

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
MARCH 19, 2013**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:00PM., Tuesday, March 19, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Elster, Swanson, Patel, Leftakes, Heidtke

ABSENT: Sprogis-Marohn

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Timothy Clarke, Director of Community Development; Robert Merkel, Finance Director; Manuel Castaneda, Public Works Director; Melissa Steirer, Management Analyst; Ashley Engelmann, Assistant to the Public Works Director; Charles Greenstein, Village Treasurer; Janice Hincapie, Director of Parks and Recreation; Andrew Thurman, Parks and Recreation; Police Chief Robert LaMantia; Donald Gelfund, Traffic Commission Chair; Steven Elrod, Village Attorney

Approval of Minutes

1. The minutes of the March 5, 2013 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Heidtke moved to approve the minutes as presented. Trustee Swanson seconded the motion. The motion passed by voice vote.

Regular Business

1. Discussion Concerning the Proposed Fiscal Year 2013-14 Budget

This item was introduced by Mr. Merkel using a PowerPoint presentation.

The Village Board Finance Committee members were identified: Trustee Patel, Trustee Heidtke, Trustee Leftakes.

Budget Preparation Process

- Village Manager gave instructions not to increase department budgets over last year's amounts (excluding personnel and capital items)
- Finance Department prepared FY13/14 revenue estimates and reviewed with Village Manager
- Budget team met with each Department Head to approve budget submissions and proposed departmental goals
- Village Board Budget Workshop held on February 13
- Village Board Finance Committee met on March 8 to discuss budget in detail
- Public Meeting held on March 19
- Formal Village Board consideration on April 2
- Financial Policies adhered to
- Village Board's Updated Vision 2015 Plan formed the foundation for the entire process

FY2014 Budgeted Revenue – All Funds - \$33,917,031 was presented with breakdown of individual expenses

A Revenue Comparison of all Funds was presented including: totals of:

- **Adopted Budget – FY 2013 - \$29,403,957**
- **Projected Budget – FY 2013 - \$29,650,799**
- **Proposed Budget FY 2014 - \$33,917,031**
- **\$ Changed from Projected - \$4,266,232**
- **% - 14%**

FY2014 Budget Expenses – All Funds - \$37,030,226 was presented with breakdown of individual revenues

General Fund Budget

	<i>Adopted Budget</i>	<i>Projected Actual FY2013</i>	<i>Proposed Budget FY2014</i>
Revenues	\$18,749,140	\$18,794,332	\$19,098,066
Expenditures	\$19,046,941	\$18,738,786	\$19,158,234
Deficit	\$(297,801)	\$55,546	\$(60,168)
Transfers-Net	\$(274,794)	\$(202,694)	\$111,753
Net Change	\$(572,595)	\$(147,148)	\$51,585

General Fund Budget Highlights and Issues

- Property Tax increase limited to 3%
- Budget includes normal capital expenditures for vehicles
- Budget is balanced without utilization of excess fund balance for reserves
- No new fees or taxes

A General Fund Revenue chart was presented with a breakdown of revenue sources and totals of revenue:

- **Adopted Budget FY2013 - \$18,749,140**
- **Projected FY2013 - \$18,794,332**
- **Proposed Budget FY2014 – \$19,098,066**
- **\$ Change from Projected - \$303,734**
- **% - 2%**

General Fund Expenditures/Highlights

- Upgrade of Village software system (deferred from prior year) - **\$52,400**
- Third debt payment on Fire Truck purchase - **\$87,694**
- Park equipment replacement – Drake Park - **\$100,000**

Some discussion and questions ensued with clarification by Mr. Merkel

Personnel – Related Budget Issues

- Cost of living adjustment for non-union positions – **2%**
- Merit for non-union positions will be capped at **2%**

Proposed FY2014 GF Transfer Activity

<i>Transfers into General Fund:</i>	<i>Amount</i>
Water Fund	\$200,000
Neid TIF	\$130,000
Touhy/Lawndale TIF	<u>\$ 5,000</u>
	\$335,000

<i>Transfers out of General Fund:</i>	
PEP Fund	\$ 50,000
Debt Service (fire truck loan payments & new field lighting)	\$123,247
ROW ComEd Bike Path	<u>\$ 50,000</u>
	\$223,247
Net Transfers	\$111,753

An Expenditure Comparison of All Funds was presented including totals of:

- **Adopted Budget – FY2013 – \$31,417,719**
- **Projected Budget FY2013 – \$28,162,659**
- **Proposed Budget FY2014 – 37,030,226**
- **\$ Change from Projected - \$8,867,567**
- **% - 31%**

Discussion ensued.

