

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
OCTOBER 15, 2013**

Call to Order

Village President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:33 P.M., Tuesday, October 15, 2013 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

It was announced that the video portion of the meeting will not be available due to an equipment malfunction. Audio will continue on Channel 6.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Elster, Patel, Sprogis-Marohn, Leftakes, Cope

ABSENT: None

A quorum was present.

Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Chuck Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Timothy Clarke, Community Development Director; Aaron Cook, Development Manager; Robert Merkel, Finance Director; Joseph Mangan, Accountant; Charles Greenstein, Treasurer; Janice Hincapie, Director of Parks and Recreation

Approval of Minutes

The minutes of the October 1, 2013 regular Village Board meeting had been distributed in advance and were examined. Trustee Elster moved to approve the minutes. Trustee Sprogis-Marohn seconded the motion. The motion passed by Voice Vote.

Warrant Approval

Trustee Klatzco moved to approve Warrants in the amount of \$618,945.47, Trustee Leftakes seconded the motion.

Upon Roll Call by the Village Clerk the results were:

AYES: Trustees Klatzco, Sprogis-Marohn, Patel, Cope, Elster, Leftakes

NAYS: None

The motion passed

Village President's Report

1. Proclamation Regarding Breast Cancer Awareness Month

President Turry read the proclamation.

The proclamation was presented to Trustee Elster who will forward it.

2. Government Finance Officer Association Award

President Turry congratulated Finance Director Bob Merkel and his department on receiving the Government Finance Officers Association Budget Award.

3. Swearing in of Police Officer Lauren Schnell

The Village Clerk swore in Police Officer Lauren Schnell after Police Chief LaMantia spoke of Lauren's educational background and experience.

The Trustees welcomed Officer Schnell to the community.

Consent Agenda

- 1. Approval of a Resolution Establishing the Village Board and Committee of the Whole Meeting Dates for Calendar Year 2014**
- 2. Approval of a Zoning Code Ordinance Granting a Special Use Permit for a Drive-Through Bank Facility and Certain Zoning Code Variations Related to a New Building and Off-Street Parking Lot at 4007 West Touhy Avenue**
- 3. Approval of a Recommendation by the Zoning Board of Appeals to Adopt an Ordinance Granting a Side Yard Setback Variation from Section 4.11 of the Zoning Code, for the Construction of a Two-Story Addition to an Existing Residential Structure at 6643 Tower Circle Drive**
- 4. Approval of a Resolution Authorizing the Rejection of a Bid for Self-Contained Breathing Air Packs**

Trustee Sprogis-Marohn moved to approve the Consent Agenda as presented. Trustee Cope seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Sprogis-Marohn, Cope, Elster, Patel, Leftakes, Klatzco

NAYS: None

The motion passed.

Regular Business

- 5. Consideration of a Recommendation by the Economic Development Commission to Approve a Property Enhancement Program (PEP) Grant and a Green Initiatives For Tomorrow (GIFT) Grant, for the Property Located at 6950 Central Park Avenue**

This item was presented by Mr. Clarke with use of PowerPoint.

This petitioner is Ravenswood Studio, 6950 Central Park Avenue, owner Michael Shapiro.

An overview of the PEP and GIFT Grants was exhibited.

GIFT & PEP Grant Requests

*Requested by Ravenswood Studio

- Moved to Village 2007
- Located at 6900 Central Park

*Requests are for Newly Purchased Property

- 6950 Central Park, for expansion (within the NEID TIF)

*Previously Ravenswood Received 2 GIFT Grants

- For 6900 Central Park Property
 - In 2010 for interior lighting; Grant Amt. \$9,199.28
 - In 2007 for window replacement, Grant Amt. \$8,200
 - Previous PEP Grant for Façade Improvement @6900 Central Park prior to

Ravenswood Purchase (Edler)

Ravenswood GIFT Grant Request

- *Replace 168 existing interior light fixtures with energy efficient T5 fixtures
- *Estimate: 1/3 energy savings plus more than double the light output
- *Ravenswood desires to engage lowest bidder
 - S&S Illumination Services @\$31,944
 - 45 days for completion
- *Maximum Grant Amount: \$10,000 (NEID TIF)

EDC Recommendation GIFT Grant

- By a 4 -1 vote, Commission Recommends Awarding GIFT Grant for Lighting Replacement
- *Maximum GIFT Grant Amount \$10,000
 - *Completion Improvement Deadline: January 1, 2014

Ravenswood PEP Grant Request
Four Components Requested

1. Replace 40 Windows
2. Repair Lintels
3. Replace 4 Overhead Doors
4. Driveway Improvement – Driveway located north of building

EDC Recommendation PEP Grant

- *Driveway, Overhead Door and Lintels considered maintenance and **not** eligible for funding
- *4-1 vote EDC Recommends PEP Grant for Window Replacement only – Lowest Bid \$28,125
- *Maximum Grant Amount \$14,062.50
- *Improvement Completion Deadline: March 31, 2014

Summary EDC Recommendations

- *GIFT Grant for Lighting Replacement
 - Maximum Grant Award: \$10,000
 - Completion Deadline January 1, 2014
- *PEP Grant for Window Replacement
 - Maximum Grant Award: \$14,062.50
 - Completion Deadline March 31, 2014

Some discussion ensued.

