

**VILLAGE OF LINCOLNWOOD  
PRESIDENT AND BOARD OF TRUSTEES  
REGULAR MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
APRIL 19, 2016**

**Call to Order**

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:30 P.M., Tuesday, April 19, 2016, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Pledge to the Flag**

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

**Roll Call**

On roll call by Village Clerk Beryl Herman the following were:  
PRESENT: President Turry, Trustees Klatzco, Patel, Elster, Bass, Spino  
ABSENT: Trustee Cope

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Steven McNellis, Director of Community Development; Amanda Pazdan, Management Analyst; Charles Greenstein, Village Treasurer.

**Approval of Minutes**

The minutes of the April 5, 2016 Village Board Meeting were distributed and examined in advance. Trustee Klatzco moved to approve the minutes as presented. The motion was seconded by Trustee Spino. The motion passed by voice vote.

**Warrant Approval**

Trustee Klatzco moved to approve warrants in the amount of \$657,820.09. The motion was seconded by Trustee Patel.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Klatzco, Patel, Elster, Spino, Bass

NAYS: None

The motion passed.

## **Village President's Report**

### **1. Proclamation Regarding greenest Region Compact 2**

President Turry read this proclamation which included the following:

The Metropolitan Mayors Caucus provides a form to develop consensus and act on public policy issues including energy efficiency, water conservation, urban forestry and participation in Clean Air Counts. The Caucus created the Greenest Region Compact 2 to address environmental sustainability. The GRC2 is built on important environmental initiatives already underway in many communities of all sizes. The consensus goals will guide coordinated efforts toward enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality.

President Turry, along with the Village Board of Trustees, hereby endorses the Greenest Region Compact 2 proposed by the Metropolitan Mayors Caucus and agrees to work to achieve them, both in their own communities and in collaboration throughout the region.

The Board concurred.

### **2. Appointment of Genelle Iocca to the Economic Development Commission**

President Turry requested that a motion be made.

Trustee Patel moved to approve the appointment, seconded by Trustee Klatzco.

The motion passed with a voice vote

### **3. Upcoming Meetings**

President Turry announced upcoming meetings. These meeting dates may be found on the Village Website.

## **Consent Agenda**

**President Turry introduced the Consent Agenda which was presented by PowerPoint as follows:**

- 1. Approval of a Resolution Adopting the Strategic Master Technology Plan for Fiscal Year 2016-17**
- 2. Approval of a Resolution Updating the Designation of the Village's Delegate and Alternate Delegate to the Northeastern Illinois Public Safety Training Academy Board of Directors**
- 3. Approval of a Resolution to Award a Proposal and Approve a Contract with KGI Landscaping Company of Skokie, Illinois for Landscaping Maintenance within the Village in the Amount of \$36,000**
- 4. Approval of an Ordinance Authorizing Reallocation of Unused Private Activity Bond Volume Cap Allocation**

*Trustee Patel requested removal of Item 5 and placement as Item 11 under Regular Business for the purpose of discussion.*

**5. Approval of a Recommendation by the Zoning Board of Appeals (ZBA) in Case #ZB-03-16 to Approve a Building Height Variation for a New Single-Family Home at the Property Located at 4525 West North Shore Avenue**

Trustee Spino moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Klatzco.

Upon Roll Call the Results were:

AYES: Trustees Spino, Klatzco, Patel, Elster, Bass

NAYS: None

The motion passed

**Regular Business**

**6. Consideration of the following items pertaining to the School District 74 Campus located at 6855 North Crawford Avenue, 6850 and 6950 North East Prairie Road and 3925 West Lunt Avenue: A. Approval of an Ordinance Amending the Village of Lincolnwood Zoning Ordinance Establishing the “S” Schools Zoning District; B. Approval of an Ordinance Rezoning Property to the “S” Schools Zoning District; and C. Approval of an Ordinance Vacating a Portion of the Morse Avenue Right-of-Way**

This item was presented by Mr. McNellis.

Neighbors were notified of this request. There were no comments and no one was in attendance.

School District 74 – Zoning Requests

\*Establish a new “S” Schools Zoning District

\*Rezone School Campus from R3 Residential Zoning to the new “S” Schools Zoning District

An Aerial Map of the area was exhibited.

