Commitment, and neither Buyer nor Seller secures the Required Commitment on or before the Second Commitment Date, this Contract shall be null and void and the Earnest Money shall be returned to Buyer. (3) If Buyer does not provide any notice to Seller by the First Commitment Date, Buyer shall be deemed to have waived this contingency and this Contract shall remain in full force and effect.

See Rider Attached

6. **Possession.** Seller agrees to surrender possession of the Property, subject to existing leases, on or before the Closing Date (as defined in Paragraph 7 below). ~~If possession is not delivered on or prior to the Closing Date, then Seller shall pay to Buyer, at Closing, $_____ per~~ day ("*Use/Occupancy Payments*") for Seller's use and occupancy of the Property for each day after the Closing Date through and including the date Seller plans to deliver possession to Buyer ("*Possession Date*"). If Seller delivers possession of the Property to Buyer prior to the Possession Date, Buyer shall refund the portion of Use/Occupancy Payments which extend beyond the date possession is actually surrendered. Additionally, Seller shall deposit with Escrowee a sum equal to 2% of the Purchase Price ("*Possession Escrow*") to guarantee possession on or before the Possession Date, which sum shall be held from the net proceeds at Closing on Escrowee's form of receipt. If Seller does not surrender the Property on the Possession Date, Seller shall pay to Buyer, in addition to all Use/Occupancy Payments, the sum of 10% of the original amount of the Possession Escrow per day up to and including the day possession is surrendered to Buyer plus any unpaid Use/Occupancy Payments up to and including the date possession is surrendered, these amounts to be paid out of Seller's Possession Escrow and the balance, if any, to be returned to Seller. Acceptance of payments by Buyer shall not limit Buyer's other legal remedies. Seller and Buyer hereby acknowledge that Escrowee shall not distribute the Possession Escrow without the joint written direction of Seller and Buyer. If either Party objects to disposition of the Possession Escrow, then Escrowee may deposit the Possession Escrow with the Clerk of the Circuit Court by the filing of an action in the nature of an Interpleader. Escrowee shall be reimbursed from the Possession Escrow for all costs, including reasonable attorneys' fees, related to the filing of the Interpleader, and the Parties shall indemnify and hold Escrowee harmless from any and all claims and demands, including the payment of reasonable attorneys' fees, asserted against Escrowee.

Buyer Initials: MB Buyer Initials: _____ Seller Initials: AB Seller Initials: _____

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7. Closing. Buyer shall deliver the balance of the Purchase Price (less the amount of the Final Earnest money, plus or minus prorations and escrow fees, if any) to Seller and Seller shall execute and deliver the Deed (as defined below) to Buyer at "*Closing*". Closing shall occur on or prior to ~~June 13~~ _____, 20 18 at a time and location mutually agreed upon by the Parties ("*Closing Date*"). Seller must provide Buyer with good and merchantable title prior to Closing. 14 days after expiration of Inspection Period - See Rider

8. Deed. At Closing, Seller shall execute and deliver to Buyer, or cause to be executed and delivered to Buyer, a recordable warranty deed ("*Deed*") (or other appropriate deed if title is in trust or in an estate), or Articles of Agreement, if applicable, subject only to the following, if any: covenants, conditions, and restrictions of record; public and utility easements; acts done by or suffered through Buyer; existing leases and tenancies, if any; all special governmental taxes or assessments confirmed and unconfirmed; and general real estate taxes not yet due and payable at the time of Closing: ~~_____~~ X See Rider Attached

9. Real Estate Taxes. Seller represents that the 2018 general real estate taxes were $ 22,918.48 _____. General real estate taxes for the Property are subject to the following exemptions (*check box if applicable*): ☐ Homeowner's. ☐ Senior Citizen's. ☐ Senior Freeze. General real estate taxes shall be prorated based on (i) 105 % of the most recent ascertainable full year tax bill, or (ii) ~~mutually agreed by the Parties in writing prior to the expiration of the Attorney Approval Period~~. of the results of the pending tax protest appeal. In the event the results of the appeal are not available before closing, the parties shall reprorate when the results become available.

10. Leases. Seller shall deliver to Buyer a complete copy of all existing leases affecting the Property and a rent roll within 5 business days of the Acceptance Date. Seller represents and warrants that (a) existing leases, if any, will be assigned to Buyer at Closing in an assignment and assumption agreement mutually agreeable to the Parties and (b) the present monthly gross rental income is $ N/A _____. Seller shall notify Buyer, prior to Closing, of any (i) new leases; (ii) modifications or amendments to the existing leases; and (iii) changes in the ~~possible~~ present rental income.

11. Disclosures. Buyer has received the following (*check yes or no*): (a) Illinois Residential Real Property Disclosure Report: ☐ Yes☑ No; (b) Heat Disclosure: ☐ Yes☑ No; (c) Lead Paint Disclosure and Pamphlet: ☐ Yes☑ No; and (d) Radon Disclosure and Pamphlet: ☐ Yes☑ No.

12. Zoning Certification. If the Property is located in the City of Chicago and contains four dwelling units or less, Seller shall provide zoning certification to Buyer at least 5 days prior to the Closing Date.

13. Dual Agency. The Parties confirm that they have previously consented to N/A _____ _____ ("*Licensee*") to act as Dual Agent in providing brokerage services on behalf of the Parties and specifically consent to Licensee acting as Dual Agent on the transaction covered by this Contract.

Buyer Initials:_____ Buyer Initials:_____ Seller Initials:_____ Seller Initials:_____

~~14. Attorney Modification. Within 5 business days after the Acceptance Date ("Attorney Approval Period"), the Parties' respective attorneys~~ may propose written modifications to this Contract ("*Proposed Modifications*") on matters other than the Purchase Price, broker's compensation and dates. Any Proposed Modifications that are set forth in writing and accepted by the other party shall become terms of this Contract as if originally set forth in this Contract. If, within ~~the~~ * the Attorney Approval Period, the Parties cannot reach agreement regarding the Proposed Modifications, then, at any time after the Attorney Approval Period, either Party may terminate this Contract by written notice to the other Party. In that event, this Contract shall be null and void and the Earnest Money shall be returned to Buyer. IN THE ABSENCE OF DELIVERY OF PROPOSED MODIFICATIONS PRIOR TO THE EXPIRATION OF THE ATTORNEY APPROVAL PERIOD, THIS PROVISION SHALL BE DEEMED WAIVED BY ALL PARTIES, AND THIS CONTRACT SHALL BE IN FULL FORCE AND EFFECT. * 5 business days thereafter

15. Inspection. ~~Within _____ business days after the Acceptance Date~~ (*"Inspection Period"*), Buyer may conduct, at Buyer's sole cost and expense (unless otherwise provided by law) home, radon, environmental, lead-based paint and/or lead-based paint hazards (unless separately waived), wood infestation, and/or mold inspections of the Property (*"Inspections"*) by one or more properly licensed or certified inspection personnel (each, an *"Inspector"*). The Inspections shall include only major components of the Property, including, without limitation, central heating, central cooling, plumbing, well, and electric systems, roofs, walls, windows, ceilings, floors, appliances, and foundations. A major component shall be deemed to be in operating condition if it performs the function for which it is intended, regardless of age, and does not constitute a health or safety threat. Buyer shall indemnify Seller from and against any loss or damage to the Property or personal injury caused by the Inspections, Buyer, or Buyer's Inspector. Prior to expiration of the Inspection Period, Buyer shall notify Seller or Seller's attorney in writing (*"Buyer's Inspection Notice"*) of any defects disclosed by the Inspections that are unacceptable to Buyer, together with a copy of the pertinent pages of the relevant Inspections report. Buyer agrees that minor repairs and maintenance costing less than $250 shall not constitute defects covered by this Paragraph. If the Parties have not reached written agreement resolving the inspection issues within the Inspection Period, then either Party may terminate this Contract by written notice to the other Party. In the event of such notice, this Contract shall be null and void and the Earnest Money shall be returned to Buyer. *IN THE ABSENCE OF WRITTEN NOTICE PRIOR TO EXPIRATION OF THE INSPECTION PERIOD, THIS PROVISION SHALL BE DEEMED WAIVED BY ALL PARTIES, AND THIS CONTRACT SHALL BE IN FULL FORCE AND EFFECT.* Seller to provide due diligence materials By (March 19 2018) See Rider Attached

16. General Provisions, Riders and Addendums. THIS CONTRACT WILL BECOME A LEGALLY BINDING CONTRACT WHEN SIGNED BY BUYER AND SELLER AND DELIVERED TO BUYER OR BUYER'S DESIGNATED AGENT. THIS CONTRACT INCLUDES THE GENERAL PROVISIONS ON THE LAST PAGE OF THIS CONTRACT AND RIDERS _____ _____ *(list Rider numbers here)* AND ADDENDUM _____ *(list Addendum numbers here)* ATTACHED TO AND MADE A PART OF THIS CONTRACT.

[SIGNATURE PAGE FOLLOWS]

Buyer Initials: MJ Buyer Initials:_____ Seller Initials: KJ Seller Initials:_____

Return to VB

OFFER DATE: March- April 24 2018 ACCEPTANCE DATE: March- April 24 2018 ("Acceptance Date")

SUBJECT TO RIDER ATTACHED HERETO

BUYER'S INFORMATION:

Buyer's Signature:

Buyer's Signature:

Buyer's Name(s) (print): Mike Bleier

Address: 4837 Oakton St.

City: Skokie State: IL Zip: 60077

Office Phone: Home Phone:

Fax: Cell Phone:

Email Address:

SELLER'S INFORMATION:

Seller's Signature:

Seller's Signature:

Seller's Name(s) (print): 6420 Hamlin, LLC

Address: 3700 Oakton St.

City: Skokie State: IL Zip: 60076

Office Phone: 847-675-8700 Home Phone:

Fax: Cell Phone:

Email Address:

The names and addresses set forth below are for informational purposes only and subject to change.

BUYER'S BROKER'S INFORMATION:

Designated Agent (print): Brad Thompson

Agent MLS Identification Number:

Brokerage Company Name: Millenium Properties MLS #

Office Address:

City: State: Zip:

Office Phone: Cell Phone:

Fax:

Email:

SELLER'S BROKER'S INFORMATION:

Designated Agent Name (print): David Goldberg

Agent MLS Identification Number:

Brokerage Company Name: Special Assets, Inc. MLS #

Office Address:

City: State: Zip:

Office Phone: Cell Phone:

Fax:

Email:

BUYER'S ATTORNEY'S INFORMATION:

Attorney Name: Richard Greenewag

Firm:

Office Address:

City: State: Zip:

Office Phone: 847-701-2250 Cell Phone:

Fax:

Email: rgreenewag@greenewaglaw.com

SELLER'S ATTORNEY'S INFORMATION:

Attorney Name: Larry A. Chambers

Firm: Larry A. Chambers, Ltd.

Office Address: 3656 Oakton St.

City: Skokie State: IL Zip: 60076

Office Phone: 847-933-0393 Cell Phone:

Fax: 847-933-0394

Email: lchambers@cagan.com

BUYER'S LENDER'S INFORMATION:

Mortgage Broker's Name:

Lender:

Office Address:

City: State: Zip:

Office Phone: Cell Phone:

Fax:

Email:

Return to VB

GENERAL PROVISIONS

A. ~~Prorations. Rents, interest on existing mortgages, if any, water taxes and other items shall be prorated as of the Closing Date. Security deposits and unpaid assessments~~ any, shall be paid to Buyer at Closing. Notwithstanding anything to the contrary contained in Paragraph 5 of this Contract, if the Property is improved as of the Closing Date, but the last available tax bill is on vacant land, Seller shall pay at Closing an amount equal to 9% of the Purchase Price and the Parties shall reprorate taxes within 30 days after the bill as the taxes on the property become available.

See Rider Attached

B. Uniform Vendor and Purchaser Risk Act. The provisions of the Uniform Vendor and Purchaser Risk Act of the State of Illinois shall be applicable to this Contract.

C. ~~Title. At least 5 days prior to the Closing Date, Seller shall deliver to Buyer or his agent evidence of merchantable title in the intended grantee by delivering a~~ Commitment for Title Insurance of a title insurance company bearing a date on or subsequent to the Acceptance Date, in the amount of the Purchase Price subject to no other exceptions than those previously listed within this Contract and to general exceptions contained in the commitment. Delay in delivery by Seller of a Commitment for Title Insurance due to delay by Buyer's mortgagee in recording mortgage and bringing down title shall not be a default of this Contract. Every Commitment for Title Insurance furnished by Seller shall be conclusive evidence of title as shown. If evidence of title discloses other exceptions, Seller shall have 30 days after Seller's receipt of evidence of title to cure the exceptions and notify Buyer accordingly as to the exceptions that may be removed at Closing by payment of money, Seller may have those exceptions removed at Closing by using the proceeds of

See Rider Attached

D. Notice. All notices required by this Contract shall be in writing and shall be served upon the Parties or their attorneys at the addresses provided in this Contract. The mailing of notice by registered or certified mail, return receipt requested, shall be sufficient service when the notice is mailed. Notices may also be served by personal delivery or commercial delivery service, by mail o gram, telegram, or by the use of a facsimile machine with proof of transmission and a copy of the notice with proof of transmittal sent by regular mail on the date of transmission. In addition, facsimile signatures or digital signatures shall be sufficient for purposes of executing this Contract and shall be deemed originals. E-mail notice shall be deemed valid and received by the addressee when delivered by e-mail and opened by the recipient, provided that a copy of the e-mail notice is also sent by regular mail to the recipient on the date of transmission.

See Rider Attached

E. Disposition of Earnest Money. In the event of default by Buyer, the Earnest Money, less expenses and commission of the listing broker, shall be paid to Seller. If Seller defaults, the Earnest Money, at the option of Buyer, shall be refunded to Buyer, but such refunding shall not release Seller from the obligations of this Contract. In the event of any default, Escrowee shall give written notice to Seller and Buyer indicating Escrowee's intended disposition of the Earnest Money and request Seller's and Buyer's written consent to the Escrowee's intended disposition of the Earnest Money within 30 days after the notice. However, Seller and Buyer acknowledge and agree that if Escrowee is a licensed real estate broker, Escrowee may not distribute the Earnest Money without the joint written direction of Seller and Buyer or their authorized agents. If Escrowee is not a licensed real estate broker, Seller and Buyer agree that if neither Party objects, in writing, to the proposed disposition of the Earnest Money within 30 days after the date of the notice, then Escrowee shall proceed to disburse the Earnest Money as previously noticed by Escrowee. If either Seller or Buyer objects to the intended disposition within the 30 day period, or if Escrowee is a licensed real estate broker and does not receive the joint written direction of Seller and Buyer authorizing distribution of the Earnest Money, then the Escrowee may deposit the Earnest Money with the Clerk of the Circuit Court by the filing of an action in the nature of an interpleader. Escrowee may be reimbursed from the Earnest Money for all costs, including reasonable attorney's fees, related to the filing of the Interpleader and the Parties indemnify and hold Escrowee harmless from any and all claims and demands, including the payment of reasonable attorneys' fees, costs, and expenses arising out of those claims and demands.

See Rider Attached

F. Operational Systems. Seller represents that the heating, plumbing, electrical, central cooling, ventilating systems, appliances, and fixtures on the Property are in working order and will be so at the time of Closing and that the roof is free of leaks and will be so at the time of Closing. Buyer shall have the right to enter the Property during the 48-hour period immediately prior to Closing solely for the purpose of verifying that the operational systems and appliances serving the Property are in working order and that the Property is in substantially the same condition, normal wear and tear excepted, as of the Acceptance Date.

G. Insulation Disclosure Requirements. If the Property is new construction, Buyer and Seller shall comply with all insulation disclosure requirements as provided by the Federal Trade Commission, and Rider 13 is attached.

H. Code Violations. Seller warrants that no notice from any city, village, or other governmental authority of a dwelling code violation that currently exists on the Property has been issued and received by Seller or Seller's agent ("*Code Violation Notice*"). If a Code Violation Notice is received after the Acceptance Date and before Closing, Seller shall promptly notify Buyer of the Notice.

I. Escrow Closing. At the written request of Seller or Buyer received prior to the delivery of the deed under this Contract, this sale shall be closed through an escrow with a title insurance company, in accordance with the general provisions of the usual form of deed and money escrow agreement then furnished and in use by the title insurance company, with such special provisions inserted in the escrow agreement as may be required to conform with this Contract. Upon the creation of an escrow, payment of Purchase Price and delivery of deed shall be made through the escrow, this Contract and the Earnest Money shall be deposited in the escrow, and the Broker shall be made a party to the escrow with regard to commissions due. The cost of the escrow shall be divided equally between Buyer and Seller.

~~A. Escrow. At least 5 days prior to the Closing Date, Seller shall provide Buyer with escrow instructions from the closing agent that authorize the disbursement of the balance of~~ Closing, showing the payment of all liens to be satisfied, unless Buyer or Buyer's mortgagee declines escrow and chooses to attend the closing, the escrow shall be closed at Buyer's expense.

See Rider Attached

J. Affidavit of Title; ALTA. Seller agrees to furnish to Buyer an affidavit of title sufficient only to clear matters set forth in this Contract, and an ALTA form if required by Buyer's mortgagee, or the title insurance company, for extended coverage.

K. Legal Description. The Parties may amend this Contract to attach a complete and correct legal description of the Property.

L. RESPA. Buyer and Seller shall make all disclosures and do all things necessary to comply with the applicable provisions of the Real Estate Settlement Procedures Act of 1974, as amended.

M. 1031 Exchange. The Parties agree that at any time prior to the Closing Date, Buyer and/or Seller may elect to effect a simultaneous or non-simultaneous tax-deferred exchange pursuant to Section 1031, and the regulations pertaining thereto, of the Internal Revenue Code, as amended. Each party expressly agrees to cooperate with the other party in connection with any such exchange in any manner which shall not impose any additional cost or liability upon the cooperating party, including without limitation by executing any and all documents, including escrow instructions or agreements concerning the assignment of any rights and obligations hereunder to an exchange entity, which may be necessary to carry out such an exchange; provided, however, that any election to effect such an exchange shall not delay the Closing Date.

N. Transfer Taxes. Seller shall pay the amount of any stamp tax imposed by the state and county on the transfer of title, and shall furnish a completed declaration signed by Seller or Seller's agent in the form required by the state and county, and shall furnish any declaration signed by Seller or Seller's agent or most other requirements as established by any local ordinance with regard to a transfer or transaction tax. Any real estate transfer tax required by local ordinance shall be paid by the person designated in that ordinance.

O. Removal of Personal Property. Seller shall remove from the Property by the Possession Date all debris and Seller's personal property not conveyed by Bill of Sale to Buyer.

P. Surrender. Seller agrees to surrender possession of the Property in the same condition as it is on the Acceptance Date, ordinary wear and tear excepted, subject to Paragraph B of the General Provisions of this Contract. To the extent that Seller fails to comply with this Provision, Seller shall not be responsible for that portion of the total cost related to this violation that is below $250.00.

Q. Time. Time is of the essence for purposes of this Contract.

R. Number. Wherever appropriate within this Contract, the singular includes the plural.

S. Flood Plain Insurance. In the event the Property is in a flood plain and flood insurance is required by Buyer's lender, Buyer shall pay for that insurance.

T. Business Days and Time. Any reference in this Contract to "day" or "days" shall mean business days, not calendar days, including Monday, Tuesday, Wednesday, Thursday, and Friday, and excluding all official federal and state holidays.

U. Patriot Act. Seller and Buyer represent and warrant that they are not acting, directly or indirectly, for or on behalf of any person, group, entity, or nation named by Executive Order or the United States Treasury Department as a Specially Designated National and Blocked Person, or other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation which is enforced or administered by the Office of Foreign Assets Control ("OFAC"), and that they are not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity, or nation. Each Party shall defend, indemnify, and hold harmless the other Party from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representation and warranty.

V. Brokers. The real estate brokers named in this Contract shall be compensated in accordance with their agreements with their clients and/or any offer of compensation made by the listing broker to a multiple listing service in which the listing and cooperating broker both participate.

W. Original Executed Contract. The listing broker shall hold the original fully executed copy of this Contract.

Buyer Initials: MM Buyer Initials:_____ Seller Initials: _____ Seller Initials:_____

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RIDER ("RIDER")TO REAL ESTATE CONTRACT DATED APRIL 24, 2018 (THE "CONTRACT") BY AND BETWEEN 6420 HAMLIN, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY, AS SELLER, AND MICHAEL BLEIER, A RESIDENT OF ILLINOIS, OR NOMINEE, AS BUYER, FOR PROPERTY KNOWN AS 6430 N. HAMLIN AVENUE, LINCOLNWOOD, ILLINOIS (THE "PROPERTY")

1) Wherever there is a conflict between the terms of the Contract and the terms of this Rider, the terms of this Rider shall be deemed to govern and control.

2) After the word "systems" in line 8 of the Contract, the words: **"and all other fixtures, equipment and personal property utilized in connection with the use and operation of the Property"** shall be deemed to be inserted.

3) Document Deliveries. Seller shall deliver the following items, if within Seller's possession or control, within five (5) days of execution of this Rider by the last of both Seller and Buyer to do so: (a) copy of the most recent existing title insurance policies insuring Seller's interest in the Property; (b) copy of the existing survey of the Property; (c) copy of the real estate tax bills and assessment letters for the most recent three years, together with a copy of any real estate tax protest document; and (d) copies of all environmental and engineering reports relating to the Property in the possession or control of Seller.

4) Real Estate Taxes. In connection with Paragraph 9 commencing on Line 73 of the Contract, in the event that provision requires a reproration of the real estate taxes, the parties agree to execute at Closing a reproration agreement substantially in the form of that attached hereto and made a part hereof as Exhibit A.

5) Inspection Period. Buyer, its agents and representatives, shall at reasonable times after reasonable prior notice to Seller during the Inspection Period have the privilege, opportunity and right of entering upon the Property, including, without limitation, the improvements located thereon, if any, in order to inspect and examine same and perform surveys, tests, borings or other tests (including environmental, wood infestation, pest control, engineering and mechanical testing) needed to determine the physical condition of the Property. Buyer does hereby indemnify and agree to hold Seller harmless from any and all liens, claims, suits, liabilities, costs, expenses or damages (including reasonable attorney's fees) sustained by or threatened against Seller due to personal injury or property damage which result from or arise out of any inspection of the Property or any other exercise of any of the rights set forth in the preceding sentence by Buyer or its agents and representatives pursuant to this Contract. Buyer shall provide proof of reasonable insurance coverage for the above injuries and/or damages by providing a certificate of insurance naming Seller as an additional insured. In the event this Contract shall not close, through no fault of the Seller, Buyer shall restore the Property to its original condition, if changed due to the tests and inspections performed by Buyer. The inspection of the Property shall be at Buyer's sole cost and expense. Seller shall also allow Buyer to have access at reasonable times to maintenance and

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leasing records relating to the Property and shall allow Buyer to make copies of such records.

