

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
DECEMBER 18, 2012**

**Call to Order**

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 5:25 P.M., Tuesday, December 18, 2012 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Heidtke, Swanson, Leftakes (5:45), Sprogis-Marohn (6:20), Patel (from India via Face Time 6:00)

ABSENT: Trustee Elster

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook, Development Manager, Community Development; Robert Merkel, Finance Director; Manuel Castaneda, Public Works Director; Ashley Englemann, Assistant to the Public Works Director; Melissa Steirer, Management Analyst; Steven Elrod, Village Attorney; Paul Eisterhold, Ad Hoc Sewer Committee Chair; Steven Elrod, Village Attorney; Andrea Litzoff, Intern

**Approval of Minutes**

The minutes of the December 4, 2012 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Since no quorum was present, this vote will be delayed until after Item 1. At 6:20 P.M. Trustee Heidtke moved to approve the minutes as presented. Trustee Leftakes seconded the motion. The motion passed via a voice vote.

**1. Discussion Concerning Employee Health Insurance Premiums**

This item was presented by Mr. Petroschius using PowerPoint.

Jennifer Stuckey and Catherine Laney of GCG Financial were present to respond to questions and offer clarification.

The areas covered were presented as information for the Village Board, no proposed changes at this time.

**Background**

\*October 8, 2011 Executive Session

- Employee Insurance Premium Contribution Strategy Discussion
- Employee Contribution had not increased since 2006

\*Directed Staff to

- Compare municipal employee contribution levels beyond our typical comparisons
- Compare municipal personnel cost to total general fund costs
- Study private sector data for employee contribution levels

Village Employee Premium Contributions were presented for PPO, High Deductible PPO, HMO and Dental.

## Municipal Comparison

Twenty five Chicago Suburbs were surveyed and PPO and HMO plans were compared.

## Current Village Costs

- \*Total Cost for Insurance - \$1,002,910
- \*Total Annual Village Share - \$882,688
- \*Total Employee Share - \$120,222

Comparison Findings were presented.

Employee Contribution Rankings were presented for PPO – Second Highest and HMO – Highest

Private Sector Comparison was presented

- Utilized GCG Financial Book of Business
- Provided data on 29 Chicago area companies

Average Employee Contributions – PPO- 25%, HMO 29%

Public versus Private Salary Comparisons were presented with a Nationwide Comparison of all Sectors The State of Illinois figures were shown to be consistent with the Private Sector

## **2. Discussion Concerning the Village's Community Profile**

This item was presented by Community Development Intern Andrea Litzhoff and Mr. Clarke with use of a PowerPoint presentation.

The Community Profile is a statistical view of the people and economy of the Village of Lincolnwood.

Data Sources were identified:

- 2010 US Census
- 2010 American Community Survey
- Illinois Department of Employment Security
- Cook County Clerk and Assessor's Office

The areas covered were:

- People
- Housing
- Economic Base
- Life in Lincolnwood

Some discussion ensued.

### 3. Discussion Concerning the Zoning Code Text Amendment Regarding Shooting Ranges

This item was presented by Mr. Clarke using PowerPoint.

#### Firearms Shooting Range Use

Discussion of Referral made to Plan Commission for Public Hearing.

In attendance were Stewart Kusper, attorney for Shore Galleries and Scott Krone representing Shore Galleries.

#### Referral Action - Special Village Board Meeting, November 9, 2012

\*To Specifically Exclude:

- Shooting Range use from Definition of "Health Clubs or Private Recreation"

\*To Establish in Zoning Code:

- "Firearms Shooting Range" as a Special Use in the M-B (Light Manufacturing-Business) Zoning District

\*Also to consider:

...distance, location and other restrictions that may be determined to be necessary and desirable...

#### Firearms Shooting Range Text Amendment

\*Scheduled for January 9 Plan Commission meeting

\*To assist/expedite Plan Commission proceedings, Staff recommends additional direction and clarity be provided by Village Board

- Definitions
- Parking Standards
- Use and Standards

#### Definitions

\*Current Definition – *Health Club or Private Recreation*:

- "A building or portion of a building designed and equipped for the conduct of sports, exercise, leisure time activities or other customary or usual recreational activities, operated for profit or not-for-profit and which can be open only to members and guests of the organization or open to the public for a fee."

\*Three separate definitions suggested by Staff:

- *Firearms Shooting Range*: A specialized indoor soundproof facility, supervised by a Range Safety Officer and designed for the safe shooting practice of firearms, such as handguns and rifles.
- *Health Club*: A business establishment which promotes physical fitness and which contains equipment for body exercising or other facilities intended to improve physical fitness, diet weight control and/or health and which is generally utilized by members who pay a periodic fee for facility access and use.
- *Commercial Recreational Facility*: A privately owned for-profit commercial facility designed and equipped to provide customary leisure time or recreational activities, such as bowling, swimming, miniature golf, ice skating, tennis, racquetball and like activities.

### Parking Standards – Staff Suggestions

1. *Shooting Range*: Two parking spaces per shooting range station plus 3 spaces per 1,000 square feet of floor space not devoted to indoor shooting range
2. *Add Parking Standards for Health Club and Commercial Recreation Facility*

*Existing Parking Standard for “Health Club or Recreation Facility, Private is:*  
1 space per 3 persons plus 1 space per 2 full time employees

### Firearms Shooting Range Use – Staff Suggestions

\*Consider adding minimum distance requirement from “P” and “R” zoned properties (800 feet distance requirement recommended)

### Create Performance Standards

*\*Areas of greatest concern with firearm shooting range use:*

1. Customer/Employee Range Safety
2. Health Concerns (noise/lead exposure)
3. Area Safety: Property/Business Security Plan
4. Nearby properties: Noise Concerns

### Suggested Standards

1. Range design must conform to U.S. Department of Energy’s Range Design Criteria, dated June 4, 2012 or subsequent editions.
2. Range must conform to U.S. Department of Labor Occupational Safety and Health Administration (OSHA) requirements.
3. Range must be in conformance with an established and Police Chief approved Range Safety Plan, which shall specify range safety requirements and procedures for customers and workers.
4. Range must be in compliance with a Police Chief approved Security Plan for the business and property.
5. Range must comply with any and all applicable U.S. or Illinois Environmental Protection Agency requirements concerning lead and noise.
6. Range must comply with Village noise restrictions.

### Summary

\*Add Three Definitions

- Firearms Shooting Range
- Health Club
- Commercial Recreational Facility

\*Add Parking Standards for Uses

\*Create minimum distance separation

\*Create Performance Standards

Discussion and questions ensued regarding definitions with clarification by Mr. Elrod, Mr. Clarke and Mr. Cook.

Discussion regarding distances ensued.

Mr. Elrod addressed noise restrictions and standards. Consideration needs to be given to sound standards in multi-occupant buildings.

Consensus was that this was going to the Zoning Board.

**Adjournment**

At 7:07 P.M. Trustee Leftakes moved to adjourn Committee of the Whole and go into Committee of the Whole Executive Session for the purpose of discussion of Personnel and Potential Litigation. Trustee Swanson seconded the motion. The motion was approved via voice vote.

Respectfully Submitted,



Beryl Herman  
Village Clerk