Mr. Wiberg noted that the Village has not lost the right to demolish the Purple Hotel

Other Funds – Significant Expenditure Issues

- *Transportation Improvement Fund*
 - Streetlight replacement program – Year 2 – Pratt Avenue \$1,238,083
 - Streetlight replacement – Crawford Avenue \$ 420,000

- *Neid TIF Fund*
 - Purchase of UP right-of-way (acquisition funded 80% by grant) \$5,000,000

 - Design and installation of emergency Power generator
PW and standpipe \$ 300,000

- *Touhy/Lawndale TIF*
 - Lowes TIF Increment payment \$ 520,000

- ROW ComEd Bike Path – Construction expenses (80% covered by grant) \$176,000

- Debt Service – for GO Bonds, fire truck and field lighting loans \$1,310,312

Water and Sewer Fund Expenditure Overview

FY13/14 Proposed Budget	\$4,312,293
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Water and Sewer Fund Significant Activities

- Storm Water Management Study – Phase 3 **\$190,000**
- Debt Service Repayment – IEPA Water Loan **\$380,155**
- Purchase of two trucks (50% shared with General Fund) **\$100,000**
- Sewer Repairs (third year of program) **\$346,500**

Increase in water rates from City of Chicago:

- 15% - January 1, 2013 (Actual)
- 15% - January 1, 2014 (Proposed)
- 15% - January 1, 2015 (Proposed)

Capital Improvements – Significant Programs

<i>Project</i>	<i>Total Cost</i>	<i>Grant</i>	<i>General Fund Cost</i>	<i>Other Fund Cost</i>
	\$65,000	3,324,583		
<i>Project</i>	<i>Total Cost</i>	<i>Grant</i>	<i>General Fund Cost</i>	<i>Other Fund Cost</i>
UP acquisition Bike Path	\$5,000,000	\$4,000,000		\$1,000,000
Emergency Power Generator Back-up	\$345,000		\$15,000	\$330,000
ComEd ROW Bike Path	\$250,000	\$200,000	\$50,000	
Street Light Replacement – Pratt	\$1,228,083			\$1,228,083
Street Light Replacement Crawford	\$420,000			\$420,000
Water Fund – Sewer Repairs	\$346,500			\$346,500
Totals	\$7,589,583	\$4,200,000	\$65,000	\$3,324,583

Mr. Wiberg stated that no action will be taken at this meeting. This document will be available at Village Hall and on the Village Website.

Thanks were expressed to Mr. Merkel and his staff.

2. Potential Locations for Red Light Cameras

This item was presented by Police Chief LaMantia and Traffic Commission Chair Donald Gelfund with use of a PowerPoint presentation.

Chief LaMantia stated that traffic crashes are trending down at the camera location.

Questions and discussion ensued regarding costs. Is the program revenue neutral?

The adjudication process which is used by the Village was discussed.

If the Village chooses to increase the number of camera locations, the vendor has recommended four – it is likely that IDOT would approve two. Chief LaMantia recommends Southbound Lincoln Avenue at Touhy Avenue.

A number of locations were discussed.

Consensus was to pursue more information on locations.

3. Discussion Concerning the Lincolnwood Fest

This item was presented by Jan Hincapie and Barbara Faermark, Chair of Lincolnwood Fest.

A diagram of the Fest was presented.

There were some questions regarding the finances of the Fest. The Committee and Mrs. Hincapie would like to expand the donation from just improvements on the Community Center to also include scholarship opportunities for the summer camp program.

There was discussion regarding possible changes and whether the Fest should continue. President Turry presented the Village vehicle sticker for next year which was created by a Lincoln Hall student. The students were asked to draw their favorite thing in the Village and the winning sticker was a drawing of Lincolnwood Fest.

Consensus was to continue for this year and continue to look at options for change.

4. This item was added as the result of residents appearing at the Committee of the Whole.

The issue is the traffic situation at Psistaria Restaurant. which impacts the residents of 4601 W. Touhy Avenue. The following residents addressed the Board regarding this situation which they feel is not only inconvenient, but dangerous to drivers and pedestrians:

Mr. Ahmed, Larry Terry, Ron Foreman

Chief LaMantia has been meeting with the restaurant owners and they have agreed to some measures which should improve the traffic situation. A new valet service company has been hired and arrangements have been made for additional parking. This situation will continue to be monitored.

Discussion ensued regarding Village licensing of valet services hired by businesses. This will be investigated.

Adjournment

At 7:32 P.M. Trustee Elster moved to adjourn Committee of the Whole. Trustee Patel seconded the motion. The motion was approved by voice vote.

Respectfully Submitted,



Beryl Herman
Village Clerk