

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
MAY 7, 2013**

**Call to Order**

Village President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:34 P.M., Tuesday, May 7, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

**Roll Call**

On roll call by Deputy Village Clerk Douglas Petroschius the following were:

PRESENT: President Turry, Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

ABSENT: None

A quorum was present.

Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Timothy Clarke, Director of Community Development; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Manuel Castaneda, Public Works Director; Melissa Steirer, Management Analyst; Ashley Engelmann, Assistant to the Public Works Director; Tom Thomey, Municipal GIS Partners, Inc; Robert LaMantia, Chief of Police; Steven Elrod, Village Attorney; Timothy Clarke, Community Development Director; Charles Greenstein, Treasurer.

**Approval of Minutes**

The minutes of the April 16, 2013 regular Village Board meeting had been distributed in advance and were examined. Trustee Sprogis-Marohn made a motion to approve the minutes as presented. Trustee Leftakes seconded the motion. The motion passed by voice vote, 6-0. The minutes were approved.

**Warrant Approval**

Trustee Heidtke moved to approve Warrants in the amount of \$858,395.08. Trustee Leftakes seconded the motion.

Upon Roll Call by Village Deputy Clerk Douglas Petroschius the results were:

AYES: Trustees Patel, Heidtke, Leftakes, Elster, Sprogis-Marohn, Swanson

NAYS: None.

The motion passed. The Warrants were approved.

**Village President's Report**

President Turry provided words of appreciation and acknowledgement to outgoing Trustees Heidtke and Swanson. Plaques were provided to the Trustees.

### **Installation of Newly Elected Officials**

President Turry introduced the Honorable Richard Elrod, Cook County Circuit Court Judge, by reading aloud his accomplishments and awards. Judge Elrod administered the oaths of office for President Turry, and Trustees Lawrence Elster, Craig Klatzco, and Ronald Cope. A recess was called to allow congratulations and for a reception.

### **Adjournment Sine Die**

President Turry announced that the Regular Meeting of the Board of Trustees was closed by adjourning sine die.

### **Roll Call**

On roll call by Deputy Village Clerk Douglas Petroschius the following were:

PRESENT: President Turry, Trustees Patel, Sprogis-Marohn, Cope, Elster, Klatzco,

Leftakes

ABSENT: None

A quorum was present.

Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Timothy Clarke, Director of Community Development; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Manuel Castaneda, Public Works Director; Melissa Steirer, Management Analyst; Ashley Engelmann, Assistant to the Public Works Director; Tom Thomey, Municipal GIS Partners, Inc; Robert LaMantia, Chief of Police; Steven Elrod, Village Attorney; Timothy Clarke, Community Development Director; Charles Greenstein, Treasurer.

### **Consent Agenda**

1. Approval of a Resolution Authorizing the Renewal of a Three Year Customer Service Agreement for Local and Long Distance Telephone Services with Call One
2. Approval of a Resolution to Authorize the Village President to Execute the Following Agreements for a Dedicated Left Hand Turn Lane on Central at Pratt: (A) a Phase II Engineering Agreement, and (B) a Local Agency Agreement for Federal Participation
3. Approval of a Resolution Authorizing an Agreement with Municipal GIS Partners as the GIS Consortium Service Provider in the Not-to-Exceed Amount of \$41,937
4. Approval of a Recommendation by the Traffic Commission to Amend Chapter Seven, Article Two, Section Twelve of the Village Code Pertaining to Restricting Parking on the East Side of the Ridgeway Avenue, Directly in Front of the Loading Dock and Driveway Located at 7085 Ridgeway Avenue and for a Distance of 20 feet South thereof

Trustee Sprogis-Marohn made a motion to approve the Consent Agenda. Trustee Leftakes seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Sprogis-Marohn, Elster, Klatzco, Leftakes

NAYS: None

ABSTENTION: Cope

The motion passed. The Consent Agenda was approved.

## **Regular Business**

5. Consideration of a Request to Approve an Ordinance to Waive Building Permit Fees Associated with a Wheel Chair Lift at 6434 North Christiana Avenue

This item was presented by Mr. Cook. The organization, "Rebuilding Together North Suburban Chicago", has approached the Village seeking a waiver of the required building permit fee for a proposed project to install a wheel chair lift for a resident at 6434 North Christiana Avenue. The proposed project includes electrical work, installation of a concrete slab, construction of a deck, and installation of a lift. Rebuilding Together helps low income families remain in their home by providing home improvements at no cost to the homeowner. The North Suburban Chicago Chapter of Rebuilding Together has indicated that they have sought and received permit fee waivers from other communities including Zion and Round Lake Beach. Based on the scope of work with a target budget of \$5,000 the estimated permit cost is approximately \$165. The Rebuilding Together North Suburban Chicago Chapter requests the Village waive the building permit fees associated with their project at 6434 North Christiana Avenue. The Village Code does not provide a mechanism for staff to waive a permit fee. Therefore, the only means to provide such a waiver is by Village Board action. Discussion ensued. Trustee Patel inquired when the last time building permit fees have been waived. Mr. Cook and Mr. Clarke indicated that there was not any instance in at least the past four years where the Village has waived permit fees for projects. Linda Baudhuin of Rebuilding Together indicated the wheel chair lift is for a woman who had a brain tumor and can only get out of the house with a wheel chair lift.