For purpose of this Contract, the **"Inspection Period"** is defined as the period of time commencing on the day after the date this Contract and Rider are executed and delivered by the last of Buyer and Seller to do so (the date of such execution and delivery being the **"Effective Date"**) and continuing until 11:59 p.m. C.D.T. on June 23, 2018; If Buyer determines, in its sole judgment, that the Property is not suitable for any reason (or no reason whatsoever), then Buyer may, on written notice to Seller on or before the end of the Inspection Period, terminate this Contract and it shall be null and void for all purposes (other than Buyer's obligations pursuant to the preceding paragraph) and the Earnest Money shall be returned to Buyer.

6) Earnest Money. The earnest money shall be held by Chicago Title Insurance Company (the **"Title Company"**) pursuant to a strict joint order escrow agreement in the form attached hereto as Exhibit A. The earnest money shall be non-refundable to Buyer after the expiration of the Inspection Period except in the event of a default under this Contract by Seller or in the event of a failure of a condition precedent to Buyer's obligation to close hereunder.

7) Seller's Covenants, Representations and Warranties. Seller covenants, represents and warrants to Buyer that:

A. There are no tenant leases or other leases of all or any portion of the Property. There are no service agreements, management agreements or other contracts with respect to the Property other than listing agreements with brokers.

B. Seller agrees it will not enter into any new leases or tenancies prior to closing.

C. To Seller's actual knowledge, except as set forth in the environmental reports to be delivered by Seller pursuant to Paragraph 1 of this Rider (the **"Environmental Reports"**), no Hazardous Materials have been placed, held, located or disposed of on, under or at the Property or any part thereof during Seller's ownership of the property. To Seller's actual or constructive knowledge, except as set forth in the Environmental Reports, the Property has never been used as a dump site or storage site (by Seller or any other person) for any Hazardous Materials and there does not now exist nor has there ever existed an above ground or underground storage tank at the Property. For the purposes of this Contract, the term **"Hazardous Materials"** shall include, without limitation, any hazardous substance, hazardous wastes, petroleum products, asbestos and any other hazardous, special or toxic materials, wastes and substances which are defined, determined or identified as such by any federal, state or local laws, rules, regulations, ordinances, code or statute, in each case as amended.

D. Seller has no knowledge of and has received no written notice that the Property violates any laws, rule, or regulations of any federal, state, city or county

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government or any agency, body or subdivision thereof, having any jurisdiction over the Property, that have not been resolved to the satisfaction of the issuer of the notice. If, after the date thereof and prior to closing, a notice of violations or violations of any law, ordinance or governmental regulation is received by Seller, Seller agrees to cure such violations prior to closing.

E. Seller will not consent to, authorize or approve any change in zoning or similar land use classification for the Property or any part thereof or any adjoining or nearby parcels, or any special assessments with respect to the Property.

F. Seller will not knowingly or deliberately create or permit the creation of any lien or encumbrance to attach to the Property or any part thereof and if any such lien or encumbrance shall attach to all or any part of the Property, Seller shall cause the same to be removed promptly.

G. Without the prior written consent of Buyer, Seller shall not sell, mortgage, pledge, hypothecate or otherwise transfer or dispose of all or any part of the Property or any interest therein.

H. Seller has all necessary power and authority to execute and deliver this Contract and to perform all of its obligations hereunder. This Contract has been duly authorized by all requisite action on the part of Seller and represents the valid and binding obligation of Seller enforceable against Seller in accordance with its terms, assuming, for purposes hereof, the due authorization, execution and delivery, and the validity and binding effect, of this Contract as against Buyer. Seller has full right, power and authority to sell and transfer the Property as herein contemplated without the consent or approval of any third party.

I. There are no actions, investigations, suits or proceedings pending, or to the knowledge of Seller, threatened, with respect to the Property or which may affect Seller's ability to perform hereunder. There are no pending or, to the knowledge of Seller, threatened requests, applications or proceedings to alter or restrict the zoning or other use restrictions applicable to the Property, or to condemn all or any portion of the Property by eminent domain proceedings or otherwise.

J. Seller has no employees with respect to the operation and maintenance of the Property. There is no pending or, to Seller's knowledge, threatened (1) special assessment against any of the Property; or (2) increased assessment for real estate taxes over the assessment used with respect to most recent year for which the real estate taxes were payable.

8) Survival of Representations; As-Is. All representations, covenants and warranties made by Seller shall be deemed to be remade as of closing and Buyer shall have the right to rely thereon notwithstanding that the sale is otherwise as is. Seller's representations and warranties set forth herein shall survive the Closing for a period of one (1) year thereafter.

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9) Permitted Title Exceptions. Buyer shall have ten (10) days after the date on which Buyer receives the last of the title commitment and survey referred to below to review the same (the "Review Period"). In the event any exceptions to title appear in the title commitment or survey that are reasonably unacceptable to Buyer (collectively, the "Objection Matters"), Buyer shall, within the Review Period, notify Seller in writing of such fact. If Seller is unable or unwilling to remove any of the Objection Matters, Buyer shall have the right to either waive the same and proceed with the purchase and acquisition of the Property or terminate this Contract. Any encumbrance to title to the Property which is not in existence as of the Effective Date and set forth in the original title commitment shall also be deemed to be an Unacceptable Title Matter and shall not, in any event, be considered a permitted exception under this Contract or appear as an exception to title in the applicable owner's policy, the warranty deed conveying the Property or any other conveyance instrument delivered by Seller at Closing. Except for the Objection Matters, Buyer shall be deemed to have accepted all exceptions or encumbrances to title and all matters reflected in existence as of the Effective Date and referenced in the title commitment and/or the survey upon the expiration of the Review Period, whereupon such exceptions or encumbrances to title (other than the Objection Matters) shall be deemed permitted exceptions under this Contract.

10) Title Commitment/Survey. The title commitment shall be issued by the Title Company. The Survey to be delivered by Seller shall be dated after the Effective Date, shall be prepared in accordance with current ALTA Standards without reference to Table A thereof, and shall be certified to Buyer, its lender and the Title Company. Buyer's lender is US Bank. Seller shall deliver the new title commitment to Buyer within fifteen (15) days following the Effective Date. Seller shall provide a copy of the existing survey within ten (10) days following the Effective Date for purposes of Buyer's due diligence and will deliver the new survey in compliance with the foregoing to Buyer within three (3) business days after the expiration of the Inspection Period provided that Buyer has not theretofore terminated the Contract.

11) Title Policy at Closing. It shall be a condition to the obligation of the Buyer to close that the title company issue a title policy, or marked commitment to issue a title policy (or policies) (N.Y. Style), dated as of the date of the closing in the amount of the purchase price insuring the Buyer or nominee as the owner of the fee simple interest to the Property with extended coverage, a zoning 3.1 endorsement (including parking) and a PIN endorsement, subject only to the title exceptions permitted in the Contract. Notwithstanding anything herein to the contrary, Seller shall pay for the basic title policy and extended coverage. Buyer shall pay for all other title endorsements. Seller shall pay for the ALTA survey. Seller and Buyer shall each pay for one-half of all other escrow and closing costs. Seller shall deliver at closing such instruments, documents or certificates, executed by or on behalf of Seller, as may be required by the title company as a condition to the issuance of its title insurance policy as herein contemplated, which documents may, if required by the title company, include, without limitation, an ALTA statement and a so-called gap undertaking required in order to effect a New York-style closing.

12) Attorneys' Fees. In the event either Seller or Buyer institutes any action

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or proceeding or asserts any counterclaim against the other relating to the provisions of this Contract, including, without limitations, an action to recover the earnest money, the unsuccessful party in such action or proceedings agrees to reimburse the successful party for their reasonable expenses of attorneys' fees, costs, expenses and disbursements incurred by the successful party before, during and after trial and on appeal.

13) Entire Agreement; Amendments. This Contract and the Exhibits hereto constitute the entire understanding and agreement of the parties hereto with respect to the subject matter hereof and supersede all prior understandings or agreements between the parties with respect to the subject matter hereof. This Contract may not be altered, modified, extended, revised or changed, nor may any party hereto be relieved of any of its liabilities or obligations hereunder, except by written instrument duly executed by each of the parties hereto.

14) Counterparts. This Contract may be executed in one or more counterparts, each of which shall be deemed an original and all of which, when taken together, shall be deemed to be one Contract.

15) Binding Effect. This Contract shall be binding upon, and shall inure to the benefit of, the parties hereto, and their respective successors, assigns, heirs and legal representatives.

16) Construction. This Contract shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the parties, it being recognized that both Seller and Buyer have contributed substantially and materially to the preparation of this Contract.

17) Assignment. Buyer shall have the right to assign its right, title and interest in, to or under this Contract to any entity controlled by Buyer or any affiliate thereof without the written consent of Seller.

18) Brokerage. Seller and Buyer each hereby represent and warrant to the other that it has not dealt with any broker or finder in connection with the transactions contemplated hereby other than Brad Thompson of Millenium Properties and David Goldberg of Special Assets, Inc. ("Brokers"), and each hereby agrees to indemnify, defend and hold the other harmless of and from any and all manner of claims, liabilities, loss, damage, attorneys' fees and expenses incurred by either party and arising out of, or resulting from, any claim by any other broker or finder in contravention of its representation and warranty herein contained. Seller shall pay all commissions due to Brokers.

Dated: April 24, 2018

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed on their behalf as of the day and year first above written.

SELLER:

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6420 **Hamlin, LLC, an Illinois** limited liability company

By: _____
Ari Shulman, Manager

By: _____
Avi Banker, Manager

BUYER:

_____
Michael Bleier

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EXHIBIT A
FORM OF REPRORATION AGREEMENT

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REPRORATION AGREEMENT

This REPRORATION AGREEMENT made and entered into this ____ day of _____, 2018 by and between Michael Bleier, an Illinois resident ("Buyer") and 6420 Hamlin, LLC, an Illinois limited liability company ("Seller") is premised upon the following circumstances:

Seller is the seller and Buyer is the buyer of certain real property legally described on Exhibit A hereto, and commonly known as 6430 N. Hamlin Avenue, Lincolnwood, Illinois 60712 (the "Property") pursuant to the provisions of that certain Real Estate Sale Contract (the "Contract") between Buyer and Seller dated effective April 24, 2018.

Pursuant to the provisions of Section 9 of the form Contract and Section 4 of the Rider to the Contract, Seller has agreed to give Buyer a credit for real estate taxes on the Property for the year in which the Closing occurs and which are not yet due and payable at the time of Closing or which are not known and evidenced by a final tax bill at the time of Closing against the Purchase Price at the Closing based upon one hundred five percent (105%) of the most recently ascertainable annual tax bills, subject to reproration upon results of the pending tax protest in the event that the results of such protest are not available at the time of said Closing.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the closing of the sale and purchase of the Property and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Seller shall grant to Buyer a credit equal to $_____ against the Purchase Price for 2017 general real estate taxes accruing against the Property which are not yet due and payable at the time of Closing, and a credit equal to $_____ against the Purchase Price for that portion of the year 2018 during which Seller owned the Property. Said credits are based upon the annual real estate taxes as disclosed on the bills for the Permanent Index Number ("PIN")10-35-325-033-0000 and any other PIN's pertaining to the Property for the year 2018.

2. As soon as reasonably practicable after the receipt of the final results of the tax protest referred to above, the receiving party shall provide copies of the same to the other party.

3. Seller and Buyer jointly and severally agree that upon the issuance of the actual final results of the aforementioned tax protest, the total actual tax accrual for the respective period shall be recalculated based upon the results thereof. In the event the respective credit referred to in paragraph 1 above, is less than the actual tax accrual for the referenced period, Seller shall pay to Buyer the difference between the aforesaid credit and the aforesaid actual accrual. In the event the respective credits referred in paragraph 1 above are greater than the actual tax accrual for the both referenced periods, then Buyer shall repay to Seller the difference between the aforesaid credit and the

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aforesaid actual accrual. The amounts due from Seller to Buyer or from Buyer to Seller shall be paid within fourteen (14) days after written demand from the other, which demand shall include the calculation of the difference between the actual accruals and the credits referred to in paragraph 1 above.

4. In the event the party hereto with the obligation to make a payment pursuant to this Reproration Agreement fails to do so within said fourteen (14) day period, the balance due shall bear interest after the expiration thereof at the rate of eighteen (18%) percent per annum. In the event of any litigation between the parties hereto relating to such tax reproration, the prevailing party shall be entitled to recover from the non-prevailing party, all costs and expenses related to such litigation including, without limitation, reasonable attorneys' fees.

5. All notices, requests or other communications required or permitted to be delivered hereunder shall be in writing, delivered personally or by certified mail, return receipt requested, as follows:

(a) To Buyer:	Mr. Michael Bleier
	_____
	_____
with copy to:	Greenswag & Associates, P.C. 181 Waukegan Road, Suite 205 Northfield, Illinois 60093 ATTN: Richard Greenswag, Esq.
(b) To Seller	6420 Hamlin, LLC 3700 Oakton Skokie, Illinois 60076
with copy to:	Larry A. Chambers, Ltd. 3856 Oakton Street Skokie, Illinois 60076 ATTN: Larry Chambers, Esq.

All such notices shall be deemed given when sent as required above, postage prepaid, regardless of whether receipt thereof shall have been acknowledged, accepted or refused. Any party hereto may from time to time designate any other address to which such notice, request or other communication addressed to it shall be sent.

6. This Reproration Agreement shall be binding upon and inure to the benefit of the heirs, personal representatives, successors and permitted assigns of each of the parties hereto. This Reproration Agreement shall not be assignable by either of the parties hereto.

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7. This Reproration Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

8. This Reproration Agreement sets forth the entire agreement and understanding of the parties in respect of the transaction contemplated hereby and supersedes all prior agreements, arrangements and understandings relating to the subject matter hereof.

9. The terms, covenants, or conditions of this Reproration Agreement may be waived only by a written instrument executed by the party waiving compliance. The failure of any party at any time or times to require performance of any provisions hereof shall in no manner affect the right at a later time to enforce the same.

10. Reproration Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

11. The execution and delivery of this Reproration Agreement has been duly authorized by all necessary entity and/or legal actions, strictly in accordance with each party's organizational documentation and constitutes the valid and binding, joint and several obligations of the Seller and the Buyer, enforceable in accordance with its terms.

12. All capitalized terms not defined herein shall have the meaning ascribed to them in the Contract.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands on the day and date first above written.

SELLER:

6420 Hamlin, LLC, an Illinois limited liability company

By: _____
Ari Shulman, Manager

By: _____
Avi Banker, Manager

BUYER:

_____
Michael Bleier

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EXHIBIT B
FORM OF JOINT ORDER ESCROW INSTRUCTIONS

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CHICAGO TITLE AND TRUST COMPANY

171 NORTH CLARK, CHICAGO, ILLINOIS 60601

Refer to: Krystina Cozzie
Phone no.: 312-223-3366
Fax no: 312-223-2076

SUBJECT TO RIDER ATTACHED HERETO

STRICT JOINT ORDER #1 ESCROW TRUST INSTRUCTIONS (EARNEST MONEY)

ESCROW TRUST NO.: DATE: April 24, 2018

To: Chicago Title and Trust Company, Escrow Trustee:

Customer Identification:

Seller: 6420 Hamlin, LLC

Purchaser: Michael Bleier

Property Address: 6430 N. Hamlin Avenue, Lincolnwood, Illinois

Project Reference:

Proposed Disbursement Date: _____ ***(insert date falling 60 days plus 2 weeks after contract execution)***

Deposits:

1. The sum of $ 25,000.00 by CHECK/WIRE Representing: EARNEST MONEY

PLEASE NOTE: Uncertified checks are held for ten business days after date of deposit. No funds can be dispensed before 10 business days limit expires. To avoid delays, use Cashier's or Certified checks or wire transfer.

Funds:

( ) WILL (X) WILL NOT BE INVESTED
NOTE: If funds are to be invested, an investment package will be sent. Please complete and return to Escrow Trustee as soon as possible in order to begin accruing interest.

Delivery of Deposits:

The above-referenced escrow trust deposits ("deposits") are deposited with the escrow trustee to be delivered by it only upon the receipt of a joint order of the undersigned or their respective legal representatives or assigns.

In no case shall the above-mentioned deposits be surrendered except upon the receipt of an order signed by the parties hereto, their respective legal representatives or assigns, or in obedience to the court order described below.

Billing Instructions:
Escrow trust fee will be deducted as follows: $300 escrow fee. If the transaction closes in Chicago Title office, the escrow fee will be waived. Any overnight delivery or wire fee will be $35.

The parties acknowledge that beginning after a period of one year from the date of this agreement, Chicago Title and Trust Company will impose an administrative maintenance fee equivalent to the fee set forth on the Company's then current rate schedule.

This fee may be deducted from the outstanding escrow balance or billed.

PLEASE NOTE: The escrow trust fee for these joint order escrow trust instructions is due and payable within 30 days from the projected disbursement date (which may be amended by joint written direction of the parties hereto). In the event no projected disbursement date is ascertainable, said escrow trust fee is to be billed at acceptance and is due and payable within 30 days from the billing date. Chicago Title and Trust Company, at its sole discretion, may reduce or waive the escrow

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trust fee for these joint order escrow instructions in the event the funds on deposit herein are transferred to or disbursed in connection with sale escrow trust instructions or an agency closing transaction established at Chicago Title.

Standard Provisions:

Investment:

Deposits made pursuant to these instructions may be invested on behalf of any party or parties hereto; provided that any direction to escrow trustee for such investment shall be expressed in writing and contain the consent of all parties to this escrow, and also provided that escrow trustee is in receipt of the taxpayer's identification number and investment forms as required. Escrow trustee will, upon request, furnish information concerning its procedures and fee schedules for investment.

In the event the escrow trustee is requested to invest deposits hereunder, Chicago Title and Trust Company is not to be held responsible for any loss of principal or interest which may be incurred as a result of making the investments or redeeming said investment for the purposes of these escrow trust instructions.

Direction Not to Invest/Right to Commingle:

Except as to deposits of funds for which escrow trustee has received express written direction concerning investment or other handling, the parties hereto direct the escrow trustee NOT to invest any funds deposited by the parties under the terms of this escrow and waive any rights which they may have under Section 2-8 of the Corporate Fiduciary Act (205 ILCS 620/2-8) to receive interest on funds deposited hereunder. In the absence of an authorized direction to invest funds, the parties hereto agree that the escrow trustee shall be under no duty to invest or reinvest any such funds at any time held by it hereunder, and, further, that escrow trustee may commingle such funds with other deposits or with its own funds in the manner provided for the administration of funds under said Section 2-8 and may use any part or all of such funds for its own benefit without obligation to any party for interest or earnings derived thereby, if any. Further, even with appropriate instructions to invest Escrow Deposits, Escrow Trustee may commingle the Escrow Deposits with other funds in a trust account in order to facilitate placing the Escrow Deposits into a segregated interest bearing account and to disburse the Escrow Deposits once they have been removed from such segregated interest bearing account as required by the terms of this Agreement. Provided, however, nothing herein shall diminish escrow trustee's obligation to apply the full amount of such funds in accordance with the terms of these escrow instructions.

Compliance With Court Order:

The undersigned authorize and direct the escrow trustee to disregard any and all notices, warnings or demands given or made by the undersigned (other than jointly) or by any other person. The said undersigned also hereby authorize and direct the escrow trustee to accept, comply with, and obey any and all writs, orders, judgments or decrees entered or issued by any court with or without jurisdiction; and in case the said escrow trustee obeys or complies with any such writ, order, judgment or decree of any court, it shall not be liable to any of the parties hereto or any other person, by reason of such compliance, notwithstanding any such writ, order, judgment or decree be entered without jurisdiction or be subsequently reversed, modified, annulled, set aside or vacated. In case the escrow trustee is made a party defendant to any suit or proceedings regarding this escrow trust, the
undersigned, for themselves, their heirs, personal representatives, successors, and assigns, jointly and severally, agree to pay to said escrow trustee, upon written demand, all costs, attorney's fees, and expenses incurred with respect thereto. The escrow trustee shall have a lien on the deposit(s) herein for any and all such costs, fees and expenses. If said costs, fees and expenses are not paid, then the escrow trustee shall have the right to reimburse itself out of the said deposit(s).

Disclaimer Re: Validity of Documentation:

In its capacity as Escrow Trustee, Escrow Trustee shall not be responsible for the genuineness or validity of any security, instrument, document or item deposited with it and shall have no responsibility other than to faithfully follow the instructions contained herein, and shall not be responsible for the validity or enforceability of any security interest of any party and it is fully protected in acting in accordance with any written instrument given to it hereunder by any of the parties hereto and reasonably believed by Escrow Trustee to have been signed by the proper person. Escrow Trustee may assume that any person purporting to give any notice hereunder has been duly authorized to do so.

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SUBJECT TO RIDER ATTACHED HERETO

Execution:

These escrow trust instructions are governed by and are to be construed under the laws of the state of Illinois. The escrow trust instructions, amendments or supplemental instructions hereto, may be executed in counterparts, each of which shall be deemed an original and all such counterparts together shall constitute one and the same instrument.

For Seller:	For Purchaser:
Name:	Name:
By:	By:
Address:	Address:
Phone:	Phone:
Fax:	Fax:
Email:	Email:
Signature:	Signature:
Legal Representative:	Legal Representative:
Name:	Name:
By:	By:
Address:	Address:
Phone:	Phone:
Fax: Email:	Fax: Email:
Signature:	Signature:

Accepted: Chicago Title and Trust Company, as Escrow Trustee

By: Date:

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RIDER ATTACHED TO AND MADE A PART OF
STRICT JOINT ORDER #1 ESCROW TRUST INSTRUCTIONS
DATED APRIL 24, 2018

Notwithstanding anything contained in the Escrow Trust Instructions to which this Rider is attached, escrow trustee shall deliver the deposits to Purchaser upon Purchaser's written instructions (as opposed to the joint instructions of Seller and Purchaser) to escrow trustee to the effect that Purchaser has terminated its contract with Seller as a result of Purchaser's determination that the property is unsuitable for purchase provided that such written instructions are received by escrow trustee on or before the close of business on June 23, 2018. In the event such instruction from Purchaser is not received on or before said date, this right of Purchaser to individually and alone direct the escrow trustee as to the disposition of the deposits shall be void and without further force or effect without further notice from any party.

