

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS,  
NOVEMBER 18, 2014**

**Call to Order**

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 PM, Tuesday, November 18, 2014 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Cope, Elster, Patel, Sprogis-Marohn

ABSENT: Trustee Leftakes

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village Manager; Hart Passman, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Robert Merkel, Finance Director; Ashley Engelmann, Assistant Public Works Director.

**Approval of Minutes**

Minutes of the November 4, 2014 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Elster moved to approve the minutes as presented, Trustee Klatzco seconded the motion. The motion passed by Voice Vote.

**Regular Business**

**1. Discussion Concerning the Village's Comprehensive Plan**

This item was introduced by Mr. Wiberg and presented by Mr. Clarke using PowerPoint.

**What is a Comprehensive Plan**

- \*Establishes a vision for the community for 15-20 year time period
- \*Anticipates trends and future needs affecting the community
- \*Focuses on land use and physical development
- \*Establishes land use policies for implementation through the Zoning Code

**History of the Comprehensive Plan in Lincolnwood**

- \*1992 1<sup>st</sup> Comprehensive Plan Adopted
- \*2001 2<sup>nd</sup> Comprehensive Plan Adopted
- \*2006 Comprehensive Plan Amended – To incorporate Lincoln Avenue Corridor Plan

**Components of 2001 Comprehensive Plan**

- \*Introduction
- \*Part 1 Community Profile
- \*Part 2 Comprehensive Plan
- \*Part 3 Related Planning Documents

Plan Introduction

Identifies the following items to be addressed in Plan:

1. Residential teardowns and bulk regulations
2. Appearance of commercial corridors
3. Maintaining transitions between commercial and residential properties
4. Traffic and pedestrian safety

*First item largely addressed, others not yet fully realized. If updating, other basic items could be addressed in Plan.*

Part 1 Community Profile

\*Provides statistical data from 1990s and 2000 census

*This Section of Plan is now outdated. Preparation of new Plan would utilize more current data.*

Part 2 Comprehensive Plan

**1. Goals, Objectives and Policies Section**

\*Provided in table format organized by five Elements, 27 Objectives with 76 related Village Policies

\*Many of the listed objectives might still be considered valid, many of the listed policies largely achieved

- i.e. Bulk Regulations, Subdivision Ordinance, Open Space Zoning District, Parking Lot at Centennial Park, Business Connector Roadway and Street Lighting in Business Park
- Currently pursued – bike trail initiatives
- Largely not implemented – community identifiers, vacating street segments, land assembly for redevelopment

*Section no longer forward-looking and does not lend itself to simple revision.*

**2. Future Land Use Map**

\*More general than Zoning Map, but essential component in a Comprehensive Plan.

*Except for designation of potential redevelopment areas, staff does not foresee substantial changes to this map.*

**3. Potential Redevelopment Areas**

10 Areas Identified-Specific Sections

- |                            |                          |
|----------------------------|--------------------------|
| *Touhy Lawnale Site        | *Proesel Mfg West of RR  |
| *Simon Property (Vacant)   | *Proesel Mfg East of RR  |
| *Capital Drive Area        | *Devon Avenue Commercial |
| *Touhy/Cicero West of ROW  | *Urhausen Property       |
| *Touhy/Lincoln East of ROW | *Bryn Mawr Country Club  |

1.)Touhy/Lawndale Redevelopment Area

- Site now Lowes Home Improvement

*This section is no longer relevant*

2.) Simon Property (Vacant Land) 12 Acres

- Part of Town Center PUD, 10 acres now Grossinger vehicle storage, two acres vacant

*Appropriate area to review*

3.) Capital Drive Industrial Area

- Calls for area to be maintained as industrial
- Inconsistent with Retail Overlay Zone
- At odds with Retail Feasibility Report'

*Appropriate for review to eliminate inconsistency*

4.) Touhy/ Cicero/Lincoln Mixed-Use Area: West of Utility ROW

- Area contains 26 single family homes. Plan calls for change in circulation for access from Cicero instead of Touhy

*No actions taken, review appropriate*

5.) Touhy /Cicero/Lincoln Mixed-Use Area: East of Utility ROW

- Area includes Purple Hotel site.