Trustee Leftakes moved to adopt the Resolution to Approve the GIFT and PEP Grants in the amounts of GIFT \$10,000 and PEP \$14,062.50

Upon Roll Call the results were:

AYES: Trustees Patel, Leftakes, Cope, Elster, Sprogis-Marohn

NAYS: None – Trustee Klatzco Abstained

The motion passed

6. Consideration of a Resolution to Accept the Comprehensive Annual Financial Report for the Year Ended April 30, 2013

This item was presented by Mr. Merkel.

Ron Amen of Lauterbach & Amen, LLP, reviewed the report and referred to specific sections. Mr. Amen also spoke of the Achievement Award received by the Village Finance Department. He stated that the Financial Statements were clean.

Trustee Klatzco moved to accept the Resolution. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Klatzco, Patel, Sprogis-Marohn, Leftakes, Cope, Elster

NAYS: None The motion passed.

7. Consideration of a Recommendation by the Park and Recreation Board to Adopt a Resolution to Award a Bid for the Purchase and Installation of Playground Equipment, Pour-In-Place Surface, and Woodchips at Drake Park in the Amount of \$79,880 to Elanar Construction, Inc.

This item was presented by Mrs. Hincapie.

Playground Replacement Program

- Established in 2005-2006 Fiscal Year
- Replace aging, outdated playgrounds
- No longer meeting American Standard for Testing Materials (ASTM) standards
- Completed Columbia, Kildare, Goebelt, Rossi, Kenneth and Springfield
- Drake is the next to be replaced, as identified in the Comprehensive Master Plan

Design and Bid Process

- Nine design options were presented to public and Parks and Recreation Board on 7/9
- Summer camp participants voted on top three design choices
- Landscape Structure Design was chosen
- Bid advertised on website on 8/19 and in Lincolnwood Review on 8/22
- Five bids were opened on 9/5

Discussion and questions ensued with clarification by Mrs. Hincapie.

Trustee Klatzco moved to adopt the Resolution. Trustee Patel seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Leftakes, Klatzco, Patel, Elster, Cope, Sprogis-Marohn

NAYS: None The motion passed.

8. Consideration of a Recommendation by the Park and Recreation Board to Adopt an Ordinance Authorizing the Disposition and Donation of Personal Property Owned by the Village and to Authorize the Village Manager to Sign an Agreement to Donate the Drake Park Playground Equipment to Kids Around the World, a Not-for-Profit Organization, that will Disassemble, Remove and Transport the Equipment to be Reinstalled in Another Country

This item was presented by Mrs. Hincapie.

Kids Around the World

*Their goal: to provide safe play equipment for children that found themselves in situation where it was difficult to just be a kid

*Other partners: Rotary International, Salvation Army, World Vision and numerous Illinois parks and recreation agencies (Bartlett, Batavia, Downers Grove, Elmhurst, Carol Stream)

The organization will send volunteer workers to disassemble the equipment. Local volunteers are encouraged to join in.

Trustee Patel moved to adopt the Ordinance. Trustee Klatzco seconded the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Klatzco, Sprogis-Marohn, Leftakes, Cope, Elster

NAYS: None
The motion passed.

Manager's Report

1. Mr. Wiberg identified items discussed at this evening's Committee of the Whole. For details of this discussion, see the Committee of the Whole Minutes of October 15, 2013.

2. The public is invited to hear the summary of ideas from the Urban Land Institute after their study of Devon Avenue. The meeting will take place on October 28 at 7Pm in Council Chambers

3. Trustee Sprogis-Marohn questioned the issue of transmission of Committee of the Whole meetings. The matter will be deferred to the next Committee of the Whole for additional clarification.

Board and Commissions Report

None

Village Clerk's Report

Welcome to new Deputy Clerk and Registrar, Amanda Williams, who joins Carrie Dick and Doug Petroschius in the position.

Trustee Reports

None

Public Forum

None

Adjournment

At 8:50 P.M. Trustee Leftakes moved to adjourn the Regular Board Meeting, seconded by

Trustee Klatzco.

The motion passed with a Voice Vote

Respectfully Submitted,


Beryl Herman
Village Clerk