SELLER:

6420 Hamlin, LLC

By: _____
Title: _____

PURCHASER:

_____
Michael Bleier

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CHICAGO TITLE AND TRUST COMPANY

171 NORTH CLARK, CHICAGO, ILLINOIS 60601

Refer to: Krystina Cozzie
Phone no.: 312-223-3366
Fax no: 312-223-2076

SUBJECT TO RIDER ATTACHED HERETO

STRICT JOINT ORDER #1 ESCROW TRUST INSTRUCTIONS (EARNEST MONEY)

ESCROW TRUST NO.: DATE: April 24, 2018

To: Chicago Title and Trust Company, Escrow Trustee:

Customer Identification:

Seller: 6420 Hamlin, LLC

Purchaser: Michael Bieler

Property Address: 6430 N. Hamlin Avenue, Lincolnwood, Illinois

Project Reference:

Proposed Disbursement Date: July 7, 2018 *(insert date falling 60 days plus 2 weeks after contract execution)*

Deposits:

1. The sum of $ 25,000.00 by CHECK/WIRE Representing: EARNEST MONEY

PLEASE NOTE: Uncertified checks are held for ten business days after date of deposit. No funds can be dispensed before 10 business days limit expires. To avoid delays, use Cashier's or Certified checks or wire transfer.

Funds:

( ) WILL (X) WILL NOT BE INVESTED
NOTE: If funds are to be invested, an investment package will be sent. Please complete and return to Escrow Trustee as soon as possible in order to begin accruing interest.

Delivery of Deposits:

The above-referenced escrow trust deposits ("deposits") are deposited with the escrow trustee to be delivered by it only upon the receipt of a joint order of the undersigned or their respective legal representatives or assigns.

In no case shall the above-mentioned deposits be surrendered except upon the receipt of an order signed by the parties hereto, their respective legal representatives or assigns, or in obedience to the court order described below.

Billing Instructions:
Escrow trust fee will be deducted as follows: $300 escrow fee. If the transaction closes in Chicago Title office, the escrow fee will be waived. Any overnight delivery or wire fee will be $35.

The parties acknowledge that beginning after a period of one year from the date of this agreement, Chicago Title and Trust Company will impose an administrative maintenance fee equivalent to the fee set forth on the Company's then current rate schedule.

This fee may be deducted from the outstanding escrow balance or billed.

PLEASE NOTE: The escrow trust fee for these joint order escrow trust instructions is due and payable within 30 days from the projected disbursement date (which may be amended by joint written direction of the parties hereto). In the event no projected disbursement date is ascertainable, said escrow trust fee is to be billed at acceptance and is due and payable within 30 days from the billing date. Chicago Title and Trust Company, at its sole discretion, may reduce or waive the escrow

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trust fee for these joint order escrow instructions in the event the funds on deposit herein are transferred to or disbursed in connection with sale escrow trust instructions or an agency closing transaction established at Chicago Title.

Standard Provisions:

Investment:

Deposits made pursuant to these instructions may be invested on behalf of any party or parties hereto; provided that any direction to escrow trustee for such investment shall be expressed in writing and contain the consent of all parties to this escrow, and also provided that escrow trustee is in receipt of the taxpayer's identification number and investment forms as required. Escrow trustee will, upon request, furnish information concerning its procedures and fee schedules for investment.

In the event the escrow trustee is requested to invest deposits hereunder, Chicago Title and Trust Company is not to be held responsible for any loss of principal or interest which may be incurred as a result of making the investments or redeeming said investment for the purposes of these escrow trust instructions.

Direction Not to Invest/Right to Commingle:

Except as to deposits of funds for which escrow trustee has received express written direction concerning investment or other handling, the parties hereto direct the escrow trustee NOT to invest any funds deposited by the parties under the terms of this escrow and waive any rights which they may have under Section 2-8 of the Corporate Fiduciary Act (205 ILCS 620/2-8) to receive interest on funds deposited hereunder. In the absence of an authorized direction to invest funds, the parties hereto agree that the escrow trustee shall be under no duty to invest or reinvest any such funds at any time held by it hereunder; and, further, that escrow trustee may commingle such funds with other deposits or with its own funds in the manner provided for the administration of funds under said Section 2-8 and may use any part or all of such funds for its own benefit without obligation to any party for interest or earnings derived thereby, if any. Further, even with appropriate instructions to invest Escrow Deposits, Escrow Trustee may commingle the Escrow Deposits with other funds in a trust account in order to facilitate placing the Escrow Deposits into a segregated interest bearing account and to disburse the Escrow Deposits once they have been removed from such segregated interest bearing account as required by the terms of this Agreement. Provided, however, nothing herein shall diminish escrow trustee's obligation to apply the full amount of such funds in accordance with the terms of these escrow instructions.

Compliance With Court Order:

The undersigned authorize and direct the escrow trustee to disregard any and all notices, warnings or demands given or made by the undersigned (other than jointly) or by any other person. The said undersigned also hereby authorize and direct the escrow trustee to accept, comply with, and obey any and all writs, orders, judgments or decrees entered or issued by any court with or without jurisdiction; and in case the said escrow trustee obeys or complies with any such writ, order, judgment or decree of any court, it shall not be liable to any of the parties hereto or any other person, by reason of such compliance, notwithstanding any such writ, order, judgment or decree be entered without jurisdiction or be subsequently reversed, modified, annulled, set aside or vacated. In case the escrow trustee is made a party defendant to any suit or proceedings regarding this escrow trust, the
undersigned, for themselves, their heirs, personal representatives, successors, and assigns, jointly and severally, agree to pay to said escrow trustee, upon written demand, all costs, attorney's fees, and expenses incurred with respect thereto. The escrow trustee shall have a lien on the deposit(s) herein for any and all such costs, fees and expenses. If said costs, fees and expenses are not paid, then the escrow trustee shall have the right to reimburse itself out of the said deposit(s).

Disclaimer Re: Validity of Documentation:

In its capacity as Escrow Trustee, Escrow Trustee shall not be responsible for the genuineness or validity of any security, instrument, document or item deposited with it and shall have no responsibility other than to faithfully follow the instructions contained herein, and shall not be responsible for the validity or enforceability of any security interest of any party and it is fully protected in acting in accordance with any written instrument given to it hereunder by any of the parties hereto and reasonably believed by Escrow Trustee to have been signed by the proper person. Escrow Trustee may assume that any person purporting to give any notice hereunder has been duly authorized to do so.

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SUBJECT TO RIDER ATTACHED HERETO

Execution:

These escrow trust instructions are governed by and are to be construed under the laws of the state of Illinois. The escrow trust instructions, amendments or supplemental instructions hereto, may be executed in counterparts, each of which shall be deemed an original and all such counterparts together shall constitute one and the same instrument.

For Seller:	For Purchaser:
Name: ARI SHULMAN	Name: Michael Blair
By:	By:
Address:	Address:
Phone: 312 617 1486	Phone: 312-543-6614
Fax:	Fax: 773-561-0335
Email:	Email: mike@greenercleaner.net
Signature:	Signature:

Legal Representative:	Legal Representative:
Name:	Name:
By:	By:
Address:	Address:
Phone:	Phone:
Fax:	Fax:
Email:	Email:
Signature:	Signature:

Accepted: Chicago Title and Trust Company, as Escrow Trustee

By: Date:

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RIDER ATTACHED TO AND MADE A PART OF
STRICT JOINT ORDER #1 ESCROW TRUST INSTRUCTIONS
DATED APRIL 24, 2018

Notwithstanding anything contained in the Escrow Trust Instructions to which this Rider is attached, escrow trustee shall deliver the deposits to Purchaser upon Purchaser's written instructions (as opposed to the joint instructions of Seller and Purchaser) to escrow trustee to the effect that Purchaser has terminated its contract with Seller as a result of Purchaser's determination that the property is unsuitable for purchase provided that such written instructions are received by escrow trustee on or before the close of business on June 23, 2018. In the event such instruction from Purchaser is not received on or before said date, this right of Purchaser to individually and alone direct the escrow trustee as to the disposition of the deposits shall be void and without further force or effect without further notice from any party.

SELLER:

6420 Hamlin, LLC

By: _____
Title: _____

PURCHASER:

_____
Michael Bleier

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EXHIBIT N

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HOLD HARMLESS AGREEMENT AND DISCLAIMER OF COMMITMENT

I understand that U.S. Bank National Association and/or its affiliates ("U.S. Bank") may conduct and contract for, or has conducted and contracted for, or at U.S. Bank's option may otherwise acquire, various investigations for its own use in order to determine for its purpose the value and risks associated with property (the "Property") proposed to be used to secure a loan or loans that I am applying for at U.S. Bank ", including without limitation the property located at:

Property Address/Location:

These investigations ("Investigations") may include the following (*check as applicable*):

☑ Appraisal ☑ Environmental Assessment(s)

I understand that the scope of work undertaken for the Investigations was established or accepted by U.S. Bank for its sole intended use and that U.S. Bank's standards for such Investigation(s) may differ from those of myself and/or of other lenders. I therefore acknowledge that U.S. Bank makes no representations or warranties and is not responsible for the content, quality, and accuracy of such Investigations. I also agree that neither I nor any third party may rely on the content, quality or accuracy of the Investigation(s) and that I must make my own investigation and determinations as to the value of, and environmental hazards and risks associated with, the Property.

I acknowledge that the procurement of the Investigations by U.S. Bank may not be construed to represent an extension of credit or the promise of an extension of credit to me by U.S. Bank. U.S. Bank may or may not concur with the opinions rendered or recommendations made in the Investigations. I also acknowledge that the fact that U.S. Bank may agree to make the loan does not necessarily mean that the Property has no environmental problems or hazards, nor would U.S. Bank's willingness to make a loan validate the value of the Property.

In order to induce U.S. Bank to process said application, I hereby agree (1) to reimburse U.S. Bank for all costs associated with the Investigations; (2) upon request by U.S. Bank or its consultants, to grant to U.S. Bank or its consultants access to the Property for the purpose of conducting the Investigations and to provide to U.S. Bank or its consultants information relevant to the Investigations which is in my possession or control; and (3) to indemnify and hold harmless U.S. Bank against all loss, including but not limited to liability, damages, costs, expenses, or attorney fees, which may be sustained by me or a third party if U.S. Bank releases the results of the Investigations or those of its contractors to me.

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I hereby waive and release any claim against U.S. Bank regarding the Investigations and its environmental due diligence, including without limitation any Phase I ESA, any site investigation (Phase II), any site remediation conducted on behalf of U.S. Bank and any decisions U.S. Bank makes regarding the environmental condition of the property including accepting it as collateral and agree that I will make my own independent decisions as to such matters and will not rely on any decisions on such matters made by U.S. Bank.

BORROWER(S) (*If Individual*):

Name: Michael Blair
Date: 4/3/18

Name:
Date: 4/3/18

BORROWER (*If Entity*):

By:
Name & Title: Michael Blair - President
Entity Name: Drive Clearing, Inc
Date: 4/3/18

By:
Name & Title:
Entity Name:
Date:

BANK: U.S. BANK NATIONAL ASSOCIATION

By:
Name & Title:
Date:

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Specialty Finance - Commitment Letter

Dated 3/22/2018

Counter Offer Notification

Thank you for giving U.S. Bank the opportunity to review your request for financing. A summary of your request follows:

Loan Amount Requested: $1,580,000
Purpose of Requested Loan Commerical real estate and equipment purchases, remodeling and refinancing of existing debt.
Term Requested: 25 years.

After careful review of your application, unfortunately, we were unable to approve your original request for the following reasons:

Refinancing of existing debt not eligible since it is currently on reasonable lending terms.

However, we are pleased to offer you the credit extension described in this commitment letter.

If we obtained information from a consumer-reporting agency as part of our consideration of your application, its name, address and toll-free telephone number is shown below. You have the right under the Fair Credit Reporting Act to know the information contained in your credit file at the consumer-reporting agency. The consumer- reporting agency played no part of our decision and is unable to supply specific reasons why we have denied credit to you. You also have the right to a free copy of your consumer-credit report from the consumer credit reporting agency, if you request it no later than 60 days after you receive this letter. Additionally, if you find that any information contained in the report is inaccurate or incomplete, you have the right to dispute the matter with the consumer reporting agency.

Credit Bureau: Experian National Consumer Assistance Center, P.O. Box 949, Allen, TX 75013 1-888-397-3742

Notice: The federal Equal Credit Opportunity Act prohibits creditors from discriminating on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract), because all or part of the applicant's income is derived from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is the Bureau of Consumer Financial Protections; 1700 G Street NW, Washington, DC 20006.

Approved Credit Terms

Facility #1					
Borrower(s)	Drive Cleaning, Inc. ("DCI")				
Required Guarantees	Michael & Rachel Bleier and CWD Network, Inc.				
Purpose	Building Purchase, Building Improvements, Equipment Purchase & Working Capital				
Product Type	SBA 7(a) PLP	Base Index	WSJP	Adj Frequency	5 yr fixed adjusting quarterly thereafter
Term	9 months interest only, 300 months P&I thereafter	Margin over Index	2.00%	Prepayment	Standard SBA
Loan Amount	$921,500	Est. All-in Rate*	6.50%	Est. Payment	$6,222

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Permitted Use	U. S. Bank Facility #1	U. S. Bank Facility #2	U.S. Bank Facility #3	Other	Borrower	Total
Building Purchase	$585,000	$0	$0	$0	$65,000	$650,000
Constr. or Building Improv.	$128,481	$0	$0	$0	$21,519	$150,000
Contingency	$15,000	$0	$0	$0	$0	$15,000
Interest Reserves Months	$38,327	$0	$0	$0	$0	$38,327
Construction Admin Fee	$6,581	$0	$0	$0	$0	$6,581
New Equipment	$113,110	$0	$0	$0	$12,568	$125,678
Working Capital	$35,000	$0	$0	$0	$0	$35,000
Estimated Closing Costs *	$0	$0	$0	$0	$29,000	$29,000
Total	$921,500	$0	$0	$0	$128,087	$1,049,586

*Estimated Closing Costs	Facility # 1	Facility # 2	Facility # 3	Total
SBA Guaranty	$24,189.36	$0.00	$0.00	$24,189.36
Appraisal	$3,000.00	$0.00	$0.00	$3,000.00
Environmental Inspection	$600.00	$0.00	$0.00	$600.00
UCC Filing fee	$600.00	$0.00	$0.00	$600.00
Tax Service	$200.00	$0.00	$0.00	$200.00
Misc.	$410.64	$0.00	$0.00	$410.64
Total	$29,000.00	$0.00	$0.00	$29,000.00

Estimated Closing Costs & Initial Deposit:

Permitted Uses	Out of Pocket Closing Costs	Financed Closing Costs	Total Non-Fundable Initial Deposit
SBA Guaranty	$24,189.36	$0.00	$0.00
Appraisal	$3,000.00	$0.00	$3,000.00
Environmental Inspection	$600.00	$0.00	$600.00
UCC Filing fee	$600.00	$0.00	$600.00
Tax Service	$200.00	$0.00	$0.00
Misc.	$410.64	$0.00	$0.00
Total	$29,000.00	$0.00	$4,200.00

The initial deposit is part of an included in the out of pocket costs.

****Title and Escrow fees collected and disclosed separately by Title and Escrow****

Collateral Requirements

Facility #1	
Description	• 1st TD on CRE located at 6430 N Hamlin Ave., Lincolnwood, IL 60712 • Life insurance on Mike Bieler in the amount of $65,000.

Financial Reporting and Covenant Requirements

Financial Statement Reporting Requirements: N/A

Covenant Requirements:

Subject Party	Covenant Description
N/A	N/A

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Conditions Precedent to Closing and Funding

- All information provided by Borrower and any Guarantors is accurate in all respects

- Fully executed and duly authorized commercial loan documents incorporating terms and provisions in a form acceptable and satisfactory to U.S. Bank in its sole discretion.

- Borrower(s) and Guarantors certifying that neither Borrower nor any Guarantors or any of their underlying businesses have been determined by the Secretary of Homeland Security or the Attorney General to have engaged in a pattern or practice of hiring an alien, recruiting an alien or referring an alien for a fee for employment in the United States of America, knowing that the person is an unauthorized alien.

- Prior to the signing of loan documents, Borrower, Guarantors and any underlying businesses have been properly identified in conformance with Section 326 of the USA Patriot Act, and applicable U.S. Bank procedures. In addition, no borrower, guarantor or underlying businesses should be identified as a prohibited or sanctioned individual or entity by the United Stated Government. Compliance with all applicable anti-corruption directives is required. This means all laws, rules, and regulations relating to or concerning bribery or corruption of any jurisdiction applicable to Borrower, Guarantors, and any underlying businesses.

- Borrower, Guarantors and underlying businesses to conform to all applicable laws, conditions and codes of local, state and federal government agencies.

- Verification from IRS that tax information received by U.S. Bank is the same as filed with the IRS, excluding last fiscal year end if within 6 months of the application. Lack of verification will render conditional approval null and void. Borrower and Guarantors providing fully executed IRS form 4506-T for purposes of verifying income taxes information.

- Borrower and any Guarantors shall reimburse U.S. Bank for all costs and fees (including internal and outside counsel fees) incurred by U.S. Bank in connection with the preparation, due diligence, negotiation and execution of loan documents. In addition, the Borrower shall indemnify U.S. Bank against any loss, claim, liability or expense including, without limitation, legal fees and disbursements incurred by it in connection with, arising out of, or in any way related to the execution, delivery, enforcement or defense of the commitment letter or of any of the transactions contemplated hereby. U.S. Bank shall in no case be liable for any special, indirect or consequential damages arising from any breach of any obligations of U.S. Bank.

- No Adverse Change. As determined solely by U.S. Bank in accordance with its business expertise, U.S. Bank reserves the right to terminate this offer at any time prior to the settlement of the loan in the event of a material adverse change in Borrower's personal or business financial status or any material adverse change in Borrower or in any Guarantor's collateral and property or in any other matters which U.S. Bank analyzed in conjunction with this credit request; including, without limitation, no change in the structure of the transaction initially presented to and agreed upon by U.S. Bank.

- Borrower's and Guarantor's fulfillment of all further terms, conditions and requirements of this Commitment Letter

- Acceptance of the terms of this Commitment Letter authorizes U.S. Bank to file a financing statement on all business assets and personal property of the Borrower and guarantor (if any) as described above.

- If loan proceeds include the purchase or refinance of commercial real estate the Borrower's business must occupy at least 51% of the total building square footage to conform to SBA eligibility requirements.

- **Payment by Borrower to U.S. Bank of the intial deposit (which is non-refundable) to cover U.S. Bank's initial expenses of $4200 on or before 3/29/2018 along with a signed copy of this Commitment Letter.**

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· In the event Borrower does not fulfill its obligation to close this transaction(s) or the conditions set forth above are not fulfilled to the complete satisfaction of U.S. Bank on or before 7/19/2018, U.S. Bank may elect to not proceed with this transaction upon notice to the Borrower, but the applicable deposit, fees, reimbursement and indemnity obligations described above shall survive such termination.

All other conditions as shown in Attachment 1.

ADDITIONAL TERMS AND CONDITIONS OF THIS COMMITMENT LETTER

If the Borrower is seeking fixed rate financing, the execution by Borrower(s) of a Fixed Interest Rate Lock and Indemnity Agreement with U.S. Bank no later than the date of closing.

This Commitment Letter is for your benefit only. It is not assignable and may not be disclosed to nor relied upon by any third party without the prior written approval of U.S. Bank.

U.S. Bank reserves the right to issue press releases, advertisements and other promotional materials describing any successful outcome of services provided on your behalf. The Borrower agrees that the U.S. Bank shall have the right to identify the Borrower by name in those materials.

ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. TO PROTECT YOU (BORROWER) AND US (BANK) FROM MISUNDERSTANDING OR DISAPPOINTMENT, ANY AGREEMENTS WE REACH COVERING SUCH MATTERS ARE CONTAINED IN THIS COMMITMENT LETTER, WHICH IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT; AND, IN ANY EVENT, AS SUPERSEDED BY LOAN DOCUMENTS SIGNED BY YOU AND ACCEPTED BY US.

