

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 7, 2016**

Call to Order

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:30 P.M., Tuesday, June 7, 2016, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Turry, Trustees Bass, Cope, Elster, Klatzco, Spino

ABSENT: Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroschius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Steve McNellis, Director of Community Development; Amanda Pazdan, Management Analyst; Charles Greenstein, Village Treasurer.

Approval of Minutes

The minutes of the May 17, 2016 Village Board Meeting were distributed and examined in advance. Trustee Klatzco moved to approve the minutes as corrected. The motion was seconded by Trustee Elster. The motion passed by voice vote.

Warrant Approval

Trustee Klatzco moved to approve warrants in the amount of \$847,965.68. The motion was seconded by Trustee Spino.

Upon a Roll Call by the Village Clerk the results were:

AYES: Trustees Spino, Klatzco, Elster, Cope, Bass

NAYS: None

The motion passed.

Village President's Report

1. Proclamation Regarding Olympic Day

President Turry read the proclamation resolving that Gerald Turry, President of the Village of Lincolnwood, along with the Village Board of Trustees formally designate June 23, 2016 as Olympic Day in the Village of Lincolnwood and urge all citizens and community organizations to join in this observance.

2. Appointment of Henry Novoselsky to the Plan Commission

President Turry announced his intention to appoint Henry Novoselsky to the Plan Commission.

Trustee Klatzco moved to accept this appointment, seconded by Trustee Cope.

The motion passed with a Voice Vote.

Mr. Novoselsky thanked President Turry and the Board for providing him with this opportunity to serve.

3. Restore the Canopy

President Turry read a letter from the Metropolitan Water Reclamation District (MWRD) of Greater Chicago.

Small saplings are being offered free of charge for planting in the area. The letter spoke of the advantages of more trees in the area and of the fact that severe weather and emerald ash borers have reduced our local canopy. Residents may contact the MWRD for further information.

4. Drug Collection

President Turry read portions of a letter from the Metropolitan Water Reclamation District (MWRD) regarding collection boxes for drugs.

In our area, Medsafe collection boxes will be open from 9AM to 6PM seven days a week at: 3500 West Howard Street in Skokie.

The boxes will accept no illegal drugs.

5. U.S. and European Mayors

President Turry received a copy of an ad from the Wall Street Journal. The ad includes mayors of cities around the world who coming out against anti-semitism and hate crimes. President Turry would like to be sure that his name is included in the future.

Trustee Cope moved to approve Lincolnwood's participation, seconded by Trustee Spino.

The motion passed with a Voice Vote

6. Concert Series

President Turry announced that the Lincolnwood Summer Concert Series will continue this Thursday, and every Thursday until Lincolnwood Fest begins. Information may be found on the Village Website.

7. Upcoming Meetings

President Turry announced upcoming meetings. These meeting dates may be found on the Village Website.

Consent Agenda

President Turry introduced the Consent Agenda which was presented by PowerPoint as follows:

1. **Approval of a Resolution Authorizing the Amended Employment Agreement Between the Village of Lincolnwood and Timothy C. Wiberg**
2. **Approval of a Resolution Regarding the Release of Certain Written Minutes and the Destruction of Verbatim Records of Certain Closed Meetings of the Village Board**
3. **Approval of an Ordinance (A) Waiving the Bid Process and Awarding a Proposal from Christopher B. Burke Engineering, Ltd. for Construction Engineering for the Pratt Avenue Resurfacing Project, (B) Authorizing the Village President to Execute both a Construction Engineering Agreement for Federal Participation and a Local Agency Agreement for Federal Participation for Construction for the Pratt Avenue Resurfacing Project**
4. **Approval of an Ordinance Waiving the Bid Process and Awarding a Proposal from Christopher B. Burke Engineering, Ltd. for Design of Preliminary Plans for a Storm Sewer Outfall at the North Shore Channel**
5. **Approval of a Resolution Pledging \$55,917 in Local Funds Required to Apply for a \$279,585 Grant through the Illinois Transportation Enhancement Program for the Centennial Park Multi-Use Path**
6. **Approval of a Resolution to Award a Contract to Globe Construction of Addison, Illinois for the 2016 Sidewalk and Curb Replacement Program**
7. **Approval of a Resolution Supporting Reclassification of Lawndale Avenue, Central Park Avenue, and Northeast Parkway as a Major Collector Route**

Trustee Spino moved to approve the Consent Agenda as presented. The motion was seconded by Trustee Elster.

Upon Roll Call the Results were:

AYES: Trustees Bass, Cope, Elster, Klatzco, Spino

NAYS: None

The motion passed

Regular Business

8. **Consideration of a Recommendation by the Zoning Board of Appeals Concerning Case #ZB-05-16 Regarding Approval of a Wall Sign Variation on the South Building Elevation and Denial of a Wall Sign Variation on the West Building Elevation for the Property Located at 6540 North Lincoln Avenue**

This item was presented by Mr. McNellis with use of PowerPoint.