Trustee Cope suggested that he donate \$165 to Rebuilding Together which they would then pay to the Village for the cost of the permit fee. Ms. Baudhuin agreed to the terms proposed by Trustee Cope. Trustee Cope proposed this action so that the Village would not need to set a precedent. There was consensus by the Village Board to for the matter to be resolved in the method proposed by Trustee Cope. Mr. Elrod asked Ms. Baudhuin to reaffirm that she understands the condition that if Mr. Cope donates \$165 that her organization will proceed to pay the permit fee for a Wheel Chair Lift. Ms. Baudhuin reaffirmed and withdrew her request. Mr. Elrod indicated that no further action by the Village Board was required. The matter ended.

6. Consideration of a Recommendation by the Plan Commission to Adopt a Resolution Approving a Preliminary Plat of Subdivision for the Property Located at 3400 West Pratt Avenue

This item was presented by Mr. Cook who first provided an overview of the Village's subdivision regulations and then an overview of the request before the Village Board. CenterPoint Properties Trust, the petitioner and property owner, seeks approval of a Preliminary Plat of Subdivision along with certain variations from the Subdivision Ordinance concerning public sidewalks, in order to divide the property located at 3400 West Pratt Avenue. CenterPoint Properties seeks to divide the existing 13.36 acre property into three parcels. CenterPoint Properties has indicated that the immediate purpose for subdividing this property is to allow it to develop and construct an approximate 20,000 square foot single story medical office building on one of the three proposed parcels. A medical office building is a permitted use in the MB Light Manufacturing/Business Zoning District in which the subject property is located. The Plan Commission considered this matter at its April 3, 2013 public hearing. Mr. Cook identified that there is an issue of note which is a panhandle of property owned by the property owner but that does not pertain to the subdivision request. Discussion ensued regarding the existing sidewalks versus those that are required. Trustee Sprogis-Marohn inquired to Harold Francke, the

petitioner's attorney, as to what the future is of the entire property. Mr. Francke indicated that this request is not inconsistent with the campus plan discussed at previous Village Board meetings. Discussion ensued. Trustee Cope raised concerns regarding driveway access. Mr. Cook indicated that such matters will be reviewed at the second step of the subdivision approval process. Mr. Francke objected to the subdivision requirement to establish an association for the subdivision citing that there are too few properties to warrant an association and instead suggested that private covenants be placed on the properties.

Trustee Cope made a motion to approve the Resolution with the exception that instead establishing an association, that the properties be required to enter into private covenants. Trustee Elster seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Sprogis-Marohn, Cope, Elster, Klatzco, Leftakes

NAYS: None

The motion passed.

The Resolution was approved.

7. Consideration of a Recommendation by the Plan Commission to Adopt an Ordinance Amending the Zoning Code to Create a Retail Overlay District Adjacent to Touhy Avenue within the Light Manufacturing/Business Zoning District and Rezoning Certain Properties to the Retail Overlay District

This item was presented by Mr. Cook. At its February 5, 2013 meeting, the Village Board referred to the Plan Commission for public hearing, a proposal to create a retail overlay district in a portion of the Light Manufacturing-Business Zoning District (MB) located adjacent to Touhy Avenue. This action was recommended by the Economic Development Commission. Earlier, in considering both the previous retail analysis performed for the Lincolnwood Business Park and with pending development of a Wal-Mart store in Skokie at Touhy and Lawndale, on July 25, 2012, the Economic Development Commission (EDC) determined that a retail overlay district in a portion of the Light Manufacturing-Business Zoning District (MB) adjacent to Touhy Avenue would be appropriate. As a guide for potential future development in this overlay district, the EDC recommended utilizing the Village's B2 Zoning District Use Regulations as a template. This recommendation was first considered by the Village Board at its October 16, 2012 Committee of the Whole (COTW) meeting. The outcome of this discussion was general support for this EDC proposal, but a direction to the EDC to first convene a meeting with stakeholders of the proposed affected areas, in order to solicit feedback. The Economic Development Commission met with area businesses and property owners on December 19, 2012. Approximately 18 persons representing area business and property owners attended this meeting.

Discussion ensued regarding extending the overlay district south to encompass the properties on Lunt Avenue and in between. Mr. Clarke indicated that additional public notice would be required. Trustee Sprogis-Marohn expressed concerns regarding future traffic congestion and the future impacts of the area. Discussion ensued.

Trustee Cope made a motion to approve the Ordinance. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Cope, Elster, Klatzco, Leftakes

NAYS: Sprogis-Marohn

The motion passed. The Ordinance was approved.

**Manager's Report**

Mr. Wiberg summarized the matters that were discussed at Committee of the Whole that evening which included a status report from the Village GIS Consortium and the Village's annual review of its Strategic Master Technology Plan.

**Board and Commissions Report**

None

**Village Clerk's Report**

None

**Trustee Reports**

None

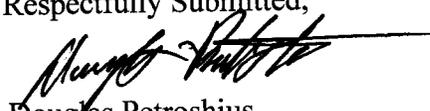
**Public Forum**

Bob Perlmater of 6746 North Kedvale Avenue indicated that he has been a resident of the Village since 1988 and that he was concerned about flooding in the Village. He has overhead sewers and a sump pump and his yard flooded during the April 18, 2013 storms. President Turry and Mr. Wiberg informed Mr. Perlmater that the Village is considering methods for improving the sewer system and directed Mr. Perlmater to discuss his flooding issues with the Village Engineer, James Johnson, who was in the audience. Mr. Perlmater thanked the Village Board for their time.

**Adjournment**

Trustee Patel moved to adjourn the Regular Meeting of the Village Board meeting at 9:55 P.M. Trustee Elster seconded the motion. The motion passed by voice vote, 6-0.

Respectfully Submitted,

  
Douglas Petroschius  
Deputy Village Clerk