“S” Schools Zoning District – Zoning Regulations

\*“School” Definition

\*Multiple Buildings on a Single Lot

\*Permitted and Special Uses List

\*Accessory Buildings Permissibility

\*Bulk Regulations

\*Off-Street Parking

School District 74 Campus – Map Amendment – R3 to “S” Zoning District rendering was exhibited

School District 74 – Plat Request

\*Vacate a portion of the Morse Avenue right-of-way

●Exists only on paper

●No above-ground improvements

●Consists of landscaping and playground equipment

An aerial view of the Morse Avenue right-of-way at School District 74 Campus was exhibited.

Morse Avenue –Plat of Vacation and Grant of Easement rendering was presented.

Requested Action

\*Consideration of the following requests:

- Text Amendment to create a new “S” Schools Zoning District
- Map Amendment to Rezone School Campus from R3 to “S” Zoning District
- Plat of Vacation and Grant of Easement for a portion of the Morse Avenue right-of-way

Attorney Elrod stated that he spoke with the attorney for School District 74 and it was agreed to make clear that the front yard of this zone is Pratt, the rear yard is Lunt and the two side yards are Crawford and East Prairie.

Since the last Village Board meeting, Attorney Elrod, Village Manager Wiberg, Trustees Elster and Patel met with School Board representatives, School Board President Scott Anderson and Board Member John Vranas. A discussion was held regarding the Intergovernmental Agreement (IGA) previously approved for the Devon/Lincoln TIF District. In that agreement the parties agreed that if any residential development occurred in the Touhy/Lincoln TIF District, any tax increment generated by the residential development would be declared surplus and distributed to all of the taxing bodies. The Village Attorney stated that at the time this agreement was being negotiated, there was no residential development contemplated at the Purple Hotel Site. At the current time it is not known whether the Shoppes at Lincoln Pointe project will ever be built, and the Village is consistently hearing from potential developers of this site, that residential would need to be a component of this development and that developers would need to receive some type of economic incentive in order to make their project economically viable. Therefore, the Village is interested in renegotiating the Devon/Lincoln TIF Agreement, in order to allow for a payment to be made to the school districts based on how many students actually were generated from a residential development on the Purple Hotel site. The representatives from School District 74 indicated they would support this concept and agreed to work with the Village to develop language to this effect. The Village Attorney further stated that once an agreement was reached with School District 74 on this issue that the Village would then introduce the same proposal to School District 219.

Trustee Elster moved to approve Ordinances A. B. and C., seconded by Trustee Bass.

Upon Roll Call the Results were:

AYES: Trustees Elster, Bass, Klatzco, Spino, Patel

NAYS: None

The motion passed

**7. Consideration of a Recommendation in Case #ZB-02-16 by the Zoning Board of Appeals to Deny a Special Sign Request and a Sign Setback Variation and a Sign Orientation Variation for Replacement of a Pole/Pylon Sign for the Property Located at 7169 Crawford Avenue**

This item was presented by Mr. McNellis with use of PowerPoint.

Aerial views of the area were presented.

Requested Action

\*Special Sign Consideration (Section 11.10(1)iv)

- Replacement Pole/Pylon Sign

\*Sign Setback Variation (Section 11.10(11)iv.5)

- Minimum Required – 10 Feet
- Touhy Avenue Setback – 7 Feet

- Crawford Avenue Setback – 7.7 Feet

\*Sign Orientation Variation (Section 11.10(1)Iv.1(4))

- Required to be perpendicular to primary street: Touhy Avenue
- Sign proposed to face intersection of Touhy and Crawford

A land survey was exhibited, as were proposed signs and area photos.

ZBA Deliberations

\*Public Hearing – March 16

\*Special Sign and Variations Consideration

- Petitioner – existing obstructions would block perpendicular monument sign
- Petitioner – neighboring existing gas station has pole/pylon sign
- ZBA divided on appropriateness of new sign – Majority supported a compliant monument sign

ZBA Recommendation

\*By 4 – 2 vote, Recommends Denial of Requested Special Sign, Sign Setback, and Sign Orientation Variations

- Majority found necessary conditions/hardship not demonstrated – preference for compliant monument sign
- Two dissenting votes concerned with owner being at a competitive disadvantage

\*After Public Hearing, Commissioner raised concern with different treatment of existing pole/pylon signs versus new and replacement pole/pylon signs

Variations Requested

\*Special Sign Consideration (Section 11.10(1) iv)

- Replacement Pole/Pylon Sign

\*Sign Setback Variation (Section 11.10(1) iv)

