

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS,
NOVEMBER 4, 2014**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30PM, Tuesday, November 4, 2014 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Cope, Leftakes, Klatzco, Elster, Patel

ABSENT: Trustee Sprogis-Marohn

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Robert Merkel, Finance Director; Jim Persino, Chair, Economic Development Commission.

Approval of Minutes

Minutes of the October 21, 2014 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Leftakes moved to approve the minutes as presented, Trustee Elster seconded the motion. The motion passed by Voice Vote.

Regular Business

1. Discussion Concerning a Referendum Pertaining to the Village Clerk Position

This item was presented by Mr. Wiberg using PowerPoint.

Current Village Code Requirements for Village Clerk

- *Must be elected
- *Must live in the Village for one year
- *Must be a resident of the Village

Current Village Code Responsibilities of the Village Clerk

- *Attest to all licenses, permits, etc.
- *Take Minutes of Board Meetings
- *Collect money and maintain accounts
- *Maintain public records
- *Publish annual Treasurers Report
- *Custodian of the Village Code and Seal
- *Publish Ordinances
- *Record the results of elections

- *Village Code allows for Deputy Village Clerks
- *Currently, Deputies, consisting of existing staff, perform many of the tasks of the Clerk's Office

Why a Referendum?

- *State Statute considers this a change in the form of government
- *Change in government requires voter approval through a referendum

Results of our Review of the Clerk Position

- *Many of the tasks are currently performed by Deputy Clerks or other professional staff
- *Computerized files have made it easier to maintain files
- *Most area communities have moved away from an elected Clerk
 - Deerfield, Glencoe, Glenview, Highland Park, Northfield, Wilmette and Winnetka

If Voters Approve Referendum, What Would Change?

- *Current Village Clerk would complete her term – 2017
 - *Most likely, the Village Manager would be appointed by the Board as Village Clerk
 - No increase in pay or benefits
- The tasks of the Clerk would be spread out over existing Village staff
- It is not anticipated that any new staff would be needed

Election is April 7, 2015

- *This is the question that will appear on the ballot:
 - Shall the Village Clerk in the Village of Lincolnwood be appointed by the Village President with the advice and consent of the Village Board of Trustees, rather than elected?

Discussion and questions ensued with clarification by Mr. Wiberg.

Consensus was to go ahead with the process.

2. Status Report of the Economic Development Commission

This item was presented by Mr. James Persino using PowerPoint.

Current Commission Members

Only one non-resident is currently serving on this Board

- *Jim Persno, Chair
 - *Jim Kucienski, Vice Chair
 - *Jim Berger
 - *Maureen Ehrenberg
 - *Paul Levine
 - *Patrick McCoy
 - *Bill Pabst
 - *Nadia Senuita
- Terrance Strauch

Significant Commission Activities

Recommendations Provided:

- Incentive Structure for Shoppes at Lincoln Pointe
- Boundary Amendment for Lincoln – Touhy TIF District
- Proceed with Establishment of Business District for Shoppes at Lincoln Point
- Establish Devon – Lincoln TIF District
- Create Retail Overlay along Touhy Avenue in MB District, met with business owners
- Consent to 6B County Tax Abatement for Z Bakery
- Awarding PEP/GIFT Grants

September 1

September 16 (Wednesday)

October 6

October 20

November 3

November 17

December 1

December 15

These dates will be presented to the Board for approval at the next Regular Board Meeting.

Adjournment

At 7:30PM Trustee Leftakes moved to adjourn the Committee of the Whole, seconded by Trustee Elster.
The motion passed with a Voice Vote.

Respectfully Submitted
Beryl Herman


Village Clerk