Bank Representative

Don Karshner, VP, Assistant SBA Credit Administrator

March 22, 2018
Date

Return to VB

Borrower Acceptance

If the terms and conditions outlined in this Commitment Letter are acceptable please sign where indicated below and return a fully executed copy of the letter to U.S. Bank within the time period specified above, along with a check for the non-refundable deposit for initial expenses

Michael Bleier, Owner & Guarantor — Date: 4/3/18

Rachel Bleier, Guarantor — Date: 4/3/18

Cc: **Dale Foster**

Peter Kim

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Facility 1	**Loan Conditions: The following are conditions of the loan approval that must be completed and be acceptable to the Bank for funding to occur. All conditions are the responsibility of the borrower to meet. The bank will provide reasonable assistance with some conditions, as indicated. This does not relieve the borrower from overall responsibility for condition fulfillment. Conditions must be met at least 5 days prior to signing unless otherwise noted.**
	I. Transaction: ***(CRE & Equipment Purchase, Renovations and Working Capital)***
1	**PRIOR TO SBA SUBMISSION**, Copy of the executed Purchase Agreement with terms meeting SBA requirements and terms acceptable to U.S. Bank. Unacceptable terms in the purchase agreement will render the conditional commitment to lend, null and void.
2	A Notarized Gift Letter from Ronald Bleier in the amount of no less than $128,087 to cover estimated closing fees which includes the SBA guaranty fee of $24,189.
	II. Primary Collateral: ***(6430 N Hamlin Ave., Lincolnwood, IL)***
3	Complete Appraisal, Summary Report and property inspection to be ordered through U.S. Bank's RETECHS Dept. to appraise at no less than $650,000 "as is" and $860,000 "as completed". Must be prepared by a state certified appraiser. U.S. Bank must be identified as the client or intended user.
4	Environmental Risk Assessment Questionnaire completed by Seller and Borrower, Environmental Property Inspection Form completed by Bank Officer, and Record Search and Risk Assessment obtained by and acceptable to the Bank.
5	First Deed of Trust / Mortgage on commercial property located at 6430 N Hamlin Ave., Lincolnwood, IL in the amount of $921,500.
6	Evidence of Fire and Hazard Special Form Building Insurance with replacement costs coverage, naming U. S. Bank as First Mortgagee to be maintained throughout the life of the loan. Insurance Carrier must acceptable to U.S. Bank. Policy to include a lenders' loss payable endorsement (ISO form) or a mortgagee endorsement (438BFU). Required for the life of the loan.
7	Purchase Money UCC filing on specific equipment to be filed in the State of Oregon. Organizational ID number (aka 'UBN Number") required. *Note: All payments must be made through Bank fund control. Bank must be notified of intended delivery date in advance of the date of delivery. The Bank must be able to file the UCC statement within 10 days of delivery date. If the Bank is unable to file the UCC within the time frame required, the Bank will be unable to fund for the items from loan proceeds and the borrower will be solely responsible for payment. No funds should be advanced from the borrower for deposits etc. without prior written approval from the Bank's fund control department. Execution of this loan commitment authorizes U.S. Bank to immediately file UCC financing statements naming (borrower/guarantor) as the debtor and stating the Bank's security interest in all personal property of (borrower/guarantor), or such portion of the personal property as the Bank may elect.*
8	Bank to obtain Lender's ALTA Title Insurance Policy, with Mechanic's Lien Coverage, and all appropriate endorsements. Required for the life of the loan.
	VI. Construction
9	***Any cost overruns are the responsibility of the borrower. The borrower will be required to deposit additional cash equity with the bank in the event of any cost overruns.***
10	Contractor to be reviewed and acceptable to U.S. Bank.
11	Contractor quote of $50,000 for the installation of the equipment.
12	Fixed price contract in the amount of $150,000.
13	One electronic set of City approved final stamped plans, including mechanical, electrical and plumbing (if applicable).
14	Cost Breakdown to be reviewed and acceptable to U.S. Bank.
15	Construction documents to include construction loan agreement, guaranty of completion, assignment of construction contract, and assignment of plans and Specifications.
16	Title Company Funding Agreement if Applicable. (IL, Mi, MN, MS, NE, OH, SD)
17	Workman's Compensation Insurance from General Contractor.
18	Contractor's liability insurance to name U.S. Bank as Certificate Holder.
19	Verification of construction permits, before funds can be disbursed.

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20	U. S. Bank fund control and inspection service to be used.
	VII. General
21	Evidence that all entities are duly organized and appropriately licensed.
22	Verification of Liability Insurance for the life of the loan.
23	Acceptable evidence that the Borrower is in Good Standing regarding its existing SBA loan.
24	Bank to obtain Flood Certification for all collateral, and if required, evidence of flood insurance. Required for the life of the loan.
25	Collateral assignment of Term Life Insurance Policy on the life of Michael Bieler for the amount of $65,000 naming U.S. Bank as assignee. The policy must be in effect for the duration of the loan term and be acknowledged by the insurance company's home office. Policy amount subject to change pending receipt and satisfactory review of real estate appraisals.
26	Copy of Stockholder Note in the amount of no more than $65,684. The note is to be repayable provided Borrower is not in default under the Bank Note. Execution by all parties of documentation from Lender agreeing to the terms of the standby as well as subordinating the debt to Lender's note.
27	Bank to obtain verification from IRS that 2017 tax information received by Bank is the same as filed with the IRS. Lack of verification will render conditional approval null and void.
28	U.S. Bank, N. A. to obtain an SBA Loan Number, subject to SBA Approval.
29	Following construction, working capital proceeds are to be released to borrower
30	Borrower's and Guarantor's fulfillment of all further terms, conditions and requirements of this letter agreement.

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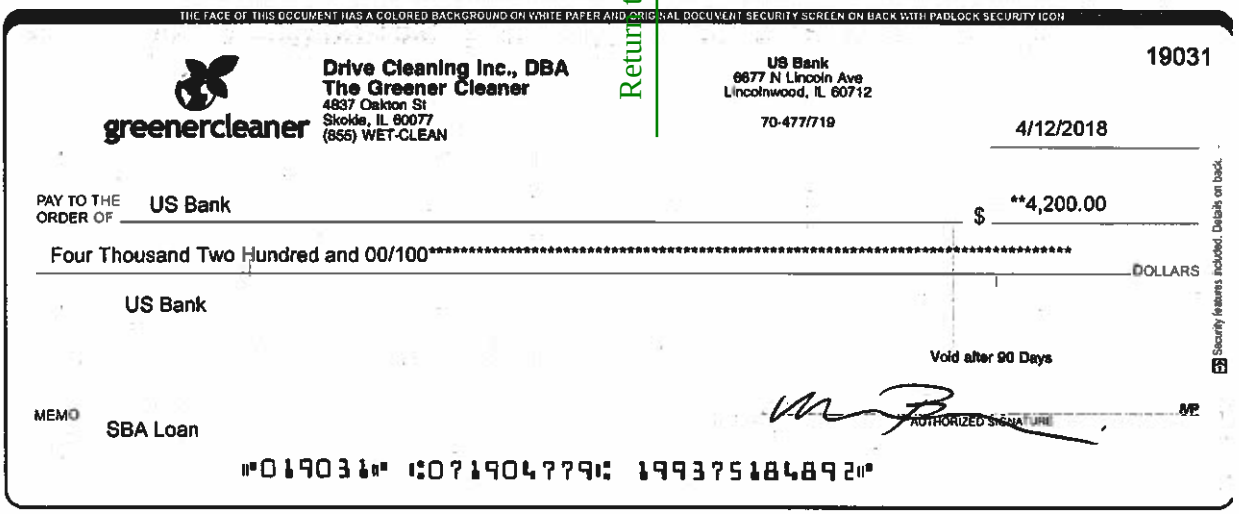

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND ORIGINAL DOCUMENT SECURITY SCREEN ON BACK WITH PADLOCK SECURITY ICON

greenercleaner

Drive Cleaning Inc., DBA
The Greener Cleaner
4837 Oakton St
Skokie, IL 60077
(855) WET-CLEAN

US Bank
6677 N Lincoln Ave
Lincolnwood, IL 60712
70-477/719

19031

4/12/2018

PAY TO THE ORDER OF US Bank $ **4,200.00

Four Thousand Two Hundred and 00/100********** DOLLARS

US Bank

Void after 90 Days

MEMO SBA Loan

AUTHORIZED SIGNATURE

Security features included. Details on back.

⑈019031⑈ ⑆071904779⑆ 199375184892⑈

Drive Cleaning Inc., DBA The Greener Cleaner 19031

US Bank		4/12/2018	
	First part of down payment for SBA Loan		4,200.00

US Bank #4892 Drive	SBA Loan	4,200.00

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EXHIBIT O

Return to VB

James Dooley

From: Khang P. Trinh <KTrinh@cookcountyassessor.com>
Sent: Friday, June 22, 2018 10:06 AM
To: James Dooley; Ira Horwitz; Jeanette Thomas
Cc: 'Mike Bleier'
Subject: RE: Lincolnwood Greener Cleaner: 7A or 6B?

Jim,

Re: Greener Cleaner

After having reviewed the information you provided, this Office is comfortable with stating that this project is eligible for a Class 6b based on the proposed use.

Respectfully,

Khang P. Trinh
Director, Legal Department
Tel: 312-603-2567
Cook County Assessor's Office
118 North Clark, 3rd Floor
Chicago, Illinois 60602
www.cookcountyassessor.com

CONFIDENTIALITY: This e-mail and any attachments are confidential and are intended only for the named recipient(s) and may contain information that is privileged, attorney work product or exempt from disclosure under applicable law. If you have received this message in error, or are not the named recipient(s), you are hereby notified that any dissemination, copying or distribution of this e-mail or any attachment is strictly prohibited. Please immediately notify the sender and delete this e-mail message and all attachments from your computer. You should not retain a copy or use the e-mail or any attachment for any purpose or disclose all or any part of this e-mail or any attachment to any person.

From: James Dooley <jdooley@rsdlegal.com>
Sent: Tuesday, June 19, 2018 10:41 AM
To: Ira Horwitz <IHorwitz@cookcountyassessor.com>; Jeanette Thomas <JThomas@cookcountyassessor.com>; Khang P. Trinh <KTrinh@cookcountyassessor.com>
Cc: 'Mike Bleier' <mike@greenercleaner.net>
Subject: Lincolnwood Greener Cleaner: 7A or 6B?

Khang/Ira/Jeanette:

My client, Michael Bleier, owns and operates an environmentally friendly dry-cleaning business called the Greener Cleaner. He's under contract to buy a vacant 9,460 square foot building in Lincolnwood that's currently class 5-93. It's been vacant for over 24 months. The PIN is 10-35-325-033-0000.

He plans to use the property as the company's dry-cleaning production facility. The bulk of the company's business comes from pick-up and delivery service, where the customers request pickups and deliveries via their computers or smart-phones. At the proposed Lincolnwood facility, there will be no traditional "store front"; it will be a processing facility only.

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My question is whether the property's proposed use falls under the 7A incentive or the 6B incentive.

Based on my conversation with Khang, this would not fall under the 6B because it doesn't fall under the County's definition of "industrial purposes." Khang indicated that the property's proposed use is to for providing a commercial service and, therefore, would fall under the 7A incentive ("used primarily . . . for otherwise providing . . . services").

We submitted a copy of the attached 7A application to the Village of Lincolnwood on Friday, 6/15/18. We received the following question yesterday from the Village of Lincolnwood's Economic Development Coordinator (Steve McNellis):

1) How is this a Class 7a incentive, when that is defined as being "primarily for buying and selling of goods and services"? I realize this is a service, but with no public outlet, are you sure this would still meet the requirements of this category? Have you spoken at someone with the County that confirms this?

I don't want my client to pay the Village of Lincolnwood's huge incentive application fees just to have the County ultimately deny the application. Would you please confirm for us which incentive category the proposed dry-cleaning production facility falls under?

Thank you,

Jim

James W. Dooley
Partner
Reilly, Sullivan & Dooley, LLC
30 North LaSalle St., Suite 2330
Chicago, IL 60602
312-368-3526 (Direct)
www.rsdlegal.com

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EXHIBIT P

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TOTAL PAYMENT DUE

$0.00

By 07/01/2018

2016 Second Installment Property Tax Bill - Cook County Electronic Bill

Property Index Number (PIN)	Volume	Code	Tax Year	(Payable In)	Township	Classification
10-35-325-033-0000	130	24099	2016	(2017)	NILES	5-93

IF PAYING LATE, PLEASE PAY

LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW

TAXING DISTRICT BREAKDOWN

Taxing Districts	2016 Tax	2016 Rate	2016 %	Pension	2015 Tax
MISCELLANEOUS TAXES					
North Shore Mosq Abate. Dist Northfield	33.17	0.010	0.10%		30.24
Metro Water Reclamation Dist of Chicago	1,346.76	0.406	4.09%	152.59	1,073.54
Lincolnwood Library District	1,273.78	0.384	3.87%	53.07	1,113.86
Miscellaneous Taxes Total	**2,653.71**	**0.800**	**8.06%**		**2,217.64**
SCHOOL TAXES					
Oakton College Dist Skokie Des Plaines	766.26	0.231	2.33%		682.93
Niles Township HS District 219 (Skokie)	11,477.30	3.460	34.87%	354.93	9,805.51
Lincolnwood School District 74	10,760.80	3.244	32.69%	162.53	9,427.51
School Taxes Total	**23,004.36**	**6.935**	**69.89%**		**19,915.95**
MUNICIPALITY/TOWNSHIP TAXES					
TIF Vil of Lincolnwood-Devon/Lincoln	2,264.79	0.000	6.88%		0.00
Village of Lincolnwood	2,842.79	0.857	8.64%	902.26	2,492.33
Road & Bridge Niles	0.00	0.000	0.00%		0.00
General Assistance Niles	23.22	0.007	0.07%		20.16
Town of Niles	152.59	0.046	0.46%		131.04
Municipality/Township Taxes Total	**5,283.39**	**0.910**	**16.05%**		**2,643.53**
COOK COUNTY TAXES					
Cook County Forest Preserve District	208.98	0.063	0.63%	6.63	173.88
Consolidated Elections	0.00	0.000	0.00%		85.68
County of Cook	1,048.22	0.316	3.18%	328.39	728.30
Cook County Public Safety	431.23	0.130	1.31%		370.45
Cook County Health Facilities	288.59	0.087	0.88%		292.33
Cook County Taxes Total	**1,977.02**	**0.596**	**6.00%**		**1,650.64**
(Do not pay these totals)	**32,918.48**	**9.241**	**100.00%**		**26,427.76**

****Visit cookcountyclerk.com for information about TIFs and for TIF revenue distributions.***

TAX CALCULATOR

2015 Assessed Value	**94,437**
2016 Assessed Value	**127,077**
2016 State Equalizer	**X 2.8032**
2016 Equalized Assessed Value (EAV)	**356,222**
2016 Local Tax Rate	**X 9.241%**
2016 Total Tax Before Exemptions	**32,918.48**

2016 Total Tax Before Exemptions	**32,918.48**
Homeowner's Exemption	**.00**
Senior Citizen Exemption	**.00**
Senior Freeze Exemption	**.00**
2016 Total Tax After Exemptions	**32,918.48**
First Installment	**14,535.27**
Second Installment +	**18,383.21**
Total 2016 Tax (Payable in 2017)	**32,918.48**

IMPORTANT MESSAGES

PROPERTY LOCATION

6420 N HAMLIN AVE
LINCOLNWOOD IL 60712 4042

MAILING ADDRESS

6420 N HAMLIN
3700 OAKTON
SKOKIE IL 60076-3407

***** Please see 2016 Second Installment Payment Coupon next page *****

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2016 Second Installment Property Tax Bill

Cook County Payment Coupon

*** *Your downloaded tax bill will not reflect recent payments/adjustments made toward your 2016 taxes.* ***

Pursuant to Cook County Ordinance 07-O-68, if you are a mortgage lender, loan servicer, or agent of any entity within the meaning of 35 ILCS 200/20-12, you may not pay using a downloadable tax bill unless you pay the $5 duplicate bill fee.

CUT & INCLUDE WITH PAYMENT

TOTAL PAYMENT DUE	IMPORTANT PAYMENT MESSAGES	Property Index Number (PIN)	T3LG Volume
$0.00 By 07/01/2018 If paying later, refer to amounts above.	Cook County eBill Click to pay online Click to update Mailing Name/Address	10-35-325-033-0000	130
	SN 0020160200 RTN 500001075 AN (see PIN) TC 008922	Amount Paid $	

00201602008103532503300005008922400000000000000000000000000000000000000000000000000000

This is an Official Downloadable Tax Bill Payment Coupon.
Please process this coupon along with payment presented.

COOK COUNTY TREASURER
PO BOX 805438
CHICAGO IL 60680-4116

10353250330000/0/16/F/0000000000/2

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EXHIBIT Q

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TOTAL PAYMENT DUE	2017 First Installment Property Tax Bill - Cook County Electronic Bill					
$0.00 By 07/01/2018	Property Index Number (PIN)	Volume	Code	Tax Year	(Payable In)	Township	Classification
	10-35-325-033-0000	130	24099	2017	(2018)	NILES	5-93

IF PAYING LATE, PLEASE PAY	07/02/2018 - 08/01/2018 $0.00	08/02/2018 - 09/01/2018 $0.00	09/02/2018 - 10/01/2018 $0.00	LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW

TAXING DISTRICT DEBT AND FINANCIAL DATA

Your Taxing Districts	Money Owed by Your Taxing Districts	Pension and Healthcare Amounts Promised by Your Taxing Districts	Amount of Pension and Healthcare Shortage	% of Pension and Healthcare Costs Taxing Districts Can Pay
North Shore Mosq Abatement Northfield	$83,539	$2,779,945	-$29,181	101.05%
Metro Water Reclamation Dist of Chicago	$3,426,792,000	$2,646,412,000	$1,210,430,000	54.26%
Lincolnwood Library Dist	$2,552,061	$0	$0	0.00%
Oakton College Dist Skokie Des Plaines	$57,735,342	$1,752,500	$1,752,500	0.00%
Niles Township HS District 219 (Skokie)	$162,134,268	$85,719,637	$16,736,783	80.47%
Lincolnwood School District 74	$16,154,263	$15,911,792	$5,301,630	66.68%
Village of Lincolnwood	$11,382,816	$70,005,812	$28,299,677	59.58%
Town of Niles	$54,465	$2,271,647	$102,440	95.49%
Cook County Forest Preserve District	$225,066,359	$483,567,655	$292,365,257	39.54%
County of Cook	$6,147,298,640	$26,097,192,397	$17,454,148,122	33.12%
Total	$10,049,253,753	$29,405,613,385	$19,009,107,228	

For a more in-depth look at government finances and how they affect your taxes, visit *cookcountytreasurer.com*

PAY YOUR TAXES ONLINE
Pay at cookcountytreasurer.com from your bank account or credit card.

IMPORTANT MESSAGES

TAX CALCULATOR

2016 TOTAL TAX		32,918.47
2017 ESTIMATE	X	55%
2017 1st INSTALLMENT	=	18,105.16

The First Installment amount is 55% of last year's total taxes. All exemptions, such as homeowner and senior exemptions, will be reflected on your Second Installment tax bill.

PROPERTY LOCATION

6420 N HAMLIN AVE
LINCOLNWOOD IL 60712

MAILING ADDRESS

6420 N HAMLIN
3700 OAKTON
SKOKIE IL 60076-3407

*** *Please see 2017 First Installment Payment Coupon next page* ***

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2017 First Installment Property Tax Bill

Cook County Payment Coupon

****** Your downloaded tax bill will not reflect recent payments/adjustments made toward your 2017 taxes. ******

Pursuant to Cook County Ordinance 07-O-68, if you are a mortgage lender, loan servicer, or agent of any entity within the meaning of 35 ILCS 200/20-12, you may not pay using a downloadable tax bill unless you pay the $5 duplicate bill fee.

CUT & INCLUDE WITH PAYMENT

TOTAL PAYMENT DUE	IMPORTANT PAYMENT MESSAGES	Property Index Number (PIN)	T1LG Volume
$0.00 By 07/01/2018 If paying later, refer to amounts above.	Cook County eBill Click to pay online Click to update Mailing Name/Address	10-35-325-033-0000	130
	SN 0020170100 RTN 500001075 AN (see PIN) TC 008911	Amount Paid $	

00201701006103532503300005008911200000000000000000000000000000000000000000000000000000

This is an Official Downloadable Tax Bill Payment Coupon.
Please process this coupon along with payment presented.

COOK COUNTY TREASURER
PO BOX 805436
CHICAGO IL 60680-4116

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EXHIBIT R

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RET Analysis: 6430 North Hamlin, Lincolnwood

Projected Real Estate Taxes if Site Remains Vacant*													
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Assessed Market Value	$ 168,148	$ 184,960	$ 184,960	$ 184,960	$ 203,460	$ 203,460	$ 203,460	$ 223,804	$ 223,804	$ 223,804	$ 246,188	$ 246,188	$ 23,855
Level of Assessment	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	258%
Assessed Value	$ 42,037	$ 46,240	$ 46,240	$ 46,240	$ 50,865	$ 50,865	$ 50,865	$ 55,951	$ 55,951	$ 55,951	$ 61,547	$ 61,547	$ 61,547
State Equalization Factor	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	3.9627	4.9627
Equalized Assessed Value	$ 124,543	$ 136,995	$ 136,995	$ 136,995	$ 150,698	$ 150,698	$ 150,698	$ 165,766	$ 165,766	$ 165,766	$ 182,345	$ 243,892	$ 305,439
Local Tax Rate**	10.904%	11.014%	11.124%	11.235%	11.348%	11.461%	11.576%	11.691%	11.808%	11.926%	12.050%	12.630%	12.756%
Tax Bill	$ 13,580	$ 15,089	$ 15,239	$ 15,391	$ 17,101	$ 17,271	$ 17,445	$ 19,380	$ 19,574	$ 19,769	$ 21,973	$ 30,804	$ 38,962

*assumes a 20% occupancy factor is applied to the improvement and 10% increases to the assessed value each triennial re-assessment.

**assumes 1% annual increases to the local tax rate

Projected Real Estate Taxes if Site is Occupied and There is No 6B Incentive*													
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Assessed Market Value	$ 508,308	$ 662,500	$ 662,500	$ 662,500	$ 728,750	$ 728,750	$ 728,750	$ 801,625	$ 801,625	$ 801,625	$ 881,787	$ 881,787	$ 881,787
Level of Assessment	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
Assessed Value	$ 127,077	$ 165,625	$ 165,625	$ 165,625	$ 182,188	$ 182,188	$ 182,188	$ 200,406	$ 200,406	$ 200,406	$ 220,447	$ 220,447	$ 220,447
State Equalization Factor	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627
Equalized Assessed Value	$ 376,491	$ 490,697	$ 490,697	$ 490,697	$ 539,767	$ 539,767	$ 539,767	$ 593,744	$ 593,744	$ 593,744	$ 653,118	$ 653,118	$ 653,118
Local Tax Rate**	10.904%	11.014%	11.124%	11.235%	11.348%	11.461%	11.576%	11.691%	11.808%	11.926%	12.050%	12.630%	12.756%
Tax Bill	$ 41,053	$ 54,045	$ 54,585	$ 55,130	$ 61,253	$ 61,863	$ 62,483	$ 69,415	$ 70,109	$ 70,810	$ 78,701	$ 82,489	$ 83,312

*assumes 2019 assessed value is set based on potential $662,500 purchase price in 2018, and 10% increases to the assessed value each triennial re-assessment.

