

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
MAY 19, 2015**

**Call to Order**

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:00 PM, Tuesday, May 19, 2015 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Elster, Spino, Klatzco, Cope (6:10)

ABSENT: Trustee Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Charles Meyer, Assistant to the Village Manager; Douglas Petroschius, Assistant Village manager; Steven Elrod, Village Attorney; Amanda Williams, Management Analyst; Ashley Engelmann, Public Works Director; Andrew Letson, Assistant to the Public Works Director; Charles Greenstein, Village Treasurer; Timothy Clarke, Director of Community Development; Aaron Cook, Community Development Manager.

**Approval of Minutes**

Minutes of the May 5, 2015 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Elster moved to approve the minutes as presented. Trustee Klatzco seconded the motion.

The motion passed with a Voice Vote

**Regular Business**

**1. Discussion Concerning Stormwater Management Pilot Project**

Mr. Wiberg introduced this item and provided background using PowerPoint.

**Stormwater Background**

\*January, 2007 – Village Board adopted a motion which established the goal of creating a Stormwater Management Plan (SMP) to bring the Village up to the 10-year level of protection.

\*June, 2008 – AB&H retained to prepare the SMP

\*July, 2013 – Board accepted the SMP and directed staff to pursue a pilot project utilizing street storage

\*November, 2013 – Gewalt Hamilton retained to design the pilot project improvements

\*July, 2014 – Christopher Burke retained as Village Engineer and tasked with reviewing all components of the SMP

### CBBEL Analysis

- \*Revised AB&H model to include manhole losses
- \*Used a more conservative outfall condition (overflow to North Shore Channel)
- \*Included all existing inlet restrictors
- \*Did not update the watershed areas
  - Would be very time consuming and costly
  - Would be done anyway as future “pilot areas” are analyzed
  - Instead, we have considered the results to be conservative

### CBBEL Analysis – Existing System

#### \*Conclusions

- There is significant potential for basement backups in storms as low as the 1-year event
- Current inlet restrictors provide some benefit
- 68% homes currently at risk of basement flooding during 10-year event

A chart was presented indicating the percentage of the Village at risk of basement flooding under the existing system.

### CBBEL Analysis – Village wide Inlet Restrictor Program

#### \*Conclusions

- Street storage program as proposed by AB&H will increase level of protection
- Benefits not as large, but impact still significant – 53% of homes not at risk during 10-year event

A chart was presented indicating the percentage of the Village at risk of basement flooding – Proposed Village-wide system

### CBBEL Analysis – Pilot Area

#### \*Conclusions

- Pilot Area results are better than overall Village-wide results
- Pilot Area still makes sense as a good place to start

A chart was presented indicating the percentage of Pilot Area at risk of Basement Flooding

### Cost Estimate

- \*Pilot Area \$410,000 budgeted for construction in FY15/16
  - The Sewer Fund has a current fund balance of approximately \$1.7 million
- \*In 2012, AB&H estimated Village-wide restrictors and berms to cost \$5.6 million
  - CBBEL Estimate (2015) = \$6.9 million

### Conclusions

\*CBBEL concludes that the street storage program remains a **cost effective** option for the increasing flood protection for the Village and should be the number one priority project

- Concludes that the Pilot Area is a viable project and recommends moving forward with design and construction

### Next Steps

\*If the Board approves, schedule a meeting with Gewalt Hamilton Associates to fine tune design and develop construction documents

- Spring 2016 Construction

Discussion and questions ensued with clarification from Mr. Wiberg, Mrs. Engelmann and Engineer Thomas Burke.

Sewer Committee Chair Paul Eisterhold stated that in the opinion of his committee the current plan is the best option.

There was additional discussion regarding use of overhead sewers.

The Board direction is to discuss this at a later date when additional information is available. Mr. Wiberg stated that if we do go ahead public resident education would be made available.

## **2. Discussion Concerning the Village's Nepotism Policy**

### **Nepotism Policy**

#### **2.6 Hiring of Relatives/Nepotism/Conflict of Interest**

\*2.6.1 – The employment of relatives in the same division or department of an organization may cause serious conflicts and problems with favoritism and employee morale. In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried into day-to-day working relationships. The Village is committed to monitoring situations in which relatives work in the same division or department. In case of actual or potential problems, the Village will take prompt action. This can include reassignment or, if necessary, termination of employment for one or both of the individuals involved.

\*2.6.2 – for purposes of this section , a “relative” is defined as any person related by blood or marriage or whose relationship with the employee is similar to that of persons who are related by blood or marriage, including mother, father, brother, sister, spouse (including co-habiting couples), children, aunts, uncles, nieces, nephews, first cousins, mother in law, father in law, brother in law, sister in law, stepfather, stepmother, step brother, step sister, step child, half- brother, half- sister, grandchild, grandparent, and legal guardian. Relationships created by adoption are included.

\*2.6.3 – An individual shall not occupy a position where he or she reports to or is supervised by his or her relative. This constitutes a “Prohibited Employee Relationship”.

\*2.6.4 – Relatives of elected or appointed Village officials shall not be employed in any full-time and/or part time IMRF employment (as defined herein) with the Village.

\*2.6.5 – Relatives of Department Directors, the Village Manager, Assistant Village Manager or the Assistant to the Village Manager shall not be employed in any capacity with the Village.

\*2.6.6 – The positions of this policy shall not apply to any full-time or part-time IMRF employee of the Village hired before March 3, 2005, the effective date of this revised policy, or to sworn personnel appointed by the Board of Fire and Police Commissioners.

Discussion ensued and the consensus was to retain the policy as it is currently written.

**Adjournment**

At 7:29 PM Trustee Elster moved to adjourn the Committee of the Whole, seconded by Trustee Spino.  
The motion passed with a Voice Vote.

Respectfully Submitted

A handwritten signature in cursive script that reads "Beryl Herman".

Beryl Herman  
Village Clerk