

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
DECEMBER 18, 2018**

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:17 PM, Wednesday, December 18, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

On roll call by Deputy Village Clerk Charles Meyer the following were:

PRESENT: President Bass, Trustees Ikezoe-Halevi, Patel, Spino, Cope (6:40 PM) and Sugarman (7:07 PM)

ABSENT: Hlepas Nickell

A quorum was present.

Also present: Village Attorney, Steve Elrod; Interim Village Manager, Robert Merkel; Assistant Village Manager, Chuck Meyer; Public Works Director, Andrew Letson; Development Manager, Douglas Hammel; Management Analyst, Heather McFarland

Approval of Minutes

Minutes of the December 4, 2018 Committee of the Whole were distributed in advance of the meeting and were examined.

Trustee Ikezoe-Halevi moved to approve the minutes as presented, Trustee Spino seconded the motion.

The motion passed with a Voice Vote.

Regular Business

1. Discussion Regarding Zoning Clarification for 6850 N McCormick Boulevard

This item was presented by Douglas Hammel, Development Manager, via PowerPoint.

Mr. Hammel stated that in October of this year the Village Board adopted an Ordinance granting various zoning approvals for the Walmart Pick-up grocery store to be located at 6850 N McCormick Boulevard. The approved Ordinance also amended several previously adopted Ordinances including an Ordinance that was approved in 2015. None of the exhibits for the Ordinance from 2018 show the location of a 6,000 square foot out lot building that was previously approved as part of the 2015 Ordinance. The property owner is seeking clarification on the out lot prior to signing the 2018 Ordinance.

Mr. Hammel stated that it was the opinion of the Village Attorney and Staff that:

- Adoption of 2018 Ordinance does not negate the effect of the 2015 Ordinance, unless otherwise specified
- 2018 Ordinance does not specify negation of approval of out lot development
- Staff has no concerns regarding development of the out lot should approved Wal-Mart remain at or vacate the property

After further discussion by the Village Board it was the consensus of the Village Board that it was to concur with the opinion of the Village Attorney and Staff.

2. Discussion Regarding Potential Public Right-of-Way Modifications Related to the Redevelopment of 3720 W Touhy Avenue

This item was presented by Douglas Hammel, Development Manager, via PowerPoint.

Mr. Hammel added that Timothy Hague of Keystone Ventures, the developer for the proposed project was present to answer questions as they came up. Trustee Patel stated that he was friends with Mr. Hague but had no involvement in the project whatsoever.

Mr. Hammel provided an overview of the project, which was set for an area along 3720 W Touhy Avenue between Hamlin Avenue and the new Walmart on Touhy Avenue. Mr. Hammel stated that there are three parcels related to the project with frontages on Hamlin, Chase and Touhy Avenues. The buildings on the property would be reused for retail and restaurant use and a couple of weeks ago the Village of Skokie approached the Village of Lincolnwood to determine if there were aspects of the project that could impact Lincolnwood.

Mr. Hammel highlighted certain aspects of the proposal and how it may affect the Village:

- Maintain curb cuts on Hamlin Avenue and reduce the two curb cuts on Hamlin down to one. Due to this connection, there may be an increase in traffic on Hamlin Avenue that may impact the Village.
- There would continue to be a curb cut on the property at Touhy Avenue across from Ridgeway in Lincolnwood. The request was under preliminary review from IDOT.
 - Mr. Hague stated that they have provided IDOT with the plan and traffic study but have not heard back yet.
 - Mr. Hammel said that depending on how the IDOT approval is considered it may affect traffic in the area
- The developer is seeking to maintain the curb cut on Chase which should not affect Lincolnwood.
- The project would maintain connection to the property to the east which would provide an outlet for the traffic to and from the site.
- The modification of the Touhy Avenue cross-section that includes a proposal for opposing dedicated turn lanes on east and west lanes of traffic on Touhy at Hamlin Avenue. This is still being reviewed but if it is approved it would impact on street parking on Touhy Avenue. It would also bring moving vehicles closer to residential property if parking lanes are created to accommodate these additional lanes.
- The creation of a traffic light at Touhy and Hamlin Avenues that IDOT will have to review.
 - Mayor Bass asked where the nearest traffic lights are currently located on Touhy Avenue. Mr. Hammel stated the nearest lights would be 800 feet to the east and

1300 feet to the west. Mr. Hammel said that this may be an issue that needs IDOT's review against their own standards due to the proximity of nearby lights with the standard being 1,000 feet spacing between traffic signals.