**assumes 1% annual increases to the local tax rate

Projected Real Estate Taxes if Site is Occupied and the 6B Incentive is Granted Beginning With 2019 Tax Year*													
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Assessed Market Value	$ 508,308	$ 662,500	$ 662,500	$ 662,500	$ 728,750	$ 728,750	$ 728,750	$ 801,625	$ 801,625	$ 801,625	$ 881,787	$ 881,787	$ 881,787
Level of Assessment	25%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	15%	20%
Assessed Value	$ 127,077	$ 66,250	$ 66,250	$ 66,250	$ 72,875	$ 72,875	$ 72,875	$ 80,163	$ 80,163	$ 80,163	$ 88,179	$ 132,268	$ 176,357
State Equalization Factor	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627	2.9627
Equalized Assessed Value	$ 376,491	$ 196,279	$ 196,279	$ 196,279	$ 215,907	$ 215,907	$ 215,907	$ 237,497	$ 237,497	$ 237,497	$ 261,247	$ 391,871	$ 522,494
Local Tax Rate**	10.904%	11.014%	11.124%	11.235%	11.348%	11.461%	11.576%	11.691%	11.808%	11.926%	12.050%	12.630%	12.756%
Tax Bill	$ 41,053	$ 21,618	$ 21,834	$ 22,052	$ 24,501	$ 24,745	$ 24,993	$ 27,766	$ 28,044	$ 28,324	$ 31,480	$ 49,493	$ 66,649

*assumes 2019 assessed value is set based on potential $662,500 purchase price in 2018, and 10% increases to the assessed value each triennial re-assessment.

**assumes 1% annual increases to the local tax rate

Return to VB Agenda

Economic Development Commission

Wednesday, June 27, 2018
Council Chambers Room

Commissioners Present
James Kucienski, Chairman
Patrick McCoy, Vice Chair
Rivak Albazi
James Berger
Myles Berman
Peter Dyer
Maureen Ehrenberg
Joe Spagnoli
Tim Garcia

Commissioners Absent

Staff Present
Timothy Wiberg, Village Manager
Steve McNellis, Community Development Director
Ashley Engelmann, Assistant Village Manager
Robert Merkel, Finance Director

Others Present
Barry Bass, Village President
Georjean Nickell, Village Trustee
Jesal Patel, Village Trustee

1. **Call to Order/ Quorum Declaration**
   Noting that a quorum of nine members were present, the meeting was called to order by Chairman Kucienski at 8:00 AM.

2. **Minutes Approval**
   Chairman Kucienski asked the Commission if any edits were to be made to the May 23, 2018 meeting minutes.

   Hearing no corrections, Chairman Kucienski called for a motion to approve. Commissioner Ehrenberg Moved and Commissioner Berger seconded the motion. There was a consensus to approve the minutes, with Vice Chair McCoy abstaining.

3. **Welcome to New EDC commissioner**

Chairman Kucienski welcomed Tim Garcia to the EDC and asked each Commissioner to introduce themselves. Each commissioner discussed their relationship with the Village of Lincolnwood as a resident, as a commissioner, as well as other pertinent background information. Commissioner Garcia thanked everyone for the invitation to be included on the EDC. He explained that while he is not a resident of the Village he is a stakeholder as an owner of Food For Thought and interested in how his "outside" perspective can help improve the community.

DRAFT

4. **Cook County Class 6B Property Tax Abatement Incentive Request for 6430 North Hamlin Avenue (Greener Cleaner)**

Director McNellis presented an overview of the proposed Cook County class 6B property tax abatement incentive request for 6430 North Hamlin Avenue. He noted the requirements of the property for the tax abatement, which included vacancy for at least 24 months, substantial reoccupation, and its reoccupation for industrial use. Director McNellis' presentation touched on the details of the current property including its eligibility for this request and eligibility of the prospective occupancy usage. He went on to detail the program: the property would be assessed at 10% of its Fair Market Value (FMV) for 10 years, in the 11th year it would be assessed at 15% of its FMV, in the 12th year it would be assessed at 20% of its FMV, and return to typical industrial assessment of 25% of its FMV each year thereafter. Director McNellis noted that if the project were to move forward, it would require the recommendation of the EDC and Village Board, as well as approval from Cook County. He presented clarification of four precedent cases related to tax abatements in the Village of Lincolnwood. He clarified that only two such cases were class 6B and the other two were given under commercial filings. Director McNellis finished the overview by noting that any positive recommendation should conclude that the requested tax abatement would be "necessary for development to occur."

Mr. Mike Bleier, of the Greener Cleaner, made a presentation to the EDC. In that presentation, Mr. Bleier reiterated how Greener Cleaners and 6430 North Hamlin Avenue meet all requirements for the class 6B tax abatement. Mr. Bleier indicated his willingness to invest in exterior improvements including landscaping and signage. He noted that his current finances had not included phase two improvements such as landscaping, solar power instillation, and transitioning to greener vehicles such as compressed natural gas. Because of his finances he estimated that these additional improvements would take an additional 18-24 months to be complete.

Commissioner Dyer and Commissioner Ehrenberg inquired about ensuring an initial investment in these proposed exterior projects would be made. Mr. Bleier reasserted his commitment to an early investment in signage but other improvements would take time

for financing. Commissioner Ehrenberg noted that those later, phase two improvement costs, such as solar power and exterior property enhancements could be offset with other Village incentive programs.

Mr. Bleier acknowledged the benefits of those other incentive programs. Moreover, he indicated an interest in creating a cooperative relationship with the Village to promote the move to the Village in hopes of attracting other business through Greener Cleaners' website. Chairman Kucienski asked about a timeline for completion of the move if it were to go forward. Mr. Bleier estimated that if it were to start in mid-to-late August it could be completed by mid-to-late October. Chairman Kucienski acknowledged that landscaping near the end of the year would be in vain but requested a sign be installed and a plan for landscaping next spring, with bids, be provided by the end of the year. Mr. Bleier affirmed that such a plan would not be onerous. He further inquired as to what kind of sign and the location of sign the EDC would want to see. Director McNellis noted that the location of the sign would be dictated by the Village Code, and that it would end up being a wall sign as a free-standing sign would not meet setback requirements. The EDC noted the vision of the sign should not only promote the business but also the business' environmental benefits. Mr. Bleier voiced concern that phase two improvements may interfere with the effectiveness of the sign which is to be initially installed. Commissioner Ehrenberg suggested that completing a detailed plan of phase one and two before installation of the sign should resolve any issues he may be concerned about.

Commissioner Spagnoli addressed Director McNellis with a proposition to help lower Mr. Bleier's budget for lighting, in turn, increasing his potential budget for exterior improvements, including the sign and landscaping. Commissioner Spagnoli noted there is a ComEd program that could subsidize much of these costs by utilizing energy-efficient lighting, to which Director McNellis agreed to provide contact information to Mr. Bleier. Commissioner Spagnoli cited personal success with the ComEd program. Mr. Bleier was interested in how to use these programs but had already included ComEd assistance in his lighting cost calculation. Chairman Kucienski discussed that the Village has a grant program that would cover up to 50% of the cost with an overall cap of $25,000 for the project.

Vice Chair McCoy asked Mr. Bleier if the approval for the Class 6B tax abatement is a necessary requirement to move into the proposed location. Mr. Bleier indicated that to move into 6430 North Hamlin Avenue would require the approval of the Class 6B tax abatement or it would not make financial sense for him. Vice Chair McCoy further inquired to other conditions which would prevent Mr. Bleier from moving into 6430 North Hamlin Avenue. Mr. Bleier assured the EDC that there were no other requests from the EDC but learned of a potential need to include a sprinkler system which would

prevent the move for financial reasons. Mr. Bleier explained that initial discussions did not result in a requirement for fire sprinklers, but a recent inspection done by TPI (the Village's Building Code Consultants) indicated that he would need to have a sprinkler system installed. Mr. Bleier explained that for this 9,640 square foot building International Building Code standards would require sprinklers, but the Village of Lincolnwood requires sprinklers in buildings 5,000 square feet or less. Commissioner Ehrenberg discussed the possibility of other fire systems that could cost less, such as foam boxes. Director McNellis noted that he had been in contact with TPI and that the issue was not a black and white issue. He expressed confidence in a resolution that would be appropriate for all parties.

Commissioner Berman had a series of questions relating to Mr. Bleier's current operations and how the new location would affect those current locations. First, Commissioner Berman asked if Mr. Bleier would keep his Skokie location and if there were any other current locations. Mr. Bleier said he would keep the current locations which include another store in Chicago but move all the processing to 6430 North Hamlin Avenue. Second, Commissioner Berman inquired about the nature of the other two stores before and after the move. Mr. Bleier indicated that both stores would continue to be retail, walk up stores whereas the processing facility would be at 6430 North Hamlin Avenue. Third, Commissioner Berman inquired about the titling of the vehicles that Greener Cleaners use, and how the move would change that. Mr. Bleier noted that there are five current cargo vans registered in Grayslake but kept in Skokie. Mr. Bleier indicated that he would be willing to title the vehicles in the Village of Lincolnwood. Moreover, that they would look to expand the fleet of vehicles as business increased. Fourth, Commissioner Berman inquired about the investment size and to where the funds would go in moving into the new location. Mr. Bleier stated that he was looking at investing $350,000, a majority of which would go to acquiring new equipment. Lastly, Mr. Bleier was asked if he was comfortable entering into a covenant for the term of the Class 6B tax abatement, that would limit the ability to transfer the incentive to another owner and provide a backstop for the Village, similar to the Remedies section of a Northbrook incentive, with JI Realty Company at 1919 Stanley Street in Northbrook. Mr. Bleier affirmed that he would not be leaving this location in the Village in the next 12 years and signing a covenant would not be a concern.

Commissioner Berman then addressed staff, inquiring if they had discussed the prospects of recommending a Class 6B tax abatement with other tax districts, specifically the schools. Director McNellis stated the Village had not historically made those inquires for these types of requests, but it was his opinion it would be a good practice going forward. Chairman Kucienski voiced that an impact on the schools would be minor and therefore of minimal concern. Director McNellis reiterated from the overview documents that the building would be taxed at 40% of what it would otherwise be taxed. He further clarified

that by staff's estimate Greener Cleaners would be paying $4,000 - $5,000 less than the property currently pays (prior to a "vacant" classification on the property). Commissioner Berman indicated it is important to discuss with other districts before moving forward. Chairman Kucienski disagreed, citing that the tax money lost on a single property is so small compared to a TIF which encompasses many businesses. Moreover, he worried that it would be ceding too much authority to the school district, and that it is the Village's job to make these decisions. Village Manager Wiberg explained that school districts would still get all the money that they levied because, by the nature of the tax, the tax would shift to other businesses and citizens. Commissioner Berman stated that it is important to recognize that the EDC does not live in a vacuum and so the EDC should consider its impact on others. Vice Chairman McCoy reiterated Manager Wiberg's statement that the minimal potential loss would be spread out to the other properties allowing the schools to keep their current expected revenue the same, with no loss.

Vice Chair McCoy inquired about the product and process Greener Cleaners uses to make them environmentally friendly compared to competitors. Mr. Bleier gave an introduction to the industry standards and how Greener Cleaners is different. Per Mr. Bleier, 99.3% of the industry uses petrochemicals that are classified as a likely carcinogen, neurotoxin, and air and ground pollutant. Mr. Bleier explained that Green Cleaners uses a wet cleaning process, special washers, dryers, and detergents, from which the residue is safe to dispose of down a drain. The impact being that all of the new techniques eliminate the need for petrochemicals and the detergents they use are much safer.

Commissioner Dyer asked about the day-to-day operations of Greener Cleaners and how the new location would affect those day-to-day operations. Mr. Bleier explained that they have 22 part-time and full-time employees in Lincolnwood, with the expectation of hiring five more for this location. The expected hours of operations would be normal business hours, approximated to be between seven in the morning until four or five in the afternoon.

Commissioner Dyer followed up with a discussion about what the current owner of 6430 North Hamlin Avenue has been paying in taxes compared to the taxes Greener Cleaners would be paying if they occupied the building. It was pointed out that the current owners, with a vacant building, are paying at a rate less than what would be paid by Greener Cleaners.

Director McNellis returned the discussion to a potential covenant, brought up by Commissioner Berman, and the Northbrook example provided to the EDC. Commissioner Berman noted that there was expectation Mr. Bleier's legal council was to

join him but was not there. Therefore, there would be a need for more discussion of the covenant between Mr. Bleier and his council.

Commissioner Spagnoli inquired about the availability of parking for work vehicles as well as space for his employees to park. Mr. Bleier noted that many of his employees use public transit but there would also be 18 parking spaces with additional parking on the street. Moreover, not all employees would be at the facilities at the same time; he estimated that only five to seven employees would be at the facility at one time. Director McNellis confirmed that there was additional street parking available. In addition to the parking lot, Mr. McNellis, noted that the loading dock could be used to park another vehicle. Mr. Bleier was asked about how the parking lot was divided. Mr. Bleier explained that when the building was sub-divided, so too was the parking lot making an unusual division of spaces.

Chairman Kucienski called for a motion to recommend to the Village Board the recommendation of the Cook County Class 6B Property tax abatement incentive request for 6430 North Hamlin Avenue unless further considerations needed to be made.

Director McNellis inquired as to what details should be included in the final stipulations that were to be voted on. Commissioner Ehrenberg recommended that EDC should see a long term plan for the construction of the sign and other exterior improvements including plans for the two phases of improvements. Commissioner Berman added and reiterated that the EDC should recommend the Class 6B tax abatement subject to several conditions. First, that the questions over the sprinkler system are resolved. Second, that there be a covenant established similar to 1919 Stanley Street Northbrook including but not limited to the remedy provisions. Third, jointly agree to signage that displays a sense of environmental Corporate Social Responsibility.

Commissioner Ehrenberg recommended that a minimum dollar amount be set to spend on the exterior improvements. Commissioner Albazi suggested that $15,000-$20,000 be a reasonable amount considering the location. Mr. Bleier and Commissioner Dyer voiced concern that if the exterior improvements could be done for less money than the minimum such an agreement would put Mr. Bleier undue financial hardship. Both Commissioner Ehrenberg and Commissioner Spagnoli suggested an application for a PEP Grant be used to minimize cost to Mr. Bleier. Director McNellis affirmed that pursuing assistance could be fruitful considering there are no other current applicants. It was agreed that a comprehensive development plan with initial investment in an exterior sign and further investment in improving the exterior façade and landscaping, which totals no less than $10,000, should be presented to the EDC.

Vice Chair McCoy requested clarification of the process in which this tax abatement would get approved. Commissioner Berman clarified that the EDC and the Village Board would both be recommending bodies to Cook County and that the Cook County would make the final decision on the approval. Commissioner Berman went on to say without recommendations from the EDC and the Village Board, Cook County would not approve it. Moreover, Commissioner Berman asked Director McNellis what other language must be included in its recommendation so that it can be adopted. Director McNellis reiterated that if the EDC favored a positive recommendation, it should find a Class 6B incentive is necessary for development to occur on the subject property.

Commissioner Berman asked Director McNellis to read back the agreed stipulations associate with the recommendation which follows as such:

The EDC would recommend the Class 6B tax abatement for 6430 North Hamlin Avenue subject to several conditions:
1) Resolution of a sprinkler requirement issue to the Village's satisfaction.
2) Applicant to enter into a Covenant, similar in material respects to the Sample Agreement, provided by staff, entitled "Class 6B Incentive Agreement by and between The Village of Northbrook and JI Realty Company, LLC (1919 Stanley Street)", including, but not limited to, Section 4 – Village's Remedies.
3) Applicant agrees to design and install wall signage, for staff review, advertising the "green" nature of their business, in a form that is in line with "Corporate Social Responsibility."
4) Delivery of a comprehensive exterior phased design plan to reposition and improve the public-facing building elevation and front landscaping, at a value no less than $10,000.
5) A statement that the requested Class 6B incentive is necessary for development to occur on the subject property.

Hearing no additional discussion, Chairman Kucienski called for a motion to approve and recommend to the Village Board support and consent to the Cook County Class 6B Property tax abatement incentive request for 6430 North Hamlin Avenue with the stipulations agreed upon. Commissioner Berman moved and Vice Chair McCoy seconded the motion. Motion was approved by a roll call vote, as follows:

Ayes: Albazi, Berger, Berman, Dyer, Ehrenberg, Garcia, Spagnoli, Vice Chairman McCoy, Chairman Kucienski

Nays: None

5. **Update on Village Branding Project**
Director McNellis invited Assistant Village Manager Engelmann to give an update on the Village Branding Project. Director McNellis also invited those who needed to leave, considering the time, were invited to. Commissioner Berman left at this time.

Assistant Village Manager Engelmann gave an overview of the project and their two current goals. First, Identify the identity of the Village of Lincolnwood and second, how to promote this identity to stakeholders. The overarching goal between these is to create a unified message. To this they assembled a staff committee and a focus group comprised mostly of residents and business owners. Assistant Village Manager Engelmann further explained that a unified message has been difficult given the two logos used by the Village: the Lincolnwood Tree, and President Lincoln seal. She described the next step was to do a follow up survey with the focus group.

Commissioner Ehrenberg voiced her concern that the project maybe missing a step. She indicated that a logo is not synonymous with a brand, which implies a persona. Assistant Village Manager Engelmann reiterated that they are looking for that identity as well as how to communicate to the stakeholders that identity. She further explained that they are taking a survey of 20 other communities that have done a "brand roll-out" to find the best practices to create a positive result. Commissioner Garcia noted that the program needs to ask the question of what does Lincolnwood want to be as well as what is essential about Lincolnwood. Commissioner Ehrenberg affirmed that sentiment.

Assistant Village Manager Engelmann give a timeline of the finished project and benchmarks they wish to reach. The prospective implementation date give was January 2019. She then asked the EDC if there were further questions or comments, which there were none.

6. **Continued Workshop on Targeted Business Development Areas – Strengths/Weaknesses**
Director McNellis presented an overview of the current hot zones which he broke into five groupings: The Lincolnwood Town Center, The Lincolnwood Business Center, Purple Hotel, the North Gateway, and South East triangle (between Lincoln Ave., Proesel Ave, and Devon Ave. Director McNellis inquired if there were other development hot zones which he should pursue.

Commissioner Ehrenberg advised that each hot zone should be more differentiated than the five current areas. Her concern is that the homogenized areas will ignore that within those areas there are sections with "different vibes" and therefore "different potentials." Director McNellis affirmed that a differentiated strategy was a part of the plan and showed more map overlays.

7. **Reports**
   a. **New Business Licenses**
   No report was discussed.

   b. **Development Updates**
   Director McNellis asked if the EDC wished for any updates on any of the projects previously discussed. Chairman Kucienski inquired about the progress of the bike path over pass project completion date. Director McNellis discussed that there had been a delay from IDOT but expected it to be completed by mid-to-late July. Vice Chair McCoy voiced that he thought the estimated completion date was mid-to-late August. Director McNellis indicated that with the delays that it is possible that it was pushed back further but after getting approval from IDOT the construction should be quick.

   Vice Chair McCoy asked about what closures and ceremonies should be expected before for its completion. It was discussed that some minimal closures were to be expected and that any ceremony had yet been decided.
8. **Other Business**
   None
9. **Public Forum**
   No member of the public desired to address the Commission.
10. **Adjournment**
   Chairman Kucienski moved for adjournment, and was seconded. By consensus, the meeting was adjourned at 9:42am.

Respectfully submitted:

Henry Wright
Community Development Intern

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MEMORANDUM

TO: Chair and Members
Economic Development Commission

FROM: Steve McNellis
Community Development Director

DATE: June 27, 2018

SUBJECT: **Cook County Class 6b Property Tax Abatement Incentive Request for Greener Cleaner at 6430 N. Hamlin Avenue**

Mr. Mike Bleier of Drive Cleaning, Inc. (dba Greener Cleaner) is seeking Village consent to a requested Class 6b Property Tax Abatement Incentive from Cook County. Greener Cleaner is an environmentally-friendly dry cleaning business that does not utilize the industry-standard petrochemical-based solvents in their process, choosing instead to use pure liquid silicone, which is considered to be an environmentally-friendly alternative. Greener Cleaner is interested in purchasing the vacant 9,640 square foot property at 6430 N. Hamlin Avenue to utilize as their dry cleaning plant, which would support their retail outlets in Chicago and Skokie. Currently, their Skokie dry cleaning plant (which would relocate to Lincolnwood under this proposal) is in a significantly-smaller 2,000 square foot space in the rear of their retail facility, located at 4837 Oakton. The proposed Lincolnwood location is in the Devon-Lincoln TIF district.

Class 6b Property Tax Abatement

The Cook County Real Property Assessment Classification Ordinance, approved over 30 years ago, established a series of incentives to encourage redevelopment of vacant and abandoned buildings. The 6b Incentive is a Property Tax Abatement specifically intended to *"encourage industrial development throughout Cook County by offering a real estate tax incentive for the . . . . industrial reutilization of abandoned buildings. The goal of 6b is to attract new industry, stimulate expansion and . . . . increase employment opportunities."* This Incentive is available for the reutilization of buildings deemed "abandoned", which the County defines as having been vacant for at least 24 continuous months. Such buildings, if approved for a Class 6b Incentive, would be assessed at 10% of Fair Market Value for ten years, 15% for the eleventh year and 20% for the twelfth year. Without an incentive, industrial property would typically be assessed at 25% of its Fair Market Value. Attached is a copy of the Class 6b Eligibility Bulletin, which provides additional information on this incentive program.

Greener Cleaner's Request

Greener Cleaner seeks the Class 6b Incentive on the basis of re-occupancy of a property that has been vacant for over 24 months (deemed "abandoned", as defined by Cook County). The attached Certificate of Error applications have been submitted by the property owner to the County in support of this vacancy for Assessment Years 2016, 2017 and 2018 (through May, 2018). In addition, Village records do not show an active Business License on this property since the end of 2014, as well as no active water service in that period. Attached is the Petitioner's proposed Cook County application for the Class 6b Incentive request, as well as the Village's Application for Economic Incentive and related supporting documents.

Municipal Consent Requirements

For the County to consider granting Greener Cleaner's Class 6b Incentive request, the Village must consent to that request. In consenting, the Village must expressly state that it *"supports and consents to this Class 6b Application and that it finds Class 6b necessary for development to occur on the subject property."* Further, the Village must be satisfied that the real estate is eligible for Class 6b status under the following conditions (the Petitioner's attached submittal packet provides their responses to how their Application meets these conditions):

- **Used primarily for "Industrial Purposes"** – The County definition of Industrial Purposes leans heavily on manufacturing, creating new physical products or materials, processing of materials for recycling, or the transportation/wholesale distribution of materials or goods. Staff and the Petitioner have both spoken with different individuals at the County Assessor's Office (including the Director of the Legal Department) who will process such an application and both have confirmed this proposal is eligible for a Class 6b Property Tax Abatement Incentive.
- **Has either (a) new construction, (b) substantial rehabilitation or (c) substantial re-occupancy of "abandoned" property –** The Petitioner states that the proposal is for substantial re-occupancy of an "abandoned" building, which is defined by the County specifically as follows: *"Buildings and other structures that, after having been vacant and unused for at least 24 continuous months, are purchased for value by a purchaser in whom the seller has no direct financial interest."*

Past Cook County Incentive Requests

The Village has not had a long history of Petitioners seeking Consent to a Cook County Property Tax Abatement Incentive request. Following, is a list of the four that have been requested, all of which the Village consented to:

1. Hamoon LLC, 3730 Morse Avenue in 2005 (6b Tax Abatement)
2. Z Bakery, 3665 Lunt Avenue in 2013 (6b Tax Abatement)
3. R&R Global, 6850 McCormick Boulevard in 2015 (7b Tax Abatement)
4. Aperion Care, 4655 Chase Avenue in 2015 (7c Tax Abatement)

Staff has confirmed with the County that these property tax abatements do run with the land.