- Minimum Required – 10 Feet
- Touhy Avenue Setback – 7 Feet
- Crawford Avenue Setback – 7.5 Feet

\*Sign Orientation Variation (Section 11.10(1) iv.1 (4))

- Required to be perpendicular to primary street: Touhy Avenue
- Sign proposed to face intersection of Touhy and Crawford

Hardships for Special Sign Approval

Section 11.10 (1) iv.13

- \*A monument sign would not be feasible due to obstruction of the line of sight triangle;
  - \*The existence of driveways, driveway approaches, interior drive aisles and parking areas would cause insufficient area to install a monument sign;
  - \*The existence of trees, shrubbery or vegetation would adversely impact the visibility of a monument sign; or
  - \*The existence of underground utilities would prevent or interfere with the installation of a foundation for a monument sign.
- Some discussion ensued.

Trustee Elster moved to direct the Village Attorney to draft an Ordinance approving the requested Variations, excepting the Orientation request, seconded by Trustee Patel.

Upon Roll Call the Results were:

AYES: Trustees Elster, Patel, Spino, Bass, Klatzco

NAYS: None

The motion passed

Trustee Patel requested that the Zoning Board of Appeals review “hardship” language.

**8. Consideration of a Recommendation from the Fire and Water Committee to Adopt a Resolution Approving a Six-Year Contract with Paramedic Services of Illinois for the Provision of Fire Protection and Emergency Medical Service**

This item was presented by Mr. Wiberg and Chief Hansen.

Since 1990 there has been a successful relationship between Paramedic Services of Illinois (PSI) and the Village of Lincolnwood.

The Village Fire and Water Committee (Trustees Patel, Spino and Bass) determined that due to favorable services, there was no reason not to renew this contract. PSI and the Committee presented the details of a new 6 year contract.

Chief Hansen spoke of satisfaction with the relationship with the Village.

Some questions ensued with clarification by Mr. Wiberg and Chief Hansen.

Trustee Patel moved to approve the Resolution, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Elster, Patel, Spino, Klatzco, Bass

NAYS: None

The motion passed

**9. Consideration of an Ordinance Amending Sections 6-2-4 and 17-1-2 of the Village Code Regarding Various Fees and Fines and a Resolution Establishing Certain Annual Fees to be Charged by the Village During Fiscal Year 2016-17**

This item was presented by Mr. Petroschius using PowerPoint.

Code Section	2015-16 Fee Name	2015-16 Fee	Proposed 2016-17 Fee Name	Proposed 2016-17 Fee	Estimated Additional Revenue/Justification
7-2-31(A)	Parking within an intersection	\$25	Parking within an intersection	\$30	\$380 - Consistent with area communities, consistent with parking fines that were increased to \$30 in Fiscal Year 2015-16
	Parking on a crosswalk	\$25	Parking on a crosswalk	\$30	
	Additional parking regulations	\$20	Prohibited parking on certain streets	\$30	
	Bicyclist violations of the Illinois Vehicle Code	\$10	Bicyclist violations of the Illinois Vehicle Code	\$30	
	Prohibited parking on certain streets	\$20	Prohibited parking on certain streets	\$30	
	Restricted parking in municipal lot (Touhy and Keating), Parking more than two consecutive hours	\$20	Restricted parking in municipal lot (Touhy and Keating), Parking more than two consecutive hours	\$30	
	Resident only parking	\$25	Resident only parking	\$30	

	Permit only parking	\$25	Permit only parking	\$30	
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Code Section	2015-16 Fee Name	2015-16 Fee	Proposed 2016-17 Fee Name	Proposed 2016-17 Fee	Estimated Additional Revenue/Justification
17-1-2	Abandonment of Vehicle	Up to \$2,500	Abandonment of Vehicle	\$30	\$120 – Consistent with area communities; applied as a parking fine instead of a mandatory court appearance
5-3-1	Ambulance User Fee Non Resident Rates		Ambulance User Fee Non Resident Rates		\$20,000 (resident and non-resident fee changes) – Rates have not been increased since Fiscal Year 2010/11; rising costs of business expenses
	Basic Life Support ambulance transport fee	\$850.00	Basic Life Support ambulance transport fee	\$1,000.00	
	Advanced Life Support I ambulance transport fee	\$1,000.00	Advanced Life Support I ambulance transport fee	\$1,150.00	
	Advanced Life Support II ambulance transport fee	\$1,250.00	Advanced Life Support II ambulance transport fee	\$1,400.00	
	Mileage transport fee	\$17.00/Mile	Mileage transport fee	\$20.00/Mile	