Zoning Board of Appeals Recommendation

Case #ZB-05-16

Wall Sign Variation

*Aerial views of property was exhibited

Variation Requested

*Number of Wall Signs Variation (Section 11.04(2)i)

- Maximum of one sign per street frontage
- Subject property allowed maximum of two wall signs (corner lot)

- Received Variation to permit three wall signs in 2013
- Seeking Variation to add two wall signs for a total of five wall signs

*Elevations and proposed wall signs were exhibited as well as sign locations

ZBA Deliberations

*Public Hearing Held on May 18, 2016

*Wall Sign Variation requests/concerns

- Request by building occupants due to customer confusion
 - ^Advocate Medical not identified for Northbound traffic on Lincoln Avenue
 - ^Rear entrance identification on west elevation

- Nearby resident concerned over light pollution
 - ^Requests all signs be placed on timer
 - ^Petitioner agreed to signs on a timer

- ZBA considered previous Wall Sign Variation approved in 2013

*Wall Signs and Variation Consideration

- ZBA Unanimous opposition to requested box sign on west elevation, facing parking lot
 - ^Code Compliant 10 square foot entrance sign should be installed
- General consensus on need for second wall sign on south elevation facing Hamlin Avenue
 - ^Majority agreed second tenant should have sign on south elevation
 - ^Dissenting Commissioner stated condition created by owner, but expressed understanding for request

ZBA Recommendation

*By 6-0 vote, recommends denial of Rear Box sign on West Elevation (facing off-street parking area)

- ZBA found Petitioner did not demonstrate proposed box sign was minimum change necessary to alleviate the practical hardship
 - ^Preference for compliant "Entrance" sign

*By 5-1 vote, recommends approval of Advocate Medical Sign on South Elevation (facing Hamlin Avenue)

Variations Requested

"Number of Wall Signs" – Variations at 6540 N. Lincoln Avenue (Section 11.04(2)i)

1. Consideration of a ZBA recommended denial of a Variation to permit an additional wall sign on the rear building elevation
2. Consideration of a ZBA recommendation for approval of an additional wall sign on the Hamlin Avenue frontage

Discussion ensued.

Trustee Cope moved to direct the attorney to draft the necessary ordinance to concur with both recommendations by the ZBA.

Upon Roll Call the Results were:

AYES: Trustees Spino, Klatzco, Elster, Cope, Bass

NAYS: None

The motion passed

9. Consideration of a Recommendation by the Plan Commission Concerning Case #PC-05-16 Regarding Sign Regulations Associated with Collective Parking Agreements

This item was presented by Mr. McNellis using PowerPoint.

Background

*Lou Malnati's Restaurant Addition

- During Public Hearing for addition, discussion about parking agreement with owner of office building
- Plan Commission indicated support for signage announcing additional off-site parking
- Off-premises sign currently prohibited by Zoning Code

*Referral of a Public Hearing to consider a Text Amendment

- Village Board concurred with Plan Commission and referred text amendment for off-premises signage associated with collective (shared) parking

Research

*Nine nearby communities researched

- Des Plaines, Evanston, Glenview, Morton Grove, Niles, Park Ridge, Skokie, Wilmette, Winnetka

*Each community limits off-premises signs

- Morton Grove and Des Plaines prohibit in all circumstances

*Skokie, Wilmette and Park Ridge regulations are most applicable for Lincolnwood consideration

- On sign per shared parking area
- Maximum seven feet in height
- Maximum nine feet in area
- Signs shall not include advertising
- Standard font and no logos

Plan Commission Deliberation

April 15 and May 25 Meetings:

*Considered nearby communities regulations

*Concurred with staff on utilizing regulations from Skokie, Wilmette and Park Ridge

*Generally concurred with staff-prepared draft text, with desired modifications to improve clarity

*Discussed potential regulations for location of "Collective Parking Signs"

*Concluded Zoning Officer should review and approve location

Commissioners Jakabowski and Goldfein requested notice to be given to adjoining property owners.

Plan Commission Recommendation

By unanimous 7-0 vote PC recommends Zoning Code Text Amendment to establish “Collective Parking Signs” subject to:

- *One on-premises and one of-premises sign per approve collective parking agreement
- *Maximum seven feet in height
- *Maximum nine square feet in area
- *Signs shall include the names and location of businesses only
- *Signs shall be in a standard font and shall not include business logos
- *Location subject to approval by Zoning Officer

Additional Consideration

After further consideration, staff recommends the Village Board consider:

- *One collective parking sign on-premises, per point of ingress/egress, not to exceed a total of two on subject property
 - Plan Commission did not specifically discuss appropriate number of on-site collective parking signs
 - Provides greater opportunity to notify customers of available parking off-site

Some discussion and questions ensued.

It was suggested that neighbors need not be notified, as there has been continuous good communication between petitioner and neighbors.

Trustee Cope moved to direct the attorney to prepare an Ordinance reflecting the Plan Commission recommendation, the motion was seconded by Trustee Spino.

Upon Roll Call the Results were:

AYES: Trustees Bass, Cope, Elster, Klatzco, Spino

NAYS: None

The motion passed

Manager’s Report

Mr. Wiberg reminded the public that on Thursday, June 9, there will be a meeting with the Board, the Public and the Traffic Commission for the purpose of information regarding Devon Avenue improvements.

Board and Commissions Report

None

Village Clerk’s Report

A reminder to residents and others: If you place a call to the office of the Clerk, please be sure that you leave your full name and a full phone number so that you may receive a call back.

Trustees Reports

None

Public Forum

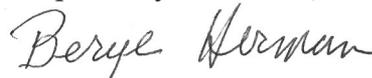
None

Adjournment

At 8:00 PM Trustee Elster moved to adjourn, seconded by Trustee Spino

The motion passed with a Voice Vote

Respectfully Submitted,



Beryl Herman
Village Clerk