

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
MARCH 15, 2016**

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:30 PM, Tuesday, March 15, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Cope, Elster, Klatzco, Spino

ABSENT: Trustee Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village manager; Amanda Pazdan, Management Analyst; Charles Meyer, Assistant to the Village Manager; Aaron Cook, Acting Community Development Director; Ashley Engelmann, Public Works Director, Andrew Letson, Assistant Public Works Director; Laura McCarty, Director of Parks and Recreation; Arthur Lovering, Parks and Recreation Board Member; Village Engineers; Charles Greenstein, Village Treasurer; Robert LaMantia, Police Chief; Charles Meyer, Assistant to the Village Manager. Village Engineers, Jim Amelio and Mike Zeigler, Christopher Burke.

Approval of Minutes

Minutes of the February 18, 2016 Committee of the Whole Budget Workshop meeting and the March 1, 2016 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Elster moved to approve both sets of minutes. Trustee Spino seconded the motion. The motion was approved by Voice Vote.

Regular Business

1. **Discussion Concerning a Proposed Parking Lot in the Northeast Industrial Business District**

This item was presented by Mrs. Engelmann Engineers Jim Amelio and Mike Zeigler of Christopher Burke using PowerPoint.

Purpose of Discussion

To obtain direction from the Village Board regarding the entrance and exit locations for the proposed parking lot.

Public Meeting Summary

- *November 30, 2015 – Meeting with Z Bakery
- *January 20, 2016 – Business District Open House
- *January 27, 2016 – Economic Development Commission meeting
- *March 10, 2016 – Traffic Commission meeting
- *March 15, 2016 – Committee of the Whole meeting

Two Options were presented.

Traffic Commission Summary of Comments

- *Unanimous motion to recommend access off of Central Park Avenue, however a review of a third concept to include ingress/egress from the east and west should be examined
- *Hours of operation (limiting parking to 12 hours maximum to reduce the possibility of the lot being used for storage, but maintaining 24 hour parking for use by third shift employees)
- *Including lighting and security in the lot
- *Concerns with cut through traffic in the event that ingress/egress is provided from both the east and west side of the lot
- *Inclusion of a height restriction for the parking lot to reduce truck parking
- *Questions regarding ensuring adequate ingress/egress for truck delivery traffic for the businesses adjacent to the lot
- *Consensus that moving traffic away from Hamlin and Lunt Avenues onto Central Park Avenue would be preferred

Option three was presented and discussion ensued with clarification from Mrs. Engelmann, Mr. Amelio, and Mr. Zeigler.

Aerial views and morning and evening parking averages were exhibited.

Traffic Count Data

- *Collected on Monday and Tuesday (March 8 and 9, 2016)
- *Majority of AM trips north on Hamlin and east on Lunt
- *Majority of PM trips west on Lunt and south on Hamlin
- *Approximately 40% of trips on Hamlin Avenue are school related

Average daily traffic and peak hour traffic were presented.

Timeline

- *Bike Path scheduled for construction in October 2016
- *Parking lot construction scheduled for fall 2016

Direction Sought

*Recommendation from the Traffic Commission regarding the entrance and exit locations for the proposed parking lot:

- Option 1 – Lunt Avenue (ingress) and Morse Avenue (egress)
- Option 2 – Northeast Parkway Ingress/egress
- Option 3 – Full access Central Park and one way access Lunt Avenue (ingress) and Morse Avenue (egress)

Consensus was Option 3.

2. Discussion Concerning Proposed Modifications to the Park Naming Policy

This item was presented by Mrs. McCarty and Mr. Lovering.

Background

- *May 25, 2015 – Park Board received a request to name a field and accept a scoreboard donation in Proesel Park
- *August 2015 – Park Board discussed the request, accepted the donation of the scoreboard and approved a sign on the fence
- *August 2015 – Formed a subcommittee to establish criteria for the naming of park amenities
- *September 2015 – Subcommittee met and revised the 2012 policy
- *October 2015 – Draft policy was presented to Park Board, approved 7-0
- *November 2015 – Discussion at the Village Board meeting on the draft policy, Village Board requested Park Board to revisit policy and provide additional revisions to ensure youth were not being excluded and to better define an extraordinary achievement
- *March 2016 – Subcommittee met and revised the 2015 draft policy
- *March 2016 – Draft policy was presented to Park Board, approved 5-0.

Revised Policy

Purpose:

- *To provide definitions of terms used in the 2012 and the draft 2015 policy
- *To clarify the types of naming and by which policy each is governed
- *To define requirements for the naming of park amenities such as ballfields, rooms in the Community Center and the disc golf course in Centennial Park

Definitions:

- *Park Land
- *Buildings
- *Facilities
- *Park Amenities

Types of naming rights:

- *Honorary
- *Philanthropic/Donation
- *Sponsorship

Criteria for naming park amenities:

- *Lived in Lincolnwood for a minimum of 20 years
- *Contributed substantially as a volunteer to the expansion and growth of the Village
- *Has been associated with a significant community event
- *Must be in support of the Parks and Recreation Department's mission and vision

Revised Criteria for Naming Park Amenities

- *Lived in Lincolnwood for a minimum of 5 years
- *Contributed substantially as a volunteer to the expansion and growth of the Village or;
- *Has been associated with a significant community event or;
- *Brought honor to the Village through meritorious achievement at the national or international level
- *Must be in support of Parks and Recreation Department's mission and vision.

Discussion ensued. President Turry stated that he wished to establish a policy regarding naming of bike paths.

These revised criteria will appear on the next Village Board Agenda for approval.

Adjournment

At 7:30 PM Trustee Spino moved to adjourn Committee of the Whole, seconded by Trustee Klatzco.
The motion passed with a Voice Vote

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beryl Herman".

Beryl Herman
Village Clerk