Code Section	2015-16 Fee Name	2015-16 Fee	Proposed 2016-17 Fee Name	Proposed 2016-17 Fee	Estimated Additional Revenue/Justification
5-3-1	Ambulance User Fee Resident Rates		Ambulance User Fee Resident Rates		<p>\$20,000 (resident and non-resident fee changes) - Rate have not been increased in Fiscal Year 2010/11; rising costs of business expenses</p>
	Basic Life Support ambulance transport fee	\$500.00	Basic Life Support ambulance transport fee	\$650.00	
	Advanced Life Support I ambulance transport fee	\$700.00	Advanced Life Support I ambulance transport fee	\$850.00	
	Advanced Life Support II ambulance transport fee	\$950.00	Advanced Life Support II ambulance transport fee	\$1,050.00	
	Mileage transport fee	\$15.00/Mile	Mileage transport fee	\$17.00/Mile	

Code Section	2015-16 Fee Name	2015-16 Fee	Proposed 2016-17 Fee Name	Proposed 2016-17 Fee	Estimated Additional Revenue/Justification
6-2-4	Construction in Village Rights-of-Way	\$500	Construction in Village Rights-of-Way	\$1,000	\$1,000; Has not been increased in over 10 years; Provides additional authority through Village Code Text to pass on Village's third party costs to utility (i.e. engineering)
12-3-13(G)	Basic Water User Charge	\$8.28 per 1,000 gallons of metered water consumption	Basic Water User Charge	\$8.69 per 1,000 gallons of metered water consumption	\$191,000 into Water Fund to pay for City of Chicago water purchase as required by Village Financial Policy

Trustee Bass moved to approve the Ordinance and the Resolution, seconded by Trustee Patel

Upon Roll Call the Results were:

AYES: Trustees Bass, Patel, Spino, Klatzco, Elster

NAYS: None

The motion passed

**10. Consideration of a Resolution Authorizing the Adoption of the Operating Budget for Fiscal Year May 1, 2016 to April 30, 2017**

This item was presented by Mr. Merkel.

President Turry congratulated Mr. Merkel and his team on the award for Excellence in Financial Reporting

The Budget Team was headed by Mr. Wiberg.

The Draft Budget was presented in February of 2016.

The Village Finance Committee met on March 2.

On April 5, 2016, at a Public Meeting the Budget now being presented was brought to the Village Board.

This Budget now comes before you for authorization to adopt.

- Fifth year of streetlight replacement
- Two Bike Paths will be started this year. (80% of the cost will come thru grants, 20% funded by Village)
- Resurfacing of Pratt Avenue (70% of the cost will come thru grants, 30% funded by Village)
- PSI – Purchasing of new fire truck
- Storm Water Management Pilot Program

Trustee Klatzco moved to approve the Resolution, seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Klatzco, Spino, Elster, Patel, Bass

NAYS: None

The motion passed

11. *This item was previously Item 5 on the Consent Agenda at the request of Trustee Patel*  
Approval of a recommendation by the Zoning Board of Appeals in CAW #zb-03-16 TO Approve a Building Height Variation for a new Single Family Home at the property located at 4525 W. North Shore Avenue

Trustee Patel had questions and would like the Plan Commission to review the Code.

Petitioners Jason and Amy Schwartz were present. Some discussion ensued.

Trustee Patel moved to approve and to direct the attorney to prepare the Ordinance, seconded by Trustee Bass.

Trustee Bass expressed concerns regarding sprinklers.

Upon Roll Call the Results were:

AYES: Trustees Patel, Bass, Elster, Klatzco, Spino

NAYS: None

The motion passed

### **Manager's Report**

Mr. Wiberg announced that yesterday the Union Pacific property purchase was completed. Thanks to Mrs. Engelmann for taking over when Mrs. Hincapie left.

### **Board and Commissions Report**

None

### **Village Clerk's Report**

None

### **Trustees Reports**

None

**Public Forum**

None

**Adjournment**

At 8:50 PM Trustee Patel moved to adjourn, seconded by Trustee Elster.

The motion passed with a Voice Vote

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beryl Herman".

Beryl Herman  
Village Clerk