- Mr. Hague stated that it was not his organization that was asking for the traffic light but that it had been suggested as a possible item by the Village of Skokie.
- Construction phasing for the water main, but the main is proposed along a portion of the development and the Village desires to work closely with the developer and Village of Skokie to address any concerns related to the project and the Village's water main.

Mr. Hammel stated that the plans have been submitted to Skokie for public hearing, but that Skokie requested that the developer meet with the Village of Lincolnwood to discuss any concerns.

Trustee Ikezoe-Halevi asked when they intended to start the project. Mr. Hague stated that they were looking to get approval from Skokie early in the year and starting construction in the spring.

Trustee Ikezoe-Halevi asked how the construction will affect the water main project on Hamlin. Mr. Letson stated that they would coordinate with the developer if there is any work on Hamlin but would want to see the plans as well to understand how the project may impact the Village's watermain project. Mr. Hague stated that they would only be doing work on the surface with a possible widening of Hamlin near Touhy for a dedicated turn lane onto eastbound Touhy and for westbound traffic on Touhy turning north onto Hamlin.

Mr. Hammel stated that staff would keep track of the items and then provide updates to the Village Board throughout the process.

3. Discussion Regarding Touhy Avenue Overpass Lighting Policy

This item was presented by Laura McCarty, Parks and Recreation Director, and Nadim Badran, Assistant to the Public Works Director, who presented via PowerPoint.

Mr. Badran stated that the purpose of the discussion was to seek feedback regarding the Overpass Lighting Policy.

Background:

- The Overpass has been substantially completed since the October 11th Ribbon Cutting Ceremony
- Serves as a gateway feature for the Village
 - Contains a programmable accent lighting system and decorative signage

Accent Lighting:

- At the March 7, 2017 meeting, the Village Board directed staff to include abutment to abutment accent lighting in the final design
- A Lighting Policy is needed to establish a set schedule of recognized events

Draft Policy:

- Mr. Badran presented the draft policy which was reviewed by the Park Board at their October 9, 2018 meeting, where they requested three additional dates be added: President's Day, Flag Day, and Patriot Day.

Holiday/Event	Date	Lighting Duration (days)	Colors
Valentine's Day	February 14 th	1	Red, Pink
President's Day	TBD	1	Red, White, Blue
St. Patrick's Day	March 17 th	1	Green
Earth Day	April 22 nd	1	Green, Blue
Memorial Day	TBD	1	Red, White, Blue
Flag Day	June 14 th	1	Red, White, Blue
Independence Day	July 3 rd – 5 th	3	Red, White, Blue
Patriot Day	September 11 th	1	Red, White, Blue
Halloween	October 31 st	1	Orange, Purple
Veteran's Day	November 11 th	1	Yellow
Hanukkah	TBD	8	Blue, White
Christmas	December 22 nd – 31 st	10	Red, Green

Trustee Patel suggested that the Village expand the timeframe for when the lights on the bridge are utilized around holidays and to take into account when there is an overlap between two different holidays. Mr. Badran stated that there is the possibility to have it lit differently on the east and west sides of the bridge to address different holidays.

Trustee Patel suggested that the use could be expanded to light the bridge up for the Turkey Trot to encourage more people to sign up.

The Board discussed and gave consensus that staff be given the ability to exert flexibility and discretion in the policy to make changes to the lighting schedule for special occasions such as sporting events, national events, or other special events as deemed necessary by staff.

4. Discussion Regarding Capital Improvement Plan Budget Workshop Dates

This item was presented by Robert Merkel, Interim Village Manager.

Mr. Merkel stated that the Village was looking to schedule a Capital Improvement Plan Budget meeting as part of the Budget process. After discussing the topic, it was determined that the meeting would be held on January 17, 2019.

Public Comment

None

Closed Session

At 6:59 PM, Trustee Patel moved to adjourn the Committee of the Whole to Closed Session for the purpose of discussing Employment Matters Per Section 2(c)(1) and Probable or Imminent Litigation Per Section 2(c)(11). The motion was seconded by Spino.

Upon Roll Call the results were:

AYES: Trustees Patel, Cope, Ikezoe-Halevi, Spino, and Sugarman.

NAYS: None

The motion passed.

Reconvention

At 7:29 PM Mayor Bass declared that the Committee of the Whole had reconvened.

Adjournment

At 7:29 PM Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Patel. The motion passed with a Voice Vote.

Respectfully Submitted,



Charles Meyer
Deputy Village Clerk