

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
AUGUST 20, 2013**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 P.M., Tuesday, August 20, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Cope, Patel, Leftakes, Klatzco, Elster (7:40PM)

ABSENT: Trustee Sprogis-Marohn

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Timothy Clarke, Director of Community Development; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Manuel Castaneda, Public Works Director; Melissa Steirer, Management Analyst; Ashley Engelmann, Assistant to the Public Works Director; Fire Chief Michael Hansen, Village Social Worker, Geri Silic; Paul Eisterhold, Plan Commission Chair.

Approval of Minutes

1. The minutes of the July 16, 2013 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Patel moved to approve the minutes as presented. Trustee Cope seconded the motion. Trustee Leftakes abstained. The motion passed by voice vote.

Regular Business

1. Discussion Concerning the Televising of Committee of the Whole Meetings

This item was presented by Mr. Wiberg.

This item was discussed at the Committee of the Whole meeting in February of 2013 at which time the consensus of the Board was not to televise these meetings.

President Turry requested that the item be revisited.

Mr. Wiberg presented background information:

*Last discussed – February 19, 2013

*Instituted in 2003

*Its purpose is to allow more informal discussions concerning policy matters

*No final action is ever taken at a COTW

*The COTW are public meetings

- The packets are emailed to most Village Board/Commission members, 630 people on the email subscription list, and the press
- The packets are available on the web site

COTW Televising Options

1. If the participants sit at the dais, the only cost issue is paying the videographer (\$15.00 per hour)
2. If participants sit at tables, in a workshop format, the following issues are encountered:
 - Eight wireless microphones must be purchased. This would be the maximum number our current audio system could handle. Total estimate cost: \$12,000
 - To allow for future expansion of wireless microphones, for a larger number of participants, a new audio system is needed. Total estimated cost: \$24,000

Discussion ensued with clarification by Mr. Wiberg and President Turry.

Board consensus was to investigate Option 1. The next COTW may be televised in order to gain further information.

2. Discussion Concerning the Placement of Items for the "Consent Agenda" on Village Board Meeting Agendas

This item was presented by Mr. Wiberg using PowerPoint.

Consent Agenda Purpose

*Used to streamline Village Board meeting process

*Speeds up approval of routine business items

There is no legal difference between an item approved on consent or regular business.

Consent Item Eligibility

*Routine business matters

- Lowest bidder award, item included in the budget
- Renewing an Agreement, no significant changes
- Approving a policy issue already discussed at COTW

*Routine items being unanimously recommended by a recommendatory body

- (Significant development approvals for new commercial building will not be on consent agenda)

This item was presented for informational purposes only

3. Discussion Concerning a Recommended Policy on Hoarding

This item was presented by Fire Chief Hansen and Village Social Worker Geri Silic with use of a PowerPoint presentation.

Hoarder Task Force

- Staff responded to 911 calls and complaints and found hoarding conditions
- Created as part of Fire Department Budget Goals 2012/2013
- Formed Task Force to develop Administrative Protocol for Hazardous Home Site

Hoarder Task Force Goals

- Gain a better understanding of hoarding
- How to manage hoarding cases
- Develop and maximize Village resources
- Develop innovative and human interventions
- Educate the public
- Involve and educate Village staff

Discussion ensued.

This item was presented for informational purposes only.

Resident Margo Eisenhammer of 6566 Kilpatrick addressed the Board regarding the clean-up of a neighboring residence which had had a fire. This was determined to be on subject because the contents of the house indicated hoarding which has slowed the clean-up process.

Resident Dena Kandoolis of 4612 Devon addressed the Board regarding an issue with stones on her property. This item had already been brought to the attention of Staff and was being investigated

4. Discussion Concerning the Lincoln/Touhy Tax Increment Financing District

This item was presented by Mr. Wiberg and Mr. Clarke with use of a PowerPoint presentation.

Mr. Wiberg presented background information. North Capitol Group has acquired extra sites on Lincoln Avenue north of the hotel site and had requested that these sites be included in the TIF.

The process for adding sites had been identified.

North Capitol Group has removed its request. No further discussion is necessary on this topic.

5. Discussion Concerning the Posting of Restaurant Health Inspections

This item was presented by Mr. Petroschius with use of a PowerPoint presentation.

The item has returned to COTW from the June meeting.

The question at hand is whether the postings should be on-line or on business premises.

Current Practice

- Lincolnwood contracts with the Cook County Department of Public Health which completes inspections
- Inspectors subtract violations from a 100 point scale
- 80-100 points – Pass and continue operations
- 79-61 points – failed inspection, notice and re-inspection required within two weeks
- 60 or less – immediate closure

Violations and actions were presented

It was noted that residents can submit Freedom of Information Act (FOIA) requests to the Village Manager for the most recent inspection report of a food establishment.

Options were presented for Public Display of Health Inspection Scores

Research shows that there is a positive relationship between posting health inspection grade cards and a decrease in the number of foodborne illnesses. Posting health inspections caused scores to increase.

Practices in the cities of Chicago, Champaign, and Palatine were presented.

Village Board Consideration

- April 2, 2013 Committee of the Whole
- Matter was discussed
- No decision
- Concerns of onsite posting's negative impact on attracting new restaurants – directed staff to contact Village of Palatine and their Chamber of Commerce
- Deferred to EDC

Research results from Palatine and their Chamber of Commerce were presented

EDC Input Sought – May 22

*Posting onsite would be beneficial

*Posting scores would be confusing

- Public does not know Village Scoring System

*Recommended 5-0 onsite posting letter grade system

- A – 90-100
- B-80-89
- C-61-79(Re-inspection Required)
- 60 or less not needed – immediate closure

*Audience Present

- One Lincolnwood Restaurant Owner – Concerns about inspection process
- Illinois Restaurant Association – Did not object to onsite posting – Favored pass/fail posting instead of a score or letter grade

COTW – June 4, 2013

*No consensus to proceed

*Requested Feedback

- Chamber of Commerce
- Survey Food Establishments

Survey Results

*19 Responses (26% Response Rate)

*16 Oppose (84%)

*2 Support (11%)

*1 Indifferent (5%)

*10 Comments

- Signage clutter
- Concerned about additional requirements
- “Bad for Business”

Options

- Status Quo – FOIA only method to obtain inspection information
- Publish inspection scores on website
- Publish inspection scores onsite of food establishment
- Publish letter grade onsite – Conceptual Letter Grade

Jackie Boland, Lincolnwood Chamber of Commerce Director addressed the Board. Mrs. Boland provided information and clarification from Chamber members.

Discussion ensued and comments from Trustees were offered.

The consensus of the Board was to post the grades on-line.

Adjournment

At 7:40P.M. Trustee Patel moved to adjourn Committee of the Whole. Trustee Leftakes seconded the motion. The motion was approved by Voice Vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beryl Herman".

Beryl Herman
Village Clerk