Village Policy on Tax Abatements & TIF's

The EDC should be aware that in 2000 the EDC recommended, and the Village Board approved, a policy (see attached memorandum) against providing Village consent to tax abatements requested in

the Village's TIF Districts. However, it should also be noted that all three Property Tax Abatement Incentive requests (including 3730 Morse, 3665 Lunt and 6850 McCormick) in TIF Districts have been approved since that time. In addition, two of those properties (3665 Lunt and 6850 McCormick), are significantly larger than the proposal on Hamlin, and would have a much greater tax impact on their TIF than this proposal.

Additional Information

When this request was preliminarily discussed under the Prospective Businesses Forum at the May 23rd EDC meeting, it was recommended the Petitioner consider enhancements to the exterior of their property that would enhance the "green" profile of the business, providing the Village support in its focus on environmentally-friendly businesses and actions. A Native landscaping design and installation in front of the building was discussed as well as creative signage that marks this business as one that is environmentally-focused. Greener Cleaner owner Mr. Bleier has provided the attached answers to those questions.

In addition, staff was requested to contact the Village of Skokie to inquire as to Greener Cleaner's location there and the impression Skokie has of that business, and its practices. Staff spoke with both a Planner and the Economic Development Coordinator in Skokie who informed us that the company is a "good commercial citizen." Skokie's primary interaction with the company recently has been related to their interest in expanding the dry cleaning plant at their existing facility in Downtown Skokie. Skokie told them it would not be permitted. From staff's point of view, it's not surprising that Skokie would not support expanding the industrial component of a service business in a Downtown that strives to increase commercial businesses and be more pedestrian friendly. The Planner also stated that the Village ultimately had an issue with Greener Cleaner trucks parked off-site in the immediate Downtown area and had to inform them that could not continue.

Finally, Trustee Nickell suggested at the May 23rd EDC meeting that staff survey the area to determine how many other similar properties may meet the "24-month vacancy" standard that is required to seek Cook County Property Tax Abatement incentives. Staff has surveyed all MB (Manufacturing & Business) zoned property in the Village, looking for property with similar characteristics, as the subject property also resides in the MB Zoning District. In order to determine vacancy in these districts, staff conducted a windshield survey to narrow down the list of properties by determining those that are currently occupied. Staff then took that list of nine properties and checked water bills over the past two years and Business Licenses to determine which properties are vacant today and have been so for at least two years. Ultimately, there is only property (the neighboring property at 6440 Hamlin) that does not appear to have current occupants and has no record of a Business License or water usage indicative of occupancy over the past two-plus years. Therefore, the impact of consenting to such an abatement appears limited.

EDC Review

After reviewing the required Eligibility Standards, the EDC should determine if you believe Mr. Bleier's application and documentation satisfies the following statement, ***"Class 6b (incentives are) necessary for development to occur on the subject property,"*** and if you believe the eligibility factors are satisfied, including the property meeting the definition of "abandoned." These statements must be part of a Resolution the Village Board will consider regarding this request, after EDC recommendation.

Mr. Bleier and his Attorney will attend the EDC meeting on Wednesday and will be prepared to make their case for why these statements have been satisfied and answer any questions the EDC may have.

Attachments

1. Location Map
2. Cook County Class 6b Incentive Eligibility Bulletin
3. Greener Cleaner Incentive Request Submittal
4. Petitioner's Responses to EDC Questions
5. 2000 Policy on Tax Abatement Requests in TIF Districts

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Memorandum

To: Robert S. Bocwinski
Village Administrator

From: Timothy M. Clarke, AICP
Economic Development Director

Date: January 31, 2000

Subject: Policy Recommendation on Tax Abatements in TIF Districts

After serious consideration and review of pertinent material related to tax abatements, the Economic Development Commission is recommending Village Board action to establish a policy regarding the use of tax abatements in tax increment finance (TIF) districts. In this regard, the Commission is recommending that the Village Board establish a general policy of not providing tax abatements for properties located within (TIF) districts.

Although Cook County has had a tax abatement program for decades, this fall the Village received its first request for such County tax abatement. Under County requirements, tax abatements are only provided where a local municipality has specifically consented to the abatement. This first application to the Village (made by CenterPoint) raised a number of policy issues (see attached). One of these was the use of tax abatements in TIF Districts.

While both tax abatements and TIF Districts can be effective economic development tools, which can result in benefits to property owners, these two tools actually work in quite opposite ways. Tax abatements by their very nature directly *reduce* the amount of taxes that would normally be paid by a property owner. TIF Districts, on the other hand, have no effect on the level of taxes paid and property owners pay their normal share of taxes.

TIF's work on the premise that property values, and hence taxes in the specified district, will grow. In TIF Districts, all the tax increase from increased property values is used by the Village to make improvements to the specified area. To be successful, TIF's rely on property values increasing and new property taxes being generated. The use of tax abatements in TIF Districts directly and negatively impacts the TIF increment that the Village would receive. As such, the use of tax abatements, by their very nature in TIF Districts, is counterproductive.

By a unanimous vote, (6-0), the Economic Development Commission is recommending that the Village Board establish a policy of not providing tax abatements in TIF Districts.

Recommended Action: Move to accept the recommendation of the Economic Development Commission to establish a Village Policy of not providing or approving tax abatements in tax increment finance (TIF) Districts.

Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 9**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Consideration of an Ordinance Waiving Competitive Bidding and Awarding a Contract to Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for Engineering and Design Services of the Water Transmission Main Project in the Amount of $576,760

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Since April, 2017 the Village Board has been considering switching potable water suppliers from the City of Chicago to the City of Evanston. On September 5, 2017 the Village Board approved an agreement with the Village's engineering firm, Christopher B. Burke Engineering, Ltd. (CBBEL), to complete a transmission main route study. The purpose of the study was to evaluate various routes where a new transmission main could be constructed from the proposed connection point with the City of Evanston just east of Oakton Street and the North Shore Channel to the Village's pumping station at the intersection of Crawford and Schreiber Avenues.

During the June 19, 2018 Committee of the Whole, staff and CBBEL presented the findings of the route study. At that meeting, the Village Board came to a consensus that a route generally traveling down Hamlin Avenue is preferred directed staff to solicit a proposal from the Village Engineer for engineering design services to develop a detailed design and contract documents related to construction of the transmission main. This project will include the following tasks:

1. Project Coordination and Meetings: CBBEL will work with Village staff to establish design criteria and discuss coordination with outside agencies.
2. Topographic Survey: Development of a complete topographic survey of the entire 15,625 foot route to determine the location of existing utilities, elevations, and right-of-way.
3. Utility Coordination: Identification of potential conflicts with other utilities including those owned by the Village, private companies, and other governmental agencies. This task also includes coordination with those agencies if certain items require relocation.
4. Easement Exhibits: Easements will be required to construct on land owned by the Metropolitan Water Reclamation District (MWRD) and Chicago Transit Authority (CTA). Staff will work with the Village Attorney to negotiate easement agreements. The corresponding exhibits will be developed by CBBEL.
5. Property Appraisal: As part of the negotiation of easements, the subject property will require appraisal. CBBEL will coordinate this effort through a sub-consultant.
6. Soil Investigation: Evaluation of existing soil conditions, specifically seeking the location of contaminated soils.

7. Cleaning and Televising Sewers: This project requires crossing sewers in several locations; additionally, the transmission main will run parallel to sewers owned by the Village along Hamlin Avenue and other streets. In order to assess the condition of those sewers and determine if repairs need to be made in conjunction with the transmission main project, the sewers will be cleaned and televised by a sub-consultant. After sewer televising is completed, CBBEL will review the videos and determine locations where improvements may be necessary.
8. Preliminary and Final Design and Cost Estimate: CBBEL will develop preliminary and ultimately final design plans and update the engineer's estimate of probable costs. These plans will be incorporated into bid documents and used throughout the course of construction.
9. SCADA Coordination: The proposed water supply agreement with the City of Evanston includes provisions requiring the Village to share real time pressure, flow, and reservoir volume data. This will be done via each community's Supervisory Control and Data Acquisition (SCADA) systems. Improvements to the Village's system will be incorporated in the construction phase, but must be coordinated with the Village's SCADA consultant during design.
10. Permitting: Permits will be required from the Village of Skokie, City of Evanston, MWRD, IDOT, and Cook County. CBBEL will coordinate this process.
11. IEPA Loan Coordination: The Illinois Environmental Protection Agency (IEPA) low interest loan program includes a variety of requirements for coordination and application through the IEPA and other State agencies. CBBEL will manage this process.
12. Bidding Assistance: CBBEL will prepare bid documents, advertise for bidding, distribute plans, and provide clarifications to contractors.

Staff recommends that the Village Board waive the competitive bidding process and award a design services agreement to CBBEL for the following reasons:

- CBBEL is uniquely qualified to perform the work due to their intimate knowledge of the Village's water system and of the water transmission main project as they have been involved with all meetings and negotiations with the City of Evanston and they completed the aforementioned route study.
- CBBEL provided a cost estimate for construction based on the detailed work conducted during the route study. At the June 19, 2018 Committee of the Whole, the total project cost was demonstrated to be $10,330,000. Of that amount, $8,800,000 is associated with construction and the remaining is associated with design, construction oversight, and permitting. The proposed design cost is 6.6% of the estimated construction cost. The hourly rates included in the proposal are consistent with those identified in the 2014 Village Engineer Professional Services Agreement.
- Staff compared the design rate to other water transmission main projects being completed by the Morton Grove-Niles Water Commission and the Village of Shorewood and found the design cost to be 8.8% and 8.0% of construction costs, respectively.

FINANCIAL IMPACT:
The FY 2018/19 Annual Budget includes $700,000 for engineering associated with the water transmission main project.

DOCUMENTS ATTACHED:
1. Proposed Ordinance
2. Design Engineering Services Proposal

RECOMMENDED MOTION:
Move to approve an Ordinance waiving competitive bidding and authorizing an agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois for the engineering and design of the water transmission main project.

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VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD., OF ROSEMONT, ILLINOIS, FOR THE ENGINEERING AND DESIGN OF THE WATER TRANSMISSION MAIN PROJECT

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

_____
Village Clerk

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AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD., OF ROSEMONT, ILLINOIS, FOR THE ENGINEERING AND DESIGN OF THE WATER TRANSMISSION MAIN PROJECT

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village owns and operates a public water distribution system; and

WHEREAS, the Village currently obtains its potable water from the City of Chicago; and

WHEREAS, since 2008, the City of Chicago has increased the rate for the purchase of water by over 150%; and

WHEREAS, Village Staff, in consultation with the Village President and Board of Trustees, has evaluated alternative potable water suppliers, and has determined that it may be feasible for the Village to purchase water from the City of Evanston at a substantially lower rate than the current rate charged by the City of Chicago; and

WHEREAS, in order to determine whether, and how, the Village might construct the necessary water mains and facilities to facilitate the purchase of potable water from the City of Evanston, on September 5, 2017, the Village Board approved an agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois (***"CBBEL"***), for the completion of a water transmission main route study (***"Study"***) to identify the potential locations and design considerations for the mains and facilities (***"Water Transmission Main Facilities"***); and

WHEREAS, on June 19, 2018, CBBEL presented the Study to the Village President and Board of Trustees; and

WHEREAS, following review of the Study, the President and Board of Trustees: (i) determined that the preferred location for the Water Transmission Main Facilities is the proposed route that travels generally along the Hamlin Avenue right-of-way (***"Hamlin Route"***); and (ii) directed the Village Staff to engage an engineering consultant to provide design engineering services for the installation of the Water Transmission Main Facilities along the preferred Hamlin Route (collectively, the ***"Engineering Services"***); and

WHEREAS, the Village now desires to enter into a new agreement with an engineering consultant qualified to complete the Engineering Services; and

WHEREAS, CBBEL has submitted a proposal to the Village to complete the Engineering Services, in an amount not to exceed $576,760.00 (***"Proposal"***); and

WHEREAS, CBBEL currently serves as Village Engineer, and has unique knowledge of the design and condition of the Village's water distribution system, the Study, and the proposed installation of the Water Transmission Main Facilities along the preferred Hamlin Route; and

WHEREAS, the Village President and Board of Trustees have determined that CBBEL is uniquely qualified to complete the Engineering Services in an efficient and cost-effective manner, and that it is appropriate and in the best interests of the Village for CBBEL to perform the Engineering Services; and

WHEREAS, the Village desires to enter into an agreement with CBBEL for the completion of the Engineering Services, in accordance with the Proposal (***"Agreement"***); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the completion of the Engineering Services by CBBEL, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended (***"Village Code"***); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement for the completion by CBBEL of the Engineering Services;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Proposal, and for the performance of the Engineering Services by CBBEL, are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The Agreement by and between the Village and CBBEL is hereby approved in an amount not to exceed $576,760.00, and in substantially the form attached to this Ordinance as **Exhibit A**.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by CBBEL; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Ordinance, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2018.

_____
Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

_____

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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EXHIBIT A

AGREEMENT

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CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

July 5, 2018

Village of Lincolnwood
7001 N. Lawndale Avenue
Lincolnwood, IL 60712

Attention: Mr. Andrew Letson
Public Works Director

Subject: Professional Design Engineering Services Proposal
Water Transmission Main
Village of Lincolnwood

Dear Mr. Letson:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for the Water Transmission Main Design. The proposed transmission main is necessary to receive Lake Michigan water via the City of Evanston (COE) water supply system. Below are our Understanding of Assignment, Scope of Services, and Estimate of Fee.

UNDERSTANDING OF ASSIGNMENT

CBBEL has recently completed a Route Study to evaluate the feasibility of various routes between the connection point within COE and the Village's water reservoir. The preferred route is shown on the attached Exhibit and is generally described as connecting at Oakton and McCormick, then west along Oakton, south along Hamlin to Pratt, west to East Prairie, then south along East Prairie to the connection point at the Village's ground storage reservoir.

Preliminary assessments by CBBEL indicate that the size of the transmission main will be 20" in diameter.

In addition to the transmission main, the Village desires to replace the existing water distribution main along Hamlin from Jarvis to Lunt (approximately 2640 linear feet). Based on the restoration scope of the project, it is good practice to evaluate the sewer system and therefore we have included cleaning, televising, and evaluation of the existing sewers within the Village of Lincolnwood along the route.

SCOPE OF SERVICES

Task 1 – Project Coordination and Meetings: Once CBBEL is given the notice to proceed with design, CBBEL will set up a Project Initiation meeting with key CBBEL Project staff and the Village to discuss any issues or concerns of the Village and ensure that all Project members are updated on recent developments and requirements to meet the goals and objectives of the Project. Key elements of the meeting will include the following:

- Confirm the Project Work Scope and Schedule
- Discuss the Coordination Efforts with outside agencies
- Establish and discuss design criteria to be used in the study

Task 2 – Topographic Survey: CBBEL will obtain topographic survey of the project area as needed to design the proposed improvements for approximately 15,625 lineal feet transmission main. The survey will be used as a base map for design purposes. Included are the following survey tasks:

1. Horizontal Control: Utilizing state plane coordinates (NAD '83, Illinois East Zone 1201); CBBEL will establish recoverable primary control.

2. Vertical Control: CBBEL will establish elevations on new horizontal control points based on NAVD '88 Vertical Datum.

3. Field topographic survey to locate and measure pavement, curbs, trees, fences, walks, curb cuts, utilities, approximate right-of-way and other pertinent site features.

4. Field Survey to determine detailed utility structure rim and invert elevations, pipe size and material.

5. Field level run to establish vertical control.

6. Office calculations and plotting of field data.

7. Drafting of an existing conditions plan in a Microstation drawing file.

CBBEL will create design base sheets from the survey at a scale of 1" = 20'. This task will also include identification of approximate roadway right-of-way.

Task 3 – Utility Coordination: Based on utility information obtained as part of Task 2 and a JULIE design locate, CBBEL will draft existing utilities on the plans and send them back to the utility companies for verification of their locations. CBBEL will identify potential conflicts and coordinate any required relocation work with the respective utilities.

Task 4 – Easement Exhibits: This task will consist of preparing easement exhibits and documents for an easement from Metropolitan Water Reclamation District (MWRD) at the

North Shore Channel crossing, and Chicago Transit Authority (CTA) at the Yellow Line crossing.

Task 5 – Property Appraisal: CBBEL will utilize our subconsultant to perform an appraisal of the MWRD and CTA easement.

Task 6 – Soil Investigation: CBBEL will utilize our subconsultant to perform soil borings and analysis to determine the existing soil conditions.

Task 7 – Cleaning and Televising Sewers: CBBEL will utilize our subconsultant to clean and televise the existing sewers along Hamlin within the Village limits. The information will be used to determine sewer repairs prior to roadway restoration. The cleaning and televising is limited to standard cleaning; therefore, if additional cleaning or heavy cleaning is required, additional compensation will be due.

Task 8 – Review of Sewer Televising: CBBEL review the sewer televising videos and develop a recommendation for repairs to include with the project.

Task 9 – Preliminary Design and Cost Estimate: This task will consist of preparing preliminary engineering plans, specifications, and an Engineer's opinion of probable cost.

Task 10 – Final Design and Cost Estimate: This task will consist of preparing detailed final engineering plans, specifications, and an Engineer's opinion of probable cost.

Task 11 – SCADA Coordination: CBBEL will coordinate with ClientFirst and Tri-R to incorporate SCADA connectivity into the design documents.

Task 12 – Permitting: CBBEL will submit to and coordinate with Village of Skokie, City of Evanston, IDOT, MWRD, and Cook County for permit approval.

Task 13 – IEPA Loan Coordination: CBBEL will submit to and coordinate with the IEPA for a low interest loan. The IEPA requires a Project Planning Report, should the Village decide to pursue a loan through the IEPA State Revolving Fund (SRF) Program. The Project Planning Report along with Pre-application for Loan (previously submitted) is required to be submitted to the IEPA to start the loan application process. The IEPA requires the completion of the Environmental checklist which requires submittals and sign-offs from various agencies including the Illinois Department of Natural Resources (IDNR) and the Illinois Historic Preservation Agency (IHPA). The IEPA also requires other various forms to be completed as well as description of the financial impact on the Village and a demonstration of how the potential loan will be paid for by the Village. This task will therefore include coordination with the Village Financial Department regarding potential IEPA loan repayment options.

Task 14 – Bidding Assistance: CBBEL will advertise for bidding, distribute plans and specifications to all bidders, and hold a bid opening. CBBEL will review and tabulate all the bids and make a recommendation of award.

ESTIMATE OF FEE

Based on the above Scope of Services, our Estimate of Fee of $576,760.00 is detailed further in the attached CBBEL Work Effort.