*This section now largely replaced by Lincoln Avenue Plan*

6.) Proesel Manufacturing West of RR ROW

- Calls for multiple family housing on east side of Proesel, no market demand or action has taken place

*Adjacent to planned bike trail, area appropriate for review*

7.) Proesel Manufacturing East of RR ROW

- Recommends area be maintained as employment center with commercial uses along Devon and Lincoln

*Appropriate to Review*

8.) Devon Avenue Commercial Area

- Retail/commercial preferred, recommends multi-family as alternate

*Area is appropriate for Review*

9.) Urhausen Nursery Property

- Preferred Use as Public Open Space, Alternate Use Residential (R3)
- No action on public open space, no development proposals made

*Area is appropriate for Review*

10.) Bryn Mawr Country Club

- Preferred use as golf course
- Alternate uses indicated include single family, multi-family, retail and open space

*Appropriate for review to ensure plan comments are forward looking*

**4. Transportation and Circulation Plan**

- Section very brief, no significant discussion of alternate transportation means, parking or traffic calming measures

*Issues likely to become more important in future, appropriate for re-examination*

**5. Implementation**

- Very brief section

*This section no longer provides guidance*

### Part 3 Related Planning Documents

\*Acts like an appendix, attaches various planning documents prepared between 1992 and 2000

\*Amended in 2006 to include Lincoln Avenue Plan

*Element not necessary in Comprehensive Plans, would be updated/eliminated in new Comprehensive Plan*

### Key Assessment Points

\*Comprehensive Plans are based on Community Vision for 10 – 20 years into the future

\*Current Comprehensive Plan is 14 years old

\*Best Practice: Plan Update at least every 10-20 years

\*Updating/Revising Plan uses existing Format/Framework – useful for small changes

\*New Plan allows new format/framework, allows community input for new vision, best for complete updates

### Staff Assessment

\*Existing Plan served Community well

\*Many items in existing Plan can be deemed dated or achieved

\*Existing Plan no longer forward looking

\*Preparation of new Plan can best capture community input and respond to emerging issues

Discussion ensued with clarification provided by Mr. Clarke.

Board consensus was to move forward, form a committee to look into updating the current plan.

It was suggested that the committee have members from the Village Board, Plan Commission Economic Development Commission, Park Board, Traffic Commission and School District 74.

## **2. Status Report by the Police Pension Board**

This item was presented by Joel Perzov using PowerPoint.

In attendance were Board Members Peter Swanson, Marilyn Marwedel and Tom O'Connor.

### Fund Participants

- 33 Sworn Officers
- 25 Retired Officers
- 7 Survivor Pensions
- 1 Disability Pension
- 

### Activities of the last 12 Months

- An internal audit and an external audit of each fund participant's file along with a review of pension calculations by Lauterbach & Amen
- Outsourcing of pension benefits administration to Lauterbach and Amen
- Each Trustee has completed the annually required 16 hours of Trustee Training for 2014-2015
- Submitted the annual Municipal Compliance Report and the Department of Insurance report

Outsourced the Pension Accounting to Include:

- Pension Benefit Calculations
- Processing Monthly Disbursements
- Monthly Reporting
- Pension Fund Contributions
- Internal Revenue Reporting
- Other Related Pension Functions as Required

Annual Budget (from 2013-2014 Department of Insurance Report)

• 1. Pensions	\$1,859,794.00
• 2. Administrative and Investment Management Fees	\$51,176.04
• 3. Total Expenditures	\$1,910,970.04

Three officers retired in October increasing the monthly pension benefits; when annualized, increases a 12 month pension budget to \$2,100,324.76 to include fees and operating expenses.

Financial Highlights During Current Board's Tenure, June 2012 to Present

- 1. Revised Statement of Investment Policy Objectives and Guidelines
- 2. Increased investment allocation in equities from 22.5 TO CURRENT 46%
- 3. Made changes in equity portfolio to exit underperforming assets
- 4. In fixed Income, changed the ratio of Government to Corp. bonds from 80/20 to 56/44
- 5. Negotiated significantly lower fee structure with financial advisor
- 6. Obtained higher interest yields on bank cash balances
- 7. Pension Fund assets increased \$2,628,529 (from \$15,879,187 to \$18,507,716)

Goals for 2014-2015

1. Work with the Village Board to establish a funding plan to reach the statutory goal of 90% funded by 2040
2. Complete the process of organizing and consolidating records
3. Complete the mandated Request for Proposal process for financial manager or advisor agreement or contract

Discussion ensued.

The Board and President Turry thanked Mr. Perzov and the members of his Board for the fine job they are doing.

**Adjournment**

At 7:42 PM Trustee Patel moved to adjourn the Committee of the Whole, seconded by Trustee Klatzco.  
The motion passed with a Voice Vote.

Respectfully Submitted  
Beryl Herman

  
Village Clerk