

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS,
JANUARY 6, 2015**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 7:00 PM, Tuesday, January 6, 2015 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Klatzco, Elster, Leftakes, Sprogis-Marohn (7:10), Patel (7:15)

ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village Manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook Community Development Manager.

Approval of Minutes

Minutes of the December 16, 2014 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Klatzco moved to approve the minutes as presented, Trustee Elster seconded the motion. The motion passed by Voice Vote with Trustee Leftakes abstaining.

Regular Business

1. Status Report on the Administrative Adjudication Hearing System

This item was introduced by Mr. Wiberg with information provided by Mr. Petroschius using PowerPoint. *The Review Period for this report is November 1, 2009 through November 14, 2015.*

Types of Violations Heard

Alcohol and Tobacco Violations	Fire Code Violations
Curfew Violations	Zoning Code Violations
Nuisance Violations	Building Code Violations
Parking Violations	Property Maintenance Violations
Red Light Camera Violations (First heard in October 2010)	Other Municipal Code Violations

Hearing Staff

Jissenia Ramos, Finance Department
Coordinates dockets and enters judgements

Joan Mazzeffi and Andrea Padron
Process Payments

Peter Swanson, Police Department
Announces cases and prosecutes parking tickets

Mark Weidner – Police Department
Acts as Bailiff

Geri Silic – Police Department
Coordinates and tracks community service assignments

Amanda Williams- Village Manager's Office
Set up and operation of red light camera video

Eric Patt – Robbins, Solomon and Patt
Village Prosecutor

Scott Spears – Robbins, Solomon and Patt
Backup Village Prosecutor

Other Staff that oversee the Administrative Hearing operations include the Finance Director, Police Chief and the Assistant Village Manager

David Eterno presides as Hearing Officer. **Susan Davis Brunner** is Backup Hearing Officer

AAH Major Benefits

***Convenient Location**

- Village Hall as opposed to Skokie Court House

***Reduced Court Costs**

- Hearing Costs are \$40
- Average County Court Costs is \$135

***Lincolnwood Focused – Greater attention to quality of life issues**

- Parking Violations
- Curfew Violations
- Sale of liquor and tobacco to minors
- Property maintenance and tall grass issues

***Community Service for Minors in Lieu of Fines**

- 125 minors liable of curfew, possession of marijuana, etc.
- 30 hours of community service on average at area non-profit organizations
- 3,750 hours in five years

***Fees Retained**

- Village retains 100% of fines paid, as opposed to sharing the costs with County

Other Facts and Information

***AAH processed 6,284 cases**

- 4,335 Liable
 - 775 Liable while present
 - 3,560 Liable/Default (absent)
- 165 received Community Service
 - 125 Completed Community Service
 - 40 Did not complete, received fine

*Top three most common violations

- Parked vehicle with no State sticker – 1,065 citations
- Parked vehicle with no Village sticker – 526 citations
- Parked on Pratt Avenue during snow emergency – 469 citations

Revenue and Expenditures

*All Judgments - \$1,596,730

- Total payments received - \$526,463
- Total debt due - \$1,070,267

*Debt Collection Methods

- Liens
 - Building and property violations only
- Collection Agency
 - Average collection rate is 5%
- Driver's License Suspension
 - Parking violations only (less than 10)
- Local Debt Recovery Program
 - \$2,000 collected
 - Currently matched \$50,000
 - Expecting higher return this tax season
- Grand Total (Net Revenue) - \$221,167
 - Includes start-up costs and ongoing hard costs
 - Does not include pre-hearing ticket payments

Discussion and questions ensued with clarification by Mr. Petroschius.

It was noted that a municipality which has red light cameras must have an adjudication process.

Mr. Wiberg discussed dates for the Budget Workshop meeting, it is tentatively set for February 9 at 6PM.

Adjournment

At 7:28 PM Trustee Leftakes moved to adjourn the Committee of the Whole, seconded by Trustee Elster. The motion passed with a Voice Vote.

Respectfully Submitted



Beryl Herman
Village Clerk