We will bill you at the hourly rates specified in our previously accepted Master Agreement. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,

Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

THIS PROPOSAL ACCEPTED FOR THE VILLAGE OF LINCOLNWOOD

BY: _____

TITLE: _____

DATE: _____

JFA
N:\PROPOSALS\ADMIN\2018\Lincolnwood TMain Phase II Services\LWD TMain Phase 2.doc

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VILLAGE OF LINCOLNWOOD
WATER TRANSMISSION MAIN PHASE 2 DESIGN
WORK EFFORT AND FEE STRUCTURE

EXHIBIT A

Classification	Engineer				Survey				Consultant	CAD Manager	Asst. CAD Manager	Admin	Total Hours	Total Cost
	VI	V	IV	III	V	IV	III	II						
Rate ($/hr)	$184.00	$150.00	$121.00	$112.00	$150.00	$115.00	$110.00	$86.00	$1.00	$121.00	$115.00	$79.00		
Task 1 - Project Coordination and Meetings	20	60	100	40						20		40	280	$ 34,840.00
Task 2 - Topographic Survey					40	80	400	200					720	$ 76,400.00
Task 3 - Utility Coordination			4	12		8	40			40			104	$ 11,988.00
Task 4 - Easement Exhibits			16	24	4	40	6	80		28			198	$ 20,752.00
Task 5 - Property Appraisal									17000				0	$ 17,000.00
Task 6 - Soil Investigation									20000				0	$ 20,000.00
Task 7 - Cleaning and Televising Sewers									80000				0	$ 80,000.00
Task 8 - Review of Sewer Televising			20	60									80	$ 9,140.00
Task 9 - Preliminary Design and Cost Estimate	16	300	400	480						200		20	1416	$ 175,884.00
Task 10 - Final Design and Cost Estimate	8	120	160	240						100		10	638	$ 78,602.00
Task 11 - SCADA Coordination		20	20										40	$ 5,420.00
Task 12 - Permitting		20	60	80								10	170	$ 20,010.00
Task 13 - IEPA Loan Coordination		40	40	80								4	164	$ 20,116.00
Task 14 - Bidding Assistance		4	12	20								4	40	$ 4,608.00
Subtotals	44	564	832	1036	44	128	446	280	117000	388	0	88	3850	
Percentage of Hours	1.1%	14.6%	21.6%	26.9%	1.1%	3.3%	11.6%	7.3%	3039.0%	10.1%	0.0%	2.3%	100.0%	
Total Personnel Cost	$8,096.00	$84,600.00	$100,672.00	$116,032.00	$6,600.00	$14,720.00	$49,060.00	$24,080.00	$117,000.00	$46,948.00	$0.00	$6,952.00	**Total Payroll Cost =**	**$ 574,760.00**
													Direct Cost =	**$ 2,000.00**
													TOTAL COST =	**$ 576,760.00**

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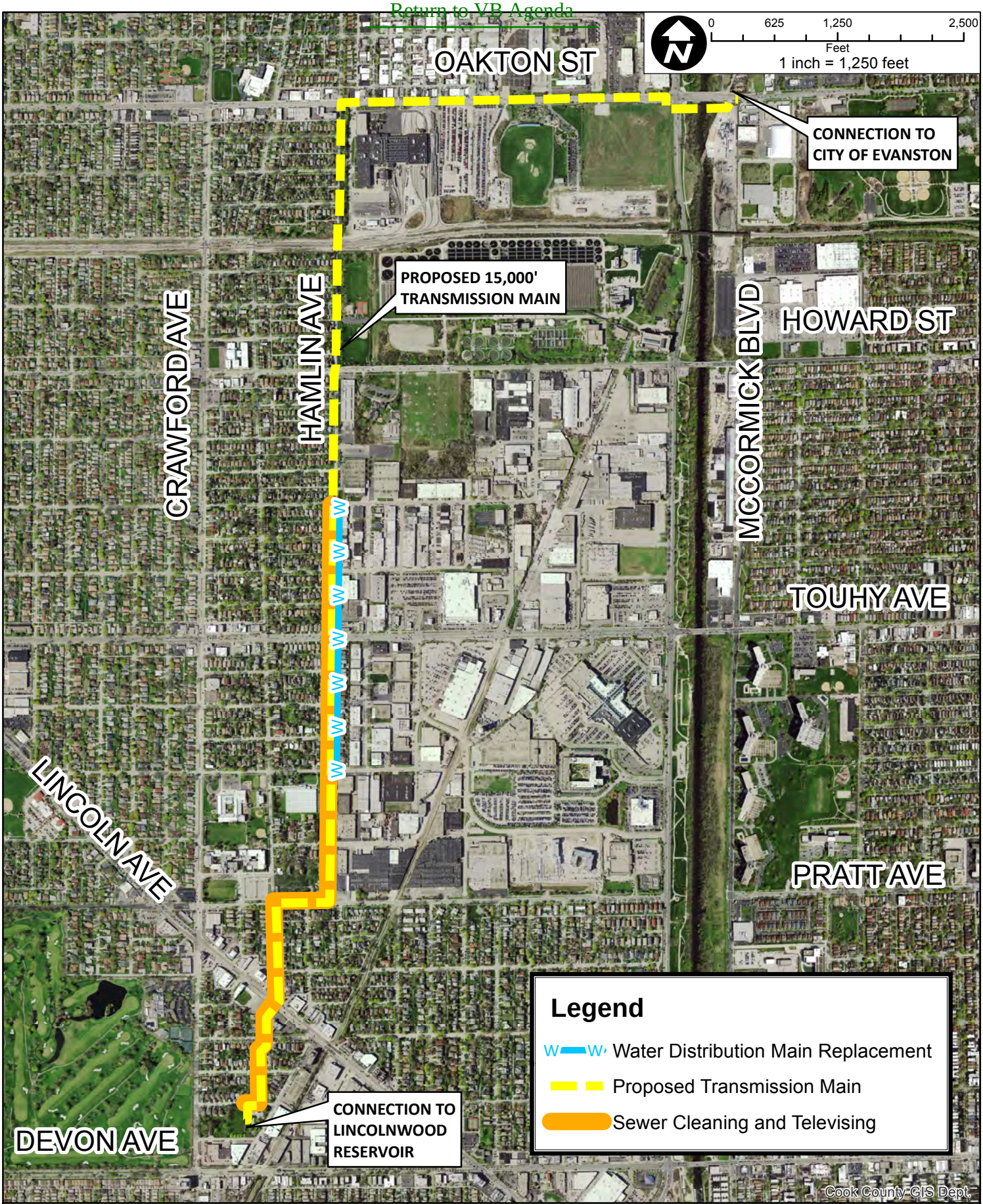

CLIENT:
VILLAGE OF LINCOLNWOOD
TRANSMISSION MAIN

TITLE:
OVERALL ROUTE MAP

PROJ. NO. 140090.C1702
DATE: 6/27/2018
SHEET 1 OF 1
DRAWING NO.
EXH

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600 · Rosemont, Illinois 60018 · (847) 823-0500

DSGN.			SCALE:	1:0
DWN.			AUTHOR:	DDEM
CHKD.			PLOT DATE:	6/27/2018
FILE:	LincolnwoodTM_Hamlin Overall			

Path: N:\LINCOLNWOOD\140090\C1702\GIS\Exhibits\LincolnwoodTM_Hamlin Overall.mxd

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Request For Board Action

REFERRED TO BOARD: July 17, 2018 **AGENDA ITEM NO: 10**

ORIGINATING DEPARTMENT: Finance

SUBJECT: Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2018-2019:

A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2018-2019

B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2018-2019

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Attached is the proposed Annual Appropriation Ordinance for the Fiscal Year May 1, 2018 to April 30, 2019. In municipalities with less than 500,000 inhabitants, the Corporate Authorities are required to adopt an ordinance within the first quarter of each fiscal year to be termed the Annual Appropriation Ordinance. The Annual Appropriation Ordinance by State Statute establishes the legal limit of the Village's expenditures during the Fiscal Year May 1, 2018 to April 30, 2019.

The Certification of the Estimated Revenues by Source must be filed within 30 days after the adoption of the Appropriation Ordinance with the Office of the Cook County Clerk, Cook County, Illinois.

FINANCIAL IMPACT:

A) The Appropriation Ordinance adopts the legal spending limits for the Village Government for the Fiscal Year May 1, 2018 to April 30, 2019.

B) The Estimated Revenues by Source is anticipated to be received by the Village in Fiscal Year May 1, 2018 to April 30, 2019**.**

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Certified Estimate of Revenues by Source

RECOMMENDED MOTION:

A) Move to approve an Ordinance Appropriating for All Corporate Purposes for the Village of Lincolnwood, Cook County, Illinois for the Fiscal Year May 1, 2018 to April 30, 2019**.**

B) Move to approve the Certified Estimate of Revenues by Source for the Fiscal Year May 1, 2018 to April 30, 2019.

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VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

ANNUAL APPROPRIATIONS ORDINANCE FOR THE
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THE SEVENTEENTH OF JULY, 2018

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

_____
Village Clerk

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ORDINANCE NO. 2018-_____

ANNUAL APPROPRIATIONS ORDINANCE FOR THE
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019

WHEREAS, the Village of Lincolnwood ("Village"), is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village, as a home rule municipality, has the authority to adopt ordinances and to promulgate ordinances, rules and regulations that pertain to its government and affairs; and

WHEREAS, the Village has held a hearing on this proposed Annual Appropriation Ordinance ("Ordinance") pursuant to notice published in the Lincolnwood Review on June 28**,** 2018 and a proposed draft has been available for inspection for at least ten days prior to the hearing; and

WHEREAS, this Ordinance is being adopted pursuant to the Village's home rule authority and such other authority as may be provided by law; and

WHEREAS, the Ordinance adopts the legal spending limits for the Village Government for the Fiscal Year May 1, 2018 to April 30, 2019.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lincolnwood, County of Cook, Illinois, as follows:

SECTION 1. RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as if fully set forth in this section.

SECTION 2. APPROPRIATIONS. The amounts set forth in Exhibit A, attached to and made a part of this Ordinance by this reference, or so much thereof as may be needed or deemed necessary to defray all expenses and liabilities of the Village or as much as may be authorized by law, shall be, and the same are hereby, appropriated for the objects and purposes of the Village of Lincolnwood, Cook County, Illinois as specified in Exhibit A, for the fiscal year beginning May 1, 2018 and ending April 30, 2019, and summarized as follows:

APPROPRIATIONS SUMMARY

General Corporate Fund	$	26,073,645
Motor Fuel Tax Fund		1,132,026
Transportation Improvement Fund		570,838
Northeast Industrial District Tax Increment Financing Fund		2,405,685
Redesignated Lincoln Touhy Tax Increment Financing Fund		70,000
Lincoln/Touhy Tax Increment Financing Fund		7,500
Devon/Lincoln Tax Increment Financing Fund		806,058
Debt Service Fund		241,938
ROW Bike Path Fund		622,725
Property Enhancement Program Fund		28,750
Private Sewer Line Assistance Fund		28,750
Water & Sewer Fund		14,398,168
TOTAL	$	46,386,083

SECTION 3: The appropriations made in this Ordinance for any purpose shall be regarding only as a maximum amount to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Lincolnwood, each such appropriation being subject to further approval as to the expenditures hereof by the corporate authorities.

SECTION 4: The funds derived from sources other than the tax levies and other revenue pledged for specific purposes may be allotted by the Board of Trustees to such appropriations and in such amounts respectively, as said Board of Trustees may determine within the limits of said appropriations, respectively, insofar as doing same does not conflict with the law.

SECTION 5: Any unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any other item in the same general appropriation made by this Ordinance and is hereby appropriated therefor.

SECTION 6: Any sum of money that the Board of Trustees has approved, or will approve, to satisfy a lawful debt of the Village, and for which money is available in the Village accounts at the time of such approval, is hereby appropriated by this ordinance.

SECTION 7: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portions of this Ordinance.

SECTION 8: That all ordinances or parts of ordinances conflicting with any provisions of this ordinance be and the same are hereby repealed.

SECTION 9: That this ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this ____ day of July, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2018.

_____
Barry I. Bass, Village President
Village of Lincolnwood, Cook County, Illinois

ATTESTED AND FILED IN MY OFFICE:

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

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EXHIBIT A
APPROPRIATIONS

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APPROPRIATION ORDINANCE

FISCAL YEAR MAY 1, 2018 TO APRIL 30, 2019

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Village President and Board of Trustees		
Personnel Services		
Compensation		
Salary- Elected and Appointed Officials	$	48,300
Wages- Full Time Hourly		18,055
Opt- out Insurance		2,760
Total Compensation	$	69,115
Benefits		
Employer FICA	$	4,114
Employer Medicare		963
Employer IMRF		4,302
Insurance- Group Life and AD&D		58
Insurance- Group Medical		1,610
Insurance- Group Dental		143
Insurance- Worker's Compensation		542
Total Benefits	$	11,730
Total Personnel Services	$	80,845
Contractual Services		
Professional Services		
Purchased Program Services	$	8,625
Consulting		5,750
Other Professional Services		5,175
Total Contractual Services	$	19,550
Commodities		
Intergovernmental Fees and Dues	$	11,500
Printing and Copying Services		1,150
Telephone		16,100
Other Contractual		1,150
Books and Publications		58
Office Supplies		575
Other Materials and Supplies		2,875
Total Commodities	$	33,408

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Village President and Board of Trustees (cont.)		
Meetings and Travel		
Conference and Meeting Registration		690
Local Mileage, Parking and Tolls		460
Lodging		575
Meals		8,050
Purchased Transportation		230
Total Meetings and Travel	$	10,005
Village President and Board of Trustees Total	$	143,808

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Village Clerk		
Personnel Services		
Compensation		
Salary- Elected and Appointed	$	9,200
Total Compensation	$	9,200
Benefits		
Employer FICA	$	570
Employer Medicare		133
Insurance- Workers Compensation		276
Total Benefits	$	980
Total Personnel Services	$	10,180
Commodities		
Ordinance Codification	$	10,350
Professional Associations		58
Total Commodities	$	10,408
Meetings and Travel		
Conference and Meeting Registration	$	173
Local Mileage, Parking and Tolls		58
Meals		115
Total Meetings and Travel	$	345
Village Clerk Total	$	20,932

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Village Manager's Office		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	599,380
Wages- Full Time Hourly		72,220
Wages- Part Time Hourly		2,530
Deferred Compensation		15,324
Educational Stipend		5,534
Phone Stipend		1,242
Total Compensation	$	696,230
Benefits		
Employer FICA	$	36,958
Employer Medicare		9,987
Employer IMRF		72,742
Insurance- Group Life and AD&D		1,649
Insurance- Group Medical		63,986
Insurance- Group Dental		5,419
Insurance- Worker's Compensation		15,802
Total Benefits	$	206,542
Total Personnel Services	$	902,772
Contractual Services		
Consulting	$	86,250
Other Professional Services		17,250
Total Contractual Services	$	103,500
Commodities		
Advertising	$	4,600
Printing and Copying Services		1,725
Professional Associations		5,882
Training		4,025
Other Contractual		15,864

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Village Manager's Office (cont.)		
Commodities (continued)		
Books and Publications		1,311
Office Supplies		2,300
Other Materials and Supplies		5,635
Total Commodities	$	41,343
Meetings and Travel		
Conference and Meeting Registration	$	3,864
Local Mileage, Parking and Tolls		10,925
Lodging		3,801
Meals		2,024
Purchased Transportation		633
Total Meetings and Travel	$	21,246
Village Manager's Office Total	$	1,068,861

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Finance Department		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	250,782
Wages- Full Time Hourly		180,297
Wages- Seasonal Hourly		5,750
Wages- Overtime 1.5X		518
Phone Stipend		828
Educational Stipend		3,256
Total Compensation	$	441,430
Benefits		
Employer FICA	$	26,432
Employer Medicare		6,372
Employer IMRF		45,703
Insurance- Group Life and AD&D		1,331
Insurance- Group Medical		88,257
Insurance- Group Dental		7,533
Insurance- Worker's Compensation		12,633
Employee Benefit Plan Expenses		85,367
Total Benefits	$	273,626
Total Personnel Services	$	715,056
Contractual Services		
Liability Insurance	$	149,500
Audit		32,200
Consulting		3,220
Total Contractual Services	$	184,920
Commodities		
R & M- Office Equipment	$	25,875
Other Professional Services		4,658
Advertising		978
Printing and Copying Services		8,050
Professional Associations		1,150
Telephone		48,300
Training		1,150

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Finance Department (continued)		
Commodities (continued)		
Office Supplies		23,000
Postage		16,100
Bank & Credit Card Fees		11,500
Program Supplies		4,715
Total Commodities	$	145,475
Meetings and Travel		
Local Mileage, Parking and Tolls		345
Meals		575
Total Meetings and Travel	$	920
Finance Department Total	$	1,046,371

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Legal Department		
Contractual		
Legal- Litigation	$	187,450
Legal-Retainer		35,650
Legal- Review		118,623
Other Professional Services		120,750
Contractual Total	$	462,473
Legal Department Total	$	462,473

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Community Development Department		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	280,945
Wages-Full Time Hourly		178,020
Wages- Part Time Hourly		20,700
Opt out Insurance		2,760
Phone Cell Stipend		414
Educational Stipend		2,809
Total Compensation	$	485,648
Benefits		
Employer FICA	$	29,032
Employer Medicare		6,995
Employer IMRF		50,708
Insurance- Group Life and AD&D		1,346
Insurance- Group Medical		73,548
Insurance- Group Dental		5,895
Insurance- Worker's Compensation		10,281
Total Benefits	$	177,805
Total Personnel Services	$	663,453
Contractual Services		
Other Professional Services		247,250
Total Contractual Services	$	247,250
Commodities		
R&M- Vehicles	$	230
Advertising		1,150
Printing & Copying Services		1,150
Professional Associations		1,955
Training		575

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Community Development Department (continued)		
Commodities (continued)		
Books and Publications		1,438
Fuel		345
Office Supplies		1,840
Other Materials and Supplies		3,910
Total Commodities	$	12,593
Meetings and Travel		
Conference and Meeting Registration	$	3,335
Local Mileage, Parking and Tolls		173
Lodging		3,220
Meals		690
Purchased Transportation		1,035
Total Meetings and Travel	$	8,453
Sales Tax Sharing		
Sales Tax Sharing Agreements	$	172,500
Sales Tax Sharing Total	$	172,500
Community Development Department Total	$	1,104,248

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Information Systems Department		
Contractual Services		
Consulting	$	96,232
Maintenance Agreement Expense		72,025
Data Processing		175,318
Total Contractual Services	$	343,574
Commodities		
Telephone	$	63,601
Training		6,900
Other Contractual		16,100
Computer Supplies		1,150
Total Commodities	$	87,751
Capital Outlays		
Equipment- Data Processing	$	162,852
Capital Outlays Total	$	162,852
Information Systems Department Total	$	594,176

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Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Engineering Department		
Contractual		
Administration Engineer Costs	$	62,100
Building Engineering Costs		60,375
PW Admin Engineering Costs		37,375
Contractual Total	$	159,850
Engineering Department Total	$	159,850

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Police Department		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	285,200
Wages- Full Time Hourly		3,778,013
Wages- Part Time Hourly		117,041
Wages- Seasonal Hourly		23,920
Wages- Overtime 1.5X		404,685
Evidence Technician Stipend		1,840
Educational Stipend		30,864
Uniform Allowance		25,185
Phone Stipend		828
Total Compensation	$	4,667,576
Benefits		
Employer FICA	$	30,838
Employer Medicare		67,618
Employer IMRF		49,959
Employer Police Pension		2,581,750
Insurance- Opt Out		10,764
Insurance- Group Life and AD&D		6,400
Insurance- Group Medical		608,271
Insurance- Group Dental		54,894
Insurance- Worker's Compensation		139,899
Total Benefits	$	3,550,393
Total Personnel Services	$	8,217,969
Contractual Services		
Animal Control	$	863
911 combined communication contract		889,676
Other Professional Services		20,240
Total Contractual Services	$	910,778

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Police Department (continued)		
Commodities		
R&M- Buildings	$	2,404
R&M- Communications Equipment		35,028
R&M- Vehicles		29,555
Intergovernmental Fees & Dues		36,806
Printing and Copying Services		2,931
Professional Associations		2,053
Telecommunications		2,905
Training		41,067
Other Contractual		96,307
Ammunition and Range Supplies		14,341
Books and Publications		2,591
Computer Supplies		2,559
Fuel		51,750
Office Supplies		2,300
Program Supplies		56,013
Total Commodities	$	378,608
Meetings and Travel		
Conference and Meeting Registration	$	6,848
Local Mileage, Parking and Tolls		3,853
Lodging		1,783
Meals		6,066
Purchased Transportation		690
Total Meetings and Travel	$	19,240

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Police Department (continued)		
Small Equipment and Vehicles		
Equipment- Vehicles	$	86,250
Small Equipment and Vehicles Total	$	86,250
Police Department Total	$	9,612,844

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Fire Department		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	76,705
Total Compensation	$	76,705
Benefits		
Employer FICA	$	4,755
Employer Medicare		1,112
Employer IMRF		8,062
Insurance- Group Life and AD&D		244
Insurance- Group Medical		8,050
Insurance- Group Dental		713
Insurance- Worker's Compensation		2,301
Total Benefits	$	25,237
Total Personnel Services	$	101,942
Contractual Services		
Fire Protection	$	3,320,731
Total Contractual Services	$	3,320,731
Commodities		
R&M- Communications Equipment	$	26,565
R&M Wireless Alarm System		12,765
R&M Fire and EMS Equipment		20,981
R&M- Vehicles		20,700
R&M- Other		1,150
Intergovernmental Fees & Dues		13,411
Printing and Copying Services		2,070
Professional Associations		3,030

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund (cont.)		
Fire Department (continued)		
Commodities (continued)		
Books and Publications		2,013
EMS Supplies		13,800
Firefighting Supplies		13,800
Fuel		17,250
Lubricants and Fluids		575
Office Supplies		2,300
Program Supplies		16,905
Repair Parts		10,350
Small Tools		1,150
Training Supplies		8,798
Travel		1,433
Other Materials and Supplies		9,200
Total Commodities	$	198,245
Capital Outlays		
Equipment- Communications	$	224,480
Equipment- Public Safety		96,083
Capital Outlays Total	$	320,563
Fire Department Total	$	3,941,480

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Administration		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	175,490
Wages- Full Time Hourly		69,431
Wages- Part Time Hourly		31,625
Wages- Overtime 1.5X		633
Phone Stipend		828
Educational Stipend		1,755
Total Compensation	$	279,762
Benefits		
Employer FICA	$	17,294
Employer Medicare		4,045
Employer IMRF		29,316
Insurance- Group Life and AD&D		727
Insurance- Group Medical		51,302
Insurance- Group Dental		4,428
Insurance- Worker's Compensation		8,369
Total Benefits	$	115,478
Total Personnel Services	$	395,240
Contractual Services		
Other Contract Labor	$	18,400
Animal Control		9,200
Total Contractual Services	$	27,600
Commodities		
R&M- Communications Equipment	$	828
R&M- Office Equipment		920
Advertising		253
Intergovernmental fees & dues		2,588
Printing and Copying Services		86
Professional Associations		920
Training		1,725

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Administration (continued)		
Commodities (continued)		
Books and Publications		86
Fuel		1,121
Office Supplies		4,025
Program Supplies		6,613
Green Initiatives		230
Total Commodities	$	19,395
Meetings and Travel		
Conference and Meeting Registration	$	1,380
Local Mileage, parking and tolls		173
Lodging		690
Meals		115
Purchased Transportation		575
Total Meetings and Travel	$	2,933
Public Works Administration Total	$	445,167

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Vehicle Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	178,003
Wages- Seasonal Hourly		28,405
Wages- Overtime 1.5X		1,725
Wages- Overtime 2X		1,093
Uniform Allowance		1,438
Total Compensation	$	210,663
Benefits		
Employer FICA	$	13,215
Employer Medicare		3,090
Employer IMRF		22,401
Insurance- Group Life and AD&D		498
Insurance- Group Medical		30,849
Insurance- Group Dental		2,847
Insurance- Worker's Compensation		6,394
Total Benefits	$	79,294
Total Personnel Services	$	289,956
Commodities		
R&M- Public Works Equipment		1,725
R&M- Vehicles		805
Professional Associations		115
Training		575
Books and Publications		115
Fuel		771
Lubricants and Fluids		1,380
Program Supplies		49,220

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Vehicle Division (continued)		
Commodities (continued)		
Total Commodities	$	54,706
Public Works Vehicle Division Total	$	344,662

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Building Maintenance Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	104,075
Wages- Seasonal Hourly		23,000
Wages- Overtime 1.5X		9,028
Wages-Overtime 2X		2,185
Uniform Allowance		863
Total Compensation	$	139,150
Benefits		
Employer FICA	$	8,627
Employer Medicare		2,018
Employer IMRF		14,625
Insurance- Group Life and AD&D		220
Insurance- Group Medical		29,535
Insurance- Group Dental		2,693
Insurance- Worker's Compensation		4,079
Total Benefits	$	61,798
Total Personnel Services	$	200,948
Contractual		
Janitorial	$	39,560
Total Contractual	$	39,560
Commodities		
R&M- Buildings	$	254,277
R&M- Vehicles		575
Equipment Rental		345
Training		575
Fuel		1,748
Landscaping Supplies		5,750
Program Supplies		25,875
Small Tools		1,265
Utilities- Government Buildings		23,000
Total Commodities	$	313,410
Equipment	$	63,135
Public Works Building Maintenance Total	$	617,052

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Street Maintenance Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	603,702
Wages- Seasonal Hourly		29,900
Wages- Overtime 1.5X		35,938
Wages- Overtime 2X		11,500
Opt out Insurance		5,520
Uniform Allowance		4,126
Longevity Stipend		316
Total Compensation	$	691,002
Benefits		
Employer FICA	$	42,190
Employer Medicare		9,867
Employer IMRF		69,591
Insurance- Group Life and AD&D		1,050
Insurance- Group Medical		111,297
Insurance- Group Dental		9,905
Insurance- Worker's Compensation		20,415
Total Benefits	$	264,315
Total Personnel Services	$	955,317
Contractual		
Landscaping Services	$	69,460
Street Lights and Traffic Signals		34,500
Total Contractual	$	103,960
Refuse Services		
Garbage and Recycling	$	1,267,300
Total Refuse Services	$	1,267,300
Commodities		
R&M- Public Works Equipment		1,725
R&M- Vehicles		51,750

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Street Maintenance (continued)		
Commodities (continued)		
Training		3,623
Other Contractual		9,200
Fuel		27,830
Lubricants and Fluids		2,875
Landscaping Supplies		12,075
Program Supplies		23,460
Small Tools		21,160
Street Materials- Aggregate		18,400
Street Materials- Salt & Sand		71,300
Street Materials- Signs & Bar		9,200
Street Materials- Other		4,255
Utilities- Public Way		147,200
Total Commodities	$	404,053
Capital Outlays		
Street System Construction/Imp	$	57,500
Equipment		111,435
Total Capital Outlays	$	168,935
Public Works Street Maintenance Total	$	2,899,564

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Administration		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	199,185
Wages- Full Time Hourly		22,828
Wages - Part Time Hourly		32,890
Phone Stipend		897
Opt Out Insurance		2,760
Educational Stipend		1,992
Total Compensation	$	260,551
Benefits		
Employer FICA	$	15,928
Employer Medicare		3,725
Employer IMRF		26,977
Insurance- Group Life and AD&D		737
Insurance- Group Medical		15,008
Insurance- Group Dental		1,267
Insurance- Worker's Compensation		7,707
Total Benefits	$	71,348
Total Personnel Services	$	331,899
Commodities		
R&M- Office Equipment	$	8,050
Advertising		2,300
Printing and Copying Services		13,225
Professional Associations		3,278
Training		1,265
Other Contractual		8,165

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Administration (continued)		
Commodities (continued)		
Office Supplies		5,750
Credit Card Charges		5,750
Postage		10,350
Program Supplies		1,150
Total Commodities	$	59,283
Meetings and Travel		
Conference and Meeting Registrations	$	8,280
Local Mileage, Parking and Tolls		1,150
Lodging		920
Meals		1,150
Total Meetings and Travel	$	11,500
Parks and Recreation Administration Total	$	402,682

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Park Maintenance Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	263,695
Wages- Seasonal Hourly		41,400
Wages- Overtime 1.5X		10,020
Wages- Overtime 2X		6,958
Opt Out Insurance		2,484
Uniform Allowance		2,415
Total Compensation	$	326,971
Benefits		
Employer FICA	$	20,147
Employer Medicare		4,712
Employer IMRF		29,801
Insurance- Group Life and AD&D		511
Insurance- Group Medical		65,197
Insurance- Group Dental		6,871
Insurance- Worker's Compensation		9,749
Total Benefits	$	136,987
Total Personnel Services	$	463,958
Contractual		
Contract Maintenance	$	26,082
Total Contractual	$	26,082
Commodities		
R&M- Buildings	$	2,990
R&M- Recreation Equipment		10,925
R&M- Vehicles		17,250
R&M- Other Equipment		575
Equipment Rental		518
Training		1,150
Fuel		15,744
Lubricants and Fluids		1,495
Landscaping Supplies		8,625
Program Supplies		57,500

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Park Maintenance (continued)		
Commodities (continued)		
Small Tools		5,980
Utilities- Government Building		4,600
Total Commodities	$	127,351
Capital Outlays		
Park equipment replacement/Equipment	$	255,875
Equipment		21,045
Total Capital Outlays	$	276,920
Parks and Recreation Park Maintenance Total	$	894,311

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Youth/Tot Program		
Personnel Services		
Compensation		
Wages- Part Time Hourly	$	6,038
Total Compensation	$	6,038
Benefits		
Employer FICA	$	375
Employer Medicare		87
Insurance- Workers Compensation		182
Total Benefits	$	644
Total Personnel Services	$	6,682
Commodities		
Purchased Program Services	$	7,326
Program Supplies		1,438
Total Commodities	$	8,763
Parks and Recreation Youth/Tot Program Total	$	15,445

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Fitness		
Purchased Program Services	$	43,089
Advertising		58
Program Supplies		776
Total Commodities	$	43,923
Parks and Recreation Fitness Total	$	43,923

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Special Events		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	840
Total Compensation	$	840
Benefits		
Employer FICA	$	52
Employer Medicare		13
Insurance- Workers Compensation		25
Total Benefits	$	90
Total Personnel Services	$	929
Commodities		
Purchased Program Services	$	25,300
Advertising		3,249
Printing and Copying Services		1,725
Concessions and Food		6,235
Program Supplies		9,130
Other materials & supplies		690
Total Commodities	$	46,329
Parks and Recreation Special Events Total	$	47,258

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Athletic Program		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	690
Total Compensation	$	690
Benefits		
Employer FICA	$	43
Employer Medicare		10
Insurance- Workers Compensation		21
Total Benefits	$	74
Total Personnel Services	$	764
Commodities		
Purchased Program Services	$	4,301
Program Supplies		403
Total Commodities	$	4,704
Parks and Recreation Athletic Total	$	5,467

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Park Patrol Security		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	58,650
Total Compensation	$	58,650
Benefits		
Employer FICA	$	3,636
Employer Medicare		851
Insurance- Workers Compensation		1,760
Total Benefits	$	6,247
Total Personnel Services	$	64,897
Commodities		
Telephone	$	230
Program Supplies		863
Total Commodities	$	1,093
Parks and Recreation Park Patrol Program Total	$	65,989

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Outreach		
Commodities		
Program Supplies		1,783
Total Commodities	$	1,783
Parks and Recreation Outreach Total	$	1,783

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Turkey Trot		
Personnel		
Wages- Full Time Salaried	$	8,364
Wages - Seasonal Hourly		9,281
Education Stipend		83
Total Compensation		17,727
Benefits		
Employer FICA	$	1,094
Employer Medicare		255
Employer IMRF		1,855
Insurance- Group Life and AD&D		49
Insurance- Group Medical		2,545
Insurance- Group Dental		210
Insurance- Worker's Compensation		529
Total Benefits	$	6,538
Total Personnel	$	24,265
Commodities		
Purchased Program Services	$	10,983
Advertising		1,150
Equipment Rental		7,360
Awards		1,035
Printing and Copying		6,038
Concessions and Food		1,932
Postage		1,294
Program Supplies		26,508
Total Commodities	$	56,298
Parks and Recreation Turkey Trot Total	$	80,563

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Club Kid Program		
Personnel Services		
Compensation		
Wages- Part-time Hourly	$	7,360
Wages- Seasonal Hourly		42,320
Total Compensation	$	49,680
Benefits		
Employer FICA	$	3,080
Employer Medicare		720
Employer IMRF		773
Insurance- Workers Compensation		1,490
Total Benefits	$	6,063
Total Personnel Services	$	55,743
Commodities		
Purchased Program Services	$	6,670
Telephone		863
Concessions and Food		4,744
Program Supplies		978
Other Materials and Supplies		575
Total Commodities	$	13,829
Parks and Recreation Club Kid Program Total	$	69,572

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Day Camp Program		
Personnel Services		
Compensation		
Wages- Full-time Salaried	$	74,872
Wages-Full-time Hourly		9,131
Wages- Part-time Hourly		4,715
Wages- Seasonal Hourly		197,800
Stipends		990
Total Compensation	$	287,508
Benefits		
Employer FICA	$	17,810
Employer Medicare		4,165
Employer- IMRF		9,374
Insurance- group life&AD&D		267
Insurance- group medical		14,332
Insurance- group dental Insurance-		1,193
Workers Compensation **Total**		8,608
Benefits	$	55,749
Total Personnel Services	$	343,257
Commodities		
Purchased Program Services	$	31,050
Telephone		1,495
Training		1,150
Other Contractual		2,300
Concessions and Food		6,440
Postage		173
Credit Card Charges Transportation		28,750
Program Supplies		1,725
Total Commodities		16,871
	$	89,953
Parks and Recreation Day Camp Program Total	$	433,210

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Softball Program		
Commodities		
Awards		4,600
Purchased Program		1,337
Program Supplies		431
Total Commodities	$	6,369
Parks and Recreation Softball Program Total	$	6,369

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Racquet Sports		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	552
Total Compensation		552
Benefits		
Employer FICA		35
Employer Medicare		8
Insurance- Workers Compensation		16
Total Benefits	$	59
Total Personnel Services	$	611
Commodities		
Purchased Program Services	$	8,510
Total Commodities	$	8,510
Parks and Recreation Racquet Sports Total	$	9,121

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Pool Program		
Personnel Services		
Compensation		
Wages- Full-time Salaried	$	57,575
Wages- Seasonal Hourly		261,740
Wages- Part-time Hourly		18,561
Phone Stipend		115
Educational stipend		576
Total Compensation	$	338,567
Benefits		
Employer FICA	$	20,984
Employer Medicare		4,907
Employer IMRF		8,063
Insurance - group life & AD&D		200
Insurance - group medical		25,455
Insruance - group dental		1,530
Insurance- Worker's Compensation		10,153
Total Benefits	$	71,292
Total Personnel Services	$	409,859
Commodities		
Purchased Program Services	$	17,515
R&M- Buildings		43,700
Printing and Copying Services		575
Telephone		575
Training		2,645
Chemicals- Swimming Pool		47,150
Computer Supplies		9,200
Concessions and Food		431
Merchandise for Resale		1,150
Office Supplies		575
Credit Card Charges		9,775
Program Supplies		13,225

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Training Supplies		863
Utilities- Government Building		13,800
Total Commodities	$	161,178
Meetings and Travel		
Conference and meeting registration		690
Lodging		748
Meals		173
Purcahsed Transportation		759
Total Meetings and Travel	$	2,369
Equipment	$	36,800
Parks and Recreation Pool Program Total	$	610,206

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Swim Lesson Program		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	13,800
Total Compensation	$	13,800
Benefits		
Employer FICA	$	856
Employer Medicare		200
Insurance- Workers Compensation		414
Total Benefits	$	1,470
Total Personnel Services	$	15,270
Commodities		
Program Supplies		230
Training Supplies		230
Total Commodities	$	460
Parks and Recreation Swimming Lessons Total	$	15,730

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Swim Team Program		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	20,700
Total Compensation	$	20,700
Benefits		
Employer FICA	$	1,283
Employer Medicare		300
Insurance- Workers Compensation		621
Total Benefits	$	2,205
Total Personnel Services	$	22,905
Commodities		
Purchased Program Services	$	1,610
Concessions and Food		345
Program Supplies		6,900
Total Commodities	$	8,855
Parks and Recreation Swim Team Total	$	31,760

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Pool Concessions		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	37,950
Total Compensation	$	37,950
Benefits		
Employer FICA	$	2,353
Employer Medicare		551
Insurance- Workers Compensation		1,139
Total Benefits	$	4,042
Total Personnel Services	$	41,992
Commodities		
Supplies	$	863
Repairs and Maintenance Building		2,300
Concessions & food		35,650
Total Commodities	$	38,813
Parks and Recreation Concessions Total	$	80,805

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Seniors Program		
Personnel Services		
Compensation		
Wages- Part-time	$	8,625
Total Compensation	$	8,625
Benefits		
Employer FICA	$	535
Employer Medicare		125
Insurance- Workers Compensation		259
Total Benefits	$	919
Total Personnel Services	$	9,544
Commodities		
Purchased Programs Services	$	11,333
Subsidized Taxi Program		2,300
Concessions and Food		2,300
Program Supplies		2,316
Total Commodities	$	18,249
Parks and Recreation Seniors Program Total	$	27,793

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Community Center Program		
Personnel Services		
Compensation		
Wages- Part Time Hourly	$	17,250
Total Compensation	$	17,250
Benefits		
Employer FICA	$	1,070
Employer Medicare		251
Insurance- workers compensation		518
Total Benefits	$	1,838
Total Personnel Services	$	19,088
Contractual		
Janitorial	$	5,750
Total Contractual	$	5,750
Commodities		
Advertising	$	173
Facility rental		15,985
Program Supplies		4,175
Total Commodities	$	20,332
Capital Outlay	$	172,500
Parks and Recreation Community Center Total	$	217,670

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Special Recreation		
Commodities		
Purchased Program Services	$	149,500
Total Commodities	$	149,500
Parks and Recreation Special Recreation Total	$	149,500
Transfers	$	403,000
Total General Fund Expenditures	$	26,073,645

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Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Motor Fuel Tax Fund		
Consulting	$	55,108
Street Lights and Traffic Signals		27,600
Street Improvements		1,045,868
Transfer to Debt Service Fund		3,450
Motor Fuel Tax Fund Total	$	1,132,026

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Transportation Improvement Fund		
Engineering		306,475
Street repairs	$	40,250
Total	$	346,725
Transfers	$	224,113
Transportation Improvement Fund Total	$	570,838

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
NEID TIF Fund		
Contractual		
Audit	$	1,725
Other Professional Services		2,185
Maintenance of TIF improvements		17,250
Total Compensation	$	21,160
Revenue Sharing		57,500
Capital Outlay		
Engineering	$	211,140
Land Acquisition and Improvement		1,828,385
Total Capital Outlay	$	2,039,525
Transfers	$	287,500
NEID TIF Fund Total	$	2,405,685

Return to VB Agenda

Village of Lincolnwood
Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Redesignated Lincoln/Touhy TIF		
Legal		20,000
Consulting		50,000
Total	$	70,000
Redesignated Lincoln/Touhy TIF Total	$	70,000

Return to VB Agenda

Village of Lincolnwood
Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Lincoln/Touhy TIF		
Legal		7,500
Total	$	7,500
Lincoln/Touhy TIF Total	$	7,500

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Devon/Lincoln TIF Fund		
Capital Outlay		
Legal		2,300
Engineering		404,708
Land Acquisition and Improvement		399,050
Total Capital Outlay	$	806,058
Devon/Lincoln TIF Fund Total	$	806,058

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Debt Service Fund		
Principal - Illinois Finance Authority		14,375
Principal- Cook County loan		227,563
Debt Service Fund Total	$	241,938

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
ROW Bike Path Fund		
Land acquisition and Improvement	$	495,075
Engineering		127,650
ROW Bike Path Fund Total	$	622,725

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Property Enhancement Fund		
PEP Awards	$	28,750
Property Enhancement Fund Total	$	28,750

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Private Water Line Assistance Fund		
Grants	$	28,750
Private Water Line Assistance Fund	$	28,750

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Water and Sewer Fund		
Contractual Services		
Data Processing	$	57,500
Total Contractual Services	$	57,500
Commodities		
Professional Associations		230
Telephone		9,529
Training		748
Books and Publications		115
Liability Insurance		57,500
Maintenance agreements		41,610
Office Supplies		1,150
Postage		24,150
Total Commodities	$	135,032
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	654,670
Wages- Seasonal Hourly		29,900
Wages- Overtime 1.5X		26,450
Wages- Overtime 2X		16,029
Opt out Insurance		1,380
Uniform Allowance		3,853
Stipends		2,225
Total Compensation	$	734,506
Benefits		
Employer FICA	$	45,299
Employer Medicare		10,594
Employer IMRF		73,744
Insurance- Group Life & AD & D		1,534
Insurance- Group Medical		138,346
Insurance- Group Dental		12,005
Insurance- Workers Compensation		21,919
Total Benefits	$	303,440
Total Personnel Services	$	1,037,946
Commodities		
Consulting	$	1,726,725
Other Professional Services		138,000
R&M- Buildings		37,375

Return to VB Agenda

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount Appropriated
Water and Sewer Fund		
Commodities (continued)		
R&M- Vehicles		34,500
R&M- Water System Equipment		145,015
Training		1,380
Other Contractual		56,523
Chemicals- Water System		3,450
Fuel		20,631
Lubricants and Fluids		2,875
Landscaping and Supplies		1,150
Program Supplies		11,500
Small Tools		23,000
Street Materials- Aggregate		18,400
Street Materials- Other		5,750
Utilities- Government Building		2,875
Utilities- Public Way		23,000
Water Purchases		2,645,000
Water System Supplies		12,075
Water System Repair Parts		102,350
Total Commodities	$	5,011,574
Debt Service		
Principal & interest payments	$	1,083,616
Total Debt Service	$	1,083,616
Capital Outlays		
Water/Sewer Improvements	$	6,842,500
Total Capital Outlays	$	6,842,500
Transfer to General Fund	$	230,000
Water and Sewer Fund Total	$	14,398,168
Total Expenditures - All Funds	$	46,386,083

CERTIFICATION OF APPROPRIATION ORDINANCE

VILLAGE OF LINCOLNWOOD, ILLINOIS

The undersigned, duly elected and qualified Clerk of the Village of Lincolnwood, Cook County, Illinois, does hereby certify that the attached Ordinance is a true and correct copy of the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2018 and ending on April 30, 2019, as adopted July 17, 2018.

This certification is made and filed pursuant to the requirements of Section 18-50 of the Illinois Property Tax Code and on behalf of the Village of Lincolnwood, Cook County, Illinois. This certification must be filed within thirty days after the adoption of the Appropriation Ordinance.

DATED this __ day of July, 2018

_____
Beryl Herman
Village Clerk

Return to VB Agenda

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount
General Fund Revenue		
Local Taxes		
Property Taxes	$	5,635,000
Sales Taxes		7,850,000
Local Gas Taxes		420,000
Utility Taxes		970,000
Total Local Taxes	$	14,875,000
Intergovernmental Taxes		
Illinois Income tax	$	1,220,000
Telecommunications Tax		400,000
Local Use tax		320,000
Personal Property Replacement Tax		130,000
E-911 Surcharge		160,000
Other		30,000
Total Intergovernmental Taxes	$	2,260,000
Licenses & Permits		
Motorized Vehicles	$	435,420
Cable Franchise Fees		220,000
Liquor Establishment Licenses		34,587
Business Licenses		124,686
Building Permits - Property		491,265
Total Licenses & Permits	$	1,305,958
Culture & Recreation Fees		
Pool & Concessions	$	733,325
Camps & Other Programs		418,600
Community Center		55,300
Senior Programs		25,000
Annual Turkey Trot & Other Events		341,187
Total Culture & Recreation Fees	$	1,573,412

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Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount
Estimated Revenues		
Charges for Services		
Ambulance Fees	$	420,000
Alarm Service Fees		92,515
Filing & Variance Fees		5,000
Various Other		48,413
Total Charges for Services	$	565,928
Fines and Forfeitures		
Red Light Fines	$	110,000
Circuit Court Fines		60,000
Parking Fines		85,000
False Alarm Fines		9,500
Other		27,400
Total Fines and Forfeitures	$	291,900
Grants - Federal & State	$	5,000
Other Revenue		
Rent	$	112,000
Investment Earnings		150,000
Reimbursements		70,000
Miscellaneous		34,025
Total Other Revenue	$	366,025
Transfers/Funds Reserves	$	929,378
Total Estimated Revenue - General Fund	$	22,172,601

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Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount
Motor Fuel Tax Fund		
Intergovernmental Taxes		
Illinois Motor Fuel Tax	$	320,000
Interest Earned		
Interest on Deposits		30,000
Transfers/ Fund Reserves		634,370
Total Motor Fuel Tax Fund Revenue	$	984,370
Transportation Improvement Fund		
Local Gas Tax		
Gas Tax	$	280,000
Grant		250,000
Interest		500
Total Transportation improvement Fund Revenue	$	530,500

Return to VB Agenda

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount
Northeast Industrial District TIF Fund		
Incremental TIF Real Estate Taxes		
Real Estate Tax - TIF Increment	$	1,300,000
Interest/Other Income		
Interest on Deposits		2,000
Transfers/ Fund Reserves		789,900
Total Northeast Industrial District TIF Revenue	$	2,091,900
ROW Bike Path Fund		
Grant Income	$	230,000
Transfers/ Fund Reserves		311,500
Total ROW Bike Path Fund	$	541,500

Return to VB Agenda

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount
Devon/Lincoln TIF Fund		
Incremental TIF Real Estate Taxes		
Real Estate Tax - TIF Increment		245,000
Grant Revenue		304,000
Transfers/ Fund Reserves	$	31,920
Total Devon/Lincoln TIF Revenue	$	580,920
Property Enhancement Program Fund		
Transfer from General Fund	$	25,000
Total Property Enhancement Program Fund	$	25,000
Private Sewer Line Assistance Fund		
Transfer from General Fund	$	25,000
Total Private Sewer Line Assistance Fund	$	25,000

Return to VB Agenda

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2018 to April 30, 2019

Fund / Department / Account		Amount
Debt Service Fund		
Transfers In/ Fund Reserves		210,381
Total Debt Service Fund Revenue	$	210,381
Water and Sewer Fund		
Charges for Services		
Water Usage Charges	$	4,849,000
Other Related Water Fees		50,000
Grants		1,475,000
Interest Income		1,000
Issuance of bonds		12,000,000
Total Water Charges	$	18,375,000
Total Water and Sewer Fund Revenue	$	18,375,000
Total Estimated Revenues	$	45,537,172

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CERTIFIED ESTIMATE OF REVENUES BY SOURCE

VILLAGE OF LINCOLNWOOD, ILLINOIS

The undersigned, Chief Fiscal Officer of the Village of Lincolnwood, Cook County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, attached hereto is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Section 18-50 of the Illinois Property Tax Code on behalf of the Village of Lincolnwood, Cook County, Illinois. This certification must be filed within thirty days after the adoption of the Appropriation Ordinance.

DATED this ____ day of July, 2018

_____
Eric Biljetina
Village Treasurer

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